

From: Eddie Olivarez

To: Mike Escaname

Date: Friday, May 04, 2012 4:41:35 PM

Subject: FW: FY2013 Allocation Hidalgo County HAZARDS (PHEP)

 [Blank FY13 Budget Templates with Match.xls](#)  [FY13 PROGRAM CHECKLIST.DOC](#)

Eduardo Olivarez
Chief Administrative Officer
Hidalgo County Health and Human Services
956-383-8858 Office
www.twitter.com/hidalgohealth

From: Lundry, Lucia (DSHS) [mailto:Lucia.Lundry@dshs.state.tx.us]
Sent: Friday, May 04, 2012 1:22 PM
To: Eddie.Olivarez@hchd.org; [Eva Rubio \(evangelina.rubio@hchd.org\)](mailto:Eva.Rubio@hchd.org); [Nancy Trevino \(nancy.trevino@hchd.org\)](mailto:Nancy.Trevino@hchd.org)
Cc: Lundry, Lucia (DSHS)
Subject: FY2013 Allocation Hidalgo County HAZARDS (PHEP)

Dear Contractor,

Your FY2013 allocation dollar amount is \$ 681,787.00 for Program ID: Public Health Emergency Preparedness (PHEP). The FY13 contract will be from September 1, 2012 thru August 31, 2013. Also attached are the Budget Templates, Face Page, Contact Page, and Checklist. Please complete each document and e-mail the completed documents back to me by Friday, close of business, May 18, 2012.

**The budget will be reviewed and processed in the order that they are received. Matching funds, 10% of total costs, is required, please ensure to include in your budget submission.

Please do not alter the Budget Templates, Face Page, or Contact Page. As a reminder, the budget template is locked to prevent the deletion of formulas and you can only copy and paste to and from the formula bar. In other words click on the cell you want to copy but then copy the verbiage from the formula bar up top and not from the cell itself; you can then paste into the budget template cell. If you do a copy and paste from cell to cell without the formula bar you may cause the entire work book to lock up. Budgets will only be accepted on the new budget template. Also, all dollar amounts must be in whole numbers, budgets with cents will be returned to be revised.

Please contact me regarding any questions. We look forward to receiving your documents and completing your contracts for our FY2013.

Thank you,

Lucia Lundry, CTPM
Preparedness and Compliance Branch
Contract Management Unit, MC1990
Department of State Health Services
P.O. Box 149347
Austin, Texas 78714-9347
W239
(512) 776-2244 (Direct)
(512) 776-7428, EXT. 2244
Fax: (512) 776-7391
Email: Lucia.Lundry@dshs.state.tx.us