



HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 05/04/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1
DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Barbara Storz, CEA-Horticulture

EVENT INFORMATION

TITLE OF EVENT: 2012 Professional Development Seminar & Program Planning Conferenc
EVENT DATE(S) FROM: 06/06/12 TO: 06/08/12
DEPARTURE DATE: 06/06/12 RETURN DATE: 06/08/12
LOCATION OF EVENT: CITY: Corpus Christi STATE: Texas

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.
To obtain statutorily required continuing professional education.
To obtain continuing education related to an employee's work or maintenance of a license or certification.
To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
[X] To participate in professional organizations related to the employee or official's job assignment.
To conduct essential research & information-gathering for improvement of County operations or compliance with law.
To monitor the development of state or federal legislation or implementation of legislation that might affect the County
To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
To pursue the County's interests in litigation or criminal justice.
To promote the economic development interests of the County.
To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

Table with 4 columns: SUMMARY OF ESTIMATED TRAVEL EXPENSES, ESTIMATED EXPENSES, (DBM USE ONLY) FUNDS AVAILABLE BALANCE, MODE OF TRAVEL. Rows include Registration Fee (\$50.00), Airfare, Taxi, Bus, Rental Car, Gasoline, Mileage, Telephone Calls, Parking, Lodging (\$150.42), Meals (\$42.00), Other Expenses, and Total Estimated Travel Expenses (\$242.42).

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:
[X] Trip expenses are necessary and will be incurred for official county business.
[X] Reasonable efforts to minimize the use of county funds have been explored.
[X] Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.

If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: [Signature] DATE: 5/7/12 DEPARTMENT CONTACT PERSON: Noralinda Cruz PHONE NO.: 383-1026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS APPROVED for the individuals listed below.
TRAVEL IS NOT APPROVED for the individuals listed below.

REVIEWED BY (PRINT NAME): Veronica Ortiz DATE: 5/8/12 REVIEWER'S SIGNATURE: [Signature] PHONE NO.: 292-7025
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME): DATE: SIGNATURE OF DBM DEPARTMENT HEAD:

APPROVED BY 5/29/12
COMMISSIONERS COURT
2-1100-461-00-380-001-0-583+584

5/4/12
Meals + Registration
Reg # 00215687
PO#
Balance \$ 583 - \$ 3344.39
\$ 1085.00
Hotel
Reg # 00215689
PO#
Balance \$ 3,193.99

cc 5/29/12



HIDALGO COUNTY, TEXAS OUT-OF-COUNTY – TRAVEL ADVANCE REQUEST

A. TRIP AND TRAVELER INFORMATION

EMPLOYEE NAME: <u>Barbara Storz</u>		EMPLOYEE I.D. NO.: <u>078921</u>	EMPLOYEE TITLE: <u>CEA-Horticulture</u>
DEPARTMENT: <u>Hidalgo County Extension Service</u>		DO YOU HAVE AN OUSTANDING TRAVEL ADVANCE? <u>No</u>	
DEPARTURE DATE: <u>6/8/12</u>	RETURN DATE: <u>6/8/12</u>		
TIME OF DEPARTURE: <u>9:00 AM</u>	TIME OF RETURN: <u>4:00 PM</u>		
TO CITY: <u>Corpus Christi</u>	STATE: <u>Texas</u>		
SEMINAR/CONFERENCE/MEETING: _____	START DATE: <u>6/8/2012</u>	END DATE: <u>6/8/2012</u>	ACTUAL NO. OF DAYS: <u>3</u>
TITLE OF WORKSHOP/CONFERENCE: <u>2012 Professional Development Seminar & Program Planning Conference</u>			
METHOD OF TRAVEL (AIR TRAVEL/ PERSONAL VEHICLE/ COUNTY VEHICLE/ CAR RENTAL): <u>County Vehicle</u>		IS COORDINATION OF TRAVEL REQUIRED? IF NO, ATTACH WRITTEN EXPLANATION FROM THE COUNTY OFFICIAL: <u>Yes</u>	
LIST NAMES OF COUNTY EMPLOYEES TRAVELING WITH YOU IN THE COUNTY VEHICLE, CAR RENTAL, OR PERSONAL VEHICLE? <u>None</u>			
DO YOU HAVE A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT? <u>Yes</u>		IF YES, EXPLAIN REASON FOR NOT UTILIZING COUNTY VEHICLE? <u>Will use Ford F150</u>	
PURPOSE/BENEFIT TO HIDALGO COUNTY: <u>To participate in professional organizations related to the employee or official's job assignment.</u>			

B. ESTIMATED EXPENSES:

I. MEALS: (Meals for one-day travel not requiring an overnight stay will not be advanced)									
Meals will be prorated for partial days	Meal Rate	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	Total
		6-May	7-May	8-May					
Breakfast	\$9.00	\$0.00	\$0.00	\$0.00					\$0.00
Lunch	\$12.00	\$12.00	\$0.00	\$12.00					\$24.00
Dinner	\$18.00	\$0.00	\$18.00	\$0.00					\$18.00
Total	\$39.00	\$12.00	\$18.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42.00

Meal per diems must be prorated for 1st day and last day of travel as follows:

Departure:	Arrival:
Before 8:00 a.m. (breakfast, lunch, & dinner)	Before 8:00 a.m. (breakfast)
8:00 a.m. - 1:00 p.m. (lunch & dinner)	8:00 a.m. - 6:00 p.m. (breakfast & lunch)
After 1:00 p.m. (dinner)	After 6:00 p.m. (breakfast, lunch, & dinner)
\$ 39.00	\$ 9.00
\$ 30.00	\$ 21.00
\$ 18.00	\$ 39.00

II. INCIDENTAL EXPENSES (taxi fare, shuttle fare, gas charges for car rentals, airport and hotel parking):

Expense type: _____ days @ \$ 20.00 \$.

III. PERSONAL VEHICLE MILEAGE _____ Miles @ \$ 0.555 (Current Rate) \$.

(Note: Mileage may be advanced calculated on a point-to-point basis using "Mapquest" at the current county adopted rate per highway mile. Incidental mileage will not be advanced. In addition, "Coordination of Travel" may apply (see Section 7 of the Travel Policies, Guidelines, and Procedures). When traveling out of state, if the most economical means of travel is driving, traveler must supply documentation to support the price of the airfare at the time of travel.

Mapquest

IV. OTHER (Itemize)

_____ \$

_____ \$

V. P.O. # ISSUED UNDER EMPLOYEE'S NAME FOR THE AMOUNT OF THE TRAVEL ADVANCE: _____	VI. TOTAL TRAVEL ADVANCE REQUESTED: \$ 42.00
VII. COMMENTS: _____	VII. GENERAL LEDGER ACCOUNT NUMBER: 2-1100-461-00-380-001-0-583

C. CERTIFICATION AND AUTHORIZATION TO PAYROLL DEDUCTIONS

I hereby certify that information provided on this form is true and estimated expenditures are reasonable and necessary. The funds will be used by me for the specific trip listed above and not given to or used by another county employee. If my trip is cancelled, I will immediately return the travel advance funds to the County Treasurer no later than 20 calendar days after the seminar/conference/meeting end date by submitting a Final Travel Expense Claim. In addition, I agree to account for all travel expenditures including the travel advance by submitting a Final Travel Expense Claim, accompanied by required original supporting documentation, no later than 20 days after my seminar/conference/meeting end date. Any unused funds will also be returned to the County Treasurer's Office no later than 20 days after my seminar/conference/meeting end date.

Should I fail to submit a Final Travel Expense Claim, I understand that I will not be allowed to obtain another travel advance until the pending travel advance is settled. In addition, I agree to repay Hidalgo County and further consent to payroll deductions by the County Treasurer to recover the pending travel advance amount.

 EMPLOYEE SIGNATURE	Barbara Storz DEPARTMENT OFFICIAL'S NAME (Print Name)	 DEPARTMENT OFFICIAL'S APPROVAL (Signature)
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HIDALGO COUNTY, TEXAS
SEMINAR, HOTEL, CAR RENTAL, AND AIRFARE
CHECK REQUEST FORM
PAGE 1 OF 2

DEPARTMENT: Hidalgo County Extension Service If, applicable, was travel approved by Co. Exec. Officer?

DEPARTURE DATE: 6/6/2012 RETURN DATE: 6/8/2012

TO CITY: Corpus Christi STATE: Texas

NAME OF EMPLOYEES ATTENDING SEMINAR: Barbara Storz, CEA-Horticulture

TOTAL # OF EMPLOYEES ATTENDING SEMINAR: 1

PURPOSE/BENEFIT TO HIDALGO COUNTY:
To participate in professional organizations related to the employee or official's job assignment.

A. WORKSHOP/SEMINAR REGISTRATION(S)

TITLE OF WORKSHOP/SEMINAR: _____

SPONSORED BY: _____

REGISTRATION CHECK PAYABLE TO: _____

REGISTRATION ADDRESS: _____ SEMINAR START DATE: _____

_____ SEMINAR END DATE: _____

_____ PURCHASE ORDER NO. _____

1. REGISTRATION COST PER EMPLOYEE: _____ NO. OF EMPLOYEES ATTENDING AT THIS RATE: _____

2. REGISTRATION COST PER EMPLOYEE: _____ NO. OF EMPLOYEES ATTENDING AT THIS RATE: _____

3. "FREE REGISTRATION COST: "FREE" NO. OF EMPLOYEES ATTENDING FOR "FREE": _____

GL ACCT NO.: _____ TOTAL NO. OF EMPLOYEES ATTENDING: 0

TOTAL COST OF SEMINAR (Registration Cost per Employee x Number of Employees Attending at a rate) A.	\$	-
(SEE PAGE 2 FOR SECTIONS B, C, & D)	TOTAL THIS PAGE (A):	\$ -
	TOTAL 2ND PAGE (B + C + D):	#VALUE!
	GRAND TOTAL (A + B + C + D)	#VALUE!

E. CERTIFICATIONS AND EMPLOYEE AUTHORIZATIONS FOR PAYROLL DEDUCTIONS

DEPARTMENT'S PUBLIC OFFICIAL CERTIFICATION: I hereby certify that trip expenditures are necessary and will be incurred for official county business. Reasonable efforts to minimize the use of county funds have been explored. The information and estimates provided on this form are true and as accurate as possible. If it becomes necessary to cancel a trip, all necessary cancellations and notices will be made to the applicable vendors and departments in accordance with the Travel Policy, Guidelines, and Procedures. Travelers have read the Travel Policy, Guidelines, and Procedures and understand that failure to cancel reservations for any reasons other than those allowed by the Travel Policy will be at their expense.

 DEPARTMENT'S PUBLIC OFFICIAL (Signature)	Nora Linda Cruz DEPARTMENT'S CONTACT PERSON	(956) 383-1026 PHONE #
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TRAVELER'S AUTHORIZATION: I certify that if it becomes necessary to cancel a trip, all necessary cancellations and notices will be made to the applicable vendors and departments in accordance with the Travel Policy, Guidelines, and Procedures. If I fail to cancel reservations for reasons other than those allowed by Section 17 of the Travel Policy, Guidelines, and Procedures, I authorize the deduction of any travel expenses incurred by the county on my behalf from my payroll check.

Barbara Storz	 EMPLOYEE'S SIGNATURE	78921
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.



**HIDALGO COUNTY, TEXAS
SEMINAR, HOTEL, CAR RENTAL, AND AIRFARE
CHECK REQUEST FORM
PAGE 2 OF 2**

DEPARTMENT: Hidalgo County Extension Service

DEPARTURE DATE: 6/6/2012 RETURN DATE: 6/8/2012

TO CITY: Corpus Christi STATE: Texas

NAME OF EMPLOYEES ATTENDING SEMINAR: Barbara Storz, CEA-Horticulture

TOTAL# OF EMPLOYEES ATTENDING SEMINAR: 1

B. HOTEL RESERVATION(S)

Note: Use of a travel agency is discouraged. Unless a benefit is achieved by other means, you must use the State of Texas travel management services contract by visiting: www.window.state.tx.us/procurement/prog/stmp/

NAME OF HOTEL: La Quinta Inn & Suites, Corpus Christi HOTEL PHONE NO: (361) 991-5730

ADDRESS OF HOTEL: 6225 South Padre Island Drive CONFIRMATION NO.(s): _____
Corpus Christi, TX 78412-4011

ROOM RATE: \$69.00 PURCHASE ORDER NO. _____

NUMBER OF NIGHTS: Two (2) GENERAL LEDGER ACCT NO: 2-1100-461-00-380-001-0-583

ROOM RATE: _____ TOTAL NO. OF ROOMS: 1

NUMBER OF NIGHTS: _____

ROOM RATE: _____ HOTEL TAX RATE: 8.00%

NUMBER OF NIGHTS: _____

TOTAL CHECK AMOUNT FOR HOTEL (Daily Room Rate x No. of Rooms x No. of Days x Tax Rate) B. \$150.42

C. CAR RENTAL(S)

Note: Reservations for car rentals made under the name of Hidalgo County are required to be made through the State of Texas travel management services contract by visiting: www.window.state.tx.us/procurement/prog/stmp/

IS A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT? YES / NO _____ IF YES, EXPLAIN REASON FOR NOT UTILIZING IT? Attach memo if more space needed. _____

NAME OF CAR RENTAL COMPANY: _____

ADDRESS OF CAR RENTAL COMPANY: _____
Note: Coordination of travel is required for every group of 4 or less

PHONE NUMBER OF CAR RENTAL COMPANY: _____

VEHICLE NO. 1 TYPE: _____ VEHICLE NO. 2 TYPE: _____

DAILY CAR RATE: _____ DAILY CAR RATE: _____

NUMBER OF DAYS: _____ NUMBER OF DAYS: _____

CONFIRMATION NO.: _____ CONFIRMATION NO. _____

VEHICLE NO. 1 - NAMES OF EMPLOYEES TRAVELING: _____ VEHICLE NO. 2 - NAMES OF EMPLOYEES TRAVELING: _____

PURCHASE ORDER NO. _____ GL ACCT NO: _____

TOTAL CHECK AMOUNT FOR CAR RENTAL (Daily Car Rate x No. of Days) C. \$ _____

D. AIRFARE(S)

Note: Use of a travel agency is discouraged. Refundable fares should be considered if possibility of a trip cancellation exists.

NAME OF AIRLINE COMPANY: _____

ADDRESS OF AIRLINE COMPANY: _____

PHONE NO. OF AIRLINE COMPANY: _____ CONFIRMATION NO.: _____

ROUND TRIP AIRFARE PER PERSON: _____

NUMBER OF TRAVELERS: _____

GENERAL LEDGER ACCOUNT NUMBER: _____ P.O. NO. _____

TOTAL CHECK AMOUNT FOR AIRLINE COMPANY D. \$ _____

SUBTOTAL (B+C+D) #VALUE!

Nora Cruz

From: LQ0477GM@laquinta.com
Sent: Friday, May 04, 2012 12:29 PM
To: Nora Cruz
Subject: Reservation Confirmation

5/4/2012 1:28:31 PM

NiteVision 2010 SP0 HF2 P



LA QUINTA INN CORPUS CHRISTI SOUTH
6225 S. PADRE ISLAND DRIVE
CORPUS CHRISTI, TX 78412
361-991-5730

RESERVATION CONFIRMATION

Confirmation#: 0477145011
Barbara Storz
410 north 13th ave
EDINBURG, TX 78542

Arrival Date: 6/6/2012
Departure Date: 6/8/2012
Number of Nights: 2
RoomType Reserved: DD-DOUBLE DOUBLE

Adults/Children 2/0
Method of Guarantee:
Deposit Required/Received: /
Deposit Due: due by
Total Estimated Stay: \$158.70

Rate Detail: **Room Charges:** \$138.00
Taxes: \$20.70

Thank you for choosing La Quinta Inns & Suites for your upcoming hotel stay. Please contact us at least 24-hours before check-in should your travel plans change.

Plan your next stay with La Quinta Inns & Suites on LQ.com where you'll find the best rates online. Choose from hundreds of hotels across the U.S., Canada, and Mexico offering free high-speed Internet access, Free Bright Side Breakfast, and comfy beds.

Sincerely,

La Quinta Inns & Suites
wake up on the bright side

Nora Cruz

From: Barbara Storz
Sent: Monday, April 23, 2012 7:23 PM
To: Nora Cruz
Subject: FW: Professional Development Seminar & Program Planning Conference
Attachments: 2012 Ext Hort Retreat agenda.doc

Nora Linda: I am going to this event – please start the process.
Barbara

From: Doug Welsh
Sent: Friday, April 13, 2012 12:31 PM
To: Al Wagner; Caren C. Walton; Charlie Hall; Doug Welsh; Ed Hellman; Fran Pontasch; Fritz Westover; Jayla Fry; Jim Kamas; Joe Masabni; Juan Anciso; Karin Wallace; Larry Stein; Leland S. Pierson; Lisa Whittlesey; Marco Palma; Martin Anderson; Mengmeng Gu; Michael Timmons; Monte Nesbitt; Penny Adams; Randy Seagraves; Russ Wallace; Steve George; William Welch; Allison Watkins; Barbara Storz; Anthony Camerino; Dale Groom; Daphne Richards; David Rodriguez; Greg Church; Janet Laminack; Keith Hansen; Kim Conway; Laura Miller; Michael Potter; Steve Chaney; Thomas LeRoy; William Johnson; Robert Richter; Vincent Mannino; Jennifer Herrera; Denise Rodriguez; Charla Anthony; Roy Stanford; Ginger Easton-Smith
Cc: Monty Dozier; Marvin Ensor; Ronald Woolley; Galen Chandler; Pete Gibbs; Darrell Dromgoole
Subject: FW: Professional Development Seminar & Program Planning Conference

CoHorts,

The 2012 Professional Development Seminar and Program Planning Conference for Extension Horticulture will take place on June 6-8 in Corpus Christi. Our host is Michael Potter (thank you Michael).

Program details are being finalized and will be distributed soon. I have attached a tentative agenda. (note: the Professional Development Seminar will be on June 6 from 1pm-5pm, Educational Tours will be June 7, and the Program Planning Conference will be June 7 from 10:30am to 1:30pm and June 8 from 8am to noon).

A block of hotel rooms for the event is available for you to reserve at the Embassy Suites Corpus Christi 4337 S Padre Island Dr, TX, 78411 (\$88 single and \$120 double occupancy/night, State rate, plus city tax).

Please call and make your own reservations (which is under TAE). This hotel is state rate but has not been added to the Concur list yet.

We have an optional networking dinner planned for Thursday night – a minor baseball game: Corpus Christi Hooks vs Midland

The ticket is \$25. which includes: ticket, hamburger or hot dog, chips & cookie & 2 beverages. We would like to get an estimated count. Please email Karin next week if you plan to attend by MAY 7.

One additional note: we would like to invite former Extension Horticulturists and CEA-HORTs to this event. Would you please forward this email to those that you have an email for and include me so I can capture the email for future communications. Thanks.

Any questions, please call Michael, Karin, or me.

Doug

Douglas F. Welsh, Ph.D.

Associate Department Head and Professor
Texas AgriLife Extension Service
Department of Horticultural Sciences
225 Horticulture/Forestry Building
Mail Stop 2134
College Station, TX 77843-2134
979-845-8568
979-845-8906 fax
dougwelsh@tamu.edu

Professional Development Seminar & Program Planning Conference



HORTICULTURE

June 6-8, 2012 Corpus Christi, Texas

Tentative Agenda

Wednesday - June 6, 2012

Professional Development Seminar

Location: Embassy Suites Corpus Christi 4337 S Padre Island Dr, TX, 78411

- | | |
|---------------|-------------------------|
| 1:00pm-5:00pm | Topics to be announced |
| 6:00pm | Networking Dinner - TBA |

Thursday - June 7, 2012

Program Planning Conference

- | | |
|----------------|--|
| 8:30am-10:30am | Tours: Texas Parks & Wildlife: Marine Development Center & Hatchery |
| 10:30am-1:30pm | Program Planning & working lunch: <ul style="list-style-type: none">• Departmental update• Program planning• Outcome plans• Upcoming events/programs• Coordination between specialist/agents <p>Location: Texas Parks & Wildlife Conference Room</p> |
| 2:00pm-3:00pm | Tour Oso Growers, Inc. 1525 Ramfield Rd Corpus Christi, TX 78418 |
| 3:30pm-5:00pm | Tour South Texas Botanical Gardens 8545 South Staples Corpus Christi TX. 78413 |

Friday, June 8, 2012

Program Planning Conference

Location: Location: Embassy Suites Corpus Christi 4337 S Padre Island Dr, TX, 78411

8:30-noon Concurrent Sessions

County Master Gardener Coordinators Discussions

Facilitator: Jayla Fry

Crop Production Faculty Discussions

Facilitator: Monte Nesbitt

Noon Adjourn

Registration and Hotel Accommodations

IMPORTANT RSVP – by May 7

RSVP for conference and baseball game via email to Karin Wallace, Extension Assistant, kmwallace@ag.tamu.edu

Hotel Information: (This is a state-rate hotel. It will be added to the Concur list. You will book with the hotel and add your receipt to Concur after your trip.)

Hotel: Embassy Suites Corpus Christi 4337 S Padre Island Dr, TX (\$88 single and \$120 double occupancy/night, State rate, plus city tax)

Make hotel reservation yourself: reference - TAE

Registration Fee: \$50.00 travel expenses and registration fee are to be covered by your individual county funds. Registration fee payable by check to Nueces Extension Program Foundation (NEPF). Mail to: 710 E Main Ave Ste 1 Robstown, TX 78380-3148. Or cash at the door.

Networking Dinner (Optional) – Minor League Baseball game: Corpus Christi Hooks vs Midland \$25. Includes: ticket, hamburger or hot dog, chips & cookie & 2 beers. Parking \$5.

RSVP DEADLINE: May 7 to reserve your ticket.

Big Thank You to Michael Potter, CEA-HORT Nueces County, for Hosting the event.

For additional information contact...

Karin Wallace - kmwallace@ag.tamu.edu (979) 845-8565

Michael Potter - mpotter@ag.tamu.edu (361) 767-5217

Doug Welsh - dougwelsh@tamu.edu (979) 845-8568



Account No 2-1100-461-00-380-001-0-584 Accounting Period 13 Period YTD 305417 pg 05 -1 1:

Acct. Year 2 Previous Year Info. Description TX AGRILIFE EXT-REGISTRATION FEES

Summary Budgets Open Encumb Encumb Detail All Encumb Checks Unposted Pay Unprinted Pay AJE Recpts/In

Period	Original Budget	Adjusted Budget	Encumbrance	Actual	Avail/Rec/Bal
01	2,000.00	2,000.00	150.00	70.00	1,780.00
02	.00	.00	5.00-	150.00	1,635.00
04	.00	.00	260.00	.00	1,375.00
05	.00	.00	240.00	.00	1,135.00
YTD	2,000.00	2,000.00	645.00	220.00	1,135.00
PRE	.00	.00	50.00	.00	50.00-
TOT	2,000.00	2,000.00	695.00	220.00	1,085.00

Account No 2-1100-461-00-380-001-0-583 Accounting Period 13 Period YTD 305188 pg 05 - 111

Acct. Year 2 Previous Year Info. Description TX AGRILIFE EXT-TRAVEL OUT OF COUNTY

Summary Budgets Open Encumb Encumb Detail All Encumb Checks Unposted Pay Unprinted Pay AJE Recpts/tr

Period	Original Budget	Adjusted Budget	Encumbrance	Actual	Avail/Rec/Bal
01	6,000.00	6,000.00	1,165.93	166.14	4,667.93
02	.00	.00	926.90	929.52	4,665.31
03	.00	.00	349.32	103.79	4,212.20
04	.00	.00	341.55	108.00	3,762.65
05	.00	.00	390.27	93.99	3,278.39
YTD	6,000.00	6,000.00	1,320.17	1,401.44	3,278.39
PRE	.00	.00	192.42	.00	192.42
TOT	6,000.00	6,000.00	1,512.59	1,401.44	3,085.97