AI-32558 **Comm. Court Executive Office 5. B.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval to process payment of claims from Carmen B. Ramirez, Attorney at Law totaling $ 1,520.00 in connection with legal representation for indigent defendant (invoice period August 2006 to April 2008) with authority for County Treasurer to issue payment after review and auditing procedures are completed by County Auditor.

BACKGROUND

Attorney failed to timely bill the county (invoices from 2006-2008)
139th District Court
invoice signed by judge on 5/14/12

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-412-30-115-016-0-333

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 05/30/2012.

Attachments

Back-up

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/25/2012 07:59 AM
Sylvia Solis	Sylvia Solis	05/30/2012 02:31 PM
Auditor's Office	Arcilia Duran	06/01/2012 11:21 AM
Purchasing Department	Marty Salazar	06/01/2012 11:44 AM

Form Started By: Monica Badillo Started On: 05/24/2012

Final Approval Date: 06/01/2012

COUNTY AUDITOR'S FORM
HIDALGO COUNTY, TEXAS
(REV 12/05)

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05. CODE OF CRIMINAL PROCEDURE AS AMENDED

CASE INFORMATION

DEFENDANT NAME *(SHOW ONLY ONE DEFENDANT PER CLAIM)*

Arnold Garcia

CASE NUMBER(S) *(LIST ALL CASES RELATED TO THIS CLAIM)*

F-653-01-C

☐ CHECK HERE IF APPEAL

COURT NUMBER

139th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	$70	2.25	157.50
IN COURT	$100	3.00	300.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		**5.25**	**457.50**

☐ INVESTIGATOR ☐ EXPERT ☐ OTHER

FEES SET BY COURT **510.00** TOTAL **510.00**

☐ COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE ☐ OTHER:

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
8/29/2006	O/C w/ Chris Navarrette, AG's Office		1.00
9/19/2006	C/A Court appearance con	1.00	
9/19/2006	O/C w/ Alma Villarreal, AG's Office		0.50
9/22/2006	Draft Letter to Client		0.20
11/27/2007	O/C w/ Arnold Garcia		0.50
11/28/2007	C/A court appearance con	1.00	
12/4/2007	C/A court appearance con	1.00	

one pending since 2007

FILED
AT 2:40 O'CLOCK ___M
MAY 10 2012
LAURA HINOJOSA, CLERK
District Courts, Hidalgo County
By _____ Deputy

RECEIVED BY
COUNTY AUDITOR
2012 MAY 23 AM 10 56

Too old
past the 4yr.
Submission
date.

TOTAL HOURS 3.00 2.20

PERSONAL INFORMATION

VENDOR NUMBER **209783** TELEPHONE NUMBER **(956) 683-7070** BAR CARD NUMBER **790291**

MAILING ADDRESS **5413 N. McColl Rd., Ste.1, McAllen, TX. 78504**

CERTIFICATION

I, **Carmen B. Ramirez**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

ATTORNEY AT LAW (SIGNATURE)

APPROVED _____ PRESIDING JUDGE (SIGNATURE) THE 14 DAY OF May A.D., 2012

FOR USE OF AUDITOR'S OFFICE ONLY

✓ APPROVED _____ COUNTY AUDITOR

Account No. 1100-412-30-115-016.0-333

COUNTY AUDITOR'S FORM
HIDALGO COUNTY, TEXAS
(REV 12/06)

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED

CASE INFORMATION

DEFENDANT NAME *(SHOW ONLY ONE DEFENDANT PER CLAIM)*

David Garicia

CASE NUMBER(S) *(LIST ALL CASES RELATED TO THIS CLAIM)*

C-1144-98-C

☐ CHECK HERE IF APPEAL

COURT NUMBER

139th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	$70	4.50	315.00
IN COURT	$100	3.00	300.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		7.50	615.00

☐ INVESTIGATOR ☐ EXPERT ☐ OTHER

FEES SET BY COURT: 500.00 — TOTAL: 500.00

☐ COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE ☐ OTHER :

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
9/17/2007	O/C w/Martha MC#2		0.10
9/17/2007	T/C w/Client		0.10
9/19/2007	T/C/ w/Letti Lazo		0.30
9/20/2007	T/C w/Jamie Rodriguez AG's Office		0.30
9/20/2007	O/C w/David Garcia		1.00
10/25/2007	T/C/w/Client		0.10
10/25/2007	T/C w/Martha MC#2		0.10
10/25/2007	T/C w/ Letti Lazo		0.10
10/29/2007	T/C w/Tomi Gomez		0.10
10/29/2007	R&R Notice		0.10
10/29/2007	T/C w/Toni Gomez		0.10
11/13/2007	R&R Notice		0.10
11/13/2007	R&R Pleading & FINA		0.30
11/16/2007	T/C w/Client		0.10
11/19/2007	O/C w/David Garcia		1.00
11/19/2007	C/A court appearance was too old past 4yr submission date	1.00	
1/9/2008	R&R Notice of Hearing		0.10
1/16/2008	T/C w/Client		0.50
1/17/2008	C/A court appearance was	1.00	
2/11/2008	C/A court appearance was	1.00	
	TOTAL HOURS	3.00	4.50

FILED
AT 2:40 O'CLOCK P M
MAY 10 2012
LAURA HINOJOSA, CLERK
District Courts, Hidalgo County
By _____ Deputy

RECEIVED
COUNTY AUDITOR
2012 MAY 23 AM 10 56

PERSONAL INFORMATION

VENDOR NUMBER: 209783 — TELEPHONE NUMBER: (956) 683-7070 — BAR CARD NUMBER: 790291

MAILING ADDRESS: 5413 N. McColl Rd., Ste.1, McAllen, TX. 78504

CERTIFICATION

I, **Carmen B. Ramirez**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

ATTORNEY AT LAW (SIGNATURE)

APPROVED: _____ PRESIDING JUDGE (SIGNATURE) THE 14 DAY OF May A.D., 2012

FOR USE OF AUDITOR'S OFFICE ONLY

✓ APPROVED: _____ COUNTY AUDITOR

Account No 1100-412-30-115-016-0-333

COUNTY AUDITOR'S FORM
HIDALGO COUNTY, TEXAS
(REV 12/05)

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED

CASE INFORMATION

DEFENDANT NAME *(SHOW ONLY ONE DEFENDANT PER CLAIM)*

Arnold Garcia

CASE NUMBER(S) *(LIST ALL CASES RELATED TO THIS CLAIM)*

F-653-01-C

☐ CHECK HERE IF APPEAL

COURT NUMBER

139th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	$70	4.00	280.00
IN COURT	$100	3.00	300.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		7.00	580.00

☐ INVESTIGATOR ☐ EXPERT ☐ OTHER

FEES SET BY COURT **510.00** TOTAL **510.00**

☐ COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE ☐ OTHER:

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
1/14/2008	T/C w/ Client		0.10
2/5/2008	O/C w/ Dionisio Salazar, AG's Office		1.00
2/5/2008	O/C w/ Client		0.50
2/5/2008	C/A court appearance cbm	1.00	
2/26/2008	O/C w/Mike Noris, AG's Office		1.00
2/26/2008	C/A court appearance cbm	1.00	
3/31/2008	R&R doc's fromAG's Office		0.10
4/22/2008	C/A court appearance cbm	1.00	
4/22/2008	O/C w/ Christina Navarrette, AG's Office		1.00
4/22/2008	Draft Certified Letter & mailed to client		0.20

FILED
AT 2:40 O'CLOCK P M
MAY 10 2012
LAURA HINOJOSA, CLERK
District Courts, Hidalgo County
By [illegible] Deputy

case pending since 2007

RECEIVED BY
COUNTY AUDITOR
2012 MAY 23 AM 10 55

Too old
past 4 yr. submission
date

TOTAL HOURS	3.00	3.90

PERSONAL INFORMATION

VENDOR NUMBER **209783** TELEPHONE NUMBER **(956) 683-7070** BAR CARD NUMBER **790291**

MAILING ADDRESS **5413 N. McColl Rd., Ste.1, McAllen, TX. 78504**

CERTIFICATION

I, **Carmen B. Ramirez**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

ATTORNEY AT LAW (SIGNATURE)

APPROVED [signature] PRESIDING JUDGE (SIGNATURE) THE 14 DAY OF May AD. 2012

FOR USE OF AUDITOR'S OFFICE ONLY

✓ APPROVED , COUNTY AUDITOR

Account No. 1100-412-30-115-016 0-333

AI-32461 **Comm. Court Executive Office 5. C.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

1. Approval to accept settlement agreement with Allstate Insurance Company in the amount of $15,038.31 to settle total loss auto accident with County vehicle. (Sheriff Office)
2. Approval to authorize Guadalupe Trevino, Hidalgo County Sheriff, to sign Power of Attorney forms for title purposes to settle claim with Allstate Insurance Company.

BACKGROUND

DOL: 04/02/12

Acct #: 2-1100-360-00-000-005-0-000

Attachments

Back up

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/21/2012 11:15 AM
Erika Zamora	Erika Zamora	05/24/2012 10:17 AM
Auditor's Office	Arcilia Duran	05/29/2012 01:45 PM
Purchasing Department	Letty Saenz	05/31/2012 05:15 PM

Form Started By: Aida Alvarez Started On: 05/21/2012 11:03 AM

Final Approval Date: 05/31/2012

Allstate.
You're in good hands.

Letter of Guarantee May 16, 2012

Attn: FRED REYNA

Account Number :
Claim Number : 0240464610
Your Fax # : EMAILED TO FRED.REYNA@CO.HIDALGO.TX.US

Payoff: **$15,038.31** Good Until: D.O.L.: 04/02/2012

This letter is to serve as a letter of guarantee for the clear original title for our mutual customer(s) HIDALGO COUNTY SHERIFF DEPARTMENT. Please fax **copy of title** to confirm vehicle owner(s). The vehicle in question: 2008 FORD F150 - **VIN #** 1FTRX12WX8FB16695. The **clear** certificate of title will be release to:

ALLSTATE INSURANCE – ATTN: M. OCANAS
227 NORTH LOOP 1604 EAST, STE. 200
SAN ANTONIO, TEXAS 78232

upon receipt of **$15,038.31** made payable to:

HIDALGO COUNTY SHERIFF DEPT

Address: _____

Your representative's signature shall constitute an agreement.
Signed: _____ Date: _____

OUR FAX #: **866-344-2157**

Allstate Insurance Company
Marie Ocanas
(210) 482-4263

Confidential Communication. This letter contains confidential and/or proprietary information of Allstate Insurance Company, the disclosure of which may cause irreparable harm to the company. This information is intended solely for the individual(s) to whom it is addressed and must therefore be maintained in strict confidence. This letter, and any attachment to it, should not be copied, nor should the contents be discussed, disclosed or restated to others, orally or in writing, without the express written permission of Allstate Insurance Company.

POWER OF ATTORNEY TO TRANSFER MOTOR VEHICLE

Texas Department
Of Transportation
VTR – 271
(Rev. 2/99)
DHT # 142384

TYPE OR PRINT IN INK

This is to certify that I, HIDALGO COUNTY SHERIFF DEPARTMENT
(Print or Type Name)
of the county of Hidalgo and the state of Texas, owner of the following described motor vehicle, do make, constitute and appoint Allstate Insurance of the county of Bexar and the state of Texas, my true and lawful attorney, for me and in my name, place and stead to sell, transfer and assign the motor vehicle described as follows:

Year	Make	Body Style	Model
2008	FORD	PK	F150
Vehicle Identification Number		**License Plate Number**	**Year of License Plate**
1FTRX12WX8FB16695		36SWF7	03/12

Giving and granting unto my said attorney full power and authority to do and perform all and every act requisite and necessary to transfer and assign the legal title to said motor vehicle to anyone whomsoever as may be designated by my said attorney.

Show Desktop.scf

NOTE: This form must be properly completed before it is an acceptable document. The power of attorney can not be the selling or buying dealer of the vehicle disclosed therein, unless the year model is ten (10) model years old or older, the tonnage exceeds two (2) tons, or the vehicle is not self-propelled.

I further certify that the current odometer reading is (no tenths) miles and to the best of my knowledge the odometer reading is the ***ACTUAL*** mileage of the vehicle unless one of the following statements is checked:

☐ 1. The mileage stated is in ***EXCESS*** of its mechanical limits
☐ 2. The odometer reading is ***NOT*** the actual mileage. ***WARNING-ODOMETER DISCREPANCY.***

HIDALGO COUNTY SHERIFF DEPARTMENT
Name of Owner (Print or Type)

NAME OF COMPANY SIGNATURE OF AUTHORIZED AGENT PRINTED NAME

Address City State Zip Code

Date Area Code / Daytime Telephone Number

Claim Number: 0240464610 - 17455662 - TMO

WARNING: TRANSPORTATION CODE, § 501.155, PROVIDES THAT FALSIFYING INFORMATION ON ANY REQUIRED STATEMENT OR APPLICATION IS A THIRD-DEGREE FELONY.

TEXAS DEPARTMENT OF TRANSPORTATION
VEHICLE TITLES AND REGISTRATION DIVISION
AUSTIN, TEXAS 78779-0001

AI-32647 **Comm. Court Executive Office 5. D.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Discussion and approval of Internship Policy, Agreement & Waiver of Liability

BACKGROUND

Policy has been drafted and was reviewed by DA legal counsel; sent to HR, Auditor, Co. Judge's for input/review.

Attachments

email

policy

agree n waiver

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	05/31/2012 02:24 PM
Erika Zamora	Erika Zamora	06/01/2012 05:00 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Monica Badillo Started On: 05/31/2012 11:13 AM

Final Approval Date: 06/01/2012

Hidalgo County Internship Policy

PURPOSE

Formatted: No Spacing

The purpose of this policy is to establish guidelines to offer experiential learning experiences for college students in County offices and departments. This policy applies to student volunteers, interns, and externs.

POLICY

Hidalgo County offers volunteer opportunities, internships and externships in an effort to provide college students from a wide variety of educational disciplines the opportunity to apply traditional academic classroom learning to actual work experience. The County strongly believes that internships are an important tool in recruiting, developing and retaining innovative people in local government and an important part of assisting the County in meeting the needs of today while preparing the workforce of the future.

Internship opportunities may be paid or unpaid, subject to budgetary constraints and departmental recommendation. All placements must be approved by Commissioners' Court, and approval must include the following items:

1. Job description & responsibilities
2. Placement location & supervisor name
3. Duration of internship
4. Agreement with educational institution (if applicable)
5. If appointed, internship application, resume, and signed internship agreement
6. If paid, funds must be appropriated and fiscal note and budgetary impact must be included
7. Any other relevant information as required by Commissioners' Court

Each participating office/department will be responsible for administering the student internship within their department and ensuring the policies and guidelines set forth herein are followed. All interns (paid or unpaid) must comply with the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), and must complete the pre-employment training and enrollment requirements prior to commencing.

REQUIREMENTS

All interns must be citizens of the United States, or if not, must be legally authorized to work in the United States. Proof of citizenship or authorization will be documented during the training and orientation process. Interns must be 18 years of age or older, and must be enrolled in an institution of higher education. Interns must complete an internship application and agreement, and must meet the pre-employment training and enrollment requirements. Interns must sign a Waiver of Liability Release, agreeing to assume any risk of injury that may occur while rendering services to the County.

UNPAID INTERNSHIPS

I. Hidalgo County may accept student interns on a volunteer basis. Unpaid students may be appointed or may be selected through the Human Resources Department announcement and selection process. All unpaid internship placements must be approved by Commissioners' Court.

DRAFT

II. Unpaid student interns are considered "Volunteers," receive no compensation or benefits, are not covered under worker's compensation, and must sign a Waiver of Liability Release agreement prior to commencing the internship.
III. Hidalgo County may enter into an agreement with an educational institution to provide college credit or required work experience for the internship, as applicable. The units of credit earned for participating are authorized and conferred by the school of attendance. All agreements with educational institutions must be approved by Commissioners' Court.
IV. Students who are interested in seeking to gain work experience in a specific field or area may choose to independently volunteer as an unpaid intern. In such instances, students may or may not receive credit from the educational institution they attend.

PAID INTERNSHIPS

I. Hidalgo County may offer paid internships to students. A department's ability to use paid student interns will be based on their internal budget constraints.
II. Paid student interns are considered "Temporary Employees," receive compensation for the duration of the internship, but receive no other benefits, are not covered under worker's compensation, and must sign a Waiver of Liability Release agreement prior to commencing the internship.
III. All paid internship placements must be approved by Commissioners' Court, and must be selected through the Human Resources Department announcement and selection process..
IV. Hidalgo County may enter into an agreement with an educational institution to provide college credit or required work experience for the internship, as applicable. The units of credit earned for participating are authorized and conferred by the school of attendance. All agreements with educational institutions must be approved by Commissioners' Court.
V. Students who are interested in seeking to gain work experience in a specific field or area may choose to independently apply for a paid internship opportunity. In such instances, students may or may not receive credit from the educational institution they attend.

RECRUITMENT OF INTERNS

Each participating office/department will be responsible for identifying and recruiting interns, and, if they desire, to establish partnerships with educational institutions that enroll students in a degree or area of study that could be utilized by the office/department.

Unpaid interns may be appointed by the office/department or educational institution, or may be selected through the Human Resources Department announcement and selection process; paid interns are subject to the Human Resources Department announcement and selection process.

TRAINING AND ORIENTATION

Prior to beginning an intern assignment all student interns will be required to meet the pre-employment training and enrollment requirements.

All student interns (paid or unpaid), will be provided a copy of the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), must complete the pre-employment training and enrollment requirements prior to commencing, and will sign all relevant forms and acknowledgments as applicable, including but not limited to, personnel policy acknowledgement, harassment, nondiscrimination, and waiver of liability release form (as applicable).

DRAFT

The participating office/department will be responsible for orienting students to the organization. Orientation should include:

- A clear list of expectations, job duties and goals;
- Departmental-specific policies and procedures;
- A list of the resources available to the student intern (i.e., a workstation that has been set up for the student intern, supplies and items needed by the intern); and
- Any other relevant information for the intern to be successful in the performance of their job duties.

STANDARDS OF CONDUCT

All interns must abide by the standards of conduct as outlined in the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), and are responsible for complying with the required standards of conduct.

At a minimum, all interns are required to conduct themselves in a professional manner at all times and to use discretion when dealing with sensitive manners and confidential information. Students must maintain professional attire, hygiene and grooming in a professional business-like manner that is appropriate to the field of placement and which reflects positively on the County.

If any policy or standard of conduct is violated by the intern during the internship period, the intern will be terminated at the discretion of the County.

EVALUATION

All interns should be provided with ongoing feedback on how well they are meeting the goals and expectations of their position. Participating offices/departments should provide interns with a formal written evaluation at the end of the internship. If applicable, participating offices/departments will be responsible for abiding by the requirements of the educational institution as per the agreement.

TERMINATION/COMPLETION

All interns are considered at-will placements, and the placement can be terminated at any time at the discretion of the County.

Upon completion of the internship period, interns are not automatically entitled to a paid position within the County.

DRAFT

INTERNSHIP AGREEMENT AND WAIVER OF LIABILITY

I, _____, agree to participate in an internship with The County of Hidalgo, Texas in either a paid or unpaid capacity, as outlined in this agreement. I hereby certify that I am at least 18 years of age at this time, and I am a student at _____ _____.

I hereby agree to comply with all relevant policies, procedures and requirements as outlined in the Hidalgo County Internship Policy, Personnel Policy Manual and/or Civil Service Commission Rules. I understand that I may or may not receive compensation for my services provided during the internship period, and that no other benefits will be provided. I understand that my placement in this internship is at-will and that I may be terminated at any time at the discretion of the County.

I hereby voluntarily release, discharge, waive and relinquish any and all action or causes of action for personal injury, property damage, or wrongful death occurring to me as a result of my internship with Hidalgo County. I hereby release, waive, discharge and relinquish any actions or causes of actions aforementioned, which may hereafter arise for me and my estate, and agree that under no circumstances will I prosecute or present any claim for personal injury, property damage or wrongful death against Hidalgo County or any of its agents and employees for any said cause of action, whether the same shall arise by negligence of any said persons, or otherwise. It is my intent by this instrument to exempt and release, indemnify and hold harmless Hidalgo County and any of its employees, its elected or appointed officials, employees and agents for any personal injury, property damage, or wrongful death cause by negligence.

I ACKNOWLEDGE THAT I HAVE READ THE FOREGOING PARAGRAPHS AND HAVE BEEN FULLY AND COMPLETELY ADVISED OF THE POTENTIAL DANGERS INCIDENTAL TO PARTICIPATING IN AN INTERNSHIP AND AM FULLY AWARE OF THE LEGAL CONSEQUENCES OF SIGNING THIS INSTRUMENT.

_____ _____

Signature Date

DRAFT

AI-32657 **Comm. Court Executive Office 5. E.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Martha L. Salazar **Submitted By:** Marty Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Purchasing Department:
Requesting permission for Martha L. Salazar, Darlene Betancourt and Leticia Saenz to attend a Purchasing Seminar at South Padre Island, Texas on June 20-22, 2012

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-415-18-160-001-0-583/584

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Attachments

back up

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	06/01/2012 01:55 PM
Budget & Management	Ivan Cantu	06/01/2012 02:37 PM
Auditor's Office	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Marty Salazar Started On: 06/01/2012 10:04 AM

Final Approval Date: 06/01/2012

CALENDAR OF EVENTS

SUMMER SESSION 2012

A PUBLIC PURCHASING SEMINAR

June 20, 21, 22, 2012
Hilton Garden Inn Beach Resort • South Padre Island, Texas

Wednesday, June 20 -	9:00 - 5:00 p.m.	**Exhibits Open (Wed., Thurs., & Fri.)**
	11:00 - 1:00 p.m.	**REGISTRATION**
	1:00 - 1:05 p.m.	Welcome & Introduction
	1:05 - 3:00 p.m.	Classes
	3:00 - 3:15 p.m.	Afternoon Break
	3:15 - 5:00 p.m.	Classes
	5:00 - 8:00 p.m.	**Reception Beach Side Session** Come by and meet the speakers and visit with the attending purchasing professionals. Refreshments and hors d'oeuvres will be served. ***Sponsored by:*** **Meritain Health, HCA Physician Services, ION Wave Tech, Public Sector Group, C&S Safety Supply, PTRX, PACE Purchasing Co-op, Lakeshore Learning, Gateway Printing**
Thursday, June 21 -	7:00 - 8:00 a.m.	**CONTINENTAL BREAKFAST** **Sponsored by:** **Dahill**
	8:00 - 10:00 a.m.	Classes
	10:00 - 10:15 a.m.	Mid-Morning Break
	10:15 - 12:00 p.m.	Classes
	12:00 - 1:00 p.m.	Lunch
	1:00 - 2:45 p.m.	Classes
	2:45 - 3:00 p.m.	Afternoon Break
	3:00 - 5:00 p.m.	Classes
	5:00 - 8:00 p.m.	**Reception Beach Side Session** Visit with co-participants and speakers. Refreshments and hors d'oeuvres will be served ***Sponsored by:*** **TCPN, Benco Comm. Roofing, Allied Waste, Linebarger Goggan Blair & Sampson, BuyBoard, Gulf Coast Paper, CAS Companies, Armko Ind., Johnstone Supply, T-Mobile**
Friday, June 22 -	7:00 - 8:00 a.m.	**CONTINENTAL BREAKFAST** ***Sponsored by:*** **IKON OFFICE SOLUTIONS (Ricoh Copiers)**
	8:00 - 10:00 a.m.	Classes
	10:00 - 10:15 a.m.	Mid-Morning Break
	10:15 - 12:00 p.m.	Classes
	12:00 - 1:00 p.m.	Lunch
	1:00 - 3:00 p.m.	Group Sessions (Optional)

Summer 2012 Registration

I will register as a:
- Non-ISM (NAPM) MEMBER, $200.00.
- IISM (NAPM) MEMBER, $175.00 | ISM Number
- TASBO Member or C.P.A. $175.00

Payment Method:
- P.O. Number
- Visa MasterCard American Express

Credit Card Number Expiration Date

- Will Bring Check Will Send Check

Name (First, MI, Last)	Saenz	H	Leticia
Your Title:	Contracts Manager		
Your Email Address:	leticia.saenz@co.hidalgo.tx.us		
Company/Institution:	Hidalgo County		
Phone:	(956)318-2626		(999) 888-1234
Address:	2812 S Bus Hwy 281		
Fax:	(956)318-2629		(999) 888-1234
City:	Edinburg		
State:	Texas		
Zip:	78539		

Submit Registration

Summer 2012 Registration

I will register as a:
- (•) Non-ISM (NAPM) MEMBER, $200.00.
- ( ) IISM (NAPM) MEMBER, $175.00 | ISM Number
- ( ) TASBO Member or C.P.A. $175.00

Payment Method:
- ( ) P.O. Number
- ( ) Visa ( ) MasterCard ( ) American Express

Credit Card Number Expiration Date

- (•) Will Bring Check ( ) Will Send Check

Name (First, MI, Last)	Martha	L	Salazar
Your Title:	Purchasing Agent		
Your Email Address:	martha.salazar@co.hidalgo.tx.us		
Company/Institution:	Hidalgo County		
Phone:	(956)318-2626		(999) 888-1234
Address:	2812 S Bus Hwy 281		
Fax:	(956)318-2629		(999) 888-1234
City:	Edinburg		
State:	Texas		
Zip:	78539		

Submit Registration

Summer 2012 Registration

I will register as a:
- (•) Non-ISM (NAPM) MEMBER, $200.00.
- ( ) ISM (NAPM) MEMBER, $175.00 | ISM Number
- ( ) TASBO Member or C.P.A. $175.00

Payment Method:
- (•) P.O. Number
- ( ) Visa ( ) MasterCard ( ) American Express

Credit Card Number Expiration Date

- (•) Will Bring Check ( ) Will Send Check

Name (First, MI, Last)	Darlene	Betancourt
Your Title:	Procurement Manager	
Your Email Address:	darlene.betancourt@co.hidalgo.tx.us	
Company/Institution:	Hidalgo County Purchasing	
Phone:	956-318-2626	
Address:	2812 S Bus Hwy 281	
Fax:	956-318-2629	
City:	Edinburg	
State:	Texas	
Zip:	78539	

Submit Registration

AI-32610 **Comm. Court Executive Office 5. F.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Texas AgriLife Extension:
1. Requesting permission for Brad Cowan to travel to Lubbock, Texas to attend the 2012 Texas 4-H Round-up on June 10-15, 2012
2. Requesting permission for Christina L. Perez to travel to Kingsville, Texas to attend the 2012 District 12 4-H Leadership Lab and the 2012 District 12 4-H Election Convention on June 19-22, 2012

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-461-00-380-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available account balance as of 06-01-2012.

Req# 216950 & 216696

Attachments

travel
1
2

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/30/2012 12:54 PM
Veronica Ortiz	Veronica Ortiz	06/01/2012 01:54 PM
Auditor's Office	Arcilia Duran	06/01/2012 02:03 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Monica Badillo Started On: 05/30/2012 12:22 PM

Final Approval Date: 06/01/2012

HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 05/24/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Brad Cowan, CEA-Agriculture

EVENT INFORMATION

TITLE OF EVENT:	2012 Texas 4-H Roundup		
EVENT DATE(S) FROM:	06/10/12	TO:	06/15/12
DEPARTURE DATE:	06/11/12	RETURN DATE:	06/15/12
LOCATION OF EVENT: CITY:	Lubbock	STATE:	Texas

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

_____ To obtain statutorily required continuing professional education.
_____ To obtain continuing education related to an employee's work or maintenance of a license or certification.
_____ To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
X To participate in professional organizations related to the employee or official's job assignment.
_____ To conduct essential research & information-gathering for improvement of County operations or compliance with law.
_____ To monitor the development of state or federal legislation or implementation of legislation that might affect the County
_____ To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
_____ To pursue the County's interests in litigation or criminal justice.
_____ To promote the economic development interests of the County.
_____ To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE
1. REGISTRATION FEE(S)	$25.00	
Subtotal for Object Code 584	$ 25.00	$
2. AIRFARE- ROUNDTRIP COACH FARE ONLY	$ -	
3. TAXI FARE	$ -	
4. BUS FARE	$ -	
5. RENTAL CAR	$ -	
6. GASOLINE/DIESEL/FUEL	$ -	
7. MILEAGE REIMBURSEMENT	$353.37	
8. TELEPHONE CALLS	$ -	
9. PARKING	$7.00	
10. LODGING	$80.00	
11. MEALS	$195.00	
12. OTHER EXPENSES	$ -	
Subtotal for Object Code 583	$ 635.37	
13. TOTAL ESTIMATED TRAVEL EXPENSES	$ 660.37	$

MODE OF TRAVEL (Place an "X" by applicable mode of travel)

AIRFARE* _____
BUS** _____
Rental Car** _____
County Vehicle** _____
Private Vehicle** _____
OTHER** (Specify) _____

* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.

** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparision of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

X Trip expenses are necessary and will be incurred for official county business.
X Reasonable efforts to minimize the use of county funds have been explored.
X Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
_____ If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD:	DATE:	DEPARTMENT CONTACT PERSON:	PHONE NO.:
Barbara Stang	5/24/12	Nora Linda Cruz	383 7026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

_____ TRAVEL IS **APPROVED** for the individuals listed below:

_____ TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME):	DATE:	REVIEWER'S SIGNATURE:	PHONE NO.:

DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):	DATE:	SIGNATURE OF DBM DEPARTMENT HEAD:

COUNTY AUDITOR'S FORM T.1.1 (01/10)

APPROVED BY COMMISSIONERS' COURT ON: _____

HIDALGO COUNTY BUDGET OFFICE 2012 MAY 25 PM 4:44

06/5/12

HIDALGO COUNTY, TEXAS
OUT-OF-COUNTY – TRAVEL ADVANCE REQUEST

A. TRIP AND TRAVELER INFORMATION

EMPLOYEE NAME: Brad Cowan | EMPLOYEE I.D. NO.: 029114 | EMPLOYEE TITLE: CEA-Agriculture

DEPARTMENT: Hidalgo County Extension Service | DO YOU HAVE AN OUSTANDING TRAVEL ADVANCE? No

DEPARTURE DATE: 6/11/12 | RETURN DATE: 6/15/12

TIME OF DEPARTURE: 7:00 AM | TIME OF RETURN: 8:00 PM

TO CITY: Lubbock | STATE: Texas

SEMINAR/CONFERENCE/MEETING: START DATE: 6/10/2012 | END DATE: 6/15/2012 | ACTUAL NO. OF DAYS 6

TITLE OF WORKSHOP/CONFERENCE: 2012 Texas 4-H Roundup

METHOD OF TRAVEL (AIR TRAVEL/ PERSONAL VEHICLE/ COUNTY VEHICLE/ CAR RENTAL): Personal Vehicle | IS COORDINATION OF TRAVEL REQUIRED? IF NO, ATTACH WRITTEN EXPLANATION FROM THE COUNTY OFFICIAL.

LIST NAMES OF COUNTY EMPLOYEES TRAVELING WITH YOU IN THE COUNTY VEHICLE, CAR RENTAL, OR PERSONAL VEHICLE? None

DO YOU HAVE A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT? Yes | IF YES, EXPLAIN REASON FOR NOT UTILIZING COUNTY VEHICLE? Will use personal vehicle due to having to stop at a personal event on my way back from Lubbock.

PURPOSE/BENEFIT TO HIDALGO COUNTY:
To participate in professional organizations related to the employee or official's job assignment.

B. ESTIMATED EXPENSES:

I. MEALS: (Meals for one-day travel not requiring an overnight stay will not be advanced)

Meals will be prorated for partial days	Meal Rate	MONTH / DAY 11-Jun	MONTH / DAY 12-Jun	MONTH / DAY 13-Jun	MONTH / DAY 14-Jun	MONTH/ DAY 15-Jun	MONTH / DAY	MONTH / DAY	Total	
Breakfast	$9.00	$9.00	$9.00	$9.00	$9.00	$9.00			$45.00	
Lunch	$12.00	$12.00	$12.00	$12.00	$12.00	$12.00			$60.00	
Dinner	$18.00	$18.00	$18.00	$18.00	$18.00	$18.00			$90.00	
Total	$39.00	$39.00	$39.00	$39.00	$39.00	$39.00	$0.00	$0.00	$195.00	$ 195.00

Meal per diems must be prorated for 1st day and last day of travel as follows:

Departure:		Arrival:	
Before 8:00 a.m. (breakfast, lunch, & dinner)	$ 39.00	Before 8:00 a.m. (breakfast)	$ 9.00
8:00 a.m. - 1:00 p.m. (lunch & dinner)	$ 30.00	8:00 a.m.- 6:00 p.m. (breakfast & lunch)	$ 21.00
After 1:00 p.m. (dinner)	$ 18.00	After 6:00 p.m. (breakfast,lunch,&dinner)	$ 39.00

II. INCIDENTAL EXPENSES (taxi fare, shuttle fare, gas charges for car rentals, airport and hotel parking):

Expense type: _____ days @ $ 20.00 $ -

III. PERSONAL VEHICLE MILEAGE 637 Miles @ $ 0.555 (Current Rate) . . . . . $ 353.37

(Note: Mileage may be advanced calculated on a point-to-point basis using "Mapquest" at the current county adopted rate per highway mile. Incidental mileage will not be advanced. In addition, "Coordination of Travel" may apply (see Section 7 of the Travel Policies, Guidelines, and Procedures). When traveling out of state, If the most economical means of travel is driving, traveler must supply documentation to support the price of the airfare at the time of travel.

Mapquest

IV. OTHER (Itemize)

_____ . . . . . $

_____ . . . . . $

V. P.O. # ISSUED UNDER EMPLOYEE'S NAME FOR THE AMOUNT OF THE TRAVEL ADVANCE:

VI. TOTAL TRAVEL ADVANCE REQUESTED: $ 548.37

VII. COMMENTS:

VII. GENERAL LEDGER ACCOUNT NUMBER: 2-1100-461-00-380-001-0-583

C. CERTIFICATION AND AUTHORIZATION TO PAYROLL DEDUCTIONS

I hereby certify that information provided on this form is true and estimated expenditures are reasonable and necessary . The funds will be used by me for the specific trip listed above and not given to or used by another county employee. If my trip is cancelled, I will immediately return the travel advance funds to the County Treasurer no later than 20 calendar days after the seminar/conference/ meeting end date by submitting a Final Travel Expense Claim. In addition, I agree to account for all travel expenditures including the travel advance by submitting a Final Travel Expense Claim, accompanied by required original supporting documentation, no later than 20 days after my seminar/conference/meeting end date. Any unused funds will also be returned to the County Treasurer's Office no later than 20 days after my seminar/conference/meeting end date.

Should I fail to submit a Final Travel Expense Claim, I understand that I will not be allowed to obtain another travel advance until the pending travel advance is settled. In addition, I agree to repay Hidalgo County and further consent to payroll deductions by the County Treasurer to recover the pending travel advance amount.

EMPLOYEE SIGNATURE	Barbara Storz	Barbara Storz
	DEPARTMENT OFFICIAL'S NAME (Print Name)	DEPARTMENT OFFICIAL'S APPROVAL (Signature)

COUNTY AUDITOR'S FORM: T.1.5 (07/11)

HIDALGO COUNTY BUDGET OFFICE
RECEIVED
2012 JUN 25 PM 4:44

HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 05/24/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Brad Cowan, CEA-Agriculture

EVENT INFORMATION

TITLE OF EVENT: 2012 Texas 4-H Roundup

EVENT DATE(S) FROM: 06/10/12 TO: 06/15/12

DEPARTURE DATE: 06/11/12 RETURN DATE: 06/15/12

LOCATION OF EVENT: CITY: Lubbock STATE: Texas

5/23/12
Sent to Veronica @ Budget Office via email
She received

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

_____ To obtain statutorily required continuing professional education.
_____ To obtain continuing education related to an employee's work or maintenance of a license or certification.
_____ To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
X To participate in professional organizations related to the employee or official's job assignment.
_____ To conduct essential research & information-gathering for improvement of County operations or compliance with law.
_____ To monitor the development of state or federal legislation or implementation of legislation that might affect the County
_____ To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
_____ To pursue the County's interests in litigation or criminal justice.
_____ To promote the economic development interests of the County.
_____ To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE
1. REGISTRATION FEE(S)	$25.00	
Subtotal for Object Code 584	$ 25.00	$
2. AIRFARE- ROUNDTRIP COACH FARE ONLY	$ -	
3. TAXI FARE	$ -	
4. BUS FARE	$ -	
5. RENTAL CAR	$ -	
6. GASOLINE/DIESEL/FUEL	$ -	
7. MILEAGE REIMBURSEMENT	$353.37	
8. TELEPHONE CALLS	$ -	
9. PARKING	$7.00	
10. LODGING	$80.00	
11. MEALS	$195.00	
12. OTHER EXPENSES	$ -	
Subtotal for Object Code 583	$ 636.37	
13. TOTAL ESTIMATED TRAVEL EXPENSES	$ 660.37	$

MODE OF TRAVEL (Place an "X" by applicable mode of travel)

AIRFARE* _____
BUS** _____
Rental Car** _____
County Vehicle** _____
Private Vehicle** _____
OTHER** (Specify) _____

* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.

** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparision of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

5/24/12
Registration/Meals/Mileage Reimb./Parking/Lodging.

Req.# 00216694
PO# _____

Balances –
CC-583 $ 1,219.23
CC-584 $ 1035.00

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

X Trip expenses are necessary and will be incurred for official county business.
X Reasonable efforts to minimize the use of county funds have been explored.
X Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
_____ If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD:	DATE:	DEPARTMENT CONTACT PERSON:	PHONE NO.:
Barbara C. Alaniz	5/23/12	NoraLindaCruz	383-1026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

_____ TRAVEL IS **APPROVED** for the individuals listed below:

_____ TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME):	DATE:	REVIEWER'S SIGNATURE:	PHONE NO.:

DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):	DATE:	SIGNATURE OF DBM DEPARTMENT HEAD:

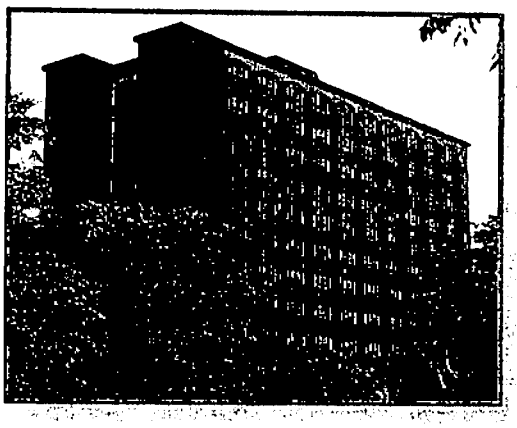
COUNTY AUDITOR'S FORM T.T.1 (01/10)

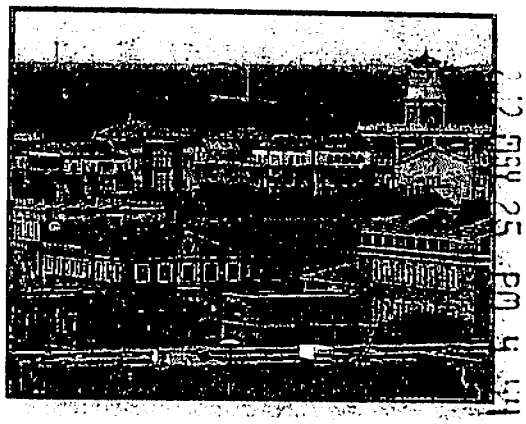
RECEIVED
FEB 22 2012
BUDGET OFFICE
HIDALGO COUNTY

DORM HALLS & RATES

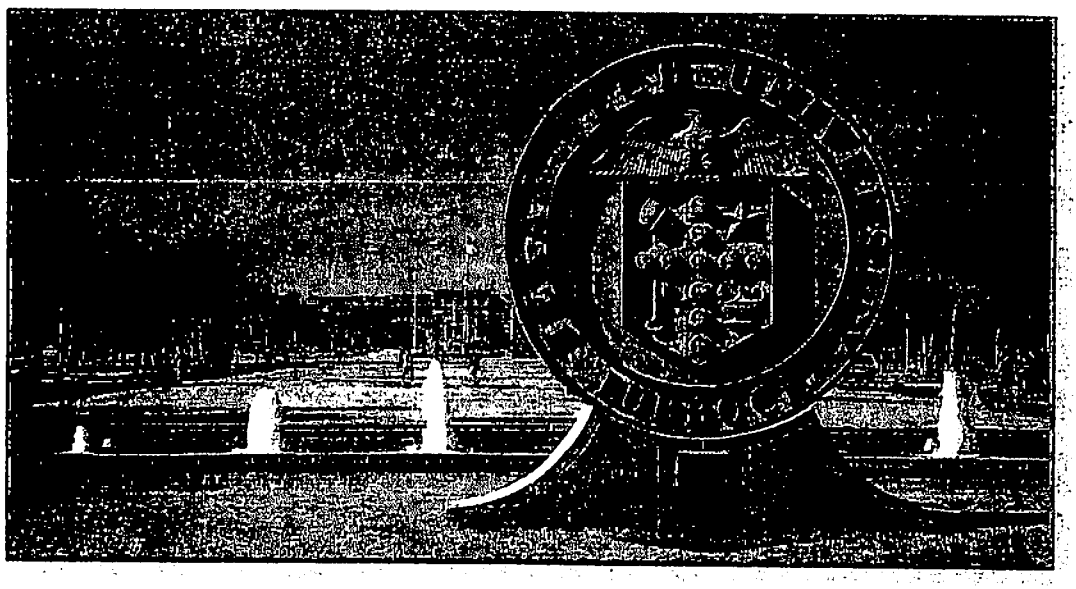
Weymouth & Coleman

**dorms feature community bath facilities*





Doubles $20 per person / per night



Parking $7 for the Week

**more info available on the Texas 4-H website:* http://texas4-h.tamu.edu

Home of Texas Tech, Buddy Holly, unique shopping, dining and a legendary ranching and music heritage.

LUBBOCK™

VisitLubbock.org ★ 800.692.4035

mapquest

Trip to:

2500 Broadway
Lubbock, TX 79409
636.71 miles / 10 hours 40 minutes
Notes

Language Professors Hate Him!

Doctor's discovery revealed the secret to speaking any language in just 10 days. Watch this shocking video and discover how you can rapidly learn any language in just 10 days using this sneaky linguistic secret... Free from the computer... Free from memorization... and absolutely guaranteed!

Click to Watch Video Now

Pimsleur Approach

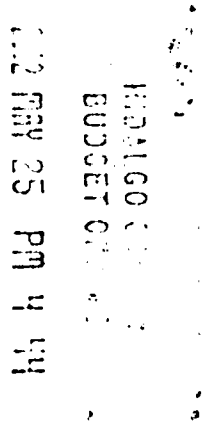
		410 N 13th Ave, Edinburg, TX 78541-3582	
●		1. Start out going **south** on **N 13th Ave** toward **E Loeb St**. Map	**0.01 Mi** *0.01 Mi Total*
↱		2. Take the 1st **right** onto **E Loeb St**. Map *If you reach E Kuhn St you've gone a little too far*	**0.1 Mi** *0.2 Mi Total*
↱	NORTH 281 BR	3. Take the 2nd **right** onto **N Closner Blvd / US-281-BR N**. Continue to follow **US-281-BR N**. Map *US-281-BR N is just past N 12th Ave* *If you are on W Loeb St and reach N 10th Ave you've gone a little too far*	**3.2 Mi** *3.4 Mi Total*
↑		4. **US-281-BR N** becomes **N US-281**. Map	**0.6 Mi** *4.0 Mi Total*
↑↑	NORTH 281	5. Merge onto **US-281 N** via the ramp on the **left**. Map	**153.6 Mi** *157.6 Mi Total*
↑↑	NORTH 37	6. Merge onto **I-37 N**. Map	**67.3 Mi** *224.8 Mi Total*
139 EXIT	NORTH 87	7. Merge onto **I-10 W / US-90 W / US-87 N** via **EXIT 139** toward **El Paso / Del Rio**. Map	**2.1 Mi** *226.9 Mi Total*
572 EXIT	WEST 10	8. Merge onto **I-35 N / I-10 W / US-87 N** via **EXIT 572** toward **El Paso / Austin**. Map	**1.1 Mi** *228.0 Mi Total*
↖	NORTH 35	9. Keep **left** to take **I-35 N / I-10 W / US-87 N** toward **Austin**. Map	**1.3 Mi** *229.4 Mi Total*
156 EXIT	WEST 10	10. Merge onto **I-10 W / US-87 N** via **EXIT 156** toward **El Paso**. Map	**0.8 Mi** *230.1 Mi Total*
↖	WEST 10	11. Keep **left** to take **I-10 W / US-87 N** toward **El Paso**. Map	**46.5 Mi** *276.6 Mi Total*
523 EXIT	NORTH 87	12. Merge onto **US-87 N** via **EXIT 523** toward **Fredericksburg / San Angelo**. Map	**21.6 Mi** *298.2 Mi Total*

13. Turn **left** onto **E Main St / US-87 / US-290**. Map *E Main St is just past E San Antonio St* *Subway is on the corner* *If you are on N Washington St and reach E Austin St you've gone a little too far*	**1.4 Mi** *299.6 Mi Total*
14. Turn **slight right** onto **US-87 N**. Map *US-87 N is 0.1 miles past N Cherry St* *Porky's Hamburgers is on the right*	**41.0 Mi** *340.6 Mi Total*
15. Turn **left** onto **US-87 W / Fort McKavitt St / TX-29 W**. Continue to follow **US-87 W**. Map *US-87 W is just past Westmoreland St* *If you are on N Live Oak St and reach Fulton St you've gone a little too far*	**28.7 Mi** *369.4 Mi Total*
16. Turn **left** onto **W Commerce St / US-87 / US-190 / US-377**. Continue to follow **US-87 N**. Map *US-87 N is just past W 1st St* *Evridge Furniture Center is on the corner*	**3.5 Mi** *372.9 Mi Total*
17. Turn **slight right**. Map	**0.1 Mi** *373.0 Mi Total*
18. Turn **slight right** onto **US-283**. Map	**40.6 Mi** *413.7 Mi Total*
19. Turn **left** onto **US-84 / US-67 / US-283 / Wallis Ave**. Continue to follow **US-84 / US-283**. Map *US-84 is just past N Santa Fe St* *If you are on 8th St and reach Avenue B you've gone a little too far*	**9.5 Mi** *423.2 Mi Total*
20. Turn **right** onto **US-84 W / US-283 N / TX-206 W**. Continue to follow **US-84 W**. Map *US-84 W is 0.4 miles past FM-3425* *Pizza Hut is on the corner* *If you are on Roosevelt St and reach N Nueces St you've gone a little too far*	**51.4 Mi** *474.6 Mi Total*
21. Take the **I-20-BL W / US-84 W** exit toward **Sweetwater**. Map	**0.3 Mi** *474.9 Mi Total*
22. Turn **left** onto **S 1st St / I-20-BL W / US-80 W / US-84 W**. Continue to follow **I-20-BL W / US-80 W / US-84 W**. Map	**3.9 Mi** *478.8 Mi Total*
23. Merge onto **I-20 W / US-84 W** toward **I-20-BL**. Map	**40.2 Mi** *519.0 Mi Total*
24. Merge onto **US-84 W** via **EXIT 238A** toward **Snyder / Lubbock**. Map	**114.4 Mi** *633.4 Mi Total*
25. Turn **left** onto **50th St**. Map *Walgreens is on the corner* *If you are on Avenue Q and reach 48th St you've gone about 0.1 miles too far*	**0.9 Mi** *634.2 Mi Total*
26. Turn **right** onto **University Ave**. Map *University Ave is 0.2 miles past Avenue W* *7-Eleven is on the corner* *If you reach Akron Ave you've gone about 0.1 miles too far*	**2.5 Mi** *636.7 Mi Total*

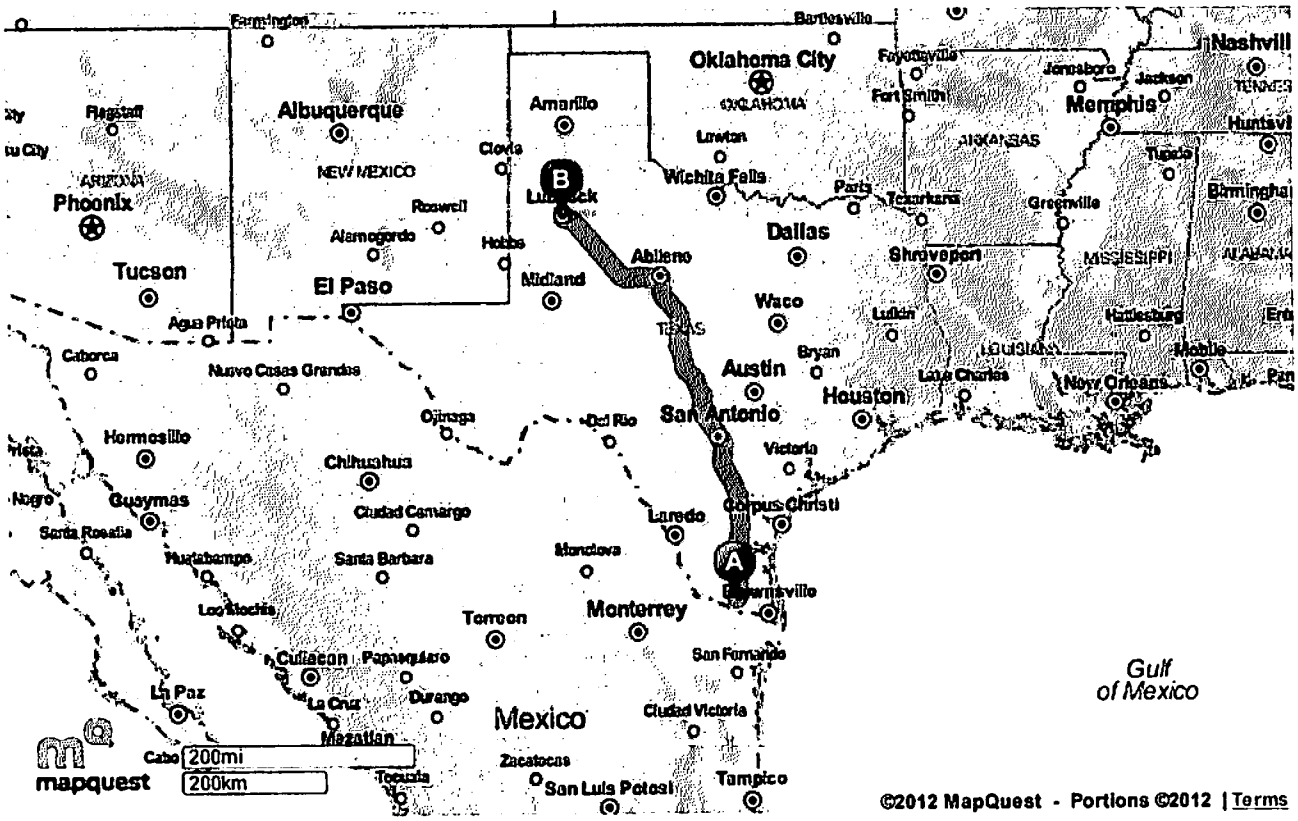
27. Turn **left** onto **Broadway**. Map — **0.01 Mi**
Broadway is just past 13th St — *636.7 Mi Total*
Freebirds World Burrito is on the right
If you reach Main St you've gone a little too far

28. **2500 BROADWAY**. Map
If you reach Akron Ave you've gone about 0.1 miles too far

2500 Broadway, Lubbock, TX 79409



Total Travel Estimate: **636.71 miles - about 10 hours 40 minutes**



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Get the **FREE MapQuest toolbar.** features.mapquest.com/toolbar/ GO

HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 05/29/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Christina L. Perez, CEA-4-H & Youth Development

EVENT INFORMATION

TITLE OF EVENT: 2012 District 12 4-H Leadership Lab

EVENT DATE(S) FROM: 06/19/12 TO: 06/21/12

DEPARTURE DATE: 06/19/12 RETURN DATE: 06/22/12

LOCATION OF EVENT: CITY: Kingsville STATE: Texas

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

_____ To obtain statutorily required continuing professional education.
_____ To obtain continuing education related to an employee's work or maintenance of a license or certification.
_____ To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
X To participate in professional organizations related to the employee or official's job assignment.
_____ To conduct essential research & information-gathering for improvement of County operations or compliance with law.
_____ To monitor the development of state or federal legislation or implementation of legislation that might affect the County
_____ To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
_____ To pursue the County's interests in litigation or criminal justice.
_____ To promote the economic development interests of the County.
_____ To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE
1. REGISTRATION FEE(S)	$120.00	
Subtotal for Object Code 584	$ 120.00	$
2. AIRFARE- ROUNDTRIP COACH FARE ONLY	$ -	
3. TAXI FARE	$ -	
4. BUS FARE	$ -	
5. RENTAL CAR	$ -	
6. GASOLINE/DIESEL/FUEL	$ -	
7. MILEAGE REIMBURSEMENT	$ -	
8. TELEPHONE CALLS	$ -	
9. PARKING	$ -	
10. LODGING		
11. MEALS	$21.00	
12. OTHER EXPENSES	$ -	
Subtotal for Object Code 583	$ 21.00	
13. TOTAL ESTIMATED TRAVEL EXPENSES	$ 141.00	$

MODE OF TRAVEL (Place an "X" by applicable mode of travel)

AIRFARE* _____
BUS** _____
Rental Car** _____
County Vehicle** _____
Private Vehicle** _____
OTHER** (Specify) _____

* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.

** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparision of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

X Trip expenses are necessary and will be incurred for official county business.
X Reasonable efforts to minimize the use of county funds have been explored.
X Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
_____ If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD:	DATE:	DEPARTMENT CONTACT PERSON:	PHONE NO.:
Barbara Starr	5/30/12	NoraLinda Cruz	383-1026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

_____ TRAVEL IS **APPROVED** for the individuals listed below:

_____ TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME):	DATE:	REVIEWER'S SIGNATURE:	PHONE NO.:

DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):	DATE:	SIGNATURE OF DBM DEPARTMENT HEAD:

COUNTY AUDITOR'S FORM T.1.1 (01/10)

2-1100-461-00-380-001-0-583+584

cc 6/5/12

HIDALGO COUNTY, TEXAS
OUT-OF-COUNTY – TRAVEL ADVANCE REQUEST

A. TRIP AND TRAVELER INFORMATION

EMPLOYEE NAME: Christina L. Perez | EMPLOYEE I.D. NO.: 188760 | EMPLOYEE TITLE: 4-H & Youth Development

DEPARTMENT: Hidalgo County Extension Service | DO YOU HAVE AN OUSTANDING TRAVEL ADVANCE? Yes

DEPARTURE DATE: 6/19/12 | RETURN DATE: 6/22/12

TIME OF DEPARTURE: 7:00 AM | TIME OF RETURN: 5:30 PM

TO CITY: Kingsville | STATE: Texas

SEMINAR/CONFERENCE/MEETING: START DATE: 6/18/2012 | END DATE: 6/21/2012 | ACTUAL NO. OF DAYS 4

TITLE OF WORKSHOP/CONFERENCE: 2012 4-H Leadership Lab - East Cluster

METHOD OF TRAVEL (AIR TRAVEL/ PERSONAL VEHICLE/ COUNTY VEHICLE/ CAR RENTAL): County Vehicle | IS COORDINATION OF TRAVEL REQUIRED? IF NO, ATTACH WRITTEN EXPLANATION FROM THE COUNTY OFFICIAL. Yes

LIST NAMES OF COUNTY EMPLOYEES TRAVELING WITH YOU IN THE COUNTY VEHICLE, CAR RENTAL, OR PERSONAL VEHICLE? Christina L. Perez

DO YOU HAVE A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT? Yes | IF YES, EXPLAIN REASON FOR NOT UTILIZING COUNTY VEHICLE? I will be taking our County vehicle

PURPOSE/BENEFIT TO HIDALGO COUNTY:
To participate in professional organizations related to the employee or official's job assignment.

B. ESTIMATED EXPENSES:

I. MEALS: (Meals for one-day travel not requiring an overnight stay will not be advanced)

Meals will be prorated for partial days	Meal Rate	MONTH / DAY 19-Jun	MONTH / DAY 20-Jun	MONTH / DAY 21-Jun	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	Total	
Breakfast	$9.00	$9.00	N/A	N/A					$9.00	
Lunch	$12.00	$12.00	N/A	N/A					$12.00	
Dinner	$18.00	N/A	N/A	N/A					$0.00	
Total	$39.00	$21.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$21.00	$ 21.00

Meal per diems must be prorated for 1st day and last day of travel as follows:

Departure:		Arrival:	
Before 8:00 a.m. (breakfast, lunch, & dinner)	$ 39.00	Before 8:00 a.m. (breakfast)	$ 9.00
8:00 a.m. - 1:00 p.m. (lunch & dinner)	$ 30.00	8:00 a.m.- 6:00 p.m. (breakfast & lunch)	$ 21.00
After 1:00 p.m. (dinner)	$ 18.00	After 6:00 p.m. (breakfast,lunch,&dinner)	$ 39.00

II. INCIDENTAL EXPENSES (taxi fare, shuttle fare, gas charges for car rentals, airport and hotel parking):

Expense type: days @ $ 20.00 $ -

III. PERSONAL VEHICLE MILEAGE _____ Miles @ $ 0.555 (Current Rate) . . . . $ -

(Note: Mileage may be advanced calculated on a point-to-point basis using "Mapquest" at the current county adopted rate per highway mile. Incidental mileage will not be advanced. In addition, "Coordination of Travel" may apply (see Section 7 of the Travel Policies, Guidelines, and Procedures). When traveling out of state, If the most economical means of travel is driving, traveler must supply documentation to support the price of the airfare at the time of travel.

Mapquest

IV. OTHER (Itemize)

_____ . . . . . $

_____ . . . . . $

V. P.O. # ISSUED UNDER EMPLOYEE'S NAME FOR THE AMOUNT OF THE TRAVEL ADVANCE:

VI. TOTAL TRAVEL ADVANCE REQUESTED: $ 21.00

VII. COMMENTS:

VII. GENERAL LEDGER ACCOUNT NUMBER: 2-1100-461-00-380-001-0-583 & 584

C. CERTIFICATION AND AUTHORIZATION TO PAYROLL DEDUCTIONS

I hereby certify that information provided on this form is true and estimated expenditures are reasonable and necessary . The funds will be used by me for the specific trip listed above and not given to or used by another county employee. If my trip is cancelled, I will immediately return the travel advance funds to the County Treasurer no later than 20 calendar days after the seminar/conference/ meeting end date by submitting a Final Travel Expense Claim. In addition, I agree to account for all travel expenditures including the travel advance by submitting a Final Travel Expense Claim, accompanied by required original supporting documentation, no later than 20 days after my seminar/conference/meeting end date. Any unused funds will also be returned to the County Treasurer's Office no later than 20 days after my seminar/conference/meeting end date.

Should I fail to submit a Final Travel Expense Claim, I understand that I will not be allowed to obtain another travel advance until the pending travel advance is settled. In addition, I agree to repay Hidalgo County and further consent to payroll deductions by the County Treasurer to recover the pending travel advance amount.

EMPLOYEE SIGNATURE	DEPARTMENT OFFICIAL'S NAME (Print Name)	DEPARTMENT OFFICIAL'S APPROVAL (Signature)
Christina Perez	Barbara Storz	Barbara Storz

COUNTY AUDITOR'S FORM: T.1.5 (07/11)

4-H and YOUTH DEVELOPMENT

AgriLIFE EXTENSION
Texas A&M System

May 17, 2012

MEMORANDUM

TO: District 12 4-H Coordinators

FROM: District 12 4-H Leadership Lab Planning Committee – East Cluster

SUBJECT: 2012 DISTRICT 12 4-H LEADERSHIP LAB
THEME: **4-H HUNGER GAMES...*May the odds be ever in your favor.***

District 12 4-H Leadership Lab will be held June 19-21, 2012 at Texas A&M University-Kingsville. Leadership Lab is open to all 4-H'ers who participate in 4-H clubs, ENP, curriculum enrichment and other 4-H activities. On-site check-in is scheduled to begin at 10:00 a.m. on Tuesday, June 19th and the program will end on Friday, June 22nd. Check-out will begin at 8:45 a.m.

Registration Fees & Deadline: The total cost for Leadership Lab is $180.00 per person (this is for room, meals, and program costs). Youth will be staying in the new dorms on campus. ALL participants attending District 12 4-H Leadership Lab must register online through 4-H CONNECT. Registration instructions are included in this packet. All entries will be certified by the county and district office. Individual online registration will open immediately through the **deadline of June 6, 2012.** A late registration fee of $40.00 will be assessed to anyone registering after June 6th. Late registration will be accepted through June 14th, there will be no registration allowed after that date or on-site. Substitutions allowed up to the date of late registration (June 14th). No refunds will be given.

Age Eligibility: All youth must be at least 12 years of age by June 6, 2012 in order to attend Leadership Lab. All 4-H'ers attending Lab must turn in the following forms at the registration desk at TAMU-Kingsville upon check-in.

- TAMUK Participant Waiver, Indemnification & Medical Treatment Authorization Form
- 4-H Participant Waiver, Indemnification & Medical Treatment Authorization Form
- Health Statement
- 4-H Code of Conduct/Consequences of Misbehavior

South Region
2401 E Highway 83
Weslaco, Texas 78596

Tel. 956.968.5581
Fax.956.969.5639
l-saldana@tamu.edu

Educational programs of the Texas AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

We have attached a copy of each form which can also be downloaded from the District 12 4-H website. Please do not send any copies to the District office. Agents should keep a file copy.

District 12 4-H Council Officers and event planning committee members should plan on arriving early Monday, June 18 by 1:00 p.m.. Council officers must register online. There will be a reduced registration fee this year for all Council Officers.

CEA's and Chaperones: Adult leaders, parents, and agents will need to fill out both the TAMUK and 4-H Participant Waiver, Indemnification, and Medical Treatment Authorization Forms and turn them in at registration. Do not send any copies to the District office but you should keep a copy for your files. Please note that only enrolled and screened volunteers who are qualified to serve as chaperones may attend. Specific agent responsibilities will be forwarded once assignments have been made.

Each county will need to have one male and one female chaperone for every eight (8) youth of the same gender and must stay overnight. All adult volunteers, leaders, parents and agents registered will be serving as chaperones throughout the duration of Leadership Lab and are expected to stay at the camp facilities.

Please encourage parents and leaders to attend. Agents and adult chaperones are required to register online through 4-H CONNECT and pay the required fee. Agents and leaders will be actively involved in various components of this activity, this is critical for the success of the program. Agents and volunteers will pay a discounted rate of $120 per person for Leadership Lab. The late fee still applies after June 6th.

We will be conducting a District 12 4-H Leadership Lab briefing via Lync on Thursday, June 7th from 10:00 - 11:00 a.m. All agents are required to attend.

Community Service Project: The district council will be conducting a community service project to support our troops which will take place during Lab. Each participant is asked to bring cooling neckties for servicemen and servicewomen. They will be distributed through local military bases/installations in the District.

Items to Bring: Those attending Lab should bring the following items:

- Signed youth/adult forms
- Linens (towels, sheets, pillows, sleeping bags, etc.)
- Comfortable shoes (**closed shoes**), clothes and swim wear
- Toiletries (soap, shampoo, toothpaste, deodorant, sunblock, etc.)
- Alarm clock (optional)
- Snacks/refreshments, etc. if they choose.
- Cooling neckties for service project
- 4-H members are encouraged to wear one of their "D12 4-H Tour" shirts on Thursday or any other 4-H shirt if they do not have one.

Theme: The District 12 4-H Council has chosen a theme based on the popular book/movie "**THE HUNGER GAMES**." Their plan is to incorporate a variety of activities and experiences throughout Leadership Lab that reinforce leadership, teamwork, and a bit of fun. Council is asking everyone to actively participate in bringing your own "Hunger Games" flare to your dress for the dance/activities on Wednesday night. Please help Council spread the word.

Enclosures:

- Agenda and Map
- Waiver, Indemnification, and Medical Treatment Authorization Forms (TAMUK & 4-H)
- Health Statement
- 4-H Code of Conduct/Consequences of Misbehavior

cc: D12 4-H Council Officers

District 12 4-H Leadership Lab

Texas A&M University - Kingsville
June 19-21, 2012

MAY THE ODDS BE EVER IN YOUR FAVOR

PROGRAM AGENDA

Monday, June 18

1:00 pm	Council Officers & Planning Committee Arrive for Setup
6:00 pm	Dinner

Tuesday, June 19

9:30 am	Registration Begins
12:00 pm	Lunch (on your own)
1:00 pm	Orientation (Rules, Schedule, Directions)
1:30 pm	Opening Ceremonies
2:00 pm	General Session
3:00 pm	Mixers, Ice Breakers, & 4-H Hunger Games Team Coordination
3:30 pm	Concurrent Sessions
5:30 pm	Return to Rooms - (Get ready for dinner and dance)
6:30 pm	Dinner
7:30 pm	Dance & Evening Activities
10:00 pm	Vespers
11:00 pm	In rooms and lights out

Wednesday, June 20

7:30 am	Get Up and Move!
8:00 am	Breakfast
8:45 am	Planned Recreational/Leadership Activities (4-H Hunger Games)
12:00 pm	Lunch
1:00 pm	Concurrent Sessions (includes break)
4:00 pm	Planned Recreational/Leadership Activities (4-H Hunger Games)
5:00 pm	Return to Dorms (Get ready for dinner and dance)
6:00 pm	Dinner (Wear your "Hunger Games" attire/makeup)
7:00 pm	Dance & Evening Activities
11:00 pm	Vespers
11:30 pm	In rooms and lights out

Thursday, June 21

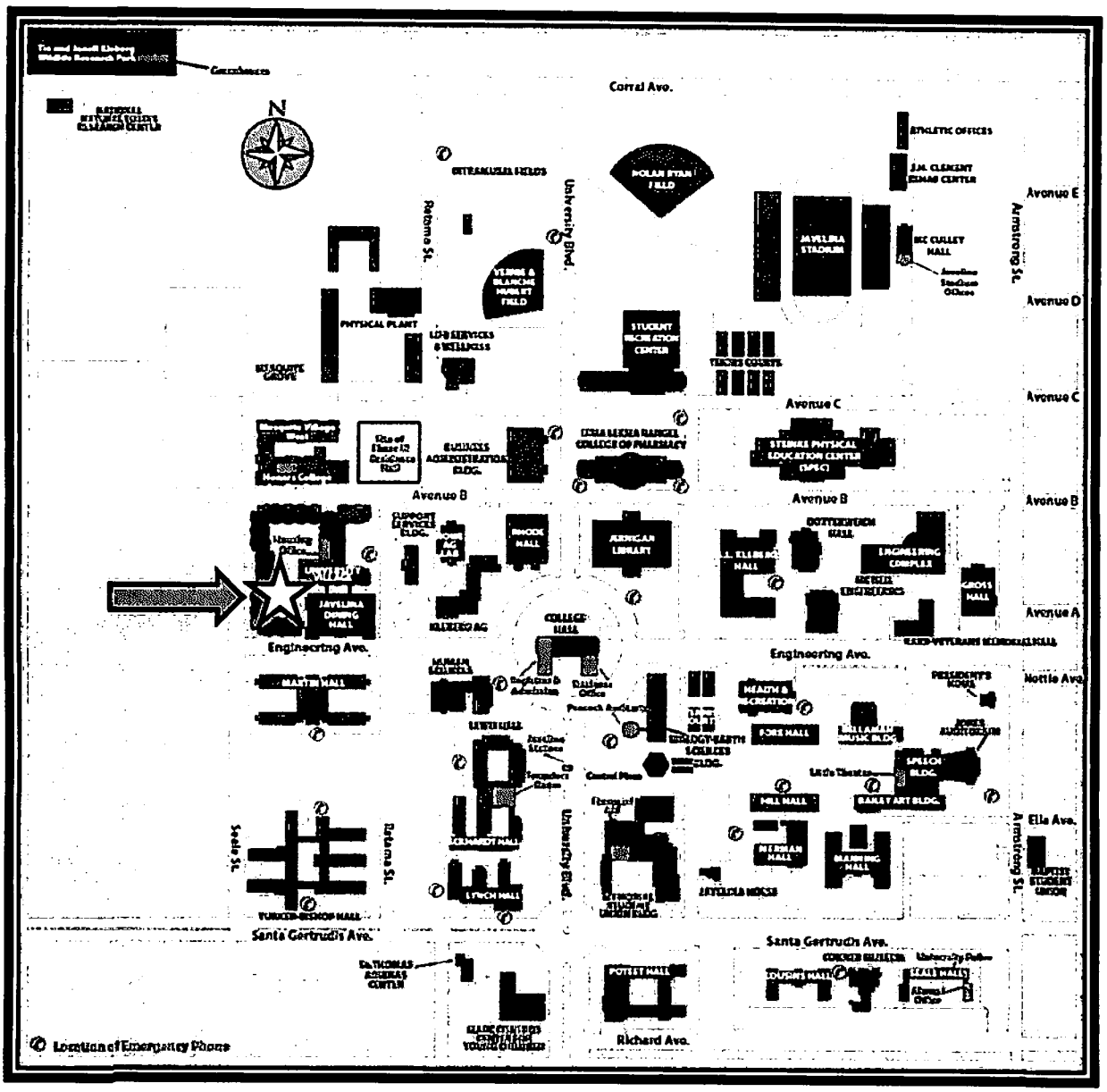
7:30 am	Get Up and Move!
8:00 am	Breakfast
8:45 am	Planned Recreational/Leadership Activities (4-H Hunger Games)
12:00 pm	Lunch
1:00 pm	Concurrent Sessions (includes break)
4:00 pm	General Session
5:30 pm	Swimming & Bowling
6:30 pm	Return to Rooms (Get ready for dinner and dance)
7:00 pm	Dinner
8:00 pm	Dance & Evenings
11:00 pm	Vespers
11:30 pm	In rooms and lights out

ssions:
Five
Minutes
Bullying
Leaders 4 Life
Sun Safety
Boot Scootin'
Conflict
Resolution

Friday, June 22

7:30 am	Get Up and Move!
8:00 am	Breakfast
8:45 am	Clean up rooms and check out. Have a safe trip home!

District 12 4-H Leadership Lab
Texas A&M University Kingsville – Campus Map



Travel Outside of Hidalgo County in County Vehicle

TO: D.B.M. SAFETY DIVISION
318-2658FAX

FROM: Hidalgo County Extension Service
DATE: 5/30/2012

Notice to be processed minimum of 24 hours prior to trip

Date(s) Requested: From: 6/19/2012 To: 6/22/2012
Estimated Time Leave: 7:00 AM Est. Time Return: 5:30 PM
Destination: Kingsville, Texas
Reason for Trip: 2012 District 12 4-H Leadership Lab & 2012 Election Convention

The following person(s) are requesting to take the following County vehicle(s) out of County:

Name of Driver: Christina L. Perez ✓
DL Number: #20474044 ✓ (Texas Only)
Birth Date: 4/23/1984 ✓
Expiration Date: 4/23/2014 ✓

Name of Driver:
DL Number: (Texas Only)
Birth Date:
Expiration Date:

Name of Driver:
DL Number: (Texas Only)
Birth Date:
Expiration Date:

Checklist:
Ins. Card in Vehicle
Jack in Vehicle
Drivers License with Driver
This approval with Driver

Vehicle VIN#: #1FTWW30525EB48635 ✓
Tag Number: #884-793 ✓
Asset Number: 42595 - 2005 Ford F350 Pickup

Vehicle VIN#:
Tag Number:
Asset Number:

Signed: Barbara C. Schantz
Department Head/Designee

Dated: 5/30/2012

D.B.M. Safety Division Checked Insurances

Date: 5/30/12 10:19 AM

HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 05/30/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Hidalgo County Extension
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Christina L. Perez, CEA-4-H & Youth Development

EVENT INFORMATION

TITLE OF EVENT: 2012 District 12 4-H Election Convention

EVENT DATE(S) FROM: 06/22/12 TO: 06/22/12

DEPARTURE DATE: 06/19/22 RETURN DATE: 06/22/12

LOCATION OF EVENT: CITY: Kingsville STATE: TX

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

_____ To obtain statutorily required continuing professional education.

_____ To obtain continuing education related to an employee's work or maintenance of a license or certification.

_____ To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.

X To participate in professional organizations related to the employee or official's job assignment.

_____ To conduct essential research & information-gathering for improvement of County operations or compliance with law.

_____ To monitor the development of state or federal legislation or implementation of legislation that might affect the County

_____ To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County

_____ To pursue the County's interests in litigation or criminal justice.

_____ To promote the economic development interests of the County.

_____ To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE
1. REGISTRATION FEE(S)	$10.00	
Subtotal for Object Code 584	$ 10.00	$
2. AIRFARE- ROUNDTRIP COACH FARE ONLY	$ -	
3. TAXI FARE	$ -	
4. BUS FARE	$ -	
5. RENTAL CAR	$ -	
6. GASOLINE/DIESEL/FUEL	$ -	
7. MILEAGE REIMBURSEMENT	$ -	
8. TELEPHONE CALLS	$ -	
9. PARKING	$ -	
10. LODGING	$	
11. MEALS	$	
12. OTHER EXPENSES	$ -	
Subtotal for Object Code 583	$ -	
13. TOTAL ESTIMATED TRAVEL EXPENSES	$ 10.00	$

MODE OF TRAVEL (Place an "X" by applicable mode of travel)

AIRFARE* _____
BUS** _____
Rental Car** _____
County Vehicle** _____
Private Vehicle** _____
OTHER** (Specify) _____

* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.

** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparison of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

X Trip expenses are necessary and will be incurred for official county business.

X Reasonable efforts to minimize the use of county funds have been explored.

X Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.

If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD:	DATE:	DEPARTMENT CONTACT PERSON:	PHONE NO.:
Barbara Ahrens	5/30/12	NoraLinda Cruz	383-1026

2-1100-401-00-380-001-0-584

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

_____ TRAVEL IS **APPROVED** for the individuals listed below:

_____ TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME):	DATE:	REVIEWER'S SIGNATURE:	PHONE NO.:

DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):	DATE:	SIGNATURE OF DBM DEPARTMENT HEAD:

COUNTY AUDITOR'S FORM T.1.1 (01/10)

cc 6/5/12

4-H and YOUTH DEVELOPMENT

AgriLIFE EXTENSION
Texas A&M System

March 20, 2012

MEMORANDUM

TO: District 12 4-H Coordinators

FROM: District 12 4-H Election Convention Committee

Rogelio Mercado, Chair	Humberto Martinez
Frank Escobedo	Celia Salinas
Sam Gavito	Barbie Wymore
Nikolo Guerra	

Subject: **2012 DISTRICT 12 4-H ELECTION CONVENTION**

The 2012District 12 4-H Election Convention will be held on Friday, June 22, 2012 at Texas A&M University Kingsville in the Student Union Building. We have enclosed the Election Code (Revised 11/2008) and the Standing Rules (Revised 01/15/2011) adopted by the District Council. Please forward this information to your candidates and voting delegates and have them review these thoroughly. Filing opens immediately through the deadline of Tuesday, April 17, 2012. Here is a list of important dates related to this event:

- April 17, 2012 – **Deadline** for Candidacy Filing to run for office (D12 4-H website)
- May 15, 2012 – **Deadline** for Voter Registration to serve as a voting delegate (D12 4-H website)
  Deadline for Election Judge applications (D12 4-H website)
- June 5, 2012 – **Deadline** to RSVP for all attending youth, adults, and agents (4-H Connect)
- June 12, 2012 – **Late Deadline** to RSVP for all attending youth, adults, and agents (4-H Connect)

There will be a registration fee for all attending youth and adults. The fee will cover the cost of meals for all in attendance, and a Partial Cost Recovery fee for youth only. The fee will be $10 per adult and $20 per youth. The late fee will add $5 per person.

There are three different ways that a 4-H member can be involved in this year's Election Convention. They can be a Candidate, Voting/Alternate Delegate, or serve as an Election Judge. The registration and application process has changed a little this year so be sure to read this carefully.

Candidates: Each county must submit to the District Office their candidates' filing information as requested below by the **filing deadline of April 17, 2012.** All candidacy filing will be done online. Every

South District 12
2401 E Highway 83
Weslaco, Texas 78596
Tel. 956.968.5581
Fax.956.969.5639
l-saldana@tamu.edu
http://d124-h.tamu.edu

Educational programs of the Texas AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

candidate must complete the Candidacy Filing Online Form which includes three sections:

a) Candidate Information - relevant personal information
b) Candidacy Information – office of candidacy, statement of candidacy, upload one-page resume (pdf), upload photo (jpg)Candidacy Verification & Certification – verify eligibility requirements, age, and 4-H Member ID# (from 4-H Connect), and parent information

The Statement of Candidacy is replacing the one-page letter required in previous years. However, the statement is limited to 250 words (+/- 3,000 characters) and should explain in their own words why they are running for office and why they feel they should be elected. A one-page resume must be uploaded as part of the filing process. It must be in PDF format before being uploaded. An example has been provided. In addition, a photo must be uploaded in JPG format. It should be a head/shoulder shot such as a school photo. No candid photos or snapshots please.

Please keep in mind that the candidates:

a) Must be eligible to run for office based on the Election Code and Standing Rules.
b) May campaign at upcoming district events provided they submit a request via e-mail to the District Office and comply with the Election Code.
c) Must set up a leadership exhibit at the Election Convention focusing on their current year's leadership and community service. Only a standard sized "science board" (tri-fold) can be used to display all candidate information using only one side of the display. Candidates must dedicate panel space (3-panels) as follows:
    i) 1 panel – Personal Information
    ii) 1 panel – Leadership through 4-H
    iii) 1 panel – Community Service through 4-H

    All information must be attached to the board. The exhibit should be placed on the designated table, no other form of displays will be permitted and nothing will be allowed on tables except the boards. No candies, gum or other "gimme's" will be permitted. Candidates may provide a printed handout, business card, or other form of printed materials with prior approval. The Election Convention Committee will monitor compliance. All candidates and county staff present will be responsible for removing their exhibit after the election. Candidates should dress for success at the Election Convention. Gentlemen should wear slacks, shirts, a tie and dress shoes. Ladies should wear a dress, skirt or slacks with an appropriate blouse/shirt and dress shoes. Denim, tennis shoes, dirty boots/shoes, or flip-flops are not appropriate. All dress should be clean and neatly pressed.
d) 4-H'ers interested in running for office become eligible by attending one of the following District 4-H Council Meetings or any other scheduled council meeting:
    i) December 10, 2011 - D12 4-H Food Show in Laredo
    ii) January 14, 2012 – Council Meeting in Freer
    iii) May 5, 2012 - D12 4-H Roundup in Laredo

Voting Delegates & Alternate Delegates: Each county must submit online on the District 4-H website the Voter Registration Application form for each delegate **by the deadline of May 15, 2012** to include two delegates and two alternates. We are requiring a photo be uploaded of delegates as well. They will also need to enter their 4-H Member ID#, so have that available before completing the online forms. Delegates must meet membership and age requirements as stated in the Standing Rules (12 to 19 on or

before August 31, 2011). All delegates will receive a voter registration card which they must present at the convention along with any picture ID.

Election Judges: As part of the District 12 4-H Election Code, which governs the conduct of the election process, there is a stipulation that allows for the appointment of an Election Judge. The incumbent Council officers may appoint an election judge(s). Council Officers have discussed this opportunity and have agreed to extend this role in a more formal setting than onsite appointments. To be considered for any of these roles during the Election Convention, 4-H members must complete and **submit the online application by May 15th**. The appointed positions and duties are as follows:

- Ombudsman – Oversees the election process to include canvassing the votes
- Observer – Oversees and monitors the ballot boxes, voting booths, and/or collection of ballots
- Registrar – Confirms registered voters and distributes the ballots to each registered voter

Judges must meet requirements stipulated in Section 2.0 and 3.0 of the District 12 4-H Council Election Code to be considered.

Community Service: Individuals and clubs should collect aluminum soda can tabs in support of area Ronald McDonald Houses, in support of their family assistance program. Your county's voting delegates should provide leadership for this district-wide community service project. Please bring the collected tabs and submit a report of your county's accomplishment to the District Office before the event date.

There are some important changes in the filing process, as well as the actual date of the event. Be sure that your 4-H families are adequately notified and informed about these changes and have access to resources to help support their interest in this event. Please be sure to submit the requested information by the appropriate deadline.

Travel Outside of Hidalgo County in County Vehicle

TO: D.B.M. SAFETY DIVISION
318-2658FAX

FROM: Hidalgo County Extension Service
DATE: 5/30/2012

Notice to be processed minimum of 24 hours prior to trip

Date(s) Requested: From: 6/19/2012 To: 6/22/2012
Estimated Time Leave: 7:00 AM Est. Time Return: 5:30 PM
Destination: Kingsville, Texas
Reason for Trip: 2012 District 12 4-H Leadership Lab & 2012 Election Convention

The following person(s) are requesting to take the following County vehicle(s) out of County:

Name of Driver: Christina L. Perez ✓
DL Number: #20474044 ✓ (Texas Only)
Birth Date: 4/23/1984 ✓
Expiration Date: 4/23/2014 ✓

Name of Driver:
DL Number: (Texas Only)
Birth Date:
Expiration Date:

Name of Driver:
DL Number: (Texas Only)
Birth Date:
Expiration Date:

Checklist:
Ins. Card in Vehicle
Jack in Vehicle
Drivers License with Driver
This approval with Driver

Vehicle VIN#: #1FTWW30525EB48635 ✓
Tag Number: #884-793 ✓
Asset Number: 42595 - 2005 Ford F350 Pickup

Vehicle VIN#:
Tag Number:
Asset Number:

Signed: Barbara C. Schlang
Department Head/Designee

Dated: 5/30/2012

D.B.M. Safety Division Checked Insurances:

Date: 5/30/12 10:19AM

AI-32655 **Comm. Court Executive Office 5. G.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Health & Human Services:
Requesting approval to advertise/hire for the following positions:

Position Title	Slot #	Grade
Advanced Clinical Practitioner	003-0001	21
LVN II	003-0024	11
Billing Supervisor	003-G076	11

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-441-00-340-003-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No Budgetary Impact.

Attachments

Back-up

Form Review

Inbox	Reviewed By	Date
Budget & Management	Ivan Cantu	06/01/2012 07:49 AM
Sylvia Solis	Sylvia Solis	06/01/2012 01:28 PM
Auditor's Office	Arcilia Duran	06/01/2012 01:47 PM
Purchasing Department	Marty Salazar	06/01/2012 01:56 PM

Form Started By: Monica Badillo Started On: 05/31/2012 04:24 PM

Final Approval Date: 06/01/2012

HUMAN RESOURCES DEPARTMENT REQUISTION FORM

FORWARD COMPLETED FORM TO: HUMAN RESOURCES DIRECTOR

FROM (NAME OF DEPARTMENT): HEALTH & HUMAN SERVICES DEPT.

ANNOUNCE VACANCY USING (check one box)

☑ INTERNAL ANNOUNCEMENT PROCUDURE ☑ OPEN ANNOUNCEMENT PROCEDURE

POSITION TITLE / GRADE ADVANCED CLINICAL PRACTITIONER

☐ NEW POSITION OR REPLACEMENT FOR: EMILIA ARANCIBIA EMPLOYEE NO 068233

DEPT NO 340 POSITION/SLOT NO 003-0001

ADVERTISED SALARY: 86,526.00 OTHER COMPENSATION: 0 COMPENSATION TYPE:

SPECIAL REQUIREMENTS: SEE ATTACHED

WORK LOCATION / HOURS: HIDALGO COUNTY 7:30AM - 5:30PM OR AS ASSIGNED

CONTACT PERSON: LYDIA SERNA EXTENSION / PHONE NO: 383-6221 EXT. 235

Department Head or Elected Official

5-24-12
Date

FUNDS AVAILABLE: YES X NO DATE OF FUND AVAILABILITY: 05/24/12

BUDGETED SALARY, GRADE & STEP: GRADE 21 STEP 1

BUDGETED OTHER ALLOWANCES:

APPROVED HR CHIEF OF STAFF / DATE

APPROVED HR DIRECTOR / DATE

Approval by Commissioner's Court Required: YES____ NO____. If yes, attach copy of approval and/or date of agenda and item number and have authorized representative of Commissioner's Court sign below:

Commissioner's Court Signature / Date

Closing Date

Revised Date: May 2008

ADVANCED CLINICAL PRACTITIONER

GRADE: 21

GENERAL DESCRIPTION

Performs highly advanced (senior-level) clinical healthcare/nursing work. Work involves assessing, planning, and providing comprehensive patient care independently or in collaboration with health care professionals. Plans, assigns, and supervises the work of other nursing professionals. Works under minimal supervision, with extensive latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Provides specialized consultation, training, and technical assistance to agency staff, care recipients, provider agencies, and the medical community

Plans, implements, and evaluates nursing care consistent with medical care prescribed by a physician

Evaluates patient's condition and formulates plan of care to maintain healthy progress

May administer medications and treatments within delineated parameters; institutes lifesaving emergency measures

Orders tests to detect disease processes

Initiates or modifies medical treatment when and to the extent authorized by the treating Physician

Creates and maintains accurate records, reports, and legal documents

Manages primary acute or chronic care in collaboration with health team members

Identifies problems and makes suggestions for change to facilitate continuity of patient care, meeting patient needs and the mission of a health care facility

Shares clinical expertise as consultant and instructor and utilizes health promotion strategies

Evaluates nursing services through the analysis of statistical studies and performance evaluation reports

Develops in-service training and educational programs

Develops and participates in quality assurance programs

Reviews medical records and patient assessments to determine compliance with policies and procedures, correctness of assessment, or quality of service

Plans, assigns, and supervises the work of others

May assists with patient flow and customer service

Performs all other related duties as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Minimum of seven (7) years of experience working as a Nurse Practitioner or Physician Assistant within a collaborative primary care environment preferred. Graduation from an accredited four-year college or university with a Master's degree in nursing, physician assistant or a related field required.

Bilingual preferred (English/Spanish)

Certificates, Licenses & Registration

Must be certified as a Licensed Registered Nurse in the State of Texas or in a party state that recognizes reciprocity through the Nurse Licensure Compact and approved by the Board of Nurse Examiners for the State of Texas to practice as an Advanced Practice Nurse; or must be certified as a Licensed Physician Assistant in the State of Texas.

Applicant must have a current valid Texas operator's driver's license

Must be able to be insured by the County's insurance carrier

Knowledge, Skills and Abilities

Knowledge of physical assessment and nursing techniques, principles, and procedures; of health care laws and regulations; of community health care principles, practices, and procedures; and of principles, methods, and procedures for the delivery of medical evaluation, diagnosis, and treatment

Ability to organize, coordinate, and evaluate health care/nursing activities and delivery of health care services; to explain public health law; to communicate effectively; and to plan, assign, and/or supervise the work of others

Knowledge and skills to lead a community health nursing team

Ability to direct and coordinate programs of care working collaborative and autonomously

Knowledge and understanding of policy and guideline implementation, review, monitoring and evaluation

Knowledge and understanding of involvement of patient and public in service delivery, development and design

Ability to plan and organize daily work routine

Ability to coordinate, audit, and control manpower and financial resources efficiently and effectively

Must have experience working with spreadsheets and/or word processing software

Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HUMAN RESOURCES DEPARTMENT REQUISTION FORM

FORWARD COMPLETED FORM TO: HUMAN RESOURCES DIRECTOR

FROM (NAME OF DEPARTMENT): HEALTH & HUMAN SERVICES DEPT.

ANNOUNCE VACANCY USING (check one box)

☑ INTERNAL ANNOUNCEMENT PROCUDURE ☑ OPEN ANNOUNCEMENT PROCEDURE

POSITION TITLE / GRADE LICENSED VOCATIONAL NURSE II

☐ NEW POSITION OR REPLACEMENT FOR: MARIA F. ORTEGA EMPLOYEE NO 044873

DEPT NO 340 POSITION/SLOT NO 003-0024

ADVERTISED SALARY: 40,078.00 OTHER COMPENSATION: 0 COMPENSATION TYPE:

SPECIAL REQUIREMENTS: SEE ATTACHED

WORK LOCATION / HOURS: HIDALGO COUNTY 7:30AM - 5:30PM OR AS ASSIGNED

CONTACT PERSON: LYDIA SERNA EXTENSION / PHONE NO: 383-6221 EXT. 235

Department Head or Elected Official

5-24-12
Date

FUNDS AVAILABLE: YES X NO DATE OF FUND AVAILABILITY: 05/24/12

BUDGETED SALARY, GRADE & STEP: GRADE 11 STEP 1

BUDGETED OTHER ALLOWANCES:

APPROVED HR CHIEF OF STAFF / DATE

APPROVED HR DIRECTOR / DATE

Approval by Commissioner's Court Required: YES____ NO____. If yes, attach copy of approval and/or date of agenda and item number and have authorized representative of Commissioner's Court sign below:

Commissioner's Court Signature / Date

Closing Date

Revised Date: May 2008

LICENSED VOCATIONAL NURSE II

GRADE: 11

GENERAL DESCRIPTION

This position provides routine (journey-level) vocational nursing work. Work involves providing for the care, treatment, and general welfare of patients; May train others; Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Prepares nursing and medical summaries

Administers medication orally, rectally, internally, or by injection

Monitors patients for treatments and procedures

Monitors patients' temperature, pulse, and respiration

Collects specimens for laboratory examination

Counsels patients with specific health goals

Conducts appropriate screening tests

Applies principles and practices to assess, prevent, and control diseases

Maintains records pertaining to medication, deaths, illnesses, and the transfer of patients

Makes rounds or home visits

May participate in conducting therapeutic programs

May train others

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Three to four (3-4) years of experience in nursing work; Graduation from a standard senior high school or equivalent or from an approved vocational or practical nursing education program is generally preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of nursing procedures and techniques

Ability to provide patient medical care, to prepare and maintain records, and to train others

Registration, Certification, or Licensure

Must be licensed as a Licensed Vocational Nurse by the State of Texas or in a party state that recognizes reciprocity through the Nurse Licensure Compact

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HUMAN RESOURCES DEPARTMENT REQUISTION FORM

FORWARD COMPLETED FORM TO: HUMAN RESOURCES DIRECTOR

FROM (NAME OF DEPARTMENT): HEALTH & HUMAN SERVICES DEPT.

ANNOUNCE VACANCY USING (check one box)

☑ INTERNAL ANNOUNCEMENT PROCUDURE ☐ OPEN ANNOUNCEMENT PROCEDURE

POSITION TITLE / GRADE BILLING SUPERVISOR

☐ NEW POSITION OR REPLACEMENT FOR: NORMA DE LEON EMPLOYEE NO 00264

DEPT NO 340 POSITION/SLOT NO 003-G076

ADVERTISED SALARY: 38,074.00 OTHER COMPENSATION: 0 COMPENSATION TYPE:

SPECIAL REQUIREMENTS: SEE ATTACHED

WORK LOCATION / HOURS: CENTRAL OFFICE (EDINBURG) 7:30AM - 5:30PM OR AS ASSIGNED

CONTACT PERSON: LYDIA SERNA EXTENSION / PHONE NO: 383-6221 EXT. 235

Department Head or Elected Official

5-24-12
Date

FUNDS AVAILABLE: YES X NO DATE OF FUND AVAILABILITY: 05/24/12

BUDGETED SALARY, GRADE & STEP: GRADE 11 STEP 1

BUDGETED OTHER ALLOWANCES:

APPROVED HR CHIEF OF STAFF / DATE

APPROVED HR DIRECTOR / DATE

Approval by Commissioner's Court Required: YES____ NO____. If yes, attach copy of approval and/or date of agenda and item number and have authorized representative of Commissioner's Court sign below:

Commissioner's Court Signature / Date

Closing Date

Revised Date: May 2008

BILLING SUPERVISOR

GRADE: 11

GENERAL DESCRIPTION

Employee performs senior-level billing work. Work involves daily operational management of billing department and related functions. Monitors billing process to identify improvements, and makes recommendations to staff. Position may involve supervising staff and/or training of staff.

EXAMPLES OF WORK PERFORMED

Train, supervise, evaluate, and effectively recommends employment and discipline of all staff in billing department

Develop and maintain procedures for efficient and accurate processing

Coordinate all billing and accounts with records and information

Supervise the monitoring and reconciliation of third party remittances and collections

Institute payment plans when necessary for delinquent accounts or fees

Address all problems related to billing and accounts

Assists client with any information regarding their accounts and billing

Ensures compliance with county, state, and federal laws and guidelines

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Five (5) years related billing experience with high volume billing in the private sector or public setting with one (1) year of supervisory experience preferred. Graduation from a standard senior high school is required. A Bachelors Degree in Accounting or Business Administration is preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of MS Word and Excel

Must have strong knowledge of billing and financial concepts

Strong analytical skills

Significant experience in healthcare billing methodologies, such as Medicaid, Medicare, HMO, PPO, etc.

Knowledge of coding

Excellent oral and written communication

Supervisory experience preferred

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

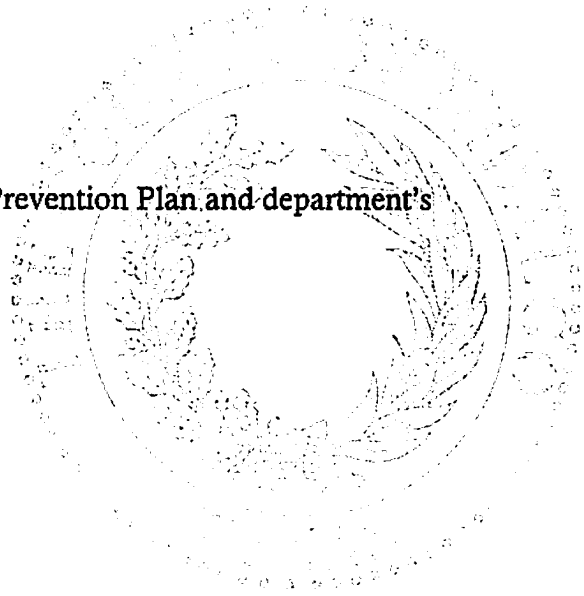
- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



AI-32630 **Facilities Management** **5. H.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Facilities Mgmt. **Submitted By:** Olga Garza, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Discussion, consideration, and approval to submit letter and application to TCEQ Registration for Permits in order to operate a Universal Waste Lamp Crusher at San Carlos Warehouse facility.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-419-40-220-001-0-811

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Requisition #216268 for $450.00 (Fee)

Attachments

Application

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/30/2012 04:47 PM
Roland Garcia	Rolando Garcia	05/31/2012 03:50 PM
Auditor's Office	Arcilia Duran	06/01/2012 10:43 AM
Purchasing Department	Marty Salazar	06/01/2012 11:44 AM

Form Started By: Olga Garza Started On: 05/30/2012 04:00 PM

Final Approval Date: 06/01/2012

Hidalgo County
Office of Environmental Compliance
1304 S. 25th St. Edinburg, Texas 78542
(956)318-2840 Fax: (956) 318-2844

Ramon Garcia, County Judge
Joel Quintanilla, Pct. 1
Hector "Tito" Palacios, Pct. 2
Joe M. Flores, Pct. 3
Joseph Palacios, Pct. 4

Valde Guerra,
Executive Officer

May 21, 2012

Mr. Scott Green
TCEQ IHW Permits Section, MC-130
P.O. Box 13087
Austin, TX 78711-3087

Re: Request for approval to operated Universal Waste Lamp Crusher to be located at Hidalgo County San Carlos Warehouse, Edinburg, Texas 78542 under 30 TAC §335.261(e)

Hidalgo County is submitting this request for approval to operate a Air Cycle Corporation Model 55-VRS-U Premium "Bulb Eater" for the purpose of crushing universal waste lamps under 30 TAC §335.261(e). This piece of equipment will be operated at our San Carlos Warehouse facility located approximately 0.12 miles north of Highway 107 on 86th Street in the community of San Carlos located east of the City of Edinburg, TX 78542 in an unincorporated area of Hidalgo County. Spent fluorescent lamps are generated from the county's various facilities on a regular basis and are being handled as a Universal Waste. Our Facilities Management Department will be responsible for operating the lamp crusher.

Attached is a description of how Hidalgo County will be handling universal waste lamps including the use of the above mentioned lamp crusher. A copy of the manufacturer's emissions sampling and evaluation report to demonstrate that mercury emission levels in the operator's breathing zone are less than 0.05 mg/m3 as required along with the notification packet being submitted to the Air Permits for Permit by Rule 30 TAC §106.262 are also attached. Please contact me if there are any questions regarding this submittal at 956-318-2840 ext. 260 or at this email address: martin.ramirez@hchd.org.

Sincerely

Martin Ramirez
Hidalgo County Environmental Coordinator

Enclosures: Project Description, Manufacturer's Emissions Report, and Notification Packet for PBR 30 TAC 106.262

cc: Air Section Manager, TCEQ Harlingen Region 15 Office

15 May 2012

Texas Commission on Environmental Quality
Registration for Permits by Rule (PBR)
Form PI-7 Submission Form

The TCEQ **requires** that a complete Core Data Form bearing an original signature be submitted on all incoming applications unless a Regulated Entity and Customer Reference Number have been issued by the TCEQ and no core data information has changed. For more information regarding the Core Data Form, call (512) 239-5175 or go to the TCEQ Web site at www.tceq.texas.gov/central_registry/guidance.html.

I.	**REGISTRANT INFORMATION**		
A.	Company or other Legal Customer Name: Hidalgo County		
	Company Official Contact Name: Ramon Garcia		
	Title: County Judge		
	Mailing Address: 100 E. Cano St.		
City: Edinburg		State: TX	ZIP Code: 78542-4582
Phone: 956-318-2600		Fax: 956-318-2699	E-mail:
B.	Technical Contact Name: Martin Ramirez		
	Title: Environmental Compliance Coordinator		
	Company: Hidalgo County		
	Mailing Address: 1304 S. 25th Ave.		
City: Edinburg		State: TX	ZIP Code: 78542-7205
Phone: 956-318-2840		Fax: 956-318-2844	E-mail: martin.ramirez@hchd.org
C.	Facility Location Information – Street Address:		
If "NO," street address provide written driving directions to the site: (attach description of additional space is needed)			
0.12 miles north of Highway 107 on 86th Street in San Carlos at the Hidalgo County San Carlos Warehouse Site.			
City: Edinburg		County: Hidalgo	ZIP Code: 78542
D.	Is the Core Data Form *(TCEQ-Form 10400)*?		☒ YES ☐ NO
	If "NO," provide customer reference number (CN) and regulated entity number (RN) below:		
Customer Reference Number (CN):			
Regulated Entity Number (RN):			
II.	**FACILITY AND SITE INFORMATION**		
A.	Name and Type of Facility: Hidalgo County San Carlos Warehouse Site		☒ Permanent ☐ Portable
	For portable units, please provide the serial number of the equipment being registered below:		
Serial No:		Serial No.:	

Texas Commission on Environmental Quality
Registration for Permits by Rule (PBR)
Form PI-7 Submission Form

II. FACILITY AND SITE INFORMATION *(continued)*		
B. PBR claimed under 30 TAC § 106 (List all that apply)		
§ 106. 262	§ 106.	
§ 106.	§ 106.	
§ 106.	§ 106.	
Are you claiming a **historical standard exemption or PBR**?		☐ YES ☒ NO
If "YES," enter effective date(s) and rule number(s) in the spaces provided below:		
C. Is there a previous Standard Exemption or PBR for the facility in this registration?		☐ YES ☒ NO
If "YES," enter registration number(s), rule number(s) and effective dates in the spaces provided below:		
D. Are there any other facilities at this site which are authorized by an Air Standard Exemption or PBR?		☐ YES ☒ NO
If "YES," enter registration number(s), rule number(s) and effective dates in the spaces provided below.		
E. Are there any other air preconstruction permits at this site?		☐ YES ☒ NO
If "YES," enter permit number(s) in the spaces provided below.		
Are there any other air preconstruction permits at this site that would be directly associated with this project?		☐ YES ☒ NO
If "YES," enter permit number(s) in the spaces provided below.		

Texas Commission on Environmental Quality
Registration for Permits by Rule (PBR)
Form PI-7 Submission Form

II.	**FACILITY AND SITE INFORMATION** *(continued)*	
F.	Is this facility located at a site which is required to obtain a federal operating permit pursuant to 30 TAC Chapter 122?	☐ YES ☒ NO ☐ To Be Determined
	If the site currently has an existing federal operating permit, enter the permit number in the space provided below:	
	Identify the requirements of 30 TAC Chapter 122 that will be triggered if this claim is accepted: (check all that apply)	
	☐ Initial Application for an FOP ☐ Significant Revision for SOP ☐ Minor Revision for SOP	
	☐ Operational Flexibility/Off Permit Notification for an SOP ☐ Revision for GOP	
	☐ To be Determined ☒ None	
	Identify the type(s) issued and/or FOP application(s) submitted/pending for the site: *(check all that apply)*	
	☐ SOP ☐ GOP ☐ GOP application/revision application: *(submitted or under APD review)*	
	☐ SOP application/revision application: *(submitted or under APD review)* ☒ N/A	
G.	TCEQ Account Identification Number: *(if known)*	
III.	**FEE INFORMATION**	
	See Section VI. for address to send fee or go to www6.tceq.texas.gov/epay to pay online.	
A.	Is this registration an update to a previously registered facility and accompanied by a Form APD-CERT solely to establish a federally enforceable emission limit and will not authorize new facilities?	☐ YES ☒ NO
	If "YES," a fee is not required.	
	If "NO," then go to Section III.B.	
B.	If "YES," to either of the following questions, a **$100** fee is required. Otherwise, a **$450** fee is required.	
	Does this business have less than 100 employees?	☐ YES ☒ NO
	Does this business have less than 6 million dollars in annual gross receipts?	☒ YES ☐ NO
	Is this registration submitted by a governmental entity with a population of less than 10,000?	☐ YES ☒ NO
C.	Enter the check, money order, or transaction number *(Payable to TCEQ)*.	
	Enter the individual or company name printed on the check.	
	Fee Amount *(spell out)*:	$
	Was fee **Paid** online?	☐ YES ☐ NO

Texas Commission on Environmental Quality
Registration for Permits by Rule (PBR)
Form PI-7 Submission Form

IV.	**SELECTED FACILITY REVIEWS ONLY–TECHNICAL INFORMATION**	
	Note: If claiming one of the following PBRs, complete this section, then skip to Section VI., "Submitting your registration" below:	
	Animal Feeding Operations § 106.161, Livestock Auction Facilities § 106.162, Saw Mills § 106.223, Grain Handling, Storage and Drying § 106.283, Auto Body Refinishing Facilities § 106.436, Air Curtain Incinerator § 106.496	
A.	Is the applicable PBR checklist attached which shows the facility meets all general and specific requirements of the PBR(s) being claimed?	☐ YES ☐ NO
B.	Distance from this facility's emission release point to the nearest property line:	feet
	Distance from this facility's emission release point to the nearest off-property structure:	feet
V.	**TECHNICAL INFORMATION**	
	Registrants must be in compliance with all applicable state and federal regulations and standards to claim a PBR.	
	The following information must be submitted with this Form PI-7.	
	Place a check next to the appropriate box to verify you have included it in the submittal.	
A.	☐ Confidential Information *(properly marked **"CONFIDENTIAL")***	
B.	☒ Process Flow Diagram or Process Description	
C.	☒ Emissions Data and Calculation	
D.	☒ Information on meeting the specific PBR requirements. *(PBR checklists maybe used and are optional.)*	
E.	☐ Information on meeting the general PBR requirements 30 TAC 106.4. *(PBR checklists maybe used and are optional.)*	
	*Note: Please be reminded that if the facilities listed in this registration are subject to the Mass Emissions Cap & Trade program under **30 TAC Chapter 101**, **Subchapter H, Division 3**, the owner/operator of these facilities must possess NO_x allowances equivalent to the actual NO_x emissions from these facilities.*	
F.	Distance from this facility's emission release point to the nearest property line:	116 feet
	Distance from this facility's emission release point to the nearest off-property structure:	320 feet
	Note: In limited cases, a map or drawing of the site and surrounding land use may be requested during the technical review or at the request of the TCEQ Regional Office or local air pollution control program during an investigation.	

Texas Commission on Environmental Quality
Registration for Permits by Rule (PBR)
Form PI-7 Submission Form

VI. SUBMITTING YOUR REGISTRATION		
A. FEES – Pick one of the two options below for payment:		
Who	***here***	***What***
1. Fee Paid Online	**Go to Website** www6.tceq.texas.gov/epay	No Additional Action Needed
2. Fee Mailed to Revenue Section, TCEQ	Regular, Certified, Priority Mail MC 214, P.O. Box 13088 Austin, Texas 78711-3088 **Hand Delivery, Overnight Mail** MC 214, 12100 Park 35 Circle, Building A, Third Floor, Austin, Texas 78753	Original fee payment Copy of Form PI-7 Copy of Core Data Form
B. COPIES OF THE REGISTRATION – Copies must be sent as listed below:		
Processing delays may occur if copies are not sent as noted.		
1. Hard Copy Only Air Permits Initial Review Team (APIRT)	Regular, Certified, Priority Mail MC161, P.O. Box 13087 Austin, Texas 78711-3087 **Hand Delivery, Overnight Mail** MC 161, 12100 Park 35 Circle, Building C, Third Floor, Austin, Texas 78753 Fax No.: (512) 239-2123 *(do not follow fax with paper copies)*	Original Form PI-7 Original Signature Core Data Form Copy of fee payment All attachments
2. Appropriate local and TCEQ Regional Office Programs	To Find your local or Regional Air Pollution Control Programs go to the TCEQ, APD Website at www.tceq.texas.gov/nav/permits/air_permits.html or call (512) 239-1250	Copy of Form PI-7 Copy of Core Data Form All attachments to each office.
3. Print		Prints a Hard Copy of the Form PI-7

Title 30 Texas Administrative Code § 106.262
Permit by Rule (PBR) Checklist
Facilities (Emission and Distance Limitations)

The following checklist is designed to help you confirm that you meet Title 30 Texas Administrative Code § 106.262 (30 TAC § 106.262) requirements. If you do not meet all the requirements, you may alter the project design or operation in such a way that all the requirements of the PBR are met or you may obtain a construction permit. The PBR forms, tables, checklists and guidance documents are available from the Texas Commission on Environmental Quality (TCEQ), Air Permits Division Web site at, www.tceq.state.tx.us/nav/permits/air_permits.html.

CHECK THE MOST APPROPRIATE ANSWER				
	Is a description or checklist of how this claim meets the general requirements for the use of PBRs in 30 TAC § 106.4 attached?	☒ YES	☐ NO	☐ N/A
b1.	Is this claim for construction of a facility authorized in another section of this chapter or for which a standard permit is in effect? *If "YES," this PBR cannot be used to authorize emissions from the project.*	☐ YES	☒ NO	☐ N/A
b2.	Is this claim for any change to any facility authorized under another section of this chapter or authorized under a standard perm? *If "YES," this PBR cannot be used to authorize emissions from the project.*	☐ YES	☒ NO	☐ N/A
c.	Is the facility authorized under another section of this chapter or under a standard permit? *If "YES," subsection (a)(2) and (3) of this section may be used to qualify the use of other chemicals at the facility.*	☐ YES	☒ NO	☐ N/A
a1.	Are facilities or changes located at least 100 feet from any recreational area or residence or other structure not occupied or used solely by the owner or operator of the facilities or the owner of the property upon which the facilities are located?	☒ YES	☐ NO	☐ N/A
a2.	Are new or increased emissions, including fugitives, emitted in a quantity less than five tons per year or in a quantity less than E as determined by using the equation E=L/K? See Table 262 Figures 1 and 2. *If "YES," the notification shall include a description of the project, calculations for all emissions being claimed under this PBR.*	☒ YES	☐ NO	☐ N/A
	Chemical: Mercury L value: 0.025 mg/m³ D: 320 Ft K: 148			
a3.	Is this checklist attached to a Form PI-7 within ten days following the installation or modification of the facilities? *If "YES," the notification shall include a description of the project, calculations, and data identifying specific chemical names, L values, and a description of pollution control equipment, if any..*	☒ YES	☐ NO	☐ N/A
a4.	Are one or more of the following chemicals is handled for this registration? (Check all that apply) *If "YES," answer the following four questions.*	☐ YES	☒ NO	☐ N/A

☐ acrolein	☐ diazomethane	☐ hydrogen sulfide	☐ ozone
☐ allyl chloride	☐ diborane	☐ ketene	☐ pentaborne
☐ ammonia (anhydrous)	☐ diglycidyl ether	☐ methylamine	☐ perchloromethyl mercaptan
☐ arsine	☐ dimethylhydrazine	☐ methyl bromide	☐ perchloryl fluoride
☐ boron trifluoride	☐ ethyleneimine	☐ methyl hydrazine	☐ phosgene
☐ bromine	☐ ethyl mercaptan	☐ methyl isocyanate	☐ phosphine
☐ carbon disulfide	☐ fluorine	☐ methyl mercaptan	☐ phosphorus trichloride
☐ chlorine	☐ formaldehyde (anhydrous)	☐ nickel carbonyl	☐ selenium
☐ chlorine dioxide	☐ hydrogen bromide	☐ nitric acid	☐ hexafluoride stibine
☐ chlorine trifluoride	☐ hydrogen chloride	☐ nitric oxide	☐ liquefied sulfur dioxide
☐ chloroacetaldehyde	☐ hydrogen cyanide	☐ nitrogen dioxide	☐ sulfur pentafluorid
☐ chloropicrin	☐ hydrogen fluoride	☐ oxygen difluoride	☐ tellurium hexafluoride
☐ chloroprene	☐ hydrogen selenide		

Title 30 Texas Administrative Code § 106.262
Permit by Rule (PBR) Checklist
Facilities (Emission and Distance Limitations)

	CHECK THE MOST APPROPRIATE ANSWER			
	Are all facilities are located at least 300 feet from the nearest property line and 600 feet from any off-plant receptor?	☐ YES	☐ NO	☒ N/A
	Are the cumulative amount of any of the following chemicals resulting from one or more authorizations under this section (but not including permit authorizations) less than or equal to 500 pounds on the plant property?	☐ YES	☐ NO	☒ N/A
	Are all listed chemicals handled only in unheated containers operated in compliance with the United States Department of Transportation regulation (49 Code of Federal Regulation, Parts 171-178)?	☐ YES	☐ NO	☒ N/A
	Are any changes to or additions of any existing air pollution abatement equipment?	☐ YES	☐ NO	☒ N/A
a5.	Are there any changes to or additions of any existing air pollution abatement equipment?	☐ YES	☒ NO	☐ N/A
a6.	Will there be any visible emissions, except uncombined water, emitted to the atmosphere from any point or fugitive source in amounts greater that 5.0% opacity in any six-minute period?	☐ YES	☒ NO	☐ N/A

D, Feet	K	
100	326	E=maximum allowable hourly emission, and never to exceed 6 pounds per hour.
200	200	
300	139	
400	104	
600	65	
700	54	
800	46	K=value from the table on this page. (interpolate intermediate values)
900	39	
1,000	34	
2,000	14	D=distance to the nearest off-plant receptor
3,000 or more	8	

TABLE 262
LIMIT VALUES (L) FOR USE WITH EXEMPTIONS FROM PERMITTING § 106.262

The values are not to be interpreted as acceptable health affects values relative to the issuance of any permits under Chapter 116 of this title (relating to Control of Air Pollution by Permits for new Construction or Modification).

Compound	Limit (L) Milligrams Per Cubic Meter
Acetone	590.
Acetaldehyde	9.
Acetone	4.
Acetonitrile	34.
Acetylene	2662.
N-Amyl Acetate	2.7
Sec-Amyl Acetate	1.1
Benzene	3.
Beryllium and Compounds	0.0005
Boron Trifluride, as HF	0.5
Butyl Alcohol,	76.
Butyl Acrylate	19.
Butyl Chromate	0.01
Butyl Glycidyl Ether	30.
Butyl Mercaptain	0.3
Butyraldehyde	1.4
Butyric Acid	1.8
Butyronitrile	22.
Carbon Tetrachloride	12.
Chloroform	10.
Chlorophenol	0.2
Chloroprene	3.6
Chromic Acid	0.01
Chromium Metal, Chromium II and III Compounds	0.1
Chromium VI Compounds	0.01
Coal Tar Pitch Volatiles	0.1
Creosote	0.1
Cresol	0.5
Cumene	50.
Dicyclopentadiene	3.1
Diethylaminoethanol	5.5
Diisobutyl Ketone	63.9
Dimethyl Aniline	6.4
Dioxane	3.6

Compound	Limit (L) Milligrams Per Cubic Meter
Dipropylamine	8.4
Ethyl Acrylate	0.5
Ethylene Dibromide	0.38
Ethylene Glycol	26.
Ethylene Glycol Dinitrate	0.1
Ethylidene 2-norbornene, 5-	7.
Ethyl Mercaptan	0.08
Ethyl Sulfide	1.6
Glycolonitrile	5.
Halothane	16.
Heptane	350.
Hexanediamine, 1, 6-	0.32
Hydrogen Chloride	1.
Hydrogen Fluoride	0.5
Hydrogen Sulfide	1.1
Isoamyl Acetate	133.
Isoamyl Alcohol	15.
Isobutyronitrile	22.
Kepone	0.001
Kerosene	100.
Malononitrile	8.
Mesityl Oxide	40.
Methyl Acrylate	5.8
Methyl Amyl Ketone	9.4
Methyl-T-Butyl Ether	45.
Methyl Butyl Ketone	4.
Methyl Disulfide	2.2
Methylenebis (2-chloroaniline) (MOCA)	0.003
Methylene Chloride	26.
Methyl Isoamyl Ketone	5.6
Methyl Mercaptan	0.2
Merthyl Methacrylate	34.
Methyl Propyl Ketone	530.
Methyl Sulfide	0.3
Mineral Spirits	350.
Naphtha	350.
Nickel, Inorganic Compounds	0.015
Nitroglycerine	0.1

Compound	Limit (L) Milligrams Per Cubic Meter
Nitropropane	5.
Octane	350.
Parathion	0.05
Pentane	350.
Perchloroethylene	33.5
Petroleum Ether	350.
Phenyl Mercaptan	0.4
Propionitrile	14.
Propyl Acetate	62.6
Propylene Oxide	20.
Propyl Mercaptan	0.23
Silica-amorphous-precipitated, silica gel	4.
Silicon Carbide	4.
Stoddard Solvent	350.
Styrene	21.
Succiononitrile	20.
Tolidin	0.02
Trichloroethylene	135.
Trinethylamine	0.1
Valeric Acid	0.34
Vinyl Acetate	15.
Vinyl Chloride	2.

NOTE: The time weighted average (TWA) threshold Limit Value (TLV) published by the American Conference of Governmental Industrial Hygienists (AGGIH), in its TLVs and BEIs guide (1997 Edition) shall be used for compounds not included in the table. The Short Term Exposure Level (STEL) or Ceiling Limit (annotated with a "C") published by the ACGIH shall be used for compounds that do not have a published TWA TLV. This section cannot be used if the compound is not listed in the table or does not have a published TWA TLV, STEL, or Ceiling Limit in the ACGIH TLVs and BEIs guide.

AI-32535 **IT Department 5. I.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

Planning Department:
Authorization to change the service plans for wireless devices through the County's membership/participation with Contract: DIR-SDD-604 (Requisition# 208092) with awarded vendor VERIZON WIRELESS for the following:

Description:	Employee Name:	Employee #:	MDN:	New Service Plan:
Downgrading Plan	Eli Villegas	185817	956-358-8579	America's Choice II 600 Share Unl @ $42.99 + $5.00 taxes fees /month
Upgrading Plan	Arturo Hernandez	180181	956-515-6860	Nationwide Unl. Talk & Text $72.89 + $5.00/taxes fees /month

BACKGROUND

Attachments

forms

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/24/2012 08:01 AM
Olga Garza	Olga Garza	05/24/2012 04:22 PM
Auditor's Office	Arcilia Duran	06/01/2012 12:57 PM
Purchasing Department	Marty Salazar	06/01/2012 01:56 PM

Form Started By: Griselda Salazar Started On: 05/23/2012 05:01 PM

Final Approval Date: 06/01/2012

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST (956)515-6860

County Owned Wireless Device:
- ☐ Office Use *or* ☐ Individual
- ☐ Name Change
- ☐ Equipment Change
- ☑ Plan Change (UP-GRADE)
- ☐ Delete Service

Wireless Data Device:
- ☐ Data Card
- ☐ Blackberry
- ☐ Other:

Stipend: (VERIZON)
- ☐ Cellular Telephone $50/mo
- ☐ Data Pad $25/mo

COUNTY OWNED WIRELESS DEVICE (956)515-6860 (VERIZON)

Office Use / Employee: Arturo A. Hernandez Employee ID# 180181 Signature: [signature]

Department: Planning Dept#: 210

Quantity: 1

Service: $77.89/mo (x) 8 months = $623.12 Account: 2-1100-419-10-210-001-0- **-532**

Service: $_____/mo (x) ____ months = _____ Account: _____ **-619/664**

Requisition Total: $ 623.12 **Requisition Number:** 208092

STIPEND

(1) Employee: _____ Employee ID#_____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $_____/mo (x) ____ months = _____ Account: _____ **-532**

Total: _____

(2) Elected Official/Department Head Authorization for Request:

[signature] Tomas J. Acevedo 5-16-12
Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[signature] Valde Guerra 5/16/12
Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Nationwide Unl. Talk & Text $72.89 +$5.00 +tx/fees

Commissioner's Court Action: **Commissioner's Court Date:** 6/5/12

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☐ Office Use *or* ☐ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☐ Other:	
☑ Plan Change (DOWN-GRADE)		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE (956)358-8579) VERIZON

Office Use / Employee: Eli Villegas Employee ID# 185817 Signature: _____

Department: Planning Dept#: 210

Quantity: 1

Service: $47.99/mo (x) 8 months = $383.92 Account: 2-1100-419-10-210-001-0- -532

Service: $_____/mo (x) ____ months = _____ Account: _____ -619/664

Requisition Total: $383.92 **Requisition Number:** 208092

STIPEND

(1) Employee: _____ Employee ID#_____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $_____/mo (x) ____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Signature | Tomas J. Acredondo (Print Name) | 5-16-12 (Date)

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature | Valde Guerra (Print Name) | 5/16/12 (Date)

(4) IT DEPARTMENT ONLY:

Service Type Codes: America's Choice II 600 Share Unl. $42.99 +$5.00 tx/fees

Commissioner's Court Action: **Commissioner's Court Date:** 6/5/12

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

AI-32659 **Comm. Court Executive Office 5. J.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Discussion and appropriate action regarding the Open Forum agenda item and related policies and procedures as applicable

BACKGROUND

Attachments

policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Ivan Cantu	06/01/2012 10:50 AM
Erika Zamora	Erika Zamora	06/01/2012 04:22 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Monica Badillo Started On: 06/01/2012 10:18 AM

Final Approval Date: 06/01/2012

ORDER FOR ADDRESSING
COMMISSIONERS COURT FOR INDIVIDUALS
NOT ON COMMISSIONERS COURT AGENDA

WHEREAS, individuals or groups of individuals who are not listed on the agenda of Commissioners Court desire to address the Commissioners Court during meetings of the Commissioners Court, and

WHEREAS, Commissioners Court desires to provide a limited amount of time (to be known as the "open forum") during each regular or special meeting of the Commissioners Court to allow such individuals or groups to so address Commissioners Court;

WHEREAS, the Commissioners Court desires to set forth certain guidelines for the open forum portion of the agenda for an orderly conduct of meetings; and

WHEREAS, Commissioners Court desires to amend its previous Order effective May 22, 2006, to provide a more efficient manner to register for open forum.

NOW, THEREFORE, BE IT ORDERED that the Commissioners Court of Hidalgo County, Texas, sets forth the following amended guidelines to hear citizen communications not on the agenda during the open forum portion of the Commissioners Court meetings;

1. At each regular or special meeting of the Commissioners Court, the Commissioners Court shall schedule no more than thirty (30) minutes to hear all communications that have not been designated on the agenda by topic. Each presentation shall not exceed a maximum of five (5) minutes, provided, however, if more than (6) six individuals desire to present, Commissioners Court may limit the time of each presentation to an amount of time less than five (5) minutes to accommodate the number of presentations registered so to allow all individuals registered to address the Commissioners Court during the open forum portion of the agenda. Each individual or group of individuals desiring to so make a presentation to Commissioners Court during the open forum portion of the agenda may do so by following the steps listed below:

    a. Persons desiring to make a statement to the Commissioners Court shall be required to register in the register log located in the Commissioners Court prior to the commencement of the meeting of Commissioners Court. The person making the request shall complete, in the space provided, the registration log which shall include at a minimum the person's name, and the specific subject matter to be presented by that person during the open forum.

    b. Complaints or charges against a specific employee(s) or a specific public official(s), matters related to potential or current litigation, and matters related to the purchase or sale or real property shall not be heard unless the item is submitted at least four working days in advance, and the item is scheduled on the agenda. The presiding officer may halt any person who violates this provision and require that the person engage in no further discussion regarding any such prohibited matter.

2. The Commissioners Court shall not take action on any request or item that is not listed on the agenda. Although the Commissioners Court may respond to requests for future information, the Commissioners Court shall not deliberate, discuss or make any decision on any communication presented that is not property listed on the agenda for the meeting.

WHEREUPON, Commissioner Flores moved for the adoption of said Order, which motion was seconded by Commissioner Handy and adopted by the following vote: 4 "AYE", 0 "NO", all members being present.

IN WITNESS WHEREOF, this Order amends and restates all previous Orders of the Commissioners Court concerning the same subject matter and is entered this the 23rd day of May, 2006.

Ramon Garcia, County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: MAY 23 2006

ATTEST:

Eddy Trevino, Hidalgo County Clerk

AI-32527 **County Judge's Office 6. A.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: RIck Alvarez **Submitted By:** Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

2010 Census Update/Powerpoint Presentation

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:37 PM
Roland Garcia	Rolando Garcia	05/24/2012 04:14 PM
Auditor's Office	Arcilia Duran	06/01/2012 11:23 AM
Purchasing Department	Marty Salazar	06/01/2012 11:46 AM

Form Started By: Monica Badillo Started On: 05/23/2012 04:04 PM

Final Approval Date: 06/01/2012

AI-32591 **County Judge's Office 6. B.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: COUNTY JUDGE

Information

CAPTION

County Judge (1100):
1. Approval to transfer the Public Affairs staff from Executive Office to the County Judge's Office as follows:

Emp #	Position Title	FROM		TO		Budgeted Salary
		Dept	Slot No.	Dept.	Slot No.	
161195	Operations Administrator	Executive Office	0001	County Judge	0037	$68,137.00
154679	Multi Media Coordinator	Executive Office	0002	County Judge	0038	$60,949.00
181226	Clerk I	Executive Office	0004	County Judge	0039	$18,564.00
185531	Public Affairs Specialist I	Executive Office	0011	County Judge	0040	$37,109.00

2. Appointment of Hidalgo County Public Information Officer.
3. Approval of interdepartmental transfer.
4. Approval of revised salary schedules.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** See Below

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

EXECUTIVE OFFICE (2-1100-413-00-125-001-0-XXX)

No Budgetary Impact - Positions and funding will be tranferred to the Co. Judge's Office

COUNTY JUDGE (2-1100-413-00-110-006-0-XXX)

Funding available for the transfer of positions from Executive Office.

Attachments

Fiscal Note

Revised salary schedules

Interdept

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/30/2012 10:10 AM
Merlen P. Munoz	Merlen P. Munoz	05/30/2012 10:56 AM

Auditor's Office	Arcilia Duran	06/01/2012 10:51 AM
Dina Trevino	Erika Zamora	06/01/2012 02:48 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Sylvia Solis Started On: 05/29/2012

Final Approval Date: 06/01/2012

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, June 05, 2012** **Agenda Item:** 32591

Summary of request/proposal:
EXECUTIVE OFFICE (1100):
1. Approval to transfer the Public Affairs staff from Executive Office to the County Judge's Office as follows:

Fund	Position	Slot#	Obj	G	S	Current Grade & Step Salary	Proposed Grade & Step Salary	Total Requested
1100	Operations Administrator	0001	113	16	5	68,137.00	0.00	(68,137.00)
1100	Multi Media Coordinator	0002	113	16	2	60,949.00	0.00	(60,949.00)
1100	Clerk I	0004	113	1	1	18,564.00	0.00	(18,564.00)
1100	Public Affairs Specialist I	0011	113	10	1	37,109.00	0.00	(37,109.00)
						184,759.00	0.00	(184,759.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
2-1100-413-00-125-001-0-	113	EXECUTIVE OFFICE -	REG F/T EMPLOYEES	($106,183.33)
2-1100-413-00-125-001-0-	211	EXECUTIVE OFFICE -	HEALTH INSURANCE	($9,572.40)
2-1100-413-00-125-001-0-	212	EXECUTIVE OFFICE -	LIFE INSURANCE	($62.08)
2-1100-413-00-125-001-0-	220	EXECUTIVE OFFICE -	FICA	($8,123.03)
2-1100-413-00-125-001-0-	230	EXECUTIVE OFFICE -	RETIREMENT	($10,565.24)
2-1100-413-00-125-001-0-	250	EXECUTIVE OFFICE -	UNEMPLOYMENT COMP	($530.92)
2-1100-413-00-125-001-0-	260	EXECUTIVE OFFICE -	WORKER'S COMP	$0.00
			2012 Budgetary Impact	($135,037.00)

2013 Budgetary Impact: ($234,964.38)

Possible Funding Sources: NO BUDGETARY IMPACT -
POSITIONS AND THE FUNDS WILL BE TRANSFERRED TO CO. JUDGE'S ACCT.

Comments:

Hidalgo Co. Budget Office
2/3/2005

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, June 05, 2012** **Agenda Item:** 32591

Summary of request/proposal:
COUNTY JUDGE (1100):
Approval to transfer the Public Affairs staff from Executive Office to the County Judge's Office as follows:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1100	Operations Administrator	0037	113	0.00	68,137.00	68,137.00
1100	Multi Media Coordinator	0038	113	0.00	60,949.00	60,949.00
1100	Clerk I	0039	113	0.00	18,564.00	18,564.00
1100	Public Affairs Specialist I	0040	113	0.00	37,109.00	37,109.00
				0.00	184,759.00	184,759.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
2-1100-413-00-110-006-0- 113	COUNTY JUDGE -	REG F/T EMPLOYEES	$106,183.33
2-1100-413-00-110-006-0- 211	COUNTY JUDGE -	HEALTH INSURANCE	$9,572.40
2-1100-413-00-110-006-0- 212	COUNTY JUDGE -	LIFE INSURANCE	$62.08
2-1100-413-00-110-006-0- 220	COUNTY JUDGE -	FICA	$8,123.03
2-1100-413-00-110-006-0- 230	COUNTY JUDGE -	RETIREMENT	$10,565.24
2-1100-413-00-110-006-0- 250	COUNTY JUDGE -	UNEMPLOYMENT COMP	$530.92
2-1100-413-00-110-006-0- 260	COUNTY JUDGE -	WORKER'S COMP	$0.00
		2012 Budgetary Impact	$135,037.00

2013 Budgetary Impact $234,964.38

Possible Funding Sources: EXECUTIVE OFFICE FUNDS
PENDING APPROVAL OF INTERDEPT. TRANSFER

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-413-00-125-001-0

EXECUTIVE OFFICE

AI- 32591

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
~~0001~~	~~113~~	~~OPERATIONS ADMINISTRATOR~~	~~16~~	~~5~~	~~$67,132.00~~	~~$67,132.00~~	~~$68,137.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$68,137.00~~
~~0002~~	~~113~~	~~MULTI MEDIA COORDINATOR~~	~~16~~	~~2~~	~~$60,949.00~~	~~$60,949.00~~	~~$60,949.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$60,949.00~~
~~0004~~	~~113~~	~~CLERK I~~	~~1~~	~~1~~	~~$18,564.00~~	~~$18,564.00~~	~~$18,564.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$18,564.00~~
0005	113	ENVIRONMENTAL COMPLIANCE COORDINA	0	0	$0.00	$76,331.00	$60,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00
0006	113	COURIER	2	5	$22,857.00	$22,857.00	$22,857.00	$0.00	$0.00	$0.00	$0.00	$0.00	$22,857.00
0007	112	COMMISSIONER'S COURT EXECUTIVE OFFICI	0	0	$0.00	$123,534.00	$123,534.00	$1,440.00	$0.00	$0.00	$0.00	$0.00	$124,974.00
0009	113	ADMINISTRATIVE ASSISTANT IV	10	1	$37,109.00	$37,109.00	$37,109.00	$360.00	$0.00	$0.00	$0.00	$0.00	$37,469.00
0010	113	COMMISSIONERS' COURT ADMINISTRATOR	16	3	$63,010.00	$63,010.00	$63,010.00	$1,080.00	$0.00	$0.00	$0.00	$0.00	$64,090.00
~~0011~~	~~113~~	~~PUBLIC AFFAIRS SPECIALIST I~~	~~10~~	~~1~~	~~$37,109.00~~	~~$37,109.00~~	~~$37,109.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$37,109.00~~
0012	113	ENVIRONMENTAL COMPLIANCE MONITOR	9	1	$34,360.00	$34,360.00	$34,360.00	$0.00	$0.00	$0.00	$0.00	$0.00	$34,360.00
0013	113	ADMINISTRATIVE ASSISTANT III	8	1	$31,815.00	$31,815.00	$31,815.00	$0.00	$0.00	$0.00	$0.00	$0.00	$31,815.00
0014	113	ADMINISTRATIVE ASSISTANT III	8	1	$31,815.00	$31,815.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
					$220,966.00	$420,831.00	$557,444.00	$2,880.00	$0.00	$0.00	$0.00	$0.00	$560,324.00

Approval to transfer-out the Public Affairs staff from Executive Office to the County Judge's Office as highlighted above.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-413-00-110-006-0

AI - 32591

CO JUDGE

Slot #	Obj Code	POSITION TITLE	2011 BUDGETED SALARY	2012 ADJUSTED SALARY	2012 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2012 BUDGETED SALARY APPROVED	2012 ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY JUDGE	$114,660.00	$0.00	$114,660.00	0	$0.00	$0.00	$114,660.00	$114,660.00	$0.00	$0.00	$0.00	$8,000.00	$0.00	$122,660.00
0002	113	CHIEF ADMIN	$81,440.00	$0.00	$81,440.00	0	$0.00	$0.00	$81,440.00	$81,440.00	$0.00	$0.00	$0.00	$3,900.00	$0.00	$85,340.00
0003	113	ASSISTANT CHIEF ADMINISTRATOR	$76,331.00	($8,331.00)	$68,000.00	0	$0.00	$0.00	$68,000.00	$68,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$68,000.00
0007	113	EXECUTIVE ASSISTANT III	$41,006.00	$18,994.00	$60,000.00	0	$0.00	$0.00	$60,000.00	$60,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$60,000.00
0011	113	EXECUTIVE ASST	$48,657.00	$0.00	$48,657.00	0	$0.00	$0.00	$48,657.00	$48,657.00	$0.00	$0.00	$0.00	$0.00	$0.00	$48,657.00
0012	113	ADMINISTRATIVE ASSISTANT	$46,956.00	$0.00	$46,956.00	0	$0.00	($4,956.00)	$42,000.00	$42,000.00	$300.00	$0.00	$0.00	$0.00	$0.00	$42,300.00
0018	113	ADMINISTRATIVE AIDE II	$45,046.00	$0.00	$45,046.00	0	$0.00	$0.00	$45,046.00	$45,046.00	$0.00	$0.00	$0.00	$0.00	$0.00	$45,046.00
0024	113	ADMINISTRATIVE ASSISTANT	$52,416.00	($12,416.00)	$40,000.00	0	$0.00	$0.00	$40,000.00	$40,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$40,000.00
0028	113	EXECUTIVE ASSISTANT III	$0.00	$58,000.00	$58,000.00	0	$0.00	$0.00	$58,000.00	$58,000.00	$0.00	$0.00	$0.00	$4,000.00	$0.00	$62,000.00
0029	113	ADMINISTRATIVE ASSISTANT III	$0.00	$35,000.00	$35,000.00	0	$0.00	$0.00	$35,000.00	$35,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$35,000.00
0031	113	EXECUTIVE ASSISTANT II	$0.00	$50,000.00	$50,000.00	0	$0.00	$0.00	$50,000.00	$50,000.00	$540.00	$0.00	$0.00	$0.00	$0.00	$50,540.00
0032	113	ECONOMIC DEVELOPMENT PLANNER I	$0.00	$50,487.00	$50,487.00	0	$0.00	$0.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$4,000.00	$0.00	$54,487.00
0033	114	ADMINISTRATIVE AIDE II	$0.00	$35,000.00	$35,000.00	0	$0.00	$0.00	$35,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0035	113	DIRECTOR, ECONOMIC DEVELOPMENT	$0.00	$68,000.00	$68,000.00	0	$0.00	$0.00	$68,000.00	$68,000.00	$0.00	$0.00	$0.00	$4,000.00	$0.00	$72,000.00
0036	113	CLERK II	$0.00	$21,653.00	$21,653.00	0	$0.00	$0.00	$21,653.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
		TRANSFER-IN THE FOLLOWING POSITIONS FROM EXECUTIVE OFFICE (125-001) TO CO. JUDGE (110-006)														
0037	**113**	**OPERATIONS ADMINISTRATOR**	**$0.00**	**$68,137.00**	**$68,137.00**	**0**	**$0.00**	**$0.00**	**$68,137.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
0038	**113**	**MULTI MEDIA COORDINATOR**	**$0.00**	**$60,949.00**	**$60,949.00**	**0**	**$0.00**	**$0.00**	**$60,949.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
0039	**113**	**CLERK I**	**$0.00**	**$18,564.00**	**$18,564.00**	**0**	**$0.00**	**$0.00**	**$18,564.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
0040	**113**	**PUBLIC AFFAIRS SPECIALIST I**	**$0.00**	**$37,109.00**	**$37,109.00**	**0**	**$0.00**	**$0.00**	**$37,109.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
			$506,512.00	$501,146.00	$1,007,658.00		$0.00	($4,956.00)	$1,002,702.00	$761,290.00	$840.00	$0.00	$0.00	$23,900.00	$0.00	$786,030.00

Approval to transfer-in the Public Affairs staff from Executive Office to the County Judge's Office as highlighted above.
All personnel actions pending CC approval.

DATE: June 5, 2012

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2012
Transfer

DEPARTMENT NAME: Dept. of Budget & Mgmt for County Judge

ACCOUNT NUMBER: 2-1100-413-00-1XX-00X-0-XXX

CONTACT PERSON: Sylvia V. Solis **PHONE:** (956) 292-7025 Ext. 5423

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE / DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
2-1100-413-00-125-001-0-	113	EXECUTIVE OFFICE -	REG F/T EMPLOYEES	($106,183.33)
2-1100-413-00-125-001-0-	211	EXECUTIVE OFFICE -	HEALTH	($9,572.40)
2-1100-413-00-125-001-0-	212	EXECUTIVE OFFICE -	LIFE	($62.08)
2-1100-413-00-125-001-0-	220	EXECUTIVE OFFICE -	FICA	($8,123.03)
2-1100-413-00-125-001-0-	230	EXECUTIVE OFFICE -	RETIREMENT	($10,565.24)
2-1100-413-00-125-001-0-	250	EXECUTIVE OFFICE -	UNEMPLOYMENT COMP	($530.92)
TO				
2-1100-413-00-110-006-0-	113	COUNTY JUDGE -	REG F/T EMPLOYEES	$106,183.33
2-1100-413-00-110-006-0-	211	COUNTY JUDGE -	HEALTH	$9,572.40
2-1100-413-00-110-006-0-	212	COUNTY JUDGE -	LIFE	$62.08
2-1100-413-00-110-006-0-	220	COUNTY JUDGE -	FICA	$8,123.03
2-1100-413-00-110-006-0-	230	COUNTY JUDGE -	RETIREMENT	$10,565.24
2-1100-413-00-110-006-0-	250	COUNTY JUDGE -	UNEMPLOYMENT COMP	$530.92
		TOTAL BUDGET INCREASE (DECREASE)		**0.00**

REASON:

Interdepartmental transfer to fund the transfer of four (4) Public Affairs staff positions and employees from the Executive Office (125-001) to the Co Judge's Office (110-006). (Positions include the Operations Administrator, Multi Media Coordinator, Clerk I and Public Affairs Specialist I.)

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

AI-32663 **County Judge's Office 6. C.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Michael Leo, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

1. Approval of Interlocal Agreement by and among City of Pharr, Hidalgo County, and Tax Increment Reinvestment Zone Number One, City of Pharr, allowing for Hidalgo County to participate in the Tax Increment Reinvestment Zone.

2. Appointment of one board member to represent the County of Hidalgo on the Tax Increment Reinvestment Zone Number One, City of Pharr Board of Directors.

BACKGROUND

COUNTY agrees to participate in the ZONE by contributing to the Tax Increment Fund an amount equal to 50% of the revenue generated from the COUNTY M&O tax rate of $0.5225 for a term of 20 years.

Previously reviewed and approved by Auditors Office. Legal has given initial review, pending final approval

Attachments

Interlocal Draft

Ex. A - Project Plan

Ex. B - Ordinance

Ex. B - Ordinance & Map

Reinvestment Zone Project & Financing Plan

Form Review

Inbox	Reviewed By	Date
Budget & Management	Ivan Cantu	06/01/2012 02:39 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Michael Leo Started On: 06/01/2012 01:54 PM

Final Approval Date: 06/01/2012

THE STATE OF TEXAS §
§ CITY OF PHARR
COUNTY OF HIDALGO §

INTERLOCAL AGREEMENT

In consideration of the covenants set forth herein, and subject to the terms and conditions herein, the Parties (as defined below) hereby agree to the terms and conditions of this Agreement (as defined below).

I. PARTIES & INDEX

A. Parties

1. THIS INTERLOCAL AGREEMENT (the "Agreement") is made by and between the CITY OF PHARR, TEXAS (hereafter referred to as "CITY"), a Texas General Law City, acting through its City Manager pursuant to Ordinance 0-2011-46, passed and approved by the City Commission on September 8th, 2011 and amended by Ordinance 0-2011-65 on December 12th, 2011 HIDALGO COUNTY (hereafter referred to as "COUNTY"), a political subdivision of the State of Texas, and REINVESTMENT ZONE NUMBER ONE, CITY OF PHARR, TEXAS, a reinvestment zone created by the CITY pursuant to Chapter 311 of the Texas Tax Code, (hereafter referred to as the "ZONE", as hereafter defined) acting by and through its duly authorized Board of Directors, established to administer, manage, and/or operate the ZONE pursuant to Sections §311.009(b) and 311.010, Texas Tax Code ("Zone Board"). Collectively, the CITY, COUNTY, and ZONE may be referred to as the "Parties". This Agreement is made pursuant to Chapter 791, Texas Government Code and Chapter 311 of the Texas Tax Code for the participation of CITY and COUNTY in the PHARR City Development Project.

2. The initial addresses of the Parties are listed below. Each party may designate a different address by giving the CITY, COUNTY, ZONE BOARD and COUNTY AUDITOR at least ten (10) days prior written notice.

CITY

Fred Sandoval
City Manager
CITY OF PHARR
118 S Cage Blvd
PHARR, Texas 78577

With Copy to:

ZONE BOARD

Attention: Chairman
CITY OF PHARR – TIF REINVESTMENT ZONE #1
118 S Cage Blvd, 4th Floor
PHARR, Texas 78577

COUNTY

Ramon Garcia
Hidalgo County Judge
County of Hidalgo
P. O. Box 1356
Edinburg, Texas 78540

With Copy to:

HIDALGO COUNTY AUDITOR

Attention: Ray Eufracio, CPA
Re: CITY OF PHARR-TIF ZONE #1
2808 South Business Hwy 281
Edinburg, Texas 78539

B. Index

In consideration of the covenants set forth herein, and subject to the terms and conditions herein, the CITY, COUNTY, and ZONE BOARD hereby agree to the terms and conditions of this Agreement. This Agreement consists of the following sections:

Section	Description	Page
I.	Parties	1
II.	Definitions	2
III.	Background	3
IV.	Rights and Obligations of COUNTY	4
V.	Rights and Obligations of CITY and ZONE	7
VI.	Term and Termination	8
VII.	Miscellaneous	8
Exhibit "A"	Project Plan	
Exhibit "B"	CITY OF PHARR Ordinance	

C. Parts Incorporated

All of the above-described exhibits are hereby incorporated into this Agreement by this reference for all purposes.

II. DEFINITIONS

As used in this Agreement, the following terms shall have the meanings set out below:

1. "Administrative Costs" means reasonable costs directly incurred by a Participating Taxing Entity (as hereinafter defined) related to its agreement to participate in the development of the ZONE, as described in this Agreement. These costs include, but are not limited to, costs and expenses for legal review and financial analysis related to the ZONE incurred prior to entering into this Agreement, as well as any such costs and expenses incurred after this Agreement becomes effective. The aggregate Administrative Costs over the life of the ZONE are estimated to be twenty five thousand, $25,000. The only taxing entity to receive administrative expenses is the County.
2. "Agreement" means this Interlocal Agreement.
3. "Agreement Term" has the meaning set forth in Section VI.A. below.
4. "Available Tax Increment" shall mean the "Tax Increment," as defined below, less the Administrative Costs of the COUNTY.
5. "Captured Appraised Value" means the captured appraised value of the ZONE, as defined by Section 311.012(b), Texas Tax Code (and as said Code may be amended from time to time); e.g., the total appraised value in a given year of all real property taxable by a participating taxing entity and located in the ZONE for that year less the total appraised value of that property in 2011, the base year of the ZONE.
6. "CITY" has the meaning set forth in Section I.A.1 above, and includes its successors and assigns.
7. "COUNTY" has the meaning set forth in Section I.A.1 above.
8. "COUNTY M & O Tax Rate" means that portion of the ad valorum tax rate used by the COUNTY for Maintenance and Operation. The COUNTY M&O Tax Rate may change from time to time. The COUNTY M&O Tax Rate as of August 1st, 2011 is $0.5225 per $100 dollars of

valuation on the Captured Appraised Value and may be changed by the COUNTY during the term of the ZONE."

9. "Final Project Plan and Financing Plan" means the Final Project Plan and Financing Plan for ZONE as adopted by the Board of Directors of ZONE on February 21, 2012 and approved by City Commission of CITY OF PHARR on February 21, 2012 and attached hereto as Exhibit "A"
10. "Participating Taxing Entity" or "Participating Taxing Entities" means, singularly, a taxing unit participating in the ZONE, and collectively, two or more taxing units participating in the ZONE, and may include CITY and COUNTY.
11. "Parties" has the meaning given such term in Section I.A.1 above.
12. "Project" refers to the CITY OF PHARR Proposed Public Improvements identified in the Final Project Plan and Financing Plan.
13. "Project Costs" means the items set forth and described in Section 311.002(1), Texas Tax Code that are included in the Project Plan for the Project. The Project Costs include, but are not limited to, public infrastructure improvements and related capital costs; including streets; streetlights; drainage; gas, water and sewer utilities; sidewalks; landscaping; and related facilities; railroad facilities; fencing; and rights-of-way.
14. "Project Plan" means the Final Project Plan and Financing Plan for the ZONE as adopted by the Board of Directors of the ZONE on February 21st, 2012 and approved by the CITY Commission of the CITY on February 21st, 2012 and attached hereto as Exhibit "A".
15. "Tax Increment" for a Participating Taxing Entity means the total amount of ad valorum taxes levied and collected each year by that Participating Taxing Entity each year on the Captured Appraised Value of taxable real property in the ZONE. Further, with respect to the COUNTY, this term shall be further limited to the total amount of ad valorum taxes levied and collected only on behalf of the COUNTY each year.
16. "Tax Increment Base" means the total appraised value of all real property taxable by a Participating Taxing Entity and located in the ZONE as of January 1, 2011, the year in which the ZONE was designated."
17. "Tax Increment Fund" means the tax increment fund created by the CITY for the deposit of Tax Increments for the ZONE, entitled "Reinvestment Zone Number One CITY OF PHARR, Texas Tax Increment Fund."
18. "Tax Increment Payment" means the amount of the Tax Increment that a Participating Taxing Entity is required to deposit annually into the Tax Increment Fund in accordance with this Agreement and the Project Plan.
19. The "term of the ZONE" has the meaning set forth in Section III.A below.
20. "Zone means Tax Increment Reinvestment Zone Number One City of Pharr, description of which is contained in Exhibit "B", attached hereto.
21. "Transportation Zone means Transportation Reinvestment Zone Number One, Hidalgo County."
22. "ZONE BOARD" has the meaning set forth in Section I.A.1 above.

III. BACKGROUND

A. A Resolution approved by City Commission of CITY on Tuesday July 19th, 2011, expressed the CITY's intent to create a tax increment financing reinvestment zone by approving Resolution # R2011-40 to support revitalization activities for the ZONE, commonly known as the TIF REINVESTMENT ZONE #1, pursuant to Chapter 311, Texas Tax Code. On September 8th, 2011, the City Commission of CITY passed and approved Ordinance #0-2011-46 which created the ZONE and on December 12, 2011 Ordinance # 02-2011-65 amending the boundaries of the ZONE. The ZONE will provide funding for public improvements within the ZONE. The ZONE is projected to terminate on December 31, 2032, unless earlier termination occurs under this Agreement (the "term of the ZONE").

B. The CITY approved the Project Plan and Project Financing Plan on February 21, 2012. The CITY and the COUNTY agree to participate in the ZONE and to deposit their respective Tax Increment Payments to the Tax Increment Fund, in accordance with the terms, and in consideration for the agreements, set forth herein. The Tax Increment Fund was authorized by Ordinance No. 0-2011-65 attached hereto as Exhibit "B." The COUNTY hereby acknowledges receipt of notice of the initial creation of the ZONE. The CITY represents and warrants that it complied with all legal requirements and notice requirements in the creation of the ZONE.

C. The Parties hereto agree that, other than bonds or notes issued pursuant to §311.015 of the Texas Tax Code, no tax-supported public debt instrument will be issued by the CITY or the ZONE BOARD to finance any costs or improvements on the Project.

IV. RIGHTS AND OBLIGATIONS OF THE COUNTY

A. Tax Increment Participation by the COUNTY

Subject to the limitations set out in this Agreement, the COUNTY agrees to participate in the ZONE by contributing to the Tax Increment Fund an amount equal to 50% of the revenue generated from the COUNTY M&O tax rate of $0.552 as assessed and collected on the tax increment for the respective tax year. In no event shall the COUNTY contribution to the Tax Increment Fund be greater than thirteen million, eighty thousand and eight hundred and ninety nine dollars ($13,080,899), over the life of the ZONE beginning with the 2012 tax year.

2. The Parties hereto agree that the COUNTY's contribution to the Tax Increment Fund shall be used to fund Project Costs including construction of public infrastructure improvements to support the development and revitalization efforts in the ZONE all COUNTY contributions shall be subject to Chapter 311.013(d) of the Texas Tax Code . The COUNTY's contributions to the Tax Increment Fund shall end when it has contributed the maximum total contribution provided for herein thirteen million, eighty thousand and eight hundred and ninety nine dollars ($13,080,899), or when it has made contributions of all Tax Increment Payments, as specified in the Project Plan, attributable to all periods through the end of the COUNTY's fiscal year 2032 (ending on December, 2032), whichever occurs first.

B. Tax Increment Payment

1. COUNTY's obligation to contribute its Tax Increment Payment to the Tax Increment Fund, as provided in Section IV.A of this Agreement, shall accrue as the COUNTY collects its Tax Increment. The Parties hereto agree that all ad valorum property taxes collected each year by the COUNTY that are attributable to real property in the ZONE shall first constitute taxes on the Tax Increment Base and after the total amount of taxes on the Tax Increment Base have been collected, then the remaining ad valo um taxes collected shall constitute the Tax Increment. COUNTY agrees to deposit its first Tax Increment Payment to the Tax Increment Fund for tax year 2012 by the later of May 1st, 2013 or 30 days after the full execution and delivery of this Agreement by all Parties, whichever comes later. The amount of the first Tax Increment Payment shall be based on the Tax Increments that were received up to January 31, 2013, but only for tax year 2012. For subsequent payments, the COUNTY agrees to contribute its yearly Tax Increment Payment to the Tax Increment Fund annually not later than the 90th day after the delinquency date for the COUNTY's property taxes (or the first business day thereafter) following the end of each tax year. The amount of each Tax Increment Payment shall be based on the Tax Increments that are received up to January 31st following the end of the tax year, but which have not been previously deposited in the Tax Increment Fund, during the annual periods preceding each deposit date. Under no circumstances shall the COUNTY be required to participate in the ZONE with taxes attributable to

periods after 2032. The following calculation will be used to calculate the County's Tax Increment Reinvestment Zone payment amount.

The chart below is an example of how the payment calculation is done.

Tax Increment Reinvestment Zone (TIRZ) Payment Calculation	EXAMPLE
TIRZ Real Property Certified Taxable Value as of January 31 (Provided by Hidalgo County Appraisal District (HCAD))	$ 100,000.00
(Multiplied by) Hidalgo County Current (GHD) Tax Rate (.59/100)	0.0059
GHD Actual Tax Levy for all real property tax accounts located within the TIRZ	**$ 590.00**
TIRZ Real Property Certified Taxable Value as of January 31 (Provided by Hidalgo County Appraisal District (HCAD))	$ 100,000.00
(Less) Base Year Real Property Certified Appraised Value for Tax Accounts located within the TIRZ (Provided by HCAD)	$ 10,000.00
Captured Appraised Value	$ 90,000.00
Captured Appraised Value	$ 90,000.00
(multiplied by) Contribution Rate (The lesser of actual tax year M&O rate or rate specified on agreement) (.51/100)	0.0051
Tax Levy Due to TIRZ	$ 459.00
TIRZ Collections (for February 1 through January 31) as per Collections Reports provided by Hidalgo County Tax Office	$ 300.00
(divided) GHD Actual Tax Levy for all Real Property tax accounts located within the TIRZ	$ 590.00
Percent Collected of Actual Levy	50.85%
Tax Levy Due to TIRZ	$ 459.00
(Multiplied by) Percent Collected of Actual Levy	50.85%
Purposed Payment Amount	$ 233.39
(Less) Administration Costs (as per agreement)	$ 10.00
TIRZ PAYMENT AMOUNT	$ 223.39

2. One month prior to a payment required under Section IV.B. of this Agreement, the CITY shall provide to the COUNTY an updated fact sheet that includes detail as to what portion of the Project has been completed to date, a schedule of what portion of the Project is to be completed in the following year and a current roster of the ZONE's board members, including the term of each board member, the entity that appointed the board member, the date for the next annual meeting and a formal request for payment. In addition to and as part of the CITY's fact sheet, the CITY shall supply the COUNTY with all information as required under section 311.016 of the Texas Tax Code on or before the 90th day following the end of the fiscal year of the CITY.

3. Pursuant to Chapter 311 of the Texas Tax Code, in the event there is a conflict between the Parties in regards to the amount of the Tax Increment owed by the COUNTY, the Hidalgo County Auditor will make the final determination as to the amount of any Tax Increment owed by the COUNTY under this Agreement. The annual Captured Appraised Value for the real property contained within the ZONE shall be determined by the Hidalgo County Appraisal District on the assessed appraised values and the Hidalgo County Tax Offices' verification of collections in regards to the real property contained with the ZONE.

4. Any delinquent deposit by the COUNTY of a Tax Increment Payment under this Agreement shall be administered as provided in Section 311.013(c) of the Texas Tax Code, which states as follows:

> "A taxing unit shall make a payment required by the Subsection (b) [Tax Increment Payment], not later than the 90th day after the delinquency date for the unit's property taxes. A delinquent payment incurs a penalty of five percent of the amount delinquent and accrues interest at an annual rate of ten percent."

The Parties expressly agree that the COUNTY shall not owe any penalty or interest on Tax Increments attributable to taxes that have been levied, but not received by the COUNTY. Further, the COUNTY shall not be liable for the payment of any penalties or interest if the fact sheet required under section IV.B.2 and the report required under section §311.016 of the Texas Tax Code is not timely submitted to the COUNTY or in any situation in which the CITY is not obligated to pay penalties and interest.

5. The CITY agrees to comply with the Project Plan. The CITY and the ZONE agree to provide prior written notice to all Participating Taxing Entities of a proposed material change (by which is meant any change that would constitute at least a twenty percent (20%) increase or decrease in either the Project Cost or the scope and scale of the Project) to the Project Plan; provided that any change that is not approved by the COUNTY shall not change the amount of Tax Increment Payments due from the COUNTY. The CITY shall have the right to amend and modify the Project Plan without providing prior written notice to the Participating Taxing Entities so long as such amendment or modification does not constitute a material change.

6 If the CITY materially breaches this Agreement, then a Participating Taxing Entity may provide written notice to the CITY and the ZONE (with a copy to any other Participating Taxing Entity still contributing Tax Increment Payments) stating its intent to terminate its participation in the Zone and detailing its objection(s) or concern(s). If the objections and/or concerns, as set out in the notice, are not resolved within 90 business days from the date of such notice, then COUNTY may discontinue its Tax Increment Payments and terminate its participation in the zone.

7. Except for contributing its respective Tax Increment Payments to the Tax Increment Fund as set out in this Agreement, the COUNTY shall not have any obligation or responsibility for any costs or expenses associated with the development of the ZONE or the implementation of the Project Plan, including, without limitation, any obligation to pay or repay any bond or other debt issued by another Participating Taxing Entity, the ZONE or the ZONE BOARD relating to the ZONE or any costs associated with the operation of ZONE, the Project or any other projects relating thereto.

8. Notwithstanding anything herein to the contrary, the COUNTY's total Tax Increment Payment to the Tax Increment Fund over the term of the ZONE shall not exceed thirteen million, eighty thousand and eight hundred and ninety nine dollars ($13,080,899), plus any applicable penalty, which penalties are, to the extent permitted by applicable law and/or interest allowed in section 311.013 of the Tax Code, subject to the limitations on Section IV (b) (4).

9. a. *General Provisions*. Subject to changes in the COUNTY M&O Tax Rate that will be addressed as set forth in section IV.B.9.b.and IV.B.9.c. below, the COUNTY agrees to participate at

(i) Fifty percent (50%) of its COUNTY M&O Tax Rate (50% currently equaling $0.26125 per $100 valuation on the Captured Appraised Value) for real property outside the Transportation Zone, and

(ii) Fifty percent (50%) of its COUNTY M&O Tax Rate (50% currently equaling $0.26125 per $100 valuation on the Captured Appraised Value) for real property within the Transportation Zone.

b. *Lower COUNTY M&O Tax Rate*. If the COUNTY M&O Tax Rate is less than $0.5225 per $100 valuation on the Captured Appraised Value during any year during the term of the Zone, then the maximum tax increment paid by the COUNTY into the Tax Increment Fund for such year shall not exceed the applicable percentage designated in section IV.B.9.a. above (50% for any real property outside the Transportation Zone and 50% for any real property within the Transportation Zone as the case may

be) of the total amount of taxes collected by the COUNTY at the actual COUNTY M&O Tax Rate with respect to such year the COUNTY M&O Tax Rate is less than $0.5225 per $100 valuation.

c. *Greater COUNTY M&O Tax Rate.* If the COUNTY M&O Tax Rate is greater than $0.5225 per $100 valuation on the Captured Appraised Value during any year during the term of the Zone, the COUNTY shall retain all taxes collected in excess of $0.26125 with respect to any real property outside the Transportation Zone and $0.26125 with respect to any real property within the Transportation Zone per $100 valuation on the Captured Appraised Value and to the extent any such excess has been contributed into the Tax Increment Fund, such excess shall be promptly refunded to the COUNTY.

10. County taxes that are delinquent for more than five years will be considered un-collectible and shall not be included in the tax increment payment.

C. Management of the ZONE

1. The ZONE shall in all respects be managed by the ZONE BOARD, including the Director appointed by the COUNTY. The ZONE BOARD shall have all powers allowed under Chapter 311 of the Texas Tax Code to manage the ZONE and carry out the Project and Finance Plan. The Participating Taxing Entities, during the term of this Agreement, may inspect the Project site and review Project plans and drawings at times and intervals that will not interfere with ongoing operations.

2. The ZONE BOARD shall be composed of five (5) members, as allowed under Section 311.009(b) of the Texas Tax Code. The COUNTY shall have the right to appoint one member of the ZONE BOARD.

D. Expansion of the ZONE

Notwithstanding anything to the contrary contained herein, the obligation of the COUNTY to participate in the ZONE is limited to the description of the ZONE in Exhibit "B" attached hereto and is subject to the terms of this Agreement. The COUNTY's participation shall not extend to the Tax Increment on any additional real property added to the ZONE by the CITY unless the COUNTY approves such participation in writing.

V. RIGHTS AND OBLIGATIONS OF CITY AND ZONE

A. Tax Increment Participation by the CITY

Subject to the terms of this Agreement and the City agrees to participate in the ZONE by contributing to the Tax Increment Fund seventy five percent (75%) of its Tax Increment each year during the term of this Agreement, beginning with the 2011 tax year. The CITY's contributions to the Tax Increment Fund shall end when the CITY has contributed the maximum total contribution provided for herein or when it has contributed all Tax Increments attributable to periods before the ZONE termination date in 2032 whichever occurs first. In no event shall the CITY contribution to the tax increment fund be greater than twenty five million five hundred and thirty five thousand nine hundred and eighteen dollars ($25,535,918).

B. Tax Increment Payment

1. The CITY's obligation to contribute its Tax Increment Payment to the Tax Increment Fund as provided above in Section V of this Agreement shall accrue as the CITY collects its Tax Increment. The

CITY agrees to deposit its first Tax Increment Payment to the Tax Increment Fund for tax year 2012 by April 30, 2013. The amount of the first Tax Increment Payment shall be based on the Tax Increments that were received through January 31, 2012, but only for the tax year 2012 beginning January 1, 2012. For subsequent Tax Increment Payments, the CITY agrees to contribute its Tax Increment Payment to the Tax Increment Fund semi-annually on or before March 10th and August 10th (or the first business day thereafter) of each tax year. Any delinquent deposit of a Tax Increment Payment by the CITY under this Agreement shall be administered as provided in Section 311.013(c) of the Texas Tax Code (or its successor provision).

2. The COUNTY, the CITY and the ZONE expressly agree that the COUNTY and the CITY shall not owe any interest on Tax Increments that have been levied, but not received by the COUNTY or the CITY by the delinquency dates specified herein.

C. Financing of Project Costs

Each Participating Taxing Entity shall participate in the payment of Project Costs only to the extent described herein. The CITY and the ZONE shall be entitled to enter into any other agreements for the CITY or the ZONE to pay Project Costs and other reasonable expenses from the Tax Increments paid into the Tax Increment Fund without the consent of any other Participating Taxing Entity, but they will provide notice of such agreement(s) to each Participating Taxing Entity.

D. Disbursement of Funds in the Tax Increment Fund

1. Each Participating Taxing Entity agrees the ZONE BOARD shall administer the Tax Increment Fund on behalf of the ZONE, pursuant to Ordinance No. 0-2011-46 passed and approved by City Commission of the CITY on September 8th, 2011. No funds shall be disbursed from the Tax Increment Fund without the prior written approval of the ZONE BOARD, and notice of use and disbursement of funds by the ZONE shall be given at least annually to the COUNTY.

2. The parties agree and understand that under no circumstances shall Administrative Costs, in the aggregate, exceed the amount set out and described in Section II.1 above.

3. In addition to Project Costs and any other allowable costs, the CITY and ZONE represent and warrant that they will use funds in the Tax Increment Fund to pay annual expenditures in the following order or priority of payment: (i) payment of any debt service on any Bonds issued with respect to the ZONE under Section 311.015 of the Texas Tax Code; and (ii) to reimburse eligible Administrative Costs incurred by each Participating Taxing Entity, City acknowledges that the only entity to receive Administrative Costs is COUNTY No funds will be paid from the Tax Increment Fund to a Participating Taxing Entity for its financial or legal services incurred in any dispute arising under this Agreement with another Participating Taxing Entity or Participating Taxing Entities.

VI. TERM AND TERMINATION

A. Agreement Term and Termination

This Agreement shall become effective as of the last date of execution by the Parties hereto, and shall remain in effect until December 31, 2032 unless earlier terminated as provided herein (the "Agreement Term"). Subject to the terms of this Agreement, the COUNTY agrees to participate under this Agreement, beginning with the 2012 tax year and ending in accordance with the terms provided

herein. Notwithstanding anything to the contrary contained in this Agreement, the Parties agree and understand that the COUNTY's Tax Increment Payments will not be made after December 31, 2032.

B. Early Termination

Neither the CITY nor the ZONE BOARD shall take any action to terminate the ZONE earlier than the duration of the ZONE as specified herein.

C. Disposition of Tax Increments

Upon expiration or termination of the ZONE and after all bonds have been paid and all reimbursements have been made, any money remaining in the Tax Increment Fund shall be paid to the Participating Taxing Entities on a pro rata basis in accordance with Section 311.014(d) of the Texas Tax Code, or any successor thereto. Accounting to determine the pro rata distribution of remaining funds to the respective taxing entities shall be conducted according to generally accepted accounting principles, and shall be subject to review and audit by the COUNTY upon reasonable request. In the event a discrepancy occurs between the reviews conducted by the CITY and COUNTY, said dispute will be resolved by the respective audit offices of the CITY and COUNTY. In the event the dispute cannot be resolved it shall be submitted to mediation under the rules of the American Mediation Association with a mediator agreed upon by the County Judge of the COUNTY and the Mayor of the CITY.

VII. MISCELLANEOUS

A. Understanding

Any and all costs incurred by the CITY are not, and shall never become, general obligations or debt of any Participating Taxing Entity other than CITY. With respect to the CITY's costs, only eligible Project Costs and other allowable expenses under applicable law, if any, incurred by the CITY shall be payable from the Tax Increment Fund in the manner and priority provided in this Agreement and only to the extent that funds become available in the Tax Increment Fund. The Parties agree and understand that under no circumstance shall the eligible costs exceed the maximum specified in the final finance plan passed and approved in accordance with Ordinance #xxxxxxx dated February 21, 2012. The CITY and the COUNTY are not obligated above and beyond what is actually collected as tax increment funds.

B. Severability

In the event any term, covenant or condition herein contained shall be held to be invalid by any court of competent jurisdiction, such invalidity shall not affect any other term, covenant or condition herein contained.

C. Entire Agreement

This Agreement merges the prior negotiations and understandings of the Parties hereto and embodies the entire agreement of the Parties. There are no other agreements, assurances, conditions, covenants (express or implied), or other terms with respect to the covenants, whether written or verbal, antecedent or contemporaneous, with the execution hereof.

Upon the occurrence of any event that allows the CITY to terminate hereunder, the COUNTY shall have the right to withhold tax increment payments under this Agreement until such time as such event is cured, and the COUNTY shall not incur any penalties or interest with respect to any such

withheld payments notwithstanding any provision herein to the contrary. With respect to the COUNTY's obligations, to the extent there is any discrepancy between this Agreement and any exhibit hereto, the terms of this Agreement shall control.

D. Written Amendment

This Agreement may be changed or amended only by a written instrument duly executed on behalf of each Party hereto. All Parties to this Agreement understand and recognize that only the City Commission of CITY and only the Commissioners Court of the COUNTY have authority to approve a change or amendment to this Agreement on behalf of the CITY or the COUNTY, respectively.

E. Notices

All notices required or permitted hereunder shall be in writing and delivered by personal delivery, facsimile or United States Postal Service (certified mail, return receipt requested) and addressed to the respective other Party at the address prescribed in Section I of this Agreement, or at such other address as the receiving Party may have theretofore prescribed by notice to the sending Party. Such notices shall be deemed delivered the earlier of: (i) when actually received by personal delivery or facsimile if received during normal business hours and on the next business day if received after normal business hours; or (ii), if sent by the United States Postal Service, on the date indicated by the United States Postal Service on the return receipt as the date on which it was received by the respective other Party.

F. Non-Waiver

Failure of any Party hereto to insist on the strict performance of any of the agreements herein or to exercise any rights or remedies accruing hereunder upon default or failure of performance shall not be considered a waiver of the right to insist on, or to enforce by any appropriate remedy, strict compliance with any other obligation hereunder or to exercise any right or remedy occurring as a result of any future default or failure of performance.

G. Assignment

All Parties to this Agreement understand and recognize that only the City Commission of the CITY and only the Commissioners Court of the COUNTY have authority to approve a delegation or assignment of the COUNTY's or the CITY's rights in this Agreement on behalf of the CITY or the COUNTY, respectively.

H. Successors

This Agreement shall bind and benefit the Parties and their legal successors or assigns. This Agreement does not create any personal liability on the part of any trustee, officer, owner, partner, principal, employee, elected official or agent of a Party to this Agreement.

I. Project Plan

The COUNTY acknowledges that it was provided with a copy of the initial preliminary finance plan for review and comment before the Project Plan was finalized and approved by the City Commission of the CITY. The Parties agree a material change to the Project Plan shall not apply to the COUNTY unless the COUNTY approves the amendment as provided herein if such amendment to the Project Plan (i) has the effect of directly or indirectly increasing the percentage or amount of Tax Increment to be

contributed by the COUNTY to the Tax Increment Fund; or (ii) increases or reduces the geographical area of the ZONE set forth in the Project Plan.

J. Access to Financial Information

The ZONE agrees to conduct or to cause to be conducted, at a minimum, an annual financial review, a copy of which will be provided to the COUNTY. Furthermore, each Party to this Agreement shall have reasonable access to financial information and audit reports regarding the operation of the ZONE, contribution of Tax Increment Payments to the Tax Increment Fund, and expenditures from the Tax Increment Fund for Project Costs. In addition, the CITY agrees, during the term of this Agreement, to prepare and deliver an annual report to the COUNTY in accordance with Section 311.016 and 311.0101(c), Texas Tax Code. The COUNTY shall have the right to withhold or delay payments to the Tax Increment Fund until such time as it has received the financial report from the CITY for the applicable tax year, and shall not incur any penalties or interest with respect to any such withheld of delayed payments notwithstanding any provision herein to the contrary.

K. ZONE Designation

The CITY represents that its designation of the ZONE meets the criteria of Section 311.005(a), Texas Tax Code.

IN WITNESS HEREOF, the CITY OF PHARR; HIDALGO COUNTY AND TAX INCREMENT REINVESTMENT ZONE NUMBER ONE (1), CITY OF PHARR, TEXAS have made and executed this Agreement in triplicate originals on this _____day of _____, 2012.

CITY OF PHARR

_____
Fred Sandoval
City Manager

ATTEST/SEAL:

_____
City Secretary

HIDALGO COUNTY

By:_____
Ramon Garcia
County Judge

ATTEST/SEAL:

_____
Arturo Guajardo, Jr.
County Clerk

APPROVED AS TO FORM FOR
HIDALGO COUNTY:

By: _____
Stephen L. Crain
Atlas & Hall, L.L.P

CITY OF PHARR, TEXAS

_____

Presiding Officer

Exhibit A
CITY OF PHARR Tax Increment Reinvestment Zone # 1
Project Plan and Financing Plan

Exhibit B
CITY OF PHARR Ordinance Nos. 0-211-46, 0-211-65

REINVESTMENT ZONE PROJECT & FINANCING PLAN

City of Pharr - Tax Increment Reinvestment Zone #1

City of Pharr International Logistics Development Program

February 21, 2012

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SECTION I – EXECUTIVE SUMMARY

Overview of Plan

The City of Pharr Tax Increment Reinvestment Zone ("TIRZ") Number One, The City of Pharr International Logistics Development Program represents an important opportunity for the City of Pharr in partnership with Hidalgo County to promote and encourage construction of produce warehouse facilities, industrial, commercial, office warehouse, and logistical facilities in an area of the City that has significant and varied impediments to development.

Large tracts of land in the southern sector of the city have remained vacant due to inadequate city street infrastructure, inadequately sized or no utility lines, drainage issues, water and sewer availability, and lack of adequate fire flow. The costs associated with the remediation of these development and redevelopment issues are of a magnitude that without additional sources of funds the growth of the city will be significantly impaired.

The creation of the TIRZ will provide the following benefits:

1. Funding for necessary public improvements associated with needed development in the southern sector of the City
2. Replace low value existing land uses with high value warehousing, commercial, industrial, and logistic centered land uses.
3. Offer employment opportunities and reduce commuting time for Pharr and Hidalgo County residents.
4. Provide a more efficient use of existing city and county services.
5. Help to address structural imbalances in the Pharr economy and housing market.

The proposed TIRZ is comprised of vacant land in the southern sector of the City. Also included within the TIRZ boundaries are the public rights of way and the associated ally ways of the streets as well as all utility easements, drainage easements, drainage structures and detention facilities located within the TIRZ boundaries.

Development Goals and Objectives

The development goals and objectives, which are expected to meet the specific needs of the City of Pharr Tax Increment Reinvestment Zone, are:

- Provide for new commercial and industrial uses through the installation of new sewer and water lines sized for existing and future growth.

- Provide commercial and industrial opportunities for developers and companies seeking commercial building sites through the extension of existing City streets

- Provide for new commercial opportunities through the construction of additional lift station facilities.
- Provide employment opportunities to service increasing population growth within the City of Pharr and surrounding Hidalgo County.

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- Solve long-range storm drainage issues that affect both City residents as well as, surrounding Hidalgo County residents.
- Provide for funds for the reconstruction of existing City Streets that impede redevelopment or new development.

The City of Pharr Tax Increment Reinvestment Zone Project Plan and Reinvestment Zone Financing Plan provides a long term program to increase business opportunities and population within the District and the City, using tax increment financing to fund required public improvements. This long-term program is expected to attract additional commercial and residential development to include affordable, work force and market rate housing.

Planned Private Development

The City of Pharr TIRZ Private Development Program includes;

Phase 1	2012	$	20,000,000	Industrial
Phase 2	2013	$	21,000,000	Industrial
Phase 3	2014	$	23,100,000	Industrial
Phase 4	2015	$	25,410,000	Industrial
Phase 5	2016	$	27,951,000	Industrial
Phase 6	2017	$	30,746,100	Industrial
Phase 7	2018	$	33,820,710	Industrial
Phase 8	2019	$	37,202,781	Industrial
Phase 9	2020	$	40,923,059	Industrial
Phase 10	2021	$	9,500,000	Industrial
Phase 11	2022	$	9,975,000	Industrial
Phase 12	2023	$	10,473,750	Industrial
Phase 13	2024	$	10,997,438	Industrial
Phase 14	2025	$	11,547,309	Industrial
Phase 15	2026	$	12,124,675	Industrial
Phase 16	2027	$	12,730,909	Industrial
Phase 17	2028	$	13,367,454	Industrial
Phase 18	2029	$	14,035,827	Industrial
Phase 19	2030	$	14,737,618	Industrial
Phase 20	2031	$	7,500,000	Industrial
Phase 21	2032	$	8,625,000	Industrial

The total private investment is expected to be in excess of $ 395,768,629.

The projected values of future commercial development is based upon an analysis of the 2010 and 2011 building permits issued by the City of Pharr Consideration has also been given to visits to the City from third party developers looking at commercial and warehouse sites and enquiring about the availability of sewer, water and the construction of the new highway system in Mexico which will provide a direct link between the RGV and the agriculture production areas of Mexico.

Planned Public Improvements

The public improvements enumerated in the Project Plan, with an estimated cost of $84,459,000 provide for the extension of sewer and water trunk lines sized to provide service to the entire TIRZ area, sewer lift stations, drainage structures and detention facilities and the extension of streets, water and sewer line to service individual tracts of land. The improvements planned for the district are designed to help meet the long-term needs to secure and insure growth and investment in the City and in Hidalgo County.

Planned Public Construction

Planned Public Improvements Include:

Storm Water Collection and Detention	3.56 Miles	$7,120,000
Sanitary Sewer Trunk Lines and Lift Stations	5.00 Miles	$19,038,000
Water Distribution Trunk Lines	6.24 Miles	$4,351,000
Street, Water, Sewer and Drainage	21.66 Miles	$53,925,000

The Tax Increment Reinvestment Zone Financing Plan provides for tax increment allowable expenses in the approximate amount of $ 38,616,817. The Reinvestment Zone Financing Plan provides for incremental financing and predicts revenues for the City of Pharr Tax Increment Reinvestment Zone Number One.

Section II – Project Plan

Background

On July 19, 2011 the City Commission of the City of Pharr approved a "Resolution of Intent," Resolution # R2011-40, to consider the creation of the City of Pharr Tax Increment Reinvestment Zone Number One. On September 8, 2011 the City Commission approved Ordinance # 0-2011-46 authorizing the creation of the Tax Increment Reinvestment Zone.

Meetings and statutory presentations were held with individuals and taxing entities in Hidalgo County on the following dates:

- Hidalgo County Economic Development Office, July and August 2011
- Hidalgo County Commissioner Pct. 2 Staff, August 19,2011
- Hidalgo Independent School District August 15, 2011
- Valley View Independent School District August 15, 2011
- Hidalgo County Commissioners Court on August 30, 2011.
- PSJA Independent School District on August 31, 2011
- County Judge Ramon Garcia and County Staff September 30, 2011
- County Judge Ramon Garcia and County Staff October 25, 2011

Program Concepts

The City of Pharr Tax Increment Reinvestment Zone Number One, The City of Pharr International Logistics Development Program represents an important opportunity for the City of Pharr in partnership with Hidalgo County to develop a viable long-range plan for an area of the City, which has lacked a wide range of commercial, warehouse and industrial opportunities. New commercial, office/warehouse, industrial, and logistics/distribution construction are the key components of the development program. Increased employment opportunities for Pharr and surrounding county and community residents will be enhanced through the development activity within the Zone.

Development Goals and Objectives

The planned public improvements within the City of Pharr Tax Increment Reinvestment Zone will insure the future of the City as a viable option as logistics and produce companies look to expand or relocate.

Description of District

The City of Pharr Tax Increment Reinvestment Zone is located in the southern sector of the City. The market value of property within the Zone is estimated to be $86,228,241, however, the total assessed value of the property in the Zone, the Base Value of the Zone, is estimated at $65,228,241 per preliminary figures from the Hidalgo County Appraisal District. The City of Pharr TIRZ includes approximately 2,137+/- acres of public and privately held land as shown on the Exhibit "A"

Existing Uses and Conditions

Exhibit "B" is an aerial photo of the proposed zone boundaries and reflects the existing uses and conditions of properties within the proposed Zone.

The City of Pharr has determined that the improvements in the Zone will significantly enhance the value of all of the taxable real property in the Zone and will be of general benefit to the municipality, and that the Zone area meets the requirements of Section 311.005 of the Act, being that the Zone area:

"is predominantly open or undeveloped, and because of obsolete platting, deterioration of structures or site improvements, or other factors, substantially impairs or arrests the sound growth of the City" and

The City of Pharr, pursuant to the Act, further finds and declares that:

1. the proposed zone is a contiguous geographical area located wholly within the City limits or extraterritorial jurisdiction of Pharr;
2. less than fifteen percent (15%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
3. the total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifty per cent (50%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;
4. the proposed Zone does not contain more than fifty percent (50%) of the total appraised value of real property taxable by Hidalgo County and the PSJA, Hidalgo or Valley View Independent School Districts,

5. development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

City of Pharr TIRZ Zoning

The City of Pharr has the following zoning categories. Properties in the Zone are primarily "District A-O," Agriculture and/or open space district with some "District H-C," Heavy Commercial and "District NC," Neighborhood Commercial District.

District A-O	Agricultural and/or open space district
District R-1	Single-family residential district
District R-TH	Townhouse residential district
District R-2	Two-family residential district
District R-3	Medium-density multifamily residential district
District R-4	High-density multifamily residential district
District R-MH	Mobile home district
District OP	Office professional district
District NC	Neighborhood commercial district
District C	General business district
District C-2	Business district
District HC	Heavy commercial district
District LI	Limited industrial district
District HI	Heavy industrial district
District PUD	Planned unit development district

There are no proposed changes in zoning ordinances, the City of Pharr Comprehensive Master Plan, building codes or subdivision rules and regulations that would affect properties in the Zone. The City has from time to time updates its Comprehensive Master Plan, however, in any future update the City shall treat properties in the Zone the same as properties outside the Zone.

Relocation of Area Residents

The plan does not include the relocation of any existing residents located within the boundaries of the Zone

Non Project Costs

The plan does not contemplate any non-project costs. However, the Board shall reserve the right to incur non-project costs in the event that drainage issues that are affecting property within the

Zone require the expenditure of funds outside the boundaries of the Zone in order to ameliorate drainage issues within the Zone.

Proposed Public Improvements

DRAINAGE

Over the past 20 years Pharr like almost every other City in the Valley has experienced unanticipated and unplanned economic growth. Many of the drainage improvements that were installed in prior decades have proved inadequate to carry increased runoff from this development. Additionally as land has been converted from farm use to other uses and often time to just vacant land, the land has lost some of its ability to retain water. The City needs to upgrade many of its existing drainage channels and to install additional channels and detention facilities as development occurs throughout the TIRZ boundaries. Maps One and Two in the attached addendum outline the existing drainage improvements and the proposed drainage improvements. The City will need to build approximately 3.56 miles of additional channels to service the proposed growth within the TIRZ boundaries at an estimated cost of $7,120,000

WATER

The City will need to significantly upgrade its water distribution system in order for major development to occur within the TIRZ boundaries. New trunk lines along Las Milpas and Veterans Road and on Veterans Road and Hi Line Road will be needed to service development. The estimated costs associated with the installation of the approximate 6.24 miles or 32,947 feet of new trunk lines is $4,351,000. Maps Three and Four outline the existing City of Pharr water distribution system and the additional lines needed for future development.

SEWER - New Lines and Lift Stations

While the City does not provide water service to the entire city it does provide sewer service. The amount of new outfall and forced main lines is over double the amount of new water mains needed by the City to service new development within the Zone. It is estimate that City will need to install approximately 5.00 miles or 26,400 feet of new outfall and forced main lines to facilitate development within the Zone. One new pump station is needed immediately to facilitate development and as the Zone develops out additional pump stations will be needed. The estimated cost of these new lines is approximately $19,038,000. Maps Five and Six reflect the existing wastewater collection system and the location of the new lines required for the development of the Zone.

Streets, Water Sewer and Drainage

It is the intention of the City to partner with private developers whenever possible to facilitate the installation of the streets, water, sewer and drainage to individual tracts of land. However the City recognizes that private developers only have to install the infrastructure necessary for the

development of their tracts of land and a landowner ready to develop their property may not have the necessary infrastructure adjacent to or in close proximity to the property intended for development. The City may from time to time install streets, drainage improvements and sewer lines in order to facilitate the development of a project that is ready for development. The total estimated cost of these potential costs is $53,925,000 for approximately 21.66 miles of improvements.

The planned improvements are designed to begin to meet the long-term needs to secure growth and investment in Pharr and central Hidalgo County.

CONCLUSIONS

Based upon a set of conservative assumptions and analysis of the Project Plan and Zone Financing Plan, the City of Pharr has concluded that the Project Plan and Reinvestment Zone Financing Plan are feasible.

SECTION III - Project Feasibility

The feasibility of any development has two aspects that must be considered:

1. Financial or economic feasibility
2. Market feasibility.

The purpose of the TIRZ is to address the financial or economic feasibility aspect of the development. TIRZ incremental funds provide for a portion of the development costs incurred for public improvements, thus insuring the financial feasibility of the Project. This project is financially feasible and can be developed with the funding of public improvements from TIRZ funds, however the City acknowledges that the incremental funds to be generated from the project do not cover all of the cost of the proposed public improvements and that other funding sources will be necessary.

Market feasibility addresses issues relating to product absorption, type of product, and demand. The changing pattern of distribution of all types of goods but primarily fruits and vegetables between Mexico and the US and Canada will have a dramatic long term effect on where distribution centers, logistic centers and warehouses are built. The Rio Grande Valley will become the major distribution hub of this future commerce. The creation of the Pharr Industrial District Tax Increment Reinvestment Zone will spur additional new distribution construction throughout Hidalgo County.

SECTION IV – REINVESTMENT ZONE FINANCING PLAN

Tax Increment Financing

The Tax Increment Financing Act (Chapter 311 of the Tax Code), provides for municipalities to create "reinvestment zones" within which various public works and improvements can be undertaken, using tax increment revenues, bonds or notes, to pay for those improvements. At the time an area is designated a reinvestment zone for tax increment financing ("TIF"), the existing total of appraised value of real property in the zone is identified and designated as the "tax increment base." Taxing units levying taxes in the zone during its life are limited to revenues from this base.

Public improvements are made in the area to attract private development that would not otherwise occur. As the costs of new development are added to the tax rolls, property values will rise. This rise in new value is called the "captured appraised value." The taxes that are collected by the participating taxing jurisdictions on the increment between the base value and the new higher value, the tax increment, are then deposited into a TIF Trust Fund, which is used to pay for the public improvements. Once the public improvements are completed and paid for, the TIF is dissolved and any remaining amounts of taxes collected are kept by the taxing jurisdiction. In effect, the taxing jurisdictions are "investing" future earnings to receive the benefit of higher tax revenues from new development. Taxing jurisdictions are not restricted from raising or lowering their tax rate during the life of the zone.

Financing Plan

The Reinvestment Zone Financing Plan developed by the City provides that potentially $38,616,817 of public improvements will be paid for with TIF funds. The Reinvestment Zone Financing Plan also projects incremental funds for financing and revenues for the City of Pharr TIRZ. It is not anticipated that tax increment funds in an amount to fully reimburse the City for all approved project costs will be generated over the projected life of the Zone

Financing Method: Incremental funds will be spent as they accrue and TIF Revenue Bonds may be issued for larger projects and paid for with annual TIRZ proceeds

Financing Policy: The goal of the City of Pharr Tax Increment Reinvestment Zone is to borrow only those funds needed as the necessity arises in order to reduce interest expense.

Long Term Financing: The developers of the warehouse/commercial/industrial/retail sites will arrange for long term financing for their individual projects.

Tax Increment Bonds: The City may at some point in the future issue bonds for capital improvements within the Zone. However, the City will issue no bonds without sufficient Zone revenue to service the principal and interest on the bonds.

Sales Tax Revenue: The City will, in addition to its ad valorum taxes, deposit an amount equal to one half of any additional sales tax revenue generated from the addition of retail facilities on zone properties. The period of time for which sales tax revenue will be deposited in the tax increment fund shall be five (5) years from the date a new facility begins generating sales tax revenue.

Development Schedule And Assumptions

The Development Schedule is based upon the immediate needs of the City and the public works are listed by priority. The City intends to remain flexible in order to leverage other funds with TIRZ funds to maximize the efficiency of the City's funds.

Begin Construction		2012
Construction Complete		2035
Storm Water Collection and Detention	3.6 Miles	$7,120,000
Sanitary Sewer Trunk Lines and Lift Stations	5.01 Miles	$19,038,000
Water Distribution Trunk Lines	2.29 Miles	$4,351,000
Street, Water, Sewer and Drainage	21.66 Miles	$53,925,000
Administrative Expense		$ 25,000
Total Costs		$ 84,459,000

Financial Assumptions

No tax rate changes have been factored into the financial pro forma's for the District. It has also been assumed that the taxing entities will continue to collect tax revenues at the same rate and that homestead and other exemption rates will remain unchanged. The finance plan assumes a collection rate of 97.5% because 100% of the new development will be in the form of commercial construction. The long-term lenders who do the permanent financing for these types of projects generally require annual proof that the taxes are current. The City acknowledges that in any given year the collection rate will initially be lower with the balance of the taxes due being paid in arrears over a 5 year period of time.

City of Pharr
Project Review

City of Pharr - TIF Reinvestment Zone # One

Summary Fact Sheet
February 21, 2012

Plan of Finance					
	Site Area			2137+/-	Acres
	Base Value (January 1, 2011 estimate)			$65,228,241	
Project:					
	Phase 1	2012	$	20,000,000	Industrial
	Phase 2	2013	$	21,000,000	Industrial
	Phase 3	2014	$	23,100,000	Industrial
	Phase 4	2015	$	25,410,000	Industrial
	Phase 5	2016	$	27,951,000	Industrial
	Phase 6	2017	$	30,746,100	Industrial
	Phase 7	2018	$	33,820,710	Industrial
	Phase 8	2019	$	37,202,781	Industrial
	Phase 9	2020	$	40,923,059	Industrial
	Phase 10	2021	$	9,500,000	Industrial
	Phase 11	2022	$	9,975,000	Industrial
	Phase 12	2023	$	10,473,750	Industrial
	Phase 13	2024	$	10,997,438	Industrial
	Phase 14	2025	$	11,547,309	Industrial
	Phase 15	2026	$	12,124,675	Industrial
	Phase 16	2027	$	12,730,909	Industrial
	Phase 17	2028	$	13,367,454	Industrial
	Phase 18	2029	$	14,035,827	Industrial
	Phase 19	2030	$	14,737,618	Industrial
	Phase 20	2031	$	7,500,000	Industrial
	Phase 21	2032	$	8,625,000	Industrial
Totals			$	395,768,629	
Assumptions	Captured Value		$	395,768,629	
	Growth Factor			0.00%	
	Collection Rate			97.50%	
	Estimated Total TIF Revenues		$	38,616,817	
	Estimated TIF Life			20	Years

Projected Value of New Tax Increment

Year	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6	Phase 7	Phase 8	Phase 9
2012	20,000,000								
2013		21,000,000							
2014			23,100,000						
2015				25,410,000					
2016					27,951,000				
2017						30,746,100			
2018							33,820,710		
2019								37,202,781	
2020									40,923,059
2021									
2022									
2023									
2024									
2025									
2026									
2027									
2028									
2029									
2030									
2031									
2032									
2033									
2034									
2035									
Total	20,000,000	21,000,000	23,100,000	25,410,000	27,951,000	30,746,100	33,820,710	37,202,781	40,923,059

Projected Value of New Tax Increment Continued

Phase 10	Phase 11	Phase 12	Phase 13	Phase 14	Phase 15	Phase 16	Phase 17	Phase 18	Phase 19	Phase 20	Phase 21
9,500,000	9,975,000	10,473,750	10,997,438	11,547,309	12,124,675	12,730,909	13,367,454	14,035,827	14,737,618	7,500,000	8,625,000
9,500,000	9,975,000	10,473,750	10,997,438	11,547,309	12,124,675	12,730,909	13,367,454	14,035,827	14,737,618	7,500,000	8,625,000

Schedule of Projected Income From Value of New Tax Increment

	Tax Increment Zone				City of Pharr			Hidalgo County		
Tax Year	Beginning Assessed Value	Annual Value of New Development	Projected Year-End Assessed Value	Projected Captured Value	Captured Taxable Value	Tax Rate Contribution	Tax Increments	Captured Taxable Value	Tax Rate Contribution	Tax Increments
2011	65,228,241		65,228,241		-	0.510000		-	0.261250	
2012	65,228,241	20,000,000	85,228,241	20,000,000	20,000,000	0.510000		20,000,000	0.261250	
2013	85,228,241	21,000,000	106,228,241	41,000,000	41,000,000	0.510000	99,450	41,000,000	0.261250	50,944
2014	106,228,241	23,100,000	129,328,241	64,100,000	64,100,000	0.510000	203,873	64,100,000	0.261250	104,435
2015	129,328,241	25,410,000	154,738,241	89,510,000	89,510,000	0.510000	318,737	89,510,000	0.261250	163,275
2016	154,738,241	27,951,000	182,689,241	117,461,000	117,461,000	0.510000	445,088	117,461,000	0.261250	227,999
2017	182,689,241	30,746,100	213,435,341	148,207,100	148,207,100	0.510000	584,075	148,207,100	0.261250	299,195
2018	213,435,341	33,820,710	247,256,051	182,027,810	182,027,810	0.510000	736,960	182,027,810	0.261250	377,511
2019	247,256,051	37,202,781	284,458,832	219,230,591	219,230,591	0.510000	905,133	219,230,591	0.261250	463,659
2020	284,458,832	40,923,059	325,381,891	260,153,650	260,153,650	0.510000	1,090,124	260,153,650	0.261250	558,421
2021	325,381,891	9,500,000	334,881,891	269,653,650	269,653,650	0.510000	1,293,614	269,653,650	0.261250	662,660
2022	334,881,891	9,975,000	344,856,891	279,628,650	279,628,650	0.510000	1,340,853	279,628,650	0.261250	686,858
2023	344,856,891	10,473,750	355,330,641	290,102,400	290,102,400	0.510000	1,390,453	290,102,400	0.261250	712,267
2024	355,330,641	10,997,438	366,328,079	301,099,838	301,099,838	0.510000	1,442,534	301,099,838	0.261250	738,945
2025	366,328,079	11,547,309	377,875,388	312,647,147	312,647,147	0.510000	1,497,219	312,647,147	0.261250	766,958
2026	377,875,388	12,124,675	390,000,063	324,771,822	324,771,822	0.510000	1,554,638	324,771,822	0.261250	796,371
2027	390,000,063	12,730,909	402,730,971	337,502,730	337,502,730	0.510000	1,614,928	337,502,730	0.261250	827,255
2028	402,730,971	13,367,454	416,098,425	350,870,184	350,870,184	0.510000	1,678,232	350,870,184	0.261250	859,683
2029	416,098,425	14,035,827	430,134,252	364,906,011	364,906,011	0.510000	1,744,702	364,906,011	0.261250	893,732
2030	430,134,252	14,737,618	444,871,870	379,643,629	379,643,629	0.510000	1,814,495	379,643,629	0.261250	929,484
2031	444,871,870	7,500,000	452,371,870	387,143,629	387,143,629	0.510000	1,887,778	387,143,629	0.261250	967,024
2032	452,371,870	8,625,000	460,996,870	395,768,629	395,768,629	0.510000	1,925,072	395,768,629	0.261250	986,127
							1,967,960		0.261250	1,008,097
	$ 395,768,629						$ 25,535,918			$ 13,080,899
	Annual Growth Factors Years 2011-2012			0.00%	Participation Level		75%	Participation Level		50%
	Thereafter			0.00%	Tax Rate Growth Factor		0.00%	Tax Rate Growth Factor		0.00%
	Combined Compound Growth Rate				Tax Rate Collection Factor		97.50%	Tax Rate Collection Factor		97.50%

Schedule of Projected Income From Value of New Tax Increment Continued

Fiscal Year Ending	TIF Revenue	Cumulative TIF Revenues
2011		
2012		
2013	150,394	150,394
2014	308,307	458,701
2015	482,012	940,713
2016	673,087	1,613,800
2017	883,270	2,497,070
2018	1,114,471	3,611,541
2019	1,368,792	4,980,333
2020	1,648,546	6,628,879
2021	1,956,274	8,585,153
2022	2,027,711	10,612,864
2023	2,102,720	12,715,584
2024	2,181,479	14,897,064
2025	2,264,177	17,161,240
2026	2,351,009	19,512,249
2027	2,442,183	21,954,432
2028	2,537,915	24,492,347
2029	2,638,434	27,130,781
2030	2,743,979	29,874,760
2031	2,854,801	32,729,562
2032	2,911,199	35,640,761
2033	2,976,056	38,616,817
	$ 38,616,817	

Project Budget

Sources of Funds		
TIF Revenues		$ 47,951,730
Total TIF Proceed Funds		$ 47,951,730
Total Sources of Funds		$ 47,951,730
Uses of Funds		
Begin Construction		2012
Construction Complete		2035
Storm Water Collection and Detention	3.6 Miles	$7,120,000
Sanitary Sewer Trunk Lines and Lift Stations	5.01 Miles	$19,038,000
Water Distribution Trunk Lines	2.29 Miles	$4,351,000
Street, Water, Sewer and Drainage	21.66 Miles	$53,925,000
Administrative Expense		$ 25,000
Total Costs		$ 84,459,000
Project Financing Surplus (Shortage)		$ (36,507,270)

Financial Feasibility

Based upon a set of conservative assumptions and analysis of the project financing plan, the City of Pharr has concluded that the plan is feasible.

Conclusions

Based upon a set of conservative assumptions and analysis of the City of Pharr Tax Increment Reinvestment Zone District Project Plan and Reinvestment Zone Financing Plan, The City of Pharr TIRZ Board has concluded that the City of Pharr TIRZ District Project Plan and Reinvestment Zone Financing Plan is feasible. The success of the City of Pharr TIRZ District project plan will encourage other mixed-use commercial/industrial/retail/lodging and market rate residential and affordable housing. The new residential population base; will support an expanding retail base, will supplement the existing job market, will attract additional private development into the City of Pharr and Hidalgo County and will serve to stabilize and enhance future property values.

Exhibit C

TIRZ REQUIREMENTS

Section 311 of the State Tax Code (Tax Increment Financing Act) specifies that TIRZ (TIF) project and financing plans meet certain requirements. These requirements are listed below, along with a reference indicating where these elements can be located in the plan.

Project Plan

1. Map of existing uses and conditions	Exhibit B
2. List proposed improvements and uses	Page 15
3. Description of Zone Property	Exhibit A
4. Project Feasibility	Page 13
5. Proposed zoning changes	Page 9
6. Estimated non-project costs	Page 9
7. Relocation plan for current residents	Page 9

Financing Plan

1. Detailed estimate of project costs.	Page 15
2. Proposed public improvements	Page 15
3. Project Timeline	Page 15
4. Estimated amount of bonded indebtedness	Page 14
5. Time when costs/obligations will be incurred	Page 15
6. Methods of financing, sources of Revenue	Page 20
7. Current total appraised value.	Page 17
8. Estimated captured appraised value	Page 17
9. Duration of Zone	Page 20

ORDINANCE NO. O-2011-46

AN ORDINANCE DESIGNATING AN AREA KNOWN AS THE CITY OF PHARR – TIF REINVESTMENT ZONE #1; DESCRIBING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND TERMINATION DATE FOR THE ZONE; NAMING OF THE ZONE CITY OF PHARR – TIF REINVESTMENT ZONE #1 AND ESTABLISHING A TAX INCREMENT FUND

WHEREAS, the City Commission (the "Commission") of the City of Pharr, Texas (the "City") desires to support development and redevelopment in the City to be funded in whole or in part, through the creation of a Tax Increment Reinvestment Zone (the "Zone"), as hereinafter more specifically defined and named and with boundaries as hereinafter provided, pursuant to the provisions of the Tax Increment Financing Act 9 the "Act"), Texas Tax Code, Chapter 311; and

WHEREAS, the City indicated its intent to create the Zone through Resolution 2011-40 passed by the City Commission on July 19, 2011

WHEREAS, The Project will support financing of costs associated with the construction of public improvements related to several possible development and redevelopment projects, which may include but not limited to: Street Construction and Reconstruction, Right of Way Acquisition, Municipal Facilities Acquisition/Construction, Parks, Storm Water Pollution Prevention Drainage & Drainage Detention, Wastewater Treatment Plant Expansion, Waste Water Collection System Improvements, Water Rights Acquisition, Utility Relocation and Open Space Improvements

WHEREAS, pursuant to the Act, the City may designate a geographical area within the City; and

WHEREAS, Pursuant to the Act, the City has directed that a Preliminary Reinvestment Zone Financing Plan (the "Preliminary Plan") be prepared for the proposed Zone; and

WHEREAS, A Public Hearing was held on September 8, 2011 at 12:00 p.m. in the City Commission Chambers, City Hall to consider the creation of a Tax Increment Reinvestment Zone for the Project and its respective benefits to the City and to property in the proposed Zone; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1. DESIGNATING THE AREA AS A REINVESTMENT ZONE. The area described in Section 2 below and more commonly referred to as the "Pharr Redevelopment Project" and officially assigned the name as designated in Section 5 below (which reinvestment zone so described, named and designated is hereinafter referred to as the "Zone", is hereby designated as a Tax Increment Reinvestment Zone.

SECTION 2. DESCRIPTION OF THE BOUNDARIES OF THE REINVESTMENT ZONE. Attached hereto as Exhibit "A", which is incorporated herein by reference for all purposes is a Hidalgo County Appraisal District Map with the parcels, area and boundaries of the Zone outlined in purple incorporated in the Zone.

SECTION 3. CREATION AND COMPOSITION OF A BOARD OF DIRECTORS FOR THE ZONE. There is hereby created a Board of Directors (the "Board") for the Zone, with all the rights powers and duties as provided by the Act to such Boards or by action of the City Commission. Pursuant to Section 311.009(a) of the Texas Tax Code the Board shall consist of not less than five (5) and not more than fifteen (15) members.

Each taxing unit other than the City that levies taxes on real property in the Zone may appoint one member to the Board. A unit may waive its right to appoint a member. The City shall appoint the remaining directors of which, one shall be nominated by the Commissioners Court of Hidalgo County.

Appointees shall be for a two (2) year term. Upon expiration of their respective terms of office, replacements to the Board shall be appointed. Vacancies on the Board shall be filled by the respective taxing unit making such appointments for the remainder of the unexpired term.

SECTION 4. EFFECTIVE DATE AND TERMINATION DATE OF THE ZONE. The Zone shall take effect on September 8, 2011 and continue till its termination date of December 31, 2051 unless otherwise terminated earlier as a result of payment in full of all project costs, tax increment bonds, if any, including interest on said bonds as authorized or permitted by law.

SECTION 5 ASSIGNING A NAME TO THE ZONE. The Tax Increment Reinvestment Zone created hereby is assigned the name of "REINVESTMENT ZONE NUMBER ONE, CITY OF PHARR, TEXAS."

SECTION 6. TAX INCREMENT BASE. The tax increment base for the Zone is the total assessed value of all real property taxable by the City and located in the Zone, determined as of January 1, 2011, the year in which the Zone was designated as a Reinvestment Zone (the "Tax Increment Base").

SECTION 7. ESTABLISHMENT OF A TAX INCREMENT FUND. There is hereby created and established in the depository bank of the City, a fund to be called the "CITY OF PHARR – TIF REINVESTMENT ZONE #1, TEXAS TAX INCREMENT FUND" (HEREIN CALLED THE "Tax Increment Fund"). Money in the Tax Increment Fund, from whatever source, may be disbursed from the Tax Increment Fund, invested, and paid as permitted by the Act or by any agreements entered into pursuant to the Act, or as otherwise authorized by law.

SECTION 8. FINDINGS. The City hereby finds and declares that (a) improvements in the Zone will significantly enhance the value of all the taxable real property in the Zone and will be of general benefit to the City; and (b) the Zone meets the requirements of 311.005 of the Act, being that the Zone area:

"is predominantly open, and because of obsolete platting, deterioration of structures or site improvements, or other factors, substantially impairs or arrests the sound growth of the City" and

The City of Pharr, pursuant to the Act, further finds and declares that:

1. the proposed zone is a geographical area located wholly within the City limits or extraterritorial jurisdiction of Pharr;
2. less than fifty percent (50%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
3. the total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifty per cent (50%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;
4. the proposed Zone does not contain more than fifty percent (50%) of the total appraised value of real property taxable by Hidalgo County, the PSJA ISD, the Hidalgo ISD and the Valley View ISD, and
5. development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

SECTION 9. DESIGNATION OF A SECTION 311.005(a) ZONE. The Zone is designated pursuant to Section 311.005(a) of the Act.

SECTION 10. SEVERABILITY. If any of the provisions of this Ordinance or the application thereof to any circumstance shall be held to be invalid, the remainder of this Ordinance and the application thereof to other circumstance shall nevertheless be valid, as if such invalid provisions had never appeared herein, and this governing body hereby declares that this Ordinance would have been enacted without such invalid provision

SECTION 11. The Zone shall take effect immediately upon passage of this Ordinance, pursuant to Section 311.004(3) of the Act. The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force from and after its passage and approval. Publication may also be in caption form as allowed under Section 9 of the Pharr City Charter.

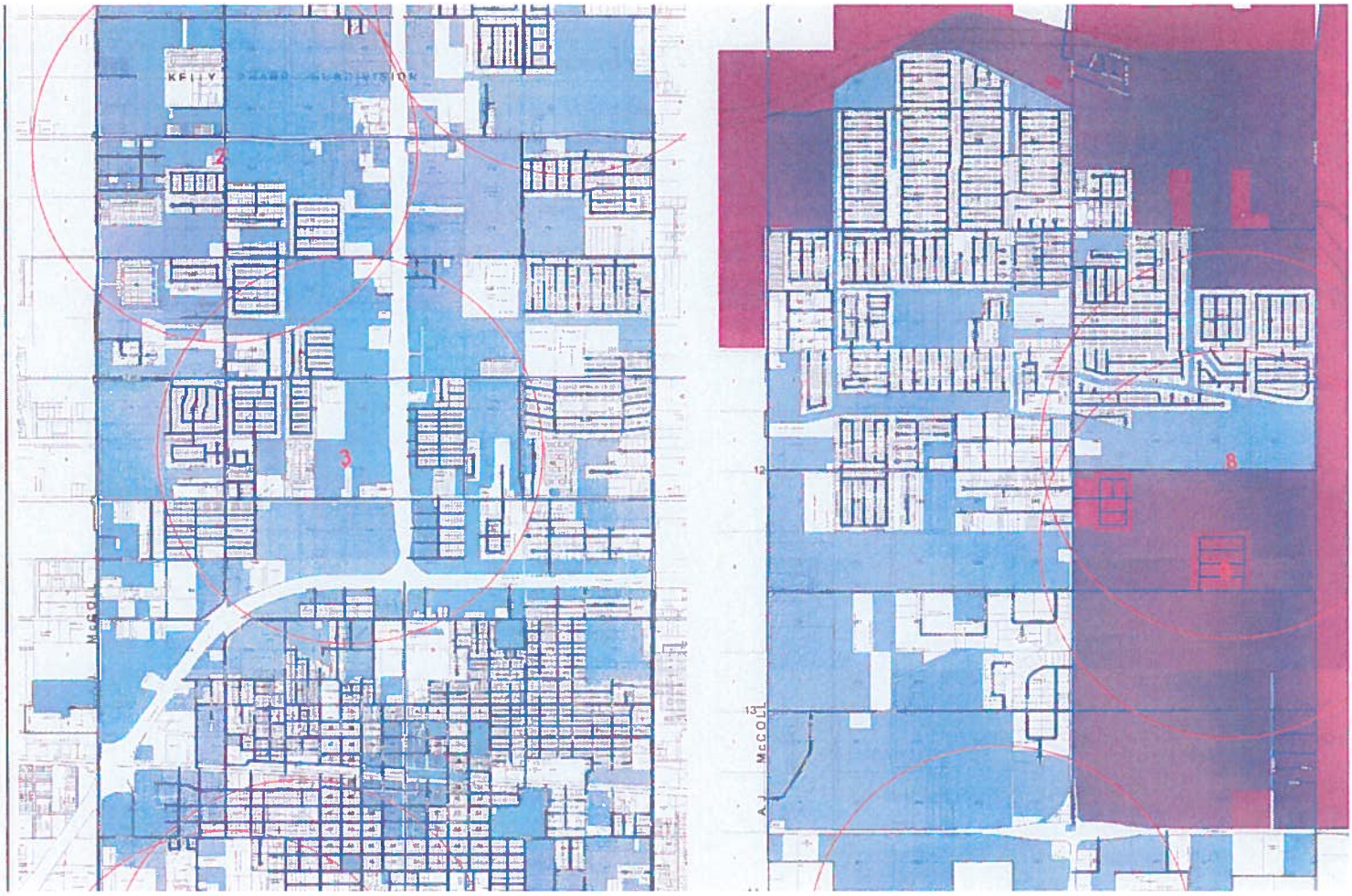
PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 8th day of September, 2011.

CITY OF PHARR

LEOPOLDO "POLO" PALACIOS, JR. MAYOR

ATTEST:

for Sonia H. Padron, Asst.
HILDA PEDRAZA, CITY CLERK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ORDINANCE NO. O-2011-65

AN ORDINANCE AMENDING ORDINANCE O-2011-46; DESIGNATING AN AREA KNOWN AS THE CITY OF PHARR – TIF REINVESTMENT ZONE #1; DESCRIBING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND TERMINATION DATE FOR THE ZONE; NAMING OF THE ZONE CITY OF PHARR – TIF REINVESTMENT ZONE #1 AND ESTABLISHING A TAX INCREMENT FUND; CUMULATIVE CLAUSE; REPEALER; PROPER NOTICE AND MEETING

WHEREAS, the City Commission (the "Commission") of the City of Pharr, Texas (the "City") desires to support development and redevelopment in the City to be funded in whole or in part, through the creation of a Tax Increment Reinvestment Zone (the "Zone"), as hereinafter more specifically defined and named and with boundaries as hereinafter provided, pursuant to the provisions of the Tax Increment Financing Act 9 the "Act"), Texas Tax Code, Chapter 311; and

WHEREAS, the City indicated its intent to create the Zone through Resolution 2011-40 passed by the City Commission on July 19, 2011; and

WHEREAS, the Project will support financing of costs associated with the construction of public improvements related to several possible development and redevelopment projects, which may include but not limited to: Street Construction and Reconstruction, Right of Way Acquisition, Municipal Facilities Acquisition/Construction, Parks, Storm Water Pollution Prevention Drainage & Drainage Detention, Wastewater Treatment Plant Expansion, Waste Water Collection System Improvements, Water Rights Acquisition, Utility Relocation and Open Space Improvements; and

WHEREAS, pursuant to the Act, the City may designate a geographical area within the City; and

WHEREAS, Pursuant to the Act, the City has directed that a Preliminary Reinvestment Zone Financing Plan (the "Preliminary Plan") be prepared for the proposed Zone; and

WHEREAS, A Public Hearing was held on September 8, 2011 at 12:00 p.m. in the City Commission Chambers, City Hall to consider the creation of a Tax Increment Reinvestment Zone for the Project and its respective benefits to the City and to property in the proposed Zone; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1. DESIGNATING THE AREA AS A REINVESTMENT ZONE. The area described in Section 2 below and more commonly referred to as the "Pharr Redevelopment Project" and officially assigned the name as designated in Section 5 below (which reinvestment zone so described, named and designated is hereinafter referred to as the "Zone", is hereby designated as a Tax Increment Reinvestment Zone.

SECTION 2. DESCRIPTION OF THE BOUNDARIES OF THE REINVESTMENT ZONE. Attached hereto as Exhibits "A" and "B", which is incorporated herein by reference for all purposes is a legal description and Hidalgo County Appraisal District Map with the parcels, area and boundaries of the Zone outlined in purple incorporated in the Zone.

SECTION 3. CREATION AND COMPOSITION OF A BOARD OF DIRECTORS FOR THE ZONE.

(a) There is hereby created a Board of Directors (the "Board") for the Zone, with all the rights powers and duties as provided by the Act to such Boards or by action of the City Commission. Pursuant to Section 311.009(a) of the Texas Tax Code the Board shall consist of not less than five (5) and not more than fifteen (15) members.

(b) Each taxing unit other than the City that levies taxes on real property in the Zone may appoint one member to the Board. A unit may waive its right to appoint a member. The City shall appoint the remaining directors of which, one shall be nominated by the Commissioners Court of Hidalgo County.

(c) Appointees shall be for a two (2) year term. Upon expiration of their respective terms of office, replacements to the Board shall be appointed. Vacancies on the Board shall be filled by the respective taxing unit making such appointments for the remainder of the unexpired term.

SECTION 4. EFFECTIVE DATE AND TERMINATION DATE OF THE ZONE. The Zone shall take effect on September 8, 2011 and continue till its termination date of December 31, 2051 unless otherwise terminated earlier as a result of payment in full of all project costs, tax increment bonds, if any, including interest on said bonds as authorized or permitted by law.

SECTION 5. ASSIGNING A NAME TO THE ZONE. The Tax Increment Reinvestment Zone created hereby is assigned the name of "REINVESTMENT ZONE NUMBER ONE, CITY OF PHARR, TEXAS."

SECTION 6. TAX INCREMENT BASE. The tax increment base for the Zone is the total assessed value of all real property taxable by the City and located in the Zone, determined as of January 1, 2011, the year in which the Zone was designated as a Reinvestment Zone (the "Tax Increment Base").

SECTION 7. ESTABLISHMENT OF A TAX INCREMENT FUND. There is hereby created and established in the depository bank of the City, a fund to be called the "CITY OF PHARR – TIF REINVESTMENT ZONE #1, TEXAS TAX INCREMENT FUND" (HEREIN CALLED THE "Tax Increment Fund"). Money in the Tax Increment Fund, from whatever source, may be disbursed from the Tax Increment Fund, invested, and paid as permitted by the Act or by any agreements entered into pursuant to the Act, or as otherwise authorized by law.

SECTION 8. FINDINGS.

(a) The City hereby finds and declares that (a) improvements in the Zone will significantly enhance the value of all the taxable real property in the Zone and will be of general benefit to the City; and (b) the Zone meets the requirements of 311.005 of the Act, being that the Zone area:

"is predominantly open, and because of obsolete platting, deterioration of structures or site improvements, or other factors, substantially impairs or arrests the sound growth of the City" and

(b) The City of Pharr, pursuant to the Act, further finds and declares that:

1. the proposed zone is a geographical area located wholly within the City limits or extraterritorial jurisdiction of Pharr;
2. less than fifty percent (50%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
3. the total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifty per cent (50%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;
4. the proposed Zone does not contain more than fifty percent (50%) of the total appraised value of real property taxable by Hidalgo County, the PSJA ISD, the Hidalgo ISD and the Valley View ISD, and
5. development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

SECTION 9. DESIGNATION OF A SECTION 311.005(a) ZONE. The Zone is designated pursuant to Section 311.005(a) of the Act.

SECTION 10. SEVERABILITY. If any of the provisions of this Ordinance or the application thereof to any circumstance shall be held to be invalid, the remainder of this Ordinance and the application thereof to other circumstance shall nevertheless be valid, as if such invalid provisions had never appeared herein, and this governing body hereby declares that this Ordinance would have been enacted without such invalid provision.

SECTION 11.CUMULATIVE CLAUSE; REPEALING CLAUSE. The ordinance shall be cumulative of all ordinances dealing with the same subject and any provision in conflict with this ordinance is hereby repealed and the provisions of this Ordinance supersedes. The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof.

SECTION 12:PROPER NOTICE AND MEETING. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 13. EFFECTIVE DATE. The Zone shall take effect immediately upon passage of this Ordinance, pursuant to Section 311.004(3) of the Act.The requirement that this Ordinance is to be read on three (3) separate meetings is hereby waived and dispensed with and this Ordinance shall take effect and be in full force from and after its passage and approval. Publication may also be in caption form as allowed under Section 9 of the Pharr City Charter.

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 12th day of December, 2011.

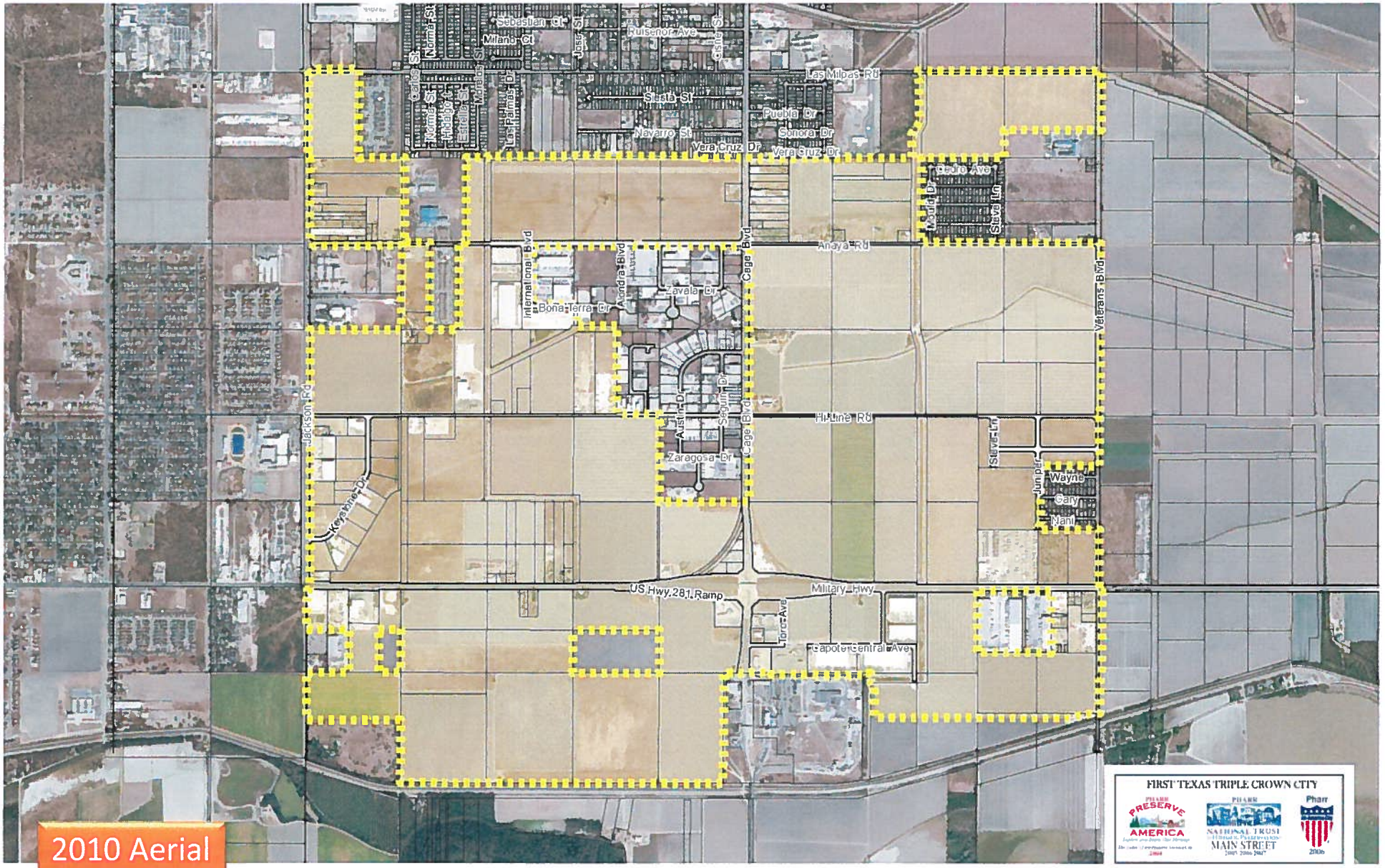
CITY OF PHARR

LEOPOLDO "POLO" PALACIOS, JR. MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

EXHIBIT A

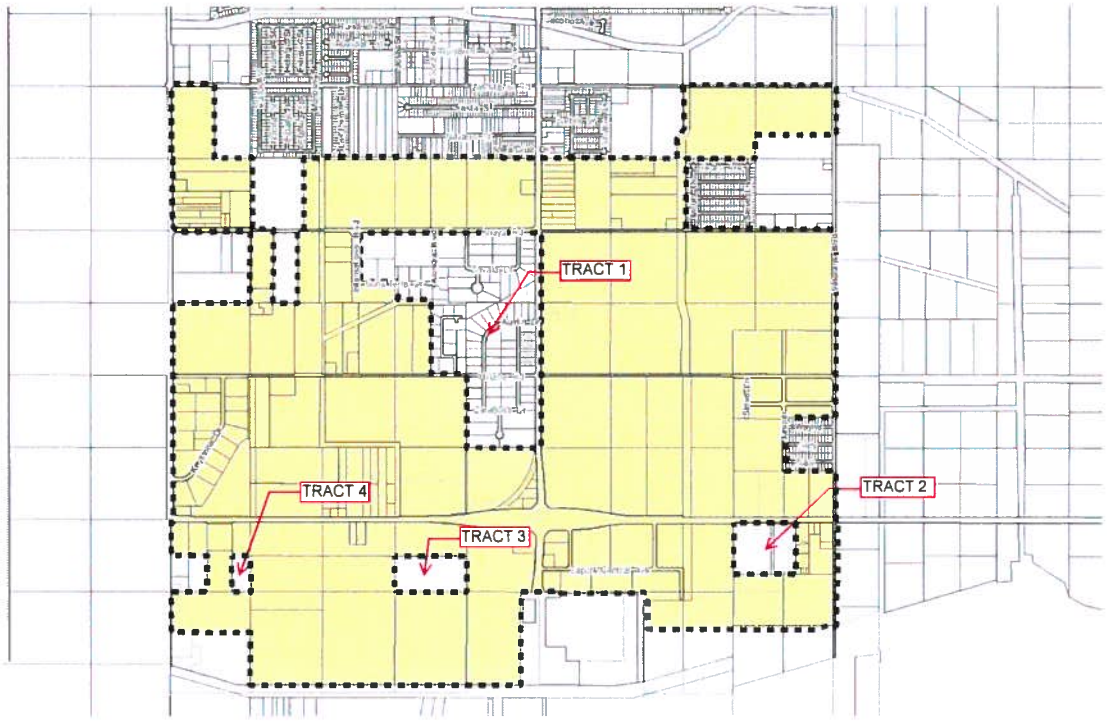


2010 Aerial

Note: Eastern limits are 400' west of Veterans (I) Road

EXHIBIT "B"

CITY OF PHARR – TIRZ Zone 1



TIRZ Zone 1 Boundary Description

BEGINNING at the center-line of South Jackson Road and the North Right-of-Way of West Las Milpas Road;

THENCE, along the North Right-of-Way of West Las Milpas Road, East a distance of 798 feet;

THENCE, along the West boundary of "Casa Aguila Subdivision" South a distance of 1,345 feet;

THENCE, along the South boundary of "Casa Aguila Subdivision" East a distance of 660 feet;

THENCE, along the West boundary of Lot 360 of the Kelly-Pharr Subdivision, South to the center-line of Anaya Road;

THENCE, along the South boundary of Lot 360 of the Kelly-Pharr Subdivision, East a distance of 426.42 feet to a point, same being the Northwest corner of Valley View Apartments Subdivision;

THENCE, along the West boundary of Valley View Apartments Subdivision, South to the Southwest corner of said subdivision;

THENCE, along the South boundary of Valley View Apartments Subdivision, East to the Southeast corner of said subdivision;

THENCE, along the East boundary of Valley View Apartments Subdivision, North to the Northeast corner of said subdivision, same being the center-line of Anaya Road;

THENCE, along the center-line of Anaya Road, same being the South boundary of Lot 360 of the Kelly-Pharr Subdivision, East a distance of 111.79 feet to point;

THENCE, along and parallel to the East boundary of Lot 360 of the Kelly-Pharr Subdivision, North a distance of 1320 feet;

THENCE, along the North boundaries of Lot 360, Lot 359, Lot 358, Lot 357, Lot 356, Lot 355 of the Kelly-Pharr Subdivision, East to the Northeast corner of Lot 355 of the Kelly-Pharr Subdivision;

THENCE, along the West boundary of a drainage easement, North to the North Right-of-Way of East Las Milas Road;

THENCE, along the North Right-of-Way of Las Milpas Road, East to the East Right-of-Way of South Veterans Blvd.;

THENCE, along the East Right-of-Way of Veterans Blvd. South a distance of 875 feet to a point;

THENCE, along and parallel to the South boundary of Lot 352 of the Kelly-Pharr Subdivision, West to the Northwest corner of Lot 353 of the Kelly-Pharr Subdivision, also being the Northeast corner of Los Ebanos Phase 4 Subdivision;

THENCE, along the North boundary of Los Ebanos Phase 4 Subdivision, West to the Northwest corner of Los Ebanos Phase 4 Subdivision;

THENCE, along the West boundary of Los Ebanos Phase 4 Subdivision South to the Southwest corner of Los Ebanos Phase 4 Subdivision;

THENCE, along the South boundary of Los Ebanos Phase 4 Subdivision and Lot 353 of the Kelly-Pharr Subdivision, East to the East Right-of-Way of South Veterans Blvd.;

THENCE, along the East Right-of-Way of South Veterans Blvd., South to a point that intersects with the North boundary of SouthFork Estates Subdivision;

THENCE, along the West boundary of SouthFork Estates Subdivision, South to the Southwest corner of SouthFork Estates Subdivision;

THENCE, along the South boundary of Southfork Estates Subdivision, East to a point that intersect with the East Right-of-Way of South Veterans Blvd.;

THENCE, along the East Right-of-Way of South Veterans Road, South to a corner, same being the Southeast corner of the City of Pharr City Limits as described in Ordinance No. O-2011-64;

THENCE, along the south boundary of said Pharr City Limits, West to a point that intersects with the West boundary of G.S.A. Subdivision;

THENCE, continuing along the South boundary of said Pharr City Limits, West to the Southwest corner of Lot 404, Kelly-Pharr Subdivision, same being the Southwest corner of the Pharr City Limits as described in Ordinance No. O-2011-64;

THENCE, along the West boundary of Lot 404, Kelly-Pharr Subdivision, North to point lying on the West boundary of Lot 404, Kelly-Pharr Subdivision, same being a corner as described in Ordinance No. O-2011-64;

THENCE, continuing along the South boundary of said Pharr City Limits, West to the center-line of South Jackson Road for a point, same being a point as described in Ordinance No. O-2011-64;
THENCE, continuing along the West boundary of said Pharr City Limit, North to a point, same being a point as described in Ordinance No. O-2011-64;

THENCE, continuing along the South boundary of said Pharr City Limits, East to a point, same being a point as described in Ordinance No. O-2011-64;

THENCE, continuing along the South boundary of said Pharr City Limits, North to a point, same being the Northwest corner of Lot 7;

THENCE, along the North boundary of Lot 7, East to the Northeast corner of Lot 7;

THENCE, along the East boundary of Lot 8, North to the center-line of West Anaya Road;

THENCE, along the center-line of West Anaya Road, West to the center-line of South Jackson Road;

THENCE, along the West boundary of said Pharr City Limits and the center-line of South Jackson Road, North to the **POINT OF BEGINNING**.

<u>SAVE and **EXCEPT** the following **TRACTS**:</u>

TRACT 1:
Lots 1A,12A & 13A, Pharr/Las Milpas Industrial Subdivision Planned Unit Development
P.E.D.C. #1 Subdivision (Amended)
Re-Subdivision of Lots 1,5,6 and 7, P.E.D.C. Subdivision (Amended)
Bona Terra Subdivision
Pharr/Las Milpas Industrial Subdivision Planned Unit Development
B.R. Becker Subdivision Phase I
B.R. Becker Subdivision Phase II

Hi Line Industrial Park Subdivision
The Plastron Industries Inc. Tract – Document #1288213
Joel Estrada Tract – Document #1037589

TRACT 2:
Jose Manuel Guerra Subdivision
West 15 Acres of Lot 6, Block 1, Re-subdivision of Closner Subdivision of Porcion 70

TRACT 3:
South 20 Acres of Lot 393, Kelly-Pharr Subdivision

TRACT 4:
South ½ of Lot 4, M.P.M. Subdivision

REINVESTMENT ZONE PROJECT & FINANCING PLAN

City of Pharr - Tax Increment Reinvestment Zone #1

City of Pharr International Logistics Development Program

Pharr

THE SOUTH TEXAS GATEWAY®

February 21, 2012

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SECTION I – EXECUTIVE SUMMARY

Overview of Plan

The City of Pharr Tax Increment Reinvestment Zone ("TIRZ") Number One, The City of Pharr International Logistics Development Program represents an important opportunity for the City of Pharr in partnership with Hidalgo County to promote and encourage construction of produce warehouse facilities, industrial, commercial, office warehouse, and logistical facilities in an area of the City that has significant and varied impediments to development.

Large tracts of land in the southern sector of the city have remained vacant due to inadequate city street infrastructure, inadequately sized or no utility lines, drainage issues, water and sewer availability, and lack of adequate fire flow. The costs associated with the remediation of these development and redevelopment issues are of a magnitude that without additional sources of funds the growth of the city will be significantly impaired.

The creation of the TIRZ will provide the following benefits:

1. Funding for necessary public improvements associated with needed development in the southern sector of the City
2. Replace low value existing land uses with high value warehousing, commercial, industrial, and logistic centered land uses.
3. Offer employment opportunities and reduce commuting time for Pharr and Hidalgo County residents.
4. Provide a more efficient use of existing city and county services.
5. Help to address structural imbalances in the Pharr economy and housing market.

The proposed TIRZ is comprised of vacant land in the southern sector of the City. Also included within the TIRZ boundaries are the public rights of way and the associated ally ways of the streets as well as all utility easements, drainage easements, drainage structures and detention facilities located within the TIRZ boundaries.

Development Goals and Objectives

The development goals and objectives, which are expected to meet the specific needs of the City of Pharr Tax Increment Reinvestment Zone, are:

- Provide for new commercial and industrial uses through the installation of new sewer and water lines sized for existing and future growth.

- Provide commercial and industrial opportunities for developers and companies seeking commercial building sites through the extension of existing City streets

- Provide for new commercial opportunities through the construction of additional lift station facilities.
- Provide employment opportunities to service increasing population growth within the City of Pharr and surrounding Hidalgo County.
- Solve long-range storm drainage issues that affect both City residents as well as, surrounding Hidalgo County residents.
- Provide for funds for the reconstruction of existing City Streets that impede redevelopment or new development.

The City of Pharr Tax Increment Reinvestment Zone Project Plan and Reinvestment Zone Financing Plan provides a long term program to increase business opportunities and population within the District and the City, using tax increment financing to fund required public improvements. This long-term program is expected to attract additional commercial and residential development to include affordable, work force and market rate housing.

Planned Private Development

The City of Pharr TIRZ Private Development Program includes;

Phase 1	2012	$	20,000,000	Industrial
Phase 2	2013	$	21,000,000	Industrial
Phase 3	2014	$	23,100,000	Industrial
Phase 4	2015	$	25,410,000	Industrial
Phase 5	2016	$	27,951,000	Industrial
Phase 6	2017	$	30,746,100	Industrial
Phase 7	2018	$	33,820,710	Industrial
Phase 8	2019	$	37,202,781	Industrial
Phase 9	2020	$	40,923,059	Industrial
Phase 10	2021	$	9,500,000	Industrial
Phase 11	2022	$	9,975,000	Industrial
Phase 12	2023	$	10,473,750	Industrial
Phase 13	2024	$	10,997,438	Industrial
Phase 14	2025	$	11,547,309	Industrial
Phase 15	2026	$	12,124,675	Industrial
Phase 16	2027	$	12,730,909	Industrial
Phase 17	2028	$	13,367,454	Industrial
Phase 18	2029	$	14,035,827	Industrial
Phase 19	2030	$	14,737,618	Industrial
Phase 20	2031	$	7,500,000	Industrial
Phase 21	2032	$	8,625,000	Industrial

The total private investment is expected to be in excess of $ 395,768,629.

The projected values of future commercial development is based upon an analysis of the 2010 and 2011 building permits issued by the City of Pharr Consideration has also been given to visits to the City from third party developers looking at commercial and warehouse sites and enquiring about the availability of sewer, water and the construction of the new highway system in Mexico which will provide a direct link between the RGV and the agriculture production areas of Mexico.

Planned Public Improvements

The public improvements enumerated in the Project Plan, with an estimated cost of $84,459,000 provide for the extension of sewer and water trunk lines sized to provide service to the entire TIRZ area, sewer lift stations, drainage structures and detention facilities and the extension of streets, water and sewer line to service individual tracts of land. The improvements planned for the district are designed to help meet the long-term needs to secure and insure growth and investment in the City and in Hidalgo County.

Planned Public Construction

Planned Public Improvements Include:

Storm Water Collection and Detention	3.56 Miles	$7,120,000
Sanitary Sewer Trunk Lines and Lift Stations	5.00 Miles	$19,038,000
Water Distribution Trunk Lines	6.24 Miles	$4,351,000
Street, Water, Sewer and Drainage	21.66 Miles	$53,925,000

The Tax Increment Reinvestment Zone Financing Plan provides for tax increment allowable expenses in the approximate amount of $ 38,616,817. The Reinvestment Zone Financing Plan provides for incremental financing and predicts revenues for the City of Pharr Tax Increment Reinvestment Zone Number One.

Section II – Project Plan

Background

On July 19, 2011 the City Commission of the City of Pharr approved a "Resolution of Intent," Resolution # R2011-40, to consider the creation of the City of Pharr Tax Increment Reinvestment Zone Number One. On September 8, 2011 the City Commission approved Ordinance # 0-2011-46 authorizing the creation of the Tax Increment Reinvestment Zone.

Meetings and statutory presentations were held with individuals and taxing entities in Hidalgo County on the following dates:

- Hidalgo County Economic Development Office, July and August 2011
- Hidalgo County Commissioner Pct. 2 Staff, August 19,2011
- Hidalgo Independent School District August 15, 2011
- Valley View Independent School District August 15, 2011
- Hidalgo County Commissioners Court on August 30, 2011.
- PSJA Independent School District on August 31, 2011
- County Judge Ramon Garcia and County Staff September 30, 2011
- County Judge Ramon Garcia and County Staff October 25, 2011

Program Concepts

The City of Pharr Tax Increment Reinvestment Zone Number One, The City of Pharr International Logistics Development Program represents an important opportunity for the City of Pharr in partnership with Hidalgo County to develop a viable long-range plan for an area of the City, which has lacked a wide range of commercial, warehouse and industrial opportunities. New commercial, office/warehouse, industrial, and logistics/distribution construction are the key components of the development program. Increased employment opportunities for Pharr and surrounding county and community residents will be enhanced through the development activity within the Zone.

Development Goals and Objectives

The planned public improvements within the City of Pharr Tax Increment Reinvestment Zone will insure the future of the City as a viable option as logistics and produce companies look to expand or relocate.

Description of District

The City of Pharr Tax Increment Reinvestment Zone is located in the southern sector of the City. The market value of property within the Zone is estimated to be $86,228,241, however, the total assessed value of the property in the Zone, the Base Value of the Zone, is estimated at $65,228,241 per preliminary figures from the Hidalgo County Appraisal District. The City of Pharr TIRZ includes approximately 2,137+/- acres of public and privately held land as shown on the Exhibit "A"

Existing Uses and Conditions

Exhibit "B" is an aerial photo of the proposed zone boundaries and reflects the existing uses and conditions of properties within the proposed Zone.

The City of Pharr has determined that the improvements in the Zone will significantly enhance the value of all of the taxable real property in the Zone and will be of general benefit to the municipality, and that the Zone area meets the requirements of Section 311.005 of the Act, being that the Zone area:

"is predominantly open or undeveloped, and because of obsolete platting, deterioration of structures or site improvements, or other factors, substantially impairs or arrests the sound growth of the City" and

The City of Pharr, pursuant to the Act, further finds and declares that:

1. the proposed zone is a contiguous geographical area located wholly within the City limits or extraterritorial jurisdiction of Pharr;
2. less than fifteen percent (15%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
3. the total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifty per cent (50%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;
4. the proposed Zone does not contain more than fifty percent (50%) of the total appraised value of real property taxable by Hidalgo County and the PSJA, Hidalgo or Valley View Independent School Districts,

5. development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

City of Pharr TIRZ Zoning

The City of Pharr has the following zoning categories. Properties in the Zone are primarily "District A-O," Agriculture and/or open space district with some "District H-C," Heavy Commercial and "District NC," Neighborhood Commercial District.

District A-O	Agricultural and/or open space district
District R-1	Single-family residential district
District R-TH	Townhouse residential district
District R-2	Two-family residential district
District R-3	Medium-density multifamily residential district
District R-4	High-density multifamily residential district
District R-MH	Mobile home district
District OP	Office professional district
District NC	Neighborhood commercial district
District C	General business district
District C-2	Business district
District HC	Heavy commercial district
District LI	Limited industrial district
District HI	Heavy industrial district
District PUD	Planned unit development district

There are no proposed changes in zoning ordinances, the City of Pharr Comprehensive Master Plan, building codes or subdivision rules and regulations that would affect properties in the Zone. The City has from time to time updates its Comprehensive Master Plan, however, in any future update the City shall treat properties in the Zone the same as properties outside the Zone.

Relocation of Area Residents

The plan does not include the relocation of any existing residents located within the boundaries of the Zone

Non Project Costs

The plan does not contemplate any non-project costs. However, the Board shall reserve the right to incur non-project costs in the event that drainage issues that are affecting property within the

Zone require the expenditure of funds outside the boundaries of the Zone in order to ameliorate drainage issues within the Zone.

Proposed Public Improvements

DRAINAGE

Over the past 20 years Pharr like almost every other City in the Valley has experienced unanticipated and unplanned economic growth. Many of the drainage improvements that were installed in prior decades have proved inadequate to carry increased runoff from this development. Additionally as land has been converted from farm use to other uses and often time to just vacant land, the land has lost some of its ability to retain water. The City needs to upgrade many of its existing drainage channels and to install additional channels and detention facilities as development occurs throughout the TIRZ boundaries. Maps One and Two in the attached addendum outline the existing drainage improvements and the proposed drainage improvements. The City will need to build approximately 3.56 miles of additional channels to service the proposed growth within the TIRZ boundaries at an estimated cost of $7,120,000

WATER

The City will need to significantly upgrade its water distribution system in order for major development to occur within the TIRZ boundaries. New trunk lines along Las Milpas and Veterans Road and on Veterans Road and Hi Line Road will be needed to service development. The estimated costs associated with the installation of the approximate 6.24 miles or 32,947 feet of new trunk lines is $4,351,000. Maps Three and Four outline the existing City of Pharr water distribution system and the additional lines needed for future development.

SEWER - New Lines and Lift Stations

While the City does not provide water service to the entire city it does provide sewer service. The amount of new outfall and forced main lines is over double the amount of new water mains needed by the City to service new development within the Zone. It is estimate that City will need to install approximately 5.00 miles or 26,400 feet of new outfall and forced main lines to facilitate development within the Zone. One new pump station is needed immediately to facilitate development and as the Zone develops out additional pump stations will be needed. The estimated cost of these new lines is approximately $19,038,000. Maps Five and Six reflect the existing wastewater collection system and the location of the new lines required for the development of the Zone.

Streets, Water Sewer and Drainage

It is the intention of the City to partner with private developers whenever possible to facilitate the installation of the streets, water, sewer and drainage to individual tracts of land. However the City recognizes that private developers only have to install the infrastructure necessary for the

development of their tracts of land and a landowner ready to develop their property may not have the necessary infrastructure adjacent to or in close proximity to the property intended for development. The City may from time to time install streets, drainage improvements and sewer lines in order to facilitate the development of a project that is ready for development. The total estimated cost of these potential costs is $53,925,000 for approximately 21.66 miles of improvements.

The planned improvements are designed to begin to meet the long-term needs to secure growth and investment in Pharr and central Hidalgo County.

CONCLUSIONS

Based upon a set of conservative assumptions and analysis of the Project Plan and Zone Financing Plan, the City of Pharr has concluded that the Project Plan and Reinvestment Zone Financing Plan are feasible.

SECTION III - Project Feasibility

The feasibility of any development has two aspects that must be considered:

1. Financial or economic feasibility
2. Market feasibility.

The purpose of the TIRZ is to address the financial or economic feasibility aspect of the development. TIRZ incremental funds provide for a portion of the development costs incurred for public improvements, thus insuring the financial feasibility of the Project. This project is financially feasible and can be developed with the funding of public improvements from TIRZ funds, however the City acknowledges that the incremental funds to be generated from the project do not cover all of the cost of the proposed public improvements and that other funding sources will be necessary.

Market feasibility addresses issues relating to product absorption, type of product, and demand. The changing pattern of distribution of all types of goods but primarily fruits and vegetables between Mexico and the US and Canada will have a dramatic long term effect on where distribution centers, logistic centers and warehouses are built. The Rio Grande Valley will become the major distribution hub of this future commerce. The creation of the Pharr Industrial District Tax Increment Reinvestment Zone will spur additional new distribution construction throughout Hidalgo County.

SECTION IV – REINVESTMENT ZONE FINANCING PLAN

Tax Increment Financing

The Tax Increment Financing Act (Chapter 311 of the Tax Code), provides for municipalities to create "reinvestment zones" within which various public works and improvements can be undertaken, using tax increment revenues, bonds or notes, to pay for those improvements. At the time an area is designated a reinvestment zone for tax increment financing ("TIF"), the existing total of appraised value of real property in the zone is identified and designated as the "tax increment base." Taxing units levying taxes in the zone during its life are limited to revenues from this base.

Public improvements are made in the area to attract private development that would not otherwise occur. As the costs of new development are added to the tax rolls, property values will rise. This rise in new value is called the "captured appraised value." The taxes that are collected by the participating taxing jurisdictions on the increment between the base value and the new higher value, the tax increment, are then deposited into a TIF Trust Fund, which is used to pay for the public improvements. Once the public improvements are completed and paid for, the TIF is dissolved and any remaining amounts of taxes collected are kept by the taxing jurisdiction. In effect, the taxing jurisdictions are "investing" future earnings to receive the benefit of higher tax revenues from new development. Taxing jurisdictions are not restricted from raising or lowering their tax rate during the life of the zone.

Financing Plan

The Reinvestment Zone Financing Plan developed by the City provides that potentially $38,616,817 of public improvements will be paid for with TIF funds. The Reinvestment Zone Financing Plan also projects incremental funds for financing and revenues for the City of Pharr TIRZ. It is not anticipated that tax increment funds in an amount to fully reimburse the City for all approved project costs will be generated over the projected life of the Zone

Financing Method: Incremental funds will be spent as they accrue and TIF Revenue Bonds may be issued for larger projects and paid for with annual TIRZ proceeds

Financing Policy: The goal of the City of Pharr Tax Increment Reinvestment Zone is to borrow only those funds needed as the necessity arises in order to reduce interest expense.

Long Term Financing: The developers of the warehouse/commercial/industrial/retail sites will arrange for long term financing for their individual projects.

Tax Increment Bonds: The City may at some point in the future issue bonds for capital improvements within the Zone. However, the City will issue no bonds without sufficient Zone revenue to service the principal and interest on the bonds.

Sales Tax Revenue: The City will, in addition to its ad valorum taxes, deposit an amount equal to one half of any additional sales tax revenue generated from the addition of retail facilities on zone properties. The period of time for which sales tax revenue will be deposited in the tax increment fund shall be five (5) years from the date a new facility begins generating sales tax revenue.

Development Schedule And Assumptions

The Development Schedule is based upon the immediate needs of the City and the public works are listed by priority. The City intends to remain flexible in order to leverage other funds with TIRZ funds to maximize the efficiency of the City's funds.

Begin Construction		2012
Construction Complete		2035
Storm Water Collection and Detention	3.6 Miles	$7,120,000
Sanitary Sewer Trunk Lines and Lift Stations	5.01 Miles	$19,038,000
Water Distribution Trunk Lines	2.29 Miles	$4,351,000
Street, Water, Sewer and Drainage	21.66 Miles	$53,925,000
Administrative Expense		$ 25,000
Total Costs		$ 84,459,000

Financial Assumptions

No tax rate changes have been factored into the financial pro forma's for the District. It has also been assumed that the taxing entities will continue to collect tax revenues at the same rate and that homestead and other exemption rates will remain unchanged. The finance plan assumes a collection rate of 97.5% because 100% of the new development will be in the form of commercial construction. The long-term lenders who do the permanent financing for these types of projects generally require annual proof that the taxes are current. The City acknowledges that in any given year the collection rate will initially be lower with the balance of the taxes due being paid in arrears over a 5 year period of time.

City of Pharr
Project Review

City of Pharr - TIF Reinvestment Zone # One

Summary Fact Sheet
February 21, 2012

Plan of Finance					
	Site Area			2137+/-	Acres
	Base Value (January 1, 2011 estimate)			$65,228,241	
Project:					
	Phase 1	2012	$	20,000,000	Industrial
	Phase 2	2013	$	21,000,000	Industrial
	Phase 3	2014	$	23,100,000	Industrial
	Phase 4	2015	$	25,410,000	Industrial
	Phase 5	2016	$	27,951,000	Industrial
	Phase 6	2017	$	30,746,100	Industrial
	Phase 7	2018	$	33,820,710	Industrial
	Phase 8	2019	$	37,202,781	Industrial
	Phase 9	2020	$	40,923,059	Industrial
	Phase 10	2021	$	9,500,000	Industrial
	Phase 11	2022	$	9,975,000	Industrial
	Phase 12	2023	$	10,473,750	Industrial
	Phase 13	2024	$	10,997,438	Industrial
	Phase 14	2025	$	11,547,309	Industrial
	Phase 15	2026	$	12,124,675	Industrial
	Phase 16	2027	$	12,730,909	Industrial
	Phase 17	2028	$	13,367,454	Industrial
	Phase 18	2029	$	14,035,827	Industrial
	Phase 19	2030	$	14,737,618	Industrial
	Phase 20	2031	$	7,500,000	Industrial
	Phase 21	2032	$	8,625,000	Industrial
Totals			$	395,768,629	
Assumptions	Captured Value		$	395,768,629	
	Growth Factor			0.00%	
	Collection Rate			97.50%	
	Estimated Total TIF Revenues		$	38,616,817	
	Estimated TIF Life			20	Years

Projected Value of New Tax Increment

Year	Phase 1	Phase 2	Phase 3	Phase 4	Phase 5	Phase 6	Phase 7	Phase 8	Phase 9
2012	20,000,000								
2013		21,000,000							
2014			23,100,000						
2015				25,410,000					
2016					27,951,000				
2017						30,746,100			
2018							33,820,710		
2019								37,202,781	
2020									40,923,059
2021									
2022									
2023									
2024									
2025									
2026									
2027									
2028									
2029									
2030									
2031									
2032									
2033									
2034									
2035									
Total	20,000,000	21,000,000	23,100,000	25,410,000	27,951,000	30,746,100	33,820,710	37,202,781	40,923,059

Projected Value of New Tax Increment Continued

Phase 10	Phase 11	Phase 12	Phase 13	Phase 14	Phase 15	Phase 16	Phase 17	Phase 18	Phase 19	Phase 20	Phase 21
9,500,000	9,975,000	10,473,750	10,997,438	11,547,309	12,124,675	12,730,909	13,367,454	14,035,827	14,737,618	7,500,000	8,625,000
9,500,000	9,975,000	10,473,750	10,997,438	11,547,309	12,124,675	12,730,909	13,367,454	14,035,827	14,737,618	7,500,000	8,625,000

Schedule of Projected Income From Value of New Tax Increment

Tax Year	Tax Increment Zone: Beginning Assessed Value	Annual Value of New Development	Projected Year-End Assessed Value	Projected Captured Value	City of Pharr: Captured Taxable Value	Tax Rate Contribution	Tax Increments	Hidalgo County: Captured Taxable Value	Tax Rate Contribution	Tax Increments
2011	65,228,241		65,228,241		-	0.510000		-	0.261250	
2012	65,228,241	20,000,000	85,228,241	20,000,000	20,000,000	0.510000		20,000,000	0.261250	
2013	85,228,241	21,000,000	106,228,241	41,000,000	41,000,000	0.510000	99,450	41,000,000	0.261250	50,944
2014	106,228,241	23,100,000	129,328,241	64,100,000	64,100,000	0.510000	203,873	64,100,000	0.261250	104,435
2015	129,328,241	25,410,000	154,738,241	89,510,000	89,510,000	0.510000	318,737	89,510,000	0.261250	163,275
2016	154,738,241	27,951,000	182,689,241	117,461,000	117,461,000	0.510000	445,088	117,461,000	0.261250	227,999
2017	182,689,241	30,746,100	213,435,341	148,207,100	148,207,100	0.510000	584,075	148,207,100	0.261250	299,195
2018	213,435,341	33,820,710	247,256,051	182,027,810	182,027,810	0.510000	736,960	182,027,810	0.261250	377,511
2019	247,256,051	37,202,781	284,458,832	219,230,591	219,230,591	0.510000	905,133	219,230,591	0.261250	463,659
2020	284,458,832	40,923,059	325,381,891	260,153,650	260,153,650	0.510000	1,090,124	260,153,650	0.261250	558,421
2021	325,381,891	9,500,000	334,881,891	269,653,650	269,653,650	0.510000	1,293,614	269,653,650	0.261250	662,660
2022	334,881,891	9,975,000	344,856,891	279,628,650	279,628,650	0.510000	1,340,853	279,628,650	0.261250	686,858
2023	344,856,891	10,473,750	355,330,641	290,102,400	290,102,400	0.510000	1,390,453	290,102,400	0.261250	712,267
2024	355,330,641	10,997,438	366,328,079	301,099,838	301,099,838	0.510000	1,442,534	301,099,838	0.261250	738,945
2025	366,328,079	11,547,309	377,875,388	312,647,147	312,647,147	0.510000	1,497,219	312,647,147	0.261250	766,958
2026	377,875,388	12,124,675	390,000,063	324,771,822	324,771,822	0.510000	1,554,638	324,771,822	0.261250	796,371
2027	390,000,063	12,730,909	402,730,971	337,502,730	337,502,730	0.510000	1,614,928	337,502,730	0.261250	827,255
2028	402,730,971	13,367,454	416,098,425	350,870,184	350,870,184	0.510000	1,678,232	350,870,184	0.261250	859,683
2029	416,098,425	14,035,827	430,134,252	364,906,011	364,906,011	0.510000	1,744,702	364,906,011	0.261250	893,732
2030	430,134,252	14,737,618	444,871,870	379,643,629	379,643,629	0.510000	1,814,495	379,643,629	0.261250	929,484
2031	444,871,870	7,500,000	452,371,870	387,143,629	387,143,629	0.510000	1,887,778	387,143,629	0.261250	967,024
2032	452,371,870	8,625,000	460,996,870	395,768,629	395,768,629	0.510000	1,925,072	395,768,629	0.261250	986,127
							1,967,960		0.261250	1,008,097
	$ 395,768,629						$ 25,535,918			$ 13,080,899
	Annual Growth Factors Years 2011-2012			0.00%	Participation Level		75%	Participation Level		50%
	Thereafter			0.00%	Tax Rate Growth Factor		0.00%	Tax Rate Growth Factor		0.00%
	Combined Compound Growth Rate				Tax Rate Collection Factor		97.50%	Tax Rate Collection Factor		97.50%

Schedule of Projected Income From Value of New Tax Increment Continued

Fiscal Year Ending	TIF Revenue	Cumulative TIF Revenues
2011		
2012		
2013	150,394	150,394
2014	308,307	458,701
2015	482,012	940,713
2016	673,087	1,613,800
2017	883,270	2,497,070
2018	1,114,471	3,611,541
2019	1,368,792	4,980,333
2020	1,648,546	6,628,879
2021	1,956,274	8,585,153
2022	2,027,711	10,612,864
2023	2,102,720	12,715,584
2024	2,181,479	14,897,064
2025	2,264,177	17,161,240
2026	2,351,009	19,512,249
2027	2,442,183	21,954,432
2028	2,537,915	24,492,347
2029	2,638,434	27,130,781
2030	2,743,979	29,874,760
2031	2,854,801	32,729,562
2032	2,911,199	35,640,761
2033	2,976,056	38,616,817
	$ 38,616,817	

Exhibit C

TIRZ REQUIREMENTS

Section 311 of the State Tax Code (Tax Increment Financing Act) specifies that TIRZ (TIF) project and financing plans meet certain requirements. These requirements are listed below, along with a reference indicating where these elements can be located in the plan.

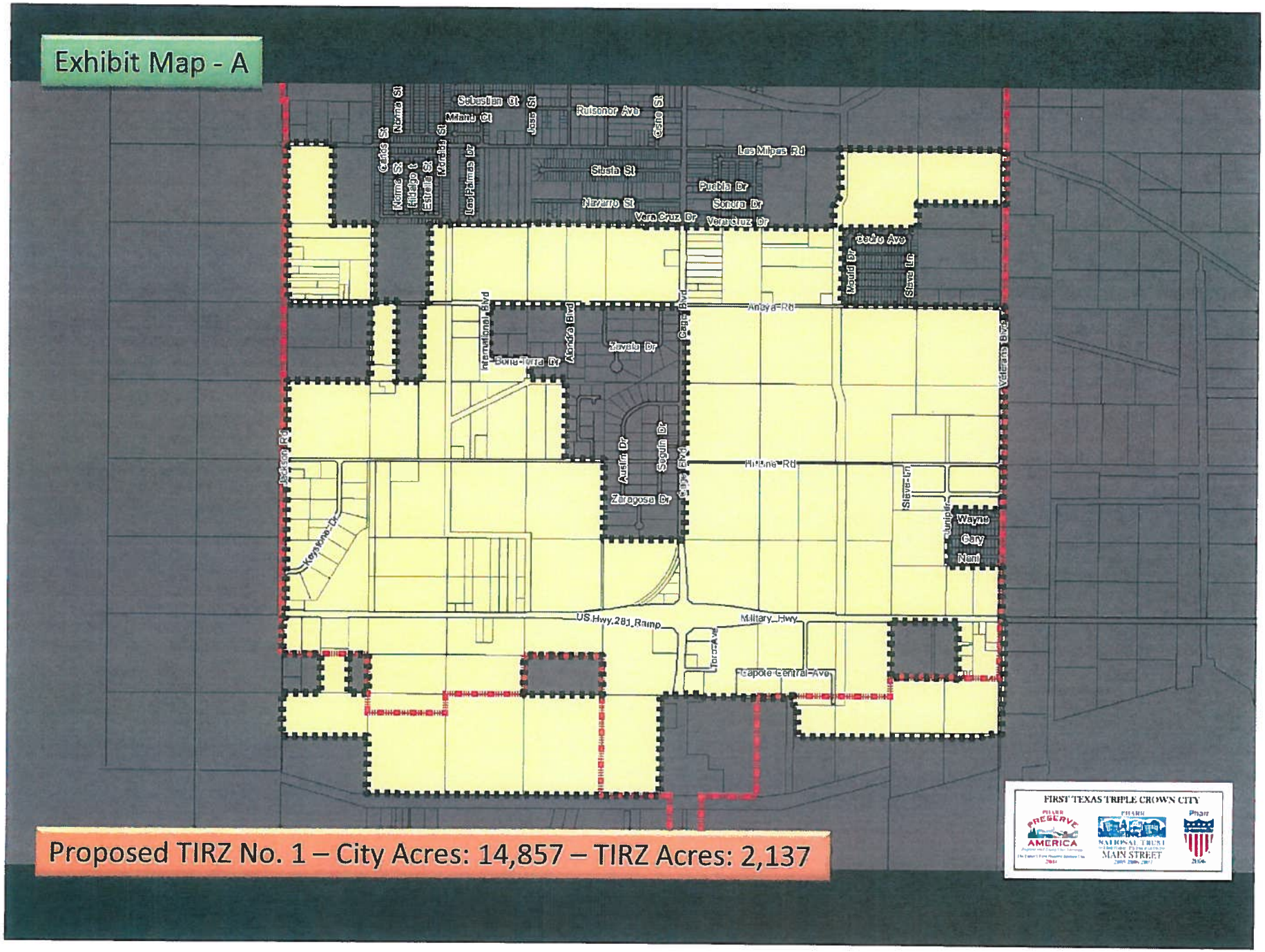
Project Plan

1. Map of existing uses and conditions	Exhibit B
2. List proposed improvements and uses	Page 15
3. Description of Zone Property	Exhibit A
4. Project Feasibility	Page 13
5. Proposed zoning changes	Page 9
6. Estimated non-project costs	Page 9
7. Relocation plan for current residents	Page 9

Financing Plan

1. Detailed estimate of project costs.	Page 15
2. Proposed public improvements	Page 15
3. Project Timeline	Page 15
4. Estimated amount of bonded indebtedness	Page 14
5. Time when costs/obligations will be incurred	Page 15
6. Methods of financing, sources of Revenue	Page 20
7. Current total appraised value.	Page 17
8. Estimated captured appraised value	Page 17
9. Duration of Zone	Page 20

Exhibit Map - A



Proposed TIRZ No. 1 – City Acres: 14,857 – TIRZ Acres: 2,137

FIRST TEXAS TRIPLE CROWN CITY

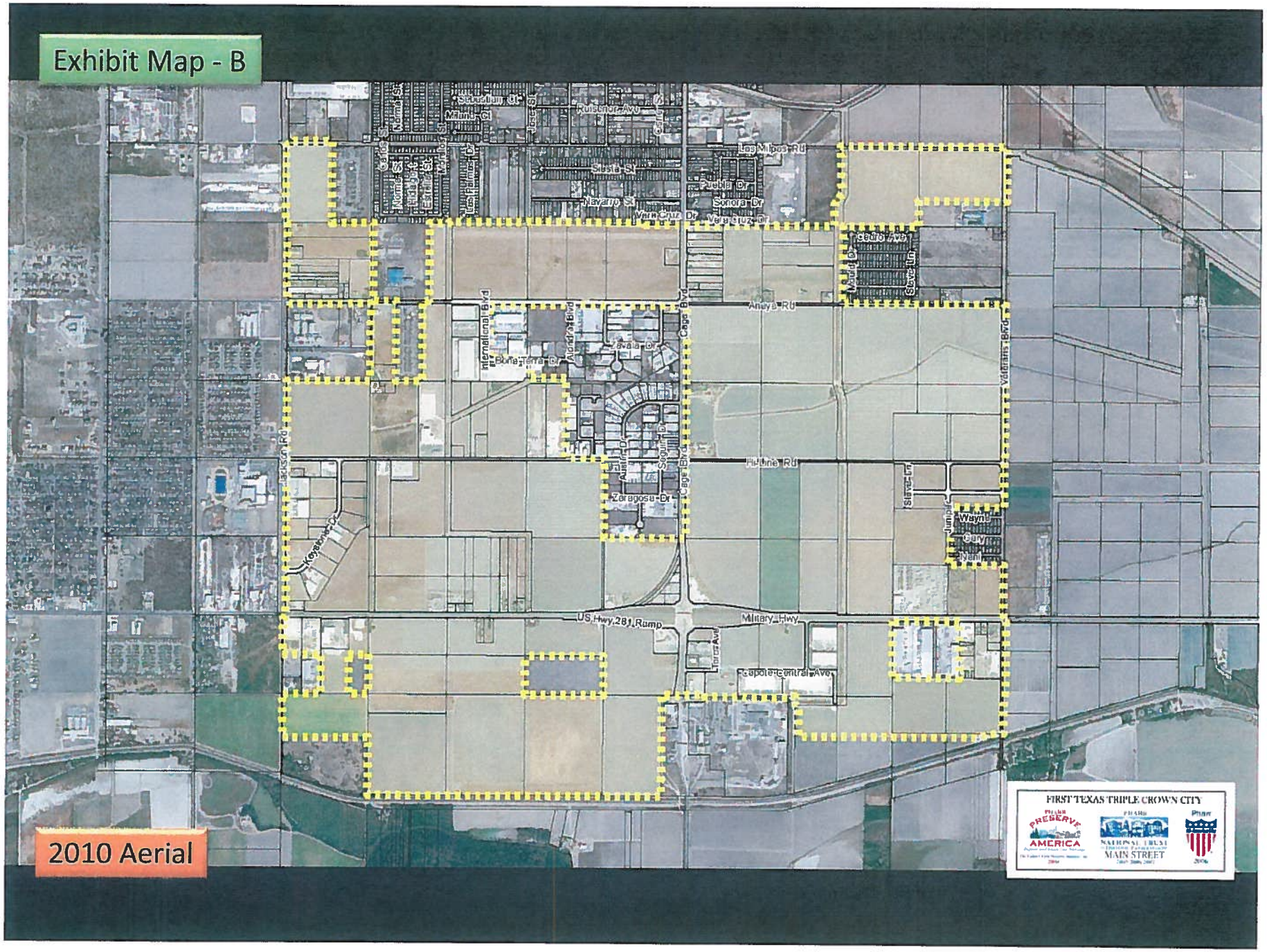
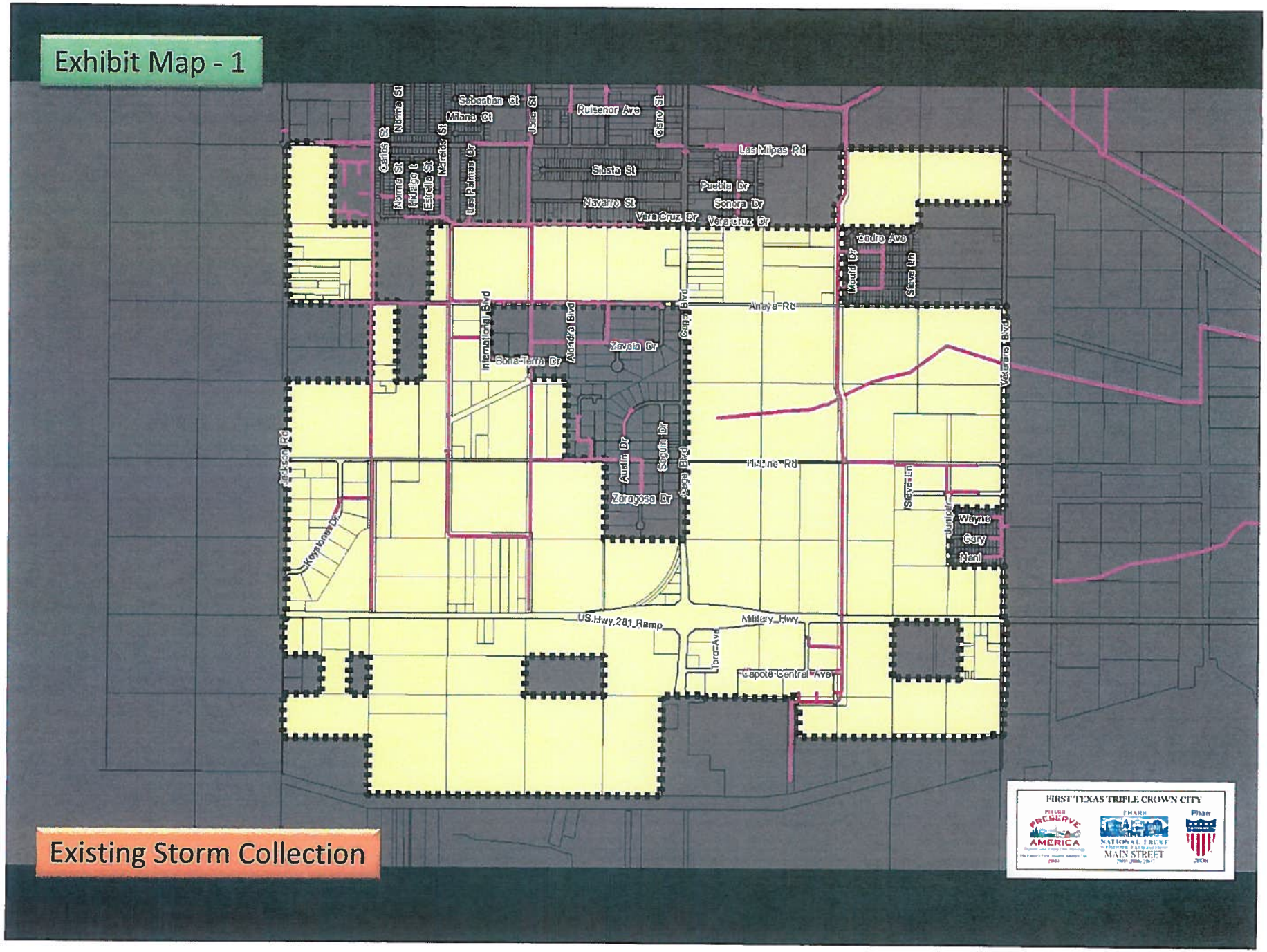


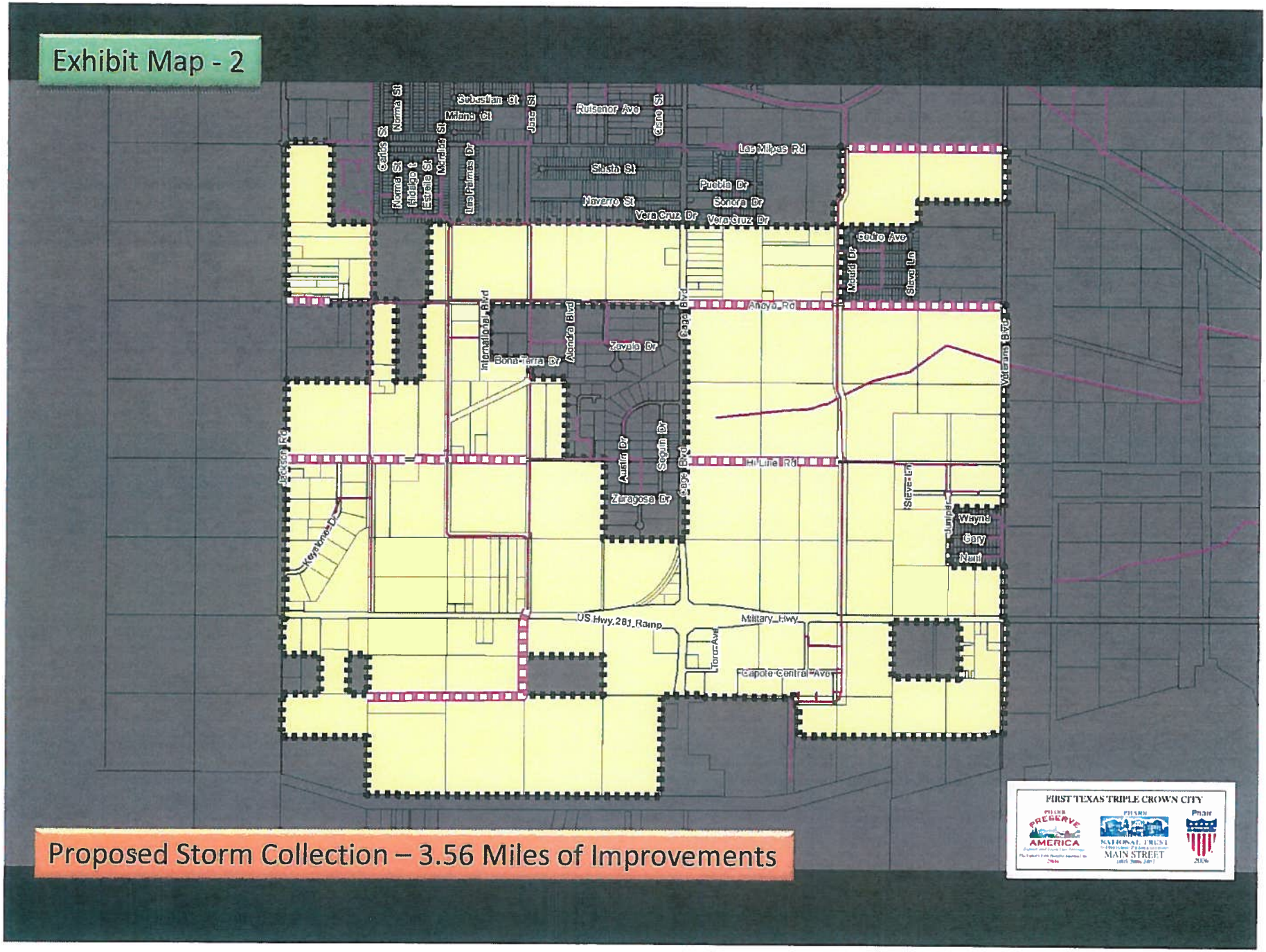
Exhibit Map - B
Los Milpas Rd
Sonora Dr
Veracruz Dr
Aney B Rd
International Blvd
Cage Blvd
Valarans Blvd
Jackson Rd
Hutline Rd
Zaragoza Dr
Weyne
Military Hwy
US Hwy 281 Ramp
Capote Central Ave
2010 Aerial
FIRST TEXAS TRIPLE CROWN CITY
PREVIEW
PRESERVE
AMERICA
NATIONAL TRUST
MAIN STREET

Exhibit Map - 1



Existing Storm Collection

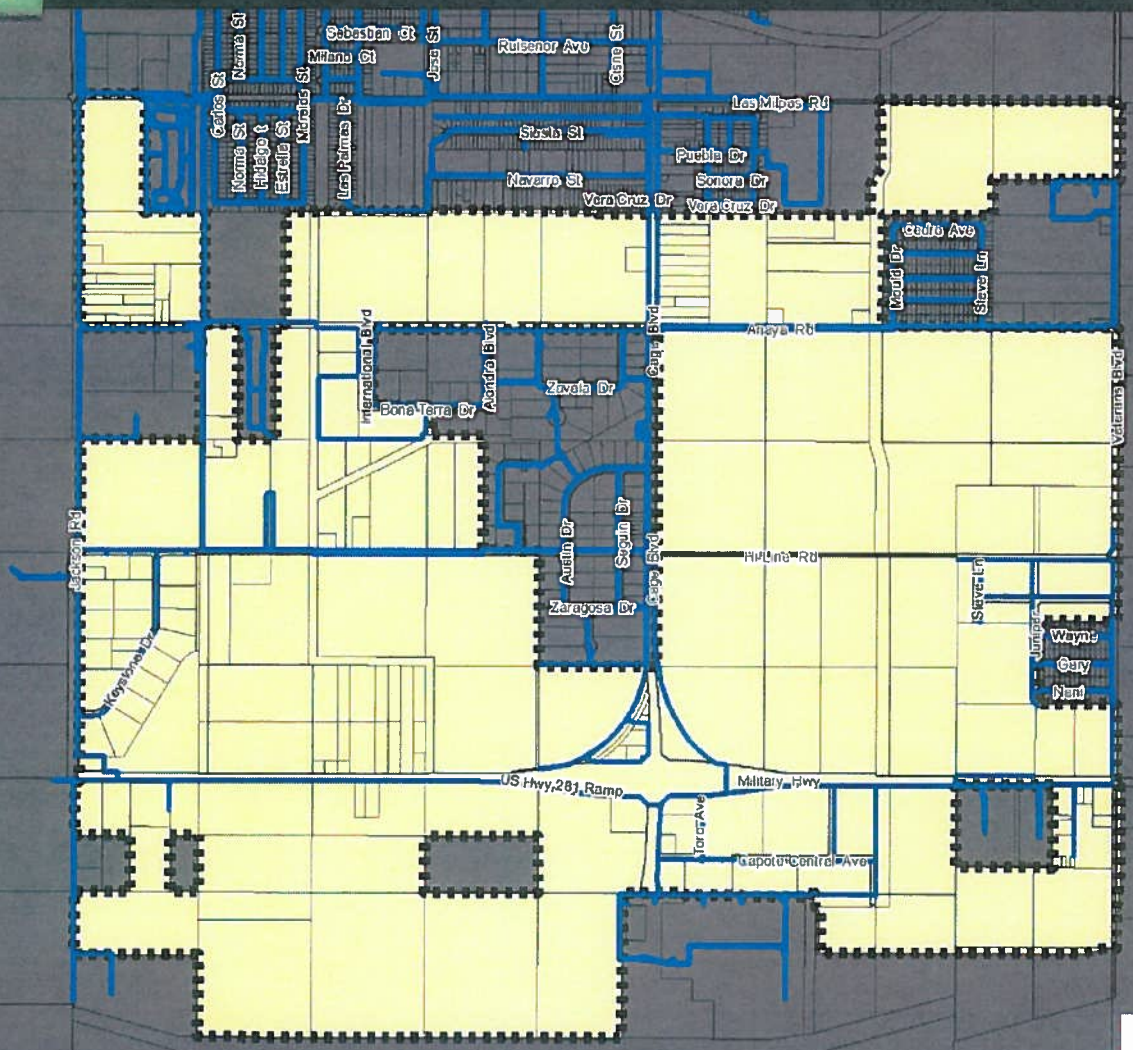
Exhibit Map - 2



Proposed Storm Collection – 3.56 Miles of Improvements

FIRST TEXAS TRIPLE CROWN CITY

Exhibit Map - 3



FIRST TEXAS TRIPLE CROWN CITY

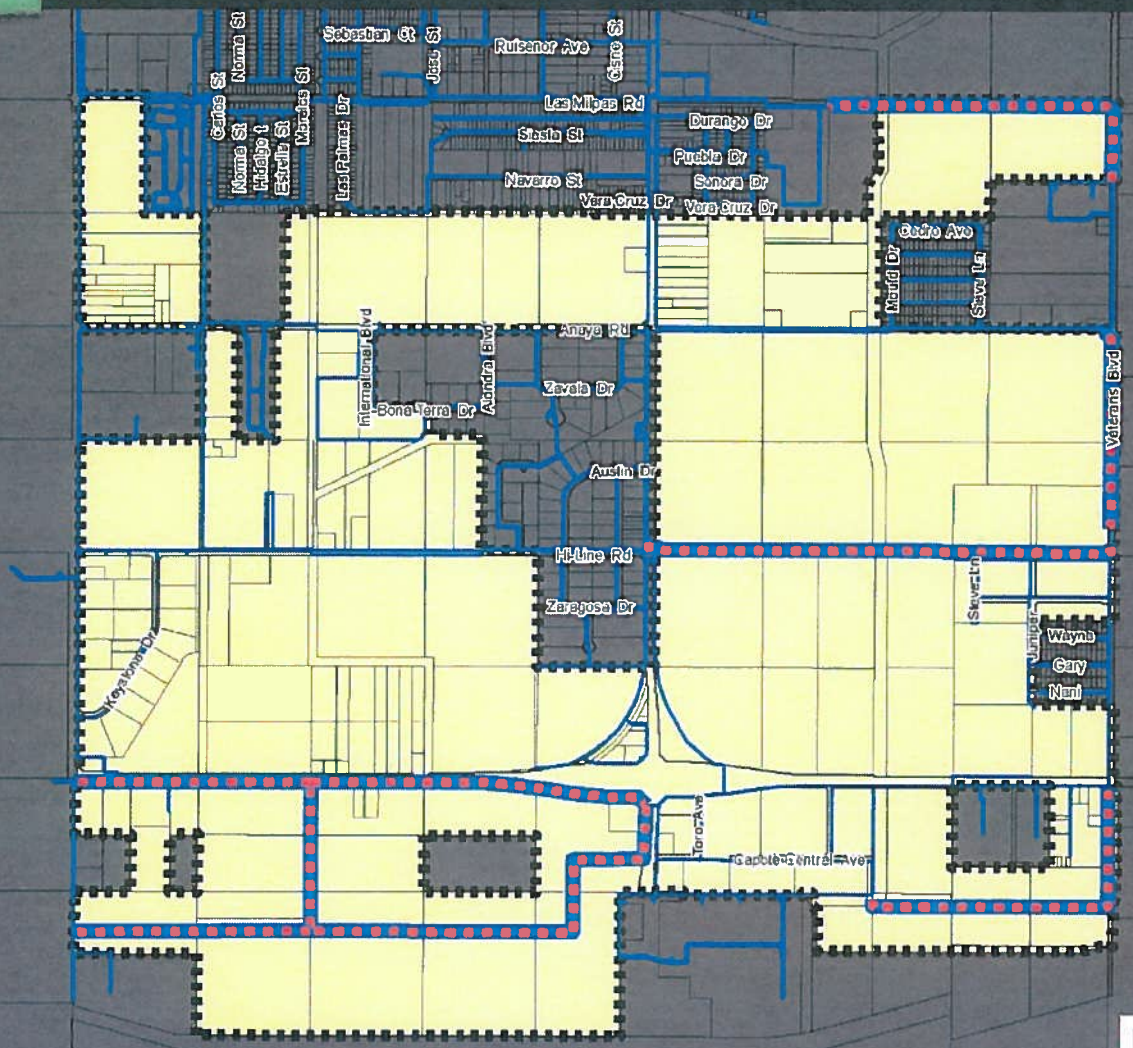
PHASE PRESERVE AMERICA

PHASE NATIONAL TRUST MAIN STREET

PHASE

Existing Water Distribution

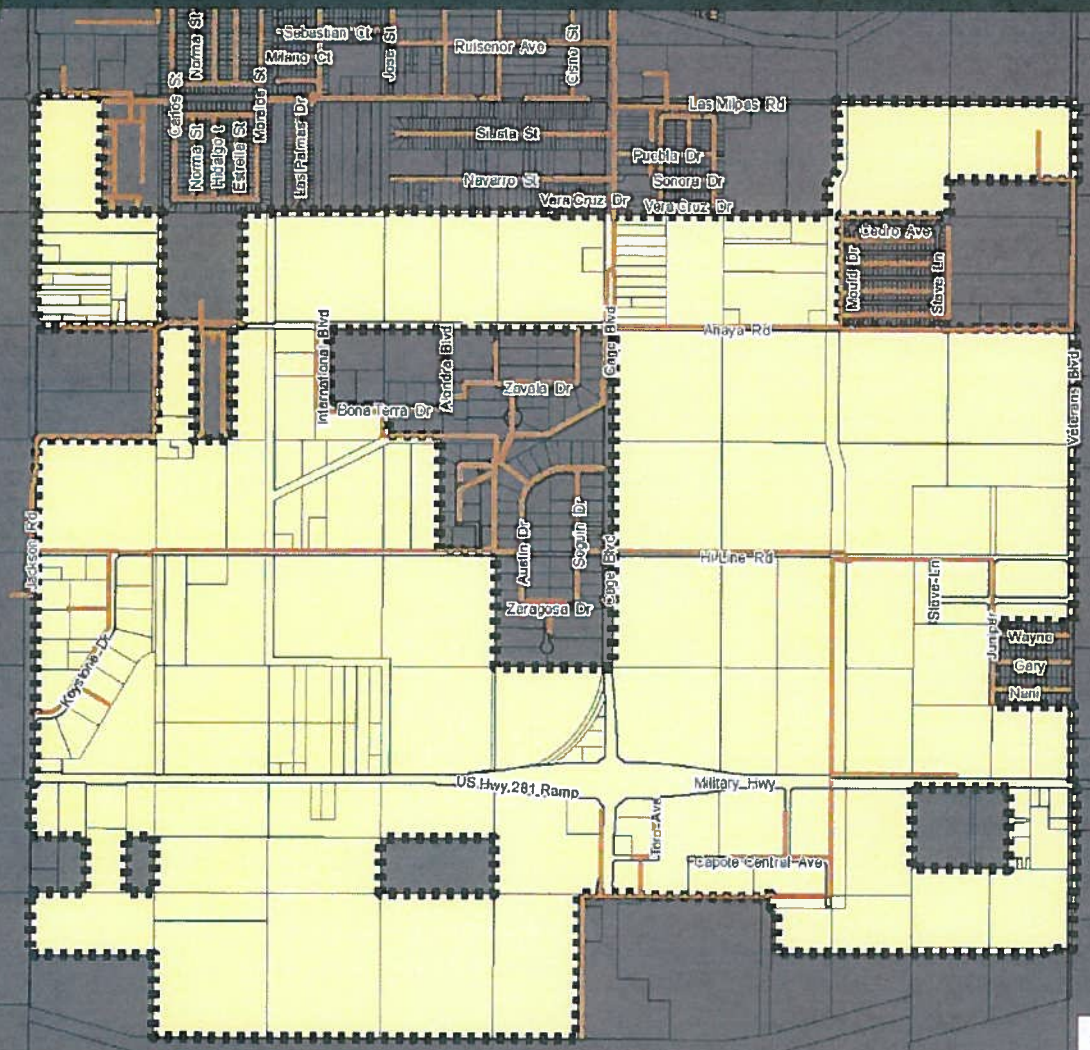
Exhibit Map - 4



FIRST TEXAS TRIPLE CROWN CITY

Proposed Water Distribution – 6.24 Miles of Improvements

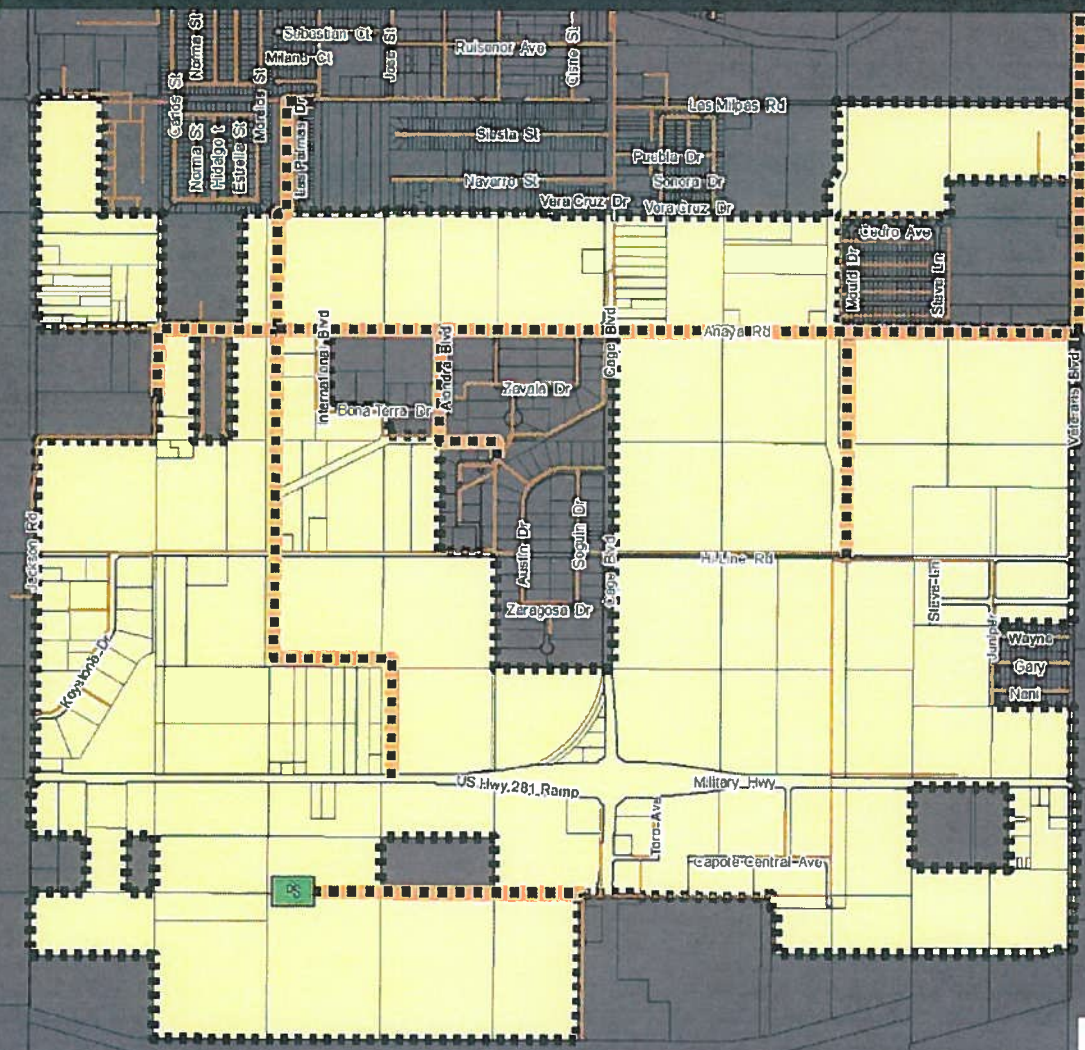
Exhibit Map - 5



Existing Sanitary Sewer

FIRST TEXAS TRIPLE CROWN CITY

Exhibit Map - 6



Proposed Sanitary Sewer – 5.00 Miles of Improvements

FIRST TEXAS TRIPLE CROWN CITY

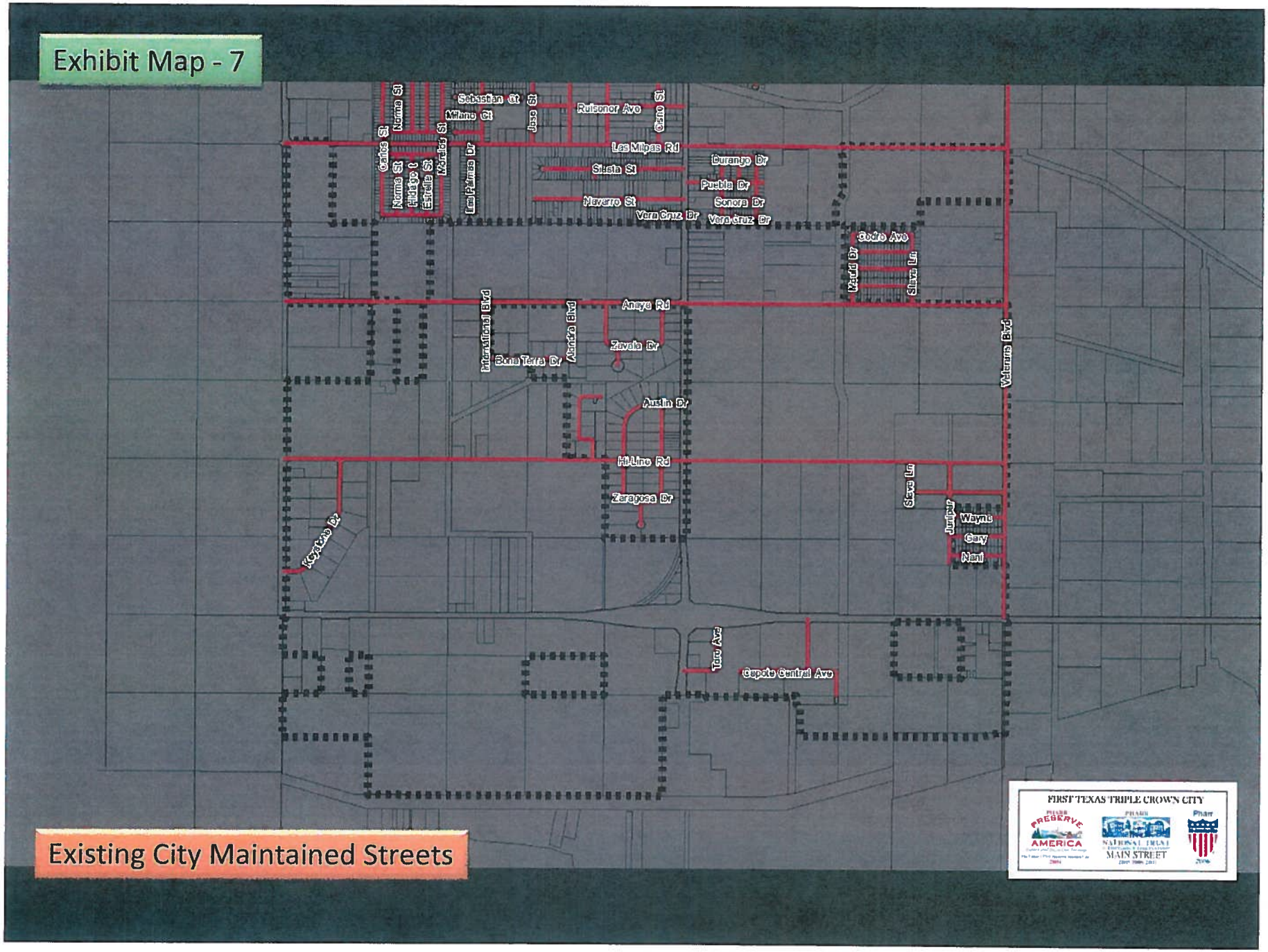
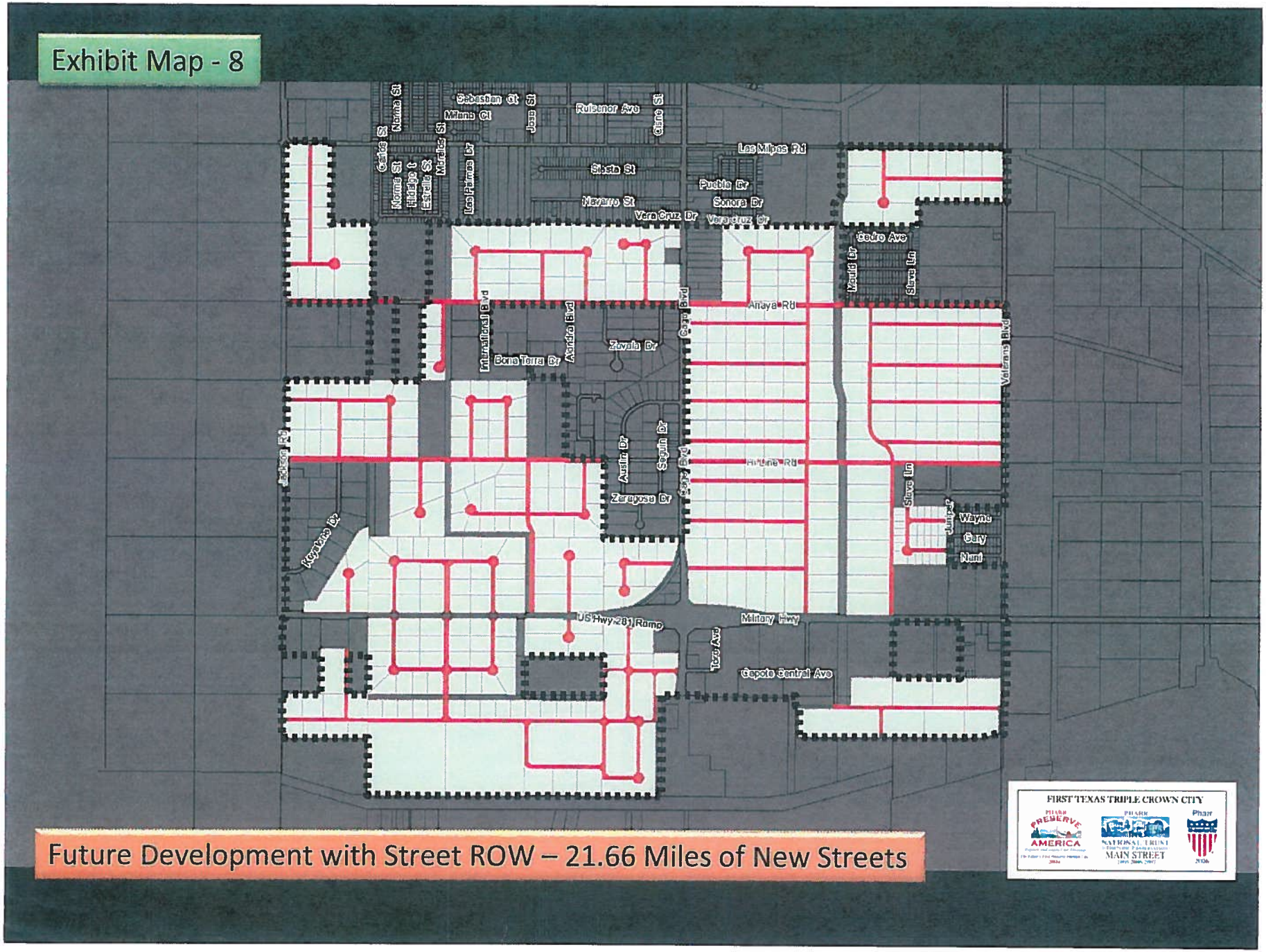


Exhibit Map - 7
Norma St
Sebastian St
Milano Ct
Jose St
Ruiseñor Ave
Gano St
Gaston St
Las Milpas Rd
Siesta St
Durango Dr
Puebla Dr
Navarro St
Sonora Dr
Vera Cruz Dr
Hidalgo St
Estrella St
Morales St
Las Palmas Dr
Cedro Ave
Madd Dr
Silva Ln
Anaya Rd
International Blvd
Arriola Blvd
Zavala Dr
Buena Tierra Dr
Veterans Blvd
Austin Dr
Hillino Rd
Zaragosa Dr
Juniper
Wayne
Gary
Nani
Teru Ave
Expoke Central Ave
FIRST TEXAS TRIPLE CROWN CITY
Existing City Maintained Streets

Exhibit Map - 8



AI-32546 **District Attorney 7. A.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Nereida Garza, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

District Attorney's Office Investigation HB65 Fund (1223):
1. Approval to create (3) temporary part-time Clerk I positions, slot no. T072-T074, Grade 1, not to exceed 6 months.
2. Approval of appropriation of funds.
3. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1223-412-00-080-007-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Appropriation of funds in the amount of $33,255.00 from DA Investigation HB65 funds.

Prorated salaries for three (3) temporary part-time Clerk I positions, as follows:
$8.48 HOURLY RATE x 300 HRS = $2,544.00 x 3 EMPLOYEES = $7,632.00 w/o fringes (for six months)

Attachments

PARs
Fiscal Note
Revised salary schedule
Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/30/2012 04:46 PM
Sylvia Solis	Sylvia Solis	06/01/2012 09:06 AM
Auditor's Office	Arcilia Duran	06/01/2012 02:01 PM
Dina Trevino	Erika Zamora	06/01/2012 02:50 PM
Sylvia Solis	Sylvia Solis	06/01/2012 02:57 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Nereida Garza Started On: 05/24/2012 12:08 PM

Final Approval Date: 06/01/2012

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 24 2012
Human Resources

DEPARTMENT NAME/NUMBER: DISTRICT ATTORNEY'S OFFICE/ 080 - DA INVESTIGATION FUND

DATE: 5/22/2012

CURRENT POSITION TITLE: N/A

CURRENT SLOT #: T072, T073 T074

REQUESTED POSITION TITLE: CLERK I

REQUEST FOR:

[ ] New Position [x] Temporary Position [ ] Position Reclassification* [ ] Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: (Grade 1/ Step 0)

$ 0.00	$ 17,636.00 x 3	$ 52,908.00
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

[ ] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[x] Other 2-1223-412-00-080-007-0-XXX DA INVESTIGATION FUND

POSITION Type:

Full Time Employee Object 113 [ ] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Object 121 [ ] Part Time Temporary Object 122 [x] $ 8.48 x 300 = $2,544.00 x 3 = $7,632.00 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

6/5/2012	12/5/2012	Mon-Fri between 8-5pm		Not to exceed 6 months
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[x]	Exempt	[ ]
Non-Exempt	[ ]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Positions will assist in the different sections to make copies, fax information, take files to different departments, assisting with answering phones, prepare paperwork, shred, purge files and other duties as assigned.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5/24/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	05-31-12 Date	PERSONNEL PROCEDURES COMPLETED	[✓]	YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	05-31-2012 Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ] NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, June 05, 2012** **Agenda Item:** 32546

Summary of request/proposal:
DISTRICT ATTORNEY INVESTIGATION HB65 (1223):
Approval to create the following temporary part-time positions, not to exceed 6 months:

Fund	Position	Slot#	Obj	G	S	Current Grade & Step Salary	Proposed Grade & Step Salary	Total Requested
1223	CLERK I	T072	122	1	0	0.00	17,636.00	17,636.00
1223	CLERK I	T073	122	1	0	0.00	17,636.00	17,636.00
1223	CLERK I	T074	122	1	0	0.00	17,636.00	17,636.00
						0.00	52,908.00	52,908.00

Salaries prorated as follows:

$8.48 HOURLY RATE x 300 HRS = $2,544.00 x 3 EMPLOYEES = $7,632.00 ACTUAL SALARY EXPENDITURES

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
2-1223-412-00-080-007-0- 122	DA INVESTIGATION HB65 -	TEMP P/T EMPLOYEES	$7,632.00
2-1223-412-00-080-007-0- 211	DA INVESTIGATION HB65 -	HEALTH INSURANCE	$0.00
2-1223-412-00-080-007-0- 212	DA INVESTIGATION HB65 -	LIFE INSURANCE	$0.00
2-1223-412-00-080-007-0- 220	DA INVESTIGATION HB65 -	FICA	$583.85
2-1223-412-00-080-007-0- 230	DA INVESTIGATION HB65 -	RETIREMENT	$0.00
2-1223-412-00-080-007-0- 250	DA INVESTIGATION HB65 -	UNEMPLOYMENT COMP	$38.16
2-1223-412-00-080-007-0- 260	DA INVESTIGATION HB65 -	WORKER'S COMP	$0.00
		2012 Budgetary Impact	$8,254.01

2013 Budgetary Impact: N/A

Possible Funding Sources: APPROPRIATION OF FUNDS

Comments:

Hidalgo Co. Budget Office

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1223-412-00-080-007-0

DA INVESTIGATION HB65

AI- 32546

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$4,457.00	$4,457.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,457.00
0002	113	ASSISTANT DISTRICT ATTORNEY III	16	5	$67,132.00	$4,061.00	$4,061.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,061.00
0003	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$3,555.00	$3,555.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,555.00
0004	113	ASSISTANT DISTRICT ATTORNEY III	16	4	$65,071.00	$4,028.00	$4,028.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,028.00
0005	113	ASSISTANT DISTRICT ATTORNEY III	16	4	$65,071.00	$4,060.00	$4,060.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,060.00
0006	113	ASSISTANT DISTRICT ATTORNEY III	16	3	$63,010.00	$3,522.00	$3,522.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,522.00
0007	113	ASSISTANT DISTRICT ATTORNEY III	16	3	$63,010.00	$3,995.00	$4,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,000.00
0008	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$4,053.00	$4,053.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,053.00
0009	113	ASSISTANT DISTRICT ATTORNEY III	16	3	$63,010.00	$4,990.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0010	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$5,065.00	$5,065.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,065.00
0012	113	ASSISTANT DISTRICT ATTORNEY II	14	6	$59,322.00	$5,019.00	$5,019.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,019.00
0014	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$2,574.00	$2,574.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,574.00
0015	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$4,368.00	$4,368.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,368.00
0017	113	ASSISTANT DISTRICT ATTORNEY II	14	6	$59,322.00	$5,019.00	$5,019.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,019.00
0018	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$1,671.00	$1,671.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,671.00
0019	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$1,611.00	$1,611.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,611.00
0020	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$1,535.00	$1,535.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,535.00
0021	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$3,135.00	$3,135.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,135.00
0023	113	CRIMINAL INVESTIGATOR I	12	5	$49,344.00	$4,436.00	$4,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,500.00
0024	113	CRIMINAL INVESTIGATOR III	16	1	$58,888.00	$3,998.00	$4,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,000.00
0025	113	CRIMINAL INVESTIGATOR II	14	4	$55,788.00	$4,045.00	$4,045.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,045.00
0027	113	HUMAN RESOURCES COORDINATOR IV	15	4	$60,250.00	$2,030.00	$2,030.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,030.00
0028	113	EXECUTIVE ASSISTANT II	13	2	$48,383.00	$5,061.00	$5,061.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,061.00
0029	113	EXECUTIVE ASSISTANT I	11	5	$45,690.00	$4,948.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0030	113	EXECUTIVE ASSISTANT I	11	2	$41,481.00	$4,986.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0031	113	ADMINISTRATIVE ASSISTANT II	6	6	$32,051.00	$5,006.00	$5,006.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,006.00
0032	113	EXECUTIVE ASSISTANT I	11	2	$41,481.00	$4,986.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0033	113	ACCOUNTANT IV	14	2	$52,254.00	$5,027.00	$5,027.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,027.00
0034	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$5,043.00	$5,043.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,043.00
0035	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$4,943.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1223-412-00-080-007-0

DA INVESTIGATION HB65

AI- 32546

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0036	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$5,085.00	$5,085.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,085.00
0037	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$5,085.00	$5,085.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,085.00
0038	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$4,943.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0039	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$5,085.00	$5,085.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,085.00
0040	113	ADMINISTRATIVE ASSISTANT IV	10	1	$37,109.00	$4,854.00	$4,854.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,854.00
0041	113	ADMINISTRATIVE ASSISTANT III	8	5	$36,271.00	$5,093.00	$5,093.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,093.00
0042	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$5,032.00	$5,032.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,032.00
0043	113	ADMINISTRATIVE ASSISTANT III	8	5	$36,271.00	$4,991.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0044	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$4,994.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0045	113	ADMINISTRATIVE ASSISTANT II	6	5	$31,096.00	$5,016.00	$5,016.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,016.00
0047	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$4,331.00	$4,331.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,331.00
0048	113	ADMINISTRATIVE ASSISTANT II	6	4	$30,141.00	$5,025.00	$5,025.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,025.00
0049	113	ADMINISTRATIVE ASSISTANT II	6	1	$27,276.00	$2,998.00	$3,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,000.00
0050	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$5,032.00	$5,032.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,032.00
0052	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$5,032.00	$5,032.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,032.00
0053	113	ADMINISTRATIVE ASSISTANT II	6	2	$28,231.00	$4,952.00	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00
0056	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$8,268.00	$8,268.00	$0.00	$0.00	$0.00	$0.00	$0.00	$8,268.00
0057	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50,487.00
0058	114	CRIMINAL INVESTIGATOR I	12	3	$46,314.00	$23,157.00	$23,296.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,296.00
0060	113	ASSISTANT DISTRICT ATTORNEY III	16	5	$67,132.00	$7,680.00	$7,680.00	$0.00	$0.00	$0.00	$0.00	$0.00	$7,680.00
0061	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$2,812.00	$2,812.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,812.00
0062	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$9,544.00	$9,544.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,544.00
0063	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$1,539.00	$1,539.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,539.00
0064	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$3,100.00	$3,100.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,100.00
0066	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$1,328.00	$1,328.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,328.00
0067	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$8,401.00	$8,401.00	$0.00	$0.00	$0.00	$0.00	$0.00	$8,401.00
0068	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$2,061.00	$2,061.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,061.00
0069	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$2,061.00	$2,061.00	$32.46	$0.00	$0.00	$0.00	$0.00	$2,093.46
0070	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$1,926.00	$1,926.00	$0.00	$0.00	$0.00	$0.00	$0.00	$1,926.00
0071	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$4,510.00	$4,510.00	$0.00	$0.00	$0.00	$0.00	$0.00	$4,510.00

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1223-412-00-080-007-0

DA INVESTIGATION HB65

AI- 32546

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
		CREATE THE FOLLOWING:											
T072	**122**	**CLERK I**	**1**	**0**	**$17,636.00**	**$17,636.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
T073	**122**	**CLERK I**	**1**	**0**	**$17,636.00**	**$17,636.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
T074	**122**	**CLERK I**	**1**	**0**	**$17,636.00**	**$17,636.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
					$2,989,659.00	$378,557.00	$326,128.00	$32.46	$0.00	$0.00	$0.00	$0.00	$326,160.46

Approval to create (3) temporary part-time Clerk I positions, slot no. T072-T074, Grade 1, not to exceed 6 months.
All personnel actions pending CC approval.

DATE: June 5, 2012

DEPARTMENT HEAD: Rene Guerra

2012

Transfer

REVISED ON 06/01/12

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 2-1223-412-00-080-007-0

Contact Person: Roy Cazares **Ph#:** 318-2300 Ext. 758

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1223-412-00-080-007-0-122	**Part-Time Employees**	**7,632.00**
2-1223-412-00-080-007-0-220	**FICA**	**584.00**
2-1223-412-00-080-007-0-250	**Unemployment Compensation**	**39.00**
	TOTAL BUDGET INCREASE (DECREASE)	**8,255.00**

REASON: Monies will be used to fund 3 summer part-time positions, slot no T072 - T074.

Roy Cazares for Rene Guerra

APPROVED COMMISSIONERS' COURT

____/____/____

DATE

ATTEST COUNTY CLERK

AI-32547 **7. B.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Nereida Garza, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

District Attorney's Office (1100):
1. Approval to transfer supplemental pay in the amount of $4,122.00 from slot no. 0030, Assistant District Attorney III, to slot no 0049 Assistant District Attorney II, effective 06/18/2012.
2. Approval of revised salary schedule.

BACKGROUND

Employee will be reassigned to handle Child Welfare cases and supervise two (2) Assistant District Attorneys. Child Welfare cases are very demanding and time sensitive cases.

Fiscal Impact

FISCAL YEAR: 2012 ACCT. #: 2-1100-412-00-080-002-0-117

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact. Allowance was funded on 03/13/2012, REF: AI-31256. (transfer of allowance from one slot to another only)

Attachments

PAR

Fiscal Note

Revised salary schedule

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	05/31/2012 02:13 PM
Sylvia Solis	Sylvia Solis	06/01/2012 09:01 AM
Auditor's Office	Arcilia Duran	06/01/2012 02:43 PM

Form Started By: Nereida Garza Started On: 05/24/2012 12:17 PM

Final Approval Date: 06/01/2012

HIDALGO COUNTY
Personnel Adjustment Request Form

RECEIVED
MAY 24 2012
Human Resources

DEPARTMENT NAME/NUMBER: CRIMINAL DA (080-002) DATE: 5/22/2012

CURRENT POSITION TITLE: ASSISTANT DISTRICT ATTORNEY II CURRENT SLOT #: 049

REQUESTED POSITION TITLE: ASSISTANT DISTRICT ATTORNEY II

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [X] Other TRANSFER OF SUPPLEMENTAL PAY FROM SLOT 0030 TO 0049

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 0.00 Current G&S/ Budgeted Salary
$ 4,122.00 Proposed G&S/ Budgeted Salary
$ 4,122.00 Net Change

Position to be funded from one of the following:

[X] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [X] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[X]	Exempt	[X]
Non-Exempt	[ ]	Non-Exempt	[ ]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Employee will continue to handle Child Welfare cases but will also be assigned to supervise 2 newly hired Assistant District Attorneys. Child Welfare cases are very demanding cases because of the victmis (children) and are also extremely time sensitive.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD Roy Cazares for Rene Guerra	05/22/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ] NO
2.	HUMAN RESOURCES DIRECTOR	05.31.12 Date	PERSONNEL PROCEDURES COMPLETED	[✓]	YES	[ ] NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	05-31-2012 Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ] NO
4.	COMMISSIONERS' COURT APPROVAL	Date				

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

Agenda Item: 32547

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, June 05, 2012**

Summary of request/proposal:
District Attorney (1100):
Approval to transfer supplemental pay in the amount of $4,122.00 from slot no. 0030, Assistant District Attorney III, to slot no. 0049 Assistant District Attorney II, effective 06/18/2012.

Fund	Position Title	Slot#	Obj	Current Allowance	Proposed Allowance	Total Requested
1100	ASSISTANT DA III	0030	117	4,122.00	0.00	(4,122.00)
1100	ASSISTANT DA II	0049	117	0.00	4,122.00	4,122.00
				$ 4,122.00	$ (4,122.00)	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT)	AMOUNT
2-1100-412-00-080-002-0-	117	CRIMINAL DA - SUPPLEMENTAL PAY	$0.00
2-1100-412-00-080-002-0-	211	CRIMINAL DA - HEALTH INSURANCE	$0.00
2-1100-412-00-080-002-0-	212	CRIMINAL DA - LIFE INSURANCE	$0.00
2-1100-412-00-080-002-0-	220	CRIMINAL DA - FICA	$0.00
2-1100-412-00-080-002-0-	230	CRIMINAL DA - RETIREMENT	$0.00
2-1100-412-00-080-002-0-	250	CRIMINAL DA - UNEMPLOYMENT COMP	$0.00
2-1100-412-00-080-002-0-	260	CRIMINAL DA - WORKER'S COMP	$0.00
		2012 BUDGETARY IMPACT:	$0.00

2013 Budgetary Impact: $0.00

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-412-00-080-002-0

CRIMINAL DA

AI- 32547

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	ASSISTANT DISTRICT ATTORNEY V	20	9	$102,549.00	$102,549.00	$102,549.00	$5,000.00	$0.00	$0.00	$900.00	$0.00	$108,449.00
0003	113	ASSISTANT DISTRICT ATTORNEY V	20	8	$99,745.00	$99,745.00	$99,745.00	$5,000.00	$0.00	$0.00	$900.00	$0.00	$105,645.00
0004	113	ASSISTANT DISTRICT ATTORNEY V	20	5	$91,333.00	$91,333.00	$91,333.00	$5,000.00	$0.00	$0.00	$900.00	$0.00	$97,233.00
0005	113	ASSISTANT DISTRICT ATTORNEY V	20	5	$91,333.00	$91,333.00	$91,333.00	$5,000.00	$0.00	$0.00	$900.00	$0.00	$97,233.00
0006	113	ASSISTANT DISTRICT ATTORNEY V	20	2	$82,921.00	$82,921.00	$82,921.00	$5,000.00	$0.00	$0.00	$900.00	$0.00	$88,821.00
0007	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$900.00	$0.00	$51,387.00
0008	113	ASSISTANT DISTRICT ATTORNEY V	20	3	$85,725.00	$85,725.00	$86,460.00	$3,600.00	$0.00	$0.00	$900.00	$0.00	$90,960.00
0009	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$49,344.00	$49,344.00	$0.00	$0.00	$0.00	$900.00	$0.00	$50,244.00
0010	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$58,888.00	$58,888.00	$0.00	$0.00	$0.00	$900.00	$0.00	$59,788.00
0011	113	ASSISTANT DISTRICT ATTORNEY IV	18	5	$78,303.00	$78,303.00	$78,303.00	$5,000.00	$0.00	$0.00	$900.00	$0.00	$84,203.00
0012	113	ASSISTANT DISTRICT ATTORNEY IV	18	3	$73,495.00	$73,495.00	$73,495.00	$2,400.00	$0.00	$0.00	$900.00	$0.00	$76,795.00
0013	113	ASSISTANT DISTRICT ATTORNEY IV	18	4	$75,899.00	$75,899.00	$76,200.00	$3,360.00	$0.00	$0.00	$900.00	$0.00	$80,460.00
0014	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$71,091.00	$71,900.00	$4,560.00	$0.00	$0.00	$900.00	$0.00	$77,360.00
0015	113	ASSISTANT DISTRICT ATTORNEY IV	18	3	$73,495.00	$73,495.00	$73,980.00	$2,880.00	$0.00	$0.00	$900.00	$0.00	$77,760.00
0016	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$71,091.00	$72,180.00	$2,880.00	$0.00	$0.00	$900.00	$0.00	$75,960.00
0017	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$900.00	$0.00	$51,387.00
0018	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$71,091.00	$71,091.00	$2,400.00	$0.00	$0.00	$900.00	$0.00	$74,391.00
0019	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$66,634.00	$66,634.00	$2,640.00	$0.00	$0.00	$900.00	$0.00	$70,174.00
0020	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$56,962.00	$56,962.00	$0.00	$0.00	$0.00	$900.00	$0.00	$57,862.00
0021	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$58,888.00	$58,888.00	$0.00	$0.00	$0.00	$900.00	$0.00	$59,788.00
0022	113	ASSISTANT DISTRICT ATTORNEY III	16	5	$67,132.00	$63,071.00	$63,071.00	$2,640.00	$0.00	$0.00	$900.00	$0.00	$66,611.00
0023	113	ASSISTANT DISTRICT ATTORNEY IV	18	2	$71,091.00	$67,536.00	$67,536.00	$1,920.00	$0.00	$0.00	$900.00	$0.00	$70,356.00
0024	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$49,159.00	$49,159.00	$0.00	$0.00	$0.00	$900.00	$0.00	$50,059.00
0026	113	ASSISTANT DISTRICT ATTORNEY III	16	4	$65,071.00	$61,043.00	$61,043.00	$1,920.00	$0.00	$10,035.00	$900.00	$0.00	$73,898.00
0027	113	ASSISTANT DISTRICT ATTORNEY III	16	4	$65,071.00	$61,011.00	$61,011.00	$2,640.00	$0.00	$0.00	$900.00	$0.00	$64,551.00
0028	113	ASSISTANT DISTRICT ATTORNEY III	16	3	$63,010.00	$59,488.00	$59,488.00	$2,400.00	$0.00	$0.00	$900.00	$0.00	$62,788.00
0029	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$50,620.00	$50,620.00	$0.00	$0.00	$0.00	$900.00	$0.00	$51,520.00
		TRANSFER SUPPLEMENTAL PAY TO SLOT NO. 0049								**$0.00**			
0030	**113**	**ASSISTANT DISTRICT ATTORNEY III**	**16**	**1**	**$58,888.00**	**$55,788.00**	**$55,788.00**	**$0.00**	**$0.00**	~~**$4,122.00**~~	**$900.00**	**$0.00**	**$56,688.00**

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-412-00-080-002-0

CRIMINAL DA

AI- 32547

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0031	113	ASSISTANT DISTRICT ATTORNEY III	16	3	$63,010.00	$59,015.00	$59,140.00	$1,680.00	$0.00	$0.00	$900.00	$0.00	$61,720.00
0032	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$56,896.00	$56,896.00	$1,680.00	$0.00	$0.00	$900.00	$0.00	$59,476.00
0033	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$900.00	$0.00	$51,387.00
0034	113	CRIMINAL INVESTIGATOR III	16	1	$58,888.00	$54,890.00	$54,891.00	$420.00	$0.00	$0.00	$0.00	$0.00	$55,311.00
0035	113	HUMAN RESOURCES COORDINATOR IV	15	4	$60,250.00	$58,220.00	$58,220.00	$1,680.00	$0.00	$0.00	$0.00	$0.00	$59,900.00
0036	113	ASSISTANT DISTRICT ATTORNEY III	16	3	$63,010.00	$58,020.00	$58,100.00	$1,680.00	$0.00	$0.00	$900.00	$0.00	$60,680.00
0038	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$55,884.00	$55,884.00	$1,680.00	$0.00	$0.00	$900.00	$0.00	$58,464.00
0039	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$50,487.00	$50,487.00	$4,800.00	$0.00	$0.00	$900.00	$0.00	$56,187.00
0040	113	ASSISTANT DISTRICT ATTORNEY II	14	6	$59,322.00	$54,303.00	$54,303.00	$1,440.00	$0.00	$0.00	$900.00	$0.00	$56,643.00
0041	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$47,675.00	$47,675.00	$0.00	$0.00	$0.00	$900.00	$0.00	$48,575.00
0042	113	CRIMINAL INVESTIGATOR II	14	4	$55,788.00	$51,743.00	$51,743.00	$900.00	$0.00	$0.00	$3,600.00	$0.00	$56,243.00
0043	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$47,913.00	$47,913.00	$0.00	$0.00	$0.00	$900.00	$0.00	$48,813.00
0044	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$46,119.00	$46,119.00	$0.00	$0.00	$0.00	$900.00	$0.00	$47,019.00
0045	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$48,948.00	$48,948.00	$0.00	$0.00	$0.00	$900.00	$0.00	$49,848.00
0046	113	ASSISTANT DISTRICT ATTORNEY II	14	6	$59,322.00	$54,303.00	$54,303.00	$1,440.00	$0.00	$0.00	$900.00	$0.00	$56,643.00
0047	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$48,816.00	$48,816.00	$0.00	$0.00	$0.00	$900.00	$0.00	$49,716.00
0048	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$48,876.00	$48,876.00	$0.00	$0.00	$0.00	$900.00	$0.00	$49,776.00
		TRANSFER SUPPLEMENTAL PAY FROM SLOT NO. 0030								**$4,122.00**			
0049	**113**	**ASSISTANT DISTRICT ATTORNEY II**	**14**	**1**	**$50,487.00**	**$48,952.00**	**$48,952.00**	**$0.00**	**$0.00**	**~~$0.00~~**	**$900.00**	**$0.00**	**$49,852.00**
0050	111	CRIMINAL DISTRICT ATTORNEY				$48,654.00	$48,654.00	$0.00	$0.00	$0.00	$8,000.00	$0.00	$56,654.00
0051	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$47,352.00	$47,352.00	$0.00	$0.00	$0.00	$900.00	$0.00	$48,252.00
0052	113	ACCOUNTANT IV	14	2	$52,254.00	$47,227.00	$47,227.00	$1,200.00	$0.00	$0.00	$0.00	$0.00	$48,427.00
0053	113	CRIMINAL INVESTIGATOR I	12	5	$49,344.00	$44,908.00	$45,531.00	$360.00	$0.00	$0.00	$0.00	$0.00	$45,891.00
0055	113	EXECUTIVE ASSISTANT II	13	2	$48,383.00	$43,322.00	$43,322.00	$1,260.00	$0.00	$0.00	$0.00	$0.00	$44,582.00
0056	113	EXECUTIVE ASSISTANT I	11	5	$45,690.00	$40,742.00	$41,168.00	$1,980.00	$0.00	$0.00	$0.00	$0.00	$43,148.00
0057	113	EXECUTIVE ASSISTANT I	11	2	$41,481.00	$36,495.00	$36,582.00	$1,320.00	$0.00	$0.00	$0.00	$0.00	$37,902.00
0058	113	EXECUTIVE ASSISTANT I	11	2	$41,481.00	$36,495.00	$36,582.00	$1,140.00	$0.00	$0.00	$0.00	$0.00	$37,722.00
0059	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$33,465.00	$33,852.00	$600.00	$0.00	$0.00	$0.00	$0.00	$34,452.00
0060	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$33,465.00	$33,852.00	$1,080.00	$0.00	$0.00	$0.00	$0.00	$34,932.00

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-412-00-080-002-0

CRIMINAL DA

AI- 32547

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0061	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$33,365.00	$33,365.00	$600.00	$0.00	$0.00	$0.00	$0.00	$33,965.00
0062	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$33,323.00	$33,323.00	$1,020.00	$0.00	$0.00	$0.00	$0.00	$34,343.00
0063	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$33,323.00	$33,323.00	$1,260.00	$0.00	$0.00	$0.00	$0.00	$34,583.00
0064	113	ADMINISTRATIVE ASSISTANT IV	10	2	$38,408.00	$33,323.00	$33,323.00	$900.00	$0.00	$0.00	$0.00	$0.00	$34,223.00
0065	113	ADMINISTRATIVE ASSISTANT IV	10	1	$37,109.00	$32,255.00	$32,255.00	$720.00	$0.00	$0.00	$0.00	$0.00	$32,975.00
0066	113	ADMINISTRATIVE ASSISTANT II	6	1	$27,276.00	$27,276.00	$27,276.00	$0.00	$0.00	$0.00	$0.00	$0.00	$27,276.00
0067	113	ADMINISTRATIVE ASSISTANT III	8	5	$36,271.00	$31,280.00	$31,328.00	$360.00	$0.00	$0.00	$0.00	$0.00	$31,688.00
0068	113	ADMINISTRATIVE ASSISTANT III	8	5	$36,271.00	$31,179.00	$31,179.00	$960.00	$0.00	$0.00	$0.00	$0.00	$32,139.00
0069	113	CLERK II	3	0	$20,570.00	$20,570.00	$20,570.00	$0.00	$0.00	$0.00	$0.00	$0.00	$20,570.00
0070	113	ADMINISTRATIVE ASSISTANT II	6	6	$32,051.00	$27,045.00	$27,045.00	$540.00	$0.00	$0.00	$0.00	$0.00	$27,585.00
0071	113	CLERK II	3	0	$20,570.00	$20,570.00	$20,570.00	$0.00	$0.00	$0.00	$0.00	$0.00	$20,570.00
0072	113	ADMINISTRATIVE ASSISTANT II	6	5	$31,096.00	$26,080.00	$26,080.00	$540.00	$0.00	$0.00	$0.00	$0.00	$26,620.00
0073	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$23,385.00	$23,385.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,385.00
0074	113	ADMINISTRATIVE ASSISTANT II	6	4	$30,141.00	$25,116.00	$25,116.00	$0.00	$0.00	$0.00	$0.00	$0.00	$25,116.00
0075	113	ADMINISTRATIVE ASSISTANT II	6	1	$27,276.00	$24,278.00	$24,300.00	$420.00	$0.00	$0.00	$0.00	$0.00	$24,720.00
0076	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$24,192.00	$24,220.00	$360.00	$0.00	$0.00	$0.00	$0.00	$24,580.00
0077	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$24,154.00	$24,154.00	$360.00	$0.00	$0.00	$0.00	$0.00	$24,514.00
0078	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$24,154.00	$24,154.00	$360.00	$0.00	$0.00	$0.00	$0.00	$24,514.00
0079	113	ADMINISTRATIVE ASSISTANT II	6	3	$29,186.00	$24,154.00	$24,154.00	$360.00	$0.00	$0.00	$0.00	$0.00	$24,514.00
0080	113	ADMINISTRATIVE ASSISTANT II	6	2	$28,231.00	$23,279.00	$23,500.00	$360.00	$0.00	$0.00	$0.00	$0.00	$23,860.00
0081	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$19,054.00	$19,054.00	$0.00	$0.00	$0.00	$0.00	$0.00	$19,054.00
0082	113	CLERK II	3	1	$21,653.00	$21,653.00	$21,653.00	$0.00	$0.00	$0.00	$0.00	$0.00	$21,653.00
0083	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$23,385.00	$23,385.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,385.00
0084	113	CLERK II	3	1	$21,653.00	$21,653.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0085	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$23,385.00	$23,385.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,385.00
0086	113	CLERK II	3	0	$20,570.00	$20,570.00	$20,570.00	$0.00	$0.00	$0.00	$0.00	$0.00	$20,570.00
0087	113	CRIMINAL INVESTIGATOR I	12	1	$43,284.00	$43,284.00	$43,284.00	$0.00	$0.00	$0.00	$0.00	$0.00	$43,284.00
0088	113	CLERK II	3	1	$21,653.00	$21,653.00	$22,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$22,000.00
0089	113	ASSISTANT DISTRICT ATTORNEY IV	18	4	$75,899.00	$75,899.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0090	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$58,888.00	$58,888.00	$927.54	$0.00	$0.00	$900.00	$0.00	$60,715.54

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-412-00-080-002-0

CRIMINAL DA

AI- 32547

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0091	113	ASSISTANT DISTRICT ATTORNEY IV	18	1	$68,687.00	$68,687.00	$68,687.00	$3,840.00	$0.00	$0.00	$900.00	$0.00	$73,427.00
0092	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$900.00	$0.00	$51,387.00
0093	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$50,487.00	$50,487.00	$0.00	$0.00	$0.00	$900.00	$0.00	$51,387.00
A094	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$0.00	$0.00	$0.00	$0.00	$0.00	$900.00	$0.00	$0.00
0095	113	ASSISTANT DISTRICT ATTORNEY II	14	1	$50,487.00	$45,977.00	$45,977.00	$0.00	$0.00	$0.00	$900.00	$0.00	$46,877.00
0096	113	ADMINISTRATIVE ASSISTANT II	6	2	$28,231.00	$28,231.00	$28,231.00	$0.00	$0.00	$0.00	$0.00	$0.00	$28,231.00
0097	113	ASSISTANT DISTRICT ATTORNEY III	16	1	$58,888.00	$58,888.00	$58,888.00	$1,200.00	$0.00	$0.00	$900.00	$0.00	$60,988.00
0098	113	ASSISTANT DISTRICT ATTORNEY III	16	2	$60,949.00	$49,629.00	$49,629.00	$3,600.00	$0.00	$0.00	$900.00	$0.00	$54,129.00
					$4,762,737.00	$4,505,260.00	$4,413,996.00	$111,267.54	$0.00	$18,279.00	$58,400.00	$0.00	$4,592,798.54

Approval to transfer supplemental pay in the amount of $4,122.00 from slot # 030,Assistant District Attorney III, to Slot # 049 Assistant District Attorney II, effective 06/18/2012.
Personnel action pending CC approval.

AI-32517 **Sheriff's Office 8. A.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Captain Rodolfo Espinoza **Submitted By:** Emilia Uriegas, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Authorization and Approval to apply for the FY2012 State Criminal Alien Assistance Program (SCAAP) with the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice.

BACKGROUND

The Bureau of Justice Assistance (BJA) administers the State Criminal Alien Assistance Program (SCAAP) in conjunction with the Bureau of Immigration and Customs Enforcement (ICE) and Citizenship and Immigration Services, Department of Homeland Security (DHS).

Federal payments are made to states and localities that incurred costs for incarcerating known (DHS verified) undocumented criminal aliens.

Awarded monies are to be used for correctional purposes only.

Applications are to be submitted online via the OJP Grants Management System (GMS). Deadline for submitting the applications is July 06, 2012 (6:00 P.M., EDT).

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1284-423-00-280-042-2-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No local cash match is required.

Approval to apply for the FY12 State Criminal Alien Assistance Program (SCAAP).

Attachments

FY2012.SCAAP.apply

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	05/23/2012 03:52 PM
Budget & Management	Merlen P. Munoz	05/23/2012 04:32 PM
Manuel Chapa	Manuel Chapa	05/24/2012 03:23 PM
Auditor's Office	Arcilia Duran	06/01/2012 01:25 PM
Purchasing Department	Marty Salazar	06/01/2012 01:56 PM

Form Started By: Emilia Uriegas Started On: 05/23/2012 03:09 PM

Final Approval Date: 06/01/2012

STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP)

FY 2012 SCAAP Funds

NEW: The application period for FY 2012 SCAAP funds is now open. All applications must be submitted via the OJP online Grants Management System (GMS). All completed applications must be submitted by 6:00 p.m. eastern time on Friday, July 6, 2012. Extensions or exceptions to this deadline cannot be granted. Because of the volume and complexities involved in verification of all submitted inmate data and the fact that BJA transmits this file to the Department of Homeland Security (DHS) immediately after the close of the solicitation, it is not possible for additional applicant data to be reviewed and sent to DHS after the deadline.

2012 SCAAP Data:
FY 2012 SCAAP Guidelines
FY 2012 ICE Country Codes
FY 2012 Inmate Data File Format

Discontinuance of Payments for "Unknown" Alien Status Inmate Days
Many states and localities have incurred costs for detaining an individual whom they believe to be an undocumented criminal alien. Since 1996, BJA has provided variable reimbursement amounts for these inmates, whose statuses are "known," as well as "unknown" because DHS was not able to verify the criminal aliens' statuses. This practice was a recognition that some of the "unknown" inmates could have been undocumented if they had entered the United States illegally and never came into contact with DHS. Because there would have been no contact with DHS, DHS would not be able to confirm the alien's status (that is, as undocumented) for eligibility of a SCAAP payment.

In order to make better use of limited SCAAP funding and to ensure jurisdictions are reimbursed only for known undocumented criminal aliens, BJA will no longer provide reimbursement for inmates whose statuses are unknown. Accordingly, only detention costs of undocumented criminal aliens, whose statuses can be confirmed by DHS as such, will be counted towards the SCAAP awards in FY 2012.

Other Federal Sources of Detention Funding
For jurisdictions that participate in SCAAP and the Southwest Border Prosecution Initiative or Northern Border Prosecution Initiative (SWBPI and NBPI), do not include inmate records that are submitted in the SWBPI//NBPI application unless you can verify that the inmate records submitted in the SWBPI/NBPI application are only for pretrial detention and the SCAAP inmate records for the same individual are for the post-trial detention. BJA will conduct a review comparison between the SWBPI/NBPI and SCAAP applications for each jurisdiction prior to award calculation.

Overview:
BJA administers the State Criminal Alien Assistance Program (SCAAP) in conjunction with the Bureau of Immigration and Customs Enforcement (ICE) and Citizenship and Immigration Services, Department of Homeland Security (DHS). SCAAP provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period.

Payments for "Unknown" Alien Status Inmate Days and Important Notice Regarding Potential Changes to FY 2012 Payments
Many states and localities have incurred costs for detaining individuals whom they believe to be criminal aliens based on investigative and other information, but for who no formal DHS documentation of alien status is available. BJA has, since 1996, provided variable reimbursement for these costs, as those unknown inmate records may be illegal entrants to the U.S. who have not yet come into contact with DHS and therefore have no record in their database.

Based on a DHS review of the 2009 SCAAP unknown inmate data, BJA has updated the unknown inmate day reimbursement percentages for the FY 2011 SCAAP application cycle. The DHS review found that of the records that were updated and came back with a known alien inmate status, 86 percent were attributable to inmates in county facilities, 85 percent were attributable to inmates in state facilities, and 62 percent were attributable to inmates in city facilities. In light of these findings, BJA will apply these percentages to the reimbursement of unknown inmate costs.

In FY 2012, the President's Budget request for SCAAP includes a requirement that payments only be made for costs associated with DHS verified, criminal aliens (eliminating reimbursement for unknown inmate days). To prepare for this change, SCAAP jurisdictions are strongly encouraged to work closely with DHS to increase inmate alien status verifications. DHS has implemented programs which may help jurisdictions increase their inmate alien status verifications. Those programs include:

- Secure Communities Program: This program leverages an existing information sharing capability between DHS and the Department of Justice (DOJ) to quickly and accurately identify aliens who are arrested for a crime and booked into local law enforcement custody. With this capability, the fingerprints of everyone arrested and booked are not only checked against the Federal Bureau of Investigation (FBI) criminal history records, but they are also checked against DHS immigration records. If fingerprints match DHS records, ICE determines if immigration enforcement action is required, considering the immigration status of the alien, the severity of the crime and the alien's criminal history.
- 287(g) Program: The 287(g) program allows a state and local law enforcement entity to enter into a partnership with ICE in order to receive delegated authority for immigration enforcement within their jurisdictions. This allows the officials in the jurisdictions to match inmate records prior to the SCAAP application process.
- Law Enforcement Support Center (LESC): LESC is a single national point of contact that provides timely customs information and immigration status and identity information and real-time assistance to local, state and federal law enforcement agencies on aliens suspected, arrested or convicted of criminal activity. For more information, visit the LESC site or call 802-872-6000.

Use of SCAAP Awards
The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." Beginning with FY 2007

SCAAP awards, SCAAP funds must be used for correctional purposes only.

FY 2007-2011 SCAAP Use of Funds List

- Salaries for corrections officers
- Overtime costs
- Corrections work force recruitment and retention
- Construction of corrections facilities
- Training/education for offenders
- Training for corrections officers related to offender population management
- Consultants involved with offender population
- Medical and mental health services
- Vehicle rental/purchase for transport of offenders
- Prison industries
- Pre-release/reentry programs
- Technology involving offender management/inter-agency information sharing
- Disaster preparedness continuity of operations for corrections facility

Reporting Period
The reporting period for the FY 2011 application period is July 1, 2009 through June 30, 2010. Only qualifying inmates who served 4 or more days during this period may be included in the FY 2011 SCAAP application.

Eligible Inmates—Applicant Responsibilities
Unless otherwise prohibited, applicants may submit records of inmates in their custody during the reporting period who: were born outside the United States or one of its territories and had no reported or documented claim to U.S. citizenship; were in the applicant's custody for four or more consecutive days during the reporting period; were convicted of a felony or second misdemeanor for violations of state or local law; were identified and reported using due diligence.

Qualifying Criminal Charges and Convictions
To be eligible for reporting, inmates must have been convicted of a felony or second misdemeanor for violations of state or local law, and housed in the applicant's state or local correctional facility for 4 or more consecutive days during the reporting period. Once a person meets these criteria, all pre-trial and post-conviction time served from July 1, 2009 through June 30, 2010 may be included in the FY 2011 application.

Entering Inmate Data
If the Alien Number is unknown for an individual inmate, enter all zeroes in the A number field. Do not use letters (A) or symbols (dashes, etc.). Also, use zeros (0) as the beginning digit(s) if the A-number is fewer than 9 digits.

The FBI number is issued by the FBI to track arrests and fingerprint records. If this number is not available, leave this field blank by inserting 10 spaces. If the FBI number is fewer than 10 characters, enter the number first, and then insert spaces for the remainder of the field length.

Qualifying Salary Data
Salary information reported in the SCAAP application must reflect the total salaries and wages paid to full-and part-time correctional officers and others who meet the SCAAP definition (see the FY 2011 SCAAP Guidelines). The reported sum should total the jurisdiction's actual salary expenditures for the applicable reporting period (July 1, 2009 to June 30, 2010). The reported salary should not be a projection, estimate, or average. Correctional Officer salary costs may include premium pay for specialized services (e.g., bilingual officers), shift differential pay, and fixed-pay increases for time in service. Salary costs may also include overtime required by negotiated contract, statute, or regulation (e.g., union agreements, contractual obligations, minimum staffing requirements, etc.). Benefits should not be included in the salary costs.

Chief Executive Officer
SCAAP payments must go directly to eligible states and localities. Authorized jurisdiction employees for SCAAP purposes must be listed as either the Authorized Representative or Alternate Contact in the GMS User Profile. The chief executive officer (CEO) of an eligible jurisdiction may apply directly or delegate authority to another jurisdiction official. The CEO is generally considered the highest ranking elected or appointed official of a unit of government. An application without the CEO information included will be significantly delayed.

Legislation
SCAAP is governed by Section 241(i) of the Immigration and Nationality Act, 8 U.S.C. 1231(i), as amended, and Title II, Subtitle C, Section 20301, Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322.

BUREAU OF JUSTICE ASSISTANCE
STATE CRIMINAL ALIEN ASSISTANCE PROGRAM (SCAAP)

UPDATED REQUIREMENTS For Fiscal Year 2012

Discontinuance of Payments for "Unknown" Alien Status Inmate Days

Many states and localities have incurred costs for detaining an individual whom they believe to be an undocumented criminal alien. Since 1996, BJA has provided variable reimbursement amounts for these inmates, whose statuses are "known," as well as "unknown" because the Department of Homeland Security (DHS) was not able to verify the criminal aliens' statuses. This practice was a recognition that some of the "unknown" inmates could have been undocumented if they had entered the United States illegally and never came into contact with DHS. Because there would have been no contact with DHS, DHS would not be able to confirm the alien's status (that is, as undocumented) for eligibility of a SCAAP payment.

In order to make better use of limited SCAAP funding and to ensure jurisdictions are reimbursed only for known undocumented criminal aliens, BJA will no longer provide reimbursement for inmates whose statuses are unknown. Accordingly, only detention costs of undocumented criminal aliens, whose statuses can be confirmed by DHS as such, will be counted towards the SCAAP awards in FY 2012.

Other Federal Sources of Detention Funding

For jurisdictions that participate in SCAAP and the Southwest Border Prosecution Initiative or Northern Border Prosecution Initiative (SWBPI and NBPI), do not include inmate records that are submitted in the SWBPI /NBPI application unless you can verify that the inmate records submitted in the SWBPI/NBPI application are only for pre-trial detention and the SCAAP inmate records for the same individual are for the post trial detention. BJA will conduct a review comparison between the SWBPI/NBPI and SCAAP applications for each jurisdiction prior to award calculation.

PART I: SCAAP Guidelines

SCAAP Overview

The Bureau of Justice Assistance (BJA), Office of Justice Programs, U.S. Department of Justice, administers SCAAP, in conjunction with the U.S. Department of Homeland Security (DHS). SCAAP provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens who have at least one felony or two misdemeanor convictions for violations of state or local law, and who are incarcerated for at least 4 consecutive days during the reporting period.

SCAAP Legislative Authority

SCAAP is governed by Section 241(i) of the Immigration and Nationality Act, 8 U.S.C. § 1231(i), as amended, and Title II, Subtitle C, Section 20301, Violent Crime Control and Law Enforcement Act of 1994, Pub. L. 103-322. In general terms, if a chief executive officer of a state or a political subdivision exercises authority over the incarceration of undocumented criminal aliens and submits a written request to the U.S. Attorney General, the Attorney General may provide compensation to that jurisdiction for those incarceration costs. SCAAP is subject to additional terms and conditions of yearly congressional appropriations.

Eligible Applicants

States and local units of government that have authority over correctional facilities that incarcerate or detain undocumented criminal aliens for a minimum of 4 consecutive days are eligible to apply for SCAAP funds. States and local units of general government include the 50 state governments, the District of Columbia, Guam, Puerto Rico, the U.S. Virgin Islands, and the more than 3,000 counties and cities with correctional facilities.

Regional jails, special jail districts, or regional jail authorities and boards do not qualify as political subdivisions of a state for purposes of SCAAP, and therefore are not eligible to directly apply for SCAAP funds. Each unit of government that houses inmates at a regional facility must apply independently for SCAAP funds, based on its own costs of housing its undocumented aliens in the regional facility. Regional facilities may not submit SCAAP applications on behalf of jurisdictions in its service area, nor may a regional facility submit one application for all participating jurisdictions, using one jurisdiction's name as the recipient.

Authorized Officials
SCAAP payments must go directly to eligible states and localities. Authorized jurisdiction employees for SCAAP purposes must be listed as either the Authorized Representative or Alternate Contact in the GMS User Profile. The chief executive officer (CEO) of an eligible jurisdiction may apply directly or delegate authority to another jurisdiction official. The CEO is generally considered the highest ranking elected or appointed official of a unit of government.

Use of SCAAP Awards
The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." Beginning with FY 2007 SCAAP awards, SCAAP funds must be used for correctional purposes only. Jurisdictions receiving SCAAP awards will be asked to report the projected use of these funds at the time the award is accepted.

Minimum Period of Incarceration
Only eligible persons who were incarcerated for 4 or more consecutive days between July 1, 2010 and June 30, 2011 may be included in the FY 2012 SCAAP application.

Multi-Jurisdictional Issues
- Eligible inmates housed in the applicant's facility exclusively on behalf of another jurisdiction may only be reported by the sending jurisdiction, regardless of whether the applicant received reimbursement for related incarceration costs.

- Unless otherwise covered by a cost reimbursement agreement, inmates who are ready for release once qualifying charges or convictions are concluded, and who are temporarily held in the applicant facility on the basis of outstanding warrants or detainers from other jurisdictions, including federal law enforcement agencies, are SCAAP eligible. The applicant jurisdiction may claim the total number of days the inmate was in custody, including the days the inmate was held on the detainers or outstanding warrants.

- Detention or incarceration days attributable to otherwise qualifying inmates held on federal charges, convictions, or detainers and covered by cost reimbursement agreements are not SCAAP eligible.

- Juveniles adjudicated delinquent, regardless of the charges or length of custody, are not SCAAP eligible. Only juvenile offenders who are convicted as adults and who meet the qualifying SCAAP criteria may be eligible.

Eligible Inmates
Applicants may submit records of inmates in their custody during the reporting period who:

- Were born outside the United States or one of its territories and had no reported or documented claim to U.S. citizenship.
- Were in the applicant's custody for 4 or more consecutive days during the reporting period.
- Were convicted of a felony or second misdemeanor for violations of state or local law.
- Were identified and reported as undocumented, using due diligence.

The U.S. Department of Homeland Security will make the final determination on the status of submitted inmate records for undocumented alien purposes. Inmates may qualify for SCAAP purposes if they were:

- Persons who entered the U.S. without inspection or at any time or place other than as designated by the Attorney General.
- Persons in deportation or exclusion proceedings at the time they were taken into custody.
- Non-immigrants who failed to maintain their non-immigrant status at the time they were taken into custody.
- Certain Mariel Cubans who otherwise meet these requirements.

Total All Inmate Days

The "total all inmate days" is the cumulative number of incarceration or detention days attributable to *all* inmates housed in the jurisdiction's facilities during the reporting period. It includes all inmates, regardless of their status, citizenship, disposition, or length of stay, including inmates held at contract facilities. A jurisdiction can use the sum of all nightly, facility head counts for the 365 days in the reporting period.

EXAMPLE	TOTAL DAYS
A jurisdiction detained or incarcerated 400 inmates during the current reporting cycle. Each inmate was held for exactly 7 days.	**2,800 (400 inmates x 7 days)**

Criminal Charges and Convictions

To be eligible for reporting, inmates must have been convicted of a felony or second misdemeanor for violations of state or local law, and housed in the applicant's state or local correctional facility for 4 or more consecutive days during the reporting period. All pre-trial and post conviction time served from July 1, 2010 through June 30, 2011 may be reported to BJA.

EXAMPLES	REPORTABLE DAYS
An alien was convicted of a felony during the reporting period and spent 20 days in pretrial detention and 60 additional days from the conviction. All 80 days occurred during the reporting period.	**80**
An alien was convicted of a felony during the reporting period and spent 20 days in pretrial detention and 60 additional days from the conviction. The 20 pretrial detention days and 40 of the sentenced days occurred in the reporting period; the remaining 20 days were served after June 30, 2011.	**60**
An alien was convicted of a felony several years ago and is being held in pretrial detention on new charges. As this alien already qualifies based on the prior felony conviction, once he meets the minimum of 4 consecutive days in custody during the reporting period, the pretrial days may be reported to BJA, regardless of the outcome of the pending charges.	***As calculated***
An alien was convicted of a second misdemeanor and served 3 consecutive days as of June 30, 2011, and 20 additional days after June 30, 2011. This inmate cannot be reported for FY 2012, but will qualify for FY 2013. *NOTE: The first 3 days of the sentence are not reportable, regardless of what occurs with this inmate in the future.*	**0**

Required Inmate Data Format

The detailed inmate file reflects the jurisdiction's good faith and due diligence efforts to identify and list undocumented criminal aliens housed in its correctional facilities. Required inmate data elements include the A-Number, if known; last, middle, and first names; date of birth; unique inmate number assigned by the applicant jurisdiction; foreign country of birth; date taken into custody; date released from custody; and the Federal Bureau of Investigation (FBI) number, if known.

For inmates with aliases or multiple periods of incarceration: Creating a separate and distinct inmate record for each qualifying period of incarceration may include eligible inmates incarcerated more than once during the reporting period. Similarly, inmates with known aliases may be reported by creating a separate and distinct inmate record for each name. The same unique inmate identification number must be used for all records associated with a single inmate, regardless of the name under which the inmate was incarcerated. Applications submitted without complete facility data and inmate records will not be considered for SCAAP funding.

Country of Birth Codes
Generally, a person born in the U.S. or a U.S. territory is a U.S. citizen and should not be reported. Any submitted inmate record that includes a country code not on the official ICE country codes list will be rejected. Any record with an official country code that does not specifically represent a foreign country (unknown) will only be considered in the award calculation if determined the inmate is undocumented or otherwise qualifies. If the country provided by the inmate is not on the official ICE country codes list, a country with close geographic proximity should be selected.

Alternatives to Traditional Incarceration
Inmates are not eligible if they served their incarceration incrementally, such as through weekend incarcerations that enabled them to maintain employment. Qualifying periods of incarceration must occur consecutively over the course of 4 or more days.

Parole and Probation Violators
Eligible inmates on parole or probation from qualifying convictions who are subsequently returned to the custody of a state or local correctional facility may be eligible.

Correctional Officers
Correctional officers include employees, officers, and contractual staff whose primary responsibility is the control, custody, or supervision of persons detained and incarcerated, including correctional officers, deputy sheriffs, correctional/jail supervisors, shift commanders, chiefs of security, assistant wardens, and wardens. Transportation officers and others providing control, custody, or supervision of inmates who are temporarily outside the maintaining facility are also eligible. Employees, officers, and contractual staff whose primary responsibility is providing noncustody services to the facility or its inmate population are not SCAAP eligible, including office and secretarial support, administrative, housekeeping, maintenance, food, health, education, training, vocational, counseling, and medical staff. Staff who function independently or outside the correctional facility, including parole and probation agents, hearing officers, court commissioners, judicial, prosecutorial, and public defenders, warrant and apprehension units, and others are not eligible.

Correctional Officer Salary Calculation
Salary information reported in the SCAAP application must reflect the total salaries and wages paid to full- and part-time correctional officers and others who meet the SCAAP definition. The reported sum should total the jurisdiction's actual salary expenditures for the reporting period, not an estimate or average. Correctional officer salary costs may include premium pay for specialized service, shift differential pay, and fixed-pay increases for time in service. It may also include overtime required by negotiated contract, statute, or regulation such as union agreements, contractual obligations, and required post staffing minimums. Benefits should not be included in the provided salary costs.

Per Diem Costs
Per diem cost is calculated by the SCAAP system, dividing the jurisdiction's "total all inmate days" into the "total correctional officer salary costs." During the FY 2011 reporting period, jurisdictions reported an average per diem cost of $28.16. BJA may require documentation to validate per diem costs or impose limits on the costs.

SCAAP Award Calculation
Once SCAAP data has been validated and analyzed, applicants will receive e-mail notification that awards are ready for online acceptance and drawdown. Formal acceptance of an award via GMS is necessary for the electronic transfer of funds into the applicant's bank account of record. Applicants have 45 calendar days to accept awards through GMS once notice is provided. SCAAP payments must go to the jurisdictions' general fund.

Payment Formula

The following provides an overview of the method used to calculate SCAAP payments

1. Using financial data from applicants, a per diem rate is calculated for each jurisdiction. For FY 2011 the average per diem rate was $28.16 per inmate.

2. Inmate data is provided to the U.S. Department of Homeland Security to validate inmate data for eligible and invalid records.

3. Each jurisdiction's total eligible inmate days are totaled then multiplied by the applicant's per diem rate to derive the total correctional officer salary costs for eligible inmate days.

4. The value of each applicant's correctional officer salary costs associated with its eligible inmate days are totaled. This total value reflects the maximum amount for SCAAP reimbursement. A percentage factor is used to reflect the relationship between the maximum reimbursable salary costs and the appropriation. For FY 2011, this factor was approximately 23.26 percent.

Variances

A variance will exist between the total salary costs reported by a jurisdiction and the final SCAAP payment amount, due to adjustments for ineligible or invalid inmate records and the annual appropriation. Both the SCAAP system and BJA check for variances from prior year submissions for correctional officer staffing and salary levels, total bed count, and number of total inmate days.

PART II: Applying for FY 2012 SCAAP Funds

FY 2012 Reporting Period

The FY 2012 SCAAP reporting period is from July 1, 2010 through June 30, 2011.

FY 2012 Registration and Application Deadlines

Applications will be accepted through the online Grants Management System (GMS) beginning May 23, 2012, and ending at 6:00 p.m. e.d.t. on July 6, 2012.

The deadline for submitting ***all*** completed SCAAP applications is**, July 6, 2012 at 6:00 p.m. (e.d.t.)**.

Extensions or exceptions to this deadline cannot be granted. Because of the volume and complexities involved in verification of all submitted inmate data and the fact that BJA transmits this file to DHS immediately after the close of the solicitation, it is not possible for additional applicant data to be reviewed and sent to DHS after the deadline.

GMS Application Process

The SCAAP Catalog of Federal Domestic Assistance (CFDA) number is 16.606.

For questions or concerns at any point in the GMS process, call the SCAAP Help Desk at 1–202–353-4411.

1. Access GMS at https://grants.ojp.usdoj.gov.

2. If you already have a GMS user ID, proceed to the GMS sign in. Even if your organization already has a user ID, you will not be considered registered for the solicitation until you have signed on to GMS and entered the appropriate solicitation.

3. If you do not have a GMS user ID, select "New User? Register Here." After you have completed all of the required information, click "Create Account" at the bottom of the page and to note your user ID and password, which are case sensitive. Within a few days, BJA will send an e-mail confirmation to newly registered applicants that their user ID and password have been approved and they are eligible to submit an application.

4. Beginning October 1, 2003, a Dun and Bradstreet (D&B) Data Universal Numbering System (DUNS) number must be included in every application for a new award or renewal of an award. The DUNS number will be required whether an applicant is submitting an application on paper, through OJP's Grants Management System, or using the government-wide electronic portal (Grants.gov). An application will not be considered complete until the applicant provides a valid DUNS number.

   Organizations should verify that they have a DUNS number or take the steps necessary to obtain one as soon as possible. Applicants can receive a DUNS number at no cost by calling the dedicated toll-free DUNS number request line at 1–800–333–0505.

5. After you have logged onto the system using your user ID and password, click on "Funding Opportunities.". Additionally, click on 'A-Z' for more search functions.

6. Select the "Bureau of Justice Assistance" from the drop-down list and click "Search." This will narrow the list of solicitations within the Office of Justice Programs to those in BJA.

7. From the list of BJA grants, find "State Criminal Alien Assistance Program" and click "Apply Online."

8. Confirm that your organization is eligible to apply for this program by reading the text on the screen. If eligible, proceed by clicking "Continue."

9. Once you have reached this point, you are considered successfully registered.

Online Inmate Data Reporting Process
Select the file upload process below that best meets your needs. While you may change the method prior to submitting the completed application to BJA, note that *the change from one process to another will overwrite and delete all previous inmate record submissions.*

- **Direct File Upload:** The direct file upload function allows you to submit inmate database records in a single ASCII-formatted file directly into GMS. File uploads must contain the mandatory data fields in the required format. File uploads that do not include the necessary information will be considered incomplete and not eligible SCAAP funding. The SCAAP system provides you with an opportunity to correct files or add missing data prior to finalizing the application.
- **Direct Data Entry:** The direct data entry function allows you to manually enter inmate data directly into an online inmate data template, instead of creating a separate ASCII file. This approach may be best suited for jurisdictions with smaller facilities or small criminal alien populations. Drop-down menus are provided for selecting incarceration dates, date of birth, and country of birth (complete country names are listed).

During the file upload process, a red flashing bar will appear at the bottom of the applicant screen. This bar will continue to flash until the inmate file upload is complete. Upon completion of the inmate file upload, SCAAP GMS will provide the applicant with a "File Upload Status Report." This report will list the number of inmate records in the upload and the number of inmate records that are complete. In addition, the report will provide a detailed list of inmate records (by file number) that are incomplete or have data format errors and the nature of the error. Print this file upload status report for your records. If during the file upload process, your Internet browser times out or is disconnected, your inmate file upload may not be complete. It is important that you check the "File Upload Status Report" and verify that all of your inmate records have been uploaded.

When initiating a file upload, there is an approximate 10 second start-up delay. Once the file upload has actually begun, the estimated times for file uploads: 300 inmate records = less than 1 minute; 7,800 inmate records = 3 minutes; 54,600 inmate records = 15 minutes.

Technical System Requirements
Internet access is required to apply for SCAAP funding. Generally, Netscape Communicator 4.7 and Internet Explorer 5.5 are the earliest versions of the respective Internet browsers that may be used for successful SCAAP application system access. Contact your agency network administrator to determine if an internal firewall or agency Internet security system may be preventing direct access to the application system, or contact the GMS Help Desk for information regarding correct port settings. If you are a prior SCAAP user, the browser bookmark may not work properly and an attempt to access the SCAAP application site may generate a message advising that the "page cannot be displayed." Delete the bookmark and manually type the URL into

the browser address line.

Internet User Accounts
Government officials from the applying jurisdictions must establish the OJP GMS user accounts for SCAAP. Non-government officials may not establish user accounts on behalf of applying jurisdictions. When establishing a user account, sheriffs or chiefs of police are not considered CEOs, but they may serve as the contact persons establishing the SCAAP user accounts on behalf of the CEOs. All applications must be filed in the name of the state or unit of government and must include the jurisdiction's CEO's name, official title, and e-mail address.

Application Resubmissions
BJA may return a submitted application with incomplete or inaccurate data to the applicant for corrections, and will notify both the CEO and the SCAAP contact, via the e-mail address of record, that their application needs to be corrected and resubmitted by a certain date to be considered for SCAAP funding.

AI-32639 **Sheriff's Office 8. B.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

Operation Stonegarden (1284):
1. Authorization and approval to accept an extension for the 2009 Operation Stonegarden Grant (New termination date is 7/31/12.)
2. Authorization and approval for County Judge, as authorized official to sign required documents.
3. Authorization to de-obligate remaining amounts in thirteen (13) of the participating cities and transferring of amounts to the 2009 Operation Stonegarden Sheriff's Office grant budget.

a. Alamo--$2,087.36
b. Alton--$8,916.99
c. Donna--$14,280.63
d. Elsa--$40,663.68
e. Hidalgo--$16,154.79
f. La Joya--$162.02
g. Mission--$31,526.45
h. Palmhurst--$7,796.27
i. Palmview--$4,593.26
j. Progreso--$43,326.80
k. San Juan--$9,281.26
l. Sullivan City--$57,090.92
m. Weslaco--$17,417.19

BACKGROUND

Grant number: 2009-SJ-T90011 (Federal)
09-SR48215-03 (SAA--State Administrative Agency)

Grant was awarded to the Hidalgo County Sheriff's Office and sixteen (16) city police departments: Alamo, Alton, Donna, Elsa, Hidalgo, La Joya, Mercedes, Mission, Palmhurst, Palmview, Penitas, Pharr, Progreso, San Juan, Sullivan City, and Weslaco.

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1284-421-00-280-047-2-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds are available as of 5/30/12.

Attachments

Frag Order
backup
1
revised

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Maria Del Rosario Gonzalez Started On: 05/31/2012 09:47 AM

Final Approval Date: 06/01/2012

U.S. Department of Homeland Security
Washington, DC 20472

FEMA

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May 25, 2012

Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD), Preparedness Grants Division (PGD), Program Office FY 2009 Operation Stonegarden (OPSG) Operations Order Approval for the State of Texas, Operations Order:

Op Order Name: FY 2009 OPSG TX HIDALGO COUNTY SHERIFF'S OFFICE
Op Order Number: 09-MCAMCA-09-002 V.0
Op Order Dates: 9/1/2009 To: 9/30/2010
Op Order Total: $1,388,322.00

To Operation Stonegarden Program Coordinators,

Please be advised that, based on the Department of Homeland Security, Federal Emergency Management's Operation Stonegarden Grant Program guidelines and special conditions associated with this grant program, the above described Operations Order has been approved. Purchases from the FY2009 OPSG program to include operational overtime/fringe benefits, mileage, per diem and fuel expenses, have been received, reviewed and approved by this program office. The Order has been cleared under the Environmental and Historic Preservation Program (EHP) guidelines as being categorically excluded from further EHP review and is approved by the GPD/PGD Program Office. For additional information on EHP please follow the resource links below.

IB 345: https://www.fema.gov/pdf/government/grant/bulletins/info345.pdf
Final PEA: https://www.fema.gov/pdf/government/grant/bulletins/gpd_final_pea_2010.pdf
Final FONSI: https://www.fema.gov/pdf/government/grant/bulletins/fonsi.pdf

As expressed in grant guidance, construction, construction type activities, lethal or less than lethal forces, including but not limited to: weapons, guns, ammo, stun guns, and tasers are prohibited/non-allowable. Prohibited items/activities will not be reimbursed by DHS/FEMA. Failure to comply could jeopardize current and future grant reimbursement and funding consideration.

Per the PRICE ACT, the State is reminded not to exceed 50% of the total fiscal year OPSG grant award for personnel costs (including overtime and fringe benefits). A request to exceed the 50% salary cap must be submitted on official letterhead to FEMA GPD and CBP/BP prior to incurring the additional costs.

Note: Per FEMA/Customs Border Protection (CBP)/Border Patrol (BP) programmatic guidance and oversight for aircraft, watercraft, vehicles and purchases of single equipment items and/or equipment systems greater than $100,000; grantees are not authorized to purchase any of the above listed until:

1. A separate, signed request on letterhead for a waiver to purchase said equipment has been submitted and approved by FEMA GPD and CBP/BP. The waiver should detail the need, operational relevance and how the equipment will enhance law enforcement efforts to increase border security for the requesting agency.
2. And/or a signed "justification letter" on letterhead for vehicle(s) and/or equipment/system(s) over $100,000 has been submitted and approved by FEMA GPD and CBP/BP. The justification should detail how this equipment will enhance law enforcement efforts to increase border security for the requesting agency.
3. All waivers and justifications will be subject to review and final approval by FEMA GPD and CBP/BP. The State Administrative Agency will be notified of such approval or denial via email by the FEMA Program Analyst.
4. Failure to provide comprehensive waivers and justifications in a timely manner could delay the approval process and/or jeopardize current and future grant reimbursements and funding consideration.

It is mandatory that all participating agencies (especially County and Tribal stakeholders) closely monitor, review and track expenditures of OPSG funds under individual Operations Orders issued. Under no circumstances is it allowable to estimate, obligate, and/or encumber beyond the actual grant award.

The spirit and intent of the Operation Stonegarden program is to build and strengthen coordination between State, local and Tribal law enforcement agencies, in conjunction with lead operational oversight provided by U.S. Customs Border Protection Border Patrol and Sector Headquarters. All Operations should be border centric and intelligence driven, with the goal of reducing or eliminating threat, risk and vulnerability along our Nation's borders.

If you have any question, please feel free to contact your Program Analyst at:

Aimee Clancy
U.S. Department of Homeland Security
Federal Emergency Management Agency
Grant Programs Directorate
Preparedness Grants Division
Email: Aimee.Clancy@dhs.gov
O: 202-786-9989
F: 202-786-9921

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OPERATIONS ORDER REPORT
U.S. DEPARTMENT OF HOMELAND SECURITY BUREAU OF CUSTOMS AND BORDER PROTECTION

Op Order Name: FY 2009 OPSG TX HIDALGO COUNTY SHERIFF'S OFFICE
Op Order Number: DHS-09-GPD-067-1972 (SUPPLEMENTAL GRANT)
BPETS #: 09-MCAMCA-09-002 V.0
Op Dates: From: September 1ST 2009 To: September 30TH, 2010
Report Date: August 20, 2009

Executive Summary:

The FY 2009 Operation Stonegarden (OPSG) initiatives will focus on enhancing law enforcement preparedness and operational readiness along the land borders of the United States/Mexico border. The FY 2009 OPSG funds will augment Hidalgo County Sheriff's Office (HCSO) and sixteen (16) local friendly forces/law enforcement agencies participating with Operation Stonegarden 2009 in the Rio Grande Valley Sector AOR along the U.S./Mexico Border.

Hidalgo County is located in South Texas, and bordered by Cameron County on the east, Brooks County on the north, Starr County on the west, and Mexico on the south. Hidalgo County is the eighth (8th) largest county in Texas and encompasses 1,596 square miles and shares 78 miles of international border with Mexico. Its elevations range from forty to 200 feet. The center point of the county is at 26°23' north latitude and 98°10' west longitude.

If awarded, this grant will provide funding (i.e., operational overtime costs, fringe benefits, equipment, fuel and maintenance costs etc.) to designate localities to enhance cooperation and coordination between the HCSO and the sixteen (16) local friendly forces/law enforcement agencies in a joint mission to reduce border related crimes and assist in securing Hidalgo County and the United States land borders (refer to budget details narrative). Together, these friendly forces/ law enforcement agencies participating in OPSG will enforce local and state laws within each agency's jurisdiction and **will not** enforce immigration laws on behalf of Customs and Border Protection/Border Patrol.

Consequently, border security detection and surveillance capabilities will improve and result in augmenting and supporting existing law enforcement resources in order to better deter, detect, disrupt and solve border-centric crimes in AOR border Sectors and within Hidalgo County jurisdictions.

Hidalgo County Sheriff's Office and sixteen (16) local law enforcement agencies (friendly forces) will participate in this multi-agency operation, to identify, locate, apprehend, prosecute, and remove any and all individuals who pose a threat to public safety and security. Operation Stonegarden 09 will establish a tiered law enforcement effort in Hidalgo County jurisdiction and the Rio Grande Valley Sector AOR through appropriate overtime funding associated with enhanced law enforcement activities from the participating agencies.

Operation Stonegarden 2009 mission will be to gain border control, and will be achieved through improved enforcement, rapid mobility, and intelligence driven resource deployment.

I. SITUATION

A. General Situation:

Operation Stonegarden 2009 will be a multi-agency operation that will help identify, locate, apprehend, prosecute, and remove individuals who pose a threat to public safety and security. Stonegarden operational activities will emphasize those measures that increase border security in direct coordination with CBP/Border Patrol.

State and local law enforcement personnel will provide enhanced enforcement by increasing patrol presence in proximity to the border and/or routes of egress leading from the border.

State and local agencies will utilize their unique investigatory and prosecutorial areas of expertise in operations targeting criminal illegal immigrants, document fraud, and intelligence development. This operational concept does not result in a change or extension of Federal authority to state or local law enforcement agencies to enforce Federal immigration laws.

It is anticipated however, that increased enforcement activities under Operation Stonegarden 2009 will significantly impact the ability of criminal organizations to operate within Hidalgo County, and the Texas Rio Grande Valley area and reduce the threat of border incursions.

If Federal immigration violations are encountered, state and local agencies may refer those violations to the Border Patrol for appropriate action consistent with current polices and practices.

B. Terrain/Weather:

Hidalgo County, the eight largest counties in the state of Texas, consists of 1600 square miles and shares approximately 78 miles of international border with the Republic of Mexico and is separated by the Rio Grande River. The terrain consists of numerous urban areas (consisting of twenty towns/cities), heavily populated rural areas, some heavy bush land and some fields used for farming. Many roads lead to the Rio Grande River with most intersecting with FM 1016, U.S. 281 and U. S. Highway 83, the major thoroughfare running through the county. There are numerous farm roads in the county that are used for agriculture and ranching purposes. There are also numerous gas wells and fields within the county.

C. Criminal Element:

There are various narcotics, ammunition/weapons and alien smuggling groups that operate within Hidalgo County. From gathered intelligence, most criminal individuals/organizations operate under a somewhat organized structure.

Some of their smuggling routes have been identified by peace officers of the Hidalgo County Sheriff's Office, sixteen (16) local friendly forces/law enforcement agencies, agents of Immigration Customs Enforcement, Drug Enforcement Administration and Border Patrol Service.
Hidalgo County has seen an increase in criminal activity involving illegal immigrants. The residents and public officials of this county have expressed the need for increased protection along the Texas/Mexico border.
The HCSO responds daily to calls pertaining to criminal activities and conduct numerous investigations involving a criminal illegal immigrants and/or criminal organizations.

These criminal activities pose specific problems that affect the citizens of Hidalgo County. These specifics criminal individuals/organizations are responsible for a vast amount of crimes such as murders, kidnappings, extortions, sexual assaults, burglaries, robberies and auto thefts. Such criminal activities have escalated and given birth to the more violent pseudo cops home invasion within the Hidalgo County and neighboring counties.

The Gulf Cartel is a major criminal organization known to operate within the RGV Sector AOR. This organization employs sophisticated counter-intelligence networks that are embedded within the communities along both sides of the Rio Grande River. This organization, due to tremendous pressure applied by Border Patrol enforcement activities, has taken into their ranks members of the Los Zetas and La Maña street gangs.

The government of Mexico in an effort to curb the violence related to the smuggling of narcotics has deployed military troops to the RGV border area. Mexican Army enforcement actions on Gulf Cartel drug stash houses could lead to instability in the Reynosa, Matamoros area. The encounter of known or suspected Gulf Cartel members within the RGV AOR is a possibility and an officer safety concern.

D. Friendly Forces:

RGV Sector Border Patrol Stations
RGV Sector Office of Intelligence
CBP Air & Marine
Texas Department of Public Safety
Immigration and Customs Enf. (ICE)
Hidalgo County Sheriff's Office
Elsa Police Department
Mercedes Police Department
Weslaco Police Department
Progreso Police Department
Donna Police Department
Alamo Police Department
San Juan Police Department
Pharr Police Department
Alton Police Department
Hidalgo Police Department
La Joya Police Department
Mission Police Department
Palmview Police Department
Penitas Police Department
Sullivan City Police Department
Weslaco Police Department

II. MISSION

Department of Homeland Security, CBP/Border Patrol and state, local enforcement agencies operating in the Texas, Rio Grande Valley will collaborate to raise border security by increasing law enforcement presence along the border, intelligence/information sharing, and communication.

Grant funding via Operation Stonegarden 2009 will be administered by Hidalgo County local government in support of joint operational plans that utilize the HCSO and the fifteen participating friendly forces/law enforcement agency's unique jurisdictional capabilities in conjunction with CBP/Border Patrol.

III. EXECUTION

A. Management/Supervisor Intent:

State and Local law enforcement agencies participating in FY 2009 OPSG will enforce local/state laws within their jurisdiction and will not enforce immigration laws on behalf of CBP/Border Patrol. Each participating agency will conduct enforcement activities that have a nexus and contribute to border security as described in the "Specific Responsibilities" section of the FY 2008 Stonegarden Operational Plan.

Furthermore, Operation Stonegarden will utilize a Central Unified Command structure at the Border Intelligence Center (BIC) based at the Rio Grande Valley Sector Office of Intelligence to ensure operational cohesiveness of all agencies involved. The BIC will help optimize enforcement capacities and capabilities by integrating management and technology systems through a one-stop-shop approach. Furthermore, BIC will implement a performance measurement system to establish standards, gather and analyze data, report results, and submit weekly reports in order to develop the Common Operating Picture (COP) for all agencies. BIC will record-running totals, and will ultimately submit an after-action report.

B. General Concept:

The Department of Homeland Security is funding the operational cost of Operation Stonegarden through the State of Texas Governor's Division of Emergency Management.

Participating law enforcement agencies will conduct operations in RGV Sector border zones along the international border with Mexico and in depth to identify criminal organizations, avenues of approach, routes of egress, and methods of transportation into the interior of the United States.

Operation Stonegarden does not authorize extension of Federal authority to state or local law enforcement agencies to enforce Federal immigration laws. However, when Federal immigration violations are encountered, state and local agencies may refer those violations to the Border Patrol for appropriate action.

C. Specific Responsibilities:

All FY 2009 OPSG operational activities will be coordinated between HCSO and participating Friendly Forces (law enforcement agencies) involved in the Hidalgo County strategy. The project objectives and tasks will address the critical need to achieve a safe and secure border along the RGV Sector and throughout Hidalgo County jurisdiction, by having daily coordination, collaboration and communications with the CBP/Border Patrol (BP) Sector during the thirty six months of operation.

Objective:	**Reduce threat of border incursion and exercise risk management in relation to anti-smuggling efforts by increasing law enforcement presence and special operations on routes of border egress in the McAllen Station AOR.**
Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**
Hidalgo County Sheriff Office Currently participating in **OPSG08** the HCSO deploys daily, five deputies and one supervisor. These HCSO personnel operate every day of the year, utilizing ten hours work shifts per day. Continuing to support the border security initiatives HCSO will focus on enhancing law enforcement preparedness and operational readiness along the land borders of the United States/Mexico border by participating in **OPSG09. HCSO** will augment current personnel deploying two additional deputies, on four days of the week, also operating in ten hours shifts. (49 working weeks = 196 days)	HCSO deputies will not enforce Title 8 (US Immigration law). HCSO deputies will enforce state law and local ordinances against violators in the target areas to help reduce criminal activity associated with narcotics, weapons, US currency, human smuggling. To increase law enforcement presence/patrol activity in the area surrounding Weslaco and McAllen Border Patrol Stations' Critical Transit Nodes (Expressway 83, Highway 281, and Military Highway 281). During **OPSG09** HCSO will provide two (2) additional uniformed deputies in marked vehicles to actively patrol US Expressway 83, Highway 281, Military Highway 1016, FM 492, Loop 374, FM 886, FM 2221, FM 107, FM 1925 and corridors between the Border Patrol checkpoints and border egress routes including, FM 907, FM 2812, FM 681, FM, 1015, FM 491, FM 88, FM 493 FM 186, FM 1017 and FM 490.
Mercedes Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Border Patrol Stations' Critical Transit Nodes (Expressway 83, and Military Highway 281). MPD will not enforce Title 8 (US Immigration law). MPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. MPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, Military Highway 281 and border egress routes including FM 491.

Friendly Forces/Partnerships	Specific Tasks/Responsibilities
Weslaco Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). WPD will not enforce Title 8 (US Immigration law). WPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. WPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, and border egress routes including FM 88, FM 1015.
Mission Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Border Patrol Stations' Critical Transit Nodes (Expressway 83, and Military Highway 281). MPD will not enforce Title 8 (US Immigration law). MPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling by providing uniformed officers in marked vehicles to actively patrol the Expressway 83, Military Highway 281, FM 1016, FM494, TX HWY 107 and roads leading from the Rio Grande River. MPD will also monitor the banks of the Rio Grande River along the Anzaldua's Dam, Chimminey Park Boat Ramp, National Butterfly Park and Bentsen State Park.
Donna Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 493). DPD will not enforce Title 8 (US Immigration law). DPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. DPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, and FM 493.
Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**
San Juan Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). SJPD will not enforce Title 8 (US Immigration law). SJPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien

	and drug smuggling. SJPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, and border egress routes including FM 88, FM 1015.
Pharr Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (US Expressway 83, US Expressway 281, Military Highway, I Rd. and Jackson Rd.). Pharr PD will not enforce Title 8 (US Immigration law). Pharr PD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. Pharr PD will provide uniformed officers in marked vehicles to actively patrol the US Expressway 83, US Expressway 281, and border egress routes including Military Highway, Jackson Rd. and I Rd.
Hidalgo Police Department	To increase law enforcement presence/patrol activity in the area surrounding the Hidalgo POE and border egress routes within the city. We will not enforce Title 8 (US Immigration law). HPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. HPD will provide uniformed officers in marked vehicles (i.e. patrol units, all-terrain vehicles, bicycles, etc.) to actively patrol border egress routes in Spur 115, SH336, US Military 281, McColl Road, Jackson Road.

Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**
Elsa Police Department	Reduce threat of border incursions and exercise risk management in relation to anti-smuggling efforts by increasing law enforcement presence and special operations on routes of border egress in the Weslaco Station of AOR. Utilize Stonegarden funding for overtime, fuel, and mileage in order to increase law enforcement presence/patrol activity in the area surrounding Weslaco BP station critical transit nodes, FM 88 and Hiway 107. Elsa PD will note enforce Title 8 (US Immigration Law). EPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. EPD will provide uniformed officers in marked vehicles to actively patrol Hiway 107,

	FM 1925 and border egress route FM.
Alamo Police Department	Utilize Stone Garden funding for overtime, fuel, and mileage in order to increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 907). APD will not enforce Title 8 (US Immigration law). APD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. APD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, North and South Fm 907, Tower Rd., and Cesar Chavez Rd. Officers and police vehicles assigned to this operation will concentrate in the above mentioned target areas with the goal of enforcing state laws such as, but not limited to, intercepting illegal drugs and other anti-smuggling efforts. Scheduling of shifts will fluctuate, but will consist of officers working target areas for sixteen hours a day, 5 days a week.
Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**

Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**
Alton Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (FM 1015, FM 676, FM 107, and FM 494). APD will not enforce Title 8 (US Immigration law). APD will enforce state law and local ordinances against violators in the target areas to help reduce criminal activity associated with alien and drug smuggling. APD will provide uniformed officers in marked vehicles to actively patrol FM 1015, and border egress routes including FM 676, FM 107 and FM 494. Officers and police vehicles assigned to this operation will concentrate in the above mentioned target areas with the goal of enforcing state laws such as, but not limited to, intercepting illegal drugs and other anti-

	smuggling efforts. Officers will also be able to relay vital information quickly and accurately to McAllen Station AOR and other law enforcement agencies through the use of laptops installed in police vehicles.
La Joya Police Department	To increase law enforcement presence/patrol activity in the La Joya area (Expressway 83, FM 2221, FM 2521, Santos Ramirez Ave., El Charco Ranch Area, Tierra Blanca Subdivision, Garza Ave., and Military Rd). LJPD will not enforce Title 8 (US Immigration law). LJPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. LJPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, FM 2221, FM 2521, Santos Ramirez Ave., El Charco Ranch Area, Tierra Blanca Subdivision, Garza Ave., and Military Rd., all known to be high, drug and human trafficking areas.

Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**
Penitas Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). PNPD will not enforce Title 8 (US Immigration law). PNPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. PNPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, and border egress routes including FM 88, FM 1015.
Palmview Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). PPD will not enforce Title 8 (US Immigration law). PPD will

	enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. (Rio Grande River) to major highway transportation corridors (83 Hwy) leading from East on Showers Road to Inspiration Road. Also, Weslaco Stations Critical Transit Nodes (Expressway 83, South Military Road, FM1015, and FM 88).
Palmhurst Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). Palmhurst PD will not enforce Title 8 (US Immigration Law). Palmhurst PD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. Palmhurst PD will provide uniformed officers in marked vehicles to actively patrol the border egress routes covering the West to East on Expressway 83. The Stonegarden Operations will continue on South Military Road to the banks of the Rio Grande River at Los Ebanos Road and other assigned routes such as FM 88, FM 1015.

Friendly Forces/Partnerships	**Specific Tasks/Responsibilities**
Progreso Police Department	To increase law enforcement presence/patrol activity in the area surrounding Progreso/Nuevo Progreso International Bridge and Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). PPD will not enforce Title 8 (US Immigration law). WPD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. PPD will provide uniformed officers in marked vehicles to actively patrol the Expressway 83, and border egress routes including FM 88, FM 1015 North and

	South bound.
Sullivan City Police Department	To increase law enforcement presence/patrol activity in the area surrounding Weslaco Stations' Critical Transit Nodes (Expressway 83, FM 1015, and FM 88). Sullivan PD will not enforce Title 8 (US Immigration Law). Sullivan PD will enforce state law and local ordinances against violators in the target area to help reduce criminal activity associated with alien and drug smuggling. Sullivan PD will provide uniformed officers in marked vehicles to actively patrol the border egress routes covering the West to East on Expressway 83. We will continue on South Military Road to the banks of the Rio Grande River at Los Ebanos Road and other assigned routes such as FM 88, FM 1015.

D. Coordinating Instructions:

The Hidalgo County Sheriff's Office and sixteen local Friendly Forces/Law Enforcement Agencies and the CBP Rio Grande Valley Sector Stations will coordinate Stonegarden-related enforcement activities within their respective AORs. The RGV Sector Office of Intelligence will coordinate the establishment of performance measures and the collection, analysis and dissemination of intelligence with state and local counterparts. An operational plan for each agency/operation described in Part C. above will be generated and approved by the Chief Patrol Agent, Rio Grande Valley Sector and OBP prior to implementation.

Each respective law enforcement agency will perform the same duties as normally accomplished by their respective agencies. Agencies will, however, be required to work all federally funded overtime in geographical locations at, near or adjacent to the international border in direct coordination with Customs and Border Protection personnel from the respective Border Patrol Station.

Intelligence entities of the United States Border Patrol will coordinate intelligence analysis with the appropriate law enforcement agencies via the Border Intelligence Center (BIC).

IV. BUDGET

Within the Operations Order, included are budgets and operative spending plans in one year. The HCSO and 16 local Friendly Forces/Law Enforcement agencies budgets have been consolidated as instructed by F.E.M.A. operation plan guidelines.

These annual operations are practical and able to be completed within the 36 month period of performance, beginning no sooner than the official approval date of the final Operations Order and embedded budget.

A.1 Cost Estimates/Funding Requests OPSG 09 (Year 1): FY 2009/10

Administration/Logistics/Budget Request		Narrative Justification (Computation of Items)	Federal Request
Operational Overtime Hidalgo County Sheriff's Office & 16 Local Law Enforcement Agencies (Friendly Forces)		Combine estimated projection of all 17 participating L.E.A., average hourly rate $25.80 x working 13,628.21 man hours per year	*$351,562.13*
Fringe Benefits for Peace Officers Hidalgo County Sheriff's Office & 16 Local Friendly Forces (L.E.A.)		Combine estimated projection of all 17 L.E.A., working a combined 13,628.21 hours yearly @ an average hourly rate of 25.80 x average 14.21 % fringe benefits depending on agency's rate	*$49,433.77*
Travel		N/A	
Lodging		N/A	
Reception of Detailed Personnel		N/A	
Equipment Maintenance		Flashlights lighting replacement accessories, specialized batteries,	$592.63
Special Equipment: HCSO and 16 Friendly Forces (LEA)		12 fully equipped law enforcement vehicles, 2 ATVs, tactical body armor. tech equip, computers, Comm. System, thermal imaging system, P25 comm. System, LP readers, portable radios	$470,422.80
Alien Processing			-
Medical			-
Detention/Transportation			-
Vehicles: Combined mileage and fuel averaged by HCSO and 16 Friendly Forces (LEA)	Vehicle Maintenance	Oils & Lubes, brakes, minor vehicles repairs, tires, etc., & minor accessories	$4,550.94
	Fuel/Mileage Cost	Combine estimated mileage of all 17 L.E.A., 960,977 combined mileage @ .55 and/or .58 per mile, and fuel cost accumlated by smaller participating local Friendly Forces, with lesser jurisdiction.	$10,997.78
Total			**$887,560.00**

A.1 Cost Estimates/Funding Requests OPSG 09 Supplement (Year 1): FY 2009/10

Administration/Logistics/Budget Request		Narrative Justification (Computation of Items)	Federal Request
Operational Overtime Hidalgo County Sheriff's Office & 16 Local Law Enforcement Agencies (Friendly Forces)		Combine estimated projection of all 17 participating L.E.A., average hourly rate $25.70 x working 8585 man hours per year	*$169,804.04*
Fringe Benefits for Peace Officers Hidalgo County Sheriff's Office & 16 Local Friendly Forces (L.E.A.)		Combine estimated projection of all 17 L.E.A., working a combined 8585 hours yearly @ an average hourly rate of 25.80 x average 14 % fringe benefits depending on agency's rate	*$20,903.13*
Travel		N/A	
Lodging		N/A	
Reception of Detailed Personnel		N/A	
Vehicle Maintenance		Flashlights lighting replacement accessories, specialized batteries,	$1550
Special Equipment: HCSO and 16 Friendly Forces (LEA)		12 fully equipped law enforcement vehicles, 2 ATVs, tactical body armor, tech equip, computers, Comm. System, thermal imaging system, P25 comm. System, LP readers, portable radios	$305,177.50
Alien Processing			-
Medical			-
Detention/Transportation			-
Vehicles: Combined mileage and fuel averaged by HCSO and 16 Friendly Forces (LEA)	Fuel Cost	250 gallons @$3.00 per gal.	$750
	Mileage Cost	Combine estimated mileage L.E.A., 4686 mileage @ .55 per mile, and fuel cost accumlated by smaller participating local Friendly Forces, with lesser jurisdiction.	$2577.32
Total			**$500,762.00**

FY 09 OPSG 09/09 SUPPLEMENTAL COMBINED BUDGETS

Budget Narrative Worksheet Category	Amount
A. Operational Overtime	$521366.53
B. Fringe Benefits	$70336.90
Equipment, Maintenance, and Fuel	
C. Vehicle Maintenance	$6100.94
D. Equipment Maintenance	$592.63
E. New/Replacement Equipment	$ 775600.30
F. Fuel Cost	$2800.00
G. Reimbursement for Mileage	$ 12525.00
H. Other	
I. Travel	
* TOTAL ESTIMATED COSTS	$1,388,322.00

V. COMMAND/CONTROL/COMMUNICATION

A. Chain of Command: Participating agencies will maintain their individual chains of command as dictated by internal policies and guidelines. Operations Orders for specific Stonegarden enforcement efforts will be approved by the Chief Patrol Agent, Rio Grande Valley Sector, followed by Office of Border Patrol and FEMA prior to funding.

Border Patrol-Rio Grande Valley Sector:

CPA Ronald D. Vitiello(956) 289-4800

(956) 289-4800

Hidalgo County Sheriff Office:

Guadalupe "Lupe" Treviño, Sheriff
956-383-8114 (office)
956-457-1696 (cellular)
956-393-6179 fax)

B. Unit Command:

Border Patrol:

Fort Brown Station

(956) 547-3100

PAIC Reynaldo Guillen Jr.

APAIC Henry Leo

Brownsville

(956) 548-2533

PAIC Thomas W. Rudd

APAIC Hector Escamilla

Harlingen Station

(956) 366-3000

PAIC Roberto R. Paez

APAIC Richard Robinson

Weslaco Station

(956) 968-0602

PAIC Jose R. Villarreal

APAIC Gene Montes

McAllen Station

(956) 619-3835

PAIC Thomas Slowinski

APAIC Emilio Gonzalez

Rio Grande City Station

(956) 487-1044

PAIC Felix Cantu

APAIC Juan A. Salinas

Falfurrias Station

(361) 289-0552

PAIC Fred Cordova

APAIC Mike Van Hook

Corpus Christi Station

(361) 289-0552

PAIC David Couls

Alamo Police Department
Arturo Espinoza, Chief of Police
956-787-1454

Alton Police Department
Balde Flores, Chief of Police
956-432-0700

Donna Police Department
Ramiro De Leon, Chief of Police
956-464-4481

Elsa Police Department
Mario Cavazos, Chief of Police
956-262-4721

Hidalgo Police Department
Vernon Rosser, Chief of Police
956-843-2737

La Joya Police Department
Jose Del Angel, Chief of Police
956-585-4855

Mercedes Police Department
Olga Maldonado, Chief of Police
956-565-3102

Mission Police Department
Leo Longoria, Chief of Police
956-585-5000

Palmhurst Police Department
Michael Vela, Acting Chief of Police
956-519-3800

Palmview Police Department
Chris R. Barrera, Chief of Police
956-581-7416

Penitas Police Department
David Harris, Chief of Police
956-583-50

Pharr Police Department
Ruben Villescas, Chief of Police
956-7878546

Progresso Police Department
David Hernandez, Chief of Police
956-565-9266

San Juan Police Department
J. A. Garza, Chief of Police
956-787-9904

Sullivan City Police Department
Hernan Guerra, Chief of Police
956-485-9208

Weslaco Police Department
J.D. Martinez, Chief of Police
956-968-8591

C. Communication Details:
In accordance with existing communications policy for each agency and station's area of operations.

D. Map Coordinates:

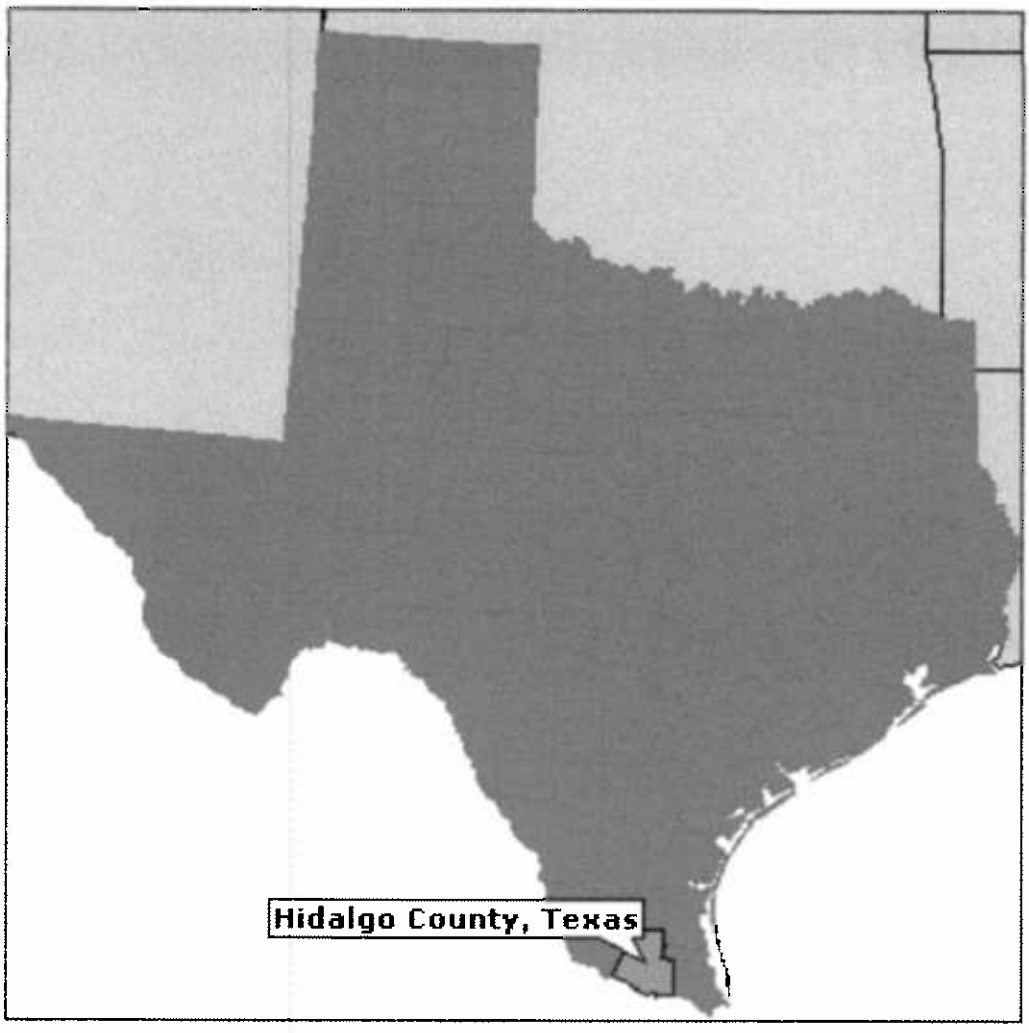
Notes: Hidalgo County, is located in the southern district of Texas and is bordered by Cameron County on the east, Brooks County on the North, Starr County on the West and Mexico to the south. Hidalgo County is the eighth (8^{th}) largest county in Texas. Hidalgo County is 1596 square miles, and shares 78 miles of international border with Mexico. Its elevation ranges from forty (40) to two hundred (200) feet. The center point of the county is as follows:

Longitude: 98°10' West **Latitude: 26°23' North**

Minutes:23 Seconds:24 **Minutes:56 Seconds:9**

Degrees: **Decimal:**

Location Zone: Central



ANNEX

A. Administration Annex:

The RGV Sector Stations will serve as the Hub for all apprehensions occurring in the Hidalgo County (Sheriff Office) and participating friendly forces/police department during Stonegarden Operations.

We will coordinate all apprehensions of illegal aliens in partnership with the Rio Grande Valley Sector AOR border initiates, the U.S. Customs and Border Protection as outlined in the National Border Patrol Strategy to achieve border security and border protection enhancement efforts along the U.S./Mexico border. Also all undocumented alien apprehensions, smuggling cases, and contraband will be transported to the appropriate RGV Station or DEA Station for processing.

***The City of Mission is requesting an amendment to their 2009 Operations Order (Frag Order) for the transfer of funds to purchase two Terex RL4000 Light Towers ($17,157.52) and a Universal Forensic Extraction Device with a Physical pro Add-On Module ($8,084.99).

The City of Mission requests to transfer the amounts listed below:

Transfer from	Transfer to	Amount
Equipment	Equipment	$17,157.52
Equipment	Equipment	$8,084.99

***The City of Weslaco is requesting an amendment to their 2009 Operations Order (Frag Order) for the transfer of funds to purchase a fully equipped 2012 Chevrolet Tahoe patrol unit.

The City of Weslaco requests to transfer the amounts listed below:

Transfer from	Transfer to	Amount
Equipment	Vehicles	$46,500.00
Equipment	Overtime	$5,165.50

***The Mercedes Police Department is requesting an amendment to the Hidalgo County Operation Stonegarden Operations Order for the transfer of funds to pay for Equipment.

The Mercedes Police Department requests to transfer the amounts listed below:

Transfer from:	Amount:
Vehicles	$2,100.00
Equipment (Radios)	$2,800.00
Equipment (Vehicles)	$298.82
TOTAL	**$5,198.82**

These amounts will be reallocated for the purchase of:

Painting of vehicles	$800.00
Stripping and Decals for vehicles	$132.00
1 License Plate Reader	$3,523.00
2 Push bars for vehicles	$743.00

***The City of San Juan's Chief of Police is requesting an amendment to Hidalgo County's 2009 Operations Order to move a remaining balance of $2,008.91 from their equipment line item (audio/ visual equipment), to increase the amount of $356.00 originally allocated for the purchase of unit mobile radios.

The City of San Juan requests to transfer the amounts listed below to cover the cost of the unit mobile radios.

Transfer from:	Transfer to:	Amount:
General Equipment	Vehicle Equipment (radios)	$2,008.91

***The City of Pharr is requesting an amendment to Hidalgo County's 2009 Operations Order for the reallocation of funds from the Overtime and Fringe Benefits line to the Equipment Line. The City of Pharr will utilize these funds to purchase cameras, license plate readers, and mobile data terminals that will be used to outfit vehicles used during Operation Stonegarden at the Pharr Port of Entry.

The City of Pharr requests to transfer the amounts listed below:

Transfer from:	Transfer to:	Amount:
Overtime and Fringe Benefits	Equipment	$7,745.13

Hidalgo County has requested a 30 day grant extension from the Texas Homeland Security State Administrative Agency to complete the expenditure of the FY 2009 OPSG grant. During this extension period, Hidalgo County will consolidate uncommitted funds from several of Hidalgo County's sub-recipients who nave not exhausted their allocation of the grant.

Hidalgo County's grant balance after the consolidation of the FY 2009 OPSG uncommitted funds will be $261,383.58.

Hidalgo County will spend the funds in the following manner:

Overtime and Fringe Benefits **$118,019.60**

- Hidalgo County will deploy a total of 8 deputies daily, working 10 hour shifts to conduct enhanced OPSG patrols.

Equipment **$140,238.33**

- 1 ICX Skytower Surveillance Platform at a cost of $71,400.00.
- 8 Portable dual band radios at a cost of $51,200.00.
- 1 Fujinon Night Vision Binocular at a cost of $16,587.00.

B. Execution Annex:

If funded the Hidalgo County Sheriff Office and participating friendly forces/police department will execute a Memorandum of Understanding to ensure and document the commitment on the part of each agency to work in partnership with the U.S. Customs and Border Protection in implementing the following three major objectives: 1) to achieve greater capability in preventing, protecting against, and responding to border security issues, 2) to increase coordination and collaboration among Federal, State, and local law enforcement agencies in the Rio Grande Valley, and 3) to continue and support the operational mandate border security and border protection enhancement efforts along the U.S./Mexico border.

C. Command Annex:

The Hidalgo County Sheriff Office and participating friendly forces/police department have built partnerships with the U.S. Immigration Customs Enforcement, Drug Enforcement Administration, F.B.I., Texas Department of Public Safety and

High Intensity Drug Trafficking Task Force. HCSO and local participating Friendly Forces/LEA., working together in a collaborative effort on preventing, controlling and reducing violent and drug-related activities in the last 30 years. More importantly, we are vigorously involved with numerous organizations for community revitalization that has made a tremendous impact in the community by leveraging and securing additional local, state, federal, private, and public funds in the past.

Media Action Plan:

USBP-RGV Sector PAO has the lead on all Public Affairs activities.
Each participating agency must coordinate all Public Affairs Activities with RGV Sector PAO in order to maintain Mission Operation Security (OPSEC).

All Border Patrol inquiries will be directed to the Rio Grande Valley Sector Public Affairs Office (956) 289-4850. State/Local agencies will manage media inquiries as indicated by their individual departmental policies.

After Operation Stonegarden / Limited response to media queries
Joint press release / press conference to be staged in Rio Grande Valley
Determine the release of Operation Stonegarden statistics

HIDALGO COUNTY SHERIFF'S OFFICE:
All media events/questions will be referred to Hidalgo County Sheriff Trevino. Information will be released to the media only when prior approval has been obtained from the Sheriff Trevino.
The action plan of the Sheriff will be followed. The Public Information Officer of the Hidalgo County Sheriff's Office is the **Sheriff.**

Legal Review:
All matters will be referred to the CBP Counsel.

HIDALGO COUNTY SHERIFF'S OFFICE;
All legal matters will be referred to the Hidalgo County District Attorney.

Risks:
No risks have been associated with this Op Order.

Photos:
No photos have been associated with this Op Order.

Texas Department of Public Safety

2009 Grant Adjustment Notice
for
Hidalgo County

This GAN changes the performance dates of the grants in Section 5.

Date of Award
May 31, 2012

1. Sub-Recipient Name and Address	2. Prepared by: Lara, Pete H.	3. SAA Award Number: 09-GA 48215-13

Judge Ramon Garcia
Hidalgo County
1615 S. Closner STE 1
Edinburg, TX 78539

4. Federal Grant Information

Federal Grant Title:	**Operation Stonegarden**
Federal Grant Award Number:	2009-SJ-T9-0011
Date Federal Grant Awarded to TxDPS:	August 1, 2009
Federal Granting Agency:	Department of Homeland Security FEMA Grant Programs Directorate

5. Award Amount and Grant Breakdowns

Total Award Amount
$1,388,322.00

Note: Additional Budget Sheets (Attachment A): ☐ **Yes** ☐ **No**

OPSG 97.067
$1,388,322.00

This award supersedes all previous awards. **Performance Period:** Aug 1, 2009 to Jul 31, 2012

6. Statutory Authority for Grant: This project is supported under Consolidated Security, Disaster Assistance and Continuing Appropriations Act. 2009 Public Law No. 110-329.

7. Method of Payment: Primary method is reimbursement. See the enclosed instructions for the process to follow in the submission of invoices.

8. Debarment/Suspension Certification: The Sub-Recipient certifies that the subgrantee and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System at http://www.epls.gov.

9. Agency Approval

Approving TxDPS Official:

Machelle Pharr, Deputy Assistant Director
State Administrative Agency
Texas Department of Public Safety

Signature of TxDPS Official:

10. Sub-Recipient Acceptance

I have read and understand the attached Terms and Conditions.

Type name and title of Authorized Sub-Recipient official:

Ramon Garcia
Hidalgo County Judge

Signature of Sub-Recipient Official:

11. Enter Employer Identification Number (EIN) / Federal Tax Identification Number:

EIN # 74-6000717

12. Date Signed :

06/05/12

13. DUE DATE: July 15, 2012

Signed award and Direct Deposit Form (if applicable) must be returned to TxDPS on or before the above due date.

2009 TERMS AND CONDITIONS
Homeland Security Grant Program (HSGP)

FY 2009 HSGP is comprised of four separate grant programs:

- State Homeland Security Program (SHSP)
- Urban Areas Security Initiative (UASI)
- Metropolitan Medical Response System (MMRS)
- Citizen Corps Program (CCP)

Parties to Sub-recipient Agreement

This Sub-recipient agreement is made and entered into by and between the Texas Division of Emergency Management/State Administrative Agency, an agency of the State of Texas, hereinafter referred to as "TDEM," and the funds recipient, hereinafter referred to as the "Sub-recipient." Furthermore, TDEM and the Sub-recipient are collectively hereinafter referred to as the "Parties." By this Sub-recipient agreement's execution, the Parties have severally and collectively agreed to be bound to the mutual obligations and to the performance and accomplishment of the tasks described in this Sub-recipient agreement. The Sub-recipient Agreement is only an offer until the Sub-recipient returns the signed copy of the 2009 Sub-recipient Agreement in accordance with the date provided in the transmittal letter and in the agreement. The Sub-recipient must also certify to the statements provided in Exhibits B and C by signing and returning a copy of these documents with the Sub-recipient Agreement.

Overview, Special Conditions and Performance Standards

A. Overview.

State Homeland Security Grant (SHSP)

The State Homeland Security Program (SHSP) is a core assistance program that provides funds to build capabilities at the State and local levels and to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report. SHSP supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs for acts of terrorism and other catastrophic events. In addition, SHSP supports the implementation of the National Preparedness Guidelines, the National Incident Management System (NIMS), and the National Response Framework (NRF).

Urban Areas Security Initiative (UASI)

Urban Areas Security Initiative (UASI) program funds address the unique planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and assist them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism.

Metropolitan Medical Response System (MMRS)

The MMRS program supports the integration of emergency management, health, and medical systems into a coordinated response to mass casualty incidents caused by any hazard. MMRS Grantees will reduce the consequences of a mass casualty incident during the initial period of a response by having augmented existing local operational response systems before the incident occurs.

Citizen Corps Program (CCP)

The Citizen Corps mission is to bring community and government leaders together to coordinate the involvement of community members and organizations in emergency preparedness, planning, mitigation, response, and recovery.

B. **Special Conditions**

SHSP

Activities implemented under SHSP must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to, and recovery from terrorism in order to be considered eligible. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness.

The recipient may only fund projects that were included in the FY 2009 State Investment Justifications which were submitted and approved by DHS/FEMA Use of SHSP funds must be consistent with and supportive of implementation of the State Homeland Security Strategy and State Preparedness Report. Linkages between specific projects undertaken with SHSP funds and strategic goals and objectives will be highlighted through regular mechanisms, including the Biannual Strategy Implementation Report (BSIR)

As defined in the FY 2009 grant guidance, the FY 2009 SHSP will focus on two objectives as the highest priorities. These two objectives are:

1. National Priority: Strengthen Information Sharing and Collaboration Capabilities – Maximizing Information Sharing via the National Network of Fusion Centers;

2. National Priority: Strengthen Medical Surge and Mass Prophylaxis – Developing and Enhancing Health and Medical Readiness and Preparedness Capabilities. These two priorities are in addition to the priorities for all programs under the Homeland Security Grant Program and, if applicable, the Law Enforcement Terrorism Prevention Activities Priorities.

A personnel cap of up to 50% of total program funds may be used for personnel and personnel-related activities as directed by the Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act (Public Law 110-412). In general, the use of Homeland Security Grant Program grant funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost.

Since a separate LETPP grant program for Law Enforcement Terrorism Prevention Activities was not created for FY 2009, the State is required to ensure that local and state sub-grantees expend at least 25 percent of their SHSP award funds towards law enforcement terrorism prevention-oriented planning, organization, training, exercise, and equipment activities.

UASI

Allocations and use of grant funding must support and be coordinated with the goals and objectives included in the State and/or Urban Area Homeland Security Strategies. The recipient may only fund projects that were included in the FY 2009 Urban Area Investment Justifications which were submitted and approved by DHS/FEMA. The recipient agrees that funds utilized to establish or enhance designated state and Urban Area fusion centers must support the development of a statewide fusion process that corresponds with the Global Justice/Homeland Security Advisory Council (HSAC) Fusion Center Guidelines and the National Strategy for Information Sharing, and achievement of a baseline level of capability as defined by Global's Baseline Capabilities for State and Major Urban Area Fusion Centers, a supplement to the Fusion Center Guidelines, located at http://www.it.ojp.gov/documents/baselinecapabilitiesa.pdf. The recipient agrees to fund any multi-state or multi-urban area investments that were included in the FY2009 Investment Justification that was submitted to GPD and received a bonus in the effectiveness analysis.

A personnel cap of up to 50% of total program funds may be used for personnel and personnel-related activities as directed by the Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act (Public Law 110-412). In general, the use of Homeland Security Grant Program grant funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost.

MMRS

MMRS is a local grant which will require each MMRS Jurisdiction establish a single Point of Contact (POC) who will serve as the responsible contact for MMRS implementation, activities, and procurement for the jurisdiction as lead and in coordination with a Jurisdictional MMRS Steering Committee. The POC and MMRS Steering Committee will integrate local emergency management, health and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework; promote regional coordination of mutual aid with neighboring localities; regularly validate the jurisdictions local emergency response capability to a mass casualty incident by means of an exercise or other validation means; collaborate with local, regional, and State health and medical partners, such as Medical Reserve Corps Units and Citizen Corps Councils, as well as leverage other

Federal programs, such as the U.S. Department of Health and Human Services Assistant Secretary for Preparedness and Response (DHHS-ASPR) Hospital Preparedness Program and Emergency Systems for Advance Registration of Volunteer Health Professionals (ESAR-VHP), Center for Disease Control and Prevention Cities Readiness Initiative and Strategic National Stockpile, to coordinate and support plans, processes and strategies related to, but limited to: Continuity of Government; Continuity of Operations; Equipment and Supplies Procurement; Fatality Management; Forward Movement of Patients; Hospital Evacuation; Interoperable Communications; Patient Tracking; Pharmaceutical and Medical Supply Management and Distribution; Public Education; Outreach and Information; Recruiting Volunteers; and Training; ensure the "MMRS Leadership" is fully represented on the Urban Area Working Group in cases where a MMRS grant is awarded and a UASI program exists; ensure all neighboring MMRS subgrantees actively and demonstratively collaborate to develop a regional plan that supports the MMRS mission in that region in cases where MMRS subgrantees are located adjacent to one another and implement an Investment Justification that clearly identifies the size of the populations included in the planning and operational areas supported by the MMRS grant. The Metropolitan Medical Response System (MMRS) provides funds to build capabilities at the State and local levels to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report. MMRS supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs for acts of terrorism and other catastrophic events. In addition, MMRS supports the implementation of the National Preparedness Guidelines, the National Incident Management System (NIMS), and the National Response Framework (NRF).

Activities implemented under MMRS must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to, and recovery from terrorism in order to be considered eligible. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness.

Use of MMRS funds must be consistent with and supportive of implementation of the State Homeland Security Strategy and State Preparedness Report. Linkages between specific projects undertaken with MMRS funds and strategic goals and objectives will be highlighted through regular mechanisms, including the Biannual Strategy Implementation Report (BSIR)

As defined in the FY 2009 grant guidance, the FY 2009 MMRS will focus on two objectives as the highest priorities. These two objectives are:

1. National Priority: Strengthen Information Sharing and Collaboration Capabilities – Maximizing Information Sharing via the National Network of Fusion Centers;

2. National Priority: Strengthen Medical Surge and Mass Prophylaxis – Developing and Enhancing Health and Medical Readiness and Preparedness Capabilities. These two priorities are in addition to the priorities for all programs under the Homeland Security Grant Program and, if applicable, the Law Enforcement Terrorism Prevention Activities Priorities.

CCP

The sub-recipient must register their Citizen Corps Council on the Citizen Corps website http://www.citizencorps.gov and manage their program and information on the site. Citizen Corps Councils must include representatives of emergency management, homeland security, law enforcement, fire service, medical services/public health or their designee, elected officials, the private sector, private non-profits, non-governmental organizations and advocacy groups for special needs populations. In addition, representatives from existing Citizen Corps programs, such as Volunteers in Police Service (VIPS), Medical Reserve Corps (MRC), Community Emergency Response Team (CERT), Neighborhood Watch, and Fire Corps should be included on the Citizen Corps Council. Where applicable, a Metropolitan Medical Response System representative should also be included on the Citizen Corps Council.

All allocations and use of funds under this grant must be in accordance with the FY 2009 HSGP Guidelines and Application Kit found at - http://www.fema.gov/government/grant/hsgp/index.shtm. All award Sub-recipients are required to have read, understood and accepted the FY 2009 HSGP Guidance and Application Kit as binding.

C. **Standard of Performance.** The Sub-recipient shall perform all activities and projects entered into the SAA web-based grants management system approved by its Council of Governments (COG) and by the State Administrative Agency (SAA). The Sub-recipient shall perform all activities in accordance with all terms, provisions and requirements set forth in this Sub-recipient agreement and the:

1. Applicable Laws and Regulations, hereinafter referred to as "Exhibit A";
2. Certifications, hereinafter referred to as "Exhibit B"; and

3. Certification Regarding Lobbying for Sub-recipient Agreements, Grants, Loans, and Cooperative Agreements, hereinafter referred to as "Exhibit C".

D. **Failure to Perform.** In the event the Sub-recipient fails to implement the project(s) entered into The SAA web-based grants management system, or comply with any of this Sub-recipient agreement's provisions, in addition to the remedies specified in this Sub-recipient agreement, the Sub-recipient is liable to TDEM for an amount not to exceed the award amount of this Sub-recipient agreement and may be barred from applying for or receiving additional DHS/FEMA grant program funds or any other federal program funds administered by TDEM until repayment to TDEM is made and any other compliance or audit finding is satisfactorily resolved.

TDEM Obligations

A. Measure of Liability. TDEM shall be liable for actual and reasonable costs incurred by the Sub-recipient during the Sub-recipient agreement period for performances rendered under this Sub-recipient agreement by the Sub-recipient, subject to the limitations set forth in this Section. TDEM shall not be liable to the Sub-recipient for any costs incurred by the Sub-recipient that are not allowable costs.

B. Sub-recipient Agreement Funds Defined and Limit of Liability. The term "Sub-recipient agreement funds" as used in this Sub-recipient agreement means funds provided by TDEM under the DHS/FEMA grant programs. The term "Sub-recipient's funds" or match funds as used in this Sub-recipient agreement means funds provided by the Sub-recipient.

Notwithstanding any other provision of this Sub-recipient agreement, the total of all payments and other obligations incurred by TDEM under this Sub-recipient agreement shall not exceed the Total Award Amount listed on the cover page of the Sub-recipient agreement.

C. Excess Payments. The Sub-recipient shall refund to TDEM any sum of Sub-recipient agreement funds that has been paid to the Sub-recipient by TDEM or that TDEM determines has resulted in overpayment to the Sub-recipient that TDEM determines has not been spent by the Sub-recipient in accordance with this Sub-recipient agreement. No refund payment(s) may be made from local, state or federal grant funds unless repayment with grant funds is specifically permitted by statute or regulation. The Sub-recipient shall make such refund to TDEM within thirty (30) days after TDEM requests such refund.

Suspension

Notwithstanding the provisions of Chapter 2251, Texas Government Code, in the event the Sub-recipient fails to comply with any of this Sub-recipient Agreement's terms, TDEM may, upon written notification to the Sub-recipient, suspend this Sub-recipient agreement in whole or in part, withhold payments to the Sub-recipient and prohibit the Sub-recipient from incurring additional obligations of Sub-recipient agreement funds.

Termination

A. TDEM's Right to Terminate. TDEM shall have the right to terminate this Sub-recipient agreement, in whole or in part, at any time before the end of the Performance Period, whenever TDEM determines that the Sub-recipient has failed to comply with any of this Sub-recipient agreement's terms. TDEM shall notify the Sub-recipient in writing prior to the thirtieth (30^{th}) day preceding the termination of such determination and include:

1. the reasons for such termination;
2. the effective date of such termination; and
3. in the case of partial termination, the portion of the Sub-recipient agreement to be terminated.

B. Parties' Right to Terminate. In addition to TDEM's right to terminate specified in Subsection A of this section, both Parties shall have the right to terminate this Sub-recipient agreement, in whole or in part, when the Parties agree that the continuation of the activities funded under this Sub-recipient agreement would not produce beneficial results commensurate with the further expenditure of Sub-recipient agreement funds. The Parties shall agree, in writing, upon the termination conditions, including the effective date of termination and in the case of partial termination, the portion of the Sub-recipient agreement to be terminated.

Conflict of Interest

The Sub-recipient shall operate in a manner to avoid any potential conflict of interest, real or apparent, and comply with the related requirements of the Uniform Grant Management Standards (UGMS).

A. Financial Interest Prohibited. A conflict of interest may arise when the employee, officer or agent; any member of his or her immediate family; his or her partner; or, any organization that employs, or is about to employ any of the above, has a financial or other interest in the firm or person selected to perform a subcontract pursuant to this Sub-recipient agreement. The Sub-recipient shall ensure that no employee, officer, or agent of the Sub-recipient shall participate in the

selection, in the award or administration of a subcontract supported by Sub-recipient agreement funds pursuant to this Sub-recipient agreement and comply with Chapter 171, Texas Local Government Code.

B. Other Prohibited Interests. In all cases not governed by Subsection A of this Section and except for eligible administrative or personnel costs, no person who is an employee, agent, consultant, officer, elected official, appointed official of the Sub-recipient or of a subcontractor of the Sub-recipient who exercises or have exercised any functions or responsibilities with respect to the activities assisted under this Sub-recipient agreement or any other DHS/FEMA Sub-recipient agreement who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, have an interest in or benefit from the activity or have any interest in any Sub-recipient agreement, subcontract or agreement with respect to the activities or the proceeds either for themselves or those with whom they have family or business ties during their tenure or for one year thereafter.

C. Inclusion in Subcontracts. The Sub-recipient shall include the substance of this Section in all subcontracts.

Monitoring

TDEM reserves the right to perform periodic office-based and/or on-site monitoring of the Sub-recipient's compliance with this Sub-recipient agreement's terms and conditions and of the adequacy and timeliness of the Sub-recipient's performance pursuant to this Sub-recipient agreement. After each monitoring visit, TDEM shall provide the Sub-recipient with a written report of the monitor's findings. If the monitoring report notes deficiencies in the Sub-recipient's performance under this Sub-recipient agreement's terms, the monitoring report shall include requirements for the timely correction of such deficiencies by the Sub-recipient. Failure by the Sub-recipient to take action specified in the monitoring report may be cause for this Sub-recipient agreement's suspension or termination pursuant to the Suspension and/or Termination Sections above.

Audit

A. Audit of Federal and State Funds. The Sub-recipient shall arrange for the performance of an annual financial and compliance audit of Sub-recipient agreement funds received and performances rendered under this Sub-recipient agreement as required by the Single Audit Act (OMB Circular A – 133; 44 C.F.R. 13.26) and as outlined in Exhibit A. The Sub-recipient will also comply, as applicable, with Texas Government Code, Chapter 783, 1 TAC 5.141.et.seq. and the Uniform Grant Management Standards (UGMS), State Uniform Administrative Requirements for Grants and Cooperative Agreements.

B. TDEM's Right to Audit. Notwithstanding Subsection A of this Section, TDEM reserves the right to conduct a financial and compliance audit of Sub-recipient agreement funds received and performances rendered under this Sub-recipient agreement. The Sub-recipient agrees to permit TDEM or its authorized representative to audit the Sub-recipient's records and to obtain any documents, materials or information necessary to facilitate such audit.

C. Sub-recipient's Liability for Disallowed Costs. The Sub-recipient understands and agrees that it shall be liable to TDEM for any costs disallowed pursuant to financial and compliance audit(s) of Sub-recipient agreement funds. The Sub-recipient further understands and agrees that reimbursement to TDEM of such disallowed costs shall be paid by the Sub-recipient from funds that were not provided or otherwise made available to the Sub-recipient pursuant to this Sub-recipient agreement or any other federal contract.

D. Sub-recipient's Facilitation of Audit. The Sub-recipient shall take such action to facilitate the performance of such audit(s) conducted pursuant to this Section as TDEM may require of the Sub-recipient. The Sub-recipient shall ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Sub-recipient and the requirement to cooperate is included in any subcontract it awards.

Reimbursement

Sub-recipient agrees to make no request for reimbursement prior to return of this agreement signed by the authorized Sub-recipient representative. Sub-recipient also agrees to make no request for reimbursement for goods or services procured by Sub-recipient prior to the performance period start date of this agreement.

A. Request for Advance or Reimbursement. The Sub-recipient shall submit to TDEM, a properly completed Local Purchase Submission Cover Sheet as often as actually needed. TDEM retains the authority to approve or deny amount requested and shall not make disbursement of any such payment until TDEM has reviewed and approved such a request. The Local Purchase Submission Cover Sheet shall be supported by documentation as required by the SAA, currently referenced on the SAA web-based grants management system, and may be revised in subsequent policy updates.

B. Request for Advance Funds and Transfer of Funds. The Sub-recipient's requests for an advance of Sub-recipient agreement funds shall be limited to the minimum amounts needed for effective operation of their project(s) under this Sub-recipient agreement and shall be timed as closely as possible to be in accord with actual cash requirements. The

Sub-recipient shall establish procedures to minimize the time elapsing between the transfer of funds from TDEM to the Sub-recipient and shall ensure that such funds are disbursed within fifteen (15) days unless extenuating circumstances can be documented.

C. Payment Contingent. Notwithstanding the provisions of Subsection A of this Section, payments under this Sub-recipient agreement are contingent upon the Sub-recipient's performance of its contractual obligations.

D. Source Documentation Requirement: Sub-recipients must provide proof of payment documentation with all reimbursement requests submitted for processing. The following is a list of acceptable proof of payment documents:

- Copy of cancelled check
- Screen print of General Ledger account showing funds have been encumbered
- Credit Card Statement showing purchase of the items
- Payroll journal for individuals showing rate of pay and hours worked
- Copy of invoice stamped "paid" with the date, vendor initials and check number for reference

National Incident Management System (NIMS) and the Incident Command System (ICS)

Sub-recipients must have adopted and be implementing the National Incident Management System (NIMS) and the Incident Command System (ICS) at the local level. NIMS compliance for 2009 must be achieved by completing required actions outlined by FEMA and TDEM.

For a more detailed description of these requirements, as well as other NIMS implementation requirements, see http://www.fema.gov/emergency/nims/CurrentYearGuidance.shtm

NIMSCAST Requirements

To be eligible to receive FY 2009 DHS funding, local primary jurisdictions and tribes must have achieved 100% compliance with the FY 2008 NIMS compliance objectives and metrics in the NIMSCAST by January 30, 2009.

All State and territory grantees were required to submit their compliance assessment via the NIMSCAST by September 30, 2008 in order to be eligible for FY 2009 preparedness programs.

Additional information on achieving NIMS compliance is available through the FEMA National Integration Center (NIC) Incident Management Systems Integration (IMSI) Division at http://www.fema.gov/emergency/nims/ .

Other Requirements

A. During the performance period of this grant, Sub-recipients must maintain an emergency management plan at the Intermediate Level of planning preparedness or higher, as prescribed by TDEM. This may be accomplished by a jurisdiction maintaining its own emergency management plan or participating in an inter-jurisdictional emergency management program that meets the required standards. If TDEM identifies deficiencies in the Sub-recipient's plan, Sub-recipient will correct deficiencies within 60 days of receiving notice of such deficiencies from TDEM.

B. Projects identified in the SAA web-based grant management system must identify and relate to the goals and objectives indicated by the applicable approved project investments for the period of performance of the grant.

C. During the performance period of this grant, Sub-recipient agrees that it will participate in a legally-adopted county and/or regional mutual aid agreement.

D. During the performance period, the Sub-recipient must register as a user of the Texas Regional Response Network (TRRN) and identify all major resources such as vehicles and trailers, equipment costing $5,000 or more and specialized teams/response units equipped and/or trained using grant funds (i.e. hazardous material, decontamination, search and rescue, etc.). This registration is to ensure jurisdictions or organizations are prepared to make grant funded resources available to other jurisdictions through mutual aid.

E. Sub-recipients must submit Fiscal Year 2009 Indirect Cost Allocation Plan signed by Cognizant Agency. Plan should be forwarded to the SAA along with the Planning and Administration Grant Budget Form.

F. Council of Governments (COG) will follow guidelines listed in the SAA FY 09 COG Statement of Work.

H. The State's 24 planning regions are voluntary associations of local governments organized pursuant to state law as regional planning commissions, councils of government, development councils, and area councils. It is recognized that

one of the major functions of state planning regions as homeland security grant Sub-recipients is to perform a wide variety of planning and some program administration for both their region and on behalf of the cities and counties within the region that may also be homeland security grant Sub-recipients.

Closing the Grant

A. The Sub-recipient must have expended all grant funds and submitted expenditure reimbursement requests and any invoices by the end of the performance period listed on the sub-recipient agreement.

B. TDEM/SAA will close a sub-award after receiving Sub-recipient's final performance report indicating that all approved work has been completed and all funds have been disbursed, completing a review to confirm the accuracy of the reported information, and reconciling actual costs to awards modifications and payments. If the close out review and reconciliation indicates that the Sub-recipient is owed additional funds, TDEM/SAA will send the final payment automatically to the Sub-recipient. If the Sub-recipient did not use all the funds received, TDEM/SAA will issue a Grant Adjustment Notice (GAN) to recover the unused funds.

C. TDEM/SAA will unilaterally close out this grant if sub-recipient does not reconcile account and sign closeout GAN by the 60th day after the sub-recipient performance period ends.

Restrictions, Disclaimers and Notices

A. Approval of this award does not indicate approval of any consultant rate in excess of $450 per day. A detailed justification must be submitted to and approved by TDEM/SAA prior to obligation or expenditure of such funds. U.S. Department of Justice Financial Guide (Part III Chapter 15) *http://www.ojp.usdoj.gov/financialguide/*

B. In cases where local funding is established by COGs, release of funds by TDEM is contingent upon regional funding allocation approval by the Sub-recipient's COG governing board.

C. Notwithstanding any other agreement provisions, the parties hereto understand and agree that TDEM's obligations under this agreement are contingent upon the receipt of adequate funds to meet TDEM's liabilities hereunder. TDEM shall not be liable to the Sub-recipient for costs under this Agreement which exceed the amount specified in the Notice of Sub-recipient Award.

D. Notice. All notices or communication required or permitted to be given by either party hereunder shall be deemed sufficiently given if mailed by registered mail or certified mail, return receipt requested, or sent by overnight courier, such as Federal Express, to the other party at its respective address set forth below or to such other address as one party shall give notice of to the other from time to time hereunder. Mailed notices shall be deemed to be received on the third business day following the date of mailing. Notices sent by overnight courier shall be deemed received the following business day.

Chief
Division of Emergency Management
State Administrative Agency
PO Box 4087
Austin, TX 78773-0220

Uniform Administrative Requirements, Cost Principals and Audit Requirements

Except as specifically modified by law or this Sub-recipient agreement's provisions, the Sub-recipient shall administer the award through compliance with all applicable Laws and Regulations. A non-exclusive list is provided below

A. Administrative Requirements

1. 44 C.F.R. Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments;
2. 2 C.F.R. Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations (OMB Circular A-110).

B. Cost Principles

1. 2C.F.R. Part 225, Cost Principles for State, Local and Tribal Governments (OMB Circular A-87)
2. 2C.F.R. Part 220, Cost Principals for Education Institutions (OMB Circular A-21)
3. 2C.F.R. Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR) Subpart 31.2, Contracts with Commercial Organizations

C. Audit Requirements – OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

Retention and Accessibility of Records

A. Retention of Records. The Sub-recipient shall maintain fiscal records and supporting documentation for all expenditures of Sub-recipient agreement funds pursuant to the applicable OMB Circular and this Sub-recipient agreement. The Sub-recipient shall retain these records and any supporting documentation for the greater of three (3) years from the completion of this project's public objective, including program requirements and financial obligations, or the period of time required by other applicable laws and regulations as described in Exhibit A.

B. Access to Records. The Sub-recipient shall give the United States Department of Homeland Security (DHS), the Comptroller General of the United States, the Texas State Auditor, TDEM, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, other papers, things or property belonging to or in use by the Sub-recipient pertaining to this Sub-recipient agreement including records concerning the past use of DHS/FEMA funds. Such rights to access shall continue as long as the records are retained by the Sub-recipient. The Sub-recipient agrees to maintain such records in an accessible location and to provide citizens reasonable access to such records consistent with the Texas Public Information Act, Chapter 552, Texas Government Code.

C. Inclusion in Subcontracts. The Sub-recipient shall include the substance of this Section in all subcontracts.

Subcontracts

A. TDEM's Approval of Subcontract and Liability. The Sub-recipient may subcontract for performances described in this Sub-recipient agreement without obtaining TDEM's prior written approval.

B. Sub-recipient Liability. In no event shall any provision of this Section be construed as relieving the Sub-recipient of the responsibility for ensuring that the performances rendered under all subcontracts comply with all of this Sub-recipient agreement's terms as if such performances rendered were rendered by the Sub-recipient. TDEM's approval under this Section does not constitute adoption, ratification or acceptance of the Sub-recipient's or a subcontractor's performance.

C. Applicable Law. The Sub-recipient shall comply with 44 C.F.R. § 13.1-13.52 and all applicable federal and state laws outlined in Exhibit A and local laws, regulations and ordinances related to making procurements under this Sub-recipient agreement.

Legal Authority

A. Signatory Authority. The Sub-recipient assures and guarantees that the Sub-recipient possesses the legal authority to enter into this Sub-recipient agreement, receive Sub-recipient agreement funds and to perform the services the Sub-recipient has obligated itself to perform pursuant to this Sub-recipient agreement.

B. Authorized Representative. The person or persons signing and executing this Sub-recipient agreement on the Sub-recipient's behalf do warrant and guarantee that he, she or they have been duly authorized by the Sub-recipient to execute this Sub-recipient agreement on the Sub-recipient's behalf and to validly and legally bind the Sub-recipient to all contractual terms, performances and provisions.

Notice of Litigation and Claims

The Sub-recipient shall give TDEM immediate notice in writing of:

1. any action, including any proceeding before an administrative agency, filed against the Sub-recipient arising out the performance of any subcontract under this Sub-recipient agreement; and
2. any claim against the Sub-recipient, the cost and expense of which the Sub-recipient may be entitled to be reimbursed by DHS/FEMA grant programs.

Except as otherwise directed by TDEM, the Sub-recipient shall furnish immediately to TDEM copies of all documentation received by the Sub-recipient with respect to such action or claim.

Indemnification

To the extent permitted by law, the Sub-recipient agrees to hold TDEM harmless and to indemnify TDEM from and against any and all claims, demands and causes of action of every kind and character that may be asserted by any party occurring or in any way incident to, arising out of or in connection with the services to be performed by the Sub-recipient pursuant to this Sub-recipient agreement.

Changes and Amendments

A. Written Amendment. Except as specifically provided otherwise in this Sub-recipient agreement, any alterations, additions or deletions to this Sub-recipient agreement's terms shall be made through Grant Adjustment Notices generated by the SAA web-based grants management system and executed by the Parties.

B. Authority to Amend. During the period of this Sub-recipient agreement's performance TDEM and/or FEMA may issue policy directives that serve to establish, interpret or clarify this Sub-recipient agreement's performance requirements. Such policy directives shall be promulgated by TDEM or FEMA in the form of Information Bulletins and shall have the effect of qualifying this Sub-recipient agreement's terms and shall be binding upon the Sub-recipient as if written in the Sub-recipient agreement.

C. Effect of Changes in Federal and State Laws. Any alterations, additions, or deletions to this Sub-recipient agreement's terms that are required by the changes in federal and state laws or regulations are automatically incorporated into this Sub-recipient agreement without written amendment to this Sub-recipient agreement and shall become effective on the date designated by such law or regulation. Federal Emergency Management Agency (FEMA) periodically publishes Information Bulletins to release, update, amend or clarify grants and programs which it administers. FEMA's National Preparedness Directorate Information Bulletins can be accessed at *http://www.ojp.usdoj.gov/odp/docs/bulletins.htm* and are incorporated by reference into this sub-grant.

Headings

Headings and captions of this Sub-recipient agreement's sections and paragraphs are only for convenience and reference. These headings and captions shall not affect or modify this Sub-recipient agreement's terms or be used to interpret or assist in the construction of this Sub-recipient agreement.

Oral and Written Agreements

A. Prior Agreements. All oral and written agreements between the Parties relating to this Sub-recipient agreement's subject matter that were made prior to Date of Execution have been reduced to writing and are contained in this Sub-recipient agreement.

B. Exhibits. The exhibits enumerated and denominated in the agreement are hereby made a part of this Sub-recipient agreement and constitute promised performances by the Sub-recipient in accordance with the Sub-recipient agreement and the Exhibits.

C. Commissioner's Signature. This Sub-recipient agreement is not effective unless signed by the Chief of TDEM or by his authorized designee.

Waiver

Any right or remedy provided for in this Sub-recipient agreement provision shall not preclude the exercise of any other right or remedy under this Sub-recipient agreement or under any provision of law, nor shall any action taken or failure to take action in the exercise of any right or remedy be deemed a waiver of any other rights or remedies at any time.

Venue

For purposes of litigation pursuant to this Sub-recipient agreement, venue shall lie in Travis County, Texas, and be governed by Texas Statute.

EXHIBIT A

THE APPLICABLE LAWS AND REGULATIONS

The Sub-recipient shall comply with OMB Circular A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 44 C.F.R, Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Sub-recipients shall also comply with 2C.F.R. Part 215, Institutions of Higher Education, Hospitals and Other Non-Profit Organizations, 2C.F.R. Parts 225, State and Local Governments, Part 220, Educational Institutions; and Part 230, Non-Profit Organizations. Compliance with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial organizations is required. Sub-recipient shall also comply with all other federal, state, and local laws and regulations applicable to this Sub-recipient agreement's activities and performances rendered by the Sub-recipient including but not limited to the laws and the regulations promulgated hereunder and specified in State Administrative Agency Information Bulletins, Texas Uniform Grants Management Standards (UGMS) and Paragraph A through M of this Exhibit.

A. CIVIL RIGHTS - Title VI of the Civil Rights Act of 1964, as amended. (42 U.S.C. § 2000d et seq.); (44 C.F.R. 7.1)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t41t42+2957+3++%28civil%20ri
http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfr7_07.html

B. HANDICAP AND ARCHITECTURAL BARRIERS - Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); (44 C.F.R. 16.101)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t29t32+363+0++%28Handicap%29 ;
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=16&SECTION=101&TYPE=TEXT ;
The Sub-recipient shall ensure that the plans and specifications for construction of, improvements to, or the renovation of buildings, related to this project have been received by the Texas Department of Licensing and Regulation (TDLR) concerning the elimination of architectural barriers encountered by persons with disabilities as specified in Chapter 469, Texas Government Code. *http://www.statutes.legis.state.tx.us/?link=GV*

C. ENVIRONMENTAL LAW AND AUTHORITIES - In accordance with the provisions of law cited in 44 C.F.R. § 10.8, the responsible entity shall assume the environmental responsibilities for projects under programs cited in §10.1, and in doing so shall comply with the provisions of the National Environmental Policy Act of 1969, as amended and the Council on Environmental Quality regulations contained in 40 C.F.R. parts 1500 through 1508.
http://www.access.gpo.gov/nara/cfr/waisidx_07/40cfr1501_07.html ; (44 C.F.R. 10.1)
http://edocket.access.gpo.gov/cfr_2007/octqtr/44cfr10.1.htm

D. LABOR STANDARDS - The Davis-Bacon Act, as amended (40 U.S.C. § 3142)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t37t40+1723+1++%28%29%20%20A ;
The Contract Work Hours & Safety Standards Act (40 U.S.C.§ 3702)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t37t40+1765+1++%28%29%20%20A;
The Copeland "Anti-Kickback" Act (18 U.S.C. § 874)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t17t20+511+0++%28%29%20%20AN

E. FREEDOM OF INFORMATION ACT – (5 U.S.C. 552); (44 C.F.R. 5.1)
http://edocket.access.gpo.gov/cfr_2007/octqtr/44cfr5.1.htm ;
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t05t08+26+0++%28information%

F. UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 – If the Sub-recipient is a governmental entity, it must comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and (Federal Assurance) - (42 U.S.C. 4601); (44 C.F.R. 25.1)
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=25&SECTION=1&TYPE=TEXT
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t41t42+4568+1++%28%29%20%20A

G. FAITH-BASED ACTIVITIES - Executive Order 13279 of December 12, 2002 - Equal Protection of the Laws for Faith-Based and Community Organizations, (67 Fed. Reg. 77141) *http://edocket.access.gpo.gov/2002/pdf/02-31831.pdf*

H. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AND THE INCIDENT COMMAND SYSTEM (ICS) – Sub-Recipients must have adopted and be implementing the National Incident Management System (NIMS) and the Incident Command System (ICS) at the local level. *http://www.fema.gov/emergency/nims*

I. PROGRAM INCOME - If a Sub-recipient is approved for an advance, the funds must be deposited in a separate interest bearing account and are subject to the rules outlined in the Uniform Rule 28C.F.R. Part 66, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, at http://www.access.gpo.gov/nara/cfr/waisidx_03/28cfr66_03.html and the Uniform Rule 28C.F.R. Part 70, Uniform Administrative Requirements for Grants and Agreements (including sub-awards) with Institutions of Higher Education, Hospitals, and other Nonprofit Organizations, at http://www.access.gpo.gov/nara/cfr/waisidx_03/28cfr70_03.html . Sub-recipients must report any interest earned to TDEM/SAA. Any interest earned in excess of $100 must, on a quarterly basis, be remitted to:

United States Department of Health and Human Services
Division of Payment Management Services
P.O. Box 6021
Rockville, MD 20852

J. AUDITS - The Sub-recipient shall arrange for the performance of an annual financial and compliance audit of Sub-recipient agreement funds received and performances rendered under this Sub-recipient agreement under the Single Audit Act (OMB Circular A – 133; 44 C.F.R. 13.26)
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=13&SECTION=26&TYPE=TEXT ;
http://www.dhs.gov/xopnbiz/grants/gc_1162481125903.shtm

K. GRANT ADMINISTRATION - The Sub-recipient will also comply with Texas Government Code, Chapter 783, http://www.statutes.legis.state.tx.us/?link=GV ; and the Uniform Grant Management Standards (UGMS), State Uniform Administrative Requirements for Grants and Cooperative Agreements,
http://info.sos.state.tx.us/pls/pub/readtac$ext.TacPage?sl=T&app=9&p_dir=N&p_rloc=111647&p_tloc=&p_ploc=1&pg=2&p_tac=&ti=1&pt=1&ch=5&rl=141

Sub-recipients must also comply with 44, C.F.R., Part 13,
http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfr13_07.html;
with 2C.F.R. Part 215 http://www.access.gpo.gov/nara/cfr/waisidx_08/2cfrv1_08.html#215 , 2C.F.R. Part 225, Part 220 and Part 230.

L. PROPERTY ADMINISTRATION – TAC Title 1, Part 5, Chapter 116,
http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tac_view=3&ti=1&pt=5

M. PUBLICATIONS – 44 C.F.R., Section 13.34
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=13&SECTION=34&TYPE=TEXT

1. Sub-recipient acknowledges that FEMA National Preparedness Directorate reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes: (1) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a recipient or Sub-recipient purchases ownership with Federal support. The Recipient agrees to consult with NPD regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

2. The Sub-recipient agrees that all publications created with funding under this grant shall prominently contain the following statement: "This Document was prepared under a grant from the National Preparedness Directorate, United States Department of Homeland Security. Point of view or opinions expressed in the document are those of the authors and do not necessarily represent the official position or policies of U.S. Department of Homeland Security."

EXHIBIT B

CERTIFICATIONS

I, Ramon Garcia (print) as the authorized official of Hidalgo County, hereinafter referred to as the "Sub-recipient," certify the following with respect to the expenditure of Sub-recipient agreement funds.

A. The Sub-recipient shall minimize displacement of persons as a result of activities assisted with Sub-recipient agreement funds.

B. The program shall be conducted and administered in conformity with the Civil Rights Act of 1964, as amended, (42 U.S.C. § 2000a et seq.); Section 504 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. § 794); Title IX of the Education Amendments of 1972, as amended, (20 U.S.C. § 1681 et. seq.); The Age Discrimination Act of 1975, as amended, (20 U.S.C. § 6101 et. seq.).

C. As specified by TDEM and FEMA, in the event that displacement of residential dwellings shall occur in connection with a project assisted with HSGP funds, the Sub-recipient shall follow a residential anti-displacement and relocation assistance plan.

D. As required by Executive Order 12549, Debarment and Suspension, and implemented at 28C.F.R. Part 67, for prospective participants in primary covered transactions, as defined at 28C.F.R. Part 67, Section 67.510. (Federal Certification) The Sub-recipient certifies that it and its principals and vendors:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency; Sub-recipients can access debarment information by going to www.epls.gov and the State Debarred Vendor List http://www.window.state.tx.us/procurement/prog/vendor_performance/debarred/.

2. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (D)(2) of this certification; and

4. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

5. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application. (Federal Certification)

E. Sub-recipient understands and certifies that it will not use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA National Preparedness Directorate.

F. The Sub-recipient certifies federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Sub-recipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

FY 2009 HSGP

Signature

06/05/12
Date

EXHIBIT C

CERTIFICATION REGARDING LOBBYING FOR SUB-RECIPIENT AGREEMENTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned, Ramon Garcia (print), as the authorized official of Hidalgo County certifies the following to the best of his/her knowledge and belief.

A. No federal appropriated funds have been paid or shall be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress or an employee of a member of Congress in connection with the awarding of any federal Sub-recipient agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any federal Sub-recipient agreement, grant, loan or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal Sub-recipient agreement grant, loan or cooperative agreement, the undersigned shall complete and submit standard form Disclosure Form to Report Lobbying form in accordance with its instructions.

C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards including sub-contracts, sub-grants and Sub-recipient agreements under grants, loans, and cooperative agreements and that all Sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon that reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____ 06/05/12

Signature Date

DATE: **May 30, 2012**

DEPARTMENT HEAD: **Sheriff Guadalupe "Lupe" Trevino**

DEPARTMENT NAME: **Operation Stonegarden FY2009--Alamo**

ACCOUNT NUMBER: **2-1284-421-00-280-070-2-XXX**

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-070-2-131	Stonegarden Alamo-- Overtime Pay	(764.21)
2-1284-421-00-280-070-2-220	Stonegarden Alamo-- FICA	(58.48)
2-1284-421-00-280-070-2-260	Stonegarden Alamo-- Woker's Comp.	(31.38)
2-1284-421-00-280-070-2-672	Stonegarden Alamo -- Eq. & Veh. R&M Supplies	(317.05)
2-1284-421-00-280-070-2-841	Stonegarden Alamo -- Aid to Govt. Agency	(916.24)
2-1284-331-12-280-070-2-000	Stonegarden Alamo-- Revenues	(2,087.36)
2-1284-421-00-280-047-2-131	Operation Stonegarden--Overtime Pay	2,087.36
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	2,087.36

TOTAL APPROPRIATIONS **0.00**

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Alamo grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Alton

ACCOUNT NUMBER: 2-1284-421-00-280-052-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-052-2-131	Stonegarden Alton--Overtime Pay	(2,441.30)
2-1284-421-00-280-052-2-250	Stonegarden Alton-- Unemployment Comp.	(49.87)
2-1284-421-00-280-052-2-260	Stonegarden Alton-- Worker's Comp.	(35.51)
2-1284-421-00-280-052-2-613	Stonegarden Alton--Safety Supplies	(390.31)
2-1284-421-00-280-052-2-841	Stonegarden Alton-- Aid to Governmental Agency	(6,000.00)
2-1284-331-12-280-052-2-000	Stonegarden Alton--Revenues	(8,916.99)
2-1284-421-00-280-047-2-131	Operation Stonegarden-- Overtime Pay	8,916.99
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	8,916.99

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Alton grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Donna

ACCOUNT NUMBER: 2-1284-421-00-280-048-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-048-2-230	Stonegarden Donna--Retirement	(510.00)
2-1284-421-00-280-048-2-250	Stonegarden Donna-- Unemployment Comp.	(306.00)
2-1284-421-00-280-048-2-260	Stonegarden Donna-- Woker's Comp.	(292.25)
2-1284-421-00-280-048-2-611	Stonegarden Donna-- Police Supplies	(592.63)
2-1284-421-00-280-048-2-626	Stonegarden Donna -- Gasoline/Diesel	(969.75)
2-1284-421-00-280-048-2-672	Stonegarden Donna -- Eq. & Veh. R&M Supplies	(2,110.00)
2-1284-421-00-280-048-2-841	Stonegarden Donna -- Aid to Govt. Agency	(9,500.00)
2-1284-331-12-280-048-2-000	Stonegarden Donna -- Revenues	(14,280.63)
2-1284-421-00-280-047-2-131	Operation Stonegarden--Overtime Pay	14,280.63
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	14,280.63

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Donna grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Elsa

ACCOUNT NUMBER: 2-1284-421-00-280-071-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-071-2-131	Stonegarden Elsa-- Overtime Pay	(2,600.00)
2-1284-421-00-280-071-2-220	Stonegarden Elsa-- FICA	(198.90)
2-1284-421-00-280-071-2-841	Stonegarden Elsa-- Aid to Govt. Agency	(37,864.78)
2-1284-331-12-280-071-2-000	Stonegarden Elsa-- Revenues	(40,663.68)
2-1284-421-00-280-047-2-131	Operation Stonegarden--Overtime Pay	18,000.41
2-1284-421-00-280-047-2-748	Operation Stonegarden--Other equipment	22,663.27
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	40,663.68

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Elsa grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Hidalgo

ACCOUNT NUMBER: 2-1284-421-00-280-049-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-049-2-131	Stonegarden Hidalgo-- Overtime Pay	(8,125.58)
2-1284-421-00-280-049-2-220	Stonegarden Hidalgo-- FICA	(621.61)
2-1284-421-00-280-049-2-230	Stonegarden Hidalgo--Retirement	(326.42)
2-1284-421-00-280-049-2-250	Stonegarden Hidalgo-- Unemployment Comp.	(217.00)
2-1284-421-00-280-049-2-260	Stonegarden Hidalgo-- Woker's Comp.	(324.08)
2-1284-421-00-280-049-2-581	Stonegarden Hidalgo -- Travel in County	(2,155.90)
2-1284-421-00-280-049-2-613	Stonegarden Hidalgo --Safety Supplies	(99.40)
2-1284-421-00-280-049-2-672	Stonegarden Hidalgo -- Eq. & Veh. R&M Supplies	(1,600.00)
2-1284-421-00-280-049-2-841	Stonegarden Hidalgo -- Aid to Govt. Agency	(2,684.80)
2-1284-331-12-280-049-2-000	Stonegarden Hidalgo-- Revenues	(16,154.79)
2-1284-421-00-280-047-2-131	Operation Stonegarden--Overtime Pay	8,000.00
2-1284-421-00-280-047-2-748	Operation Stonegarden-- Other Equipment	8,154.79
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	16,154.79

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Hidalgo grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: **May 30, 2012**

DEPARTMENT HEAD: **Sheriff Guadalupe "Lupe" Trevino**

DEPARTMENT NAME: **Operation Stonegarden FY2009--La Joya**

ACCOUNT NUMBER: **2-1284-421-00-280-050-2-XXX**

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-050-2-131	Stonegarden La Joya-- Overtime Pay	(162.02)
2-1284-331-12-280-050-2-000	Stonegarden La Joya-- Revenues	(162.02)
2-1284-421-00-280-047-2-748	Operation Stonegarden-- Other Equipment	162.02
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	162.02

TOTAL APPROPRIATIONS **0.00**

REASON: To de-obligate remaining balance in the 2009 Operation Stonegarden City of La Joya grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: **May 30, 2012**

DEPARTMENT HEAD: **Sheriff Guadalupe "Lupe" Trevino**

DEPARTMENT NAME: **Operation Stonegarden FY2009--Mission**

ACCOUNT NUMBER: **2-1284-421-00-280-054-2-XXX**

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-054-2-841	Stonegarden Mission--Aid to Govt. Agency	(31,526.45)
2-1284-331-12-280-054-2-000	Stonegarden Mission-- Revenues	(31,526.45)
2-1284-421-00-280-047-2-748	Operation Stonegarden-- Other Equipment	30,262.45
2-1284-421-00-280-047-2-432	Operation Stonegarden-- Equip & Veh. R&M Srv.	1,264.00
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	31,526.45

TOTAL APPROPRIATIONS **0.00**

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Mission grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: **May 30, 2012**

DEPARTMENT HEAD: **Sheriff Guadalupe "Lupe" Trevino**

DEPARTMENT NAME: **Operation Stonegarden FY2009--Palmhurst**

ACCOUNT NUMBER: **2-1284-421-00-280-073-2-XXX**

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-073-2-131	Stonegarden Palmhurst-- Overtime Pay	(7,796.27)
2-1284-331-12-280-073-2-000	Stonegarden Palmhurst-- Revenues	(7,796.27)
2-1284-421-00-280-047-2-748	Operation Stonegarden-- Other Equipment	7,796.27
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	7,796.27

TOTAL APPROPRIATIONS **0.00**

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Palmhurst grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Palmview

ACCOUNT NUMBER: 2-1284-421-00-280-051-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-051-2-131	Stonegarden Palmview-- Overtime Pay	(2,093.51)
2-1284-421-00-280-051-2-664	Stonegarden Palmview--Other minor equip.	(2,499.75)
2-1284-331-12-280-051-2-000	Stonegarden Palmview-- Revenues	(4,593.26)
2-1284-421-00-280-047-2-131	Operation Stonegarden--Overtime Pay	4,593.26
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	4,593.26

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Palmview grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Progreso

ACCOUNT NUMBER: 2-1284-421-00-280-075-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-075-2-131	Stonegarden Progreso-- Overtime Pay	(43,326.80)
2-1284-331-12-280-075-2-000	Stonegarden Progreso-- Revenues	(43,326.80)
2-1284-421-00-280-047-2-131	Operation Stonegarden--Overtime Pay	43,326.80
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	43,326.80

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Progreso grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--San Juan

ACCOUNT NUMBER: 2-1284-421-00-280-076-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-076-2-131	Stonegarden San Juan-- Overtime Pay	(1,923.36)
2-1284-421-00-280-076-2-220	Stonegarden San Juan-- FICA	(147.17)
2-1284-421-00-280-076-2-230	Stonegarden San Juan--Retirement	(136.52)
2-1284-421-00-280-076-2-250	Stonegarden San Juan-- Unemployment Comp.	(88.18)
2-1284-421-00-280-076-2-260	Stonegarden San Juan-- Woker's Comp.	(286.33)
2-1284-421-00-280-076-2-432	Stonegarden San Juan -- Equip & Veh. R&M Srv.	(205.00)
2-1284-421-00-280-076-2-664	Stonegarden San Juan --Other minor equipment	(356.00)
2-1284-421-00-280-076-2-841	Stonegarden San Juan -- Aid to Govt. Agency	(6,138.70)
2-1284-331-12-280-076-2-000	Stonegarden San Juan-- Revenues	(9,281.26)
2-1284-421-00-280-047-2-748	Operation Stonegarden-- Other Equipment	9,281.26
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	9,281.26

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of San Juan grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: May 30, 2012

DEPARTMENT HEAD: Sheriff Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Operation Stonegarden FY2009--Weslaco

ACCOUNT NUMBER: 2-1284-421-00-280-078-2-XXX

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Amendments (increases) to my budget in accordance with Local Government Code, Chapter 111, Subchapter C

INCREASE OBJECT NUMBER'S)	ACCOUNT OBJECT NAME	AMOUNT
2-1284-421-00-280-078-2-131	Stonegarden Weslaco-- Overtime Pay	(6,719.03)
2-1284-421-00-280-078-2-220	Stonegarden Weslaco-- FICA	(513.98)
2-1284-421-00-280-078-2-230	Stonegarden Weslaco-- Retirement	(1,866.68)
2-1284-421-00-280-078-2-664	Stonegarden Weslaco -- Other minor equip.	(5,765.50)
2-1284-421-00-280-078-2-841	Stonegarden Weslaco -- Aid to Govt. Agency	(2,552.00)
2-1284-331-12-280-078-2-000	Stonegarden Weslaco-- Revenues	(17,417.19)
2-1284-421-00-280-047-2-220	Operation Stonegarden--FICA	4,530.09
2-1284-421-00-280-047-2-230	Operation Stonegarden--Retirement	9,943.23
2-1284-421-00-280-047-2-748	Operation Stonegarden--Other equipment	2,943.87
2-1284-331-12-280-047-2-000	Operation Stonegarden--Revenues	17,417.19

TOTAL APPROPRIATIONS 0.00

REASON: **To de-obligate remaining balance in the 2009 Operation Stonegarden City of Weslaco grant budget and transfer amounts to the 2009 Operation Stonegarden Sheriff's Office Grant.**

Grant Number: 2009-SJ-T90011

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-32619 **Sheriff's Office 8. C.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Sheriff Trevino **Submitted By:** Sylvia Rios, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

Sheriff's Office (1100)

1. Approval of the following personnel actions:

Action	Slot No.	Position Title	Budgeted Salary
Delete	0002	Chief Deputy	$85,000.00
Create	0369	Division Commander	$75,000.00

2. Approval to authorize clothing allowance in the amount of $500.00 for Division Commander position, slot no. 0369.
3. Approval of intradepartmental transfer.
4. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-421-00-280-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No Budgetary Impact.

Attachments

PAR Form

job description

Fiscal Note

Revised salary schedule

LIT

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/30/2012 04:46 PM
Sylvia Solis	Sylvia Solis	06/01/2012 09:01 AM
Auditor's Office	Arcilia Duran	06/01/2012 10:46 AM
Purchasing Department	Marty Salazar	06/01/2012 11:43 AM

Form Started By: Sylvia Rios Started On: 05/30/2012 02:52 PM

Final Approval Date: 06/01/2012

RECEIVED
MAY 30 2012
Human Resources

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDALGO COUNTY SHERIFF'S OFFICE / 280 **DATE:** 5/25/12

CURRENT POSITION TITLE: **CURRENT SLOT. #:** 0369

REQUESTED POSITION TITLE: DIVISION COMMANDER
(For new positions or reclassifications)

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☑ Other Authorize Clothing Allowance

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: $ 0.00 (Current Budgeted Salary) $ 500.00 (Proposed Budgeted Salary) $ 500.00 (Net Change)

Position to be funded from one of the following:

☑ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☑ Part Time Employee Object 114 ☐

Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐

Enter hourly rate for temp. positions

$ _____
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☑	Exempt	☑
Non-Exempt	☐	Non-Exempt	☐
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

CREATING COMMANDER POSITION. REQUESTING CLOTHING ALLOWANCE.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1. DEPARTMENT HEAD	5/30/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	☑ YES	☐ NO
2. Esther A. Cortez for Sylvia Rios HUMAN RESOURCES DIRECTOR	05.31.12 DATE	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3. DEPARTMENT OF BUDGET & MANAGEMENT	05-31-2012 DATE	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4. COMMISSIONERS COURT APPROVAL	DATE			

RECEIVED
MAY 30 2012
Human Resources

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDALGO COUNTY SHERIFF'S OFFICE / 280 **DATE:** 5/25/2012

CURRENT POSITION TITLE: CHIEF DEPUTY **CURRENT SLOT. #:** 001-002

REQUESTED POSITION TITLE: N/A
(For new positions or reclassifications)

REQUEST FOR:

☐ New Position ☐ Temporary Position ☐ Position Reclassification* ☑ Other DELETION OF POSITION

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: $ 85,000.00 (Current Budgeted Salary) $ 0.00 (Proposed Budgeted Salary) $ 85,000.00 (Net Change)

Position to be funded from one of the following:

☑ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☑ Part Time Employee Object 114 ☐

Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐

Enter hourly rate for temp. positions

$ _____

Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☑	Exempt	☑
Non-Exempt	☐	Non-Exempt	☐
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THIS IS A VACANT SLOT. OUR OFFICE WILL BE REQUESTING THE CREATION OF A COMMANDER POSITION.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	5-30-12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	☑ YES ☐ NO
2.	Esther A. Cortez by Lyfria Rios HUMAN RESOURCES DIRECTOR	05.31.12 DATE	PERSONNEL PROCEDURES COMPLETED	☑ YES ☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	05-31-2012 DATE	BUDGET PROCEDURES COMPLETED	☑ YES ☐ NO
4.	COMMISSIONERS COURT APPROVAL	DATE		

RECEIVED
MAY 30 2012
Human Resources

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDALGO COUNTY SHERIFF'S OFFICE / 280 **DATE:** 5/25/12

CURRENT POSITION TITLE: N/A **CURRENT SLOT. #:** 0369

REQUESTED POSITION TITLE: DIVISION COMMANDER
(For new positions or reclassifications)

REQUEST FOR:

☑ New Position ☐ Temporary Position ☐ Position Reclassification* ☐ Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: $ _____ (Current Budgeted Salary) $ 75,000.00 (Proposed Budgeted Salary) $ 75,000.00 (Net Change)

Position to be funded from one of the following:

☑ Current Department Budget ☐ Annual Budget Cycle ☐ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☑ Part Time Employee Object 114 ☐

Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐

Enter hourly rate for temp. positions

$ _____
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	✓	Exempt	✓
Non-Exempt	☐	Non-Exempt	☐
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE SHERIFF'S OFFICE WILL BE ELIMINATING THE CHIEF DEPUTY POSITION AND CREATING A COMMANDER POSITION. THIS COMMANDER WILL ASSUME SOME OF THE CHIEF DEPUTY RESPONSIBILITIES INCLUDING THE OVERSIGHT OF THE SHERIFF'S OFFICE BUDGET, PURCHASING, QUARTERMASTER, MOTOR POOL, CAPTAIN IMPROVEMENT PROJECTS AND ALL OTHER FINANCIAL RESPONSIBILITY RELATED TO THE OPERATION OF THIS POSITION.

NEW POSITION: Brief job description and attach a copy of the new job description.

THIS COMMANDER WILL ALSO HAVE LAW ENFORCEMENT RESPONSIBILITIES AND AUTHORITY AS A LICENSED AND COMMISSIONED PEACE OFFICER OF THE STATE OF TEXAS.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1. DEPARTMENT HEAD — DATE 5-30-12 — FUNDING AVAILABLE IN DEPT. BUDGET ☑ YES ☐ NO
2. HUMAN RESOURCES DIRECTOR — DATE 05-31-12 — PERSONNEL PROCEDURES COMPLETED ☑ YES ☐ NO
3. DEPARTMENT OF BUDGET & MANAGEMENT — DATE 05-31-2012 — BUDGET PROCEDURES COMPLETED ☑ YES ☐ NO
4. COMMISSIONERS COURT APPROVAL — DATE

HIDALGO COUNTY
SHERIFF'S OFFICE

Job Title: Chief Deputy	**FLSA Status: Exempt**
Department: 280-001	**Civil Service Status: Exempt**

SUMMARY:

Will be assigned to oversee both criminal enforcement and adult detention center. The Chief Deputy is the first executive officer to the Sheriff. The Chief Deputy is the Sheriff's designee in all matters regarding the operations, administration and fiscal matters of the Hidalgo County Sheriff's department and Adult Detention facility.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
Depending on the area of the Sheriff's Department to which assigned, will be responsible for the administration and delegation of authority to ensure the correct and efficient performance of its supervisors and subordinate personnel in carrying out the following:

Administrative Duties

- Conceive and prepare statistical information for the criminal enforcement and/or detention division and department related concerns, functions or activities;
- Make formal presentations to governmental boards as required;
- Prepare for consideration any new policy or change in current policy for the improved operation of criminal enforcement and/or detention;
- Directly oversee all aspects of finances involving the different budgets of the Sheriff.
- Ensure that all records and legal documents are properly documented, maintained and stored;
- Act on behalf of the Sheriff during his/her absence;
- Regular attendance is a must
- Ability to work well with others.

SUPERVISORY RESPONSIBILITIES

- Will supervise those commanders, captains, lieutenants, sergeants, investigators, deputy sheriffs, detention officers, communication officers, and civilian personnel.
- Will ensure that subordinate personnel in his/her charge carry out day to day duties as defined by job descriptions, level of responsibilities, department goals, and applicable federal and state laws;

- Shall report both orally and in written form, poor job performance, violations of department policy, and violations of federal and state laws involving any subordinate.

QUALIFICATONS REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Must complete and pass, oral interview by the Sheriff or his designate, background investigation and other tests announced in the application process. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

- High School diploma or GED.
- Must have a minimum of fifteen (15) years of active law enforcement related experience.

CERTIFICATES, LICENSES & REGISTRATION

- Must possess a current Advanced Peace Officer license from Texas Commission on Law Enforcement Officers Standards and Education;
- Must possess a valid Texas Motor Vehicle Operator's license;
- Must be able to be insured by the County's insurance carrier.

OTHER SKILLS AND ABILITIES

- Ability to understand and follow written and oral instructions; departmental policy, rules, regulations and laws;
- Ability to establish and maintain effective working relationships with other employees and officials, law enforcement agencies and the general public;
- Ability to analyze situations and adopt a quick, effective and reasonable course of action;
- Ability to write clear and concise reports and to maintain complete records as required;
- Ability to learn the use and care of vehicles, firearms and specialized equipment;
- Ability to communicate effectively orally and in writing;
- Good physical condition
- Ability to solve basic mathematic problems involving addition, subtraction, multiplication and division; and ability to use decimals and percentages in solving such problems.
- Ability to speak, read and write in the English language;
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals;

- Ability to write routine reports and correspondence;
- Ability to speak effectively before groups of employees or organizations;
- Ability to speak and write in Spanish preferred.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists;
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.
- Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County.

PHYSICAL DEMANDS
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use hands to finger, handle or feel objects, tools or controls and talk and hear. The employee is required to stand, walk, and reach with hands and arms. The employee is required to sit, climb or balance, run, jump, stoop, kneel, crouch or crawl. The employee may have to physically subdue and restrain uncooperative suspects, prisoners and/or inmates.

The employee must regularly lift and/or move up to ten (10) pounds, occasionally lift and/or move up to twenty-five (25) pounds, and in emergency situations, lift persons with body weight ranging from 100 to 250 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee regularly works in various types of outside weather conditions. The employee occasionally works near moving mechanical parts; in high precarious places; and with explosives; and is occasionally exposed to fumes or airborne particles; and toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually moderate to loud.

SAFETY REQUIREMENT
Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following.
- Sitting for extended periods of time
- Operating assigned equipment

Maintain mental capacity which permits:

- Making sound decisions and using good judgment
- Maintaining confidentiality
- Demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- Working closely with others
- Working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- Making observations
- Reading and writing
- Operating assigned equipment
- Communicating with others

ACCIDENT PREVENTION PROGRAM

Required to follow all departments' safety regulations.

HIDALGO COUNTY
SHERIFF'S OFFICE

Job Title: Division Commander **FLSA Status: Exempt**

Department: 280-001 **Civil Service Status: Exempt**

SUMMARY:

Will be assigned to Criminal Enforcement. Will supervise subordinate personnel who perform primarily undercover and surveillance work, patrol work, civil and criminal process serving, investigative work, records maintenance, or procurement and inventory.

ESSENTIAL DUTIES AND RESPONSIBILITIES:
Depending on the area of the Sheriff's Department to which assigned, will be responsible for the administration and delegation of authority to ensure the correct and efficient performance of its supervisors and subordinate personnel in carrying out the following:

Criminal Enforcement:

- Schedule working hours for subordinate personnel:
- Ensure that patrols of assigned areas (generally by vehicle, to prevent crimes and enforce laws and regulations) are carried out on a day to day basis;
- Ensure that response to emergency calls and routine complaints are performed and that the necessary action is taken;
- Ensure that traffic citations are issued and traffic safety is adhered to;
- Ensure that traffic accidents and crimes against persons and property are properly investigated and assist federal, state and local law enforcement officials;
- Keep records of activities and make reports concerning crimes, complaints, accidents and investigations;
- Ensure that cases with the District Attorney or U.S. Attorney are properly filed;
- Ensure that the lawful arrests for violations of laws for the State of Texas and local government ordinance and/or resolution are made when proper to do so;
- Ensure that felony, misdemeanor and mental commitment warrants and arrests are made;
- Ensure that court papers including, writs, summons, subpoenas, capias, etc., are served;
- Ensure that witnesses and suspects are questioned and proper statements or depositions are taken;
- Assist other law enforcement agencies as needed;

- Schedule the surveillance of suspects and assigned locations;
- Conduct background investigations on applicants for law enforcement and corrections positions;
- Ensure that the proper procedures are followed when gathering and labeling evidence, taking photographs and fingerprints;
- May address and work with community groups to promote good public relations and to inform citizens of police activities and crime prevention;
- May be responsible for animal control, especially relating to cattle on roadways;
- Responsible for the extradition of prisoners;
- Approve subordinate's reports and insure subordinates complete their daily assigned duties.
- Regular attendance is a must.
- Ability to work well with others.

ADMINISTRATIVE DUTIES:

- Conceive and prepare statistical information for the criminal enforcement and/or detention division and department related concerns, functions or activities;
- Make formal presentations to governmental boards as required;
- Prepare for consideration any new policy or change in current policy for the improved operation of criminal enforcement and/or detention;
- Ensure proper procedures are followed for the procurement of equipment and establishing proper inventory procedures;
- Ensure that all records and legal documents are properly documented, maintained and stored;
- Act on behalf of the Sheriff or Chief Deputy during their absence;

SUPERVISORY RESPONSIBILITES:

- Will supervise those captains, lieutenants, sergeants, investigators, deputy sheriffs, communication officers, and civilian personnel, that have been placed in his/her charge;
- Will ensure that subordinate personnel in his/her charge carry out day to day duties as defined by job descriptions, level of responsibilities, department goals, and applicable federal and state law;
- Shall report both orally and in written form, poor job performance, violations of department policy, and violations of federal and state laws involving any subordinate or officer of same or higher rank, through established chain of command.

QUALIFICATONS REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Must complete and pass, oral interview

by the Sheriff or his designate, background investigation and other tests announced in the application process. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

- High School diploma or GED.
- Ten years experience as a Peace Officer immediately preceding the date of application;
- Five (5) to eight (8) years of required experience as supervisor of peace officers;
- Two (2) years of administrative background.
- Bilingual is preferred.

CERTIFICATES, LICENSES & REGISTRATION

- Must possess a current Advanced Peace Officer license from Texas Commission on Law Enforcement Officers Standards and Education;
- Must possess a valid Texas Motor Vehicle Operator's license;
- Must be able to be insured by the County's insurance carrier.

OTHER SKILLS AND ABILITIES

- Ability to understand and follow written and oral instructions; departmental policy, rules, regulations and laws;
- Ability to establish and maintain effective working relationships with other employees and officials, law enforcement agencies and the general public;
- Ability to analyze situations and adopt a quick, effective and reasonable course of action;
- Ability to write clear and concise reports and to maintain complete records as required;
- Ability to learn the use and care of vehicles, firearms and specialized equipment;
- Ability to communicate effectively orally and in writing;
- Good physical condition
- Ability to solve basic mathematic problems involving addition, subtraction, multiplication and division;
- Ability to use decimals and percentages in solving such problems.
- Ability to speak, read and write in the English language;
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals;
- Ability to write routine reports and correspondence;
- Ability to speak effectively before groups of employees or organizations;
- Ability to speak and write in Spanish preferred.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists;

- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.
- Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to use hands to finger, handle or feel objects, tools or controls and talk and hear. The employee is required to stand, walk, reach with hands and arms. The employee is required to sit, climb or balance, run, jump, stoop, kneel, crouch or crawl. The employee may have to physically subdue and restrain uncooperative suspects, prisoners and/or inmates.

The employee must regularly lift and/or move up to ten (10) pounds, occasionally lift and/or move up to twenty-five (25) pounds, and in emergency situations, lift persons with body weight ranging from 100 to 250 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

While performing the duties of this job, the employee regularly works in various types of outside weather conditions. The employee occasionally works near moving mechanical parts; in high precarious places; and with explosives; and is occasionally exposed to fumes or airborne particles; and toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually moderate to loud.

SAFETY REQUIREMENT

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following.

- Sitting for extended periods of time
- Operating assigned equipment

Maintain mental capacity which permits:

- Making sound decisions and using good judgment
- Maintaining confidentiality
- Demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- Working closely with others
- Working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- Making observations
- Reading and writing
- Operating assigned equipment
- Communicating with others

ACCIDENT PREVENTION PROGRAM

Required to follow all departments' safety regulations.

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, June 05, 2012** **Agenda Item:** 32619

Summary of request/proposal:

SHERIFF'S OFFICE (1100):

1. Approval to delete one (1) vacant full-time Chief Deputy position, slot no. 0002, budgeted salary $85,000.00.
2. Approval to create one (1) full-time Division Commander position, slot no. 0369, budgeted salary $75,000.00.
3. Approval to authorize clothing allowance in the amount of $500.00 for Division Commander position, slot no. 0369.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	CHIEF DEPUTY	0002	113	85,000.00	0.00	(85,000.00)
1100	DIVISION COMMANDER	0369	113	0.00	75,000.00	75,000.00
			119	0.00	500.00	500.00
				85,000.00	75,500.00	(9,500.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
2-1100-421-00-280-001-0-	113	SHERIFF -	REG F/T EMPLOYEES	($5,747.13)
2-1100-421-00-280-001-0-	119	SHERIFF -	CLOTHING ALLOWANCE	$287.36
2-1100-421-00-280-001-0-	211	SHERIFF -	HEALTH INSURANCE	$0.00
2-1100-421-00-280-001-0-	212	SHERIFF -	LIFE INSURANCE	$0.00
2-1100-421-00-280-001-0-	220	SHERIFF -	FICA	($417.67)
2-1100-421-00-280-001-0-	230	SHERIFF -	RETIREMENT	($543.25)
2-1100-421-00-280-001-0-	250	SHERIFF -	UNEMPLOYMENT COMP	($27.30)
2-1100-421-00-280-001-0-	260	SHERIFF -	WORKER'S COMP	$0.00
			2012 Budgetary Impact	($6,447.99)

2013 Budgetary Impact: ($7,028.50)

Possible Funding Sources: NO BUDGETARY IMPACT
(INTRADEPT. TRANSFER TO FUND ALLOWANCE FROM AVAILABLE FUNDS UNDER REG F/T EMPLOYEES ACCT)

Comments:

Hidalgo Co. Budget Office
2/3/2005

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-421-00-280-001-0

SHERIFF

AI- 32619

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY SHERIFF				$136,500.00	$136,500.00	$0.00	$0.00	$3,600.00	$0.00	$500.00	$140,600.00
		DELETE THE FOLLOWING:											
~~0002~~	~~113~~	~~CHIEF DEPUTY~~				~~$85,000.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~
0003	113	DIVISION COMM				$75,000.00	$75,000.00	$1,320.00	$0.00	$1,800.00	$0.00	$500.00	$78,620.00
0004	113	DIVISION COMM				$75,000.00	$75,000.00	$1,260.00	$0.00	$1,800.00	$0.00	$500.00	$78,560.00
0005	113	CAPTAIN				$65,000.00	$65,000.00	$1,380.00	$0.00	$1,800.00	$0.00	$500.00	$68,680.00
0006	113	CAPTAIN				$65,000.00	$65,000.00	$1,440.00	$0.00	$1,800.00	$0.00	$500.00	$68,740.00
0007	113	CAPTAIN				$65,000.00	$65,000.00	$1,380.00	$0.00	$1,800.00	$0.00	$500.00	$68,680.00
0008	113	CAPTAIN				$65,000.00	$65,000.00	$420.00	$0.00	$1,800.00	$0.00	$500.00	$67,720.00
0009	113	CHIEF ADMINISTRATOR	18	1	$68,687.00	$68,687.00	$68,687.00	$420.00	$0.00	$0.00	$0.00	$500.00	$69,607.00
0010	113	LIEUTENANT STEP III				$54,180.00	$54,180.00	$1,800.00	$0.00	$3,300.00	$0.00	$0.00	$59,280.00
0011	113	LIEUTENANT STEP III				$54,180.00	$54,180.00	$1,560.00	$0.00	$1,800.00	$0.00	$0.00	$57,540.00
0012	113	LIEUTENANT STEP II				$52,348.00	$52,348.00	$1,020.00	$0.00	$3,000.00	$0.00	$500.00	$56,868.00
0013	113	LIEUTENANT STEP III				$54,180.00	$54,180.00	$1,320.00	$0.00	$1,800.00	$0.00	$500.00	$57,800.00
0014	113	LIEUTENANT STEP II				$52,348.00	$52,348.00	$1,020.00	$0.00	$1,200.00	$0.00	$500.00	$55,068.00
0015	113	LIEUTENANT STEP II				$52,348.00	$52,348.00	$720.00	$0.00	$3,300.00	$0.00	$0.00	$56,368.00
0016	113	INFORMATION TECHNOLOGY MANAGER	15	1	$54,526.00	$54,526.00	$54,526.00	$0.00	$0.00	$0.00	$0.00	$500.00	$55,026.00
0018	113	LIEUTENANT STEP II				$52,348.00	$52,348.00	$780.00	$0.00	$1,800.00	$0.00	$0.00	$54,928.00
0019	113	LIEUTENANT STEP III				$54,180.00	$54,180.00	$1,620.00	$0.00	$1,800.00	$0.00	$500.00	$58,100.00
0020	113	LIEUTENANT STEP III				$54,180.00	$54,180.00	$1,020.00	$0.00	$1,200.00	$0.00	$500.00	$56,900.00
0021	113	ACCOUNTANT III	12	1	$43,284.00	$43,284.00	$43,284.00	$0.00	$0.00	$0.00	$0.00	$0.00	$43,284.00
0022	113	SERGEANT STEP II				$47,589.00	$47,589.00	$960.00	$0.00	$1,800.00	$0.00	$500.00	$50,849.00
0023	113	SERGEANT STEP I				$45,980.00	$45,980.00	$1,020.00	$0.00	$1,200.00	$0.00	$0.00	$48,200.00
0024	113	SERGEANT STEP I				$45,980.00	$45,980.00	$600.00	$0.00	$600.00	$0.00	$500.00	$47,680.00
0025	113	SERGEANT STEP III				$49,255.00	$49,255.00	$1,320.00	$0.00	$1,800.00	$0.00	$0.00	$52,375.00
0026	113	SERGEANT STEP II				$47,589.00	$47,589.00	$780.00	$0.00	$1,800.00	$0.00	$500.00	$50,669.00
0027	113	SERGEANT STEP II				$47,589.00	$47,589.00	$780.00	$0.00	$1,200.00	$0.00	$0.00	$49,569.00
0028	113	SERGEANT STEP II				$47,589.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0029	113	SERGEANT STEP III				$49,255.00	$49,255.00	$1,260.00	$0.00	$1,800.00	$0.00	$500.00	$52,815.00
0030	113	SERGEANT STEP III				$49,255.00	$49,255.00	$780.00	$0.00	$1,800.00	$0.00	$0.00	$51,835.00
0031	113	SERGEANT STEP III				$49,255.00	$49,255.00	$720.00	$0.00	$1,200.00	$0.00	$500.00	$51,675.00
0032	113	SERGEANT STEP I				$45,980.00	$45,980.00	$240.00	$0.00	$1,200.00	$0.00	$0.00	$47,420.00
0033	113	SERGEANT STEP III				$49,255.00	$49,255.00	$660.00	$0.00	$600.00	$0.00	$0.00	$50,515.00

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-421-00-280-001-0

SHERIFF

AI- 32619

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0034	113	CRIME SCENE SPECIALIST SUPERVISOR	13	1	$46,747.00	$46,747.00	$46,747.00	$1,560.00	$0.00	$0.00	$0.00	$500.00	$48,807.00
0035	113	SERGEANT STEP I				$45,980.00	$45,980.00	$480.00	$0.00	$1,500.00	$0.00	$500.00	$48,460.00
0036	113	SERGEANT STEP II				$47,589.00	$47,589.00	$1,320.00	$0.00	$1,800.00	$0.00	$0.00	$50,709.00
0037	113	SERGEANT STEP I				$45,980.00	$45,980.00	$720.00	$0.00	$1,800.00	$0.00	$0.00	$48,500.00
0038	113	SERGEANT STEP III				$49,255.00	$49,255.00	$1,020.00	$0.00	$1,200.00	$0.00	$500.00	$51,975.00
0039	113	SERGEANT STEP I				$45,980.00	$45,980.00	$360.00	$0.00	$1,200.00	$0.00	$0.00	$47,540.00
0040	113	SERGEANT STEP I				$45,980.00	$45,980.00	$300.00	$0.00	$1,200.00	$0.00	$0.00	$47,480.00
0041	113	SERGEANT STEP II				$47,589.00	$47,589.00	$780.00	$0.00	$1,200.00	$0.00	$0.00	$49,569.00
0042	113	CRIME SCENE SPECIALIST	12	2	$44,799.00	$44,799.00	$44,799.00	$660.00	$0.00	$0.00	$0.00	$500.00	$45,959.00
0043	113	CRIME SCENE SPECIALIST	12	2	$44,799.00	$44,799.00	$44,799.00	$660.00	$0.00	$0.00	$0.00	$500.00	$45,959.00
0044	113	CRIME SCENE SPECIALIST	12	2	$44,799.00	$44,799.00	$44,799.00	$600.00	$0.00	$0.00	$0.00	$500.00	$45,899.00
0045	113	MECHANIC V	12	1	$43,284.00	$43,284.00	$43,284.00	$0.00	$0.00	$0.00	$0.00	$0.00	$43,284.00
0046	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,740.00	$0.00	$3,900.00	$0.00	$0.00	$50,417.00
0047	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,500.00	$0.00	$3,900.00	$0.00	$500.00	$50,677.00
0048	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,680.00	$0.00	$3,900.00	$0.00	$500.00	$50,857.00
0049	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$3,600.00	$0.00	$0.00	$47,343.00
0050	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,560.00	$0.00	$3,900.00	$0.00	$0.00	$50,237.00
0051	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,020.00	$0.00	$3,600.00	$0.00	$0.00	$49,397.00
0052	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,500.00	$0.00	$1,800.00	$0.00	$0.00	$48,077.00
0053	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,140.00	$0.00	$3,300.00	$0.00	$500.00	$49,717.00
0054	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,080.00	$0.00	$3,300.00	$0.00	$500.00	$49,657.00
0055	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,560.00	$0.00	$3,600.00	$0.00	$500.00	$50,437.00
0056	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$120.00	$0.00	$1,200.00	$0.00	$0.00	$37,800.00
0057	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$3,300.00	$0.00	$500.00	$49,357.00
0058	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$2,100.00	$0.00	$500.00	$40,840.00
0059	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$3,300.00	$0.00	$500.00	$49,357.00
0060	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$1,500.00	$0.00	$0.00	$39,680.00
0061	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$3,300.00	$0.00	$500.00	$47,603.00
0062	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$540.00	$0.00	$1,200.00	$0.00	$0.00	$39,740.00
0063	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$420.00	$0.00	$0.00	$0.00	$0.00	$38,420.00
0064	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$0.00	$0.00	$0.00	$0.00	$0.00	$36,480.00
0065	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0066	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$2,700.00	$0.00	$0.00	$48,257.00

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-421-00-280-001-0

SHERIFF

AI- 32619

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0067	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$0.00	$0.00	$0.00	$43,803.00
0068	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0069	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$60.00	$0.00	$0.00	$0.00	$0.00	$38,060.00
0070	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$420.00	$0.00	$0.00	$0.00	$0.00	$38,420.00
0071	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$660.00	$0.00	$0.00	$0.00	$0.00	$38,660.00
0072	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0073	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$3,300.00	$0.00	$500.00	$49,297.00
0074	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,260.00	$0.00	$3,600.00	$0.00	$0.00	$49,637.00
0075	113	SENIOR DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$660.00	$0.00	$1,200.00	$0.00	$0.00	$46,637.00
0076	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$2,100.00	$0.00	$0.00	$40,340.00
0077	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$660.00	$0.00	$2,700.00	$0.00	$500.00	$48,637.00
0078	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$660.00	$0.00	$3,300.00	$0.00	$500.00	$49,237.00
0079	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,140.00	$0.00	$3,300.00	$0.00	$500.00	$49,717.00
0080	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$600.00	$0.00	$0.00	$0.00	$0.00	$37,080.00
0081	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$420.00	$0.00	$0.00	$0.00	$0.00	$38,420.00
0082	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$840.00	$0.00	$2,100.00	$0.00	$500.00	$48,217.00
0083	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$3,300.00	$0.00	$500.00	$49,357.00
0084	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$960.00	$0.00	$2,100.00	$0.00	$500.00	$48,337.00
0085	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$2,100.00	$0.00	$500.00	$48,097.00
0086	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$3,300.00	$0.00	$500.00	$49,297.00
0087	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$240.00	$0.00	$2,100.00	$0.00	$500.00	$42,170.00
0088	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$660.00	$0.00	$3,300.00	$0.00	$500.00	$49,237.00
0089	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$840.00	$0.00	$3,300.00	$0.00	$0.00	$48,917.00
0090	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$600.00	$0.00	$2,100.00	$0.00	$500.00	$47,977.00
0091	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$600.00	$0.00	$2,100.00	$0.00	$500.00	$47,977.00
0092	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$420.00	$0.00	$0.00	$0.00	$0.00	$36,900.00
0093	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0094	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$3,300.00	$0.00	$0.00	$48,857.00
0095	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$2,700.00	$0.00	$500.00	$48,697.00
0096	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$2,100.00	$0.00	$0.00	$40,340.00
0097	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0098	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,320.00	$0.00	$1,200.00	$0.00	$0.00	$47,297.00
0099	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,440.00	$0.00	$1,200.00	$0.00	$0.00	$47,417.00

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SHERIFF

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Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0100	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$60.00	$0.00	$0.00	$0.00	$0.00	$36,540.00
0101	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,560.00	$0.00	$1,200.00	$0.00	$0.00	$47,537.00
0102	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$1,020.00	$0.00	$3,900.00	$0.00	$500.00	$50,197.00
0103	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0104	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$1,800.00	$0.00	$0.00	$47,297.00
0105	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$660.00	$0.00	$1,200.00	$0.00	$0.00	$46,637.00
0106	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$3,000.00	$0.00	$0.00	$48,557.00
0107	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$780.00	$0.00	$1,800.00	$0.00	$0.00	$47,357.00
0108	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$0.00	$0.00	$0.00	$38,240.00
0109	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$2,100.00	$0.00	$500.00	$40,900.00
0110	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$540.00	$0.00	$0.00	$0.00	$0.00	$37,020.00
0111	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$5,100.00	$0.00	$0.00	$48,903.00
0112	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$1,200.00	$0.00	$0.00	$39,380.00
0113	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0114	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$3,300.00	$0.00	$500.00	$49,297.00
0115	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$3,300.00	$0.00	$500.00	$47,663.00
0116	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$2,100.00	$0.00	$500.00	$40,960.00
0117	113	SR. DEPUTY SHERIFF STEP III				$44,777.00	$44,777.00	$720.00	$0.00	$1,200.00	$0.00	$0.00	$46,697.00
0118	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$3,000.00	$0.00	$0.00	$46,863.00
0119	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$1,200.00	$0.00	$0.00	$45,063.00
0120	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0121	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$360.00	$0.00	$4,200.00	$0.00	$500.00	$46,860.00
0122	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$2,700.00	$0.00	$500.00	$47,003.00
0123	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$1,560.00	$0.00	$3,900.00	$0.00	$0.00	$48,723.00
0124	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$2,100.00	$0.00	$500.00	$46,463.00
0125	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$840.00	$0.00	$600.00	$0.00	$0.00	$44,703.00
0126	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$46,343.00
0127	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$46,343.00
0128	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$60.00	$0.00	$0.00	$0.00	$0.00	$38,060.00
0129	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$0.00	$0.00	$0.00	$43,743.00
0130	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$3,300.00	$0.00	$500.00	$47,603.00
0131	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$660.00	$0.00	$3,300.00	$0.00	$500.00	$47,723.00
0132	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$1,800.00	$0.00	$500.00	$46,163.00

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								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0133	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$2,700.00	$0.00	$0.00	$46,563.00
0134	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$720.00	$0.00	$3,300.00	$0.00	$500.00	$47,783.00
0135	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0136	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$3,300.00	$0.00	$500.00	$47,663.00
0137	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$1,800.00	$0.00	$0.00	$45,663.00
0138	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$2,100.00	$0.00	$500.00	$40,960.00
0139	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$0.00	$0.00	$0.00	$43,743.00
0140	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$3,000.00	$0.00	$0.00	$46,743.00
0141	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$46,343.00
0142	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$2,100.00	$0.00	$0.00	$40,280.00
0143	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$420.00	$0.00	$2,100.00	$0.00	$500.00	$46,283.00
0144	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$420.00	$0.00	$2,100.00	$0.00	$500.00	$46,283.00
0145	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0146	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$780.00	$0.00	$3,000.00	$0.00	$500.00	$47,543.00
0147	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$2,100.00	$0.00	$0.00	$40,340.00
0148	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$41,080.00
0149	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$60.00	$0.00	$0.00	$0.00	$0.00	$36,540.00
0150	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$2,100.00	$0.00	$500.00	$40,900.00
0151	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$1,200.00	$0.00	$0.00	$44,943.00
0152	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$360.00	$0.00	$1,800.00	$0.00	$0.00	$45,423.00
0153	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$360.00	$0.00	$3,600.00	$0.00	$0.00	$47,223.00
0154	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$720.00	$0.00	$2,100.00	$0.00	$500.00	$46,583.00
0155	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$480.00	$0.00	$0.00	$0.00	$0.00	$36,960.00
0156	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$480.00	$0.00	$0.00	$0.00	$0.00	$38,480.00
0157	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$360.00	$0.00	$3,300.00	$0.00	$500.00	$47,423.00
0158	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$2,100.00	$0.00	$500.00	$46,463.00
0159	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$600.00	$0.00	$600.00	$0.00	$0.00	$44,463.00
0160	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$360.00	$0.00	$1,800.00	$0.00	$0.00	$45,423.00
0161	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$44,880.00
0162	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$2,100.00	$0.00	$0.00	$45,903.00
0163	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$0.00	$0.00	$0.00	$43,803.00
0164	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$600.00	$0.00	$0.00	$44,403.00
0165	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$2,100.00	$0.00	$0.00	$45,843.00

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								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0166	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$0.00	$0.00	$0.00	$38,240.00
0167	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$0.00	$0.00	$0.00	$43,743.00
0168	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$420.00	$0.00	$2,100.00	$0.00	$500.00	$46,283.00
0169	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$660.00	$0.00	$2,700.00	$0.00	$500.00	$47,123.00
0170	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$1,200.00	$0.00	$0.00	$44,943.00
0171	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$46,343.00
0172	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$0.00	$0.00	$0.00	$38,300.00
0173	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0174	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$0.00	$0.00	$1,500.00	$0.00	$0.00	$39,500.00
0175	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$540.00	$0.00	$0.00	$0.00	$0.00	$38,540.00
0176	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$540.00	$0.00	$1,200.00	$0.00	$0.00	$45,003.00
0177	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$360.00	$0.00	$3,300.00	$0.00	$0.00	$46,923.00
0178	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$360.00	$0.00	$2,700.00	$0.00	$500.00	$46,823.00
0179	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$1,800.00	$0.00	$500.00	$40,660.00
0180	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$3,600.00	$0.00	$500.00	$42,340.00
0181	113	ACCOUNTANT II	10	4	$41,006.00	$41,006.00	$41,006.00	$1,680.00	$0.00	$0.00	$0.00	$0.00	$42,686.00
0182	113	MECHANIC IV	10	3	$39,707.00	$39,707.00	$39,940.00	$840.00	$0.00	$0.00	$0.00	$0.00	$40,780.00
0183	113	MECHANIC IV	10	3	$39,707.00	$39,707.00	$39,940.00	$0.00	$0.00	$0.00	$0.00	$0.00	$39,940.00
0184	113	MECHANIC IV	10	3	$39,707.00	$39,707.00	$39,940.00	$480.00	$0.00	$0.00	$0.00	$0.00	$40,420.00
0185	113	MECHANIC IV	10	3	$39,707.00	$39,707.00	$39,940.00	$600.00	$0.00	$0.00	$0.00	$0.00	$40,540.00
0186	113	MECHANIC IV	10	1	$37,109.00	$37,109.00	$37,109.00	$0.00	$0.00	$0.00	$0.00	$0.00	$37,109.00
0187	113	MECHANIC IV	10	3	$39,707.00	$39,707.00	$39,940.00	$360.00	$0.00	$0.00	$0.00	$0.00	$40,300.00
0188	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0189	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$120.00	$0.00	$0.00	$0.00	$0.00	$38,120.00
0190	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$360.00	$0.00	$3,300.00	$0.00	$500.00	$45,960.00
0191	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$360.00	$0.00	$3,600.00	$0.00	$500.00	$46,260.00
0192	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0193	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0194	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$2,100.00	$0.00	$500.00	$40,780.00
0195	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$240.00	$0.00	$3,300.00	$0.00	$500.00	$43,370.00
0196	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0197	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$3,600.00	$0.00	$500.00	$43,730.00
0198	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$360.00	$0.00	$3,300.00	$0.00	$500.00	$45,960.00

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Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0199	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$600.00	$0.00	$3,300.00	$0.00	$500.00	$42,400.00
0200	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$1,200.00	$0.00	$0.00	$40,830.00
0201	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0202	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$1,800.00	$0.00	$0.00	$41,430.00
0203	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$180.00	$0.00	$0.00	$0.00	$0.00	$36,660.00
0204	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$780.00	$0.00	$3,300.00	$0.00	$500.00	$43,910.00
0205	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$480.00	$0.00	$600.00	$0.00	$0.00	$39,080.00
0206	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$0.00	$0.00	$0.00	$38,240.00
0207	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$0.00	$0.00	$0.00	$39,630.00
0208	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$360.00	$0.00	$1,800.00	$0.00	$0.00	$43,960.00
0209	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$540.00	$0.00	$2,100.00	$0.00	$500.00	$44,940.00
0210	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$300.00	$0.00	$2,100.00	$0.00	$500.00	$44,700.00
0211	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$420.00	$0.00	$0.00	$0.00	$0.00	$38,420.00
0212	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$540.00	$0.00	$0.00	$0.00	$0.00	$42,340.00
0213	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$420.00	$0.00	$2,100.00	$0.00	$500.00	$44,820.00
0214	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$420.00	$0.00	$1,800.00	$0.00	$0.00	$44,020.00
0215	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0216	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$44,880.00
0217	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0218	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$480.00	$0.00	$0.00	$0.00	$0.00	$38,480.00
0219	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$540.00	$0.00	$1,800.00	$0.00	$0.00	$44,140.00
0220	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$1,800.00	$0.00	$0.00	$41,430.00
0221	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$540.00	$0.00	$2,100.00	$0.00	$500.00	$41,140.00
0222	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$300.00	$0.00	$0.00	$0.00	$0.00	$42,100.00
0223	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$180.00	$0.00	$0.00	$0.00	$0.00	$38,180.00
0224	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$420.00	$0.00	$0.00	$0.00	$0.00	$36,900.00
0225	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$3,300.00	$0.00	$500.00	$43,430.00
0226	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0227	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$240.00	$0.00	$0.00	$0.00	$0.00	$39,570.00
0228	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$41,080.00
0229	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$660.00	$0.00	$0.00	$0.00	$0.00	$38,660.00
0230	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$0.00	$0.00	$0.00	$39,630.00
0231	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$120.00	$0.00	$0.00	$0.00	$0.00	$36,600.00

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								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0232	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$3,000.00	$0.00	$500.00	$43,130.00
0233	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$300.00	$0.00	$1,800.00	$0.00	$0.00	$41,430.00
0234	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$540.00	$0.00	$1,200.00	$0.00	$0.00	$39,740.00
0235	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$0.00	$0.00	$0.00	$38,240.00
0236	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$420.00	$0.00	$0.00	$0.00	$0.00	$38,420.00
0237	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0238	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$2,100.00	$0.00	$500.00	$40,900.00
0239	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$540.00	$0.00	$0.00	$0.00	$0.00	$38,540.00
0240	113	CRIMINAL INTELLIGENCE RESEARCH ANALY	9	2	$35,563.00	$35,563.00	$35,563.00	$480.00	$0.00	$0.00	$0.00	$500.00	$36,543.00
0241	113	EVIDENCE TECHNICIAN	9	1	$34,360.00	$34,360.00	$34,834.00	$720.00	$0.00	$0.00	$0.00	$500.00	$36,054.00
0242	113	EVIDENCE TECHNICIAN	9	1	$34,360.00	$34,360.00	$34,834.00	$480.00	$0.00	$0.00	$0.00	$500.00	$35,814.00
0243	113	HUMAN RESOURCES SPECIALIST II	8	2	$32,929.00	$32,929.00	$33,141.00	$480.00	$0.00	$0.00	$0.00	$0.00	$33,621.00
0244	113	COMMUNICATIONS SUPERVISOR	9	1	$34,360.00	$34,360.00	$34,360.00	$660.00	$0.00	$0.00	$0.00	$0.00	$35,020.00
0246	113	COMMUNICATIONS SUPERVISOR	9	1	$34,360.00	$34,360.00	$34,360.00	$0.00	$0.00	$0.00	$0.00	$0.00	$34,360.00
0247	113	QUARTER MASTER	8	1	$31,815.00	$31,815.00	$31,815.00	$660.00	$0.00	$0.00	$0.00	$0.00	$32,475.00
0248	113	ADMINISTRATIVE ASSISTANT III	8	2	$32,929.00	$32,929.00	$33,075.00	$1,260.00	$0.00	$0.00	$0.00	$0.00	$34,335.00
0249	113	ACCOUNTANT I	8	1	$31,815.00	$31,815.00	$31,815.00	$0.00	$0.00	$0.00	$0.00	$0.00	$31,815.00
0250	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00
0251	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0252	113	COMMUNICATIONS OFFICER	7	0	$27,985.00	$27,985.00	$27,985.00	$0.00	$0.00	$0.00	$0.00	$0.00	$27,985.00
0253	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00
0254	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0255	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0256	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0257	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00
0258	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00
0259	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0260	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00
0261	113	COMMUNICATIONS OFFICER	7	0	$27,985.00	$27,985.00	$27,985.00	$0.00	$0.00	$0.00	$0.00	$0.00	$27,985.00
0262	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0263	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$540.00	$0.00	$0.00	$0.00	$0.00	$31,029.00
0264	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$30,489.00
0265	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00

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								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0266	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0267	113	COMMUNICATIONS OFFICER	7	1	$29,458.00	$29,458.00	$29,458.00	$0.00	$0.00	$0.00	$0.00	$0.00	$29,458.00
0268	113	COMMUNICATIONS OFFICER	7	0	$27,985.00	$27,985.00	$27,985.00	$0.00	$0.00	$0.00	$0.00	$0.00	$27,985.00
0269	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
0270	113	COMMUNICATIONS OFFICER	7	2	$30,489.00	$30,489.00	$30,489.00	$480.00	$0.00	$0.00	$0.00	$0.00	$30,969.00
0272	113	ADMINISTRATIVE ASSISTANT II	6	5	$31,096.00	$31,096.00	$31,096.00	$660.00	$0.00	$0.00	$0.00	$500.00	$32,256.00
0273	113	ASSISTANT QUARTER MASTER	7	1	$29,458.00	$29,458.00	$29,458.00	$660.00	$0.00	$0.00	$0.00	$0.00	$30,118.00
0274	113	ADMINISTRATIVE ASSISTANT I	4	5	$26,657.00	$26,657.00	$26,737.00	$1,320.00	$0.00	$0.00	$0.00	$0.00	$28,057.00
0275	113	ADMINISTRATIVE ASSISTANT I	4	5	$26,657.00	$26,657.00	$26,737.00	$840.00	$0.00	$0.00	$0.00	$0.00	$27,577.00
0276	113	ADMINISTRATIVE ASSISTANT I	4	5	$26,657.00	$26,657.00	$26,737.00	$1,200.00	$0.00	$0.00	$0.00	$0.00	$27,937.00
0277	113	ADMINISTRATIVE ASSISTANT I	4	5	$26,657.00	$26,657.00	$26,737.00	$840.00	$0.00	$0.00	$0.00	$0.00	$27,577.00
0278	113	ADMINISTRATIVE ASSISTANT I	4	5	$26,657.00	$26,657.00	$26,737.00	$1,320.00	$0.00	$0.00	$0.00	$0.00	$28,057.00
0279	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$23,385.00	$23,385.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,385.00
0280	113	ADMINISTRATIVE ASSISTANT I	4	4	$25,839.00	$25,839.00	$26,084.00	$900.00	$0.00	$0.00	$0.00	$0.00	$26,984.00
0281	113	ADMINISTRATIVE ASSISTANT I	4	4	$25,839.00	$25,839.00	$26,084.00	$840.00	$0.00	$0.00	$0.00	$0.00	$26,924.00
0282	113	ADMINISTRATIVE ASSISTANT I	4	4	$25,839.00	$25,839.00	$26,084.00	$0.00	$0.00	$0.00	$0.00	$0.00	$26,084.00
0283	113	ADMINISTRATIVE ASSISTANT I	4	4	$25,839.00	$25,839.00	$26,084.00	$300.00	$0.00	$0.00	$0.00	$0.00	$26,384.00
0284	113	ADMINISTRATIVE ASSISTANT I	4	4	$25,839.00	$25,839.00	$26,084.00	$480.00	$0.00	$0.00	$0.00	$0.00	$26,564.00
0285	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$23,385.00	$23,385.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,385.00
0287	113	CUSTODIAN II	3	2	$22,411.00	$22,411.00	$22,411.00	$0.00	$0.00	$0.00	$0.00	$0.00	$22,411.00
0288	113	ADMINISTRATIVE ASSISTANT I	4	3	$25,021.00	$25,021.00	$25,021.00	$360.00	$0.00	$0.00	$0.00	$0.00	$25,381.00
0289	113	ADMINISTRATIVE ASSISTANT I	4	1	$23,385.00	$23,385.00	$23,385.00	$0.00	$0.00	$0.00	$0.00	$0.00	$23,385.00
0290	113	ADMINISTRATIVE ASSISTANT I	4	3	$25,021.00	$25,021.00	$25,021.00	$360.00	$0.00	$0.00	$0.00	$0.00	$25,381.00
0291	113	ADMINISTRATIVE ASSISTANT I	4	0	$22,216.00	$22,216.00	$22,216.00	$0.00	$0.00	$0.00	$0.00	$0.00	$22,216.00
0292	113	ADMINISTRATIVE ASSISTANT I	4	3	$25,021.00	$25,021.00	$25,021.00	$0.00	$0.00	$0.00	$0.00	$0.00	$25,021.00
0293	113	ADMINISTRATIVE ASSISTANT I	4	3	$25,021.00	$25,021.00	$25,021.00	$0.00	$0.00	$0.00	$0.00	$0.00	$25,021.00
0294	113	CUSTODIAN II	3	2	$22,411.00	$22,411.00	$22,411.00	$360.00	$0.00	$0.00	$0.00	$0.00	$22,771.00
0295	113	CUSTODIAN II	3	2	$22,411.00	$22,411.00	$22,411.00	$480.00	$0.00	$0.00	$0.00	$0.00	$22,891.00
0296	113	CUSTODIAN II	3	2	$22,411.00	$22,411.00	$22,411.00	$480.00	$0.00	$0.00	$0.00	$0.00	$22,891.00
0297	113	CUSTODIAN II	3	2	$22,411.00	$22,411.00	$22,411.00	$360.00	$0.00	$0.00	$0.00	$0.00	$22,771.00
0327	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$0.00	$0.00	$0.00	$38,240.00
0328	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$480.00	$0.00	$1,200.00	$0.00	$0.00	$44,943.00
0329	113	SR. DEPUTY SHERIFF STEP II				$43,263.00	$43,263.00	$420.00	$0.00	$600.00	$0.00	$0.00	$44,283.00

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								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0330	113	CRIMINAL INTELLIGENCE RESEARCH ANALY	9	2	$35,563.00	$35,563.00	$35,563.00	$360.00	$0.00	$0.00	$0.00	$500.00	$36,423.00
0331	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$2,100.00	$0.00	$0.00	$40,400.00
0332	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$0.00	$0.00	$0.00	$38,240.00
0333	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$2,100.00	$0.00	$500.00	$40,900.00
0334	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$2,100.00	$0.00	$0.00	$40,340.00
0335	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$300.00	$0.00	$0.00	$0.00	$0.00	$38,300.00
0336	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$240.00	$0.00	$3,300.00	$0.00	$500.00	$42,040.00
0337	113	DEPUTY SHERIFF STEP II				$39,330.00	$39,330.00	$240.00	$0.00	$0.00	$0.00	$0.00	$39,570.00
0338	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$60.00	$0.00	$0.00	$0.00	$0.00	$38,060.00
0339	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$540.00	$0.00	$2,100.00	$0.00	$0.00	$44,440.00
0340	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$420.00	$0.00	$2,100.00	$0.00	$500.00	$44,820.00
0341	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$420.00	$0.00	$0.00	$0.00	$0.00	$42,220.00
0342	113	DEPUTY SHERIFF				$36,480.00	$36,480.00	$540.00	$0.00	$0.00	$0.00	$0.00	$37,020.00
0343	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$540.00	$0.00	$2,100.00	$0.00	$500.00	$44,940.00
0344	113	SR. DEPUTY SHERIFF STEP I				$41,800.00	$41,800.00	$480.00	$0.00	$2,100.00	$0.00	$500.00	$44,880.00
0345	113	DEPUTY SHERIFF STEP I				$38,000.00	$38,000.00	$360.00	$0.00	$0.00	$0.00	$0.00	$38,360.00
0346	113	ADMINISTRATIVE ASSISTANT II	6	1	$27,276.00	$27,276.00	$27,276.00	$960.00	$0.00	$0.00	$0.00	$0.00	$28,236.00
0347	113	ADMINISTRATIVE ASSISTANT II	6	1	$27,276.00	$27,276.00	$27,276.00	$900.00	$0.00	$0.00	$0.00	$0.00	$28,176.00
A348	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$120.00	$0.00	$0.00	$0.00	$0.00	$0.00
A349	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$660.00	$0.00	$0.00	$0.00	$0.00	$0.00
A351	113	DEPUTY SHERIFF	0	0	$0.00	$0.00	$0.00	$180.00	$0.00	$0.00	$0.00	$0.00	$0.00
A352	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$120.00	$0.00	$0.00	$0.00	$0.00	$0.00
A353	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$420.00	$0.00	$0.00	$0.00	$0.00	$0.00
A354	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$540.00	$0.00	$0.00	$0.00	$0.00	$0.00
A355	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$240.00	$0.00	$0.00	$0.00	$0.00	$0.00
A356	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$480.00	$0.00	$0.00	$0.00	$0.00	$0.00
A357	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$480.00	$0.00	$0.00	$0.00	$0.00	$0.00
A358	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$300.00	$0.00	$1,200.00	$0.00	$0.00	$0.00
A359	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$420.00	$0.00	$0.00	$0.00	$0.00	$0.00
A360	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$120.00	$0.00	$0.00	$0.00	$0.00	$0.00
0361	113	BUDGET MANAGER II	17	1	$63,599.00	$63,599.00	$63,599.00	$1,860.00	$0.00	$0.00	$0.00	$0.00	$65,459.00
0362	113	PROCUREMENT SPECIALIST	12	1	$43,284.00	$43,284.00	$43,284.00	$600.00	$0.00	$0.00	$0.00	$0.00	$43,884.00
0363	113	COMMUNICATIONS SUPERVISOR	9	1	$34,360.00	$34,360.00	$34,360.00	$660.00	$0.00	$0.00	$0.00	$0.00	$35,020.00

HIDALGO COUNTY
COMMISSIONER COURT
2012 SALARY SCHEDULE

2-1100-421-00-280-001-0

SHERIFF

AI- 32619

Slot #	Obj Code	POSITION TITLE	GRADE	STEP	2012 GRADE & STEP SALARY	2012 APPROVED BUDGETED SALARY	ACTUAL SALARY	Other Allowances					2012 ACTUAL TOTAL COMPENSATION
								Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0364	113	CRIME VICTIM LIASON	10	2	$38,408.00	$38,408.00	$38,411.00	$720.00	$0.00	$0.00	$0.00	$0.00	$39,131.00
0365	113	CAPTAIN	0	0	$0.00	$65,000.00	$65,000.00	$1,560.00	$0.00	$1,800.00	$0.00	$500.00	$68,860.00
0366	113	CAPTAIN	0	0	$0.00	$65,000.00	$65,000.00	$960.00	$0.00	$1,800.00	$0.00	$500.00	$68,260.00
0367	113	CAPTAIN	0	0	$0.00	$65,000.00	$65,000.00	$1,140.00	$0.00	$1,800.00	$0.00	$500.00	$68,440.00
A368	113	DEPUTY SHERIFF STEP I	0	0	$0.00	$0.00	$0.00	$60.00	$0.00	$0.00	$0.00	$0.00	$0.00
		CREATE THE FOLLOWING AND AUTHORIZE CLOTHING ALLOWANCE:											
0369	**113**	**DIVISION COMMANDER**				**$75,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$500.00**	**$0.00**
					$2,492,916.00	$13,091,779.00	$12,783,934.00	$173,940.00	$0.00	$395,700.00	$0.00	$55,500.00	$13,403,234.00

1. **Approval to delete one (1) vacant full-time Chief Deputy position, slot no. 0002, budgeted salary $85,000.00.**
2. **Approval to create one (1) full-time Division Commander position, slot no. 0369, budgeted salary $75,000.00.**
3. **Approval to authorize clothing allowance in the amount of $500.00 for Division Commander position, slot no. 0369.**

All personnel actions pending CC approval.

DATE: June 5, 2012

2012
Transfer

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for Sheriff's Office

ACCOUNT NUMBER: 2-1100-421-00-280-001-0-11X

Contact Person: Sylvia V. Solis **Ph#:** (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
113	REG F/T EMPLOYEES	119	CLOTHING ALLOWANCE	288.00
			TOTAL:	**288.00**

REASON:
Intradepartmental Transfer to fund the prorated clothing allowance expenditures for the creation of one (1) Division Commander position, slot no. 0369.

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-32429 **Urban County 10. A.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Michelle Mendoza **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Approval of a Proclamation declaring June 2012 Home Ownership Month within the County of Hidalgo

BACKGROUND

In observation of National Homeownership Month and in order to raise public awareness on how to become a home owner, the Urban County Program is requesting approval to declare June 2012 Homeownership Month within the County of Hidalgo.

The UCP would also like to announce that Affordable Homes of South Texas Inc. (AHSTI), in conjunction with the City of McAllen, is sponsoring their 14th Annual Homebuyer's Fair that will take place on Saturday, June 9, 2012 at the McAllen Convention Center from 9:00 am to 4:00 pm. This fair is free to the public. If anyone would like additional information on the Homebuyer's Fair, they may contact the Urban County Program at 956-787-8127, AHSTI at 956-687-6263 or visit the website at www.thehomebuyersfair.org

Attachments

Proclamation Home Ownership month

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/17/2012 10:00 AM
Auditor's Office	Arcilia Duran	05/17/2012 11:00 AM
Purchasing Department	Marty Salazar	05/17/2012 01:38 PM

Form Started By: Mary Flores Started On: 05/17/2012 09:26 AM

Final Approval Date: 05/17/2012

URBAN COUNTY PROGRAM
HIDALGO COUNTY
PROCLAMATION

WHEREAS, Owning a home is an essential part of the American Dream; and,

WHEREAS, Raising awareness about the importance of homeownership will assist more Americans in realizing the benefits of owning their own home; and,

WHEREAS, Barack Obama has proclaimed June National Homeownership Month and has called upon the people of the United States of America to join in the building of a more hopeful society and recognize the importance of expanding the ownership of homes across our Nation; and,

WHEREAS, the U.S. Department of Housing and Urban Development continues to enforce the Fair Housing Act, to ensure that every American retains the fundamental right to choose where he or she lives, raises a family or owns a home; and

NOW, THEREFORE WE, by virtue of the authority vested in us as the Commissioners of the County of Hidalgo, Texas, do hereby proclaim the month of June 2012, as

HOME OWNERSHIP MONTH

throughout the Cities of Hidalgo County, Texas, and encourage all citizens to join us in recognizing that HOME OWNERSHIP plays and important role in our community.

In Witness Whereof, we have hereunto set our hands this the 5th of June, 2012.

Ramon Garcia, Hidalgo County Judge

Joel Quintanilla, Commissioner, Pct. # 1

Hector Palacios, Commissioner Pct. # 2

Joe M. Flores, Commissioner, Pct. # 3

Joseph Palacios, Commissioner, Pct. # 4

Attested By:

Arturo Guajardo Jr., Hidalgo County Clerk

AI-32488 **Urban County 10. B.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: NANCY V HERNANDEZ **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. The Urban County Program is requesting a Public Hearing regarding a Substantial Amendment to the FY 2011 Action Plan for the Emergency Solutions Grant Program on additional funding of $208,293.00.
2. Approval of a substantial amendment to the FY 2011 Emergency Solutions Grant Program increasing the initial grant amount of $370,298 to $578,591, an increase of $208,293 and authorization of submittal to the Department of Housing & Urban Development (H.U.D.).

BACKGROUND

In order to receive the additional funding of $208,293.00 under the Emergency Solutions Grant Program, the Urban County Program must submit a substantial amendment to the FY 2011 Action Plan. The Urban County Program proposes to utilize the additional funding to fund the Rapid Re-Housing and Homeless Prevention activities under the Emergency Solutions Grant Program. Funding will be used to assist recipients to regain stability in permanent housing. The eligible activities will be Data Collections (HMIS), Homeless Prevention for Housing Relocation & Stabilization Financial Services and Tenant Based Rental Assistance, Rapid Re-housing for Housing Relocation & Stabilization Financial Services and Tenant Based Rental Assistance and Administration.

The Urban County Program has completed the requirements for this application and recommends approval. The Substantial Amendment Application Form 424 is attached.

First Allocation:	$370,298.00
Second Allocation:	$208,293.00
Total Grant Allocation:	$578,591.00

Attachments

Sf 424 Public Notice

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 10:32 AM
Auditor's Office	Arcilia Duran	05/29/2012 02:04 PM
Purchasing Department	Letty Saenz	05/31/2012 05:15 PM

Form Started By: Mary Flores Started On: 05/23/2012 08:47 AM

Final Approval Date: 05/31/2012

SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 5/8/2012	Applicant Identifier	**Type of Submission**	
Date Received by state	TX-R-20050331-0004-21	**Application**	**Pre-application**
Date Received by HUD	Federal Identifier	☐ Construction	☐ Construction
		☒ Non Construction	☐ Non Construction
Applicant Information			
Hidalgo County		UOG Code: TX489215 Hidalgo County	
1916 Tesoro Blvd.		Organizational DUNS: 103110834	
		Organizational Unit: Urban County Program	
Pharr	TX	Department	
78577	Country U.S.A.	Division	
Employer Identification Number (EIN):		County: Hidalgo County	
74-6000717		Program Year Start Date (MM/DD) 7/1/2011	
Applicant Type:		**Specify Other Type if necessary:**	
Local Government: Township		Specify Other Type	
Program Funding		**U.S. Department of Housing and Urban Development**	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles		Description of Areas Affected by CDBG Project(s)	
$CDBG Grant Amount	$Additional HUD Grant(s) Leveraged	Describe	
$Additional Federal Funds Leveraged		$Additional State Funds Leveraged	
$Locally Leveraged Funds		$Grantee Funds Leveraged	
$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
$HOME Grant Amount	$Additional HUD Grant(s) Leveraged	Describe	
$Additional Federal Funds Leveraged		$Additional State Funds Leveraged	
$Locally Leveraged Funds		$Grantee Funds Leveraged	

$Anticipated Program Income	Other (Describe)
Total Funds Leveraged for HOME-based Project(s)	

Housing Opportunities for People with AIDS	14.241 HOPWA	
HOPWA Project Titles	Description of Areas Affected by HOPWA Project(s)	
$HOPWA Grant Amount	$Additional HUD Grant(s) Leveraged	Describe
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)		

Emergency Shelter Grants Program	14.231 ESG	
ESG Project Titles: Emergency Solutions Grant Program	Description of Areas Affected by ESG Project(s)	
$ 370,298 First Allocation $208,293 Second Allocation $578,591 ESG Grant Amount	$Additional HUD Grant(s) Leveraged	Describe The Second Allocation was announced on Federal Register / Vol. 77, No. 18 on 1/27/2012.
$Additional Federal Funds Leveraged	$Additional State Funds Leveraged	
$Locally Leveraged Funds $ 578,591	$Grantee Funds Leveraged	
$Anticipated Program Income	Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)		

Congressional Districts of: 15		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		☐ Yes	This application was made available to the state EO 12372 process for review on DATE
		☒ No	Program is not covered by EO 12372
☐ Yes	☒ No	☐ N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Diana	R.	Serna
Director	(956) 787-8127 or 292-7000 Ext. 2245	(956) 787-5291
diana.serna@ucp.co.hidalgo.tx.us	Grantee Website: co.hidalgo.tx.us	Other Contact: Antonio Barco
Signature of Authorized Representative		Date Signed

The Monitor April 28, 2012

PUBLIC NOTICE
Substantial Amendment to the One Year Action Plan for Year 2011
Publication Date: April 28, 2012

Notice is hereby given that the County of Hidalgo has completed its proposed One year Action Plan for 2011 (Program Year 24) and are hereby now submitting a Substantial Amendment for the Additional Funds received for the amount of $208,293 under the Emergency Solutions Grant Program (ESG). The total revised allocation for year 2011 is now $578,591.00. The County, through the Urban County Program and in cooperation with the agencies listed below, will submit its Substantial Amendment on the Emergency Solutions Grant Program (ESG) to the U.S. Department of Housing and Urban Development (HUD), San Antonio Office, One Alamo Center, 106 South St. Mary's St., Suite 405, San Antonio, TX 78205, on or about Tuesday, June 5, 2012. H.U.D. will review the proposed Substantial Amendment and is expected to approve the Substantial Amendment by July 1, 2012.

The County is hereby soliciting comments during a thirty (30) day comment period from April 30, 2012 thru May 29, 2012. Interested parties are encouraged to make their views known on the Substantial Amendment to the One Year Action Plan for 2011 (Program Year 24), by calling or visiting the Urban County Program office, 1916 Tesoro Blvd., Pharr, TX 78577, (956) 787-8127. A more detailed listing of activities and explanation of the Substantial Amendment will be made available to any interested party.

County of Hidalgo
Urban County Program – One Year Action Plan (Substantial Amendment)

The County of Hidalgo One year Action Plan, administered through the Urban County Program, encompasses direct funding from the Community Development Block Grant (CDBG), HOME, and Emergency Solutions Grant (ESG) Program. Indirect funding resources (also referred to as leveraged funds) from private resources will be used to match the ESG program.

Program Goals

The four program goals of the County of Hidalgo, Urban County Program Consolidated Plan Strategy (CPS) are:

1. To provide Decent Housing: To provide housing opportunities for low and moderate income persons, to retain and upgrade affordable housing stock, to provide homelessness support services, and to ensure that housing opportunities and services are provided without discrimination.
2. To Provide a Suitable Living Environment: To promote a decent, safe, and viable urban environment through the provision of quality of life services, elimination through the provision of quality of life services, elimination of barriers to the isolation of services and participation in decision-making, to provide adequate infrastructure for community and economic development, and conservation of historically or culturally significant properties and natural resources.
3. To Expand Economic Opportunities: To expand opportunities for persons of low-and-moderate to obtain job skills training, to promote job creation, and to provide an environment conducive to job training and new industry.
4. To Form and Strengthen Partnerships: To form new partnerships and to strengthen existing partnerships between the county, federal and state agencies, local government, and non-profit organizations.

Specific Goals:

One: To provide the necessary public or private infrastructure to support housing; in particular, housing for low and moderate income residents.

Two: To encourage the provision of safe and sanitary affordable housing through the promotion of new housing, rental property and/or the rehabilitation of existing housing stock.

Three: To expand economic opportunities for persons of low-and-moderate income through the creation and/or retention of jobs, in cooperation to the greatest extent possible with state and federal empowerment and enterprise zones.

Four: To provide for planning activities that will promote a more viable, safe and affordable environment in areas where low-and-moderate income persons reside and work.

Five: To provide public facilities and assistance for the improvement of "quality of life" conditions for persons who are presumed to be of low-and-moderate income.

Six: To provide public services in the areas of youth and elderly services, health services, drug abuse counseling, homeless services and enforcement of fair housing law.

REVISED 2011 BUDGET

	Original Budget	Increase	Revised Budget
CDBG Budget	$ 7,639,061	0	$ 7,639,061
HOME Budget	$ 2,621,620	0	$ 2,621,620
ESG Budget	$ 370,298	$208,293	$ 578,591
Grant Total:	$ 10,630,979	$208,293	$10,839,272

Emergency Solutions Grant	First Allocation	Second Allocation	Total Grant Amount
Rehab/Conversion	0		0.00
Operations	184,296		184,296.00
Essential Services	104,688		104,688.00
Homeless Prevention	62,800		62,800.00
Administration	18,514		18,514.00
Data Collections (HMIS)		22,352.25	22,352.25
Rapid Re-Housing		50,801.85	50,801.85
Homeless Prevention		110,258.90	110,258.90
Administration		24,880.00	24,880.00
GRANT TOTAL:	370,298	208,293.00	$578,591.00

The breakdown on the Second Allocation

• Urban County Administration	$ 18,880.00
• Catholic Charities of the RGV	$ 94,707.25
• Advocacy Resource Center for Housing	$ 94,705.75
Total Grant Amount:	**$208,293.00**

Accommodations for persons with disabilities will be made upon notification made in advance by calling the above number.

Las informaciones se haran en español para aquellas personas que así lo desean.

AI-32495 **Urban County 10. C.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Pete de la Cruz **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program on behalf of the City of Alamo is requesting authority to award and issue a purchase order Upper Valley Materials, LLC (lowest bidder meeting all specifications and/or requirements) for a force account Street Improvements Project in the amount of $46,501.00 utilizing Year 24 (2011) Alamo Street Improvements Funds for the purchase and deliver of hot mix material.

BACKGROUND

The City of Alamo requested and received a sole bid for materials for the Street Improvements Project. Quintanilla, Headley, and Associates, Inc. prepared specifications packages and bids were received and opened at the Hidalgo County Purchasing Department on May 9, 2012. After review the project engineer proceeded to recommend the low bid. The project consists of purchase and delivery of hot mix material for the reconstruction of Birch Street from 9th Street to Tower Road. All labor will be completed by the City of Alamo Staff. See attached recommendation letter from Quintanilla, Headley, and Associates, Inc., approval letter from the City of Alamo, and a copy of the bid tabulation.

Contractor: Upper Valley Materials, LLC.

Contract Amount: $46,501.00

Funds Available: $46,501.00

$44,157.94 UCP FY 24 (2011) City of Alamo - Street Improvements
$ 2,343.06 City of Alamo - General Funds

Attachments

Requirements Agreement, liability ins City of Alamo/ Street Improvements

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:29 PM
Auditor's Office	Arcilia Duran	05/29/2012 02:07 PM
Purchasing Department	Letty Saenz	05/31/2012 05:16 PM

Form Started By: Mary Flores Started On: 05/23/2012 09:50 AM

Final Approval Date: 05/31/2012

REQUIREMENTS AGREEMENT
FOR PURCHASE OF MATERIALS

THIS AGREEMENT (the "Agreement") is entered into as of **June 5, 2012** by and between **Upper Valley Materials, Inc.**, a Corporation ("Seller") and **Hidalgo County Urban County Program** ("Buyer").

WHEREAS, Buyer has solicited proposals for the supply of its requirements of **"Hot Mix -Delivered to Site,"** as further described in Exhibit "A" (the "Product"). Request for Bid (RFB) Procurement Packet, which are attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of one year; and

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determined that Seller had submitted the lowest and best bid to meet Buyer's requirements for the Product.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell to Buyer, all of Products that Buyers may require for use by Buyer in **"Hot Mix - Delivered to Site,"** in the area of Hidalgo County projects for a period if one (1) year commencing August 22, 20111 and ending August 4, 2013 and may be extended with the county's sole discretion for an additional one (1) year period, and it is agreed that the Product will meet the specifications set forth I Exhibit "A" hereto. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Polices, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B." Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. County may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. General Provisions.

a. **Conflict with Applicable Law**. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver**. No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply**. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be other wise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer:
Hidalgo County
Attn: County Judge
1615 S. Closner, Suite J
Edinburg, Texas 78539

If to Seller:
Upper Valley Materials, Inc.
7301 West Expressway 83
Mission, Texas 78572

Each notice, demand, request, or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unties States mail.

f. **Additional Documents**. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

g. **Successors.** This Agreement shall be binding upon and inure to the benefits of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

h. **Assignment.** This Agreement shall not be assignable.

i. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

j. **Gender and Number**. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine, or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate.

k. **Authority to Execute**. The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions, or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

l. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners' Court does not appropriate sufficient funds to meet the obligations of Buyers under this Agreement, Buyer may terminate this Agreement upon sixty (60) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. 271.903 (Vernon Supp. 1996).

m. **Insurance**. Company shall provide insurance in force on all its vehicle and all persons connected with providing services under this Contract naming County as an additional insured (with coverage and in the amounts descried on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

n. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyers:

(1) It shall be a breach of ethics to offer, give, or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept form another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contact for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTE effective as of the day and year first above written.

APPROVED BY COMMISSIONERS' COURT ON, June 6, 2012.

Approved as to Form:
Atlas & Hall, L.L.P.
By Steven Crain
September 15, 2011

HIDALGO COUNTY URBAN COUNTY PROGRAM

By: _____
Ms. Diana R. Serna, Director

ATTEST:

_____

COMPANY: Upper Valley Materials, LLC.

By: _____
Printed Name: _____
Title: _____

Diana Martinez
Mayor

Trino Medina
Mayor Pro-tem

Victor Perez
Commissioner

Eleazar Escobedo
Commissioner

Maria del Pilar Garza
Commissioner

Luciano Ozuna, Jr.
City Manager

ALAMO
REFUGE TO THE VALLEY

May 18, 2012

Mr. Pete de la Cruz
C.D. Coordinator
Urban County Program
1916 Tesoro Blvd.
Pharr Texas 78577

Re: 2011 PFI-Street Imp. Project

Dear Pete:

At the Regular Meeting of May 15, 2012, the Board of Commissioners voted to recommend the selection of the lowest responsible bid in the amount of $46,501.00 to Upper Valley Materials, LLC. Funding available for this project is $44,157.94 the City will provide $2,343.06 from its general fund. This is a contract for the delivery of hot mix materials for the city's street improvements project.

I am asking that this be placed on the agenda of the next County Commissioners' Court. If you have any questions, please let me know.

Sincerely:

Jaime S. Sandoval
CP & D Director

CC: Luciano Ozuna, Jr., City Manager
Enrique Guzman, Finance Director
File

Enclosure

Received
MAY 22 2012
Urban County Program
By:

420 N. Tower Road . Alamo Texas 78516 (956) 787-0006 787-6807 fax

HIDALGO COUNTY PURCHASING DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY – URBAN COUNTY PROGRAM

BID OPENING DATE: My 09, 2012	**BID OPENING TIME: 9:30 A.M.**

DESCRIPTION OF BID: 2011 City of Alamo Street Improvements (Birch Street – 9th St. to Tower Rd.)
Provide Bids for Hot Mix Asphalt Concrete and Delivered to Site

BID NO: 5011-05-0315-0500-UCP-PDLC	**PROCUREMENT SPECIALIST:**

RFB NO.	Name of Company	Total Price	Bid Bond/ Cashier's Check Included
1.	Upper Valley Materials, LLC	$46,501.00	Bid Bond Included
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			

*TYPED AS READ AT BID OPENING, AMOUNTS NOT VERIFIED/CALCULATED.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/8/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
McAfee Insurance Agency
P. O. Box 625
321 Second Street
Mercedes TX 78570

CONTACT NAME: Araceli Zuniga
PHONE (A/C, No, Ext): (956) 565-2481 **FAX (A/C, No):** (956) 568-2733
E-MAIL ADDRESS: araceli@mcafeeagency.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Travelers Lloyds Insurance Co	
INSURER B: Travelers Ind.	
INSURER C: Texas Mutual Ins. Co.	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
UPPER VALLEY MATERIALS, LLC
P. O. Box 1707
Mission TX 78572

COVERAGES **CERTIFICATE NUMBER:** CL125801977 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			630-6546P785	2/22/2012	2/22/2013	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			BA7615L708-11 GRP	11/27/2011	11/27/2012	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP-Basic	$ 1,000,000 $ $ $ $ 2,500
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below			TSF0001205712	10/27/2011	10/27/2012	WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
RE Project: City of Alamo 2011 Street Improvements

CERTIFICATE HOLDER
Hidalgo County-Urban County Program
1916 Tesoro Blvd
Pharr, TX 78577

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Robert R Garza/DAG

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Form **W-9**
(Rev. October 2007)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name (as shown on your income tax return)
UPPER VALLEY MATERIALS, LLC

Business name, if different from above

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership
☑ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ .....
☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)
7301 W. EXPRESSWAY 83

Requester's name and address (optional)

City, state, and ZIP code
MISSION, TX 78572

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
: :

or

Employer identification number
74-2465981

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here | **Signature of U.S. person** ▶ [signature] **Date** ▶ 5-8-12

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of person who has a business relationship with local governmental entity.**

NONE

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

NONE

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☑ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☑ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☑ No

D. Describe each employment or business relationship with the local government officer named in this section.

NONE

4

[signature]

Signature of person doing business with the governmental entity

4-6-2012

Date

Adopted 06/29/2007

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: Steve Boyd
Print Name: Steve Boyd
Title: Sales
Telephone Number: 956-369-5250
Date: 5-8-2012

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

AI-32501 **Urban County 10. D.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Monica leal **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program on behalf of Hidalgo County Precinct No. 1 and the City of Edcouch, is requesting authority to purchase fire station/equipment (brush truck) for the Edcouch Volunteer Fire Department. Purchase will be made from Grande Truck Center. (contract #358-10) an approved vendor through Hidalgo County's membership and participation with Buyboard. The total amount for the purchase is $76,035.00 (quote attached), utilizing UCP FY 24 (2011) Pct. 1 Fire Station/Equipment line item and City of Edcouch general funds.

BACKGROUND

The Fire Station/Equipment (brush truck) will be utilized by the Edcouch Volunteer Fire Department.

Vendor: Grande Truck Center
Purchase amount: $76,035.00

Funds available: $56,675.00 - FY 24 (2011) – Pct. 1Fire Station/Equipment
City funds: $19,360.00 – City of Edcouch general funds
Total: $76,035.00

Attachments

City of Edcouch Fire Station / Equipment/Buyboard

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:29 PM
Auditor's Office	Arcilia Duran	06/01/2012 02:34 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Mary Flores Started On: 05/23/2012 10:30 AM

Final Approval Date: 06/01/2012

CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez - Alderwoman PL 1
Noe Garcia Jr. – Alderman PL 2
Ruth Ruiz – Alderwoman PL 3
Daniel Guzman – Alderman PL 4
Juan J. Cedillo - City Manager

Received
APR 20 2012

April 19, 2012

Joel Quintanilla, County Commissioner
Hidalgo County Pct. 1
1902 Joe Stephens Ave.
Weslaco, Texas 78596

RE: Hidalgo County Precinct 1 - Fire Station / Equipment (Edcouch) 2009 Year 24

Dear Commissioner Quintanilla:

Be informed that in their regular meeting held on Tuesday, April 17, 2012, the Edcouch Board approved the purchase of a brush truck in the amount of **$ 76,035.00**.

As per the Urban County Program, the City has a budget line item from Precinct 1 in the amount of **$ 56,675.00.** The City will fund the difference of **($ 19,360.00)** to successfully complete the purchase of brush truck.

The City requests your assistance in processing the purchase of the brush truck for our community through Hidalgo County Commissioners' Court. I have enclosed all the requested documentation to ensure that the purchase is successfully completed.

On behalf of the City of Edcouch and Board, thanks for your assistance in securing additional funding for our community to strengthen public safety and fire protection. The City looks forward to working with you on this and other upcoming UCP Projects.

If you have any questions regarding this matter, contact me.

Sincerely,

JUAN CEDILLO
City Manager

cc: Monica Leal, UCP Coordinator

TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE

BUYBOARD

4/16/2012

PRODUCT PRICING BASED ON CONTRACT

Customer: EDCOUCH VFD

Product Description: Ford F550

A: Base Price in **Bid/Proposal Number** **358-10** $ 24,160.00

B: Published Options [Itemize each item below]

99T 6.7L Diesel	$ 7,485.00	Brush Body	$ 37,575.00		
44W 6 speed Auto W/ Diesel	$ 190.00				
68M 19,500 GVWR	$ 1,155.00				
X8L 4.88 L/S Axle	$ 360.00				
	$ -				
67X HD Susp	$ 125.00				
	$ -				
96V XL Value Pakage	$ 595.00				
62R Transmission PTO Prov	$ 280.00				
F5H 4X4 RC	$ 3,710.00				
Subtotal Column 1:	$ 13,900.00	Subtotal Column 2:	$ 37,575.00		

Published Options added to Base Price (Subtotal of "Col 1" + "Col 2") $ 51,475.00

C: Subtotal of A + B => $ 75,635.00

D: UnPublished Options _____ %

	$ -		$ -	
			$ -	
			$ -	
			$ -	
			$ -	
Subtotal Column 1:	$ -	Subtotal Column 2:	$ -	
	Body			$ -

E: Contract Pride Adjustment {If any, explain here} _____ $ - $ -

F: Total of C + D ± E {Not including Buy Board Fee} => $ 75,635.00

G: Quantity Ordered {Units x F} => # of Units 1 $ 75,635.00

H: BUYBOARD Fee {From Fee Schedules, Table: _____ => @ _____ % $ 400.00

I: Non-Equipment Charges & Credits {ie: Ext. Warranty, Trade-In, Cost of Factory trips, etc.}

	$ -		
	$ -		
		Subtotal of Non-Equipment Charges	$ -

J: **TOTAL PURCHASE PRICE INCLUDING {G + H +I} =>** $ 76,035.00

Grande Truck Center
PO Box 201210
San Antonio, Texas 78220

Rocky Shoffstall
PH 210-666-7112
FX 210-666-7216
800-779-7672 X112

COUNTY OF HIDALGO - URBAN COUNTY PROGRAM

Price Proposal Form

Price Proposal Form must be submitted to Urban County for pre-approval prior to the purchase. Use additional forms as needed.

Name of Cooperative: Texas Government Purchasing Cooperative **Person Contacted:** Ronnie Rodgers

Purchase #1 **Vendor Name:** Grande Truck Center **Contract No. :** _____ **Phone:** 210 666 7112

Quantity	Description of Items	Price per Unit	Total Amount
1	Ford F550		$ 24,160.00
1	99T 6.7L Diesel		$ 7,485.00
1	44W 6 speed Auto W/ Diesel		$ 190.00
1	68M 19,500 GVWR		$ 1,155.00
1	X8L 4.88 L/S Axle		$ 360.00
1	67X HD Susp		$ 125.00
1	96V XL Value Package		$ 595.00
1	62R Transmission PTO Prov		$ 280.00
1	F5H 4X4 RC		$ 3,710.00
1	Brush Body		$ 37,575.00
	BuyBoard Fee		$ 400.00

TOTAL:	$ 76,035.00

Recommendation: To purchase a brush truck for the Edcouch Volunteer Fire Department

Requested by: _____ Hidalgo County Precinct No. 1 Date 04/20/12 **UCP Approval:** _____ Date 5/22/12

Monica Leal

From: Connie Burkett [Connie.Burkett@tasb.org]
Sent: Thursday, May 03, 2012 2:42 PM
To: 'Monica Leal'
Cc: 'Oscar Garza'
Subject: RE: BuyBoard Quote

Ms Leal:

Because of brokering laws and federal excise taxes, the $400 fee is allowed under the vendor's contract with BuyBoard.
This fee is **per purchase order**, regardless of how many vehicles are being purchased on the order.
Only transportation items are subject to fees that are charged to the members.

Respectfully,

Connie W. Burkett, CTPM
Contract Administrator
Phone: 800-695-2919, ext 7152
Fax: 800-211-5454

BuyBoard® Cooperative Purchasing

From: Monica Leal [mailto:monica.leal@ucp.co.hidalgo.tx.us]
Sent: Thursday, May 03, 2012 2:15 PM
To: Connie Burkett
Subject: BuyBoard Quote

Good Afternoon Ms. Burkett,

I received the attached quote from Grande Truck Center and I noticed they are charging us a $400.00 buyboard fee! Are they allowed to charge us these fees?
Please advice.

Respectfully,

Monica Leal
Program Coordinator 1
Urban County Program
956-787-8127 office
956-787-5291 fax

P.O. Box 400
Austin, Texas 78767-0400
512-467-0222
800-695-2919
Fax: 800-211-5454
www.buyboard.com

November 17, 2010

Sent Via E-mail: rshoffstall@grandetruck.com

Keith Shoffstall
Grande Truck Center
4562 IH 10 East
San Antonio, TX 78219

Proposal Name & Number: Vehicles & Heavy Duty Trucks & Options #358-10

Congratulations, your company has been successful on the above referenced proposal! This contract will be effective December 1, 2010.

To see the items your company has been awarded, please review the proposal tabulation #358-10 on the following website: www.vendor.buyboard.com. Only items marked as awarded to your company can be sold through the BuyBoard contract. In addition, on this website you will find the membership list which will provide you with the names of all entities with membership in our purchasing cooperative.

Attached to this letter you will find the following documents:

- Vendor Quick Reference Sheet
- Electronic Catalog Format Instructions

Receipt of a purchase order directly from a Cooperative member is not within the guidelines of the coop. Accepting orders directly from member entities may result in a violation of the State of Texas competitive bid statute and cancellation of the proposal awarded. Therefore, all orders must be processed through the Cooperative in order to comply. We request your assistance in immediately forwarding by fax (1-800-211-5454) to the cooperative any orders received directly from member entities. If by chance an order sent directly to you has been unintentionally processed, please fax it to the Cooperative (1-800-211-5454) and note it as **RECORD ONLY** to prevent duplication.

Per proposal specifications, awarded vendors will have 60 days to submit their electronic catalog including pricing. If the electronic data is not provided within 60 days of notice of award, we reserve the right to inactivate any company's award information from the Buyboard until such time the electronic data is received.

On behalf of the Texas Association of School Boards, we appreciate your interest in the Cooperative and we are looking forward to your participation in the program. If you have any questions, please contact me at 512-467-0222, ext. 7154 or 1-800-695-2919.

Sincerely,

Melonie Perry

Melonie Perry
Bid Administrator

12/13/2010	Galls Inc.	Uniforms-Band, Dance, Performance, Work/Uniform & Floor Mat Rental	340-10	6/1/2010-5/31/2013
	Gaylord Bros. Inc.	Instructional Supplies & Equipment	328-09	11/01/2009 - 10/31/2012
10/11/2011	Gaylord Bros. Inc.	Furniture-School, Office, Science, Library & Dormitory	337-10	4/1/2010 – 3/31/2013
12/07/2010	Glidden Professional Paint (formerly ICI Paints)	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	6/1/2010 – 5/31/2013
	Godwin Pumps Of America, Inc.	Water & Waste Water Pumps & Motor	344-10	7/01/2010 - 6/30/2013
9/20/2011	Grande Truck Center	Vehicles & Heavy Duty Trucks & Options	358-10	12/1/2011-11/30/2013
8/9/2011	Gulf Coast Paper Company	Custodial Supplies & Equipment	372-11	8/1/2011-7/31/2014
12/20/2011	Gulf Coast Paper Company	Office Supplies & Equipment	328-09	11/1/2009 – 10/31/2012
	Health Edco Inc.	Instructional Supplies & Equipment	328-09	11/01/2009 - 10/31/2012
7/05/2011	Henry Schein, Inc.	First Aid Supplies & Equipment	374-11	6/1/2011 - 5/31/2014
6/14/2011	Hubert Company	Food Service Equipment & Supplies	355-10	11/1/2010-10/31/2013
	J & B Industries, Inc.	Motor Fuels, Lubricants & Oil	314-09	5/01/2009 - 4/30/2012
	Jean's Restaurant Supply	Food Services Equipment & Services	355-10	11/1/2010 - 10/31/2013
9/27/2011	John Deere	Grounds Maint, Equip., Irrigation Parts, Supplies & Installation	373-11	6/1/2011-5/31/2014
7/05/2011	John Deere Landscapes	Grounds Maint, Equip., Irrigation Parts, Supplies & Installation	373-11	6/01/2011-5/31/2014
9/13/2011	Lumatec Lighting Service	Outdoor Street Lighting	382-11	9/1/2011 – 8/31/2014
	Mansion Grove House, LLC	Athletic, PE & Gym Supplies & Eq. & Exercise	336-10	4/1/2010-3/31/2013
9/6/2011 11/08/2011	Melhart Music Center Miller Uniforms & Emblems Inc.	Audio Visual Equipment & Supplies Public Safety & Fire House Supplies & Equipment	313-09 363-10	5/1/2009 – 4/30/2012 01/01/2011 – 03/31/2014
6//28/2011	Moore Medical LLC	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011 - 3/31/2014
7/12/2011	Moore Medical LLC	First Aid Supplies & Equipment	374-11	6/1/2011-5/31/2014
10/04/2011	MSC Industrial Supply Co.	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	01/01/2010-05/31/2013
12/6/2011	O'Reilly Auto Parts	Tires, Tubes & Automotive Parts Supplies and Equipment	387-11	12/01/2011 - 11/30/2014
11/2/2010	Park Place Recreation Design, Inc.	Parks, Recreation & Field Lighting Products & Installation	346-10	10/1/2010 - 9/30/2013
5/10/2011	Philpott Motors	Vehicles & Heavy Duty Trucks & Options	358-10	12/1/2010-11/30/2013
1/25/2011	Pitney Bowes	Office Supplies & Equipment	328-09	11/1/2009-10/31/2012
9/20/2011	Radio Communications	Radio Communication Products	364-10	4/1/2011-3/31/2014
9/20/2011	Ricoh Americas (IKON-Ricoh Bus. Sol.) (Copiers)	Copiers & Supplies	379-11	9/1/2011 - 8/31/2014
12/21/2010	S & S Worldwide	Instructional Supplies & Equipment	328-09	11/1/2009-10/31/2012
	SGS Industrial DBA Sea Garden	Public Safety & Fire House Supplies & Equipment	339-10	6/01/2010-5/31/2013
	Safeguard Universal	Awards, Trophies & Personal Recognition	343-10	7/1/2010-6/30/2013
01/10/2012	Scott Equipment	Commercial Washers & Dryers	356-10	11/1/2010-10/31/2013

CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez - Alderwoman PL 1
Noe Garcia Jr. – Alderman PL 2
Ruth Ruiz – Alderwoman PL 3
Daniel Guzman – Alderman PL 4
Juan J. Cedillo - City Manager

April 18, 2012

Antonio Barco
Deputy Director
Hidalgo County Urban Program
1916 Tesoro Blvd.
Pharr, Texas 78577

RE: Hidalgo County Precinct 1 - Fire Station / Equipment (Edcouch) 2009 Year 24

Dear Mr. Barco:

Be informed that Precinct 1 conducted a Public Hearing on Tuesday, March 20, 2012 for a Program Amendment. At their regular meeting held on Tuesday, April 17, 2012, the Edcouch Board approved the purchase of a brush truck in the amount of **$ 76,210.00**.

As per the Urban County Program, the City has a budget line item from Precinct 1 in the amount of **$ 56,675.00.** The City will fund the difference of **($ 19,535.00**) to successfully complete the purchase of brush truck.

The City requests that Urban County Program recommend the aforementioned for approval to Hidalgo County Commissioners' Court.

If you have any questions regarding this matter, contact me.

Sincerely,

JUAN CEDILLO
City Manager

cc: Joel Quintanilla, Precinct 1 County Commissioner
Monica Leal, UCP Coordinator

REGULAR MEETING

TAKE NOTICE THAT A REGULAR MEETING
OF THE CITY OF EDCOUCH WILL BE HELD
AT 211 W. SOUTHERN AVE., EDCOUCH, TEXAS,
ON TUESDAY, APRIL 17, 2012
COMMENCING AT 7:00 P.M.

AGENDA

A. **Call Meeting to Order**

B. **Roll Call**

C. **Pledge of Allegiance**

D. **Public Comments**

E. **Consent Agenda**

The council shall review department reports and ask questions if needed.

1. **Permit Department**
2. **Finance Department**
3. **Police Department**
4. **Municipal Court Department**
5. **Fire Department**
6. **Public Works/Water/Wastewater**
7. **City Manager Report**

F. **Discussion and possible action on approval of Minutes**

1. **Regular Meeting February 21, 2012**
2. **Special Meeting March 22, 2012**

G. **Presentation by Mr. Ryan Murphy on Economic Development and Tax Increment Reinvestment Zone.**

H. **Presentation by City Engineers Guzman & Munoz on ongoing Projects.**

I. **Discussion and possible action on amending Ordinance 82-02, Comprehensive Zoning Regulations for the City of Edcouch, 1st Reading.**

J. **Discussion and possible action on entering into a lease agreement with Digital Office Systems on copiers for the Edcouch City Hall and Police Department.**

K. **Discussion and possible action on proclaiming April 2012 as "Fair Housing Month".**

L. **Discussion and possible action on proclaiming April 15 to April 21st as CDBG week.**

M. **Discussion and possible action on approving City of Edcouch Urban County Budget and Program Amendments for Years 22 and 24 (2009 and 2011)**

N. **Discussion and possible action on awarding the Hidalgo County Precinct 1 – Water Treatment Plant electrical upgrades to the lowest bidder under the Edcouch 2009 Hidalgo County Urban County Program.**

O. **Discussion and possible action on authorizing payment of the monetary difference from the Water and Sewer Operating Fund to complete the Hidalgo County Precinct 1 Water Treatment Plant electrical upgrades under the Edcouch 2009 Hidalgo County Urban County Program.**

P. **Discussion and possible action on approving the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.**

Q. **Discussion and possible action on authorizing payment of the monetary difference from the Water and Sewer Operating Fund to complete the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.**

R. **Discussion and possible action on approving Ordinance No. 2012-05, Adopting two Regularly called meetings of the Board of Aldermen for the First and Third Tuesday of the month.**

S. **Discussion and possible action to accept or decline the Texas Water Development Board Disadvantaged Community-Tier III Funding Invitation. (deadline is May 4, 2012)**

T. **Discussion and possible action on appointing an engineering firm to prepare and submit application for a Clean Water State Revolving Fund (CWSRF) loan utilizing the Disadvantaged Community-Tier III Funding option.**

U. **Discussion and possible action on approving Resolution No. 2012-15; Texas Department of Public Safety, Operation Border Star Grant.**

V. **Discussion and possible action on approving Resolution No. 2012-16; opening a new bank account under General Fund titled Edcouch Police Department Fund.**

W. **Discussion and possible action on approving an increase of the maximum amount of the City of Edcouch General Fund debit card through First National Bank**

X. **Discussion and possible action on awarding the Flood Drainage Improvements Contract to the lowest bidder under the Edcouch 2010 Hidalgo County Urban County Program.**

Y. **EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), AND SECTION 551.072 (DELIBERATION REGARDING REAL PROPERTY)**

Section 551.071: CONSULTATION WITH CITY ATTORNEY

1. **City of Edcouch - Cause No. D1-GV-03-00213**

Section 551.072: DELIBERATION REGARDING REAL PROPERTY

1. **Discussion related to the purchase of property**

ZW. **RECONVENE: The Council shall reconvene and take Possible Action on items discussed in executive session:**

Section 551.071: CONSULTATION WITH CITY ATTORNEY

1. **City of Edcouch - Cause No. D1-GV-03-00213**

Section 551.072: DELIBERATION REGARDING REAL PROPERTY

1. **Discussion related to the purchase of property**

AA.X. **Adjournment**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is Wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this Meeting. Please contact the City Secretary's Office at 956-262-2140 or Fax 956-262-2920 for further information. Braille is not available.

If during the course of the meeting, The City Council should determine that a Closed Session or meeting is authorized by section 551.071 to 551.074 of the Government Code or Vernon's Texas Codes Annotated, notice of Closed or Executive Session will be given after the commencement of the meeting covered by this notice pursuant to Section 551.101 of the Local Government Code. Should any final motion, decision, or vote be required in the opinion of the council with regards to any item during the meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the Public Meeting.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Board of Aldermen of the City of Edcouch was posted on the main entrance to Edcouch City Hall on the 13th day of April, 2012 at 3:00 PM and will remain posted continuously for at least 72 hours prior to the scheduled time of said meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, THIS 13th DAY OF APRIL, 2012.

Juan J. Cedillo
City Manager

Phone: 800-695-2919
Fax: 800-211-5454
Email: info@buyboard.com

Search Results

Search:

- All
- Vendor Discounts Only
- Catalog Pricing Only

Vendors
Grande Truck Center[X]
Price Range
Show all prices
Category
None Selected
Contract
None selected

Search by Vendor

Browse Vendor Discounts

Resources

Show 25 results

Narrow Results:

Vendor	Description	Pricing Sheet
Grande Truck Center	Ford F-750 Chassis Cab (F7F) F-750, Regular Cab, DRW, Cummins ISD 20 HP Diesel, 146" wheelbase, 30,000lbs Minimum GVWR	N/A
Grande Truck Center	Continental 11 Yd Express/Paver Mixer, truck mounted	N/A
Grande Truck Center	Continental 12 Yd Express Bridgesaver Mixer, truck mounted	N/A
Grande Truck Center	Continental 8 Yd Express Bridgesaver Mixer, truck mounted	N/A
Grande Truck Center	Mack CXU613,Axle Back Conventional/Highway, 50,000# GVW, Mack MP8-425E engine, Fuller FRO-15210B transmission, front axle Mack FXL12000, rear axle Meritor RT40-140, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Mack CHU613,Axle Forward Conventional/Highway, 50,000# GVW, Mack MP8-425E engine, Fuller FRO-15210B transmission, front axle Mack FXL12000, rear axle Meritor RT40-140, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Mack MRU613,Cabover, 50,000# GVW, Mack MP7-325 engine, Mack TM308 transmission, front axle Mack FXL12000, rear axle Mack S38R 38000#, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Volvo VHD - 113.6" BBC, 52500 GVW, Fuller 10 speed transmission, D11 engine, conventional cab, single axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Volvo VHD - 113.6" BBC, 52500 GVW, Fuller 10 speed transmission, D11 engine, conventional cab, tandem axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Volvo 200 - 122.4" BBC, 33,000 GVW, Fuller 10 speed transmission, D11 engine, conventional cab, single axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Volvo 300 - 122.4" BBC, 52,000 GVW, Fuller 10 speed transmission, D13 engine, conventional cab, tandem axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Mack LEU613,Low Entry Cabover, 66,000# GVW, Mack MP7-325 engine, Allison 4500RDS5 transmission, front axle Mack FXL20000, rear axle Meritor RT46-160, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Western Star 4900FA, 123" BBC, 52,000 GVWR, Fuller 10 speed transmission, DD15 engine, conventional cab, tandem axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Western Star 4900SA, 123" BBC, 52,000 GVWR, Fuller 10 speed transmission, DD15 engine, conventional cab, tandem axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Western Star 4900EX, 132" BBC, 52,000 GVWR, Fuller 10 speed transmission, DD15 engine, conventional cab, tandem axle, complete with all manufacturer's standard equipment	N/A
Grande Truck Center	Western Star 6900XD, 141" BBC, 60,320 GVWR, Fuller 10 speed transmission, DDC60 engine, conventional cab, single axle, complete with all manufacturer's standard equipment	N/A

Showing 26 to 41 of 41 entries

First | Previous | 1 | 2 | Next | Last

Hidalgo County Commissioners Court has granted approval to utilize the listed awarded cooperative vendors thru December 31, 2012 however the contract terms for each vendor are listed to the last column. Prior to utilizing approved vendors make sure contracts are effective. Thank you!

Purchasing Department

"EXHIBIT A"

TASB Buy Board;

CC Approval Date	Vendor	Contract Description	Contract	Contract Term
	Audio Visual Aids	Audio Visual Equipment & Supplies	313-09	5/01/2009 - 4/30/2012
10/11/2011	Automated Logic	Trade Services & Labor for Electrical, Plumbing & HVAC	375-11	6/1/2011-5/31/2014
	B&H Photo-Video Pro Audio Inc.	Stage Curtains , Lighting & Stage / Stadium Sound Systems	331-09	11/01/2009 - 10/31/2012
	BSN Sports	Athletic & PE Supplies & Heavy Duty Exercise Equipment	336-10	4/1/2010 - 3/31/2013
11/9/2010	Barcelona Sporting Goods	Athletic, PE, Gym & Exercise Equipment and Supplies	336-10	4/1/2010 - 3/31/2013
12/6/2011	Bill Bunton Auto Supply and Machine	Tires, Tubes & Automotive Parts Supplies and Equipment	387-11	12/01/2011 - 11/30/2014
10/12/2010	Border States Electric	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	6/1/2010 – 5/31/2013
12/6/2011	Burton	Tires, Tubes & Automotive Parts Supplies and Equipment	387-11	12/01/2011 - 11/30/2014
6/21/2011	C&S Safety Supply	First Aid Supplies & Equipment	374-11	6/1/2011-5/31/2014
	Camcor, Inc.	Audio Visual Equipment & Supplies	313-09	5/01/2009 - 4/30/2012
7/05/2011 10/14/2011	Carrier Corporation	Trade Services & Labor for Electrical, Plumbing & HVAC HVAC Equipment, Supplies & Installation	375-11 384-11	6/01/2011-5/31/2014 10/1/2011-9/30/2014
11/8/2011	Casco Industries, Inc.	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011-3/31/2014
4/19/2011	Certified Laboratories Div. of NCH Corp	Motor Fuels, Lubricants & Oils	314-09	06/01/2009 – 05/31/2012
7/05/2011	Chemsearch, A Div Of NCH	Grounds Maint. Equip., Irrigation Parts, Supplies & Installation	373-11	6/01/2011-5/31/2014
8/16/2011	Chemsearch, A Div Of NCH	Water Treatment Chemicals	367-10	4/1/2011-3/31/2014
12/13/2010	Chemsearch, A Div Of NCH	Motor Fuels, Lubricants & Oils	314-09	6/1/2009 – 5/31/2012
	Diaz Floors & Interiors	Indoor & Outdoor Flooring Products & Sports Surfaces	310-08	3/01/2009 - 2/28/2012
8/9/2011	Dooley Tackaberry, Inc.	Public Safety & Fire & House Supplies & Equipment	363-10	4/1/2011-3/31/2014
5/17/2011	Dream Ranch Office Supplies(CartridgeWorld)	Office Paper & Toner Products	369-11	5/1/2011 – 4/30/2014
11/01/2011	EKA	Grounds Maint. Equip., Irrigation Parts, Supplies & Installation	373-11	06/01/2011-05/31/2014
9/27/2011	Facility Solutions Group	Energy Saving Lighting Products	368-10	4/1/2011-3/31/2014
10/25/2011	Facility Solutions Group	Outdoor Street Lighting	382-11	9/1/2011-8/31/2014
2/8/2011	Flaghouse, Inc.	Athletic, PE, Gym & Exercise Equipment and Supplies	336-10	4/1/2010-3/31/2013
11/29/2011	Fleet Safety Equipment, Inc.	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011-3/31/2014
12/6/2011	GCR Tire Centers	Tires, Tubes & Automotive Parts Supplies and Equipment	387-11	12/01/2011 - 11/30/2014
4/5/2011	GT Distributors, Inc.	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011-3/31/2014

12/13/2010	Galls Inc.	Uniforms-Band, Dance, Performance, Work/Uniform & Floor Mat Rental	340-10	6/1/2010-5/31/2013
	Gaylord Bros. Inc.	Instructional Supplies & Equipment	328-09	11/01/2009 - 10/31/2012
10/11/2011	Gaylord Bros. Inc.	Furniture-School, Office, Science, Library & Dormitory	337-10	4/1/2010 – 3/31/2013
12/07/2010	Glidden Professional Paint (formerly ICI Paints)	Building Maintenance, Repair & Operation Supplies & Equipment	339-10	6/1/2010 – 5/31/2013
	Godwin Pumps Of America, Inc.	Water & Waste Water Pumps & Motor	344-10	7/01/2010 - 6/30/2013
9/20/2011	Grande Truck Center	Vehicles & Heavy Duty Trucks & Options	358-10	12/1/2011-11/30/2013
8/9/2011	Gulf Coast Paper Company	Custodial Supplies & Equipment	372-11	8/1/2011-7/31/2014
12/20/2011	Gulf Coast Paper Company	Office Supplies & Equipment	328-09	11/1/2009 – 10/31/2012
	Health Edco Inc.	Instructional Supplies & Equipment	328-09	11/01/2009 - 10/31/2012
7/05/2011	Henry Schein, Inc.	First Aid Supplies & Equipment	374-11	6/1/2011 - 5/31/2014
6/14/2011	Hubert Company	Food Service Equipment & Supplies	355-10	11/1/2010-10/31/2013
	J & B Industries, Inc.	Motor Fuels, Lubricants & Oil	314-09	5/01/2009 - 4/30/2012
	Jean's Restaurant Supply	Food Services Equipment & Services	355-10	11/1/2010 - 10/31/2013
9/27/2011	John Deere	Grounds Maint, Equip., Irrigation Parts, Supplies & Installation	373-11	6/1/2011-5/31/2014
7/05/2011	John Deere Landscapes	Grounds Maint, Equip., Irrigation Parts, Supplies & Installation	373-11	6/01/2011-5/31/2014
9/13/2011	Lumatec Lighting Service	Outdoor Street Lighting	382-11	9/1/2011 – 8/31/2014
	Mansion Grove House, LLC	Athletic, PE & Gym Supplies & Eq. & Exercise	336-10	4/1/2010-3/31/2013
9/6/2011 11/08/2011	Melhart Music Center Miller Uniforms & Emblems Inc.	Audio Visual Equipment & Supplies Public Safety & Fire House Supplies & Equipment	313-09 363-10	5/1/2009 – 4/30/2012 01/01/2011 – 03/31/2014
6//28/2011	Moore Medical LLC	Public Safety & Fire House Supplies & Equipment	363-10	4/1/2011 - 3/31/2014
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11/2/2010	Park Place Recreation Design, Inc.	Parks, Recreation & Field Lighting Products & Installation	346-10	10/1/2010 - 9/30/2013
5/10/2011	Philpott Motors	Vehicles & Heavy Duty Trucks & Options	358-10	12/1/2010-11/30/2013
1/25/2011	Pitney Bowes	Office Supplies & Equipment	328-09	11/1/2009-10/31/2012
9/20/2011	Radio Communications	Radio Communication Products	364-10	4/1/2011-3/31/2014
9/20/2011	Ricoh Americas (IKON-Ricoh Bus. Sol.) (Copiers)	Copiers & Supplies	379-11	9/1/2011 - 8/31/2014
12/21/2010	S & S Worldwide	Instructional Supplies & Equipment	328-09	11/1/2009-10/31/2012
	SGS Industrial DBA Sea Garden	Public Safety & Fire House Supplies & Equipment	339-10	6/01/2010-5/31/2013
	Safeguard Universal	Awards, Trophies & Personal Recognition	343-10	7/1/2010-6/30/2013
01/10/2012	Scott Equipment	Commercial Washers & Dryers	356-10	11/1/2010-10/31/2013

AG.-MEIER, INDUSTRIES
FIRE DIVISION - BELTON, TEXAS
920 East 6th Avenue, Belton, Texas 76513
(254) 939 - 3731 (800) 446 - 7319 FAX (254) 939 - 0721
email- fireami@vvm.com

Continuing the CONTINENTAL BELTON Product Line and Tradition of Quality

SPECIFICATIONS
"BRUSH TRUCK-11SE ALUMINUM-#2"

EDCOUCH VFD – 04-18-2012

CHASSIS:

The chassis/cab shall be furnished by the customer and delivered to manufactures facility. The chassis/cab shall be a Ford 550 Super Duty, 4x4, Diesel engine, 84" cab to axle, auto transmission, and dual rear All-Terrain tires. The cab color shall be (F-1 RED)
The fabricated working platform (Flat bed), tank, pump and all equipment shall be mounted on the customer furnished chassis/cab at the manufacture's facility.

APPARATUS BODY:

The body shall be a flat bed with a 12 GA aluminum diamond tread plate, (1/8" thickness), floor. The flat bed shall be approximately 132" (11 ft.) long by 96" wide, on 84" cab to axle chassis. All body parts are press formed for durability and appearance.

SUB-FRAME: The sub-frame of the body shall be made of 4" structural aluminum channel supporting the body and tank. Sub-frame cross members shall be made of 3" structural aluminum channel, weld in place approximately 16" apart. Cross members shall be fully welded at each metal-to-metal junction with main runners to provide a rugged frame for off road performance. The outside edges of the flat bed shall have reverse "C" channel to help protect the required lights, reflectors and reflective tape. Side skirts will be in place on each side of bed. The work platform shall be attached to the chassis frame rails at four points by Grade #5 x 0.75 Steel bolts.
The work platform shall be fabricated to support a **300-500** gallon tank, pumping unit with controls, required personnel, tools and equipment normally carried on a "Grass/Brush" apparatus.

TAILBOARD:

There shall be a 10" tailboard at the rear of the bed, It will be full width of the apparatus. The tailboard shall be supported by 3"channels attached to the truck frame and covered with aluminum diamond tread plate. Starting beneath the flat bed, the tail board shall be extended down, then bent out 10" at 90 degrees, down 3" at 90 degrees and turned under 1" at 90 degrees to form 3" channel bumper. Bumper corners shall be square to allow hand rails to connect and allow easy access to tail board. A receiver hitch with "D" ring plug will be installed at rear of tail drop to allow for winch or tow point.
A coat of black bed liner will be sprayed on top surface of tailboard for a non-slip surface. The rear tailboard will be covered with chevron striping.

HEADACHE RACK:

In the front portion of the flat bed, attached to the flat bed, directly behind and extending over the cab, there shall be a headache rack made of 2" square tubing with a slatted aluminum tubing insert to protect the chassis rear window. A header plate shall be attached to the headache rack and extend over the cab of the truck. The header plate will accommodate a light bar and two spot/flood lights.

CUBICLES:
There shall be a step up cubicle on each side in the front portion of the flat bed, to allow a firefighter to stand and safely fight fires. The slide-in unit will be mounted with a walk way between cubicles to allow fire fighters access from one cubicle to the other.
The dimensions of the cubicle floor shall be approximately 24" wide x 24" deep and shall be below the floor level of the flat bed, chassis running board height.
he step up cubicle floor shall be fabricated with aluminum tread plate material to reduce wet surface slippage and designed to drain water from around the firefighters feet.
A safety gate be installed to open inward only into the cubical space.
A coat of black bed liner will be sprayed on the floor of each cubical for a non-slip surface.

SAFETY GATES:
Safety gates made of 1 " aluminum square tubing, approximately 40" tall, with horizontal bracing will installed 10" above the cubicle floor on each side to secure the firefighters in each cubicle. Gates shall open inward and be secured by self-closing gas struts pressing against a welded restraint plate. The gate cannot accidentally open.

HANDRAILS:
There shall be handrails made of 1.5" O. D. aluminum square tubing along each side of the flatbed, approximately 40" from the bed floor and over the top of the compartments, for brush protection. Handrails will extend to tail board for support and create grab handles connecting to tailboard. A mid rail will be in place where possible.

PUMP:
A Hale HP200X Combination pump will be installed at the rear of the skid.
The pump shall deliver a range of 240 GPM at 20 PSI to 75 GPM at 150 PSI, with a prime operating range of 150 GPM at 100 PSI, 3" suction and 2-1/2" discharge.
A 4" X 4" manifold with multiple outlets will be connected to discharge outlet with 2 ½" galvanized fittings. The pump is equipped with an exhaust primer.

ENGINE:
The pump shall be powered by a 18HP Briggs and Stratton Vanguard 350400 Series, horizontal shaft, air-cooled, V-1 win, OHV, electric start engine. The engine will have a 6 AMP alternator, 1.4-liter oil capacity, and meets 1994 CARB standards. The engine shall be electrically connected to the chassis electrical system through the vehicle MASTER SWITCH. Engine will be attached to remote 6 gallon remote fuel tank

CONTROL PANEL:
There shall be a lighted control panel at the rear of the body, next to the pump/engine for easy access by the operator. The control panel shall have a start switch, throttle, choke control, and low oil pressure warning light.
There shall be one 2-1/2" white face with black letter gauge to show discharge pressure.

WATER TANK:
The rectangular design tank shall be made of high quality non-corrosive Polypropylene Series III Co-Polymer, Tank shall have **500** gallon capacity and be divided into equal cells to reduce water splashing, load shifting and provide good off road handling and stability. An 8" x 8" fill tower with a hinged flip up cover and over flow. Fill tower will be installed on the front driver side corner, or as requested. The tank **may** have a water level sight gauge built in. Standard features include a 2 ½" outlet, 1 ½" return/re-circulate, 1 ½" pass-through and 1" drain and a top storage area.

The tank will be mounted onto rubber cushions pads for shock protection. Tank to be black in color and have a limited lifetime warranty. (See Specification and Warranty Attached).

PUMP DISCHARGE AND SUCTION:

All piping shall be heavy duty galvanized with flexible couplings.
There shall be a heavy-duty steel discharge manifold connected to the pump housing.
There shall be one (1) 2-1/2"suction with screen and valve with cap and chain on the rear.
There shall be one (1) 1-1/2" discharge pipe to the front firefighter cubicles, It will then be reduced to two (2)-1" lines with valves and swivels for whip lines.

TOP BASKET ASSEMBLY

Storage basket on top of tank will be made of same material as tank and will allow whip lines and other equipment to be stowed away in a safe and secure area.

VALVES:

All valves shall be Brass quarter turn ball; full flow; style valves.
One (1) - 2 ½" tank to pump valve (AKRON).
One (1) - 2 ½" Suction/Draft valve (AKRON).
One (1) - 2 ½" check valve, pump to manifold.
One (1) - 2 ½" discharge valve at rear on manifold W/1½" spin on (AKRON.
One (1) - 1 ½" tank refill / re-circulation.(Industrial).
Two (2) -1" discharge valves within easy reach of the firefighter in the cubicles.(Industrial)
One (1) - 1" discharge to the hose reel (AKRON).
One (1) - ¾" hose bib on manifold.

HOSE REEL: ALUMINUM SUPER BOOSTER.

There shall be one (1) Hannay electric/manual rewind reel, rewind controlled by a push button.
The reel shall be mounted above the pump on a aluminum frame.
The reel shall have stainless steel guide rollers mounted to display hose to the rear.
The reel shall have a capacity of 200 ft. of one-inch 800PSI booster hose.
The reel shall be equipped with 200 ft. of 1" red booster hose.
A manual hand crank will be supplied.

WHIP LINES

There shall be two (2) whip lines mounted at front of tank and in easy reach of firefighters in cubical area. Whip lines will be one (1) inch diameter X ten (10) feet long, 800 PSI working pressure. Each whip line will be connected with full flow ball brass valves and swivels.

NOZZLES

There shall be Three (3) Viper I" adjustable nozzles #SG-1560 W/ Pistol Grip, adjustable settings and flush position. (15-30-50-60-) GPM.
There shall be One (1) Viper 1 ½" adjustable nozzle # SG-3012 W/Pistol Drip, adjustable settings and flush position. (30-60-95-125) GPM.

LETTERING AND STRIPING:

Lettering and striping shall meet the City Fire Department specifications as requested. (NON-GOLD LEAF
The rear tailboard will be covered with chevron striping.

ADDITIONAL EQUIPMENT TO BE INSTALLED:

There shall be one hydrant and two spanner wrenches with mounting bracket installed.
Rear mud flaps shall be installed behind rear tires on bed.

Four (4) Stainless steel wheel covers will be mounted on truck wheels.
Stainless steel **NERF** bars (set) will be mounted on each side of truck.
DOT lighting to be **L. E. D**.

COMPARTMENTS: ALUMINUM DIAMOND PLATE.
There shall be one (1) storage compartment mounted on drivers side of the flat bed, approximately 72" Long X 18"deep X 18"High. The compartment shall have Two (2) doors with locks, T-handle latches and automotive type door seal.
Rubber padding will be installed on compartment floor.

ALUMINUM HOSE / STORAGE TRAYS
There will be one (1) aluminum storage tray mounted over top of the bed on driver side.
A covered lid with gas struts will be in place for trash and debris protection
Approximate dimensions. 72" L x 16" W x 10" H.

STORAGE BASKET
One (1) storage compartment mounted on passenger side of bed and will be made of aluminum square tubing and aluminum expanded metal. Storage basket will have one door with horizontal hinges for side entry of rakes, swatters and tools. Basket shall be mounted on rubber pads to allow debris and moisture to drain away. (72" X 18" X 18").

ALUMINUM TRAY
One (1) aluminum storage tray will be mounted on top of basket on passenger side of bed.
Approximately 72" x 18" x 10"

PRE-CONNECT HOSE
Three (3) pieces (50' ea) of 1 ½" flat lay hose, double jacket and mildew resistant will be attached to manifold and fitted in hose tray. (Yellow in color).
(Attached to 1 ½" on manifold).

FRONT BUMPER
There shall be a heavy-duty commercial bumper with brush guard and winch receiver tube installed on the front of the truck. The bumper shall be tubular type and black powder coated. A heavy-duty skid plate will protect radiator and cooling system from brush damage.

EMERGENCY LIGHTING AND EQUIPMENT

LIGHTBAR: WHELEN LIBERTY LIGHTBAR SUPER LED WITH FLASHERS, TAKE DOWNS AND ALLEYS.

REMOTE LED WARNING LIGHTS;
#TIR-6 WHELEN, LED, Front (4), Front side (2), Rear (2), and Rear side (2)
#TIR-3 WHELEN, LED, (2 RED) Mounted On Module.

WORK LIGHTS
#AGR-4007 UNITY CHROME, SWIVEL SPOT-FLOOD.
(2 EACH).Mounted on each end of lightbar mount.

#M-507 FLOOD
Mounted at rear and wired to back up lights and a switch on pump panel.

CUBICLE /MODULE LIGHTING
(3 EACH).

UTILITY BOX LIGHTING
(2 EACH)

SIREN
WHELEN CENCOM SIREN AND CONTROLER, 100/200 WATT,
SA314 WHELEN CAST, SIREN SPEAKER.

BACK UP ALARM
60-107 STAR 107 db COMPACT CAST ALUMINUM .

CONSOL MOUNT.
JOTT- DESK .

MOBIL RADIO & EQUIPMENT
(CUSTOMER FURNISHED W / ANTENNA).

MASTER SWITCH:
175 AMP CONTINUOUS, 250 AMP SURGE.
W/ 150 amp circuit breaker inline.

MISC. WIRE, CONNECTORS & SUPPLIES.

LABOR AND INSTALLATION OF ALL EQUIPMENT.

TOTAL PRICE: INCLUDES ALL ITEMS LISTED ABOVE AND INSTALLATION OF UNIT, ALL EQUIPMENT AND DELIVERY WITH IN HOUSE TRAINING.

NET PRICE WITH 500 GALLON TANK $ 37,775.00

WARRANTIES.
Normal truck warranties will apply to the truck.
Ag-Meier Ind. has a minimum of one year warranty on material and workmanship.
We will try to do all service work possible at the fire department location. .
Hale Pump has a Two (2) year warranty on the pump.
Briggs & Stratton has a Two (2) year warranty on the engine.
Plas-Mac has a Limited Life Time warranty on the tank.
Ag-Meier Ind. will assist with all service work, warranties and problems associated with all equipment added to the Brush Truck.

A. C. RAY
FIRE SALES MANAGER

AI-32503 **Urban County 10. E.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Monica Leal **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program on behalf of Hidalgo County Precinct No. 1 and the City of Mercedes, is requesting authority to purchase Fire Station/Equipment (bunker gear) for the Mercedes Volunteer Fire Department. Purchase will be made from Casco Industries, Inc. (contract #363-10) an approved vendor through Hidalgo County's membership and participation with Buyboard. The total amount for the purchase is $35,664.59 (quote attached), as requested by the Hidalgo County Precinct No. 1 for the Mercedes Volunteer Fire Department utilizing UCP FY 18 (2005) Pct. 1 Fire Station/Equipment line item and City of Mercedes general funds.

BACKGROUND

The Fire Station/Equipment (bunker gear) will be utilized by the Mercedes Volunteer Fire Department.

Vendor:	Casco Industries, Inc.
Purchase amount:	$35,664.59
Funds available:	$35,000.00 - FY 18 (2005) – Pct. 1Fire Station/Equipment
City funds:	$ 664.59 – City of Mercedes general funds
Total:	$35,664.59

Attachments

City of mercedes Pct 1 /Fire Station Equipment / Casco Industries

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:30 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Mary Flores Started On: 05/23/2012 10:50 AM

Final Approval Date: 06/01/2012

Casco Industries, Inc.

Quotation

14233 INTERDRIVE WEST
HOUSTON, TEXAS 77032

281-442-1800
FAX 281-442-1803

To: URBAN COUNTY/MERCEDES FD **Attn: CHIEF JAMIE GARCIA** **Fax:** **E-Mail: jgarcia@cityofmercedes.net**	**Ship to:** Same BUY BOARD #363-10

Date	Quoted By	Date Expected	Ship Via	F.O.B.	Terms
4/23/12	BOB YANCY		Best Way	Destination	NET 30 Days

Qty	Description	List Price	Cost	Total
13	GLOBE-31177G G-XTREME PBI MATRIX GEMINI COAT PER MERCEDES FDSPECS	1977.85	1,186.71	15,427.23
13	GLOBE-41177G G-XTREME PBI MATRIX GEMINI PANT PER MERCEDES FD SPEC	1,483.75	890.25	11,573.25
104	GLOBE-3RL LETTERING 3" L/Y "MERCEDES"	2.40	0.00	0.00
13	CAIRNS-TRDB5C231220 HELMET 1044 YELLOW DEFENDER	384.00	230.40	2,995.20
13	CAIRNS-F6 6" CUSTOM LEATHER HELMET FRONTS	52.00	31.20	405.60
13	SHELBY-5228 BLUE KOALA FIREFIGHTING GLOVE	67.99	50.99	662.87
13	PGI-3038185 NOMEX ULTIMATE HOOD	27.41	21.38	277.94
13	GLOBE-1201400 LEATHER SUPREME BOOT	475.00	332.50	4,322.50

Sub Total	**$35,664.59**
Shipping	**0.00**
TOTAL	**$35,664.59**

BOB YANCY/SALES REPRESENTATIVE

G-XTREME STYLE JACKET and OPTIONS

OVERSIZE CHARGE – ADD 30% FOR SIZE 60+,

A STYLE CODE

B OUTER SHELLS

		(3) G-XTREME
07	NOMEX® IIIA 7.5oz	654.00
11	PBI™ Matrix 7.5 oz - Gold	951.00
11	PBI™ Matrix 7.5 oz - Black	1020.00
18	Aluminized PBI™ 7.0 oz	1020.00
27	ADVANCE™ 7.0 oz	710.00
37	Black ADVANCE™ (PCA) 7.0 oz	739.00
29	BASOFIL® 7.5 oz - Gold	724.00
38	VANTAGE (BASOFIL®) 7.5 oz - Gold	724.00
38	VANTAGE (BASOFIL®) 7.5 oz - Black	754.00
32	MILLENIA™ XT 7.5 oz	1014.00
47	ADVANCE ULTRA® 7.5oz	852.00
34	ARMOR 7.0oz™**	820.00

C THERMAL LINERS

		(3) G-XTREME
68	SYNERGY® (Only with #29 Shell)	341.00
76	Q-8™	N/A
77	CALDURA® SL2	401.00
78	ARALITE® SL2	335.00
82	ARALITE® NP	293.00
83	QUANTUM3D® (2 Lyr)	456.00
63	QUANTUM3D® (1 Lyr)*	436.00
84	CALDURA® NP	374.00
86	CALDURA® SL3	445.00
79	ARALITE® SL3	389.00
81	DEFENDER M® SL2***	337.00
85	GLIDE ****	412.00

* Only available with (F) CROSSTECH® 3-Layer moisture barrier
** Only with GLIDE/ (G) CROSSTECH
*** Only with (G) CROSSTECH at this time - call for availability.
**** Only with MATRIX or ARMOR/ (G) CROSSTECH

D MOISTURE BARRIERS

		(3) G-XTREME
D	GORE™ RT7100	230.00
F	CROSSTECH® 3-Layer	482.00
E	STEDAIR® 3000	214.00
G	BLACK CROSSTECH®	336.00

E TRIM – G-XTREME

	SCOTCHLITE™	TripleTrim	REFLEXITE®	BRILLIANCE®
NFPA Basic 3"	103.60	113.05	86.00	101.90
NYC 3"	132.35	144.45	109.85	130.00
NFPA Vert 3"	112.20	122.45	93.15	110.20
Project Fires	141.00	153.85	117.10	138.50
High Visibility	155.75	169.80	129.40	152.95
NFPA Vert II	104.85	114.30	87.20	103.00
Project Fires II	132.45	144.50	109.95	130.05
High Visibility II	148.25	161.60	123.35	145.60

F LETTERS

SCOTCHLITE™ 2" & 3" L/Y, R/O	2.40 ea.
REFLEXITE® 2" & 3" L/Y	5.40 ea.

F LETTER PATCHES

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
Sew-On	15.45	28.25
Velcro	55.30	80.90
Hanging 5x20	33.25	51.30

G CLOSURES – G-XTREME (8C STANDARD)

5C	Velcro In/Hook & Dee Out	N/C	N/C
6C	Zipper In/Hook & Dee Out (N/A on Aluminized)	5.30	5.30
7C	Hook & Dee In/Velcro Out	25.85	35.95
17C	Snap In/Hook & Dee Out	N/C	N/C

H SIDE POCKETS

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
28P 2x8x8 Expansion Pockets	20.95	30.00
16P 2x10x10 Expansion Pockets	27.70	48.85
2x10x6 Half High Expsion Pockets	23.10	35.15
Pocket Divider	8.15	14.15

I/K EXTRA POCKETS/OPTIONS

Radio Pocket 13P-B 3x3.5x9 13P-K 2x3.5x7 13P-C 2x3.5x8 13P-L 2x3.5x9	42.20	57.20
Antenna Notch in #13P Flap	2.05	2.05
6P 4x9x15 Face Mask Pouch	65.60	89.70
6P Detachable Face Mask Pouch	71.15	102.00
7P 2x3x7.5 Flashlight Pocket	30.35	39.35
8P 2x3x9 Flashlight Pocket	32.70	44.70

J/L OTHER OPTIONS

Self Mic Strap	2.40	3.35
Suede Mic Strap	3.50	3.50
Helmet Snap	4.80	4.80
Dee Ring on Suede Patch	3.25	3.25
Flashlight Snap & Strap w/Velcro	10.20	13.25
Sunlance Flashlight Holder	15.45	19.95
Survivor Flashlight Holder	15.80	20.30
Universal Clip	8.80	11.80

M WRISTERS (4" NOMEX® STANDARD)

NOMEX® Hand & Wrist Guards	7.40	7.40
KEVLAR® Hand & Wrist Guards	7.60	7.60
PBI™ Hand & Wrist Guards	24.65	24.65

N REINFORCEMENTS

POCKETS

DRAGONHIDE™	(Outside) Exp Pocket	40.20	40.20
Grey Suede	(Outside) Exp Pocket	21.00	21.00
Black Suede	(Outside) Exp Pocket	24.65	24.65
ARASHIELD®	(Outside) Exp Pocket	24.35	24.35
KEVLAR® Twill	(Pouch)	33.55	33.55

CUFFS (GREY SUEDE STANDARD)

DRAGONHIDE™	12.65	12.65
Self Material	4.20	12.30
Black Suede	1.65	1.65
ARASHIELD® (Black, Grey, Gold)	8.30	8.30

ELBOWS

DRAGONHIDE™	44.60	44.60
Self Material	20.00	35.05
Grey Suede	16.25	16.25
Black Suede	18.70	18.70
ARASHIELD® (Black, Grey, Gold)	23.65	23.65
Padded Elbows	8.15	8.15

SHOULDERS

DRAGONHIDE™	20.65	20.65
Self Material	10.95	17.00
Grey Suede	12.45	12.45
Black Suede	14.05	14.05
ARASHIELD® (Black, Grey, Gold)	12.65	12.65
Padded Shoulders	12.40	12.40

UPPER BACK

Self Material	15.00	27.05
Padded	12.15	12.15

O MISC

Extra Liner Pocket	14.45	14.45
1S Aramid Shoulder Pads	18.90	18.90
Liner Alert at Hem	24.45	31.80
Embroidered Flag	15.75	15.75
Separating Liner (G-XTREME Only)	17.45	17.45
Individual Box	4.00	

G-XTREME Jacket Order Form

TEL: 800-232-8323 FAX: 800-442-6388
info@globefiresuits.com

RFQ/P.O. #:_____ Date:_____
Contact:_____
Phone:_____ Page:___ of:___

CHECK HERE IF QUICK SHIP PROGRAM ☐
(SEE PAGE 8 FOR QUICK SHIP PROGRAM INFORMATION)

CIRCLE OR CHECK APPROPRIATE SELECTIONS. USE ATTACHED SIZING FORM FOR SIZES AND SPECIAL NOTES.
STANDARD FEATURES AND JACKET LENGTHS WILL BE USED UNLESS OTHERWISE SELECTED. Oversize charge – Add 30% for Size 60+.

A STYLE/ LENGTH	(3) G-XTREME	☐ 32" Std QTY. ____	☐ 35" QTY. ____	☐ 29"(M) QTY. ____ ☐ 29" (F) QTY. ____

B OUTER SHELL

07–NOMEX® IIIA
11–PBI™ Matrix
18–Alum. PBI™
27–ADVANCE™
37–ADVANCE™ (PCA)
29–BASOFIL®
32–MILLENIA™ XT
47–ADVANCE ULTRA®
34—ARMOR

01–Black	02–Yellow	03–Natural	04–Red	05–Tan/Khaki	07–Alum.	09–Blue	10–Gold	20–Dark Gold
☐	☐	☐	☐	☐	☐	☐	☐	☐
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C LINER / D MB

68–SYNERGY®
76–Q-8™
77–CALDURA® SL2
78–ARALITE® SL2
82–ARALITE® NP
83–QUANTUM3D® (2 Lyr)
63–QUANTUM3D® (1 Lyr)
84–CALDURA® NP
86–CALDURA® SL3
79—ARALITE SL3
81—DEFENDER M® SL2
85—GLIDE

D– RT7100	F – CRSTCH®	3-LYR E – STDAR® 3000	G–BLK CRSTCH®
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E TRIM PKG

	SCOTCHLITE™ L/Y	SCOTCHLITE™ R/O	REFLEXITE® L/Y	TripleTrim L/Y	TripleTrim R/O	BRILLIANCE® L/Y
NFPA Basic 3"	☐	☐	☐	☐	☐	☐
NYC 3"	☐	☐	☐	☐	☐	☐
NFPA Vert. 3"	☐	☐	☐	☐	☐	☐
Project Fires	☐	☐	☐	☐	☐	☐
High Visibility	☐	☐	☐	☐	☐	☐
NFPA Vert II 3"	☐	☐	☐	☐	☐	☐
Project Fires II	☐	☐	☐	☐	☐	☐
High Visibility II	☐	☐	☐	☐	☐	☐

☐ *Check this box if you want periods included in lettering on coat/patch*

F LETTERING (See Lettering Rows on Sizing Form on Page 8) (Indicate Periods in Boxes)

Rows	1	2	3	4	5	6	7	8	9	10	11	12	13	14	ARCH	ON JACKET	ON PATCH	PATCH ATTACHMENT	LETTERS	L/Y S'LT	R/O S'LT	L/Y RFX
A															☐	☐	☐	Swn or Velcro	2" 3"	☐	☐	☐
B															☐	☐	☐	Swn or Velcro	2" 3"	☐	☐	☐
C															☐	☐	☐	Swn or Velcro	2" 3"	☐	☐	☐
D															☐	☐	☐	Swn or Velcro	2" 3"	☐	☐	☐
E															☐	☐	☐	Swn or Velcro	2" 3"	☐	☐	☐
F 32"															☐	☐	☐	Swn or Velcro	2" 3"	☐	☐	☐
G 35"															☐	Check Here for Hanging Letter Patch						

Use Row G for Hanging Letter Patch on 32"

G CLOSURE	5C	6C (N/A on Aluminized)	7C	8C (Std)	17C
H SIDE PKTS	Std	2x8x8	2x10x10	2x10x6	Pkt Divider
	Other:				
I RC X PKT	None	13PB	13PC	13PL	13PK 6P 6P(DET) 7P 8P
	Other:				
J RC OTHER	None	Self Mic	Helmet Snap	D-Ring	U-Clip
	Other:				
K LC X PKT	None	13PB	13PC	13PL	13PK 7P 8P
	Other:				
L LC OTHER	None	Self Mic	Helmet Snap	D-Ring	U-Clip
	Other:				
M WRISTERS	Std	NOMEX® HWG	KEVLAR® HWG	PBI™ HWG	
	Other:				

N REINFORCEMENTS

	DRAGONHIDE™	Self Material	MILLENIA™ XT	Grey Suede	Black Suede	Grey ARASHIELD®	Gold ARASHIELD®	Black ARASHIELD®	Padded	KEVLAR®
Side Pkts	☐	Std	■	☐	☐	☐	☐	☐	■	☐
Cuffs	☐	☐	☐	Std	☐	☐	☐	☐	■	■
Elbows	☐	☐	☐	☐	☐	☐	☐	☐	☐	■
Shoulders	☐	☐	☐	☐	☐	☐	☐	☐	☐	■
Back	■	☐	☐	■	■	■	■	■	☐	■

O MISC _____

PRICES	
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Total B/C/D	
Over-size $	
Sub-total	
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TOTAL	

Crd OK:	Ack Date:	C-Tag#:	P-Tag#:	Invoice#:

Rev. GXT12-1, 2/1/12

G-XTREME PANTS and OPTIONS

OVERSIZE CHARGE – ADD 30% FOR SIZE 60+

A STYLE CODE

B OUTER SHELLS

		(4) G-XTREME
07	NOMEX® IIIA 7.5oz	503.00
11	PBI™ Matrix 7.5 oz - Gold	737.00
11	PBI™ Matrix 7.5 oz - Black	791.00
18	Aluminized PBI™ 7.0 oz	774.00
27	ADVANCE™ 7.0 oz	548.00
37	Black ADVANCE™ (PCA) 7.0 oz	570.00
29	BASOFIL® 7.5 oz - Gold	558.00
38	VANTAGE (BASOFIL®) 7.5 oz - Gold	558.00
38	VANTAGE (BASOFIL®) 7.5 oz - Black	578.00
32	MILLENIA™ XT 7.5 oz	790.00
47	ADVANCE ULTRA® 7.5oz	661.00
34	ARMOR® 7.0oz**	636.00

C THERMAL LINERS

		(4) G-XTREME
68	SYNERGY® (Only with #29 Shell)	272.00
76	Q-8™	N/A
77	CALDURA® SL2	327.00
78	ARALITE® SL2	267.00
82	ARALITE® NP	229.00
83	QUANTUM3D™ (2 Lyr)	375.00
63	QUANTUM3D™ (1 Lyr)*	352.00
84	CALDURA® NP	301.00
86	CALDURA® SL3	366.00
79	ARALITE® SL3	315.00
81	DEFENDER M® SL2***	268.00
85	GLIDE ****	336.00

* Only available with (F) CROSSTECH® 3-Layer moisture barrier
** Only with GLIDE/ (G) CROSSTECH
*** Only with (G) CROSSTECH at this time - call for availability.
**** Only with MATRIX or ARMOR/ (G) CROSSTECH

D MOISTURE BARRIERS

		(4) G-XTREME
D	GORE™ RT7100	188.00
F	CROSSTECH® 3-Layer	409.00
E	STEDAIR® 3000	176.00
G	BLACK CROSSTECH®	283.00

E TRIM

	SCOTCHLITE™	TripleTrim	REFLEXITE®	BRILLIANCE®
3" Around Cuffs	30.45	32.25	25.15	29.90
3" Down Legs	45.95	50.30	39.00	45.10

F LETTERS

SCOTCHLITE™ 2" & 3" L/Y, R/O	2.40 ea.
REFLEXITE® 2" & 3" L/Y	5.40 ea.

F LETTER PATCHES

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
Sew-On	15.45	28.25
Velcro	55.30	80.90

F NUMBER PATCHES (4 X 4 STANDARD)

Sew-On	6.15	9.20
Velcro	20.55	23.55

G CLOSURES

Zipper Fly	3.40
Zipper/Velcro Fly	9.10
Velcro Fly	STD
Snaps	NO CHARGE

H SIDE POCKETS – G-XTREME (16P STANDARD)

28P 2x8x8 Expansion Pockets	70.45	115.60
Pocket Divider	8.15	14.15
LifeLine Rope Pocket	35.95	52.75
Wallet Pocket (single)	15.15	21.55

I REINFORCEMENTS

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
POCKETS		
DRAGONHIDE™ (Outside) Exp Pocket	40.20	40.20
Grey Suede (Outside) Exp Pocket	21.00	21.00
Black Suede (Outside) Exp Pocket	24.65	24.65
ARASHIELD® (Outside) Exp Pocket	24.35	24.35
KEVLAR® Twill (Pouch)	33.55	33.55
CUFFS (GREY SUEDE STANDARD)		
DRAGONHIDE™	33.35	33.35
Self Material	8.75	24.75
Black Suede	2.35	2.35
ARASHIELD® (Black, Grey, Gold)	10.60	10.60
KNEES		
DRAGONHIDE™	51.85	51.85
Self Material	22.30	40.35
Grey Suede	26.90	26.90
Black Suede	31.40	31.40
ARASHIELD® (Black, Grey, Gold)	29.45	29.45
SILIZONE™ Padded Knee	39.20	39.20
Padded Knees (ARAFIL® & Thermal Liner)	19.20	19.20
Extra Layer #76 Knee Padding on Outer Shell	12.50	12.50
Extra Layer #76 Knee Padding on Liner Knee	9.45	9.45
REMOVEABLE KNEES		
DRAGONHIDE™ Knees	53.10	53.10
Self Knees	33.40	45.45
Suede Knees	37.90	37.90
ARASHIELD® Knees	38.30	38.30
Padding for Knees	19.20	19.20
SILIZONE™	39.20	39.20

K SUSPENDERS (ALL LENGTHS)

	Regular	w/Trim
RIP-CORD SUSPENDERS		
Black Padded Rip-Cord H-Back (Standard)	Included with pants	16.55 addtl

L MISC

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
Rappelling Harness Loops	43.95	48.05
Liner Alert at Cuffs	24.45	31.80
Water Proof Dam at Cuffs	31.05	31.05
Spanner Pocket w/Suede	35.30	47.40
Separating Liner (G-XTREME Only)	12.10	12.10
Utility Loops	34.10	47.90
Zipper Legs	181.90	214.90
Individual Box	4.00	

G-XTREME Pants Order Form

RFQ/P.O. #:_____ Date:_____
Contact:_____
Phone:_____ Page:___ of:___

TEL: 800-232-8323 FAX: 800-442-6388
info@globefiresuits.com

CHECK HERE IF QUICK SHIP PROGRAM ☐
(SEE PAGE 8 FOR QUICK SHIP PROGRAM INFORMATION)

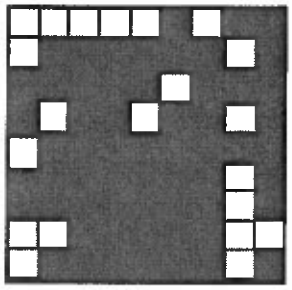
CIRCLE OR CHECK APPROPRIATE SELECTIONS. USE ATTACHED SIZING FORM FOR SIZES AND SPECIAL NOTES.
STANDARD FEATURES WILL BE USED UNLESS OTHERWISE SELECTED. Oversize charge – Add 30% for Size 60+.

A STYLE ☐ (4)-G-XTREME QTY.____

B OUTER SHELL

01–Black, 02–Yellow, 03–Natural, 04–Red, 05–Tan/Khaki, 07–Alum., 09–Blue, 10–Gold, 20–Dark Gold

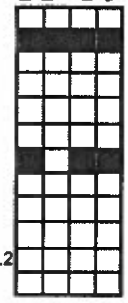
07–NOMEX® IIIA
11–PBI™ Matrix
18–Alum. PBI™
27–ADVANCE™
37–ADVANCE™ (PCA)
29–BASOFIL®
32–MILLENIA™ XT
47–ADVANCE ULTRA®
34–ARMOR



C LINER / D MB

D–RT7100, F–CRSTCH®, 3-LYR, E–STDAR® 3000, G–BLK CRSTCH®

68–SYNERGY®
76–Q-8™
77–CALDURA® SL2
78–ARALITE® SL2
82–ARALITE® NP
83–QUANTUM3D® (2 Lyr)
63–QUANTUM3D® (1 Lyr)
84–CALDURA® NP
86–CALDURA® SL3
79—ARALITE SL3
81—DEFENDER M® SL2
85—GLIDE



E TRIM PKG

SCOTCHLITE™ L/Y, SCOTCHLITE™ R/O, REFLEXITE® L/Y, TripleTrim L/Y, TripleTrim R/O, BRILLIANCE® L/Y

3" Around Cuffs
3" Down Legs

PRICES

B _____
C _____
D _____
Total B/C/D _____
Over-size $ _____
Sub-total _____
E _____

F LETTERING

1 2 3 4 5 6 7 8 | ON PANTS | ON PATCH

PATCH ATTACHMENT: Swn Velcro | LETTERS/NUMBERS: 2" 3" | L/Y S'LT | R/O S'LT | L/Y RFX

Swn Velcro 2" 3" ☐ ☐ ☐

Swn Velcro 2" 3" ☐ ☐ ☐

☐ *Check this box if you want periods included in lettering on pant/patch*

F _____

SPECIFY LOCATION _____

G CLOSURE Std | Zipper & Velcro

OTHER _____

G _____

H SIDE PKTS 2x10x10 *Std* | 2x8x8 | Rear Patch Pkts *Wallet Pkt (single)*

OTHER _____

H _____

I REINFORCEMENTS

DRAGONHIDE™, Self Material, MILLENIA® XT, Grey Suede, Black Suede, Grey ARASHIELD®, Gold ARASHIELD®, Black ARASHIELD®, Padded, KEVLAR®, SILIZONE™

Side Pkts		Std									
Cuffs				Std							
Knees											
Removeable Knees											

K SUSPENDER | Padded Rip-Cord *(Std)*

OTHER _____

I _____
J _____
K _____

L MISC _____

L _____

Crd OK:	Ack Date:	C-Tag#:	P-Tag#:	Invoice#:	TOTAL

ACCESSORIES

SUSPENDERS

800307 – Super Duty Suspenders (Patented)	27.10
800321 – H-Back Suspenders (Replacement)	25.90
800309 – Long Super Duty Suspenders	27.10
800322 – Long H-Back Suspenders	25.90
800507 – Super Duty Suspenders w/Rip-Cord Take-Up	28.40
800509 – Long Super Duty Suspenders w/Rip-Cord Take-Up	28.40
800521 – H-Back Suspenders w/Rip-Cord Take-Up	29.90
800522 – Long H-Back Suspenders w/Rip-Cord Take-Up	29.90
800621 – Black Padded Rip-Cord H-Back Suspenders (Available in X-Short, Short, Regular and Long)	48.85
800500P – Removable Shoulder Pads All Suspenders (Pair)	46.30
801008 – Suspender Button Kit (8 Per Set)	6.05
800725 – X-Back Rip-Cord Suspenders	49.65

SUSPENDERS WITH TRIM

800307T* – Super Duty Suspenders	39.05
800309T* – Long Super Duty Suspenders	39.05
800321T* – H-Back Suspenders	37.20
800322T* – Long H-Back Suspenders	37.20
800507T* – Super Duty Suspenders w/Rip-Cord Take-Up	35.30
800509T* – Long Super Duty Suspenders w/Rip-Cord Take-Up	35.30
800521T* – H-Back w/Rip-Cord Take-Up Suspenders	38.45
800522T* – Long H-Back w/Rip-Cord Take-Up Suspenders	38.45

NOTE: * Denotes Color of Trim, Insert 1(Silver), 2(Lime/Yellow), 4(Red/Orange)

SOLD SEPARATE

Jacket – Suede Cuffs	6.90
Jacket – ARASHIELD® Cuffs	13.30
Jacket – DRAGONHIDE™ Cuffs	22.80
Pants – Suede Cuffs	9.60
Pants – ARASHIELD® Cuffs	18.95
Pants – DRAGONHIDE™ Cuffs	33.20

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
Jacket – Self Material Cuffs	8.05	17.10
Pants – Self Material Cuffs	14.60	32.65

SOLD SEPARATE – WRISTERS

800415 – NOMEX® Wristers	6.40
190515K – KEVLAR® Wristers	7.10
390549P – PBI™ Wristers	16.70
800409N – NOMEX® Hand and Wrist Guards	10.25
800409 – KEVLAR® Hand and Wrist Guards	14.25
800409P – PBI™ Hand and Wrist Guards	32.50

THREAD

190741 – Bobbin of NOMEX® 24/4 Thread – 20 Yards	2.35
190764 – Spool of NOMEX® 24/4 Thread – 6000 Yards	172.00

NOTE: Specify Color – Black, Ash

LETTERS and TRIM

LETTERS ON JACKET

SCOTCHLITE™ 4"	8.60 per letter
SCOTCHLITE™ 5"	9.70 per letter
SCOTCHLITE™ 6"	10.90 per letter
SCOTCHLITE™ 7"	13.65 per letter
SCOTCHLITE™ 8"	15.35 per letter
SCOTCHLITE™ 9"	17.25 per letter
SCOTCHLITE™ 10"	20.35 per letter
SCOTCHLITE™ 12"	26.60 per letter

TRIM	Yard	Foot
1" SCOTCHLITE™	4.15	1.40
3" SCOTCHLITE™	12.45	4.15
SCOTCHLITE™ TripleTrim	13.90	4.65
3" REFLEXITE® – Lime/Yellow	9.75	3.25
3" BRILLIANCE® – Lime/Yellow	12.15	4.05

TRIM BY ROLL

109 yd. Roll 1" SCOTCHLITE™	452.95
109 yd. Roll 3" SCOTCHLITE™	1,358.95
109 yd. Roll 3" SCOTCHLITE™ TripleTrim	1,515.85
200 ft. Roll 3" REFLEXITE® – Lime/Yellow	649.80
109 ft. Roll 3" BRILLIANCE® – Lime/Yellow	1,327.40

LETTERS – SOLD SEPARATE

SCOTCHLITE™ 2" and 3"	1.75 per Letter
REFLEXITE® 2" and 3"	4.60 per Letter

Minimum Order of 5 Letters.

LETTER PATCHES	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
Sew-On	15.45	28.25
Velcro	55.30	80.90
Hung Patch 5" X 20" (Attached with (4) Snaps & Velcro Rectangular Patch is Standard.	33.25	51.30

SLEEVE PATCHES

Sew-On	6.15	9.20
Velcro	20.55	23.55

NOTE: 4" X 4" or 4" X 7" AVAILABLE

MISCELLANEOUS

80101321 – 20" Zipper	11.75
80101422 – 22" Zipper	11.75
801003 – Snap Fastener Kit	5.00
801002 – Tool Kit	17.25
801001 – Speedie Rivet Kit	4.25
801000 – Snap and Dee w/Leathers	4.20
8010002 – Jacket Snap	2.45 ea
8010003 – Dee Ring	.50 ea
801015 – Leathers for Snaps	.40 ea
801016 – Leathers for Dee-Rings	.30 ea
801008 – Suspender Button Kit	6.05

Embroidered Flag	15.75
Individual Box	4.00

	NOMEX®/ADVANCE™ ADVANCE® ULTRA	PBI™/BASOFIL® MILLENIA™XT
Pocket/Option Patch	12.45	26.00

GLOBE Sizing Form

TEL: 800-232-8323 FAX: 800-442-6388
info@globefiresuits.com

RFQ/P.O. #:_____ Date:_____
Contact:_____
Phone:_____ Page:___ of:_____

CHECK HERE IF QUICK SHIP PROGRAM ☐
(SEE PAGE 11 FOR QUICK SHIP PROGRAM INFORMATION)

DEALER:

SHIP TO:

NOTES AND INSTRUCTIONS

Qty	Chest	Sleeve	Is Jacket Womens Cut?	Unique Lettering for Jacket	Qty	Waist	Inseam	HIP(W)	Unique Lettering for Pants	Is Pant Womens Cut?	Mark-For (Max. of 15 letters)

Crd OK:	Ack Date:	C-Tag#:	P-Tag#:	Invoice#:

GLOBE QUICK SHIP PROGRAM

AVAILABLE ON G–XTREME STYLE

Quick Ship Time ▶ 17 to 24 Days

Large Selection of Materials and Colors
All Standard Materials and Colors are Available

Large Selection of Options
All Standard Options are Available – Lettering Available Only on Back of Jacket.

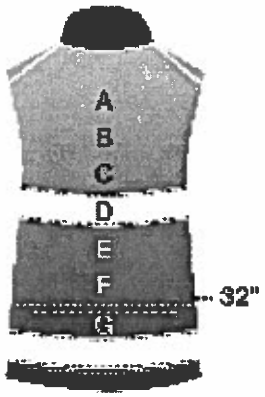
- ▶ Orders Must be Submitted on This Custom Order Form
- ▶ Pricing is Based on Distributors Standard Discount, Less 5 Points
- ▶ Orders Shipped for Second Day Delivery
- ▶ Maximum Order Size – 40 Pieces

EXCEPTION TO QUICK SHIP PROGRAM

All items on price list are available for Quick Ship Program with the exception of those listed below

- Hem Rope pocket
- 4" or larger letters
- Zipper legs
- Replaceable or removable knees
- Kevlar belt with dee ring
- All mask pouch pockets – sewn or detachable
- All escape belt pants
- Any escape pockets (rope pockets)
- Trim on pants pockets
- Thermal sleeve well
- Reversed closures
- Environmental Seal
- Insert Torso pocket

G-XTREME, LETTERING GUIDELINES



AVERAGE MAXIMUM LETTERS		
Per 1-Line Letter Patch	2"	3"
Row A	12	8
Row B	13	9
Row C	13	9
Row D	13	9
Row E	12	8
Row F	12	8
Row G	12	8

This chart provides basic guidelines for the amount of lettering available in specific locations. It also reflects available space on a 1-line letter patch. In some cases, more room is available when the lettering is applied directly to the back of the Jacket and not on a patch. If more room is required, arching the letters may be a solution.

GLOBE MEASUREMENT INSTRUCTIONS

IMPORTANT: Globe turnouts are custom-tailored and sizes differ from street clothes. Extra care in measuring is needed to assure accurate fit. PLEASE USE ACTUAL MEASUREMENTS AS INDICATED BELOW.

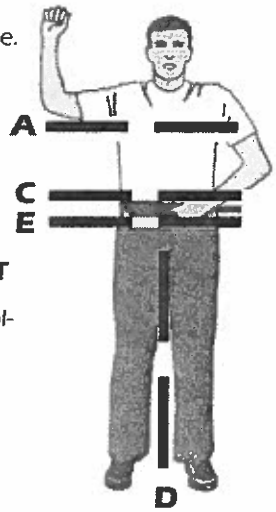
A CHEST – Have firefighter take and hold a deep breath. Measure under arms and around fullest part of chest (bust).

B SLEEVE – No need to measure since sleeves are designed proportionate to chest size. However, if unusually short or long arms: bend elbow and hook thumb under belt buckle, and beginning at center of back of neck, measure across top of shoulders, around point of elbow to midpoint from wrist bone to knuckles.

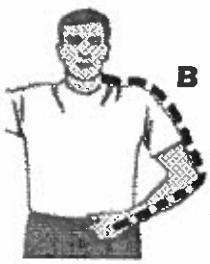
C WAIST – Be sure tools (belt buckles, beepers, etc.) are taken into consideration when applicable.

D INSEAM – Wearing normal station wear, measure from crotch inner seam to ankle bone.

E HIPS (WOMEN ONLY) – Measure around fullest part of hips.



- ▶ DO NOT take own measurements.
- ▶ Stand straight but relaxed, feet about 12" apart.
- ▶ Wear identical clothing and accessories that will be worn under turnout.
- ▶ Use a high quality non-stretch tape, holding it straight and snug so that it lies smooth without indenting the body. (Be sure you start with low end numbers.)
- ▶ List any special considerations such as unusual height, weight or physical characteristics.



B MEASUREMENT (begin at center of back of neck, follow diagram and instructions, end midway between wrist bone and knuckles)

GLOBE products are manufactured by Globe Manufacturing Company, LLC or Globe Manufacturing Company – OK, LLC.
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Rev. GXT12-1, 2/1/12

Cairns® Traditional Helmets

Ordering Selection Matrix and Price List
All Prices in U.S. Dollars • Prices Effective January 1, 2012

Model			Color		Eye Protection			Headband Liners			Earlaps			Front Holder			Chinstrap			Trim Type			Trim Color	
1	Cairns 1010	162	1	Black	0	None*	0	1	Economy Flannel	27	1	Yellow Nomex	34	0	None	0	1	Nomex with Quick Release	35	0	None*	0	0	Standard (Lime Yellow)
2	Cairns 1010 with Bourkes**	221	2	Red	1	4" Tuffshield	64	2	Standard Flannel	40	2	Yellow Nomex with Underchin Extension	41	1	6" Carved Brass Eagle	44	2	Nomex with Quick Release & Postman's Slide	43	2	Reflexite (Standard)	9	1	Lime Yellow
3	Classic 1000	350	3	Blue•	2	Cairns ESS Goggles	64	3	Deluxe Leather with Crown Pad	52	3	PBI/Kevlar	56	2	6" Silk Screened Eagle	24				3	Scotchlite	9	2	White‡ (Reflexite Only)
4	Classic 1000 with Bourkes**	410	4	White	3	Cairns Goggles	64				4	PBI/Kevlar with Underchin Extension	64	3	6" Silk Screened Maltese Cross	24							3	Red/Orange (Reflexite‡ & Scotchlite Only)
5	880 Tradition	123	5	Yellow	4	ESS Innerzone 3 Goggles	69				5	Bloodborne Pathogen Resistant	53	4	5" Silk Screened Eagle†	24							4	Blue‡ (Reflexite Only)
6	880 Tradition with Bourkes**	180	6	Orange•	5	ESS Innerzone 2 Goggles	75				6	Yellow Nomex Winter Hood	72	5	5" Silk Screened Maltese Cross †	24							5	Red/Orange Triple Trim (Scotchlite Only)
7	Cairns 1044	102	7	Green‡•	6	ESS Innerzone 1 Goggles	75				7	PBI Winter Hood	100	6	6" Carved Brass Beaver	44							6	Lime/Yellow Triple Trim (Scotchlite Only)
8	Cairns 1044 with Bourkes**	164			7	4" Gold-Coated Faceshield*	153				9	CFR Aluminized Bonnet with PBI/Kevlar Shroud & Nomex Earlaps	435											
9	Cairns 1010 with Defender Visor ■	175			8	6" Gold-Coated Faceshield*	170				A	Black Nomex	34											
A	Cairns 1010 Defender with Bourkes ■	234			9	Standard Faceshield*▼	58																	
B	Cairns 1044 with Defender Visor ■	111			B	Defender Visor, Clear ■	74																	
C	Cairns 1044 Defender with Bourkes ■	171			C	Defender Visor, Amber Tuffshield ■	81																	
D	Cairns 1010 Defender with Faceshield ■	239																						
E	Cairns 1044 Defender with Faceshield ■	176																						

$111 + $81 + $40 + $56 + $44 + $43 + $9

C-TRD- B 5 C 23 1 2 2 0

Part Number

Quantity

Total Traditional Helmet Cost = $384.00

All Pricing in U.S. Dollars

** Eye protection (goggles or faceshield) required for NFPA compliance
* Not NFPA compliant
1 Available with 880 Tradition only
‡ Not available with 880 Tradition
• Requires a 5" front with 880 Tradition only
• Not available on Cairns 1044
■ Must specify Defender Visor in both Model and Eye Protection selections.
▼ Only available with 880 Tradition with 5" front holder

ID 3600-28-MC / October 2011
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MSA The Safety Company

SHELBY SPECIALTY GLOVES

1-800-888-3598 • 901-360-8928 • Fax 901-362-9127

U.S.A. Distributor Price List
Effective: August 1, 2011

YOUR SINGLE SOURCE™

	STYLE NO.	COLOR	SIZE	LIST PRICE PER PAIR	MAP PER PAIR
RESCUE/EXTRICATION	2500	Chartreuse	S, M, L, XL, J	$ 49.99	$ 44.95
	Shelby Xtrication Glove				
	2511	Black/Blue	S, M, L, XL, J	$ 60.99	$ 48.95
	NEW Shelby Extrication with barrier				
	2517	Black	S, M, L, XL	$ 8.99	$ 5.95
	Knit, Dipped Palm				
	2515	Tan/Black	S, M, L, XL	$ 34.99	$ 17.50
	Deer Skin Rescue Glove				
	2516	Gray/Black	S, M, L, XL	$ 36.99	$ 17.95
	Goat Skin Rescue Glove				
	2518	Black	S, M, L, XL, J	$ 37.99	$ 28.95
	NEW Pre-Curved Rope Rescue Glove				
	2533	Cream	XS, S, M, L, XL, J	$ 30.99	$ 25.40
	Pigskin, SKINS Rescue/Wildland Glove				
FIRE	5002	Tan/Black	XS, S, M, L, XL, *J	$ 39.99	$ 33.35
	Pigskin, Wildland/Rescue, w/wristlet		*add $1.50 for Jumbo Size		
	5012	Blue/Black	XS, S, M, L, XL, *J	$ 41.99	$ 32.60
	Cowhide w/wristlet, Fed, Cal-Osha		*add $1.50 for Jumbo Size		
	5013	Blue/Black	XS, S, M, L, XL, *J	$ 39.99	$ 30.70
	Cowhide w/o wristlet, Fed, Cal-Osha		*add $1.50 for Jumbo Size		
	4235	Tan	XS, S, M, L, XL, *J	$ 41.99	$ 31.75
	Pigskin, w/o wristlet, Fed, Cal-Osha		*add $1.50 for Jumbo Size		
	5009	Tan	XXS, XS, S, M, L, XL, *J	$ 44.99	$ 33.90
	Pigskin w/wristlet, Fed, Cal-Osha		*add $1.50 for Jumbo Size		
FIRE - NFPA COMPLIANT	5225	FDP Tan/Black	XXS, XS, S, M, L, XL, *J	$ 71.99	$ 60.85
	Pigskin w/wristlet, NFPA		*add $1.50 for Jumbo Size		
	5226	FDP Tan	XXS, XS, S, M, L, XL, *J	$ 69.99	$ 59.85
	Pigskin w/o wristlet, NFPA		*add $1.50 for Jumbo Size		
	5227	FDP Blue	XXS, XS, S, M, L, XL, *J	$ 68.99	$ 59.30
	Kevlar Cow w/ wristlet, NFPA		*add $1.50 for Jumbo Size		
	5228	FDP Blue	XXS, XS, S, M, L, XL, *J	$ 67.99	$ 58.30 *
	Kevlar Cow w/o wristlet, NFPA		*add $1.50 for Jumbo Size		
	6280	FDP Gold/Tan	XXS, XS, S, M, L, XL, *J	$ 78.99	$ 68.85
	Elk/Pig w/wristlet, NFPA		*add $1.50 for Jumbo Size		
	6280G	FDP Gold/Tan	XXS, XS, S, M, L, XL, *J	$ 77.99	$ 67.85
	Elk/Pig w/o wristlet, NFPA		*add $1.50 for Jumbo Size		
	6282	FDP Gold	XXS, XS, S, M, L, XL, *J	$ 79.99	$ 69.90
	Elk w/wristlet, NFPA		*add $1.50 for Jumbo Size		
	6282G	FDP Gold	XXS, XS, S, M, L, XL, *J	$ 78.99	$ 68.90
	Elk w/o wristlet, NFPA		*add $1.50 for Jumbo Size		
	5229	FDP Blue/Gold	XS, S, M, L, XL, *J	$ 82.99	$ 79.95
	Firewall Steamblock, NFPA		*add $1.50 for Jumbo Size		
	5284	Yellow/Blue	XS, S, M, L, XL, *J	$116.99	$102.75
	Kevlar, CDG w/wristlet, NFPA		*add $1.50 for Jumbo Size		
	5285	Yellow/Blue	XS, S, M, L, XL, *J	$114.99	$101.75
	Kevlar, CDG W/o wristlet, NFPA		*add $1.50 for Jumbo Size		
	5200/5200G	FDP Silver/Black	S, M, L, XL, *J	$138.99	$126.00
	Kevlar Aluminized w/wristlet, NFPA		*add $1.50 for Jumbo Size		
	5281	Blue	XXS, XS, M, L, XL, *J	$ 83.99	$ 62.60
	Cow, CT, w/ wristlet, NFPA		*add $1.50 for Jumbo Size		
	5283	Blue	XXS, XS, S, M, L, XL, *J	$ 82.99	$ 61.60
	Cow, CT, w/o wristlet, NFPA		*add $1.50 for Jumbo Size		
SALE KIT	1100	White	One Size Fits All	$ 1.99	$ 1.75
	Cotton Skivvies SOLD BY THE CASE ONLY				
	1000	Rollout Sales Kit			N/A

TERMS OF SALE

PAYMENT TERMS: NET 30 DAYS from date of invoice with approved order. I
MINIMUM ORDER: $500 PER SHIPMENT. RETURN POLICY: No goods will
no circumstances are Shelby Products to be sold outside the continental

We reserve the right to make changes in our prices.

hoods

COBRA™ FIRE FIGHTING AND ARC RESISTANT HOODS

PARTNER PRICE LIST

The *Cobra*™ hood line features our Comfort Plus™ (Nomex/Lenzing FR®) liner. The *Original Cobra* ™ hood line has the exact same features and construction as the Cobra hood line with the exception of the liner, which will be the same fabric as the outer shell.

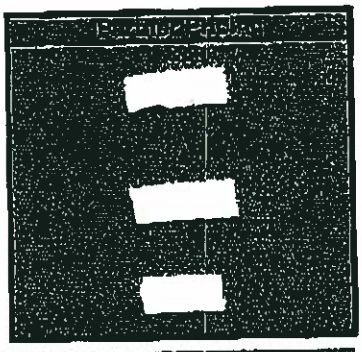
All hoods are UL Classified and are compliant to NFPA 1971 - Current Edition.

COBRA™ ULTIMATE™ with Comfort Plus™ Liner

Double ply hood featuring Comfort Plus™ liner. The Comfort Plus™ liner is the softest, most comfortable flame resistant liner available. Fabric wicks moisture off the skin, keeping the wearer drier and more comfortable. X-Long length; Designed for maximum protection; Covers the chest, shoulders and shoulder blades; Flat-stitched seams; X-heavy ½" wide elasticized face opening; Cover stitched bound drape; Sewn with 100% Nomex® thread; All points of stress bartacked.

All hoods are UL Classified and are compliant to NFPA 1971 - Current Edition.

New Style #	Old Style #	Description	List Price
✳ 3038185	30180	Nomex ® (Meta Aramid) / Lenzing FR® with Comfort Plus™ Liner ⚠ Arc Rating: ATPV = 8.2 HRC 2	$27.41
3038285	30179	PBI® / Lenzing FR® with Comfort Plus™ Liner	34.87
3038385	30177	P84® / Lenzing FR® with Comfort Plus™ Liner	35.28

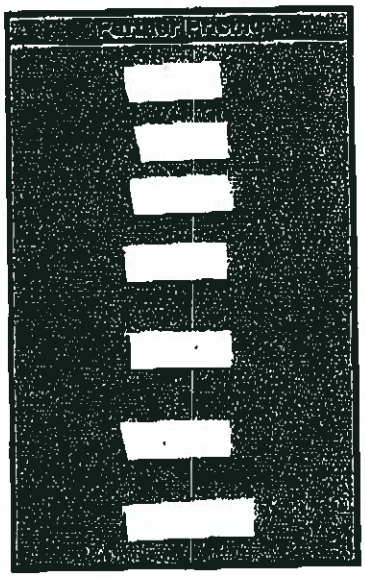


Original COBRA™ ULTIMATE™

Double ply hood throughout; X-long length; Designed for maximum protection; Covers the chest, shoulders and shoulder blades; Flat-stitched seams; X-heavy ½" wide elasticized face opening; Cover stitched bound drape; Sewn with 100% Nomex® thread; All points of stress bartacked.

All hoods are UL Classified and are compliant to NFPA 1971 - Current Edition.

New Style #	Old Style #	Description	List Price
3048085	30181	100% Nomex® (Meta Aramid)	$33.28
3048285	30178	PBI® / Lenzing FR®	40.88
3048385	30176	P84® / Lenzing FR®	36.19
3049298	N/A	Carbon Shield™ ⚠ Arc Rating: ATPV = 23.3 HRC 2	40.26
3042285	New	Meta Aramid / Lenzing FR® ⚠ Arc Rating: ATPV = 9.2 HRC 2	26.19
3042185	New	Ara-Tek FR™ Tri-Blend ⚠ Arc Rating: ATPV = 10.7 HRC 2	25.52
3042093	New	Para-Tek FR™ Tri-Blend ⚠ Arc Rating: ATPV = 34.4 HRC 3	27.47



Note: Hoods recommended for arc flash are indicated with a triangle arc symbol ⚠ and corresponding ATPV Arc Rating and Hazard Risk Category (HRC) Rating. The higher the ATPV rating the greater the protection.

Boots.

2012 FOOTGEAR PRICE LIST

Effective 4-1-12

Series	Mens	Womens	Description	List Price
Structural	1201400*	120140W	Supreme 14" Pull-On	$475.00
	1211400*	121140W	Supreme 14" Pull-On (wide calf)	$675.00
	1201480	120148W	14" Proximity Pull-On	$735.00
	1211480	121148W	14" Proximity Pull-On (wide calf)	$995.00
	1301400*	130140W	Shadow 14" Pull-On	$465.00
	1311400*	131140W	Shadow 14" Pull-on (wide calf)	$665.00
	1201210	120121W	12" Zipper / Speed Lace	$535.00
Technical	2201010	220101W	10" Zipper / Speed Lace	$520.00
Miscellaneous	1902100	190210W	Footbeds – Regular Fit	$ 9.95
(items size dependent)	1904100	190410W	Footbeds – Snug Fit	$ 9.95
	19001000	1900100W	Zipper - 10" Technical Boots	$ 26.95
	19001200	1900120W	Zipper - 12" Structural Boots	$ 26.95
	1906100		60" Nomex Laces (10" Technical)	$ 8.95
	1906120		70" Nomex Laces (12" Structural)	$ 8.95
	1908100+	Socks – Large		$ 11.95 pr.
	markfor	Customer name on individual boot box		$ 6.00 pr.
	190755~	Resoling Service		$150.00 Net
		Restocking Fee		$ 20.00 Net

Globe FootGear Sizes:

*Mens 5 – 12.5 (full and half sizes) plus 13 - 17 (full sizes only) in Medium, Wide, and X-Wide widths.
Mens 5 – 12.5 (full and half sizes) plus 13 – 15 (full sizes only) in Medium, Wide, and X-Wide widths
Womens 5 – 9.5 (full and half sizes) plus 10 (full size only) in Medium, Wide, and X-Wide widths.

Miscellaneous footbeds and zipper styles are size specific; please include boot size and width with order.

+ Socks are shipped from Pittsfield, NH and must be on a separate purchase order from all other style numbers which are shipped from Auburn, ME. Socks are sold in multiples of 12 pairs.

~ Factory Resoling Service Includes:

- Inspection and evaluation with report
- Includes W.L. Gore® Centrifuge Test
- Replace outersole, including Lenzi® puncture protection
- Replace rubber toe bumper, if necessary
- Replace any broken or damaged hardware
- Replace worn or damaged pull straps, if necessary
- Replace footbeds
- Replace laces/zipper kits, if necessary
- Clean and recondition leather upper
- Labeled as "Reconditioned" with date

Possession of this list does not constitute an offer to sell. All prices are in US Dollars. Prices and specifications are subject to change without notice. Globe FootGear products are sold to Authorized Dealers by Globe Footwear, LLC subject to Terms and Conditions as described in the current Globe Dealer Authorization.

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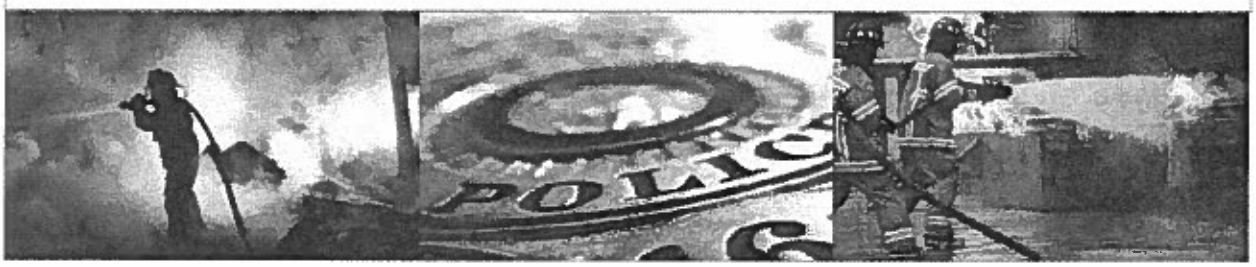

Product Search: GO

Login | View Cart | Order Status

Fire Equipment
Fire Sale
Law Enforcement & Military

Results found for 1201400:

Globe 1201400

Structrual 14" Pull-ON

Part # GLO-1201400
MSRP ~~$454.00~~
Price $329.15
Qty 0
Size:
Width:

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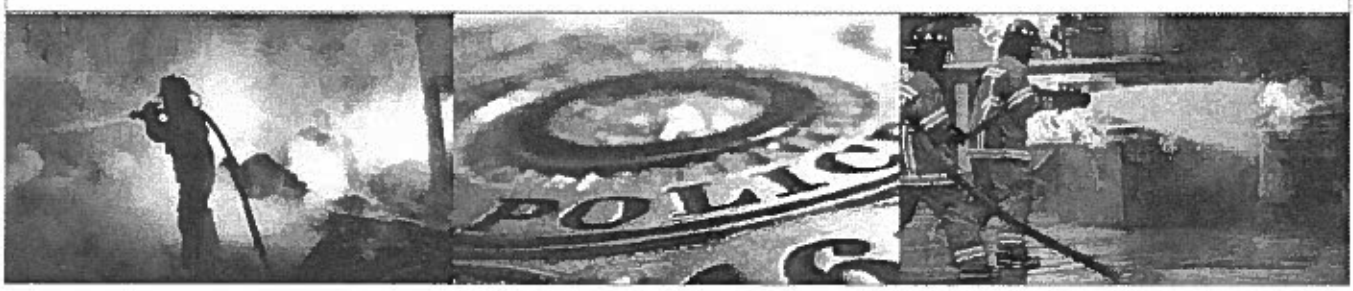

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- Fire Equipment
- Fire Sale
- Law Enforcement & Military

Click Image To Enlarge

Shelby 5228
Part # SHE-5228
MSRP ~~$74.00~~
Price $63.99
Qty 0
Size: X-Small
Add to Cart

Softest, Most Flexible Cowhide Glove
Fire Retardant, Heat Resistant, 3.25 to 4.0 oz. Midnight Blue Koala□ Tanned cowhide (will remain soft after repeated soakings), GORE□ RT7100 Glove Barrier Fabric, NFPA Compliant, SEI Certified, CE.Marked

We also suggest the following items:

American Firewear B80RS
$75.00

PGI 3018185
$24.00

Globe 1201400
$329.15

MSA/CRN 664DS
$180.00

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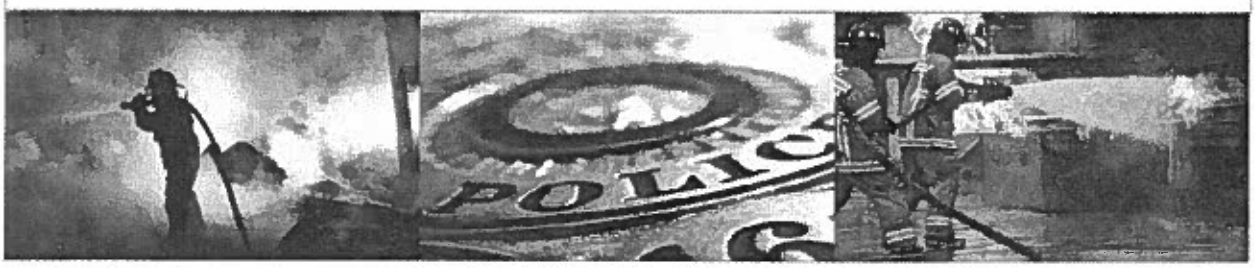

Product Search: GO

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Fire Equipment
Fire Sale
Law Enforcement & Military

Results found for 3038185:

PGI 3038185

King Cobra Ultimate Nomex / Lenzing FR with Comfort Plus
Part # PGI-3038185
MSRP ~~$40.00~~
Price $30.00
Qty 0

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Vendor Contract Information

Proposal Document | Back

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Resources

Vendor Name:	Casco Industries, Inc.
Address:	607 West 62 Street Shreveport, LA 71106
Phone Number:	(800) 551-8787
Email:	david@cascoindustries.com
Federal ID:	72-0698936
Contact:	David Stewart
Accepts RFQs:	Yes
Minority Owned Vendor:	No
Women Owned Vendor:	No
Contract Name:	Public Safety & Fire House Supplies & Equipment
Contract#:	363-10
Effective Date:	04/01/2011
Expiration Date:	03/31/2014
Payment Terms:	Net 30 days
Delivery Days:	60
Shipping Terms:	Free Freight
Freight Terms:	FOB Destination
Ship Via:	Common Carrier
Region Served:	All Texas Regions
States Served:	Arkansas, Colorado, Kansas, Louisiana, Missouri, New Mexico, Oklahoma, Texas
Quote Reference Number:	363-10
Return Policy:	RGA required.
Regulatory Notice:	**BuyBoard contract pricing does not include bonding or insurance. Each entity mus their individual projects to determine the need for bonding and insurance, including limitation such workers' compensation insurance as may be required by state or lo or policy. If required, it is the responsibility of each entity to obtain such bonding a insurance or confirmation of coverage, as applicable, from the vendor.** **Also, each entity must assess their individual projects to determine whether the pro subject to prevailing wage rate requirements under the federal Davis Bacon Act or local law. If any such requirements apply, it is the responsibility of each entity to tal appropriate action to determine compliance by the vendor.** **The Texas Professional Services Procurement Act, Chapter 2254 of the Texas Gove**

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Price Range
Show all prices
Category
None Selected
Contract
None selected

Search by Vendor

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Show 25 results

Narrow Results: Shelby

Vendor	Description	Pricing Sh
Casco Industries, Inc.	25% Discount Off Shelby Gloves Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags	

Showing 1 to 1 of 1 entries (filtered from 42 total entries)

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Price RangeShow all prices
Category
None Selected
Contract
Public Safety & Fire House Supplies & Equipment[X]

Search by Vendor

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Resources

Show 25 results

Narrow Results:

Vendor	Description	Pricing Sheet	Price	Qty	Add to Cart
Casco Industries, Inc.	50% Discount Off Chemguard Pricelist for all Fire Fighting Foam	N/A	$0.00		Add Show Details
Casco Industries, Inc.	40% Discount Off MSA Cairns Helmets Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	22% Discount Off PGI Hoods Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	25% Discount Off Shelby Gloves Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags	N/A	$0.00		Add Show Details
Casco Industries, Inc.	28% Discount Off ESS Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags	N/A	$0.00		Add Show Details
Casco Industries, Inc.	22% Discount Off PGI Wildland Gear Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	20% Discount Off Globe Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	20% Discount Off Lifeline Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags	N/A	$0.00		Add Show Details
Casco Industries, Inc.	25% Discount Off Tempest Pricelist for all Other Fire House Equipment & Supplies	N/A	$0.00		Add Show Details
Casco Industries, Inc.	21.5% Discount Off Franklin Gloves Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags	N/A	$0.00		Add Show Details
Casco Industries, Inc.	22% Discount Off MSA Pricelist for all Gas Detection Devices.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	10% Discount Off Lancier Rescue Tools Pricelist for all Other Fire House Equipment & Supplies	N/A	$0.00		Add Show Details
Casco Industries, Inc.	46% Discount Off Kochek Pricelist for all Other Fire House Equipment & Supplies.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	37% Discount Off Akron Brass Pricelist for all Other Fire House Equipment & Supplies	N/A	$0.00		Add Show Details
Casco Industries, Inc.	12% Discount Off Zico Pricelist for all Other Fire House Equipment & Supplies.	Pricing Sheet	$0.00		Add Show Details

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Search:

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Vendors
Casco Industries, Inc.[X]
Price RangeShow all prices
Category
None Selected
Contract
Public Safety & Fire House Supplies & Equipment[X]

Show 25 results

Narrow Results: Globe

Vendor	Description	Pricing Sheet	Price	Qty	Add to Cart
Casco Industries, Inc.	20% Discount Off Globe Pricelist for all Protective Clothing & Rescue Gear including Helmets and Gear Bags.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	35% Discount Off Globe Pricelist for all Turnout Gear.	Pricing Sheet	$0.00		Add Show Details
Casco Industries, Inc.	30% Discount Off Globe Boots Pricelist for all Fire Fighters Protective Boots.	Pricing Sheet	$0.00		Add Show Details

Showing 1 to 3 of 3 entries (filtered from 1,000 total entries)

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Resources

AI-32506 **Urban County 10. F.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Monica leal **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program on behalf of the City of Weslaco is requesting acceptance and approval to award the best valued proposal received from Alpha Building Corporation a job order contractor (an approved contract partner through HCDE-Choice Facility Partners) for the construction of bathroom facilities at La Placita Park. The total cost is $71,300.81 utilizing UCP FYs 23 & 24 (2010 & 2011) Parks, Recreational Facility Improvements line item and City of Weslaco general funds.

BACKGROUND

The Alpha Building Corporation job order contract will construct a new restroom facility at La Placita Park.

Vendor:	Alpha Building Corporation
Purchase Amount:	$71,300.81
Funds Available:	$60,000.00 - FY 23 (2010) – Parks, Recreational Facility Improvements
Funds Available:	$10,000.00 - FY 24 (2011) – Parks, Recreational Facility Improvements
City Funds:	$ 1,300.81 – City of Weslaco general funds
Total:	$71,300.81

Attachments

Alpha Building corp. Pct 1 City of Weslaco /La Placita Park

ins

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:30 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Mary Flores Started On: 05/23/2012 11:05 AM

Final Approval Date: 06/01/2012

Alpha Building Corporation

5541 Bear Lane #201
Corpus Christi, TX 78504
361-299-6292 Fax 361-299-6374

Scope of Work Proposal

Delivery Order Work Proposal

For

Hidalgo County
Edinburg, TX 78539

Date: 01-18-12

Title: Hidalgo County- Urban County Program Construction of Bathroom Facilities at LA Plazita Park, in Weslaco Texas

Project # 5010-80-0306-5000-8000-UCP-GVG **Location: Edinburg , TX**

Attn: Hidalgo County

Dear Customer,

We are pleased to provide you with our proposal for the **Hidalgo County- Urban County Program Construction of Bathroom Facilities at LA Plazita Park, in Weslaco Texas** project. Please see accompanying scope of work. Alpha Building Corporation is extending this price to Hidalgo County under HCDE JOC RFP# 101030JC-HCDE State Wide.

Alpha Building Corporation has acknowledged addendums 1.

If you have any questions concerning this proposal or we may be of assistance in any other way please don't hesitate to call on me. We look forward to working with you.

Warmest Regards,

Fred Lozano
956-343-1101

Description of Work

Project Cost: $84,336.83

Scope of Work: Provide all labor, equipment and material necessary to construct new restroom facilities according to prints and specifications given by Hidalgo County.

Staging and Protection:

- Establish with the owner's direction an area for storage of materials and spoils.
- Provide protection to existing construction during all phases.
- Dispose of all construction spoils by dumpster or direct haul off.

Scope of work:

- Demolition
- Site work includes concrete and paving
- Metal Building and Canopy
- Interior Architectural finishes and specialties
- Electrical and Data
- Mechanical and Plumbing
- Fire Alarm

Assumption:

Material and labor associated with unforeseen or unexpected conditions are not included with this scope of work and proposal. Any costs associated with unforeseen or unexpected conditions are above and beyond this scope of work and will incur additional cost above and beyond those proposed with this scope of work. Move will take place weather permitting

Exclusions:

- *Hazardous material surveys, work, and clearances are not included in this scope of work and are to be completed by others.*
- *Delay in project caused by owner, acts of god, or inclement weather*
- *Work not specified in plans*

Clarifications:

No work on change variances (orders) will be performed without written and documented authorized documentation.

General Assumptions:

- Hazardous material work or clean up is neither expected nor priced in this proposal.
- Special lead time equipment and materials. TBD
- Interface with existing structure: *Yes*
- Possible disruption to building personnel and plans to minimize: Area to be inaccessible to general public during installation time of section.
- Outages: *None*
- Special training/Orientation Requirements: *None*
- Work to be performed during non-normal hours: *None*
- Outage Coordination: *Alpha supt. and County designates*
- Schedule Issues: *None*
- Special Issues: *None*
- Special Security Requirements: *Protection of general public*
- Significant Milestones: *None*
- Hazardous Materials: *None*

Quality Assurance Considerations: A pre-final inspection will be held 1 day prior to final completion date. Any items identified will be corrected before request for final inspection.

I. STAFFING PLAN:

A. Project Manager: *Fred Lozano*
B. Superintendent: *TBA*
C. Quality Control Coordinator:
D. Subcontractors:

II. PERMITS: To be provided by General Contractor and Transporter.

A. Demo:
B. Burning: Welding: Cutting:

SUBMITTAL REQUIREMENTS: TBD

III. CONSTRUCTIBILITY & VALUE ENGINEERING SUGGESTIONS:

None

Submitted By:
Fred Lozano

Approved By:
_____ *Date*_____

Preliminary Estimate, by line item

Fred Lozano
Alpha Building Corporation
RFP# 10/030JC - HCDE Statewide
Hidalgo County Urban County - 01
Fred Lozano

Estimator: Fred Lozano

Summary of tagged estimates...

Division Summary (MF04)

01 - General Requirements	
02 - Existing Conditions	
03 - Concrete	$11,084.00
04 - Masonry	$16,866.75
05 - Metals	
06 - Wood, Plastics, and Composites	$8,487.06
07 - Thermal and Moisture Protection	$4,396.50
08 - Openings	$5,224.00
09 - Finishes	$5,421.70
10 - Specialties	$1,081.00
11 - Equipment	
12 - Furnishings	
13 - Special Construction	$342.00
14 - Conveying Equipment	
21 - Fire Suppression	
22 - Plumbing	$28,953.00
23 - Heating, Ventilating, and Air-Conditioning (HVAC)	$308.00
26 - Electrical	$11,451.05
27 - Communications	
28 - Electronic Safety and Security	
31 - Earthwork	
32 - Exterior Improvements	$826.50
33 - Utilities	
34 - Transportation	
35 - Waterway and Marine Transportation	
41 - Material Processing and Handling Equipment	
44 - Pollution Control Equipment	
46 - Water and Wastewater Equipment	
48 - Electric Power Generation	
Alternates	
Trades	
Assemblies	
MF04 Bare Total (Without totalling components)	**$94,441.56**

Totalling Components

RSMeans Subtotal	$94,441.56	CCI Installation Adjustment (McAllen) (6.0000%)	$1,775.37
RSMeans MCALLEN, TX CCI 2011Q4, 79.30%	$(19,549.40)	JOC Coefficient Standard (-7.0000%)	$(5,366.72)

Material, Labor, and Equipment Totals (No Totalling Components)

Material:	$43,108.59
Labor:	$29,589.65
Equipment:	$16.70
Other:	$21,726.62
Laborhours:	678.70
Green Line Items: 1	$498.00

Priced/Non-Priced

Total Priced Items:	65	$94,441.56	
Total Non-Priced Items:	0	$0.00	0.00%
	65	$94,441.56	

Grand Total **$71,300.81**

Estimator: Fred Lozano — **Combined estimates...**

	Item	Description	UM	Quantity	Unit Cost	Total	Book	
03 - Concrete								
1	03-30-53-40-3940	Concrete in place, including forms (4 uses), reinforcing steel, concrete, placement and finishing unless otherwise indicated, footings, strip, 3000 PSI, 24" x 12", reinforced Concrete beam # 2	C.Y.	8.0000	$305.00	$2,440.00	RSM11FAC M, L, E, O&P	P
2	03-30-53-40-3950	Concrete in place, including forms (4 uses), reinforcing steel, concrete, placement and finishing unless otherwise indicated, footings, strip, 3000 PSI, 36" x 12", reinforced Concrete Beam 1&3	C.Y.	14.0000	$266.00	$3,724.00	RSM11FAC M, L, E, O&P	P
3	03-30-53-40-4000	Concrete in place, including forms (4 uses), reinforcing steel, concrete, placement and finishing unless otherwise indicated, foundation mat, 3000 PSI, under 10 C.Y. Foundation Pad	C.Y.	12.0000	$410.00	$4,920.00	RSM11FAC M, L, E, O&P	P
		03 - Concrete Total				**$11,084.00**		
04 - Masonry								
4	04-05-19-26-0020	Masonry reinforcing bars, steel bars ASTM A615, placed horizontally, #5 and #6 bars	Lb.	325.0000	$1.19	$386.75	RSM11FAC M, L, O&P	P
5	04-22-10-14-1150	Concrete block, back-up, C90, 2000 PSI, includes mortar, excludes scaffolding, horizontal reinforcing, vertical reinforcing and grout, normal weight, 8" x 16" units, tooled joint one side, reinforced, alternate courses, 8" thick	S.F.	1,400.0000	$9.35	$13,090.00	RSM11FAC M, L, O&P	P
6	04-22-10-16-2500	Concrete block, bond beam, C90, 2000 PSI, includes mortar, grout and 2 #5 horizontal reinforcing bars, excluding scaffolding, and vertical reinforcing, lightweight block, 8" high, 8" thick 8"x16"x8 Bond Beam	L.F.	100.0000	$13.90	$1,390.00	RSM11FAC M, L, O&P	P
7	04-23-13-10-0100	Glass block, includes mortar, excludes scaffolding, plain, 4" thick, under 1,000 S.F., 6" x 6"	S.F.	40.0000	$50.00	$2,000.00	RSM11FAC M, L, O&P	P
		04 - Masonry Total				**$16,866.75**		
06 - Wood, Plastics, and Composites								
8	06-05-23-10-0520	Nails, based on 50 lb box purchase, box, 3d to 20d, galvanized	Lb.	50.0000	$1.95	$97.50	RSM11FAC M, O&P	P
9	06-05-23-40-1600	Sheet metal screws, self-drilling, with washers, (pinch point) #8 x 3/4", galvanized	C	3.0000	$8.55	$25.65	RSM11FAC M, O&P	P
10	06-05-23-40-1600	Sheet metal screws, self-drilling, with washers, (pinch point) #8 x 3/4", galvanized	C	3.0000	$8.55	$25.65	RSM11FAC M, O&P	P
11	06-05-23-50-0020	Wood screws, #8, 1" long, steel	C	300.0000	$3.75	$1,125.00	RSM11FAC M, O&P	P
12	06-05-23-50-0400	Wood screws, #10, 1" long, steel	C	3.0000	$4.02	$12.06	RSM11FAC M, O&P	P
13	06-05-23-60-1400	Timber connectors, joist and beam hangers, galvanized, 18 gauge, 2" x 6" to 2" x 10" joist	Ea.	40.0000	$4.82	$192.80	RSM11FAC M, L, O&P	P

Estimator: Fred Lozano

Combined estimates...

06 - Wood, Plastics, and Composites

	Item	Description	UM	Quantity	Unit Cost	Total	Book	
14	06-05-23-60-3500	Timber connectors, rafter anchors, galvanized, 18 gauge, 1-1/2" wide, 5-1/4" long	Ea.	40.0000	$4.38	$175.20	RSM11FAC M, L, O&P	P
15	06-11-10-10-1080	Beam and girder framing, single, 2" x 14" MAin Beam	L.F.	60.0000	$4.12	$247.20	RSM11FAC M, L, O&P	P
16	06-11-10-18-2002	Joist framing, joists, 2" x 4"	L.F.	200.0000	$1.26	$252.00	RSM11FAC M, L, O&P	P
17	06-11-10-18-2105	Joist framing, joists, 2" x 6", pneumatic nailed Ceiling and roof joist	L.F.	2,200.0000	$1.36	$2,992.00	RSM11FAC M, L, O&P	P
18	06-11-10-30-2000	Roof framing, fascia boards, 2" x 8"	L.F.	200.0000	$5.80	$1,160.00	RSM11FAC M, L, O&P	P
19	06-16-36-10-0202	Sheathing, plywood on roofs, CDX, 5/8" thick	S.F.	900.0000	$1.64	$1,476.00	RSM11FAC M, L, O&P	P
20	06-22-13-60-1050	Moldings, soffits, exterior AC plywood, 3/8" thick	S.F.	200.0000	$3.53	$706.00	RSM11FAC M, L, O&P	P
		06 - Wood, Plastics, and Composites Total				**$8,487.06**		
07 - Thermal and Moisture Protection								
21	07-21-16-20-0160	Blanket insulation for walls, kraft faced fiberglass, 6" thick, R19, 15" wide	S.F.	600.0000	$0.83	$498.00	RSM11FAC Gm, M, L, O&P	P
22	07-21-16-20-9000	Blanket insulation for walls, minimum labor/equipment charge	Job	1.0000	$141.00	$141.00	RSM11FAC L, O&P	P
23	07-41-13-20-0300	Steel roofing panels, on steel frame, corrugated or ribbed, galvanized, 26 gauge On wood frame	S.F.	800.0000	$4.23	$3,384.00	RSM11FAC M, L, O&P	P
24	07-41-13-20-9000	Steel roofing panels, minimum labor/equipment charge	Job	1.0000	$258.00	$258.00	RSM11FAC L, O&P	P
25	07-51-13-40-1100	Felts, asphalt felt, #30, 2 squares per roll, no mopping	Sq.	6.0000	$19.25	$115.50	RSM11FAC M, L, O&P	P
		07 - Thermal and Moisture Protection Total				**$4,396.50**		
08 - Openings								
26	08-12-13-13-0100	Standard hollow metal frames, steel, knock down, 16 gauge, up to 5-3/4" jamb depth, 7'-0" high, 3'-0" wide, single	Ea.	2.0000	$228.00	$456.00	RSM11FAC M, L, O&P	P
27	08-12-13-13-0100	Standard hollow metal frames, steel, knock down, 16 gauge, up to 5-3/4" jamb depth, 7'-0" high, 3'-0" wide, single 4 Hollow Metal Frames 5'	Ea.	4.0000	$228.00	$912.00	RSM11FAC M, L, O&P	P
28	08-13-13-13-0100	Standard hollow metal doors, flush, hollow core, full panel, 1-3/8" thick, 20 gauge, 3'-0" x 7'-0"	Ea.	2.0000	$445.00	$890.00	RSM11FAC M, L, O&P	P
29	08-14-16-09-1780	Smooth wood doors, flush, interior, hollow core, H.P. plastic laminate, 1-3/8", 3'-0" x 6'-8"	Ea.	4.0000	$380.00	$1,520.00	RSM11FAC M, L, O&P	P

Estimator: Fred Lozano

Combined estimates...

08 - Openings

	Item	Description	UM	Quantity	Unit Cost	Total	Book	
		4-3x4'10" PL Doors						
30	08-71-20-15-2100	Hardware, average, door hardware, pocket door	Ea.	6.0000	$241.00	$1,446.00	RSM11FAC M, L, O&P	P
		08 - Openings Total				**$5,224.00**		
09 - Finishes								
31	09-29-10-30-0590	Gypsum board, on walls and ceilings, nailed or screwed to studs, 1/2" thick, on walls, water resistant, with compound skim coat, level 5 finish Paint Ceiling	S.F.	575.0000	$1.95	$1,121.25	RSM11FAC M, L, O&P	P
32	09-91-23-72-0240	Walls and ceilings, interior, concrete, drywall or plaster, latex, primer or sealer coat, smooth finish, roller Paint Ceiling	S.F.	575.0000	$0.41	$235.75	RSM11FAC M, L, O&P	P
33	09-91-23-72-0840	Walls and ceilings, interior, concrete, drywall or plaster, latex, paint two coats, smooth finish, roller	S.F.	575.0000	$0.72	$414.00	RSM11FAC M, L, O&P	P
34	09-91-23-72-2100	Walls and ceilings, interior, masonry or concrete block, latex paint, primer or sealer coat, primer, smooth finish, brushwork	S.F.	1,290.0000	$0.59	$761.10	RSM11FAC M, L, O&P	P
35	09-91-23-72-2110	Walls and ceilings, interior, masonry or concrete block, latex paint, primer or sealer coat, primer, smooth finish, roller	S.F.	1,290.0000	$0.52	$670.80	RSM11FAC M, L, O&P	P
36	09-91-23-72-2410	Walls and ceilings, interior, masonry or concrete block, latex paint, paint one coat, smooth finish, roller	S.F.	1,290.0000	$0.45	$580.50	RSM11FAC M, L, O&P	P
37	09-91-23-72-4000	Walls and ceilings, interior, masonry or concrete block, block filler, one coat, brushwork	S.F.	1,290.0000	$1.27	$1,638.30	RSM11FAC M, L, O&P	P
		09 - Finishes Total				**$5,421.70**		
10 - Specialties								
38	10-28-13-13-0510	Commercial toilet accessories, dispenser units, combined soap and towel dispensers, mirror and shelf, flush mounted	Ea.	2.0000	$395.00	$790.00	RSM11FAC M, L, O&P	P
39	10-28-13-13-1100	Commercial toilet accessories, grab bar, straight, 1-1/4" diameter, stainless steel, 36" long	Ea.	2.0000	$71.00	$142.00	RSM11FAC M, L, O&P	P
40	10-28-13-13-1105	Commercial toilet accessories, grab bar, straight, 1-1/4" diameter, stainless steel, 42" long Closest discription to match 48" long grab bar	Ea.	2.0000	$74.50	$149.00	RSM11FAC M, L, O&P	P
		10 - Specialties Total				**$1,081.00**		
13 - Special Construction								
41	13-34-19-50-6500	Pre-engineered steel buildings, accessory items, add to the basic building cost above, flashings, 26 gauge, ridge flashing, 18" wide, galvanized	L.F.	30.0000	$11.40	$342.00	RSM11FAC M, L, O&P	P

	Item	Description	UM	Quantity	Unit Cost	Total	Book	
		13 - Special Construction Total				**$342.00**		
22 - Plumbing								
42	22-05-76-20-5120	Cleanout tees, plastic, tees and adapters, PVC, DWV, cleanout plug, 4" pipe size	Ea.	2.0000	$43.50	$87.00	RSM11FAC M, L, O&P	P
43	22-11-13-23-2180	Pipe and tube, copper, solder joints, type L tubing, couplings and clevis hanger assemblies 10' O.C., 3/4" diameter	L.F.	80.0000	$15.25	$1,220.00	RSM11FAC M, L, O&P	P
44	22-11-13-23-2200	Pipe and tube, copper, solder joints, type L tubing, couplings and clevis hanger assemblies 10' O.C., 1" diameter	L.F.	100.0000	$19.70	$1,970.00	RSM11FAC M, L, O&P	P
45	22-11-13-74-1910	Pipe, plastic, including couplings and clevis hanger assemblies, 10' O.C., 3 per 10', PVC, schedule 40, 2" diameter	L.F.	50.0000	$27.50	$1,375.00	RSM11FAC M, L, O&P	P
46	22-11-13-74-1930	Pipe, plastic, including couplings and clevis hanger assemblies, 10' O.C., 3 per 10', PVC, schedule 40, 3" diameter	L.F.	30.0000	$34.50	$1,035.00	RSM11FAC M, L, O&P	P
47	22-11-13-74-1940	Pipe, plastic, including couplings and clevis hanger assemblies, 10' O.C., 3 per 10', PVC, schedule 40, 4" diameter	L.F.	200.0000	$40.50	$8,100.00	RSM11FAC M, L, O&P	P
48	22-11-13-76-3060	Pipe fittings, plastic, PVC, white, schedule 40, socket joints, 45° elbow, 4"	Ea.	6.0000	$89.50	$537.00	RSM11FAC M, L, O&P	P
49	22-11-13-76-3260	Pipe fittings, plastic, PVC, white, schedule 40, socket joints, tee, 4"	Ea.	4.0000	$126.00	$504.00	RSM11FAC M, L, O&P	P
50	22-42-13-30-5000	Urinals, stall type, vitreous china, includes valve	Ea.	2.0000	$1,175.00	$2,350.00	RSM11FAC M, L, O&P	P
51	22-46-13-10-3300	Security water closets and urinals, stainless steel, water closet, integral seat, back supply and flush, wall hung, wall outlet	Ea.	3.0000	$1,275.00	$3,825.00	RSM11FAC M, L, O&P	P
52	22-46-63-10-1740	Security service sink, stainless steel, service sink, with soap dish, 24" x 19" size	Ea.	2.0000	$2,800.00	$5,600.00	RSM11FAC M, L, O&P	P
53	22-47-13-10-2700	Drinking water fountains, for connection to cold water supply, wall mounted, non-recessed, stainless steel, single bubbler, no back	Ea.	2.0000	$1,175.00	$2,350.00	RSM11FAC M, L, O&P	P
		22 - Plumbing Total				**$28,953.00**		
23 - Heating, Ventilating, and Air-Conditioning (HVAC)								
54	23-34-23-10-6670	HVAC power circulators and ventilators, residential, bath exhaust, grille, back draft damper, 110 CFM Closest Discription 130 CFM	Ea.	2.0000	$154.00	$308.00	RSM11FAC M, L, O&P	P
		23 - Heating, Ventilating, and Air-Conditioning (HVAC) Total				**$308.00**		
26 - Electrical								
55	26-05-19-90-0100	Wire, 600 volt, coppper type THW, stranded, #12	C.L.F.	4.0000	$70.00	$280.00	RSM11FAC M, L, O&P	P

Estimator: Fred Lozano — **Combined estimates...**

26 - Electrical

	Item	Description	UM	Quantity	Unit Cost	Total	Book	
56	26-05-19-90-0220	Wire, 600 volt, coppper type THW, stranded, #2	C.L.F.	2.0000	$287.00	$574.00	RSM11FAC M, L, O&P	P
57	26-05-19-90-0240	Wire, 600 volt, coppper type THW, stranded, #1	C.L.F.	4.0000	$345.00	$1,380.00	RSM11FAC M, L, O&P	P
58	26-05-33-13-5000	Conduit, to 15' high, includes 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 L.F., electric metallic tubing (EMT), 1/2" diameter	L.F.	200.0000	$4.32	$864.00	RSM11FAC M, L, O&P	P
59	26-05-33-13-9140	Conduit, to 15' high, includes 2 terminations, 2 elbows, 11 beam clamps, and 11 couplings per 100 L.F., PVC, schedule 40, 1-1/2" diameter	L.F.	100.0000	$9.55	$955.00	RSM11FAC M, L, O&P	P
60	26-05-33-16-0170	Outlet boxes, pressed steel, 4" square, for Romex or BX, with bracket	Ea.	8.0000	$42.50	$340.00	RSM11FAC M, L, O&P	P
61	26-05-33-16-0250	Outlet boxes, pressed steel, square, 4", covers, blank	Ea.	4.0000	$11.45	$45.80	RSM11FAC M, L, O&P	P
62	26-24-16-30-0150	Panelboards commercial applications, NQOD, with 20 amp 1 pole bolt on circuit breakers, 3 wire, 120/240 volt, 100 amp main lugs, 10 circuits	Ea.	1.0000	$1,225.00	$1,225.00	RSM11FAC M, L, O&P	P
63	26-51-13-40-3200	Interior HID fixtures, including lamps, and mounting hardware, metal halide, vaporproof, recessed, 175 watt	Ea.	6.5000	$800.00	$5,200.00	RSM11FAC M, L, O&P	P
64	26-56-23-10-1180	Exterior fixtures, including lamps, wall pack, metal halide, 175 watt	Ea.	1.3500	$435.00	$587.25	RSM11FAC M, L, O&P	P
		26 - Electrical Total				**$11,451.05**		

32 - Exterior Improvements

65	32-06-10-10-0310	Sidewalks, driveways and patios, excluding base, concrete, 3000 PSI, cast in place, 6 x 6 - W1.4 x W1.4 mesh, broomed finish, 4" thick Side walk & Ramp	S.F.	190.0000	$4.35	$826.50	RSM11FAC M, L, O&P	P
		32 - Exterior Improvements Total				**$826.50**		

Estimate Grand Total **71,300.81**

JOC TABULATION SHEET

HIDALGO COUNTY UCP

" BATHROOM FACILITIES AT LA PLAZITA PARK "

LOCATED AT 310 N. Kansas St.

WESLACO, TX.

PROJECT#-5010-80-0306-5000-8000-UCP-GVG

	Job Order Contractor	e-mail	Total Proposal
1	CAS COMPANIES	rmoses@caslp.com jcuevas@caslp.com	
2	ALPHA BUILDING CORP	ggrajales@alphabuilding.com flozano@alphabuilding.com	$84,336.83.-
3			

Received

JAN 18 2012

Hidalgo County Engineer

CHOICE FACILITY PARTNERS

SERVICE OF HARRIS COUNTY DEPARTMENT OF EDUCATION

Vendor Details

MASTER CATEGORY:
JOB ORDER CONTRACTING

CONTRACT NUMBER: 10/030JC-01

CONTRACT TERMS:

Award Date	February 21, 2010
Expiration Date	February 20, 2013
1st Renewal	February 21, 2011
2nd Renewal	February 21, 2012
3rd Renewal	February 21, 2013
4th Renewal	
5th Renewal	
6th Renewal	
7th Renewal	

APPROVED PRODUCT OR SERVICE:

JOC services

TO PLACE AN ORDER: contact the vendor for all your needs

ONLINE ORDER LINK : -

PRICING : According to the CFP contract

FREIGHT DELIVERY :

OTHER : HUB certified

MWBE/HUB Status: Certified

DUE DILIGENCE: Download

CONTRACT PARTNER: Alpha Building Corporation

Contract Partner Web Site:
www.alphabuilding.com

APPROVED MARKET AREA :
Texas

Contact Info:

Richard Booher
24850 Blanco Rd
San Antonio Texas 78260
Phone : 210-491-9925
Fax : 210-767-0956
rich.booher@alphabuilding.com

Andy Hicks
24850 Blanco Rd
San Antonio Texas 78260
Phone : 210-767-0955
Fax : 210-767-0956
ahicks@alphabuilding.com

ABOUT THIS PARTNER:

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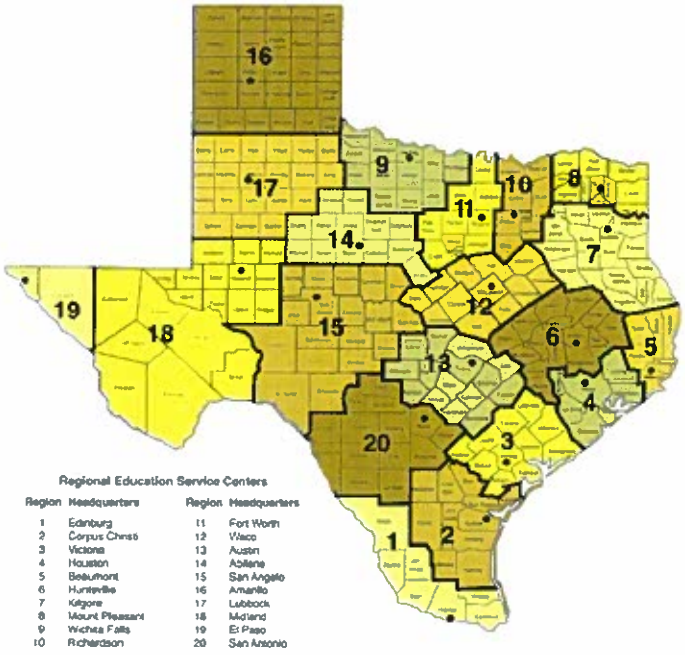
REGIONAL EDUCATION SERVICE CENTERS



Regional Education Service Centers

Region	Headquarters	Region	Headquarters
1	Edinburg	11	Fort Worth
2	Corpus Christi	12	Waco
3	Victoria	13	Austin
4	Houston	14	Abilene
5	Beaumont	15	San Angelo
6	Huntsville	16	Amarillo
7	Kilgore	17	Lubbock
8	Mount Pleasant	18	Midland
9	Wichita Falls	19	El Paso
10	Richardson	20	San Antonio

ALL >> | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y

Contract/Resources	Partners	Contract Number	HUB/MWBE
JOB ORDER CONTRACTING			
	Alpha Building Corporation	10/030JC-01	Yes
	BaseLine Paving & Construction, Inc.	10/052JC-01	Yes
	Basic IDIQ	09/040JC-03	-
	Centennial Contractors	09/040JC-06	-
	Centerline Construction	09/002JC-01	-
	Construction Masters of Houston	09/040JC-04	-
	Corporate Facilities Management Services, LLC	09/040JC-01	Yes
	Corporate Facilities Management Services, LLC	12/004JC-01	Yes
	Dura Pier Facilities Services, LTD	09/040JC-05	Yes
	E Contractors USA	12/004JC-02	Yes
	EE&G Construction & Electrical, LLC	10/072JC-01	-
	Fort Bend Mechanical	09/040JC-02	-
	Herrera & Hunt Inc.	09/040JC-07	Yes
	Herrera & Hunt Inc.	07/007JC-01	Yes
	Horizon International Group LLC	12/004JC-03	Yes
	Hunt and Associates Inc.	10/072JC-02	Yes
	Imperial Construction, Ltd.	10/030JC-02	-
	KBR	10/052JC-02	-
	Millennium Project Solutions, Inc	10/052JC-03	Yes
	P2MG	10/030JC-03	Yes
	Quad-Tex Construction, Inc.	12/004JC-04	Yes

	Rayco Construction	07/007JC-02	Yes
	T. F. Harper & Associates LP	12/004JC-05	Yes
	T. F. Harper & Associates LP	09/066JC-01	-
	Tommy Klein Construction	10/072JC-04	Yes
	Vaughn Construction	10/072JC-03	-

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HCDE

CHOICE FACILITY
PARTNERS

August 2009

JOB ORDER CONTRACTING IN TEXAS

Job Order Contracting (JOC) is one of the least understood contracting methods, even for many who have worked in the construction and procurement process. JOC is a proven process of construction and remodeling which develops a relationship between building owner and construction manager, thus effectively extending staff capabilities for the owner. Specifically, JOC is an Indefinite Delivery Indefinite Quantity (IDIQ) contract. It is not specific to a project, but instead is general enough to cover a number of estimated projects over several years. In addition, a unit price book is used to calculate the cost.

The Center for Job Order Contracting Excellence at Arizona State University describes JOC as an excellent delivery method for renovation and repair projects. "The greatest advantage of the JOC method is that there is no need to bid each job, because price is calculated using a standard procedure defined in the contract. This allows rapid completion of work."

LEGAL USE OF JOB ORDER CONTRACTS

Governing rules

Choice Facility Partners (CFP), of the Harris County Department of Education (HCDE), offers a JOC and follows the requirements governing procurement and contracting specified in Intergovernmental Code 791 and Texas Education Code 44.041, which sets forth the criteria for legal selection of a contractor. Code 44.041 also specifies that the selection process must include price of the contractor's bid coefficient against a specified public construction price book.

To legally use JOC, governing boards should first designate use of JOC as the best value method for facility construction, repair, rehabilitation or alteration. Frequently, JOC is the best value due to the pricing standards and the long-term partnership nature of the contract. Contractors have an incentive to provide excellence and satisfy the owner, as the indefinite delivery and indefinite quantity mean that many projects can be included in the contract. After the JOC is designated as best value, governmental agencies can either bid a JOC or can take advantage of the HCDE Choice Facility Partners JOC pre-bid contract. Once the bid is awarded or an intergovernmental agreement is signed between the governmental agency and HCDE/Choice Facility Partners, JOC projects can begin very quickly.

Choice Facility Partners uses the R.S. Means price book. JOC pricing involves simply multiplying the quantities for each of the line items in the price book by the bid coefficient, which includes the overhead and profit and an adjustment for the city cost index. Once this is established

under the contract with the contract constraints (limits) put in effect by CFP, no additional bidding is required.

Unlike hard bid projects, JOC does not require a complete plan set for the projects to be bid. This is one of the advantages and cost savings as the project quantities and scope are supplied by the JOC contractor for the delivery order in a team approach "with the approval of the scope" by the staff of the governing agency.

ILLEGAL USE OF JOB ORDER CONTRACTS

QUESTIONS PRESENTED

(1) Is a local governmental entity permitted to have Job-Order-Contract ("JOC") contractors compete against one another and bid on individual delivery orders, after the Job Order Contracts have already been awarded?

(2) May a local government entity use an interlocal contract with an education-based cooperative to take advantage of a time and materials (trades) contract on a project that is valued at $25,000 or more?

BRIEF ANSWERS

(1) No, it is not reasonable for an entity to "re-compete" JOC contractors on individual delivery orders. Furthermore, if an entity bids individual delivery orders on already-issued job order contracts, it likely is no longer meeting the definition of a "Job Order Contract" under Texas law but rather has moved into the realm of another procurement method and must comply with the requirements for that procurement method.

(2) No, a local government entity may not use an interlocal contract with an education-based cooperative to take advantage of a time and materials (trades) contract on a project that is valued at $25,000 or more because a time and materials (trades) contract is not one of the legally permitted procurement methods available to an education-based cooperative. School district-based cooperatives, such as CFP, must comply with Texas Education Code § 44.031, which mandates the use of one of nine legally permitted procurement methods for contracts valued at $25,000 or more. Time and materials contracts are not one of the authorized procurement methods listed in 44.031, and therefore, a school-district-based cooperative cannot legally enter into a time and materials contract. Likewise, a local governmental entity contracting with the cooperative through an interlocal agreement cannot use a time and materials contract.

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ANALYSIS – How to effectively use Job Order Contracts

I. Job Order Contracts

Job Order Contracts ("JOCs") awarded through Harris County Department of Education ("HCDE") Choice Facility Partners ("CFP") are governed by Texas Education Code section 44.041, which provides that "[a] school district may award job order contracts for the minor construction, repair, rehabilitation, or alteration of a facility if the work is of a recurring nature but the delivery times are indefinite and indefinite quantities and orders are awarded substantially on the basis of predescribed and prepriced tasks." TEX. EDUC. CODE. § 44.041(a). Section 44.041 of the Texas Education Code further states that the school district "may establish contractual unit prices for a job order contract by: (1) specifying one or more published construction unit price books and the applicable divisions or line items; or (2) providing a list of work items and requiring the offerors to bid or propose one or more coefficients or multipliers to be applied to the price book or work items as the price proposal." TEX. EDUC. CODE. § 44.041(b). In compliance with this mandate, CFP uses the R.S. Means price book.

Once CFP advertises for, receives, and publicly opens sealed proposals for JOCs, pursuant to Texas Education Code section 44.041(c), the coefficient for the CFP program is calculated[1] and CFP puts in effect contract constraints/limits. Thereafter, CFP members who have valid interlocal agreements with HCDE may use the JOCs for a proper JOC-related project – no additional bidding is required.

Although JOCs *may* be awarded to more than one JOC contractor "in connection with each solicitation of bids or proposals," nothing in the Texas Education Code permits, or requires, the bidding of individual delivery orders after JOCs have been awarded. Texas Education Code section 44.041(f) provides for only two types of orders, neither of which permits the bidding of individual delivery orders. The order may be (1) a fixed price, lump-sum contract based substantially on contractual unit pricing applied to estimated quantities; or (2) a unit price order based on the quantities and line item delivered. TEX. EDUC. CODE. § 44.041(f). In the case of CFP, pricing is calculated pursuant to R.S. Means; therefore, there is simply no need to bid on individual delivery orders and in fact, bidding of individual delivery orders would defeat the purpose of using JOCs.

Furthermore, the Code allows a school district to award a JOC to a single JOC contractor. *See* TEX. EDUC. CODE. § 44.041(f) (stating that a "district may award job order contracts to ***one*** or more job order contractors) (emphasis added). If the drafters of section 44.041 envisioned JOC contractors bidding on individual delivery orders, they arguably would not have permitted districts to award a JOC to a single contractor.

[1] In the case of R.S. Means, the coefficient for the CFP program should include the overhead and profit and be adjusted for the city cost index.

By definition, a JOC must: (1) be for the minor construction, repair, rehabilitation, or alteration of a facility; (2) the work must be of a recurring nature; (3) the delivery times are indefinite; (4) indefinite quantities exist; and (5) orders are awarded substantially on the basis of predescribed and prepriced tasks. *See* TEX. EDUC. CODE. § 44.041(a). If an entity were to require JOC contractors to bid on individual delivery orders, the entity likely has moved out of the JOC arena and into another procurement method, depending on the type of bidding required for the JOC contractors. For example, if an entity required JOC contractors to competitively bid individual delivery orders, the entity must then comply with the more time consuming and cumbersome competitive bid requirements and cannot simply proceed under the JOC provisions.

One of the advantages of using JOCs is to enable jobs to be done faster and more cost-effectively. As the Center for Job Order Contracting Excellence at Arizona State University describes, "[s]ince procurement procedures are major contributors to overhead and require significant staff resources, bypassing this procedure saves time and money." Because the JOC has already been bid, rapid procurement is allowed by simply calculating arithmetic quantities by line items listed in the price book times the bid coefficient. If an entity were to require JOC contractors to competitively bid individual delivery orders, the entity would have to comply with competitive bid requirements, and rapid procurement would not be possible.

Stated simply, mandating JOC contractors to bid individual delivery orders is not authorized by the Texas Education Code and would defeat the goal and purpose of job order contracting.

II. Time and materials (trades) contract

Chapter 791 of the Texas Government Code governs interlocal cooperation contracts. Section 791.011(c) states that an interlocal contract may be to "provide a governmental function or service that each party to the contract is authorized to perform individually." Pursuant to this section, CFP enters into interlocal contracts with other local governmental entities for the purpose of allowing those entities to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's programs and services. In the context of interlocal contracts for purchases, "[a] local government that purchases goods and services...satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and services." TEX. GOV'T CODE § 791.025(c).

Based on Texas Government Code section 791.011(c)'s mandate that each party to the interlocal contract be authorized to individually perform the function or service underlying the contract, in the context of procurement, CFP – and other district-based cooperatives – must comply with Texas Education Code § 44.031.

CHOICE FACILITY
PARTNERS

Section 44.031 of the Texas Education Code mandates, with a few exceptions, that all district contracts valued at $25,000 or more in the aggregate for each 12-month period be made by one of the following methods that provides the best value for the district: (1) competitive bidding; (2) competitive sealed proposals; (3) a request for proposals, for services other than construction services; (4) an interlocal contract; (5) a design/build contract; (6) a contract to construct, rehabilitate, alter, or repair facilities that involves using a construction manager; (7) a job order contract for the minor construction, repair, rehabilitation, or alteration of a facility; (8) the reverse auction procedure as defined by Section 21.55.062(d), Government Code; or (9) the formation of a political subdivision corporation under Section 304.001, Local Government Code. TEX. EDUC. CODE § 44.031(a). Chapter 44 of the Texas Education Code then sets out in detail the requirements for each of the legally available procurement methods listed in section 44.031(a). A time and materials (trade) contract is not one of the listed procurement methods authorized under section 44.031. Therefore, a district-based cooperative cannot legally enter into a time and materials (trade) contract that is valued at $25,000 or more.[2] Consequently, a local governmental entity cannot enter into an interlocal contract with a district-based cooperative to take advantage of a time and materials contract.

For example, if ABC County, Texas, entered into an interlocal contract with CFP, pursuant to chapter 791 of the Government Code, ABC County could use any of the contracts CFP legally procured. If CFP procured a job order contract with XYZ Company, for example, ABC County could give XYZ delivery orders pursuant to the job order contract. However, if CFP procured a time and materials (trade) contract with a contractor, ABC County would not be able to rely on its interlocal contract with CFP to use the time and materials contract. Chapter 791 mandates that each party be authorized to individually perform the function or service. In this example, the service to be performed by CFP is entering into the time and materials contract. However, CFP is not authorized to enter into a time and materials (trade) contract since it is not one of the authorized methods of procurement listed in section 44.031 of the Texas Education Code. Therefore, ABC County could not use an interlocal contract with CFP to take advantage of a time and materials (trades) contract on a project that is valued at $25,000 or more.

Stated simply, if the cooperative is not authorized to individually perform the function or service, the local governmental entity cannot use an interlocal contract for that function or service.

[2] A district could legally enter into time and materials (trades) contract on a project that is valued at less than $25,000 in the aggregate 12-month period, assuming no other legal mandates applied.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/22/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:
HUB International Rigg 10777 Westheimer Suite 300 Houston TX 77042-3454	PHONE (A/C, No, Ext): 713-978-6668 FAX (A/C, No): 713-978-6799 E-MAIL ADDRESS: houston.service@hubinternational.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : TRAVELERS IND CO OF CT	25682
INSURER B : CHARTER OAK FIRE INS CO	25615
INSURER C : TRAVELERS LLOYDS INS CO	41262
INSURER D :	
INSURER E :	
INSURER F :	

INSURED: 20017
Alpha Building Corporation
24850 Blanco Rd.
San Antonio TX 78260-6656

COVERAGES **CERTIFICATE NUMBER:** 1716301567 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	GENERAL LIABILITY	Y	Y	CO0324L1518	3/6/2012	3/6/2013	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
	CLAIMS MADE X OCCUR						MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY X PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
								$
B	AUTOMOBILE LIABILITY	Y	Y	BA9994B612	3/6/2012	3/6/2013	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB X OCCUR			CUP5461B367	3/6/2012	3/6/2013	EACH OCCURRENCE	$5,000,000
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$5,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A	Y	UB9834C372	3/6/2012	3/6/2013	X WC STATU TORY LIMITS / OTH ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000
C	Builders Risk Equipment Floater			QT6604543L912	3/6/2012	3/6/2013	Any One Project Leased & Rented	$3,000,000 $100,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The general liability, auto liability, umbrella, and workers' compensation policies includes a blanket automatic additional insured endorsement or policy terms that provide additional insured status and a blanket automatic waiver of subrogation endorsement that provides a waiver of subrogation to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status subject to policy terms and conditions. The additional insured endorsement does not apply to the Workers' Compensation. The general liability and auto policies includes a blanket notice of cancellation to certificate holder's endorsement, providing for 30 days' advance notice if the policy is canceled by the company other than for nonpayment of premium, 10 days' notice after the policy is canceled for nonpayment of premium. Notice is sent to certificate holders with mailing addresses on file with the agent or the company.

CERTIFICATE HOLDER

Urban County Program
1916 Tesoro Blvd.
Pharr TX 78577

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AI-32507 **Urban County 10. G.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Monica Leal **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program for Hidalgo County Precinct No. 4 is requesting consideration and action to award and enter into construction contract with The 5125 Company for base bid, Alternate No.'s 1-7 and 9. Total amount of contract is $427,144.45 for a HUD CDBG-R Fike Pump Structure utilizing FY 22 (2009) CDBG-R flood drainage improvements and FY 23 (2010) flood drainage improvements.

BACKGROUND

Saenz Utility Contractors, Ltd. formally rejected their bid on April 10, 2012. After review of bid tabulations, Raul Sesin P.E., C.F.M. recommended that the base bid and alternates 1-7 and 9 is to be completed by The 5125 Company as the lowest of three (3) bidders. (See attached recommendation letter from the Raul Sesin, P.E., C.F.M. and copy of the bid tabulation.)

Contractor	The 5125 Company
Contract Amounts:	$427,144.45
Funds Available:	$250,440.08 Year 22 (2009) CDBG-R Precinct No. 4 – Flood Drainage Improvements
Precinct No. 4 funds	: $278,234.44 Year 23 (2010) Precinct No. 4 – Flood Drainage Improvements
Total:	$528,674.52

Attachments

Construction Contract 5125 Co ins

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:31 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Mary Flores Started On: 05/23/2012 11:46 AM

Final Approval Date: 06/01/2012

CONSTRUCTION CONTRACT

This Agreement entered into this **5th day of June, 2012** by and between **HIDALGO COUNTY URBAN COUNTY PROGRAM,** hereinafter called the "OWNER", acting herein through its **COUNTY JUDGE** and **The 5125 Company** (an individual) of **Mission,** State of Texas, hereinafter called "CONTRACTOR".

WITNESSETH

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR hereby agrees with the OWNER to commence and complete the construction described as follows:

PROJECT NAME:	**Hidalgo County Precinct No. 4 – HUD CDBG-R Fike Pump Structure flood drainage improvements**
PROJECT No.:	**5010/5209-94-0309-5000-UCP-ML**
PROJECT DESCRIPTION:	**installation of a drainage pump structure with appurtenances, pump housing, generator and the installation of a storm sewer line across Mile 17 Road with an endwall and headwall**

heinafter called the project, for the sum of **($427,144.45) – Four hundred twenty seven thousand one hundred forty four dollars and forty five cents** and all extra work in connection therewith, under the terms as stated in the General and Special Conditions of the Contract; and at his (its or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the General Conditions, Supplemental General Conditions and Special Conditions of the contract, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by **Raul Sesin, Project Engineer**, and as enumerated in Paragraph 1 of the Supplemental General Conditions, all of which are made a part hereof and collectively evidence and constitute the contract.

The CONTRACTOR hereby agrees to commence work under this contract on or after a date to be specified in a written "Notice to Proceed" of the OWNER and to fully complete the project within **75** consecutive calendar days thereafter. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of **($250.00) two hundred fifty dollars and zero cents** for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the contract, subject to additions and deductions, as provided in the General Conditions of the contract, and to make payments on account thereof as provided in Paragraph 25, "Payments to Contractor", of the General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in four (4) counterparts, each of which shall be deemed an original, in year and day first above mentioned.

Pat Espericueta
President

Name of Firm: The 5125 Company

Address: 1008 Doherty
Mission, Texas 78572

Federal I.D./S.S.: 74-2507983

STATE OF TEXAS '
'
COUNTY OF HIDALGO '

This instrument was acknowledged before me on this the ___ day of _____, 20_____,

by _____, _____ of and on behalf of _____.
(title) (a corporation) (a partnership) (an individual)

Notary Public - Signature

WITNESS:

URBAN COUNTY PROGRAM

Diana R. Serna
Urban County Director

Hidalgo County Planning Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

Engineering Projects Office
301 E. State Street
Pharr, Texas 78577
Phone (956) 318-2840
Fax (956) 318-2844

Precinct No. 1 Substation
1902 Joe Stephens Ave.
Weslaco, Texas 78596
Phone (956) 968-4734
Fax (956) 973-7850

Precinct No. 3 Substation
2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

April 18, 2012

Honorable Commissioner Joseph Palacios
Hidalgo County Precinct No. 4
1051 N. Doolittle Road
Edinburg, Texas 78542

RE: Hidalgo County – Urban County Program
Hidalgo County Precinct No. 4 – HUD CDBG-R Fike Pump Structure - Flood Drainage Improvements Project
Bid No.: 5010/5209-94-0309-5000-9400-UCP-ML

Dear Commissioner Palacios;

Bids were received and opened for the Hidalgo County Urban County, Hidalgo County Precinct No. 4 – HUD CDBG-R Fike Pump Structure - Flood Drainage Improvements Project, Bid No.: 5010/5209-94-0309-5000-9400-UCP-ML on January 25, 2012. A total of three bids were received with two contractors being low bidders for different items. The 5125 Company is the low bidder for the Base Bid with an amount of $244,444.44, Alternate No. 1 bid of $11,000.00, Alternate No. 2 bid of $13,000.00, Alternate No. 3 bid of $40,000.00, Alternate No. 4 bid of $8,000.00, Alternate No. 5 bid of $5,500.01, Alternate No. 6 bid of $10,000.00, Alternate No. 7 bid of $7,200.00. Saenz Utility Contractors, Ltd. is the low bidder for Alternate No. 9 bid with an amount of $40,000.00. However, Saenz Utility Contractors, Ltd. informed us on April 10, 2012 via email that they will be unable to execute the contract for their portion of the project. They state financial hardship as the reason for not being able to perform their awarded part since it was bid as a whole project and they do not have enough money to satisfactorily complete the alternate as a stand-alone project. Therefore, due to the aforementioned notification, we recommend awarding the entire project to The 5125 Company for the base bid and Alternate No. 1, No. 2, No. 3, No. 4, No. 5, No. 6, No. 7 and No. 9 in the amount of $427,144.45. Attached is a copy of the bid tabulation for your review.

The project consists of the installation of a drainage pump structure with appurtenances, pump housing, generator, and the installation of a storm sewer line across Mile 17 Road with an endwall and headwall.

If you have any questions or require further information, please feel free to contact me at your convenience.

Respectfully,
HIDALGO COUNTY PLANNING DEPARTMENT

Raul E. Sesin, P.E., C.F.M.
Planning Administrator

HIDALGO COUNTY PURCHASING DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY – URBAN COUNTY PROGRAM

BID OPENING DATE: January 25, 2012 | **BID OPENING TIME: 9:30 A.M.**

DESCRIPTION OF BID: "Hidalgo County Precinct No. 4 – HUD CDBG-R File Pump Station Flood Drainage Improvements Project"

BID NO: 5010/5209-94-0309-5000-9400-UCP-ML **PROCUREMENT SPECIALIST:**

RFB NO.	Name of Company	Base Bid Price	Alternate No. 1 Price	Alternate No. 2 Price	Alternate No. 3 Price	Alternate No. 4 Price	Alternate No. 5 Price	Alternate No. 6 Price	Alternate No. 7 Price	Alternate No. 8 Price	Alternate No. 9 Price	Alternate No. 10 Price	Bid Bond/ Cashier's Check Included
1.	Saenz Utility Contractors, Ltd	$393,092.00	$85,000.00	$35,000.00	$75,000.00	$11,040.00	$11,115.00	$13,940.00	$17,080.00	$80,000.00	$40,000.00	$10,000.00	Included
2.	Tropical Contracting, LLC	$319,358.00	$26,000.00	$32,500.00	$52,000.00	$13,000.00	$11,245.00	$16,575.00	$25,220.00	$115,500.00	$80,500.00	$26,000.00	Included
3.	The 5125 Company	244,444.44	$11,000.00	$13,000.00	$40,000.00	$8,000.00	$5,500.01	$10,000.00	$7,200.00	$128,000.00	$88,000.00	$21,000.00	Included
4.													
5.													

***TYPED AS READ AT BID OPENING, AMOUNTS NOT VERIFIED/CALCULATED.**

HIDALGO COUNTY PURCHASING DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY – URBAN COUNTY PROGRAM

BID OPENING DATE: January 25, 2012 | **BID OPENING TIME: 9:30 A.M.**

DESCRIPTION OF BID: "Hidalgo County Precinct No. 4 – HUD CDBG-R File Pump Station Flood Drainage Improvements Project"

BID NO: 5010/5209-94-0309-5000-9400-UCP-ML **PROCUREMENT SPECIALIST:**

Rejected Bid; cannot use this bid for other vendor

RFB NO.	Name of Company	Base Bid Price	Alternate No. 1 Price	Alternate No. 2 Price	Alternate No. 3 Price	Alternate No. 4 Price	Alternate No. 5 Price	Alternate No. 6 Price	Alternate No. 7 Price	Alternate No. 8 Price	Alternate No. 9 Price	Alternate No. 10 Price	Bid Bond/ Cashier's Check Included
1.	Saenz Utility Contractors, Ltd	$393,092.00	$85,000.00	$35,000.00	$75,000.00	$11,040.00	$11,115.00	$13,940.00	$17,080.00	$80[illegible].00	$40,000.00	$10[illegible].00	Included
2.	Tropical Contracting, LLC	$319,358.00	$26,000.00	$32,500.00	$52,000.00	$13,000.00	$11,245.00	$16,575.00	$25,220.00	$11[illegible].00	$80,500.00	$26[illegible].00	Included
3.	The 5125 Company	244,444.44	$11,000.00	$13,000.00	$40,000.00	$8,000.00	$5,500.01	$10,000.00	$7,200.00	$12[illegible].00	$88,000.00	$21[illegible].00	Included
4.	**REVIEWED** *By Oscar Garza at 4:11 pm, Apr 12, 2012*												
5.													

Even though this is the lowest bid, when tabulated the total is higher than The 5125 Company

Total amount of contract to award will be $427,144.45 with a quantitative adjustment and/or a PO decrease with a letter of confirmation from the company.

***TYPED AS READ AT BID OPENING, AMOUNTS NOT VERIFIED/CALC**

1. Sealed bids will be received for "**HIDALGO COUNTY PRECINCT NO. 4 – HUD CDBG-R FIKE PUMP STRUCTURE - FLOOD DRAINAGE IMPROVEMENTS PROJECT"**

in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **"RFB No: 5010/5209-94-0309-5000-9400-UCP-ML "HIDALGO COUNTY PRECINCT NO. 4 – HUD CDBG-R FIKE PUMP STRUCTURE - FLOOD DRAINAGE IMPROVEMENTS PROJECT"** and in County's Purchasing Department, 2802 So. Bus. Hwy 281, Administration Building, Postal: 2812 So. Bus. Hwy 281, Edinburg, Texas 78539, on **or before 9:30 a.m., WEDNESDAY, January 25, 2011. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO: " RFB No: 5010/5209-94-0309-5000-9400-UCP-ML "HIDALGO COUNTY PRECINCT NO. 4 – HUD CDBG-R FIKE PUMP STRUCTURE - FLOOD DRAINAGE IMPROVEMENTS PROJECT"**
Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval.

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item (s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. No bid may be withdrawn within thirty (90) days from the scheduled time to open bids.

7. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge

Monica Leal

From: Oscar Garza [oscarg.garza@co.hidalgo.tx.us]
Sent: Thursday, April 12, 2012 4:41 PM
To: 'Martha Salazar'; 'Raul Sesin'
Cc: 'Darlene Betancourt'; 'Nora D Cavazos'; 'Monica Leal'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure
Attachments: Email from Saenz Utility Altenate Cancellation.pdf; Reviewed Tabulation Chart 041212.pdf

Mr. Sesin, in reference to the current situation with Saenz Utility Contractors, Ltd UCP is to place an agenda item to rescind action of award to Saenz Utility Contractors, as requested in their email and also will have the revised awarded amount to The 5125 Company as outlined in the Tabulation Chart.

Ms. Monica Leal, please make a copy of item #2 of the Legal Notice for your backup as well.

After review The 5125 Company is still the best valued bid with the prices presented on their bid.

Should you have any questions, please let me know.

Thank you!

Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: 956-318-2626 Ext. 4857
Fax: 956-292-7612
oscarg.garza@co.hidalgo.tx.us
Is it really necessary to print this email?

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Thursday, April 12, 2012 10:25 AM
To: 'Oscar Garza'
Cc: 'Darlene Betancourt'
Subject: FW: Precinct No. 4 - CDBG-R Fike Pump Structure
Importance: High

Mr. Garza:
I just spoke to Mr. Crain about this project. I need to give you some direction in order to respond to Ms. Monica Leal.
Marty

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Thursday, April 12, 2012 7:36 AM
To: 'Martha Salazar'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure

Marty: Please call me.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, April 11, 2012 3:53 PM
To: 'Steve Crain'
Subject: FW: Precinct No. 4 - CDBG-R Fike Pump Structure
Importance: High

Mr. Crain:
You indicated you needed all the facts before you could opine. If necessary the original information is below that Mr. Sesin had provided.
Thanks,
Maryty

From: Oscar Garza [mailto:oscarg.garza@co.hidalgo.tx.us]
Sent: Wednesday, April 11, 2012 3:36 PM
To: 'Martha Salazar'
Cc: 'Darlene Betancourt'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure

Attached are the documents as requested, I have highlighted items of concern for your review.

Thank you!

Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: 956-318-2626 Ext. 4857
Fax: 956-292-7612
oscarg.garza@co.hidalgo.tx.us
Is it really necessary to print this email?

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Saturday, April 07, 2012 5:03 PM
To: 'Oscar Garza'
Cc: 'Darlene Betancourt'
Subject: FW: Precinct No. 4 - CDBG-R Fike Pump Structure
Importance: High

Mr. Garza:
Please read all and then proceed to provide the information to Mr. Crain:
Marty

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Friday, April 06, 2012 8:07 AM
To: 'Martha Salazar'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure

I need all of the facts to analyze possible actions. Thanks.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Thursday, April 05, 2012 4:18 PM
To: 'Steve Crain'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure
Importance: High

That is what I understand from Raul Sesin's recap of the project.

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Thursday, April 05, 2012 3:48 PM
To: 'Martha Salazar'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure

Was it awarded to both vendors with Saenz only being awarded Alternate 9?

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Thursday, April 05, 2012 2:11 PM
To: 'Raul Sesin'; 'Monica Leal'; 'Oscar Garza'
Cc: 'Steve Crain '; 'Nora D Cavazos'; 'Steven Cruz'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure
Importance: High

To All:
I will have Mr. Oscar Garza from our staff obtain the necessary supporting documentation from Ms. Monica and thereafter forward to Mr. Crain for his review and comment.
Marty S.

From: Raul Sesin [mailto:Raul.Sesin@co.hidalgo.tx.us]
Sent: Thursday, April 05, 2012 2:04 PM
To: 'Monica Leal'
Cc: Steve Crain ; 'Martha Salazar'; 'Nora D Cavazos'; 'Steven Cruz'
Subject: RE: Precinct No. 4 - CDBG-R Fike Pump Structure

Good Afternoon Ms. Leal,

I have not had this happen to me on any of my projects but I presume the only thing to do is review the second option with Precinct 4 which is to award the pumps to 5125. I believe the County can collect the bid bond from Saenz as well. This would take Commissioner's Court action.

I am sending a copy of this email to our purchasing Department and legal Counsel to get some guidance on how to proceed.

Steve and Marty,

Below is a summary of the Project:

The project name is Hidalgo County Precinct No. 4 HUD CDBG-R Fike Pump Structure-Flood Drainage Improvements Project.
Bids were received on January 25, 2012.

We received three bids for the project.

- The 5125 Company was the low bidder on the base bid and Alternates 1 through 7.
- Saenz Utility Contractors, LTD. was the low bidder for Alternate No. 9.

The project was awarded by Commissioner's Court on February 21, 2012 to both vendors.
Now, Saenz does not want to honor their bid.
The next low bidder for Alternate No. 9 is Tropical Contracting, LLC.

Please advise as to what options the County has to move this project along.

Thank you.

Raul E. Sesin, PE, CFM
Planning Administrator

Please refrain from printing this email unless completely necessary. Go Green!

From: Monica Leal [mailto:monica.leal@ucp.co.hidalgo.tx.us]
Sent: Thursday, April 05, 2012 9:39 AM
To: 'Raul Sesin'
Cc: 'Nora D Cavazos'
Subject: Precinct No. 4 - CDBG-R Fike Pump Structure

Good Morning Mr. Sesin,

I spoke with Jose from Saenz Utility regarding the contracts we provided to them for signature. They are not going to go thru with this project. What can we do at this point?

Monica Leal
Program Coordinator 1
Urban County Program
956-787-8127 office
956-787-5291 fax

Monica Leal

From: Pedro Gonzalez [pgonzalez1502@gmail.com]
Sent: Wednesday, April 18, 2012 9:54 AM
To: Monica Leal
Subject: Re: RE:

Our physical address is 216 E. 4th St. Elsa Tx 78543..
Contacts: Pete Gonzalez (956)330-5090
Raul Arispe (956) 289-9370

Peter Gonzalez III

On Apr 18, 2012, at 8:52 AM, Monica Leal <monica.leal@ucp.co.hidalgo.tx.us> wrote:

> Yes it did. I will be sending a letter with the PO number to Casco. Can you please provide me with telephone numbers for the individuals you would like to be contacted in case of any questions? Also, physical address for the Fire Department.
>
> **Monica Leal**
> **Program Coordinator 1**
> **Urban County Program**
> **956-787-8127 office**
> **956-787-5291 fax**
>
> ---
>
> **From:** Pedro Gonzalez [mailto:pgonzalez1502@gmail.com]
> **Sent:** Wednesday, April 18, 2012 8:44 AM
> **To:** monica.leal@ucp.co.hidalgo.tx.us
> **Subject:**
>
> Monica,
> Just checking in if everything went through at Commissioner's Court with our allocation for gear. Please advise what the next step is, please..
>
> Pete Gonzalez III- 1st. Asst. Chief/Cert.Coordinator Elsa V.F.D.

From: Raul
To: oscarg.garza@co.hidalgo.tx.us
Cc: Nora Cavazos
Subject: Fwd: Fike Pump Structure project
Date: Thursday, April 12, 2012 11:16:32 AM

Raul E. Sesin, P.E.
Sent from my iPhone
956-566-1974

Begin forwarded message:

From: "Monica Leal" <monica.leal@ucp.co.hidalgo.tx.us>
Date: April 10, 2012 11:26:30 AM CDT
To: "'Raul Sesin'" <Raul.Sesin@co.hidalgo.tx.us>
Cc: "'Nora D Cavazos'" <nora.cavazos@hchd.org>
Subject: FW: Fike Pump Structure project

Mr. Sesin,

I just received the email below from Saenz Utility Contractors, Ltd where they are informing us that they will not be able to continue with the above mentioned project.

Monica Leal
Program Coordinator 1
Urban County Program
956-787-8127 office
956-787-5291 fax

From: Jose L. Saenz [mailto:jsaenz@saenzutility.com]
Sent: Tuesday, April 10, 2012 11:07 AM
To: 'Monica Leal'
Subject: Fike Pump Structure project

Monica,

I regret to inform you that we will be unable to sign and execute the contract for the Hidalgo County Precinct No. 4 HUD CDBG-R Fike Pump Structure-Flood Drainage Improvements Project. Unfortunately it is just financially difficult for us to perform only the alternate portion of the contract that is being awarded to us. The project was bid as a whole with the idea that the base bid would be primary and alternates would be added to or removed from the contract as desired. As bid we simply do not have enough money to satisfactorily complete the alternate as a stand-alone project.

Let me know if you have any questions or concerns or need anything else from us.

Cordially,
Jose L. Saenz

PH: (956) 262.8506
FAX: (956) 262.6493

THE 5125 COMPANY
1008 DOHERTY
MISSION, TX. 78572
PH. (956) 583-5125
FAX (956) 585-1633

MEMORANDUM

TO: Monica Leal, Hidalgo County Urban County Program

FROM: Pat Espericueta, The 5125 Company

DATE: April 24, 2012

PROJECT: Hidalgo County Precinct No. 4 - HUD CDBG-R Fike Pump Structure - Flood Drainage Improvements Project
Project #: 5010/5209-94-0309-5000-9400-UCP-ML

☐ URGENT	■ FOR REVIEW	☐ PLEASE COMMENT	■ PLEASE REPLY

Greetings Ms. Leal,

Please consider this our acceptance of the additional work called for in Alternate No. 9 for the project referenced above. If awarded to our company, we will be more than happy to add that bid item to our contract and conduct all the work in accordance with the contract plans and specifications.

Respectfully,

Pat Espericueta

President

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/08/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Southern American Insurance Agency, Inc.
8203 Willow Place South
Suite 500
Houston, TX 77070

CONTACT NAME: Kristi Murphy
PHONE (A/C, No, Ext): 281.890.9294 FAX (A/C, No): 281.890.2229
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Arch Insurance Company	
INSURER B:	Princeton Excess & Surplus	
INSURER C:	Texas Mutual Insurance Co.	22945
INSURER D:		
INSURER E:		
INSURER F:		

INSURED The 5125 Company
1008 Doherty
Mission, TX 78572

COVERAGES CERTIFICATE NUMBER: 2011-2012 9 08 Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Blanker Addl Insd X Blanket Waiver GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			HMPKG0001102 PRIMARY/NON-CONTRIBUTORY	09/08/2011	09/08/2012	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			HMPKG0001102	09/08/2011	09/08/2012	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 10,000			66A3UB0000751-03	09/08/2011	09/08/2012	EACH OCCURRENCE AGGREGATE Pro/CompOps Agg	$ 2,000,000 $ 2,000,000 $ 2,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			TSF0001142644	03/17/2011	03/17/2012	X WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: All Projects
SEE ATTACHED FOR COMPLETE DESCRIPTION
30 Day Notice of Cancellation; except, 10 Day for Non-pay.
Certificate is subject to policy terms, conditions, limitations and exclusions.

FEB 9 2012

Urban County Program

CERTIFICATE HOLDER
FAX: 956.787.5291

Hidalgo County Urban County Program
Attn: Monica Leal
1916 Tesoro Street
Pharr, TX 78577

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE G.A. Mallon

Southern American Ins. Agcy./JJV

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AI-32509 **Urban County 10. H.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Monica Leal **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval of a budget and program amendment for the City of Edcouch to its Urban County Program FY 22 & 24 (2009 & 2011) work plans. The amendment will delete the Planning activity and create a Water/Sewer Improvements activity and allocate $27,000.00 for FY 22 (2009); will decrease the Side Walks activity by $57,481.00 and create a Flood Drainage Improvements activity and allocate $57,481.00 for FY 24 (2011).

BACKGROUND

A Public Hearing was held on March 20, 2012 at 7:00 P.M. and citizen participation requirements have been met. City of Edcouch proposed a budget and program amendment for Fiscal Years 22 & 24 (2009 & 2011):

The proposed amendment for FY 22 (2009) will delete:
Planning Activity

The proposed amendment for FY 24 (2009) will create:
Water/Sewer Improvements activity will allocate $27,000.00 for the upgrade of water plant monitoring systems as well as the purchase and installation of water plant upgrades in order to be in compliance of TCEQ regulations. This includes the installation of permanent electrical wiring on underground conduit for pumps and motor controllers, the installation of sludge transfer pump, clarifier scrapper motors, air compressor and the relocation and electrical wiring and upgrading of the SCADA program system. This project will be in conjunction with a Precinct No. 1 - 2009 work plan; to include but not limited to engineering professional service fees, material testing fees, advertisements and related appurtenances as they pertain to project completion for a project already included in the 2008 & 2010 work plans and;

The proposed amendment for FY 24(2011) will decrease:
Side Walks by $57,481.00

The proposed amendment for FY 24 (2011) will increase:
Flood Drainage Improvements activity will allocate $57,481.00 for the excavation and widening of ditches and other services such as engineering, surveying, testing, and any other appurtenances to complete the project at North west side of town including farm tract 614 & 615 and the south west side of town including farm tracts 562 & 505 a project already included in the 2010 work plan.

Attachments

City of Edcouch Budget and program amendment /Meeting Agenda , Public Hearing Notice

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:31 PM

Auditor's Office	Arcilia Duran	06/01/2012 02:46 PM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Mary Flores Started On: 05/23/2012 12:56 PM

Final Approval Date: 06/01/2012

CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez - Alderwoman PL 1
Noe Garcia Jr. – Alderman PL 2
Ruth Ruiz – Alderwoman PL 3
Daniel Guzman – Alderman PL 4
Juan J. Cedillo - City Manager

April 18, 2012

Antonio Barco
Deputy Director
Hidalgo County Urban Program
1916 Tesoro Blvd.
Pharr, Texas 78577

RE: Budget and Program Amendment for Years 22 and 24 (2009 and 2011)

Dear Mr. Barco:

Be informed that the City of Edcouch conducted a Public Hearing on Saturday, March 31, 2012. At their regular meeting held on Tuesday, April 17, 2012, the Board approved the Budget and Program Amendment for Years 22 and 24 (2009 and 2011).

In essence, the City eliminated the Planning Activity (2009) to create a Water/Sewer Improvements Activity to upgrade the water plant monitoring systems to ensure compliance with TCEQ. Additionally, the City terminated the Side Walk Activity for 2011 to create a Flood Drainage Improvements Activity of the ongoing project in 2010.

The City requests that Urban County Program recommend the aforementioned for approval to Hidalgo County Commissioners' Court in order to proceed with our UCP Projects expeditiously.

If you have any questions regarding this matter, contact me.

Sincerely,

JUAN CEDILLO
City Manager

cc: Monica Leal, UCP Coordinator

REGULAR MEETING

TAKE NOTICE THAT A REGULAR MEETING
OF THE CITY OF EDCOUCH WILL BE HELD
AT 211 W. SOUTHERN AVE., EDCOUCH, TEXAS,
ON TUESDAY, APRIL 17, 2012
COMMENCING AT 7:00 P.M.

AGENDA

A. **Call Meeting to Order**

B. **Roll Call**

C. **Pledge of Allegiance**

D. **Public Comments**

E. **Consent Agenda**

The council shall review department reports and ask questions if needed.

1. **Permit Department**
2. **Finance Department**
3. **Police Department**
4. **Municipal Court Department**
5. **Fire Department**
6. **Public Works/Water/Wastewater**
7. **City Manager Report**

F. **Discussion and possible action on approval of Minutes**

1. **Regular Meeting February 21, 2012**
2. **Special Meeting March 22, 2012**

G. **Presentation by Mr. Ryan Murphy on Economic Development and Tax Increment Reinvestment Zone.**

H. **Presentation by City Engineers Guzman & Munoz on ongoing Projects.**

I. **Discussion and possible action on amending Ordinance 82-02, Comprehensive Zoning Regulations for the City of Edcouch, 1st Reading.**

J. **Discussion and possible action on entering into a lease agreement with Digital Office Systems on copiers for the Edcouch City Hall and Police Department.**

K. **Discussion and possible action on proclaiming April 2012 as "Fair Housing Month".**

L. **Discussion and possible action on proclaiming April 15 to April 21st as CDBG week.**

M. **Discussion and possible action on approving City of Edcouch Urban County Budget and Program Amendments for Years 22 and 24 (2009 and 2011)**

N. **Discussion and possible action on awarding the Hidalgo County Precinct 1 – Water Treatment Plant electrical upgrades to the lowest bidder under the Edcouch 2009 Hidalgo County Urban County Program.**

O. **Discussion and possible action on authorizing payment of the monetary difference from the Water and Sewer Operating Fund to complete the Hidalgo County Precinct 1 Water Treatment Plant electrical upgrades under the Edcouch 2009 Hidalgo County Urban County Program.**

P. **Discussion and possible action on approving the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.**

Q. **Discussion and possible action on authorizing payment of the monetary difference from the Water and Sewer Operating Fund to complete the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.**

R. **Discussion and possible action on approving Ordinance No. 2012-05, Adopting two Regularly called meetings of the Board of Aldermen for the First and Third Tuesday of the month.**

S. **Discussion and possible action to accept or decline the Texas Water Development Board Disadvantaged Community-Tier III Funding Invitation. (deadline is May 4, 2012)**

T. **Discussion and possible action on appointing an engineering firm to prepare and submit application for a Clean Water State Revolving Fund (CWSRF) loan utilizing the Disadvantaged Community-Tier III Funding option.**

U. **Discussion and possible action on approving Resolution No. 2012-15; Texas Department of Public Safety, Operation Border Star Grant.**

V. **Discussion and possible action on approving Resolution No. 2012-16; opening a new bank account under General Fund titled Edcouch Police Department Fund.**

W. **Discussion and possible action on approving an increase of the maximum amount of the City of Edcouch General Fund debit card through First National Bank**

X. **Discussion and possible action on awarding the Flood Drainage Improvements Contract to the lowest bidder under the Edcouch 2010 Hidalgo County Urban County Program.**

Y. **EXECUTIVE SESSION, CHAPTER 551, TEXAS GOVERNMENT CODE, SECTION 551.071 (CONSULTATION WITH ATTORNEY), AND SECTION 551.072 (DELIBERATION REGARDING REAL PROPERTY)**

Section 551.071: CONSULTATION WITH CITY ATTORNEY

1. **City of Edcouch - Cause No. D1-GV-03–00213**

Section 551.072: DELIBERATION REGARDING REAL PROPERTY

1. **Discussion related to the purchase of property**

ZX. **RECONVENE: The Council shall reconvene and take Possible Action on items discussed in executive session:**

Section 551.071: CONSULTATION WITH CITY ATTORNEY

1. **City of Edcouch - Cause No. D1-GV-03–00213**

Section 551.072: DELIBERATION REGARDING REAL PROPERTY

1. **Discussion related to the purchase of property**

AA.X. **Adjournment**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is Wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this Meeting. Please contact the City Secretary's Office at 956-262-2140 or Fax 956-262-2920 for further information. Braille is not available.

If during the course of the meeting, The City Council should determine that a Closed Session or meeting is authorized by section 551.071 to 551.074 of the Government Code or Vernon's Texas Codes Annotated, notice of Closed or Executive Session will be given after the commencement of the meeting covered by this notice pursuant to Section 551.101 of the Local Government Code. Should any final motion, decision, or vote be required in the opinion of the council with regards to any item during the meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the Public Meeting.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Board of Aldermen of the City of Edcouch was posted on the main entrance to Edcouch City Hall on the 13th day of April, 2012 at 3:00 PM and will remain posted continuously for at least 72 hours prior to the scheduled time of said meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, THIS 13th DAY OF APRIL, 2012.

Juan J Cedillo
City Manager

CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez Alderwoman Pl. 1
Noe Garcia Jr. – Alderman Pl. 2
Ruth Ruiz – Alderwoman Pl. 3
Daniel Guzman – Alderman Pl. 4
Juan Cedillo. - City Manager

April 24, 2012

County of Hidalgo

Re: Minutes

The following is the excerpt of minutes from the City of Edcouch Regular Meeting held on Tuesday, April 17, 2012 at 7:00 p.m. at 211 West Southern Street, Edcouch, TX.

M. Discussion and possible action on approving City of Edcouch Urban County Budget and Program Amendments for Years 22 and 24 (2009 and 2011)

City Manager Juan Cedillo states that the City had a public hearing on the proposed budget and program amendments. On year 22 the City had allotted 27,000 for other programs but is moving it to the Water & Sewer Improvements. On year 24 initially Sidewalk improvements were to be made but that was being moved to Drainage Improvements. Therefore is recommending approval.

Comm. Guzman makes a motion to approve the Urban County Budget and Program Amendments for Years 22 and 24 (2009 and 2011)

Comm. Ruiz seconds the motion. All approved, motion carries.

If you have any questions please feel free to contact me at 956-262-2140.

Thank you,

Nancy Sanchez
City of Edcouch

CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez Alderwoman PL 1
Noe Garcia Jr. – Alderman PL 2
Ruth Ruiz – Alderwoman PL 3
Daniel Guzman – Alderman PL 4
Juan Cedillo, - City Manager

April 24, 2012

Hidalgo County
Urban County Program

Re: Minutes

The following is the excerpt of minutes from the City of Edcouch Regular Meeting held on Tuesday, April 17, 2012 at 7:00 p.m. at 211 West Southern Street, Edcouch, TX.

N. Discussion and possible action on awarding the Hidalgo County Precinct 1 – Water Treatment Plant electrical upgrades to the lowest bidder under the Edcouch 2009 Hidalgo County Urban County Program.

Jose Muniz with Guzman & Munoz stated the lowest bidder for the contract was Metro Electric for 175,110.00 of this Urban County funding will cover 149,109.40 the City would have to pay for the difference with is about $ 26,000.60 of which Mr. Muniz stated they would try to reduce that.

Comm. Guzman makes a motion to approve lowest bidder for the Water Plant electrical upgrades under the 2009 Hidalgo County Urban County program to Metro Electric for the amount of $175,110.00.

Comm. Ruiz seconds the motion. All approved, motion carries.

O. Discussion and possible action on authorizing payment of the monetary difference from the Water and Sewer Operating Fund to complete the Hidalgo County Precinct 1 Water Treatment Plant electrical upgrades under the Edcouch 2009 Hidalgo County Urban County Program.

Mayor Pro-tem Gonzalez makes a motion to approve the authorization of payment from the Water & Sewer Operating Fund to complete the electrical upgrades.

Comm. Ruiz seconds the motion. All approved, motion carries.

If you have any questions please feel free to contact me at 956-262-2140.

Thank you,

Nancy Sanchez

Nancy Sanchez
City of Edcouch

CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez Alderwoman PL 1
Noe Garcia Jr. – Alderman PL 2
Ruth Ruiz – Alderwoman PL 3
Daniel Guzman – Alderman PL 4
Juan Cedillo - City Manager

April 24, 2012

Hidalgo County
Urban County Program

Re: Minutes

The following is the excerpt of minutes from the City of Edcouch Regular Meeting held on Tuesday, April 17, 2012 at 7:00 p.m. at 211 West Southern Street, Edcouch, TX.

P. Discussion and possible action on approving the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.
Mr. Cedillo states that Precinct 1 had awarded $56,675.00 to the City of Edcouch Fire Department for the purchase of a Brush Truck. Total cost of the brush truck would be 76,210.00 the difference would have to be approved and paid for by the City.
Comm. Guzman makes a motion to approve the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.
Comm. Ruiz seconds the motion. All approved, motion carries.

Q. Discussion and possible action on authorizing payment of the monetary difference from the Water and Sewer Operating Fund to complete the purchase of a "Brush Truck" under the Edcouch 2011 (Year 24) Hidalgo County Urban County Program.
Mayor Pro-tem Gonzalez makes a motion to approve the authorization of payment difference.
Comm. Ruiz seconds the motion. All approved, motion carries.

If you have any questions please feel free to contact me at 956-262-2140.

Thank you,

Nancy Sanchez

Nancy Sanchez
City of Edcouch

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CITY OF EDCOUCH
REGULAR MEETIING
APRIL 17, 2012

URBAN COUNTY
ITEMS
M
N
O
P
Q

PUBLIC HEARING NOTICE
CITY OF *EDCOUCH*
URBAN COUNTY PROGRAM

BUDGET AND PROGRAM AMENDMENT

In compliance with Community Development Block Grant (CDBG) requirements, the City of ***Edcouch*** will conduct a Public Hearing to solicit input from interested parties on the City's proposed Budget and Program Amendment to its Urban County program, **Year 22 & 24 (2009 & 2011).**

The Public Hearing will be held on ***Saturday, March 31, 2012 at 11:00 a.m.*** located at the **Edcouch** City Hall, ***211 W. Southern Street, Edcouch, Texas 78538.***

Following is the proposed Budget and Program Amendment for your consideration:

Existing Budget	Urban County Year 22 (2009)Activities	Proposed Budget
$ 27,000.00	Planning **(-$27,000.00)**	$ 0.00
$ 0.00	Water/Sewer Improvements **(+$27,000.00)**	$27,000.00
$ 27,000.00	**TOTAL**	**$27,000.00**

The proposed amendment will **delete** the Planning Activity, and **create** a Water/Sewer Improvements Activity and **add** the following to the work plan: The upgrade of water plant monitoring systems as well as the purchase and installation of water plant upgrades in order to be in compliance of TCEQ regulations. This includes the installation of permanent electrical wiring on underground conduit for pumps and motor controllers, the installation of sludge transfer pump, clarifier scrapper motors, air compressor and the relocation and electrical wiring and upgrading of the SCADA program system. This project will be in conjunction with a Precinct No. 1 - 2009 work plan; to include but not limited to engineering professional service fees, material testing fees, advertisements and related appurtenances as they pertain to project completion for a project already included in the 2008 & 2010 work plans.

Existing Budget	Urban County Year 24 (2011)Activities	Proposed Budget
$ 70,000.00	Side Walks **(-$57,481.00)**	$ 12,519.00
$ 0.00	Flood Drainage Improvements +57,481.00	$ 57,481.00
$ 70,000.00	**TOTAL**	**$ 70,000.00**

The proposed amendment will **decrease** the Side Walks Activity, and will **create** a Flood Drainage Improvements Activity and **add** the following to the work plan: Project consists of the widening of ditches and other services such as engineering, surveying, testing, and any other appurtenances to complete the project at North west side of town including farm tract 614 & 615 and the south west side of town including farm tracts 562 & 505 a project already included in the 2010 work plan.

Accommodations for individuals with handicaps shall be provided upon request.
Las presentaciones se haran en español para aquellas personas que asi lo deseen.

For more information, please come by our office or call (956) 262-2140. Written comments may be forwarded to:

Mayor Robert Scott Schmalzried
City of Edcouch
PO Box 100
Edcouch, Texas 78538

AI-32513 **Urban County 10. I.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Ester Garcia **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Urban County Program is requesting consideration and approval to modify the Construction Contract Change Order Request No. 2 previously submitted to the General Land Office (GLO) Contract No. 10-5066-000-5043 (formerly TDRA DRS010068), regarding the Pct. 1 Catarina Subdivision Street & Drainage Improvements Project. The Change Order will increase the number of calendar days allotted in the construction service contract awarded to Sascon, Inc. , by eighty-eight (88) days for a total of 178 days.

2. Consideration and approval to authorize the County Judge to sign any and all documents associated with Change Orders and/or Amendments pertaining to GLO Contract No. 10-5066-000-5043.

BACKGROUND

The modification to Change Order No. 2 is to increase the amount of days previously requested (previous request was 60 days) by 28 days for a total of 178 days. Due to extenuating circumstances, beyond our control, preventing the completion of contract activities within the prescribed contract period, it is necessary that we request an extension of the original construction contract close-out date. Attached for your reference is the justification letter from the project engineer, SAMES Engineering, and change order request data.

Attachments

Contract Amendment, Liability insurance

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:32 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Mary Flores Started On: 05/23/2012 02:29 PM

Final Approval Date: 06/01/2012

SAM Engineering and **S**urveying, Inc.

SAMES

Reg.No. F-10602
200 South Cage Blvd., Pharr, Texas 78577, P.O. Box 3353 (Edinburg, Texas 78540)

May 22, 2012

Joel Quintanilla
Commissioner
Hidalgo County Precinct #1
1902 Joe Stephens Ave.
Weslaco, Texas 78596

Re: Letter of Recommendation for Non-Cost Change Order
Hidalgo County Urban County Program
TDRA Precinct #1- Street/Drainage Improvement - Catarina Subdivision
Bid No. 6536-65-0311-5100-6510

Commissioner Quintanilla,

We have reviewed the proposed Change Order No. 2 (addition of contract days) as requested by SASCON, Inc. The requested increase in contract time is based on the following: 1. Change Order No. 1 time to approve for material changes, 2. Contractor and Sub-Consultant agreement procedure, 3. Continuous rain delays..

After review of the proposed change order consisting of the net increase of 88 contract days, we recommend that a change order be approved.

SASCON, Inc. thru the sub-consultant is currently working and on pace to complete the required improvements within the requested additional contract time. If you have any questions you may contact me at (956) 702-8880 to discuss.

Respectfully Submitted,

Saul Maldonado, P.E.
Principal

S:\SAMES\ENG\ENG 2010\Eng 10.073_UCP-PCT1 Progreso TDRA\Misc. Docs\RECOMMENDATION LETTER.doc

Form 9-4 Construction Contract Change Order Approval Request

Owner: Hidalgo County Precinct No. 1 1902 Joe Stephens Ave. Weslaco, TX 78596 Phone #: (956) 968-8733	**Contract For:** Pct. 1 Catarina Subdivision Street & Drainage Improvements Project: Martinez, Ford, Dunn & Maritza St.	**Date:** May 22, 2012 **Project No.:** 6536-65-0311-6500-UCP-EGG
Contractor: Sascon, Inc. 5200 N. 26th St McAllen, Tx 78504 Agreement Date: August 2, 2011 Phone #: (956)682-3454	**Engineer:** SAMES, Inc. Phone #: (956)702-8880 Engineer's Project No.: 6536-65-0311-5100-6510-UCP-EGG	**DR Contract No.:** DRS010068 **GLO Contract No.:** 10-5066-000-5043 **Change Order No.:** 2 (Modification request to previously submitted CO No. 2)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Item No.	Description of Changes-Quantities, Units, Unit Prices, Change in Completion Scheduled, Etc.	Decrease in Contract Price	Increase in Contract Price
1	The change in material quantities, the time necessary to approve Change Order No. 1, and the need for the Contractor to prepare a sub-consultant agreement requires the addition of time to contract.		

Change in Contract Price:	**Change in Contract Time:**
Original Contract Price: $472,395.20	Original Contract Time: 90 days
Previous Change Order(s) No. 1 to No. 1 $16,940.00	Net Change From Previous Change Order 60 days
Contract Price Prior to this Change Order: $489,335.20	Contract Time Prior to this Change Order 150 days
Net Increase/Decrease of this Change Order: $0.00	Net Increase/Decrease of this Change Order 28 days
Contract Price With all Approved Change Orders: $489,335.20	Contract Time With All Approved Change Orders 178 days
Cumulative % Change in Contract Price: %	

DR Division reimbursement of costs approved by this change order is subject to approval by TDRA.

RECOMMENDED: Engineer	**APPROVED:** Owner	**ACCEPTED:** Contractor
By: Saul D. Maldonado Print Name	By: Comm. Joel Quintanilla Print Name	By: Jason Skloss – Sascon, Inc Print Name
Authorized Signature	Authorized Signature	Authorized Signature
Date: 05/22/2012	Date:	Date:

JUSTIFICATION FOR CHANGE

Grantee: Hidalgo County Urban County Program
DRS Contract No.: DRS010068
Change Order No.: 2

1. Will this Change Order increase or decrease the number of beneficiaries?
   ☐ Increase ☐ Decrease ☒ No Change

   If there is a change, how many beneficiaries will be affected: Total _____ L/M _____

2. Effect of this change on the scope of work:
   ☐ Increase ☐ Decrease ☒ No Change

3. Effect on operation and maintenance costs:
   ☐ Increase ☐ Decrease ☒ No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid?
   ☒ Yes ☐ No

   If "NO", explain:

5. Will this change order be completed within the contract period?
   ☒ Yes ☐ No

   If "NO", expected completion date: _____

6. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?
   ☐ Yes ☒ No

   If "YES", is an Environmental Re-assessment required? ☐ Yes ☐ No

7. Is the Texas Commission on Environmental Quality (TCEQ) clearance still valid:
   ☒ Yes ☐ No

8. Is the TCEQ permit approval still valid? (sewer projects only) ☐ Yes ☐ No
   This is a street and drainage improvement project.

9. Are the handicapped access requirements/approval still valid (if applicable)?
   N/A ☐ Yes ☐ No

10. Are other Disaster Recovery contractual special condition clearance still valid?
    ☒ Yes ☐ No

    (If no, specify):

ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/29/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Willis of Texas, Inc.
1400 N McColl Rd Suite 105
P O Drawer 3785
McAllen, TX 78502

CONTACT NAME:
PHONE (A/C, No, Ext): 956 682-9423 FAX (A/C, No): 956871286
E-MAIL ADDRESS:

INSURED
Sascon Inc
5200 N 26th Lane
McAllen, TX 78504

INSURER(S) AFFORDING COVERAGE | NAIC #
INSURER A: Wausau Insurance Company
INSURER B: Employers Insurance of Wausau | 21415
INSURER C:
INSURER D:
INSURER E:
INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			YWZ91446458031	07/24/2011	07/24/2012	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$300,000
	CLAIMS MADE X OCCUR						MED EXP (Any one person)	$5,000
	X BI/PD Ded:2,000						PERSONAL & ADV INJURY	$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC						GENERAL AGGREGATE	$2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG	$1,000,000
	X ANY AUTO			ASJZ91446458021	07/24/2011	07/24/2012		$
	ALL OWNED AUTOS / SCHEDULED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X HIRED AUTOS / X NON-OWNED AUTOS						BODILY INJURY (Per person)	$
	UMBRELLA LIAB / OCCUR						BODILY INJURY (Per accident)	$
	EXCESS LIAB / CLAIMS MADE						PROPERTY DAMAGE (Per accident)	$
	DED / RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			WCCZ91446458011	07/24/2011	07/24/2012	EACH OCCURRENCE	$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: N / N/A						AGGREGATE	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATU-TORY LIMITS / OTH-ER	$
							E.L. EACH ACCIDENT	$1,000,000
							E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Project: Catarina Subdivision, Progresso, TX

CERTIFICATE HOLDER

Hidalgo County
Urban County Program
1916 Tesoro Blvd
Pharr, TX 78577

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian E Lewis

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AI-32526 **Urban County 10. J.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Nancy V. Hernandez **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting authorization to amend the Homeless Prevention and Rapid Re-Housing Program (HPRP) contract with Catholic Charities of the Rio Grande Valley (CCRGV) and the Hidalgo County Urban County Program. The amendment will not change the current budget, but will allow us to move funds within the current budget for Rapid Re-Housing. This will help Catholic Charities to assist additional families with financial assistance (i.e. rent, utilities, deposit).

BACKGROUND

The HPRP Program requires that a total of 100% of the HPRP funds be spent by July 20, 2012. CCRGV expenditure ratio is at 92.13%. The amendment will only change the amounts in the Rapid Re-Housing category, but will stay within the budget. No changes will be made in the Homeless Prevention category.

Activity	HOMELESS PREVENTION			RAPID RE-HOUSING		
	Original Budget	Difference	Revised Amount	Current Budget	Difference	Current Amount
Financial Assistance	545,785.94		545,785.94	151,717.46	21,000	172,717.46
Housing Relocation & Stabilization	41,452.30		41,452.30	70,000.00	(16,000)	54,000.00
Data Collections	23,515.24		23,515.24	33,028.00	(5,000)	28,028.00
Administration	2,515.52		2,515.52	7,000.00		7,000.00
TOTALS	613,269.00	0.00	613,269.00	261,745.46		261,745.46

Attachments

Letter Catholic Charities (HPRP) Plan of Action & Budget Amendment

1

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 04:36 PM
Auditor's Office	Arcilia Duran	06/01/2012 03:18 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Mary Flores Started On: 05/23/2012 04:04 PM

Final Approval Date: 06/01/2012

Catholic Charities
of the Rio Grande Valley

Providing help
Creating hope

May 23, 2012

Ms. Diana R. Serna, Director
Urban County Program
1916 Tesoro Blvd.
Pharr, TX 78577

RE: HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) PLAN OF ACTION & BUDGET AMENDMENT

Dear Ms. Serna:

I would like to request a reallocation of funds for the Homeless Prevention and Rapid Re-Housing Program.

Reallocation request is as follows:

Rapid Re-Housing:

- Housing Relocation and Stabilization Services in the amount of $16,000.00 to be transferred to Rapid Re-Housing financial assistance.
- Data Collection and Evaluation in the amount of $5,000.00 to be transferred to Rapid Re-Housing financial assistance.

Should you have any questions in regards to this request, please do not hesitate to call at (956) 702-4088.

Respectfully submitted,

Sr. Norma Pimentel
Executive Director

700 N. Virgen de San Juan Blvd. * San Juan, Texas 78589 * (956) 702-4088 * Fax (956) 782-0418
955 W. Price * Brownsville, Texas 78520 * (956) 541-0220 * Fax (956) 544-7580

Catholic Charities
of the Rio Grande Valley

Providing help
Creating hope

May 23, 2012

Ms. Diana R. Serna, Director
Urban County Program
1916 Tesoro Blvd.
Pharr, TX 78577

RE: HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP) PLAN OF ACTION & BUDGET AMENDMENT

Dear Ms. Serna:

I would like to request a reallocation of funds for the Homeless Prevention and Rapid Re-Housing Program.

There are no changes to the Homeless Prevention category. The changes apply only to Rapid Re-Housing and it will allow us to assist additional homeless clients.

Rapid Re-Housing			
Category	Current Budget	Add / Deduct	Revised Budget
Financial Assistance	$ 151,717.46	+ $21,000.00	$172,717.46
Housing Relocation & Stabilization	$ 70,000.00	($16,000)	$54,000.00
Data Collections	$ 33,028.00	($5,000)	28,028.00
Administration	$ 7,000.00		$7,000.00
TOTAL AMOUNTS	$ 261,745.46		261,745.46

Should you have any questions in regards to this request, please do not hesitate to call at (956) 702-4088 .

Respectfully submitted,

Sr. Norma Pimentel
Executive Director

Received
MAY 24 2012
Urban County Program
By:

700 N. Virgen de San Juan Blvd. * San Juan, Texas 78589 * (956) 702-4088 * Fax (956) 782-0418
955 W. Price * Brownsville, Texas 78520 * (956) 541-0220 * Fax (956) 544-7580

AI-32584 **Urban County 10. K.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Candace Armenta **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) a professional service;

2. Presentation of the scoring grid for the purpose of ranking by Commissioner's Court of at least three (3) architectural firms from the county's approved "pool" as graded and evaluated by the City of Hidalgo, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Year 23 & 24 (2010 & 2011) City of Hidalgo, Non-Residential Historical Preservation project;

Professional Service Firm	Grade	Ranked
Megamorphosis, Inc.	94.50	
EGV Architects, Inc.	88.00	
Gomez Mendez Saenz, Inc.	84.34	

3. Authority to negotiate a professional architectural service contract with the highest ranked firm _____
for the provision of architectural services for Urban County Program Year 23 & 24 (2010 & 2011) City of Hidalgo, Non-Residential Historical Preservation project.

BACKGROUND

d. The three architectural firms rated from the county's approved "pool" are: (1) Megamorphosis, Inc., (2) EGV Architects, Inc., and (3) Gomez Mendez Saenz, Inc. for the City of Hidalgo, Non-Residential Historical Preservation project which consists of the restoration of the Hidalgo Courthouse to its original state.

Funds Available:
$ 233,190.25 YR 23 (2010) Hidalgo Non-Res Historical Funds
$ 278,900.00 YR 24 (2011) Hidalgo Non-Res Historical Funds

Attachments

City of Hidalgo, Architectural Services Grading Grid

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/29/2012 03:00 PM
Auditor's Office	Arcilia Duran	06/01/2012 11:10 AM
Purchasing Department	Marty Salazar	06/01/2012 11:51 AM

Form Started By: Mary Flores Started On: 05/29/2012 10:58 AM

Final Approval Date: 06/01/2012

City of Hidalgo
Architectural Services
Non-Residential Historical Preservation Project
Year 23 & 24 (2010 & 2011)
Grading-Ranking Grid

Criteria	EGV Architects, Inc.			Megamorphosis, Inc.			Gomez Mendez Saenz, Inc.		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Team	23.5	25	17	23.5	25	18	22	25	18
Experience of Project Team	23.5	25	22	21.5	20	21	12.5	19	21
Experience/ Availability of Project Manager	18.5	20	20	15	20	18	13	20	18
Understanding of Project	18.5	19	25	13	18	25	14.5	19	25
Familiarity with Applicable Rules & Regulations	8.5	8	10	8	8	10	8	8	10
TOTALS	92.5	97	94	81	91	92	70	91	92
AVERAGES	283.5+3= 94.5			264+3= 88.0			253+3= 84.34		
RATING									

AI-32589 **Urban County 10. L.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Carlos Jasso **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for professional engineering services;

2. Presentation of the scoring grid for the purpose of ranking by Hidalgo County Commissioner's Court of at least three (3) professional engineering service firms from the County's approved "pool" as graded and evaluated by Hidalgo County Precinct No. 3, Urban County Program and Hidalgo County Purchasing Department in connection with Hidalgo County's Community Development Block Grant – Round 2.1 Disaster Recovery Funding for the Pct. 3 Flood Drainage Improvements Project known as the "Peñitas Drain." Texas General Land Office (GLO) Contract No. 12-406-000-6453.

Peñitas Drain

Professional Service Firm	Grade	Ranked
Javier Hinojosa Engineering	94.33%	
Hinojosa Engineering	92%	
Izaguirre Engineering Group	81%	

3. Authority to negotiate a Professional Engineering Service contract with the No. 1 ranked firm of _____ for the provision of engineering services for the Precinct No. 3- Penitas Drain Project.

BACKGROUND

The Peñitas Drain Project consists of Flood Drainage Improvements as needed in the Precinct No. 3 vicinity utilizing GLO-DR funds. The scope of work to be completed within the contract Period (December 31, 2015) given by GLO, improvements include community-level drainage infrastructure improvements to colonias as well as an associated outfall for storm drainage.

Attachments

grid

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/29/2012 04:37 PM
Auditor's Office	Arcilia Duran	06/01/2012 11:01 AM
Purchasing Department	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Mary Flores Started On: 05/29/2012 03:19 PM

Final Approval Date: 06/01/2012

Hidalgo County - Urban County Program
Hidalgo County Precinct No. 3
Disaster Recovery Project-Peñitas Drain
Engineering Professional Services
Flood & Drainage Facilities - Peñitas Drain Project
Grading Grid

CRITERIA	Javier Hinojosa Engineering			Hinojosa Engineering Inc.			Izaguirre Engineering Group		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Selection Criteria	20	20	18	20	20	18	15	20	18
Experience of Project Team	25	25	17	18	20	23	20	20	23
Experience/Availability of Project Manager	20	20	20	20	20	15	13	20	18
Understanding Projects	25	25	25	22	25	25	17	16	25
Familiarity w/Applicable Rules & Regulations	5	8	10	10	10	10	5	3	10
TOTALS	**95**	**98**	**90**	**90**	**95**	**91**	**70**	**79**	**94**
AVERAGES	**283 ÷ 3 = 94.33%**			**276 ÷ 3 = 92%**			**243 ÷ 3 = 81%**		
RANKING									

AI-32632 **Head Start 12. A.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Teresa Flores **Submitted By:** Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Requesting Authorization/Approval to Solicit/Request Proposals from Awarded Job Order Contractors (Through County's Membership and Participation in Various Cooperative Purchasing Programs/Associates, etc.) for the Relocation of the Palmview III Head Start Center, Located at 501 Palmview Commercial Drive, to be moved to 1208 Paula Drive, Palmview, Texas

1. Facilities USA, LLC., Alpha Building Corporation and CAS Companies so as to Determine the Best Value Under Texas Local Government Code 271.113

BACKGROUND

Policy Council Approval: 06.05.12

Attachments

Job Order Contractors

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	05/31/2012 02:21 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Linda Galaviz Started On: 05/30/2012 04:20 PM

Final Approval Date: 06/01/2012

Hidalgo County Head Start Program
Policy Council Agenda

DATE: June 5, 2012

SUBJECT: Requesting Authorization/Approval to Solicit/ Request Proposals from Awarded Job Order Contractors (Through County's Membership and Participation in Various Cooperative Purchasing Programs/Associations, etc.) for the Relocation of the Palmview I Head Start Center, located at 501 Palmview Commercial Dr., to be moved to 1208 Paula Dr. in Palmview, Texas.

1. Facilities USA, LLC., Alpha Building Corporation and CAS Companies so as to determine the best value under TX. Local Government Code 271.113

RATIONALE/NEED: Facility needs to be moved due to termination of lease for the land where the center is situated on.

RECOMMENDATION: Administration Recommends Approval

COST: Head Start funds for this project are available.
Equipment Repair: Account 19-5505-20-10000-505

RELATED INFORMATION INCLUDED: Memo

* * * *

HIDALGO COUNTY HEAD START PROGRAM

P. O. BOX 0117 ♠ EDINBURG, TEXAS 78540♠ TEL: (956) 383-0706 ♠ FAX: (956) 380-2588

TO: Edmundo Garcia, Assistant Director

FROM: Ambrosio Tovar, Procurement Director

DATE: May 30, 2012

SUBJ: JOC – Palmview I Head Start Center

In preparation of relocating the Palmview I Head Start Building we are requesting authorization to solicit proposals from Job Order Contractors participating in a cooperative program.

Local JOC participants which are located in the area are Facilities, USA, LLC., Alpha Building Corporation, and CAS Companies. We should be able to get the best value by obtaining proposals from these three companies.

Dannenbaum Engineering Company –McAllen, LLC. (approved by Commissioners' Court on May 1, 2012), will manage the relocation project and will also assist in obtaining the best proposal.

Thank you.

AI-32594 **Right of Way 13. A.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Rebecca Gomez, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

Consideration and approval to purchase a certain tract of land also known as Parcel 24-B, South McColl Offsite Drain Project- Piccirillo, LTD. (Pct. 2)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1200-431-00-122-047-0-711

FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n

BUDGETARY IMPACT:

Available funds as of 6/1/12.

Attachments

South McColl (pct.2) Parcel 24B

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/30/2012 03:54 PM
Olga Garza	Olga Garza	06/01/2012 04:14 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Rebecca Gomez Started On: 05/29/2012 03:48 PM

Final Approval Date: 06/01/2012

COUNTY of HIDALGO
Precinct No. 2

Hector "Tito" Palacios
County Commissioner

MEMO

TO: Commissioner's Court

FROM: Lupe Rodriguez
Right Of Way Agent

DATE: May 24, 2012

RE: South McColl Offsite Drain Project (Parcel 24-B)
Piccirillo, LTD
Edward Piccirillo
1703 East 30th
Mission, Texas 78574

Attached, please find an appraisal on the above mentioned parcel for the McColl Offsite Drain project. Also included is the letter of offer, and a Counter Offer letter provided by the property owner.
Please approve for closing.

Appraised Value:	$ 7,464.00
Counter offer:	$ 8,800.00
Difference:	$ 1,336.00

Approved: _____ 5/29/12

Not Approved: _____

Administration Office
300 West Hall Acres, Suite G
Pharr, TX 78577
Tel: 956-787-1891 Fax: 956-787-4683

Precinct 2 Shop
301 E. State St.
Pharr, TX 78517

May 23, 2012

Lupe Rodriguez, Right of Way Agent
Hidalgo County Precinct 2 Right of Way Department
300 W. Hall Acres Road Suite G
Pharr, Texas 78577

Re: South McColl Offsite Drain Project (Parcel 24-B)
a .06 acre tract of land out of lot 2 Block 11 A.J. McColl S/D

Dear Mr. Rodriguez,

Piccirillo, LTD is will accept $800.00 to sell the .06 acre in the above described parcel from Hidalgo County.

Sincerely,

Edward Picearillo
Piccirillo. LTD

Form ROW-A-6
(Rev. 11/11)

REAL ESTATE APPRAISAL REPORT
TEXAS DEPARTMENT OF TRANSPORTATION

Address of Property: Located at the northwestern corner of Jackson Road and Thomas Road, Hidalgo County, Texas.	District: Pharr
Property Owner: Piccirillo LTD	ROW CSJ: 0921-02-288
Address of Property Owner: 1703 East 30th Street, Mission, Texas 78574	Parcel: 24B
Occupant's Name: Piccirillo LTD	Federal Project No: N/A
Whole: ☐ Partial: ☒ Acquisition	Highway: South McColl Off-Site Drain Project — County: Hidalgo

Purpose of the Appraisal

The purpose of this appraisal is to estimate the market value of the fee simple title to the real property to be acquired, encumbered by any easements not to be extinguished, less oil, gas and sulfur. If this acquisition is of less than the whole property, then any special benefits and/or damages to the remainder property must be included in accordance with the laws of Texas.

Market Value

Market value is defined as follows: "Market Value is the price which the property would bring when it is offered for sale by one who desires, but is not obliged to sell, and is bought by one who is under no necessity of buying it, taking into consideration all of the uses to which it is reasonably adaptable and for which it either is or in all reasonable probability will become available within the reasonable future."

Certificate of Appraiser

I hereby certify that, it is my opinion the total compensation for the acquisition of the herein described property is $7,464.00 as of March 7, 2012, based upon my independent appraisal and the exercise of my professional judgment; on March 7, 2012, (date)(s), I personally inspected in the field the property herein appraised; I afforded Piccirillo LTD , the property owner or the representative (s) of the property owner, the opportunity to accompany me at the time of the inspection. The comparables relied upon in making said appraisal were as represented by the photographs contained in the appraisal report and were inspected on May 5, 2012 , I have not revealed and will not reveal the findings and results of such appraisal to anyone other than the proper officials of the, County of Hidalgo, Texas Department of Transportation, or officials of the Federal Highway Administration until authorized by State officials to do so, or until I am required to do so by due process of law or until I am released from this obligation by having publicly testified to such findings; and, my compensation is not contingent upon the reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result or the occurrence of a subsequent event.

The appraiser has considered access damages in accordance with Section 21.042(d) of the Texas Property Code, as amended by SB18 of the Texas 82nd Regular Legislative Session and finds as follows:

1. Is there a denial of direct access of the parcel? No (yes or no)
2. If so, is the denial of direct access material? N/A (yes, no, or not applicable)
3. The lack of any access denial or the material impairment of direct access on or off the remaining property affects the market value of the remaining property in the sum of $0.00.

I certify to the best of my knowledge and belief that the statements of fact contained in this report are true and correct; the reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are my personal, unbiased professional analyses, opinions and conclusions; I have no present or prospective interest in the property that is the subject of this report, and I have no personal interest or bias with respect to the parties involved; and, my analyses, opinions and conclusions were developed, and this report has been prepared in conformity with the appropriate State laws, regulations, and policies and procedures applicable to the appraisal of right of way for such purposes, and that to the best of my knowledge no portion of the value assigned to such property consists of items which are non-compensable under the established law of said State, and any decrease or increase in the fair market value of subject real property prior to the date of valuation caused by the public improvement other than that due to the physical deterioration within the reasonable control of the owner has been disregarded in estimating the compensation for the property.

Leonel Garza III
Appraiser Signature
State Certified General Real Estate Appraiser – TX 1328375 – General
Certification Number
May 10, 2012
Date

To the best of my knowledge, the value does not include any items which are not compensable under the State law.

District Reviewing Appraiser — Date

* A 6 *

Certificate of Appraisal

This appraisal report conforms to the Uniform Standards of Professional Appraisal Practice (USPAP) as adopted by the Appraisal Standards Board of the Appraisal Foundation. The subject property was analyzed utilizing the Cost Approach to value which is a Sales Comparison Approach to the subject as vacant and includes the estimated depreciated market value of real estate improvements and site improvements located within the part to be acquired. This is further explained within each section of the appraisal report.

Client & Intended User

The client for this report is identified as Hidalgo County Right-of-Way under the direction of Precinct No. 2 Honorable Hidalgo County Commissioner Hector "Tito" Palacios and the Texas Department of Transportation, Southern Region. The part to be acquired is for the expansion of the existing road right-of-way of South McColl Road. The intended use of the report is to assist Lupe Rodriguez, Right-of-Way Agent of Hidalgo County, for future negotiations of acquiring a portion of said property as fee simple in the name of the State of Texas. This report is not intended for any other use, unless specified by the client. The clients have identified that the report shall be a summary appraisal report, which is to conform to the ROW-A-6 Form Rev. 11/2011. The intended user of the report is defined as Hidalgo County Right-of-Way Department, and may include governmental entities which may be participating in the project. Lupe Rodriguez shall be the project manager for this project under the direction of Honorable Hector "Tito" Palacios, County Commissioner of Precinct No. 2. Mr. Rodriguez has a local office located at 301 E. State Street, Pharr, Texas and can be contacted at (956) 283-8134.

Scope of the Assignment

By work order number 662245 dated August 16, 2011 on behalf of the Hidalgo County Right-of-Way Department and Hidalgo County Precinct No. 2, requested for Leonel Garza Jr. & Associates LLC to prepare an appraisal report of the part to be acquired as described by survey and metes and bounds created by R. Gutierrez Engineering Corporation located at 317 East Park Avenue, Pharr, Texas.

Leonel Garza III is the owner of Leonel Garza Jr. & Associates, LLC located at 1419 Dove Avenue Ste 1, McAllen, Texas. The office of Leonel Garza Jr. & Associates has been in operation for over 30 years of which Leonel Garza III, became owner of the family operation after the passing of Leonel Garza Jr. in 1998. Creating Leonel Garza Jr. & Associates LLC, Leonel Garza III specialized in right-of-way acquisition field for over 13 years. Various right-of-way projects have been performed in the following County's: Cameron County, Hidalgo County, Starr County, Zapata County, Webb County, Nueces County and Brooks County.

The scope of the assignment is to appraise the area as fee simple in its present "as is condition" subject to governmental regulation, and in terms of a cash transaction. In addition, the scope is requiring the appraiser to make the extraordinary condition that the subject property is free from contamination of which could affect the overall market value of the subject property as a whole and the part to be acquired. The property owner shall be sent a letter of intent to inspect the subject property and offer any additional inspections on-site and in the presence of the owner(s) and or owner(s) representative (as requested in writing). In the event access is not granted to enter the subject area, the appraiser is to proceed off-site along existing road right-of-way as indicated by survey. The scope of the assignment requires that comparable market sales within the area be identified and analyzed for comparability and for their reliability in determining the estimated market value of the subject property. The sales have been collected, confirmed and analyzed with respect to comparability to the subject property. These comparable sales were gathered through various sources which included the Greater McAllen Multiple Listing Service, local Realtors & Brokers, Real Estate Appraisers, and conversations with various owners along the project. Listings along South McColl Road and the surrounding market area were also reviewed in order to determine the current market asking prices for property along the project. The appraisal report shall indicate the current market value of the subject property as per date of on-site and or off-site inspection without project influence as indicated by scope. The inspection is limited by the permissibility of the subject owner as per date of report. In the event an on-site inspection was not permitted, the appraiser continued the inspection off-site along existing road right of way. The property owner shall always reserve the right for a re-inspection of the subject parcel at a later date if requested in writing.

Purpose of the Appraisal Report

This appraisal is prepared for the purpose of estimating the current market value of the fee simple estate of the subject property in order to determined the value of the proposed right-of-way to be acquired in the name of the Hidalgo County. This appraisal does not include any enhancement in value resulting from items of intangible personal property such as marketing and management skill, an assembled work force, working capital, trade names, franchises, patents, trademarks, contracts, leases (mineral and or ground lease), or operating agreements and project influence (if any exist). The area to be acquired may contain personal property items which are not compensable and or may be handled through the Texas Department of Transportation Relocation Program. These items deemed compensable shall be included within the body of the report and itemized for clarity by the appraiser. Any improvements not located within the part to be acquired and outside of the permissibility of inspection as defined by the subject owner, shall be given a stated value based on the assessment established by the corresponding Appraisal District and or by off-site estimation by appraiser as they are not affected by the acquisition.

Property Rights Appraised

The property rights being appraised in this report consist of the fee simple estate and easement of the subject property. Fee Simple Estate is defined by the Dictionary of Real Estate Appraisal, Fifth Edition, copyright 2010, page 78, by the Appraisal Institute as being: "Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power, and escheat." In addition to the valuation of fee simple, the scope of the assignment is to evaluate the subject as an *"Easement"*. According to the Dictionary of Real Estate Appraisal "An easement is the nonpossessory (incorporeal) interest in landed property conveying use, but not ownership, of a portion of that property." By definition, the ownership of real estate is endowed with a bundle of rights. If there are any questions or concerns as to this definition of fee simple estate, please feel free to contact Leonel Garza III at (956) 687-7295 for further explanation.

Accessibility To Subject Property

As per scope of the assignment, the subject property shall be inspected in order to verify any and all improvements affected by the part to be acquired. In the event the remainder after the acquisition is affected by the proposed acquisition, the remainder shall be inspected in order to determine damages (diminution) to market value if any exist. The property owner of record shall be sent a letter of intent to inspect and offer the opportunity for an on-site inspection in the presence of the appraiser, Leonel Garza III. The owner of record, as per the Hidalgo County Appraisal District was sent a letter of intent to inspect the subject property on the week of March 21, 2012. A copy of the certified letter is located within the addenda of this report. In the event no written or verbal permission was granted to the office of Leonel Garza Jr. & Associates LLC prior to date of inspection, the inspection proceeded off-site along existing road right-of-way as per scope. The property owner shall always reserve the right to contact the office of Leonel Garza Jr. & Associates LLC (956) 687-7295 or leonel3@garza-associates.com, after the date of inspection for an additional on-site inspection in their presence with appraiser, Leonel Garza III.

Analysis of Subject As A Whole

A survey of the property owners entire tract was not performed as the part to be acquired incorporates a portion of land located along the eastern property boundary, north of Thomas Road. As per scope of the assignment, the subject property shall be analyzed based on the combined information of several sources including, the survey provided, on-site and or off-site inspection, personal interviews, and information gathered from the local appraisal district. The property was analyzed based on the whole property less any existing road right-of-way. Based on the inspection of the subject property and the evaluation of the subject as a whole, the remainder shall not be affected by the part to be acquired and therefore shall not be included within the valuation of this report.

Economic Unit Analysis

The subject property shall be analyzed based on a 9.82 acre tract of land. The area for the subject property as a whole was not indicated as per survey provided by R. Gutierrez Engineering Corporation dated February 24, 2012, therefore the land area was gathered from the Hidalgo County Appraisal District. The comparable sales used for the analysis of the subject property as whole and as the partial acquisition indicated a range of economic units of 5.00 acre to 18.00 acres. These indicated economic unit values are used for the valuation of the proposed acquisition as the part to be acquired does not constitute an economic unit. Therefore, the pro-rata part of the whole is applied as the market valuation of the part to be acquired.

Part To Be Acquired
The proposed acquisition is comprised of fee land in which the land area to be acquired is 0.06 acres (2,614 square feet). The proposed acquisition has approximately 75.00" lineal feet of frontage along the northern side of a 75' HCDD No.1 Drainage Ditch easement located north of Thomas Road. The part to be acquired is encumbered by a portion of a 75' Hidalgo County Drainage Ditch Easement. The portion of land that is encumbered is 0.028 Acres (1,225 square feet), leaving a net acreage to be acquired of 0.032 acres (1,400 square feet). The proposed acquisition, which is the subject of this report, shall be evaluated as a whole as determined by the approaches to market value selected. The subject shall be valued based on the highest and best use as commercial / light industrial use tract of land, which is based on the local market trends along South Jackson Road and neighboring thouroghfares. This highest and best use is further explained on page 3.1 of this report.

To Be Acquired	**0.06**	**Acres**
	2,614	**Square Feet**

Legal Description: Part To Be Acquired
Being a 0.06 of an acre of land out of Lot 2 and Lot 11, A.J. McColl Subdivision, Hidalgo County Texas, as per map recorded in Volume 21, Pages 598, Deed Records of Hidalgo County, Texas

Remainder Before and After Acquisition
The remainder, before and after the acquisition, is defined as the partial acquisition subtracted from the whole property which is described as the subject property. It is determined at the time of appraisal whether or not damages to the remainder are caused by the proposed part to be acquired. The highest and best use of the subject property before and after the proposed partial acquisition is analyzed to determine whether or not the use of the subject property will be altered as a result of the proposed part to be acquired.

Property Tax Data
The property tax assessment was reviewed online and can be accessed via www.hidalgoad.org. According to the information provided by the Hidalgo County Appraisal District located at located at 4405 S. Professional Dr., Edinburg, Texas. The subject property was indicated to be under the ownership of Piccirillo LTD. This was found under tax account associated with the subject property.

OWNER OF RECORD	PICCIRILLO LTD
PROPERTY TAX IDENTIFICATION NO.	792563
IMPROVEMENT VALUE	$0
LAND VALUE	$332,500
ASSESSED VALUE	$332,500
EXEMPTIONS	NONE INDICATED

General Site Assessment Statement

This appraiser has made an off-site inspection of the subject property, and no obvious adverse environmental concerns or potentially hazardous materials were observed. This appraiser is not qualified to make a detailed environmental study and highly recommends that an inspection be made by a qualified environmental engineer if any environmental concerns exist. Leonel Garza Jr. & Associates LLC has performed this appraisal report under the hypothetical condition and extraordinary assumption that the subject property has not experienced any adverse environmental concerns which may influence its marketability and or value. The extraordinary assumption is that neither adverse easements nor encroachments are located within the subject property which would affect the value of the whole. The subject property was observed to be generally level and typical of the surrounding market area. No severe low lying areas were observed, however, this appraiser is not an engineer and cannot certify to the topography or drainage of the subject property.

Utility Services Available

The subject property is located in a region with limited utilities available. This limited availability is due to restrictions set for by the International Boundary and Water Commission Floodway, and due to the relative location of nearby municipal utilities. As per conversation with a City of McAllen Public Utilities Associate the City of McAllen utilities end at Orangewood Drive, which is the northern project limit, Ruben Puente (956) 239-3314 of the City of Hidalgo, indicated the cities utilities end along the southern line of Dicker Road, the southern project limit. The client, as per previous agreement with the public utility provider, informed the appraiser that all private utilities will be relocated, if affected by the part to be acquired and all necessary reconnections will be the responsibility of the utility provider. As such said relocation and reconnection cost shall not be included in the valuation of the part to be acquired.

Identification of Personal Property

As per scope of the assignment, no personal property located within the proposed right-of-way and the remainder before and after the acquisition shall be included for compensation, unless it was determined by the appraiser that these item shall be affected or damaged by the proposed acquisition. In the event the selected items are determined to be compensable, then they shall be included within the cost approach section of this report. A value which shall be either the cost to cure and or the cost of replacement shall be delineated for each item for clarity.

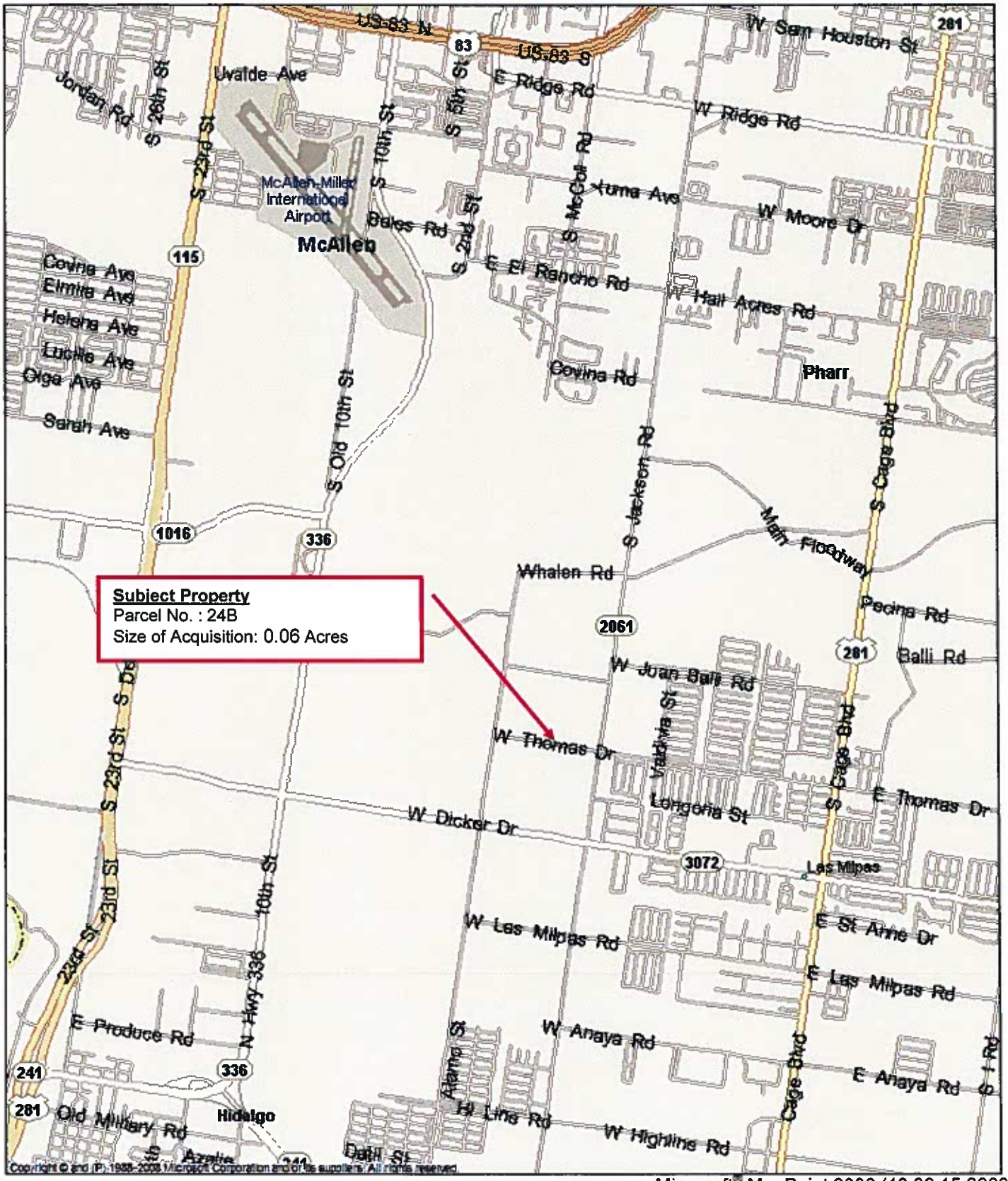
Current Listing Status

Based on the off-site inspection of the subject property no visible "For Sale" signs were located on-site indicated the subject property listed for sale. Additional research was conducted with local Realtor's® Multiple Listing Services and the subject property was not listed.

Exposure Time

Exposure time is defined as the "length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal." Based on research performed within the market area, an indicated twelve (12) month exposure time is indicated for the subject property. This was estimated based on current and past listings located within the market area which were reviewed during our sales search for comparables similar to the subject property.

LOCATION MAP OF SUBJECT PROPERTY



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Microsoft® MapPoint 2006 (13.00.15.2800)

AERIAL PHOTOGRAPH OF SUBJECT PROPERTY

Google Earth

AERIAL PHOTOGRAPH OF PART TO BE ACQUIRED

Google Earth (Closer View of Subject Property)

NOTE: THE PART TO BE ACQUIRED IS ESTIMATED AND DEPICTED BY THE YELLOW DASHED LINE. COMPLETE SURVEY OF SUBJECT AS A WHOLE WAS NOT PROVIDED BY R. GUTIERREZ ENGINEERING CORPORATION AND IS ESTIMATED BASED ON INFORMATION GATHERED DURING THE INSPECTION OF THE SUBJECT PROPERTY OR THE HIDALGO COUNTY APPRAISAL DISTRICT.

FIELD NOTES OF PART TO BE ACQUIRED (Page 1 of 3)

R. Gutierrez Engineering Corporation
Professional Engineers & Land Surveyors
130 E. PARK AVENUE • PHARR, TEXAS 78577
(TEL) 956-782-2557 • (FAX) 956-782-2558
Engineering Firm #460 • Surveying Firm #101650

ENG03.024B
February 22, 2012

(EXHIBIT-A)
PARCEL 24-B
METES AND BOUNDS DESCRIPTION
OF
(PROPOSED SOUTH McCOLL
OFF-SITE DRAINAGE PROJECT)
A 0.06-ACRE TRACT OF LAND
OUT OF LOT 2, BLOCK 11,
A.J. McCOLL SUBDIVISION,
HIDALGO COUNTY, TEXAS,
AS PER MAP RECORDED IN
VOLUME 21, PAGE 598, D.R.H.C.

Being a 0.06-acre tract of land out of Lot 2, Block 11, A. J. McColl Subdivision, Hidalgo County, Texas, as per map recorded in Volume 21, Page 598, Deed Records of Hidalgo County, Texas. Said Lot 2, Block 11, is vested to Brush County Investments III, L.P., a Texas Limited Partnership from FE-MA Enterprises Inc., a Texas Corporation, by virtue of a Special Warranty Deed with Vendor's Lien, dated July 20, 2006, and recorded in Document No. 1642498, Official Records of Hidalgo County, Texas. Said 0.06-acre tract of land being more particularly described by metes and bounds as follows;

Commencing at a cotton picker spindle found at the Southwest corner of Lot 2, Block 11, A.J. McColl Subdivision; **Thence** North 08 degrees 31 minutes 47 seconds East, with the West line of Lot 2, Block 11, A.J. McColl Subdivision, a distance of 20.00 feet pass a No. 4 rebar found (with a plastic cap stamped RGEC) at the existing North Right of Way line of Thomas Road, continuing for a total distance of 422.44 feet to a No. 4 rebar set (with a plastic cap stamped RGEC) for the Southwest corner of this tract of land and the **POINT OF BEGINNING**;

THENCE, continuing North 08 degrees 31 minutes 47 seconds East, with the West line of said Lot 2, Block 11, a distance of 35.00 feet to a No. 4 rebar found (with a plastic cap stamped RGEC) for the Northwest corner of this tract of land;

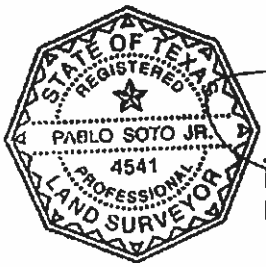
THENCE, South 81 degrees 20 minutes 13 seconds East, parallel to the South line of said Lot 2, Block 11, a distance 35.00 feet passed the East line of the Hidalgo County Irrigation District No. 2, Drainage Ditch Easement, continuing for a total distance of 75.00 feet to a No. 4 rebar set (with a plastic cap stamped RGEC) for the Northeast corner of this tract of land;

THENCE, South 08 degrees 31 minutes 47 seconds West, parallel to the West line of said Lot 2, Block 11, a distance of 35.00 feet to a No. 4 rebar set (with a plastic cap stamped RGEC) for the Southeast corner of this tract of land;

FIELD NOTES OF PART TO BE ACQUIRED (Page 2 of 3)

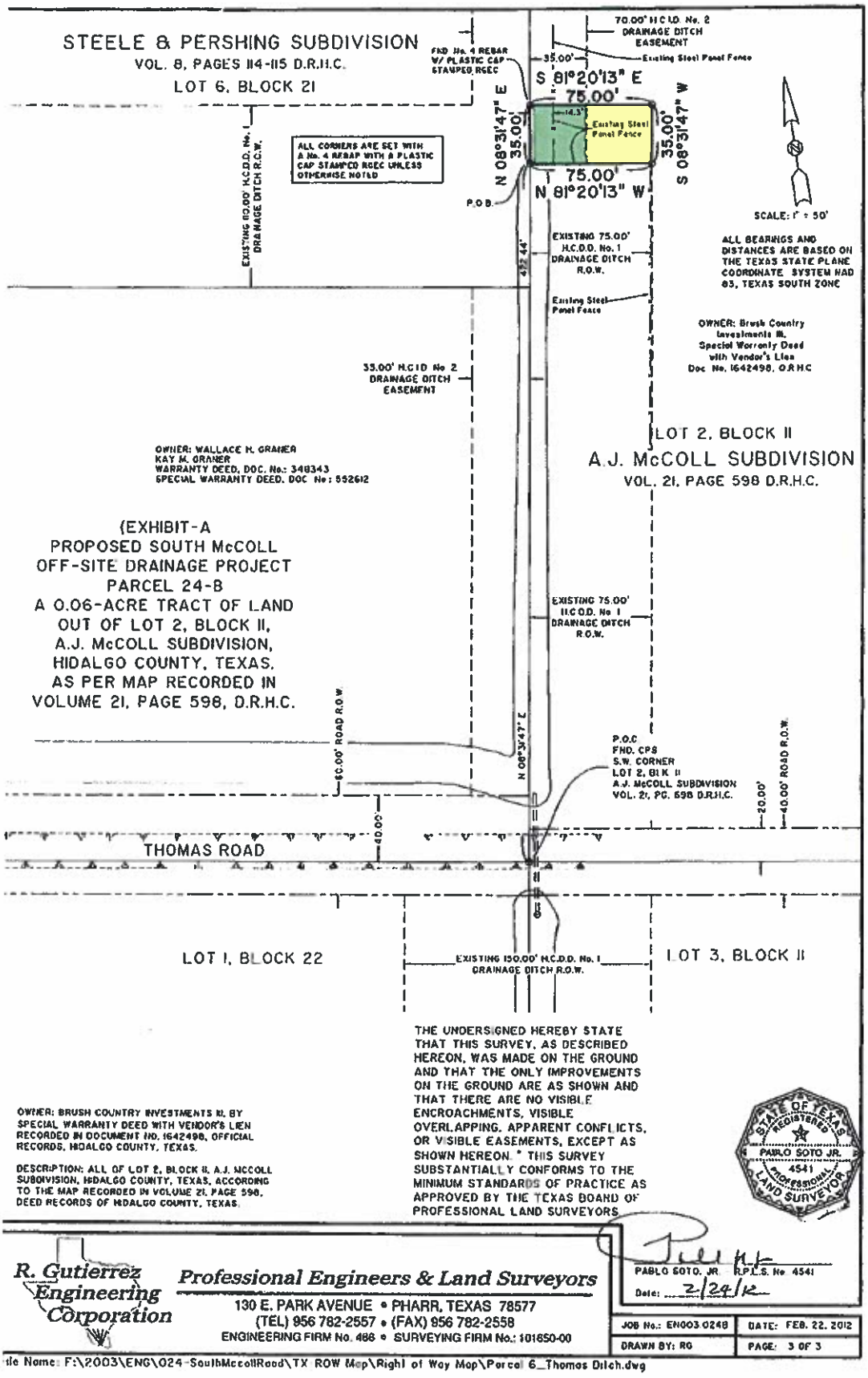
THENCE, North 81 degrees 20 minutes 13 seconds East, parallel to the South line of said Lot 2, Block 11, a distance of 75 .00 feet to the **POINT OF BEGINNING** and containing 0.06 of an acre of land, more or less.

I, Pablo Soto, Jr., a Registered Professional Land Surveyor in the State of Texas, do hereby state that the above metes and bounds are true and are the result of an actual survey performed on the ground under my direction.



Pablo Soto, Jr. – R.P.L.S. No. 4541
Date: 2/24/12

SURVEY OF PART TO BE ACQUIRED (Page 3 of 3)



Green Highlighted Area = Easement Area / Yellow Highlighted Area = Part to Be Acquired

PHOTOGRAPHS OF SUBJECT PROPERTY
Include Each Major Improvements

Parcel No.: 24B

Local Address: Located at the northwestern corner of Jackson Road and Thomas Road, Hidalgo County, Texas.

Date Taken: March 7, 2012

Taken By: Leonel Garza III

Point which taken: Photo 1: Thomas Road ROW
Point which taken: Photo 2: HCDD No.1 Easement

Looking: Photo 1: Northern View
Looking: Photo 2: Northern View

Photo 1
Northern view of the subject property from Thomas Road.

Photo 2
Northern view of the part to be acquired from and existing HCDD No.1 Drainage Easement.

Point which taken: Photo 3: HCDD No.1 Easement
Point which taken: Photo 4: Thomas Road ROW

Looking: Photo 3: Northern View
Looking: Photo 4: Eastern View

Photo 3
Additional northern view of the part to be acquired from and existing HCDD No.1 Drainage Easement.

Photo 4
Eastern view of Thomas Road.

DESCRIPTION OF PROPERTY:

The subject property, as a whole, is a 9.82 acre tract of land. The land area is a per prior survey of the subject property by R. Gutierrez Engineering Corp. and dated December 12, 2009, and provided for a previous appraisal of the subject property. The subject property is located along the northwestern corner of Jackson Road and Thomas Road. The subject property is currently utilized as an auto salvage yard. According to the survey provided by R. Gutierrez Engineering Corporation, dated February 24, 2012, the part to be acquired is approximately 0.06 acres (2,614 square feet). The part to be acquired is encumbered by a portion of a 75' Hidalgo County Drainage Ditch Easement. The portion of land that is encumbered is 0.028 Acres (1,225 square feet), leaving a net acreage to be acquired of 0.032 acres (1,400 square feet). This land area currently in fee simple shall be calculated at 100% of the unit value derived from the sales comparison approach as vacant. This is performed in order to determine the unit value for the proposed acquisition for the purchase of said tract in the name of the County of Hidalgo.

AREA OR NEIGHBORHOOD ANALYSIS:

The subject neighborhood along South Jackson Road is primarily utilized for single family residential, commercial retail, and light industrial uses. Several properties along South Jackson Road are in a state of development as new subdivisions are being created due to the increase in demand in the area. A portion of South Jackson Road passes through the International Boundary and Water Commission (IBWC) Floodway. The land area located within the IBWC Floodway is utilized for agricultural use as this land area is restricted and construction within the floodway is limited. The US IBWC retains the right of approval on all improvements which are to pass over, under or through the walls, levees, improved channel, or floodways. These limitations are indicated and discussed within the IBWC publication "Criteria for Construction Activities Within the Limits of The USIBWC Floodway" (Vol. IV, Chapter 315, Handbook H315, Dated July 27, 2000.) Source: http://www.ibwc.gov/Files/construction_criteria.pdf. The Office of Leonel Garza Jr. & Associates LLC has inspected the market area along South Jackson Road, South McColl Road and has found this type of development consistent with the overall market trends in the City of Pharr and neighboring City of McAllen and Hidalgo. Commercial development is primarily found just to the east on US Highway 281 (Cage Boulevard) and south along Old Military Highway, which is also indicative of the growing market.

SITE ANALYSIS:

Five Year Sales History:

During the course of the appraisal, research was performed through the Hidalgo County Appraisal District to verify the current ownership of the subject property along with title information provided by the client. The property was transferred from Brush Country Investments III, LP (Grantor) to Piccirillo LTD (Grantee) on September 23, 2010 and recorded under Warranty Deed Document No. 2145614 for an undisclosed consideration. A copy of the appraisal card is located in the Addenda of this report.

Legal Description: (Whole Property)

A 9.82 acre tract of land being out of Lot Two (2), Block Eleven (11), A.J. McColl Subdivision, Hidalgo County, Texas, according to the map or plat thereof recorded in Volume 21, Page 598, Deed Records, Hidalgo County, Texas.

Legal Description: (Part to be Acquired)

Being a 0.06 acre of land out of Lot 2, Block 11, A.J. McColl Subdivision, Hidalgo County, Texas, as per map recorded in Volume 21, Pages 598, Deed Records of Hidalgo County, Texas.

Improvements:

During the on-site inspection of the subject property no building improvements were indicated within the part to be acquired. The subject is a commercial use tract and as such contains several structural and site improvements. The structural improvements are located outside of the part to be acquired and shall not be affected by the acquisition. However, a portion of the existing fence is located within the taking and shall be included in the total compensation of the part to be acquired. No damages are indicated for the remainder land area. Site improvements located within an area of acquisition are valued based on their depreciated cost value. In the event site improvements must be re-established within the remainder, a cost to cure shall apply and be added to the total compensation. In addition, any utilities located within the part to be acquired of which are affected by the acquisition, shall be relocated as an item of construction and shall not be included within the compensation of the subject property.

Highest & Best Use Analysis:

The subject's highest and best use as if vacant and as improved is indicated for commercial / light industrial use. This type of use is concurrent with the recent trends located along South McColl within Hidalgo County, Texas. This highest and best use is based on the determined economic unit of the subject property as whole which is being acquired in the name of the State of Texas. When a property is evaluated, the highest and best use must always be considered. In the current case, the highest and best use of the whole is determined to be for commercial use based on several factors. Factors taken into consideration are defined by The Dictionary of Real Estate Appraisal, Fifth Edition, copyright 2010, page 135, by the Appraisal Institute as being: "The reasonably probable and legal use of vacant land or an improved property that is physically possible, appropriately supported, financially feasible, and that results in the highest value. The four criteria the highest and best use must meet are legal permissibility, physical possibility, financial feasibility, and maximum productivity. Alternatively, the probable use of land or improved property - specific with respect to the user and timing of that use – that is adequately supported and results in the highest present value." The scope of the assignment is to evaluate the subject property as a whole, part to be acquired, and the remainder before and after the acquisition, while excluding project influence as required by the Texas Department of Transportation and is reported under the conditions set forth by Standards Rule 1-4(f) under the Jurisdictional Exception provision as defined by the Uniform Standards of Professional Appraisal Practice (USPAP). The highest and best use is analyzed for each of these scenarios as each parcel shall be evaluated before and after the proposed acquisition.

VALUATION OF PART TO BE ACQUIRED

LAND VALUATION
Representative Comparable Sales

	Subject	Comp. No. 1		Comp. No. 2		Comp. No. 3	
Grantor	Brush County Investments III, LP	Bill Burns Et Al		Keller Real Estate, Inc		Brush Country Investments III	
Grantee	Piccirillo LTD	Javier Cantu Barragan		Israel Rivas		Resendez and Maria Del Carmen Davila Mora	
Date	September 23, 2010	April 25, 2011		August 26, 2011		February 14, 2012	
Sales Price	$ -	$ 900,000		$ 200,000		$ 600,000	
Unit Price	$ - / Ac	$ 50,000	/ Acre	$ 20,000	/ Acre	$ 56,764	/ Ac
Relative Location	Average	Superior	-15%	Inferior	50%	Similar	0%
Conditions of Sale	Cash To Seller	Similar	0%	Similar	0%	Similar	0%
Lot Location	Interior Tract	Interior Tract	0%	Interior Tract	0%	Corner	-20%
Market Conditions	Average	Similar	0%	Similar	0%	Similar	0%
Physical Characteristics	Typical of Market	Similar	0%	Similar	0%	Similar	0%
Financing	Conventional	Similar	0%	Similar	0%	Similar	0%
Available Utilities	Elec/Phone (Water and Sewer at Dicker Road)	All Municipal Utilities Available	-5%	Water / Elect / No Sewer	0%	(Water and Sewer at Dicker Road)	0%
Frontage	Jackson Road and Thomas Road	W. Anaya Road	0%	W. El Rancho Blanco Road	0%	NWC Jackson Road and Thomas Road	0%
Size of Tract (Acre)	9.820 Ac	18.00 Ac	0%	10.00 Ac	0%	10.57 Ac	0%
Net Adjustments			-20%		50%		-20%
Indicated Unit Value		$ 40,000	/ Ac	$ 30,000	/ Ac	$ 45,411	/ Ac

Estimated Unit Value of Fee Simple Area $ **45,000 / Ac**
Estimated Unit Value of Easement Area $ **22,500 / Ac**

Estimated Value by Sales Comparison Approach **(0.032 Ac x $45,000/Acre)** $ **1,440**
(Includes Part To Be Acquired Only)

Estimated Value by Sales Comparison Approach **(0.028 Ac x $22,500/Ac)** $ **630**
(Includes Part To Be Acquired Only)

Combined Estimated Value $ **2,070**

COMPARABLE DATA SUPPLEMENT

District: Pharr | Parcel No.: 24B | Highway: South McColl Road
County: Hidalgo | ROW CSJ: 0921-02-0288

Land Sale ☒ Improved Sale ☐ Rental Data ☐

Grantor/Lessor: Bill Burns Et Al | Grantee/Lessee: Javier Cantu Barragan

Date: April 25, 2011 | Recording Information: GF #047965 | Key Map: N/A

Address: W. Anaya Road, ¼ Mile West of S. Cage Boulevard, Pharr, Texas | Zip Code: 78577

Legal Description: The north ½ of 357, Kelly Pharr Subdivision, Hidalgo County, Texas, Save and Except 2.00 acres as per metes and bounds.

Confirmed Price: $900,000 | Verified with: MLS #A146882

Terms and Conditions of Sale: Cash To Seller

Rental Data: N/A

Land Size: 20.00 Acres (Gross) (18.00 Acres Net) | Unit Price: $50,000 per acre

Type Street: Asphalt Paved | Utilities: Water, Electricity & Phone

Improvement(s) Description: None

Improvement(s) Size: N/A (GBA): N/A (NRA): N/A | Unit Price as Improved $: N/A

Condition and Functional Design: N/A

Current Use: Agricultural Use | Highest & Best Use: Commercial Use

Date of Inspection: December 6, 2011 | Zoning: Industrial Zone | Flood Plain: N/A

Attach additional information as necessary.
Property is located just north of the Pharr Industrial Park approximately ½ mile north of the Pharr International Bridge. All utilities available to the site. Original asking price was $1,044,000 and was on the market for 158 days by Davis Real Estate.

Appraiser: Leonel Garza III (Typed, not signed) | May 5, 2012 Date

COMPARABLE DATA SUPPLEMENT

District: Pharr | Parcel No.: 24B | Highway: South McColl Road
County: Hidalgo | ROW CSJ: 0921-02-0288

Land Sale ☒ Improved Sale ☐ Rental Data ☐

Grantor/Lessor: Keller Real Estate Investments, Inc. Grantee/Lessee: Israel Rivas

Date: August 26, 2011 Recording Information: Document #2011-2236800 Key Map: N/A

Address: W. El Rancho Blanco Road ½ Mile West of Cage Boulevard, Pharr, Texas Zip Code: 78577

Legal Description: A 10.00 acre tract of land, more or less, being the east 10.00 acres of the west 20.00 acres of lot 248, Kelly Pharr Subdivision, Hidalgo County, Texas as per map or plat thereof recorded in Volume 3, Pages 133-134.

Confirmed Price: $200,000 Verified with: MLS# A131358S

Terms and Conditions of Sale: Cash To Seller

Rental Data: N/A

Land Size: 10.00 Acres (Gross) Unit Price as Vacant: $20,000

Type Street: Asphalt Utilities: Water, Electricity & Phone

Improvement(s) Description: N/A

Improvement(s) Size: N/A (GBA): N/A (NRA): N/A Unit Price as Improved $: N/A

Condition and Functional Design: N/A

Current Use: Vacant Highest & Best Use: Residential Development / Mixed Use

Date of Inspection: December 6, 2011 Zoning: N/A Flood Plain: N/A

Attach additional information as necessary.

Property was purchased for residential development. Property had water available but not sewer at the time of sale.

Appraiser: Leonel Garza III May 5, 2012
(Typed, not signed) Date

COMPARABLE DATA SUPPLEMENT

District: Pharr | Parcel No.: 24B | Highway: South McColl Road
County: Hidalgo | ROW CSJ: 0921-02-0288

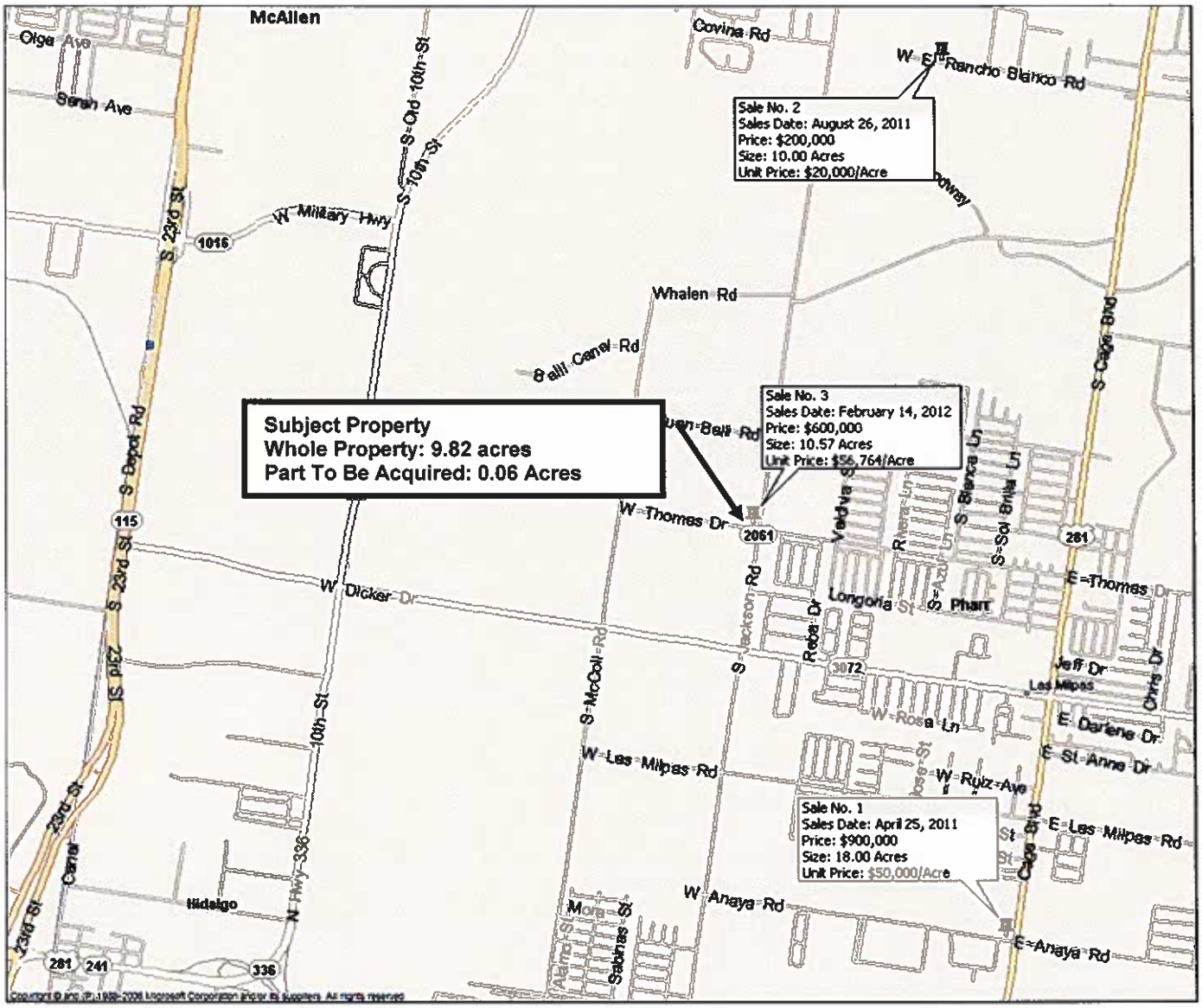
Land Sale ☒ Improved Sale ☐ Rental Data ☐

Grantor/Lessor: Brush Country Investments III, L.P.
Grantee/Lessee: Leonardo Varela Resendez and Maria Del Carmen Davila Mora
Date: February 14, 2012 Recording Information: Document # 2283702 Key Map: N/A
Address: Located along the North West Corner of Jackson Road and Thomas Road, McAllen, Texas. Zip Code: 78501
Legal Description: A 10.57 acre tract of land out of Lot 2, Block 11, A.J. McColl Subdivision, Hidalgo County, Texas.
Confirmed Price: $ 600,000 Verified with: Settlement Statement and Deed
Terms and Conditions of Sale: Cash To Seller
Rental Data: N/A
Land Size: Acres 10.57 (Gross) / 460,429 Square Foot Unit Price as Vacant: $ 56,764 per acre
Type Street: Jackson Road – Asphalt Paved Utilities: Water, Electricity & Phone
Improvement(s) Description: N/A
Improvement(s) Size: N/A (GBA): N/A (NRA): N/A Unit Price as Improved: $ N/A
Condition and Functional Design: N/A
Current Use: Vacant Highest & Best Use: Commercial / Light Industrial
Date of Inspection: May 1, 2012 Zoning: N/A Flood Plain: N/A
Attach additional information as necessary.
At the time of sale the subject property was a vacant tract of land at the Northwest corner of Thomas Road and S. Jackson Road.

Appraiser: Leonel Garza III
(Typed, not signed)

May 5, 2012
Date

COMPARABLE SALES MAP



Explanation of Adjustments with Reconciliation:

During the analysis of the acquisition area, the value for the subject property as a whole or economic unit was determined. This determination of market value is utilized for the valuation of the proposed acquisition which is a pro-rata part of the whole. The local market and extended market was searched for comparable sales of which contained similar frontage along South Jackson Road and other similar and intersecting thoroughfares. Each of the sales utilized are located within the market area and are the most comparable located in the market place of which all information pertinent to the transaction could be verified. Several sales were located within this parameter of which had occurred within the past three years. Three sales were selected which were the most comparable to the subject property and required the least number of adjustments. The following three comparable sales were reviewed for location, available utilities, financing, site utility, topography and other factors of which the real estate market shall recognized for the purchase of said tracts.

Sale No. 1 is located along the north side of W. Anaya Road, 1/10 mile west of S. Cage Boulevard. The subject property was marketed for commercial and industrial use. Due to the superior location of the sale downward -15% adjustment was required. The sale is an interior tract of land as such a 5% adjustment is indicated to inferior corner influence. Due to the subjects lack of sanitary sewer services, a downward -10% adjustment was indicated. No further adjustments were indicated due the similarities between the subject and comparable sale. Based on these adjustments, the subject property is indicated to have a unit value is $40,000 per acre.

Sale No. 2 is located along the north side of W. El Rancho Blanco Road, 1/2 mile west of S. Cage Boulevard. The subject property was marketed for residential development purposes. Due to the inferior location of the sale, an upward +50% adjustment was required. In addition, the sale is an interior tract of land as such a 5% adjustment is indicated to inferior corner influence. A size adjustment of -15% was indicated due to the sale being a smaller tract of land compared to the subject. No further adjustments were indicated due the similarities between the subject and comparable sale. Based on these adjustments, the subject property is indicated to have a unit value is $30,000 per acre..

Sale No. 3 is located adjacent to the subject property as the northwest corner of Thomas Road and South Jackson Road. No adjustments were required other than for the difference in size and for corner location. No further adjustments were indicated due the similarities between the subject and comparable sale. Based on these adjustments, the subject property is indicated to have a unit value is $45,411 per acre.

After reviewing the comparable sales selected, an unadjusted unit range of market value of $20,000 per acre to $56,764 per acre was indicated. After adjustments were made in paired sales analysis of the comparable to the subject property, an adjusted range of market value of $40,000 per acre to $45,411 per acre was determined. Based on the existing developments and surrounding land use within the immediate market area, a unit value near the upper end of the adjusted range was selected; $45,000 per acre.

As for the portion of the part to be acquired of which is encumbered by the Hidalgo County Irrigation District No. 2 Easement, a 50% discount of the fee simple unit rate is applied for this area only. The purpose of such discount is that the fee simple owner of record does not contain the full bundle of right to said portion of the subject property as the irrigation district has the right to construct, repair any drain or irrigation lines located within this designated easement area. This area reserved for such use will not be able to be built upon with structures without the explicit permissibility of the district. However, upon the permissibility of the irrigation district, the fee simple owner may cross, farm, and utilize the surface of said tract of land. Since the fee simple owner does not contain full control of the land area a discount of 50% is applied. Therefore, the unit rate of the 0.028 acres located with the H.C.I.D. No. 2 Irrigation Easement is calculated at 50% of the $45,000 /acre value determined for the fee simple area. This value shall be included for total compensation for the part to be acquired.

Calculation For Part To Be Acquired
0.032 Acre x $45,000 / Acre = $1,440
0.028 Acres x $22,500 / Acre = $ 630

Combined Total = $2,070.00

ESTIMATED VALUE OF ACQUISITION

Land:	**0.032 Acres**	**@**	**$ 45,000**	**Per Acre**	**$**	**1,440**
	0.028 Acres	**@**	**$ 22,500**	**Per Acre**	**$**	**630**

Improvements:

24 Lineal Feet of 8' Metal Panel Fencing with Steel Post (24 Lineal Feet @ $24.75 Per Lineal Foot) @ 50% Depreciation	$	297
16' Metal Panel Gate @ 50% Depreciation	$	425
70 Lineal Feet of 6' Metal Panel Fencing Located Within Existing HCID No.2 ROW.	$	866
Concrete Pad (128 square feet) @ $6.50/sf	$	832
	$	-
	$	-
Total Improvements	$	2,420

TOTAL ESTIMATED VALUE	**$**	**4,490**
Cost To Cure Damages	**$**	**2,974**
Estimated Total Compensation	**$**	**7,464**

Explanation of Cost to Cure:

The part to be acquired contained several site improvements, which were valued based on their existing depreciated contributory value to the subject property. However, replacement of the existing improvement in order to retain the same utility, shall require a cost to cure valuation in order to compensate the subject owner for the actual cost of the items which have been depreciated within the taking. Located within the proposed acquisition was 94' lineal feet of 8' metal panel fencing, 70' lineal feet is located within existing HCID No.1 Easement. However, the owner indicated that he did make the expense to install the fence and requires the fence to be replaced for security purposes to protect his inventory. After the take, an additional 21' lineal feet of fencing will be need to be replaced the fencing located within the easement area and close off the perimeter fencing. The cost to cure shall be included to compensate the owner for the difference of the existing market value of the site improvements and the cost new for the proposed frontage as described below:

Cost To Cure Item	Units	Price Per Unit	Cost New	Compensated Depreciated Value	Cost to Cure Value
8' Metal Panel Fencing	115	$ 24.75	$ 2,846	$ 297	$ 2,549
16' Metal Panel Gate	1	$ 850.00	$ 850	$ 425	$ 425
		$ -	$ -		$ -
		$ -	$ -		$ -
		Total Cost to Cure			**$ 2,974**

Source of Cost Schedule: Marshall Valuation Service created by Marshall & Swift, Section 66, Page 5

ADDENDUM

1. Certification of Appraisal
2. Assumption & Limiting Conditions
3. Qualification of Appraiser
4. Letter of Inspection Sent To Owner of Record Via Certified Mail
5. Certified Letter Tracking Information
6. Hidalgo County Appraisal District Card
7. Warranty Deed

Certification of Appraisal

I, Leonel Garza III, certify that, to the best of my knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions and are my personal, impartial, and unbiased professional analyses, opinions, and conclusions.
- The employment and compensation of this appraiser in completing this appraisal assignment was not based on a requested minimum valuation, a specific valuation, or the approval of a loan.
- I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.
- I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- My engagement in this assignment was not contingent upon developing or reporting predetermined results.
- My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- My analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice (2010-2011 Edition).*
- I have made a personal on-site and or off-site visit of the property that is the subject of this report based on the permissibility granted at the time of inspection.
- Luis C. Garza and Thomas M. Davis, State Certified General Real Estate Appraiser s with Leonel Garza Jr. & Associates LLC both provided significant professional assistance in the preparation of this report not limited to a physical inspection, taking of photographs of the subject property and value analysis.
- No one other than those mentioned within this certification provided significant real property appraisal assistance to the person(s) signing this certification.
- The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics and the Standards of Professional Appraisal Practice of the Appraisal Institute;
- I certify that the use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives. I also acknowledge that Leonel Garza III is an associate member of the Appraisal Institute and is not an MAI Designated Appraiser, however is currently seeking designation. Leonel Garza III is designated as a Master Real Estate Appraiser through the National Association of Master Appraisers.
- The employment and compensation of this appraiser in completing this appraisal assignment was not based on a requested minimum valuation, a specific valuation. This report was not prepared under the standards required by financial institutions for purposes of applying for a loan
- This appraisal has been completed with the extraordinary assumption, that any and all access denial issues are clearly stated within the scope of this assignment and have been included within the surveys and field notes provided by client. The Texas Department of Transportation can control access in the future by way of permit at the time of redevelopment or re-subdivision of the subject property and or by way of the Access Management Policy enacted by the State of Texas. This assignment was engaged in accordance with Section 21.042(d) of the Texas Property Code, as amended by SB 18 of the Texas 82nd Regular Legislative Session as follows:
- "(d) In estimating injury or benefit under Subsection ©, the special commissioners shall consider an injury or benefit that is peculiar to the property owner and that relates to the property owner's ownership, use, or enjoyment of the particular parcel of real property including a material impairment of direct access on or off the remaining property that affects the market value of the remaining property, but they may not consider an injury or benefit that the property owners experiences in common with the general community, *including circuity of travel and diversion of traffic.* In this subsection, 'direct access' to the remainder after the state's means ingress and egress on or off a public road, street, or highway at a location where the remaining property adjoins that road, street or highway"

Leonel Garza III
General Certified Real Estate Appraiser
License No. TX 1328375 – General
May 10, 2012

ASSUMPTIONS AND LIMITING CONDITIONS

This report has been prepared with the following general assumptions:

1. No responsibility is assumed for the legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.

2. The property is appraised free and clear of any or all liens or encumbrances unless otherwise stated.

3. Responsible ownership and competent property management are assumed.

4. The information furnished by others is believed to be reliable,. but no warranty is given for its accuracy.

5. All engineering is assumed to be correct. The plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.

6. It is assumed that there are no hidden or un-apparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.

7. It is assumed that the property is a full compliance with all applicable federal, state, and local environmental regulations and laws unless the lack of compliance is stated, described, and considered in the appraisal report.

8. It is assumed that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

9. It is assumed that the use of the land and improvements is confined within the boundaries or property line of the property described and that there is no encroachment or trespass unless noted in the report.

11. Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by this appraiser. The appraiser does not have any knowledge of the existence of such material on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The value estimate is predicated on the assumption that there is no such material on or in property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.

General Limiting Conditions:

1. Any allocation of the total value of the total valuation in this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.

2. Possession of this report, or a copy thereof, does not carry with it the right of publication.

3. The appraiser, by reason of this appraisal, is not required to give further consultation, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.

4. Neither all or any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the appraiser.

5. If the property rights appraised are the "Leased Fee Estate", then the Final Indicated Market Value Estimate is based on the continued performance under the lease terms.

6. The original and one copy of this report have been signed in blue ink. Any other copy, which is not signed in blue may have been altered, and this appraiser is not responsible for its contents or value indicated.

Assumptions and Interpretations Made by Appraiser of the Marketing Period

1. Indicated Marketing Time: Begins with the date of value estimate and the exposure time indicated.

2. Exposure to the Open Market: Listing the property on the market for sale with a Realtor, member of Multiple Listing Service, or a licensed Real Estate Broker, that will properly expose the property to the Market. This appraiser does not consider a sign placed by a bank on the property as proper marketing. If the property is presently listed for sale on the market, this appraiser must be notified prior to the completion of the appraisal.

3. Exposure Time: The length of time the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal.

QUALIFICATIONS OF APPRAISER

The office of Leonel Garza Jr. & Associates LLC is owned and operated by Leonel Garza III. A company founded by Leonel Garza Jr. who was a commercial real estate appraiser for more than 25 years upon his passing in 1998. Leonel Garza III continued the family business to this day, concentrating on general commercial properties and right-of-way acquisition projects for more than 13 years. The office of Leonel Garza Jr. & Associates LLC contains three (3) General Certified Appraisers in total and several supporting staff members all located at 1419 Dove Avenue, Suite #1, McAllen, Texas. The following is a synopsis of the qualifications of Leonel Garza III and the public service organizations involved in with the County of Hidalgo and the City of McAllen.

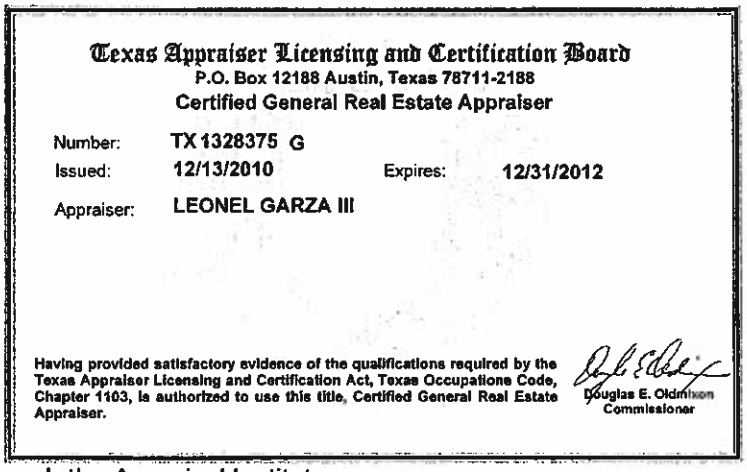
Education

Graduate, 1995, Texas A&M University, College Station, Texas (Bachelor of Science in Biomedical Science)
Graduate, 1991 McAllen Memorial High School, McAllen, Texas

Licenses

State Certified General Real Estate Appraiser
Number TX - 1328375-General
Licensed Since December 31, 1998
Expires: December 31, 2012 (Active)

State Certified Property Tax Consultant
Number TX – 00003181
Licensed Since May 20, 2002
Expires: June 16, 2012 (Active)



Texas Appraiser Licensing and Certification Board
P.O. Box 12188 Austin, Texas 78711-2188
Certified General Real Estate Appraiser

Number: TX 1328375 G
Issued: 12/13/2010 Expires: 12/31/2012
Appraiser: LEONEL GARZA III

Having provided satisfactory evidence of the qualifications required by the Texas Appraiser Licensing and Certification Act, Texas Occupations Code, Chapter 1103, is authorized to use this title, Certified General Real Estate Appraiser.

Douglas E. Oldmixon
Commissioner

Public Service Organizations

Associate Member of the Appraisal Institute
Currently taking courses toward the designation of MAI through the Appraisal Institute.

National Association of Master Appraisers
Designated as a Master Senior Appraiser in 2006 by the National Association of Master Appraisers. This designation is obtained thru educational requirements and experience.

Associate Member of the International Right of Way Association (IRWA) (Member # 7899430)

Vice Chairman of the City of McAllen Planning and Zoning Board
This board is charged with submitting reports, plans, and recommendations to the City Commission for the orderly growth, development, and welfare of the City. They review and make recommendations on zoning change requests, conditional use permits for longer than one year, and variances to Subdivision Ordinance requirements for development.

Former Chairman of the City of McAllen Zoning Board of Adjustments and Appeals
This city board has the duty to hear and decide appeals where it is alleged there is error in any requirement, or determination made administratively in the enforcement of the Zoning Ordinance. The Board hears appeals that grant variances to setback requirements and special exceptions to reconstruction of nonconforming buildings.

Chairman of the Hidalgo County Subdivision Advisory Board
This county board on subdivision reviews primary goal is to ensure that proper standards, set by Texas Water Development Board and the Texas Subdivision Model Rules and or opinions from the Texas State Attorney Generals Office, are conducted in the development of proposed subdivision within the County of Hidalgo and or Extraterritorial Jurisdiction of municipalities throughout the County of Hidalgo. The boards secondary function is to review applications for variances against the Flood Plain Administrators decisions of the base flood elevations throughout the County of Hidalgo.

Chairman of the Hidalgo County Building Line of Adjustments
This county board reviews applications of variances to general set-back regulations set forth by the County of Hidalgo. This review includes the review of existing and or proposed encroachments into set-backs, easements, road right-of-way set-back, subdivision plat requirements and or requirements set forth by adjoining municipalities of which the subject is within the extraterritorial jurisdiction.

Former Vice Chairman of the City of McAllen Traffic Board (Current Member)
Makes recommendations to the City Commission in order to reduce and eliminate traffic congestion and flow throughout the City . (Elected Vice Chairman 01/26/10)

Former Executive Board Member of the Lower Rio Grande Valley Boy Scouts Council
The goal of the council is to maintain membership and the continued progress of the boy scouts within the Lower Rio Grande Valley. The council shall maintain progress reports of financial status of the council and plan for events world wide which local children may participate as a representative of the council. These events include the World Jamboree and the National Jamboree.

Former Vice Chairman of the City of McAllen Ambulance Advisory Committee
Evaluates and reports to the City Commission on the operation of the emergency ambulance service rendered by company or companies rendering such service.

Former Member of the City of McAllen Building Board of Adjustments and Appeals
The BBOA reviews the decision of City Staff for the demolition of properties deemed unsafe through the City for a variety of reasons. The board review all facts and concerns and make the decision to secure or proceed with demolition based upon the safety of the neighboring property owners and occupants. The greatest concern for the commission is the safety of the surrounding neighborhood occupants.

Former Member of the Pharr Municipal Park Charter Committee
Appointed in 1998-1999, our goal was to establish a 103 acre master planned recreational park to the City of Pharr during our membership with the City of Pharr Leadership Class X.

Member of The McAllen Palm City Lions Club
Direct the fund raising for the annual Thanksgiving Drive on behalf of Lion Leonel Garza Jr. who founded the drive more than 20 years ago. In 2005 & 2006, the club raised funds to feed 60 family's throughout the City of McAllen.

Work Experience

Employee of Leonel Garza Jr. & Associates since 1990

State Certified General Real Estate Appraiser since December 31, 1998

Owner of G-3 Acquisitions which primary focus is custom commercial and multifamily residential construction and management.

Commercial and residential property manager throughout the City of McAllen & Pharr, Texas.

Licensed Property Tax Consultant Since 2000.

Appraiser Trainee from 1995 thru 1998 under the sponsorship of Leonel Garza Jr. who was a State Certified General Real Estate Appraiser & Board Member of the Texas State Appraisal Review Board from October 23, 1995 Through September 15, 1998. Appointed by Governor George W. Bush for two (2) terms.

State of Texas

Historically Underutilized Business Certification and Compliance Program

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

LEONEL GARZA, JR. & ASSOCIATES, LLC

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB.

This certificate, printed 14-AUG-2010, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, addresses, phone and fax numbers or authorized signatures) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

Paul A. Gibson

Paul A. Gibson
Statewide HUB Program Manager
Texas Comptroller of Public Accounts
Texas Procurement and Support Services Division

Certificate/VID Number:	1742948770900
File/Vendor Number:	14984
Approval Date:	09-AUG-2010
Expiration Date:	09-AUG-2014

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies and universities are encouraged to validate HUB certification prior to issuing a notice of award by accessing the Internet (http://www.window.state.tx.us/procurement//cmbl/hubonly.html) or by contacting the HUB Program at (888) 863-5881 or (512) 463-5872.

CERTIFIED LETTER OF INSPECTION SENT TO PROPERTY OWNER OF RECORD

Leonel Garza Jr. & Associates LLC
Real Estate Appraisal Services

1419 Dove, Suite 1 - McAllen, Texas 78504
(956) 687-7295 (24 hour answering service) Fax (956) 687-9236
Email: leonel3@garza-associates.com

March 21, 2012

Project: South McColl Off-Site Drain Project

Parcel No. 24B
Piccirillo LTD
1703 East 30th street
Mission, Texas 78574

To Whom It May Concern:
Leonel Garza Jr. & Associates LLC has been contracted by Hidalgo County Precinct No. 2 to appraise various properties along South McColl Road. These properties shall be appraised as fee simple and shall be for the proposed acquisition to acquire right-of-way for the expansion and renovation of McColl Road. The project limits for the expansion is between Dicker Road North to Orangewood Drive. Attached is a survey of the property to be acquired. This office is requesting verbal or written permission to inspect the subject property at the earliest date possible. We would like to extend to you the opportunity to meet with our office in order to further explain the project and the purpose of the appraisal report.

The Hidalgo County Precinct No. 2 shall be negotiating the purchase of this portion of your property believed to be in the name of Piccirillo LTD. If you or your representative wish to meet with us to discuss the purpose of the appraisal and join me for an on-site inspection of your land, I can be reached at (956) 687-7295 or leonel3@garza-associates.com. I will be researching the market area for any and all real estate sales, and would appreciate any leads or information in which you may have. If this letter does not pertain to you and or you have sold said property, please notify our office as soon as possible so that the proper ownership identification can be preformed. If you have any further questions please call the office of Leonel Garza Jr. & Associates LLC at (956) 687-7295.

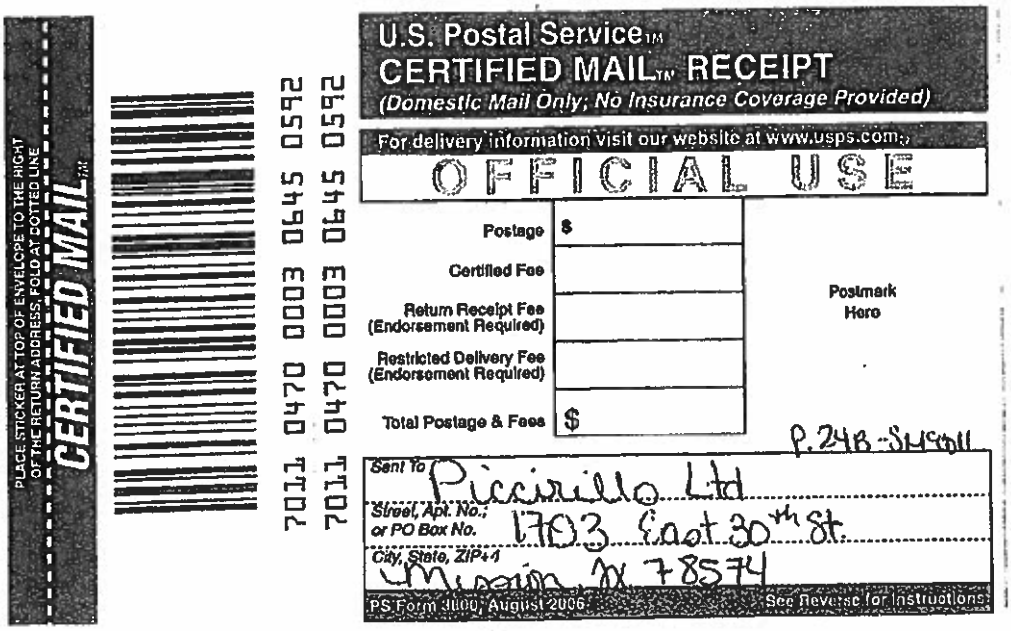
With this letter I request permission to perform an on-site inspection and photograph your property. If you have any objections to our inspection of your property please call the office of Leonel Garza Jr. and Associates LLC at (956) 687-7295 as soon as possible. Thank you.

Sincerely,

Leonel Garza III
State Certified General
Real Estate Appraiser
TX1328375-General

Cc: Hidalgo County Precinct No. 2
Lupe Rodriguez
Co-Right of Way Agent
301 East State
Pharr, Texas 78577
(956) 787-1891

CERTIFIED LETTER TRACKING INFORMATION



PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

CERTIFIED MAIL™

7011 0470 0003 0645 0592

7011 0470 0003 0645 0592

U.S. Postal Service™
CERTIFIED MAIL™ RECEIPT
(Domestic Mail Only; No Insurance Coverage Provided)

For delivery information visit our website at www.usps.com®

OFFICIAL USE

Postage	$
Certified Fee	
Return Receipt Fee (Endorsement Required)	
Restricted Delivery Fee (Endorsement Required)	
Total Postage & Fees	$

Postmark Here

P. 24B - Sharyll

Sent To: Piccirillo Ltd
Street, Apt. No.; or PO Box No.: 1703 East 30th St.
City, State, ZIP+4: Mission, TX 78574

PS Form 3800, August 2006 — See Reverse for Instructions

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to: Parcel 24B
Piccirillo Ltd.
1703 East 30th Street
Mission, TX 78574-1997

South McColl - Off-Site

COMPLETE THIS SECTION ON DELIVERY

A. Signature
X ☐ Agent ☐ Addressee

B. Received by (Printed Name) | C. Date of Delivery

D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type
☒ Certified Mail ☐ Express Mail
☐ Registered ☐ Return Receipt for Merchandise
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

2. Article Number (Transfer from service label) 7011 0470 0003 0645 0592

PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540

HIDALGO COUNTY APPRAISAL DISTRICT CARD (1 of 2)

Hidalgo CAD

Property Search Results > 792563 PICCIRILLO LTD for Year 2012

Property

Account

Property ID:	792563	Legal Description:	MCCOLL TRACT S659'-W694' EXC W75'-S418.31' LOT 2 BLK 11 9.82 AC GR 9.50 1 AC NET
Geographic ID:	M2650-00-011-0002-07	Agent Code:	
Type:	Real		
Property Use Code:			
Property Use Description:			

Location

Address:	S JACKSON RD TX	Mapsco:	
Neighborhood:		Map ID:	
Neighborhood CD:			

Owner

Name:	PICCIRILLO LTD	Owner ID:	945693
Mailing Address:	1703 E 30TH ST MISSION, TX 78574-1997	% Ownership:	100.0000000000%
		Exemptions:	

Values

(+) Improvement Homesite Value:	+	$0		
(+) Improvement Non-Homesite Value:	+	$0		
(+) Land Homesite Value:	+	$0		
(+) Land Non-Homesite Value:	+	$332,500	Ag / Timber Use Value	
(+) Agricultural Market Valuation:	+	$0		$0
(+) Timber Market Valuation:	+	$0		$0
(=) Market Value:	=	$332,500		
(–) Ag or Timber Use Value Reduction:	–	$0		
(=) Appraised Value:	=	$332,500		
(–) HS Cap:	–	$0		
(=) Assessed Value:	=	$332,500		

Taxing Jurisdiction

Owner: PICCIRILLO LTD
% Ownership: 100.0000000000%
Total Value: $332,500

Entity	Description	Tax Rate	Appraised Value	Taxable Value	Estimated Tax
CAD	APPRAISAL DISTRICT	0.000000	$332,500	$332,500	$0.00
DR1	DRAINAGE DISTRICT #1	0.073300	$332,500	$332,500	$243.72
GHD	HIDALGO COUNTY	0.590000	$332,500	$332,500	$1,961.75
HCTIR	COUNTY - TRANSPORTATION REINVESTMENT ZONE	0.000000	$332,500	$332,500	$0.00
JCC	SOUTH TEXAS COLLEGE	0.150700	$332,500	$332,500	$501.08
R12	ROAD DIST 12	0.000000	$332,500	$332,500	$0.00
SPA	PSJA ISD	1.359200	$332,500	$332,500	$4,519.34
SST	SOUTH TEXAS SCHOOL	0.049200	$332,500	$332,500	$163.59
	Total Tax Rate:	2.222400			
				Taxes w/Current Exemptions:	$7,389.48
				Taxes w/o Exemptions:	$7,389.48

Improvement / Building

No improvements exist for this property.

Land

#	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Value	Prod. Value
1	AC	ACREAGE	9.5000	413820.00	0.00	0.00	$332,500	$0

Roll Value History

Year	Improvements	Land Market	Ag Valuation	Appraised	HS Cap	Assessed
2012	$0	$332,500	0	332,500	$0	$332,500
2011	$0	$332,500	0	332,500	$0	$332,500

HIDALGO COUNTY APPRAISAL DISTRICT CARD (2 of 2)

Deed History - (Last 3 Deed Transactions)

#	Deed Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
1	10/12/2010 12:00:00 AM	SVD	SPEC WD/VEN LIEN	BRUSH COUNTRY	PICCIRILLO LTD			2145614

Tax Due

Property Tax Information as of 03/21/2012

Amount Due if Paid on:

Year	Taxing Jurisdiction	Taxable Value	Base Tax	Base Taxes Paid	Base Tax Due	Discount / Penalty & Interest	Attorney Fees	Amount Due

Doc-2145814

Charge to: VLTC
GF# 121689

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN

Date: SEPTEMBER 23, 2010

Grantor: BRUSH COUNTRY INVESTMENTS III, L.P., a Texas Limited Partnership

Grantor's Mailing Address:

907 S. CAGE
PHARR, TEXAS 78577
HIDALGO COUNTY

Grantee: PICCIRILLO, LTD., a Texas Limited Partnership

Grantee's Mailing Address:

1703 E. 30th STREET
MISSION, TEXAS 78574
HIDALGO COUNTY

Consideration: Cash and a note of even date executed by Grantee and payable to the order of FIRST NATIONAL BANK in the principal amount of TWO HUNDRED EIGHTY THOUSAND AND NO/100THS DOLLARS ($280,000.00). The note is secured by a first and superior vendor's lien and superior title retained in this deed in favor of FIRST NATIONAL BANK and by a first-lien deed of trust of even date from Grantee to MICHAEL V. McCARTHY. Trustee.

Property (including any improvements):

A 9.82 acre tract of land out of Lot 2, Block 11, A.J. MCCOLL SUBDIVISION, Hidalgo County, Texas, according to the map or plat thereof recorded in Volume 21, Page 598, Deed Records of Hidalgo County, Texas, and according to Special Warranty Deed with Vendor's Lien recorded under Count Clerk's Document Number 1642498, Official Records, Hidalgo County, Texas, reference to which is here made for all purposes and being more particularly described by metes and bounds as follows:

BEGINNING at a cotton picker spindle found in the centerline of Thomas Road for the Southwest corner of Lot 2 and the Southwest corner of this tract;

THENCE, North 08 degrees 52 minutes 33 seconds East (Map Record: North 08 degrees 51 minutes East), along the West line of Lot 2, A distance of 20.00 feet to a 1/2" iron rod with cap stamped RPLS 4856 found on the North right of way line of Thomas Road for the Southwest corner of the County of Hidalgo Tract (A 0.686 of an acre tract out of Lot 2, Block 11, A. J. McColl Subdivision, according to the right of way Deed recorded under County Clerk's Document Number 2132200, Official Records, Hidalgo County, Texas) and an exterior corner of this tract;

THENCE; South 81 degrees 09 minutes East (Deed Record: South 81 degrees 27 minutes 10 seconds East), along the North right of way line of Thomas Road and the South line of the County of Hidalgo Tract, a distance of 75.00 Feet to a 1/2" iron rod 24" in length with plastic cap stamped RPLS 4856 set for the Southeast corner of said tract and an interior corner of this tract;

AI-32586 **Auditor's Office 14. A.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Maria Medina, AUDITOR'S OFFICE

Department: AUDITOR'S OFFICE

Information

CAPTION

Approval to waive new employee enrollment procedures to fill Accountant I position, slot no. 0025.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-415-21-170-001-0-113

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Attachments

Agenda Request

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/29/2012 02:58 PM
Erika Zamora	Erika Zamora	05/30/2012 01:51 PM
Auditor's Office	Erika Zamora	05/30/2012 01:52 PM
Erika Zamora	Erika Zamora	05/31/2012 04:26 PM
Purchasing Department	Letty Saenz	05/31/2012 05:18 PM

Form Started By: Maria Medina Started On: 05/29/2012 01:16 PM

Final Approval Date: 05/31/2012

COUNTY OF HIDALGO
COUNTY AUDITOR'S OFFICE
COMMISSIONERS' COURT AGENDA REQUEST FORM

No: _____

DATE: May 29, 2012 MEETING DATE REQUEST: June 5, 2012

DEADLINE FOR ACTION: A.S.A.P. CONTACT PERSON: RAYMUNDO EUFRACIO

DEPARTMENT: AUDITOR'S OFFICE PHONE: (956) 318-2511 FAX: (956) 318-2577

RAYMUNDO EUFRACIO, COUNTY AUDITOR

CAPTION: **REGULAR AGENDA**

Approval to waive new employee enrollment procedures to fill Accountant I position, slot no. 0025.

BACKGROUND: **(Briefly summarize your request, if needed use separate sheets or attach supporting documentation.)**

BUDGETARY IMPACT: **$0**

PLEASE INITIAL FOR APPROVAL:

LEGAL COUNCIL: _____ BUDGET: _____ HUMAN RESOURCES: _____

DEPT/FUND NO: 170 / 1100 AMT EXPENDED: $_____ FUNDS/STAFFING BUDGETED: Yes X No _____

ACCOUNT CODE: 2-1100-415-21-170-001-0-113 IMPACT ON FUTURE BUDGET: YES _____ No X

COMMENTS:

ACTION TAKEN BY COMMISSIONERS' COURT:

APPROVED ON: _____ (DATE) TABLED ON: _____ (DATE) DENIED ON: _____ (DATE)

MOTION MADE BY: _____ SECONDED BY: _____ VOTE: _____

AI-32565 **Precinct #1 15. A.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Joann Gonzalez, COMM. PCT. #1

Department: COMM. PCT. #1

Information

CAPTION

Requesting approval to rename Adams Track 1077 Blk 118 Street to Morales SR for 9-1-1 Purposes Only.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No budget impact to County

Attachments

Morales SR

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/25/2012 11:31 AM
Ivan Cantu	Ivan Cantu	06/01/2012 08:04 AM
Auditor's Office	Arcilia Duran	06/01/2012 11:14 AM
Purchasing Department	Marty Salazar	06/01/2012 11:44 AM

Form Started By: Joann Gonzalez Started On: 05/25/2012 10:46 AM

Final Approval Date: 06/01/2012

Lower Rio Grande Valley Development Council

Mayor Chris Boswell, Harlingen ..... President
Mayor Pro-Tem Alvin Samano, Member-at-Large ..... 1st Vice-President
Hon. Norma G. Garcia, Hidalgo County ..... 2nd Vice-President
Mayor Pro-Tem Eddy Gonzalez, Edcouch ..... Secretary
Commissioner Edward Camarillo, Brownsville ..... Treasurer
Commissioner John Ingram, McAllen ..... Immediate Past President

BOARD MEMBERS

Sofia Benavidez
Commissioner, Cameron County

Hector "Tito" Palacios
Commissioner, Hidalgo County

John F. Gonzales
Judge, Willacy County

Roel Landa
Commissioner, Alamo

David S. Simmons
Mayor, Donna

Gus Garcia
Council Member, Edinburg

Steve Brewer
Mayor, La Feria

Ruben Guajardo
Commissioner, Mercedes

Norie Gonzalez Garza
Council Member, Mission

Leo "Polo" Palacios, Jr.
Mayor, Pharr

Orlando Correa
Mayor, Raymondville

Celeste Sanchez
Commissioner, San Benito

Lupe Rodriguez
Mayor Pro-Tem, San Juan

Robert J. Garza
Commissioner, Weslaco

Dr. Cesar Maldonado
TSTC, Harlingen

Roberto Loredo
Donna I.S.D.

Gale Armstrong
El Jardin Water Supply

Michael G. Wilson
Willacy Navigation District

Don Medina
Member-At-Large

Arturo Ramirez
Grassroots Organizations

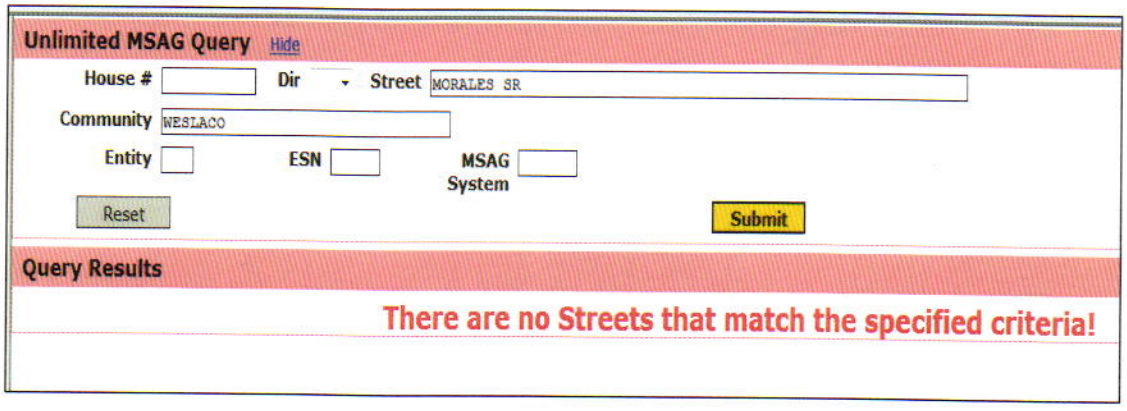
EXECUTIVE DIRECTOR
Kenneth N. Jones, Jr.

May 18, 2011

Joel Quintanilla
Hidalgo County Precinct 1
1902 Joe Stephens Ave
Weslaco, TX 78596

The LRGVDC 9-1-1 Department acknowledges the County's notification on the following: **PROPOSED NAME: MORALES SR** - A private service road being part of Adams Track 1077 Blk 118. Street is located in Weslaco on the south side of Barrera ST and east side of FM 1015.

We have done a query on the state 9-1-1 database and found no match for the recommend name in the system what so ever. So, we recommend this name to be utilized for naming the road specified.



ACKNOWLEDGED ON: May 18, 2011
RESEARCHED BY: Maggie Garza
TITLE: Planner I

MAIN OFFICE * 311 N.15th ST.* McAllen, TX * 78501-4705 * TEL: (956) 682-3481* FAX: (956) 631-4670
TTY FOR HEARING IMPAIRED: 1-800-735-2989
WEBSITE: www.lrgvdc.org
PRINTED ON RECYCLED PAPER

Proposed Street Name
MORALES SR

Maggie 5-11-12

THIS IS A PITITION TO NAME THE STREET ON WEST TRACT SUBDIVISION, HIDALGO COUNTY. THE RESIDENTS SIGNATURES ARE AS FOLLOWED. THANK YOU!

TPWD 1077 SR 118

Andrea Ramirez
Gilberto Ramirez
Juan Cardenas
Rosalva Cardenas
Aaron Munguia

Daisy M
Maria Elena Rodriguez
Adilene Za

Street Names

~~Esperanza~~ X
Morales S.R.
~~Rosa~~ X
~~Elena~~ X

AI-32656 **Precinct #2 16. A.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Commissioner Palacios **Submitted By:** Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of "Supplemental Agreement No. 2" for R. Gutierrez Engineering Corporation, Contract # C-09-419-10-27 resulting in an estimated cost increase of $29,484.00 for services under Work Authorization No. 1 for El Gato Rd. project, including payment for services rendered

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1200-431-00-122-051-0-731

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funding available in the amount of $100,299.61 as of 6/1/12

Attachments

Supplemental Agreement No.2

Exhibit D

Form Review

Inbox	Reviewed By	Date
Budget & Management	Ivan Cantu	06/01/2012 09:36 AM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Katia Garcia Started On: 06/01/2012 08:52 AM

Final Approval Date: 06/01/2012

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT NO. 2
TO WORK AUTHORIZATION NO. 1
Contract No. C-09-419-10-27

THIS SUPPLEMENTAL AGREEMENT is made pursuant to the terms and conditions of the Agreement made by and between the HIDALGO COUNTY, acting herein by and through COMMISSIONER'S COURT, hereinafter called the "OWNER," and, R. Gutierrez Engineering Corporation, professional engineers of Pharr, Texas, hereinafter called "ENGINEER".

WHEREAS, OWNER and ENGINEER executed Work Authorization No. 1 to Contract No. C-09-419-10-27, on the 14th day of September 2010, to provide professional engineering and surveying services for El Gato Road improvement project, and;

WHEREAS, in Work Authorization No. 1, the estimated cost for services under the Work Authorization is included in Exhibit D – Fee Estimate. The actual amount payable under this Work Authorization will be in accordance with Article 6, and;

WHEREAS, in Supplemental Agreement No. 1, the estimated cost for services under the Work Authorization are not to exceed $157,336.00, and it has now become necessary to further revise the estimated cost for services;

NOW THEREFORE, for and in consideration of the terms and provisions set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, OWNER and ENGINEER agree to the following amendment to Work Authorization No. 1 as follows:

1. The estimated cost for services under this Work Authorization is included in Exhibit D – Fee Estimate - Revised. The actual amount payable for services under this Work Authoriation will be in accordance with Article 6.

2. Except as amended by this Supplemental Agreement, the remaining provisions of the Agreement are unchanged and shall remain in full force and effect.

IN WITNESS WHEREOF, the ENGINEER and OWNER have caused this Supplemental Agreement to Work Authorization No. 1, for Professional Engineering Services to be executed as of the ____ day of _____ 2012.

R. GUTIERREZ ENGINEERING CORPORATION

BY: _____
Ramiro Gutierrez, P.E., President

HIDALGO COUNTY

BY: _____
Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

HIDALGO COUNTY
PROFESSIONAL ENGINEERING SERVICES
CONTRACT #C-09-419-10-27
WORK AUTHORIZATION NO. 1

EXHIBIT D
FEE ESTIMATE - REVISED

TASK	PART I - CONTRACT AMOUNT	PART II - CONTRACT AMOUNT	COMBINED TOTAL - CONTRACT
Basis for Engineering Fee based on Article 5A of Contract			
Project Estimated Construction Cost	$608,465	$799,367	$1,407,832
Engineering Services Fee (8% of Construction Cost)	$48,677	$63,949	$112,626
Topographic Survey Services Fee (2.5% of Construction Cost)	$15,212	$19,984	$35,196
Basic Fee (Prelim Eng, Design & Construction Services Fee)	**$63,889**	**$83,934**	**$147,822**
PART I - PRELIMINARY ENGINEERING (50% of Basic Fee)	**$31,944**	**$41,966**	**$73,910**
TOPOGRAPHIC SURVEY (50% of Prelim Eng Fee)	$15,972	$20,983	$36,955
SCHEMATIC DESIGN (50% of Prelim Eng Fee)	$15,972	$20,983	$36,955
SUB-TOTAL (Prelim Eng Fee)	**$31,944**	**$41,966**	**$73,910**
PART II - RIGHT-OF-WAY MAP (Add'l Services)	**$18,000**	**$21,000**	**$39,000**
OBTAIN TITLE REPORTS (Est 13 Parcels) (@ $600.00/Parcel)	$3,600	$4,200	$7,800
DEVELOP PARCELS & R.O.W. MAP (Est 13 Parcels) (@ $2,400.00/Parcel)	$14,400	$16,800	$31,200
SUB-TOTAL (R.O.W. Map Fee)	**$18,000**	**$21,000**	**$39,000**
PART IV - PLANS, SPECIFICATIONS & ESTIMATE (25% of Basic Fee)	**$15,972**	**$20,983**	**$36,955**
30% Plans Submittal (30% of PS&E Fee)	$4,792	$6,295	$11,087
60% Plans Submittal (30% of PS&E Fee)	$4,792	$6,295	$11,087
90% Plans Submittal (30% of PS&E Fee)	$4,792	$6,295	$11,087
100% Plans Submittal (10% of PS&E Fee)	$1,596	$2,098	$3,694
SUB-TOTAL (PS&E Fee)	**$15,972**	**$20,983**	**$36,955**
PART V - CONSTRUCTION SERVICES (25% of Basic Fee)	**$15,972**	**$20,983**	**$36,955**
Construction Services	$15,972	$20,983	$36,955
SUB-TOTAL (Construction Services Fee)	**$15,972**	**$20,983**	**$36,955**
TOTAL	**$81,888**	**$104,932**	**$186,820**

AI-32522 **Purchasing Department 17. A. 4.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Martha Salazar **Submitted By:** Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval to utilize through the Texas Procurement and Support Services (TPASS) with the "Council On Competitive Government Cooperative's newly awarded and contracted vendor "U.S. Bank National Association" for the "Retail Fuel Card" for day to day, emergency situations or travel purchases outside the County by Hidalgo County through Contract #946-C1-CCG-RFC-2011-002 Retail Fuel Card and Related Services for the duration of the cooperative's contract with ending date of April 30, 2014 with the authorization to utilize the fuel cards pursuant to Commissioners Court approval upon transition from Comdata to awarded vendor described herein.

BACKGROUND

Hidalgo County currently is utilizing the Cooperative's extended contract with ComData thru Contract #050720-CCG-FC-Retail Fuel Card. The Council On Competitive Govenment Cooperative extended the contract up to August 31, 2012 so as to allow the transion run its course smoothly from ComData to the newly awarded vendor "U.S. National Association" including the transioning of Hidalgo County's fuel cards to the new cards under the new vendor.

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** countywide obj. 626

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

This is a countywide contract for gasoline/diesel services. Funding source is obj. 626 "Gasoline/Diesel" and purchases are on an "as needed basis".

Funds available as of 6-1-12, please refer to attached expense report.

Attachments

Retail Fuel Card Contract #946-C1-CCG-RFC

Obj. 626 Exp. Report as of 6-1-12

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	05/24/2012 12:56 PM
Budget & Management	Merlen P. Munoz	05/24/2012 01:07 PM
Ivan Cantu	Ivan Cantu	06/01/2012 02:34 PM
Auditor's Office	Arcilia Duran	06/01/2012 03:26 PM
Purchasing Department	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Vangie Garcia Started On: 05/23/2012 03:32 PM

Final Approval Date: 06/01/2012

Window on State Government
Susan Combs Texas Comptroller of Public Accounts

NOTE: The products listed are for use by eligible State of Texas entities ONLY and are not for personal purchase or purchase by commercial entities.

Search for Contracts

Enter keywords or NIGP codes to find state contracts:

GO

Contract Details

946-C1 RETAIL FUEL CARD

Start Date: 04/2012

End Date: 08/2014

A. DESCRIPTION OF CONTRACT: CCG CONTRACT NO. 946-C1 - CCG-RFC-2011-002
RETAIL FUEL CARD

The Council on Competitive Government (CCG) Retail Fuel Card contract provides state agencies and local governments the opportunity to realize savings on fuel and maintenance purchases on their vehicles through a payment card program.

B. ACCOUNT IMPLEMENTATION

Note: To meet internal encumbrance requirements, customers may process a purchase order and reference CCG Contract No. 946-C1. Please do not forward purchase orders to US Bank.

For State Agencies: Use Doc Type 9
Legal Cite for Purchase Order: Government Code 2162.105 state Council on Competitive Government

NIGP Code(s):
946-35
946-70

C. SERVICE LEVEL COMMITMENT (PDF)

D. CONTRACTOR CONTACT INFORMATION:

U.S. BANK NATIONAL ASSOCIATION ND
Contact: Terri Lewcun
Phone: (832) 486-1162
E-mail: terri.lewcun@usbank.com

E. TERM OF CONTRACT: April 20, 2012 thru April 30, 2014

RENEWAL OPTIONS:
1st Renewal: May 1, 2014 – April 30, 2015
2nd Renewal: May 1, 2015 – April 30, 2016
3rd Renewal: May 1, 2016 – April 30, 2017

F. SPECIFIC CONTRACT BENIFITS:

1. Form of payment for fuel, oil, maintenance, repairs and roadside assistance

2. Net-out taxes for applicable fuel card purchases
3. Fuel payments covered under a single invoice
4. Retail fuel cards can be tailored to meet the needs of State Agencies, Higher Education and CPA Cooperative Purchasing Members (e.g. cards can be issued and assigned to drivers or vehicles)
5. Robust online program management system and enhanced reporting capabilities
6. Quarterly Rebate (XLS) based on every dollar spent
7. No annual fees
8. $50 maximum liability on fraudulent transactions
9. $0 liability for fraudulent transactions on lost or stolen cards which occur after the lost or stolen card was reported to US Bank
10. Free training for program administrators
11. Custom Cards:
    a. 8 to 10 weeks for delivery
    b. CCG approval required for State agencies
    c. Higher Education and CPA Cooperative Purchasing Members may coordinate directly with US Bank.
    d. No charge for single, standard color logo; additional colors/designs are billed at cost by US Bank
12. Payment terms per Texas Prompt Payment Act.

G. PAYMENT INSTRUCTIONS:

State Agencies: (to be announced)

CPA TPASS Cooperative Purchasing Members: (to be announced)

H. CCG CONTRACT MANAGEMENT: Questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to:

David Bennett, CTCM, CTPM
Strategic Sourcing
Texas Comptroller of Public Accounts
Phone: (512) 463-7817
E-mail: david.bennett@cpa.state.tx.us

I. TPASS CONTACT: Questions concerning technical services should be directed to:

Texas Procurement and Support Services (TPASS) Division
Texas Comptroller of Public Accounts
Phone: (512) 463-3435
E-mail: fuel.card.program@cpa.state.tx.us

J. CONTRACTOR PERFORMANCE:

The Comptroller of Public Accounts (CPA) administers a vendor performance program for use by all ordering entities per Texas Government Code, Title 10, Subtitle D, Section 2155.077. The Vendor Performance and Debarment Program relies on the ordering entity's participation in gathering information on vendor performance. Ordering Entities shall report vendor performance on purchases over $25,000 from contracts administered by the commission or any other purchase over $25,000 made through delegated authority granted by CPA (TAC 20.108). Agencies are additionally encouraged to report vendor performance on purchases under $25,000.

Vendor Performance shall be reported through the CPA VENDOR PERFORMANCE TRACKING SYSTEM.

The purpose of the Vendor Performance Tracking System is to:

- Identify vendors that have exceptional performance.
- Aid purchasers in making a best value determination based on vendor past performance.
- Protect the state from vendors with unethical business practices.
- Provide performance scores in four measurable categories for the CMBL vendors.
- Track vendor performance for delegated and exempt purchases.

CCG Home

CCG Home

Background

Operating Principles

Awarded State Services

Document Library

Events & Announcements

Contact the Council

Events and Announcements

New Retail Fuel Card Services Contract Available

At the February 28, 2012 CCG Open Meeting, Council approved a contract award for Retail Fuel Card services to U.S. Bank as well as a 6-month contract extension (March 1, 2012 – Aug 31, 2012) with Comdata to allow for an orderly transition to the new contractor. The new Retail Fuel Card Services Contract is now available for use by all state agencies and local entities and is intended to provide savings on fuel and maintenance purchases on vehicles through a payment card program. Learn more here.

Document Destruction Services

At the February 28, 2012 CCG Open Meeting, Council approved a contract amendment to the Document Destruction Services Contract to allow for service coverage expansion. The revised contract will be in place by the end of FY 12 and will make high quality, competitively priced, destruction services available across the entire state. The addition of 5-6 Community Rehabilitation Programs (CRPs) to the contract will also translate into additional employment opportunities for people with disabilities in several cities across the state.

Utility Invoice Processing Services

At the March 6, 2012 State Procurement and Advisory Council (SPAC) Open Meeting, the Chief Clerk authorized a contract award for Utility Invoice Processing Services (UIPS) to Ecova,Inc. The UIPS Contract is now available for use and is intended to provide savings on end-to-end processing of electricity (deregulated and regulated), natural gas, water, and wastewater utility invoices for participating state agencies, universities, and co-operative purchasing members. Learn more here.

Sign up for our listserv

The Council maintains a policy announcement service with regular updates to keep interested parties informed about activities, milestones and opportunities for involvement. You can subscribe to the listserv here.

Contact the Council on Competitive Government by phone at (512) 463-3855.

The CCG Web site is hosted and maintained by the Texas Comptroller of Public Accounts.

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State of Texas Home Page Statewide Search from the Texas State Library

Council on Competitive Government

April 20, 2012

NOTICE OF AWARD

Michael Farrell
Vice President Sales, Public Sector
US Bank / Corporate Payment Systems
1745 RiverPark Dr.
Dacula, GA 30019

Re: Contract No. 946-C1
RFP No. CCG-RFC-2011-002
Description: Retail Fuel Card Services
Initial Term of Contract: April 20, 2012 – April 30, 2014
Renewal Options:
1st Renewal: May 1, 2014 – April 30, 2015
2nd Renewal: May 1, 2015 – April 30, 2016
3rd Renewal: May 1, 2016 – April 30, 2017

Dear Contractor:

Your company submitted a proposal to the Texas Council on Competitive Government (CCG) in response to the above-referenced Request for Proposal (RFP). This letter is to inform you that the CCG accepts the proposal and establishes this contract as referenced to document the agreement. All terms and conditions set forth in the RFP are made part of this contract.

The contract consists of:

(1) this Notice of Award, including the clarifications as agreed upon by CCG and the contractor per Attachment A of this letter and accompanying addenda;
(2) the original RFP, as modified by addenda;
(3) the Proposal submitted by your company as modified by any Best and Final Offer.

The order of precedence for these contract documents is established in Section B.1.6 of the RFP.

Only those assumptions or exceptions specifically noted in this award letter or attached to this award letter have been considered and granted by CCG to Respondent. Any other assumptions or exceptions are specifically denied. No CCG employee or customer agency employee may modify the terms and conditions of this contract without executing a contract amendment. Any oral accommodations to grant Respondent's assumptions or exceptions are specifically disclaimed.

Any payment due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support, which is owed to the state of Texas.

Council Members:

Hon. Rick Perry
Governor

Hon. David Dewhurst
Lieutenant Governor

Hon. Susan Combs
Comptroller

Hon. Jerry Patterson
Land Commissioner

Hon. Joe Straus
Speaker of the House

Ronald Congleton
Texas Workforce Commissioner

Terry Keel
Texas Facilities Commission

LBJ State Office Building
111 E. 17th Street
Austin, Texas 78711-1440

Phone: 512-463-3855
Fax: 512-475-4405
Toll Free: 1-800-531-5441

ccginfo@ccg.state.tx.us
www.ccg.state.tx.us

Please review the enclosed Attachment A and accompanying addenda and notify this office within five (5) business days of the date of this Notice of Award of any errors requiring correction. Notate corrections on a copy of the attached listing and forward to the attention of CCG staff noted below.

If you have any questions, please call Mr. David Bennett at 512-463-7817 or by e-mail at david.bennett@cpa.state.tx.us.

Respectfully,

Michael Morrissey
Chairman
Texas Council on Competitive Government

Account Number / Description		Original Budget	Adjusted Budget	Y-T-D Encumbrance	Y-T-D Expended	Available Balance	Percent Used
1100 GENERAL FUND							
2-1100-413-00-110-006-0-626	CO JUDGE-GASOLINE/DIESEL	.00	2,000.00	1,657.21	342.79	.00	100.00
2-1100-413-00-125-001-0-626	EXECUTIVE OFFICE-GASOLINE/DIESEL	.00	5,750.00	824.49	3,675.51	1,250.00	78.26
2-1100-414-00-130-001-0-626	ELECTIONS DEPT-GASOLINE/DIESEL	5,000.00	5,000.00	2,946.18	1,053.82	1,000.00	80.00
2-1100-415-00-115-002-0-626	CO WIDE ADM-GASOLINE/DIESEL	740,717.24	.00	.00	.00	.00	.00
2-1100-415-14-115-001-0-626	DBM-BUDGET DIV-GASOLINE/DIESEL	3,750.00	.00	.00	.00	.00	.00
2-1100-415-15-140-001-0-626	TAX OFF-GASOLINE/DIESEL	4,500.00	4,500.00	384.87	515.13	3,600.00	20.00
2-1100-415-18-160-001-0-626	PURCHASING-GASOLINE/DIESEL	1,500.00	1,500.00	253.70	1,245.58	.72	99.95
2-1100-415-40-180-001-0-626	CO CLERK-GASOLINE/DIESEL	3,000.00	3,000.00	298.36	551.64	2,150.00	28.33
2-1100-415-40-180-002-0-626	CO CLERK RECORD ARCHIVE-GASOLINE/DIESEL	1,500.00	1,500.00	.00	.00	1,500.00	.00
2-1100-419-10-210-001-0-626	PLANNING DEPT-GASOLINE/DIESEL	10,000.00	10,000.00	5,747.42	4,252.58	.00	100.00
2-1100-419-40-220-001-0-626	FACILITIES MGMT-GASOLINE/DIESEL	40,000.00	42,000.00	24,669.96	16,374.58	955.46	97.73
2-1100-419-50-125-003-0-626	SAFETY-GASOLINE/DIESEL	20,690.00	20,690.00	9,455.45	6,544.55	4,690.00	77.33
2-1100-421-00-280-001-0-626	SHERIFF-GASOLINE/DIESEL	1,375,273.00	1,391,273.00	266,288.54	650,539.12	474,445.34	65.90
2-1100-421-00-291-001-0-626	CONSTABLE PCT.1-GASOLINE/DIESEL	38,000.00	38,000.00	20,277.33	2,782.70	14,939.97	60.68
2-1100-421-00-292-001-0-626	CONSTABLE PCT.2-GASOLINE/DIESEL	25,000.00	25,000.00	8,955.38	9,044.62	7,000.00	72.00
2-1100-421-00-293-001-0-626	CONSTABLE PCT.3-GASOLINE/DIESEL	75,000.00	50,000.00	8,311.86	19,688.14	22,000.00	56.00
2-1100-421-00-294-001-0-626	CONSTABLE PCT.4-GASOLINE/DIESEL	25,000.00	25,000.00	1,709.81	13,290.19	10,000.00	60.00
2-1100-421-00-295-001-0-626	CONSTABLE PCT.5-GASOLINE/DIESEL	16,275.00	16,275.00	11,162.71	5,112.29	.00	100.00
2-1100-422-10-300-001-0-626	FIRE MARSHAL-GASOLINE/DIESEL	15,000.00	15,000.00	8,898.84	5,647.58	453.58	96.98
2-1100-423-00-320-034-0-626	ALT INCARCERATION PRG-GASOLINE/DIESEL	.00	12,000.00	7,654.41	4,345.59	.00	100.00
2-1100-423-21-280-002-0-626	JAIL-GASOLINE/DIESEL	30,000.00	30,000.00	6,968.77	4,749.72	18,281.51	39.06
2-1100-423-32-330-001-0-626	JUV DET HM-GASOLINE/DIESEL	2,000.00	2,000.00	1,760.16	239.84	.00	100.00
2-1100-429-00-110-075-0-626	EMERGENCY MGMT-GASOLINE/DIESEL	8,500.00	8,500.00	4,896.91	1,329.12	2,273.97	73.25
2-1100-432-00-121-001-0-626	PCT1 SANITATION-GASOLINE/DIESEL	85,000.00	85,000.00	36,719.82	43,280.18	5,000.00	94.12
2-1100-432-00-122-001-0-626	PCT2 SANITATION-GASOLINE/DIESEL	88,113.95	88,113.95	12,090.97	27,892.97	48,130.01	45.38
2-1100-432-00-123-001-0-626	PCT3 SANITATION-GASOLINE/DIESEL	180,000.00	180,000.00	80,834.23	46,626.06	52,539.71	70.81

Account Number / Description		Original Budget	Adjusted Budget	Y-T-D Encumbrance	Y-T-D Expended	Available Balance	Percent Used
1100 GENERAL FUND							
2-1100-432-00-124-001-0-626	PCT4 SANITATION-GASOLINE/DIESEL	50,000.00	50,000.00	2,630.65	47,369.35	.00	100.00
2-1100-441-00-340-001-0-626	HEALTH ADM-GASOLINE/DIESEL	60,000.00	60,000.00	26,521.46	23,478.54	10,000.00	83.33
2-1100-452-00-121-013-0-626	PCT1 PARKS-GASOLINE/DIESEL	25,000.00	25,000.00	5,854.01	14,145.99	5,000.00	80.00
2-1100-452-00-122-008-0-626	PCT2 PARKS-GASOLINE/DIESEL	8,859.98	8,859.98	.00	.00	8,859.98	.00
2-1100-452-00-123-008-0-626	PCT3 PARKS-GASOLINE/DIESEL	10,000.00	10,000.00	1,615.31	1,384.69	7,000.00	30.00
2-1100-452-00-124-009-0-626	PCT4 PARKS-GASOLINE/DIESEL	15,000.00	15,000.00	4,671.08	10,328.92	.00	100.00
2-1100-461-00-380-001-0-626	TX AGRILIFE EXT-GASOLINE/DIESEL	5,000.00	5,000.00	3,879.81	620.19	500.00	90.00
1100 GENERAL FUND		**2,967,679.17**	**2,235,961.93**	**567,939.70**	**966,451.98**	**701,570.25**	**68.62**
1200 ROAD AND BRIDGE							
2-1200-431-00-121-005-0-626	PCT1 RD MAINT-GASOLINE/DIESEL	.00	259,400.00	108,437.20	125,962.80	25,000.00	90.36
2-1200-431-00-122-004-0-626	CW MECH SHOP-GASOLINE/DIESEL	4,615.82	4,615.82	.00	1,242.29	3,373.53	26.91
2-1200-431-00-122-005-0-626	PCT2 ADM-GASOLINE/DIESEL	52.39	52.39	.00	.00	52.39	.00
2-1200-431-00-122-006-0-626	PCT2 RD MAINT-GASOLINE/DIESEL	85,062.80	104,062.80	4,242.00	80,756.50	19,064.30	81.68
2-1200-431-00-123-005-0-626	PCT3 RD MAINT-GASOLINE/DIESEL	300,000.00	418,116.04	74,253.80	185,746.20	158,116.04	62.18
2-1200-431-00-124-007-0-626	PCT4 RD MAINT-GASOLINE/DIESEL	200,000.00	135,035.00	2,279.39	132,720.61	35.00	99.97
2-1200-431-00-260-001-0-626	R-O-W DEPT-GASOLINE/DIESEL	.00	2,500.00	1,366.86	1,133.14	.00	100.00
1200 ROAD AND BRIDGE		**589,731.01**	**923,782.05**	**190,579.25**	**527,561.54**	**205,641.26**	**77.74**
1222 DISTRICT ATTORNEY BAD CHECK PROCESSING							
2-1222-412-00-080-006-0-626	DA BAD CK-GASOLINE/DIESEL	11,101.13	11,101.13	3,499.18	3,500.82	4,101.13	63.06
1222 DISTRICT ATTORNEY BAD CHECK PROCESSING		**11,101.13**	**11,101.13**	**3,499.18**	**3,500.82**	**4,101.13**	**63.06**
1246 T.A.C. SPECIAL VEHICLE INVENTORY							
2-1246-415-15-140-003-0-626	TAX OFF-GASOLINE/DIESEL	25,000.00	9,000.00	.00	.00	9,000.00	.00
1246 T.A.C. SPECIAL VEHICLE INVENTORY		**25,000.00**	**9,000.00**	**.00**	**.00**	**9,000.00**	**.00**
1254 HIDTA FEDERAL SHARING-U.S. DEPT. OF JUST							
2-1254-412-00-270-014-0-626	HIDTA US JUSTICE-GASOLINE/DIESEL	25,000.00	20,202.45	12,031.45	1,589.40	6,581.60	67.42
1254 HIDTA FEDERAL SHARING-U.S. DEPT. OF JUST		**25,000.00**	**20,202.45**	**12,031.45**	**1,589.40**	**6,581.60**	**67.42**
1281 DESIGNATED PURPOSE GRANTS LVL 1							
2-1281-412-00-080-012-2-626	CJD-BPU-GASOLINE/DIESEL	.00	3,000.00	.00	.00	3,000.00	.00
1281 DESIGNATED PURPOSE GRANTS LVL 1		**.00**	**3,000.00**	**.00**	**.00**	**3,000.00**	**.00**
1284 DESIGNATED PURPOSE GRANTS LVL 4							

Account Number / Description		Original Budget	Adjusted Budget	Y-T-D Encumbrance	Y-T-D Expended	Available Balance	Percent Used
1284 DESIGNATED PURPOSE GRANTS LVL 4							
2-1284-421-00-280-037-2-626	OCDETF-GASOLINE/DIESEL	.00	2,993.78	1,217.94	1,415.01	360.83	87.95
2-1284-421-00-280-048-2-626	STONEGARDEN (DONNA)-GASOLINE/DIESEL	.00	969.75	.00	.00	969.75	.00
2-1284-421-00-280-048-3-626	STONEGARDEN (DONNA)-GASOLINE/DIESEL	.00	3,772.50	.00	.00	3,772.50	.00
2-1284-421-00-293-015-2-626	CONST. PCT3-TOBACCO COMPL-GASOLINE/DIESE	.00	651.30	.00	.00	651.30	.00
2-1284-421-00-293-047-3-626	CONST. PCT.3-OPER STNGRD-GASOLINE/DIESEL	.00	4,919.34	.00	.00	4,919.34	.00
2-1284-421-00-294-047-3-626	CONST. PCT.4-OPER STNGRD-GASOLINE/DIESEL	.00	3,556.00	.00	.00	3,556.00	.00
1284 DESIGNATED PURPOSE GRANTS LVL 4		**.00**	**16,862.67**	**1,217.94**	**1,415.01**	**14,229.72**	**15.61**
1291 HIDTA							
2-1291-412-00-270-003-1-626	HIDTA TASK FORCE-GASOLINE/DIESEL	.00	10,000.00	.00	10,000.00	.00	100.00
1291 HIDTA		**.00**	**10,000.00**	**.00**	**10,000.00**	**.00**	**100.00**
1292 WIC							
2-1292-441-00-350-001-2-626	WIC ADM-GASOLINE/DIESEL	.00	30,000.00	1,614.22	10,885.78	17,500.00	41.67
1292 WIC		**.00**	**30,000.00**	**1,614.22**	**10,885.78**	**17,500.00**	**41.67**
1293 HEALTH DEPARTMENT							
2-1293-441-10-340-013-2-626	CPH BIO PREP-GASOLINE/DIESEL	.00	353.77	.00	.00	353.77	.00
1293 HEALTH DEPARTMENT		**.00**	**353.77**	**.00**	**.00**	**353.77**	**.00**
1295 JUVENILE PROBATION POST-ADJUDICATION FAC							
2-1295-423-00-330-028-0-626	WESL B/C-GASOLINE/DIESEL	12,000.00	12,000.00	3,875.16	3,124.84	5,000.00	58.33
1295 JUVENILE PROBATION POST-ADJUDICATION FAC		**12,000.00**	**12,000.00**	**3,875.16**	**3,124.84**	**5,000.00**	**58.33**
1297 ADULT PROBATION							
2-1297-423-00-320-002-2-626	BASIC SUPERVISION-GASOLINE/DIESEL	.00	4,536.02	2,527.00	1,939.02	70.00	98.46
2-1297-423-00-320-008-2-626	COMM CORR-FUEL	.00	4,000.00	4,000.00	.00	.00	100.00
2-1297-423-00-320-020-2-626	SATF-GASOLINE/DIESEL	.00	12,610.47	5,931.16	5,250.42	1,428.89	88.67
1297 ADULT PROBATION		**.00**	**21,146.49**	**12,458.16**	**7,189.44**	**1,498.89**	**92.91**
2202 SELF-FUNDED WORKERS' COMP							
2-2202-419-50-115-065-0-626	DBM-W/C DIV-GASOLINE/DIESEL	2,175.03	2,739.28	559.25	1,680.00	500.03	81.75
2202 SELF-FUNDED WORKERS' COMP		**2,175.03**	**2,739.28**	**559.25**	**1,680.00**	**500.03**	**81.75**
2 YEAR 2		**3,632,686.34**	**3,296,149.77**	**793,774.31**	**1,533,398.81**	**968,976.65**	**70.60**

AI-32585 **Purchasing Department 17. A. 5.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Marty Salazar **Submitted By:** Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. As requested by WIC Program Director, Ms. Norma Longoria, recommendation to reject all bids received for Hidalgo County W.I.C. Program, -Additions and Renovations to the WIC Clinic/Offices located at 3105 E. Richardson, Edinburg, Texas. RFB No. 2012-021-02-29-MSS as all proposals were over budget;

B. Pursuant to AIA, B-101, 2007 Form of Agreement between Hidalgo County (Owner) and Dannenbaum Engineering Company (Architect), Sections 6.6.4 & 6.7, proceed to revise project program, scopes or quality as required to reduce cost of the work without additional compensation approval for architect to modify the construction documents;

C. Requesting authority to re-advertise and approval of revised plans and specifications developed by project architect Dannenbaum Engineering Company for the project: Hidalgo County WIC Program -Additions and Renovations to the W.I.C. Clinic/Offices located at 3105 E. Richardson, Edinburg, Texas. RFB No. 2012-021A-07-03-MSS;

BACKGROUND

Proposed procurement schedule if re-advertising this project:

Event:	Date
Court Approval to re-advertise and approval of Modified/Revised Plans.	06/05/12
1st Advertisement	06/09/12
2nd Advertisement	06/16/12
Pre-Bid Conference to be held at the conference room of the Purchasing Department	06/19/12 @ 3:00 PM
Bid Due Date	**07/03/12 @ 3:00 PM**

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1292-441-00-350-001-2-452

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 5/18/12 $38,560.00.

Attachments

Reject Bids request by Ms Longoria

Letter from Dannenbaum

Form Review

Inbox	Reviewed By	Date
Auditor's Office	Monica Badillo	06/01/2012 05:02 PM

Form Started By: Moises Salazar Started On: 05/29/2012

Final Approval Date: 06/01/2012

5/9/2012 5:44 PM
Moises Salazar

Moises Salazar

From: Norma Longoria [norma.longoria@wic.co.hidalgo.tx.us]
Sent: Wednesday, May 09, 2012 12:24 PM
To: Steve.McGarraugh@dannenbaum.com
Cc: martha.salazar@co.hidalgo.tx.us; moises.salazar@co.hidalgo.tx.us; leticia.saenz@co.hidalgo.tx.us; mague.gonzalez@wic.co.hidalgo.tx.us
Subject: Reject Bid
Attachments: LtrSteveMcGarraugh.doc

Good Afternoon,

Mr. McGarraugh attached is a letter asking to reject all bids due to budget constraints. I would like to rebid. Thank you for your attention to this matter.

Norma Longoria, MS, LD
WIC Director
Hidalgo County WIC Program
3105 W. University Dr.
Edinburg, TX 78539
(956) 381-4646
(956) 380-4056 Fax

COUNTY of HIDALGO

Women, Infants and
Children Nutrition Program
3105 W. University Dr.
Edinburg, Texas 78539
(956) 381-4646
(956) 380-4056 Fax

May 9, 2012

Steve L. Mc Garraugh AIA
Project Architect
Dannenbaum Engineering Company –McAllen, LLC
1109 Nolana Loop, Suite 108
McAllen, Texas 78504

Dear Mr. McGarraugh,

I would like to advice you that I would like to reject all bids for the Edinburg WIC Office Renovation Project due to budget constraints.

If you have any additional questions, pleases don't hesitate to call me at (956)381-4646.

Thank you for you attention to this matter.

Sincerely,

Norma L. Longoria, M.S., L.D.
WIC Director

DANNENBAUM ENGINEERING COMPANY - MCALLEN LLC
1109 NOLANA LOOP, SUITE 208 McALLEN, TEXAS 78504 (956) 682-3677

May 31, 2012

Ms. Martha L. Salazar, Hidalgo County Purchasing Agent
Hidalgo County Purchasing Department
2802 South Business Hwy. 281
Edinburg, Texas 78539

Ref: ***Edinburg WIC Clinic and Offices Renovation and Additions***
Subj: ***Results of Request to Bidders to Hold Pricing for 60 Days***

Ms. Salazar,

We received the attached letter from Carlo Cantu of HighMark Construction Company, LLC. We forwarded letters to each of the bidders for the Edinburg WIC Clinic and Offices Renovation and Additions project. The letters requested that the bidders sign and return the letter by 5:00 p.m. Wednesday, May 30, 2012 to my attention indicating that they are willing to hold their bid price for an additional 60 days while we continue to attempt to receive State approval for the project. We did not receive returned letters from the remaining three contractors.

Should you choose to reject the bids and move forward to rebid the project we will provide our assistance in order to move the project forward. Please let us know if you should have any questions regarding this matter. I may be reached by telephone at (956) 456-9828.

Sincerely,

Steve McGarraugh, AIA
Project Manager

Cc: Richard D. Seitz, P.E.
Louis H. Jones, P.E.

Attachments: Signed 'hold bid pricing' letter from HighMark Construction Company, LLC

AI-32532 **Purchasing Department 17. A. 6.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Rocio Villarreal,
PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval of an "Amendment" to the AIA B-141-1997 Standard Form of Agreement with Alcocer Garcia Associates, Inc.,for the "Remodel of Existing Old Administration Building (1st and 2nd Floor)," to reflect the change of the original scope of services and approve additions, and revise cost estimate.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

FISCAL YEAR: 2012 **ACCT. #:** 1342-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Attachments

Amendment

Exhibit A

Form Review

Inbox	Reviewed By	Date
Auditor's Office	Monica Badillo	06/01/2012 05:01 PM

Form Started By: Rocio Villarreal Started On: 05/23/2012 04:41 PM

Final Approval Date: 06/01/2012

STATE OF TEXAS §

COUNTY OF HIDALGO §

AMENDMENT TO AIA B-141-1997
STANDARD FORM OF AGREEMENT BETWEEN ARCHITECT AND OWNER, PARTS 1 AND PARTS 2
C-08-131-08-07

This AMENDMENT to the AIA Document B141-1997 Part 1 and Part 2, between ALCOCER GARCIA ASSOCIATES DESIGN CONSULTING ("the Architect") and **HIDALGO COUNTY, TEXAS** ("Owner"), effective 5th day of June, 2012, is made between the Architect and the Owner, (the "Amendment"), as follows:

WHEREAS, Architect and Owner executed the AIA Document B141-1997 Parts 1 & 2, between Architect and the Owner on or about July 11, 2008, in which the Architect agreed to provide professional services for the assessment and preparation of construction documents for the remodel of Existing Old Administration Building (1st and 2nd Floor) (the "Project"); and the remodeling of the 3rd Floor excluding Bidding Phase Services located at 100 E. Cano Street, Edinburg, Texas (the "Agreement");

WHEREAS, the Architect has since changed their name to Alcocer Garcia Associates, Inc.;

WHEREAS, the remodel of the 3rd floor of the Existing Old Administration Building has been completed;

WHEREAS, due to a change in circumstances the Architect and Owner have agreed to modify the original scope of services to be provided by the Architect for the Owner under the Agreementwith respect to the remodel of the 1st and 2nd Floor of the Old Administration Building at the request of the Owner resulting in an increase of the estimated overall budget amount for the Project including the estimated compensation to be paid to the Architect under the Agreement; and

WHEREAS, the bidding and construction phase of the Project hasnot commenced since the date of the Agreement;

WHEREAS, the original Exhibit C to the Agreement, being the AIA Document A 201-1997, General Condition of the Contract for Construction, as modified by Owner has become outdated and the Architect and the Owner have agreed to replace Exhibit C in its entirety with the AIA Document A 201-2007, General Conditions of the Contract for Construction, as modified by the Owner;

WHEREAS, the parties desire to amend the Agreement as hereinafter provided.

NOW THEREFORE, for and in consideration of the terms and provisions set forth herein, for other good and valuable consideration, the receipt and sufficiency of

which are hereby acknowledged, Owner and Company hereby agree to the following amendment to the Contract.

1. Article 1.1.2.5.1. of Part 1 of the Agreement is hereby deleted and shall be replaced as follows:

   "Amount of the Owner's overall budget for the Project, including the Architect's compensation, is: Estimated to be approximately $4,625,500.00 of which approximately $322,500.00 is the estimated cost of the Architect's Compensation."

2. Article 1.1.2.5.2 of Part 1 of the Agreement is hereby deleted and shall be replaced as follows:

   "Amount of the Owner's budget for the Cost of the Work, excluding the Architect's compensation is: Approximately, $4,300,000.00."

3. A new Article 1.4.1.5 is hereby added to Part 1 of the Agreement and shall read as follows:

   "Scope of services for the remodel of existing Old Administration Building (1st and 2nd Floor) allinclude the following:

   - Inclusion of Office Space for the Hidalgo County District Attorney including the South Tower, in the first and second floors of the Building;
   - Installation of an emergency generator for the Building;
   - New 2nd Floor County Judge's Office Area;
   - Addition of a Restroom in the County Judge's Office Area;
   - Redesign and conversion of the Hidalgo County Commissioner's Court Area into a new Judicial Court Room with Administrative and Support Offices;
   - Replacement and repair of old clay sanitary sewer line(s) at Concourse Area;
   - Removal and Replacement of Ceramic Tile Flooring at Concourse Area;
   - Replacement of existing HVA/C controls with a new HVA/C system; and
   - Addition of occupational control sensors in all Building offices instead toggle switches."

4. Exhibit C to the Agreement is hereby deleted in its entirety and shall be replaced with a new Exhibit C, being the form AIA A201-2007, General Conditions of the Contract of Construction, as modified by the Owner and is attached hereto as Attachment "A".

5. All references to "A201" or General Conditions" or Exhibit C shall refer to the new Exhibit C as referenced herein paragraph 3 and attached hereto as Attachment

"A".

6. Except as modified herein, all terms and conditions of the Agreement, as amended by this Amendment, remain in full force and effect and Contractor and Owner ratify and confirm the terms and provisions of the Agreement, as amended by this Amendment.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

ALCOCER GARCIA ASSOCIATES, INC., ARCHITECT

By: _____

HIDALGO COUNTY, OWNER

_____

Ramon Garcia, County Judge

ATTEST:

_____

Arturo Guajardo Jr., County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____

Stephen L. Crain

ATTACHMENT “A”

AI-32595 **Closed Session 19. C.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

C-1418-12-G; Dora Herrera individually and as representative of the Estate of Reynaldo Herrera, et al. v. City of Pharr, et al

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/29/2012 04:40 PM
Auditor's Office	Arcilia Duran	06/01/2012 10:38 AM
Purchasing Department	Marty Salazar	06/01/2012 11:43 AM

Form Started By: Monica Badillo Started On: 05/29/2012 03:56 PM

Final Approval Date: 06/01/2012

AI-32458 **Closed Session 19. D.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Baudelio C. Arriaga

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/21/2012 11:14 AM
Auditor's Office	Arcilia Duran	05/22/2012 09:44 AM
Purchasing Department	Marty Salazar	05/22/2012 02:35 PM

Form Started By: Aida Alvarez Started On: 05/21/2012 10:42 AM

Final Approval Date: 05/22/2012

AI-32479 **Closed Session 19. E.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Olivia Meza

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 08:05 AM
Auditor's Office	Arcilia Duran	05/24/2012 01:27 PM
Purchasing Department	Marty Salazar	05/24/2012 02:22 PM

Form Started By: Aida Alvarez Started On: 05/22/2012 02:33 PM

Final Approval Date: 05/24/2012

AI-32514 **Closed Session 19. F.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Ninfa Gutierrez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 02:51 PM
Auditor's Office	Arcilia Duran	05/24/2012 01:27 PM
Purchasing Department	Marty Salazar	05/24/2012 02:22 PM

Form Started By: Aida Alvarez Started On: 05/23/2012 02:43 PM

Final Approval Date: 05/24/2012

AI-32645 **Closed Session 19. G.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Juan Rodriguez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	05/31/2012 02:23 PM
Auditor's Office	Arcilia Duran	06/01/2012 10:39 AM
Purchasing Department	Marty Salazar	06/01/2012 11:51 AM

Form Started By: Aida Alvarez Started On: 05/31/2012 10:37 AM

Final Approval Date: 06/01/2012

AI-32596 **Open Session 20. C.**

CC REGULAR

Meeting Date: 06/05/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

C-1418-12-G; Dora Herrera individually and as representative of the Estate of Reynaldo Herrera, et al. v. City of Pharr, et al

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/29/2012 04:40 PM
Auditor's Office	Arcilia Duran	06/01/2012 10:38 AM
Purchasing Department	Marty Salazar	06/01/2012 11:43 AM

Form Started By: Monica Badillo Started On: 05/29/2012 03:57 PM

Final Approval Date: 06/01/2012

AI-32459 **Open Session 20. D.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Baudelio C. Arriaga

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/21/2012 11:14 AM
Auditor's Office	Arcilia Duran	05/22/2012 09:45 AM
Purchasing Department	Marty Salazar	05/22/2012 02:35 PM

Form Started By: Aida Alvarez Started On: 05/21/2012 10:45 AM

Final Approval Date: 05/22/2012

AI-32480 **Open Session 20. E.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Olivia Meza

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 08:05 AM
Auditor's Office	Arcilia Duran	05/24/2012 01:27 PM
Purchasing Department	Marty Salazar	05/24/2012 02:22 PM

Form Started By: Aida Alvarez Started On: 05/22/2012 02:35 PM

Final Approval Date: 05/24/2012

AI-32515 **Open Session 20. F.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Ninfa Gutierrez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	05/23/2012 02:51 PM
Auditor's Office	Arcilia Duran	05/24/2012 01:27 PM
Purchasing Department	Marty Salazar	05/24/2012 02:22 PM

Form Started By: Aida Alvarez Started On: 05/23/2012 02:44 PM

Final Approval Date: 05/24/2012

AI-32646 **Open Session 20. G.**

CC REGULAR

Meeting Date: 06/05/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Juan Rodriguez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	05/31/2012 02:24 PM
Auditor's Office	Arcilia Duran	06/01/2012 10:39 AM
Purchasing Department	Marty Salazar	06/01/2012 11:51 AM

Form Started By: Aida Alvarez Started On: 05/31/2012 10:39 AM

Final Approval Date: 06/01/2012

From:	Karina Cardoza
To:	"Karina Cardoza"; "Esther Cortez"; "Sylvia Rios"; nereida.garza@co.hidalgo.tx.us; sergio.cruz@co.hidalgo.tx.us; dina.trevino@co.hidalgo.tx.us; "Raymundo Eufracio"; "Linda Fong"; "Norma Garcia"; alfredo.zamarripa@treasurer.co.hidalgo.tx.us
Cc:	valde.guerra@co.hidalgo.tx.us; "Monica Badillo"; "Yolanda Chapa"; jaime.longoria@co.hidalgo.tx.us; public.info@co.hidalgo.tx.us
Subject:	RE: Internship Policy, Agreement & Waiver of Liability
Date:	Thursday, May 31, 2012 1:00:05 PM
Attachments:	Hidalgo County Internship Policy.docx INTERNSHIP AGREEMENT AND WAIVER OF LIABILITY.DOCX

Hello!
I would like to place this item on the agenda for next Tuesday, with the attached documents. Please provide any feedback you may have as soon as possible. The policy & waiver have been approved by legal counsel.

Thank you!!!

Karina Cardoza, Director
THE COUNTY OF HIDALGO, TEXAS
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Edinburg, Texas 78539
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Follow our social media feed at www.co.hidalgo.tx.us/followus

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From: Karina Cardoza [mailto:karina.cardoza@co.hidalgo.tx.us]
Sent: Friday, May 25, 2012 4:57 PM
To: 'Esther Cortez'; 'Sylvia Rios'; 'nereida.garza@co.hidalgo.tx.us'; 'sergio.cruz@co.hidalgo.tx.us'; 'dina.trevino@co.hidalgo.tx.us'; 'Raymundo Eufracio'; 'Linda Fong'; 'Norma Garcia'; 'alfredo.zamarripa@treasurer.co.hidalgo.tx.us'
Cc: 'valde.guerra@co.hidalgo.tx.us'; 'Monica Badillo'; 'Yolanda Chapa (yolanda.chapa@co.hidalgo.tx.us)'; 'jaime.longoria@co.hidalgo.tx.us'; 'public.info@co.hidalgo.tx.us'
Subject: Internship Policy, Agreement & Waiver of Liability

Good afternoon!
Attached, please find a draft of an Internship Policy to be proposed at an upcoming session Commissioners' Court (hopefully 6/5) for the purposes of establishing an Internship Policy for Hidalgo County. There have been interns placed at County offices in the past, however, concerns had been brought up that there was no policy in place. I hope the proposed policy addresses the concerns that were raised, and that this can be the beginning of implementing a valuable and sustainable experiential learning environment for student interns! In the policy, there are provisions for both unpaid (volunteer) and paid (temporary employees) internships. The policy is intended to consist of general guidelines, and stipulate that every internship placement (paid or unpaid) must be approved through Commissioners' Court.

These initial drafts of the Internship Policy and the Internship Agreement & Waiver of Liability have been reviewed and approved by Josie and Michael. I am forwarding the proposed policy to relevant departments for review and feedback (HR, Budget, Treasurer's, Auditor's). I propose that the Intern Application be identical to the Countywide Application for Employment (instead of creating a new one, we can just rename).

Thank you for your attention to this matter, and I welcome your feedback as we take the initial steps toward implementation of this program! Please send me any suggested revisions/inclusions/deletions as soon as possible.

If you have any questions, please do not hesitate to contact me.

Have a most enjoyable Memorial Day Weekend! ☺

Karina Cardoza, Director
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