



NOTE: The products listed are for use by eligible State of Texas entities ONLY and are not for personal purchase or purchase by commercial entities.

[All Term Contracts](#)[TxSmartBuy Term](#)["Green" Items](#)[Managed & CCG](#)[Travel Contracts](#)[Emergency Mgmt](#)

Search for Contracts

Enter keywords or NIGP codes to find state contracts:

Contract Details

946-C1 RETAIL FUEL CARD

Start Date: 04/2012

End Date: 08/2014

- A. **DESCRIPTION OF CONTRACT: CCG CONTRACT NO. 946-C1 - CCG-RFC-2011-002
RETAIL FUEL CARD**

The Council on Competitive Government (CCG) Retail Fuel Card contract provides state agencies and local governments the opportunity to realize savings on fuel and maintenance purchases on their vehicles through a payment card program.

- B. ACCOUNT IMPLEMENTATION

Note: To meet internal encumbrance requirements, customers may process a purchase order and reference CCG Contract No. 946-C1. Please do not forward purchase orders to US Bank.

For State Agencies: Use Doc Type 9

Legal Cite for Purchase Order: Government Code 2162.105 state Council on Competitive Government

NIGP Code(s):

946-35

946-70

- C. SERVICE LEVEL COMMITMENT (PDF)

- D. CONTRACTOR CONTACT INFORMATION:

U.S. BANK NATIONAL ASSOCIATION ND

Contact: Terri Lewcun

Phone: (832) 486-1162

E-mail: terri.lewcun@usbank.com

- E. **TERM OF CONTRACT: April 20, 2012 thru April 30, 2014**

RENEWAL OPTIONS:

1st Renewal: May 1, 2014 – April 30, 2015

2nd Renewal: May 1, 2015 – April 30, 2016

3rd Renewal: May 1, 2016 – April 30, 2017

- F. SPECIFIC CONTRACT BENEFITS:

1. Form of payment for fuel, oil, maintenance, repairs and roadside assistance

2. Net-out taxes for applicable fuel card purchases
3. Fuel payments covered under a single invoice
4. Retail fuel cards can be tailored to meet the needs of State Agencies, Higher Education and CPA Cooperative Purchasing Members (e.g. cards can be issued and assigned to drivers or vehicles)
5. Robust online program management system and enhanced reporting capabilities
6. Quarterly Rebate (XLS) based on every dollar spent
7. No annual fees
8. \$50 maximum liability on fraudulent transactions
9. \$0 liability for fraudulent transactions on lost or stolen cards which occur after the lost or stolen card was reported to US Bank
10. Free training for program administrators
11. Custom Cards:
 - a. 8 to 10 weeks for delivery
 - b. CCG approval required for State agencies
 - c. Higher Education and CPA Cooperative Purchasing Members may coordinate directly with US Bank.
 - d. No charge for single, standard color logo; additional colors/designs are billed at cost by US Bank
12. Payment terms per Texas Prompt Payment Act.

G. PAYMENT INSTRUCTIONS:

State Agencies: (to be announced)

CPA TPASS Cooperative Purchasing Members: (to be announced)

H. CCG CONTRACT MANAGEMENT: Questions regarding contract management issues, price changes, amendments or other post-award concerns should be directed to:

David Bennett, CTCM, CTPM

Strategic Sourcing

Texas Comptroller of Public Accounts

Phone: (512) 463-7817

E-mail: david.bennett@cpa.state.tx.us

I. TPASS CONTACT: Questions concerning technical services should be directed to:

Texas Procurement and Support Services (TPASS) Division

Texas Comptroller of Public Accounts

Phone: (512) 463-3435

E-mail: fuel.card.program@cpa.state.tx.us

J. CONTRACTOR PERFORMANCE:

The Comptroller of Public Accounts (CPA) administers a vendor performance program for use by all ordering entities per Texas Government Code, Title 10, Subtitle D, Section 2155.077. The Vendor Performance and Debarment Program relies on the ordering entity's participation in gathering information on vendor performance. Ordering Entities shall report vendor performance on purchases over \$25,000 from contracts administered by the commission or any other purchase over \$25,000 made through delegated authority granted by CPA (TAC 20.108). Agencies are additionally encouraged to report vendor performance on purchases under \$25,000.

Vendor Performance shall be reported through the CPA VENDOR PERFORMANCE TRACKING SYSTEM.

The purpose of the Vendor Performance Tracking System is to:

- Identify vendors that have exceptional performance.
- Aid purchasers in making a best value determination based on vendor past performance.
- Protect the state from vendors with unethical business practices.
- Provide performance scores in four measurable categories for the CMBL vendors.
- Track vendor performance for delegated and exempt purchases.

[CCG Home](#)

Events and Announcements

[CCG Home](#)[Background](#)[Operating Principles](#)[Awarded State Services](#)[Document Library](#)[Events & Announcements](#)[Contact the Council](#)

New Retail Fuel Card Services Contract Available

At the February 28, 2012 CCG Open Meeting, Council approved a contract award for Retail Fuel Card services to U.S. Bank as well as a 6-month contract extension (March 1, 2012 – Aug 31, 2012) with Comdata to allow for an orderly transition to the new contractor. The new Retail Fuel Card Services Contract is now available for use by all state agencies and local entities and is intended to provide savings on fuel and maintenance purchases on vehicles through a payment card program. Learn more [here](#).

Document Destruction Services

At the February 28, 2012 CCG Open Meeting, Council approved a contract amendment to the Document Destruction Services Contract to allow for service coverage expansion. The revised contract will be in place by the end of FY 12 and will make high quality, competitively priced, destruction services available across the entire state. The addition of 5-6 Community Rehabilitation Programs (CRPs) to the contract will also translate into additional employment opportunities for people with disabilities in several cities across the state.

Utility Invoice Processing Services

At the March 6, 2012 State Procurement and Advisory Council (SPAC) Open Meeting, the Chief Clerk authorized a contract award for Utility Invoice Processing Services (UIPS) to Ecova, Inc. The UIPS Contract is now available for use and is intended to provide savings on end-to-end processing of electricity (deregulated and regulated), natural gas, water, and wastewater utility invoices for participating state agencies, universities, and co-operative purchasing members. Learn more [here](#).

Sign up for our listserv

The Council maintains a policy announcement service with regular updates to keep interested parties informed about activities, milestones and opportunities for involvement. You can subscribe to the listserv [here](#).

Contact the Council on Competitive Government by phone at (512) 463-3855.

The CCG Web site is hosted and maintained by the [Texas Comptroller of Public Accounts](#).

[Contact Us](#) | [Privacy and Security Policy](#) | [Accessibility Policy](#) | [Link Policy](#) | [Public Information Act](#)



Council on Competitive Government

April 20, 2012

NOTICE OF AWARD

Michael Farrell
Vice President Sales, Public Sector
US Bank / Corporate Payment Systems
1745 RiverPark Dr.
Dacula, GA 30019

Council Members:

Hon. Rick Perry
Governor

Hon. David Dewhurst
Lieutenant Governor

Hon. Susan Combs
Comptroller

Hon. Jerry Patterson
Land Commissioner

Hon. Joe Straus
Speaker of the House

Ronald Congleton
Texas Workforce
Commissioner

Terry Keel
Texas Facilities
Commission



Re: Contract No. 946-C1
RFP No. CCG-RFC-2011-002
Description: Retail Fuel Card Services
Initial Term of Contract: April 20, 2012 – April 30, 2014
Renewal Options:
 1st Renewal: May 1, 2014 – April 30, 2015
 2nd Renewal: May 1, 2015 – April 30, 2016
 3rd Renewal: May 1, 2016 – April 30, 2017

Dear Contractor:

Your company submitted a proposal to the Texas Council on Competitive Government (CCG) in response to the above-referenced Request for Proposal (RFP). This letter is to inform you that the CCG accepts the proposal and establishes this contract as referenced to document the agreement. All terms and conditions set forth in the RFP are made part of this contract.

The contract consists of:

- (1) this Notice of Award, including the clarifications as agreed upon by CCG and the contractor per Attachment A of this letter and accompanying addenda;
- (2) the original RFP, as modified by addenda;
- (3) the Proposal submitted by your company as modified by any Best and Final Offer.

The order of precedence for these contract documents is established in Section B.1.6 of the RFP.

Only those assumptions or exceptions specifically noted in this award letter or attached to this award letter have been considered and granted by CCG to Respondent. Any other assumptions or exceptions are specifically denied. No CCG employee or customer agency employee may modify the terms and conditions of this contract without executing a contract amendment. Any oral accommodations to grant Respondent's assumptions or exceptions are specifically disclaimed.

Any payment due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support, which is owed to the state of Texas.

LBJ State Office Building
111 E. 17th Street
Austin, Texas 78711-1440

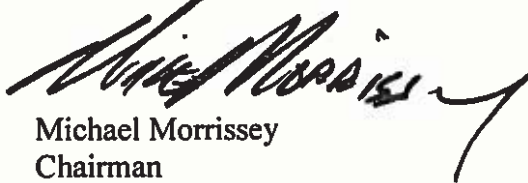
Phone: 512-463-3855
Fax: 512-475-4405
Toll Free: 1-800-531-5441

ccginfo@ccg.state.tx.us
www.ccg.state.tx.us

Please review the enclosed Attachment A and accompanying addenda and notify this office within five (5) business days of the date of this Notice of Award of any errors requiring correction. Notate corrections on a copy of the attached listing and forward to the attention of CCG staff noted below.

If you have any questions, please call Mr. David Bennett at 512-463-7817 or by e-mail at david.bennett@cpa.state.tx.us.

Respectfully,

A handwritten signature in black ink, appearing to read "Michael Morrissey", written in a cursive style.

Michael Morrissey
Chairman
Texas Council on Competitive Government