

**SECTION XII
FORMS**

A. ADDENDUM RECEIPT ACKNOWLEDGMENT

Bidder acknowledges receipt of the following Addenda:

Addendum #1 Dated _____	Received _____
Addendum #2 Dated _____	Received _____
Addendum #3 Dated _____	Received _____
Addendum #4 Dated _____	Received _____

**B. LIABILITY AND WORKERS' COMPENSATION INSURANCE
CERTIFICATION**

Bidder hereby certifies that said company carries liability coverage and workers compensation insurance coverage that meets the requirements set forth in this Invitation for Bids when performing work on this project for the City of Missouri City.

Furthermore, bidder certifies that any subcontractor on the project shall provide the said company with a certificate relating that all employees of the subcontractor also are provided with workers' compensation insurance coverage. Bidder will provide copies of all of these certificates to the City of Missouri City during the course of the project for all subcontractors working on the project.

A certificate of liability and workers comp coverage must be submitted to the City before a contract will be executed.

C. QUALIFICATIONS AND REFERENCES QUESTIONNAIRE

1. List the names that the bidder currently, has, or anticipates operating under, including the names of related companies presently doing business.

2. List the names of companies, firms or organizations that own any part of the bidding organization.

3. Years experience in similar projects: _____

4. In the past ten years, has bidder ever defaulted on a project or failed to complete any work contracted for? _____ If yes, provide details on a separate sheet.

5. In the past ten years, has bidder ever been terminated from a project it had contracted for? _____ If yes, provide details on a separate sheet.

6. Is the bidder currently in any litigation or contemplating litigation? _____ If yes, provide details on a separate sheet.

7. In the past five years, has bidder ever refused to enter into contract for a project for which it was awarded a contract? _____ If yes, provide details on a separate sheet.

8. Provide a brief description of bidder's managerial structure including name and title of key personnel. You may include this information on a separate sheet.

9. What trades or services does the bidder ordinarily subcontract out?

10. Provide a list of at least five recent projects that are of similar size and scope to the project specified in this Invitation For Bids.

Project Name #1: _____

Owner: _____

Cost: _____ Date Completed: _____

Bidder's Project Manager: _____

Owner's Reference Name & Phone #: _____

Project Name #2: _____

Owner: _____

Cost: _____ Date Completed: _____

Bidder's Project Manager: _____

Owner's Reference Name & Phone #: _____

Project Name #3: _____

Owner: _____

Cost: _____ Date Completed: _____

Bidder's Project Manager: _____

Owner's Reference Name & Phone #: _____

Project Name #4: _____

Owner: _____

Cost: _____ Date Completed: _____

Bidder's Project Manager: _____

Owner's Reference Name & Phone #: _____

Project Name #5: _____

Owner: _____

Cost: _____ Date Completed: _____

Bidder's Project Manager: _____

Owner's Reference Name & Phone #: _____

11. Name of Bidder's proposed project manager for this project:

12. List any subcontractors you propose to use on the City's project that will comprise at least 10% of the total project cost. Use additional page if necessary. This information is considered preliminary and may be revised prior if bid is awarded and re-submitted during the pre-construction phase. However, it is expressly understood that the use of any subcontractor other than those listed with bid shall require written approval from the City of Missouri City.

Failure to submit the information as required may result in a disqualification of your bid.

Subcontractor Name: _____

City/State: _____

Trade or Service to Be Provided: _____

Estimated Percentage of Overall Cost: _____

Subcontractor Name: _____

City/State: _____

Trade or Service to Be Provided: _____

Estimated Percentage of Overall Cost: _____

Subcontractor Name: _____

City/State: _____

Trade or Service to Be Provided: _____

Estimated Percentage of Overall Cost: _____

D. BONDING COMPANY INFORMATION

Bid Bond

LOCAL AGENT:

Bonding Company Name: _____

Individual Contact: _____

Street Address: _____

Mailing Address: _____

City, State, Zip: _____

Phone Number: _____