



MEMORANDUM

2812 SOUTH BUSINESS HIGHWAY 281 ★ EDINBURG, TEXAS 78539★TEL: (956) 318-2626 ★ FAX: (956) 318-2629

To: Norma Longoria, Director
H.C. WIC Program
Attn: Margarita Gonzalez, Administrative Asst.

From: Yolanda Velasquez *YV*
Purchasing Dept., Buyer II

Date: May 23, 2012

Re: **REQUEST FOR RECOMMENDATION for: RFB-2012-052-05-23-YZV -"LEASE OF OFFICE SPACE-CITY OF EDINBURG"**

A sole response to the above mentioned project was received. Enclosed you will find a copy of the Tabulation sheet for your review and recommendation/non-recommendation.

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **Wednesday, May 30, 2012 no later than 2:30 p.m.** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: yolanda.velasquez@co.hidalgo.tx.us

DO recommend accepting of response **DO NOT** recommend accepting of response

BUDGET ACCOUNT#: 2.1292.441.00.350.001.2.441

Recommendations/Concerns: _____

Please award

If you should have any questions or need additional information please let me know.

<i>Norma L Longoria</i>	Norma L. Longoria	5/23/12
_____ AUTHORIZED SIGNATURE	_____ PRINTED NAME	_____ DATE



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To: Norma Longoria, Director
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Attn: Margarita Gonzalez, Administrative Asst.

From: Yolanda Velasquez *YV*
Purchasing Dept., Buyer II

Date: May 23, 2012

Re: **REQUEST FOR RECOMMENDATION for: RFB-2012-054-05-23-YZV -"LEASE OF OFFICE SPACE-CITY OF ALTON**

A sole response to the above mentioned project was received. Enclosed you will find a copy of the Tabulation sheet for your review and recommendation/non-recommendation.

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **Wednesday, May 30, 2012 no later than 2:30 p.m.** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: yolanda.velasquez@co.hidalgo.tx.us

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