

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST		
County Owned Wireless Device: <input type="checkbox"/> Office Use or <input checked="" type="checkbox"/> Individual <input type="checkbox"/> Name Change <input type="checkbox"/> Equipment Change <input type="checkbox"/> Plan Change <input type="checkbox"/> Delete Service	Wireless Data Device: <input checked="" type="checkbox"/> Data Card <input type="checkbox"/> Blackberry <input type="checkbox"/> Other:	Stipend: <input type="checkbox"/> Cellular Telephone \$50/mo <input type="checkbox"/> Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Richard Sunday Employee ID# 75781 Signature: [Signature]

Department: Facilities Mgmt Dept#: 230

Quantity: 1 956-929-0433

Service: \$37.99/mo (x) 12 months = 455.88 Account: 2-1100-419-40-220-0010-532

Service: \$500/mo (x) 12 months = 6000 Account: 2-1100-419-40-220-0010-532 532
519/664

Requisition Total: 730.83 Requisition Number: 209484

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____/mo (x) _____ months = _____ Account: _____-532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

[Signature] Jalde Guerra 5/16/12
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Jalde Guerra 5/16/12
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Unlimited Data Plan

Commissioner's Court Action: _____ Commissioner's Court Date: _____

Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information. <http://www.irs.gov/irsag/article/0,,id=167154,00.html>, EXAMPLE 2.