

Item 6D

Chapter 60, Texas Code of Criminal Procedure

Reporting Compliance for Hidalgo County

Who I am:

James Richard Wade, Developer and Systems Engineer

Office of Criminal District Attorney, Hidalgo County

First joined office on April 1, 1983

Microsoft Partner (Chips and Dips)

Microsoft Certified Professional

CompTIA Security+ Certified Professional

Full-time telecommuter doing all things IT for DA





Chapter 60, Texas Code of Criminal Procedure Reporting Compliance for Hidalgo County

- Reporting dispositions in a timely manner to DPS CCH Repository
- Establishment of Local Data Advisory Board
- Submission of a Data Reporting Improvement Plan document to DPS CCH website if not compliant in 2009 as based on the 2006 combined completeness percentage*.

* Hidalgo County was 92% complete at this time and the DRIP document was not required.



Chapter 60, Texas Code of Criminal Procedure Reporting Compliance for Hidalgo County

From: Kendall, Angie [<mailto:Angie.Kendall@dps.texas.gov>]
Sent: Friday, June 08, 2012 2:18 PM
To: Claudia M. Wood
Cc: Adams, Stacy; Richey, Cassandra
Subject: RE: CCH

Claudia,

The DRIP requirement was based off of 2006 combined adult and juvenile reporting as of January 2009. At this time Hidalgo was at 92% and Cameron and Willacy were the only two that fell below 90% and were required to submit a DRIP.

Stacy Adams is the field rep and can provide more details on the issues.

Angie



*Chapter 60, Texas Code of Criminal Procedure
Reporting Compliance for Hidalgo County*

**Five Year Completeness Report
as of 01/12/2012**

HIDALGO						
2006	21024	1249	15031	16280	77%	
2007	20437	1472	13558	15030	73%	
2008	20093	1124	11660	12784	63%	
2009	21350	1248	14503	15751	73%	
2010	22004	1567	13330	14897	67%	
Total	104908	6660	68082	74742	71%	



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Early events relating to identifying reporting problem issues

- 12/14/2011 Email from Claudia Wood, LRGVDC
- 12/22/2011 Mr. Ramirez, CIO, asked, “Who will address issue” – I volunteered due to having a head start when I return from two days of annual leave.
- 1/4/2012 – Emailed Mr. Ramirez first evaluation of issues – agreed to take responsibility under his headship and the District Attorney’s to identify the reporting problems and implement a plan to remedy those problems
- 1/6/2012 Obtained access to DPS CCH EDR website
- 1/13/2012 - Phone conference with Tiffany Wylie, Tyler Technologies Support, Specialist in Ableterm and CJIS reporting.
- 1/20/2012 - Phone conference with Ursula Cook, DPS CJIS Site Coordinator



Acquisition of Critical Resources

- EDR Upload Histories
- EDR Return File Histories
- Open Arrest Reports for scope years 2006-2010
- Prosecutor Error Reports
- Court Error Reports
- Completeness Reports for scope years 2006-2010
- Consultation with Vivian Barrera, County IT to determine extant reporting methodologies and frequencies



Issues Discovered from Audit of Reports and Consultations

Five phases of the CJIS Reporting process have identified problems

- **Law Enforcement**
 - LiveScan related issues (Ableterm linking to TRN/TRS)
 - Arrests reported but never brought to DA for prosecution
- **Prosecutor's Office**
 - Improper use of PAF/O code preventing Court reporting
 - Improper method of adding and changing offense
 - Failure to "Mail"
- **Courts Clerks Offices**
 - Method of entering dispositions in Ableterm
 - Lack of CJIS Reporting training
- **County IT**
 - Need for automation to achieve consistency and frequency increase
- **Texas DPS CCH**
 - Problem of missing State IDs and TRNs as documented by State Audit in 2011
- Need of new disposition codes for Failure to Appear and Dismissed, Lunacy



Law Enforcement Agency Issues

- Initially thought to be larger part of reporting problem
- Further evaluation indicated that it was a reasonably small percent of the Open Arrests
- Resolution most difficult to identify and tedious to resolve
- Reasons cases were never brought to DA
 - Elements of offense were discovered by agency as not met
 - Cases reduced to Class C Misdemeanor (non-reportable) or ignored--resolution requires non-prosecution codes



Prosecutor Reporting Issues

- Improper use of PAF codes “O” (Other) which when entered prevented Court Action Codes from being accepted by DPS.
- These codes were used when changing the offense from the one reported on the TRS at arrest and when adding a new TRS offense to the ones reported on the TRN at arrest.
- The records with these codes are discovered in the Court Transaction Error Reports and given to Gloria Guzman of the DA’s Office for correction on the DPS CCH website
- Some data entry and failure to “mail” electronically errors were also discovered and are being corrected by Ms. Guzman.



Court Clerks Reporting Issues

Incomplete or incorrect entry of disposition information in Ableterm

- Corrected through training by DPS Regional Representative, Stacy Adams and conference with Tiffany Wylie of Tyler Technologies
- Open Arrest Reports downloaded for each year and separated into three categories: Misdemeanors, Felonies, and those with no Prosecutor Action Code and distributed to Adriana Garcia, Chief Deputy, District Clerk's Office, Evelia Morales, Chief Deputy, County Clerk's Office, and Gloria Guzman, Secretary (and chief CJIS reporting troubleshooter) for District Attorney's Office.
- The three individuals lead in the updating of 4,000 to 5,000 records for each scope year.



County IT Reporting Issues

- Frequency and order of process of uploading and downloading to DPS EDR reporting site and generation of uploads and application of return files (downloads) from DPS EDR website needs automation and increase in frequency (done by one person twice weekly up until February of 2012).
- cURL script written by Charles Graham, County IT Department according to DPS specification and use of keystroke macro application effecting automation of process.
- Frequency changed to daily to ensure reduction in errors.

Further Local Changes to Improve Reporting

- Daily audit of 6C_CCHT.TXT file – Ableterm generated upload file to DPS

```
File Edit Format View Help
6C_CCHT - 06222012.txt - Notepad
GoToMyPC corporate AdminClient
02522002020622066C#Z 00059580703487238 A001TXI08015A A 54040009
0533201206216C#Z 00059580803796365 09032009A001ACR476101 NTX1080853
0533201206216C#Z 00059580905321479 09032009A001ACR478108 GTX1080253
0533201206216C#Z 00059581005768629 09032009A001ACR1042101 NTX1080853
0533201206216C#Z 00059581106464386 09032009A001ACR431509H NTX1080953
0533201206216C#Z 00059581208253606 09032009A001ACR178103 GTX1081053
0533201206216C#Z 00059581308440312 09032009A001ACR477103 NTX1080853
0533201206216C#Z 00059581408440379 09032009A001ACR477103 NTX1081053
0533201206216C#Z 00059581508440541 09032009A001ACR180103 GTX1081053
0533201206226C#Z 00059581605365349 08212009A001ACR406309J NTX1081053
0533201206226C#Z 00059581708432800 05292009A002ACR502109J NTX1081053
0533201206226C#Z 00059581805365349 08212009A002ACR406309J GTX1081053
0533201206226C#Z 00059581908432800 05292009A003ACR502109J NTX1081053
0533201206226C#Z 00059582005365349 05292009A004ACR502109J NTX1081053
0533201206226C#Z 00059582105365349
```

Further Local Changes to Improve Reporting

- Daily audit of ReturnFile.TXT file – file from DPS that has to be applied to Ableterm since February 22, 2012

CCRR6C#Z20120622000780000ER4	0533201206226C#Z	00059580703487238	9176948277	08272008A001ACR445908H	NTXL08095J
CCRR6C#Z20120622000790000ER3	X0352200202066C#Z	00059580703487238	004083612	A001TXL08015A	54040009
CCRR6C#Z20120622000800000ER3	0252201206226C#Z	03513646	9040694435	12072007D001TXL08015A05152008A	11990004
CCRR6C#Z20120622000810000ER3	0252201206226C#Z	03513646	9040694435	12072007D002TXL08015A05152008A	11990004
CCRR6C#Z20120622000820000ER3	0252201206226C#Z	03513646	9040694435	12072007D003TXL08015A05152008A	36010001
CCRR6C#Z20120622000830000ER3	0252201206226C#Z	03513646	9040694435	12072007D004TXL08015A05152008A	36010001
CCRR6C#Z20120622000840000ER3	0252201206226C#Z	03513646	9040694435	12072007D005TXL08015A05152008A	36010001
CCRR6C#Z20120622000850000ER4	0533201206226C#Z	03513646	9040694435	12072007D001 CR-2058-08-C	NTXL08015J
CCRR6C#Z20120622000860000ER4	0533201206226C#Z	03513646	9040694435	12072007D002 CR-2058-08-C	NTXL08015J
CCRR6C#Z20120622000870000ER4	0533201206226C#Z	03513646	9040694435	12072007D003 CR-2058-08-C	NTXL08015J
CCRR6C#Z20120622000880000ER4	0533201206226C#Z	03513646	9040694435	12072007D004 CR-2058-08-C	GTXL08015J
CCRR6C#Z20120622000890000ER4	0533201206226C#Z	03513646	9040694435	12072007D005 CR-2058-08-C	GTXL08015J
CCRR6C#Z20120622000900000ER4	0533201206226C#Z	03513646	9040694435	10252009A001ACR18110D	NTXL08045J
CCRR6C#Z20120622000910000ER4	0533201206226C#Z	00059599503627164	9177121678	10152009A001ACR3210D	GTXL08045J
CCRR6C#Z20120622000920000ER3	0252201206226C#Z	00059598403650187	9177117387	12252011A001TXL08015A	B 13150005
CCRR6C#Z20120622000930000ER3	0252201206226C#Z	00059586003673630	9173362573	12252011A002TXL08015A	B 11990001
CCRR6C#Z20120622000940000EH	0396201206226C#Z	03707131	968972CB5LOPEZ, JUAN SOTC		MWTXUS050219633507200BROE
CCRR6C#Z20120622000950000EHN	0358201206226C#Z	03707131LOPEZ, JUAN			
CCRR6C#Z20120622000960000EHN	0358201206226C#Z	03707131LOPEZ, JUA			
CCRR6C#Z20120622000970000EHN	0358201206226C#Z	03707131LOPEZ, JUA			
CCRR6C#Z20120622000980000ER2	0477201206226C#Z	03707131	9177475607	06212012TXL080000	LOPEZ, JUAN SOTC
CCRR6C#Z20120622000990000ER2	0477201206226C#Z	03707131	9177475607	06212012TXL080000	LOPEZ, JUAN SOTC
CCRR6C#Z20120622001000000ER2	0477201206226C#Z	03707131	9177475607	06212012TXL080000	LOPEZ, JUAN SOTC
CCRR6C#Z20120622001010000ER4	0533201206226C#Z	00059580803796365	9177100239	09032009A001ACR47610I	NTXL08085J



Further Local Changes to Improve Reporting

- Daily download, audit and distribution of Prosecutor and Court Transaction Error files.
- Audit of completed spreadsheets worked by Clerk's Offices to resolve outstanding Open Arrests
- Monitoring of Completeness Reports for Hidalgo County for the scope years of 2006-2010
- Identification and resolution of errors as they occur
- Receipt of email notification from DPS of Prosecutor and Court Transaction errors daily.



Texas DPS CJIS Reporting Issues

Excerpt from State Auditors Report of September 2011

Recommendation

TDCJ should develop and implement a process to periodically monitor the number of erroneous records that local probation departments have corrected in ISYS and the number of erroneous records they have not yet corrected.

Management's Response from TDCJ

Concur.

The TDCJ-CJAD will send email notifications to CSCD directors who's CSCDs have a higher rate of missing SIDs and/or TRNs than the state average and monitor the progress of the error corrections. In addition, the TDCJ-CJAD will continue to educate the 121 CSCDs on the importance of reviewing CSTS/ISYS error reports and making needed corrections.

Target Date: November 30, 2011



Missing SIDs and TRNs Issue

- Over 40,000+ records of this type in Ableterm TRANS hold file
- Sync Disc obtained from DPS and applied by County IT as of February 22, 2012
- TRANS file reduced to 19,000+ records
- Random check of remaining records on DPS CCH site revealed no record on Open Arrests.
- Problem of remaining records will be addressed later



Texas DPS CJIS Reporting Issues

- Meeting with Governor's Office
- New Failure to Appear codes to be added for Prosecutor Actions and Courts Clerks Actions being created by DPS Programmers announced January 26, 2012
- New codes available for use on February 26, 2012



Magnitude of Efforts Made

- Open Arrest Reports in March had between 4,000 and 5,000 records for each scope year 2006-2010
- Law Enforcement has removed 182 Open Arrests
- Courts Clerks have removed 18,596 Open Arrests
- District Attorney's Office has removed 849 Open Arrests plus some of the records list above.
- A total of 19,627 Open Arrest Records have been researched and disposed either through Ableterm or on the DPS CCH website.
- County IT processed the TRANS file reducing missing SID and TRN/TRS records from over 40,000 to just over 19,000 records.

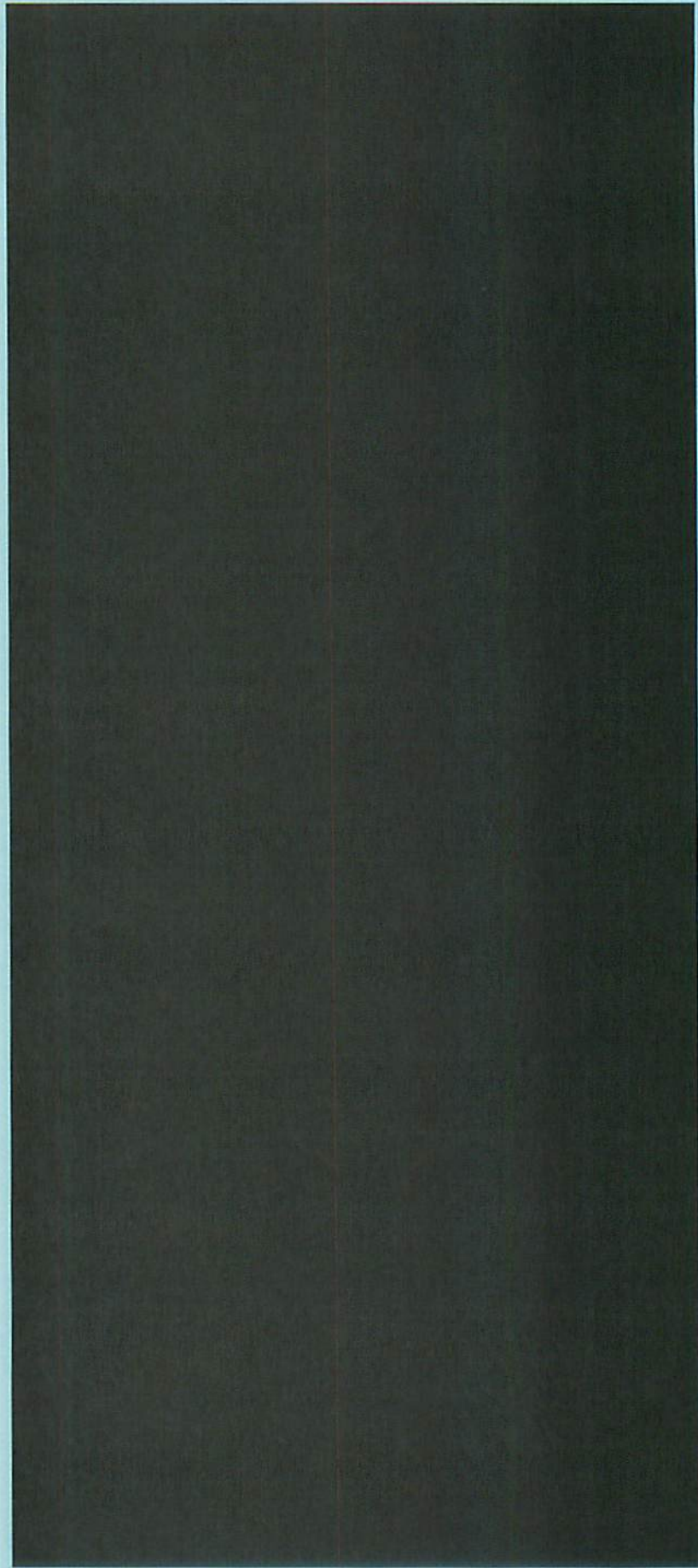


Chapter 60 Compliance Today

- Local Data Advisory Board created 2009 which met and was informed that DRIP document was not required due to 92% overall completeness for scope ending 2006 at the time DRIP would have been mandated.
- DRIP document is not required, but pro forma document has been prepared for consideration by Board should they desire its use.
- Current overall completion percentage as of 6/22/2012 was 0.8993659645169299.
- Current overall completion report as of this morning.

Current Chapter 60 Compliance







Recognition of Efforts to Bring Hidalgo County Into Chapter 60 Compliance

- *Claudia Wood, Homeland Security & Criminal Justice Program Administrator, Lower Rio Grande Valley Development Council, Weslaco*
- *Tiffany Wylie, Tyler Technologies, Plano, Texas*
- *Ursula Wood, DPS CJIS Site Administrator, Austin, Texas*
- *Stacy Adams, DPS CJIS Reporting Regional Representative, Austin, Texas*
- *Elected Officials, Hidalgo County, Edinburg, Texas*
- *Renan Ramirez, CIO, Hidalgo County IT, Edinburg*
- *Charles Graham, Programmer, Hidalgo County IT, Edinburg*
- *Vivian Barrera, Hidalgo County IT, person who did EDR for years*
- *Gloria Guzman, Legal Secretary, Office of Criminal District Attorney, Edinburg*
- *Evelia Morales, Chief Deputy County Clerk's Office, Edinburg*
- *Adrian Garcia, Chief Deputy District Clerk's Office, Edinburg*
- *My wife, for understanding my OC nature and desire to get it done*

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Hidalgo County**

QUESTIONS?

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