

LOCAL BORDER SECURITY PROGRAM FY 2012 (LBSP-12) APPLICATION

1. APPLICANT NAME (Jurisdiction):	Hidalgo County Sheriff's Office												
2. COUNTY:	HIDALGO												
3. TYPE:	<input type="checkbox"/> City Government <input checked="" type="checkbox"/> County Government												
3. PAYMENT TYPE:	<input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Advance Payment (50% initial advance, remaining funds in 25% blocks not to be distributed until after 40% and 60% of grant funds have been expended by Grantee)												
4. REQUESTED PERIOD OF PERFORMANCE (NOT TO EXCEED AUGUST 31, 2013)													
6. CHECKLIST OF APPLICATION ATTACHMENTS:	(See the Local Border Security Program 2012 (LBSP- 12) Guide for information on completing these forms.) <input type="checkbox"/> Designation of Grant Officials (Form A-2). <input type="checkbox"/> Application for State Assistance (Form A-3). The Authorized Official must sign this form. <input type="checkbox"/> Financial Cost Estimate (Form A-4). The Grant Financial Officer must sign this form. <input type="checkbox"/> Assurances and Certifications (Form A-5). The Authorized Official must sign this form. <input type="checkbox"/> Statement of Work (Form A-6) <input type="checkbox"/> Direct Deposit Authorization Form (Form 74-176). The Grant Financial Officer must sign this form. <input type="checkbox"/> Copy of local overtime policy. <input type="checkbox"/> Copy of pay schedule during the grant period.												
7. CERTIFICATION	<p>This Application, together with the Local Border Security Program FY2012 (LBSP-12) Guide, constitutes the work plan for the participants listed above. The undersigned agree to comply with all terms, conditions, and statements of work in the Local Border Security Program FY2012 (LBSP-12) Guide.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Ramon Garcia County Judge </td> <td style="width: 50%; vertical-align: top;"> Guadalupe "Lupe" Trevino Sheriff </td> </tr> </table> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%; border-top: 1px solid black;"> </td> <td style="width: 25%; text-align: center; border-top: 1px solid black;">07/10/12</td> <td style="width: 25%; border-top: 1px solid black;"> </td> <td style="width: 25%; text-align: center; border-top: 1px solid black;">07/10/12</td> </tr> <tr> <td style="border-top: 1px solid black;">Authorized Official (Original Signature)</td> <td style="text-align: center; border-top: 1px solid black;">Date</td> <td style="border-top: 1px solid black;">Grant Performance Officer (Original Signature)</td> <td style="text-align: center; border-top: 1px solid black;">Date</td> </tr> </table>			Ramon Garcia County Judge	Guadalupe "Lupe" Trevino Sheriff		07/10/12		07/10/12	Authorized Official (Original Signature)	Date	Grant Performance Officer (Original Signature)	Date
Ramon Garcia County Judge	Guadalupe "Lupe" Trevino Sheriff												
	07/10/12		07/10/12										
Authorized Official (Original Signature)	Date	Grant Performance Officer (Original Signature)	Date										
8. APPROVAL:	The attached application is approved. <input type="checkbox"/> Assistant Director _____ Date _____												

Mail completed forms and application materials to:

LBSP-12 Grant Coordinator
 C/O Brandy Prinz, Grant Coordinator
 Texas Ranger Division
 Texas Department of Public Safety
 PO Box 4087
 Austin, TX 78773-0602
 RangerLBSP@dps.texas.gov

**LOCAL BORDER SECURITY PROGRAM FY2012 (LBSP- 12)
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2012 (LBSP-12)
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GRANT PERIOD:	July 6 th , 2012 – February 6 th , 2013
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AGENCY NAME:	HIDALGO COUNTY SHERIFF'S OFFICE
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Grant Performance Officer (This is typically your Chief or Sheriff)	
<i>Name</i>	Guadalupe "Lupe" Treviño
<i>Title</i>	Sheriff
<i>Official Mailing Address</i>	PO Box 1228 Edinburg, Texas 78540
<i>Daytime Phone Number</i>	956-383-8114 Ext: 6003
<i>Fax Number</i>	956-393-6179
<i>E-mail Address</i>	SheriffTrevino@hidalgoso.org
<i>Signature</i>	

Grant Financial Officer (This is typically your CFO or County Auditor)	
<i>Name</i>	Ray Eufrazio
<i>Title</i>	County Auditor
<i>Official Mailing Address</i>	2808 South Business 281 Edinburg, Texas 78539
<i>Daytime Phone Number</i>	956-318-2511
<i>Fax Number</i>	956-318-2577
<i>E-mail Address</i>	Ray.eufrazio@auditor.co.hidalgo.tx.us.
<i>Signature</i>	

Authorized Official * (This should be the County Judge, Mayor, or City Manager not the Sheriff or Police Chief)	
<i>Name</i>	Ramon Garcia
<i>Title</i>	County Judge
<i>Official Mailing Address</i>	1615 South Closner Suite J Edinburg, Texas 78539
<i>Daytime Phone Number</i>	956-318-2600
<i>Fax Number</i>	956318-2699
<i>E-mail Address</i>	Ramon.garcia@co.hidalgo.tx.us
<i>Signature</i>	

APPLICATION FOR STATE ASSISTANCE

(Instructions on Reverse)

1. NAME OF PROGRAM/ ASSISTANCE: LOCAL BORDER SECURITY PROGRAM FY2012 (LBSP- 12)	2. APPLICANT STATUS: <input type="checkbox"/> City <input type="checkbox"/> Reimbursement <input checked="" type="checkbox"/> County <input type="checkbox"/> Advance
3. START DATE: JULY 6 TH , 2012	4. END DATE: FEBRUARY 6 TH , 2013
5. APPLICANT INFORMATION	
a. Legal Name of Applicant Organization (as it appears on the LSBP- 12 Application/Form A-1): HIDALGO COUNTY SHERIFF'S OFFICE	b. Name & Telephone Number of Grant Performance Officer: Guadalupe "Lupe" Trevino 956-383-8114 Ext: 6009
c. Mailing Address: PO Box 1228, Edinburg, Texas 78540	d. Physical Address (if different from Mailing Address): 711 El Cibolo Road, Edinburg, Texas 78540
6. EMPLOYER IDENTIFICATION NUMBER / TAX ID # <u>746000717</u>	
7. ESTIMATED EXPENSES:	
a. Salary & Benefits (from line ___ Form A-4)	\$99,689.43
b. Travel Expenses (from line ___ Form A-4)	\$0.00
c. Operating Expenses (from line ___ Form A-4)	\$3,205.13
d. Total Expenses (A + B + C)	\$102,894.56
8. CERTIFICATION: I certify that to the best of my knowledge and belief this application and its attachments are true and correct.	
a. Typed Name of Authorized Official:	Ramon Garcia
b. Title of Authorized Official:	County Judge
c. Original Signature of Authorized Official:	_____
d. Date Signed:	JULY 10 TH , 2012

INSTRUCTIONS FOR FRONT SIDE OF THIS FORM

1. Except as indicated below, entries are self-explanatory.
2. Item 1: Enter "Local Border Security Program FY12".
3. Item 5a: Enter the legal name of your jurisdiction. Your entry should match the Applicant Name used on the LBSP-12 Program Application (Form A-1).
4. Item 7: The data in this section should agree with the information included on the Financial Cost Estimate (Form A-4).
5. Item 8 a, b, & c. This form must be signed by an Authorized Official who is a person authorized by the governing body of the jurisdiction to apply for grants and accept grants and execute agreement and contracts on behalf of the jurisdiction. Authorized Officials are County Judges, Mayors, and many City Managers – **not** Sheriffs or Chiefs of Police.

**State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements,
Subpart B, §.14**

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
HIDALGO COUNTY SHERIFF'S OFFICE	Local Border Security Program FY2012 (LBSP-12)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the applicant, I hereby certify that the applicant (Sub-grantee) will comply with the assurances and certifications below.

Ramon Garcia	County Judge
Typed Name of Authorized Official	Title
	July 10th, 2012
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. A Sub-grantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. A Sub-grantee must insure that all information collected, assembled, or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. A Sub-grantee must comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. A Sub-grantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the Sub-grantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the Sub-grantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local sub-recipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met.

(8) SUSPECTED CHILD ABUSE. A Sub-grantee must comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Sub-grantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. Sub-grantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. Sub-grantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this program.

(11) INELIGIBLE APPLICANTS. The applicant certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epis.gov>.

(12) HIV/AIDS. Sub-grantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The applicant has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of the project described in this application.

(14) RECORDS. The applicant will give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The applicant will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
 - E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. **LOBBYING – The applicant certifies that:**
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Texas Department of Public Safety, Texas Rangers Division to obtain the appropriate disclosure form.
 - C. It will include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

Statement of Work (SOW) for LBSP Grant Funds 2012
Statement Of Work (SOW) for LBSP Funds 2012

State Objective of LBSP 2012 Funds

The State of Texas will assist in the execution of coordinated border security operations and facilitate the conduct of sustained interagency law enforcement activities in conjunction with Federal, Local and Tribal agencies to disrupt, deter, interdict, and thereby dominate criminal activity associated with the movement—northbound and southbound—of illicit traffic through the Texas border region and throughout Texas in order to reduce border-related crime, contribute to the reduction of potential acts of terror within Texas and the United States, and increase the security and quality of life of Texans in order to:

- Increase the effectiveness and impact of Steady State and surge operations.
- Increase the amount and quality field intelligence (BIAR, INT-7, or similar field reporting of gang, cartel, drug activity, and border violence, terrorism, and other criminal activity information to the JOIC's and BSOC for overall unified command partner awareness.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Target and decrease the use of specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Continue to exercise and integrate air-ground team operations to include TMF aviation, CBP Air and Marine, DPS Aircraft Section, and USCG aviation support.
- Based upon intelligence and analysis, increase the effectiveness of directed action missions to ensure they target specific organizations and areas as identified through intelligence and apprehensions in known geographical areas and on organizations operating in these areas.
- Increase the number and quality of analytical intelligence products developed at Unified Command and State levels based on quality information available.
- Increase intelligence based operations at Unified Command level through integration of TxMAP, sector specific information, and employment of intelligence analysts.

1). How do you locally plan to ensure that the State Objectives are executed in your area?

Hidalgo County Sheriff's Office will work collaboratively in covert and/or overt operation(s) with all local, state and federal law enforcement agencies.

By developing, processing and sharing intelligence data, utilizing inter-agency communications mechanisms or reacting to corroborated intelligence disseminated by the JOIC, will enable and prepare participating agencies to be vigilant, react and be proactive towards the criminal element.

This strategic approach will enable us to respond accordingly, prepared to identified problematic areas, shift manpower and resources as needed to gain control, disrupt and/or dismantle the threat.

Statement of Work (SOW) for LBSP Grant Funds 2012

2). Explain in detail what strategies/tactics you will use to accomplish these objectives?

HCSO patrol personnel will conduct high visibility law enforcement presence while patrolling on north and south bound on major highways, farm to market roads and on ingress/egress routes along the U.S./Mexico international boundaries with a direct plan of action to apprehend, identify, disrupt and/or dismantle the criminal element from engaging and/or furthering their criminal activity unto U.S. soil.

We will participate in local and regional Directed Action enforcement. We will also conduct Directed Action enforcement targeting criminal elements within Hidalgo County . This direct action will be conducted in a collaborative plan of action to achieve the goal and objectives set forth with the statement of work.

Norma G. Garcia

Hidalgo County Treasurer

2810 South Business Hwy 281, Edinburg, Texas 78539-6243

Telephone: (956) 318-2506 Fax: (956) 318-2507



2012 PAYROLL SCHEDULE

Listed below is the payroll schedule for the year 2012. In order to assure the preparation of checks, timesheets should be submitted in accordance with the schedule below. The timesheets shall be delivered to the Payroll Section of the County Treasurer's Office (Manually or through Time & Attendance) no later than 10:00 a.m.

Paychecks cannot be guaranteed to those who do not meet the Timesheet Due Date deadline.

Payroll checks will be prepared on a biweekly basis and will cover the days as shown on the Work Period Covered column. Checks are to be distributed as indicated on the Payday column.

PAY PERIOD	WORK PERIOD COVERED	TIMESHEET DUE DATE	PAY DAY
1	12/19/2011 – 01/01/2012	01/03/2012	01/13/2012
2	01/02/2012 – 01/15/2012	01/17/2012	01/27/2012
3	01/16/2012 – 01/29/2012	01/30/2012	02/10/2012
4	01/30/2012 – 02/12/2012	02/13/2012	02/24/2012
5	02/13/2012 – 02/26/2012	02/27/2012	03/09/2012
6	02/27/2012 – 03/11/2012	03/12/2012	03/23/2012
7	03/12/2012 – 03/25/2012	03/26/2012	04/05/2012
8	03/26/2012 – 04/08/2012	04/10/2012	04/20/2012
9	04/09/2012 – 04/22/2012	04/23/2012	05/04/2012
10	04/23/2012 – 05/06/2012	05/07/2012	05/18/2012
11	05/07/2012 – 05/20/2012	05/21/2012	06/01/2012
12	05/21/2012 – 06/03/2012	06/04/2012	06/15/2012
13	06/04/2012 – 06/17/2012	06/18/2012	06/29/2012
14	06/18/2012 – 07/01/2012	07/02/2012	07/13/2012
15	07/02/2012 – 07/15/2012	07/16/2012	07/27/2012
16	07/16/2012 – 07/29/2012	07/30/2012	08/10/2012
17	07/30/2012 – 08/12/2012	08/13/2012	08/24/2012
18	08/13/2012 – 08/26/2012	08/27/2012	09/07/2012
19	08/27/2012 – 09/09/2012	09/10/2012	09/21/2012
20	09/10/2012 – 09/23/2012	09/24/2012	10/05/2012
21	09/24/2012 – 10/07/2012	10/09/2012	10/19/2012
22	10/08/2012 – 10/21/2012	10/22/2012	11/02/2012
23	10/22/2012 – 11/04/2012	11/05/2012	11/16/2012
24	11/05/2012 – 11/18/2012	11/19/2012	11/30/2012
25	11/19/2012 – 12/02/2012	12/03/2012	12/14/2012
26	12/03/2012 – 12/16/2012	12/17/2012	12/28/2012