AI-33358 **Comm. Court Executive Office 5. B.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Presentation & Acceptance of Independent Audit Report for the year ended December 31, 2011.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	07/20/2012 02:43 PM
Erika Zamora	Erika Zamora	07/20/2012 02:49 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 07/19/2012 05:07 PM

Final Approval Date: 08/03/2012

AI-33585 **Comm. Court Executive Office 5. C.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Status Update on Renovations of Old Administration Building

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2012 04:31 PM
Ivan Cantu	Ivan Cantu	08/03/2012 04:36 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/03/2012 04:21 PM

Final Approval Date: 08/03/2012

AI-33586 **Comm. Court Executive Office 5. D.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Emergency Management:
Authorization to allow a Regional Advisory Council (RAC) employee, Danny Ramirez EMT-P to be housed in the Emergency Management Office

BACKGROUND

Attachments

1

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2012 04:32 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/03/2012 04:23 PM

Final Approval Date: 08/03/2012

Oscar,

Here is a description of how Regional Advisory Councils (RAC's) were formed.

I. **Purpose:** The purpose of a Regional Advisory Council (RAC) is to develop, implement and monitor a regional emergency medical services (EMS) trauma system plan to facilitate trauma system networking within its TSA or group of TSAs. A RAC is an organized group of healthcare entities and other concerned citizens who have an interest in improving and organizing trauma care within a specified Trauma Service Area (TSA). RAC membership may include hospitals, physicians, nurses, EMS providers, rehabilitation facilities, dispatchers, as well as other community groups.

II. **Omnibus Rural Health Care Rescue Act:** The Texas legislature wanted trauma care resources to be available to every Texan. The Omnibus Rural Health Care Rescue Act, passed in 1989, directed the Bureau of Emergency Management of the Texas Department of Health to develop and implement statewide emergency medical services (EMS) and trauma care system, designate trauma facilities, and develop a trauma registry to monitor the system and provide statewide cost and epidemiological statistics.

III. **Implementation of the trauma system:** The trauma system was initially adopted by the Texas Board of Health in accordance with Senate Bill 530, Health & Safety Code, Chapter 773 (Emergency Medical Services), whereby the state was divided into twenty-two regions called Trauma Service Areas (Texas Administrative Code § Rule 157.122), provided for the formation of a Regional Advisory Council (Texas Administrative Code § Rule 157.123). In each area, a regional trauma system plan was developed and implemented, delineating the trauma facility designation process, and provided for the development of a state trauma registry. A Regional Advisory Council, an organization of healthcare entities and individuals such as hospitals, physicians, nurses, EMS providers and other individuals interested in trauma care and injury prevention thus provides a vital link in implementing the regional trauma system plan.

IV. **Functions:** The functions of Regional Advisory Councils (RAC) were to:

a. Develop and implement a regional EMS/trauma system plan
b. Provide public information and education about prevention of trauma and a trauma System
c. Provide a forum for EMS providers and hospitals to address trauma service area Issues
d. Network with other regional advisory councils
e. Document and report trauma system data that meets trauma service criterion

V. **Trauma Facilities**: The trauma facilities are an integral component in a well-developed trauma system. An essential part of the trauma care plan (discussed in greater detail in following sections) is the designation of definitive care facilities. (Trauma facility development discussed in greater detail in following section)

VI. **Trauma Funding**: During the 75th Legislative Session, Senate Bill 102 (SB-120) was enacted creating the Emergency Medical Services (EMS) and Trauma Care System Fund. During the 76th Legislative Session, the EMS and Trauma Care System Fund was changed, with the enactment of HB-

2085. During the 1999 Legislative Session, the Department of Health was empowered to distribute funding directly to regional advisory council if the councils was an IRS 501 (c)(3) organization. Additional funding sources, such as extraordinary emergency allotment (EEF), uncompensated care allotment and tobacco endowment has significantly enabled regional advisory councils and providers to impact trauma care.

VII. RAC Structure: As approval for RAC development occurred, among the essential events to happen was the select of leadership. The following components were and remain essential in selecting RAC leadership.

a. Composition of the officers (mix of geographic areas or professions)
b. Title and number of officers (chairman, president, twelve, etc.)
c. Method of selection (by appointment or by vote)
d. Length of term for each officeholder (number of years)
e. Responsibilities of each officeholder (duties and functions)

Group support and agreement among the members is enhanced if the "key" people were representative of the membership across a broad spectrum. Limiting the number of leadership positions of those in the same profession or that live in the same county was and is a critical. It was and is suggested that at least one position be from the pre-hospital discipline.
Without saying, the history and development of a Regional Advisory Council has moved rapidly over the course of several years. They have not been static since their inception, neither should they. No one RAC is the same; each has components that are unique. The remaining sections of this manual will highlight the essential elements and criteria of a RAC and with the intent being to provide basic guidance for success.

VIII. What is a RAC? The Regional Advisory Councils are responsible for developing, implementing, and monitoring a regional emergency medical service trauma system plan. They are an organized group of healthcare entities and other concerned citizens who have an interest in improving and organizing trauma care within a specific TSA. As such, not every Regional Advisory Council will be structured the same but each must have the same objectives – to reduce the incidence of trauma through education, data collection and analysis and performance improvement. This is accomplished by providing educational initiatives, looping data back into those initiatives as well as conducting performance improvement that provides each and every provider guidance and motive to reduce the incidence of trauma as well as improve the outcome of trauma patients

AI-33582 **Comm. Court Executive Office 5. E.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Facilities Management:
Authority for Executive Officer to sign the Inspection Response Form from Texas Department of Licensing and Regulation - Compliance Division - Architectural Barriers for the Pct. #2 Administrative Offices

BACKGROUND

To state that violations cited will be completed by 9/9/12
(correcting the height of water fountains)

Attachments

form

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2012 02:54 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/03/2012 02:38 PM

Final Approval Date: 08/03/2012

TEXAS DEPARTMENT OF LICENSING AND REGULATION
P. O. Box 12157, Austin, Texas 78711
(512) 539-5669 • (877) 278-0999 • FAX (512) 539-5690
architectural.barriers@license.state.tx.us • www.license.state.tx.us

ARCHITECTURAL BARRIERS - INSPECTION RESPONSE FORM

Building or facility owners or the owners' designated agent may use this form to indicate the status of outstanding violations associated with the referenced construction project that were identified during the inspection performed by a Registered Accessibility Specialist (RAS) or TDLR Investigator to verify compliance with the Texas Accessibility Standards (TAS).

This form must be submitted to the RAS or TDLR representative noted in Step 4.

STEP 1 - PROJECT INFORMATION **PRINT OR TYPE**

Name: PCT.2 Administration offices		EABPRJ #: A9815993	
Address: 300 West HALL Acres Rd	Suite No:	City: Pharr	Zip: 78577

STEP 2 - INSPECTION STATUS INFORMATION

A. ☐ **All** violations cited on the inspection report relating to the above referenced project have been corrected.

B. ☑ All violations cited on the inspection report relating to the above referenced project will be corrected by: September 9, 2012 (completion date).

Note: Projects inspected by a RAS, have 270 calendar days from the date of the inspection report to correct inspection violations.

Completion dates after 270 calendar days of the inspection report must be approved by TDLR.

C. ☐ The following violations cited on the inspection report relating to the above referenced project will not be corrected:

TAS violation reference(s) _____

A Variance Application has been submitted and/or approved for: _____

STEP 3 - OWNER / AGENT INFORMATION

Owner/Agent Name: Valde Guerra		Company/Firm: Hidalgo Co		
Address: P.O. Box 1356		City: Edinburg	State: TX	Zip: 78539
Phone #: (956) 292-7025	Fax #:	**Email: Valde.guerra@co.hidalgo.tx.us		

I am the owner of this building/facility or the agent designated by the owner to act on their behalf (check one):

☐ Owner (Person or entity that holds title to this property) ☑ Owner's Designated Agent

I certify by my signature below that the information provided is true and accurate. I also understand that failure to correct the violation(s) may result in this project being forwarded to the Enforcement Division of TDLR for action.

Signature: _____ Date: 8/2/12

STEP 4 – SUBMITTAL INFORMATION:

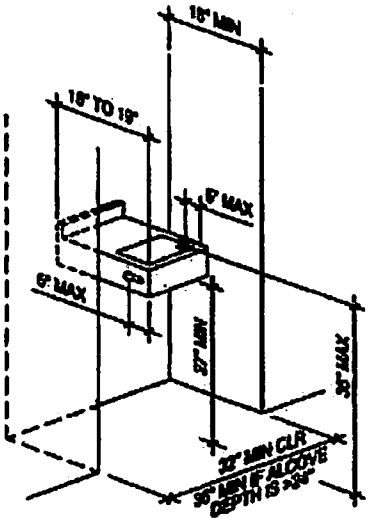
FOR RAS AND/OR TDLR USE ONLY

Name: Rodolfo R. Molina	RAS # (if applicable) 257	Company/Agency: Milnet Architectural Services		
Address: 608 South 12th St.		City: McAllen	State: TX	Zip: 78501
Phone: (956) 688-5656	Fax: (956) 687-9289	**Email: JuanMael@Milnet.archservices.com		

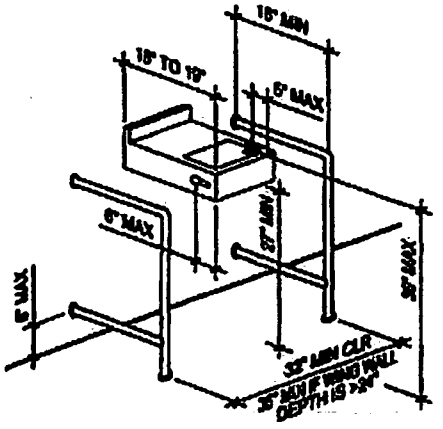
TDLR 029AB 12-08

NOTE: An individual also completing and filing this form with the Texas Department of Licensing and Regulation (the Dept.) is entitled to the following:
1) to be informed about the information that the Dept. collects about the individual, upon their request and subject to a few exceptions;
2) to receive and review the information, under Sections 552.021 and 552.023 of the Texas Govt. Code; and
3) have the Dept. correct information about the individual that is incorrect, under Section 559.004 of the Texas Govt. Code.

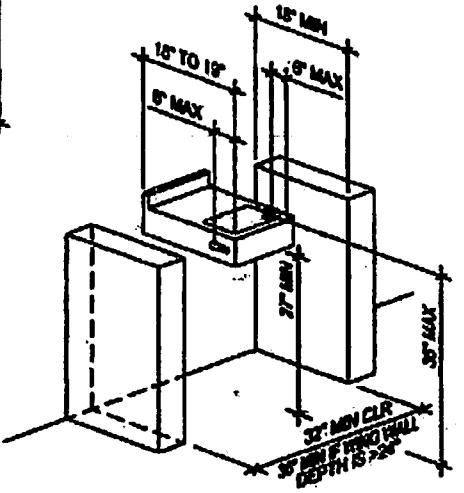
**The Department will add your address to the Architectural Barriers email notification list which automatically provides Department information on matters affecting Architectural Barriers. Your email address is confidential pursuant to the Texas Information Act; the Department will not share it with the public. For additional information link to http://www.license.state.tx.us/news/letters/TDLRnotificationLists.asp



(b) ALCOVE INSTALLATION



(b) NONALCOVE WING WALL INSTALLATION



(c) NONALCOVE SOLID WING WALL INSTALLATION

Thank you,

Juan Martinez

Milnet Architectural Services PLLC
608 S. 12th St.
McAllen TX, 78501

Phone: 956-688-5656
Fax:956-687-9289

From: Daniel Flores [mailto:daniel.flores@co.hidalgo.tx.us]
Sent: Wednesday, June 20, 2012 9:48 AM

7/31/2012

AI-33568 **Comm. Court Executive Office 5. F.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Discussion, consideration and action on Amendment to Mercado Delta Lease Agreement and County of Hidalgo

BACKGROUND

2-1100-415-00-115-002-0-441

Attachments

1

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/02/2012 04:30 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/02/2012

Final Approval Date: 08/03/2012

Mercado Delta Lease Agreement

This lease is entered into between Delta Region Revitalization Corporation (Landlord) and County of Hidalgo (Tenant). In consideration of the mutual covenants and agreements of this lease, and other good and valuable consideration, Landlord leases to Tenant, and Tenant leases from Landlord, office space, located at 510 N. Yellow Jacket Dr., Edcouch, Texas 78538 (address). The premises are referred to in this lease as "the premises: or "the leased premises."

The lease of the premises includes the right to use common areas only for the purpose intended by the Landlord, and said common areas shall be shared with other tenants, their employees and the general public. Rules will be established by the Landlord from time to time.

ARTICLE 1.

TERM.

The term of this lease is one (1) year, beginning on July 01, 2012 ("Commencement Date"), unless terminated sooner or extended as provided in the lease.

HOLDOVER

If Tenant holds over and continues in possession of the premises after the lease term expires, Tenant will be considered to be occupying the premises at will or on a month-month tenancy, subject to all of the terms of this lease. Tenant may terminate this Lease Agreement without cause on thirty (30) days written notice to Landlord.

ARTICLE 2.

RENT

Tenant will pay Landlord $ 1,729.17 per month, from the beginning of the lease term and throughout the original lease term, in advance on the 15th day of each month. This amount is the "basic rent," or "Rent." Rent for any fractional month at the beginning or end of the lease will be prorated on a per-day basis.

ARTICLE 3.

USE OF PREMISES
PERMITTED USE

Tenant will use the premises only for the purpose of providing county services to county residents, (i.e. Texas AgriLife Extension Services, WIC, Health, Nutrition Services unless Landlord gives Tenant prior written consent for a different use. The premises shall not be used or occupied for any unlawful purposes or in any manner that will contribute to waste, nuisance or unreasonable annoyance to Landlord, other Tenants of the facility, or the general public. Use of premises shall be subject to rules and regulations as outlined in the Mercado Delta Vendor Handbook, attached herein as exhibit B.

INSURANCE AND INSURANCE HAZARDS

Tenant may not use, or permit using, the premises in any manner that will cause a cancellation of, or an increase in, the existing rates for fire, liability, or other insurance policies covering the premises or any improvements on them, or insuring Landlord for any liability in connection with owning the premises.

INSURANCE—TENANT'S OPERATION

Tenant will not do or suffer to be done anything which will contravene Lessor's insurance policies or prevent Lessor from procuring such policies in amounts and companies selected by Lessor. If anything done, omitted to be done or suffered to be done by Tenant in, upon or about the Leased Premises shall cause the rates of any insurance effected or carried by Lessor on the Leased Premises or other property to be increased beyond their regular rate from time to time applicable to the Leased Premises for use for the purpose permitted under this Lease, or such other property for the use or uses made thereof, Tenant will either pay the amount of such increase promptly upon Lessor's demand or terminate this Lease Agreement.

COMPLIANCE WITH LAWS

Tenant may not use, or permit using, the premises in any manner that results in waste of premises or constitutes a nuisance or for any illegal purpose. Tenant, at its own expense, will comply, and will cause its officers, employees, agents, and invitees to comply, with all applicable laws, ordinances, and governmental rules and regulations concerning the use of the premises.

ARTICLE 4.

SERVICES, MAINTENANCE, AND SURRENDER
A. SERVICE AND MAINTENANCE BY LANDLORD

So long as Tenant is not in default under this lease, Landlord will furnish the premises with the following services and maintenance at its sole expense:

Maintaining the structure of the Building, including but not limited to maintaining of common areas, the roof, exterior walls (including windows), floors, and foundation and utilities servicing the facilities ONLY as initially installed by Landlord; electrical, plumbing, and HVAC.

B. MAINTENANCE AND SURRENDER BY TENANT

Tenant shall at all times keep the Premises (including all entrances and vestibules) and all partitions, window and window frames and moldings, glass, doors, door openers, fixtures, equipment and appurtenances thereof and all parts of the Leased Premises not required herein to be maintained by Landlord in good order, condition and repair and clean, orderly, sanitary and safe, damage by unavoidable casualty excepted. If Tenant fails to perform its obligations hereunder, Landlord without notice may, but shall not be obligated to, perform Tenant's obligations or perform work resulting from Tenant's acts, actions or omissions and add the cost of the same to the next installment of Fixed Rent due hereunder.

C. UTILITIES AND IMPROVEMENTS

Tenant shall not construct any improvements or install any equipment which can exceed the capacity of any utility facilities and if any equipment installed by Tenant requires additional utility facilities, the same shall be installed at Tenant's expense in compliance with all code requirements and plans and specifications which must be approved in writing by Landlord. Approval of such shall not be a representation by Landlord that said alterations comply with applicable laws nor shall it limit or reduce Tenant's responsibility to meet all codes, ordinances or requirements of all entities and agencies having jurisdiction over said Premises. Improvements shall be professionally designed and installed. Tenant shall not construct any improvements which does not meet all present and future laws, statutes, requirements, codes, ordinances etc. of any and all public authorities, entities, municipalities, and agencies having jurisdiction on the premises and /or proposed improvements concerning use, occupancy condition of premises, equipment, entrances, exits, furnishings, etc. as well as the building codes in place to protect the health, safety and welfare of the public. Tenant shall present occupancy certificate or any other certification required by law to Landlord prior to occupying and operating in the Premises.

Tenant shall be solely responsible for and promptly pay all charges for use or consumption of sewer, gas, electricity, water and all other utility services. If Landlord makes available electrical service Tenant agrees to purchase the same from Landlord and pay Landlord for the electrical service (based upon Landlord's determination from time to time of Tenant's consumption of electricity), as Additional Rent, on the first day of each month in advance (and prorated

for partial months), commencing on the Commencement Date, as herein defined, at the same cost as would be charged to Tenant from time to time by the utility company which otherwise would furnish such services to the Leased Premises if it provided such services and metered the same directly to the Leased Premises. If Landlord elects to supply water, Tenant shall pay Landlord at the same rate as would be charged to Tenant by the utility company which otherwise would furnish such service to the Leased Premises if it provided such services and metered the same directly to the Premises, but in any event not less than the minimum monthly charge which would have been charged by the water utility applicable to the size of meter which would have been installed by Tenant in or for the Leased Premises.

ARTICLE 5.

TAXES ON TENANT'S PROPERTY

Tenant will pay all taxes levied or assessed against personal property. If any taxes for which Tenant is liable are levied or assessed against Landlord or Landlord's property, and Landlord elects to pay them, or if the assessed value of Landlord's property, is increased by including, furniture, or fixtures placed by Tenant in the premises, and Landlord elects to pay the taxes based on the increase, Tenant must, upon demand, pay Landlord the part of the taxes for which Tenant is primarily liable under this article.

ARTICLE 6.

ALTERATIONS, ADDITIONS, IMPROVEMENTS, AND FIXTURES CONSENT OF LANDLORD

Tenant may not make any alterations, additions, or improvements to the premises without Landlord's prior written consent. Landlord may not unreasonably withhold consent for nonstructural alterations, additions, or improvements.

PROPERTY OF LANDLORD

All alterations, additions, or improvements made by Tenant will become Landlord's property when the lease terminates. However, Landlord may, when the lease terminates, remove any alterations, additions, and improvements made by Tenant and any other property it placed in the premises, and charge Tenant the cost of removal plus interest.

TRADE FIXTURES

Tenant has the right at all times to erect or install furniture and fixtures, as long as Tenant complies with all applicable governmental laws, ordinances, and regulations. Tenant may remove such items when this lease terminates, if Tenant is not in default at the time and the fixtures can be removed without structural damage to the premises. Before this lease terminates, Tenant must repair any damage cause by removing any fixtures. Any furniture or fixtures not removed by Tenant when this lease terminates are considered abandoned by Tenant and automatically become Landlord's property.

ARTICLE 7.

DAMAGE OR DESTRUCTION NOTICE TO LANDLORD

If the premises or any structures or improvements on them are damaged or destroyed by fire, tornado, or other casualty, Tenant must immediately give Landlord written notice of the damage or destruction, including a general description of the damage and, as far as known to Tenant, the cause of the damage.

TOTAL DESTRUCTION

If the premises are totally destroyed by fire, tornado, or other casualty other than by the negligence, gross negligence, or intentional tort of Tenant or any person in or about the premises with Tenant's express or implied consent, or if they are so damaged that rebuilding or repairs cannot reasonably be completed within 90 working days

and at a costs not to exceed $12,000, and the damage exceeds the insurance recovery, this lease will terminate, and rent will be abated for the unexpired portion of this lease, effective as of the date of written notification of said damage or destruction.

PARTIAL DESTRUCTION

If the premises are damaged by fire, tornado, or other casualty other than by the negligence, gross negligence, or intentional tort of Tenant or any person in or about the premises with Tenant's express or implied consent, but not to such an extent that rebuilding or repairs cannot reasonably be completed within 30 working days and at a costs not to exceed $3,000, and the damage exceeds the insurance recovery, this lease will not terminate except as follows:

a. If the premises are partially destroyed during the final 3 months of the lease term, Landlord need not rebuild or repair the premises. If Landlord elects not to rebuild or repair, and the damage rendered the premises unable to be released in whole or in part, Tenant may terminate the lease or continue it, with the rent for the remainder of the lease period adjusted equitably.

ARTICLE 8.

INSPECTION AND ACCESS BY LANDLORD

Landlord and its officers, agents, employees, and representative may enter any part of the premises at all reasonable hours for purposes access and use, inspection, cleaning, maintenance, repairs, alternations, or additions as Landlord considers necessary (but without any obligation to perform any of these functions except as stated in the lease), or to show the premises to prospective tenants, purchasers, or lenders. Tenant is not entitled to any abatement or reduction of rent by reason of the entry to Landlord or any of its officers, agents, representatives, or employees under this article, nor will such an entry be considered an actual or constructive eviction.

ARTICLE 9.

MECHANIC'S LIEN

Tenant will not permit any mechanic's lien to be placed on the premises or on improvements on them. If a mechanic's lien is filed on the premises or on improvements on them, Tenant will promptly pay it. If default in payment of the lien continues for 15 days after Landlord's written notice to Tenant, Landlord may, at its option, pay the lien or any portion of it without inquiring into its validity. Any amounts Landlord pays to remove a mechanic's lien caused by a Tenant to be filed against the premises or against improvements on the premises, including expenses and interest, are due from Tenant to Landlord and must be repaid to Landlord immediately on rendition of notice, together with interest at 9 percent annually until repaid.

ARTICLE 10.

INDEMNITY

TENANT'S GENERAL INDEMNITY

Tenant to the extent allowed by law will indemnify and hold Landlord harmless against any claims, demands, damages, costs, and expenses, including reasonable attorney's fees, for defending claims and demands arising from the conduct or management of Tenant's business on the premises or its use of the premises, or from any breach on Tenant's part of any conditions of this lease, or from any act or negligence of Tenant, its officers, agents, contractors, employees, subtenants, or invitees in or about the premises. In case of any action or proceeding brought against Landlord by reason of any such claim, Tenant, on notice from Landlord, will defend the action or proceeding by counsel acceptable to Landlord.

ARTICLE 11.

ASSIGNMENT AND SUBLEASE

ASSIGNMENT AND SUBLETTING BY TENANT

Tenant has the right, but only with Landlord's prior written consent, to assign this lease, and any interest in it, and to sublet the premises, or any part of them, or any right or privilege pertinent to the lease or the premises, if each assignee assumes in writing all of Tenant's obligations under this lease, and Tenant will remain liable for each obligation under this lease. Landlord may not arbitrarily or unreasonably withhold consent under this section.

ASSIGNMENT BY LANDLORD

Landlord may assign or transfer any of its interest under this lease. On transfer, and on the transferee's assumption of its obligations, Landlord is relieved of its obligations under the lease. Landlord may assign any or all of its interest under this lease.

ARTICLE 12.

DEFAULT

TENANT'S DEFAULT

The following events are considered as "default" by Tenant under this lease:

a. Tenant fails to pay any installment of rent due under this lease, or any other amounts owing by Tenant to Landlord, and the failure continues for 10 days.
b. Tenant fails to comply with any term or covenant of this lease, other than the payment of rent or any other sum of money owing by Tenant to Landlord, and does not cure the failure within 20 days after written notice of the failure to Tenant.
c. Tenant makes an assignment for the benefit of creditors.
d. Tenant deserts or vacates any substantial portion of the premises for five or more consecutive days.

Tenant and Landlord agree that, for the purpose of posting the notice requiring by Property code Section 93.002(f), the "front door" of the leased premises is _____ (the entrance on the east side of the building).

LANDLORD'S REMEDIES

In the event of any default, Landlord may pursue one or more of the following remedies:

a. Landlord may terminate this lease, in which event Tenant must immediately surrender the premises to Landlord. If Tenant fails to do so, Landlord may, without prejudice to any other remedy that it may have for possession or arrearages in rent, enter on and take possession and expel or remove Tenant and any other person occupying the premises or any part of them, by any lawful means, without being liable for prosecution or any claim of damages for the entrance and expulsion or removal. Tenant will, on demand, pay Landlord the amount of the remaining term of the lease and all loss and damage that Landlord suffers by reason of the termination.
b. Landlord may enter on and take possession of the premises and expel or remove Tenant any other person occupying the premises or any part of them, by any lawful means, without being liable for prosecution or any claim for damages for the entrance and expulsion or removal; release the premises on the terms Landlord considers advisable; and receive the rent for the releasing. Tenant will on demand pay Landlord any deficiency that may arise by reason of releasing.
c. Landlord may enter the premises, by any lawful means (and Landlord is expressly reserving and retaining the right to so reenter the premises), without being liable for prosecution or any claim for damages for the entry, and do whatever Tenant is obligated to do under the terms of this lease to correct the default. Tenant, will, on demand, reimburse Landlord for any expenses that Landlord insures in effecting compliance with Tenant's obligations under t his lease in this manner, and Tenant further releases Landlord from liability for any damages resulting to Tenant from such an action.

No reentry or taking possession of the premises by landlord may be construed as an election on its part to terminate this lease, unless a written notice of the intention is given to Tenant. Notwithstanding any such releasing, reentry, or taking possession, Landlord may at any time thereafter terminate this lease for a previous default. The loss or damage that Landlord may suffer in terminating this lease or the deficiency from any releasing as provided above, includes the expense of repossession.

LANDLORD'S LIEN

Landlord has, at all times, a valid security interest to secure payment of all rentals and other sums of money becoming due under this lease from Tenant and to secure payment of any damages or loss that Landlord may suffer by reason of Tenant' breaching any covenant, agreement, or condition contained in this lease. The security interest covers all goods, wares, equipment, fixtures, furniture, and other personal property of Tenant that is now on the premises or placed on the premises at some later date, and all proceeds from the. This property may not be removed from the premises without Landlord's consent until all arrearages in rent and all other sums of money then due Landlord under this lease have been paid and discharged, and all the covenants, agreements, and conditions of this lease have been fully complied with and performed by Tenant.

If Tenant is in default, Landlord may, in addition to any other remedies provided in this lease or by law, after giving reasonable notice of the intent to take possession and giving an opportunity for a hearing on the issue, enter on the premises and take possession of any goods, wares, equipment, fixtures, furniture, and other personal property of Tenant situated on the premises, without liability for trespass or conversion, and sell the property at public or private sales, with or without having the property at the sale, after giving Tenant reasonable notice of the time and place of any public sale or of the time after which any private sale is to be made. Landlord or its assigns may buy any items to be sold at such a sale unless they are prohibited from doing so by law. Unless otherwise provided by law, and without excluding any other manner of giving Tenant reasonable notice, the reasonable notice requirement is met if notice is given at least 10 days before time of sale. The proceeds from any such disposition, less any expenses connected with taking possession, holding, and selling the property (including reasonable attorney's fees and other expenses), will be applied as a credit against the indebtedness secured by the security interest granted in this section. Any surplus will be paid to Tenant or as otherwise required by law, and Tenant will pay any deficiencies immediately. To secure the performance of Tenant's obligations under this Lease, Tenant hereby grants to Lessor a security interest in and an express contractual lien upon all of Tenant's equipment, furniture, furnishings, appliances, goods, trade fixtures, inventory, chattels and personal property which will be brought upon the Leased Premises by Tenant, and all after-acquired property, replacements and proceeds. Lessor is authorized to prepare and file U.C.C. financing statements signed only by Lessor (as secured party) covering the security described above. Upon any default under this Lease by Tenant, any or all of Tenant's obligations to Lessor secured hereby shall, at Lessor's option, be immediately due and payable without notice or demand. In addition to all rights or remedies of Lessor under this Lease and the law, including the right to judicial foreclosure, Lessor shall have all the rights and remedies of a secured party under the Texas Business and Commerce Code. Lessor's security interest shall be subordinate to the lien or security interest of any vendor's or lessor of equipment or chattels upon the Leased Premises or of any lender taking or succeeding to a purchase money security interest thereon, and upon Tenant's written request, if no default exists hereunder, Lessor shall execute an instrument confirming such subordinations. This security agreement and the security interest hereby created shall survive the termination of this Lease if such termination results from Tenant's default. The above-described security interest and lien are in addition to and cumulative of the Lessor's lien provided by the law of the state of Texas.

LANDLORD'S DEFAULT

If Landlord defaults in performing any term or covenant that Landlord must perform under this agreement, Tenant may, after not fewer than 30 days' written notice to Landlord, remedy the default by any necessary action and, in connection with this remedy, may pay any necessary expenses. Landlord must, on demand, pay Tenant all reasonable sums expended or obligations incurred by Tenant in connection with remedying Landlord's default.

CUMULATIVE REMEDIES

Landlord's or Tenant's pursuing any remedy provided in this lease will not preclude pursuing any other remedy provided in this lease. Either party's pursuing any remedy provided in this lease or by law will not constitute a forfeiture or waiver of any damages accruing to either party by reason of violating any term or covenant of this lease. Nor will Landlord's pursuing any remedies provided in this lease constitute a waiver or forfeiture of any rent due under this lease.

WAIVER OF DEFAULT

Either party's waiving any default or violation or breach of any term or covenant of this lease does not waive any other violation or breach of any term or covenant of this lease. Nor does either party's forbearing to enforce one or more of the remedies provided in this lease or by law on a default waive the default. Landlord's accepting rent following default under this lease does not waive the default.

SURRENDER OF PREMISES

No act done by Landlord or its agents during the lease term may be considered an acceptance of a surrender of the premises, and no agreement to accept a surrender of the premises is valid unless in writing and subscribed by Landlord.

ARTICLE 13.

TERMINATION BY TENANT

Notwithstanding anything to the contrary herein, Tenant may terminate this Agreement without cause by providing thirty (30) days notice to Landlord.

ARTICLE 14.

MORTGAGES

Tenant accepts this lease subject to any deeds of trust, security interest, or mortgages that might now or later constitute a lien on the Building or on improvements in it or on the premises. Tenant must, on demand, execute any instruments, release, or the documents requirement by any lender to subject and subordinate this lease to the lien of any such deed of trust, security interest or mortgage. With respect to any deed of trust, security interest, or mortgage constituting a lien on the Building or improvements in it or on the premises, Landlord may waive the application of this section so that this lease will not be subject and subordinate to any such deed of trust, security interest, or mortgage.

NOTICES AND ADDRESSES

All notices required under this lease may be given by the following methods:

a. By first class mail, addressed to the property party, at the following addresses:

   Landlord: P.O. Box 237, Edcouch, Texas 78538
   Tenant: 2818 S. Bus. Hwy. 281, Edinburg, Texas 78539

b. By fax transmission, to the property party, at the following fax numbers:

   Landlord: _____
   Tenant: 956-292-7034

Notices are effective when received. Either party may charge the address or fax number to which notices are to be sent by sending written notice of the new address or number to the other party in accordance with the terms of this section.

PARTIES BOUND

This agreement binds, and inures to the benefit of, the parties to the lease and their respective heirs, executors, administrators, legal representatives, successors, and assigns when this agreement permits.

TEXAS LAW TO APPLY

This agreement is to be construed under Texas law, and all obligations of the parties created by this agreement are performable in Edcouch, Hidalgo County, Texas.

LEGAL CONSTRUCTION

If any one or more of the provisions in this agreement are for any reason held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability will not affect any other provision of the agreement, which will be construed as if it had not included the invalid, illegal, or unenforceable provision.

ACCORD & SATISFACTION

Landlord is entitled to accept, receive and cash or deposit any payment made by Tenant for any reason or purpose or in any amount whatsoever, and apply the same at Landlord's option to any obligation of Tenant and the same shall not constitute payment of any amount owed except to which Landlord has applied the same. No endorsement or statement on any check or letter of Tenant shall be deemed an accord and satisfaction or otherwise recognized for any purposes whatsoever. The acceptance of any such check or payment shall be without prejudice to Landlord's right to recover any and all amounts owed by Tenant hereunder and Landlord's right to pursue any other available remedy.

ENTIRE AGREEMENT

There are no representations, covenants, warranties, promises, agreements, conditions or undertakings, oral or written, between Landlord and Tenant other than herein set forth. Except as herein otherwise provided, no subsequent alterations, amendment, change or addition to this Lease shall be binding upon Landlord or Tenant unless in writing and signed by them.

NO PARTNERSHIP

Landlord does not, in any way or for any purpose, become a partner, employer, principal, master, agent or joint venture of or with Tenant.

AMENDMENT

No amendment, modification, or alteration of the terms of this agreement is binding unless in writing, dated subsequent to the date of this agreement, and duly executed by the parties.

JOINT AND SEVERAL LIABILTITY

If there is more than one Tenant, the obligations imposed on Tenants by this lease are joint and several. If there is a guarantor of Tenant's obligations under this lease, the obligations imposed on Tenant are the joint and several obligations of Tenant and the guarantor. Landlord need not first proceed against Tenant before proceeding against the guarantor, nor will any such guarantor be released from guaranty for any reason whatsoever.

RIGHTS AND REMEDIES CUMULATIVE

The rights and remedies provided by this lease are cumulative, and either party's using any right or remedy will not preclude or waive its right to sue any other remedy. This rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

ATTORNEY'S FEES AND COSTS

If, as a result of either party's breaching this agreement, the other party employs an attorney to enforce its rights under this lease, the breaching or defaulting party will pay the other party the reasonable attorney's fees and costs incurred to enforce the lease.

FORCE MAJEURE

Neither Landlord nor Tenant is required to perform any term or covenant of this lease so long as performance is delayed or prevented by force majeure, which includes acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, civil riot, floods, and any other cause not reasonably within Landlord's or Tenant's control and that Landlord or Tenant, by exercising due diligence and paying money, cannot prevent or overcome in whole or part.

TIME OF ESSENCE

Time is of the essence of this agreement.

The undersigned Landlord and Tenant execute this agreement on this 12th day of June, 2012, at Edinburg, Hidalgo County, Texas.

LANDLORD,

BY: _____

TENANT,
COUNTY OF HIDALGO

BY: _____
Ramon Garcia, County Judge

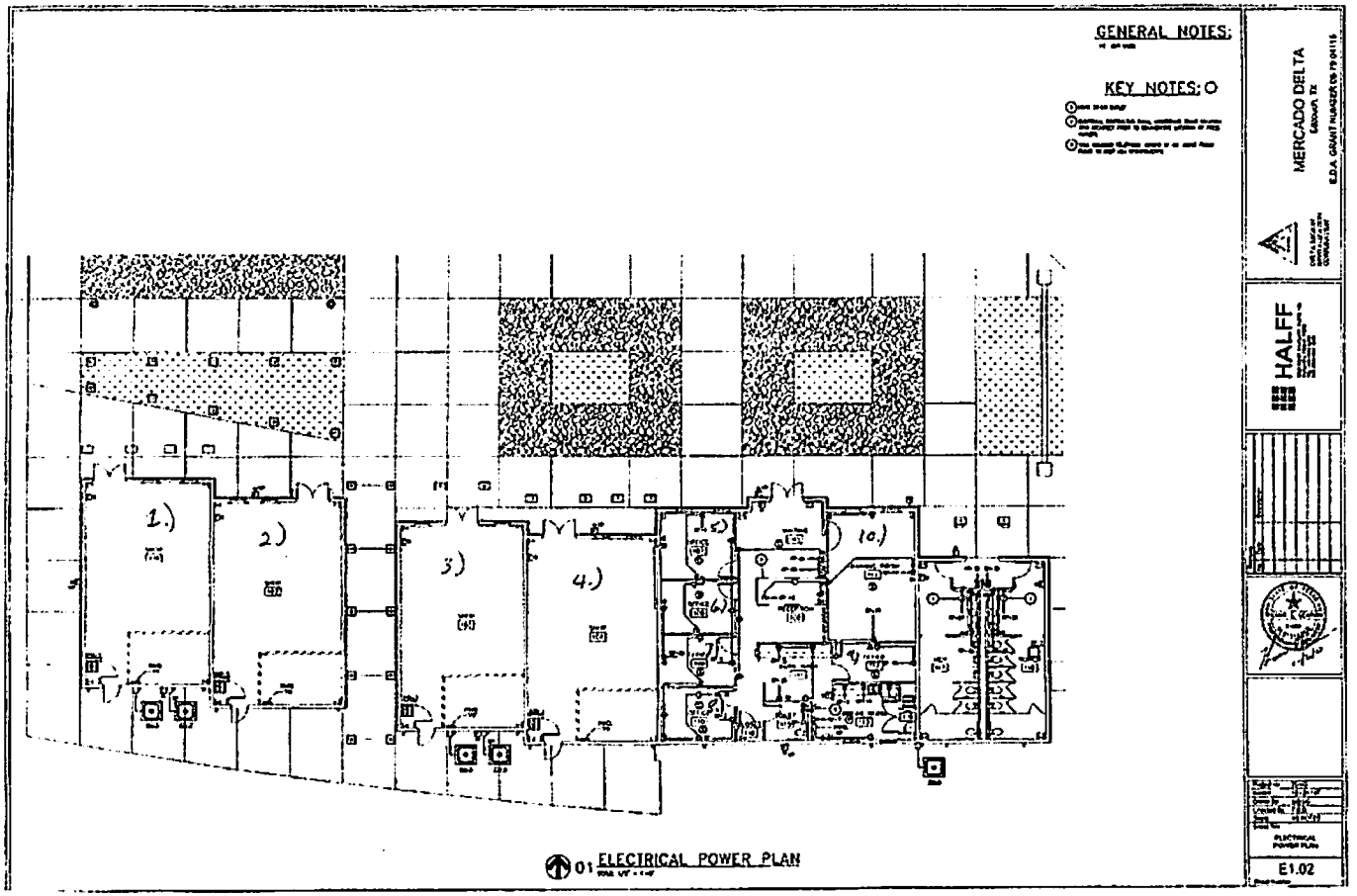
Approved as to form and substance:
ATLAS, HALL & GONZALEZ, LLP

By: _____
Steve Crain, Legal Counsel

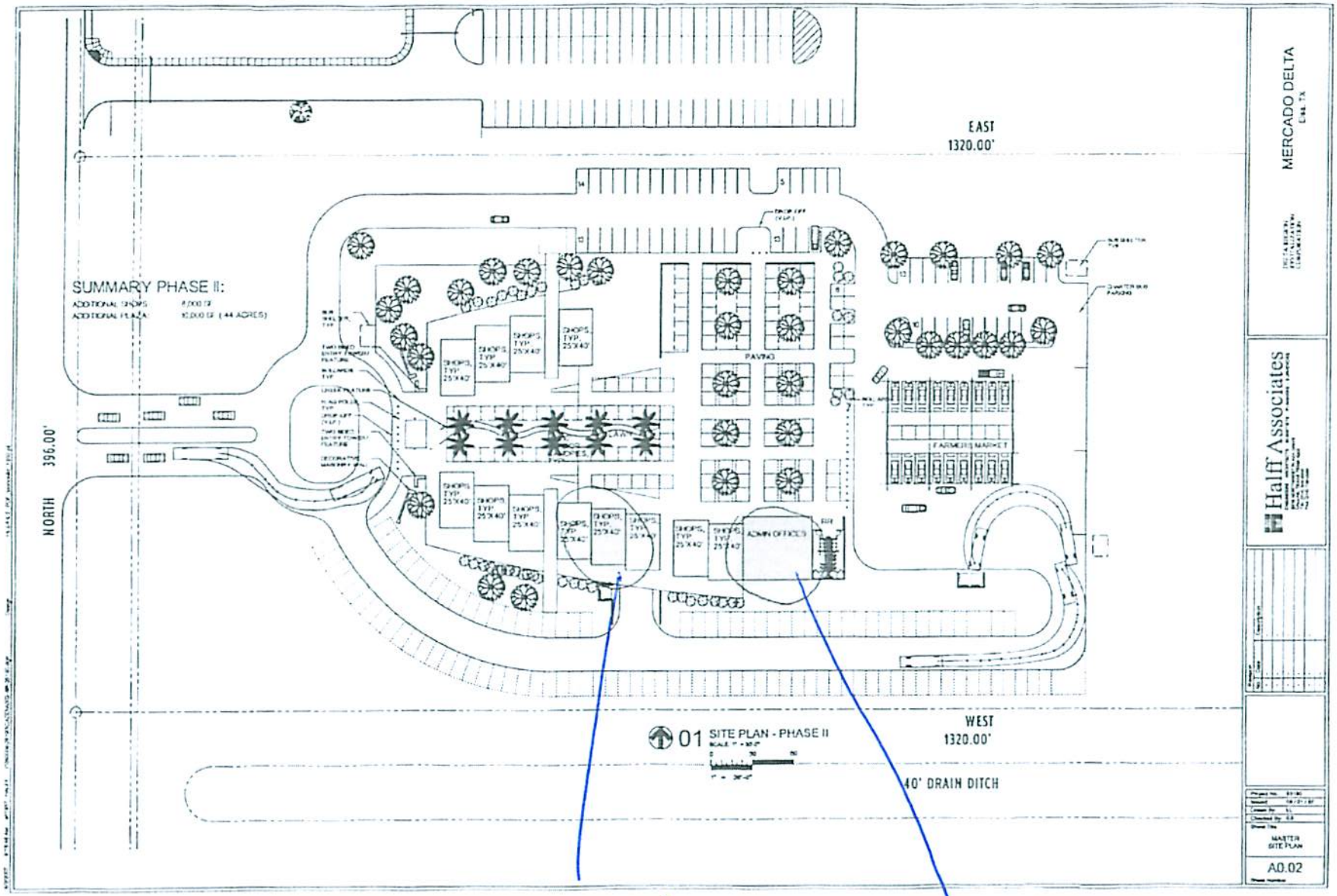
APPROVED BY
COMMISSIONERS' COURT
ON: 6/12/12

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk



1.) 24' X 40'= 960 Sq. Ft.
2.) 24' X 40'=960 Sq. Ft.
3.) 24' X 40'=960 Sq. Ft.
4.) 24' X 40'=960 Sq. Ft.
5.) 14' X 14'=196 Sq. Ft.
6.) 10' X 14=140 Sq. Ft.
7.) 10' X 14=140 Sq. Ft.
8.) 10' X 14=140 Sq. Ft.
9.) 8' X 16"=128 Sq. Ft.
10.) 16' X 24'=384 Sq. Ft.


EAST
1320.00'
SUMMARY PHASE II:
NORTH 396.00'
PAVING
FARMERS MARKET
ADMIN OFFICES
01 SITE PLAN - PHASE II
WEST
1320.00'
40' DRAIN DITCH
MERCADO DELTA
Halff Associates
MASTER SITE PLAN
A0.02
Proposed
1,000 sq-ft addtl
Conf. Rm
Current
lease space

AI-33237 **Comm. Court Executive Office 5. G.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Angela Garcia, BUDGET & MANAGEMENT

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval to process payment of claims from J. Roel Garcia, Attorney at Law totaling $395.00 (invoice period July 2008 - Sept. 2008) with authority for County Treasurer to issue payment after review and auditing procedures are completed.

BACKGROUND

Attorney failed to timely bill the county (invoices from 2008)
Judge Presiding - Rudy Delgado signed attorney voucher on July 5, 2012

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-412-30-115-016-0-333

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 8/2/12.

Attachments

CLAIM FORM

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 12:57 PM
Erika Zamora	Erika Zamora	08/02/2012 04:45 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Angela Garcia Started On: 07/12/2012 11:00 AM

Final Approval Date: 08/03/2012

COUNTY AUDITOR'S FORM
HIDALGO COUNTY, TEXAS
(REV. 10/07)

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05. CODE OF CRIMINAL PROCEDURE AS AMENDED

CASE INFORMATION

CASE NUMBER(S): CR-3248-08-B

COURT NUMBER: 93rd DBI

DEFENDANT NAME: Jesus G. Garcia

FEE SCHEDULE

	RATE	HOURS	AMOUNT
OUT OF COURT	$40	3.75	150.00
IN COURT	$70	3.5	245.00
SUBTOTAL			
INVESTIGATOR			
EXPERT WITNESS			
OTHER EXPENSES			395.00
FEES SET BY COURT	$	TOTAL	

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
*7-3-08	R&R faxed Appt. of Counsel Order; Prep. file		0.25
*7-3-08	to jail		0.25
7-8-08	Travel to Jail & Conf. w/ D		1.5
8-15-08	Conf. - Research		0.25
8-15-08	Prepared & filed P/T Mots. & Orders		1.0
9-2-08	R&R Notice of Arraignment via Mail		0.25
8-25-08	Conf. - Recent		0.25
9-9-08	Final Plea Hearing	3.5	
	TOTAL HOURS	3.5	3.75

(*) past four year cutoff to submit Payroll to auditors.

PERSONAL INFORMATION

VENDOR NUMBER | TELEPHONE NUMBER (956) 867-2375 | BAR CARD NUMBER 00787516

MAILING ADDRESS 125 W. Cherokee Ave. Pharr, TX 78577

CERTIFICATION

I, J. Raul Garcia, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

ATTORNEY AT LAW (SIGNATURE)

APPROVED: _____ PRESIDING JUDGE (SIGNATURE)

THE 5 DAY OF April A. D., 20 12

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED: _____ COUNTY AUDITOR

Account No. 1100-412-30-115-016-0-333

AI-33449 **Comm. Court Executive Office 5. H.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Texas AgriLife Extension:
Requesting permission for Nora N. Garza to travel to Corpus Christi, Texas to attend the State Food Protection Management Training on August 07-09, 2012

BACKGROUND

Req. #s 219967
2-1100-461-00-380-001-0-583/584

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-461-00-380-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available account balance as of 08-03-12 through Req # 219967

Attachments

1

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/26/2012 03:06 PM
Veronica Ortiz	Veronica Ortiz	08/03/2012 10:13 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 07/26/2012

Final Approval Date: 08/03/2012

HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 07/23/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S) TRAVELING: Nora N. Garza, CEA-Family Resources

EVENT INFORMATION

TITLE OF EVENT: State Food Protection Management Training

EVENT DATE(S) FROM: 08/07/12 TO: 08/09/12

DEPARTURE DATE: 08/07/12 RETURN DATE: 08/09/12

LOCATION OF EVENT: CITY: Corpus Christi STATE: Texas

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

_____ To obtain statutorily required continuing professional education.
__X__ To obtain continuing education related to an employee's work or maintenance of a license or certification.
_____ To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
__X__ To participate in professional organizations related to the employee or official's job assignment.
_____ To conduct essential research & information-gathering for improvement of County operations or compliance with law.
_____ To monitor the development of state or federal legislation or implementation of legislation that might affect the County
_____ To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
_____ To pursue the County's interests in litigation or criminal justice.
__X__ To promote the economic development interests of the County.
_____ To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE
1. REGISTRATION FEE(S)	$0	
Subtotal for Object Code 584	$ -	$
2. AIRFARE- ROUNDTRIP COACH FARE ONLY	$ -	
3. TAXI FARE	$ -	
4. BUS FARE	$ -	
5. RENTAL CAR	$ -	
6. GASOLINE/DIESEL/FUEL	$ -	
7. MILEAGE REIMBURSEMENT	$ -	
8. TELEPHONE CALLS	$ -	
9. PARKING	$ -	
10. LODGING	$185.30	
11. MEALS	$90.00	
12. OTHER EXPENSES	$ -	
Subtotal for Object Code 583	$ 275.30	
13. TOTAL ESTIMATED TRAVEL EXPENSES	$ 275.30	$

MODE OF TRAVEL (Place an "X" by applicable mode of travel)

AIRFARE* _____
BUS** _____
Rental Car** _____
County Vehicle** _____
Private Vehicle** _____
OTHER** (Specify) _____

* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.

** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparision of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

__X__ Trip expenses are necessary and will be incurred for official county business.
__X__ Reasonable efforts to minimize the use of county funds have been explored.
__X__ Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.
__X__ If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD:	DATE:	DEPARTMENT CONTACT PERSON:	PHONE NO.:
Barbara Ahrens	7/24/12	Noralinda Cruz	(956) 383-1026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

_____ TRAVEL IS **APPROVED** for the individuals listed below:

_____ TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME):	DATE:	REVIEWER'S SIGNATURE:	PHONE NO.:
Veronica Ortiz	7/24/12		(956) 292-7025
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):	DATE:	SIGNATURE OF DBM DEPARTMENT HEAD:	

COUNTY AUDITOR'S FORM T.1.1 (01/10)

2-1100-461-00-360-001-0-583

7/24/12
Lodging / Meals
Req.# 00219967
PO# _____
Balance $ 871.56
OC - 583
Comm. Code
Hotel 97130
meals 96347

HIDALGO COUNTY, TEXAS
OUT-OF-COUNTY – TRAVEL ADVANCE REQUEST

A. TRIP AND TRAVELER INFORMATION

EMPLOYEE NAME:	Nora N. Garza	EMPLOYEE I.D. NO.: 102733	EMPLOYEE TITLE: CEA-Family Resources
DEPARTMENT:	Hidalgo County Extension Service	DO YOU HAVE AN OUSTANDING TRAVEL ADVANCE?	No
DEPARTURE DATE:	8/7/12	RETURN DATE:	8/9/12
TIME OF DEPARTURE:	8:00 AM	TIME OF RETURN:	6:30 PM
TO CITY:	Corpus Christi	STATE:	Texas
SEMINAR/CONFERENCE/MEETING: START DATE:	8/7/2012	END DATE: 8/9/2012	ACTUAL NO. OF DAYS 3
TITLE OF WORKSHOP/CONFERENCE:	State Food Protection Management Training		
METHOD OF TRAVEL (AIR TRAVEL/ PERSONAL VEHICLE/ COUNTY VEHICLE/ CAR RENTAL):	County Vehicle	IS COORDINATION OF TRAVEL REQUIRED? IF NO, ATTACH WRITTEN EXPLANATION FROM THE COUNTY OFFICIAL.	Yes
LIST NAMES OF COUNTY EMPLOYEES TRAVELING WITH YOU IN THE COUNTY VEHICLE, CAR RENTAL, OR PERSONAL VEHICLE?	None		
DO YOU HAVE A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT?	Yes	IF YES, EXPLAIN REASON FOR NOT UTILIZING COUNTY VEHICLE?	County vehicle will be used

PURPOSE/BENEFIT TO HIDALGO COUNTY:
To obtain continuing education related to an employee's work or maintenance of a license or certification. To participate in professional organizations related to the employee or official's job assignment.

B. ESTIMATED EXPENSES:

I. MEALS: (Meals for one-day travel not requiring an overnight stay will not be advanced)

Meals will be prorated for partial days	Meal Rate	MONTH / DAY 7-Aug	MONTH / DAY 8-Aug	MONTH / DAY 9-Aug	MONTH / DAY	MONTH / DAY	MONTH / DAY	MONTH / DAY	Total	
Breakfast	$9.00	$0.00	$0.00	$0.00					$0.00	
Lunch	$12.00	$12.00	$12.00	$12.00					$36.00	
Dinner	$18.00	$18.00	$18.00	$18.00					$54.00	
Total	$39.00	$30.00	$30.00	$30.00	$0.00	$0.00	$0.00	$0.00	$90.00	$ 90.00

Meal per diems must be prorated for 1st day and last day of travel as follows:

Departure:		Arrival:	
Before 8:00 a.m. (breakfast, lunch, & dinner)	$ 39.00	Before 8:00 a.m. (breakfast)	$ 9.00
8:00 a.m. - 1:00 p.m. (lunch & dinner)	$ 30.00	8:00 a.m.- 6:00 p.m. (breakfast & lunch)	$ 21.00
After 1:00 p.m. (dinner)	$ 18.00	After 6:00 p.m. (breakfast,lunch,&dinner)	$ 39.00

II. INCIDENTAL EXPENSES (taxi fare, shuttle fare, gas charges for car rentals, airport and hotel parking):

Expense type: _____ days @ $ 20.00 $ -

III. PERSONAL VEHICLE MILEAGE _____ Miles @ $ 0.555 (Current Rate) . . . . $ -

(Note: Mileage may be advanced calculated on a point-to-point basis using "Mapquest" at the current county adopted rate per highway mile. Incidental mileage will not be advanced. In addition, "Coordination of Travel" may apply (see Section 7 of the Travel Policies, Guidelines, and Procedures). When traveling out of state, if the most economical means of travel is driving, traveler must supply documentation to support the price of the airfare at the time of travel.

Mapquest

IV. OTHER (Itemize)

_____ . . . . . $

_____ . . . . . $

V. P.O. # ISSUED UNDER EMPLOYEE'S NAME FOR THE AMOUNT OF THE TRAVEL ADVANCE:

VI. TOTAL TRAVEL ADVANCE REQUESTED: $ 90.00

VII. COMMENTS:

VII. GENERAL LEDGER ACCOUNT NUMBER: 2-1100-461-00-380-001-0-583

C. CERTIFICATION AND AUTHORIZATION TO PAYROLL DEDUCTIONS

I hereby certify that information provided on this form is true and estimated expenditures are reasonable and necessary. The funds will be used by me for the specific trip listed above and not given to or used by another county employee. If my trip is cancelled, I will immediately return the travel advance funds to the County Treasurer no later than 20 calendar days after the seminar/conference/ meeting end date by submitting a Final Travel Expense Claim. In addition, I agree to account for all travel expenditures including the travel advance by submitting a Final Travel Expense Claim, accompanied by required original supporting documentation, no later than 20 days after my seminar/conference/meeting end date. Any unused funds will also be returned to the County Treasurer's Office no later than 20 days after my seminar/conference/meeting end date.

Should I fail to submit a Final Travel Expense Claim, I understand that I will not be allowed to obtain another travel advance until the pending travel advance is settled. In addition, I agree to repay Hidalgo County and further consent to payroll deductions by the County Treasurer to recover the pending travel advance amount.

Nora N. Garza	Barbara Storz	Barbara Storz
EMPLOYEE SIGNATURE	DEPARTMENT OFFICIAL'S NAME (Print Name)	DEPARTMENT OFFICIAL'S APPROVAL (Signature)

COUNTY AUDITOR'S FORM: T.1.5 (07/11)

HIDALGO COUNTY, TEXAS
SEMINAR, HOTEL, CAR RENTAL, AND AIRFARE
CHECK REQUEST FORM
PAGE 1 OF 2

DEPARTMENT: Hidalgo County Extension Service

If, applicable, was travel approved by Co. Exec. Officer?

DEPARTURE DATE: 8/7/2012 RETURN DATE: 8/9/2012

TO CITY: Corpus Christi STATE: Texas

NAME OF EMPLOYEES ATTENDING SEMINAR: Nora N. Garza, CEA-Family Resources

TOTAL# OF EMPLOYEES ATTENDING SEMINAR: One (1)

PURPOSE/BENEFIT TO HIDALGO COUNTY:
To obtain continuing education related to an employee's work or maintenance of a license or certification. To participate in professional organizations related to the employee or official's job assignment.

A. WORKSHOP/SEMINAR REGISTRATION(S)

TITLE OF WORKSHOP/SEMINAR:

SPONSORED BY:

REGISTRATION CHECK PAYABLE TO:

REGISTRATION ADDRESS:

SEMINAR START DATE:

SEMINAR END DATE:

PURCHSE ORDER NO.

1. REGISTRATION COST PER EMPLOYEE: NO. OF EMPLOYEES ATTENDING AT THIS RATE:

2. REGISTRATION COST PER EMPLOYEE: NO. OF EMPLOYEES ATTENDING AT THIS RATE:

3. "FREE REGISTRATION COST: "FREE" NO. OF EMPLOYEES ATTENDING FOR "FREE":

GL ACCT NO.: TOTAL NO. OF EMPLOYEES ATTENDING: 0

TOTAL COST OF SEMINAR (Registration Cost per Employee x Number of Employees Attending at a rate) . . . . A.	$ -
(SEE PAGE 2 FOR SECTIONS B, C, & D) TOTAL THIS PAGE (A):	$ -
TOTAL 2ND PAGE (B + C + D):	$185.30
GRAND TOTAL (A + B + C + D)	$185.30

E. CERTIFICATIONS AND EMPLOYEE AUTHORIZATIONS FOR PAYROLL DEDUCTIONS

DEPARTMENT'S PUBLIC OFFICIAL CERTIFICATION: I hereby certify that trip expenditures are necessary and will be incurred for official county business. Reasonable efforts to minimize the use of county funds have been explored. The information and estimates provided on this form are true and as accurate as possible. If it becomes necessary to cancel a trip, all necessary cancellations and notices will be made to the applicable vendors and departments in accordance with the Travel Policy, Guidelines, and Procedures. Travelers have read the Travel Policy, Guidelines, and Procedures and understand that failure to cancel reservations for any reasons other than those allowed by the Travel Policy will be at their expense.

Barbara Starr	Nora Linda Cruz	(956) 383-1026
DEPARTMENT'S PUBLIC OFFICIAL (Signature)	DEPARTMENT'S CONTACT PERSON	PHONE #

TRAVELER'S AUTHORIZATION: I certify that if it becomes necessary to cancel a trip, all necessary cancellations and notices will be made to the applicable vendors and departments in accordance with the Travel Policy, Guidelines, and Procedures. If I fail to cancel reservations for reasons other than those allowed by Section 17 of the Travel Policy, Guidelines, and Procedures, I authorize the deduction of any travel expenses incurred by the county on my behalf from my payroll check.

EMPLOYEE NAME (PRINT)	EMPLOYEE'S SIGNATURE	EMPLOYEE NO.
Nora N. Garza	Nora N. Garza	102733

HIDALGO COUNTY, TEXAS
SEMINAR, HOTEL, CAR RENTAL, AND AIRFARE
CHECK REQUEST FORM
PAGE 2 OF 2

DEPARTMENT: Hidalgo County Extension Service

DEPARTURE DATE: 8/7/2012 RETURN DATE: 8/9/2012

TO CITY: Corpus Christi STATE: Texas

NAME OF EMPLOYEES ATTENDING SEMINAR: Nora N. Garza, CEA-Family Resources

TOTAL# OF EMPLOYEES ATTENDING SEMINAR: One (1)

B. HOTEL RESERVATION(S)

Note: Use of a travel a gency is discouraged. Unless a benefit is achieved by other means, you must use the State of Texas travel management services contract by visiting: www.window.state.tx.us/procurement/prog/stmp/

NAME OF HOTEL: La Quinta Inn & Suites HOTEL PHONE NO: (361) 241-4245

ADDRESS OF HOTEL: 10446 IH37 Access Road B CONFIRMATION NO.(s): 099579039

Corpus Christi, TX 78410

ROOM RATE: $85.00 PURCHASE ORDER NO.

NUMBER OF NIGHTS: Two (2) GENERAL LEDGER ACCT NO: 2-1100-461-00-380-001-0-583

ROOM RATE: TOTAL NO. OF ROOMS: One (1)

NUMBER OF NIGHTS:

ROOM RATE: HOTEL TAX RATE: 9.00%

NUMBER OF NIGHTS:

TOTAL CHECK AMOUNT FOR HOTEL(Daily Room Rate x No. of Rooms x No. of Days x Tax Rate). . . . . B. $185.30

C. CAR RENTAL(S)

Note: Reservations for car rentals made under the name of Hidalgo County are required to be made through the State of Texas travel management services contract by visiting: www.window.state.tx.us/procurement/prog/stmp/

IS A COUNTY VEHICLE ASSIGNED TO YOUR DEPARTMENT? YES / NO

IF YES, EXPLAIN REASON FOR NOT UTILIZING IT? Attach memo if more space needed.

NAME OF CAR RENTAL COMPANY:

ADDRESS OF CAR RENTAL COMPANY:

Note: Coordination of travel is required for every group of 4 or less

PHONE NUMBER OF CAR RENTAL COMPANY:

VEHICLE NO. 1 TYPE: VEHICLE NO. 2 TYPE:

DAILY CAR RATE: DAILY CAR RATE:

NUMBER OF DAYS: NUMBER OF DAYS:

CONFIRMATION NO.: CONFIRMATION NO.

VEHICLE NO. 1 - NAMES OF EMPLOYEES TRAVELING:

VEHICLE NO. 2 - NAMES OF EMPLOYEES TRAVELING:

PURCHASE ORDER NO. GL ACCT NO:

TOTAL CHECK AMOUNT FOR CAR RENTAL (Daily Car Rate x No. of Days) . . . . . C. $ -

D. AIRFARE(S)

Note: Use of a travel a gency is discouraged. Refundable fares should be considered if possibility of a trip cancellation exists.

NAME OF AIRLINE COMPANY:

ADDRESS OF AIRLINE COMPANY:

PHONE NO. OF AIRLINE COMPANY: CONFIRMATION NO.:

ROUND TRIP AIRFARE PER PERSON:

NUMBER OF TRAVELERS:

GENERAL LEDGER ACCOUNT NUMBE P.O. NO.

TOTAL CHECK AMOUNT FOR AIRLINE COMPANY . . . . . D. $ -

SUBTOTAL (B+C+D) #VALUE!

COUNTY AUDITOR'S FORM T.1.2 (01/10)

From: LQ0995GM@laquinta.com
To: Nora Cruz
Subject: Reservation Confirmation
Date: Monday, July 23, 2012 10:57:24 AM

7/23/2012 11:57:13 AM NiteVision 2010 SP0 HF2 P1



LA QUINTA CORPUS CHRISTI
10446 IH37 ACCESS ROAD B
CORPUS CHRISTI, TX 78410
(361) 241-4245

RESERVATION CONFIRMATION

Confirmation#:	099579039	Arrival Date:	8/7/2012
NORA GARZA		Departure Date:	8/9/2012
410n 13TH AVE		Number of Nights:	2
EDINBURG, TX 78541		RoomType Reserved:	DD - 2 QUEEN DEXLUXE NS

Adults/Children	1/0
Method of Guarantee:	... 4170

Total Estimated Stay:		$185.30
Rate Detail:	Room Charges:	$170.00
	Taxes:	$15.30

Thank you for choosing La Quinta Inns & Suites for your upcoming hotel stay. Please contact us at least 24-hours before check-in should your travel plans change.

Plan your next stay with La Quinta Inns & Suites on LQ.com where you'll find the best rates online. Choose from hundreds of hotels across the U.S., Canada, and Mexico offering free high-speed Internet access, Free Bright Side Breakfast, and comfy beds.

Sincerely,

La Quinta Inns & Suites
wake up on the bright side

AG-802 (06/10)

Texas A&M AgriLife
Administrative Services – Disbursements/Travel

TEXAS A&M AgriLIFE
Teaching • Research • Extension • Service

TRAVEL REQUEST

☐ Texas AgriLife Research 556 RESEARCH ☑ Texas AgriLife Extension Service 555 EXTENSION ☐ TVMDL 557 TVMDL

Dept/Unit/District: 12 Date: July 23, 2012 Request Number:

From: August 7, 2012 8:00 AM To: August 9, 2012 6:30 PM
Travel Dates (including travel time)

Destination: From: Edinburg, Texas (City / State) To: Corpus Christi, Texas (City / State) District: 12 (AgriLife Extension)

Counties Visited (if applicable)*:
* County required for out of state travel

Purpose of Travel: State Food Protection Management Training

ADDITIONAL TRIPS LISTED ON SECOND PAGE OF FORM

MODE OF TRANSPORTATION:

☐ Private Auto
☑ Official Auto
☐ University Aircraft
☐ Accompanying Another Party*
☐ Accompanied by*
☐ Commercial Transportation (Includes Rental Car)

*Explanation required for two or more employees attending the same or similar duties:

EXPENSE TO BE CHARGED TO:

Account Name: County Funded Travel Account No:

Estimated Expenses: $ 278.30 Project No/Support Account:

Name: Nora N. Garza (Print or Type) UIN: 601005814 (Required)

Signature: Nora N. Garza Title: CEA-Family Resources

RECOMMENDED: Supervisor

APPROVED: Department Head/Resident Director

APPROVED: Director/Designee

AgriLIFE EXTENSION
Texas A&M System

Improving Lives. Improving Texas.

To: Nora Garza, CEA-FCS Agent

From: Rebecca S. Dittmar
Extension Program Specialist-Food Protection Management

Julie L. Prouse
Extension Assistant –Food Protection Management

Date: June 15, 2012

Re: More Info.

Please find your FSIOB course book enclosed, practice exam, along with a tentative agenda, and a list of possible persons to share rooms with and a hotel (check about state rates, if staying at a different hotel). **Please make sure you bring the FSIOB book to the training in Corpus Christi.** To become a certified FPM instructor you must score a 90% or higher on the ServSafe/Prometric exam. With this being said please start looking over course book now in case you have questions. Please feel free to contact us with any questions you may have.

If you need any additional information or have any questions, please contact Julie Prouse at 979-458-2025 jlommert@ag.tamu.edu or Rebecca Dittmar at 830-896-9037 rsdittmar@ag.tamu.edu.

We look forward to your participation at the training. Thank you.

JLP

Food Safety
it's our business

AgriLIFE EXTENSION
Texas A&M System

Food Safety
it's our business

State Food Protection Management Training

Texas AgriLife Research & Extension Center (auditorium)
10345 Hwy 44
Corpus Christi, TX 78406
361-265-9201
August 7-9, 2012

August 7, 2012

12:30 p.m.	Registration/Sign-In
1:00 p.m.	Welcome, Overview, and Introductions
1:15 p.m.	Know the Facts about Foodborne Illness
1:45 p.m.	Prevent Biological Contamination
2:45 p.m.	Protect Food from Physical and Chemical Contamination
3:15 p.m.	Purchase Safe Food

August 8, 2012

8:15 a.m.	Practice Proper Handwashing and Personal Hygiene
9:15 a.m.	Keep Food Safe in Storage
10:15 a.m.	Prepare Safe Food
11:15 p.m.	**LUNCH (on your own)**
12:30 p.m.	Serve Food Safely
1:30 p.m.	Food Safety Management Systems
2:15 p.m.	Maintain Clean Facilities
3:15 p.m.	Keep Pests and Rodents Out

Walk through Inspection (time TBA)

August 9, 2012

8:00 a.m.	Inspections and Food Safety Regulations
8:30 a.m.	Working with your Employees
9:00a.m.	Review
9:30a.m	Test Administered
After Exam	Program Information (Class info., Cash Management, Food Handlers, etc)

FPM Agent Training – Corpus Christi, TX

August 7-9, 2012

Below is a list of agents participating in the FPM training if you would like to contact them to possibly share rooms or car pool:

Tina Trevino – Calhoun County

Andrea Becker – Live Oak County

Monica Aguirre – CEP Maverick County

Nora Garza – Hidalgo County

Erika Bochet – Victoria County

Lauren Tedford – Henderson County

Tanya McGongill – Washington County

Mary Sanders – CEP Washington County

Lindsey Yeager – Franklin County

We included the hotel below, we have rooms blocked off until July 13 (feel free to stay at other hotels) be sure to ask them about State rates :

La Quinta Inn & Suites
Corpus Christi Northwest
10446 IH 37 Access Rd B
Corpus Christi, TX 78410
361-241-4245
**Let them know you are with the FPM Group
•• Bring state ID and tax exempt form

Travel Outside of Hidalgo County In County Vehicle

TO: D.B.M. SAFETY DIVISION
318-2658FAX

FROM: Hidalgo County Extension Service
DATE: 7/23/2012

Notice to be processed minimum of 24 hours prior to trip

Date(s) Requested: From: 8/7/2012 ✓ To: 8/9/2012 ✓
Estimated Time Leave: 8:00 AM Est. Time Return: 6:30 PM ✓
Destination: Corpus Christi, Texas ✓
Reason for Trip: State Food Protection Management Training ✓

The following person(s) are requesting to take the following County vehicle(s) out of County:

Name of Driver: Nora N. Garza ✓
DL Number: #17958966 ✓ (Texas Only)
Birth Date: 3/22/1955 ✓
Expiration Date: 3/22/2017 ✓

Name of Driver:
DL Number: (Texas Only)
Birth Date:
Expiration Date:

Name of Driver:
DL Number: (Texas Only)
Birth Date:
Expiration Date:

Checklist:
Ins. Card in Vehicle
Jack in Vehicle
Drivers License with Driver
This approval with Driver

Vehicle VIN#: #1FMRE11262HA49041 ✓
Tag Number: #824-672 ✓
Asset Number: #37766 ✓

Vehicle VIN#:
Tag Number:
Asset Number:

Signed: Barbara C. Alaniz
Department Head/Designee

Dated: 7/23/2012

D.B.M. Safety Division Checked Insurances:

Date: 7/23/12 1:46pm

AI-33559 **Constables 6. A.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Constable Avila (Joe Espinoza) **Submitted By:** Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Constable Pct. #1 (1284):
1. Approval to accept the Local Border Security Program FY 2012 (LBSP-12) Grant Award in the amount of $40,000.00 from the Texas Ranger Division, TX DPS for the period of July 6, 2012 to January 31, 2013.
2. Approval of Certification of Revenues as certified by the County Auditor for the Local Border Security Program FY 2012 (LBSP-12).
3. Approval to appropriate funds from the LBSP grant award in the amount of $40,000.00.

BACKGROUND

Permission to apply for Operation Borderstar Grant - FY 2012 (for overtime and fuel/mileage reimbursement) & authority for County Judge to sign Grant Application was approved by Comm. Court on 4/24/12.

Fiscal Impact

FISCAL YEAR: CY12/ FY12 **ACCT. #:** 2-1284-421-00-291-080-2-XXX

FUNDS AVAILABLE Y/N?: YES **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Expenses relating to Health insurance, Life insurance and unemployment compensation assigned to the overtime hours are to be charged to the Constable Pct. 1 Budget (Account #2-1100-421-00-291-001-0-XXX)
SEE ATTACHED APPROPRIATION.

GRANT NO. LBSP-12-0040

Attachments

Certification of revenues
grant award letter
Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/02/2012 07:59 AM
Rosalinda Cantu	Rosie Cantu	08/03/2012 10:50 AM
Sylvia Solis	Sylvia Solis	08/03/2012 03:56 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/01/2012 05:17 PM

Final Approval Date: 08/03/2012

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

August 2, 2012

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable Joel Quintanilla, Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

> The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufracio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Ranger Division - Texas Department of Public Safety. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
$40,000.00	Award No. LBSP-12-0040 (Pct. 1 Constable)

CERTIFIED BY:

Raymundo Eufracio, CPA
Hidalgo County Auditor

8/2/12
Date

THE COUNTY OF HIDALGO

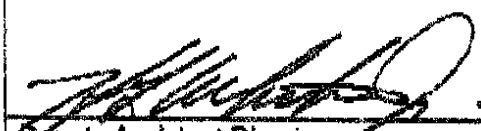
HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92ND D.C. | RODOLFO DELGADO JUDGE, 93RD D.C. | J. R. "BOBBY" FLORES JUDGE, 139TH D.C. | ROSE GUERRA REYNA JUDGE, 206TH D.C. | JUAN R. PARTIDA JUDGE, 275TH D.C. | MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. | NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER | LETICIA LOPEZ JUDGE, 389TH D.C. | AIDA SALINAS FLORES JUDGE, 398TH D.C. | ISRAEL RAMON, JR. JUDGE, 430TH D.C. | JESSE CONTRERAS JUDGE, 449TH D.C.

NOTICE OF GRANT AWARD

TEXAS RANGER DIVISION

Program Title:	Local Border Security Program FY 2012 (LBSP-12)
Funding Instrument:	General Appropriations Act, Rider 41, 82nd Legislature
Administered by:	Texas Ranger Division Texas Department of Public Safety P.O. Box 4087 Austin, Texas 78773-0600
Grant Number:	LBSP-12-0040
Recipient:	**Hidalgo County Pct. 1 Constable Department**
Amount of Grant:	**$40,000.00**
Period of Grant:	**July 6, 2012 through January 31, 2013**

AGENCY APPROVAL	GRANT ACCEPTANCE
	
Deputy Assistant Director	Printed Name: Title:
Date:	Date:

AI-33533 **County Judge's Office 7. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Recognition of the Hidalgo County Clerk's Office for being honored with the NACRC's Best Practice Award for Records Management

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 03:04 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/01/2012 02:55 PM

Final Approval Date: 08/03/2012

AI-33579 **County Judge's Office 7. B.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Roberto Villarreal **Submitted By:** SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Update on approved Resolutions from Cameron County Commissioner's Court and Cameron County RMA in support of I-69 designations for sections of US77, US 281, and Expressway 83.

BACKGROUND

Attachments

CCRMA Resolution

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2012 12:55 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: SANDRA DELEON Started On: 08/03/2012 11:37 AM

Final Approval Date: 08/03/2012

STATE OF TEXAS §
§
COUNTY OF CAMERON §

BE IT RESOLVED THAT ON THE 2nd DAY OF August, 2012, THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY CONVENED IN SPECIAL SESSION, AND UPON THE REQUEST OF THE CAMERON COUNTY REGIONAL MOBILITY AUTHORITY BOARD OF DIRECTORS, THE FOLLOWING ITEM WAS OFFERED AND ADOPTED, TO WIT:

"CONSIDERATION AND APPROVAL OF A RESOLUTION SUPPORTING THE DESIGNATION OF U.S. HIGHWAY 281 AS INTERSTATE HIGHWAY I-69, ALONG WITH U.S. 77, AND URGES STATE AND FEDERAL LEADERSHIP TO SUPPORT THE DEVELOPMENT OF BOTH CORRIDORS AS INTERSTATE HIGHWAY I-69."

WHEREAS, Adequate transportation infrastructure is necessary for the safety and well-being of all residents and visitors of the United States; and

WHEREAS, Adequate transportation infrastructure also stimulates economic growth throughout the country; and

WHEREAS, Interstate highways promote and facilitate safety, commerce, business development and economic growth; and

WHEREAS, Interstate highways in the Rio Grande Valley will enhance commerce and spur economic activity and job creation throughout the country; and

WHEREAS, The Rio Grande Valley is the front door to traffic from Mexico, the country's third largest trading partner, and a region experiencing rapid population growth and has grown 80% over the past two decades according to the U.S. Census; and

WHEREAS, Rio Grande Valley leaders are committed to the development of infrastructure that will promote economic development and a good quality of life for residents; and

WHEREAS, U.S. Highways 281 and 77 are key highways that expedite the flow of goods and people between the United States and Mexico and have been recognized by the Texas Department of Transportation as top North American Free Trade Agreement (NAFTA) Corridors; and

WHEREAS, U.S. Highways 281 and 77 also serve as the region's evacuation route in case of a natural disaster;

NOW, THEREFORE, BE IT RESOLVED that the Cameron County Regional Mobility Authority hereby supports designation of U.S. Highway 281 as Interstate Highway I-69, along with U.S. Highway 77, and urges state and federal leadership to support the development of both corridors as Interstate Highway I-69.

Passed, Approved and Adopted on this 2nd day of August, 2012.

DAVID E. ALLEX
CCRMA CHAIRMAN

ATEST: _____
RUBEN GALLEGOS, JR.
CCRMA SECRETARY

AI-33473 **8. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Maria Del Rosario Gonzalez, SHERIFF DEPT.

Department: SHERIFF DEPT.

Information

CAPTION

2012 - Sheriff's Office (1284):
Approval of budget amendment to de-obligate remaining funds from OCDETF-SW-TXS-811 (Account #2-1284-421-00-280-084-2-XXX) in the amount of $2,050.09 and transfer to OCDETF-SW-TXS-0811H(Account #2-1284-421-00-280-037-2-XXX).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1284-421-00-280-084-2-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds are available as of 7/30/12.

No local match is required.

Attachments

Budget Amendment
modification backup

Form Review

Inbox	Reviewed By	Date
Emilia Uriegas	Emilia Uriegas	07/30/2012 02:34 PM
Budget & Management	Merlen P. Munoz	07/30/2012 03:43 PM
Manuel Chapa	Manuel Chapa	08/02/2012 01:29 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Maria Del Rosario Gonzalez Started On: 07/30/2012 11:27 AM

Final Approval Date: 08/03/2012

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES

STATE OR LOCAL LAW ENFORCEMENT COST ESTIMATE MODIFICATION FORM

Name of Strike Force/Strategic Initiative: **McAllen District Office**

OCDETF Investigation/Strategic Investigation Number: **SW-TX-0811H** 8710

Strike Force Leader/AUSA Coordinator Approval: _____ Acting SAC 7/11/12

OCDETF Executive Office Budget Official Approval: _____

The following operational costs or expenses will be added or subtracted from the original Strike Force/Strategic Initiative agreement.

	DESCRIPTION	AMOUNT	ADD/(SUBTRACT)
~~1.~~	~~Leased Vehicle~~	~~$9,000.00~~	~~$2,050.09~~
2.	Office Supplies	$2,690.00	(632.55)
3.	Computer Equipment	$3,339.94	(113.27)
4.	Technical Surveillance Equip.	$9,525.20	(1,061.06)
5.	Tactical Gear	$1,640.00	(243.21)
6.			(2050.09)
7.			
8.			
9.			
10.			

Transfer $2050.09 to 8708

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES

FUNDING MODIFICATIONS TO AGREEMENT

DATE:

TO: Funds Certified: _____
OCDETF Executive Office *Date*

Approving Official: _____
OCDETF Executive Office *Date*

FROM: [Name], Strike Force Leader *or*
[Name], Designee *or*
[Name], AUSA Coordinator
_____ Approved By

The **Houston** Strike Force/Strategic Imitative is revising the following FY **2012** OCDETF agreement(s):

DC #	Case #	Strike Force/Strategic Initiative	Current Obligation/Funding	YTD Total Reimbursements	Deobligate (-) Obligate (+)	Revised Obligation/Funding
8710	M5-10-0113	SW-TXS-0811	$17,195.29	$15,145.20	($2,050.09)	$15,145.20
8708	M5-10-0113	SW-TXS-0811	$14,000.00	$8,314.73	$2,050.09	$16,050.09
TOTALS						

Modification Request - (Oct 10)

Extend alpha FAFT alpha

AI-33512 **Emergency Management 10. A.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Oscar Montoya **Submitted By:** SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

1. Authorization and approval to accept the 2009 Homeland Security Grant (decrease) from the Texas Department of Public Safety in the amount of $196.60 (SHSP).

2. Approval of 2012 unappropriation of funds for the 2009 Homeland Security Grant Program from the Texas Department of Public Safety in the amount of $196.60 (SHSP Grant).

BACKGROUND

This agenda item is a grant adjustment notice from the Texas Department of Public Safety awarded by the Department of Homeland Security, FEMA.

Federal Grant Award Number 2009-SS-T9-0064
Performance Period: August 1, 2009- April 15, 2012

10/27/09- Original acceptance of grant award, AI-17997 for $843,860.48

9/7/10- Increase of $150,134.83 AI-22730, total award amount $993,995.31

7/5/11- Increase of $1,104.95, AI-27348, total award amount $995,100.26.

12/20/11- Decrease of $142.23, AI-320686, total award amount $994,958.03

4/10/12- Extension of performance period to June 15, 2012.

Award Amount $677,109.51 (2009 SHSP)
Award Amount $317,651.92 (2009 LEAP)

Total Award Amount $994,761.43

Fiscal Impact

FISCAL YEAR: 2 **ACCT. #:** 2-1283-429-10-300-027-2-XXX

FUNDS AVAILABLE Y/N?: Y/pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

**pending PO Liquidations that Emergency Management will process prior to CC.

Attachments

Adj. Notice 4
Terms
email notification
Unappropriate

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:13 PM
Roland Garcia	Rolando Garcia	08/03/2012 04:00 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: SANDRA DELEON Started On: 08/01/2012 09:15 AM

Final Approval Date: 08/03/2012

Texas Department of Public Safety

2009 Grant Adjustment Notice

for

Hidalgo County

Date of Award

June 26, 2012

1. Sub-Recipient Name and Address	2. Prepared by: Lara, Pete H.	3. SAA Award Number: 09-GA 48215-14

Judge Ramon Garcia
Hidalgo County
1615 S. Closner STE J
Edinburg, TX 78539

4. Federal Grant Information

Federal Grant Title:	**Homeland Security Grant Program**
Federal Grant Award Number:	2009-SS-T9-0064
Date Federal Grant Awarded to TxDPS:	August 1, 2009
Federal Granting Agency:	Department of Homeland Security FEMA Grant Programs Directorate

5. Award Amount and Grant Breakdowns

Total Award Amount

$994,761.43

Note: Additional Budget Sheets (Attachment A): ☐ **Yes** ☐ **No**

SHSP 97.073	SHSP-LEAP 97.073	UASI 97.008	UASI-LEAP 97.008	CCP 97.053	MMRS 97.071
$677,109.51	$317,651.92	$0.00	$0.00	$0.00	$0.00

This award supersedes all previous awards. **Performance Period:** Aug 1, 2009 to Jun 15, 2012

6. Statutory Authority for Grant: This project is supported under Consolidated Security, Disaster Assistance and Continuing Appropriations Act. 2009 Public Law No. 110-329.

7. Method of Payment: Primary method is reimbursement. See the enclosed instructions for the process to follow in the submission of invoices.

8. Debarment/Suspension Certification: The Sub-Recipient certifies that the subgrantee and its' contractors/vendors are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal department or agency and do not appear in the Excluded Parties List System at http://www.epls.gov.

9. Agency Approval

Approving TxDPS Official:	Signature of TxDPS Official:
Machelle Pharr, Deputy Assistant Director State Administrative Agency Texas Department of Public Safety	

10. Sub-Recipient Acceptance

I have read and understand the attached Terms and Conditions.

Type name and title of Authorized Sub-Recipient official:	Signature of Sub-Recipient Official:

11. Enter Employer Identification Number (EIN) / Federal Tax Identification Number:	12. Date Signed :

13. DUE DATE: **August 10, 2012**

Signed award and Direct Deposit Form (if applicable) must be returned to TxDPS on or before the above due date.

2009 TERMS AND CONDITIONS
Homeland Security Grant Program (HSGP)

FY 2009 HSGP is comprised of four separate grant programs:

- State Homeland Security Program (SHSP)
- Urban Areas Security Initiative (UASI)
- Metropolitan Medical Response System (MMRS)
- Citizen Corps Program (CCP)

Parties to Sub-recipient Agreement

This Sub-recipient agreement is made and entered into by and between the Texas Division of Emergency Management/State Administrative Agency, an agency of the State of Texas, hereinafter referred to as "TDEM," and the funds recipient, hereinafter referred to as the "Sub-recipient." Furthermore, TDEM and the Sub-recipient are collectively hereinafter referred to as the "Parties." By this Sub-recipient agreement's execution, the Parties have severally and collectively agreed to be bound to the mutual obligations and to the performance and accomplishment of the tasks described in this Sub-recipient agreement. The Sub-recipient Agreement is only an offer until the Sub-recipient returns the signed copy of the 2009 Sub-recipient Agreement in accordance with the date provided in the transmittal letter and in the agreement. The Sub-recipient must also certify to the statements provided in Exhibits B and C by signing and returning a copy of these documents with the Sub-recipient Agreement.

Overview, Special Conditions and Performance Standards

A. Overview.

State Homeland Security Grant (SHSP)

The State Homeland Security Program (SHSP) is a core assistance program that provides funds to build capabilities at the State and local levels and to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report. SHSP supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs for acts of terrorism and other catastrophic events. In addition, SHSP supports the implementation of the National Preparedness Guidelines, the National Incident Management System (NIMS), and the National Response Framework (NRF).

Urban Areas Security Initiative (UASI)

Urban Areas Security Initiative (UASI) program funds address the unique planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and assist them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism.

Metropolitan Medical Response System (MMRS)

The MMRS program supports the integration of emergency management, health, and medical systems into a coordinated response to mass casualty incidents caused by any hazard. MMRS Grantees will reduce the consequences of a mass casualty incident during the initial period of a response by having augmented existing local operational response systems before the incident occurs.

Citizen Corps Program (CCP)

The Citizen Corps mission is to bring community and government leaders together to coordinate the involvement of community members and organizations in emergency preparedness, planning, mitigation, response, and recovery.

B. Special Conditions

SHSP

Activities implemented under SHSP must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to, and recovery from terrorism in order to be considered eligible. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness.

The recipient may only fund projects that were included in the FY 2009 State Investment Justifications which were submitted and approved by DHS/FEMA Use of SHSP funds must be consistent with and supportive of implementation of the State Homeland Security Strategy and State Preparedness Report. Linkages between specific projects undertaken with SHSP funds and strategic goals and objectives will be highlighted through regular mechanisms, including the Biannual Strategy Implementation Report (BSIR)

As defined in the FY 2009 grant guidance, the FY 2009 SHSP will focus on two objectives as the highest priorities. These two objectives are:

1. National Priority: Strengthen Information Sharing and Collaboration Capabilities – Maximizing Information Sharing via the National Network of Fusion Centers;

2. National Priority: Strengthen Medical Surge and Mass Prophylaxis – Developing and Enhancing Health and Medical Readiness and Preparedness Capabilities. These two priorities are in addition to the priorities for all programs under the Homeland Security Grant Program and, if applicable, the Law Enforcement Terrorism Prevention Activities Priorities.

A personnel cap of up to 50% of total program funds may be used for personnel and personnel-related activities as directed by the Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act (Public Law 110-412). In general, the use of Homeland Security Grant Program grant funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost.

Since a separate LETPP grant program for Law Enforcement Terrorism Prevention Activities was not created for FY 2009, the State is required to ensure that local and state sub-grantees expend at least 25 percent of their SHSP award funds towards law enforcement terrorism prevention-oriented planning, organization, training, exercise, and equipment activities.

UASI

Allocations and use of grant funding must support and be coordinated with the goals and objectives included in the State and/or Urban Area Homeland Security Strategies. The recipient may only fund projects that were included in the FY 2009 Urban Area Investment Justifications which were submitted and approved by DHS/FEMA. The recipient agrees that funds utilized to establish or enhance designated state and Urban Area fusion centers must support the development of a statewide fusion process that corresponds with the Global Justice/Homeland Security Advisory Council (HSAC) Fusion Center Guidelines and the National Strategy for Information Sharing, and achievement of a baseline level of capability as defined by Global's Baseline Capabilities for State and Major Urban Area Fusion Centers, a supplement to the Fusion Center Guidelines, located at http://www.it.ojp.gov/documents/baselinecapabilitiesa.pdf. The recipient agrees to fund any multi-state or multi-urban area Investments that were included in the FY2009 Investment Justification that was submitted to GPD and received a bonus in the effectiveness analysis.

A personnel cap of up to 50% of total program funds may be used for personnel and personnel-related activities as directed by the Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act (Public Law 110-412). In general, the use of Homeland Security Grant Program grant funding to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost.

MMRS

MMRS is a local grant which will require each MMRS Jurisdiction establish a single Point of Contact (POC) who will serve as the responsible contact for MMRS implementation, activities, and procurement for the jurisdiction as lead and in coordination with a Jurisdictional MMRS Steering Committee. The POC and MMRS Steering Committee will integrate local emergency management, health and medical systems with their Federal and State counterparts through a locally established multi-agency, collaborative planning framework; promote regional coordination of mutual aid with neighboring localities; regularly validate the jurisdictions local emergency response capability to a mass casualty incident by means of an exercise or other validation means; collaborate with local, regional, and State health and medical partners, such as Medical Reserve Corps Units and Citizen Corps Councils, as well as leverage other

Federal programs, such as the U.S. Department of Health and Human Services Assistant Secretary for Preparedness and Response (DHHS-ASPR) Hospital Preparedness Program and Emergency Systems for Advance Registration of Volunteer Health Professionals (ESAR-VHP), Center for Disease Control and Prevention Cities Readiness Initiative and Strategic National Stockpile, to coordinate and support plans, processes and strategies related to, but limited to: Continuity of Government; Continuity of Operations; Equipment and Supplies Procurement; Fatality Management; Forward Movement of Patients; Hospital Evacuation; Interoperable Communications; Patient Tracking; Pharmaceutical and Medical Supply Management and Distribution; Public Education; Outreach and Information; Recruiting Volunteers; and Training; ensure the "MMRS Leadership" is fully represented on the Urban Area Working Group in cases where a MMRS grant is awarded and a UASI program exists; ensure all neighboring MMRS subgrantees actively and demonstratively collaborate to develop a regional plan that supports the MMRS mission in that region in cases where MMRS subgrantees are located adjacent to one another and implement an Investment Justification that clearly identifies the size of the populations included in the planning and operational areas supported by the MMRS grant. The Metropolitan Medical Response System (MMRS) provides funds to build capabilities at the State and local levels to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report. MMRS supports the implementation of State Homeland Security Strategies to address the identified planning, organization, equipment, training, and exercise needs for acts of terrorism and other catastrophic events. In addition, MMRS supports the implementation of the National Preparedness Guidelines, the National Incident Management System (NIMS), and the National Response Framework (NRF).

Activities implemented under MMRS must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to, and recovery from terrorism in order to be considered eligible. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness.

Use of MMRS funds must be consistent with and supportive of implementation of the State Homeland Security Strategy and State Preparedness Report. Linkages between specific projects undertaken with MMRS funds and strategic goals and objectives will be highlighted through regular mechanisms, including the Biannual Strategy Implementation Report (BSIR)

As defined in the FY 2009 grant guidance, the FY 2009 MMRS will focus on two objectives as the highest priorities. These two objectives are:

1. National Priority: Strengthen Information Sharing and Collaboration Capabilities – Maximizing Information Sharing via the National Network of Fusion Centers;

2. National Priority: Strengthen Medical Surge and Mass Prophylaxis – Developing and Enhancing Health and Medical Readiness and Preparedness Capabilities. These two priorities are in addition to the priorities for all programs under the Homeland Security Grant Program and, if applicable, the Law Enforcement Terrorism Prevention Activities Priorities.

CCP

The sub-recipient must register their Citizen Corps Council on the Citizen Corps website http://www.citizencorps.gov and manage their program and information on the site. Citizen Corps Councils must include representatives of emergency management, homeland security, law enforcement, fire service, medical services/public health or their designee, elected officials, the private sector, private non-profits, non-governmental organizations and advocacy groups for special needs populations. In addition, representatives from existing Citizen Corps programs, such as Volunteers in Police Service (VIPS), Medical Reserve Corps (MRC), Community Emergency Response Team (CERT), Neighborhood Watch, and Fire Corps should be included on the Citizen Corps Council. Where applicable, a Metropolitan Medical Response System representative should also be included on the Citizen Corps Council.

All allocations and use of funds under this grant must be in accordance with the FY 2009 HSGP Guidelines and Application Kit found at - http://www.fema.gov/government/grant/hsgp/index.shtm. All award Sub-recipients are required to have read, understood and accepted the FY 2009 HSGP Guidance and Application Kit as binding.

C. **Standard of Performance.** The Sub-recipient shall perform all activities and projects entered into the SAA web-based grants management system approved by its Council of Governments (COG) and by the State Administrative Agency (SAA). The Sub-recipient shall perform all activities in accordance with all terms, provisions and requirements set forth in this Sub-recipient agreement and the:

1. Applicable Laws and Regulations, hereinafter referred to as "Exhibit A";
2. Certifications, hereinafter referred to as "Exhibit B"; and

3. Certification Regarding Lobbying for Sub-recipient Agreements, Grants, Loans, and Cooperative Agreements, hereinafter referred to as “Exhibit C”.

D. **Failure to Perform.** In the event the Sub-recipient fails to implement the project(s) entered into The SAA web-based grants management system, or comply with any of this Sub-recipient agreement’s provisions, in addition to the remedies specified in this Sub-recipient agreement, the Sub-recipient is liable to TDEM for an amount not to exceed the award amount of this Sub-recipient agreement and may be barred from applying for or receiving additional DHS/FEMA grant program funds or any other federal program funds administered by TDEM until repayment to TDEM is made and any other compliance or audit finding is satisfactorily resolved.

TDEM Obligations

A. Measure of Liability. TDEM shall be liable for actual and reasonable costs incurred by the Sub-recipient during the Sub-recipient agreement period for performances rendered under this Sub-recipient agreement by the Sub-recipient, subject to the limitations set forth in this Section. TDEM shall not be liable to the Sub-recipient for any costs incurred by the Sub-recipient that are not allowable costs.

B. Sub-recipient Agreement Funds Defined and Limit of Liability. The term "Sub-recipient agreement funds" as used in this Sub-recipient agreement means funds provided by TDEM under the DHS/FEMA grant programs. The term "Sub-recipient's funds" or match funds as used in this Sub-recipient agreement means funds provided by the Sub-recipient.

Notwithstanding any other provision of this Sub-recipient agreement, the total of all payments and other obligations incurred by TDEM under this Sub-recipient agreement shall not exceed the Total Award Amount listed on the cover page of the Sub-recipient agreement.

C. Excess Payments. The Sub-recipient shall refund to TDEM any sum of Sub-recipient agreement funds that has been paid to the Sub-recipient by TDEM or that TDEM determines has resulted in overpayment to the Sub-recipient that TDEM determines has not been spent by the Sub-recipient in accordance with this Sub-recipient agreement. No refund payment(s) may be made from local, state or federal grant funds unless repayment with grant funds is specifically permitted by statute or regulation. The Sub-recipient shall make such refund to TDEM within thirty (30) days after TDEM requests such refund.

Suspension

Notwithstanding the provisions of Chapter 2251, Texas Government Code, in the event the Sub-recipient fails to comply with any of this Sub-recipient Agreement’s terms, TDEM may, upon written notification to the Sub-recipient, suspend this Sub-recipient agreement in whole or in part, withhold payments to the Sub-recipient and prohibit the Sub-recipient from incurring additional obligations of Sub-recipient agreement funds.

Termination

A. TDEM’s Right to Terminate. TDEM shall have the right to terminate this Sub-recipient agreement, in whole or in part, at any time before the end of the Performance Period, whenever TDEM determines that the Sub-recipient has failed to comply with any of this Sub-recipient agreement’s terms. TDEM shall notify the Sub-recipient in writing prior to the thirtieth (30^{th}) day preceding the termination of such determination and include:

1. the reasons for such termination;
2. the effective date of such termination; and
3. in the case of partial termination, the portion of the Sub-recipient agreement to be terminated.

B. Parties’ Right to Terminate. In addition to TDEM’s right to terminate specified in Subsection A of this section, both Parties shall have the right to terminate this Sub-recipient agreement, in whole or in part, when the Parties agree that the continuation of the activities funded under this Sub-recipient agreement would not produce beneficial results commensurate with the further expenditure of Sub-recipient agreement funds. The Parties shall agree, in writing, upon the termination conditions, including the effective date of termination and in the case of partial termination, the portion of the Sub-recipient agreement to be terminated.

Conflict of Interest

The Sub-recipient shall operate in a manner to avoid any potential conflict of interest, real or apparent, and comply with the related requirements of the Uniform Grant Management Standards (UGMS).

A. Financial Interest Prohibited. A conflict of interest may arise when the employee, officer or agent; any member of his or her immediate family; his or her partner; or, any organization that employs, or is about to employ any of the above, has a financial or other interest in the firm or person selected to perform a subcontract pursuant to this Sub-recipient agreement. The Sub-recipient shall ensure that no employee, officer, or agent of the Sub-recipient shall participate in the

selection, in the award or administration of a subcontract supported by Sub-recipient agreement funds pursuant to this Sub-recipient agreement and comply with Chapter 171, Texas Local Government Code.

B. Other Prohibited Interests. In all cases not governed by Subsection A of this Section and except for eligible administrative or personnel costs, no person who is an employee, agent, consultant, officer, elected official, appointed official of the Sub-recipient or of a subcontractor of the Sub-recipient who exercises or have exercised any functions or responsibilities with respect to the activities assisted under this Sub-recipient agreement or any other DHS/FEMA Sub-recipient agreement who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity, have an interest in or benefit from the activity or have any interest in any Sub-recipient agreement, subcontract or agreement with respect to the activities or the proceeds either for themselves or those with whom they have family or business ties during their tenure or for one year thereafter.

C. Inclusion in Subcontracts. The Sub-recipient shall include the substance of this Section in all subcontracts.

Monitoring

TDEM reserves the right to perform periodic office-based and/or on-site monitoring of the Sub-recipient's compliance with this Sub-recipient agreement's terms and conditions and of the adequacy and timeliness of the Sub-recipient's performance pursuant to this Sub-recipient agreement. After each monitoring visit, TDEM shall provide the Sub-recipient with a written report of the monitor's findings. If the monitoring report notes deficiencies in the Sub-recipient's performance under this Sub-recipient agreement's terms, the monitoring report shall include requirements for the timely correction of such deficiencies by the Sub-recipient. Failure by the Sub-recipient to take action specified in the monitoring report may be cause for this Sub-recipient agreement's suspension or termination pursuant to the Suspension and/or Termination Sections above.

Audit

A. Audit of Federal and State Funds. The Sub-recipient shall arrange for the performance of an annual financial and compliance audit of Sub-recipient agreement funds received and performances rendered under this Sub-recipient agreement as required by the Single Audit Act (OMB Circular A – 133; 44 C.F.R. 13.26) and as outlined in Exhibit A. The Sub-recipient will also comply, as applicable, with Texas Government Code, Chapter 783, 1 TAC 5.141.et.seq. and the Uniform Grant Management Standards (UGMS), State Uniform Administrative Requirements for Grants and Cooperative Agreements.

B. TDEM's Right to Audit. Notwithstanding Subsection A of this Section, TDEM reserves the right to conduct a financial and compliance audit of Sub-recipient agreement funds received and performances rendered under this Sub-recipient agreement. The Sub-recipient agrees to permit TDEM or its authorized representative to audit the Sub-recipient's records and to obtain any documents, materials or information necessary to facilitate such audit.

C. Sub-recipient's Liability for Disallowed Costs. The Sub-recipient understands and agrees that it shall be liable to TDEM for any costs disallowed pursuant to financial and compliance audit(s) of Sub-recipient agreement funds. The Sub-recipient further understands and agrees that reimbursement to TDEM of such disallowed costs shall be paid by the Sub-recipient from funds that were not provided or otherwise made available to the Sub-recipient pursuant to this Sub-recipient agreement or any other federal contract.

D. Sub-recipient's Facilitation of Audit. The Sub-recipient shall take such action to facilitate the performance of such audit(s) conducted pursuant to this Section as TDEM may require of the Sub-recipient. The Sub-recipient shall ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through the Sub-recipient and the requirement to cooperate is included in any subcontract it awards.

Reimbursement

Sub-recipient agrees to make no request for reimbursement prior to return of this agreement signed by the authorized Sub-recipient representative. Sub-recipient also agrees to make no request for reimbursement for goods or services procured by Sub-recipient prior to the performance period start date of this agreement.

A. Request for Advance or Reimbursement. The Sub-recipient shall submit to TDEM, a properly completed Local Purchase Submission Cover Sheet as often as actually needed. TDEM retains the authority to approve or deny amount requested and shall not make disbursement of any such payment until TDEM has reviewed and approved such a request. The Local Purchase Submission Cover Sheet shall be supported by documentation as required by the SAA, currently referenced on the SAA web-based grants management system, and may be revised in subsequent policy updates.

B. Request for Advance Funds and Transfer of Funds. The Sub-recipient's requests for an advance of Sub-recipient agreement funds shall be limited to the minimum amounts needed for effective operation of their project(s) under this Sub-recipient agreement and shall be timed as closely as possible to be in accord with actual cash requirements. The

Sub-recipient shall establish procedures to minimize the time elapsing between the transfer of funds from TDEM to the Sub-recipient and shall ensure that such funds are disbursed within fifteen (15) days unless extenuating circumstances can be documented.

C. Payment Contingent. Notwithstanding the provisions of Subsection A of this Section, payments under this Sub-recipient agreement are contingent upon the Sub-recipient's performance of its contractual obligations.

D. Source Documentation Requirement: Sub-recipients must provide proof of payment documentation with all reimbursement requests submitted for processing. The following is a list of acceptable proof of payment documents:

- Copy of cancelled check
- Screen print of General Ledger account showing funds have been encumbered
- Credit Card Statement showing purchase of the items
- Payroll journal for individuals showing rate of pay and hours worked
- Copy of invoice stamped “paid” with the date, vendor initials and check number for reference

National Incident Management System (NIMS) and the Incident Command System (ICS)

Sub-recipients must have adopted and be implementing the National Incident Management System (NIMS) and the Incident Command System (ICS) at the local level. NIMS compliance for 2009 must be achieved by completing required actions outlined by FEMA and TDEM.

For a more detailed description of these requirements, as well as other NIMS implementation requirements, see *http://www.fema.gov/emergency/nims/CurrentYearGuidance.shtm*

NIMSCAST Requirements

To be eligible to receive FY 2009 DHS funding, local primary jurisdictions and tribes must have achieved 100% compliance with the FY 2008 NIMS compliance objectives and metrics in the NIMSCAST by January 30, 2009.

All State and territory grantees were required to submit their compliance assessment via the NIMSCAST by September 30, 2008 in order to be eligible for FY 2009 preparedness programs.

Additional information on achieving NIMS compliance is available through the FEMA National Integration Center (NIC) Incident Management Systems Integration (IMSI) Division at *http://www.fema.gov/emergency/nims/* .

Other Requirements

A. During the performance period of this grant, Sub-recipients must maintain an emergency management plan at the Intermediate Level of planning preparedness or higher, as prescribed by TDEM. This may be accomplished by a jurisdiction maintaining its own emergency management plan or participating in an inter-jurisdictional emergency management program that meets the required standards. If TDEM identifies deficiencies in the Sub-recipient’s plan, Sub-recipient will correct deficiencies within 60 days of receiving notice of such deficiencies from TDEM.

B. Projects identified in the SAA web-based grant management system must identify and relate to the goals and objectives indicated by the applicable approved project investments for the period of performance of the grant.

C. During the performance period of this grant, Sub-recipient agrees that it will participate in a legally-adopted county and/or regional mutual aid agreement.

D. During the performance period, the Sub-recipient must register as a user of the Texas Regional Response Network (TRRN) and identify all major resources such as vehicles and trailers, equipment costing $5,000 or more and specialized teams/response units equipped and/or trained using grant funds (i.e. hazardous material, decontamination, search and rescue, etc.). This registration is to ensure jurisdictions or organizations are prepared to make grant funded resources available to other jurisdictions through mutual aid.

E. Sub-recipients must submit Fiscal Year 2009 Indirect Cost Allocation Plan signed by Cognizant Agency. Plan should be forwarded to the SAA along with the Planning and Administration Grant Budget Form.

F. Council of Governments (COG) will follow guidelines listed in the SAA FY 09 COG Statement of Work.

H. The State’s 24 planning regions are voluntary associations of local governments organized pursuant to state law as regional planning commissions, councils of government, development councils, and area councils. It is recognized that

one of the major functions of state planning regions as homeland security grant Sub-recipients is to perform a wide variety of planning and some program administration for both their region and on behalf of the cities and counties within the region that may also be homeland security grant Sub-recipients.

Closing the Grant

A. The Sub-recipient must have expended all grant funds and submitted expenditure reimbursement requests and any invoices by the end of the performance period listed on the sub-recipient agreement.

B. TDEM/SAA will close a sub-award after receiving Sub-recipient's final performance report indicating that all approved work has been completed and all funds have been disbursed, completing a review to confirm the accuracy of the reported information, and reconciling actual costs to awards modifications and payments. If the close out review and reconciliation indicates that the Sub-recipient is owed additional funds, TDEM/SAA will send the final payment automatically to the Sub-recipient. If the Sub-recipient did not use all the funds received, TDEM/SAA will issue a Grant Adjustment Notice (GAN) to recover the unused funds.

C. TDEM/SAA will unilaterally close out this grant if sub-recipient does not reconcile account and sign closeout GAN by the 60th day after the sub-recipient performance period ends.

Restrictions, Disclaimers and Notices

A. Approval of this award does not indicate approval of any consultant rate in excess of $450 per day. A detailed justification must be submitted to and approved by TDEM/SAA prior to obligation or expenditure of such funds. U.S. Department of Justice Financial Guide (Part III Chapter 15) *http://www.ojp.usdoj.gov/financialguide/*

B. In cases where local funding is established by COGs, release of funds by TDEM is contingent upon regional funding allocation approval by the Sub-recipient's COG governing board.

C. Notwithstanding any other agreement provisions, the parties hereto understand and agree that TDEM's obligations under this agreement are contingent upon the receipt of adequate funds to meet TDEM's liabilities hereunder. TDEM shall not be liable to the Sub-recipient for costs under this Agreement which exceed the amount specified in the Notice of Sub-recipient Award.

D. Notice. All notices or communication required or permitted to be given by either party hereunder shall be deemed sufficiently given if mailed by registered mail or certified mail, return receipt requested, or sent by overnight courier, such as Federal Express, to the other party at its respective address set forth below or to such other address as one party shall give notice of to the other from time to time hereunder. Mailed notices shall be deemed to be received on the third business day following the date of mailing. Notices sent by overnight courier shall be deemed received the following business day.

Chief
Division of Emergency Management
State Administrative Agency
PO Box 4087
Austin, TX 78773-0220

Uniform Administrative Requirements, Cost Principals and Audit Requirements

Except as specifically modified by law or this Sub-recipient agreement's provisions, the Sub-recipient shall administer the award through compliance with all applicable Laws and Regulations. A non-exclusive list is provided below

A. Administrative Requirements

1. 44 C.F.R. Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments;
2. 2 C.F.R. Part 215, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations (OMB Circular A-110).

B. Cost Principles

1. 2C.F.R. Part 225, Cost Principles for State, Local and Tribal Governments (OMB Circular A-87)
2. 2C.F.R. Part 220, Cost Principals for Education Institutions (OMB Circular A-21)
3. 2C.F.R. Part 230, Cost Principles for Non-Profit Organizations (OMB Circular A-122)
4. Federal Acquisition Regulations (FAR) Subpart 31.2, Contracts with Commercial Organizations

C. Audit Requirements – OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

Retention and Accessibility of Records

A. Retention of Records. The Sub-recipient shall maintain fiscal records and supporting documentation for all expenditures of Sub-recipient agreement funds pursuant to the applicable OMB Circular and this Sub-recipient agreement. The Sub-recipient shall retain these records and any supporting documentation for the greater of three (3) years from the completion of this project's public objective, including program requirements and financial obligations, or the period of time required by other applicable laws and regulations as described in Exhibit A.

B. Access to Records. The Sub-recipient shall give the United States Department of Homeland Security (DHS), the Comptroller General of the United States, the Texas State Auditor, TDEM, or any of their duly authorized representatives, access to and the right to examine all books, accounts, records, reports, files, other papers, things or property belonging to or in use by the Sub-recipient pertaining to this Sub-recipient agreement including records concerning the past use of DHS/FEMA funds. Such rights to access shall continue as long as the records are retained by the Sub-recipient. The Sub-recipient agrees to maintain such records in an accessible location and to provide citizens reasonable access to such records consistent with the Texas Public Information Act, Chapter 552, Texas Government Code.

C. Inclusion in Subcontracts. The Sub-recipient shall include the substance of this Section in all subcontracts.

Subcontracts

A. TDEM's Approval of Subcontract and Liability. The Sub-recipient may subcontract for performances described in this Sub-recipient agreement without obtaining TDEM's prior written approval.

B. Sub-recipient Liability. In no event shall any provision of this Section be construed as relieving the Sub-recipient of the responsibility for ensuring that the performances rendered under all subcontracts comply with all of this Sub-recipient agreement's terms as if such performances rendered were rendered by the Sub-recipient. TDEM's approval under this Section does not constitute adoption, ratification or acceptance of the Sub-recipient's or a subcontractor's performance.

C. Applicable Law. The Sub-recipient shall comply with 44 C.F.R. § 13.1-13.52 and all applicable federal and state laws outlined in Exhibit A and local laws, regulations and ordinances related to making procurements under this Sub-recipient agreement.

Legal Authority

A. Signatory Authority. The Sub-recipient assures and guarantees that the Sub-recipient possesses the legal authority to enter into this Sub-recipient agreement, receive Sub-recipient agreement funds and to perform the services the Sub-recipient has obligated itself to perform pursuant to this Sub-recipient agreement.

B. Authorized Representative. The person or persons signing and executing this Sub-recipient agreement on the Sub-recipient's behalf do warrant and guarantee that he, she or they have been duly authorized by the Sub-recipient to execute this Sub-recipient agreement on the Sub-recipient's behalf and to validly and legally bind the Sub-recipient to all contractual terms, performances and provisions.

Notice of Litigation and Claims

The Sub-recipient shall give TDEM immediate notice in writing of:

1. any action, including any proceeding before an administrative agency, filed against the Sub-recipient arising out the performance of any subcontract under this Sub-recipient agreement; and
2. any claim against the Sub-recipient, the cost and expense of which the Sub-recipient may be entitled to be reimbursed by DHS/FEMA grant programs.

Except as otherwise directed by TDEM, the Sub-recipient shall furnish immediately to TDEM copies of all documentation received by the Sub-recipient with respect to such action or claim.

Indemnification

To the extent permitted by law, the Sub-recipient agrees to hold TDEM harmless and to indemnify TDEM from and against any and all claims, demands and causes of action of every kind and character that may be asserted by any party occurring or in any way incident to, arising out of or in connection with the services to be performed by the Sub-recipient pursuant to this Sub-recipient agreement.

Changes and Amendments

A. Written Amendment. Except as specifically provided otherwise in this Sub-recipient agreement, any alterations, additions or deletions to this Sub-recipient agreement's terms shall be made through Grant Adjustment Notices generated by the SAA web-based grants management system and executed by the Parties.

B. Authority to Amend. During the period of this Sub-recipient agreement's performance TDEM and/or FEMA may issue policy directives that serve to establish, interpret or clarify this Sub-recipient agreement's performance requirements. Such policy directives shall be promulgated by TDEM or FEMA in the form of Information Bulletins and shall have the effect of qualifying this Sub-recipient agreement's terms and shall be binding upon the Sub-recipient as if written in the Sub-recipient agreement.

C. Effect of Changes in Federal and State Laws. Any alterations, additions, or deletions to this Sub-recipient agreement's terms that are required by the changes in federal and state laws or regulations are automatically incorporated into this Sub-recipient agreement without written amendment to this Sub-recipient agreement and shall become effective on the date designated by such law or regulation. Federal Emergency Management Agency (FEMA) periodically publishes Information Bulletins to release, update, amend or clarify grants and programs which it administers. FEMA's National Preparedness Directorate Information Bulletins can be accessed at *http://www.ojp.usdoj.gov/odp/docs/bulletins.htm* and are incorporated by reference into this sub-grant.

Headings

Headings and captions of this Sub-recipient agreement's sections and paragraphs are only for convenience and reference. These headings and captions shall not affect or modify this Sub-recipient agreement's terms or be used to interpret or assist in the construction of this Sub-recipient agreement.

Oral and Written Agreements

A. Prior Agreements. All oral and written agreements between the Parties relating to this Sub-recipient agreement's subject matter that were made prior to Date of Execution have been reduced to writing and are contained in this Sub-recipient agreement.

B. Exhibits. The exhibits enumerated and denominated in the agreement are hereby made a part of this Sub-recipient agreement and constitute promised performances by the Sub-recipient in accordance with the Sub-recipient agreement and the Exhibits.

C. Commissioner's Signature. This Sub-recipient agreement is not effective unless signed by the Chief of TDEM or by his authorized designee.

Waiver

Any right or remedy provided for in this Sub-recipient agreement provision shall not preclude the exercise of any other right or remedy under this Sub-recipient agreement or under any provision of law, nor shall any action taken or failure to take action in the exercise of any right or remedy be deemed a waiver of any other rights or remedies at any time.

Venue

For purposes of litigation pursuant to this Sub-recipient agreement, venue shall lie in Travis County, Texas, and be governed by Texas Statute.

EXHIBIT A

THE APPLICABLE LAWS AND REGULATIONS

The Sub-recipient shall comply with OMB Circular A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 44 C.F.R, Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Sub-recipients shall also comply with 2C.F.R. Part 215, Institutions of Higher Education, Hospitals and Other Non-Profit Organizations, 2C.F.R. Parts 225, State and Local Governments, Part 220, Educational Institutions; and Part 230, Non-Profit Organizations. Compliance with Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial organizations is required. Sub-recipient shall also comply with all other federal, state, and local laws and regulations applicable to this Sub-recipient agreement's activities and performances rendered by the Sub-recipient including but not limited to the laws and the regulations promulgated hereunder and specified in State Administrative Agency Information Bulletins, Texas Uniform Grants Management Standards (UGMS) and Paragraph A through M of this Exhibit.

A. CIVIL RIGHTS - Title VI of the Civil Rights Act of 1964, as amended. (42 U.S.C. § 2000d et seq.); (44 C.F.R. 7.1)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t41t42+2957+3++%28civil%20ri
http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfr7_07.html

B. HANDICAP AND ARCHITECTURAL BARRIERS - Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); (44 C.F.R. 16.101)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t29t32+363+0++%28Handicap%29 ;
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=16&SECTION=101&TYPE=TEXT ;
The Sub-recipient shall ensure that the plans and specifications for construction of, improvements to, or the renovation of buildings, related to this project have been received by the Texas Department of Licensing and Regulation (TDLR) concerning the elimination of architectural barriers encountered by persons with disabilities as specified in Chapter 469, Texas Government Code. *http://www.statutes.legis.state.tx.us/?link=GV*

C. ENVIRONMENTAL LAW AND AUTHORITIES - In accordance with the provisions of law cited in 44 C.F.R. § 10.8, the responsible entity shall assume the environmental responsibilities for projects under programs cited in §10.1, and in doing so shall comply with the provisions of the National Environmental Policy Act of 1969, as amended and the Council on Environmental Quality regulations contained in 40 C.F.R. parts 1500 through 1508.
http://www.access.gpo.gov/nara/cfr/waisidx_07/40cfr1501_07.html ; (44 C.F.R. 10.1)
http://edocket.access.gpo.gov/cfr_2007/octqtr/44cfr10.1.htm

D. LABOR STANDARDS - The Davis-Bacon Act, as amended (40 U.S.C. § 3142)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t37t40+1723+1++%28%29%20%20A ;
The Contract Work Hours & Safety Standards Act (40 U.S.C.§ 3702)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t37t40+1765+1++%28%29%20%20A;
The Copeland "Anti-Kickback" Act (18 U.S.C. § 874)
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t17t20+511+0++%28%29%20%20AN

E. FREEDOM OF INFORMATION ACT – (5 U.S.C. 552); (44 C.F.R. 5.1)
http://edocket.access.gpo.gov/cfr_2007/octqtr/44cfr5.1.htm ;
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t05t08+26+0++%28information%

F. UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 – If the Sub-recipient is a governmental entity, it must comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and (Federal Assurance) - (42 U.S.C. 4601); (44 C.F.R. 25.1)
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=25&SECTION=1&TYPE=TEXT
http://uscode.house.gov/uscode-cgi/fastweb.exe?getdoc+uscview+t41t42+4568+1++%28%29%20%20A

G. FAITH-BASED ACTIVITIES - Executive Order 13279 of December 12, 2002 - Equal Protection of the Laws for Faith-Based and Community Organizations, (67 Fed. Reg. 77141) *http://edocket.access.gpo.gov/2002/pdf/02-31831.pdf*

H. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) AND THE INCIDENT COMMAND SYSTEM (ICS) – Sub-Recipients must have adopted and be implementing the National Incident Management System (NIMS) and the Incident Command System (ICS) at the local level. *http://www.fema.gov/emergency/nims*

I. PROGRAM INCOME - If a Sub-recipient is approved for an advance, the funds must be deposited in a separate interest bearing account and are subject to the rules outlined in the Uniform Rule 28C.F.R. Part 66, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, at *http://www.access.gpo.gov/nara/cfr/waisidx_03/28cfr66_03.html* and the Uniform Rule 28C.F.R. Part 70, Uniform Administrative Requirements for Grants and Agreements (including sub-awards) with Institutions of Higher Education, Hospitals, and other Nonprofit Organizations, at http://www.access.gpo.gov/nara/cfr/waisidx_03/28cfr70_03.html . Sub-recipients must report any interest earned to TDEM/SAA. Any interest earned in excess of $100 must, on a quarterly basis, be remitted to:

United States Department of Health and Human Services
Division of Payment Management Services
P.O. Box 6021
Rockville, MD 20852

J. AUDITS - The Sub-recipient shall arrange for the performance of an annual financial and compliance audit of Sub-recipient agreement funds received and performances rendered under this Sub-recipient agreement under the Single Audit Act (OMB Circular A – 133; 44 C.F.R. 13.26)
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=13&SECTION=26&TYPE=TEXT ;
http://www.dhs.gov/xopnbiz/grants/gc_1162481125903.shtm
.

K. GRANT ADMINISTRATION - The Sub-recipient will also comply with Texas Government Code, Chapter 783, *http://www.statutes.legis.state.tx.us/?link=GV* ; and the Uniform Grant Management Standards (UGMS), State Uniform Administrative Requirements for Grants and Cooperative Agreements,
http://info.sos.state.tx.us/pls/pub/readtac$ext.TacPage?sl=T&app=9&p_dir=N&p_rloc=111847&p_tloc=&p_ploc=1&pg=2&p_tac=&ti=1&pt=1&ch=5&rl=141

Sub-recipients must also comply with 44, C.F.R., Part 13,
http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfr13_07.html;
with 2C.F.R. Part 215 *http://www.access.gpo.gov/nara/cfr/waisidx_08/2cfrv1_08.html#215* , 2C.F.R. Part 225, Part 220 and Part 230.

L. PROPERTY ADMINISTRATION – TAC Title 1, Part 5, Chapter 116,
http://info.sos.state.tx.us/pls/pub/readtac$ext.ViewTAC?tac_view=3&ti=1&pt=5

M. PUBLICATIONS – 44 C.F.R., Section 13.34
http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=44&PART=13&SECTION=34&TYPE=TEXT

1. Sub-recipient acknowledges that FEMA National Preparedness Directorate reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes: (1) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a recipient or Sub-recipient purchases ownership with Federal support. The Recipient agrees to consult with NPD regarding the allocation of any patent rights that arise from, or are purchased with, this funding.

2. The Sub-recipient agrees that all publications created with funding under this grant shall prominently contain the following statement: “This Document was prepared under a grant from the National Preparedness Directorate, United States Department of Homeland Security. Point of view or opinions expressed in the document are those of the authors and do not necessarily represent the official position or policies of U.S. Department of Homeland Security.”

EXHIBIT B

CERTIFICATIONS

I, _____ (print) as the authorized official of _____, hereinafter referred to as the "Sub-recipient," certify the following with respect to the expenditure of Sub-recipient agreement funds.

A. The Sub-recipient shall minimize displacement of persons as a result of activities assisted with Sub-recipient agreement funds.

B. The program shall be conducted and administered in conformity with the Civil Rights Act of 1964, as amended, (42 U.S.C. § 2000a et seq.); Section 504 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. § 794); Title IX of the Education Amendments of 1972, as amended, (20 U.S.C. § 1681 et. seq.); The Age Discrimination Act of 1975, as amended, (20 U.S.C. § 6101 et. seq.).

C. As specified by TDEM and FEMA, in the event that displacement of residential dwellings shall occur in connection with a project assisted with HSGP funds, the Sub-recipient shall follow a residential anti-displacement and relocation assistance plan.

D. As required by Executive Order 12549, Debarment and Suspension, and implemented at 28C.F.R. Part 67, for prospective participants in primary covered transactions, as defined at 28C.F.R. Part 67, Section 67.510. (Federal Certification) The Sub-recipient certifies that it and its principals and vendors:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency; Sub-recipients can access debarment information by going to *www.epls.gov* and the State Debarred Vendor List *http://www.window.state.tx.us/procurement/prog/vendor_performance/debarred/*.

2. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (D)(2) of this certification; and

4. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

5. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application. (Federal Certification)

E. Sub-recipient understands and certifies that it will not use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of FEMA National Preparedness Directorate.

F. The Sub-recipient certifies federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Sub-recipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

FY 2009 HSGP

_____ _____

Signature Date

EXHIBIT C

CERTIFICATION REGARDING LOBBYING FOR SUB-RECIPIENT AGREEMENTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned, _____ (print), as the authorized official of _____ certifies the following to the best of his/her knowledge and belief.

A. No federal appropriated funds have been paid or shall be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress or an employee of a member of Congress in connection with the awarding of any federal Sub-recipient agreement, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any federal Sub-recipient agreement, grant, loan or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or shall be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal Sub-recipient agreement grant, loan or cooperative agreement, the undersigned shall complete and submit standard form Disclosure Form to Report Lobbying form in accordance with its instructions.

C. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards including sub-contracts, sub-grants and Sub-recipient agreements under grants, loans, and cooperative agreements and that all Sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon that reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____ _____

Signature Date

Belinda Alvarez

From: Mendez, Arturo <Arturo.Mendez@dps.texas.gov>
Sent: Tuesday, June 26, 2012 10:17 AM
To: Belinda Alvarez
Subject: FW: Grant Adjustment Notice has been RELEASED for Hidalgo County
Attachments: GAN_09-GA_48215-14.pdf; 2009 T&C.pdf

Was not sure if you got this.

Thank You,
Arturo O. Mendez
Grant Coordinator
Texas Homeland Security/
State Administrative Agency
Phone: 512-377-0022
Fax: 512-206-3137

From: GAN@TexasDPA.com [mailto:GAN@TexasDPA.com]
Sent: Tuesday, June 26, 2012 9:57 AM
To: ray.eufracio@auditor.co.hidalgo.tx.us
Cc: mcruz@lrgvdc.org; Mendez, Arturo
Subject: Grant Adjustment Notice has been RELEASED for Hidalgo County

A Grant Adjustment Notice (GAN) has been **RELEASED** by the SAA or Region for Hidalgo County - 2009:

Subgrantee: **Hidalgo County**
GAN Type: **2009 Grant Adjustment**
GAN Date: 26-Jun-12
Due Date: 10-Aug-12

	SHSP	SHSP-LEAP
Original Amount:	$677,306.11	$317,651.92
New Amount:	$677,109.51	$317,651.92
Delta:	**($196.60)**	**$0.00**

Project Adjustment Details	Grant Name	From Amount	To Amount	Delta
Develop/enhance interoperable communications systems	2009 SHSP	$677,306.11	$677,109.51	**($196.60)**

Reason for GAN: Funds reduced

Attached is a copy of the required GAN paper work. Please print a copy, have the appropriate individual sign where designated and return the signed copy to the return address on the GAN. (Retain a copy of the signed document for yo

records.)

If you have any questions concerning this e-mail please contact the SAA.

NOTE: The GAN process is **not complete** until the SAA receives a signed copy of this GAN. All activities on this g frozen until the GAN is completely processed. Please attend to this matter as soon as possible.

AI-33433 **Facilities Management 11. A.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Facilities Mgmt. **Submitted By:** Olga Garza, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of application to install a temporary water meter at John Austin Peña Facility for construction purposes.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-419-40-220-001-0-890

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Amount available for requisition# 219015 as of 7-25-12 $375.00 for North Alamo Water Supply Corp.

Attachments

Application

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/25/2012 04:11 PM
Manuel Chapa	Manuel Chapa	07/26/2012 09:57 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Olga Garza Started On: 07/25/2012 03:53 PM

Final Approval Date: 08/03/2012

Revised 07/11

North Alamo Water Supply Corporation
420 S. Doolittle Rd.
Edinburg, Tx 78542
383-1618
1-800-734-0620

6/12

Temporary Meter Application

8900 44

Date: 07/06/12 Meter Size: _____

Name: Hidalgo County Facilities Management

Mailing Address: P.O. BOX 1356

City: Edinburg State: TX Zip: 78539

Contact Phone #(956) 289-7850 and (956) 289-7851

Service Location: 3341 East Richardson Road, Edinburg Tx 78539

Description of Lot: _____

Please be aware of the following:

- **A temporary meter is <u>only</u> for construction purposes**
- **A temporary meter can only be out for 3 - 6 months**
- **In order to receive your refund back, you must request for N.A.W.S. to pick up the meter and pay the final bill**
- **Please provide us with a copy of your Deed**

<u>You will need to attain a permit from Hidalgo County Planning Dept. or city you pertain to</u>

Rec# _____ Date Inst: _____ Amt Pd _____

Daniel Flores

219015

From: Susan Headley [sheadley@nawsc.com]
Sent: Tuesday, July 03, 2012 2:33 PM
To: daniel.flores@co.hidalgo.tx.us
Subject: Primary Care and Substance Abuse Facility
Attachments: TEMPORARY METER APPLICATION.doc

Mr. Flores,

Attached is an application for a temporary meter.

The fee for a temporary meter is $ 375.00

We are setting this account up as a temporary account because the deed is in the States name. Once it is transferred to the County we can change the account to a permanent account. Upon doing this we will refund $ 350.00 of the initial fee.

Please do not hesitate to contact me should you have any questions.

Susan J. Headley
New Accounts Supervisor
North Alamo Water Supply Corp.
420 S Doolittle Rd
Edinburg, TX 78542
Ph: 956-383-1618
Ph: 800-734-0620
Fax: 956-318-0909
www.sheadley@nawsc.com

AI-33421 **IT Department 12. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

Elections Dept.:
Authorization and approval of current service plan through the County's membership/participation with CONTRACT: DIR-SDD-1779 with awarded vendor VERIZON WIRELESS for the following:

Employee Name:	Employee ID:	Service Plan:	Months:	MDN:
Office Use	N/A	State of Texas Local Digital Choice Flat Rate Plan $339.15/mo + $.08 per minute used	Aug-Dec 2012	see attachment

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2 **ACCT. #:** 2-1100-414-00-130-001-0-532

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

PO#668544 is available for this request.

Attachments

Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/25/2012 04:09 PM
Roland Garcia	Rolando Garcia	08/03/2012 01:58 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Griselda Salazar Started On: 07/25/2012 01:31 PM

Final Approval Date: 08/03/2012

HIDALGO COUNTY
texas

Hidalgo County
Elections Department
101 S. 10th St.
P.O. Box 659
Edinburg, Texas 78540
Office: (956) 318-2570
Fax: (956) 318-2569

Memorandum

To: **Renan Ramirez- Chief Information Officer**

From: **Yvonne Ramón- Elections Administrator** YR

Date: **July 19, 2012**

Subject: **Verizon 85 Phone Lines**

The Elections Department has altered the Verizon plan for the 85 phone lines used during the elections. A cell phone is provided to each poll location allowing them to contact our office with any questions or concerns regarding the election procedures.

The new plan has a monthly charge of $339.15 and a variable charge of $0.08 per minute. PO # 668544 has been created for these expenditures. Attached you will find the Wireless Device Request Form W.2011.2.

Thank you for continued cooperation. If you have any questions, please contact me at (956) 318-2570 ext. 5712.

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:
- ☑ Office Use *or* ☐ Individual
- ☐ Name Change
- ☐ Equipment Change
- ☑ Plan Change
- ☐ Delete Service

Wireless Data Device:
- ☐ Data Card
- ☐ Blackberry
- ☐ Other:

Stipend:
- ☐ Cellular Telephone $50/mo
- ☐ Data Pad $25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: _____ Employee ID#_____ Signature: Yvonne Ramon

Department: Elections Dept#: 130

Quantity: 85

Service: $39.99/mo (x) 12 months = $4,069.80 Account: 2-1100-414-00-130-001-0--532

Service: $.08/min. /mo (x) ____ months = _____ Account: _____-619/664

Requisition Total: $5,069.80 **Requisition Number:** 208486

STIPEND

(1) Employee: _____ Employee ID#_____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $_____/mo (x) ____ months = _____ Account: _____-532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

Signature	Print Name	Date
Yvonne Ramon	YVONNE RAMON	7/19/12

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature	Print Name	Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: _____

Commissioner's Court Action: **Commissioner's Court Date:** _____

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

Elections Department
Verizon 85 Phone Lines
PO# 668544

Phone #	ESN/MEID		Order #
(956) 587-8521	A000002361EAA3		47116011
(956) 587-8519	A000002361EB63		47116009
(956) 587-8555	A000002361F5F7		47116045
(956) 587-8553	A000002361F5EA		47116043
(956) 587-8552	A000002361F631		47116042
(956) 587-8558	A000002361F69B		47116048
(956) 587-8551	A000002361F5EE		47116041
(956) 587-8559	A000002361F630		47116049
(956) 587-8556	A000002361F5E8		47116046
(956) 587-8557	A000002361F5E5		47116047
(956) 587-8514	A000002361E9B2		47116004
(956) 587-8537	A000002361E9A6		47116027
(956) 587-8536	A000002361E99A		47116026
(956) 587-8525	A000002361E99E		47116015
(956) 587-8517	A000002361E9BA		47116007
(956) 587-8512	A000002361E961		47116002
(956) 587-8526	A000002361E9A7		47116016
(956) 587-8501	A000002361E995		47116001
(956) 587-8542	A000002361F727		47116032
(956) 587-8535	A000002361F70C		47116025
(956) 587-8538	A000002361F71C		47116028
(956) 587-8543	A000002361F741		47116033
(956) 587-8533	A000002361F6C1		47116023
(956) 587-8539	A000002361F744		47116029
(956) 587-8540	A000002361F742		47116030
(956) 587-8541	A000002361F731		47116031
(956) 587-8529	A000002361F73B		47116019
(956) 587-8523	A000002361F718		47116013
(956) 587-8522	A000002361F721		47116012
(956) 587-8531	A000002361F6A7		47116021
(956) 587-8518	A0000023818088		47116008
(956) 587-8513	A000002361F732		47116003
(956) 587-8516	A000002381807C		47116006
(956) 587-8515	A000002361F73C		47116005
(956) 587-8546	A000002381808E		47116036
(956) 587-8547	A000002381807A		47116037
(956) 587-8545	A0000023818071		47116035
(956) 587-8550	A000002381807E		47116040
(956) 587-8549	A000002381808C		47116039
(956) 587-8544	A0000023818093		47116034
(956) 587-8548	A000002361EE64		47116038
(956) 587-8554	A00000236099E1		47116044
(956) 587-8532	A000002361F63D		47116022
(956) 587-8527	A000002361F63E		47116017
(956) 587-8524	A000002361F65A		47116014
(956) 587-8528	A000002361F66B		47116018

(956) 587-8520	A000002361F63C		47116010
(956) 587-8530	A000002361F66A		47116020
(956) 587-8560	A000002361F657		47116050
(956) 587-8534	A000002361E9B3		47116024
Phone #	**ESN/MEID**		**Order #**
(956) 587-8604	A000002361E689		47138031
(956) 587-8607	A000002361E535		47138034
(956) 587-8608	A000002361E671		47138035
(956) 587-8574	A000002361EC57		47138001
(956) 587-8586	A000002361EDF5		47138013
(956) 587-8575	A000002361ED08		47138002
(956) 587-8576	A000002361F420		47138003
(956) 587-8585	A000002361EE27		47138012
(956) 587-8589	A000002361EE10		47138016
(956) 587-8587	A000002361EEE3		47138014
(956) 587-8588	A000002361EE15		47138015
(956) 587-8601	A0000023817693		47138028
(956) 587-8602	A000002361FF94		47138029
(956) 587-8605	A000002361FFF5		47138032
(956) 587-8598	A0000023817545		47138025
(956) 587-8600	A00000238176E0		47138027
(956) 587-8606	A0000023817539		47138033
(956) 587-8603	A00000238176DE		47138030
(956) 587-8599	A0000023817536		47138026
(956) 587-8579	A000002361F6A8		47138006
(956) 587-8590	A000002361F86E		47138017
(956) 587-8581	A000002361F8A4		47138008
(956) 587-8580	A000002361F6BD		47138007
(956) 587-8582	A000002361F8AA		47138009
(956) 587-8583	A000002361F886		47138010
(956) 587-8578	A000002361F8AE		47138005
(956) 587-8577	A000002361F8C2		47138004
(956) 587-8596	A00000238176DD		47138023
(956) 587-8593	A000002381753F		47138020
(956) 587-8592	A00000238176C4		47138019
(956) 587-8594	A000002361FFF8		47138021
(956) 587-8591	A00000238176D0		47138018
(956) 587-8595	A000002361FF29		47138022
(956) 587-8584	A000002361FF8F		47138011
(956) 587-8597	A000002361FFFC		47138024

AI-33496 **IT Department 12. B.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Griselda Salazar, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

Planning Dept.:
Authorization and approval to upgrade wireless device at $.99 through the County's membership/participation with CONTRACT: DIR-SDD-1780 (Requisition#: 220259) with awarded vendor SPRINT for the following:

Employee Name:	Employee #:	Upgrading Device:	One Time Equipment Cost:
Tomas J. Arredondo	105899	Blackberry Bold	$.99

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-419-10-210-001-0-601

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available balance as of 8/01/12.

Attachments

Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/31/2012 04:52 PM
Olga Garza	Olga Garza	08/01/2012 01:08 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Griselda Salazar Started On: 07/31/2012 03:50 PM

Final Approval Date: 08/03/2012

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☐ Office Use *or* ☐ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☑ Blackberry	☐ Data Pad $25/mo
☑ Equipment Change	☐ Other:	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE (956) 225-5223 (SPRINT)

Office Use / Employee: Tomas J. Arredondo Employee ID# 105899 Signature: T.A.

Department: Planning Dept#: 210

Quantity: 1 (Blackberry Bold Phone)

Service: $_____/mo (x) ____ months = _____ Account: _____-532

Service: $.99 /mo (x) 1 months = .99 Account: 2-1100-419-10-210-001-0- ~~619~~ 601/664

Requisition Total: .99 **Requisition Number:** 220259

STIPEND

(1) Employee: _____ Employee ID#_____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: $_____/mo (x) ____ months = _____ Account: _____-532

Total: _____

(2) **Elected Official/Department Head Authorization for Request:**

Signature	Print Name	Date
[signature]	RAUL SESIN	7/31/12

(3) **Executive Office Authorization (Commissioner's Court Departments Only):**

Signature	Print Name	Date
[signature]	Valde Guerra	7/31/12

(4) **IT DEPARTMENT ONLY:**

Service Type Codes: upgrade to Blackberry Bold

Commissioner's Court Action: **Commissioner's Court Date:** _____

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011

Sprint Together with Nextel — CDMA Quotation - GPS Upgrade - Utility

Customer Information

Customer Name:	Hidalgo County Planning Department
Financial Contact Name:	Irma Castillo
Address:	1304 South 25th Avenue
City:	Edinburg
State:	TX
Zip:	78543
Financial Contact Phone:	Irma Castillo
Email Address:	irma.castillo@hchd.org
Acct # (if applicable):	

Sales Representative Information

Name & Title:	Mike Salyers
Phone:	956-451-8549
Email Address:	michael.salyers@sprint.com

EFT/Contract Information

Financial Instution:	United Missouri Bank - 1008 Oak Street, Kansas City, MO 64106
ACH Coordinator:	Judy Sweeze - 816-860-3821
Routing Transit Number:	
Depositor Account Title:	Sprint PCS
Depositor Acccount Number:	9870994712
Remit To Address:	P.O. Box 219554, Kansas City, MO 64121
Vendor PO Address:	12524 Sunrise Valley Drive, Reston, VA 20196
Contract Vehicle & Number:	
Cage Code:	
DUNS #:	
Tax ID #	
Doing Business As:	Sprint

Quote Date:	July 27 2012	Contract Vehicle being utilized: DIR SDD 1780	Control # : 120727MLS
Expiration Date:	August 27 2012	24 Month NO ETF	(YYMMDDConseculive##Initials)

Equipment - One Time Charges (Billed By Telenav - See attached Invoice)

Qty.	Model	Suggested Retail Price	10% Discount	Additional Promo	Unit Item Price	Extended Item Price
1	Blackberry Bold Upgrade	$0.99				$0.99
1	*Total*				*Equipment - One Time Charges (Billed By Telenav - See attached Invoice)*	$0.99

This [illegible] intended to provide approximate cost information about Sprint products and services. Additional taxes, fees and other charges may apply. Your first state[illegible]harges and may include pro-rated service charges in addition to the upcoming months service charges. Offers are subject to change at any time. Other conc[illegible]es may be provided and billed through third parties. Pricing and promotions may have expiration dates, limited availability and term requirements.PLEASE NOT[illegible] DISCOUNTS BASED ON A TERM COMMITMENT THAT APPLY TO THE PURCHASE OF SPRINT PCS DEVICES IS A FORWARD DISCOUNT. SHOULD YOU[illegible] TIME (PRIOR TO THE END OF THE CONTRACT TERM) FOR CONVENIENCE, YOUR AGENCY WILL BE RESPONSIBLE TO PAY BACK THE FORWARD DISC[illegible] RINT PCS DEVICE PURCHASED. See Terms & Conditions page, your Sprint Nextel representative or visit www.sprint.com for more information.

Sprint Proprietary Information

Requisition

Req # 00220259

PO #

Date: 07/30/12

Bill To: x
x

Vendor : 210501
SPRINT
P O BOX 660092
DALLAS TX 75266-0092

Ship To: PLANNING DEPARTMENT
1304 S. 25th Street
EDINBURG TX 78539

Contact: Irma Castillo
956-318-2840

Contract No:

Special Instructions:
Req. 61

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		As Per Elizabeth Cano, Auditors, she said it was okay to use Obj. Code 601. Approved by CC On _____ Contract DIR-SDD-1780 Cellular phone number (956)225-5223 DO NOT DUPLICATE ORDER		
1.00	MONTH	Sprint Blackberry Bold Equipment change only .99 Cents one time fee (PC #91576)	.99	.99
				.00
				.00
		Account No	Encumbrance	
		2-1100-419-10-210-001-0-601	.99	
			Freight	.00
			Total	.99
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

AI-33446 **IT Department 12. C.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Edna Kirby, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

Requesting approval of the following claim/invoices with authority for County Treasurer to issue payment/check after review, audit, and processing procedures are completed by the County Auditor.

Invoice Date	Account #	Vendor	Amount
01/09/12	829322069	AT & T Internet Service	$2,600.00
02/09/12	829322069	AT & T Internet Service	$2,600.00
03/09/12	829322069	AT & T Internet Service	$2,600.00
04/09/12	829322069	AT & T Internet Service	$2,600.00
05/09/12	829322069	AT & T Internet Service	$2,600.00
06/09/12	829322069	AT & T Internet Service	$260.00

BACKGROUND

Internet Services

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-415-00-200-002-0-534

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available as of 8/1/12 $16,562.47.

Attachments

Invoices

Email Approving Credit for 6/9/12 Statement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/26/2012 10:15 AM
Erika Zamora	Erika Zamora	08/02/2012 04:40 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Edna Kirby Started On: 07/26/2012 09:51 AM

Final Approval Date: 08/03/2012

1/23/2012

at&t

33446

Account #: 829322069
Statement Date: 01/09/2012

AT&T Internet Services
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Previous Bill	Payments Applied	Adjustments	* Balance from Previous Bill	Current Charges Due by 02/23/2012	**Total Billed Amount**
21,762.47	0.00	0.00	21,762.47	2,600.00	**24,362.47**

Bill-At-A-Glance

Previous Bill		21,762.47
Payments Applied		0.00
Adjustments		0.00
*Balance from Previous Bill		21,762.47
Current Charges		
Itemized Charges and Credits	2,600.00	
Government Fees and Taxes	0.00	
Current Charges due by 02/23/12		2,600.00
Total Billed Amount		**24,362.47**

*Balance from Previous Bill Detail

Past Due Amount-Please Pay Immediately	**19,162.47**
Charges due by 01/23/12	2,600.00
Total Balance from Previous Bill	21,762.47

Questions? Contact:

Billing & Service Questions: 1-866-937-3664
Website: http://www.att.com/dia

Return this portion with check payable to **AT&T Internet Services**

Please include this number with your check 829322069-9

Account #: 829322069

Total Billed Amount $24,362.47

Past Due Amount-Please Pay Immediately	Amount Due by 01/23/12	Amount Enclosed
$19,162.47	**$2,600.00**	

4814.1.12.3310 1 MB 0.390 ew

COUNTY OF HIDALGO-CENTRAL COMP
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Mail Payment To:
AT&T Internet Services
PO Box 5016
Carol Stream IL 60197-5016

7133I0000000000000008293220699000000002436247000009

Account #: 829322069
Statement Date: 01/09/2012

Itemized Charges and Credits

Charges for 0001163710
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

PremierSERV℠ DIA

Description	Service Date	Amount
1. Transport PAK ATM ATM DS3 10.0 Mbps Monthly Charge	01/07/12-02/06/12	2,600.00
2. Traffic Reporting Monthly Charge	01/07/12-02/06/12	0.00
Total Charges for 0001163710		2,600.00
Total Itemized Charges and Credits		2,600.00

Government Fees and Taxes

Total Government Fees and Taxes	0.00
Total AT&T Internet Services Charges	2,600.00

2/17/12

at&t

Account #: 829322069
Statement Date: 02/09/2012

AT&T Internet Services
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Previous Bill	Payments Applied through 02/07/2012	Adjustments	* Balance from Previous Bill	Current Charges Due by 03/25/2012	**Total Billed Amount**
24,362.47	20,800.00CR	0.00	3,562.47	2,600.00	**6,162.47**

Bill-At-A-Glance

Previous Bill		24,362.47
Payments Applied through 02/07/2012 - See Payments Applied To Balance Due Section		20,800.00CR
Adjustments		0.00
*Balance from Previous Bill		3,562.47
Current Charges		
Itemized Charges and Credits	2,600.00	
Government Fees and Taxes	0.00	
Current Charges due by 03/25/12		2,600.00
Total Billed Amount		6,162.47

*Balance from Previous Bill Detail

Past Due Amount-Please Pay Immediately	**962.47**
Charges due by 02/23/12	2,600.00
Total Balance from Previous Bill	3,562.47

Questions? Contact:

Billing & Service Questions: 1-866-937-3664
Website: http://www.att.com/dia

Return this portion with check payable to **AT&T Internet Services**

Please include this number with your check 829322069-9

Account #: 829322069

Total Billed Amount $6,162.47

Past Due Amount-Please Pay Immediately	Amount Due by 02/23/12	Amount Enclosed
$962.47	**$2,600.00**	

6829.1.13.3331 1 MB 0.404 ew

COUNTY OF HIDALGO-CENTRAL COMP
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Mail Payment To:
AT&T Internet Services
PO Box 5016
Carol Stream IL 60197-5016

7133I0000000000000008293220699000000000616247000005

Account #: 829322069
Statement Date: 02/09/2012

Payments Applied to Balance Due

	Date Applied	Payment Method	Payment Number	Amount
1.	02/06/2012	Payment by Check	DI - 0000355838	20,800.00CR

Total Payments Applied to Balance Due 20,800.00CR

Itemized Charges and Credits

Charges for 0001163710
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

PremierSERV℠ DIA

	Description	Service Date	Amount
2.	Transport PAK ATM ATM DS3 10.0 Mbps Monthly Charge	02/07/12-03/06/12	2,600.00
3.	Traffic Reporting Monthly Charge	02/07/12-03/06/12	0.00

Total Charges for 0001163710 2,600.00

Total Itemized Charges and Credits 2,600.00

Government Fees and Taxes

Total Government Fees and Taxes 0.00

Total AT&T Internet Services Charges 2,600.00

4/16/12

at&t

Account #: 829322069
Statement Date: 03/09/2012

AT&T Internet Services
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Previous Bill	Payments Applied	Adjustments	* Balance from Previous Bill	Current Charges Due by 04/23/2012	**Total Billed Amount**
6,162.47	0.00	0.00	6,162.47	2,600.00	**8,762.47**

Bill-At-A-Glance

Previous Bill		6,162.47
Payments Applied		0.00
Adjustments		0.00
*Balance from Previous Bill		6,162.47
Current Charges		
Itemized Charges and Credits	2,600.00	
Government Fees and Taxes	0.00	
Current Charges due by 04/23/12		2,600.00
Total Billed Amount		**8,762.47**

*Balance from Previous Bill Detail

Past Due Amount-Please Pay Immediately	**3,562.47**
Charges due by 03/25/12	2,600.00
Total Balance from Previous Bill	6,162.47

Questions? Contact:

Billing & Service Questions: 1-866-937-3664
Website: http://www.att.com/dia

962.47

Return this portion with check payable to **AT&T Internet Services**

Please include this number with your check 829322069-9

Account #: 829322069

Total Billed Amount $8,762.47

Past Due Amount-Please Pay Immediately	Amount Due by 03/25/12	Amount Enclosed
$3,562.47	**$2,600.00**	

1644.1.12.3122 1 MB 0.404 ew

COUNTY OF HIDALGO-CENTRAL COMP
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Mail Payment To:
AT&T INTERNET SERVICES
PO BOX 5016
CAROL STREAM IL 60197-5016

7133I0000000000000008293220699000000000876247000000

4/16/12

Account #: 829322069
Statement Date: 03/09/2012

Itemized Charges and Credits

Charges for 0001163710
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

PremierSERV[SM] DIA

Description	Service Date	Amount
1. Transport PAK ATM ATM DS3 10.0 Mbps Monthly Charge	03/07/12-04/06/12	2,600.00
2. Traffic Reporting Monthly Charge	03/07/12-04/06/12	0.00
Total Charges for 0001163710		2,600.00
Total Itemized Charges and Credits		2,600.00

Government Fees and Taxes

Total Government Fees and Taxes	0.00
Total AT&T Internet Services Charges	2,600.00

4/24/12

at&t

Account #: 829322069
Statement Date: 04/09/2012

AT&T Internet Services
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Previous Bill	Payments Applied	Adjustments	* Balance from Previous Bill	Current Charges Due by 05/24/2012	**Total Billed Amount**
8,762.47	0.00	0.00	8,762.47	2,600.00	**11,362.47**

Bill-At-A-Glance

Previous Bill		8,762.47
Payments Applied		0.00
Adjustments		0.00
*Balance from Previous Bill		8,762.47
Current Charges		
Itemized Charges and Credits	2,600.00	
Government Fees and Taxes	0.00	
Current Charges due by 05/24/12		2,600.00
Total Billed Amount		11,362.47

*Balance from Previous Bill Detail

Past Due Amount-Please Pay Immediately	**6,162.47**
Charges due by 04/23/12	2,600.00
Total Balance from Previous Bill	8,762.47

Questions? Contact:

Billing & Service Questions: 1-866-937-3664
Website: http://www.att.com/dia

4/24/12

Return this portion with check payable to **AT&T Internet Services**

Please include this number with your check 829322069-9

Account #: 829322069

Total Billed Amount $11,362.47

Past Due Amount-Please Pay Immediately	Amount Due by 04/23/12	Amount Enclosed
$6,162.47	**$2,600.00**	

4766.1.11.3074 1 MB 0.404 ew

COUNTY OF HIDALGO-CENTRAL COMP
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Mail Payment To:
AT&T INTERNET SERVICES
PO BOX 5016
CAROL STREAM IL 60197-5016

7133I0000000000000008293220699000000001136247000004

Account #: 829322069
Statement Date: 04/09/2012

Itemized Charges and Credits

Charges for 0001163710
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

PremierSERV℠ DIA

Description	Service Date	Amount
1. Transport PAK ATM ATM DS3 10.0 Mbps Monthly Charge	04/07/12-05/06/12	2,600.00
2. Traffic Reporting Monthly Charge	04/07/12-05/06/12	0.00
Total Charges for 0001163710		2,600.00
Total Itemized Charges and Credits		2,600.00

Government Fees and Taxes

Total Government Fees and Taxes	0.00
Total AT&T Internet Services Charges	2,600.00

5/22/12

at&t

Account #: 829322069
Statement Date: 05/09/2012

AT&T Internet Services
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Previous Bill	Payments Applied	Adjustments	* Balance from Previous Bill	Current Charges Due by 06/23/2012	**Total Billed Amount**
11,362.47	0.00	0.00	11,362.47	2,600.00	**13,962.47**

Bill-At-A-Glance

Previous Bill		11,362.47
Payments Applied		0.00
Adjustments		0.00
*Balance from Previous Bill		11,362.47
Current Charges		
Itemized Charges and Credits	2,600.00	
Government Fees and Taxes	0.00	
Current Charges due by 06/23/12		2,600.00
Total Billed Amount		13,962.47

*Balance from Previous Bill Detail

Past Due Amount-Please Pay Immediately	**8,762.47**
Charges due by 05/24/12	2,600.00
Total Balance from Previous Bill	11,362.47

Questions? Contact:

Billing & Service Questions: 1-866-937-3664
Website: http://www.att.com/dia

Return this portion with check payable to **AT&T Internet Services**

Please include this number with your check 829322069-9

Account #: 829322069

Total Billed Amount $13,962.47

Past Due Amount-Please Pay Immediately	Amount Due by 05/24/12	Amount Enclosed
$8,762.47	**$2,600.00**	

6924.3.105.23755 1 AB 0.374 ew

COUNTY OF HIDALGO-CENTRAL COMP
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Mail Payment To:
AT&T INTERNET SERVICES
PO BOX 5016
CAROL STREAM IL 60197-5016

7133I0000000000000008293220699000000001396247000009

Account #: 829322069
Statement Date: 05/09/2012

Itemized Charges and Credits

Charges for 0001163710
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

PremierSERV℠ DIA

Description	Service Date	Amount
1. Transport PAK ATM ATM DS3 10.0 Mbps Monthly Charge	05/07/12-06/06/12	2,600.00
2. Traffic Reporting Monthly Charge	05/07/12-06/06/12	0.00
Total Charges for 0001163710		2,600.00
Total Itemized Charges and Credits		2,600.00

Government Fees and Taxes

Total Government Fees and Taxes	0.00
Total AT&T Internet Services Charges	2,600.00

6/26

at&t

Account #: 829322069
Statement Date: 06/09/2012

AT&T Internet Services
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Previous Bill	Payments Applied	Adjustments	* Balance from Previous Bill	Current Charges Due by 07/24/2012	**Total Billed Amount**
13,962.47	0.00	0.00	13,962.47	2,600.00	**16,562.47**

Bill-At-A-Glance

Previous Bill		13,962.47
Payments Applied		0.00
Adjustments		0.00
*Balance from Previous Bill		13,962.47
Current Charges		
Itemized Charges and Credits	2,600.00	
Government Fees and Taxes	0.00	
Current Charges due by 07/24/12	(2,340.00)	2,600.00
Total Billed Amount	# 260.00	**16,562.47**

*Balance from Previous Bill Detail

Past Due Amount-Please Pay Immediately	**11,362.47**
Charges due by 06/23/12	2,600.00
Total Balance from Previous Bill	13,962.47

Questions? Contact:

Billing & Service Questions: 1-866-937-3664
Website: http://www.att.com/dia

Return this portion with check payable to **AT&T Internet Services**

Please include this number with your check 829322069-9

Account #: 829322069

Total Billed Amount $16,562.47

Past Due Amount-Please Pay Immediately	Amount Due by 06/23/12	Amount Enclosed
$11,362.47	**$2,600.00**	

9370.1.11.3176 1 MB 0.404 ew

COUNTY OF HIDALGO-CENTRAL COMP
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

Mail Payment To:
AT&T INTERNET SERVICES
PO BOX 5016
CAROL STREAM IL 60197-5016

7133I0000000000000008293220699000000001656247000004

Account #: 829322069
Statement Date: 06/09/2012

Itemized Charges and Credits

Charges for 0001163710
County of Hidalgo-Central Computing Department
100 N CLOSNER BLVD
EDINBURG TX 78539-3523

PremierSERV[SM] DIA

Description	Service Date	Amount
1. Transport PAK ATM ATM DS3 10.0 Mbps Monthly Charge	06/07/12-07/06/12	2,600.00
2. Traffic Reporting Monthly Charge	06/07/12-07/06/12	0.00
Total Charges for 0001163710		2,600.00
Total Itemized Charges and Credits		2,600.00

Government Fees and Taxes

Total Government Fees and Taxes	0.00
Total AT&T Internet Services Charges	2,600.00

7/12/

Edna Kirby

From: MONTEITH, BRENDA L [bm3274@att.com]
Sent: Tuesday, July 31, 2012 10:14 AM
To: 'Edna Kirby'
Subject: RE: AT&T Billing Dispute Account # 829322069 RDS Tracking # 072512BSW54002CK

Good Morning Edna,

This is credit from 6/10/12 which would have been the 30-day due date for the order placed 5/10/12 through 7/7/2012. The final bill will give credit from 7/7/2012 through 7/17/2012 (actual disconnect date).

Thanks,
Brenda Monteith
Account Manager 2
AT&T - Texas
Government/Education Accounts
(956) 984-4617

From: Edna Kirby [mailto:edna.kirby@co.hidalgo.tx.us]
Sent: Tuesday, July 31, 2012 9:20 AM
To: MONTEITH, BRENDA L
Subject: FW: AT&T Billing Dispute Account # 829322069 RDS Tracking # 072512BSW54002CK
Importance: High

Hi Brenda,

So is this the final? Or only for date **06/09/12** ?

I did receive the bill for **07/09/12**.
Regards,
Edna Kirby
edna.kirby@co.hidalgo.tx.us
Administrative Assistant II
100 E Cano 4th Floor
Edinburg, Texas 78539
p. 956.292.7010 Ext. 6017
f. 956.318.2152
Hidalgo County, Texas

-----Original Message-----
From: rm-dtscust1@ems.att.com [mailto:rm-dtscust1@ems.att.com]
Sent: Monday, July 30, 2012 6:10 AM
To: edna.kirby@co.hidalgo.tx.us
Subject: AT&T Billing Dispute Account # 829322069 RDS Tracking # 072512BSW54002CK

July 30, 2012

Edna Kirby
County Of Hidalgo
100 N Closner Blvd
Edinburg, TX 78539

RE: Account Number: 829322069

Tracking Number: 2778158 - DTS
Tracking Number: 072512BSW54002CK - RDS

Dear Edna Kirby:

This is to inform you that your dispute for the invoice dated 06/09/2012 has been resolved. We have processed a credit in the amount of $2,340.00.

You will see the credit reflected on your invoice within one or two bill cycles. If the remainder of the invoice has not been paid, please remit payment at this time. A late payment charge will be assessed on any past due amount determined to be accurate at the time of dispute resolution.

If you have any questions, please reference the tracking number 2778158-DTS and contact me at the telephone number provided below.

At AT&T we are always working to make you very satisfied with your experience and continually check the quality of service provided by our team members. You may receive a request to participate in a brief on-line survey regarding the billing support that I provided to you. I would greatly appreciate your responding to our survey to express how you felt about this billing experience with AT&T.

If for some reason you are not "very satisfied" with my handling of your request, please contact me before you return the survey. I would welcome the opportunity to respond to your questions or concerns. Please note that survey responses will not be used for sales purposes.

Thank you for choosing AT&T. We value the opportunity to serve you.

MARLANA BRICKLES
AT&T Business Solutions - Customer Care
855-754-0139-18514

Attachments:

cc:

THIS IS AN AUTOMATED EMAIL. PLEASE DO NOT REPLY TO THIS MESSAGE.
ALL REPLIES TO THIS MESSAGE WILL BE AUTOMATICALLY DELETED.

AI-33416 **Urban County 13. A.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Monica Leal **Submitted By:** Olga Lerma, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval of a program amendment for the City of Elsa to its Urban County Program FY 23 (2010) work plan. The amendment will add the following activity to the water/sewer improvements project: the relocation of water and sewer lines on FM 88 and SH 107 and the general vicinity, to include but not limited to engineering fees, testing fees, advertisements and all expenses related to the project. The proposed program amendment will not affect the original budget.

BACKGROUND

A Public Hearing was held on July 17, 2012, at 6:00 P.M. and citizen participation requirements have been met. The City of Elsa approved a program amendment for Fiscal Year 23 (2010):

Water/Sewer Improvements activity: project consists of the relocation of water and sewer lines on FM 88 and SH 107 and the general vicinity, to include but not limited to engineering fees, testing fees, advertisements and all expenses related to the project. The proposed program amendment will not affect the original budget.

Attachments

City of Elsa to UCP FY 23(2010)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/25/2012 02:52 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Olga Lerma Started On: 07/25/2012 11:35 AM

Final Approval Date: 08/03/2012

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court
Agenda Request Form

No. _____
Name Monica L.

Date: July 25, 2012 Meeting Date Request: August 7, 2012

Deadline for Action: August 7, 2012 Contact Person: ***Diana R. Serna***

Department: ***Urban County Program*** Phone: **(956) 787-8127** Fax: **(956)787-5291**

Diana R. Serna, UCP Director _____

Caption:

Requesting approval of a program amendment for the City of Elsa to its Urban County Program FY 23 (2010) work plan. The amendment will add the following activity to the water/sewer improvements project: the relocation of water and sewer lines on FM 88 and SH 107 and the general vicinity, to include but not limited to engineering fees, testing fees, advertisements and all expenses related to the project. The proposed program amendment will not affect the original budget.

Background:

A Public Hearing was held on July 17, 2012, at 6:00 P.M. and citizen participation requirements have been met. The City of Elsa approved a program amendment for Fiscal Year 23 (2010):

Water/Sewer Improvements activity: project consists of the relocation of water and sewer lines on FM 88 and SH 107 and the general vicinity, to include but not limited to engineering fees, testing fees, advertisements and all expenses related to the project. The proposed program amendment will not affect the original budget.

Deputy Director: _____ Finance: _____

Please initial for approval:

Legal Counsel _____ **Budget** _____ **Human Resources** _____
Dept./Fund No._____ Amt. Expended: $ _____ Funds/Staffing Budgeted: Yes:_____ No:_____

Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:
Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

AI-33397 **Urban County 13. B.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Irene Montoya **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval to cancel the application for Omar & Abelarda Gonzalez at the request of HOME Staff.

BACKGROUND

The Owner-Occupied Rehabilitation in-house policy dictates that due to the condition of the Gonzalez's house, that it be demolished then be reconstructed. The Gonzalez family does not want to have their home demolished. As a result, the HOME Staff recommends the cancellation of the Gonzalez application.

APPLICANT	CASE NUMBER	CITY	FUNDING YEAR	LOCATION OF PROPERTY
Omar & AlbertaGonzalez Deferred Loan – Elderly Reconstruction	SC 77-11-01	Sullivan City Precinct # 3	HOME 2011	0.264 acre of land, more or less, out of a forming part or portion of Tract 250 of share 9 of Porciones38, 39, 40situated in Starr and Hidalgo Counties, Texas described in meets and bounds in a Warranty Deed With Vendor's Lien recorded Volume 2357, Page 133, Official Records, Hidalgo County, Texas

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/25/2012 08:09 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Mary Flores Started On: 07/24/2012 04:33 PM

Final Approval Date: 08/03/2012

AI-33398 **Urban County** **13. C.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Mary Flores **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting authorization to dispose of Community Development Block Grant records for Program Years 1998 thru 2004.

BACKGROUND

Federal regulations governing record retention require the County to maintain pertinent records for a period of 6 years from the date of closeout. This requirement has been met.

Attachments

Storage Project File Box Listing

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/25/2012 08:10 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Mary Flores Started On: 07/24/2012 05:00 PM

Final Approval Date: 08/03/2012

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012

Project Year	Activity Description	Hud #	Disposal Year
	(Alamo)		
1999	Section 108		
1998	Water/Sewer Improvements		
1998	General Administration		
1998	Youth Services		
1998	Planning		
1988	Parks, Recreational Facility		
1998	Rehab Single Unit		
1999	Fire Station Equipment		
1999	Youth Centers		
1999	Youth Centers		
1999	Parks, Recreational Facility		
1998-00	Street Improvements		
1999	Youth Services		
2000	Street Improvements		
2000	Fire Station		
2000	Section 108 Repayment Loan		
2000	Single Rehab		
2000	General Administration		
2000	Parks, Recreational Facility		
2000	Youth Services		
2000	Sun Meadow Apartments		
2000	Youth Services		
2000	Water/Sewer Improvements		
2000	Street Improvements		
2000	Water/Sewer Improvements		
2001	Youth Services-Alamo Boys & Girls Club		
2001	Parks, Recreational Facilities		
2001	Water/Sewer Improvements		
2001	Street Improvements		
2002	Parks,Recreational Facilities		
2002	Public Facilities		
2002	Youth Services- Alamo Boys & Girls Club		
2002	Fire Station Equipment		
1999	Water/Sewer Improvements		
2003	Street Improvements		
2003	Public Facility Improvements		
2003	Water/Sewer Improvements		
2003	Youth Services- Alamo Boys & Girls Club		
2004	Youth Services- Alamo Boys & Girls Club		
2003	Rehab single unit residential		
2004	General Administration		

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012

Project Year	Activity Description	Hud #	Disposal Year
	(Alton)		
1999	Youth Services		
1999	Land Acquisition		
1999	Fire Station Equipment		
1999	Planning		
1999	General Administration		
2000	Youth Services		
2000	Senior Services		
2000	Planning		
2000	Fire Station Equipment		
2000	General Administration		
2000	Land Acquisition		
2000	Street improvements		
2000	Water/Sewer Improvements		
2001	Parks, Recreational Facility		
2001	Street improvements		
2001	Senior Services		
2001	Fire Station		
2001	General Administration		
2003	Alton B&G Club HUD # 4725		
2003	Sr. Services Hud # 4766		
2003	Truck Lease Purchase of Equip. Hud # 5107		
2003	General Administration Hud # 4637		
2003	Flood Drain No Hud #		
2003	Carter Avenue ST> Imp. No hud #		
2001-2001	workplan		
1999	workplan		
	Water/Sewer Improvements		
	Parks, Recreational Facility		
	flood drainage		
	b&g club year 15		
	general administration		
	fire station		
	sr. services		
	Parks, Recreational Facility		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(DONNA)		
1993	water/sewer improvements		
1994	street improvements		
1994	street improvements		
1995	general administration		
1995	planning		
1995	street improvements		
1996	parks recreational facility		
1999	Senior Services		
1999	Street Improvements		
1999	General Administration		
1999	Youth Services		
1999	Fire Station		
1999	Flood Drain Improvements		
1999	Water/Sewer Improvements		
1999	water/sewer improvements		
1999	Parks, Recreational Facility		
2000	senior services		
2000	Public Services		
2000	street improvements		
2000	Youth Services		
2000	general administration		
2000	Code Enforcement		
2000	Youth Services		
2000	street improvements		
2001	Public Services		
2001	Youth Centers		
2001	Sidewalks		
2001	Single Unit Residential		
2001	Health Services		
2001	Demolition		
2001	street improvements		
2001	general administration		
2001	Fire Station Equipment		
2001	Code Enforcement		
2001	Parks. Recreational Facility		

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(EDCOUCH)		
1999	Single Unit Residential		
1999	Fire Station Equipment		
1999	Section 108 Lean		
1999	General Administration		
2000	General Administration		
2000	Fire Station Equipment		
2000	Street Improvements		
1997	General Administration		
2000	Health Services		
2000	Health Services		
2001	Youth Services		
1998	General Administration		
1993	Water/Sewer Improvements		
1998	General Administration		
1996	General Administration		
1995	General Administration		
1999	Health Services		
2000	Youth Services		
1999	Youth Services		
1997	Water/Sewer Improvements		
1997	Water/Sewer Imp Water Trmt Plant		
1997	Water/Sewer Imp New Lift Station		
2000	Water/Sewer Imp New Lift Station		
2001	Water/Sewer Imp New Lift Station		
2000	Health Services NCDV		
1996	Pks, Rec. New Baseball Park		
2000	Pks, Rec. New Baseball Park		
2001	Pks, Rec. New Baseball Park]		
2001	Fire Station		
2001	Street Imp San Juanita		
2000	Water/Sewer Imp- Purch Buffer Zone		
2001	Water/Sewer Imp- Purch Buffer Zone		
2001	Water/Sewer Imp. Cielo Lindo Apts.		
2001	W/S Imp 1.5MGD Water Trmt. Plant		
2002	Street Imp. Project (various streets)		
2002	water/Sewer Imp Lift Station Rehab		
2002	Pks, Rec. New Baseball Park FM 1015		
2000	Street Imp Southern Ave		

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(ELSA)		
1999	Clearance & Demolition		
1999	Clearance & Demolition		
1999	General Administration		
1999	Street Improvements		
1999	Water/Sewer Improvement		
1999	Fire Station Equipment		
1999	Senior Services		
1999	Health Services		
1999	Water/Sewer Improvement		
1999	Parks, Recreational Facility		
1999	Clearance & Demolition		
2000	Youth Services		
2000	General Administration		
2000	Battered & Abused Spouses		
2000	Senior Services		
2000	Street Improvements		
2000	Health Services		
2000	Health Services		
2000	Battered & Abused Spouses		
2000	Water/Sewer Improvement (emergency repairs)		
2000	Water/Sewer Improve. (Emerg. Water plant Repairs)		
2000	Clearance & Demolition		
2000	Crime Awareness		
2000	Parks, Recreational Facilities		
2000	Fire Station / Equipment		
2000	Water/Sewer Improv		
2001	Public Services- Library		
2001	Street Improvements		
2000/01	Water/Sewer Improv. (Master Plan)		
2001	Fire Station Equipment		
2001	Fire Station /Equipment		
2001	General Administration		
2000/2001	water/Sewer Improv (lift Station)		
2001	Parks, Recreational Facilities		
2001	Clearance & Demolition		
2001	Crime Awareness		
2001	Public Services		
2002	Crime Awareness		
2002	Code Enforcement		

2002	Street Improvements - Hidalgo St. & Valle Verde St.		
2002	Public Services - Library		
2003	Youth Services (Boys & Girls Club Edcouch-Elsa)		
2003	Street Improvements- 3rd Street (zavala to Fannin)		
2003	Handicapped Services		
2003	Public Services		
2003	Abused / Neglected Children - CASA		
2003	Fire Station Equipment		
2003	General Administration		
2003	Health Services		
2003	Youth Services		
2003	Crime Awareness		
2003	Code Enforcement		
2003	Senior Services		
2004	Public Facilities		
2004	Public Services (Make a Wish)		
2004	Code Enforcement		
2004	Public Facilities		
2004	Fire Station / Equipment		
2004	General Administration		
2004	Fire Station / Equipment		
2004	Abused / Neglected Children - CASA		
2004	Senior Services - (Amigos Del Valle)		
2004	Youth Services (Boys & Girls Club Edinburg)		
2004	Public Services (Sunset Dreams)		
Prepared by:			
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**		
Storage Area:			

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(GRANJENO)		
1999	Rehab Single Unit		
1999	General Administration		
1999	Street Improvements		
2000	General Administration		
2003	General Admin Hud # 4726		
2003	Rehab: Single Unit Residential Hud #4732		
2003	Street Impr. Hud # 4728		
2004	General Admin (misc File)		
2002	Public Facilities Hud # 4152		
2002	General Administration Hud #4364		
2002	Abused & Neglected Children Hud #4439		
2001	Public Facilities Hud #4752		
2001	General Admin Hud #3884		
2001	Fire Station Equip. hud # 4178		
2001	Abused & Neglected Children Hud #4288		
2001	Parks, Rec.		
2001	Rehab Single Unit Residential		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	**Prior Year Files After disposal of 7/2012**
Box # :	

Project Year	Activity Description	Hud #
	(HIDALGO)	
1999	General Administration	
1999	Fire Station / Equipment	
1999	Non Residential Historical Preservation	
1999	Parks, Recreational Facility	
2000	Youth Services	
2000	Fire Station / Equipment	
2000	General Administration	
2000	Water/ Sewer Improvements	
1997	Water/ Sewer Improvements	
1998	Water/ Sewer Improvements	
1999	Water/ Sewer Improvements	
2001	Public Facilities	
2001	Rehab: Single Unit	
2001	Parks, Recreational Facility	

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #
	(LA JOYA)	
1999	Fire Station Equipment	
1999	Neighborhood Dacility	
1999	Public Facility	
1999	General Administration	
1999	Section 108 Loan	
1999	Street Improvements	
1999	Street Improvements	
2000	Senior Services	
2000	Youth Services	
2000	General Administration	
2000	Water/Sewer Improvements	
2000	Public Services	
97/00/01	Youth Services	
00/01	Fire Station Equipment	
2001	Senior Centers	
2001	Water/Sewer Improvements	
2001	Water/Sewer Improvements	
2001	Senior Services	
2001	Parks, Recreaional Facility	
2001	Section 108 Loan	
2001	Water/Sewer Improvements	
96/2001	Planning	
2001	General Administration	
2001	Public Facility	
2000	General Administration	
2003	Youth Center/Facility	
2001	Subrecipient questionnaire package Mujeres Unidas	
2003	Senior Services	
2003	General Administration	
2003	Fire/Station Equipment	
2003	Water/Sewer Improvements	
2003	Youth Services	
2003	Workplan Binder	
2003	Code Enforcement	
2004	Flood Drain Imp	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #
	(LA VILLA)	
1995	Water/Sewer Improvements	
1998	Youth Services	
1996	Single Rehab Residential	
1996	General Administration	
1996	Neighborhood Facility	
1996	Planning	
1996	Flood Draine	
1997	Fire Station Equipment	
1997	Water/Sewer Improvements	
1997	General Administration	
1997	Energy Efficiency	
1997	direct Fina Assistant	
1997	Neighborhood Facility	
1998	Flood Draine	
1998	Street Improvements	
1998	General Administration	
1998	Fire Station Equipment	
1998	Water/Sewer Improvements	
1998	Flood Draine	
1998	Youth Services	
1998	Rehab Single Unit Residential	
1999	Neighborhood Facility	
1999	General Administration	
1999	Rehab Single Unit Residential	
1999	Neighborhood Facility	
2000	Planning	
2000	Youth Services	
2000	Water/Sewer Improvements	
2000	General Administration	
2000	Water/Sewer Improvements	
2000	Rehab Single Unit Residential	
2000	Street Improvements	
2001	Parks, Recreational Facility	
2001	Code Enforcement	
2001	Water/Sewer Improvements	

2003	La Villa Sidewalks	
2003	La Villa Youth Services	
2003	La Villa Street Imp. - 8th Street	
2003	La Villa Sidewalks	
2004	La Villa E/D Direct Asst. for profit Business	
2004	La Villa Homeownership Asst. (Not -Direct)	
2004	La Villa Parks, Rec.	
2004	La Villa General Administration	
2004	La Villa Fire Station	
Prepared by:		
Date Stored:	**Remember that disposal year is 6 years after**	
Storage Area:		

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #
	(MERCEDES)	
1999	Parks, Recreational Facility	
1999	Transportation Services	
1999	Neighborhood Facility	
1999	Street Improvements	
1999	Street Improvements	
2000	Transportation Services	
2000	General Administration	
2000	Abused & Neglected Children	
2000	Youth Services	
2000	Battered & Abused Spouses	
2000	Fire Station Equipment	
2000	Street Improvements	
2000	Senior Services	
2000	Parks, Recreational Facility	
2001	Street Improvements	
2001	Transportation Services	
2001	Parks, Recreational Facility	
2001	General Administration	
1997	Sidewalks	
2000	Public Services- Library	
2001	Public Services- Library	
2001	Fire Station Equipment	
2002	General Administration	
2002	Youth Services- B&G Club of Mercedes	
2002/97	Fire Station Equipment	
2002	Parks, Recreational Facility	
2002	Public Services- Library	
2002	Street Improvements	
2002	Transportation Services- Rio Metro	
2002	Senior Services- Amigos Del Valle	
2001	Transportation Services	
2000/02	General administration- Budget Amendmt	
2001	General Adminsitration- bond issue corres.	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(Palmview)		
1999	General Administration		
1999	Battered & Abused Spouses		
1999	Street Improvements		
2000	Youth Services		
2000	Parking Lot Facilities		
1999	Youth Services		
1999	Parks, Recreational Facility		
1999	Water/Sewer Improvements		
1999	Fire Station Equipment		
2000	Planning		
2000	Parks, Recreational Facility		
2000	General Administration		
2000	Youth Services		
2000	Fire Station Equipment		
2000	Fire Station Equipment		
2000	Fire Station		
200	Parks, Recreational Facility		
2001	Youth Services		
2001	Fire Station		
2001	Water/Sewer Improvements		
2001	General Administration		
2001	Street Imp. Abram Rd		
2001	Street Imp		
2001	Street Imp Palm, Mesquite, etc		
2002	Fire Station		
2002	Public Facilities		
2002	Youth Services		
2002	Code Enforcement		
2002	Parks, Rec. Facilities		
2002	General Administration		

Storage Project File Box Listing

City /Precinct :	**Prior Year Files After disposal of 7/2012**
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(PENITAS)		
1999	General Administration		
200	General Administration		
2000	Land Acquisition		
2004	WorkPlan		
2002	Street Imp. Hud #4473		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	**Prior Year Files After disposal of 7/2012**
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(PROGRESO)		
1996	Street Improvement		
1997	Street Improvement		
1999	General Administration		
1998	General Administration		
2002	Street Improvement- Johnny Vela Street		
2003	Code Enforcement		
2003	General Administration		
2004	General Administration		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #
	(PROGRESO LAKES)	
1988	Street Improvements	
1989	Street Improvements	
1992	General Administration	
1992	Street Improvements	
1989	Street Improvements	
1989	General Administration	
1994	General Administration	
1994	Street Improvements	
1995	General Administration	
1995	Street Improvements	
1996	Street Improvements	
1996	Senior Center	
1997	Street Improvements	
1997	Street Improvements	
1998	Street Improvements	
2000	Street Improvements	
2001	Water/Sewer Improvements	
2002	General Administration	
2002	Water/Sewer Improvements	
1999	Public Facility	
1999	CI Infrastructure Development	
2002	CI Infrastructure Development	
2003	CI Infrastructure Development	
2004	CI Infrastructure Development	

Prepared by:	
Date Stored:	Remember that disposal year is 6 years after
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #
	(SAN JUAN)	
1999	Sidewalks	
2001	Transportation Services	
2001	Parks, Recreational Facility	
2001	Sidewalks	
2001	Rehab; Single Unit	
2001	Street Improvements	
2001	Fire Station Equipment	
2002	Flood Drain	
2002	Youth Services	
2002	Parks, Recreational Facility	
2004	Senior Services- Amigos Del Valle	
2003	Fire Station Equipment	
2003	Youth Services- San Juan Youth Program	
2003	Youth Services- B&G Club of Alamo SJ Unit	
2003	Abused & Neglected Children- CASA	
2003	Senior Services- Amigos Del Valle	
2002	Street Improvements- Granada Village, Salazar	
	and Hazel Subdivision	
2002	Transportation Services- Rio Metro	
2001	Street Improvements- Gomez & Gonzalez	
2002	Rehab Hud #4531-4627-5194	

Prepared by:	
Date Stored:	Remember that disposal year is 6 years after
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(WESLACO)		
1999	Water/Sewer Improvements		
1999	General Administration		
1999	Neighborhood Facilities		
1999	Ass. For Higher Education		
1999	Fire Station Equipment		
1999	Code Enforcement		
1999	Health Services		
1999	Youth Services		
2000	Fire Station Equipment		
2000	Rehab Single Res.		
2000	Water/Sewer Improvements		
2000	Street Improvements		
2000	Youth Services		
2001	General Administration		
2001	Code Enforcement		
2000	Water/Sewer Improvements		
2000	Neighborhood Facilities		
2000	Transportation Services- Rio Metro		
2001	Youth Services- Football		
2001	Fire Station Equipment		
2002	Public Services- Library		
2002	Youth Services- Football		
2002	Youth Services- Soccer		
2002	Youth Services-Baseball/Softball		
2002	Senior Services- Senior Companion Ser		
2002	Youth Services- B&G Club of Weslaco		
2002	General Administration		
2002	Code Enforcement		
2000	Sidewalks		
2001	Water/Sewer Improvements		
2003	Youth Services- Football/Softball/soccer		
2003	General Administration		
2003	Senior Services- Senior Companion Ser		

2003	Code Enforcement		
2003	Youth Services- B&G Club of Weslaco		
2003	Senior Services- Foster Grandparent Pgm		
2003	Direct Home Ownership Assistance		
2003	Transportation Services		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(PRECINCT #1)		
1999	Sidewalks		
1999	Parking Facilities		
1999	General Administration		
1999	Youth Services- Weslaco		
1999	Abused & Neglected Children		
1999	Youth Services- Donna		
1999	Youth Services- Mercedes		
1999	Health Services		
1999	Youth Services- EE		
1999	Senior Services		
2000	Street Improvements		
2000	Youth Services- EE		
2000	Street Improvements		
2000	Youth Services- Mercedes		
2000	Youth Services- Donna		
2000	Battered & Abused Spouses		
2000	Abused & Neglected Children		
2000	Youth Services- Weslaco		
2000	General Administration		
2000	Health Services		
00/02	Fire Station Equipment		
2001	General Administration		
2002	Homeless Facilities		
2002	Youth Services- EE		
2000	Homeless Facilities		
2000	Parks, Recreational Facility		
99/00/01/02	Parks, Recreational Facility		
2002	General Administration- Colonia		
2002	General Administration		
2002	Health Services		
2003	General Administration		
2003	Public Services- Open Hands Food pantry		
200	Health Services- Bee Healthy Clinic		
2003	Abused & Neglected Children- CAC		
2003	Abused & Neglected Children- CASA		

2002	General Adminsitration- Colonia Frank Smith		
2002	Fire Station Equipment- Elsa Fire Dept.		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(PRECINCT #2)		
1999	Street Improvements		
1999	Palmer Drug Abuse		
1999	Health Services		
1999	Amigos Del Valle		
1999	Youth Services- Lopezville		
1999	Youth Services- Pharr B&G Club		
1999	Health Services		
1999	Youth Services- Alamo		
1999	Neighborhood Facility		
1999	Abused & Neglected Children		
1999	Fire Station Equipment		
1999	Youth Services- San Juan		
1999	Hidalgo Youth Center		
1999	General Administration		
2000	Abused & Neglected Children		
2000	Battered & Abused Spouses		
2000	Youth Services- San Juan		
2000	Youth Services- American Legion		
2000	Youth Services- Pharr B&G Club		
2000	Youth Services- Hidalgo		
2000	Crime Awareness		
2000	General Administration		
2000	Senior Services		
2000	Public Services		
2000	Neighborhood Facility		
2000	Public Services		
2000	Fire Station Equipment		
1999	Fire Station Equipment		
2000	Yr 13 Engineering Services		
2000	Street Improvements		
2000	Water/Sewer Improvements		
2000	Youth Services		
2000	Water/Sewer Improvements		
2000	Planning		
2000	Water/Sewer Improvements		
2001	Public Services		

2001	Street Improvements		
2001	Neighborhood Facility		
2001	General Administration		
2001	Water/Sewer Improvements		
2002	Youth Services		
2002	Neighborhood Facility		
2002	Youth Services		
2002	Youth Services		
2002	Crime Awareness		
2002	Water/Sewer Improvements		
2002	Fire Station Equipment		
2002	Street Improvements		
2002	General Administration		
2002	Homeless Facility		
2003	Public Services- (Pharr Comm.)		
2003	Youth Services- Pharr B&G Club		
2003	Substance Abuse Services		
2003	Water/Sewer Improvements		
2003	Handicapped Facility		
2003	Neighborhood Facility		
2003	Youth Services- American Legion		
2003	Youth Services- B&G Club of Alamo SJU		
2003	Abused & Neglected Children CASA		
2003	Youth Services- San Juan Youth Program		
2003	Public Services- La Union Del Pueblo		
2003	Senior Services- Amigos Del Valle		
2003	Battered & Abused Spouses Mujers Un.		
2003	Crime Awareness- Hidalgo Co. Triad		
2003	Handicapped Services- Easter Seals		
2003	Senior Services- Foster Grandparents		
2003	General Administration		
2003	Youth Services- Hidalgo Youth Center		
2004	Public Services- La Union Del Pueblo		
2004	Handicapped Services- Easter Seals		
2004	Senior Services- Amigos Del Valle		
2004	Abused & Neglected Children		
2004	Senior Services- Foster Grandparents		
2004	Abused & Neglected Children		
2004	Youth Services- Hidalgo Youth Center		
2004	Youth Services- B&G Club of Alamo SJU		
2004	General Administration		

2004	Neighborhood Facility		
2004	Youth Services-San Juan Youth		
2004	Homeless Facility Mujeres Unidas		
2003	Public Services- Texas A&M Research Foundation		
2003	Public Services- Texas A&M Research Foundation		
2003	Health Services		
2003	Public Services- Vannie E. Cook Hematology Cln		
2003	Public Services- RGV Humanities		
01,02,03	Side Walks		
00,01,02,03	Street Improvements		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #	Disposal Year
	(PRECINCT #3)		
1988	Public Services		
1988	General Administration		
1988	Street Improvements		
1988	Water/Sewer Improvements		
1989	Water/Sewer Improvements		
1989	Street Improvements		
1989	General Administration		
1996	Abused & Neglected Children		
1996	Youth Services- Palmview		
1997	General Administration		
1997	Street Improvements		
1997	Public Services		
1997	General Administration		
1997	Planning		
1997	Street Improvements		
1998	Parks, Recreational Facility		
1998	General Administration		
1998	Street Improvements		
1999	Water/Sewer Improvements		
1999	General Administration		
2000	Senior Services		
2000	Substance Abuse		
2000	Water/Sewer Improvements		
2000	Water/Sewer Improvements		
2000	General Administration		

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after 6/30/of FY closeout.**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	Prior Year Files After disposal of 7/2012
Box # :	

Project Year	Activity Description	Hud #
	(PRECINCT #4)	
1998	Neighborhood Fac.-San Carlos Res. Cnt	
1998	Street Improvements	
1999	Public Services	
1999	General Administration	
1999	Street Improvements	
1999	Water/Sewer Improvements	
1999	Youth Center	
1999	Street Improvements	
2000	Senior Services	
2000	Abused & Neglected Children	
2000	Street Improvements	
2000	Street Improvements	
2000	Street Improvements	
2000	General Administration	
2001	General Administration	
2001	Youth Services	
2002	Abused & Neglected Children	
2002	Youth Services- B&G Club	
2002	General Administration	
2002	Street Improvements	
2002	Senior Services- Amigos Del Valle	
2002	Senior Services- Options Inc.	
2002	Abused & Neglected Children- CASA	
2002	Planning	
2002	Street Improvements- Rooth, Sunflower	
	and Vista Bonita Subd.	
2002	Battered & Abused Spouses - Mujeres Unidas	
2002	General Administration	
2003	Battered & Abused Spouses - Mujeres Unidas	
2003	Abused & Neglected Children- CASA	
2003	Senior Services- Amigos Del Valle	
2003	Abused & Neglected Children CAC	
2003	Youth Services B&G Club of Edinburg	
2003	General Administration Correspondence	
2002	Homeless Facility	

2002	Street Imporvements	
2004	General Administration	
2004	Youth Services- B&G Club of Edinburg	
2004	Abused & Neglected Children- CASA	
2004	Abused & Neglected Children CAC	
2004	General Administration- Pct 4	
2004	Public Services LUPE	

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after**
Storage Area:	

Storage Project File Box Listing

City /Precinct :	**Prior Year Files After disposal of 7/2012**
Box # :	

Project Year	Activity Description	Hud #
	(Additional Disposed Project files)	
	Box 1- Old Manuals	
2002	Box 2 Transitional Housing Project	
2002	Box 3 Sub Files	
2001	Box 4 Sub Files	
2000	Sub Files	
1998	County Wide files	

Prepared by:	
Date Stored:	**Remember that disposal year is 6 years after**
Storage Area:	

AI-33489 **Urban County 13. D.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Ester Gonzalez-Garcia **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Urban County Program is requesting Commissioner's Court approval of a Resolution designating authorized signatories for contractual documents and documents for requesting funds pertaining to the TxCDBG Contracts:

a. 2009 Colonia Construction Grant Contract No. 729055
b. 2011 Economically Distressed Area Program (CEDAP) Contract No. 711195,and
c. 2011-2012 Colonia Construction Contract No. 711245

2. Consideration and approval to authorize the County Judge to sign any and all contractual documents associated with Texas Department of Agriculture(TDA) Contract(s) No.:729055, 711195, and 711245 (i.e. amendment requests, change orders, financial documents, etc.).

BACKGROUND

TDA requires a Resolution passed by County Commissioner's Court authorizing the signatories for the above referenced grants.

Attachments

Resolution/Designation Forms

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/31/2012 02:44 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Mary Flores Started On: 07/31/2012 02:07 PM

Final Approval Date: 08/03/2012

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER 711195.

WHEREAS, the County of Hidalgo, Texas has received a Texas Community Development Block Grant award, 2011 Economically Distressed Area Program (CEDAP) Contract No. 711195, to provide first time sewer improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG *Depository/Authorized Signatories Designation Form* **(Form A202)** is to be submitted with a copy of this Resolution, and;

WHEREAS, the County of Hidalgo, Texas acknowledges that in the event that an authorized signatory of the County changes (elections, illness, resignations, etc.), the County must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form* **(Form A202).**

NOW THEREFORE, BE IT RESOLVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS, AS FOLLOWS:

The County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, and Urban County Deputy Director be authorized to execute contractual documents between the Texas Department of Agriculture and the County for the 2009 Texas Community Development Block Grant Program.

The County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, and Urban County Deputy Director be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2011 Texas Community Development Block Grant Program.

PASSED AND APPROVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS on August 7, 2012.

_____
Ramon Garcia, County Judge
Hidalgo County, Texas

Attest:

_____
Arturo Guajuardo Jr., County Clerk
Hidalgo County, Texas

A202

Depository/Authorized Signatories Designation Form
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
DEPOSITORY/AUTHORIZED SIGNATORIES DESIGNATION FORM

Grant Recipient Hidalgo TxCDBG Contract No. 711195

The individuals listed below are designated by resolution as authorized signatories for contractual documents.

Ramon Garcia	Yolanda Chapa
(Name)	(Name)
Hidalgo County Judge	Hidalgo County Chief Administrator
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the *Request for Payment Form* (Form A203)—(At least two (2) signatories required).

Diana R. Serna	Antonio Barco
(Name)	(Name)
Urban County Program Executive Director	Urban County Program Deputy Director
(Title)	(Title)
(Signature)	(Signature)
(Name)	(Name)
(Title)	(Title)
(Signature)	(Signature)

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form. Grant Recipients are strongly encouraged to use the sample resolution provided.

A202

Depository/Authorized Signatories Designation Form

TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
DEPOSITORY/AUTHORIZED SIGNATORIES DESIGNATION FORM

Grant Recipient Hidalgo TxCDBG Contract No. 711245

The individuals listed below are designated by resolution as authorized signatories for contractual documents.

Ramon Garcia	Yolanda Chapa
(Name)	(Name)
Hidalgo County Judge	Hidalgo County Chief Administrator
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the *Request for Payment Form* (Form A203)—(At least two (2) signatories required).

Diana R. Serna	Antonio Barco
(Name)	(Name)
Urban County Program Executive Director	Urban County Program Deputy Director
(Title)	(Title)
(Signature)	(Signature)
(Name)	(Name)
(Title)	(Title)
(Signature)	(Signature)

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form. Grant Recipients are strongly encouraged to use the sample resolution provided.

A202

Depository/Authorized Signatories Designation Form

TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
DEPOSITORY/AUTHORIZED SIGNATORIES DESIGNATION FORM

Grant Recipient Hidalgo TxCDBG Contract No. 729055

The individuals listed below are designated by resolution as authorized signatories for contractual documents.

Ramon Garcia	Yolanda Chapa
(Name)	(Name)
Hidalgo County Judge	Hidalgo County Chief Administrator
(Title)	(Title)
(Signature)	(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the *Request for Payment Form* (Form A203)—(At least two (2) signatories required).

Diana R. Serna	Antonio Barco
(Name)	(Name)
Urban County Program Executive Director	Urban County Program Deputy Director
(Title)	(Title)
(Signature)	(Signature)
(Name)	(Name)
(Title)	(Title)
(Signature)	(Signature)

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form. Grant Recipients are strongly encouraged to use the sample resolution provided.

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) CONTRACT NUMBER 711245.

WHEREAS, the County of Hidalgo, Texas has received a Texas Community Development Block Grant award, 2011-2012 Colonia Construction Contract No. 711245, to provide first time sewer improvements, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG *Depository/Authorized Signatories Designation Form* **(Form A202)** is to be submitted with a copy of this Resolution, and;

WHEREAS, the County of Hidalgo, Texas acknowledges that in the event that an authorized signatory of the County changes (elections, illness, resignations, etc.), the County must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form* **(Form A202)**.

NOW THEREFORE, BE IT RESOLVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS, AS FOLLOWS:

The County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, and Urban County Deputy Director be authorized to execute contractual documents between the Texas Department of Agriculture and the County for the 2009 Texas Community Development Block Grant Program.

The County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, and Urban County Deputy Director be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2011-2012 Texas Community Development Block Grant Program.

PASSED AND APPROVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS on August 7, 2012.

_____
Ramon Garcia, County Judge
Hidalgo County, Texas

Attest:

_____
Arturo Guajuardo Jr., County Clerk
Hidalgo County, Texas

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG) COLONIA CONSTRUCTION CONTRACT NUMBER 729055.

WHEREAS, the County of Hidalgo, Texas has received a 2009 Texas Community Development Block Grant award to provide sewer improvements, yardlines, septic tank remediation, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG *Depository/Authorized Signatories Designation Form* **(Form A202)** is to be submitted with a copy of this Resolution, and;

WHEREAS, the County of Hidalgo, Texas acknowledges that in the event that an authorized signatory of the County changes (elections, illness, resignations, etc.), the County must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG *Depository/ Authorized Signatories Designation Form* **(Form A202).**

NOW THEREFORE, BE IT RESOLVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS, AS FOLLOWS:

The County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, and Urban County Deputy Director be authorized to execute contractual documents between the Texas Department of Agriculture and the County for the 2009 Texas Community Development Block Grant Program.

The County Judge, Hidalgo County Chief Administrator, Urban County Program Executive Director, and Urban County Deputy Director be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the 2009 Texas Community Development Block Grant Program.

PASSED AND APPROVED BY COMMISSIONER'S COURT OF THE COUNTY OF HIDALGO, TEXAS on August 7, 2012.

_____
Ramon Garcia, County Judge
Hidalgo County, Texas

Attest:

_____
Arturo Guajuardo Jr., County Clerk
Hidalgo County, Texas

COUNTY OF HIDALGO
URBAN COUNTY PROGRAM

MEMORANDUM

TO: Antonio Barco, Deputy Director

FROM: Ester Gonzalez, Program Coordinator

DATE: July 26, 2012

RE: Depository/Authorized Signatories Designation Forms (Contracts: 729055, 711195, 711245)

Mr. B,

Please see attached resolutions and sample of new Form A202. Would you like me to resubmit the Resolutions as an agenda item for the UCP Exec. Director & Deputy Director to be authorized signatories? Or, do I keep the previous ones submitted by Pete

Resubmit;

AI-33395 **Urban County** **13. E.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Irene Montoya **Submitted By:** Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

The Urban County Program is requesting the award of bids and approval of contract for the demolition and reconstruction of the following:

1. (3) Units in the Countywide area in the amount of $143,620.00 to G & G Contractors.

BACKGROUND

The applicants were approved to receive assistance under the Owner-Occupied Housing Rehabilitation Program by the County Commissioners' Court on April 17, 2012 and May 15, 2012. Bids were received and opened at the Hidalgo County Purchasing Department on Wednesday, July 18, 2012.

Attachments

Construction loan agreement

Construction loan agreement

Construction loan agreement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/24/2012 04:36 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Mary Flores Started On: 07/24/2012 04:23 PM

Final Approval Date: 08/03/2012

CONSTRUCTION LOAN AGREEMENT

(Texas Residential Construction Commitment)

This Construction Loan Agreement ("Agreement"), dated as of August 7, 2012, is made between the Borrower and Lender named below. Borrower has applied to Lender for a construction loan described below. Lender has agreed to make the loan subject to the terms and conditions of this Agreement. Borrower and Lender agree as follows:

Borrower: Israel & Maria Josefina Garcia

Borrower's Address: P.O. Box 1005
Edcouch, TX 78538

Lender: [illegible]

Lender's Address:

[illegible]
[illegible]
1916 [illegible]
[illegible], [illegible] 78577

Contractor: Rene Garza, G & G Contractors

Contractor's Address: 5125 S. 281, Ste 3, Edinburg, TX 78539

[illegible]:

[illegible] $49,840.00 [illegible] August 7, 2012 [illegible] August 7, 2012, [illegible]

[illegible]:

[illegible]

[illegible]:

[illegible]

[illegible]: [illegible] "[illegible]"

[illegible]:

[illegible] August 7, 2012 [illegible]

[illegible]: $49,840.00

[illegible], [illegible] [illegible]:

1. [illegible].

([illegible]) [illegible] 53, [illegible], [illegible] 1 ([illegible]) [illegible]

([illegible]) [illegible] ("[illegible]"), [illegible] ([illegible]) [illegible]; ([illegible]) [illegible]; ([illegible]) [illegible]; [illegible] ([illegible]) [illegible].

([illegible]) [illegible].

([illegible]) [illegible] 40% [illegible] ("[illegible]") [illegible] 50% [illegible] 3 [illegible] 50% [illegible] ("[illegible]") [illegible] 4 [illegible]

([illegible]) [illegible] 90% [illegible] 4 ([illegible]) [illegible].

(b) [illegible] 53, [illegible] [illegible] [illegible]

(i) [illegible]

(j) [illegible]

(k) [illegible]

(l) [illegible] 416, [illegible]

(m) [illegible].

4. [illegible]. [illegible] (5) [illegible] 3 [illegible]:

(a) [illegible] 53, [illegible] (i) [illegible]; (ii) [illegible];

(b) [illegible]: (i) [illegible]; [illegible] (ii) [illegible];

(c) [illegible].

5. [illegible]. [illegible]:

[illegible]

6. [illegible]

7. [illegible]

[illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(l) [illegible]

(j) [illegible]

8. [illegible] THE AUTHORITY HEREIN CONFERRED ON LENDER AND ANY ACTION TAKEN BY LENDER IN MAKING INSPECTIONS OF THE PROPERTY, PROCURING SWORN STATEMENTS AND WAIVERS OF LIENS, APPROVING CONTRACTS AND SUBCONTRACTS AND APPROVING PLANS AND SPECIFICATIONS WILL BE TAKEN BY LENDER FOR ITS OWN PROTECTION ONLY, AND LENDER SHALL NOT BE DEEMED TO HAVE ASSUMED ANY RESPONSIBILITY TO BORROWER OR ANY OTHER PERSON WITH RESPECT TO ANY SUCH ACTION HEREIN AUTHORIZED OR TAKEN BY LENDER OR WITH RESPECT TO THE PROPER CONSTRUCTION OF THE IMPROVEMENTS, PERFORMANCE OF CONTRACTS OR SUBCONTRACTS BY ANY CONTRACTORS OR SUBCONTRACTORS, OR PREVENTION OF CLAIMS FOR MECHANIC'S LIEN.

9. [illegible]

10. [illegible] BORROWER AND CONTRACTOR REPRESENT AND WARRANT TO LENDER THAT, TO THE BEST OF THEIR KNOWLEDGE, NO EMPLOYEE, AGENT, CONSULTANT, OFFICER, OR ELECTED OR APPOINTED OFFICIAL OF LENDER WHO EXERCISES OR HAS EXERCISED ANY FUNCTIONS OR RESPONSIBILITIES WITH RESPECT TO THE ACTIVITIES ASSISTED WITH THE LENDER'S OWNER-OCCUPIED REHABILITATION LOAN PROGRAM OR WHO ARE IN A POSITION TO PARTICIPATE IN A DECISION MAKING PROCESS OR GAIN INSIDE INFORMATION WITH REGARD TO THESE

ACTIVITIES, DURING THEIR TENURE OR WITHIN ONE YEAR THEREAFTER, HAS A FINANCIAL INTEREST OR BENEFIT IN THE LOAN RELATED TO THIS AGREEMENT, OR THE PROCEEDS THEREUNDER, EITHER FOR THEMSELVES OR THOSE WITH WHOM THEY HAVE FAMILY OR BUSINESS TIES.

11. [illegible] (10) [illegible] (10) [illegible]

12. [illegible]

LENDER'S SIGNATURE:

COUNTY OF HIDALGO

By: Diana R. Serna
Its: Director

BORROWER'S SIGNATURE:

Israel Garcia

Maria Josefina Garcia

CONTRACTOR'S SIGNATURE:

_____

Rene Garza
G& G Contractors

(ACKNOWLEDGMENT FOR CORPORATION)

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED Israel Garcia KNOWN TO ME TO BE THE PERSON, ON August 7, 2012.

_____
NOTARY PUBLIC, STATE OF TEXAS

(ACKNOWLEDGMENT FOR CORPORATION)

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED Maria Josefina Garcia KNOWN TO ME TO BE THE PERSON, ON August 7, 2012.

_____
NOTARY PUBLIC, STATE OF TEXAS

(ACKNOWLEDGMENT FOR CORPORATION)

STATE OF TEXAS §
§

COUNTY OF HIDALGO §

[illegible] Rene Garza G & G Contractors [illegible] August 7, 2012.

[illegible]

(SEAL) [illegible]

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

[illegible] Diana Serna [illegible] _____, 2012.

[illegible]

Lot 23, Block 2 Bar Subdivision, Unit No. 3, Hidalgo County Texas.

[illegible] "[illegible] "

[illegible]: NONE

AI-33419 **Texas Agri-Life Extension Serv. 15. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Nora Linda Cruz, TX. AGRILIFE EXT. SERVICES

Department: TX. AGRILIFE EXT. SERVICES

Information

CAPTION

Introduction of the 2012-2013 Hidalgo County 4-H Ambassadors

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No fiscal impact.

Attachments

4-H Ambassadors

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/25/2012 02:53 PM
Erika Zamora	Erika Zamora	08/02/2012 04:49 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Nora Linda Cruz Started On: 07/25/2012 01:01 PM

Final Approval Date: 08/03/2012

AgriLIFE EXTENSION
Texas A&M System

OFFICE OF HIDALGO COUNTY

July 25, 2012

Commissioners' Court

Re: Introduction of the 2012 - 2013 Hidalgo County 4-H Ambassadors at Commissioners Court on (August 7, 2012)

The purpose of the 4-H Ambassador Program is to project a clear and accurate image of the Texas 4-H Youth Development Program. 4-H Ambassadors are spokespersons for the 4-H Program. They tell the 4-H story to different audiences in the community. Their roles consist of promoting and advertising 4-H to other youth, volunteers and community leaders. The Ambassadors help others understand how 4-H affects the lives of young people and how it addresses key youth issues in the community and state. In doing this, the youth improve their leadership and presentation skills.

The following are the 28 Hidalgo County 4-H Ambassadors:

Trevor Risica	Kayli Nacole Ricks
Claudia Martinez	Itza Garza
Ariana Garcia	Kaitlyn Ciomperlik
Clarissa Olivarez	Renee Boyle
Reagan Bell	Will Beckwith
Emilio Flores	Marcus Garcia
Krista Olivarez	Robyn Perez
Charlene Beamsley	Clayton Neuhaus
J. Gabriel Gomez	Marissa Luna
Hailie Ciomperlik	Alexandra de los Santos
Remi Hargett	Casey Gatton
Emily Beamsley	Brianna Pena
Brianna Bullion	Thomas Boyle
Nisha Sanchez	Adriana de los Santos

Christina Perez

Christina Perez (4-H &Youth Development Agent)

Educational programs of the Texas AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin.
The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

AI-33560 **Head Start 16. A.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Teresa Flores **Submitted By:** Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Discussion/Approval to Advertise for Sealed Bids and Approval of Draft Specifications for the Relocation of the Palmview I Head Start Building Located at 501 Commercial Blvd., Palmview, Texas 78572 to be Moved to 1208 Paula Drive, Palmview, Texas

BACKGROUND

Policy Council Meeting Date: August 15, 2012

Attachments

Relocation of Palmview I Head Start

Relocation of Palmview I Head Start

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/02/2012 10:27 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Linda Galaviz Started On: 08/02/2012 08:30 AM

Final Approval Date: 08/03/2012

Hidalgo County Head Start Program
Policy Council Agenda

DATE: August 7, 2012

SUBJECT: Discussion/Approval to Advertise for Sealed Bids and Approval of Draft Specifications for The Relocation of the Palmview I Head Start building located at 501 Commercial Blvd., Palmview, TX 78572 to be moved to 1208 Paula Drive, Palmview, TX.

RATIONALE/NEED: Building must be moved due to termination of Interlocal agreement. Commissioner's Court Approved Request to Solicit Proposal from Awarded Job Order Contractors on June 5, 2012 (AI-32632). This request is being made in order to obtain the best and lowest price.

RECOMMENDATION: Administration Recommends Approval

COST: Head Start Funds for this project are available. Equipment Repair: Account 19-5505-20-10000-505

RELATED INFORMATION INCLUDED: Specifications

* * * *

BID NO:2012-021-08-31	BUYER: Ambrosio Tovar	TEL. NO: (956) 380-4149

HIDALGO COUNTY HEAD START PROGRAM
McAllen, Texas

August 7, 2012

REQUEST FOR SEALED BIDS
"BUILDING RELOCATION - PALMVIEW I HEAD START"

Contact Person:

Ambrosio Tovar, Procurement Director
Hidalgo County Head Start Program
1901 West State Hwy 107
McAllen, Texas 78504
(956) 380-4149

REQUEST FOR SEALED BIDS
HIDALGO COUNTY HEAD START PROGRAM
"BUILDING RELOCATION – PALMVIEW I HEAD START"
August 7, 2012
BID NO: 2012-021-08-31

1) Request For Sealed Bids Letter, 1 page

2) Request for Sealed Bids, Legal Notice, 6 pages

3) Exhibit A: Requirements Criteria, 5 pages

4) Exhibit B: Bid Page, 3 pages

5) Exhibit C: Insurance Requirements, 3 pages

6) Exhibit D: Conflict of Interest Questionnaire, 2 pages

7) Respondent/Vendor Application, 1 page

8) Historically Underutilized Business (HUB) Declaration, 1 page

9) Certification for Primary Covered Transactions, 1 pages

10) Draft Contract for Professional Services, 6 pages

11) W-9 Form (Request for Taxpayer ID) 1 pages

The above mentioned items shall be found in the Request for Sealed Bids packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Hidalgo County Head Start Program Procurement Department by calling Ambrosio Tovar at (956) 380-4149, advise of missing documentation, and Procurement Department will forward information either through facsimile or by U.S. Mail.
Thank you.

AUGUST 7, 2012

_____

_____

_____

RE: HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BIDS
"BUILDING RELOCATION - PALMVIEW I HEAD START"
BID NO: 2012-021-08-31

Dear Sir/Madam:

Enclosed please find a Sealed Bids packet for your review and consideration. Hidalgo County Head Start Program Procurement Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Hidalgo County Head Start Program Procurement Department at (956) 380-4149.

Sincerely,

Ambrosio Tovar
Procurement Director
Hidalgo County Head Start Program

1. Sealed Bids will be received for “BUILDING RELOCATION – PALMVIEW I HEAD START” in accordance with the requirements attached as Exhibit "A" hereto. Bids should address all requirements set forth. Strong rationale must be presented for any deviation from the requirements. Hidalgo County Head Start Program reserves the right to reject the deviation and its effect on the overall bids.

2. One (1) original and Three (3) copies of Bids must be enclosed in a Sealed Envelope And/or Package With Vendor's Name And Return Address Clearly Typed/printed on Upper Left Hand Corner And The Proper Notation Clearly Typed/printed on The Lower Left Hand Corner: SEALED BID **“BUILDING RELOCATION - PALMVIEW I HEAD START”** and delivered to Hidalgo County Head Start Program- Administration Office located: 1901 W. State Hwy 107, McAllen, Texas ON OR BEFORE **2:00 p.m. Friday August 31, 2012.** NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY SEALED BIDS RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO THE SEALED BID.

3. Hidalgo County Head Start Program reserves the right to separate and accept, or eliminate any items(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County Head Start Program also reserves the right to reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval. Receipt of any bid shall under no circumstances obligate Hidalgo County Head Start Program to accept the lowest dollar bid. The award of this contract shall be made to the responsible offer or whose bid is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule, shall release Hidalgo County Head Start Program from all obligations to the contracting party with regard to the item(s) in question. In such event, Hidalgo County Head Start Program may elect to award the contract to the next-lowest responsible vendor, or to reject all bids and re-advertise. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County Head Start Program. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

5. No bid may be withdrawn within sixty (60) days from the scheduled time to open bids.

6. Bid prices are to remain firm for a minimum of ninety (90) days after priced bid opening.

7. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by Teresa Flores, Executive Director or her designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidder shall acknowledge receipt of all addenda as a part of their bid.

8. Hidalgo County Head Start Program reserves the right to accept or reject any or all bids.

9. Costs are to be Net F.O.B., Hidalgo County Head Start Program prepaid.

10. Hidalgo County Head Start Program is exempt from Federal Excise Tax, State Tax and Local Tax. Do not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

11. Funds for this procurement have been provided through the Hidalgo County Head Start Program budget for this fiscal year only. Hidalgo County Head Start Program, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of Hidalgo County Head Start Program are insufficient to meet the liabilities of said contract. The award of a Sealed Bid or contract hereunder will not be construed to create a debt of the Hidalgo County Head Start Program which is payable out of funds beyond the current fiscal year.

12. DELIVERY INSTRUCTIONS:

. No deliveries accepted after 4:30 P.M., Monday-Friday.
. If you need additional information call the office listed below:

Hidalgo County Head Start Program
Ambrosio Tovar, Procurement Director
(956) 380-4149

13. BILLING INSTRUCTIONS:

Contact person for Billing and Payment questions:
HIDALGO COUNTY HEAD START PROGRAM
Elma Keller, Finance Director
P. O. Box 0117
Edinburg, TX 78540

(956) 380-4131

14. Schedule of Events

Sealed Bid Acceptance, 2:00 P.M.	August 31, 2012
Award of Contract	_____
Commence Work or Deliver Products	_____

15. Bid or Performance Bond; Payment under Contract:

- If the contract proposed is for the construction of public works or is for a contract exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bid shall furnish a performance bond to the Hidalgo County Head Start Program for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the Hidalgo County Head Start Program, and, if applicable, the receipt by Hidalgo County Head Start Program of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor shall provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the bid unit price to the estimated quantities included in the requirements.

16. Ethical Standards:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, of the County, Hidalgo County Head Start Program to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request,

influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or bid therefore pending before any department or agency of the County, Hidalgo County Head Start Program.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, Hidalgo County Head Start Program or any person associated therewith, as an inducement for the award of a subcontract or order.
- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

17. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to Hidalgo County Head Start Program.

18. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

19. Minimum Standards for Responsible Prospective Bids: A prospective bid must affirmatively demonstrate bidder's responsibility. A prospective bid, by submitting a bid, represents to Hidalgo County Head Start Program that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or bided delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

20. Successful bidder will pay or cause to be paid, without cost or expenses to Hidalgo County Head Start Program, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County or Hidalgo County Head Start Program including, but not limited to, benefits associated with County's civil service system.

21. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by Hidalgo County Head Start Program with thirty (30) day written notice prior to cancellation.

22. Hidalgo County Head Start Program reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the Hidalgo County Head Start Program in the event of breach or default by successful bidder; Hidalgo County Head Start Program reserves the right to terminate any contract immediately in the event a successful bidder fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the requirements.

23. Successful bidder shall defend, indemnify and hold harmless Hidalgo County Head Start Program and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful bidder indemnifies and will indemnify and save harmless Hidalgo County Head Start Program from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful bidder shall pay any judgment with costs which may be obtained against Hidalgo County Head Start Program growing out of such injury or damages, and shall, upon request, provide a defense to Hidalgo County Head Start Program by counsel reasonably acceptable to Hidalgo County Head Start Program. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful bidder.

24. Successful bid shall warrant that all items/services shall conform to the requirements and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval.

    Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to Hidalgo County Head Start Program. Items not picked up within one (1) week after notification shall be deemed a donation to Hidalgo County Head Start Program and may be used or disposed of at Hidalgo County Head Start Program's discretion and without waiver of any other rights of Hidalgo County Head Start Program as to the item's nonconformity.

25. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

26. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of Hidalgo County Head Start Program.

27. Bidder shall provide with the bid response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

28. Bidder must provide all documentation requested with this Bid in their response. Failure to provide this information may result in rejection of the bid as non-conforming.

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BIDS

"BUILDING RELOCATION – PALMVIEW I HEAD START"

EXHIBIT A

REQUIREMENTS

ACKNOWLEDGMENT FORM

SEALED BID FOR
HIDALGO COUNTY HEAD START PROGRAM
"BUILDING RELOCATION - PALMVIEW I HEAD START"
BID No. 2012-021-08-31

We, as an interested party, agree to the criteria and the requirements of the SEALED BID and have submitted our sealed bid as requested.

All costs involved in submitting this statement to Hidalgo County Head Start Program shall be borne in full by the bidding company.

COMPANY: _____

ADDRESS: _____

AUTHORIZED REPRESENTATIVE: _____

SIGNATURE: _____

TITLE: _____

TELEPHONE: _____ FAX NO. _____

E-MAIL: _____

DATE: _____

The Hidalgo County Head Start Program is seeking to engage BUILDING RELOCAITON. The Procurement Department will receive sealed envelopes containing BID for the provision of "BUILDING RELOCATION – PALMVIEW I HEAD START. Sealed Bids will be accepted until 2:00 p.m., Friday, August 31, 2012. Any BID received after that time will not be opened and will be returned.

Deliver Submittal to:

RFB Number: 2012-021-08-31
Hidalgo County Head Start Program
Procurement Department
1901 West State Highway 107
McAllen, TX 78504

The submittal Envelope must show the Submittal Number, Name and Opening Date.

The following outlines the Request for Sealed Bid:

SECTION I: GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County Head Start Program is requesting that bids be routed to Ambrosio Tovar, Procurement Director, 1901 W. State Highway 107, McAllen, TX 78504. Written questions will be accepted via facsimile (956) 380-4149 no later than Friday, August 24, 2012 no later than 2:00 p.m. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

CONFLICT OF INTEREST: Submitters must have a "non-conflict of interest" affidavit submitted to the County Clerk's office prior to contract award.

NON-COLLUSION: Submitters, by submitting a signed submission, certify that the accompanying submission is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Texas or United States law.

DAVIS-BACON ACT: Contractor must adhere to Davis-Bacon Act requirements Reports must be submitted timely.

NON-DISCRIMINATION: Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

OCCUPATIONS CODE: Bids exceeding a cost of $20,000.00 are required to comply with the Occupations Code, Chapter 1001, Section 053, Public Works.

PROCESSING TIME FOR PAYMENT: Submitters are advised that a minimum of thirty (30) is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS: Hidalgo County Head Start Program Procurement Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY: Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Hidalgo County Head Start Program will make the final determination as to the vendor's ability.

SUBMITTER DEFAULT: Hidalgo County Head Start Program reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting vendor responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS: It is the responsibility of the submitter to review the request for qualifications (RFB) packet and to notify the Procurement Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications or bidding procedures must be received in the Procurement Department not less than seventy-two (72) hours prior to the time set for the opening. These requirements also apply to specifications that are ambiguous.

SEALED BID DELIVERY: Hidalgo County Head Start Program requires submitters, when hand delivering qualifications, to time date and stamp the envelope before depositing it in the bid box.

SIGNING OF BIDS: In order to be considered, all submittals must be signed. Please sign the original in **blue** ink.

WAIVING OF INFORMALITIES: Hidalgo County Head Start Program reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County Head Start Program.

SUBCONTRACTING: The successful submitter may not subcontract the award without the written consent of the Commissioner's Court of Hidalgo County.

SECTION II: REQUIREMENTS

REQUEST FOR SEALED BIDS: The required contents and limitations for the preparation of the BID are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted BID. A total of one (1) original and three (3) copies of the RFB shall be submitted to the address on the cover letter.

Project Overview:
It is the intention of the Hidalgo County Head Start Program to receive BIDS from interested individuals for the purposes of Building Relocation for the centers referenced within.

Contents:
The required contents for the sealed bids are presented below in the order they should be incorporated into the submitted document.

SPECIFICATIONS – GENERAL: All replacement materials must be at minimum, equal to or better than the existing materials

I. Scope of Services:

The specifications of this project may be picked up at:

Dannenbaum Engineering Company – McAllen, LLC
1109 Nolana Loop, Suite 208
McAllen, Texas 78504
(956)682-3677 Office
(956)686-1822 Fax
steve.mcgarraugh@dannenbaum.com
Steven L McGarraugh AIA/ Project Architect

SITE VISIT:

Bidders must visit the Centers to suggest any other necessary work required to complete the project. Bidder shall not be relieved of responsibility for improperly estimating cost of serviced required. The visit must be coordinated in advance with Field Operations Director for the Hidalgo County Head Start Program, or designated representative, at (956) 383-0706 ext. 217. Building located at: 501 Palmview Commercial Dr. in Palmview TX, to be moved to 1208 Paula Dr. Palmview TX

BILLING SPECIFICATIONS:

All Invoices must be submitted to the Finance Department upon satisfactory completion of project. There will be NO Advance Payments.

Contact person for Billing and Payment questions:
HIDALGO COUNTY HEAD START PROGRAM
Elma Keller, Finance Director
P. O. Box 0117
Edinburg, TX 78540 / 956-380-4131

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BID

“BUILDING RELOCATION –
PALMVIEW I HEAD START”

EXHIBIT B

BID PAGE

BID PAGE
REQUEST FOR SEALED BIDS
HIDALGO COUNTY HEAD START PROGRAM
"BUILDING RELOCATION – PALMVIEW I HEAD START"
August 7, 2012

To: Hidalgo County Head Start Program
Ambrosio Tovar, Procurement Director
1901 West State Hwy 107
McAllen, Texas 78504

In accordance with the requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned respondent further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County Head Start Program for performing and completing the work described in the requirements within the time stated and for the prices bided in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Sealed Bids Checklist presented in connection with this procurement. Respondent understands that Hidalgo County Head Start Program reserves the right to reject any or all BIDS and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Respondent agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for accepting BID, as contained in the requirements.

Respectfully submitted,

Respondent:_____

Address:_____

_____

By:_____

Printed Name:_____

Title:_____

SELECTION PROCEDURES: The SEALED BID shall be submitted according to the schedule below. The respondent should be able to submit a Cost Bid.

SEALED BID SUBMITTED TO: An original and three (3) copies of Sealed Bid should be submitted to:

Ambrosio Tovar, Procurement Director
Hidalgo County Head Start Program
P. O. Box 0117
Edinburg, TX 78540-0117

BID must be submitted NO LATER THAN 2:00 p.m. on Friday, August 31, 2012.

COST:

PALMVIEW I CENTER

Building Relocation Cost: $_____

Bidder's signature indicates an understanding and intent to comply with all Federal state and local regulations associated with implementing a Head Start Program and that the listed bid price will be valid for a period of ninety (90) days.

BIDDER'S NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____FAX NUMBER:_____

AUTHORIZED SIGNATURE:_____

TITLE:_____

DATE:_____

*******It is Mandatory that Bid Page be included in Bid Package*******

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BID

"BUILDING RELOCATION – PALMVIEW I HEAD START"

EXHIBIT C

INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Exhibit "C"

The bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor(s) that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this "Contract" and to continue at all times in force in effect during the term of this contract.

Certificates of insurance naming Hidalgo County Head Start Program as an additional insured shall be submitted to Hidalgo County Head Start Program for approval prior to any services being performed by Contract. Each policy of insurance required hereunder shall extend for a period equivalent to or longer than the term of service, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the Hidalgo County Head Start Program prior to the cancellation suspended upon the cancellation or other termination or any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to the Hidalgo County Head Start Program.

The Respondent awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the respondent in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000) per person and Five Hundred Thousand Dollars ($500,000) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000) arising out of the services provided to County hereunder;

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Respondent is specifically exempted from the Texas Workers' Compensation Act, Texas Labor Code Chapter 401, et. seq.

Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

INSURANCE REQUIREMENT ACKNOWLEDGMENT

I,_____authorized representative for_____

Company/Vendor. Hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired upon notification of intent to award bid at the next regularly scheduled Hidalgo County Commissioners' Court; (*An insurance certificate for the required insurance limits shall be provided to the Purchasing Department by no later 9:30 a.m., the morning of the Commissioner's Court meeting, in order to qualify for award of bid and to execute a contract between our Company and the County.)

☐ will acquire additional amount needed to meet the County's requirements upon notification of intent to award bid at the next scheduled Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

(*An insurance certificate for the required insurance limits shall be provided to the Purchasing Department by no later 9:30 a.m., the morning of the Commissioner's Court meeting, in order to qualify for award of bid and to execute a contract between our Company and the County.) OR

☐ have already been met, see attached copy of insurance certificate.

_____ _____

Authorized Representative Date

Notice to Respondent: Failure to provide Certificates of Insurance at Commissioners' Court will cause the bid award to be rescinded and then awarded to next lowest respondent.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE;

1)Licenses:_____

2)Bonds:_____

3)Certificates:_____

4) Permits:_____

5) Other:_____

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County Head Start Program and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, and permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR BIDS

"BUILDING RELOCATION –
PALMVIEW I HEAD START"

EXHIBIT D

PROPOSER'S AFFIDAVIT

EXHIBIT "D"
PROPOSER'S AFFIDAVIT

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTREST, AND ANTI-LOBBYING
FOR "BUILDING RELOCATION FOR PALMVIEW I HEAD START CENTER"

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was give.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further States no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

_____

Signature/ Title:

_____

Subscribed and sworn to before me this _____day of _____, 2012.

_____
Notary Public

My Commission expires: _____2012.

HIDALGO COUNTY
Respondent/Vendor Application

VENDOR NO.: _____ ENTRY DATE:_____.

Complete in print or type. It is the vendor's responsibility to return this application to Hidalgo County Head Start Purchasing Department.

Company Name Telephone No. ( )
Mailing Address Fax No. ( )
City, State, Zip Tax I.D. No.
E-Mail Address: Website Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one):___ Individual ___ Partnership ___ Corporation __ LLC ___ Other, Specify Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Other:
Type of Business (check one):____ Manufacturer ____ Wholesaler ____ Retailer____ broker ____ Distributor ____ Service Organization ____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) □ Less than 125,000 annual gross receipt □ Black American □ Native American □ Less than 250,000 annual gross receipt □ Hispanic American □ Women □ Less than 499,000 annual gross receipt □ Asian Pacific American □ Other □ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: □ Yes □ No Indicate Certification No.(s): _____ or are Certificate(s) attached?: □ Yes □ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with requirements for procurements of such products?: □ Yes □ No

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: □Yes □ No

If yes, by whom? □ State General Services Commission □ Other

Indicate Certification No(s):_____ or Are Certificate(s) Attached:□ Yes□ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid or RFQ is to be subcontracted with Certified HUB sources?:_____% (List HUB Subcontractor information below).

HUB Subcontractor Name:
HUB Status:

Certifying Agency (Check all applicable): □ State General Services Commission □ Other

Address: _____ City: _____ State: _____ Zip:
Contact Person: _____Title: _____ Phone No.: ( )
Subcontract Amount: $
Description of Work to be performed: _____

HUB Subcontractor Name: _____ HUB Status:

Certifying Agency (Check all applicable): □ State General Services Commission
□ Other

Address: _____ City: _____ State: _____ Zip:
Contact Person: _____Title: _____ Phone No.: ( )
Subcontract Amount: $
Description of Work to be performed:

HUB Subcontractor Name: _____ HUB Status:

Certifying Agency (Check all applicable): □ State General Services Commission □ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____Title: _____ Phone No.: ( )
Subcontract Amount: $_____
Description of Work to be performed: _____

Certification For
Primary Covered Transactions

1. The _____ (Vendor Name) certifies to the best of its knowledge and belief, that it and its principals:

   a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

   b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

   c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

   d) Have not within a three-year period preceding this request for qualifications had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the _____ (Vendor Name) is unable to certify to any of the statements in this certification, such prospective vendor shall attach an explanation to this RFQ.

Signature:_____

Print Name:_____

Title:_____

Telephone No.:_____ Date: _____

Form **W-9**
(Massachusetts Substitute W-8 Form)
Rev. April 2009

Request for Taxpayer Identification Number and Certification

Completed form should be given to the requesting department or the department you are currently doing business with.

Please print or type

Name (List legal name, if joint names, list first & circle the name of the person whose TIN you enter in Part I-**See Specific Instruction** on page 2)

Business name, if different from above. (**See Specific Instruction** on page 2)

Check the appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶----------

Legal Address: number, street, and apt. or suite no.	**Remittance Address:** if different from legal address number, street, and apt. or suite no.
City, state and ZIP code	**City, state and ZIP code**

Phone # ( ) Fax # ( ) Email address:

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). **However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instruction on page 2.** For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN** on page 2.

Note: *If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.*

Social security number
□□□-□□-□□□□

OR

Employer identification number
□□-□□□□□□□

Vendors:
Dunn and Bradstreet Universal Numbering System (DUNS)

DUNS
□□□□□□□□□

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**
2. I am not subject to backup withholding because: **(a)** I am exempt from backup withholding, or **(b)** I have not been notified by the Internal Revenue Services (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or **(c)** the IRS has notified me that I am no longer subject to backup withholding, **and**
3. I am an U.S. person (including an U.S. resident alien).
4. I am currently a Commonwealth of Massachusetts's state employee: (check one): No____ Yes _____ If yes, **In compliance with** the State Ethics Commission **requirements.**

Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply.

Sign Here **Authorized Signature ▶** **Date ▶**

Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and , when applicable, to:

1. Certify the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify you are not subject to backup withholding

If you are a foreign person, use the appropriate Form W-8. See Pub 515, Withholding of Tax on Nonresident Aliens and Foreign Corporations.

What is backup withholding? Persons making certain payments to you must withhold a designated percentage, currently 28% and pay to the IRS of such payments under certain conditions. This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

If you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return, payments you receive will not be subject to backup withholding. **Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester, or
2. You do not certify your TIN when required (see the Part II Instructions on page 2 for details), or
3. The IRS tells the requester that you furnished an incorrect TIN, or
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II Instructions on page 2.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

HIDALGO COUNTY HEAD START PROGRAM
PROCUREMENT DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: **Hidalgo County Head Start Program**

BID OPENING DATE: **AUGUST 31, 2012** | BID OPENING TIME: **2:00 P.M.**

DESCRIPTION OF BID: **"BUILDING RELOCATION - PALMVIEW I HEAD START"**

BID NUMBER 2012-021-08-31

BID # RFB#	NAME OF COMPANY		CONTRACTOR'S PRICE	
#1				
#2				
#3				
#4				
#5				
#6				
#7				
#8				

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR BIDS

"BUILDING RELOCATION – PALMVIEW I HEAD START"

EXHIBIT "D"

CONFLICT OF INTEREST

EXHIBIT D

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person Becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006 Local Government Code. An Offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

2 ☐ Check this box if you are filling an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

_____

Name of Officer

This section (item 3 including subparts A,B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001 (1-a), Local Government Code. Attach additonal pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income other than investment income from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local government entity?

☐ Yes ☐ No

C. Is the filer of the questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

EXHIBIT D

DISCLOSURE OF CONFLICT OF INTEREST

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the Hidalgo County Head Start Program. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful participant fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractor and others who desire to conduct business with Hidalgo County Head Start Program are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C. Misdemeanor.

Please Submit completed forms to the Hidalgo County Clerk's Office located at 100 North Closner, Edinburg, Texas 78539-Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE RESPECTIVE PARTICIPANT.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-12-021-XX-XX

THIS CONTRACT is made and entered into this _____, 2012 by and between **HIDALGO COUNTY HEAD START PROGRAM,** (the "Program") a federally funded program under the auspices of HIDALGO COUNTY, TEXAS, a political subdivision of the State of Texas and _____(the "Company").

WHEREAS, Company responded to requests for sealed bids for **Building Relocation** for PALMVIEW I Head Start Center (the "Services");

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with the Specifications, the Commissioners Court of Hidalgo County awarded the bid to Company;

WHEREAS, Program requires that vendors comply with the prevailing wages determined in accordance with the Davis Bacon Act, CFR 29, U.S. Department of Labor.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. Program and Company hereby agrees that this Contract is entered into in order to provide the Services as described herein. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within Hidalgo County Head Start Program following a request for Services by the Hidalgo County Head Start Program Field Operations Department Head or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. **Term**. This Contract shall be for a period beginning **_____,2012 and** ending upon the completion of project and may be extended at the sole discretion of Program for an additional thirty (30) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the Program agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide current insurance on all its vehicles and all persons connected with providing the Services under this Contract naming Program as an additional insured (with coverage in the amounts described in Exhibit "C" attached hereto and incorporated herein for all purposes), and shall furnish to Program certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless Program, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against Program arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Program, and not otherwise.

11. **Non-Assignment.** This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party, which consent shall not be unreasonably withheld.

12. **No Waiver**. No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such breach.

13. **Independent Contractor.** It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship and Program has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

14. **Wages**. Company agrees to comply with the prevailing wages determined in accordance with the Davis Bacon Act, CFR 29, U.S. Department of Labor.

15. **Notice**. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Program: Hidalgo County Head Start Program
Attn: Teresa Flores
1901 W. Hwy 107
McAllen, Texas 78504

If to Company: _____
_____
_____

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

16. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this

Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

17. **Amendments.** This Contract shall constitute the entire understanding of the parties with respect to the subject matter and supersedes any prior understandings or written or oral agreement between the parties respecting the subject matter within. Further, no amendment, modification or alteration of terms shall be binding unless the same is in writing, and duly executed by the parties.

18. **Successors.** This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Contract.

19. **TEXAS LAW TO APPLY.** The provisions of this Contract will be construed under and in accordance with the provisions of the laws of the State of Texas, and all obligations of the parties created hereunder and performable in Hidalgo County, Texas.

20. **Termination**. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by Program with thirty day's written notice prior to cancellation.

21. **Commitment of Current Revenues.** In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Contract, then any party may terminate this Contract upon sixty (60) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903.

22. **Warranty.** Company warrants that its work is Free of defect for a period of one year from the date of completion of the work performed under this contract.

WITNESS our hands in duplicate originals this _____, 2012

APPROVED BY COMMISSIONERS COURT ON: _____2012

Company:

By:_____ By:_____
(Company Name) Ramon Garcia, County Judge

By:_____
(Print Name)

By:_____ By:_____
(Title) Teresa Flores, Executive Director

By:_____
Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FROM:
OXFORD & GONZALEZ

By: _____
Ricardo Gonzalez

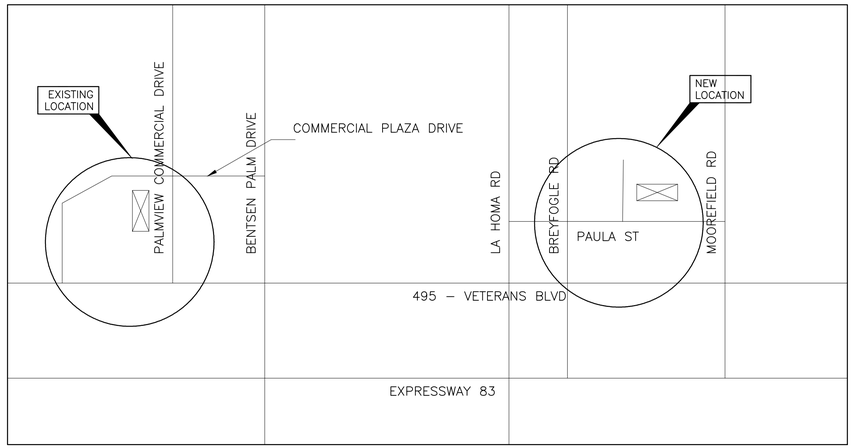
APPROVED AS TO FROM
ATLAS & HALL, L.L.P.

By: _____
Stephen L. Crain
.

HIDALGO COUNTY HEAD START PROGRAM

EDINBURG, TEXAS

PALMVIEW I - RELOCATION



LOCATION MAP
NTS

Hidalgo County Judge	Ramon Garcia
Hidalgo County Precinct No. 3 Commissioner	Joe Flores
Hidalgo CountyHead Start Program Director	Teresa Flores

G1.0 COVER SHEET

CIVIL PLANS

C1 OVERALL SITE LAYOUT
C2 CIVIL SITE PLAN

ARCHITECTURAL PLANS

A1.0 ARCHITECTURAL SITE PLAN & DETAILS
A1.1 FLOOR PLAN & BUILDING SECTIONS

STRUCTURAL PLANS

S1.00 GENERAL NOTES
S2.00 FLOOR FRAMING CUT LINES
S3.00 ROOF FRAMING CUT LINES
S4.00 NEW ROOF FRAMING PLAN
SD1.00 ROOF FRAMING DETAILS
SD2.00 FRAMING SECTIONS

MEP

M1.1 MECHANICAL & PLUMBING PLAN
E1.1 ELECTRICAL PLAN

DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
T.B.A.E. FIRM REGISTRATION #19734
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

JULY 2012

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

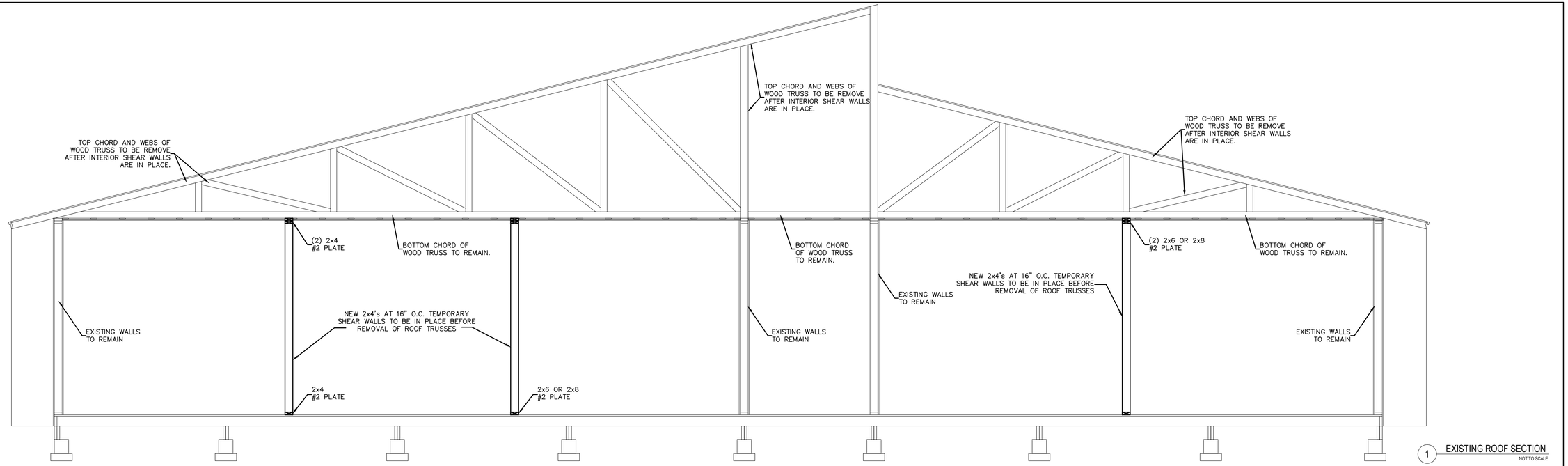
REGISTERED ARCHITECT STEVEN D. McCRAW 19734 STATE OF TEXAS
July 27, 2012

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

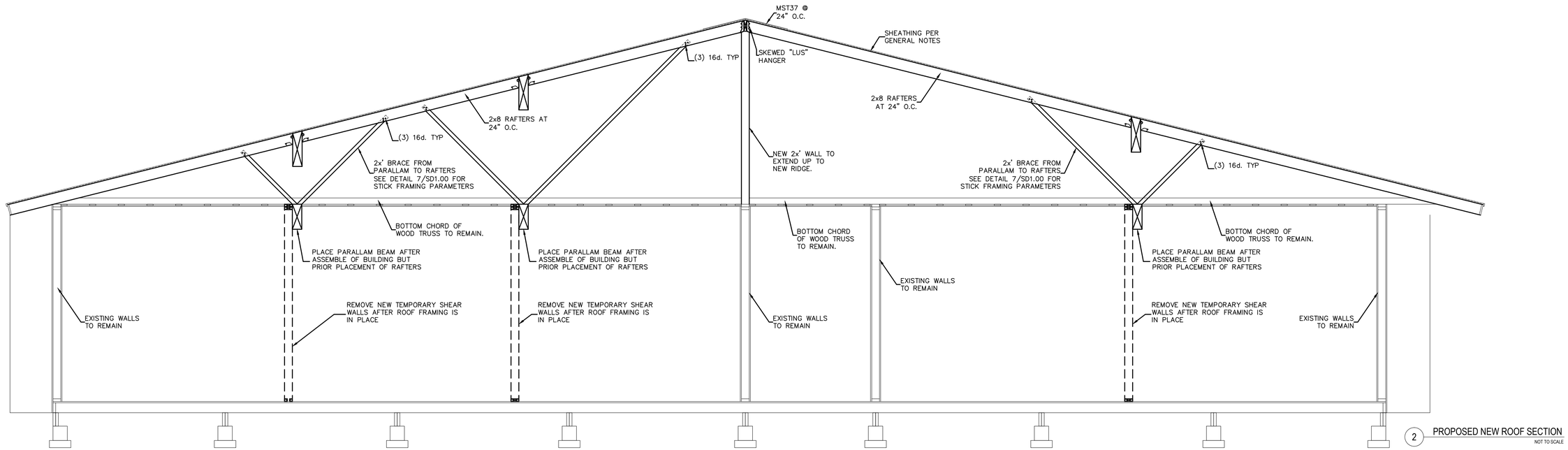
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SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: COVER

Jul 31, 2012 - 8:47pm steve.mcgarraugh
G:\1540\4689-01 Headstart Palmview I - Relocate\03 Prim Dgn Ph Serv\03.06 Dwg\A0 COVER.dwg



1 EXISTING ROOF SECTION
NOT TO SCALE



2 PROPOSED NEW ROOF SECTION
NOT TO SCALE

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

CLH ENGINEERING, INC.
TBPE FIRM No. F-8719
701 S. 15th STREET McALLEN, TX. 78501
(956) 687-5560 (956) 687-5561 FAX

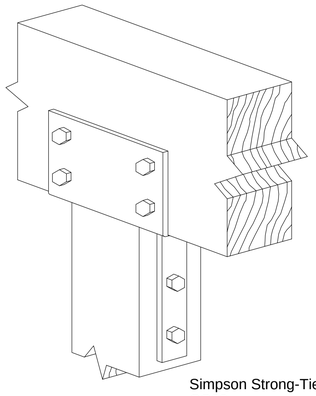
DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
90636
LICENSED PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

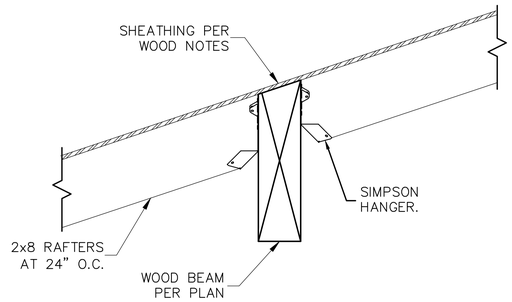
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SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: SD2.00

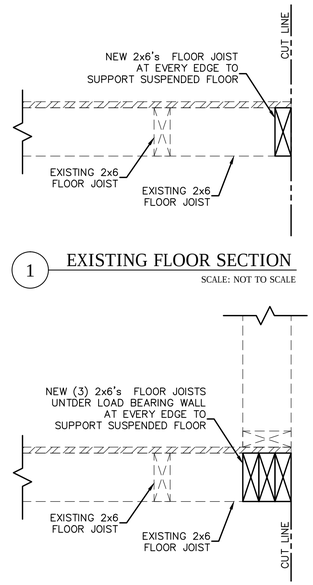


Simpson Strong-Tie
CC66

6 WOOD BEAMS TO POST
SCALE: NOT TO SCALE

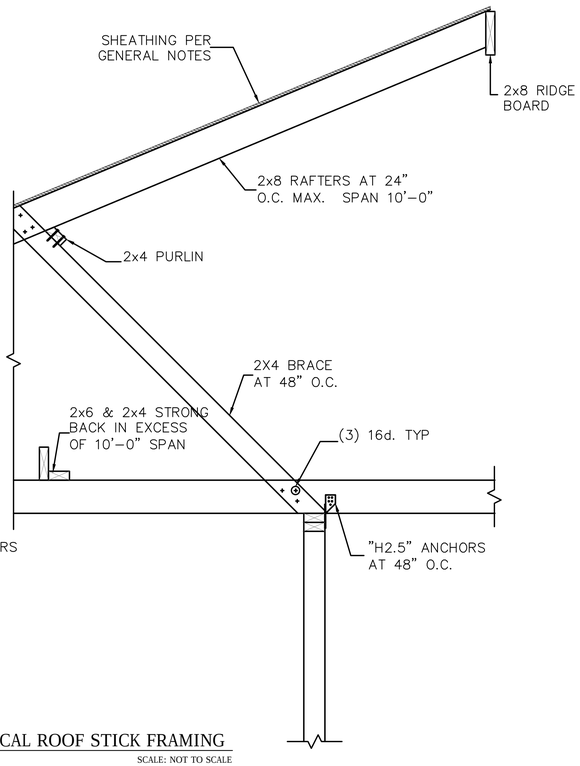


4 RAFTER TO WOOD BEAM
SCALE: NOT TO SCALE

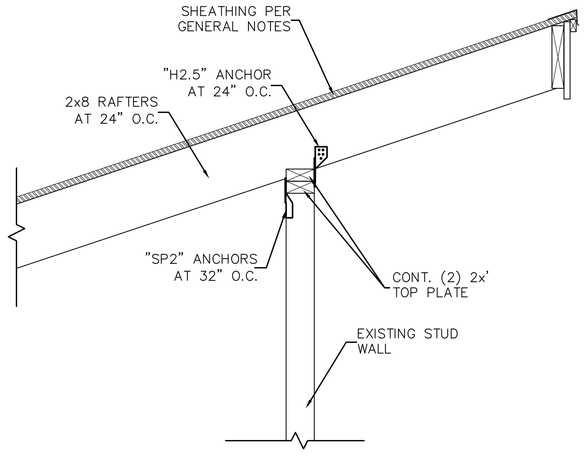


1 EXISTING FLOOR SECTION
SCALE: NOT TO SCALE

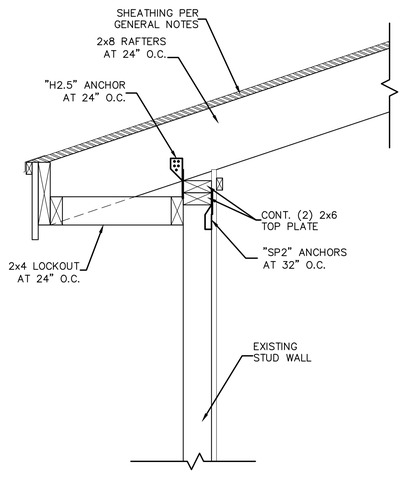
2 EXISTING FLOOR SECTION
SCALE: NOT TO SCALE



7 TYPICAL ROOF STICK FRAMING
SCALE: NOT TO SCALE



5 RAFTER TO STUD WALL
SCALE: NOT TO SCALE



3 RAFTER TO STUD WALL
SCALE: NOT TO SCALE

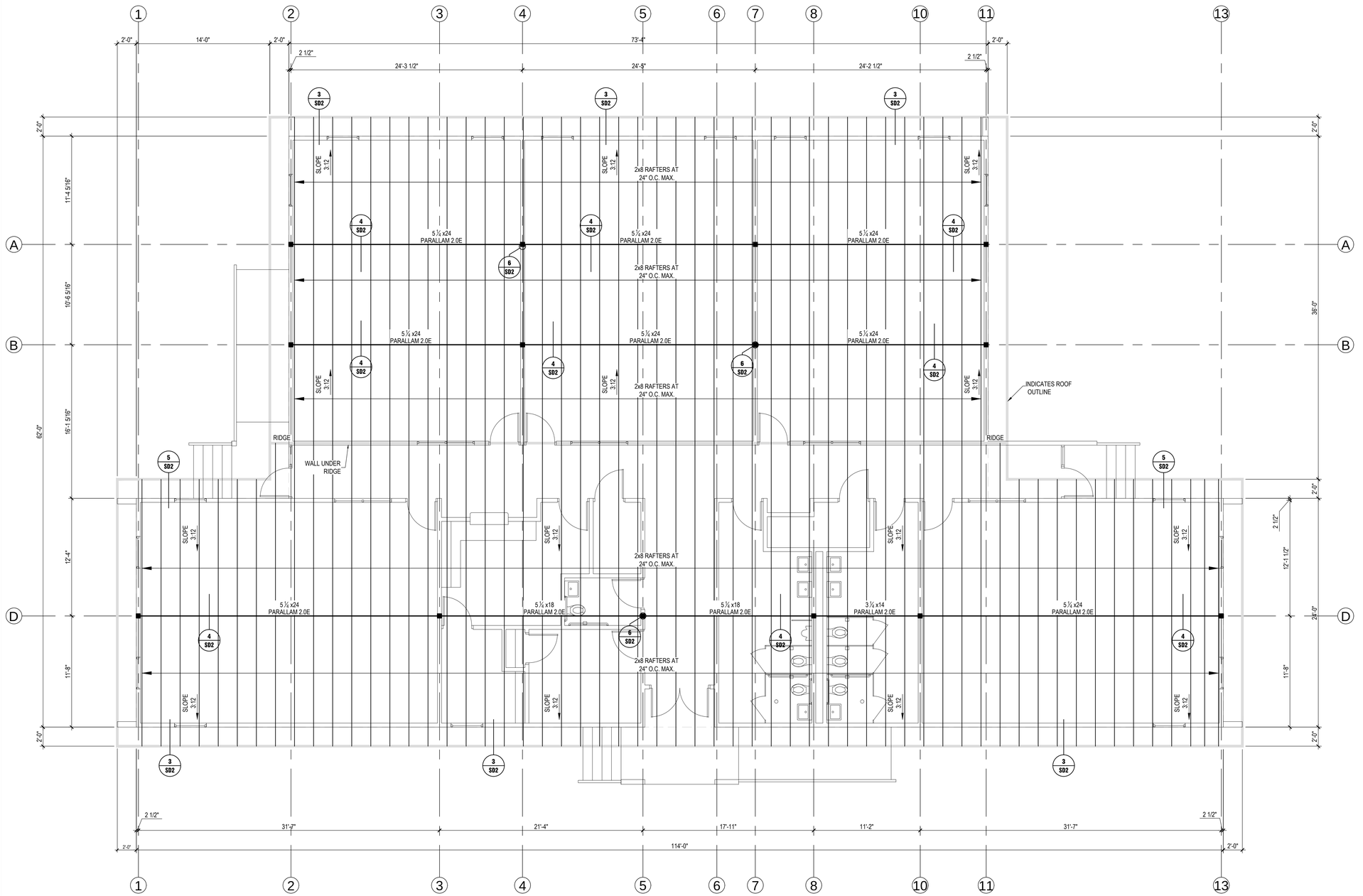
DESIGNED BY:	REVISIONS		
DRAWN BY:	NO / DATE / APP	CLH ENGINEERING, INC. TBPE FIRM No. F-8719 701 S. 15th STREET McALLEN, TX. 78501 (956) 687-5560 (956) 687-5561 FAX	DANNENBAUM ENGINEERING COMPANY - McALLEN, LLC T.B.P.E. FIRM REGISTRATION #8999 1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677
CHECKED BY:			
APPROVED BY:			
DATE: JULY 2012			

7-27-12 STATE OF TEXAS C. HINOJOSA, JR. 90636 LICENSED PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1" 0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: SD1.00



FRAMING NOTES:

1. SEE SHEET S1.00 FOR GENERAL NOTES.
2. SEE SHEET SD1.00 & SD2.00 FOR TYPICAL DETAILS.
3. DIMENSIONS SHOWN ARE FOR GENERAL INFO. COORDINATE WITH ARCH'L PLANS.
4. BEARING STUD WALLS SHALL BE 2x6 #2 STUDS AT 16" O.C, U.N.O.
5. PROVIDE (3) 2x6 STUDS UNDER GIRDER TRUSS & WOOD BEAM.
6. SLOPE OF ROOF PER ARCH'L.

1 NEW ROOF FRAMING PLAN
SCALE: 3/16"=1'-0"

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

CLH ENGINEERING, INC.
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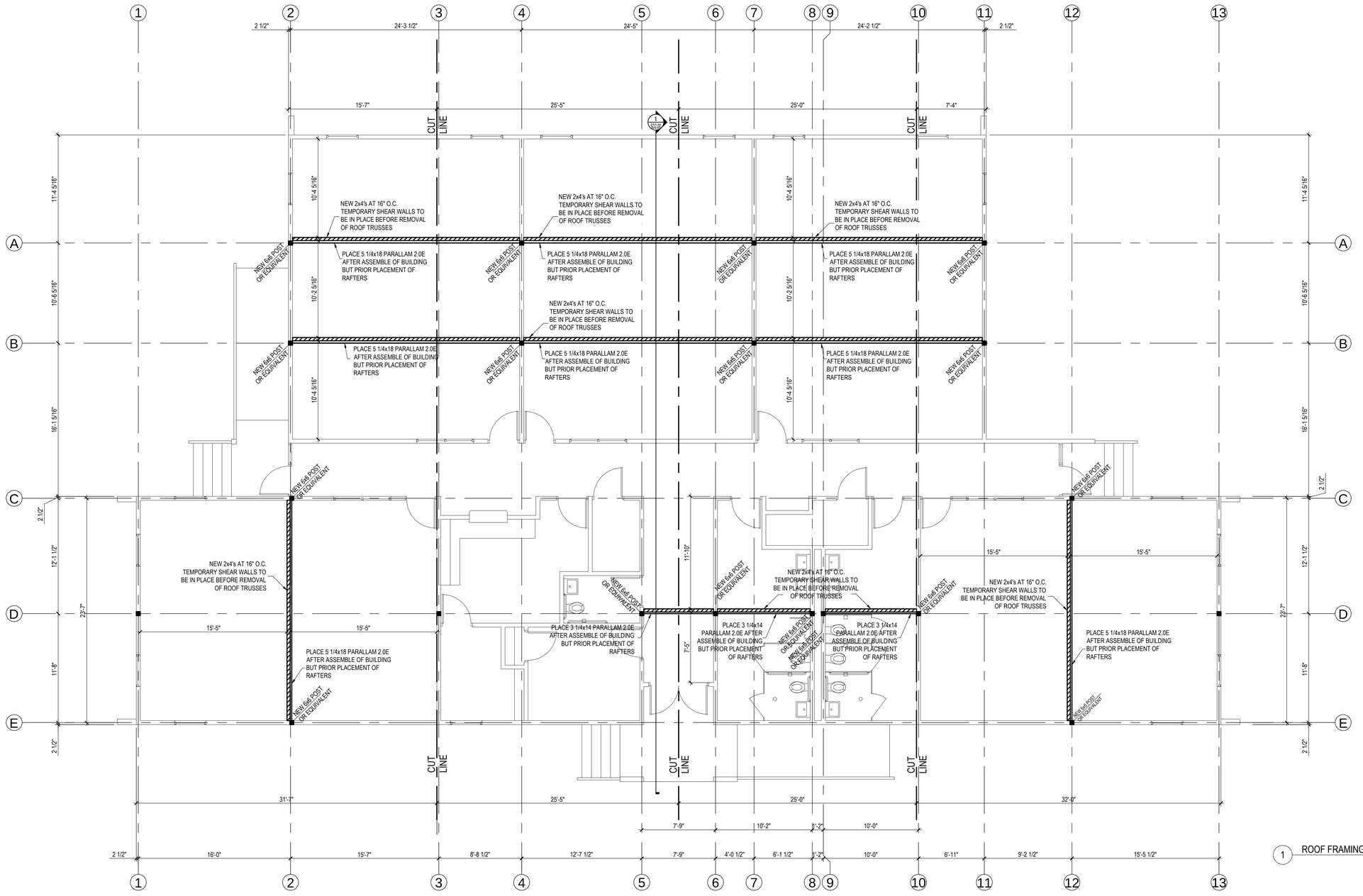
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C. HINOJOSA, JR.
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HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1" 0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S4.00



1 ROOF FRAMING CUT LINE PLAN
SCALE: 3/16"=1'-0"

DESIGNED BY:	REVISIONS		
DRAWN BY:	NO	DATE	APP
CHECKED BY:			
APPROVED BY:			
DATE: JULY 2012			

CLH ENGINEERING, INC.
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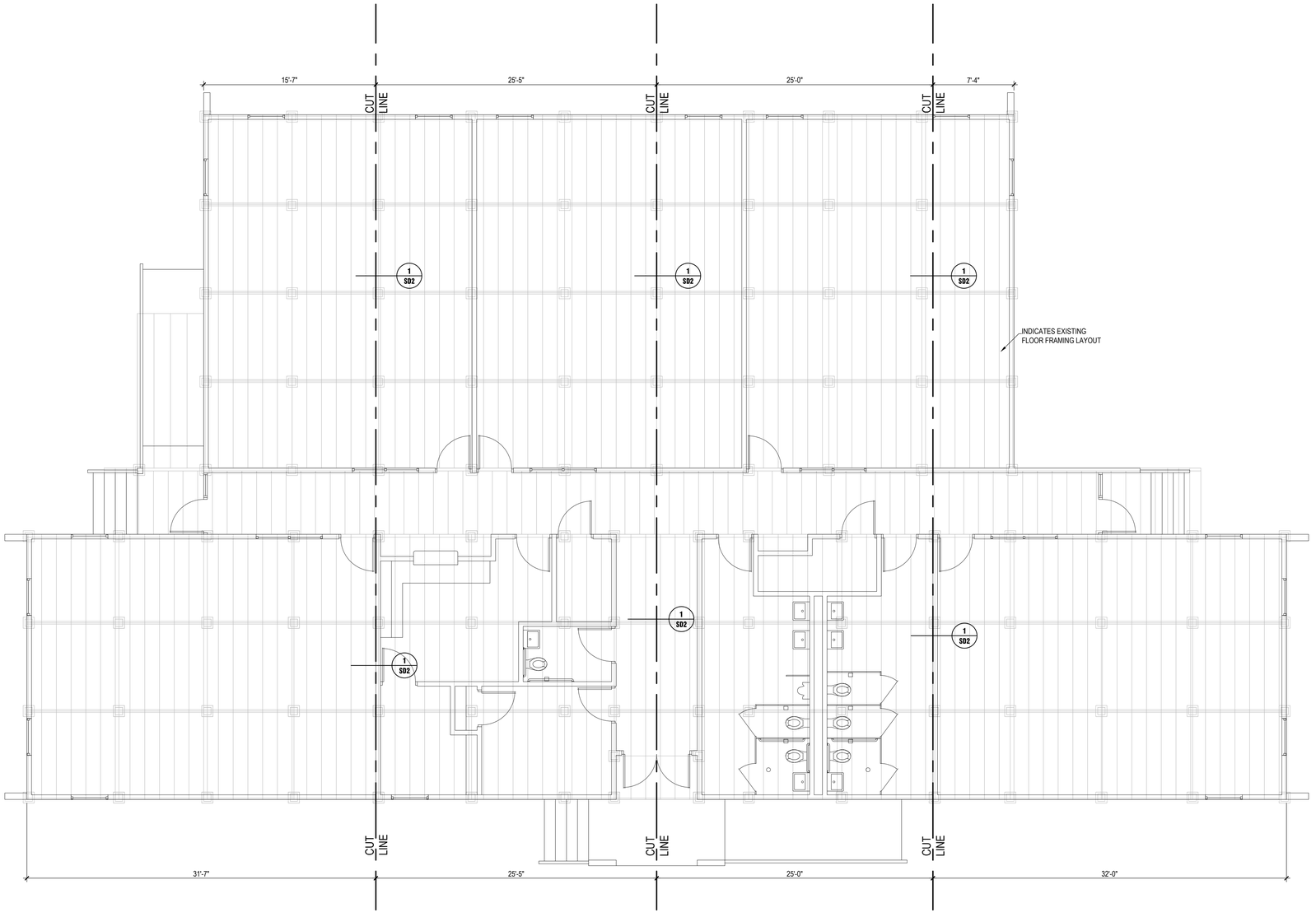
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7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
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HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S3.00



1 FLOOR FRAMING CUT LINE PLAN
SCALE: 3/16"=1'-0"

DESIGNED BY:	REVISIONS		
DRAWN BY:	NO	DATE	APP
CHECKED BY:			
APPROVED BY:			
DATE: JULY 2012			

CLH ENGINEERING, INC.
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PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S2.00

GENERAL NOTES

GENERAL

1. THE STRUCTURE IS DESIGNED TO BE SELF-SUPPORTING AND STABLE AFTER THE BUILDING IS FULLY COMPLETED. IT IS SOLELY THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE ERECTION PROCEDURE AND SEQUENCE AND TO INSURE THE SAFETY OF THE BUILDING AND ITS COMPONENT PARTS DURING ERECTION. THIS INCLUDES THE ADDITION OF WHATEVER SHORING, SHEETING, TEMPORARY BRACING, GUYS OR TIE DOWNS WHICH MIGHT BE NECESSARY. SUCH MATERIAL SHALL REMAIN THE CONTRACTOR'S PROPERTY AFTER THE COMPLETION OF THE PROJECT.
2. IT IS SOLELY THE CONTRACTOR'S RESPONSIBILITY TO FOLLOW ALL APPLICABLE SAFETY CODES AND REGULATIONS DURING ALL PHASES OF CONSTRUCTION.
3. EQUIPMENT FRAMING LOADS, OPENINGS AND STRUCTURE IN ANY WAY RELATED TO HVAC, PLUMBING, OR ELECTRICAL REQUIREMENTS ARE SHOWN FOR BIDDING PURPOSES ONLY. CONTRACTOR SHALL OBTAIN APPROVAL OF THE INVOLVED TRADES BEFORE PROCEEDING WITH SUCH PORTION OF THE WORK. EXCESS COST RELATED TO VARIATION IN THESE REQUIREMENTS TO BE BORNE BY THE APPROPRIATE CONTRACTOR.
4. SHOULD ANY OF THE DETAILED INSTRUCTIONS SHOWN ON THE PLANS CONFLICT WITH THESE STRUCTURAL NOTES, THE SPECIFICATIONS, OR WITH EACH OTHER, THE STRICTEST PROVISION SHALL GOVERN.
5. REFER TO THE ARCHITECTURAL, MECHANICAL ELECTRICAL AND PLUMBING FOR SLEEVES, CURBS, INSERTS, ETC. NOT SHOWN ON STRUCTURAL DRAWINGS.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING THE WORK OF ALL TRADES AND SHALL CHECK ALL DIMENSIONS. ANY DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE ARCHITECT AND BE RESOLVED BEFORE PROCEEDING WITH ANY WORK.
7. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL EXCAVATION PROCEDURES INCLUDING LAGGING, SHORING AND PROTECTION OF ADJACENT PROPERTY, STRUCTURES, STREETS AND UTILITIES IN ACCORDANCE WITH ALL NATIONAL, STATE, AND LOCAL SAFETY ORDINANCES.
8. THE STRUCTURAL INTEGRITY OF ANY BUILDING RELIES ON THE FULL INTERACTION OF ALL ITS COMPONENT PARTS, WITH NO PROVISIONS MADE FOR CONDITIONS AND/OR SEQUENCES OF CONSTRUCTION AND THE STRUCTURAL DESIGN IS BASED ON THIS PREMISE. THEREFORE THE CONTRACTOR SHALL PROVIDE ADEQUATE BRACING OF SUPERSTRUCTURED DURING CONSTRUCTION.
9. CONTRACTOR SHALL BE RESPONSIBLE FOR RIGID BRACING OF ALL WALLS, FORMWORK, SHORING AND FALSE WORK DURING CONSTRUCTION.
10. CONTRACTOR SHALL VERIFY ALL DROPS, OFFSETS, BLOCKOUTS, FINISHES, AND DIMENSIONS. WITH ARCHITECTURAL PLANS PRIOR TO PROJECT LAYOUT.
11. THE USE OF REPRODUCTION OF THESE CONTRACT DRAWINGS BY ANY CONTRACTOR, ERECTOR, FABRICATOR OR MATERIAL SUPPLIER IN LIEU OF PREPARATION OF SHOP DRAWINGS SIGNIFIES HIS ACCEPTANCE OF ALL INFORMATION SHOWN HEREON AS CORRECT, AND OBLIGATES HIMSELF TO ANY JOB EXPENSE, REAL OR IMPLIED, DUE TO ANY ERRORS THAT MAY OCCUR.
12. CONTRACTOR IS RESPONSIBLE FOR ALL METHODS AND PROCEDURES DURING CONSTRUCTION. CONTRACTOR SHALL TAKE ALL NECCESSARY PRECAUTIONS TO MAINTAIN INTEGRITY OF STRUCTURE DURING CONSTRUCTION.
13. ALL MATERIAL AND WORKMANSHIP SHALL COMPLY WITH THE DRAWINGS, SPECIFICATIONS AND REFERENCE CODE.
14. STRUCTURAL MEMBERS HAVE BEEN LOCATED AND DESIGNED TO ACCOMMODATE THE MECHANICAL EQUIPMENT AND OPENINGS SPECIFIED BY THE MECHANICAL CONSULTANT. ANY SUBSTITUTIONS RESULTING IN REVISIONS TO THE STRUCTURE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE WITH THE STRUCTURAL ENGINEER.
15. THE GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL DETERMINE THE SCOPE OF THE STRUCTURAL WORK FROM THE CONTRACT DOCUMENTS TAKEN AS A WHOLE INCLUDING ARCHITECTURAL AND MECHANICAL DRAWINGS. THE STRUCTURAL SHALL NOT BE CONSIDERED SEPARATELY FOR THE PURPOSES OF BIDDING THE STRUCTURAL WORK. CONTRACTOR SHALL REVIEW THE ENTIRE DRAWING PACKAGE IN ORDER TO DETERMINE THE SCOPE OF STRUCTURAL WORK INCLUDING NECCESSARY COORDINATION SHOWN IN OTHER CONSULTANT DRAWINGS.
16. NOTED SCALES ARE FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL NOT SCALE THE DRAWINGS FOR THE PURPOSE OF DETERMINING DIMENSIONAL INFORMATION.
17. ANY ALTERNATES ACCEPTED BY THE OWNER, GENERAL CONTRACTOR OF SUBCONTRACTOR SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO COORDINATE.
18. PRINCIPAL OPENINGS ARE INDICATED ON THE STRUCTURAL DRAWINGS. OTHER OPENINGS (SLEEVES, BLOCKOUTS, ETC.) ARE SHOWN IN THE ARCHITECTURAL AND MECHANICAL DRAWINGS. CONTRACTOR SHALL SUBMIT TO ARCHITECT AND ENGINEER A PLAN WITH ALL PROPOSED OPENINGS COORDINATED WITH ALL THE TRADES. ADDITIONAL REINFORCEMENT AND/OR STRUCTURAL MEMBERS MAY BE REQUIRED UPON REVIEW.

COORDINATION

1. ONLY LARGER SLEEVE OPENINGS AND FRAMED OPENINGS IN STRUCTURAL FRAMING COMPONENET MEMBERS ARE INDICATED ON THE STRUCTURAL DRAWINGS. HOWEVER, ALL SLEEVES, INSERTS AND OPENINGS, INCLUDING FRAMES AND/OR SLEEVES SHALL BE PROVIDED FOR PASSAGE, PROVISION AND/OR INCORPORATION OF THE WORK OF THE CONTRACT, INCLUDING BUT NOT LIMITED TO ARCHITECTURAL, MECHANICAL, ELECTRICAL AND PLUMBING WORK. THIS WORK SHALL INCLUDE THE COORDINATION OF SIZES, ALIGNMENT, DIMENSIONS, POSITION, LOCATIONS, ELEVATIONS AND GRADES AS REQUIRED TO SERVE THE INTENDED PURPOSE. OPENINGS NOT INDICATED ON THE STRUCTURAL DRAWINGS, BUT REQUIRED AS NOTED ABOVE, SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW.
2. REFER TO ARCHITECTURAL, MECHANICAL, ELECTRICAL AND PLUMBING DRAWINGS FOR FLOOR ELEVATIONS, SLOPES, DRAINS AND LOCATION OF DEPRESSED AND ELEVATED FLOOR AREAS.
3. COMPABILITY OF THE STRUCTURE AND PROVISIONS FOR BUILDING EQUIPMENT SUPPORTED ON OR FROM STRUCTURAL COMPONENTS SHALL BE VERIFIED AS TO SIZE, DIMENSIONS, CLEARANCES, ACCESSIBILITY, WEIGHTS AND REACTION WITH THE EQUIPMENT FOR WHICH THE STRUCTURE HAS BEEN DESIGNED PRIOR TO SUBMISSION OF SHOP DRAWINGS AND DATA FOR EACH PIECE OF EQUIPMENT AND FOR STRUCTURAL COMPONENTS. DIFFERENCES SHALL BE NOTED ON THE SUBMITTALS.
4. SHOP DRAWINGS SHALL BE PREPARED FOR ALL STRUCTURAL ITEMS AND SUBMITTED FOR REVIEW BY THE ENGINEER. CONTRACT DRAWINGS SHALL NOT BE REPRODUCED AND USED AS SHOP DRAWINGS. ALL ITEMS DEVIATING FROM THE CONTRACT DRAWINGS OR FROM PREVIOUSLY SUBMITTED SHOP DRAWINGS SHALL BE CLOUDED.
5. THE DETAILS DESIGNATED AS "TYPICAL DETAILS" APPLY GENERALLY TO THE DRAWINGS IN ALL AREAS WHERE CONDITIONS ARE SIMILAR TO THOSE DESCRIBED IN THE DETAILS.
6. THE DESIGN AND PROVISION OF ALL TEMPORARY SUPPORTS SUCH AS GUYS, BRACES, FALSEWORK, SUPPORTS AND ANCHORS FOR SAFETY LINES, CRIBBING, OR ANY OTHER TEMPORARY ELEMENTS REQUIRED FOR THE EXECUTION OF THE CONTRACT ARE NOT INCLUDED IN THESE DRAWINGS AND SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. TEMPORARY SUPPORTS SHALL NOT RESULT IN THE OVERSTRESS OR DAMAGE OF THE ELEMENTS TO BE BRACED NOR ANY ELEMENTS USED AS BRACE SUPPORTS.

CODES

1. BUILDING CODE: 2009 INTERNATIONAL BUILDING CODE WITH CITY OF PALMVIEW, TEXAS AMENDMENTS.
2. STRUCTURAL CONCRETE: BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE, AMERICAN CONCRETE INSTITURE, ACI 318.
3. STRUCTURAL STEEL: MANUAL OF STEEL CONSTRUCTION, ALLOWABLE STRESS DESIGN, AMERICAN INSTITUTE OF STEEL CONSTRUCTION, NINITH EDITION.
4. ASCE 7-05

DESIGN CRITERIA

1. FOUNDATION AND FRAMING DESIGN IS IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE 2009.
2. FLOOR:
   DEAD LOAD: 25 PSF
   LIVE LOAD: 20 PSF
3. ROOF:
   DEAD LOAD: 50 PSF
   LIVE LOAD: 100 PSF
   PARTITION LOAD: 20 PSF
4. WIND:
   BASIC WIND SPEED (3 SEC. GUST): 115 MPH
5. IN ADDITION TO THE LOADS, IN ITEMS #3 & #4, DESIGN THE STEEL JOISTS WITH A 500 LB. CONCENTRATED LOAD AT THE END OF THE JOIST AND A 500 LB. CONCENTRATED LOAD AT MID SPAN OF THE JOIST. (THESE TWO LOADS DO NOT ACT CONCURRENTLY)

WOOD NOTES

1. SAWN WOOD MEMBERS SHALL BE SOUTHERN PINE, S4S, AND SHALL BE GRADE MARKED BY A RECOGNIZED GRADING AGENCY, REFER TO PROJECT BOOK SPECIFICATIONS DIVISION 6 FOR MORE INFORMATION.
2. WOOD GRADES, U.N.O., SHALL BE AS FOLLOWS:

MEMBERS	GRADE
WALLS 2X4 (8'-0")	CONSTRUCTION
WALLS 2X4 (8'-1" TO 14'-0")	#1
WALLS 2X6	#2
STRUCTURAL JOISTS & RAFTERS	#2
BEAMS AND STRINGERS	#1
POSTS AND TIMBERS	#1
TOP PLATE	#1

3. ALL SILLS OR PLATES BEARING ON CONCRETE SHALL BE PRESSURE TREATED SOUTHERN PINE (P.T.D.F.).
4. ALL SILLS OR PLATES BEARING ON CONCRETE SHALL HAVE ANCHOR BOLTS. U.O.N.
   A. PLACED 9 INCHES FROM EACH END (OR FROM A NOTCH)
   B. SPACED AS SHOWN ON THE DRAWINGS (BETWEEN BOLTS NOTED IN A.).
5. PLYWOOD SHALL CONFORM TO THE REQUIREMENTS OF THE U.S. PRODUCT STANDARD PS1-83, APA PERFORMANCE STANDARDS, AND UBC STANDARD 25-9, AND SHALL BE OF THE FOLLOWING GRADES AND PANEL IDENTIFICATION INDEXES (U.N.O. ON DRAWING):

ROOF SHEATHING	STRUCTURAL 1	24/16
SHEAR PANELS	STRUCTURAL 1	24/0

6. GLUED LAMINATED TIMBERS SHALL BE FABRICATED IN ACCORDANCE WITH ANSI/AITC A190.1-1983 "STRUCTURAL GLUED LAMINATED TIMBER". USING SOUTHERN PINE PANEL GRADE IDENTIFICATION INDEX I INDUSTRIAL APPEARANCE (U.N.O. PER PLAN AS ARCHITECTURAL GRADE) GRADE WOOD AND EXTERIOR GLUE WITH INTENDED DRY USE CONDITION PER SECT. 2511(c), UBC, COMBINATIONS AND USE SHALL BE AS FOLLOWS:

COMBINATION No.	USE
16F-V5	TYPICAL

7. GLUED LAMINATED TIMBERS SHALL BE MARKED WITH A QUALITY MARK AND IN ADDITION, A CERTIFICATE OF CONFORMANCE SHALL BE PROVIDED TO INDICATE CONFORMANCE WITH ANSI/AITC A190.1-1983, "STRUCTURAL GLUED LAMINATED TIMBER".
8. LAMINATED VENNER LUMBER:
   USE LOUSIANA PACIFIC GANG-LAM S LAMINATED VENEER LUMBER (LVL) 3100 Fb-2.0E SOUTHERN PINE
9. FRAMING ANCHORS, POST CAPS, COLUMN BASES, AND OTHER CONNECTORS SPECIFIED ON DRAWINGS SHALL BE AS MANUFACTURED BY "SIMPSON COMPANY" OR AN ENGINEER-APPROVED EQUAL.
10. BARS, PLATES, UNTHREADED BOLTS, WASHERS AND DRIFT BOLTS SHALL CONFORM TO THE REQUIREMENTS OF ASTM A 36.
11. BOLTS SHALL BE CONFORM TO ASTM A 307.
12. NUTS SHALL CONFORM TO THE REQUIREMENTS OF ASTM A 563, GRADE A.
13. ALL BOLT HEADS, NUTS AND LAG SCREWS BEARING ON WOOD SHALL HAVE CUT WASHERS UNLESS NOTED.
14. BOLT HOLES IN WOOD SHALL BE DRILLED 1/32" LARGER THAN THE NOMINAL BOLT DIAMETER.
15. NAILING OF SAWN WOOD MEMBERS, U.N.O. ON THE DRAWINGS, SHALL CONFORM TO THE SBCCI AND THE FOLLOWING

CONNECTION	NAILING*	
JOIST TO SILL OR GIRDER	TOENAIL	2-10d
BLKG. BETWEEN JSTS. TO TOP PL.	TOENAIL	3-8d
BLKG. BETWEEN STUDS, EA END	TOENAIL OR FACE NAIL	2-10d, 2-16d
BRIDGING TO JOIST	TOENAIL EA. END	2-10d
2" T & G TO JST. OR GIRDER	BLIND & FACE NAIL	2-16d
SOLE PLATE TO JOIST OR BLKG.	FACE NAIL	16d @ 16"
TOP PLATE TO STUD	END NAIL	2-16d
STUD TO SOLE PLATE	TOENAIL	4-8d
	OR END NAIL	2-16d
DOUBLE STUDS	FACE NAIL	16d @ 24"
DOUBLE TOP PLATES	FACE NAIL	16d @ 16"
TOP PLATE INTERSECTIONS	FACE NAIL	2-16d
CONT.HEADER,TWOPIECES	FACENAILSEA.EDGE	16d @ 16"
CEILING JOIST TO PLATE	TOENAIL	3-8d
CONTINUOUS HEADER TO STUD	TOENAIL	4-8d
CLG. JSTS., LAPS OVER PARTITONS	FACE NAIL	3-16d
CLG. JSTS. TO PARALLEL RAFTERS	FACE NAIL	3-16d
RAFTER TO PLATE	TOENAIL	3-8d
1" BRACE TO EACH STUD & PLATE	FACE NAIL	2-8d
BUILT-UP CORNER STUDS	FACE NAIL	16d @ 24"
BUILT-UP GIRDERS & BEAMS	STGRD. ALONG EA. EDGE AT ENDS & EA. SPLICE	20d @ 32" 2-20d

*WHENEVER POSSIBLE NAILS DRIVEN PERPENDICULAR TO THE GRAIN SHALL BE USED INSTEAD OF TOENAILS.

WOOD NOTES CONTINUATION

17. USE OF MACHINE NAILING IS SUBJECT TO A SATISFACTORY JOBSITE DEMONSTRATION FOR EACH PROJECT AND THE APPROVAL BY THE PROJECT ARCHITECT OR STRUCTURAL ENGINEER AND THE BUILDING OFFICIAL. THE APPROVAL IS SUBJECT TO CONTINUED SATISFACTORY PERFORMANCE. MACHINE NAILING WILL NOT BE APPROVED IN 5/16" PLYWOOD. IF NAILHEADS PENETRATE THE OUTER PLY MORE THAN WOULD BE FOR A HAND HAMMER OR IF MINIMUM ALLOWABLE EDGE DISTANCES ARE NOT MAINTAINED THE PERFORMANCE WILL BE DEEMED UNSATISFACTORY.
18. NAILS UNLESS NOTED OTHERWISE SHALL BE COMMON NAILS. (NOT BOX NAILS)
19. SPECIAL CONNECTORS FOR CONNECTING WOOD OR GLUED LAMINATED TIMBER SHALL BE FABRICATED FROM STEEL CONFORMING TO ASTM A36. WELDS SHALL CONFORM TO THE REQUIREMENTS OF AWS D1.1-85.
20. DIAPHRAGM NAILING SPACING SHALL CONFORM TO THE PLANS WITH NOMENCLATURE DEFINED AS FOLLOWS:
    BN= NAILING AT DIAPHRAGM BOUNDARIES, CONTINUOUS PANEL EDGES, AND AT EDGES OF OPENING.
    EN = EDGE NAILING
    FN = FIELD NAILING
21. WHERE THE DIAPHRAGM BLOCKING IS SPECIFIED, USE 2x4 FLAT BLOCKING (WITH "Z" CLIPS). U.O.N.
22. SIMPLE SPAN WOOD MEMBERS, NOT SHOP CHAMBERED, SHALL BE ERECTED WITH THE NATURAL CAMPER UP. FOR CANTILEVERED WOOD MEMBERS, CONSULT WITH ENGINEER.
23. LEAD HOLES FOR LAG SCREWS IN WOOD SHALL BE BORED AS FOLLOWS:
    FOR SHANK: SAME DIAMETER AND LENGTH AS UNTHREADED SHANK.
    FOR THREADED PORTION: 60% TO 75% OF SHANK DIAMETER & LENGTH EQUAL TO THE THREADED PORTION.
24. ALL NAILS LARGER THAN 16d AND ALL NAILING TENDING TO CAUSE SPLITTING OF WOOD MEMBERS, SHALL BE INSTALLED IN PREDRILLED HOLES.
25. SPECIAL PROVISIONS FOR WOOD STUD SHEAR WALLS WITH PLYWOOD ON BOTH SIDES:
    A. SILL PLATE SHALL BE 3 X 6 P.T. D.F.
    B. ALL STUDS AND BLOCKING AT PANEL EDGES SHALL BE 4 X 6.
    C. ALL OTHER INTERMEDIATE STUDS SHALL BE 3 X 6 @ 16"
    D. END POSTS (OR COLUMNS) SHALL BE AS SPECIFIED ON THE DRAWINGS.
    E. BOTH VERTICAL AND HORIZONTAL INTERIOR PANEL JOINTS ON OPPOSITE SIDES OF THE WALL SHALL BE STAGGERED.
    F. THE PLYWOOD ON ONE SIDE MUST BE NAILED BEFORE THE FRAME INSPECTION. THE PLYWOOD ON THE OTHER SIDE MUST BE INSTALLED AND INSPECTED PRIOR TO INSTALLATION OF WALL SURFACE COVERING.
    G. NO PENETRATIONS OR NOTCHES ARE PERMITTED OTHER THAN THOSE SHOWN ON THE STRUCTURAL DRAWINGS.
26. PROVIDE DOUBLE STUD TO SUPPORT ALL BEAMS UNLESS POSTS ARE SPECIFIED.
27. DOUBLE BLOCK UNDER ALL POSTS.
28. DOUBLE JOIST UNDER ALL PARALLEL PARTITIONS UNLESS OTHERWISE SPECIFIED.
29. TOP PLATES OF ALL WOOD STUD WALLS SHALL BE 2-2X (SAME WIDTH AS STUDS), LAP 48" (MIN.), WITH AT LEAST 16-16d NAILS AT EACH SIDE OF LAP AND NOT MORE THAN 12" BETWEEN.
    2x TOP PLATES ON CURVED STUD WALLS TO BE 8'-0" LONG PIECES (MIN.), CUT FROM 2x DEPTH AS REQUIRED BASED ON CURVATURE.
30. CUTTING, NOTCHING, OR DRILLING OF BEAMS OR JOISTS SHALL BE PERMITTED ONLY AS DETAILED OR APPROVED BY THE ENGINEER AND/OR PER SBCCI
31. MOISTURE CONTENT OF WOOD AT TIME OF PLACEMENT SHALL NOT EXCEED 19%

STRUCTURAL OBSERVATIONS

1. JOB SITE OBSERVATIONS BY THE PROFESSIONAL ENGINEER OR HIS AUTHORIZED REPRESENTATIVE SHALL CONSIST OF VISUAL OBSERVATION OF MATERIALS, EQUIPMENT OR CONSTRUCTION WORK FOR THE PURPOSE OF ASCERTAINING THAT THE WORK IS IN SUBSTANTIAL CONFORMANCE WITH THE CONTRACT DOCUMENTS AND WITH THE DESIGN INTENT. SUCH OBSERVATIONS SHALL NOT BE RELIED UPON BY OTHERS AS ACCEPTANCE OF THE WORK, NOR SHALL IT BE CONSTRUED TO RELIEVE THE CONTRACTOR IN ANY WAY FROM HIS OBLIGATIONS AND RESPONSIBILITIES UNDER THE CONSTRUCTION CONTRACT. SPECIFICALLY BUT WITHOUT LIMITATION, OBSERVATIONS BY THE DESIGN PROFESSIONAL SHALL NOT REQUIRE THE DESIGN PROFESSIONAL TO ASSUME RESPONSIBILITY FOR THE MEANS AND METHODS OF CONSTRUCTION, NOR FOR SAFETY ON THE JOB SITE.
2. NOTIFY ENGINEER FOR THE FOLLOWING ITEMS:
   A. AFTER FRAMING OF ROOF STRUCTURE BUT BEFORE PLACEMENT OF ROOFING MATERIAL.
3. NOTIFY ENGINEER 48 HOURS IN ADVANCE WHEN A STRUCTURAL OBSERVATION IS REQUIRED.

SPECIAL INSPECTIONS

1. THE CONTRACTOR SHALL EMPLOY ONE OR MORE SPECIAL INSPECTOR(S) TO PROVIDE INSPECTIONS DURING CONSTRUCTION ON THE TYPES OF CONSTRUCTION LISTED ON THIS SECTION. THE SPECIAL INPECTOR SHALL BE A QUALIFIED PERSON WHO SHALL DEMONSTRATE COMPETENCE TO INSPECTIONS BEING PERFORM TO THE SATISFACTION OF THE ENGINEER OF RECORD AND BUILDING OFFICIAL. THE SPECIAL INSPECTOR SHALL HAVE EXPERIENCE WITH AT LEAST FIVE OTHER PROJECTS SIMILAR IN NATURE.
2. THE PURPOSE OF THE INSPECTION SHALL BE TO ENFORCE COMPLIANCE WITH THE CONSTRUCTION DRAWINGS, SPECIFICATIONS, GEOTECHNICAL REPORT AND THE 2009 INTERNATIONAL BUILDING CODE, SECTION 1704.
3. SPECIAL INPECTORS SHALL KEEP RECORD OF INSPECTIONS. THE SPECIAL INSPECTOR SHALL FURNISH SPECIAL REPORTS TO THE BUILDING OFFICIAL AND TO THE ENGINEER OF RECORD. REPORTS SHALL INDICATE THAT THE WORK INSPECTED WAS PREFROMED IN CONFORMANCE TO THE APPROVED CONSTRUCTION DOCUMENTS. DISCREPENCIES SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE CONTRACTOR FOR CORRECTION. ANY CORRECTIONS THAT WERE NOT COMPLETED BY THE CONTRACTOR SHALL BE BROUGHT TO THE ATTENTION OF THE BUILDING OFFICIAL AND THE ENGINEER OF RECORD. IF DISCREPENCIES ARE NOT CORRECTED BY CONTRACTOR, SPECIAL INSPECTOR SHALL ISSUE A NOTIFICATION OF NONE/COMPLIANCE (NNC) TO ENGINEER.
4. THE SPECIAL INSPECTOR SHALL VERIFY THAT THE FABRICATOR MAINTAINS DETAIL FABRICATION AND QUALITY CONTROL PROCEDURES THAT PROVIDE A BASIS FOR SPECIAL CONTROL OF THE WORKMANSHIP. IF FABRICATOR IS ENROLLED IN A NATIONALLY ACCEPTED INSPECTION PROGRAM (SATISFACTORY TO ENGINEER AND BUILDING OFFICIAL), THIS IS NOT REQUIRED. ATTENTION OF THE CONTRACTOR FOR CORRECTION. ANY CORRECTIONS THAT WERE NOT COMPLETED BY THE CONTRACTOR SHALL BE BROUGHT TO THE ATTENTION OF THE BUILDING OFFICIAL AND ENGINEER OF RECORD.
5. EACH SPECIAL INSPECTOR IS RESPONSIBLE TO REVIEW THE PLANS THROUGHLY AND SUFFICIENTLY AHEAD OF CONSTRUCTION TO ESTABLISH IF HE CAN INSPECT THOSE ITEMS ENTRUSTED TO HIM. ALL AMBIGUITIES OR COMMISIONS IN THE APPROVED PLANS THAT CREATE A FORM OF DOUBT FOR THE SPECIAL INSPECTOR SHALL BE RESOLVED THROUGH THE PROPER CHANNELS PRIOR TO CONSTRUCTION,
6. THE STRUCTURAL ENGINEER SHALL INSPECT THE CONCRETE FRAME INCLUDING BEARING WALLS, SHEAR WALLS, CONNECTIONS OF STRUCTURAL SLABS, TO SHEAR WALLS, ELEVATED SLABS, BEAMS, COLUMNS, MAT FOUNDATIONS AND PIER CAPS.
7. THE GEOTECHNICAL STRUCTURAL ENGINEER SHOULD EXAMINE FOOTING EXCAVATION, PIER AND PIER CAP INSTALLATION, AND FILLED PLACEMENT TO DETERMINE THAT THE PROPER DESIGN REQUIREMENTS HAVE BEEN REACHED. THE INSPECTION SHOULD BE PERFORMED PRIOR TO THE PLACEMENT OF THE SLAB REINFORCEMENT IN THE EXCAVATION.
8. THE FOLLOWING ITEMS REQUIRE INSPECTION BY THE SPECIAL INSPECTOR.

STRUCTURAL/ REINFORCING STEEL

REFERENCE STANDARD	FREQUENCY:	ITEMS TO INSPECTED:
HIGH STRENGTH BOLTING		
BEARING TYPE CONNECTIONS	PERIODIC	AISC-LRFD M2.5
SLIP CRITICAL CONNECTORS	CONTINUOUS	AISC-LRFD M2.5
WELDING OF STRUCTURAL STEEL		
FULL PENETRATION GROOVE WELDS	CONTINUOUS	AWS-D1.1
MULTI-PASS FILLET WELDS	CONTINUOUS	AWS-D1.1
SINGLE-PASS FILLET WELDS 5/16"	CONTINUOUS	AWS-D1.1
SINGLE-PASS FILLET WELDS 5/16"	PERIODIC	AWS-D1.1
FLOOR AND DECK WELDS	PERIODIC	AWS-D1.1
WELDING OF REINFORCING STEEL		
WELDABILITY OF STEEL, OTHER ASTM A706	PERIODIC	AWS-D1.4/ACI.318 3.5.2
SHEAR REINFORCEMENT	CONTINUOUS	AWS-D1.4/ACI.318 3.5.2
OTHER REINFORCEMENT	PERIODIC	AWS-D1.4/ACI.318 3.5.2
INSPECTION OF STEEL FRAME AND JOISTS		
DETAILS SUCH AS BRACING AND STIFFENING	PERIODIC	CONTRACT DRAWINGS.
MEMBERS SIZES AND LOCATIONS	PERIODIC	CONTRACT DRAWINGS.
APPLICATION OF CONNECTION DETAILS	PERIODIC	CONTRACT DRAWINGS.
CONCRETE CONSTRUCTION		
REINFORCING STEEL	PERIODIC RANDOMLY AT 20%	IBC 1913.4 ACI318.3.5
CONCRETE MIX DESIGN	PERIOCIC EACH CONCRETE POUR	ACI 318.4, 5.2 5.4
SAMPLING OF FRESH CONCRETE	CONTINUOUS, PROVIDE A SET OF 4 FOR EVERY 75 CY OF BUT NOT LESS THAN 1 FOR 5,000 SF OF SLAB OR WALL SURFACE AREA. MONITOR SLUMP DEVIATIONS OF MORE THAN 1" FROM SPECD VALUE	ACI318 5.6,5.8 ASTM C172, C31 IBC 1913.10
MAINTENANCE OF SPECIFIED CURING TEMPS AND TECHNIQUES	PERIODIC	ACI 318 5.11 5.13
INSPECTION OF CONCRETE PLACEMENT FOR PROPER APPLICATIONS TECHNIQUES	EACH POUR CONTINUOUS	IBC 1913.9 ACI 318: 5.9, 5.10
INSPECTION OF MAINTAINANCE OF SPECIFIED CURING TEMPERATURE AND TECHNIQUES	PERIODIC	ACI: 5.11 5.13
DRILLED AND EPOXIED ANCHORS	EACH APPLICATION, ALL DRILLED AND EPOXIED ANCHORS (REBAR, BOLTS, THREADED RODS ETC.) SHALL BE PULL TESTED TO 110% OF THE ULT. BOND STRENGTH FOR NO LESS THAN 3 MIN.	
INSPECT FORMWORK FOR SHAPE, LOCATION AND DIMENSIONS	PERIODIC	ACI 318: 6.1.1
SOILS (SLAB-ON-GRADE)		
SUB-GRADE PREPARATION		
VISUAL OBSERVATIONS	PERIODIC	GEOTECHNICAL REPORT, BUILDING PAD GENERAL NOTES
PROOFROLLING OBSERVATIONS	CONTINUOUS	GEOTECHNICAL REPORT, BUILDING PAD GENERAL NOTES
MOISTURE CONDITIONS & RECOMPACTION	CONTINUOUS OR PERIODIC, 1 DENSITY TEST FOR EACH	GEOTECHNICAL REPORT, BUILDING PAD GENERAL NOTES
DURING FILL PLACEMENT	CONTINUOUS OR PERIODIC	IBC 1704.7.3 GEOTECHNICAL REPORT; BUILDING PAD GENERAL NOTES

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

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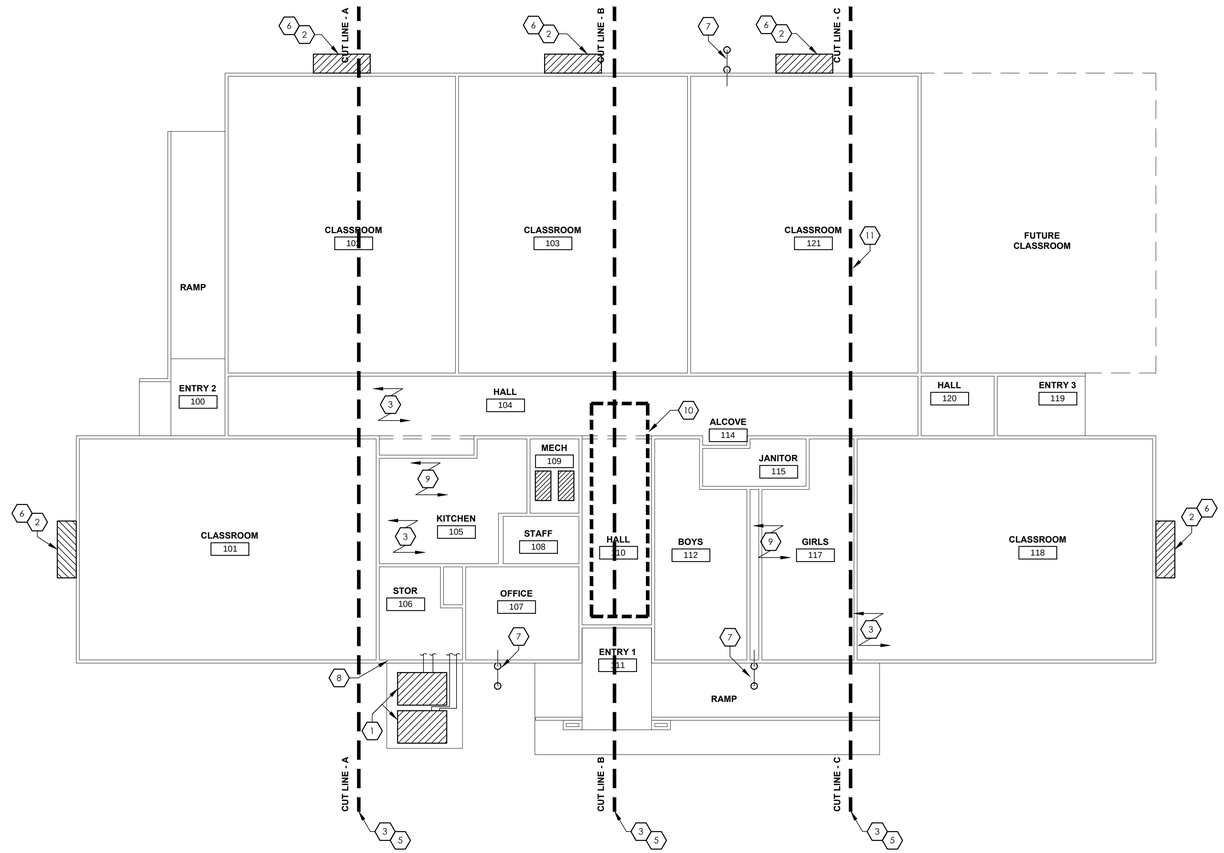
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7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
90636
LICENSED PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S1.00



KEYED NOTES: MECHANICAL/PLUMBING

1. VACUUM ALL REFRIGERANT IN SPLIT SYSTEMS & STORE REFRIGERANT IN CONDENSING UNITS. CUT REFRIGERANT LINES @ EXTERIOR WALL & SEAL REFRIGERANT LINES TO PREVENT MOISTURE/DEBRIS FROM ENTERING.
2. REMOVE WALL MOUNTED UNITS & ELECTRICAL. DISCONNECT ALL SERVICES ASSOCIATED W/ UNIT. STORE UNIT (TO BE RE-MOUNTED @ ASSEMBLY SITE).
3. CUT ALL DUCTS THAT CROSS CUT LINE (INCLUDED BUT NOT LIMITED TO SUPPLY, RETURN, AND EXHAST). IF DUCT TO BE CUT IS FLEX DUCT, REMOVE FLEX DUCT & DISPOSE OF. SEAL ALL CUT DUCT W/ PLASTIC WRAP ON CUT END TO PREVENT DEBRIS FROM ENTERING. IF EXISTING GRILLES ARE RE-USABLE, TAKE OFF CEILING & STORE AWAY.
4. IF DUCT THAT RUNS DOWN "HALL 110" TO "HALL 104" IS @ CUT LINE, REMOVE DUCT WORK. DUCT WORK TO BE RE-INSTALLED @ RE-ASSEMBLY SITE. CLEAN OUT DUCT INTERIOR PRIOR TO MOVE & COVER CUT PORTIONS W/ PLASTIC WRAP.
5. CUT & TEMPORARY CAP ALL PLUMBING LINES CROSSING CUT LINE(S). PIPING TO BE RE-ASSEMBLED USING PIPING UNIONS @ RE-ASSEMBLY SITE.
6. PROVIDE RE-INSTALLED UNIT W/ A NEW DRY WELL @ RE-ASSEMBLY SITE. FOR UNIT CONDENSATE. PROVIDE W/ 1" PVC PIPE INTO A 2" PVC PIPE @ GRADE LEVEL W/ CLEAN OUT, HORIZONTALLY THROUGH A CONCRETE ENCASEMENT INTO A 36" TALL DRY WELL 6" BENEATH GRADE.
7. DISCONNECT DOMESTIC WATER & SEWER UTILITIES, RE-CONNECT/RE-ROUTE @ RE-ASSEMBLY SITE.
8. WALL HYDRANT TO BE RE-INSTALLED IF DAMAGED DURING DEMOLITION.
9. ALL PLUMBING IN KITCHEN/RESTROOM DEMOLISHED SHALL BE RE-CONNECTED AT RE-ASSEMBLY SITE.
10. ANY WATER LINE CUT DURING DEMO IN THIS ARE TO BE RE-CONNCTED.
11. VENT THROUGH ROOF IS DEMOLISHED TO BE RE-CONNECTED.

GENERAL MECHANICAL/PLUMBING NOTES

A. THE EXTENT OF DEMOLITION WORK IS INDICATED ON THE ARCHITECTURAL DRAWINGS A. AND BY THE REQUIREMENTS OF THIS SECTION. A VISIT TO THE SITE WILL BE REQUIRED TO PROPERLY BID THE DEMOLITION WORK.

B. PROVIDE ALL DEMOLITION WORK REQUIRED FOR THE REMOVAL AND/OR RELOCATION OF HVAC & PLUMBING FIXTURES AND EQUIPMENTS AND ASSOCIATED SERVICES TO PROVIDE A COMPLETE AND OPERABLE SYSTEM UPON COMPLETION OF THE PROJECT.

C. PLUMBING CONTRACTOR SHALL BE RESPONSIBLE TO REVIEW THE ARCHITECTURAL DOCUMENTS IN ADDITION TO THE DIVISION 15 AND 16 DOCUMENTS TO DETERMINE THE COMPLETE SCOPE OF WORK.

D. WHERE FIXTURES OR EQUIPMENT ARE INDICATED OR REQUIRED TO BE REMOVED, THE ASSOCIATED SERVICES SHALL BE CAPPED AT A CONCEALED LOCATION.

E. WHERE FIXTURES OR EQUIPMENT ARE INDICATED OR REQUIRED TO BE RELOCATED. THE ASSOCIATED SERVICES SHALL BE REMOVED AND CAPPED. NEW MATERIALS SHALL BE USED TO EXTEND SERVICES TO NEW LOCATION.

F. WHERE SERVICES RUN ABOVE INACCESSIBLE CEILINGS OR IN WALLS WHICH ARE TO REMAIN UNDISTURBED, SERVICES SHALL BE CAPPED AT CONCEALED LOCATION AND ABANDONED

G. WHERE THE REMOVAL OF FIXTURES OR EQUIPMENT RENDERS EQUIPMENT DOWNSTREAM INOPERABLE, SERVICES SHALL BE EXTENDED TO THE DOWNSTREAM FIXTURES OR EQUIPMENT SO THAT THE FIXTURES OR EQUIPMENT IS LEFT IN OPERATING CONDITION.

H. COORDINATE DEMOLITION OF DIVISION 15 SYSTEMS AS REQUIRED WITH ALL OTHER TRADES.

I. ALL EXISTING H.V.A.C. AND EQUIPMENTS REMOVED DURING CONSTRUCTION THAT ARE NOT TO BE REUSED SHALL BE REMOVED FROM THE JOB SITE AND PROPERLY RETURNED TO THE OWNER, IF DESIRED BY OWNER.

J. WHERE EXISTING FIXTURE OR EQUIPMENT IS TO BE RELOCATED, BE CAUTIOUS TO PREVENT DAMAGE DURING THE REMOVAL AND REINSTALLATION. WHERE DAMAGE OCCURS, THE EQUIPMENT SHALL BE REPLACED OR REPAIRED TO THE SATISFACTION AND APPROVAL OF THE ARCHITECT AT NO ADDITIONAL COST TO THE OWNER.

K. EXISTING FIXTURES OR EQUIPMENT TO BE REUSED SHALL BE CLEANED AND REPAIRED AT THE DISCRETION OF THE ARCHITECT WHERE APPLICABLE.

L. ALL MECHANICAL AND PLUMBING ITEMS DAMAGED DURING DEMOLITION SHALL BE REPAIRED DURING RE-ASSEMBLY.

M. CONTRACTOR SHALL FIELD VERIFY PLUMBING CONNECTIONS AT NEW SITE AND MODIFY EXISTING CONNECTIONS TO ACCOMMODATE NEW SITE REQUIREMENTS.

MECHANICAL/PLUMBING OUTLINE:

A. CONTRACTOR SHALL DISCONNECT ALL UTILITIES PRIOR TO ANY WORK ON BUILDING. COORDINATE WITH OWNER PRIOR TO DISCONNECTION.

B. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND DOCUMENT EXISTING CONDITIONS FOR RECORD.

C. CONTRACTOR SHALL DISCONNECT ALL EXTERIOR ELECTRICAL AND PLUMBING CONNECTIONS TO ANY EXISTING EXTERIOR EQUIPMENT. FIELD VERIFY EXISTING CONDITIONS.

D. COORDINATE, IF NEEDED TO REMOVE EXISTING WALL A/C UNITS FOR TRANSPORT. DISCONNECT ELECTRICAL CONNECTIONS. FIELD VERIFY EXISTING CONDITIONS.

E. CONTRACTOR SHALL FOLLOW ALL SAFETY PRECAUTION PRIOR TO COMMENCING ANY WORK.

1 OVERALL MECHANICAL & PLUMING PLAN

SCALE: 1/8"=1'-0"

07/27/12

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Texas Registered Engineering Firm - F10362
Project number: 12.3.04

STATE OF TEXAS · LEONARDO MUÑOZ · 97437 · LICENSED PROFESSIONAL ENGINEER

DESIGNED BY:	REVISIONS			
DRAWN BY:	NO	DATE		APP
CHECKED BY:				
APPROVED BY:				
DATE: JULY 2012				

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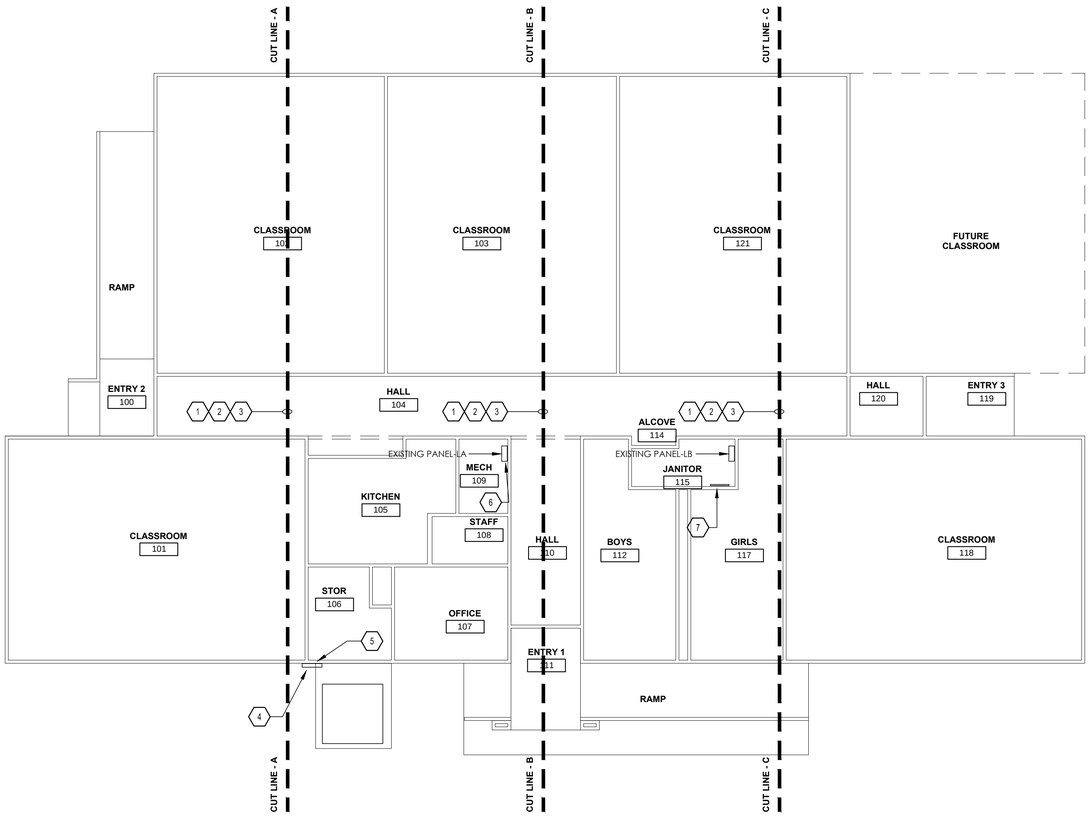
HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1" / 0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01

DRAWING No:

SHEET No: M1.1



1 OVERALL ELECTRICAL PLAN
SCALE: 1/8"=1'-0"

ELECTRICAL OUTLINE:

A. CONTRACTOR SHALL DISCONNECT ALL UTILITIES PRIOR TO ANY WORK ON BUILDING. COORDINATE WITH OWNER PRIOR TO DISCONNECTION.

B. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND DOCUMENT EXISTING CONDITIONS FOR RECORD.

C. CONTRACTOR SHALL DISCONNECT ALL EXTERIOR ELECTRICAL CONNECTIONS TO ANY EXISTING EXTERIOR EQUIPMENT. FIELD VERIFY EXISTING CONDITIONS.

D. COORDINATE, IF NEEDED TO REMOVE EXISTING WALL A/C UNITS FOR TRANSPORT. DISCONNECT ELECTRICAL CONNECTIONS. FIELD VERIFY EXISTING CONDITIONS.

E. CONTRACTOR SHALL SALVAGE EXISTING WIRING, CONDUIT, OR ETC.. . ALL SALVAGE MATERIAL TO BE REUSE ONCE THE BUILDING IS SET.

F. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS TO DETERMINE WHAT OTHER ELECTRICAL FIXTURES, WIRING DEVICES, FIRE ALARM, SECURITY, A/C, PLUMBING, ETC.. TO BE REMOVED TEMPORARY AND REINSTALL BACK TO ITS EXISTING CONDITIONS.

G. CONTRACTOR SHALL FOLLOW ALL SAFETY PRECAUTION PRIOR TO COMMENCING ANY WORK.

GENERAL ELECTRICAL NOTES

A. CONTRACTOR TO VERIFY ALL EXISTING MAIN POWER SERVICES AND COORDINATE WITH POWER COMPANY FOR ALL NEW REQUIREMENTS AND ALL COST ASSOCIATED. CONTRACTOR SHALL INCLUDE ANY COST FOR THE NEW TRANSFORMER AND OTHER ASSOCIATED FEES IN BID. CONTRACTOR IS RESPONSIBLE TO VERIFY ALL FEES WITH POWER COMPANY AND TO INCLUDE IN BID. CONTRACTOR IS RESPONSIBLE TO COORDINATE WITH POWER COMPANY AS SOON THE CONTRACT IS AWARDED TO ORDER TRANSFORMER AND THE RELATED ELECTRICAL SERVICE EQUIPMENT AS SOON AS POSSIBLE.

B. CONTRACTOR IS RESPONSIBLE FOR ALL EXCAVATION, TRENCHING AND BACKFILLING. COORDINATE WITH ALL UTILITIES PRIOR TO EXCAVATION.

C. CONTRACTOR TO VERIFY ALL EXISTING MAIN TELEPHONE SERVICES AND COORDINATE WITH TELEPHONE COMPANY FOR ALL REQUIREMENTS AND ALL COST ASSOCIATED. INCLUDE ALL COST IN BID. CONDUIT FROM MAIN TELEPHONE RISER SHALL BE FURNISHED AND INSTALLED BY ELECTRICAL CONTRACTOR.

D. ALL ELECTRICAL EQUIPMENT OUTDOORS SHALL BE RATED TYPE NEMA 3R UNLESS OTHERWISE NOTED.

E. CONTRACTOR SHALL HAVE A WORKING KNOWLEDGE OF LOCAL CODES AND ORDINANCES. ALL WORK SHALL CONFORM TO NATIONAL ELECTRICAL CODES AND ALL OTHER AUTHORITY HAVING JURISDICTION. OBTAIN PERMITS AND PAY ALL FEES. PERFORM MODIFICATIONS TO MEET CODE AND ORDINANCE REQUIREMENTS AT NO ADDITIONAL COST TO OWNER. ARCHITECT OR ENGINEER. VERIFY PRIOR TO BID DATE.

F. ALL NEW WIRING SHALL BE COPPER.

G. ALL SLEEVES, PENETRATIONS, ETC. SHALL BE SEALED SOLID NON-SHRINKING MATERIAL IMMEDIATELY UPON FILLING OF THE OPENING WITH PIPE OR CONDUIT.

H. GROUND ENTIRE ELECTRICAL SYSTEM IN STRICT ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE.

I. VERIFY AT JOB SITE GENERAL WORK TO BE DONE AS SPECIFIED, AS NOTED, OR AS REQUIRED FOR INSTALLATION ELECTRICAL SYSTEMS PRIOR TO SUBMISSION OF BIDS.

J. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND EQUIPMENT TO BE REMOVED AND REPLACED BEFORE SUBMITTING HIS BID.

K. COMPLY WITH NFPA 70E SAFETY REQUIREMENTS.

KEYED NOTES: ELECTRICAL

1. REMOVE ALL WIRING FROM THIS CUT BACK TO ITS SOURCE. REMOVE WIRING AND PROTECTED FOR POSSIBLE REUSE. CONTRACTOR SHALL DOCUMENT THE CONDITIONS PRIOR TO ANY WORK. FIELD VERIFY EXISTING CONDITIONS.
2. PROVIDE NEW JUNCTION BOXES TO RECONNECT CONDUITS. REUSE EXISTING WIRE IF POSSIBLE, IF NOT PROVIDE NEW WIRING. EXISTING WIRING SHALL BE INSPECTED PRIOR TO REUSE. CONTRACTOR IS RESPONSIBLE TO FIELD VERIFY EXISTING CONDITIONS.
3. ANY LIGHT FIXTURES, J-BOXES, RECEPTACLES, FIREALARM, SECURITY, OR ANY OTHER ELECTRICAL DEVICE THAT IS LOCATED IN THE WAY OF THE CUT, SHALL BE REMOVED TEMPORARY AND PLACE BACK IN ITS PLACE WHEN SECTIONS ARE UNITED AGAIN.
4. EXISTING ELECTRICAL SERVICE SHALL BE DISCONNECTED. ELECTRICAL SERVICE EQUIPMENT TO BE REMOVED WITH CARE. REINSTALL ELECTRICAL SERVICE EQUIPMENT ONCE THE BUILDING IN SET IN PLACE. FIELD VERIFY EXISTING CONDITIONS FOR NEW ELECTRICAL SERVICE CONNECTION.
5. REMOVE CONDUIT AND WIRING FROM EXISTING ELECTRICAL SERVICE DISCONNECT TO EXISTING PANEL-LA. EXISTING WIRING CAN BE USE ONCE THE BUILDING IS SET IN PLACE. THE CONTRACTOR IS RESPONSIBLE TO CONFIRM THE EXISTING WIRE CAN BE USE. CONTRACTOR SHALL PROVIDE ADDITIONAL CONDUIT AND JBOXES AS NEEDED TO CONNECT EXISTING CONDUITS.
6. REMOVE CONDUIT AND WIRING FROM EXISTING PANEL-LA TO EXISTING PANEL-LB. EXISTING WIRING CAN BE USE ONCE THE BUILDING IS SET IN PLACE. HE CONTRACTOR IS RESPONSIBLE TO CONFIRM THE EXISTING WIRE CAN BE USE. CONTRACTOR SHALL PROVIDE ADDITIONAL CONDUIT AND JBOXES AS NEEDED TO CONNECT EXISTING CONDUITS.
7. REMOVE EXISTING COMMUNICATION CONDUITS. PROVIDE NEW CONDUITS ONCE THE BUILDING IS SET IN PLACE. VERIFY WITH TELEPHONE/CABLE COMPANY FOR CONDUIT REQUIREMENTS.

07/27/12

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Texas Registered Engineering Firm - F10362
Project number: 12.3.04

STATE OF TEXAS
LEONARDO MUNOZ
97437
LICENSED
PROFESSIONAL ENGINEER

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

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HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: E1.1

1"=2'

×140.37

×142.18 ×142.20 ×141.27 ×140.88 ×140.36 ×140.45

15'

30' UTILITY EASEMENT

15' UTILITY EASEMENT

15'

24' E/E

4"W

8"W

LOT 2
4.12 ACRES

×141.01 ×140.38 ×140.83

30.00'

PROP. BUILDING

15.00

20.00'

PROPOSED WASTEWASTER SERVICE
×140.55

25.00'

×142.13

CURB INLET
TOP=140.84
INV=136.70

×140.65

EXIST. 8" WATER LINE
(LA JOYA W.S.C.)

×140.77

×140.69

20.00'

PROPOSED WATER SERVICE

EXIST. 6" FORCE MAIN

15' UTILITY EASEMENT

×140.55

EXIST. 6" FORCE MAIN

R=15'

142.12

5' SIDEWALK

×140.38

×140.36

140.78 ×

×140.69

6"FM 8"W 24"D 6"FM 8"W 24"D 6"FM 8"W 24"D 6"FM 8"W 24"D 6"FM 8"W 6"FM 8"W 6"FM 8"W 6"FM 8"W

×140.55 139.97 8"W ×140.07

LOT 21, BLOCK 3,
MISSION GROVES ESTATES
VOL. 5, PAGE 21, H.C.M.R.

PAULA DRIVE

×TOP=142.86 ×TOP=142.86 ×TOP=141.86 ×TOP=140.00

CURB INLET

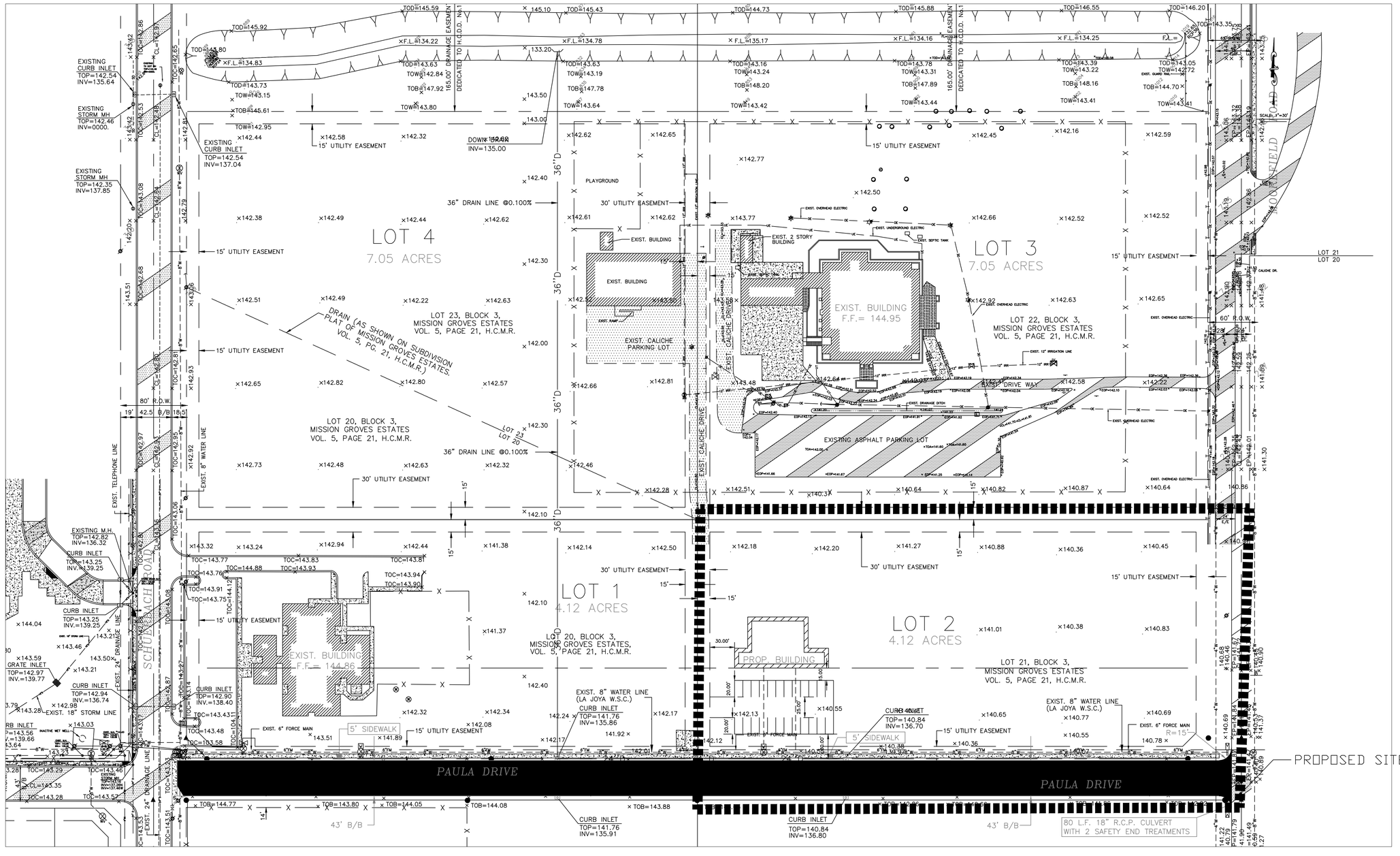
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×140.46

×EP=141.67
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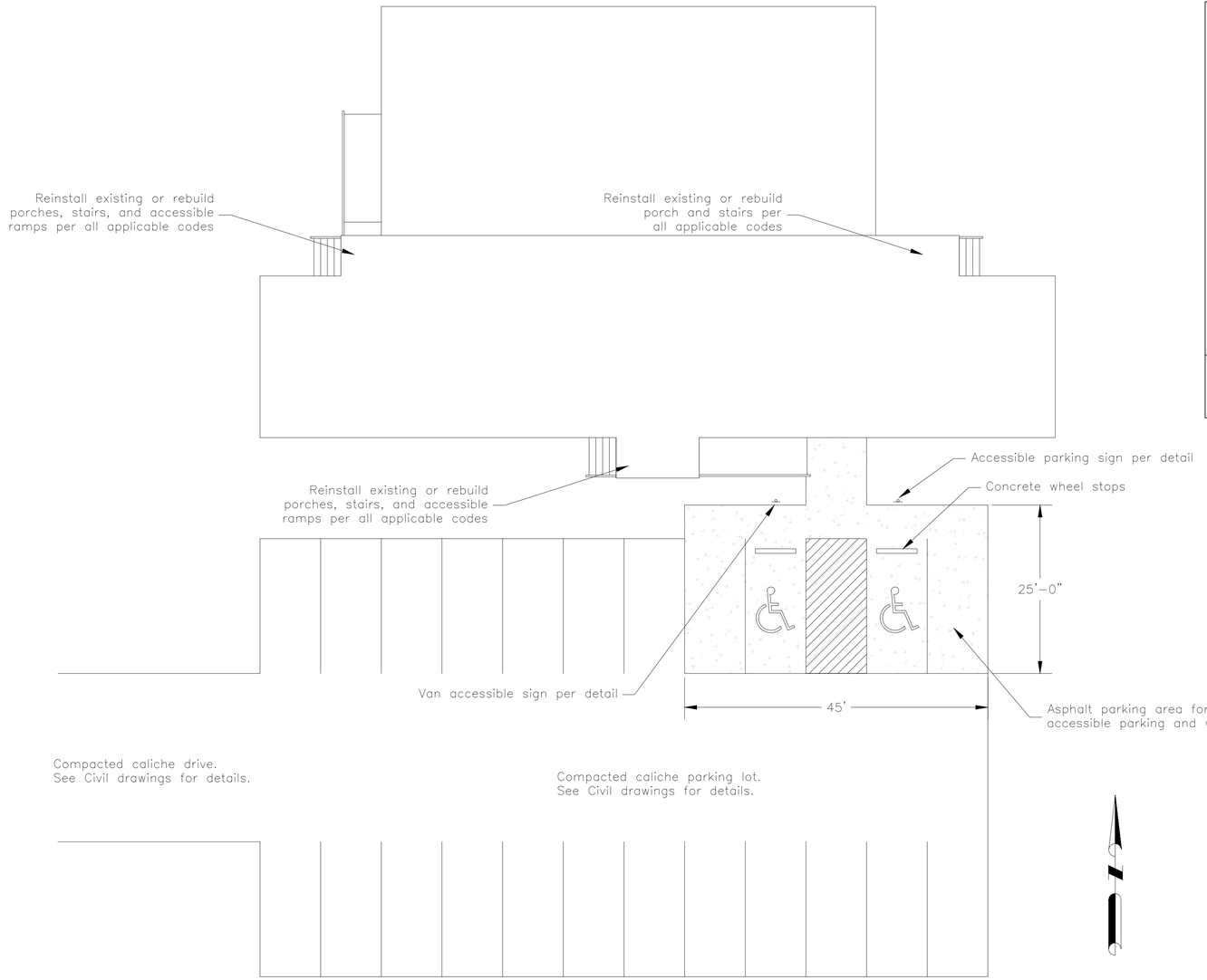
×EP=141.87
×EP=141.42

DESIGNED BY:	REVISIONS	**DANNENBAUM**	HEADSTART BUILDING RELOCATION PROJECT CITY OF PALMVIEW URBAN COUNTY PROJECT YEAR 2012
DRAWN BY:	NO DATE APP	ENGINEERING COMPANY - McALLEN, LLC T.B.P.E. FIRM REGISTRATION #8999 1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677	LOT 2 – PROPOSED BUILDING
CHECKED BY:			SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS
APPROVED BY:			PROJECT No: 4689-01
DATE: JULY 2012			DRAWING No:
			SHEET No:

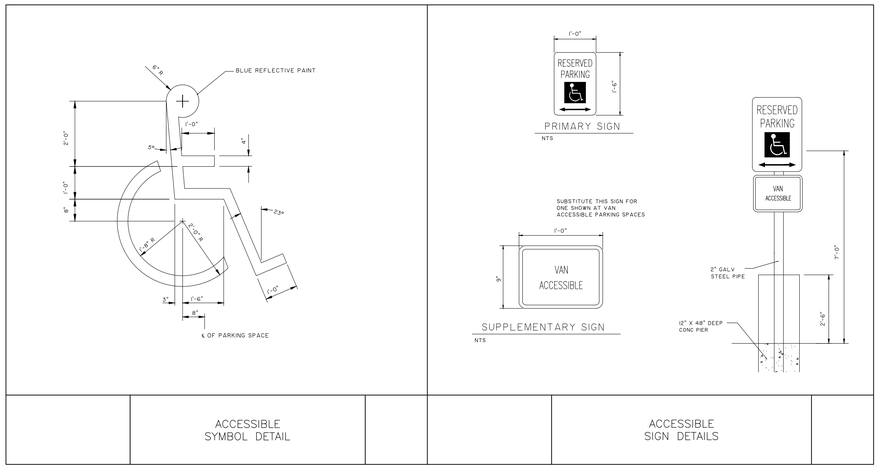


DESIGNED BY:	REVISIONS				**DANNENBAUM**	HEADSTART BUILDING RELOCATION PROJECT CITY OF PALMVIEW URBAN COUNTY PROJECT YEAR 2012	PROJECT No: 4689-01
DRAWN BY:	NO	DATE		APP	**ENGINEERING COMPANY - McALLEN, LLC** T.B.P.E. FIRM REGISTRATION #8999 1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677		DRAWING No:
CHECKED BY:						OVERALL SITE LAYOUT	SHEET No:
APPROVED BY:							
DATE: JULY 2012						SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS	

Jul 25, 2012 - 10:58am Michael.Chapa
M:\1540\4689-01 Headstart Palmview II - Relocate\03 Prim Dgn Ph Serv\03.06 Dwg\C1_4689_Overall Site Layout_071512.dwg



1 Architectural Site Plan



ACCESSIBLE SYMBOL DETAIL

ACCESSIBLE SIGN DETAILS

NOTES:

1. NEW ASPHALT DRIVE AND WALKWAY SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF ALL LOCAL CODES AS WELL AS STATE ACCESSIBILITY REQUIREMENTS. SLOPES SHALL NOT BE STEEPER THAN 1:12 AND CROSS SLOPES SHALL NOT EXCEED 1/4":12.
2. NEW AND REINSTALLED PORCHES, STAIRS, RAMPS AND RAILINGS FOR EACH MUST MEET ALL LOCAL AND STATE CODE REQUIREMENTS INCLUDING TAS REQUIREMENTS.
3. INSTALL CONCRETE CURB STOPS SO AS TO ALLOW A MINIMUM 5'-0" WALKWAY IN FRONT OF PARKED CARS. INSTALL ACCESSIBLE PARKING POLE MOUNTED SIGNS BEHIND THE ASPHALT WALKWAY.

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

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REGISTERED ARCHITECT STEVEN LLOYD McCRAW 1973 STATE OF TEXAS
July 27, 2012

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: A1.0

Jul 31, 2012 - 9:56pm steve.mcgarraugh
G:\1540\4689-01 Headstart Palmview I - Relocate\03 Prim Dgn Ph Serv\03.06 Dwg\A10 Arch Site Plan.dwg

Hidalgo County Head Start Program
Policy Council Agenda

DATE: August 7, 2012

SUBJECT: Discussion/Approval to Advertise for Sealed Bids and Approval of Draft Specifications for The Relocation of the Palmview I Head Start building located at 501 Commercial Blvd., Palmview, TX 78572 to be moved to 1208 Paula Drive, Palmview, TX.

RATIONALE/NEED: Building must be moved due to termination of Interlocal agreement. Commissioner's Court Approved Request to Solicit Proposal from Awarded Job Order Contractors on June 5, 2012 (AI-32632). This request is being made in order to obtain the best and lowest price.

RECOMMENDATION: Administration Recommends Approval

COST: Head Start Funds for this project are available. Equipment Repair: Account 19-5505-20-10000-505

RELATED INFORMATION INCLUDED: Specifications

* * * *

BID NO:2012-021-08-31	BUYER: Ambrosio Tovar	TEL. NO: (956) 380-4149

HIDALGO COUNTY HEAD START PROGRAM
McAllen, Texas

August 7, 2012

REQUEST FOR SEALED BIDS
"BUILDING RELOCATION - PALMVIEW I HEAD START"

Contact Person:

Ambrosio Tovar, Procurement Director
Hidalgo County Head Start Program
1901 West State Hwy 107
McAllen, Texas 78504
(956) 380-4149

REQUEST FOR SEALED BIDS
HIDALGO COUNTY HEAD START PROGRAM
"BUILDING RELOCATION – PALMVIEW I HEAD START"
August 7, 2012
BID NO: 2012-021-08-31

1) Request For Sealed Bids Letter, 1 page

2) Request for Sealed Bids, Legal Notice, 6 pages

3) Exhibit A: Requirements Criteria, 5 pages

4) Exhibit B: Bid Page, 3 pages

5) Exhibit C: Insurance Requirements, 3 pages

6) Exhibit D: Conflict of Interest Questionnaire, 2 pages

7) Respondent/Vendor Application, 1 page

8) Historically Underutilized Business (HUB) Declaration, 1 page

9) Certification for Primary Covered Transactions, 1 pages

10) Draft Contract for Professional Services, 6 pages

11) W-9 Form (Request for Taxpayer ID) 1 pages

The above mentioned items shall be found in the Request for Sealed Bids packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Hidalgo County Head Start Program Procurement Department by calling Ambrosio Tovar at (956) 380-4149, advise of missing documentation, and Procurement Department will forward information either through facsimile or by U.S. Mail.
Thank you.

AUGUST 7, 2012

_____

_____

_____

RE: HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BIDS
"BUILDING RELOCATION - PALMVIEW I HEAD START"
BID NO: 2012-021-08-31

Dear Sir/Madam:

Enclosed please find a Sealed Bids packet for your review and consideration. Hidalgo County Head Start Program Procurement Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Hidalgo County Head Start Program Procurement Department at (956) 380-4149.

Sincerely,

Ambrosio Tovar
Procurement Director
Hidalgo County Head Start Program

1. Sealed Bids will be received for “BUILDING RELOCATION – PALMVIEW I HEAD START” in accordance with the requirements attached as Exhibit "A" hereto. Bids should address all requirements set forth. Strong rationale must be presented for any deviation from the requirements. Hidalgo County Head Start Program reserves the right to reject the deviation and its effect on the overall bids.

2. One (1) original and Three (3) copies of Bids must be enclosed in a Sealed Envelope And/or Package With Vendor's Name And Return Address Clearly Typed/printed on Upper Left Hand Corner And The Proper Notation Clearly Typed/printed on The Lower Left Hand Corner: SEALED BID **“BUILDING RELOCATION - PALMVIEW I HEAD START”** and delivered to Hidalgo County Head Start Program- Administration Office located: 1901 W. State Hwy 107, McAllen, Texas ON OR BEFORE **2:00 p.m. Friday August 31, 2012.** NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY SEALED BIDS RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO THE SEALED BID.

3. Hidalgo County Head Start Program reserves the right to separate and accept, or eliminate any items(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County Head Start Program also reserves the right to reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval. Receipt of any bid shall under no circumstances obligate Hidalgo County Head Start Program to accept the lowest dollar bid. The award of this contract shall be made to the responsible offer or whose bid is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item(s) to perform as specified, or failure to meet the stated delivery schedule, shall release Hidalgo County Head Start Program from all obligations to the contracting party with regard to the item(s) in question. In such event, Hidalgo County Head Start Program may elect to award the contract to the next-lowest responsible vendor, or to reject all bids and re-advertise. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County Head Start Program. Due to various styles and models of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

5. No bid may be withdrawn within sixty (60) days from the scheduled time to open bids.

6. Bid prices are to remain firm for a minimum of ninety (90) days after priced bid opening.

7. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by Teresa Flores, Executive Director or her designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidder shall acknowledge receipt of all addenda as a part of their bid.

8. Hidalgo County Head Start Program reserves the right to accept or reject any or all bids.

9. Costs are to be Net F.O.B., Hidalgo County Head Start Program prepaid.

10. Hidalgo County Head Start Program is exempt from Federal Excise Tax, State Tax and Local Tax. Do not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

11. Funds for this procurement have been provided through the Hidalgo County Head Start Program budget for this fiscal year only. Hidalgo County Head Start Program, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of Hidalgo County Head Start Program are insufficient to meet the liabilities of said contract. The award of a Sealed Bid or contract hereunder will not be construed to create a debt of the Hidalgo County Head Start Program which is payable out of funds beyond the current fiscal year.

12. DELIVERY INSTRUCTIONS:

. No deliveries accepted after 4:30 P.M., Monday-Friday.
. If you need additional information call the office listed below:

Hidalgo County Head Start Program
Ambrosio Tovar, Procurement Director
(956) 380-4149

13. BILLING INSTRUCTIONS:

Contact person for Billing and Payment questions:
HIDALGO COUNTY HEAD START PROGRAM
Elma Keller, Finance Director
P. O. Box 0117
Edinburg, TX 78540

(956) 380-4131

14. Schedule of Events

Sealed Bid Acceptance, 2:00 P.M.	August 31, 2012
Award of Contract	_____
Commence Work or Deliver Products	_____

15. Bid or Performance Bond; Payment under Contract:

- If the contract proposed is for the construction of public works or is for a contract exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bid shall furnish a performance bond to the Hidalgo County Head Start Program for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the Hidalgo County Head Start Program, and, if applicable, the receipt by Hidalgo County Head Start Program of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor shall provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000), as required by Tex. Govt. Code Ch. 2253.

- For requirements contracts, bond requirements are determined by applying the bid unit price to the estimated quantities included in the requirements.

16. Ethical Standards:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, of the County, Hidalgo County Head Start Program to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request,

influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or bid therefore pending before any department or agency of the County, Hidalgo County Head Start Program.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, Hidalgo County Head Start Program or any person associated therewith, as an inducement for the award of a subcontract or order.
- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

17. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to Hidalgo County Head Start Program.

18. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

19. Minimum Standards for Responsible Prospective Bids: A prospective bid must affirmatively demonstrate bidder's responsibility. A prospective bid, by submitting a bid, represents to Hidalgo County Head Start Program that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or bided delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

20. Successful bidder will pay or cause to be paid, without cost or expenses to Hidalgo County Head Start Program, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County or Hidalgo County Head Start Program including, but not limited to, benefits associated with County's civil service system.

21. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by Hidalgo County Head Start Program with thirty (30) day written notice prior to cancellation.

22. Hidalgo County Head Start Program reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the Hidalgo County Head Start Program in the event of breach or default by successful bidder; Hidalgo County Head Start Program reserves the right to terminate any contract immediately in the event a successful bidder fails to:

    A. Meet schedules;
    B. Pay any required fees or taxes; or
    C. Otherwise perform in accordance with the requirements.

23. Successful bidder shall defend, indemnify and hold harmless Hidalgo County Head Start Program and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful bidder indemnifies and will indemnify and save harmless Hidalgo County Head Start Program from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful bidder shall pay any judgment with costs which may be obtained against Hidalgo County Head Start Program growing out of such injury or damages, and shall, upon request, provide a defense to Hidalgo County Head Start Program by counsel reasonably acceptable to Hidalgo County Head Start Program. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful bidder.

24. Successful bid shall warrant that all items/services shall conform to the requirements and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval.

    Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to Hidalgo County Head Start Program. Items not picked up within one (1) week after notification shall be deemed a donation to Hidalgo County Head Start Program and may be used or disposed of at Hidalgo County Head Start Program's discretion and without waiver of any other rights of Hidalgo County Head Start Program as to the item's nonconformity.

25. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

26. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of Hidalgo County Head Start Program.

27. Bidder shall provide with the bid response, a list of at least three (3) references where like services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

28. Bidder must provide all documentation requested with this Bid in their response. Failure to provide this information may result in rejection of the bid as non-conforming.

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BIDS

"BUILDING RELOCATION – PALMVIEW I HEAD START"

EXHIBIT A

REQUIREMENTS

ACKNOWLEDGMENT FORM

SEALED BID FOR
HIDALGO COUNTY HEAD START PROGRAM
"BUILDING RELOCATION - PALMVIEW I HEAD START"
BID No. 2012-021-08-31

We, as an interested party, agree to the criteria and the requirements of the SEALED BID and have submitted our sealed bid as requested.

All costs involved in submitting this statement to Hidalgo County Head Start Program shall be borne in full by the bidding company.

COMPANY: _____

ADDRESS: _____

AUTHORIZED REPRESENTATIVE: _____

SIGNATURE: _____

TITLE: _____

TELEPHONE: _____ FAX NO. _____

E-MAIL: _____

DATE: _____

The Hidalgo County Head Start Program is seeking to engage BUILDING RELOCAITON. The Procurement Department will receive sealed envelopes containing BID for the provision of "BUILDING RELOCATION – PALMVIEW I HEAD START. Sealed Bids will be accepted until 2:00 p.m., Friday, August 31, 2012. Any BID received after that time will not be opened and will be returned.

Deliver Submittal to:

RFB Number: 2012-021-08-31
Hidalgo County Head Start Program
Procurement Department
1901 West State Highway 107
McAllen, TX 78504

The submittal Envelope must show the Submittal Number, Name and Opening Date.

The following outlines the Request for Sealed Bid:

SECTION I: GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION: Hidalgo County Head Start Program is requesting that bids be routed to Ambrosio Tovar, Procurement Director, 1901 W. State Highway 107, McAllen, TX 78504. Written questions will be accepted via facsimile (956) 380-4149 no later than Friday, August 24, 2012 no later than 2:00 p.m. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

CONFLICT OF INTEREST: Submitters must have a "non-conflict of interest" affidavit submitted to the County Clerk's office prior to contract award.

NON-COLLUSION: Submitters, by submitting a signed submission, certify that the accompanying submission is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Texas or United States law.

DAVIS-BACON ACT: Contractor must adhere to Davis-Bacon Act requirements Reports must be submitted timely.

NON-DISCRIMINATION: Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

OCCUPATIONS CODE: Bids exceeding a cost of $20,000.00 are required to comply with the Occupations Code, Chapter 1001, Section 053, Public Works.

PROCESSING TIME FOR PAYMENT: Submitters are advised that a minimum of thirty (30) is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS: Hidalgo County Head Start Program Procurement Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY: Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Hidalgo County Head Start Program will make the final determination as to the vendor's ability.

SUBMITTER DEFAULT: Hidalgo County Head Start Program reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting vendor responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS: It is the responsibility of the submitter to review the request for qualifications (RFB) packet and to notify the Procurement Department if the specifications are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the specifications or bidding procedures must be received in the Procurement Department not less than seventy-two (72) hours prior to the time set for the opening. These requirements also apply to specifications that are ambiguous.

SEALED BID DELIVERY: Hidalgo County Head Start Program requires submitters, when hand delivering qualifications, to time date and stamp the envelope before depositing it in the bid box.

SIGNING OF BIDS: In order to be considered, all submittals must be signed. Please sign the original in **blue** ink.

WAIVING OF INFORMALITIES: Hidalgo County Head Start Program reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County Head Start Program.

SUBCONTRACTING: The successful submitter may not subcontract the award without the written consent of the Commissioner's Court of Hidalgo County.

SECTION II: REQUIREMENTS

REQUEST FOR SEALED BIDS: The required contents and limitations for the preparation of the BID are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted BID. A total of one (1) original and three (3) copies of the RFB shall be submitted to the address on the cover letter.

Project Overview:
It is the intention of the Hidalgo County Head Start Program to receive BIDS from interested individuals for the purposes of Building Relocation for the centers referenced within.

Contents:
The required contents for the sealed bids are presented below in the order they should be incorporated into the submitted document.

SPECIFICATIONS – GENERAL: All replacement materials must be at minimum, equal to or better than the existing materials

I. Scope of Services:

The specifications of this project may be picked up at:

Dannenbaum Engineering Company – McAllen, LLC
1109 Nolana Loop, Suite 208
McAllen, Texas 78504
(956)682-3677 Office
(956)686-1822 Fax
steve.mcgarraugh@dannenbaum.com
Steven L McGarraugh AIA/ Project Architect

SITE VISIT:

Bidders must visit the Centers to suggest any other necessary work required to complete the project. Bidder shall not be relieved of responsibility for improperly estimating cost of serviced required. The visit must be coordinated in advance with Field Operations Director for the Hidalgo County Head Start Program, or designated representative, at (956) 383-0706 ext. 217. Building located at: 501 Palmview Commercial Dr. in Palmview TX, to be moved to 1208 Paula Dr. Palmview TX

BILLING SPECIFICATIONS:

All Invoices must be submitted to the Finance Department upon satisfactory completion of project. There will be NO Advance Payments.

Contact person for Billing and Payment questions:
HIDALGO COUNTY HEAD START PROGRAM
Elma Keller, Finance Director
P. O. Box 0117
Edinburg, TX 78540 / 956-380-4131

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BID

“BUILDING RELOCATION –
PALMVIEW I HEAD START”

EXHIBIT B

BID PAGE

BID PAGE
REQUEST FOR SEALED BIDS
HIDALGO COUNTY HEAD START PROGRAM
"BUILDING RELOCATION – PALMVIEW I HEAD START"
August 7, 2012

To: Hidalgo County Head Start Program
Ambrosio Tovar, Procurement Director
1901 West State Hwy 107
McAllen, Texas 78504

In accordance with the requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned respondent further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County Head Start Program for performing and completing the work described in the requirements within the time stated and for the prices bided in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Sealed Bids Checklist presented in connection with this procurement. Respondent understands that Hidalgo County Head Start Program reserves the right to reject any or all BIDS and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Respondent agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for accepting BID, as contained in the requirements.

Respectfully submitted,

Respondent:_____

Address:_____

_____

By:_____

Printed Name:_____

Title:_____

SELECTION PROCEDURES: The SEALED BID shall be submitted according to the schedule below. The respondent should be able to submit a Cost Bid.

SEALED BID SUBMITTED TO: An original and three (3) copies of Sealed Bid should be submitted to:

Ambrosio Tovar, Procurement Director
Hidalgo County Head Start Program
P. O. Box 0117
Edinburg, TX 78540-0117

BID must be submitted NO LATER THAN 2:00 p.m. on Friday, August 31, 2012.

COST:

PALMVIEW I CENTER

Building Relocation Cost: $_____

Bidder's signature indicates an understanding and intent to comply with all Federal state and local regulations associated with implementing a Head Start Program and that the listed bid price will be valid for a period of ninety (90) days.

BIDDER'S NAME:_____

ADDRESS:_____

CITY/STATE/ZIP CODE:_____

PHONE NUMBER:_____FAX NUMBER:_____

AUTHORIZED SIGNATURE:_____

TITLE:_____

DATE:_____

*******It is Mandatory that Bid Page be included in Bid Package*******

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR SEALED BID

"BUILDING RELOCATION – PALMVIEW I HEAD START"

EXHIBIT C

INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

Exhibit "C"

The bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor(s) that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this "Contract" and to continue at all times in force in effect during the term of this contract.

Certificates of insurance naming Hidalgo County Head Start Program as an additional insured shall be submitted to Hidalgo County Head Start Program for approval prior to any services being performed by Contract. Each policy of insurance required hereunder shall extend for a period equivalent to or longer than the term of service, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the Hidalgo County Head Start Program prior to the cancellation suspended upon the cancellation or other termination or any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to the Hidalgo County Head Start Program.

The Respondent awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the respondent in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar ($500,000) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000) per person and Five Hundred Thousand Dollars ($500,000) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand ($500,000) arising out of the services provided to County hereunder;

3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

4. Workers compensation insurance in amounts established by Texas law, unless the Respondent is specifically exempted from the Texas Workers' Compensation Act, Texas Labor Code Chapter 401, et. seq.

Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

INSURANCE REQUIREMENT ACKNOWLEDGMENT

I,_____authorized representative for_____

Company/Vendor. Hereby acknowledge receipt of the County's required insurance limits. Said requirements:

☐ will be acquired upon notification of intent to award bid at the next regularly scheduled Hidalgo County Commissioners' Court; (*An insurance certificate for the required insurance limits shall be provided to the Purchasing Department by no later 9:30 a.m., the morning of the Commissioner's Court meeting, in order to qualify for award of bid and to execute a contract between our Company and the County.)

☐ will acquire additional amount needed to meet the County's requirements upon notification of intent to award bid at the next scheduled Hidalgo County Commissioners' Court; currently carry the following:

Automobile Liability: $_____ General Liability: $_____

(*An insurance certificate for the required insurance limits shall be provided to the Purchasing Department by no later 9:30 a.m., the morning of the Commissioner's Court meeting, in order to qualify for award of bid and to execute a contract between our Company and the County.) OR

☐ have already been met, see attached copy of insurance certificate.

_____ _____

Authorized Representative Date

Notice to Respondent: Failure to provide Certificates of Insurance at Commissioners' Court will cause the bid award to be rescinded and then awarded to next lowest respondent.

THIS FORM MUST ACCOMPANY BID PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE;

1)Licenses:_____

2)Bonds:_____

3)Certificates:_____

4) Permits:_____

5) Other:_____

Necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County Head Start Program and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, and permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process. Failure to provide said documentation will result in the disqualification of your bid.

_____

Authorized Signature Date

_____.

Company

_____.

Address

_____.

City, State, Zip

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR BIDS

"BUILDING RELOCATION –
PALMVIEW I HEAD START"

EXHIBIT D

PROPOSER'S AFFIDAVIT

EXHIBIT "D"
PROPOSER'S AFFIDAVIT

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTREST, AND ANTI-LOBBYING
FOR "BUILDING RELOCATION FOR PALMVIEW I HEAD START CENTER"

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the Proposer nor any of the Proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was give.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further States no officer, or stockholder of the Proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

_____

Signature/ Title:

_____

Subscribed and sworn to before me this _____day of _____, 2012.

_____
Notary Public

My Commission expires: _____2012.

HIDALGO COUNTY
Respondent/Vendor Application

VENDOR NO.: _____ ENTRY DATE:_____.

Complete in print or type. It is the vendor's responsibility to return this application to Hidalgo County Head Start Purchasing Department.

Company Name Telephone No. ( )
Mailing Address Fax No. ( )
City, State, Zip Tax I.D. No.
E-Mail Address: Website Address:
Representative(s) Name(s) & Title(s)
Type of Organization (check one):___ Individual ___ Partnership ___ Corporation __ LLC ___ Other, Specify Federal Identification No. or (if individual) SS No.
State of Incorporation: _____ Other:
Type of Business (check one):____ Manufacturer ____ Wholesaler ____ Retailer____ broker ____ Distributor ____ Service Organization ____ Other, Specify
Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:
Small and/or Disadvantaged Business Information (check application criteria) Small Business: Disadvantaged Business (At Least 51% Ownership) □ Less than 125,000 annual gross receipt □ Black American □ Native American □ Less than 250,000 annual gross receipt □ Hispanic American □ Women □ Less than 499,000 annual gross receipt □ Asian Pacific American □ Other □ More than 500,000 annual gross receipt Have you been certified as a HUB or an MBE/WBE source?: □ Yes □ No Indicate Certification No.(s): _____ or are Certificate(s) attached?: □ Yes □ No
What type of product(s) is/are solicited by your company?: Would you like to be provided with requirements for procurements of such products?: □ Yes □ No

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: □Yes □ No

If yes, by whom? □ State General Services Commission □ Other

Indicate Certification No(s):_____ or Are Certificate(s) Attached:□ Yes□ No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid or RFQ is to be subcontracted with Certified HUB sources?:_____% (List HUB Subcontractor information below).

HUB Subcontractor Name:
HUB Status:

Certifying Agency (Check all applicable): □ State General Services Commission □ Other

Address: _____ City: _____ State: _____ Zip:
Contact Person: _____Title: _____ Phone No.: ( )
Subcontract Amount: $
Description of Work to be performed: _____

HUB Subcontractor Name: _____ HUB Status:

Certifying Agency (Check all applicable): □ State General Services Commission
□ Other

Address: _____ City: _____ State: _____ Zip:
Contact Person: _____Title: _____ Phone No.: ( )
Subcontract Amount: $
Description of Work to be performed:

HUB Subcontractor Name: _____ HUB Status:

Certifying Agency (Check all applicable): □ State General Services Commission □ Other
Address: _____ City: _____ State: _____ Zip:
Contact Person: _____Title: _____ Phone No.: ( )
Subcontract Amount: $_____
Description of Work to be performed: _____

Certification For
Primary Covered Transactions

1. The _____ (Vendor Name) certifies to the best of its knowledge and belief, that it and its principals:

   a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

   b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

   c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

   d) Have not within a three-year period preceding this request for qualifications had one or more public transactions (Federal, State or local) terminated for cause or default.

2. Where the _____ (Vendor Name) is unable to certify to any of the statements in this certification, such prospective vendor shall attach an explanation to this RFQ.

Signature:_____

Print Name:_____

Title:_____

Telephone No.:_____ Date: _____

Form **W-9**
(Massachusetts Substitute W-8 Form)
Rev. April 2009

Request for Taxpayer Identification Number and Certification

Completed form should be given to the requesting department or the department you are currently doing business with.

Please print or type

Name (List legal name, if joint names, list first & circle the name of the person whose TIN you enter in Part I-**See Specific Instruction** on page 2)

Business name, if different from above. (**See Specific Instruction** on page 2)

Check the appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶----------

Legal Address: number, street, and apt. or suite no.	**Remittance Address:** if different from legal address number, street, and apt. or suite no.
City, state and ZIP code	**City, state and ZIP code**

Phone # ( ) Fax # ( ) Email address:

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). **However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instruction on page 2.** For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN** on page 2.

Note: *If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.*

Social security number
□□□-□□-□□□□

OR

Employer identification number
□□-□□□□□□□

Vendors:
Dunn and Bradstreet Universal Numbering System (DUNS)

DUNS
□□□□□□□□□

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), **and**
2. I am not subject to backup withholding because: **(a)** I am exempt from backup withholding, or **(b)** I have not been notified by the Internal Revenue Services (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or **(c)** the IRS has notified me that I am no longer subject to backup withholding, **and**
3. I am an U.S. person (including an U.S. resident alien).
4. I am currently a Commonwealth of Massachusetts's state employee: (check one): No____ Yes _____ If yes, **In compliance with** the State Ethics Commission **requirements.**

Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply.

Sign Here **Authorized Signature ▶** **Date ▶**

Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and , when applicable, to:

1. Certify the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify you are not subject to backup withholding

If you are a foreign person, use the appropriate Form W-8. See Pub 515, Withholding of Tax on Nonresident Aliens and Foreign Corporations.

What is backup withholding? Persons making certain payments to you must withhold a designated percentage, currently 28% and pay to the IRS of such payments under certain conditions. This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

If you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return, payments you receive will not be subject to backup withholding. **Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester, or
2. You do not certify your TIN when required (see the Part II Instructions on page 2 for details), or
3. The IRS tells the requester that you furnished an incorrect TIN, or
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II Instructions on page 2.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

HIDALGO COUNTY HEAD START PROGRAM
PROCUREMENT DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: **Hidalgo County Head Start Program**

BID OPENING DATE: **AUGUST 31, 2012** | BID OPENING TIME: **2:00 P.M.**

DESCRIPTION OF BID: **"BUILDING RELOCATION - PALMVIEW I HEAD START"**

BID NUMBER 2012-021-08-31

BID # RFB#	NAME OF COMPANY		CONTRACTOR'S PRICE	
#1				
#2				
#3				
#4				
#5				
#6				
#7				
#8				

HIDALGO COUNTY HEAD START PROGRAM
REQUEST FOR BIDS

"BUILDING RELOCATION – PALMVIEW I HEAD START"

EXHIBIT "D"

CONFLICT OF INTEREST

EXHIBIT D

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person Becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006 Local Government Code. An Offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

2 ☐ Check this box if you are filling an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

_____

Name of Officer

This section (item 3 including subparts A,B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001 (1-a), Local Government Code. Attach additonal pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income other than investment income from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local government entity?

☐ Yes ☐ No

C. Is the filer of the questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____

Signature of person doing business with the governmental entity — Date

EXHIBIT D

DISCLOSURE OF CONFLICT OF INTEREST

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the Hidalgo County Head Start Program. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business that contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful participant fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractor and others who desire to conduct business with Hidalgo County Head Start Program are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C. Misdemeanor.

Please Submit completed forms to the Hidalgo County Clerk's Office located at 100 North Closner, Edinburg, Texas 78539-Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE RESPECTIVE PARTICIPANT.

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-12-021-XX-XX

THIS CONTRACT is made and entered into this _____, 2012 by and between **HIDALGO COUNTY HEAD START PROGRAM,** (the "Program") a federally funded program under the auspices of HIDALGO COUNTY, TEXAS, a political subdivision of the State of Texas and _____(the "Company").

WHEREAS, Company responded to requests for sealed bids for **Building Relocation** for PALMVIEW I Head Start Center (the "Services");

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" ("Vendor's Bid") respectively, and incorporated herein for all purposes (the "RFB Packet"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with the Specifications, the Commissioners Court of Hidalgo County awarded the bid to Company;

WHEREAS, Program requires that vendors comply with the prevailing wages determined in accordance with the Davis Bacon Act, CFR 29, U.S. Department of Labor.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. Program and Company hereby agrees that this Contract is entered into in order to provide the Services as described herein. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within Hidalgo County Head Start Program following a request for Services by the Hidalgo County Head Start Program Field Operations Department Head or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. **Term**. This Contract shall be for a period beginning **_____,2012 and** ending upon the completion of project and may be extended at the sole discretion of Program for an additional thirty (30) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the Program agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide current insurance on all its vehicles and all persons connected with providing the Services under this Contract naming Program as an additional insured (with coverage in the amounts described in Exhibit "C" attached hereto and incorporated herein for all purposes), and shall furnish to Program certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless Program, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against Program arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Program, and not otherwise.

11. **Non-Assignment.** This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party, which consent shall not be unreasonably withheld.

12. **No Waiver**. No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such breach.

13. **Independent Contractor.** It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship and Program has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

14. **Wages**. Company agrees to comply with the prevailing wages determined in accordance with the Davis Bacon Act, CFR 29, U.S. Department of Labor.

15. **Notice**. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Program: Hidalgo County Head Start Program
Attn: Teresa Flores
1901 W. Hwy 107
McAllen, Texas 78504

If to Company: _____
_____
_____

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

16. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this

Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

17. **Amendments.** This Contract shall constitute the entire understanding of the parties with respect to the subject matter and supersedes any prior understandings or written or oral agreement between the parties respecting the subject matter within. Further, no amendment, modification or alteration of terms shall be binding unless the same is in writing, and duly executed by the parties.

18. **Successors.** This Contract shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Contract.

19. **TEXAS LAW TO APPLY.** The provisions of this Contract will be construed under and in accordance with the provisions of the laws of the State of Texas, and all obligations of the parties created hereunder and performable in Hidalgo County, Texas.

20. **Termination**. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated without cause by Program with thirty day's written notice prior to cancellation.

21. **Commitment of Current Revenues.** In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Contract, then any party may terminate this Contract upon sixty (60) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903.

22. **Warranty.** Company warrants that its work is Free of defect for a period of one year from the date of completion of the work performed under this contract.

WITNESS our hands in duplicate originals this _____, 2012

APPROVED BY COMMISSIONERS COURT ON: _____2012

Company:

By:_____ By:_____
(Company Name) Ramon Garcia, County Judge

By:_____
(Print Name)

By:_____ By:_____
(Title) Teresa Flores, Executive Director

By:_____
Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FROM:
OXFORD & GONZALEZ

By: _____
Ricardo Gonzalez

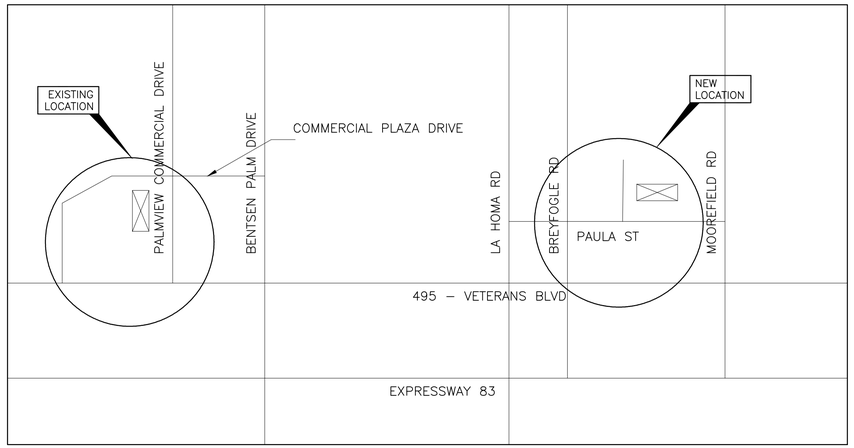
APPROVED AS TO FROM
ATLAS & HALL, L.L.P.

By: _____
Stephen L. Crain
.

HIDALGO COUNTY HEAD START PROGRAM

EDINBURG, TEXAS

PALMVIEW I - RELOCATION



LOCATION MAP
NTS

Hidalgo County Judge	Ramon Garcia
Hidalgo County Precinct No. 3 Commissioner	Joe Flores
Hidalgo CountyHead Start Program Director	Teresa Flores

G1.0 COVER SHEET

CIVIL PLANS

C1 OVERALL SITE LAYOUT
C2 CIVIL SITE PLAN

ARCHITECTURAL PLANS

A1.0 ARCHITECTURAL SITE PLAN & DETAILS
A1.1 FLOOR PLAN & BUILDING SECTIONS

STRUCTURAL PLANS

S1.00 GENERAL NOTES
S2.00 FLOOR FRAMING CUT LINES
S3.00 ROOF FRAMING CUT LINES
S4.00 NEW ROOF FRAMING PLAN
SD1.00 ROOF FRAMING DETAILS
SD2.00 FRAMING SECTIONS

MEP

M1.1 MECHANICAL & PLUMBING PLAN
E1.1 ELECTRICAL PLAN

DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
T.B.A.E. FIRM REGISTRATION #19734
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

JULY 2012

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

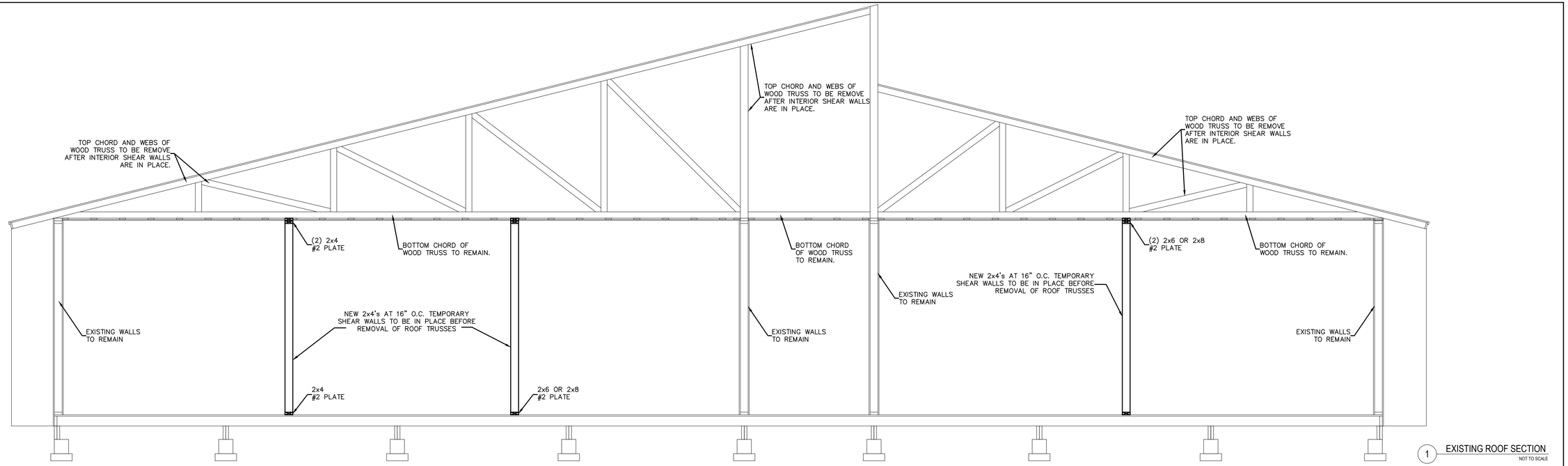
REGISTERED ARCHITECT STEVEN D. McCRAW 19734 STATE OF TEXAS
July 27, 2012

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

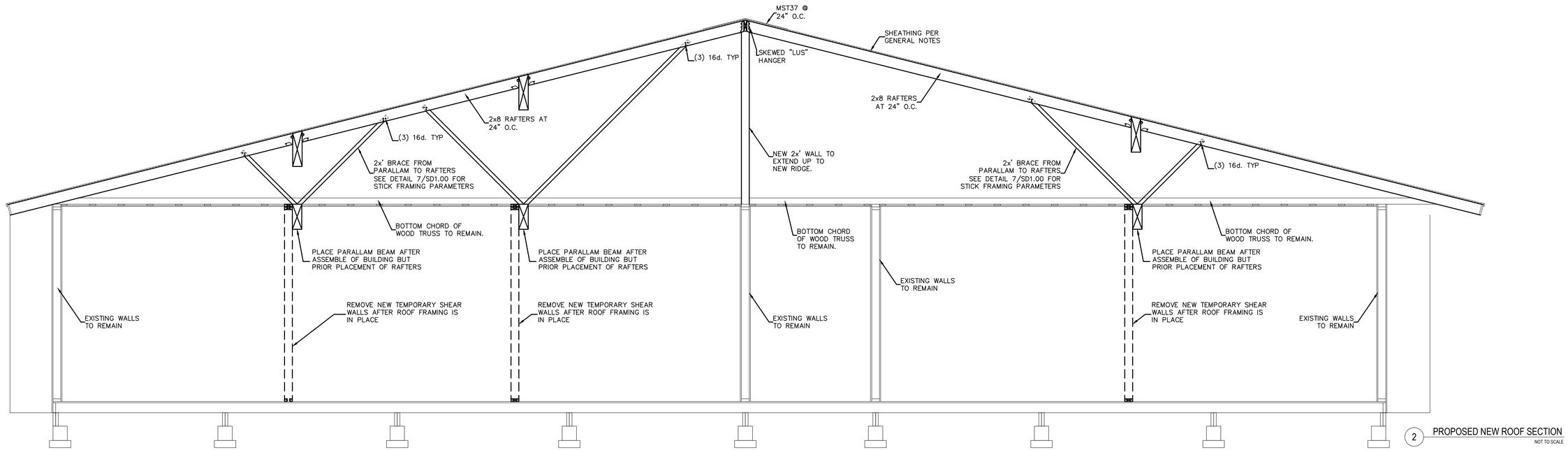
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SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: COVER

Jul 31, 2012 - 8:47pm steve.mcgarraugh
G:\1540\4689-01 Headstart Palmview I - Relocate\03 Prim Dgn Ph Serv\03.06 Dwg\A0 COVER.dwg



1 EXISTING ROOF SECTION
NOT TO SCALE



2 PROPOSED NEW ROOF SECTION
NOT TO SCALE

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

CLH ENGINEERING, INC.
TBPE FIRM No. F-8719
701 S. 15th STREET McALLEN, TX. 78501
(956) 687-5560 (956) 687-5561 FAX

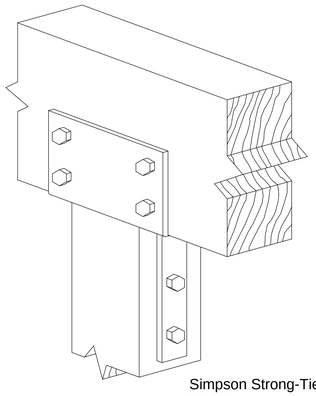
DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
90636
LICENSED PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

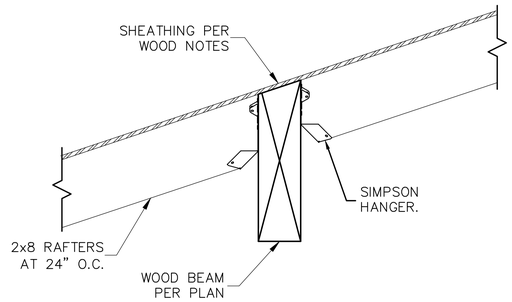
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SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: SD2.00

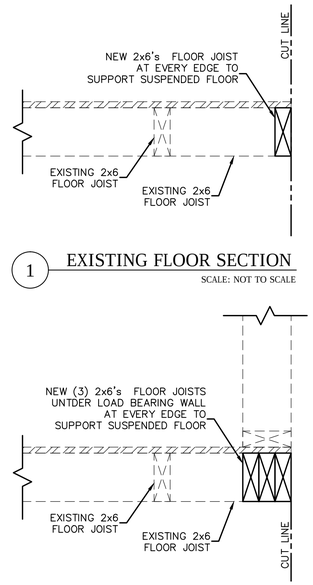


Simpson Strong-Tie
CC66

6 WOOD BEAMS TO POST
SCALE: NOT TO SCALE

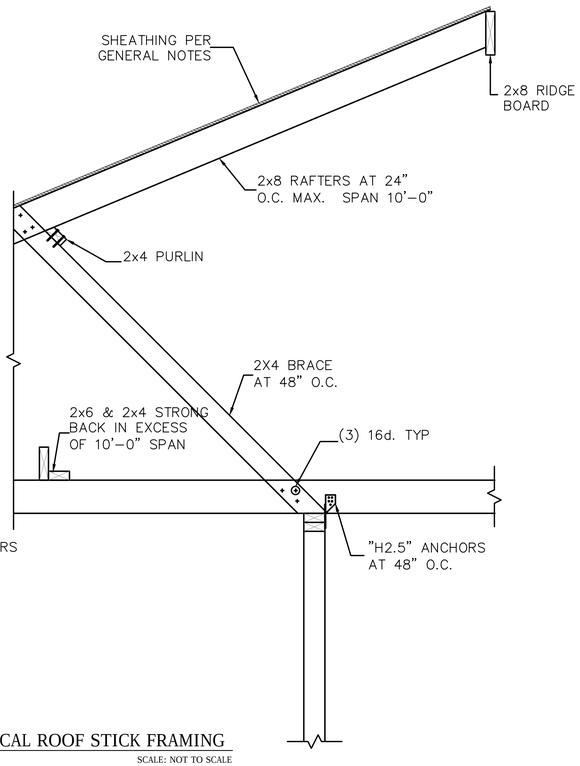


4 RAFTER TO WOOD BEAM
SCALE: NOT TO SCALE

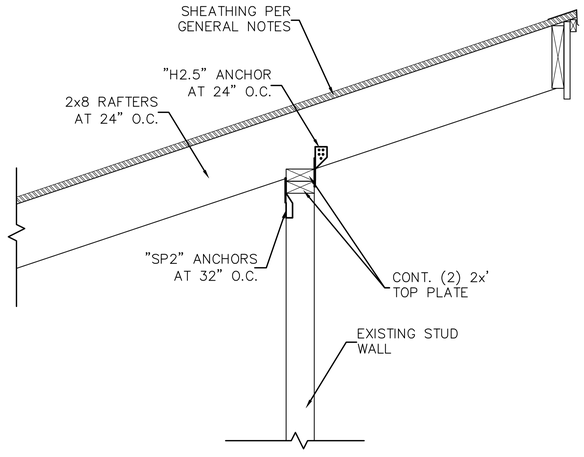


1 EXISTING FLOOR SECTION
SCALE: NOT TO SCALE

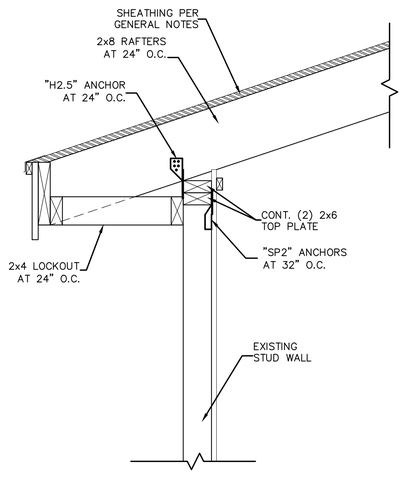
2 EXISTING FLOOR SECTION
SCALE: NOT TO SCALE



7 TYPICAL ROOF STICK FRAMING
SCALE: NOT TO SCALE



5 RAFTER TO STUD WALL
SCALE: NOT TO SCALE



3 RAFTER TO STUD WALL
SCALE: NOT TO SCALE

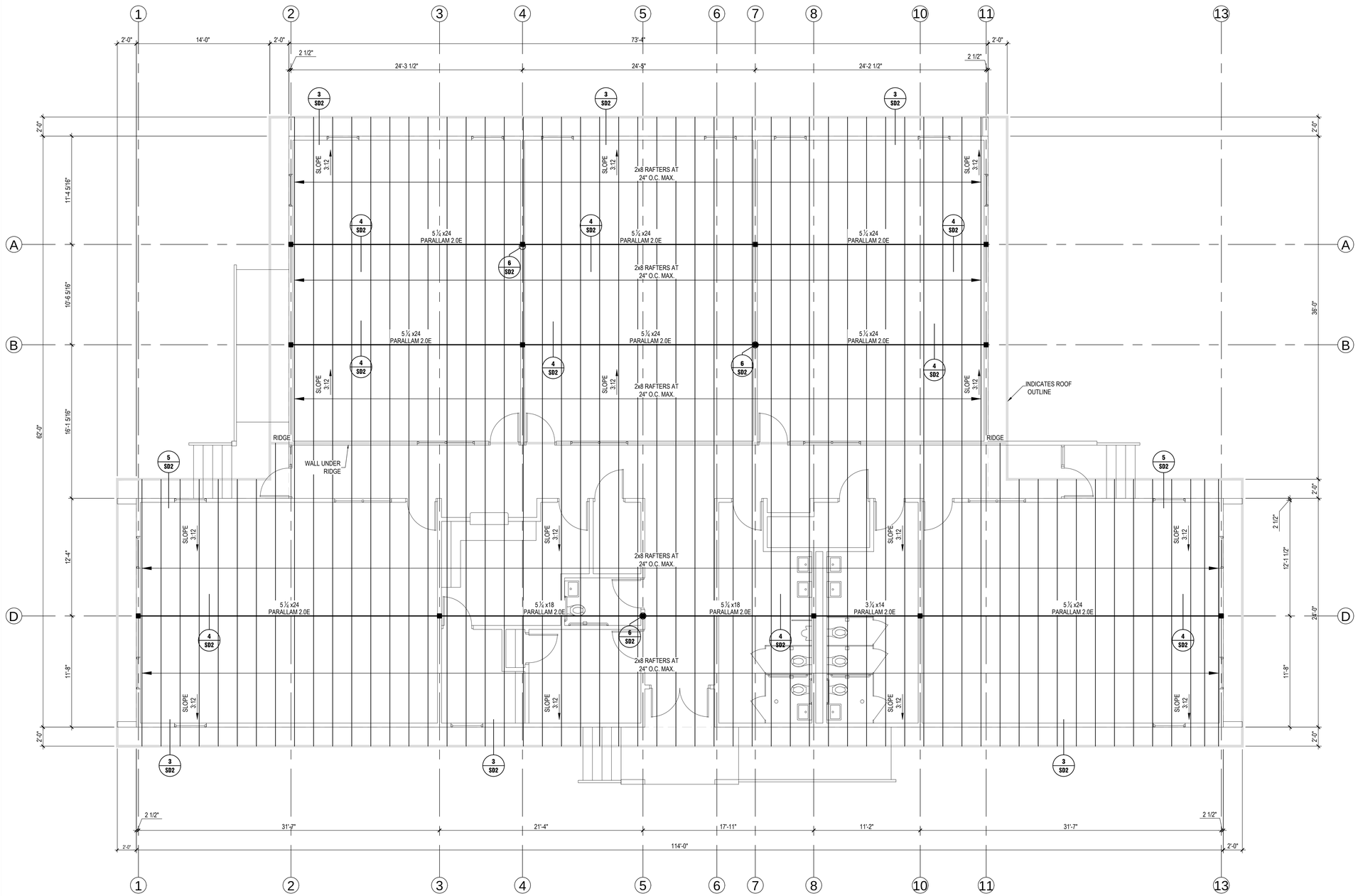
DESIGNED BY:	REVISIONS		
DRAWN BY:	NO / DATE / APP	CLH ENGINEERING, INC. TBPE FIRM No. F-8719 701 S. 15th STREET McALLEN, TX. 78501 (956) 687-5560 (956) 687-5561 FAX	DANNENBAUM ENGINEERING COMPANY - McALLEN, LLC T.B.P.E. FIRM REGISTRATION #8999 1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677
CHECKED BY:			
APPROVED BY:			
DATE: JULY 2012			

7-27-12 STATE OF TEXAS C. HINOJOSA, JR. 90636 LICENSED PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1" 0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: SD1.00



FRAMING NOTES:

1. SEE SHEET S1.00 FOR GENERAL NOTES.
2. SEE SHEET SD1.00 & SD2.00 FOR TYPICAL DETAILS.
3. DIMENSIONS SHOWN ARE FOR GENERAL INFO. COORDINATE WITH ARCH'L PLANS.
4. BEARING STUD WALLS SHALL BE 2x6 #2 STUDS AT 16" O.C, U.N.O.
5. PROVIDE (3) 2x6 STUDS UNDER GIRDER TRUSS & WOOD BEAM.
6. SLOPE OF ROOF PER ARCH'L.

1 NEW ROOF FRAMING PLAN
SCALE: 3/16"=1'-0"

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

CLH ENGINEERING, INC.
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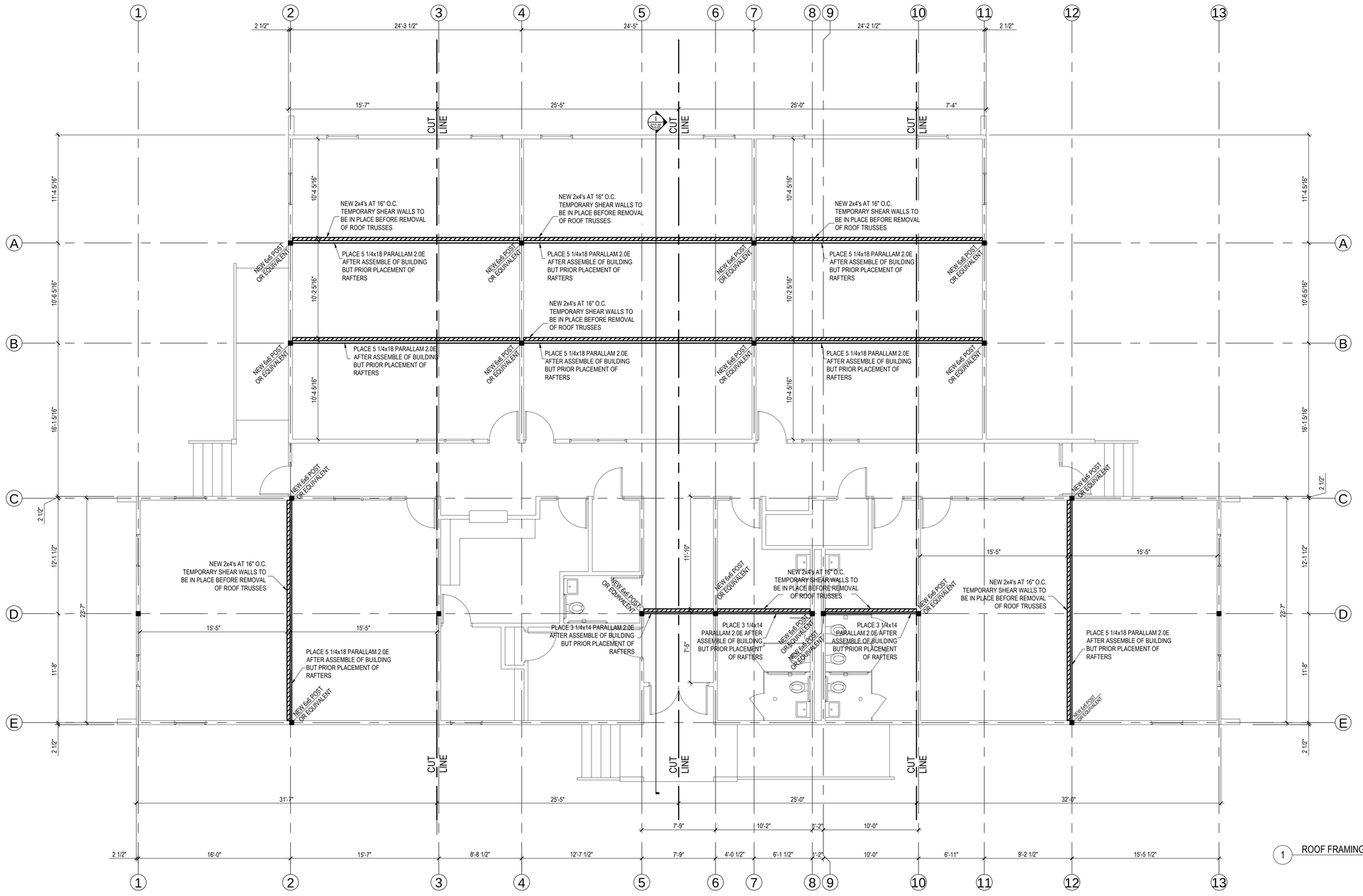
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7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
90636
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HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1" 0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S4.00



1 ROOF FRAMING CUT LINE PLAN
SCALE: 3/16"=1'-0"

DESIGNED BY:	REVISIONS		
DRAWN BY:	NO	DATE	APP
CHECKED BY:			
APPROVED BY:			
DATE: JULY 2012			

CLH ENGINEERING, INC.
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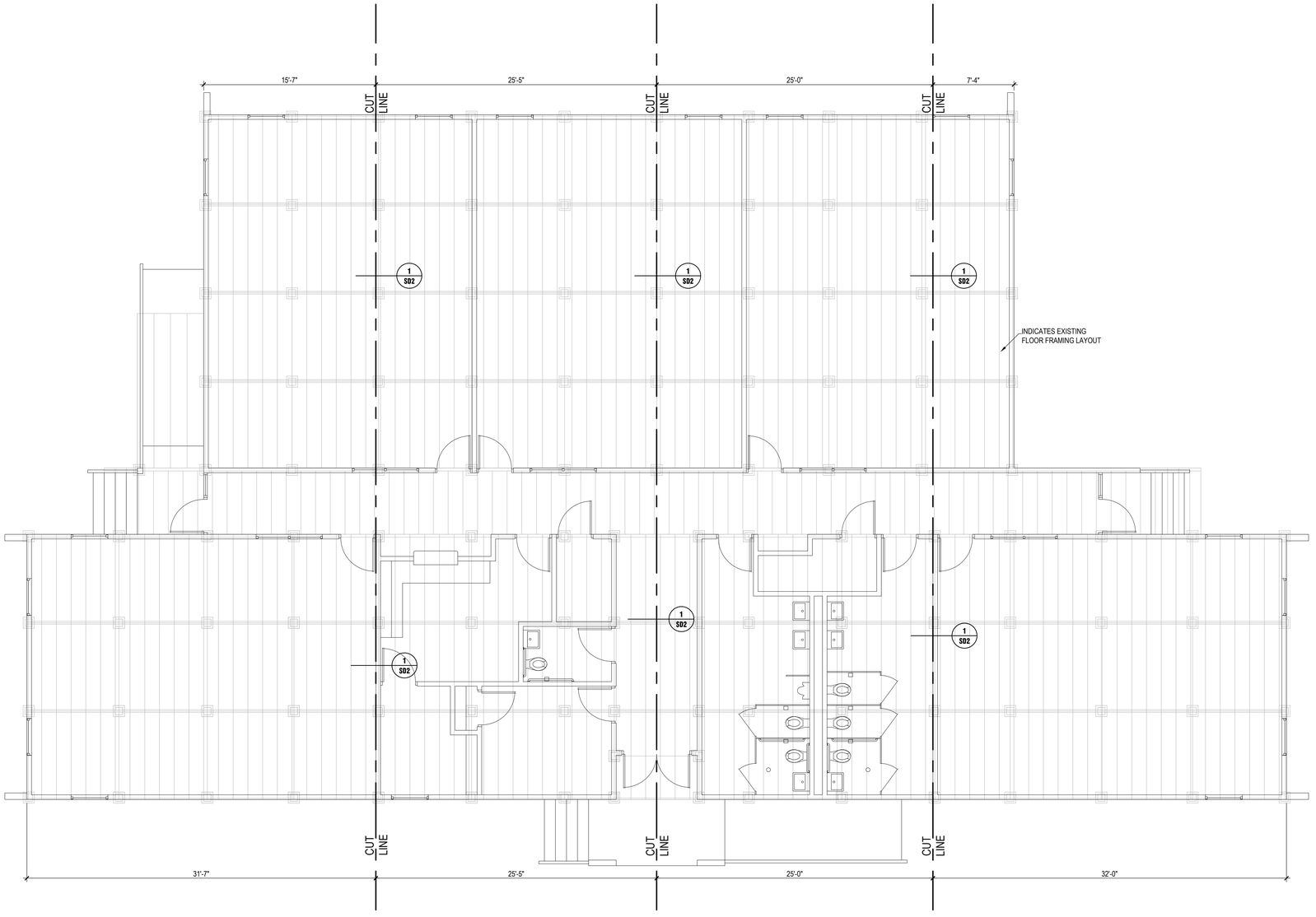
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7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
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HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S3.00



1 FLOOR FRAMING CUT LINE PLAN
SCALE: 3/16"=1'-0"

DESIGNED BY:	REVISIONS		
DRAWN BY:	NO	DATE	APP
CHECKED BY:			
APPROVED BY:			
DATE: JULY 2012			

CLH ENGINEERING, INC.
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7-27-12
STATE OF TEXAS
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90636
LICENSED
PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S2.00

GENERAL NOTES

GENERAL

1. THE STRUCTURE IS DESIGNED TO BE SELF-SUPPORTING AND STABLE AFTER THE BUILDING IS FULLY COMPLETED. IT IS SOLELY THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE ERECTION PROCEDURE AND SEQUENCE AND TO INSURE THE SAFETY OF THE BUILDING AND ITS COMPONENT PARTS DURING ERECTION. THIS INCLUDES THE ADDITION OF WHATEVER SHORING, SHEETING, TEMPORARY BRACING, GUYS OR TIE DOWNS WHICH MIGHT BE NECESSARY. SUCH MATERIAL SHALL REMAIN THE CONTRACTOR'S PROPERTY AFTER THE COMPLETION OF THE PROJECT.
2. IT IS SOLELY THE CONTRACTOR'S RESPONSIBILITY TO FOLLOW ALL APPLICABLE SAFETY CODES AND REGULATIONS DURING ALL PHASES OF CONSTRUCTION.
3. EQUIPMENT FRAMING LOADS, OPENINGS AND STRUCTURE IN ANY WAY RELATED TO HVAC, PLUMBING, OR ELECTRICAL REQUIREMENTS ARE SHOWN FOR BIDDING PURPOSES ONLY. CONTRACTOR SHALL OBTAIN APPROVAL OF THE INVOLVED TRADES BEFORE PROCEEDING WITH SUCH PORTION OF THE WORK. EXCESS COST RELATED TO VARIATION IN THESE REQUIREMENTS TO BE BORNE BY THE APPROPRIATE CONTRACTOR.
4. SHOULD ANY OF THE DETAILED INSTRUCTIONS SHOWN ON THE PLANS CONFLICT WITH THESE STRUCTURAL NOTES, THE SPECIFICATIONS, OR WITH EACH OTHER, THE STRICTEST PROVISION SHALL GOVERN.
5. REFER TO THE ARCHITECTURAL, MECHANICAL ELECTRICAL AND PLUMBING FOR SLEEVES, CURBS, INSERTS, ETC. NOT SHOWN ON STRUCTURAL DRAWINGS.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATING THE WORK OF ALL TRADES AND SHALL CHECK ALL DIMENSIONS. ANY DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE ARCHITECT AND BE RESOLVED BEFORE PROCEEDING WITH ANY WORK.
7. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR ALL EXCAVATION PROCEDURES INCLUDING LAGGING, SHORING AND PROTECTION OF ADJACENT PROPERTY, STRUCTURES, STREETS AND UTILITIES IN ACCORDANCE WITH ALL NATIONAL, STATE, AND LOCAL SAFETY ORDINANCES.
8. THE STRUCTURAL INTEGRITY OF ANY BUILDING RELIES ON THE FULL INTERACTION OF ALL ITS COMPONENT PARTS, WITH NO PROVISIONS MADE FOR CONDITIONS AND/OR SEQUENCES OF CONSTRUCTION AND THE STRUCTURAL DESIGN IS BASED ON THIS PREMISE. THEREFORE THE CONTRACTOR SHALL PROVIDE ADEQUATE BRACING OF SUPERSTRUCTURED DURING CONSTRUCTION.
9. CONTRACTOR SHALL BE RESPONSIBLE FOR RIGID BRACING OF ALL WALLS, FORMWORK, SHORING AND FALSE WORK DURING CONSTRUCTION.
10. CONTRACTOR SHALL VERIFY ALL DROPS, OFFSETS, BLOCKOUTS, FINISHES, AND DIMENSIONS. WITH ARCHITECTURAL PLANS PRIOR TO PROJECT LAYOUT.
11. THE USE OF REPRODUCTION OF THESE CONTRACT DRAWINGS BY ANY CONTRACTOR, ERECTOR, FABRICATOR OR MATERIAL SUPPLIER IN LIEU OF PREPARATION OF SHOP DRAWINGS SIGNIFIES HIS ACCEPTANCE OF ALL INFORMATION SHOWN HEREON AS CORRECT, AND OBLIGATES HIMSELF TO ANY JOB EXPENSE, REAL OR IMPLIED, DUE TO ANY ERRORS THAT MAY OCCUR.
12. CONTRACTOR IS RESPONSIBLE FOR ALL METHODS AND PROCEDURES DURING CONSTRUCTION. CONTRACTOR SHALL TAKE ALL NECCESSARY PRECAUTIONS TO MAINTAIN INTEGRITY OF STRUCTURE DURING CONSTRUCTION.
13. ALL MATERIAL AND WORKMANSHIP SHALL COMPLY WITH THE DRAWINGS, SPECIFICATIONS AND REFERENCE CODE.
14. STRUCTURAL MEMBERS HAVE BEEN LOCATED AND DESIGNED TO ACCOMMODATE THE MECHANICAL EQUIPMENT AND OPENINGS SPECIFIED BY THE MECHANICAL CONSULTANT. ANY SUBSTITUTIONS RESULTING IN REVISIONS TO THE STRUCTURE SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE WITH THE STRUCTURAL ENGINEER.
15. THE GENERAL CONTRACTOR AND SUBCONTRACTORS SHALL DETERMINE THE SCOPE OF THE STRUCTURAL WORK FROM THE CONTRACT DOCUMENTS TAKEN AS A WHOLE INCLUDING ARCHITECTURAL AND MECHANICAL DRAWINGS. THE STRUCTURAL SHALL NOT BE CONSIDERED SEPARATELY FOR THE PURPOSES OF BIDDING THE STRUCTURAL WORK. CONTRACTOR SHALL REVIEW THE ENTIRE DRAWING PACKAGE IN ORDER TO DETERMINE THE SCOPE OF STRUCTURAL WORK INCLUDING NECCESSARY COORDINATION SHOWN IN OTHER CONSULTANT DRAWINGS.
16. NOTED SCALES ARE FOR INFORMATIONAL PURPOSES ONLY. CONTRACTOR SHALL NOT SCALE THE DRAWINGS FOR THE PURPOSE OF DETERMINING DIMENSIONAL INFORMATION.
17. ANY ALTERNATES ACCEPTED BY THE OWNER, GENERAL CONTRACTOR OF SUBCONTRACTOR SHALL BE THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO COORDINATE.
18. PRINCIPAL OPENINGS ARE INDICATED ON THE STRUCTURAL DRAWINGS. OTHER OPENINGS (SLEEVES, BLOCKOUTS, ETC.) ARE SHOWN IN THE ARCHITECTURAL AND MECHANICAL DRAWINGS. CONTRACTOR SHALL SUBMIT TO ARCHITECT AND ENGINEER A PLAN WITH ALL PROPOSED OPENINGS COORDINATED WITH ALL THE TRADES. ADDITIONAL REINFORCEMENT AND/OR STRUCTURAL MEMBERS MAY BE REQUIRED UPON REVIEW.

COORDINATION

1. ONLY LARGER SLEEVE OPENINGS AND FRAMED OPENINGS IN STRUCTURAL FRAMING COMPONENET MEMBERS ARE INDICATED ON THE STRUCTURAL DRAWINGS. HOWEVER, ALL SLEEVES, INSERTS AND OPENINGS, INCLUDING FRAMES AND/OR SLEEVES SHALL BE PROVIDED FOR PASSAGE, PROVISION AND/OR INCORPORATION OF THE WORK OF THE CONTRACT, INCLUDING BUT NOT LIMITED TO ARCHITECTURAL, MECHANICAL, ELECTRICAL AND PLUMBING WORK. THIS WORK SHALL INCLUDE THE COORDINATION OF SIZES, ALIGNMENT, DIMENSIONS, POSITION, LOCATIONS, ELEVATIONS AND GRADES AS REQUIRED TO SERVE THE INTENDED PURPOSE. OPENINGS NOT INDICATED ON THE STRUCTURAL DRAWINGS, BUT REQUIRED AS NOTED ABOVE, SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW.
2. REFER TO ARCHITECTURAL, MECHANICAL, ELECTRICAL AND PLUMBING DRAWINGS FOR FLOOR ELEVATIONS, SLOPES, DRAINS AND LOCATION OF DEPRESSED AND ELEVATED FLOOR AREAS.
3. COMPABILITY OF THE STRUCTURE AND PROVISIONS FOR BUILDING EQUIPMENT SUPPORTED ON OR FROM STRUCTURAL COMPONENTS SHALL BE VERIFIED AS TO SIZE, DIMENSIONS, CLEARANCES, ACCESSIBILITY, WEIGHTS AND REACTION WITH THE EQUIPMENT FOR WHICH THE STRUCTURE HAS BEEN DESIGNED PRIOR TO SUBMISSION OF SHOP DRAWINGS AND DATA FOR EACH PIECE OF EQUIPMENT AND FOR STRUCTURAL COMPONENTS. DIFFERENCES SHALL BE NOTED ON THE SUBMITTALS.
4. SHOP DRAWINGS SHALL BE PREPARED FOR ALL STRUCTURAL ITEMS AND SUBMITTED FOR REVIEW BY THE ENGINEER. CONTRACT DRAWINGS SHALL NOT BE REPRODUCED AND USED AS SHOP DRAWINGS. ALL ITEMS DEVIATING FROM THE CONTRACT DRAWINGS OR FROM PREVIOUSLY SUBMITTED SHOP DRAWINGS SHALL BE CLOUDED.
5. THE DETAILS DESIGNATED AS "TYPICAL DETAILS" APPLY GENERALLY TO THE DRAWINGS IN ALL AREAS WHERE CONDITIONS ARE SIMILAR TO THOSE DESCRIBED IN THE DETAILS.
6. THE DESIGN AND PROVISION OF ALL TEMPORARY SUPPORTS SUCH AS GUYS, BRACES, FALSEWORK, SUPPORTS AND ANCHORS FOR SAFETY LINES, CRIBBING, OR ANY OTHER TEMPORARY ELEMENTS REQUIRED FOR THE EXECUTION OF THE CONTRACT ARE NOT INCLUDED IN THESE DRAWINGS AND SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. TEMPORARY SUPPORTS SHALL NOT RESULT IN THE OVERSTRESS OR DAMAGE OF THE ELEMENTS TO BE BRACED NOR ANY ELEMENTS USED AS BRACE SUPPORTS.

CODES

1. BUILDING CODE: 2009 INTERNATIONAL BUILDING CODE WITH CITY OF PALMVIEW, TEXAS AMENDMENTS.
2. STRUCTURAL CONCRETE: BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE, AMERICAN CONCRETE INSTITURE, ACI 318.
3. STRUCTURAL STEEL: MANUAL OF STEEL CONSTRUCTION, ALLOWABLE STRESS DESIGN, AMERICAN INSTITUTE OF STEEL CONSTRUCTION, NINITH EDITION.
4. ASCE 7-05

DESIGN CRITERIA

1. FOUNDATION AND FRAMING DESIGN IS IN ACCORDANCE WITH THE INTERNATIONAL BUILDING CODE 2009.
2. FLOOR:
   DEAD LOAD: 25 PSF
   LIVE LOAD: 20 PSF
3. ROOF:
   DEAD LOAD: 50 PSF
   LIVE LOAD: 100 PSF
   PARTITION LOAD: 20 PSF
4. WIND:
   BASIC WIND SPEED (3 SEC. GUST): 115 MPH
5. IN ADDITION TO THE LOADS, IN ITEMS #3 & #4, DESIGN THE STEEL JOISTS WITH A 500 LB. CONCENTRATED LOAD AT THE END OF THE JOIST AND A 500 LB. CONCENTRATED LOAD AT MID SPAN OF THE JOIST. (THESE TWO LOADS DO NOT ACT CONCURRENTLY)

WOOD NOTES

1. SAWN WOOD MEMBERS SHALL BE SOUTHERN PINE, S4S, AND SHALL BE GRADE MARKED BY A RECOGNIZED GRADING AGENCY, REFER TO PROJECT BOOK SPECIFICATIONS DIVISION 6 FOR MORE INFORMATION.
2. WOOD GRADES, U.N.O., SHALL BE AS FOLLOWS:

MEMBERS	GRADE
WALLS 2X4 (8'-0")	CONSTRUCTION
WALLS 2X4 (8'-1" TO 14'-0")	#1
WALLS 2X6	#2
STRUCTURAL JOISTS & RAFTERS	#2
BEAMS AND STRINGERS	#1
POSTS AND TIMBERS	#1
TOP PLATE	#1

3. ALL SILLS OR PLATES BEARING ON CONCRETE SHALL BE PRESSURE TREATED SOUTHERN PINE (P.T.D.F.).
4. ALL SILLS OR PLATES BEARING ON CONCRETE SHALL HAVE ANCHOR BOLTS. U.O.N.
   A. PLACED 9 INCHES FROM EACH END (OR FROM A NOTCH)
   B. SPACED AS SHOWN ON THE DRAWINGS (BETWEEN BOLTS NOTED IN A.).
5. PLYWOOD SHALL CONFORM TO THE REQUIREMENTS OF THE U.S. PRODUCT STANDARD PS1-83, APA PERFORMANCE STANDARDS, AND UBC STANDARD 25-9, AND SHALL BE OF THE FOLLOWING GRADES AND PANEL IDENTIFICATION INDEXES (U.N.O. ON DRAWING):

ROOF SHEATHING	STRUCTURAL 1	24/16
SHEAR PANELS	STRUCTURAL 1	24/0

6. GLUED LAMINATED TIMBERS SHALL BE FABRICATED IN ACCORDANCE WITH ANSI/AITC A190.1-1983 "STRUCTURAL GLUED LAMINATED TIMBER". USING SOUTHERN PINE PANEL GRADE IDENTIFICATION INDEX I INDUSTRIAL APPEARANCE (U.N.O. PER PLAN AS ARCHITECTURAL GRADE) GRADE WOOD AND EXTERIOR GLUE WITH INTENDED DRY USE CONDITION PER SECT. 2511(c), UBC, COMBINATIONS AND USE SHALL BE AS FOLLOWS:

COMBINATION No.	USE
16F-V5	TYPICAL

7. GLUED LAMINATED TIMBERS SHALL BE MARKED WITH A QUALITY MARK AND IN ADDITION, A CERTIFICATE OF CONFORMANCE SHALL BE PROVIDED TO INDICATE CONFORMANCE WITH ANSI/AITC A190.1-1983, "STRUCTURAL GLUED LAMINATED TIMBER".
8. LAMINATED VENNER LUMBER:
   USE LOUSIANA PACIFIC GANG-LAM S LAMINATED VENEER LUMBER (LVL) 3100 Fb-2.0E SOUTHERN PINE
9. FRAMING ANCHORS, POST CAPS, COLUMN BASES, AND OTHER CONNECTORS SPECIFIED ON DRAWINGS SHALL BE AS MANUFACTURED BY "SIMPSON COMPANY" OR AN ENGINEER-APPROVED EQUAL.
10. BARS, PLATES, UNTHREADED BOLTS, WASHERS AND DRIFT BOLTS SHALL CONFORM TO THE REQUIREMENTS OF ASTM A 36.
11. BOLTS SHALL BE CONFORM TO ASTM A 307.
12. NUTS SHALL CONFORM TO THE REQUIREMENTS OF ASTM A 563, GRADE A.
13. ALL BOLT HEADS, NUTS AND LAG SCREWS BEARING ON WOOD SHALL HAVE CUT WASHERS UNLESS NOTED.
14. BOLT HOLES IN WOOD SHALL BE DRILLED 1/32" LARGER THAN THE NOMINAL BOLT DIAMETER.
15. NAILING OF SAWN WOOD MEMBERS, U.N.O. ON THE DRAWINGS, SHALL CONFORM TO THE SBCCI AND THE FOLLOWING

CONNECTION	NAILING*	
JOIST TO SILL OR GIRDER	TOENAIL	2-10d
BLKG. BETWEEN JSTS. TO TOP PL.	TOENAIL	3-8d
BLKG. BETWEEN STUDS, EA END	TOENAIL OR FACE NAIL	2-10d, 2-16d
BRIDGING TO JOIST	TOENAIL EA. END	2-10d
2" T & G TO JST. OR GIRDER	BLIND & FACE NAIL	2-16d
SOLE PLATE TO JOIST OR BLKG.	FACE NAIL	16d @ 16"
TOP PLATE TO STUD	END NAIL	2-16d
STUD TO SOLE PLATE	TOENAIL	4-8d
	OR END NAIL	2-16d
DOUBLE STUDS	FACE NAIL	16d @ 24"
DOUBLE TOP PLATES	FACE NAIL	16d @ 16"
TOP PLATE INTERSECTIONS	FACE NAIL	2-16d
CONT.HEADER,TWOPIECES	FACENAILSEA.EDGE	16d @ 16"
CEILING JOIST TO PLATE	TOENAIL	3-8d
CONTINUOUS HEADER TO STUD	TOENAIL	4-8d
CLG. JSTS., LAPS OVER PARTITONS	FACE NAIL	3-16d
CLG. JSTS. TO PARALLEL RAFTERS	FACE NAIL	3-16d
RAFTER TO PLATE	TOENAIL	3-8d
1" BRACE TO EACH STUD & PLATE	FACE NAIL	2-8d
BUILT-UP CORNER STUDS	FACE NAIL	16d @ 24"
BUILT-UP GIRDERS & BEAMS	STGRD. ALONG EA. EDGE AT ENDS & EA. SPLICE	20d @ 32" 2-20d

*WHENEVER POSSIBLE NAILS DRIVEN PERPENDICULAR TO THE GRAIN SHALL BE USED INSTEAD OF TOENAILS.

WOOD NOTES CONTINUATION

17. USE OF MACHINE NAILING IS SUBJECT TO A SATISFACTORY JOBSITE DEMONSTRATION FOR EACH PROJECT AND THE APPROVAL BY THE PROJECT ARCHITECT OR STRUCTURAL ENGINEER AND THE BUILDING OFFICIAL. THE APPROVAL IS SUBJECT TO CONTINUED SATISFACTORY PERFORMANCE. MACHINE NAILING WILL NOT BE APPROVED IN 5/16" PLYWOOD. IF NAILHEADS PENETRATE THE OUTER PLY MORE THAN WOULD BE FOR A HAND HAMMER OR IF MINIMUM ALLOWABLE EDGE DISTANCES ARE NOT MAINTAINED THE PERFORMANCE WILL BE DEEMED UNSATISFACTORY.
18. NAILS UNLESS NOTED OTHERWISE SHALL BE COMMON NAILS. (NOT BOX NAILS)
19. SPECIAL CONNECTORS FOR CONNECTING WOOD OR GLUED LAMINATED TIMBER SHALL BE FABRICATED FROM STEEL CONFORMING TO ASTM A36. WELDS SHALL CONFORM TO THE REQUIREMENTS OF AWS D1.1-85.
20. DIAPHRAGM NAILING SPACING SHALL CONFORM TO THE PLANS WITH NOMENCLATURE DEFINED AS FOLLOWS:
    BN= NAILING AT DIAPHRAGM BOUNDARIES, CONTINUOUS PANEL EDGES, AND AT EDGES OF OPENING.
    EN = EDGE NAILING
    FN = FIELD NAILING
21. WHERE THE DIAPHRAGM BLOCKING IS SPECIFIED, USE 2x4 FLAT BLOCKING (WITH "Z" CLIPS). U.O.N.
22. SIMPLE SPAN WOOD MEMBERS, NOT SHOP CHAMBERED, SHALL BE ERECTED WITH THE NATURAL CAMPER UP. FOR CANTILEVERED WOOD MEMBERS, CONSULT WITH ENGINEER.
23. LEAD HOLES FOR LAG SCREWS IN WOOD SHALL BE BORED AS FOLLOWS:
    FOR SHANK: SAME DIAMETER AND LENGTH AS UNTHREADED SHANK.
    FOR THREADED PORTION: 60% TO 75% OF SHANK DIAMETER & LENGTH EQUAL TO THE THREADED PORTION.
24. ALL NAILS LARGER THAN 16d AND ALL NAILING TENDING TO CAUSE SPLITTING OF WOOD MEMBERS, SHALL BE INSTALLED IN PREDRILLED HOLES.
25. SPECIAL PROVISIONS FOR WOOD STUD SHEAR WALLS WITH PLYWOOD ON BOTH SIDES:
    A. SILL PLATE SHALL BE 3 X 6 P.T. D.F.
    B. ALL STUDS AND BLOCKING AT PANEL EDGES SHALL BE 4 X 6.
    C. ALL OTHER INTERMEDIATE STUDS SHALL BE 3 X 6 @ 16"
    D. END POSTS (OR COLUMNS) SHALL BE AS SPECIFIED ON THE DRAWINGS.
    E. BOTH VERTICAL AND HORIZONTAL INTERIOR PANEL JOINTS ON OPPOSITE SIDES OF THE WALL SHALL BE STAGGERED.
    F. THE PLYWOOD ON ONE SIDE MUST BE NAILED BEFORE THE FRAME INSPECTION. THE PLYWOOD ON THE OTHER SIDE MUST BE INSTALLED AND INSPECTED PRIOR TO INSTALLATION OF WALL SURFACE COVERING.
    G. NO PENETRATIONS OR NOTCHES ARE PERMITTED OTHER THAN THOSE SHOWN ON THE STRUCTURAL DRAWINGS.
26. PROVIDE DOUBLE STUD TO SUPPORT ALL BEAMS UNLESS POSTS ARE SPECIFIED.
27. DOUBLE BLOCK UNDER ALL POSTS.
28. DOUBLE JOIST UNDER ALL PARALLEL PARTITIONS UNLESS OTHERWISE SPECIFIED.
29. TOP PLATES OF ALL WOOD STUD WALLS SHALL BE 2-2X (SAME WIDTH AS STUDS), LAP 48" (MIN.), WITH AT LEAST 16-16d NAILS AT EACH SIDE OF LAP AND NOT MORE THAN 12" BETWEEN.
    2x TOP PLATES ON CURVED STUD WALLS TO BE 8'-0" LONG PIECES (MIN.), CUT FROM 2x DEPTH AS REQUIRED BASED ON CURVATURE.
30. CUTTING, NOTCHING, OR DRILLING OF BEAMS OR JOISTS SHALL BE PERMITTED ONLY AS DETAILED OR APPROVED BY THE ENGINEER AND/OR PER SBCCI
31. MOISTURE CONTENT OF WOOD AT TIME OF PLACEMENT SHALL NOT EXCEED 19%

STRUCTURAL OBSERVATIONS

1. JOB SITE OBSERVATIONS BY THE PROFESSIONAL ENGINEER OR HIS AUTHORIZED REPRESENTATIVE SHALL CONSIST OF VISUAL OBSERVATION OF MATERIALS, EQUIPMENT OR CONSTRUCTION WORK FOR THE PURPOSE OF ASCERTAINING THAT THE WORK IS IN SUBSTANTIAL CONFORMANCE WITH THE CONTRACT DOCUMENTS AND WITH THE DESIGN INTENT. SUCH OBSERVATIONS SHALL NOT BE RELIED UPON BY OTHERS AS ACCEPTANCE OF THE WORK, NOR SHALL IT BE CONSTRUED TO RELIEVE THE CONTRACTOR IN ANY WAY FROM HIS OBLIGATIONS AND RESPONSIBILITIES UNDER THE CONSTRUCTION CONTRACT. SPECIFICALLY BUT WITHOUT LIMITATION, OBSERVATIONS BY THE DESIGN PROFESSIONAL SHALL NOT REQUIRE THE DESIGN PROFESSIONAL TO ASSUME RESPONSIBILITY FOR THE MEANS AND METHODS OF CONSTRUCTION, NOR FOR SAFETY ON THE JOB SITE.
2. NOTIFY ENGINEER FOR THE FOLLOWING ITEMS:
   A. AFTER FRAMING OF ROOF STRUCTURE BUT BEFORE PLACEMENT OF ROOFING MATERIAL.
3. NOTIFY ENGINEER 48 HOURS IN ADVANCE WHEN A STRUCTURAL OBSERVATION IS REQUIRED.

SPECIAL INSPECTIONS

1. THE CONTRACTOR SHALL EMPLOY ONE OR MORE SPECIAL INSPECTOR(S) TO PROVIDE INSPECTIONS DURING CONSTRUCTION ON THE TYPES OF CONSTRUCTION LISTED ON THIS SECTION. THE SPECIAL INPECTOR SHALL BE A QUALIFIED PERSON WHO SHALL DEMONSTRATE COMPETENCE TO INSPECTIONS BEING PERFORM TO THE SATISFACTION OF THE ENGINEER OF RECORD AND BUILDING OFFICIAL. THE SPECIAL INSPECTOR SHALL HAVE EXPERIENCE WITH AT LEAST FIVE OTHER PROJECTS SIMILAR IN NATURE.
2. THE PURPOSE OF THE INSPECTION SHALL BE TO ENFORCE COMPLIANCE WITH THE CONSTRUCTION DRAWINGS, SPECIFICATIONS, GEOTECHNICAL REPORT AND THE 2009 INTERNATIONAL BUILDING CODE, SECTION 1704.
3. SPECIAL INPECTORS SHALL KEEP RECORD OF INSPECTIONS. THE SPECIAL INSPECTOR SHALL FURNISH SPECIAL REPORTS TO THE BUILDING OFFICIAL AND TO THE ENGINEER OF RECORD. REPORTS SHALL INDICATE THAT THE WORK INSPECTED WAS PREFROMED IN CONFORMANCE TO THE APPROVED CONSTRUCTION DOCUMENTS. DISCREPENCIES SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF THE CONTRACTOR FOR CORRECTION. ANY CORRECTIONS THAT WERE NOT COMPLETED BY THE CONTRACTOR SHALL BE BROUGHT TO THE ATTENTION OF THE BUILDING OFFICIAL AND THE ENGINEER OF RECORD. IF DISCREPENCIES ARE NOT CORRECTED BY CONTRACTOR, SPECIAL INSPECTOR SHALL ISSUE A NOTIFICATION OF NONE/COMPLIANCE (NNC) TO ENGINEER.
4. THE SPECIAL INSPECTOR SHALL VERIFY THAT THE FABRICATOR MAINTAINS DETAIL FABRICATION AND QUALITY CONTROL PROCEDURES THAT PROVIDE A BASIS FOR SPECIAL CONTROL OF THE WORKMANSHIP. IF FABRICATOR IS ENROLLED IN A NATIONALLY ACCEPTED INSPECTION PROGRAM (SATISFACTORY TO ENGINEER AND BUILDING OFFICIAL), THIS IS NOT REQUIRED. ATTENTION OF THE CONTRACTOR FOR CORRECTION. ANY CORRECTIONS THAT WERE NOT COMPLETED BY THE CONTRACTOR SHALL BE BROUGHT TO THE ATTENTION OF THE BUILDING OFFICIAL AND ENGINEER OF RECORD.
5. EACH SPECIAL INSPECTOR IS RESPONSIBLE TO REVIEW THE PLANS THROUGHLY AND SUFFICIENTLY AHEAD OF CONSTRUCTION TO ESTABLISH IF HE CAN INSPECT THOSE ITEMS ENTRUSTED TO HIM. ALL AMBIGUITIES OR COMMISIONS IN THE APPROVED PLANS THAT CREATE A FORM OF DOUBT FOR THE SPECIAL INSPECTOR SHALL BE RESOLVED THROUGH THE PROPER CHANNELS PRIOR TO CONSTRUCTION,
6. THE STRUCTURAL ENGINEER SHALL INSPECT THE CONCRETE FRAME INCLUDING BEARING WALLS, SHEAR WALLS, CONNECTIONS OF STRUCTURAL SLABS, TO SHEAR WALLS, ELEVATED SLABS, BEAMS, COLUMNS, MAT FOUNDATIONS AND PIER CAPS.
7. THE GEOTECHNICAL STRUCTURAL ENGINEER SHOULD EXAMINE FOOTING EXCAVATION, PIER AND PIER CAP INSTALLATION, AND FILLED PLACEMENT TO DETERMINE THAT THE PROPER DESIGN REQUIREMENTS HAVE BEEN REACHED. THE INSPECTION SHOULD BE PERFORMED PRIOR TO THE PLACEMENT OF THE SLAB REINFORCEMENT IN THE EXCAVATION.
8. THE FOLLOWING ITEMS REQUIRE INSPECTION BY THE SPECIAL INSPECTOR.

STRUCTURAL/ REINFORCING STEEL

REFERENCE STANDARD	FREQUENCY:	ITEMS TO INSPECTED:
HIGH STRENGTH BOLTING		
BEARING TYPE CONNECTIONS	PERIODIC	AISC-LRFD M2.5
SLIP CRITICAL CONNECTORS	CONTINUOUS	AISC-LRFD M2.5
WELDING OF STRUCTURAL STEEL		
FULL PENETRATION GROOVE WELDS	CONTINUOUS	AWS-D1.1
MULTI-PASS FILLET WELDS	CONTINUOUS	AWS-D1.1
SINGLE-PASS FILLET WELDS 5/16"	CONTINUOUS	AWS-D1.1
SINGLE-PASS FILLET WELDS 5/16"	PERIODIC	AWS-D1.1
FLOOR AND DECK WELDS	PERIODIC	AWS-D1.1
WELDING OF REINFORCING STEEL		
WELDABILITY OF STEEL, OTHER ASTM A706	PERIODIC	AWS-D1.4/ACI.318 3.5.2
SHEAR REINFORCEMENT	CONTINUOUS	AWS-D1.4/ACI.318 3.5.2
OTHER REINFORCEMENT	PERIODIC	AWS-D1.4/ACI.318 3.5.2
INSPECTION OF STEEL FRAME AND JOISTS		
DETAILS SUCH AS BRACING AND STIFFENING	PERIODIC	CONTRACT DRAWINGS.
MEMBERS SIZES AND LOCATIONS	PERIODIC	CONTRACT DRAWINGS.
APPLICATION OF CONNECTION DETAILS	PERIODIC	CONTRACT DRAWINGS.
CONCRETE CONSTRUCTION		
REINFORCING STEEL	PERIODIC RANDOMLY AT 20%	IBC 1913.4 ACI318.3.5
CONCRETE MIX DESIGN	PERIOCIC EACH CONCRETE POUR	ACI 318.4, 5.2 5.4
SAMPLING OF FRESH CONCRETE	CONTINUOUS, PROVIDE A SET OF 4 FOR EVERY 75 CY OF BUT NOT LESS THAN 1 FOR 5,000 SF OF SLAB OR WALL SURFACE AREA. MONITOR SLUMP DEVIATIONS OF MORE THAN 1" FROM SPECD VALUE	ACI318 5.6,5.8 ASTM C172, C31 IBC 1913.10
MAINTENANCE OF SPECIFIED CURING TEMPS AND TECHNIQUES	PERIODIC	ACI 318 5.11 5.13
INSPECTION OF CONCRETE PLACEMENT FOR PROPER APPLICATIONS TECHNIQUES	EACH POUR CONTINUOUS	IBC 1913.9 ACI 318: 5.9, 5.10
INSPECTION OF MAINTAINANCE OF SPECIFIED CURING TEMPERATURE AND TECHNIQUES	PERIODIC	ACI: 5.11 5.13
DRILLED AND EPOXIED ANCHORS	EACH APPLICATION, ALL DRILLED AND EPOXIED ANCHORS (REBAR, BOLTS, THREADED RODS ETC.) SHALL BE PULL TESTED TO 110% OF THE ULT. BOND STRENGTH FOR NO LESS THAN 3 MIN.	
INSPECT FORMWORK FOR SHAPE, LOCATION AND DIMENSIONS	PERIODIC	ACI 318: 6.1.1
SOILS (SLAB-ON-GRADE)		
SUB-GRADE PREPARATION		
VISUAL OBSERVATIONS	PERIODIC	GEOTECHNICAL REPORT, BUILDING PAD GENERAL NOTES
PROOFROLLING OBSERVATIONS	CONTINUOUS	GEOTECHNICAL REPORT, BUILDING PAD GENERAL NOTES
MOISTURE CONDITIONS & RECOMPACTION	CONTINUOUS OR PERIODIC, 1 DENSITY TEST FOR EACH	GEOTECHNICAL REPORT, BUILDING PAD GENERAL NOTES
DURING FILL PLACEMENT	CONTINUOUS OR PERIODIC	IBC 1704.7.3 GEOTECHNICAL REPORT; BUILDING PAD GENERAL NOTES

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

CLH ENGINEERING, INC.
TBPE FIRM No. F-8719
701 S. 15th STREET McALLEN, TX. 78501
(956) 687-5560 (956) 687-5561 FAX

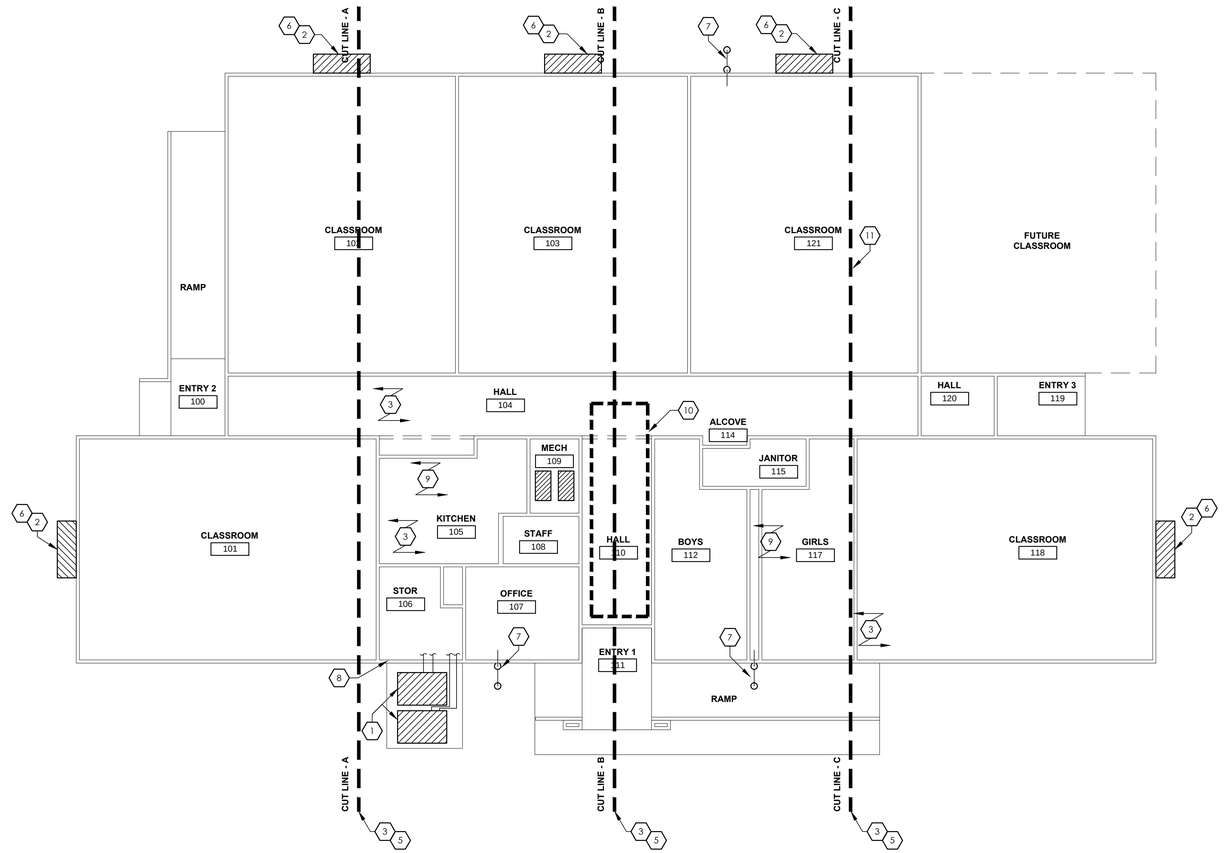
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1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

7-27-12
STATE OF TEXAS
C. HINOJOSA, JR.
90636
LICENSED PROFESSIONAL ENGINEER

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: S1.00



KEYED NOTES: MECHANICAL/PLUMBING

1. VACUUM ALL REFRIGERANT IN SPLIT SYSTEMS & STORE REFRIGERANT IN CONDENSING UNITS. CUT REFRIGERANT LINES @ EXTERIOR WALL & SEAL REFRIGERANT LINES TO PREVENT MOISTURE/DEBRIS FROM ENTERING.
2. REMOVE WALL MOUNTED UNITS & ELECTRICAL. DISCONNECT ALL SERVICES ASSOCIATED W/ UNIT. STORE UNIT (TO BE RE-MOUNTED @ ASSEMBLY SITE).
3. CUT ALL DUCTS THAT CROSS CUT LINE (INCLUDED BUT NOT LIMITED TO SUPPLY, RETURN, AND EXHAST). IF DUCT TO BE CUT IS FLEX DUCT, REMOVE FLEX DUCT & DISPOSE OF. SEAL ALL CUT DUCT W/ PLASTIC WRAP ON CUT END TO PREVENT DEBRIS FROM ENTERING. IF EXISTING GRILLES ARE RE-USABLE, TAKE OFF CEILING & STORE AWAY.
4. IF DUCT THAT RUNS DOWN "HALL 110" TO "HALL 104" IS @ CUT LINE, REMOVE DUCT WORK. DUCT WORK TO BE RE-INSTALLED @ RE-ASSEMBLY SITE. CLEAN OUT DUCT INTERIOR PRIOR TO MOVE & COVER CUT PORTIONS W/ PLASTIC WRAP.
5. CUT & TEMPORARY CAP ALL PLUMBING LINES CROSSING CUT LINE(S). PIPING TO BE RE-ASSEMBLED USING PIPING UNIONS @ RE-ASSEMBLY SITE.
6. PROVIDE RE-INSTALLED UNIT W/ A NEW DRY WELL @ RE-ASSEMBLY SITE. FOR UNIT CONDENSATE. PROVIDE W/ 1" PVC PIPE INTO A 2" PVC PIPE @ GRADE LEVEL W/ CLEAN OUT, HORIZONTALLY THROUGH A CONCRETE ENCASEMENT INTO A 36" TALL DRY WELL 6" BENEATH GRADE.
7. DISCONNECT DOMESTIC WATER & SEWER UTILITIES, RE-CONNECT/RE-ROUTE @ RE-ASSEMBLY SITE.
8. WALL HYDRANT TO BE RE-INSTALLED IF DAMAGED DURING DEMOLITION.
9. ALL PLUMBING IN KITCHEN/RESTROOM DEMOLISHED SHALL BE RE-CONNECTED AT RE-ASSEMBLY SITE.
10. ANY WATER LINE CUT DURING DEMO IN THIS ARE TO BE RE-CONNCTED.
11. VENT THROUGH ROOF IS DEMOLISHED TO BE RE-CONNECTED.

GENERAL MECHANICAL/PLUMBING NOTES

A. THE EXTENT OF DEMOLITION WORK IS INDICATED ON THE ARCHITECTURAL DRAWINGS A. AND BY THE REQUIREMENTS OF THIS SECTION. A VISIT TO THE SITE WILL BE REQUIRED TO PROPERLY BID THE DEMOLITION WORK.

B. PROVIDE ALL DEMOLITION WORK REQUIRED FOR THE REMOVAL AND/OR RELOCATION OF HVAC & PLUMBING FIXTURES AND EQUIPMENTS AND ASSOCIATED SERVICES TO PROVIDE A COMPLETE AND OPERABLE SYSTEM UPON COMPLETION OF THE PROJECT.

C. PLUMBING CONTRACTOR SHALL BE RESPONSIBLE TO REVIEW THE ARCHITECTURAL DOCUMENTS IN ADDITION TO THE DIVISION 15 AND 16 DOCUMENTS TO DETERMINE THE COMPLETE SCOPE OF WORK.

D. WHERE FIXTURES OR EQUIPMENT ARE INDICATED OR REQUIRED TO BE REMOVED, THE ASSOCIATED SERVICES SHALL BE CAPPED AT A CONCEALED LOCATION.

E. WHERE FIXTURES OR EQUIPMENT ARE INDICATED OR REQUIRED TO BE RELOCATED. THE ASSOCIATED SERVICES SHALL BE REMOVED AND CAPPED. NEW MATERIALS SHALL BE USED TO EXTEND SERVICES TO NEW LOCATION.

F. WHERE SERVICES RUN ABOVE INACCESSIBLE CEILINGS OR IN WALLS WHICH ARE TO REMAIN UNDISTURBED, SERVICES SHALL BE CAPPED AT CONCEALED LOCATION AND ABANDONED

G. WHERE THE REMOVAL OF FIXTURES OR EQUIPMENT RENDERS EQUIPMENT DOWNSTREAM INOPERABLE, SERVICES SHALL BE EXTENDED TO THE DOWNSTREAM FIXTURES OR EQUIPMENT SO THAT THE FIXTURES OR EQUIPMENT IS LEFT IN OPERATING CONDITION.

H. COORDINATE DEMOLITION OF DIVISION 15 SYSTEMS AS REQUIRED WITH ALL OTHER TRADES.

I. ALL EXISTING H.V.A.C. AND EQUIPMENTS REMOVED DURING CONSTRUCTION THAT ARE NOT TO BE REUSED SHALL BE REMOVED FROM THE JOB SITE AND PROPERLY RETURNED TO THE OWNER, IF DESIRED BY OWNER.

J. WHERE EXISTING FIXTURE OR EQUIPMENT IS TO BE RELOCATED, BE CAUTIOUS TO PREVENT DAMAGE DURING THE REMOVAL AND REINSTALLATION. WHERE DAMAGE OCCURS, THE EQUIPMENT SHALL BE REPLACED OR REPAIRED TO THE SATISFACTION AND APPROVAL OF THE ARCHITECT AT NO ADDITIONAL COST TO THE OWNER.

K. EXISTING FIXTURES OR EQUIPMENT TO BE REUSED SHALL BE CLEANED AND REPAIRED AT THE DISCRETION OF THE ARCHITECT WHERE APPLICABLE.

L. ALL MECHANICAL AND PLUMBING ITEMS DAMAGED DURING DEMOLITION SHALL BE REPAIRED DURING RE-ASSEMBLY.

M. CONTRACTOR SHALL FIELD VERIFY PLUMBING CONNECTIONS AT NEW SITE AND MODIFY EXISTING CONNECTIONS TO ACCOMMODATE NEW SITE REQUIREMENTS.

MECHANICAL/PLUMBING OUTLINE:

A. CONTRACTOR SHALL DISCONNECT ALL UTILITIES PRIOR TO ANY WORK ON BUILDING. COORDINATE WITH OWNER PRIOR TO DISCONNECTION.

B. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND DOCUMENT EXISTING CONDITIONS FOR RECORD.

C. CONTRACTOR SHALL DISCONNECT ALL EXTERIOR ELECTRICAL AND PLUMBING CONNECTIONS TO ANY EXISTING EXTERIOR EQUIPMENT. FIELD VERIFY EXISTING CONDITIONS.

D. COORDINATE, IF NEEDED TO REMOVE EXISTING WALL A/C UNITS FOR TRANSPORT. DISCONNECT ELECTRICAL CONNECTIONS. FIELD VERIFY EXISTING CONDITIONS.

E. CONTRACTOR SHALL FOLLOW ALL SAFETY PRECAUTION PRIOR TO COMMENCING ANY WORK.

1 OVERALL MECHANICAL & PLUMING PLAN

SCALE: 1/8"=1'-0"

07/27/12

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Texas Registered Engineering Firm - F10362
Project number: 12.3.04

STATE OF TEXAS · LEONARDO MUÑOZ · 97437 · LICENSED PROFESSIONAL ENGINEER

DESIGNED BY:	REVISIONS			
DRAWN BY:	NO	DATE		APP
CHECKED BY:				
APPROVED BY:				
DATE: JULY 2012				

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T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

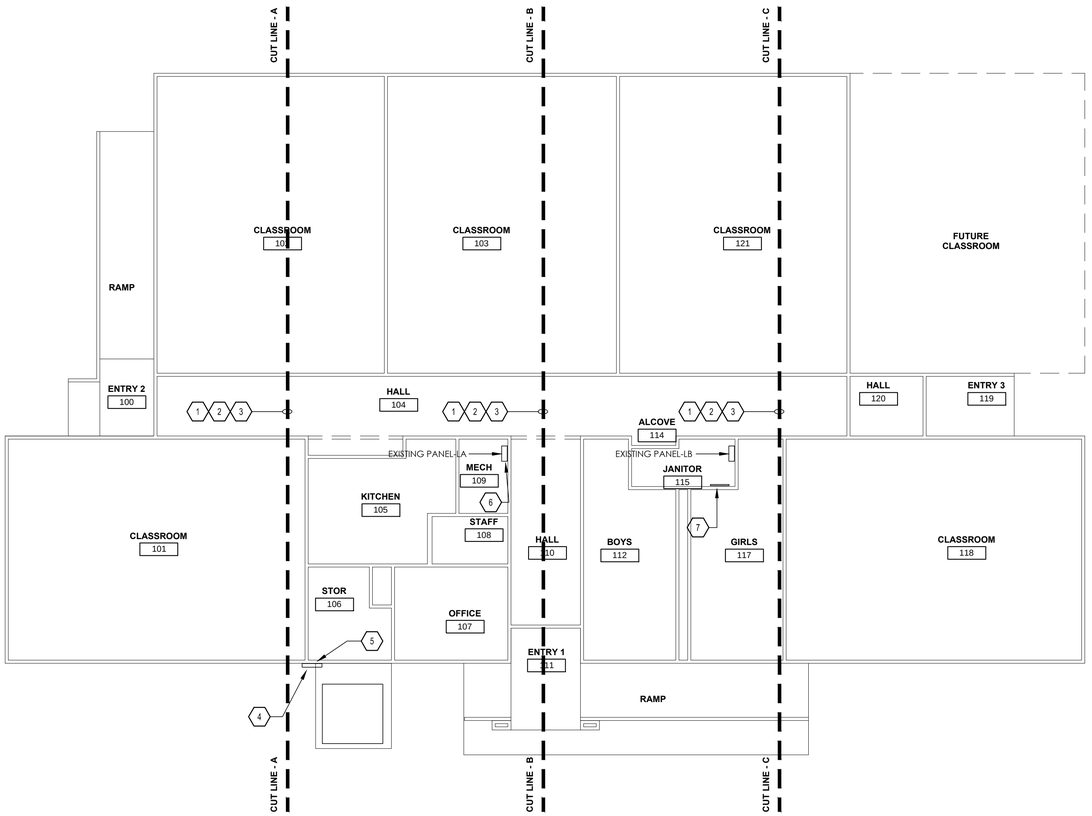
HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1" / 0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01

DRAWING No:

SHEET No: M1.1



1 OVERALL ELECTRICAL PLAN
SCALE: 1/8"=1'-0"

ELECTRICAL OUTLINE:

A. CONTRACTOR SHALL DISCONNECT ALL UTILITIES PRIOR TO ANY WORK ON BUILDING. COORDINATE WITH OWNER PRIOR TO DISCONNECTION.

B. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND DOCUMENT EXISTING CONDITIONS FOR RECORD.

C. CONTRACTOR SHALL DISCONNECT ALL EXTERIOR ELECTRICAL CONNECTIONS TO ANY EXISTING EXTERIOR EQUIPMENT. FIELD VERIFY EXISTING CONDITIONS.

D. COORDINATE, IF NEEDED TO REMOVE EXISTING WALL A/C UNITS FOR TRANSPORT. DISCONNECT ELECTRICAL CONNECTIONS. FIELD VERIFY EXISTING CONDITIONS.

E. CONTRACTOR SHALL SALVAGE EXISTING WIRING, CONDUIT, OR ETC.. . ALL SALVAGE MATERIAL TO BE REUSE ONCE THE BUILDING IS SET.

F. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS TO DETERMINE WHAT OTHER ELECTRICAL FIXTURES, WIRING DEVICES, FIRE ALARM, SECURITY, A/C, PLUMBING, ETC.. TO BE REMOVED TEMPORARY AND REINSTALL BACK TO ITS EXISTING CONDITIONS.

G. CONTRACTOR SHALL FOLLOW ALL SAFETY PRECAUTION PRIOR TO COMMENCING ANY WORK.

GENERAL ELECTRICAL NOTES

A. CONTRACTOR TO VERIFY ALL EXISTING MAIN POWER SERVICES AND COORDINATE WITH POWER COMPANY FOR ALL NEW REQUIREMENTS AND ALL COST ASSOCIATED. CONTRACTOR SHALL INCLUDE ANY COST FOR THE NEW TRANSFORMER AND OTHER ASSOCIATED FEES IN BID. CONTRACTOR IS RESPONSIBLE TO VERIFY ALL FEES WITH POWER COMPANY AND TO INCLUDE IN BID. CONTRACTOR IS RESPONSIBLE TO COORDINATE WITH POWER COMPANY AS SOON THE CONTRACT IS AWARDED TO ORDER TRANSFORMER AND THE RELATED ELECTRICAL SERVICE EQUIPMENT AS SOON AS POSSIBLE.

B. CONTRACTOR IS RESPONSIBLE FOR ALL EXCAVATION, TRENCHING AND BACKFILLING. COORDINATE WITH ALL UTILITIES PRIOR TO EXCAVATION.

C. CONTRACTOR TO VERIFY ALL EXISTING MAIN TELEPHONE SERVICES AND COORDINATE WITH TELEPHONE COMPANY FOR ALL REQUIREMENTS AND ALL COST ASSOCIATED. INCLUDE ALL COST IN BID. CONDUIT FROM MAIN TELEPHONE RISER SHALL BE FURNISHED AND INSTALLED BY ELECTRICAL CONTRACTOR.

D. ALL ELECTRICAL EQUIPMENT OUTDOORS SHALL BE RATED TYPE NEMA 3R UNLESS OTHERWISE NOTED.

E. CONTRACTOR SHALL HAVE A WORKING KNOWLEDGE OF LOCAL CODES AND ORDINANCES. ALL WORK SHALL CONFORM TO NATIONAL ELECTRICAL CODES AND ALL OTHER AUTHORITY HAVING JURISDICTION. OBTAIN PERMITS AND PAY ALL FEES. PERFORM MODIFICATIONS TO MEET CODE AND ORDINANCE REQUIREMENTS AT NO ADDITIONAL COST TO OWNER. ARCHITECT OR ENGINEER. VERIFY PRIOR TO BID DATE.

F. ALL NEW WIRING SHALL BE COPPER.

G. ALL SLEEVES, PENETRATIONS, ETC. SHALL BE SEALED SOLID NON-SHRINKING MATERIAL IMMEDIATELY UPON FILLING OF THE OPENING WITH PIPE OR CONDUIT.

H. GROUND ENTIRE ELECTRICAL SYSTEM IN STRICT ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE.

I. VERIFY AT JOB SITE GENERAL WORK TO BE DONE AS SPECIFIED, AS NOTED, OR AS REQUIRED FOR INSTALLATION ELECTRICAL SYSTEMS PRIOR TO SUBMISSION OF BIDS.

J. CONTRACTOR SHALL FIELD VERIFY EXISTING CONDITIONS AND EQUIPMENT TO BE REMOVED AND REPLACED BEFORE SUBMITTING HIS BID.

K. COMPLY WITH NFPA 70E SAFETY REQUIREMENTS.

KEYED NOTES: ELECTRICAL

1. REMOVE ALL WIRING FROM THIS CUT BACK TO ITS SOURCE. REMOVE WIRING AND PROTECTED FOR POSSIBLE REUSE. CONTRACTOR SHALL DOCUMENT THE CONDITIONS PRIOR TO ANY WORK. FIELD VERIFY EXISTING CONDITIONS.
2. PROVIDE NEW JUNCTION BOXES TO RECONNECT CONDUITS. REUSE EXISTING WIRE IF POSSIBLE, IF NOT PROVIDE NEW WIRING. EXISTING WIRING SHALL BE INSPECTED PRIOR TO REUSE. CONTRACTOR IS RESPONSIBLE TO FIELD VERIFY EXISTING CONDITIONS.
3. ANY LIGHT FIXTURES, J-BOXES, RECEPTACLES, FIREALARM, SECURITY, OR ANY OTHER ELECTRICAL DEVICE THAT IS LOCATED IN THE WAY OF THE CUT, SHALL BE REMOVED TEMPORARY AND PLACE BACK IN ITS PLACE WHEN SECTIONS ARE UNITED AGAIN.
4. EXISTING ELECTRICAL SERVICE SHALL BE DISCONNECTED. ELECTRICAL SERVICE EQUIPMENT TO BE REMOVED WITH CARE. REINSTALL ELECTRICAL SERVICE EQUIPMENT ONCE THE BUILDING IN SET IN PLACE. FIELD VERIFY EXISTING CONDITIONS FOR NEW ELECTRICAL SERVICE CONNECTION.
5. REMOVE CONDUIT AND WIRING FROM EXISTING ELECTRICAL SERVICE DISCONNECT TO EXISTING PANEL-LA. EXISTING WIRING CAN BE USE ONCE THE BUILDING IS SET IN PLACE. THE CONTRACTOR IS RESPONSIBLE TO CONFIRM THE EXISTING WIRE CAN BE USE. CONTRACTOR SHALL PROVIDE ADDITIONAL CONDUIT AND JBOXES AS NEEDED TO CONNECT EXISTING CONDUITS.
6. REMOVE CONDUIT AND WIRING FROM EXISTING PANEL-LA TO EXISTING PANEL-LB. EXISTING WIRING CAN BE USE ONCE THE BUILDING IS SET IN PLACE. HE CONTRACTOR IS RESPONSIBLE TO CONFIRM THE EXISTING WIRE CAN BE USE. CONTRACTOR SHALL PROVIDE ADDITIONAL CONDUIT AND JBOXES AS NEEDED TO CONNECT EXISTING CONDUITS.
7. REMOVE EXISTING COMMUNICATION CONDUITS. PROVIDE NEW CONDUITS ONCE THE BUILDING IS SET IN PLACE. VERIFY WITH TELEPHONE/CABLE COMPANY FOR CONDUIT REQUIREMENTS.

07/27/12

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Texas Registered Engineering Firm - F10362
Project number: 12.3.04

STATE OF TEXAS
LEONARDO MUNOZ
97437
LICENSED
PROFESSIONAL ENGINEER

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
0 100'
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: E1.1

1"=2'

×140.37

×142.18 ×142.20 ×141.27 ×140.88 ×140.36 ×140.45

15'

30' UTILITY EASEMENT

15' UTILITY EASEMENT

15'

24' E/E

4"W

8"W

LOT 2
4.12 ACRES

×141.01 ×140.38 ×140.83

30.00'

PROP. BUILDING

15.00

20.00'

PROPOSED WASTEWASTER SERVICE
×140.55

25.00'

×142.13

CURB INLET
TOP=140.84
INV=136.70

×140.65

EXIST. 8" WATER LINE
(LA JOYA W.S.C.)

×140.77

×140.69

20.00'

PROPOSED WATER SERVICE

EXIST. 6" FORCE MAIN

15' UTILITY EASEMENT

×140.55

EXIST. 6" FORCE MAIN

R=15'

142.12

5' SIDEWALK

×140.38

×140.36

140.78 ×

×140.69

6"FM 8"W 24"D 6"FM 8"W 24"D 6"FM 8"W 24"D 6"FM 8"W 24"D 6"FM 8"W 6"FM 8"W 6"FM 8"W 6"FM 8"W

×140.55 139.97 8"W ×140.07

LOT 21, BLOCK 3,
MISSION GROVES ESTATES
VOL. 5, PAGE 21, H.C.M.R.

PAULA DRIVE

×TOP=142.86 ×TOP=142.86 ×TOP=141.86 ×TOP=140.00

CURB INLET

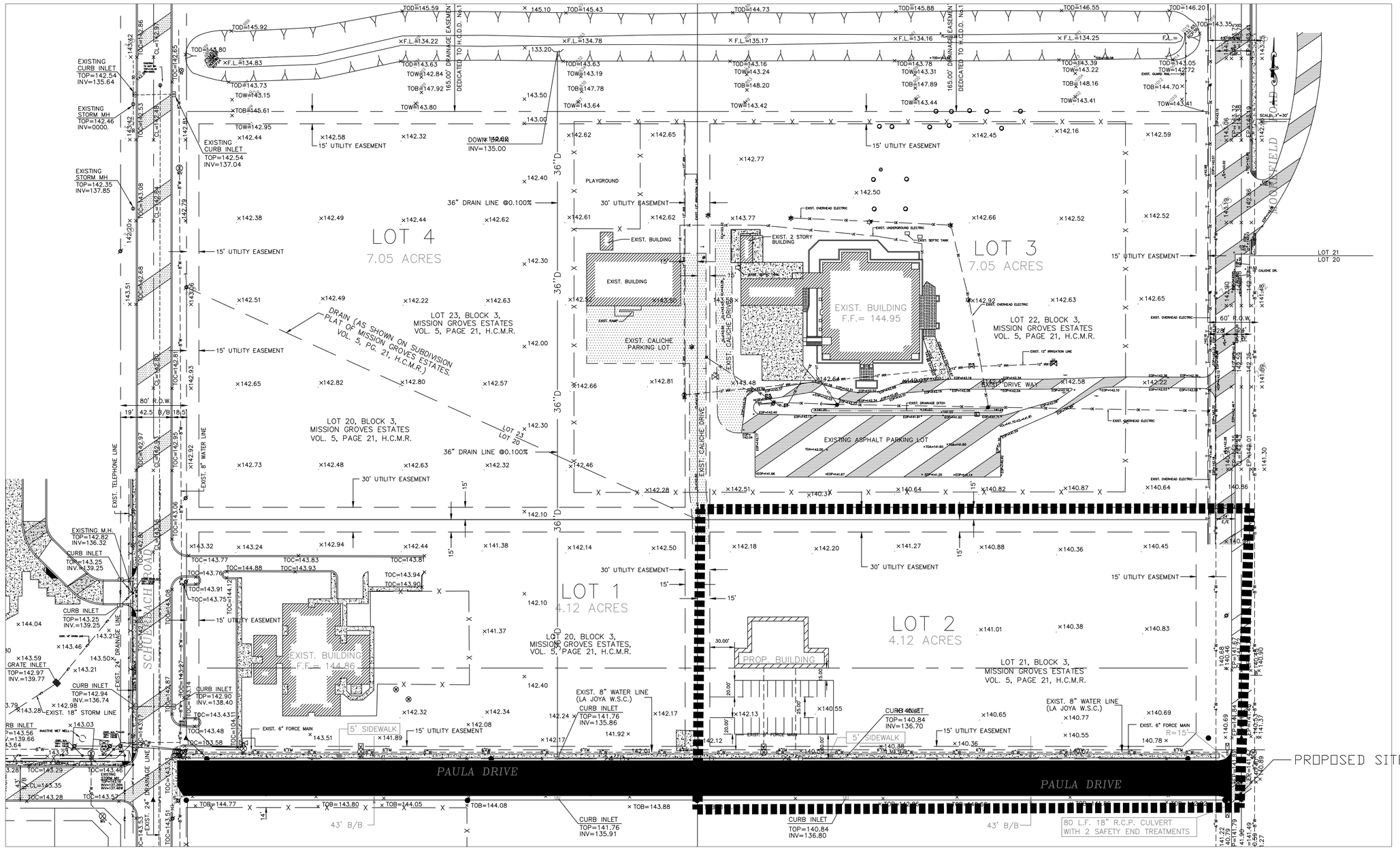
140.68
×140.46

×EP=141.67
×EP=141.72

×EP=141.84
×EP=141.42

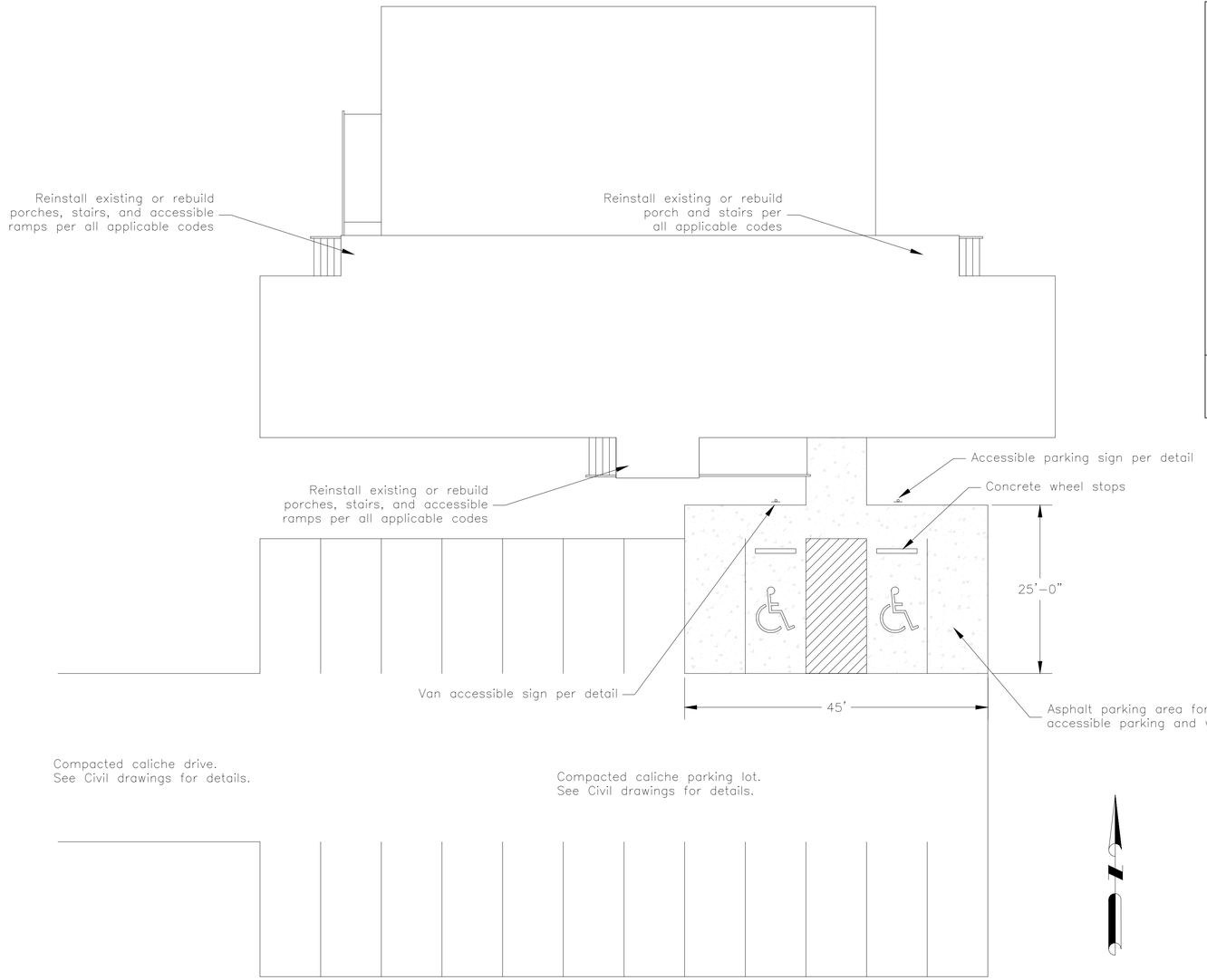
×EP=141.87
×EP=141.42

DESIGNED BY:	REVISIONS	**DANNENBAUM**	HEADSTART BUILDING RELOCATION PROJECT CITY OF PALMVIEW URBAN COUNTY PROJECT YEAR 2012
DRAWN BY:	NO DATE APP	ENGINEERING COMPANY - McALLEN, LLC T.B.P.E. FIRM REGISTRATION #8999 1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677	LOT 2 – PROPOSED BUILDING
CHECKED BY:			SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS
APPROVED BY:			PROJECT No: 4689-01
DATE: JULY 2012			DRAWING No:
			SHEET No:

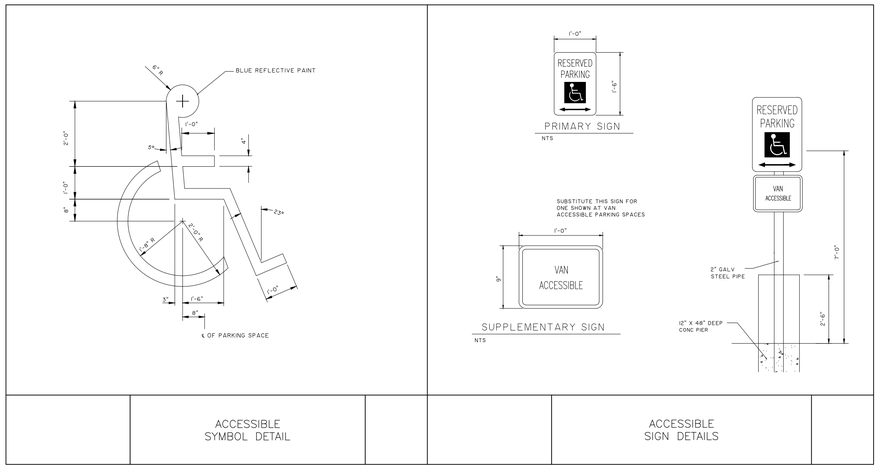


DESIGNED BY:	REVISIONS				**DANNENBAUM**	HEADSTART BUILDING RELOCATION PROJECT CITY OF PALMVIEW URBAN COUNTY PROJECT YEAR 2012	PROJECT No: 4689-01
DRAWN BY:	NO	DATE		APP	**ENGINEERING COMPANY - McALLEN, LLC** T.B.P.E. FIRM REGISTRATION #8999 1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677		DRAWING No:
CHECKED BY:						OVERALL SITE LAYOUT	SHEET No:
APPROVED BY:							
DATE: JULY 2012						SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS	

Jul 25, 2012 - 10:58am Michael.Chapa
M:\1540\4689-01 Headstart Palmview II - Relocate\03 Prim Dgn Ph Serv\03.06 Dwg\C1_4689_Overall Site Layout_071512.dwg



1 Architectural Site Plan



ACCESSIBLE SYMBOL DETAIL

ACCESSIBLE SIGN DETAILS

NOTES:

1. NEW ASPHALT DRIVE AND WALKWAY SHALL BE CONSTRUCTED TO MEET THE REQUIREMENTS OF ALL LOCAL CODES AS WELL AS STATE ACCESSIBILITY REQUIREMENTS. SLOPES SHALL NOT BE STEEPER THAN 1:12 AND CROSS SLOPES SHALL NOT EXCEED 1/4":12.
2. NEW AND REINSTALLED PORCHES, STAIRS, RAMPS AND RAILINGS FOR EACH MUST MEET ALL LOCAL AND STATE CODE REQUIREMENTS INCLUDING TAS REQUIREMENTS.
3. INSTALL CONCRETE CURB STOPS SO AS TO ALLOW A MINIMUM 5'-0" WALKWAY IN FRONT OF PARKED CARS. INSTALL ACCESSIBLE PARKING POLE MOUNTED SIGNS BEHIND THE ASPHALT WALKWAY.

DESIGNED BY:
DRAWN BY:
CHECKED BY:
APPROVED BY:
DATE: JULY 2012

REVISIONS

NO	DATE		APP

DANNENBAUM
ENGINEERING COMPANY - McALLEN, LLC
T.B.P.E. FIRM REGISTRATION #8999
1109 NOLANA LOOP, STE 208 McALLEN, TX 78504 (956) 682-3677

REGISTERED ARCHITECT STEVEN LLOYD McCRAW 1973 STATE OF TEXAS
July 27, 2012

HEADSTART BUILDING RELOCATION PROJECT
CITY OF PALMVIEW
URBAN COUNTY PROJECT YEAR 2012

0 1"
SCALE BAR IS ONE INCH ON ORIGINAL DRAWINGS

PROJECT No: 4689-01
DRAWING No:
SHEET No: A1.0

Jul 31, 2012 - 9:56pm steve.mcgarraugh
G:\1540\4689-01 Headstart Palmview I - Relocate\03 Prim Dgn Ph Serv\03.06 Dwg\A10 Arch Site Plan.dwg

AI-33577 **Head Start 16. B.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Teresa Flores **Submitted By:** Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

1. Recommending Award of Bid (Through Sealed Quotes) and Approval of Short-Term Lease Contract to the Lowest Bidder, Luis E. Ortiz Estates, Meeting all Specifications and/or Requirements as Detailed in Tabluation Sheet Contained Herein, for "Classroom Space"
2. Approval of Short-Term Lease Not to Exceed "One-Hundred Eighty (180) Days" and Not to Exceed $50,000 Competitive Requirements

BACKGROUND

Policy Council Meeting Date: 08.15.12

Attachments

1

Lease

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2012 11:13 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Linda Galaviz Started On: 08/03/2012 10:25 AM

Final Approval Date: 08/03/2012

STATE OF TEXAS §
§
COUNTY OF HIDALGO §

DRAFT

LEASE AGREEMENT BETWEEN
_____ AND
HIDALGO COUNTY

This Lease is made and entered into by and between _____ _____, herein referred to as the "LESSOR" and Hidalgo County through the Head Start Program, herein referred to as the "LESSEE" in the Lease.

In consideration of the mutual covenants and agreements set forth in this Lease, and other good and valuable consideration, LESSOR demises and leases to LESSEE, and LESSEE leases from LESSOR, that certain building described as the Head Start Building lying and being situated at _____ _____ in and depicted in Exhibit "A", attached hereto. The premises leased hereunder are referred to in this Lease as "the premises" known by lessee as **"Palmview I"** or "the Leased Premises."

ARTICLE 1. TERMS AND RENT

Term of Lease

1.01 The Leased Premises shall be used for the purpose of Head Start Classrooms and for Head Start Parents' meetings subject to the special terms (if any) which may be listed below. The Leased Premises are deemed for the purposes of this Agreement to constitute all 100% percent of such buildings in which the Leased Premises are located.

1.02 Except as otherwise provided herein, the initial term of this lease shall be for six months (6) months commencing on **August 13, 2012** ("commencement date") and ending on **February 12, 2013** ("termination date")

unless sooner terminated as provided in this Lease, or unless renewed and extended in accordance with Paragraph 1.03, hereof.

Renewal or Termination

Either LESSEE OR LESSOR shall have the right to terminate the Lease Agreement with or without cause with sixty (60) days written notice to the other.

1.04 LESSEE shall comply with the Texas Department of Human Services Inspection in regards to the number of children that can safely occupy the building at any one time.

Base Rent

1.05 LESSEE agrees to pay LESSOR the maximum rent amount of $_____, in six (6) equal monthly payments of $_____ per month payable on the 1st day of each month. Payment shall be mailed to _____

_____

1.06 LESSOR covenants and agrees that LESSEE on paying the rent and other charges herein provided for and observing and keeping the covenants, conditions, and terms of this Lease on LESSEE'S part to be kept or performed, shall lawfully and quietly hold, occupy, and enjoy the Leased Premises during the term of this Lease without hindrance or disruption by LESSOR or any person claiming under LESSOR except such portion of the Leased Premises, if any as shall be taken under the power of eminent domain.

LESSEE shall accept possession of Leased Premises and equipment (if any) in their present condition and location.

ARTICLE 2. TAXES

Taxes

2.01 LESSOR shall pay all real property taxes assessments until this lease either expires or terminates as provided here,

2.02 LESSOR shall pay all personal property taxes and assessments on such Leased Premises as presently owned by LESSOR.

ARTICLE 3. MAINTENANCE ON PREMISES

3.01 LESSOR agrees to maintain the Leased Premises in a condition suitable for use for which this lease is intended.

3.02 LESSOR will keep all and singular the said buildings, including all of LESSEE'S improvements, fixtures, appurtenances, equipment and machinery in such repair as the same were at the commencement of the term. All repairs shall be at LESSOR'S expense and shall remain the property of the LESSOR at the termination of the lease. Reasonable use and wearing of said fixtures, appurtenances, equipment and machinery, damage thereto by accidental fire, accident, or natural disaster, shall be exempt from the provision.

3.03 LESSEE shall provide housekeeping services for said premises, limited to sweeping, mopping and emptying trash cans, at most, every two (2) working days, and waxing floors not more often than every two (2) weeks.

3.04 In the event that the Leased Premises are destroyed by flood or other casualty, the parties agree that this lease will be terminated and shall not be in force and effect during that period of time while the Leased Premises cannot be used for the purposes intended by Agreement.

3.05 It is agreed that all improvements made to or furnished by the LESSEE on the Leased Premises shall not become part of the realty and shall belong to LESSE upon expiration of the lease and may be removed upon termination of the Lease or any extension hereof; provided, further, that all removal of such chattels will not damage the building upon which they are situated.

3.06 LESSOR shall maintain the building situated on the land during this lease and will provide all major repairs at its own expense.

ARTICLE 4. UTILITIES

Utility Charges

4.01 LESSEE shall pay the charges for the water, sewer, garbage, trash pick up services, telephone, gas and electricity furnished to the Lease Premises during the term of this lease.

ARTICLE 5. INSURANCE AND INDEMNITY

Property Insurance

5.01 LESSOR shall insure the building and equipment covered by this lease against fire, accident, or natural disaster. In the event the building(s), or equipment or any part thereof shall, during said term or any renewal hereof, be destroyed by fire, accident, or natural disaster the same shall be thereby rendered unfit for use and habitation, then and in such case, the rent heretofore reserved, or a just and proportionate part thereof, according to the nature and extent of the injury sustained, shall be suspended or abated until said Lease Premises shall have been put in proper condition for use and habitation, by LESSOR or this lease Agreement shall thereby be terminated and ended at the

election of LESSEE or its legal representatives. LESSOR agrees to provide a copy to such policy of insurance to LESSEE at time of execution of this agreement.

5.02 To the extent allowable under law, LESSEE agrees to hold LESSOR harmless for any liability for any accident or other legal cause of action based upon any tort which occurs on the Lease Premises, caused solely by LESSEE, its agent or employees.

5.03 LESSEE agrees that, during the term of this lease, it shall have in effect a liability insurance policy to protect LESSOR from any third party claims that may arise as a result of injuries caused to any person upon the premises herein described. The limits of this policy shall be not less than $100,000.00 per person and $300,000.00 per occurrence.

ARTICLE 6. MISCELLANEOUS

6.01 This agreement shall be binding upon and insure to the benefit of the parties hereto and their respective successors, but LESSEE shall not assign any part of the premises.

6.02 LESSEE will not cause to be conducted upon the premises any trade or business, which increases the rate of insurance premiums on the Leased Premises, building(s) or contents.

6.03 LESSEE will permit LESSOR at reasonable times to make such repairs as it may deem necessary for the protection of the premises.

6.04 This Agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of parties created hereunder are performable in Hidalgo County, Texas.

6.05 Commitment of Current Revenues Only. In the event that, during any term hereof, the County does not appropriate sufficient funds to meet the obligations of such party under this Agreement, upon sixty (60) days written notice to the other party. Both parties agree, however to use their best efforts to secure funds necessary for the continued performance of this agreement. The parties intend these provisions to be a continuing right to terminate this agreement at the expiration of each budget period of the parties.

6.06 LESSEE shall permit LESSOR and its agents to enter into and upon the Leased Premises at approved specified times after written notice to LESSEE for the purpose of inspecting the same or for the purpose of maintaining or making repairs to the Leased Premises required hereby. However, the LESSOR agrees to not disrupt or interfere with the LESSEE'S program.

WAVIER OF BREACH

A wavier by either LESSOR or LESSEE of a breach of this Lease by the other party shall not constitute a continuing wavier or waiver of any subsequent breach of the Lease.

ARTICLE 7. MISCELLANEOUS

Notices and Addresses

7.01 All notices required under this Lease will be deemed delivered when deposited in certified or registered mail, addressed to the proper party, at the following addresses:

LESSOR:

_____
_____
_____

LESSEE:

Hidalgo County Head Start Program
Attn: Teresa Flores, Executive Director
P.O. Box 0117
Edinburg, TX 78540-0117

Either party may change the address to which notices are to be sent in by giving the other party notice of the new address in the manner provided in this section.

Legal Construction

In case any one or more of the provisions contained in this agreement shall for any reason be held by the court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions of the agreement, and this agreement shall be construed as if the invalid illegal, or unenforceable provision had never been included in the agreement.

Prior Agreement

This agreement constitutes the sole and only agreement of the parties to the agreement and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this agreement.

Amendment

No amendment, modification, or alteration of the terms of this agreement shall be binding unless it is in writing, dated subsequent to the date of this agreement, and duly executed by the parties to this agreement.

Rights and Remedies Cumulative

The rights and remedies provided by this Lease agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive that party's right to use any or all other remedies. The rights and remedies provided in this Lease are in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

Attorney's Fees and Costs

If, as a result of a breach of this agreement by either party, the other party employs an attorney or attorneys to enforce its rights under this Lease, then the breaching or defaulting party agrees to pay the other party the reasonable attorney's fees and cost incurred to enforce the Lease. As awarded by a court of competent jurisdiction.

Force Majeure

Neither LESSOR nor LESSEE shall be required to perform any term, conditions, or covenant in this Lease so long as such performance is delayed or prevented by force majeure, which shall mean acts of God, strikes, lockouts, material or labor restrictions by any governmental authority, civil riot, floods, and other cause not reasonably within the control of LESSOR or LESSEE and which by the exercise of due diligence LESSOR or LESSEE is unable, wholly or in part, to prevent or overcome.

Estopple Information

LESSEE shall, at the request of LESSOR, provide any and all information with respect to this Lease to any person designated by LESSOR.

Time of Essence

Time is of the essence of this agreement.

THE UNDERSIGNED LESSOR and LESSEE execute this Lease on the day of _____, 2012.

LESSEE:

BY: _____
Ramon Garcia, County Judge

BY: _____
Teresa Flores, Executive Director

LESSOR:

BY: _____

ATTEST:

BY: _____
Arturo Guajardo, JR.,
Hidalgo County Clerk

APPROVED AS TO FORM:
Oxford & Gonzalez, Attorney

BY: _____
Ricardo Gonzalez

APPROVED AS TO FORM:
Atlas & Hall, LLP

BY: _____
Stephen Crain

Date Approved by Policy Council:
Date Approved by County Commissioner:

QUOTE TABULATION
SHORT TERM LEASE
CLASSROOM SPACE – PALMVIEW I
QUOTE #2012-022-08-02

NAME OF BIDDER	AMOUNT
LUIS E. ORTIZ ESTATE 2900 N. Inspiration Rd. Mission, TX 78574	$3,806.00 per month
LA JOYA ISD 201 E. Expressway 83 La Joya, TX 78560	$8,000.00 per month
RESPONSIVE EDUCATION SOLUTIONS P.O. BOX 292730 LEWSVILLE, TX 75029	$7,650.00 per month

AI-33517 **Public Defender's Office 17. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Angela Garcia, BUDGET & MANAGEMENT

Department: PUBLIC DEFENDERS

Information

CAPTION

Appointment of Juan Rodolfo Flores as Volunteer Intern at the Public Defender's Office.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1XXX-412-30-085-00X-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No Budgetary Impact. (Volunteer Intern)

Attachments

application
waiver
job description
Internship Policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:16 PM
Sylvia Solis	Sylvia Solis	08/01/2012 04:35 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Angela Garcia Started On: 08/01/2012 10:55 AM

Final Approval Date: 08/03/2012

COUNTY OF HIDALGO

An Equal Opportunity Employer

Application for Internship

INSTRUCTIONS: ALL APPLICATIONS FOR EMPLOYMENT MUST BE MADE ON THIS FORM. APPLICANTS ARE URGED TO CONSIDER CAREFULLY AND UNDERSTAND FULLY EACH QUESTION. NEATNESS IS IMPORTANT. ALL INFORMATION SUBMITTED IS SUBJECT TO CLARIFICATION. A FALSE OR MISLEADING RESPONSE MAY RESULT IN DISQUALIFICATION FOR OR DISCHARGE FROM EMPLOYMENT, OR DISCHARGED FROM FUTURE EMPLOYMENT WITH THIS DEPARTMENT.

No action will be taken on this application until you have answered all questions. We consider applicants for all positions without regard to race, color, religion, creed, sex, citizenship, national origin, age, disability, marital or veteran status, or any other legally protected status.

PLEASE PRINT IN BLACK INK OR TYPE RESPONSE

1. Position you are applying for: Legal Intern — Department: Public Defender's Office — Location: Hidalgo Co. Courthouse

   Lowest acceptable salary: unpaid per _____

2. Name: Flores (Last) Juan (First) Rodolfo (Middle)

3. Address: 1301 (Number) Tanglewood Dr. (Street or P.O. Box) Edinburg Tx (City & State) 78539 (Zip)

4. Home Telephone: _____ Cell / Other No: 956-292-6446

5. Social Security No: 635-24-0285

6. When will you be available to start work? August 10th, 2012

7. Are you 18 years of age or older? (If you are hired, you may be required to submit proof of age) Yes

8. Are you able to provide required proof of your eligibility to work in the U. S.? Yes

9. Check all types of work you would accept:

   ✓ Full-Time ✓ Day Work ✓ Shift

   ✓ Temporary ✓ Part-Time ✓ Night Work ✓ Weekend-Shift

10. **EDUCATION:** Are you a High School graduate? Yes ✓ No _____
Do you have a G.E.D. certificate? Yes _____ No _____
Name of high school: Business Education and Technology Academy
Location: Edinburg Tx

School(s) attended other than high school	Location	Courses Major/Study	Credit Completed	Degree or Certificate Received
UT- Law School	Austin TX	Law / J.D.	86 hrs.	Juris doctorate (J.D.)
UTPA	Edinburg Tx	Political Sci / Psychology	126	Bachelor of Arts

11. Other training you received (for example: special courses, work-training programs, armed forces training). Please estimate the number of training hours.

12. May inquires be made of your present employer regarding your character, qualifications, and record of employment?

Yes or (No) N/A unemployed

13. Special qualifications/skills: List qualifications/skills you possess which are required for the job for which you are applying, such as driver's license (give type and number), typing and/or shorthand proficiency (give speeds), ability to operate specialized machinery or equipment, or job related training.

Typing, legal research and writing.

DRIVING JOBS ONLY: Do you have a valid driver's license? _____ Yes _____ No
Driver's license #: _____ Class of license: _____
Has it been suspended or revoked in the last five (5) years? _____ Yes _____ No
If yes, give details. _____

List professional, trade, business or civic activities and offices held. You may exclude membership, which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

None

14. **WORK HISTORY**: Begin with your present or most recent job and list every employment. Attach extra pages if needed. Account for part time employment, temporary or seasonal employment, self-employment, military service or unemployment.

[Dates] From 12-20-10 to 2-10-11 Employer: Center for Survey Research - UTPA
Employer's address: 1201 W. University Dr. Edinburg, TX 78539
Telephone #: _____ Job Title: Academic Research Assistant
Salary: $10/per hour Duties/responsibilities: Gathering data for analysis. Conducting basic statistical analysis.
Reprimands, suspensions: None
Supervisor: Dr. Robert D. Wrinkle Co-worker: Chris Chamberlin
Reason for leaving: Contract ended

[Dates] From 6-1-10 to 8-16-10 Employer: South Texas Civil Rights Project
Employer's address: _____
Telephone #: _____ Job Title: Law Clerk
Salary: $10/per hour Duties/responsibilities: Conducting legal research and writing memos. Drafting pleadings and motions. Client communications. Conducting intakes. Basic office duties
Reprimands, suspensions: None
Supervisor: Corpus Co-worker: _____
Reason for leaving: Summer ended, Summer employment

[Dates] From 6-1-10 to 8-16-10 Employer: Center for Survey Research - UTPA
Employer's address: _____
Telephone #: _____ Job Title: Academic Research Assistant
Salary: $10/per hour Duties/responsibilities: Gathering data for a national survey of city managers and mayors.
Reprimands, suspensions: None
Supervisor: Dr. R.D. Wrinkle Co-worker: Javier Alvarez
Reason for leaving: Contract ended

[Dates] From 6-5-07 to 8-20-09 Employer: Center for Survey Research - UTPA
Employer's address: _____
Telephone #: _____ Job Title: Head Research Assistant
Salary: $1,200 a month Duties/responsibilities: Supervising academic research assistants, conducting research, writing reports, creating presentations.
Reprimands, suspensions: None
Supervisor: Dr. R.D. Wrinkle Co-worker: Javier Alvarez
Reason for leaving: To attend law school at UT-Law (Austin)

Circle Yes or No for questions 15-19.

***** *If you answer any of the following items "yes", explain on Item #20.* *****

15. Have you been fired or asked to resign from a job within the last five (5) years?

YES (NO)

16. Have you ever been convicted of or plead guilty/no contest to a crime in civilian or military court within the last ten (10) years? (You may exclude minor traffic violations). A criminal record will not necessarily disqualify you from employment. Your case will be considered in relationship to the requirements to the particular job.

YES (NO)

17. Have you ever been discharged from the Armed Forces under other than honorable conditions?

YES (NO)

18. Are you working or have you ever worked for Hidalgo County?

YES (NO)

19. Do you or your spouse have any relatives working for or holding office in the county government? County policy prohibits or limits hiring of relatives of county employees in certain circumstances.

(YES) NO

20. Remarks or additional information. Please explain any "Yes" responses.

I have distant relatives who are employed by Hidalgo County.

Certification: I certify that all the statements made in this application form are true, complete, and correct, to the best of my knowledge. I understand false information may disqualify me from further consideration for employment.

No questions on this application are intended to secure information to be used for discriminatory purpose, as the County is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, citizenship, national origin, age, veteran or marital status, disability, or any other legally protected status.

I give my permission to the County to contact any of my former employers or references shown above to verify the information I have given. I authorize previous employers to release all records of my employment, including assessments of my job performance, ability and fitness. I release such persons and entities from legal liability.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I understand that I may be required to successfully pass a drug screening exam. I consent to a pre and/or post employment drug screen as a condition of employment.

I certify that I do not have any detectable amounts of prohibited substances in my system. I understand that if my drug and alcohol screen turns out positive for a prohibited substance, I will not be eligible for hire, or if I am hired pending the outcome of such a test, I will be subject to immediate termination.

[signature] 7-30-12

SIGNATURE OF APPLICANT DATE

Revised February 2009

Hidalgo County Internship Policy

INTERNSHIP AGREEMENT AND WAIVER OF LIABILITY

I, Juan R. Flores, agree to participate in an internship with The County of Hidalgo, Texas in either a paid or unpaid capacity, as outlined in this agreement. I hereby certify that I am at least 18 years of age at this time, and I am a student at University of Texas.

I hereby agree to comply with all relevant policies, procedures and requirements as outlined in the Hidalgo County Internship Policy, Personnel Policy Manual and/or Civil Service Commission Rules. I understand that I may or may not receive compensation for my services provided during the internship period, and that no other benefits will be provided. I understand that my placement in this internship is at-will and that I may be terminated at any time at the discretion of the County.

I hereby voluntarily release, discharge, waive and relinquish any and all action or causes of action for personal injury, property damage, or wrongful death occurring to me as a result of my internship with Hidalgo County. I hereby release, waive, discharge and relinquish any actions or causes of actions aforementioned, which may hereafter arise for me and my estate, and agree that under no circumstances will I prosecute or present any claim for personal injury, property damage or wrongful death against Hidalgo County or any of its agents and employees for any said cause of action, whether the same shall arise by negligence of any said persons, or otherwise. It is my intent by this instrument to exempt and release, indemnify and hold harmless Hidalgo County and any of its employees, its elected or appointed officials, employees and agents for any personal injury, property damage, or wrongful death cause by negligence.

I ACKNOWLEDGE THAT I HAVE READ THE FOREGOING PARAGRAPHS AND HAVE BEEN FULLY AND COMPLETELY ADVISED OF THE POTENTIAL DANGERS INCIDENTAL TO PARTICIPATING IN AN INTERNSHIP AND AM FULLY AWARE OF THE LEGAL CONSEQUENCES OF SIGNING THIS INSTRUMENT.

Signature

8-1-12
Date

Hidalgo County Internship Policy

PURPOSE

The purpose of this policy is to establish guidelines to offer experiential learning experiences for college students in County offices and departments. This policy applies to student volunteers, interns, and externs.

POLICY

Hidalgo County offers volunteer opportunities, internships and externships in an effort to provide college students from a wide variety of educational disciplines the opportunity to apply traditional academic classroom learning to actual work experience. The County strongly believes that internships are an important tool in recruiting, developing and retaining innovative people in local government and an important part of assisting the County in meeting the needs of today while preparing the workforce of the future.

Internship opportunities may be paid or unpaid, subject to budgetary constraints and departmental recommendation. All placements must be approved by Commissioners' Court, and approval must include the following items:

1. Job description & responsibilities
2. Placement location & supervisor name
3. Duration of internship
4. Agreement with educational institution (if applicable)
5. If appointed, internship application, resume, and signed internship agreement
6. If paid, funds must be appropriated and fiscal note and budgetary impact must be included
7. Any other relevant information as required by Commissioners' Court

Each participating office/department will be responsible for administering the student internship within their department and ensuring the policies and guidelines set forth herein are followed. All interns (paid or unpaid) must comply with the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), and must complete the pre-employment training and enrollment requirements prior to commencing.

REQUIREMENTS

All interns must be citizens of the United States, or if not, must be legally authorized to work in the United States. Proof of citizenship or authorization will be documented during the training and orientation process. Interns must be 18 years of age or older, and must be enrolled in an institution of higher education. Interns must complete an internship application and agreement, and must meet the pre-employment training and enrollment requirements. Interns must sign a Waiver of Liability Release, agreeing to assume any risk of injury that may occur while rendering services to the County.

UNPAID INTERNSHIPS

I. Hidalgo County may accept student interns on a volunteer basis. Unpaid students may be appointed or may be selected through the Human Resources Department announcement and selection process. All unpaid internship placements must be approved by Commissioners' Court.

II. Unpaid student interns are considered "Volunteers," receive no compensation or benefits, are not covered under worker's compensation, and must sign a Waiver of Liability Release agreement prior to commencing the internship.
III. Hidalgo County may enter into an agreement with an educational institution to provide college credit or required work experience for the internship, as applicable. The units of credit earned for participating are authorized and conferred by the school of attendance. All agreements with educational institutions must be approved by Commissioners' Court.
IV. Students who are interested in seeking to gain work experience in a specific field or area may choose to independently volunteer as an unpaid intern. In such instances, students may or may not receive credit from the educational institution they attend.

PAID INTERNSHIPS

I. Hidalgo County may offer paid internships to students. A department's ability to use paid student interns will be based on their internal budget constraints.
II. Paid student interns are considered "Temporary Employees," receive compensation for the duration of the internship, but receive no other benefits, are not covered under worker's compensation, and must sign a Waiver of Liability Release agreement prior to commencing the internship.
III. All paid internship placements must be approved by Commissioners' Court, and must be selected through the Human Resources Department announcement and selection process..
IV. Hidalgo County may enter into an agreement with an educational institution to provide college credit or required work experience for the internship, as applicable. The units of credit earned for participating are authorized and conferred by the school of attendance. All agreements with educational institutions must be approved by Commissioners' Court.
V. Students who are interested in seeking to gain work experience in a specific field or area may choose to independently apply for a paid internship opportunity. In such instances, students may or may not receive credit from the educational institution they attend.

RECRUITMENT OF INTERNS

Each participating office/department will be responsible for identifying and recruiting interns, and, if they desire, to establish partnerships with educational institutions that enroll students in a degree or area of study that could be utilized by the office/department.

Unpaid interns may be appointed by the office/department or educational institution, or may be selected through the Human Resources Department announcement and selection process; paid interns are subject to the Human Resources Department announcement and selection process.

TRAINING AND ORIENTATION

Prior to beginning an intern assignment all student interns will be required to meet the pre-employment training and enrollment requirements.

All student interns (paid or unpaid), will be provided a copy of the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), must complete the pre-employment training and enrollment requirements prior to commencing, and will sign all relevant forms and acknowledgments as applicable, including but not limited to, personnel policy acknowledgement, harassment, nondiscrimination, and waiver of liability release form (as applicable).

The participating office/department will be responsible for orienting students to the organization. Orientation should include:

- A clear list of expectations, job duties and goals;
- Departmental-specific policies and procedures;
- A list of the resources available to the student intern (i.e., a workstation that has been set up for the student intern, supplies and items needed by the intern); and
- Any other relevant information for the intern to be successful in the performance of their job duties.

STANDARDS OF CONDUCT

All interns must abide by the standards of conduct as outlined in the Hidalgo County Personnel Policy Manual and/or Hidalgo County Civil Service Commission Rules (as applicable), and are responsible for complying with the required standards of conduct.

At a minimum, all interns are required to conduct themselves in a professional manner at all times and to use discretion when dealing with sensitive manners and confidential information. Students must maintain professional attire, hygiene and grooming in a professional business-like manner that is appropriate to the field of placement and which reflects positively on the County.

If any policy or standard of conduct is violated by the intern during the internship period, the intern will be terminated at the discretion of the County.

EVALUATION

All interns should be provided with ongoing feedback on how well they are meeting the goals and expectations of their position. Participating offices/departments should provide interns with a formal written evaluation at the end of the internship. If applicable, participating offices/departments will be responsible for abiding by the requirements of the educational institution as per the agreement.

TERMINATION/COMPLETION

All interns are considered at-will placements, and the placement can be terminated at any time at the discretion of the County.

Upon completion of the internship period, interns are not automatically entitled to a paid position within the County.

AI-33493 **Right of Way 18. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Rebecca Gomez, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

Authorization for title reports, surveys metes & bounds, appraisals, and acquisition for property at the San Carlos CRC. (Pct. 4)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1200-431-00-124-007-0-719

FUNDS AVAILABLE Y/N?: y **MATCHING FUNDS Y/N?:** n

BUDGETARY IMPACT:

Available funds as of 8/1/12. (Pct. 4 Project)

Attachments

Pct 4- San Carlos CRC

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/31/2012 04:51 PM
Olga Garza	Olga Garza	08/01/2012 11:18 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Rebecca Gomez Started On: 07/31/2012 03:29 PM

Final Approval Date: 08/03/2012


731058
86th St
87th St
© 2012 INEGI
Data SIO, NOAA, U.S. Navy, NGA, GEBCO
© 2012 Google
Google
26°17'44.84" N 98°04'08.39" W
Eye alt 634 ft

5-1

5-1

MAP
OF
SAN CARLOS
HIDALGO COUNTY TEXAS

Scale 1 in = 100 ft.

J.E. Gibson, Engineer and Surveyor



STATE of TEXAS §
COUNTY of HIDALGO §

I, J.E. Gibson, Civil Engineer and Surveyor do hereby certify that the accompanying plat is a true and complete map and plot of the town of San Carlos, Hidalgo County, Texas, the same being a subdivision of the South ten acres (S. 10) of the East half (E½) of Lot Twelve (12), all of Lot Thirteen (13) and the West half of Lot Fourteen (14) in Section Two hundred and Fifty three (253) the north ten acres of the West half (W½) of Lot No Nine (9), and the North half of Lot No Ten (10) in Section Two Hundred and Sixty Six (266), Texas Mexican Railway Survey in Hidalgo Co. Texas as more particularly described in the foregoing dedication, and this map correctly delineates all lots, blocks streets, avenues and alleys; also the original lines of the tracts of land hereby subdivided are denoted by the dotted lines and inscriptions shown upon this map; all as surveyed by me during the months of March and April A.D. 1927.

J.E. Gibson
Engineer & Surveyor.

Sworn and subscribed to before me by J.E. Gibson Civil engineer and surveyor on this the 12th day of July A.D. 1927.

E. J. Rupp
NOTARY PUBLIC within and for HIDALGO CO

Seal

DULY RECORDED
THIS 10th DAY OF
JANUARY, 1928
AT 3:30 P.M.

FILED for record this day
JAN. 7 1928
1:45 o'clock P.M.
CAME E. HILL
Clerk County Court, Hidalgo County Texas
By E. J. Rupp

SEPARATE DEDICATION FILED IN RECORD BOOKS

AI-33439 **Planning Department 19. A.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Raul E. Sesin, P.E. **Submitted By:** Nora Cavazos, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Reimbursement of Cash Deposit
a. Las Estrellas Phase I – Pct. 3 (CWL Limited)
b. Las Estrellas Phase II – Pct. 3 (CWL Limited)
c. Las Estrellas Phase III – Pct. 3 (CWL Limited)

BACKGROUND

Attachments

Las Estrellas No 1; reimbursement

Las Estrellas No 2; reimbursement

Las Estrellas No 3; reimbursement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/26/2012 08:05 AM
Olga Garza	Olga Garza	07/27/2012 04:15 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Nora Cavazos Started On: 07/25/2012 04:30 PM

Final Approval Date: 08/03/2012

Hidalgo County
Planning
Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

Engineering Projects Office
301 E. State Street
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Precinct No. 1 Substation
1902 Joe Stephens Ave.
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Phone (956) 968-4734
Fax (956) 973-7850

Precinct No. 3 Substation
2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

MEMORANDUM

To: **JUDGE RAMON GARCIA**
COUNTY COMMISSIONER'S COURT

From: **RAUL E. SESIN, P.E., PLANNING ADMINISTRATOR**

Date: **July 25, 2012**

Re: **LAS ESTRELLAS NO. 1 SUBDIVISION – PCT. 3**

ON DECEMBER 20, 2011, THE HIDALGO COUNTY COMMISSIONERS COURT GRANTED FINAL APPROVAL WITH FINANCIAL GUARANTEE FOR THE ABOVE REFERENCED SUBDIVISION. THE CASH DEPOSIT IN THE AMOUNT OF THIRTY NINE THOUSAND DOLLARS ($39,000.00) WAS USED TO SECURE THE FUNDS FOR THE INSTALLATION OF TWENTY SIX (26) SEPTIC TANK SYSTEMS.

THE DEVELOPER IS REQUESTING A REIMBURSEMENT IN THE AMOUNT OF $13,500.00 FROM THE CASH DEPOSIT. THIS REFLECTS THE INSTALLATION OF NINE (9) SEPTIC TANK SYSTEMS. ATTACHED IS A LETTER FROM HIDALGO COUNTY HEALTH DEPARTMENT STATING THAT NINE (9) SEPTIC TANKS HAVE BEEN INSTALLED, INSPECTED, AND CAN BE EXPECTED TO FUNCTION SATISFACTORILY.

STAFF HAS NO OBJECTION TO THE APPROVAL FOR REIMBURSEMENT OF THE CASH DEPOSIT IN THE AMOUNT OF $13,500.00 FOR THE AFOREMENTIONED IMPROVEMENTS.

CASH DEPOSIT

ORIGINAL AMOUNT	$39,000.00
1ST REIMBURSEMENT	$13,500.00
BALANCE REMAINING	$25,500.00

*** * * END OF MEMORANDUM * * ***

Hidalgo County Planning Department

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Fax (956) 205-7049

HIDALGO COUNTY PLANNING DEPARTMENT

Date Feb. 29 20 12

Received of: CWL Limited $ 39,000.00

Thirty nine thousand and 00/100 Dollars

Subdivision: Las Estrellas No 1

Cash _____ Check # 0119711 M.O. # _____

Received by: Gina L. Castillo

- UTILITY CERTIFICATE REVIEW FEE
  Acct # - 1100-341-30-210-003-0-000
  Permit No. _____
  TOTAL

- SUBDIVISION FEES
  Acct # - 1100-341-30-210-003-0-000
  Filing/Review Fee
  2% Inpsection Fee
  Maps
  Subd. Rules Book
  Other
  TOTAL

- ESCROW
  Acct # - 1100-341-30-210-003-0-000
  1/3 Paving
  Septic Tank - 39,000.00
  Other
  TOTAL 39,000.00

THE STATE OF TEXAS
COUNTY OF HIDALGO

Precinct No. 2 & 4
RECEIPT
Nº 66047 - 2/4

White - Customer Copy • Yellow - Auditor's Copy • Pink - Office Copy

COUNTY AUDITOR'S FORM RE-PD-0001

Z6GT4982 01 /7

0119711

Border Capital Bank MEMBER FDIC
Post Office Box 5555
McAllen, Texas 78502-5555

CWL LIMITED

REMITTER

DATE 02/27/12

88-1161/1149

PAY TO THE ORDER OF HIDALGO COUNTY $ ***39,000.00***

THIRTY NINE THOUSAND and 00/100***USDollars

CASHIER'S CHECK

TWO SIGNATURES REQUIRED $100,000.00 AND OVER

FOR INQUIRIES CALL 956-682-2265

Re: Las Estrellas I-Septic Cash Escrow

AUTHORIZED SIGNATURE

Details on Back. Security Features Included

⑈0119711⑈ ⑆114911616⑆ ⑈99 0010 1⑈

Hidalgo County Planning Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
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Fax (956) 205-7049

HEALTH DEPARTMENT
COUNTY OF HIDALGO

JULY 25, 2012

Hidalgo County Planning Department
Mr. Raul E. Sesin
1304 S. 25th St.
Edinburg, TX 78539

RE: LAS ESTRELLAS SUBDIVISION PH 1

Dear Mr. Sesin:

According to our records, lots 4.5.8,10,12,13,14,15,17 in **LAS ESTRELLAS Subdivision –PH-1** have septic tank systems installed and can be expected to function properly. **LAS ESTRELLAS Subdivision PH -1** is located at Minnesota Rd. & Mi. 5 Mission Tx.

Sincerely,

Elizardo "Chardo" Ramos
Environmental Health Division Manager

Hidalgo County
Planning
Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

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2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

MEMORANDUM

To: **JUDGE RAMON GARCIA**
COUNTY COMMISSIONER'S COURT

From: **RAUL E. SESIN, P.E., PLANNING ADMINISTRATOR**

Date: **JULY 25, 2012**

Re: **LAS ESTRELLAS NO. 2 SUBDIVISION – PCT. 3**

ON MARCH 06, 2012, THE HIDALGO COUNTY COMMISSIONERS COURT GRANTED FINAL APPROVAL WITH FINANCIAL GUARANTEE FOR THE ABOVE REFERENCED SUBDIVISION. A CASH DEPOSIT IN THE AMOUNT OF NINE THOUSAND DOLLARS ($9,000.00) WAS USED TO SECURE THE FUNDS FOR THE INSTALLATION OF SIX (6) SEPTIC TANK SYSTEMS.

THE DEVELOPER IS REQUESTING A REIMBURSEMENT IN THE AMOUNT OF $4,500.00 FROM THE CASH DEPOSIT. THIS REFLECTS THE INSTALLATION OF THREE (3) SEPTIC TANK SYSTEMS. ATTACHED IS A LETTER FROM HIDALGO COUNTY HEALTH DEPARTMENT STATING THAT THREE (3) SEPTIC TANKS HAVE BEEN INSTALLED, INSPECTED, AND CAN BE EXPECTED TO FUNCTION SATISFACTORILY.

STAFF HAS NO OBJECTION TO THE APPROVAL FOR REIMBURSEMENT OF THE CASH DEPOSIT IN THE AMOUNT OF $4,500.00 FOR THE AFOREMENTIONED IMPROVEMENTS.

CASH DEPOSIT

ORIGINAL AMOUNT	$9,000.00
1ST REIMBURSEMENT	$4,500.00
BALANCE REMAINING	$4,500.00

*** * * END OF MEMORANDUM * * ***

Hidalgo County Planning Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

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Fax (956) 973-7850

Precinct No. 3 Substation
2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

HIDALGO COUNTY PLANNING DEPARTMENT

Date Feb 21 20 12

Received of: CWL Limited $ 9,000.00

Nine thousand and 00/100 Dollars

Subdivision: Las Estrellas Ph 2

Cash ____ Check # 1049 M.O. # ____

Received by: [signature]

○ UTILITY CERTIFICATE REVIEW FEE *Acct # - 1100-341-30-210-003-0-000* Permit No.	
TOTAL	
○ SUBDIVISION FEES *Acct # - 1100-341-30-210-003-0-000* Filing/Review Fee 2% Inpsection Fee Maps Subd. Rules Book Other	
TOTAL	
○ ESCROW *Acct # - 1100-341-30-210-003-0-000* 1/3 Paving Septic Tank -	9,000.00
Other	
TOTAL	9,000.00

THE STATE OF TEXAS
COUNTY OF HIDALGO

Precinct No. 2 & 4
RECEIPT
No 65993 - 2/4

White - Customer Copy • Yellow - Auditor's Copy • Pink - Office Copy

COUNTY AUDITOR'S FORM RE-PD-0001

CWL LIMITED
PO BOX 118
EDINBURG, TX 78540
956-383-7032
956-381-4480

BK OL # 14344449
013 01-07-103

BORDER CAPITAL BANK
PO BOX 5555
MCALLEN, TX 78502-5555
956-682-2265

88-1161
1149

1049

DATE 1/31/2012

PAY Hidalgo County $ **9,000.00

NINE-THOUSAND AND 00/100********** DOLLARS

TO THE ORDER OF Hidalgo County

CWL LIMITED
By: THREE LLC, It's General Partner
By: [signature]

Memo Septic Tank Escrow - Las Estrellas Sub. II

⑈1049⑈ ⑆114911616⑆ ⑈00302368⑈

Security features. Details on back.

Hidalgo County Planning Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

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Fax (956) 973-7850

Precinct No. 3 Substation
2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

HEALTH DEPARTMENT
COUNTY OF HIDALGO

JULY 25, 2012

Hidalgo County Planning Department
Mr. Raul E. Sesin
1304 S. 25th St.
Edinburg, TX 78539

RE: LAS ESTRELLAS SUBDIVISION PH 2

Dear Mr. Sesin:

According to our records, lots 201,202,206 in **LAS ESTRELLAS Subdivision –PH-2** have septic tank systems installed and can be expected to function properly. **LAS ESTRELLAS Subdivision PH -2** is located at Minnesota Rd. & Mi. 5 Mission Tx.

Sincerely,

Elizardo Ramos

Elizardo "Chardo" Ramos
Environmental Health Division Manager

Hidalgo County
Planning
Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

Engineering Projects Office
301 E. State Street
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Fax (956) 318-2844

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1902 Joe Stephens Ave.
Weslaco, Texas 78596
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Fax (956) 973-7850

Precinct No. 3 Substation
2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

MEMORANDUM

To: **JUDGE RAMON GARCIA**
COUNTY COMMISSIONER'S COURT

From: **RAUL E. SESIN, P.E., PLANNING ADMINISTRATOR**

Date: **JULY 25, 2012**

Re: **LAS ESTRELLAS NO. 3 SUBDIVISION – PCT. 3**

ON MARCH 06, 2012, THE HIDALGO COUNTY COMMISSIONERS COURT GRANTED FINAL APPROVAL WITH FINANCIAL GUARANTEE FOR THE ABOVE REFERENCED SUBDIVISION. A CASH DEPOSIT IN THE AMOUNT OF SIXTY NINE THOUSAND DOLLARS ($69,000.00) WAS USED TO SECURE THE FUNDS FOR THE INSTALLATION OF FORTY SIX (46) SEPTIC TANK SYSTEMS.

THE DEVELOPER IS REQUESTING A REIMBURSEMENT IN THE AMOUNT OF $27,000.00 FROM THE CASH DEPOSIT. THIS REFLECTS THE INSTALLATION OF EIGHTEEN (18) SEPTIC TANK SYSTEMS. ATTACHED IS A LETTER FROM HIDALGO COUNTY HEALTH DEPARTMENT STATING THAT EIGHTEEN (18) SEPTIC TANKS HAVE BEEN INSTALLED, INSPECTED, AND CAN BE EXPECTED TO FUNCTION SATISFACTORILY.

STAFF HAS NO OBJECTION TO THE APPROVAL FOR REIMBURSEMENT OF THE CASH DEPOSIT IN THE AMOUNT OF $27,000.00 FOR THE AFOREMENTIONED IMPROVEMENTS.

CASH DEPOSIT

ORIGINAL AMOUNT	$69,000.00
1ST REIMBURSEMENT	$27,000.00
BALANCE REMAINING	$42,000.00

*** * * END OF MEMORANDUM * * ***

Hidalgo County Planning Department

Raul E. Sesin, PE, CFM
Planning Administrator

Main Office
1304 S. 25th Street
Edinburg, Texas 78542
Phone (956) 318-2840
Fax (956) 318-2844

Engineering Projects Office
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Fax (956) 973-7850

Precinct No. 3 Substation
2401 N. Moorefield Rd.
Mission, Texas 78572
Phone (956) 205-7045
Fax (956) 205-7049

HIDALGO COUNTY PLANNING DEPARTMENT

Date Feb 21 20 12

○ UTILITY CERTIFICATE REVIEW FEE *Acct #* - 1100-341-30-210-003-0-000 Permit No.	
TOTAL	
○ SUBDIVISION FEES *Acct #* - 1100-341-30-210-003-0-000 Filing/Review Fee 2% Inspection Fee Maps Subd. Rules Book Other	
TOTAL	
○ ESCROW *Acct #* - 1100-341-30-210-003-0-000 1/3 Paving Septic Tank -	69,000.00
Other	
TOTAL	69,000.00

Received of: CWL Limited $69,000.00

Sixty nine thousand and 00/100 Dollars

Subdivision: Las Estrellas III

Cash _____ Check # 0119487 M.O. # _____

Received by: _____

THE STATE OF TEXAS
COUNTY OF HIDALGO

Precinct No. 2 & 4
RECEIPT
Nº 65396 - 2/4

White - Customer Copy • Yellow - Auditor's Copy • Pink - Office Copy

COUNTY AUDITOR'S FORM RE-PD-0001

Z6GT4982 01 /15

TRC# IN3444449
DJB 01-07-15

0119487

Border Capital Bank MEMBER FDIC
Post Office Box 5555
McAllen, Texas 78502-5555

CWL LIMITED
"CASH DEPOSIT" LAS ESTRELLAS S/D III
REMITTER

DATE 02/01/12 88-1161/1149

PAY TO THE ORDER OF HIDALGO COUNTY $ ***69,000.00***

ISSUER SIXTY NINE THOUSAND and 00/100***USDollars

CASHIER'S CHECK

FOR INQUIRIES CALL 956-682-2265

TWO SIGNATURES REQUIRED $100,000.00 AND OVER

Ingrid E Miller
AUTHORIZED SIGNATURE

⑈0119487⑈ ⑆114911616⑆ ⑈99 0010 1⑈

Details on Back. Security Features Included

Hidalgo County Planning Department

Raul E. Sesin, PE, CFM
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HEALTH DEPARTMENT
COUNTY OF HIDALGO

JULY 25, 2012

Hidalgo County Planning Department
Mr. Raul E. Sesin
1304 S. 25th St.
Edinburg, TX 78539

RE: LAS ESTRELLAS SUBDIVISION PH 3

Dear Mr. Sesin:

According to our records lots 302,303,305,306,307,308,310,312,313,314,319,322,330,331,333,335,336, 345 in **LAS ESTRELLAS Subdivision –PH-3** have septic tank systems installed and can be expected to function properly. **LAS ESTRELLAS Subdivision PH-3** is located on Minnesota Rd. & Mi.6 Mission Tx.

Sincerely,

Elizardo Ramos J

Elizardo "Chardo" Ramos
Environmental Health Division Manager

AI-33570 **20. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct. 2 R&B (1200):
1. Approval of Certification of Revenues as certified by the County Auditor for revenues received from City of Alamo for their contribution towards El Gato Rd. project.

2. Approval of 2012 appropriation of funds into Precinct 2 Rd. Maintenance in the amount of $221,700 to fund other road improvement projects.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1200-XXX-00-122-XXX-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Appropriation of funds in the amount of $221,700 into Pct.2 Rd. Maintenance

Attachments

Appropriation
Certification of Revenues

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/03/2012 10:22 AM
Roland Garcia	Rolando Garcia	08/03/2012 11:39 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Katia Garcia Started On: 08/02/2012 03:06 PM

Final Approval Date: 08/03/2012

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

August 3, 2012

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable Joel Quintanilla, Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

> The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Ray Eufracio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the Pct. 2 road maintenance reimbursement in amount of $221,700. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:

Raymundo Eufracio, CPA
Hidalgo County Auditor

8/2/12
Date

THE COUNTY OF HIDALGO TEXAS
RIO GRANDE VALLEY OF TEXAS

AI-33539 **Precinct #3 21. A.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

Discussion and approval of Resolution of the Commissioners Court, Hidalgo County, Texas, consenting to Legislation authorizing Hidalgo County Water Control and Improvement District No. 19 to undertake roadway improvement projects.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No fiscal impact.

Attachments

Resolution

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 04:15 PM
Perla Lopez	Perla Lopez	08/03/2012 01:46 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Norma Ceballos Started On: 08/01/2012 03:48 PM

Final Approval Date: 08/03/2012

RESOLUTION NO. _____

RESOLUTION OF THE COMMISSIONERS COURT, HIDALGO COUNTY, TEXAS, CONSENTING TO LEGISLATION AUTHORIZING HIDALGO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 19 TO UNDERTAKE ROADWAY IMPROVEMENT PROJECTS

WHEREAS, Hidalgo County Water Control and Improvement District No. 19 (the "District") is an active Conservation and Reclamation District that has been in existence within the corporate limits of the County of Hidalgo, Texas (the "County") since 1921 to promote economic development within the District and within the County including, but not limited to, providing irrigation water and drainage and storm water improvements;

WHEREAS, the County and the District desire to promote additional economic development within the District which will result in increased traffic and a corresponding need for roadway improvements within and outside the District to serve the increased traffic and to otherwise mitigate the impact of the additional development within the District;

WHEREAS, the District is financially capable of undertaking such roadway improvements for the benefit of the District and the County without financial burden to the County's general fund or to the taxpayers of the County other than those within the District;

WHEREAS, although financially capable of doing so, the District does not have the statutory authority to undertake such roadway improvements;

WHEREAS, pursuant to Article XVI, Section 59, Texas Constitution, the District has given notice to the Commissioners Court of the County that the District intends to acquire such roadway authority by introducing a bill during the 83rd Texas Legislature that would authorize the District to undertake and finance the construction, maintenance, and operation of macadamized, graveled, or paved roads, including improvements in aid thereof, both within and outside the District to serve economic development within the District as authorized by Article III, Section 52, Texas Constitution (the "Bill");

WHEREAS, pursuant to Article XVI, Section 59, Texas Constitution, the District will publish notice of its intent to introduce the Bill, setting forth the general substance of the Bill, and will deliver a copy of the published notice and a copy of the proposed Bill to the Governor;

WHEREAS, pursuant to Article XVI, Section 59, Texas Constitution, at or prior to the time notice of the District's intent to introduce the Bill is published, the District will deliver a copy of the proposed Bill to the Commissioners Court of the County, at which time the Commissioners Court may file its written opposition to the Bill; and

WHEREAS, the District has asked the Commissioners Court of the County to consent to the filing of the Bill and the Commissioners Court is willing to do so.

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS COURT OF THE COUNTY OF HIDALGO, TEXAS, THAT:

1. The Commissioners Court of the County consents to the filing of the Bill authorizing the District to undertake and finance the construction, maintenance, and operation of macadamized, graveled, or paved roads, including improvements in aid thereof, both within and outside the District to serve economic development within the District as authorized by Article III, Section 52, Texas Constitution.

2. Passage of the Bill is in the best interests of the District and the County, will promote economic development within the District and the County, and will finance public infrastructure improvements for the County without financial burden to the County's general fund or otherwise to the taxpayers of the County other than those within the District.

3. The County Judge and the County Clerk are authorized and directed to execute, attest, seal, and deliver to the District this Resolution and such further certificates, documents, and instruments requested by the District and reasonably necessary to carry out the intent of this Resolution.

4. Upon request of the District, the County Clerk is authorized and directed to deliver a copy of this Resolution to Representative Sergio Munoz, Senator Juan Hinojosa, the Governor, Lieutenant Governor, and Speaker of the House of Representatives.

5. This Resolution is passed and approved to be effective August 7, 2012.

By: _____

[_____], County Judge

(SEAL)

ATTEST:

By: _____

[_____], County Clerk

SVLO SHUPE VENTURA LINDELOW & OLSON, PLLC
ATTORNEYS & COUNSELORS

Re: Hidalgo County WCID 19

Date: April 9, 2012

Dwight A. Shupe
817-405-9936
ike.shupe@svlandlaw.com

Background. In 1921, Hidalgo County (the "County") created the Hidalgo County Water Control and Improvement District No. 19 (the "District"). The District is an active conservation and reclamation district (i) created under the authority of Article 16, Section 59, of the Texas Constitution and Chapters 51 and 49 of the Texas Water Code, (ii) regulated by the Texas Commission on Environmental Quality (the "TCEQ"), and (iii) governed by an elected Board of Directors. The purpose of the District is to facilitate economic development including, but not limited to, providing irrigation water and drainage and storm water improvements. The District originally covered approximately 8,100 acres. Today it covers approximately 6,200 acres commonly known as Sharyland Plantation. The District is located within the corporate limits of Mission and McAllen and within the district boundaries of Mission, Sharyland, and Hidalgo ISDs. The District is financially self-sustaining; i.e., it does not use any funds from either city or the County. Development within the District is subject to all applicable regulations of all three cities, the County, and the TCEQ.

Proposal. The developer of Sharyland Plantation would like to enhance the economic development opportunities within Sharyland, the cities, and the ISDs by authorizing the District to undertake public roadway improvements, an authority not currently possessed. Construction and dedication of the improvements would be in accordance with all applicable regulations. Costs of the improvements would be paid by the developer and later reimbursed by the District from taxes levied solely on property within the District. No city or County funds would be involved. The authorization for the District to undertake roadway improvements would be sought through special legislation introduced during the 2013 session of the Texas Legislature by the House or Senate representative for Sharyland with the consent and involvement of all three cities and the County.

RESOLUTION NO. 1315

RESOLUTION OF THE CITY COUNCIL OF MISSION, TEXAS, CONSENTING TO LEGISLATION AUTHORIZING HIDALGO COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 19 TO UNDERTAKE ROADWAY IMPROVEMENT PROJECTS

WHEREAS, Hidalgo County Water Control and Improvement District No. 19 (the "District") is an active Conservation and Reclamation District that has been in existence within the corporate limits of the City of Mission, Texas (the "City") since 1921 to promote economic development within the District and within the City including, but not limited to, providing irrigation water and drainage and storm water improvements;

WHEREAS, the City and the District desire to promote additional economic development within the District which will result in increased traffic and a corresponding need for roadway improvements within and outside the District to serve the increased traffic and to otherwise mitigate the impact of the additional development within the District;

WHEREAS, the District is financially capable of undertaking such roadway improvements for the benefit of the District and the City without financial burden to the City's general fund or to the taxpayers of the City other than those within the District;

WHEREAS, although financially capable of doing so, the District does not have the statutory authority to undertake such roadway improvements;

WHEREAS, pursuant to Article XVI, Section 59, Texas Constitution, the District has given notice to the City Council of the City that the District intends to acquire such roadway authority by introducing a bill during the 83rd Texas Legislature that would authorize the District to undertake and finance the construction, maintenance, and operation of macadamized, graveled, or paved roads, including improvements in aid thereof, both within and outside the District to serve economic development within the District as authorized by Article III, Section 52, Texas Constitution (the "Bill");

WHEREAS, pursuant to Article XVI, Section 59, Texas Constitution, the District will publish notice of its intent to introduce the Bill, setting forth the general substance of the Bill, and will deliver a copy of the published notice and a copy of the proposed Bill to the Governor;

WHEREAS, pursuant to Article XVI, Section 59, Texas Constitution, at or prior to the time notice of the District's intent to introduce the Bill is published, the District will deliver a copy of the proposed Bill to the City Council of the City, at which time the City Council may file its written opposition to the Bill; and

WHEREAS, the District has asked the City Council of the City to consent to the filing of the Bill and the City Council is willing to do so.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MISSION, TEXAS, THAT:

1. The City Council of the City consents to the filing of the Bill authorizing the District to undertake and finance the construction, maintenance, and operation of macadamized, graveled, or paved roads, including improvements in aid thereof, both within and outside the District to serve economic development within the District as authorized by Article III, Section 52, Texas Constitution.

2. Passage of the Bill is in the best interests of the District and the City, will promote economic development within the District and the City, and will finance public infrastructure improvements for the City without financial burden to the City's general fund or otherwise to the taxpayers of the City other than those within the District.

3. The Mayor and the City Secretary are authorized and directed to execute, attest, seal, and deliver to the District this Resolution and such further certificates, documents, and instruments requested by the District and reasonably necessary to carry out the intent of this Resolution.

4. Upon request of the District, the City Secretary is authorized and directed to deliver a copy of this Resolution to Representative Sergio Munoz, Senator Jesus Hinojosa the Governor, Lieutenant Governor, and Speaker of the House of Representatives.

5. This Resolution is passed and approved to be effective May 29, 2012.

By: _____
Norberto Salinas, Mayor

(SEAL)

ATTEST:

By: _____
Anna Carrillo, City Secretary

AI-33457 **21. B.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Sylvia Rios, HUMAN RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

Pct 3 Sanitation (1100):
1. Approval of the following personnel actions:

Action	Slot #	Position Title	Budgeted Salary
Delete	0019	Truck Driver III	$28,000.00
Delete	0026	Maintenance I	$24,880.00
Create	0042	Maintenance I	$28,000.00
Create	0043	Maintenance I	$28,000.00

2. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1100-432-00-123-001-0-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

No Budgetary Impact. Funds for proposed Maintenance I positions available from deletion of positions.

Attachments

PARs
Job Description
Fiscal Notes
Revised salary schedule

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	07/31/2012 12:51 PM
Sylvia Solis	Sylvia Solis	08/03/2012 01:54 PM
Rosalinda Cantu	Rosie Cantu	08/03/2012 02:53 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Sylvia Rios Started On: 07/27/2012 11:18 AM

Final Approval Date: 08/03/2012

RECEIVED
AUG 02 2012
Human Resources

HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: SANITATION PCT.3 (123-001) DATE: 7/25/2012

CURRENT POSITION TITLE: TRUCK DRIVER III CURRENT SLOT #: 0019

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [X] Other Deletion of Position

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 28,000.00	$ 0.00	$ (28,000.00)
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

[x] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [x] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[ ]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position not needed.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	7/26/12 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ]	NO
2.	HUMAN RESOURCES DIRECTOR	08.02.12 Date	PERSONNEL PROCEDURES COMPLETED	[ ]	YES	[ ]	NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	08/02/2012 Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ]	NO
4.	COMMISSIONERS' COURT APPROVAL	Date					

RECEIVED
AUG 02 2012
Human Resources

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: SANITATION PCT.3 (123-001) DATE: 7/25/2012

CURRENT POSITION TITLE: MAINTENANCE I CURRENT SLOT #: ~~0019~~ 026

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

[ ] New Position [ ] Temporary Position [ ] Position Reclassification* [X] Other Deletion of Position

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

$ 24,880.00	$ 0.00	$ (24,880.00)
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

[x] Current Department Budget [ ] Annual Budget Cycle [ ] Will Require Additional Funds

[ ] Other _____

POSITION Type:

Full Time Employee Object 113 [x] Part Time Employee Object 114 [ ] _____ Enter hourly rate for temp. positions

Full Time Employee Object 121 [ ] Part Time Temporary Object 122 [ ] $ _____ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	[ ]	Exempt	[ ]
Non-Exempt	[x]	Non-Exempt	[x]
N/A	[ ]		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position not needed.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	7/26/12 Date	FUNDING AVAILABLE IN DEPT. BUDGET	[X]	YES	[ ]	NO
2.	HUMAN RESOURCES DIRECTOR	08-02-12 Date	PERSONNEL PROCEDURES COMPLETED	[—]	YES	[ ]	NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	08/02/2012 Date	BUDGET PROCEDURES COMPLETED	[✓]	YES	[ ]	NO
4.	COMMISSIONERS' COURT APPROVAL	Date					

RECEIVED
JUL 26 2012
Human Resources

HIDALGO COUNTY
Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Precinct #3 #123 **DATE:** 7-25-2012

CURRENT POSITION TITLE: N/A **CURRENT SLOT. #:** 042,043

REQUESTED POSITION TITLE: Maintenance I (2 Positions)
(For new positions or reclassifications)

REQUEST FOR:

☑ New Position ☐ Temporary Position ☐ Position Reclassification* ☐ Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: $ _____ (Current Budgeted Salary) $ 28,000.00 x 2. (Proposed Budgeted Salary) $ 56,000.00 (Net Change)

Position to be funded from one of the following:

☐ Current Department Budget ☐ Annual Budget Cycle ☑ Will Require Additional Funds

☐ Other _____

POSITION Type:

Full Time Employee Object 113 ☑ Part Time Employee Object 114 ☐ _____

Enter hourly rate for temp. positions

Full Time Temporary Object 121 ☐ Part Time Temporary Object 122 ☐ $ _____

Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	☐	Exempt	☐
Non-Exempt	☑	Non-Exempt	☑
N/A	☐		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

This postions are for the Penitas Landfill for the opening of a new cell Type 4 Waste or trash (shingles Sheetrock and Lumber).

NEW POSITION: Brief job description and attach a copy of the new job description.

Job Description Attached.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	DEPARTMENT HEAD	7/26/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	☒ YES	☐ NO
2.	HUMAN RESOURCES DIRECTOR	07.31.12 DATE	PERSONNEL PROCEDURES COMPLETED	☑ YES	☐ NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	08/02/2012 DATE	BUDGET PROCEDURES COMPLETED	☑ YES	☐ NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

HIDALGO COUNTY
SANITATION/LANDFILL

Job Title:	Maintenance I	FLSA Status:	Non-Exempt
Department:	121-124	Civil Service Status:	Non-Exempt

SUMMARY

Serves as general maintenance for Precincts landfill/collection stations. This is a responsible position that may involve minimal instruction or supervision. This is an unskilled manual labor position involved with maintenance of county roads and right-of-way, or servicing an operation such as brush collection, and drainage clearing.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Loads material, trash, brush, etc., onto truck. May sometime unload the same.
- Assists in cleaning equipment, hand tools and truck.
- May perform minor repairs to the tools, equipment and truck.
- Cuts high grass or weeds and picks up brush along County right-of-way.
- Maintains shop area clean on daily basis.
  May operate chainsaw to clear right of way.
- Regular attendance is a must.
- Ability to work well with others.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

- High School diploma or General Education degree (GED) preferred.

CERTIFICATES, LICENSES, REGISTRATIONS

- Must possess valid Texas Motor Vehicle Operator's license;
- Must be able to be insured by the County's insurance carrier.

OTHER SKILLS AND ABILITIES

- Must have basic knowledge of hand tools associated with manual labor and the minor repair of the equipment.
- Employees working in the installation of signs may use a jackhammer, pole hole digger, hole auger, air compressor, etc., but all employees will be trained on the job to handle such tools.
- Ability to read and interpret documents such as safety rules, maintenance instructions and procedure manuals.

- Bilingual ability (Spanish and English) with the ability to converse fluently in both languages, preferred.
- Ability to calculate figures and amounts such as simple addition, subtraction, multiplication, and division in all units of measure.
- Ability to solve simple and common sense problems and interpret simple instructions furnished in written, oral, diagram or schedule form.
- Ability to understand, follow and give oral and written instructions.
- Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to talk or hear. The employee is required to stand. The employee is required to walk; sit; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over fifty (50) pounds. Specific vision abilities required by this job include close vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Must be able to perform heavy manual labor outdoors, within a five (5) day forty (40) hour week, with exposure to hazards and conditions involving extremes of heat and cold.

The noise level in the work environment is usually loud.

SAFETY REQUIREMENTS

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle work environments and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communicating with others

ACCIDENT PREVENTION PROGRAM

Required to follow all department's safety regulations.

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, August 07, 2012** **Agenda Item:** 33457

Summary of request/proposal:
PCT. 3 SANITATION (1100):
Approval to create the following full-time positions:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	MAINTENANCE I	0042	113	0.00	28,000.00	28,000.00
1100	MAINTENANCE I	0043	113	0.00	28,000.00	28,000.00
				0.00	56,000.00	56,000.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
2-1100-432-00-123-001-0-	113	PCT. 3 SANITATION -	REG F/T EMPLOYEES	$21,241.38
2-1100-432-00-123-001-0-	211	PCT. 3 SANITATION -	HEALTH INSURANCE	$3,158.90
2-1100-432-00-123-001-0-	212	PCT. 3 SANITATION -	LIFE INSURANCE	$20.48
2-1100-432-00-123-001-0-	220	PCT. 3 SANITATION -	FICA	$1,624.97
2-1100-432-00-123-001-0-	230	PCT. 3 SANITATION -	RETIREMENT	$2,113.52
2-1100-432-00-123-001-0-	250	PCT. 3 SANITATION -	UNEMPLOYMENT COMP	$106.21
2-1100-432-00-123-001-0-	260	PCT. 3 SANITATION -	WORKER'S COMP	$0.00
			2012 Budgetary Impact	$28,265.46

2013 Budgetary Impact: $74,518.00

Possible Funding Sources: No Budgetary Impact. Funds for proposed Maintenance I positions available from deletion of positions.

Comments:

Hidalgo Co. Budget Office
2/3/2005

Hidalgo County
Department of Budget & Management
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: **Commissioner' Court**
From: **Sergio Cruz, Budget Officer**
CC Date: **Tuesday, August 07, 2012** **Agenda Item:** 33457

Summary of request/proposal:
PCT. 3 SANITATION (1100):
Approval to delete the following full-time positions:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	TRUCK DRIVER III	0019	113	28,000.00	0.00	(28,000.00)
1100	MAINTENANCE I	0026	113	24,880.00	0.00	(24,880.00)
				52,880.00	0.00	(52,880.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
2-1100-432-00-123-001-0-	113	PCT. 3 SANITATION -	REG F/T EMPLOYEES	($21,273.56)
2-1100-432-00-123-001-0-	211	PCT. 3 SANITATION -	HEALTH INSURANCE	($3,350.34)
2-1100-432-00-123-001-0-	212	PCT. 3 SANITATION -	LIFE INSURANCE	($21.72)
2-1100-432-00-123-001-0-	220	PCT. 3 SANITATION -	FICA	($1,627.43)
2-1100-432-00-123-001-0-	230	PCT. 3 SANITATION -	RETIREMENT	($2,116.72)
2-1100-432-00-123-001-0-	250	PCT. 3 SANITATION -	UNEMPLOYMENT COMP	($106.37)
2-1100-432-00-123-001-0-	260	PCT. 3 SANITATION -	WORKER'S COMP	$0.00
			2012 Budgetary Impact	($28,496.14)

2013 Budgetary Impact: ($70,833.28)

Possible Funding Sources: No Budgetary Impact

Comments:

Hidalgo Co. Budget Office
2/3/2005

AI-33527 **Purchasing Department 22. A. 4.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha Salazar, CPPB **Submitted By:** Darlene Betancourt, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4)-professional services;

b. Presentation of the scoring grid for the purpose of ranking by Hidalgo County Commissioners Court of four (4) professional engineering firms from the County's approved "pool" as graded and evaluated by Hidalgo County Executive Office in connection with: Review and Verification/Guard Rail Installations in Areas Designated by HC and Related Tasks:

1._____
2._____
3._____
4._____

c. Authority to negotiate a Professional Engineering Service contract with the No. 1 ranked firm of _____ for the provision of engineering services for: The Review and Verification/Guard Rail Installation in Areas Designated by Hidalgo County and Related Tasks".

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funding will need to identified and in place upon the negotiating of final engagement agreement.

Funding required upon the execution of contract. rc

Attachments

Engineering Pool

Email Request

Scoring Grid

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/03/2012 01:08 PM
Budget & Management	Merlen P. Munoz	08/03/2012 02:06 PM
Rosalinda Cantu	Rosie Cantu	08/03/2012 03:02 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Darlene Betancourt Started On: 08/01/2012 01:50 PM

Final Approval Date: 08/03/2012

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**

RFQ NO: **2012-002-01-18-CGA**

RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**

RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#01	**R. E. Garcia and Associates** 116 N. 12th Ave. Edinburg, TX 78541-3501 TEL: 956-381-1061 FAX: 956-381-1280 Raul E. Garcia, Owner regaassoc@aol.com	X				X		X	
#02	**DBR Engineering Consultants** 200 So. 10th Street, Suite 901 McAllen, Texas 78501 Brian C. Uhlrich, P.E. Ph: 956-683-1640; Fax: 956-683-1903 **buhlrich@dgrinc.com**			X	X		X		
#03	**Rodriguez Engineering** PO Box 1830 Edinburg, TX 78540 TEL: 956-491-1012 - FAX:956-380-2775 Leo L. Rodriguez, P.E./R.P.L.S., President atm1963@hotmail.com	X							
#04	**LeFevre Environmental & Management Consulting** 612 Nolana, Suite 350 McAllen, TX 78504 956-241-1022 cell 956-661-8000 office 956-661-8001 fax Hilario Ortiz hilortiz@gmail.com wrlefevre@gmail.com	X				X			
#05	**LNV Engineers Architectural Contracts** **801 Navigation Bldv., Ste. 300** **Corpus Christi, Texas 78404** **Derek E. Naiser, PE, CFM, President** **Ph: 361-883-1984; Fax: 361-883-1986** **DNaiser@LNVinc.com**	X	X	X	X	X		X	
#06	**Modern Technology-Modern Environment (MTME)** 548 Naples St.Corpus Christi, TX 78404 361-533-7102; Fax: 361-882-6282 Mitch Hudgins mitch@mtmetex.com					X			-Solid Waste/Landfill

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**	RFQ NO: **2012-002-01-18-CGA**
RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**	RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#07	**Cook-Joyce, Inc.** 812 West Eleventh Austin, TX 78701-2000 TEL: 512-474-9097 - FAX: 474-8463 Steve Cook, P.E., President brian.dudley@cook-joyce.com	X				X			-Environmental, Civil Engineering -Landfill
#08	**BAi, LLC** 4006 Speedway Austin, Texas 78751 Ph: 512-476-3464; Fax: 512-476-9442 **grace@baiaustin.com**								-Acoustical -AV Consulting
#09	**Urban Infrastructure Group Inc.** PO Box 729 135 South 8th Street Donna, Texas 78537 Ph: 956-377-2932 cgonzalez@uigtexas.com	X		X	X	X	X		-Water and Wastewater Engineering
#10	**Quintanilla, Headley & Associates, Inc.** 124 E. Stubbs Edinburg, TX 78539 TEL: 956-381-6480 - FAX: 381-0527 Alfonso Quintanilla, E.I.T., President quintanillaheadley@sbcglobal.net	X							-Land Surveying
#11	**Millennium Engineers Group, Inc.** 705 Dawson Drive Edinburg, TX 78539 TEL: 956-383-8522 - FAX: 383-0295 Raul Palma, P.E., President apalma@megengineers.com hpalma@megengineers.com rpalma@megengineers.com	X							-Construction Materials Testing -Geo-Technical Engineering
#12	**Rio Delta Engineering** 921 South 10th Edinburg, TX 78539 TEL: 956-380-5152 -FAX: Gilbert J. Guerra, President riodelta2004@yahoo.com / gilbertgue@msn.com	X							
#13	**Javier Hinojosa Engineering** 416 E. Dove Avenue McAllen, TX 78504 TEL: 956-668-1588 - FAX: 994-8102 Javier Hinojosa, P.E., Owner javhin@rgv.rr.com cybarra@bizrgv.rr.com	X						X	

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**

RFQ NO: **2012-002-01-18-CGA**

RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**

RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#14	**Raba-Kistner Consultants, Inc.** 800 E. Hackberry McAllen, TX 78501 956-682-5332 956- 682-5487 Fax Martin Vila, P.E., Vice President (Elizabeth) Norma E. Salazar, Admin Assistant mvila@rkci.com kbraun@rkci.com nsalazar@rkci.com					X			-Construction Material Testing -Facilities Engineering -Pavement Consulting
#15	**S&B Infrastructure, Ltd.** 5408 N. 10th Street McAllen, TX 78504 956-926-5000 956-994-0427 fax Daniel O. Rios, P.E., Sr. Vice President acwalzer@sbinfra.com dorios@sbinfra.com	X	X	X	X	X	X	X	
#16	**R. Gutierrez Engineering Corporation** 317 E. Park Pharr, TX 78577 TEL: 956-782-2557 - FAX: 782-2558 Ramiro Gutierrez, P.E., President rguteng@sbcglobal.net javier@rgutierrezengineering.com	X						X	
#17	**Innovative Civil Engineering Services, Ltd.** 1306 S F Street, Suite A Harlingen, TX 78550 956-428-2443 956-202-0491 Jaime Cantu Jaime.cantu@earthcorgv.com	X							
#18	**Dannenbaum Engineering Corporation** 1109 Nolana Loop, Suite 208 McAllen, TX 78504 TEL: 956-682-3677- FAX: 686-1822 Louis H. Jones, Jr., P.E., Principal cynthia.luera@dannenbaum.com Suzie.crumpler@dannenbaum.com	X	X			X		X	
#19	**Guzman & Munoz Engineering & Surveying, Inc.** 2020 E. Expwy 83 Mercedes, TX 78570 956-565-4637: Fax: 956-565-4636 Christy Torres christy@gmes.biz / jmunoz@gmes.biz	X	X	X		X		X	

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**

RFQ NO: **2012-002-01-18-CGA**

RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**

RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#20	**Sherfey Engineering SA, LLC** 8400 Blanco Rd., Ste. 201 San Antonio, Tx 78216 Ph.:210-493-9200; Fax: 210-493-9205 Javier Garcia, Principal jgarcia@sherfeysa.com	X							
#21	**Young Professional Resources** 8100 Roughrider Dr., Ste. 101 Windcrest, Tx 78239 Ph: 210-590-9215; Fax: 210-590-9346 Leonard D. Young, PE, President 1young@yprcounsulting.com	X							
#22	**SDI Engineering, LLC** 3515 N. Sugar Road Edinburg, TX 78539 Ph.: 956-783-7634: Fax:956-287-3797 Isael Posadas, President iposadas@sdi-engineering.com	X						X	
#23	**Barrera Torres Infrastructure, PLLC** 7001 N. 10th St. , Suite 300 McAllen, TX 78504 Ph.: 956-687-3355/FAX: 956-992-8801 Jose Torres, PE, Principal: joe.torres@bti-engineering.com rene.barrera@bti-engineering.com	X	X					X	
#24	**Cortran Engineering PLLC** 721 E. Esperanza, Ste. H McAllen, Texas 78504 Ph.: 956-971-0289; Fax: Yara M. Corbitt, PE, President yara@cortranengineering.com	X						X	
#25	**L&G Engineering** 2100 W. Expressway 83 Mercedes, TX 78570 TEL: 956-565-9813 - FAX: 565-9018 Jacinto Garza, P.E., CEO/Project Manager jacinto@lgengineers.com ldominguez@lgengineers.com	X	X	X		X		X	
#26	**DOS LOGISTICS** 1002 E Expwy 83 Weslaco, TX 78596 TEL: 956-968-8800; Fax: 956-447-8194 ericybarra@doslogistics.com julissasalinas@doslogistics.com denishathompson@doslogistics.com	X				X		X	

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**

RFQ NO: **2012-002-01-18-CGA**

RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**

RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#27	**The Alex Group** 1418 Beech Ste. 27 Mc Allen, TX 78501 956-687-2539; Fax: 956-687-2545 Alex Gholmieh, Principal alex@thealexgroup.net Idalia Smasal, Office Manager idalia@thealexgroup.net			X	X		X		
#28	**Perez Consulting Engineers** 808 Dallas Ave McAllen, Texas 78501 Ph: 956-631-4482; Fax: 956-682-1545 Jorge D. Perez, Owner/President mf@perezce.com	X							
#29	**Terracon Consultants, Inc.** 1506 Mid-Cites Drive Pharr, TX 78577 TEL: 956-283-8254; FAX: 956-283-8279 Jorge A. Flores, P.G.-Principal Stephanie Marie Rendon, MBA jaflores@terracon.com smrendon@terracon.com	X				X			
#30	**Hinojosa Engineering, Inc.** 108 W. 18th Street Mission, TX 78572 TEL: 956-581-0143 - FAX: 581-2074 Ricardo Hinojosa, P.E., President hinojosaenginc@aol.com	X	X						
#31	**Halff Associates, Inc.** 5000 W. Military, Suite 100 McAllen, TX 78503 TEL: 956-664-0286 - FAX: 664-0282 Robert Saenz, P.E., Vice President jtrevino@halff.com / rsaenz@halff.com	X	X	X	X	X	X	X	
#32	**TEDSI Infrastructure Group** 1201 E Epwy 83 Mission, TX 78572 TEL: 956-424-7898 956-424-7898- FAX: 424-7022 Jesse Salinas, CEO jsalinas@tedsi.com Asalinas@TEDSI.com jsanchez@tedsi.com	X				X			-Toll Road Infrastructure Design -Signing, Markings, & Signalization -Illumination -Traffic Studies, Traffic Control Plans
#33	**Izaguirre Engineering Group, LLC** 7413 N. La Homa St. Mission, Tx. 78574 Ph. 956-240-0749; Fax. 956-584-0554 Diana Izaguirre; President diana.izaguirre@yahoo.com	X				X		X	

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**

RFQ NO: **2012-002-01-18-CGA**

RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**

RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#34	**Civil Systems Engineering, Inc. (CSE)** P. O. Box 572373 Houston, TX 77257 TEL: 713-782-3811; FAX: 713-782-381 Deren Li, President; dli@cseengineers.com	X				X		X	-GIS Application
#35	**Entech Civil Engineers, Inc.** 16360 Park Ten Place, Suite 230 Houston, TX 77084 Ph.: 281-945-0069; Fax: 281-945-0081 Nick Alanis, Vice President: nalanis@entechhou.com Juan Antonio (Tony) Gelacio, President	X	X					X	
#36	**Landtech Consultants, Inc.** 2525 North Loop West, Suite 300 Houston, TX 77008 Ph.: 713-861-7068; Fax: 713-861-4131 Paul Kwan. RPLS-President; Glenn Graham, PE-Vice President ggraham@landtech-inc.com	X	X						
#37	**Cruz-Hogan Consultants** 605 E. Violet Avenue, Ste. 5 McAllen, Texas 78504 TEL: 956-682-5022; Fax: 682-5089 RONNIE CRUZ, PE, Vice President ronnie@cruzhogan.net lorena@cruzhogan.net	X				X		X	-Water & Wastewater Treatment -Collection & Distribution
#38	**J. F. Fontaine & Associates** PO Box 530540 2805 Memorial Dr., Ste. B La Feria, Tx 78559 Ph.: 956-797-3411; Fax: 956-797-3400 Daniel Campos, PE **qr.jfeng@hotmail.com**	X				X			
#39	**SAMES Engineering & Surveying, Inc.** 200 S. Cage Blvd. Pharr, TX 78577 TEL: 956-702-8880; FAX: 956-702-8883 Saul D. Maldonado, PE Principal sam@samengineering-surveying.com Jose Rodriguez jose@samengineering-surveying.com rick@samengineering-surveying.com	X	X					X	

HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ-ACCEPTANCE / REFERRAL POOL

DESCRIPTION OF RFQ: **PROFESSIONAL ENGINEERING SERVICES**	RFQ NO: **2012-002-01-18-CGA**
RFQ ACCEPTANCE DATE: **JANUARY 18, 2012**	RFQ ACCEPTANCE TIME: **9:30 A.M.**

PRE-QUALIFIED POOL ROSTER EFFECTIVE PERIOD: February 09, 2012 through February 08, 2013

	NAME OF COMPANY	Areas of Specialization							
		Civil	Structural	MEP	Mechanical	Environ-mental	Electrical	Highway	Other
#40	**Melden & Hunt, Inc.** 115 W. McIntyre Street Edinburg, TX 78539 TEL: 956-381-0981 - FAX: 381-1839 Fred L. Kurth., P.E. President fkurth@meldenandhunt.com tina@meldenandhunt.com mike@meldenandhunt.com	X							
#41	**Professional Service Industries, Inc.** 2020 North Loop 499, Suite 302 Harlingen, TX 78550 TEL: 956-423-6826 - FAX: 423-5735 Hector Garza, Branch Manager Eladio.garza@psiusa.com Hector.lopez@psiusa.com					X			-Geo-technical Engineering -Construction Material Testing

Darlene Betancourt

From: Darlene Betancourt [darlene.betancourt@co.hidalgo.tx.us]
Sent: Thursday, August 02, 2012 3:48 PM
To: 'Darlene Betancourt'
Subject: FW: Selection of engineers

From: lauro.torres [mailto:lauro.torres@co.hidalgo.tx.us]
Sent: Wednesday, August 01, 2012 1:20 PM
To: martha.salazar@co.hidalgo.tx.us
Cc: valde.guerra@co.hidalgo.tx.us; monica.badillo@co.hidalgo.tx.us; darlene.betancourt@co.hidalgo.tx.us
Subject: Selection of engineers

Good afternoon,

I have selected a total of four engineers from the pre-qualified pool roster to review and verify guardrail installation as per your request. Could you please provide me with their statement of qualifications (SOQ's) and scoring sheets for further evaluation on the following engineers:

S&B Infrastructure, Ltd. 5408 N. 10th street McAllen, Tx. 78504	Dannenbaum Engineering Corporation 1109 Nolana Loop, suite 208 McAllen, Tx. 78504	L&G Engineering 2100 W. Expressway 83 Mercedes, Tx. 78570	Halff Associates, Inc. 5000 W. Military, suite 100 McAllen, Tx. 78503

Lauro Torres
Administrative Assistant IV
County Of Hidalgo Executive Office
2818 S. Business Hwy. 281, Admin Bldg.
Edinburg, TX. 78539
(956) 292-7025 ext. 4859- Office
(956) 292-7034- Fax
lauro.torres@co.hidalgo.tx.us

HIDALGO COUNTY

FOR

Engineering Services

Review & Verification Guardrail installed in areas designated by Hidalgo County

Scoring & Evaluation GRID

Engineering Services

Total Scores	S & B Infrastructure	Dannenbaum Engineering	L & G Engineering	Halff Associates Inc
Evaluator 1	90	90	96	92
Average	90	90	96	92
RANKING				

*Scoring & Evaluation was completed by Executive Office Staff

AI-33437 **Purchasing Department 22. A. 5.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Rocio Villarreal,
PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation, discussion, and approval of a request by contracted vendor,Robertson Auto Auction for approval to add to Auctioneer's website, the Hidalgo County emblem/seal.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

NO budgetary/ fiscal impact to county.

Attachments

Auctioneer's Website

1

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 01:21 PM
Budget & Management	Merlen P. Munoz	08/01/2012 01:26 PM
Rosalinda Cantu	Rosie Cantu	08/01/2012 03:36 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Rocio Villarreal Started On: 07/25/2012 04:21 PM

Final Approval Date: 08/03/2012

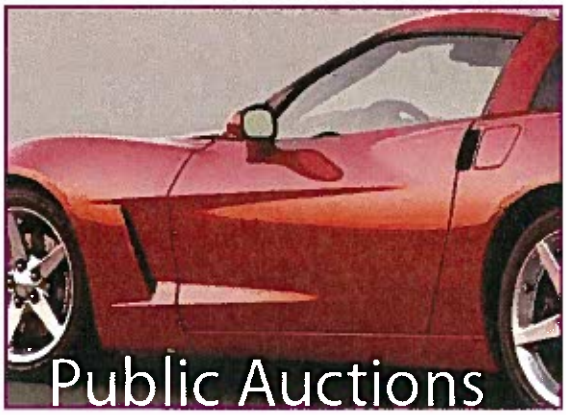
en español

ROBERTSON AUTO AUCTIONS

A Division of Rod Robertson Enterprises, Inc

Locations

- Arizona Public Auctions
- California Public Auctions
- Del Rio, Texas
- El Centro, California
- EL Paso, Texas
- Houston, Texas
- Laredo, Texas
- Mcallen/Edinburg, Texas
- Nogales, Arizona
- San Diego, California
- Tucson, Arizona
- Yuma, Arizona



Rod Robertson Enterprises Inc. is contracted to the Department of Justice and U.S. Department of Homeland Security to support the Asset Seizure and Forfeiture Program.

Mailing List

Please Provide Your Email:

Submit



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Copyright Rod Robertson Enterprises - Auctioneer, Maria C. Lopez, TDLR#16447

Rod Robertson Auto Auctions

Ms. Rocio Villarreal, Contract Manager
Hidalgo County Purchasing Department
2812 S. Business
Edinburg, TX 78539

July 30, 2012

Dear Ms. Villarreal,

Rod Robertson Auto Auctions is respectfully requesting the authorization from Hidalgo County to use and display the County's logo on our website and marketing material in order to promote and market the auction sales that we conduct on the County's behalf.

Our website address is www.Robertson Auto.com. We encourage you to review our site and to please comment any questions or concerns that you may have. Please note that we already have some other Government entities' logos posted. We will be proud to add the logo representing Hidalgo County, as are we proud to be of service to you.

With your approval, please also provide us with an electronic (pdf) file of your logo.

If you have any questions or concerns, please do not hesitate to contact me.

Thank you for allowing us to be of service.

Sincerely,

Luis A. Barthel
General Manager
Rod Robertson Enterprises
1003 FM 490
Edinburg, TX 78541
(956) 383-8822

AI-33509 **Purchasing Department 22. A. 6.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of Work Authorization No. 5 (with an estimated cost of $10,000) as submitted by R.Gutierrez Engineering Corporation, for Minnesota Drainage Project, through Contract #C-11-310-01-24.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1342-431-00-122-058-0-733

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds available $269,321.22 as of 8/1/12

Attachments

Work Authorization No.5

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 10:13 AM
Budget & Management	Merlen P. Munoz	08/01/2012 01:10 PM
Roland Garcia	Rolando Garcia	08/02/2012 02:32 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Katia Garcia Started On: 08/01/2012 08:55 AM

Final Approval Date: 08/03/2012

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24
Work Authorization Form

Work Authorization No. 5

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between the **HIDALGO COUNTY**, acting herein by and through Commissioner's Court, hereinafter called the "**Owner**," and, **R. GUTIERREZ ENGINEERING CORPORATION**, professional engineers of Pharr, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK
The purpose of this Work Authorization is for the **Engineer** to provide professional construction management services and construction staking services for the construction of the Minnesota Drain project. A portion of this project is being constructed by County forces.

The scope of services to be provided by the **Owner** is identified in **Attachment A – Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **Attachment B – Services to be Provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST
The estimated cost for services under this Work Authorization is not to exceed **$10,000.00.** A detailed breakdown of the amount to be paid is more particularly described in **Attachment D – Proposed Fee**. The actual amount payable for services under this Work Authorization will be in accordance with Article 6.

PART 3. PAYMENT
Payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Article 9.

PART 4. FUNDING
This Work Authorization shall be funded through funding source:

Account No. 2-1342-431-00-122-058-0-733

Requisition No. #220408 (must be included after CC approval)

PART 5. PERIOD OF SERVICE
This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon completion of the scope of services of the work as provided in Article 4.

PART 6. RESPONSIBILITIES AND OBLIGATIONS
This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACCEPTANCE AND ACKNOWLEDGEMENT
This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of ___ day of _____, 2012.

ENGINEER:

R. Gutierrez Engineering Corporation

By: _____
Name: Ramiro Gutierrez, P.E.
Title: President

OWNER:

COUNTY OF HIDALGO

By: _____
Name: Hector "Tito" Palacios
Title: Commissioner Pct. No. 2

By: _____
Name: Ramon Garcia
Title: County Judge

LIST OF ATTACHMENTS

ATTACHMENT A – Services to be Provided by the Owner
ATTACHMENT B – Services to be Provided by the Engineer
ATTACHMENT C – Work Schedule
ATTACHMENT D – Proposed Fee

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24

Work Authorization No. 5

ATTACHMENT A
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project**.

General
The **Owner** will provide to the **Engineer** the following:

(1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 6 and Article 9, both of this Agreement.

(2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **Engineer** cannot easily obtain.

(3) Provide any available relevant data the **Owner** may have on file concerning the project.

(4) Provide timely review and decisions in response to the **Engineer**'s request for information and/or required submittals and deliverables.

(5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.

(6) Assist **Engineer** with obtaining permission to enter on properties for the purpose of surveying for the project.

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24
Work Authorization Form

Work Authorization No. 5

ATTACHMENT B
Services to be Provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project.**

The **Engineer** will provide to the **Owner** the following:

The Engineer shall render specific management and engineering services for the development of the Project and fulfillment of this Agreement as follows:

CONSTRUCTION PHASE

Construction Management and Support

The Engineer will provide construction management and support services for and during the construction of the Project by the Owner. Specific services for CONSTRUCTION MANAGEMENT AND SUPPORT by the Engineer will include the following:

Construction Management and Administration

1) In general, the Engineer will provide the management and engineering support/data required for consultation and advisement to the Owner and act as the Owners representative as provided in the General Condition of the Construction Contract.

2) The Engineer will provide detailed information to assist the Owner in construction of the project in accordance with the project plans and specifications. The Engineer will also assist the Owner by providing detailed instructions on how to construct various items of the project.

3) Defects and Deficiencies. The Engineer will use his best efforts to protect the Owner against defects and deficiencies in the work of Owner forces. The Engineer will promptly notify the Owner of any such defect or deficiency, and take all steps possible to require that the defect or deficiency be corrected.

Miscellaneous Technical Activities

4) Construction Staking. At the Owner's request, the Engineer will provide construction staking services for construction services performed by the Owner.

5) Change Orders. When applicable, the Engineer will prepare the engineering data, including plan sheet drawings, specifications, and estimates, for the preparation of construction contract change orders, which may be required due to new requirements directed by the Owner.

6) Design Changes. When applicable, the Engineer will prepare the engineering data, including plan sheet drawings, specifications, and estimates, for changes in the design of the project, which may be required due to new requirements directed by the Owner.

ATTACHMENT "C"

WORK SCHEDULE

	2012					2013						
	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
Minnesota Drain												
Construction Administration												
Construction Staking												

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24

Work Authorization No. 5

ATTACHMENT D
Fee Proposal

Payment for services provided under this Work Authorization will be on the basis of hourly rates established and identified herein plus 10% and reimbursement for direct non-labor expenses established and identified herein plus 10% and sub-consultant expense at invoice cost plus 10%.

LABOR HOURLY RATES:

Position/Title	Hourly Rate
Principal	$ 291.41/HR
Project Manager	$ 208.15/HR
Senior Engineer	$ 149.87/HR
Engineer/RPLS	$ 116.57/HR
Graduate Engineer	$ 99.91/HR
Senior Engineering Tech	$ 86.60/HR
CADD-Design Technician	$ 69.28/HR
Clerical	$ 63.28/HR
Survey Crew	$141.95/HR

NON-LABOR EXPENSES:

Mileage (in State)	$ 0.58 / mile
Car Rental (in State)	At Cost
Lodging (in State)	At Cost
Meals (in State)	At Cost
Air Travel	At Cost
All Expenses for Out-of-State Travel	At Cost
Overnight Carrier Cost	$ 20 / letter
Copies (8 ½" x 11")	$ .15 / copy
Bond Plots	$ 0.75 / Sq Ft
Color Plots	$ 2.00 / Sq Ft
Mylar Plots	$ 2.50 / Sq Ft

R. Gutierrez Engineering Corporation

July 26, 2012

Hector "Tito" Palacios
County Commissioner
Hidalgo County Precinct No. 2
300 W. Hall Acres, Suite G
Pharr, TX 78577

RE: Work Authorization No. 5–Minnesota Drain–Construction Admin & Staking
Project No. ENG11.105

Dear Commissioner Palacios:

Enclosed are two original signature copies of a proposed Work Authorization No. 5 of the 2011 Road & Bridge Contract. This work authorization is for professional services associated with the Minnesota Drain project. The work consists of providing construction administration and construction staking services for the work to be performed by County forces. Payment for services under this work authorization are not to exceed $10,000 and will be based on actual hours worked.

If this Work Authorization No. 5 meets your approval, please place it before Commissioners Court for approval and signature. Please return one original signature copy for my files. If you have any questions, please call me so that we may discuss them. You can call me at 956-782-2557 or on my mobile at 956-227-2154.

Sincerely,

Ramiro Gutierrez, P.E.
President

encl
cc: Files

130 E Park – Pharr, TX 78577 – Tel: 956-782-2557 – Fax: 956-782-2558 – E-mail: rgutierrez@rgec.net

R. Gutierrez Engineering Corporation

Transmittal Form

TO: Commissioner Palacios
Hidalgo County Precinct No. 2
300 W. Hall Acres, Suite G
Pharr, TX 78577

FROM: Jaime Jaimez, Jr.
SUBJECT: Minnesota Drain Const. Staking and Admin
PROJECT NO.: ENG11.005
DATE: July 26, 2012

WE ARE SENDING YOU X ATTACHED ___ UNDER SEPARATE COVER VIA Hand Delivery THE FOLLOWING ITEMS:

___ BLUEPRINTS	___ PLANS	___ SHOP DRAWINGS	___ CD
___ CHANGE ORDER	___ SAMPLES	___ PAYMENT REQUEST	___ OTHER: INVOICE
___ BID TABULATION	X CONTRACT DOCUMENTS	___ RECORD DRAWINGS	___ 3 1/2" DISKETTE

QUANTITY / SETS	DATED	ITEM DESCRIPTION
2	-	Work Authorization No. 5
1	7/26/2012	Cover Letter

THESE ARE TRANSMITTED AS CHECKED BELOW:

___ FOR BIDS DUE	___ APPROVED AS NOTED	___ FOR YOUR RECORDS
X FOR APPROVAL	___ APPROVED AS SUBMITTED	___ FOR YOUR ACKNOWLEDGEMENT
___ FOR YOUR USE	___ RETURN FOR CORRECTIONS	___ RESUBMIT FOR APPORVAL
___ AS REQUESTED	X FOR FURTHER PROCESSING	___ ON LOAN
___ FOR REVIEW AND COMMENT	X FOR SIGNATURE	___ OTHER

COMMENTS:

RECEIVED
JUL 26 2012

Copy Distribution: file

Received by:

130 East Park Ave. - Pharr, TX 78577 - Tel: 956 - 782 - 2557 - Fax: 956 - 782 - 2558 - Email: jaime@rgec.net

AI-33383 **Purchasing Department 22. A. 7.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha L. Salazar **Submitted By:** Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval for the following departments to use the State Award Contract vendor U.S. Bank National as our Fuel Card Provider.

District Attorneys Office	Tx Agrilife Extension
Constable Pct No. 1,2,3,4,and 5	WIC Department
Facilities Management	Department of Budget and Management
Purchasing	Tax Office
County Clerks	HIDTA Department
Juvenile Probation	Head Start Program
Hidalgo County SATF	Emergency Management
Right a Way Department	Sheriff Department
District Clerks	Election Department
Planning Department	County Judge Office
Health and Human Services	Emergency Services
Restitution Center	Executive Office
Safety Department	Juvenile Justice /Boot Camp
Hidalgo County CSCD	

BACKGROUND

Fiscal Impact

FISCAL YEAR: see below **ACCT. #:** see below

FUNDS AVAILABLE Y/N?: see below **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Each user department will need to have budget for this expenditure.
See attached expenditure report for possible funding sources and availabilty of funds.

Attachments

Driver List
vehicle list
exp report

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 11:27 AM
Budget & Management	Merlen P. Munoz	08/01/2012 01:02 PM
Rosalinda Cantu	Rosie Cantu	08/01/2012 03:35 PM

US Bank Voyager Fleet Systems Inc

SB53 & SB70	Driver Information			Organization			
Driver ID (4, 5 or 6 digits numeric only)	Driver Last Name (12 Character Limit)	Driver First Name (11 Character Limit)	Driver Middle Initial (Optional - 1 Character Limit)	Level 2 (Optional - 25 Character limit)	Level 3 (Optional - 25 Character limit)	Level 4 (Optional - 25 Character limit)	Level 5 (Optional - 25 Character limit)
034819	ALVARADO	JUAN		Hidalgo County	PURCHASING	PURCHASING	
149268	ANDRADE	EUGENIA		Hidalgo County	PURCHASING	PURCHASING	
047708	AYALA	GRICELDA		Hidalgo County	PURCHASING	PURCHASING	
029815	BETANCOURT	DARLENE	H.	Hidalgo County	PURCHASING	PURCHASING	
078441	CAVAZOS	NIELDA		Hidalgo County	PURCHASING	PURCHASING	
085677	DE LIRA	TANYA		Hidalgo County	PURCHASING	PURCHASING	
095362	FAZ	MATILDE		Hidalgo County	PURCHASING	PURCHASING	
058931	GARCIA	AGUEDA		Hidalgo County	PURCHASING	PURCHASING	
083089	GARCIA	EVANGELINA		Hidalgo County	PURCHASING	PURCHASING	
080608	GARZA	OSCAR		Hidalgo County	PURCHASING	PURCHASING	
140333	GOMEZ	MARIA	ELENA	Hidalgo County	PURCHASING	PURCHASING	
154377	ISLAS	YVETTE		Hidalgo County	PURCHASING	PURCHASING	
104841	LOPEZ	MARIA	ELIZA	Hidalgo County	PURCHASING	PURCHASING	
073636	MONTALVO	SANDRA		Hidalgo County	PURCHASING	PURCHASING	
155012	NAVARRO	GABRIEL		Hidalgo County	PURCHASING	PURCHASING	
002305	OILIVAREZ	NORMA	L.	Hidalgo County	PURCHASING	PURCHASING	
171158	RIOS	DAGOBERTO		Hidalgo County	PURCHASING	PURCHASING	
020311	SAENZ	LETICIA	H.	Hidalgo County	PURCHASING	PURCHASING	
028398	SALAZAR	MOISES		Hidalgo County	PURCHASING	PURCHASING	
171999	SALINAS	OMAR		Hidalgo County	PURCHASING	PURCHASING	
095176	SUAREZ	SANDRA		Hidalgo County	PURCHASING	PURCHASING	
089583	TREVINO	JOHN	MICHAEL	Hidalgo County	PURCHASING	PURCHASING	
171409	VELASQUEZ	YOLANDA		Hidalgo County	PURCHASING	PURCHASING	
094854	VILLARREAL	ROCIO		Hidalgo County	PURCHASING	PURCHASING	
188443	Vargas	April		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
188689	Sosa	Michael		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
105317	VALDEZ	AMANDA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
138754	SALAZAR	GLORIA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
106941	ESPIRITU	ILLIANA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	

US Bank Voyager Fleet Systems Inc

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149888	RAMOS	HILDA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
164526	CERVANTES	RUBEN		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
173444	BLANCO	JAVIER		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
179736	RENTERIA	BRENDA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
099694	GONZALEZ	AMELIA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
157716	LOPEZ	VERONICA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
158321	GARICA	JOAQUIN		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
107069	ALVAREZ	MELISSA		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
185272	ESPARZA	MELANIE		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
161683	DIAZ	LUIS		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
185701	Ramos	Uriel		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
099716	Perez	Armando	Jr.	Hidalgo County	PURCHASING	COUNTY CLERKS DEPARTMENT	
133973	Longoria	Kathy		Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
021032	MONTOYA	OSCAR		Hidalgo County	PURCHASING	EMERGENCY MANAGEMENT	
165204	BENAVIDEZ	ROLANDO		Hidalgo County	PURCHASING	EMERGENCY MANAGEMENT	
188395	Longoria	Jose	Isaac	Hidalgo County	PURCHASING	ELECTIONS DEPARTMENT	
085405	PENA	JOSE		Hidalgo County	PURCHASING	RIGHT A WAY DEPARTMENT	
148652	Betancourt	Mario		Hidalgo County	PURCHASING	EMERGENCY MANAGEMENT	
060682	CRUZ	NORA	LINDA	Hidalgo County	PURCHASING	TEXAS AGRILIFE	
188760	Perez	CHRISTINA		Hidalgo County	PURCHASING	TEXAS AGRILIFE	
072966	Luna	Rosa	N	Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
079332	CANTU	MARTIN		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
129356	GUZMAN	ARMANDO		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
015342	LUNA	PEDRO		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
094951	MARTINEZ	MARIO		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
037982	ORTIZ	LORENZO		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
127639	PARRAO	RENE		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
013781	QUINTANILHA	ROY		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
140988	REYES	SERGIO		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	

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084123	REYNA	FRED		Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
100935	ALVAREZ	AIDA	M	Hidalgo County	PURCHASING	SAFETY DEPARTMENT	
138126	MARTINEZ	JUAN		Hidalgo County	PURCHASING	FIRE MARSHAL	
126403	URESTE	TOMMY		Hidalgo County	PURCHASING	FIRE MARSHAL	
138142	ROMERO	MARCO		Hidalgo County	PURCHASING	FIRE MARSHAL	
138223	GARCIA	JAVIER		Hidalgo County	PURCHASING	FIRE MARSHAL	
105937	CASAS	ROLANDO		Hidalgo County	PURCHASING	FIRE MARSHAL	
78646	TREVINO	LUIS		Hidalgo County	PURCHASING	CONSTABLE PCT NO. 3	
002478	ANZALDUA	ANTONIO		Hidalgo County	PURCHASING	HEADSTART	
003019	AYALA	ALFREDO		Hidalgo County	PURCHASING	HEADSTART	
003885	BADILLO	RAFAEL		Hidalgo County	PURCHASING	HEADSTART	
002603	BECHO	HECTOR		Hidalgo County	PURCHASING	HEADSTART	
002455	CANTU	JAIME		Hidalgo County	PURCHASING	HEADSTART	
004268	CARDONA	HIBERTO		Hidalgo County	PURCHASING	HEADSTART	
004368	CASTILLO	NICOLAS	JR.	Hidalgo County	PURCHASING	HEADSTART	
004222	CASTORENA	PEDRO	JR.,	Hidalgo County	PURCHASING	HEADSTART	
004025	CHAVEZ	ANTONIO		Hidalgo County	PURCHASING	HEADSTART	
004226	COMPEAN	JOSE	JUAN	Hidalgo County	PURCHASING	HEADSTART	
003046	CORONA	JOSE	A.	Hidalgo County	PURCHASING	HEADSTART	
002765	DAVILA	DAVID		Hidalgo County	PURCHASING	HEADSTART	
003788	DE LA ROSA	JUAN		Hidalgo County	PURCHASING	HEADSTART	
004350	DIMAS	JOHN	EDWARD	Hidalgo County	PURCHASING	HEADSTART	
003897	ESQUIVEL	RAMON	JR	Hidalgo County	PURCHASING	HEADSTART	
004006	FLORES	MARIA	N.	Hidalgo County	PURCHASING	HEADSTART	
000958	GARCIA	JEROME	A.	Hidalgo County	PURCHASING	HEADSTART	
002133	GARCIA	JESUS	JR	Hidalgo County	PURCHASING	HEADSTART	
004238	GARCIA	GILBERTO	JR.	Hidalgo County	PURCHASING	HEADSTART	
003884	GARZA	DANIEL		Hidalgo County	PURCHASING	HEADSTART	
003519	GARZA	DARLENE		Hidalgo County	PURCHASING	HEADSTART	

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004238	GOMEZ	GILBERTO	JR.,	Hidalgo County	PURCHASING	HEADSTART	
004333	GUERRERO	ARACELI		Hidalgo County	PURCHASING	HEADSTART	
004042	GUTIERREZ	ELUID		Hidalgo County	PURCHASING	HEADSTART	
004108	GUTIERREZ	ROEL		Hidalgo County	PURCHASING	HEADSTART	
004107	HERNANDEZ	GENARO		Hidalgo County	PURCHASING	HEADSTART	
003900	HERNANDEZ	PEDRO		Hidalgo County	PURCHASING	HEADSTART	
003937	HERNANDEZ	RIGOBERTO	JR	Hidalgo County	PURCHASING	HEADSTART	
004068	HERRERA	GUADALUPE		Hidalgo County	PURCHASING	HEADSTART	
002764	HERRERA	OLGA	N	Hidalgo County	PURCHASING	HEADSTART	
003920	JIMENEZ	JOAQUIN		Hidalgo County	PURCHASING	HEADSTART	
003941	JIMENEZ	ROLANDO		Hidalgo County	PURCHASING	HEADSTART	
004065	LOPEZ	JAVIER		Hidalgo County	PURCHASING	HEADSTART	
004260	MARTINEZ	JOSE	A.	Hidalgo County	PURCHASING	HEADSTART	
003748	MARTINEZ	SERGIO		Hidalgo County	PURCHASING	HEADSTART	
000027	MARTINEZ	VICTOR		Hidalgo County	PURCHASING	HEADSTART	
002379	MATA	SALVADOR		Hidalgo County	PURCHASING	HEADSTART	
003667	MEJIA	ARMANDO		Hidalgo County	PURCHASING	HEADSTART	
000511	PALACIOS	JOSE	O	Hidalgo County	PURCHASING	HEADSTART	
004258	PERALEZ	GLORIA		Hidalgo County	PURCHASING	HEADSTART	
004453	PINZON	ARTURO		Hidalgo County	PURCHASING	HEADSTART	
003348	REA	DORA		Hidalgo County	PURCHASING	HEADSTART	
001942	RENDON	FELIX		Hidalgo County	PURCHASING	HEADSTART	
004261	RODRIGUEZ	JUAN	C	Hidalgo County	PURCHASING	HEADSTART	
004251	SALAZAR	JOEL		Hidalgo County	PURCHASING	HEADSTART	
003921	SAMBRANO	ERNESTO		Hidalgo County	PURCHASING	HEADSTART	
004227	SANCHEZ	JOSE	L. JR	Hidalgo County	PURCHASING	HEADSTART	
003840	SAUCEDO	FRANCISCO		Hidalgo County	PURCHASING	HEADSTART	
003339	SOLIS	OILIVERIO		Hidalgo County	PURCHASING	HEADSTART	
004009	STURDAVANT	DEAN	R	Hidalgo County	PURCHASING	HEADSTART	

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003509	TORRES	ALBERTO		Hidalgo County	PURCHASING	HEADSTART	
003670	VALDEZ	GILBERT		Hidalgo County	PURCHASING	HEADSTART	
004460	VALDEZ	JOSE	L	Hidalgo County	PURCHASING	HEADSTART	
004106	VELA	LILIAN	G	Hidalgo County	PURCHASING	HEADSTART	
105899	ARREDONDO	TOMAS	J.	Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
158887	CANTU	ROGELIO		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
181722	CEBALLOS	EFRAIN		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
100315	GARZA	HUMBERTO		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
180181	HERNANDEZ	ARTURO	AARON	Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
166618	ISIDRO	EDGAR		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
180033	ISIDRO	JONATHAN		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
185809	NAJERA	LEONEL		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
159131	PECINA	GILBERT		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
156647	Perez	CYNTHIA		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
154385	RIOS	RODOLFO		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
101796	SESIN	RAUL	E	Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
140619	TOVAR	JOSE	R	Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
185817	VILLEGAS	ELI		Hidalgo County	PURCHASING	PLANNING DEPARTMENT	
19178883	ESCALON	MELISSA	DEE	Hidalgo County	PURCHASING	CONSTABLE PCT NO. 1	
102342	Blanco	Martin	Jr.,	Hidalgo County	PURCHASING	Constable Pct No. 1	
078271	Sanchez	Raymundo		Hidalgo County	PURCHASING	Constable Pct No. 1	
083623	Cavazos	Mario		Hidalgo County	PURCHASING	Constable Pct No. 1	
172189	Espinosa	Joe	F	Hidalgo County	PURCHASING	Constable Pct No. 1	
100587	Escalon	Pedro	Jr.,	Hidalgo County	PURCHASING	Constable Pct No. 1	
140562	Walker	Jim	T	Hidalgo County	PURCHASING	Constable Pct No. 1	
189316	Quiroz	Salvador	Jr.,	Hidalgo County	PURCHASING	Constable Pct No. 1	
139386	Cano	Jaime	T	Hidalgo County	PURCHASING	Constable Pct No. 1	
134981	Flores	Sara		Hidalgo County	PURCHASING	Constable Pct No. 1	
077003	Sanchez	Blanca		Hidalgo County	PURCHASING	Constable Pct No. 1	

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072036	Hernandez	Juan	M	Hidalgo County	PURCHASING	Constable Pct No. 1	
078255	Ramos	Feliciano		Hidalgo County	PURCHASING	Constable Pct No. 5	
051519	Zavala	Frank		Hidalgo County	PURCHASING	Constable Pct No 2	
074721	Sanchez	Frank		Hidalgo County	PURCHASING	Constable Pct No. 2	
007226	Perez	Roberto		Hidalgo County	PURCHASING	Constable Pct No. 2	
088226	Gaitan	Fernando		Hidalgo County	PURCHASING	Constable Pct No. 2	
189413	Arenas	Juan		Hidalgo County	PURCHASING	Constable Pct No. 2	
084085	Elizondo	Carlos		Hidalgo County	PURCHASING	Constable Pct No. 2	
059366	Alonzo	Senaida		Hidalgo County	PURCHASING	Constable Pct No. 2	
089397	Ybarra	Fabian		Hidalgo County	PURCHASING	Constable Pct No 5	
078638	Contreras	Joel		Hidalgo County	PURCHASING	Constable Pct No. 3	
121835	Bermudez	Georgina		Hidalgo County	PURCHASING	Constable Pct No. 3	
1031	Broyles	Dan		Hidalgo County	PURCHASING	Constable Pct No. 3	
094943	RODRIGUEZ	Javier		Hidalgo County	PURCHASING	Constable Pct No. 3	
078646	Dunn	Eldon		Hidalgo County	PURCHASING	Constable Pct No. 3	
149993	Flores	Richard		Hidalgo County	PURCHASING	Constable Pct No. 3	
114596	Salinas	Ruben	Jr.,	Hidalgo County	PURCHASING	Constable Pct No. 3	
182052	Trevino	Rodolfo		Hidalgo County	PURCHASING	Constable Pct No. 3	
095907	REYNA	Reynaldo	R	Hidalgo County	PURCHASING	Constable Pct No. 3	
115495	PATINA	ALVIN	II	Hidalgo County	PURCHASING	CONSTABLE PCT NO. 3	
024821	ZAMORA	Miguel		Hidalgo County	PURCHASING	CONSTABLE PCT NO. 3	
002189	RANEL	HUGO		Hidalgo County	PURCHASING	CONSTABLE PCT NO. 3	
082872	Garcia	Victor		Hidalgo County	PURCHASING	Constable Pct No 5	
138908	Salinas	Raul	A	Hidalgo County	PURCHASING	Constable Pct No. 4	
138762	LEMUS	ARMANDO		Hidalgo County	PURCHASING	Constable Pct No. 4	
122386	Garza	David	Jr.,	Hidalgo County	PURCHASING	Constable Pct No. 4	
133841	Collins	Albert	Allen	Hidalgo County	PURCHASING	Constable Pct No. 4	
079316	Brown	Martin	B	Hidalgo County	PURCHASING	Constable Pct No. 4	
179612	Ayala	Raul	E	Hidalgo County	PURCHASING	Constable Pct No. 4	

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064807	Moreno	Aaron	L	Hidalgo County	PURCHASING	Constable Pct No 4	
180971	Sanchez	David	T	Hidalgo County	PURCHASING	Constable Pct No. 4	
149217	Gonzales	Carlos	Jr.,	Hidalgo County	PURCHASING	Constable Pct No. 4	
023396	Patlan	Armando		Hidalgo County	PURCHASING	Constable Pct No,4	
141275	Rivera	Joel		Hidalgo County	PURCHASING	Constable Pct No. 4	
158305	Vasquez	Joaquin		Hidalgo County	PURCHASING	Constable Pct No. 4	
188735	Garcia	Abimael		Hidalgo County	PURCHASING	Constable Pct No. 5	
188727	Contreras	Hipolito	Jr	Hidalgo County	PURCHASING	Constable Pct No 5	
121878	Galvan	Diomor		Hidalgo County	PURCHASING	Constable Pct No. 5	
182249	Smith	Glenase		Hidalgo County	PURCHASING	Adult Probation	
189120	Garza	Nilda	D	Hidalgo County	PURCHASING	Adult Probation	
189138	Martinez	JOSE	P	Hidalgo County	PURCHASING	Adult Probation	
184438	RODRIGUEZ	Maribel		Hidalgo County	PURCHASING	Adult Probation	
187798	Gomez	Sislai		Hidalgo County	PURCHASING	Adult Probation	
187771	Rodriguez	Monica	L	Hidalgo County	PURCHASING	Adult Probation	
188581	Solis	Priscilla		Hidalgo County	PURCHASING	Adult Probation	
182362	Martinez	Hilda	V	Hidalgo County	PURCHASING	Adult Probation	
166774	Del Bosque	Esteban		Hidalgo County	PURCHASING	Adult Probation	
181404	Ortega	Cameron		Hidalgo County	PURCHASING	Adult Probation	
077526	Campos	Leslie		Hidalgo County	PURCHASING	Adult Probation	
185191	Salinas	Oscar	Omar	Hidalgo County	PURCHASING	Executive Office	
187097	Ramirez	Martin		Hidalgo County	PURCHASING	Executive Office	
177512	De La Fuente	Ann Marie		Hidalgo County	PURCHASING	Executive Office	
007234	Olivarez	Ricardo	O.	Hidalgo County	PURCHASING	Budget Office /Workers Com	
014702	Jackson	Joe		Hidalgo County	PURCHASING	Budget Office /Workers Com	
125113	Trevino	Adolfo	A	Hidalgo County	PURCHASING	Budget Office /Workers Com	
000124	Salazar	Tomas		Hidalgo County	PURCHASING	Executive Office	
043354	Munoz	Dora		Hidalgo County	PURCHASING	HIDTA	
6467	Cazarez	Roy		Hidalgo County	PURCHASING	District Attorneys	

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141917	Salazar	Jorge	A	Hidalgo County	PURCHASING	District Attorneys	
010049	PALACIOS	Aida		Hidalgo County	PURCHASING	District Attorneys	
017477	Vela	Charles		Hidalgo County	PURCHASING	District Attorneys	
175145	Rodriguez	Rodolfo	Z	Hidalgo County	PURCHASING	HIDTA	
088994	Chapa	Ricardo		Hidalgo County	PURCHASING	HIDTA	
121193	Garcia	Miguel		Hidalgo County	PURCHASING	HIDTA	
072192	Yates	Chris		Hidalgo County	PURCHASING	HIDTA	
149098	Sifuentes	Juan		Hidalgo County	PURCHASING	HIDTA	
070491	Olivarez	Nelda		Hidalgo County	PURCHASING	HIDTA	
002189	Rangel	Hugo		Hidalgo County	PURCHASING	HIDTA	
153818	Martinez	Genovevo		Hidalgo County	PURCHASING	HIDTA	
036625	Lopez	Sonya	I	Hidalgo County	PURCHASING	HIDTA	
37524	Rich	Roger		Hidalgo County	PURCHASING	HIDTA	
060135	Rodriguez	JOSE	J	Hidalgo County	PURCHASING	HIDTA	
089605	Munoz	Palmira		Hidalgo County	PURCHASING	HIDTA	
152595	Carrasco	Martin	Jr	Hidalgo County	PURCHASING	County Judges Office	
175102	Martinez	Eduardo		Hidalgo County	PURCHASING	Juvenile Probation	
100684	Flores	Gilbert		Hidalgo County	PURCHASING	Juvenile Probation	
100757	Rubio	Eluid		Hidalgo County	PURCHASING	Juvenile Probation	
141666	Guerrero	Armando		Hidalgo County	PURCHASING	Juvenile Probation	
060968	Loya	Jose		Hidalgo County	PURCHASING	Juvenile Probation	
027367	Villanueva	Joaquin		Hidalgo County	PURCHASING	Juvenile Probation	
043362	Pulido	Dagoberto		Hidalgo County	PURCHASING	Juvenile Probation	
122491	Garza	Alejandro		Hidalgo County	PURCHASING	Juvenile Probation	
095192	De Luna	Rene		Hidalgo County	PURCHASING	Juvenile Probation	
078913	Garza	Richard		Hidalgo County	PURCHASING	Juvenile Probation	
160563	Martinez	Tomas		Hidalgo County	PURCHASING	Tax Office	
185825	Solis	Cesar		Hidalgo County	PURCHASING	Tax Office	
034118	Cantu	Julia		Hidalgo County	PURCHASING	Tax Office	

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043796	Arevalo	Veronica		Hidalgo County	PURCHASING	Tax Office	
087416	Zepeda	Martin		Hidalgo County	PURCHASING	Tax Office	
100056	Reyna	Jesus		Hidalgo County	PURCHASING	WIC Department	
037087	Gomez	Rene		Hidalgo County	PURCHASING	WIC Department	
121819	Hinojosa	Larry		Hidalgo County	PURCHASING	WIC Department	
112631	Castro	Guadalupe		Hidalgo County	PURCHASING	WIC Department	
032409	Cardona	Antonio		Hidalgo County	PURCHASING	WIC Department	
176486	Sifuentes	Mario		Hidalgo County	PURCHASING	Facilities Management	
157767	Razo	Juan		Hidalgo County	PURCHASING	Facilities Management	
175781	Sunday	Richard	M	Hidalgo County	PURCHASING	Facilities Management	
137731	Molina	Castulo		Hidalgo County	PURCHASING	Facilities Management	
018902	Cantu	Irene		Hidalgo County	PURCHASING	Facilities Management	
177172	Robledo	ARTURO	Jr	Hidalgo County	PURCHASING	Facilities Management	
080071	Alba	Cayetano		Hidalgo County	PURCHASING	Facilities Management	
101788	Flores	Daniel		Hidalgo County	PURCHASING	Facilities Management	
058092	Martinez	David		Hidalgo County	PURCHASING	Facilities Management	
085413	Montes	Mario	A	Hidalgo County	PURCHASING	Facilities Management	
188930	Salinas	Isidro		Hidalgo County	PURCHASING	Facilities Management	
186066	Martinez	Fernando		Hidalgo County	PURCHASING	Facilities Management	
167991	Herrera	Pablo		Hidalgo County	PURCHASING	Facilities Management	
149071	Rubio	Silverstre		Hidalgo County	PURCHASING	Facilities Management	
142123	Rodriguez	Evaristo		Hidalgo County	PURCHASING	Facilities Management	
173096	Salinas	Gilbert	Jr.,	Hidalgo County	PURCHASING	Facilities Management	
167045	Garcia	Noe	A	Hidalgo County	PURCHASING	Facilities Management	
139165	Palacios	Javier		Hidalgo County	PURCHASING	Facilities Management	
144584	Garza	Seferino		Hidalgo County	PURCHASING	Facilities Management	
058823	Castillo	Joe		Hidalgo County	PURCHASING	Facilities Management	
176087	Perales	David		Hidalgo County	PURCHASING	Facilities Management	
186627	Ayala	Abel	N	Hidalgo County	PURCHASING	Facilities Management	

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SB53 & SB70	Driver Information			Organization			
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167762	Haralson	John	T	Hidalgo County	PURCHASING	Facilities Management	
167061	Ramirez	David	A	Hidalgo County	PURCHASING	Facilities Management	
095117	Cruz	Miguel	Angel	Hidalgo County	PURCHASING	Facilities Management	
186465	Montemayor	Leroy		Hidalgo County	PURCHASING	Facilities Management	
89567	Guerra	Daniel		Hidalgo County	PURCHASING	Facilities Management	
167037	Chavarria	JOSE	A	Hidalgo County	PURCHASING	Facilities Management	
187291	Vega	Rolando		Hidalgo County	PURCHASING	Facilities Management	
166138	Gallardo	Severiano		Hidalgo County	PURCHASING	Facilities Management	
148296	Esquivel	Paul		Hidalgo County	PURCHASING	Facilities Management	
149276	Ramos	Saul		Hidalgo County	PURCHASING	Facilities Management	
089532	Garcia	Manuel		Hidalgo County	PURCHASING	Facilities Management	
052639	Villalpando	Domingo	JR	Hidalgo County	PURCHASING	Facilities Management	
134732	Tejada	Inmer		Hidalgo County	PURCHASING	Facilities Management	
168041	Martinez	Roberto		Hidalgo County	PURCHASING	Facilities Management	
188182	Saavedra	Juan	Pablo	Hidalgo County	PURCHASING	Facilities Management	
152935	Navarro	Leonel		Hidalgo County	PURCHASING	Facilities Management	
141143	Saldania	Miguel	Angel	Hidalgo County	PURCHASING	Facilities Management	
122491	Garza	Alejandro		Hidalgo County	PURCHASING	Juvenile Probation	
122203	Martinez	Christopher		Hidalgo County	PURCHASING	WIC Department	
069493	Alcantar	Cruz		Hidalgo County	PURCHASING	WIC Department	
161187	Elizondo	Rodney		Hidalgo County	PURCHASING	Health & Human Services	
115991	Espinosa	Monica		Hidalgo County	PURCHASING	Health & Human Services	
021164	Espinosa	Maricela		Hidalgo County	PURCHASING	Health & Human Services	
157961	Cotez	Virginia		Hidalgo County	PURCHASING	Health & Human Services	
000264	De Leon	Norma		Hidalgo County	PURCHASING	Health & Human Services	
153826	Lopez	Cecilia		Hidalgo County	PURCHASING	Health & Human Services	
074829	Rubio	Petra		Hidalgo County	PURCHASING	Health & Human Services	
058726	Sarmiento	Dairen		Hidalgo County	PURCHASING	Health & Human Services	
137782	Acevedo	Maria	De Lourdes	Hidalgo County	PURCHASING	Health & Human Services	

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199775	Gutierrez	JOSE		Hidalgo County	PURCHASING	Health & Human Services	
104426	Martinez	Ruben		Hidalgo County	PURCHASING	Health & Human Services	
147591	Bryan	Rosa	Maria	Hidalgo County	PURCHASING	Health & Human Services	
115312	Diaz	Felipe		Hidalgo County	PURCHASING	Health & Human Services	
140864	Reyes	ROGELIO		Hidalgo County	PURCHASING	Health & Human Services	
086959	Luna	Salvado		Hidalgo County	PURCHASING	Health & Human Services	
115541	Cheatham	Evangelina	Rubio	Hidalgo County	PURCHASING	Health & Human Services	
0069949	Sanchez	Consuelo		Hidalgo County	PURCHASING	Health & Human Services	
026263	Garcia	Daniel		Hidalgo County	PURCHASING	Health & Human Services	
080543	Luevano	Fabian		Hidalgo County	PURCHASING	Health & Human Services	
052787	Requenez	Adolfo		Hidalgo County	PURCHASING	Health & Human Services	
071226	Hinojosa	Roberto		Hidalgo County	PURCHASING	Health & Human Services	
157473	Hernandez	Alberto		Hidalgo County	PURCHASING	Health & Human Services	
151845	Buster	Todd		Hidalgo County	PURCHASING	Health & Human Services	
028444	Rocha	Sylvia		Hidalgo County	PURCHASING	Health & Human Services	
061115	Rodriguez	San Juanita		Hidalgo County	PURCHASING	Health & Human Services	
147869	Garica	Jacob		Hidalgo County	PURCHASING	Health & Human Services	
155314	Alvarez	Joie		Hidalgo County	PURCHASING	Health & Human Services	
037796	Lopez	Juan	Jose	Hidalgo County	PURCHASING	Health & Human Services	
141607	Orozco	Cynthia		Hidalgo County	PURCHASING	Health & Human Services	
115924	Vargas	Lucia		Hidalgo County	PURCHASING	Health & Human Services	
092398	Maldonado	Sylvia		Hidalgo County	PURCHASING	Health & Human Services	
058998	Ramiez	Ronnie		Hidalgo County	PURCHASING	Health & Human Services	
021121	Lopez	Graciela		Hidalgo County	PURCHASING	Health & Human Services	
031755	Vargas	Irene		Hidalgo County	PURCHASING	Health & Human Services	
142425	Lugo	Alma		Hidalgo County	PURCHASING	Health & Human Services	
047643	Garza	Delia		Hidalgo County	PURCHASING	Health & Human Services	
093904	Lozano	Sylvia		Hidalgo County	PURCHASING	Health & Human Services	
085898	Martinez	Fernando		Hidalgo County	PURCHASING	Health & Human Services	

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077909	Felix	Sandra		Hidalgo County	PURCHASING	Health & Human Services	
043494	Venecia	Maria		Hidalgo County	PURCHASING	Health & Human Services	
057444	Serna	Lydia		Hidalgo County	PURCHASING	Health & Human Services	
032344	Carranza	Minerva		Hidalgo County	PURCHASING	Health & Human Services	
083194	Garcia	Xavier		Hidalgo County	PURCHASING	Health & Human Services	
047988	Mendez	Nelda		Hidalgo County	PURCHASING	Health & Human Services	
176893	Alvarez	Juliana	Obregon	Hidalgo County	PURCHASING	Health & Human Services	
177547	Salinas	Melissa		Hidalgo County	PURCHASING	Health & Human Services	
177601	Pena	Helen		Hidalgo County	PURCHASING	Health & Human Services	
106321	Cavazos	Doris		Hidalgo County	PURCHASING	Health & Human Services	
134651	Sanchez	Idalia		Hidalgo County	PURCHASING	Health & Human Services	
174343	Serna	Roberto		Hidalgo County	PURCHASING	Health & Human Services	
113042	Keller	Gary		Hidalgo County	PURCHASING	Health & Human Services	
047589	Rincon	Aracely		Hidalgo County	PURCHASING	Health & Human Services	
181609	Garza	Joelen		Hidalgo County	PURCHASING	Health & Human Services	
176591	Martinez	Maveli		Hidalgo County	PURCHASING	Health & Human Services	
182451	Garcia	Lauren		Hidalgo County	PURCHASING	Health & Human Services	
131504	Trevino	Nancy		Hidalgo County	PURCHASING	Health & Human Services	
175374	Medrano	Belinda		Hidalgo County	PURCHASING	Health & Human Services	
187879	Salinas	Jeanne		Hidalgo County	PURCHASING	Health & Human Services	
186377	Salinas	Sandra		Hidalgo County	PURCHASING	Health & Human Services	
188077	De La Llana	Alma		Hidalgo County	PURCHASING	Health & Human Services	
185736	Valdez	Nacy		Hidalgo County	PURCHASING	Health & Human Services	
044695	Garces	Rafael		Hidalgo County	PURCHASING	Adult Probation /SATF	
182761	Gutierrez	Joel	L	Hidalgo County	PURCHASING	Adult Probation /SATF	
022101	Nieto	Ricardo		Hidalgo County	PURCHASING	Adult Probation/SATF	
080128	Octaviano	Uresti		Hidalgo County	PURCHASING	Adult Probation/SATF	
152846	Martinez	Joseph		Hidalgo County	PURCHASING	Juvenile Probation	
001031	BROYLES	DAN		Hidalgo County	PURCHASING	COSTABLE PCT NO. 3	

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170909	ORTIZ	LEROY		Hidalgo County	PURCHASING	COSTABLE PCT NO. 3	
139777	ALANIZ	SANTOS	III	Hidalgo County	PURCHASING	COSTABLE PCT NO. 3	
75124	SANCHEZ	HORALDO		Hidalgo County	PURCHASING	COSTABLE PCT NO. 3	
116092	ANZALDUA	MICHAEL		Hidalgo County	PURCHASING	CONSTABLE PCT NO 4	
029483	BOOTH	RANDOLPH		Hidalgo County	PURCHASING	District Attorneys	
166723	ALANIS	MARTHA		Hidalgo County	PURCHASING	ADULT PROBATION/CSDD	
148733	ANZALDUA	FERNANDO		Hidalgo County	PURCHASING	ADULT PROBATION/CSDD	
166766	ARREDONDO	ALIFONSO	III	Hidalgo County	PURCHASING	ADULT	
094129	ARREDONDO	ROGER		Hidalgo County	PURCHASING		
028819	ARROYO	TONY		Hidalgo County	PURCHASING		
022322	CALVO	FRANK		Hidalgo County	PURCHASING		
104019	CANO	BLANCA		Hidalgo County	PURCHASING		
139262	CASTILLO	JUAN		Hidalgo County	PURCHASING		
149349	DE LA FUENTE	CARLOS		Hidalgo County	PURCHASING		
044695	GARCES	RAFAEL		Hidalgo County	PURCHASING		
059994	GARCIA	JESUS	A	Hidalgo County	PURCHASING		
115614	GARCIA	REFUIO		Hidalgo County	PURCHASING		
020834	GARZA	MARIA	CONNIE	Hidalgo County	PURCHASING		
182923	GARZA	VERONICA		Hidalgo County	ADULT PROBATION/CSCD		
154113	GONZALEZ	LUIS		Hidalgo County	ADULT PROBATION/CSCD		
182761	GUTIERREZ	JOEL		Hidalgo County	ADULT PROBATION/CSCD		
059285	HINOJOSA	RAFAEL		Hidalgo County	ADULT PROBATION/CSCD		
152331	KANG	MARTA		Hidalgo County	ADULT PROBATION/CSCD		
181404	LACY-ORTEGA	CAMERON		Hidalgo County	ADULT PROBATION/CSCD		
148695	LANDEZ	MARTIN		Hidalgo County	ADULT PROBATION/CSCD		
072583	LIZCANO	ROBERT		Hidalgo County	ADULT PROBATION/CSCD		
068942	LOPEZ	FAUSTINO		Hidalgo County	ADULT PROBATION/CSCD		
031119	LOPEZ	STEPHEN		Hidalgo County	ADULT PROBATION/CSCD		
050466	LUGO	ELOY		Hidalgo County	ADULT PROBATION/CSCD		

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033448	MONELONGO	ROSIE		Hidalgo County	ADULT PROBATION/CSCD		
158054	MORALES	DANIEL		Hidalgo County	ADULT PROBATION/CSCD		
164364	MORENO	REY		Hidalgo County	ADULT PROBATION/CSCD		
022101	NIETO	RICARDO		Hidalgo County	ADULT PROBATION/CSCD		
030252	NINO	NORMA		Hidalgo County	ADULT PROBATION/CSCD		
176664	PATICK	ARNOLD		Hidalgo County	ADULT PROBATION/CSCD		
141755	PEREZ	LEANDRO		Hidalgo County	ADULT PROBATION/CSCD		
123757	PEREZ	Rodolfo		Hidalgo County	ADULT PROBATION/CSCD		
068918	PONCE	DAVID		Hidalgo County	ADULT PROBATION/CSCD		
153893	REYES	KEVIN		Hidalgo County	ADULT PROBATION/CSCD		
164372	RODRIGUEZ	ALEXIS		Hidalgo County	ADULT PROBATION/CSCD		
167878	ROMERO	JUAN		Hidalgo County	ADULT PROBATION/CSCD		
071358	SAUCEDO	JOSE		Hidalgo County	ADULT PROBATION/CSCD		
182249	SMITH	GLENASE		Hidalgo County	ADULT PROBATION/CSCD		
95591	TORRES	FELIPA		Hidalgo County	ADULT PROBATION/CSCD		
059145	TORRES	Jaime		Hidalgo County	ADULT PROBATION/CSCD		
080128	URESTI	OCTAVIANO		Hidalgo County	ADULT PROBATION/CSCD		
027723	VELA	JESUS		Hidalgo County	ADULT PROBATION/CSCD		
093521	VERA	ALMA		Hidalgo County	ADULT PROBATION/CSCD		
094404	VILLANUEVA	JOEL		Hidalgo County	ADULT PROBATION/CSCD		

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1375	Caro	Steve	Sergeant	Hidalgo County	Sheriff SS	
2117	Valdez	Victor	Sergeant	Hidalgo County	Sheriff SS	
2026	Cantu	Orlando	Sergeant	Hidalgo County	Sheriff SS	
1066	Jasso	Fidel	Lieutenant	Hidalgo County	Sheriff SS	
3757	Guerra	Norberto	Extraditions	Hidalgo County	Civil Warrents	
3763	Luera	Robert	Extraditions	Hidalgo County	Civil Warrents	
3908	Carrasco	Roel	Extraditions	Hidalgo County	Civil Warrents	
1596	Cruz	Miguel S.	Extraditions	Hidalgo County	Civil Warrents	
4176	Perdraza	Juan	Extraditions	Hidalgo County	Civil Warrents	
3370	Bravo	Aida	Extraditions	Hidalgo County	Civil Warrents	
4061	Lara	Ruben	Extraditions	Hidalgo County	Civil Warrents	
3832	Rivera	Rene	Extraditions	Hidalgo County	Civil Warrents	
3872	Garcia	Marcos	Extraditions	Hidalgo County	Civil Warrents	
1427	Torres	Leonel	Extraditions	Hidalgo County	Civil Warrents	
1270	Gomez	Adan	Extraditions	Hidalgo County	Civil Warrents	
3626	Olivarez	Carlos	Extraditions	Hidalgo County	Civil Warrents	
4063	Menchaca	Arturo	Extraditions	Hidalgo County	Civil Warrents	
3490	Flores	Gerarrdo	Extraditions	Hidalgo County	Civil Warrents	
4005	Duran	Gerarrdo	Extraditions	Hidalgo County	Civil Warrents	
1089	Tijerina	Rene	Extraditions	Hidalgo County	Civil Warrents	
3807	Garza	Jose J.	Extraditions	Hidalgo County	Civil Warrents	
1059	Garza	Jorge L.	Extraditions	Hidalgo County	Civil Warrents	
2404	Cuvarrubias	Connie	Extraditions	Hidalgo County	Civil Warrents	
1842	Leal	Norberto	Captain	Hidalgo County	CID Supervisor 1	
1319	Enriquez	Ricardo	Captain	Hidalgo County	CID Supervisor 2	
1787	Garza	Rene	Lieutenant	Hidalgo County	CID Supervisor 3	
1485	Canalez	Noe	Sergeant	Hidalgo County	CID Supervisor 4	
1322	Rodriguez	Jose	Sergeant	Hidalgo County	CID Supervisor 5	
2190	Rangel	Robert	Sergeant	Hidalgo County	CID Supervisor 6	

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2313	Cantu	Raul	Sergeant	Hidalgo County	CID Supervisor 7	
1739	Herrera	Steve	Lieutenant	Hidalgo County	CID Supervisor 8	
1115	Castro	Joel	Crime Scene Supe	Hidalgo County	CID Supervisor 9	
1330	Castaneda	Gabriel	Lieutenant	Hidalgo County	Patrol Supervisor 1	
2025	Lara	Fred	Lieutenant	Hidalgo County	Patrol Supervisor 2	
2113	Reyna	Gilbert	Lieutenant	Hidalgo County	Patrol Supervisor 4	
1967	Jasso	Jose Omar	Sergeant	Hidalgo County	Patrol Supervisor 5	
1665	Mendez	Marcos	Sergeant	Hidalgo County	Patrol Supervisor 6	
2223	Davila	Miguel	Sergeant	Hidalgo County	Patrol Supervisor 7	
3884	Jackson	Reginald	Sergeant	Hidalgo County	Patrol Supervisor 8	
4048	Rivera	Robert	Sergeant	Hidalgo County	Patrol Supervisor 10	
1881	Mendez	Rogelio	Sergeant	Hidalgo County	Patrol Supervisor 11	
1393	Garza	Tomas	Sergeant	Hidalgo County	Patrol Supervisor 12	
2042	Mora	Francisco	Sergeant	Hidalgo County	Patrol Supervisor 13	
2083	Madrigal	Ralph	Sergeant	Hidalgo County	Patrol Supervisor 14	
4502	Acuna	Ernesto		Hidalgo County	Jail	
1140	Aguilar	Aurelio		Hidalgo County	Jail	
4281	Aguilar	Michael		Hidalgo County	Jail	
4330	Aguilera	Gilbert		Hidalgo County	Jail	
2241	Alaniz	Ricardo		Hidalgo County	Jail	
4603	Aleman	Xavier Alexis		Hidalgo County	Jail	
4527	Almaguer	Demetrio		Hidalgo County	Jail	
4609	Alvarez	Fernando		Hidalgo County	Jail	
3923	Amos	Clarence		Hidalgo County	Jail	
4528	Angulano	Artemio		Hidalgo County	Jail	
3499	Anzaldua	Juan M.		Hidalgo County	Jail	
2360	Arevalo	Ricardo		Hidalgo County	Jail	
4639	Arguello	Artemio		Hidalgo County	Jail	

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3595	Arreazola	Jorge		Hidalgo County	Jail	
2195	Avalos	Mario Sgt		Hidalgo County	Jail	
2399	Avitia	Eduardo		Hidalgo County	Jail	
1538	Badillo	Rolando LT		Hidalgo County	Jail	
4587	Badillo	Eddie		Hidalgo County	Jail	
3574	Balli	Jose		Hidalgo County	Jail	
3646	Barajas	Juan M.		Hidalgo County	Jail	
4580	Barboza	Raul		Hidalgo County	Jail	
3851	Barragan	Jose		Hidalgo County	Jail	
4078	Barraza	Eduardo		Hidalgo County	Jail	
1573	Benavidez	Roel		Hidalgo County	Jail	
3652	Bocanegra	Alejandro		Hidalgo County	Jail	
4163	Bocanegra	Arturo		Hidalgo County	Jail	
4651	Bocanegra	Marissa		Hidalgo County	Jail	
4611	Brooks	Douglas		Hidalgo County	Jail	
4142	Cadena	Itzel L		Hidalgo County	Jail	
4659	Calvillo	David C		Hidalgo County	Jail	
2321	Campos	Jessica Marie		Hidalgo County	Jail	
3596	Cano	Jesus		Hidalgo County	Jail	
3688	Cantu	Jose Guadalupe		Hidalgo County	Jail	
2160	Cardenas	Alejandro Gilb		Hidalgo County	Jail	
4650	Cadoza	Ricardo		Hidalgo County	Jail	
3546	Carreon	Veronica		Hidalgo County	Jail	
2361	Casarez	Daniel SGT		Hidalgo County	Jail	
4477	Casarez	Daniel R.		Hidalgo County	Jail	
4386	Castaneda	Jaime		Hidalgo County	Jail	
4120	Castillo	Francisco		Hidalgo County	Jail	
4140	Cavazos	Antonio		Hidalgo County	Jail	
4604	Ceballos	John Paul		Hidalgo County	Jail	

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4230	Cerda	Santos Roel		Hidalgo County	Jail	
4503	Cerda	Carlos		Hidalgo County	Jail	
4488	Chavez	Ruben		Hidalgo County	Jail	
3597	Cisneros	Luis		Hidalgo County	Jail	
4582	Clem	Mart R.		Hidalgo County	Jail	
4374	Colin	Raymond		Hidalgo County	Jail	
3957	Coronado	Mary		Hidalgo County	Jail	
4642	Coronado	Ruben Scott		Hidalgo County	Jail	
2390	Cortez	Susana		Hidalgo County	Jail	
3953	Cortez	Cristobal Cortez		Hidalgo County	Jail	
4362	Cortez	David		Hidalgo County	Jail	
4613	Cortez	Julio		Hidalgo County	Jail	
4605	Cortez	Jose A. JR.,		Hidalgo County	Jail	
4449	Cortinas	Guadalupe		Hidalgo County	Jail	
2242	Cruz	Lorenzo III		Hidalgo County	Jail	
3638	Cruz	Juan M.		Hidalgo County	Jail	
3508	Dacquel	Fidel		Hidalgo County	Jail	
3654	De La Garza	Luis		Hidalgo County	Jail	
4320	De La Vina	Antonio		Hidalgo County	Jail	
3755	De Leon	Oscar		Hidalgo County	Jail	
4282	De Leon	Prizilla		Hidalgo County	Jail	
4614	De Los Rios	Rosendo		Hidalgo County	Jail	
4282	Del Villar	Frank		Hidalgo County	Jail	
3977	Diaz	Jose		Hidalgo County	Jail	
1423	Dimas	Francisco		Hidalgo County	Jail	
4502	Djurkovic	Milan		Hidalgo County	Jail	
3620	Elizondo	Francisco		Hidalgo County	Jail	
3856	Elvira	Esquio		Hidalgo County	Jail	
1916	Ennis	San Juanita R.		Hidalgo County	Jail	

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2204	Escobar	Jose Rigoberto		Hidalgo County	Jail	
3828	Escobar	Rogelio		Hidalgo County	Jail	
3483	Espericueta	Jorge		Hidalgo County	Jail	
4490	Espinoza	Juanquin		Hidalgo County	Jail	
4551	Espinoza	Bernardo		Hidalgo County	Jail	
4643	Espinoza	Mark A.		Hidalgo County	Jail	
3535	Estrada	Jorge		Hidalgo County	Jail	
4486	Farias	Ramiro Jr.,		Hidalgo County	Jail	
4629	Figueroa	Edgar R.		Hidalgo County	Jail	
4491	Figueroa	Roberto Jr.,		Hidalgo County	Jail	
3576	Flores	David J.,		Hidalgo County	Jail	
3702	Flores	Miguel A.		Hidalgo County	Jail	
3773	Flores	Mark		Hidalgo County	Jail	
3964	Flores	Ivan		Hidalgo County	Jail	
4606	Flores	Aldo A.		Hidalgo County	Jail	
4630	Flores	Eric		Hidalgo County	Jail	
3774	Foltin	Michael		Hidalgo County	Jail	
4515	Gallegos	Rigoberto		Hidalgo County	Jail	
3509	Galvan	Eleazar		Hidalgo County	Jail	
3975	Galvan	Janice		Hidalgo County	Jail	
1770	Garcia	Ricardo		Hidalgo County	Jail	
1975	Garcia	Tony		Hidalgo County	Jail	
3517	Garcia	Juan Manuel		Hidalgo County	Jail	
3714	Garcia	Javier		Hidalgo County	Jail	
3878	Garica	Manuel		Hidalgo County	Jail	
3976	Garcia	Lorena		Hidalgo County	Jail	
4136	Garcia	Rogelio		Hidalgo County	Jail	
4644	Garcia	Adolio		Hidalgo County	Jail	
4652	Garcia	Pedro Gabriel		Hidalgo County	Jail	

US Bank Voyager Fleet Systems Inc

SB53 & SB70	Driver Information			Organ		
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1834	Garcia	Sergio		Hidalgo County	Jail	
3649	Garibay	Macario Jr.,		Hidalgo County	Jail	
1589	Garza	Pablo		Hidalgo County	Jail	
1984	Garza	Dalia		Hidalgo County	Jail	
2141	Garza	Rolando		Hidalgo County	Jail	
2322	Garza	Bertha		Hidalgo County	Jail	
3510	Garza	Jose		Hidalgo County	Jail	
3561	Garza	Vicente		Hidalgo County	Jail	
3634	Garza	Ricard		Hidalgo County	Jail	
3659	Garza	Ricky		Hidalgo County	Jail	
3689	Garza	Miguel		Hidalgo County	Jail	
3879	Garza	Trinidad		Hidalgo County	Jail	
3985	Garza	Gerardo		Hidalgo County	Jail	
4284	Garza	Roxanne		Hidalgo County	Jail	
4430	Garza	Eric Lee		Hidalgo County	Jail	
4492	Garza	David		Hidalgo County	Jail	
4593	Garza	Ricardo R. II		Hidalgo County	Jail	
4708	Garza	Jorge Alberto		Hidalgo County	Jail	
3690	Gomez	Luis		Hidalgo County	Jail	
3880	Gomez	Gilberto		Hidalgo County	Jail	
4016	Gomez	Benito		Hidalgo County	Jail	
4661	Gomez	Jorge		Hidalgo County	Jail	
3462	Gonzales	Gilberto		Hidalgo County	Jail	
3769	Gonzlaes	Irma		Hidalgo County	Jail	
1377	Gonzalez	Oscar		Hidalgo County	Jail	
1949	Gonzalez	Jose Jaime		Hidalgo County	Jail	
2364	Gonzalez	Alma Gloria		Hidalgo County	Jail	
3973	Gonzalez	Jose V.		Hidalgo County	Jail	
4391	Gonzalez	Albaro		Hidalgo County	Jail	

US Bank Voyager Fleet Systems Inc

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4431	Gonzalez	Geoerge		Hidalgo County	Jail	
4478	Gonzalez	Jesus		Hidalgo County	Jail	
4560	Gonzalez	David		Hidalgo County	Jail	
4662	Gonzalez	Ricardo		Hidalgo County	Jail	
2249	Guerra	Homero		Hidalgo County	Jail	
4417	Guerrero	Adan		Hidalgo County	Jail	
2123	Gutierrez	Joseph R.		Hidalgo County	Jail	
2323	Gutierrez	Alithia Unise		Hidalgo County	Jail	
4709	Gutierrez	Ezequiel		Hidalgo County	Jail	
3808	Guzman	Martin		Hidalgo County	Jail	
4012	Hernandez	Victor		Hidalgo County	Jail	
4069	Hernandez	Jesus		Hidalgo County	Jail	
4536	Hernandez	Juan M		Hidalgo County	Jail	
4617	Hernandez	Antonio		Hidalgo County	Jail	
1445	Herrera	Leopoldo G. Jr.,		Hidalgo County	Jail	
4464	Herrera	Salvador		Hidalgo County	Jail	
4505	Hinojosa	Sylvester		Hidalgo County	Jail	
4710	Hinojosa	Carlos		Hidalgo County	Jail	
3742	Hooper	Cynthia		Hidalgo County	Jail	
3744	Ibanez	Herlinda		Hidalgo County	Jail	
4631	Johnson	Travis Cain		Hidalgo County	Jail	
2364	Landin	Henry L.		Hidalgo County	Jail	
3692	Lara	Ramiro		Hidalgo County	Jail	
1509	Leal	Mirta N.		Hidalgo County	Jail	
3917	Leal	Maribel		Hidalgo County	Jail	
4711	Leal	Bobbie Jewel		Hidalgo County	Jail	
4583	Ledesma	Enrique		Hidalgo County	Jail	
4618	Lizcano	Lizet		Hidalgo County	Jail	
3719	Longoria	Carlos		Hidalgo County	Jail	

US Bank Voyager Fleet Systems Inc

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4479	Longoria	Gloria		Hidalgo County	Jail	
1987	Lopez	Jose Carlos		Hidalgo County	Jail	
3439	Lopez	Leonor		Hidalgo County	Jail	
3511	Lopez	Fernando		Hidalgo County	Jail	
3946	Lopez	Juan M		Hidalgo County	Jail	
4312	Lopez	Macario Jr.,		Hidalgo County	Jail	
4553	Lopez	Natanael B.		Hidalgo County	Jail	
4597	Lugo	Victoria		Hidalgo County	Jail	
3668	Luna	Jose		Hidalgo County	Jail	
4493	Jocelyn	Carlos		Hidalgo County	Jail	
4593	Magallan	Jocelyn		Hidalgo County	Jail	
3830	Marmolejo	Fredrico		Hidalgo County	Jail	
4401	Marquez	Francisco		Hidalgo County	Jail	
2422	Marroquin	Patrick J.		Hidalgo County	Jail	
3447	Martinez	Daniel		Hidalgo County	Jail	
1176	Martinez	Oscar		Hidalgo County	Jail	
1862	Martinez	Gabriel		Hidalgo County	Jail	
2303	Martinez	Rosalinda		Hidalgo County	Jail	
2417	Martinez	Ernesto		Hidalgo County	Jail	
3484	Martinez	Juan		Hidalgo County	Jail	
3758	Martinez	James		Hidalgo County	Jail	
3919	Martinez	David		Hidalgo County	Jail	
4107	Martinez	Emma		Hidalgo County	Jail	
4712	Martinez	Ricky J.,		Hidalgo County	Jail	
4246	Martinez	Oscar Jr.,		Hidalgo County	Jail	
2103	Mason	Matthew		Hidalgo County	Jail	
3476	Matthews	San Juanita R.		Hidalgo County	Jail	
4402	Mendoza	Jose		Hidalgo County	Jail	
4472	Mendoza	Miguel		Hidalgo County	Jail	

US Bank Voyager Fleet Systems Inc

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4584	Mercado	Claudia		Hidalgo County	Jail	
4653	Miranda	Gabriel		Hidalgo County	Jail	
2244	Moncivais	Leonel		Hidalgo County	Jail	
3924	Montalvo	Ricardo		Hidalgo County	Jail	
4645	Montalvo	Guadalupe		Hidalgo County	Jail	
3874	Montemayor	Luis		Hidalgo County	Jail	
4036	Montez	Rene		Hidalgo County	Jail	
4632	Montoya	Manuel		Hidalgo County	Jail	
4619	Mora	David		Hidalgo County	Jail	
3513	Morales	Jose E.		Hidalgo County	Jail	
4006	Moreno	Roberto		Hidalgo County	Jail	
4654	Morin	Rafael		Hidalgo County	Jail	
3947	Moron	Josue		Hidalgo County	Jail	
4538	Mota	Alexis		Hidalgo County	Jail	
3978	Moya	Luis		Hidalgo County	Jail	
4530	Moya	Jose G.		Hidalgo County	Jail	
2100	Munoz	Enrique		Hidalgo County	Jail	
3694	Munoz	Jesus		Hidalgo County	Jail	
4167	Munoz	Armando		Hidalgo County	Jail	
4646	Navarro	Cinque Olmec		Hidalgo County	Jail	
3777	Nunez	Nelson		Hidalgo County	Jail	
2331	Olivarez	Cruz J. III		Hidalgo County	Jail	
4585	Olivarez	Fernando		Hidalgo County	Jail	
2172	Ontiveros	Hermenegildo		Hidalgo County	Jail	
3733	Ortega	Demencia		Hidalgo County	Jail	
3536	Ortiz	Jose		Hidalgo County	Jail	
4053	Ozuna	Damian		Hidalgo County	Jail	
4124	Pacheco	Victor		Hidalgo County	Jail	
3970	Palacios	Donato		Hidalgo County	Jail	

US Bank Voyager Fleet Systems Inc

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2250	Parra	Juan Manuel		Hidalgo County	Jail	
4106	Paz	Rolando		Hidalgo County	Jail	
3778	Pena	Miguel		Hidalgo County	Jail	
3885	Pena	Bernabe		Hidalgo County	Jail	
4539	Pena	David Lee		Hidalgo County	Jail	
2000	Perez	Robert		Hidalgo County	Jail	
2207	Perez	Omar F.		Hidalgo County	Jail	
2365	Perez	Rogelio		Hidalgo County	Jail	
3569	Perez	Isidro		Hidalgo County	Jail	
4620	Perez	Roberto		Hidalgo County	Jail	
4519	Pineda	Jose		Hidalgo County	Jail	
4554	Pineda	Roberto		Hidalgo County	Jail	
3826	Plascencia	Jose		Hidalgo County	Jail	
4592	Porraz	Manuel		Hidalgo County	Jail	
4569	Quintero	Corina		Hidalgo County	Jail	
4663	Quitero	Esau		Hidalgo County	Jail	
3863	Ramirez	Saul		Hidalgo County	Jail	
4028	Ramirez	Roberto		Hidalgo County	Jail	
4481	Ramirez	Jose A.		Hidalgo County	Jail	
3982	Ramos	Javier		Hidalgo County	Jail	
4586	Ramos	Alejandro		Hidalgo County	Jail	
4020	Rangel	Jesus		Hidalgo County	Jail	
3633	Reyes	Reynaldo		Hidalgo County	Jail	
3987	Reyes	Alejandro		Hidalgo County	Jail	
4648	Reyes Varela	Margarita		Hidalgo County	Jail	
2333	Reyna	Ray R.		Hidalgo County	Jail	
1720	Rios	Lino		Hidalgo County	Jail	
4498	Rocha	Marc A.		Hidalgo County	Jail	
4562	Rocha	Raul Jr.,		Hidalgo County	Jail	

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2309	Rodriguez	Carlos		Hidalgo County	Jail	
3525	Rodriguez	Toby		Hidalgo County	Jail	
3815	Rodriguez	Barry		Hidalgo County	Jail	
3914	Rodriguez	Maria		Hidalgo County	Jail	
3988	Rodriguez	Adrain		Hidalgo County	Jail	
4138	Rodriguez	Jose M		Hidalgo County	Jail	
4287	Rodriguez	Jesse		Hidalgo County	Jail	
4634	Rodriguez	Evan Abel		Hidalgo County	Jail	
4413	Rodriguez	Erika		Hidalgo County	Jail	
4607	Rodriguez	Manual Jr.,		Hidalgo County	Jail	
4072	Romo	Jose		Hidalgo County	Jail	
4235	Rosales	Hugo		Hidalgo County	Jail	
4635	Rosales	George		Hidalgo County	Jail	
4271	Rosales	Alejos		Hidalgo County	Jail	
3899	Rugerio	Lillian		Hidalgo County	Jail	
2426	Saenz	Longino		Hidalgo County	Jail	
3802	Salazar	Sylvia		Hidalgo County	Jail	
1559	Salinas	Benito		Hidalgo County	Jail	
2003	Salinas	Oneida D.		Hidalgo County	Jail	
2097	Salinas	Ubaldo		Hidalgo County	Jail	
3788	Salinas	Israel		Hidalgo County	Jail	
4003	Salinas	Arnoldo		Hidalgo County	Jail	
4456	Salinas	Nidia		Hidalgo County	Jail	
4520	Salinas	Miguel		Hidalgo County	Jail	
4599	Salinas	Jessika		Hidalgo County	Jail	
4636	Salinas	Margarito		Hidalgo County	Jail	
4452	Salinas Garza	Erika		Hidalgo County	Jail	
2419	Sanchez	Hector		Hidalgo County	Jail	
4483	Sanchez	Ricardo J.		Hidalgo County	Jail	

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4655	Sanchez	Ernesto E.		Hidalgo County	Jail	
4186	Sanchez	Jacob Jr.,		Hidalgo County	Jail	
4272	Sandoval	Andres		Hidalgo County	Jail	
3624	Sauceda	Armando		Hidalgo County	Jail	
4309	Schlieper	James		Hidalgo County	Jail	
3584	Sierra	Janeth		Hidalgo County	Jail	
3664	Sierra	Juan M.		Hidalgo County	Jail	
3727	Sierra	Luis		Hidalgo County	Jail	
4457	Sustaita	Luis		Hidalgo County	Jail	
3901	Tafolla	Alejandro		Hidalgo County	Jail	
1366	Tijerina	Faustina Tijerina		Hidalgo County	Jail	
3960	Tijerina	Juan C.		Hidalgo County	Jail	
3954	Torres	Ricardo		Hidalgo County	Jail	
4495	Torres	Nelson		Hidalgo County	Jail	
4521	Tovar	Rigo		Hidalgo County	Jail	
2301	Trevino	Ramiro Jaime		Hidalgo County	Jail	
4075	Trevino	Erik		Hidalgo County	Jail	
4434	Trevino	Ruben		Hidalgo County	Jail	
4608	Turner III	Lucio III		Hidalgo County	Jail	
3571	Turubiates	Ruben		Hidalgo County	Jail	
4108	Valdez	Lazaro		Hidalgo County	Jail	
3666	Vallejo III	Raul III		Hidalgo County	Jail	
1951	Vasquez	Jose Ruperto		Hidalgo County	Jail	
3592	Vasquez	Adam		Hidalgo County	Jail	
3902	Vasquez	Reynaldo		Hidalgo County	Jail	
4623	Vasquez	Arturo		Hidalgo County	Jail	
3867	Villa	Sandra		Hidalgo County	Jail	
1210	Villarreal	Jose Ines		Hidalgo County	Jail	
3731	Villarreal	Jose		Hidalgo County	Jail	

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4114	Villarreal	Hugo		Hidalgo County	Jail	
4237	Villarreal	Oscar		Hidalgo County	Jail	
4310	Villarreal	Alberto		Hidalgo County	Jail	
4552	Villarreal	Candida		Hidalgo County	Jail	
2402	West	John		Hidalgo County	Jail	
1978	Wilemon	Walter		Hidalgo County	Jail	
4111	Ybarra	Rosa		Hidalgo County	Jail	
1845	Zambrano	Agustin Handy		Hidalgo County	Jail	
4556	Zamora	Jorge		Hidalgo County	Jail	
4563	Zamora	Oliver		Hidalgo County	Jail	
3993	Trevino	Guadalupe		Hidalgo County	Sheriff	
3997	Medina	Patricia		Hidalgo County	Chief Administrator	
1092	Gonzalez	Rene		Hidalgo County	Commander	
1250	Garica	Daniel		Hidalgo County	Commander	
1488	Montemayor	John		Hidalgo County	Commander	
1403	Padilla	Jose		Hidalgo County	Commander	
1264	Lopez	Gerardo		Hidalgo County	Captain	
3996	Espinoza	Rudy		Hidalgo County	Captain	
1100	Guzman	Andres		Hidalgo County	Captain	
1305	Campos	Armando		Hidalgo County	Captain	
2081	Madrigal	Belinda		Hidalgo County	Detention Captain	
1093	Hinojosa	Adalberto		Hidalgo County	Detention Captain	
1187	Administration	Supervisior		Hidalgo County	Lieutenant	
2296	Rodriguez	Romeo		Hidalgo County	Ice Task Force	
4086	Alvarez	Jorge		Hidalgo County	DEA	
4087	Kaltenbach	Josh		Hidalgo County	FBI-Task Force	
4211	Crm Intell	Analyst		Hidalgo County	CRm Intell Analyst	
1011	Arce	Jorge		Hidalgo County	Lieutenant	
1931	P.I. Supervisor	Supervisior		Hidalgo County	Sergeant	

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4350	Cortez	Steven		Hidalgo County	Task Force	
4152	Garza	David		Hidalgo County	Task Force	
3560	Gamino	Graciano		Hidalgo County	DEA	

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029483	Booth	Dale	Randolph	Hidalgo County	PURCHASING	District Attorneys	
0785391	Ocon	Rafael	Antonio	Hidalgo County	PURCHASING	Juvenile Probation	
188697	Baltazar	Lazaro		Hidalgo County	PURCHASING	Adult Probation	
158054	Morales	Daniel		Hidalgo County	PURCHASING	Adult Probation	
189332	Cortez	Carlos		Hidalgo County	PURCHASING	Adult Probation	

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166723	Alanis	Martha	Elena	Hidalgo County	PURCHASING	Adult Probation/ CSO's	
148733	Anzaldua	Fernando		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
133817	Araiza	Andres		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
094129	Arredondo	Roger		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
164358	Baez	Maria		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
049271	Barboza	Raul		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
115894	Barrera	Jaime		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
074063	Calvo	Frank		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
022322	Campos	Rey		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
164267	Canales	Severo		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
104019	Cano	Blanca		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
127493	Cardenas	Cathy		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
124796	Casas	Ana		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
115657	Centeno	Rosa		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
068209	Cervantes	Sarah		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
152358	Correa	Luis		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
103551	Davila	John		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
078298	Davis	John		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
074446	De Anda	Luis		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
124753	De Anda Garza	Genoveva		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
149349	De La Fuente	Carlos		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
166774	Del Bosque	Esteban		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
128406	Delagado	Marisa		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
079812	Edmundson	Nora	Gutierrez	Hidalgo County	PURCHASING	Adult Probation/ CSO's	
144657	Elizondo	Claudia		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
062251	Farias	Lindolfo		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
160539	Garcia	Inez		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
106283	Garcia	Jesus		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
059994	Garcia	Jesus	Angel	Hidalgo County	PURCHASING	Adult Probation/ CSO's	

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107727	Garcia	Jose	G.	Hidalgo County	PURCHASING	Adult Probation/ CSO's	
071188	Garcia	Leticia		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
034215	Garcia	Mary	Lou	Hidalgo County	PURCHASING	Adult Probation/ CSO's	
032085	Garcia	Patricia		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
164232	Garza	Daniel		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
147834	Garza	Deisy		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
104027	Garza	Homero		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
020834	Garza	Connie	M	Hidalgo County	PURCHASING	Adult Probation/ CSO's	
058866	Garza	Mario	A	Hidalgo County	PURCHASING	Adult Probation/ CSO's	
090514	Gomez	Alberto		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
187798	Gomez	Sislai		Hidalgo County	PURCHASING	Adult Probation/ CSO's	
028819	Arroyo	Tony		Hidalgo County	PURCHASING	Adult Probation/ Support Staff	
188697	Baltazar	Lazaro		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
139262	Castillo	Juan		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
182923	Garza	Veronica		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
059285	Hinojosa	Rafael		Hidalgo County	PURCHASING	Adult Probation /Support Staff	
148695	Landez	Martin		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
099945	Limas	Albert		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
068918	Ponce	David		Hidalgo County	PURCHASING	Adult Probation /Support Staff	
107484	Ramirez	Rosario	Castilleja	Hidalgo County	PURCHASING	Adult Probation/Support Staff	
116432	Rodriguez	Frank		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
182249	Smith	Glenase		Hidalgo County	PURCHASING	Adult Probation /Support Staff	
027723	Vela	Jesus		Hidalgo County	PURCHASING	Adult Probation /Support Staff	
094404	Villanueva	Joel		Hidalgo County	PURCHASING	Adult Probation/Support Staff	
077526	Campos	Leslie		Hidalgo County	PURCHASING	Adult Probation/Counselors	
148717	Decker	Elida		Hidalgo County	PURCHASING	Adult Probation/Counselors	
189120	Garza	Nilda		Hidalgo County	PURCHASING	Adult Probation/Counselors	
189138	Martinez	Jose		Hidalgo County	PURCHASING	Adult Probation/Counselors	
166065	Cavazos	Crystal		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	

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SB53 & SB70	Driver Information			Organization			
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189332	Cortez	Carlos		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
167207	Elizondo	Santiago		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
044695	Garces	Rafael		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
113697	Garza	Melissa		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
072958	Luevano	Frank		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
022101	Nieto	Ricardo		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
059315	Ramirez	Ricardo		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
184438	Rodriguez	Maribel		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
080128	Uresti	Octaviano	III	Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
061212	Vasquez	Juan		Hidalgo County	PURCHASING	Adult Probation/SATF STAFF	
147559	Gonzalez	Janette		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
071854	Gonzalez	Jose	I.	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
154113	Gonzalez	Luis		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
171271	Hernandez	Diana	Liz	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
164259	Hinojosa	Adriana		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
164208	Jimenez	Amada		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
152331	Kang	Marta		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
133949	Lazo	Jose		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
072583	Lizcano	Robert		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
068942	Lopez	Faustino	III	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
031119	Lopez	Stephen		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
050466	Lugo	Eloy		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
141747	Mares	Norma		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
149519	Martinez	Alexis		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
165689	Martinez	Daniel		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
153885	Martinez	Julio		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
165158	Martinez	Roland		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
182362	Martinez	Hilda	Veronica	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
123218	Mills	Clint		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	

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033448	Montelongo	Rosie		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
158054	Morales	Daniel		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
070556	Moreno	Aurora		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
164364	Moreno	Reynaldo		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
030252	Nino	Norma		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
158062	Olivares	Hector		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
124702	Paz	Carol		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
086703	Pena	Ismael		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
106216	Pena	Mary	L	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
141755	Perez	Leandro		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
023337	Perez	Margaret		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
123757	Perez	Rodolfo		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
165697	Quintanilla	Maria	C	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
141739	Ramirez	Nelda		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
018279	Ramos	Ricardo		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
134015	Rios	David		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
164372	Rodriguez	Alexis		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
080225	Rodriguez	Hector		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
187771	Rodriguez	Monica		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
166804	Rodriguez	Victoria	Beltran	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
174459	Rosales	Evelyn		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
094331	Sanchez	Anna Lisa		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
057886	Sepulveda	Cynthia		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
134368	Singletery	Joel		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
188581	Solis	Priscilla		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
144673	Soto	Connie		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
166812	Swain	Jolie	Mireles	Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
059145	Torres	Jaime		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
158097	Trejo	Herica		Hidalgo,County	PURCHASING	Adult Probation/CSO"S STAFF	

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158119	Trejo	Jonathan		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
026697	Vasquez	Jesse		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
166839	Vasquez	Lucia		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
093521	Vera	Alma		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
174351	Villanueva	Roxanne		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
123021	Villarreal	Rebekah		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
107654	Wittenburg	Ana		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
097926	Zuniga	Elizabeth		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	
086894	Zuniga	Susie		Hidalgo County	PURCHASING	Adult Probation/CSO"S STAFF	

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AM42, SB51, & SB70	Vehicle Information				
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000267	DW8R344	TEXAS	2008 CHEVROLET MALIBU	1F1ZH57B084227710	Driver Id
000268	BW31228	TEXAS	HUMMER 3	5GTDN13E778234043	Driver Id
000269	113-2160	TEXAS	2012 Chevrolet Express	1GCWGGCA0C1149364	Driver Id
000270	113-2161	TEXAS	2012 Chevrolet Express	1GCWGGCA9C1149427	Driver Id
000271	113-2166	TEXAS	2012 Chevrolet Express	1GCWGGCA8C1148690	Driver Id
000272	106-2030	TEXAS	2005 FORD F 150	1FTRX12W95FA3359	Driver Id
000273	208-886	TEXAS	2006 E 350 Ford	1FBSS31L96HA92303	Driver Id
000274	98M-TF4	TEXAS	2007 FORD EXPEDITION	1FMFU15567LA08116	Driver Id
000275	109-1626	TEXAS	2007 AMGE HUMVEE	29212	Driver Id
000276	109-1633	TEXAS	2007 AMGE HUMVEE	54583	Driver Id
000277	109-1632	TEXAS	2004 AMGE HUMVEE	114423	Driver Id

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	754-605	TEXAS	1998 FORD PICK UP	1FTZF1723XKA71940	PIN
	916-238	TEXAS	2001 FORD PICK UP	1FTRX17W1NB98190	PIN
	866-081	TEXAS	2004 FORD PICK UP	2FTRX17W84CA32308	PIN
	866-080	TEXAS	2004 FORD PICK UP	2FTRF17W64CA32309	PIN
	870-045	TEXAS	2004 FORD PICK UP	2FTRF17204CA60670	PIN
	870-044	TEXAS	2004 FORD PICK UP	2DTRF17224CA60671	PIN
	870-502	TEXAS	2004 FORD PICK UP	2FTRF17244CA60669	PIN
	106-1950	TEXAS	2009 FORD PICK UP	1FAFP53256A242632	PIN
	727-268	TEXAS	1997 FORD VAN	1FBHE31L8VHC01270	PIN
					PIN
	30VTG8	TEXAS	2009 CHEVROLET SILVERADO	1GCHK43679F108310	PIN
	BJ8-3281	TEXAS	2006 FORD 4X4 SUPER CAB PU	1FTRW1416FB17957	PIN
	BK8-1068	TEXAS	2005 FORD 4X4 TRUK	1FTRW14505KC32196	PIN
	BT2-3278	TEXAS	2005 F-150 FORD TRUCK	1FTRX12W25FA33564	PIN
	BK8-1067	TEXAS	2005 FORD EXPEDITION	1FMPU16535LA50503	PIN
	859-413	Texas	2003 FORD F 150 TRUCK	2FTRF17253CB15886	PIN
	859-415	Texas	2003 FORD F 150 TRUCK	2FTRF17293CB15888	PIN
	727-287	Texas	1997 FORD F 150 TRUCK	1FTDF1720VND41261	PIN
	859-414	Texas	2003 FORD F 150 TRUCK	2FTRF17203CB15889	PIN
	859-416	Texas	2003 FORD F 150 TRUCK	2FTRF17273CB15887	PIN
	824-101	Texas	2002 FORD FOCUS CAR	1FAFP33P22W125605	PIN
	104-1552	Texas	2008 FORD RANGER	1FTYR14U48PB06501	PIN
	104-1553	Texas	2008 FORD RANGER	1FTYR14U88PB06503	PIN
	104-1554	Texas	2008 FORD RANGER	1FTYR14U68PB06502	PIN
	218-088	Texas	2006 FORD F -150 SUPER CREW	1FTRW14W16FA97438	PIN
	781-236	Texas	2000 CHEVY SILVERADO TRUCK	1GCEK19V8YZ284778	PIN
					PIN
	749-323	TEXAS	1998 HD -005 FORD - F 150	1FTZF1726WNC2566	PIN
	827-346	TEXAS	2001 HD- 12 TOYOTA TACOMA	5TENM92N112829751	PIN

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	820-516	TEXAS	2002 HD-13 TOYOTA TACOMA	5TENL42N72Z005809	PIN
	820-515	TEXAS	2002 HD-15 TOYOTA TACOMA	5TENL442N82Z005849	PIN
	820-517	TEXAS	2001 HD-16 TOYOTA TACOMA	5TENL42N80Z005737	PIN
	821-655	TEXAS	2002 HD-17 VAN E-150	1FBSS31LX2HA44481	PIN
	840-408	TEXAS	2003 HD- 19 FORD F-150 TRUCK	1FTBR17263NA13622	PIN
	850-830	TEXAS	2004 HD-20 TOYOTA COROLA	1NKBR32E44Z211706	PIN
	858-831	TEXAS	2004 HD-21 TOYOTA COROLA	1NXBR32E44Z213116	PIN
	885-632	TEXAS	2005 HD-22 FORD F-150 TRUCK	1FTRX12W45FA33565	PIN
	884-973	TEXAS	2005 HD 23 FORD F-150 TRUCK	1FTRF12295NA47614	PIN
	886-092	TEXAS	2005 HD-24 FORD VAN -150	1FMRE1W95HA70005	PIN
	886-881	TEXAS	2005 HD-25 FORD F-150 TRUCK	1FTRF12215NB44403	PIN
	896-880	TEXAS	2005 HD- 26 FORD F-150 TRUCK	1FTRF12215NB44404	PIN
	896-879	TEXAS	2005 HD-28 FORD F-150 TRUCK	1FTRF12265NB00582	PIN
	898-979	TEXAS	2005 HD-29 FORD F-150 TRUCK	1FTRF122X5NB86389	PIN
	206-778	TEXAS	2006 HD-30 FORD VAN	2FMZA51656BA20087	PIN
	227-939	TEXAS	2006 HD-31 FORD F-150-TRUCK	1FTRF12W26NB57960	PIN
	227-940	TEXAS	2006 HD-32 FORD F-150 TRUCK	1FTRF12266NB57974	PIN
	232-475	TEXAS	2006 HD-33 FORD VAN	1FBSS31L76DB12829	PIN
	232-472	TEXAS	2007 HD-34 FORD VAN	2FMZA51667BA15045	PIN
	236-221	TEXAS	2001 HD-35 FORD TAURUS CAR	1FAFP53UX1G131856	PIN
	865-506	TEXAS	2004 HD-36 FORD F-150 TRUCK	2FTRF17204CA35932	PIN
	236-220	TEXAS	2001 HD-37 FORD TAURUS CAR	1FAFP3U91Z123945	PIN
	102-0275	TEXAS	2008 HD -38 FORD F-350 TRUCK	1FTWW33RX8EC06784	PIN
	102-5301	TEXAS	2008 HD-39-TOYOTA SIENNA VAN	5TDZK23C585135647	PIN
	102-5300	TEXAS	2008 HD-40 TOYOTA SIENNA VAN	5TD2K23C85145798	PIN
	102-5275	TEXAS	2008 HD-41 FORD F-150 TRUCK	1FTRF12W58KC73738	PIN
	104-1540	TEXAS	2008 HD- 42 FORD F-150 TRUCK	1FTRF12248KE41334	PIN
	106-1939	TEXAS	2009 HD-43 FORD ESCAPE	1FMCU03G79KA17952	PIN
	106-1951	TEXAS	2009 HD-44 FORD ESCAPE	1FMCU03G09KA17954	PIN

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	106-1952	TEXAS	2009 HD-45 FORD ESCAPE	1FMCU03G99KA17953	PIN
	106-2199	TEXAS	2010 HD-46-F-250 FORD TRUCK	1FTSW2B59AEZ15869	PIN
	111-8635	TEXAS	2011 HD-47 FORD F-150 TRUCK	1FTMF1CM6BKD38580	PIN
	111-8636	TEXAS	2011 HD-48-F-150 FORD TRUCK	1FTMF1CM8BKD38578	PIN
	111-8637	TEXAS	2011 HD-49-FORD F-150	1FTMF1CMXBKD38579	PIN
	761-535	TEXAS	1999 VAN	1FBSS31L9XHB35796	PIN
	772-423	TEXAS	2000 E -350 Passenger Van	1FBSS31L1YHA1429	PIN
	866-571	TEXAS	2003 E- 350 Passenger Van	1FBSS31L43HA69846	PIN
	109-7312	TEXAS	2004 E-350 Passenger Van	1FBSS31S54HA12435	PIN
	206-218	TEXAS	2006 E 350-Passenger Van	1FBSS31L46HA80365	PIN
	111-8632	TEXAS	2011 E-350 Passenger Van	1FBSS3BL2BDB08809	PIN
	111-8691	TEXAS	2012 E- 350 Passenger Van	1FBSS3BLXCDA12637	PIN
		TEXAS			PIN
	104-1599	TEXAS	2008 Crown Victoria Car	2FAFP71V78X154327	PIN
	226-065	TEXAS	2006 Crown Victoria Car	2FAFP71W26X145056	PIN
	883-880	TEXAS	2005 Crown Victoria Car	2KAFP71W65X121244	PIN
	104-1598	TEXAS	2008 Crown Victoria Car	2FAFP71V78X154328	PIN
	106-1970	TEXAS	2009 F-150 TRUCK	1FTRW12W09KA27780	PIN
	UNIT 11	TEXAS	UNIT 11		PIN
	UNIT 9	TEXAS	UNIT 9		PIN
	UNIT 12	TEXAS	UNIT 12		PIN
	UNIT 13	TEXAS	UNIT 13		PIN
	UNIT 17	TEXAS	UNIT 17		PIN
	UNIT 18	TEXAS	UNIT 18		PIN
	UNIT 2	TEXAS	UNIT 2		PIN
	UNIT 3	TEXAS	UNIT 3		PIN
	UNIT 4	TEXAS	UNIT 4		PIN
	UNIT 6	TEXAS	UNIT 6		PIN
	UNIT 8	TEXAS	UNIT 8		PIN

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	109-1480	TEXAS	2011 Chevy Silverado UNIT 101	3GCPKPEA8BG224540	PIN
	109-1481	TEXAS	2001 CHEVY SILVERADO UNIT 102	3GCPKPEA0BG223625	PIN
	843-027	TEXAS	2003 CROWN VICTORIA UNIT 103	2FAFP71W43X158435	PIN
	226-794	TEXAS	2006 CROWN VICTORIA UNIT 104	2FAFP71W06X145055	PIN
	109-1479	TEXAS	2011 CHEVY SILVERADO UNIT 105	3GCPKEA4BG224695	PIN
	226-793	TEXAS	2006 FORD EXPEDITION UNIT 106	1FMPU15526LA67361	PIN
	7TB-C11	TEXAS	2005 CHEVY TRAILBLAZER UNIT 107	1GNDS13S722378717	PIN
	109-1478	TEXAS	2011 CHEY SILVERADO TRUCK UNIT 10	3GCPKPEA6BG224651	PIN
	770-040	TEXAS	1998 CHEVY LUMINA UNIT 109	2G1WL52M6W9199299	PIN
	885-481	TEXAS	2005 F-150 FORD TRUCK UNIT	1FTPW14595KC32195	PIN
	885-480	TEXAS	2005 F-150 FORD TRUCK UNIT 111	1FTPW14575KC32194	PIN
	860-678	TEXAS	2003 FORD F 150 TRUCK UNIT	2FTRX18WX3CB11718	PIN
	103-4127	TEXAS	2009 FORD F-150 TRUCK UNIT S052	1FTRW14899FA35531	PIN
	103-4150	TEXAS	2009 F-150 FORD TRUCK UNIT S053	1FTRW14879FA35530	PIN
	103-4219	TEXAS	2009 F 150 FORD TRUCK UNIT D028	1FTRW14829FA35533	PIN
	809-188	TEXAS	2001 CROWN VICTORIA UNIT	2FAFP71W01X169624	PIN
	118-LFH	TEXAS	1994 CHEVY BLAZER	1GNEK18K4RJ432701	PIN
	LFR-720	TEXAS	1997 DODGE VAN UNIT 119	2B6HB21X3VK601899	PIN
		TEXAS			PIN
	102-5241	TEXAS	2001 FORD EXPEDITION	1FMRU15L31LB68442	PIN
	102-578	TEXAS	2008 FORD FUSION	3FAHP06Z28R139892	PIN
	30VZJ5	TEXAS	2007 FORD F-150	1FTRX12W27FB07021	PIN
	31VZJ5	TEXAS	2007 FORD FORD -150	1FTRX12W27FB07020	PIN
	109-7149	TEXAS	2010 FORD RANGER	1FTKR1AD3APA66198	PIN
					PIN
					PIN
	101-9793	TEXAS	2007 E-350 FORD	1FBSS31677DA04888	PIN
	106-2173	TEXAS	209 E -350 FORD	1FBSS31L79DA49638	PIN
					PIN

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	814-292	TEXAS	2001 FORD E 350	1FBS31L11HB58688	PIN
		TEXAS	LAWN MOWER USE		PIN
	208-886	TEXAS	2006 E-350 FORD	1FBSS31L96HA92303	PIN
	228-730	TEXAS	2006 CROWN VICTORIA UNIT 407	2FAFP71W66X145058	PIN
	240-561	TEXAS	2007 CROWN VICTORIA UNIT 408	2FAFP71W57X113428	PIN
	240-583	TEXAS	2007 CROWN VICTORIA UNIT 403	2FAFP71W77X113429	PIN
	109-7301	TEXAS	2005 CROWN VICTORIA UNIT 406	2FAFP71W85X121245	PIN
	106-2144	TEXAS	2009 FORD F 150 UNIT 412	1FTRW14869FB13294	PIN
	106-2145	TEXAS	2009 FORD F 150 UNIT 411	1FTRW14869FB13295	PIN
	106-2192	TEXAS	2009 CHEVROLET TAHOE UNIT 414	1GNEC03069R245197	PIN
	106-2193	TEXAS	2009 CHEVROLET TAHOE UNIT 413	1GNEC03049R245229	PIN
	109-7167	TEXAS	2010 FORD TRANSIT	NMOKS9BN4ATO27442	PIN
	109-7163	TEXAS	2010 WIC MOBILE	4UZACLUD7ACAS3283	PIN
	106-1959	TEXAS	2009 FORD EXPEDITION	1FMFK15569LA000378	PIN
	106-1949	TEXAS	2009 CARGO VAN	1FTSE34P49DA15089	PIN
	106-1948	TEXAS	2009 CARGO VAN	1FTSE34P09DA15090	PIN
	835-210	TEXAS	2002 FORD F 1-50 4X4 UNIT 20	1FTRX18L32NB89630	PIN
	864-509	TEXAS	2003 FORD VAN E 350 UNIT 22	1FTRE14W54H24702	PIN
	754-604	TEXAS	1999 FORD F 150 UNIT 24	1FTZF1725XKA71941	PIN
	236-712	TEXAS	1995 FORD F 350 UNIT 25		PIN
	816-622	TEXAS	2001 FORD F 150 UNIT 26	1FTRF17W71NB98201	PIN
	817-227	TEXAS	2001 FORD F 150 UNIT 27	1FTRF17W21NB98199	PIN
	113-2126	TEXAS	2002 FROD VAN E-150 UNIT 29	1FTRE14W32HA20664	PIN
	786-159	TEXAS	2000 FORD F 150 UNIT 30	1FTZF1722YKB30932	PIN
	865-270	TEXAS	2004 FORD F-250 UNIT 31	1FDNF20L64EB45509	PIN
	816-816	TEXAS	2001 FORD F-150 UNIT 32	1FTRF17W51NB98200	PIN
	48K-19Z	TEXAS	ENCORE	SERIAL 45359	PIN
	886-799	TEXAS	2005 FORD VAN UNIT 37	2FTZAS4665BA51945	PIN
	887-971	TEXAS	2005 FORD RANGER UNIT 37	1FTYR10D75PA51916	PIN

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	887-970	TEXAS	2005 FROD RANGER UNIT 38	1FTYR10D95PA51917	PIN
	749-321	TEXAS	1998 FORD F-150 UNIT 42	1FTZF1724WNC25665	PIN
	754-608	TEXAS	1999 FORD F-150 UNIT 43	1FTZF1725XKA63127	PIN
	222-146	TEXAS	2006 FORD RANGER UNIT 45	1FTYR10V76PA65154	PIN
	222-539	TEXAS	2005 FORD VAN E -350 UNIT 46	1FTSE34L35HA79687	PIN
	224-765	TEXAS	2006 FORD F 1-50 UNIT 47	1FTRF12W46NB57961	PIN
	228-419	TEXAS	2007 FORD RANGER UNIT 48	1FTY10U67PA13242	PIN
	229-744	TEXAS	2006 FORD F-250 UNIT 49	1FTNF20536ED96478	PIN
	749-322	TEXAS	1998 CHEVY 3500 UNIT 52	1GCGC33R5WF071959	PIN
	102-5281	TEXAS	2008 FORD F 150 UNIT 53	1FTRF12WX8KD01520	PIN
	102-5282	TEXAS	2008 FORD F 150 UNIT 54	1FTRF12W18KD01521	PIN
		TEXAS	2008- FORD F 250 UNIT 55	1FTSW20538ED45147	PIN
	102-5303	TEXAS	2008 FORD EXPLORER UNIT 56	1FMEU63E68VA84006	PIN
	102-5350	TEXAS	2008 FORD F 350 UNIT 57	1FTWW30568ED45148	PIN
	104-1525	TEXAS	2008 FORD F 150 UNIT 58	1FTRF12W18KE41326	PIN
	106-2058	TEXAS	2009 FORD F 150 UNIT 62	1FTRX12W59FA12969	PIN
	106-2059	TEXAS	2009 FORD F 150 UNIT 63	1FTRX12W59FA12973	PIN
	106-2073	TEXAS	2009 FORD CARGO VAN E-250 UNIT 64	1FTNE24W69DA55995	PIN
	106-2074	TEXAS	2009 FORD CARGO VAN E- 250 UNIT 65	Q1FTNE24W09DA55992	PIN
	106-2105	TEXAS	2009 FORD CARGO VAN E 250 UNIT	1FTNE24W49DA55994	PIN
	106-2106	TEXAS	2009 FORD CARGO VAN E 250 UNIT 67	1FTNE24W29DA55993	PIN
	106-2112	TEXAS	2009 FORD F 250 UNIT 68		PIN
		TEXAS			PIN
		TEXAS			PIN
	111-8689	TEXAS	2011 FOD F-150 TRUCK		PIN
	217-507	TEXAS	2006 FORD TAURUS SEDAN		PIN
	111-8690	TEXAS	2006 FORD F-150 TRUCK		PIN
	106-2183	TEXAS	2009 CHEVY TAHOE	1GNEC03049R243335	PIN
	106-2182	TEXAS	2009 CHEVY TAHOE	1GNEC03099R244612	PIN

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	106-2184	TEXAS	2009 CHEVY TAHOE	1GNEC03059R244607	PIN
	106-2185	TEXAS	2009 CHEVY TAHOE	1GNEC03069R243241	PIN
	102-4098	TEXAS	2002 FORD F-150 PICK UP	1FTRW07L22KE23966	PIN
	102-4099	TEXAS	2002 FORD F150 PICK UP	1FTRW07L42KE23967	PIN
	102-4170	TEXAS	2008 FORD CROWN VICTORIA	2FAFP71V08X138987	PIN
	893-598	TEXAS	2003 FOD CROWN VICTORIA	2FAFP71W53X115044	PIN
	103-8707	TEXAS	2008 FORD F 150 PICK UP	1FTRX14V08FB16667	PIN
	230-190	TEXAS	2006 FORD F -150 PICK UP	1FTPX12V56KD82029	PIN
	230-192	TEXAS	2006 FORD F 150 PICK UP	1FTPX12V36KD82031	PIN
	890-259	TEXAS	2005 FORD CROWN VICTORIA	2FAFP71WX5X123515	PIN
	890-260	TEXAS	2005 FORD CROWN VICTORIA	2FAFP71W15X123516	PIN
	103-8708	TEXAS	2008 FORD F 150 - PICK UP	1FTPX14V28FB16668	PIN
	230-188	TEXAS	2006 FORD F-150 PICK UP	1FTPX12V16KD82030	PIN
	109-7250	TEXAS	2011 CHEVY TAHOE	1GNLC2E04BR116851	PIN
	109-7249	TEXAS	2011 CHEVY TAHOE	1GNLC2E06BR118438	PIN
	109-7134	TEXAS	2010 FORD F150 PICK UP	1FTEX1C81AKE03290	PIN
	109-7145	TEXAS	2010 FORD F150 PICK UP	1FTEX1C83AKE03288	PIN
	110-9137	TEXAS	2010 FORD F150 PICK UP	1FTEX1C85AKE03289	PIN
	BG0-3185	TEXAS	2004 FORD F-150 PICK UP	1FTPW12544KA99105	PIN
	BG0-3178	TEXAS	2007 TRAIL BLAZER	1GNDS13S372228613	PIN
	112-5360	TEXAS	2011 FOD F-150 TRUCK	1FTFW1CFXBKE10617	PIN
	112-5359	TEXAS	2011 FORD F-150 PICK UP	1FTFW1CF1BKE10618	PIN
	51-KZ8	TEXAS	2005 F 150 PICK TRUCK	1FTRF12W55NA55678	PIN
	218-089	TEXAS	2005 F 150 PICK TRUCK	1FTRW14W36FA97436	PIN
	43T-MW1	TEXAS	2005 F 150 PICK TRUCK	1FTRX12W95FA33559	PIN
	33SWF7	TEXAS	2008 F 150 PICK TRUCK	1FTRX12W28FB16688	PIN
	15V-KL9	TEXAS	2002 FORD EXPEDITION	1FMRU15L52LB00029	PIN
	693-607	TEXAS	GMC CARGO VAN	1GTEG25K4SF504820	PIN
	721-966	TEXAS	GMC PCIK UP	1GTEC14R8VZ503547	PIN

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	201-293	TEXAS	FORD F 150	1FTRF12W05NB86386	PIN
	696-822	TEXAS	INTL CARPENTER BUS	1HVBBABM15H699646	PIN
	851-235	TEXAS	INTL BLUEBIRD BUS	4DRBBABM938579101	PIN
		TEXAS	BOBCAT 1 HS		
		TEXAS	LWNMOW 1HS		
		TEXAS	LWNMOW 2 HS		
	102-5374	TEXAS			
	103-8700	TEXAS			
	103-8701	TEXAS			
	103-8702	TEXAS			
	1097-7146	TEXAS			
	109-7148	TEXAS			
	109-7230	TEXAS			
	109-7231	TEXAS			
	109-7261	TEXAS			
	109-7275	TEXAS			
	109-7276	TEXAS			
	111-8641	TEXAS			
	111-8642	TEXAS			
	111-8643	TEXAS			
	693-608	TEXAS			
	216-452	TEXAS			
	233-866	TEXAS			
	234-559	TEXAS			
	607-231	TEXAS			
	615-034	TEXAS			
	670-914	TEXAS			
	670-918	TEXAS			
	693-609	TEXAS			

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	109-7247	TEXAS	2010 CHEVY TAHOE	1GNMCAE02AR239352	
	109-7246	TEXAS	2010 CHEVY TAHOE	1GNMCAE05AR231696	
	877-466	TEXAS	2005 FORD F 150 TRUCK	1FTPW12505KC32198	
	887-465	TEXAS	2005 FORD F 150 TRUCK	1FTPW12505KC32198	
	109-7313	TEXAS	2001 FORD CROWN VICTORIA	2FAFP71W01X169624	
	228-923	TEXAS	2006 FORD EXEDITION	1FMPU15566LA79013	
	109-7314	TEXAS	2001 FORD CROWN VICTORIA	2FAFP71WX1X169632	
	56Z-HR	TEXAS	2007 FORD F 150 TRUCK	1FTRX12W87FB28925	
	64T-ZR5	TEXAS	2008 TOYOTA TACOMA	3TMJU62N88M067569	
	41VKP5	TEXAS	2008 TOYOTA TACOMA	3TMJU62N08M066965	
	17WXN5	TEXAS	2008 TOYOTA TACOMA	3TMJU62NX8M068027	
	DW8R344	TEXAS	2008 CHEVROLET MAILBU	1G1ZH57B084227710	
	761-532	TEXAS	1999 VAN	5796	
	106-1941	TEXAS	2008 EXPEDITION	6753	
	113-2157	TEXAS	2012 FORD ESCAPE	7844	
	113-2156	TEXAS	2012 FORD ESCAPE	7845	
	113-2155	TEXAS	2012 FORD ESCAPE	7846	

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000001	109-7244	Texas	2001 Ford F 1-50 Pick up	1FTRF17W01NB98198	Driver Id
000002	106-1962	Texas	2009 Ford F -150 pick up	1FTRW12W49KA27779	Driver Id
000003	104-1513	Texas	2008 Ford Expedition	1FMFU15538LA69439	Driver Id
000004					Driver Id
000005	113-2060	Texas	2012 Chevrolet Silverado	3GCPCREAXCG171690	Driver Id
000006	111-8694	Texas	2011 Ford Expedition	1FMJU1F53BEF31356	Driver Id
000007	884-773	Texas	Ford F-150	1FTRW12WX5KC33193	Driver Id
000008	829-747	Texas	FORD ECONOLINE VAN	1FTRE14282HA62230	Driver Id
000009		Texas	POWER WASHER		Driver Id
000010		Texas	RENTAL CARS		Driver Id
000011		Texas	RENTAL CARS		Driver Id
000012		Texas	RENTAL TRUCKS		Driver Id
000013		Texas	RENTAL TRUCKS		Driver Id
000014					Driver Id
000015	103-8711	Texas	2008 Ford E 150 Van	1FMNE11L78DB33649	Driver Id
000016	210-910	Texas	2006 FORD F-150 TRUCK	1FTRW12W76KC09276	Driver Id
000017					Driver Id
000018	AW19337	TEXAS	2001 FORD F-150	1FTRX17WX1NB86475	Driver Id
000019	BJ83282	Texas	2006 FORD F -150	1FTRW14W56FB17959	Driver Id
000020	86ZDX8	Texas	2009 CHEV TAHOE	1GNFK13089R125852	Driver Id
000021		TEXAS	UNIT GENERATOR 1		Driver Id
000022		TEXAS	UNIT GENERATOR 2		Driver Id
000023	104-1614	TEXAS	2008 Ford Expedition	1FMFU15548LA86752	Driver Id
000024	824-672	TEXAS	2002 ECONOLINE VAN	1FMRE11262HA49041	Driver Id
000025	824-973	Texas	2002 FORD F-150 LONG BED TRUCL	1FTRX17W22NA62928	Driver Id
000026	884-793	Texas	2005 FORD F-350 PICK UP TRUCK	1FTWW30525EB48635	Driver Id

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000027	754-605	TEXAS	1998 FORD PICK UP	1FTZF1723XKA71940	Driver Id
000028	916-238	TEXAS	2001 FORD PICK UP	1FTRX17W1NB98190	Driver Id
000029	866-081	TEXAS	2004 FORD PICK UP	2FTRX17W84CA32308	Driver Id
000030	866-080	TEXAS	2004 FORD PICK UP	2FTRF17W64CA32309	Driver Id
000031	870-045	TEXAS	2004 FORD PICK UP	2FTRF17204CA60670	Driver Id
000032	870-044	TEXAS	2004 FORD PICK UP	2DTRF17224CA60671	Driver Id
000033	870-502	TEXAS	2004 FORD PICK UP	2FTRF17244CA60669	Driver Id
000034	106-1950	TEXAS	2009 FORD PICK UP	1FAFP53256A242632	Driver Id
000035	727-268	TEXAS	1997 FORD VAN	1FBHE31L8VHC01270	Driver Id
000036	30VTG8	TEXAS	2009 CHEVROLET SILVERADO	1GCHK43679F108310	Driver Id
000037	BJ8-3281	TEXAS	2006 FORD 4X4 SUPER CAB PU	1FTRW1416FB17957	Driver Id
000038	BK8-1068	TEXAS	2005 FORD 4X4 TRUK	1FTRW14505KC32196	Driver Id
000039	BT2-3278	TEXAS	2005 F-150 FORD TRUCK	1FTRX12W25FA33564	Driver Id
000040	BK8-1067	TEXAS	2005 FORD EXPEDITION	1FMPU16535LA50503	Driver Id
000041	859-413	Texas	2003 FORD F 150 TRUCK	2FTRF17253CB15886	Driver Id
000042	859-415	Texas	2003 FORD F 150 TRUCK	2FTRF17293CB15888	Driver Id
000043	727-287	Texas	1997 FORD F 150 TRUCK	1FTDF1720VND41261	Driver Id
000044	859-414	Texas	2003 FORD F 150 TRUCK	2FTRF17203CB15889	Driver Id
000045	859-416	Texas	2003 FORD F 150 TRUCK	2FTRF17273CB15887	Driver Id
000046	824-101	Texas	2002 FORD FOCUS CAR	1FAFP33P22W125605	Driver Id
000047	104-1552	Texas	2008 FORD RANGER	1FTYR14U48PB06501	Driver Id
000048	104-1553	Texas	2008 FORD RANGER	1FTYR14U88PB06503	Driver Id
000049	104-1554	Texas	2008 FORD RANGER	1FTYR14U68PB06502	Driver Id
000050	218-088	Texas	2006 FORD F -150 SUPER CREW	1FTRW14W16FA97438	Driver Id
000051	781-236	Texas	2000 CHEVY SILVERADO TRUCK	1GCEK19V8YZ284778	Driver Id
000052	749-323	TEXAS	1998 HD -005 FORD - F 150	1FTZF1726WNC2566	Driver Id
000053	827-346	TEXAS	2001 HD- 12 TOYOTA TACOMA	5TENM92N112829751	Driver Id

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000054	820-516	TEXAS	2002 HD-13 TOYOTA TACOMA	5TENL42N72Z005809	Driver Id
000055	820-515	TEXAS	2002 HD-15 TOYOTA TACOMA	5TENL442N82Z005849	Driver Id
000056	820-517	TEXAS	2001 HD-16 TOYOTA TACOMA	5TENL42N80Z005737	Driver Id
000057	821-655	TEXAS	2002 HD-17 VAN E-150	1FBSS31LX2HA44481	Driver Id
000058	840-408	TEXAS	2003 HD- 19 FORD F-150 TRUCK	1FTBR17263NA13622	Driver Id
000059	850-830	TEXAS	2004 HD-20 TOYOTA COROLA	1NKBR32E44Z211706	Driver Id
000060	858-831	TEXAS	2004 HD-21 TOYOTA COROLA	1NXBR32E44Z213116	Driver Id
000061	885-632	TEXAS	2005 HD-22 FORD F-150 TRUCK	1FTRX12W45FA33565	Driver Id
000061	884-973	TEXAS	2005 HD 23 FORD F-150 TRUCK	1FTRF12295NA47614	Driver Id
000062	886-092	TEXAS	2005 HD-24 FORD VAN -150	1FMRE1W95HA70005	Driver Id
000063	886-881	TEXAS	2005 HD-25 FORD F-150 TRUCK	1FTRF12215NB44403	Driver Id
000064	896-880	TEXAS	2005 HD- 26 FORD F-150 TRUCK	1FTRF12215NB44404	Driver Id
000065	896-879	TEXAS	2005 HD-28 FORD F-150 TRUCK	1FTRF12265NB00582	Driver Id
000066	898-979	TEXAS	2005 HD-29 FORD F-150 TRUCK	1FTRF122X5NB86389	Driver Id
000067	206-778	TEXAS	2006 HD-30 FORD VAN	2FMZA51656BA20087	Driver Id
000068	227-939	TEXAS	2006 HD-31 FORD F-150-TRUCK	1FTRF12W26NB57960	Driver Id
000069	227-940	TEXAS	2006 HD-32 FORD F-150 TRUCK	1FTRF12266NB57974	Driver Id
000070	232-475	TEXAS	2006 HD-33 FORD VAN	1FBSS31L76DB12829	Driver Id
000071	232-472	TEXAS	2007 HD-34 FORD VAN	2FMZA51667BA15045	Driver Id
000072	236-221	TEXAS	2001 HD-35 FORD TAURUS CAR	1FAFP53UX1G131856	Driver Id
000073	865-506	TEXAS	2004 HD-36 FORD F-150 TRUCK	2FTRF17204CA35932	Driver Id
000074	236-220	TEXAS	2001 HD-37 FORD TAURUS CAR	1FAFP3U91Z123945	Driver Id
000075	102-0275	TEXAS	2008 HD -38 FORD F-350 TRUCK	1FTWW33RX8EC06784	Driver Id
000076	102-5301	TEXAS	2008 HD-39-TOYOTA SIENNA VAN	5TDZK23C585135647	Driver Id
000077	102-5300	TEXAS	2008 HD-40 TOYOTA SIENNA VAN	5TD2K23C85145798	Driver Id
000078	102-5275	TEXAS	2008 HD-41 FORD F-150 TRUCK	1FTRF12W58KC73738	Driver Id
000079	104-1540	TEXAS	2008 HD- 42 FORD F-150 TRUCK	1FTRF12248KE41334	Driver Id
000080	106-1939	TEXAS	2009 HD-43 FORD ESCAPE	1FMCU03G79KA17952	Driver Id
000081	106-1951	TEXAS	2009 HD-44 FORD ESCAPE	1FMCU03G09KA17954	Driver Id

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000082	106-1952	TEXAS	2009 HD-45 FORD ESCAPE	1FMCU03G99KA17953	Driver Id
000083	106-2199	TEXAS	2010 HD-46-F-250 FORD TRUCK	1FTSW2B59AEZ15869	Driver Id
000084	111-8635	TEXAS	2011 HD-47 FORD F-150 TRUCK	1FTMF1CM6BKD38580	Driver Id
000085	111-8636	TEXAS	2011 HD-48-F-150 FORD TRUCK	1FTMF1CM8BKD38578	
000086	111-8637	TEXAS	2011 HD-49-FORD F-150	1FTMF1CMXBKD38579	Driver Id
000087	761-535	TEXAS	1999 VAN	1FBSS31L9XHB35796	Driver Id
000088	772-423	TEXAS	2000 E -350 Passenger Van	1FBSS31L1YHA1429	Driver Id
000089	866-571	TEXAS	2003 E- 350 Passenger Van	1FBSS31L43HA69846	Driver Id
000090	109-7312	TEXAS	2004 E-350 Passenger Van	1FBSS31S54HA12435	Driver Id
000091	206-218	TEXAS	2006 E 350-Passenger Van	1FBSS31L46HA80365	Driver Id
000092	111-8632	TEXAS	2011 E-350 Passenger Van	1FBSS3BL2BDB08809	Driver Id
000093	111-8691	TEXAS	2012 E- 350 Passenger Van	1FBSS3BLXCDA12637	Driver Id
000094		TEXAS			Driver Id
000095	104-1599	TEXAS	2008 Crown Victoria Car	2FAFP71V78X154327	Driver Id
000096	226-065	TEXAS	2006 Crown Victoria Car	2FAFP71W26X145056	Driver Id
000097	883-880	TEXAS	2005 Crown Victoria Car	2KAFP71W65X121244	Driver Id
000098	104-1598	TEXAS	2008 Crown Victoria Car	2FAFP71V78X154328	Driver Id
000099	106-1970	TEXAS	2009 F-150 TRUCK	1FTRW12W09KA27780	Driver Id
000100	UNIT 11	TEXAS	UNIT 11		Driver Id
000101	UNIT 9	TEXAS	UNIT 9		Driver Id
000102	UNIT 12	TEXAS	UNIT 12		Driver Id
000103	UNIT 13	TEXAS	UNIT 13		Driver Id
000104	UNIT 17	TEXAS	UNIT 17		Driver Id
000105	UNIT 18	TEXAS	UNIT 18		Driver Id
000106	UNIT 2	TEXAS	UNIT 2		Driver Id
000107	UNIT 3	TEXAS	UNIT 3		Driver Id
000108	UNIT 4	TEXAS	UNIT 4		Driver Id
000109	UNIT 6	TEXAS	UNIT 6		Driver Id
000110	UNIT 8	TEXAS	UNIT 8		Driver Id

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000111	109-1480	TEXAS	2011 Chevy Silverado UNIT 101	3GCPKPEA8BG224540	Driver Id
000112	109-1481	TEXAS	2001 CHEVY SILVERADO UNIT 102	3GCPKPEA0BG223625	Driver Id
000113	843-027	TEXAS	2003 CROWN VICTORIA UNIT 103	2FAFP71W43X158435	Driver Id
000114	226-794	TEXAS	2006 CROWN VICTORIA UNIT 104	2FAFP71W06X145055	Driver Id
000115	109-1479	TEXAS	2011 CHEVY SILVERADO UNIT 105	3GCPKEA4BG224695	Driver Id
000116	226-793	TEXAS	2006 FORD EXPEDITION UNIT 106	1FMPU15526LA67361	Driver Id
000117	7TB-C11	TEXAS	2005 CHEVY TRAILBLAZER UNIT 107	1GNDS13S722378717	Driver Id
000118	109-1478	TEXAS	2011 CHEY SILVERADO TRUCK UNIT 10	3GCPKPEA6BG224651	Driver Id
000119	770-040	TEXAS	1998 CHEVY LUMINA UNIT 109	2G1WL52M6W9199299	Driver Id
000120	885-481	TEXAS	2005 F-150 FORD TRUCK UNIT	1FTPW14595KC32195	Driver Id
000121	885-480	TEXAS	2005 F-150 FORD TRUCK UNIT 111	1FTPW14575KC32194	Driver Id
000122	860-678	TEXAS	2003 FORD F 150 TRUCK UNIT	2FTRX18WX3CB11718	Driver Id
000123	103-4127	TEXAS	2009 FORD F-150 TRUCK UNIT S052	1FTRW14899FA35531	Driver Id
000124	103-4150	TEXAS	2009 F-150 FORD TRUCK UNIT S053	1FTRW14879FA35530	Driver Id
000125	103-4219	TEXAS	2009 F 150 FORD TRUCK UNIT D028	1FTRW14829FA35533	Driver Id
000126	809-188	TEXAS	2001 CROWN VICTORIA UNIT	2FAFP71W01X169624	Driver Id
000127	118-LFH	TEXAS	1994 CHEVY BLAZER	1GNEK18K4RJ432701	Driver Id
000128	LFR-720	TEXAS	1997 DODGE VAN UNIT 119	2B6HB21X3VK601899	Driver Id
000129	102-5241	TEXAS	2001 FORD EXPEDITION	1FMRU15L31LB68442	Driver Id
000130	102-578	TEXAS	2008 FORD FUSION	3FAHP06Z28R139892	Driver Id
000131	30VZJ5	TEXAS	2007 FORD F-150	1FTRX12W27FB07021	Driver Id
000132	31VZJ5	TEXAS	2007 FORD FORD -150	1FTRX12W27FB07020	Driver Id
000133	109-7149	TEXAS	2010 FORD RANGER	1FTKR1AD3APA66198	Driver Id
					Driver Id
					Driver Id
000134	101-9793	TEXAS	2007 E-350 FORD	1FBSS31677DA04888	Driver Id
000135	106-2173	TEXAS	209 E -350 FORD	1FBSS31L79DA49638	Driver Id

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Vehicle ID (4, 5 or 6 digits numeric only)	License Plate Number (Optional - 10 Character limit)	State (Optional - 2 Character limit)	Year, Make, and Model or Vehicle Description (Optional - 17 Character limit)	VIN (Optional - 17 Character limit)	Prompt for Driver Id ID, PIN
000136	814-292	TEXAS	2001 FORD E 350	1FBS31L11HB58688	Driver Id
000137		TEXAS	LAWN MOWER USE		Driver Id
000138	208-886	TEXAS	2006 E-350 FORD	1FBSS31L96HA92303	Driver Id
000139	228-730	TEXAS	2006 CROWN VICTORIA UNIT 407	2FAFP71W66X145058	Driver Id
000140	240-561	TEXAS	2007 CROWN VICTORIA UNIT 408	2FAFP71W57X113428	Driver Id
000141	240-583	TEXAS	2007 CROWN VICTORIA UNIT 403	2FAFP71W77X113429	Driver Id
000142	109-7301	TEXAS	2005 CROWN VICTORIA UNIT 406	2FAFP71W85X121245	Driver Id
000143	106-2144	TEXAS	2009 FORD F 150 UNIT 412	1FTRW14869FB13294	Driver Id
000144	106-2145	TEXAS	2009 FORD F 150 UNIT 411	1FTRW14869FB13295	Driver Id
000145	106-2192	TEXAS	2009 CHEVROLET TAHOE UNIT 414	1GNEC03069R245197	Driver Id
000146	106-2193	TEXAS	2009 CHEVROLET TAHOE UNIT 413	1GNEC03049R245229	Driver Id
000147	109-7167	TEXAS	2010 FORD TRANSIT	NMOKS9BN4ATO27442	Driver Id
000148	109-7163	TEXAS	2010 WIC MOBILE	4UZACLUD7ACAS3283	Driver Id
000149	106-1959	TEXAS	2009 FORD EXPEDITION	1FMFK15569LA000378	Driver Id
000150	106-1949	TEXAS	2009 CARGO VAN	1FTSE34P49DA15089	Driver Id
000151	106-1948	TEXAS	2009 CARGO VAN	1FTSE34P09DA15090	Driver Id
000152	835-210	TEXAS	2002 FORD F 1-50 4X4 UNIT 20	1FTRX18L32NB89630	Driver Id
000153	864-509	TEXAS	2003 FORD VAN E 350 UNIT 22	1FTRE14W54H24702	Driver Id
000154	754-604	TEXAS	1999 FORD F 150 UNIT 24	1FTZF1725XKA71941	Driver Id
000155	236-712	TEXAS	1995 FORD F 350 UNIT 25		Driver Id
000156	816-622	TEXAS	2001 FORD F 150 UNIT 26	1FTRF17W71NB98201	Driver Id
000157	817-227	TEXAS	2001 FORD F 150 UNIT 27	1FTRF17W21NB98199	Driver Id
000158	113-2126	TEXAS	2002 FROD VAN E-150 UNIT 29	1FTRE14W32HA20664	Driver Id
000159	786-159	TEXAS	2000 FORD F 150 UNIT 30	1FTZF1722YKB30932	Driver Id
000160	865-270	TEXAS	2004 FORD F-250 UNIT 31	1FDNF20L64EB45509	Driver Id
000161	816-816	TEXAS	2001 FORD F-150 UNIT 32	1FTRF17W51NB98200	Driver Id
000162	48K-19Z	TEXAS	ENCORE	SERIAL 45359	Driver Id
000163	886-799	TEXAS	2005 FORD VAN UNIT 37	2FTZAS4665BA51945	Driver Id
000164	887-971	TEXAS	2005 FORD RANGER UNIT 37	1FTYR10D75PA51916	Driver Id

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000165	887-970	TEXAS	2005 FROD RANGER UNIT 38	1FTYR10D95PA51917	Driver Id
000166	749-321	TEXAS	1998 FORD F-150 UNIT 42	1FTZF1724WNC25665	Driver Id
000167	754-608	TEXAS	1999 FORD F-150 UNIT 43	1FTZF1725XKA63127	Driver Id
000168	222-146	TEXAS	2006 FORD RANGER UNIT 45	1FTYR10V76PA65154	Driver Id
000169	222-539	TEXAS	2005 FORD VAN E -350 UNIT 46	1FTSE34L35HA79687	Driver Id
000170	224-765	TEXAS	2006 FORD F 1-50 UNIT 47	1FTRF12W46NB57961	Driver Id
000171	228-419	TEXAS	2007 FORD RANGER UNIT 48	1FTY10U67PA13242	Driver Id
000172	229-744	TEXAS	2006 FORD F-250 UNIT 49	1FTNF20536ED96478	Driver Id
000173	749-322	TEXAS	1998 CHEVY 3500 UNIT 52	1GCGC33R5WF071959	Driver Id
000174	102-5281	TEXAS	2008 FORD F 150 UNIT 53	1FTRF12WX8KD01520	Driver Id
000175	102-5282	TEXAS	2008 FORD F 150 UNIT 54	1FTRF12W18KD01521	Driver Id
000176		TEXAS	2008- FORD F 250 UNIT 55	1FTSW20538ED45147	Driver Id
000177	102-5303	TEXAS	2008 FORD EXPLORER UNIT 56	1FMEU63E68VA84006	Driver Id
000178	102-5350	TEXAS	2008 FORD F 350 UNIT 57	1FTWW30568ED45148	Driver Id
000179	104-1525	TEXAS	2008 FORD F 150 UNIT 58	1FTRF12W18KE41326	Driver Id
000180	106-2058	TEXAS	2009 FORD F 150 UNIT 62	1FTRX12W59FA12969	Driver Id
000181	106-2059	TEXAS	2009 FORD F 150 UNIT 63	1FTRX12W59FA12973	Driver Id
000182	106-2073	TEXAS	2009 FORD CARGO VAN E-250 UNIT 64	1FTNE24W69DA55995	Driver Id
000183	106-2074	TEXAS	2009 FORD CARGO VAN E- 250 UNIT 65	Q1FTNE24W09DA55992	Driver Id
000184	106-2105	TEXAS	2009 FORD CARGO VAN E 250 UNIT	1FTNE24W49DA55994	Driver Id
000185	106-2106	TEXAS	2009 FORD CARGO VAN E 250 UNIT 67	1FTNE24W29DA55993	Driver Id
000186	106-2112	TEXAS	2009 FORD F 250 UNIT 68		Driver Id
000187	111-8689	TEXAS	2011 FOD F-150 TRUCK		
000188	217-507	TEXAS	2006 FORD TAURUS SEDAN		Driver Id
000189	111-8690	TEXAS	2006 FORD F-150 TRUCK		Driver Id
000190	106-2183	TEXAS	2009 CHEVY TAHOE	1GNEC03049R243335	Driver Id
000191	106-2182	TEXAS	2009 CHEVY TAHOE	1GNEC03099R244612	Driver Id

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000192	106-2184	TEXAS	2009 CHEVY TAHOE	1GNEC03059R244607	Driver Id
000193	106-2185	TEXAS	2009 CHEVY TAHOE	1GNEC03069R243241	Driver Id
000194	102-4098	TEXAS	2002 FORD F-150 PICK UP	1FTRW07L22KE23966	Driver Id
000195	102-4099	TEXAS	2002 FORD F150 PICK UP	1FTRW07L42KE23967	Driver Id
000196	102-4170	TEXAS	2008 FORD CROWN VICTORIA	2FAFP71V08X138987	Driver Id
000197	893-598	TEXAS	2003 FOD CROWN VICTORIA	2FAFP71W53X115044	Driver Id
000198	103-8707	TEXAS	2008 FORD F 150 PICK UP	1FTRX14V08FB16667	Driver Id
000199	230-190	TEXAS	2006 FORD F -150 PICK UP	1FTPX12V56KD82029	Driver Id
000200	230-192	TEXAS	2006 FORD F 150 PICK UP	1FTPX12V36KD82031	Driver Id
000201	890-259	TEXAS	2005 FORD CROWN VICTORIA	2FAFP71WX5X123515	Driver Id
000202	890-260	TEXAS	2005 FORD CROWN VICTORIA	2FAFP71W15X123516	Driver Id
000203	103-8708	TEXAS	2008 FORD F 150 - PICK UP	1FTPX14V28FB16668	Driver Id
000204	230-188	TEXAS	2006 FORD F-150 PICK UP	1FTPX12V16KD82030	Driver Id
000205	109-7250	TEXAS	2011 CHEVY TAHOE	1GNLC2E04BR116851	Driver Id
000206	109-7249	TEXAS	2011 CHEVY TAHOE	1GNLC2E06BR118438	Driver Id
000207	109-7134	TEXAS	2010 FORD F150 PICK UP	1FTEX1C81AKE03290	Driver Id
000208	109-7145	TEXAS	2010 FORD F150 PICK UP	1FTEX1C83AKE03288	Driver Id
000209	110-9137	TEXAS	2010 FORD F150 PICK UP	1FTEX1C85AKE03289	Driver Id
000210	BG0-3185	TEXAS	2004 FORD F-150 PICK UP	1FTPW12544KA99105	Driver Id
000211	BG0-3178	TEXAS	2007 TRAIL BLAZER	1GNDS13S372228613	Driver Id
000212	112-5360	TEXAS	2011 FOD F-150 TRUCK	1FTFW1CFXBKE10617	Driver Id
000213	112-5359	TEXAS	2011 FORD F-150 PICK UP	1FTFW1CF1BKE10618	Driver Id
000214	51-KZ8	TEXAS	2005 F 150 PICK TRUCK	1FTRF12W55NA55678	Driver Id
000215	218-089	TEXAS	2005 F 150 PICK TRUCK	1FTRW14W36FA97436	Driver Id
000216	43T-MW1	TEXAS	2005 F 150 PICK TRUCK	1FTRX12W95FA33559	Driver Id
000217	33SWF7	TEXAS	2008 F 150 PICK TRUCK	1FTRX12W28FB16688	Driver Id
000218	15V-KL9	TEXAS	2002 FORD EXPEDITION	1FMRU15L52LB00029	Driver Id
000219	693-607	TEXAS	GMC CARGO VAN	1GTEG25K4SF504820	Driver Id
000220	721-966	TEXAS	GMC PCIK UP	1GTEC14R8VZ503547	Driver Id

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000221	201-293	TEXAS	FORD F 150	1FTRF12W05NB86386	Driver Id
000222	696-822	TEXAS	INTL CARPENTER BUS	1HVBBABM15H699646	Driver Id
000223	851-235	TEXAS	INTL BLUEBIRD BUS	4DRBBABM938579101	Driver Id
000224		TEXAS	BOBCAT 1 HS		Driver Id
000225		TEXAS	LWNMOW 1HS		Driver Id
000226		TEXAS	LWNMOW 2 HS		Driver Id
000227	102-5374	TEXAS			Driver Id
000228	103-8700	TEXAS			Driver Id
000229	103-8701	TEXAS			Driver Id
000230	103-8702	TEXAS			Driver Id
000231	1097-7146	TEXAS			Driver Id
000232	109-7148	TEXAS			Driver Id
000233	109-7230	TEXAS			Driver Id
000234	109-7231	TEXAS			Driver Id
000235	109-7261	TEXAS			Driver Id
000236	109-7275	TEXAS			Driver Id
000237	109-7276	TEXAS			Driver Id
000238	111-8641	TEXAS			Driver Id
000239	111-8642	TEXAS			Driver Id
000240	111-8643	TEXAS			Driver Id
000241	693-608	TEXAS			Driver Id
000242	216-452	TEXAS			Driver Id
000243	233-866	TEXAS			Driver Id
000244	234-559	TEXAS			Driver Id
000245	607-231	TEXAS			Driver Id
000246	615-034	TEXAS			Driver Id
000247	670-914	TEXAS			Driver Id
000248	670-918	TEXAS			Driver Id
000249	693-609	TEXAS			Driver Id

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Vehicle ID (4, 5 or 6 digits numeric only)	License Plate Number (Optional - 10 Character limit)	State (Optional - 2 Character limit)	Year, Make, and Model or Vehicle Description (Optional - 17 Character limit)	VIN (Optional - 17 Character limit)	Prompt for Driver Id ID, PIN
000250	109-7247	TEXAS	2010 CHEVY TAHOE	1GNMCAE02AR239352	Driver Id
000251	109-7246	TEXAS	2010 CHEVY TAHOE	1GNMCAE05AR231696	Driver Id
000252	877-466	TEXAS	2005 FORD F 150 TRUCK	1FTPW12505KC32198	Driver Id
000253	887-465	TEXAS	2005 FORD F 150 TRUCK	1FTPW12505KC32198	Driver Id
000254	109-7313	TEXAS	2001 FORD CROWN VICTORIA	2FAFP71W01X169624	Driver Id
000255	228-923	TEXAS	2006 FORD EXEDITION	1FMPU15566LA79013	Driver Id
000256	109-7314	TEXAS	2001 FORD CROWN VICTORIA	2FAFP71WX1X169632	Driver Id
000257	56Z-HR	TEXAS	2007 FORD F 150 TRUCK	1FTRX12W87FB28925	Driver Id
000258	64T-ZR5	TEXAS	2008 TOYOTA TACOMA	3TMJU62N88M067569	Driver Id
000259	41VKP5	TEXAS	2008 TOYOTA TACOMA	3TMJU62N08M066965	Driver Id
000260	17WXN5	TEXAS	2008 TOYOTA TACOMA	3TMJU62NX8M068027	Driver Id
000261	DW8R344	TEXAS	2008 CHEVROLET MAILBU	1G1ZH57B084227710	Driver Id
000262	761-532	TEXAS	1999 VAN	1FBSS31L9XHB35796	Driver Id
000263	106-1941	TEXAS	2008 EXPEDITION	1FMFU15564LA86753	Driver Id
000264	113-2157	TEXAS	2012 FORD ESCAPE	1FMCU0DG6CKC47844	Driver Id
000265	113-2156	TEXAS	2012 FORD ESCAPE	1FMCU0DG8CKC47845	Driver Id
000266	113-2155	TEXAS	2012 FORD ESCAPE	1FMCU0DGZCKC47846	Driver Id

Account No/Description		Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
2-1100-413-00-110-006-0-626	CO JUDGE-GASOLINE/DIESEL	2,000.00	1,231.46	768.54	768.54	.00	100.00
2-1100-413-00-125-001-0-626	EXECUTIVE OFFICE-GASOLINE/DIESEL	5,750.00	906.55	4,843.45	4,843.45	.00	100.00
2-1100-414-00-130-001-0-626	ELECTIONS DEPT-GASOLINE/DIESEL	5,000.00	361.97	3,638.03	3,638.03	1,000.00	80.00
2-1100-415-00-115-002-0-626	CO WIDE ADM-GASOLINE/DIESEL	.00	.00	.00	.00	.00	.00
2-1100-415-14-115-001-0-626	DBM-BUDGET DIV-GASOLINE/DIESEL	.00	.00	.00	.00	.00	.00
2-1100-415-15-140-001-0-626	TAX OFF-GASOLINE/DIESEL	4,500.00	49.83	850.17	850.17	3,600.00	20.00
2-1100-415-18-160-001-0-626	PURCHASING-GASOLINE/DIESEL	6,500.00	289.63	1,909.65	1,909.65	4,300.72	33.84
2-1100-415-40-180-001-0-626	CO CLERK-GASOLINE/DIESEL	3,000.00	80.49	1,121.15	1,121.15	1,798.36	40.05
2-1100-415-40-180-002-0-626	CO CLERK RECORD ARCHIVE-GASOLINE/DIESEL	1,500.00	.00	.00	.00	1,500.00	.00
2-1100-419-10-210-001-0-626	PLANNING DEPT-GASOLINE/DIESEL	13,750.00	2,445.07	7,554.93	7,554.93	3,750.00	72.73
2-1100-419-40-220-001-0-626	FACILITIES MGMT-GASOLINE/DIESEL	43,000.00	13,473.44	28,521.10	28,521.10	1,005.46	97.66
2-1100-419-50-125-003-0-626	SAFETY-GASOLINE/DIESEL	20,690.00	6,439.76	9,560.24	9,560.24	4,690.00	77.33
2-1100-421-00-280-001-0-626	SHERIFF-GASOLINE/DIESEL	1,391,273.00	200,529.67	938,943.58	938,943.58	251,799.75	81.90
2-1100-421-00-291-001-0-626	CONSTABLE PCT.1-GASOLINE/DIESEL	35,000.00	11,135.13	11,924.90	11,924.90	11,939.97	65.89
2-1100-421-00-292-001-0-626	CONSTABLE PCT.2-GASOLINE/DIESEL	25,000.00	6,208.25	11,791.75	11,791.75	7,000.00	72.00
2-1100-421-00-293-001-0-626	CONSTABLE PCT.3-GASOLINE/DIESEL	50,000.00	21,836.70	27,163.30	27,163.30	1,000.00	98.00
2-1100-421-00-294-001-0-626	CONSTABLE PCT.4-GASOLINE/DIESEL	25,000.00	5,975.02	18,679.69	18,679.69	345.29	98.62
2-1100-421-00-295-001-0-626	CONSTABLE PCT.5-GASOLINE/DIESEL	16,275.00	4,900.83	11,374.17	11,374.17	.00	100.00
2-1100-422-10-300-001-0-626	FIRE MARSHAL-GASOLINE/DIESEL	15,000.00	3,866.65	10,679.77	10,679.77	453.58	96.98
2-1100-423-00-320-034-0-626	ALT INCARCERATION PRG-GASOLINE/DIESEL	12,000.00	5,255.45	6,744.55	6,744.55	.00	100.00
2-1100-423-21-280-002-0-626	JAIL-GASOLINE/DIESEL	30,000.00	5,992.15	8,864.05	8,864.05	15,143.80	49.52
2-1100-423-32-330-001-0-626	JUV DET HM-GASOLINE/DIESEL	2,000.00	1,563.64	436.36	436.36	.00	100.00
2-1100-429-00-110-075-0-626	EMERGENCY MGMT-GASOLINE/DIESEL	8,500.00	3,141.26	3,084.77	3,084.77	2,273.97	73.25
2-1100-432-00-121-001-0-626	PCT1 SANITATION-GASOLINE/DIESEL	96,000.00	5,040.39	61,404.65	61,404.65	29,554.96	69.21
2-1100-432-00-122-001-0-626	PCT2 SANITATION-GASOLINE/DIESEL	88,113.95	27,619.40	46,804.52	46,804.52	13,690.03	84.46
2-1100-432-00-123-001-0-626	PCT3 SANITATION-GASOLINE/DIESEL	180,000.00	29,034.65	70,051.70	70,051.70	80,913.65	55.05
2-1100-432-00-124-001-0-626	PCT4 SANITATION-GASOLINE/DIESEL	90,000.00	42,630.65	47,369.35	47,369.35	.00	100.00
2-1100-441-00-340-001-0-626	HEALTH ADM-GASOLINE/DIESEL	65,000.00	22,076.40	29,650.16	29,650.16	13,273.44	79.58
2-1100-452-00-121-013-0-626	PCT1 PARKS-GASOLINE/DIESEL	25,000.00	5,164.76	18,981.23	18,981.23	854.01	96.58
2-1100-452-00-122-008-0-626	PCT2 PARKS-GASOLINE/DIESEL	8,859.98	.00	.00	.00	8,859.98	.00

Account No/Description		Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
2-1100-452-00-123-008-0-626	PCT3 PARKS-GASOLINE/DIESEL	10,000.00	981.01	2,018.99	2,018.99	7,000.00	30.00
2-1100-452-00-124-009-0-626	PCT4 PARKS-GASOLINE/DIESEL	25,000.00	14,671.08	10,328.92	10,328.92	.00	100.00
2-1100-461-00-380-001-0-626	TX AGRILIFE EXT-GASOLINE/DIESEL	5,000.00	3,015.61	1,484.39	1,484.39	500.00	90.00
2-1200-431-00-121-005-0-626	PCT1 RD MAINT-GASOLINE/DIESEL	309,400.00	53,483.16	182,983.87	182,983.87	72,932.97	76.43
2-1200-431-00-122-004-0-626	CW MECH SHOP-GASOLINE/DIESEL	4,615.82	.00	1,242.29	1,242.29	3,373.53	26.91
2-1200-431-00-122-005-0-626	PCT2 ADM-GASOLINE/DIESEL	52.39	.00	.00	.00	52.39	.00
2-1200-431-00-122-006-0-626	PCT2 RD MAINT-GASOLINE/DIESEL	213,062.80	33,612.63	128,353.30	128,353.30	51,096.87	76.02
2-1200-431-00-123-005-0-626	PCT3 RD MAINT-GASOLINE/DIESEL	468,116.04	61,309.08	244,796.96	244,796.96	162,010.00	65.39
2-1200-431-00-124-007-0-626	PCT4 RD MAINT-GASOLINE/DIESEL	260,035.00	52,314.39	132,720.61	132,720.61	75,000.00	71.16
2-1200-431-00-260-001-0-626	R-O-W DEPT-GASOLINE/DIESEL	2,500.00	858.58	1,641.42	1,641.42	.00	100.00
2-1222-412-00-080-006-0-626	DA BAD CK-GASOLINE/DIESEL	11,101.13	2,609.62	4,390.38	4,390.38	4,101.13	63.06
2-1246-415-15-140-003-0-626	TAX OFF-GASOLINE/DIESEL	9,000.00	.00	.00	.00	9,000.00	.00
2-1254-412-00-270-014-0-626	HIDTA US JUSTICE-GASOLINE/DIESEL	20,202.45	5,444.01	7,062.07	7,062.07	7,696.37	61.90
2-1281-412-00-080-012-2-626	CJD-BPU-GASOLINE/DIESEL	3,000.00	1,000.00	.00	.00	2,000.00	33.33
2-1284-421-00-280-037-2-626	OCDETF-GASOLINE/DIESEL	2,993.78	540.78	2,092.17	2,092.17	360.83	87.95
2-1284-421-00-280-048-3-626	STONEGARDEN (DONNA)-GASOLINE/DIESEL	3,772.50	.00	.00	.00	3,772.50	.00
2-1284-421-00-293-015-2-626	CONST. PCT3-TOBACCO COMPL-GASOLINE/DIESE	651.30	.00	.00	.00	651.30	.00
2-1291-412-00-270-003-1-626	HIDTA TASK FORCE-GASOLINE/DIESEL	10,000.00	.00	9,293.28	9,293.28	706.72	92.93
2-1291-412-00-270-003-9-626	HIDTA TASK FORCE-GASOLINE/DIESEL	1,774.54	.00	1,774.54	1,774.54	.00	100.00
2-1292-441-00-350-001-2-626	WIC ADM-GASOLINE/DIESEL	30,000.00	65.63	12,434.37	12,434.37	17,500.00	41.67
2-1295-423-00-330-028-0-626	WESL B/C-GASOLINE/DIESEL	12,000.00	2,320.58	4,679.42	4,679.42	5,000.00	58.33
2-1297-423-00-320-002-2-626	BASIC SUPERVISION-GASOLINE/DIESEL	8,837.65	5,848.30	2,687.72	2,687.72	301.63	96.59
2-1297-423-00-320-008-2-626	COMM CORR-FUEL	4,000.00	3,239.50	760.50	760.50	.00	100.00
2-1297-423-00-320-020-2-626	SATF-GASOLINE/DIESEL	12,610.47	1,837.12	8,348.31	8,348.31	2,425.04	80.77
2-2202-419-50-115-065-0-626	DBM-W/C DIV-GASOLINE/DIESEL	6,739.28	399.07	2,340.18	2,340.18	4,000.03	40.65

AI-33502 **Purchasing Department 22. A. 8.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha L. Salazar **Submitted By:** Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Acceptance and approval of Work Authorization No. 4 (with an estimated cost of $8,900) as submitted by R. Gutierrez Engineering Corporation, for Border Road Improvements Project, through Contract #C-11-310-01-24.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1200-431-00-122-063-0-711

FUNDS AVAILABLE Y/N?: Y/pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

*Pending transfer AI-33515 for $8,900.00.

Attachments

Map

Work Authorization No.4

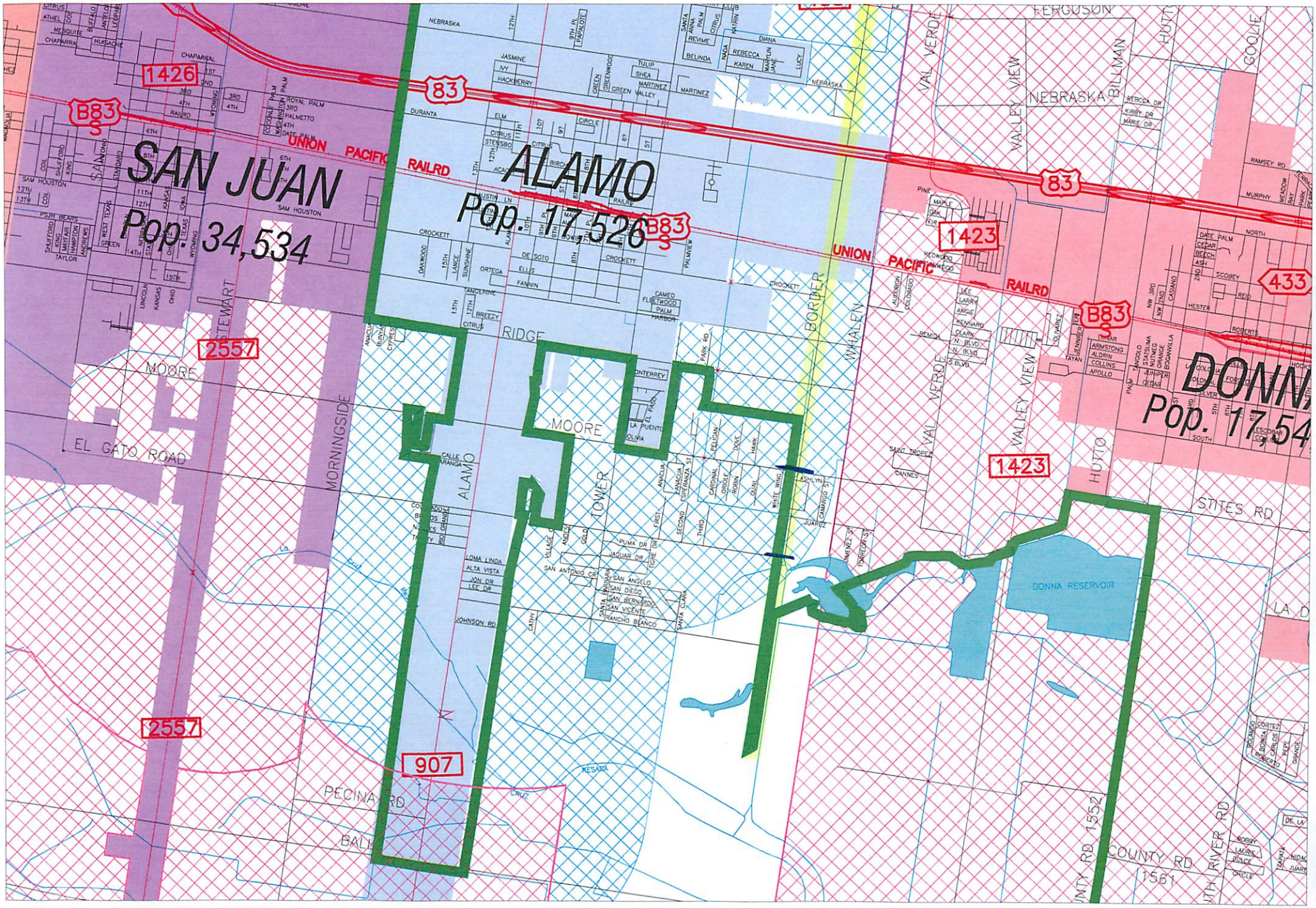
Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 01:43 PM
Budget & Management	Merlen P. Munoz	08/01/2012 02:00 PM
Roland Garcia	Rolando Garcia	08/02/2012 01:18 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Katia Garcia Started On: 08/01/2012 08:19 AM

Final Approval Date: 08/03/2012

Border Rd.



(moore - El Gato)

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24
Work Authorization Form

Work Authorization No. 4

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1 of the Agreement made by and between the **HIDALGO COUNTY**, acting herein by and through Commissioner's Court, hereinafter called the "**Owner**," and, **R. GUTIERREZ ENGINEERING CORPORATION**, professional engineers of Pharr, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK
The purpose of this Work Authorization is for the **Engineer** to provide professional engineering and surveying services related to establishing the existing right-of-way along Border Road with limits from El Gato Road to ¼ mile north of Moore Road. This right-of-way delineation will be outside the city limits of the City of Alamo.

The scope of services to be provided by the **Owner** is identified in **Attachment A – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **Attachment B – Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST
The estimated cost for services under this Work Authorization is included in **Attachment D – Proposed Fee**.

PART 3. PAYMENT
Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article 9.

PART 4. FUNDING
This Work Authorization No. 4 shall be funded through funding source:

Account No. 2-1200-431-00-122-063-0-711

Requisition No. #220407 (must be included after CC approval)

PART 5. PERIOD OF SERVICE
This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon completion of the scope of services of the work as provided in Article 4.

PART 6. RESPONSIBILITIES AND OBLIGATIONS
This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACCEPTANCE AND ACKNOWLEDGEMENT
This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of ___ day of _____, 2012.

ENGINEER:

R. Gutierrez Engineering Corporation

By: _____
Name: Ramiro Gutierrez, P.E.
Title: President

OWNER:

COUNTY OF HIDALGO

By: _____
Name: Hector "Tito" Palacios
Title: Commissioner Pct. No. 2

By: _____
Name: Ramon Garcia
Title: County Judge

LIST OF ATTACHMENTS

ATTACHMENT A – Services to be Provided by the Owner
ATTACHMENT B – Services to be Provided by the Engineer
ATTACHMENT C – Work Schedule
ATTACHMENT D – Proposed Fee

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24

Work Authorization No. 4

ATTACHMENT A
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project**.

General
The **Owner** will provide to the **Engineer** the following:

(1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 6 and Article 9 of this Agreement.

(2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and Federal agencies that the **Engineer** cannot easily obtain.

(3) Provide any available relevant data the **Owner** may have on file concerning the project.

(4) Provide timely review and decisions in response to the **Engineer**'s request for information and/or required submittals and deliverables.

(5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.

(6) Assist **Engineer** with obtaining permission to enter on properties for the purpose of surveying for the project.

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24

Work Authorization No. 4

ATTACHMENT B
Services to be Provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project.**

The scope of work will consist of identifying the existing right-of-way along Border Road from El Gato Road to Crockett Street for the proposed Border Road improvements.

Surveying Services. The Engineer, utilizing the services of a Registered Public Land Surveyor, will perform warranty deed research will utilize existing subdivision plats to establish the existing right-of-way along Border Road from El Gato Road to ¼ mile north of Moore Road outside the southern city limits of Alamo, Texas. The surveyor will perform field surveying to establish the existing right-of-way lines. The surveyor will develop a right-of-way map of the existing roadway right-of-way.

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24

Work Authorization No. 4

ATTACHMENT C
Work Schedule

The schedule for the work in this Work Authorization shall commence on the date of execution of this Work Authorization and continue for:

(1) a period which may reasonably be required for performing the services called for as described in Attachment B of this Work Authorization including any extra work and any required additions thereto; or

(2) a period extending 12 months after the completion of the services called for as described in Attachment B of this Work Authorization.

The final acceptance by the Owner of the services called for as described in Attachment B of this Work Authorization shall serve as evidence of completion of the work on this Work Authorization.

HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-310-01-24

WORK AUTHORIZATION NO. 4

ATTACHMENT D
Proposed Fee

TASK	COST
Surveying Services Fee	
ESTABLISHING EXISTING R.O.W.	$8,900
TOTAL (Suveying Services Fee)	**$8,900**

R. Gutierrez Engineering Corporation – Firm #486

July 24, 2012

Hector "Tito" Palacios
County Commissioner
Hidalgo County Precinct No. 2
300 W. Hall Acres, Suite G
Pharr, TX 78577

RE: Work Authorization No. 4–Border Road Existing Right-of-Way
Project No. ENG11.104

Dear Commissioner Palacios:

Enclosed are two original signature copies of a proposed Work Authorization No. 4 of the 2011 Road & Bridge Contract. This work authorization is for professional services associated with identifying the existing right-of-way for the proposed Border Road improvements. The work limits have been modified and are now from El Gato Road north to ¼ mile north of Moore Road. This is outside the city limits of the City of Alamo, Texas.

If this Work Authorization No. 4 meets your approval, please place it before Commissioners Court for approval and signature. Please return one original signature copy for my files. If you have any questions, please call me so that we may discuss them. You can call me at 956-782-2557 or on my mobile at 956-227-2154.

Sincerely,

Ramiro Gutierrez, P.E.
President

encl
cc: Files

130 E Park – Pharr, TX 78577 – Tel: 956-782-2557 – Fax: 956-782-2558 – E-mail: rgutierrez@rgec.net

AI-33525 **Purchasing Department** **22. B. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha L. Salazar **Submitted By:** Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting approval and authorization to purchase (2) New Modular Buildings through Hidalgo County's membership/participation in TASB-BuyBoard Cooperative Purchasing Program's awarded vendor, Ramtech Building Systems-Project through Contract #335-10-Project #2012-204-OGG:

Options	Descriptions	(2) Court Room Modular 94x56=5,264 sq. ft	(3) Court Room Modular 142x56=7,952 sq.ft.	Total Combined
Option I	Painted Hardi-Panel (Embossed) Siding with trim pieces	$309,120.00	$472,583.00	**$781,703.00**
Option II	"R" Panel Steel Fascia approx. 41" in height w/4"-6" Build Out;	$317,766.00	$484,951.00	**$802,717.00**
Option III	Hardi-Panel (Smooth) Siding w/applied textured coating (includes taping of all seams	$355,916.00	$533,933.00	$**889,849.00**
Option IV	Hardi-Panel (Smooth) Siding w/applied textured coating (includes taping of all seams); "R" Panel 42" in height w/ 4"-6" Build Out;	$357,187.00	$535,260.00	**$892,447.00**

Proposed Modulars will be located at the corner of 10th & McIntyre Sts. in the Hidalgo Courthouse Parking Lot west of the Annex Bldg. Modulars have been modified/customized to accomodate (5) Courtrooms.

b. Requesting authorization/approval to solicit/request proposals from awarded Job Order Contractors (through County's membership and participation in various cooperative purchasing programs/association, etc.) for the: "Installation of Electrical, Plumbing, furnishings and any other appurtenances for Court Rooms) to be located-corner of 10th St. & McIntyre St. currently a parking area at the Hidalgo County Courthouse.

BACKGROUND

Modulars include same Wall Full Height to Conceal Roof Line and HVAC system has been modified from a regular Wall Hung Unit to a Pad Mounted Split System HVAC;

Proposal does not include for installation of electrical, plumbing, furnishings and any other appurtenances as may be needed for buildings to be fully operable.

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funding will be determined by CC decisions on lease/purchase or leasing of other property. If purchase option is approved by Court, funding will be obtained from CO's 2010 A & B budget, fund 1342.

Attachments

1
backup
email

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/02/2012 05:21 PM
Budget & Management	Merlen P. Munoz	08/03/2012 08:09 AM
Ivan Cantu	Ivan Cantu	08/03/2012 02:59 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Oscar Garza Started On: 08/01/2012 01:28 PM

Final Approval Date: 08/03/2012

proposer offers other governmental clients. Discount practices are examined and evaluated based on historical data, sales information and other market research techniques.

The Cooperative has the right to award to multiple companies supplying comparable products or items, also known as a multiple award schedule, but reserves the right to make a single award if determined to be in the best interest of the members.

Once a proposal is awarded, a vendor must generate a minimum of $15,000 annually or may not have the right to retain its contract. Evaluations will be made on an annual basis on the renewal date of the contract and the Cooperative reserves the right to discontinue the vendor's contract at that time.

It is understood that the Cooperative, through its management and/or its members, may use all means at their collective disposal to evaluate the proposals received on these criteria, and the final decision as to the best overall offer, both as to price and to suitability of the products and/or services offered to fit the needs of the members of the Cooperative, will rest solely with the Board of Trustees of the Cooperative. A Protest Procedure is available at the request of interested vendors.

Unless otherwise indicated in this proposal invitation, "all or nothing" proposals are **not** acceptable and will be rejected. The proposer must be willing to accept a partial award for any combination of the items and/or services proposed, and must be willing to share the business with any other successful proposers.

The successful proposer(s) will be notified by "Notice(s) of Award" issued by the management of the Cooperative.

The Cooperative and/or its members, as a whole or individually, reserve the right to require a performance bond as it is deemed necessary.

B. Performance

8. Quantities

REVIEWED
By Oscar Garza at 4:07 pm, Aug 03, 2012

Quantities reflected in this Proposal Invitation are estimates based upon the combined projected needs for Cooperative members during the contract period. Quantities are the best estimate of anticipated needs available at the time of publication of this Proposal Invitation, but the accuracy of these estimated quantities may be affected by numerous factors including, but not limited to, budgetary adjustments, student participation, availability of government commodities or other subsidies, changing market forces, unintentional errors or omissions, and changes in Cooperative participation. Actual needs may be greater or less than the estimated quantities provided.

Unless otherwise specified by the proposer, the Cooperative as a whole, and its individual members, will be allowed to purchase up to twenty-five percent (25%) more or up to twenty-five percent (25%) less than the estimated quantities for any item and still obtain the item at the proposal price.

Vendors will be notified of significant changes in the estimated quantities, as they become known throughout the contract period.

Successful proposer will be required to monitor consumption rates and bring any exceptions to the attention of the Cooperative management as soon as possible. The Cooperative will communicate slow-moving items to its members if notified by the vendor. Except for conditions discussed within section #23 of this document entitled "Force Majeure," vendors are required to maintain sufficient inventories to cover the needs of Cooperative members with only minimal, occasional, and temporary inability to provide products on a timely basis. Vendors at the close of the contract period agree not to hold the Cooperative liable for any inaccuracies in estimated quantities or for any products on hand.

9. Packaging

COMPARISON CHART

Modular Units

Options	Description of Modular Buildings	*TEN OFFICE SPACE* *Modified for (2) Court Rooms 94'x56'=5,264*	Twelve Office Space *Modified for (3) Court Rooms 142'x56'=7952*	Total Combined Pricing
Option I	Exterior Walls Full Height to Conceal Roof Line; Painted Hardi-Panel (Embossed) siding with trim pieces; Pad Mounted Split System HVAC;*(in lieu of Wall Hung Units)* TPO Roof	**$309,120.00**	**$472,583.00**	**$781,703.00**
Option II	Exterior Walls Full Height to Conceal Roof Line; Painted Hardi-Panel (Embossed) siding with trim pieces; "R" Panel Steel Fascia approximately 42" in height with 4"-6" Build Out; Pad Mounted Split System HVAC; TPO Roof Pad Mounted Split System HVAC;*(in lieu of Wall Hung Units)* TPO Roof	**$317,766.00**	**$484,951.00**	**$802,717.00**
Option III	Exterior Wall Full Height to Conceal Roof Line; Hardi –Panel (Smooth) Siding with applied textured coating (includes taping of all seams); (Fake Stucco Look) Pad Mounted Split System HVAC;*(in lieu of Wall Hung Units)* TPO Roof	**$355,916.00**	**$533,933.00**	**$889,849.00**
Option IV	Exterior Wall Full Height to Conceal Roof Line; Hardi –Panel (Smooth) Siding with applied textured coating (includes taping of all seams); R Panel 42" in height with 4"-6" Build Out; Pad Mounted Split System HVAC;*(in lieu of Wall Hung Units)* TPO Roof	**$357,187.00**	**$535,260.00**	**$892,447.00**

Oscar Garza

From: Juan Lopez [jlopez@cityofedinburg.com]
Sent: Tuesday, July 24, 2012 4:19 PM
To: 'Oscar Garza'
Cc: Jesus R. Saenz; Omar Garza
Subject: Schedule for City Review of Portable Buildings

Oscar,

The following is the schedule for the approval process of the temporary buildings for the various courts at the Hidalgo County Courthouse property adjacent to the Annex Building.

Application Deadline	August 3, 2012
Architectural Design Review Board Meeting	August 16, 2012
City Council Meeting	September 4, 2012

Please submit application, site plan and architectural drawings and renderings of the buildings with the required fee by application deadline. Please let us know ASAP if you can meet this schedule so we may contact the Board members and make them aware of the meeting on August 16, 2012. . If you have any questions or need more information, please advise.

Mr. Lopez

Juan R. Lopez, AICP
Director of Planning and Zoning
City of Edinburg, Texas, 78539
956-388-8202, office
956-279-1302, cell
New email: jlopez@cityofedinburg.com

Oscar Garza

From: Bill Barron [bbarron@ramtechgroup.com]
Sent: Monday, July 30, 2012 4:54 PM
To: Oscar Garza
Cc: Gary Pitts
Subject: Hidalgo County: Courtroom Building Proposal
Attachments: 0512186 - Hidalgo Co Courts Combined Proposal 073012.pdf

Mr. Garza,

I have attached an edited / re-formatted edition of the proposal Gary Pitts sent you on Friday. The costs have not changed – I only edited the language in an attempt to make it clearer to anyone reviewing our offer.

I have requested similar pricing for the 10 Office building and will forward to you on Tuesday as a separate proposal.

We have discussed timelines and I know you are aware of our situation regarding available production time, however, we are running out of time. The following is a proposed time-line for the things that have to take place before we can begin construction:

Contract or purchase order	08/01/2012
Customer approvals	08/13/2012
State approval submittal	08/24/2012
State approval	09/05/2012
Local permits	09/10/2012
Begin production	09/10/2012

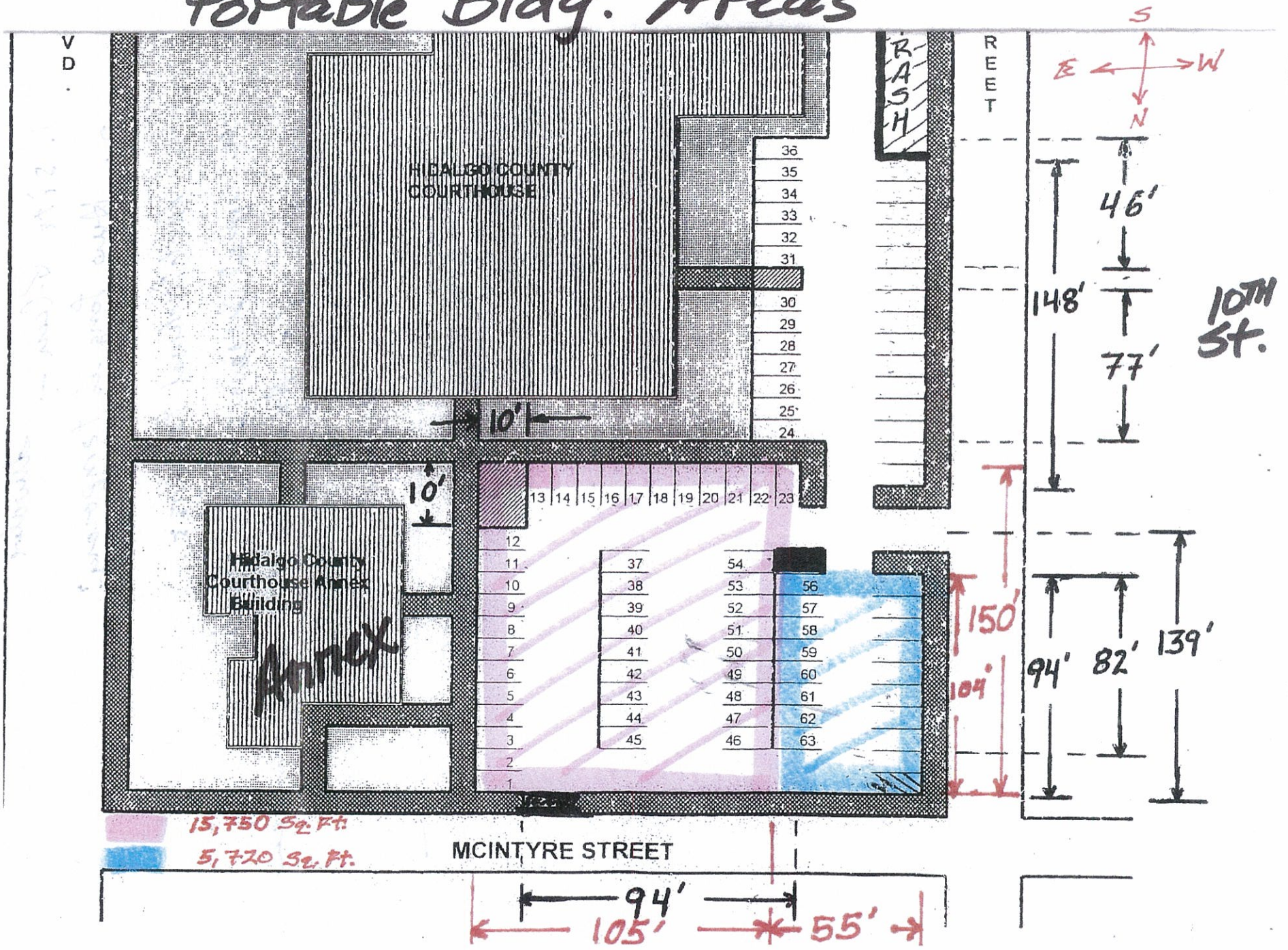
As you can see, time is critical so we appreciate anything you can do to make this happen this week. As it stands now, there is a good chance that we will ask the county to authorize Ramtech to begin construction of your buildings before you get final approval from the city.

Let me know if there is any thing we can do or if you have any questions.

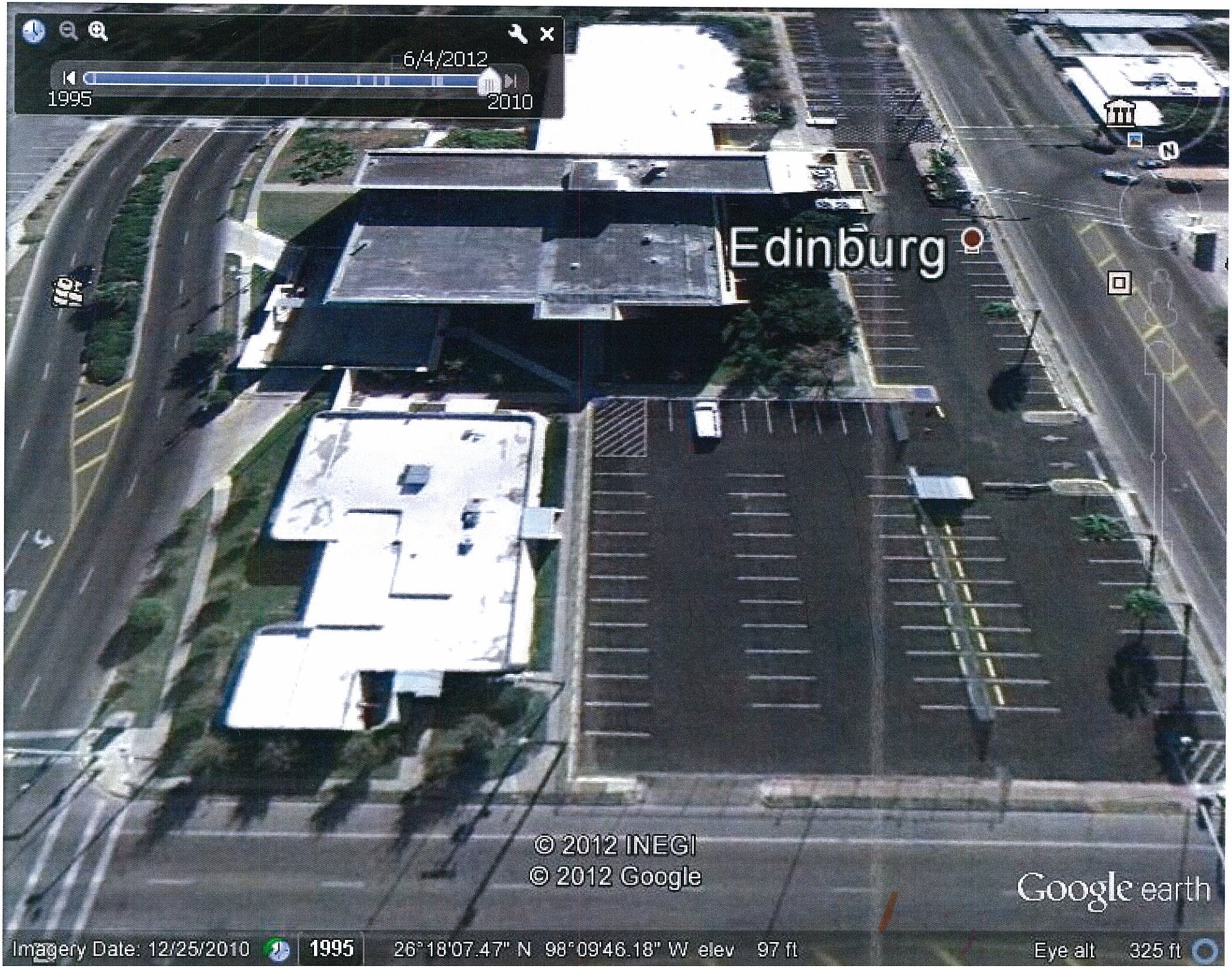
Thank you,

Bill Barron
Ramtech Building Systems, Inc.
1400 US Hwy 287 S.
Mansfield, TX 76063
bbarron@ramtechgroup.com
800-568-9376
817-473-9376

Portable Bldg. Areas



Dawn 817 473 3485


6/4/2012
1995
2010
Edinburg
© 2012 INEGI
© 2012 Google
Google earth
Imagery Date: 12/25/2010
1995
26°18'07.47" N 98°09'46.18" W elev 97 ft
Eye alt 325 ft

RAMTECH Building Systems

AMERICA'S LEADER IN
DESIGN-BUILD
MODULAR
CONSTRUCTION

August 2, 2012

Via e-mail: oscarg.garza@co.hidalgo.tx.us

Mr. Oscar Garza, Program Coordinator
HIDALGO COUNTY
2802 S. Business Hwy. 281
Edinburg TX 78539

Re: Hidalgo County Courts Buildings

Subject: Proposal for Purchase of Two Modular Courtroom Buildings via BuyBoard Contract No. 335-10

Mr. Garza:

We thank you for considering Ramtech Building Systems, Inc. for the new Hidalgo County Courts Building. We have enclosed our *Pricing Schedule;* the scope of *Services Provided* by Ramtech; *Proposal Specifications* and *Floor Plan* describing the materials, systems and method of construction for the proposed building.

Ramtech's proposal is based upon several factors – the desires and needs as defined during previous discussion and the exchange of information during this process; site conditions as we assume them to be; national model building codes as adopted by the State of Texas; and other items identified by Ramtech that affect the final design of the building.

While Ramtech has attempted to address all national and state code compliance issues in its proposal, the Client is responsible for all site related issues including local permitting, foundation elements required by local codes that exceed the foundation proposed by Ramtech, utility construction/extension and connection and all other items related to local jurisdiction.

Please review the *General Terms and Conditions of Proposal* listed on the attached *Pricing Schedule*.

While we hope that we have addressed all pertinent issues, should you have any questions or desire to make any changes, please contact us at your earliest convenience.

Ramtech looks forward to working with you and we assure you that we have the resources and experience to see your project to a successful and timely conclusion.

Sincerely,

Bill Barron
Ramtech Building Systems, Inc.

Pricing Schedule

County Courts Buildings
Hidalgo County, Texas
EDINBURG, TX

Ramtech's Scope of Work

Ramtech shall prepare and provide plans, specifications and other submittal items pertinent to the modular building for review and approval by the Client. Ramtech shall procure materials necessary for the construction, delivery and installation of the building modules. The building modules shall be installed on a level, compacted site provided by the Client. The installation shall consist of an above grade, block pier foundation; auger anchors and skirting.

Ramtech shall prepare and submit a complete set of construction documents to the State of Texas for review, approval and certification that the building design and construction is compliant with the model building codes applicable to the building type and occupancy classification.

Ramtech Building Systems' BuyBoard Contract No.: 335-10

94' x 56' Two Courtroom Building

Portable Twelve Office Complex, BuyBoard Item #336	$ 262,072.00
Plus modifications to original: Reconfigured floor plan to provide two court rooms, Judge's chambers, staff and jury spaces; exterior walls built full height to conceal roof line, painted Hardie-Panel siding with embossed "stucco like" pattern; attic mounted HVAC units with pad mounted outside compressor/condenser units; and a membrane roof:	$ 47,048.00 (18% increase)
Total cost with modifications	***$ 309,120.00***

142' x 56' Three Courtroom Building

Portable Twelve Office Complex, BuyBoard Item #336	$ 262,072.00
Portable Six Office Complex, BuyBoard Item #318	$ 152,209.00
Plus modifications to original: Combined buildings and reconfigured floor plan to provide three court rooms, Judge's chambers, staff and jury spaces; exterior walls built full height to conceal roof line, painted Hardie-Panel siding with embossed "stucco like" pattern; attic mounted HVAC units with pad mounted outside compressor/condenser units; and a membrane roof:	$ 58,302.00 (14% increase)
Total cost with modifications	***$ 472,583.00***

Notes to the above pricing:

a. All prices include delivery to and installation on a site in Edinburg, TX.

b. The attached Proposal Specifications are specific to the buildings described in items 1. above.

c. See Proposal Specifications for a listing of items not included in the above pricing and therefore not in Ramtech's scope of work.

General Terms & Conditions of Proposal

Ramtech's proposal is based on, but not necessarily limited to, the following General Terms & Conditions:

1. All pricing is quoted exclusive of any applicable taxes, permits, fees, etc. unless specifically stated otherwise in this proposal.

   Note: "Delivery" includes those permits required by ***state highway departments.***

2. Ramtech shall provide the Client with building plans and specifications, approved by the State of Texas, to be used by the Client in applying for local building permit(s).
3. The Client shall be responsible for applying for and obtaining local building permits, including local plan review and approval (to be accomplished prior to manufacture of building modules), building inspections and certificate of occupancy.
4. The Client shall be responsible for all work required by local building code or as a result of local plan review and permitting – including poured concrete footings, piers, beams, etc., as well as any other specific locally determined requirements.
5. The Client shall provide an installation site with free and easy access to a clear, level, stable surface with a soil bearing capacity of 2,500psf or better. Any excavation, clearing, grubbing, etc. that is required to provide an acceptable site is the responsibility of the Client.
6. The installation site shall be of sufficient size to accommodate the proposed building and complies with all required setbacks and separations from property lines, streets, adjoining buildings, etc.
7. The Client is responsible for all utility construction, extension and connection to the modular building.
8. The proposed modular buildings are to be designed and constructed in accordance with the national model building codes and standards adopted by the State of Texas; and/or other building codes specifically identified in this proposal, if any.
9. Any differences with other building codes, standards or regulations not identified in this proposal but may apply to this project, or as a result of local plan review and permitting, will be addressed in a revision to Ramtech's proposal or as a change order to any resulting contract.

Services Provided

County Courts Building
Hidalgo County, Texas
EDINBURG, TX

Plans, Specifications and Calculations

Ramtech shall develop floor plans and specifications for Client approval. Additionally, Ramtech shall provide plans (including structural details, electrical panel schedules, mechanical designs, plumbing riser diagram, etc.), specifications and design calculations for submittal to state and/or local building officials.

The Client shall be responsible for providing all other information (i.e., site and civil drawings, completed applications, payment of local fees, etc.) that may be required in applying for and obtaining local building permits.

Construction

Ramtech shall be responsible for procuring all materials and constructing all building modules at its Mansfield, Texas facility. The Client's representatives are invited to tour Ramtech at any time, and encouraged to do so during the construction of their buildings.

Project Management

A Ramtech Project Manager shall oversee and coordinate activities associated with the delivery, installation, finish out and acceptance of your building. He is your primary point of contact during the installation process and will address any questions or concerns.

The Project Manager is to ensure that delivery of the building is coordinated with the Client to prevent delays and/or disruption of services at the site; investigate the site for acceptable conditions to ensure there is free and easy access without the use of additional equipment or modifications to the site or surrounding structures.

Project Close Out

The Project Manager, or Site Superintendent, shall walk you through the building to ensure that the work has been accomplished in accordance with the terms of our contract and address any repairs or other items that require our attention. Upon completion of your "walk-through", a recap of any repairs, adjustments or items that need to be replaced will be prepared, parts ordered and the work scheduled to be accomplished in a timely manner.

Assuming none of these "punch list" items will prevent the Client from occupying the building and the Client has accepted the work as substantially complete, and any payments due and payable have been received by Ramtech, the Client may occupy the building at this time.

Warranty

Ramtech buildings carry a one-year manufacturers warranty on materials and workmanship.



PROPOSAL SPECIFICATIONS

94' X56' TWO COURTS BUILDING AND 142' X 56' THREE COURTS BUILDING

OWNER: HIDALGO COUNTY, TEXAS
LOCATION: EDINBURG, TEXAS

1.0	**FRAME**	**BUILDING WILL NOT HAVE OUTRIGGER FRAME AND WIIL BE TRUE MODULAR**
2.0	**FLOOR**	
2.1	**BOTTOM BOARD:**	.040 one piece rolled continuous construction board.
2.2	**INSULATION:**	R-30 Kraft faced fiberglass batts.
2.3	**JOISTS:**	2x10 #2 SYP installed transverse at 16" o.c.
2.4	**PERIMETER RAILS:**	Double 2x10 #2 SYP on all sides.
2.5	**DECKING:**	Single layer 3/4" tongue and groove plywood installed perpendicular to floor joists.
2.6	**COVERING:**	12" x 12" x 1/8" Vinyl composition tile shall be installed in Restrooms, "IT" Room and Janitor's Closet. Tile shall be Tarkett, Congoleum or equal.
		Color shall be: Selected by Client.
		26 oz., olefin, solution dyed, level loop pile, polypropylene back, direct glue down, commercial carpet installed in remaining areas. Carpet shall be Philadelphia, Neyland II or equal.
		Color shall be: Selected by client.
		Carpet shall be field installed after all modules are set-up and installation is complete.
3.0	**EXTERIOR WALLS**	
3.1	**TYPE:**	IBC Framing.
3.2	**STUDS:**	2x4 #2 SYP @ 16" o.c.
3.3	**BOTTOM PLATE:**	Single 2x4 #2 SYP.
3.4	**TOP PLATE:**	Double 2x4 #2 SYP.
3.5	**HEADERS:**	Double 2x4 #2 SYP on edge with 1/2" CDX plywood filler.
3.6	**WALL HEIGHT:**	All exterior walls shall be parapet type and built full height to conceal the roof line.
3.7	**FIRE BLOCKS:**	2x4 installed @ ceiling line in all walls.
3.8	**INTERIOR FINISH:**	5/8" Type "X" vinyl covered gypsum wallboard 8'-0".
		Color shall be: Ruff Stuff Frost.
		8' fiberglass reinforced Class "C" panel laminated to 5/8" type "X" gypsum in restrooms and janitor's closet.
		Color shall be: White.
3.9	**INSULATION:**	R-13 Un-faced fiberglass batts installed to roof.
3.10	**SHEATHING:**	7/16" O.S.B. around full perimeter.
		15# Felt shall be installed full height entire exterior perimeter.
		Tyvek house wrap shall be installed full height entire exterior perimeter.

3.11	**SIDING:**	5/16" HardiPanel siding, stucco embossed. HardiPanel shall be finished with two coats of elastomeric paint. **Color shall be: Selected by client.**
3.13	**TRIM:**	4" Hardie trim shall be installed on corners and mate line seams. Color shall be same as siding. 4" Hardie trim shall be installed on around doors and windows. **Color shall be: Selected by client.** 6" Hardie bottom trim shall be installed between siding and skirting. Color shall be same as siding.
3.14	**SCUPPERS BOXES:**	26 Gauge painted steel scuppers with overflows shall be installed on each end. **Color shall be: Selected by client.**
3.15	**DOWNSPOUTS:**	26 Gauge painted steel downspouts with overflows shall be installed on each end. **Color shall be: Selected by client.**
3.16	**PARAPET WALL CAP:**	The top of the parapet wall on all sides of the building will be finished with a 26 Gauge steel cap with baked on enamel finish. **Color shall be: Selected by client.**
3.17	**TIE DOWNS:**	Jack stud hurricane straps and earth anchors, per plans.
3.18	**SKIRTING:**	Same as exterior siding and shall be vented as required and provided with access door.

4.0 INTERIOR WALLS

4.1	**STUDS:**	2x4 #2 SYP @ 16" o.c.
4.2	**BOTTOM PLATE:**	Single 2x4 #2 SYP.
4.3	**TOP PLATE:**	Double 2x4 #2 SYP.
4.4	**HEADERS:**	Double 2x4 #2 SYP on edge with 1/2" CDX plywood filler.
4.5	**WALL HEIGHT:**	All walls shall be built full height.
4.6	**FINISH:**	5/8" Type "X" vinyl covered gypsum wallboard 8'-0". Color shall be: Ruff Stuff Frost. 8' fiberglass reinforced Class "C" panel laminated to 5/8" type "X" gypsum in restrooms and janitor's closet. Color shall be: White.
4.7	**INSULATION:**	R-11 (3-1/2") unfaced fiberglass batts in all walls of occupied areas.

5.0 MOULDING

5.1	**BASE:**	4" Vinyl cove base throughout.
		Color shall be: Selected by client.
5.2	**WINDOWS:**	The jambs of all windows shall be finished the same as the walls.
5.3	**VERTICAL:**	1-1/2" Vinyl wrapped wood nail on battens installed on seams.

6.0 ROOF

6.1	**RAFTERS:**	2x10 #2 SYP installed @ 24" o.c. Rafters shall be installed so as to provide a minimum 1/4 IN 12 pitch.
6.2	**RAILS:**	2x10 #2 SYP.
6.3	**WOOD TRUSS:**	Pre-engineered wood girders shall be installed on each side of the mate lines as required.
6.4	**BRIDGING:**	1-1/2" steel angle installed @ 8' o.c. from truss to rafter.
6.5	**CEILING:**	2' x 4' x 5/8" acoustical mineral fiber panel in suspended T-grid system. Armstrong, Cortega # 769 with Prelude XL 15/16" exposed tee or equal.
		Ceiling shall be field installed after all modules are set-up and installation is complete.
6.6	**CEILING HEIGHT:**	The finished ceiling height throughout the building shall be 7'-10".
6.7	**SUB-CEILING:**	5/8" type "X" gypsum on bottom of rafters and face of all walls above ceiling.
6.8	**INSULATION:**	R-30 Kraft faced fiberglass batts on sub-ceiling.
6.9	**SHEATHING:**	7/16" OSB FR-"C" deck.
6.10	**ROOFING:**	45 mil white TPO fully adhered. The finished roofing shall have a class "C" fire rating.

7.0 EXTERIOR DOORS

7.1	**DOORS:**	All doors shall be 1-3/4" x 36" x 84", 18 gauge hollow core commercial steel with minimum U-Value of 0.70.
		Pair doors at court room shall have removable mullion.
7.2	**FRAMES:**	Steel doors shall be equipped with 16-gauge, knockdown commercial steel drywall frames.
7.3	**HARDWARE:**	Doors shall be equipped with three 4-1/2"x4-1/2" ball bearing type butt hinges with non-removable pins, full weather-strip, threshold and hydraulic closer with back-check.
7.4	**WINDOW:**	Exterior steel door shall be provided with a 5" X 20" window kit with ¼" safety glass.
7.5	**LOCKSETS:**	Doors shall be equipped with "panic device" on the interior side and a keyed lever type handle on the exterior side, Tell or equal.
7.6	**FINISH:**	The interior and exterior side of the steel door and frame shall be painted.

Color: Selected by Client.

8.0 INTERIOR DOORS

8.1	**DOORS:**	1-3/4" X 36" X 80" and 1-3/4" X 32" X 80", Pre-finished solid core wood; Masonite Imperial Oak or equal.
8.2	**FRAMES:**	All interior doors shall be set in prefinished 20 ga. commercial steel frames with baked enamel finish; "Timely" or equal. Color shall be: Brown.
8.3	**HARDWARE:**	Interior doors shall be equipped with 1-1/2 pair of 4-1/2" x 4-1/2" mortise hinges with "US 26D Finish".
8.4	**LATCHSETS:**	All doors to have lever handle latch set, "Tell" or equal. Office's and Janitor's Closet doors shall have keyed function. Restroom doors shall have privacy function.
9.0	**WINDOWS**	N/A.

10.0 ELECTRICAL

10.1	**SERVICE:**	120/240v - Single phase - 3W - 60 Hz
10.2	**MAIN DISTRIBUTION PANEL:**	The building shall be equipped with a 120/240V, single phase, main distribution panel (MDP), exterior NEMA 3-R The MDP shall be equipped with a main breaker sized to accommodate the electrical loads of the building. **Connection of sub-panels to Electrical Main Distribution Panel shall be the responsibility of the Client.**
10.3	**SUB-PANELS:**	120/240V, single phase sub-panels, exterior NEMA 3-R.
10.4	**BREAKERS:**	All breakers shall be plug in type.
10.5	**ENTRANCE:**	At each panel.
10.6	**CROSSOVERS:**	J-boxes shall be installed above the ceiling for electrical crossovers.
10.7	**RACEWAY/ CONDUCTORS:**	Minimum #12 AWG type THHN copper wire in concealed MC cable or EMT (electric metallic tubing) conduit with ground.
10.8	**FLUORESCENT LIGHTS:**	2'x4', 120v, four tube, recessed, fluorescent light with acrylic diffuser. Lights shall be equipped with T-8 lamps and electronic ballasts. Lights shall be plant wired and secured to the roof joists for shipment to the job site.
10.9	**EXIT/EMERGENCY LIGHTS:**	Combination 120 volt wall mount with back up battery power exit light with dual head emergency light. Exit lights shall be plant installed. Cooper # APH70RWHDH or equal.

10.10	**EXTERIOR EM LIGHT:**	Exterior emergency egress light shall be remote head wired into exit light. Cooper # 6T000006WWH or equal.
10.11	**EXTERIOR LIGHTS:**	42 Watt, weather proof, compact fluorescent lights installed at each exterior door. Exterior lights shall be controlled by photo cells.
10.12	**RECEPTACLES:**	120v, white, 20 AMP, duplex grounding type with matching plastic cover. Note: Receptacles located at wet areas will be GFCI protected.
10.13	**SWITCHES:**	120v, white, 20 AMP, toggle type with matching plastic cover.
10.14	**DATA/COMM. JACKS:**	Single gang wall box with 3/4" EMT conduit to above ceiling with pull wire. Cabling & Data/Communication jacks shall be supplied and installed by Client. <u>Note: all cabling to be plenum rated.</u>

11.0 PLUMBING

11.1	**WATERLINES:**	Water supply lines shall be PEX or CPVC with appropriate fittings. All fixtures shall be provided with shut-off valves.
11.2	**WASTELINES:**	PVC-DWV-SCH-40 drain, waste and vent lines, with multiple drops.
11.3	**WATERHEATER:**	30 gallon, 240v electric with single element and temperature and pressure relief valve.
11.4	**WATER CLOSET:**	White vitreous china tank type with open front seat and elongated bowl. Designated water closets shall be installed for the handicapped.
11.6	**MODESTY PARTITIONS:**	None provided
11.7	**LAVATORIES:**	Vitreous china wall hung with 4" washer less center set faucet. Designated lavatories shall be installed for the handicapped and shall be equipped with Handi-guard water supply and drain protective covers and wrist blade handle.
11.8	**MOP SINK:**	Leg mounted fiberglass, single bowl with faucet.
11.9	**WATER COOLER:**	8 Gallon per hour (GPH) wall mounted, refrigerated water fountains with certain fountains installed for the handicapped.
11.10	**ACCESSORIES:**	Single roll toilet paper holder at each water closet. Stainless steel grab bars at each water closet. 18"x36" metal edged mirror above each lavatory in restrooms only.

12.0 H.V.A.C.

12.1	**COOLING:**	240v, 1 phase, attic mounted split system air conditioner with pad mounted condenser unit sized per design criteria stated in Section 14.4 and 14.5.
12.2	**HEATING:**	240v Electric resistance heat strip in each air conditioner.
12.3	**SUPPLY DUCTS:**	Rigid foil faced fiberglass duct with 1" wall thickness installed below rafters with insulated circular flex to designated diffusers.
12.4	**DIFFUSERS:**	24"x24" White stamped metal with adjustable damper.
12.5	**RETURN AIR:**	24" X 24" Return air grilles in ceiling via conditioned air space through non-combustible ceiling cavity to plenum walls.
12.6	**THERMOSTAT:**	(1) Programmable thermostat shall be provided for each H.V.A.C. unit, Pro T-805 or equal.
12.7	**EXHAUST FANS:**	Ceiling mount with back draft damper be installed in each restroom and janitor's closet.

13.0 FURNISHINGS None provided

14.0 DESIGN CRITERIA

14.1	**CONSTRUCTION TYPE:**	Type V-b.
14.2	**FLOORS:**	The floor systems shall be constructed to accommodate a live load of 50 lb/sft in addition to the dead loads.
14.3	**WALLS:**	The exterior walls shall be framed, braced and secured in accordance with the requirements of the IBC, based on 90 mile per hour wind loads, 3 second gust.
14.4	**ROOFS:**	All structural components of the roof system shall be designed and erected to span their respective areas and carry a live load of 20 lb/sft and a dead load of 10 lb/sft.
14.5	**HEATING:**	The heating system shall be designed to maintain an interior temperature of 72 degrees + or - 2 degrees.
14.6	**COOLING:**	The cooling system shall be designed to maintain an interior temperature of 75 degrees + or - 2 degrees.
14.7	**CODES:**	The building shall be built in accordance with the latest edition of the following codes.

A. International Building Code, 2009
B. International Plumbing Code, 2009
C. International Mechanical Code, 2009
D. National Electrical Code, 2011
E. International Energy Conservation Code, 2009
F. Texas Accessibility Standards, 2012

G. State of Texas Industrialized, Housing and Building Rules, as administered by the Texas Department of Licensing and Regulations.

14.8 APPROVALS: A. Texas

As part of this contract, Ramtech Building Systems, Inc. will provide drawings sealed by a Texas Registered Professional Engineer for the building that may be used for submittals to TDL&R's Architectural Barriers Section. Ramtech's design scope does not include accessibility elements required for the site or any required site improvements. It is the Owner's responsibility to have these designs developed and to make submittal as required by the Texas Architectural Barriers Act, through their design professional. This submittal should be made to:

Texas Department of Licensing and Regulations
Architectural Barriers Section
P.O. Box 12157
Austin, TX 78711

For full compliance with Texas Accessibility Standards (TAS), the following responsibilities must be addressed:

Owner's Responsibilities:

1. Generate site designs providing TAS compliant accessible routes to and from handicapped parking areas and the new building and any other essential function to the new building.
2. Make submittals to TDL&R's Architectural Barriers Section or a 3rd Party Registered Accessibility Specialist within 20 days after the site design plans are issued and pay all associated fees. Once the submittal is made, an "EABPRJA Project Number" will be issued and by state law must be reflected on any required permit applications.
3. Within 12 months after project completion, contact TDL&R's Architectural Barriers Section or a 3rd Party Registered Accessibility Specialist, reference the "EABPRJA Project Number" and seek a field inspection of the completed work.

Ramtech's Responsibilities:

1. Provide age appropriate design drawings sealed by a Texas Registered Professional Engineer for the building that may be used for submittals to TDL&R's Architectural Barriers Section.
2. Provide building construction in compliance with the approved design drawings.

15.0 FIELD ACTIVITIES

15.1 SITE PREPARATION: The client is responsible for all clearing, grubbing, filling, backfilling, grading and associated compaction to achieve a uniform soil bearing capacity of 2500 PSF prior to delivery of the building units. In addition to the above, the site shall be uniformly level (+/-3") so a finished floor to grade elevation of a maximum 30" shall be present at all building entries and at the entry of the step and ramp assembly. The site shall have adequate drainage to provide a positive flow of storm water away from the building. Also storm water shall not pass under the building from any direction. The client is also responsible for providing clear access to the site. Clear access to the site is defined as the building pad being accessible for both the delivery truck and the building module. Physical on site obstructions shall not prevent the

site obstructions shall not prevent the delivery truck from being able to deliver the building module to the pad site, detach from the building and depart the site.

15.2 ELECTRIC UTILITIES: The client is responsible for interconnecting the sub-panel(s) to the building's Main Distribution Panel (MDP) and extending and connecting the electrical service to the "MDP". The meter base and weather head, if required, shall be provided by the client.

15.3 WATER UTILITIES: The client will be responsible for bringing the fresh water service to the building and making the final connection at the water heater.

15.4 SEWER UTILITIES: The client will be responsible for bringing the sewer line to the building, providing and installing the drain, waste and vent manifold to the contractors supplied sewer and vent drops which are through the floor.

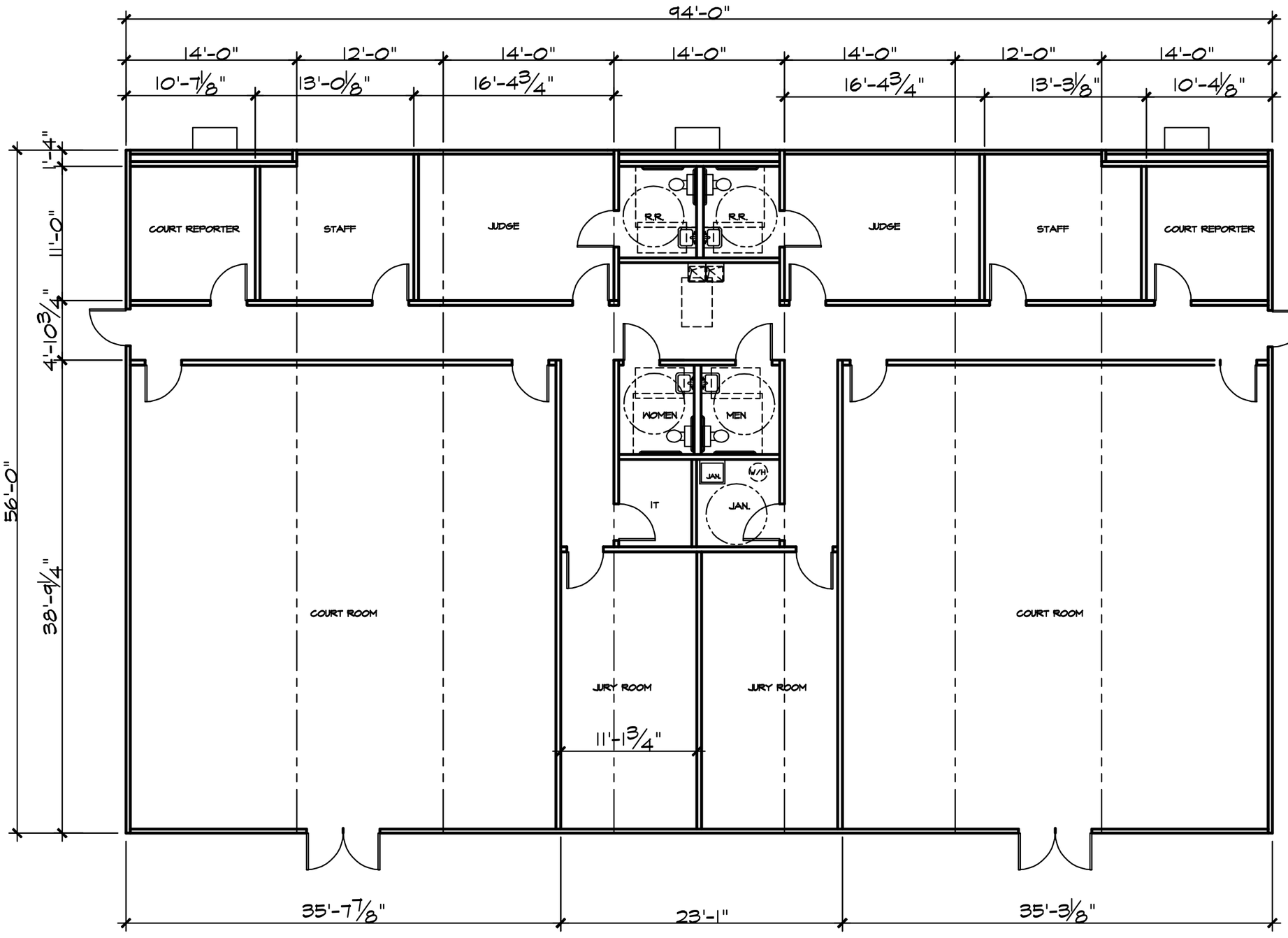
15.5 FOUNDATION Piers shall be installed down each side and at mate lines at maximum 8'-0" o.c. and at column locations. Piers shall consist of a stacked CMU blockings installed on 4"x16"x16" precast concrete pad. Each building shall be securely anchored to the ground using auger type anchors.

EXCLUSIONS: (The following items are not included in Ramtech's scope of work)

Taxes	Surveys
Civil Design	Soils Testing/Analysis
Site Development	Utility Extensions/Connections
Electrical connection of Sub-Panel(s) to MDP	Plumbing Manifold
Entry Assemblies	Landscaping or Irrigation
Poured Concrete	Fire Alarm
Fire Sprinkler	Building Permits
Performance and Payment Bonds	Phone/Data
Sound Deadening Requirements	

Builders Risk Insurance excludes flood coverage in Flood Zones A, V or D as defined by FEMA.

TAS Compliance for Accessible Routes Beyond the Building's Footprint.



FLOOR PLAN

PLAN REVISIONS

MARK	
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RAMTECH
Building Systems, Inc.
1400 U.S. HWY. 287 SOUTH
MANSFIELD, TEXAS 76063

PROJECT: HIDALGO COUNTY MODULAR 2 COURT ROOM BLDG.
LOCATION: EDINBURG, TX

PROJECT NUMBER:
DATE: 7-25-12
DRAWN BY: DH
SHEET NO.
A1

142'-0"

14'-0" | 12'-0" | 14'-0" | 14'-0" | 14'-0" | 12'-0" | 14'-0" | 12'-0" | 12'-0" | 12'-0" | 12'-0"

10'-7⅛" | 13'-0⅛" | 16'-4¾" | 16'-4¾" | 13'-3⅛" | 10'-4⅛" | 7'-5⅞" | 16'-1⅜" | 13'-7⅞" | 10'-8⅞"

1'-4"

11'-0"

41'-3¾"

56'-0"

38'-4¼"

COURT REPORTER | STAFF | JUDGE | R.R. R.R. | JUDGE | STAFF | COURT REPORTER | R.R. | JUDGE | STAFF | COURT REPORTER

WOMEN | MEN | R.R. | STORAGE

JAN. | W/H | IT | JAN.

COURT ROOM | COURT ROOM | COURT ROOM

JURY ROOM | JURY ROOM | JURY ROOM

11'-1¾"

35'-7⅞" | 23'-1" | 35'-3⅛" | 12'-0" | 36'-0"

FLOOR PLAN

PLAN REVISIONS

MARK	
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PANTECH
Building Systems, Inc.
1400 U.S. HWY. 83 SOUTH
MISSION, TEXAS 78572

PROJECT: HIDALGO COUNTY MODULAR 3 COURT ROOM BLDG.

LOCATION: EDINBURG, TX

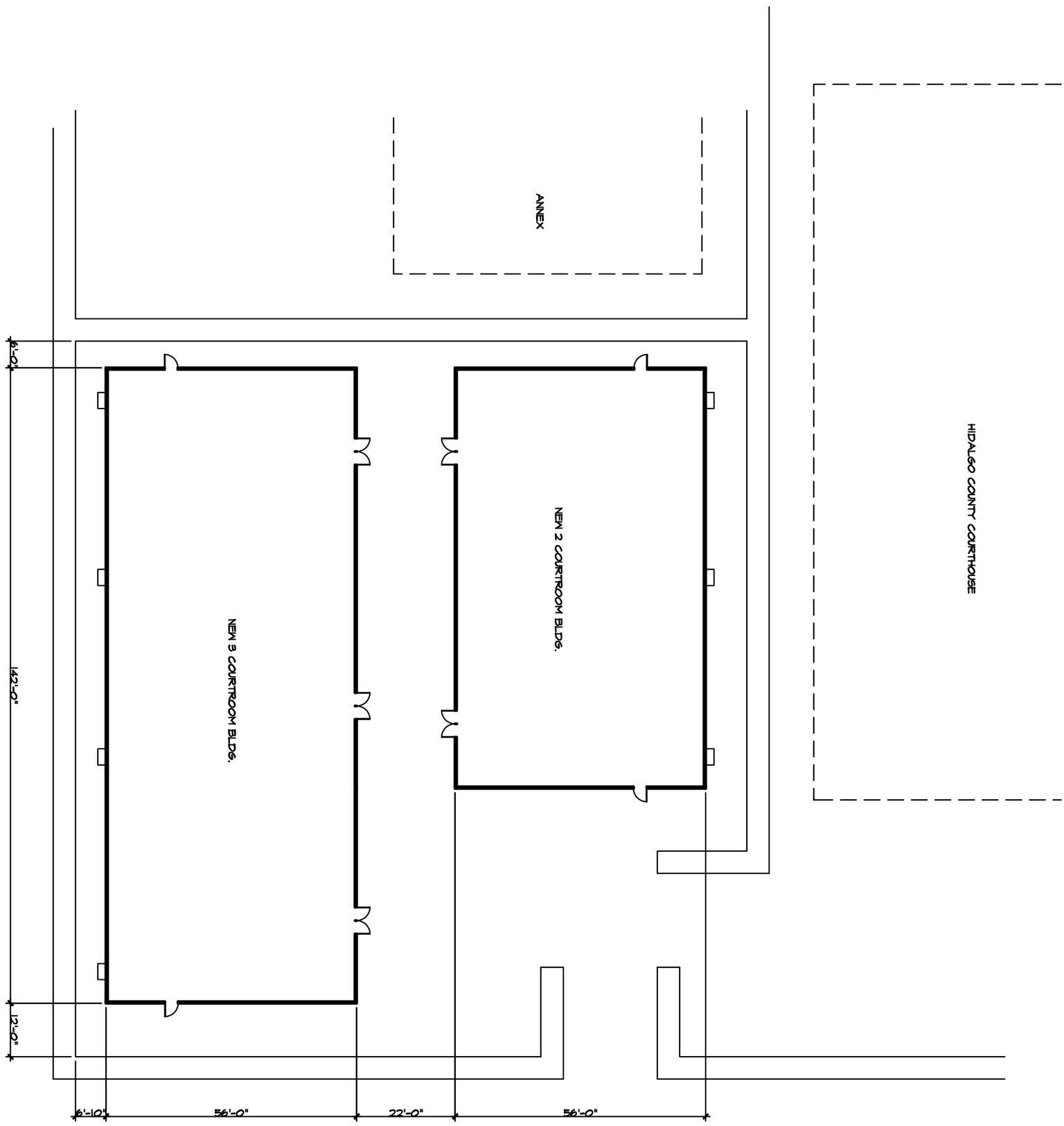
PROJECT NUMBER:

DATE: 7-25-12

DRAWN BY: DH

SHEET NO.

A1





SHEET NO. C1

DRAWN BY: DH

DATE: 7-25-12

PROJECT NUMBER

PROJECT:
HIDALGO COUNTY
MODULAR COURT BLDG.

LOCATION:
EDINBURG, TX

RAMTECH
Building Systems, Inc.
1408 U.S. HWY. 287 SOUTH
MANSFIELD, TEXAS 76063

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MARK	PLAN REVISIONS
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Vendor Name:	Ramtech Building Systems, Inc.
Address:	1400 U.S. Highway 287 South Mansfield, TX 76063
Phone Number:	(800) 568-9376
Email:	gwhite@ramtechgroup.com
Federal ID:	75-2512648
Contact:	Gary White
Accepts RFQs:	Yes
Minority Owned Vendor:	No
Women Owned Vendor:	No
Contract Name:	Modular Classrooms, Ramp Systems, Moving/Relocating Modular Bldgs.
Contract#:	335-10
Effective Date:	02/01/2010
Expiration Date:	01/31/2013
Payment Terms:	Net 30 days
Delivery Days:	30
Shipping Terms:	Free Freight
Freight Terms:	FOB Destination
Ship Via:	Contract Carrier
Region Served:	All Texas Regions
States Served:	Alabama, Arizona, Arkansas, Colorado, Florida, Georgia, Illinois, Indiana, Iowa, Kansas, K Louisiana, Mississippi, Missouri, Nebraska, Nevada, New Mexico, Oklahoma, Tennessee,
Contract Exceptions:	Building code updates
Quote Reference Number:	335-10
Regulatory Notice:	**BuyBoard contract pricing does not include bonding or insurance. Each entity must their individual projects to determine the need for bonding and insurance, including limitation such workers' compensation insurance as may be required by state or loc or policy. If required, it is the responsibility of each entity to obtain such bonding an insurance or confirmation of coverage, as applicable, from the vendor.** Also, each entity must assess their individual projects to determine whether the proj **subject to prevailing wage rate requirements under the federal Davis Bacon Act or s local law. If any such requirements apply, it is the responsibility of each entity to tak appropriate action to determine compliance by the vendor.** **The Texas Professional Services Procurement Act, Chapter 2254 of the Texas Gover Code ("Act"), prohibits a governmental entity from using a competitive bid process t initially considers price in the procurement of professional services covered under t "Professional services" under the Act includes, but is not limited to, professional engineering, architecture, accounting, landscape architecture, land surveying, and r estate appraisal services. Additionally, the Texas Interlocal Cooperation Act provide governmental entity may not use an interlocal contract with a purchasing cooperativ purchase engineering or architectural services (Texas Government Code, Section 79 (h)). BuyBoard® contracts do not, and are not intended to, include professional serv that must be procured in accordance with the Act. Cooperative members are remind they must comply with the Act whenever a contract includes professional services a**

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Vendor	Description	Pricing Sheet	Price	Qty
Ramtech Building Systems, Inc.	RT-POB-12-Office Portable Twelve Office Complex, 96'-3" X 56'-0",delivered/installed within 401-500 miles of mfr. plant, complete per all specifications & drawings	N/A	$262,072.00	

Extended Product Information

Reference Number:	335-10
Brand:	Various
Part Number:	Port. 12 Office
Unit Measure:	EA
Pack Weight:	EA
Full Description:	RT-POB-12-Office Portable Twelve Office Complex, 96'-3" X 56'-0",delivered/installed within 401-500 mil plant, complete per all specifications & drawings

Showing 1 to 1 of 1 entries (filtered from 1,530 total entries)

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336	Twelve Office Complex 96'-3" X 56'-0"	**Portable Twelve Office Complex,** delivered/installed within 401-500 miles of mfr. plant, complete per all specifications & drawings	EA.			
337	Twelve Office Complex 96'-3" X 56'-0"	**Portable Twelve Office Complex,** delivered/installed within 501-600 miles of mfr. plant, complete per all specifications & drawings	EA.			
338	All Buildings	**Deliver/Install Fee for all buildings listed**	EA.			

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Vendors
Ramtech Building Systems, Inc.[X]
Price Range
Show all prices
Category
None Selected
Contract
None selected

Show 25 results

Narrow Results: 152

Vendor	Description	Pricing Sheet	Price	Qty
Ramtech Building Systems, Inc.	Four Doc Clinic 55'-0" X 68'-0", Smart Side Siding in lieu of steel siding.	N/A	$152.00	
Ramtech Building Systems, Inc.	RT-POB-6-Office Portable Six Office Complex, 55'-0" X 56'-0", delivered/installed within 401-500 miles of mfr. plant, complete per all specifications & drawings	N/A	$152,209.00	

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SECTION 7: Portable Office Buildings
Purchase Pricing

Item #	Specified Part # or Equal	Full Description	Uof M	Unit Price	Brand & Model Number	Deviations (all deviations must be specifically listed)
312	27'-6" X 70'-0" Portable Office	**Portable Office Building,** delivered/installed within 401-500 miles of mfr. plant, complete per all specifications & drawings	EA.			
313	28' X 70' Portable Office	**Portable Office Building,** delivered/installed within 501-600 miles of mfr. plant, complete per all specifications & drawings	EA.			
314	Six Office Complex 55'-0" X 56'-0"	**Portable Six Office Complex,** delivered/installed within 100 miles of mfr. plant, complete per all specifications & drawings	EA.			
315	Six Office Complex 55'-0" X 56'-0"	**Portable Six Office Complex,** delivered/installed within 101-200 miles of mfr. plant, complete per all specifications & drawings	EA.			
316	Six Office Complex 55'-0" X 56'-0"	**Portable Six Office Complex,** delivered/installed within 201-300 miles of mfr. plant, complete per all specifications & drawings	EA.			
317	Six Office Complex 55'-0" X 56'-0"	**Portable Six Office Complex,** delivered/installed within 301-400 miles of mfr. plant, complete per all specifications & drawings	EA.			
318	Six Office Complex 55'-0" X 56'-0"	**Portable Six Office Complex,** delivered/installed within 401-500 miles of mfr. plant, complete per all specifications & drawings	EA.			
319	Six Office Complex 55'-0" X 56'-0"	**Portable Six Office Complex,** delivered/installed within 501-600 miles of mfr. plant, complete per all specifications & drawings	EA.			

From: Oscar Garza
To: "Martha Salazar"
Cc: yolanda.velasquez@co.hidalgo.tx.us
Subject: FW: MODULAR BUILDINGS
Date: Friday, August 03, 2012 10:36:08 AM

Here is the response from Buy Board on proposed Modular Units.

Thank You!

Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: 956-318-2626 Ext. 4857
Fax: 956-292-7612
oscarg.garza@co.hidalgo.tx.us

Is it really necessary to print this email?

From: Steve Fisher [mailto:Steve.Fisher@tasb.org]
Sent: Friday, August 03, 2012 8:57 AM
To: 'Oscar Garza'
Cc: Connie Burkett
Subject: RE: MODULAR BUILDINGS

Oscar,
The general rule for modifications or changes to the base unit is 25%. The modifications proposed to both the Two Courtroom Building and the Three Courtroom Building are well below the 25% change order threshold. The proposal received from Ramtech for the two reference modular buildings are compliant with RFP 335-10. Any question let me know. Thanks

Steve Fisher

From: Oscar Garza [mailto:oscarg.garza@co.hidalgo.tx.us]
Sent: Thursday, August 02, 2012 4:40 PM
To: Connie Burkett; Steve Fisher
Cc: 'Martha Salazar'; yolanda.velasquez@co.hidalgo.tx.us
Subject: FW: MODULAR BUILDINGS

Please, let this serve as a formal request and confirmation that the attached proposal conforms and is within the required guidelines under Buy Board Contract #335-10.

If you could provide Hidalgo County with the provisions and the allowable percentage of open market items, since this is our first modular.

Your assistance with this matter will be greatly appreciated, in as much as we have an agenda item for approval by Commissioners Court scheduled for Tuesday of next week.

Thank you!

Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: 956-318-2626 Ext. 4857
Fax: 956-292-7612
oscarg.garza@co.hidalgo.tx.us

Is it really necessary to print this email?

From: Yolanda Velasquez [mailto:yolanda.velasquez@co.hidalgo.tx.us]
Sent: Thursday, August 02, 2012 4:01 PM
To: 'Oscar Garza'
Subject: MODULAR BUILDINGS

Oscar

Attach please find information for the “MODULAR BUILDINGS” please review and see if I have left anything out.

Thanks
Yolanda Z. Velasquez, Buyer III
Hidalgo County - Purchasing Department
2802 S. Business Hwy. 281
Edinburg, TX 78539
Tel (956) 318-2626 x 4881
Fax (956) 318-2629
email: yolanda.velasquez@co.hidalgo.tx.us

"...I can do all things through Christ our Lord who strengthens me..." Philippians 4:13

AI-33182 **Purchasing Department 22. C. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha Salazar **Submitted By:** Vangie Garcia, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Acceptance and approval of clarification of revised "Attachment I, Schedule of Fees" through "Replacement Of Work Authorization No. 1" (approved CC-01/31/12) with L & G Engineering Laboratory, LLC in connection to Contract #C-12-050-01-31 for provision of Geotechnical Engineering Services to the "Mile 17 North Roadway Rehabilitation & Widening Project" to reflect the correct line item descriptions as reflected on Exhibit "C"-Geotechnical Engineering Rates of the contract in place;

b. Acceptance and approval of the request by L & G Engineering Laboratory, LLC. of the reduction of the original amount of $25,365.96 as stated on "Part 2-Estimated Cost" of the Replacement of Work Authorization No. 1 to the new amount of $17,123.49 due to a change in scope of services in connection to Contract #C-12-050-01-31-"Mile 17 North Roadway Rehabilitation & Widening Project".

BACKGROUND

Originally scope of services required an analysis of the existing pavement for the Design Engineers use and information and it was determined after the original cost proposal was submitted that the Design Engineer would no longer be requiring this analysis, thus reducing the amount.

Existing PO#667728 will require to be modified to reflect the Replacement Of Work Authorization No. 1, contract number and the reduced amount.

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1342-431-00-121-085-0-731

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

PO #667728 for L & G Engineering Laboratory, LLC.

Amount available as of 7-27-12 $25,365.96, PO needs to be modified to reflect the correct amount of $17,123.49, pending CC approval.

Payments have not been made as of today, 7-27-12 for this PO.

Attachments

Previous Agenda

L&G Documentation-Revision

Insurance

L&G Contract Documentation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	07/26/2012 03:56 PM
Budget & Management	Merlen P. Munoz	07/26/2012 03:57 PM
Ivan Cantu	Ivan Cantu	07/27/2012 02:51 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Vangie Garcia Started On: 07/10/2012 04:40 PM

Final Approval Date: 08/03/2012

APPROVED

AI-30688 **17. B. 1.**
CC REGULAR
Meeting Date: 01/31/2012
Submitted For: Martha Salazar **Submitted By:** Vangie Garcia, PURCHASING DEPT.
Department: PURCHASING DEPT.

Information

CAPTION

a. Acceptance and approval of a "Professional Engineering Services" agreement with **L&G Engineering Laboratory** for: Professional GEO Technical Services (on an as needed basis) for projects located within Hidalgo County Precinct No. 1 under **Contract #C-12-050-01-31**; and

b. Requesting to rescind Work Authorization No. 1 for GEO Technical Services and Flexible Pavement Design For Mile 17 N. Roadway Rehabilitation and Widening Project in connection to Contract #C-11-289-11-15 approved by CC on 12-06-11; and

c. Acceptance and approval of Work Authorization No. 1 which replaces and encompasses all work authorized under WA#1 rescinded above in the amount of **$25,365.96** for: GEO Technical Services and Flexible Pavement Design For Mile 17 N. Roadway Rehabilitation and Widening Project in connection to **Contract #C-12-050-01-31**; and

d. Acceptance and approval of Work Authorization No. 2 as submitted by **L&G Engineering Laboratory** in the amount of **$9,829.39** for Professional GEO Technical Services in connection to Contract **C-12-050-01-31-L&G Engineering Laboratory** for on-going project: The Design and Construction Of A New Constable Building In Precinct One.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2011 **ACCT. #:** 1342-431-00-121-085-0-731
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
Funding to be indentified once procurement process is completed and Pct. 1 identifies projects.

The funding for WA#1 is identifiable as 1-1342-431-00-121-085-0-731 with PO#667728 which will require to be modified to reflect the contract number (C-12-050-01-31) pursuant to CC approval.

PO is currently reflected in year 2011, pending year end PO carryovers.

FISCAL YEAR: 2011 **ACCT. #:** 1336-421-00-220-042-0-720
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

Funding for WA#2 pursuant to CC approval is identified as 1-1336-421-00-220-042-0-720 pending 2011 year end closing and roll over into 2012 which reflects an available balance as of today in the amount of $350,593.54. Req #210126

Attachments

Previous Work Authorization #1
Contract
Work Authorization #1-Replacement
Work Authorization #2

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	01/26/2012 05:09 PM
Budget & Management	Merlen P. Munoz	01/27/2012 08:02 AM
Ivan Cantu	Ivan Cantu	01/27/2012 10:15 AM
Purchasing Department	Marty Salazar	01/26/2012 05:09 PM
Budget & Management	Merlen P. Munoz	01/27/2012 08:02 AM
Ivan Cantu	Ivan Cantu	01/27/2012 10:15 AM
Auditor's Office		

Form Started By: Vangie Garcia Started On: 01/20/2012 08:17 AM

REPLACEMENT
OF
HIDALGO COUNTY
Professional Engineering Services
Contract # C-11-289-11-15
Work Authorization Form
WITH
HIDALGO COUNTY
Professional Engineering Services
for Geotechnical Services
Contract #C-12-050-01-31

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **L&G ENGINEERING LABORATORY, LLC** professional engineers of Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide **Geotechnical Engineering Services and Flexible Pavement Design for Mile 17 N. Roadway Rehabilitation and Widening Project in Hidalgo County Precinct No. One (1)**

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A"*** – ***Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B"*** – ***Scope of Services to be Provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is $25,365.96. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D".**

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 5.1 of the Agreement.

PART 4. FUNDING
This Work Authorization No. 1 shall be funded through funding source:
Account No. 01-1342-431-00-121-085-0-731
Requisition Number 206882 **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE
This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization or (DATE).

PART 6. RESPONSIBILITIES AND OBLIGATIONS
This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement.**

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION
Acknowledgement and confirmation by Hidalgo County Precinct No. 1 Commissioner Joel Quintanilla as to content and detail of this Work Authorization No. # 1.

HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 1:

BY: _____

PART 8. ~~ACCEPTANCE AND~~ APPROVAL
This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on January 24, 2012 as indicated below and effective as of the 31st day of January, 2012.

THE ENGINEER:
L&G ENGINEERING LABORATORY, LLC

By: Jacinto Garza, P.E.

THE OWNER:
HIDALGO COUNTY

Hon. Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

Approved by Commissioners' Court
on 1/31/12 RD

LIST OF ATTACHMENTS

ATTACHMENT "A" - Service to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Cost Proposal

ATTACHMENT "A"
Scope of Services (Owner)

PROJECT: **Mile 17 N. Roadway Rehabilitation and Widening Project**
Limits: from 0.5 Mi. West of FM 3071 to FM 1015
in Hidalgo County Precinct No. One (1)

SERVICES TO BE PROVIDED BY OWNER

The County of Hidalgo will provide **L&G Engineering Laboratory, LLC** with **Geotechnical Engineering Documents, Plans and Specifications** for the **Mile 17 N. Roadway Rehabilitation and Widening Project.**

ATTACHMENT "B"

Scope of Services (Engineer)

PROJECT: **Mile 17 N. Roadway Rehabilitation and Widening Project**
Limits: from 0.5 Mi. West of FM 3071 to FM 1015
in Hidalgo County Precinct No. One (1)

GENERAL SCOPE OF WORK

The Scope of Work will entail providing **The County of Hidalgo** with **Professional Geotechnical Engineering Services.**

The Scope of Work is identified as follows:

- ***Geotechnical Engineering Services***

L&G Engineering will furnish all equipment, materials, supplies, and incidentals as needed to perform the services required by this Contract: The work is as follows:

Geotechnical Engineering Services

Geotechnical Drilling Services

L&G Engineering will provide drilling services for **Hidalgo County Pct. No. 1**. Soil samples will be removed from the sample apparatus during drilling operations. One of our geologists or engineering technicians will conduct various field tests on the recovered samples, visually classify the samples, and record the appropriate data on a field boring log. The samples will be appropriately packaged to minimize loss of their natural moisture content and to reduce the possibility of damage during transportation to our soils laboratory for testing. The tests performed on these samples will include Moisture Content, Liquid Limit, Plastic Limit, Plasticity Index and Materials Finer that No. 200. Unconfined Compressive Strength and Dry Unit Weight tests will be performed as necessary to provide detailed description of undisturbed samples.

Drilling services will also include a 24-hour water level reading at each boring location. Piezometers, when required, will be installed to maintain the integrity of the borehole overnight or over a weekend. Following completion of drilling, sampling, and subsurface water monitoring operations, all boreholes will be backfilled with soil cuttings from the completed borings. If enough soil cuttings are unavailable, clean sand will be used to backfill the completed boreholes. If a piezometer is installed, the pipe will be removed following the water level readings and the borehole backfilled as described above.

Once all of the Engineering Properties of the soils have been determined, the final Log of Boring is created using the field and laboratory data. Included in the Log of Boring are THD Penetrometer Blow Counts, actual Moisture Contents, Plasticity Indices, and other laboratory test data obtained during the laboratory testing phase of the project. Proper description and location

of strata, ground water elevations and test hole elevations will also be included in the Log of Boring.

Engineering Services

Engineering analyses will be conducted after reviewing the results of both the field and laboratory phases of the study. The findings and conclusions derived from the analyses will be presented in a written engineering report which will be prepared by the engineer. The report will include a boring location plan, boring logs with laboratory classification of recovered soil samples and subsurface water conditions encountered. The report will provide engineering recommendations for:

- Pier capacity curves; and
- Soil parameters that may be used in designing the foundations for the planned structures.

The geotechnical report will provide general comments and applicable recommendations regarding construction methods, sequences, and potential difficulties that may arise during overall construction as it relates to the soil and foundation aspects of this project. This information may serve to guide foundation selection and design and assist in the preparation of specifications for the project.

This contract **does not** include activities and corresponding costs that may be associated with the following:

- Providing an ATV mounted drill rig, dozer or special equipment to clear areas of vegetation and debris or to re-grade the site to gain access to the boring locations;
- Re-grading the site or portions of the site after drilling activities are completed;
- Site safety meetings that may be required; or
- Encountering hazardous or contaminated soils or substances during our field activities.

Hidalgo County Pct. No. 1 will be notified should these services become necessary for the completion of field exploration activities.

This proposal **does** include activities and corresponding costs that may be associated with locating buried utilities or pipelines as follows:

- Providing PVC pipe for water level readings; and
- Clearing the boring locations for underground utilities.

Hidalgo County Pct. No. 1 will be responsible for obtaining any necessary permits or authorization to egress areas where the borings are to be drilled.

Schedule

Based on the requested services, it is estimated that the drilling operations can take approximately two (2) to three (3) days to complete. We anticipate that drilling operations can usually begin within two (2) to three (3) days following notice to proceed, staking of the borings, clearing the boring locations of utilities and site and weather conditions permitting. The report and engineering analyses should generally be completed within two (2) weeks after completion of the drilling operations.

ATTACHMENT "C"
Work Schedule

PROJECT: **Mile 17 N. Roadway Rehabilitation and Widening Project**
Limits: from 0.5 Mi. West of FM 3071 to FM 1015
in Hidalgo County Precinct No. One (1)

Work Schedule

L&G Engineering Laboratory will provide **Hidalgo County Pct. # 1** with **Professional Geotechnical Engineering Services** as outlined in **Contract Agreement C-12-050-01-31.**

ATTACHMENT "D"

Cost Proposal

PROJECT: **Mile 17 N. Roadway Rehabilitation and Widening Project**
Limits: from 0.5 Mi. West of FM 3071 to FM 1015
in Hidalgo County Precinct No. One (1)

See Attached

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

November 29, 2011

Commissioner Joel Quintanilla
Attn: Mr. Noe Montes
County of Hidalgo, Precinct No. 1
1902 Joe Stevens Drive
Weslaco, Texas 78596

RE: Proposal for Geotechnical Engineering Services and Flexible Pavement Design
Hidalgo Co. Pct. 1 – Mile 17 N. Roadway Rehabilitation and Widening Project
Limits: from 0.5 Mi. West of FM 3071 to FM 1015

L&G Engineering Laboratory, LLC (L&G) is pleased to submit this cost proposal to provide Geotechnical Engineering Services and Flexible Pavement Design for the above referenced project. We are presenting this letter and cost estimate to confirm our understanding of this project and providing a description of the tasks to be performed. The broad objectives of our study will be to determine subsurface conditions for use by others in completing the design of the above referenced project located in Hidalgo County, TX. Described in this proposal are:

- Our understanding of pertinent project characteristics
- Our proposed scope for field and laboratory study
- Our proposed scope for engineering evaluation and reporting
- Our tentative project schedule
- Our project lump sum fee

Drilling and Miscellaneous Field Services

Based on the location map (or general directive) provided to **L&G Engineering Laboratory, LLC**, we are proposing the drilling and sampling of subsurface materials within the project limits as follows:

- Pavement Borings
  - Nine (9) Borings to a drilled to a depth of approximately ten (10) feet below top of existing natural ground at boring locations (Boring Locations evenly spaced throughout project site)

- Existing Pavement Section (Salvaged Base and ACP) Extraction Locations
  - Three (3) Locations will be extracted for testing of the salvaged base and asphalt concrete pavement testing for potential usage as flexible base and recycled asphalt pavement (RAP) (Excavations will be advanced to a depth of approximately the bottom of the existing flexible base layer)

L&G Engineering Laboratory will stake the boring locations and provide utility clearances prior to performing the field exploration portion of the project. The borings will be advanced to the specified depths and in-situ soil testing will be performed in general accordance with ASTM or TxDOT Standard Test Procedures (ASTM D1586 – Standard Penetration Testing or Tex-132-E – Texas Cone Penetration). The soil will be sampled as needed to verify subsurface materials and strata changes. Final drilling depths and elevations will be based on topographic conditions at the time of our drilling operations.

Unless requested, the client will be responsible for obtaining any necessary permits or authorization to egress areas (right of entry) where the borings are to be drilled. All samples will be removed from the sample apparatus during drilling operations. One of our geologists or engineering technicians (logger) will conduct various field tests on the recovered samples, visually classify the samples, and record the appropriate data on a field boring log. The samples will be appropriately packaged to minimize loss of their natural moisture content and to reduce the possibility of damage during transportation to our soils laboratory.

Drilling services will also include a 24-hour water level reading at each boring location, which may require piezometers be installed to maintain the integrity of the borehole overnight or over a weekend. Following completion of drilling, sampling, and subsurface water monitoring operations, all boreholes will be backfilled with soil cuttings from the completed borings. If there is not enough soil cuttings available, clean sand will be used to backfill the completed boreholes. If a piezometer is installed, the pipe will be removed following the water level readings and the borehole backfilled as described above.

This proposal ***does not*** include activities and corresponding costs that may be associated with the following:

- Providing an ATV mounted drill rig, dozer or special equipment to clear areas of vegetation and debris or to regrade the site to gain access to the boring locations;
- Regrading the site or portions of the site after drilling activities are completed;
- Site safety meetings that may be required; or
- Encountering hazardous or contaminated soils or substances during our field activities.

We will notify you should these services become necessary for us to complete our field exploration activities. We can arrange to provide for these services as part of our project scope, should you authorize us to do so.

Laboratory Testing Services

As requested, geotechnical laboratory testing is included as part of the scope of services for this project. Geotechnical engineering laboratory tests will be performed on the samples recovered during the field study to evaluate their physical and engineering properties. Testing may include several of the following test procedures:

- Atterberg Limits (ASTM D4318 or Tex-104-E, 105-E, 106-E)
  - This procedure will be used to aid in the classifying of the soil by way of Plastic Limit, Liquid Limit and Plasticity Index testing

- Gradation (ASTM D422 or Tex-111-E)
  - This procedure will be used to aid in the classifying of the soil. Testing will be dependent of the type of soil and can vary from a single sieve to a nest of sieves. A No. 200 sieve will be used to distinguish fine grained from coarse grained material

- Laboratory Determination of Water (Moisture) in Soil (ASTM D2216 or Tex-103-E)
  - This procedure will aid in determining the in-situ moisture content of the soils to assist in evaluating the behavior of soils

- Sulfate Content of Soil (ASTM C1580 or Tex-145-E)
  - This procedure will identify the soluble sulfate content of soil by using the turbidimetric techniques. The results of this procedure will be utilized to determine whether or not the subgrade material can be lime treated for stabilization or if other methods of stabilization will need to be proposed. The presence of extreme amounts of soluble sulfates will exclude lime treatment as a stabilization option.

- Lime Series Testing (Tex-121-E)
  - This procedure involves establishing a relationship between plasticity of soils, percentage lime and pH through the addition of hydrated lime at predetermined proportions. Results of this test will determine the required percent lime treatment for roadway subgrade.

- Unconfined Compression (ASTM D2166)
  - This procedure determines the direct unconfined compressive strength of a soil of which can be correlated to shear strength of a soil sample (comparison with strength testing).

- Triaxial Testing (Salvage Base) (Tex-117-E)
  - This procedure determines the shearing resistance, water absorption, and expansion of soils and/ or soil-aggregate mixtures. Shearing resistance values will be used to determine the salvage base criteria for the existing material.

- Gradation/Asphalt Content of ACP (Tex-200-F/Tex-236-F)
  - This test method is used to determine the particle size distribution of aggregate samples using standard U.S. sieves with square openings (Tex-200-F). The asphalt content will also be provided by Ignition Method (Tex-236-F).

Engineering Services

Engineering analyses will be conducted after reviewing the results of both the field and laboratory phases of our study. The findings and conclusions derived from our analyses will be presented in a written engineering report (three (3) copies), which will be prepared by one of our engineers, who specializes in geotechnical engineering and is familiar with the local conditions. The report will include a boring location plan, boring logs with laboratory classification of recovered soil samples and subsurface water conditions encountered. The report will provide engineering recommendations for:

- Analyses and Recommendations for Proposed Flexible Pavement (including FPS Report)
- Analyses and Recommendations for Lime Stabilization of Subgrade
- Analyses and Recommendations for Salvaged Base (Flexible Base and ACP)
- Additional Construction Considerations and Recommendations Where Applicable

The report will provide general comments and applicable recommendations regarding construction methods, sequences, and potential difficulties that may arise during overall construction as it relates to the soil aspects of this project. This information may serve to guide pavement selection and design and assist in the preparation of specifications for the project.

Schedule

Based on the requested services, we estimate that the drilling operations will take approximately one (1) day to complete. The roadway sampling of existing pavement section will take an additional one to two (1 to 2) days to complete. We anticipate that drilling and roadway sampling operations can begin within five (5) to seven (7) days following notice to proceed, staking of the borings, clearing the boring locations of utilities and site and weather conditions permitting. The report and engineering analyses (including FPS design) should be completed within three (3) weeks after completion of the drilling and roadway sampling operations.

Lump Sum Cost

The total lump sum cost for the study outlined herein is **$25,365.96.** This lump sum cost includes personnel time for field exploration and laboratory testing and report preparation. Should unusual subsurface conditions be encountered in the field that indicates the desirability of significantly broadening the scope of the study, we will contact you to receive written authorization before proceeding with any additional work.

Is should be noted that our study scopes (and project costs) do not include plan review or earthwork and foundation excavation observations during the construction of the project. However, plan review and construction observations costs should be included in the project budget.

Acceptance

We appreciate the opportunity to submit this proposal and look forward to working with you in the development of this project, which will be carried out in accordance with this letter and the following attachments:

Attachment	Description
I	Fees
II	Terms and Conditions

Please return one signed copy of this letter proposal and provide written authorization for our firm to begin work on the services outlined herein. Our invoices are due and payable upon receipt at 2100 W. Expressway 83 Mercedes, Texas 78570.

L&G Engineering Laboratory, L.L.C. considers the data and information contained in this proposal to be proprietary. This statement of qualifications and any information contained herein shall not be disclosed and shall not be duplicated or used in whole or in part of any purpose other than to evaluate this proposal.

Sincerely,
L&G ENGINEERING LABORATORY, L.L.C.

Ricardo A. Gil
General Manager

Attachments I-Fees
II-Terms and Conditions

_____
Jacinto Garza, P.E., President/CEO

_____
Date

Accepted By_____
(Signature)

_____
(Typed or Printed Name)

_____
(Title)

_____
(Date)

ATTACHMENT "I" - FEE SCHEDULE

Geotechnical Engineering - Geotechnical Report (including Flexible Pavement Design)

L&G ENGINEERING LABORATORY, LLC

Mile 17 N. Road - Hidalgo County Pct. 1 Limits: from 0.5 Mi. West of FM 3071 to FM 1015			MANHOURS						
			Senior Project Manager	Senior Geotechnical Engineer	Geotechnical Engineer	EIT	Technician (CADD)	Admin/ Clerical	Total
TASK									
	1	Evaluate Existing Soil Data & Pavement Details			1	4			5
	2	Prepare Exhibits (Location Map, Soil Conservation Map, etc)				2	2		4
	3	Create Soil Profile & Determine Subgrade Reaction			1	4	2		7
	4	Determine Strength Parameters (FWD Research) for FPS		1	2	4			7
	5	Evaluate Traffic Analysis for FPS Run (Coord w/ TxDOT)		1	2	2			5
	6	Design Pavement Structure with FPS (Multiple Alternatives)		1	4	6	2		13
	7	Triaxial Check (Cohesiometer Determination)		1	1	2			4
	8	Determine Potential Vertical Rise			2	4			6
	9	Recommendations for Soil Stabilization (Lime Ser, Sulfate,...)			2	4			6
	10	Value Engineering	1	1					2
	11	Flexible Pavement Design Report	1	1	2	4		2	10
	12	Geotechnial Report and Summary (Final Package)	1	1	2	4		2	10
	13	Meeting and Coordination	1	1	1				3
		Subtotal	4	8	20	40	6	4	82
Labor Hours			4	8	20	40	6	4	82
Contract Rates			$ 150.22	$ 150.22	$ 150.22	$ 112.61	$ 45.07	$ 45.07	
Total Labor Costs			$ 600.88	$ 1,201.76	$ 3,004.40	$ 4,504.40	$ 270.42	$ 180.28	$ 9,762.14

LINE ITEM EXPENSES

Printing Reproduction	$ 150.00
Drilling & Testing (See Page 2 of 2)	$ 15,453.82
Total Expenses	$ 15,603.82
L&G Engineering Laboratory Total Cost	$ 25,365.96

Attachment "I"
Geotechnical Field and Laboratory Services
Mile 17 N. Road (Hidalgo County Pct. 1)
Limits: from 0.5 Mi. West of FM 3071 to FM 1015

	SERVICES		UNITS	UNITS	UNIT COST	TOTAL COST
I.	**Project Management / Review**					
	A. Principal / Project Manager / Review		Hours			
	B. Project Engineer (Staff)		Hours	1	$ 150.22	$ 150.22
	C. Typing and Clerical (Report)		Hours			
	D. Lodging		Day			
	E. Mileage		Mile			
	F. Air Travel		Trip			
II.	**Utility Clearances / Boring Locates**					
	A. Technician (Locate Borings)(Util Clr)		Hours	2	$ 45.07	$ 90.14
	B. Staff Engineer/Geologist/Scientist		Hours			
	C. Rebar (stakes with impalement covers)		Cost +12.5%			
	D. Vehicle Charge		Mile			
	E. Mileage		Mile	30	$ 0.490	$ 14.70
III.	**Field Exploration**					
A	Mobilization		Day	1	$ 418.18	$ 418.18
B	Field Exploration					
	1. Soil Boring/Solid Stem with SPT Testing		Feet	90	$ 29.28	$ 2,635.20
	2. Texas Cone Penetration Tests		Ea.		$ -	$ -
	3. Field Logger / Engineering Tech		Hour	10	$ 45.07	$ 450.70
	4. 24 Hr. Water Level Observations		Hour	2	$ 45.07	$ 90.14
	5. Piezometers		Each	0	$ -	$ -
	6. Vehicle Charge (Support Vehicle)		Mile	30	$ 1.57	$ 47.10
	7. Vehicle Charge (Logger)		Mile	60	$ 0.49	$ 29.40
	8. Trenching to Obtain In-situ Flexbase & ACP		Per Location	3	$ 800.00	$ 2,400.00
	(cut existing section to remove ACP & base)					
IV	**Geotechnical Data Analysis**					
	1. Engineering Spec. (Soil Classification)		Hours	4	$ 112.61	$ 450.44
	2. Engineering Spec. (Logs & Summaries)		Hours	4	$ 112.61	$ 450.44
	3. Moisture Content		Ea.	27	$ 10.00	$ 270.00
	4. Atterberg Limits		Ea.	18	$ 75.06	$ 1,351.08
	5. -200 Determination		Ea.	18	$ 52.27	$ 940.86
	6. Consolidation Tests		Ea.			
	7. Unconfined Compression Testing		Ea.	9	$ 47.05	$ 423.45
	8. Soil Sulfate Testing (Subgrade)		Ea.	9	$ 95.00	$ 855.00
	9. Soil Lime Series Testing (Subgrade)		Ea.	5	$ 505.93	$ 2,529.65
IV	**Salvage Materials Testing**					
	1. Triaxial Tests (Salvage Adequacy)		Ea.	3	$ 400.00	$ 1,200.00
	(including MD tesing and sample curing)					
	2. Extraction / Gradation /Asph Cont (Ex. ACP)		Ea.	3	$ 219.04	$ 657.12
	Project Total					**$ 15,453.82**

ATTACHMENT II

L&G ENGINNERING LABORATORY

STANDARD TERMS AND CONDITIONS

1. L&G Engineering Laboratory (L&G) is being engaged by the CLIENT to render professional services involving the condition of various building, site, and/or environmental materials, which may contain or be contaminated by hazardous materials and asbestos containing materials (ACM). L&G will be compensated largely on the basis of the time required in rendering these professional services---not on the basis of potential legal liabilities created by any risks associated from the hazardous materials and ACM.

2. L&G will perform its services in accordance with the standard of care and diligence normally practiced by recognized professional firms in performing services of a similar nature, in the same locality, under similar circumstances. L&G makes no other warranties or guarantees, expressed or implied.

3. CLIENT will provide right-of-entry to the buildings and sites which are the subjects of L&G's services. CLIENT represents that it possesses authority for such right-of-entry and that the building/site operator(s) possess the necessary permits and licenses for current activities at the site.

4. The CLIENT will be responsible for providing the location of all underground utilities and other structures in the vicinity of our borings. We cannot accept responsibility and will not be liable for penetrating any underground utility, underground storage tank, or other subsurface condition not previously identified and located, or improperly located, by the CLIENT or utility agency.

5. If materials are encountered in the field which are judged to be potentially hazardous or a danger to our personnel, all field work will cease and the CLIENT will be notified. Subsequent work on the project will then be conducted only with specific additional authorization from the CLIENT and will be charged at appropriate revised unit rates. The scope of work and cost estimate does not include removal of any waste or cutting from the site. Such materials will be containerized and left at the site.

6. The scope of work and cost estimate does not include removal of any waste or drill cuttings from the site. The results of sample analysis or other information will be used to judge the nature of materials left on site. If this information indicates the materials are hazardous or potentially hazardous, and if CLIENT does not wish the waste or drill cuttings to be left on site, L&G will have such materials transported to a licensed facility for final disposal using a manifest signed by the CLIENT as generator. CLIENT agrees to pay all costs associated with management, analyses, storage, transportation, and disposal of materials. CLIENT recognizes and agrees that L&G at no time assumes title to said materials.

7. All samples obtained at the site will be managed by L&G. L&G will retain preservable samples and the residues from testing for 30 days after submission of its report, after which time the samples and residues will be disposed of.

   In the event samples contain hazardous constituents, L&G will return such samples and residues to CLIENT, or, using a manifest signed by CLIENT as generator, L&G will have such samples transported to a licensed facility for final disposal. CLIENT agrees to pay all costs associated with management, analyses, storage, transportation, and disposal of materials. CLIENT recognizes and agrees that L&G at no time assumes title to said samples.

8. During its prime, asbestos was used in over 3,000 different products and can still be found in some products today. Consequently, attempts to locate and identify "all" asbestos in a survey would be both impractical and cost prohibitive. If retained to conduct an asbestos survey, L&G will direct its efforts at locating accessible, friable asbestos and non-friable asbestos which might become friable as a result of remodeling activities.

9. Likewise, several thousand chemicals, wastes, and other materials have been designated as hazardous or toxic by various laws and regulations. Attempts to locate and identify "all" such materials in a survey would also be impractical. If retained to conduct a site assessment with respect to such materials, L&G will direct its efforts at locating the most significant sources, or potential sources, of such materials with potential for the most significant impact.

10. The scope of work and cost estimate does not include costs incurred to provide access to sites which are inaccessible to our truck-mounted drill rigs and support vehicles. They also do not include costs incurred due to delays caused by inclement weather.

11. L&G will provide CLIENT with a written report in connection with the services performed. The report will present such findings and conclusions as L&G may reasonably make with the information gathered while performing its services.

12. The Contractor shall indemnify and hold the Owner and its officers, employees and successors, harmless from and against all damages, loses, and judgments, including reasonable attorney's fees and expenses to the extent they arise from the Contractor's negligent acts or omissions in the performance of its services and for patent, copyright or trademark infringement attributable to the Contractor's services. The Owner assumes liability for and agrees to indemnify, and hold the Contractor, it's consultants and their respective officers, directors, shareholders, partners, principals, employees and successors harmless from and against all damages, losses and judgments, including reasonable attorney's fees and expenses, to the extent they arise from the owners, its agents, employees, consultants, contractors or construction manager (collectively for this indemnity "Owner Entity") gross negligence or willful misconduct. This indemnity applies to any Owner Entity deviations from the Instruments of Service not approved by the Contractor in writing. The Owner has no obligation to investigate the Contractor's

services for inconsistencies. The provisions of this section shall extend for all time not withstanding the termination or expiration of the Agreement.

13. Cancellation of the Agreement to which these terms and conditions apply may be made by either party for just cause after thirty days' written notification of intent of cancellation is provided to the other party. In the event the CLIENT elects to terminate the Agreement, L&G will be compensated in full for all services, materials, supplies, and expenses incurred prior to the actual cancellation date of the Agreement. The CLIENT shall in any event pay all amounts invoiced that the CLIENT does not dispute as provided herein.

14. All claims, disputes, and other controversy between L&G and CLIENT arising out of or in any way related to the services provided by L&G will be submitted to "alternative dispute resolution" (ADR) such as mediation, before and as a condition precedent to other remedies provided by law. If a dispute at law arises related to these services and that dispute required litigation as provided above, then; a) CLIENT assents to personal jurisdiction in the State of Texas; b) the claim will be brought and tried in judicial jurisdiction of the court of the county of Hidalgo; and CLIENT waives the right to remove action to any other county or jurisdiction; and c) The prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' and expert witness fees, and other claim-related expenses.

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

February 7, 2012

Ms. Evangelina Garcia
CPPB/Contracts Manager
Hidalgo County Purchasing Dept.
2802 S. Bus. Hwy. 281
Edinburg, TX. 78539

RE: Replacement of Work Authorization No. 1 – Mile 17 N Roadway Rehabilitation & Widening

Dear Ms. Garcia:

As per our conversation, attached herein for your use is our revised **Attachment I, Schedule of Fees** for the referenced work authorization. We have proceeded to update all line item descriptions so that they reflect the descriptions on our contract.

It should be noted that the fees for this project have been reduced due to a change in scope of services. This change in scope of services occurred after the submittal of our original cost proposal. Originally, the scope of services required an analysis of the existing pavement for the Design Engineers use and information. It was determined, after the submittal of our original cost proposal, that the Design Engineer would no longer be requiring this analysis.

Therefore, this re-submittal of **Attachment "I", Fee Schedule**, is reflective of services rendered.

If I may be of any additional assistance or any additional information is required, please feel free to contact me at 956-565-0760 or 956-463-2008.

Sincerely,
L&G ENGINEERING LABORATORY, L.L.C.

Ricardo A. Gil
General Manager

Attachments

2100 W. Expressway 83 • Mercedes, TX 78570 • Office: (956) 565-0760 • Fax: (956) 565-6746
900 S. Stewart Rd., Ste. 9 • Mission, TX 78572 • Office: (956) 583-7117 • Fax: (956) 583-7116

FEE SCHEDULE
Geotechnical Engineering & Laboratory Testing Services

L&G ENGINEERING LABORATORY, LLC

		Mile 17 N. Road - Hidalgo County Pct. 1 Limits: from 0.5 Mi. West of Fm 3071 to FM 1015	MANHOURS Engineer (Principal)	Engineer (Principal)	Engineer (Principal)	Engineering Specialist	Technician (CADD)	Admin/Clerical	Total
	TASK								
	1	Evaluate Existing Soil Data & Pavement Details			1	4			5
	2	Prepare Exhibits (Location Map, Soil Conservation Map, etc)				2	0		2
	3	Create Soil Profile & Determine Subgrade Reaction			1	4	0		5
	4	Determine Strength Parameters (FWD Research) for FPS		1	2	4			7
	5	Evaluate Traffice Analysis for FPS Run (Coord w/TxDOT)		1	2	2			5
	6	Design Pavement Structure w/FPS (Multiple Alternatives)		1	4	6	0		11
	7	Triaxial Check (Cohesiometer Determination)		1	1	2			4
	8	Determine Potential Vertical Rise			2	4			6
	9	Recommendations for Soil Stabilization (Lime Ser, Sulfate...)			2	4			6
	10	Value Engineering	1	1					2
	11	Flexible Pavement Design Report	1	1	2	4		0	10
	12	Geotechnical Report and Summary (Final Package)	1	1	2	4		0	10
	13	Meeting and Coordination	1	1	1				3
		Subtotal	**4**	**8**	**20**	**40**	**0**	**0**	**76**
Labor Hours			**4**	**8**	**20**	**40**	**0**	**0**	**76**
Contract Rates			$ 150.22	$ 150.22	$ 150.22	$ 112.61	$ 45.07	$ 45.07	
Total Labor Costs			**$ 600.88**	**$ 1,201.76**	**$ 3,004.40**	**$ 4,504.40**	**$ -**	**$ -**	**$ 9,311.44**

LINE ITEM EXPENSES

Printing / Reproduction	$	-
Drilling & Testing (See Page 2 of 2)	$	7,812.05
Total Expenses	**$**	**7,812.05**

L&G Laboratory Total Cost **$ 17,123.49**

L&G Engineering Laboratory
Construction Material Testing
Geotechnical Engineering

Attachment I

Geotechnical Field and Laboratory Services
Mile 17 N. Road - Hidalgo County Pct. 1
Limits: from 0.5 Mi. West of Fm 3071 to FM 1015

	SERVICES		UNITS	UNITS	UNIT COST	TOTAL COST
I.	**Project Management / Review**					
	A. Principal / Project Manager		Hours			
	B. Project Engineer (Principal)		Hours	1	$ 150.22	$ 150.22
	C. Typing and Clerical (Report)		Hours			
	D. Lodging		Day			
	E. Mileage		Mile			
	F. Air Travel		Trip			
II.	**Utility Clearances / Boring Locates**					
	A. Technician (Soils)(Locate Borings)(Util Clr)		Hours	2	$ 45.07	$ 90.14
	B. Staff Engineer/Geologist/Scientist		Hours			
	C. Rebar (stakes with impalement covers)		Cost +12.5%			
	D. Vehicle Charge		Mile			
	E. Mileage		Mile	30	$ 0.490	$ 14.70
III.	**Field Exploration**					
A	Mobilization/Demobilization		Day	1	$ 418.18	$ 418.18
B	Field Exploration					
	1. Soil Boring/Solid Stem (w SPT Testing)		Feet	90	$ 29.28	$ 2,635.20
	2. Texas Cone Penetration Tests		Ea.			
	3. Technician (Soils) (Field Logger)		Hour	10	$ 45.07	$ 450.70
	4. Technician (Soils) 24-Hr. Water Observ.		Hour	2	$ 45.07	$ 90.14
	5. Piezometers		Each	0	-	-
	6. Support Truck		Mile	30	$ 1.57	$ 47.10
	7. Mileage (Logger)			60	$ 0.49	$ 29.40
	8. Trenching to Obtain In-situ flexbase & ACP			0	$ -	$ -
	(cut existing section to remove ACP & base)					
IV	**Geotechnical Data Analysis**					
	1. Engineering Specialist (Soil Classification)		Hours	4	$ 112.61	$ 450.44
	2. Engineering Specialist (Logs)		Hours	4	$ 112.61	$ 450.44
	3. Moisture Content Determination		Ea.	27	$ 10.00	$ 270.00
	4. Atterberg Limits of Soils		Ea.	18	$ 75.06	$ 1,351.08
	5. -200 Determination		Ea.	18	$ 52.27	$ 940.86
	6. Consolidation Tests		Ea.			
	7. Unconfined Compression-Soil-Shelby		Ea.	9	$ 47.05	$ 423.45
	8. Soil Sulfate Testing (Subgrade)		Ea.	0	$ -	$ -
	9. Soil Lime Series Testing (Subgrade)		Ea.	0	$ -	$ -
V	**Salvage Materials Testing**					
	1. Triaxial Test (Salvage Adequacy)		Hours	0	$ -	$ -
	(including MD testing and sample curing)		Hours			$ -
	2. Extraction / Gradation / Asph cont (Ex. ACP)		Ea.	0	$ -	$ -
	Project Total					**$ 7,812.05**

Client#: 11734 LGLABOR

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/19/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Texas, Inc. 1400 N McColl Rd Suite 105 P O Drawer 3785 McAllen, TX 78502	CONTACT NAME: PHONE (A/C, No, Ext): 956 682-9423 FAX (A/C, No): 956 687-1286 E-MAIL ADDRESS:
INSURED L & G Engineering Laboratory LLC, L & G Consulting Engineers, Inc. 2100 W Expressway 83 Mercedes, TX 78570	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: Landmark American Insurance Com — 33138 INSURER B: Texas Mutual Insurance Company — 22945 INSURER C: Hartford Ins Co of the Midwest — 29424 INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X	X	LHC735082	07/19/2012	07/19/2013	EACH OCCURRENCE	$2,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$5,000
	X BI/PD Ded:10000						PERSONAL & ADV INJURY	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$2,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$2,000,000
								$
C	AUTOMOBILE LIABILITY	X	X	65UENKN4458	07/19/2012	07/19/2013	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		X	TSF00010203000	07/23/2012	07/23/2013	X WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N: Y	N/A					E.L. EACH ACCIDENT	$1,000,000
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$1,000,000
							E.L. DISEASE - POLICY LIMIT	$1,000,000
A	Professional Liab	X	X	LHC735082	07/19/2012	07/19/2013	$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The General Liability contains Additional Insured and Waiver of Subrogation to other insurance when required by written contract under form SS 00 08. Auto Liability contains Additional Insured and Waiver of Subrogation under endorsement Commercial Automobile Broad Form form HA 99 16 03 12. Workers Compensation contains Texas Waiver of Rights to Recover under form WC 42 03 04 A.

CERTIFICATE HOLDER

Hidalgo County Purchasing Dept
2812 S Business Hwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Brian E Lewis

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THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES AGREEMENT
C-12-050-01-31

THIS AGREEMENT is made effective the **31st** day of **January, 2012** by and between **HIDALGO COUNTY, TEXAS,** ("County") **Hidalgo County Precinct No. 1** and **L & G Engineering** of Mercedes, a Texas Corporation ("Engineer").

W I T N E S S E T H:

WHEREAS, the County is vested with the responsibility of providing **"Geo Technical Services"** for projects located within **Hidalgo County Precinct No. 1 (on an as needed basis)** (the "Services");

WHEREAS, the County has determined that the services of a professional engineering company is necessary to carry out the required Services;

WHEREAS, pursuant to Texas Government Code Chapter 2254.002, (the "Texas Professional Services Procurement Act"), the County requested Statements of Qualifications (SOQ's) from a Professional Engineer to assist the County by providing the Services;

WHEREAS, County has selected the Engineer to provide the Services within **Hidalgo County Precinct No. 1**, in accordance to Exhibit "A-1" Request for Qualifications (RFQ) Procurement Packet.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Engineer do mutually agree as follows:

1. Scope of Services. The County will provide to Engineer the services described in Exhibit "A" attached hereto and entitled "Services to be Performed by County." Engineer agrees

26. Gender. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neutral gender, and the singular shall include the plural whenever and as often as may be appropriate.

27. Authority. The execution and performance of this Agreement by County and Engineer have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Engineer in accordance with its terms.

28. Professional Seal. All documents and data furnished by the Engineer to the County shall bear Professional seal of a licensed Engineer employed by the Engineer.

29. Commitment of Current Revenues. In the event that, during any term hereof, the **Owner** does not appropriate sufficient funds to meet to the obligations of this Agreement, the **Owner** may terminate this Agreement upon thirty (30) days written notice to the **Engineer.** The **Owner** agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the **Owner** pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1995).

EXECUTED as of the day and year first written above.

COUNTY:
COUNTY OF HIDALGO, TEXAS

By: _____
Hon. Ramon Garcia, County Judge

Approved by Commissioners' Court
on 1/31/12 RD

ENGINEER:
L & G ENGINEERING

By: _____

Printed Name _____

Title: _____

ATTEST:

_____
Arturo Guajardo Jr., County Clerk

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____
Stephen L. Crain, Attorney

APPROVED BY COMMISSIONERS COURT: 01/31/12

ATTACHMENTS:

EXHIBIT A	-Scope of Services to be provided by the County
EXHIBIT B	-Scope of Services to be provided by the Engineer
EXHIBIT C	-Engineer's Rates
EXHIBIT D	-Work Authorization Form
EXHIBIT E	-Supplemental Agreement Form
EXHIBIT F	-Certificates of Insurance

EXHIBIT C

-Engineer's Contract Rates

EXHIBIT "C"
HIDALGO COUNTY PCT. No. 1
GEOTECHNICAL ENGINEERING
RATES FOR FY 2011-2012

Geotechnical Field Services	FY 2011	FY 2012
Mobilization	$418.18/Day	$424.45/Day
Stand-By Time	$182.95/Hr.	$185.69/Day
Texas Cone Penetration Test (Tex-132)	$5.23/Ea.	$5.31/Ea.
Soil Boring / Solid Stem	$29.28/Lf	$29.72/Lf
Soil Boring / Hollow Stem	$29.28/Lf	$29.72/Lf
Soil Boring / Mud Rotary	$29.28/Lf	$29.72/Lf
Support Truck	$1.57/Mi.	$1.59/Mi.
Peizometer / Monitoring Well	By Quote	By Quote

Soil Classification Testing	FY 2011	FY 2012
Moisture Content Determination	$10.00/Ea.	$10.15/Ea.
Determination of Liquid Limit of Soils	$50.09/Ea.	$50.84/Ea.
Determination of Plastic Limit of Soils	$50.09/Ea.	$50.84/Ea.
Atterberg Limits of Soils	$75.06/Ea.	$76.19/Ea.
Bar Linear Shrinkage of Soils	$62.63/Ea.	$63.57/Ea.
Sieve Analysis		
Through #200 Sieve	$73.18/Ea.	$74.28/Ea.
Finer #200 Sieve	$52.27/Ea.	$53.05/Ea.
Unit Dry Weight	$27.18/Ea.	$27.59/Ea.
Specific Gravity	$73.18/Ea.	$74.68/Ea.

Strength / Volume Change Laboratory Testing	FY 2011	FY 2012
Unconfined Compression-Soil Shelby Tube Specimen	$47.05/Ea.	$47.76/Ea.
Unconfined Compression-RockCore Specimen	$50.19/Ea.	$50.94/Ea.
Swell Test-Pressure Method	$261.36/Ea.	$265.28/Ea.
Swell Test-Free Swell	$146.36/Ea.	$148.56/Ea.
Consolidation Test	$491.36/Ea.	$498.73/Ea.
HydraulicConductivity	$365.90/Ea.	$371.39/Ea.

L&G Engineering Laboratory provides Technical and Engineering services at the rates listed below.

Personnel:	Engineer (Principal).....	$150.22/Hr.	$152.47/Hr.
	Engineering Specialist.....	$112.61/Hr.	$114.30/Hr.
	Technician (Soils).....	$45.07/Hr.	$45.75/Hr.
	Technician (Concrete).....	$57.55/Hr.	$58.41/Hr.
	Technician (Asphalt).....	$57.55/Hr.	$58.41/Hr.
Expenses:	Mileage.....	.49/Mi	.50/Mi.

^^Fees adjusted approximately 1.5% annually.

AI-33526 **Purchasing Department 22. D. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha L. Salazar **Submitted By:** Yvette Islas, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Pursuant to Texas Local Government Code, Chapter 236.152 (a) (3), requesting Commissioners Court to …'order the property otherwise disposed…' inasmuch as CC undertook to sell said property under 263.152(a)(1) …"sealed competitive bids" and was unable to do so because no bids were received for the Fill Dirt/Loose Material from the Pct 2 Drainage Improvement Project from between Minnesota Road and Owassa Road and between Raul Longoria Road and Cesar Chavez Road.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

no budgetary impact is anticipated.

Attachments

12-177

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/02/2012 04:27 PM
Budget & Management	Merlen P. Munoz	08/02/2012 04:30 PM
Roland Garcia	Rolando Garcia	08/03/2012 11:35 AM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Yvette Islas Started On: 08/01/2012 01:33 PM

Final Approval Date: 08/03/2012

APPROVED

AI-33003 **Purchasing Department** **17. B. 1.**

CC REGULAR

Meeting Date: 07/10/2012

Department Head: Martha L. Salazar **Submitted By:** Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting authority to surplus approximatly 39,000 CY of FILL DIRT (Loose) as calculated by R. Gutierrez Engineering Corporation to be excavated between Minnesota Road and Owassa Road and between Raul Longoria Road and Cesar Chavez Road as identified on attached map; for the purposes of disposition through sealed bids (for sale or exchange) in connection with the "Precinct No. 2 Minnesota Drainage Improvements Project" #2012-177-OGG;

b. Requesting authority to advertise and approval of procurement packet (i.e. legal notice, specifications and draft requirements agreement) as attached hereto for the: "Sale or Exchange, Removal and Hauling of Top Soil & Fill Dirt to be Excavated" as described in section (A) in connection with the "Precinct No. 2 Drainage Improvements" project #2012-177-OGG.

BACKGROUND

Proposed project is to receive bids for the removal of soil as outlined on "Exhibit A" for Precinct NO. 2 Drainage Improvements Project.

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

It is anticipated/projected that the sale of soil/dirt along with the hauling expense to prospective bidders will have no fiscal impact to Hidalgo Count.

Attachments

12-177

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	07/05/2012 11:27 AM
Budget & Management	Merlen P. Munoz	07/05/2012 11:31 AM
Roland Garcia	Rolando Garcia	07/06/2012 10:11 AM
Auditor's Office	Angela Garcia	07/06/2012 03:40 PM

Form Started By: Oscar Garza Started On: 06/27/2012 08:56 AM

Final Approval Date: 07/06/2012

§ 263.106. Sale

(a) The commissioners court of a county may sell land owned by the county and the air rights above the land to an individual or a private corporation or association if:

(1) all existing revenue bond obligations encumbering the land have been fully discharged as to bondholders;

(2) a hotel has been built on the land in conjunction with an existing convention center and the hotel has been operated continuously for at least five years from its inception;

(3) the parties to an existing lease of land mutually agree to the sale of the land and the air rights; and

(4) the county receives an amount for the land and air rights that is fair under the market conditions existing at the time of the sale.

(b) The commissioners court may impose deed restrictions or reverters to preserve the use of the land for a purpose consistent with the construction, expansion, ownership, and operation of a hotel and related facilities in conjunction with a convention center.

(c) A sale of land under this subchapter may include land appurtenant to the land on which the hotel or related facilities have been built.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 263.107. Expenditure of Tax Funds

In an agreement authorized by this subchapter, the commissioners court of a county may spend tax funds consistent with state law but must limit each commitment or expenditure of tax funds associated with the agreement to an amount available from current revenues of the county.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

[Sections 263.108 to 263.150 reserved for expansion]

SUBCHAPTER D. DISPOSITION OF SALVAGE OR SURPLUS PROPERTY

§ 263.151. Definitions

In this subchapter:

(1) "Salvage property" means personal property, other than items routinely discarded as waste, that because of use, time, accident, or any other cause is so worn, damaged, or obsolete that it has no value for the purpose for which it was originally intended.

(2) "Surplus property" means personal property that:

(A) is not salvage property or items routinely discarded as waste;

(B) is not currently needed by its owner;

(C) is not required for the owner's foreseeable needs; and

(D) possesses some usefulness for the purpose for which it was intended.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 61(b), eff. Aug. 28, 1989.

§ 263.152. Disposition

(a) The commissioners court of a county may:

(1) periodically sell the county's surplus or salvage property by competitive bid or auction, except that competitive bidding or an auction is not necessary if the purchaser is another county or a political subdivision within the county that is selling the surplus or salvage property;

(2) offer the property as a trade-in for new property of the same general type if the commissioners court considers that action to be in the best interests of the county;

(3) order any of the property to be destroyed or otherwise disposed of as worthless if the commissioners court undertakes to sell that property under Subdivision (1) and is unable to do so because no bids are made;

(4) dispose of the property by donating it to a civic or charitable organization located in the county if the commissioners court determines that:

(A) undertaking to sell the property under Subdivision (1) would likely result in no bids or a bid price that is less than the county's expenses required for the bid process;

(B) the donation serves a public purpose; and

(C) the organization will provide the county with adequate consideration, such as relieving the county of transportation or disposal expenses related to the property; or

(5) transfer gambling equipment in the possession of the county following its forfeiture to the state to the Texas Building and Procurement Commission for sale under Section 2175.904, Government Code.

(a-1) The commissioners court shall remit money received from the Texas Building and Procurement Commission from the sale of gambling equipment

Hidalgo County Purchasing Department

Bid Opening Sign-In Sheet

Date: August 01, 2012

	Please Print Name	Company Name
1.	DAVID I. IGLESIAS	ERO ARCHITECTS
2.	JOHN A. MILNER, III	ERO ARCHITECTS
3.	JERRY GARCIA	PRODIGY C.M.
4.	Yazmin Perez	ERO Architects
5.	Irma D. Carrasco	Planning Dept.
6.	TOMAS RENE CANUL	HIGHMARK CONSTRUCTION
7.	JAIME ENRIQUEZ	ECON GROUP
8.	Robert Davis	D.D. FERGUSON, INC.
9.	Raul Iglesias	Asago Construction
10.	Shane Linder	Rigney Construction
11.	Bernie Gomez	Holcim Mexcoat
12.	Melissa Champion	D. Wilson Construction
13.	Beatriz Ulloa	DKIII Hornback Construction

Bid #

1. 2012-056-08-01-MSS
2. 2012-056C-08-01-MSS
3. 2012-177-08-01-VSI
4.
5.
6.

Description

Construction of New MultiPurpose Facility-Precinct No. 4

Construction of New MultiPurpose Facility-Precinct No. 4-Civil Site Improvements-Pct 4

Sale & Removal of Fill Dirt/Loose Material in Precinct No. 2

Drainage Improvement-Minnesota Drain Project between Minnesota Rd & Owassa Rd/ Raul Rangel Jr & Cesar Chavez - 2

Hidalgo County Purchasing Department

Bid Opening Sign-In Sheet

Date: August 01, 2012

	Please Print Name	Company Name
1.	Eddie Rodriguez	O.G. Construction
2.	Robert Gonzalez	D. Wilson
3.	Eloy Solis	Foremost Construction
4.	PACHECO, RICK	FRESNO CONST. STFC. INC.
5.	Hugo Avila, P.E.	Prodigy CM
6.	Rojo Villarreal	Purchasing Dept
7.		Held
8.		
9.		
10.		
11.		
12.		
13.		

Bid #

1. 2012-056-08-01-MSS
2. 2012-056C-08-01-MSS
3. 2012-177-08-01-VSI
4.
5.
6.

Description

Construction of New MultiPurpose Facility-Precinct No. 4

Construction of New MultiPurpose Facility-Precinct No. 4-Civil Site Improvements-Pct 4

Sale & Removal of Fill Dirt/Borrow Material in Precinct No. 2

Drainage Improvement-Minnesota Drain Project between Minnesota Rd & Owassa Rd Raul Rangel & Cesar Chavez-2

Hidalgo County Purchasing Department

Bid Opening Sign-In Sheet

Date: August 01, 2012

	Please Print Name	Company Name
1.	Priscilla Torres	Co. Clerks
2.	Jesse Ozuna	Pct 4
3.	Marco Lopez	Pct 4
4.	Rey Salazar	Budget office
5.	J. Chris Trevino	Pct 4
6.	Ramon Rodriguez	Pct #4
7.	Cathy Ortiz	HCPD
8.	Moises Salazar	Hidalgo Co Purchasing
9.	Lizzie Lopez	Hidalgo Co Purchasing
10.		
11.		
12.		
13.		

Bid #	Description
1. 2012-177-08-01-YSI (AM)	Sale & Removal of Fill Dirt/Loose Material in Pct 2 Drainage Improvement- Minnesota Drain Project between Minnesota Rd & Owassa Rd & Raul Longoria & Cesar Chavez-2
2. 2012-056B-08-01-MSS (PM)	Construction of New Multipurpose Facility-Precinct No. 4
3. 2012-056C-08-01-MSS (PM)	Construction of New Multipurpose Facility-Precinct No. 4-Civil Site Improvements-
4.	

HIDALGO COUNTY PURCHASING DEPARTMENT
BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY PRECINCT NO.2

BID OPENING DATE: August 01, 2012	**BID OPENING TIME: 9:30 A.M.**

DESCRIPTION OF BID: Sale and Removal of Fill Dirt/loose Materials in Precinct No. 2 Drainage Improvement Project from: Minnesota Drain Project between Minnesota Rd and Owassa Rd and between Raul Longoria Rd and Cesar Chavez Rd"

BID NO: BID NO: 12-177-08-01-YSI			**Buyer: Yvette Islas**
BID # RFB#	**NAME OF COMPANY**	**UNIT PRICE Per Cubic Yd.**	**TOTAL APPROXIMATE PRICE (Payable to Hidalgo County)**
#1		Fill Dirt/Loose Material: _____	
#2		Fill Dirt/Loose Material: _____	
#3		Fill Dirt/Loose Material: _____	
#4		Fill Dirt/Loose Material: _____	
#5		Fill Dirt/Loose Material: _____	
#6		Fill Dirt/Loose Material: _____	

NO BID

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING BIDDER'S LOG
SPECIFICATIONS/BID PACKETS

RFB-RFP-RFQ

BID OPENING DATE: August 01, 2012 BID OPENING TIME: 9:30 AM
DEPARTMENT/BID DESCRIPTION: "Sale and Removal of Fill Dirt/ Loose Materials in Precinct No.2 Drainage Improvement Project from: Minnesota Drain Project between Minnesota Rd and Owassa Rd and between Raul Longoria Rd and Cesar Chavez Rd."
BID NO.: 2012-177-08-01-YSI

NAME OF VENDOR: COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF ADDRESSING MAIL OUT	DATE	ADDRESS & PHONE NO
1. Jimmy & Closner & Sons Construction Co., Inc. Mark Marroquin	EM	Y. S. Islas	07-16-12	P O Box 170 Mercedes, TX 78570 (P) 956-565-2688 (F) 956-565-0347 mark@jimmyclosner.com
2.SWS Environmental Services Sandy Johnson , Account Manager	EM	Y. S. Islas	07-24-12	414 FM 1103 Cibolo, TX 78108 (San Antonio) (M) 210-889-5634 (O) 210566-8366 (F) 210-566-6247 877-742-4215 sandy.johnson@swenviornmental.com www.swsenvironmental.com
3. Asago Construction Raul Iglesias, Manager	EM	Y. S. Islas	07-30-12	P O Box 250 McAllen, Texas 78505 (O) 956-607-0741 (F) 956-585-7040 raul@asagocontsruction.com
4.				

***VIA:**
IN PERSON (IP) **BIDDER LIST MAIL OUT (BLM)** **FACSIMILE (FAX)**
TELEPHONE REQUEST (TR) **E-MAIL (EM)**

Date: Jul 14, 2012; Section: Classifieds; Page: 20E

REQUEST FOR BIDS

TO SUPPLY HIDALGO COUNTY with sealed BIDS for **"Lease of Office Space in Las Milpas-WIC Clinic" –Hidalgo County WIC Program.**

Bid Packets may be obtained by calling the Hidalgo County Purchasing Department at (956) 318-2626 or may be picked up at the Hidalgo County Purchasing Department, with a **physical location of: 2802 S. Business Hwy. 281, (Southeast Corner of Canton & Business Highway 281) Hidalgo County New Administration Building, Edinburg, Texas 78539.**

UPON SUBMITTING SEALED BIDS, bidders are required to properly identify (handwritten, typed or printed) sealed envelope and/or packet as follows: Bidder's name and address on the upper left hand corner of the sealed envelope and/or package and **Bid No. 2012-124-08-08-MEG-"LEASE OF OFFICE SPACE IN LAS MILPAS-WIC CLINIC"-HIDALGO COUNTY WIC PROGRAM** on the lower left hand corner of sealed **envelope/and or packet. OVERNIGHT MAIL MUST BE PROPERLY LABELED ON THE OUTSIDEOF EXPRESS ENVELOPE OR PACKAGE.**

The sealed bids must contain **ONE (1) ORIGINAL AND THREE (3) THREE COPIES** of bid and must be clearly identified and addressed for delivery to:

Martha L. Salazar, CPPB
Hidalgo County Purchasing Department

US Postal Mail/Courier Address	Physical Location:
2812 S. Business Hwy 281	2802 S. Business Hwy 281
New Administration Building	New Administration Building
Edinburg, Texas 78539	(Southeast of Canton Rd & Business 281)
	Edinburg, Texas, 78539

SEALED BIDS will be accepted until **9:30 A.M. ON WEDNESDAY, AUGUST 08, 2012**, at which time they will be opened in the Hidalgo County Purchasing Department Conference Room at the PHYSICAL LOCATION: 2802 S. BUSINESS HWY. 281 NEW ADMINISTRATION BUILDING, EDINBURG, TEXAS 78539. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB's **RECEIVED** AFTER THAT TIME **WILL NOT BE OPENED** AND WILL BE RETURNED.

THE COUNTY reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

BY ORDER OF THE COMMISSIONER'S COURT OF HIDALGO COUNTY, TEXAS, on this 10th day of July 2012.

MARTHA L. SALAZAR, CPPB
HIDALGO COUNTY PURCHASING AGENT
REPORT ROAD HAZARDS @ 1-866-HCR-SAFE- or 1-866-427-7233

Date: Jul 21, 2012; Section: Classifieds; Page: 23E

REQUEST FOR BIDS

TO SUPPLY HIDALGO COUNTY with sealed bids for - **"Sale and Removal of Fill Dirt/Loose Materials in Pct. No. 2 Drainage Improvements Project from: Minnesota Drain Project between Minnesota Rd and Owassa Rd and between Raul Longoria Rd and Cesar Chavez Rd".**

Bid Packets may be obtained by contacting the Hidalgo County Purchasing Department at (956) 318-2626, requested via e-mail to: yvette.islas@co.hidalgo.tx.us or may be picked up in person at the Hidalgo County Purchasing Department, with a **Physical location of:** 2802 S. Business Hwy 281, **(Southeast Corner of Canton & Business Highway 281)** Hidalgo County New Administration Building, Edinburg, Texas 78539.

UPON SUBMITTING SEALED BID, bidders are required to properly identify (handwritten, typed or printed) sealed envelope and/or packet as follows: Bidder's name and address on the upper left hand corner of the sealed envelope and/or package and **Bid No. 12-177-08-01-YSI-RFB "Sale and Removal of Fill Dirt/Loose Materials in Pct. No. 2 Drainage Improvements Project from: Minnesota Drain Project between Minnesota Rd and Owassa Rd and between Raul Longoria Rd and Cesar Chavez Rd"** on the lower left hand corner of sealed envelope/and or packet. **OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO: Bid No.:12-177-08-01-YSI-RFB "Sale and Removal of Fill Dirt/Loose Materials in Pct. No. 2 Drainage Improvements Project from: Minnesota Drain Project between Minnesota Rd and Owassa Rd and between Raul Longoria Rd and Cesar Chavez Rd".**

The sealed bid must contain one (1) original and three (3) copies of bid and must be clearly identified and addressed for delivery to:

Martha L. Salazar, CPPB, Hidalgo County Purchasing Agent
Hidalgo County Purchasing Department

US Postal Mail/Courier Address	**Physical Location:**
2812 S. Business Hwy. 281	2802 S. Business Hwy. 281
Hidalgo County	Hidalgo County
New Administration Bldg	New Administration Bldg
Edinburg, Texas 78539	(Southeast of Canton Rd & Business 281)
	Edinburg, Texas 78539

Sealed bids will be accepted until **9:30 A.M. on Wednesday, August 01, 2012** at which time they will be opened in the Hidalgo County Purchasing Department Conference Room at **Physical Location: 2802 S. Business Hwy 281, Hidalgo County New Administration Building.**

Edinburg, Texas 78539. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY BID RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.

HIDALGO COUNTY reserves the right to refuse and reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.

BY ORDER OF THE COMMISSIONER'S COURT OF HIDALGO COUNTY, TEXAS, on this the **10th** day of **July 2012.**

MARTHA L. SALAZAR, CPPB
HIDALGO COUNTY PURCHASING AGENT
REPORT ROAD HAZARDS @ 1-866-HCR-SAFE or 1-866-427-7233

AI-33480 **Purchasing Department 22. D. 2.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha L. Salazar **Submitted By:** Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional services;

B. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of Geotechnical and/or Material Testing Services (on an as needed basis) for projects within Pct No. 2;

Evaluator	RABA Kistner	PSI	Terracon
Evaluator 1	99	93	91
Ranking			

C. Authority for the Purchasing Department to negotiate a professional services agreement with the No. 1 ranked firm of _____ for: the provision of professional Geotechnical and/or Materials Testing Services (on an As Needed Basis) for projects within Pct No. 2.

BACKGROUND

Attachments

GRID

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 01:38 PM
Budget & Management	Merlen P. Munoz	08/01/2012 01:58 PM
Roland Garcia	Rolando Garcia	08/03/2012 04:38 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Nielda Cavazos Started On: 07/31/2012 10:59 AM

Final Approval Date: 08/03/2012

AI-33494 **Purchasing Department** **22. D. 3.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Martha L. Salazar **Submitted By:** Gricelda Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting authority to advertise and approval of procurement packet (i.e. legal notice, specifications, etc....) as attached hereto for request for bids for: Hidalgo Count Precinct No. 2-"Purchase of Box Culverts for Minnesota Drain Project" Bid No.: 2012-196-CGA including the re-advertising of project in the event no bids received and/or rejection of bids received and project is still required.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2- **ACCT. #:** 1342-431-00-122-058-0-733

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

FISCAL YEAR: 2- **ACCT. #:** 1200-431-00-122-006-0-540

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

PO for Advertisement: 669473;

Attachments

1

2

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/02/2012 02:04 PM
Budget & Management	Merlen P. Munoz	08/02/2012 02:29 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Gricelda Villarreal Started On: 07/31/2012 03:50 PM

Final Approval Date: 08/03/2012

Bid No: 2012-196-00-00	Buyer III: Gricelda (Cris) Ayala	Tel. No: (956) 318-2626

REQUEST FOR BIDS

HIDALGO COUNTY
(PRECINCT No. 2)
"PURCHASE OF BOX CULVERTS FOR MINNESOTA DRAIN PROJECT"

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Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Business Hwy 281 – New Administration Building
Edinburg, Texas 78539

956 318-2626

Form HCPD-03

1. Sealed bids will be received for **HIDALGO COUNTY PRECINCT No. 2 – "PURCHASE OF BOX CULVERTS FOR MINNESOTA DRAIN PROJECT"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the specifications. Hidalgo County reserves the right to reject the deviation and its effect on the overall bid.

2. One (1) original and Three (3) copies of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **BID-2012-196-00-00-CGA - HIDALGO COUNTY PRECINCT No. 2 – "PURCHASE OF BOX CULVERTS FOR MINNESOTA DRAIN PROJECT"** and in County's Purchasing Department, 2812 S. Business 281, New Administration Building, Edinburg, Texas, **on or before 9:30 a.m., WEDNESDAY, , 2012. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO REQUEST FOR BIDS-2012-196-00-00-CGA- HIDALGO COUNTY PRECINCT No. 2 – "PURCHASE OF BOX CULVERTS FOR MINNESOTA DRAIN PROJECT".** Hidalgo County reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to: A. separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B. reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C. award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of Hidalgo County. Failure of the delivered item(s) to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models

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of equipment, bidders are required to include illustrations, specifications, explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.

8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.

9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.

10. County reserves the right to accept or reject any or all bids.

11. Costs are to be net F.O.B., County Prepaid.

12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the Hidalgo County Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy o their Federal ID Number Certificate.

15. DELIVERY INSTRUCTIONS: (IF APPLICABLE)

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

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- Invoices must include:
  a) Name and address of successful bidder
  b) Name and address of receiving department or official
  c) Purchase Order Number or Contract Number (if any)
  d) Notation - **HIDALGO COUNTY PRECINCT No. 2 – "PURCHASE OF BOX CULVERTS FOR MINNESOTA DRAIN PROJECT".** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

Hidalgo County Precinct No. 2
Attn: Yolanda Cisneros
300 W. Hall Acres Suite G
Pharr, TX 78577

17. Schedule of Events

Bid Opening, 9:30 AM	**_____, 2012**
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

- If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

- Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.

- If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

- If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.

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. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. Ethical Standards:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

. Effective January 1, 2006, Chapter 176 of the Texas Local Government
Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors

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and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse
COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

22. Bids, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the bid;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

25. Any contract award to a successful bidder will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:

A. Meet schedules;

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B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the specifications.

27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

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Bid
for
HIDALGO COUNTY
PRECINCT No. 2
"PURCHASE OF BOX CULVERTS FOR MINNESOTA DRAIN PROJECT"

BID NO.: 2012-196-00-00-CGA

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Business Hwy 281-New Administration Bldg.
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that Hidalgo County reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

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EXHIBIT "A"

SPECIFICATIONS/REQUIREMENTS

HIDALGO COUNTY
REQUEST FOR BIDS
"PURCHASE OF CONCRETE BOX CULVERTS"
RFB No. 2012-196-00-00-CGA

(NIGP Codes: Culverts, Concrete-201-28)

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EXHIBIT "A"

HIDALGO COUNTY
"Purchase of Concrete Box Culverts"

BID NO: 2012-196-00-00-CGA

SPECIFICATIONS/REQUIREMENTS

OVERVIEW:

Hidalgo County Precinct No. 2 is requesting sealed bids for the purchase of concrete box culverts for the Minnesota Drain Project including, but not limited to, the following:

1. Concrete Box Culverts will be supplied and delivered from your plant to project location within Hidalgo County as requested by Precinct;

2. Delivery hours will be arranged with Precinct/requestor when purchasing Concrete Box Culverts;

3. Hidalgo County reserves the right to award to multiple vendors if the County determines it is in its best interest to do so.

4. HIDALGO COUNTY reserves the right to reject any or all bids submitted, if it is in the best interest to do so.

5. Insurance (requirements) certificates must be submitted to Hidalgo County Purchasing Department for approval prior to any services being performed which is applicable to the awarded bidder in accordance to Exhibit "C" attached.

6. The bidder(s) awarded the contract cannot engage the services of a subcontractor without prior written consent of Hidalgo County for retention of a subcontractor to perform services hereunder. The successful bidder(s) must present evidence that the proposed subcontractor possesses all the necessary licenses and permits to perform the services and that the subcontractor has obtained the required insurance coverages as outlined in Exhibit "C".

7. Hidalgo County may utilize State Awarded Contracts when it is in the County's best interest to do so.

8. Vendor(s) agrees that to the extent an item is unavailable from Vendor(s) own inventory, vendor(s) will be responsible for locating an alternative supplier and for providing the product to County for the bid price.

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Market Volatility and Unit Price Adjustments:
Hidalgo County recognizes that during periods of national crisis and unstable economic conditions, unforeseen price increases might affect costs for goods and services contracted on an annual basis. The following procedure may be employed to mediate price volatility:

1. **Requesting Price Adjustment**: Upon written request of the Vendor to the County Purchasing Agent, the County may review evidence of prevailing industry-wide market conditions that warrant an adjustment in bid prices contained in the contract.

    - A Vendor must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Such written request must be accompanied by a certified copy of the supplier's advisory or notification to the vendor of the price changes.
    - The Vendor must put the Purchasing Agent on the mailing lists for such publications so that the Purchasing Agent can monitor said changes. Such membership shall be at no cost to the County.
    - The County Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interest of the County.
    - No price escalation will be authorized in excess of the amount of the increase referred to in the supplier's notice.
    - The County may only grant a price increase if the evidence presented is deemed reliable. Should the County allow a price increase, the approved price change shall be honored for all orders received by the vendor or contractor after the effective date of such price change. Approved price changes are not applicable to orders already issued and in process at time of price change.

2. **Price Reduction**: Vendor shall notify the County at the time when the Vendor's costs for items and/or supplies reduce due to stabilization in the market at which time prices for items on this contract shall be reduced accordingly. Failure by the Vendor to notify the County of a decrease in costs for items and/or supplies for which the Vendor was granted a price adjustment, may result in immediate termination of this contract and the County shall not be obligated to pay the Vendor the difference between the contract price and the price adjustment.

3. **Timeframe for Adjusted Price Increases:** Price increases are only valid for the quarter in which they are requested and approved. Prices shall return to the original contract price at the beginning of the following quarter unless a Vendor notifies the County in writing within ten (10) days of expiration of the quarter in which the price increase is in effect, that it desires to have the price increase continue or that the Vendor is requesting a different price increase for the following quarter. Such request must be supplemented with sufficient justification to demonstrate that the price increase remains necessary. The County Purchasing Department shall have sole discretion whether to grant the price increase

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extension. The County too, shall have discretion to unilaterally reduce, eliminate or extend a price adjustment to the Vendor at any time upon written notice from the County to the Vendor demonstrating justification for such reduction, elimination or extension of the price adjustment.

4. **Allowable Review Periods**: Price adjustment reviews may only be requested by the Vendor on a quarterly basis. However, the County may at its own discretion, conduct temporary price adjustment reviews at any time. The County Purchasing Agent and/or the County Auditor reserve the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

5. **Dollar Limit to Price Changes**: The total increase in contract price shall not exceed twenty-five percent (25%) of the original contract price during the contract term.

Additional Requirements and/ or Scope of Services:

- Refer to Attachment A-1-as referenced by project engineer.

ADDITIONAL INFORMATION:

All costs and expenses associated with the preparation and submission of bids shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to Hidalgo County.

Hidalgo County is requesting that any and all questions, inquires and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE (956) 292-7612 OR VIA E-MAIL: cris.villarreal@co.hidalgo.tx.us NO LATER THAN Monday, ,2012 by 5:00 P.M. Responses to said inquiries will be sent to all applicants via facsimile or via email by no later than Friday, , 2012 by 5:00 p.m.

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Attachment A-1

ITEM 462

CONCRETE BOX CULVERTS AND SEWERS (MODIFIED)

462.1. Description. This Item shall govern for furnishing concrete box culverts in accordance with the details on the plans and this Item. Unless otherwise shown on the plans, the Contractor shall have the option of furnishing cast-in-place, precast (formed) or precast (machine-made) box culverts or sewers.

462.2. Materials. All materials shall conform to the pertinent requirements of the following 2004 Texas Standard Specifications items:

Item 420, "Concrete Structures"
Item 421, "Portland Cement Concrete"
Item 440, "Reinforcing Steel"
Item 464, "Reinforced Concrete Pipe"

Concrete for precast (machine-made) concrete boxes shall conform to ASTM C789 or C850.

When precast (machine-made) boxes are furnished and portland cement is partially replaced, blended or otherwise modified by a pozzolan, the pozzolan shall be fly ash conforming to the TxDOT Departmental Materials Specification D-9-8900, "Fly Ash". Copies of Departmental Materials Specifications are available from the Texas Department of Transportation, Division of Materials and Tests, 125 East 11th Street, Austin, Texas 78701-2483.

462.3. Types

Cast-in-place concrete boxes shall conform to the details shown on the plans and to the requirements of Item 420, "Concrete Structures".

Precast (formed) concrete boxes shall conform to the details shown on the plans and the requirements of Item 424, "Precast Concrete Structures (Fabrication)".

Precast (machine-made) concrete boxes shall conform to the requirements of ASTM C789 or C850, whichever is applicable.

462.4. Fabrication.

(1) General. All fabrication of concrete boxes including forming, casting and curing shall conform to the following requirements:

(a) Cast-in-place concrete boxes shall be produced in accordance with Item 420, "Concrete Structures".

(b) Precast (formed) concrete boxes shall be produced in accordance with Item 424, "Precast Concrete Structures (Fabrication)".

(c) Precast (machine-made) concrete boxes shall be produced by a process which will provide for uniform placement of the concrete in the forms and compaction by mechanical devices which will assure dense concrete. Concrete shall be mixed in a central batch plant or other approved batching facility from which the quality and uniformity of the concrete can be assured. Ready-mix concrete will not be acceptable for use in precast (machine-made) concrete boxes. Curing shall be in accordance with ASTM C789 or C850, whichever is applicable.

(2) Testing. Test specimens for testing of cast-in-place concrete boxes sections shall be in accordance with Item 421, "Portland Cement Concrete". Test specimens for precast (formed) concrete box sections shall be in accordance with TxDOT Test Method Tex 704-I. Test specimens for precast (machine-made) shall be test cylinders made at the same time and in the same manner as the box sections they represent.

For precast concrete boxes (machine-made), a minimum of four (4) test cylinders shall be made for each day's production run of each size and class of box section. Test cylinders for machine-made concrete boxes shall be cured in the same manner and for the same time as the boxes they represent.

Equipment required for testing concrete boxes produced in a precasting plant shall be furnished by the producer.

(3) Lifting Holes. For precast concrete boxes, not more than four (4) lifting holes may be provided in each section to facilitate handling. Lifting holes may be cast, cut into the fresh concrete after form removal, or drilled. Lifting holes shall be so sized as to provide for adequate lifting devices based on the size and weight of the box sections but shall not be larger than three (3) inches in diameter. Spalled areas around the holes shall be repaired.

(4) Marking. Precast concrete boxes produced in a precasting plant shall bear the following markings:

(a) The name or trademark of the producer.

(b) The date of manufacture.

(c) The box size and height of fill.

(d) When lifting holes are not provided, one end of each box section shall be clearly marked on the inside and outside walls to indicate the top or bottom as it will be installed.

(e) When required under "Fabricating Tolerances", matchmarks shall be used for proper installation. Markings shall be indented into the box section or may be painted thereon with waterproof paint.

(5) Fabricating Tolerances. Tolerances for precast sections of either type shall conform to the following:

The inside vertical and horizontal dimensions shall not vary from plan requirements by more than 1/2 inch.

The horizontal or vertical plane at each end of the box section shall not vary from perpendicular by more than 1/2 inch, measured on the inside faces of the section.

The sides of a section at each end shall not vary from being perpendicular to the top and bottom by more than 1/2 inch when measured diagonally between opposite interior corners of the end section.

The thickness of walls and slabs shall not be less than that shown on the plans, except that an occasional deficiency not greater than 1/4 inch will be acceptable. If proper jointing is not affected, thicknesses in excess of plan requirements are acceptable.

The straightness of the tongue and groove, at the mating surface shall not vary by more than 1/4 inch.

Deviations from the above tolerances will be acceptable if the sections can be fitted at the plant or job site and it is demonstrated that an acceptable joint can be made. For this condition an acceptable joint is:

When two sections are fitted together on a flat surface, in proper alignment and in the position the sections will be installed, the joint opening at any point shall not exceed one (1) inch. Sections fitted together at the plant and accepted in this manner shall be matchmarked for installation.

(6) Defects and Repair. Fine cracks on the surface of the member which do not extend to the plane of the nearest reinforcement will not be cause for rejection unless the cracks are numerous and extensive. Cracks which extend into the plane of the reinforcing steel shall be repaired in an approved manner.

Small damaged or honeycombed areas which are purely surface in nature shall be repaired to the satisfaction of the Engineer. Excessive damage, honeycomb or cracking will be subject to structural review. Repairs shall be sound, properly finished and cured in conformance with the pertinent specifications. When fine cracks on the surface indicate poor curing practices, further production of precast sections shall be discontinued until corrections are made and proper curing provided.

(7) Storage and Shipment. Precast sections shall be stored on level blocking in a manner acceptable to the Engineer. No load shall be placed upon the sections until design strength is reached and curing completed. Shipment of sections may be made when the design strength and curing requirements have been met.

462.5. Construction Methods. Section Omitted Intentionally.

462.6. Measurement. This Item will be measured by the linear foot. Such measurement will be made between the ends of the culvert or sewer along the flow line.

This is a plans quantity measurement Item and the quantity to be paid for will be that quantity shown in the proposal.

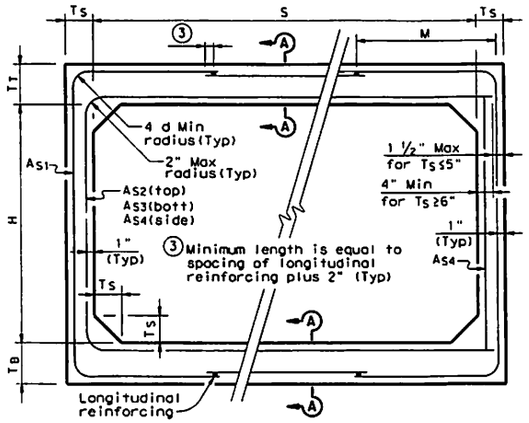
462.7. Payment. The work performed and materials furnished in accordance with this Item and measured as provided under "Measurement" will be paid for at the unit price bid for "Concrete Box Culvert" of the size and type specified. This price shall be full compensation for furnishing and transporting sections; for concrete, reinforcing steel and all materials, labor and equipment, tools and incidentals necessary to complete the work.

BOX DATA

SECTION DIMENSIONS					Fill Height	M (Min)	REINFORCING (in²/ft) ②								Lift Weight (Tons) ①
S (ft)	H (ft)	T_T (in)	T_B (in)	T_S (in)	(ft)	(in)	A_{S1}	A_{S2}	A_{S3}	A_{S4}	A_{S5}	A_{S6}	A_{S7}	A_{S8}	
4	2	7.5	6	5	<2	-	0.18	0.27	0.15	0.12	0.18	0.18	0.18	0.14	4.5
4	2	5	5	5	2<3	38	0.18	0.19	0.17	0.12	-	-	-	-	3.6
4	2	5	5	5	3-5	38	0.13	0.13	0.13	0.12	-	-	-	-	3.6
4	2	5	5	5	10	38	0.12	0.12	0.12	0.12	-	-	-	-	3.6
4	2	5	5	5	15	38	0.14	0.16	0.16	0.12	-	-	-	-	3.6
4	2	5	5	5	20	38	0.18	0.20	0.21	0.12	-	-	-	-	3.6
4	2	5	5	5	25	38	0.23	0.25	0.25	0.12	-	-	-	-	3.6
4	2	5	5	5	30	38	0.28	0.30	0.30	0.12	-	-	-	-	3.6
4	3	7.5	6	5	<2	-	0.18	0.31	0.18	0.12	0.18	0.18	0.18	0.14	5.0
4	3	5	5	5	2<3	38	0.15	0.23	0.20	0.12	-	-	-	-	4.1
4	3	5	5	5	3-5	38	0.12	0.16	0.16	0.12	-	-	-	-	4.1
4	3	5	5	5	10	38	0.12	0.14	0.14	0.12	-	-	-	-	4.1
4	3	5	5	5	15	38	0.12	0.18	0.18	0.12	-	-	-	-	4.1
4	3	5	5	5	20	38	0.14	0.23	0.24	0.12	-	-	-	-	4.1
4	3	5	5	5	25	38	0.17	0.29	0.29	0.12	-	-	-	-	4.1
4	3	5	5	5	30	38	0.21	0.35	0.35	0.12	-	-	-	-	4.1
4	4	7.5	6	5	<2	-	0.18	0.33	0.20	0.12	0.18	0.18	0.18	0.14	5.5
4	4	5	5	5	2<3	38	0.12	0.26	0.23	0.12	-	-	-	-	4.6
4	4	5	5	5	3-5	38	0.12	0.18	0.18	0.12	-	-	-	-	4.6
4	4	5	5	5	10	38	0.12	0.15	0.15	0.12	-	-	-	-	4.6
4	4	5	5	5	15	38	0.12	0.19	0.20	0.12	-	-	-	-	4.6
4	4	5	5	5	20	38	0.12	0.25	0.25	0.12	-	-	-	-	4.6
4	4	5	5	5	25	38	0.14	0.31	0.31	0.12	-	-	-	-	4.6
4	4	5	5	5	30	38	0.17	0.37	0.37	0.12	-	-	-	-	4.6

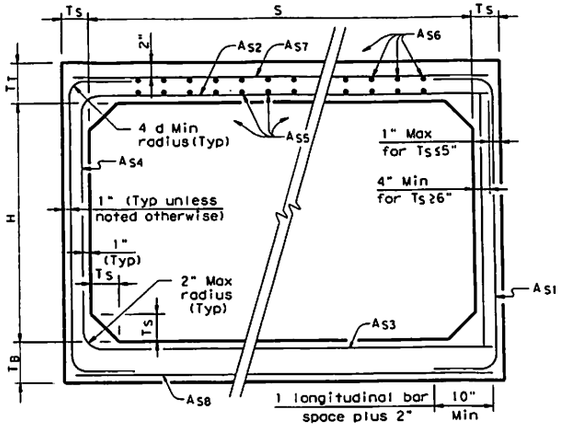
① For Box Length = 8'-0"

② A_{S1} thru A_{S4}, A_{S7} and A_{S8} are minimum required areas of reinforcement per linear foot of box length. A_{S6} and A_{S5} are minimum required areas of reinforcement per linear foot of box width.



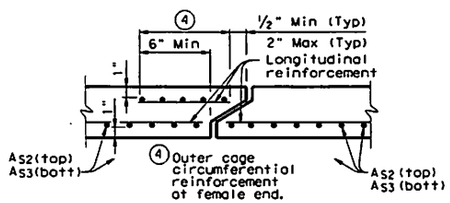
CORNER OPTION "A" CORNER OPTION "B"

FILL HEIGHT 2 FT AND GREATER



CORNER OPTION "A" CORNER OPTION "B"

FILL HEIGHT LESS THAN 2 FT



SECTION A-A

(TOP AND BOTTOM SLAB JOINT REINFORCEMENT)

GENERAL NOTES:

Designs shown conform to ASTM C1577.

Refer to ASTM C1577 for information or details not shown.

All concrete shall be Class "H" Concrete with a minimum compressive strength of 5,000 psi.

See SCP-MD standard sheet for miscellaneous details and notes not shown.

In lieu of furnishing the designs shown on this sheet, the contractor may furnish an alternate design that is equal to or exceeds the box design for the design fill height in the table. Shop plans for alternate designs shall be submitted in accordance with Item "Precast Concrete Structures".

HL93 LOADING

DISCLAIMER:
The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

LEVELS DISPLAYED ACC:

Texas Department of Transportation
Bridge Division

SINGLE BOX CULVERTS PRECAST
4'-0" SPAN

SCP-4

FILE: scp04ste.dgn	DN: CAF	CK: LAH	DW: BRH/TxDOT	CK: CAF
©TxDOT February 2010	DISTRICT	FEDERAL AID PROJECT		SHEET
REVISIONS	COUNTY	CONTROL	SECT	JOB	HIGHWAY

BOX DATA

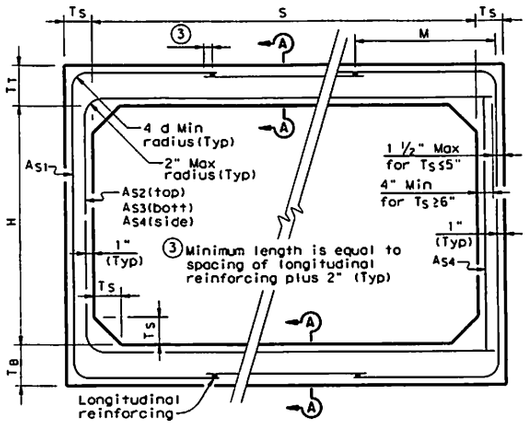
SECTION DIMENSIONS					Fill Height	M (Min)	REINFORCING (in²/ft) ②								① Lift Weight (Tons)
S (ft)	H (ft)	T_T (in)	T_B (in)	T_S (in)	(ft)	(in)	A_{S1}	A_{S2}	A_{S3}	A_{S4}	A_{S5}	A_{S6}	A_{S7}	A_{S8}	
7	4	8	8	8	<2	-	0.21	0.34	0.25	0.19	0.19	0.19	0.19	0.19	10.4
7	4	8	8	8	2<3	43	0.23	0.28	0.28	0.19	-	-	-	-	10.4
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7	4	8	8	8	10	43	0.19	0.23	0.23	0.19	-	-	-	-	10.4
7	4	8	8	8	15	41	0.24	0.30	0.30	0.19	-	-	-	-	10.4
7	4	8	8	8	20	41	0.31	0.38	0.39	0.19	-	-	-	-	10.4
7	4	8	8	8	25	41	0.38	0.47	0.48	0.19	-	-	-	-	10.4
7	4	8	8	8	30	41	0.46	0.57	0.57	0.19	-	-	-	-	10.4
7	5	8	8	8	<2	-	0.19	0.36	0.27	0.19	0.19	0.19	0.19	0.19	11.2
7	5	8	8	8	2<3	47	0.21	0.31	0.31	0.19	-	-	-	-	11.2
7	5	8	8	8	3-5	43	0.19	0.24	0.21	0.19	-	-	-	-	11.2
7	5	8	8	8	10	43	0.19	0.25	0.26	0.19	-	-	-	-	11.2
7	5	8	8	8	15	41	0.21	0.32	0.33	0.19	-	-	-	-	11.2
7	5	8	8	8	20	41	0.27	0.41	0.42	0.19	-	-	-	-	11.2
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7	6	8	8	8	2<3	59	0.19	0.33	0.34	0.19	-	-	-	-	12.0
7	6	8	8	8	3-5	47	0.19	0.25	0.23	0.19	-	-	-	-	12.0
7	6	8	8	8	10	43	0.19	0.26	0.27	0.19	-	-	-	-	12.0
7	6	8	8	8	15	41	0.19	0.34	0.35	0.19	-	-	-	-	12.0
7	6	8	8	8	20	41	0.24	0.43	0.45	0.19	-	-	-	-	12.0
7	6	8	8	8	25	41	0.29	0.53	0.55	0.19	-	-	-	-	12.0
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7	7	8	8	8	3-5	59	0.19	0.27	0.25	0.19	-	-	-	-	12.8
7	7	8	8	8	10	47	0.19	0.27	0.29	0.19	-	-	-	-	12.8
7	7	8	8	8	15	43	0.19	0.35	0.37	0.19	-	-	-	-	12.8
7	7	8	8	8	20	43	0.22	0.44	0.46	0.19	-	-	-	-	12.8
7	7	8	8	8	25	43	0.27	0.54	0.57	0.19	-	-	-	-	12.8
7	7	8	8	8	30	41	0.32	0.65	0.67	0.19	-	-	-	-	12.8
7	3	8	8	8	<2	-	0.28	0.36	0.24	0.19	0.21	0.19	0.19	0.19	9.6
7	3	8	8	8	30	58	0.53	0.49	0.50	0.19	-	-	-	-	9.6

⑤

① For Box Length = 8'-0"

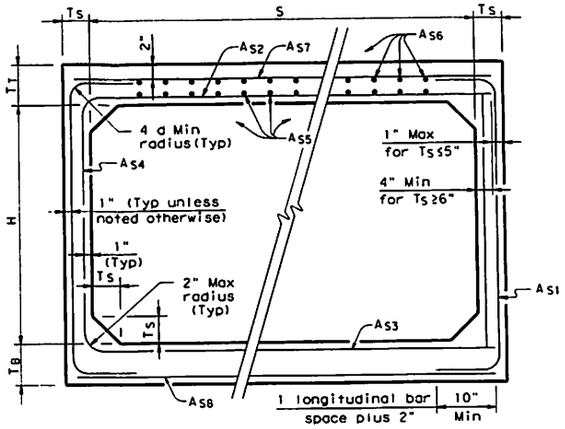
② A_{S1} thru A_{S4}, A_{S7} and A_{S8} are minimum required areas of reinforcement per linear foot of box length. A_{S6} and A_{S5} are minimum required areas of reinforcement per linear foot of box width.

⑤ These designs were created by TxDOT and are not shown in the ASTM Specifications.



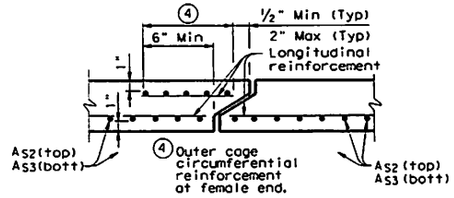
CORNER OPTION "A" CORNER OPTION "B"

FILL HEIGHT 2 FT AND GREATER



CORNER OPTION "A" CORNER OPTION "B"

FILL HEIGHT LESS THAN 2 FT



SECTION A-A

(TOP AND BOTTOM SLAB JOINT REINFORCEMENT)

GENERAL NOTES:

Designs shown conform to ASTM C1577. Refer to ASTM C1577 for information or details not shown.

All concrete shall be Class "H" Concrete with a minimum compressive strength of 5,000 psi.

See SCP-WD standard sheet for miscellaneous details and notes not shown.

In lieu of furnishing the designs shown on this sheet, the contractor may furnish an alternate design that is equal to or exceeds the box design for the design fill height in the table. Shop plans for alternate designs shall be submitted in accordance with Item "Precast Concrete Structures".

HL93 LOADING

DISCLAIMER:
The use of this standard is governed by the "Texas Engineering Practice Act". No warranty of any kind is made by TxDOT for any purpose whatsoever. TxDOT assumes no responsibility for the conversion of this standard to other formats or for incorrect results or damages resulting from its use.

LEVELS DISPLAYED | ACC:

Texas Department of Transportation
Bridge Division

SINGLE BOX CULVERTS PRECAST
7'-0" SPAN

SCP-7

FILE: scp07ste.dgn	DN: GAF	CK: LMW	DW: BRH/TxDOT	CK: GAF
©TxDOT February 2010	DISTRICT	FEDERAL AID PROJECT		SHEET
REVISIONS	COUNTY	CONTROL	SECT	JOB	HIGHWAY

From:	Martha Salazar
To:	"Cris Villarreal"
Subject:	FW: Draft Contract for Purchase of Concrete Box Culverts
Date:	Friday, August 03, 2012 3:43:41 PM
Importance:	High

Way to go.

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Friday, August 03, 2012 2:32 PM
To: 'Martha Salazar'
Subject: RE: Draft Contract for Purchase of Concrete Box Culverts

The agreement is fine.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Friday, August 03, 2012 1:42 PM
To: 'Steve Crain'
Cc: 'Cris Villarreal'
Subject: FW: Draft Contract for Purchase of Concrete Box Culverts
Importance: High

Mr. Crain:
Please review and comment as to form.
Marty

From: Cris Villarreal [mailto:cris.villarreal@co.hidalgo.tx.us]
Sent: Friday, August 03, 2012 11:53 AM
To: 'Martha Salazar'
Subject: Draft Contract for Purchase of Concrete Box Culverts
Importance: High

Ms. Marty,

Can you please forward draft contract to legal for review and approval as to form. I have attached the draft contract and the specifications. There is an agenda item for 8-7-12 for authority to advertise.

Thank you,

Cris Ayala
Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department
Ph.: (956) 318-2626 or (956) 292-7000 Ext.x 4867
Fax: (956) 292-7612
email: cris.villarreal@co.hidalgo.tx.us

REQUIREMENTS AGREEMENT
C-12-196-00-00

THIS AGREEMENT (the "Agreement") is entered into effective as of the ____ day of _____, **2012** by and between _____ ("Seller") and **Hidalgo County, Texas** ("Buyer").

WHEREAS, Buyer has solicited sealed bids for the supply of its requirements of **Hidalgo County** for the **"Purchase of Concrete Box Culverts"** (the "Product") on an **"As Needed Basis"** as further described in Exhibit "A", Request for Bids (RFB) Procurement Packet as attached hereto and incorporated herein by reference for all purposes (the "RFB") for a period of one (1) year and;

WHEREAS, Seller has submitted a proposal to supply Buyer's requirements; and

WHEREAS, Buyer has determine that Seller has submitted the lowest and best bid to meet Buyer's requirements for certain of the Products, as herein after described.

NOW THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. Buyer agrees to purchase from Seller, and Seller agrees to sell and deliver to Buyer, all of the Products listed on Exhibit "B", which is attached hereto and incorporated herein by references, that Buyer may require for use by Buyer in Hidalgo County projects for a period of one (1) year, with the County's sole option to extend/renew for an additional one (1) year term based upon prior year's performance evaluation and contingent upon cost, terms and conditions remaining unchanged. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period, under the same rates, terms and conditions at the end of the contract term for unforeseen delays in award of new bid for the next contract term. This Contract shall commence on _____, 2012 and expire on _____, 2013 and it is agreed that the Products will meet the Specifications in the Request for Bids (RFB) Procurement Packet set forth in Exhibit "A" hereto.

2. When Buyer determines that it needs a quantity of the Products to be delivered, it will, according to its Purchasing Policies, complete and submit to Seller a Purchase Order describing the type and quantity of the Products required.

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The Products are to be delivered by Buyer to the location in Hidalgo County specified by Buyer in its Purchase Order.

3. Buyer agrees to pay Seller for each Purchase Order based on the prices set out in Exhibit "B". Seller shall render invoices for each Purchase Order, and the invoices shall be paid by Buyer on or before the 30th day following receipt of the invoice.

4. General Provisions.

a. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

b. **No Waiver.** No waiver by Buyer of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

c. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Buyer and Seller, and not otherwise.

d. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

e. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at

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the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Buyer: Hidalgo County
Attention: County Judge
100 E. Cano, 2nd Floor
Edinburg, Texas 78539

If to Seller: _____
_____
_____
_____

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the Unites States mail.

f. **Termination.** County may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days written notice.

g. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

h. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

i. **Assignment.** This Agreement shall not be assignable.

j. **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

k. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate

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l. **Authority to Execute.** The execution and performance of this Agreement by Buyer and Seller have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of Buyer and Seller in accordance with its terms.

m. **Insurance.** Company shall provide, to the extend it deems necessary, insurance in force on all persons connected with providing services under this Contract naming County as an additional insured, and shall furnish to County certificates of such insurance coverage Exhibit "C", which is attached hereto.

n. **Commitment of Current Revenues Only**. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Buyer under this Agreement, Buyer may terminate this Agreement upon ninety (90) days written notice to Seller. Buyer agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of Buyer pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

o. **Purchasing Ethics**. Seller represents and warrants it has not, during the process of being awarded this contract violated the following ethical standards of Buyer and, upon and after the execution of this Agreement, agrees to abide by the following ethical standards of Buyer:

(1) It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of Hidalgo County, or for any elected official, department head or employee or former elected official, department head or employee of Hidalgo County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an officer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a

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contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of Hidalgo County.

(2) It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for Hidalgo County, or any person associated therewith, as an inducement for the award of a subcontract or order.

EXECUTED effective as of the day and year first above written.

Approved By Commissioners Court:_____

COUNTY OF HIDALGO

ATTEST:

By:_____
Ramon Garcia, County Judge

_____
Arturo Guajardo Jr., County Clerk

COMPANY:

By:_____
Printed Name:_____
Title:_____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

_____
Stephen L. Crain, Attorney

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EXHIBIT "A"

REQUEST FOR BIDS (RFB)
PROCUREMENT PACKET

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EXHIBIT "B"
BID PAGE

DRAFT

EXHIBIT "C"
CERTIFICATE OF INSURANCE

DRAFT

AI-33429 **Purchasing Department 22. E. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Letty Saenz, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval of an (On Call) "Professional Engineering Services" Agreement with DOS LOGISTICS, INC. for: "Road and Bridge, C.I.P. and Other Projects in General" located within Hidalgo County Precinct No. 4.

BACKGROUND

Contract #C-12-154-08-07-Dos Logistics Inc-Pct 4(on call)

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1200-431-00-124-007-0-334/731

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Object code 731 available balance as of 8-2-12 $22,743.85
On as needed basis

Attachments

Contract#C-12-154-08-07-DL Inc-Pct 4 (On Call)
email-apprvd by legal(contract as to form)
email-review by Mr Sesin-BAFO Eng Rates
email frm Pct 4-Proceed w contract

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 11:33 AM
Budget & Management	Merlen P. Munoz	08/01/2012 01:05 PM
Manuel Chapa	Manuel Chapa	08/02/2012 11:21 AM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Letty Saenz Started On: 07/25/2012 03:06 PM

Final Approval Date: 08/03/2012

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

AGREEMENT FOR PROFESSIONAL SERVICES
C-11-155-08-07

THIS AGREEMENT is made, by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the **"Owner",** and **Dos Logistics, Inc.** professional engineers of **Weslaco, Texas** hereinafter called the **"Engineer".**

WITNESSETH:

WHEREAS, the **Owner** desires to contract with the **Engineer** to provide professional engineering services for **"Road and Bridge, C.I.P.** and **Other Projects in General" (on an as needed basis)** for **Hidalgo County Precinct Number 4** hereinafter referred to as the **("Project")**.

WHEREAS, the **Owner** has determined that the services of a professional engineering firm is necessary to carry out the required Services;

WHEREAS, pursuant to Texas Government Code Chapter 2254.002, (the "Texas Professional Services Procurement Act"), the **Owner** requested proposals from a professional engineer to assist the **Owner** by providing the Services;

WHEREAS, **Owner** has selected the **Engineer** to provide the Services within Hidalgo County Precinct No. 4, in accordance to Exhibit "A-1" Request for Qualifications (RFQ) Procurement Packet.

NOW, THEREFORE, the **Owner** and the **Engineer** in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

ARTICLE 1. Employment of Engineer. The **Owner** agrees to employ the **Engineer** and the **Engineer** agrees to perform professional engineering services in connection with the **Project** as stated in the articles to follow, and for having rendered such services, the owner agrees to pay **the Engineer** compensation as stated in the articles to follow.

ARTICLE 2. Character and Extent of Services. This Agreement will provide for the development of the **Project** with the following:

2.1 Scope of Work. The **Owner** will furnish items and provide those services for the development of the **Project** and fulfillment of this Agreement, as identified in **EXHIBIT "A"** ***Services to be Provided by the Owner***, attached hereto and made a part of this Agreement as identified in **EXHIBIT "B" -** Services to Provided by the Engineer, attached hereto and made a part of this agreement.

2.2 Classification of Services For this Agreement, the professional services to be provided by the **Engineer**, are more particularly identified in **EXHIBIT "B"**, attached hereto.

2.3 Schedule of Work. The **Engineer** shall prepare a schedule of work (hereinafter referred to as **"Work Schedule"**) in accordance with the terms identified in **EXHIBIT "C"** - ***Work Schedule***, attached hereto and made a part of this Agreement exchange for such services.

2.4 Non-Exclusive Services of Engineer Hidalgo County reserves the right to request these services from other sources other than the engineer and shall not be in violation of any terms or conditions of this Agreement.

ARTICLE 3. Period of Service. Upon execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof.

3.1 Termination Date. This Agreement shall be for a period of **one (1) year,** effective **August 7, 2012**, and will expire **August 06, 2013** (hereinafter referred to as the **"Termination Date"**), unless extended by written supplemental agreement, as provided in Article 8 hereof, duly executed by the **Engineer** and the **Owner** prior to the **Termination Date**, or otherwise terminated as provided in Article 3.4 herein and below.. The **Owner** assumes no liability or obligation for payment to the **Engineer** for work performed or costs incurred by the **Engineer** prior to the date authorized by the **Owner** for the **Engineer** to begin work, during periods when work is suspended, or subsequent to the **Termination Date.**

3.2 Extension of the Termination Date. The **Engineer** shall notify the **Owner** in writing as soon as possible if it is determined, or reasonably anticipated, that the work under this Agreement cannot be completed before the **Termination Date,** and the **Owner** may , at the **Owner's** sole discretion, extend the **Termination Date** by written supplemental agreement as provided in Article 8 hereof. The **Engineer** shall allow adequate time for review and approval by the **Owner** of the written notice and request by the **Engineer**

to extend the **Termination Date.**

3.3 Suspension of Work. Should the **Owner** desire to suspend the work under this Agreement, but not terminate this Agreement, the **Owner** shall provide thirty (30) calendar days verbal notification to the **Engineer**, followed by written confirmation from the **Owner** to the **Engineer** to that effect. The thirty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer**. The work under this Agreement may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from the **Owner** to the **Engineer**. The sixty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer.**

If the **Owner** suspends the work, the **Termination Date** as identified above is not affected, and this Agreement will terminate on the date specified, unless extended by written supplemental agreement, as provided in Article 8 hereof, duly executed by the **Engineer** and the **Owner** prior to the **Termination Date.**

3.4 Termination of Agreement. This Agreement may be terminated before the stated **Termination Date** identified in Article 3.1 herein by any of the following conditions:

(1) **Commitment of Current Revenues**. In the event that, during any term hereof, the **Owner** does not appropriate sufficient funds to meet to the obligations of this Agreement, the **Owner** may terminate this Agreement upon thirty (30) days written notice to the **Engineer.** The **Owner** agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the **Owner** pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1995).

(2) By mutual agreement and consent, in writing, of both the **Engineer** and the **Owner**.

(3) By the **Owner,** upon failure of the **Engineer** to fulfill the **Engineer's** obligations set forth herein in a satisfactory manner as determined by the **Owner** and in sole opinion of the **Owner**, after the **Owner** provides written notice to the **Engineer** of such failure and the **Engineer** has not corrected such failure within (30) days of such written notice by the **Owner.**

(4) By the **Engineer**, upon failure of the **Owner** to fulfill the **Owner's** obligations set forth herein, after the **Engineer** provides written notice to the **Owner** of such failure and the **Owner** has not corrected such failure within thirty (30) days of such written notice by the **Engineer.**

(5) By the **Owner** without cause upon thirty (30) days written notice to the **Engineer.**

(6) By satisfactory completion of all services and obligations described herein.

Should the **Owner** terminate this Agreement as herein provided, no fees other than fees due and payable at the time of termination shall thereafter be paid to the **Engineer** notwithstanding anything herein to the contrary. In determining the value of the work performed by the **Engineer** prior to termination, the **Owner** shall be the sole judge of the value of such work performed. Compensation for work at termination will be based on a percentage of the work completed at that time. Should the **Owner** terminate this Agreement under (5) of the paragraph above, the amount charged during the thirty (30) day notice period shall not exceed the amount charged during the preceding ninety (90) days.

If the termination of this Agreement is due to the failure of the **Engineer** to fulfill the **Engineer's** obligations under this Agreement, the **Owner** may take over the Project and prosecute the work to completion. In such case, the **Engineer** shall be liable to the Owner for any additional cost occasioned by the Owner.

If the **Engineer** defaults in the performance of this Agreement or if the **Owner** terminates this Agreement for fault on the part of the **Engineer**, the **Owner** will give consideration to payment of an amount in settlement to include: the actual costs incurred by the **Engineer** in performing the work to the date of default, the amount of work required which was satisfactorily completed to date of default, the value of the work which is usable to the **Owner**, the cost to the **Owner** of employing another consultant and/or firm to complete the work required and the time required to do so, and other factors which affect the value to the **Owner** of the work performed at the time of default. This Agreement shall not be considered as specifying the exclusive remedy for any default by the **Engineer,** but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

The termination of the Agreement and payment of an amount is settlement as prescribed above shall extinguish all rights, duties, and obligations of the **Owner** and the **Engineer** under this Agreement, except the obligations set forth in Articles 11.2, 12, 13, 15, 16, 17, 18.3, 19, 22 and 26 hereto.

ARTICLE 4. Progress and **Coordination**. The **Engineer** shall, from time to time during the progress of the work, confer with the **Owner**. The **Engineer** shall prepare and present such information as may be pertinent and necessary, or as may be requested by the **Owner**, in order to evaluate features of the

Engineer's services and work.

At the request of the **Owner** or the **Engineer**, conferences shall be provided at the **Engineer's** office, the office of the **Owner,** or at other locations designated by the **Owner.** These conferences shall also include evaluation of the **Engineer's** services and work when requested by the **Owner.**

All applicable study reports shall be submitted in preliminary form for approval by the **Owner** before the final report is issued. The **Owner's** comments regarding the **Engineer's** preliminary report will be addressed by the **Engineer** in the final report.

If funds by other agencies or entities are to be used for the development of the project under this Agreement, the **Engineer's** services and work will be subject to periodic review and approval by other agencies or entities, including those of the city, county, state and/or federal agencies.

Should it be determined that the progress in the production of the **Engineer's** services and work does not satisfy the requirements of the approved **Work Schedule** as provided by **Exhibit "C",** attached hereto, the **Owner** shall review the approved **Work Schedule** with the **Engineer** to determine the corrective action needed by either the **Owner** or the **Engineer.**

The **Engineer** shall promptly advise the **Owner** in writing of events which have a significant impact upon the progress of the **Engineer's** services and work and the approved **Work Schedule**, including:

(1) problems, delays, adverse conditions which will materially affect the ability to attain contract objectives, prevent the meeting of time schedules and goals, or preclude the timely completion and submittal of **Project** deliverables by the **Engineer** within established time periods; this disclosure will be accompanied by a statement by the **Engineer** of recommended or immediate action taken, or contemplated, and any **Owner** or other agency or entity assistance needed to resolve the situation: and

(2) favorable developments or events which enable meeting the **Work Schedule** goals sooner than anticipated.

ARTICLE 5. Compensation and Fees. For and in consideration of the services to be rendered by the Engineer, the Owner shall compensate the Engineer as follows:

5.1 ***Services***. For and in consideration of the ***Services*** to be rendered by the **Engineer**, as identified in Article 2 and more particularly identified in **EXHIBIT "B"**, attached hereto, the maximum amount payable by the **Owner** to the **Engineer** for ***Services***, subject to adjustment in accordance with Article 6.1 herein, will be provided in each work authorization issued. An outline and breakdown of the **Services Fee** is

more particularly identified in **EXHIBIT "D1"-*Fee Breakdown***, attached hereto and made a part of this Agreement. Payments to the **Engineer** for ***Services*** shall be made by the **Owner**, upon presentation by the **Engineer** of the monthly **Request for Payment**, in accordance with the terms and provisions of Article 6 herein.

5.2 ***Special Services***. Those services that may be required to provided by the **Engineer** as ***Special Services*** are set forth below and more particularly described in **EXHIBIT "B"**, attached hereto. For and in consideration of these ***Special Services*** rendered as required by the **Engineer,** the **Owner** shall pay the **Engineer** a negotiated lump sum fee (hereafter referred to as "**Special Services Fee**") at the hourly labor rates and non-labor rates (hereinafter referred to as "**Contract Rates**") specified in **EXHIBIT "D"** - ***Contract Rates***, attached hereto and made a part of this Agreement, and as follows:

1. R**ESIDENT OR SITE ENGINEER, INSPECTOR**. Actual performance of services of the project site engineer, resident engineer and/or inspector, if required by **Owner**.

2. **DOCUMENT COPIES.** Actual performance and/or providing of additional copies (over 10) of report; additional copies (over 10) of plans (contract drawings), specifications and estimates (PS&E); additional copies (over 10) of bidding documents: additional copies (over 10) of as-built drawings.

3. **EXTRA TRAVEL**. Extra travel required of **Engineer** and authorized by **Owner** to points outside of Hidalgo County.

4. **EXPERT WITNESS.** Assistance to the **Owner** as expert witness in any litigation with third parties, arising from the development or construction of the **Project**.

5. **MISCELLANEOUS.** Investigations involving detailed consideration of operation, maintenance and overhead expenses and (unless otherwise agreed) the preparation of rate schedules, earning and expense statements; preparation of feasibility studies; environmental document preparation; appraisals, valuations, and material audits; or inventories required for certification of force account construction performed by the **Owner**; preparation of change orders for extra work done by the **Contractor.**

ARTICLE 6. Method of Payment.

6.1 Request for Payment. Payments to the **Engineer** for services rendered will be made while work is in progress as executed through a lump sum fee assigned to each work authorization (hereinafter referred to as **"Work Authorization"**) in accordance with Article 7 herein. For each **Work Authorization,** the **Engineer** shall prepare and submit to the **Owner** monthly progress reports in sufficient detail to support the progress of the work and in support of a request for payment (hereinafter referred to as **"Request for**

Payment"). The progress report shall indicate the percent completion of the work accomplished by the **Engineer** during the billing period and to the date of the **Request for Payment**. On or before noon of the first Monday of each month during the performance of the services, the **Engineer** shall submit to the **Owner** for approval a **Request for Payment**. Payment of the lump sum fee for each **Work Authorization** identified in the **Request for Payment** will be in proportion to the percent completion of the work tasks identified in such **Work Authorizations** together with a detailed breakdown of the amount and the sum of all prior payments. The **Owner** shall review each such **Request for Payment** and may make such exceptions as the **Owner** reasonably deems necessary or appropriate under the circumstances then existing. About ten (10) working days after the Commissioners Court of the **Owner** meets approving such payment, the **Owner** shall make payment to the **Engineer** in the amount approved as aforesaid subject to Article 6.4 herein and below.

If the **Project**, or any portion(s) thereof, are deleted or otherwise not constructed, compensation to the **Engineer** by the **Owner** for the **Project** or such portions of the project shall be only the amounts paid the **Engineer** for actual work performed in accordance with the **Work Authorization**(s) approved by the **Owner.**

6.2 Final Payment. After final completion of the work and acceptance thereof by the **Owner,** the **Engineer** shall submit a final request for payment (**"Final Request for Payment"**) which shall set forth all amounts due and remaining unpaid to the **Engineer** and upon approval thereof by the **Owner,** the **Owner** shall pay to the **Engineer** the amount due (**"Final Payment"**) under such **Final Request for Payment** in accordance with the provisions of Article 6.1 hereof. The **Final Payment** shall not be made until the **Engineer** delivers to the **Owner** an affidavit that so far as the **Engineer** has knowledge or information any and all amounts due for materials and services over which the **Engineer** has control have been paid.

6.3 Qualification on Obligations to Pay. Any provision hereof to the contrary notwithstanding, the **Owner** shall not be obligated to make any payment (whether a payment under Article 6.1 hereof or **Final Payment**) to the **Engineer** hereunder if any one or more of the following conditions precedent exist:

(1) The **Engineer** is in default of any of its obligations hereunder or otherwise is in default under this Agreement or under any contract documents related to this Agreement;

(2) Any part of such payment is attributable to the **Engineer's** services which are not performed in accordance with this Agreement; provided, however, such payment shall be made as to the

part thereof attributable to the **Engineer's** services which were performed in accordance with this Agreement.

(3) The **Engineer** has failed to make payments promptly to consultants or other third parties used in connection with the **Project** for which the **Owner** has made payment to the **Engineer;**

(4) If the **Owner,** in good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the **Engineer's** services in accordance with this Agreement, no additional payments will be due the **Engineer** hereunder unless and until the **Engineer,** at its sole cost, performs a sufficient portion of the **Engineer's** services so that such portion of the compensation then remaining unpaid is determined by the **Owner** to be sufficient to so complete the **Engineer's** services.

6.4 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the **Engineer's** services to which such partial payment related or relieves the **Engineer** of any of its obligations hereunder with respect thereto.

6.5 The **Engineer** shall promptly pay all bills for labor and material performed and furnished by others in connection with the performance of the **Engineer's** services.

6.6 Waiver. The making of the **Final Payment** shall constitute a waiver of all claims by the **Owner** except those arising from (1) faulty or defective services of the **Engineer** appearing after completion of the **Project.** (2) failure of the **Engineer's** services to comply with the requirements of this Agreement or any contracts or Agreements related to the **Project**, or (3) terms of any special warranties required by this Agreement or provided at law or in equity. The acceptance of **Final Payment** shall constitute a waiver of all claims by the **Engineer** except those previously made in writing and identified by the **Engineer** as unsettled at the time of the **Final Request for Payment**.

ARTICLE 7. Work Authorization. After execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof, only as authorized by the **Owner** through an agreed **Work Authorization** document in the form identified in **EXHIBIT "E"** - ***Work Authorization Form***, attached hereto and made a part of this Agreement. The **Engineer** will identify, as approved by the **Owner,** the needed services for the **Project,** as required through the course of the development to the **Project.** The **Owner** shall authorize the **Engineer** to perform one or more of the agreed tasks identified in **EXHIBIT "B",** attached hereto, in the form of individual work authorizations. Upon authorization from the **Owner,** the **Engineer** will prepare a **Work Authorization** document, which will include a description of the work to be performed,

including a description of the tasks and milestones, a work schedule, and an estimated cost proposal agreed upon by the **Owner** and the **Engineer**. The estimated cost proposal shall set forth in detail the computation of the cost of each work task, at the hourly rates established and identified in **EXHIBIT "D",** attached hereto. The **Work Authorizations** shall not waive the **Owner's** and the **Engineer's** responsibilities and obligations established in this Agreement.

The estimated cost proposal for each **Work Authorization**, developed by the **Engineer** and approved by the **Owner** shall be used by the **Owner** to appropriate a purchase order for the **Work Authorization.** Each executed **Work Authorization** shall become a part of this **Agreement**. Upon satisfactory completion of the **Work Authorization**, the **Engineer** shall submit the **Project's** deliverables as specified in the executed **Work Authorization** to the **Owner** for review and acceptance.

Work included in a **Work Authorization** shall not begin until the **Owner** and the **Engineer** have signed the **Work Authorization**. All work must be completed on or before the completion date specified in the **Work Authorization**, unless extended by written agreement by the **Engineer** and the **Owner.** The **Engineer** shall promptly notify the **Owner** of any event that will affect completion of the **Work Authorization.** All **Work Authorizations** must be executed and completed by both the **Engineer** and the **Owner** within the period established for this Agreement as specified in Article 3 hereof.

The final acceptance by the **Owner** of each **Work Authorization** for the **Project** shall serve as evidence of completion, on the part of the **Engineer,** of all services under this Agreement insofar as they pertain to that portion of work on the **Project** identified in the applicable work authorization.

ARTICLE 8. Supplemental Agreements. The terms of this Agreement may be amended by supplemental agreement if the Owner determines that (1) there is a need to extend the **Termination Date** identified in Article 3.1 hereof, (2) there has been a significant change in the scope, complexity or character of the services to be performed by the **Engineer,** and/or (3) for any other reason agreeable to the **Owner** and the Engineer. All supplemental agreements will be developed in the form identified in **EXHIBIT "F"** - ***Supplemental Agreement Form***, attached hereto and made a part of this Agreement, and incorporated herein by reference as **"Supplemental Agreement".**

If determined appropriate by the **Owner,** additional compensation to the **Engineer** for (1), (2) and/or

(3) above shall be paid as a negotiated lump sum fee at the **Contract Rates** specified in **EXHIBIT "D"**, attached hereto. The negotiated lump sum fee shall be incorporated into the **Supplemental Agreement.**

Any **Supplemental Agreement** must be executed by both the **Engineer** and the **Owner** prior to the **Termination Date** specified in Article 3 hereof.

It is distinctly understood and agreed that no claim by the **Engineer** for additional work, as identified in Article 9 hereof, or changes or revisions in work, as identified in Article 10 hereof, shall be made by the **Engineer** until full execution of the **Supplemental Agreement** and authorization to proceed is granted by the **Owner**. The **Owner** reserves the right to withhold payment to the **Engineer** pending verification of satisfactory work performed by the **Engineer.**

ARTICLE 9. Additional Work. If the **Engineer** is of the opinion that any work it has been directed to perform is beyond the scope of this Agreement and constitutes extra work, the **Engineer** shall promptly notify the **Owner** in writing, In the event the **Owner** finds that such work does constitute extra work, the **Owner** shall so advise the **Engineer** and a written supplemental agreement will be executed between the **Owner** and the **Engineer** as provided herein. The **Engineer** shall not perform any proposed additional work or incur any additional cost prior to the execution by both the **Engineer** and the **Owner** of a supplemental agreement. Additional compensation from the **Owner** to the **Engineer** shall be paid as a negotiated lump sum fee at the Contract Rates specified in **EXHIBIT "D"** attached hereto. The negotiated lump sum fee shall be incorporated into the supplemental agreement as specified in Article 8 hereof. The **Owner** shall not be liable or under any obligation to compensate the **Engineer** for work performed or costs incurred by the **Engineer** relating to additional work not directly associated with the performance of the work authorized in this Agreement or as amended through supplemental agreement.

ARTICLE 10. Changes or Revisions in Work. If the **Owner** finds it necessary to request changes to the work, and the changes are within the applications of sound engineering principles, the **Engineer** shall make such revisions if requested and directed by the **Owner.**

10.1 Preliminary Work. The **Engineer** will make, without expense to the **Owner,** such revisions of any preliminary reports or drawings as may be required to meet the needs of the **Owner** and the applications of sound engineering principles.

10.2 Previously Approved or Satisfactorily Completed Work. If the **Owner** funds it necessary to request the **Engineer** to make changes to work previously approved by the **Owner** or work satisfactorily completed for which the **Owner** approves or, after a definite plan has been approved by the **Owner**, if a decision is subsequently made by the **Owner**, which for proper execution involves extra services and expenses for changes in or additions to the drawings specifications or other documents, this will be considered as additional work, and compensation from the **Owner** to the Engineer will be in accordance with Article 9 hereof.

10.3 Project Delays. If the **Engineer** is required to perform additional work due to delays by the imposition of causes not within the **Engineer's** control, such as by the re-advertisement of bids or by the delinquency or insolvency of contractors, such work associated with these delays shall be considered additional work, and the **Engineer** shall be compensated by the **Owner** for such extra services and expense in accordance with Article 9 hereof.

10.4 Reduction of Project Cost. Notwithstanding any provision herein to the contrary, in the event it is necessary for the **Owner** to require changes in the final plan of the **Project** to enable it to the reduce the construction cost of the **Project** to an amount within the sum estimated by the **Engineer,** the **Engineer** will be required to make such revisions or changes. These changes will only be considered additional work by the **Engineer,** if the **Engineer** previously provided these same changes as options to the **Owner** at the stage of preliminary work or prior to the approval of the final plan for the Project, and the option or options were not selected or approved by the **Owner** to be incorporated into the final plan of the Project. Payment for this additional work will then be made to the **Engineer** in accordance with Article 9 hereof. If **the Engineer** failed to provide these changes as an option or options to the **Owner** at the stage of preliminary work or prior to the approval of the final plan of the **Project**, these changes will not be considered additional work and no additional compensation will be made to the **Engineer.**

ARTICLE 11. Ownership and Release of Documents.

11.1 Ownership of Documents. Original drawings and specifications are the property of the **Engineer** however the **Project** is the property of the **Owner**, and the **Engineer** may not use the drawings and specifications thereof for any purpose not relating to the **Project** with the **Owner's** consent. The **Owner** shall

be furnished with such reproductions of drawings and specifications as the **Owner** may reasonably require. Upon completion of the work or any earlier termination of this Agreement under Article 3.4 hereof, the **Engineer** will revise drawings to reflect changes made during construction and will promptly furnish the **Owner** with one complete set of reproducible record prints. Prints shall be furnished by the **Engineer,** as an additional service, at any other time requested by **Owner.** All such reproductions shall be the property of the **Owner** who may use them without the **Engineer's** permission for any proper purpose relating to the **Project,** including but not limited to additions to or completion of the **Project.** Any additions or revisions by the **Owner** to a drawing signed, sealed, and dated by a registered professional engineer, shall be made in accordance with the Texas Engineering practice Act and the Rules of the State Board of Registration for Professional Engineers.

All documents furnished to the **Engineer** by the **Owner** shall be delivered to the **Owner** upon completion or termination of this Agreement. The **Engineer,** at the **Engineer's** own expense, may retain copies of such documents or any other data under this Agreement.

11.2 **Release of Documents or Information**. Release of information to the public or others regarding the **Project** will be accordance with the Texas Public Information Act.

ARTICLE 12. Discounts, Rebates, Refunds. In connection with procurement services rendered by the **Engineer,** if procurement services are required of the **Engineer** hereunder, all discounts, rebates and refunds shall accrue to the **Owner**. For some purchases, the **Engineer** may deem that payment within the discount period is not safe; and/or inspection, guarantees, or other considerations may dictate delay. In such cases, the **Engineer** shall promptly notify the **Owner** so that a course of action may be mutually agreed upon by the **Owner** and the **Engineer.**

ARTICLE 13. Records, Accounting, Inspection. The **Engineer** shall keep full and detailed records and accounts in a manner approved by the **Owner.** The **Engineer** shall afford the **Owner's** authorized personnel and independent auditors, if any, full access to the work performed by the **Engineer** regarding the **Project** and to all of the **Engineer's** books, records, correspondence, instructions, drawings, receipts, vouchers and other documents relating to such work under this Agreement and the **Engineer** shall preserve all such records for three (3) years after final payment. The **Engineer** shall deliver to the **Owner** upon completion of such work, a statement of the cost of such work detailed according to the accounting procedure and

requirements of the **Owner.**

ARTICLE 14. Sub-Contracting and Assignment. The **Engineer** shall not assign, subcontract or transfer the **Engineer's** interest in this Agreement without the prior written consent of the **Owner.** The **Engineer** shall bind every subconsultant by written subcontract to observe all the terms of this Agreement to the extent that they may be applicable to each subconsultant. No subcontract relieves the **Engineer** of any responsibilities under this Agreement.

The **Engineer,** and the **Owner,** do hereby bind themselves, their successors, executors, administrators and assigns to each other party of this Agreement and to the successors, executors, administrators, and assigns of such other party in respect to all covenants of this contract.

ARTICLE 15. Patents. The **Engineer** shall indemnify and save the **Owner** harmless from all liability for alleged or actual infringement of any patent resulting from the use of apparatus or equipment furnished or designed by the **Engineer** or from the use of any process designed by the **Engineer** or effected by said apparatus or equipment, and the **Engineer** shall indemnify and save the **Owner** harmless from and against all costs, legal fees, expenses and liabilities incurred in or about any claim of or action for such infringement: provided, however, that the **Owner** shall promptly transmit to the **Engineer** all papers served on the **Owner** in any suit involving such claim of infringement, and provided further, that the **Owner** permits the **Engineer** to have entire charge and control of the defense of any such suit. If because of actual infringement the use of such apparatus, equipment, or process is enjoined, the **Engineer** shall refund the purchase price thereof in proportion to the length of service uncompleted, the life of such apparatus or equipment being assumed as five years. The **Engineer** hereby grants to the **Owner** a non-exclusive, royalty-free license under patents now or hereafter owned by the **Engineer** covering any machines, apparatus, processes, articles, or products included in the **Engineer's** work hereunder.

ARTICLE 16. Confidential Information, Inventions and Other Restrictions.

16.1 Confidential Information. The **Engineer** shall not use in any way, commercial or otherwise, except to the extent required by the proper performance of this Agreement; and shall hold in confidence and not disclose to any person, for any reason or at any time, any information relating to the secret processes, products, compositions, machinery, apparatus or trade secrets of the **Owner**, or any other confidential

information given to the **Engineer** by any of the **Owner's** commissioners, elected officials, employees, or representatives or acquired by the **Engineer** during the term of or as a result of this Agreement. Any information not generally available to the public shall be considered secret and confidential for the foregoing purposes; provided, however, that any technical information which was lawfully in the **Engineer's** possession prior to such disclosure to the **Engineer** by the **Owner** or which is or shall lawfully be published or become part of general knowledge from sources other than the **Engineer** or which otherwise shall lawfully become available to the **Engineer** from a source other than the **Owner**, shall not be subject to these provisions. All the foregoing stipulations shall apply to such information and work hereunder as well as to any information and ideas originated or developed by the **Engineer** in performing such work. Such information may, of course, be disclosed to the proper officials or employees of the **Owner** if necessary to perform the work hereunder. The **Engineer** shall, however, inform each of its employees who receive such information of these restrictions and the **Engineer** shall take all reasonable precautions and exert all reasonable efforts to assure conformance with such restrictions by all of its officers, employees, and agents, obtaining from them if necessary, agreements satisfactory to the **Owner,** effectuating the purposes of this Article.

16.2 Inventions. The **Engineer** shall communicate to the **Owner** at once, and require the **Engineer's** employees assigned to this **Project** to communicate to the **Owner** all inventions and improvements which any of the **Engineer's** employees, either alone or in conjunction with any of the **Owner's** employees may conceive, make or discover during the course of or as a result of work on this **Project** under this or any ensuing agreement with the **Owner** that relates to the processes, products, compositions, machinery or plants of the **Owner**, or relating in any way to any of the operations in which the **Owner** may be obligated to pay to the **Engineer** as compensation for services rendered by the **Engineer** under contract with the **Owner**. The **Engineer** shall require its employees to execute patent applications and assignments thereof to the **Owner** or its nominees, and powers of attorney relating thereto for any country the **Owner** may designate, and shall take all other actions as the **Owner** may request to maintain and protect such inventions and improvements. The **Owner** shall pay all costs or charges incurred in protecting such inventions and improvements if the **Owner** desires to protect them. Before assigning any of the **Engineer's** employees to work under any contract with the **Owner** concerning this **Project,** the **Engineer** shall obtain from them agreements satisfactory to **Owner**

complying in all respects with the terms and provisions of this Article.

16.3 The rights and obligations set forth in Article 16 shall survive the performance of this Agreement, or any termination, discharge or cancellation thereof

ARTICLE 17. Engineer's Seal, Responsibility and Warranties.

17.1 Engineer's Seal. The **Engineer** shall assign a responsible engineer or engineers licensed to practice in the State of Texas, who shall sign, seal and date all appropriate engineering submissions to the **Owner** in accordance with the Texas Engineering Practice Act and the Rules of the Stare Board of Registration for Professional Engineers.

17.2 Engineer's Responsibility. The **Engineer** shall be responsible for the accuracy of the work for the **Project** and shall promptly make necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer**. No additional compensation will be made to the **Engineer** for any necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer.**

The **Engineer's** responsibility for all questions arising from design errors and/or omissions will be determined by the **Owner** or a designee appointed by the **Owner**. The **Engineer** will not be relieved of the responsibility for subsequent correction of any such errors or omissions or for clarification of any ambiguities until after the construction phase of the **Project** has been completed.

17.3 Warranties.

(a) The **Engineer** warrants that engineering design work performed by the **Engineer** hereunder shall be in accordance with sound engineering design practices and in conformance with applicable code and standards established for such work.

(b) Notwithstanding anything to the contrary contained in this Agreement, the **Owner** and the **Engineer** agree and acknowledge that the **Owner** is entering into this Agreement in reliance on the **Engineer's** experience and abilities with respect to performing the **Engineer's** services hereunder. The **Engineer** accepts the relationship of trust and confidence established between it and the **Owner** by this Agreement. The **Engineer** covenants with the **Owner** to use the **Engineer's** best efforts, skill, judgment and abilities to design the **Project** and to further the interests of the **Owner** in accordance with the **Owner's** requirements and procedures, in accordance with all professional standards, and in compliance with all applicable national, federal,

state, county and municipal laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. If the development of plans, specifications and estimates (hereinafter referred to as **"PS&E"**) are identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the **Project**, prior to the commencement of construction, the **Engineer** shall certify in writing to the **Owner** that the **PS&E** for the **Project**, and the improvements when built in accordance therewith, conform to all applicable governmental regulations, statutes and ordinances then in effect. The **Engineer** represents covenants and agrees that there are no obligations, commitments or impediments of any kind that will limit or prevent performance of the **Engineer's** services.

(c) The **Engineer** represents, covenants and agrees that all of **Engineer's** services to be furnished by the **Engineer** under or pursuant to this Agreement form the inception of the Agreement until the **Project** has been fully completed, shall be of the standard and quality which prevail among engineers of similar experience, knowledge, skill and ability engaged in engineering practice throughout Texas under the same or similar circumstances involving the design and construction of **Project.**

(d) The **Engineer** represents, covenants and agrees that the **Engineer's** special talent, training and experience cause the **Engineer** to be the prime professional on the **Project;** that because of such talent and training, the **Engineer** envisions the construction of the **Project** in its entirely and possesses the special skills which enable the **Enginee**r to recognize dangerous conditions that a reasonable, prudent engineer having such special skills could anticipate may arise from the proper use of the **Project** after acceptance by **Owner;** and that the **Engineer** recognizes that any commissioners, elected officials, employees and agents of the **Owner,** plus residents and owners of property within the area affected by the **Project** are within a class of foreseeable persons who will be relying on the project being designed in a professional and safe manner.

(e) If the development of **PS&E** is identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the **Project,** the **Engineer** represents, covenants and agrees that the **PS&E** of the **Project** will be accurate and free from any material errors. The **Engineer** additionally represents, covenants and agrees to the following: that the design of the **Project** will conform to its foreseeable use as a **Project** with all the amenities as set forth in any **PS&E** developed by the **Engineer** for the **Project;** that the result of such **PS&E**, if built in accordance therewith, will be

suitable for purposes for which the **Project** is designed; and the **Project** will be inspected in a workmanlike, professional manner and will be suitable for the **Project's** intended purpose. The **Engineer's** responsibilities as set forth herein shall at no time be in any way diminished by reason of any approval by the **Owner** of any **PS&E** developed by the **Engineer** for the **Project**, nor shall the **Engineer** be released from any liability by reason of such approval by the **Owner**, it being understood that the **Owner** at all times is ultimately relying upon the **Engineer's** skill and knowledge in preparing such **PS&E.**

(f) In connection with the **Engineer**'s performance of procurement services hereunder, if any, the **Engineer** use its best efforts to obtain from all vendors of equipment and materials, fullest possible warranties against defective materials and workmanship for the benefit of the **Owner.**

ARTICLE 18. Engineer's Resources. The **Engineer** shall furnish and maintain, at the **Engineer's** own expense, office space for the performance of all services, skilled and sufficient personnel, as well as adequate and sufficient equipment to perform the services as required under this Agreement.

18.1 Project Manager. The **Engineer** shall provide a manager **(Project Manager)** for the **Project** that is a registered professional engineer in the State of Texas. The **Project** manager shall have such knowledge and experience as will enable that **Project Manager** during the course of the **Project** without prior consent of the **Owner.** If, due to situations beyond the control of the **Engineer,** the **Engineer** must change the **Project Manager** prior to the completion and acceptance of the **Project,** the **Engineer** will submit a request to change the **Project Manager** to the **Owner** for approval.

18.2 Employees of the Engineer. All employees of the **Engineer** shall have such knowledge and experience as will enable them to perform the duties assigned to them and required for the services under this Agreement. Any employee of the **Engineer** who, in the opinion of the **Owner**, is incompetent, or whose conduct becomes detrimental to the work required under this Agreement, shall immediately be removed form association with the **Project** when so instructed by the **Owner.** The **Engineer** certifies that the **Engineer** presently has employed sufficient and qualified personnel, and will maintain sufficient and qualified personnel for performance of the services under this Agreement.

18.3 Documents/Information Exchange The purpose of this Article is to define the required automated resources, format for graphics files, and information exchange pertaining to the **Project.** Taking into

consideration that the **Owner** has a significant investment is the development of the **Project,** there is a need for the **Engineer** to provide consistency in document development for information exchange. Consistency in document development for information exchange and production will help facilitate an economically efficient **Project**. Therefore, the **Engineer** shall provide the **Owner** with documents and information in accordance with the special requirement outlined in **EXHIBIT "B"** attached hereto.

ARTICLE 19. Indemnification. To the fullest extent permitted by applicable law, the **Engineer** and its agents, partners, subcontractors, and consultants (collectively "**Indemnitors**") shall and do agree to indemnify, and hold harmless the **Owner**, the **Owner's** respective directors, elected officials, employees and agents (collectively **"Indemnitees"**) from and against all claims, damages, losses, liens, causes of action, suits, judgments and expenses, including attorney fees, of any nature, kind or description (collectively "Liabilities") of any person or entity whomsoever arising out of, caused by or resulting from the negligent performance of the **Engineer's** services through activities of the **Enginee**r, its agents, partners, subcontractors and/or consultants performed under this Agreement, and which are caused by or result from error, omission, or negligent act of the **Engineer** or of any person employed or contracted by the **Engineer** provided that any such **Liabilities** (1) are attributable to bodily injury, personal injury, sickness, disease or death of any person, or to the injury to or destruction of tangible personal property including the loss of use and consequential damages resulting therefrom and (2) are caused in whole or in part by any negligent act or omission of the **Engineer,** anyone directly or indirectly employed by the **Engineer** or anyone for whose acts the **Engineer** may be legally liable. The **Engineer** shall also save harmless the **Owner** from any and all expense, including but not limited to, attorney fees which may be incurred by the **Owner** in litigation or otherwise resisting said claim or liabilities which may be imposed on the **Owner** as a result of such activities by the **Engineer,** its agents partners, subcontractors and/or consultants. In this connection, it is agreed and understood that the **Engineer** shall not be responsible for any portion of the liability proximately caused by the **Owner's** negligence.

ARTICLE 20. Joint and Several Liability. In the event more than one of the **Indemnitors** are connected with an accident or occurrence covered by the indemnification in Article 19 hereof, then each of such **Indemnitors** shall be jointly and severally responsible to the **Indemnitees** for indemnification and the ultimate responsibility among such **Indemnitors** for the loss and expense of any such indemnification shall be settled by

separate proceedings and without jeopardy to any **Indemnitee**. The provisions of this Article shall not be construed to eliminate or reduce any other indemnification or right which the **Owner** or any of the **Indemnitees** has by law.

ARTICLE 21. Insurance. The **Engineer** shall obtain and maintain insurance in the limits of liability for each of the types of insurance coverage identified as follows.

(1) Workers' Compensation, endorsed with a waiver of subrogation in favor of the **Owner** in accordance with the statutory obligations imposed by Worker's Compensation or Occupational Disease laws under the Texas Workers' Compensation Law ("**Statutory Texas**")

(2) Commercial General Liability, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the Owner *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20* herein, in limits of liability not less than one million dollars (**$1,000,000**) combined single limit each occurrence and in the aggregate for bodily injury and property damage.

(3) Texas Business Automobile Policy, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the **Owner** *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20 herein*, in limits of liability not less than two hundred fifty thousand dollars (**$250,000**) each person for bodily injury, five hundred thousand dollars (**$500,000**) each occurrence for bodily injury, and one hundred thousand dollars (**$100,000**) each occurrence for property damage.

(4) Professional Liability in limits of **$1,000,000** each claim and aggregate.

The **Engineer** covenants and agrees to maintain an insurance policy in the minimum limits of liability for each of the types of insurance coverage identified above. The **Engineer** shall furnish the **Owner** with a certificate of insurance (***Hidalgo County* Certificate of Insurance**) showing the said policy to be in full force and effect during the period of service, identified in Article 3 hereto, for this Agreement. The completed Hidalgo County Certificate of Insurance shall be attached hereto and identified as **EXHIBIT "G"**- ***Hidalgo County Certificate of Insurance***. The **Engineer** will be considered in breach of contract should the **Engineer** fail to maintain an insurance policy in the minimum limits of liability and requirements identified above while performing services for and under this Agreement, and will be subject to default and termination of the Agreement as outlined in Article 3.4 hereto. Additionally, the **Engineer** covenants and agrees to use its best efforts to maintain an insurance policy in the minimum limits of liability and requirements identified above until one year following the date of the acceptance of the **Project** by **Owner.**

ARTICLE 22. Compliance with Laws. The **Engineer** shall comply with all applicable Federal, State and

local laws, statutes, codes, ordinances, rules and regulations and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Agreement including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations and licensing laws and regulations. When required the **Engineer** shall furnish the **Owner** with satisfactory proof of its compliance therewith.

ARTICLE 23. Non-Collusion. The **Engineer** warrants that the **Engineer** has not employed or retained any company or persons, other than a bona fide employee working solely for the **Engineer**, to solicit or secure this Agreement, and that the **Engineer** has not paid or agreed to pay any company, engineer or any other person or entity any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or execution of this Agreement. For breach or violation of this warranty the **Owner** shall have the right to annul this Agreement without liability or, in the **Owner's** discretion, to deduct from the *Services Fee*, or otherwise recover, the full amount of each fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE 24. Gratuities. The **Owner** mandates that employees of the **Owner** shall not accept any benefits, gifts or favors from any person doing business or who reasonably speaking may do business with the **Owner** under this Agreement; the only exceptions allowed are ordinary business meals. Any person doing business with or who may reasonably seeking to do business with the **Owner** under this Agreement may not make any offer of benefits, gifts or favors to **Owner** employees, except as mentioned herein above. Failure on the part of the **Engineer** to adhere to this provision may result in the termination of this Agreement.

ARTICLE 25. Payment of Franchise Tax. The **Engineer** hereby certifies that the **Engineer** is not delinquent in Texas franchise tax payments, or that the **Engineer** is exempt from, or not subject to, such as tax. A false statement concerning corporation's franchise tax status shall constitute grounds for termination of the Agreement at the sole option of the **Owner.**

ARTICLE 26. Disputes. The **Engineer** shall be responsible for the settlement of all contractual and administrative issues arising out of any procurement made by the **Engineer** in support of the services under this Agreement.

ARTICLE 27. Severability. In the event any one or more of the provisions contained in this Agreement

shall for any reason, be held to be invalid, illegal, or unenforceable in any respect such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

ARTICLE 28. Notices. All notices to either party by the other required under this Agreement shall be personally delivered or mailed to such party at the following respective addresses:

OWNER:	**ENGINEER**:
Hidalgo County	**Dos Logistics, Inc.**
Attn: County Judge	**Attn: Eric Ybarra, President/C.E.O.**
1615 South Closner, Suite J	**1002 East Expressway 83**
Edinburg, Texas 78539	**Weslaco, Texas 78596**

The Address may be changed by either party by written notice and notice sol mailed shall be effective upon mailing.

ARTICLE 29. Miscellaneous Provisions.

(a) This Agreement constitutes the entire Agreement between the **Engineer** and the **Owner** relating to the work herein described and supersedes any prior understanding or written or oral contracts between the parties respecting the subject matter defined herein. These are no previous or contemporary representations or warranties of the **Owner** or the **Engineer** not set forth herein.

(b) Except as specifically provided herein no modification, waiver, termination, rescission, discharge or cancellation of this Agreement or of any terms thereof shall be binding on the **Owner** unless in writing and executed by an officer or employee of the **Owner** specifically authorized to do so.

(c) No waiver of any provision of or a default under this Agreement shall affect the right of the **Owner** thereafter to enforce said provision or to exercise any right or remedy in the event of any other default whether or not similar.

(d) No modification, waiver, termination, discharge or cancellation of this Agreement or of any terms thereof shall impair the **Owner's** right with respect to any liabilities whether or not liquidated of the **Engineer** to the **Owner** theretofore accrued.

(e) All rights and remedies of the **Owner** specified in this Agreement are in addition to the Owner's other rights and remedies.

(f) The **Engineer** shall remain an independent contractor and shall have no power nor shall the

Engineer represent that the **Engineer** has any power to bind the **Owner** or to assume or to create any obligation express or implied on behalf of the **Owner** except as specifically authorized in advance by the **Owner.**

(g) The Agreement shall be construed under the laws of the State of Texas and is performable in Hidalgo County, Texas.

(h) This Agreement may only be amended by a written document executed by the Owner and the **Engineer** as provided by Article 8 herein.

ARTICLE 30. Signatory Warranty The undersigned signatory or signatories for the **Engineer** hereby represent and warrant that the signatory is an officer of the organization for which he or she has executed this Agreement and that he or she has full and complete authority to enter into this Agreement on behalf of the **Engineer.** The above-stated representations and warranties are made for the purpose of inducing the **Owner** to enter into this Agreement.

WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this Agreement for Professional Services to be effective as of the _____ day of _____, **2012**.

ENGINEER:
DOS LOGISTICS, INC.

BY:_____
Eric Ybarra, President/C.E.O.

OWNER:
HIDALGO COUNTY

BY:_____
Hon. Ramon Garcia, County Judge

ATTEST:

_____
Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court on _____**, 2012**

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By:_____

ATTACHMENTS:

EXHIBIT A-1	-Request for Qualifications (RFQ) Procurement Packet
EXHIBIT A	-Scope of Services to be provided by the Owner
EXHIBIT B	-Scope of Services to be provided by the Engineer
EXHIBIT C	-Work Schedule
EXHIBIT D	-Engineer's Rates
EXHIBIT E	-Work Authorization Form
EXHIBIT F	-Supplemental Agreement Form
EXHIBIT G	-Certificate of Insurance (*Hidalgo County)*

EXHIBIT A-1

-Request for Qualifications (RFQ)
Procurement Packet

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

December 27, 2011

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Qualifications - **"Professional Engineering Services Pool-Hidalgo County"**
(Including all funding sources, programs, and entities)
RFQ No: 2012-002-01-18CGA

Dear Respondents:

Enclosed please find a Request for Qualifications (RFQ) packet for your consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

We have updated our RFQ packet. Carefully read and review all instructions, requirements, specifications and/or scope of work included in this packet. **All forms must be properly completed and submitted with your response** in order to be considered responsive and qualified.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/cga

Enclosures

Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR QUALIFICATIONS (RFQ)

TABLE OF CONTENTS

HIDALGO COUNTY
"Professional Engineering Services Pool"
(Including all funding sources, programs, and entities)

RFQ No: 2012-002-01-18-CGA

Item	Description	No. of Pages
1.	Request for Qualifications Letter	1
2.	Request for Qualifications, Legal Notice	9
3.	Exhibit A, Requirements	9
4.	Exhibit B, Evaluation Criteria	3
5.	Attachment B –Procurement Form –Areas of Specialization	1
6.	Exhibit C, Insurance Requirements,	4
7.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
8.	Exhibit E, Proposer's Affidavit	1
9.	Vendor/Bidder Application and W-9 form	6
10.	Certification Regarding Debarment	1
11.	RFQ Submittal Check List	1

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.

Martha L. Salazar, CPPB, Purchasing Agent

December 27, 2011
Date

REQUEST FOR QUALIFICATIONS (RFQ)

HIDALGO COUNTY
(Including all funding sources, programs, and entities)

"Professional Engineering Services Pool"

RFQ NO: 2012-002-01-18-CGA

Acceptance Due Date: January 18, 2012

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

Gricelda (Cris) Ayala, Buyer III
(956) 292-7000 Ext. 4867
cris.villarreal@co.hidalgo.tx.us

1. Sealed qualifications will be received for "HIDALGO COUNTY (Including all funding sources, programs, and entities) PROFESSIONAL ENGINEERING SERVICES POOL", in accordance with the requirements attached hereto as Exhibit "A." Qualifications should address all requirements set forth. Respondents may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall qualifications.

2. One (1) original, seven (7) copies of all qualifications and two (2) CDs in PDF Format are required with the respondent's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, *RFQ No.: 2012-002-01-18-CGA- "HIDALGO COUNTY (Including all funding sources, programs, and entities)* PROFESSIONAL ENGINEERING SERVICES POOL", and in County's Purchasing Department, Physical Location: 2802 S. Business Hwy. 281 Postal/ Mailing: 2812 S. Business Hwy. 281 New Administration Building , Edinburg, Texas, ON OR BEFORE 9:30 A.M., WEDNESDAY, JANUARY 18, 2012.

NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY QUALIFICATION RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO QUALIFICATION.

Hidalgo County reserves the right to refuse and reject any/all qualifications and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this qualification that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification for approval. Receipt of any qualification shall under no circumstances obligate County to accept the lowest dollar qualification. The award of this contract shall be made to the responsible offeror whose qualification is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.

4. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible respondent, or to reject all qualifications and re-advertise.

5. For work to be performed at a County owned or operated location, each respondent shall, in its sole discretion, visit the job site before preparing the qualification and thoroughly familiarize himself/herself with existing conditions. Respondent should take field dimensions and note all circumstances which affect the dollar amount of the qualification.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, respondents are required to include illustrations, specifications, explanation of warranties, and service data with their qualification including catalogue numbers and any necessary references.

7. Proposed prices are to remain firm for a minimum of ninety (90) days after priced qualification opening.

8. County reserves the right to accept or reject any or all qualifications.

9. Any interpretations, amendments, corrections or changes to this qualification document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Respondents shall acknowledge receipt of all addenda as a part of their qualification.

10. Costs are to be net F.O.B., County Prepaid.

11. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.

12. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a qualification or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

13. DELIVERY INSTRUCTIONS:

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. BILLING AND PAYMENT INSTRUCTIONS:

- Invoices must include:
  a) Name and address of successful respondent
  b) Name and address of receiving department or official
  c) Purchase Order Number and Contract number (if any)
  d) Notation- HIDALGO COUNTY (including all funding sources, programs, and entities) PROFESSIONAL ENGINEERING SERVICES POOL"
  e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
Postal/Mailing 2812 S. Business Hwy. 281
Edinburg, Texas 78539
(956) 318-2511

15. SCHEDULE OF EVENTS

Qualification Opening, 9:30 A.M.	January 18, 2012
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

16. HIDALGO COUNTY APPROVED HOLIDAYS

2012 YEAR	
New Year's Day	12/30/11 and 01/02/12
Martin Luther King Day	01/16/12
President's Day	02/20/12
Good Friday	04/06/12
Easter	04/09/12
Memorial Day	05/28/12
Independence Day	07/04/12
Labor Day	09/03/12
Columbus Day	10/08/12
Veteran's Day	11/12/12
Thanks Giving Day	11/22/12 and 11/23/12
Christmas Day	12/24/12 and 12/25/12

17. ~~BID OR PERFORMANCE BOND~~ AND DEBARMENT CERTIFICATION; ~~PAYMENT UNDER CONTRACT~~:

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding $100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas~~. All respondents are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.

- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a qualification, and prior to commencement of the actual work, the respondent shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds $50,000.~~

- ~~If the contract is for $50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the~~

~~receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars ($25,000.00), as required by Tex. Govt. Code Ch. 2253.~~

- ~~For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

18. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore pending before any department or agency of the County.

- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

- NOTICE:
  ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

  No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. “Private Communication” means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

19. DISCLOSURE OF CONFLICT OF INTEREST

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

  Please submit completed CIQ forms to the Hidalgo County Clerk's Office located at 100 N. Closner, Edinburg, Texas 78539, Hidalgo County Courthouse.

  COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT.

20. If, during the life of any contract or qualification awarded, the successful respondent's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.

21. Qualifications, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.

22. Minimum Standards For Responsible Prospective Respondents: A prospective respondent must affirmatively demonstrate respondent's responsibility. A prospective respondent, by submitting a qualification, represents to County that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the qualification;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

23. Successful respondent will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful respondent's officers, agents and/or employees will not be entitled to any benefits of an

employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

24. Any contract award to a successful respondent will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.

25. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful respondent; County reserves the right to terminate any contract immediately in the event a successful respondent fails to:

A. Meet schedules;
B. Pay any required fees or taxes; or
C. Otherwise perform in accordance with the requirements.

26. Successful respondent shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful respondent, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from qualification award. Successful respondent indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful respondent shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful respondent's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful respondent.

27. Successful respondent shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful respondent within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.

28. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.

29. The successful respondent shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

30. Respondents shall provide with the qualification response, a list of at least three (3) references where like

services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

31. Respondents must provide **all** documentation requested with this Qualification in their response. Failure to provide this information may result in rejection of the qualification as none conforming.

Request for Qualifications
for
HIDALGO COUNTY
(Including all funding sources, programs, and entities)

"Professional Engineering Services Pool"

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Qualification Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Firm: _____

Address: _____

By: _____

Printed Name: _____

Title: _____

The County of Hidalgo will be accepting Statements of Qualifications from qualified State of Texas registered Professional Engineering firms in order to establish a pre-qualified pool of Engineers on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Engineers will be for a period starting **February 9, 2012 and ending February 08, 2013**. The Hidalgo County Purchasing Department will receive sealed envelopes containing Statements of Qualifications for the provision of **"PROFESSIONAL ENGINEERING SERVICES POOL"-HIDALGO COUNTY** (including all funding sources, Programs, and Entities as specified herein. Statements of Qualifications will be accepted until **9:30 A.M., Wednesday, January 18, 2012. ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

The following outlines the Request For Qualifications:

SECTION I - GENERAL TERMS AND CONDITIONS

RFQ DOCUMENT SUBMITTALS/DELIVERY:

A total of **one (1) original, seven (7) copies and two (2) CD's in PDF format** of the RFQ shall be submitted as part of your response.

Respondents must complete and include in their response, all documentation requested in this RFQ. Refer to enclosed RFQ Check List form for documents to be included with your response.

Hidalgo County is requesting that statements of qualifications responses be clearly marked and/or labeled with the Company's name, RFQ Number, Project Title, and Opening Date, and be delivered to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

Hidalgo County requires respondents, when hand delivering statements of qualifications, to have a Purchasing Department representative time/date stamp and initial the envelope when dropping RFQ off.

All costs and expenses associated with the preparation and submission of (rfq's, bids, proposals and/or quotes) shall be the responsibility of the respondent and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

DISCLOSURE OF CONFLICT OF INTEREST:
Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any

vendor, person, consultant of contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Closner, Edinburg, TX 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:
Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit E) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:
Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:
Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF RFQ's:
Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:
Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

SUBMITTER DEFAULT:
Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:
It is the responsibility of the submitter to review the Request for Qualifications (RFQ) packet and to notify in writing the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. These criteria also apply to requirements that are ambiguous.

RFQ QUESTIONS AND ANSWERS: Any protest(s) or question(s) regarding the requirements or request for qualifications procedures must be received in the Purchasing Department **via facsimile to (956)292-7612 or via e-mail to cris.villarreal@co.hidalgo.tx.us NO LATER THAN Tuesday, January 10, 2012** at 5:00 p.m. Responses will be sent to all applicants by **Friday, January 13, 2012. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

SIGNING OF QUALIFICATIONS:
In order to be considered, all submittals **must** be signed. **Please sign the original in blue ink**.

WAIVING OF INFORMALITIES:
Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:
The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:
The pool term is for a period of one (1) year or upon completion of project(s) unless project specific for more than one (1) year.

DAVIS BACON ACT: (If Applicable)
All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing project specifications.

SECTION II - RFQ REQUIREMENTS

REQUEST FOR QUALIFICATIONS:
The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFQ.

UNDERSTANDING OF THE PROJECT:
This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:
The County of Hidalgo is seeking to contract with a competent engineering firm(s), registered and licensed to practice in the State of Texas that has had experience in, but not limited to, the following areas:

- Roadway, Bridge and General Design and Construction

- Federal, State and County-funded construction projects
- Solid Waste related projects
- Mechanical Engineering Projects

Additionally, this section should include a description of the firm's project personnel and their most recent (and varied) projects. For each project, a client contact name and phone number should be included for reference purposes. Additionally, the names of the personnel proposed for this project who participated in the listed projects should be provided. This project list is limited to 5 pages.

What does your firm specialize in?

Minimum experience: Years? _____ Projects? _____

PERSONNEL AND STAFFING:
The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:
This section will contain any licenses, certifications and assurance as required by the FEDERAL HIGHWAY ADMINISTATION, the STATE OF TEXAS, HIDALGO COUNTY, LOCAL MUNICIPALITIES, etc. The engineering firm(s) should include copies of their Professional Liability Insurance.

SCOPE OF SERVICES:
The engineering services contract will encompass all project-related engineering services to the County of Hidalgo including, but not limited to, the following:

A.
- Route and Design Studies
- Social, Economic, Environmental Studies and Public Involvement
- Right of Way Maps and Data
- Utility Adjustments
- Surveying
- Pre-Design

B.
- Roadway Design
- Drainage Design

- Solid Waste
- Signing, Markings and Signalization
- Traffic Control Plans
- Bridge Design
- Plans and Specifications
- Bid Preparation

C.

- Building Design
- Plans, Drawings and Specifications
- Bid Package Preparation

D.

- Construction Contract Management
- Conduct Construction Materials Engineering and Testing Services
- Design for New Construction
- Design for Alterations/Renovations
- Needs Assessment
- ADA Compliance
- Code Analysis
- Cost Estimating

E.

- Soil/Rock and Foundation Studies
- Excavations and Trenches
- Dams and Cut or Filled Slopes
- Pavements
- Water and Waste Retention/Disposal
- Specialized Testing and Instrumentation

Other Engineering Services include:
Project Development Management, Facility Analysis & Master Planning, Site Planning & Analysis, Roof Design, Parking Design, Security Design, Energy Conservation, Ventilation Design, Acoustical Design, Asbestos Abatement Monitoring, etc.

Additionally, this section should include, but not restricted to the following information:

A. Firm name, address, phone number and person(s) to contact regarding the Statement of Qualifications.

B. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services for public entities. This should also include the following information:

1. Copy of current license certification with state seal
2. History of engineering certification from the State of Texas.
3. List of projects related to the subject areas within the past year.

C. List of in-State references including the name, address and phone number of the person most closely associated with the firm's prior project performance.

D. Ability to commence services immediately after successfully negotiating a contract for services.

E. Statement regarding an Affirmative Action Program.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE PROPOSAL WITH THIS SUBMITTAL:
The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann. 2254.001, et seq.

PART III – SELECTION / EVALUATION

SELECTION/EVALUATION PROCESS:
The evaluation system consists of a 100-point system.

1. **PROFESSIONAL QUALIFICATIONS OF PROJECT TEAM (25)**
   The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members responsible/assigned to assist County projects shall be identified in the organizational chart. Team members shall have experience in performing various types of contracts for counties, cities, irrigation districts, TX DOT or other clients as stated in the Request for Qualifications. A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix.

2. **EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES**
In addition to the Project Manager and the Professional Team Member(s), the provider shall designate experienced engineering staff to completely and efficiently perform the work, either through their own personnel, sub-providers or commitment to hire additional staff. The proposal shall identify the project team composition, project leadership, reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Résumés of the key technical staff members, limited to two (2) pages per person. must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience.

3. **METHODOLOGY**

The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

4. **UNDERSTANDING OF PROJECT/SIMILAR PROJECTS**
The proposal shall include the following:

* demonstrate an understanding of the scope of services
* address appropriate Federal/State/Local regulations and policies
* identify information to be gathered or obtained

Responsiveness to RFQ:
- Response is Clear;
- Response is Well Organized;
- Easy to Evaluate;
- Appropriate to this RFQ

The firms should provide as much background information as to it's experience in providing similar services to State, City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

5. **FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS**
The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required).

STATEMENT OF QUALIFICATIONS GRADING AND RANKING PROTOCOL:
Once a Project has been identified and it is determined that Engineering services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1. Hidalgo County Commissioners' Court, Elected Official and/or the User Department in need of Engineering Services will nominate (at the minimum) three (3) firms from Hidalgo

County's approved pool of firm, thereafter, will review, score and evaluate the statement of qualifications received in response to this Hidalgo County Request for Qualifications;

2. A grid of the scores will be presented to Commissioners' Court for the purpose of **ranking and approval** for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:

Negotiations will commence with Commissioners' Court approved number one ranked firm;

1. Firm(s) will be asked to submit (as part of those negotiations) a "scope of service" including fees;

2. The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.

3. If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm.

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2012-002-01-18-CGA

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. PROFFESIONAL QUALIFICATIONS OF PROJECT TEAM (20)

The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members responsible/assigned to assist County projects shall be identified in the organizational chart. Team members shall have experience in performing various types of contract for counties, cities, irrigation districts, TX DOT or other clients as stated in the Request for Qualifications (RFQ). A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix.

2. EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (25)

In addition to the Project Manager and the Professional Team Member(s), the provider shall designate experienced engineering staff to completely and efficiently perform the work, either through their own personnel, sub-providers or commitment to hire additional staff. The proposal shall identify the project team composition, project leadership, reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Résumés of the key technical staff members, limited to two (2) pages per person, must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience.

3. METHODOLOGY (20)

The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

4. UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25)

The proposal shall include the following:
* demonstrate an understanding of the scope of services
* address appropriate Federal/State/Local regulations and policies
* identify information to be gathered or obtained

Responsiveness to RFQ:
- Response is Clear;
- Response is Well Organized;
- Easy to Evaluate;
- Appropriate to this RFQ

The firms should provide as much background information as to it's experience in providing similar services to State, City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

5. FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS (10)
The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required).

EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2012-002-01-18-CGA

Selection Criteria	Points	Score
1. Professional Qualifications of Project Team (20 pts maximum)		
➢ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	
➢ Provides information on proposed professional Team qualifications to perform various types of contracts	5	
➢ Team members identified in the organizational chart.	5	
Comments/Rationale For Points:		TOTAL _____
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➢ Designate engineering staff members in an appendix form	5	
➢ Identifying the project composition, project leadership, reporting responsibilities	10	
➢ Experience of engineering staff to completely and efficiently perform the work.	10	
➢		
Comments/Rationale For Points:		TOTAL _____
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➢ Firm's approach to the methodology and management to the scope of services for the project(s).	5	
➢ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	
➢ Project Manager must have five (5) types of projects plus be 85-100 % involvement with technical development of project	10	
Comments/Rationale For Points:		TOTAL _____
4. Understanding of Project/Similar Projects (25 pts maximum)		
➢ Demonstrate and understanding of the scope of services	5	
➢ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	
➢ Identify information to be gathered or obtained/proposed approach to complete the scope	5	
➢ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	
Comments/Rationale For Points:		TOTAL _____
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➢ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	
➢ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	
Comments/Rationale For Points:		TOTAL _____
Total Score		

SAMPLE

Provider: _____

Evaluator: _____ Date: _____

PROCUREMENT FORM
ATTACHMENT "B"
HIDALGO COUNTY-PROFESSIONAL ENGINEERING SERVICES POOL
RFQ NO: 2012-002-01-18-CGA

Name and Address of Firm:	_____ _____ _____
Principals of Firm and Titles:	_____ _____ _____
Firm's Registration No.:	_____

Area of Specialization:			
	Civil Engineering		Electrical Engineering
	Structural Engineering		Highway Engineering
	MEP Engineering (Mech/Elec/Plumb)		
	Mechanical Engineering		
	Environmental Engineering		

Local References (Rio Grande Valley) List Four (4) Only:

Reference #1: _____

Reference #2: _____

Reference #3: _____

Reference #4: _____

Recent Projects (Within Two [2] Years) List Four (4) Only:

Project #1: _____

Project #2: _____

Project #3: _____

Project #4: _____

Submitted By: _____

Signature: _____

Typed Name: _____

EXHIBIT "C"

Insurance Requirements
Professional Services
(i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars ($1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.

2. A Five Hundred Thousand Dollars ($500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.

3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars ($300,000.00) per person and Five Hundred Thousand Dollars ($500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars ($500,000.00) arising out of the services provided to County hereunder.

4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;

5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

<u>Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto).</u> Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD

CERTIFICATE OF INSURANCE

DATE (MM/DD/YY)

PRODUCER

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

INSURER A:

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THER TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	**GENERAL LIABILITY** ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR ☐ OWNER'S & CONT. PROT ☐ OWNER'S PROTECTIVE LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC				EACH OCCURRENCE	$
					FIRE DAMAGE (Any one fire)	$
					MED (Any one person)	$
					PERS & ADV INJURY	$
					AL AGGREGATE	$
					ODUCTS – COMP/OP AGG	$
B	**AUTOMOBILE LIABILITY** ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	$
					BODILY INJURY (Per person)	$
					BODILY INJURY (Per accident)	$
					PROPERTY DAMAGE (Per accident)	$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY-EA ACCIDENT	$
					OTHER THAN AUTO ONLY EA ACC	$
					AGG	$
C	**EXCESS LIABILITY** ☐ OCCUR ☐ CLAIMS MADE ☐ DEDUCTIBLE ☐ RETENTION $				EACH OCCURENCE	$
					AGGREGATE	$
						$
						$
						$
D	**WORKERS COMPENSATION AND EMPLOYER'S LIABILIT**				WC STATU-TORY LIMITS ☐ OTHER	
					E.L. EACH ACCIDENT	$
					E.L. DISEASE-EA EMPLOYEE	$
					E.L. DISEASE-POLICY LIMIT	$
	OTHER					

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER

Hidalgo County
Attn: Purchasing Department
2812 S Highway Bus. 281
Edinburg, Texas 78539

ADDITIONAL INSURED; INSURER LETTER: _____

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL ***30*** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

SAMPLE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;

will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

Professional Liability (Errors & Omissions): $_____

Automobile Liability: $_____ General Liability: $_____

have already been met, see attached copy of insurance certificate.

_____ _____
Authorized Representative Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the **APPLICABLE**:

1. Licenses: _____
2. Bonds: _____
3. Certificates: _____
4. Permits: _____
5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

*** Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.**

_____ _____

Authorized Signature Date

_____

Company

_____

Address

_____

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE — FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. *See* Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 **Name of person who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 **Name of local government officer with whom filer has employment or business relationship.**

_____
Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes ☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes ☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

4

_____ _____
Signature of person doing business with the governmental entity Date

Adopted 06/29/2007

PROPOSER'S AFFIDAVIT
Exhibit "E"

PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFILICT OF INTEREST, AND ANTI-LOBBYING
FOR "PROFESSIONAL ENGINEERING SERVICES FOR HIDALGO COUNTY"
PROJECT NO.: 2012-002-01-18CGA

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the proposer nor any of the proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title: _____

Subscribed and sworn to before me this _____day of _____, 20___.

_____

Notary Public

My commission expires:_____, 20____

HIDALGO COUNTY
PURCHASING DEPARTMENT
Proposer/Vendor Application

Complete in print or type. Please return this application to the Hidalgo County Purchasing Department
thru Facsimile: (956) 318-2629 or (956) 292-7612
in person or regular mail to: 2812 S. Business Hwy. 281 , Edinburg, Texas 78539
or e-mail: purchasing@co.hidalgo.tx.us

Company Name: **Telephone No. ( )**

dba Name:

Legal Name:

Mailing Address : **Fax No. ( )**

Physical Address:

City, State, Zip **Tax I.D. No.**

Remit to Address : **City, State, Zip**

E-Mail Address:

Representative(s) Name(s) & Title(s)

Type of Organization (check one): _____ Individual _____ Partnership ____ Corporation _____Non-Profit
_____ LLC _____ Sole Proprietor _____ Other, Specify
State Identification No._____ (Please attached completed W-9 form with this application)
Federal Identification No. or (if individual) SS No.

State of Incorporation: _____ Date:_____ Other:

Type of Business (check one): _____ Manufacturer _____ Wholesaler _____ Retailer _____ Broker
_____ Distributor _____ Service Organization _____ Other, Specify

Name & Title of Person(s) Authorized to Sign Bids, Proposals, and/or Contracts:

Small and/or Disadvantaged Business Information (check application criteria)
Small Business: **Disadvantaged Business (At Least 51% Ownership)**

- ☐ Less than 125,000 annual gross receipt
- ☐ Less than 250,000 annual gross receipt
- ☐ Less than 499,000 annual gross receipt
- ☐ More than 500,000 annual gross receipt

- ☐ Black American
- ☐ Hispanic American
- ☐ Asian Pacific American

- ☐ Native American
- ☐ Women
- ☐ Other

Have you been certified as a HUB or an MBE/WBE source?: ☐ Yes ☐ No

Indicate Certification No.(s):_____ or are Certificate(s) attached?: ☐ Yes ☐ No

What type of product(s) is/are solicited by your company?:

Would you like to be provided with specifications for procurements of such products?: ☐ Yes ☐ No

To Be Completed by the County: Rec'd by (Purchasing):_____ Date Rec'd by (Purchasing):_____

Date Forwarded Information to Auditor's Office:_____Entry Date: _____ Vendor No.: _____

Revised12/14/06

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: □Yes □ No

If yes, by whom?: □ Texas Building & Procurement Commission □ Other_____

Indicate Certification No(s).:_____ or Are Certificate(s) Attached?: □ Yes □ No

---

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP,or RFQ is to be subcontracted with Certified HUB sources?: _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): □Texas Building & Procurement Commission □ Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): □Texas Building & Procurement Commission □ Other
Address: _____ City: _____ State: _____ Zip:_____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): □Texas Building & Procurement Commission □ Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: ( )_____
Subcontract Amount: $_____ Description of Work to be Performed: _____

Form **W-9**
(Rev. January 2011)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See **Specific Instructions** on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): ☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

☐ Exempt payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

			–		–				

Employer identification number

		–							

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here **Signature of U.S. person ▶** **Date ▶**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/ disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/ disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over $600 required to be reported and direct sales over $5,000 [1]	Generally, exempt payees 1 through 7 [2]

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

***Note.** Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov.* You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Certification
Regarding Debarment, Suspension and Ineligibility

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;

b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and

d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature:_____
Print Name:_____
Title:_____
Telephone Number:_____
Date:_____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

HIDALGO COUNTY
(Including all funding sources, programs, and entities)
REQUEST FOR QUALIFICATIONS
PROFESSIONAL ENGINEERING SERVICES POOL

RFQ No.: 2012-002-01-18-CGA

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response, failure to submit any of these forms will be considered non responsive.

Indicate with a check mark (✓) the Forms completed and included in this response:

_____ Page 9 of Legal Notice

_____ Attachment "B" –Procurement Form –Areas of Specialization

_____ Exhibit "C" -Acknowledgement forms (pages 3 and 4)

_____ Exhibit "D" -CIQ Form -Copy of County Clerk File Recording fee receipt.

_____ Exhibit "E" –Proposers Affidavit

_____ Vendor Bidder Application and IRS form W-9

_____ Certification Regarding Debarment

_____ One Original, 7 Copies, and 2 CD's containing a complete copy of Response.

EXHIBIT A

-Scope of Services to be Provided by the Owner

EXHIBIT "A"

Services to be provided by the OWNER

The following provides an outline of the services to be provided by the **OWNER** in the development of the Project.

The **OWNER** will provide to the **ENGINEER** the following:

(1) Authorization to the **ENGINEER** to begin work in accordance with Section 3 of this Agreement.

(2) Payment for work performed by the **ENGINEER** and accepted by the **OWNER** in accordance with Section 6 of the Agreement.

(3) Assistance to the **ENGINEER,** as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **ENGINEER** cannot easily obtain.

(4) Provide any available relevant data the **OWNER** may have on file concerning the project.

(5) Provide timely review and decisions in response to the **ENGINEER'S** request for information and/or required submittals and deliverables, in order for the **ENGINEER** to maintain the agreed-upon work schedule prepared in accordance with Attachment "C" of this Agreement.

(6) Attend and participate in progress meetings as required and as coordinated and conducted by the **ENGINEER.**

(7) Assist the **ENGINEER** in the preparation of the project mailing list; provide representation, a site and stenographer for all public meetings; additionally:

Public Meetings

(a) Approve agenda and all exhibits prior to public meeting.
(b) Approve date and location of the meeting.
(c) Review/approve Public Meeting Report.

(8) Attend the Preliminary Concept Conference coordinated and conducted by the ENGINEER and more particularly identified in Attachment "B" of the Agreement.

(9) Assist the ENGINEER as required in the coordination with the USACE and the Federal Emergency Management Agency (FEMA) and any other coordinating agency or entity.

(10) Review and approve the Project design criteria.

(11) Review and approve change orders as required and prepared by the ENGINEER.

EXHIBIT B

-Scope of Services to be Provided by the Engineer

EXHIBIT "B"

Services to be Provided by the Engineer

The project will consist of On-Call Engineering Services as shown below but not limited to, the following.

A. Evaluation, analysis, recommendations, cost and time estimates, reports, permits, preplanning studies, preparation of preliminary and/or contract documents (including working drawings and specifications), field inspections and investigations, shop drawing reviews, resolution of construction issues, coordination with permitting agencies, coordination with utilities, and coordination with other on call consultants as necessary.

B. Provide services as necessary for, but not limited to, the following areas: land development, land redevelopment, storm water systems design, storm water management designs, roadway and parking lot designs, pavement analysis and design, signage, traffic flow studies, utility design, erosion and sediment control plans, periodic construction observation to verify compliance with plans and specifications, feasibility studies, Value Engineering Water Plan Design, Waist/Water Plant Design Hydrology & Hydraulic Analysis, Master Plan, Environmental Assessments Concrete Design, Concrete Roadway, Steel Design, Commercial Building Design, Industrial Structures, Lift Station Design (above/underground) Hospital and other Instructional projects, Multistory Building Design, Foundation Design, Timber Design, Bridge Design/Inspections, As Built Reviews, Analysis of Existing Structures, Dock Design, Windstorm Design/Inspections.

EXHIBIT C
-Work Schedule

EXHIBIT "C"

Work Schedule

A detailed work schedule for each **Work Authorization**, identified and more particularly described in Article 7 of this Agreement, shall be prepared by the **Engineer** to be submitted and approved by the Owner in writing for each **Work Authorization**. The work schedule will provide specific work sequence and definite review times by the **Owner** and the **Engineer** of the work performed.

The **Engineer** will diligently pursue the completion of each **Work Authorization** as defined by the milestones and deliverable due dates outlined in each **Work Authorization**'s associated work schedule.

The **Engineer** will inform the **Owner** (in reasonable advance of the delay) should the **Engineer** encounter delays that would prevent the performance of all work in accordance with the established work schedule.

EXHIBIT D

-Engineer's Contract Rates

EXHIBIT "C"

CONTRACT RATE SCHEDULE

DOS LOGISTICS, INC.

LABOR:

JOB DESCRIPTION	Contract Rate** 2012	Contract Rate** 2013	Contract Rate** 2014	Contract Rate** 2015	Contract Rate** 2016	Contract Rate** 2017	Contract Rate** 2018
Engineering							
Principal	$274.97	$288.72	$303.16	$318.32	$334.23	$350.94	$368.49
Project Manager (VII)	$243.23	$255.39	$268.16	$281.57	$295.65	$310.43	$325.95
Sr. Engineer (V)	$221.13	$232.19	$243.80	$255.99	$268.78	$282.22	$296.34
Project Engineer(QA/QC)	$190.17	$199.67	$209.66	$220.14	$231.15	$242.70	$254.84
Engineer (I) / (II)	$154.79	$162.53	$170.66	$179.19	$188.15	$197.56	$207.43
Sr. Engineering Designer (III)	$163.94	$172.13	$180.74	$189.78	$199.27	$209.23	$219.69
Environmental Scientist	$145.94	$153.24	$160.90	$168.94	$177.39	$186.26	$195.57
Engineering Designer (I) / (II)	$110.57	$116.09	$121.90	$127.99	$134.39	$141.11	$148.17
CADD Operator (I) / (II)	$95.18	$99.94	$104.94	$110.19	$115.69	$121.48	$127.55
Secretary	$79.60	$83.58	$87.76	$92.15	$96.75	$101.59	$106.67

**These are the rates to be determined for each work authorization

NON-LABOR***	
Mileage	****
Car Rental	****
Lodging (In states)	****
Meals	****
Air Travel	**at cost**
Overnight Carrier cost	**$20/letter**
GPS Equuuipment	**$475/day**
Copies	**$.12/ea**
Bond Plots	**$0.80/sq.ft.**
Color Plots	**$170/sq.ft**
Mylar Plots	**$1.60/sq.ft.**

*****These are the anticipated non-labor rates to be used to negotia purchase orders for special or excluded services, and/or additior may be re-negotiated on a yearly basis.**
determined at time of negotiation. At the rates authorized by Hid Officials

EXHIBIT E
-Work Authorization

HIDALGO COUNTY

Professional Engineering Services

Contract # _____

Work Authorization Form

WORK AUTHORIZATION NO. ___

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, _____, professional engineers of _____, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide _____
_____

The scope of services to be provided by the **Owner** is identified in ***EXHIBIT "A" – Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the **Engineer** is identified in ***EXHIBIT "B" – Scope of Services to be Provided by the Engineer*** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **$ _____**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Article**/Part/Section____ of the Agreement.

PART 4. FUNDING

This Work Authorization No. I shall be funded through funding source:
Account No. _____
Requisition Number _____ **(MUST BE INCLUDED AFTER CC APPROVAL)**

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization.**

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct #4,** Commissioner Joseph Palacios as to content and detail of this **Work Authorization No. ___**.

HIDALGO COUNTY PRECINCT # 4

BY: _____
Hon. Joseph Palacios, Commissioner

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ____ day of _____, 2012.

THE ENGINEER:
DOS LOGISTICS, INC.

BY: _____
Eric Ybarra, President/CEO

THE OWNER:
HIDALGO COUNTY

BY: _____
Hon. Ramon Garcia, County Judge

ATTEST:

BY: _____
Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Service to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Cost Proposal

EXHIBIT F

-Supplemental Agreement Form

EXHIBIT "F"

Supplemental Agreement Form

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT No. ___

TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 8 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and _____, Professional Engineers of _____, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the _____day of _ _____ 20____ concerning engineering for _____ (hereinafter referred to as the "**Project**"); and,

WHEREAS, Article ___ of the **Agreement**, (article title), establishes _____; and,

WHEREAS, it has become necessary to amend the contract to _____
_____

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

1. Article ___ of the **Agreement**, (article title), is revised to

_____
_____
_____
_____
_____
_____
_____

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 20__.

THE ENGINEER:
(ENGINEERING FIRM)

BY:_____

THE OWNER:
HIDALGO COUNTY

BY:_____
Hon. Ramon Garcia, County Judge

LIST OF ATTACHMENTS

(as required)

EXHIBIT G

-Certificate of Insurance (*Hidalgo County*)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/26/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ron Robertson Insurance Agency
7322 S.W. Frwy. Ste. 1850
Houston, TX. 77074

CONTACT NAME: Thomas Henrichsen
PHONE (A/C, No, Ext): 713-771-6686 FAX (A/C, No): 713-779-9410
E-MAIL ADDRESS: thomashenrichsen@aol.com

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A: Northfield Insurance	
INSURER B: Sentinel Insurance / Hartford	
INSURER C: Texas Mutual Insurance Company	
INSURER D: Evanston Insurance Company	
INSURER E: Travelers Insurance Company	
INSURER F:	

INSURED
Dos Logistics, Inc.

1002 East Expressway 83
Weslaco, TX 78596
956-968-8800

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY [X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC	Y	Y	BA-2410ACR	10-28-11	10-28-12	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 100,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] ALL OWNED AUTOS [X] SCHEDULED AUTOS [X] HIRED AUTOS [X] NON-OWNED AUTOS	Y	Y	61 UECK04021	08/20/11	08/20/12	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	0001199185	03/18/12	03/18/13	[X] WC STATU-TORY LIMITS [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D	Professional E&O			EED 0001028	10-28-11	10-28-12	$2,000,000 occurrence	
E	Valuable Papers			QT6604226L899	12/13/11	12/13/12	$ 100,000 occurrence $ 1,000 deductible	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

PROJECT: "On Call" Professional Engineering Services Agreement for: "Road & Bridge, C.I.P. and All other Projects" within Hidalgo County Precinct #4.

Hidalgo County is shown as additional insured and waiver of subrogation on the General Liability & Auto Liability. Waiver of Subrogation on the Workers' Compensation. All subject to policy terms, conditions, limitations and exclusions.

CERTIFICATE HOLDER

Hidalgo County
2802 S. Business Hwy 281
Edinburg, TX 78539

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ron Robertson

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Leticia Saenz

From: Martha Salazar [martha.salazar@co.hidalgo.tx.us]
Sent: Wednesday, July 25, 2012 12:32 PM
To: leticia.saenz@co.hidalgo.tx.us
Subject: FW: Corrected-2.2-is to are-Dos Logistics Inc

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Wednesday, July 25, 2012 7:34 AM
To: 'Martha Salazar'
Subject: RE: Corrected-2.2-is to are-Dos Logistics Inc

The agreement as corrected is fine.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Tuesday, July 24, 2012 5:09 PM
To: 'Steve Crain'
Cc: leticia.saenz@co.hidalgo.tx.us
Subject: FW: Corrected-2.2-is to are-Dos Logistics Inc
Importance: High

Mr. Crain:
Please review and comment as to form.
Thanks,
Marty

From: Leticia Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Tuesday, July 24, 2012 3:35 PM
To: 'Martha Salazar'
Cc: 'Darlene Betancourt'
Subject: Corrected-2.2-is to are-Dos Logistics Inc

Ms. Marty-

Please forward agreement #C-12-154-08-07 (attached hereto) to legal with required revision to section 2.2.

Please advise with approval as to form.

Thank you.

Leticia H. Saenz
Hidalgo County Purchasing Department
CPPB/Contracts Manager

(956) 318-2626 Work
(956) 292-7000 x-4861 Work
leticia.saenz@co.hidalgo.tx.us
2812 South Business Hwy. 281
Edinburg, Texas 78539

Leticia Saenz

From: Raul Sesin [Raul.Sesin@co.hidalgo.tx.us]
Sent: Monday, July 23, 2012 6:30 PM
To: 'Martha Salazar'; raul.sesin@co.hidalgo.tx.us
Cc: leticia.saenz@co.hidalgo.tx.us; 'Nora D Cavazos'
Subject: RE: Negotiations/Request of Scopes/Cost Proposal for (on call) Professional Engineering Svcs-Pct 4
Attachments: Comparison of Eng Rates 2012.pdf

Marty, Attached is a quick spreadsheet I prepared to compare rates from Engineering Firms that I had available. If you have other Eng rates that we can add to the spreadsheet to come up with a min and max please forward them to me. I think we need to have some basis for our recommendations.

The rates submitted by Dos Logistics appear to be a little high when compared to the other firms. However, the difference is not unreasonable. The Precinct should make the final determination as to whether or not they feel negotiations are warranted based on the fee comparison.

Please let me know if I can provide you with any additional assistance or guidance.

Raul E. Sesin, PE, CFM
Planning Administrator

Please refrain from printing this email unless completely necessary. Go Green!

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Tuesday, July 17, 2012 4:54 PM
To: raul.sesin@co.hidalgo.tx.us
Cc: leticia.saenz@co.hidalgo.tx.us
Subject: FW: Negotiations/Request of Scopes/Cost Proposal for (on call) Professional Engineeing Svcs-Pct 4
Importance: High

Mr. Sesin:

Please review and comment the fee structure proposed by Dos Logistics for this Pct. #4 project.

Thanks,

Marty

From: Leticia Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Tuesday, July 17, 2012 12:04 PM
To: 'Martha Salazar'
Cc: 'Darlene Betancourt'
Subject: FW: Negotiations/Request of Scopes/Cost Proposal for (on call) Professional Engineeing Svcs-Pct 4
Importance: High

Ms. Marty-

Can you please forward BAFO Engineering Rates from Dos Logistics, Inc. for Precinct #4 "On Call" projects. Currently drafting final agreement to have approved by Legal and CC.

Please advise.

Thanks.

Letty

From: Lupita Sauceda [mailto:lupita@doslogistics.com]
Sent: Monday, July 02, 2012 4:49 PM
To: 'Leticia Saenz'; 'Hugo P Gonzalez Jr'; ericybarra@doslogistics.com; 'Matie Ruiz'
Cc: 'Steven Cruz'; 'Gloria Beltran'; 'Rumaldo Munoz'; 'Darlene Betancourt'
Subject: RE: Negotiations/Request of Scopes/Cost Proposal for (on call) Professional Engineeing Svcs-Pct 4

Ms. Saenz;

As per Mr. Ybarra (Eric) please find the attached BAFO for your review. If you require any additional information, please let me know and I will obtain it as quickly as possible.

Thank you so much for your patience!

Lupita Sauceda
Project Coordinator
Dos Logistics,Inc.
1002 E. Expressway 83
Weslaco, Texas
956-968-8800 office
956-472-3181 cell
956-447-8195 fax

From: Leticia Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]
Sent: Monday, July 02, 2012 2:28 PM
To: 'Hugo P Gonzalez Jr'; ericybarra@doslogistics.com; 'Lupita Sauceda'; 'Matie Ruiz'
Cc: 'Steven Cruz'; 'Gloria Beltran'; 'Rumaldo Munoz'; 'Darlene Betancourt'
Subject: RE: Negotiations/Request of Scopes/Cost Proposal for (on call) Professional Engineeing Svcs-Pct 4
Importance: High

Mr. Gonzalez/ Mr. Ybarra-

What is status on your BAFO for the referenced PROJECT: Professional Engineering Services (on call) for R&B, C.I.P and All other projects with Hidalgo County Precinct No 4? ***(notice submitted 06/28/12 attached hereto for your review)***

Please advise by no later than ***Tuesday, July 2, 2012, 2:00pm,*** in order to proceed with the next step.

Should you have any questions, please do not hesitate to contact me. Thank you in advance for your prompt attention and consideration to this request.

Respectivley,

Leticia H. Saenz
Hidalgo County Purchasing Department
CPPB/Contracts Manager

(956) 318-2626 Work
(956) 292-7000 x-4861 Work
leticia.saenz@co.hidalgo.tx.us
2812 South Business Hwy. 281
Edinburg, Texas 78539

Leticia Saenz

From: Marcos Lopez [marcos.lopez@co.hidalgo.tx.us]
Sent: Wednesday, July 25, 2012 2:26 PM
To: Leticia Saenz
Cc: Steven Cruz; Martha Salazar; Darlene Betancourt
Subject: Re: BAFO Eng Rates by Dos Logisticis Inc-On Call Svc-Pct 4

Letty, please proceed to place item on agenda as contract reads..

Thanks

Sent from my iPhone

On Jul 25, 2012, at 2:24 PM, "Leticia Saenz" <leticia.saenz@co.hidalgo.tx.us> wrote:

> Steven/Marcos-
>
> Thank you for your response. I will await for your recommendation.
>
> However, please be advised that legal has approved contract document as to form and ready to be placed on the next CC agenda for final approval, pending your recommendation and/or approval of the contract rates with Dos Logistics.
>
> Please advise either way.
>
> Thanks.
>
> Letty
>
> From: Steven Cruz [mailto:steven.cruz@co.hidalgo.tx.us]<mailto:[mailto:steven.cruz@co.hidalgo.tx.us]>
> Sent: Wednesday, July 25, 2012 2:09 PM
> To: 'Leticia Saenz'; Marcos Lopez
> Cc: 'Martha Salazar'; 'Darlene Betancourt'
> Subject: RE: BAFO Eng Rates by Dos Logisticis Inc-On Call Svc-Pct 4
>
> Letty,
>
> I spoke to Marcos about this issue and he advised me that he is currently looking into it.
>
> From: Leticia Saenz [mailto:leticia.saenz@co.hidalgo.tx.us]<mailto:[mailto:leticia.saenz@co.hidalgo.tx.us]>
> Sent: Tuesday, July 24, 2012 4:12 PM
> To: marcos.lopez@co.hidalgo.tx.us<mailto:marcos.lopez@co.hidalgo.tx.us>; 'Steven Cruz'
> Cc: 'Martha Salazar'; 'Darlene Betancourt'
> Subject: BAFO Eng Rates by Dos Logisticis Inc-On Call Svc-Pct 4
> Importance: High
>
> Marcos/Steven-
>
> Pursuant to Mr. Raul Sesin's review of the (BAFO) rates submitted by Dos Logistics, Inc. in connection to their Engineering Rates for your "on call" Engineering Services Agreement for projects within Precinct #4, attached, you will find a spreadsheet that was provided by Mr. Sesin to compare rates from Engineering Firms that he hads available.
>

> However, the rates submitted by Dos Logistics appear to be a little high when compared to the other firms although the difference is not unreasonable, the Precinct should make the final determination as to whether or not you feel negotiations are warranted based on the fee comparison.
>
> Please advise if the Precinct is ok with these rates, so, as to proceed with approval of the Final (on call) “Professional Engineering Services Agreement” with Dos Logistics, Inc. for Pct 4.
>
> Should you have any questions, please contact me.
>
> Thank you.
>
> [cid:image001.jpg@01CD6A70.4EDED440]
>
> <image001.jpg>
> <072512-email frm Legal-apprvd contract.pdf>
> <01 C-12-154-08-07-Dos Logstics Inc (on call)-Pct 4.pdf>

AI-33524 **Purchasing Department** **22. E. 2.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Marty Salazar **Submitted By:** Sandra Montalvo, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Appointment/Designation by Commissioner's Court of an evaluation committee as recommended by Precinct 4, to grade and score the Request for Competitive Sealed Proposals received for:MSS -Hidalgo County Precinct No. 4 -Construction of a New Multi-Purpose Facility and Mechanical Shop-CSP No. 2012-056B-08-01.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

This portion of the procurement process for CSP does not require funding.

Attachments

CSP Acceptance Form

Evaluation Criteria

1

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/02/2012 01:33 PM
Budget & Management	Merlen P. Munoz	08/02/2012 02:30 PM
Manuel Chapa	Manuel Chapa	08/02/2012 02:58 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Sandra Montalvo Started On: 08/01/2012

Final Approval Date: 08/03/2012

HIDALGO COUNTY PURCHASING DEPARTMENT
PROPOSAL ACCEPTANCE SHEET

DEPARTMENT NAME: Hidalgo County Precinct No. 4

PROPOSAL ACCEPTANCE DATE: August 1, 2012	**PROPOSAL ACCEPTANCE TIME: 3:00 P.M.**

DESCRIPTION OF CSP:
"Hidalgo County Precinct No. 4 –Construction of a New Multi-Purpose Facility and Mechanical Shop"

PROPOSAL NO: 2012-056B-08-01-MSS

CSP#	NAME OF COMPANY	ACKNOWLEDGMENT OF RECEIPT OF CSP RESPONSE
#01	D. WILSON CONSTRUCTION	✓
#02	DK III HORNBACK CONSTRUCTION	✓
#03	DONALD FERGUSON	✓
#04	ENRIQUEZ ENTERPRISES, INC.	✓
#05	FOREMOST CONSTRUCTION	✓
#06	HIGHMARK CONSTRUCTION	✓
#07	HOLCHEMONT, LTD	✓
#08	RIGNEY CONSTRUCTION	✓
#09	OG CONSTRUCTION	✓
#10		✓

PROPOSED LIST OF GRADERS FOR:

HIDALGO COUNTY PRECINCT NO. 4

COMPETITIVE SEALED PROPOSALS

"Construction of a New Multi-Purpose Facility and Mechanical Shop"

CSP No: 2012-056B-08-01-MSS

- Rey Salazar, Budget and Management
- Jesus Ozuna, Precinct No. 4
- Raul Sesin, Planning Department
- Alex Palacios, Prodigy, C.M.
- Letty Saenz, Purchasing Department
- Moises Salazar. Purchasing Department
- David Iglesias, ERO Architects

AI-33565 **Purchasing Department 22. F. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Marty Salazar **Submitted By:** Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Recommendation to formally reject all bids received (see tabulation sheet attached herein) for Hidalgo County "Construction of New Constable Precinct No. 1 Offices -Parking Lot and Off-Site Drainage RFB No. 2012-028A-05-09-MSS in as much as no action was taken on July 10th and Commissioners' Court decided that project will be done through assistance from Pcts. 3 & 4 in addition open bids expire today (8-7-12).

BACKGROUND

On July 10th Commissioners' Court took no action for this item. As noted in the July 10 th agenda minutes, there was a commitment by Commissioner Palacios, Precinct No. 4 and Commissioner Flores, Precinct No. 3 to assist Commissioner Quintanilla, on this project with the exception of Curb and Gutter.

Fiscal Impact

FISCAL YEAR: **ACCT. #:**

FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

No funding in place as CC announced project will be handled through force account and with assistance by Precincts 3 & 4.

Attachments

No Action July 10th Agenda Minutes

Bid Tabulation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/03/2012 01:12 PM
Budget & Management	Merlen P. Munoz	08/03/2012 02:06 PM
Rosalinda Cantu	Rosie Cantu	08/03/2012 03:05 PM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Moises Salazar Started On: 08/02/2012

Final Approval Date: 08/03/2012

(for sale or exchange) in connection with the "Precinct No. 2 Minnesota Drainage Improvements Project" #2012-177-OGG;

On motion of Commissioner Joseph Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

b. Requesting authority to advertise and approval of procurement packet (i.e. legal notice, specifications and draft requirements agreement) as attached hereto for the: "Sale or Exchange, Removal and Hauling of Top Soil & Fill Dirt to be Excavated" as described in section (A) in connection with the "Precinct No. 2 Drainage Improvements" project #2012-177-OGG.

On motion of Commissioner Joseph Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

C. Pct. 4

1. AI-33092 Approval of Plans and Specifications for the following construction projects:

Procurement Method	Project No.	Project Name	Plans and Specifications Developed by:
Competitive Sealed Proposals (CSP)	2012-056B-08-01-MSS	HIDALGO COUNTY PRECINCT NO. 4- "Construction of a New Multi-Purpose Facility and Mechanical Shop".	ERO Architects
Request for Sealed Bids (RFB)	2012-056C-08-01-MSS	HIDALGO COUNTY PRECINCT NO. 4- "Construction of a New Multi-Purpose Facility and Mechanical Shop-Civil Site Improvements"	Hidalgo County Planning Department Raul Sesin, P.E.

On motion of Commissioner Flores, seconded by Commissioner Joseph Palacios, the Court made a UNANIMOUS vote of approval.

Commissioner Hector Palacios and Commissioner Quintanilla joined the meeting.

D. Constables

1. AI-33091 a. Presentation of correspondence from vendor, Bougambilias Construction, for Commissioner's Court to permit/approve the withdrawal of the bid submitted for the construction of a new Constable, Pct. #1 building/offices; and, if not approved,

Mr. Traver expressed his concerns from which the Court would be getting the funds from to complete this project.

On motion of Commissioner Flores, seconded by Commissioner Joseph Palacios, the Court made a UNANIMOUS vote of approval and to release the Bond

b. Discussion and action in connection with County's options to possibly retain Bid Bond (5% of vendor's bid amount) from Bougambilias Construction, if applicable and feasible;

NO ACTION taken on this item.

c. Presentation for consideration and action (to award and/or reject) the lowest responsive/responsible bids individually received for the each of the following projects:

	Project No.	Description	Lowest Responsive Responsible Bids	Bid Amount	Recommendation by:
1.	2012-028-05-09-MSS	Hidalgo County - Construction of New Constable Precinct No. 1 Offices	Holchemont, LTD	$724,000.00	Project Architect: Alcocer Garcia Associates, Inc. Construction Manager: G.A.S. Enterprises, Inc.
2.	2012-028A-05-09-MSS	Hidalgo County - Construction of New Constable Precinct No. 1 Offices-Parking Lot and Off-Site Drainage	FJW Construction	$431,513.25	Project Engineer: Guzman and Munoz Engineering and Surveying, Inc. Construction Manager: G.A.S. Enterprises, Inc

On motion of Commissioner Joseph Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 17.D.1.c.1. as it pertains to Holchemont, LTD.

NO ACTION taken on item 17.D.1.C.2. as it pertains to FJW Construction.

The Court then clarified that Commissioner Joseph Palacios and Commissioner Flores had committed to assisting Pct. #1 on the second phase of this project, with the exception of Curb & Gutter and Valde Guerra was asked to look for funds for the materials.

E. WIC

1. AI-32799 Recommending award of bid and approval of contract to multiple bidders as attached hereto meeting all specifications and/or requirements as detailed and reflected in documentation attached for Bid No. 2012-053-MEG Hidalgo County WIC Program "Medical Supplies".

On motion of Commissioner Flores, seconded by Commissioner Joseph Palacios, the Court made a UNANIMOUS vote to approve the two low bidders, Interboro and QuadMed, Inc.

F. Colonia Access Program Pct. 1

1. AI-32975 a. Requesting exemption from competitive bidding requirements under the TX Local Gov't. Code, 262.024 (A) (4) a professional (engineering) service;

On motion of Commissioner Joseph Palacios, seconded by Commissioner Quintanilla, the Court made a UNANIMOUS vote of approval.

b. Presentation of scoring grid (for purpose of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of Engineering Services Providers in connection with Pct 1-Round 3-BCAP Projects;

HIDALGO COUNTY PURCHASING DEPARTMENT

PROJECT: 2012-028-05-09-MSS
Hidalgo County Precinct One
New Constable Office Building
Weslaco, Texas

OWNER: County of Hidalgo

PROJECT ARCHITECT: Alcocer Garcia Associates, Inc
McAllen, Texas

BID DATE: May 9, 2012 BID TIME: 3:00 p.m.

BIDDERS TABULATION:

GENERAL CONTRACTOR	BASE BID	ADDENDUM	BID BOND
ALL-PRO CONTRACTOR, INC			
BOUGAMBILIAS CONSTRUCTION, LLC **(1)**	$659,971.00	✓ 1, 2	✓
C.A.S COMPANIES, LP			
CASTLE ENTERPRISES			
DKIII HORNBACK ENT. LTD	$845,000.00	✓ 1, 2, 3	✓
E-CON GROUP	$860,000.00	✓ 1, 2, 3	
ENRIQUEZ ENTERPRISES, INC			
FJW CONSTRUCTION			
GONZALEZ BROTHERS CONSTRUCTION			
HIGHMARK CONSTRUCTION CO., LLC	$910,000.00	✓ 1, 2, 3	✓
RIGNEY CONSTRUCTION	$865,000.00	✓ 1, 2, 3	✓
SPACEMAKER CONSTRUCTION MAN. **(3)**	$806,000.00	✓ 1, 2, 3	✓
TRI-GEN CONSTRUCTION			
HOLCHEMONT, LTD **(2)**	$724,000.00	✓ 1, 2, 3	✓

AI-32952 **22. G. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted For: Martha Salazar Submitted By: Sandra Montalvo, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Acceptance of the scoring/evaluation grid (from the designated grading committee) for the purpose of CC to declare as "Qualified" the sole response received from "AL3 Enterprises, LLC DBA Starr Telecom" so as to proceed with the next phase of the procurement process-authority to negotiate; and

b. Authority for Purchasing Department to negotiate a contract with AL3 Enterprises, LLC DBA Starr Telecom" for the provision of services as requested in RFP No: 2012-096-06-27-SMA-"Hidalgo County Informaiton Technology-Cabling Installation Services, Time and Materials"

BACKGROUND

Fiscal Impact

FISCAL YEAR: ACCT. #:

FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No funds required at this phase of procurement process. Fiscal impact to be determined at the time Purchasing Dept finishes the contract negotiation process and contract is approved and executed by CC.

Attachments

participation, tabulation and scoring grid

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	07/27/2012 03:58 PM
Budget & Management	Merlen P. Munoz	07/27/2012 04:16 PM
Erika Zamora	Erika Zamora	08/02/2012 04:57 PM
Ivan Cantu	Ivan Cantu	08/03/2012 09:26 AM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Sandra Montalvo Started On: 06/21/2012

Final Approval Date: 08/03/2012

HIDALGO COUNTY PURCHASING DEPARTMENT
PARTICIPATING LOG

BID OPENING DATE: June 27, 2012 | **BID OPENING TIME: 9:30 A.M.**

DEPARTMENT/BID DESCRIPTION: Hidalgo Cty. Information Technology-Cabling Installation Services Time and Materials

BID NO.: 2012-096-06-27-SMA | **Buyer: Sandra Montalvo**

	NAME OF VENDOR COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (if applicable) OR INITIALS OF STAFF	DATE	MAILING ADDRESS, PHONE No & E-MAIL ADDRESS
1.	STARR TELECOMMUNICATIONS Attn: Cristina Munoz	Email	Sandra Montalvo	06/05/12	7130 W. Exp. 83 Mission, TX 78572 Tel: 580-1333 cristinamunoz@starrtelecom.com
2.	CERTIFIED TELECOM Attn: Adalberto Trejo	EMR	Sandra Montalvo	06/05/12	1413A Canales Bros. St. Rio Grande City, Texas 78582 956-607-4951 certifiedtelecom@gmail.com
3.	TAGLEROCK TECHNOLOGIES, LLC Attn: Chris Tagle or Keegan Santos	EMR	Sandra Montalvo	06/05/12	1524 S 7th Ave Edinburg, Tx 78539 Office: (956) 682-9889 Cell: (956) 270-7242 ksantos@taglerock.com
4.	MP NEXLEVEL Attn:: Chad Gerth	EMR	Sandra Montalvo	06/05/12	500 County Road 37 Maple Lake, MN 55358 O: 320-963-2428 C: 612-916-5637 F: 320-963-2438 cgerth@mpnexlevel.com
5.	TRITON TELECOMMUNICATIONS Attn: Servando Gutiérrez	IP	Sandra Montalvo	06/05/12	956-373-6323 tritontelecom@gmail.com
6.	AT&T – TEXAS Attn: Brenda Monteith	EMR	Sandra Montalvo	06/05/12	721 Beech Ave McAllen, TX 78501 Office (956) 984-4617 bm3274@att.com
7.	VIRTUAL BUILDERS EXCHANGE, LLC Attn: Lorri Chambers	EMR	Sandra Montalvo	06/08/12	4047 Naco Perrin, Ste 100 San Antonio, TX 78217 210.564.6900 210.564.6930 (fax) lorri@virtualbx.com
8.	CONSTRUCTION DATA COMPANY Attn: Theresa McGuckin	EMR	Sandra Montalvo	06/11/12	800.872.7878 x2429 direct: 512.634.5979 fax: 866.714.9554 One Oakbrook Terrace Ste 510 Oak Brook Terrace, IL 60181 cdcnews.com
9.	MAISTRO SERVICES Attn: Francisco Tenorio	EMR/IP	Sandra Montalvo	06/12/12	P.O. BOX 1802 SAN JUAN, TX 78589 956-638-9818 maistrosvc@msn.com
10.	ACCU-TECH CORPORATION SAN ANTONIO Attn: Wes Jennings	EMR	Sandra Montalvo	06/11/12	12625 Wetmore Rd. #207 San Antonio, TX 78247 Office: 210-402-0316 Cell: 210-792-1358 Toll Free: 877-803-0162 Fax: 210-490-0062 Wesley.Jennings@accu-tech.com
11.	RICOH USA Attn: Aissa Garcia	EMR	Sandra Montalvo	06/12/12	1400 N. McColl, Ste. 103 McAllen, TX 78501 Phone: 956.687.9156, ext. 209 Cell: 956.607.6465 Fax: 956.687.2012 Aissa.Garcia@Ricoh-USA.com
12.	HENOCK CONSTRUCTION, LLC Attn: Henock Perez	EMR	Sandra Montalvo	0612/12	1731 S San Marcos St., Bldg 906 San Antonio, Texas 78207 Phone: 210-661-2737 Fax: 210-661-2705Henock Perez henock@henockconstruction.com

13.	CMS COMPUTER MAINTENANCE SERVICE, INC Attn: Richard Walters	EMR	Sandra Montalvo	0612/12	P.O. Box 5533 McAllen, TX 78502 956-687-4175 956-687-2187 Richard Walters cmsmcallen@yahoo.com
14.	NET-LINK, INC. Attn: Juan Carlos Bermudez	EMR	Sandra Montalvo	06/14/12	55 North Street Brownsville, TX 78521 956-465-4144 956-433-7080 ceo@net-linkinc.com
15.	SHAMROCK COMMUNICATIONS Attn: Israel Pena	EMR	Sandra Montalvo	06/19/12	20302 Park Row, Suite 500 Katy, TX 77449 phone: 281-600-0606 fax: 281-492-0441 email: israel@shamrock-ip.com web: www.shamrock-ip.com
16.	PRIME VENDOR INC Attn: Erika Russ	EMR	Sandra Montalvo	06/20/12	4622 Cedar Avenue, Suite 123 Wilmington, North Carolina 28403 Phone: 800 746-9554 Fax: 800 746-8307 bids17@prime-vendor.com
17.	CONSTRUCTION DATA COMPANY Attn: Danielle Hartman	EMR	Sandra Montalvo	06/25/12	42021 W. Parmer Lane, Suite A200 Austin TX 78727 Phone 512.634.5968 Fax 800.487.7878 cdcnews.com
18.	CURREY ADKINS Attn: CEVIN CURREY, RCDD	EMR	Sandra Montalvo	06/25/12	200 South Alto Mesa El Paso, TX 79912 Phone: (915) 833-6604 Fax: (915) 833-6618 ccurrey@curreyadkins.com
19.	TELEPRO COMMUNICATIONS Attn: Jesse Rodriguez	EMR	Sandra Montalvo	06/22/12	956-618-1478 Direct 956-618-2360 Main 956-451-5643 Cell 956-686-0422 Fax 3315 N. Ware Rd. McAllen, TX 78501 jesse@teleprocommunications.com

***VIA:**

IN PERSON (IP)
TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)
E-MAIL REQUEST (EMR)

HIDALGO COUNTY PURCHASING DEPARTMENT
PROPOSAL ACCEPTANCE SHEET

DEPARTMENT NAME/DECRISPTION OF PROJECT: *Hidalgo County Information Technology- Cabling Installation Services , Time And Materials*

PROPOSAL ACCEPTANCE DATE/TIME: JUNE 27, 2012 @ 9:30 A.M.

RFP NO: 2012-096-06-27-SMA | **BUYER: SANDRA MONTALVO**

	NAME OF COMPANY	Acknowledgement Receipt	Addendum No. 1
1.	**AL3 Enterprises, LLC D/B/A Starr Telecom**	√	√
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			

SCORING GRID

HIDALGO COUNTY INFORMATION TECHNOLOY
"Cabling Installation Services, Time and Materials"
RFP № 2012-096-06-27-SMA

EVALUATION CRITERIA	PROPOSERS 2012		
	AL3 ENTERPRISE, LLC D/B/A STARR TELECOM		
	GRADERS		
	1	2	3
1) ELECTRICAL AND TELE-DATA COMMUNICATIONS CONTRACTOR(S)	15	20	20
2) UNDERSTANDING THE SERVICES/METHODOLOGY	0	0	19
3) COST FEES AND WARRANTY	25	30	30
4) ABILITY TO COMMIT TO ALL REQUIRED "SERVICES"	25	15	29
Total	65	65	98
TOTAL SCORES	228		
TOTAL AVERAGES	76		
RANKING (Upon review and approval by Hidalgo County CC)			

AI-33442 **Purchasing Department 22. H. 1.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation for discussion, consideration, acceptance, and approval of request for payment for the recording of the utilities easement for the Sheriff's Office Substation in the amount of $60.00 to Hidalgo County Clerk's Office with authority for Co Treasurer to issue check after review, audit, and processing procedures are completed by the County Auditor.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012 **ACCT. #:** 2-1342-423-00-280-036-0-711

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available balance as of 8-2-12 $60.00

Attachments

Request for Payment to County Clerk

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	08/01/2012 11:33 AM
Budget & Management	Merlen P. Munoz	08/01/2012 01:06 PM
Manuel Chapa	Manuel Chapa	08/02/2012 11:46 AM
Auditor's Office	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Rocio Villarreal Started On: 07/25/2012 04:58 PM

Final Approval Date: 08/03/2012

HIDALGO COUNTY RIGHT OF WAY DEPARTMENT

JOSE N. PEÑA
Director

PAY MEMO

RECEIVED
JUL 25 2012
By M.O. 9:35

To: **Sheriff Lupe Trevino**
Hidalgo County
Attn: Juan Tapia

From: **Jose N. Pena**
Director
Right of Way Department

Date: **July 24, 2012**

Re: **Sheriff's Substation (East)-Pct. # 1**
Easements Recording Fees

Sheriff Trevino,

Attached please find a copy of the recorded easements for North Alamo Water Supply and Magic Valley Electric Co. that were approved in Court on June 26, 2012 and July 12, 2012.

Also enclosed is a copy of the receipt from the County Clerks Office in the amount of $60.00 that needs to be paid as soon as possible out of Account #_____ for recording fees on the above-mentioned project.

Should you have any questions, please feel free to call.

Thanks,
Joe Pena

Approved_____
Sheriff Lupe Trevino

Approved_____
Jose N. Pena

Official Receipt for Recording in:

Hidalgo County Clerk
P.O. Box 58
Edinburg,TX 78540

Issued To:
HIDALGO COUNTY ROW DEPT.
2802 S. BUS 281
283-8134
EDINBURG TX 78539

Recording Fees

Document Description	Number	Recording Amount
Recording UTILITY EASEMENT	2327113	32.00
Recording UTILITY EASEMENT	2327114	28.00
Recording TRANSFER OF EASEMENTS	2327115	28.00
Recording QUITCLAIM	2327116	28.00
Recording EASEMENT AGREEMENT	2327117	40.00
		156.00

Collected Amounts

Payment Type	Amount
ESCROW/CHARGE ACCNT	156.00
	156.00

Total Received :	156.00
Less Total Recordings:	156.00
Change Due :	.00

Your CURRENT Account Balance is: $2,148.00

Thank You
ARTURO GUAJARDO JR. - County Clerk

By - Imelda Leal

Receipt#	Date	Time
1291559	07/19/2012	10:44a



Arturo Guajardo Jr.
County Clerk
Edinburg,TX 78540

Instrument Number: 2012-2327113

As

Recorded On: July 19, 2012 **Recording**

Parties:

To

Billable Pages: 5

Number of Pages: 6

Comment: UTILITY EASEMENT

**** Examined and Charged as Follows: ****

Recording	32.00
Total Recording:	**32.00**

********** THIS PAGE IS PART OF THE INSTRUMENT **********

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number: 2012-2327113

Receipt Number: 1291559

Recorded Date/Time: July 19, 2012 10:44A

User / Station: I Leal - Cash Station 02

Record and Return To:

ORIGINAL RETURN TO CUSTOMER

TX

STATE OF TEXAS
COUNTY OF HIDALGO

I hereby certify that this instrument was FILED in the File Number sequence on the date/time printed heron, and was duly RECORDED in the Official Records of Hidalgo County, Texas

Arturo Guajardo Jr.
County Clerk
Hidalgo County, TX

ELECTRIC UTILITY EASEMENT
AND
COVENANT OF ACCESS

State of Texas

County of Hidalgo.

KNOWN BY ALL MEN THESE PRESENTS:

That the undersigned, hereinafter called "Grantor" (whether one or more) for good and valuable consideration including the approval and execution of an Electric Service Agreement by MAGIC VALLEY ELECTRIC COOPERATIVE, INC. (hereinafter called the "Cooperative"), does hereby covenant access to and grant and convey unto the Cooperative an easement and right-of-way upon and across the following described property of Grantor:

SEE EXHIBIT "A"

THE SKETCH ATTACHED HERETO IS INCORPORATED BY REFERENCE AS A PART OF THIS EASEMENT.

The right-of-way, easement, rights and privileges herein granted shall be used for the purpose of providing electric utility service (overhead or underground) including placing, constructing, operating, repairing, inspecting, rebuilding, replacing, removing, relocating electric lines, transmission or distribution facilities or equipment, as well as reading any meter or performing any act related to the provision of utility service. The Cooperative is specifically granted pedestrian and vehicular ingress and egress.

The easement rights herein described shall be no broader than reasonably necessary to provide electric utility and other service. The width of the easement shall be _10_ feet, one-half (1/2) of such distance on either side of the Cooperative's lines, poles, or other facilities. The height of the easement shall be from fifteen (15) feet beneath the surface
of the ground to a height of seventy (70) feet above ground.

The easement, right, and privilege herein granted shall be perpetual, appurtenant to the land, and shall inure to the benefit of the Cooperative's successors and assigns. Grantor represents that he is the owner of the above-described tract of land and binds himself, his heirs, assigns, and legal representatives to warrant and forever defend the easement and rights described herein to the Cooperative, its successors and assigns.

The Cooperative shall have the right to use so much of the surface of the hereinbefore described property of Grantor as may be reasonably necessary to construct and install within the right-of-way granted hereby the facilities that may at any time be necessary for the purposes herein specified.

The Cooperative shall have the right to clear the right-of-way of all obstructions, to cut and trim trees within the right-of-way or chemically treat trees or shrubbery with herbicides.

Grantor further covenants that Grantor, his heirs, successors and assigns shall facilitate and assist Cooperative personnel in exercising their rights and privileges herein described at all reasonable times and shall not build, construct or cause to be erected any building or other structure that may interfere with the provision of electric service or the exercise of rights granted to the Cooperative herein.

HOWEVER, it is expressly understood and agreed that should said easement be ceased to be used for providing electrical transmission services, the estate hereby conveyed shall revert to and revest in the Grantors and their successors and assigns, and it shall be lawful for them to re-enter and obtain sole possession of the premises hereby conveyed.

WITNESS My hand this 26th day of June, A.D. 2012

Ramon Garcia

Ramon Garcia
Hidalgo County Judge

APPROVED BY

6/26/12 pm

STATE OF TEXAS

COUNTY OF HIDALGO

Before me, the undersigned authority, on this day personally, appeared Ramon Garcia, Known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 26th day of June, 2012.

Monica Badillo

NOTARY PUBLIC, State of Texas

Monica Badillo

(Type or Print Name)

My Commission Expires: 4-21-2015



Attested:

Arturo Guajardo Jr.
Hidalgo County Clerk

STATE OF TEXAS
COUNTY OF HIDALGO

**PROPOSED 15-FOOT WIDE
MAGIC VALLEY ELECTRIC COOP.
EXCLUSIVE EASEMENT**

BEING A 0.013 ACRE (583 S.F.) TRACT OF LAND OUT OF THAT CERTAIN 12.48 ACRE TRACT OF LAND, RECORDED IN DOCUMENT No. 182516, OF THE OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS, OUT OF FARM TRACT 1073, OF THE WEST & ADAMS TRACT SUBDIVISION AS RECORDED IN VOLUME 2, PAGES 34-37, OF THE MAP RECORDS OF HIDALGO COUNTY, TEXAS, SAID 0.013 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a 5/8 inch iron rod set with cap stamped "DLS BNDRY MKR" (hereinafter referred to as "with cap") at the intersection of the north right of way line of Mile 11 North and the west line of the proposed 15-foot Magic Valley Electric Coop. (here after referred to as "MVEC") easement, for the southwest corner of this tract, from which the common corner of Farm Tracts 69, 278, 1064 and 1073, bears South 88°47'09" West, a distance of 161.69 feet and South 01°12'51" East, a distance of 25.00 feet to a found Cotton Picker Spindle;

THENCE, North 01°13'10" West, along the west line of said 15-foot MVEC easement, a distance of 276.31 feet to a 5/8 inch iron rod set with cap, for the northwest corner of this tract;

THENCE, North 88°46'50" East, along the north line said 15-foot MVEC easement line, a distance of 15.00 feet to a 5/8 inch iron rod set with cap, for the northeast corner of this tract;

THENCE, South 01°13'10" East, along the east line of said 15-foot MVEC easement line, a distance of 276.31 feet to a 5/8 inch iron rod set with cap on the north right of way line of said Mile 11 North, for the southeast corner of this tract;

THENCE, South 88°47'09" West, along the north right of way line of said Mile 11 North, a distance of 15.00 feet to the **POINT OF BEGINNING** of the herein described tract of land, said tract contains 0.013 acres (583 S.F.), more or less, within these metes and bounds.

Bearings are Grid North, based on the Texas State Plane Coordinate System, South Zone (4205), NAD 83

1002 E. Expressway 83 Weslaco, Texas 78596♦ Phone: 956.969.4183♦ Fax: 956.447.8194

A survey plat of even date was prepared and is made a part of this metes and bounds description.

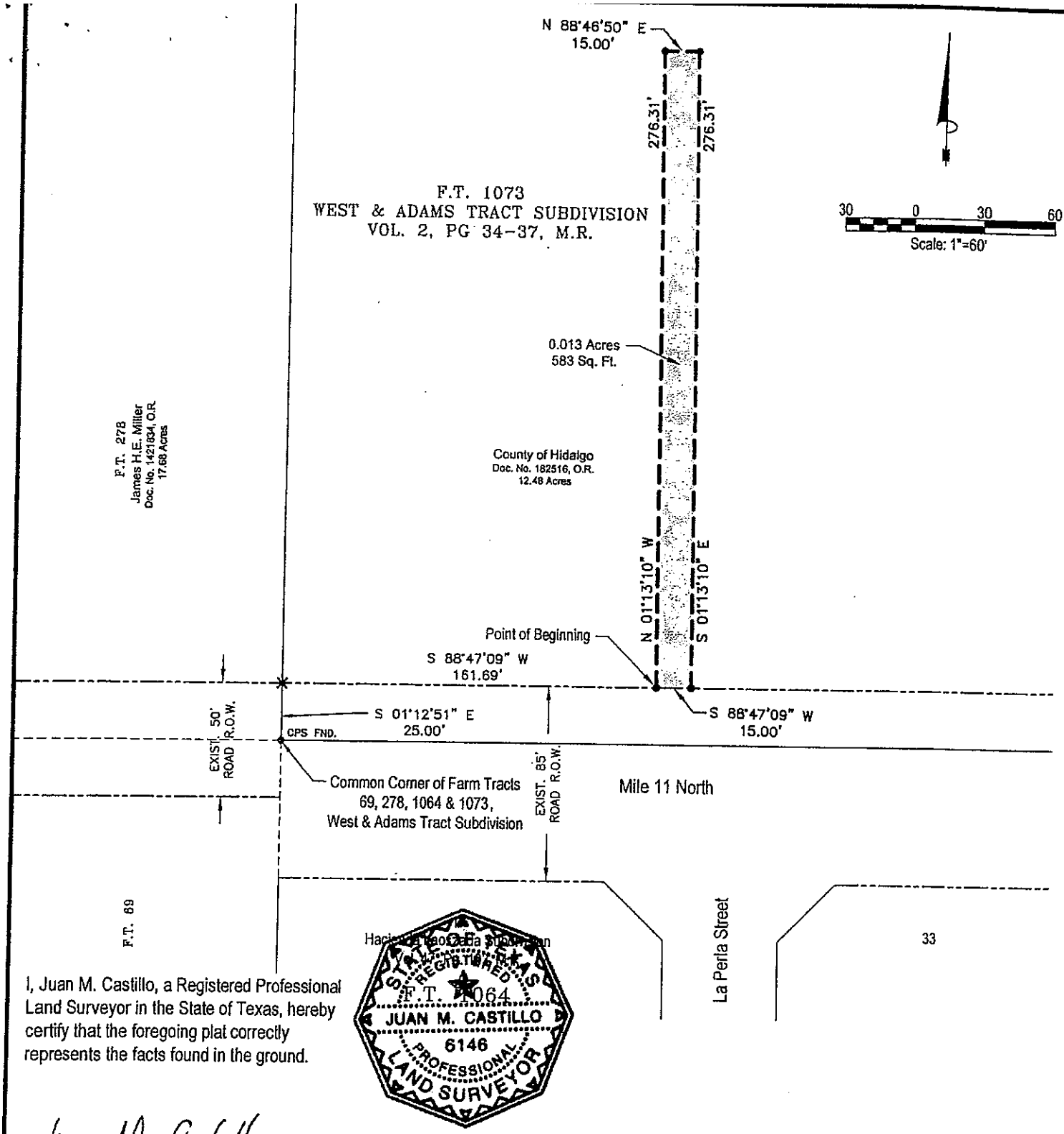
The deed of records for the subject tract is recorded in Document No. 182516, of the Official Records of Hidalgo County, Texas.



Juan M. Castillo 3-22-2012

Juan M. Castillo, R.P.L.S. No. 6146

1002 E. Expressway 83 Weslaco, Texas 78596♦ Phone: 956.969.4183♦ Fax: 956.447.8194



I, Juan M. Castillo, a Registered Professional Land Surveyor in the State of Texas, hereby certify that the foregoing plat correctly represents the facts found in the ground.

STATE OF TEXAS
REGISTERED
F.T. 1064
JUAN M. CASTILLO
6146
PROFESSIONAL
LAND SURVEYOR

Juan M. Castillo 3-22-2012

Juan M. Castillo, R.P.L.S. 6146

GENERAL NOTES:

1. Bearings are Grid North, based on the Texas State Plane Coordinate System, South Zone (4205), NAD 83(93).
2. Original survey plats are signed and sealed in blue ink. All other copies are null and void.
3. A metes and bounds description of even date was prepared, and is made a part of this survey plat.
4. The deed of record for subject tract is recorded in Doc. No. 182516, Official Records of Hidalgo County, Texas.
5. This plat was prepared without the benefit of a title search.

PROPOSED 15-FOOT WIDE MAGIC VALLEY ELECTRIC COOP. ELECTRICAL EXCLUSIVE EASEMENT

M.R.	MAP RECORDS HIDALGO COUNTY, TEXAS
D.R.	DEED RECORDS HIDALGO COUNTY, TEXAS
O.R.	OFFICIAL RECORDS HIDALGO COUNTY, TEXAS
●	5/8" IRON ROD SET WITH YELLOW CAP STAMPED "DLS BNDY MARKER"
o	1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
X	CALCULATED POINT–NO MONUMENT FOUND/NO MONUMENT SET
———	PROPERTY LINE

DLS
Dos Land Surveying
1002 E. Expressway 83 Ph (956)969-4183
Weslaco, TX 78596 Fax (956)447-8194



Arturo Guajardo Jr.
County Clerk
Edinburg,TX 78540

Instrument Number: 2012-2327114

As

Recorded On: July 19, 2012 **Recording**

Parties:

To

Billable Pages: 4

Number of Pages: 5

Comment: UTILITY EASEMENT

**** Examined and Charged as Follows: ****

Recording	28.00
Total Recording:	**28.00**

********** THIS PAGE IS PART OF THE INSTRUMENT **********

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number: 2012-2327114

Receipt Number: 1291559

Recorded Date/Time: July 19, 2012 10:44A

User / Station: I Leal - Cash Station 02

Record and Return To:

ORIGINAL RETURN TO CUSTOMER

TX

STATE OF TEXAS
COUNTY OF HIDALGO

I hereby certify that this instrument was FILED in the File Number sequence on the date/time printed heron, and was duly RECORDED in the Official Records of Hidalgo County, Texas

Arturo Guajardo Jr.
County Clerk
Hidalgo County, TX

2332734

Utility Easement

STATE OF TEXAS
COUNTY OF HIDALGO

KNOW ALL MEN BY THESE PRESENTS THAT I, Ramon Garcia, County Judge, of the County of Hidalgo, State of Texas for and in consideration of the sum of One and 00/100 Dollars ($1.00) in hand paid by the **North Alamo Water Supply Corporation,** Hidalgo County, Texas by these presents do GRANT, BARGAIN AND CONVEY unto the said **North Alamo Water Supply Corporation,** Hidalgo County, Texas, an easement for the purpose of maintaining all water lines, in, upon, along and across that certain tract of land situated in the Hidalgo County, Texas to-wit;

See **Exhibit "A"**, attached hereto and made a record thereof. (the "Premises")

TO HAVE AND TO HOLD, the same perpetually unto the **North Alamo Water Supply Corporation,** a water supplier, for so long as **North Alamo Water Supply Corporation** supplies the Premises with water service in the County of Hidalgo, State of Texas, and its assigns, together with right of ingress and egress for the purpose of construction, reconstructing, repairing, inspecting and maintaining all water lines with the right of **North Alamo Water Supply Corporation** to permit the laying, constructing, reconstructing, repairing, inspecting and maintaining of all water lines and related appurtenances.

HOWEVER, it is expressly understood and agreed that should said easement be abandoned, the estate hereby conveyed shall revert to and revest in the Grantors and their heirs, and it shall be lawful for them to re-enter and obtain sole possession of the premises hereby conveyed.

WITNESS my hand, this 10th day of July, 2012.

Ramon Garcia
Hidalgo County Judge

APPROVED BY
COMMISSIONERS' COURT
ON: 7/10/12

ACKNOWLEDGMENT

STATE OF TEXAS
COUNTY OF HIDALGO

BEFORE ME, the underlined authority, on this day personally appeared Ramon Garcia, known to me the person whose name is subscribed for the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this 10th day of ~~March~~ July, 2012.

MONICA BADILLO
NOTARY PUBLIC
STATE OF TEXAS
EXPIRES
4-21-2015

Monica Badillo

Notary Public, State of Texas

Attested:

Arturo Guajardo Jr.

Arturo Guajardo Jr.

THENCE, South 01°13'10" East, continuing along said 15-foot NAWSC easement line, a distance of 110.44 feet to a 5/8 inch iron rod set with cap on the north right of way line of said Mile 11 North, for an interior corner of this tract;

THENCE, South 88°47'09" West, along the north right of way line of said Mile 11 North, a distance of 15.00 feet to the **POINT OF BEGINNING** of the herein described tract of land, said tract contains 0.110 acres (4,794 S.F.), more or less, within these metes and bounds.

Bearings are Grid North, based on the Texas State Plane Coordinate System, South Zone (4205), NAD 83

A survey plat of even date was prepared and is made a part of this metes and bounds description.

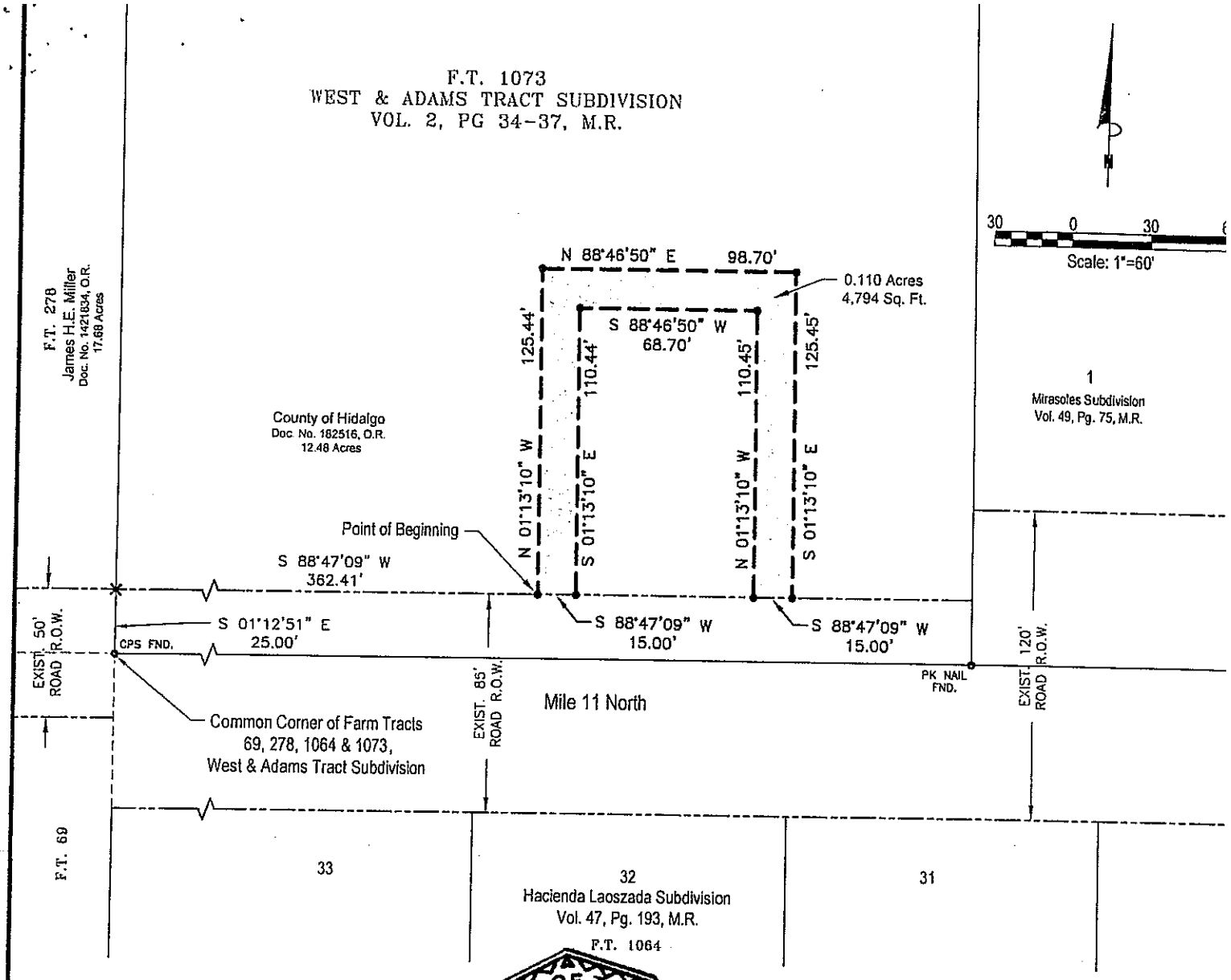
The deed of records for the subject tract is recorded in Document No. 182516, of the Official Records of Hidalgo County, Texas.



Juan M. Castillo 3-22-2012

Juan M. Castillo, R.P.L.S. No. 6146

1002 E. Expressway 83 Weslaco, Texas 78596♦ Phone: 956.969.4183♦ Fax: 956.447.8194



I, Juan M. Castillo, a Registered Professional Land Surveyor in the State of Texas, hereby certify that the foregoing plat correctly represents the facts found in the ground.

STATE OF TEXAS
REGISTERED
JUAN M. CASTILLO
6146
PROFESSIONAL
LAND SURVEYOR

Juan M. Castillo 3-22-2012

Juan M. Castillo, R.P.L.S. 6146

PROPOSED 15-FOOT WIDE NORTH ALAMO WATER SUPPLY CORPORATION WATER LINE EXCLUSIVE EASEMENT

GENERAL NOTES:

1. Bearings are Grid North, based on the Texas State Plane Coordinate System, South Zone (4205), NAD 83(93).
2. Original survey plats are signed and sealed in blue ink. All other copies are null and void.
3. A metes and bounds description of even date was prepared, and is made a part of this survey plat.
4. The deed of record for subject tract is recorded in Doc. No. 480461, Official Records of Hidalgo County, Texas.
5. This plat was prepared without the benefit of a title search.

M.R.	MAP RECORDS HIDALGO COUNTY, TEXAS
D.R.	DEED RECORDS HIDALGO COUNTY, TEXAS
O.R.	OFFICIAL RECORDS HIDALGO COUNTY, TEXAS
●	5/8" IRON ROD SET WITH YELLOW CAP STAMPED "DLS BNDY MARKER"
o	1/2" IRON ROD FOUND (UNLESS OTHERWISE NOTED)
X	CALCULATED POINT-NO MONUMENT FOUND/NO MONUMENT SET
———	PROPERTY LINE

DLS
Dos Land Surveying
1002 E. Expressway 83 Ph (956)969-4183
Weslaco, TX 78596 Fax (956)447-8194

AI-33552 **Closed Session 24. C.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Pedro Hernandez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/02/2012 07:57 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 04:44 PM

Final Approval Date: 08/03/2012

AI-33541 **Closed Session 24. D.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Maria D. Trejo

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 04:15 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 04:05 PM

Final Approval Date: 08/03/2012

AI-33508 **Closed Session 24. E.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Martha L. Flores

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:09 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 08:54 AM

Final Approval Date: 08/03/2012

AI-33504 **Closed Session 24. F.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of AT&T

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:09 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 08:52 AM

Final Approval Date: 08/03/2012

AI-33505 **Closed Session 24. G.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

C-2219-12-G; Lorena Narvaez v. Juan A. Hibarguen, J.P. Luis J. Garza and Constable Lazaro Gallardo, Jr.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:09 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/01/2012 08:53 AM

Final Approval Date: 08/03/2012

AI-33553 **Open Session 25. C.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Pedro Hernandez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/02/2012 07:57 AM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 04:45 PM

Final Approval Date: 08/03/2012

AI-33542 **Open Session 25. D.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Maria D. Trejo

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 04:15 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 04:06 PM

Final Approval Date: 08/03/2012

AI-33510 **Open Session 25. E.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Martha L. Flores

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:09 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 08:56 AM

Final Approval Date: 08/03/2012

AI-33506 **Open Session 25. F.**

CC REGULAR

Meeting Date: 08/07/2012

Department Head: Valde Guerra **Submitted By:** Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of AT&T

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:09 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Aida Alvarez Started On: 08/01/2012 08:53 AM

Final Approval Date: 08/03/2012

AI-33507 **Open Session 25. G.**

CC REGULAR

Meeting Date: 08/07/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

C-2219-12-G; Lorena Narvaez v. Juan A. Hibarguen, J.P. Luis J. Garza and Constable Lazaro Gallardo, Jr.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	08/01/2012 01:09 PM
Purchasing Department	Monica Badillo	08/03/2012 05:25 PM

Form Started By: Monica Badillo Started On: 08/01/2012 08:53 AM

Final Approval Date: 08/03/2012