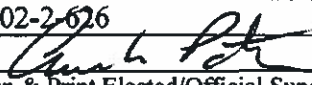


FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.



Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Adult Probation		
Billing Address:	P O Box 970 Edinburg, Texas 78540		
Fuel Card Manager:	Diana G Solis		
Phone Number:	956-587-6008	County Email: diana.solis@hidalgocountycsd.org	
Web user Name:	Password: _____		
Hidalgo Co Acct Number:	2-1297-423-00-320-002-2-626		
Requested By:	Arnold K Patrick		July 19, 2012
Original Signature is required On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			
Sign & Print Elected/Official Supervisor/Director			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # _____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle #	Description of Vehicle	Make	Model	Year

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

Name	Pin #	Signature	Date
(see attached list)			
Kang Marta	152331		
Lopez Faustino III	68942		
Reis Rodolfo	123757	