

# COUNTY OF HIDALGO

## An Equal Opportunity Employer Application for Internship

INSTRUCTIONS: ALL APPLICATIONS FOR EMPLOYMENT MUST BE MADE ON THIS FORM. APPLICANTS ARE URGED TO CONSIDER CAREFULLY AND UNDERSTAND FULLY EACH QUESTION. NEATNESS IS IMPORTANT. ALL INFORMATION SUBMITTED IS SUBJECT TO CLARIFICATION. A FALSE OR MISLEADING RESPONSE MAY RESULT IN DISQUALIFICATION FOR OR DISCHARGE FROM EMPLOYMENT, OR DISCHARGED FROM FUTURE EMPLOYMENT WITH THIS DEPARTMENT.

No action will be taken on this application until you have answered all questions. We consider applicants for all positions without regard to race, color, religion, creed, sex, citizenship, national origin, age, disability, marital or veteran status, or any other legally protected status.

**PLEASE PRINT IN BLACK INK OR TYPE RESPONSE**

1. Position you are applying for: Legal Intern Department: Public Defenders Office Location: Hidalgo Co. Courthouse  
Lowest acceptable salary: unpaid per \_\_\_\_\_
2. Name: Flores Juan Rodolfo  
(Last) (First) (Middle)
3. Address: 1301 Tanglewood Dr. Edinburg Tx 78939  
(Number) (Street or P.O. Box) (City & State) (Zip)
4. Home Telephone: \_\_\_\_\_ Cell / Other No: 956-292-6446
5. Social Security No: 635-240285
6. When will you be available to start work? August 10<sup>th</sup>, 2012
7. Are you 18 years of age or older? (If you are hired, you may be required to submit proof of age) Yes
8. Are you able to provide required proof of your eligibility to work in the U. S.? Yes
9. Check all types of work you would accept:  
 Full-Time       Day Work       Shift  
 Temporary       Part-Time       Night Work       Weekend-Shift

10. **EDUCATION:** Are you a High School graduate? Yes  No   
 Do you have a G.E.D. certificate? Yes  No   
 Name of high school: Business Education and Technology Academy  
 Location: Edinburg Tx

School(s) attended other than high school	Location	Courses Major/Study	Credit Completed	Degree or Certificate Received
UT Law School	Dustin Tx	Law / J.D.	86 hrs.	Juris Doctor (J.D.)
UTPA	Edinburg Tx	Political Sci / Psychology	126	Bachelor of Arts

11. Other training you received (for example: special courses, work-training programs, armed forces training). Please estimate the number of training hours.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12. May inquires be made of your present employer regarding your character, qualifications, and record of employment?

Yes or  No N/A unemployed

13. Special qualifications/skills: List qualifications/skills you possess which are required for the job for which you are applying, such as driver's license (give type and number), typing and/or shorthand proficiency (give speeds), ability to operate specialized machinery or equipment, or job related training.

Typing, legal research and writing,

\_\_\_\_\_

\_\_\_\_\_

**DRIVING JOBS ONLY:** Do you have a valid driver's license?  Yes  No  
 Driver's license #: \_\_\_\_\_ Class of license: \_\_\_\_\_  
 Has it been suspended or revoked in the last five (5) years?  Yes  No  
 If yes, give details. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List professional, trade, business or civic activities and offices held. You may exclude membership, which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

None

\_\_\_\_\_

\_\_\_\_\_

14. **WORK HISTORY:** Begin with your present or most recent job and list every employment. Attach extra pages if needed. Account for part time employment, temporary or seasonal employment, self-employment, military service or unemployment.

[Dates] From 12-20-10 to 2-10-11 Employer: Center for Survey Research - UTPA  
Employer's address: 1701 W. University Dr. El Paso, TX 78539  
Telephone #: \_\_\_\_\_ Job Title: Academic Research Assistant  
Salary: \$10 / per hour Duties/responsibilities: Gathering data for analysis  
Conducting basic statistical analysis.  
Reprimands, suspensions: None  
Supervisor: Dr. Robert D. Wrinkle Co-worker: Chris Chamberlin  
Reason for leaving: Contract ended

[Dates] From 6-1-10 to 8-16-10 Employer: South Texas Civil Rights Project  
Employer's address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Job Title: Law Clerk  
Salary: \$10 / per hour Duties/responsibilities: Conducting legal research  
and writing memos. Drafting pleadings and motions.  
Client communications. Conducting intakes. Basic office duties.  
Reprimands, suspensions: None  
Supervisor: Conara Co-worker: \_\_\_\_\_  
Reason for leaving: Summer ended, summer employment

[Dates] From 6-1-10 to 8-16-10 Employer: Center for Survey Research - UTPA  
Employer's address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Job Title: Academic Research Assistant  
Salary: \$10 / per hour Duties/responsibilities: Gathering data for a  
national survey of city managers and mayors.  
Reprimands, suspensions: None  
Supervisor: Dr. R. D. Wrinkle Co-worker: Javier Alvarez  
Reason for leaving: Contract ended

[Dates] From 6-5-07 to 8-20-09 Employer: Center for Survey Research - UTPA  
Employer's address: \_\_\_\_\_  
Telephone #: \_\_\_\_\_ Job Title: Head Research Assistant  
Salary: \$1,200 a month Duties/responsibilities: Supervising academic research  
assistants, conducting research, writing reports, creating  
presentations.  
Reprimands, suspensions: None  
Supervisor: Dr. R. D. Wrinkle Co-worker: Javier Alvarez  
Reason for leaving: To attend law school at UT-Law (Austin)

Circle Yes or No for questions 15-19.

\*\*\*\*\* If you answer any of the following items "yes", explain on Item #20. \*\*\*\*\*

15. Have you been fired or asked to resign from a job within the last five (5) years?

YES

NO

16. Have you ever been convicted of or plead guilty/no contest to a crime in civilian or military court within the last ten (10) years? (You may exclude minor traffic violations). A criminal record will not necessarily disqualify you from employment. Your case will be considered in relationship to the requirements to the particular job.

YES

NO

17. Have you ever been discharged from the Armed Forces under other than honorable conditions?

YES

NO

18. Are you working or have you ever worked for Hidalgo County?

YES

NO

19. Do you or your spouse have any relatives working for or holding office in the county government? County policy prohibits or limits hiring of relatives of county employees in certain circumstances.

YES

NO

20. Remarks or additional information. Please explain any "Yes" responses.

I have distant relatives who are employed by Hidalgo County.

Certification: I certify that all the statements made in this application form are true, complete, and correct, to the best of my knowledge. I understand false information may disqualify me from further consideration for employment.

No questions on this application are intended to secure information to be used for discriminatory purpose, as the County is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, citizenship, national origin, age, veteran or marital status, disability, or any other legally protected status.

I give my permission to the County to contact any of my former employers or references shown above to verify the information I have given. I authorize previous employers to release all records of my employment, including assessments of my job performance, ability and fitness. I release such persons and entities from legal liability.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I understand that I may be required to successfully pass a drug screening exam. I consent to a pre and/or post employment drug screen as a condition of employment.

**I certify that I do not have any detectable amounts of prohibited substances in my system. I understand that if my drug and alcohol screen turns out positive for a prohibited substance, I will not be eligible for hire, or if I am hired pending the outcome of such a test, I will be subject to immediate termination.**

  
SIGNATURE OF APPLICANT

7-30-12  
DATE