

**HIDALGO COUNTY**  
**Professional Consulting Services**  
**Contract #C-11-269-10-18**

**WORK AUTHORIZATION NO. 4**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of the Service Contract made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner’s Court**, hereinafter called the “**Owner**,” and, **VAZALDUA & ASSOCIATES**, “**Professional Consultant**” of McAllen, Texas, hereinafter called “**Consultant**”.

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the **Consultant** to provide consulting services as it pertains to the following:

Funding Source: **U.S. Department of Justice – Office on Violence against Woman OYW Fiscal Year 2012 Domestic Violence Homicide Prevention Demonstration Initiative**

The scope of services to be provided by the **Owner** is identified in EXHIBIT “A” – Scope of Services to be provided by the **Owner** attached hereto.

The scope of services to be provided by the **Consultant** is identified in Exhibit “B”-Scope of Services to be provided by the **Consultant** attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this *Work Authorization #4* is \$ **9,500.00**. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as EXHIBIT “C”.

**PART 3. PAYMENT**

Compensation and payment to the **Consultant** for the services established under this Work Authorization shall be made in accordance with applicable sections of the Agreement.

**PART 4. FUNDING**

This **Work Authorization No. 4**, shall be funded through funding source:  
Account No. **2-1100-41X-00-XXX-00X-0-XXX** (refer to **AI-34267-Consent #3-1**)  
Requisition Number \_\_\_\_\_ (MUST BE INCLUDED AFTER CC APPROVAL)

**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate *upon completion of the scopes of the work* or as referenced in Exhibit “D”-Rate/Fee Schedule.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**PART 7. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on \_\_\_\_\_ as indicated below and effective as of \_\_\_\_\_ day of \_\_\_\_\_, 2012.

**THE CONSULTANT:  
VAZALDUA & ASSOCIATES**

**THE OWNER:  
HIDALGO COUNTY**

BY: \_\_\_\_\_  
Paul Vazaldua, Principal Consultant

BY: \_\_\_\_\_  
Ramon Garcia, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**LIST OF ATTACHMENTS**

- ATTACHMENT "A" - Services to be provided by the Consultant
- ATTACHMENT "B" - Scopes of Work
- ATTACHMENT "C" - Estimated Cost Proposal
- ATTACHMENT "D" - Rate / Fee Schedule

# ATTACHEMNT “A”

## SERVICES TO BE PROVIDED BY THE CONSULTANT

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Professional Grant Writing Services for the Solicitation of Federal, State, Private, or Other Sources for the following:

1. Grants which entice the improvements of the Judicial System
2. Grants which develop courts and/or programs to assist in cases of Human Trafficking
3. Grants which develop courts and/or programs to assist in cases on Violence Against Woman
4. Grant which will provide general improvement to the entire judicial system

**Scope of Work includes the following but not limited to:**

### **PHASE ONE**

Identify funding sources  
Review Grant solicitation  
Ensure County of Hidalgo eligibility  
Provide program summary of project to Judge Gonzalez  
Obtain all required forms  
Attend Pre Conference Call  
Prepare and Submit Letter of Intent

### **PHASE TWO**

Coordinate and facilitate meetings with stakeholders  
Coordinate and obtain letters of support from stakeholders

### **PHASE THREE**

Prepare grant application  
Prepare COG Review  
Obtain required signatures

### **PHASE FOUR**

Submit Grant application to appropriate funding source

# ATTACHEMENT “B”

## Scope of Work

### Work Authorization Number One

**Funding Source: U.S. Department of Justice – Office of Woman against Violence**

OVW has initiated this Demonstrative Initiative (DI) to implement violence homicide reduction and prevention models and evaluate how well they work in different communities as well as the key components of successful adaptations of the models. In addition, the DI will help build the capacity of state, local and tribal jurisdictions to improve identification of and services for high-risk victims while better monitoring high-risk offenders to reduce domestic violence related homicide. It is OVW’s hope that the DI will also identify barriers to providing quality assistance and advocacy as well as document and disseminate solutions for replication.

More specifically, this initiative will support interventions that:

- Improve upon existing cooperative efforts and partnerships with law enforcement, prosecutors, victim advocacy groups, civil and criminal courts, health care providers, housing programs, children’s services, community-based organizations, state domestic violence coalitions and other parties related to the prevention and responses to domestic and dating violence incidents;
- Develop multidisciplinary high risk teams that will fully participate in the implementation and evaluation of assigned intervention. Activities include:
  - Implementing site-specific risk assessment models;
  - Improving screening and management methods of high-risk offenders;
  - Providing ongoing victim advocacy and referrals to comprehensive including legal, housing, and economic assistance.

Receive training on evidence-based risk factors for domestic and dating violence homicide and how to appropriately administer risk assessment instruments; and

Adapt risk assessment tools and accompanying interventions to be culturally appropriate

# ATTACHMENT "C"

## ESTIMATED COST PROPOSAL

Cost for work authorization number four is \$ 9,500.00

**ATTACHMENT "D"**

**RATE / FEE SCHEDULE**

<b>TASK</b>	<b>INVOICE NUMBER</b>	<b>%</b>	<b>Inv Date</b>
<b>PHASE ONE</b> <ul style="list-style-type: none"><li>• Identify funding sources</li><li>• Review Grant solicitation</li><li>• Ensure County of Hidalgo eligibility</li><li>• Provide program summary of project to Judge Gonzalez</li><li>• Obtain all required forms</li></ul>	<b>Invoice Number One</b>	<b>30%</b>	<b>Sept 30</b>
<b>PHASE TWO, PHASE THREE, PHASE FOUR</b> <ul style="list-style-type: none"><li>• Coordinate and facilitate meetings with stakeholders</li><li>• Coordinate and obtain letters of support from stakeholders</li><li>• Prepare letter of Intent</li><li>• Prepare grant application</li><li>• Prepare COG Review</li><li>• Obtain required signatures</li><li>• Submit Grant application to appropriate funding source</li></ul>	<b>Invoice Number Two</b>	<b>70%</b>	<b>Oct. 10</b>