

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 09-05-2012

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 2-1100-415-16-150-001-0-XXX

CONTACT PERSON: JOSE MUNOZ

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
431	BLDG&OTHR STRUC R&M SRV	550	PRINTING & BINDING	1,200.00
431	BLDG&OTHR STRUC R&M SRV	601	OFFICE AND COMPUTER SUPPLIES	1,200.00
431	BLDG&OTHR STRUC R&M SRV	780	CAPITAL LEASES	600.00
529	SURETY & NOTARY BONDS	601	OFFICE AND COMPUTER SUPPLIES	4.00
607	HSEHLD & JANITORIAL SUPPL	601	OFFICE AND COMPUTER SUPPLIES	150.00
661	MINOR OFFICE FURN & EQUIP	601	OFFICE AND COMPUTER SUPPLIES	1,000.00
665	MINOR COMPUTER EQUIPMENT	601	OFFICE AND COMPUTER SUPPLIES	100.12
743	OFFICE FURN & EQUIPMENT	601	OFFICE AND COMPUTER SUPPLIES	2,000.00
745	COMPUTER EQUIPMENT	601	OFFICE AND COMPUTER SUPPLIES	67.38
			TOTAL	6,321.50

REASON: To appropriate funds to cover costs for Capital Leases, Printing & Binding and Supplies.

Norma G. Garcia

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK