

AI-31484

18. A. 4.

CC REGULAR

Meeting Date: 03/27/2012

Department Head: Martha L. Salazar

Department: PURCHASING DEPT.

Information

CAPTION

Discussion, consideration, action and approval to proceed to advertise the procurement of the projects listed herein through the Request for Proposals process:

- ✓ a. Emergency Air Ambulance Services for Hidalgo County Employees (a post tax product through payroll deduction);
- ✓ b. Automated Teller Machine Services (ATM) on an as needed basis;
- ✗ c. Declare surplus (Tx. LGC, 263.151(2)(B)(C) the area/space (approx. 50 sq. feet) located on north wall between the (north) glass doors leading to District Clerk's office and west stairwell door (west-next to elevators) and not used and not needed at this time for the purpose of offering for lease for the project described in next item;
- ✗ d. Lease of Space to individual(s) qualified by State-Registered Agencies or Non-Profits at current Hidalgo County Courthouse for concession purposes-gainful employment (shoeshine services).

BACKGROUND

Draft requirements for said projects are currently being drafted by the Purchasing Department and will be provided at a later date.

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>

BUDGETARY IMPACT:

1. Project 1- Emergency Air Ambulance Services-employee electected-voluntary payroll deducted post tax basis;
2. Project 2- Automated Teller Machines (ATM) Services-revenue generating project;
3. Project 3- Lease of County Space-no cost to County (other than a re-imburement of electric energy);

Attachments

Courthouse-Lobby

Form Review

Inbox	Reviewed By	Date
Auditor's Office	Angela Garcia	03/19/2012 09:40 AM
Purchasing Department	Marty Salazar	03/21/2012 12:43 PM
Form Started By: Darlene Betancourt		Started On: 03/14/2012 03:09 PM
	Final Approval Date: 03/21/2012	