

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Hidalgo County Constable Pct. 1		
Billing Address:	1902 Joe Stephens, Ste. 303, Weslaco, TX 78596		
Fuel Card Manager:	Juan M. Hernandez		
	This person can not have use of the fuel card		
Phone Number:	956-447-3775	County Email :	blanca.sanchez@co.hidalgo.tx.us
Web user Name:		Password:	
Hidalgo Co Acct Number:	2-1100-421-00-291-001-0		
Requested By:	Chief Deputy Blanca I. Sanchez		
	Sign & Print Elected/Official Supervisor/Director		
<i>Original Signature is required</i>			
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. 7
Reviewed by Fuel Card Administrator:	
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	<i>Purchasing Dept. Use Only</i> Card Number
U#110 114-6678	2012 Chevy Tahoe	1GNLC2E01CR313980	55737	
U#112 114-6679	2012 Chevy Tahoe	1GNLC2E04CR314492	55738	
U#H-4 109-1669	1997 Blue Bird Bus	1BAAGC5A6VF071371	56201	
U#H-5 109-1668	1993 GMC S-10	1GCC514Z5P0173304	56202	
U#H-6 N/A	2005 Honda ATV	1HFTE250754410125	56505	
U#D028 103-4129	2009 Ford F-150	1FTRW14829FA35533	48766	

Vet.
(N/A)