

Mike Escaname

From: Manuel Cruz <mcruz@lrgvdc.org>
Sent: Tuesday, September 25, 2012 11:22 AM
To: Manuel Cruz; Mike Escaname
Cc: eddie.olivarez@hchd.org; Claudia M. Wood
Subject: RE: Request Property Transfer Form - Decon Trailer
Attachments: Property Transfer Record Agreement for Decon Trailer to HCHD.docx

As per our conversation, attached you will find the official state document "Property Transfer Record Agreement" for the Decontamination trailer. I have reviewed the MOU and found that it was only valid from Dec 01, 2006 thru Nov 30, 2011. As far as I understand, this equipment is no longer governed under the MOU unless it was agreed upon by both parties, which I did not find any documentation stating that fact. However, due to the source of funding that this item was purchased with, the State Administrative Agency (SAA) reserved the right to continue monitoring this item. If you have any questions please give me a call.

Thanks,

Manuel

From: Manuel Cruz
Sent: Monday, September 24, 2012 5:23 PM
To: 'Mike Escaname'
Cc: eddie.olivarez@hchd.org; Claudia M. Wood
Subject: RE: Request Property Transfer Form - Decon Trailer

As per your request, please see attachment. Mr. Olivarez signature will be required in the receiving personnel section of the form and will be sufficient. Please forward a copy so that we can complete the form with our signature. If you have any questions please let me know.

Thanks,

Manuel

From: Mike Escaname [<mailto:miguel.escaname@hchd.org>]
Sent: Monday, September 24, 2012 12:57 PM
To: Manuel Cruz
Cc: eddie.olivarez@hchd.org; Claudia M. Wood
Subject: Request Property Transfer Form - Decon Trailer

Hello Mr. Cruz:

I'm just following up on Mr. Olivarez's phone call with you on Thursday.

We'll be waiting for the Property Transfer Record Agreement pertaining to the decontamination trailer.

Thanks,

Mike Escaname

**Budget Manager
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