

**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-10-340-10-19**  
**Work Authorization Form**

**WORK AUTHORIZATION No. 1**

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between HIDALGO COUNTY, action herein by and through the Commissioner's Court, hereinafter called the "Owner," and, HALFF ASSOCIATES, INC., professional engineers of McALLEN, TEXAS, hereinafter called the "Engineer".

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the Engineer to provide A/E design services necessary to produce construction documents for (1) improvements to the existing 3,000 sf cage area on the west side of Elections Warehouse and (2) a new approximately 66' x 40' structure for storage of cages.

The scope of services to be provided by the Owner is identified in ***EXHIBIT "A" - Scope of Services to be Provided by the Owner*** attached hereto.

The scope of services to be provided by the Engineer is identified in ***EXHIBIT "B" - Scope of Services to be Provided by the Engineer*** attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is \$34,500.00. This amount is based upon the costs outlined in the Estimated Cost Proposal attached hereto as EXHIBIT "D".

**PART 3. PAYMENT**

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section\_6 of the Agreement.

**PART 4. FUNDING**

This Work Authorization No. 1 shall be funded through funding source:

Account No. 1-1100-414-00-130-001-0-334

Requisition Number \_\_\_\_\_ (MUST BE INCLUDED AFTER CC APPROVAL)

**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by Hidalgo County Precinct #4, Commissioner Joseph Palacios and/or Valde Guerra, Executive Officer (P.O.C.) as to content and detail of this Work Authorization.

HIDALGO COUNTY PRECINCT # 4

HIDALGO COUNTY

By: Joseph Palacios  
Joseph Palacios, Commissioner

By: \_\_\_\_\_  
Valde Guerra, Executive Officer (P.O.C)

**PART 8. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 06\21\2011 as indicated below and effective as of 21 day of June, 2011.

THE ENGINEER:  
HALFF ASSOICATES, INC.

THE OWNER:  
HIDALGO COUNTY

By: Menton J. Murray, III  
Menton J. Murray, III, PE, LEED AP

By: Ramon Garcia  
Hon. Ramon Garcia, County Judge

ATTEST:  
By: Arturo Guajardo Jr.  
Arturo Guajardo, Jr., County Clerk

Approved by Commissioners' Court  
on 6-21-11 no

**LIST OF ATTACHMENTS**

- ATTACHMENT "A" - Service to be Provided by the Owner
- ATTACHMENT "B" - Services to be Provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Cost Proposal

## EXHIBIT "A"

### Services to be provided by the OWNER

The following provides an outline of the services to be provided by the OWNER in the development of the Project.

The OWNER will provide to the ENGINEER the following:

- (1) Authorization to the ENGINEER to begin work in accordance with Section 3 of this Agreement.
- (2) Payment for work performed by the ENGINEER and accepted by the OWNER in accordance with Section 6 of the Agreement.
- (3) Assistance to the ENGINEER, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the ENGINEER cannot easily obtain.
- (4) Provide any available relevant data the OWNER may have on file concerning the project.
- (5) Provide timely review and decisions in response to the ENGINEER'S request for information and/or required submittals and deliverables, in order for the ENGINEER to maintain the agreed-upon work schedule prepared in accordance with Attachment "C" of this Agreement.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the ENGINEER.
- (7) Assist the ENGINEER in the preparation of the project mailing list; provide representation, a site and stenographer for all public meetings; additionally:

#### *Public Meetings*

- (a) Approve agenda and all exhibits prior to public meeting.
  - (b) Approve date and location of the meeting.
  - (c) Review/approve Public Meeting Report.
- (8) Attend the Preliminary Concept Conference coordinated and conducted by the ENGINEER and more particularly identified in Attachment "B" of the Agreement.
  - (9) Assist the ENGINEER as required in the coordination with the USACE and the Federal Emergency Management Agency (FEMA) and any other coordinating agency or entity.
  - (10) Review and approve the Project design criteria.
  - (11) Review and approve change orders as required and prepared by the ENGINEER.

## EXHIBIT "B"

### Services to be provided by the Engineer

**Halff Associates** is pleased to submit this task order proposal under our existing Professional Services Agreement (C-10-340-00-00) with Hidalgo County for Building Repairs and/or Renovations to County Owned Buildings for projects located within Precinct 4. Specifically, this proposal is for the A/E design services necessary to produce construction documents for (1) improvements to the existing 3,000 sf cage area on the west side of the Elections Warehouse and (2) a new approximately 66' x 40' structure for storage of cages. We have been provided with a General Scope of Work for the project identified as Project No: 2011-147-00-00-MSS, Exhibit A. We have also toured the site to refine the scope of work and identify field conditions. In addition to the provided scope of work, a set of restrooms will be required to accommodate the building code requirements for number of occupants associated with the new training room. As such, I understand the following scope of work:

#### Existing Building:

##### Building Envelop and Interiors:

1. New roof coating system for entire structure.
2. New roof and wall insulation system for the entire structure.
3. Patch existing wall openings.
4. Install a new wall with a door immediately north of the existing garage door to create an enclosed space for the new shredding area. Provide a new "garage door" at the north wall to facilitate movement of large pallets. Finish of space to be exposed equipment.
5. Install a new wall with a door immediately south of the existing garage door to create an enclosed space for a new training area. Finish to be VCT flooring, sheetrock walls (taped, floated, textured, and painted), and lay-in ceiling.
6. Dimensioned existing floor plan drawings.
7. Plan for the addition of new men's and women's restrooms.

##### Structural:

1. New foundation slab for the building at a level even with existing building slab.
2. Analysis of existing roof structural supports elements.

##### HVAC:

1. Calculate and design two HVAC systems for the shredder and training areas, respectively.
2. New exhaust fan for restrooms.

##### Plumbing

1. Water and sanitary sewer plans for new restrooms.

##### Electrical:

1. Disconnection of existing warehouse from electrical service at District Court facility to east and design of new AEP service drop for Warehouse.
2. Electrical lighting and power for areas of remodel.
3. Extension of fire alarm system to area of remodel.
4. Raceway provisions for telecommunications system.
5. Extension of intrusion detection system to new doors.
6. Extension of CCTV system by addition of 2-3 fixed view cameras.

**New Storage Building:**

**Structural:**

1. Foundation design for the new structure.
2. Performance specification for the new pre-engineered metal building.

**HVAC:**

1. Ventilation design for the storage building.

**Electrical:**

1. Electrical lighting and power for storage building.
2. Extension of fire alarm system to storage building.
3. Extension of intrusion detection system to storage building.
4. Extension of CCTV system to storage building

**Site:**

**Civil:**

1. Design of grading and drainage improvements to accommodate construction of new building
2. Design of drainage modifications to re-route existing drainage from facility.
3. Determination of outfall location for storm water system

**Bid Phase Service:**

**General:**

1. Clarification of any items as needed from J.O.C..
2. Evaluation of J.O.C. proposal.

**Construction Phase Service:**

**General:**

1. Monthly site observations during construction with observation reports.
2. Evaluation of contractor's pay applications.
3. Response to any contractor RFI's.
4. Review of submittals.
5. Final punch list report.
6. Back punch list.

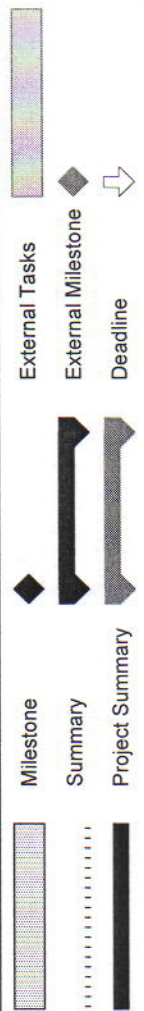
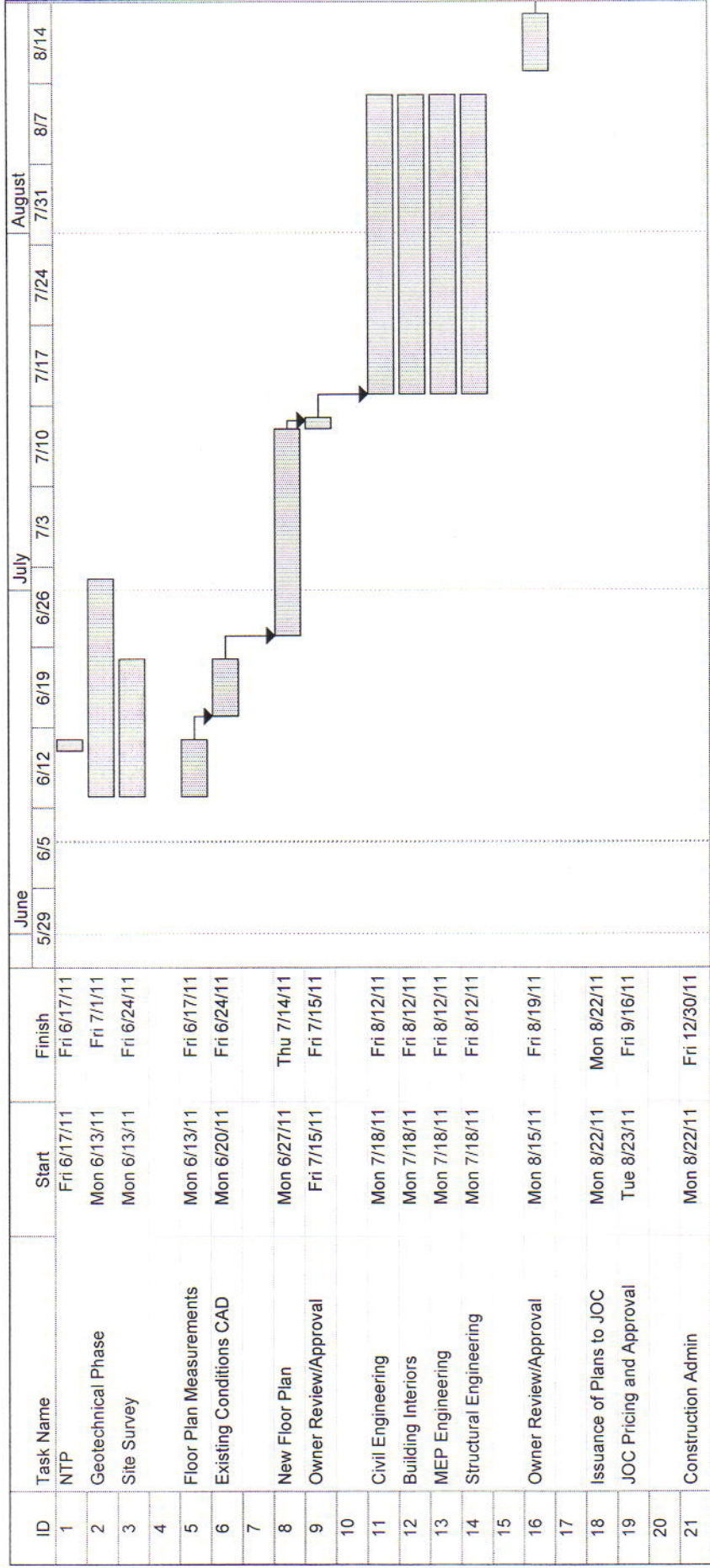
**Exclusions:**

1. ADA/TAS registration and fees.
2. Telecommunications design.
3. Reproduction costs.

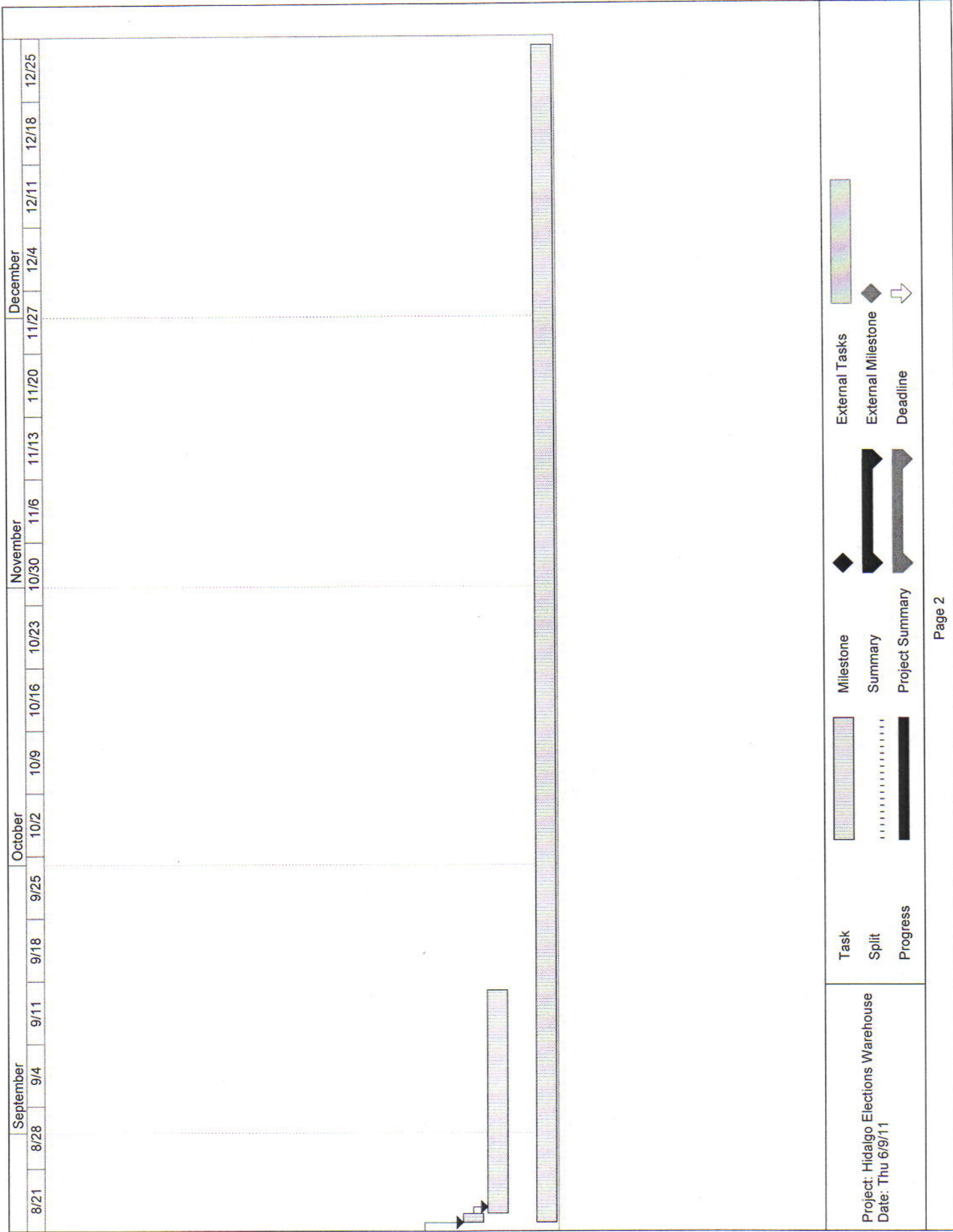
The above listed exclusions can be provided to the County as a reimbursable expense.

EXHIBIT "C"  
Work Schedule

See attached Schedule (2 pages)



Project: Hidaigo Elections Warehouse  
Date: Thu 6/9/11



**EXHIBIT "D"**  
**COST PROPOSAL**

**Improvements to Elections Warehouse**

**Professional Fee:**

Geotechnical Report:	\$3,000
Survey for Design (with Topo)	\$2,000
Civil Engineering	\$5,000
Building Envelop and Interiors	\$6,000
Structural Engineering:	\$5,500 (See Attached Proposal)
HVAC/Plumbing Engineering	\$3,000
Electrical Engineering	\$5,500
Bid Phase Service	\$1,000
Construction Phase Service	\$3,500
<b>Total Fee (as listed):</b>	<b>\$34,500</b>



## **PROPOSAL AGREEMENT (STRUCTURAL)**

May 19, 2011

Trey Murray, P.E.  
HALFF Associates, Inc.  
5000 West Military, Suite 100  
McAllen, Texas 78503

**Re: Hidalgo County Precinct 4 Elections Building in Edinburg, Texas**

Project No.: 11-047

Attn: Mr. Murray

This proposal provides for the performance of professional work for basic services as described in the Scope of Services for an Engineering Fee of:

**Structural Engineering Fee = \$5,500.00**

### **SCOPE OF SERVICES**

The scope of work that this project entails is:

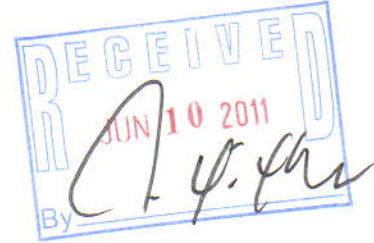
1. Foundation Design for existing Building





Friday, June 10, 2011

Hidalgo County Commissioner's Court  
100 East Cano, 1<sup>st</sup> Floor  
(Commissioner's Court Room)  
Edinburg, Texas 78539



**Ref: Work Authorization #01 Elections Warehouse -A/E Design Services** necessary to produce Construction Documents for (1) improvements to the existing 3,000 sf cage area on the west side of Elections Warehouse and (2) a new approximately 66' x 40' structure for storage of cages.

Per our Contract C-10-340-10-19, Article 14, Halff Associates request approval to subcontract with CLH Engineering, Inc. for Structural Engineering work related the project listed above in Work Authorization #1. .

A copy of CLH Engineering, Inc. Certificate of Insurance is attached. Halff Associates and CLH Engineering shall adhere to Article 14 as stated in the contract. Should you need any additional information, please do not hesitate to let me know as soon as possible at 956-664-0286.

Sincerely,

A handwritten signature in blue ink, appearing to read "Menton J. Murray, III", followed by a long horizontal line extending to the right.

Menton J. Murray, III, PE, LEED AP  
Vice President/ Branch Manager

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/14/2011

PRODUCER (956)686-8323 FAX (888)512-2080  
**Bert Whisenant Insurance**  
 816 East Hackberry Avenue  
 McAllen, TX 78501  
 Rosie Solis/sb

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED **C L H Engineering Inc.**  
 701 S. 15th St.  
 McAllen, TX 78501

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: <b>American Hallmark Ins. Co.</b>	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
A	X	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	44PB447449-04	11/29/2010	11/29/2011	EACH OCCURRENCE \$ <b>1,000,000</b>								
		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>												
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC AGG \$								
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
A		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	70723101	06/14/2011	06/14/2012	<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ <b>100,000</b></td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ <b>100,000</b></td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ <b>500,000</b></td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$ <b>100,000</b>	E.L. DISEASE - EA EMPLOYEE	\$ <b>100,000</b>	E.L. DISEASE - POLICY LIMIT	\$ <b>500,000</b>
WC STATU-TORY LIMITS	OTH-ER													
E.L. EACH ACCIDENT	\$ <b>100,000</b>													
E.L. DISEASE - EA EMPLOYEE	\$ <b>100,000</b>													
E.L. DISEASE - POLICY LIMIT	\$ <b>500,000</b>													
		OTHER												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
**County of Hidalgo is named as an additional insured on Commercial General Liability policy.**

CERTIFICATE HOLDER	CANCELLATION
<b>Hidalgo County</b> Attn: Purchasing Department 2812 S. Business Hwy 281 Edinburg, TX 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <b>B. R. Whisenant, Jr./SLB</b> <i>B.R. Whisenant, Jr.</i>





Friday, June 10, 2011

Hidalgo County Commissioner's Court  
100 East Cano, 1<sup>st</sup> Floor  
(Commissioner's Court Room)  
Edinburg, Texas 78539

**Ref: Work Authorization #01 Elections Warehouse** -A/E Design Services necessary to produce Construction Documents for (1) improvements to the existing 3,000 sf cage area on the west side of Elections Warehouse and (2) a new approximately 66' x 40' structure for storage of cages.

Per our Contract C-10-340-10-19, Article 14, Halff Associates request approval to subcontract with Raba-Kistner Engineering & Consulting for Geotechnical Engineering work related the project listed above in Work Authorization #1. .

A copy of Raba-Kistner Engineering Certificate of Insurance is on file at the county per Leticia Saenz. Halff Associates and Raba-Kistner Engineering shall adhere to Article 14 as stated in the contract. Should you need any additional information, please do not hesitate to let me know as soon as possible at 956-664-0286.

Sincerely,

A handwritten signature in black ink, appearing to read "Menton J. Murray, III", with a long horizontal flourish extending to the right.

Menton J. Murray, III, PE, LEED AP  
Vice President/ Branch Manager





**ADDITIONAL REMARKS SCHEDULE**

AGENCY Catto & Catto		NAMED INSURED Raba-Kistner Consultants Inc. P.O. Box 690287 San Antonio TX 78269-0287	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Liability policies as required by written contract. Waiver of Subrogation in favor of the Certificate Holder applies to the Workers Compensation policy.



**AI-27040**

**22.E.1.**

**Work Authorization No. 1 -Halff Associates, Inc. Elections Warehouse Renovations Project**

**CC REGULAR**

**Date:** 06/21/2011  
**Submitted By:** Moises Salazar, PURCHASING DEPT.  
**Submitted For:** Marty Salazar  
**Department:** PURCHASING DEPT.  
**Agenda Category:** Purchasing Department

**Sub-category:** Elections

**Information**

**CAPTION**

- ✓ a. Pursuant to Article 14 of the current agreement, Halff Associates is requesting approval to engage the services of a consultant/sub-contractors (CLH Engineering, Inc. and Raba-Kistner) with adherence to insurance provisions required by the article;
- ✓ b. Acceptance and approval of Work Authorization No. 1 (with an estimated cost of \$34,500.00) as submitted by project engineer, Halff Associates, Inc. for engineering services for "Renovations and Addition to Elections Department Warehouse Located at 317 N. Closner, Edinburg, TX" through Contract #C-10-340-10-19;

**BACKGROUND**

**Fiscal Impact**

**FISCAL YEAR:** 2011  
**FUNDS AVAILABLE Y/N?:** Y  
**BUDGETARY IMPACT:**  
 available funds in obj. code 334

**ACCT. #:** 1-1100-414-00-130-001-0-334  
**MATCHING FUNDS Y/N?:**

**Attachments**

- Link: [Article 14-C-10-340-10-19](#)
- Link: [WA#1-HalffAssocInc-C-10-340-10-19\(Elections\)](#)
- Link: [Halff-written consent-CLH](#)
- Link: [Halff-written consent-Raba](#)
- Link: [contract#C-10-340-10-19-Halff](#)

**Form Routing/Status**

Route Seq	Inbox	Approved By	Date	Status
	(Originator)	Moises Salazar	06/08/2011 05:16 PM	CREATED
1	Purchasing Department	Marty Salazar	06/09/2011 04:01 PM	APRV
2	Budget & Management	Erika Zamora	06/09/2011 04:05 PM	APRV
3	Roland Garcia	Rolando Garcia	06/10/2011 10:41 AM	APRV
4	Purchasing Department	Marty Salazar	06/16/2011 01:55 PM	APRV
5	Auditor's Office			PEND
6	Auditor's Office	Arcilia Duran	06/10/2011 10:02 AM	RTRN
7	Martha Salazar			
Form Started By: Moises Salazar		Started On: 06/08/2011 05:16 PM		



AGENDA

CC REGULAR
HIDALGO COUNTY
COMMISSIONERS' COURT MEETING
June 21, 2011
9:30 A.M.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held in the Commissioners' Courtroom of the Administration Building, 100 E. Cano, 1st floor, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:

- 1. Roll Call All present
2. Pledge of Allegiance All
3. Prayer
4. Approval of Consent Agenda
5. Open Forum
6. Executive Officer - Valde Guerra:

- A. 1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024(A) (4) "a Professional Service" for the "provision of legal services/representation in connection with litigation."
2. Requesting engagement with the firm of \_\_\_\_\_ for the "Provision of Legal Services/Representation in connection with Litigation"

approved (C) clmgr

- B. AI-27125 Authority for Executive Officer to sign the Inspection Response Form from Texas Department of Licensing and Regulation - Compliance Division - Architectural Barriers for Improvements to Pct. 3 Meeting Hall & Pavilion.

approved (C) clmgr

- C. AI-27121 Authority for Executive Officer to sign the Inspection Response Form from Texas Department of Licensing and Regulation - Compliance Division - Architectural Barriers for Improvements to Sunset Park.

approved D.

- D. AI-27128 Approval to accept a settlement check from TCLC Enterprises, Inc. in the amount of \$235.00 to settle property damages to County vehicle. (Sheriff Office)

approved E.

- E. AI-27122 Approval to accept a settlement check from GEICO Insurance Company in the amount of \$566.75 to settle auto accident with County vehicle. (Sheriff Office)

all approved (C) clmgr

- F. AI-27154 Environmental Compliance:
1. Presentation and Discussion on the 2005 Raba-Kistner Petroleum Storage Tank Compliance Assessment ( Pct. 1, 2, 3, 4, and Sheriff's Department Complex)
2. Discussion, Consideration and Approval on establishing an Environmental Committee with representatives from each Precinct, Executive Officer and appropriate departments to implement EPA/TCEQ required regulatory mechanisms. Martha Mena, Raul Silguero, Norma Ceballos, Marcos Lopez, Yolanda Chapa
3. Discussion, Consideration and Approval to:
a. compile a county-wide database of above-ground storage tanks (AST) and under-ground storage tanks (UST) through visual inspections and data from Fixed-Assets
b. Initiate TCEQ compliance permits for all county ASTs, USTs and air burners

A. AI-27069

Approval of clarification of salary for one (1) Technician II position, slot # 200-001-0030 Grade 6 approved by Comm. Court on 07/13/10.

no action

B.

Budget Appropriations:

1. AI-27078

Pct. #1 R & B (1200): Approval of 2011 appropriation of funds for Pct. 1 Administration, program #004, & Road Maintenance, program #005, in the amount of \$200,500.00 to fund various operating expenditures.

approved

21.

Purchasing Department - Marty Salazar:

Notes:

A. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE AVAILABLE ON THE COUNTY INTRA-NET WEBSITE AND WILL BE FOWARDED VIA E-MAIL, FAX OR HAND DELIVERED TO HIDALGO COUNTY AUDITOR'S OFFICE.

B. ANY AND ALL REQUESTS FOR PAYMENT(S) APPROVED WILL BE SUBJECT TO COUNTY AUDITORS PROCESSING PROCEDURES INCLUDING AUTHORITY FOR COUNTY TREASURER TO ISSUE PAYMENT (S)/CHECK(S).

A.

Hidalgo County

Current inter-local(s) and/or contract(s) for the "Housing of Inmates"

nothing to report

2.

Presentation for discussion, consideration and action

Including, but not limited to, the following items in connection with New Adult Detention Center:

- a) Detention Facility Law Enforcement Center Design- Build Contract with including action regarding Landmark Application for payment, final punch list and release of retainage
- b) Construction of additional pod(s)
- c) Selection and engagement of an architect for the construction of additional pods

nothing to report a-c

3.

Presentation for discussion, consideration and action (if necessary) including, but not limited to the following:

- a) Renovations of administration building
- b) Other ongoing county owned building construction, renovation repair projects
- c) Emergency situations occurring since last agenda meeting

nothing to report

4. AI-27034

a. Requesting authority to exercise the first (1st) year of the additional two (2) one (1) year term extensions with NORMA HERNANDEZ d/b/a CV SERVICES as provided in the current contract for: "Vending Machine Services" for Hidalgo County, under the same rates, terms and conditions (effective: 06/22/11-06/21/12).

no action a-d

b. Discussion and applicable action for Commissioners' Court to entertain the option to offer vendor a payment plan (i.e. promissory note) to collect past due energy reimbursements

c. Other options.

d. Authority to advertise for Vending Machine Services.

e. Option to exercise a 60 day grace period extension as provided under current agreement, with Norma Hernandez d/b/a CV Services.

approved

5. AI-27097

a. Pursuant to Article 14 of the current agreement-C-10-340-10-19, Half Associates is requesting approval to engage the services of a consultant/sub-contractor (REED Fire Protection Engineering, L.L.C.) with adherence to insurance provisions required by said article;

approved

b. Acceptance and approval of Work Authorization No. 2 (with an estimated cost of \$135,280.00) as submitted by project engineer, Half Associates, Inc. to provide engineering servies for Project: "Various Design Services to provide Life Safety Improvements to the Hidalgo County Courthouse (i.e fire alarm & suppression, environmental abatement)" located at 100 N. Closner, Edinburg, Texas, through Contract #C-10-340-10-19.

approved

CC Approved on June 21, 2011

3. AI-27163

approved

a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional engineering services;

b. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of Engineers for Engineering Services for ("Building and Renovations on an as Needed Basis") for Precinct No. 3 area.

Total Scores	Hinojosa Engineering	Noe Garza Engineering , Inc	Dannenbaum Engineering
Evaluator 1	93	76	85
Evaluator 2	99	85	95
Scores	192	161	180
Average	96	80	90
Ranking	1	3	2

c. Authority for the Purchasing Department to negotiate a professional (Engineering Services) contract with the No. 1 ranked firm of **Hinojosa** for Building and Renovations on an as needed basis in the Precinct 3 area.

C. Pct. 4

1. AI-27085

approved

a. Presentation of sole response received from Modern Technology-Modern Environment for the purposes of Commissioners' Court to designate as "qualified" so as to proceed to the next phase of the process

b. Authority for Purchasing Department to negotiate a professional services contract for: RFQ- "Application and Implementation of TCEQ Incinerator Permit that meets State and Federal Mandates and Licensing and Related Services" with the sole qualified vendor MT-ME

approved

D. Elections Department

1. AI-27040

approved

a. Pursuant to Article 14 of the current agreement, Halff Associates is requesting approval to engage the services of a consultant/sub-contractors (CLH Engineering, Inc. and Raba-Kistner) with adherence to insurance provisions required by the article;

b. Acceptance and approval of Work Authorization No. 1 (with an estimated cost of \$34,500.00) as submitted by project engineer, Halff Associates, Inc. for engineering services for "Renovations and Addition to Elections Department Warehouse Located at 317 N. Closner, Edinburg, TX" through Contract #C-10-340-10-19;

approved

22.

Closed Session:

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

10:46 am

- A. Real Estate Acquisition
- B. Cause No. C-3123-03-I; Hidalgo County, Texas v. Landmark Organization, L.P. et al
- C. Pending and/or potential litigation
- D. AI-27153 C-1135-10-G; Jose Luis Salas, et al v. County of Hidalgo
- E. AI-27114 Civil No. 7:08-cv-195; United States of America v. 0.04 Acres of Land, more or less, situated in Hidalgo County, State of Texas, and Unknown Owners et al
- F. AI-27117 Claim of Marin Martinez
- G. AI-27118 Claim of Texas Department of Public Safety
- H. AI-27171 Claim of Andy Taylor & Associates, P.C. in Re: Cause No. C-3622-10-B; J.J. Garza, et al v. Juan J.J. Pena, et al v. Hidalgo County and Hidalgo County Elections Department, In the 93rd Judicial District Court of Hidalgo County, Texas

CC Approved on June 21, 2011