AIA® Document G714™ – 2007

Construction Change Directive

PROJECT: *(Name and address)* Ren/ Additions to Elections Warehouse 317 N. Closner Edinburg, TX 78539	**DIRECTIVE NUMBER:** 004 **DATE:** September 21, 2012 **CONTRACT FOR:** General Construction	OWNER ☒ ARCHITECT ☒ CONSULTANT ☐
TO CONTRACTOR: *(Name and address)* Alpha Building Corporation 5541 Bear Lane #201 Corpus Christi, TX 78504	**CONTRACT DATED:** December 12, 2011 **ARCHITECT'S PROJECT NUMBER:** 28273	CONTRACTOR ☒ FIELD ☐ OTHER ☐

You are hereby directed to make the following change(s) in this Contract:
(Describe briefly any proposed changes or list any attached information in the alternative.)
Saw cut the existing drive at the south end of the new Elections Classroom Building in order to add a new section of curb 18" south of the new porch. The new steel reinforced 6" wide concrete curb shall extend 12" below the asphalt surface to 6" above the existing asphalt surface. Dirt shall be graded between the new curb and existing porch to slope up from the back of the new curb to the existing new porch. Ornamental rock shall be provided and installed over the dirt slope.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price:

   ☐ Lump Sum of $

   ☐ Unit Price of $ per

   ☐ As provided in Section 7.3.3 of AIA Document A201™–2007

   ☒ As follows:
   Work as described above shall be paid through the contingency fund. They cost of work is $2,375.50. The Owner's remaining contingency is $11,223.24. Upon acceptance of this Directive, the remaining balance shall be $8,847.74.

2. The Contract Time is proposed to increase . The proposed adjustment, if any, is seven (7) days.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor signature indicates agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this CCD.

Dannenbaum Eng. Co.- McAllen LL ARCHITECT *(Firm name)*	Hidalgo County, Texas OWNER *(Firm name)*	Alpha Building Corporation CONTRACTOR *(Firm name)*
1109 Nolana Loop - Suite 208 McAllen, Texas 78504 ADDRESS	1615 South Closner - Suite J Edinburg, Texas 78539 ADDRESS	5541 Bear Lane - Suite 201 Corpus Christi, Texas ADDRESS
BY *(Signature)* Steven L. McGarraugh *(Typed name)*	BY *(Signature)* Hon. Ramon Garcia *(Typed name)*	BY *(Signature)* Gus Grajales *(Typed name)*
DATE	DATE	DATE

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Alpha Building Corporation

5541 Bear Lane #201
Corpus Christi, TX 78504
361-299-6292 Fax 361-299-6374

Scope of Work Proposal

Scope of Work Change Order Proposal

For

Hidalgo County
Edinburg, TX 78539

Date: 9-10-12

Title: Elections Warehouse

Location: Edinburg, TX

Attn. Mr. Steve McGarraugh

Dear Steve,

We are pleased to provide you with our change order proposal for **Hidalgo County Elections Warehouse** project. Please see accompanying scope of work.

If you have any questions concerning this proposal or we may be of assistance in any other way please don't hesitate to call on me. We look forward to working with you.

Warmest Regards,

Gus Grajales
956-343-1101

Description of Change Order Work

Project Cost: $2,375.50

Additional Time Required: 7 days

Change Directive Scope of Work: Add Concrete Curb

Staging and Protection:

- Establish with the owner's direction an area for storage of materials and spoils.
- Provide protection to existing construction during all phases.
- Dispose of all construction spoils by dumpster or direct haul off.

Site Work:

- Saw cut the existing asphalt parking lot on the south end of the new elections warehouse in order to place a concrete curb to extend 12" below the surface and 6" above.
- Provide and place the concrete curb to 18" south of the south edge of the existing concrete walkway. To include all site work, form work, concrete, reinforcing steel, placing, finishing and curing.
- Grade dirt at the south side of the concrete walk to cut at a slope and overlay with ornamental rock.

Assumption:

This work is being proposed as a change variance to the original scope of work. Cost for this work is in addition to present contract and additional change order variances already approved. With exception additional scope and cost of change variance all other work remains with out change as per contract and change orders.

Material and labor associated with unforeseen or unexpected conditions are not included with this scope of work and proposal. Any costs associated with unforeseen or unexpected conditions are above and beyond this scope of work and will incur additional cost above and beyond those proposed with this scope of work. Move will take place weather permitting

Exclusions:

- *Hazardous material surveys, work, and clearances are not included in this scope of work and are to be completed by others.*
- *Electrical work*
- *Demolition other than specified*
- *Caliche fill and compaction of caliche.*
- *Delay in project caused by owner, acts of god, or inclement weather*

Clarifications:

No work on change variances (orders) will be performed without written and documented authorized documentation.

General Assumptions:

- Hazardous material work or clean up is neither expected nor priced in this proposal.
- Special lead time equipment and materials. Laminate 3 Day lead time.
- Interface with existing structure: *Yes*
- Possible disruption to building personnel and plans to minimize: Area to be inaccessible to general public during installation time of section.
- Outages: *None*
- Special training/Orientation Requirements: *None*
- Work to be performed during non-normal hours: *None*
- Outage Coordination: *Alpha supt. and County designates*
- Schedule Issues: *None*
- Special Issues: *None*
- Special Security Requirements: *Protection of general public*
- Significant Milestones: *None*
- Hazardous Materials: *None*

Quality Assurance Considerations: A pre-final inspection will be held 1 day prior to final completion date. Any items identified will be corrected before request for final inspection.

I. STAFFING PLAN:

A. Project Manager: *Fred Lozano*
B. Superintendent: *TBA*
C. Quality Control Coordinator:
D. Subcontractors:

II. PERMITS: To be provided by General Contractor and Transporter.

A. Demo:

B. Burning: Welding: Cutting:

SUBMITTAL REQUIREMENTS: TBD

III. CONSTRUCTIBILITY & VALUE ENGINEERING SUGGESTIONS:

None

Submitted By: *Fred Lozano*

Approved By: _____ *Date*_____

10/1/2012 10:59 AM
Moises Salazar

Moises Salazar

From: Richard Sunday [richard.sunday@co.hidalgo.tx.us]
Sent: Tuesday, September 25, 2012 5:56 PM
To: 'Leticia Saenz'; moises.salazar@co.hidalgo.tx.us
Cc: 'Steve McGarraugh'; 'Yvonne Ramon'; 'Alma Ybarra'
Subject: FW: Elections Change Directive
Attachments: Change Dir No. 004.pdf

Ms. Leti,
This is for the 18" decorative border at the South Entrance. Please note I concur.
Please advise if you need a signature from me as the project mgr.
If so, Alma Ybarra has it ready to forward to you (signed copy).
Thanks, Rick Sunday, 956-874-4677

From: Steve McGarraugh [mailto:Steve.McGarraugh@dannenbaum.com]
Sent: Monday, September 24, 2012 4:06 PM
To: Leticia H. Saenz (leticia.saenz@co.hidalgo.tx.us); moises.salazar@co.hidalgo.tx.us
Cc: Richard Sunday
Subject: Elections Change Directive

Lettie,
I have attached Change Directive No. 004 with backup for the Elections Warehouse. Please let me know if you need any additional information.
Respectfully,
Steve

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