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2012 OCT 11 AM 11 55

NOÉ GONZALEZ

JUDGE, 370th JUDICIAL DISTRICT OF TEXAS
HIDALGO COUNTY COURTHOUSE
100 N. CLOSNER, 1st FLOOR
EDINBURG, TEXAS 78539
(956) 318-2280

October 11, 2012

Monica Badillo
Court Administrator
2818 S. Business Hwy 281
Edinburg, Texas 78539

Please place the following invoices on the agenda for the meeting of October 16, 2012 as specified in contract # C-11-269-10-18 section 6:

Vazaldua and Associates Invoice One \$2,850.00

Phase One – Domestic Violence Homicide Prevention Initiative

Vazaldua and Associates Invoice Two \$6,650.00

Phase Two – Domestic Violence Homicide Prevention Initiative

Respectfully submitted

Esther Contreras
Court Coordinator

cc: Ray Eufrazio, County Auditor



Leading Communities Perfect Solutions Quality Results

INVOICE NUMBER TWO - Corrected

October 11, 2012

Judge Noe Gonzalez
100 N. Closner
Edinburg, Texas 78539

RE: Work Authorization No. 4

**OVW Fiscal Year 2012 Domestic Violence Homicide Prevention
Demonstration Initiative**

Contract Amount \$9,500.00

Phase Two, Three, and Four \$6,650.00

TOTAL DUE \$6,650.00

Summary of grant/concept paper requirements

The following are requirements for the submission of the grant/concept paper for the 'Domestic Violence Homicide Prevention Demonstration Initiative'.

Items Needed From Clients:

- Name, title, address, phone number, and e-mail address for the authorized representative.
- Provide name, title, address, phone number, and e-mail address for the grant point-of-contact.
- Provide a statement as to whether the agency has expended Federal funds in the past fiscal year as well as listing other Federal grant programs from which the applicant agency, if any, is currently receiving funding or for which it has applied in Fiscal Year 2012.
- Provide information as what type of agency is applying for funding
- Provide the name of the non-profit non-governmental domestic violence victim service provider that will be the partner in this application.
- Provide the name of the local researcher/evaluator for this project and the regional area where this project will be implemented.

Requirements of Project Narrative:

The project narrative should include a description of the service area for the project including its location, population and demographics. It should also include crime rates and particularly domestic violence and domestic violence homicide statistics. It should indicate whether law enforcement agencies in the service area have protocols for multi-jurisdictional efforts between law enforcement agencies. And it should include whether the jurisdiction participates in the National Incident-Based Reporting System (NIBRS).

The narrative should have a description of the community's efforts to address domestic violence and identifying the individuals and organizations which have been involved and for how long. It should indicate which organization leads any coordinated community response efforts such as a fatality review, domestic violence high risk team, model domestic violence court, etc. It should describe any technology that is used in your response such as protection order registries.

The narrative will discuss why Hidalgo County would like to participate in the demonstration initiative and will describe community's strengths and weaknesses in addressing high-risk domestic violence cases. It should describe any prior-scale change initiative that the community has successfully implemented as this could be a state or Federal demonstration initiative, developing a fatality review committee, a technology change, etc.

Further required are letters of commitment from the local researcher as it will be a critical component of the project. It will include the capacity of the researcher to conduct the baseline data assessment; prior experience conducting similar work, as outlined in this Call for concept Papers; and a commitment to participate in both phases of the four-year initiative or it will contain a description of the process that will be followed to select the local researcher, the expected timeline, and the reason that the researcher was not able to be selected by the deadline.

Additionally, a letter of commitment from the local domestic violence service provider addressing their commitment to full participation in the project for the duration of the initiative, including but not limited to, any orientations and planning meetings with the Office on Violence Against Women and technical assistance providers, completing assessment tools, and fully participating in meetings regarding the Demonstrative Initiative.

The budget detail worksheet and narrative will include an elaboration of expenses included as well as those not included such as: Award Period and Amount; Budget Requirements; Food and Beverage/Costs for Refreshments and Meals; Conference Planning and Expenditure Limitations; Cost of Logistical Conference Planning; Cost of Programming Conference Planning; Conference Space and Audio-Visual Equipment and Services; Prohibition on Trinkets at Conferences; Entertainment at Conferences; Food and Beverages at Conferences; Prior Approval Required Before Entering Into Contracts or Expending Funds for Conferences; Conference Reporting; Training and Technical Assistance; Accommodations and Language Access.