



Hidalgo County Head Start Program Policy Council Agenda

DATE: November 14, 2012

SUBJECT: Discussion/Approval for Hidalgo County Head Start Program to Exercise Option to Extend for an Additional One Year Term the Lease Agreements for Land (under same terms and conditions) with the following private entities:

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| 1. San Martin de Porres Catholic Church (Land)
(Western Rd. Head Start) |
| 2. Daniel Garza (Land)
(Granjeno Head Start) |

RATIONALE/NEED: The existing lease agreements need to be extended in order to secure the land for the Head Start facilities to continue serving Head Start children and families.

RECOMMENDATION: Administration recommends approval.

COST: Head Start (HHS-ACF) funds are available in the budget.
Rent: 19-20-5152-10048-505 Western Rd. Head Start
Rent: 19-20-5152-10015-505 Granjeno Head Start

RELATED INFORMATION INCLUDED: Memo/Lease Extension

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *Edmundo Garcia*

PROGRAM DIRECTOR'S APPROVAL: *Jesus Flores*



HIDALGO COUNTY HEAD START PROGRAM

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TO: Edmundo Garcia, Assistant Program Director
FROM: Ambrosio Tovar, Procurement Director *A. Tovar*
DATE: November 2, 2012
SUBJ: Lease Extension – Private Entities

The lease agreements with the private owners will expire on December 31, 2012. We need to request for approval to extend the private lease agreements for another year. The lease extensions have been reviewed by legal counsel. Hidalgo County Head Start Program has the option to extend the lease agreements for an additional year under the same terms and conditions.

The lease agreements are as follows:

Entity	Center	Classrooms	Enrollment	Monthly Rent
San Martin de Porres Catholic Church (Land)	Western Rd.	3	57	\$600.00
Daniel Garza (Land)	Granjeno	N/A	N/A	\$300.00

Should you have any questions please let me know.
Thank you.



Hidalgo County Head Start Program

1901 West State Hwy 107, McAllen, Texas 78504-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

One Year Lease Agreement Extension

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Lease Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2009 between Hidalgo County and _____ for the property located at _____ (The "Original Lease Agreement").

If _____ agrees to this one (1) year extension of the Original Lease Agreement under the existing terms and conditions, please have the authorized individual sign this Lease Agreement Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 1.03, TERMS, of the Original Lease Agreement.

The Head Start Program wishes to express its appreciation to _____ for its cooperation and support in this matter.

The beginning and ending date of extension shall be January 1st, 2013 through December 31st, 2013. The Original Lease Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building:

Authorized Official:

BY: _____

Title: _____

Date: _____

One Year Lease Agreement Extension (Cont.)

Head Start Program

By: _____
Teresa Flores, Executive Director

By: _____
Ramon Garcia, County Judge

By: _____
Arturo Guajardo Jr., County Clerk

Approved As to Form:
Oxford & Gonzalez

By: _____
Ricardo Gonzalez

Approved As to Form:
Atlas ,Hall & Rodriquez, L.L.P.

By: _____
Stephen L. Crain

Date approved by Policy Council:

Date approved by Commissioner's Court: