

AI-35368

County Judge's Office 6. A.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Roberto Villarreal

Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

1. Approval of Interlocal Agreement for services by and between Hidalgo County and the Alliance for Interstate 69 Texas
2. Approval of 2012 annual dues for the Rio Grande Valley Mobility Task Force (I-69 Alliance) in the amount of \$7,500.00

BACKGROUND

2-1100-413-30-125-004-0-810

Fiscal Impact

FISCAL YEAR: 2

ACCT. #: 2-1100-413-30-125-004-0-810

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

funding in P.O. # 682526

Attachments

Invoice
agreement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	11/20/2012 04:29 PM
Roland Garcia	Rolando Garcia	11/21/2012 11:19 AM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: SANDRA DELEON		Started On: 11/20/2012 03:23 PM
	Final Approval Date: 11/21/2012	

Rio Grande Valley Mobility Task Force
An Ad Hoc Committee of the Rio Grande Valley Partnership

INVOICE

P.O. Box 1499
Weslaco, Texas 78599

INVOICE: MTF1201
DATE: JANUARY 5, 2012

TO:
The Honorable Ramon Garcia
Hidalgo County Judge
1615 S. Closner, Suite J
Edinburg, TX 78539

RECEIVED

JAN 09 2012

COUNTY JUDGE

COMMENTS OR SPECIAL INSTRUCTIONS:

TERMS
Due on Receipt

DESCRIPTION	Amount
2012 Annual Dues	7500.00
TOTAL DUE	\$ 7,500.00

Make all checks payable to Rio Grande Valley Mobility Task Force.
If you have any questions concerning this invoice, contact Febe Zepeda at (956) 968-3141.

Thank you for your support!

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

AGREEMENT FOR PROVISION OF SERVICES

This Agreement is made this ___ day of _____, 2012, by and among the Alliance For Interstate 69 Texas a _____ (the "Alliance"), and the Rio Grande Mobility Task Force, a _____ (the "Task Force") and Hidalgo County, Texas (the "County") pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSTH

WHEREAS, Hidalgo County (the "County") is authorized pursuant to Section 381.004, of the Texas Local Government Code, to develop and administer state and local economic development programs in order to stimulate tourism within the County;

WHEREAS, pursuant to Section 381.004, the County is authorized to spend public funds to finance such programs and to contract with another entity for the administration of such an economic development program;

WHEREAS, the County has determined that the development of Interstate 69 within the State of Texas connecting the state with Shreveport, Louisiana; Memphis, Tennessee; and Indianapolis, Indiana; and other strategic roadways that are essential to establishing a network of highways capable of supporting increased tourism, would improve the business conditions within the State of Texas and the County and enhance the development of interstate and international trade within the State of Texas and the County;

WHEREAS, the County has developed or intends to develop an economic development program to promote the development of Interstate 69 within the State of Texas for the purpose of improving the business conditions within the State of Texas and the County and enhancing tourism within the State of Texas and the County (the "Program"), and desires to contract with another entity to administer the Program; and

WHEREAS, the Alliance for Interstate 69 Texas, a Texas nonprofit corporation (the "Alliance"), has been created for the purpose of promoting the development of Interstate 69 within the State of Texas on behalf of various counties within the state;

WHEREAS, the County now desires to enter into a contract with the Alliance, whereby the Alliance will administer the Program on behalf of the County, including the provision of the following services, among others, in connection with the Program: (i) disseminating educational information to the public on the development of Interstate 69; (ii) supporting formal project authorization, appropriations and completion of Interstate 69 at both the state and federal levels; (iii) serving as the communication link for Interstate 69 development between the federal and state governments and the private sector throughout Texas; and (iv) providing information and comments on the development of Interstate 69 to the executive branches of federal and state government, federal and state legislative bodies and committees, and administrative agencies; and

WHEREAS, the Alliance is agreeable to contracting with the County to assist the County in promoting the development of Interstate 69 as set forth above.

NOW, THEREFORE, the County and the Alliance for Interstate 69 Texas do hereby covenant and agree as follows:

1. The County finds, determines and declares that the development of the Program to promote the development of Interstate 69 within the State of Texas thereby establishing a network of highways capable of supporting increased trade will stimulate business and commercial activity within the County.
2. The Alliance agrees to contract with the County to administer the Program on behalf of the County, including the provision of the following services (the "Services"), among others, for the promotion of the development of Interstate 69 in the State of Texas: (i) the dissemination of educational information to the public on the development of Interstate 69; (ii) the support of formal project authorization, appropriations and completion of Interstate 69 at both the state and federal levels; (iii) the service as the communication link for Interstate 69 development between the federal and state governments and the private sector throughout Texas; and (iv) the provision of information and comments on the development of Interstate 69 to the executive branches of federal and state government, federal and state legislative bodies and committees, and administrative agencies.
3. The County shall pay the County's portion of the Services Task Force, the sum of Seven Thousand Five Hundred and no cents Dollars (\$7,500.00) which has paid the Alliance for services in an amount based on the County's share of the Contribution Requirement attributable to its class of membership in the Alliance, as such is set forth in Article 1, Section 6 of the By-laws of the Alliance.
4. The Alliance shall use the funds received from the County only for the purposes set forth in this Agreement.
5. This Agreement shall be effective on the date set forth below and shall continue in full force and effective until December 31, 2013.

EXECUTED THIS ____ day of _____, 2012.

Hidalgo County, Texas

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo, Jr.
Hidalgo County Clerk
(SEAL)

ALLIANCE FOR INTERSTATE 69 TEXAS

By: 
John P. Thompson, Chairman

ATTEST:

J. Jorge Verduzco, Secretary

AI-35274

County Judge's Office 6. B.

CC REGULAR

Meeting Date: 11/27/2012

Submitted By: Angela Garcia, BUDGET &
MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Appointment of board member to the South Texas Independent School District Board of Directors

BACKGROUND

Attachments

letter

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	11/21/2012 03:42 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Angela Garcia		Started On: 11/21/2012
	Final Approval Date: 11/21/2012	



SOUTH TEXAS
Independent School District

South Texas Academy for Medical Professions
South Texas Business, Education & Technology Academy
South Texas High School for Health Professions
South Texas Preparatory Academy
The Science Academy of South Texas

100 Med High Dr. • Mercedes, TX 78570
Phone: (956) 565-2454 • Fax: (956) 565-4639

June 20, 2012

The Honorable Ramon Garcia
Hidalgo County Judge
Hidalgo County Courthouse
P. O. Box 1356
Edinburg, Texas 78540

RECEIVED

JUL 23 2012

COUNTY JUDGE

Dear Judge Garcia,

As per the letter sent to you dated February 16, 2012 advising you that according to the 2010 Census data, the South Texas Independent School District Board of Directors gained two additional at-large positions to be appointed by you before November, 2012.

In addition, the term of office for three South Texas Independent School District directors presently serving an at-large position for Hidalgo County runs until the first Tuesday in November or November 6, 2012.

Title 2 of the Texas Education Code, §26.34 (b) (as continued in effect by Texas Education code 11.301) entitled "Subsequent Selection of Directors," specifically addresses your responsibility regarding the selection of at-large directors:

(b) At the expiration of the term of office of each director at-large, the county judge of the county from which the director was appointed must appoint his successor.

The at large positions for which you must appoint a director two are new positions that need to be filled and three are currently held by the following:

- Sylvia Sanchez Garza from Edinburg. She currently serves on the Buildings & Grounds Committee, has achieved the required board member training and has attended 84% of the board meetings for the last four years.
- Yolanda Cuellar from Progreso Lakes. She currently serves on the Policy & Curriculum Committee, has achieved the required board member training and has attended 79% of the board meetings for the last four years.
- Cain Caceres from Elsa. He currently serves in the Finance Committee, he has not achieved the required board member training and has attended only 43% of the board meetings in the last four years.

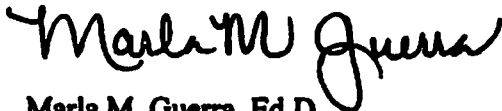
Marla M. Guerra, Ed.D.
Superintendent

Jeff Hembree
Deputy Superintendent

Marla R. Knaub
Assistant Superintendent for Finance

Please feel free to call me at 956/514-4216 should you have questions about this process. Also for your convenience, please find directory information for board members in the event you need to contact the president or an incumbent director. I will need to know of your appointment early in November so those beginning new terms may be sworn in at the November 27, 2012 board meeting.

Sincerely,

A handwritten signature in black ink that reads "Marla M. Guerra". The signature is written in a cursive style with a large, stylized "M" and "G".

**Marla M. Guerra, Ed.D.
Superintendent of Schools**

C: Homero Garcia, Board President

Enclosure: Board Member Directory

AI-35403

County Judge's Office 6. C.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Jaime Longoria

Submitted By: Angela Garcia, BUDGET &
MANAGEMENT

Department: COUNTY JUDGE

Information

CAPTION

Discussion and status update regarding the activities of the Commuter Rail Board.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	11/26/2012 08:17 AM
Budget & Management Roland Garcia	Merlen P. Munoz	11/26/2012 08:17 AM
Auditor's Office		
Purchasing Department		
Form Started By: Angela Garcia		Started On: 11/21/2012 04:28 PM

AI-35374

Comm. Court Executive Office 7. C.

CC REGULAR

Meeting Date: 11/27/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval of acceptance documents from Ramtech Building Systems, Inc. for Modular Buildings and authority for Executive Officer to sign forms

BACKGROUND

Attachments

forms

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	11/21/2012 09:32 AM
Erika Zamora	Erika Zamora	11/21/2012 03:37 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Monica Badillo		Started On: 11/20/2012 04:29 PM
	Final Approval Date: 11/21/2012	

RAMTECH BUILDING SYSTEMS, INC.
1400 U.S. HWY. 287 S
MANSFIELD, TEXAS 76063

ACCEPTANCE DOCUMENT

CUSTOMER: Hidalgo County

RAMTECH BUILDING SYSTEMS JOB NO: 120805

SERIAL NUMBERS: 4995 A-L 3 Court Rm Bldg

DECAL/INSIGNIA NO:

COMMENTS:

Need Down spouts installed

1 - Interior Door closer to switch out.

As authorized representative of County of Hidalgo,

I accept the building referenced above on this 29th day of November,
2012. This acceptance signifies completion of all punchlist items to our
satisfaction, with any exceptions listed above and the acknowledgment of
satisfactory action plan to both parties as to their completion.

Formal acceptance also signifies the right of the Owner/Lessee to occupy the
building, and the date that Ramtech Building Systems, Inc. Limited Warranty
for new buildings becomes effective.

AUTHORIZED REPRESENTATIVE

Ronnie Sparks

RAMTECH REPRESENTATIVE

PRINT OR TYPE NAME

RAMTECH BUILDING SYSTEMS, INC.
1400 U.S. HWY. 287 S
MANSFIELD, TEXAS 76063

ACCEPTANCE DOCUMENT

CUSTOMER: Hidalgo County

RAMTECH BUILDING SYSTEMS JOB NO: 120805

SERIAL NUMBERS: 4995 A-L 3 Court Rm Bldg

DECAL/INSIGNIA NO:

COMMENTS:

Need Down Spouts installed.
1- Interior Door closure to switch out.

As authorized representative of County of Hidalgo,

I accept the building referenced above on this 27th day of November,
2012. This acceptance signifies completion of all punchlist items to our
satisfaction, with any exceptions listed above and the acknowledgment of
satisfactory action plan to both parties as to their completion.

Formal acceptance also signifies the right of the Owner/Lessee to occupy the
building, and the date that Ramtech Building Systems, Inc. Limited Warranty
for new buildings becomes effective.

AUTHORIZED REPRESENTATIVE

Ronnie Spinks

RAMTECH REPRESENTATIVE

PRINT OR TYPE NAME

RAMTECH BUILDING SYSTEMS, INC.

1400 U.S. HWY. 287 S
MANSFIELD, TEXAS 76063

ACCEPTANCE DOCUMENT

CUSTOMER: Hidalgo County

RAMTECH BUILDING SYSTEMS JOB NO: 120805

SERIAL NUMBERS: 5000 A-B - Clerk's Bldg.

DECAL/INSIGNIA NO:

COMMENTS:

Need Down Spouts installed.

As authorized representative of County of Hidalgo,

I accept the building referenced above on this 29th day of November,
2012. This acceptance signifies completion of all punchlist items to our
satisfaction, with any exceptions listed above and the acknowledgment of
satisfactory action plan to both parties as to their completion.

Formal acceptance also signifies the right of the Owner/Lessee to occupy the
building, and the date that Ramtech Building Systems, Inc. Limited Warranty
for new buildings becomes effective.

AUTHORIZED REPRESENTATIVE

Ronnie Sparte

RAMTECH REPRESENTATIVE

PRINT OR TYPE NAME

RAMTECH BUILDING SYSTEMS, INC.
1400 U.S. HWY. 287 S
MANSFIELD, TEXAS 76063

ACCEPTANCE DOCUMENT

CUSTOMER: Hidalgo County

RAMTECH BUILDING SYSTEMS JOB NO: 120805

SERIAL NUMBERS: 5000 A-B - Clerk's Bldg

DECAL/INSIGNIA NO:

COMMENTS:

Need Down Spouts installed.

As authorized representative of County of Hidalgo,

I accept the building referenced above on this 27th day of November,
2012. This acceptance signifies completion of all punchlist items to our
satisfaction, with any exceptions listed above and the acknowledgment of
satisfactory action plan to both parties as to their completion.

Formal acceptance also signifies the right of the Owner/Lessee to occupy the
building, and the date that Ramtech Building Systems, Inc. Limited Warranty
for new buildings becomes effective.

AUTHORIZED REPRESENTATIVE

Ronnie Spork

RAMTECH REPRESENTATIVE

PRINT OR TYPE NAME

RAMTECH BUILDING SYSTEMS, INC.

1400 U.S. HWY. 287 S
MANSFIELD, TEXAS 76063

ACCEPTANCE DOCUMENT

CUSTOMER: Hidalgo County

RAMTECH BUILDING SYSTEMS JOB NO: 120805

SERIAL NUMBERS: 4994 A-G - 2 Court Room Bldg.

DECAL/INSIGNIA NO:

COMMENTS:

Need Down-Spots-Installed.

As authorized representative of County of Hidalgo, TX.

I accept the building referenced above on this 20th day of November, 2012. This acceptance signifies completion of all punchlist items to our satisfaction, with any exceptions listed above and the acknowledgment of satisfactory action plan to both parties as to their completion.

Formal acceptance also signifies the right of the Owner/Lessee to occupy the building, and the date that Ramtech Building Systems, Inc. Limited Warranty for new buildings becomes effective.

AUTHORIZED REPRESENTATIVE

Ronnie Sporki

RAMTECH REPRESENTATIVE

PRINT OR TYPE NAME

RAMTECH BUILDING SYSTEMS, INC.
1400 U.S. HWY. 287 S
MANSFIELD, TEXAS 76063

ACCEPTANCE DOCUMENT

CUSTOMER: Hidalgo County

RAMTECH BUILDING SYSTEMS JOB NO: 120805

SERIAL NUMBERS: 4994 A-G - 2 Court Room Bldg

DECAL/INSIGNIA NO:

COMMENTS:

Need power spots installed.

As authorized representative of County of Hidalgo, TX,

I accept the building referenced above on this 29th day of November, 2012. This acceptance signifies completion of all punchlist items to our satisfaction, with any exceptions listed above and the acknowledgment of satisfactory action plan to both parties as to their completion.

Formal acceptance also signifies the right of the Owner/Lessee to occupy the building, and the date that Ramtech Building Systems, Inc. Limited Warranty for new buildings becomes effective.

AUTHORIZED REPRESENTATIVE

Ronnie Spatz

RAMTECH REPRESENTATIVE

PRINT OR TYPE NAME

AI-35210

HIDTA - Task Force 9. A.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Rene Guerra, Criminal District Attorney
Submitted By: Nelda Olivarez, HIDTA

Department: HIDTA

Information

CAPTION

Presentation for discussion, consideration, and approval to accept the "Memorandum of Understanding" (MOU) between the County of Hidalgo and the Hidalgo County HIDTA Task Force.

BACKGROUND

The Hidalgo County HIDTA Task Force is solely responsible to reimburse Hidalgo County for "Janitorial Services"

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1254-412-00-270-014-0-423

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds in the amount of \$8,360.00 available as of 11/16/12.

Attachments

Janitorial Services

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	11/16/2012 09:41 AM
Sylvia Solis	Sylvia Solis	11/21/2012 01:39 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Nelda Olivarez		Started On: 11/08/2012 03:58 PM
	Final Approval Date: 11/21/2012	

STATE OF TEXAS §

COUNTY OF HIDALGO §

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COUNTY OF HIDALGO
AND
THE HIDALGO COUNTY HIDTA TASK FORCE

This Agreement is entered in by the **HIDALGO COUNTY HIDTA TASK FORCE** hereinafter referred to as "**HIDTA**" and the **COUNTY OF HIDALGO** hereinafter referred to as "**COUNTY**" for the purpose of the reimbursement of janitorial services, incurred by **HIDTA**.

WHEREAS, HIDTA and the **COUNTY** are located in close proximity and have close government ties; and

WHEREAS, HIDTA, located at 3100 South Closner, Foxtrot Building, Edinburg, Texas (the "**Building**"), and occupies four thousand three hundred and sixteen square feet (4,316 sq. ft.), would benefit from janitorial services as provided by the **COUNTY**.

NOW, THEREFORE, HIDTA and the **COUNTY**, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. **COUNTY** agrees to perform janitorial services to the **Building** as further described in this Agreement.
2. **HIDTA** agrees to be solely responsible to **COUNTY** in the amount of Five Hundred Twenty and no/100th (\$520.00) per month as consideration for janitorial services provided by **COUNTY**.
3. **HIDTA** agrees to reimburse **COUNTY** within the thirty (30) days of receipt of the invoice from **COUNTY**.
4. **Term.** This Agreement shall begin on January 1, 2013 and terminate on December 31, 2015.
5. **COUNTY** agrees to perform daily janitorial services in the office areas of the **Building** as follows:
 - Emptying all wastebaskets and trash receptacles;
 - Removing waste to designated areas;
 - Sweeping and moping all hard surface floors as needed;
 - Dusting or damp wiping desks and furniture;
 - Spot cleaning all glass furniture, mirrors, and glass partitions;
 - Vacuuming all carpeted areas.

6. **COUNTY** agrees to perform daily janitorial services in the restroom areas of the **Building** as follows:
 - Damp wiping and polishing all restroom dispensers and refilling tissue, towels, and soap dispensers;
 - Emptying, cleaning, and sanitizing, waste receptacles;
 - Replacing all receptacle bags daily;
 - Cleaning and polishing all restroom shelves, mirrors, and bright metals;
 - Wet mopping restroom floor with an odorless disinfectant solution with shine enhancer.
7. **HIDTA** and **COUNTY** will coordinate work schedules in order to provide for minimal disruption of operations of the **Building**.
8. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any (applicable law), present or future law, ordinance or administrative, executive, or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement . The Agreement shall be modified only to the extent necessary to conform to the applicable law bringing them within the legal requirements and only during the time such conflicts exists.
9. **No Waiver.** No waiver by any party hereto of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
10. **Entire Agreement.** This Agreement contains the entire contract among the parties hereto, and each party acknowledges that no other party has made (either directly or through any agent or representative) any representation or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement, in writing, executed by **COUNTY** and **HIDTA**, and not otherwise.
11. **Texas Law to Apply.** This agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.
12. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to **HIDTA:** Dora L. Munoz, Commander
Hidalgo County HIDTA Task Force
P.O. Box 5719
McAllen, Texas 78502

If to **COUNTY:** County of Hidalgo
Attention: Ramon Garcia, County Judge
P.O. Box 1356
Edinburg, Texas 78540-0758

With copy to: Rene Guerra, County District Attorney
100 N. Closner
Edinburg, Texas 78539

Each notice demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or if mailed, at such time as it is deposited in the United States mail.

13. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
14. **Authority to Execute.** The execution and performance of this Agreement by each of the parties have been duly authorized by all necessary laws, resolutions, ordinances or government body action, and this Agreement constitutes the valid and enforceable obligations of the parties hereto in accordance with its terms.
15. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
16. **Commitment of Current Revenues Only.** In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon thirty (30) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provision of Tex. Loc. Govt. Code Ann. 271.903.
17. **Severability.** Should any phrase, clause, sentence, or section of this Agreement be judicially declared to be invalid, unenforceable or void, such decision will not have the effect of invalidating or voiding the remainder of this Agreement, and such part of this Agreement will be deemed to have been

stricken herefrom and the remainder of this Agreement will have the same force and effect as if such part or parts had never been included herein.

WHEREAS, this agreement becomes effective on the date it is signed by both parties. It remains in force unless explicitly terminated, in writing, by either party.

COUNTY OF HIDALGO

Ramon Garcia, Hidalgo County Judge

Date

Attest:

Arturo Guajardo, Jr., Hidalgo County Clerk

Date

HIDALGO COUNTY HIDTA TASK FORCE



Rene Guerra, Hidalgo County District Attorney



Date

APPROVED AS TO FORM

Hidalgo County District Attorney's Office

By:  Date: 11/7/12
Josephine Ramirez Solis, Assistant DA

AI-35359

Head Start 10. A.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Teresa Flores

Submitted By: Linda Galaviz, HEAD START

Department: HEAD START

Information

CAPTION

Discussion/Approval/Appointment of One (1) Community Representative by Each Member of the Commissioners' Court, to Serve on the Hidalgo County Head Start Program Policy Council, for a One Year Term According to 45 CFR Chapter XIII, 1304.50(b)(1)-(b)(7) Beginning October 2012

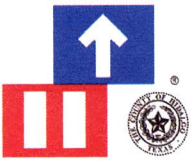
BACKGROUND

Attachments

Community Representative

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	11/20/2012 02:08 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Linda Galaviz		Started On: 11/20/2012 11:23 AM
	Final Approval Date: 11/21/2012	



Hidalgo County Head Start Program

P.O. Box 0117 Edinburg, Texas 78540-0117 (956) 383-0706

TO: Commissioners' Court Members

FROM: Teresa Flores, Executive Director *Teresa Flores*

SUBJECT: Community Representatives Appointments

DATE: September 17, 2012

In accordance with Head Start Performance Standards and the Hidalgo County Head Start Program By-Laws, the Hidalgo County Commissioners' Court must nominate a Community Representative from each Precinct to serve on the Hidalgo County Head Start Program Policy Council annually for limited terms of **"no more than three (3) years"** (By-Laws, **Article 5, Section 6**).

The current members of the Policy Council serving as Community Representatives nominated by the Grantee are as follows:

Grantee Board Members	Community Representatives	Years of Services
Judge Ramon Garcia	Jesse Vela	1
Joel Quintanilla, Precinct 1	Joe Guzman - Resigned	-
Hector "Tito" Palacios, Precinct 2	Silvestre Rodriguez	1
Joe Flores, Precinct 3	Lupe Gonzalez	2
Joseph Palacios, Precinct 4	Judith Flores-Saldivar	1

Your nomination for the 2012-2013 service year must be placed on Commissioners' Court Agenda for official action and approval. Your attention to this matter is greatly appreciated.

Source: Policy Council By-Laws

Article V, Section 1, B. "Five (5) of the members, who shall be known as the Community Representatives, shall be recommended by the Commissioners' Court (Grantee Board) and subject to approval by the Policy Council elected parents."

Article V, Section 6. "The terms of office for all Policy Council Members shall be one (1) year, Mid-October to Mid-October, or until the new Policy Council Member is formally installed, as per Article V, Section 3, Policy Council Members, Alternates and Community Representatives terms shall be limited to no more than three (3) years. Terms shall be limited to no more than three (3) years in any combination of service, whether Alternate, Parent Representative or Community Representative and terms need not be held in consecutive years."

Program Governance

Performance Standard 1304.50(b)(1) — (b)(7)

(b) Policy group composition and formation.

(1) Each grantee and delegate agency governing body operating an Early Head Start or Head Start program must (except where such authority is ceded to the Policy Council or Policy Committee) propose, within the framework of these regulations, the total size of their respective policy groups (based on the number of centers, classrooms, or other program option units, and the number of children served by their Early Head Start or Head Start program), the procedures for the election of parent members, and the procedure for the selection of community representatives. These proposals must be approved by the Policy Council or Policy Committee.

(2) Policy Councils and Policy Committees must be comprised of two types of representatives: parents of currently enrolled children and community representatives. At least 51 percent of the members of these policy groups must be the parents of currently enrolled children (see 45 CFR 1306.3(h) for a definition of a Head Start parent).

(continued, next page...)

Rationale: Established procedures for electing parent members and selecting community representatives ensure consistency and fairness in the selection of policy group members. It is essential that families receiving services play an active role in making decisions about such services, and that the Head Start program reflects the community as a whole. *This rationale serves 45 CFR 1304.50(b)(1)-(7).*

Guidance: The following are suggestions for the governing body and policy group review of procedures for parent elections:

- Inform all parents of their vital role in program governance;
- Ensure that there is a fair method of nomination, either by parents nominating themselves or by other parents nominating them; nominations should be placed only with the consent of the nominee;
- Provide proportionate representation to parents in all program options and settings. If agencies operate programs serving different geographical regions or ethnic groups, to adopt policies to ensure that all groups being served will have an equal opportunity to serve on policy groups; and
- Consider using Parent Committees to facilitate the process of nominating and electing parents to the Policy Council or Policy Committee.

Parents are involved in every step of the process for selecting community representatives. Parents may be involved, for example, in discussions of the issues of interest and the types of community representatives needed in the coming year, as well as in developing methods for soliciting and screening potential candidates.

When nominating parent members or selecting community representatives to policy groups, consider:

- The willingness and ability of the potential members to contribute time and effort to the program and to serve as mentors and role models, as well as resource persons;
- The diversity of the group of individuals nominated, with consideration being given to the programs or program options in which the children of nominees are enrolled;
- The agency's goals and the information generated by the Community Assessment; and
- The desirability of having representation from the governing body to the policy group, in order to improve communication between the two groups.

Program Governance

Performance Standard

1304.50(b)(1) — (b)(7)

(continued...)

(3) Community representatives must be drawn from the local community: businesses; public or private community, civic, and professional organizations; and others who are familiar with resources and services for low-income children and families, including, for example, the parents of formerly enrolled children.

(4) All parent members of Policy Councils or Policy Committees must stand for election or re-election annually. All community representatives also must be selected annually.

(5) Policy Councils and Policy Committees must limit the number of one-year terms any individual may serve on either body to a combined total of three terms.

(6) No grantee or delegate agency staff (or members of their immediate families) may serve on Policy Councils or Policy Committees except parents who occasionally substitute for regular Early Head Start or Head Start staff. In the case of Tribal grantees, this exclusion applies only to Tribal staff who work in areas directly related to or which directly impact upon any Early Head Start or Head Start administrative, fiscal or programmatic issues.

(continued, next page...)

Agencies and policy groups establish procedures for monitoring the three-year limit for both parents and community representatives. Agencies also develop volunteer opportunities that allow former policy group members to use their skills and experience to support program activities and operations. If agencies view and present the opportunity of serving on policy groups as a time to learn new skills and to gain self-confidence in a supportive environment, parents will understand the value of leaving a policy group after a few years, and of moving into other leadership roles in school organizations and in the larger community.

Personnel policies and bylaws address potential conflicts of interest between agency employment and membership on a Policy Council or Policy Committee. For example, agencies may consider developing policies that define "occasional substitute" and that determine at what point in the hiring process a candidate for a Head Start position must resign his or her membership from a policy group, that is, upon application or upon hiring.

AI-35390

Budget and Management 11. A.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT **Submitted By:** Angela Garcia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Discussion, consideration, and approval of Exiting Elected Official Expenditure Policy.

BACKGROUND

Attachments

policy

Form Review

Inbox	Reviewed By	Date
Budget & Management	Erika Zamora	11/21/2012 03:08 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Angela Garcia		Started On: 11/21/2012 02:02 PM
	Final Approval Date: 11/21/2012	

HIDALGO COUNTY, TEXAS
ADMINISTRATIVE POLICY MANUAL

Procedure:	EEOEP.1
Page:	1 of 1
Date Authorized:	11/27/2012
Supersedes:	n/a

EXITING ELECTED OFFICIAL EXPENDITURE POLICY

PURPOSE AND OBJECTIVES

- 1.1 Local Government Code Section 130.908 requires Commissioners Court to approve any expenditure of an elected county or precinct officer who was not renominated or reelected that is over an amount set by the Commissioners Court. The purpose of this policy is to establish expenditure limits that require Commissioners Court approval.

DEFINITIONS

- 2.1 **Expenditure:** For the purposes of this policy, expenditure is 1) a single transaction or multiple transactions to any one vendor, or 2) the combination of multiple purchases for a single project or piece of equipment.
- 2.2 **Travel Expenditure:** For the purposes of this policy, travel expenditure is the combined costs of a single business or training trip including, but not limited to, registration, hotel, transportation and meals.

POLICY

- 3.1 When a Hidalgo County elected official is not renominated or reelected, during the time following the date of the announcement of the results of the official canvass of the primary or election returns, , while that elected official remains in office, the Commissioners Court must approve all expenditures under the control of the elected official that exceed:
- 1) \$500 if budgeted in the maintenance and operating category or the capital category,
- Or
- 2) Any travel expenditure that exceeds \$1 where the elected official is doing the traveling. Commissioners Court approval is not required for travel expenditures for the staff of the elected official.
- 3.2 The approval by Commissioners Court must take place before a purchase order is issued, a travel encumbrance is approved, or the County is obligated to pay the expenditure; this includes procurement card transactions. The elected official may be held personally liable for expenditures that occur in violation of this policy.

AI-35283

Budget and Management 11. B.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Angela Garcia, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

DBM Workers' Comp.:

Pursuant to the Hidalgo County fuel policy, requesting approval to reimburse Jose Jackson for the purchase of fuel in the amount of \$43.00 for county vehicle, with authority for the County Treasurer's Office to issue payment/check after the Auditor's Office processing procedures are completed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-2202-419-50-115-065-0-626

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds as of 11/21/12.

Attachments

affidavit and receipt

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	11/14/2012 04:37 PM
Olga Garza	Olga Garza	11/21/2012 03:47 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Angela Garcia		Started On: 11/14/2012 04:14 PM
	Final Approval Date: 11/21/2012	

HIDALGO COUNTY AUDITOR'S OFFICE
HIDALGO COUNTY, TEXAS

PURCHASE AFFIDAVIT

THE STATE OF TEXAS

COUNTY OF HIDALGO

I, Jose Jackson, do hereby state that the item(s) listed on the invoice(s) named below
PURCHASER'S NAME
were purchased for the exclusive use of Hidalgo County:

INVOICE NO.	DATE	AMOUNT	NAME OF COMPANY
<u>080608</u>	<u>11/13/12</u>	<u>\$43.00</u>	<u>Stripes #7308</u>
TOTAL		<u>\$43.00</u>	

I further state that I was authorized to make such a purchase(s).

I therefore request reimbursement of this invoice (these invoices) from Hidalgo County and that payment be made payable to me.

SIGNATURE: *Jose Jackson*

TITLE: Workers Comp. Specialist II
PERSON MAKING PURCHASE

Before me Angela Garcia, a Notary Public, appeared Jose Jackson and on his oath deposed and stated that the foregoing facts as set forth in the above request for expense reimbursement are true and correct in every respect. H e / s further stated h e / s requested payment of the same.



Angela Garcia
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

[Signature]
APPROVAL: DEPARTMENT HEAD

APPROVAL: COUNTY AUDITOR

STRIPES # 7308

328 U S HWY 83
PHARR, Tx. 78501
956-781-3247

TP48570597-001 STRIPES 7308
328 E US HWY 83
PHARR TX 78577

Descr.	qty	amount
-----	---	-----
<CUSTOMER COPY>		
UNLD CA #04	13.698G	43.00
	@ 3.139/ G	

	Sub Total	43.00
	Tax	0.00
TOTAL		43.00
	DEBIT \$	43.00

CARD TYPE: DEBIT
CARD NAME: JACKSON/JOSE
ACCT NUMBER: XXXXXXXXXX6416
TRANS TYPE: SALE
APPROVAL: 080608 INVOICE: 295503
AMOUNT: \$ 43.00

APPROVED 080608

THANKS, COME AGAIN
Diesel fuel contains up to 5.0%
biodiesel or renewable diesel
- state diesel tax \$0.19 per gallon
REG# 0003 CSH# 002 DR# 01 TRAN# 37269
11/13/12 07:15:10 ST# 7308

AI-35377

Budget and Management 11. C.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: IT

Submitted By: Manuel Chapa, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Discussion, consideration and approval to submit the Texas VINE Reimbursement Maintenance Invoice in the amount of \$7,293.50 (First Qtr) and the Texas Statewide Automated Victim Notification Service (SAVNS) County Verification of Continuing Production Record with authority for County Judge to sign the required documents.

BACKGROUND

Texas VINE Annual Maintenance Grant Contract - Fiscal Year 2013 was approved by Commissioners' Court on September 4, 2012 (AI# 33824).

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1283-415-00-200-005-3-336

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No Budgetary Impact

Revenue acct #2-1283-334-10-200-005-3-000 "Texas Vine Program Revenue"

Attachments

Invoice

Production record

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	11/21/2012 01:53 PM
Budget & Management	Erika Zamora	11/21/2012 03:06 PM
Erika Zamora	Erika Zamora	11/21/2012 03:36 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Manuel Chapa		Started On: 11/20/2012
	Final Approval Date: 11/21/2012	

**Office of the Attorney General
Statewide Automated Victim Notification Services (SAVNS)
Fiscal Year 2013 Invoice**

		PHASE TYPE	
Place an "X" to the right of the applicable quarter(s)	1st Quarter	x	
	2nd Quarter		
	3rd Quarter		
	4th Quarter		
Mail To: Office of the Attorney General Grants Administration Division - MC005 P.O. Box 12548 Austin, TX 78711-2548	Date of Invoice:		
	Invoice #:		
	Texas TIN:	17460007176012	
	Organization Name:	Hidalgo County	
	Mailing Address:	2808 S. Business Hwy. 281	
	City:	Edinburg	
	State:	Texas	
Grants Administration Division (GAD) Contact Attn: Finance Section Title: Financial Specialist Email: Pinni.Warner@texasattorneygeneral.gov Telephone: (512) 936-6397	Zip Code:	78539	
	Contact Person:	Ray Eufrazio, CPA	
	Title:	County Auditor	
	Email Address:	ray.eufrazio@auditor.co.hidalgo.tx.us	
	Telephone:	956-318-2511 x.4604	
Month of Service	OAG GRANT #		Amount of Claim
Sep-12	1336924	PCA 10352	\$7,293.50
Note - 1: Invoice must be submitted to the OAG for the prior quarter by the 5th day of the next month following the end of each quarter.	Description of Services: Note 2: Reimbursement for services rendered on a contract basis under the Statewide Automated Victim Notification Service (SAVNS) Grant to the Office of the Attorney General (Term: September 1, 2012 to August 31, 2013). Note - 3: None of the costs billed under this invoice have been charged to any other state or federal grant, contract, or any other funding source. I certify that the expenses being requested for reimbursement are correct and unpaid.		Note - 4: The amount of claim must not exceed the amount stated in "Total Due" line on the Certified Vendor Invoice.
Authorized Official or Designee Signature Note - 5: Must be signed by the Authorized Official or Alternate Designee	Signature of Authorized Official or Alternate Designee		Date
	Type/Print Authorized Official Name or Alternate Designee and Title		
<i>For OAG Use Only</i>			
Date Received by Grants Administration Division of the OAG:	GAD Fiscal Approval / Date		Date Received by OAG Accounting:



OFFICE of the ATTORNEY GENERAL
GREG ABBOTT

**Texas Statewide Automated
Victim Notification Service (SAVNS) FY2013
Quarterly Verification of Continuing Production Record**

The purpose of this form is to establish a regular schedule for the Grantee to provide an update to the OAG regarding the Texas SAVNS Program in their county. The intent is to ensure that the Grantee is aware of the ongoing status of its Texas SAVNS Program functionality and continuing production. The OAG will crosscheck Grantee verifications of production with the production records of the Certified Vendor.

Grantee:	Hidalgo County	Contract Number:	1336924
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Yes	No	N/A	Grantee Responsibility
✓			As of the date below, SAVNS Jail Records are on production and available.
✓			As of the date below, SAVNS Court Records are on production and available.
			County SAVNS Problem Log includes all problems and resolutions.
			Program Coordinator/Grant Contact maintains a SAVNS grant file.

Check 'Yes' or 'No' for each box.

The Authorized Official is responsible for signing the Quarterly Verification of Continuing Production Record. Unchecked or checked 'No' boxes require an explanation in the Explanation/Comments Box.

County Verification:

Signature

Ramon Garcia

Printed Name

Hidalgo County Judge

Title

Date

Explanation/Comments:

***** This completed and signed Quarterly Verification of Continuing Product Record must be submitted with the quarterly invoice in order for payment to be made on your County's behalf, for costs associated with Annual Maintenance. Please keep a copy in your grant file.**

AI-35367

11. D.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Manuel Chapa, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

1. Discussion, consideration and approval of resolution authorizing the submittal to apply for the 2013 Indigent Defense Formula Grant with the Texas Indigent Defense Commission.
2. Authorization for County Judge to sign the required documents.

BACKGROUND

The intended use of funding provided by this grant is to improve indigent defense systems. Attorneys fees, investigator expenses, expert witnesses, and other direct litigation costs that a county spends on behalf of a criminal defendant or juvenile respondent in a criminal matter that has been determined by a court of competent jurisdiction to be indigent are allowable expenses of this grant. Grant Period is October 1, 2012 through September 30,2013.

Fiscal Impact

FISCAL YEAR:	ACCT. #:
FUNDS AVAILABLE Y/N?:	MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Approval to submitt resolution to apply for grant.

Attachments

RFA reference

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	11/21/2012 03:43 PM
Auditor's Office	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Manuel Chapa		Started On: 11/20/2012
Final Approval Date: 11/21/2012		



TEXAS INDIGENT DEFENSE COMMISSION

209 West 14th Street, Suite 202 Price Daniel, Sr. Building, Phone: 512-936-6994,

Austin, Texas 78701, Fax: 512-463-5724

www.txcourts.gov/tidc

FY2013 Formula Grant Program

Requests for Applications (RFA)

October 12, 2012

Total Grant Amount Budgeted for Statewide Use Available:

FY2013- \$12,000,000

Type of Grant

Formula - The Commission distributes funds to counties through a formula. Counties must meet minimum spending requirements to qualify.

Eligibility:

Only Texas counties may apply. See further eligibility below.

Grant Applications Due:

All applications must be submitted on-line. Applications must be completed and submitted by **December 3, 2012**.

See submission requirements below for waiver requests and other deadlines.

Method of Application:

On-line submission can be accessed at <http://tidc.tamu.edu>. All county judges have been assigned a unique user name and password. See contact information below for access to the system.

Time Period for Funding:

October 1, 2012 through September 30, 2013

Commissioners Court Resolution Required:

This application is submitted on-line but requires a commissioners' court resolution/internet submission form be adopted and scanned and e-mailed or uploaded on the application page of the website, or it may be faxed. The resolution is generated by the on-line system and must be printed out from the on-line application page.

Payments:

Funds will be distributed in four (4) disbursements for this fiscal year for most counties.

Steps in Submitting a Grant Application

- 1) Log onto <http://tidc.tamu.edu> (Follow on-line page instructions).
- 2) Verify that the online screen shows the appropriate grant officials and judicial officials.
- 3) Verify on-line that Commission records indicate whether submitted county-wide plans are in compliance and meet the grant eligibility requirements. Contact Commission staff to discuss compliance issues.
- 4) Complete by scanning and e-mailing the Resolution / Internet Submission Form along with any required plan documents.

Texas Indigent Defense Commission

Authorization to Fund, Applicable Authority and Rules

Texas Government Code Sec. 79.037. TECHNICAL SUPPORT; GRANTS.

- (a) The commission shall:
 - (1) provide technical support to:
 - (A) assist counties in improving their indigent defense systems; and
 - (B) promote compliance by counties with the requirements of state law relating to indigent defense;
 - (2) to assist counties in providing indigent defense services in the county, distribute in the form of grants any funds appropriated for the purposes of this section; and
 - (3) monitor each county that receives a grant and enforce compliance by the county with the conditions of the grant, including enforcement by:
 - (A) withdrawing grant funds; or
 - (B) requiring reimbursement of grant funds by the county.
- (b) The commission shall distribute funds as required by Subsection (a)(2) based on a county's compliance with standards adopted by the board and the county's demonstrated commitment to compliance with the requirements of state law relating to indigent defense.
- (c) The board shall adopt policies to ensure that funds under Subsection (a)(2) are allocated and distributed to counties in a fair manner.
- (d) A county may not reduce the amount of funds provided for indigent defense services in the county because of funds provided by the commission under this section.

Texas Administrative Code Chapter 173 (Newly revised) Uniform Grant Management Standards (UGMS)

Formula Grant Program

A. Introduction

Formula Grants are provided to Texas Counties by the Texas Indigent Defense Commission (Commission) to help meet the Commission's statutory mandates and to promote Texas counties' compliance with standards adopted by the Commission.

Formula grants provide money to counties for increased indigent defense costs based on a formula set by the Commission. Qualifying counties are eligible for funds determined by the formula only to the extent their spending exceeds the amounts in their baseline year. Other grant distribution formulas may be considered in the future as more data becomes available. Counties must meet minimum spending requirements to receive credit for spending the funds.

The grant period for this application is October 1, 2012 through September 30, 2013. Expenses must be incurred and/or obligated during this time.

B. Eligibility

Only counties are eligible to apply for funds.

C. Direct Disbursement Pool

Counties with low incidence of crime and low indigent defense expenses may also choose not to submit the application. They will be eligible to receive funding under the Commission Direct Disbursement policy and procedures. If a county has had to refund formula grant money to the Commission or has not received grant funds in the previous year, please consider not applying for the formula grant and the county will be eligible for the Direct Disbursement Pool. This Commission policy is intended to reduce application procedures for counties that have both low incidences of crime and low indigent defense costs. The policy governing reimbursement of eligible expenses under this policy vary depending on whether a county spent any of the formula grant funds in the preceding year.

Texas Indigent Defense Commission

A county that has not spent any formula grant funds in the preceding year and does not apply for a formula grant in the current fiscal year may submit receipts for direct disbursements. If the county incurs indigent defense costs above its baseline year amount (or adjusted baseline), it is eligible to receive up to twice the amount of the initial allocation of funds for the county under the formula grant program as established by the Commission prior to issuing the Request for Applications. In addition, the county is also eligible to receive the unspent balance of the initial allocation of formula grant funds from the previous fiscal year as established by the Commission prior to issuing the Request for Applications.

A county that spent a portion of the formula grant funds in the preceding year and does not apply for a formula grant in the current fiscal year may submit receipts for direct disbursements. If it experiences indigent defense costs above its baseline year amount, such a county is eligible to receive up to the amount of the initial allocation of funds for the county under formula grant program as established by the Commission prior to issuing the Request for Applications.

The Indigent Defense Commission will budget up to two-thirds of the funds allocated to counties that do not apply for formula grant funds to the direct disbursement pool. Funds will be disbursed from the pool based on a county's compliance with the current year grant eligibility requirements and written documentation that the county has actually expended its baseline year amount in addition to the amount requested. All payments considered for reimbursement are subject to availability of funds.

Applications with expense information for direct disbursement must be submitted on or before August 15, 2013. The time period for calculating the direct disbursement will be September 1, 2012 through August 15, 2013. A county that applied for formula grant in FY2012 (between October 1, 2010 and September 31, 2012) may not include expenses incurred in September 2012 in their direct disbursement submission. However, this change in time period for direct disbursement calculation will not affect the time period for the statutory Indigent Defense Expenditure Report.

D. Notification of Availability

This FY12 Formula Grant - Request for Applications (RFA) is sent to all 254 Texas Constitutional County Judges. A courtesy notice is mailed to all local administrative district judges, local administrative statutory county judges, chairman of juvenile board and each county auditor (or treasurer). The notice informs other county stakeholders to seek a copy of the grant RFA from the constitutional county judge or to go to the Commission website www.txcourts.gov/tidc to download a copy. The Commission staff uses the contact information reported by counties in our web based system. Please make sure that all contact information is accurate. Counties are required to maintain correct contact information on the Commission 'grants and reporting' website (<http://tidc.tamu.edu>). The notice of grant availability is also published in the Texas Register.

E. Application

The Commission is committed to reducing paperwork burdens for Texas counties. Therefore, the grant application process will be electronic.

The application steps are:

- 1) Review the baseline (FY01) – The baseline is the amount counties must spend in indigent defense before they qualify as having spent the grant. Counties that have received or applied for grants in previous years have already established a baseline with the Commission. To meet the requirements under Texas Government Code §79.037(d), the Commission has adopted as an expenditure baseline based on each county's FY01 indigent defense expenditures. Attorney fees, investigator expenses, expert witness expenses, and other litigation expenses paid by the county on behalf of indigent criminal defendants / juvenile respondents are allowable expenses. This information remains static unless a county requests an alternative baseline, as described below.
 - a. The baseline amount is used for comparison to determine grant qualification for each year.
 - b. To qualify for grant funds each year, the county must spend an amount at least equivalent to the FY01 baseline.

Texas Indigent Defense Commission

- 2) All applications must be submitted online using the User ID and Password. Contact the Commission Grant Administrator for instructions to obtain a waiver to the on-line application.
- 3) If a person other than the recipient of this letter needs to obtain a user name and password for the online application system, contact The Texas A&M University Public Policy Research Institute (PPRI) – [PPRI manages the collection, storage and retrieval of data for the Commission]. County officials contact PPRI through e-mail (dbrennan@ppri.tamu.edu), (MMcIntire@ppri.tamu.edu), fax (888-351-3485) or by regular mail:
Darby Brennan or Megan McIntire, PPRI
314 H. C. Dulie Bell Building, TAMU, Mailstop 4476
College Station, Texas 77843-4476
PPRI will not provide user names and passwords over the phone. Individuals using personal e-mail accounts may be asked to provide additional information.
 - a) Go to the PPRI Commission website at <https://tidc.tamu.edu>
 - b) Enter the User ID and Password or contact PPRI.
- 4) Apply on-line
 - a. Sign in – The authorized official or designee logs in to the website using a unique username and password and selects “FY2013” in the upper left then select “Apply for Formula Grant”. A designee may actually perform the tasks if allowed by the authorized official.
 - b. Review the eligibility requirements – Each year the Commission adopts specific measures as eligibility requirements for the Formula Grant funds. These measures are intended to encourage each county’s compliance with statutory requirements or policy and standards adopted by the Commission. The grant application screen will reveal the compliance checklist maintained by the Commission’s special counsel. Counties that have blank check boxes in any category will not be able to receive funds until they meet all grant program eligibility requirements. **They should complete the on-line application then contact the Commission for instructions to resolve plan compliance issues.**
 - c. Verify that the County’s stored information is correct – The authorized official reviews the data the Commission has stored for the county’s grant positions. (**Note:** Please remember to update the county contact information during the grant year as changes in officials or contact information occurs.)
 - d. Identify the individuals in the following grant positions as required in Texas Administrative Code Rule 173.301. Make changes as needed.
 - i. Authorized official - This person must be authorized to apply for, accept, decline, modify, or cancel the grant for the applicant county. A county judge or a designee authorized by the governing body in its resolution may serve as the authorized official
 - ii. Fiscal Officer - This person must be the county auditor or county treasurer if the county does not have a county auditor.
 - iii. Program Director - This person must be the officer or employee responsible for program operation or monitoring or implementation of the indigent defense plan and who will serve as the point-of-contact regarding the program’s day-to-day operations. (**By rule this person cannot be the financial officer.**)
Use the “**Change**” Button – When the person listed is no longer authorized to perform the duties with the Commission previously authorized by the county. It is also used to change contact information for any grant official. This situation usually arises when county officials turnover as a result of elections, retirements, or some other removal from office.
 - e. Select the “**Submit**” button. The page will become a confirmation page at that point. Select the Resolution link to create your county’s completed resolution.
 - f. Print / download resolution – The system will allow the user to download a resolution in an MS Word document or provide an opportunity to print the document based on the selections above.
 - g. Receive confirmation – The system will provide a confirmation page to the grant officials confirming that the application has been completed and informing them that the resolution must be adopted by the commissioner’s court and then faxed to the Commission. **PLEASE PRINT THE CONFIRMATION PAGE.**

Texas Indigent Defense Commission

- 5) Please scan and upload on the application page of the website the resolution adopted by commissioners' court **on or before December 3, 2012**. Alternatively, you may email the resolution to the Grants Administrator (bryan.wilson@txcourts.gov) or fax it to him at 512-463-5724.

F. Review

Prior to the Commission meeting set to award the Formula Grants, the Grant Administrator will review the application for completeness and notify counties via e-mail, fax, or mail whether any additions or corrections need to be made.

G. Denial of Grant

Counties not completing the grant application process or those not meeting minimum eligibility requirements will be notified by mail within 30 days following the Commission award meeting.

H. Use of Funds

Funds must be used to improve indigent defense systems. Attorneys fees, investigator expenses, expert witness expenses, and other direct litigation costs that a county spends on behalf of a criminal defendant or juvenile respondent in a criminal matter that has been determined by a court of competent jurisdiction to be indigent are allowable expenses. All funds must be spent in compliance with the following: **Texas Administrative Code, Title 1 Administration, Part 8 Texas Judicial Council, Chapter 173 Indigent Defense Grants; and Texas Uniform Grant Management Standards.**

The Indigent Defense Commission website maintains links to electronic copies of these documents. Grant applicants/recipients may contact the Commission staff in writing for paper copies if no electronic means are available to secure the documents.

I. Statement of Grant Award

Statements of Grant Awards will be prepared exactly as authorized by the Commission. These may include special conditions. The e-mail with the attached Statements of Grant Award will be directed to the official designated in the resolution adopted by the commissioners' court. The County will have thirty days to notify the grant administrator of errors or cancelation after receipt of the award.

J. Special Conditions

The Commission may determine special conditions or authorize staff to apply the conditions on criteria set by the Commission (TAC 173.201). The Commission may develop special conditions that relate to expenditures, compliance with statutory requirements or standards adopted by the Commission.

K. Required Reports

All counties are statutorily required (Texas Government Code Sec. 79.036 (e)) to submit an Indigent Defense Expenditure Report each year on November 1 in the form and manner prescribed by the Commission. In accordance with TAC §173.109 the reporting will be through the internet.

The Local Administrative District Judges, the Local Statutory County Court Judges (or County Judge as applicable) and the Chairman of the Juvenile Board for each county must submit a copy of all formal and informal rules and forms that describe the procedures used in the county to provide indigent defendants with counsel in accordance with the Code of Criminal Procedure (Countywide Plans) to the Commission as required in Government Code §79.036. The Countywide Plans must be submitted by November 1st of each odd numbered year in the form and manner prescribed by the Commission.

L. Payments

Counties must have met all eligibility, spending, and grant condition requirements before receiving payments. Payments will be made quarterly for most counties. Some counties may have a special conditions related to meeting minimum spending requirements. These counties will receive funds only after a supplemental expenditure report establishes that they have spent the predetermined minimum amount stated in the special condition.

Texas Indigent Defense Commission

No payment shall be made from grant funds to a county until all special conditions have been met unless the special condition adopted by the Commission provides an alternative payment schedule or instructions for payment. Commission staff shall maintain documentation through electronic/paper files or correspondence to the county stating how the special condition was met.

M. Maintain Official Contact Information

All counties must maintain the grant and plan officials contact information on counties' home page set up at <http://tidc.tamu.edu> . Counties must advise the Commission of changes in the authorized official, program director, financial officer, local administrative district judge, local statutory county judge, chairman of the juvenile board and county judge by updating this website contact information. This information will be used to provide notices for grant or plan submission information. The Commission staff will use e-mail whenever possible to notify counties of required reports and funding opportunities.

N. Compliance with Monitoring Reports

A county must respond within the required time, take corrective action for findings of non-compliance, and satisfactorily address all recommendations in a Commission fiscal or policy monitoring report. Failure to comply with any of these requirements could result in the Commission imposing a remedy under TAC 173.307 or Texas Government Code §79.037.

O. Countywide Plan Requirements

The Countywide Plans submitted must be in compliance with applicable statutes and rules and must meet the minimum requirements for each plan section as outlined in the Biennial Indigent Defense Countywide Plan Instructions.

P. OCA Reporting

The applicants' county and district clerks must be in compliance with reporting requirements promulgated by the Texas Judicial Council as of August 31, 2012. The district clerks and county clerks must submit their monthly court activity reports to OCA electronically not later than September 2012, unless OCA grants a temporary waiver for good cause.

Q. Impact of Multi-year Discretionary Grant

Counties that receive multi-year discretionary grants from the Commission are encouraged to continue to apply for the Formula Grant. Formula Grant payments will be made as scheduled. The county will submit its annual Indigent Defense Expenditure Report on or before November 1 of each year. If the impact of the Multi-year funded program results in overall reduction of the county's indigent defense expenses below the baseline amount, then all or a portion of the formula grant may need to be returned to the Commission as directed by the Commission.

R. Impact of Multi-year Discretionary Regional or Sustainability Grants

Counties that receive multi-year regional or sustainability discretionary grants from the Commission are encouraged to continue to apply for the Formula Grant. Formula Grant payments will be made as scheduled. Such counties may use their formula grant payments to maintain the discretionary grant program. The county will submit its annual Indigent Defense Expenditure Report on or before November 1 of each year.

AI-35357

Budget and Management 11. E. 1.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Norma Ceballos

Submitted By: Perla Lopez, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. #3 R&B (1200):

a. Approval of Certification of Revenues as certified by the County Auditor for revenues received by Five L Development Ltd. for road improvements of Mile 1 South Road (from Tordillo Rd. 900 feet East).

b. Approval of 2012 appropriation of funds into Precinct #3 Mile 1 South Rd in the amount of \$23,203.50 to fund road improvements of Mile 1 South Road (from Tordillo Rd. 900 feet East).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-123-103-0-731

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds in the amount of \$23,203.50 into Pct. #3 Mile 1 South Road.

Attachments

BA

County Receipt

Form Review

Inbox	Reviewed By	Date
Perla Lopez (Originator)	Perla Lopez	11/21/2012 11:42 AM
Budget & Management	Erika Zamora	11/21/2012 11:58 AM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Perla Lopez		Started On: 11/20/2012 10:13 AM
	Final Approval Date: 11/21/2012	



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
NORMA G. GARCIA

Receipt No: 160577

Received From: FIVE L DEVELOPMENT LTD PCT. 3 11/15/12

Date 11/16/12

1 1119 DEL MONTE ORCHARD SUB. 2-1200-364-00-123-000-0-000 23,203.50

Total: 23,203.50

Check Total 23,203.50
Cash Total .00
Credit Total .00
Other Total .00

FIVE L DEVELOPMENT LTD.
P O BOX 631
MISSION, TX 78573

88-1168/1149
42513901

1119

DATE 11/15/10

© ECLIPSE VALLEY OR DUPLICATE

PAY TO
THE ORDER OF

County of Hidalgo Pat 13

Twenty Three Thousand Two Hundred Three & 50/100 \$ 23,203.50

DOLLARS Security Features
Details on Back.



Lone Star National BankSM
We Make Banking Easy.SM
1-800-580-0322, ext 2444

Ad Monte Orchard Supp. / Trust of Paul

⑆ 114911687⑆ 1119⑈425 13901⑈

ENDORSE HERE



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AI-35347

Budget and Management 11. E. 2.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. #1 Drainage Improvement Project (1200):

- a. Approval of certification of revenues as certified by the County Auditor for Pct. 1 Drainage Improvement Project labor reimbursements.
- b. Approval of 2012 appropriation of funds for the Pct. 1 Drainage Improvement Project (program 052) in the amount of \$21,711.40 to fund payroll expenditures.

BACKGROUND

Pct. 1 Drainage Improvement labor reimbursements were posted by Auditors office for the month of Oct. 2012 (PP #20 & 21).

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-121-052-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

2012 Appropriation of funds in relation to Pct. 1 Drainage Improv. Proj. labor reimbursements for the month of Oct. 2012 (PP #20 & 21) in the amount of \$21,711.40.

Revenue acct #2-1200-360-00-121-002-0-000 "R & B Pct. 1-Misc-Drain Reim." Total actual YTD labor reimbursements from Jan.-Oct. 2012 (PP #1-21) are \$216,930.86

Attachments

Pct. 1 Drain. Improv. appropriation

Cert. of Rev. letter & backup

Form Review

Inbox	Reviewed By	Date
Ivan Cantu (Originator)	Ivan Cantu	11/21/2012 08:27 AM
Budget & Management	Erika Zamora	11/21/2012 09:28 AM
Erika Zamora	Erika Zamora	11/21/2012 02:03 PM
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Ivan Cantu		Started On: 11/19/2012

Final Approval Date: 11/21/2012

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

November 20, 2012

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable Joel Quintanilla, Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue


Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue from drainage improvement labor reimbursements in amount of \$21,711.40 for Precinct No. 1. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:



Raymundo Eufrazio, CPA
Hidalgo County Auditor

11/20/12

Date

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 52ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 138TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA BALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 448TH D.C.

HIDALGO COUNTY texas

DEPARTMENT OF BUDGET & MANAGEMENT

818 S. Business Hwy. 281

Hidalgo, Texas 78539

Office: (956) 292-7025 • Fax: (956) 292-7034

www.co.hidalgo.tx.us/budget

Memorandum

To: Ray Eufrazio, CPA, County Auditor

From: Sergio Cruz, Budget Officer *sc*

Date: Monday, November 19, 2012

Subject: Pct. 1 Drainage Labor Reimbursements Certification of Revenues

Cc: Linda Fong, 1st Assistant County Auditor
Becky Luna, Director of Accounting
Delia Orellana, Financial Accounting Supervisor
Dina Trevino, Assistant Budget Officer
Damaris SanMiguel, Director, Budget Management Division
Rey Salazar, Director, Strategic Planning Division

Please let this memo serve as a request for a Certification of Revenues letter from your office in relation to the Pct. 1 Drainage Improvement labor reimbursements for the month of October 2012 (PP #20 & 21).

The drainage labor reimbursements recorded by your office for the month of October 2012 total \$21,711.40. The revenue account the reimbursements are posted on is 2-1200-360-00-121-002-0-000 "R & B Pct. 1-Misc.-Drain Reim." These monies will be appropriated to fund the Pct. 1 Drainage Improvement payroll expenditures, which are expensed out of the R & B fund.

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to call me at (956) 292-7025 ext. 5424.

Account No 2-1200-360-00-121-002-0-000 Accounting Period 13 Period YTD 302902 pg 11 10-1
 Acct. Year 2 Previous Year Info. Description R&B PCT.1-MISC-DRAIN REIM

Summary Budgets Open Encumb Encumb Detail All Encumb Checks Unposted Pay Unprinted Pay A/E Rcpts/r H

Reference No	Date	User	Description	Batch	Period	Amount
JE-25285	11-16-12	BTUERINA	RCL SAL&FRNG 2 FD1342-10/12 FORCE LABOR	2954	11	21,711.40
JE-24686	10-22-12	BTUERINA	RCL SAL&FRNG 2 FD1342-9/12 FORCE LABOR	2511	10	20,339.31
JE-24313	09-28-12	BTUERINA	RCL SAL&FRNG 2 FD1342-8/12 FORCE LABOR	2185	09	18,195.84
JE-24076	09-20-12	BTUERINA	RCL SAL&FRNG 2 FD1342-7/12 FORCE LABOR	29935	09	21,319.81
JE-23249	08-09-12	BTUERINA	RCL SAL&FRNG 2 FD1342-5/12 FORCE LABOR	29211	08	19,522.35
JE-22632	07-11-12	BTUERINA	RCL SAL&FRNG 2 FD1342-5/12 FORCE LABOR	28673	07	24,557.63
JE-22580	06-30-12	BTUERINA	RCL SAL&FRNG 2 FD1342-4/12 FORCE LABOR	28631	06	23,574.82
JE-21839	05-24-12	BTUERINA	RCL SAL&FRNG 2 FD1342-3/12 FORCE LABOR	27925	05	24,811.28
JE-21734	05-17-12	BTUERINA	RCL SAL&FRNG 2 FD1342-2/12 FORCE LABOR	27817	05	26,781.08
JE-20865	03-16-12	BTUERINA	RCL SAL&FRNG 2 FD1342-1/12 FORCE LABOR	26812	03	16,117.34
Amount						216,930.86

Account No 2-1200-360-00-121-002-0-000 Accounting Period 13 Period YTD 302902 pg 11 10-1
 Acct. Year 2 Previous Year Info. Description R&B PCT.1-MISC-DRAIN REIM

Summary Budgets Open Encumb Encumb Detail All Encumb Checks Unposted Pay Unprinted Pay A/E Rcpts/r H

Period	Original Budget	Adjusted Budget	Encumbrance	Actual	Avail/Rec/Bal
03	.00	.00	.00	16,117.34	-16,117.34
05	.00	42,898.42	.00	51,592.36	-24,811.28
06	.00	.00	.00	23,574.82	-48,386.10
07	.00	72,943.73	.00	24,557.63	.00
08	.00	19,522.35	.00	19,522.35	.00
09	.00	.00	.00	39,515.65	-39,515.65
10	.00	59,854.96	.00	20,339.31	.00
11	.00	.00	.00	21,711.40	-21,711.40
YTD	.00	195,219.46	.00	216,930.86	-21,711.40
PRE	.00	.00	.00	.00	.00
TOT	.00	195,219.46	.00	216,930.86	-21,711.40

AI-35293

Purchasing Department 12. A. 3.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Martha L. Salazar

Submitted By: Sandra Montalvo, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of bids received as detailed and attached herein for the purpose of award of bid with the lowest vendor meeting all specifications and/or requirements as attached hereto for: Hidalgo County- Dead Body Pickup and Transport Services - RFB No. 2012-130A-10-03-SMA.

BACKGROUND

1. Recommended vendor is "Elite Trasportation"

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-421-00-080-003-0-344

FUNDS AVAILABLE Y/N?: y

MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

Funds in the amount of \$10,627.50 available as of 11/21/2012.

Services on an "As Needed Basis"

Attachments

Recommendation, Tabulation & Participation

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	11/21/2012 08:30 AM
Budget & Management	Erika Zamora	11/21/2012 09:28 AM
Sylvia Solis	Sylvia Solis	11/21/2012 03:55 PM
Auditor's Office	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Sandra Montalvo		Started On: 11/14/2012 04:59 PM
	Final Approval Date: 11/21/2012	



Hidalgo County Purchasing Office
 2812 S. Business Highway 281
 New Administration Building
 Edinburg, Texas 78539
 (956) 318-2626/ Fax: (956) 318-2629



MEMORANDUM

TO: Rene Guerra, District Attorney
 Hidalgo County District Attorney

ATTN: Roy Cazares, Personnel Director

FROM: Sandra Montalvo, Buyer II *(SM)*
 Hidalgo County Purchasing Department.

DATE: October 04, 2012

RE: **BID AWARD RECOMMENDATION/ CONCURRENCE REQUEST**
 Bid No. 2012-130A-10-03-SMA -Hidalgo County - "DEAD BODY PICK-UP AND
 TRANSPORT SERVICES"

We have received **three (3) responses** to the above mentioned project. Please refer to the bid tabulation sheet for your review and recommendation/non-recommendation. Please advise if you wish to proceed with this bid to award or do you wish to reject and re-advertise?

We would like to present your recommendation on the next Commissioner's Court Meeting: therefore, we need your response **Friday, October 12, 2012, @ 10:00 a.m. or if possible earlier.** Please indicate your recommendation or any concerns on the space provided below and reply to the Purchasing Department via fax to (956) 318-2629 or via email to: sandra.montalvo@co.hidalgo.tx.us

APPROVE

DISAPPROVE and/or REJECT

BUDGET ACCOUNT#: 2-1100-421-00-080-003-0-344

Recommendations/Concerns: ELITE TRANSPORTATION IF ALL INSURANCE REQUIREMENTS ARE MET. AND ANY OTHER REQUIREMENTS PUT IN PLACE BY THE PURCHASING DEPARTMENT.

Should you have any questions or require further information please do not hesitate to call me at 318-2626- ext. 4865. Thank you for your attention and cooperation to this matter.

(Signature)
 AUTHORIZED SIGNATURE

ROY CAZARES
 PRINTED NAME

DIST. ATTY'S OFFICE 11/19/2012
 DEPARTMENT

DATE

HIDALGO COUNTY PURCHASING DEPARTMENT PARTICIPATING BIDDER'S LOG

BID OPENING DATE: October 03,2012

BID OPENING TIME: 9:30 A.M.

DEPARTMENT/BID DESCRIPTION: Hidalgo County-Dead Body Pickup & Transport Services

BID NO.: 2012-130A-10-03-SMA

Buyer: Sandra Montalvo

NAME OF VENDOR COMPANY/FIRM	BID REQUEST *VIA	SIGNATURE (IF APPLICABLE) OR INITIALS OF STAFF	DATE	MAILING ADDRESS, PHONE No & E-MAIL ADDRESS
1) ELITE TRANSPORTATION SERVICES Attn: Catalina Lopez	EM/Mail	Sandra Montalvo	09/17/12	7608 N.21 St. McAllen, Tx 78504 956-331-4117 cell 956-874-8971 cell juca.lopez@me.com elite.trasport10@yahoo.com
2) MORTUARY TRANSPORT SERVICES Attn: Charlie	EM/Mail	Sandra Montalvo	09/17/12	2200 N. Conway Mission Texas 78572 TEL:739-5055 charlie_deleon32@yahoo.com
3) FLORES FUNERAL HOME Attn: Juan Lopez	EM/Mail	Sandra Montalvo	09/17/12	219 S. Mayberry Mission, Texas 78572 TEL: 331-4117 floresfuneralhom@aol.com
4) RGV Transport Services LLC Attn: Aaron Rivera	EM/Mail	Sandra Montalvo	09/17/12	1901 Pecan Blvd. McAllen, Tx 78501 956-686-2224 office 956-648-2648 cell 956-686-2331 ronrivera55@yahoo.com
5) ALL VALLEY MORTUARY TRANSPORT SERVICES Sonny Gonzalez	EM/Mail	Sandra Montalvo	09/17/12	1206 Guadalupe Drive Edinburg, Texas 78539 TEL: 380-0497 gonzalezsonny79@yahoo.com
6) CEBALLOS FUNERAL HOME Attn: Linda Ceballos	EM/Mail	Sandra Montalvo	09/17/12	1023 N. 23 rd St. McAllen, Tx 78501 956-682-3431 (o) 956-682-3447 (fax) 956-789-8701 (cell) ceballosfuneralhome@yahoo.com
7) PRIME VENDOR INC. Attn: Erika Russ	EMR	Sandra Montalvo	09/17/12	4622 Cedar Avenue Suite 123 Wilmington NC 28403 Phone: 800-746-9554 Fax: 800-746-8307 work43@prime-vendor.com
8) MEMORIAL FUNERAL HOME Attn: Leon De Leon	EMR/IP	Sandra Montalvo	09/18/12	208 East Canton Edinburg, TX 78539 956-380-1416 office 956-380-0207 -fax 956-279-6444-cell memfuneral@aol.com
9) ITISAMAZING Attn: Diane M. Harris	EMR	Sandra Montalvo	09/24/12	424 Buell Avenue Joliet, IL 60435 Ph 815-733-0579 Fax 815-666-1688 itisamazing1@gmail.com
10) MANGRAM MANAGEMENT SERVICES LLC ATTN: Dr. A.W. Mangram D.D.	EMR	Sandra Montalvo	09/28/12	P.O. BOX 621 Edinburg, Tx. 78540 (956) 648-7978 anthony_mangram@yahoo.com
11) SUMMIT AMBULANCE SERVICES Attn: Miguel A. Gutierrez	IP	Sandra Montalvo	09/28/12	2508 E. Main Ave. Alton, Tx 78573 956-844-1600(Ph) 956-581-9306 (fax) summitambulanceservice@gmail.com

*VIA:
IN PERSON (IP)
TELEPHONE REQUEST (TR)
BIDDER LIST MAIL OUT (BLM)
E-MAIL REQUEST (EMR)

HIDALGO COUNTY PURCHASING DEPARTMENT

BID TABULATION SHEET

DEPARTMENT NAME DECRPTION OF PROJECT *HIDALGO COUNTY -"DEAD BODY PICK-UP AND TRANSPORT SERVICES"*

BID NO: 2012-130A-10-03-SMA

BID OPENING DATE & TIME: *October 03, 2012 @9:30a.m.*

PARTICIPATING VENDORS		PRICE
1)	ELITE TRANSPORTATION	\$75.00 per body
2)	RGV TRANSPORT	\$125.00 per body
3)	MEMORIAL FUNERAL HOME	\$575.00 per body
4)		
5)		
6)		
7)		
8)		

AI-35358

Purchasing Department 12. A. 4.

CC REGULAR

Meeting Date: 11/27/2012

Submitted For: Martha L Salazar-CPPB Submitted By: Darlene Betancourt, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Presentation of Hidalgo County's approved pool of Architects for nomination (by Hidalgo County Commissioners Court)of at least three (3) firms in connection, with the Design and Construction of a New Courthouse Complex and possible Renovation/Additions to Existing Courthouse Facility for Hidalgo County;

- 1. _____
- 2. _____
- 3. _____

or in the alternative;

b. Request authority to advertise a Request for Qualification for Professional Architectural Services, in connection with, the Design and Construction of a New Courthouse Complex and possible Renovations/Additions to Existing Courthouse Facility for Hidalgo County.

BACKGROUND

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>

BUDGETARY IMPACT:

No funding required at this phase of procurement process.

Attachments

2012-Pool of Architects

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Darlene Betancourt	11/21/2012 08:29 AM
Budget & Management	Erika Zamora	11/21/2012 09:30 AM
Rosalinda Cantu	Rosie Cantu	11/21/2012 11:55 AM
Auditor's Office	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Darlene Betancourt		Started On: 11/20/2012 11:07 AM
Final Approval Date: 11/21/2012		

**HIDALGO COUNTY PURCHASING DEPARTMENT
RFQ ACCEPTANCE SHEET**

DEPARTMENT NAME: HIDALGO COUNTY

RFQ ACCEPTANCE DATE: JANUARY 18, 2012

RFQ ACCEPTANCE TIME: 9:30
A.M.

DESCRIPTION OF RFQ: "PROFESSIONAL ARCHITECTURAL SERVICES POOL-HIDALGO COUNTY"

RFQ NO: 2012-001-01-18-MSS

RFQ	NAME OF COMPANY	2 CD's INCLUDED	ACKNOWLEDGMENT OF RECEIPT
1	Polkinghorn Group Architects, Inc. Austin, TX	Y	√
2	Ortiz Architecture and Environmental Weslaco, Tx	Y	√
3	ERO Architects McAllen, Tx	Y	√
4	Alcocer, Garcia & Associates McAllen, Tx	Y	√
5	Reynaldo Vargas Architect, Inc., dba V-A Architecture McAllen, Tx	Y	√
6	GIGNAC & Associates, LLP Corpus Christi, Tx	Y	√
7	Mata-Garcia Architects, LLP McAllen, TX	Y	√
8	Megamorphosis, Inc. Harlingen, Tx	Y	√
9	Dannenbaum Engineering McAllen, Tx	Y	√
10	IDE*A Group LLC McAllen, Tx	Y	√
11	Gomez Mendez Saenz, Inc. Brownsville, TX	Y	√
12	EGV Architects, Inc. Hidalgo, TX	Y	√

AI-35397

Closed Session 13. C.

CC REGULAR

Meeting Date: 11/27/2012

Submitted By: Michael Leo, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Red Gate - Tax Abatement.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Michael Leo		Started On: 11/21/2012 02:37 PM
	Final Approval Date: 11/21/2012	

AI-35398

Open Session 14. C.

CC REGULAR

Meeting Date: 11/27/2012

Submitted By: Michael Leo, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Deliberation regarding the following Economic Development Negotiations pursuant to Chapter 551, Texas Government Code, Section 551.087: Project Red Gate - Tax Abatement.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Angela Garcia	11/21/2012 04:08 PM
Form Started By: Michael Leo		Started On: 11/21/2012 02:39 PM
	Final Approval Date: 11/21/2012	