

**ORDER FOR ADDRESSING  
COMMISSIONERS COURT FOR INDIVIDUALS  
NOT ON COMMISSIONERS COURT AGENDA**

WHEREAS, individuals or groups of individuals who are not listed on the agenda of Commissioners Court desire to address the Commissioners Court during meetings of the Commissioners Court, and

WHEREAS, Commissioners Court desires to provide a limited amount of time (to be known as the "open forum") during each regular or special meeting of the Commissioners Court to allow such individuals or groups to so address Commissioners Court;

WHEREAS, the Commissioners Court desires to set forth certain guidelines for the open forum portion of the agenda for an orderly conduct of meetings; and

WHEREAS, Commissioners Court desires to amend its previous Order effective May 22, 2006, to provide a more efficient manner to register for open forum.

NOW, THEREFORE, BE IT ORDERED that the Commissioners Court of Hidalgo County, Texas, sets forth the following amended guidelines to hear citizen communications not on the agenda during the open forum portion of the Commissioners Court meetings:

1. At each regular or special meeting of the Commissioners Court, the Commissioners Court shall schedule no more than thirty (30) minutes to hear all communications that have not been designated on the agenda by topic. Each presentation shall not exceed a maximum of five (5) minutes, provided, however, if more than (6) six individuals desire to present, Commissioners Court may limit the time of each presentation to an amount of time less than five (5) minutes to accommodate the number of presentations registered so to allow all individuals registered to address the Commissioners Court during the open forum portion of the agenda. Each individual or group of individuals desiring to so make a presentation to Commissioners Court during the open forum portion of the agenda may do so by following the steps listed below:
  - a. Persons desiring to make a statement to the Commissioners Court shall be required to register in the register log located in the Commissioners Court prior to the commencement of the meeting of Commissioners Court. The person making the request shall complete, in the space provided, the registration log which shall include at a minimum the person's name, and the specific subject matter to be presented by that person during the open forum.
  - b. Complaints or charges against a specific employee(s) or a specific public official(s), matters related to potential or current litigation, and matters related to the purchase or sale of real property shall not be heard unless the item is submitted at least four working days in advance, and the item is scheduled on the agenda. The presiding officer may halt any person who violates this provision and require that the person engage in no further discussion regarding any such prohibited matter.
2. The Commissioners Court shall not take action on any request or item that is not listed on the agenda. Although the Commissioners Court may respond to requests for future information, the Commissioners Court shall not deliberate, discuss or make any decision on any communication presented that is not properly listed on the agenda for the meeting.

WHEREUPON, Commissioner Flores moved for the adoption of said Order, which motion was seconded by Commissioner Handy and adopted by the following vote: 4 "AYE", 0 "NO", all members being present.

IN WITNESS WHEREOF, this Order amends and restates all previous Orders of the Commissioners Court concerning the same subject matter and is entered this the 23rd day of May, 2006.



Ramon Garcia, County Judge

APPROVED BY  
COMMISSIONERS' COURT

DATE: MAY 23 2006

ATTEST:



Eddy Trevino, Hidalgo County Clerk