

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 11-14-2012

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 2-1100-415-16-150-001-0-XXX

CONTACT PERSON: JOSE MUNOZ

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
583	TRAVEL OUT OF COUNTY	550	PRINTING & BINDING	1,189.59
583	TRAVEL OUT OF COUNTY	581	TRAVEL IN COUNTY	100.00
583	TRAVEL OUT OF COUNTY	631	BOTTLED WATER	29.95
583	TRAVEL OUT OF COUNTY	601	OFFICE AND COMPUTER SUPPLIES	680.46
584	REGISTRATION FEES	601	OFFICE AND COMPUTER SUPPLIES	891.00
607	HSEHLD & JANITORIAL SUPPL	601	OFFICE AND COMPUTER SUPPLIES	100.00
665	MINOR COMPUTER EQUIPMENT	601	OFFICE AND COMPUTER SUPPLIES	25.00
			TOTAL	3,016.00

REASON: To appropriate funds to cover costs for Bottled water, Printing & Binding, Travel In County and Supplies.

Norma G. Garcia
DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK