



WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:

- Office Use or Individual
- Name Change
- Equipment Change
- Plan Change
- Delete Service

Wireless Data Device:

- Data Card
- Blackberry
- Other:

956-578-1555

Stipend:

- Cellular Telephone \$50/mo
- Data Pad \$25/mo

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: John Paul Lugo Employee ID# 115363 Signature: John Paul Lugo
COLONIA ACCESS
 Department: PROGRAM Dept#: 125

Quantity: 1Service: \$42.99/mo (x) 6 months = \$257.94 Account: 2-1200-431-00-125-028-0-532Service: \$5.00 /mo (x) 6 months = \$30.00 Account: 2-1200-431-00-125-028-0-⁵³²619/664

Requisition Total: _____ Requisition Number: _____

STIPEND

(1) Employee: _____ Employee ID# _____ Signature: _____

Department: _____ Dept#: _____

Quantity: _____

Service: \$ _____ /mo (x) _____ months = _____ Account: _____ -532

Total: _____

(2) Elected Official/Department Head Authorization for Request:

[Signature] Agapito Vargas November 07, 2012
 Signature Print Name Date

(3) Executive Office Authorization (Commissioner's Court Departments Only):

[Signature] Valde Guerra 11/9/12
 Signature Print Name Date

(4) IT DEPARTMENT ONLY:

Service Type Codes: Deactivate 956-578-1555 [Signature]

Commissioner's Court Action: _____ Commissioner's Court Date: _____

 Approved Date: _____ Disapproved

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: <http://www.irs.gov/govt/ftlg/article/0,,id=167154,00.html>, EXAMPLE 2.