

HIDALGO COUNTY

**“Section 125 Voluntary Insurance Products”
RFP NO.: 2012-145-10-03-CGA**

EVALUATION CRITERIA

The County will conduct a comprehensive, fair and impartial evaluation of all Proposals received in response to this RFP. Each proposal will be analyzed to determine overall responsiveness and qualifications under the RFP. The evaluation criteria will include, but not be limited to the following:

<u>Selection Criteria</u>	<u>Points</u>
A. Experience	15
1. Provides voluntary products for county governments;	
2. Has worked with political subdivision entities within the State of Texas;	
3. Ability to deliver cost-effective services and efficient claims processing experience;	
4. Licensed in the State of Texas;	
B. Voluntary Benefits	40
1. Comprehensiveness of benefit offerings;	
2. Quantitative analysis of benefits versus cost;	
C. Capacity to Perform Services	30
1. Representative/Staffing levels and specified levels of performance;	
2. Adequacy of Resources;	
3. Proof of financial stability;	
4. On-line Enrollment System Capabilities;	
5. Cobra Administration Experience	
D. Broker/Agent	15
1. Local Office (Within Hidalgo County);	
2. Bilingual staffing capabilities;	
3. Level of commitment to servicing the account;	
Total Points:	100

The County will review all proposals for completeness. Those proposals found to be incomplete, or which fail to address the needs of the County as stated herein, will not be evaluated. Only those proposals furnished complete, with all required documentation, will be evaluated. Proposers are urged to initially submit their best offer.

The County will first evaluate the proposals on all factors other than cost. After a preliminary evaluation of the technical criteria, the cost factor will be included in the evaluation process. Cost will be evaluated on an equal basis with the technical criteria. The grid of will be presented of said evaluation to Hidalgo County Commissioner's Court/Board of Directors for ranking.

HIDALGO COUNTY
“Section 125 Voluntary Insurance Products”
RFP NO.: 2012-145-00-00CGA

RFP EVALUATION FORM

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
A. Experience		
1. Has provided voluntary products for county governments;	0-2	_____
2. Has worked with political subdivision entities within the State of Texas;	0-5	_____
3. Ability to deliver cost-effective services and efficient claims processing experience;	0-5	_____
4. Licensed in the State of Texas;	0-3	_____
B. Voluntary Benefits		
1. Comprehensiveness of benefit offerings;	0-20	_____
2. Quantitative analysis of benefits versus cost;	0-20	_____
C. Capacity to Perform Services;		
1. Representative/Staffing levels and specified levels of performance;	0-5	_____
2. Adequacy of Resources;	0-5	_____
3. Proof of financial stability;	0-10	_____
4. On-line Enrollment System Capabilities;	0-5	_____
5. Cobra Administration Experience	0-5	_____
D. Broker/Agent		
1. Local Office (Within Hidalgo County);	0-5	_____
2. Bilingual staffing capabilities;	0-5	_____
3. Identify commitment of staffing/servicing the account;	0-5	_____
Total Points		100%
Total Score		_____

Provider: _____

Evaluator: _____

Date: _____