DATE: November 27, 2012

DEPARTMENT HEAD: Rosa E. Trevino

DEPARTMENT NAME: JP PCT. 2 PL 2

ACCOUNT NUMBER: 1100-412-00-0104-001-0

Contact Person: Rachel Bueno Ph#: (956) 787-1986

SUBJECT: Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE		AMOUNT
832	JURO'S	780	CAPITAL LEASES	150.00
640	REFERENCE MATERIALS	780	CAPITAL LEASES	164.00
1007	HOUSEHOLD & JANITORIAL SUPPLIES	780	CAPITAL LEASES	20.00
1007	HOUSEHOLD & JANITORIAL SUPPLIES	1001	OFFICE & COMPUTER SUPPLIES	110.00
1007	HOUSEHOLD & JANITORIAL SUPPLIES	584	REGISTRATION FEES	50.00
			TOTAL	494.00

REASON: Need office supplies and need to pay registration fees for Judge & staff Need to finish paying Invoices for 2012.

DEPARTMENT HEAD SIGNATURE

11/27/12
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK