



HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 11/28/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1
DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S): Adelita F. Munoz, CEA-Family & Consumer Sciences

EVENT INFORMATION

TITLE OF EVENT: District 12 Continuing Education Conference for County Officials
EVENT DATE(S) FROM: 12/12/12 TO: 12/12/12
DEPARTURE DATE: 12/11/12 RETURN DATE: 12/12/12
LOCATION OF EVENT: CITY: Laredo STATE: Texas

PURPOSE OF TRAVEL

- Place an "X" by the applicable purpose of the trip.
To obtain statutorily required continuing professional education.
To obtain continuing education related to an employee's work or maintenance of a license or certification.
To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
[X] To participate in professional organizations related to the employee or official's job assignment.
To conduct essential research & information-gathering for improvement of County operations or compliance with law.
To monitor the development of state or federal legislation or implementation of legislation that might affect the County
To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
To pursue the County's interests in litigation or criminal justice.
To promote the economic development interests of the County.
To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

Table with 4 columns: SUMMARY OF ESTIMATED TRAVEL EXPENSES, ESTIMATED EXPENSES, (DBM USE ONLY) FUNDS AVAILABLE BALANCE, and MODE OF TRAVEL. Rows include Registration Fee (\$30.00), Airfare (\$0), Lodging (\$73.53), Meals (\$57.00), and Total Estimated Travel Expenses (\$160.53).

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

Adelita will have a roommate for hotel and will only pay half of the hotel cost.

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

- I certify that:
[X] Trip expenses are necessary and will be incurred for official county business
[X] Reasonable efforts to minimize the use of county funds have been explored.
[X] Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.

If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: [Signature] DATE: 11/27/12 DEPARTMENT CONTACT PERSON: Nora Linda Cruz PHONE NO.: 383-1026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS APPROVED for the individuals listed below:
REVIEWED BY (PRINT NAME): Veronica Ortiz DATE: 11/27/12 REVIEWER'S SIGNATURE: [Signature] PHONE NO.:
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME): DATE: SIGNATURE OF DBM DEPARTMENT HEAD:

2-1100-461-66-380-001-0-583+584

11/27/12
Conference Registration
Reg # 00226752
PO#
Balance \$ 440.00

CC-584
Hotel/Meals
Reg # 00226753
PO#
Balance \$ 878.15
CC-583

Comm. Codes
Registration - 96364
Meals - 96397
Hotel - 97130

cc 12/4/12



## HIDALGO COUNTY, TEXAS APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 11/26/12  
 TOTAL NUMBER OF EMPLOYEES TRAVELING: 1  
 DEPARTMENT NAME: Hidalgo County Extension Service  
 NAME & TITLE OF EMPLOYEE(S) TRAVELING: Adelita F. Munoz, CEA-Family & Consumer Sciences

### EVENT INFORMATION

TITLE OF EVENT: District 12 Continuing Education Conference for County Officials  
 EVENT DATE(S) FROM: 12/12/12 TO: 12/12/12  
 DEPARTURE DATE: 12/11/12 RETURN DATE: 12/12/12  
 LOCATION OF EVENT: CITY: Lubbock STATE: Texas

### PURPOSE OF TRAVEL

- Place an "X" by the applicable purpose of the trip.
- To obtain statutorily required continuing professional education.
  - To obtain continuing education related to an employee's work or maintenance of a license or certification.
  - To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
  - To participate in professional organizations related to the employee or official's job assignment.
  - To conduct essential research & information-gathering for improvement of County operations or compliance with law.
  - To monitor the development of state or federal legislation or implementation of legislation that might affect the County
  - To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
  - To pursue the County's interests in litigation or criminal justice.
  - To promote the economic development interests of the County.
  - To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

### JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE	MODE OF TRAVEL <span style="float: right;">(Place an "X" by applicable mode of travel)</span>
1. REGISTRATION FEE(S)	\$30.00	\$0	AIRFARE* _____
Subtotal for Object Code 584	\$ 30.00	\$	BUS** _____
2. AIRFARE- ROUNDTRIP COACH FARE ONLY	\$ -		Rental Car** _____
3. TAXI FARE	\$ -		County Vehicle** _____
4. BUS FARE	\$ -		Private Vehicle** _____
5. RENTAL CAR	\$ -		OTHER** (Specify) _____
6. GASOLINE/DIESEL/FUEL	\$ -		* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.
7. MILEAGE REIMBURSEMENT	\$ -		
8. TELEPHONE CALLS	\$ -		** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparison of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.
9. PARKING	\$ -		
10. LODGING	\$73.53		
11. MEALS	\$57.00		
12. OTHER EXPENSES	\$ -		
Subtotal for Object Code 583	\$ 130.53		
13. TOTAL ESTIMATED TRAVEL EXPENSES	\$ 160.53	\$	

14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:

*Adelita will be sharing the cost of Hotel with a roommate.*

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

### ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

- Trip expenses are necessary and will be incurred for official county business.
- Reasonable efforts to minimize the use of county funds have been explored.
- Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.

If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: Barbara Stern DATE: 11/26/12 DEPARTMENT CONTACT PERSON: Noralinda Cruz PHONE NO.: 33-1026  
 FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS **APPROVED** for the individuals listed below:

TRAVEL IS **NOT APPROVED** for the individuals listed below:

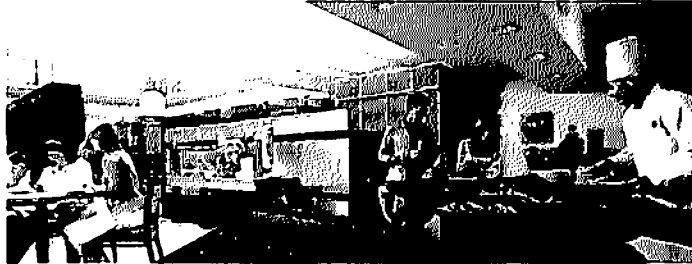
REVIEWED BY (PRINT NAME):	DATE:	REVIEWER'S SIGNATURE:	PHONE NO.:
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):	DATE:	SIGNATURE OF DBM DEPARTMENT HEAD:	

# Nora Cruz

**From:** Embassy Suites Confirmed [embassysuites@res.hilton.com]  
**Sent:** Monday, November 26, 2012 9:52 AM  
**To:** Nora Cruz  
**Subject:** Embassy Suites Confirmation #83998617



**Embassy Suites Laredo**  
110 Calle Del Norte | Laredo | TX | United States 78041  
T: 1-956-723-9100 | F: 1-956-723-9105



[Rooms & Suites](#) | [Dining](#) | [Amenities & Services](#) | [Map & Directions](#)

Thank you for booking with us, Adelita Munoz

**Confirmation: 83998617**

[Modify Reservation](#)

**Arrival:** 11 Dec 2012 3:00 PM  
**Departure:** 12 Dec 2012 12:00 PM

**Rate Information:**

**Rate Type:** AGRI LIFE  
**Rate per night:** 129.00 USD  
**Total for Stay per Room:**  
Rate 129.00 USD  
Taxes 18.06 USD  
Total 147.06 USD

**Total for Stay: 147.06 USD**  
Includes estimated taxes and service charges. (Gratuities not included.)

**Tax:**  
• There is a 14.00% per room per night tax.

**Additional Charges:**  
• Self parking: 0.00/night

**Room Information:**  
**Rooms:** 1  
**Clients:** 1 Adult  
**Room Type:** 1 KING BED NONSMOKING



*366 Days of MORE SWEEPSTAKES*



**ENTER NOW >**

**Rate Rules and Cancellation Policy:**

- Your reservation is guaranteed for late arrival.
- Please contact us should you need to cancel your reservation.
- Cancellations are required by 6PM on 11 Dec 2012 local hotel time.

- Cancellation penalties may apply.

ENTER FOR A CHANCE  
TO *Win* A FAMILY  
REUNION VACATION.

ENTER NOW

SUITE HOTEL  
DEALS EMAIL

SIGN UP

ENJOY 2 WEEKEND NIGHTS  
WITH THE CITI® HILTON  
HHONORS™ RESERVE CARD\*

\*Learn more



TWO-ROOM  
SUITES



COMPLIMENTARY  
DRINKS†



FREE  
BREAKFAST

\* Two-room suites are based on booked room type and/or are subject to availability.

† Subject to state and local laws. Must be of legal drinking age.

PLEASE DO NOT REPLY TO THIS EMAIL. MAIL SENT TO THIS EMAIL ADDRESS CANNOT BE ANSWERED.

Hilton Worldwide will not contact you by telephone, text message or e-mail to ask for your confidential personal information, credit card details or HHonors account login information related to upcoming stays or your account. Anyone who receives this type of request should not respond to it. We also ask that you please notify us at [fraud\\_alert@hilton.com](mailto:fraud_alert@hilton.com) should you receive such a communication.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

If you need to MODIFY or CANCEL your reservation, [click here](#).

Any change to the arrival date, departure date or room type of this reservation is subject to the hotel's availability at the time the change is requested and may result in a possible rate change or an additional fee. For example, shortening or lengthening your reservation is subject to availability and may not be possible at a later date. For more information, please [click here](#) to see all the rules and restrictions applicable to this reservation.

If you have questions regarding your reservation, please contact Hilton Reservations and Customer Care at 1-800-EMBASSY (362-2779), [click here](#), or email us at [EMBASSYHELP@HILTONRES.COM](mailto:EMBASSYHELP@HILTONRES.COM).

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Please allow up to 10 business days for processing opt-out requests. You will continue to receive transactional email messages such as reservation confirmations.

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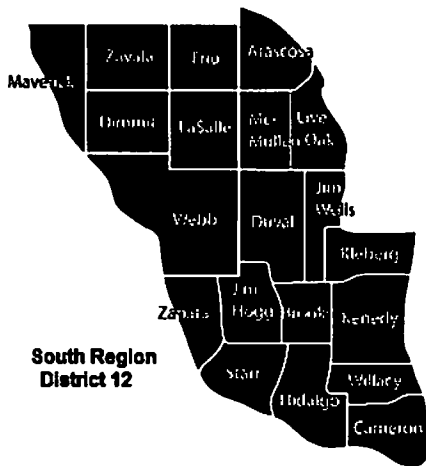
# Register Today!

Register online at <http://agriferegister.tamu.edu>

TEXAS A&M  
**AGRILIFE**  
EXTENSION

District 12  
Continuing Education Conference for  
County Officials

Embassy Suites, Laredo  
Wednesday, December 12, 2012



## Topics

- ★ Affordable Care Act & 1115 Waivers
- ★ Emergency Management Committees
- ★ County Roads
- ★ Legislative Update
- ★ Business Responses to Local Emergencies



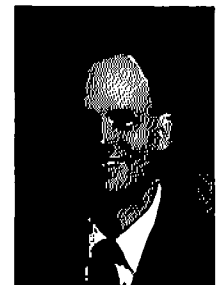
Invited:  
Representative  
Ryan Guillen

## Invited Speakers include:



Invited:  
Representative  
Richard Peña Raymond

- ★ The Honorable Danny Valdez, Webb County Judge
- ★ Anne Dunkelberg, Center for Public Policy Priorities
- ★ Texas Department of Transportation
- ★ Jim Allison, General Counsel (CJ&CAT)
- ★ The Honorable Tracy O. King
- ★ Justen Noakes, H.E.B. Director of Emergency Preparedness
- ★ Texas Department of Emergency Management
- ★ Panel of South Texas County Judges



Featured Speaker:  
Representative  
Tracy O. King

## Other Information

- Register online at <http://agriferegister.tamu.edu>, keyword: District 12.
- 5.5 CEUs will be provided for all county commissioners. Other elected officials will receive a completion certificate and may seek credit through their association.
- Hospitality Suite will be available on Tuesday, December 11 beginning at 7 pm at the Embassy Suites.
- A block of rooms will be held at the Embassy Suites at the "AgriLife" conference rate of \$129. This rate will be held for our block of rooms until December 1<sup>st</sup>.

TEXAS A&M AGRILIFE RESEARCH  
AND EXTENSION CENTER AT WESLACO



October 9, 2012

**MEMORANDUM**

**TO:** All District 12 County Coordinators

**SUBJECT:** District 12 CEU Conference - December 12, 2012, Laredo

Enclosed please find flyers for the upcoming County Officials CEU Conference in Laredo. I'm asking that you hand deliver these flyers to each of your court members individually or through public comment/communications opportunities during a commissioners court meeting. We've included extras for added follow up contacts, for support staff in the judge's office, or to use as you see fit in encouraging attendance. We also mailed these directly to all court members last week. I am relying on you to ensure they have multiple opportunities to know about this meeting and I want each of you to offer your assistance in registering them as a service to them. One invitation may not be enough so please do your best to make repeat contact with your court members to share this information with them. Also be sure to utilize your co-workers to assist in making these contacts.

All county coordinators who wish to attend the District 12 Continuing Education Conference must be registered for the event with Conference Services. If you have questions about whether it is appropriate for you to attend, please give me a call.

Sincerely,

A handwritten signature in black ink that reads "Ruben J. Saldaña".

Ruben J. Saldaña, Ed.D.  
District Extension Administrator  
South District 12

RJS:lg

South District 12  
Texas A&M AgriLife Extension Service  
2401 E Business Hwy 83 | Weslaco, Texas 78596

Tel. 956.968.5581 | Fax. 956.969.5639 | southtexas.tamu.edu

TEXAS A&M AGRILIFE RESEARCH  
AND EXTENSION CENTER AT WESLACO

# TEXAS A&M AGRILIFE EXTENSION

October 5, 2012

## MEMORANDUM

**TO:** All County Judges & Commissioners in Extension District 12

**SUBJECT:** CEU Conference - December 12, Laredo

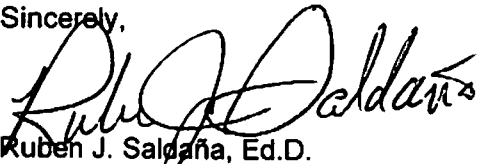
We are excited to host all of you at this year's **District 12 CEU Conference for County Officials** to be hosted by Webb County in Laredo on **Wednesday, December 12, 2012** at the Embassy Suites. A total of 5.5 CEUs will be provided but, more importantly, we hope that the content of the meeting will provide you as county leaders with information that you will find helpful in your role. Registration is \$30 and covers all facilities, meals, and refreshments for the day. Rooms at the hotel are available at the "AgriLife" conference rate of \$129. This rate will be held for our block of rooms until December 1<sup>st</sup>.

Embassy Suites Laredo, 110 Calle del Norte, Laredo, Texas (956)723-9100  
[www.laredo.embassysuites.com](http://www.laredo.embassysuites.com)

You can register for the conference online at <https://agriliferegister.tamu.edu/> and search by date or name for this event. You can pay online or request an invoice for a P.O. If you prefer, you may also call conferences services at (979)845-2604 for questions or assistance with registration. Your county Extension agent can also assist in registering you if you'd prefer.

We appreciate your support of Texas A&M AgriLife Extension and look forward to this opportunity to be of support to courts in South Texas. The agents are putting together some great door prizes with the help of sponsors and we're working on a social the evening before. We hope all of you can join us for this informal networking opportunity. Please don't hesitate to contact me or your County Extension Agent if you have questions about this meeting.

Sincerely,



Ruben J. Saldaña, Ed.D.  
District Extension Administrator

RJS:lg

South District 12  
Texas A&M AgriLife Extension Service  
2401 E Business Hwy 83 | Weslaco, Texas 78596

Tel. 956.968.5581 | Fax. 956.969.5639 | [southtexas.tamu.edu](http://southtexas.tamu.edu)

Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, sex, disability, religion, age, or national origin. The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating



# Extension Conference Services

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## District 12 CEU Conference for County Officials



### Enroll Now

#### Conference Materials

- [Hotel Information](#)
- [Agenda](#)
- [Flyer](#)

#### General Information

**WHEN** December 12, 2012 - 9 a.m. - 4 p.m.

**WHERE** Embassy Suites Laredo [\(map\)](#)  
110 Calle del Norte, Laredo

**FEE** \$30

We are excited to host all of you at this year's District 12 CEU Conference for County Officials to be hosted by Webb County in Laredo on Wednesday, December 12, 2012 at the Embassy Suites. A total of 5.5 CEUs will be provided but, more importantly, we hope that the content of the meeting will provide you as county leaders with information that you will find helpful in your role. The registration fee covers all facilities, meals, and refreshments for the day.

For more information about this conference, please contact Lou Garza ([lgarza@ag.tamu.edu](mailto:lgarza@ag.tamu.edu) or 956-968-5581). For questions about registration or payment, please contact Extension Conference Services ([agriliferegister@tamu.edu](mailto:agriliferegister@tamu.edu) or 979-845-2604).

#### Refund Policy

If a cancellation becomes necessary, please send notification to [agriliferegister@tamu.edu](mailto:agriliferegister@tamu.edu). Cancellations received no later than December 1, 2012 will receive a refund, minus a \$5 administrative fee.

### Contact Us

2139 TAMU  
College Station, TX 77843-2139  
Office: (979) 845-2604  
Fax: (979) 862-4511  
Email: [agriliferegister@tamu.edu](mailto:agriliferegister@tamu.edu)

Educational programs of Texas A&M AgriLife are open to all people without regard to race, color, sex, disability, religion, age, or national origin.

Conference Service Management System Version 3 55 02

Travel Outside of Hidalgo County in County Vehicle

TO: D.B.M. SAFETY DIVISION  
318-2658FAX

FROM: Hidalgo County Extension Service

DATE: 11/26/2012

Notice to be processed  
minimum of 24 hours  
prior to trip

Date(s) Requested: From: 12/11/2012 To: 12/12/2012  
Estimated Time Leave: 8:00 AM Est. Time Return: 9:00 PM  
Destination: Laredo, Texas  
Reason for Trip: Dist. 12 Continuing Education Conference for County Officials

The following person(s) are requesting to take the following County vehicle(s) out of County:

Name of Driver: Adelita F. Munoz ✓  
DL Number: 10028389 ✓ (Texas Only)  
Birth Date: 10/22/1944 ✓  
Expiration Date: 10/22/2017 ✓

Name of Driver: \_\_\_\_\_  
DL Number: \_\_\_\_\_ (Texas Only)  
Birth Date: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

Name of Driver: \_\_\_\_\_  
DL Number: \_\_\_\_\_ (Texas Only)  
Birth Date: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

Checklist:  
Ins. Card in Vehicle  
Jack in Vehicle  
Drivers License with Driver  
This approval with Driver

Vehicle VIN#: #1FTWW30525EB48635 ✓  
Tag Number: #884-793  
Asset Number: #42595 ✓

Vehicle VIN#: \_\_\_\_\_  
Tag Number: \_\_\_\_\_  
Asset Number: \_\_\_\_\_

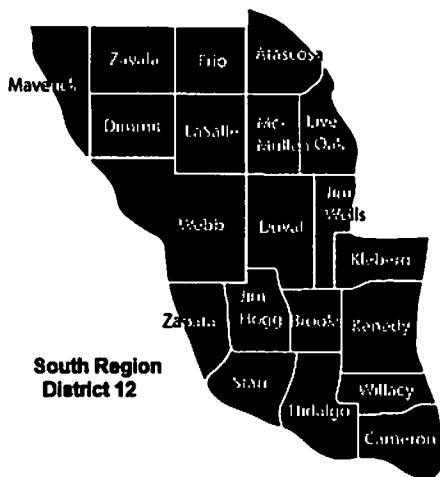
Signed: Barbara C. Sturgis  
Department Head/Designee

Dated: 11/26/2012

D.B.M. Safety Division Checked Insurances:

Rose Munoz

Date: 11-26-12 11:15 AM



# TEXAS A&M AGRILIFE EXTENSION

## Continuing Education Conference for County Officials Embassy Suites, Laredo Wednesday, December 12, 2012

### AGENDA

#### Tuesday, December 11

6 pm - 9 pm Hospitality (Presidential Suite)  
Sponsored by Dannenbaum Engineering

#### Wednesday, December 12

9:00 Registration

----- MORNING SESSION -----

9:30 Welcome & Opening Comments  
The Honorable Danny Valdez, Webb County Judge

9:45 **Containing Health Care Costs: Discussion of Options**  
The Center for Public Policy Priorities is a non-partisan, non-profit institute that is committed to improving public policy to better the economic and social conditions for low and moderate income Texans. This session will focus on policy implications for the Affordable Care Act, 1115 Waivers, and other policy considerations and strategies for counties to manage health care costs.

Speaker: Anne Dunkelberg, Associate Director  
Center for Public Policy Priorities, Austin

10:35 Break

10:45 **State & Federal Support for County Roads**  
This session will focus on funding sources and ongoing projects for county roads and ideas for road and bridge improvement. County Judges on the panel will also focus on their experiences with sharply increased road use and strategies they have used to maintain roads in their counties.

Panel: Judge Francisco Ponce, Dimmit County  
Judge Joel Rodriguez, La Salle County  
Homer Bazan, TP&D Director, TXDOT

**11:35 Extension Update**  
This session will provide highlights about Extension programs along with an update on programs and services for county officials offered by the V.G. Young Institute for County Government.

Speakers: Rick Avery, V.G. Young Institute of County Government

**12:00 Lunch - Sponsored by McCreary, Vaselka, Bragg & Allen, P.C.**

**----- AFTERNOON SESSION -----**

**1:00 Legislative Session in Review**  
This session will reflect upon the interim committee work, issues affecting counties that will likely to be addressed during the upcoming session, and perspectives on these issues and filed legislation from local state representatives.

Panel: The Honorable Richard Raymond, State Senator-Dist. 42 (invited)  
The Honorable Tracy King - State Representative, Dist. 80 (confirmed)  
The Honorable Ryan Guillen - State Representative, Dist. 31 (invited)  
James Allison, Legal Counsel, County Judges & Commissioners  
Association of Texas (confirmed)

**1:50 Break**

**2:00 Business Support for Texas Communities During a Disaster:**  
This session will cover the unique delivery and support capacity that H.E.B. provides to local communities during natural disasters and other emergencies and highlights how H.E.B. can be a good business partner with local government during emergencies.

Speaker: Justen Noakes, Director of Emergency Preparedness  
H.E.B., San Antonio

**2:50 Break**

**3:00 Preparing Your County for an Emergency: Basic Steps**  
This session will provide an overview on how to organize an effective emergency management committee, emergency operations center, and offer tips to effective state and federal support at the local level, including grant sources to improve local readiness.

Panel: Judge Raul Ramirez, Brooks County  
Tony Peña, State EM Coordinator, Region 3, TDEM

**3:50 Wrap Up & Evaluation**

**4:00 Adjourn**

**----- Thank you for attending this year's conference!! -----**

## Nora Cruz

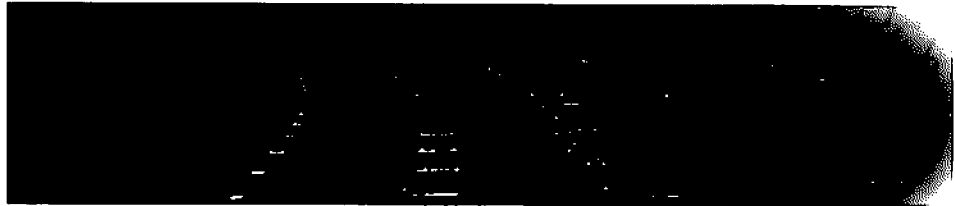
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**From:** Adelita Munoz  
**Sent:** Monday, November 26, 2012 1:41 PM  
**To:** Nora Cruz  
**Subject:** FW: Information for District 12 CEU Conference for County Officials

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**From:** [agriliferegister@tamu.edu](mailto:agriliferegister@tamu.edu) [[agriliferegister@tamu.edu](mailto:agriliferegister@tamu.edu)]  
**Sent:** Monday, November 26, 2012 11:27 AM  
**To:** [amunoz@tamu.edu](mailto:amunoz@tamu.edu)  
**Subject:** Information for District 12 CEU Conference for County Officials

**TEXAS A&M**  
**AGRILIFE**  
**EXTENSION**



### Contact Information

**Name:** Adelita Munoz  
**Title:** CEA-FCS  
**Company / Organization:** Texas A&M AgriLife Extension  
**Address:** 410 N. 13th Ave.  
Edinburg, TX 78541  
**Daytime:** (956) 383-1026  
**Fax:** (956) 383-1735  
**Email:** [amunoz@tamu.edu](mailto:amunoz@tamu.edu)

### Details

**District 12 CEU Conference for County Officials**  
**Date(s):** 12/12/2012  
**Location:** Laredo

### Payment

**Payment Method:** MasterCard  
**Receipt Number:** CS 00027606  
**Payment Date:** 11/26/2012  
**Approval Number:** T6002Z  
**Total:** \$30.00  
**Processed By:** Jennifer Boyd

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### Cancellation/Refund Policy

If a cancellation becomes necessary, please send notification to [agriliferegister@tamu.edu](mailto:agriliferegister@tamu.edu). Cancellations received no later than December 1, 2012 will receive a refund, minus a \$5 administrative fee.