

AI-35968

County Judge's Office 6. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Roberto Villarreal

Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

1. Approval of Interlocal Agreement by and among City of La Villa, Hidalgo County, and Tax Increment Reinvestment Zone Number One, City of La Villa, allowing for Hidalgo County to participate in the Tax Increment Reinvestment Zone.

2. Appointment of board member(s) to represent the County of Hidalgo on the Tax Increment Reinvestment Zone Number One, City of La Villa Board of Directors.

BACKGROUND

Attachments

zone

zoning

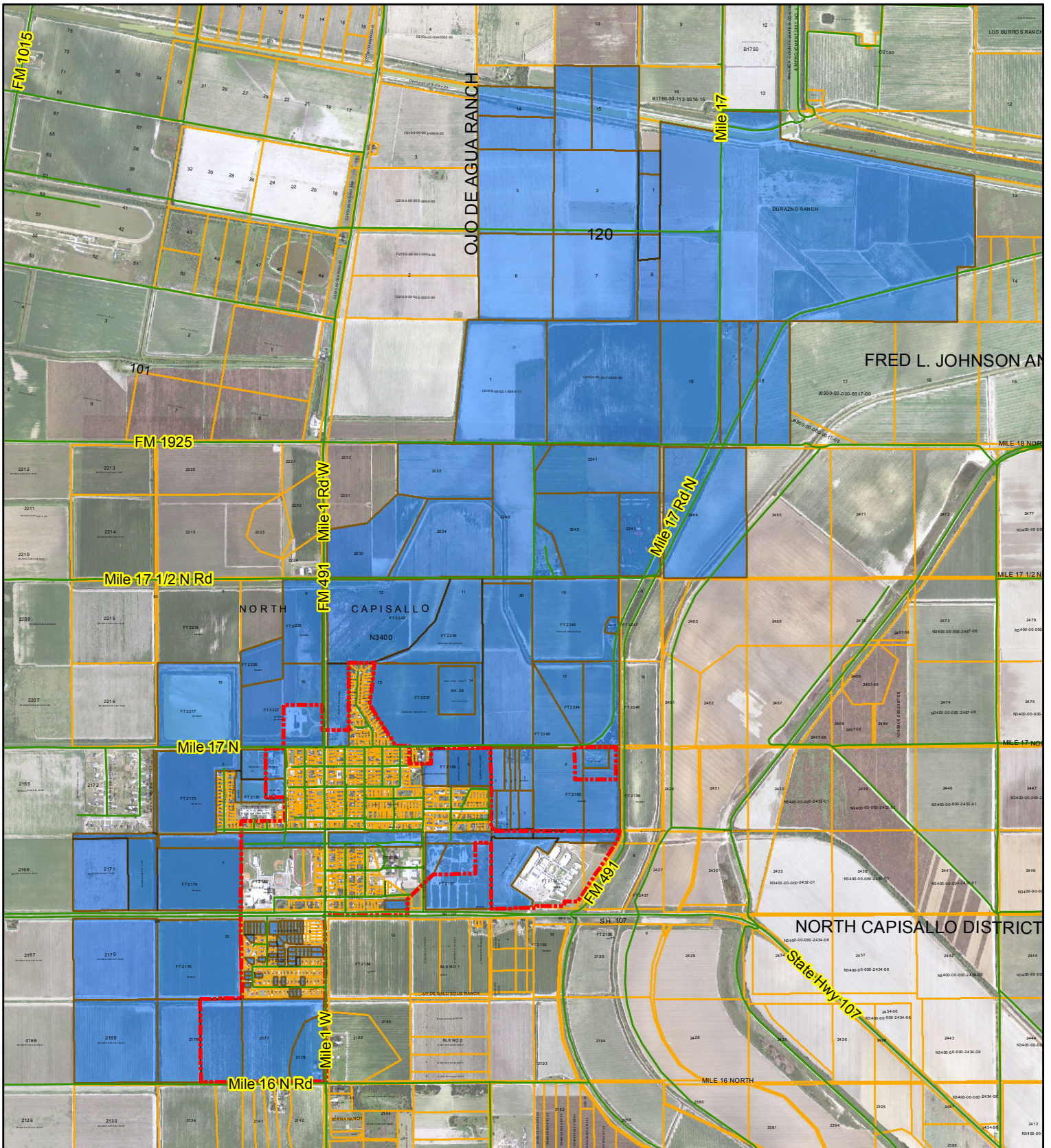
Refinancing Plan




Revised Interlocal

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 04:54 PM
Roland Garcia	Rolando Garcia	12/21/2012 05:20 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: SANDRA DELEON		Started On: 12/21/2012 03:15 PM
	Final Approval Date: 12/23/2012	

City of La Villa, TX



-  CITY OF LA VILLA
-  Subject Properties
-  HCAD Parcels



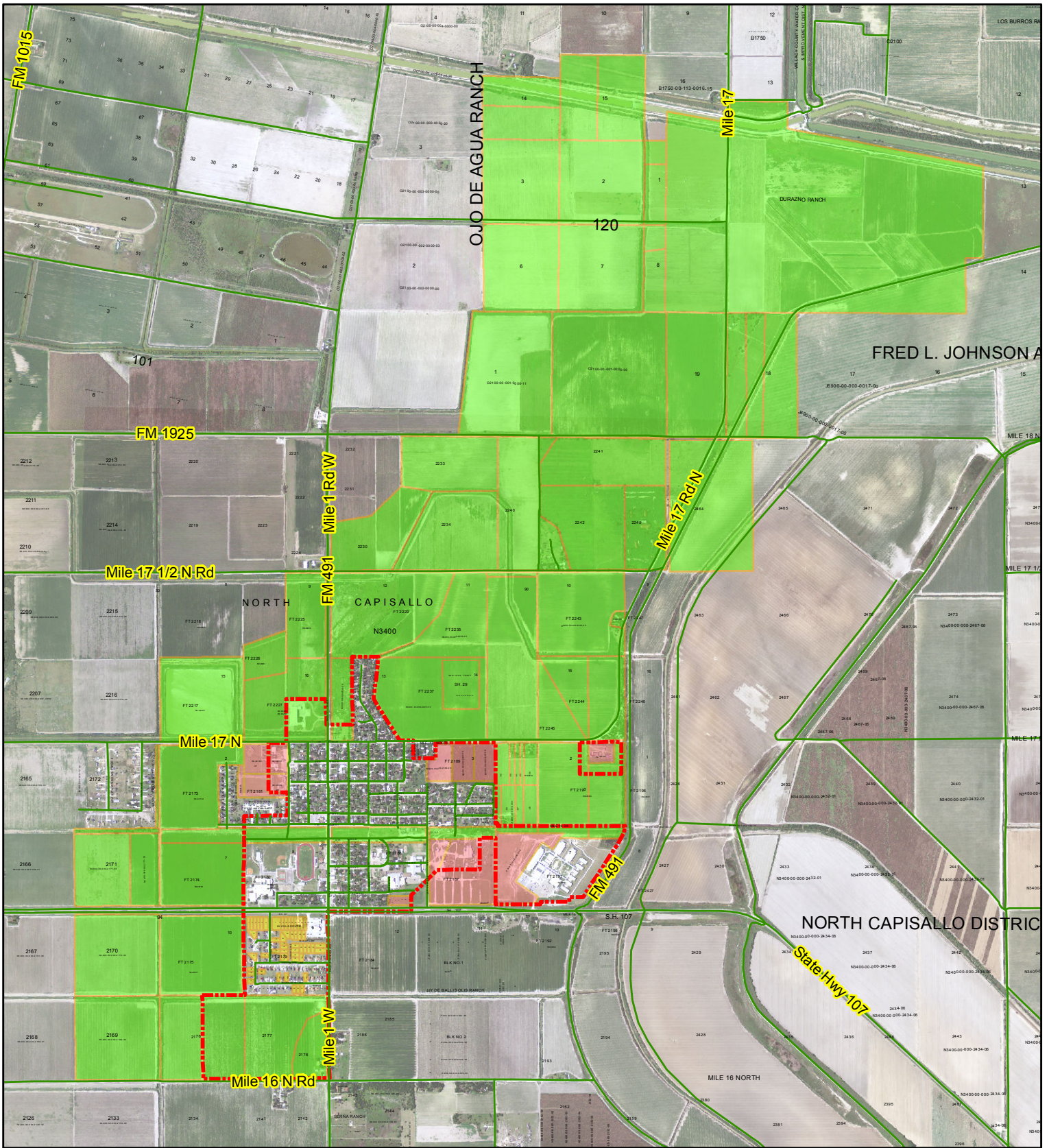
Data sources: Hidalgo County Appraisal District - Parcel Data (August 2012)
 Texas Natural Resources Information System (TNRIS) - 2010 Aerials
 In cooperation with Dannenbaum Engineering McAllen, TX



December 19, 2012

Prepared by: Simply GIS, LLC
 www.simplygis.net
 L. David Flores, Jr. CPM

City of La Villa, TX - Preliminary Land Use



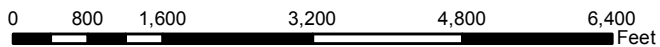
CITY OF LA VILLA

Land Use

- Agriculture
- Commercial
- Residential



Data sources: Hidalgo County Appraisal District - Parcel Data (August 2012)
 Texas Natural Resources Information System (TNRIS) - 2010 Aerials
 In cooperation with Dannenbaum Engineering McAllen, TX



December 21, 2012

Prepared by: Simply GIS, LLC
 www.simplygis.net
 L. David Flores, Jr. CPM

THE STATE OF TEXAS
COUNTY OF HIDALGO

§
§
§

CITY OF LA VILLA

INTERLOCAL AGREEMENT

In consideration of the covenants set forth herein, and subject to the terms and conditions herein, the Parties (as defined below) hereby agree to the terms and conditions of this Agreement (as defined below).

I. PARTIES & INDEX

A. Parties

1. THIS INTERLOCAL AGREEMENT (the "Agreement") is made by and between the CITY OF LA VILLA, TEXAS (hereafter referred to as "CITY"), a Texas General Law City, acting through its City Manager pursuant to Ordinance 2011-9, passed and approved by the City Commission on October 14th, 2011, HIDALGO COUNTY (hereafter referred to as "COUNTY"), a political subdivision of the State of Texas, and CITY OF LA VILLA TIRZ #1, CITY OF LA VILLA, TEXAS, a reinvestment zone created by the CITY pursuant to Chapter 311 of the Texas Tax Code, (hereafter referred to as the "ZONE", as hereafter defined) acting by and through its duly authorized Board of Directors, established to administer, manage, and/or operate the ZONE pursuant to Sections §311.009(b) and 311.010, Texas Tax Code ("Zone Board"). Collectively, the CITY, COUNTY, and ZONE may be referred to as the "Parties". This Agreement is made pursuant to Chapter 791, Texas Government Code and Chapter 311 of the Texas Tax Code for the participation of CITY and COUNTY in the La Villa City Development Project.

2. The initial addresses of the Parties are listed below. Each party may designate a different address by giving the CITY, COUNTY, ZONE BOARD and COUNTY AUDITOR at least ten (10) days prior written notice.

CITY

Ray Cantu
Acting City
Manager CITY
OF LA VILLA
916 S. Mike Chapa
LA VILLA, Texas
78577

With Copy to:

ZONE BOARD

Attention: Hector Elizondo, Chairman
CITY OF LA VILLA TIRZ #1
916 S. Mike Chapa
LA VILLA, Texas 78577

COUNTY

Ramon Garcia
Hidalgo County Judge
County of Hidalgo
P.O. Box 1356
Edinburg, Texas 78540

With Copy to:

HIDALGO COUNTY AUDITOR

Attention: Ray Eufrazio, CPA
Re: CITY OF LA VILLA TIRZ #1
2808 South Business Hwy 281
Edinburg, Texas 78539

B. Index

In consideration of the covenants set forth herein, and subject to the terms and conditions herein, the CITY, COUNTY, and ZONE BOARD hereby agree to the terms and conditions of this Agreement. This Agreement consists of the following sections:

Section	Description	Page
I.	Parties	1
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Exhibit "A"	Project Plan	
Exhibit "B"	City of La Villa Ordinance	

C. Parts Incorporated

All of the above-described exhibits are hereby incorporated into this Agreement by this reference for all purposes.

II. DEFINITIONS

As used in this Agreement, the following terms shall have the meanings set out below:

1. "Administrative Costs" means reasonable costs directly incurred by a Participating Taxing Entity (as hereinafter defined) related to its agreement to participate in the development of the ZONE, as described in this Agreement. These costs include, but are not limited to, costs and expenses for legal review and financial analysis related to the ZONE incurred prior to entering into this Agreement, as well as any such costs and expenses incurred after this Agreement becomes effective. The aggregate Administrative Costs over the life of the ZONE are estimated to be fourty thousand dollars (\$40,000). The only taxing entity to receive administrative expenses is the County.
2. "Agreement" means this Interlocal Agreement.
3. "Agreement Term" has the meaning set forth in Section VI.A. below.
4. "Available Tax Increment" shall mean the "Tax Increment," as defined below, less the Administrative Costs of the COUNTY.
5. "Captured Appraised Value" means the captured appraised value of the ZONE, as defined by Section 311.012(b), Texas Tax Code (and as said Code may be amended from time to time); e.g., the total appraised value in a given year of all real property taxable by a participating taxing entity and located in the ZONE for that year less the total appraised value of that property in 2011, the base year of the ZONE.
6. "CITY" has the meaning set forth in Section I.A.I above, and includes its successors and assigns.
7. "COUNTY" has the meaning set forth in Section I.A.1 above.
8. "COUNTY M&O Tax Rate" means that portion of the ad valorem tax rate used by the COUNTY for Maintenance and Operation. The COUNTY M&O Tax Rate may change from time to time. The COUNTY M&O Tax Rate as of August 1st, 2011, is \$0.5225 per \$100 dollars of valuation

- on the Captured Appraised Value and may be changed by the COUNTY during the term of the ZONE."
9. Intentionally omitted.
 10. "Participating Taxing Entity" or "Participating Taxing Entities" means, singularly, a taxing unit participating in the ZONE, and collectively, two or more taxing units participating in the ZONE, and may include CITY and COUNTY.
 11. "Parties" has the meaning given such term in Section I.A.I above.
 12. "Project" refers to the CITY OF LA VILLA Proposed Public Improvements identified in the Project Plan.
 13. "Project Costs" means the items set forth and described in Section 311.002(1), Texas Tax Code, that are included in the Project Plan for the Project. The Project Costs include, but are not limited to, public infrastructure improvements and related capital costs; including streets; streetlights; drainage; gas, water and sewer utilities; sidewalks; landscaping; and related facilities; railroad facilities; fencing; and rights-of-way.
 14. "Project Plan" means the Final Project Plan and Financing Plan for the ZONE as adopted by the Board of Directors of the ZONE on February 21st, 2012 and approved by the CITY Commission of the CITY on February 21st, 2012 and attached hereto as Exhibit "A".
 15. "Tax Increment" for a Participating Taxing Entity means the total amount of ad valorem taxes levied and collected each year by that Participating Taxing Entity each year on the Captured Appraised Value of taxable real property in the ZONE. Further, with respect to the COUNTY, this term shall be further limited to the total amount of ad valorem taxes levied and collected only on behalf of the COUNTY each year.
 16. "Tax Increment Base" means the total appraised value of all real property taxable by a Participating Taxing Entity and located in the ZONE as of January 1, 2011, the year in which the ZONE was designated."
 17. "Tax Increment Fund" means the tax increment fund created by the CITY for the deposit of Tax Increments for the ZONE, entitled "Reinvestment Zone Number One City of La Villa, Texas Tax Increment Fund."
 18. "Tax Increment Payment" means the amount of the Tax Increment that a Participating Taxing Entity is required to deposit annually into the Tax Increment Fund in accordance with this Agreement and the Project Plan.
 19. The "term of the ZONE" has the meaning set forth in Section III.A below.
 20. "ZONE" means REINVESTMENT ZONE NUMBER ONE CITY OF LA VILLA, the description of which is contained in Exhibit "B", attached hereto.
 21. "Transportation Zone" means Transportation Reinvestment Zone Number Two, Hidalgo County.
 22. "ZONE BOARD" has the meaning set forth in Section I.A.I above.

III. BACKGROUND

A. The City Commission of CITY OF LA VILLA on August 10th, 2011, expressed the CITY's intent to create a tax increment financing reinvestment zone by approving Resolution 2011-8 to support revitalization activities for the ZONE, commonly known as the La Villa Redevelopment Project, pursuant to Chapter 311, Texas Tax Code. On October 14th, 2011, the City Commission of CITY passed and approved Ordinance 2011-9, which created the ZONE. The ZONE will provide funding for public improvements within the ZONE. The ZONE is projected to terminate on December 31, 2032, unless earlier termination occurs under this Agreement (the "term of the ZONE").

B. The CITY approved the Project Plan on December 27th, 2012. The CITY and the COUNTY agree to participate in the ZONE and to deposit their respective Tax Increment Payments to the Tax Increment Fund, in accordance with the terms, and in consideration for the agreements, set forth herein. The Tax

Increment Fund was authorized by Ordinance No. 2011-9 attached hereto as Exhibit "B." The COUNTY hereby acknowledges receipt of notice of the initial creation of the ZONE. The CITY represents and warrants that it complied with all legal requirements and notice requirements in the creation of the ZONE.

C. The Parties hereto agree that, other than bonds or notes issued pursuant to §311.015 of the Texas Tax Code, no tax-supported public debt instrument will be issued by the CITY or the ZONE BOARD to finance any costs or improvements on the Project.

IV. RIGHTS AND OBLIGATIONS OF THE COUNTY

A. Tax Increment Participation by the COUNTY

Subject to the limitations set out in this Agreement, the COUNTY agrees to participate in the ZONE by contributing to the Tax Increment Fund an amount equal to 50% of the revenue generated from the COUNTY M&O Tax Rate of \$0.5225 as assessed and collected on the tax increment for the respective tax year. In no event shall the COUNTY contribution to the Tax Increment Fund be greater than eight million, six hundred and sixty four thousand, and six hundred and sixty five dollars (\$8,664,665), over the life of the ZONE beginning with the 2012 tax year.

2. The Parties hereto agree that the COUNTY's contribution to the Tax Increment Fund shall be used to fund Project Costs including construction of public infrastructure improvements to support the development and revitalization efforts in the ZONE and all contributions shall be subject to Chapter 311.013(d) of the Texas Tax Code. The COUNTY's contributions to the Tax Increment Fund shall end when it has contributed the maximum total contribution provided for herein of eight million, six hundred and sixty four thousand, and six hundred and sixty five dollars (\$8,664,665), or when it has made contributions of all Tax Increment Payments, as specified in the Project Plan, attributable to all periods through the end of the COUNTY's fiscal year 2032 (ending on December, 2032), whichever occurs first.

B. Tax Increment Payment

1. COUNTY's obligation to contribute its Tax Increment Payment to the Tax Increment Fund, as provided in Section IV.A of this Agreement, shall accrue as the COUNTY collects its Tax Increment. The Parties hereto agree that all ad valorem property taxes collected each year by the COUNTY that are attributable to real property in the ZONE shall first constitute taxes on the Tax Increment Base and after the total amount of taxes on the Tax Increment Base have been collected, then the remaining ad valorem taxes collected shall constitute the Tax Increment. COUNTY agrees to deposit its first Tax Increment Payment to the Tax Increment Fund for tax year 2012 by the later of (i) all tax accounts having been coded by the Hidalgo County Appraisal District, the Hidalgo County Tax Office having received the list of tax accounts, collection reports having been provided to the Hidalgo County Auditor's Office, and the information required under section 311.016 of the Tax Code having been provided to the COUNTY (ii) May 1st, 2013, and (iii) 30 days after the full execution and delivery of this Agreement by all Parties. The amount of the first Tax Increment Payment shall be based on the Tax Increments that were received up to January 31, 2013, but only for tax year 2012. For subsequent payments, the COUNTY agrees to contribute its yearly Tax Increment Payment to the Tax Increment Fund annually not later than the 90th day after the delinquency date for the COUNTY's property taxes (or the first business day thereafter) following the end of each tax year. The amount of each Tax Increment Payment shall be based on the Tax Increments that are received up to January 31st following the end of the tax year, but which have not been previously deposited in the Tax Increment Fund, during the annual periods preceding each deposit date. Under no circumstances shall the COUNTY be required to participate in the ZONE with taxes attributable to periods after 2052. The CITY shall request collection reports from the Hidalgo County Tax

Assessor Collector and provide a copy of these reports along with a payment request detailing the payment calculation as illustrated below to the COUNTY one month prior to a payment required to be made under this agreement The following calculation will be used to calculate the COUNTY's Tax Increment Reinvestment Zone payment amount.

The chart below is an example of how the payment calculation is done.

Tax Increment Reinvestment Zone (TIRZ) Payment Calculation	EXAMPLE
TIRZ Real Property Certified Taxable Value as of January 31 (Provided by Hidalgo County Appraisal District (HCAD))	\$100,000.00
<i>(Multiplied by)</i> Hidalgo County Current (GHD) Tax Rate (.59/100)	0.0059
GHD Actual Tax Levy for all real property tax accounts located within the TIRZ	\$590.00
TIRZ Real Property Certified Taxable Value as of January 31 (Provided by HCAD) <i>(Less)</i> Base Year Real Property Certified Appraised Value for Tax Accounts located within the TIRZ (Provided by HCAD)	\$100,000.00 \$10,000.00
Captured Appraised Value	\$90,000.00
Captured Appraised Value	\$90,000.00
<i>(multiplied by)</i> Contribution Rate (The lesser of actual tax year COUNTY M&O Tax Rate or rate specified on agreement) (.52/100)	0.0052
Tax Levy Due to TIRZ	\$459.00
TIRZ Collections (for February 1 through January 31) as per Collections Reports provided by Hidalgo County Tax Office	\$300.00
<i>(divided by)</i> GHD Actual Tax Levy for all Real Property tax accounts located within the TIRZ	\$590.00
Percent Collected of Actual Levy	50.85%
Tax Levy Due to TIRZ	\$459.00
<i>(Multiplied by)</i> Percent Collected of Actual Levy	50.85%
TIRZ PAYMENT AMOUNT	\$233.39
LESS ADMINISTRATIVE COSTS (amount deducted per year ex:\$100.00)	\$100.00

2. One month prior to a payment required under Section IV.B. of this Agreement, the CITY shall provide to the COUNTY an updated fact sheet that includes detail as to what portion of the Project has been completed to date, a schedule of what portion of the Project is to be completed in the following year and a current roster of the ZONE's board members, including the term of each board member, the entity that appointed the board member, the date for the next annual meeting and a formal request for payment. In addition to and as part of the CITY's fact sheet, the CITY shall supply the COUNTY with all information as required under section 311.016 of the Texas Tax Code on or before the 90th day following the end of the fiscal year of the CITY.

3. Pursuant to Chapter 311 of the Texas Tax Code, in the event there is a conflict between the Parties in regards to the amount of the Tax Increment owed by the COUNTY, the Hidalgo County Auditor will make the final determination as to the amount of any Tax Increment owed by the COUNTY under this Agreement. The annual Captured Appraised Value for the real property contained within the ZONE shall be determined by the Hidalgo County Appraisal District on the assessed appraised values and the Hidalgo County Tax Offices' verification of collections in regards to the real property contained with the ZONE.

4. Any delinquent deposit by the COUNTY of a Tax Increment Payment under this Agreement shall be administered as provided in Section 311.013(c) of the Texas Tax Code, which states as follows:

"A taxing unit shall make a payment required by the Subsection (b) [Tax Increment Payment], not later than the 90th day after the delinquency date for the unit's property taxes. A delinquent payment incurs a penalty of five percent of the amount delinquent and accrues interest at an annual rate of ten percent."

The Parties expressly agree that the COUNTY shall not owe any penalty or interest on Tax Increments attributable to taxes that have been levied, but not received by the COUNTY. Further, the COUNTY shall not be liable for the payment of any penalties or interest if the fact sheet and payment request required under section IV.B.2 and the report required under section §311.016 of the Texas Tax Code are not timely submitted to the COUNTY or in any situation in which the CITY is not obligated to pay penalties and interest.

5. The CITY agrees to comply with the Project Plan. The CITY and the ZONE agree to provide prior written notice to all Participating Taxing Entities of a proposed material change (by which is meant any change that would constitute at least a twenty percent (20%) increase or decrease in either the Project Cost or the scope and scale of the Project) to the Project Plan; provided that any change that is not approved by the COUNTY shall not change the amount of Tax Increment Payments due from the COUNTY. The CITY shall have the right to amend and modify the Project Plan without providing prior written notice to the Participating Taxing Entities so long as such amendment or modification does not constitute a material change.

6. If the CITY materially breaches this Agreement, then a Participating Taxing Entity may provide written notice to the CITY and the ZONE (with a copy to any other Participating Taxing Entity still contributing Tax Increment Payments) stating its intent to terminate its participation in the Zone and detailing its objection(s) or concern(s). If the objections and/or concerns, as set out in the notice, are not

resolved within 90 business days from the date of such notice, then COUNTY may discontinue its Tax Increment Payments and terminate its participation in the zone.

7. Except for contributing its respective Tax Increment Payments to the Tax Increment Fund as set out in this Agreement, the COUNTY shall not have any obligation or responsibility for any costs or expenses associated with the development of the ZONE or the implementation of the Project Plan, including, without limitation, any obligation to pay or repay any bond or other debt issued by another Participating Taxing Entity, the ZONE or the ZONE BOARD relating to the ZONE or any costs associated with the operation of ZONE, the Project or any other projects relating thereto.

8. Notwithstanding anything herein to the contrary, the COUNTY's total Tax Increment Payment to the Tax Increment Fund over the term of the ZONE shall not exceed eight million, six hundred and sixty four thousand, and six hundred and sixty five dollars (\$8,664,665), plus any applicable penalty, which penalties are, to the extent permitted by applicable law and/or interest allowed in section 311.013 of the Tax Code, subject to the limitations on Section IV.B.4.

9. a. *General Provisions.* Subject to changes in the COUNTY M&O Tax Rate that will be addressed as set forth in section IV.B.9.b.and IV.B.9.c. below, the COUNTY agrees to participate at Fifty percent (50%) of its COUNTY M&O Tax Rate (50% currently equaling \$0.26125 per \$100 valuation on the Captured Appraised Value) of real property in the ZONE. The CITY represents and warrants that none of the real property in the ZONE is in the Transportation Zone

b. *Lower COUNTY M&O Tax Rate.* If the COUNTY M&O Tax Rate is less than \$0.5225 per \$100 valuation on the Captured Appraised Value during any year during the term of the Zone, then the maximum tax increment paid by the COUNTY into the Tax Increment Fund for such year shall not exceed the applicable percentage in Section IV.B.9.a above (50%) of the total amount of taxes collected by the COUNTY at the actual COUNTY M&O Tax Rate with respect to such year during which the COUNTY M&O Tax Rate is less than \$0.5225 per \$100 valuation.

c. *Greater COUNTY M&O Tax Rate.* If the COUNTY M&O Tax Rate is greater than \$0.5225 per \$100 valuation on the Captured Appraised Value during any year during the term of the Zone, the COUNTY shall retain all taxes collected in excess of \$0.26125 per \$100 valuation on the Captured Appraised Value and to the extent any such excess has been contributed into the Tax Increment Fund, such excess shall be promptly refunded to the COUNTY.

10. County taxes that are delinquent for more than five years will be considered un-collectible and shall not be included in the tax increment payment.

C. Management of the ZONE

1. The ZONE shall in all respects be managed by the ZONE BOARD, including the Director appointed by the COUNTY. The ZONE BOARD shall have all powers allowed under Chapter 311 of the Texas Tax Code to manage the ZONE and carry out the Project and Finance Plan. The Participating Taxing Entities, during the term of this Agreement, may inspect the Project site and review Project plans and drawings at times and intervals that will not interfere with ongoing operations.

2. The ZONE BOARD shall be composed of five (5) members, as allowed under Section 311.009(b) of the Texas Tax Code. The COUNTY shall have the right to appoint three members of the ZONE BOARD.

D. Expansion of the ZONE

Notwithstanding anything to the contrary contained herein, the obligation of the COUNTY to participate in the ZONE is limited to the description of the ZONE in Exhibit "B" attached hereto and is subject to the terms of this Agreement. The COUNTY's participation shall not extend to the Tax Increment on any additional real property added to the ZONE by the CITY unless the COUNTY approves such participation in writing.

V. RIGHTS AND OBLIGATIONS OF CITY AND ZONE

A. Tax Increment Participation by the CITY

Subject to the terms of this Agreement and the CITY agrees to participate in the ZONE by contributing to the Tax Increment Fund seventy five percent (75%) of its Tax Increment each year during the term of this Agreement, beginning with the 2011 tax year. The CITY's contributions to the Tax Increment Fund shall end when the CITY has contributed the maximum total contribution provided for herein or when it has contributed all Tax Increments attributable to periods before the ZONE termination date in 2052 whichever occurs first. In no event shall the CITY contribution to the tax increment fund be greater than **twenty million four hundred and thirty six thousand three hundred and twenty five dollars (\$20,436,325).**

B. Tax Increment Payment

1. The CITY's obligation to contribute its Tax Increment Payment to the Tax Increment Fund as provided above in Section V of this Agreement shall accrue as the CITY collects its Tax Increment. The CITY agrees to deposit its first Tax Increment Payment to the Tax Increment Fund for tax year 2012 by April 30, 2013. The amount of the first Tax Increment Payment shall be based on the Tax Increments that were received through January 31, 2012, but only for the tax year 2012 beginning January 1, 2012. For subsequent Tax Increment Payments, the CITY agrees to contribute its Tax Increment Payment to the Tax Increment Fund semi-annually on or before March 10th and August 10th (or the first business day thereafter) of each tax year. Any delinquent deposit of a Tax Increment Payment by the CITY under this Agreement shall be administered as provided in Section 311.013(c) of the Texas Tax Code (or its successor provision).

2. The COUNTY, the CITY and the ZONE expressly agree that the COUNTY and the CITY shall not owe any interest on Tax Increments that have been levied, but not received by the COUNTY or the CITY by the delinquency dates specified herein.

C. Financing of Project Costs

Each Participating Taxing Entity shall participate in the payment of Project Costs only to the extent described herein. The CITY and the ZONE shall be entitled to enter into any other agreements for the CITY or the ZONE to pay Project Costs and other reasonable expenses from the Tax Increments paid into the Tax Increment Fund without the consent of any other Participating Taxing Entity, but they will provide notice of such agreement(s) to each Participating Taxing Entity.

D. Disbursement of Funds in the Tax Increment Fund

1. Each Participating Taxing Entity agrees the ZONE BOARD shall administer the Tax Increment Fund on behalf of the ZONE, pursuant to **Ordinance No. 2011-9 passed and approved by City Commission of the CITY on October 14th, 2011, on further amended with the approval of the project plan and finance plan were approved pursuant to Ordinance No. _____ passed and approved by City Commission of the City on December 27th, 2012.**

No funds shall be disbursed from the Tax Increment Fund without the prior written approval of the ZONE BOARD, and notice of use and disbursement of funds by the ZONE shall be given at least annually to the COUNTY.

2. The parties agree and understand that under no circumstances shall Administrative Costs exceed, in the aggregate, the amount set out and described in Section 11.1 above over the term of the ZONE.

3. In addition to Project Costs and any other allowable costs, the CITY and ZONE represent and warrant that they will use funds in the Tax Increment Fund to pay annual expenditures in the following order or priority of payment: (i) payment of any debt service on any Bonds issued with respect to the ZONE under Section 311.015 of the Texas Tax Code; and (ii) to reimburse Administrative Costs incurred by the COUNTY to the extent not previously recouped by the COUNTY as a reduction to the annual Tax Increment Payment. CITY acknowledges that the only entity to receive Administrative Costs is COUNTY.

VI. TERM AND TERMINATION

A. Agreement Term and Termination

This Agreement shall become effective as of the last date of execution by the Parties hereto, and shall remain in effect until December 31, 2052 unless earlier terminated as provided herein (the "Agreement Term"). Subject to the terms of this Agreement, the COUNTY agrees to participate under this Agreement, beginning with the 2012 tax year and ending in accordance with the terms provided herein. Notwithstanding anything to the contrary contained in this Agreement, the Parties agree and understand that the COUNTY's Tax Increment Payments will not be made after December 31, 2052.

B. Early Termination

Neither the CITY nor the ZONE BOARD shall take any action to terminate the ZONE earlier than the duration of the ZONE as specified herein.

C. Disposition of Tax Increments

Upon expiration or termination of the ZONE and after all bonds have been paid and all reimbursements have been made, any money remaining in the Tax Increment Fund shall be paid to the Participating Taxing Entities on a pro rata basis in accordance with Section 311.014(d) of the Texas Tax Code, or any successor thereto. Accounting to determine the pro rata distribution of remaining funds to the respective taxing entities shall be conducted according to generally accepted accounting principles, and shall be subject to review and audit by the COUNTY upon reasonable request. In the event a discrepancy occurs between the reviews conducted by the CITY and COUNTY, said dispute will be resolved by the respective audit offices of the CITY and COUNTY. In the event the dispute cannot be resolved it shall be submitted to mediation under the rules of the American Mediation Association with a mediator agreed upon by the County Judge of the COUNTY and the Mayor of the CITY.

VII. MISCELLANEOUS

A. Understanding

Any and all costs incurred by the CITY are not, and shall never become, general obligations or debt of any Participating Taxing Entity other than CITY. With respect to the CITY's costs, only eligible

Project Costs and other allowable expenses under applicable law, if any, incurred by the CITY shall be payable from the Tax Increment Fund in the manner and priority provided in this Agreement and only to the extent that funds become available in the Tax Increment Fund. The Parties agree and understand that under no circumstance shall the eligible costs exceed the maximum specified in the final finance plan passed and approved in accordance with **Ordinance No** dated December 27th, 2012. The CITY and the COUNTY are not obligated above and beyond what is actually collected as tax increment funds.

B. Severability

In the event any term, covenant or condition herein contained shall be held to be invalid by any court of competent jurisdiction, such invalidity shall not affect any other term, covenant or condition herein contained.

C. Entire Agreement

This Agreement merges the prior negotiations and understandings of the Parties hereto and embodies the entire agreement of the Parties. There are no other agreements, assurances, conditions, covenants (express or implied), or other terms with respect to the covenants, whether written or verbal, antecedent or contemporaneous, with the execution hereof.

Upon the occurrence of any event that allows the CITY to terminate hereunder, the COUNTY shall have the right to withhold tax increment payments under this Agreement until such time as such event is cured, and the COUNTY shall not incur any penalties or interest with respect to any such withheld payments notwithstanding any provision herein to the contrary. With respect to the COUNTY's obligations, to the extent there is any discrepancy between this Agreement and any exhibit hereto, the terms of this Agreement shall control.

D. Written Amendment

This Agreement may be changed or amended only by a written instrument duly executed on behalf of each Party hereto. All Parties to this Agreement understand and recognize that only the City Commission of CITY and only the Commissioners Court of the COUNTY have authority to approve a change or amendment to this Agreement on behalf of the CITY or the COUNTY, respectively.

E. Notices

All notices required or permitted hereunder shall be in writing and delivered by personal delivery, facsimile or United States Postal Service (certified mail, return receipt requested) and addressed to the respective other Party at the address prescribed in Section I of this Agreement, or at such other address as the receiving Party may have theretofore prescribed by notice to the sending Party. Such notices shall be deemed delivered the earlier of: (i) when actually received by personal delivery or facsimile if received during normal business hours and on the next business day if received after normal business hours; or (ii), if sent by the United States Postal Service, on the date indicated by the United States Postal Service on the return receipt as the date on which it was received by the respective other Party.

F. Non-Waiver

Failure of any Party hereto to insist on the strict performance of any of the agreements herein or to exercise any rights or remedies accruing hereunder upon default or failure of performance shall not be considered a waiver of the right to insist on, or to enforce by any appropriate remedy, strict compliance

with any other obligation hereunder or to exercise any right or remedy occurring as a result of any future default or failure of performance.

G. Assignment

All Parties to this Agreement understand and recognize that only the City Commission of the CITY and only the Commissioners Court of the COUNTY have authority to approve a delegation or assignment of the COUNTY's or the CITY's rights in this Agreement on behalf of the CITY or the COUNTY, respectively.

H. Successors

This Agreement shall bind and benefit the Parties and their legal successors or assigns. This Agreement does not create any personal liability on the part of any trustee, officer, owner, partner, principal, employee, elected official or agent of a Party to this Agreement.

I. Project Plan

The COUNTY acknowledges that it was provided with a copy of the initial preliminary finance plan for review and comment before the Project Plan was finalized and approved by the City Commission of the CITY. The Parties agree a material change to the Project Plan shall not apply to the COUNTY unless the COUNTY approves the amendment as provided herein if such amendment to the Project Plan (i) has the effect of directly or indirectly increasing the percentage or amount of Tax Increment to be contributed by the COUNTY to the Tax Increment Fund; or (ii) increases or reduces the geographical area of the ZONE set forth in the Project Plan.

J. Access to Financial Information

The ZONE agrees to conduct or to cause to be conducted, at a minimum, an annual financial review, a copy of which will be provided to the COUNTY. Furthermore, each Party to this Agreement shall have reasonable access to financial information and audit reports regarding the operation of the ZONE, contribution of Tax Increment Payments to the Tax Increment Fund, and expenditures from the Tax Increment Fund for Project Costs. In addition, the CITY agrees, during the term of this Agreement, to prepare and deliver an annual report to the COUNTY in accordance with Section 311.016 and 311.0101(c), Texas Tax Code. The COUNTY shall have the right to withhold or delay payments to the Tax Increment Fund until such time as it has received the financial report from the CITY for the applicable tax year, and shall not incur any penalties or interest with respect to any such withheld or delayed payments notwithstanding any provision herein to the contrary.

K. ZONE Designation

The CITY represents that its designation of the ZONE meets the criteria of Section 311.005(a), Texas Tax Code.

IN WITNESS HEREOF, the CITY OF LA VILLA; HIDALGO COUNTY AND REINVESTMENT ZONE NUMBER ONE, CITY OF LA VILLA, TEXAS have made and executed this Agreement in triplicate originals on this _____ day of _____, 2012.

CITY OF LA VILLA

HIDALGO COUNTY

By:
Hector Elizondo
Mayor
916 S Mike Chapa
La Villa, TX 78562

By:
Ramon Garcia
County Judge

City Secretary
916 S Mike Chapa
La Villa, TX 78562

APPROVED AS TO FORM FOR
HIDALGO COUNTY:

Atlas Half & RODRIGUEZ, LLP

By:
Lupita Suarez

AI-35969

County Judge's Office 6. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Roberto Villarreal

Submitted By: SANDRA DELEON, COUNTY JUDGE

Department: COUNTY JUDGE

Information

CAPTION

Discussion, consideration, and approval of Tax Abatement Agreement between Hidalgo County and Grand Rapids Foam Technologies

BACKGROUND

Attachments

agreement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 04:56 PM
Roland Garcia	Rolando Garcia	12/21/2012 05:20 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: SANDRA DELEON		Started On: 12/21/2012 03:28 PM
	Final Approval Date: 12/23/2012	

**TAX ABATEMENT AGREEMENT AMONG HIDALGO COUNTY,
GRAND RAPIDS FOAM TECHNOLOGY, INC. AND
VERDE 6100 INTERNATIONAL PARKWAY LP,**

This Tax Abatement Agreement (the "Agreement") is entered into effective as of _____, 2012 by and between HIDALGO COUNTY, a political subdivision of the State of Texas (hereinafter referred to as the "County") duly acting herein by and through its duly authorized representatives, pursuant to an Order dated _____, 2012 by the Hidalgo County Commissioners Court ("Commissioners Court"), GRAND RAPIDS FOAM TECHNOLOGY, INC., a Michigan corporation ("Lessee"), and VERDE 6100 INTERNATIONAL PARKWAY LP, a Texas limited partnership ("Lessor").

WITNESSETH:

WHEREAS, on the 26th day of June, 2012, the County adopted Guidelines and Criteria for Granting Tax Abatements in Hidalgo County, Texas, which were amended on the 10th day of July, 2012, which are attached hereto as Exhibit "A" and incorporated herein for all purposes (as amended by the Commissioners Court through the date hereof, the "Guidelines and Criteria"); and

[WHEREAS, the property identified on Exhibit "B" attached hereto (the "Property") is within an area designated as an Enterprise Zone pursuant to the Texas Enterprise Zone Act, Subchapter C, V.A.T.C., Texas Government Code § 2303 et seq., as amended, (as indicated on Exhibit "E"), which area is therefore designated as a reinvestment zone (the "Zone"), as authorized by the Property Redevelopment and Tax Abatement Act, Subchapter C, V.A.T.C., Texas Tax Code § 312 et seq., as amended (the "Act");]

WHEREAS, the Guidelines and Criteria govern tax abatement agreements to be entered into by the County as contemplated by the Act; and

WHEREAS, in order to maintain and enhance the commercial and industrial economic and employment base of the County, it is in the best interest of the County to enter into this Agreement in accordance with said Act; and

WHEREAS, the Commissioners Court finds that the contemplated use of the real property within the Zone (the "Property"), the contemplated improvements to the Property in the amount as set forth in this Agreement and the other terms hereof are consistent with encouraging development of the Zone in accordance with the purposes for its creation and are in compliance with the Act and all other applicable laws; and

WHEREAS, the Commissioners Court has determined that it would be in the best interest of the County to enter into an agreement with the Lessor and the Lessee, pursuant to the Act to

abate a portion of the value of the Property and the proposed improvements to be constructed thereon, along with certain eligible personal property, located on the land and used in connection with the administration or management of the operations on the Property (the "Project").

NOW, THEREFORE, the County for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged (which consideration includes the attraction of major investment in the Zone and the expansion of primary employment that contributes to the economic development of the County and the enhancement of the tax base in the County, and Lessor and Lessee for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged (which consideration includes the tax abatement set forth herein, as authorized by the Act), do hereby contract, covenant and agree as follows:

ARTICLE I

GENERAL PROVISIONS

1.01 Lessor represents and warrants that Lessor is the fee owner of the Property that is within the designated Zone and the Property is legally described in the attached Exhibit "B", which Exhibit is made a part hereof for all purposes. Lessor and Lessee have entered into a lease agreement (the "Lease") for approximately 46,106 square feet located in a building on the Property as shown on the diagram included in Exhibit "B". [NEED TO CONFIRM DIAGRAMS/def of property, etc.]

1.02 This Agreement covers only the abatement of new eligible value created by improvements to be made on this Property within the Zone by Lessor or Lessee after the date hereof and by eligible personal property to be purchased by Lessee for the Property after the date hereof in accordance with the terms hereof. Any increase in value from a reclassification or change in use of the Property or resulting from a roll-back will not be considered for abatement but will be included as part of the base value, and any other artificial increase in tax revenue or value will also be excluded from abatement. The Property is located within the Zone and is within the taxing jurisdiction of the County.

1.03 Lessor and Lessee understand that the tax abatement shall be granted based on the Capital Cost (as such term is defined in the Guidelines and Criteria) of the improvements made as part of Project with respect to the Lessor and on Jobs (as such term is defined in the Guidelines and Criteria) created with respect to the Lesserr on or after the execution hereof by the Project as a whole as may be determined by the Hidalgo County Appraisal District and the County. Any tax abatement and/or recapture of taxes shall be applied to each party as if each party had entered into separate agreement with the County.

1.04 Lessor represents and warrants that the Property is not included in an improvement project financed either in whole or in part with tax increment bonds or notes.

1.05 This Agreement is entered into subject to the rights of the holders of outstanding bonds of the County.

1.06 Lessor represents and warrants that no interest in any of the property subject to abatement of taxes under this Agreement is presently owned or leased by a member of the Hidalgo County Commissioners Court and Lessor and Lessee each agree that it shall not sell or lease an interest in the Property subject to this Agreement to any other County officer or employee, or any member of the governing body of any taxing unit joining in or adopting this Agreement, so long as this Agreement is in effect.

1.07 Lessee and Lessor represent and warrant as follows:

[(a) with respect to the Property, (i) attached hereto as Exhibit “F” is a true and correct copy of the [tax abatement] [economic development] agreement with the City of McAllen pursuant to which the City of McAllen has granted [tax abatement] [economic incentives pursuant to Chapter 380 of the Texas Local Government] with respect to the Property, and (ii) except as stated in (i) above, neither Lessee nor Lessor has received a tax abatement or other economic development incentives from any government body;

(b) Lessee filed the application for tax abatement with the County prior to commencement of construction as defined in the Guidelines and Criteria and that such commencement has not yet occurred;

(c) such party is duly qualified to conduct business in the State of Texas, including without limitation building the improvements and running the Project;

(d) this Agreement constitutes the valid and enforceable obligation of such party in accordance with its terms; and

(e) such party has all necessary right, title, license and authority to enter into this Agreement and the execution and performance of this Agreement by such party has been duly authorized by all necessary laws, resolutions and corporate action.

ARTICLE II

IMPROVEMENTS; JOBS

2.01 (a) Lessee agrees to construct or cause to be constructed on and within the Property, improvements consisting of [structural repairs to the existing structures on the Property], which structures Lessee and Lessor represent and warrant are Eligible Facilities as such term is defined in the Guidelines and Criteria (and which are hereafter referred to as “Eligible Facilities”) to be occupied primarily by Lessee and other real property improvements as may be constructed or installed, and install therein numerous items of machinery and equipment required to operate the Project (the “Improvements” as defined in the Guidelines and Criteria).

(b) Lessor and Lessee agree the cost of the Proposed Real and Personal Property Improvements made by Lessee at the Property and eligible for abatement in accordance with the Guidelines and Criteria, including architectural and related fees shall be, at a minimum, two and a half million dollars (\$2,500,000). The approximate location of the Eligible Facilities is reflected on a preliminary site plan attached hereto as Exhibit “C” and made a part hereof for all purposes. Lessee may revise the preliminary site plan for the Property as Lessee and Lessor deem necessary and appropriate, and such revisions shall be submitted to the County.

(c) Lessee represents and warrants that the Project is expected to create approximately one hundred fifty (150) new full-time Jobs. Lessee represents and warrants that Lessee currently offers, and agrees to maintain throughout the Abatement Period (as defined below), with respect to all Jobs at the Property no less than a competitive compensation and benefits package.

2.02 Lessee, or Lessee’s designee, shall submit reports to the County in accordance with section IX of the Guidelines and Criteria.

2.03 Lessee and Lessor covenant and agree that the Property shall primarily be used as a manufacturing operation to manufacture polyurethane for automotive parts and office furniture. Such use may change from time to time provided such use remains within the definition of Eligible Facilities. Attached hereto as Exhibit “D” is a schedule of the building improvements, equipment, machinery and other improvements that are part of the Eligible Facilities. Lessee agrees to continuously operate a business on the Property for the Abatement Period as provided for in Section 5.03 of this Agreement.

2.04 Lessee and Lessor covenant and agree to begin construction of the Improvements pursuant to this Agreement in the Zone on or after the execution of this Agreement by all parties hereto and project to complete construction no later than _____.

ARTICLE III

PROPERTY SUBJECT TO TAX ABATEMENT

RATE OF TAX ABATEMENT

TERM OF TAX ABATEMENT AND RELATED PROVISIONS

3.01 A tax abatement, as described herein, shall be granted in each year of the Abatement Period on all newly created value on the Property to the extent that such value is reflected on the tax rolls of the Hidalgo County Appraisal District (the "Tax Rolls") in each such year, but not including any increase in valuation due to reclassification or change in use of the Property or, in accordance with Section 1.02 above, any other increase other than as a result of direct investment by Lessor or Lessee in the Property.

3.02 The applicable tax abatement percentage under this Agreement shall be in accordance with the Guidelines and Criteria and shall be fixed by the parties through an addendum to this Agreement after evidence of the Capital Cost of the Improvements constructed or installed by Lessor or Lessee is certified by Lessor or Lessee, as the case may be, and approved by the County. The Lessor tax abatement shall be the applicable percentage in accordance with the Guidelines and Criteria based on the Capital Cost of the project and applicable only to the newly created value of the real property at the Eligible Facility as determined by the Hidalgo County Appraisal District and the Guidelines and Criteria. The Lessee's tax abatement will be the applicable percentage based on Job creation and will be applied to the newly created value of personal property owned by the Lessee at the Eligible Facilities as may be determined by the Hidalgo County Appraisal District.

3.03 In accordance with Section IX.C. of the Guidelines and Criteria, neither Lessor nor Lessee shall have the right, without the consent of the County, to assign all or part of its interest in the Property and maintain the tax abatement hereunder.

3.04 The abatement of ad valorem taxes shall be for a period of ten (10) years that shall (a) commence on the commencement of the first ad valorem tax year after each of the following events have occurred: (i) the Project has been completed, (ii) the Lessee or Lessor has provided documentation confirming the Capital Cost of the Project and the number of Jobs created, and (iii) the Capital Cost or Jobs created meets or exceeds the minimum amount required by the Guidelines and Criteria for granting tax abatements and (b) end on the earlier of (i) ten (10) years following such commencement, (ii) December 31, 2023, (iii) the end of the ad valorem tax year in which the expiration of the Lease (as such Lease may be extended by Lessor and Lessee provided such extension occurs before the expiration of such Lease and that Lessor and Lessee are not in default in the performance of this Agreement at the time of such extension) occurs, (iv) the occurrence of any event which would terminate this Agreement by operation of law, (v) Lessor or Lessee's breach of any provision of this Agreement, which breach is not cured within

the Cure Period (as defined below) or (v) Lessor's or Lessee's failure to comply with any provision of the Guidelines and Criteria as discussed in Article V of this Agreement

3.05 The percentage of value to be abated for the Lessor is dependent upon the Capital Cost involved in the Project and for the Lessee on the number of full-time Jobs created as set forth below.

Percent of Increase in Property Value To be Abated	Capital Cost of Project	Number of Jobs Created
0%	Less than \$1,500,001	0 – 25
25%	\$1,500,001 up to and including \$5,000,000	26 – 50
50%	Over \$5,000,000 up to and including \$10,000,000	51 – 100
80%	Over \$10,000,000	101 or more

As provided for in Section III.G.(5) and (6) of the Guidelines and Criteria, tax abatement shall be subject to increases or decreases in subsequent tax years based on the level of jobs added or lost and additional eligible capital investments. Therefore, Lessor and Lessee shall certify annually to the County the level of Jobs added or lost by providing a current payroll report listing all Jobs. Likewise, if additional capital investments are made that increase the Capital Cost of the Project and are eligible under the Guidelines and Criteria, such cost may be added to the original Capital Cost to determine a qualifying tax abatement increase in accordance with the Guidelines and Criteria. The estimated value of the abatement, based on the Lessor's and Lessee's good faith estimate of how the Appraisal District of Hidalgo County will value the eligible improvements, including the base year value, over the term of the Abatement Period is \$_____. County may cancel or modify this Agreement if Lessor or Lessee fails to comply with the terms and provisions of this Agreement.

3.06 Lessor and Lessee shall have the right to protest and contest in accordance with applicable law any and all appraisals or assessments of the Property, or of the improvements thereon, and the tax abatement provided for herein for such Property shall be applied to the amount of taxes finally determined, as a result of such protest or contest, to be due for such Property.

ARTICLE IV

FILING OF PLANS, CERTIFICATION OF COSTS, COUNTY ACCESS TO

PREMISES AND USE OF PREMISES AND IMPROVEMENTS

4.01 Construction plans for the Improvements shall be filed with the County within thirty (30) days from the date of approval of this Agreement by County. The plans as filed shall be deemed to be incorporated herein by reference and made a part hereof for all purposes, and the Improvements shall be completed in substantial accordance with said plans. The plans filed herein may be amended and/or modified as Lessee elects; provided all modifications are in compliance with all applicable codes, rules and ordinances, and are not otherwise contrary to this Agreement.

4.02 Lessee shall file the “as built” construction plans with the County, and the Lessee shall provide to the County an architect’s certified statement detailing all Improvements upon completion of construction of the Project, excluding all personal property and related expenditures made to the construction of the Improvements. At the time of filing of such construction plans, the Lessee shall also provide reports as required by Section IX B of the Guidelines and Criteria. On or before January 31 or each year, Lessee shall provide reports supporting job creation as required by Section IX.(B) of the Guidelines and Criteria. The certification and newly created payroll report shall be the basis for determining the percentage of abatement, subject to the provisions of this Agreement and of the Guidelines and Criteria, including without limitation the recapture and administration provisions thereof. Lessee shall provide the County within 30 days of the date hereof and thereafter, on an annual basis, a detailed list of the eligible personal property and the assessed value for each item.

4.03 The parties to this Agreement acknowledge that the description of the Property attached hereto as Exhibit “C” is the initial description of the building on the Property on which the Improvements are to be constructed.

4.04 Lessee agrees to supply audited reports to the County and the Appraisal District of Hidalgo County to establish the Capital Cost of Improvements constructed pursuant to this Agreement and/or the Jobs created.

4.05 Lessor and Lessee agree to provide County employees and/or designated representatives of the County access to the Facility (as defined in the Guidelines and Criteria) during the term of the abatement to inspect the Facility to determine if the terms and conditions of the Agreement are being met. Upon completion of construction, the County has the right to annually evaluate the Facility receiving abatement to ensure compliance with the Agreement.

ARTICLE V

BREACH

5.01 In the event Lessee fails to commence construction of the Project in the Zone on or before _____, 2012, this Agreement shall terminate effective as of the original date of this Agreement and the County shall be entitled to recapture and collect payment of all ad valorem taxes that it would have theretofore been entitled to except for this Agreement, by any and all means allowable by law, and as provided herein, less any ad valorem taxes actually paid by Lessor or Lessee to County under this Agreement.

5.02 If Lessor or Lessee uses any portion of the Property for any non-qualified use, such as for residential purposes, as further defined in the Guidelines and Criteria, then the abatement granted for the portion of the Property being used for such non-qualified use shall automatically be deleted from the Property subject to this Agreement, effective January 1 of the calendar year in which the non-qualified purpose begins.

5.03 In the event the Project is completed and begins operation, and Lessor or Lessee

- (i) voluntarily ceases to produce a product or service at the Facility, or
- (ii) uses the Project for any non-qualifying purpose,

for a period greater than 180 days in any calendar year of the Abatement Period, this Agreement shall terminate and so shall the abatement of the taxes for the Abatement Period. Such abated taxes shall be recaptured in accordance with Section VIII of the Guidelines and Criteria. The taxes otherwise abated for such calendar year(s) shall be paid to the County within sixty (60) days from the date of termination. The Agreement shall not terminate if changes are only made to the Property pursuant to Section 4.03.

5.04 Should the County determine that Lessor or Lessee is in default according to the terms and conditions of this Agreement or the Guidelines and Criteria, the County shall notify the appropriate party(s) in writing via certified or registered mail to the following address:

If to the Lessee:	Grand Rapids Foam Technologies, Inc. 56 Grtanville Ave SW Grand Rapids, Michigan 49503 Attention: Carol Hubbard
-------------------	--

If to the Lessor	Verde 6100 International Parkway LP 5847 San Felipe St. Sutie 4400 Houston, Texas 77057
------------------	---

or to such other address, or to the attention of such person, as the Lessee or the Lessor, as the case may be, may, from time to time, designate in writing. If such default is not cured within thirty (30) days from the date of such notice (the "Cure Period"), then this Agreement may be terminated at the option of Commissioners Court.

5.05 In the event that the Lessor or Lessee (a) allows its ad valorem taxes owed the County to become delinquent and fails to timely and properly follow the legal procedures for their protest and/or contest; or (b) violates any of the terms and conditions of this Agreement and fails to cure such during the Cure Period, this Agreement may be terminated and all taxes previously abated to the Lessor or Lessee in that tax year by virtue of the Agreement will be recaptured and paid to the County within thirty (30) days of the termination.

5.06 Unless otherwise provided herein, in the event that the Lessor or Lessee, during the Abatement Period, decides to relocate the Project to a location outside of the Zone, or fails to operate the Project for reasons other than those in Section 5.03, or in any other manner breaches this Agreement, the County by an order adopted by Commissioners Court shall have the right to recapture a percentage of the total taxes previously abated in accordance with the Recapture Schedule in Section VIII of the Guidelines and Criteria.

5.07 The Recapture Schedule provided in Section VIII of the Guidelines and Criteria shall apply to the Lessee and the Lessor upon any such occasion of breach.

ARTICLE VI

SALE, ASSIGNMENT OR LEASE OF PROPERTY

6.01 It is contemplated by the parties hereto that the Lessee's purpose for making the Improvements set forth in Article II is primarily for the creation and operation of a manufacturing facility to manufacture polyurethane for automotive parts and office furniture.

6.02 The tax abatement provided herein shall vest in the Lessor and Lessee, and neither Lessor nor Lessee may assign any benefit under this Agreement without the prior written consent of the County, as provided in the Guidelines and Criteria.

ARTICLE VII

COMMISSIONERS COURT AUTHORIZATION

7.01 This Agreement was authorized by Order of the Commissioners Court dated the ___th day of _____, 2012, authorizing the County Judge to execute this Agreement on behalf of the County.

ARTICLE VIII

SEVERABILITY

8.01 In the event any section, subsection, paragraph, subparagraph, sentence, phrase or word herein is held invalid, illegal, or unenforceable, the balance of this Agreement shall stand, shall be enforceable and shall be read as if the parties intended at all times to delete said invalid section, subsection, paragraph, subparagraph, sentence, phrase and word. In such event there shall be substituted for such deleted provision as similar in terms and in effect to such deleted provision as may be valid, legal and enforceable.

ARTICLE IX

APPLICABLE LAW

9.01 This Agreement shall be construed under the laws of the State of Texas and is performable in Hidalgo County, Texas.

[SIGNATURE PAGE FOLLOWS]

EXECUTED IN DUPLICATE ORIGINALS and made effective as of this the ___th day of _____, 2012.

HIDALGO COUNTY, TEXAS

ATTEST:

By: _____
Name: Ramon Garcia, Jr.
Title: Hidalgo County Judge

Arturo Guajardo, Jr.
County Clerk

APPROVED AS TO FORM:
ATLAS, HALL & RODRIGUEZ, L.L.P.

By: _____
Stephen L. Crain

GRAND RAPIDS FOAM TECHNOLOGY, INC

By: _____
Name: _____
Title: _____

**VERDE 6100 INTERNATIONAL PARKWAY
LP,**

**By: Verde Real Estate Investment GP,
LLC, a Delaware limited liability
company, its general partner**

By: _____
Name: _____
Title: _____

EXHIBIT A

TAX ABATEMENT GUIDELINES AND CRITERIA

Exhibit B

Legal Description

Lot 10 of SHARYLAND SERVICE CENTER NO. 4, an addition to the City of McAllen, Hidalgo, County, Texas, according to the map or plat thereof recorded in Volume 43, Page 17, Map Records, Hidalgo County, Texas.

Exhibit C
Preliminary Site Plan

Exhibit D

Schedule of Building, Improvements, and Personal Property for the Eligible Facility

Exhibit E
Enterprise Zone

Exhibit F

City of McAllen Economic Development Agreement

AI-35853

Comm. Court Executive Office 7. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Discussion, consideration and action approving Resolution 2012-01 Annexing and De-Annexing property from the Tax Increment Re-investment Zone (TIRZ) #1 in City of Hidalgo

BACKGROUND

Attachments

city resolution

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/17/2012 04:00 PM
Auditor's Office	Obdett Calzada	12/20/2012 12:00 PM
Erika Zamora	Erika Zamora	12/21/2012 03:50 PM
Budget & Management	Obdett Calzada	12/21/2012 03:55 PM
Ivan Cantu	Ivan Cantu	12/21/2012 04:44 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/17/2012 02:29 PM
	Final Approval Date: 12/23/2012	

Resolution No. 2012-01

**A RESOLUTION
ANNEXING AND DE-ANNEXING PROPERTY FROM TAX INCREMENT
REINVESTMENT ZONE NUMBER ONE
CITY OF HIDALGO**

WHEREAS any annexation of property into Tax Increment Reinvestment Zone # 1 must be approved by the City Council of the City of Hidalgo and The County Commissioners of Hidalgo County.

NOW THEREFOR

The property shaded in purple on the attached map is de-annexed from Tax Increment Reinvestment Zone Number One, City of Hidalgo, the Hidalgo Redevelopment Program and the property shaded in blue is annexed into the Zone as of January 1, 2012.

PASSED and APPROVED at a regularly scheduled Board meeting of the Board of Directors of Tax Increment Reinvestment Zone # 1, City of Hidalgo, Texas on the 17th day of December 2012.

Signed:

Frank Garcia, Secretary

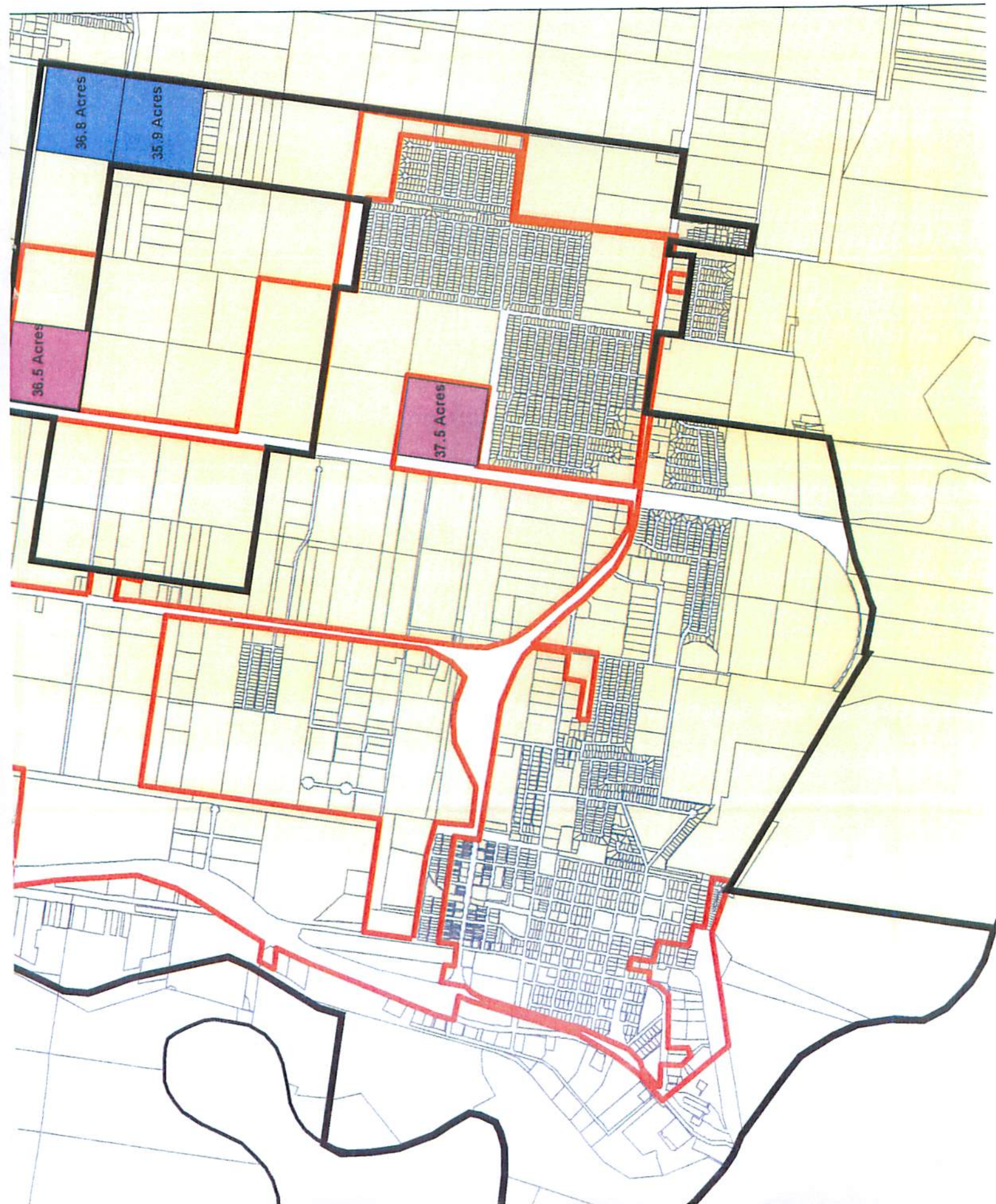
Attest:

C



3

Map



AI-35937

Comm. Court Executive Office 7. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Request for use of Hidalgo County Courthouse for 2013 Mock Trail Competition to be held on Saturday, January 26, 2013 and Monday, January 28, 2013 (evening)

BACKGROUND

Insurance Certificate attached

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact.

Attachments

request

ins. cert.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/20/2012 09:58 AM
Erika Zamora	Erika Zamora	12/21/2012 02:36 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/20/2012
	Final Approval Date: 12/23/2012	



Region One Education Service Center

1900 W. Schunior ♦ Edinburg, TX 78541 ♦ Phone (956) 984-6000 Fax (956) 984-7655

Jack C. Damron
Executive Director

October 31, 2012

RECEIVED

NOV 02 2012

COUNTY JUDGE

The Honorable Ramon Garcia
Office of the Hidalgo County Judge
1615 S. Closner, Ste. J
Edinburg, Texas 78539

Dear Judge Garcia:

We are proud to announce that once again, the Region One ESC Mock Trial Competition held in January 2012 was quite a success. As always, it was a pleasure working with the courthouse judges, court coordinators, security, and custodial crew. Their professionalism was admirable and helped to facilitate the event. We hope to continue this established relationship with the Hidalgo County Courthouse, as we are already making plans for the 2013 Regional Mock Trial Competition. Region One ESC respectfully requests the use of the Hidalgo County Courthouse all day for this competition on Saturday, January 26, 2013 and the following on the evening of Monday, January 28, 2013: 398th State District Court of the Honorable Judge Aida Salinas Flores, 139th State District Court of the Honorable Judge Roberto Flores and the 92nd State District Court of the Honorable Judge Ricardo P. Rodriguez.

Additionally, we would like to request to have two maintenance personnel on Saturday, January 26, 2013 due to an increase in the number of teams this year. The gentleman assigned the duty this past year was extremely easy to work with and he did an excellent job ensuring that Region One ESC staff, parents and student participants had access to the courthouse and courtrooms and that the facilities were neat and clean. If possible, we would like to maintain contact with these individual throughout the year; as such please call my office at (956) 984-6172 with the individual's name.

Respectfully,

Esequiel Martinez III
Region One Education Service Center
Mock Trial Coordinator

RECEIVED

OFFICE OF EXECUTIVE OFFICER

11/6/12 BY: Laura J.

cc: 11/8/12

CERTIFICATE OF COVERAGE	DATE (MM/DD/YY) 12/13/2012
--------------------------------	-------------------------------

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED AS SHOWN BELOW. THIS CERTIFICATE DOES NOT CONSTITUTE A CONTRACT BETWEEN PCAT, THE AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER (Contact With Any Questions) Jerry Bravenec / Cindi Ray Carlisle Insurance Agency, Inc. 611 South 14 th Street, Suite 100 Kingsville, TX 78363 Phone: 877-595-5611 FAX: 361-595-5815	CARRIER AFFORDING COVERAGE CARRIER A: Property Casualty Alliance of Texas (PCAT) CARRIER B:
---	---


COVERED MEMBER
 Region One Education Service Center
 1900 West Schunior
 Edinburg, TX 78541

COVERAGES

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGES DESCRIBED HEREIN ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CARRIER LTR	TYPE OF COVERAGE	ADDL INSR	MEMBER NUMBER	EFF DATE (MM/DD/YY)	EXP DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY					
	<input checked="" type="checkbox"/> General Liability	<input checked="" type="checkbox"/>	PC108-960	09/01/2012	09/01/2013	Each Occurrence \$ 1,000,000
	<input type="checkbox"/> Claims Made <input checked="" type="checkbox"/> Occurrence					Fire Damage (Any one fire) \$ 500,000
	<input checked="" type="checkbox"/> \$1,000 Deduct BI & PD					Med Exp (Any one person) \$ -0-
	<input type="checkbox"/>					Personal & Adv Injury \$ 1,000,000
	General Aggregate Limit Applies Per:					General Aggregate \$ 1,000,000
	<input checked="" type="checkbox"/> Policy <input type="checkbox"/> Project <input type="checkbox"/> Loc					Products – Comp/Op Agg \$ 1,000,000
	AUTOMOBILE LIABILITY					
	<input type="checkbox"/> Any Auto	<input type="checkbox"/>				Combined Single Limit (Each Accident) \$
	<input type="checkbox"/> All Owned Autos					Bodily Injury (Per Person) \$
	<input type="checkbox"/> Scheduled Autos					Bodily Injury (Per Accident) \$
	<input type="checkbox"/> Non-Owned Auto					Property Damage (Per Accident) \$
	OTHER					\$
						\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES
 For information purposes only as respects Regional Mock Trial Competition at Hidalgo County Courthouse January 26, 2013 through January 28, 2013.

CERTIFICATE HOLDER County of Hidalgo, Hidalgo County Courthouse 100 N. Closner Edinburg TX 78539	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED PCAT REPRESENTATIVE 
--	--

AI-35950

Comm. Court Executive Office 7. E.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Approval to process payment of claims from Ricardo Palacios, Attorney at Law totaling \$ 6,535.00 in connection with legal representation of indigent defendants; (due to statute of limitations to bill county have expired), with authority for County Treasurer to issue payment after review and auditing procedures are completed by the County Auditor.

BACKGROUND

various invoices from various courts

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-412-30-115-016-0-333

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available as of 12/21/12.

Attachments

vouchers

vouchers

Form Review

Inbox
Budget & Management
Erika Zamora
Purchasing Department

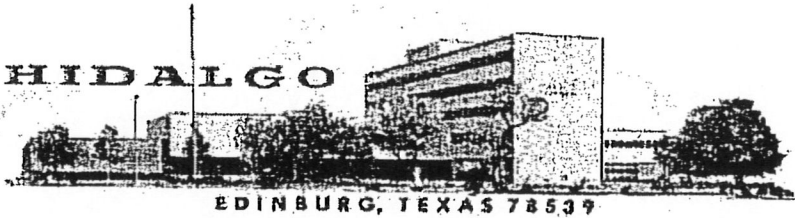
Reviewed By
Obdett Calzada
Erika Zamora
Angela Garcia

Date
12/20/2012 04:27 PM
12/21/2012 02:28 PM
12/23/2012 10:01 PM
Started On: 12/20/2012

Form Started By: Monica Badillo

Final Approval Date: 12/23/2012

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
 Hidalgo County Administration Building
 2808 South Business Highway 281
 Edinburg, Texas 78539-6243
 PHONE: (956) 318-2511
 FAX: (956) 318-2577
 WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 12, 2012

TO: Honorable Aida Salinas Flores
 398th District Court

FROM: Ray Eufrazio, CPA,
 Hidalgo County Auditor

REFERENCE: Discrepancy for Attorney Ricardo Palacios
 Cause# CR-1566-06-I, CR-5089-07-I, CR-2205-07-I

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

The attorneys have up to four years from the date of service to bill the county. We are unable to pay the attached vouchers because they are past the four year mark.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, J.R.
 JUDGE, 82ND D.C.

RODOLFO DELGADO
 JUDGE, 83RD D.C.

J. R. "BOBBY" FLORES
 JUDGE, 139TH D.C.

ROSE GUERRA REYNA
 JUDGE, 201ST D.C.

JUAN R. PARTIDA
 JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
 JUDGE, 332ND D.C.

NOE GONZALEZ
 JUDGE, 370TH D.C.
 OYE/SEEK

LETICIA LOPEZ
 JUDGE, 385TH D.C.

AIDA SALINAS FLORES
 JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
 JUDGE, 430TH D.C.

JESSE CONTRERAS
 JUDGE, 440TH D.C.

COUNTY AUDITOR'S FORM
MIDALGO COUNTY, TEXAS
(REV. 0906)

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)
Roberto Hernandez Olivarez

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)
CR-1566-06-I

COURT NUMBER
398th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$40	2.00	80.00
IN COURT	\$70	5.50	385.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		7.50	465.00
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
FEE SET BY COURT		TOTAL	465.00
<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:			

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
1/2/2007	Attend initial MTRP hearing.	1.00	
1/2/2007	Met with ADA to review file.		0.50
1/2/2007	Met with defendant to discuss case.		0.50
1/4/2007	Attend final MTRP hearing. Case disposed.	1.50	
6/8/2006	Attend arraignment hearing on burglary charge.	1.00	
6/8/2006	Met with ADA to review file.		0.50
6/8/2006	Met with defendant to discuss case.		0.50
6/12/2006	Attend final hearing. Case disposed.	2.00	
TOTAL HOURS		5.50	2.00

PERSONAL INFORMATION

VENDOR NUMBER: **324019** TELEPHONE NUMBER: **956-618-0115** BAR CARD NUMBER: **24010990**

MAILING ADDRESS: **Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503**

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

APPROVED: *[Signature]* THE **10** DAY OF **December** A.D., 20**12**

ATTORNEY AT LAW (SIGNATURE)

PRESIDING JUDGE (SIGNATURE)

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED: _____ COUNTY AUDITOR

CONFIDENTIAL

Account No. 1100-412-30-115-016-0-333

COUNTY AUDITOR'S FORM
HIDALGO COUNTY, TEXAS
(REV. 08/08)

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE			
DEFENDANT NAME Antonio Dolores Quintero Escobedo	(SHOW ONLY ONE DEFENDANT PER CLAIM)	DESCRIPTION	RATE	HOURS	AMOUNT
CASE NUMBER(S) CR-2205-07-1	(LIST ALL CASES RELATED TO THIS CLAIM)	OUT OF COURT	\$40	3	120 ⁰⁰
COURT NUMBER 398th DISTRICT COURT		IN COURT	\$70	4	280 ⁰⁰
		OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION			
		<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
		FEE SET BY COURT		TOTAL	\$400.00
		<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:			
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)					

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
6-19-07	Attend Arrog hearing	1.5	
6-19-07	met w/ ADA to review file		.5
6-19-07	met w/ Defendant to discuss case		.5
6-13-07	prepared and filed motions		2
6-21-07	Attend pre-trial hearing		
6-25-07	Attend final hearing, case disposed	1.5	
TOTAL HOURS		4	3

PERSONAL INFORMATION			
VENDOR NUMBER 324019	TELEPHONE NUMBER 956-618-0115	BAR CARD NUMBER 24010990	
MAILING ADDRESS Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503			

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

APPROVED: *[Signature]* PRESIDENT JUDGE (SIGNATURE)

THE **10** DAY OF **December** A.D. 20**12**

ATTORNEY AT LAW (SIGNATURE)

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED: _____ COUNTY AUDITOR

Account No. 1100-412-30-115-016-0-333

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012

TO: Honorable Judge Rodolfo Gonzalez
County Court of Law #1

FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor

A handwritten signature in black ink, appearing to read "Ray Eufrazio".

REFERENCE: Notice of Discrepancy for Attorney Rick Palacios
Cause# CR-08-5502-A

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay a portion of the attached voucher because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 12 th D.C.	RODOLFO DELGADO JUDGE, 13 th D.C.	J. R. "BOBBY" FLORES JUDGE, 13 th D.C.	ROSE GUERRA REYNA JUDGE, 20 th D.C.	JUAN R. PARTIDA JUDGE, 27 th D.C.	MARIO E. RAMIREZ, JR. JUDGE, 32 nd D.C.	NOE GONZALEZ JUDGE, 37 th D.C. OVERSEER	LETICIA LOPEZ JUDGE, 38 th D.C.	ADA SALINAS FLORES JUDGE, 38 th D.C.	ISRAEL RAMON, JR. JUDGE, 43 rd D.C.	JESSE CONTRERAS JUDGE, 44 th D.C.
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ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 28.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)
Leonardo Esequiel Pompa Valdez

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)
CR-08-5502-A

COURT NUMBER
CH
COUNTY COURT AT LAW # 1

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$40	1.00	40.00
IN COURT	\$70	1.0	70.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		3.00	180.00
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
FEES SET BY COURT: _____ <input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 28.05 (4)(C): _____		TOTAL	180.00
			100.00

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
8/7/2008	Attend arraignment hearing.	1.00	
8/14/2008	Met with ADA to review file.		0.50
8/14/2008	Met with defendant to discuss case.		0.50
1/13/2009	Attend final hearing. Case disposed.	1.00	
		TOTAL HOURS	1.00

unable to pay part of yr statute

PERSONAL INFORMATION

VENDOR NUMBER: **324019** TELEPHONE NUMBER: **956-618-0115** BAR CARD NUMBER: **24010990**

MAILING ADDRESS: **Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503**

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 28.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

APPROVED: _____ PRESIDING JUDGE (SIGNATURE)

ATTOYNEY AT LAW (SIGNATURE): _____

THE **11** DAY OF **September** A.D. 20**12**

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED: _____ COUNTY AUDITOR

Account No 1100-412-30-115-016-0-333

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012

TO: Honorable Rodolfo Delgado
93rd District Court

FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor

A handwritten signature in black ink, appearing to read "Ray Eufrazio", written over a diagonal line.

REFERENCE: Discrepancy for Attorney Ricardo Palacios
Cause# CR-2348-07-B, F-4214-01-B, CR-4018-08-B

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay the attached vouchers because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 93rd D.C.

J. R. "BOBBY" FLORES
JUDGE, 137th D.C.

ROSE GUERRA REYNA
JUDGE, 206th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO S. RAMIREZ, JR.
JUDGE, 332nd D.C.

NOE GONZALEZ
JUDGE, 376th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 333rd D.C.

ADA SALINAS FLORES
JUDGE, 328th D.C.

ISRAEL RAMON, JR.
JUDGE, 437th D.C.

JESSE CONTRERAS
JUDGE, 443rd D.C.

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE			
DEFENDANT NAME Pedro Medina Lozano	(SHOW ONLY ONE DEFENDANT PER CLAIM)	DESCRIPTION	RATE	HOURS	AMOUNT
		OUT OF COURT	\$40	3.75	150.00
		IN COURT	\$70	5.00	350.00
		OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		8.75	500.00
CASE NUMBER(S) CR-2348-07-B		<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
COURT NUMBER 93rd DISTRICT COURT		FEES SET BY COURT		TOTAL	500.00
		<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE		<input type="checkbox"/> OTHER:	
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)					

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
12/6/2007	Attend initial MTRP hearing. Met with ADA to review file. Met with defendant to discuss case. Attend final MTRP hearing. Case disposed.	5.00	3.75
TOTAL HOURS		5.00	3.75

2007 DEC 10 PM 4:19

PERSONAL INFORMATION			
VENDOR NUMBER 324019	TELEPHONE NUMBER 956-618-0115	BAR CARD NUMBER	24010990
MAILING ADDRESS Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503			

CERTIFICATION	
I, Ricardo Palacios , Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.	
 ATTORNEY AT LAW (SIGNATURE)	THE 12 DAY OF Dec A.D., 20 12
APPROVED: PRESIDING JUDGE (SIGNATURE)	

FOR USE OF AUDITOR'S OFFICE ONLY	
APPROVED: _____ COUNTY AUDITOR	 Account No. 1100-412-30-115-016-0-333

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE																															
DEFENDANT NAME <p style="text-align: center;">(SHOW ONLY ONE DEFENDANT PER CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">Angelique Danielle Garcia</p> CASE NUMBER(S) <p style="text-align: center;">(LIST ALL CASES RELATED TO THIS CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">F-4214-01-B</p> COURT NUMBER <p style="text-align: center; font-size: 1.2em;">93rd DISTRICT COURT</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">DESCRIPTION</th> <th style="width: 10%;">RATE</th> <th style="width: 10%;">HOURS</th> <th style="width: 20%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>OUT OF COURT</td> <td style="text-align: right;">\$40</td> <td style="text-align: right;">2.00</td> <td style="text-align: right;">80.00</td> </tr> <tr> <td>IN COURT</td> <td style="text-align: right;">\$70</td> <td style="text-align: right;">2.00</td> <td style="text-align: right;">140.00</td> </tr> <tr> <td colspan="2">OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION</td> <td style="text-align: right;">4.00</td> <td style="text-align: right;">220.00</td> </tr> <tr> <td colspan="4"> <input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER </td> </tr> <tr> <td colspan="2">FEES SET BY COURT</td> <td style="text-align: right;">TOTAL</td> <td style="text-align: right;">220.00</td> </tr> <tr> <td colspan="2"> <input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE </td> <td colspan="2"> <input type="checkbox"/> OTHER: </td> </tr> <tr> <td colspan="4" style="font-size: 0.8em;">JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)</td> </tr> </tbody> </table>	DESCRIPTION	RATE	HOURS	AMOUNT	OUT OF COURT	\$40	2.00	80.00	IN COURT	\$70	2.00	140.00	OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		4.00	220.00	<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER				FEES SET BY COURT		TOTAL	220.00	<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE		<input type="checkbox"/> OTHER:		JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)			
DESCRIPTION	RATE	HOURS	AMOUNT																														
OUT OF COURT	\$40	2.00	80.00																														
IN COURT	\$70	2.00	140.00																														
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		4.00	220.00																														
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER																																	
FEES SET BY COURT		TOTAL	220.00																														
<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE		<input type="checkbox"/> OTHER:																															
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)																																	

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
2/12/2008	Met with child and biological mother to discuss case.		2.00
2/20/2008	Attend termination of PR and adoption hearing. Case disposed.	2.00	
TOTAL HOURS		2.00	2.00

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	956-618-0115
		BAR CARD NUMBER	24010990
MAILING ADDRESS Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503			

CERTIFICATION	
I, Ricardo Palacios , Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.	<div style="text-align: right;"> ATTORNEY AT LAW (SIGNATURE) </div> <div style="text-align: center;"> THE <u>12</u> DAY OF <u>Dec</u> A.D. 20<u>12</u> </div>
APPROVED PRESIDING JUDGE (SIGNATURE)	

FOR USE OF AUDITOR'S OFFICE ONLY	
APPROVED _____ COUNTY AUDITOR	Account No 1100-412-30-115-016-0-333

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION	FEE SCHEDULE			
DEFENDANT NAME <p style="text-align: center;">(SHOW ONLY ONE DEFENDANT PER CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">Leonardo Esequiel Pompa Valdez</p>	DESCRIPTION OUT OF COURT \$40 2.50 100.00 IN COURT \$70 4.00 280.00 OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION 6.50 380.00			
CASE NUMBER(S) <p style="text-align: center;">(LIST ALL CASES RELATED TO THIS CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">CR-4018-08-B</p>	<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER		FEES SET BY COURT: [] TOTAL 380.00	
COURT NUMBER <p style="text-align: center; font-size: 1.2em;">93rd DISTRICT COURT</p>	<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:		JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)	

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
8/13/2008	Met with defendant to discuss case.		1.00
10/28/2008	Attend arraignment hearing.	2.00	
10/28/2008	Met with ADA to review file.		0.50
10/28/2009	Met with defendant to discuss case. <i>2008 or 2009?</i>		1.00
10/29/2008	Attend final hearing. Case disposed.	2.00	
TOTAL HOURS		4.00	2.50

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	956-618-0115
		BAR CARD NUMBER	24010990
MAILING ADDRESS Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503			

CERTIFICATION	
I, Ricardo Palacios , Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate charges for the same hours charged in any other case.	 ATTORNEY AT LAW (SIGNATURE)
 PRESIDING JUDGE (SIGNATURE)	THE <u>17</u> DAY OF <u>Dec</u> A.D., 20 <u>12</u>

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012
TO: Honorable Rose Guerra Reyna
206th District Court
FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor

REFERENCE: Discrepancy for Attorney Ricardo Palacios
Cause# CR-0840-04-D, CR-3461-08-D (partial)

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay the attached vouchers because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 206th D.C.

ALAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 335th D.C.

NOE GONZALEZ
JUDGE, 377th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 329th D.C.

AIDA SALINAS FLORES
JUDGE, 326th D.C.

ISRAEL RAMON, JR.
JUDGE, 437th D.C.

JESSE CONTRERAS
JUDGE, 443rd D.C.

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE																															
DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM) <p align="center">Juan Pablo Longoria Hinojosa</p> CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM) <p align="center">CR-0840-04-D</p> COURT NUMBER <p align="center">206th DISTRICT COURT</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">DESCRIPTION</th> <th style="width: 15%;">RATE</th> <th style="width: 15%;">HOURS</th> <th style="width: 30%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>OUT OF COURT</td> <td align="right">\$40</td> <td align="right">3.00</td> <td align="right">120.00</td> </tr> <tr> <td>IN COURT</td> <td align="right">\$70</td> <td align="right">1.00</td> <td align="right">70.00</td> </tr> <tr> <td colspan="3">OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION</td> <td align="right">4.00</td> </tr> <tr> <td colspan="3"> <input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER </td> <td></td> </tr> <tr> <td colspan="2">FEES SET BY COURT</td> <td align="right">TOTAL</td> <td align="right">190.00</td> </tr> <tr> <td colspan="3"> <input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER: </td> <td></td> </tr> <tr> <td colspan="4">JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)</td> </tr> </tbody> </table>	DESCRIPTION	RATE	HOURS	AMOUNT	OUT OF COURT	\$40	3.00	120.00	IN COURT	\$70	1.00	70.00	OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION			4.00	<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER				FEES SET BY COURT		TOTAL	190.00	<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:				JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)			
DESCRIPTION	RATE	HOURS	AMOUNT																														
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<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:																																	
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)																																	

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
1/11/2007	Met with ADA to review file.		1.00
1/11/2007	Met with defendant to discuss case.		1.00
3/7/2007	Met with defendant to discuss case.		1.00
3/23/2007	Attend hearing on motion to substitute case. Withdrew from case	1.00	
		TOTAL HOURS	3.00

2012 DEC 10 PM 5:11
 2012 DEC 10 PM 5:11
 2012 DEC 10 PM 5:11
 2012 DEC 10 PM 5:11

Unable to pay
 Past the 4 yr.
 statute of limitations
 must bill within 4 yrs
 of date of service

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	956-618-0115
MAILING ADDRESS	Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503		
		BAR CARD NUMBER	24010990

CERTIFICATION	
I, Ricardo Palacios , Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.	APPROVED PRESIDING JUDGE (SIGNATURE)
THE 10 DAY OF Dec A.D., 20 12	
ATTORNEY AT LAW (SIGNATURE)	

APPROVED <input checked="" type="checkbox"/>	FOR USE OF AUDITOR'S OFFICE ONLY COUNTY AUDITOR
--	--

ENTERED
 12/10/12

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)
Jesus Agustin Peralez

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)
 3161
CR-3694-08-D

CHECK HERE IF APPEAL
 COURT NUMBER
206th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$70	1.00	70.00
IN COURT	\$100	2.0 4.00	400.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		5.00	470.00
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
FEES SET BY COURT		TOTAL	470.00
<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:		170.00	

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
9/26/2008	Attend arraignment hearing.	1.00	
9/26/2008	Met with ADA to review file.		0.50
9/26/2008	Met with defendant to discuss case.		0.50
12/5/2008	Attend status hearing.	1.00	
12/22/2008	Attend pre-trial hearing.	1.00	
1/5/2009	Attend final hearing. Case disposed.	1.00	

Unable to pay past the 4 yr. statute of limitations

2008 rates
2009 rates

2008 = 70.00
 2009 = 100.00

*Rates in 2008 were 40.00 out of court
 70.00 in court*

TOTAL HOURS 2.0
 4.00 1.00

PERSONAL INFORMATION

VENDOR NUMBER 324019 TELEPHONE NUMBER 618-0115 BAR CARD NUMBER 24010990

MAILING ADDRESS **Gonzalez Palacios, LLP 1317 E. Quebec Ave. McAllen, Texas 78503**

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

APPROVED: ATTORNEY AT LAW (SIGNATURE)

APPROVED: PRESIDING JUDGE (SIGNATURE)

THE 10 DAY OF Dec. A.D. 2012

FOR USE OF AUDITOR'S OFFICE ONLY

COUNTY OF HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012

TO: Honorable Judge Mario Ramirez, Jr.
332nd District Court

FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor

A handwritten signature in black ink, appearing to read 'Ray Eufrazio'.

REFERENCE: Notice of Discrepancy for Attorney Ricardo Palacios
Cause# CR-454-98-F & CR-3173-01-F

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay the attached vouchers because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 52nd D.C.

RODOLFO DELGADO
JUDGE, 53rd D.C.

J. R. BOBBY FLORES
JUDGE, 131st D.C.

ROSE GUERRA REYKA
JUDGE, 206th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332nd D.C.

MOE GONZALEZ
JUDGE, 375th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 395th D.C.

ADA SALINAS FLORES
JUDGE, 396th D.C.

ISRAEL RAMON, JR.
JUDGE, 430th D.C.

JESSE CONTRERAS
JUDGE, 449th D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012

TO: Honorable Judge J.R. "Bobby" Flores
139th District Court

FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor



REFERENCE: Notice of Discrepancy for Attorney Ricardo Palacios
Cause# CR-2632-07-C

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay the attached vouchers because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 52 nd D.C.	RODOLFO DELGADO JUDGE, 59 th D.C.	J. R. BOBBY FLORES JUDGE, 129 th D.C.	ROSE GUERRA REYNA JUDGE, 206 th D.C.	JUAN R. PARTIDA JUDGE, 275 th D.C.	MARIO E. RAMIREZ, JR. JUDGE, 322 nd D.C.	NOE GONZALEZ JUDGE, 370 th D.C. OVERSEER	LETICIA LOPEZ JUDGE, 385 th D.C.	AIDA SALINAS FLORES JUDGE, 398 th D.C.	ISRAEL RAMON, JR. JUDGE, 430 th D.C.	JESSE CONTRERAS JUDGE, 448 th D.C.
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ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE																															
DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM) <p style="text-align: center; font-size: 1.2em;">Jose Arron Garcia</p> CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM) <p style="text-align: center; font-size: 1.2em;">CR-2632-07-C</p> COURT NUMBER <p style="text-align: center; font-size: 1.2em;">139th DISTRICT COURT</p>	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">DESCRIPTION</th> <th style="width: 10%;">RATE</th> <th style="width: 15%;">HOURS</th> <th style="width: 15%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>OUT OF COURT</td> <td style="text-align: right;">\$40</td> <td style="text-align: right;">5.50</td> <td style="text-align: right;">220.00</td> </tr> <tr> <td>IN COURT</td> <td style="text-align: right;">\$70</td> <td style="text-align: right;">4.00</td> <td style="text-align: right;">280.00</td> </tr> <tr> <td colspan="2">OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION</td> <td style="text-align: right;">9.50</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td colspan="4"> <input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER </td> </tr> <tr> <td colspan="2">FEES SET BY COURT</td> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;">500.00</td> </tr> <tr> <td colspan="2"> <input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE </td> <td colspan="2"> <input type="checkbox"/> OTHER: </td> </tr> <tr> <td colspan="4" style="text-align: center; font-size: 0.8em;">JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)</td> </tr> </tbody> </table>	DESCRIPTION	RATE	HOURS	AMOUNT	OUT OF COURT	\$40	5.50	220.00	IN COURT	\$70	4.00	280.00	OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		9.50	500.00	<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER				FEES SET BY COURT		TOTAL	500.00	<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE		<input type="checkbox"/> OTHER:		JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)			
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JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)																																	

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
7/5/2007	Attend arraignment hearing.	1.00	
7/5/2007	Met with ADA to review file.		0.50
7/5/2007	Met with defendant to discuss case.		1.00
7/2/2007	Prepared, drafted and filed motions		4.00
9/10/2007	Attend pre-trial hearing. Case reset.	1.00	
9/26/2007	Attend final hearing. Case disposed.	2.00	
TOTAL HOURS		4.00	5.50

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	956-618-0115
MAILING ADDRESS	Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503		
		BAR CARD NUMBER	24010990

CERTIFICATION			
I, Ricardo Palacios , Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.			
APPROVED:	PRESIDING JUDGE (SIGNATURE)	ATTORNEY AT LAW (SIGNATURE) 	THE 10th DAY OF Dec A.D., 20 12

FOR USE OF AUDITOR'S OFFICE ONLY	
APPROVED: _____ COUNTY AUDITOR	Account No 1100-412-30-115-018-0-333

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)

Ismael Hernandez Moreno

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)

CR-454-98-F / CR-3173-01

COURT NUMBER

332nd DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$40	3	120. ⁰⁰
IN COURT	\$70	4	280. ⁰⁰
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION			

INVESTIGATOR EXPERT OTHER

FEES SET BY COURT

TOTAL

\$400.⁰⁰

COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE OTHER:

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE

TYPE OF WORK

IN COURT HOURS

OUT OF CT HOURS

6-23-08 Attend Initial hearing on MTR

2

6-23-08 met w/ defendant to discuss case

1.5

6-23-08 met w/ TDA to review Rik

1.5

6-23-08 Attend hearing, case disposed

2

TOTAL HOURS

4

2012 DEC 17 PM 4:24

PERSONAL INFORMATION

VENDOR NUMBER

324019

TELEPHONE NUMBER

956-618-0115

BAR CARD NUMBER

24010990

MAILING ADDRESS

Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received or will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

ATTORNEY AT LAW (SIGNATURE)

APPROVED

PRESIDING JUDGE (SIGNATURE)

THE **13th** DAY OF **December** AD. 20**12**

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED

COUNTY AUDITOR



COUNTY OF HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012

TO: Honorable Noe Gonzalez
370th District Court

FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor

A handwritten signature in black ink, appearing to read "Ray Eufrazio".

REFERENCE: Discrepancy for Attorney Ricardo Palacios
Cause# CR-1612-08-G (partial), CR-1346-99-B & CR-259-08-G

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

[] Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

[] Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

[X] Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay the attached vouchers because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 1 ST D.C.	RODOLFO DELGADO JUDGE, 1 ST D.C.	J. R. "BOBBY" FLORES JUDGE, 11 TH D.C.	ROSE GUERRA REYNA JUDGE, 20 TH D.C.	JUAN R. PARTIDA JUDGE, 27 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 32 ND D.C.	NOE GONZALEZ JUDGE, 37 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 39 TH D.C.	AIDA SALINAS FLORES JUDGE, 24 TH D.C.	ISRAEL RAMON, JR. JUDGE, 43 RD D.C.	JESSE CONTRERAS JUDGE, 44 TH D.C.
--	--	--	---	---	---	--	---	---	---	---

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)
Jose Ruben Luna Mata

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)
CR-1346-99-B / CR-259-08-G

COURT NUMBER
370th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$40	1.50	60.00
IN COURT	\$70	6.00	420.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		7.50	480.00
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
FEES SET BY COURT		TOTAL	480.00
<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:			
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)			

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
10/9/2007	Attend arraignment hearing for CR-1346-99-B	2.00	
2/20/2008	Met with ADA to review file.		0.50
2/20/2008	Met with defendant to discuss case.		1.00
2/20/2008	Attend arraignment hearing for CR-259-08-G	2.00	
3/3/2008	Attend final hearing. Case disposed.	2.00	
<i>Unable to pay - past 4 yrs. limit to bill.</i>			
TOTAL HOURS		6.00	1.50


PERSONAL INFORMATION

VENDOR NUMBER: **324019** TELEPHONE NUMBER: **956-618-0115** BAR CARD NUMBER: **24010990**


MAILING ADDRESS: **Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503**

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

APPROVED:  ATTORNEY AT LAW (SIGNATURE)

THE **10th** DAY OF **December** A.D. 20**12**

APPROVED:  PRESIDING JUDGE (SIGNATURE)

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)

Jose Ruben Luna Mata

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)

CR-1346-99-B / CR-259-08-G

COURT NUMBER

370th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$40	1.50	60.00
IN COURT	\$70	6.00	420.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		7.50	480.00

INVESTIGATOR EXPERT OTHER

FEES SET BY COURT [] TOTAL **480.00**

COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE OTHER:

JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
10/9/2007	Attend arraignment hearing for CR-1346-99-B	2.00	
2/20/2008	Met with ADA to review file.		0.50
2/20/2008	Met with defendant to discuss case.		1.00
2/20/2008	Attend arraignment hearing for CR-259-08-G	2.00	
3/3/2008	Attend final hearing. Case disposed.	2.00	
TOTAL HOURS		6.00	1.50

ok don't pay

2012 DEC 18 PM 4:20

PERSONAL INFORMATION

VENDOR NUMBER **324019** TELEPHONE NUMBER **956-618-0115** BAR CARD NUMBER **24010990**

MAILING ADDRESS **Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503**

CERTIFICATION

I, **Ricardo Palacios**, Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.

[Signature]

[Signature]

ATTORNEY AT LAW (SIGNATURE)

APPROVED *[Signature]* PRESIDING JUDGE (SIGNATURE)

THE 10th DAY OF December A.D. 2012

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED _____ COUNTY AUDITOR

PAID

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE			
DEFENDANT NAME <p style="text-align: center;">(SHOW ONLY ONE DEFENDANT PER CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">Jose Adalberto Negrete</p>		DESCRIPTION	RATE	HOURS	AMOUNT
CASE NUMBER(S) <p style="text-align: center;">(LIST ALL CASES RELATED TO THIS CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">CR-660-09-G</p>		OUT OF COURT	\$70	15 2.80	105.00 175.00
		IN COURT	\$100	3.00	300.00
CHECK HERE IF APPEAL <input type="checkbox"/> DGI COURT NUMBER <p style="text-align: center; font-size: 1.2em;">370th DISTRICT COURT</p>		OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		4.5 5:50	405.00 475.00
		<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER		FEES SET BY COURT: TOTAL: 475.00	
		<input type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:		405.00	
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)					

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
11/13/2008	Met with defendant to discuss case. <i>unable to pay - past 4 yrs. statute to bill</i>		1.00
3/3/2009	Met with ADA to review file.		0.50
3/3/2009	Met with defendant to discuss case.		1.00
3/5/2009	Attend arraignment hearing.	2.00	
3/5/2009	Case disposed.	1.00	
TOTAL HOURS		3.00 4	1.5 4 2.80 4

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	618-0115
MARLING ADDRESS	Gonzalez Palacios, LLP 1317 E. Quebec Ave. McAllen, Texas 78503		BAR CARD NUMBER
			24010990

CERTIFICATION	
I, Ricardo Palacios	Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.
APPROVED PRESIDING JUDGE (SIGNATURE)	APPROVED ATTORNEY AT LAW (SIGNATURE)
THE <i>10th</i> DAY OF <i>December</i> A.D. 20 <i>12</i>	

FOR USE OF AUDITOR'S OFFICE ONLY	
APPROVED <input checked="" type="checkbox"/>	COUNTY AUDITOR
Account No. 1100-412-30-115-016-0-333	

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MEMORANDUM

DATE: December 19, 2012

TO: Honorable Leticia Lopez
389th District Court

FROM: Ray Eufrazio, CPA,
Hidalgo County Auditor

A handwritten signature in black ink, appearing to read 'Ray Eufrazio', written over a horizontal dashed line.

REFERENCE: Discrepancy for Attorney Ricardo Palacios
Cause# CR-3706-08-H, CR-514-08-H, CR-1139-08-H

The attached attorney voucher(s) is/are being returned because of the reason(s) indicated below. Payment(s) of this voucher(s) will be made as soon as possible after corrective action has been taken and the corrected and proper documentation has been submitted/resubmitted with sufficient time to examine and approve before the next scheduled meeting of the Hidalgo County Commissioners Court.

Needs approval of presiding judge as required by Hidalgo County Local Rules on Indigent Defense 8.02 and Article 26.05(c) of the Texas Code of Criminal Procedures

Needs reason(s) for adjustments to total amount requested, as required by Hidalgo County Local Rules on Indigent Defense 8.02(b) and Article 26.05(c) of the Texas Code of Criminal Procedures. When choosing "other" the judge must provide an explanation.

Other (see explanation below)

Attorneys have four years from the date of service to provide us with an "Attorney Fees Expense Claim Form". We are unable to pay the attached vouchers because they are past the four year statute of limitations to bill the county.

Should you have any questions on this matter, please call Ms. Peggy Kilgore-Young, Accounts Payable Specialist I, at (956) 318-2511 ext. 4621, or Elizabeth Cano, Accounts Payable Supervisor, at ext. 4628.

ATTACHMENT

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 12 th D.C.	RODOLFO DELGADO JUDGE, 19 th D.C.	J. R. "BOSSY" FLORES JUDGE, 113 th D.C.	ROSE GUERRA REYNA JUDGE, 226 th D.C.	JUAN H. PARTIDA JUDGE, 275 th D.C.	MARIO E. RAMIREZ, JR. JUDGE, 322 nd D.C.	HORÉ GONZALEZ JUDGE, 370 th D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 th D.C.	AIDA SALINAS FLORES JUDGE, 394 th D.C.	ISRAEL RAMON, JR. JUDGE, 437 th D.C.	JESSE CONTRERAS JUDGE, 445 th D.C.
---	---	---	--	--	--	--	--	--	--	--

ATTORNEY FEES EXPENSE CLAIM FORM
 UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION	FEE SCHEDULE		
DEFENDANT NAME Enrique Mendez Alvarado <small>(SHOW ONLY ONE DEFENDANT PER CLAIM)</small>	DESCRIPTION	RATE	AMOUNT
CASE NUMBER(S) CR-1139-08-H <small>(LIST ALL CASES RELATED TO THIS CLAIM)</small>	OUT OF COURT	\$40	3 120. ⁰⁰
COURT NUMBER 389th DISTRICT COURT	IN COURT	\$70	4 280. ⁰⁰
	OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		
	<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER		
	FEE SET BY COURT	TOTAL	400.⁰⁰
	<input checked="" type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:		
	<small>JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)</small>		

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
3-26-08	Attend Arg hearing	1	
3-26-08	met w/ defendant to discuss case		.5
3-26-08	met w/ A.D.A. to review file		.5
3-31-08	prepared and filed motions		2
4-3-08	Attend pre-trial hearing	1.5	
5-1-08	Attend final hearing case disposed	1.5	
TOTAL HOURS		4	3

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	956-618-0115
MAILING ADDRESS	Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503		
		BAR CARD NUMBER	24010990

CERTIFICATION	
I, Ricardo Palacios , Attorney at Law, swear or affirm to the Court and to the County Auditor that the information contained above is true and correct, and payment would not be contrary to the fee schedule adopted by the Board of Judges pursuant to Article 26.05 Code of Criminal Procedure effective September 1, 1987. I further swear or affirm that I have not received nor will receive any money or anything else of value for representing the accused, and I further affirm or swear that I have not submitted duplicate time charges for the same hours charged in any other case.	 ATTORNEY AT LAW (SIGNATURE)
APPROVED PRESIDING JUDGE (SIGNATURE)	THE 12 DAY OF December AD. 20 12

FOR USE OF AUDITOR'S OFFICE ONLY	
APPROVED	COUNTY AUDITOR Account No 1100-412-30-115-016-0-333

ATTORNEY FEES EXPENSE CLAIM FORM

UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION		FEE SCHEDULE																							
DEFENDANT NAME <p style="text-align: center;">(SHOW ONLY ONE DEFENDANT PER CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">Sergio Alberto Garza Hernandez</p> CASE NUMBER(S) <p style="text-align: center;">(LIST ALL CASES RELATED TO THIS CLAIM)</p> <p style="text-align: center; font-size: 1.2em;">CR-514-08-H</p> COURT NUMBER <p style="text-align: center; font-size: 1.2em;">389th DISTRICT COURT</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">DESCRIPTION</th> <th style="width: 10%;">RATE</th> <th style="width: 10%;">HOURS</th> <th style="width: 50%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>OUT OF COURT</td> <td style="text-align: center;">\$40</td> <td style="text-align: center;">5.50</td> <td style="text-align: right;">220.00</td> </tr> <tr> <td>IN COURT</td> <td style="text-align: center;">\$70</td> <td style="text-align: center;">4.00</td> <td style="text-align: right;">280.00</td> </tr> <tr> <td colspan="3">OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION</td> <td style="text-align: right;">9.50 500.00</td> </tr> <tr> <td colspan="2"> <input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER </td> <td colspan="2"></td> </tr> <tr> <td colspan="2"> FEES SET BY COURT <input checked="" type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE </td> <td colspan="2"> TOTAL 500.00 </td> </tr> </tbody> </table>	DESCRIPTION	RATE	HOURS	AMOUNT	OUT OF COURT	\$40	5.50	220.00	IN COURT	\$70	4.00	280.00	OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION			9.50 500.00	<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER				FEES SET BY COURT <input checked="" type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE		TOTAL 500.00	
DESCRIPTION	RATE	HOURS	AMOUNT																						
OUT OF COURT	\$40	5.50	220.00																						
IN COURT	\$70	4.00	280.00																						
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION			9.50 500.00																						
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER																									
FEES SET BY COURT <input checked="" type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE		TOTAL 500.00																							

DATE	TYPE OF WORK	IN COURT HOURS	OUT OF CT HOURS
2/27/2008	Attend arraignment hearing.	2.00	
2/27/2008	Met with ADA to review file.		0.50
2/27/2008	Met with defendant to discuss case.		1.00
3/4/2008	Prepared, drafted and filed motions.		4.00
3/6/2008	Attend final hearing. Case disposed.	2.00	
TOTAL HOURS		4.00	5.50

PERSONAL INFORMATION			
VENDOR NUMBER	324019	TELEPHONE NUMBER	956-618-0115
		BAR CARD NUMBER	24010990
MAILING ADDRESS Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503			

CERTIFICATION	
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APPROVED: PRESIDING JUDGE (SIGNATURE)	

FOR USE OF AUDITOR'S OFFICE ONLY	
APPROVED: _____ COUNTY AUDITOR	Account No. 1100-412-30-115-018-0-333

ATTORNEY FEES EXPENSE CLAIM FORM
UNDER ARTICLE 26.05, CODE OF CRIMINAL PROCEDURE AS AMENDED



CASE INFORMATION

DEFENDANT NAME (SHOW ONLY ONE DEFENDANT PER CLAIM)

Jesus Cristobal Rodriguez

CASE NUMBER(S) (LIST ALL CASES RELATED TO THIS CLAIM)

CR-3706-08-H

COURT NUMBER

389th DISTRICT COURT

FEE SCHEDULE

DESCRIPTION	RATE	HOURS	AMOUNT
OUT OF COURT	\$40	4.50	180.00
IN COURT	\$70	4.00	280.00
OTHER LEGAL SERVICES REIMBURSEMENT REQUIRE PROPER DOCUMENTATION		8.50	460.00
<input type="checkbox"/> INVESTIGATOR <input type="checkbox"/> EXPERT <input type="checkbox"/> OTHER			
FEE SET BY COURT		TOTAL	460.00
<input checked="" type="checkbox"/> COMPLEXITY OF THE CASE AND/OR COUNSEL'S EXPERIENCE <input type="checkbox"/> OTHER:			
JUSTIFICATION FOR ADJUSTMENT AS PER ARTICLE 26.05 (4)(C)			

DATE

TYPE OF WORK

IN COURT
HOURS

OUT OF CT
HOURS

9/10/2008	Attend arraignment hearing.		1.00	
9/17/2008	Met with ADA to review file.			0.50
9/17/2008	Met with defendant to discuss case.			1.00
10/30/2008	Attend pre-trial hearing.		1.00	
10/31/2008	Prepared, drafted and filed motions.			3.00
11/3/2008	Attend pre-trial hearing.		1.00	
12/1/2008	Attend final hearing. Case disposed.		1.00	
TOTAL HOURS			4.00	4.50

PERSONAL INFORMATION

VENDOR NUMBER

324019

TELEPHONE NUMBER

956-618-0115

BAR CARD NUMBER

24010990

MAILING ADDRESS

Gonzalez Palacios, LLP 1317 E Quebec Ave. McAllen TX 78503

CERTIFICATION

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ATTORNEY AT LAW (SIGNATURE)

APPROVED

PRESIDING JUDGE (SIGNATURE)

THE **12** DAY OF **December** A.D., 20**12**

FOR USE OF AUDITOR'S OFFICE ONLY

APPROVED

COUNTY AUDITOR

Account No. 1100-412-30-115-010-0-333

AI-35914

Comm. Court Executive Office 7. F.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo,
EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Texas Agrilife Extension:

1. Requesting permission to allow Brad Cowan to travel to San Antonio, Texas to attend the Beltwide Cotton Conference on January 07-10, 2013
2. Requesting permission to allow Barbara Storz to travel to College Station, Texas to attend the 2013 Texas A & M AgriLife Conference on January 07-09, 2013

BACKGROUND

3-1100-461-00-380-001-0-583/584

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-461-00-380-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds will be paid through prepaid account departments 2013 account balance for Obj. 583 is \$6000.00 and for 584 is \$2000.00 as of 12/20/2012.

Attachments

travel

travel-brad

Form Review

Inbox
Budget & Management
Veronica Ortiz
Purchasing Department

Reviewed By
Obdett Calzada
Veronica Ortiz
Angela Garcia

Date
12/19/2012 02:50 PM
12/20/2012 09:12 AM
12/23/2012 10:01 PM
Started On: 12/19/2012

Form Started By: Monica Badillo

Final Approval Date: 12/23/2012



**HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL**

DATE OF REQUEST: 12/05/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1

DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S): Barbara Storz, CEA-Horticulture

EVENT INFORMATION

TITLE OF EVENT: 2013 Texas A&M AgriLife Conference
EVENT DATE(S) FROM: 01/07/13 TO: 01/09/13
DEPARTURE DATE: 01/07/2013 RETURN DATE: 01/09/2013
LOCATION OF EVENT: CITY: College Station STATE: Texas

PURPOSE OF TRAVEL

Place an "X" by the applicable purpose of the trip.

- To obtain statutorily required continuing professional education.
- To obtain continuing education related to an employee's work or maintenance of a license or certification.
- To testify before legislative bodies, regulatory agencies and commissions, and other forums that may make decisions affecting the County and its affiliated organizations and operations.
- To participate in professional organizations related to the employee or official's job assignment.
- To conduct essential research & information-gathering for improvement of County operations or compliance with law.
- To monitor the development of state or federal legislation or implementation of legislation that might affect the County
- To participate in forums, coalitions, & discussions relating to the policy, legislative & regulatory interests of the County
- To pursue the County's interests in litigation or criminal justice.
- To promote the economic development interests of the County.
- To carry out other purposes determined by Commissioners' Court to be in the interest of the County (Commissioners' Court approval is attached).

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE

Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/or event. If applicable, justify the need for multiple persons traveling to the same event.

SUMMARY OF ESTIMATED TRAVEL EXPENSES	ESTIMATED EXPENSES	(DBM USE ONLY) FUNDS AVAILABLE BALANCE	MODE OF TRAVEL (Place an "X" by applicable mode of travel)
1. REGISTRATION FEE(S)	\$50.00		AIRFARE* _____
Subtotal for Object Code 584	\$ 50.00	\$	BUS** _____
2. AIRFARE - ROUNDTRIP COACH FARE ONLY	\$ -		Rental Car** _____
3. TAXI FARE	\$ -		County Vehicle** _____
4. BUS FARE	\$ -		Private Vehicle** _____
5. RENTAL CAR	\$ -		OTHER** (Specify) _____
6. GASOLINE/DIESEL/FUEL	\$ -		* If traveling by airplane, the traveler should consider purchasing a refundable fare if possibility of a cancellation exists.
7. MILEAGE REIMBURSEMENT	\$ -		** If mode of travel includes bus, rental car, county vehicle, private vehicle, or other form of transportation, a comparison of the savings that will be achieved by not choosing to travel by airplane must be provided with supporting documentation.
8. TELEPHONE CALLS	\$ -		
9. PARKING	\$ -		
10. LODGING	\$142.60		
11. MEALS	\$87.00		
12. OTHER EXPENSES	\$ -		
Subtotal for Object Code 583	\$ 229.60		
13. TOTAL ESTIMATED TRAVEL EXPENSES	\$ 279.60	\$	
14. IF HIDALGO COUNTY IS NOT FUNDING ANY OR PART OF THIS TRIP, INDICATE BELOW THE EXPENSE TYPE & SOURCE OF PAYMENT:			

Barbara will be traveling together with Texas A&M AgriLife Extension District 12 Administrator, Dr. Ruben Saldana. He will be traveling in a state vehicle.
NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:

- Trip expenses are necessary and will be incurred for official county business.
- Reasonable efforts to minimize the use of county funds have been explored.
- Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.

If this trip is for out-of-state training, the training is not available in some other form that does not require out-of-state travel.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: Barbara Storz DATE: 12/6/12 DEPARTMENT CONTACT PERSON: Nora Linda Cruz PHONE NO.: 383-1026

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:

TRAVEL IS **APPROVED** for the individuals listed below:
TRAVEL IS **NOT APPROVED** for the individuals listed below:

REVIEWED BY (PRINT NAME): Veronica Ortiz DATE: 12/12/12 REVIEWER'S SIGNATURE: [Signature] PHONE NO.: 292-7025
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME): _____ DATE: _____ SIGNATURE OF DBM DEPARTMENT HEAD: _____

2013 Budget
12/6/12
Registration
Reg. # 00227351
PO#

OC - 584
Hotel + meals
Reg. # 00227353
PO#

OC - 583
Comm. Codes
Reg. - 96364
Meals - 96347
Hotel - 97130

cc 12/28/12

3-1100-461-00-380-001-0-583+584

APPROVED BY COMMISSIONERS' COURT JN:

Nora Cruz

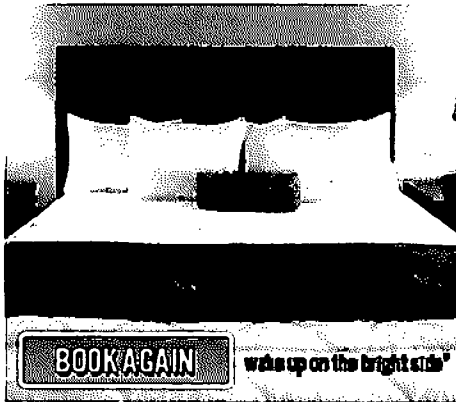
From: La Quinta Reservations [reservations@laquinta.com]
Sent: Wednesday, December 05, 2012 2:26 PM
To: Nora Cruz
Subject: La Quinta Hotel Reservation for BARBARA STORZ arriving 01/07/2013

This is an automated message, please do not reply.

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LAQUINTA
HOTEL RESERVATIONS

THANK YOU, YOUR ROOM IS BOOKED



Need to make a change? Click here to update this reservation. Please note that rates are subject to availability and may differ from those originally confirmed.

Your Reservation Confirmation No: 3155225288

COLLEGE STATION/BRYAN TX
607 Texas Avenue
COLLEGE STATION, TX 77840
1-979-696-7777

Your Name: BARBARA STORZ
Check-In Date: 01/07/2013
Check-In Time: 15:00
Check-Out Date: 01/09/2013
Check-Out Time: 12:00
Number of Rooms: 1

Room Type: One King Bed w/Microwave & Fridge
Estimated Total w/Tax: 142.60 USD
(Taxes are estimated, subject to change prior to arrival, and do not include additional fees required by the selected hotel)
Guarantee Method: Your reservation has been guaranteed through LQ.com with a credit card or direct bill number.

IF YOU HAVE TO CANCEL
CXL BY 6PM LOCAL HOTEL TIME
Cancel this reservation.

MAP & DIRECTIONS



Driving directions:
On Business Hwy. 6 (Texas Ave.), 1 block south of University Dr.

Ready To Plan Your Next Trip?

BOOK NOW

Or Call 1-800-SLEEPLQ (753-3757)



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LA QUINTA RETURNS

PARTNER OFFERS

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Amtrak Guest Rewards
points per stay.
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909 Hidden Ridge, Suite 600
Irving, TX 75038



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**THE ROLE OF THE LAND-GRANT MISSION
IN MEETING SOCIETY'S GRAND CHALLENGES**



Conference Registration Fee

\$50 – must register online no later than 5 p.m., December 17

Includes:

- registration expenses & printed publications
- Monday's Welcome Reception
- Tuesday's Networking Luncheon
- conference breaks
- refreshments
- conference collateral featuring an embossed portfolio based on your faculty/staff appointment

\$15 late fee if registering after December 17. Early conference registration will cease on December 17. After this date, registrants must register on-site beginning Monday, January 7, at 11:00 a.m.

Payment Options

- Check or Money Order - payable to Texas A&M AgriLife Extension Service*
- Credit Card – Visa, Mastercard or Discover*
- Receive An Invoice – must provide an LDoc number

*** Your payment must be received no later than the first day of the conference, January 7.**

2013 Texas A&M AgriLife Conference

“The Role of the Land-Grant Mission in Meeting Society’s Grand Challenges”

January 7 - 9, 2013

College Station, Texas

Monday, January 7

11:00 a.m.– 5:00 p.m. **On-site Conference Registration** – Rudder Portrait Area, Rudder Tower

Noon – 5:00 p.m. **Meet your Librarian!** [Coordinator: Nancy Duran]

1st floor, Rudder Tower *[near Exhibit Hall]*

Learn about open access journals, patent resource guides, digital depository and other library resources.

Noon - 5:00 p.m. **AgriLife Bookstore and Copy Services** - 1st floor, Rudder Tower *[near Exhibit Hall]*

Take a few minutes to stop by and meet the folks of the AgriLife Bookstore and Copy Services teams and learn a little bit more about the services and support they offer AgriLife employees.

1:00 – 5:00 p.m. **Conference Refreshments** – Rudder 407

1:00 – 3:00 p.m. **Council of Resident Directors** [Coordinator: Nancy Penn]

Rudder 401

1:00 – 5:00 p.m. **Plant Breeding and Genetics Meeting** [coordinators: Wayne Smith/David Byrne]

Heep 440

Meeting is intended to bring together plant breeding, molecular geneticists, plant breeding graduate students, and others interested in crop improvement. Meeting will consist of TBA presentations from faculty, administration, and/or students with time for discussion of issues facing the disciplines.

1:00 – 5:00 p.m. **Agriculture Animal Care and Use Committee** [Coordinator: John Walker]

Rudder 709

1:00 – 3:00 p.m. **Extension Water Initiative Meeting** [Coordinator: Rosie Schoenfeld]

Rudder 510

Monday, January 7 [continued]

- 1:30 – 3:00 p.m. **Center for Food Safety Meeting** [coordinator: Gary Acuff]
Rudder 410
An open meeting of the members of the Center for Food Safety and faculty /research professionals interested in membership. Discussions will focus on current state of the CFS, future activities, and the State emergency management plan.
- 1:30 – 2:30 p.m. **Negotiating and Managing Large Sponsored Research Programs** [Coordinator: Brenda Stone]
Rudder 302
The Corporate Relations office has coordinated over \$40 million in large sponsored research programs. This workshop will discuss the approach to negotiating and managing large corporate and government projects.
- 3:00 – 5:00 p.m. **Texas Pasture and Forage Work Group** [Coordinator: Larry Redmon]
Rudder 404
- 3:00 – 5:00 p.m. **Small Grain Workers Workshop – Spring 2013** [Coordinator: Daniel Hathcoat]
Rudder 410
- 3:30 – 5:00 p.m. **Reproductive Physiology Workshop** [Coordinator: Tom Welsh]
Rudder 707
The Reproductive Physiology Workshop will provide updates from faculty and graduate students in research, teaching and extension.
- 3:30 – 5:00 p.m. **Texas A&M AgriLife Leadership Meeting** [Coordinator: Cady Auckerman]
Koldus 110/111
- 5:30 – 7:00 p.m. **Welcome Reception and Viewing of “Genome: The Secret of How Life Works” Exhibit** - Rotunda – Bush Presidential Library
“Genome: The Secret of How Life Works” exhibit is sponsored by Texas A&M AgriLife Research. Designed for all ages, the exhibit explores the nature and impact of our genes through visually-rich environments, interactives, artifacts and multi-media presentations. The exhibit examines the history of discovery from Gregor Mendel’s rules of inheritance in the 19th century to the famous Watson and Crick DNA double helix. The implications of gene therapy for the future of medical science and health care are vast and unlimited. In conjunction with the “Genome” exhibit, rotating ancillary exhibits will display the achievements of the newly established Whole Systems Genomics Initiative at Texas A&M University. These exhibits will highlight past achievements such as the Copy Cat cloning project, and advancements in agriculture worthy of a Nobel Peace Prize.

Tuesday, January 8

- 7:00 a.m. **Coffee – Rudder Exhibit Hall**
- 7:30 – 5:00 p.m. **Conference Registration – 1st Floor, Rudder Tower – Rudder Portrait Area**
- 7:30 – 11:00 a.m. **AgriLife Bookstore and Copy Services – 1st floor, Rudder Tower [near Exhibit Hall]**
Take a few minutes to stop by and meet the folks of the AgriLife Bookstore and Copy Services teams and learn a little bit more about the services and support they offer AgriLife employees.
- 7:30 – 12 noon **Ag Workers Mutual Insurance Information Booth – Rudder Exhibit Hall**
- 7:30 – 11:00 a.m. **Meet your Librarian! [Coordinator: Nancy Duran]**
1st floor, Rudder Tower [near Exhibit Hall]
Learn about open access journals, patent resource guides, digital depository and other library resources
- Morning **Keynote General Session - Texas A&M AgriLife - Rudder Theatre**
- Noon **Networking Luncheon - Bethancourt Ballroom, MSC 2300**
- 1:30 – 6:00 p.m. **Texas A&M AgriLife Extension Service General Session**
Hagler Auditorium, Annenberg Presidential Conference Center
- 1:30 p.m. **Welcome – Kyle Smith, Executive Associate Director**
 State of the Agency Address – Doug Steele, Director
 Addressing Clientele Needs Through the Land Grant System
 - 4-H & Youth Development – Chris Boleman, 4-H & Youth Program Development Director
 - Health and Wellness – Susan Ballabina, Regional Program Director, East Region
 - Agriculture and Natural Resources – Monty Dozier, Regional Program Director, South Region**Importance of Extension from a County Official’s Perspective – Judge Don Allred, Oldham County**
Break – Lobby, Annenberg Presidential Conference Center
Presentation of Superior Service Awards
Reception – Lobby, Annenberg Presidential Conference Center
- Afternoon **Texas A&M AgriLife Research General Session - Gates Ballroom, MSC 2400**
- 4:30 – 5:30 p.m. **Texas A&M AgriLife Research Association [Coordinator: Monte Rouquette]**
MSC 2401

Wednesday, January 9

- 7:30 – 12 noon** **On-site Conference Registration – Rudder Portrait Area, Rudder Tower**
- 8:00 a.m.** **Texas A&M Veterinary Medical Diagnostic Laboratory General Session – TIPS Auditorium**
- 8:30 a.m.** **Welcome**
 Dr. Mark Hussey, Vice Chancellor and Dean, Agriculture and Life Sciences, Texas A&M AgriLife (invited)
- 8:40 a.m.** **State of the Agency**
 Dr. Tammy Beckham, Director, TVMDL
- 9:15 a.m.** **TVMDL’s Role in Cutting Edge Diagnostics and Protecting Animal Health**
 Dr. Mangkey Bounpheng, Molecular Genetics Section Head, TVMDL
- 9:55 a.m.** **Break**
- 10:10 a.m.** **AgConnect and its Role in an Animal Disease Outbreak**
 Dr. Jim Wall, Director and Dr. Keith Biggers, Technical Lead, Texas Center for Applied Technology, Texas Engineering Experiment Station
- 10:50 a.m.** **Future Role of Veterinary Diagnostic Labs in Protecting Animal Health**
 Dr. Bruce Akey, Executive Director, Animal Health Diagnostic Center, College of Veterinary Medicine, Cornell University
- 12:00 noon** **Adjourn**
- 8:00 – 5:00 p.m.** **Conference Refreshments – Rudder 407**
- 8:00 – 10:00 a.m.** **Extension Regional Program Retreat Planning Meeting [Coordinator: Rosie Schoenfeld]**
 Rudder 302
- 8:30 – 10:30 a.m.** **Understanding the Expectations for Promotion and/or Tenure [Coordinator: David Reed]**
 Rudder 410
- 8:30 – 10:30 a.m.** **Soil and Crop Sciences Departmental Meeting [Coordinator: Judy Young]**
 Heep 101
- 8:30 – 11:30 a.m.** **Horticulture Faculty Meeting [Coordinator: Dorothy See]**
 Horticulture/Forest Science Building 102
 Collaboration of Department of Horticulture Science State-wide Faculty [Teaching, Research and Extension]

Wednesday, January 9 [continued]

- 9:00 – 10:00 a.m. **Agricultural Economics Faculty Meeting** [Coordinator: Norma Pantoja]
AGLS 301
- 9:00 – 11:00 a.m. **Biological and Agricultural Engineering Departmental Meeting** [Coordinator:
Stephen Searcy] – Scoates 305
- 9:00 – 12 noon **Animal Science Department Faculty Meeting** [Coordinator: Grace Glenn]
Kleberg Faculty Lounge
- 10:00 – 11:30 a.m. **Distribution and Release Process for AgriLife Plant Germplasm** [coordinator:
William Rooney]
Rudder 404
*Meeting to update and inform AgriLife plant breeders and geneticists on the process and
policies related to plant germplasm releases, distribution and licensing.*
- 10:00 – 11:00 a.m. **Wildlife and Fisheries Sciences Faculty Meeting** [Coordinator: Dawn Miles]
Nagle 213
- 10:00 – 1:00 p.m. **4-H Initiative Meeting** [Coordinator: Marilyn Frenzel]
Rudder 510
- 10:00 – 12 noon **Associate Department Heads/Program Leaders Meeting** [Coordinator: Rosie
Schoenfeld]
Rudder 401
- 10:30 – 12 noon **Ecosystem Science and Management Departmental Faculty Meeting** [Coordinator:
Chris Wilson]
Horticulture/Forest Science Building 104
- 1:00 – 5:00 p.m. **Extension Administrative Update Meeting for County Programs** [Coordinator:
Marilyn Frenzel]
Rudder 302
- 1:00 – 5:00 p.m. **Extension Administrative Update Meeting for Regional Program Directors**
[Coordinator: Rosie Schoenfeld]
Rudder 401

Wednesday, January 9 [continued]

- 1:30 – 4:00 p.m. **College of Agriculture and Life Sciences General Session – MSC 2400**
- 1:30 p.m. **Welcome – Dr. Mark A. Hussey, Dean**
- 2:00 p.m. **Grand Challenges Break-Out Discussions**
- Enriching our Youth* – MSC 2500**
 Facilitator: Danielle Harris, Assistant Dean
- Improving our Health* – MSC 2501**
 Facilitator: Kim Dooley, Associate Dean
- Protecting our Environment* – MSC 2502**
 Facilitator: David Reed, Associate Dean
- Feeding our World* – MSC 2503**
 Facilitator: Chris Skaggs, Associate Dean
- Growing our Economy* – MSC 2504**
 Facilitator: Alan Sams, Executive Associate Dean
- 3:00 p.m. **Coffee / Refreshments – MSC 2400**
- 3:20 p.m. **Reconvene: Report out on Discussions – MSC 2400**

Thursday, January 10

- 8:00 – 12 noon **Conference Refreshments – Rudder 407**
- 8:00 – 10:00 a.m. **Recruiting a Diversified Workforce [County Programs] [Coordinator: Marilyn Frenzel]**
 Rudder 410
- 10:00 – 12 noon **New Model to Redefine Extension’s Role in Rural Texas – Roscoe STEM Project**
 [Coordinator: Marilyn Frenzel]
 Rudder 410

2013 Texas A&M AgriLife Conference

**THE ROLE OF THE LAND-GRANT MISSION
IN MEETING SOCIETY'S GRAND CHALLENGES**

**TEXAS A&M
AGRILIFE**



Parking

Parking for conference attendees will be available in either the University Center Garage (adjacent to Koldus) or West Campus Garage (near the Rec Center). Both of these garages are open to the public on a first come, first serve basis.

Fees & more information: <http://transport.tamu.edu/parking/visitor.aspx>

Nora Cruz

From: Barbara Storz
Sent: Tuesday, December 04, 2012 11:22 AM
To: Nora Cruz
Subject: FW: 2013 TEXAS A&M AGRILIFE CONFERENCE

Barbara Storz
Hidalgo County Extension Agent - Horticulture
Texas A&M AgriLife Extension Service
Phone: 956/383-1026
Fax: 956/383-1735
e-mail: b-storz@tamu.edu

"The land-grant university system is being built on behalf of the people, who have invested in these public universities their hopes, their support, and their confidence." ~ Abraham Lincoln, July 2, 1862

From: Noreply
Sent: Wednesday, November 28, 2012 4:31 PM
To: AgriLife - All
Subject: 2013 TEXAS A&M AGRILIFE CONFERENCE

2013 TEXAS A&M AGRILIFE CONFERENCE

"The Role of the Land-Grant Mission in Meeting Society's Grand Challenges" January 7 - 9, 2013

Make plans to join fellow teaching, research, extension and service colleagues as we focus on **"The Role of the Land-Grant Mission in Meeting Society's Grand Challenges"** during the 2013 Texas A&M AgriLife Conference from January 7 – 9 in College Station.

Online registration and program information is available at <https://agriliferegister.tamu.edu/events/details.cfm?id=1183>. The conference program will continue to receive updates, so please continue to check the conference website often.

Online, early conference registration will be available through **5:00 p.m. on Wednesday, December 19, 2012**. After this date, registrants will incur a \$15 late fee and will be required to register onsite beginning at **11:00 a.m. on Monday, January 7, 2013**.

If you should have any questions regarding conference registration, please contact Valerie Weber at 979.845.2604.

Don't delay -- Register now at

<https://agriferegister.tamu.edu>

Mark A. Hussey

Vice Chancellor and Dean for Agriculture and Life Sciences

Texas A&M AgriLife

Texas A&M University, College of Agriculture and Life Sciences

Agriculture and Life Sciences Building

600 John Kimbrough Boulevard, Suite 510

College Station, TX 77843-2142

979.845.4747

mhussey@tamu.edu

AgriLife.tamu.edu

AgLifeSciences.tamu.edu



HIDALGO COUNTY, TEXAS
APPLICATION FOR OFFICIAL TRAVEL

DATE OF REQUEST: 12/14/12
TOTAL NUMBER OF EMPLOYEES TRAVELING: 1
DEPARTMENT NAME: Hidalgo County Extension Service
NAME & TITLE OF EMPLOYEE(S): Brad Cowan, CEA-Agriculture

EVENT INFORMATION
TITLE OF EVENT: Beltwide Cotton Conference
EVENT DATE(S) FROM: 01/07/13 TO: 01/10/13
DEPARTURE DATE: 01/07/13 RETURN DATE: 01/09/13
LOCATION OF EVENT: CITY: San Antonio STATE: Texas

PURPOSE OF TRAVEL
Place an "X" by the applicable purpose of the trip.
[X] To obtain continuing education related to an employee's work or maintenance of a license or certification.
[X] To promote the economic development interests of the County.

JUSTIFICATION FOR THE NEED TO TRAVEL OUT-OF-STATE
Explain the benefits that this trip it will bring to Hidalgo County. Attach an itinerary, agenda, or schedule for the conference and/ or event. If applicable, justify the need for multiple persons traveling to the same event.

Table with 4 columns: SUMMARY OF ESTIMATED TRAVEL EXPENSES, ESTIMATED EXPENSES, (DBM USE ONLY) FUNDS AVAILABLE BALANCE, MODE OF TRAVEL. Rows include Registration Fee (\$175.00), Mileage Reimbursement (\$260.75), Meals (\$96.00), and Total Estimated Travel Expenses (\$531.75).

NOTE: If trip duration is extended to take advantage of lower airfare, a comparison of the savings to the additional estimated cost must be provided with supporting airfare rate documentation.

ELECTED OFFICIAL/DEPARTMENT HEAD CERTIFICATION (Place an "X" by each of the certifications)

I certify that:
[X] Trip expenses are necessary and will be incurred for official county business.
[X] Reasonable efforts to minimize the use of county funds have been explored.
[X] Sufficient funds are available within in my department's budget to pay for the related travel expenses without the need of a budget amendment.

APPROVED BY ELECTED OFFICIAL/DEPARTMENT HEAD: Barbara Stern, DATE: 12/17/12
DEPARTMENT CONTACT PERSON: Nora Linda Cruz, PHONE NO.: 383-1024

FOR DEPARTMENT OF BUDGET & MANAGEMENT (DBM) USE ONLY:
TRAVEL IS APPROVED for the individuals listed below:

TRAVEL IS NOT APPROVED for the individuals listed below:

REVIEWED BY (PRINT NAME): Veronica Ortiz, DATE: 12/19/12, REVIEWER'S SIGNATURE: [Signature], PHONE NO.: 292-7025
DBM'S DEPARTMENT HEAD APPROVAL (PRINT NAME):, DATE:, SIGNATURE OF DBM DEPARTMENT HEAD:

APPROVED BY COMMISSIONERS' COURT ON:

3-1100-461-00-380-001-0-583+584

cc 12/28/12

Beltwide Cotton Conferences

January 7-10, 2013 · Marriott Rivercenter and Riverwalk Hotels · San Antonio, Texas



National
Cotton
Council
OF AMERICA

Registration Information

<http://beltwide.cotton.org> Click on Registration Link

Deadline for Discounted Registration Fees is December 17.

You must register online at <http://beltwide.cotton.org>. Registration opens September 14 and will continue on-site through the last day of the conference. Discounted pre-registration fees will be in effect through December 17.

Spouse registration is complimentary, but required and is not intended for business partners or associates.

Cancellation/Refund Policy:

Reservation may be cancelled without penalty prior to December 17, 2012. Your first nights deposit will be forfeited if you do not cancel by December 17, 2012. Cancellation received within three days (72 hours) prior to your arrival will result in forfeiture of your deposit and charges for all room nights plus tax for entire stay.

Registration Fees Through December 17th

NCC or Cotton Foundation Members	\$175.00
Non-Members.....	\$300.00
Students.....	\$ 80.00
Research, Extension, Associations, Consultants.....	\$175.00
International Research, Extension, Associations, Consultants	\$300.00

Registration fee includes:

- All meetings of the Beltwide Cotton Conferences
- Entry to Cotton Foundation Exhibits
- Entry to Poster Board Display
- Access to more than 600 technical papers
- Upon request, one copy of proceedings on CD-ROM mailed mid-May, 2013. An electronic version of the proceedings may be accessed through the Beltwide web site for Beltwide attendees and all NCC and Cotton Foundation members.

Registration Fees Beginning December 18th

NCC or Cotton Foundation Members	\$200.00
Non-Members.....	\$350.00
Students.....	\$100.00
Research, Extension, Associations, Consultants.....	\$200.00
International Research, Extension, Associations, Consultants	\$350.00

Travel

Airline Tickets & Rental Car Reservations

Visit the Beltwide web site www.beltwide.cotton.org to get price quotes and make air and car reservations online using Trip Manager, the NCC's online travel service, or by calling Mary Saemenes, travel consultant at Travelennium at 888-232-1738 or by email at msaemenes@travelennium.com. Fare discounts with Delta and American will be reflected when you book through Travelennium.

Special discounted car rental rates are also available by calling either Mary Saemenes, travel consultant at Travelennium at 888-232-1738 or by email at msaemenes@travelennium.com. You may also call Hertz at 800-654-3131 or online at www.hertz.com. Refer to Hertz Discount number 1715002.

Airport Ground Transportation

San Antonio International Airport (SAT) is located approximately 8 miles from the Marriott Rivercenter and Riverwalk Hotels. These hotels do not provide shuttle service.

Alternate transportation:

Airport Express (reservation required):

(210) 281-9900

Fee: \$18.00 USD (one way)

Estimated taxi fare: \$20.00 USD (one way)



Beltwide Cotton Conferences

The Beltwide Cotton Conferences (BWCC) speed the transfer of new technology to U.S. cotton producers and other industry members with the goal of strengthening U.S. cotton's *competitive* position in the world marketplace and enhancing industry members' profitability.

Coordinated by the National Cotton Council (NCC) and its cooperating partners, this annual forum is recognized as the global champion for cotton technology transfer. Four days of individual reports, panel discussions, hands-on workshops and seminars are designed to enlighten industry members about the latest research developments and their practical applications in cotton production and processing. The 600-plus reports are subsequently made available on CD-ROM and on the Beltwide web site at <http://beltwide.cotton.org>.

While cotton industry members recognize the wealth and range of information made available through these reports, they also gain valuable information from fellow attendees - cotton producers, processors, scientists, Extension personnel, consultants, agribusiness representatives and others. This dialogue among all who have a vested stake in a healthy U.S. cotton sector helps industry members tailor new products and production/processing systems to their operations for maximum efficiency.

The Conferences' success can be attributed to the alliance of the NCC and its many partners. Federal and State Agricultural Experiment Stations, the Cooperative Extension Service, Universities, USDA, Cotton Foundation members, news media and other regional and national cotton organizations all contribute and support the Beltwide Cotton Conferences. This partnership leads to increased U.S. cotton industry productivity and profitability.

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Schedule At A Glance

Monday, January 7

10:00 a.m. – 5:00 p.m.
Registration - Rivercenter Hotel

Noon – 6:00 p.m.
Cotton Consultants Conference - Riverwalk Hotel
(Open to all registered attendees)

Tuesday, January 8

7:30 a.m. – 5:00 p.m.
Registration - Rivercenter Hotel

8:00 a.m. – 10:00 a.m.
Production Conference General Session - Lila Cockrell Theater

10:30 a.m. – 6:00 p.m.
Production Conference Workshops, Seminars, New Developments from Industry, and Special Sessions - Rivercenter Hotel

Wednesday, January 9

7:30 a.m. – 5:00 p.m.
Registration - Rivercenter Hotel

8:00 a.m. – Noon
Production Conference Workshops, Seminars, New Developments from Industry, and Special Sessions - Rivercenter Hotel

1:30 p.m. – 5:30 p.m.
Technical Conferences - Rivercenter and Riverwalk Hotels
(Hours for each conference may vary)
Cotton Agronomy and Physiology
Cotton Disease Council
Cotton Economics and Marketing
Cotton Engineering-Systems
Cotton Ginning
Cotton Improvement
Cotton Insect Research and Control
Cotton Quality Measurement
Cotton Soil Management & Plant Nutrition
Cotton Utilization
Cotton Weed Science Research

Thursday, January 10

7:30 a.m. – 2:00 p.m.
Registration - Rivercenter Hotel

8:00 a.m. – 5:00 p.m.
Technical Conferences continued - Rivercenter and Riverwalk Hotels
(Hours for each conference may vary)

Cotton Foundation Exhibits

Rivercenter Hotel

Tuesday, January 8

Noon – 6:00 p.m.

Wednesday, January 9

10:00 a.m. – 4:00 p.m.

News Room

Rivercenter Hotel

Monday, January 7

10:00 a.m. – 5:00 p.m.

Tuesday – Wednesday, January 8-9

8:00 a.m. – 5:00 p.m.

Thursday, January 10

8:00 a.m. – Noon

Poster Board Session

Rivercenter Hotel

Tuesday, January 8

Noon – 6:00 p.m.

Wednesday, January 9

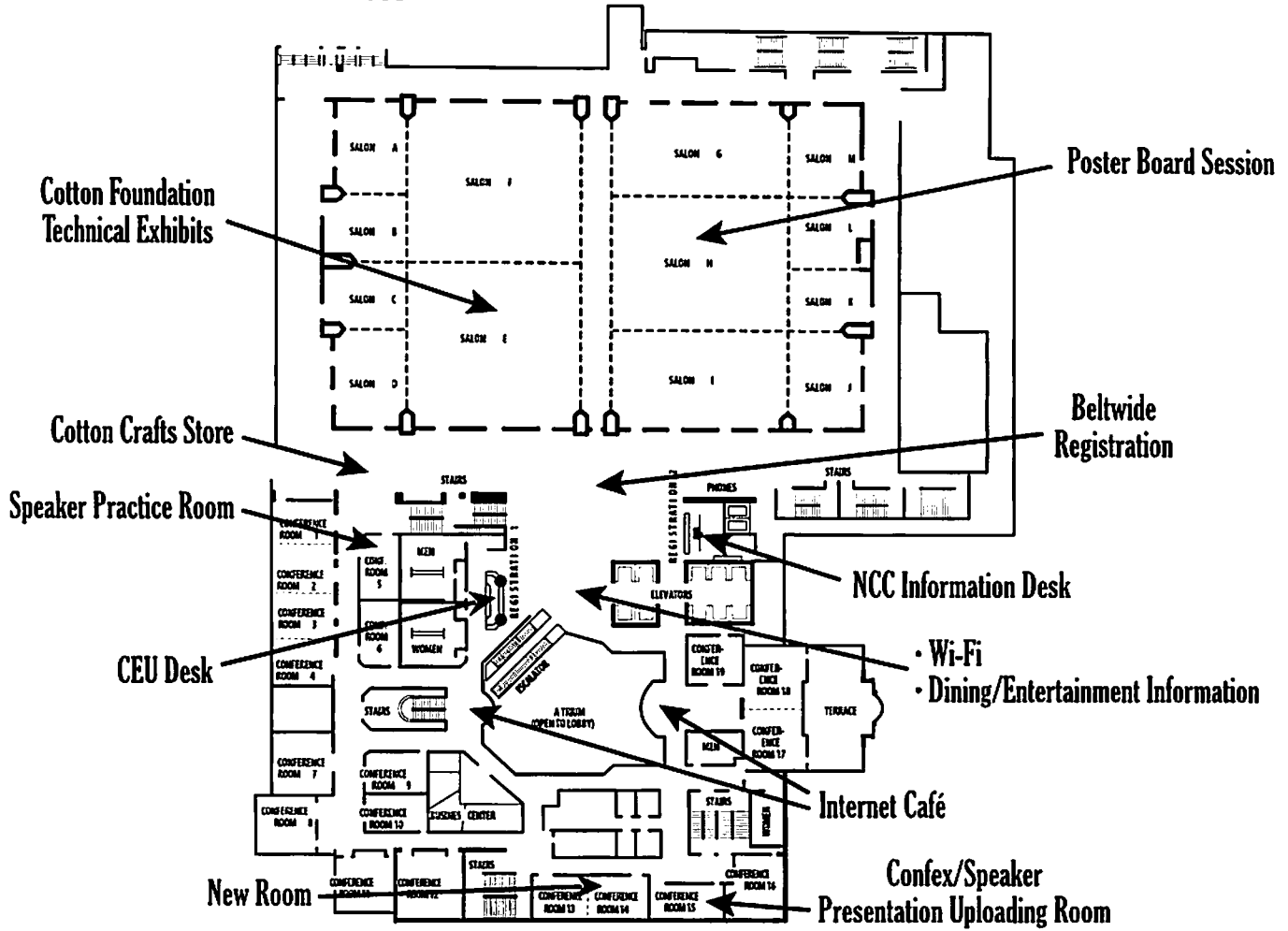
10:00 a.m. – 10:00 p.m.

Thursday, January 10

8:00 a.m. – Noon

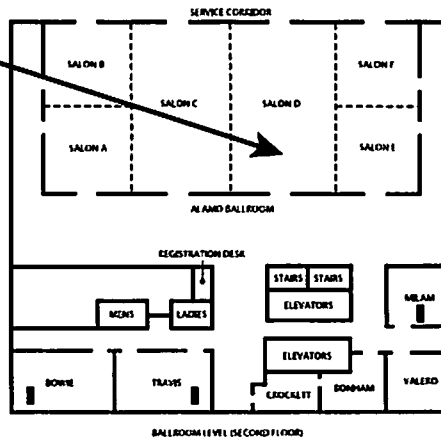
Meeting Room Floor Plans

Marriott Rivercenter



Consultants Conference
Monday, 1-6 PM

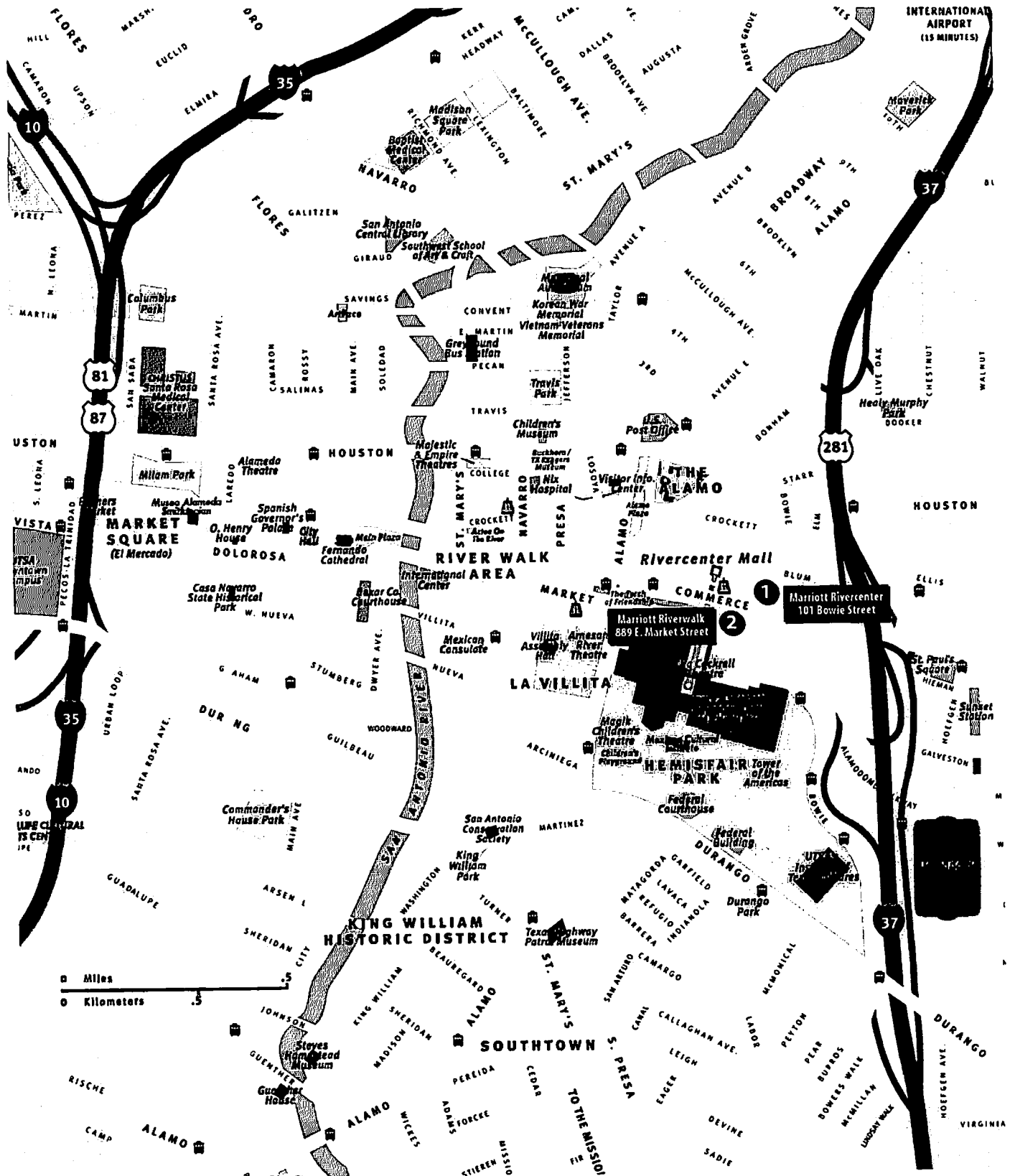
Marriott Riverwalk



H.B. Gonzales Convention Center

Cotton Production Conference
(General Session)
Lila Cockrell Theatre
Tuesday, 8-10 AM

San Antonio Area Map





General Information

The information below, along with conference updates, online meeting registration, housing and travel reservations, can be found on the Beltwide web site. Visit <http://beltwide.cotton.org> for the latest information about the Conferences.

Meeting/Banquet Rooms

A function room request form is required to reserve a meeting/ banquet room. The request form (live link) may be completed online from the Conference web site. The deadline to reserve a meeting room is Monday, December 3, 2012. Rooms are assigned on a first-come, first- served basis.

Spouse Hospitality Room

A continental breakfast will be provided for all registered spouses in the Marriott Rivercenter Hotel, Sazo's Restaurant, Tuesday – Thursday, January 8-10, 8:00 – 9:30 a.m.

Cotton Foundation Exhibits

The latest cotton technology awaits attendees at these exhibits –a place where Cotton Foundation members are eager to update conferees on the unique products and services they supply to help improve cotton industry members' profitability. Many exhibitors will have investigators and coordinators in their booths to answer questions about the special research and educational projects their firm sponsors through the Foundation. The exhibit hall also provides an excellent opportunity for exhibitors and visitors alike to talk with producers, consultants, researchers and other professionals involved in U.S. cotton.

Exhibit Hours:

Tuesday, January 8 **Noon – 6:00 p.m.**
 Wednesday, January 9 **10:00 a.m. – 4:00 p.m.**

Cotton Crafts Store

A variety of cotton gifts from T-shirts and caps to watercolor paintings and more will be sold in the Cotton Crafts Store.

Open:

Monday, January 7	10:00 a.m. - 5:00 p.m.
Tuesday, January 8	8:00 a.m. - 5:00 p.m.
Wednesday, January 9	8:00 a.m. - 5:00 p.m.
Thursday, January 10	8:00 a.m. - 1:00 p.m.

Continuing Education and Certification Credits

Applications will be filed for continuing education credit approval of the 2013 Beltwide Cotton Conferences for pest control advisors and certified applicators for Alabama, Arizona, Arkansas, California, Georgia, Louisiana, Mississippi, New Mexico, North Carolina, Oklahoma, South Carolina, Tennessee and Texas.

A request also will be made to the American Society of Agronomy for approval of continuing education credit for Certified Crop Advisors attending the conferences. Additional information will be available at the conferences' CEU help desk located on Level 3 at the Marriott Rivercenter.

Beltwide Contacts

Topic	Contact	Phone	Fax	Email
Coordinator	Bill Robertson	(901) 274-9030	(901) 725-0510	brobertson@cotton.org
Meeting Arrangements	Ellen Ferrell	(901) 274-9030	(901) 725-0510	eferrell@cotton.org
	Debbie Richter	(901) 274-9030	(901) 725-0510	drichter@cotton.org
Registration	Buzz Shellabarger	(901) 274-9030	(901) 725-0510	bshellabarger@cotton.org
Cotton Crafts Store	Debbie Richter	(901) 274-9030	(901) 725-0510	drichter@cotton.org
Cotton Foundation Exhibits	Don Parker	(901) 274-9030	(901) 725-0510	dparker@cotton.org
	Debbie Richter	(901) 274-9030	(901) 725-0510	drichter@cotton.org
Media	Marjory Walker	(901) 274-9030	(901) 725-0510	mwalker@cotton.org
Air Travel/ Rental Car	Mary Saemenes	(888) 232-1738 (901) 762-7018	(901) 766-0126	msaemenes@travelelennium.com



Trip to:
410 N 13th Ave
 Edinburg, TX 78541-3582
 461.47 miles / 7 hours 55 minutes
 Estimated Mileage Reimbursement: \$256.11
 Notes

Are you comfortable in your retirement?


If you have a \$500,000 portfolio, download the guide for retirees written by *Forbes* columnist and money manager Ken Fisher's firm. It's called "**The 15-Minute Retirement Plan.**" Even if you have something else in place right now, it *still* makes sense to request your guide!


[Click Here to Download Your Guide!](#)



FISHER INVESTMENTS'






410 N 13th Ave, Edinburg, TX 78541-3582



- 


1. Start out going south on N 13th Ave toward E Loeb St. [Map](#) 0.01 Mi
0.01 Mi Total
- 



2. Take the 1st right onto E Loeb St. [Map](#) 0.1 Mi
If you reach E Kuhn St you've gone a little too far 0.2 Mi Total
- 



3. Take the 2nd right onto N Closner Blvd / US-281-BR N. Continue to follow US-281-BR N. [Map](#) 3.2 Mi
US-281-BR N is just past N 12th Ave
Willie B's BBQ is on the corner
If you are on W Loeb St and reach N 10th Ave you've gone a little too far 3.4 Mi Total
- 


4. US-281-BR N becomes N US-281. [Map](#) 0.6 Mi
4.0 Mi Total
- 


5. Merge onto US-281 N via the ramp on the left. [Map](#) 138.8 Mi
142.8 Mi Total
- 


6. Turn right onto US-59 N. [Map](#) 5.6 Mi
US-59 N is just past Lamar St
If you are on Nueces St and reach Leona St you've gone a little too far 148.4 Mi Total
- 

7. Turn left onto I-37 N. [Map](#) 0.1 Mi
I-37 N is 0.1 miles past I-37 S
If you are on US-59 N and reach US-59 S you've gone about 0.2 miles too far 148.5 Mi Total
- 


8. Merge onto I-37 N via the ramp on the left. [Map](#) 85.2 Mi
233.7 Mi Total
- 

9. Take the Commerce St exit, EXIT 141, toward Downtown the Alamo. [Map](#) 0.3 Mi
234.0 Mi Total
- 

10. Keep straight to take the I-37 N / US-281 N ramp toward I-35. [Map](#) 0.05 Mi
234.0 Mi Total

- 

11. Turn **slight left** onto **E Commerce St.** [Map](#)
BEST WESTERN PLUS Sunset Suites-Riverwalk is on the corner
0.2 Mi
234.2 Mi Total
- 

12. Turn **right** onto **Elm St.** [Map](#)
Denny's is on the corner
If you reach S Bowie St you've gone a little too far
0.07 Mi
234.2 Mi Total
- 


13. Take the 1st **left** onto **Blum St.** [Map](#)
0.04 Mi
234.3 Mi Total
- 


14. Turn **left** onto **Bowie St.** [Map](#)
0.07 Mi
234.4 Mi Total
- 



15. **101 BOWIE ST** is on the **right.** [Map](#)
If you reach E Commerce St you've gone a little too far




A to B Travel Estimate: 234.35 mi - about 3 hours 59 minutes



B **101 Bowie St, San Antonio, TX 78205-3901**


- 


1. Start out going **south** on **Bowie St** toward **E Commerce St.** [Map](#)
0.06 Mi
234.4 Mi Total
- 


2. Turn **left** onto **E Market St.** [Map](#)
Grand Hyatt San Antonio is on the corner
0.1 Mi
234.5 Mi Total
- 


3. Merge onto **I-37 S** toward **I-10.** [Map](#)
68.8 Mi
303.4 Mi Total
- 



4. Merge onto **US-281 S** via **EXIT 72** toward **Three Rivers / Alice.** [Map](#)
154.3 Mi
457.6 Mi Total
- 


5. Merge onto **US-281-BR S** toward **US-281 BUSINESS S / Edinburg.** [Map](#)
3.6 Mi
461.3 Mi Total
- 

6. Turn **left** onto **E Peter St.** [Map](#)
E Peter St is just past E Lovett St
If you reach W Loeb St you've gone a little too far
0.1 Mi
461.4 Mi Total
- 

7. Take the 2nd **right** onto **N 13th Ave.** [Map](#)
N 13th Ave is just past N 12th Ave
If you reach N 14th Ave you've gone a little too far
0.06 Mi
461.5 Mi Total
- 

8. **410 N 13TH AVE** is on the **left.** [Map](#)
If you reach E Loeb St you've gone a little too far

B to C Travel Estimate: 227.11 mi - about 3 hours 56 minutes

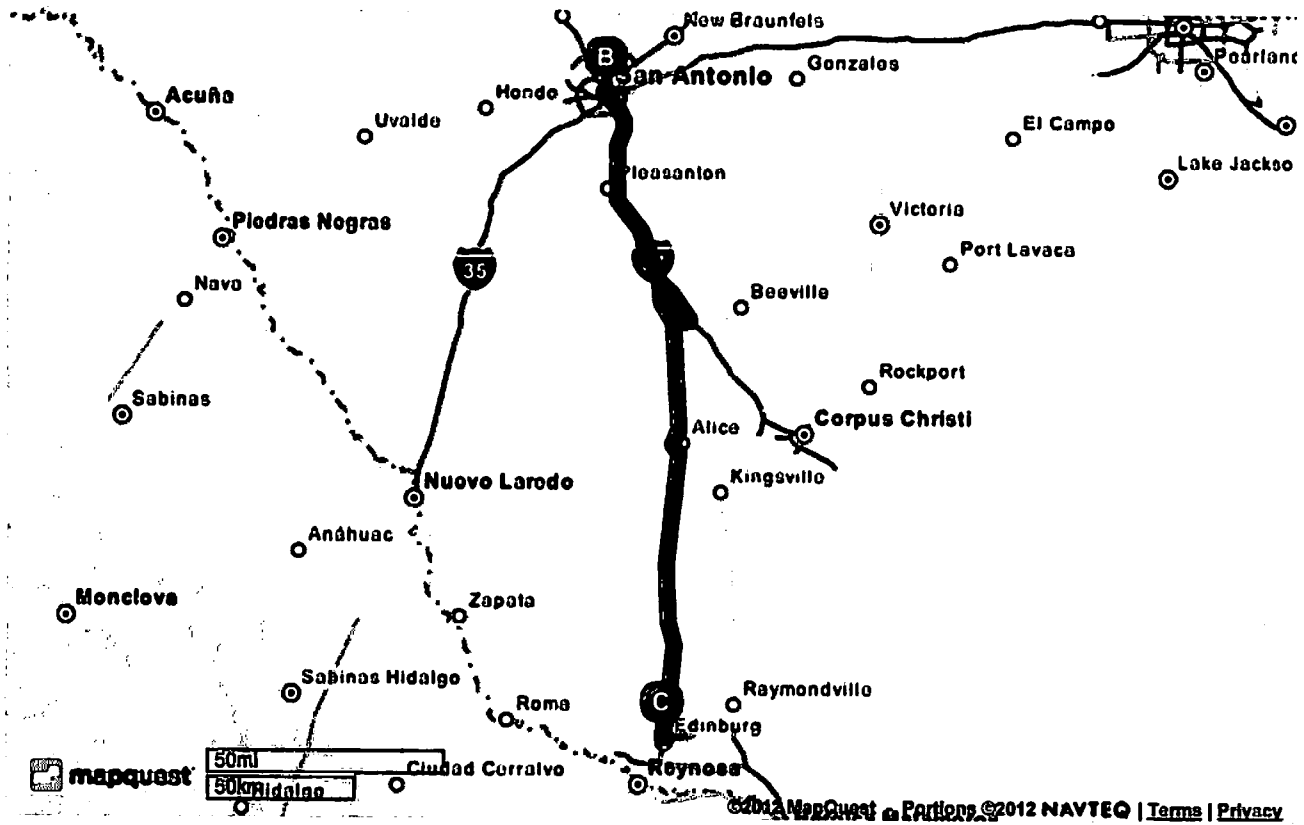
C **410 N 13th Ave, Edinburg, TX 78541-3582**

x 1565
↓

\$260.75

Total Travel Estimate: 461.47 miles - about 7 hours 55 minutes

Estimated Mileage Reimbursement: \$256.11



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AI-35980

Comm. Court Executive Office 7. G.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Executive Office Submitted By: Erika Zamora, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Executive Office/Pct. 4 Rd Maint./Pct. 4 BCAP (1100/1200):

1. Approval to create one (1) full-time Administrative Assistant V position, Slot No. 0015 (Executive Office), budgeted salary \$49,020.00, effective 01/01/2013.
2. Approval to transfer the following employee as follows:

FROM					TO			
Emp. #	Dept	Slot #	Position Title	Budgeted Salary	Dept	Slot #	Proposed Position Title	Budgeted Salary
026174	Pct. 4 Rd Maint/Pct. 4 BCAP	0003 &0001	Sp/Proj Coord	\$54,381.00	Executive Office	0015	Administrative Asst V	\$49,020.00

3. Approval to delete one (1) full-time Sp/Proj Coord position, Slot No. 0003 (Pct. 4 Rd Maint) & 0001 (Pct. 4 BCAP), budgeted salary \$54,381.00, effective 01/01/2013.
4. Approval of interdepartmental transfer.
5. Approval of revised salary schedules.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y/Pending **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds pending interfund transfer AI#35982 in the amount of \$63,350.61 from deletion of Sp/Proj Coord and the difference of 574.47 will be funded from Co. Wide Adm-Contingency.

Attachments

BACKUP

Form Review

Inbox
Purchasing Department

Form Started By: Erika Zamora

Reviewed By
Angela Garcia

Final Approval Date: 12/23/2012

Date
12/23/2012 10:01 PM
Started On: 12/21/2012 04:52 PM



HIDALGO COUNTY

Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: PCT 4 RD MAINT/PCT 4 BCAP (124-007)/(124-019)

DATE: December 28, 2012

CURRENT POSITION TITLE: SP/PROJ COORD

CURRENT SLOT. #: 0003
0001

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other **Deletion of Position**

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 49,020.00 (Slot 003)
5,361.00 (Slot 001) \$ -0- \$ (54,381.00)
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other DELETION OF POSITION – NO FUNDS REQUIRED

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:				
Exempt	<input type="checkbox"/>	FLSA:	Exempt	<input type="checkbox"/>
Non-Exempt	<input checked="" type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>	
N/A	<input type="checkbox"/>			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Transferring to Executive Office to assist in countywide operational projects.




NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		<u>12/19/12</u>	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT HEAD	DATE			
2.		<u>12/21/2012</u>	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	DATE			
3.		<u>12/22/2012</u>	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE			
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: Executive Office (125-001)

DATE: December 28, 2012

CURRENT POSITION TITLE: N/A

CURRENT SLOT. #: 0015

REQUESTED POSITION TITLE: ADMINISTRATIVE ASSISTANT V

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:	\$ <u>-0-</u>	\$ <u>49,020.00</u>	\$ <u>49,020.00</u>
	Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funding available from deletion of Sp/Proj Coord position (Slot#0003/Pct. 4 Rd Maint)

POSITION Type:

Full Time Employee Object 113	<input checked="" type="checkbox"/>	Part Time Employee Object 114	<input type="checkbox"/>
Full Time Temporary Object 121	<input type="checkbox"/>	Part Time Temporary Object 122	<input type="checkbox"/>

Enter hourly rate for temp. positions
 \$ _____
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:				
Exempt	<input type="checkbox"/>	FLSA:		
Non-Exempt	<input checked="" type="checkbox"/>	Exempt	<input type="checkbox"/>	
		Non-Exempt	<input checked="" type="checkbox"/>	
N/A	<input type="checkbox"/>			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)
 Transferring from Pct. 4 Rd Maint. to Executive Office to assist in countywide operational projects.




NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/21/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/27/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

ADMINISTRATIVE ASSISTANT V

GRADE: 12

GENERAL DESCRIPTION

Performs advanced (senior-level) secretarial-administrative assistance within a county department. Work involves disseminating information, maintaining filing systems, and performing internal administrative support work. Employee may supervise the work of others and may train others. Employee works under limited supervision with considerable latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Performs complex technical assistance work for an agency program

Prepares, interprets, and disseminates information concerning agency programs and procedures

Prepares, edits, and distributes correspondence, reports, studies, forms, and documents

Responds to inquiries regarding technical program or administrative regulations, policies, and procedures

Coordinates meetings, conferences, and seminars

Develops administrative and technical policies and procedures

Develops, coordinates, and maintains record keeping and filing systems

May assist in the implementation of program planning

May assist in compiling and analyzing data, making calculations, and preparing reports

May research, compose, design, or edit agency publications such as brochures, forms, manuals, and reports

May research technical and policy issues

May develop training materials and train clerical staff

Promptly obtains and provides accurate and complete information when requested by members of the public, officials, and county employees

May plan, assign, and/or supervise the work of others

Performs other duties as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Five (5) years of experience in administrative support work in a government setting. Graduation from an accredited four-year college or university with major course work in a related field is generally preferred. Two (2) years of experience maybe substituted for one (1) year of education.

Knowledge, Skills, and Abilities

Knowledge of accepted business practices and procedures involved in providing services and of applicable rules, regulations, and policies, as well as legislative and legal practices and procedures

Knowledge of office practices and administrative procedures

Skill in the use of standard office equipment and software

Must be able to work effectively with minimal supervision and take initiative in problem solving

Ability to implement new systems and procedures and to evaluate their effectiveness, to communicate effectively, to effectively interpret programs and plans, to train others, and to supervise the work of others

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35980

Summary of request/proposal:

EXECUTIVE OFFICE (1100):

Approval to create one full time Administrative Assistant V, slot no. 0015, (includes 3% COLA Adjustment) effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ADMINISTRATIVE ASSISTANT V	0015	113	0.00	49,020.00	49,020.00
1100	ADMINISTRATIVE ASSISTANT V	0015	115	0.00	1,380.00	1,380.00
				0.00	50,400.00	50,400.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-413-00-125-001-0-113	EXECUTIVE OFFICE - REG F/T EMPLOYEES	\$49,020.00
3-1100-413-00-125-001-0-115	EXECUTIVE OFFICE - LONGEVITY	\$1,380.00
3-1100-413-00-125-001-0-211	EXECUTIVE OFFICE - HEALTH INSURANCE	\$4,164.00
3-1100-413-00-125-001-0-212	EXECUTIVE OFFICE - LIFE INSURANCE	\$27.00
3-1100-413-00-125-001-0-220	EXECUTIVE OFFICE - FICA	\$3,855.60
3-1100-413-00-125-001-0-230	EXECUTIVE OFFICE - RETIREMENT	\$5,201.28
3-1100-413-00-125-001-0-250	EXECUTIVE OFFICE - UNEMPLOYMENT COMP	\$252.00
3-1100-413-00-125-001-0-260	EXECUTIVE OFFICE - WORKER'S COMP	\$25.20
	2013 Budgetary Impact	\$63,925.08

2014 Budgetary Impact: \$63,925.08

Possible Funding Sources:

FUNDS FROM DELETION OF SP/PROJ COORD, (SLOT NO. 0003/PCT 4 RD MAINT) & Co Wide Adm-Contingency

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35980

Summary of request/proposal:

Pct. 4 Rd Maint/Pct. 4 BCAP (1200):

Approval to delete one (1) full-time SP/Proj Coord, Slot No. 0003 & 0001, (includes 3% COLA Adjustment) effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1200	SP/PROJ COORD	0003	113	49,020.00	0.00	(49,020.00)
1200	SP/PROJ COORD	0003	115	1,243.96	0.00	(1,243.96)
				50,263.96	0.00	(50,263.96)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-124-007-0-113	PCT 4 RD MAINT REG F/T EMPLOYEES	(\$49,020.00)
3-1200-431-00-124-007-0-115	PCT 4 RD MAINT LONGEVITY PAY	(\$1,243.96)
3-1200-431-00-124-007-0-211	PCT 4 RD MAINT HEALTH INSURANCE	(\$3,753.43)
3-1200-431-00-124-007-0-212	PCT 4 RD MAINT LIFE INSURANCE	(\$24.34)
3-1200-431-00-124-007-0-220	PCT 4 RD MAINT FICA	(\$3,845.19)
3-1200-431-00-124-007-0-230	PCT 4 RD MAINT RETIREMENT	(\$5,187.24)
3-1200-431-00-124-007-0-250	PCT 4 RD MAINT UNEMPLOYMENT COMP	(\$251.32)
3-1200-431-00-124-007-0-260	PCT 4 RD MAINT WORKER'S COMP	(\$25.13)
	2013 Budgetary Impact	(\$63,350.61)

2014 Budgetary Impact: (\$63,350.61)

Possible Funding Sources: Funds from deletion to be transferred to Executive Office for Creation of Administrative Assistant V

Pct. 4 BCAP (1200):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1200	SP/PROJ COORD	0001	113	5,361.00	0.00	(5,361.00)
1200	SP/PROJ COORD	0001	115	136.04	0.00	(136.04)
				5,497.04	0.00	(5,497.04)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-124-019-0-113	PCT 4 BCAP REG F/T EMPLOYEES	(\$5,361.00)
3-1200-431-00-124-019-0-115	PCT 4 BCAP LONGEVITY PAY	(\$136.04)
3-1200-431-00-124-019-0-211	PCT 4 BCAP HEALTH INSURANCE	(\$410.57)
3-1200-431-00-124-019-0-212	PCT 4 BCAP LIFE INSURANCE	(\$2.66)
3-1200-431-00-124-019-0-220	PCT 4 BCAP FICA	(\$420.52)
3-1200-431-00-124-019-0-230	PCT 4 BCAP RETIREMENT	(\$567.29)
3-1200-431-00-124-019-0-250	PCT 4 BCAP UNEMPLOYMENT COMP	(\$27.49)
3-1200-431-00-124-019-0-260	PCT 4 BCAP WORKER'S COMP	(\$2.75)
	2013 Budgetary Impact	(\$6,928.32)

2014 Budgetary Impact: (\$6,928.32)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
COMMISSIONERS COURT
2013 SALARY SCHEDULE

3-1100-413-00-125-001-0

AI-35980

EXECUTIVE OFFICE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Supplem. 117	Auto A. 118	
0005	113	ENVIRONMENTAL COMPLIANCE COORDINATOR	\$76,331.00	\$0.00	\$76,331.00	0.03	\$2,289.93	\$0.00	\$78,621.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	COURIER	\$22,857.00	\$0.00	\$22,857.00	0.03	\$685.71	\$0.00	\$23,543.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	112	COMMISSIONER'S COURT EXECUTIVE OFFICER	\$123,534.00	\$0.00	\$123,534.00	0.03	\$3,706.02	\$0.00	\$127,240.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
0009	113	ADMINISTRATIVE ASSISTANT IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0010	113	COMMISSIONERS' COURT ADMINISTRATOR	\$63,010.00	\$0.00	\$63,010.00	0.03	\$1,890.30	\$0.00	\$64,900.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0012	113	ENVIRONMENTAL COMPLIANCE MONITOR	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$35,391.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	ADMINISTRATIVE ASSISTANT III	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	ADMINISTRATIVE ASSISTANT V	\$0.00	\$49,020.00	\$49,020.00	0.03	\$0.00	\$0.00	\$49,020.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$1,380.00
			\$389,016.00	\$49,020.00	\$438,036.00		\$11,670.48	\$0.00	\$449,706.00	\$0.00	\$4,440.00	\$0.00	\$0.00	\$0.00	\$4,440.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONERS COURT
 2013 SALARY SCHEDULE

AI-35980

3-1200-431-00-124-007-0

PCT 4 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Supplem. 117	Auto A. 118	
0073	113	BUDGET ANALYST II	\$41,120.00	\$0.00	\$41,120.00	0.03	\$1,233.60	\$0.00	\$42,354.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0074	113	CLERK IV	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,230,797.00	\$0.00	\$2,230,797.00		\$66,923.91	\$0.00	\$2,297,715.00	\$0.00	\$28,560.24	\$0.00	\$5,000.00	\$0.00	\$41,560.24

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONERS COURT
 2013 SALARY SCHEDULE

3-1200-431-00-124-019-0

AI-35980

PCT 4 BCAP

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	SP/PROJ COORD	\$5,205.00	\$0.00	\$5,205.00	0.03	\$156.15	\$0.00	\$5,361.00	\$0.00	\$136.04	\$0.00	\$0.00	\$0.00	\$0.00	\$136.04
0002	113	FIXED ASSET MANAGER	\$3,694.00	\$0.00	\$3,694.00	0.03	\$110.82	\$0.00	\$3,805.00	\$0.00	\$59.91	\$0.00	\$0.00	\$0.00	\$0.00	\$59.91
0003	113	ACCOUNTS PAYABLE SPECIALIST	\$3,259.00	\$0.00	\$3,259.00	0.03	\$97.77	\$0.00	\$3,357.00	\$0.00	\$119.85	\$0.00	\$0.00	\$0.00	\$0.00	\$119.85
			\$6,953.00	\$0.00	\$6,953.00		\$208.59	\$0.00	\$7,162.00	\$0.00	\$179.76	\$0.00	\$0.00	\$0.00	\$0.00	\$179.76

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

DATE: December 28, 2012

DEPARTMENT HEAD: Sergio Cruz

2013

Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for Executive Office

ACCOUNT NUMBER: 3-1100-41X-00-1X5-00X-0-XXX

CONTACT PERSON: Erika Zamora PHONE: (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
3-1100-415-00-115-002-0-	899	CO WIDE ADM	CONTINGENCY	(63,925.08)
TO				
3-1100-413-00-125-001-0-	113	EXECUTIVE OFFICE	REG F/T EMPLOYEES	49,020.00
3-1100-413-00-125-001-0-	115	EXECUTIVE OFFICE	LONGEVITY PAY	1,380.00
3-1100-413-00-125-001-0-	211	EXECUTIVE OFFICE	HEALTH INSURANCE	4,164.00
3-1100-413-00-125-001-0-	212	EXECUTIVE OFFICE	LIFE INSURANCE	27.00
3-1100-413-00-125-001-0-	220	EXECUTIVE OFFICE	FICA	3,855.60
3-1100-413-00-125-001-0-	230	EXECUTIVE OFFICE	RETIREMENT	5,201.28
3-1100-413-00-125-001-0-	250	EXECUTIVE OFFICE	UNEMPLOYMENT	252.00
3-1100-413-00-125-001-0-	260	EXECUTIVE OFFICE	WORKERS COMP	25.20
TOTAL BUDGET INCREASE (DECREASE)				0.00

REASON:

To fund creation of one (1) full time Administrative Assistant V slot no 0015, AI-35980 for Executive Office.

SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

AI-35939

Constables 8. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Constable Pct. #2 (1100):

1. Approval to reset the salary to the following regular full-time position (effective 1/1/2013):

Slot No.	Position Title	Current Step	Reset Step
0002	Chief Deputy Constable I	S2	S6

2. Approval of interdepartmental transfer.

3. Approval of revised salary schedule.

BACKGROUND

Appointment of Deputy Constables will be on the first available meeting of 2013 - Jan. 8, 2013 by newly elected constable.

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: see below

FUNDS AVAILABLE Y/N?: NO

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

UNDETERMINED.

Attachments

Salary schedule

Fiscal Note

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	12/21/2012 10:00 AM
Rosalinda Cantu	Rosie Cantu	12/21/2012 04:04 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/20/2012
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-292-001-0-

AI - 35939

CONSTABLE PCT 2

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	CONSTABLE	\$68,190.00	\$11,810.00	\$80,000.00	0	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$14,000.00	\$0.00	\$0.00	
		APPROVAL TO RESET SALARY CHIEF DEPUTY CONSTABLE I STEP VI							\$59,060.00							
0002	113	CHIEF DEPUTY CONSTABLE I STEP II	\$48,279.00	\$1,690.00	\$49,969.00	0.03	\$1,499.07	\$0.00	\$51,468.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
0003	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	
0004	113	SR. DEPUTY CONSTABLE STEP IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	
0005	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
0006	113	SR. DEPUTY CONSTABLE STEP II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	
0007	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
0008	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0009	113	DEPUTY CONSTABLE STEP I	\$36,480.00	\$1,520.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0010	113	DEPUTY CONSTABLE I	\$0.00	\$38,000.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0011	113	DEPUTY CONSTABLE I	\$0.00	\$38,000.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL			\$376,911.00	\$98,040.00	\$474,951.00		\$11,848.53	\$0.00	\$494,392.00	\$0.00	\$2,400.00	\$0.00	\$3,000.00	\$14,000.00	\$35,939.00	

PERSONNEL ACTIONS PENDING CC APPROVAL.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35939

Summary of request/proposal:

Constable Pct. #2 (1100):
 Approval to reset the salary to the following regular full-time position (effective 1/1/2013):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	CHIEF DEPUTY I STEP II TO CHIEF DEPUTY I STEP VI	0002	113	51,468.00	59,060.00	7,592.00
TOTAL				51,468.00	59,060.00	7,592.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-421-00-292-001-0-	113	CONST PCT 2- REG F/T EMPLOYEES	\$7,592.00
3-1100-421-00-292-001-0-	211	CONST PCT 2- HEALTH INSURANCE	-
3-1100-421-00-292-001-0-	212	CONST PCT 2- LIFE INSURANCE	-
3-1100-421-00-292-001-0-	220	CONST PCT 2- FICA	\$580.79
3-1100-421-00-292-001-0-	230	CONST PCT 2- RETIREMENT	\$783.49
3-1100-421-00-292-001-0-	250	CONST PCT 2- UNEMPLOYMENT COMP	\$37.96
3-1100-421-00-292-001-0-	260	CONST PCT 2- WORKER'S COMP	\$18.22
		2013 Budgetary Impact	\$9,012.46

2014 Budgetary Impact: \$9,012.46

Possible Funding Sources: UNDETERMINED

Comments:

AI-35956

Constables 8. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE
OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Constable Pct. #2:

1. Authorization and approval to apply for the Local Border Security Program (LBSP) FY 2013 Grant with the Texas Ranger Division, Texas Department of Public Safety.
2. Approval of Resolution
3. Authorization for County Judge, as authorized official, to sign required documents

BACKGROUND

Grant will be administered by the Texas Ranger Division, TX. Dept. Public Safety. The period of performance is 1/1/2013 - 08/31/2013.

The proposed budget includes overtime and FICA fringe benefit ONLY, and operational expenses.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Backup not provided; fiscal impact cannot be determined.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 09:37 AM
Ivan Cantu	Ivan Cantu	12/21/2012 10:33 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/20/2012
	Final Approval Date: 12/23/2012	

AI-35750

Constables 8. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Rachel Cavazos, CONSTABLE
PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3:

1. Discussion, consideration, and approval of resolution authorizing the submission of application and allowing participation in the Local Border Security Program (LBSP) FY 2013.
2. Authorization and approval for the County Judge, as authorized official, to sign required documents.

BACKGROUND

1. LBSP application process requires all approval and document to be completed at the time of application submission.
 2. If approved, this will be second LBSP operation participated in by the Constable Pct. 3.
 3. Award amounts will be provided as soon as award is granted. Appropriation will follow after Certification of Revenues by County Auditor.
-

Attachments

Grant Guidance

FORM A-1

FORM A-5

APP. INSTRUCTIONS

FORM A-2

FORM A-3

FORM A-4

FORM A-6

BIAR DOC

application

Resolution

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/13/2012 03:07 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rachel Cavazos		Started On: 12/13/2012 11:12 AM
	Final Approval Date: 12/23/2012	



LOCAL BORDER SECURITY PROGRAM GUIDE

FY 2013 (LBSP-13)

Texas Ranger Division

November 19, 2012

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ACRONYMS

AAR	After Action Report
BIAR	Border Incident Activity Report
BSOC	Border Security Operations Center
BTF	Budget Tracking Form
DAL	Daily Lay-Down Report
DIF	Daily Input Form
SOW	Statement of Work
JOIC	Joint Operations and Information Center
LBSP 13	Local Border Security Program FY 2013
UC	Unified Command
UCR	Unified Crime Reporting
USBP	United States Border Patrol

SECTION 1

INTRODUCTION

1. **What is the Local Border Security Program FY 2013 (LBSP-13)**

- a. The Local Border Security Program FY2013 (LBSP-13), hereinafter referred to as LBSP-13, is funded by House Bill 1 Article V Rider 41 of the General Appropriations Act for fiscal year ending August 31, 2013 *to provide additional manpower by local law enforcement agencies for state led border security enhanced operations for improved border security. Using these funds, the Texas Department of Public Safety provides grants to local law enforcement agencies for payment of **overtime and operational costs** for local law enforcement officers (commissioned peace officers).*
- b. *The Texas Legislature has appropriated funds for **overtime and operational costs** for increased patrol and investigative capacity for certified peace officers. It further directed that the Department of Public Safety's Overtime Policy should be used to define overtime. Certain operational costs incurred as part of these overtime patrols and investigations, such as fuel/mileage and additional cost for minor emergency repairs may also be funded.*
- c. The LBSP-13 is a **reimbursement program of actual costs for eligible activities**. Advances may be provided to supply sufficient funds to the participant to perform the eligible program activities during the specified period. The grant administration will follow the guidelines of OMB Circular A-133 when making the grant.

2. **Eligibility for the LBSP- 2013**

- a. Who may apply?
 - 1) Units of local government
- b. All participants must submit a completed LBSP-13 Application (Form A-1) to The Texas Ranger Division. The application must include all required attachments.
- c. Participants will be considered for elimination from the LBSP-13, if any of these listed failures constitute grounds for the Department to terminate the grantee's participation.
 - 1) Fail to submit required financial and program reports by due dates;
 - 2) Fail to participate in operational meetings; or
 - 3) Fail to comply with the grant guidelines.

3. **Background**

The State of Texas has an urgent security challenge caused by the increased threat from organized crime, terrorism, and their allies that is exacerbated by the continued flow of illegal immigrants. These security challenges require a unified strategy to provide the State of Texas with a framework to respond. These threats will continue to threaten the security of Texas and the United States for the foreseeable future. Organized criminal, drug trafficking, and illegal immigration activities originating and transiting from Mexico to the United States and Texas will continue until the air, land, and sea transit areas are secured. These criminal elements also use these air, land, and sea transit areas and routes from the United States and Texas to Mexico for the movement of funds, weapons, and stolen vehicles.

Criminal activities, including drugs and human smuggling, are extensive in the border regions and within the transportation corridors from the borders to major metropolitan areas. Relatively small groups of substantially financed illegal immigrants or potential terrorist often can infiltrate the United States and adversely impact population centers, critical infrastructure, and citizens.

4. Goal

The State of Texas will facilitate the conduct of sustained interagency law enforcement operations from January 1, 2013 through August 31, 2013 to dominate the Texas-Mexico Border area at points and times of its choosing and thereby deny criminal actions therein; provide a safe and secure environment where Texas citizens can prosper; contribute to the reduction of potential acts of terror within Texas and the United States; and promote regional stability.

5. Community Plan

Enforcing the security of the U.S. border remains primarily the responsibility of the federal government; however, there is a legal requirement for state and local governments to ensure the safety and security of citizens living within the border area and beyond.

The State of Texas will provide the resources for the LBSP-13 to reduce border-related crime and thereby assure the security and quality of life for Texas citizens. As such, LBSP-13 operations will capitalize on interagency information sharing initiatives; facilitate informed interagency decisions regarding where and when to enhance local law enforcement patrols to deter criminal activities; and facilitate directed interagency actions to interdict criminal activity, if deterrence fails.

The LBSP-13 is a commitment to border security. Operations will be continuous/relentless in their approach. The program will aim at dominating the Texas-Mexico border through the enforcement of the rule of law and thereby deny criminals and their organizations the ability to act.

In the spirit of developing enduring interagency partnerships, LBSP-13 operations will manifest local, state, tribal, and federal commitments to a unified effort. Enabling these unified efforts are Unified Commands established within each sector throughout the border area. Unified Commands provide the venue for interagency information sharing and decision-making within the six distinct sectors along the Texas border area as shown in figure 1. Unified Commands will seek optimal solutions regarding sharing and commitment of interagency law enforcement resources. Each Unified Command will take steps to ensure its interagency members' awareness and understanding of situations within the affected respective sector area. As situations dictate, Unified Command members will decide issues regarding re-direction of available – or request augmenting – law enforcement resources to dominate the border area.

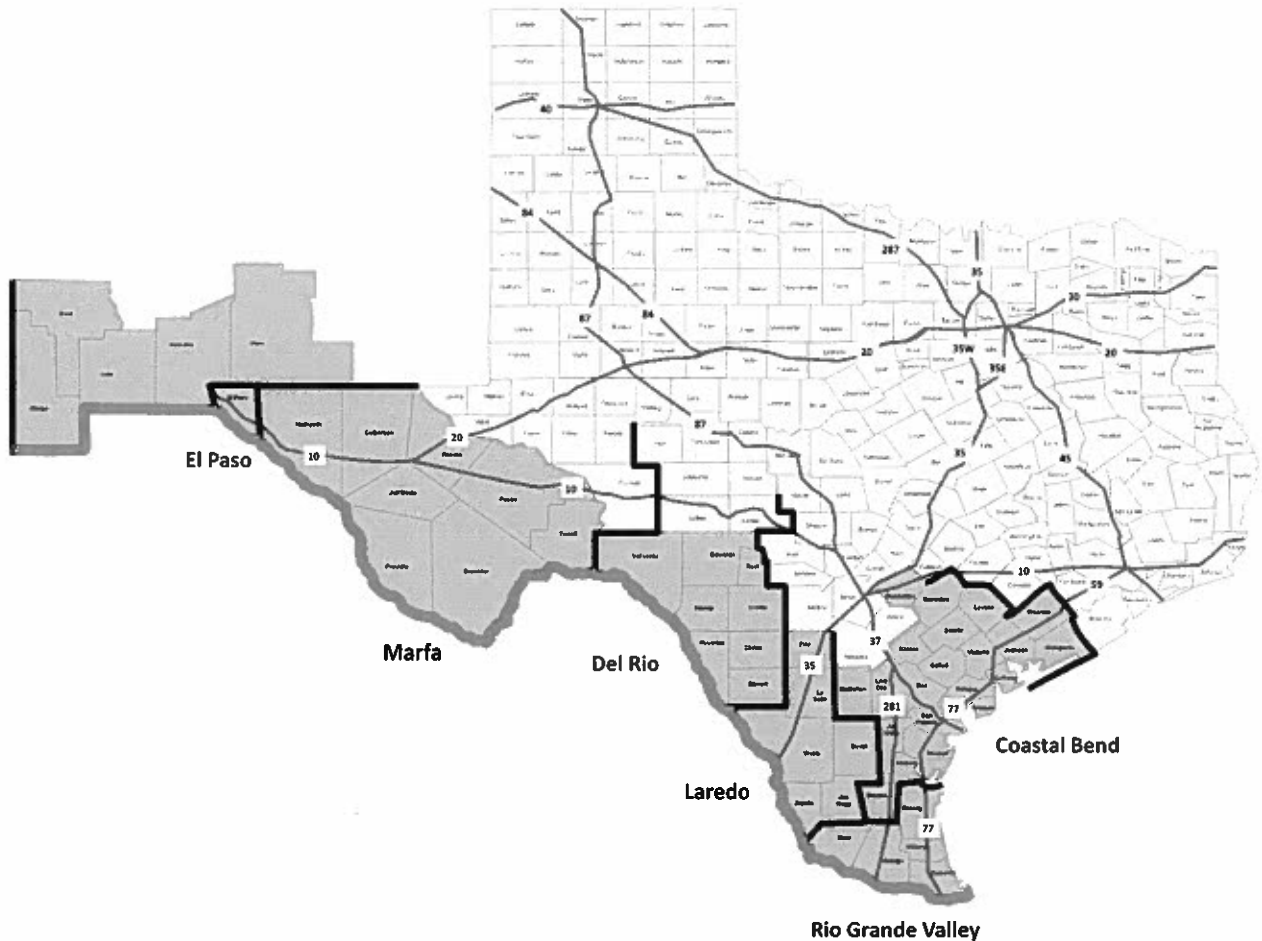


Figure 1 - The six sectors within the border area.

Each of the six Unified Commands (UC) shown above is supported by a Joint Operations and Information Center (JOIC) that promotes inter-agency communication and information sharing; analyzes situational developments; proffers recommendations for decision, as necessary; and coordinates actions directed through consensus of the Unified Command. Each JOIC serves as a clearinghouse for data collection and dissemination, receives, aggregates, and electronically files Border Incident and Assessment Reports (BIAR) in the TxMap System, prepares and disseminates a Daily Summary of operations activities and results, leads Unified Command teleconferences, prepares and disseminates periodic operational assessments, and develops options and recommendations for consideration by the UC.

The Texas Border Security Operations Center (BSOC) was a relatively new concept when it was developed in 2006. The purpose of the BSOC is to coordinate Texas state agency participation in border security operations and thereby increase security, reduce crime, and reduce the potential for terrorism along the Texas-Mexico border area from Brownsville to El Paso.

6. Project Objectives

The State of Texas will assist in the execution of coordinated border security operations and facilitate the conduct of sustained interagency law enforcement activities in conjunction with Federal, Local and Tribal agencies to disrupt, deter, interdict, and thereby dominate criminal activity associated with the movement—northbound and southbound—of illicit traffic through the Texas border region and throughout Texas in order to reduce border-related crime, contribute to

the reduction of potential acts of terror within Texas and the United States, and increase the security and quality of life of Texans in order to:

- Increase the effectiveness and impact of Steady State and surge operations.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Continue to exercise and integrate air-ground team operations to include TMF aviation, CBP Air and Marine, DPS Aircraft Section, and USCG aviation support.
- Based upon intelligence and analysis, increase the effectiveness of directed action missions to ensure they target against and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at Unified Command and State levels.
- Increase intelligence based operations at Unified Command level through integration of TxMAP, sector specific information, and employment of intelligence analysts.

7. Project Summary

- a. Federal, state, tribal, and local law enforcement agencies will commit to LBSP-13 operations. The most critical factor to the success of this operation is the availability of qualified local law enforcement officers. Small populations and tax bases within most county jurisdictions along the border cannot support sufficiently large contingents of law enforcement officers from the effects of narcotics smuggling and human trafficking. Accordingly, the State of Texas is providing resources for local law enforcement agencies to periodically enhance patrol activities by employing augmenting capabilities under local direction and control. The manner in which local law enforcement augmentation is arranged is left to the initiative of local law enforcement agencies.

SECTION 2

PROGRAM GUIDANCE AND REQUIREMENTS

1. PERFORMANCE

GRANTEES must participate in the required performance activities. See Part A of this section.

2. INFORMATIONAL REPORTING

GRANTEES must submit informational reports by the required due dates. See Part B of this section.

3. FINANCIAL DOCUMENTATION

GRANTEES must submit financial reports by the required due dates. See Part C of this section.

4. NON-COMPLIANCE

Failure to comply with program requirements may cause funds to be withheld and/or suspension or termination of the grant.

5. GOVERNING LAW

This grant program is subject to the laws and jurisdiction of the State of Texas and shall be construed and interpreted accordingly.

6. COMPLIANCE WITH LAW

The Grantee understands and agrees that it will comply with all local, Texas, and federal laws, statutes, codes, ordinances, rules and regulations, and with the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of any LBSP-13 grant award.

7. LIABILITY

- a. Each party to an LBSP-13 award agrees that it shall have no liability whatsoever for the actions and/or omissions of the other party's employees, officers, or agents, regardless of where the individual's actions and/or omissions occurred. Each party is solely responsible for the actions and/or omissions of its employees, officers, and agents; however, such responsibility is only to the extent authorized by Texas law. Where injury or property damage result from the joint or concurring acts and/or omissions of the parties, any liability shall be shared by each party in accordance with the applicable Texas law, subject to all defenses, including governmental immunity. These provisions are solely for the benefit of the parties hereto and not for the benefit of any person or entity not a party hereto; nor shall any provision hereof be deemed a waiver of any defenses available by law.
- b. Pursuant to Section 421.062 of the Texas Government Code and to the extent it applies, the parties are not responsible for any civil liability that arises from furnishing a service related to a homeland security activity, as defined by Section 421.001 of the Texas Government Code, while acting under an LBSP- 13 award.

- c. Each party may participate in the defense of a claim or suit related to the subject matter of an LBSP- 13 award, but no costs or expenses shall be incurred for any party by the other party without written consent.
- d. It is the agreement of the parties that any litigation involving the parties to an LBSP – 13 awards may not be compromised or settled without the express consent of the Texas Department of Public Safety unless such litigation does not name the Texas Department of Public Safety as a party.

8. SEVERABILITY

If any provision of an LBSP-13 award or the application of any provision to any party or circumstance is held by a final judgment or order of a court of competent jurisdiction to be illegal, invalid, or unenforceable, such provision shall be fully severable. An executed LBSP-13 award shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part hereof, and the remaining provisions shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance there from.

9. MULTIPLE COUNTERPARTS

An LBSP-13 award may be executed in a number of identical counterparts, each of which shall be deemed an original for all purposes and all of which constitutes collectively, one Agreement. But, in making proof of this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

10. AUDIT

The Texas Department of Public Safety reserves the right to audit the Grantee's records and documents regarding compliance with any award or sub-award funded under this program. These audits may be unannounced and at any given point in time. The grantee is also subject to audit by any other department or agency, including federal agencies, responsible for determining that the parties have complied with the applicable laws. The State Auditor may conduct an audit or investigation of any entity receiving funds from the State of Texas directly under this grant program or indirectly through a sub-award under this grant program. Acceptance of funds directly under this program or indirectly through a sub-award under this program acts as acceptance of the authority of the State Auditor under the direction of the legislative audit committee to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, an entity that is the subject of an audit or investigation by the State Auditor must provide the State Auditor with access to any information the State Auditor considers relevant to the investigation or audit.

11. RECORDS RETENTION

The Grantee shall keep all operational and financial records and documents regarding this grant for the term of the grant and for four (4) years after the termination of the grant.

12. NON-INCORPORATION CLAUS

The Notice of Award together with the LBSP-13 Guide and an approved LBSP-13 Application constitute the entire agreement between the parties with regard to the matters made the subject of an LBSP-13 grant. There are no verbal representations, inducements, or agreements between the parties. No rights or obligations shall be implied.

13. NO JOINT ENTERPRISE

The Texas Department of Public Safety is associated with the Grantee only for the purposes and to the extent set forth herein, and with respect to the performance hereunder, the Grantee is and shall be an independent contractor and shall have the sole right to supervise, manage, operate, control, and direct the performance of the details incident to its duties hereunder. Nothing contained herein shall be deemed or construed to create a partnership or joint venture, to create the relationships of an employer-employee or principal-agent, or to otherwise create any liability for the Texas Department of Public Safety whatsoever with respect to the indebtedness, liabilities, and obligations of the Grantee or any other party.

14. TERMINATION

- a. Either party, upon thirty days written notice to the other party, may terminate an LBSP-13 award prior to the date specified on the Notice of Award.
- b. Either party may terminate an LBSP-13 award if the other party neglects or fails to perform or observe any of its material obligations herein, and such default continues for thirty (30) days following receipt of written notice of such default.
- c. Notwithstanding any other award provisions, the parties hereto understand and agree that the obligations of the Texas Department of Public Safety under an LBSP-13 award are contingent upon the availability of state appropriated funding to meet the Texas Department of Public Safety liabilities hereunder. If these funds become unavailable to the Texas Department of Public Safety, the Texas Department of Public Safety may immediately terminate this Agreement without penalty to, or any liability whatsoever on the part of the Texas Department of Public Safety or the State of Texas.

PART A – PERFORMANCE REQUIREMENTS

1. The law enforcement agencies that are participating in these operations are expected to complete the following activities:
 - a. Conduct steady state operations and respond to calls for service.
 - b. Conduct enhanced law enforcement patrolling activities.
 - c. Within jurisdictions or cross jurisdiction lines as required:
 - 1) Interdict;
 - 2) Conduct surveillance;
 - 3) Investigate; and,
 - 4) Collect and disseminate information.
 - d. Recognize and react to information/intelligence to adjust times and locations of enhanced patrol activities.
 - e. Report significant events that occur during each 24-hour period.
 - f. Identify significant trends or areas of interest that may be developed into focus areas for future operations.
 - g. Integrate air, ground, marine, and remote operations.
 - h. Plan for implementation of inclement weather operating procedures as coordinated with all participating agencies.
 - i. Participate in operational planning and coordination meetings, information/intelligence sharing meetings, and After Action Reviews (AARs) established by the Joint Operations and Information Centers (JOIC).
 - j. Submit all required reports.
 - k. Participate weekly on the JOIC conference calls.
 - l. Unified crime report (UCR) database must be at 90% for the county in which you are located.

PART B – INFORMATIONAL REPORTING REQUIREMENTS

1. The law enforcement agencies are required to submit the following reports. Contact the Border Security Operations Center (BSOC) regarding questions in completing the forms. See Section 5 for blank forms and Section 7 for examples of completed forms.
 - a. Participant Incident and Information Reporting. The Border Incident and Assessment Report (BIAR) is the primary incident and information-reporting tool for all participants in LBSP-13 operations. As such it is the fundamental source for the common operating picture that drives the success of joint and interagency operations. Participants will ensure each incident BIAR is as complete as possible in answering Who, What, Where, When, Why, How, How Much, and the officer's reason for suspicion. Participants will also report with BIAR any information from interviews of detained persons, to satisfy or partially satisfy LBSP-13 or *Texas Homeland Security Operational Information Requirements*, as published. The *Texas Homeland Security Operational Information Requirements* are available through the BSOC.
 - 1) Participants will ensure all BIARs conform to the respective standards outlined in the *Operational Reporting Standards* published separately. These standards are available through the JOIC's and BSOC.
 - 2) Participating organizations will report via BIAR known or suspected computer / network penetration attempts involving any information system used to transmit or store information concerning LBSP-13 operations.
 - 3) Participants will email, fax, or hand deliver all BIARs to their supporting JOIC as soon as possible, but **not later than 9:00 AM daily following each reporting period**. Participants will relay critical or time-sensitive incident information to their JOIC via telephone, radio, or other rapid means, then follow up by a BIAR.
2. "It is not the intent of the Department to overburden LEA's with cumbersome reporting requirements pursuant to grant fund acceptance. However, it is the intent of the Department to foster valuable knowledge and intelligence transfer throughout the state of Texas to aid in the suppression of crime and terrorist activity. To that end the policy of the Department toward reporting from grantees will be liberally in favor of reporting.

LEAs must report all activities that are considered steady state activities in addition to enhanced activities. Steady state activities are defined as normal patrol or investigative duties that do **not** use grant funds, but directly impact the overall Local Border Security Program (LBSP) mission (organized crime arrests, terroristic activities, weapons trafficking arrests, kidnappings, home invasions with a border or organized crime nexus, illegal immigration, border related murders, gang related murders, or drug trafficking). Enhanced Operations originate out of the use of OBS funds when the local agency chooses to augment the hours of patrol or investigative bodies. Given the Department's liberal stance on reporting and the value to the state realized by intelligence sharing LEA's are urged to report all activities that the grant funds are used to programmatically suppress and eradicate.

LEA's have a continuing duty to report steady state activities throughout the grant period regardless of whether or not they have spent all grant funds prior to the end of the grant period.

A continuing failure to report non steady state activities can result in revocation of the grant funds. More importantly, failure to report will result in a weaker intelligence and law enforcement community. The purpose of the state Legislature in allowing the use of these funds and the Department's intent as the steward of these funds is to strengthen intelligence and law

enforcement throughout the state with the aim of suppressing and eradicating organized crime, terroristic activities, illegal immigration, and drug trafficking. All LEA's should report with the program goals in mind."

Participant Reporting Requirements

All participants who receive BORDER STAR funding are required to provide Border Incident Assessment Reports (BIAR) for the duration of the operation (until the grant period ends). It is understood that some participants will spend grant funding faster than others; however, regardless of how quickly the BORDER STAR grant funds are expended, **reporting and participation is still required from all participants until the grant period ends**. Participants are also required to participate in scheduled Unified Command (UC) teleconferences. *If two (2) conference calls are missed within the grant period of performance your grant funds will be terminated. Participation on these conference calls is essential and if inactive participation is reported by the JOIC; grant funds will be terminated. Failure to perform the above stated requirements will also be taken into consideration when future grant funds are awarded.*

The Chart below shows the required report and teleconference for Operation BORDER STAR (OBS) that pertains to law enforcement agencies who are participating in the operation.

Type	Creator	Send To:	Schedule	Status
BIAR	LEA Participants	JOIC	ASAP, but not later than (NLT) 9 AM daily	Required
JOIC Teleconference	UC	UC	Weekly, date and time as agreed by the UC	Required

Uniform Crime Report (UCR) database must be at 90% for the county that you are in. The county must have 90% average for adult and juvenile criminal dispositions related to reported arrests for calendar years 2007 through 2011

When make application the A1 you will sign and return will be certifying your jurisdiction has met the 90% threshold on your reported criminal dispositions related to reported arrests for adults and juveniles. If the entire county is not at 90% average you will NOT be eligible for the grant.

PART C – FINANCIAL INFORMATION AND REQUIREMENTS

1. Eligible Activities and Costs

Grant funds may be used in accordance with the following activities in the deployment of border security initiatives as approved by the Texas Department of Public Safety.

a. Project Overtime.

1) Project Overtime, for the purposes of this grant, is defined as the time an employee works on this project in excess of the normal duty periods, as defined by the grantees overtime policy. Overtime must be worked to increase patrol and or in an investigative capacity. Paid leave (i.e. sick, vacation, holiday, compensatory time) may be considered regular duty, but may not be considered as overtime. The financial reporting period will coincide with the Grantee's payroll period.

a) The project overtime rate shall be one-and-one-half (1.5) times the employee's regular hourly rate of pay. Fringe Benefit expenses related to project overtime is eligible for reimbursement. Fringe rates should be consistent per jurisdiction. **(Fringe rate consists of FICA)**

b) The grant will not reimburse more than 16 hours of OT on any given 24 hour period. (i.e. if the participating officer normally works a 10 hour shift the participating officer cannot claim on any day more than 6 hours OT for a total of 16 hours worked in a given 24 hour timeframe. If working OBS on day off or using paid leave, participating officer cannot work more than 16 hours of OT on the OBS shift). ***Paid leave plus OBS shift cannot exceed 24 hours for any given day.***

c) For agencies that require their officers to work more than 40, 80 or 160 hours (i.e. 43, 86 or 171) to earn overtime, this grant will pay regular rate for those extra hours after 40, 80 or 160 before the one and one half rate occurs.

2) Grantees will use the pay period to match the Grantee's pay cycle for the employee. That pay period may be a seven-day period, a fourteen-day period, or a twenty-eight day period. For employees on a 7 day pay cycle project overtime is defined as the time worked beyond forty (40) hours of regular duty during this time. For employees on a fourteen-day pay cycle, Project Overtime is defined as the time an employee works on this project during a fourteen-day period beyond eighty (80) hours of regular duty during the same period. For employees on a twenty-eight day pay cycle, Project Overtime is defined as the time an employee works on this project during a twenty-eight day period beyond one-hundred-sixty (160) hours of regular duty during the same period. This grant shall reimburse participating agencies for the cost incurred of their officers at either normal pay or one and a half time of their officer's standard / normal hourly rate. The grant will only reimburse up to the number of hours worked on the grant.

3) Reimbursements for personnel costs will be limited to the number of personnel approved by the Texas Department of Public Safety for each project field operation. Examples of eligible personnel are commissioned peace officers.

a. The Grantee will be reimbursed for actual overtime expenses incurred.

b. ***No "special" or "non-standard" pay rates may be established or adopted to the grant.***

- c. Exempt/salaried employee officials may receive overtime pay if the jurisdiction has a motion entered into the official minutes of their City Council or Commissioners Court saying that they will be paid at the regular project overtime rate of one-and-one-half (1.5) times the employee's regular hourly rate of pay. A suggested motion is listed below:

"It is recommended that the Council/Court approves the payment of overtime hours, as defined by local overtime policy and paid at the one and a half the standard / normal hourly rate plus fringe rate, for employees in lieu of normally received, time hours when working on state sanctioned operations for overtime hours worked. It is understood that no special rates will be established, or reimbursed for this work. These hours will be paid by the City/County but reimbursed by the state at no actual cost to the City/County.

- b. Transportation, lodging, per diem.

- 1) Travel, lodging, and per diem costs will be reimbursed for personnel who work on program activities more than 50 miles from their program duty station.
- 2) Mileage will be reimbursed only for personnel who are required to drive their privately owned vehicles to or from their program duty station. Travel to the field operations area in government vehicles should be claimed as an operating expense. See Operating Expenses below;
- 3) Lodging expense will be reimbursed at the actual cost, not to exceed the state rate in effect at the time the expense was incurred. Copies of lodging receipts must be provided with reimbursement requests;
- 4) Meal expenses will be reimbursed at the actual cost of meals, not to exceed the State rate current at the time of travel. Receipts for all claimed meals must be provided. Meals may not be claimed as expenses if they are provided at no cost by a governmental entity or a volunteer group. Neither tips provided as part of the meal nor alcoholic beverages will be reimbursed.

- c. Operating Expenses.

- 1) The following operating costs incurred during field operations that are part of this program may be reimbursed:
 - a) Mileage for vehicles at the State rate in effect at the time the cost was incurred.
 - b) The cost of fuel and lubricants for vehicles (*if mileage is not claimed*) aircraft, boats, generators, and similar equipment; used during the pay cycle in which the OT is worked. Itemized receipts are required for all and it must be in the OT time period.
 - c) The cost of consumables, such as flashlight and radio batteries, film, flares, and first aid supplies which are used during the operation can be replaced, provided that these items are replaced within the time frame of the operation. Replacement supplies that are purchased outside the timeframe of this operation cannot be reimbursed. The cost of ammunition is not reimbursable. You will have to provide itemized receipts for each consumable claimed.

- d) The cost of minor emergency repairs, such as tire repair or fan belt replacement, to vehicles or equipments being used in program operations, limited to a maximum of \$150 per repair; and,
 - e) Costs for rentals of equipment or services critical to success of the program and that have been pre-approved by the Texas Department of Public Safety.
- 2) Reimbursements for the grantee's operating expenses will be limited to eligible costs for the number and types of vehicles and equipment approved by the Texas Department of Public Safety for use in each program operation during the planning phase.
 - 3) Expenses must be supported by documentation that proves the expense has been incurred or paid.

2. Ineligible Activities and Costs

Grant funds may not be used for the following General activities:

- a. Regular time excluding those jurisdictions that work the 43, 86 or 171 pay cycles.
- b. Administrative, communications, or jail personnel regular or overtime costs,
- c. Augmented personnel,
- d. Officers are not allowed to do administrative duties on overtime.
- e. Backfill costs for personnel participating in these operations;
- f. Meals if they are provided at no cost by a governmental entity or a volunteer group;
- g. Transportation, lodging, per diem or any related costs for participants who attend training developed or conducted using grant funds;
- h. Purchase of vehicles or equipment;
- i. Weapons, ammunition, explosives or military vehicles;
- j. Admission fees or tickets to any amusement park, recreational activity or sporting event;
- k. Food, meals, beverages, or other refreshments unless the expense is for a working event where full participation by participants mandates the provision of food and beverages and the event is not related to amusement and/or social activities in any way;
- l. Lobbying activities;
- m. Postage,
- n. Promotional gifts; and
- o. Any expense or service that is readily available at no cost to the grant project or that is provided by other federal, state, or local funds (supplanting).

3. Period of Availability of Funds

- a. Project must be operated during the grant period specified in the Grant Award.
- b. Minimum award – None.
- c. Maximum award – None.
- d. The LBSP-13 does not require a grantee to provide matching funds.
- e. A grantee may charge to the award only costs resulting from obligations incurred during the period of performance.

4. Financial Requirements

- a. Monthly Financial Reports are required for all LBSP-13 participants. See Section 6 for blank forms and Section 7 for examples of completed forms.
- b. Monthly Financial Reports shall consist of the following:
 - 1) Invoice (Form R-1). The invoice summarizes all personnel, travel, and operational expenses incurred for the reporting period. Complete all blanks. ***The Grant Financial Officer must sign this form.***
 - 2) Individual Time Allocation Report (Form R-2). Complete one form for each employee. This worksheet must be used for reporting LBSP- 13 personnel compensation and benefits. The Grant Performance Officer must sign this form. Some data from this form must be transferred to the Form R-3
 - a) If you have personnel that are on different pay cycles you **MUST** submit separate monthly financial documentation.
 - a. Example: Detectives work on a 14 day cycle and patrolman work on a 28 day cycle; two *separate* monthly financial documentation.
 - 3) Personnel Summary Expenses (Form R-3). This form lists all the employees who participated during the performance period. Transfer employee name and reimbursement amount from each Form R-2. Transfer total to Form R-1.
 - 4) Travel Expenses (Form R-4). List applicable hotel, meal, travel, and mileage expense for each employee. Transfer total to Form R-1.
 - 5) Operational Mileage (Form R-5). List employee name, unit number, and mileage incurred at state rate current at time of expense. Transfer total to Form R-6.
 - 6) Operating Expenses (Form R-6). List the total operational mileage for reporting period on the first line. Itemize other operating expenses on subsequent lines. Transfer total to Form R-1.
 - 7) Operational Mileage Log (Form R-7). This form captures the basic information that is needed for back up on mileage and OT. We highly recommend using this in addition to the required reports.
 - 8) Supporting Documentation. Supporting documentation must include source documents suitable for audit purposes, including but not limited to:
 - a) For personnel expenses: signed copies of the record of hours worked (timesheets), paychecks, payroll rosters, or payroll reports that show the amount of hours worked and amount paid to individuals for which reimbursement is requested;
 - b) For lodging expense: copy of paid hotel or motel bill;
 - c) For mileage expense for vehicles: vehicle use logs or the Daily Report (Form R-7) showing the unit number, operator and passenger (if applicable), dates of use, and daily mileage with start and stop mileage, and operational times.

- d) Other operating expenses: include the itemized receipts & paid invoices that include the date of purchase and describe the items purchased. Receipts or statements that simply state the total paid cannot be accepted.
- e) Submitting documentation should be placed behind individual R2; timesheet, payroll report, daily report/mileage log. IF your payroll reports have more than one person on them they should be placed at the end.

c. Due Dates

Monthly Financial Documentation is due no later than 30 days after the end of the pay cycle that the OT was worked. Documentation not turned in timely will result in non-compliance of the grant. This will result in your grant being terminated.

Monthly Financial Documentation reviews can take a period of up to 6 weeks to review.

d. Documentation Submission

- 1) Submit Monthly Financial Documentation to:

Operation Border Star
C/O Linda Steinhagen
Texas Rangers Division
Texas Department of Public Safety
PO Box 4087
Austin, TX 78773-0600

- 2) If sending Monthly Financial Documentation by courier or overnight service that requires a physical address, use this address:

Operation Border Star
C/O Linda Steinhagen
Texas Rangers Division
Texas Department of Public Safety
6100 Guadalupe St. Bldg. E
Austin, TX 78752-0600

- 3) Or by email to RangerLBSP@dps.texas.gov

- 4) Reviews are done on a date received basis and may take up to 6 weeks to process.

5. Reimbursements

The Texas Department of Public Safety will reimburse the Grantee for eligible expenses incurred in participating in authorized operational activities of this project. Reimbursement will be processed through the Texas Department of Public Safety as authorized by the General Appropriation Act, 82st Legislature, Article V.

6. Advance Payments

- a. Advance payments will be limited to a ONE TIME start up costs. You may request up to one month of funding, calculated by dividing the amount of the award by the number of months in your grant. You will indicate this request on the R-1 and the R-4.
- b. **Advance payments shall be placed in a separate interest bearing account. Grantee shall promptly, but at least quarterly, remit interest earned on advances to the Texas Department of Public Safety. Advances may be reclaimed if the financial requirements of this grant are not met.**

Payable to: Texas Department of Public Safety

Remit to: Operation Border Star
C/O Pamela Webb
Texas Rangers Division
Texas Department of Public Safety
PO Box 4087
Austin, TX 78773-0600

6. Liquidation

A grantee must liquidate all obligations incurred under the award, including remittance of interest earned on advances, not later than 90 days after the end of the funding period. The Texas Department of Public Safety may extend this deadline at the request of the Grantee.

7. Grant Adjustment Notices

The Texas Department of Public Safety will issue a Grant Adjustment Notice to Grantee for the following circumstances:

- a. increase or reduce award amount
- b. grant extension notice
- c. close-out grant award

SECTION 3

GUIDANCE FOR APPLICATIONS

1. APPLICANTS

- a. Program participants must apply to participate in the LBSP-13 by submitting a complete LBSP-13 Application package, which consists of the forms listed below. Information on program requirements is in Section 2. Examples of completed forms are included in Section 7.
- b. Signatures on forms

Specific individuals named on the Designation of Grant Officials must sign many of the LBSP-13 forms listed below.. See the example included in Section 7. These officials include:

1) *Grant Performance Officer*

The Grant Performance Officer is directly responsible for carrying out tasks outlined in the Statement of Work that will be supported by grant funds.

2) *Grant Financial Officer*

This individual should be the chief financial officer of the applicant jurisdiction or organization. This is the person who will be contacted by the Texas Department of Public Safety staff if questions arise regarding financial aspects of the grant. This person will receive LBSP-13 audit findings and reimbursement warrants/direct deposit notices. Findings and notices will be sent to the address indicated on the Form A-2.

3) *Authorized Official or Representative*

An individual who has been authorized by the governing body of the applicant jurisdiction or organization to apply for, accept, or decline grants on behalf of the jurisdiction or organization. For local governments, an authorized official is the County Judge, Mayor, or City Manager – **not the Sheriff or Police Chief.**

c. LBSP-13 Forms

- 1) LBSP-13 Application (Form A-1). An Authorized Official and the Grant Performance Officer must sign the Application. See the example in Section 7.
- 2) Designation of Grant Officials (Form A-2). See the example in Section 7.
- 3) Application for State Assistance (Form A-3). Note that this is a two-sided form that may require entries on the reverse side. Instructions are printed on page 2 of the form. The signature of an Authorized Official must be on this form.
- 4) Financial Cost Estimate (Form A-4). This form is self-explanatory. This form will assist in determining funding levels. Grant financial officer must sign this form.
- 5) Assurances and Certifications (Form A-5). The applicant must assure and certify compliance with any and all applicable state statutes, regulations, policies, guidelines and requirements, including, but not limited to, the Uniform Grant Management Standards

(UGMS); and Title 1, Part 1, Chapter 3 of the Texas Administrative Code, that govern the application, acceptance and use of State funds for this project. In instances where multiple requirements apply to a grantee, the more restrictive requirement applies. Specifically, the applicable requirements of Form A-5 must be certified by signature. The name and title of the Authorized Representative must be entered in the space provided and the form should be signed and dated by the Authorized Representative; see above for a definition of Authorized Representative.

- 6) Statement of Work (SOW) (Form A-6). This form is self explanatory and must be completed to explain how you intend to implement the project objectives.
 - 7) Direct Deposit Authorization Form (Form 74-176). This form is available on the Texas State Comptroller's website. The following link will locate the required direct deposit form. <http://www.window.state.tx.us/taxinfo/taxforms/74-176.pdf> . The Grant Financial Officer must sign this form.
 - 8) A copy of your local overtime policy. For our records.
 - 9) Copy of your pay schedule for grant period.
 - 10) **A copy of your certified resolution that states that your city or county is approving the application and acceptance of any LBSP grant funds that the Texas Department of Public Safety, Texas Rangers Division issues for the period of performance of January 1, 2013 through August 31, 2013.**
- d. Submit the complete LBSP-13 Application package ***directly to the Texas Ranger Division, Operations Section not later than December 31, 2012.*** Retain a copy of your submission for use in submitting required Activity and Financial Reports. Mail your LBSP-13 Application to:

Operation Border Star 2013
Texas Ranger Division
Texas Department of Public Safety
CO: ***Brandy Prinz, Grant Coordinator***
PO Box 4087
Austin, TX 78773-0602

If you prefer to overnight the application you can send that to:

6100 Guadalupe St Bldg. E, 1st Floor
Austin, TX 78773-0602

If you prefer to scan and email the application send it to:

brandy.prinz@dps.texas.gov

2. TEXAS RANGER DIVISION

- a. After screening LBSP-13 applications, the Texas Department of Public Safety will notify applicants, typically by e-mail, of any problems with their application and request they resolve them.

- b. When LBSP-13 funding is made available, the Texas Department of Public Safety will notify successful applicants of the amount of the LBSP-13 grant in an award letter.
- c. The award documentation constitutes the operative documents obligating and reserving funds for use by the Grantee in execution of the program or project covered by the award. Such obligation may be terminated without further cause if the Grantee's authorized official fails to properly accept the Grant Award within 45 calendar days of the date upon which the Texas Department of Public Safety issues the Grant Award. The Texas Department of Public Safety may extend this deadline upon written request from the applicant. No funds will be disbursed to the Grantee until the Grantee has properly accepted the grant.
- d. ***To properly accept this award you must have a completed application and return the signed grant award***

SECTION 4

APPLICATION FORMS

1. LBSP- 13 Application (Form A-1)
2. Designation of Grant Officials (Form A-2)
3. Application for State Assistance (Form A-3)
4. Financial Cost Estimate (Form A-4)
- 5) Assurances and Certifications (Form A-5)
- 6) Statement of Work (Form A-6)
- 7) Direct Deposit Authorization Form (Form 74-176)

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP-13) APPLICATION

1. APPLICANT NAME (Jurisdiction):			
2. COUNTY:			
3. TYPE:	<input type="checkbox"/> City Government		
	<input type="checkbox"/> County Government		
4. PAYMENT TYPE:	<input checked="" type="checkbox"/> Reimbursement		
	<input type="checkbox"/> Will you want the ONE TIME advance		
4. REQUESTED PERIOD OF PERFORMANCE (NOT TO EXCEED AUGUST 31, 2013)			
January 1, 2013 – August 31, 2013			
6. CHECKLIST OF APPLICATION ATTACHMENTS:			
(See the Local Border Security Program 2013 (LBSP- 13) Guide for information on completing these forms.)			
<input type="checkbox"/> 1. Designation of Grant Officials (Form A-2).			
<input type="checkbox"/> 2. Application for State Assistance (Form A-3). The Authorized Official must sign this form.			
<input type="checkbox"/> 3. Financial Cost Estimate (Form A-4). The Grant Financial Officer must sign this form.			
<input type="checkbox"/> 4. Assurances and Certifications (Form A-5). The Authorized Official must sign this form.			
<input type="checkbox"/> 5. Statement of Work (Form A-6)			
<input type="checkbox"/> 6. Direct Deposit Authorization Form (Form 74-176). The Grant Financial Officer must sign this form.			
<input type="checkbox"/> 7. Copy of local overtime policy			
<input type="checkbox"/> 8. Copy of pay schedule during the grant period			
<input type="checkbox"/> 9. Copy of resolution with the verbiage given in Section 3 number 10 of the LBSP Grant Guidance.			
7. CERTIFICATION			
This Application, together with the Local Border Security Program FY2013 (LBSP-13) Guide, constitutes the work plan for the participants listed above. The undersigned agree to comply with all terms, conditions, and statements of work in the Local Border Security Program FY2013 (LBSP-13) Guide.			
The applicant is also assuring that the county (or counties) in which the applicant is located must have an overall 90% average on reporting adult and juvenile criminal history dispositions to the Texas Department of Public Safety for calendar years 2006 through 2010. This is reported via the Uniform Criminal Report Database (UCR).			
Authorized Official (Original Signature)	Date	Grant Performance Officer (Original Signature)	Date

Page 1 of 1

Form A-1
(11/01)

Mail completed forms and application materials to:

LBSP – 13 Grant Coordinator
C/O Brandy Prinz, Grant Coordinator
Texas Rangers Division
Texas Department of Public Safety
PO Box 4087
Austin, TX 78773-0602
brandy.prinz@dps.texas.gov

**LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
---------------	--

GRANT PERIOD:	
----------------------	--

AGENCY NAME:	
---------------------	--

Grant Performance Officer	(This is typically your Chief or Sheriff)
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<i>Name</i>	
<i>Title</i>	
<i>Official Mailing Address</i>	
<i>Daytime Phone Number</i>	
<i>Fax Number</i>	
<i>E-mail Address</i>	

Grant Financial Officer	(This is typically your CFO or County Auditor)
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<i>Name</i>	
<i>Title</i>	
<i>Official Mailing Address</i>	
<i>Daytime Phone Number</i>	
<i>Fax Number</i>	
<i>E-mail Address</i>	

Authorized Official	(This should be the County Judge, Mayor, or City Manager not the Sheriff or Police Chief)
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<i>Name</i>	
<i>Title</i>	
<i>Official Mailing Address</i>	
<i>Daytime Phone Number</i>	
<i>Fax Number</i>	
<i>E-mail Address</i>	

If at any point during the grant period these POC's change make necessary changes and resubmit this form immediately.

APPLICATION FOR STATE ASSISTANCE

(Instructions on Reverse)

1. NAME OF PROGRAM/ ASSISTANCE: LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP- 13)	2. APPLICANT STATUS: <input type="checkbox"/> City <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> County <input type="checkbox"/> One time Advance
3. START DATE: JANUARY 01, 2013	4. END DATE: AUGUST 31, 2013
5. APPLICANT INFORMATION	
a. Legal Name of Applicant Organization (as it appears on the LSBP- 13 Application/Form A-1):	b. Name & Telephone Number of Grant Performance Officer:
c. Mailing Address:	d. Physical Address (if different from Mailing Address):
6. EMPLOYER IDENTIFICATION NUMBER / TAX ID # _____	
7. ESTIMATED EXPENSES:	
a. Salary & Benefits (from line ___ Form A-4)	
b. Travel Expenses (from line ___ Form A-4)	
c. Operating Expenses (from line ___ Form A-4)	
d. Total Expenses (A + B + C)	
8. CERTIFICATION: I certify that to the best of my knowledge and belief this application and its attachments are true and correct.	
a. Typed Name of Authorized Official:	
b. Title of Authorized Official:	
c. Original Signature of Authorized Official:	
d. Date Signed:	

INSTRUCTIONS FOR FRONT SIDE OF THIS FORM

1. Except as indicated below, entries are self-explanatory.
2. Item 1: Enter "Local Border Security Program FY13."
3. Item 5a: Enter the legal name of your jurisdiction. Your entry should match the Applicant Name used on the LBSP-13 Program Application (Form A-1).
4. Item 7: The data in this section should agree with the information included on the Financial Cost Estimate (Form A-4).
5. Item 8 a, b, & c. This form must be signed by an Authorized Official who is a person authorized by the governing body of the jurisdiction to apply for grants and accept grants and execute agreement and contracts on behalf of the jurisdiction. Authorized Officials are County Judges, Mayors, and many City Managers – **not** Sheriffs or Chiefs of Police.

FINANCIAL COST ESTIMATE

1. NAME OF PROGRAM / ASSISTANCE: Local Border Security Program FY 2013

2. APPLICANT NAME:

3. ESTIMATED MONTHLY EXPENSES:

a. Personnel Estimate

Position	Number of Personnel	Hourly Rate	Overtime Rate (Time and 1/2)	Number of O/T Hours per Person per Day	Number of Days	Salary	FICA 7.65%	Total Salary & Fringe
			\$0.00			\$0.00		\$0.00
			\$0.00			\$0.00		\$0.00
			\$0.00			\$0.00		\$0.00
			\$0.00			\$0.00		\$0.00
			\$0.00			\$0.00		\$0.00
			\$0.00			\$0.00		\$0.00
Total Personnel Estimates								\$0.00

b. Travel & Per Diem Estimate

Position	Number of Personnel	Commercial Travel Costs	Mileage from / to County	Estimated Ave. Daily Miles	Number of Days	Total Mileage Cost	Hotel Rate \$85 Maximum	Hotel Tax Rate	Meals \$36 Maximum	Travel Totals
						\$0.00		\$0.00		\$0.00
						\$0.00		\$0.00		\$0.00
Total Travel & Per Diem Estimate										\$0.00

c. Operational Cost Estimate

Mileage	Number of Cars	Number of Miles per Car	Number of Days	Rate per Mile	Subtotal
Fuel Costs				\$0.555	\$0.00
Other Costs					
Total Operational Cost Estimate					\$0.00

*NOTE: Estimate either for fuel or mileage, not both.

FILL IN SHADED FIELDS ONLY

4. NUMBER OF MONTHS IN THE GRANT PERIOD: 8

5. ARE YOU PAID MONTHLY OR BI-MONTHLY:

6. INDICATE THE NUMBER OF HOURS IN YOUR PAY PERIOD:

7. TOTAL AMOUNT OF APPLICATION

a. Personnel Estimate	\$0.00
b. Travel & Per Diem Estimate	\$0.00
c. Operational Cost Estimate	\$0.00
Total Expenses	\$0.00

X

8. TYPE OF PAYMENT YOU PREFER: (check one)

Reimbursement

ONE TIME Advance Payment Request

Signature of Grant Official

**State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements,
Subpart B, §.14**

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
	Local Border Security Program FY 2013 (LBSP-13)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the applicant, I hereby certify that the applicant (subgrantee) will comply with the assurances and certifications below.

Typed Name of Authorized Official	Title
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. A subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. A subgrantee must insure that all information collected, assembled, or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. A subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. A subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the subgrantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the subgrantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met.

(8) SUSPECTED CHILD ABUSE. A subgrantee must comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. Subgrantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. Subgrantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this program.

(11) INELIGIBLE APPLICANTS. The applicant certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epls.gov>.

(12) HIV/AIDS. Subgrantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The applicant has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of the project described in this application.

(14) RECORDS. The applicant will give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The applicant will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
 - E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. **LOBBYING – The applicant certifies that:**
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Governor's Division of Emergency Management to obtain the appropriate disclosure form.
 - C. It will include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

Statement of Work (SOW) for LBSP Grant Funds 2013

State Objective of LBSP 2013 Funds

The State of Texas will assist in the execution of coordinated border security operations and facilitate the conduct of sustained interagency law enforcement activities in conjunction with Federal, Local and Tribal agencies to disrupt, deter, interdict, and thereby dominate criminal activity associated with the movement—northbound and southbound—of illicit traffic through the Texas border region and throughout Texas in order to reduce border-related crime, contribute to the reduction of potential acts of terror within Texas and the United States, and increase the security and quality of life of Texans in order to:

- Increase the effectiveness and impact of Steady State and surge operations.
- Increase the amount of field intelligence (BIAR, INT-7, or similar field reporting of gang, cartel, drug, and violence information to the JOIC's and BSOC for overall unified command partner awareness.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Continue to exercise and integrate air-ground team operations to include TMF aviation, CBP Air and Marine, DPS Aircraft Section, and USCG aviation support.
- Based upon intelligence and analysis, increase the effectiveness of directed action missions to ensure they target against and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at Unified Command and State levels.
- Increase intelligence based operations at Unified Command level through integration of TxMAP, sector specific information, and employment of intelligence analysts.

1). How do you locally plan to ensure that the State Objectives are executed in your area?

2). Explain in detail what strategies/tactics you will use to accomplish these objectives?

For Comptroller's use only

VENDOR DIRECT DEPOSIT AUTHORIZATION

Under Ch. 559, Government Code, you are entitled to review, request, and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code.

INSTRUCTIONS

- Use only BLUE or BLACK ink.
- Alterations must be initialed.
- Check all appropriate box(es).
- For further instructions, see the back of this form.

TRANSACTION TYPE

SECTION 1	<input type="checkbox"/> New setup (Sections 2, 3 & 4)	<input type="checkbox"/> Change financial institution (Sections 2, 3 & 4)
	<input type="checkbox"/> Cancellation (Sections 2 & 3)	<input type="checkbox"/> Change account number (Sections 2, 3 & 4) <input type="checkbox"/> Change account type (Sections 2, 3 & 4)

PAYEE IDENTIFICATION

SECTION 2	1. Social Security number or Federal Employer's Identification (FEI) <input type="checkbox"/>		2. Mail code (If not known, will be completed by Paying State Agency) <input type="checkbox"/>		
	3. Name		4. Business phone number ()		
	5. Mailing address		6. City	7. State	8. ZIP code

AUTHORIZATION FOR SETUP, CHANGES OR CANCELLATION

SECTION 3	9. Pursuant to Section 403.016, Texas Government Code, I authorize the Comptroller of Public Accounts to deposit by electronic transfer payments owed to me by the State of Texas and, if necessary, debit entries and adjustments for any amounts deposited electronically in error. The Comptroller shall deposit the payments in the financial institution and account designated below. I recognize that if I fail to provide complete and accurate information on this authorization form, the processing of the form may be delayed or that my payments may be erroneously transferred electronically.		
	I consent to and agree to comply with the National Automated Clearing House Association Rules and Regulations and the Comptroller's rules about electronic transfers as they exist on the date of my signature on this form or as subsequently adopted, amended or repealed.		
	10. Authorized signature	11. Printed name	12. Date

FINANCIAL INSTITUTION (Completion by financial institution is recommended.)

SECTION 4	13. Financial institution name		14. City	15. State
	16. Routing transit number <input type="checkbox"/>	17. Customer account number (Dashes required <input type="checkbox"/> YES)		18. Type of account <input type="checkbox"/> Checking <input type="checkbox"/> Savings
	19. Representative name (Please print)		20. Title	
	21. Representative signature (Optional)		22. Phone number ()	23. Date

CANCELLATION BY AGENCY

SEC. 5	24. Reason	25. Date
--------	------------	----------

PAYING STATE AGENCY

SECTION 6	26. Signature		27. Printed name	
	28. Agency name		29. Agency number <input type="checkbox"/>	
	30. Comments		31. Phone number ()	32. Date

Note: A vendor can receive email or fax notifications providing one (1) business day advance notice of the payment posting to the vendor's account. The Advance Payment Notification is available to vendors receiving direct deposit payment(s) from the State of Texas.

To enroll in this free service, complete the Advance Payment Notification Authorization, Form 74-193, available on the Internet at:

<http://www.window.state.tx.us/taxinfo/taxforms/74-193.pdf>

For additional information or assistance, please contact the Claims Division by:

Email: claims.pin@cpa.state.tx.us

Phone: 512/936-8138 in Austin or 800/531-5441 Ext. 6-8138 toll free

INSTRUCTIONS FOR VENDOR DIRECT DEPOSIT AUTHORIZATION

SECTION 1: Check the appropriate box(es)

- **NEW SETUP** - If payee is not currently on direct deposit with the state.
 - a. Complete Sections 2, 3 & 4.
 - b. Section 4 is recommended to be completed by financial institution.
- **CANCELLATION** - If payee wishes to stop direct deposit with the state.
 - a. Payee completes Sections 2 & 3.
- **CHANGE FINANCIAL INSTITUTION**
 - a. Payee completes Sections 2, 3 & 4.
 - b. Section 4 is recommended to be completed by financial institution.
- **CHANGE ACCOUNT NUMBER**
 - a. Payee completes Sections 2, 3 & 4.
 - b. Section 4 is recommended to be completed by financial institution.
- **CHANGE ACCOUNT TYPE**
 - a. Payee completes Sections 2, 3 & 4.
 - b. Section 4 is recommended to be completed by financial institution.

SECTION 2: PAYEE IDENTIFICATION

- Item 1** Leave the boxes blank if you do not have your 11-digit Texas Identification Number. The paying state agency will provide the information in the boxes. Enter your 9-digit Social Security number or your Federal Employer's Identification (FEI) number.
- Item 2** If your 3-digit mail code address identifier is not known, it will be assigned by the paying state agency.

SECTION 3: AUTHORIZATION FOR SETUP, CHANGES OR CANCELLATION

- Items 10, 11 & 12** The individual authorizing must sign, print their name and date the form.

NOTE: No alterations in this section will be allowed.

SECTION 4: FINANCIAL INSTITUTION

Section 4 is recommended to be completed by a financial institution.

NOTE: Alterations to routing, account number and/or type of account must be initialed by the financial institution representative or the payee.

SECTION 5: CANCELLATION BY AGENCY *(State agency use only)*

Sections 5 & 6 to be completed by the paying state agency.

SECTION 6: PAYING STATE AGENCY *(State agency use only)*

Section 6 to be completed by the paying state agency before the form can be processed.

Submit the completed form to a state agency with which you are conducting business. This agency will be designated as your custodial agency. If the direct deposit instructions need to be updated or cancelled, you must contact this agency.

Note: A vendor can receive email or fax notifications providing one (1) business day advance notice of the payment posting to the vendor's account. The Advance Payment Notification is available to vendors receiving direct deposit payment(s) from the State of Texas.

To enroll in this free service, complete the Advance Payment Notification Authorization, Form 74-193, available on the Internet at:

<http://www.window.state.tx.us/taxinfo/taxforms/74-193.pdf>

For additional information or assistance, please contact the Claims Division by:

Email: claims.pin@cpa.state.tx.us

Phone: 512/936-8138 in Austin or 800/531-5441 Ext. 6-8138 toll free

SECTION 5

INFORMATIONAL REPORTING FORMS

1. Border Incident and Assessment Report (BIAR)
2. Daily Report (DR)

Border Incident Assessment Report

Date of Incident / /	Time (24HR)	City	County	Incident Location (address & closest cross street)	Case #
-------------------------	-------------	------	--------	--	--------

Operational Status: SS E DA

Lat _____ Lon _____ Point of Origin: _____ Destination: _____

<input type="checkbox"/> ASL- Assault/Assault on Officer	<input type="checkbox"/> FGV-Fugitive Arrested	<input type="checkbox"/> LR- Late Report	<input type="checkbox"/> PUR-Pursuit	<input type="checkbox"/> SVF-Stolen Vehicle Recov'd
<input type="checkbox"/> BO (D/U)-Bailout	<input type="checkbox"/> GG-Gang Involvement	<input type="checkbox"/> OTR- Other	<input type="checkbox"/> REC/DCY-Scout/Decoy	<input type="checkbox"/> SVR Stolen Vehicle Reprt'd
<input type="checkbox"/> CRR-Currency Seizure	<input type="checkbox"/> HOM-Homicide	<input type="checkbox"/> PN-POE In Northbound	<input type="checkbox"/> ROB-Robbery/Theft	<input type="checkbox"/> UA/IAR-Referral
<input type="checkbox"/> DRG-Drug Incident/Seizure	<input type="checkbox"/> KDP-Kidnapping	<input type="checkbox"/> PS-POE Out-Southbound	<input type="checkbox"/> RV/CV-Rental/Clone	<input type="checkbox"/> WPN-E/F Weapon

Agencies Involved Use narrative section for additional agencies if necessary

Reporting Agency:		Arresting Agency:		Assisting Agency:	
Officer/Agent Name:	Badge/ID #:	Officer/Agent Name:	Badge/ID #:	Officer/Agent Name:	Badge/ID #:

Subjects & Charges Use next page for additional subjects if necessary

Name:		Residence:		DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /
Charges/Notes:							Gang Affiliations:

Name:		Residence:		DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /
Charges/Notes:							Gang Affiliations:

Seizures (Use the quantity field for drugs in pill form.) Use narrative section for additional seizures if necessary

Drug Type:	Quantity	Wt - lb/kg	Weapon Type, Caliber, Serial #:
Drug Type:	Quantity	Wt - lb/kg	Weapon Type, Caliber, Serial #:
Drug Type:	Quantity	Wt - lb/kg	Currency (If multiple national currencies, indicate total for each type)

Vehicle(s) Involved Use narrative section for additional vehicles if necessary

Type:	Year:	Make:	Model:	Color:	LP # & State:	VIN#:	<input type="checkbox"/> Stolen <input type="checkbox"/> Clone <input type="checkbox"/> Rental	Seized? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type:	Year:	Make:	Model:	Color:	LP # & State:	VIN#:	<input type="checkbox"/> Stolen <input type="checkbox"/> Clone <input type="checkbox"/> Rental	Seized? <input type="checkbox"/> Yes <input type="checkbox"/> No

Narrative Use second page for supplemental information if necessary

Reporting Officer/Agent

Name: _____ ID/Badge #: _____

Agency: _____ Contact Phone #: _____

JOIC Use Only: EXCEL Roster _____ Map _____ GIS Entry Complete _____ TxMAP Comp _____

STATS _____ SITREP _____ GIS Event # _____ TxMAP # _____

Border Incident Assessment Report

Supplemental Page

Narrative (cont)

Subject Details: Identify additional subjects – only those arrested or suspected.

Name:		Residence:			DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released
Charges/Notes:								Gang Affiliations:
Name:		Residence:			DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released
Charges/Notes:								Gang Affiliations:
Name:		Residence:			DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released
Charges/Notes:								Gang Affiliations:
Name:		Residence:			DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released
Charges/Notes:								Gang Affiliations:
Name:		Residence:			DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released
Charges/Notes:								Gang Affiliations:
Name:		Residence:			DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released
Charges/Notes:								Gang Affiliations:

- Notes:**
- Primary Border Star-related incidents are Drugs, Aliens, Weapons, Money, and Stolen Vehicles.
 - Completed BIARs can be emailed (recommended), faxed, or mailed to the JOIC.
 - For significant incidents, please submit incident photos, arrest photos, etc., and specify case number or other identifiers so that photos can be matched to reports.
 - Complete one BIAR per incident. Multiple subjects, vehicles, etc, should be reported on a single BIAR. Page 2 offers additional space for larger incidents.
 - BIAR reports for major incidents, for which a single BIAR 2-page report is insufficient, can be supplemented with internal reports such as arrest reports and detailed officer narratives.

Instructions for the Border Incident and Assessment Report (BIAR)

Participant Incident and Information Reporting. The Border Incident and Assessment Report (BIAR) is the primary incident and information reporting vehicle for all participants in Operation Border Star. As such it is the fundamental source for the common operating picture that drives the success of joint and interagency operations. Because the common operating picture must include all threat activity in the area of operations, participants will report all incidents via BIAR irrespective of whether the reporting officer is in an enhanced, steady state, or directed action status. Participants will ensure each incident BIAR is as complete as possible in answering Who, What, Where, When, Why, How, How Much, and the officer's reason for suspicion. Participants will also report via BIAR any information from interviews of detained persons, to satisfy or partially satisfy Operation Border Star or Texas Homeland Security Information Requirements, as published.

Participants will ensure all BIARs conform to the respective standards outlined in the Operation Border Star Reporting Standards Guide published separately.

Participating organizations will report via BIAR known or suspected computer / network penetration attempts involving any information system used to transmit or store information concerning Operation Border Star.

Participants will email, fax, or hand deliver all BIARs to their supporting JOIC as soon as possible, but not later than 9:00AM daily following each reporting period (midnight to midnight). Participants will relay critical or time-sensitive incident information to their JOIC via telephone, radio, or other rapid means, then follow up by a BIAR.

OPERATION BORDER STAR - LBSP 2012

Daily Report

Date:

Deputy	Badge Number	Unit Number	Shift

Time In	Time Out	Total Hours

Starting Mileage	Ending Mileage	Total Mileage	Rate	Total

Contacts	Searches	Citations Issued	Warnings Issued

Arrest Made	Type of Arrest	Drugs Seized	Amount Seized

Illegal Aliens Apprehended	Agency Assist

Narrative:

Officers Signatures: _____

Supervisor Signature: _____

Daily Report (DR)

Instructions for the Daily Report (DR)

Form is self-explanatory. We suggest that all participating organizations complete these daily for every shift that is worked on the LBSP grant and submit this with their monthly financial reports. This form captures the basic information that is needed for back up on mileage and OT. We highly recommend using this in addition to the required reports.

SECTION 6

FINANCIAL DOCUMENTATION FORMS

1. Invoice (Form R-1)
2. Individual Time Allocation Report (Form R-2)
3. Personnel Summary Expenses (Form R-3)
4. Travel Expenses (Form R-4)
5. Operational Mileage Expenses (Form R-5)
6. Operating Expenses (Form R-6)
7. Daily Mileage Log/Daily Report (Form R-7)

**LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP 13)
INVOICE**



TO: Texas Department of Public Safety
Texas Ranger Division
ATTN Grant Accountant
P.O. Box 4087
Austin, TX 78773-0600

FROM: _____
Agency Name

Address

City State Zip

Contact Person Phone Number

Federal Tax ID Number: _____

RE: Request for Reimbursement for expenses allowed under grant guidelines while participating in the State Border Security 2012 Program.

GRANT NUMBER: _____ Invoice Number _____
OPERATION: _____
Dates of Reimbursable Expenses: _____
Number of hours in your pay period: _____
Status : Reimbursement _____ Advance _____

THIS REQUEST MUST BE SUBMITTED PER PAY PERIOD

Expense Summary:

Personnel	from Form R-3	
Travel	from Form R-4	
Operating	from Form R-6	
TOTAL		\$ -

By signing below, I am stating all expenses included in this request for reimbursement are allowable under the contract signed by my agency and the Texas Rangers Division I am also authorizing this request to be processed by your agency.

Grant Financial Officer Signature _____ Date _____

Form R-1
(11/01)

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP 13)

INDIVIDUAL TIME ALLOCATION REPORT

PROGRAM:
Local Border Security Program FY 2013 (LBSP 13)

OPERATION NAME:

OPERATION DATES:

LOCATION:

LAST NAME _____ **FIRST NAME** _____ **(M.I.)** _____ **LAST 4 DIGITS OF SOCIAL SECURITY #** _____

POSITION TITLE: _____

STATUS (check one): Permanent Employee Full Time _____ Temporary Employee _____

ONLY PROGRAM OVERTIME HOURS ARE ELIGIBLE FOR REIMBURSEMENT UNDER THIS PROGRAM. REPORT ALL HOURS FOR VERIFICATION.

Enter days of the week									TOTAL
Dates	1	2	3	4	5	6	7		
PROGRAM OVERTIME HOURS									0
REGULAR HOURS -- NON-PROGRAM RELATED									0
OTHER (SICK, VACATION, ETC.)									0
TOTAL	0	0	0	0	0	0	0	0	0
Dates	8	9	10	11	12	13	14		
PROGRAM OVERTIME HOURS									0
REGULAR HOURS -- NON-PROGRAM RELATED									0
OTHER (SICK, VACATION, ETC.)									0
TOTAL	0	0	0	0	0	0	0	0	0
Dates	15	16	17	18	19	20	21		
PROGRAM OVERTIME HOURS									0
REGULAR HOURS -- NON-PROGRAM RELATED									0
OTHER (SICK, VACATION, ETC.)									0
TOTAL	0	0	0	0	0	0	0	0	0
Dates	22	23	24	25	26	27	28		
PROGRAM OVERTIME HOURS									0
REGULAR HOURS --NON-PROGRAM RELATED									0
OTHER (SICK, VACATION, ETC.)									0
TOTAL	0	0	0	0	0	0	0	0	0
Dates	29	30	31	1	2	3	4		
PROGRAM OVERTIME HOURS									0
REGULAR HOURS --NON-PROGRAM RELATED									0
OTHER (SICK, VACATION, ETC.)									0
TOTAL	0	0	0	0	0	0	0	0	0

Reimbursable Amount (including Fringe Benefits)

PROGRAM OT HOURS	OVERTIME RATE W/O BENEFITS	OVERTIME Cost w/o Benefits	FRINGE BENEFIT % RATE	REIMBURSEMENT AMOUNT
0	/hr	\$0.00	%	\$0.00

Report this amount on form R-3.

CERTIFYING SIGNATURES:

EMPLOYEE: _____

GRANT PERFORMANCE OFFICER: _____

Must include supporting documents (copies of paychecks, official payroll rosters, payroll reports, augmentee agreement.)

Instructions for the Individual Time Allocation Report (Form R-2)

There will need to be an R-2 form for each individual officer. The R-2 will need to be signed by the Grant Performance Officer-the person in charge of the border security program.

When filling out the Time Allocation Report, it is important that you record not only the hours worked on the operation but also **ALL** hours worked in the **entire payroll period**. Use the officer's "Record of Hours Worked" for the pay period you are claiming, which should be signed by the officer and the supervisor. Attach it to the R-2 when complete.

The "Payroll Dates" Block is the date of the invoice is and should be the 7, 14 or 28 day period based on your payroll periods. Enter the first day of the invoice period in the block after the "Enter Days of the Week." The "Payroll Dates" will start with the first day of the invoice period. This form is not based on the calendar month but based on the dates of the invoice. The starting date of the invoice is always the first day in the upper left block.

EXAMPLE:

If your pay period starts on a Tuesday, the 29 day of the month, the first cell should be for the 29th. Excel will automatically reformat the rest of the cells to reflect the correct dates.

Example LOCAL BORDER SECURITY PROGRAM FY08 (LBSP-08)
INDIVIDUAL TIME ALLOCATION REPORT

PROGRAM: Local Border Security Program	LAST NAME: Doe	FIRST NAME: John	(MI): ???	LAST 4 DIGITS OF SOCIAL SECURITY #: ???
OPERATION NAME: State Border Security Program	POSITION TITLE: Officer			
OPERATION DATES: 01/29/08-02/11/08	STATUS (check one): Permanent Employee: Full Time <input checked="" type="checkbox"/> Temporary Employee: <input type="checkbox"/>			
LOCATION: A.F. D. County				

ONLY PROGRAM OVERTIME HOURS ARE ELIGIBLE FOR REIMBURSEMENT UNDER THIS PROGRAM. REPORT ALL HOURS FOR VERIFICATION.

Enter days of the week	TUE	WED	THU	FRI	SAT	SUN	MON	TOTAL
Date	29	30	31	1	2	3	4	
PROGRAM OVERTIME HOURS	8			5		3		16
REGULAR HOURS - NON-PROGRAM RELATED		8	8	8	8	8		40
OTHER (SICK, VACATION, ETC.)								0
TOTAL	8	8	8	13	8	11	0	56

Operation Border Star hours will be entered in the row "program overtime hours" under the date the hours were worked. Attach your jurisdictions Border Star Overtime Report for the hours worked.

All regular duty hours worked for the jurisdiction by employee will go in the row "regular hours-non-program related" under the date the hours were worked. (Timesheets or payroll records need to be provided to verify information entered on form). Do not include any Border Star Hours or pad time off hours.

In the "Other (Sick, Vacation, etc.)" box, enter any paid time off hours.

Towards the bottom of the R-2 report, you must show the total Border Star hours (whether paid overtime or not) does that you are claiming in the "program overtime hours" block, the employees overtime rate (one and a half of their standard rate) without any fringe rate applied, and the fringe rate (%) in area provided.

Reimbursable Amount (including Fringe Benefits)				
PROGRAM OT HOURS	OVERTIME RATE W/O BENEFITS	OVERTIME Cost w/o Benefits	FRINGE BENEFIT % RATE	REIMBURSEMENT AMOUNT
36	\$ 23.00 /hr	\$806.00	24.00%	\$996.20

Report this amount on form R-3

The "Reimbursement Amount" is the amount you are claiming to be reimbursed and is derived by multiplying the "Program OT Hours" by the "Overtime Rate w/o Benefits" by the "Fringe Benefit % Rate."

At the very bottom of the report there is an area for the certifying signature, this must be signed.

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP 13)

PERSONNEL SUMMARY EXPENSES

Agency Name: _____

Operation Name: _____

Dates: From: _____ To: _____

<u>Employee Name</u>	<u>Personnel Costs Amount from Form R-2 including Fringe Benefits</u>
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____
6 _____	_____
7 _____	_____
8 _____	_____
9 _____	_____
10 _____	_____
11 _____	_____
12 _____	_____
13 _____	_____
14 _____	_____
15 _____	_____

Total Personnel Expenses **0.00**

Report Total on Form R-1

Form R-3
(11/01)

Instructions for completing the "Personnel Summary Expenses" R-3

1. List each of the employees and the amount to be paid as shown on the form R-2.
2. Use the Payroll Dates as the 28 days for this invoice.
3. Use more than one R-3 form if necessary.
4. At the bottom of the last R-3 form, insert the total for all the individual Personnel Expenses.
5. Transfer this total to the R-1 form.

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP 13)

TRAVEL EXPENSES

Use this form for travel expenses for personnel who reside more than 50 miles from their duty station. See Reimbursement Guidelines.

Agency Name: _____

Operation Name: _____

Dates: From: _____ To: _____

	<u>Employee Name</u>	<u>Lodging Expense</u>	<u>Meal Expense</u>	<u>Mileage (current state rate)</u>		<u>Total</u>
				\$ <u>0.555</u>	<u>/mile</u> do not enter	
1	_____	_____	_____	_____	0.00	0.00
2	_____	_____	_____	_____	0.00	0.00
3	_____	_____	_____	_____	0.00	0.00
4	_____	_____	_____	_____	0.00	0.00
5	_____	_____	_____	_____	0.00	0.00
6	_____	_____	_____	_____	0.00	0.00
7	_____	_____	_____	_____	0.00	0.00
8	_____	_____	_____	_____	0.00	0.00
9	_____	_____	_____	_____	0.00	0.00
10	_____	_____	_____	_____	0.00	0.00
11	_____	_____	_____	_____	0.00	0.00
12	_____	_____	_____	_____	0.00	0.00
13	_____	_____	_____	_____	0.00	0.00
14	_____	_____	_____	_____	0.00	0.00
15	_____	_____	_____	_____	0.00	0.00
Total Travel Expenses						0.00

Report Total on Form R-1

Must include copy of hotel/motel bill

Form R-4
(11/01)

Instructions for the Travel Expenses R-4.

Use this form for employees that must travel more than 50 miles to arrive at their duty stations to work during Operation Border Star. Enter the employee's name and the amount claimed for lodging and food. The rate paid for lodging and food will be determined by the DPS travel guide.

1. Lodging - Hotel receipts showing a "zero" balance is required. The state will not reimburse extra expenses charged to the room. (movies, etc)
2. Food - If claiming food reimbursement, you must be operating more than 50 miles from your home jurisdiction. Only actual food expenses are reimbursable with receipts, not to exceed the maximum daily rate of \$36.00.
3. Mileage - The mileage to and from the operation is an allowable travel expense. Mileage during the operation is an "Operating Expense." Vehicle logs must be submitted to verify the mileage claimed.

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP 13)

OPERATIONAL MILEAGE EXPENSES

Agency Name: _____

Operation Name: _____

Dates: From: _____ TO _____

Current State Rate \$0.550 /mi.
Mileage

<u>Employee Name</u>	<u>Unit Number</u>	<u>Mileage</u>	<u>Rate/mi.</u> <small>do not enter</small>	<u>Total</u>
1 _____	_____	_____	0.00	0.00
2 _____	_____	_____	0.00	0.00
3 _____	_____	_____	0.00	0.00
4 _____	_____	_____	0.00	0.00
5 _____	_____	_____	0.00	0.00
6 _____	_____	_____	0.00	0.00
7 _____	_____	_____	0.00	0.00
8 _____	_____	_____	0.00	0.00
9 _____	_____	_____	0.00	0.00
10 _____	_____	_____	0.00	0.00
11 _____	_____	_____	0.00	0.00
12 _____	_____	_____	0.00	0.00
13 _____	_____	_____	0.00	0.00
14 _____	_____	_____	0.00	0.00
15 _____	_____	_____	0.00	0.00

Total Travel Expenses 0.00

Report Total on Form R-6

Must include vehicle use logs showing the unit number, dates of use, and daily mileage.

Form R-5
(11/01)

Instructions for the "Operational Mileage Expenses" R-5

1. Complete the R-5 using the dates that defined the current pay period of the invoice.
2. Vehicle logs must be submitted with the R-5 showing the driver and passenger (if used), vehicle identification, dates of use, and the Operation Border Star mileage to include initial and ending mileage (daily operational mileage). Include itemized receipts and paid invoices if claiming actual costs. The agency may claim either mileage costs or actual expenses, but not both.
3. Transferred the total to form R-6

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP 13) REIMBURSEMENT

OPERATING EXPENSES

Agency Name: _____

Operation Name: _____

Dates: From: _____ To: _____

<u>Date(s) of Expense</u>	<u>Description</u>	<u>Amount</u>
1 _____	<u>Operational Mileage (from Form R-5)</u>	<u>0.00</u>
2 _____	_____	_____
3 _____	_____	_____
4 _____	_____	_____
5 _____	_____	_____
6 _____	_____	_____
7 _____	_____	_____
8 _____	_____	_____
9 _____	_____	_____
10 _____	_____	_____
11 _____	_____	_____
12 _____	_____	_____
13 _____	_____	_____
14 _____	_____	_____
15 _____	_____	_____

Total Operating Expenses	0.00
---------------------------------	-------------

Report Total on Form R-1

Must include vehicle use logs showing the unit number, dates of use, and daily mileage, itemized receipts and paid invoices.

May claim either mileage or fuel purchase, but not both.

Form R-6
(11/01)

OPERATION BORDER STAR - LBSP 2012

Daily Report

Date:

Deputy	Badge Number	Unit Number	Shift

Time In	Time Out	Total Hours

Starting Mileage	Ending Mileage	Total Mileage	Rate	Total

Contacts	Searches	Citations Issued	Warnings Issued

Arrest Made	Type of Arrest	Drugs Seized	Amount Seized

Illegal Aliens Apprehended	Agency Assist

Narrative:

Officers Signatures: _____

Supervisor Signature: _____

Instructions for the Daily Report (DR)

Form is self-explanatory. We suggest that all participating organizations complete these daily for every shift that is worked on the LBSP grant and submit this with their monthly financial reports. This form captures the basic information that is needed for back up on mileage and OT. We highly recommend using this in addition to the required reports.

SECTION 7

EXAMPLES OF COMPLETED FORMS

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP-13) APPLICATION

1. APPLICANT NAME (Jurisdiction): County or City ABC							
2. COUNTY: County ABC		3. JOIC: El Paso JOIC					
4. TYPE: <input type="checkbox"/> City Government <input checked="" type="checkbox"/> County Government							
5. PAYMENT TYPE: <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Will you want the ONE TIME advance							
6. REQUESTED PERIOD OF PERFORMANCE (NOT TO EXCEED AUGUST 31, 2013) <p style="text-align: center;">January 1, 2013 – August 31, 2013</p>							
7. CHECKLIST OF APPLICATION ATTACHMENTS: (See the Local Border Security Program 2013 (LBSP- 13) Guide for information on completing these forms.) <input checked="" type="checkbox"/> 1. Designation of Grant Officials (Form A-2). <input checked="" type="checkbox"/> 2. Application for State Assistance (Form A-3). The Authorized Official must sign this form. <input checked="" type="checkbox"/> 3. Financial Cost Estimate (Form A-4). The Grant Financial Officer must sign this form. <input checked="" type="checkbox"/> 4. Assurances and Certifications (Form A-5). The Authorized Official must sign this form. <input checked="" type="checkbox"/> 5. Statement of Work (Form A-6) <input checked="" type="checkbox"/> 6. Direct Deposit Authorization Form (Form 74-178). The Grant Financial Officer must sign this form. <input checked="" type="checkbox"/> 7. Copy of local overtime policy <input checked="" type="checkbox"/> 8. Copy of pay schedule during the grant period <input checked="" type="checkbox"/> 9. Copy of resolution with the verbiage given in Section 3 number 10 of the LBSP Grant Guidance.							
8. CERTIFICATION This Application, together with the Local Border Security Program FY2013 (LBSP-13) Guide, constitutes the work plan for the participants listed above. The undersigned agree to comply with all terms, conditions, and statements of work in the Local Border Security Program FY2013 (LBSP-13) Guide. The applicant is also assuring that the county (or counties) in which the applicant is located must have an overall 90% average on reporting adult and juvenile criminal history dispositions to the Texas Department of Public Safety for calendar years 2006 through 2010. This is reported via the Uniform Criminal Report Database (UCR). <table style="width: 100%; border: none;"> <tr> <td style="width: 40%; border-top: 1px solid black; border-bottom: 1px solid black;">Authorized Official (Original Signature)</td> <td style="width: 10%; border-top: 1px solid black; border-bottom: 1px solid black;">Date</td> <td style="width: 40%; border-top: 1px solid black; border-bottom: 1px solid black;">Grant Performance Officer (Original Signature)</td> <td style="width: 10%; border-top: 1px solid black; border-bottom: 1px solid black;">Date</td> </tr> </table>				Authorized Official (Original Signature)	Date	Grant Performance Officer (Original Signature)	Date
Authorized Official (Original Signature)	Date	Grant Performance Officer (Original Signature)	Date				

Form A-1
(11/01)

Mail completed forms and application materials to:

LBSP – 13 Grant Coordinator
C/O Brandy Prinz, Grant Coordinator
Texas Rangers Division
Texas Department of Public Safety
PO Box 4087
Austin, TX 78773-0602
brandy.prinz@dps.texas.gov

**LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
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GRANT PERIOD:	January 1, 2013 – August 31, 2013
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AGENCY NAME:	City of ABC Police Department
---------------------	-------------------------------

Grant Performance Officer (This is typically your Chief or Sheriff)	
Name	123 123
Title	Chief
Official Mailing Address	123 Ave 1 City of, State 12345
Daytime Phone Number	(XXX) XXX-XXXX
Fax Number	(XXX) XXX-XXXX
E-mail Address	johndoe@ADC.gov

Grant Financial Officer (This is typically your County Auditor or Treasurer)	
Name	123 123
Title	County Auditor
Official Mailing Address	123 Ave 1 City of, State 12345
Daytime Phone Number	(XXX) XXX-XXXX
Fax Number	(XXX) XXX-XXXX
E-mail Address	santaclaus@county.gov

Authorized Official (This should be the County Judge, Mayor, or City Manager not the Sheriff or Police Chief)	
Name	123 123
Title	County Judge
Official Mailing Address	132 Ave 3 City of, State 12345
Daytime Phone Number	(XXX) XXX-XXXX
Fax Number	(XXX) XXX-XXXX
E-mail Address	123@gov

If at any point during the grant period these POC's change make necessary changes and resubmit this form immediately.

APPLICATION FOR STATE ASSISTANCE

(Instructions on Reverse)

1. NAME OF PROGRAM/ ASSISTANCE: LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP- 13)	2. APPLICANT STATUS: <input type="checkbox"/> City <input type="checkbox"/> County <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> One time Advance
3. START DATE: JANUARY 01, 2013	4. END DATE: AUGUST 31, 2013
5. APPLICANT INFORMATION	
a. Legal Name of Applicant Organization (as it appears on the LSBP- 13 Application/Form A-1): City of ABC	b. Name & Telephone Number of Grant Performance Officer: Chief ABC (XXX) XXX XXXX
c. Mailing Address:	d. Physical Address (if different from Mailing Address):
6. EMPLOYER IDENTIFICATION NUMBER / TAX ID # If you do not supply this number we CANNOT award you ANY grant funds	
7. ESTIMATED EXPENSES:	
a. Salary & Benefits (from line ___ Form A-4)	
b. Travel Expenses (from line ___ Form A-4)	
c. Operating Expenses (from line ___ Form A-4)	
d. Total Expenses (A + B + C)	
8. CERTIFICATION: I certify that to the best of my knowledge and belief this application and its attachments are true and correct.	
a. Typed Name of Authorized Official:	
b. Title of Authorized Official:	
c. Original Signature of Authorized Official:	
d. Date Signed:	

INSTRUCTIONS FOR FRONT SIDE OF THIS FORM

1. Except as indicated below, entries are self-explanatory.
2. Item 1: Enter "Local Border Security Program FY13.
3. Item 5a: Enter the legal name of your jurisdiction. Your entry should match the Applicant Name used on the LBSP-13 Program Application (Form A-1).
4. Item 7: The data in this section should agree with the information included on the Financial Cost Estimate (Form A-4).
5. Item 8 a, b, & c. This form must be signed by an Authorized Official who is a person authorized by the governing body of the jurisdiction to apply for grants and accept grants and execute agreement and contracts on behalf of the jurisdiction. Authorized Officials are County Judges, Mayors, and many City Managers – **not** Sheriffs or Chiefs of Police.

FINANCIAL COST ESTIMATE

1. NAME OF PROGRAM / ASSISTANCE:

Local Border Security Program FY 2013

2. APPLICANT NAME:

City of ABCD

3. ESTIMATED MONTHLY EXPENSES:

a. Personnel Estimate

Position	Number of Personnel	Hourly Rate	Overtime Rate (Time and 1/2)	Number of O/T Hours per Person per Day	Number of Days	Salary	FICA 7.65%	Total Salary & Fringe
Deputy	2	\$10.00	\$15.00	4	2	\$240.00	\$18.36	\$258.36
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
Total Personnel Estimates								\$258.36

b. Travel & Per Diem Estimate

Position	Number of Personnel	Commercial Travel Costs	Mileage from / County	Estimated Day Mileage	Number of Days	Total Message	Hotel Rate \$85 Maximum	Hotel Tax Rate	Meals \$36 Maximum	Travel Totals
Total Travel & Per Diem Estimate										\$0.00

c. Operational Cost Estimate

Number of Cars	Number of Miles per Car	Number of Days	Rate per Mile	Subtotal
2	50	4	\$0.555	\$222.00
Total Operational Cost Estimate				\$222.00

Mileage Fuel Costs Other Costs

*NOTE: Estimate either for fuel or mileage, not both.

FILL IN SHADED FIELDS ONLY

4. NUMBER OF MONTHS IN THE GRANT PERIOD:

5. ARE YOU PAID MONTHLY OR BI-MONTHLY:

6. INDICATE THE NUMBER OF HOURS IN YOUR PAY PERIOD:

7. TOTAL AMOUNT OF APPLICATION

	Total Grant
a. Personnel Estimate	\$2,066.88
b. Travel & Per Diem Estimate	\$0.00
c. Operational Cost Estimate	\$1,776.00
Total Expenses	\$3,842.88

8. TYPE OF PAYMENT YOU PREFER: (check one)

Reimbursement ONE TIME Advance Payment Request

Signature of Grant Official

**State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements,
Subpart B, § .14**

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
City of ABC	Local Border Security Program FY 2013 (LBSP-13)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the applicant, I hereby certify that the applicant (subgrantee) will comply with the assurances and certifications below.

First and Last name	Mayor
Typed Name of Authorized Official	Title
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. A subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. A subgrantee must insure that all information collected, assembled, or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. A subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. A subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the subgrantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the subgrantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met.

(8) SUSPECTED CHILD ABUSE. A subgrantee must comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. Subgrantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. Subgrantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this program.

(11) INELIGIBLE APPLICANTS. The applicant certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epls.gov>.

(12) HIV/AIDS. Subgrantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The applicant has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of the project described in this application.

(14) RECORDS. The applicant will give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The applicant will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
 - E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. **LOBBYING – The applicant certifies that:**
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Governor's Division of Emergency Management to obtain the appropriate disclosure form.
 - C. It will include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

Statement of Work (SOW) for LBSP Grant Funds 2013

State Objective of LBSP 2013 Funds

The State of Texas will assist in the execution of coordinated border security operations and facilitate the conduct of sustained interagency law enforcement activities in conjunction with Federal, Local and Tribal agencies to disrupt, deter, interdict, and thereby dominate criminal activity associated with the movement—northbound and southbound—of illicit traffic through the Texas border region and throughout Texas in order to reduce border-related crime, contribute to the reduction of potential acts of terror within Texas and the United States, and increase the security and quality of life of Texans in order to:

- Increase the effectiveness and impact of Steady State and surge operations.
- Increase the amount of field intelligence (BIAR, INT-7, or similar field reporting of gang, cartel, drug, and violence information to the JOIC's and BSOC for overall unified command partner awareness.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations, mission planning and prioritization.
- Continue to exercise and integrate air-ground team operations to include TMF aviation, CBP Air and Marine, DPS Aircraft Section, and USCG aviation support.
- Based upon intelligence and analysis, increase the effectiveness of directed action missions to ensure they target against and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at Unified Command and State levels.
- Increase intelligence based operations at Unified Command level through integration of TxMAP, sector specific information, and employment of intelligence analysts.

1). How do you locally plan to ensure that the State Objectives are executed in your area?

- Enhance targeted patrol, based on intelligence-driven data to address prioritized border related criminal activity.
- Saturation of significant border crime areas with increased enforcement.
- Enhance information sharing and combine operations with LE partners to maximize effectiveness.
- Increased emphasis on multiagency border operations.

2). Explain in detail what strategies/tactics you will use to accomplish these objectives?

- Increased participation in UC meetings and teleconferences while proactively providing information related to the border (investigations including but not limited to narcotics, weapons, human trafficking, & currency violations), arrests, intelligence, gang activity, acts of violence, pursuits, bailouts, trends and patterns of border-related criminal activity, etc)
- Increase the number of field intel reports (BIARs or equivalent) to the JOIC for situational awareness, including collected photos from traffic stops, investigations, house calls, significant field interviews, arrests, etc. This includes all operations whether directed, enhanced or steady state and furnish the reports in a timely manner regardless of the funding source.
- Coordinate with JOICs when planning enhanced or directed patrol functions (southbound operations, integration into planned operations such as Unified Alliance, Knockdown, Firestone, etc) to best maximize patrol based assets from multiple agencies and strengthen border efforts.

SECTION 8
RESOURCES

State of Texas Mileage Guide

<http://www.window.state.tx.us/comptrol/texastra.html>

Texas Ranger Division

<http://www.txdps.state.tx.us/TexasRangers/index.htm>

Uniform Grant Management Standards

<http://www.governor.state.tx.us/divisions/stategrants/guidelines/files/UGMS062004.doc>

SECTION 9

**TEXAS RANGER DIVISION
POINTS OF CONTACT**

LSBP-2013 Program Manager	Financial Reporting
Kirby Dendy Assistant Director Texas Ranger Division	Linda Steinhagen Grant Accountant Texas Rangers
6100 Guadalupe St., Bldg. E – 3 rd Floor Austin, TX 78752-0600	6100 Guadalupe St., Bldg. E – Basement Austin, TX 78752-0600
PO Box 4087	PO Box 4087
Austin, TX 78773-0600	Austin, TX 78773-0600
Phone: (512) 424-5607	Phone: (512) 424-6165
Fax: (512) 424-2857	Fax: (512) 424-2857
email: Kirby.Dendy@dps.texas.gov	email: Linda.Steinhagen@dps.texas.gov
Border Security Operations Center (BSOC)	Grants & Contracts Administrator
Texas Department of Public Safety Border Security Operations Center (BSOC) Texas Ranger Division	Brandy Prinz Grant Coordinator Texas Rangers
6100 Guadalupe St., Bldg E, Rm 108	6100 Guadalupe St., Bldg. E – 1 st Floor
BSCO Mail Stop Code: 0602	Austin, TX 78752-0602
6100 Guadalupe St., Bldg. E – 1 st Floor	PO Box 4087
Austin, TX 78752-0602	Austin, TX 78773-0602
Phone: (512) 424-7033	Phone: (512) 424-7335
Fax: (512) 424-7041	Fax: (512) 424-7041
email: tbsoc@dps.texas.gov	email: brandy.prinz@dps.texas.gov
Marfa Sector (Marfa) JOIC	Coastal Bend Sector (Victoria) JOIC
email: joic.marfa@dps.texas.gov	email: joic.victoria@dps.texas.gov
Phone: (432) 729-4506	Phone: (361) 485-8500
Fax: (432) 729-4901	Fax: (361) 579-6883
Del Rio Sector JOIC	El Paso Sector JOIC
email: joic.delrio@dps.texas.gov	email: joic.elpaso@dps.texas.gov
Phone: (830) 778-7837	Phone: (915) 680-6500
Fax: (830) 778-7041	Fax: (915) 680-6574
Laredo Sector JOIC	Rio Grande Valley Sector (McAllen) JOIC
email: joic.laredo@dps.texas.gov	email: joic.mcallen@dps.texas.gov
Phone: (956) 764-3181	Phone: (956) 289-5727
Fax: (956) 764-3184	Fax: (956) 289-5820

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP-13) APPLICATION

1. APPLICANT NAME (Jurisdiction):			
2. COUNTY:			
3. TYPE:		<input type="checkbox"/> City Government	
		<input type="checkbox"/> County Government	
4. PAYMENT TYPE:		<input checked="" type="checkbox"/> Reimbursement	
		<input type="checkbox"/> Will you want the ONE TIME advance	
4. REQUESTED PERIOD OF PERFORMANCE (NOT TO EXCEED AUGUST 31, 2013)			
January 1, 2013 – August 31, 2013			
6. CHECKLIST OF APPLICATION ATTACHMENTS:			
(See the Local Border Security Program 2013 (LBSP- 13) Guide for information on completing these forms.)			
<input type="checkbox"/> 1. Designation of Grant Officials (Form A-2).			
<input type="checkbox"/> 2. Application for State Assistance (Form A-3). The Authorized Official must sign this form.			
<input type="checkbox"/> 3. Financial Cost Estimate (Form A-4). The Grant Financial Officer must sign this form.			
<input type="checkbox"/> 4. Assurances and Certifications (Form A-5). The Authorized Official must sign this form.			
<input type="checkbox"/> 5. Statement of Work (Form A-6)			
<input type="checkbox"/> 6. Direct Deposit Authorization Form (Form 74-176). The Grant Financial Officer must sign this form.			
<input type="checkbox"/> 7. Copy of local overtime policy			
<input type="checkbox"/> 8. Copy of pay schedule during the grant period			
<input type="checkbox"/> 9. Copy of resolution with the verbiage given in Section 3 number 10 of the LBSP Grant Guidance.			
7. CERTIFICATION			
<p>This Application, together with the Local Border Security Program FY2013 (LBSP-13) Guide, constitutes the work plan for the participants listed above. The undersigned agree to comply with all terms, conditions, and statements of work in the Local Border Security Program FY2013 (LBSP-13) Guide.</p> <p>The applicant is also assuring that the county (or counties) in which the applicant is located must have an overall 90% average on reporting adult and juvenile criminal history dispositions to the Texas Department of Public Safety for calendar years 2006 through 2010. This is reported via the Uniform Criminal Report Database (UCR).</p>			
_____		_____	
Authorized Official (Original Signature)	Date	Grant Performance Officer (Original Signature)	Date

Form A-1
(11/01)

Mail completed forms and application materials to:

LBSP – 13 Grant Coordinator
 C/O Brandy Prinz, Grant Coordinator
 Texas Rangers Division
 Texas Department of Public Safety
 PO Box 4087
 Austin, TX 78773-0602
 brandy.prinz@dps.texas.gov

**State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements,
Subpart B, §.14**

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
	Local Border Security Program FY 2013 (LBSP-13)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the applicant, I hereby certify that the applicant (subgrantee) will comply with the assurances and certifications below.

Typed Name of Authorized Official	Title
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. A subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. A subgrantee must insure that all information collected, assembled, or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. A subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. A subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the subgrantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the subgrantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met.

(8) SUSPECTED CHILD ABUSE. A subgrantee must comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. Subgrantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. Subgrantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this program.

(11) INELIGIBLE APPLICANTS. The applicant certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epls.gov>.

(12) HIV/AIDS. Subgrantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The applicant has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of the project described in this application.

(14) RECORDS. The applicant will give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The applicant will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
 - E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. **LOBBYING – The applicant certifies that:**
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Governor's Division of Emergency Management to obtain the appropriate disclosure form.
 - C. It will include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

Please complete the following forms for the LBSP 2013 application:

For the application, please complete and provide:

1. Form A-1 Application and Checklist of Documents required
2. Form A-2 Designation of Grant Officials
3. Form A-3 Application for State Assistance
4. Form A-4 Financial Cost Estimate
5. Form A-5 Assurances
6. Form A-6 Statement of Work
7. Direct Deposit Authorization
8. Your local overtime policy
9. Pay schedule
10. Resolution with the verbiage given in Section 3 number 10 of the LBSP Grant Guidance.

Frequently Asked Questions

1. Grant Period?
 - a. The Grant Period would be **January 1, 2013 through August 31, 2013.**
2. Can the Authorized Official be the Chief of Police or Sheriff of the jurisdiction?
 - a. **No**, the Authorized Official may be City Mayor, City Manager or County Judge
3. Where does the Grant Financial Officer sign Form A-4?
 - a. The Grant Financial Officer may sign Form A-4 in the lower left corner of Box 4,5,6
4. Do I have to have Direct Deposit?
 - a. No, If you choose not to have direct deposit, please provide remit address and tax identification number

Please submit completed application **by December 31, 2012.** Please remember to get this on the agenda for your upcoming city council or county meeting. A copy of the acceptance of minutes and resolution is required to be returned when you have been awarded your grant funds. If you have any questions, please do not hesitate to contact me.

IF YOU HAVE NOT INCLUDED ALL 10 (ten) REQUIRED DOCUMENTS YOUR APPLICATION WILL NOT BE CONSIDERED.

Thank you,

Brandy Prinz
Grant Coordinator
Texas Rangers
(512) 424-7335

**LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
---------------	---

GRANT PERIOD:	
----------------------	--

AGENCY NAME:	
---------------------	--

Grant Performance Officer (This is typically your Chief or Sheriff)	
<i>Name</i>	
<i>Title</i>	
<i>Official Mailing Address</i>	
<i>Daytime Phone Number</i>	
<i>Fax Number</i>	
<i>E-mail Address</i>	

Grant Financial Officer (This is typically your CFO or County Auditor)	
<i>Name</i>	
<i>Title</i>	
<i>Official Mailing Address</i>	
<i>Daytime Phone Number</i>	
<i>Fax Number</i>	
<i>E-mail Address</i>	

Authorized Official (This should be the County Judge, Mayor, or City Manager not the Sheriff or Police Chief)	
<i>Name</i>	
<i>Title</i>	
<i>Official Mailing Address</i>	
<i>Daytime Phone Number</i>	
<i>Fax Number</i>	
<i>E-mail Address</i>	

If at any point during the grant period these POC's change make necessary changes and resubmit this form immediately.

APPLICATION FOR STATE ASSISTANCE

(Instructions on Reverse)

1. NAME OF PROGRAM/ ASSISTANCE: LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP- 13)	2. APPLICANT STATUS: <input type="checkbox"/> City <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> County <input type="checkbox"/> One time Advance
3. START DATE: JANUARY 01, 2013	4. END DATE: AUGUST 31, 2013
5. APPLICANT INFORMATION	
a. Legal Name of Applicant Organization (as it appears on the LSBP- 13 Application/Form A-1):	b. Name & Telephone Number of Grant Performance Officer:
c. Mailing Address:	d. Physical Address (if different from Mailing Address):
6. EMPLOYER IDENTIFICATION NUMBER / TAX ID # _____	
7. ESTIMATED EXPENSES:	
a. Salary & Benefits (from line ___ Form A-4)	
b. Travel Expenses (from line ___ Form A-4)	
c. Operating Expenses (from line ___ Form A-4)	
d. Total Expenses (A + B + C)	
8. CERTIFICATION: I certify that to the best of my knowledge and belief this application and its attachments are true and correct.	
a. Typed Name of Authorized Official:	
b. Title of Authorized Official:	
c. Original Signature of Authorized Official:	
d. Date Signed:	

INSTRUCTIONS FOR FRONT SIDE OF THIS FORM

1. Except as indicated below, entries are self-explanatory.
2. Item 1: Enter "Local Border Security Program FY13.
3. Item 5a: Enter the legal name of your jurisdiction. Your entry should match the Applicant Name used on the LBSP-13 Program Application (Form A-1).
4. Item 7: The data in this section should agree with the information included on the Financial Cost Estimate (Form A-4).
5. Item 8 a, b, & c. This form must be signed by an Authorized Official who is a person authorized by the governing body of the jurisdiction to apply for grants and accept grants and execute agreement and contracts on behalf of the jurisdiction. Authorized Officials are County Judges, Mayors, and many City Managers – **not** Sheriffs or Chiefs of Police.

FINANCIAL COST ESTIMATE

1. NAME OF PROGRAM / ASSISTANCE: Local Border Security Program FY 2013

2. APPLICANT NAME:

3. ESTIMATED MONTHLY EXPENSES:

a. Personnel Estimate

Position	Number of Personnel	Hourly Rate	Overtime Rate (Time and 1/2)	Number of O/T Hours per Person per Day	Number of Days	Salary	FICA 7.65%	Total Salary & Fringe
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
Total Personnel Estimates								\$0.00

b. Travel & Per Diem Estimate

Position	Number of Personnel	Commercial Travel Costs	Mileage from / to County	Estimated Ave. Daily Miles	Number of Days	Total Mileage Cost	Hotel Rate \$85 Maximum	Hotel Tax Rate	Meals \$36 Maximum	Travel Totals
						\$0.00		\$0.00		\$0.00
						\$0.00		\$0.00		\$0.00
Total Travel & Per Diem Estimate										\$0.00

c. Operational Cost Estimate

Number of Cars	Number of Miles per Car	Number of Days	Rate per Mile	Subtotal
			\$0.555	\$0.00
Total Operational Cost Estimate				\$0.00

Mileage
Fuel Costs
Other Costs

FILL IN SHADED FIELDS ONLY

*NOTE: Estimate either for fuel or mileage, not both.

4. NUMBER OF MONTHS IN THE GRANT PERIOD: 8

5. ARE YOU PAID MONTHLY OR BI-MONTHLY:

6. INDICATE THE NUMBER OF HOURS IN YOUR PAY PERIOD:

X _____
Signature of Grant Official

7. TOTAL AMOUNT OF APPLICATION

	Total Grant
a. Personnel Estimate	\$0.00
b. Travel & Per Diem Estimate	\$0.00
c. Operational Cost Estimate	\$0.00
Total Expenses	\$0.00

8. TYPE OF PAYMENT YOU PREFER: (check one)
 Reimbursement ONE TIME Advance Payment Request

Statement of Work (SOW) for LBSP Grant Funds 2013

State Objective of LBSP 2013 Funds

The State of Texas will assist in the execution of coordinated border security operations and facilitate the conduct of sustained interagency law enforcement activities in conjunction with Federal, Local and Tribal agencies to disrupt, deter, interdict, and thereby dominate criminal activity associated with the movement—northbound and southbound—of illicit traffic through the Texas border region and throughout Texas in order to reduce border-related crime, contribute to the reduction of potential acts of terror within Texas and the United States, and increase the security and quality of life of Texans in order to:

- Increase the effectiveness and impact of Steady State and surge operations.
- Increase the amount of field intelligence (BIAR, INT-7, or similar field reporting of gang, cartel, drug, and violence information to the JOIC's and BSOC for overall unified command partner awareness.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Continue to exercise and integrate air-ground team operations to include TMF aviation, CBP Air and Marine, DPS Aircraft Section, and USCG aviation support.
- Based upon intelligence and analysis, increase the effectiveness of directed action missions to ensure they target against and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at Unified Command and State levels.
- Increase intelligence based operations at Unified Command level through integration of TxMAP, sector specific information, and employment of intelligence analysts.

1). How do you locally plan to ensure that the State Objectives are executed in your area?

2). Explain in detail what strategies/tactics you will use to accomplish these objectives?

Border Incident Assessment Report

Date of Incident / /	Time (24HR)	City	County	Incident Location (address & closest cross street)	Case #
-------------------------	-------------	------	--------	--	--------

Operational Status: <input type="checkbox"/> SS <input type="checkbox"/> E <input type="checkbox"/> DA	Lat _____ Lon _____	Point of Origin:	Destination:
---	---------------------	------------------	--------------

<input type="checkbox"/> ASL- Assault/Assault on Officer	<input type="checkbox"/> FGV-Fugitive Arrested	<input type="checkbox"/> LR- Late Report	<input type="checkbox"/> PUR-Pursuit	<input type="checkbox"/> SVF-Stolen Vehicle Recov'd
<input type="checkbox"/> BO (D/U)-Bailout	<input type="checkbox"/> GG-Gang Involvement	<input type="checkbox"/> OTR- Other	<input type="checkbox"/> REC/DCY-Scout/Decoy	<input type="checkbox"/> SVR Stolen Vehicle Reprt'd
<input type="checkbox"/> CRR-Currency Seizure	<input type="checkbox"/> HOM-Homicide	<input type="checkbox"/> PN-POE In Northbound	<input type="checkbox"/> ROB-Robbery/Theft	<input type="checkbox"/> UA/IAR-Referral
<input type="checkbox"/> DRG-Drug Incident/Seizure	<input type="checkbox"/> KDP-Kidnapping	<input type="checkbox"/> PS-POE Out-Southbound	<input type="checkbox"/> RV/CV-Rental/Clone	<input type="checkbox"/> WPN-E/F Weapon

Agencies Involved Use narrative section for additional agencies if necessary

Reporting Agency:		Arresting Agency:		Assisting Agency:	
Officer/Agent Name:	Badge/ID #:	Officer/Agent Name:	Badge/ID #:	Officer/Agent Name:	Badge/ID #:

Subjects & Charges Use next page for additional subjects if necessary

Name:		Residence:		DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /
Charges/Notes:							Gang Affiliations:
Name:		Residence:		DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /
Charges/Notes:							Gang Affiliations:

Seizures (Use the quantity field for drugs in pill form.) Use narrative section for additional seizures if necessary

Drug Type:	Quantity	Wt - lb/kg	Weapon Type, Caliber, Serial #:
Drug Type:	Quantity	Wt - lb/kg	Weapon Type, Caliber, Serial #:
Drug Type:	Quantity	Wt - lb/kg	Currency (If multiple national currencies, indicate total for each type)

Vehicle(s) Involved Use narrative section for additional vehicles if necessary

Type:	Year:	Make:	Model:	Color:	LP # & State:	VIN#:	<input type="checkbox"/> Stolen <input type="checkbox"/> Clone <input type="checkbox"/> Rental Rental Co:	Seized? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type:	Year:	Make:	Model:	Color:	LP # & State:	VIN#:	<input type="checkbox"/> Stolen <input type="checkbox"/> Clone <input type="checkbox"/> Rental Rental Co:	Seized? <input type="checkbox"/> Yes <input type="checkbox"/> No

Narrative Use second page for supplemental information if necessary

Reporting Officer/Agent	
Name: _____	ID/Badge #: _____
Agency: _____	Contact Phone #: _____

JOIC Use Only: EXCEL Roster _____ Map _____ GIS Entry Complete _____ TxMAP Comp _____
 STATS _____ SITREP _____ GIS Event # _____ TxMAP # _____

Border Incident Assessment Report

Supplemental Page

Narrative (cont)

Subject Details: *Identify additional subjects – only those arrested or suspected.*

Name:		Residence:				DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht ' "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released	
Charges/Notes:								Gang Affiliations:	
Name:		Residence:				DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht ' "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released	
Charges/Notes:								Gang Affiliations:	
Name:		Residence:				DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht ' "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released	
Charges/Notes:								Gang Affiliations:	
Name:		Residence:				DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht ' "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released	
Charges/Notes:								Gang Affiliations:	
Name:		Residence:				DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht ' "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released	
Charges/Notes:								Gang Affiliations:	
Name:		Residence:				DL or Passport # with Issuing State		Nationality: <input type="checkbox"/> usc <input type="checkbox"/> LAPR <input type="checkbox"/> IA <input type="checkbox"/> OTM	
Race	Sex	Ht ' "	Wt lbs	Hair/Eye Color /	Facial Hair:	Tattoos/Piercings:	DOB: / /	<input type="checkbox"/> Arrested <input type="checkbox"/> Detained <input type="checkbox"/> Released	
Charges/Notes:								Gang Affiliations:	

Notes:

- Primary Border Star-related incidents are Drugs, Aliens, Weapons, Money, and Stolen Vehicles.
- Completed BIARs can be emailed (recommended), faxed, or mailed to the JOIC.
- For significant incidents, please submit incident photos, arrest photos, etc., and specify case number or other identifiers so that photos can be matched to reports.
- Complete one BIAR per incident. Multiple subjects, vehicles, etc, should be reported on a single BIAR. Page 2 offers additional space for larger incidents.
- BIAR reports for major incidents, for which a single BIAR 2-page report is insufficient, can be supplemented with internal reports such as arrest reports and detailed officer narratives.

Hidalgo County Pct 3 Constable Department



Operation Border Star
LBSP - 13
APPLICATION

LOCAL BORDER SECURITY PROGRAM FY 2013 (LBSP-13) APPLICATION

1. APPLICANT NAME (Jurisdiction):	Hidalgo County Pct 3 Constable Department
2. COUNTY:	Hidalgo County
3. TYPE:	<input type="checkbox"/> City Government <input checked="" type="checkbox"/> County Government
4. PAYMENT TYPE:	<input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Will you want the ONE TIME advance
4. REQUESTED PERIOD OF PERFORMANCE (NOT TO EXCEED AUGUST 31, 2013)	January 1, 2013 – August 31, 2013
6. CHECKLIST OF APPLICATION ATTACHMENTS: (See the Local Border Security Program 2013 (LBSP- 13) Guide for information on completing these forms.)	<input checked="" type="checkbox"/> 1. Designation of Grant Officials (Form A-2). <input checked="" type="checkbox"/> 2. Application for State Assistance (Form A-3). The Authorized Official must sign this form. <input checked="" type="checkbox"/> 3. Financial Cost Estimate (Form A-4). The Grant Financial Officer must sign this form. <input checked="" type="checkbox"/> 4. Assurances and Certifications (Form A-5). The Authorized Official must sign this form. <input checked="" type="checkbox"/> 5. Statement of Work (Form A-6) <input checked="" type="checkbox"/> 6. Direct Deposit Authorization Form (Form 74-176). The Grant Financial Officer must sign this form. <input checked="" type="checkbox"/> 7. Copy of local overtime policy <input checked="" type="checkbox"/> 8. Copy of pay schedule during the grant period <input checked="" type="checkbox"/> 9. Copy of resolution with the verbiage given in Section 3 number 10 of the LBSP Grant Guidance.
7. CERTIFICATION	<p>This Application, together with the Local Border Security Program FY2013 (LBSP-13) Guide, constitutes the work plan for the participants listed above. The undersigned agree to comply with all terms, conditions, and statements of work in the Local Border Security Program FY2013 (LBSP-13) Guide.</p> <p>The applicant is also assuring that the county (or counties) in which the applicant is located must have an overall 90% average on reporting adult and juvenile criminal history dispositions to the Texas Department of Public Safety for calendar years 2006 through 2010. This is reported via the Uniform Criminal Report Database (UCR).</p>
_____ Authorized Official (Original Signature)	_____ Date
_____ Grant Performance Officer (Original Signature)	<u>12/20/12</u> Date

Form A-1
(11/01)

Mail completed forms and application materials to:

LBSP – 13 Grant Coordinator
 C/O Brandy Prinz, Grant Coordinator
 Texas Rangers Division
 Texas Department of Public Safety
 PO Box 4087
 Austin, TX 78773-0602
 brandy.prinz@dps.texas.gov

**LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
DESIGNATION OF GRANT OFFICIALS**

GRANT:	LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP-13)
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GRANT PERIOD:	January 01, 2013 – August 31, 2013
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AGENCY NAME:	Hidalgo County Pct 3 Constable Department
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Grant Performance Officer	(This is typically your Chief or Sheriff)
<i>Name</i>	Lazaro Gallardo Jr
<i>Title</i>	Constable – Hidalgo County Pct 3
<i>Official Mailing Address</i>	730 North Breyfogle Ste B Missison, Texas 78572
<i>Daytime Phone Number</i>	956-581-6800
<i>Fax Number</i>	956-519-4245
<i>E-mail Address</i>	dan.broyles@co.hidalgo.tx.us

Grant Financial Officer	(This is typically your CFO or County Auditor)
<i>Name</i>	Raymundo Eufrazio, CPA
<i>Title</i>	Auditor – Hidalgo County
<i>Official Mailing Address</i>	2808 South Business Highway 281 Edinburg, Texas 78539
<i>Daytime Phone Number</i>	956-318-2511
<i>Fax Number</i>	956-318-2577
<i>E-mail Address</i>	ray.eufrazio@auditor.co.hidalgo.tx

Authorized Official	(This should be the County Judge, Mayor, or City Manager not the Sheriff or Police Chief)
<i>Name</i>	Ramon Garcia
<i>Title</i>	County Judge – Hidalgo County
<i>Official Mailing Address</i>	PO Box 1356 Edinburg, Texas 78540
<i>Daytime Phone Number</i>	956-318-2600
<i>Fax Number</i>	956-318-2699
<i>E-mail Address</i>	ramon.garcia@co.hidalgo.tx.us

If at any point during the grant period these POC's change make necessary changes and resubmit this form immediately.

APPLICATION FOR STATE ASSISTANCE

(Instructions on Reverse)

1 NAME OF PROGRAM/ ASSISTANCE: LOCAL BORDER SECURITY PROGRAM FY2013 (LBSP- 13)		2. APPLICANT STATUS: <input type="checkbox"/> City <input checked="" type="checkbox"/> Reimbursement <input checked="" type="checkbox"/> County <input type="checkbox"/> One time Advance	
3 START DATE: JANUARY 01, 2013		4. END DATE: AUGUST 31, 2013	
5. APPLICANT INFORMATION			
a. Legal Name of Applicant Organization (as it appears on the LSBP- 13 Application/Form A-1): Hidalgo County Pct 3 Constable Department		b. Name & Telephone Number of Grant Performance Officer: Lazaro Gallardo Jr. 956-581-6800	
c. Mailing Address: 730 North Breyfogle Ste B Mission, Texas 78572		d. Physical Address (if different from Mailing Address):	
6. EMPLOYER IDENTIFICATION NUMBER / TAX ID # <u>746000717</u>			
7. ESTIMATED EXPENSES:			
a. Salary & Benefits (from line ___ Form A-4)		\$86,498.93	
b. Travel Expenses (from line ___ Form A-4)		0	
c. Operating Expenses (from line ___ Form A-4)		\$10,656.00	
d. Total Expenses (A + B + C)		\$97,154.93	
8. CERTIFICATION: I certify that to the best of my knowledge and belief this application and its attachments are true and correct.			
a. Typed Name of Authorized Official:		Ramon Garcia	
b. Title of Authorized Official:		County Judge – Hidalgo County	
c. Original Signature of Authorized Official:			
d. Date Signed:			

FINANCIAL COST ESTIMATE

1. NAME OF PROGRAM / ASSISTANCE: Local Border Security Program FY 2013
2. APPLICANT NAME: Hidalgo County Pct 3 Constable Department

3. ESTIMATED MONTHLY EXPENSES:

a. Personnel Estimate

Position	Number of Personnel	Hourly Rate	Overtime Rate (Time and 1/2)	Number of O/T Hours per Person per Day	Number of Days	Salary	FICA 7.65%	Total Salary & Fringe
Chief Deputy	1	\$25.93	\$38.90	6	4	\$933.48	\$71.41	\$1,004.89
Sergeant	1	\$23.57	\$35.36	6	4	\$848.52	\$64.91	\$913.43
Deputy	10	\$22.95	\$34.43	6	4	\$8,262.00	\$632.04	\$8,894.04
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
			\$0.00			\$0.00	\$0.00	\$0.00
Total Personnel Estimates								\$10,812.37

b. Travel & Per Diem Estimate

Position	Number of Personnel	Commercial Travel Costs	Mileage from / to County	Estimated Ave. Daily Miles	Number of Days	Total Mileage Cost	Hotel Rate \$85 Maximum	Hotel Tax Rate	Meals \$36 Maximum	Travel Totals
						\$0.00		\$0.00		\$0.00
						\$0.00		\$0.00		\$0.00
Total Travel & Per Diem Estimate										\$0.00

c. Operational Cost Estimate

	Number of Cars	Number of Miles per Car	Number of Days	Rate per Mile	Subtotal
Mileage	6	100	4	\$0.555	\$1,332.00
Fuel Costs					
Other Costs					
Total Operational Cost Estimate					\$1,332.00

FILL IN SHADED FIELDS ONLY

*NOTE: Estimate either for fuel or mileage, not both.

4. NUMBER OF MONTHS IN THE GRANT PERIOD:

5. ARE YOU PAID MONTHLY OR BI-MONTHLY:

6. INDICATE THE NUMBER OF HOURS IN YOUR PAY PERIOD:

X _____
 Signature of Grant Official

7. TOTAL AMOUNT OF APPLICATION

	Total Grant
a. Personnel Estimate	\$86,498.93
b. Travel & Per Diem Estimate	\$0.00
c. Operational Cost Estimate	\$10,656.00
Total Expenses	\$97,154.93

8. TYPE OF PAYMENT YOU PREFER: (check one)

Reimbursement **XX** ONE TIME Advance Payment Request

**State of Texas Assurances and Certifications
State Uniform Administrative Requirement for Grants and Cooperative Agreements,
Subpart B, §.14**

Note: Certain of these assurances may not be applicable to your program. If you have any questions, please contact the awarding agency.

NAME OF APPLICANT	GRANT PROGRAM
Hidalgo County Pct 3 Constable Department	Local Border Security Program FY 2013 (LBSP-13)

This form includes Assurances and Certifications that must be read, signed, and submitted as a part of the Application for State Assistance.

As the duly authorized representative of the applicant, I hereby certify that the applicant (subgrantee) will comply with the assurances and certifications below.

Ramon Garcia	County Judge – Hidalgo County
Typed Name of Authorized Official	Title
Signature of Authorized Official	Date Signed

ASSURANCES

(1) RELATIVES. A subgrantee must comply with Texas Government Code, Chapter 573, by ensuring that no officer, employee, or member of the applicant's governing body or of the applicant's contractor shall vote or confirm the employment of any person related within the second degree of affinity or the third degree of consanguinity to any member of the governing body or to any other officer or employee authorized to employ or supervise such person. This prohibition shall not prohibit the employment of a person, who shall have been continuously employed for a period of two years, or such other period stipulated by local law, prior to the election or appointment of the officer, employee, or governing body member related to such person in the prohibited degree.

(2) PUBLIC INFORMATION. A subgrantee must insure that all information collected, assembled, or maintained by the applicant relative to a project will be available to the public during normal business hours in compliance with Texas Government Code, Chapter 552, unless otherwise expressly prohibited by law.

(3) OPEN MEETINGS. A subgrantee must comply with Texas Government Code, Chapter 551, which requires all regular, special, or called meetings of governmental bodies to be open to the public, except as otherwise provided by law or specifically permitted in the Texas Constitution.

(4) CHILD SUPPORT PAYMENTS. A subgrantee must comply with Section 231.006, Texas Family Code, which prohibits payments to a person who is in arrears on child support payments.

(5) HEALTH, HUMAN SERVICES, PUBLIC SAFETY OR LAW ENFORCEMENT AGENCY. If the subgrantee is a health, human services, public safety, or law enforcement agency, it will not contract with or issue a license, certificate, or permit to the owner, operator, or administrator of a facility if the license, permit, or certificate has been revoked by another health and human services agency or public safety or law enforcement agency.

(6) LAW ENFORCEMENT AGENCY. If the subgrantee is a law enforcement agency regulated by Texas Occupations Code, Chapter 1701, it must be in compliance with all rules adopted by the Texas Commission on Law Enforcement Officer Standards and Education pursuant to Chapter 1701, Texas Occupations Code or must provide the grantor agency with a certification from the Texas Commission on Law Enforcement Officer Standards and Education that the agency is in the process of achieving compliance with such rules.

(7) ADMINISTRATION. When incorporated into a grant award or contract, standard assurances contained in the application package become terms or conditions for receipt of grant funds. Administering state agencies and local subrecipients shall maintain an appropriate contract administration system to insure that all terms, conditions, and specifications are met.

(8) SUSPECTED CHILD ABUSE. A subgrantee must comply with the Texas Family Code, Section 261.101, which requires reporting of all suspected cases of child abuse to local law enforcement authorities and to the Texas Department of Child Protective and Regulatory Services. Subgrantees shall also ensure that all program personnel are properly trained and aware of this requirement.

(9) TAXES. Subgrantees will comply with all federal tax laws and are solely responsible for filing all required state and federal tax forms.

(10) COMPLIANCE WITH REQUIREMENTS. Subgrantees will comply with all applicable requirements of all other federal and state laws, executive orders, regulations, and policies governing this program.

(11) INELIGIBLE APPLICANTS. The applicant certifies that it and its principals are eligible to participate and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state, or local governmental entity and it is not listed on a state or federal government's terrorism watch list as described in Executive Order 13224. Entities ineligible for federal procurement are listed at <http://www.epls.gov>.

(12) HIV/AIDS. Subgrantees must adopt and implement applicable provisions of the model HIV/AIDS work place guidelines of the Texas Department of Health as required by the Texas Health and Safety Code, Ann., Sec. 85.001, *et seq.*

(13) LEGAL AUTHORITY. The applicant has the legal authority to apply for State assistance, and the institutional, managerial, and financial capability (including funds sufficient to pay the non-state share of project costs) to ensure proper planning, management and completion of the project described in this application.

(14) RECORDS. The applicant will give the awarding agency, the State Comptroller, and if applicable, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

(15) PERSONAL GAIN. The applicant will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.

(16) COMPLETION. The applicant will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

CERTIFICATIONS

1. **DRUG-FREE WORKPLACE** - The applicant certifies that it will provide a drug-free workplace by:
 - A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
 - B. Establish a drug-free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the applicant's policy of maintaining a drug-free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug abuse violations.
 - C. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).
 - D. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
 - i. abide by the terms of the statement, and
 - ii. notify the employer of any criminal drug statute conviction for a violation occurring in the workplace not later than five days after such conviction.
 - E. Notifying the agency within ten days after receiving notice under subparagraph (d) (ii) from an employee or otherwise receiving actual notice of such conviction.
 - F. Taking one of the following actions with respect to any employee who is so convicted:
 - i. taking appropriate personnel action against such an employee, up to and including termination; or
 - ii. requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
 - G. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs (a), (b), (c), (d), (e), and (f).
2. **LOBBYING – The applicant certifies that:**
 - A. It will not use grant funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government.
 - B. If any non-grant funds have been or will be used in support of the enactment, repeal, modification, or adoption of any law, regulation or policy, at any level of government, it will notify the Governor's Division of Emergency Management to obtain the appropriate disclosure form.
 - C. It will include the language of paragraphs A and B of this section in the award documents for all sub-awards at all tiers and will require all sub-recipients to certify accordingly.

Statement of Work (SOW) for LBSP Grant Funds 2013

State Objective of LBSP 2013 Funds

The State of Texas will assist in the execution of coordinated border security operations and facilitate the conduct of sustained interagency law enforcement activities in conjunction with Federal, Local and Tribal agencies to disrupt, deter, interdict, and thereby dominate criminal activity associated with the movement—northbound and southbound—of illicit traffic through the Texas border region and throughout Texas in order to reduce border-related crime, contribute to the reduction of potential acts of terror within Texas and the United States, and increase the security and quality of life of Texans in order to:

- Increase the effectiveness and impact of Steady State and surge operations.
- Increase the amount of field intelligence (BIAR, INT-7, or similar field reporting of gang, cartel, drug, and violence information to the JOIC's and BSOC for overall unified command partner awareness.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the effectiveness of air operations mission planning and prioritization.
- Continue to exercise and integrate air-ground team operations to include TMF aviation, CBP Air and Marine, DPS Aircraft Section, and USCG aviation support.
- Based upon intelligence and analysis, increase the effectiveness of directed action missions to ensure they target against and are conducted in high pay off areas.
- Increase the number and quality of analytical intelligence products developed at Unified Command and State levels.
- Increase intelligence based operations at Unified Command level through integration of TxMAP, sector specific information, and employment of intelligence analysts.

1). How do you locally plan to ensure that the State Objectives are executed in your area?

- Enhance uniformed patrol activities within Hidalgo County Pct 3.
- Increase patrol activities in rural areas / routes commonly used by border criminal elements and not normally addressed by other Law Enforcement agencies.
- Continuation in multi law enforcement operations.

2). Explain in detail what strategies/tactics you will use to accomplish these objectives?

- Increased number of patrol units with designation of identification, apprehension and disruption of border criminal elements within Hidalgo County Pct 3 and /or border criminal elements who utilize Hidalgo County Pct 3 to facilitate acts of narcotic smuggling, human smuggling and acts of border related violence. Hidalgo County Pct 3 borders Mexico to the south and Starr County, Texas to the west, both designated at source areas.
- Maximize continued efforts with multi-agency intelligence while working operations / details with local state and federal law enforcement agencies within Hidalgo County Pct 3.
- Increased timely reports to JOIC, by BIARs and / or by teleconference, based on but not limited to independent intelligence, enforcement actions, suspected smuggling routes and citizen contributions.
- Participate in south bound operations ay US Ports of Entry. Hidalgo County Pct 3 currently had two (2) ports of entry located within jurisdiction.

Norma G. Garcia

Hidalgo County Treasurer

2810 South Business Hwy 281, Edinburg, Texas 78539-6243

Telephone: (956) 318-2506 Fax: (956) 318-2507



2013 PAYROLL SCHEDULE

Listed below is the payroll schedule for the year 2013. In order to assure the preparation of checks, timesheets should be submitted in accordance with the schedule below. The timesheets shall be delivered to the Payroll Section of the County Treasurer's Office (Manually or through Time & Attendance) no later than 10:00 a.m.

Paychecks cannot be guaranteed to those who do not meet the Timesheet Due Date deadline.

Payroll checks will be prepared on a biweekly basis and will cover the days as shown on the Work Period Covered column. Checks are to be distributed as indicated on the Payday column.

PAY PERIOD	WORK PERIOD COVERED	TIMESHEET DUE DATE	PAY DAY
1	12/17/2012-12/30/2012	01/02/2013	01/11/2013
2	12/31/2012-01/13/2013	01/14/2013	01/25/2013
3	01/14/2013-01/27/2013	01/28/2013	02/08/2013
4	01/28/2013-02/10/2013	02/11/2013	02/22/2013
5	02/11/2013-02/24/2013	02/25/2013	03/08/2013
6	02/25/2013-03/10/2013	03/11/2013	03/22/2013
7	03/11/2013-03/24/2013	03/25/2013	04/05/2013
8	03/25/2013-04/07/2013	04/08/2013	04/19/2013
9	04/08/2013-04/21/2013	04/22/2013	05/03/2013
10	04/22/2013-05/05/2013	05/06/2013	05/17/2013
11	05/06/2013-05/19/2013	05/20/2013	05/31/2013
12	05/20/2013-06/02/2013	06/03/2013	06/14/2013
13	06/03/2013-06/16/2013	06/17/2013	06/28/2013
14	06/17/2013-06/30/2013	07/01/2013	07/12/2013
15	07/01/2013-07/14/2013	07/15/2013	07/26/2013
16	07/15/2013-07/28/2013	07/29/2013	08/09/2013
17	07/29/2013-08/11/2013	08/12/2013	08/23/2013
18	08/12/2013-08/25/2013	08/26/2013	09/06/2013
19	08/26/2013-09/08/2013	09/09/2013	09/20/2013
20	09/09/2013-09/22/2013	09/23/2013	10/04/2013
21	09/23/2013-10/06/2013	10/07/2013	10/18/2013
22	10/07/2013-10/20/2013	10/21/2013	11/01/2013
23	10/21/2013-11/03/2013	11/04/2013	11/15/2013
24	11/04/2013-11/17/2013	11/18/2013	11/27/2013
25	11/18/2013-12/01/2013	12/02/2013	12/13/2013
26	12/02/2013-12/15/2013	12/16/2013	12/27/2013

RESOLUTION

WHEREAS, The Hidalgo County Commissioners' Court finds it in the best interest of the citizens of Hidalgo County that the Project Title: Local Border Security Program (LBSP-13) be approved for the application and acceptance of any LBSP grant funds that the Texas Department of Public Safety, Texas Rangers Division issues for the period of performance of January 1, 2013 through August 31, 2013; and

WHEREAS, Hidalgo County Commissioners' Court understands that there is no matching fund requirement for the said project; and

WHEREAS, Hidalgo County Commissioners' Court agrees that in the event of loss of misuse of the Criminal Justice Division funds, Hidalgo County assures that the funds will be returned to the Texas Rangers Division in full; and

WHEREAS, Hidalgo County Commissioners' Court designates Hidalgo County Judge Ramon Garcia as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of Hidalgo County.

NOW THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners' Court approves the submission of the grant application for Hidalgo County Local Border Security Program (LBSP-13)-Hidalgo County project to the Office of Texas Ranger Division, Texas Department of Public Safety and acceptance thereof.

Passed and approved by Commissioners' Court on the 28th of December, 2012.

Signed by:

Ramon Garcia
Hidalgo County Judge

HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION

RULES

Includes All Revisions through June 26, 2003

CHAPTER VII

WORK HOURS, LEAVE AND BENEFIT PROGRAMS

WORK HOURS

7.00 County and/or District work hours are scheduled so that all County and/or District offices are open by 8:00 a.m. and close no earlier than 5:00 p.m., Monday through Friday, except on official Holidays. Each Elected Official/Department Head establishes work hours for employees in his or her Department. In setting work hours, an Elected Official/Department Head considers the needs of the Department and the County and/or District, and ensures that any changes in work hours are in the County's and/or District's best interest.

7.01 Effective May 1, 1995, the County's (effective April 18, 2002, for the District) regular work period for all employees, except law enforcement personnel, is a seven day period which commences at 12:01 a.m. on Monday of each week and ends at 12:00 p.m. midnight on the following Sunday. The County's regular work period, effective May 1, 1995, for "law enforcement personnel," as such term is used in the federal Fair Labor Standards Act, is a fourteen day period which commences at 12:01 a.m., on Monday and ends at 12:00 p.m. midnight 14 days later.

7.02 There are 40 regular work hours in a seven day work period and 86 regular work hours in a fourteen day work period; however, the County schedules employees subject to a fourteen (14) day work period to work a minimum of 80 hours during such work period. In the event of a conflict between the work hours rules set forth in Sections 7.01 through 7.08 hereof for Head Start Program employees, the work hours set forth in the County's approved grant application for operation of the County's Head Start Program shall control. (Amended September 20, 1995)

7.03 An employee is required to be present at his or her duty station at the beginning of each workday.

7.04 Every employee is allowed one hour for lunch each workday.

7.05 Each Elected Official/Department Head should schedule his or her employees each workday for a fifteen (15) minute rest break in the morning and a fifteen (15) minute rest break in the afternoon.

7.06 An employee's time and attendance record (Form SFA-CA-008 for non-law enforcement personnel and Form SFA-CA-046 for law enforcement personnel) should coincide with an employee's work period. A completed time and attendance record is completed and turned in to the payroll section of the County Auditor's office and/or similar office in the District no later than 10:30 a.m. on the first employee work day following two seven day work periods or one fourteen day work period. Head Start Program employees shall follow procedures established by the Head Start Program Director for preparing and processing time and attendance records. (Amended September 20, 1995)

7.07 Effective May 1, 1995, all County employees (effective April 18, 2002, for District employees) are paid biweekly on the Friday following the end of two seven day work periods or one fourteen day work period. If that Friday is a holiday, employees will generally receive their pay checks on the last work day which precedes the holiday.

7.08 An employee's pay check is based on the hours worked by the employee during the applicable work period(s), plus any eligible hours of paid leave, all as shown on a signed time and attendance record.

FAIR LABOR STANDARDS ACT ("FLSA")

7.09 The Fair Labor Standards Act ("FLSA") is the federal law which governs overtime compensation for employees covered by the provisions of that Act. Most County and/or District non-management employees are covered by the overtime compensation requirements of the FLSA. An FLSA covered employee receives: (i) time and one-half compensation; or (ii) compensatory leave of one and one-half hours; for each hour physically worked in excess of 40 hours for employees with a seven (7) day work period and 86 hours for those employees with a fourteen (14) day work period. The County provides straight hourly pay or compensatory leave on an hour for hour basis for employees with a fourteen (14) day work period who work between 80 and 86 hours in such work period. Hours for which an employee receives pay, such as paid leave and holiday hours, but which are not physically worked, are not considered hours worked for purposes of calculating FLSA overtime.

7.10 Each Elected Official/Department Head must require that his or her employees keep daily records of time worked and leave taken. Each Elected Official/Department Head must report all additional time worked for FLSA covered employees.

7.11 Except in unusual circumstances, the Elected Official/Department Head must have requested and approved, in advance, that an employee work extra hours or overtime hours. An example of an unusual circumstance is when an off-duty worker responds to an emergency. In this case, the employee is required to report the emergency and its circumstances to the Elected Official/Department Head at the beginning of the employee's next workday.

7.12 An employee who works extra hours or overtime hours without supervisory approval shall be compensated for the extra or overtime hours, but such employee is subject to disciplinary action.

7.13 The Elected Official/Department Head tracks and reports hours worked and leave used using the following forms:

- a. Form SFA-CA-008, Time and Attendance Record - Non-Law Enforcement Personnel;
- b. Form SFA-CA-046, Time and Attendance Record - Law Enforcement Personnel;
- c. Form SFA-CA-044, Leave Request Form;
- d. Form P-2, Summary of Vacation and Sick Leave; and
- e. Form P-3, 12 Month Period Summary of Leave Taken under the Family and Medical Leave Act of 1993 (FMLA).

7.14 To minimize the County and/or District's liability under FLSA for overtime or extra work hours, each Elected Official/Department Head is expected to manage work hours efficiently and effectively. An Elected Official/Department Head may need to adjust work hours for an FLSA covered employee to accomplish work assignments. When an FLSA covered employee's time and attendance record reflects hours worked in excess of that employee's standard work period, the Elected Official/Department Head and the County Auditor and/or similar office for the District shall immediately notify the County Judge and/or similar office within the District of such fact by forwarding to such party a copy of the time and attendance record for such employee (Form SFA-CA-008 or Form SFA-CA-046).

7.15 When an Elected Official/Department Head allows or requires an FLSA covered employee to work extra hours or overtime hours, the Elected Official/Department Head should make every effort to adjust the work hours during the applicable work period so that the employee

does not physically work in excess of 40 hours if the employee is on a seven day work period or in excess of 80 hours if the employee is on a fourteen (14) day work period.

ADMINISTRATION OF LEAVE AND BENEFIT PROGRAMS

7.16 The Governing Authority is solely responsible for authorizing compensated leave and benefit programs for County and/or District employees and such leave and benefit programs may be changed at any time by appropriate order of the Governing Authority. The County and/or District's existing compensated leave and benefit programs are as set forth in this Chapter.

7.17 Elected Officials and Department Heads administer the County and/or District leave and benefit programs according to law and regulations. Elected Officials/Department Heads are responsible for determining eligibility for paid leave for their employees. Each Elected Official/Department Head is also responsible for insuring that a leave account is established and maintained on each of his/her employees.

7.18 An Elected Official/Department Head may designate personnel from his or her office to be responsible for controlling absence and leave administration. Such delegation, however, does not relieve each Elected Official/Department Head of his or her ultimate responsibility for maintaining leave records on his or her employees.

7.19 Regular attendance at work is important to the overall operation of all County and/or District Departments. Any non-emergency leave, whenever practical, must therefore be scheduled in advance. Each Elected Official/Department Head may establish rules for requesting and scheduling leave not inconsistent with this Chapter. Each employee will be given a copy of any Department leave rules and amendments, and will acknowledge, in writing, receipt of such rules. A copy of the written acknowledgment shall be maintained in the employee's personnel file.

7.20 Every request for leave must:

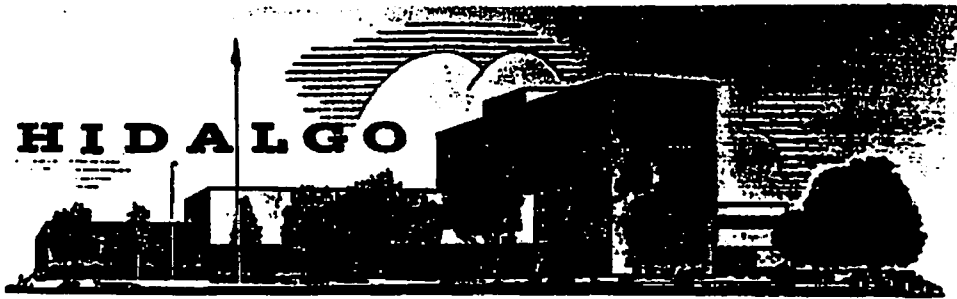
- a. Be submitted to the Department Head/Elected Official, in writing, on a Form SFA-CA-044 which is signed by the employee;
- b. Clearly reflect when the requested leave is to begin and end;
- c. Include a brief explanation setting forth the reasons for taking the requested leave;
- d. To the extent applicable, be accompanied by any required documentation, such as a doctor's statement or military orders; and
- e. Be approved or disapproved, in writing, by the employee's supervisor, and if required, by the Department Head/Elected Official and/or the Governing Authority or its representative.

7.21 Departments shall respond to leave requests within a reasonable time, generally not to exceed five (5) business days.

7.22 After a leave request (Form SFA-CA-044) has been approved or disapproved, such completed form is processed as follows:

- a. The original is placed in the employee's personnel file; (Amended April 10, 1996)
- b. A copy is returned to the employee; and

COUNTY *of* HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Administration Building 3rd Floor
100 East Cano
Edinburg, Texas 78539-3587
PHONE: (956) 318-2511
FAX: (956) 318-2577
E-mail: hidalgoauditors@hotmail.com

EDINBURG, TEXAS 78539

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P O Box 689
Edinburg Texas 78539

MEMORANDUM

TO: All Elected Officials and Department Heads
FROM: A. R. Sandoval, Hidalgo County Auditor
DATE: April 17, 2003
SUBJECT: Recording Of Law Enforcement Compensatory Time (Comp-Time)

Effective March 24, 2003, the Hidalgo County Commissioners' Court approved the recording of compensatory time for all law enforcement officers to be based on an 80 hour pay period instead of an 86 hour pay period.

Time sheets submitted erroneously for Pay Period No. 08 (03/24/03-04/06/03) have been corrected by payroll personnel. Copies of these time sheets have been forwarded to the department.

Please do not hesitate to call Ms. Loni Salinas, Payroll Supervisor, at (956) 318-2550, if you have any questions regarding this memo.

A. R. Sandoval [®]

HIDALGO COUNTY DISTRICT JUDGES

EDWARD G. APARCIO
JUDGE, 92ND D.C.
OVERSEER

RODOLFO DELGADO
JUDGE, 93RD D.C.

LETICIA HINOJOSA
JUDGE, 138TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 276TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 379TH D.C.

LETICIA LOPEZ
JUDGE, 389TH D.C.

ANITA SALINAS FLO
JUDGE, 396TH D.C.

15. Head Start: (SEE EXHIBIT Q)

- A. Requesting approval of the Western Road Head Start Lease Agreement between Hidalgo County Head Start Program and the Roman Catholic Diocese of Brownsville, San Martin de Porras Catholic Church of Alton, Texas in the amount of \$ 400.00 per month**

On motion of Commissioner Garza seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

16. County Auditor: (SEE EXHIBIT R)

- A. Discussion and action on creating the position of PC Specialist**
- B. Approval of budget amendment**
- C. Set salary**

NO ACTION taken on item 16.A, B, & C.

- D. Approval of line item transfer for CO's 2002 – County Auditor office furniture in the amount of \$ 3,000.00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

17. WIC: (SEE EXHIBIT S)

- A. Approval to pay back wage payment for overtime worked during the period 10/07/00 to 07/06/03 for 152 employees**
- B. Approval to create obj. 131 in Acct. #3-1292-441-00-350-001-3 & line item transfer - \$ 22,709.59**

NO ACTION taken on item 17.A. & B.

18. Sheriff Department: (SEE EXHIBIT T)

- A. Approval to appropriate the December 31, 2002 fund balance (unreserved) in the amount of \$ 52,135.78 in the Sheriff's Inv. Fund 104**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- B. Approval to appropriate the December 31, 2002 fund balance (unreserved) in the amount of \$ 12,303.43 in the Sheriff's Inv. Fund 102**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- C. Discussion and action to change the work week of Law Enforcement Personnel from 86 hours a week to 80 hours a week**

On motion of Commissioners' Handy, and Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval, effective March 24, 2003.

- D. Approval of budget amendment for Adult Detention Facility - \$ 27,595.03**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

RESOLUTION

WHEREAS, The Hidalgo County Commissioners' Court finds it in the best interest of the citizens of Hidalgo County that the Project Title: Local Border Security Program (LBSP-13) be approved for the application and acceptance of any LBSP grant funds that the Texas Department of Public Safety, Texas Rangers Division issues for the period of performance of January 1, 2013 through August 31, 2013; and

WHEREAS, Hidalgo County Commissioners' Court understands that there is no matching fund requirement for the said project; and

WHEREAS, Hidalgo County Commissioners' Court agrees that in the event of loss of misuse of the Criminal Justice Division funds, Hidalgo County assures that the funds will be returned to the Texas Rangers Division in full; and

WHEREAS, Hidalgo County Commissioners' Court designates Hidalgo County Judge Ramon Garcia as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of Hidalgo County.

NOW THEREFORE, BE IT RESOLVED that the Hidalgo County Commissioners' Court approves the submission of the grant application for Hidalgo County Local Border Security Program (LBSP-13)-Hidalgo County project to the Office of Texas Ranger Division, Texas Department of Public Safety and acceptance thereof.

Passed and approved by Commissioners' Court on the 28th of December, 2012.

Signed by:

Ramon Garcia
Hidalgo County Judge

AI-35756

Constables 8. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Rachel Cavazos, CONSTABLE
PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3:

Texas 1033 Surplus Program

1. Discussion, consideration, and approval for Constable Pct. 3 to apply for Texas 1033 Surplus Program.
2. Authorization and approval for County Judge, as authorized official, to sign required documents.
3. Authorization and approval to participate, select and received equipment under Texas 1033 Surplus Program, with the selection list to be submitted prior to receipt.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact to Co.

Attachments

1033 Application

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	12/13/2012 03:16 PM
Ivan Cantu	Ivan Cantu	12/14/2012 03:58 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rachel Cavazos		Started On: 12/13/2012 01:15 PM
	Final Approval Date: 12/23/2012	

AI-35753

Constables 8. E.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Rachel Cavazos, CONSTABLE
PCT. #3

Department: CONSTABLE PCT. #3

Information

CAPTION

Constable Pct. 3:

Discussion, consideration, and approval for FSLA Exempt, Constable Pct. 3 Chief Deputy Constable employee to participate and receive cash payment - compensation for overtime hours worked in Operation Border Star (LBSP) and Operation Stone Garden GRANT funded operations, fiscal year 2013. Action to be limited to the grantor agency/institution providing Hidalgo County 100% reimbursement of overtime salaries / wages and applicable fringe benefits as set forth on grant specifications.

BACKGROUND

1. Governor's Office will reimburse overtime earned at 100% for Chief Deputy Constables and Deputy Constables.
2. Constable Precinct 3 was awarded \$40,000 under LBSP 2012. Grant is for the period of July 6, 2012 to January 31, 2013.
3. With approval, Constable Precinct 3 will participate in LBSP and Stone Garden operations in the fiscal year of 2013.
4. Previous agenda item to be referenced is AI-34710 from 10-30-2012.

Fiscal Impact

<u>FISCAL YEAR:</u>	<u>ACCT. #:</u>
<u>FUNDS AVAILABLE Y/N?:</u>	<u>MATCHING FUNDS Y/N?:</u>

BUDGETARY IMPACT:

No budgetary impact. Funds budgeted within overtime Operation Border Star (LBSP) and Operation Stone Garden GRANT budget(s)

2-1284-421-00-293-015-x-131 CONST. PCT.3-OPER STNGRD-OVERTIME PAY

2-1284-421-00-293-080-2-131 CONST. PCT.3-LBSP-OVERTIME PAY

Form Review

Inbox	Reviewed By	Date
Budget & Management	Merlen P. Munoz	12/13/2012 03:15 PM
Rosalinda Cantu	Rosie Cantu	12/14/2012 04:00 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rachel Cavazos		Started On: 12/13/2012 11:55 AM
	Final Approval Date: 12/23/2012	

AI-35785

Constables 8. F.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: CONSTABLE EDDIE GUERRA Submitted By: Nayla Munoz, CONSTABLE PCT. #4

Department: CONSTABLE PCT. #4

Information

CAPTION

Constable Pct. #4:

Requesting approval to process the following invoices as claims with authority for the County Treasurer to issue payment after review, audit, and processing procedures are completed by the County Auditor:

Vendor	Invoice No.	Invoice Date	Invoice Amount
Video Sound & Lights	11-3950	7/7/2011	\$59.90
Video Sound & Lights	11-4009	7/8/2011	\$89.95
Video Sound & Lights	11-4047	8/1/2011	\$95.90
Video Sound & Lights	11-4143	8/25/2011	\$29.95
Video Sound & Lights	11-4182	9/1/2011	\$514.75
Video Sound & Lights	11-4237	10/13/2011	\$89.85

BACKGROUND

Purchase Order No. 652459 was issued to cover expenditures and liquidated in April 2012.

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-421-00-294-001-0-432

FUNDS AVAILABLE Y/N?: Y/pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Funds pending approval of LIT, AI #35782, CC 12-28-12.

Ref: PO #652459 was liquidated in April 2012. This PO was issued to fund expenditures related to these o/s invoices/claims.

Attachments

11-3950

11-4009

11-4047

11-4143

11-4182

11-4237

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/14/2012 11:08 AM
Ivan Cantu	Ivan Cantu	12/14/2012 04:33 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nayla Munoz		Started On: 12/14/2012 10:04 AM
	Final Approval Date: 12/23/2012	

VIDEO SOUND & LIGHTS

3716 S. US HWY. 281
EDINBURG, TX 78539

956-383-6855 956-380-1513

INVOICE

Date	Invoice #
7/7/2011	11-3950

Service Date	7/7/2011
--------------	----------

Hidalgo County PCT 4 Constable
1212 S. 25th
Edinburg, TX 78539

Lic. Plate	Make	Model	MILEAGE	Vin#	Unit #	
228-730	FORD	CVT	105488	2FHFP71W66X145058		
Quantity	Item Code	Description			Price Each	Amount
2	HCT	TECHNICIAN RATE FIX LIGHT IN CONTROL BOX			29.95	59.90
<p>INVOICE RECEIVED BY: <i>[Signature]</i> ON 7-10-12 GOODS/SERVICES RECEIVED BY: <i>[Signature]</i> ON 7-10-12 APPROVAL BY: -1100-421-00-284-001-0-1133</p>						
<p>RECEIVED BY HIDALGO COUNTY 2012 JUN 10 PM 4 31</p>					<p>Total \$59.90</p>	

VIDEO SOUND & LIGHTS

3716 S. US HWY. 281
EDINBURG, TX 78539

956-383-6855 956-380-1513

INVOICE

Date	Invoice #
7/8/2011	11-4009

Service Date	7/8/2011
--------------	----------

Hidalgo County PCT 4 Constable
1212 S. 25th
Edinburg, TX 78539

Lic. Plate	Make	Model	MILEAGE	Vin#	Unit #	
106 2193	CHEVY		34914	1GNEC08049R245229	413	
Quantity	Item Code	Description			Price Each	Amount
1	HCI-135	INSTALL RADAR WITH ANTENNAS			60.00	60.00
1	HCT	TECHNICIAN RATE			29.95	29.95
INVOICE RECEIVED BY: <u>[Signature]</u> ON <u>7-10-11</u> GOODS/SERVICES RECEIVED BY: <u>[Signature]</u> ON <u>7-10-11</u> APPROVAL BY: <u>[Signature]</u> -1100-421-00-294-001-0-432						
RECEIVED BY HIDALGO COUNTY AUDITOR 2012 JUN 10 PM 4 31					Total \$89.95	

VIDEO SOUND & LIGHTS

3716 S. US HWY. 281
EDINBURG, TX 78539

956-383-6855 956-380-1513

INVOICE

Date	Invoice #
8/1/2011	11-4047

Service Date	7/21/2011
--------------	-----------

Hidalgo County PCT 4 Constable
1212 S. 25th
Edinburg, TX 78539

Lic. Plate	Make	Model	MILEAGE	Vin#	Unit #
240 583		CVT		2fafp71w77x113429	403

Quantity	Item Code	Description	Price Each	Amount
2	HCI-148	Install Shotgun/Rifle Rack (all mounts & types)	18.00	36.00
2	HCT	TECHNICIAN RATE MODIFY GUN LOCK RACK	29.95	59.90

INVOICE RECEIVED BY:
Mickey Pearson 8/10/12
GOODS/SERVICES RECEIVED BY:
Mickey Pearson ON 8/10/12
APPROVAL BY:
-1100-421-00-294-001-0- 430

Total	\$95.90
--------------	----------------

2012 AUG 10 PM 4 31

RECEIVED BY
COUNTY CLERK

VIDEO SOUND & LIGHTS

3716 S. US HWY. 281
EDINBURG, TX 78539

956-383-6855 956-380-1513

INVOICE

Date	Invoice #
8/25/2011	11-4143

Service Date	8/25/2011
--------------	-----------

Hidalgo County PCT 4 Constable
1212 S. 25th
Edinburg, TX 78539

Lic. Plate	Make	Model	MILEAGE	Vin#	Unit #
106-2193		tahoe		R245229	413

Quantity	Item Code	Description	Price Each	Amount
1	HCT	TECHNICIAN RATE	29.95	29.95

INVOICE RECEIVED BY:
M. G. [Signature] ON 8-10-11
GOODS/SERVICES RECEIVED BY:
[Signature] ON 8-10-11
APPROVAL BY:
[Signature]
1-1100-421-08-294-001-0-4132

2012 JAN 10 PM 4 31

RECEIVED BY
HIDALGO COUNTY CONSTABLE

Total \$29.95

VIDEO SOUND & LIGHTS

3716 S. US HWY. 281
EDINBURG, TX 78539

956-383-6855 956-380-1513

INVOICE

Date	Invoice #
9/1/2011	11-4182

Service Date	9/1/2011
--------------	----------

Hidalgo County PCT 4 Constable
1212 S. 25th
Edinburg, TX 78539

Lic. Plate	Make	Model	MILEAGE	Vin#	Unit #
1062193		tahoe		r245229	413

Quantity	Item Code	Description	Price Each	Amount
1	Misc.	Motorola transmitter power board	365.00	365.00
5	HCT	TECHNICIAN RATE repair radio Motorola	29.95	149.75

INVOICE RECEIVED BY:
[Signature] ON 1-10-12
GOODS/SERVICES RECEIVED BY:
[Signature] ON 1-10-12
APPROVAL BY:
1-1100-421-00-294-001-0-432

2012 JAN 10 PM 4 31

RECEIVED BY
COUNTY AUDITOR

Total \$514.75

VIDEO SOUND & LIGHTS

3716 S. US HWY. 281
EDINBURG, TX 78539

956-383-6855 956-380-1513

INVOICE

Date	Invoice #
10/13/2011	11-4237

Service Date	10/13/2011
--------------	------------

Hidalgo County PCT 4 Constable
1212 S. 25th
Edinburg, TX 78539

Lic. Plate	Make	Model	MILEAGE	Vin#	Unit #
1097213		Crown Vic			B148

Quantity	Item Code	Description	Price Each	Amount
3	HCT	TECHNICIAN RATE Repair Whelen Box	29.95 0.00	89.85 0.00

INVOICE RECEIVED BY:
M. Nancy D. ON *1-10-12*
GOODS/SERVICES RECEIVED BY:
[Signature] ON *1-10-12*
APPROVAL BY:
[Signature]
1-1100-421-00-294-001-0-1132

2012 JAN 10 PM 4 31

Total \$89.85

RECEIVED BY
COUNTY CLERK

AI-35974

District Courts 9. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: 370th District Court

Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

370th District Court (1100):

1. Approval of salary adjustments for the following positions, effective 1/1/2013:

Slot No.	Position Title	2013 Budgeted Salary	Proposed Budgeted Salary	Total Adjustment
0002	Court Coordinator	63,860.00	67,000.00	3,140.00
0003	Assistant Coordinator	61,800.00	65,000.00	3,200.00
0004	Bailiff	55,064.00	56,500.00	1,436.00

2. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 2-1100-412-00-007-001-0xxx

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available for salary increases from the decrease in budgeted salary from \$87,406.00 to \$79,630.00 for Court Reporter position, slot no. 0001. Refer to AI-35623 for Court Order.

Attachments

BACKUP

Form Review

Inbox
Damaris San Miguel (Originator)
Purchasing Department

Reviewed By
Damaris San Miguel
Angela Garcia

Date
12/21/2012 06:43 PM
12/23/2012 10:01 PM
Started On: 12/21/2012

Form Started By: Damaris San Miguel

Final Approval Date: 12/23/2012



ESTER CONTRERAS
DISTRICT COURT COORDINATOR

ALICIA SALINAS
CRIMINAL CASE COORDINATOR

LISA M. KINSEL, CSR
OFFICIAL COURT REPORTER

ROMEO RODRIGUEZ
COURT BAILIFF

NOÉ GONZALEZ
JUDGE, 370th JUDICIAL DISTRICT OF TEXAS
HIDALGO COUNTY COURTHOUSE
100 N. CLOSNER, 1st FLOOR
EDINBURG, TEXAS 78539
(956) 318-2280

November 15, 2012

TO: Sergio Cruz, Budge Officer

FROM: Hon. Noe Gonzalez
370th Judicial District Court

FIRST OF ALL, I AM NOT REQUESTING ADDITIONAL FUNDS FOR MY BUDGET.

A new year brings on new challenges and that has required that I reevaluate the skills and abilities of my employees. I have done that, and concluded, that in order to continue to effectively run my court, that responsibilities be assigned in a manner that allows for efficiency and effectiveness to be maximized. The redistribution or re-allocation of salaries is a reflection of the redistribution or reallocation of duties to my employees, in addition to the cost of living increase approved this coming year.

As additional duties my staff will be required to monitor as well as coordinate with several county administrative departments i.e. Auditors, Purchasing, and Budget Office as we implement the Office of the Governors'-Criminal Justice Division funded Re-Energize Program which will offer digital online credit recovery to juveniles. This project requires staff to deal with matters of procurement, budgeting, as well as communications and reports to the Criminal Justice Division.

All funds that are reflected in any of the increase in pay, that are above the cost of living increase, are merely redistribution of funds that were already budgeted for salaries.

IN CONCLUSION, THE REDISTRIBUTION OR THE REALLOCATION OF SALARY AMOUNTS IS BASED ON THE REDISTRIBUTION OR REALLOCATION OF DUTIES. I AM NOT REQUESTING ADDITIONAL FUNDS FOR MY BUDGET.



HIDALGO COUNTY

Personnel Adjustment Request Form

Received
DEC 06 2012
Human Resources

DEPARTMENT NAME/NUMBER: 370th DISTRICT COURT [007]

DATE: November 15, 2012

CURRENT POSITION TITLE: COURT COORDINATOR

CURRENT SLOT. #: 002

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 62,000.00 \$ 67,000.00 \$ 5,000.00
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

SEE ATTACHED EXHIBIT "A".

HIDALGO COUNTY
BUDGET OFFICE
DEC 18 AM 10 56

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Increase funded from decrease in Court Reporters salary

1.	NOE GONZALEZ DEPARTMENT HEAD	11-15-12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	[Signature] HUMAN RESOURCES DIRECTOR	12/14/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	[Signature] DEPARTMENT OF BUDGET & MANAGEMENT	12/20/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

Received
DEC 06 2012
Human Resources

DEPARTMENT NAME/NUMBER: 370th DISTRICT COURT [007]

DATE: November 15, 2012

CURRENT POSITION TITLE: ASSISTANT COORDINATOR

CURRENT SLOT #: 003

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

- New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 60,000.00 \$ 65,000.00 \$ 5,000.00
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:	FLSA:			
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>			
Non-Exempt <input type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>			
N/A <input type="checkbox"/>				

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

SEE ATTACHED EXHIBIT "A".

HIDALGO COUNTY
BUDGET OFFICE
2012 DEC 18 AM 10 56

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)


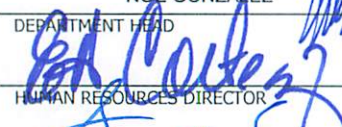
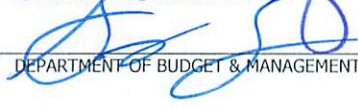
ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Increase funded from decrease of Court Reporters salary

1.	NOE GONZALEZ DEPARTMENT HEAD	 DATE 11-15-12	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	DATE 12/14/2012	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	DATE 12/20/2012	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE		



HIDALGO COUNTY

Personnel Adjustment Request Form

Received
DEC 06 2012
Human Resources

DEPARTMENT NAME/NUMBER: 370th DISTRICT COURT [007]

DATE: November 15, 2012

CURRENT POSITION TITLE: BAILIFF

CURRENT SLOT. #: 004

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 53,460.00 \$ 56,500.00 \$ 3,040.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
 Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
 Enter hourly rate for temp. positions
 Hourly Rate * 2,080 hrs. per year = Annual Salary

2012 DEC 18 AM 10 56
HIDALGO COUNTY
BUDGET OFFICE

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:	FLSA:			
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>			
Non-Exempt <input type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>			
N/A <input type="checkbox"/>				

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

SEE ATTACHED EXHIBIT "A".

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Increase funded from decrease of Court Reporters salary

1.	<u>NOE GONZALEZ</u> DEPARTMENT HEAD	<u>11-15-12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	<u>[Signature]</u> HUMAN RESOURCES DIRECTOR	<u>12/14/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	<u>[Signature]</u> DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/20/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

ASSISTANT COUNTY COURT COORDINATOR

GRADE: 09

GENERAL DESCRIPTION

Employee performs court coordinator work. Responsible for processing files to be heard in the Courts within the County. Enters information to the system necessary for the generation of subpoenas, prepares felony subpoenas, pulls files for court, enters information to system to update witness lists and other areas, and communicates with Court(s) regarding the scheduling of cases. Employee interacts with County Clerks, IT, District Attorney, Defense Attorney, Bond Persons, Media, and Judges.

EXAMPLES OF WORK PERFORMED

Schedules hearings, conferences, and trials

Performs docket management

Acts as a liaison to other departments

Answers inquiries from attorneys about whether Orders are signed

Locating documents and files needed by other court employees

Coordinates the activities of the court staff

Conveying by fax or mail copies of all signed Orders to attorneys of record

Conducts research and maintains resources

Backup Court Coordinator at front desk during lunch, after hours and during absences

Ordering supplies for the court and monitoring supply budget

Clerking in court on all uncontested matters affecting decedent's estates

Participates in continuing professional education programs

Assists Judge in courtroom

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Two to three (2-3) years of related experience in a legal setting, and a graduation from a standard high school; Associates degree in paralegal studies preferred. Education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of general office equipment

Must be able to type 50 wpm

Must have working knowledge of personal computers, Microsoft Office, Hidalgo County On-Line, and all available probate screens

Must have office experience, computer experience and scheduling experience

Must be familiar with probate laws and the rules of civil procedure

Must have computer knowledge and computer capabilities

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

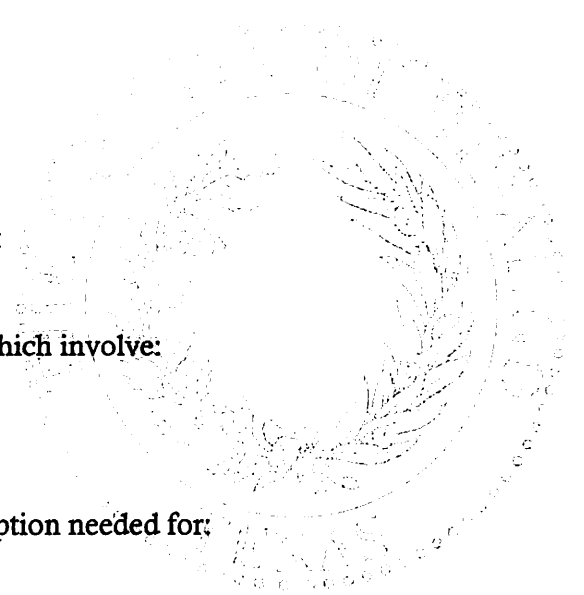
- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY DISTRICT COURT

Court Coordinator

SUMMARY:

Under general direction of District Court Judge in performing administrative duties such as directly supervising Assistant Court Coordinator, Court Reporter and Bailiff and interviews, hires and trains employees. Also, plans, assigns and directs work; appraises performance; rewards and disciplines employees and addresses complaints and resolves problems.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- May schedules court hearings and prepare court orders;
- May attend daily court hearings and takes notes on each case;
- May makes daily docket entries (from court hearings) on court files;
- May arranges for substitute court reporters;
- May answers a variety of questions from the public, via telephone and/or in person. Assists the public directly when possible and refers them to another office if appropriate;
- May makes arrangements for Judge to attend seminars such as registration for seminar and hotel and airline reservations;
- May acts as liaison between Judge and counsel;
- May take dictation and prepares correspondence to counsel;
- May review files and makes sure case is set for a hearing, trial, etc. (makes sure case is moving along smoothly);
- May interview, hire, fire, and train employees with Judge's approval
- May plan, assign and direct work;
- May appraises performance and rewards and disciplines employees;
- May address employees' complaints and resolves problems;
- May be responsible for assisting the jury system, requesting juries, including excusing juror when they are assigned to court;
- May arrange for substitute court reporter and bailiffs as required;
- May maintain awareness of new developments in court administration, nationally and locally and maintain special materials and files relating to records, rules of procedure and other items related to court activity;
- May administer and maintain the department's budget;
- May work closely with the Sheriff's Department with regard to jail list status and/or requesting inmates;
- May perform clerical work, (i.e. answering telephone, taking messages, assisting the general public with any questions, dictation, transcribing, shorthand, typing, scheduling meetings, in-office filing, etc.);
- May keep the Judge's personal calendar up to date;

- May perform administrative work with regard to seminars for Judge and/or any other staff member and complying with deadlines;
- May supervise the purchasing requisition forms, authorize purchases, review time sheets, and keep personnel files of employees up to date;
- May answer a variety of questions from the public. Assists them directly when possible and/or refers them to another office, if appropriate;
- May supervise the inventory of supplies and equipment for the court;
- May schedule meetings with and for the Judge and any other task assigned by the Judge;
- When requested, may perform various tasks (Research-case law, Rules, assists with speeches for certain topics, etc.)
- Regular attendance
- Get along with co-workers

SUPERVISORY RESPONSIBILITIES:

Directly supervises Assistant Court Coordinator, Court Reporter and Bailiff. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties and responsibilities.

EDUCATION AND EXPERIENCE:

- High School Diploma or GED
- Three (3) years of administrative experience in the criminal justice or the legal system.
- Must have good computer skills.
- Bilingual is preferred (English/Spanish)

CERTIFICATES, LICENSES, REGISTRATIONS:

- None

OTHER SKILLS AND ABILITIES:

- Employee may be assigned other duties in addition to those listed and duties may change according to changing needs of department.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities, which may include the following:

- sitting for extended periods of time
- operating assigned office equipment

Maintain mental capacity, which permits:

- making sound decisions and using good judgment
- maintaining confidentiality
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions, which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communicating with others

ACCIDENT PREVENTION PROGRAM:

Required to follow all department's safety regulations.

BAILIFF

GRADE: 11

GENERAL DESCRIPTION

Employee performs mid-level bailiff work. Works to provide security and safety in the courtrooms handles inmates, witnesses and clients. Employee provides general assistance to the judge and may make arrests when necessary.

EXAMPLES OF WORK PERFORMED

Opens courtroom and ensures readiness for court proceedings, directs parties to proper area

Provides schedule and procedural information to attorneys, jurors, and other

Secures courtroom at the end of the day

Provides security for the judge and staff

Maintains a secure courtroom

Maintains excellent public, staff and court relationships during course of business

Assists court in obtaining and providing services relating to jury activities

Checks and updates court dockets prior to scheduled docket dates

Performs some administrative duties such as answering telephones, picking up items from suppliers, and other clerical duties

May provide assistance to Judge by retrieving files, locating law books and related tasks

Confirms active warrants and makes arrests

Transports inmates from jail to court and return to jail after court appearance

Follows the Code of Judicial Conduct

May be interpreter in court

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Graduation from a standard senior high school is required. Must have two (2) years law-enforcement related experience. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Excellent communication skills

Must be able to be deputized

May be required to be trained in firearms and chemical spray

Peace Officer Certification through TCLEOSE

Must meet mandatory firearms qualifications and physical training

Knowledge of computers

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

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WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35974

Summary of request/proposal:

370TH DC (1100)

Approval of the following salary increases, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	COURT COORDINATOR	0002	113	63,860.00	67,000.00	3,140.00
1100	ASSISTANT COURT COORDINATOR	0003	113	61,800.00	65,000.00	3,200.00
1100	BAILIFF	0004	113	55,064.00	56,500.00	1,436.00
				180,724.00	188,500.00	7,776.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-007-001-0- 113	370TH DC. - REG F/T EMPLOYEES	\$7,776.00
3-1100-412-00-007-001-0- 211	370TH DC. - HEALTH INSURANCE	\$0.00
3-1100-412-00-007-001-0- 212	370TH DC. - LIFE INSURANCE	\$0.00
3-1100-412-00-007-001-0- 220	370TH DC. - FICA	\$594.86
3-1100-412-00-007-001-0- 230	370TH DC. - RETIREMENT	\$773.71
3-1100-412-00-007-001-0- 250	370TH DC. - UNEMPLOYMENT COMP	\$38.88
3-1100-412-00-007-001-0- 260	370TH DC. - WORKER'S COMP	\$3.89
	2013 Budgetary Impact	\$9,187.34

2014 Budgetary Impact: \$9,187.34

Possible Funding Sources:

Comments:

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-412-00-007-001-0
 370TH DC

AI - 35974

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	COURT REPORTER	\$84,860.00	\$0.00	\$84,860.00	0.03	\$2,545.80	\$0.00	\$87,406.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002	113	COURT COORDINATOR	\$62,000.00	\$0.00	\$62,000.00	0.03	\$1,860.00	\$3,140.00	\$67,000.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0003	113	ASST COORDINT	\$60,000.00	\$0.00	\$60,000.00	0.03	\$1,800.00	\$3,200.00	\$65,000.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,600.00
0004	113	BAILIFF	\$53,460.00	\$0.00	\$53,460.00	0.03	\$1,603.80	\$1,436.00	\$56,500.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0005	111	DISTRICT JUDGE	\$15,000.00	\$0.00	\$15,000.00	0	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,373.00
			\$275,320.00	\$0.00	\$275,320.00		\$7,809.60	\$7,776.00	\$290,906.00	\$0.00	\$2,040.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$18,413.00

Approval of the above personnel actions
 All personnel actions pending CC approval.

AI-35973

County Court at Laws 10. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT

Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

County Court At Law #8:

1. Approval to set the salaries for the following full-time positions, effective 01/01/2013:

Slot No.	Position Title	Budgeted Salary
0003	Court Coordinator	55,000.00
0004	Assistant Court Coordinator	45,000.00
0005	Bailiff	55,000.00

2. Approval to authorize interpreter pay to one (1) Bailiff position, slot no. 0005, in the amount of \$3,000.00.

3. Approval of intradepartmental transfer.

4. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-412-00-028-001-0-890

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds in the amount of \$336,680.14, available in 2013 CCL #8 Adopted Budget (obj code 890).

Attachments

back up

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	12/21/2012 04:29 PM
Budget & Management	Obdett Calzada	12/21/2012 04:34 PM
Rosalinda Cantu	Rosie Cantu	12/21/2012 07:24 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Sylvia Solis		Started On: 12/21/2012 03:41 PM
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35973

Summary of request/proposal:

COUNTY COURT AT LAW 8 (1100):

Approval to set the salaries as follows, for the following full-time positions, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	COURT COORDINATOR	0003	113	0.00	55,000.00	55,000.00
1100	ASSISTANT COURT COORDINATOR	0004	113	0.00	45,000.00	45,000.00
1100	BAILIFF	0005	113	0.00	50,000.00	50,000.00
1100	BAILIFF	0005	116	0.00	3,000.00	3,000.00
				0.00	153,000.00	153,000.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-028-001-0- 113	COUNTY COURT AT LAW 8 - REG F/T EMPLOYEES	\$150,000.00
3-1100-412-00-028-001-0- 116	COUNTY COURT AT LAW 8 - INTERPRETER PAY	\$3,000.00
3-1100-412-00-028-001-0- 211	COUNTY COURT AT LAW 8 - HEALTH INSURANCE	\$12,492.00
3-1100-412-00-028-001-0- 212	COUNTY COURT AT LAW 8 - LIFE INSURANCE	\$81.00
3-1100-412-00-028-001-0- 220	COUNTY COURT AT LAW 8 - FICA	\$11,475.00
3-1100-412-00-028-001-0- 230	COUNTY COURT AT LAW 8 - RETIREMENT	\$14,925.00
3-1100-412-00-028-001-0- 250	COUNTY COURT AT LAW 8 - UNEMPLOYMENT COMP	\$750.00
3-1100-412-00-028-001-0- 260	COUNTY COURT AT LAW 8 - WORKER'S COMP	\$75.00
	2013 Budgetary Impact	\$192,798.00

2014 Budgetary Impact: \$192,798.00

Possible Funding Sources: WITH COURT'S OPERATING BUDGET (OBJ CODE 890)

Comments:

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-412-00-028-001-0

AI - 35973

CCL #8

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	JUDGE COURT-AT-LAW	\$0.00	\$142,915.00	\$142,915.00	0	\$0.00	\$0.00	\$142,915.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002	113	COURT REPORTER	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0003	113	COURT COORDINATOR	\$0.00	\$0.00 \$55,000.00	\$0.00 \$55,000.00	0	\$0.00	\$0.00	\$0.00 \$55,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0004	113	ASSISTANT COURT COORDINATOR	\$0.00	\$0.00 \$45,000.00	\$0.00 \$45,000.00	0	\$0.00	\$0.00	\$0.00 \$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0005	113	BAILIFF	\$0.00	\$0.00 \$55,000.00	\$0.00 \$55,000.00	0	\$0.00	\$0.00	\$0.00 \$50,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$0.00	\$297,915.00	\$297,915.00		\$0.00	\$0.00	\$292,915.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Approval to set the salaries for the above highlighted full-time positions, effective 01/01/2013:
 All personnel actions pending CC approval.

AI-35747

11. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Aleida Lopez, J.P. 4, 1

Department: J.P. 4, 1

Information

CAPTION

J.P. 4/1:

Pursuant to Texas Local Government Code section 157.903, requesting approval of indemnification in the amount of \$100.00 for the receipt of a counterfeit \$100 bill.

BACKGROUND

Pursuant to Local Government Code 157.903, "The commissioners court of a county by order may provide for the indemnification of an elected or appointed county officer against personal liability for the loss of county funds, or loss of or damage to personal property, incurred by the officer in performance of official duties if the loss was not the result of the officer's negligence or criminal action."

Funding: 2-1100-412-00-067-001-0-890

See AI-35745

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-412-00-067-001-0-890

FUNDS AVAILABLE Y/N?: Y/pending **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

funding pending approval of LIT, AI # 35745, CC 12-28-12

Attachments

Auditor letter & related backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/13/2012 11:45 AM
Ivan Cantu	Ivan Cantu	12/18/2012 11:30 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aleida Lopez		Started On: 12/13/2012 10:53 AM
	Final Approval Date: 12/23/2012	

123 001.jpg

Hidalgo County

12/13/2012 8:50:49 AM PAGE 1/008 Fax Server

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Hwy 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 292-7602
WEBSITE: <http://www.co.hidalgo.tx.us/auditor>

December 12, 2012

Honorable Charlie Espinoza
Justice of the Peace, Precinct 4, Place 1
1212 S. 25th St., Suite B
Edinburg, TX 78539

Re: Counterfeit Bill

Honorable Charlie Espinoza:

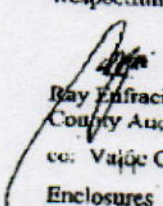
On February 3, 2009, your office received collections totaling \$2,363.25. However, First National Bank, the county depository bank, notified your staff that a \$100.00 counterfeit bill had been accepted by your office. Therefore, First National Bank only credited the General Fund bank account with \$2,263.25 instead of \$2,363.25, resulting in a \$100.00 shortage. Your staff's attempt to determine from whom the counterfeit \$100.00 bill was accepted were unsuccessful. Consequently, on February 4, 2009, your office filed a police report with the Edinburg Police Department documenting the receipt of the counterfeit bill.

Pursuant to Local Government Code §157.903, "The commissioners court of a county by order may provide for the indemnification of an elected or appointed county officer against personal liability for the loss of county funds, or loss of or damage to personal property, incurred by the officer in performance of official duties if the loss was not the result of the officer's negligence or criminal action."

In order to reimburse the General Fund bank account for the \$100.00 shortage, you may seek approval of indemnification from Commissioners Court. The indemnification request must be made by December 28, 2012, reference Local Government Code §157.903 and funding information, and include a copy of the filed police report. Please contact the Hidalgo County Department of Budget and Management if assistance is required in presenting the reimbursement request to Commissioners Court. If the loss is not absolved, you may be held responsible for reimbursing the County for the loss of funds.

Your prompt attention to this matter is greatly appreciated. If you should have any questions, please do not hesitate to call Marissa Castillo, Internal Auditor I, at 318-2511 ext. 4650, Yvonne Torres, Revenue Audit Supervisor, at ext. 4642, Aray B. Duran, CPA, Director of Audit, at ext. 4645, or me at ext. 4604.

Respectfully,


Ray Enfracio, CPA
County Auditor

cc: Vajide Guerra, Commissioners Court Executive Officer

Enclosures

HIDALGO COUNTY DISTRICT JUDGES

W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.
W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.	W. H. HARRIS, JR.

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Hidalgo County 12/12/2012 3:03:04 PM PAGE 8/008 Fax Server

EDINBURG POLICE DEPARTMENT

Date: 02/20/2009

User: EDFDC669

Page: 1

Case Number: 2009-00008137

Case Description:
Forgery/Counterfeiting

Primary Victim: U.S. TREASURY DEPARTMENT,...

Date/Time Reported: 02/04/09 14:56 Hrs.

Dispatch Incident Type:

Date/Time Occurred: 02/03/09 13:30 Hrs.

C/A PROP

Date/Time Received: 02/03/09 15:00 Hrs.

Location Occurred: 212 N 13TH AV

Nature of Call: COUNTER FIT 100.00

Area: EDG Section: 306

Grid:

Reporting Officer: 0804 PACHECO, OMAR D.,
Primary Unit Assigned to Investigate: C Records

Case Status: Closed Disposition: Inactive Disp. Date: 02/04/09

No. of Offenses: 1 No. of Offenders: 1 No. of Victims: 1

Offense Number: 1
Crime Code: 0026C IMPERSONATION
Statute: PC 32.21(b)
Stat Desc: FORGERY - REP REGARR FELLOW
Location Type: PublicBldg
Adults Present: 2
Alcohol Related: No
Domestic Crime: Not Domestic
Computer Related: No
Statute ORI/Group: 8
Counts: 001
Offense Date: 02/03/2009
Victim Alcohol Related: No
Abandoned Structure: NO
Gang Related: No

Attempted/Committed: Committed
Criminal Activity: . . .
Juveniles Present: . . .
Drug Related: . . . : No
Hate Crime: . . . : No Bias NA
Just. Homicide Code: . . .
Agg Assault/Homicide: . . .
Larceny/Theft Offense: . . .
Victim Drug Related: No
Victim Comp Related: No
Property Damage: . . .
Additional Subcode: . . .

SUBJECTS:

Suspect: Present Information

UNKNOWN0, , ,

Phone:

AllSuspect

Dr Lic #:

St:

School/Business Information:

Residence Type :
Statement Type :

Residence Status : Unknown
Related Offenses : 1

Victim . . : Present Information
Primary U.S. TREASURY DEPARTMENT

Phone: 682-9643

123 003.jpg

HARRIS COUNTY 12/18/2012 3:03:04 PM PAGE 1/008 FAX SERVER

EDINBURG POLICE DEPARTMENT

Date: 02/20/2009

User: EDSD0669

Page: 2

Case Number: 2009-0006517

Case Description:
Forgery/Counterfeiting

Government 620 PECAN BLVD
MCALLEN

Statement Type :

TX 78504

Related Offenses : 1

Victim . . : Present Information
Primary LOPEZ, ALMIDA, SUERAY.
Individual 213 N 12TH AV
EDINBURG

Phone: 956-360-4473

TX 78561

Race : White (Hispanic) Sex: Female

D.O.B: 10/04/76 Age: 32

Hgt: 5'02" Wgt: 198 Hair: Brown

Age at Occurrence : 32

Build: Complexion:

Eyes . . : Brown

Dr Lic #: 16738633

Ethnicity: M

Residence Type :

St: TX

Statement Type :

Residence Status : Resident

123 004.jpg

Customer Detail - 1014013A 03/09/10 11:15 am

Receipt No 1014013A Old Ref. No Batch No 9 6117 Customer
Date 03-04-2009 Bank No 01 Received From CM JP CHARLIE ESPINOZA 020309

Totals		
Cash	Credit	8,363.25
Check	Memo	


Mailing Name
Address

Credits	Description	Account Number	Amount	Notation
	020309#12005-88 1410896	8-1100-227-30-000-012-0-000	8,363.25	
Debits				
	020309#12005-88 1410896	8-1100-101-00-000-000-0-000	8,363.25	

123 005.jpg

Justice of the Peace
 Charlie Espinoza
 212 N. 12th St.
 Edinburg, Texas 78541
 956/380-4473 Fax 956/380-4029

MEMORANDUM

Date: February 19, 2009
 To: Hidalgo County Auditors/Hidalgo County Treasurers Office
 From: Judge Charlie Espinoza 
 Ref: Counterfeit One-hundred dollar bill

On February 3rd we went to make our daily deposit at First National Bank and we were advised by the teller that one of the bills was counterfeit. We asked him how he could tell if we marked it with our counterfeit detector pen and got a clean mark. He pointed out a few features to look for in the future and returned the counterfeit one hundred dollar bill to us. He then credited our account for \$8,263.25 instead of \$8,363.25. Since it was after 5:00 pm, we waited until the following day to call the auditors office and advise them of what occurred. We were instructed by Yvonne Torres to call and make a report with the police department and see if we could figure out who gave us the counterfeit bill. She also said it would be up to me to decide how to resolve the matter; either I pay the money, have the clerk who received it pay it or go before commissioners court to request them to authorize credit to be given to our account. We were able to figure out who received the bill but not who gave it to us. Right now we are waiting on the police report so that we can forward it to your departments and submit a request to be placed on the agenda for commissioner's court. If you have any questions in regards to this memo, please call Alicia Lopez at ext. 4103. Thanks.

123 006.jpg

Hidalgo County 12/12/2012 3:03:04 PM PAGE 2/008 Fax Server

COUNTY OF HIDALGO, TEXAS
CASHER'S DAILY CLOSE-OUT REPORT/DAILY REMITTANCE FORM
JUSTICE OF THE PEACE CHARLIE ESPINOZA

PRECINCT 4, PLACE DATE OF COLLECTION: 2/3/09

~~PARTIAL REPORT - REGAP OF RECEIPTS FROM BALANCE REPORT~~

TOTAL CASH COLLECTED (RECEIPT # 12005 THROUGH 12008) \$8343.25
(CONTROL # 2202728 THROUGH 2202751)

*ATTACH COMPUTER BALANCE REPORT

~~PARTIAL REPORT - CASH ON HAND BY ACTUAL COUNT~~

A.) TOTAL CHECKS		\$ 2160.25
B.) TOTAL MONEY ORDERS		\$ 505.00
C.) TOTAL BOND CHECKS		
P.) CURRENCY		
43 ONES	\$ 63.00	
13 FIVES	65.00	
35 TENS	350.00	
42 TWENTIES	840.00	
7 FIFTIES	350.00	
31 HUNDREDS	3100.00	
OTHER		
TOTAL	\$ 5748.00	
E.) COINS		
PENNIES		\$
NICKELS		
DIMES		
QUARTERS		
HALF DOLLARS		
SILVER DOLLARS		
TOTAL		\$

0112 25

TOTAL CHECKS, MONEY ORDERS, CURRENCY, AND COINS ON HAND
LESS: CHANGE FUND
TOTAL FUNDS RECEIVED

\$ 8,710.40
- 5010
8,209.40
\$

VARIANCE- OVERAGE/(SHORTAGE)
*ATTACH TAPE OR LIST OF CHECKS, MONEY ORDERS, AND BOND CHECKS

COMMENTS:

STATE OF TEXAS COUNTY OF HIDALGO DEPARTMENT OF REVENUE

I have counted and acknowledged receipt of my cash collected.

COUNTED BY: [Signature] WITNESSED BY: [Signature]

Validated deposit slip was verified to cash fund report by:

Any variance must be immediately reconciled and brought to the attention of the County Auditor - Internal Audit Division. When a variance occurs, submit a properly reconciled copy of this form and copies of the correlating validated deposit slip, to the County Auditor - Internal Audit Division.

DATE APPROVED APPROVED BY JUSTICE OF THE PEACE

AMT TO BE DEPOSITED TO:		Amount	Deposit Slip No.
1. JP'S TRUST FUND		\$	
2. CO. TREASURER GEN. FUND	CREDIT GL ACCOUNT NO.	\$	
a. Fines, Fees, & Court Cost Remittance	1100-227-30-000-012-0-000	\$	141
1. Treasurer Receipt No. & Date		\$	
b. Other:		\$	
1. Treasurer Receipt No. & Date		\$	

TOTAL TO BE DEPOSITED TO JP TRUST FUND AND GEN. FUND BANK ACCOUNT \$

*ATTACH VALIDATED DEPOSIT SLIP & DAILY FEE DISTRIBUTION & INDICATE AMTS TO BE DEPOSITED TO EACH ACCT

09-5137

ON 02042009 AT ABOUT 1456 I OFFICER OMAR D. PACHECO #163 WAS DISPATCHED TO 212 N. 12TH AVE (JUDGE CHARLIE ESPINOZA) IN REFERENCE TO A COUNTERFEIT DOLLAR BILL.

UPON ARRIVAL I MADE CONTACT WITH CLERK LOPEZ, ALEIDA SUEHAY (10041976). MRS. LOPEZ STATED ON 02032009 AT ABOUT 1700 SHE HAD GONE TO THE BANK TO DEPOSIT MONEY THAT THE OFFICE HAD COLLECTED. MRS. LOPEZ STATED ONE OF THE TELLERS AT THE BANK HAD TOLD HER THAT THERE WAS A \$100.00 DOLLAR BILL THAT WAS NOT REAL AND THAT THEY COULDN'T GIVE HER CREDIT FOR IT. MRS. LOPEZ STATED THAT SHE WAS ABLE TO GET BACK THE COUNTERFEIT \$100.00 DOLLAR BILL TO ADVISE JUDGE CHARLIE ESPINOZA ABOUT THE INCIDENT. MRS. LOPEZ STATED THAT SHE HAD PROBABLY RECEIVED THE \$100.00 DOLLAR BILL FROM UNKNOWN PERSON THAT WENT BY ON 02032009 AT ABOUT 1330 HOURS TO PAY THEIR FINES. ADVISED MRS. LOPEZ THAT A REPORT WOULD BE FILED AND PROVIDED HER WITH CASE NUMBER. THE COUNTERFEIT \$100.00 BILL WAS TAKEN TO EDINBURG POLICE DEPARTMENT AND TAGGED IN LOCKER #19 AS EVIDENCE.

NOTE: THE \$100.00 BILL FELT LIKE PAPER AND VISIBLE SECURITY THREAD WAS MISSING.

ODP/JCH

AI-35931

District Attorney 12. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Nereida Garza, HUMAN
RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

DA State Supplement (1281):

1. Discussion, consideration and approval to create the following temporary positions not to exceed six (6) months:

Slot No.	Position Title	Budgeted Salary/Rate of Pay
T007	Clerk I	\$17,636./yr \$8.48/hr
T008	Clerk I	\$18,564.00/yr \$8.925/hr
T009	Clerk I	\$18,564.00/yr \$8.925/hr

2. Approval to waive posting, hiring, and enrollment procedures.

3. Approval of intradepartmental transfer.

BACKGROUND

These are part-time positions funded by the State. Funding runs from September 1, 2012 - August 31, 2013.

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 3-1281-412-00-080-010-3-XXX

FUNDS AVAILABLE Y/N?: YES **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available funds pending rollover of funds to 2013.

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/20/2012 08:50 AM
Rosalinda Cantu	Rosie Cantu	12/20/2012 04:10 PM
Sylvia Solis	Sylvia Solis	12/21/2012 06:37 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nereida Garza		Started On: 12/19/2012 03:18 PM
Final Approval Date: 12/23/2012		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: DA'S OFFICE- STATE SUPPL. 080-010

DATE: 12/28/2012

CURRENT POSITION TITLE: N/A

CURRENT SLOT. #:
~~T004~~

T007 805

REQUESTED POSITION TITLE: CLERK I

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other EXTENSION OF TEMP POSITION

POSITION SALARY REQUEST:

<u>1</u>	<u>-0-</u>	<u>\$17,636.00</u>	\$	<u>\$17,636.00</u>
NO. OF POSITIONS	CURRENT GRADE & STEP/ SALARY/ ALLOWANCE	PROPOSED GRADE & STEP/ SALARY/ ALLOWANCE		NET CHANGE

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other 3-1281-412-00-080-010-2-XXX FUNDS IN PLACE

POSITION TYPE:

Full Time Employee Object 113 Part Time Employee Object 114 \$8.48

Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$8.48 * 2080 hrs = \$17,638.40

Hourly Rate * 2,080 hrs. per year = Annual Salary

\$8.48 * 633 hrs = \$6,436.00 (ACTUAL EXPENDITURE)

TEMPORARY POSITIONS:

<u>01/01/2013</u>	<u>07/01/2011</u>	<u>varies</u>	<u>varies</u>	<u>NOT TO EXCEED 6 MONTHS</u>
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:

Exempt	<input checked="" type="checkbox"/>	FLSA:	<input type="checkbox"/>
Non-Exempt	<input type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>
N/A	<input type="checkbox"/>		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

NEEDED TO ASSIST IN THE OFFICE WITH CLERICAL DUTIES TO KEEP FULL TIME SUPPORT STAFF WORKING ON MORE ESSENTIAL DUTIES




NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/17/2012		
	DEPARTMENT HEAD	DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.		12/19/12		
	HUMAN RESOURCES DIRECTOR	DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.		12/27/2012		
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE		



HIDALGO COUNTY Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: DA'S OFFICE- STATE SUPPL. 080-010

DATE: 12/28/2012

CURRENT POSITION TITLE: N/A

CURRENT SLOTS. #: T005 & T006 ^{SUS}

REQUESTED POSITION TITLE: CLERK I

T008 + T009

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other ^{SUS} **EXTENSION OF TEMP POSITION**

POSITION SALARY REQUEST:

<u>2</u>	<u>-0-</u>	<u>18,720.00 (T009)</u> <u>\$18,564.00 (T008)</u>	<u>37,284.00</u>
NO. OF POSITIONS	CURRENT GRADE & STEP/ SALARY/ ALLOWANCE	PROPOSED GRADE & STEP/ SALARY/ ALLOWANCE	NET CHANGE

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other 3-1281-412-00-080-010-2-XXX FUNDS IN PLACE

POSITION TYPE:

Full Time Employee Object 113	<input type="checkbox"/>	Part Time Employee Object 114	<input type="checkbox"/>	<u>\$9.00 + 8.925</u>
Full Time Temporary Object 121	<input type="checkbox"/>	Part Time Temporary Object 122	<input checked="" type="checkbox"/>	Enter hourly rate for temp. positions <u>\$9.00 * 2080 hrs = \$18,720.00 ; 8.925 * 2080 = 18,564.00</u> Hourly Rate * 2,080 hrs. per year = Annual Salary <u>\$9.00 * (759hrs + 657 hrs) = \$12,744.00</u>

TEMPORARY POSITIONS:

<u>01/01/2013</u>	<u>07/01/2011</u>	<u>Varies</u>	<u>varies</u>	<u>Not to exceed 6 months</u>
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: Exempt Non-Exempt N/A

FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)
NEEDED TO ASSIST IN THE OFFICE WITH CLERICAL DUTIES TO KEEP FULL TIME SUPPORT STAFF WORKING ON MORE ESSENTIAL DUTIES

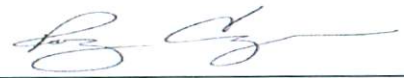


NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/17/2012 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/19/12 DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

*Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35931

Summary of request/proposal:

DA's State Supplement (1281):

Discussion, consideration and approval to extend the following temporary part time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

******ANNUAL******

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1281	CLERK I	T007	122	0.00	17,636.00	17,636.00
1281	CLERK I	T008	122	0.00	18,564.00	18,564.00
1281	CLERK I	T009	122	0.00	18,720.00	18,720.00
			TOTAL	0.00	54,920.00	54,920.00

******HRLY******

Fund	Position	Slot#	Obj	Rate of Pay	Estimated Hrs	Total Requested
1281	CLERK I	T007	122	8.48	633	5,367.84
1281	CLERK I	T008	122	8.925	759	6,774.08
1281	CLERK I	T009	122	9.000	657	5,913.00
			TOTAL	26.41	2,049.00	18,054.92

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1281-412-00-080-010-3- 122	D.A. STATE SUPPLEMENT- TEMP P/T EMPLOYEES	\$8,923.69
3-1281-412-00-080-010-3- 211	D.A. STATE SUPPLEMENT- HEALTH INSURANCE	\$0.00
3-1281-412-00-080-010-3- 212	D.A. STATE SUPPLEMENT- LIFE INSURANCE	\$0.00
3-1281-412-00-080-010-3- 220	D.A. STATE SUPPLEMENT- FICA	\$682.66
3-1281-412-00-080-010-3- 230	D.A. STATE SUPPLEMENT- RETIREMENT	\$0.00
3-1281-412-00-080-010-3- 250	D.A. STATE SUPPLEMENT- UNEMPLOYMENT COMP	\$44.62
3-1281-412-00-080-010-3- 260	D.A. STATE SUPPLEMENT- WORKER'S COMP	\$2.68
	2013 Budgetary Impact	\$9,653.65

2014 Budgetary Impact: \$0.00

Possible Funding Sources:

WITHIN DEPT BUDGET- FUNDS AVAILABLE IN BUDGET- SEE ATTACHED EXP REPORT

Comments:

GRANT PERIOD: 09-01-12 TO 08-31-13

"@ DEPARTMENTS REQUEST, TRANSFER FUNDS ONLY TO COVER ACTUAL NUMB. OF HRS ESTIMATED TO BE WORKED. FUNDS PENDING ROLLOVER TO CALENDAR YEAR 2013. HRS PR WK VARY.

Run Date 12/27/12 11:30 AM

For 01/01/12 - 01/31/13

Periods 01 - 13

Hidalgo County
Expenditure Summary Report
Standard Report Format

Page No 1

FJEXS06A

1001 - Standard Report Spec

Account No/Description	Original Budget	Adjusted Budget	Y-T-D Encumbrance	Period Expended	Y-T-D Expended	Available Balance	Percent
1281 DESIGNATED PURPOSE GRANTS LVL 1							
2-1281-412-00-080-010-3-122 DA STATE SUPPLEMENT-TEMP P/T	.00	20,804.44	.00	5,186.13	5,186.13	15,618.31	24.93
2-1281-412-00-080-010-3-220 DA STATE SUPPLEMENT-FICA	.00	1,591.54	.00	396.76	396.76	1,194.78	24.93
2-1281-412-00-080-010-3-250 DA STATE SUPPLEMENT-UNEMPLOYM	.00	104.02	.00	28.86	28.86	75.16	27.74
1281 DESIGNATED PURPOSE GRANTS LVL 1	.00	22,500.00	.00	5,611.75	5,611.75	16,888.25	24.94
2 YEAR 2	.00	22,500.00	.00	5,611.75	5,611.75	16,888.25	24.94

AI-35854

HIDTA - Task Force 12. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Rene Guerra, Criminal District Attorney Submitted By: Nelda Olivarez, HIDTA

Department: HIDTA

Information

CAPTION

HIDTA Task Force Grant (1291)/ HIDTA Chapter 59 (1251)/ HIDTA US Treasury (1252)/ HIDTA US Justice (1254):

1. Approval of 2013 HIDTA Task Force - US Treasury Asset Forfeiture Fund Budget (1252) and approval of overtime pay.
2. Approval of 2013 HIDTa Task Force - US Justice Asset Forfeiture Fund Budget (1254).
3. Approval of 2013 HIDTA Chapter 59 Asset Forfeiture Fund Budget (1251).
4. Approval to delete the following positions, effective 01/01/2013:

Action	Program	Slot No.	Position Title	Budgeted Salary
Delete	HIDTA Grant (1291)	G005	Criminal Investigator II	\$44,600.00
Delete	HIDTA Chapter 59 (1251)	G005	Criminal Investigator II	\$9,421.00
Delete	HIDTA Chapter 59 (1251)	G012	Administrataive Assistant III	\$36,271.00

5. Approval of salary increases and redistribution of funds, as listed on Exhibit A.
6. Approval of the revised salary schedules.

BACKGROUND

No county funds will be utilized.

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: Various

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

See Attached Budgets.

Attachments

HIDTA 2013 Salary Schedule

Exhibit A

Fiscal Notes

Revised salary schedules

PARs

Budgets

Form Review

Inbox
Budget & Management

Reviewed By
Obdett Calzada

Date
12/19/2012 09:56 AM

Human Resources
Budget & Management
Sylvia Solis
Purchasing Department

Merlen P. Munoz
Merlen P. Munoz
Sylvia Solis
Angela Garcia

12/21/2012 09:16 AM
12/21/2012 09:17 AM
12/21/2012 03:31 PM
12/23/2012 10:01 PM

Form Started By: Nelda Olivarez

Started On: 12/17/2012 02:49 PM

Final Approval Date: 12/23/2012

**HIDALGO COUNTY
HIDTA TASK FORCE
2013 SALARY SCHEDULE
as of 01/01/2013**

Slot No.	Employ. No.	Position Title	Total Actual Salary	Longevity	100.00%		CC Approval			
					Percentage		Salaries		Longevity	
					Grant	Chapter 59	2011 Grant	* Chapter 59	2011 Grant	* Chapter 59
<i>1291-412-00-270-003-2-xxx HIDTA 2012 Grant</i>										
G001	043354	Commander	80,000.00	900.00	75.00000%	25.00000%	60,000.00	20,000.00	675.00	225.00
G003	037524	Criminal Investigator I	53,000.00	960.00	100.00%	0.00%	53,000.00	0.00	960.00	0.00
G004	121193	Criminal Investigator II	55,000.00	540.00	90.90909%	9.09091%	50,000.00	5,000.00	490.91	49.09
G005		Criminal Investigator II	POSITION DELETED							
G006	153818	Criminal Investigator II	57,000.00	360.00	87.71929%	12.28071%	50,000.00	7,000.00	315.79	44.21
G007	088994	Criminal Investigator II	57,000.00	780.00	87.71929%	12.28071%	50,000.00	7,000.00	684.21	95.79
G008	072192	Assistant Commander	66,000.00	420.00	75.75757%	24.24243%	50,000.00	16,000.00	318.18	101.82
G009	070491	Accountant III	55,000.00	900.00	82.18182%	17.82000%	45,200.00	9,800.00	739.64	160.38
G010	089605	Intelligence Research Specialist	37,000.00	360.00	100.00000%	0.00000%	37,000.00	0.00	360.00	0.00
G011	036625	Administrative Assistant IV	42,000.00	780.00	100.00000%	0.00000%	42,000.00	0.00	780.00	0.00
G013	175145	Criminal Investigator I	55,000.00	0.00	90.90910%	9.09090%	50,000.00	0.00	0.00	0.00
G014	149098	Criminal Investigator III	62,000.00	0.00	80.64516%	0.00000%	50,000.00		0.00	
<i>1251-412-00-570-011-0-xxx HIDTA Chapter 59</i>										
G012		Administrative Assistant III	POSITION DELETED							
G018	175145	Criminal Investigator I		0.00		9.09090%	0.00	5,000.00	0.00	0.00
G014	149098	Criminal Investigator III	0.00	0.00	0.00000%	19.35484%	0.00	12,000.00	0.00	
TOTALS			\$ 619,000.00	\$ 6,000.00			\$ 537,200.00	\$ 81,800.00	\$ 5,323.73	\$ 676.29

HIDTA TASK FORCE GRANT (1291)/ HIDTA CHAPTER 59 (1251)/ HIDTA US TREASURY (1252)/ HIDTA US JUSTICE
SALARY INCREASES, DELETION OF POSITIONS & REDISTRIBUTION OF FUNDS
EXHIBIT A

ACTION	FUND	SLOT NO.	POSITION TITLE	CURRENT BUDGETED SALARY		PROPOSED BUDGETED SALARY		BUDGETARY IMPACT
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G001	COMMANDER	\$61,672.00	81.26%	\$60,000.00	75.00%	(\$1,672.00)
	1251	G001	COMMANDER	\$14,227.00	18.74%	\$20,000.00	25.00%	\$5,773.00
			TOTAL:		\$75,899.00		\$80,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G003	CRIMINAL INVESTIGATOR I	\$44,600.00	90.39%	\$53,000.00	100.00%	\$8,400.00
	1251	G003	CRIMINAL INVESTIGATOR I	\$4,744.00	9.61%	\$0.00	0.00%	(\$4,744.00)
			TOTAL:		\$49,344.00		\$53,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G004	CRIMINAL INVESTIGATOR II	\$44,600.00	85.35%	\$50,000.00	90.91%	\$5,400.00
	1251	G004	CRIMINAL INVESTIGATOR II	\$7,654.00	14.65%	\$5,000.00	9.09%	(\$2,654.00)
			TOTAL:		\$52,254.00		\$55,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G006	CRIMINAL INVESTIGATOR II	\$44,600.00	82.56%	\$50,000.00	87.72%	\$5,400.00
	1251	G006	CRIMINAL INVESTIGATOR II	\$9,421.00	17.44%	\$7,000.00	12.28%	(\$2,421.00)
			TOTAL:		\$54,021.00		\$57,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G007	CRIMINAL INVESTIGATOR II	\$44,600.00	82.56%	\$50,000.00	87.72%	\$5,400.00
	1251	G007	CRIMINAL INVESTIGATOR II	\$9,421.00	17.44%	\$7,000.00	12.28%	(\$2,421.00)
			TOTAL:		\$54,021.00		\$57,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G008	ASSISTANT COMMANDER	\$50,000.00	82.04%	\$50,000.00	75.76%	\$0.00
	1251	G008	ASSISTANT COMMANDER	\$10,949.00	17.96%	\$16,000.00	24.24%	\$5,051.00
			TOTAL:		\$60,949.00		\$66,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G009	ACCOUNTANT III	\$41,100.00	80.81%	\$45,200.00	82.18%	\$4,100.00
	1251	G009	ACCOUNTANT III	\$9,759.00	19.19%	\$9,800.00	17.82%	\$41.00
			TOTAL:		\$50,859.00		\$55,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G010	INTELLIGENCE RESEARCH SPECIALIST	\$32,929.00	100.00%	\$37,000.00	100.00%	\$4,071.00
	1251	G010	INTELLIGENCE RESEARCH SPECIALIST	\$0.00	0.00%	\$0.00	0.00%	\$0.00
			TOTAL:		\$32,929.00		\$37,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G011	ADMINSTRATIVE ASSISTANT IV	\$39,707.00	100.00%	\$42,000.00	100.00%	\$2,293.00
	1251	G011	ADMINSTRATIVE ASSISTANT IV	\$0.00	0.00%	\$0.00	0.00%	\$0.00
			TOTAL:		\$39,707.00		\$42,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G013	CRIMINAL INVESTIGATOR II	\$44,600.00	88.34%	\$50,000.00	90.91%	\$5,400.00
	1251	G018	CRIMINAL INVESTIGATOR II	\$5,887.00	11.66%	\$5,000.00	9.09%	(\$887.00)
			TOTAL:		\$50,487.00		\$55,000.00	
SALARY INCREASE & REDISTRIBUTION OF FUNDS	1291	G014	CRIMINAL INVESTIGATOR II	\$50,000.00	84.91%	\$50,000.00	80.65%	\$0.00
	1251	G024	CRIMINAL INVESTIGATOR II	\$8,888.00	15.09%	\$12,000.00	19.35%	\$3,112.00
			TOTAL:		\$58,888.00		\$62,000.00	

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35854

Summary of request/proposal:

HIDTA TASK FORCE (1291):
 Approval of the following personnel actions, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1291	COMMANDER	G001	113	61,672.00	60,000.00	(1,672.00)
1291	CRIMINAL INVESTIGATOR I	G003	113	44,600.00	53,000.00	8,400.00
1291	CRIMINAL INVESTIGATOR II	G004	113	44,600.00	50,000.00	5,400.00
1291	CRIMINAL INVESTIGATOR II	G005	113	44,600.00	0.00	(44,600.00)
1291	CRIMINAL INVESTIGATOR II	G006	113	44,600.00	50,000.00	5,400.00
1291	CRIMINAL INVESTIGATOR II	G007	113	44,600.00	50,000.00	5,400.00
1291	ASSISTANT COMMANDER	G008	113	50,000.00	50,000.00	0.00
1291	ACCOUNTANT III	G009	113	41,100.00	45,200.00	4,100.00
1291	INTELLIGENCE RESEARCH SPECIALIST	G010	113	32,929.00	37,000.00	4,071.00
1291	ADMINSTRATIVE ASSISTANT IV	G011	113	39,707.00	42,000.00	2,293.00
1291	CRIMINAL INVESTIGATOR II	G013	113	44,600.00	50,000.00	5,400.00
1291	CRIMINAL INVESTIGATOR II	G014	113	50,000.00	50,000.00	0.00
				543,008.00	537,200.00	(5,808.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1291-412-00-270-003-2-113	HIDTA TASK FORCE - REG F/T EMPLOYEES	(\$5,808.00)
3-1291-412-00-270-003-2-211	HIDTA TASK FORCE - HEALTH INSURANCE	(\$4,164.00)
3-1291-412-00-270-003-2-212	HIDTA TASK FORCE - LIFE INSURANCE	(\$27.00)
3-1291-412-00-270-003-2-220	HIDTA TASK FORCE - FICA	(\$444.31)
3-1291-412-00-270-003-2-230	HIDTA TASK FORCE - RETIREMENT	(\$599.39)
3-1291-412-00-270-003-2-250	HIDTA TASK FORCE - UNEMPLOYMENT COMP	(\$29.04)
3-1291-412-00-270-003-2-260	HIDTA TASK FORCE - WORKER'S COMP	(\$1.74)
2013 Budgetary Impact		(\$11,073.48)

2014 Budgetary Impact: (\$11,073.48)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35854

Summary of request/proposal:
HIDTA CHAPTER 59 (1251):
Approval of the following personnel actions, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1251	COMMANDER	G001	113	14,227.00	20,000.00	5,773.00
1251	CRIMINAL INVESTIGATOR I	G003	113	4,744.00	0.00	(4,744.00)
1251	CRIMINAL INVESTIGATOR II	G004	113	7,654.00	5,000.00	(2,654.00)
1251	CRIMINAL INVESTIGATOR II	G005	113	9,421.00	0.00	(9,421.00)
1251	CRIMINAL INVESTIGATOR II	G006	113	9,421.00	7,000.00	(2,421.00)
1251	CRIMINAL INVESTIGATOR II	G007	113	9,421.00	7,000.00	(2,421.00)
1251	ASSISTANT COMMANDER	G008	113	10,949.00	16,000.00	5,051.00
1251	ACCOUNTANT III	G009	113	9,759.00	9,800.00	41.00
1251	INTELLIGENCE RESEARCH SPECIALIST	G010	113	0.00	0.00	0.00
1251	ADMINSTRATIVE ASSISTANT IV	G011	113	0.00	0.00	0.00
1251	ADMINISTRATIVE ASSISTANT III	G012	113	36,271.00	0.00	(36,271.00)
1251	CRIMINAL INVESTIGATOR II	G018	113	5,887.00	5,000.00	(887.00)
1251	CRIMINAL INVESTIGATOR II	G024	113	8,888.00	12,000.00	3,112.00
				126,642.00	81,800.00	(44,842.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1251-412-00-270-011-0- 113	HIDTA CHAPTER 59 REG F/T EMPLOYEES	(\$44,842.00)
3-1251-412-00-270-011-0- 211	HIDTA CHAPTER 59 HEALTH INSURANCE	(\$4,164.00)
3-1251-412-00-270-011-0- 212	HIDTA CHAPTER 59 LIFE INSURANCE	(\$27.00)
3-1251-412-00-270-011-0- 220	HIDTA CHAPTER 59 FICA	(\$3,430.41)
3-1251-412-00-270-011-0- 230	HIDTA CHAPTER 59 RETIREMENT	(\$4,627.69)
3-1251-412-00-270-011-0- 250	HIDTA CHAPTER 59 UNEMPLOYMENT COMP	(\$224.21)
3-1251-412-00-270-011-0- 260	HIDTA CHAPTER 59 WORKER'S COMP	(\$13.45)
	2013 Budgetary Impact	(\$57,328.76)

2014 Budgetary Impact: (\$57,328.76)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1251-412-00-270-011-0

AI - 35854

HIDTA CHAPTER 59

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
G001	113	COMMANDER	\$14,227.00	\$0.00	\$14,227.00	0.03	\$426.81	5,346.00 \$0.00	20,000.00 \$14,654.00	\$0.00	\$168.70	\$0.00	\$0.00	\$0.00	\$0.00	\$168.70
G003	113	CRIMINAL INVESTIGATOR I	\$4,744.00	\$0.00	\$4,744.00	0.03	\$142.32	(4,886.00) \$0.00	0.00 \$4,886.00	\$0.00	\$92.29	\$0.00	\$0.00	\$0.00	\$0.00	\$92.29
G004	113	CRIMINAL INVESTIGATOR II	\$7,654.00	\$0.00	\$7,654.00	0.03	\$229.62	(2,884.00) \$0.00	5,000.00 \$7,884.00	\$0.00	\$79.10	\$0.00	\$0.00	\$0.00	\$0.00	\$79.10
G005	113	CRIMINAL INVESTIGATOR	\$9,421.00	\$0.00	\$9,421.00	0.03	\$282.63	\$0.00	\$9,704.00	\$0.00	\$94.18	\$0.00	\$0.00	\$0.00	\$0.00	\$94.18
G006	113	CRIMINAL INVESTIGATOR II	\$9,421.00	\$0.00	\$9,421.00	0.03	\$282.63	(2,704.00) \$0.00	7,000.00 \$9,704.00	\$0.00	\$52.32	\$0.00	\$0.00	\$0.00	\$0.00	\$52.32
G007	113	CRIMINAL INVESTIGATOR II	\$9,421.00	\$0.00	\$9,421.00	0.03	\$282.63	(2,704.00) \$0.00	7,000.00 \$9,704.00	\$0.00	\$136.03	\$0.00	\$0.00	\$0.00	\$0.00	\$136.03
G008	113	ASSISTANT COMMANDER	\$10,949.00	\$0.00	\$10,949.00	0.03	\$328.47	4,723.00 \$0.00	16,000.00 \$11,277.00	\$0.00	\$75.45	\$0.00	\$0.00	\$0.00	\$0.00	\$75.45
G009	113	ACCOUNTANT III	\$9,759.00	\$0.00	\$9,759.00	0.03	\$292.77	(252.00) \$0.00	9,800.00 \$10,052.00	\$0.00	\$172.70	\$0.00	\$0.00	\$0.00	\$0.00	\$172.70
G012	113	ADMINISTRATIVE ASSISTANT	\$36,271.00	\$0.00	\$36,271.00	0	\$1,088.13	\$0.00	\$37,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G018	113	CRIMINAL INVESTIGATOR II	\$5,887.00	\$0.00	\$5,887.00	0.03	\$176.61	(1,064.00) \$0.00	5,000.00 \$6,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G024	113	CRIMINAL INVESTIGATOR III	\$8,888.00	\$0.00	\$8,888.00	0.03	\$266.64	2,845.00 \$0.00	12,000.00 \$9,155.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$80,950.00	\$0.00	\$80,950.00		\$2,428.50	(\$1,580.00)	\$81,800.00	\$0.00	\$776.59	\$0.00	\$0.00	\$0.00	\$0.00	\$776.59

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1251-412-00-270-011-0

AI - 35854

HIDTA TASK FORCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
G001	113	COMMANDER	\$61,672.00	\$0.00	\$61,672.00	0.03	\$1,850.16	(3,522.00)	\$63,522.00	\$0.00	\$731.30	\$0.00	\$0.00	\$0.00	\$0.00	\$731.30
G003	113	CRIMINAL INVESTIGATOR I	\$44,600.00	\$0.00	\$44,600.00	0.03	\$1,338.00	\$7,062.00	\$53,000.00	\$0.00	\$867.71	\$0.00	\$0.00	\$0.00	\$0.00	\$867.71
G004	113	CRIMINAL INVESTIGATOR II	\$44,600.00	\$0.00	\$44,600.00	0.03	\$1,338.00	\$4,062.00	\$50,000.00	\$0.00	\$460.90	\$0.00	\$0.00	\$0.00	\$0.00	\$460.90
G005	113	CRIMINAL INVESTIGATOR	\$44,600.00	\$0.00	\$44,600.00	0.03	\$1,338.00	\$0.00	\$45,938.00	\$0.00	\$445.82	\$0.00	\$0.00	\$0.00	\$0.00	\$445.82
G006	113	CRIMINAL INVESTIGATOR II	\$44,600.00	\$0.00	\$44,600.00	0.03	\$1,338.00	\$4,062.00	\$50,000.00	\$0.00	\$247.68	\$0.00	\$0.00	\$0.00	\$0.00	\$247.68
G007	113	CRIMINAL INVESTIGATOR II	\$44,600.00	\$0.00	\$44,600.00	0.03	\$1,338.00	\$4,062.00	\$50,000.00	\$0.00	\$643.97	\$0.00	\$0.00	\$0.00	\$0.00	\$643.97
G008	113	ASSISTANT COMMANDER	\$50,000.00	\$0.00	\$50,000.00	0.03	\$1,500.00	(\$1,500.00)	\$50,000.00	\$0.00	\$344.55	\$0.00	\$0.00	\$0.00	\$0.00	\$344.55
G009	113	ACCOUNTANT III	\$41,100.00	\$0.00	\$41,100.00	0.03	\$1,233.00	\$2,867.00	\$45,200.00	\$0.00	\$727.30	\$0.00	\$0.00	\$0.00	\$0.00	\$727.30
G010	113	INTELLIGENCE RESEARCH SPECIALI	\$32,929.00	\$0.00	\$32,929.00	0.03	\$987.87	\$3,083.00	\$37,000.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
G011	113	ADMINISTRATIVE ASSISTANT IV	\$39,707.00	\$0.00	\$39,707.00	0.03	\$1,191.21	\$1,102.00	\$42,000.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
G013	113	CRIMINAL INVESTIGATOR II	\$44,600.00	\$0.00	\$44,600.00	0.03	\$1,338.00	\$4,062.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G014	113	CRIMINAL INVESTIGATOR III	\$50,000.00	\$0.00	\$50,000.00	0.03	\$1,500.00	(\$1,500.00)	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$498,408.00	\$0.00	\$498,408.00		\$14,952.24	\$23,840.00	\$491,262.00	\$0.00	\$5,163.41	\$0.00	\$0.00	\$0.00	\$0.00	\$5,163.41



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: COMMANDER

CURRENT SLOT #: 270-003-G001
270-011-G001

REQUESTED POSITION TITLE: COMMANDER

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$	61,672.00	\$	60,000.00	\$	(1,672.00)
	Current G&S/ Budgeted Salary		Proposed G&S/ Budgeted Salary		Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$	14,227.00	\$	20,000.00	\$	5,773.00
	Current G&S/ Budgeted Salary		Proposed G&S/ Budgeted Salary		Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

 Enter hourly rate for temp. positions

Full Time Employee Object 121
 Part Time Temporary Object 122
 \$ _____
 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:
 Exempt
 Non-Exempt
 N/A

FLSA:
 Exempt
 Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)


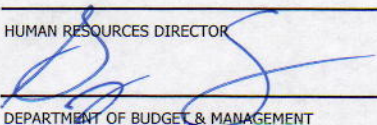
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/18/2012		
	DEPARTMENT HEAD	Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.			PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	Date		
3.		12/21/2012	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date		
4.				
	COMMISSIONERS' COURT APPROVAL	Date		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: CRIMINAL INVESTIGATOR I

CURRENT SLOT #: 270-003-G003

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR I

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ <u>44,600.00</u>	\$ <u>53,000.00</u>	\$ <u>8,400.00</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ <u>4,744.00</u>	\$ <u>0.00</u>	\$ <u>(4,744.00)</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

 Enter hourly rate for temp. positions

Full Time Employee Object 121
 Part Time Temporary Object 122
 \$ _____
 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE: Exempt Non-Exempt N/A

FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)

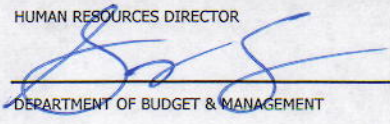
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/18/2012		
	DEPARTMENT HEAD	Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	_____	_____	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	Date		
3.		12/21/2012	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date		
4.	_____	_____	_____	_____
	COMMISSIONERS' COURT APPROVAL	Date		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: CRIMINAL INVESTIGATOR II

CURRENT SLOT #: 270-003-G004
270-011-G004

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR II

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other REDISTRIBUTE % OF FUNDS

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ 44,600.00 \$ 50,000.00 \$ 5,400.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ 7,654.00 \$ 5,000.00 \$ (2,654.00)
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)


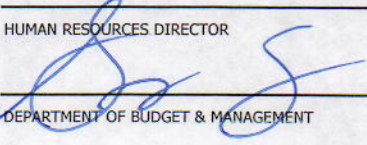
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/18/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/18/2012 Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 3/26/2012

CURRENT POSITION TITLE: CRIMINAL INVESTIGATOR II

CURRENT SLOT #: 270-003-G005
270-011-G005

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR II

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other
 DELETION OF POSITION/COST ALLOCATIONS

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ <u>44,600.00</u>	\$ <u>0.00</u>	\$ <u>(44,600.00)</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ <u>9,421.00</u>	\$ <u>0.00</u>	\$ <u>(9,421.00)</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

 Enter hourly rate for temp. positions
 Full Time Employee Object 121
 Part Time Temporary Object 122
 \$ _____
 Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
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CIVIL SERVICE:
 Exempt
FLSA: Exempt
 Non-Exempt
 Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)



NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/18/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/18/2012 Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date	_____	_____	_____



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 3/26/2012

CURRENT POSITION TITLE: CRIMINAL INVESTIGATOR II

CURRENT SLOT #: 270-003-G006 & G007
270-011-G006 & G007

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR II

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$	<u>44,600.00 x 2</u>	\$	<u>50,000.00 x 2</u>	\$	<u>5,400.00 X 2</u>
	Current G&S/ Budgeted Salary		Proposed G&S/ Budgeted Salary		Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$	<u>9,421.00 x 2</u>	\$	<u>7,000.00 x 2</u>	\$	<u>(2,421.00) X 2</u>
	Current G&S/ Budgeted Salary		Proposed G&S/ Budgeted Salary		Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

 Enter hourly rate for temp. positions

Full Time Employee Object 121
 Part Time Temporary Object 122
 \$ _____
 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
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CIVIL SERVICE:
 Exempt
 Non-Exempt
 N/A

FLSA:
 Exempt
 Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)


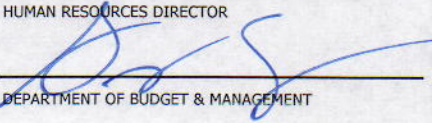
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/18/2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT HEAD	Date			
2.	_____	_____	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	Date			
3.		12/18/2012	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date			
4.	_____	_____			
	COMMISSIONERS' COURT APPROVAL	Date			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: ASSISTANT COMMANDER

CURRENT SLOT #: 270-003-G008
270-011-G008

REQUESTED POSITION TITLE: ASSISTANT COMMANDER

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ 50,000.00 \$ 50,000.00 \$ 0.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ 10,949.00 \$ 16,000.00 \$ 5,051.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)


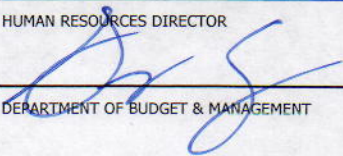
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/18/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/21/2012 Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: ACCOUNTANT III

CURRENT SLOT #: 270-003-G009
270-011-G009

REQUESTED POSITION TITLE: ACCOUNTANT III

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ 41,100.00 \$ 45,200.00 \$ 4,100.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ 9,759.00 \$ 9,800.00 \$ 41.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: Exempt Non-Exempt N/A
FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)


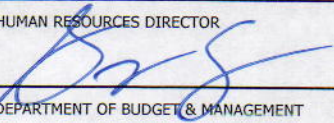
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/18/2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT HEAD	Date			
2.	_____	_____	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	Date			
3.		12/21/2012	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date			
4.	_____	_____	_____	_____	_____
	COMMISSIONERS' COURT APPROVAL	Date			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: INTELLIGENCE RESEARCH SPECIALIST

CURRENT SLOT #: 270-003-G010
270-011-G010

REQUESTED POSITION TITLE: INTELLIGENCE RESEARCH SPECIALIST

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ 32,929.00 \$ 31,000.00 \$ 4,071.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change
32,929.00

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ 0.00 \$ 0.00 \$ 0.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)



NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/18/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/18/12 Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date	_____	_____	_____



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/18/2012

CURRENT POSITION TITLE: ADMINISTRATIVE ASSISTANT IV

CURRENT SLOT #: 270-003-G011
270-011-G011

REQUESTED POSITION TITLE: ADMINISTRATIVE ASSISTANT IV

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ 39,707.00 \$ 42,000.00 \$ 2,293.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ 0.00 \$ 0.00 \$ 0.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)


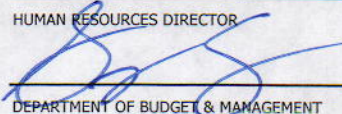
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 <hr/> DEPARTMENT HEAD	12/18/2012 <hr/> Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	<hr/> HUMAN RESOURCES DIRECTOR	<hr/> Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.	 <hr/> DEPARTMENT OF BUDGET & MANAGEMENT	12/11/2012 <hr/> Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	<hr/> COMMISSIONERS' COURT APPROVAL	<hr/> Date		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 3/26/2012

CURRENT POSITION TITLE: CRIMINAL INVESTIGATOR II

CURRENT SLOT #: 270-003-G013
270-011-G018

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR II

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ <u>44,600.00</u>	\$ <u>55,000.00</u>	\$ <u>10,400.00</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ <u>5,887.00</u>	\$ <u>5,000.00</u>	\$ <u>(887.00)</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

 Enter hourly rate for temp. positions

Full Time Employee Object 121
 Part Time Temporary Object 122
 \$ _____
 Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:
 Exempt
 FLSA: Exempt
 Non-Exempt
 Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)

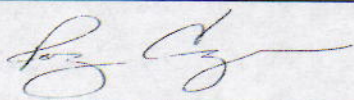
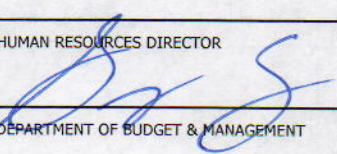
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/18/2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT HEAD	Date			
2.	_____	_____	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	Date			
3.		12/21/2012	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date			
4.	_____	_____	_____	_____	_____
	COMMISSIONERS' COURT APPROVAL	Date			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/19/2012

CURRENT POSITION TITLE: CRIMINAL INVESTIGATOR III

CURRENT SLOT #: 270-003-G014
270-011-G024

REQUESTED POSITION TITLE: CRIMINAL INVESTIGATOR III

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other REDISTRIBUTE % OF FUNDS & SALARY INCREASE

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:	Grade 16/ Step 0	Grade 16/ Step 0	
	\$ 50,000.00	\$ 50,000.00	\$ 0.00
	Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:	Grade 16/ Step 0	Grade 16/ Step 0	
	\$ 8,888.00	\$ 12,000.00	\$ 3,112.00
	Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

_____	_____	_____	_____	_____
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: Exempt Non-Exempt N/A

FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)

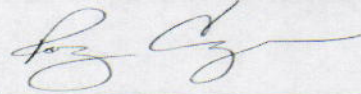
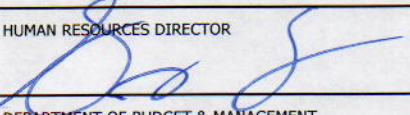
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/18/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/21/12 Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date	_____	_____	_____



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: HIDTA TASK FORCE (270-003)
HIDTA CHAPTER 59 (270-011)

DATE: 12/17/2012

CURRENT POSITION TITLE: ~~CRIMINAL INVESTIGATOR II~~
Administrative Assistant III

CURRENT SLOT #: 270-011-G012

REQUESTED POSITION TITLE: ADMINISTRATIVE ASSISTANT III

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other DELETION OF POSITION/COST ALLOCATIONS

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

HIDTA TASK FORCE (270-003)

Salary Amount:

\$ _____ \$ 0.00 \$ 0.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

HIDTA CHAPTER 59 (270-011)

Salary Amount:

\$ 36,271.00 \$ 0.00 \$ (36,271.00)
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions
Full Time Employee Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)
THE REDISTRIBUTION IS NECESSARY IN ORDER TO UTILIZE 100% OF HIDTA GRANT FUNDS (1291)

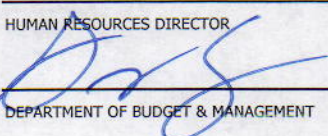
NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/18/2012 Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ Date	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/21/2012 Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date	_____	_____	_____

DATE: December 17, 2012
DEPARTMENT HEAD: Rene Guerra, Criminal District Attorney
DEPARTMENT NAME: HIDTA Task Force
ACCOUNT NUMBER: Expenditure - 1254-412-00-270-014-0-XXX (US Dept of Justice Funds)
SUBJECT: Budget Amendments (Increases) in Accordance with V.A.C.S., Articles 689a-11, 1666a and 1666b
 Honorable Commissioner's Court of Hidalgo County:



I would like to request the following amendments (increases) to my departmental budget in accordance with V.A.C.S., Pursuant to Article 689a-11, 1666a, 1666b:

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	INCREASE (DECREASE)
3-1254-412-00-270-014-0 336	Computer Services	600.00
3-1254-412-00-270-014-0 339	Other Professional Services	500.00
3-1254-412-00-270-014-0 342	Information and Credit Services	8,000.00
3-1254-412-00-270-014-0 350	Other Services	500.00
3-1254-412-00-270-014-0 411	Water/Sewerage	2,200.00
3-1254-412-00-270-014-0 412	Cable/Satellite Television	1,200.00
3-1254-412-00-270-014-0 413	Surveillance and Security	50.00
3-1254-412-00-270-014-0 432	Repair & Maintenance Service-Equip & Vehicles	11,495.20
TOTAL APPROPRIATIONS		\$ 24,545.20

TO APPROPRIATE THE HIDALGO COUNTY HIDTA U.S. DEPARTMENT OF JUSTICE ASSET FORFEITURE FUNDS

There are no areas in my current budget to reduce in order to fund the above mentioned item(s).

 APPROVED BY
 COMMISSIONER'S COURT

____/____/____
 DATE

 DEPARTMENT HEAD SIGNATURE

 ATTEST BY COUNTY CLERK

DATE: December 17,2012

DEPARTMENT HEAD: Rene Guerra,Criminal District Attorney

DEPARTMENT NAME: HIDTA Task Force

ACCOUNT NUMBER: Expenditure - 1252-412-00-270-012-0-XXX (US Dept of Treasury Funds)

SUBJECT: Budget Amendments (Increases) in Accordance with V.A.C.S., Articles 689a-11,1666a and 1666b



Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with V.A.C.S., Pursuant to Article 689a-11, 1666a, 1666b:

INCREASE NUMBER(S)	OBJECT ACCOUNT (OBJECT) NAME	INCREASE (DECREASE)
3-1252-412-00-270-012-0-131	Overtime	\$ 70,000.00
3-1252-412-00-270-012-0-220	FICA / Social Security Contributions	5,400.00
3-1252-412-00-270-012-0-230	Retirement	7,300.00
3-1252-412-00-270-012-0-250	Unemployment Compensation	400.00
3-1252-412-00-270-012-0-260	Workers' Compensation	600.00
3-1252-412-00-270-012-0-432	Repair & Maintenance Service-Equip & Vehicle	25,000.00
3-1252-412-00-270-012-0-439	Repair & Maintenance Service-Other	2,000.00
3-1252-412-00-270-012-0-441	Rental of Land and Building	16,000.00
3-1252-412-00-270-012-0-442	Rental of Equipment and Vehicle	2,500.00
3-1252-412-00-270-012-0-521	Bldg Insurance	1,000.00
3-1252-412-00-270-012-0-522	Liability Insurance - Vehicle	7,000.00
3-1252-412-00-270-012-0-523	Public Official Insurance	3,500.00
3-1252-412-00-270-012-0-524	Other Insurance	4,000.00
3-1252-412-00-270-012-0-525	Claims and Judgments covered by Insurance	10,000.00
3-1252-412-00-270-012-0-529	Surety and Notary Bonds	100.00
3-1252-412-00-270-012-0-531	Telephone	3,000.00
3-1252-412-00-270-012-0-532	Mobile Phone	6,500.00
3-1252-412-00-270-012-0-534	Internet Service	3,000.00
3-1252-412-00-270-012-0-535	Postage and Express Mail Charges	1,000.00
3-1252-412-00-270-012-0-550	Printing	1,500.00
3-1252-412-00-270-012-0-583	Travel -out of county/Training	10,000.00

3-1252-412-00-270-012-0-	584	Travel Registration fees	3,500.00
3-1252-412-00-270-012-0-	601	Office Supplies	10,000.00
3-1252-412-00-270-012-0-	613	Safety Supplies	2,000.00
3-1252-412-00-270-012-0-	619	Other Misc Supplies	1,000.00
3-1252-412-00-270-012-0-	622	Electricity	10,000.00
3-1252-412-00-270-012-0-	626	Vehicle Gasoline	30,000.00
3-1252-412-00-270-012-0-	631	Bottled Water	200.00
3-1252-412-00-270-012-0-	661	Minor Office Furn & Equipment	500.00
3-1252-412-00-270-012-0-	664	Other Minor Equipment	1,000.00
3-1252-412-00-270-012-0-	665	Minor Computer Equip	1,000.00
3-1252-412-00-270-012-0-	671	Repair and Maintenance Supplies-Buildings	2,000.00
3-1252-412-00-270-012-0-	672	Repair and Maintenance Supplies-Equipment	1,000.00
3-1252-412-00-270-012-0-	743	Office Furniture and Equipment	1,000.00
3-1252-412-00-270-012-0-	745	Computer Equipment	5,000.00
3-1252-412-00-270-012-0-	810	Dues and Memberships	800.00
3-1252-412-00-270-012-0-	812	Software License Renewals	1,000.00
3-1252-412-00-270-012-0-	831	Court Costs and Investigation	3,000.00
3-1252-412-00-270-012-0-	855	Late Fees,	1,000.00
3-1252-412-00-270-012-0-	890	Other	30,000.00

TOTAL APPROPRIATIONS

\$ 283,800.00

TO APPROPRIATE THE HIDALGO COUNTY HIDTA U.S. DEPARTMENT OF TREASURY ASSET FORFEITURE FUNDS

There are no areas in my current budget to reduce in order to fund the above mentioned item(s).

APPROVED BY
COMMISSIONER'S COURT

____/____/____
DATE

DEPARTMENT HEAD SIGNATURE

ATTEST BY COUNTY CLERK

DATE
DEPARTMENT
ACCOUNT

December 18, 2012
HIDTA TASK FORCE
1252-412-00-270-012-0-xxx (US Treasury)

SLOT NUMBER	EMPLOYEE NUMBER	POSITION	2011 BUDGETED OVERTIME	FRINGES BENEFIT COMPENSATION RATES			
				FICA 7.65%	Retirement 10.32%	Unemployment 0.50%	Unemployment 0.79%
G003	037524	Criminal Investigator I	7,000.00	535.50	722.40	35.00	55.30
G004	121193	Criminal Investigator II	7,000.00	535.50	722.40	35.00	55.30
G006	153818	Criminal Investigator II	7,000.00	535.50	722.40	35.00	55.30
G007	088994	Criminal Investigator II	7,000.00	535.50	722.40	35.00	55.30
G008	072192	Assistant Commander	7,000.00	535.50	722.40	35.00	55.30
G013	175145	Criminal Investigator II	7,000.00	535.50	722.40	35.00	55.30
G014	149098	Criminal Investigator III	7,000.00	535.50	722.40	35.00	55.30
G020	087319	Deputy Constable Step II	7,000.00	535.50	722.40	35.00	55.30
G021	017477	DA Criminal Investigator	7,000.00	535.50	722.40	35.00	55.30
G022	141917	DA Criminal Investigator	7,000.00	535.50	722.40	35.00	55.30
TOTAL			\$ 70,000.00	\$ 5,355.00	\$ 7,224.00	\$ 350.00	\$ 553.00

DATE: December 17,2012
 DEPARTMENT HEAD: Rene Guerra,Criminal District Attorney
 DEPARTMENT NAME: HIDTA Task Force
 ACCOUNT NUMBER: Expenditure - 1251-412-00-270-011-0-xxx (Chapter 59 Asset Forfeiture Funds)
 SUBJECT: Budget Amendments (Increases) in Accordance with V.A.C.S., Articles 689a-11,1666a and 1666b

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increases) to my departmental budget in accordance with V.A.C.S., Pursuant to Article 689a-11, 1666a, 1666b:

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	INCREASE (DECREASE)
3-1251-412-00-270-011-0	113 Full - time Employees	\$ 81,800.00
3-1251-412-00-270-011-0	115 Longevity pay	680.00
3-1251-412-00-270-011-0	211 Health Insurance	5,400.00
3-1251-412-00-270-011-0	212 Life Insurance	40.00
3-1251-412-00-270-011-0	220 FICA / Social Security Contributions	6,300.00
3-1251-412-00-270-011-0	230 Retirement	8,450.00
3-1251-412-00-270-011-0	250 Unemployment Compensation	1,000.00
3-1251-412-00-270-011-0	260 Workers' Compensation	575.00
TOTAL APPROPRIATIONS		\$ 104,245.00

TO APPROPRIATE THE HIDALGO COUNTY HIDTA COMMAND CENTER - CHAPTER 59 ASSET FORFEITURE FUNDS

There are no areas in my current budget to reduce in order to fund the above mentioned item(s).

 APPROVED BY
 COMMISSIONER'S COURT

/ /
 DATE

 DEPARTMENT HEAD SIGNATURE

 ATTEST BY COUNTY CLERK

DATE December 27, 2012
 DEPARTMENT HIDTA TASK FORCE
 FUND 1291-412-00-270-003-2-XXX (2012 Grant) and 1251-412-00-270-011-0-XXX (Chapter 59-Asset Forfeiture)
 Dept. NO. 270

SLOT NUMBER	POSITION	2013 BUDGETED SALARY	DIST. GRANT FUND	DIST. ASSET FUNDS	FY 2013 WAGES GRANT FUNDS	FY 2013 WAGES ASSET FUNDS	LONGEVITY PAY GRANT	LONGEVITY PAY ASSET	HEALTH INSURANCE GRANT	HEALTH INSURANCE ASSET	LIFE INSURANCE GRANT	LIFE INSURANCE ASSET	FICA		RETIREMENT		UNEMPLOY COMP		WORKERS' COMP		FRINGE BENEFITS		TOTAL FRINGE 2013
													GRANT	ASSET	GRANT	ASSET	GRANT	ASSET	GRANT	ASSET	GRANT	ASSET	
G001	Commander	80,000.00	75.000000%	25.000000%	60,000.00	20,000.00	675.00	225.00	3,123.00	1,041.00	20.25	6.75	4,590.00	1,530.00	6,192.00	2,064.00	300.00	100.00	474.00	158.00	15,374.25	5,124.75	20,499.00
G003	Criminal Investigator I	53,000.00	100.000000%	0.000000%	53,000.00	0.00	960.00	960.00	4,164.00	0.00	27.00	0.00	4,054.50	0.00	5,469.60	0.00	265.00	0.00	418.70	0.00	15,358.80	0.00	15,358.80
G004	Criminal Investigator II	55,000.00	90.909090%	9.090910%	50,000.00	5,000.00	490.91	49.09	3,785.45	378.55	24.55	2.45	3,825.00	382.50	5,160.00	516.00	250.00	25.00	395.00	39.50	13,950.91	1,395.09	15,324.00
G006	Criminal Investigator II	57,000.00	87.719300%	12.280700%	50,000.00	7,000.00	263.16	36.84	3,652.63	511.37	23.68	3.32	3,825.00	535.50	5,160.00	722.40	250.00	55.00	395.00	55.30	13,569.47	1,899.73	15,469.20
G007	Criminal Investigator II	57,000.00	87.719300%	12.280700%	50,000.00	7,000.00	684.21	95.79	3,652.63	511.37	23.68	3.32	3,825.00	535.50	5,160.00	722.40	250.00	35.00	395.00	55.30	13,990.53	1,958.67	15,949.20
G008	Assistant Commander	66,000.00	75.757580%	24.242420%	50,000.00	16,000.00	318.18	101.82	3,154.55	1,009.45	20.45	6.55	3,825.00	1,224.00	5,160.00	1,651.20	250.00	80.00	395.00	126.40	13,123.18	4,199.42	17,322.60
G009	Accountant III	55,000.00	82.181820%	17.818180%	45,200.00	9,800.00	739.64	160.36	3,422.05	741.95	22.19	4.81	3,457.80	749.70	4,664.64	1,011.36	226.00	49.00	13.56	2.94	12,545.88	2,720.12	15,266.00
G010	Intelligence Research Specialist	37,000.00	100.000000%	0.000000%	37,000.00	0.00	300.00	300.00	4,164.00	0.00	27.00	0.00	2,830.50	0.00	3,818.40	0.00	185.00	0.00	11.10	0.00	11,336.00	0.00	11,336.00
G011	Administrative Assistant IV	42,000.00	100.000000%	0.000000%	42,000.00	0.00	840.00	840.00	4,164.00	0.00	27.00	0.00	3,213.00	0.00	4,334.40	0.00	210.00	0.00	12.60	0.00	12,801.00	0.00	12,801.00
G013	Criminal Investigator II	55,000.00	90.909090%	9.090910%	50,000.00	5,000.00	0.00	0.00	3,785.45	378.55	27.00	0.00	3,825.00	382.50	5,160.00	516.00	250.00	25.00	395.00	39.50	13,442.45	1,341.55	14,784.00
G014	Criminal Investigator III	62,000.00	80.645160%	19.354840%	50,000.00	12,000.00	0.00	0.00	3,358.06	805.94	21.77	5.23	3,825.00	918.00	5,160.00	1,238.40	250.00	60.00	395.00	94.80	13,009.84	3,122.36	16,132.20
TOTAL		\$ 619,900.00			\$ 537,200.00	\$ 81,800.00	\$ 5,940.00	\$ 6,271.10	\$ 668.90	\$ 40,425.83	\$ 5,378.17	\$ 264.58	\$ 32,422.00	\$ 41,095.80	\$ 6,257.70	\$ 8,441.76	\$ 2,686.00	\$ 409.00	\$ 3,299.96	\$ 571.74	\$ 148,482.31	\$ 21,759.69	\$ 170,242.00

AI-35932

District Attorney 12. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Roy Cazares, DISTRICT
ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

Approval to rescind, effective today, the collection of the \$2.00 administrative fee being collected under the Code of Criminal Procedure Art. 102.072 "Administrative Fee" by the Hidalgo County Sheriff's Office on cash bonds.

BACKGROUND

The collection of the \$2.00 under this article was approved back on January 3, 2000. A recent review of said Article has determined that this fee is inappropriate.

Attachments

DAArticle

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 04:27 PM
Ivan Cantu	Ivan Cantu	12/20/2012 10:48 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Roy Cazares		Started On: 12/19/2012 03:49 PM
	Final Approval Date: 12/23/2012	

Agenda
January 03, 2000
Page 03

18. Pct. #4:
A. Approval of budget amendment – 1999 year
19. Constable Pct. #2:
A. Appointment of Deputy Constable
20. Constable Pct. #4:
A. Appointment of Deputy Constable
21. County Judge:
A. Request by County Officials that Hidalgo County Commissioners' Court establish a uniform administrative fee per transaction in accordance with the 1999 amendment to Article 102.072, Code of Criminal Procedures
B. Approval of interim judge to fill the vacancy in County Court at Law #1
22. Planning Department:
A. Variance Request on Setbacks:
1. New York New York Subdivision – Pct. #4
23. Purchasing Department:
A. HIDALGO COUNTY -
1. Discussion and action of present Hidalgo County Jail and/or new Adult Detention Facility and Law Enforcement Center Project.
2. Requesting approval of payment of application and certificates of payments no. three (3) submitted by the City of McAllen on the construction of the COPC Clinic out of bond proceeds. Said payment is in accordance with the Inter-local Agreement between the City of McAllen and the County of Hidalgo under Article 4 (b). Total amount due:
Application and Certificate for Payment No. (3) paid by the City of McAllen (12-20-99) \$122,924.60
Total \$122,924.60
3. Requesting approval of an Inter-local Agreement with the City of Edinburg for use of the City Auditorium for the empanelment of jurors.
4. Requesting a Budget Amendment for \$5,200.00 for the rental of the City Auditorium from February through December of 2000.
B. HIDALGO COUNTY PRECINCT NO. 1 -
1. Requesting authority to advertise for an approval of specifications as attached hereto for "Pothole Repairs" for Hidalgo County Precinct No. 1.
2. Requesting authority to advertise an RFQ and/or an RFP for "Program Support Services" for Pct. #1 "Project Recover"
C. HIDALGO COUNTY PRECINCT NO. 3 -
1. Recommending to reject all bids for "One (1) to approximately Three (3) 1995 or Newer Motorgraders" due to modification of specifications & low participation.
2. Requesting authority to advertise & approval of specifications as attached hereto for "One (1) to approximately Three (3) 1995 or Newer Motorgraders."
D. HIDALGO COUNTY DEPARTMENT OF HUMAN SERVICES -
1. Approval of the purchase of an Accounting Software License Grant Agreement from CAD Computing for the administration of indigent health care claims.
E. HIDALGO COUNTY SHERIFF'S DEPARTMENT -
1. Requesting authority to re-advertise and approval of specifications as attached hereto for "Computer/Radio Mounting System for Marked and Un-Marked Vehicles" due to lack of participation.

(continued)

Art. 102.072. ADMINISTRATIVE FEE. An officer listed in Article 103.003 or a community supervision and corrections department may assess an administrative fee for each transaction made by the officer or department relating to the collection of fines, fees, restitution, or other costs imposed by a court. The fee may not exceed \$2 for each transaction. This article does not apply to a transaction relating to the collection of child support.

Added by Acts 1995, 74th Leg., ch. 217, Sec. 2, eff. May 23, 1995.

Amended by Acts 1999, 76th Leg., ch. 1345, Sec. 1, eff. Sept. 1, 1999.

AI-35898

District Attorney 12. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Roy Cazares, DISTRICT
ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

DA- Border Prosecution Grant (BPU) (1281):

1. Approval to accept the Border Prosecution Grant in the amount of \$145,000.00, effective 01/01/13 to 08/31/13.
2. Approval of appropriation of the BPU Grant funds.
3. Approval of personnel actions as listed on Exhibit A
4. Approval of the 2013 salary schedule

BACKGROUND

2013 Budget.

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 3-1281-412-00-080-012-3-XXX

FUNDS AVAILABLE Y/N?: YES **MATCHING FUNDS Y/N?:** NO

BUDGETARY IMPACT:

Available balances within grant funds. See appropriation of funds.

Attachments

Worksheet

fiscal note

Salary Schedule

award letter

revised

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 01:30 PM
Rosalinda Cantu	Rosie Cantu	12/21/2012 02:25 PM
Sylvia Solis	Sylvia Solis	12/21/2012 06:37 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM

Form Started By: Roy Cazares Started On: 12/19/2012 08:44 AM
Final Approval Date: 12/23/2012

**DISTRICT ATTORNEY
BORDER PROSECUTION INITIATIVE
WORKSHEET
01/01/2013 TO 08/31/2013**

**GRANT PERIOD
01/01/2013 TO 08/31/2013**

ACCT/ PGRM	SLOT #	POSITION TITLE	NEW PROPOSED SALARY	NEW POS. ACCT % DISTRIB.	NEW PROPOSED SALARY	LONG.	AUTO	SUPPL. PAY	TOTAL SALARIES & ALLOW.	SALARY EXPEND. 01/01/13 TO 08/31/13	FICA	Retire.	Unemp Comp	W/C	Health Ins.	Life Ins.	Total Fringes Expend.	TOTAL SALARIES & FRINGES
											7.65%	10.32%	0.50%	0.03%	\$4,164.00	\$27.00		
BPU	0001	ADA III	\$63,588.00	80.92%	\$63,588.00	\$1,920.00	\$900.00	\$0.00	\$66,408.00	\$44,029.41	\$3,368.25	\$4,543.84	\$220.15	\$13.21	\$2,234.03	\$14.49	\$10,393.96	\$54,423.37
BPU	0004	ADA IV	\$73,224.00	96.42%	\$73,224.00	\$4,560.00	\$900.00	\$0.00	\$78,684.00	\$52,168.57	\$3,990.90	\$5,383.80	\$260.84	\$15.65	\$2,661.95	\$17.26	\$12,330.40	\$64,498.97
		TOTAL BPU	\$136,812.00	-	\$136,812.00	\$6,480.00	\$1,800.00	\$0.00	\$145,092.00	\$96,197.98	\$7,359.15	\$9,927.63	\$480.99	\$28.86	\$4,895.98	\$31.75	\$22,724.36	\$118,922.34

365
242 66.301%

**GRANT PERIOD
ANNUALIZED JAN 2013 TO DEC 2013**

ACCT/ PGRM	SLOT #	POSITION TITLE	NEW PROPOSED SALARY	NEW POS. ACCT % DISTRIB.	NEW PROPOSED SALARY	LONG.	AUTO	SUPPL. PAY	TOTAL SALARIES & ALLOW.	SALARY EXPEND. 01/01/13 TO 08/31/13	FICA	Retire.	Unemp Comp	W/C	Health Ins.	Life Ins.	Total Fringes Expend.	TOTAL SALARY & FRINGES
											7.65%	10.32%	0.50%	0.03%	\$4,164.00	\$27.00		
BPU	0001	ADA III	\$63,588.00	80.92%	\$63,588.00	\$1,920.00	\$900.00	\$0.00	\$66,408.00	\$66,408.00	\$5,080.21	\$6,853.31	\$332.04	\$19.92	\$2,234.03	\$14.49	\$14,534.00	\$80,942.00
BPU	0004	ADA IV	\$73,224.00	9.42%	\$73,224.00	\$4,560.00	\$900.00	\$0.00	\$78,684.00	\$78,684.00	\$6,019.33	\$8,120.19	\$393.42	\$23.61	\$260.07	\$1.69	\$14,818.29	\$93,502.29
		TOTAL BPU	\$136,812.00	-	\$136,812.00	\$6,480.00	\$1,800.00	\$0.00	\$145,092.00	\$145,092.00	\$11,099.54	\$14,973.49	\$725.46	\$43.53	\$2,494.10	\$16.17	\$29,352.29	\$174,444.29

365
365 100.000%

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35898

Summary of request/proposal:

DA'S BPU (1281)
APPROVAL OF THE DA'S 2013 BORDER PROSECUTION INITIATIVE BUDGET. APPROVAL OF SALARY SCHEDULE TO INCLUDE SALARY ADJUSTEMENT (INCREASES).

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1281	ADA III	0001	113	61,236.00	63,588.00	2,352.00
1281	ADA IV	0004	113	70,748.00	73,224.00	2,476.00
TOTAL				131,984.00	136,812.00	4,828.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1281-412-00-080-012-3	113	BORDER PROSEC. INIT. REG F/T EMPLOYEES	\$4,828.00
3-1281-412-00-080-012-3	211	BORDER PROSEC. INIT. HEALTH INSURANCE	-
3-1281-412-00-080-012-3	212	BORDER PROSEC. INIT. LIFE INSURANCE	-
3-1281-412-00-080-012-3	220	BORDER PROSEC. INIT. FICA	\$369.34
3-1281-412-00-080-012-3	230	BORDER PROSEC. INIT. RETIREMENT	\$498.25
3-1281-412-00-080-012-3	250	BORDER PROSEC. INIT. UNEMPLOYMENT COMP	\$24.14
3-1281-412-00-080-012-3	260	BORDER PROSEC. INIT. WORKER'S COMP	\$11.59
2013 Budgetary Impact			\$5,731.32

2014 Budgetary Impact: \$5,731.32

Possible Funding Sources: WITHIN GRANT FUNDS (1281)

Comments:

GRANT FISCAL YEAR 01/01/2013 TO 08/31/13

THE \$5,731.32 REFLECTS ANNUALIZED AMOUNT JAN THROUGH DEC 2013. PRORATED EXP FROM JAN THROUGH AUG 2013 IS \$3,820.88

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1281-412-00-080-012-3

AI - 35898

DA BORDER PROSECUTION INITIATIVE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
							\$2,352.00		\$63,588.00		\$1,920.00					
0001	113	ASSISTANT DISTRICT ATTORNEY III	\$59,452.00	\$0.00	\$59,452.00	0.03	\$1,783.56	\$0.00	\$61,236.00	\$0.00	\$1,600.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00
							\$2,476.00		\$73,224.00		\$4,560.00					
0004	113	ASSISTANT DISTRICT ATTORNEY IV	\$68,687.00	\$0.00	\$68,687.00	0.03	\$2,060.61	\$0.00	\$70,748.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00
TOTAL			\$0.00	\$0.00	\$0.00		\$0.00	\$4,828.00	\$136,812.00	\$0.00	\$6,480.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00

SALARY SCHEDULE AND PERSONNEL ACTIONS PENDING CC APPROVAL.



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

December 13, 2012

Mr. Ramon Garcia
Hidalgo County Judge
Hidalgo County
Hidalgo County Courthouse, 100 N. Clossner, Room 303
Edinburg, Texas 78539-3523

Dear Judge Garcia:

Congratulations on your supplemental award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://cjdonline.governor.state.tx.us> and go to the 'My Home' tab. In the 'Project Status' column, locate the application that is in 'Pending Acceptance of Award' status. Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button.

Be sure to review the attached memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer CJD grants; an eGrants Users Guide; and the new Guide to Grants containing answers to questions frequently asked by grantees. The Public Policy Research Institute (PPRI) at Texas A&M University will send a detailed information packet to the Project Director containing progress reporting forms and instructions on completing and submitting those forms.

I hope you continue to find the online environment of eGrants to be a positive experience. We are continually improving the efficiency of processes so that you can dedicate your time to the priorities of service within your communities. We look forward to working with you to ensure the success of your program.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Burnett", with a large, sweeping flourish above the name.

Christopher Burnett
Executive Director

OFFICE OF THE GOVERNOR
 CRIMINAL JUSTICE DIVISION
STATEMENT OF SUPPLEMENTAL GRANT AWARD

Grant Number: CH-12-A10-25378-01
Program Fund: CH-Operator and Chauffeurs Funding-Prosecution
Grantee Name: Hidalgo County
Project Title: Border Prosecution Unit
Grant Period: 01/01/2012 - 12/31/2012
Liquidation Date: 03/31/2013
Date Awarded: December 13, 2012
CJD Grant Manager: Helen Martinez

	<u>Original Project Cost</u>	<u>Adjusted Project Cost</u>	<u>New Project Cost</u>
CJD Award Amount:	\$201,585.00	\$145,000.00	\$346,585.00
Grantee Cash Match:	\$0.00	\$0.00	\$0.00
Grantee In Kind Match:	\$0.00	\$0.00	\$0.00
Grantee GPI (if applicable):	\$0.00	\$0.00	\$0.00
Total Project Cost:	\$201,585.00	\$145,000.00	\$346,585.00

The Statement of Supplemental Grant Award is your official notice of award from the Governor's Criminal Justice Division (CJD). The approved, adjusted budget is reflected in the Budget/Details tab for this record in eGrants. The grantee agrees to comply with the provisions of the Governor's Criminal Justice Division's rules in Title I, Part I, Chapter 3, Texas Administrative Code in effect on the date the grant is awarded. By clicking on the 'Accept' button within the 'Accept Award' tab, the grantee accepts the responsibility for the grant project and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

Condition(s) of Funding and Other Fund-Specific Requirement(s):



State of Texas
Office of the Governor
Criminal Justice Division

Rick Perry
Governor

Memorandum

To: CJD Grant Recipients
From: Aimee Snoddy, Deputy Director
Contact: (512) 463-1919
Re: Grantee Responsibilities
Date Awarded: December 13, 2012

Congratulations on your supplemental grant award from Governor Rick Perry's Criminal Justice Division (CJD). It is important to make you aware of a few things to consider as you implement strategies to successfully manage your program. For more information and resources, refer to the Grant Resources section of eGrants available online at <https://cjidonline.governor.state.tx.us>:

Financial Reporting - Financial Status Reports must be submitted to CJD via eGrants. Financial Status Reports may be submitted monthly but must be submitted at least quarterly. Financial Status Reports are due after each calendar quarter, regardless of when the grant was awarded. Due dates are:

April 22 (January-March quarter)
July 22 (April-June quarter)
October 22 (July-September quarter)
January 22 (October-December quarter)

The final Financial Status Report must be submitted to CJD on or before the grant liquidation date or funds will lapse and CJD will provide them as grants to others who need the funding.

Payment Authorization - Payments will be generated based on expenditures reported in the Financial Status Reports. Upon CJD approval of the Financial Status Report, a payment will be issued through direct deposit or electronic transfer.

Generated Program Income - Any income generated as a direct result of the grant activities must be reported to CJD through the Financial Status Report and grant adjustment processes. Program income must be expended prior to seeking payments from CJD. Program income must be accounted and used for the purposes of the grant activities as awarded.

Grant Funded Personnel - Staff whose salaries are supported by this award must be made aware that continued funding is contingent upon the availability of appropriated funds as well as the outcome of the annual application review conducted by CJD.

Project Changes - Grantees may submit a request for grant adjustment via eGrants for any proposed budgetary or programmatic changes, including updating contact information for grant officials.

Equipment - Equipment purchased with grant funds must be used for the purpose of the grant and as approved by CJD. An inventory report should be kept on file containing all equipment purchased with any grant funds during the grant period. This report must agree with the approved grant budget and the final Financial Status Report.

Fidelity Bond - Each nonprofit corporation receiving funds from CJD will obtain and have on file a blanket fidelity bond that indemnifies CJD against the loss and/or theft of the entire amount of grant funds, including matching funds. The fidelity bond should cover at least the CJD grant period.

Required Notifications - Grantees must immediately notify CJD in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify CJD in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand notices, subpoenas, lawsuits, or indictments to CJD. If a federal or state court or administrative agency renders a judgment or order finding discrimination by a grantee based on race, color, national origin, sex, age, or handicap, the grantee agrees to immediately forward a copy of the judgment or order to CJD.

Project Effectiveness - Grantees should regularly evaluate the effectiveness of their projects. This includes a reassessment of project activities and services to determine whether they continue to be effective. Grantees must show that their activities and services effectively address and achieve the project's stated purpose.

Programmatic Reporting - Grantees must submit required reports regarding grant information, performance, and progress towards goals and objectives in accordance with the instructions provided by CJD, or its designee. To remain eligible for funding, the grantee must be able to show the scope of services provided and the impact and quality of those services.

Monitoring - Grantees must readily make available to CJD or its agents all requested records. CJD may make unannounced monitoring visits at any time. The grantee must make every effort to resolve all issues, findings, or actions identified by CJD within the time frame specified by CJD.

Audit Requirements - Grantees expending over \$500,000 in state or federal grant funds during the fiscal year are subject to the Single Audit requirements set forth in OMB Circular No. A 133 at <http://www.whitehouse.gov/omb/circulars/index.html> and the State Single Audit Circular issued under the Uniform Grant Management Standards (UGMS) at <http://www.governor.state.tx.us/grants/what/>. Grantees must electronically submit to CJD copies of the results of any single audit conducted in accordance with OMB Circular No. A-133 at <http://www.whitehouse.gov/omb/circulars/index.html> or in accordance with the State Single Audit Circular issued under UGMS, within 30 calendar days after the grantee receives the audit results or nine months after the end of the audit period, whichever is earlier.

Supplanting - Awarded funds must be used to supplement existing funds for program activities and not replace (supplant) funds that have been appropriated for the same purpose. Grant monitors and auditors will look for potential supplanting during reviews. Violations may result in a range of penalties, including suspension of future funds, suspension or debarment from receiving federal or state grants, recoupment of monies provided under the grant, and civil or criminal penalties. Refer to the Guide to Grants at <https://cjdonline.governor.state.tx.us/updates.aspx> for additional information on supplanting.

Conflict of Interest - Grantees should have in place established safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

Contracting and Procurement - Grantees must follow their established policy and best practices for procuring goods or services with grant funds. Contracts must be routinely monitored for delivery of services or goods. When a contractual or equipment procurement is anticipated to be in excess of \$100,000, grantees must submit a Procurement Questionnaire <https://cjidonline.governor.state.tx.us/updates.aspx> to CJD for approval prior to procurement.

Travel - Grantees must follow their established policies and good fiscal stewardship related to travel expenses. If the grantee does not have established policies regarding in-state and out-of-state travel, grantee must use the travel guidelines established for state employees.

Uniform Crime Reporting - Local units of governments receiving funds from CJD must comply with all requirements for uniform crime reporting and will ensure that prompt reporting will remain current throughout the grant period.

Limited English Proficiency - Grantees must take reasonable steps to ensure that persons with limited English proficiency have meaningful access to services. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. Additional information on this requirement can be found at <http://www.lep.gov>.

Law Enforcement Programs - Law enforcement programs receiving funds from CJD must be in compliance with all rules developed by the Texas Commission on Law Enforcement Officer Standards and Education.

28 C.F.R. Part 23 Training - Any grant funded individual responsible for entering information into or retrieving information from an intelligence database must complete continuing education training on operating principles described by 28 C.F.R. Part 23 at least once for each continuous two-year period the person has primary responsibility for entering data into or retrieving data from an intelligence database.

Programs Approved to Pay Overtime for Personnel - Overtime is allowable to the extent that it is included in the CJD approved budget. Overtime reimbursements paid by CJD will be based on the following seven eligibility requirements:

- (1) Federal regulations governing these funds prohibit use of grant funds to pay an individual for the same hours in which the individual is being paid by a unit of government. For example, if an officer's regular work hours are 7 a.m. to 4 p.m. and he takes a day of paid annual leave, he is not eligible to be reimbursed with grant funds for any hours he voluntarily works between 7 a.m. and 4 p.m. He may be eligible for any hours worked that day outside of 7 a.m. to 4 p.m. provided the hours worked comply with the grantee agency's requirements for hours worked prior to eligibility for overtime pay. The regulation regarding hours of eligibility for overtime does not apply to an officer who volunteers to work on his regularly scheduled days off provided he complies with the grantee agency's requirements for hours worked prior to eligibility for overtime pay.
- (2) Hours worked is defined as physical hours on the job and does not include paid annual leave, compensatory leave, sick leave, holiday leave or other paid leave.
- (3) On-call hours should not be included in physical hours worked or as eligible hours for overtime.

- (4) Personnel receiving grant funds for overtime must maintain time and activity reports for all time physically worked. The activity description should include detailed information about the actual activities performed.
- (5) Time should be recorded to the nearest quarter hour.
- (6) Grantee records must include a clear calculation in how the overtime was computed.
- (7) Overtime payments issued outside this policy are the responsibility of the grantee agency.

Cancellation for Awards - Grantees must take reasonable steps to commence project activities upon receiving notice of a grant award:

Commencement Within 60 Days. If a project is not operational within 60 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must report by letter to CJD the steps taken to initiate the project, the reasons for delay, and the expected revised start date.

Commencement Within 90 Days. If a project is not operational within 90 days of the original start date of the award period or grant award date as noted on this memorandum, whichever is later, the grantee must submit a second statement to CJD explaining the implementation delay. Upon receipt of the 90-day letter, CJD may cancel the project and redistribute the funds to other project areas. CJD may also, where extenuating circumstances warrant, extend the implementation date of the project past the 90-day period.

Public Information Requests - Grantees must immediately notify and provide a copy to CJD of any Public Information Request received by the agency related to this grant award.

Prohibited Acts of Agencies and Individuals - Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- Grant funds may not be used to finance or otherwise support the candidacy of a person for an elected local, state, or federal office. This prohibition extends to the direct or indirect employment of a person to perform an action described by this subsection. In addition, grant-funded or grant-leased motor vehicles may not be used for the purpose described above.
- Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- Grant funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- Grantees must comply with the federal Hatch Act (5 U.S.C. §§ 1501- 1508) which restricts the political activity of some state and local employees who work in connection with federally funded programs. Covered state and local employees may not: 1) be candidates for public office in a partisan election; 2) use official authority or influence to interfere with or affect the results of an election or nomination; or, 3) directly or indirectly coerce contributions from subordinates in support of a political party or candidate.

Employment of a Lobbyist - Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.

Legislative Lobbying - Grant funds may not be used to attempt to influence the passage or defeat of a legislative measure.

Use of Alcoholic Beverages - Grant funds may not be used to compensate an officer or employee who uses alcoholic beverages on active duty. In addition, grant funds may not be used to purchase an alcoholic beverage or to pay or reimburse a travel expense that was incurred for an alcoholic beverage.

OneStar Foundation Registration and Organization Profile for Nonprofit Corporations - Each nonprofit corporation receiving funds from CJD must register and connect their organization with the OneStar Foundation at <http://www.onestarfoundation.org/page/registration/>.

Each nonprofit corporation is also encouraged to create an organizational profile with the OneStar Foundation at <http://www.onestarfoundation.org/page/org-profile>. By completing the Organizational Profile, your organization will be eligible to receive notification of opportunities, such as:

- Organizational excellence scholarships to build the capacity of your organization, including organizational assessments, trainings, consulting, conferences and other professional development activities;
- Funding announcements and events related to national service and volunteerism;
- and
- Chances to participate in important research on the needs and trends of the social sector and its stakeholders.

DATE: December 28, 2012

DEPARTMENT HEAD: Rene Guerra

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: **3-1281-412-00-080-012-3-XXX**

Contact Person: Roy Cazares Ph#: 318-2300 Ext. 758



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
3-1281-412-00-080-012-3-113	Salaries of Employees	\$102,642.69
3-1281-412-00-080-012-3-115	Longevity Pay	\$4,384.62
3-1281-412-00-080-012-3-115	Auto Allowance	1,315.38
3-1281-412-00-080-012-3-116	Health Insurance	4,895.98
3-1281-412-00-080-012-3-117	Life Insurance	31.75
3-1281-412-00-080-012-3-118	Social Security Tax	7,359.15
3-1281-412-00-080-012-3-119	Employee Retirement	9,927.63
3-1281-412-00-080-012-3-120	Unemployment Compensation Insurance	480.99
3-1281-412-00-080-012-3-121	Worker's Compensation Insurance	28.86
3-1281-412-00-080-012-3-532	Wireless Devices	1,733.00
3-1281-412-00-080-012-3-601	Office & Computer Supplies	1,842.00
3-1281-412-00-080-012-3-626	Gasoline/Diesel	5,000.00
3-1281-412-00-080-012-3-583	Out of County Employee Travel	4,532.95
3-1281-412-00-080-012-3-584	Registration Fees	825.00
3-1281-334-10-080-012-3-000	CJD - BPU/Revenue	145,000.00
TOTAL BUDGET INCREASE (DECREASE)		145,000.00

REASON: 2013 Budget. Provides funding from January 1, 2013 - August 31, 2013.

DEPARTMENT HEAD SIGNATURE

0.00

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

AI-35860

District Attorney 12. E.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Roy Cazares, DISTRICT
ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

Crim DA's (1100)/ Civil Litigation (1100):

1. Approval of personnel actions as listed on exhibit "A."
2. Approval of revised salary schedules.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: see below

FUNDS AVAILABLE Y/N?: NO

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

UNDETERMINED.

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/18/2012 10:28 AM
Auditor's Office	Merlen P. Munoz	12/20/2012 04:30 PM
Rosalinda Cantu	Rosie Cantu	12/21/2012 05:39 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Roy Cazares		Started On: 12/18/2012 08:54 AM
	Final Approval Date: 12/23/2012	

AI-35871

District Attorney 12. F.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

DA- HB 65 (1223)/ Crim DA (1100):

1. Approval of 2013 District Attorney's Office Investigation HB65 Fund Budget.
2. Approval of certification of revenues for the BPU Grant.
3. Approval of appropriation of funds under the DA Investigation HB65 Fund (1223).
4. Approval of personnel actions as listed on exhibit "A" or exhibit "B".
5. Approval to create the following temporary part time positions not to exceed six (6) months:

Slot No.	Position Title	Budgeted Salary/ Rate of Pay
T075	Clerk I	\$20,800.00 pr yr/ \$10.00 pr hr
T076	Clerk I	\$20,800.00 pr yr/ \$10.00 pr hr
T077	Clerk I	\$20,800.00 pr yr/ \$10.00 pr hr
T078	Clerk I	\$20,800.00 pr yr/ \$10.00 pr hr
T079	Clerk I	\$20,800.00 pr yr/ \$10.00 pr hr
T080	Clerk IV	\$41,600.00 py yr \$20.00 pr hr

6. Approval of 2013 salary schedule.

BACKGROUND

2013 Budget.

Attachments

DAINVPARGLORIA

DAINVPARCLERKS

DAHB65SS

DAHB65BA2013

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 02:44 PM
Rosalinda Cantu	Rosie Cantu	12/21/2012 07:09 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Roy Cazares		Started On: 12/18/2012 10:41 AM
	Final Approval Date: 12/23/2012	



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: DA'S OFFICE- DA INVESTIGATION FUND 080-007

DATE: 12/28/2012

CURRENT POSITION TITLE:

CURRENT SLOT. #:
T078

REQUESTED POSITION TITLE: CLERK IV

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other CHANGING FUND SOURCE

POSITION SALARY REQUEST:

<u>1</u>	<u>-0-</u>	<u>\$41,600.00</u>	\$	<u>\$41,600.00</u>
NO. OF POSITIONS	CURRENT GRADE & STEP/ SALARY/ ALLOWANCE	PROPOSED GRADE & STEP/ SALARY/ ALLOWANCE		NET CHANGE

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds

Other 3-1223-412-00-080-007-0-XXX DA INVESTIGATION FUND.
APPROPRIATION OF FUNDS

POSITION TYPE:

Full Time Employee Object 113	<input type="checkbox"/>	Part Time Employee Object 114	<input type="checkbox"/>	<u>\$20.00</u> Enter hourly rate for temp. positions
Full Time Temporary Object 121	<input type="checkbox"/>	Part Time Temporary Object 122	<input checked="" type="checkbox"/>	<u>\$20.00 * 2080 hrs = \$41,600.00</u> Hourly Rate * 2,080 hrs. per year = Annual Salary <u>\$20.00 * 899hrs = \$17,980.00 (ACTUAL EXPENDITURE)</u>

TEMPORARY POSITIONS:

<u>01/01/2012</u> Start Date	<u>07/01/2011</u> End Date	<u>varies</u> Working Days & Hours	<u>varies</u> Hours Per Week	<u>NOT EXCEED 6 MONTHS</u> Duration (2 weeks, 3 months, etc.)
---------------------------------	-------------------------------	---------------------------------------	---------------------------------	--

CIVIL SERVICE:	FLSA:
Exempt <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

NEEDED TO ASSIST IN THE OFFICE WITH CLERICAL DUTIES TO KEEP FULL TIME SUPPORT STAFF WORKING ON MORE ESSENTIAL DUTIES

NEW POSITION: Brief job description and attach a copy of the new job description.


Will be assisting in the Felony Section with the preparation of judgments, revocations, TRN revisions as required, modification and research of judgments and other documents required in the different departments.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/17/2012 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	_____ HUMAN RESOURCES DIRECTOR	_____ DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	_____ DEPARTMENT OF BUDGET & MANAGEMENT	_____ DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS COURT APPROVAL	_____ DATE	_____	_____	_____



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: CRIM DA HB65 (080-007)

DATE: 12/28/2012

CURRENT POSITION TITLE:

SLOT. #s: T073-T077

REQUESTED POSITION TITLE: CLERK I

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

POSITION SALARY REQUEST:

<u>5</u>	_____	<u>\$3,500.00 (each)</u>	\$	<u>17,500.00</u>
NO. OF POSITIONS	CURRENT GRADE & STEP	PROPOSED GRADE & STEP		NET CHANGE

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other 3-1223-412-00-080-007-0-XXX DA INVESTIGATION FUND

POSITION TYPE:

Full Time Employee Object 113	<input type="checkbox"/>	Part Time Employee Object 114	<input type="checkbox"/>	\$10.00 _____
				Enter hourly rate for temp. positions
Full Time Temporary Object 121	<input type="checkbox"/>	Part Time Temporary Object 122	<input checked="" type="checkbox"/>	\$ 10.00 X 350 hrs = \$3,500.00 X 5 = \$17,500.00
				Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

<u>01/01/2013</u>	<u>07/01/2013</u>	<u>Varies</u>	<u>Varies</u>	<u>Not to exceed 6 months</u>
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc..)

CIVIL SERVICE:	FLSA:
Exempt <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Needed to assist in the office with clerical duties . (copies, shredding, faxing, answering phone, taking files to different departments, etc..)

NEW POSITION: Brief job description and attach a copy of the new job description.


Running copies, shredding, faxing, answering phone, taking files to different departments, and other duties as assigned.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/17/2012 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	HUMAN RESOURCES DIRECTOR	DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE	_____	_____	_____

Name	Title		Longevity	Auto	Salary &	Health Insurance	Life Insurance	Social Security	Retirement	Unemployment	Workers' Comp.
			\$240 per year	Allowance	Longevity	4164	27	7.65%	10.32%	0.50%	0.03%
John R. Carrasco	Criminal Investigator I	\$35,000.00	\$0.00	\$0.00	\$35,000.00	4,164.00	27.00	2,677.50	3,612.00	175.00	10.50
Patrick K. McCormick	Assistant District Attorney III	\$11,698.00	\$240.00	\$0.00	\$11,938.00	400.00	5.00	913.26	1,232.00	59.69	3.58
Dale R. Booth, Jr.	Assistant District Attorney IV	\$7,973.00	\$0.00	\$0.00	\$7,973.00	500.00	5.00	609.93	822.81	39.87	2.39
		\$54,671.00	\$240.00	\$0.00	\$54,911.00	\$5,064.00	\$37.00	\$4,200.69	\$5,666.82	\$274.56	\$16.47
	Clerk I	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00	0.00	267.75	0.00	17.50	1.05
	Clerk I	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00	0.00	267.75	0.00	17.50	1.05
	Clerk I	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00	0.00	267.75	0.00	17.50	1.05
	Clerk I	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00	0.00	267.75	0.00	17.50	1.05
	Clerk I	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00	0.00	267.75	0.00	17.50	1.05
Gloria Guzman	Clerk IV	\$17,980.00	\$0.00	\$0.00	\$17,980.00	0.00	0.00	1,375.47	0.00	89.90	5.39
		\$35,480.00	\$0.00	\$0.00	\$35,480.00	\$0.00	\$0.00	\$2,714.22	\$0.00	\$177.40	\$10.64
		\$90,151.00	\$240.00	\$0.00	\$90,391.00	\$5,064.00	\$37.00	\$6,914.91	\$5,666.82	\$451.96	\$27.12
											\$108,552.80

Salary & Fringes

Salary - 113	\$54,671.00
Salary - 122	\$35,480.00
Longevity	\$240.00
Auto Allowance	\$0.00
Health Insurance	\$5,064.00
Life Insurance	\$37.00
Social Security	\$6,914.91
Retirement	\$5,666.82
Unemployment	\$451.96
Workers' Comp	\$27.12
	\$108,552.80

\$45,666.00
\$14,551.53
\$9,953.01
\$70,170.54
\$3,786.30
\$3,786.30
\$3,786.30
\$3,786.30
\$3,786.30
\$19,450.76
\$38,382.26
\$108,552.80

DATE: December 28, 2012

DEPARTMENT HEAD: Rene Guerra

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 3-1223-412-00-080-007-0-XXX

Contact Person: Roy Cazares Ph# 318-2300 Ext. 758



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
3-1223-412-00-080-007-0-113	Salaries of Employees	\$54,671.00
3-1223-412-00-080-007-0-115	Longevity Pay	\$240.00
3-1223-412-00-080-007-0-122	Temp Part-Time Employees	35,480.00
3-1223-412-00-080-007-0-211	Health Insurance	5,064.00
3-1223-412-00-080-007-0-212	Life Insurance	37.00
3-1223-412-00-080-007-0-220	Social Security Tax	6,914.91
3-1223-412-00-080-007-0-230	Employee Retirement	5,666.82
3-1223-412-00-080-007-0-250	Unemployment Compensation Insurance	451.96
3-1223-412-00-080-007-0-260	Worker's Compensation Insurance	27.12
3-1223-412-00-080-007-0-320	Professional Services	2,000.00
3-1223-412-00-080-007-0-336	Computer Services	1,000.00
3-1223-412-00-080-007-0-342	Information & Credit Services	5,000.00
3-1223-412-00-080-007-0-346	Hauling & Freight Services	500.00
3-1223-412-00-080-007-0-421	Disposal	50.00
3-1223-412-00-080-007-0-431	Building Repairs & Maintenance	5,000.00
3-1223-412-00-080-007-0-432	Equipment & Vehicle Repair & Maintenance Services	3,000.00
3-1223-412-00-080-007-0-532	Wireless Devices	9,600.00
3-1223-412-00-080-007-0-550	Printing & Binding	8,000.00
3-1223-412-00-080-007-0-583	Travel Out of County	2,000.00
3-1223-412-00-080-007-0-584	Registration Fees	4,500.00
3-1223-412-00-080-007-0-601	Office & Computer Supplies	5,000.00
3-1223-412-00-080-007-0-603	Education/Instruction	1,500.00
3-1223-412-00-080-007-0-607	Household & Janitorial Supplies	1,000.00
3-1223-412-00-080-007-0-611	Police Supplies	2,000.00
3-1223-412-00-080-007-0-640	Reference Materials	2,000.00
3-1223-412-00-080-007-0-664	Other Minor Equipment	1,000.00
3-1223-412-00-080-007-0-665	Minor Computer Equipment	4,000.00
3-1223-412-00-080-007-0-672	Equipment & Vehicle Repair & Maintenance Supplies	1,500.00
3-1223-412-00-080-007-0-745	Computer Equipment	20,000.00
3-1223-412-00-080-007-0-747	Software	20,000.00
3-1223-412-00-080-007-0-812	Software License Renewal	3,000.00
3-1223-412-00-080-007-0-831	Court Cost & Investigation	100,000.00
3-1223-412-00-080-007-0-841	Aid to Government Agency	500.00
3-1223-412-00-080-007-0-890	Other	40,000.00

TOTAL BUDGET INCREASE (DECREASE) **350,702.81**

REASON: 2013 Budget.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

AI-35868

District Attorney 12. G.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Roy Cazares, DISTRICT ATTORNEY

Department: DISTRICT ATTORNEY

Information

CAPTION

DA's Bad Checks (1222):

1. Approval of the 2013 District Attorney's Office Bad Checks budget.
2. Approval of appropriation of funds for the D.A. Bad Checks budget.
3. Approval to of the following personnel action(s):

Action	Pgrm	Slot No.	Position Title	Adopted Budgeted Salary	Adopted % Allocation	Proposed Salary	Proposed Increase	Proposed % Allocation
Increase	Bad Checks	0003	Developer & System Engineer	\$75,594.00	100%	\$77,000.00	\$1,406.00	100%
Increase	Bad Checks	0007	Administrative Assistant V	\$44,583.00	100%	\$47,800.00	\$3,217.00	100%
Increase/ % Change Distrib.	Crim DA	0098	Assistant District Attorney III	\$51,117.00	82.79%	\$68,500.00	\$5,783.00	100.0%
Delete/ % Change Distrib.	Bad Checks	0025		\$11,660.00	17.21%	0.00	\$0.00	0%

4. Approval of salary schedule.

BACKGROUND

2013 Budget

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 1222-412-00-080-006-0-XXX

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balances in 2013 Bad Checks Budget. See attached appropriation.

Attachments

DAHC2013SS

DAHCBA

DAHCPAR01

DAHCPAR02

salary schedule

FISCAL NOTE

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/18/2012 11:31 AM
Rosalinda Cantu	Rosie Cantu	12/21/2012 05:29 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM

Form Started By: Roy Cazares Started On: 12/18/2012 10:05 AM

Final Approval Date: 12/23/2012

	Title		Longevity	Auto	Salary &	Health Insurance	Life Insurance	Social Security	Retirement	Unemployment	Workers' Comp.
			\$240 per year	Allowance	Longevity	4164	27	7.65%	10.32%	0.50%	0.03%
James R. Wade	Developer & System Engineer	\$81,000.00	\$840.00	\$3,600.00	\$85,440.00	4,164.00	27.00	6,536.16	8,817.41	427.20	25.63
Irene P. Aguilera	Administrative Assistant V	\$47,800.00	\$0.00	\$0.00	\$47,800.00	4,164.00	27.00	3,656.70	4,932.96	239.00	14.34
	OBJECT 113	\$128,800.00	\$840.00	\$3,600.00	\$133,240.00	\$8,328.00	\$54.00	\$10,192.86	\$13,750.37	\$666.20	\$39.97
Carilu Leal	Coordinator I	\$34,360.00	\$0.00	\$0.00	\$34,360.00	4,164.00	27.00	2,628.54	429.72	0.14	0.79
		\$34,360.00	\$0.00	\$0.00	\$34,360.00	\$4,164.00	\$27.00	\$2,628.54	\$429.72	\$0.14	\$0.79
		\$163,160.00	\$840.00	\$3,600.00	\$167,600.00	\$12,492.00	\$81.00	\$12,821.40	\$14,180.09	\$666.34	\$40.76

Salary & Fringes

Salary - 113	\$128,800.00
Salary RPT - 114	\$34,360.00
Longevity	\$840.00
Auto Allowance	\$3,600.00
Health Insurance	\$12,492.00
Life Insurance	\$81.00
Social Security	\$12,821.40
Retirement	\$14,180.09
Unemployment	\$666.34
Workers' Comp	\$40.76
	\$207,881.59

\$105,437.40
\$60,834.00
\$166,271.40
\$41,610.19
\$41,610.19
\$207,881.59

DATE: December 28, 2012

DEPARTMENT HEAD: Rene Guerra

DEPARTMENT NAME: District Attorney's Office

ACCOUNT NUMBER: 3-1222-412-00-080-006-0-XXX

Contact Person: Roy Cazares Ph#: 318-2300 Ext. 758



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
3-1222-412-00-008-006-0-113	Salaries of Employees	\$128,800.00
3-1222-412-00-008-006-0-114	Regular Part-time Employees	\$34,360.00
3-1222-412-00-008-006-0-115	Longevity Pay	\$840.00
3-1222-412-00-008-006-0-118	Auto Allowance	3,600.00
3-1222-412-00-008-006-0-211	Health Insurance	12,492.00
3-1222-412-00-008-006-0-212	Life Insurance	81.00
3-1222-412-00-008-006-0-220	Social Security Tax	12,822.00
3-1222-412-00-008-006-0-230	Employee Retirement	14,181.00
3-1222-412-00-008-006-0-250	Unemployment Compensation Insurance	667.00
3-1222-412-00-008-006-0-260	Worker's Compensation Insurance	41.00
3-1222-412-00-008-006-0-524	General Insurance	775.00
3-1222-412-00-008-006-0-550	Printing & Binding	1,000.00
3-1222-412-00-008-006-0-626	Gasoline/Diesel	16,000.00
3-1222-412-00-008-006-0-630	Food	100.00
3-1222-412-00-008-006-0-668	Police Weapons & BP Vest	3,000.00
3-1222-412-00-008-006-0-890	Other	50,000.00
TOTAL BUDGET INCREASE (DECREASE)		278,759.00

REASON: 2013 Budget.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: DA'S OFFICE- DA BAD CHECKS 080-006

DATE: 12/17/2012

CURRENT POSITION TITLE: Assistant District Attorney III

CURRENT SLOT. #: 0025

REQUESTED POSITION TITLE:

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other DELETIONS OF POSITION/COST ALLOCATIONS

POSITION SALARY REQUEST:

<u>1</u>	<u>-0-</u>	<u>-\$11,320.00</u>	\$	<u>-\$11,320.00</u>
NO. OF POSITIONS	CURRENT GRADE & STEP/ SALARY/ ALLOWANCE	PROPOSED GRADE & STEP/ SALARY/ ALLOWANCE		NET CHANGE

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other 3-1222-412-00-080-006-0-XXX DA BAD CHECK.

POSITION TYPE:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 -\$11,320.00
Hourly Rate * 2,080 hrs. per year = Annual Salary

<u>12/28/2012</u>	_____	_____	_____	_____
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:	FLSA:
Exempt <input checked="" type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Positions will be funded from the General Fund.


NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/17/2012		
	DEPARTMENT HEAD	DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES <input type="checkbox"/> NO
2.	_____	DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	DATE		
3.	_____	DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES <input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE		
4.	_____	DATE	_____	_____
	COMMISSIONERS COURT APPROVAL	DATE		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: DA'S OFFICE- DA BAD CHECKS 080-006

DATE: 12/17/2012

CURRENT POSITION TITLE: Clerk IV

CURRENT SLOT. #: T009

REQUESTED POSITION TITLE:

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other DELETIONS OF POSITION/COST ALLOCATIONS

POSITION SALARY REQUEST:

<u>1</u>	<u>-0-</u>	<u>\$41,600.00</u>	\$	<u>\$41,600.00</u>
NO. OF POSITIONS	CURRENT GRADE & STEP/ SALARY/ ALLOWANCE	PROPOSED GRADE & STEP/ SALARY/ ALLOWANCE		NET CHANGE

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other 3-1222-412-00-080-006-0-XXX DA BAD CHECK.

POSITION TYPE:

Full Time Employee Object 113 Part Time Employee Object 114 \$20.00
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$20.00 * 2080 hrs = \$41,600.00
Hourly Rate * 2,080 hrs. per year = Annual Salary
\$20.00 * 832 hrs = \$16,640.00 (ACTUAL EXPENDITURE)

TEMPORARY POSITIONS:

<u>12/28/2012</u>	_____	_____	_____	_____
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: Exempt Non-Exempt N/A

FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Positions will be funded from the Investigation Fund.


NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/17/2012 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.	HUMAN RESOURCES DIRECTOR	DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE	_____	_____	_____

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1222-412-00-080-006-0

AI - 35868

DA BAD CK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0003	113	DEVELOPER & SYSTEM ENGINEER	\$72,503.00	\$889.00	\$73,392.00	\$0.03	\$2,201.76	\$1,406.00 \$0.00	\$77,000.00 \$75,594.00	\$0.00	\$840.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,440.00
0007	113	ADMINISTRATIVE ASSISTANT V	\$43,284.00	\$0.00	\$43,284.00	\$0.03	\$1,298.52	\$3,217.00 \$0.00	\$47,800.00 \$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	443	APPROVAL TO DELETE COST ALLOCATION AND ALLOCATE 100% OF THE SALARY TO GENERAL FUND SLOT 0098. ASSISTANT DISTRICT ATTORNEY III	\$11,320.00	\$0.00	\$11,320.00	\$0.03	\$340.00	\$0.00	\$11,660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	114	COORDINATOR	\$35,391.00	\$35,391.00	\$35,391.00	\$0.00	\$0.00	\$0.00	\$35,391.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL			\$151,178.00	\$36,280.00	\$152,067.00		\$3,500.28	\$4,623.00	\$160,191.00	\$0.00	\$840.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,440.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35868

Summary of request/proposal:
DA's Bad Checks (1222):
Approval to of the following personnel action(s):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1222	Developer & System Engineer	0003	113	75,594.00	77,000.00	1,406.00
1222	Administrative Assistant V	0007	113	44,583.00	47,800.00	3,217.00
1222	ADA III	0025	113	11,660.00	0.00	(11,660.00)
TOTAL				131,837.00	124,800.00	(7,037.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1222-412-00-080-006-0-	113	BAD CHECKS- REG F/T EMPLOYEES	(\$7,037.00)
3-1222-412-00-080-006-0-	211	BAD CHECKS- HEALTH INSURANCE	(\$717.46)
3-1222-412-00-080-006-0-	212	BAD CHECKS- LIFE INSURANCE	(\$4.65)
3-1222-412-00-080-006-0-	220	BAD CHECKS- FICA	(\$538.33)
3-1222-412-00-080-006-0-	230	BAD CHECKS- RETIREMENT	(\$726.22)
3-1222-412-00-080-006-0-	250	BAD CHECKS- UNEMPLOYMENT COMP	(\$35.19)
3-1222-412-00-080-006-0-	260	BAD CHECKS- WORKER'S COMP	(\$16.89)
2013 Budgetary Impact			(\$9,075.74)

2014 Budgetary Impact: (\$9,075.74)

Possible Funding Sources: WITHIN BAD CHECKS BUDGET- APPROPRIATION OF FUNDS

Comments:

AI-35689

County Clerk 13. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Sylvia Rios, HUMAN
RESOURCES/CIVIL SERVICE

Department: HUMAN RESOURCES/CIVIL SERVICE

Information

CAPTION

County Clerk (1100)

1. Approval to create the following full-time positions, effective 01/01/2013:

Slot No.	Position Title	Budgeted Salary
0074	Deputy County Clerk I	\$26,014.00
0075	Deputy County Clerk I	\$26,014.00

2. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-40-180-001-0-XXX

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Undetermined.

Attachments

PARs

Job description

Fiscal Note

Revised salary schedule

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/13/2012 09:48 AM
Sylvia Solis	Sylvia Solis	12/14/2012 10:12 AM
Rosalinda Cantu	Rosie Cantu	12/17/2012 09:02 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Sylvia Rios		Started On: 12/11/2012 03:17 PM
Final Approval Date: 12/23/2012		



HIDALGO COUNTY Personnel Adjustment Request Form

Received

DEC 11 2012

Human Resources

DEPARTMENT NAME/NUMBER: HIDALGO COUNTY CLERK

DATE: 12/11/2012

CURRENT POSITION TITLE:

CURRENT SLOT. #: 0074

REQUESTED POSITION TITLE: DEPUTY COUNTY CLERK I
(For new positions or reclassifications)

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ _____ \$ 26,014.00 \$ _____
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Clerk to be assigned to handle Civil Cases for County Court #8

HIDALGO COUNTY
BUDGET OFFICE
2012 DEC 12 PM 4 05

NEW POSITION: Brief job description and attach a copy of the new job description.

Deputy County Clerk I job description on file with Human Resources

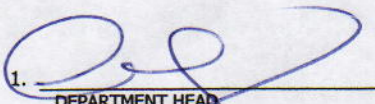
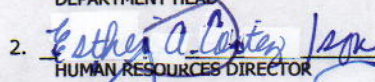
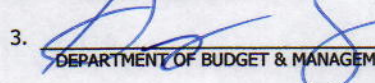
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Funding for these positions were not budgeted in the 2013 Budget. Will increase the 2013 and future budgets by \$70,045 per year.

1.		12/11/2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	DEPARTMENT HEAD	DATE			
2.		12-12-12	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	DATE			
3.		12-14-2012	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE			
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

Received

DEC 11 2012

Human Resources

DEPARTMENT NAME/NUMBER: HIDALGO COUNTY CLERK

DATE: 12/11/2012

CURRENT POSITION TITLE:

CURRENT SLOT. #: 0075

REQUESTED POSITION TITLE: DEPUTY COUNTY CLERK I
(For new positions or reclassifications)

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ _____ \$ 26,014.00 \$ _____
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:	FLSA:			
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>			
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>			
N/A <input type="checkbox"/>				

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Clerk to be assigned to handle Criminal Cases for County Court #8

2012 DEC 12 PM 4 05
HIDALGO COUNTY
BUDGET OFFICE

NEW POSITION: Brief job description and attach a copy of the new job description.

Deputy County Clerk I job description on file with Human Resources

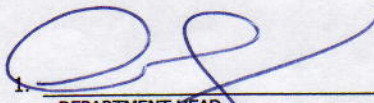
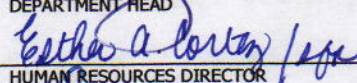
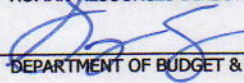
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Funding for these positions were not budgeted in the 2013 Budget. Approval of these positions will increase the 2013 Budget and future budgets by \$70,045 per year.

1.		12/11/2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	DEPARTMENT HEAD	DATE			
2.		12-12-12	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	DATE			
3.		12-14-2012	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE			
4.	COMMISSIONERS COURT APPROVAL	DATE			

DEPUTY COUNTY CLERK I

GRADE: 05

GENERAL DESCRIPTION

Performs a moderately complex (journey-level) county clerk work. Under the supervision of the County Clerk, work involves support tasks primarily involving customer service and support/clerical activities which may include: processing inquiries and requests for information; entering and maintaining data; answering telephones; filing and maintaining correspondence, files, reports, etc. Works within a well defined framework of policies and procedures under immediate supervision, performing other duties as required. Works under general supervision with moderate latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Performs general clerical duties as required, including filing, indexing and recording, making copies, sorting stuffing and mailing documents

Enters information on office records to the computer and retrieves information to respond to inquiries

Type correspondence and other documents and materials using a typewriter and/or processing software

Assists the public in person or by telephone, convey messages, make telephone calls, faxes and distribute mail

May assist in performing other duties in other departments which may include any of the following: Deed Records, Civil, Probate, Collections, Marriage, Accounting, Criminal, Vital Statistics, Assumed Name Records and Commissioner's Court

Ability to work well with others

Regular attendance is a must

Performs related duties as required

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Graduation from a standard senior high school or equivalent is generally preferred, plus one (1) year of general office experience or an equivalent combination of experience and training which provides the required knowledge, skills and abilities; Two (2) years of experience may be substituted for one (1) year of education.

Bilingual is preferred

CERTIFICATES, LICENSES, REGISTRATION

Valid Texas Driver's License and current liability insurance.

Must be bondable

Knowledge, Skills, and Abilities

Ability to read, interpret and accept documents such as safety rules, operating and maintenance instructions and procedures manuals.

Ability to fill out reports, answer routing correspondence and speak effectively to the public.

Ability to deal with problems involving several concrete variables in standardized situations

Ability to operate a computer, typewriter and other basic office equipment

Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the county

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

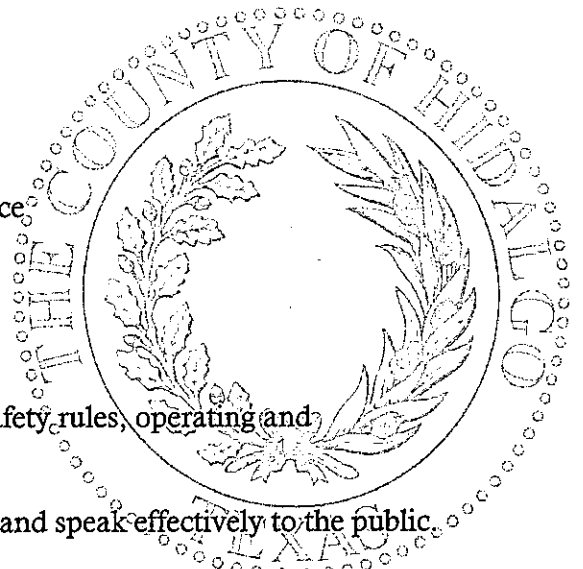
The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time



- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35689

Summary of request/proposal:

COUNTY CLERK (1100):

Approval to create the following full-time positions, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DEPUTY COUNTY CLERK I	0074	113	0.00	26,014.00	26,014.00
1100	DEPUTY COUNTY CLERK I	0075	113	0.00	26,014.00	26,014.00
				0.00	52,028.00	52,028.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-40-180-001-0- 113	CO CLERK - REG F/T EMPLOYEES	\$52,028.00
3-1100-415-40-180-001-0- 211	CO CLERK - HEALTH INSURANCE	\$8,328.00
3-1100-415-40-180-001-0- 212	CO CLERK - LIFE INSURANCE	\$54.00
3-1100-415-40-180-001-0- 220	CO CLERK - FICA	\$3,980.14
3-1100-415-40-180-001-0- 230	CO CLERK - RETIREMENT	\$5,369.29
3-1100-415-40-180-001-0- 250	CO CLERK - UNEMPLOYMENT COMP	\$260.14
3-1100-415-40-180-001-0- 260	CO CLERK - WORKER'S COMP	\$26.01
	2013 Budgetary Impact	\$70,045.58

2014 Budgetary Impact: \$70,045.58

Possible Funding Sources: UNDETERMINED

Comments:

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-40-180-001-0

AI - 35689

CO. CLERK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY CLERK	\$87,360.00	\$10,140.00	\$97,500.00	0	\$0.00	\$0.00	\$97,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
0002	113	CHIEF DEPUTY II	\$74,182.00	\$0.00	\$74,182.00	0.03	\$2,225.00	\$0.00	\$76,407.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0003	113	OFFICE MANAGER	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0004	113	COURTS MANAGER	\$50,019.00	\$0.00	\$50,019.00	0.03	\$1,500.57	\$0.00	\$51,520.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,860.00
0005	113	INTERNAL AUDITOR III	\$50,019.00	\$535.00	\$50,554.00	0.03	\$1,516.62	\$0.00	\$52,071.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0006	113	COLLECTIONS SUPERVISOR	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	ADMINISTRATIVE ASSISTANT III	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	113	EXECUTIVE ASSISTANT I	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	DEPUTY COUNTY CLERK III	\$37,969.00	\$0.00	\$37,969.00	0.03	\$1,139.07	\$0.00	\$39,108.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,920.00
0012	113	DEPUTY COUNTY CLERK II	\$34,613.00	\$0.00	\$34,613.00	0.03	\$1,038.39	\$0.00	\$35,651.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0013	113	DEPUTY COUNTY CLERK II	\$34,613.00	\$0.00	\$34,613.00	0.03	\$1,038.39	\$0.00	\$35,651.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0014	113	DEPUTY COUNTY CLERK II	\$34,613.00	\$358.00	\$34,971.00	0.03	\$1,049.13	\$0.00	\$36,020.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0015	113	DEPUTY COUNTY CLERK III	\$34,360.00	\$388.00	\$34,748.00	0.03	\$1,042.44	\$0.00	\$35,790.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0016	113	DEPUTY COUNTY CLERK II	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0017	113	DEPUTY COUNTY CLERK II	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0018	113	COLLECTIONS ENFORCEMENT OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0019	113	COLLECTIONS ENFORCEMENT OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0020	113	COLLECTIONS ENFORCEMENT OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0021	113	COLLECTIONS ENFORCEMENT OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0022	113	COLLECTIONS ENFORCEMENT OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0023	113	COLLECTIONS ENFORCEMENT OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	COLLECTIONS ENFORCEMENT OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0025	113	DEPUTY COUNTY CLERK I	\$28,792.00	\$220.00	\$29,012.00	0.03	\$870.36	\$0.00	\$29,882.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0027	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$92.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0029	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0030	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0031	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0033	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0034	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0035	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0036	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0037	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0038	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0039	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-40-180-001-0

AI - 35689

CO. CLERK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0040	113	DEPUTY COUNTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0041	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0042	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0043	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0044	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0045	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0047	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0049	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0050	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0051	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0052	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0053	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0054	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0055	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0056	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0057	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0058	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0059	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0060	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0061	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0062	114	ASSISTANT DEPUTY COUNTY CLERK	\$23,169.00	\$0.00	\$23,169.00	0.03	\$695.07	\$0.00	\$23,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0063	114	ASSISTANT DEPUTY COUNTY CLERK	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0064	114	ASSISTANT DEPUTY COUNTY CLERK	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0068	113	COLLECTIONS ANALYST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0069	113	COLLECTIONS ENFORCEMENT OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	ADMINISTRATIVE ASSISTANT IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0071	113	COLLECTIONS ENFORCEMENT OFFICER	\$0.00	\$29,458.00	\$29,458.00	0.03	\$884.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	DEPUTY COUNTY CLERK I	\$0.00	\$25,256.00	\$25,256.00	0.03	\$758.00	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0073	113	DEPUTY COUNTY CLERK I	\$0.00	\$25,256.00	\$25,256.00	0.03	\$758.00	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0074	113	DEPUTY COUNTY CLERK I	\$0.00	\$26,014.00	\$26,014.00	0.03	\$0.00	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	DEPUTY COUNTY CLERK I	\$0.00	\$26,014.00	\$26,014.00	0.03	\$0.00	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,024,214.00	\$147,520.00	\$2,171,734.00		\$60,666.62	\$0.00	\$2,232,409.00	\$0.00	\$21,600.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$29,600.00

Approval to create the above highlighted full-time positions.

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-415-40-180-001-0

AI - 35689

CO. CLERK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	

All personnel actions pending CC approval.

AI-35769

County Clerk 13. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Co Clerk's Office

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

County Clerk Record Archive (1100):

1. Discussion, consideration and approval to create the following temporary full time position(s) effective 01/01/13, not to exceed six (6) months:

Slot No.	Position Title	Budgeted Salary/Rate of Pay
T016	Assistant Deputy County Clerk	\$20,800.00 per yr/ \$10.00 per hr

2. Approval of appropriation of funds.

BACKGROUND

Caption changed to read approval to create as per Ms. Annette Muniz (telephone conversation on 12/29/12 @3:34 pm. Temporary position, slot T015 set to expire on 12/31/2012. Creation of T016 set to be effective 01/01/2013.

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-40-180-002-0-XXX

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available from fund balance. See attached budget appropriation.

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	12/19/2012 05:10 PM
Budget & Management	Obdett Calzada	12/20/2012 08:48 AM
Sylvia Solis	Sylvia Solis	12/20/2012 04:48 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rosie Cantu		Started On: 12/13/2012

Final Approval Date: 12/23/2012



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Clerk's Office

DATE: 12/14/2012

CURRENT POSITION TITLE: N/A

CURRENT SLOT. #:

*TOLLE
pc*

REQUESTED POSITION TITLE: Assistant Deputy County Clerk - Temp
(For new positions or reclassifications)

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ _____ \$ 20,800.00 \$ 20,800.00
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other Appropriation from reserved fund balance -County Clerk Archive Account 3-1100-415-40-180-002-0

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ \$10.00 x 2080 = \$20,800.00
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

01/01/13
01/02/2012 *pc* 06/30/13 Monday - Friday / 8HRS 40 HRS 6 MONTHS
Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Employee assigned to review and identify bad images on County Clerk data base. Once identified document is re-scanned by employee

NEW POSITION: Brief job description and attach a copy of the new job description.




Description on file with HR

POSITION RECLASIFICACION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		12/14/2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT HEAD	DATE			
2.		12.27.12	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	DATE			
3.		12/20/2012	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE			
4.	COMMISSIONERS COURT APPROVAL	DATE			

ASSISTANT DEPUTY COUNTY CLERK

GRADE: 03

GENERAL DESCRIPTION

Performs (entry-level) office work for the County Clerk's office. Work involves support tasks primarily involving customer service and support/clerical activities which may include requests for information, entering data, answering telephones, filing and maintaining correspondence, files, reports, etc.

EXAMPLES OF WORK PERFORMED

Performs general clerical duties as required, including filing, indexing and recording, making copies, sorting stuffing and mailing documents

Enters information on office records to the computer and retrieves information to respond to inquiries

Type correspondence and other documents and materials using a typewriter and/or processing software

Assists the public in person or by telephone, convey messages, make telephone calls, faxes and distribute mail

Ability to work well with others

Regular attendance is a must

Performs related duties as required

GENERAL QUALIFICATION GUIDELINES

Experience and Education

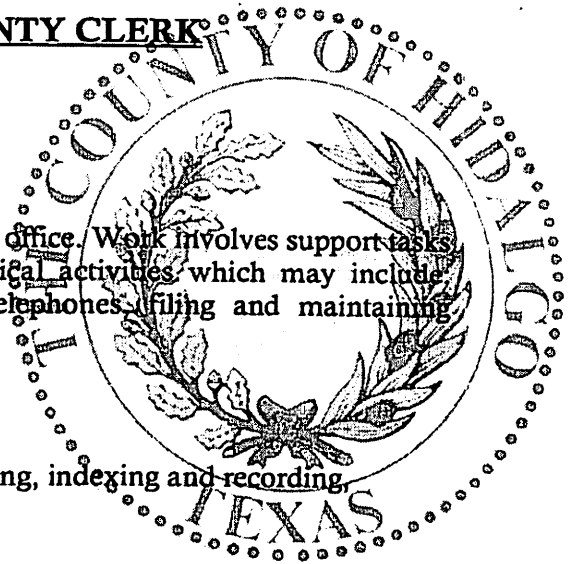
Graduation from a standard senior high school or equivalent is generally preferred. Must have some general office experience or an equivalent combination of experience and training which provides the required knowledge, skills and abilities.

Bilingual is preferred

CERTIFICATES, LICENSES, REGISTRATION

Valid Texas Driver's License and current liability insurance

Must be bondable



Knowledge, Skills, and Abilities

Must have excellent verbal and written communication skills

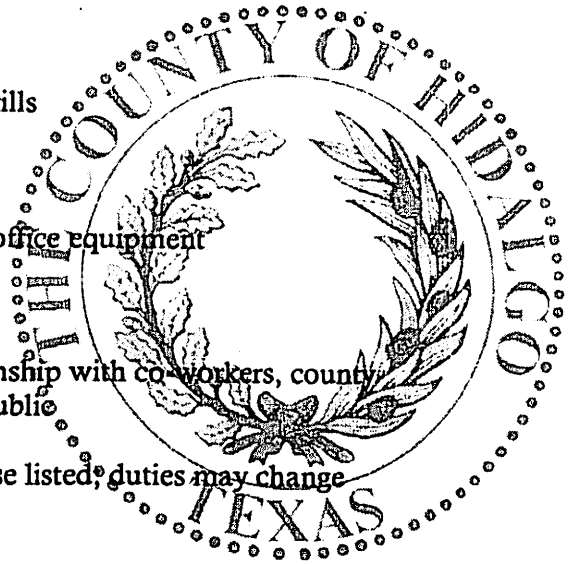
Must be able to type 40 wpm

Ability to operate a computer, typewriter and other basic office equipment

Ability to accurately enter data

Ability to establish and maintain effective working relationship with co-workers, county employees, other outside organizations, and the general public

Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the county



PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment

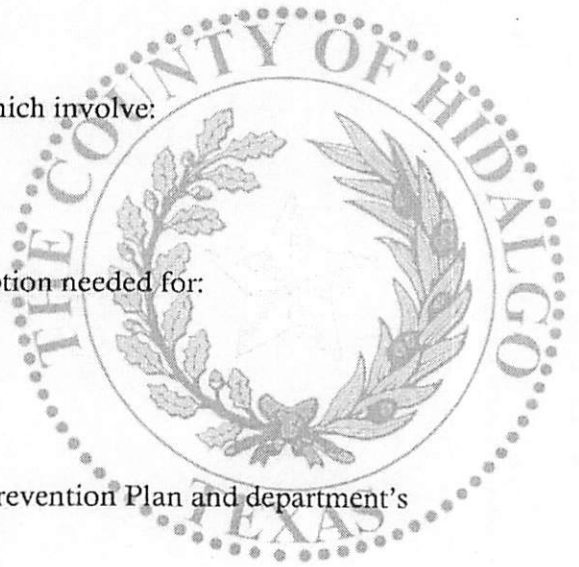
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35769

Summary of request/proposal:

Discussion, consideration and approval to create the following temporary full time position(s) effective 01/01/13, not to exceed six (6) months:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ASST DEPUTY CO CLERK	T016	121	0.00	20,800.00	20,800.00
				0.00	20,800.00	20,800.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-40-180-002-0-	121	CO CLERK REC. ARCHIVE- TEMP F/T EMPLOYEES	\$10,280.46
3-1100-415-40-180-002-0-	211	CO CLERK REC. ARCHIVE- HEALTH INSURANCE	\$0.00
3-1100-415-40-180-002-0-	212	CO CLERK REC. ARCHIVE- LIFE INSURANCE	\$0.00
3-1100-415-40-180-002-0-	220	CO CLERK REC. ARCHIVE- FICA	\$786.46
3-1100-415-40-180-002-0-	230	CO CLERK REC. ARCHIVE- RETIREMENT	\$0.00
3-1100-415-40-180-002-0-	250	CO CLERK REC. ARCHIVE- UNEMPLOYMENT COMP	\$51.40
3-1100-415-40-180-002-0-	260	CO CLERK REC. ARCHIVE- WORKER'S COMP	\$5.14
		2013 Budgetary Impact	\$11,123.46

2014 Budgetary Impact: N/A

Possible Funding Sources: WITHIN DEPT BUDGET- APPROPRIATION FROM FUND BALANCE (RESERVED)

Comments:

DATE: December 18, 2012

2013

Appropriation

DEPARTMENT HEAD: Sergio Cruz, Budget Officer



DEPARTMENT NAME: Dept. of Budget & Mgmt for
Co. Clerk - Record Archive

ACCOUNT NUMBER: 3-1100-415-40-180-002-0-XXX

Contact Person: Rosie Cantu Ph#: (956) 292-7025 ext. 5408

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-40-180-002-0-121	CO CLERK RECORD ARCHIVE - TEMP FULL TIME EMPLOYEES	10,280.46
3-1100-415-40-180-002-0-220	CO CLERK RECORD ARCHIVE - FICA	786.46
3-1100-415-40-180-002-0-250	CO CLERK RECORD ARCHIVE - UNEMPLOYMENT COMP	51.40
3-1100-415-40-180-002-0-260	CO CLERK RECORD ARCHIVE - WORKERS COMP	5.14
TOTAL BUDGET INCREASE (DECREASE)		11,123.46

REASON:

TRANSFER TO COVER FOR SALARIES AND (APPLICABLE) FRINGE BENEFITS OF TEMPORARY FULL TIME POSITIONS THAT ARE PENDING APPROVAL FROM CC FOR AUTHORITY OF CREATION. SLOT T016

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-35850

County Clerk 13. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Sandra Solis, COUNTY CLERK

Department: COUNTY CLERK

Information

CAPTION

Requesting Approval of 2013 Elected Official Bonds:

PABLO VILLARREAL for the following, payable to Public Official Bond for Hidalgo County Tax Assessor/Collector in the amount of \$100,000.00, Governor of the State of Texas in the amount of \$100,000.00, and Hidalgo County Drainage District No. 1 in the amount of \$50,000.00.

A.C. CUELLAR - County Commissioner Precinct No. 1

GILBERTO SAENZ - Justice of the Peace Precinct No. 1 Place 1

EDUARDO GUERRA - Constable Precinct No. 4

LAZARO GALLARDO JR. - Constable Precinct No. 3

MARTIN CANTU - Constable Precinct No. 2

LUIS J. GARZA - Justice of the Peace Precinct No. 3 Place 1

GUADALUPE "LUPE" TREVINO, Sheriff

JOE M. FLORES, County Commissioner Precinct No. 3

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact to Co.

Attachments

A.C. Cuellar

Gilberto Saenz

Eduardo Guerra

Luis J. Garza

Martin N. Cantu

Lazaro Gallardo Jr.

Sheriff Trevino

Paul Villarreal

Paul Villarreal

Paul Villarreal

Form Review

Inbox
Budget & Management
Ivan Cantu

Reviewed By
Obdett Calzada
Ivan Cantu

Date
12/21/2012 11:21 AM
12/21/2012 05:03 PM

Purchasing Department

Angela Garcia

12/23/2012 10:01 PM

Form Started By: Sandra Solis

Started On: 12/17/2012 12:27 PM

Final Approval Date: 12/23/2012

Texas



Western Surety Company

OFFICIAL BOND AND OATH

THE STATE OF TEXAS }
County of Hidalgo } ss

4:43 FILED
AT 10 O'CLOCK P M
DEC 20 2012
ARTURO GUJARDO, JR., COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY [Signature] DEPUTY

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. 70894683

That we, A. C. Cuellar, Jr., as Principal, and
WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety,

are held and bound unto ¹ Hidalgo County Treasurer, his successors in office,

in the sum of ² Three Thousand and 00/100 DOLLARS (\$3,000.00),
for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and
severally, by these presents.

Dated this 3rd day of December, 2012.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden
Principal was on the _____ day of _____, _____, duly
appointed to the office of Commissioner in and for ³ Hidalgo
(Elected—Appointed)
County, State of Texas, for a term of one year commencing on the 31st day of
December, 2012.

NOW, THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties
required of him by law as the aforesaid officer, and shall ⁴

faithfully perform the commissioner's duties and reimburse
the county for all county funds illegally paid to him and will
not vote or consent to make a payment of county funds except
for a lawful purpose.

then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the
number of claims which may be made against this bond, the liability of the Surety shall not be cumulative
and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not
exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be cancelled by the Surety by sending written notice to the
party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's
liability hereunder shall terminate as to subsequent acts of the Principal.

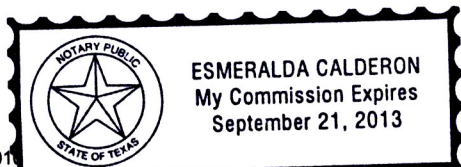
AC Cuellar Jr
Principal
WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF TEXAS }
County of Hidalgo } ss

Before me, Esmeralda Calderon on this day, personally appeared
AC Cuellar Jr, known to me to be the person whose name is subscribed to
the foregoing instrument and acknowledged to me that he executed the same for the purposes and
consideration therein expressed.

Given under my hand and seal of office at Weslaco, Texas,
this 10th day of December, 2012.



Esmeralda Calderon
Hidalgo County, Texas

SEAL

OATH OF OFFICE
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of _____, _____.

SEAL _____ County, Texas

OATH OF OFFICE
(General)

I, _____, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected. So help me God.

Signed _____

Sworn to and subscribed before me at _____, Texas, this _____ day of _____, _____.

SEAL _____ County, Texas

THE STATE OF TEXAS }
County of _____ } ss

The foregoing bond of _____ as _____ in and for _____ County and State of Texas, this day approved in open Commissioner's Court.

ATTEST: _____ Date _____
_____ Clerk _____ County Judge,
County Court _____ County _____ County, Texas

THE STATE OF TEXAS }
County of _____ } ss

I, _____, County Clerk, in and for said County, do hereby certify that the foregoing Bond dated the _____ day of _____, _____, with its certificates of authentication, was filed for record in my office the _____ day of _____, _____, at _____ o'clock ____ M., and duly recorded the _____ day of _____, _____, at _____ o'clock ____ M., in the Records of Official Bonds of said County in Volume _____, on page _____.

WITNESS my hand and the seal of the County Court of said County, at office in _____, Texas, the day and year last above written.

_____ Clerk
By _____ Deputy _____ County Court _____ County

OFFICIAL BOND REQUIREMENTS

OFFICIAL	2. AMOUNT	1. TO WHOM PAYABLE	APPROVED BY	Sec. of Statutes	4. CONDITIONS
District Attorney	\$5,000.	Governor	District Judge	Gov't Code 43.002	"in the manner prescribed by law, faithfully pay over all money that he collects or that comes into his hands for the state or a county."
County Attorney	\$2,500.	Governor	Commissioners Court	Gov't Code 45.001	"faithfully pay over in the manner prescribed by law all money that he collects or receives for any county or the state."
County Judge	\$1,000.- 10,000.	County Treasurer	Commissioners Court	Gov't Code 26.001	"pay all money that comes into his hands as county judge to the person or officer entitled to it; pay to the county all money illegally paid to him out of county funds; and not vote or consent to pay out county funds for other than lawful purposes."
County Clerk	At least 20% of the maximum amount of fees collected in any year during the term of office preceding the term for which the bond is given — \$5,000 minimum, \$500,000 maximum	County	Commissioners Court	Local Gov't Code 82.001	"faithfully perform the duties of office."
Deputy County Clerk	At least 20% of the maximum amount of fees collected in any year during the term of office preceding the term for which the bond is given — \$5,000 minimum, \$500,000 maximum	County for the use and benefit of the County Clerk	Commissioners Court	Local Gov't Code 82.002	"faithfully perform the duties of office."
County Auditor	\$5,000 minimum	District Judge(s)	District Judge(s)	Local Gov't Code 84.007	"faithfully perform the duties of county auditor."
County Treasurer	Established by the commissioners court not to exceed one-half of one percent of the largest amount budgeted for general county maintenance and operations for any fiscal year of the county beginning during the term of office preceding the term for which the bond is to be given — \$5,000 minimum, \$500,000 maximum	County Judge	Commissioners Court	Local Gov't Code 83.002	"faithfully execute the duties of office."
District Clerk	Not less than 20% of the maximum amount of fees collected in any year during the term of office immediately preceding the term for which the bond is given — \$5,000 minimum, \$100,000 maximum	Governor	Commissioners Court	Gov't Code 51.302	"faithfully perform the duties of the office."
Deputy District Clerk	Not less than 20% of the maximum amount of fees collected in any year during the term of office immediately preceding the term for which the bond is given — \$5,000 minimum, \$100,000 maximum	Governor for the use and benefit of the District Clerk	Commissioners Court	Gov't Code 51.309	"faithfully perform the duties of the office."
County School Superintendent	\$1,000.	County governing board unless a county-wide independent school district has been created, in which event the bond is payable to and approved by the County Commissioners Court		Educ. Code 17.49	"faithfully perform his duties."
County Surveyor	Fixed by the Commissioners Court — \$500 minimum, \$10,000 maximum	Not Specified		Nat. Res. Code 23.013	"faithfully perform the duties of the office."
Deputy County Surveyor	Not less than \$500 nor more than \$10,000 (Fixed by the County Surveyor)	County Surveyor		Nat. Res. Code 23.014	"faithfully perform the duties of the office."
Sheriff	Set by the Commissioners Court \$5,000 minimum, \$30,000 maximum	Governor	Commissioners Court	Local Gov't Code 85.001	"faithfully perform the duties of office established by law; account for and pay to the person authorized by law to receive them the fines, forfeitures, and penalties the sheriff collects for the use of the state or a county; execute and return when due the process and precepts lawfully directed to the sheriff, and pay to the person to whom they are due or to the person's attorney the funds collected by virtue of the process or precept; and pay to the county any funds illegally paid, voluntarily or otherwise, to the sheriff from county funds."
County Assessor-Collector (State Bond)	Equal to 5% of the net state collections from motor vehicle sales and use taxes and motor vehicle registration fees in the county during the year ending August 31 preceding the date the bond is given — \$2,500 minimum, \$100,000 maximum	The Governor and the Governor's successors in office	Commissioners Court and the State Comptroller of Public Accounts	Tax Code 6.28	"faithful performance of the person's duties as assessor-collector."
County Assessor-Collector (County Bond)	Equal to 10% of the total amount of county taxes imposed in the preceding tax year, \$100,000 maximum	Commissioners Court	Commissioners Court	Tax Code 6.28	"faithful performance of the person's duties as assessor-collector."
County Commissioner	\$3,000.	County Treasurer	County Judge	Local Gov't Code 81.002	"faithfully perform the commissioner's official duties and reimburse the county for all county funds illegally paid to him and will not vote or consent to make a payment of county funds except for a lawful purpose."
Justice of the Peace	\$5,000 maximum	County Judge	Not Specified	Gov't Code 27.001	"faithfully and impartially discharge the duties required by law and promptly pay to the entitled party all money that comes into his hands during the term of office."
Constable	Set by the Commissioners Court \$500 minimum — \$1,500 maximum	The Governor and the Governor's successors in office	Commissioners Court	Local Gov't Code 86.002	"faithfully perform the duties imposed by law."
County Public Weigher and Deputies	\$2,500	County Judge	Department of Agriculture	Agric. Code 13.256	"accurately weigh or measure commodities reflected on certificates issued by him, protect the commodities that he is registered to weigh or measure, and comply with all laws and rules governing public weighers."
State Public Weigher	\$10,000	State of Texas	Department of Agriculture	Agric. Code 13.256	"accurately weigh or measure commodities reflected on certificates issued by him, protect the commodities that he is registered to weigh or measure, and comply with all laws and rules governing public weighers."

3. If precinct insert the number.
4. Conditions.

**ACKNOWLEDGMENT OF SURETY
(Corporate Officer)**

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss


Before me, a Notary Public, in and for said County and State on this _____ 3rd _____ day of

December _____, 2012, personally appeared Paul T. Bruflat
to me known to be the identical person who subscribed the name of WESTERN SURETY COMPANY,
Surety, to the foregoing instrument as the aforesaid officer and acknowledged to me that he executed the
same as his free and voluntary act and deed, and as the free and voluntary act and deed of such corporation
for the uses and purposes therein set forth.



S. Eich
Notary Public

My Commission Expires February 12, 2015

 Western Surety Company	OFFICIAL BOND AND OATH	On Behalf of _____	Principal _____	Official Title _____	_____, Texas _____	Filed the _____ day of _____, _____	at _____ o'clock _____ M.	_____ Clerk _____	County Court _____ County, Texas
--	-----------------------------------	--------------------	-----------------	----------------------	--------------------	-------------------------------------	---------------------------	-------------------	----------------------------------

Texas



Western Surety Company

OFFICIAL BOND AND OATH

3:55 FILED
CLOCK P.M.
DEC 21 2012
ARTURO GUAJARDO, JR. COUNTY CLERK
HIDALGO COUNTY TEXAS
BY [Signature] DEPUTY

THE STATE OF TEXAS }
County of Hidalgo } ss

KNOW ALL PERSONS BY THESE PRESENTS:

BOND No. 15666040

That we, Gilberto Saenz, as Principal, and
WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety,

are held and bound unto ¹ Hidalgo County Judge, his successors in office,

in the sum of ² Five Thousand and 00/100 DOLLARS (\$5,000.00),
for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and
severally, by these presents.

Dated this 6th day of December, 2012.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden
Principal was on the _____ day of _____, _____, duly
elected to the office of Justice of Peace in and for ³ Hidalgo
(Elected—Appointed)
County, State of Texas, for a term of four years commencing on the 1st day of
January, 2013.

NOW, THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties
required of him by law as the aforesaid officer, and shall ⁴

faithfully and impartially discharge the duties required by
law and promptly pay to the entitled party all money that
comes into his hands during the term of office.



then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the
number of claims which may be made against this bond, the liability of the Surety shall not be cumulative
and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not
exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be cancelled by the Surety by sending written notice to the
party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's
liability hereunder shall terminate as to subsequent acts of the Principal.

Gilberto Saenz Principal
WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Senior Vice President

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF TEXAS }
County of Hidalgo } ss

Before me, LEANORE MATA on this day, personally appeared
Gilberto Saenz, known to me to be the person whose name is subscribed to
the foregoing instrument and acknowledged to me that he executed the same for the purposes and
consideration therein expressed.

Given under my hand and seal of office at WESTLACO, Texas,
this 11th day of December, 2012.



Leanore Mata
Hidalgo County, Texas

SEAL

OATH OF OFFICE
(COUNTY COMMISSIONERS and COUNTY JUDGE)

I, Gilberto Saenz, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected; and I furthermore solemnly swear (or affirm) that I will not be, directly or indirectly, interested in any contract with or claim against the County, except such contracts or claims as are expressly authorized by law and except such warrants as may issue to me as fees of office. So help me God.

Signed Gilberto Saenz

Sworn to and subscribed before me at _____, Texas, this _____ day of _____.

SEAL _____ County, Texas

OATH OF OFFICE
(General)

I, Gilberto Saenz, do solemnly swear (or affirm) that I will faithfully execute the duties of the office of _____, of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State; and I furthermore solemnly swear (or affirm) that I have not directly nor indirectly paid, offered, or promised to pay, contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward for the giving or withholding a vote at the election at which I was elected. So help me God.

Signed Gilberto Saenz

Sworn to and subscribed before me at _____, Texas, this _____ day of _____.

SEAL _____ County, Texas

THE STATE OF TEXAS }
County of _____ } ss

The foregoing bond of _____ as _____ in and for _____ County and State of Texas, this day approved in open Commissioner's Court.

ATTEST: _____ Date _____
_____ Clerk _____ County Judge,
County Court _____ County _____ County, Texas

THE STATE OF TEXAS }
County of _____ } ss

I, _____, County Clerk, in and for said County, do hereby certify that the foregoing Bond dated the _____ day of _____, _____, with its certificates of authentication, was filed for record in my office the _____ day of _____, _____, at _____ o'clock _____ M., and duly recorded the _____ day of _____, _____, at _____ o'clock _____ M., in the Records of Official Bonds of said County in Volume _____, on page _____.

WITNESS my hand and the seal of the County Court of said County, at office in _____, Texas, the day and year last above written.

By _____ Deputy _____ County Court _____ County Clerk

OFFICIAL BOND REQUIREMENTS

OFFICIAL	2. AMOUNT	1. TO WHOM PAYABLE	APPROVED BY	Sec. of Statutes	4. CONDITIONS
District Attorney	\$5,000.	Governor	District Judge	Gov't Code 43.002	"in the manner prescribed by law, faithfully pay over all money that he collects or that comes into his hands for the state or a county."
County Attorney	\$2,500.	Governor	Commissioners Court	Gov't Code 45.001	"faithfully pay over in the manner prescribed by law all money that he collects or receives for any county or the state."
County Judge	\$1,000.-10,000.	County Treasurer	Commissioners Court	Gov't Code 26.001	"pay all money that comes into his hands as county judge to the person or officer entitled to it; pay to the county all money illegally paid to him out of county funds; and not vote or consent to pay out county funds for other than lawful purposes."
County Clerk	At least 20% of the maximum amount of fees collected in any year during the term of office preceding the term for which the bond is given — \$5,000 minimum, \$500,000 maximum	County	Commissioners Court	Local Gov't Code 82.001	"faithfully perform the duties of office."
Deputy County Clerk	At least 20% of the maximum amount of fees collected in any year during the term of office preceding the term for which the bond is given — \$5,000 minimum, \$500,000 maximum	County for the use and benefit of the County Clerk	Commissioners Court	Local Gov't Code 82.002	"faithfully perform the duties of office."
County Auditor	\$5,000 minimum	District Judge(s)	District Judge(s)	Local Gov't Code 84.007	"faithfully perform the duties of county auditor."
County Treasurer	Established by the commissioners court not to exceed one-half of one percent of the largest amount budgeted for general county maintenance and operations for any fiscal year of the county beginning during the term of office preceding the term for which the bond is to be given — \$5,000 minimum, \$500,000 maximum	County Judge	Commissioners Court	Local Gov't Code 83.002	"faithfully execute the duties of office."
District Clerk	Not less than 20% of the maximum amount of fees collected in any year during the term of office immediately preceding the term for which the bond is given — \$5,000 minimum, \$100,000 maximum	Governor	Commissioners Court	Gov't Code 51.302	"faithfully perform the duties of the office."
Deputy District Clerk	Not less than 20% of the maximum amount of fees collected in any year during the term of office immediately preceding the term for which the bond is given — \$5,000 minimum, \$100,000 maximum	Governor for the use and benefit of the District Clerk	Commissioners Court	Gov't Code 51.309	"faithfully perform the duties of the office."
County School Superintendent	\$1,000.	County governing board unless a county-wide independent school district has been created, in which event the bond is payable to and approved by the County Commissioners Court		Educ. Code 17.49	"faithfully perform his duties."
County Surveyor	Fixed by the Commissioners Court — \$500 minimum, \$10,000 maximum	Not Specified		Nat. Res. Code 23.013	"faithfully perform the duties of the office."
Deputy County Surveyor	Not less than \$500 nor more than \$10,000 (Fixed by the County Surveyor)	County Surveyor		Nat. Res. Code 23.014	"faithfully perform the duties of the office."
Sheriff	Set by the Commissioners Court \$5,000 minimum, \$90,000 maximum	Governor	Commissioners Court	Local Gov't Code 85.001	"faithfully perform the duties of office established by law; account for and pay to the person authorized by law to receive them the fines, forfeitures, and penalties the sheriff collects for the use of the state or a county; execute and return when due the process and precepts lawfully directed to the sheriff, and pay to the person to whom they are due or to the person's attorney the funds collected by virtue of the process or precept; and pay to the county any funds illegally paid, voluntarily or otherwise, to the sheriff from county funds."
County Assessor-Collector (State Bond)	Equal to 5% of the net state collections from motor vehicle sales and use taxes and motor vehicle registration fees in the county during the year ending August 31 preceding the date the bond is given — \$2,500 minimum, \$100,000 maximum	The Governor and the Governor's successors in office	Commissioners Court and the State Comptroller of Public Accounts	Tax Code 6.28	"faithful performance of the person's duties as assessor-collector."
County Assessor-Collector (County Bond)	Equal to 10% of the total amount of county taxes imposed in the preceding tax year, \$100,000 maximum	Commissioners Court	Commissioners Court	Tax Code 6.28	"faithful performance of the person's duties as assessor-collector."
County Commissioner	\$3,000.	County Treasurer	County Judge	Local Gov't Code 81.002	"faithfully perform the commissioner's official duties and reimburse the county for all county funds illegally paid to him and will not vote or consent to make a payment of county funds except for a lawful purpose."
Justice of the Peace	\$5,000 maximum	County Judge	Not Specified	Gov't Code 27.001	"faithfully and impartially discharge the duties required by law and promptly pay to the entitled party all money that comes into his hands during the term of office."
Constable	Set by the Commissioners Court \$500 minimum — \$1,500 maximum	The Governor and the Governor's successors in office	Commissioners Court	Local Gov't Code 86.002	"faithfully perform the duties imposed by law."
County Public Weigher and Deputies	\$2,500	County Judge	Department of Agriculture	Agric. Code 13.256	"accurately weigh or measure commodities reflected on certificates issued by him, protect the commodities that he is registered to weigh or measure, and comply with all laws and rules governing public weighers."
State Public Weigher	\$10,000	State of Texas	Department of Agriculture	Agric. Code 13.256	"accurately weigh or measure commodities reflected on certificates issued by him, protect the commodities that he is registered to weigh or measure, and comply with all laws and rules governing public weighers."

3. If precinct insert the number.
4. Conditions.

ACKNOWLEDGMENT OF SURETY
(Corporate Officer)

STATE OF SOUTH DAKOTA }
County of Minnehaha } ss

Before me, a Notary Public, in and for said County and State on this _____ 6th _____ day of

December _____, 2012, personally appeared Paul T. Bruflat


to me known to be the identical person who subscribed the name of WESTERN SURETY COMPANY, Surety, to the foregoing instrument as the aforesaid officer and acknowledged to me that he executed the same as his free and voluntary act and deed, and as the free and voluntary act and deed of such corporation for the uses and purposes therein set forth.



S. Eich

Notary Public

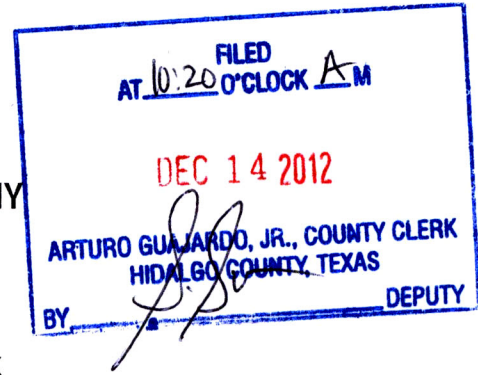
My Commission Expires February 12, 2015

 Western Surety Company	OFFICIAL BOND AND OATH		Principal	Official Title	Filed the _____ day of _____,	at _____ o'clock _____ M.	Clerk	County Court _____ County, Texas
	On Behalf of _____		_____	_____	_____	_____	_____	_____

Bond No. _____



PUBLIC OFFICIAL BOND
STATE FARM FIRE AND CASUALTY COMPANY
BLOOMINGTON, ILLINOIS



KNOW ALL PERSONS BY THESE PRESENTS:

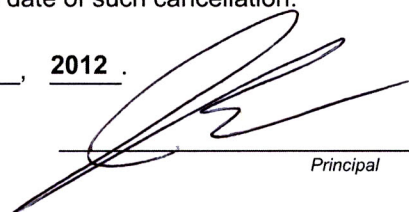
That we, **JOSE EDUARDO GUERRA**, of **LINN, TX**
as Principal, and the STATE FARM FIRE AND CASUALTY COMPANY, as surety, are jointly and severally held and bound
unto the **GOVERNOR OF THE STATE OF TEXAS AND THE GOVERNOR'S SUCCESSORS**, in the State
of **TEXAS**, in the sum of **FIFTEEN HUNDRED DOLLARS**
(\$ **1500.00**) DOLLARS.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That, whereas, the said Principal has been **ELECTED**
to the office of **CONSTABLE**
within and for the **GOVERNOR OF THE STATE OF TEXAS AND THE GOVERNOR'S SUCCESSORS**

NOW THEREFORE, if the said Principal shall during the period beginning **JANUARY 1ST, 2013**
and until his successor is selected and qualified, faithfully and impartially discharge the duties of said office and render a
true account of all monies, credits, accounts and property of any kind that shall come into his hands, as such officer, and
pay over and deliver the same according to law, then this obligation shall be void, otherwise to remain in full force and
effect.

PROVIDED, that if the Surety shall so elect, this bond may be cancelled by giving thirty (30) days' notice in writing
to the said Obligee and this bond shall be deemed cancelled at the expiration of said thirty (30) days; the Surety
remaining liable, however, subject to all the terms, conditions and provisions of this bond for any act or acts covered by
this bond which may have been committed by the Principal up to date of such cancellation.

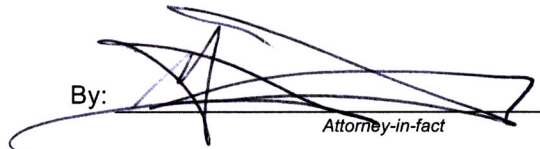
Dated this **12TH** day of **DECEMBER**, **2012**.



Principal



STATE FARM FIRE AND CASUALTY COMPANY

By: 

Attorney-in-fact

OATH OF OFFICE

STATE OF TEXAS

County of HIDALGO



ss.

I, the undersigned, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of TEXAS, and that I will faithfully and impartially discharge the duties of my said office of CONSTABLE

Subscribed and sworn to before me, this 12TH day of DECEMBER, 2012

My Commission Expires JANUARY 1, 2017



Principal

Principal



FILED
AT 11:10 O'CLOCK AM
DEC 18 2012
No. ARTURO GONZALEZ JR., COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY [Signature] DEPUTY

PUBLIC OFFICIAL BOND

KNOW ALL MEN BY THESE PRESENTS:

That we, Luis J. Garza
of P O Box 2969 , Mission State of Texas
as Principal and the Old Republic Surety Company Organized under the Laws of the State of
Wisconsin , as Surety, with its Home Office in Brookfield , in said state,
are held and firmly bound unto Hidalgo County Judge
302 W University Drive Edinburg, TX 78539 , as Obligee,
in the sum of Five Thousand Dollars (\$ 5,000),
for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED AND DATED this 17th day of December , 2012 .

WHEREAS, the above-named Principal has been duly appointed or elected Justice of The Peace
of the Hidalgo County Judge State of Texas
for the definite/indefinite term beginning on the 1st day of January , 2013 .
and ending on the January 1, 2017 .

NOW, THEREFORE, the condition of the foregoing obligation is such, that if the above bounded Principal shall faithfully perform such duties as may be imposed on him by law and shall honestly account for all money that may come into his hands in his official capacity during the said term, then his obligation shall be void; otherwise to remain in full force and effect; provided, however, that the Surety shall not be liable hereunder for any loss of public money deposited by or in behalf of the Principal with any bank when such loss is occasioned by the failure of such bank faithfully to account for and pay over such money on legal demand; any law, decision, or statute to the contrary notwithstanding.

This bond is further conditioned that the liability of the Surety shall be fully terminated as to future acts of the Principal thirty (30) days after the receipt by the Obligee, of the Surety's written notice of cancellation.

Witness: [Signature: Sylvia Wolf] By [Signature: Luis J. Garza]
Luis J. Garza Principal
Old Republic Surety Company
Surety
Witness: [Signature: Sylvia Wolf] By [Signature: Sylvia Wolf]
Sylvia Wolf, Attorney-in-Fact





OLD REPUBLIC
Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: **Sylvia Wolf Of MISSION, TX**

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$10,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds)**, as follows: Effective Date: 1/1/2013 12:00:00 AM

Bond Number: W150146197

Bond Amount: Five Thousand Dollars (\$5,000.00)

Principal Name: Luis J. Garza

Obligee Name: Hidalgo County Judge of Edinburg, TX

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that the president, any vice president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 17th day of December, 2012.

OLD REPUBLIC SURETY COMPANY

Phyllis M. Johnson

Assistant Secretary



Gerald C. Leach

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 17th day of December, 2012, personally came before me, Gerald C. Leach and Phyllis M. Johnson, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson

Notary Public

My Commission Expires: 09/28/2014

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

0895280



Signed and sealed at the City of Brookfield, WI this 17th day of December, 2012.

Phyllis M. Johnson

Assistant Secretary

ORSC 22262 (3-06)

MISSION/DUNCAN INS. AGENCY INC

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call Old Republic Surety Company's and/or Old Republic Insurance Company's toll-free telephone number for information or to make a complaint at:

1-(800) 527-9834

You may also write to Old Republic Surety Company and/or Old Republic Insurance Company at:

**PO Box 569480
Dallas, TX 75356-9480**

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-(800) 252-3439

You may write the Texas Department of Insurance:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-Mail: ConsumerProtection@tdi.state.tx.us

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should contact the agent or Old Republic Surety Company and/or Old Republic Insurance Company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR

POLICY: This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis de Old Republic Surety Company's / Old Republic Insurance Company's para informacion o para someter una queja al:

1-(800) 527-9834

Usted tambien puede escribir a Old Republic Surety Company / Old Republic Insurance Company:

**PO Box 569480
Dallas, TX 75356-9480**

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companies, coberturas, derechos o quejas al:

1-(800) 252-3439

Puede escribir al Departamento de Seguros de Texas:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-Mail: ConsumerProtection@tdi.state.tx.us

DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concierne a su prima o a un reclamo, debe comunicarse con el agente o Old Republic Surety Company / Old Republic Insurance Company primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

UNA ESTE AVISO A SU POLIZA: Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.



SURETY RIDER
Old Republic Surety Company
PO BOX 1635
Milwaukee, WI 53201-1635

TO BE ATTACHED TO AND FORM PART OF

Justice of The Peace

(Type of bond)

Bond Number

W150146197

IN FAVOR OF

Hidalgo County Judge

(Obligee)

ON BEHALF OF

Luis J. Garza

(Principal)

EFFECTIVE

January 1, 2013

(Original Effective Date)

IT IS AGREED THAT, in consideration of the original premium charged for this bond, and any additional premium that may be properly chargeable as a result of this rider,

1. The Surety hereby gives its consent to:

CHANGE THE NAME OF THE PRINCIPAL

CHANGE THE ADDRESS OF THE PRINCIPAL

(of) the above referenced bond FROM:

P O Box 2969
Mission TX 78573

TO:

730 N Breyfogle, Ste C
Mission TX 78574

EFFECTIVE:

January 1, 2013

2. PROVIDED, however, that this bond shall be subject to all of its agreements, limitations, and considerations except as herein expressly modified, and that the liability of the Surety under this bond and under this bond as changed by this rider shall not be cumulative.

3. Signed and sealed this 17th day of December, 2012.

ACCEPTED BY:

Old Republic Surety Company

SURETY

Agent

(TITLE)

By:

Sylvia Wolf
Sylvia Wolf

ATTORNEY-IN-FACT





OLD REPUBLIC
Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: **Sylvia Wolf Of MISSION TX**

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$10,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows: Effective Date: 1/1/2013 12:00:00 AM

Bond Number: W150146197 Bond Amount: Five Thousand Dollars (\$5,000.00)
Principal Name: Luis J. Garza

Obligee Name: Hidalgo County Judge of Edinburg, TX and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that the president, any vice president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

- RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
 - (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
 - (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 17th day of December, 2012.

Phyllis M. Johnson
Assistant Secretary



Gerald C. Leach
OLD REPUBLIC SURETY COMPANY

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS
On this 17th day of December, 2012, personally came before me, Gerald C. Leach and Phyllis M. Johnson, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public
My Commission Expires: 09/28/2014

CERTIFICATE
I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

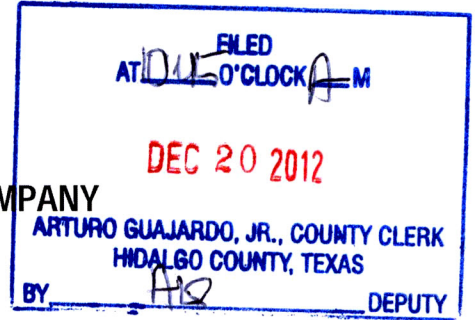
0895280

Signed and sealed at the City of Brookfield, WI this 17th day of December, 2012.
Phyllis M. Johnson
Assistant Secretary

Bond No. _____



PUBLIC OFFICIAL BOND
STATE FARM FIRE AND CASUALTY COMPANY
BLOOMINGTON, ILLINOIS



KNOW ALL PERSONS BY THESE PRESENTS:

That we, MARTIN N CANTU, of EDINBURG, TX
as Principal, and the STATE FARM FIRE AND CASUALTY COMPANY, as surety, are jointly and severally held and bound
unto the GOVERNOR OF THE STATE OF TEXAS AND GOVERNOR'S SUCCESSORS, in the State
of TEXAS, in the sum of FIFTEEN HUNDRED DOLLARS
(\$ 1500.00) DOLLARS.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That, whereas, the said Principal has been ELECTED
to the office of CONSTABLE
within and for the GOVERNOR OF THE STATE OF TEXAS AND GOVERNOR'S SUCCESSORS

NOW THEREFORE, if the said Principal shall during the period beginning JANUARY 1, 2013
and until his successor is selected and qualified, faithfully and impartially discharge the duties of said office and render a
true account of all monies, credits, accounts and property of any kind that shall come into his hands, as such officer, and
pay over and deliver the same according to law, then this obligation shall be void, otherwise to remain in full force and
effect.

PROVIDED, that if the Surety shall so elect, this bond may be cancelled by giving thirty (30) days' notice in writing
to the said Obligee and this bond shall be deemed cancelled at the expiration of said thirty (30) days; the Surety
remaining liable, however, subject to all the terms, conditions and provisions of this bond for any act or acts covered by
this bond which may have been committed by the Principal up to date of such cancellation.

Dated this 19TH day of DECEMBER, 2012.

Principal



STATE FARM FIRE AND CASUALTY COMPANY

By:
Attorney-in-fact

OATH OF OFFICE

STATE OF TEXAS

County of HIDALGO



ss.

I, the undersigned, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of TEXAS, and that I will faithfully and impartially discharge the duties of my said office of CONSTABLE

Subscribed and sworn to before me, this 19TH day of DECEMBER, 2012

My Commission Expires JANUARY 1, 2017



Mart N. Pauter
Principal

Principal



PUBLIC OFFICIAL BOND

FILED
AT 3:25 O'CLOCK P M
DEC 19 2012
No. 400146350
ARTURO GUAJARDO, JR. COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY ALS DEPUTY

KNOW ALL MEN BY THESE PRESENTS:

That we, Lazaro Gallardo Jr.
of 730 Breyfogle, Ste B, Mission State of Texas
as Principal and the Old Republic Surety Company Organized under the Laws of the State of
Wisconsin, as Surety, with its Home Office in Brookfield, in said state,
are held and firmly bound unto Governor of State of Texas and the Governors successors in office
P O Box 12428 Austin, TX 78711-2428, as Obligee,
in the sum of Ten Thousand Dollars (\$ 10,000),

for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED AND DATED this 18th day of December, 2012.

WHEREAS, the above-named Principal has been duly appointed or elected Constable
of the Governor of State of Texas and the Governors successors in office State of Texas
for the definite/indefinite term beginning on the 1st day of January, 2013
and ending on the January 1, 2017.

NOW, THEREFORE, the condition of the foregoing obligation is such, that if the above bounded Principal shall faithfully perform such duties as may be imposed on him by law and shall honestly account for all money that may come into his hands in his official capacity during the said term, then his obligation shall be void; otherwise to remain in full force and effect; provided, however, that the Surety shall not be liable hereunder for any loss of public money deposited by or in behalf of the Principal with any bank when such loss is occasioned by the failure of such bank faithfully to account for and pay over such money on legal demand; any law, decision, or statute to the contrary notwithstanding.

This bond is further conditioned that the liability of the Surety shall be fully terminated as to future acts of the Principal thirty (30) days after the receipt by the Obligee, of the Surety's written notice of cancellation.

Witness: Sylvia Way By Lazaro Gallardo Jr.
Lazaro Gallardo Jr. Principal
Old Republic Surety Company
Surety
Witness: Sylvia Way By Sylvia Way
Sylvia Way, Attorney-in-Fact





OLD REPUBLIC
Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:
Sylvia Wolf Of MISSION, TX

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$10,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows: Effective Date: 1/1/2013 12:00:00 AM

Bond Number: W150146330

Bond Amount: Ten Thousand Dollars (\$10,000.00)

Principal Name: Lazaro Gallardo Jr.

Obligee Name: Governor of State of Texas and the Governors successors in office of Austin, TX

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that the president, any vice president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 18th day of December, 2012.

Phyllis M. Johnson

Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Gerald C. Leach

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 18th day of December, 2012, personally came before me, Gerald C. Leach and Phyllis M. Johnson, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson

Notary Public

My Commission Expires: 09/28/2014

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

0895280



Signed and sealed at the City of Brookfield, WI this 18th day of December, 2012.

Phyllis M. Johnson

Assistant Secretary

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call Old Republic Surety Company's and/or Old Republic Insurance Company's toll-free telephone number for information or to make a complaint at:

1-(800) 527-9834

You may also write to Old Republic Surety Company and/or Old Republic Insurance Company at:

**PO Box 569480
Dallas, TX 75356-9480**

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-(800) 252-3439

You may write the Texas Department of Insurance:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-Mail: ConsumerProtection@tdi.state.tx.us

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should contact the agent or Old Republic Surety Company and/or Old Republic Insurance Company first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR

POLICY: This notice is for information only and does not become a part or condition of the attached document.

AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis de Old Republic Surety Company's / Old Republic Insurance Company's para informacion o para someter una queja al:

1-(800) 527-9834

Usted tambien puede escribir a Old Republic Surety Company / Old Republic Insurance Company:

**PO Box 569480
Dallas, TX 75356-9480**

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al:

1-(800) 252-3439

Puede escribir al Departamento de Seguros de Texas:

P.O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-Mail: ConsumerProtection@tdi.state.tx.us

DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concierne a su prima o a un reclamo, debe comunicarse con el agente o Old Republic Surety Company / Old Republic Insurance Company primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI).

UNA ESTE AVISO A SU POLIZA: Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.

Texas.



Western Surety Company

ARTURO GUAJARDO, JR., COUNTY CLERK
HIDALGO COUNTY, TEXAS
DEPUTY

DEC 21 2012

FILED

OFFICIAL BOND AND OATH

THE STATE OF TEXAS }
County of Hidalgo } ss

KNOW ALL PERSONS BY THESE PRESENTS: BOND No. 14649887

That we, Guadalupe (Lupe) Trevino, Jr., as Principal, and WESTERN SURETY COMPANY, a corporation duly licensed to do business in the State of Texas, as Surety,

are held and bound unto The Governor of Texas, his successors in office,

in the sum of Thirty Thousand and 00/100 DOLLARS (\$30,000.00), for the payment of which we hereby bind ourselves and our heirs, executors and administrators, jointly and severally, by these presents.

Dated this 29th day of November, 2012.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That whereas, the above bounden Principal was on the _____ day of _____, _____, duly elected to the office of Sheriff in and for Hidalgo County, State of Texas, for a term of 4 years commencing on the 1st day of January, 2013.

NOW THEREFORE, if the said Principal shall well and faithfully perform and discharge all the duties required of him by law as the aforesaid officer, and shall ⁴

Faithfully perform the duties of office established by law; account for and pay to the person authorized by law to receive them the fines, forfeitures, and penalties he collects for the use of the state or a county; execute and return when due the process and precepts lawfully directed to him, and pay to the person to whom they are due or to the person's attorney the funds collected by virtue of the process or precept; and pay to the county any funds illegally paid, voluntarily or otherwise, to him from county funds. then this obligation to be void, otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that regardless of the number of years this bond may remain in force and the number of claims which may be made against this bond, the liability of the Surety shall not be cumulative and the aggregate liability of the Surety for any and all claims, suits, or actions under this bond shall not exceed the amount stated above. Any revision of the bond amount shall not be cumulative.

PROVIDED, FURTHER, that this bond may be cancelled by the Surety by sending written notice to the party to whom this bond is payable stating that, not less than thirty (30) days thereafter, the Surety's liability hereunder shall terminate as to subsequent acts of the Principal.

[Signature] Principal
WESTERN SURETY COMPANY
By [Signature] Paul T. Bruflat, Senior Vice President

ACKNOWLEDGMENT OF PRINCIPAL

THE STATE OF TEXAS }
County of _____ } ss

Before me, _____ on this day, personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office at _____, Texas, this _____ day of _____.

SEAL

County, Texas

OFFICIAL BOND REQUIREMENTS

OFFICIAL	2. AMOUNT	1. TO WHOM PAYABLE	APPROVED BY	Sec. of Statutes	4. CONDITIONS
District Attorney	\$5,000.	Governor	District Judge	Gov't Code 43.002	", in the manner prescribed by law, faithfully pay over all money that he collects or that comes into his hands for the state or a county."
County Attorney	\$2,500.	Governor	Commissioners Court	Gov't Code 45.001	"faithfully pay over in the manner prescribed by law all money that he collects or receives for any county or the state."
County Judge	\$1,000 - 10,000.	County Treasurer	Commissioners Court	Gov't Code 26.001	"pay all money that comes into his hands as county judge to the person or officer entitled to it; pay to the county all money illegally paid to him out of county funds; and not vote or consent to pay out county funds for other than lawful purposes."
County Clerk	At least 20% of the maximum amount of fees collected in any year during the term of office preceding the term for which the bond is given — \$5,000 minimum, \$500,000 maximum	County	Commissioners Court	Local Gov't Code 82.001	"faithfully perform the duties of office."
Deputy County Clerk	At least 20% of the maximum amount of fees collected in any year during the term of office preceding the term for which the bond is given — \$5,000 minimum, \$500,000 maximum	County for the use and benefit of the County Clerk	Commissioners Court	Local Gov't Code 82.002	"faithfully perform the duties of office."
County Auditor	\$5,000 minimum	District Judge(s)	District Judge(s)	Local Gov't Code 84.007	"faithfully perform the duties of county auditor."
County Treasurer	Established by the commissioners court not to exceed one-half of one percent of the largest amount budgeted for general county maintenance and operations for any fiscal year of the county beginning during the term of office preceding the term for which the bond is to be given — \$5,000 minimum, \$500,000 maximum	County Judge	Commissioners Court	Local Gov't Code 83.002	"faithfully execute the duties of office."
District Clerk	Not less than 20% of the maximum amount of fees collected in any year during the term of office immediately preceding the term for which the bond is given — \$5,000 minimum, \$100,000 maximum	Governor	Commissioners Court	Gov't Code 51.302	"faithfully perform the duties of the office."
Deputy District Clerk	Not less than 20% of the maximum amount of fees collected in any year during the term of office immediately preceding the term for which the bond is given — \$5,000 minimum, \$100,000 maximum	Governor for the use and benefit of the District Clerk	Commissioners Court	Gov't Code 51.309	"faithfully perform the duties of the office."
County School Superintendent	\$1,000.	County governing board unless a county-wide independent school district has been created, in which event the bond is payable to and approved by the County Commissioners Court		Educ. Code 17.49	"faithfully perform his duties."
County Surveyor	Fixed by the Commissioners Court — \$500 minimum, \$10,000 maximum	Not Specified		Nat. Res. Code 23.013	"faithfully perform the duties of the office."
Deputy County Surveyor	Not less than \$500 nor more than \$10,000 (Fixed by the County Surveyor)	County Surveyor		Nat. Res. Code 23.014	"faithfully perform the duties of the office."
Sheriff	Set by the Commissioners Court \$5,000 minimum, \$30,000 maximum	Governor	Commissioners Court	Local Gov't Code 85.001	"faithfully perform the duties of office established by law; account for and pay to the person authorized by law to receive them the fines, forfeitures, and penalties the sheriff collects for the use of the state or a county; execute and return when due the process and precepts lawfully directed to the sheriff, and pay to the person to whom they are due or to the person's attorney the funds collected by virtue of the process or precept; and pay to the county any funds illegally paid, voluntarily or otherwise, to the sheriff from county funds."
County Assessor-Collector (State Bond)	Equal to 5% of the net state collections from motor vehicle sales and use taxes and motor vehicle registration fees in the county during the year ending August 31 preceding the date the bond is given — \$2,500 minimum, \$100,000 maximum	The Governor and the Governor's successors in office	Commissioners Court and the State Comptroller of Public Accounts	Tax Code 6.28	"faithful performance of the person's duties as assessor-collector."
County Assessor-Collector (County Bond)	Equal to 10% of the total amount of county taxes imposed in the preceding tax year, \$100,000 maximum	Commissioners Court	Commissioners Court	Tax Code 6.28	"faithful performance of the person's duties as assessor-collector."
County Commissioner	\$3,000.	County Treasurer	County Judge	Local Gov't Code 81.002	"faithfully perform the commissioner's official duties and reimburse the county for all county funds illegally paid to him and will not vote or consent to make a payment of county funds except for a lawful purpose."
Justice of the Peace	\$5,000 maximum	County Judge	Not Specified	Gov't Code 27.001	"faithfully and impartially discharge the duties required by law and promptly pay to the entitled party all money that comes into his hands during the term of office."
Constable	Set by the Commissioners Court \$500 minimum — \$1,500 maximum	The Governor and the Governor's successors in office	Commissioners Court	Local Gov't Code 86.002	"faithfully perform the duties imposed by law."
County Public Weigher and Deputies	\$2,500	County Judge	Department of Agriculture	Agric. Code 13.256	"accurately weigh or measure commodities reflected on certificates issued by him, protect the commodities that he is registered to weigh or measure, and comply with all laws and rules governing public weighers."
State Public Weigher	\$10,000	State of Texas	Department of Agriculture	Agric. Code 13.256	"accurately weigh or measure commodities reflected on certificates issued by him, protect the commodities that he is registered to weigh or measure, and comply with all laws and rules governing public weighers."

3. If precinct insert the number.
4. Conditions.



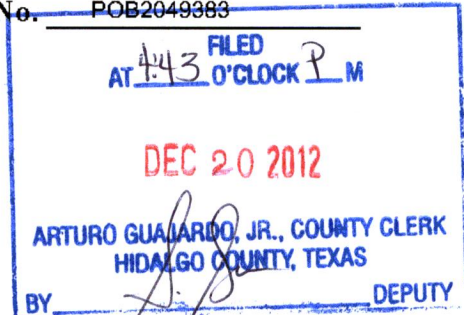
OLD REPUBLIC SURETY GROUP

445 S. Moorland Rd., Ste. 200, Brookfield, WI 53005

- Old Republic Surety Company
- Old Republic Insurance Company
- _____

Bond No. POB2049383

Official Bond



KNOW ALL MEN BY THESE PRESENTS:

That we PABLO VILLARREAL JR., of EDINBURG, TEXAS
 as principal and OLD REPUBLIC SURETY COMPANY, as Surety, are held and firmly bound unto
HIDALGO COUNTY DRAINAGE DISTRICT #1

and or his successors in penal sum of FIFTY THOUSAND AND NO/100
 (\$ 50,000.00) Dollars for the payment of which, well and truly to be made, we bind ourselves, our heirs,
 executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED and DATED this 29TH day of NOVEMBER, A.D. 2012

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That Whereas, the said Principal has been
 elected or appointed to (or holds by operation of law) the office of TAX ASSESSOR/COLLECTOR
 for a term beginning on JANUARY 1, 2013 and ending on JANUARY 1, 2017

NOW, THEREFORE, If the said principal shall faithfully perform and discharge all the duties required of him by law aforesaid, then this obligation shall be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, Witness our hands.

Pablo Villarreal Jr.
 Principal

OATH OF OFFICE

"I PABLO VILLARREAL JR., do solemnly swear
 (or affirm), that I will faithfully execute the duties of the office of HIDALGO COUNTY TAX ASSESSOR/COLLECTOR of
 this State, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this
 State; and I furthermore solemnly swear (or affirm), that I have not directly nor indirectly paid, offered, or promised to pay,
 contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward
 for the giving or withholding a vote at the election at which I was elected. So help me God."

(Seal) Sworn to and subscribed before me, at Edinburg, Texas
 this 20th day of December, A.D. 2012.



Nilda Chavanza
 Notary Public

JESSE TREVINO INSURANCE AGENCY
 (Agency)
 By David Trevino

OLD REPUBLIC SURETY COMPANY
 (Surety)
 By Agapito B. Flores
 Attorney-in-Fact



KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: AGAPITO B. FLORES, MONIQUE RAGSDALE, OF SAN ANTONIO, TX

POWER OF ATTORNEY AT 4:45 O'CLOCK P.M. DEC 20 2012 ARTURO GUJARDO, JR., COUNTY CLERK HIDALGO COUNTY, TEXAS DEPUTY

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$5,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, mortgage guaranties of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) ----- FOR ANY SINGLE OBLIGATION, REGARDLESS OF THE NUMBER OF INSTRUMENTS ISSUED FOR THE OBLIGATION.

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
(ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
(iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 15TH day of MARCH, 2006.

Signature of David G. Menzel

Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Signature of James E. Lee

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 15TH day of MARCH, 2006, personally came before me, JAMES E. LEE and DAVID G. MENZEL to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Signature of Sharon A. Pizur

Notary Public 01/18/2009

My commission expires:

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Brookfield, WI this 29th day of November, 2012

TREVINO, JESSE INS AGENCY, INC

Signature of Geresine J. Stetter

Assistant Secretary



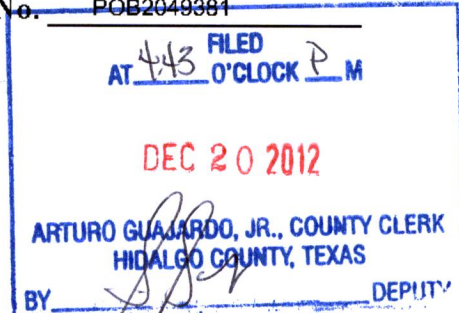
OLD REPUBLIC SURETY GROUP

445 S. Moorland Rd., Ste. 200, Brookfield, WI 53005

- Old Republic Surety Company
- Old Republic Insurance Company
- _____

Bond No. POB2049381

Official Bond



KNOW ALL MEN BY THESE PRESENTS:

That we PABLO VILLARREAL JR., of EDINBURG, TEXAS
as principal and OLD REPUBLIC SURETY COMPANY, as Surety, are held and firmly bound unto
GOVERNOR OF THE STATE OF TEXAS

and or his successors in penal sum of ONE HUNDRED THOUSAND AND NO/100
(\$ 100,000.00) Dollars for the payment of which, well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED and DATED this 29TH day of NOVEMBER, A.D. 2012

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That Whereas, the said Principal has been
elected or appointed to (or holds by operation of law) the office of TAX ASSESSOR/COLLECTOR
for a term beginning on JANUARY 1, 2013 and ending on JANUARY 1, 2017

NOW, THEREFORE, If the said principal shall faithfully perform and discharge all the duties required of him by
law aforesaid, then this obligation shall be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, Witness our hands.

Pablo Villarreal Jr.
Principal

OATH OF OFFICE

"I PABLO VILLARREAL JR., do solemnly swear
(or affirm), that I will faithfully execute the duties of the office of HIDALGO COUNTY TAX ASSESSOR/COLLECTOR of
this State, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this
State; and I furthermore solemnly swear (or affirm), that I have not directly nor indirectly paid, offered, or promised to pay,
contributed, nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward
for the giving or withholding a vote at the election at which I was elected. So help me God."

(Seal) Sworn to and subscribed before me, at Edinburg Texas
this 30th day of December, A.D. 2012.



Neida Chavara
Notary Public

JESSE TREVINO INSURANCE AGENCY

OLD REPUBLIC SURETY COMPANY

(Agency)
By David Lopez

(Surety)
By Raymond B. Flores
Attorney-in-Fact



POWER OF ATTORNEY
AT 4:43 O'CLOCK P.M.
DEC 20 2012
ARTURO GUJARDO, JR., COUNTY CLERK
HIDALGO COUNTY, TEXAS
BY [Signature] DEPUTY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint: AGAPITO B. FLORES, MONIQUE RAGSDALE, OF SAN ANTONIO, TX

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$5,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) ----- FOR ANY SINGLE OBLIGATION, REGARDLESS OF THE NUMBER OF INSTRUMENTS ISSUED FOR THE OBLIGATION.

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

- RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company
- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
 - (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
 - (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 15TH day of MARCH, 2006.

[Signature of David G. Menzel]

Assistant Secretary



OLD REPUBLIC SURETY COMPANY

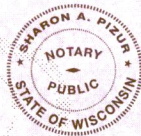
[Signature of James E. Lee]

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 15TH day of MARCH, 2006, personally came before me, JAMES E. LEE

and DAVID G. MENZEL to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



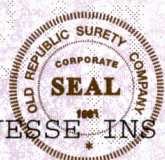
[Signature of Sharon A. Pizur]

Notary Public
01/18/2009

My commission expires:

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



Signed and sealed at the City of Brookfield, WI this 29th day of November, 2012

TREVINO, JESSE INS AGENCY, INC

[Signature of Geresdine J. Stetter]

Assistant Secretary



SURETY RIDER

FILED AT 2:30 O'CLOCK P.M. DEC 19 2012 ARTURO GUAJARDO, JR., COUNTY CLERK HIDALGO COUNTY, TEXAS CORPORATION BY [Signature] DEPUTY

- [X] OLD REPUBLIC SURETY COMPANY
[] OLD REPUBLIC INSURANCE COMPANY
[] BITUMINOUS CASUALTY
[] OLD REPUBLIC GENERAL INSURANCE CORPORATION

TO BE ATTACHED TO AND FORM PART OF Public Official Bond for Hidalgo County Tax Assessor Collector (Type of bond) Bond Number POB 2049382

IN FAVOR OF Hidalgo County Commissioner's Court (Obligees)

ON BEHALF OF Pablo Villarreal Jr. (Principal)

EFFECTIVE January 1, 2013 (Original Effective Date)

IT IS AGREED THAT, in consideration of the original premium charged for this bond, and any additional premium that may be properly chargeable as a result of this rider,

1. The Surety hereby gives its consent to:

- [] INCREASE [] CHANGE THE NAME OF THE PRINCIPAL
[] DECREASE [] CHANGE THE ADDRESS OF THE PRINCIPAL
[] CHANGE THE EFFECTIVE DATE [] CHANGE THE EXPIRATION DATE
[X] OTHER Change Oblige

(of) the attached bond FROM: Hidalgo County TO: Hidalgo County Commissioner's Court

EFFECTIVE: January 1, 2013

2. PROVIDED, however, that this attached bond shall be subject to all its agreements, limitations, and considerations except as herein expressly modified, and that the liability of the Surety under the attached bond and under the attached bond as changed by this rider shall not be cumulative.

3. Signed and sealed this 17th day of December, 2012.

ACCEPTED BY: Old Republic Surety Company SURETY By: [Signature] ATTORNEY-IN-FACT (TITLE)

AT 2:30 FILED
 12:00 P.M.
POWER OF ATTORNEY
 DEC 19 2012
 ARTURO GUJARDO, JR., COUNTY CLERK
 HIDALGO COUNTY, TEXAS

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

AGAPITO B. FLORES, MONIQUE RAGSDALE, DAVID L. PEREZ, OF SAN ANTONIO, TX

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$10,000,000, for and on behalf of the company as surety, to execute, deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds), as follows:

ALL WRITTEN INSTRUMENTS IN AN AMOUNT NOT TO EXCEED AN AGGREGATE OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) ----- FOR ANY SINGLE OBLIGATION, REGARDLESS OF THE NUMBER OF INSTRUMENTS ISSUED FOR THE OBLIGATION.

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This document is not valid unless printed on colored background and is multi-colored. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president, or assistant vice president in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER, that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 9TH day of APRIL, 2010.

[Signature]
 Assistant Secretary



OLD REPUBLIC SURETY COMPANY
[Signature]
 President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 9TH day of APRIL, 2010, personally came before me, GERALD C. LEACH and RICK A. JOHNSON to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



[Signature]
 Notary Public
 My commission expires: 12/02/2012

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

89-5909



Signed and sealed at the City of Brookfield, WI this 17th day of December, 2012

TREVINO, JESSE INS AGENCY, INC

[Signature]
 Assistant Secretary



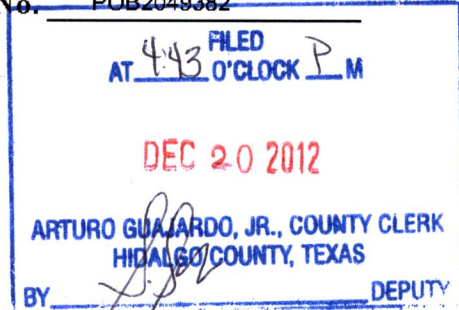
OLD REPUBLIC SURETY GROUP

445 S. Moorland Rd., Ste. 200, Brookfield, WI 53005

- Old Republic Surety Company
- Old Republic Insurance Company
- _____

Bond No. POB2049382

Official Bond



KNOW ALL MEN BY THESE PRESENTS:

That we PABLO VILLARREAL JR., of EDINBURG, TEXAS
 as principal and OLD REPUBLIC SURETY COMPANY, as Surety, are held and firmly bound unto
HIDALGO COUNTY

and or his successors in penal sum of ONE HUNDRED THOUSAND AND NO/100
 (\$ 100,000.00) Dollars for the payment of which, well and truly to be made, we bind ourselves, our heirs,
 executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

SIGNED, SEALED and DATED this 29TH day of NOVEMBER, A.D. 2012

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, That Whereas, the said Principal has been
 elected or appointed to (or holds by operation of law) the office of TAX ASSESSOR/COLLECTOR
 for a term beginning on JANUARY 1, 2013 and ending on JANUARY 1, 2017

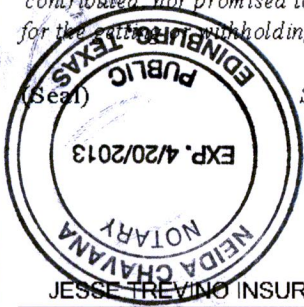
NOW, THEREFORE, If the said principal shall faithfully perform and discharge all the duties required of him by law aforesaid, then this obligation shall be void; otherwise to remain in full force and effect

IN TESTIMONY WHEREOF, Witness our hands.

Pablo Villarreal Jr.
 Principal

OATH OF OFFICE

"I PABLO VILLARREAL JR., do solemnly swear
 (or affirm), that I will faithfully execute the duties of the office of HIDALGO COUNTY TAX ASSESSOR/COLLECTOR of
 this State, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this
 State; and I furthermore solemnly swear (or affirm), that I have not directly nor indirectly paid, offered, or promised to pay,
 contributed nor promised to contribute any money, or valuable thing, or promised any public office or employment, as a reward
 for the faithful withholding a vote at the election at which I was elected. So help me God."



Sworn to and subscribed before me, at Edinburg, Texas
 this 29th day of December, A.D. 2012.

Neida Chavana
 Notary Public

JESSE TREVIÑO INSURANCE AGENCY

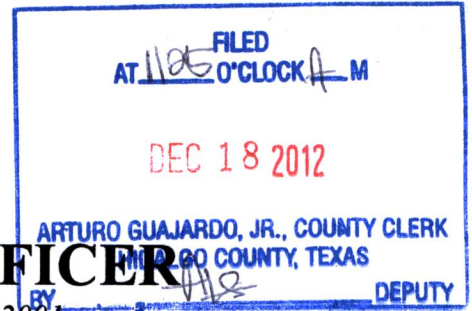
OLD REPUBLIC SURETY COMPANY

(Agency)
 By *David Trevino*

(Surety)
 By *Agustin B. Flores*
 Attorney-in-Fact

**STATEMENT OF
ELECTED/APPOINTED OFFICER**

Pursant to Tex. Const. art. XVI, §1(b), amended 2001



I, Pablo (Paul) Villarreal Jr. do solemnly swear (or affirm), that I have not directly or indirectly paid, offered, promised to pay, contributed or promised to contribute any money or thing of value or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING STATEMENT AND THAT THE FACTS STATED THEREIN ARE TRUE.

December 17, 2012

Date

Pablo (Paul) Villarreal Jr.
Officer's Signature

Tax Assessor & Collector
Position to Which Elected/Appointed

Hidalgo County
City or County

AI-35979

County Clerk 13. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Arturo Guajardo, County Clerk

Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Co Clerks (1100):

1. Approval of the following salary adjustments effective 1/01/2013:

Slot	Position Title	2013 Budgeted Salary	Proposed Salary	Increase
0031	Deputy County Clerk I	26,014.00	27,000.00	986.00
0034	Deputy County Clerk I	26,014.00	27,000.00	986.00
0035	Deputy County Clerk I	26,014.00	27,000.00	986.00
0037	Deputy County Clerk I	26,014.00	27,000.00	986.00
0040	Deputy County Clerk I	26,924.00	27,000.00	76.00
0044	Deputy County Clerk I	26,014.00	27,000.00	986.00
0045	Deputy County Clerk I	26,014.00	27,000.00	986.00
0047	Deputy County Clerk I	26,014.00	27,000.00	986.00
0051	Deputy County Clerk I	26,014.00	27,000.00	986.00
0052	Deputy County Clerk I	26,014.00	27,000.00	986.00
0054	Deputy County Clerk I	26,014.00	27,000.00	986.00
0057	Deputy County Clerk I	26,014.00	27,000.00	986.00
0061	Deputy County Clerk I	26,014.00	27,000.00	986.00

2. Approval of revised salary schedule

County Clerk Record Archive (1100):

1. Approval of the following salary adjustments effective 1/01/2013:

Slot	Position Title	2013 Budgeted Salary	Proposed Salary	Increase
0002	Deputy County Clerk I	26,014.00	27,000.00	986.00
0005	Deputy County Clerk I	26,014.00	27,000.00	986.00
0006	Deputy County Clerk I	26,014.00	27,000.00	986.00
0008	Deputy County Clerk I	26,014.00	27,000.00	986.00
0009	Deputy County Clerk I	26,014.00	27,000.00	986.00

2. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 1100-415-40-180-001-0

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

funding unidentified

FISCAL YEAR: 2013

ACCT. #: 1100-415-40-180-002-0

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

funding unidentified

Attachments

backup

Form Review


<u>Inbox</u>	<u>Reviewed By</u>	<u>Date</u>
Damaris San Miguel (Originator)	Damaris San Miguel	12/21/2012 06:42 PM
Damaris San Miguel (Originator)	Damaris San Miguel	12/21/2012 06:43 PM
Budget & Management	Merlen P. Munoz	12/21/2012 06:46 PM
Damaris San Miguel (Originator)	Damaris San Miguel	12/21/2012 06:52 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Damaris San Miguel		Started On: 12/21/2012 04:49 PM
Final Approval Date: 12/23/2012		

COUNTY OF HIDALGO
ARTURO GUAJARDO, JR. - COUNTY CLERK



MEMORANDUM

TO: Esther Cortez, Human Resource Director

FROM: Annette C. Muniz, Chief Deputy 

DATE: December 18, 2012

SUBJECT: Salary Correction

Mr. Guajardo is requesting that the attached be placed on Commissioners' Court Agenda for Friday, December 28, 2012.

Please be advised that I will be on vacation Dec. 26 & 27, however will be in on the 28th to attend this meeting. Please feel free contact me this week in the office, ext. 6105 or on my cell @ 330-3113.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35979

Summary of request/proposal:

COUNTY CLERK - RECORD ARCHIVE (1100):

Approval of the following salary increases, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DEPUTY COUNTY CLERK I	0002	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0005	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0006	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0008	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0009	113	26,014.00	27,000.00	986.00
				130,070.00	135,000.00	4,930.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-40-180-002-0-	113	CO. CLERK - RECORD ARCHIV REG F/T EMPLOYEES	\$4,930.00
3-1100-415-40-180-002-0-	211	CO. CLERK - RECORD ARCHIV HEALTH INSURANCE	\$0.00
3-1100-415-40-180-002-0-	212	CO. CLERK - RECORD ARCHIV LIFE INSURANCE	\$0.00
3-1100-415-40-180-002-0-	220	CO. CLERK - RECORD ARCHIV FICA	\$377.15
3-1100-415-40-180-002-0-	230	CO. CLERK - RECORD ARCHIV RETIREMENT	\$490.54
3-1100-415-40-180-002-0-	250	CO. CLERK - RECORD ARCHIV UNEMPLOYMENT COMP	\$24.65
3-1100-415-40-180-002-0-	260	CO. CLERK - RECORD ARCHIV WORKER'S COMP	\$2.47
		2013 Budgetary Impact	\$5,824.81

2014 Budgetary Impact: \$5,824.81

Possible Funding Sources: UNIDENTIFIED

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35979

Summary of request/proposal:

COUNTY CLERK (1100):

Approval of the following salary increases, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DEPUTY COUNTY CLERK I	0031	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0034	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0035	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0037	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0040	113	26,924.00	27,000.00	76.00
1100	DEPUTY COUNTY CLERK I	0044	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0045	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0047	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0051	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0052	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0054	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0057	113	26,014.00	27,000.00	986.00
1100	DEPUTY COUNTY CLERK I	0061	113	26,014.00	27,000.00	986.00
				339,092.00	351,000.00	11,908.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-40-180-001-0- 113	COUNTY CLERK - REG F/T EMPLOYEES	\$11,908.00
3-1100-415-40-180-001-0- 211	COUNTY CLERK - HEALTH INSURANCE	\$0.00
3-1100-415-40-180-001-0- 212	COUNTY CLERK - LIFE INSURANCE	\$0.00
3-1100-415-40-180-001-0- 220	COUNTY CLERK - FICA	\$910.96
3-1100-415-40-180-001-0- 230	COUNTY CLERK - RETIREMENT	\$1,184.85
3-1100-415-40-180-001-0- 250	COUNTY CLERK - UNEMPLOYMENT COMP	\$59.54
3-1100-415-40-180-001-0- 260	COUNTY CLERK - WORKER'S COMP	\$5.95
	2013 Budgetary Impact	\$14,069.30

2014 Budgetary Impact: \$14,069.30

Possible Funding Sources: UNIDENTIFIED

Comments:

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-40-180-001-0

AI - 35979

CO. CLERK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY CLERK	\$87,360.00	\$10,140.00	\$97,500.00	0	\$0.00	\$0.00	\$97,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
0002	113	CHIEF DEPUTY II	\$74,182.00	\$0.00	\$74,182.00	0.03	\$2,225.00	\$0.00	\$76,407.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0003	113	OFFICE MANAGER	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0004	113	COURTS MANAGER	\$50,019.00	\$0.00	\$50,019.00	0.03	\$1,500.57	\$0.00	\$51,520.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,860.00
0005	113	INTERNAL AUDITOR III	\$50,019.00	\$535.00	\$50,554.00	0.03	\$1,516.62	\$0.00	\$52,071.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0006	113	COLLECTIONS SUPERVISOR	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	ADMINISTRATIVE ASSISTANT III	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	113	EXECUTIVE ASSISTANT I	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	DEPUTY COUNTY CLERK III	\$37,969.00	\$0.00	\$37,969.00	0.03	\$1,139.07	\$0.00	\$39,108.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,920.00
0012	113	DEPUTY COUNTY CLERK II	\$34,613.00	\$0.00	\$34,613.00	0.03	\$1,038.39	\$0.00	\$35,651.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0013	113	DEPUTY COUNTY CLERK II	\$34,613.00	\$0.00	\$34,613.00	0.03	\$1,038.39	\$0.00	\$35,651.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0014	113	DEPUTY COUNTY CLERK II	\$34,613.00	\$358.00	\$34,971.00	0.03	\$1,049.13	\$0.00	\$36,020.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0015	113	DEPUTY COUNTY CLERK III	\$34,360.00	\$388.00	\$34,748.00	0.03	\$1,042.44	\$0.00	\$35,790.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0016	113	DEPUTY COUNTY CLERK II	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0017	113	DEPUTY COUNTY CLERK II	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0018	113	COLLECTIONS ENFORCEMENT OFFICE	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0019	113	COLLECTIONS ENFORCEMENT OFFICE	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0020	113	COLLECTIONS ENFORCEMENT OFFICE	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0021	113	COLLECTIONS ENFORCEMENT OFFICE	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0022	113	COLLECTIONS ENFORCEMENT OFFICE	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0023	113	COLLECTIONS ENFORCEMENT OFFICE	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	COLLECTIONS ENFORCEMENT OFFICE	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0025	113	DEPUTY COUNTY CLERK I	\$28,792.00	\$220.00	\$29,012.00	0.03	\$870.36	\$0.00	\$29,882.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0027	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$92.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0029	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0030	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
								\$986.00	\$27,000.00							
0031	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0033	113	DEPUTY COUNTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
								\$986.00	\$27,000.00							
0034	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0035	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0036	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
								\$986.00	\$27,000.00							
0037	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0038	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0039	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
								\$76.00	\$27,000.00							
0040	113	DEPUTY COUNTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0041	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0042	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0043	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0044	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-40-180-001-0

AI - 35979

CO. CLERK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0045	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0047	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0049	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0050	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0051	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0052	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0053	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0054	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0055	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0056	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0057	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0058	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0059	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0060	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0061	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0062	114	ASSISTANT DEPUTY COUNTY CLERK	\$23,169.00	\$0.00	\$23,169.00	0.03	\$695.07	\$0.00	\$23,864.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0063	114	ASSISTANT DEPUTY COUNTY CLERK	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0064	114	ASSISTANT DEPUTY COUNTY CLERK	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0068	113	COLLECTIONS ANALYST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0069	113	COLLECTIONS ENFORCEMENT OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	ADMINISTRATIVE ASSISTANT IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0071	113	COLLECTIONS ENFORCEMENT OFFICER	\$0.00	\$29,458.00	\$29,458.00	0.03	\$884.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	DEPUTY COUNTY CLERK I	\$0.00	\$25,256.00	\$25,256.00	0.03	\$758.00	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0073	113	DEPUTY COUNTY CLERK I	\$0.00	\$25,256.00	\$25,256.00	0.03	\$758.00	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,024,214.00	\$95,492.00	\$2,119,706.00		\$60,666.62	\$11,908.00	\$2,192,289.00	\$0.00	\$21,600.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$29,600.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-40-180-002-0

AI - 35979

CO. CLERK - RECORD ARCHIVE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0002	113	DEPUTY COUNTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0005	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0006	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0007	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0008	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0009	113	DEPUTY COUNTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$986.00	\$27,000.00							
0010	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	DEPUTY COUNTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	114	ASSISTANT DEPUTY COUNTY CLERK	\$20,570.00	\$1,083.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	114	ASSISTANT DEPUTY COUNTY CLERK	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	114	ASSISTANT DEPUTY COUNTY CLERK	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$293,958.00	\$6,135.00	\$300,093.00		\$9,002.79	\$4,930.00	\$314,029.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,979.00	\$0.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

AI-35978

Health & Human Services Dept. 14. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Health Adm

Submitted By: Erika Zamora, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Health Adm/Pct. 4 Rd Maint. (1100/1200):

1. Approval to create one (1) full-time Executive Assistant IV position, Slot No. 0050, budgeted salary \$60,655.00, effective 01/01/2013.
2. Approval to transfer the following employee as follows:

Emp. #	FROM				TO			
	Dept	Slot #	Position Title	Budgeted Salary	Dept	Slot #	Proposed Position Title	Budgeted Salary
185663	Pct. 4 Rd Maint	0069	Exec. Asst. for Community & Intergovernm'tl Rela	\$60,655.00	Health Adm	0050	Executive Asst IV	\$60,655.00

3. Approval to delete one (1) full-time Exec. Asst. for Community & Intergovernm'tl Rela., Slot No. 0069, budgeted salary \$60,655.00, effective 01/01/2013.
4. Approval of interdepartmental transfer.
5. Approval of revised salary schedules.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y/Pending **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds pending interfund transfer AI#35982 in the amount of \$76,079.32 from deletion of Exec. Asst. for Community & Intergovernm'tl Rela.

Attachments

BACKUP

Form Review

Inbox
Purchasing Department

Reviewed By
Angela Garcia

Date
12/23/2012 10:01 PM
Started On: 12/21/2012 04:36 PM

Form Started By: Erika Zamora

Final Approval Date: 12/23/2012



HIDALGO COUNTY

Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: PCT 4 RD MAINT (124-007)

DATE: December 28, 2012

CURRENT POSITION TITLE: EXEC. ASST. FOR COMMUNITY & INTERGOVERNMENTAL RELA.

CURRENT SLOT. #: 0069

REQUESTED POSITION TITLE: N/A

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other Deletion of Position

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 60,655.00 Current Budgeted Salary \$ -0- Proposed Budgeted Salary \$ (60,655.00) Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other DELETION OF POSITION - NO FUNDS REQUIRED

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:				
Exempt	<input type="checkbox"/>	FLSA:	Exempt	<input type="checkbox"/>
Non-Exempt	<input checked="" type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>	
N/A	<input type="checkbox"/>			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position being transferred to Health Department.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/21/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/22/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY
Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: Health Adm (340-001)

DATE: December 28, 2012

CURRENT POSITION TITLE: N/A

CURRENT SLOT. #: 0050

REQUESTED POSITION TITLE: EXECUTIVE ASSISTANT IV

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ -0- \$ 60,655.00 \$ 60,655.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other Funding available from deletion of Exec. Asst. for Community & Intergovernm'tl Rela. Position (Slot#0069/Pct. 4 Rd Maint)

POSITION Type:

Full Time Employee Part Time Employee _____
Object 113 Object 114

Full Time Temporary Part Time Temporary \$ _____
Object 121 Object 122

Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:		FLSA:		
Exempt	<input type="checkbox"/>	Exempt	<input type="checkbox"/>	
Non-Exempt	<input checked="" type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>	
N/A	<input type="checkbox"/>			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position would assist with the development and implementation of Public Health prevention program. Provide direct support in the completion of grant proposals and applications. Assist the administrative team in public health media/ Promotions enhancement. Coordinate in collaboration with community event teams large scale education functions And trainings. Assist in the administration of the John Austin Pena Substance Abuse & Primary Care Facility.




NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		<u>12-19-12</u>		
	DEPARTMENT HEAD	DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES <input type="checkbox"/> NO
2.		<u>12/21/2012</u>		
	HUMAN RESOURCES DIRECTOR	DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.		<u>12/27/2012</u>		
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE		

EXECUTIVE ASSISTANT IV

GRADE: 17

GENERAL DESCRIPTION

Performs highly advanced (senior-level) professional assistance work for an executive; Work involves coordinating or overseeing high level administrative operations of the County or department. Plan, assign, and supervise the work of others; Works under minimal supervision with extensive latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Provides administrative and technical assistance to a County executive

Plans, prepares, or oversees the preparation of periodic and special reports

Interprets policies and procedures and makes administrative decisions

Develops administrative procedures, standards, and methods

Oversees the preparation of manuals and publications

Oversees the review and evaluation of work content for the purpose of developing effective administrative practices and formulating policies that may contribute to the improvement of public services provided by the County

Coordinates work with other governmental agencies and private organizations

Advises the agency executive on administrative matters within the department or county

Assist the executive with general human resource management actions

Assist in budget preparation

Plan, assign, and/or supervise the work of others

Plan and coordinate special and administrative assignments and programs

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Seven (7) years experience in office administration. Graduation from an accredited four-year college or university with major course work in business administration or a related field is generally preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of accepted business practices and procedures involved in providing services and of applicable rules, regulations, and policies, as well as related legislative and legal practices and procedures

Ability to communicate effectively, and to handle high level administrative issues, to assign and/or supervise the work of others

Ability to analyze and solve work related problems

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35978

Summary of request/proposal:

PCT. 4 RD MAINT (1200):

Approval to delete one full time Exec. Asst. for Community & Intergovernm'tl Rela. Position (slot no.0069), (includes 3% COLA Adjustment) effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	EXEC. ASST. FOR COMMUNITY & INTERGOVERNMENTAL RELA.	0069	113	60,655.00	0.00	(60,655.00)
				60,655.00	0.00	(60,655.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-124-007-0-113	PCT 4 RD MAINT REG F/T EMPLOYEES	(\$60,655.00)
3-1200-431-00-124-007-0-211	PCT 4 RD MAINT HEALTH INSURANCE	(\$4,164.00)
3-1200-431-00-124-007-0-212	PCT 4 RD MAINT LIFE INSURANCE	(\$27.00)
3-1200-431-00-124-007-0-220	PCT 4 RD MAINT FICA	(\$4,640.11)
3-1200-431-00-124-007-0-230	PCT 4 RD MAINT RETIREMENT	(\$6,259.60)
3-1200-431-00-124-007-0-250	PCT 4 RD MAINT UNEMPLOYMENT COMP	(\$303.28)
3-1200-431-00-124-007-0-260	PCT 4 RD MAINT WORKER'S COMP	(\$30.33)
	2013 Budgetary Impact	(\$76,079.32)

2014 Budgetary Impact: (\$76,079.32)

Possible Funding Sources:

FUNDS FROM DELETION TO BE TRANSFERRED TO HEALTH ADM FOR CREATION OF EXECUTIVE ASSISTANT IV

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35978

Summary of request/proposal:

HEALTH ADM (1100):

Approval to create one full time Executive Assistant IV, slot no. 0050, (includes 3% COLA Adjustment) effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	Executive Assistant IV	0050	113	0.00	60,655.00	60,655.00
				0.00	60,655.00	60,655.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-441-00-340-001-0-113	HEALTH ADM REG F/T EMPLOYEES	\$60,655.00
3-1100-441-00-340-001-0-211	HEALTH ADM HEALTH INSURANCE	\$4,164.00
3-1100-441-00-340-001-0-212	HEALTH ADM LIFE INSURANCE	\$27.00
3-1100-441-00-340-001-0-220	HEALTH ADM FICA	\$4,640.11
3-1100-441-00-340-001-0-230	HEALTH ADM RETIREMENT	\$6,259.60
3-1100-441-00-340-001-0-250	HEALTH ADM UNEMPLOYMENT COMP	\$303.28
3-1100-441-00-340-001-0-260	HEALTH ADM WORKER'S COMP	\$30.33
	2013 Budgetary Impact	\$76,079.32

2014 Budgetary Impact: \$76,079.32

Possible Funding Sources:

Funds from deletion of Exec. Asst. for Community & Intergovernm'tl Rela. (Slot#0069/Pct. 4 Rd Maint)

Comments:

HIDALGO COUNTY
COMMISSIONERS COURT
2013 SALARY SCHEDULE

3-1100-441-00-340-001-0

AI-35978

HEALTH ADM

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Supplem . 117	Auto A. 118	Clothing 119	
0001	112	CHIEF ADMIN OFFCR	\$108,355.00	\$0.00	\$108,355.00	0.03	\$3,250.65	\$0.00	\$111,606.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0002	113	ACCOUNTANT III	\$49,344.00	\$0.00	\$49,344.00	0.03	\$1,480.32	\$0.00	\$50,824.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0004	113	EXECUTIVE ASSISTANT I	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	HEALTH INSPECTOR II	\$34,360.00	\$574.00	\$34,934.00	0.03	\$1,048.02	\$0.00	\$35,982.00	\$0.00	\$480.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,480.00
0008	113	HEALTH INSPECTOR I	\$32,551.00	\$0.00	\$32,551.00	0.03	\$976.53	\$0.00	\$33,528.00	\$0.00	\$840.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,840.00
0009	113	HEALTH INSPECTOR I	\$31,520.00	\$281.00	\$31,801.00	0.03	\$954.03	\$0.00	\$32,755.00	\$0.00	\$720.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,720.00
0010	113	ANIMAL CONTROL SPECIALIST II	\$29,186.00	\$0.00	\$29,186.00	0.03	\$875.58	\$0.00	\$30,062.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0011	113	HEALTH INSPECTOR I	\$30,489.00	\$340.00	\$30,829.00	0.03	\$924.87	\$0.00	\$31,754.00	\$0.00	\$600.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,600.00
0012	113	SEPTIC TANK INSPECTOR	\$30,489.00	\$340.00	\$30,829.00	0.03	\$924.87	\$0.00	\$31,754.00	\$0.00	\$720.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,720.00
0013	113	HEALTH INSPECTOR I	\$31,096.00	\$0.00	\$31,096.00	0.03	\$932.88	\$0.00	\$32,029.00	\$0.00	\$420.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,420.00
0014	113	HEALTH INSPECTOR I	\$30,489.00	\$340.00	\$30,829.00	0.03	\$924.87	\$0.00	\$31,754.00	\$0.00	\$480.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,480.00
0016	113	ANIMAL CONTROL SPECIALIST II	\$28,231.00	\$57.00	\$28,288.00	0.03	\$848.64	\$0.00	\$29,137.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0017	113	ANIMAL CONTROL SPECIALIST II	\$28,231.00	\$57.00	\$28,288.00	0.03	\$848.64	\$0.00	\$29,137.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0018	113	ANIMAL CONTROL SPECIALIST II	\$28,231.00	\$0.00	\$28,231.00	0.03	\$846.93	\$0.00	\$29,078.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0019	113	ADMINISTRATIVE ASSISTANT III	\$27,420.00	\$2.00	\$27,422.00	0.03	\$822.66	\$0.00	\$28,245.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0021	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0022	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0023	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0024	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	MATERIALS CLERK	\$25,256.00	\$186.00	\$25,442.00	0.03	\$763.26	\$0.00	\$26,205.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0026	113	CLERK III	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0027	113	FAMILY PLANNING AIDE	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	CLERK III	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0029	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0031	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0033	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0034	113	MAINTENANCE II	\$23,927.00	\$73.00	\$24,000.00	0.03	\$720.00	\$0.00	\$24,720.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0035	113	OUTREACH SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0037	113	OUTREACH SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0038	113	OUTREACH SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0040	113	CLERK II	\$23,927.00	\$73.00	\$24,000.00	0.03	\$720.00	\$0.00	\$24,720.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0042	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00

HIDALGO COUNTY
COMMISSIONERS COURT
2013 SALARY SCHEDULE

3-1100-441-00-340-001-0

AI-35978

HEALTH ADM

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Supplem. 117	Auto A. 118	
0043	113	ELIGIBILITY SPECIALIST I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0044	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0045	113	PUBLIC HEALTH TECHNICIAN III	\$48,383.00	\$757.00	\$49,140.00	0.03	\$1,474.20	\$0.00	\$50,614.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0046	113	ENVIRONMENTAL HEALTH SERVICES DIVISION	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$1,260.00	\$0.00	\$5,000.00	\$0.00	\$6,260.00
0047	113	PUBLIC HEALTH TECHNICIAN II	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	CLERK II	\$0.00	\$22,303.00	\$22,303.00	0.03	\$0.00	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0049	113	CLERK II	\$0.00	\$22,303.00	\$22,303.00	0.03	\$0.00	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0050	113	EXECUTIVE ASSISTANT IV	\$0.00	\$60,655.00	\$60,655.00	0.03	\$0.00	\$0.00	\$60,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,228,285.00	\$1,089,341.00	\$1,336,626.00		\$36,940.95	\$0.00	\$1,373,569.00	\$0.00	\$20,820.00	\$0.00	\$40,000.00	\$0.00	\$60,820.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONERS COURT
 2013 SALARY SCHEDULE

AI-35980

3-1200-431-00-124-007-0

PCT 4 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Supplem. 117	Auto A. 118	
0073	113	BUDGET ANALYST II	\$41,120.00	\$0.00	\$41,120.00	0.03	\$1,233.60	\$0.00	\$42,354.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0074	113	CLERK IV	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,230,797.00	\$0.00	\$2,230,797.00		\$66,923.91	\$0.00	\$2,297,715.00	\$0.00	\$28,560.24	\$0.00	\$5,000.00	\$0.00	\$41,560.24

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

DATE: December 28, 2012

DEPARTMENT HEAD: Sergio Cruz

2013

Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for Health
Adm

ACCOUNT NUMBER: 3-1100-4XX-00-XXX-00X-0-XXX

CONTACT PERSON: Erika Zamora PHONE: (956) 292-7025 Ext. 5416

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government
Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
3-1100-415-00-115-002-0-	899	CO WIDE ADM	CONTINGENCY	(76,079.32)
TO				
3-1100-441-00-340-001-0-	113	HEALTH ADM	REG F/T EMPLOYEES	60,655.00
3-1100-441-00-340-001-0-	211	HEALTH ADM	HEALTH INSURANCE	4,164.00
3-1100-441-00-340-001-0-	212	HEALTH ADM	LIFE INSURANCE	27.00
3-1100-441-00-340-001-0-	220	HEALTH ADM	FICA	4,640.11
3-1100-441-00-340-001-0-	230	HEALTH ADM	RETIREMENT	6,259.60
3-1100-441-00-340-001-0-	250	HEALTH ADM	UNEMPLOYMENT	303.28
3-1100-441-00-340-001-0-	260	HEALTH ADM	WORKERS COMP	30.33
TOTAL BUDGET INCREASE (DECREASE)				0.00

REASON:

To fund creation of one (1) full time Executive Assistant IV slot no 0050, AI-35978 for Health Adm.

SIGNATURE

_____/_____/_____
DATE

COMMISSIONERS COURT

ATTEST, COUNTY CLERK

AI-35904

WIC 15. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Norma Longoria

Submitted By: Margarita Gonzalez, WIC

Department: WIC

Information

CAPTION

WIC- March of Dimes:

1. Approval and acceptance of grant check from March of Dimes Community Award funds, in the amount of \$2000.00.
2. Approval of Certification of Revenues as certified by the County Auditor for (July1, 2012 - December 31,2012) for the March of Dimes Community Funds.
3. Approval of Appropriation of funds.

BACKGROUND

- 2.1292.441.00.350.016.2.- March of Dimes
 - 2.1292.364.00.350.016.2- Revenue Account
-

Attachments

March of Dimes Application

March of Dimes Check

Certification of Revenue

Budget Amendment

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 04:55 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Margarita Gonzalez		Started On: 12/19/2012 09:33 AM
	Final Approval Date: 12/23/2012	

March of Dimes

2012 Chapter Community Grants Program
COMMUNITY AWARD APPLICATION COVER SHEET



Region: 11

Applicant Organization Hidalgo County Health and Human Services WIC Program
Website: http://co.hidalgo.tx.us/wic
Project Title Hidalgo County WIC Baby Cafe
Street Address 3105 W. University Dr
City/State/Zip Code Edinburg, Texas 78539
Contact Name Norma L. Longoria, MS, LD
Phone/Fax 956-381-4646; 956-380-4056 Fax
E-mail norma.longoria@wic.co.hidalgo.tx.us
Executive Director/email same as above

Description:

(Please include a brief description of how Community Award funds would be used)

The Community Award funds would be used to provide March of Dimes pamphlets, baby hygiene items and diapers for moms that attend our Baby Cafe. (See attached description of Baby Cafe)

Please indicate the following:

Approximately how many individuals will be served by your project? 200
List the race/ethnicity of the majority of individuals served (if applicable): Hispanic
Total Community Award requested: \$ 3,000
Check should be made out to: Hidalgo County WIC Baby Cafe
Check remittal address if different from above: _____

I understand the grant period is from July 1 – December 31, 2012 and the project that my organization is applying for will provide the activities during the grant period.
 I understand a final report will be due by January 18, 2013.

Norma L Longoria 06/13/2012 Norma L. Longoria, WIC Director
Signature - Primary Staff Person Date Type Name and Title
Norma L Longoria 06/13/2012 Same as above
Signature - Executive Director Date Type Name and Title

Applications must be received by 5:00PM on 6/30/2012. Late applications will not be accepted.

Hidalgo County WIC Baby Café

Hidalgo County WIC Baby Café is a drop-in center offering free breastfeeding help, information and support in a relaxed environment. Hidalgo County WIC Baby Café is part of the Baby Café Charitable Trust out of the U.K. (www.thebabycafe.org). We welcome all pregnant women, breastfeeding moms and their supporters to our friendly drop-in center.

Mothers and potential mothers will receive:

- Information about pregnancy
- Information about breastfeeding
- Support with common breastfeeding problems
- Advice on returning to work while still breastfeeding
- Information on re-lactation and weaning
- Information about other agencies

A relaxing non-clinical, café-style environment is the setting that will be provided. Decaff coffee, tea and a healthy snack will be available. A child friendly play area is also available for accompanying children.

We would like to provide March of Dimes health education materials for every woman and their supporter that attends along with incentive items such as baby hygiene items and diapers. This would act as an incentive to get the word out to other moms so that they will visit Baby Café too.

Hidalgo County WIC Baby Café is located behind the North San Juan Resource Center 509 E. Earling (Nolana) Road. Our hours of operation are Mondays and Wednesdays from 2:00 p.m. to 4:00 p.m. Also, the 1st and 3rd Saturdays from 9:00 am to 12:00 pm. Approximately opens 20 hours a month. The facility is staffed by a Lactation Consultant and a Peer counselor at all times to help moms.

March of Dimes

Chapter Community Grants Program
2012 COMMUNITY AWARD BUDGET PAGE



Region: 11

Organization: Hidalgo County Health and Human Services WIC Program
Grant Period: July 1 – December 31, 2012

Project Name: Hidalgo County WIC Baby Cafe

BUDGET (Please detail how funds will be spent) <i>Funds <u>may not</u> be used to support equipment or furniture, individual tuition or conference fees, dues or membership fees, employee salary or programs requiring long-term March of Dimes funding.</i>	PROPOSED AMOUNT
March of Dimes Material	\$ 1500
Baby Hygiene items and diapers	\$ 1500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL AMOUNT REQUESTED <i>(Please <u>round</u> figures to the <u>nearest dollar</u> and <u>check budget totals for accuracy.</u>)</i>	\$ 3000

Norma L Long 6/13/2012
Signature – Primary Staff Person Date

Norma L Long 6/13/2012
Signature – Executive Director Date

March of Dimes

12660 COIT RD.
Suite 200 SOUTH
Dallas, TX 75251-1311

Stub 1 of 1
Check Date: 12/12/12

NO. 00668644

INVOICE NO.	DATE	DESCRIPTION	GROSS	DEDUCTIONS	AMOUNT PAID
GRNT 2012	12/07/12	COMMUNITY GRANT	2,000.00		2,000.00
			----- 2,000.00	-----	----- 2,000.00

RECEIVED
 DEC 17 2012
 By RA.

506507 HIDALGO COUNTY WIC PROGRA

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



12660 COIT RD.
Suite 200 SOUTH
Dallas, TX 75251-1311

64-022/610
WACHOVIA
ATLANTA, GA

NO. 00668644

506507 12/12/12 \$*****2,000.00

PAY TWO THOUSAND AND 00/100 *****

VOID AFTER 90 DAYS

TO THE ORDER OF
HIDALGO COUNTY WIC PROGRAM
3105 W. UNIVERSITY DR
EDINBURG TX 78539

Rubén E. Mulligan
AUTHORIZED SIGNATURE

⑈00668644⑈ ⑆06 1000 227⑆ 20000 16946923⑈

COUNTY *of* HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

December 19, 2012

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable Joel Quintanilla, Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from March of Dimes Community Award Fund. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$2,000 Check No. 00668644 Dated 12/12/12

PURPOSE
To provide educational materials and baby hygiene items to WIC participants.

CERTIFIED BY:


Raymundo Eufrazio, CPA
Hidalgo County Auditor

12/20/12
Date

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 82ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 376TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

ISRAEL RAMON, JR.
JUDGE, 430TH D.C.

JESSE CONTRERAS
JUDGE, 449TH D.C.

March of Dimes

12660 COIT RD.
Suite 200 SOUTH
Dallas, TX 75251-1311

Stub 1 of 1
Check Date: 12/12/12

NO. 00668644

INVOICE NO.	DATE	DESCRIPTION	GROSS	DEDUCTIONS	AMOUNT PAID
GRNT 2012	12/07/12	COMMUNITY GRANT	2,000.00		2,000.00
			----- 2,000.00	-----	----- 2,000.00

RECEIVED
 DEC 17 2012
 By *RR.*

506507 HIDALGO COUNTY WIC PROGRA

THIS CHECK IS VOID WITHOUT A COLORED BORDER AND BACKGROUND PLUS A KNIGHT & FINGERPRINT WATERMARK ON THE BACK - HOLD AT ANGLE TO VIEW



12660 COIT RD.
Suite 200 SOUTH
Dallas, TX 75251-1311

64-022/810
WACHOVIA
ATLANTA, GA

NO. 00668644

506507 DATE 12/12/12 AMOUNT \$*****2,000.00

PAY TWO THOUSAND AND 00/100 *****

VOID AFTER 90 DAYS

TO
THE
ORDER
OF
HIDALGO COUNTY WIC PROGRAM
3105 W. UNIVERSITY DR
EDINBURG TX 78539

Robert E. Mulligan
AUTHORIZED SIGNATURE

⑈00668644⑈ ⑆06 1000 227⑆ 2000016946923⑈

March of Dimes

2012 Chapter Community Grants Program
COMMUNITY AWARD APPLICATION COVER SHEET



Region: 11

Applicant Organization Hidalgo County Health and Human Services WIC Program
Website: http://co.hidalgo.tx.us/wic
Project Title Hidalgo County WIC Baby Cafe
Street Address 3105 W. University Dr
City/State/Zip Code Edinburg, Texas 78539
Contact Name Norma L. Longoria, MS, LD
Phone/Fax 956-381-4646; 956-380-4056 Fax
E-mail norma.longoria@wic.co.hidalgo.tx.us
Executive Director/email same as above

Description:

(Please include a brief description of how Community Award funds would be used)

The Community Award funds would be used to provide March of Dimes
pamphlets, baby hygiene items and diapers for moms that attend our
Baby Cafe. (See attached description of Baby Cafe)

Please indicate the following:

Approximately how many individuals will be served by your project? 200

List the race/ethnicity of the majority of individuals served (if applicable): Hispanic

Total Community Award requested: \$ 3,000

Check should be made out to: Hidalgo County WIC Baby Cafe

Check remittal address if different from above: _____

- I understand the grant period is from July 1 – December 31, 2012 and the project that my organization is applying for will provide the activities during the grant period.
- I understand a final report will be due by January 18, 2013.

Norma L Longoria 06/13/2012 Norma L. Longoria, WIC Director
Signature - Primary Staff Person Date Type Name and Title

Norma L Longoria 06/13/2012 Same as above
Signature - Executive Director Date Type Name and Title

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Mothers and potential mothers will receive:

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- Information about breastfeeding
- Support with common breastfeeding problems
- Advice on returning to work while still breastfeeding
- Information on re-lactation and weaning
- Information about other agencies

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March of Dimes
Chapter Community Grants Program
2012 COMMUNITY AWARD BUDGET PAGE



Region: 11

Organization: Hidalgo County Health
and Human Services WIC Program
 Grant Period: July 1 - December 31, 2012

Project Name: Hidalgo County WIC Baby
Cafe

BUDGET (Please detail how funds will be spent) <i>Funds may not be used to support equipment or furniture, individual tuition or conference fees, dues or membership fees, employee salary or programs requiring long-term March of Dimes funding.</i>	PROPOSED AMOUNT
March of Dimes Material	\$ 1500
Baby Hygiene items and diapers	\$ 1500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL AMOUNT REQUESTED <i>(Please round figures to the nearest dollar and check budget totals for accuracy.)</i>	\$ 3000

Norma L Longo 6/13/2012
 Signature - Primary Staff Person Date

Norma L Longo 6/13/2012
 Signature - Executive Director Date

DATE: 12/19/2012
 DEPARTMENT HEAD: NORMA LONGORIA
 DEPARTMENT NAME: WIC - March of Dimes
 ACCOUNT NUMBER: 2.1292.441.00.350.016.2.XXX

SUBJECT: Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Commissioner's Court of Hidalgo County :

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBERS	ACCOUNT (OBJECT) NAME	AMOUNT
2.1292.441.00.350.016.2.603	Education/Instructional Supplies	2,000.00
2-1292-364-00-350-016-2-000	Cont & Don-March of Dimes	2,000.00
Total		2,000.00
TOTAL FUND BALANCE IMPACT		2,000.00

REASON: Appropriate money from grant award for the FY2012.

 DEPARTMENT HEAD SIGNATURE

 APPROVED COMMISSIONERS COURT DATE: _____ ATTEST COUNTY CLERK

AI-35857

IT Department 16. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Renan Ramirez, IT DEPARTMENT

Department: IT DEPARTMENT

Information

CAPTION

1. Approval to delete one (1) full-time Administrative Assistant II position, slot no. 0018, budgeted salary \$33,013.00, effective 01/01/2013.
2. Approval to change the title of one (1) full-time CJIS Administrator position to Technical Operations Administrator, slot no. 0032, same salary. (Title change only)
3. Approval of the following salary increases, effective 01/01/2013:

Slot No.	Position Title	Current Adopted/Budgeted Salary	Proposed Budgeted Salary	Variance
0006	Application Developer III	57,462.00	64,462.00	7,000.00
0009	Technician III	32,769.00	37,769.00	5,000.00
0017	Technician II	28,094.00	30,594.00	2,500.00
0019	Technician I	24,087.00	26,587.00	2,500.00
0020	Technician I	24,087.00	26,587.00	2,500.00
0021	Technician I	24,087.00	26,587.00	2,500.00
0022	Technical Specialist II	44,583.00	49,583.00	5,000.00
0025	GIS Operator IV	52,132.00	55,632.00	3,500.00
0027	Technician II	28,094.00	30,594.00	2,500.00

4. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-200-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact. - Cost Savings.

Attachments

backup

backup

Form Review

Inbox
 Budget & Management
 Rosalinda Cantu
 Human Resources
 Budget & Management

Reviewed By
 Obdett Calzada
 Obdett Calzada
 Merlen P. Munoz
 Merlen P. Munoz

Date
 12/17/2012 04:08 PM
 12/19/2012 09:24 AM
 12/21/2012 01:33 PM
 12/21/2012 01:36 PM

Sylvia Solis
Purchasing Department

Sylvia Solis
Angela Garcia

Form Started By: Renan Ramirez

Final Approval Date: 12/23/2012

12/21/2012 05:12 PM

12/23/2012 10:01 PM

Started On: 12/17/2012 03:41 PM



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: Technician II

CURRENT SLOT #: 0017

REQUESTED POSITION TITLE: Technician II

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ <u>28,094.00</u> Current G&S/ Budgeted Salary	\$ <u>30,594.00</u> Proposed G&S/ Budgeted Salary	\$ <u>2,500.00</u> Net Change
---	--	----------------------------------

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

 Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121
 Part Time Temporary Object 122
 \$ _____
 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE: **FLSA:**

Exempt Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need for a position that has assumed additional responsibilities including being assigned complex county wide projects, and duties such as server maintenance, virtual environments, county wide data back up, access and many other technical duties out of the realm off this current job description.

NEW POSITION: Brief job description and attach a copy of the new job description.

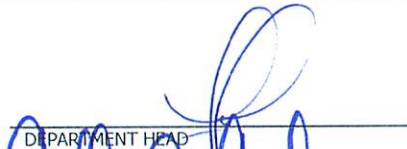


POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/20/12</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/27/12</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: Technical Specialist II

CURRENT SLOT #: 0022

REQUESTED POSITION TITLE: Technical Specialist II

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other Salary Adjustment

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ 44,583.00 \$ 49,583.00 \$ 5,000.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate *2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE: Exempt Non-Exempt N/A
FLSA: Exempt Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need for a position that has assumed additional responsibilities including being assigned complex county wide projects, and duties such as server maintenance, virtual environments, county wide data back up, access and many other technical duties out of the realm off this current job description.

NEW POSITION: Brief job description and attach a copy of the new job description.

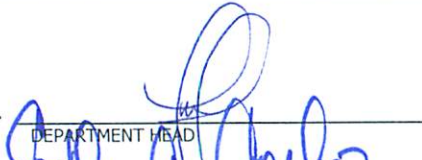
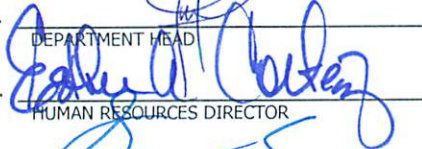
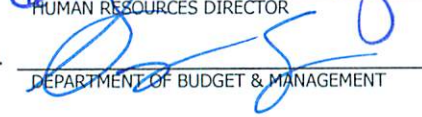
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	12/18/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: CJIS Administrator

CURRENT SLOT #: 0032

REQUESTED POSITION TITLE: Technical Operations Administrator

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other Title change only

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ 65,507.00 Current G&S/ Budgeted Salary \$ 65,507.00 Proposed G&S/ Budgeted Salary \$ 0.00 Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121 Part Time Temporary Object 122 \$ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:
 Exempt
 Non-Exempt
 N/A

FLSA:
 Exempt
 Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Title change only to correspond with job duties.

NEW POSITION: Brief job description and attach a copy of the new job description.


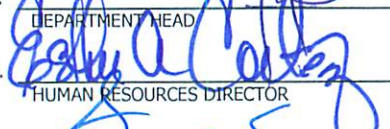

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/20/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/22/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: Administrative Assistant II

CURRENT SLOT. #: 0018

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Deletion of Position

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 33,013.00 \$ 0 \$ -33,013.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

- Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____

 Enter hourly rate for temp. positions

 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

- CIVIL SERVICE:**
 Exempt FLSA: Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

After reviewing the departments needs, this position is no longer needed,

NEW POSITION: Brief job description and attach a copy of the new job description.




POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/20/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/12 DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/12 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: Application Developer III

CURRENT SLOT. #: 0006

REQUESTED POSITION TITLE: Application Developer III
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 57,462.00 \$ 64,462.00 \$ 7,000.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Part Time Employee _____
 Object 113 Object 114
 Full Time Temporary Part Time Temporary \$ _____
 Object 121 Object 122 Hourly Rate * 2,080 hrs. per year = Annual Salary

Enter hourly rate for temp. positions

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:
 Exempt FLSA: Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need as employees researches, designs, develop & maintain enterprise-wide software systems & data migration, integration and management tools. This position acts as the IT Security Officer and is charge of critical security monitoring software, hardware and systems.

4.	COMMISSIONERS COURT APPROVAL	DATE		
3.	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	12/22/12	
2.	HUMAN RESOURCES DIRECTOR	DATE	12/20/12	
1.	DEPARTMENT HEAD	DATE	12/19/12	

YES NO BUDGET PROCEDURES COMPLETED
 YES NO PERSONNEL PROCEDURES COMPLETED
 YES NO FUNDING AVAILABLE IN DEPT. BUDGET

BUDGET & MANAGEMENT: Classification and Salary Recommendation
 Funding available via the deletion of Administrative Assistant II

HUMAN RESOURCES: Classification and Salary Recommendation

COMMENTS: (Any comments you wish to make regarding this request)

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

NEW POSITION: Brief job description and attach a copy of the new job description.



HIDALGO COUNTY Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001) **DATE:** 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN III **CURRENT SLOT. #:** 0009

REQUESTED POSITION TITLE: TECHNICIAN III
(For new positions or reclassifications)

REQUEST FOR:

- New Position
- Temporary Position
- Position Reclassification*
- Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:	\$ <u>32,769.00</u>	\$ <u>37,769.00</u>	\$ <u>5,000.00</u>
	Current Budgeted Salary	Proposed Budgeted Salary	Net Change

Position to be funded from one of the following:

- Current Department Budget
- Annual Budget Cycle
- Will Require Additional Funds
- Other Funds from deletion of position

POSITION Type:

- | | | | | |
|-----------------------------------|-------------------------------------|-----------------------------------|--------------------------|--|
| Full Time Employee
Object 113 | <input checked="" type="checkbox"/> | Part Time Employee
Object 114 | <input type="checkbox"/> | |
| Full Time Temporary
Object 121 | <input type="checkbox"/> | Part Time Temporary
Object 122 | <input type="checkbox"/> | Enter hourly rate for temp. positions
\$ _____
Hourly Rate * 2,080 hrs. per year = Annual Salary |

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

- | | |
|--|--|
| CIVIL SERVICE: | FLSA: |
| Exempt <input type="checkbox"/> | Exempt <input type="checkbox"/> |
| Non-Exempt <input checked="" type="checkbox"/> | Non-Exempt <input checked="" type="checkbox"/> |
| N/A <input type="checkbox"/> | |

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need for a position that has assumed additional responsibilities including being assigned complex county wide projects, and duties such as server maintenance, virtual environments, county wide data back up, access and many other technical duties out of the realm off this current job description.

NEW POSITION: Brief job description and attach a copy of the new job description.



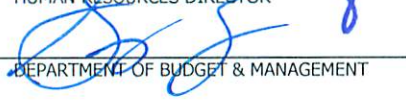
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Funding available via deletion of Administrative Assistant II

- | | | | | | |
|----|--|---------------------------|-----------------------------------|---|--|
| 1. | 
DEPARTMENT HEAD | <u>12/19/12</u>
DATE | FUNDING AVAILABLE IN DEPT. BUDGET | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 2. | 
HUMAN RESOURCES DIRECTOR | <u>12/20/2012</u>
DATE | PERSONNEL PROCEDURES COMPLETED | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 3. | 
DEPARTMENT OF BUDGET & MANAGEMENT | <u>12/27/2012</u>
DATE | BUDGET PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. | COMMISSIONERS COURT APPROVAL | DATE | | | |

NEW POSITION: Brief job description and attach a copy of the new job description.




POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Funding available via deletion of Administrative Assistant II

1.	 DEPARTMENT HEAD	12/19/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

NEW POSITION: Brief job description and attach a copy of the new job description.

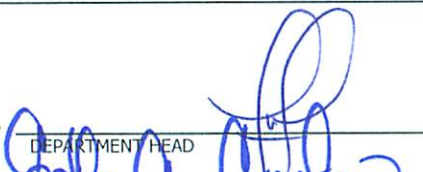
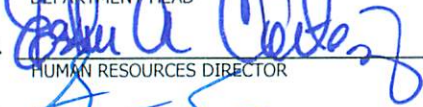

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	12/19/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN I

CURRENT SLOT. #: 0021

REQUESTED POSITION TITLE: TECHNICIAN I
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 24,087.00 \$ 26,587.00 \$ 2,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Enter hourly rate for temp. positions
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:	FLSA:
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Salary adjustment increased level of technical service calls, in the past year the number of trouble tickets reported to IT has increased significantly.

2,156 service tickets closed since 7/2/12, technicians support not only Microsoft operating systems, but also Apple and other tablet/remote devices.

There are eight new remote sites that the IT department supports and has to travel to and support PCs, phones, cameras and access control systems.

IT technicians now fully support the technology needs of the Sheriff's Department.

NEW POSITION: Brief job description and attach a copy of the new job description.



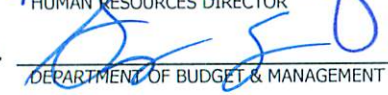
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/20/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/22/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: GIS OPERATOR IV

CURRENT SLOT. #: 0025

REQUESTED POSITION TITLE: GIS OPERATOR IV
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 52,132.00 \$ 55,632.00 \$ 3,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____

 Enter hourly rate for temp. positions

 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:	FLSA:
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Employee is now tasked with overseeing the staff assigned to the LUCA project. The LUCA project is the County's attempt at adjusting our US Census count. The work being done by this group will yield millions of dollars extra in federal assistance and grants.

NEW POSITION: Brief job description and attach a copy of the new job description.


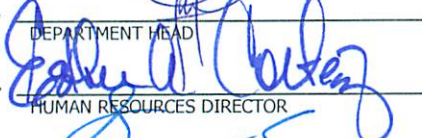

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	12/19/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN II

CURRENT SLOT. #: 0027

REQUESTED POSITION TITLE: TECHNICIAN II
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 28,094.00 \$ 30,594.00 \$ 2,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Enter hourly rate for temp. positions
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:	FLSA:
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Salary adjustment increased level of technical service calls, in the past year the number of trouble tickets reported to IT has increased significantly.

2,156 service tickets closed since 7/2/12, technicians support not only Microsoft operating systems, but also Apple and other tablet/remote devices.

There are eight new remote sites that the IT department supports and has to travel to and support PCs, phones, cameras and access control systems.

IT technicians now fully support the technology needs of the Sheriff's Department.

NEW POSITION: Brief job description and attach a copy of the new job description.

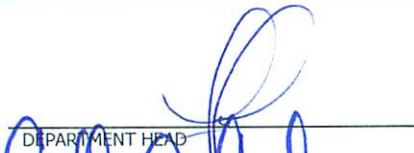

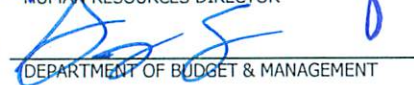
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

- | | | | | | |
|----|--|-------------------------|-----------------------------------|---|--|
| 1. | 
DEPARTMENT HEAD | <u>12/19/12</u>
DATE | FUNDING AVAILABLE IN DEPT. BUDGET | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 2. | 
HUMAN RESOURCES DIRECTOR | <u>12/20/12</u>
DATE | PERSONNEL PROCEDURES COMPLETED | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 3. | 
DEPARTMENT OF BUDGET & MANAGEMENT | <u>12/27/12</u>
DATE | BUDGET PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. | COMMISSIONERS COURT APPROVAL | DATE | | | |

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-00-200-001-0

AI - 35857

INFORMATION TECHNOLOGY

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	CHIEF INFORMATION OFFICER	\$92,412.00	\$0.00	\$92,412.00	0.03	\$2,772.36	\$0.00	\$95,184.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0002	113	INFORMATION SYSTEM ADM	\$73,495.00	\$1,055.00	\$74,550.00	0.03	\$2,236.50	\$0.00	\$76,786.00	\$0.00	\$900.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$5,700.00
0003	113	TECHNICIAN VI	\$59,322.00	\$818.00	\$60,140.00	0.03	\$1,804.20	\$0.00	\$61,944.00	\$0.00	\$540.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,940.00
0005	113	APPLICATION DEVELOPER III	\$55,788.00	\$0.00	\$55,788.00	0.03	\$1,673.64	\$0.00	\$57,462.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0006	113	APPLICATION DEVELOPER III	\$55,788.00	\$0.00	\$55,788.00	0.03	\$1,673.64	\$7,000.00	\$64,462.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0007	113	TECHNICIAN V	\$49,344.00	\$0.00	\$49,344.00	0.03	\$1,480.32	\$0.00	\$50,824.00	\$0.00	\$780.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,380.00
0008	113	TECHNICIAN V	\$46,314.00	\$0.00	\$46,314.00	0.03	\$1,389.42	\$0.00	\$47,703.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	113	TECHNICIAN III	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$5,000.00	\$37,769.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0010	113	TECHNICAL SPECIALIST I	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00	\$43,574.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0012	113	TECHNICIAN III	\$34,043.00	\$457.00	\$34,500.00	0.03	\$1,035.00	\$0.00	\$35,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	ADMINISTRATIVE ASSISTANT II	\$34,916.00	\$0.00	\$34,916.00	0.03	\$1,047.48	\$0.00	\$35,963.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0014	113	TECHNICAL SPECIALIST I	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00	\$43,574.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0015	113	ADMINISTRATIVE ASSISTANT III	\$34,043.00	\$0.00	\$34,043.00	0.03	\$1,021.29	\$0.00	\$35,064.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0017	113	TECHNICIAN II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$2,500.00	\$30,594.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	113	ADMINISTRATIVE ASSISTANT II	\$32,051.00	\$0.00	\$32,051.00	0	\$961.53	\$0.00	\$33,013.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	TECHNICIAN I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$2,500.00	\$26,587.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	TECHNICIAN I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	TECHNICIAN I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	TECHNICAL SPECIALIST II	\$41,120.00	\$2,164.00	\$43,284.00	0.03	\$1,298.52	\$5,000.00	\$49,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	TECHNICAL SPECIALIST I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	GIS OPERATOR IV	\$50,487.00	\$127.00	\$50,614.00	0.03	\$1,518.42	\$3,500.00	\$55,632.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0027	113	TECHNICIAN II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$2,500.00	\$30,594.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	TECHNICIAN II	\$31,096.00	\$0.00	\$31,096.00	0.03	\$932.88	\$0.00	\$32,029.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	TECHNICAL SPECIALIST I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	TECHNICAL OPERATIONS ADMINISTRATOR	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,034,779.00	\$6,959.00	\$1,041,738.00		\$31,252.14	\$33,000.00	\$1,105,988.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$10,800.00	\$0.00	\$18,300.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35857

Summary of request/proposal:

IT DEPT (1100):
APPROVAL OF DELETION OF POSITION (SLOT 0018), SALARY ADJUSTMENTS (SALARY INCREASES), AND TITLE CHANGES.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	APPLICATION DEVELOPER III	0006	113	57,462.00	64,462.00	7,000.00
1100	TECHNICIAN III	0009	113	32,769.00	37,769.00	5,000.00
1100	TECHNICIAN II	0017	113	28,094.00	30,594.00	2,500.00
1100	ADMINISTRATIVE ASSISTANT II	0018	113	33,013.00	0.00	(33,013.00)
1100	TECHNICIAN I	0019	113	24,087.00	26,587.00	2,500.00
1100	TECHNICIAN I	0020	113	24,087.00	26,587.00	2,500.00
1100	TECHNICIAN I	0021	113	24,087.00	26,587.00	2,500.00
1100	TECHNICAL SPECIALIST II	0022	113	44,583.00	49,583.00	5,000.00
1100	GIS OPERATOR IV	0025	113	52,132.00	55,632.00	3,500.00
1100	TECHNICIAN II	0027	113	28,094.00	30,594.00	2,500.00
1100	TECHNICAL OPERATIONS ADMINISTRATOR CHS ADMINISTRATOR	0032	113	65,507.00	65,507.00	0.00
TOTAL				348,408.00	348,395.00	(13.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-00-200-001-0-113	INFORM. TECHNOLOGY- REG F/T EMPLOYEES	(\$13.00)
3-1100-415-00-200-001-0-211	INFORM. TECHNOLOGY- HEALTH INSURANCE	(\$4,164.00)
3-1100-415-00-200-001-0-212	INFORM. TECHNOLOGY- LIFE INSURANCE	(\$27.00)
3-1100-415-00-200-001-0-220	INFORM. TECHNOLOGY- FICA	(\$0.99)
3-1100-415-00-200-001-0-230	INFORM. TECHNOLOGY- RETIREMENT	(\$1.34)
3-1100-415-00-200-001-0-250	INFORM. TECHNOLOGY- UNEMPLOYMENT COMP	(\$0.07)
3-1100-415-00-200-001-0-260	INFORM. TECHNOLOGY- WORKER'S COMP	(\$0.03)
2013 Budgetary Impact		(\$4,206.43)

2014 Budgetary Impact: (\$4,206.43)

Possible Funding Sources: NO BUDGETARY IMPACT (COST SAVINGS)

Comments:

INCREASES TO BE COVERED FROM WITHIN DEPT BUDGET (DELETION OF POSITION, SLOT 0018)

AI-35857: EXHIBIT "A"

Delete Slot	Position Title	2013 Salary	2013 Prop.
18	Administrative Assistant II	33,013.00	-

Adjust Slot	Position Title	2013 Salary	2013 Prop.
6	Application Developer III	57,462.00	64,462.00
9	Technician III	32,769.00	37,769.00
17	Technician II	28,094.00	30,594.00
19	Technician I	24,087.00	26,587.00
20	Technician I	24,087.00	26,587.00
21	Technician I	24,087.00	26,587.00
22	Technical Specialist II	44,583.00	49,583.00
25	GIS Operator IV	52,132.00	55,632.00
27	Technician II	28,094.00	30,594.00

Adjustment Totals 33,000.00



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: Technician II

CURRENT SLOT #: 0017

REQUESTED POSITION TITLE: Technician II

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ <u>28,094.00</u>	\$ <u>30,594.00</u>	\$ <u>2,500.00</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

- Full Time Employee Object 113
 Part Time Employee Object 114
 Enter hourly rate for temp. positions
 Full Time Employee Temporary Object 121
 Part Time Temporary Object 122
 \$ Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

- CIVIL SERVICE:**
 Exempt
 FLSA: Exempt
 Non-Exempt
 Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need for a position that has assumed additional responsibilities including being assigned complex county wide projects, and duties such as server maintenance, virtual environments, county wide data back up, access and many other technical duties out of the realm off this current job description.

NEW POSITION: Brief job description and attach a copy of the new job description.

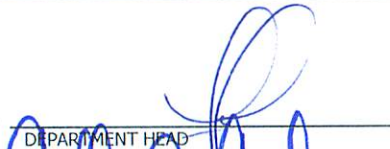
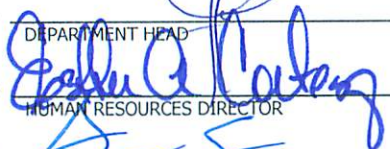

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/20/12</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/27/12</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: Technical Specialist II

CURRENT SLOT #: 0022

REQUESTED POSITION TITLE: Technical Specialist II

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$	<u>44,583.00</u>	\$	<u>49,583.00</u>	\$	<u>5,000.00</u>
	Current G&S/ Budgeted Salary		Proposed G&S/ Budgeted Salary		Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other
Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114

Enter hourly rate for temp. positions

Full Time Employee Temporary Object 121
 Part Time Temporary Object 122
 \$ _____
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:
 Exempt **FLSA:**
 Non-Exempt Exempt
 N/A Non-Exempt

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need for a position that has assumed additional responsibilities including being assigned complex county wide projects, and duties such as server maintenance, virtual environments, county wide data back up, access and many other technical duties out of the realm off this current job description.

NEW POSITION: Brief job description and attach a copy of the new job description.

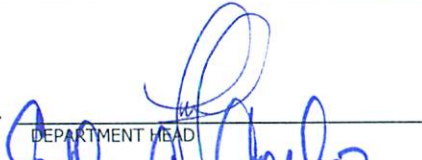
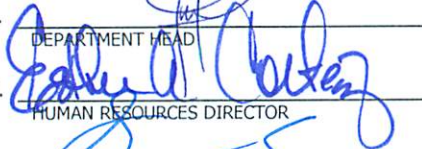
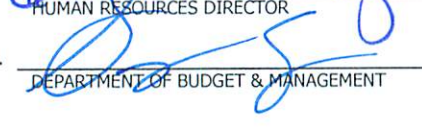
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	12/18/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

NEW POSITION: Brief job description and attach a copy of the new job description.


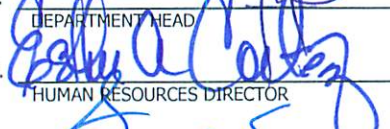

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/20/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/22/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Information Technology

DATE: 12/20/2010

CURRENT POSITION TITLE: Administrative Assistant II

CURRENT SLOT. #: 0018

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Deletion of Position

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 33,013.00 \$ 0 \$ -33,013.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

- Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____
 Enter hourly rate for temp. positions
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

- | | |
|--|---|
| CIVIL SERVICE:
Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/> | FLSA:
Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/> |
|--|---|

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

After reviewing the departments needs, this position is no longer needed,

NEW POSITION: Brief job description and attach a copy of the new job description.

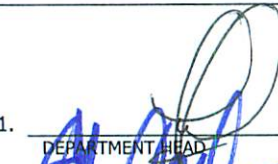


POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	12/20/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/12 DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/12 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE		



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: Application Developer III

CURRENT SLOT. #: 0006

REQUESTED POSITION TITLE: Application Developer III
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 57,462.00 \$ 64,462.00 \$ 7,000.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Part Time Employee _____
 Object 113 Object 114
 Enter hourly rate for temp. positions
 Full Time Temporary Part Time Temporary \$ _____
 Object 121 Object 122 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE: Exempt <input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> N/A <input type="checkbox"/>	FLSA: Exempt <input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/>
---	--

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need as employees researches, designs, develop & maintain enterprise-wide software systems & data migration, integration and management tools. This position acts as the IT Security Officer and is charge of critical security monitoring software, hardware and systems.

4.	COMMISSIONERS COURT APPROVAL	DATE		
3.	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	12/22/12	
2.	HUMAN RESOURCES DIRECTOR	DATE	12/20/12	
1.	DEPARTMENT HEAD	DATE	12/19/12	

YES NO BUDGET PROCEDURES COMPLETED
 YES NO PERSONNEL PROCEDURES COMPLETED
 YES NO FUNDING AVAILABLE IN DEPT. BUDGET

BUDGET & MANAGEMENT: Classification and Salary Recommendation
 Funding available via the deletion of Administrative Assistant II

HUMAN RESOURCES: Classification and Salary Recommendation

COMMENTS: (Any comments you wish to make regarding this request)

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

NEW POSITION: Brief job description and attach a copy of the new job description.



HIDALGO COUNTY Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN III

CURRENT SLOT. #: 0009

REQUESTED POSITION TITLE: TECHNICIAN III
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:	\$	<u>32,769.00</u>	\$	<u>37,769.00</u>	\$	<u>5,000.00</u>
		Current Budgeted Salary		Proposed Budgeted Salary		Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113	<input checked="" type="checkbox"/>	Part Time Employee Object 114	<input type="checkbox"/>	_____
				Enter hourly rate for temp. positions
Full Time Temporary Object 121	<input type="checkbox"/>	Part Time Temporary Object 122	<input type="checkbox"/>	\$ _____
				Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:		FLSA:		
Exempt	<input type="checkbox"/>	Exempt	<input type="checkbox"/>	
Non-Exempt	<input checked="" type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>	
N/A	<input type="checkbox"/>			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Critical business need for a position that has assumed additional responsibilities including being assigned complex county wide projects, and duties such as server maintenance, virtual environments, county wide data back up, access and many other technical duties out of the realm off this current job description.

NEW POSITION: Brief job description and attach a copy of the new job description.



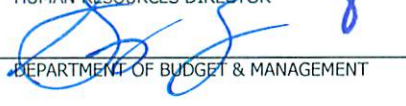
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Funding available via deletion of Administrative Assistant II

- | | | | | | |
|----|--|---------------------------|-----------------------------------|---|--|
| 1. | 
DEPARTMENT HEAD | <u>12/19/12</u>
DATE | FUNDING AVAILABLE IN DEPT. BUDGET | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 2. | 
HUMAN RESOURCES DIRECTOR | <u>12/20/2012</u>
DATE | PERSONNEL PROCEDURES COMPLETED | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 3. | 
DEPARTMENT OF BUDGET & MANAGEMENT | <u>12/27/2012</u>
DATE | BUDGET PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. | COMMISSIONERS COURT APPROVAL | DATE | | | |



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN I

CURRENT SLOT. #: 0019

REQUESTED POSITION TITLE: TECHNICIAN I
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 24,087.00 \$ 26,587.00 \$ 2,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Part Time Employee
 Object 113 Object 114
 Full Time Temporary Part Time Temporary \$ _____
 Object 121 Object 122 Enter hourly rate for temp. positions
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:
 Exempt FLSA: Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Salary adjustment increased level of technical service calls, in the past year the number of trouble tickets reported to IT has increased significantly.

2,156 service tickets closed since 7/2/12, technicians support not only Microsoft operating systems, but also Apple and other tablet/remote devices.

There are eight new remote sites that the IT department supports and has to travel to and support PCs, phones, cameras and access control systems.

IT technicians now fully support the technology needs of the Sheriff's Department.

NEW POSITION: Brief job description and attach a copy of the new job description.




POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Funding available via deletion of Administrative Assistant II

1.	 DEPARTMENT HEAD	12/19/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN I

CURRENT SLOT. #: 0020

REQUESTED POSITION TITLE: TECHNICIAN I
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 24,087.00 \$ 26,587.00 \$ 2,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Part Time Employee _____
 Object 113 Object 114
 Enter hourly rate for temp. positions
 Full Time Temporary Part Time Temporary \$ _____
 Object 121 Object 122 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:		FLSA:	
Exempt	<input type="checkbox"/>	Exempt	<input type="checkbox"/>
Non-Exempt	<input checked="" type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>
N/A	<input type="checkbox"/>		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Salary adjustment increased level of technical service calls, in the past year the number of trouble tickets reported to IT has increased significantly.

2,156 service tickets closed since 7/2/12, technicians support not only Microsoft operating systems, but also Apple and other tablet/remote devices.

There are eight new remote sites that the IT department supports and has to travel to and support PCs, phones, cameras and access control systems.

IT technicians now fully support the technology needs of the Sheriff's Department.

NEW POSITION: Brief job description and attach a copy of the new job description.

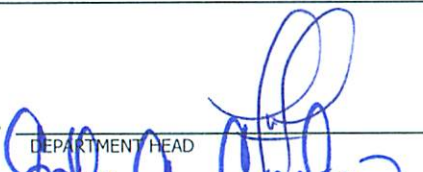
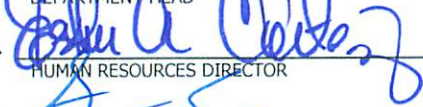

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	12/19/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN I

CURRENT SLOT. #: 0021

REQUESTED POSITION TITLE: TECHNICIAN I
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 24,087.00 \$ 26,587.00 \$ 2,500.00
Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:
 Exempt FLSA: Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Salary adjustment increased level of technical service calls, in the past year the number of trouble tickets reported to IT has increased significantly.

2,156 service tickets closed since 7/2/12, technicians support not only Microsoft operating systems, but also Apple and other tablet/remote devices.

There are eight new remote sites that the IT department supports and has to travel to and support PCs, phones, cameras and access control systems.

IT technicians now fully support the technology needs of the Sheriff's Department.

NEW POSITION: Brief job description and attach a copy of the new job description.



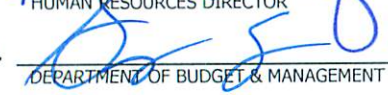
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	<u>12/19/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12/20/2012</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/22/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: GIS OPERATOR IV

CURRENT SLOT. #: 0025

REQUESTED POSITION TITLE: GIS OPERATOR IV
(For new positions or reclassifications)

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 52,132.00 \$ 55,632.00 \$ 3,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds

 Other Funds from deletion of position

POSITION Type:

Full Time Employee Object 113
 Part Time Employee Object 114 _____
 Enter hourly rate for temp. positions
 Full Time Temporary Object 121
 Part Time Temporary Object 122 \$ _____
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:	FLSA:
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Employee is now tasked with overseeing the staff assigned to the LUCA project. The LUCA project is the County's attempt at adjusting our US Census count. The work being done by this group will yield millions of dollars extra in federal assistance and grants.

NEW POSITION: Brief job description and attach a copy of the new job description.


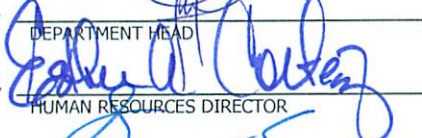

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	 DEPARTMENT HEAD	12/19/12 DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/20/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/27/2012 DATE	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: INFORMATION TECHNOLOGY (200-001)

DATE: 12/19/2012

CURRENT POSITION TITLE: TECHNICIAN II

CURRENT SLOT. #: 0027

REQUESTED POSITION TITLE: TECHNICIAN II
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Salary Adjustment

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 28,094.00 \$ 30,594.00 \$ 2,500.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other Funds from deletion of position

POSITION Type:

Full Time Employee Part Time Employee
 Object 113 Object 114
 Full Time Temporary Part Time Temporary \$ _____
 Object 121 Object 122 Hourly Rate * 2,080 hrs. per year = Annual Salary

Enter hourly rate for temp. positions

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
------------	----------	----------------------	----------------	------------------------------------

CIVIL SERVICE:	FLSA:
Exempt <input type="checkbox"/>	Exempt <input type="checkbox"/>
Non-Exempt <input checked="" type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
N/A <input type="checkbox"/>	

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Salary adjustment increased level of technical service calls, in the past year the number of trouble tickets reported to IT has increased significantly.

2,156 service tickets closed since 7/2/12, technicians support not only Microsoft operating systems, but also Apple and other tablet/remote devices.

There are eight new remote sites that the IT department supports and has to travel to and support PCs, phones, cameras and access control systems.

IT technicians now fully support the technology needs of the Sheriff's Department.

NEW POSITION: Brief job description and attach a copy of the new job description.

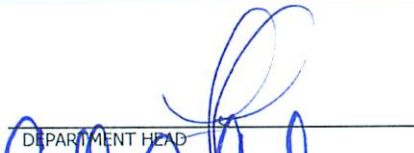

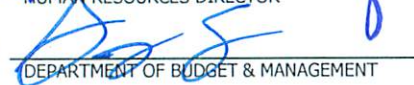
POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

FUNDING AVAILABLE VIA DELETION OF ADMINISTRATIVE ASSISTANT II

1.	<u></u>	<u>12/19/12</u>	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	DEPARTMENT HEAD	DATE			
2.	<u></u>	<u>12/20/12</u>	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
	HUMAN RESOURCES DIRECTOR	DATE			
3.	<u></u>	<u>12/27/12</u>	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
	DEPARTMENT OF BUDGET & MANAGEMENT	DATE			
4.	COMMISSIONERS COURT APPROVAL	DATE			

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-00-200-001-0

AI - 35857

INFORMATION TECHNOLOGY

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	CHIEF INFORMATION OFFICER	\$92,412.00	\$0.00	\$92,412.00	0.03	\$2,772.36	\$0.00	\$95,184.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0002	113	INFORMATION SYSTEM ADM	\$73,495.00	\$1,055.00	\$74,550.00	0.03	\$2,236.50	\$0.00	\$76,786.00	\$0.00	\$900.00	\$0.00	\$0.00	\$4,800.00	\$0.00	\$5,700.00
0003	113	TECHNICIAN VI	\$59,322.00	\$818.00	\$60,140.00	0.03	\$1,804.20	\$0.00	\$61,944.00	\$0.00	\$540.00	\$0.00	\$0.00	\$2,400.00	\$0.00	\$2,940.00
0005	113	APPLICATION DEVELOPER III	\$55,788.00	\$0.00	\$55,788.00	0.03	\$1,673.64	\$0.00	\$57,462.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0006	113	APPLICATION DEVELOPER III	\$55,788.00	\$0.00	\$55,788.00	0.03	\$1,673.64	\$7,000.00	\$64,462.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0007	113	TECHNICIAN V	\$49,344.00	\$0.00	\$49,344.00	0.03	\$1,480.32	\$0.00	\$50,824.00	\$0.00	\$780.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,380.00
0008	113	TECHNICIAN V	\$46,314.00	\$0.00	\$46,314.00	0.03	\$1,389.42	\$0.00	\$47,703.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	113	TECHNICIAN III	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$5,000.00	\$37,769.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0010	113	TECHNICAL SPECIALIST I	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00	\$43,574.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0012	113	TECHNICIAN III	\$34,043.00	\$457.00	\$34,500.00	0.03	\$1,035.00	\$0.00	\$35,535.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	ADMINISTRATIVE ASSISTANT II	\$34,916.00	\$0.00	\$34,916.00	0.03	\$1,047.48	\$0.00	\$35,963.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0014	113	TECHNICAL SPECIALIST I	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00	\$43,574.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0015	113	ADMINISTRATIVE ASSISTANT III	\$34,043.00	\$0.00	\$34,043.00	0.03	\$1,021.29	\$0.00	\$35,064.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0017	113	TECHNICIAN II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$2,500.00	\$30,594.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	113	ADMINISTRATIVE ASSISTANT II	\$32,051.00	\$0.00	\$32,051.00	0	\$961.53	\$0.00	\$33,013.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	TECHNICIAN I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$2,500.00	\$26,587.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	TECHNICIAN I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	TECHNICIAN I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	TECHNICAL SPECIALIST II	\$41,120.00	\$2,164.00	\$43,284.00	0.03	\$1,298.52	\$5,000.00	\$49,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	TECHNICAL SPECIALIST I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	GIS OPERATOR IV	\$50,487.00	\$127.00	\$50,614.00	0.03	\$1,518.42	\$3,500.00	\$55,632.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0027	113	TECHNICIAN II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$2,500.00	\$30,594.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	TECHNICIAN II	\$31,096.00	\$0.00	\$31,096.00	0.03	\$932.88	\$0.00	\$32,029.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	TECHNICAL SPECIALIST I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	TECHNICAL OPERATIONS ADMINISTRATOR	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,034,779.00	\$6,959.00	\$1,041,738.00		\$31,252.14	\$33,000.00	\$1,105,988.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$10,800.00	\$0.00	\$18,300.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35857

Summary of request/proposal:

IT DEPT (1100):
APPROVAL OF DELETION OF POSITION (SLOT 0018), SALARY ADJUSTMENTS (SALARY INCREASES), AND TITLE CHANGES.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	APPLICATION DEVELOPER III	0006	113	57,462.00	64,462.00	7,000.00
1100	TECHNICIAN III	0009	113	32,769.00	37,769.00	5,000.00
1100	TECHNICIAN II	0017	113	28,094.00	30,594.00	2,500.00
1100	ADMINISTRATIVE ASSISTANT II	0018	113	33,013.00	0.00	(33,013.00)
1100	TECHNICIAN I	0019	113	24,087.00	26,587.00	2,500.00
1100	TECHNICIAN I	0020	113	24,087.00	26,587.00	2,500.00
1100	TECHNICIAN I	0021	113	24,087.00	26,587.00	2,500.00
1100	TECHNICAL SPECIALIST II	0022	113	44,583.00	49,583.00	5,000.00
1100	GIS OPERATOR IV	0025	113	52,132.00	55,632.00	3,500.00
1100	TECHNICIAN II	0027	113	28,094.00	30,594.00	2,500.00
1100	TECHNICAL OPERATIONS ADMINISTRATOR CHS ADMINISTRATOR	0032	113	65,507.00	65,507.00	0.00
TOTAL				348,408.00	348,395.00	(13.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-00-200-001-0-113	INFORM. TECHNOLOGY- REG F/T EMPLOYEES	(\$13.00)
3-1100-415-00-200-001-0-211	INFORM. TECHNOLOGY- HEALTH INSURANCE	(\$4,164.00)
3-1100-415-00-200-001-0-212	INFORM. TECHNOLOGY- LIFE INSURANCE	(\$27.00)
3-1100-415-00-200-001-0-220	INFORM. TECHNOLOGY- FICA	(\$0.99)
3-1100-415-00-200-001-0-230	INFORM. TECHNOLOGY- RETIREMENT	(\$1.34)
3-1100-415-00-200-001-0-250	INFORM. TECHNOLOGY- UNEMPLOYMENT COMP	(\$0.07)
3-1100-415-00-200-001-0-260	INFORM. TECHNOLOGY- WORKER'S COMP	(\$0.03)
2013 Budgetary Impact		(\$4,206.43)

2014 Budgetary Impact: (\$4,206.43)

Possible Funding Sources: NO BUDGETARY IMPACT (COST SAVINGS)

Comments:

INCREASES TO BE COVERED FROM WITHIN DEPT BUDGET (DELETION OF POSITION, SLOT 0018)

AI-35857: EXHIBIT "A"

Delete Slot	Position Title	2013 Salary	2013 Prop.
18	Administrative Assistant II	33,013.00	-

Adjust Slot	Position Title	2013 Salary	2013 Prop.
6	Application Developer III	57,462.00	64,462.00
9	Technician III	32,769.00	37,769.00
17	Technician II	28,094.00	30,594.00
19	Technician I	24,087.00	26,587.00
20	Technician I	24,087.00	26,587.00
21	Technician I	24,087.00	26,587.00
22	Technical Specialist II	44,583.00	49,583.00
25	GIS Operator IV	52,132.00	55,632.00
27	Technician II	28,094.00	30,594.00

Adjustment Totals 33,000.00

AI-35770

IT Department 16. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Renan Ramirez

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Information Technology (1100):

1. Discussion, consideration and approval to create the following temporary positions not to exceed six (6) months:

Slot No.	Position Title	Budgeted Salary/ Rate of Pay
T037	GIS Clerk	\$18,720.00/yr \$9.00/hr
T038	GIS Clerk	\$18,720.00/yr \$9.00/hr

2. Approval to waive posting, hiring, and enrollment procedures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: N/A

FUNDS AVAILABLE Y/N?: NO

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding Source- Undetermined

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	12/18/2012 09:30 AM
Sylvia Solis	Sylvia Solis	12/21/2012 05:11 PM
Budget & Management	Obdett Calzada	12/21/2012 05:14 PM
Sylvia Solis	Sylvia Solis	12/21/2012 05:35 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rosie Cantu		Started On: 12/13/2012
	Final Approval Date: 12/23/2012	



HIDALGO COUNTY

Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: Information Technology Dept. 200

DATE: 12/11/12

CURRENT POSITION TITLE: GIS Clerks

CURRENT SLOT. #: T036, T035

T037, T038

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

- New Position Temporary Position Position Reclassification* Other Extension of Positions

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 0 Current Budgeted Salary \$ 18,720.00 x 2 Proposed Budgeted Salary \$ \$34,440.00 Net Change

Position to be funded from one of the following:

- Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 \$9.00
Full Time Temporary Object 121 Part Time Temporary Object 122 \$ \$9.00 * 2080 hrs = 18,720.00- Each Employee
Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

1/1/2013 6/30/2013 Mon.-Fri. 8-5 40 Not to Exceed 6 months
Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Additional staff needed to complete data entry for census undercount project.

1.	DEPARTMENT HEAD	DATE	FUNDING AVAILABLE IN DEPT. BUDGET	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
2.	HUMAN RESOURCES DIRECTOR	DATE	PERSONNEL PROCEDURES COMPLETED	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
3.	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	BUDGET PROCEDURES COMPLETED	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
4.	COMMISSIONERS COURT APPROVAL	DATE			

BUDGET & MANAGEMENT: Classification and Salary Recommendation

HUMAN RESOURCES: Classification and Salary Recommendation

COMMENTS: (Any comments you wish to make regarding this request)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

NEW POSITION: Brief job description and attach a copy of the new job description.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35770

Summary of request/proposal:

INFORMATION TECHNOLOGY (1100):

Discussion, consideration and approval to extend the following temporary full time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	GIS CLERK	T037	121	0.00	18,720.00	18,720.00
1100	GIS CLERK	T038	121	0.00	18,720.00	18,720.00
				0.00	37,440.00	37,440.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-00-200-001-0-121	INFORMATION TECHNOLOGY - TEMP F/T EMPLOYEES	\$18,504.83
3-1100-415-00-200-001-0-211	INFORMATION TECHNOLOGY - HEALTH INSURANCE	\$0.00
3-1100-415-00-200-001-0-212	INFORMATION TECHNOLOGY - LIFE INSURANCE	\$0.00
3-1100-415-00-200-001-0-220	INFORMATION TECHNOLOGY - FICA	\$1,415.62
3-1100-415-00-200-001-0-230	INFORMATION TECHNOLOGY - RETIREMENT	\$0.00
3-1100-415-00-200-001-0-250	INFORMATION TECHNOLOGY - UNEMPLOYMENT COMP	\$92.52
3-1100-415-00-200-001-0-260	INFORMATION TECHNOLOGY - WORKER'S COMP	\$9.25
	2013 Budgetary Impact	\$20,022.22

2014 Budgetary Impact: N/A

Possible Funding Sources: UNDETERMINED

Comments:

AI-35981

District Courts 17. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: 398th District Court

Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Indigent Defense (1100):

1. Approval to reclassify the following full time position effective 1/01/2013:

Slot	Emp#	Current Position Title	2013 Budgeted Salary	Proposed Position Title	Proposed Salary
0001	033871	Program Manager	62,646.00	Indigent Defense Director	70,000.00

2. Approval of revised salary schedule

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 1100-412-00-009-003-0

FUNDS AVAILABLE Y/N?: N

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Attachments

backup

Form Review

Inbox
Damaris San Miguel (Originator)
Purchasing Department

Reviewed By
Damaris San Miguel
Angela Garcia

Date
12/21/2012 06:42 PM
12/23/2012 10:01 PM
Started On: 12/21/2012 05:31 PM

Form Started By: Damaris San Miguel

Final Approval Date: 12/23/2012




HUMAN RESOURCES DEPARTMENT
County Of Hidalgo

Esther A. Cortez
Human Resources Director

MEMORANDUM

TO: Honorable Judge Aída Salinas Flores
Hidalgo County 398th District Court

FROM: Esther A. Cortez, Human Resources Director 
Hidalgo County Human Resources Department

DATE: December 17, 2012

RE: **PAR Form – Indigent Defense Director**

Judge Salinas Flores,

In response to the Personnel Adjustment Request Form submitted requesting the reclassification of the position of Indigent Defense Manager to Indigent Defense Director, as per Commissioners' Court, all requests for reclassifications will be considered after the first quarter of 2013.

Should you have any questions or require additional information, please do not hesitate to call me at 318-2660. Thank you.

EAC:sfr



COPY

HIDALGO COUNTY

Personnel Adjustment Request Form

FEB 14 2012

DEPARTMENT NAME/NUMBER: Indigent Defense (009-003) **DATE:** 2/10/12

CURRENT POSITION TITLE: Indigent Defense Manager **CURRENT SLOT. #:** 0001

REQUESTED POSITION TITLE: Indigent Defense Director
(For new positions or reclassifications)

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 60,821.00 \$ 70,000.00 \$ 9,179.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____

Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)
CIVIL SERVICE:				
Exempt	<input checked="" type="checkbox"/>	FLSA: Exempt	<input checked="" type="checkbox"/>	
Non-Exempt	<input type="checkbox"/>	Non-Exempt	<input type="checkbox"/>	
N/A	<input type="checkbox"/>			

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

Employee has additional duties: development and overseeing of Public Defenders Office, Video Magistration Project, Administration Project and assisting Probation Department with the development and overseeing of the Alternative Incarceration Program. Assisting Auditors with the Attorney Voucher process. Court differentiated case management.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

Will require additional funding.

- | | | | | | |
|----|--|----------------------------------|-----------------------------------|---|--|
| 1. | <u><i>Guia Salinas</i></u>
DEPARTMENT HEAD | <u><i>2/13/12</i></u>
DATE | FUNDING AVAILABLE IN DEPT. BUDGET | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 2. | <u><i>Esther D. Cortez</i></u>
HUMAN RESOURCES DIRECTOR | <u><i>09-06-12</i></u>
DATE | PERSONNEL PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. | <u><i>[Signature]</i></u>
DEPARTMENT OF BUDGET & MANAGEMENT | <u><i>12/22/2012</i></u>
DATE | BUDGET PROCEDURES COMPLETED | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 4. | COMMISSIONERS COURT APPROVAL | DATE | | | |

Indigent Defense Director

GRADE:

GENERAL DESCRIPTION

Responsible for ensuring the Indigent Defense Office provides a full range of services to indigent criminal defendants and District, County Courts. Directs and coordinates the day-to-day operations of the Indigent Defense/DCM Office. Development and overseeing of the public defenders case load, Video Magistration Project, Court Administration Project and the Alternative Incarceration Program. Assist the overseeing of the attorney voucher process. Development of the Court Differentiated Case Management. Utilizes subordinate managerial personnel. Provides advice and counsel to managerial personnel and to the staff as a whole. Is Responsible for all administrative, managerial and budgetary decisions. Develops and approves all policies and procedures utilized in the office.

EXAMPLES OF WORK PERFORMED

Directs and coordinates the overall day-to-day operations and ensures that policies and procedures are followed. Works with Attorneys and other county offices to develop manage and support the office

Supervises, evaluates, develops, and trains staff in all areas involved in the indigent defense office

Resolves disputes between Judges, court personnel, district attorneys, clients, general public, and in-office personnel

Determines appropriate action to be taken for unusual or extremely serious or complex situations

Consults and confers with subordinate managerial personnel in order to resolve problems; to integrate and to modify operational strategies, policies, and tactics; to formulate responses to changing internal and external environmental conditions; to develop and implement tactical plans and long range goals and objectives

Prepares and approves budgetary input and expenditures

Attends and coordinates management meetings, develops input on policies and procedures, and performs related operational management duties

Serves on various committees as a representative of the Indigent Defense office

Conducts presentations at conferences and seminars. Speaks before incarcerated persons, community, and social and citizens groups to improve and explain the Indigent Defense Program and its direction and scope

Authorizes any interaction with the press, presents information and answers questions by the press, and responds to the public or media's request for information

Registration, Certification, or Licensure

Employees must possess proof of a valid Texas Motor Vehicle operation license.

Must be able to be insured under the County's Insurance Carrier.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

PROGRAM MANAGER

GRADE: 16

GENERAL DESCRIPTION

Performs routine (journey-level) administrative and supervisory program work; Work involves assisting in establishing program goals and objectives; Assisting in developing program guidelines, procedures, policies, rules, and regulations; Assisting in developing schedules, priorities, and standards for achieving program goals; and assisting in evaluating program activities; Supervises the work of others; Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Oversees the work of assigned program staff

Prepares and reviews reports on the effectiveness of program activities

Confers with staff on program issues and problems

Assists in planning, implementing, coordinating, monitoring, and evaluating programs

Assists in the development of program guidelines, procedures, policies, rules, and regulations; and monitors compliance with policies and procedures

Assists in the preparation of program budget requests

Assists in the preparation of training and operational manuals, educational materials, and information programs

Assists in conducting special investigations, program analyses, and research studies

May provide training or technical assistance in a program area

Supervises the work of others

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Three (3) years experience in the administration of a program relevant to assignment; Graduation from an accredited four-year college or university with major course work in a field relevant to assignment is generally preferred; Experience and education may be substituted for one another. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of the principles and practices of public administration and management

Ability to establish goals and objectives, devise solutions to administrative problems, develop and evaluate administrative policies and procedures, and to supervise the work of others

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

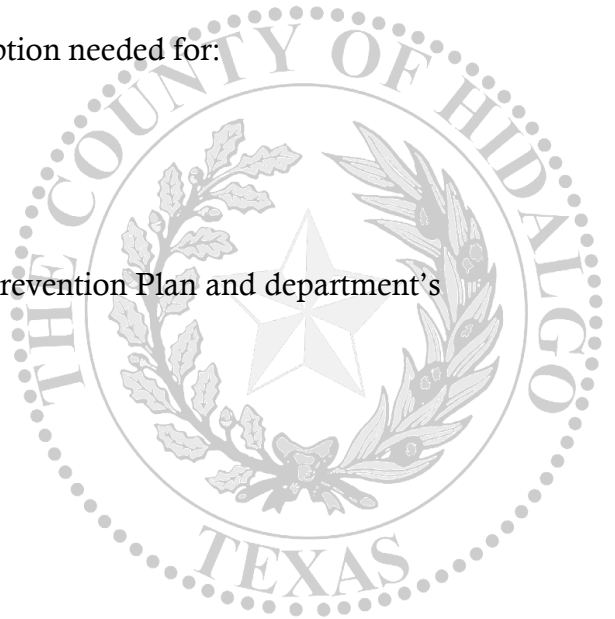
- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

AI - 35981

3-1100-412-00-009-003-0
INDIGENT DEFENSE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0001	113	INDIGENT DEFENSE DIRECTOR	\$60,821.00	\$0.00	\$60,821.00	0.03	\$1,824.63	7,354.00	70,000.00	\$0.00	\$1,200.00	\$0.00	\$3,600.00	\$0.00	\$4,800.00
0002	113	PROGRAM MANAGER	\$47,611.00	\$0.00	\$47,611.00	0.03	\$1,428.33	\$44.00	\$49,039.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0003	113	COMPLIANCE MONITOR	\$37,024.00	\$0.00	\$37,024.00	0.03	\$1,110.72	\$0.00	\$38,135.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0004	113	SUPERVISOR	\$40,171.00	\$0.00	\$40,171.00	0.03	\$1,205.13	\$0.00	\$41,376.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0005	113	SYSTEMS INTEGRATOR	\$40,042.00	\$0.00	\$40,042.00	0.03	\$1,201.26	\$0.00	\$41,243.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0006	113	DCM COORDINATOR	\$33,093.00	\$0.00	\$33,093.00	0.03	\$992.79	\$0.00	\$34,086.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0007	113	COORDINATOR	\$33,093.00	\$0.00	\$33,093.00	0.03	\$992.79	\$0.00	\$34,086.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
			\$291,855.00	\$0.00	\$291,855.00		\$8,755.65	\$7,354.00	\$307,965.00	\$0.00	\$4,900.00	\$0.00	\$3,600.00	\$0.00	\$8,100.00

Approval to reclassify the above highlighted full time position, as reflected above, effective 1/01/2013:
All personnel actions pending CC approval.

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35981

Summary of request/proposal:

INDIGENT DEFENSE (1100):

Approval to reclassify the following full time position, as follows, effective 1/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	From PROGRAM MANAGER To INDIGENT DEFENSE DIRECTOR	0001	113	62,646.00	70,000.00	7,354.00
				62,646.00	70,000.00	7,354.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-009-003-0-	113	INDIGENT DEFENSE - REG F/T EMPLOYEES	\$7,354.00
3-1100-412-00-009-003-0-	211	INDIGENT DEFENSE - HEALTH INSURANCE	\$0.00
3-1100-412-00-009-003-0-	212	INDIGENT DEFENSE - LIFE INSURANCE	\$0.00
3-1100-412-00-009-003-0-	220	INDIGENT DEFENSE - FICA	\$562.58
3-1100-412-00-009-003-0-	230	INDIGENT DEFENSE - RETIREMENT	\$758.93
3-1100-412-00-009-003-0-	250	INDIGENT DEFENSE - UNEMPLOYMENT COMP	\$36.77
3-1100-412-00-009-003-0-	260	INDIGENT DEFENSE - WORKER'S COMP	\$3.68
2013 Budgetary Impact			\$8,715.96

2014 Budgetary Impact: \$8,715.96

Possible Funding Sources: UNIDENTIFIED

Comments:

AI-35685

Urban County 18. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Candace Armenta

Submitted By: Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for professional engineering services;

2. Presentation of the scoring grid for the purposes of ranking by CC of at least three (3) engineering firms from the County’s approved “pool” as graded and evaluated by the City of Penitas, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Year 25 (2012) Penitas Street Improvement funds.

Professional Service Firm	Grade	Ranked
L&G Engineering	92.34	
Javier Hinojosa Engineering	91.34	
SAMES, Inc.	89.67	

3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of for the provision of engineering services for an Urban County Program Year 25 (2012) City of Penitas, Street Improvements project located on Park Avenue in Penitas, Texas.

BACKGROUND

The three (3) engineering firms rated from the County’s approved “pool” are: L&G Engineering, Javier Hinojosa Engineering, and SAMES, Inc. for the Street Improvement project located on Park Avenue in Penitas, Texas.

Funds Available: \$ 35,000.00 2012 Penitas Street Improvement funds

Attachments

Penitas Ranking

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/11/2012 02:48 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Mary Flores		Started On: 12/11/2012 02:28 PM
	Final Approval Date: 12/23/2012	

**City of Penitas
Engineering Services
Street Improvements (Park Avenue)
Year 25 (2012)
Grading-Ranking Grid**

Criteria	L&G Engineering			Javier Hinojosa Engineering			SAMES, Inc.		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Professional Qualifications of Team	16	20	20	19	18	18	19	20	18
Experience of Project Team	20	25	24	21	20	24	18	25	21
Experience/ Availability of Project Manager	15	19	20	18	20	20	16	20	15
Understanding of Project	23	22	25	24	22	25	20	25	25
Familiarity with Applicable Rules & Regulations	8	10	10	8	7	10	7	10	10
TOTALS	82	96	99	90	87	97	80	100	89
AVERAGES	277+3=92.34			274+3=91.34			269+3=89.67		
RATING									

AI-35731

Urban County 18. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Irene

Submitted By: Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval to cancel the award bid for the demolition and reconstruction of an existing structure in the City of Weslaco in the amount of \$53,740.00 to G & G Contractors.

BACKGROUND

The County of Hidalgo Urban County Program (UCP) obtained Commissioner's Court bid and contract approval on October 9, 2012 (agenda item #34446). Due to program requirements, the UCP performed an income recertification. During the recertification process, the UCP became aware that the clients financial status had changed. Upon completing the recertification, our office determined that the applicant was ineligible to receive assistance. The annual household income for a family of 3 is now \$36,699, \$1,149 more than the maximum annual medium income. As such, the UCP is requesting cancellation of bid and contract approval.

Attachments

cancellation of contract (back up)

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/12/2012 04:49 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Mary Flores		Started On: 12/12/2012 04:31 PM
	Final Approval Date: 12/23/2012	

URBAN COUNTY
PROGRAM
Hidalgo County Commissioner's Court
Agenda Request Form

No. 34446

By: Irene

Date: September 24, 2012

Meeting Date Request: October 9, 2012

Deadline for Action: A.S.A.P.

Contact Person: DIANA R. SERNA, DIRECTOR

Department: HOME PROGRAM

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director *DRS*

AGENDA:

The Urban County Program is requesting the award of bids and approval of contract for the demolition and reconstruction of the following:

1. (1) Unit in the City of Palmview, (1) unit in the City of Weslaco, (1) unit in the City of Elsa, (1) unit in the City of San Juan and (1) unit in the Countywide area in the amount of \$229,500.00 to G & G Contractors.

STAFF COMMENTS & RECOMMENDATION:

The applicants were approved to receive assistance under the Owner-Occupied Housing Rehabilitation Program by the County Commissioners' Court on June 26, 2012, April 24, 2012 and August 14, 2012. Bids were received and opened at the Hidalgo County Purchasing Department on Wednesday, September 19, 2012.

APPROVED Co. Comm. Ct.
DATE 10/9/12 *DRS*

Approval is recommended by staff:

Division Director UCP Housing
Finance Director

DRS
DRS

Please initial for approval: Legal Council _____ Budget _____ Human Resources _____ Dept./ Fund No: _____ Amt.

Expended: \$ _____ Funds/ Staffing Budgeted: Yes _____ No _____ Amount Code: _____ Impact on Future Budget: Yes _____ No

Comments:

Action Taken by Commissioners' Court: Approved _____ Tabled _____ Denied _____ Motion made by _____ Vote _____

HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPT NAME: COUNTY OF HIDALGO URBAN COUNTY PROGRAM

Bid Opening Time: 9:30 am

Bid Opening Date: September 19, 2012

Description of Bid: Demolition and Reconstruction of Single Units in Palmview, san Juan, Elsa, Weslaco and Countywide Hargill

Grant #: M-10-UC-48-0501-MG

QUALITY INVESTMENTS		
UNITS	TOTAL BID AMOUNT	BID BOND/CASHIER'S CHECK INCLUDED
1 M. LOPEZ	\$47,497.00	BB INCLUDED
2 A. VARGAS	\$59,997.00	BB INCLUDED
3 E. VALLEJO	\$47,497.00	BB INCLUDED
4 M. CONTRERAS	\$50,997.00	BB INCLUDED
5 S. VILLARREAL	\$52,997.00	BB INCLUDED

G & G CONTRACTORS		
UNITS	TOTAL BID AMOUNT	BID BOND/CASHIER'S CHECK INCLUDED
1 M. LOPEZ	\$43,340.00	BB INCLUDED
2 A. VARGAS	\$53,740.00	BB INCLUDED
3 E. VALLEJO	\$42,840.00	BB INCLUDED
4 M. CONTRERAS	\$46,340.00	BB INCLUDED
5 S. VILLARREAL	\$43,240.00	BB INCLUDED

*TYPED AS READ AT BID OPENING, AMOUNTS NOT VERIFIED/CALCULATED

URBAN COUNTY PROGRAM

Hidalgo County Commissioner's Court
Consent Agenda Request Form

No. 31839

By: Eric

Date: April 10, 2012

Meeting Date Request: April 24, 2012

Deadline for Action: A.S.A.P

Contact Person: DIANA R. SERNA, DIRECTOR

Department: HOME Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director 

Caption:

Request for approval of one (1) applicant in the City of San Juan, one (1) applicant in the City of Weslaco and one (1) applicant in Sullivan City area under the HOME Homeowner-Occupied Housing Rehabilitation Program.

Background:

The following families are being recommended for approval to receive assistance under the HOME Homeowner Occupied Housing Rehabilitation Program:

<u>APPLICANT</u>	<u>CASE NUMBER</u>	<u>CITY</u>	<u>FUNDING YEAR</u>	<u>LOCATION OF PROPERTY</u>
Ofelia Torres Deferred Loan – Elderly Reconstruction	SJ 75-11-02	San Juan Precinct # 2	HOME 2011	Lots 21 & 22, Block 15, San Juan Townsite, Hidalgo County, Texas
Alicia Vargas Deferred Loan - 50% Loan - 50% Reconstruction	WE 80-11-01	Weslaco Precinct # 1	HOME 2011	Lot 8 and north 15 feet of lot 9, Block 8, Staats Subdivision, an Addition to the City of Weslaco, Hidalgo County, TX
Omar & Alberta Gonzalez Deferred Loan – Elderly Reconstruction	SC 77-11-01	Sullivan City Precinct # 3	HOME 2011	0.264 acre of land, more or less, out of a forming part or portion of Tract 250 of share 9 of Porciones 38, 39, 40 situated in Starr and Hidalgo Counties, Texas described in meets and bounds in a Warranty Deed With Vendor's Lien recorded Volume 2357, Page 133, Official Records, Hidalgo County, Texas

APPROVED Co. Comm. Ct.
 DATE 4-24-12 

The amount of assistance to the family will be determined after receipt of bids through the procurement process. Thereafter, selection of bidders will be presented to County Commissioner's Court. Funding is available through the HOME 2011 Budget. The Urban County Program staff recommends approval of applicant's.

Please initial for approval:

Division Director UCP Housing 

Finance Director 

Legal Council _____ Budget _____ Human Resources _____ Dept./Fund No. _____ Amount _____
 Expended: \$ _____ Funds/ Staffing Budgeted: Yes _____ No _____ Amount Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Chronological Order

1. Application Date: May 8, 2011
2. Recertification Date: April 8, 2012
3. CCC Application Approval: April 24, 2012
4. CCC Bid Approved: October 9, 2012
5. Recertification Date: October 23, 2012

Delays

3. Ms. Vargas was behind on taxes. She used the time from #1 to #3 to get caught up on taxes.
4. Family delayed plans and specs signing. No reason was given.

AI-35727

Urban County 18. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: CANDACE

Submitted By: Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Urban County Program, on behalf of the City of La Joya, is requesting consideration and action to award and enter into a construction contract with JCON Construction, LLC. for the La Joya Public Facilities Improvements project in the amount of \$358,500.00, utilizing funds from UCP Years 19, 21, 22, & 24 (2006, 2008, 2009, & 2011), Urban County Public Facilities Improvements line item.

BACKGROUND

The bid opening was held November 28, 2012 and the lowest bidder meeting all specifications and/or requirements was JCON Construction, LLC. The project involves the construction of La Joya's public library to be located on 201 Palmshores Blvd. in La Joya, Texas. Please see attached recommendation by the project architect, city's recommendation letter and contractor's general liability insurance. Project's architectural firm is Alcocer Garcia Associates, Inc.

Contractor: JCON Construction, LLC.

Contract Amount: \$ 358,500.00

Funds Available:

- \$ 10,744.47 City of La Joya funds
- \$ 17,550.59 YR 19 (2006) (Recaptured) La Joya Public Fac funds
- \$ 15,000.00 YR 21 (2008) (Recaptured) La Joya Public Fac funds
- \$ 69,705.92 YR 22 (2009) (Recaptured) La Joya Public Fac funds
- \$ 157,305.08 YR 22 (2009) La Joya Public Fac funds
- \$ 102,089.00 YR 24 (2011) La Joya Public Fac funds
- \$ 372,395.06 Total funding available

Attachments

La Joya backup
Construction Contract

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/12/2012 04:28 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Mary Flores		Started On: 12/12/2012 04:08 PM
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY – URBAN COUNTY PROGRAM

BID OPENING DATE: November 28, 2012

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: "City of La Joya Public Facilities – La Joya Municipal Library"

BID NO: 5006/08/09-40-0300-5000-6000-UCP-CJA

PROCUREMENT SPECIALIST:

Addendum #1 Required

RFB NO.	Name of Company	Addendum #1	Total Price	Bid Bond/ Cashier's Check Included
1.	High Mark Construction Company, LLC	Acknowledged	\$379,000.00	BB Included
2.	JCON Construction, LLC	Acknowledged	\$358,500.00	BB Included
3.	Holchemont, Ltd	Acknowledged	\$449,000.00	BB Included
4.	DK III Hornback R.F.D., Inc.	Acknowledged	\$542,000.00	BB Included
5.	Tri-Gen Construction, LLC	Acknowledged	\$398,500.00	BB Included
6.	All Pro Contractor, Inc.	Acknowledged	\$411,000.00	BB Included
7.	G. A. S. Enterprises, Inc.	Acknowledged	\$443,355.00	BB Included
8.	Gomez Construction. Inc.	Acknowledged	\$448,500.00	BB Included
9.	Rigney Construction & Development, LLC	Acknowledged	\$395,000.00	BB Included
10.	CREA Construction Inc.	Acknowledged	\$429,000.00	CC Included
11.	Vision Construction Company Co.	Acknowledged	\$806,031.80	BB Included

***TYPED AS READ AT BID OPENING, AMOUNTS NOT VERIFIED/CALCULATED.**

ALCO CER GARCIA ASSOCIATES, INC.

1333 E. JASMINE AVE. MCALLEN, TX 78501 TEL: 956.618.2007 FAX: 956.618.2008

December 6, 2012

Mike Alaniz, City Administrator
City of La Joya
P.O. Box H
La Joya, TX 78560

Re: La Joya Municipal Library
Project No.5006/08/09-40-0300-5000-6000-UCP-CJA

Dear Mr. Alaniz,

Enclosed is the Tabulation of Bids received for construction of the referenced project. The lowest bid was submitted by Jcon Construction in the amount of \$ 358,500.00.

Enclosed also:

- 1.Copy of the company information submitted by Jcon Construction.
- 2.Copy of the Statement of Qualifications from each of the two next lowest bidders, Highmark Construction and Rigney Construction, both of which are very experienced and very well regarded companies.

The references listed in the Jcon Construction information page all reported very good performance by Jcon on their projects. Based on this, we recommend that the City award the Construction Contract to the low bidder, Jcon Construction, in the amount of the Bid figure of \$ 358,500.00. Please review the bids and advise us as soon as possible. Thank you.

Sincerely,


George A. Garcia,
Project Architect

encls

cc: Candace Armenta, Hidalgo County
Urban County Program



City of La Joya

"Jewel of the Valley"

Urban County
Attn: Antonio Barco
1916 Tesoro St
Pharr, TX 78577

December 12, 2012

Dear Mr. Barco:

We have received the tabulation of bids for construction of the La Joya Municipal Library. The City of La Joya is in support of J Con Construction, as the lowest bidder.

If you should have any questions or concerns, please feel free to call me at 956-581-7002.

Thank you,

Mike Alaniz, City Administrator

CC: Mayor Jose A. "Fito" Salinas and Board of Alderman.
Candace Armenta, Urban County Program Coordinator

**CONSTRUCTION
CONTRACT**

This Agreement entered into this 28th Day of December, 2012 by and between Hidalgo County acting by and through Hidalgo County Urban County Program, hereinafter called the "OWNER", acting herein through its County Judge and JCON Construction, Inc. (a corporation) (a partnership) (an individual) of Mission, State of Texas, hereinafter called "CONTRACTOR".

WITNESSETH

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR hereby agrees with the OWNER to commence and complete the construction described as follows:

PROJECT NAME: La Joya – Public Facilities
PROJECT No.: 5006/08/09-40-0300-5000-6000-UCP-CJA
PROJECT DESCRIPTION: Construction of a 4,400 sq. ft. library in La Joya, Texas

hereinafter called the project, for the sum of (\$358,500.00) – Three hundred fifty-eight thousand, five hundred dollars and zero cents and all extra work in connection therewith, under the terms as stated in the General and Special Conditions of the Contract; and at his (its or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the General Conditions, Supplemental General Conditions and Special Conditions of the contract, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by Alcocer Garcia Associates, Inc. and as enumerated in Paragraph 1 of the Supplemental General Conditions, all of which are made a part hereof and collectively evidence and constitute the contract.

The CONTRACTOR hereby agrees to commence work under this contract on or after a date to be specified in a written "Notice to Proceed" of the OWNER and to fully complete the project within (300) Three hundred consecutive calendar days thereafter. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of (\$150.00) One hundred fifty dollars and zero cents for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the contract, subject to additions and deductions, as provided in the General Conditions of the contract, and to make payments on account thereof as provided in Paragraph 25, "Payments to Contractor", of the General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in four (4) counterparts, each of which shall be deemed an original, in year and day first above mentioned.

Juan Jose Pena, Jr., President
JCON Construction, LLC.

Name of Firm: JCON Construction, LLC.

Address: 306 Mile 1 ¼ N Drive
Mission, Texas 78572

Federal I.D./S.S.: 46-1401575

STATE OF TEXAS '
 '
COUNTY OF HIDALGO '

This instrument was acknowledged before me on this the ___ day of _____, 20_____,

by Juan Jose Pena, Jr. , President of and on behalf of JCON Construction, LLC.
(name) (title) (a corporation) (a partnership) (an individual)

Notary Public - Signature

WITNESS:

URBAN COUNTY PROGRAM

Diana R. Serna
Urban County Director

APPROVED AS TO FORM
Atlas, Hall & Rodriguez
By: Stephen L. Crain
Date: July 12, 2012



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/27/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	THE KLEMENT AGENCY P.O. BOX 820 PROSPER TX 75078	CONTACT NAME: GREG KLEMENT PHONE (A/C, No, Ext): (972) 562-7456 E-MAIL ADDRESS: GREG@KLEMENTAGENCY.COM	FAX (A/C, No): (972) 562-7129
INSURED	JCon Construction, LLC 604 Palmview Dr Mission TX 78572	INSURER(S) AFFORDING COVERAGE	
		INSURER A: ESSEX INSURANCE	NAIC #
		INSURER B: TEXAS MUTUAL INSURANCE CO.	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR (W/O)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		AK1147Q121126-001	11/26/2012	11/26/2013	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS <input checked="" type="checkbox"/>		AK1147Q121126-001	11/26/2012	11/26/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB D&D RETENTION \$	OCCUR CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	314365320122711	11/27/2012	11/27/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTH-ER E L EACH ACCIDENT \$ 1,000,000 E L DISFASE - EA EMPLOYEE \$ 1,000,000 E L DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

PROOF OF COVERAGE

CERTIFICATE HOLDER	CANCELLATION	AI 102756
HIDALGO COUNTY EDINBURG TX 78541-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
	AUTHORIZED REPRESENTATIVE	

**CONSTRUCTION
CONTRACT**

This Agreement entered into this **28th Day of December, 2012** by and between Hidalgo County acting by and through Hidalgo County Urban County Program, hereinafter called the "OWNER", acting herein through its County Judge and **JCON Construction, Inc. (a corporation)** (a partnership) (an individual) of **Mission**, State of Texas, hereinafter called "CONTRACTOR".

WITNESSETH

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR hereby agrees with the OWNER to commence and complete the construction described as follows:

PROJECT NAME: La Joya – Public Facilities
PROJECT No.: 5006/08/09-40-0300-5000-6000-UCP-CJA
PROJECT DESCRIPTION: Construction of a 4,400 sq. ft. library in La Joya, Texas

hereinafter called the project, for the sum of **(\$358,500.00) – Three hundred fifty-eight thousand, five hundred dollars and zero cents** and all extra work in connection therewith, under the terms as stated in the General and Special Conditions of the Contract; and at his (its or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in the Proposal, the General Conditions, Supplemental General Conditions and Special Conditions of the contract, the plans, which include all maps, plats, blue prints, and other drawings and printed or written explanatory matter thereof, the specifications and contract documents therefore as prepared by **Alcocer Garcia Associates, Inc.** and as enumerated in Paragraph 1 of the Supplemental General Conditions, all of which are made a part hereof and collectively evidence and constitute the contract.

The CONTRACTOR hereby agrees to commence work under this contract on or after a date to be specified in a written "Notice to Proceed" of the OWNER and to fully complete the project within **(300) Three hundred** consecutive calendar days thereafter. The CONTRACTOR further agrees to pay, as liquidated damages, the sum of **(\$150.00) One hundred fifty dollars and zero cents** for each consecutive calendar day thereafter as hereinafter provided in Paragraph 19 of the General Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the contract, subject to additions and deductions, as provided in the General Conditions of the contract, and to make payments on account thereof as provided in Paragraph 25, "Payments to Contractor", of the General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in four (4) counterparts, each of which shall be deemed an original, in year and day first above mentioned.

Juan Jose Pena, Jr., President
JCON Construction, LLC.

Name of Firm: JCON Construction, LLC.

Address: 306 Mile 1 ¼ N Drive
Mission, Texas 78572

Federal I.D./S.S.: 46-1401575

STATE OF TEXAS

'
'

COUNTY OF HIDALGO

'

This instrument was acknowledged before me on this the ___ day of _____, 20____,

by Juan Jose Pena, Jr., President of and on behalf of JCON Construction, LLC.
(name) (title) (a corporation) (a partnership) (an individual)

Notary Public - Signature

WITNESS:

URBAN COUNTY PROGRAM

Diana R. Serna
Urban County Director

APPROVED AS TO FORM
Atlas, Hall & Rodriguez
By: Stephen L. Crain
Date: July 12, 2012

AI-35716

Urban County 18. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Monica Leal

Submitted By: Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Requesting approval of a budget and program amendment for the City of Progreso to its Urban County Program FY 25 (2012) work plan. The amendment will delete Parks, Recreational Facilities line item by \$40,000.00 and increase the Street Improvements line item and add the following streets: Martinez St., Arroyo Street and Maritza St. all streets located within Colonia Las Palmas, Obregon St., Pine Street, Oak Street, CPL JR. Becerra St., and S. SGT. SW Daily.

BACKGROUND

A Public Hearing was held on December 10, 2012, at 6:15 P.M. and citizen participation requirements have been met. The City of Progreso approved a budget and program amendment for Fiscal Year 25 (2012):

The proposed amendment will delete:
Parks, Recreational Facilities by \$40,000.00

The proposed amendment will increase:
The Street Improvements line item by \$40,000.00

The proposed amendment will add:
The following streets to its work plan: Martinez St., Arroyo Street and Maritza St. all streets located within Colonia Las Palmas, Obregon St., Pine Street, Oak Street, CPL JR. Becerra St., and S. SGT. SW Daily Streets for the reconstruction and paving of streets including but not limited to adjacent/abutting streets within the same general vicinity to include drainage, curb & gutter, sidewalks, paving and all related appurtenances such as engineering, testing services, advertisements as it pertains to project completion for a project already included in the 2010 and 2011 work plans.

Attachments

City of Progreso Budget Amendment, Public Hearing Notice

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/12/2012 02:33 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Mary Flores		Started On: 12/12/2012 02:09 PM
	Final Approval Date: 12/23/2012	

NOTICE AND AGENDA
BOARD OF ALDERMEN

Special
Meeting

CITY OF PROGRESO

December 10, 2012

NOTICE is hereby given that on the 10th *day of December*, 2012 the Board of Aldermen of the City of Progreso will hold *Special Meeting at 6: 15 p.m.* The meeting will be located on corner of West Palm Ave. and Business FM 1015, Progreso City Hall, Progreso, Texas.

If during the course of the meeting, the Board of Aldermen should determine that a closed or executive session of the Board is required, then such closed or executive session or meeting is authorized by Sections 551.071-551.084 et seq. be given after the commencement of the meeting covered this notice.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any item during the meeting, then such final action, final decision, or final vote shall be made during the opening covered by this notice upon the reconvening of this notice upon the reconvening of this public meeting.

1. Call Meeting to Order and Roll Call;
2. Certification of Agenda;
3. Discussion and action on Year 25 2012 Budget and Program Amendment
4. Discussion and action Inter-local cooperation agreement for Tax assessment and collection
5. Items from staff;
6. Items from citizens;

7. Adjournment.

Witness my Hand and Seal of the City this the 6th day of December, 2012



ALFREDO ESPINOSA
CITY ADMINISTRATOR

Attešt:

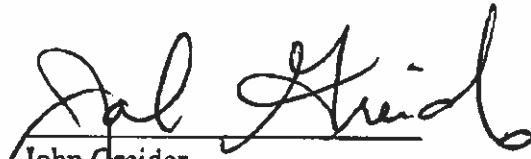
Posted December 6, 2012 @ 9:30 a.m.

City Secretary Francisco Alanis

PUBLISHER'S AFFIDAVIT

"I solemnly swears that the above notice was published one in The Mid Valley Town Crier, a newspaper printed in Hidalgo County, Texas, and of general circulation in said County, as provided in the Texas probate Code for the service of citation or notice by publication, and the date that the issued said newspaper bore in which said notice was published on was December 5, 2012, 2012."

A copy of the notice published, clipped from the newspaper, is attached hereto.


John Greider
Publisher

SWORN TO AND SUBSCRIBED BEFORE ME, in Hidalgo County, this the 5 day of ~~December~~, 2012, to certify which witness my hand and seal of office.


Notary Public, State of Texas



12/10/2012 Public Hearing Notice

Budget And Program Amendment

Sign in sheet

1 *Arnold King*

2 *James King*

3 *Arnold*

4 *Arnold*

5 *Arnold*

6 *Arnold*

7 *Arnold King*

8

9

10

11

12

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14

CITY OF PROGRESO

The following minutes of the Regular Meeting of the Board of Alderman held December 10,
2012 at 6:15 p.m.

Mayor Omar Vela called the meeting to order and established a quorum at 6:15 p.m.

<u>1. Call meeting to order and establish a quorum</u>	<u>Present</u>	<u>Absent</u>
Mayor Omar Vela	X	
Mayor Pro-Tem Orlando Vela	X	
Alderman Ruben Abundiz	X	
Alderman Juan J Ramos	X	
Alderman Armando Cavazos	X	
Alderman Eric Chaidez		X

Other Present: City Administrator Alfredo Espinosa, City Secretary Francisco Alanis

Others Absent: City Attorney Kevin O'Hanlon

2. Certification of Agenda:

City Administrator Alfredo Espinosa certified that the agenda was posted December 7,
2012 at 9:00 a.m.

3. Discussion and Action on year 25 2012 Budget and Program Amenment

Mayor Pro-Tem Orlando Vela made a motion to approved . 2nd was made by Alderman
Juan Ramos all in favor. Motion passed.

4 Adjournment

Mayor Pro-Tem Orlando Vela made a motion for adjournment. 2nd was made by
Alderman Juan J Ramos. Motion passed and was adjourned at 6:30 p.m.

**PUBLIC HEARING NOTICE
CITY OF *PROGRESO*
URBAN COUNTY PROGRAM**

BUDGET AND PROGRAM AMENDMENT

In compliance with Community Development Block Grant (CDBG) requirements, the City of *Progreso* will conduct a Public Hearing to solicit input from interested parties on the City's proposed Budget and Program Amendment to its Urban County program, **Year 25 (2012)**.

The Public Hearing will be held on **Monday, December 10, 2012 at 6:00 p.m.** located at the **Progreso** City Hall, **300 N. FM 1015 Road, Progreso, TX 78579.**

Following is the proposed Budget and Program Amendment for your consideration:

<u>Existing Budget</u>	<u>Urban County Year 25 (2012) Activities</u>	<u>Proposed Budget</u>
\$ 40,000.00	Parks, Recreational Facilities (-\$40,000.00)	\$ 0.00
<u>\$238,900.00</u>	Street Improvements (+\$40,000.00)	<u>\$278,900.00</u>
\$278,900.00	TOTAL	\$278,900.00

The proposed amendment will **delete** the Parks, Recreational Facilities line item by \$40,000.00, **increase** the Street Improvements line item and **add** the following streets to its work plan: Martinez St., Arroyo Street and Maritza St. all streets located within Colonia Las Palmas, Obregon St., Pine Street, Oak Street, CPL JR. Becerra St., and S. SGT. SW Daily Streets for the reconstruction and paving of streets including but not limited to adjacent/abutting streets within the same general vicinity to include drainage, curb & gutter, sidewalks, paving and all related appurtenances such as engineering, testing services, advertisements as it pertains to project completion for a project already included in the 2010 and 2011 work plans.

Accommodations for individuals with handicaps shall be provided upon request.
Las presentaciones se haran en español para aquellas personas que asi lo deseen.

For more information, please come by our office or call (956) 565-0241. Written comments may be forwarded to:

**Mayor Omar Vela
City of Progreso
PO Box 699
Progreso, Texas 78579**

PUBLIC HEARING NOTICE CITY OF PROGRESO URBAN COUNTY PROGRAM

BUDGET AND PROGRAM AMENDMENT

In compliance with Community Development Block Grant (CDBG) requirements, the City of Progreso will conduct a Public Hearing to solicit input from interested parties on the City's proposed Budget and Program Amendment to its Urban County program, Year 2012.

The Public Hearing will be held on Monday, December 10, 2012 at 6:00 p.m., located at the Progreso City Hall, 300 N. FM 7875 Road, Progreso, TX 78579.

Following is the proposed Budget and Program Amendment for your consideration:

Category	Proposed Budget
Parks, Recreational Facilities	\$1,000,000.00
Street Improvements	\$275,000.00
	\$1,275,000.00

The proposed budget is to fund the Parks, Recreational Facilities and Street Improvements line items. The Parks, Recreational Facilities work plan includes: Martin St., Amoy St., Santa Fe St., and Santa Fe St. located within Colonia Las Palmas. Oregon St., Pine Street, Oak Street, Oak St. B, Beyond St. and S. St. Daily Street for the remainder of the year. The Street Improvements line item is not limited to paved streets with a curb and gutter. It includes the ability to repair, replace, and/or reconstruct streets. The Street Improvements line item is also engineering, legal, and other costs associated with the completion of a project. The City will be providing information to interested parties.

Comments and questions regarding the proposed budget and program amendment should be directed to the City Manager or the City Engineer. Comments should be received by December 10, 2012.

Comments should be directed to the City Manager or the City Engineer. Comments should be received by December 10, 2012.

Mayor Clayton
City of Progreso
PO Box 699
Progreso, Texas 78579

City of PROGRESO

Mailing: P.O. Box 699, Progreso, Tx 78579
Office: (956) 565 - 0241 / (800) 266 - 1565
Fax: (956) 565 - 1332

FAX TRANSMITTAL FORM

TO: Monica Leal	FROM: Lizett Villarreal
FAX: (956) 787-5291	DATE: 12/12/12
PAGES: 2 (Including Fax Form)	CC:

- Urgent
- Reply ASAP
- Please Comment
- Please Review
- For Your Information

COMMENTS:

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Monica Leal

Submitted By: Mary Flores, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for architectural services.

2. Presentation of the scoring grid for the purpose of ranking by Commissioner’s Court of at least three (3) architectural firms from the county’s approved “pool” as graded and evaluated by the City of Weslaco, Urban County Program, and Hidalgo County Purchasing Department, in connection with and funded through Hidalgo County Urban County Program Year 24 (2011) City of Weslaco, Public Facility Improvements project (library).

Professional Service Firm	Grade	Ranked
Alcocer Garcia Associates, Inc.	93%	
GIGNAC Associates	89.67%	
Gomez Mendez Saenz, Inc.	88.33%	

3. Authority to negotiate a architectural service contract with the highest ranked firm of for architectural services for Urban County Program Year 24 (2011) City of Weslaco, Public Facility Improvements project (library).

BACKGROUND

The three architectural firms rated from the county’s approved “pool” are: (1) Alcocer Garcia Associates, Inc., (2) GIGNAC Associates, and (3) Gomez Mendez Saenz, Inc. for the City of Weslaco Public Facility Improvements project (library) which consists of reconstruction and expansion of bathroom facility at the public library to meet ADA compliance.

Funds Available:

\$ 52,260.30 YR 24 (2011) Public Facility Improvements (library)
\$ 66,000.00 YR 25 (2012) Public Facility Improvements (library)
 \$118,260.30

Attachments

City of Weslaco Grading Grid

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/12/2012 02:20 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Mary Flores		Started On: 12/12/2012 01:47 PM
	Final Approval Date: 12/23/2012	

**City of Weslaco
Architectural Services
Public Facility Improvements (library)
Years 24 & 25 (2011 & 2012)
Grading-Ranking Grid**

Criteria	Alcocer Garcia Associates, Inc.			GiGNAC Associates			Gomez Mendez Saenz, Inc.		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Firm's Qualifications	22	25	20	21	25	20	23	25	18
Firm's Experience of Project	23	23	21	22	23	23	20	25	21
Availability & Experience of Project Manager	16	20	18	16	20	18	14	20	18
Understanding of Project	17	20	25	14	18	25	14	19	25
Familiarity with Applicable Rules & Regulations	9	10	10	8	6	10	7	6	10
TOTALS	87	98	94	81	92	96	78	95	92
AVERAGES	$279 \div 3 = 93\%$			$269 \div 3 = 89.67\%$			$265 \div 3 = 88.33\%$		
RATING	1			2			3		

AI-35879

Elections Administration 19. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Amanda Valdez, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Information

CAPTION

Ratification of Lease Contract for Election Services between Hidalgo County and the City of Alamo for their election held on December 15, 2012.

BACKGROUND

One (1) original of Contract for Election Service

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-126-30-000-000-0-000

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

All costs and applicable fees associated with the elections services shall be paid by the entities requesting the services as outlined in the caption (reimbursement basis to the Elections Dept).

As of 12-18-2012, City of Alamo does not owe the hidalgo County Elections Department any outstanding charges.

Attachments

Alamo Contract

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/18/2012 01:35 PM
Roland Garcia	Rolando Garcia	12/21/2012 09:26 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Amanda Valdez		Started On: 12/18/2012 11:39 AM
	Final Approval Date: 12/23/2012	

THE STATE OF TEXAS §
 § CONTRACT FOR LEASE ELECTION SERVICES
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR, Yvonne Ramón, hereinafter referred to as “ADMINISTRATOR”, on behalf of Hidalgo County, a political subdivision of the State of Texas, and the **CITY OF ALAMO**, hereinafter referred to as the “ENTITY”, pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, the ENTITY, by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on **December 15, 2012**.

WHEREAS, pursuant to Section 31.091(1) of the Texas Election Code, the County Election Officer means the Elections Administrator for Hidalgo County; and

WHEREAS, the ENTITY and the COUNTY, through the ADMINISTRATOR, desire to enter into a contract that sets out respective responsibilities and certain election services; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR’S office pursuant to the terms of this Contract, which costs are set out in Article VI hereof; and

NOW, THEREFORE, the COUNTY, through the ADMINISTRATOR, and the ENTITY for good and valuable consideration, the adequacy and receipt of which is hereby acknowledged, do hereby agree to hold contract, covenant and agree as follows:

ARTICLE I
PURPOSE

- 1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to the ENTITY for its election to be held on **December 15, 2012**, and any Runoff, if applicable.

ARTICLE II
SERVICES

- 2.01. The COUNTY, through the ADMINISTRATOR, agrees to provide to the ENTITY the following:
- (A) Procure, provide, prepare, program and distribute Direct Recording Electronic (DREs) voting systems and necessary election equipment, as well as an ADA voting system, and transport equipment to and from the polling locations, including early voting substations, for the ENTITY;
 - (B) Provide Voter Registration List(s) in CD Format to be used for mail-in-ballots, as provided

- by Hidalgo County Voter Registration pursuant to the request by THE ENTITY; and
- (C) Provide PDF CD file for Early Voting and Election Day Poll Book(s);
 - (D) Provide information for election officers;

ARTICLE III
SCHEDULE FOR PERFORMANCE OF SERVICES

- 3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV
SERVICES NOT PROVIDED BY COUNTY

- 4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by THE ENTITY, preparing or sending Justice Department Submissions, publishing and (or) posting the election notice as required by the Texas Election Code Section 4.003, printing or providing election day poll book(s), or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of THE ENTITY'S election records.

ARTICLE V
TERM

- 5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI
COST OF SERVICE AND BILLING

In consideration for the services provided hereunder by ADMINISTRATOR, the ENTITY agrees to pay ADMINISTRATOR for the following costs of services:

- 6.01 iVotronic Voting Machines:
- A. One base charge of \$150.00 for Programming iVotronic ballot for voting machines, a \$25 additional charge per additional ballot styles and a minimum of a \$10 charge for Request Changes on Programmed Ballot;
 - B. Base charge for Audio Setup of \$300 for English/Spanish;
 - C. A \$10.00 recording fee for Audio Files for each Contest and/or Office;
 - D. A \$10.00 recording fee for Audio Files for each Proposition/Amendment/Charter/Instructions;
 - E. A \$10.00 recording fee for Audio Files for each Candidate and/or Responses;
 - F. Cost of creating election media, such as, but not limited to Personal Electronic Ballot cartridges (PEB), compact flash cards, labels, bags, keys, etc.;
 - G. The amount of \$150.00 leasing fee for each iVotronic and \$150.00 leasing fee for each ADA iVotronic;

- H. Cost of delivery and pick-up of iVotronics for Early Voting and Election Day to include fuel charge and mileage charge;
- I. Fee for Voter Registration List(s) in CD format;
- J. The above described fees for each machine and programming fee shall be additionally charged for any Runoff Election.

- 6.02 PDF CD file charge of \$17.50 per CD to be used for self-printing of poll book(s) for Early Voting and Election Day by Entity;
- 6.03 Provide iVotronic scheduled training for Judges and/or clerks or a representative from the Political Subdivision at not cost to the ENTITY;
- 6.04 Reimbursement of ballot supplies, including applications, paper ballots, correspondence, envelopes and postage at COUNTY's cost;
- 6.05 One copy of canvass report provided to ENTITY at no charge; each additional canvass report requested to be reimbursed by the ENTITY at COUNTY's cost;
- 6.06 Billing:
 - A. The form of the invoice to be used in the billing by the County, including a good faith estimate of costs, is attached hereto as Exhibit A. The ENTITY shall submit to the County, an administrative fee of ten percent (10%) of the entire estimated cost of the Election, as shown in Exhibit A referenced above. This fee shall be submitted to the County with this signed contract. The parties agree that time is of the essence on this payment obligation. The ten percent (10%) administrative fee is prescribed by Section 31.100(d) of the Election Code.
 - B. The Administrator shall, as soon as practicable after the Election, prepare and send an itemized invoice with the actual costs of the Election to the ENTITY.
 - C. Full payment of the remaining balance, if any, shall be made by the ENTITY within thirty (30) days of receipt of the invoice.
 - D. Payment shall be made by check payable to the Hidalgo County Elections.
 - E. Notice. Except as may be otherwise specifically provided in this contract, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

Yvonne Ramón
Hidalgo County Elections Administrator
PO Box 659
Edinburg, Texas 78540

Ms. Margot Saenz
City Secretary
City of Alamo
420 N. Tower Road
Alamo, TX 78516

- F. Any balances, if any remain after the payment of all costs of election bills, shall be the

property of the ENTITY and returned to it.

ARTICLE VII

- 7.01 IF ANY OF THE ELECTION EQUIPMENT IS LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII

GENERAL PROVISIONS

- 8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.
- 8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties respecting the written subject matter.
- 8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this _____ day of _____, 2012

APPROVAL COUNTY OF HIDALGO:

CITY OF ALAMO, TEXAS
ENTITY

BY: _____
RAMON GARCIA
COUNTY JUDGE

BY: *Diana Martinez - Mayor*
for
PRINT: MS. DIANA MARTINEZ
TITLE: MAYOR

ATTEST:

ATTEST

BY: _____
ARTURO GUAJARDO, JR.
COUNTY CLERK

BY: _____

PRINT: _____

TITLE: _____

ELECTIONS ADMINISTRATOR

BY: _____
YVONNE RAMÓN

APPROVED AS TO LEGAL FORM:

HIDALGO COUNTY
ASSISTANT CRIMINAL DISTRICT ATTORNEY

BY: _____
JOSEPHINE RAMIREZ SOLIS



2012 Hidalgo County Elections Leasing Estimate Calculator

EXHIBIT A

PLEASE NOTE THAT THIS TOOL IS FOR ESTIMATION PURPOSES ONLY.
PRICES ARE SUBJECT TO CHANGE AS DETERMINED BY FINAL INVOICE.

ELECTION:City of Alamo	DATE:December 15, 2012
-------------------------------	-------------------------------

6.01	Programming Services for iVotronic	Price	Quantity	Total
A	Base Charge: Ballot Programming	\$150.00	1	\$150.00
A	Additional Ballot Style(s)	\$25.00	0	\$0.00
A	Request Change on Programmed Ballot	\$10.00	0	\$0.00
B	Audio Files Set up Charge English/ Spanish	\$300.00	1	\$300.00
C	Audio Files (Per Contests/ Office)	\$10.00	1	\$10.00
D	Audio Files (Per Propositions/ Amendments/ Charters/ Instructions)	\$10.00	0	\$0.00
E	Audio Files (Per Candidates/ Responses)	\$10.00	4	\$40.00
F	Election Media per Polling Location(s)	\$100.00	3	\$300.00
G	iVotronic Voting Machine(s)	\$150.00	8	\$1,200.00
G	ADA iVotronic Voting Machine(s)	\$150.00	3	\$450.00
H	Delivery/Pick-up Fee (includes Mileage)	\$450.00	1	\$450.00
I	Voter Registration List(s) (CD Format) for Mail-In-Ballot(s) Request	\$17.50	1	\$17.50
Total iVotronic Programming Charges				\$2,917.50
6.02	Early Voting and Election Day Poll Book	Price	Quantity	Total
	PDF CD File	\$17.50	1	\$17.50
Total Poll Book Charges				\$17.50
6.03	Training	Price	Quantity	Total
	iVotronic scheduled training	\$0.00	1	\$0.00
Total Training Charges				\$0.00
6.04	Supplies	Price	Quantity	Total
	Provisional Bag(s)	\$2.00	0	\$0.00
	Small Ballot Box(es)	\$5.00	0	\$0.00
	Large Ballot Box(es)	\$10.00	0	\$0.00
	Seals (10 per Pack)	\$1.79	0	\$0.00
	Combination Forms (10 per Pack)	\$2.00	0	\$0.00
	Table Top Booth(s) (For Provisional Voting)	\$2.00	0	\$0.00
	Polling Location Map(s)	\$17.00	0	\$0.00
Total Supplies Charges				\$0.00
6.05	Canvass Report	Price	Quantity	Total
	Canvass Report (One Certified Copy Included)	\$0.00	1	\$0.00
	Additional Canvass Reports	TBD	0	\$0.00
Total Canvass Report Charges				\$0.00
6.06				Subtotal
				\$2,935.00
				Administrative Fees (10%)
				\$293.50
				ESTIMATE GRAND TOTAL
				\$3,228.50

NOTE: Not all supplies are inclusive

AI-35773

Elections Administration 19. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Elections Department Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Elections (1100):

1. Discussion, consideration and approval to create the following temporary positions not to exceed six (6) months:

Slot No.	Position Title	Budget Salary/ Rate of Pay
T146	Data Entry Clerk I	\$17,636.00/ yr \$8.4788/hr
T147	Data Entry Clerk I	\$17,636.00/yr \$8.4788/hr
T148	Data Entry Clerk I	\$17,636.00/yr \$8.4788/hr
T149	Data Entry Clerk I	\$17,636.00/yr \$8.4788/hr
T150	Data Entry Clerk I	\$17,636.00/yr \$8.4788/hr

2. Approval to waive posting, hiring, and enrollment procedures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: N/A

FUNDS AVAILABLE Y/N?: NO

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding Source- Undetermined

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	12/18/2012 09:34 AM
Sylvia Solis	Sylvia Solis	12/20/2012 01:24 PM
Budget & Management	Obdett Calzada	12/20/2012 01:53 PM
Sylvia Solis	Sylvia Solis	12/20/2012 02:36 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rosie Cantu		Started On: 12/13/2012

Final Approval Date: 12/23/2012



HIDALGO COUNTY Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: **Elections Dept. No. 130**

DATE: **December 11, 2012**

CURRENT POSITION TITLE: **Data Entry Clerk I (Temporary)**

CURRENT SLOT. #: **T-138 - T-142**

REQUESTED POSITION TITLE: **Data Entry Clerk I (Temporary)**

T-146 - T-150

REQUEST FOR:

- New Position
- Temporary Position
- Position Reclassification*
- Other Extension of Temporary Positions

POSITION SALARY REQUEST:

<u>5</u>	<u>-0-</u>	<u>\$17,636</u>	\$	<u>88,180</u>
NO. OF POSITIONS	CURRENT GRADE & STEP	PROPOSED GRADE & STEP		NET CHANGE

Position to be funded from one of the following:

- Current Department Budget
- Annual Budget Cycle
- Will Require Additional Funds
- Other _____

POSITION TYPE:

Full Time Employee Object 113	<input type="checkbox"/>	Part Time Employee Object 114	<input type="checkbox"/>	<u>\$ 8.4788</u>
Full Time Temporary Object 121	<input checked="" type="checkbox"/>	Part Time Temporary Object 122	<input type="checkbox"/>	\$ <u>17,636</u>

Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

<u>1-1-2013</u>	<u>6-30-2013</u>	<u>Mon.-Fri. & 8am - 5pm</u>	<u>40</u>	<u>6 months</u>
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:		FLSA:	
Exempt	<input checked="" type="checkbox"/>	Exempt	<input type="checkbox"/>
Non-Exempt	<input type="checkbox"/>	Non-Exempt	<input checked="" type="checkbox"/>
N/A	<input type="checkbox"/>		

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Temporary positions are needed to wrap up all post-election procedures, data entry of voter registration cards received and processing scheduled maintenance of records as well as preparing for upcoming elections in 2013. Our office will possibly run elections in January then temps will be utilized to prepare for and run elections again in March and May of 2013.

HIDALGO COUNTY
BUDGET OFFICE
DEC 13 PM 2 17

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

Requesting to bypass hiring procedures for some employees and extend their employment (not to exceed one calendar year) and rehire for other vacant positions in January of 2013. Our office currently has seven temps but will only be needing five in this upcoming year.

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

HIDALGO COUNTY
BUDGET OFFICE
2012 DEC 13 PM 2 17

1.	DEPARTMENT HEAD	<i>Henry Roman</i>	DATE	12-11-2012	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
2.	HUMAN RESOURCES DIRECTOR	<i>[Signature]</i>	DATE	12/18/12	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	<i>[Signature]</i>	DATE	12/17/12	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL		DATE			

DATA ENTRY CLERK I

GRADE: 01

GENERAL DESCRIPTION

Performs entry-level data entry work. Work involves entering data and maintaining files and documentation; Works under close supervision with minimal latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Performs repetitive data entry and verification of data files

Performs editing and maintenance of data files

Transcribes source documents to machine-acceptable formats

Prepares formatting programs for simple applications and corrects entry errors

May provide clerical support

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Experience in data entry work; Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of data entry equipment and of office practices and procedures

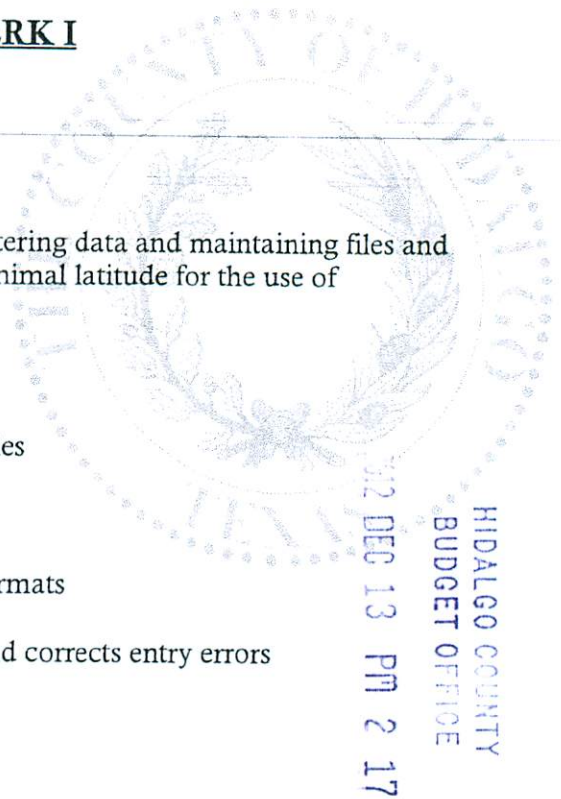
Ability to detect and resolve error conditions and to select and transcribe data

Type 35 wpm

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.



The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

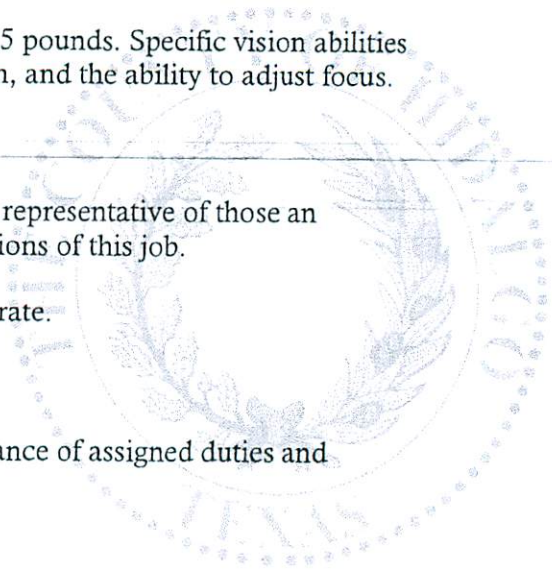
- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY
BUDGET OFFICE
2012 DEC 13 PM 2 18

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35773

Summary of request/proposal:

ELECTIONS (1100):

Discussion, consideration and approval to extend the following temporary full time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DATA ENTRY CLERK	T146	121	0.00	17,636.00	17,636.00
1100	DATA ENTRY CLERK	T147	121	0.00	17,636.00	17,636.00
1100	DATA ENTRY CLERK	T148	121	0.00	17,636.00	17,636.00
1100	DATA ENTRY CLERK	T149	121	0.00	17,636.00	17,636.00
1100	DATA ENTRY CLERK	T150	121	0.00	17,636.00	17,636.00
TOTAL				0.00	88,180.00	88,180.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-414-00-130-001-0- 121	ELECTIONS- TEMP F/T EMPLOYEES	\$43,583.22
3-1100-414-00-130-001-0- 211	ELECTIONS- HEALTH INSURANCE	\$0.00
3-1100-414-00-130-001-0- 212	ELECTIONS- LIFE INSURANCE	\$0.00
3-1100-414-00-130-001-0- 220	ELECTIONS- FICA	\$3,334.12
3-1100-414-00-130-001-0- 230	ELECTIONS- RETIREMENT	\$0.00
3-1100-414-00-130-001-0- 250	ELECTIONS- UNEMPLOYMENT COMP	\$217.92
3-1100-414-00-130-001-0- 260	ELECTIONS- WORKER'S COMP	\$21.79
2013 Budgetary Impact		\$47,157.05

2014 Budgetary Impact: \$0.00

Possible Funding Sources:

UNDETERMINED

Comments:

AI-35827

Texas Agri-Life Extension Serv. 20. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Texas Agrilife Extension Services Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

TX Citrus Mutual (1287):

1. Discussion, consideration and approval to create the following temporary positions not to exceed 03/31/2013 and or upon exhaustion of grant funds:

Slot No.	Position Title	Budgeted Salary/ Rate of Pay
T002	Coordinator I	\$32,642.00/yr \$15.6933/hr

2. Approval to waive posting, hiring, and enrollment procedures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 1287-461-20-380-002-3-XXX

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

GRANT FUNDS TO BE ROLLED OVER PENDING AUDITORS OFFICE PROCEDURES.

GRANT EXPIRATION DATE IS 03/31/13. AMOUNT PRORATED FROM 01/01/13 TO 03/31/13.

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	12/18/2012 03:12 PM
Budget & Management	Obdett Calzada	12/18/2012 03:29 PM
Sylvia Solis	Sylvia Solis	12/20/2012 02:08 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rosie Cantu		Started On: 12/14/2012
	Final Approval Date: 12/23/2012	



HIDALGO COUNTY Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: Texas AgriLIFE Extension Service - Texas Citrus Mutual

DATE: 12/13/2012

CURRENT POSITION TITLE:

CURRENT SLOT. #: 1001

T002 SOS

REQUESTED POSITION TITLE: Coordinator I
(For new positions or reclassifications)

REQUEST FOR:

- New Position
- Temporary Position
- Position Reclassification*
- Other Extension of temp position

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 0.00 Current Budgeted Salary \$ 32,642.00 Proposed Budgeted Salary \$ 32,642.00 Net Change

Position to be funded from one of the following:

- Current Department Budget
- Annual Budget Cycle
- Will Require Additional Funds
- Other Grant Funded

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 \$15.6933

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ 15.6933 * 2,080 hrs = 32,642.00

Enter hourly rate for temp. positions
Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

January 1, 2013 June 30, 2013 Mon-Sat 40 Not to exceed 6 mos
Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:

Exempt Exempt SOS

Non-Exempt SOS Non-Exempt

N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Coordinate educational events for dissemination of Citrus Greening materials. Meet with owners of trailer parks to coordinate treatment for Citrus Psyllid, the vector of Citrus Greening Disease. Organize training for volunteers. Schedule volunteers for educational presentations and for festivals and events.

Order materials and post information and changes to Citrus Greening webpage via Word Press.

Educator needed to address citrus greening disease.

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	<u>Barbara Starny</u> DEPARTMENT HEAD	<u>12/14/12</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	<u>[Signature]</u> HUMAN RESOURCES DIRECTOR	<u>12/13/12</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	<u>[Signature]</u> DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/18/2012</u> DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

COORDINATOR I

GRADE: 09

GENERAL DESCRIPTION

Performs routine (journey-level) program/department coordination duties providing consultative services and technical assistance to department staff, governmental agencies, community organizations, or the public. Works under moderate supervision, with limited latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Implements various county programs depending on department assigned

Assists in implementing procedural or policy changes

Prepares performance reports, and recommends appropriate changes

Participates in planning, development, and implementation of activities relating to the department

Conducts surveys, inspections, or reviews to determine compliance with requirements, laws, regulations, policies, and procedures

May act as a department liaison to community and professional groups to coordinate, improve, and stimulate interest in the assigned program or activities

Reviews research findings relative to projects being developed

Reviews information on service delivery system methods, outputs, and activities to identify gaps in resources; and recommends improvements

Assists in analyzing operations and reviews reports, makes recommendations and provides justifications when needed

Assists in analyzing the applications and variations of programs to develop an action plan to improve the department

May provide consultative services and technical assistance to plan, implement, and monitor effective programs and services

May provide guidance in the development and integration of new methods and procedures

Performs all other related duties as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

One (1) year of experience in department coordination, business management, or a related field related to the specific program or department. Graduation from an accredited four-year college or university with a Bachelor's degree in public administration, management, or a field relevant to the assignment is generally preferred. Two (2) years of experience may be substituted for one (1) year of education.

Bilingual preferred (English/Spanish)

Certificates, Licenses & Registration

Applicant must have a current valid Texas operator's driver's license

Must be able to be insured by the County's insurance carrier

Knowledge, Skills, and Abilities

Knowledge of local, state, and federal laws related to the program area; of public administration and management techniques; of statistical analysis processes; and of program planning and implementation.

Ability to gather, assemble, correlate, and analyze facts; to devise solutions to problems; to prepare reports; to develop and evaluate policies and procedures; and to communicate effectively.

Good verbal and written communication and presentation skills

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35827

Summary of request/proposal:

TX Citrus Mutual (1287):

Discussion, consideration and approval to extend the following temporary full time position(s) approved in 2012 and needed in 2013, not to exceed 03/31/2013/ and or upon exhaustion of grant funds:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1287	COORDINATOR I	T002	121	0.00	32,642.00	32,642.00
TOTAL				0.00	32,642.00	32,642.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1287-461-20-380-002-3-	121	TX CITRUS MUTUAL- TEMP F/T EMPLOYEES	\$8,004.17
3-1287-461-20-380-002-3-	211	TX CITRUS MUTUAL- HEALTH INSURANCE	\$0.00
3-1287-461-20-380-002-3-	212	TX CITRUS MUTUAL- LIFE INSURANCE	\$0.00
3-1287-461-20-380-002-3-	220	TX CITRUS MUTUAL- FICA	\$612.32
3-1287-461-20-380-002-3-	230	TX CITRUS MUTUAL- RETIREMENT	\$0.00
3-1287-461-20-380-002-3-	250	TX CITRUS MUTUAL- UNEMPLOYMENT COMP	\$40.02
3-1287-461-20-380-002-3-	260	TX CITRUS MUTUAL- WORKER'S COMP	\$4.00
2013 Budgetary Impact			\$8,660.51

2014 Budgetary Impact: \$0.00

Possible Funding Sources: WITHIN GRANT BUDGET- FUNDS AVAILABLE AS OF 12/18/12

Comments: GRANT FUNDS TO BE ROLLED OVER PENDING AUDITORS OFFICE PROCEDURES.

GRANT EXPIRATION DATE IS 03/31/13. AMOUNT PRORATED FROM 01/01/13 TO 03/31/13.

AI-35946

Public Defender's Office 21. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Jaime E. Gonzalez

Submitted By: Patti Loya, PUBLIC DEFENDERS

Department: PUBLIC DEFENDERS

Information

CAPTION

Approval to advertise/hire for the following vacant position Clerk I at \$18,564.00.

BACKGROUND

Attachments

CLERK I

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/20/2012 03:15 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Patti Loya		Started On: 12/20/2012 02:31 PM
	Final Approval Date: 12/23/2012	

HUMAN RESOURCES DEPARTMENT REQUISITION FORM

FORWARD COMPLETED FORM TO: HUMAN RESOURCES DIRECTOR

FROM (NAME OF DEPARTMENT): Public Defender's

ANNOUNCE VACANCY USING (check one box)

INTERNAL ANNOUNCEMENT PROCEDURE

OPEN ANNOUNCEMENT PROCEDURE

POSITION TITLE / GRADE Clerk I Grade 1 / Step 0-1

NEW POSITION OR REPLACEMENT FOR: Jose P. Conti EMPLOYEE NO 193682

DEPT NO 085 POSITION/SLOT NO 13

ADVERTISED SALARY: \$18,564.00 OTHER COMPENSATION: — COMPENSATION TYPE: —

* SPECIAL REQUIREMENTS: See Attached

WORK LOCATION / HOURS: 100 N. Closter - 5th Floor - Edinburg
Monday - Friday, 8am to 5pm

CONTACT PERSON: Patti Loye

EXTENSION / PHONE NO: (956) 292-7040
Ext. 5433

[Signature]
Department Head or Elected Official

12/20/12
Date

FUNDS AVAILABLE: YES ___ NO ___ DATE OF FUND AVAILABILITY: _____

BUDGETED SALARY, GRADE & STEP: _____

BUDGETED OTHER ALLOWANCES: _____

APPROVED HR CHIEF OF STAFF / DATE

APPROVED HR DIRECTOR / DATE

Approval by Commissioner's Court Required: YES ___ NO ___. If yes, attach copy of approval and/or date of agenda and item number and have authorized representative of Commissioner's Court sign below:

Commissioner's Court Signature / Date

Closing Date

CLERK I

GRADE: 01

GENERAL DESCRIPTION

Performs (entry-level) clerical work in areas such as bookkeeping, inventory control, statistics, employment, human resources, purchasing, or accounting; Work involves compiling and tabulating data, checking documents for accuracy, transporting documents, and maintaining files; Works under close supervision with minimal latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Produces and proofs correspondence, reports, purchase orders, summaries, manuals, vouchers, records, and other related forms

Reviews completed forms for signatures and proper entries

Provides information to the public by mail or telephone

Receives shipments and supplies, inspects for damage, and checks for correct quantity and quality

Assembles, organizes, and tabulates data; may perform data entry and retrieval

Files and maintains forms, records, and reports

Opens and distributes incoming mail and prepares mail-outs

Delivers documents, supplies, or other items; takes deposits to the bank; and runs errands as appropriate

May maintain office schedules and appointments

May perform back-up receptionist or telephone switchboard duties

May assist in conducting physical inventory

May receive and count cash

May make arrangements for repairs and services

May assemble and pack shipments, contact transportation companies to arrange for shipping, and assist in loading trucks

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Six (6) months of experience with clerical operations; Graduation from a standard senior high school or equivalent is generally preferred. Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of office procedures and of spelling, grammar, punctuation, and arithmetic

Skill in using personal computers and office equipment

Ability to prepare and maintain records, files, and reports

Registration, Certification, or Licensure

May require a valid driver's license

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

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- sitting for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- π **making sound decisions and using good judgment**
- π **demonstrating intellectual capabilities**

Effectively handle a work environment and conditions which involve:

- π **working closely with others**
- π **working in a multi-task environment**

Maintain effective audio-visual discrimination and perception needed for:

- π **making observations**
- π **reading and writing**
- π **operating assigned equipment**
- π **communication with others**
- π **required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations**

AI-35941

Right of Way 22. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Rebecca Gomez, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

1. Approval of Interlocal Cooperation Agreement between the County of Hidalgo and the United Irrigation District for road improvements on the FM 681 Road Project.
2. Approval of Interlocal Cooperation Agreement Project: Road improvements on FM 681 with authorization for County Judges to sign all pertinent documents.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 2-1315-431-00-123-070-0-841

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance is \$66,400.88 as of 12/21/12. Initial payments for improvements (and associated costs) to come from the county but Irrigation District is to reimburse the county for costs incurred. So the net impact to the county is nil.

Attachments

FM 681/2221 Int Agree United Irr Dist

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/20/2012 01:53 PM
Olga Garza	Merlen P. Munoz	12/21/2012 08:57 AM
Dale Kennan	Dale Kennan	12/21/2012 11:57 AM
Auditor's Office	Merlen P. Munoz	12/21/2012 03:35 PM
Dale Kennan	Dale Kennan	12/21/2012 03:45 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rebecca Gomez		Started On: 12/20/2012 12:55 PM
Final Approval Date: 12/23/2012		

STATE OF TEXAS §

COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
THE COUNTY OF HIDALGO AND THE UNITED IRRIGATION DISTRICT**

THIS agreement is made on this the _____ day of _____, 2012, by and between the UNITED IRRIGATION DISTRICT, hereinafter referred to as "District" and the COUNTY OF HIDALGO, TEXAS hereinafter referred to as "County", pursuant to the provisions of the Texas Inter-Local Cooperation Act, as follows:

WITNESSETH:

WHEREAS, "District" is an irrigation district located in Hidalgo County, Texas;

WHEREAS, "County" is a county in the State of Texas;

WHEREAS, the United Irrigation District has deemed it necessary to make certain improvements to their system on FM 681 due to a Texas Department of Transportation Project on a section of the District Canal (the "Project").

WHEREAS, the County and District desire to cooperate in the improvements required to complete the Project this will include the acquisition of certain right-of-way; and

WHEREAS, County and District are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Texas Gov't Code 791.001 et. Seq., which authorizes local governments to contract with each other to perform governmental functions and services under the terms of the Act.

NOW, THEREFORE, County and District, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. County agrees to undertake the acquisition of right-of-way for the Project within the limits of the District, including but not limited to, required title reports, title policies, appraisals, recording fees, closing costs, the cost of land and condemnation on the reimbursement basis.
2. District agrees to reimburse County for any and all expenses for right-of-way acquisition including but not limited to the cost of land, title policies, appraisals, recording fees, closing costs, legal services, administrative fees, and any other associated expenses incurred by County related to acquisition or condemnation of such right-of-way within the limits of the District.
3. County agrees to invoice District for all expenses incurred on District's behalf for the Project for work performed under this Agreement except for those expenses paid directly by the District and agrees to make such payments to County within thirty (30) days of receipt of invoices.

4. Each party agrees to conform to its own applicable purchasing laws, regulations, policies, and procedures with respect to the portion of the work under this Agreement Performed by each party.

5. **Conflict of Applicable Law:** nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of their Agreement and any present or future law, ordinance, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

6. **No Waiver:** No waiver by ally party hereto of any breach of any provisions of the Agreement shall be deemed to be a waiver of any preceding of succeeding breach of the same or any other provision hereof.

7. **Entire Agreement:** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agreement or representative) and representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by Alamo and County, and not otherwise.

8. TEXAS LAW TO APPLY. THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

9. Notice. Except as maybe otherwise specifically provided in this Agreement, all notices, demands, requests or Communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to District: United Irrigation District
 Attention: Mike Warshak
 1006 W. Mile 2 Road
 Mission Texas, 78574

If to Hidalgo: Hidalgo County, Texas
 Attention Ramon Garcia, County Judge
 P .O. Box 758

Edinburg, Texas 78539-0758

With Copy to: Joe Flores, Commissioner, Precinct No. 3
P.O. Box 607
Mission, Texas 78572

Each notice, demand, request, or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such times as it is deposited in the United States Mail.

10. Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

11. Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

12. Assignment. This Agreement shall not be assignable.

13. Headings. The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.

14. Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.

15. Authority to Execute. The execution and performance of this Agreement by Alamo and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of District and County in accordance with its terms.

16. Governmental Purpose. Each party hereto is entering into this agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.

17. Commitment or Current Revenues Only. In the event that, during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of these parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement.

The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex.Loc.Govt. Code Ann §271.903.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

UNITED IRRIGATION DISTRICT

ATTEST:

Mike Warshak – General Manager

Secretary

HIDALGO COUNTY

ATTEST:

Ramon Garcia, County Judge

Arturo Guajardo, County Clerk

Approved as to Form:

ATLAS, HALL & RODRIGUEZ, LLP

By: Stephen L. Crain

STATE OF TEXAS §

COUNTY OF HIDALGO §

**APPROVAL OF
INTERLOCAL COOPERATION AGREEMENT
PROJECT**

In accordance with Texas Government Code §791.014, Hidalgo County, Texas, acting by and through the Hidalgo County Commissioners Court, has been advised of a proposed project whereby United Irrigation District has deemed it necessary to make certain improvements to their system on FM 681 due to a Texas Department of Transportation Project on a section of the District Canal (the "Project") through an Interlocal Cooperation Agreement to be entered into with Hidalgo County and United Irrigation District.

By vote on _____ 2012, the Hidalgo County Commissioners Court has approved the Project identified above.

By: _____
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____
Stephen L. Crain

AI-35919

Right of Way 22. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Rebecca Gomez, RIGHT OF WAY
DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

Discussion and authorization for the County Judge to execute Settlement Agreement and General Release of Claims for condemnation case CCD-0061-B, Hidalgo County v. Southern Anchor, LTD. for the FM 681/FM 2221 Road Project.

BACKGROUND

Attachments

Southern Anchor ED

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 03:28 PM
Olga Garza	Merlen P. Munoz	12/21/2012 08:56 AM
Dale Kennan	Dale Kennan	12/21/2012 11:30 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rebecca Gomez		Started On: 12/19/2012 02:26 PM
	Final Approval Date: 12/23/2012	

SETTLEMENT AGREEMENT AND GENERAL RELEASE OF CLAIMS

The parties to this Settlement Agreement and General Release of Claims (“**Agreement**”) are Hidalgo County, Texas (“**Condemnor**”) and Southern Anchor, Ltd. (“**Southern Anchor**”). The parties referenced above and in the capacities so stated are hereinafter sometimes collectively referred to as the “**Parties**” and each of them is hereinafter sometimes individually referred to as “**Party**.”

RECITALS:

The Parties entered into this Agreement based upon the following facts, intentions and understandings:

- A. Condemnor, having found that: (i) to promote the public safety; (ii) to facilitate the safety and movement of traffic; and (iii) to preserve the financial investment of the public in its highways; public necessity requires the laying out, opening, constructing, reconstructing, maintaining, widening, straightening, extending, and operating for public use the State highway designated as FM 681/FM 2221, determined it necessary to acquire the fee simple title to the land and improvements, if any, designated on Exhibit “A” and Exhibit “B” and owned by Southern Anchor (collectively, the “**Real Property**”). Accordingly, Condemnor made a bona fide offer to acquire the Real Property from Southern Anchor voluntarily in accordance with Texas Property Code Section 21.0113. Condemnor and Southern Anchor were unable to agree upon the value of the Real Property and interest therein to be condemned or the damages occasioned by the acquisition of the Real Property. Condemnor subsequently filed a lawsuit under Cause No. CCD-0061-B, styled *Hidalgo County, Texas v. Southern Anchor, Ltd.*, in the County Court at Law No. Two of Hidalgo County, Texas on September 18, 2012 (the “**Lawsuit**”) against Southern Anchor seeking to condemn the fee title in the Real Property and improvements, if any, for the purposes stated herein.
- B. Neither this Agreement nor any of its terms, covenants, or conditions shall be offered or received in evidence in any proceeding or utilized in any matter whatsoever as an admission of any wrongdoing of any nature or any liability therefore on the part of Hidalgo County, Texas or Southern Anchor, Ltd., provided, however, that nothing contained in this paragraph shall prevent this Agreement from being used, offered or received in evidence in any proceeding to enforce or otherwise effectuate the settlement.
- C. It is further understood and agreed that this settlement is the compromise of disputed claims and damages, that Hidalgo County, Texas and Southern Anchor,

Ltd. deny any wrongdoing, and that the obligations and consideration described herein are not to be construed as an admission of liability on the part of any person or entity released. This settlement is made by and on behalf of said Parties for the purpose of terminating the controversy between the Parties.

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

AGREEMENTS

1. EFFECTIVE DATE. This Agreement is dated December ____, 2012, but shall become effective as of the date all Parties have executed this Agreement.

2. SETTLEMENT TERMS AND OBLIGATIONS.

A. *Southern Anchor's Obligations*: Contemporaneous with and in consideration of Condemnor's Obligations herein, Southern Anchor shall do the following:

(i) Sell the Real Property to Condemnor on or before December 30, 2012 for the total amount of Forty-Nine Thousand Three Hundred Fifty-Eight and No/100ths Dollars (\$49,358.00); and

(ii) Execute, acknowledge as required, and deliver to Condemnor, at Condemnor's request from time to time, on and after the Effective Date, any document requested by Condemnor to (i) correct any defect, error, omission, or ambiguity in this Agreement or any of the exhibits or schedules to this Agreement; (ii) comply with Southern Anchor's respective obligations under this Agreement; and (iii) correct any defect, error, omission, or ambiguity in any documents by and between Southern Anchor and third parties as it relates to the Real Property or this Agreement. Southern Anchor's obligations under this Section include an obligation to assist Condemnor in remedying any title defects or statutory violations associated with the Real Property based on matters that existed when Southern Anchor acquired the Real Property, or at any time thereafter when Southern Anchor held title to the Real Property.

B. *Condemnor's Obligations*: Upon satisfaction of Southern Anchor's Obligations set forth herein, Condemnor shall:

(i) Sell the real property described in Exhibit "C" (the "**Easement Tract**") to Southern Anchor and release any easement held by Condemnor in

exchange for payment by Southern Anchor to Condemnor of Forty-Nine Thousand Three Hundred Fifty-Eight and No/100ths Dollars (\$49,358.00), contingent, however on the conveyance of the Easement Tract by the Texas Transportation Commission to Hidalgo County; and

(ii) Dismiss the Lawsuit with prejudice.

C. Southern Anchor shall execute, acknowledge as required, and deliver to Condemnor, at Condemnor's request from time to time, any document needed by Condemnor to:

(i) correct any defect, error, omission, or ambiguity in this Agreement; and

(ii) comply with Southern Anchor's obligations under this Agreement.

3. RELEASE OF CONDEMNOR AND RELATED PARTIES. Except as otherwise reserved herein, Southern Anchor hereby releases and forever discharges Hidalgo County, Texas, the State of Texas, and any employees, attorneys, agents, independent contractors, successors and assigns, of each and all related and affiliated entities (collectively, the "Released Parties") from any and all liability, claims, counterclaims, causes of action, demands, losses, expenses and damages, whether known or unknown, whether now existing or that might arise hereafter, whether at law or in equity, whether absolute or contingent, whether asserted in the Lawsuit or not, based on the facts underlying, arising out of, related to, or in any way connected with the Lawsuit or the relationship or interactions between Southern Anchor, Hidalgo County, Texas and the State of Texas. It is Southern Anchor's intention that this release shall be a full and final release of any and all of its claims against the Released Parties. Southern Anchor expressly assumes the risk that acts, omissions, matters, causes, or things may have occurred that it does not know or does not suspect to exist. Southern Anchor hereby waives the terms and provisions of any statute, rule or doctrine of common law which either: (i) narrowly construe releases purporting by their terms to release claims in whole or in part based upon, arising from, or related to such acts, omissions, matters, causes, or things; or (ii) restrict or prohibit the release of such claims.

4. REPRESENTATIONS AND WARRANTIES. The Parties hereto represent, warrant, acknowledge, confirm and agree as follows:

a. Neither party has assigned, pledged, or otherwise in any manner whatsoever sold or transferred, either by instrument or otherwise, any right, title, interest, demand, cause of action, or claim that is the subject of the release set forth in Paragraph 3 hereto.

b. The execution of this Agreement is not based upon any representation, understanding or agreement not expressly set forth herein. Neither Party nor its counsel has made any representations to any Party not expressly set forth herein;

c. Each Party executes this Agreement as a free and voluntary act, without any duress, coercion or undue influence exerted by or on behalf of any other party;

d. Acceptance of this Agreement or any act related hereto is in no way an admission of any fault or liability by any Party hereto;

e. Each Party has full and complete authorization and power to execute this Agreement in the capacity herein stated and this Agreement is a valid, binding and enforceable obligation and does not violate any law, rule, regulation, contract or agreement otherwise enforceable by or against any Party;

f. Condemnor makes no representations as to the tax consequences resulting from the terms of this Agreement and the payments set forth herein.

5. DEFAULT. There shall occur a Default (herein so called) by either Party under this Agreement if (a) either Party seeks or threatens to seek in any legal or equitable proceeding to set aside or otherwise terminate any Release under this Agreement, or (b) either Party violates any covenant under this Agreement. If a Default shall occur under this Agreement, either Party shall be entitled to exercise all rights and remedies allowed by applicable law and shall be entitled to recover reasonable attorney's fees.

6. MULTIPLE ORIGINALS. This Agreement may be executed in multiple originals.

7. SUCCESSORS AND ASSIGNS. This Agreement shall become effective as specified in Paragraph 1 hereof and thereafter shall be binding upon and inure to the benefit of the respective Parties hereto and their respective predecessors, successors, legal representatives, administrators, attorneys, executors and assigns, as well as their agents, servants, employees, and affiliates, and all persons, either natural or corporate, in privity with either of them.

8. APPLICABLE LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and the applicable laws of the United States of America.

9. SURVIVAL OF REPRESENTATIONS AND WARRANTIES. All representations and warranties made in this Agreement shall survive its execution and delivery.

10. SEVERABILITY. Any provision of this Agreement held by a court of competent jurisdiction to be invalid or unenforceable shall not impair or invalidate the remainder of this Agreement and the effect thereof shall be confined to the provision held to be invalid or illegal. It is expressly agreed by the Parties that each, every, and all terms and provisions of this agreement are contractual in nature and not merely recitals.

11. FULL DISCLOSURE. The Parties hereby warrant and represent that before executing this Agreement, they have fully informed themselves of its terms, contents, and conditions (in effect that no promise or representation of any kind has been made by either Party, except as is expressly stated in this Agreement) and that they have had the opportunity to seek and have sought and received the advice of their respective legal counsel (which legal counsel is and has been familiar with their respective positions and business, generally) before entering into this Agreement, and that they fully understand the terms and provisions hereof.

12. NO WAIVER. The provisions of this Agreement may not be changed, discharged, terminated, altered or waived orally, but only by an instrument in writing signed by the Parties hereto.

13. CONSTRUCTION OF AGREEMENT. This Agreement shall be deemed as having been drafted by both Parties to it so that any rule of construction construing ambiguities against the drafter shall have no force or effect.

14. HEADINGS. The paragraph headings in this Agreement are for reference purposes only and are not intended in any way to describe, interpret, define or limit the extent or intent of this Agreement or of any part hereof.

15. INDEMNIFICATION. Southern Anchor hereby expressly acknowledges, represents, warrants, confirms and agrees that it will indemnify Hidalgo County, Texas and the State of Texas from any and all claims, lawsuits, payments, rights damages, or demands, together with any expenses and/or attorneys fees incurred as a result thereof, made against Hidalgo County, Texas and the State of Texas by any party in connection with the matters released hereby.

16. ENTIRE AGREEMENT. This Agreement, upon its effectiveness in accordance with Paragraph 1 above, shall constitute the entire settlement and release agreement between the Parties hereto with respect to the matters contained herein, is a final and complete release of those matters set forth herein, and shall supersede and replace all previous agreements or understandings, if any, whether written or oral, relating to such matters. THIS WRITTEN AGREEMENT REPRESENTS THE FINAL AGREEMENT BETWEEN THE PARTIES AND MAY NOT BE CONTRADICTED BY EVIDENCE OF PRIOR, CONTEMPORANEOUS OR SUBSEQUENT ORAL AGREEMENTS OF THE PARTIES. THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.

APPROVAL BY ATTORNEYS:

ATTORNEYS FOR CONDEMNOR

ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan/P.O. Box 3725
McAllen, Texas 78501/78502
Telephone No. 956/682-5501
Telecopy No. 956/686-6109

By: _____
Gregory S. Kazen
State Bar No. 24007469

Page 1 of 3
July 13, 2009
Revised May 14, 2010
Revised August 26, 2010
Revised October 8, 2010
Revised March 15, 2011
Revised September 28, 2011
Revised December 2, 2011

Exhibit "A"

County: Hidalgo
Highway: FM 681 & FM 2221
RCSJ: 0862-01-048

Parcel 28B
Property Description

A tract of land containing 0.233 acre (10,158 square feet), situated in Hidalgo County, Texas and also being a part or portion of **LOT 81, BLOCK 4, LA HOMA RANCH CITRUS GROVES UNIT 2**, recorded in Volume 8, Page 9, H.C.M.R., and said 0.233 acre (10,158 square feet) also being a part or portion of a 14.840 Acre tract of land deeded to Southern Anchor, LTD., recorded in Document No. 1661191, H.C.D.R., by VBC, LLC, a Texas Limited Liability Company on September 08, 2006, and said 0.233 acre (10,158 square feet) also being more particularly described as follows;

COMMENCING on the northeast corner of said Lot 81;

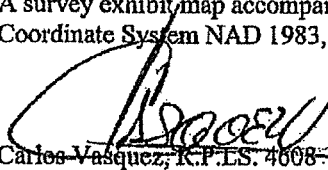
THENCE N 63° 50' 12" W, along the North line of said Lot 81, a distance of 1401.41 feet, to the East right-of-way line of Moorefield Drive, **THENCE**, S 08° 55' 32" W, along the East right-of-way line of said Moorefield Drive, a distance of 436.16 feet, to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, on the proposed East right of way line of said Moorefield Drive on the most northerly northeast corner of this tract and the **POINT OF BEGINNING**; having surface coordinates of X=1037175.84 and Y=16642551.36. All bearings and coordinates are based on the State Plane Coordinate System of Texas, South Zone, North American Datum 1983 (1993 adjustment), English units. All distances and coordinates are surface and may be converted to grid by multiplying by a combined scale factor of 0.999960;

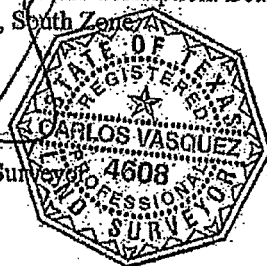
1. **THENCE** S 08° 55' 32" W, along the proposed East right-of-way line of said Moorefield Drive, a distance of 117.51 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set on the proposed North right-of-way line of FM 2221, for an inside corner of this tract;
2. **THENCE** S 36° 03' 14" E, continuing along the proposed North right-of-way line of said FM 2221, a distance of 70.74 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for an inside corner of this tract;

Page 2 of 3
July 13, 2009
Revised May 14, 2010
Revised August 26, 2010
Revised October 8, 2010
Revised March 15, 2011
Revised September 28, 2011
Revised December 2, 2011
Parcel 28B

3. **THENCE** S 81° 02' 00" E, continuing along the proposed North right-of-way line of said FM 2221, a distance of 109.78 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for a point of curvature on the most southerly northeast corner of this tract;
4. **THENCE** along the said curve to the left with a radius of 622.94 feet, an interior angle of 05° 18' 15", an arc length of 57.67 feet, a tangent of 28.86 feet and a chord that bears S 48° 03' 58" E a distance of 57.65 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set on the north right-of-way of said FM 2221, for the southeast corner of this tract;
5. **THENCE** N 81° 02' 00" W (N 81° 10' W), along the north right-of-way line of said FM 2221, a distance of 223.12 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, on the East right-of-way line of Moorefield Drive, for the southwest corner of this tract;
6. **THENCE** N 08° 55' 32" E (N 8° 50' E), along the East right-of-way line of said Moorefield Drive, a distance of 223.25 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for a point of curvature of this tract on the northwest corner of this tract;
7. **THENCE** along the said curve to the left with a radius of 622.94 feet, an interior angle of 02° 38' 00", an arc length of 28.63 feet, a tangent of 14.32 feet and a chord that bears S 22° 40' 25" E a distance of 28.63 feet to the **POINT OF BEGINNING**, containing 0.233 acre (10,158 square feet), more or less.

A survey exhibit map accompanies this description. Bearings are based on the State Plane Coordinate System NAD 1983, South Zone.


Carlos Vasquez, R.P.L.S. 4608
Registered Professional Land Surveyor
State of Texas No. 4605
Date: July 13, 2009



H.C.W.C & I.D. No. 6
LINED CANAL 70' ROW
LATERAL 3R
VOL 155 PG 218, H.C.D.R.

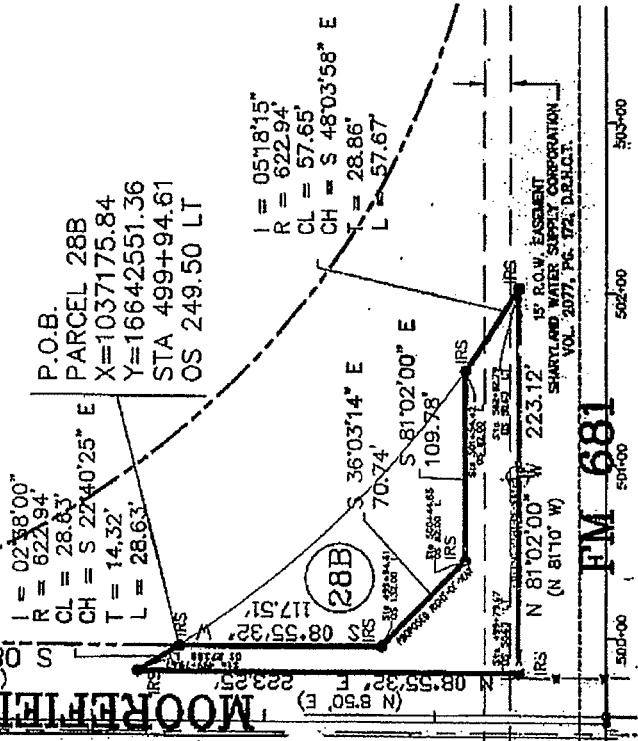
N 63°50'12" W
1401.41'

SOUTHERN ANCHOR, LTD.
100C. *166181, H.C.D.R.)

LOT 81, BLOCK 4
LA HOMA RANCH
GROVES UNIT No. 2
(VOL. 8, PG 9, H.C.M.R.)

P.O.C.
PARCEL 28B
N.E. COR. LOT 81

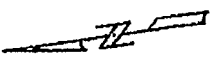
RIGHT OF WAY SKETCH
SHOWING PROPERTY OF
SOUTHERN ANCHOR, LTD.



LEGEND:

- ① SIGN
- MANHOLE (TELEPHONE)
- TELEPHONE SIGNAL LIGHT POLE
- TELEPHONE PEDESTAL
- LIGHT POLE
- WATER METER
- FIRE HYDRANT
- GUY
- POWER POLE
- RIGHT-OF-WAY POST
- CHAINLINK FENCE
- WOOD FENCE
- FOUND 1/2" IRON ROD
- FOUND IRON PIPE
- SET # 5 24" IRON ROD WITH PLASTIC CAP STAMPED "CVG LS"
- FOUND 1/2" IRON ROD
- OVERHEAD POWER

SCALE 1" = 100.00'



NOTE:
1. ALL BEARINGS AND DISTANCES ARE BASED ON THE STATE PLANE COORDINATE SYSTEM NAD 1983, SOUTH ZONE.
2. ALL CORNERS WILL BE MARKED WITH A #5 IRON ROD, 24" LONG WITH A PLASTIC CAP STAMPED "CVG LS" SET, UNLESS OTHERWISE NOTED.



JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
418 E. DOW AVE. #400, TULSA, OKLA. 74104
PHONE (918) 444-1544



JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
418 E. DOW AVE. #400, TULSA, OKLA. 74104
PHONE (918) 444-1544



A LEGAL/DESIGN/ENGINEERING SURVEY
DATE HEREIN BY THESE COMPANIES THIS PLAT

CARLOS VASQUEZ, R.P.L.S. 4608

REMOVED DECEMBER 2, 2011
REVISED SEPTEMBER 28, 2011
REVISED MARCH 15, 2010
REVISED OCTOBER 12, 2010
REVISED AUGUST 26, 2010
REVISED MAY 14, 2010

PLAT OF SURVEY	COUNTY
FM 681 AND FM 2221	HIDALGO
PHARR	
ACCOUNT NO.	RECSJ No.
EXISTING ROW TARIFFS	REMAINING
14.640 Ac.	0.213 Ac.
(10.158 Sq. Ft.)	14.607Ac.
DATE OF SURVEY	SHEET
07/13/08	3 OF 3

EXHIBIT "B"

County: Hidalgo
Highway: FM 681 & FM 2221
RCSJ: 0669-01-052

Parcel 28C
Property Description

A tract of land containing 0.507 acre (22,071 square feet), situated in Hidalgo County, Texas and also being a part or portion of **LOT 81, BLOCK 4, LA HOMA RANCH CITRUS GROVES UNIT 2**, recorded in Volume 8, Page 9, H.C.M.R., and said 0.507 acre (22,071 square feet) also being a part or portion of a 14.840 Acre tract of land deeded to Southern Anchor, LTD., recorded in Document No. 161191, H.C.D.R., by VBC, LLC, a Texas Limited Liability Company on September 08, 2006, and said 0.507 acre (22,071 square feet) also being more particularly described as follows;

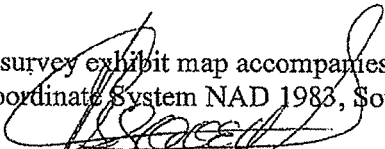
COMMENCING on the northeast corner of said Lot 81;

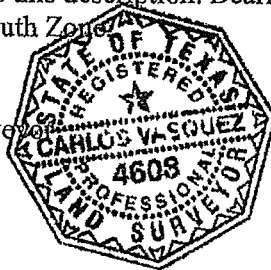
THENCE S 08° 55' 32" W (S 08° 34' 32" W), along the East line of said Lot 81, a distance of 184.11 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set for the northeast corner of this tract and the **POINT OF BEGINNING**; having surface coordinates of X=1038462.42 and Y=16642187.52. All bearings and coordinates are based on the State Plane Coordinate System of Texas, South Zone, North American Datum 1983 (1993 adjustment), English units. All distances and coordinates are surface and may be converted to grid by multiplying by a combined scale factor of 0.999960;

1. **THENCE** S 08° 55' 32" W (S 08° 34' 32" W), along the East line of said Lot 81, distance of 35.00 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set on the North right-of-way line of FM 681, for the southeast corner of this tract;
2. **THENCE** N 81° 02' 00" W (N 81° 10' W), along the North right-of-way line of said FM 681, a distance of 803.94 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for the southwest corner of this tract;
3. **THENCE** N 08° 58' 00" E, a distance of 9.82 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for an inside corner of this tract;
4. **THENCE** N 81° 03' 14" W, a distance of .73 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for a point of curvature of this tract;

5. **THENCE** along the said curve to the right with a radius of 522.94 feet, an interior angle of $10^{\circ} 59' 28''$, an arc length of 100.32 feet, a tangent of 50.31 feet and a chord that bears $N 75^{\circ} 33' 46'' W$, a distance of 100.16 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set on the proposed North right-of-way of said FM 681, for the northwest corner of this tract;
6. **THENCE** $S 81^{\circ} 02' 00'' E$, along the proposed North right-of-way line of said FM 681, a distance of 177.25 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set, for a point of curvature of this tract;
7. **THENCE** along the said curve to the left with a radius of 7,925.00 feet, an interior angle of $02^{\circ} 32' 01''$, an arc length of 350.44 feet, a tangent of 175.25 feet and a chord that bears $S 82^{\circ} 18' 00'' E$, a distance of 350.41 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set for a point of reverse curvature of this tract;
8. **THENCE** along the said curve to the right with a radius of 8,075.00 feet, an interior angle of $02^{\circ} 31' 58''$, an arc length of 356.96 feet, a tangent of 178.51 feet and a chord that bears $S 82^{\circ} 17' 57'' E$, a distance of 356.93 feet to a #5 iron rod, 24" long with a plastic cap stamped "CVQ LS" set for a point of tangency of this tract;
9. **THENCE** $S 81^{\circ} 02' 00'' E$, along the proposed North right-of-way line of said FM 681, a distance of 19.92 feet to the **POINT OF BEGINNING**, containing 0.507 acre (22,071 square feet), more or less.

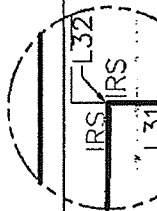
A survey exhibit map accompanies this description. Bearings are based on the State Plane Coordinate System NAD 1983, South Zone.


Carlos Vasquez, R.P.L.S. 4608
Registered Professional Land Surveyor
State of Texas No. 4605
Date: July 13, 2009



SOUTHERN ANCHOR, LTD.
(DOC. *166181, H.C.D.R.)
LOT 81, BLOCK 4
LA HOMA RANCH
GROVES UNIT No. 2
(VOL. 8, PG 9, H.C.M.R.)

P.O.B. PARCEL 28C
X=1038462.42
Y=16642187.52
STA 392+19.85
OS 75.00 LT



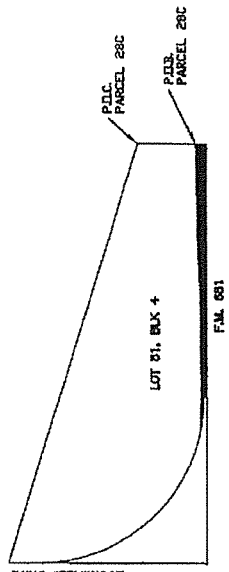
END OF PROJECT:
CSJ: 0862-01-037
STA: 503+99.10
BEGINNING OF PROJECT
CSJ: 0669-01-043
STA: 382+96.50

I = 02'32'01"
R = 7925.00'
CL = 350.41'
L = 175.25'
L = 350.44'
CH = S 82'18'00" E

I = 02'31'58"
R = 8075.00'
L = 178.51'
L = 356.96'
CH = S 82'17'57" E

28C

FM 681



PARENT TRACT INSET
N.T.S.

NUMBER	DIRECTION	DISTANCE
L29	S 81°02'00" E	19.92'
L31	N 08°58'00" E	9.82'
L32	N 81°03'14" W	.73'

NOTE:

1. ALL BEARINGS AND DISTANCES ARE BASED ON THE STATE PLANE COORDINATE SYSTEM NAD 1983, SOUTH ZONE.
2. ALL CORNERS WILL BE MARKED WITH A #5 IRON ROD, 24" LONG WITH A PLASTIC CAP STAMPED "CVQ LS" SET, UNLESS OTHERWISE NOTED.

SCALE: 1" = 100.00'

NUMBER	DELTA	ANGLE	RADIUS	CHORD LENGTH	CHORD DIRECTION	TANGENT	ARC LENGTH
C56	10°59'28"	522.94	100.16	100.16	N 75°33'46" W	50.31	100.32

LEGEND:

- ⊙ MANHOLE (TELEPHONE)
- ⊙ TRAFFIC SIGNAL LIGHT POLE
- ⊙ TELEPHONE PEDESTAL
- ⊙ LIGHT POLE
- ⊙ WATER METER
- ⊙ FIRE HYDRANT
- ⊙ GUY
- ⊙ POWER POLE
- ⊙ RIGHT-OF-WAY POST
- ⊙ CHAINLINK FENCE
- ⊙ WOOD FENCE
- ⊙ FOUND 1/2" IRON ROD
- ⊙ FOUND IRON PIPE
- ⊙ SET # 5 24" IRON ROD
- ⊙ STAMPED "CVQ LS"
- ⊙ FOUND 1/2" IRON ROD
- ⊙ OVERHEAD POWER

RIGHT OF WAY SKETCH
SHOWING PROPERTY OF

SOUTHERN ANCHOR, LTD.

A LEGAL DESCRIPTION OF THESE SURVEY
DATE HEREIN, ACCOMPANIES THIS PLAN

CARLOS VASQUEZ, R.P.L.S. #608



JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
517 BEAUMONT AVE.
MCALLEN, TEXAS 78502
PH. (956) 618-1551
FAX (956) 618-1547

JAVIER HINOJOSA ENGINEERING
CONSULTING ENGINEERS
418 E. DORE AVENUE MCALLEN, TEXAS 78504
PHONE (956) 648-1284

REVISED OCTOBER 22, 2010
REVISED AUGUST 26, 2010
REVISED MAY 14, 2010

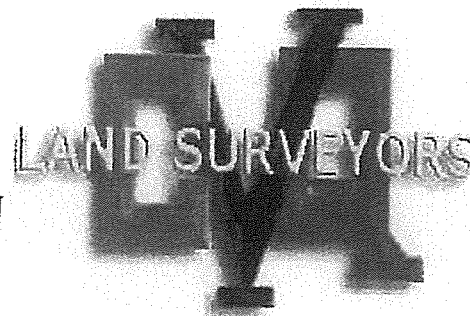
EXISTING	ROW TAKING	REMAINING	DATE OF SURVEY	SHEET
14.84 AC	2.507 AC (22,071 SQ FT)	14.333 AC LEFT	07/13/08	5 OF 3



PLAY OF SURVEY	COUNTY
FM 681 AND FM 2221	HIDALGO

DOLORES GONZALEZ
(VOL. 1776, PG. 768, H.C.D.R.)

EXHIBIT "C"



Revised September 26, 2012
METES AND BOUNDS DESCRIPTION
0.91 ACRE OF LAND
LA HOMA RANCH CITRUS
GROVES UNIT 2
HIDALGO COUNTY, TEXAS

LLC

A tract of land containing 0.91 acre of land, situated in Hidalgo County, Texas, being a part or portion of **LOT 81, BLOCK 4, LA HOMA RANCH CITRUS GROVES UNIT 2**, map reference: Volume 8, Page 9, H.C.M.R., and said 0.91 acre of land being more particularly described as follows;

COMMENCING on the Northeast corner of said Lot 81, **THENCE**, N 63° 50' 12" W, along the North line of said Lot 81, a distance of 1401.41 feet to the East right-of-way line of F.M. 681 (Moorefield Drive), recorded in Volume 487, Page 271, H.C.D.R., **THENCE**, S 08° 55' 32" W, continuing along the East right-of-way line of said Moorefield Drive, a distance of 97.66 feet to a ½" iron rod with a plastic cap stamped "CVQ LS" set, for a point of curvature, the northwest corner of this tract and the **POINT OF BEGINNING**;

THENCE, continuing along the East right-of-way line of F.M. 681 and along said curve to the left with a radius of 522.94 feet, an interior angle of 75° 30' 22", an arc length of 689.15 feet, a tangent of 404.95 feet and a chord that bears S 28° 49' 40" E, a distance of 640.35 feet a ½" iron rod with a plastic cap stamped "CVQ LS" set, for the southeast corner of this tract;

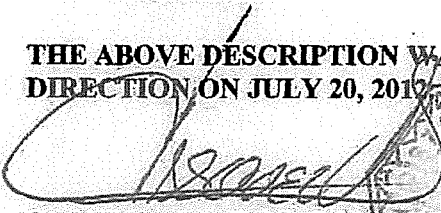
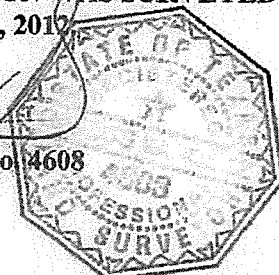
THENCE, N 81° 02' 00" W, a distance of 232.28 feet to an iron rod found on the West right-of-way line of said F.M. 681, for a point of curvature of this tract, for the most southerly southwest corner of this tract;

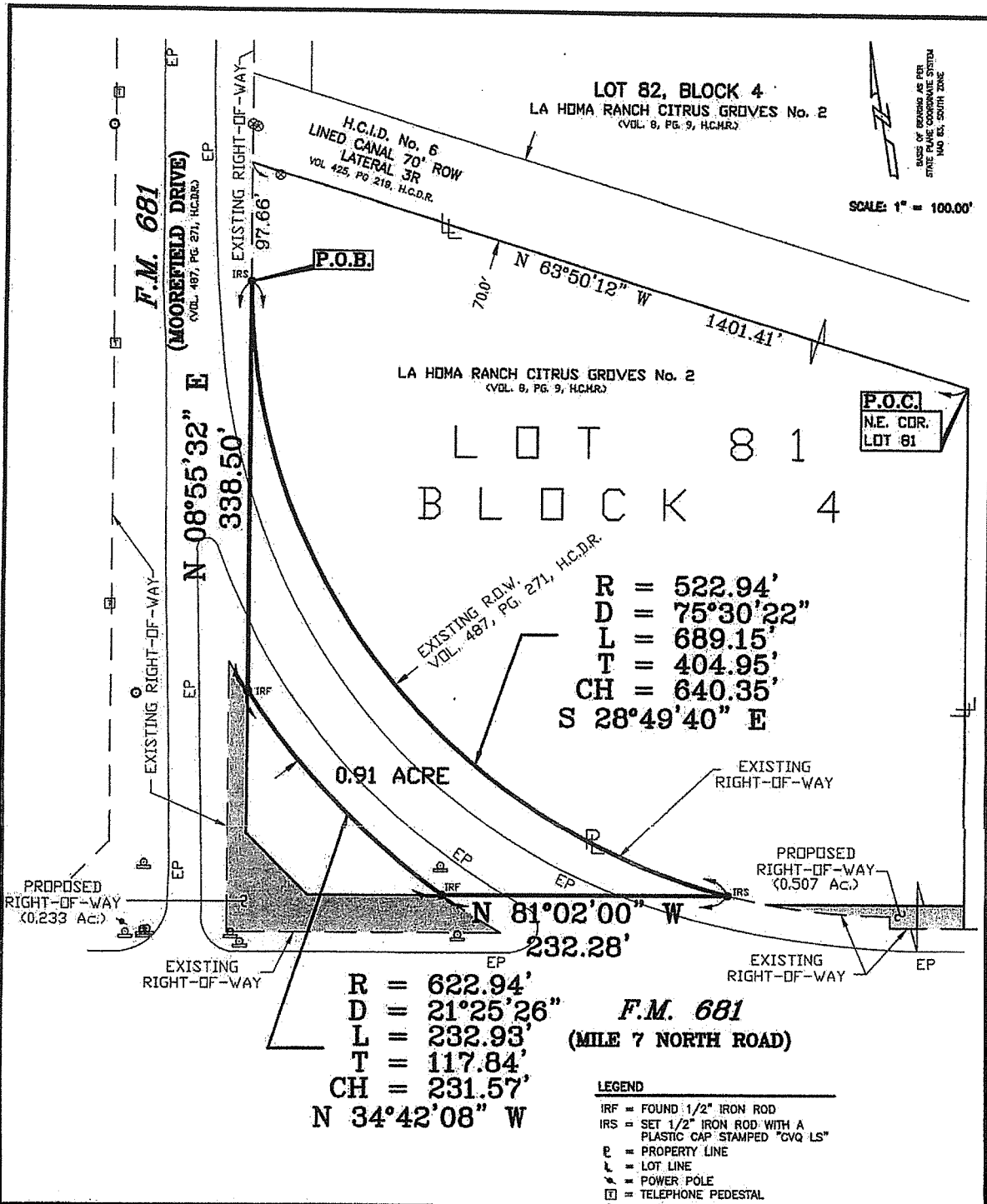
THENCE, along the West right-of-way line of F.M. 681 and along said curve to the right with a radius of 622.94 feet, an interior angle of 21° 25' 26", an arc length of 232.93 feet, a tangent of 117.84 feet and a chord that bears N 34° 42' 08" W, a distance of 231.57 feet to an iron rod found, for the most northerly southwest corner of this tract;

THENCE, N 08° 55' 32" E, a distance of 338.50 feet to the **POINT OF BEGINNING**, containing 0.91 acre of land, more or less.

Bearing basis as per **TEXAS STATE PLANE COORDINATES SYSTEM NAD 1983, South Zone.**

THE ABOVE DESCRIPTION WAS SURVEYED ON THE GROUND UNDER MY DIRECTION ON JULY 20, 2012


Carlos Vásquez, R.P.L.S. No. 4608
CVQ Land Surveyors, LLC




FLOOD DESIGNATION
 The flood designation for this property is "Zone X" which are "Areas of 500-year flood; areas of 100-year flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from "100-year flood". As per F.E.M.A.'s Flood Insurance Rate Map Panel No.:

480334-0295 D Mop Revised: June 6, 2000
 Flood Zone is determined by graphic plotting only. We do not assume responsibility for exact determination.

NOTES

1. Subject to the subdivision regulations of the County of Hidalgo and/or ordinances or governmental regulations of the city in which the property may be located or holding extraterritorial jurisdiction of said property.
2. This survey was performed without the benefit of a title commitment and may be subject to easements recorded or unrecorded.
3. If this survey does not bear an original seal and signature, it is INVALID as per Section 663.19 of the "The Professional Land Surveying Practices Act" enacted under Article 5282c, Vernon's Texas Civil Statutes.
4. Easement, rules, regulations and rights in favor of Hidalgo County Irrigation District No. 6, and all visible easements.
5. This certification is made to the herein named client. It is not transferable nor, certified to any owner or future owner or future lending institutions. certification herein will expire 6 months from this date as noted on this plat and may not be utilized for any specific future transaction of this herein named client.

LEGAL DESCRIPTION
 This plat is a true and correct representation of a survey made on the ground of the property located at: F.M. 681 Hidalgo County, Texas, described as follows: 0.91 ACRE OUT OF LOT 81 BLOCK 4, LA HOMA RANCH CITRUS GROVES No. 2, Hidalgo County, Texas, according to the map or plat thereof recorded in Volume B, Page 9, Map Records, Hidalgo County, Texas.

LEGEND
 IRF = FOUND 1/2" IRON ROD
 IRS = SET 1/2" IRON ROD WITH A PLASTIC CAP STAMPED "CVQ LS"
 P = PROPERTY LINE
 L = LOT LINE
 * = POWER POLE
 [] = TELEPHONE PEDESTAL
 ⊙ = SIGN
 ⊗ = WATER VALVE
 ○ = IRRIGATION STAND PIPE
 EP = EDGE OF PAVEMENT
 R.O.W. = RIGHT OF WAY
 H.C.D.R. = HIDALGO COUNTY DEED RECORDS
 H.C.M.R. = HIDALGO COUNTY MAP RECORDS



SURVEYED DATE: 7/20/12
JOB No.: 120708
DRAWN BY: PT
CHECKED BY: C.V.
REVISIONS:

SURVEYOR'S CERTIFICATION
 I, Carlos Vasquez, Registered Professional Land Surveyor, do hereby certify the above foregoing plat to be a true and correct representation of the land as surveyed on July 20, 2012, on the ground under my direction.

Carlos Vasquez
 R.P.L.S. No. 4808
 STATE OF TEXAS

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 by CVQ Land Surveyors, LLC
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AI-35912

Right of Way 22. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Rebecca Gomez, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

Discussion and authorization for the County Judge to execute Possession and Use Agreement for Drainage Purposes on the Minnesota Drainage Project (Parcel 20) and request County Treasurer to issue manual check in the amount of \$7,438.00 after review and auditing procedures are completed by the County Auditor.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1342-431-00-122-058-0-711

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PCT2 MINNESOTA DRAIN account has \$147,441.74 available as of 12/21/12.

Attachments

agreement

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 03:42 PM
Olga Garza	Merlen P. Munoz	12/21/2012 08:54 AM
Dale Kennan	Dale Kennan	12/21/2012 10:06 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rebecca Gomez		Started On: 12/19/2012 11:53 AM
	Final Approval Date: 12/23/2012	

POSSESSION AND USE AGREEMENT FOR DRAINAGE PURPOSES

STATE OF TEXAS

§
§
§

Project: Minnesota Drain Project
Parcel No.: 20

COUNTY OF HIDALGO

This agreement, effective the _____ day of _____, (the "Effective Date") between the County of Hidalgo, State of Texas, acting by and through the Hidalgo County Commissioners Court (the "County"), and David Bernal and wife Reyes Bernal (the "Grantor(s)"), grants an irrevocable right to possession and use to the County, its contractors, agents and all others deemed necessary by the County for the purpose of constructing a portion of the Minnesota Drainage Project. The property involved is described more fully in field notes and plat map (attached hereto as Exhibit A) and made a part of this Agreement by reference (the "Property").

1. For the consideration paid by the County which is set forth in Paragraph two below, the receipt and sufficiency of which is acknowledged, Grantor(s) grant, bargain, sell and convey to the County of Hidalgo exclusive possession and use of the Property for the purpose of constructing a drain ditch and appurtenances thereto and the right to remove any improvements. This Possession and Use Agreement will extend to the, County its contractors, assigns and/or owners of any existing utilities on the Property and those which may be lawfully permitted on the Property by the County in the future. This grant will allow the construction, relocation, replacement, repair, improvement, operation and maintenance of these utilities on the Property.

2. In full consideration for this irrevocable grant of possession and use, the County will tender to the Grantor(s) the sum of **Seven Thousand Four Hundred Thirty Eight Dollars and No 10ths**, Dollars (\$7,438.00). The Grantor(s) agrees that this sum represents adequate and full compensation for the possession and use of the Property. The County will be entitled to take possession and use of the Property upon tender of payment. The parties agree that the sum tendered represents the County's approved value. The approved value is the County's determination of the just compensation owed to the Grantor(s) for the full easement interest to be acquired by the County in the Property, encumbered with the improvements thereon, if any, and damages to the remainder, if any, save and except all oil, gas and sulphur. The parties agree that this sum will be deducted from any final settlement amount, award or verdict. In the event the final award or verdict for the easement is less than the amount the County has paid for the possession and use of the Property, then the Grantors agree that the original amount tendered represents an overpayment and that the County is entitled to seek a refund.

3. The Grantor(s) warrants and represents that the title to the Property is free and clear of all liens and encumbrances and that proper releases will be executed for the Property prior to funds being disbursed under this Agreement. Grantors further warrant that no other person or corporation owns an interest in the fee title to the Property.

The Grantor(s) further agree(s) to indemnify the County from all unreleased or undisclosed liens, claims or encumbrances affecting the Property.

4. This Agreement is made with the understanding that the County will continue to negotiate in good faith with the Grantor(s) to acquire an easement interest in the Property by direct purchase. It is further understood in the event a settlement is not reached within sixty (60) days of the Effective Date of this Agreement; the County shall begin proceedings in eminent domain to acquire an easement over and across the Property. The County will not unreasonably delay the commencement of proceedings under eminent domain once the time provided for in this paragraph has expired.
5. The parties agree that the valuation date for determining the amount of just compensation for the easement over and across the Property, for negotiation or eminent domain proceeding purposes, will be the date on which payment was tendered to the Grantor(s) pursuant to paragraph two above.
6. This grant will not prejudice Grantor's rights to receive full and just compensation for the easement interest to be acquired by the County in the Property, encumbered with the improvements thereon, if any, and damages, if any, to the remainder of Grantors' lands, save and except all oil, gas and sulphur. This grant will not prejudice Grantor(s) rights to any relocation benefits for which they may be eligible.
7. In the event the County institutes eminent domain proceedings, the County will not be liable to Grantor(s) for interest upon any award or judgment as a result of such proceedings for any period of time prior to the date of the award. Payment of any interest may be deferred by the County until entry of judgment.
8. The purpose of this Agreement is to allow the County to proceed with its construction project without delay and to allow the Grantor(s) to avoid litigation at this time.
9. Grantors reserve all of the oil, gas and sulphur in and under the land herein conveyed but waive all right of ingress and egress to the surface for the purpose of exploring, developing, mining or drilling. Nothing in this reservation will affect the title and rights of the County to take and use all other minerals and materials thereon, and thereunder. The extraction of oil, gas and minerals may not affect the geological stability of the surface.
10. The undersigned Grantor(s) agree(s) to pay all taxes, including prorated taxes for the current year, and special assessments due at the time the County takes possession of the Property.
11. This Agreement will also extend to and bind the heirs, devisees, executors, administrators, legal representatives, successors and assigns of the parties.
12. It is agreed the County will record this document
13. Other conditions:

To have and to hold the Agreement herein described and conveyed, together with all the rights and appurtenances belonging to the County of Hidalgo and its assigns forever, for the purposes and subject to the limitations set forth above.

IN WITNESS WHEREOF, THIS INSTRUMENT IS EXECUTED ON THIS THE DAY OF ,

Grantors:



David Bernal



Reyes Bernal

PASSED, APPROVED AND ORDERED this _____ day of _____, 2012.

COUNTY OF HIDALGO

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo, Jr. Hidalgo County Clerk

APPROVED AS TO FORM:

ATLAS & HALL, LLP

By: _____
STEPHEN L. CRAIN

Grantors:

David Bernal

Reyes Bernal

PASSED , APPROVED AND ORDERED this ____ day of _____, 2012.

COUNTY OF HIDALGO

By: _____
Ramon Garcia, County Judge

ATTEST:

By: _____
Arturo Guajardo, Jr. Hidalgo County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By:  _____
STEPHEN L. CRAIN

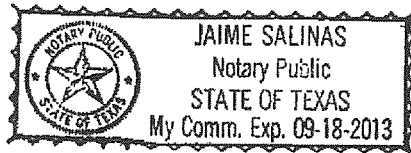
ACKNOWLEDGMENT

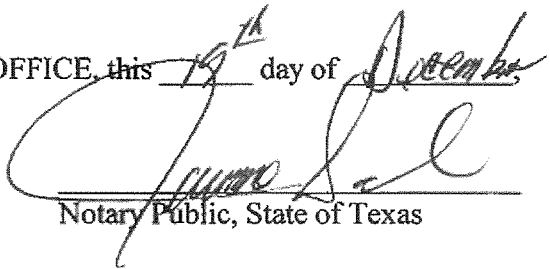
THE STATE OF TEXAS

COUNTY OF HIDALGO

BEFORE ME, the undersigned, a Notary Public, on this day personally appeared David Bernal, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 19th day of December, 2012.




Notary Public, State of Texas

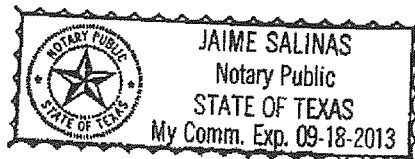
ACKNOWLEDGMENT

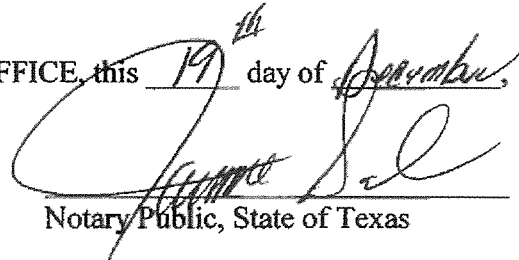
THE STATE OF TEXAS

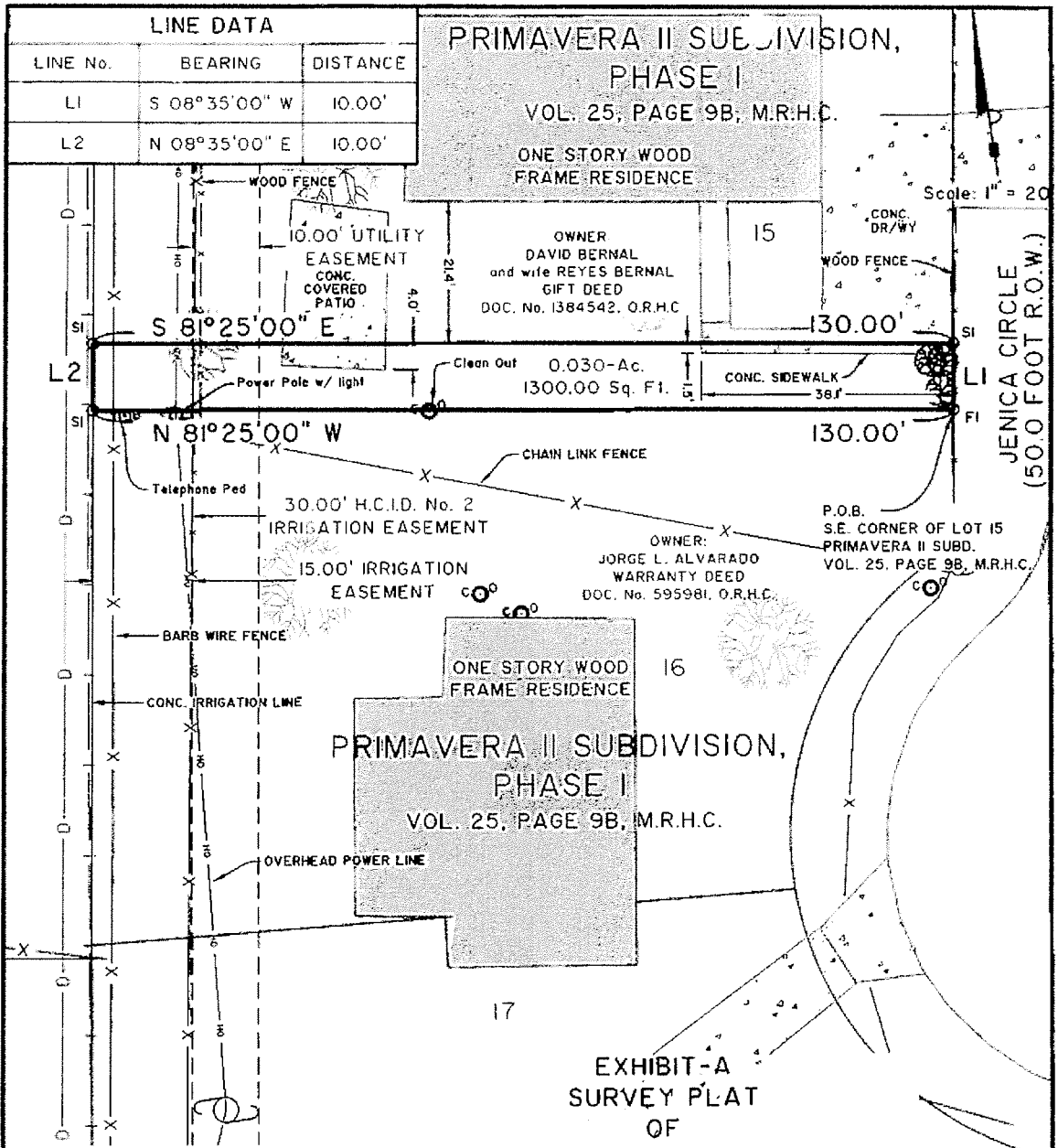
COUNTY OF HIDALGO

BEFORE ME, the undersigned, a Notary Public, on this day personally appeared Reyes Bernal, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 19th day of December, 2012.




Notary Public, State of Texas



OWNER: DAVID BERNAL and wife REYES BERNAL BY VIRTUE OF A GIFT DEED DATED MAY 18, 2004 AND RECORDED IN DOCUMENT No. 1384542, OFFICIAL RECORDS OF HIDALGO COUNTY, TEXAS.

DESCRIPTION: LOT FIFTEEN (15), PRIMAVERA II SUBDIVISION, PHASE I, HIDALGO COUNTY, TEXAS, AS PER MAP RECORDED IN VOLUME 25, PAGE 9B, MAP RECORDS OF HIDALGO COUNTY, TEXAS.

TOTAL ACREAGE: 0.209-AC
 EASEMENT TO BE ACQUIRED: 0.030-AC
 EXIST. UTILITY ESMT.: 0.002-AC
 EXIST. H.C.I.D. No. 2 ESMT.: 0.003-AC
 TOTAL NET TAKING: 0.024-AC
 REMAINDER: 0.179-AC

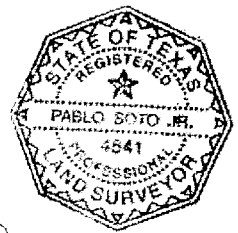
DOCUMENT No.:

SI- ALL CORNERS ARE SET WITH A No. 4 REBAR WITH A PLASTIC CAP STAMPED RGEC UNLESS OTHERWISE NOTED.

FI- FOUND No. 4 REBAR

EXHIBIT-A
 SURVEY PLAT
 OF
 (PARCEL-20)
 THE SOUTH 10.00 FEET OF
 LOT FIFTEEN (15),
 PRIMAVERA II SUBDIVISION, PHASE I,
 HIDALGO COUNTY, TEXAS,
 AS PER MAP RECORDED IN
 VOLUME 25, PAGE 9B, M.R.H.C.

The undersigned hereby state that this survey, as described hereon, was made on the ground and that the only improvements on the ground are as shown and that there are no visible encroachments, visible overlapping, apparent conflicts, or visible easements, except as shown hereon. This Survey substantially conforms to the Minimum Standards of Practice as approved by the Texas Board of Professional Land Surveyors.



Pablo Soto, Jr.
 PABLO SOTO, JR. - R.P.L.S. No. 4541
 Date: 8/7/12

R. Gutierrez Engineering Corporation Professional Engineers & Land Surveyors
 130 E. PARK AVENUE • PHARR, TEXAS 78577
 (TEL) 956 782-2557 • (FAX) 956 782-2558
 ENGINEERING FIRM No. 486 • SURVEYING FIRM No. 101650-00

JOB No.: ENG09 001	DATE: AUG. 06, 2012
DRAWN BY: RG	PAGE: 1 OF 1

AI-35911

Planning Department 23. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Raul E. Sesin, PE

Submitted By: Nora Cavazos, PLANNING DEPT.

Department: PLANNING DEPT.

Information

CAPTION

1. Final Approval
 - a. Presidio Estates Subdivision – Pct. 1 (Kyndel Bennett)
 - b. RBA (Peach St.) McAllen Subdivision – Pct. 4 (Juan Martinez)
 - c. Pueblo de Palmas Phase 14 Subdivision – Pct. 4 (J.Gary Frisby)

2. Final Approval with Financial Guarantee
 - a. Cardinal Lake Subdivision – Pct. 4 (Franz Schamberger)

BACKGROUND

Attachments

Presidio Estates; Final

RBA Peach St McAllen; Final

Pueblo De Palmas 14; Final

Cardinal Lake; Final

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 01:32 PM
Olga Garza	Obdett Calzada	12/21/2012 02:46 PM
Dale Kennan	Dale Kennan	12/21/2012 03:31 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nora Cavazos		Started On: 12/19/2012 11:39 AM
	Final Approval Date: 12/23/2012	



HIDALGO COUNTY PLANNING DEPARTMENT

1304 SOUTH 25TH STREET
EDINBURG TEXAS 78539
Tel. 956-318-2840 Fax. 956-318-2844

Raul E. Sesin, P.E., CFM
Planning Administrator

HIDALGO COUNTY COMMISSIONERS COURT MEETING

DATE: 01-08-2013

PROPOSED PRESIDIO ESTATES SUBDIVISION, PRECINCT No. 1.

ENGINEER: KK ENGINEERING. DEVELOPER: KYNDEL W. BENNETT

PRELIMINARY APPROVAL FINAL APPROVAL FINAL APPROVAL WITH FINANCIAL GUARANTEE WITH VARIANCE

NUMBER OF LOTS: 96 *SINGLE FAMILY *MULTI-FAMILY COMMERCIAL INSTITUTIONAL

LOCATION DESCRIPTION: Subdivision is located on the South East corner of Tower Rd and Minnesota Rd.

SUBDIVISION LIES WITHIN THE: The rural area of the County.
 ETJ of Alamo
 ETJ of _____ and was approved by the P & Z and City Commission of said City

DRAINAGE REPORT WAS APPROVED BY HCDD#1: ON 07-17-2012 PROPERTY LIES WITHIN FLOOD ZONE: "C" AS PER FEMA.

DRAINAGE DESIGN: Drainage detention swales and Storm drainage pipe system.

DISTANCE TO A DRAIN DITCH: Approximate ¼ North of subdivision development.

ROAD R.O.W. DEDICATION: 20 feet on Minnesota Rd by this plat & 30 feet on Tower Rd.

H.C.R.O.W. APPROVED DATE: 07-23-2012 : By, Roy Gonzales R.O.W. AGENT

SEWER SYSTEM: OSSF & SOIL ANALYSIS WERE CONDUCTED BY: Jose Angel Gonzalez.
 OSSF HAVE BEEN INSTALLED AND INSPECTED BY HCHD ON: December 14, 2012
 SANITARY SEWER BY: _____ LINE SIZE: _____ LOCATION: _____

WATER SERVICE PROVIDER: N.A.W.S.C. LINE SIZE: 8" LOCATION: Minnesota Rd .

H.C.O.E.C. APPROVED DATE: 08-14-2012 .: By Ann Marie De La Fuente, Administrative Assistant

SMALL CONSTRUCTION
The applicant has submitted the required small construction site notice as per Part II, Section E of the TPDES General Permit for Construction Activities (TXR150000) along with a copy of the Erosion Control Plan for the proposed project.
 LARGE CONSTRUCTION
The applicant has submitted the required NOI as per Part II, Section E of the TPDES General Permit for Construction Activities (TXR150000) along with a copy of the Erosion Control Plan for the proposed project.
 Notice Of Termination (NOT) has been submitted. Final stabilization has been achieved on site.
REQUEST FOR FINAL APPROVAL WITH: **Cash Deposit:** Amount: \$ _____ For: OSSF(S) PAVING DRAINAGE STREET SIGNS
 A Letter of Credit Financial Institution: _____ L.O.C No. _____
Amount: \$ _____ For: OSSF(S) PAVING DRAINAGE STREET SIGNS

PRELIMINARY APPROVAL FROM
THE HIDALGO COUNTY ADVISORY BOARD ON:

SEPTEMBER 04, 2012

STAFF RECOMMENDS: **Preliminary Approval** subject to comments and future recommendations by planning, other departments and the approval of the City of
 Preliminary Approval subject comments and future recommendations by planning and other departments
 Final Approval subject to recommendations other departments
 Final Approval with financial guarantee.

This subdivision plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and The Texas Local Government Code.

PLAT OF PRESIDIO ESTATES SUBDIVISION

PLAT NUMBER: 60. ACRE TRACT OF LAND BEING ALL OF LOT 11 AND THE WEST 1/2 OF LOT 12, BLOCK 49, ALAMO LAND AND SUGAR COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS...

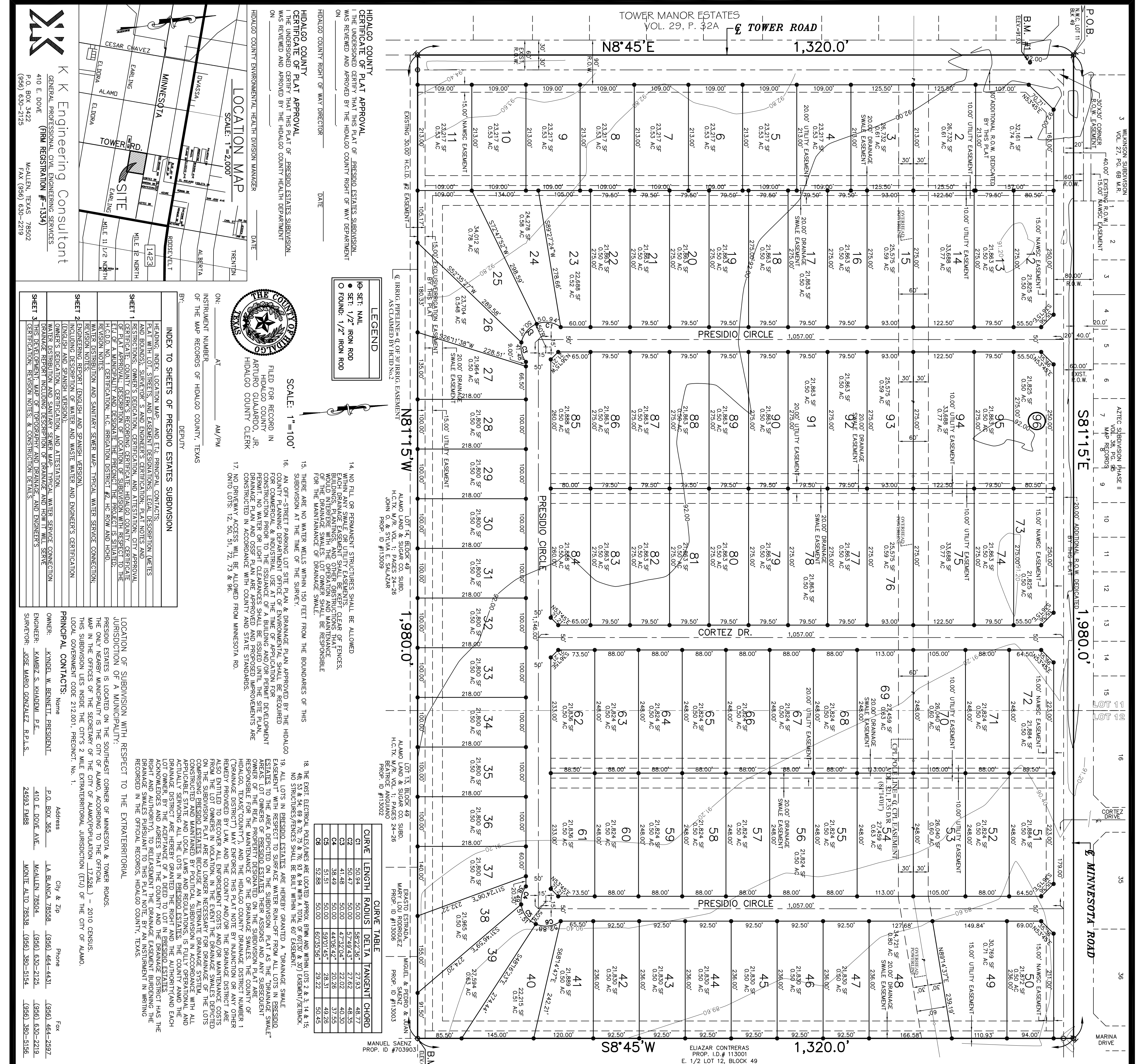
PREPARED BY: K. K. ENGINEERING CONSULTANT
DATE: JULY 11, 2012

STATE OF TEXAS
COUNTY OF HIDALGO
OWNER'S DECLARATION, CERTIFICATION, AND ATTESTATION
PRESIDIO ESTATES, L.P. A TEX. L.P.
60. ACRE TRACT OF LAND BEING ALL OF LOT 11 AND THE WEST 1/2 OF LOT 12, BLOCK 49, ALAMO LAND AND SUGAR COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS...

STATE OF TEXAS
COUNTY OF HIDALGO
BEFORE ME, THE UNDERSIGNED AUTHORITY ON THIS DAY PERSONALLY APPEARED KIMBLE W. BENNETT, KNOWN TO ME TO BE THE PERSON(S) WHOSE NAME(S) IS (ARE) SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE (SHE) EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS HEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

OWNER: RY. KIMBLE, W. BENNETT, PRESIDENT
PRESIDIO ESTATES, L.P.
A TEXAS LIMITED PARTNERSHIP
60. ACRE TRACT OF LAND BEING ALL OF LOT 11 AND THE WEST 1/2 OF LOT 12, BLOCK 49, ALAMO LAND AND SUGAR COMPANY SUBDIVISION, HIDALGO COUNTY, TEXAS...

HIDALGO COUNTY
CERTIFICATE OF PLAT APPROVAL
WE, THE UNDERSIGNED, CLERK OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS, DO HEREBY CERTIFY THAT THIS PLAT OF PRESIDIO ESTATES SUBDIVISION, AS SHOWN ON THE MAP HEREON, WAS FILED FOR RECORD IN THE OFFICE OF THE COUNTY CLERK OF HIDALGO COUNTY, TEXAS, ON JULY 11, 2012, AT 10:00 AM, AND THAT THE SAME IS IN ACCORDANCE WITH THE REQUIREMENTS OF THE SUBDIVISION ACT, CHAPTER 203, TITLE 5, OF THE CIVIL STATUTES, AND THE REQUIREMENTS OF THE SUBDIVISION ACT, CHAPTER 203, TITLE 5, OF THE CIVIL STATUTES...



CURVE TABLE
CURVE LENGTH, RADIUS, DELTA, TANGENT CHORD

GENERAL PLAT NOTES:
1. MINIMUM FINISH FLOOR ELEVATION SHALL BE AT LEAST 1.00 FEET ABOVE THE FINISH GRADE OF THE ROAD WHEN MEASURED AT THE CENTER POINT OF ALL THE LOTS OR AS NOTED ON THE PLAT. ELEVATION CERTIFICATE MAY BE REQUIRED FOR LOTS FOR CONSTRUCTION TO VERIFY FINISH FLOOR ELEVATION AND TO VERIFY FINISH FLOOR WITHIN A DESIGNATED FLOOD ZONE AT THE TIME OF A DEVELOPMENT PERMIT APPLICATION.
2. THIS SUBDIVISION IS LOCATED IN ZONE 'C' (AREAS OF UNUSUAL FLOODING-NOT SHARED) FEMA FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 48034 0425 C CONSERVED FOR FLOOD PROTECTION. HOUSING WITHIN ANY AREA OF THE SUBDIVISION THAT IS IN THE 100-YEAR FLOOD PLAIN IS PROHIBITED UNLESS THE HOUSING QUALIFIES FOR INSURANCE UNDER THE NATIONAL FLOOD INSURANCE ACT OF 1968 (42 U.S.C. SECTIONS 4001 THROUGH 4127).
3. MINIMUM BUILDING SETBACKS ARE AS FOLLOWS:
(A) FRONT: SHALL BE 25 FEET & FRONTING TOWER RD. SHALL BE AT 50 FEET OR EASEMENT WHICHEVER IS GREATER.
(B) REAR: 30 FEET OR EASEMENT WHICHEVER IS GREATER.
(C) SIDE: 15 FEET OR AS EASEMENTS WHICHEVER IS GREATER.
(D) SIDE CORNER: 15 FEET OR AS EASEMENTS WHICHEVER IS GREATER.
(E) SIDE CORNER: 15 FEET OR AS EASEMENTS WHICHEVER IS GREATER.
(F) SIDE CORNER: 15 FEET OR AS EASEMENTS WHICHEVER IS GREATER.
4. B.M. #1 = 2133. (NAD 83) SQUARE CUI ON TOP OF INLET.
B.M. #2 = 3842 (NAD 83) ON THE BACK CORNER OF LOT 12 (S.E. COR. OF THE SUBD.).
5. NO MORE THAN ONE SINGLE FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT. THE LOTS MUST BE SURVEILED ON ALL BEINGS AND CONTIGUOUS PERMITS FOR CONSTRUCTION ARE REQUIRED PRIOR TO OCCUPANCY. THE LOTS ARE TO BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
6. APPLICATIONS FOR CONSTRUCTION ARE REQUIRED PRIOR TO OCCUPANCY. THE LOTS ARE TO BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
7. EASEMENTS SHALL BE KEPT CLEAR OF TREES, SHRUBS, TREES, OPERATIONS AND MAINTENANCE OF THE EASEMENT. NO WOOD SHALL BE STORED ON OR NEAR THE EASEMENT.
8. CORNER MARKERS CONSISTING OF A ONE-INCH (1/2) INCH STEEL ROD 18 INCHES IN LENGTH, WITH A PLASTIC CAP STAMPED 'NO DELTA' HAVE BEEN BURNED FLUSH WITH THE SURFACE OF THE EASEMENT.
9. (NEW) REQUIREMENTS:
(A) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(B) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
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(S) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(T) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(U) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(V) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(W) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(X) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(Y) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.
(Z) THE SUBDIVISION SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE LOCAL REQUIREMENTS OF ENVIRONMENTAL COMPLIANCE, HEALTH DEPT. AND FIRE MARSHAL APPROVAL.

INDEX TO SHEETS OF PRESIDIO ESTATES SUBDIVISION
SHEET 1: LOCATION MAP, SCALE 1"=2,000'
SHEET 2: GENERAL PLAT NOTES, SCALE 1"=100'
SHEET 3: CURVE TABLE, SCALE 1"=100'
SHEET 4: CURVE TABLE, SCALE 1"=100'
SHEET 5: CURVE TABLE, SCALE 1"=100'
SHEET 6: CURVE TABLE, SCALE 1"=100'
SHEET 7: CURVE TABLE, SCALE 1"=100'
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SHEET 84: CURVE TABLE, SCALE 1"=100'
SHEET 85: CURVE TABLE, SCALE 1"=100'
SHEET 86: CURVE TABLE, SCALE 1"=100'
SHEET 87: CURVE TABLE, SCALE 1"=100'
SHEET 88: CURVE TABLE, SCALE 1"=100'
SHEET 89: CURVE TABLE, SCALE 1"=100'
SHEET 90: CURVE TABLE, SCALE 1"=100'
SHEET 91: CURVE TABLE, SCALE 1"=100'
SHEET 92: CURVE TABLE, SCALE 1"=100'
SHEET 93: CURVE TABLE, SCALE 1"=100'
SHEET 94: CURVE TABLE, SCALE 1"=100'
SHEET 95: CURVE TABLE, SCALE 1"=100'
SHEET 96: CURVE TABLE, SCALE 1"=100'
SHEET 97: CURVE TABLE, SCALE 1"=100'
SHEET 98: CURVE TABLE, SCALE 1"=100'
SHEET 99: CURVE TABLE, SCALE 1"=100'
SHEET 100: CURVE TABLE, SCALE 1"=100'



HIDALGO COUNTY PLANNING DEPARTMENT

1304 SOUTH 25TH STREET
EDINBURG TEXAS 78539
Tel. 956-318-2840 Fax. 956-318-2844

Raul E. Sesin, P.E., CFM
Planning Administrator

HIDALGO COUNTY COMMISSIONERS COURT MEETING

DATE: 01-08-2013

PROPOSED RBA (PEACH ST.) McALLEN SUBDIVISION, PRECINCT No. 4.

ENGINEER: MELDEN & HUNT. DEVELOPER: JUAN MARTINEZ.

PRELIMINARY APPROVAL FINAL APPROVAL FINAL APPROVAL WITH FINANCIAL GUARANTEE WITH VARIANCE
NUMBER OF LOTS: *SINGLE FAMILY *MULTI-FAMILY 1 COMMERCIAL INSTITUTIONAL

LOCATION DESCRIPTION: North of Monte Cristo Rd (FM 1925) approximately 400 feet east of Hoehn Rd.

The rural area of the County.

ETJ of _____ and was approved administratively by said City.

SUBDIVISION LIES WITHIN THE:

ETJ of McALLEN and was approved by the P & Z and City Commission of said City

DRAINAGE REPORT WAS APPROVED BY HCDD#1: ON 09-11-2012 PROPERTY LIES WITHIN FLOOD ZONE: "X" (Un-Shaded) AS PER FEMA.

DRAINAGE DESIGN: Drainage detention swale.

DISTANCE TO A DRAIN DITCH: Approximately 2.5 mile south of the subdivision development.

ROAD R.O.W. DEDICATION: 35 feet on Monte Cristo Rd (FM 1925)

H.C.R.O.W. APPROVED DATE: 10-10-2012 : By, Jesse Ozuna R.O.W. AGENT

OSSF TO BE INSTALLED AT DEVELOPMENT PERMIT STAGE.

SEWER SYSTEM: OSSF HAVE BEEN INSTALLED AND INSPECTED BY HCHD ON: _____

SANITARY SEWER BY: _____ LINE SIZE: _____ LOCATION: _____

WATER SERVICE PROVIDER: S.W.S.C. LINE SIZE: 12" LOCATION: Monte Cristo Rd (FM 1925).

H.C.O.E.C. APPROVED DATE: 11-20-2012 : By Martin Ramirez

CONSTRUCTION GENERAL PERMIT NOT REQUIRED

Total project size is less than 1 acres, less than 1 acre of soil disturbance will take place during construction. No further submittals will be required. This approval will also cover the final subdivision approval. Since no Construction General Permit (C.G.P.) coverage is required.

REQUEST FOR FINAL APPROVAL WITH: Cash Deposit: Amount: \$ _____ For: OSSF(S) _____ PAVING DRAINAGE STREET SIGNS

A Letter of Credit Financial Institution: _____ L.O.C No. _____

Amount: \$ _____ For: OSSF(S) _____ PAVING DRAINAGE STREET SIGNS

PRELIMINARY APPROVAL FROM
THE HIDALGO COUNTY ADVISORY BOARD ON:

October 30, 2012

STAFF RECOMMENDS:

Preliminary Approval subject to comments and future recommendations by planning, other departments and the approval of the City of McALLEN.

Preliminary Approval subject comments and future recommendations by planning and other Departments

Final Approval subject to recommendations other departments

Final Approval with financial guarantee.

This subdivision plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and The Texas Local Government Code.



HIDALGO COUNTY PLANNING DEPARTMENT

1304 SOUTH 25TH STREET
EDINBURG TEXAS 78539
Tel. 956-318-2840 Fax. 956-318-2844

Raul E. Sesin, P.E., CFM
Planning Administrator

HIDALGO COUNTY COMMISSIONERS COURT MEETING

DATE: 01-08-2013

PROPOSED PUEBLO DE PALMAS 14 SUBDIVISION, PRECINCT No. 4.

ENGINEER: MELDEN & HUNT DEVELOPER: J. GARY FRISBY

PRELIMINARY APPROVAL FINAL APPROVAL FINAL APPROVAL WITH FINANCIAL GUARANTEE WITH VARIANCE

NUMBER OF LOTS: 36 *SINGLE FAMILY *MULTI-FAMILY COMMERCIAL INSTITUTIONAL

Approximately 300 feet East of Alamo Rd and approximately 1/2 mile North of FM

LOCATION DESCRIPTION: 2812.

The rural area of the County.

SUBDIVISION LIES WITHIN THE: ETJ of _____ and was approved administratively by said City.

ETJ of EDINBURG and was approved by the P & Z and City Commission of said City

DRAINAGE REPORT WAS APPROVED BY HCDD#1: ON 02-13-2012 PROPERTY LIES WITHIN FLOOD ZONE: "X" AS PER FEMA.

Storm drainage pipe system discharging into a private onsite drainage detention

DRAINAGE DESIGN: pondon the South adjoining Pueblo De Palmas Phase 2

DISTANCE TO A DRAIN DITCH: Approximate 2 miles South of the proposed subdivision development.

ROAD R.O.W. DEDICATION: No additional right of way dedicated by this plat.

H.C.R.O.W. APPROVED DATE: 12-10-2012; By, Jose Pena R.O.W. AGENT

OSSF & SOIL ANALYSIS WERE CONDUCTED BY: _____.

SEWER SYSTEM: OSSF HAVE BEEN INSTALLED AND INSPECTED BY HCHD ON: _____

SANITARY SEWER BY: City of Edinburg LINE SIZE: 10" LOCATION: Alamo Road

WATER SERVICE PROVIDER: N.A.W.S.C. LINE SIZE: 10" LOCATION: Alamo Rd .

H.C.O.E.C. APPROVED DATE: 08-14-2012; By Ann Marie De La Fuente, Administrative Assistant

SMALL CONSTRUCTION

The applicant has submitted the required small construction site notice as per Part II, Section E of the TPDES General Permit for Construction Activities (TXR150000) along with a copy of the Erosion Control Plan for the proposed project.

LARGE CONSTRUCTION

The applicant has submitted the required NOI as per Part II, Section E of the TPDES General Permit for Construction Activities (TXR150000) along with a copy of the Erosion Control Plan for the proposed project.

Notice Of Termination (NOT) has been submitted. Final stabilization has been achieved on site.

REQUEST FOR FINAL APPROVAL WITH: Cash Deposit: Amount: \$ _____ For: OSSF(S) PAVING DRAINAGE STREET SIGNS

A Letter of Credit Financial Institution: _____ L.O.C No. _____

Amount: \$ _____ For: OSSF(S) PAVING DRAINAGE STREET SIGNS

PRELIMINARY APPROVAL FROM
THE HIDALGO COUNTY ADVISORY BOARD ON:

April 03, 2012

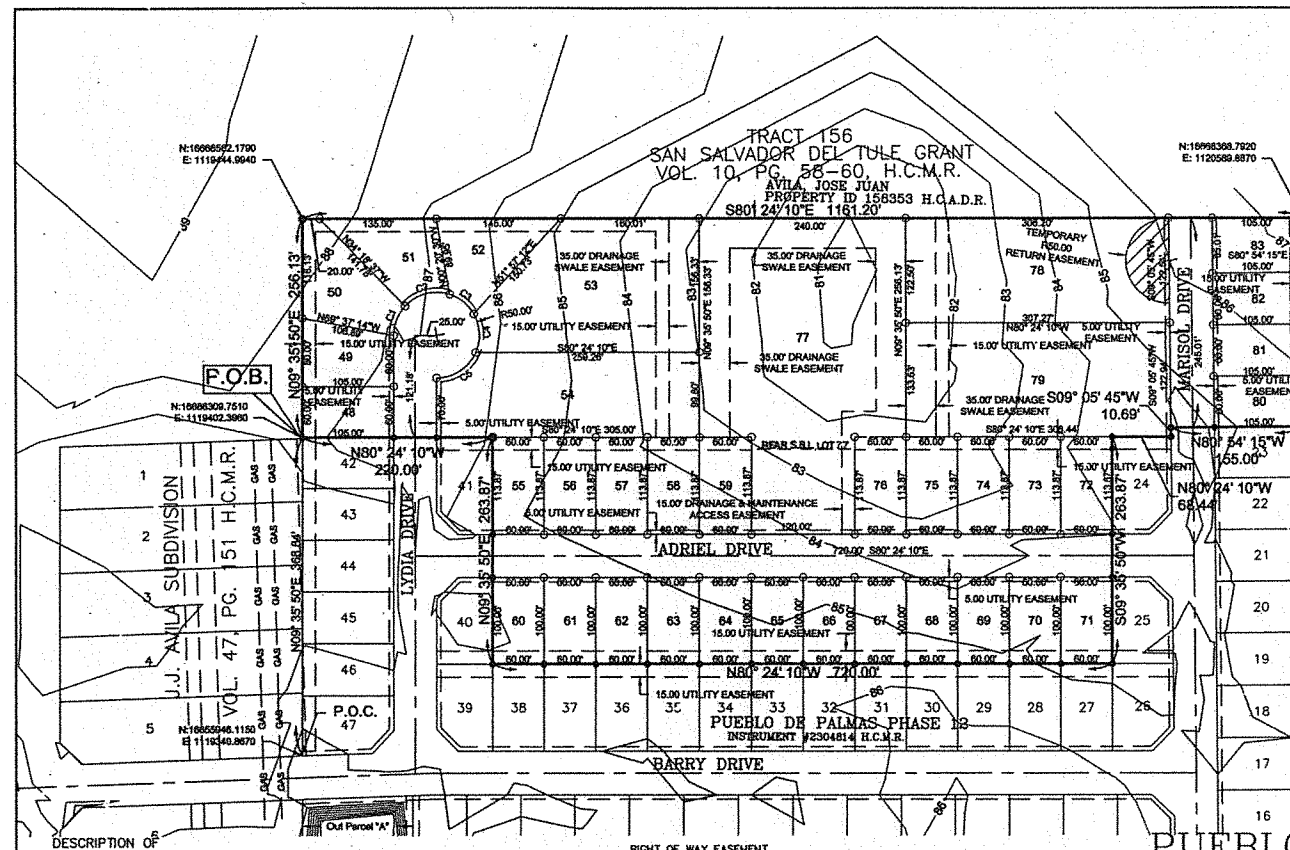
STAFF RECOMMENDS: Preliminary Approval subject to comments and future recommendations by planning, other departments and the approval of the City of _____.

Preliminary Approval subject comments and future recommendations by planning and other departments

Final Approval subject to recommendations other departments

Final Approval with financial guarantee.

This subdivision plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and The Texas Local Government Code.



Lot Area Table with columns for Lot #, SQ. FT., and Area. Includes a legend for rebar locations and a north arrow.

- GENERAL PLAT NOTES & RESTRICTIONS: 1. FLOOD ZONE STATEMENT... 2. SETBACKS... 3. NO MORE THAN ONE-SINGLE FAMILY DETACHED DWELLING... 4. MINIMUM FINISH FLOOR NOTE... 5. BENCHMARK NOTE... 6. DRAINAGE... 7. DRAINAGE EASEMENTS NOTE... 8. NO STRUCTURE SHALL BE PERMITTED... 9. EACH PURCHASED CONTRACT... 10. ALL PUBLIC UTILITIES... 11. SIDEWALK ALONG... 12. SET 1/2 INCH IRON ROOFS... 13. ALL CONSTRUCTION... 14. AS PER LOCAL GOVERNMENT... 15. DRAINAGE SWALES... 16. CROSS-HATCHED AREA... 17. THERE WILL NOT BE ANY CONSTRUCTION...

STATE OF TEXAS COUNTY OF HIDALGO OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION J. GARY FRISBY, PRESIDENT OF G&D FINANCE CO., INC. I ATTEST THAT THE MATTERS ASSERTED IN THIS PLAT ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. G&D FINANCIAL SERVICES, L.P. DATE 11-19-12

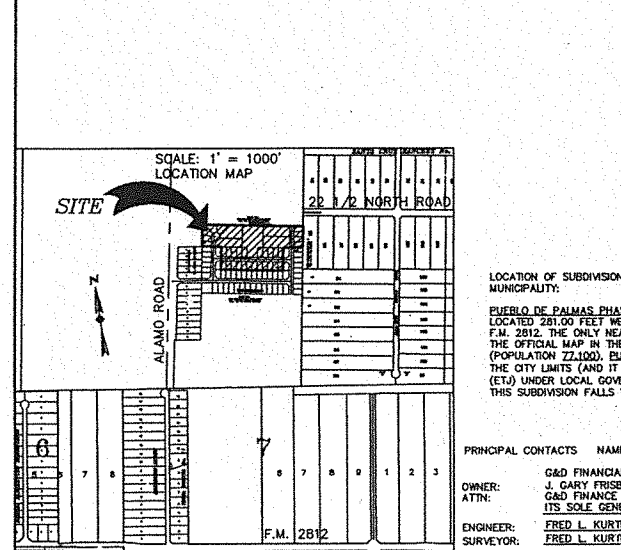
DESCRIPTION OF PUEBLO DE PALMAS PHASE 14 METES AND BOUNDS DESCRIPTION A TRACT OF LAND CONTAINING 11.155 ACRES SITUATED IN THE COUNTY OF HIDALGO, TEXAS, BEING A PART OR PORTION OF TRACT 156, SAID SALVADOR DEL TULE GRANT...

RIGHT OF WAY EASEMENT KNOWN ALL MEN BY THESE PRESENTS, THAT THE UNDERSIGNED OWNERS OF THE PROPERTY SHOWN ON THIS PLAT, THEIR SUCCESSORS, ASSIGNS, AND TRANSFERREES (HEREINAFTER CALLED "GRANTOR")...

PUEBLO DE PALMAS PHASE 14 BEING A RESUBDIVISION OF 11.155 ACRES OUT OF TRACT 156 SAN SALVADOR DEL TULE GRANT VOL. 10, PG. 58-60, H.C.M.R. HIDALGO COUNTY, TEXAS.

15. DRAINAGE SWALES: LOTS 53, 54, 77, 78 AND LOT 79 OF PUEBLO DE PALMAS PHASE 14 HEREBY GRANTED A "DRAINAGE SWALE EASEMENT" WITH RESPECT TO SURFACE WATER RUN-OFF FROM ALL LOTS IN PUEBLO DE PALMAS PHASE 14...

STATE OF TEXAS COUNTY OF HIDALGO I, FRED L. KURTH, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE ABOVE PLAT AND DESCRIPTION OF THE PUEBLO DE PALMAS PHASE 14, WAS PREPARED FROM A SURVEY OF THE PROPERTY MADE ON THE GROUND BY ME OR UNDER MY SUPERVISION.



ACKNOWLEDGMENT THE STATE OF TEXAS COUNTY OF HIDALGO BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED J. GARY FRISBY, PRESIDENT OF G&D FINANCE CO., INC. KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT...

INDEX TO SHEET OF PUEBLO DE PALMAS PHASE 14 SHEET 1: HEADING, INDEX, LOCATION MAP AND E.T.A. PRINCIPAL CONTACTS; MAP: LOTS, STREETS, AND EASEMENT LAYOUT...

CITY OF EDINBURG CERTIFICATE OF PLAT APPROVAL UNDER LOCAL GOVERNMENT CODE § 212.009(C) AND § 212.015(B) I, THE UNDERSIGNED, CHAIRPERSON OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF EDINBURG, TEXAS HEREBY CERTIFY THAT THIS SUBDIVISION PLAT CONFORMS TO ALL REQUIREMENTS OF THE SUBDIVISION REGULATION OF THIS CITY WHEREIN MY

HIDALGO COUNTY CERTIFICATE OF PLAT APPROVAL UNDER LOCAL GOVERNMENT CODE § 228.026 (A) WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF PUEBLO DE PALMAS PHASE 14 WAS REVIEWED AND APPROVED BY THE HIDALGO COUNTY PUEBLO DE PALMAS PHASE 14 COMMISSIONERS COURT ON...



HIDALGO COUNTY PLANNING DEPARTMENT

1304 SOUTH 25TH STREET
EDINBURG TEXAS 78539
Tel. 956-318-2840 Fax. 956-318-2844

Raul E. Sesin, P.E., CFM
Planning Administrator

HIDALGO COUNTY COMMISSIONERS COURT MEETING

DATE: 01-08-2013

PROPOSED CARDINAL LAKE SUBDIVISION, PRECINCT No. 4.

ENGINEER: MELDEN & HUNT INC. DEVELOPER: FRANZ R. SCHAMBERGER.

PRELIMINARY APPROVAL FINAL APPROVAL FINAL APPROVAL WITH FINANCIAL GUARANTEE WITH VARIANCE
NUMBER OF LOTS: 30 *SINGLE FAMILY *MULTI-FAMILY COMMERCIAL INSTITUTIONAL

LOCATION DESCRIPTION: South west corner of Ramseyer Road and Terry Road.

The rural area of the County.
 ETJ of _____ and was approved administratively by said City.
SUBDIVISION LIES WITHIN THE: ETJ of Edinburg and was approved by the P & Z and City Commission of said City

DRAINAGE REPORT WAS APPROVED BY HCDD#1: ON 8-20-2012 PROPERTY LIES WITHIN FLOOD ZONE: "X" AS PER FEMA.

DRAINAGE DESIGN: Drainage detention swales and Storm drainage pipe system.

DISTANCE TO A DRAIN DITC: South adjacent to the subdivision property line.

ROAD R.O.W. DEDICATION: 30 feet to Ramseyer Rd. and 10 feet to Terry Rd. by this plat.

H.C.R.O.W. APPROVED DATE: 08-17-2012 : By, Jesse Ozuna R.O.W. AGENT

OSSF & SOIL ANALYSIS WERE CONDUCTED BY: Jose A. Gonzalez.

SEWER SYSTEM: OSSF HAS BEEN ESCROWED WITH HIDALGO COUNTY.

SANITARY SEWER BY: _____ LINE SIZE: _____ LOCATION: _____

WATER SERVICE PROVIDER: N.A.W.S.C. LINE SIZE: 8" LOCATION: Terry Rd.

H.C.O.E.C. APPROVED DATE: 12-07-2012 : By Martin Ramirez

SMALL CONSTRUCTION

The applicant has submitted the required small construction site notice as per Part II, Section E of the TPDES General Permit for Construction Activities (TXR150000) along with a copy of the Erosion Control Plan for the proposed project.

LARGE CONSTRUCTION

The applicant has submitted the required NOI as per Part II, Section E of the TPDES General Permit for Construction Activities (TXR150000) along with a copy of the Erosion Control Plan for the proposed project.

N.O.T. will be submitted when construction has been completed at site.

REQUEST FOR FINAL APPROVAL WITH: Cash Deposit: Amount: \$129,570.98 For: OSSF(S) 30 PAVING DRAINAGE STREET SIGNS

PRELIMINARY APPROVAL FROM
THE HIDALGO COUNTY ADVISORY BOARD ON:

October 01, 2012

STAFF RECOMMENDS:

Preliminary Approval subject to comments and future recommendations by planning, other departments and the approval of the City of Edinburg.

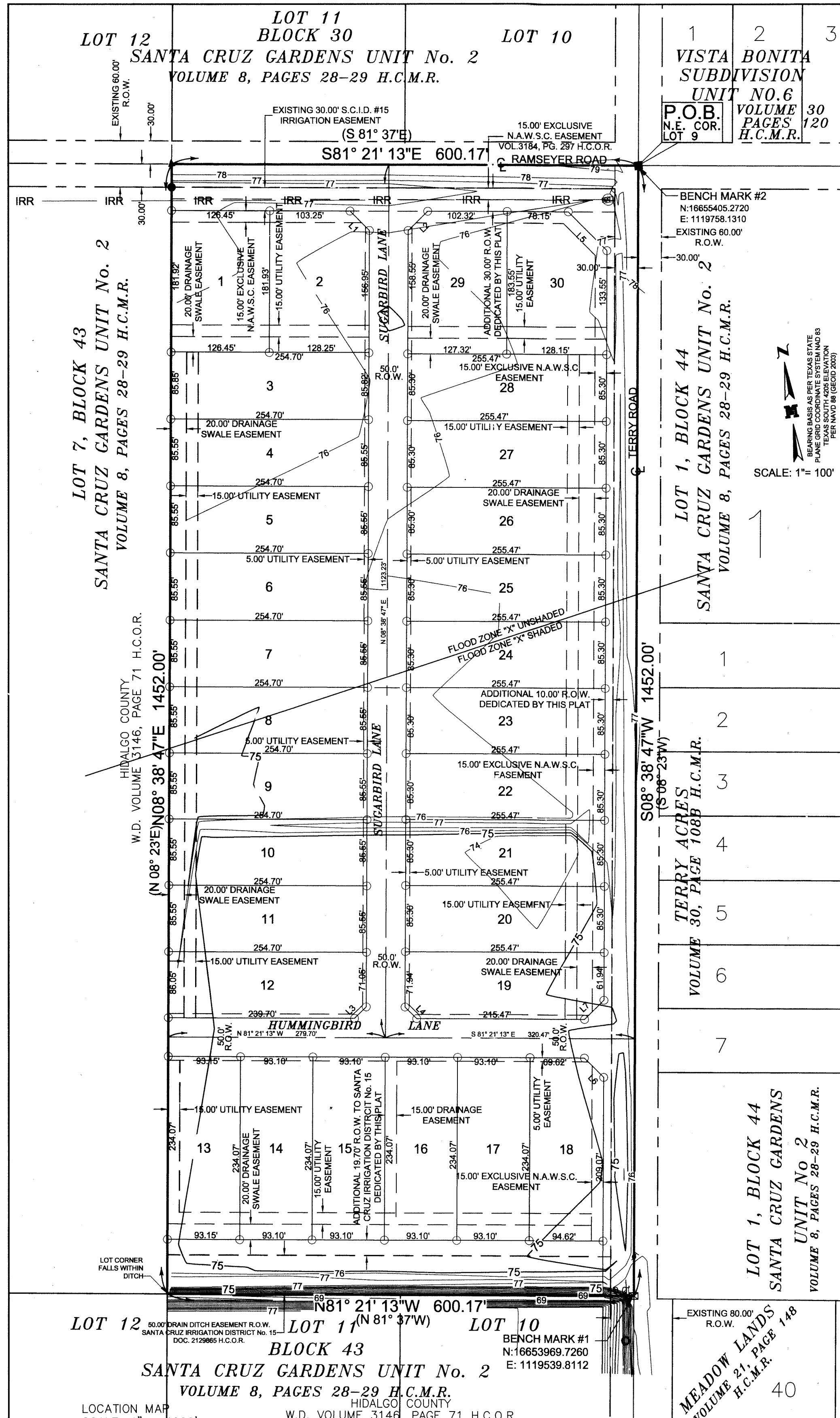
Preliminary Approval subject comments and future recommendations by planning and other Departments

Final Approval subject to recommendations other departments

Final Approval with financial guarantee.

This subdivision plat has been reviewed and complies with the Hidalgo County Subdivision Rules,

* Texas Water Development Board Model Subdivision Rules and The Texas Local Government Code.

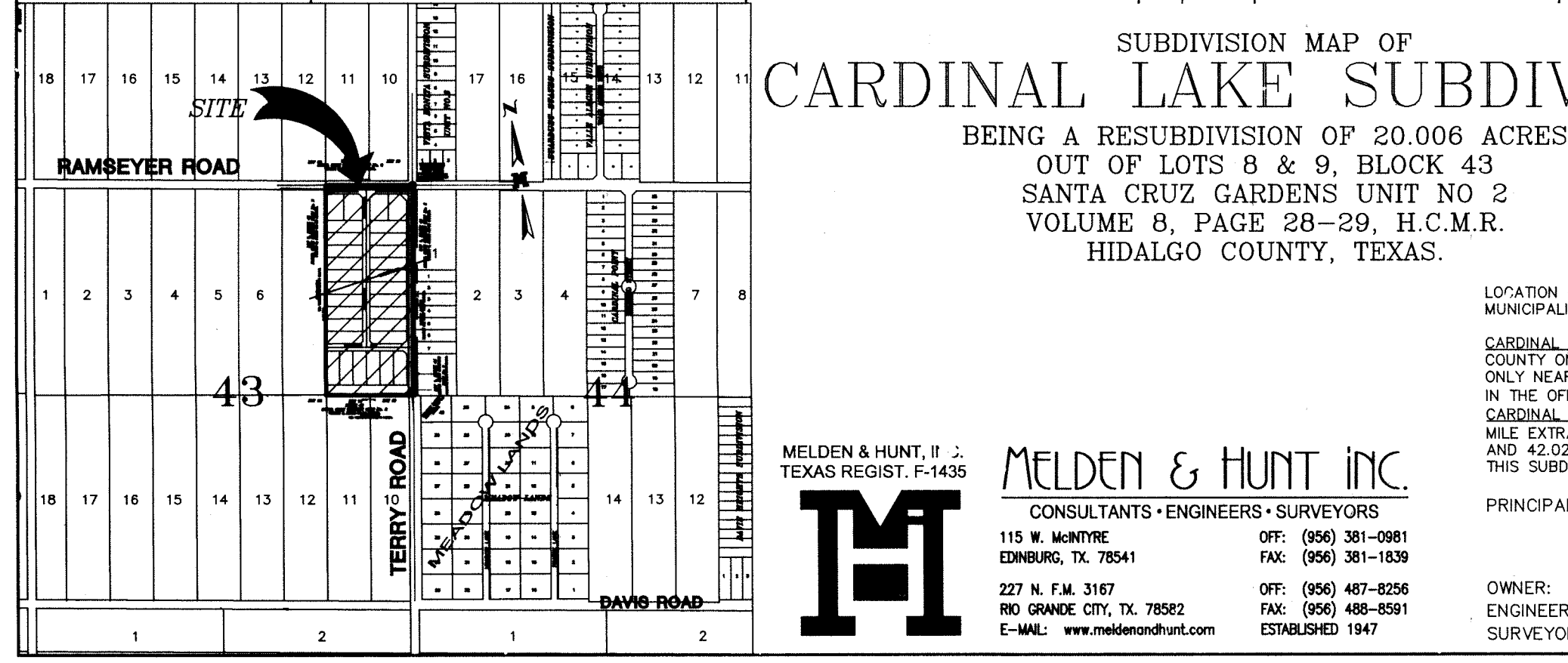


Lot Area Table and Lot Line Table. Lot Area Table lists lot numbers 1-30 with square foot area and acreage. Lot Line Table lists lot numbers 1-7 with line lengths and directions. Includes a legend for symbols like rebar, drainage, and utility easements.

GENERAL PLAT NOTES & RESTRICTIONS: 1. FLOOD ZONE STATEMENT: FLOOD ZONE DESIGNATION: ZONE "X"(UNSHADED), & "X"(SHADED). 2. SETBACKS: FRONT: 50.00 FEET, ALONG RAMSEYER ROAD; SIDE: 5.00 FEET OR EASEMENT WHICHEVER IS GREATER; REAR: 35.00 FEET OR EASEMENT WHICHEVER IS GREATER. 3. NO MORE THAN ONE SINGLE FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT. 4. NO COMMERCIAL USE SHALL BE ALLOWED ON ALL INTERNAL LOTS 3 THROUGH 28.

HIDALGO COUNTY CERTIFICATE OF PLAT APPROVAL UNDER LOCAL GOVERNMENT CODE § 232.028 (A). WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF CARDINAL LAKE SUBDIVISION WAS REVIEWED AND APPROVED BY THE HIDALGO COUNTY COMMISSIONERS COURT ON... ATTEST: HIDALGO COUNTY CLERK. CITY OF EDINBURG CERTIFICATE OF PLAT APPROVAL UNDER LOCAL GOVERNMENT CODE § 212.009(C) AND § 212.011(D). WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF CARDINAL LAKE SUBDIVISION WAS REVIEWED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EDINBURG ON...

STATE OF TEXAS COUNTY OF HIDALGO OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION. I, Franz R. Schamberger, as OWNER OF THE 20.006 ACRE TRACT OF LAND ENCOMPASSED WITHIN THE PROPOSED CARDINAL LAKE SUBDIVISION, HEREBY SUBDIVIDE THE LAND AS DEPICTED IN THIS SUBDIVISION PLAT AND DEDICATE TO PUBLIC USE THE STREETS, PARK, AND EASEMENTS SHOWN HEREIN. I CERTIFY THAT I HAVE COMPLIED WITH THE REQUIREMENTS OF TEXAS LOCAL GOVERNMENT CODE § 232.032 AND THAT (A) THE WATER QUALITY AND CONNECTIONS TO THE LOTS MEET, OR WILL MEET THE MINIMUM STATE STANDARDS; (B) SEWER CONNECTIONS TO THE LOTS OR SEPTIC TANKS MEET, OR WILL MEET THE MINIMUM REQUIREMENTS OF STATE STANDARDS; (C) ELECTRICAL CONNECTIONS PROVIDED TO THE LOTS MEET, OR WILL MEET THE MINIMUM STATE STANDARDS; AND (D) GAS CONNECTIONS, IF AVAILABLE, PROVIDED TO THE LOTS MEET, OR WILL MEET THE MINIMUM STATE STANDARDS.



LOCATION OF SUBDIVISION WITH RESPECT TO THE EXTRAJURISDICTION JURISDICTION OF A MUNICIPALITY: CARDINAL LAKE SUBDIVISION, IS LOCATED IN THE MID-CENTRAL PART OF HIDALGO COUNTY ON THE SOUTHWEST INTERSECTION OF RAMSEYER ROAD & TERRY ROAD. THE ONLY NEARBY MUNICIPALITY IS THE CITY OF EDINBURG, TEXAS (POPULATION 72,100). CARDINAL LAKE SUBDIVISION LIES 2 MILES FROM THE CITY LIMITS (AND IS WITHIN THE 2 MILE EXTRAJURISDICTION JURISDICTION (ETJ) UNDER LOCAL GOVERNMENT CODE § 212.001 AND 42.021. THIS SUBDIVISION FALLS WITHIN PRECINCT 4.

21. COMMERCIAL LOT: A 5 FOOT SIDEWALK ALONG PERIMETER OF SUBDIVISION IS TO BE CONSTRUCTED DURING BUILDING PERMIT STAGE, INCLUDING HANDICAP RAMPS IN COMPLIANCE WITH ADA STANDARDS. 22. PARKLAND DEDICATION FEES PAID BY DEVELOPER AT RECORDING. 23. ALL CONSTRUCTION SHALL COMPLY WITH STORM WATER POLLUTION PREVENTION PLAN (SWPP) REQUIRED.

HIDALGO COUNTY CERTIFICATE OF PLAT APPROVAL UNDER LOCAL GOVERNMENT CODE § 232.028 (A). WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF CARDINAL LAKE SUBDIVISION WAS REVIEWED AND APPROVED BY THE HIDALGO COUNTY RIGHT-OF-WAY DEPARTMENT ON... DAY OF... 20... ATTEST: HIDALGO COUNTY CLERK. CITY OF EDINBURG CERTIFICATE OF PLAT APPROVAL UNDER LOCAL GOVERNMENT CODE § 212.009(C) AND § 212.011(D). WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF CARDINAL LAKE SUBDIVISION WAS REVIEWED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF EDINBURG ON...

APPROVED BY IRRIGATION DISTRICT. THIS PLAT APPROVED BY SANTA CRUZ IRRIGATION DISTRICT NO. 15 ON THIS DAY OF... 2012. SUBJECT TO THE FOLLOWING: 1) NO BUILDINGS ALLOWED ON TOP OF AN IRRIGATION LINE; 2) A FIFTEEN FOOT (15') EASEMENT ON EACH SIDE OF IRRIGATION LINE OR CANAL; 3) ALL LOTS SUBJECT TO RULES, REGULATION, RIGHTS-OF-WAY AND EASEMENTS OF DISTRICT; AND 4) IF SUBDIVISION IS NOT EXCLUDED FROM DISTRICT AND IRRIGATION TO INDIVIDUAL LOTS IS DESIRED, EASEMENTS FOR NECESSARY IRRIGATION FACILITIES TO SUCH LOTS FROM THE CLOSEST DISTRICT DELIVERY POINT SHALL BE PROVIDED. THE LOT OWNER IS RESPONSIBLE TO INSTALL NECESSARY FACILITIES. SECRETARY: Arturo Guajardo, Jr. PRESIDENT: Fred L. Kurth.

AI-35940

Precinct #1 24. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Commissioner Quintanilla

Submitted By: Roxanne Elizondo, COMM. PCT.
#1

Department: COMM. PCT. #1

Information

CAPTION

Approval of appointment of members to the Emergency Services District #2 for the term of January 1, 2013 to December 31, 2013 pursuant to Texas Health & Safety Code Section 775.034.

BACKGROUND

Appointment of Mr. Eli Rodriguez, Mr. Eloy Cardenas, Mr. Salvador Gil and Pete De La Cruz. New terms will commence upon CC approval of appointments 1/1/2013 and will expire as follows: Appointee Expiration Date Eli Rodriguez 12/31/13 Eloy Cardenas 12/31/13 Salvador Gil 12/31/13 and Pete De La Cruz 12/31/2014.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact to Co.

Attachments

Health & Safety Code Sec. 775.034

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 09:28 AM
Ivan Cantu	Ivan Cantu	12/21/2012 10:05 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Roxanne Elizondo		Started On: 12/20/2012 11:47 AM
	Final Approval Date: 12/23/2012	

HEALTH AND SAFETY CODE

TITLE 9. SAFETY

SUBTITLE B. EMERGENCIES

CHAPTER 775. EMERGENCY SERVICES DISTRICTS

SUBCHAPTER C. ORGANIZATION, POWERS, AND DUTIES

Sec. 775.034. APPOINTMENT OF BOARD IN DISTRICT LOCATED WHOLLY IN ONE COUNTY. (a) The commissioners court of a county in which a single-county district is located shall appoint a five-member board of emergency services commissioners to serve as the district's governing body. To serve as a member of the board a person must be:

- (1) at least 18 years of age; and
- (2) a resident citizen of the state and:
 - (A) a qualified voter within areas served by the district; or
 - (B) the owner of land subject to taxation in the district.

(b) Except as prescribed by Subsection (c), commissioners serve two-year terms.

(c) After the votes are canvassed and the commissioners court enters the order creating the district, the commissioners court shall appoint the initial emergency services commissioners to serve until January 1 of the year following the district election. On January 1, the court shall designate three of those emergency services commissioners to serve a two-year term and two of those emergency services commissioners to serve a one-year term.

(d) On January 1 of each year, the commissioners court shall appoint a successor for each emergency services commissioner whose term has expired.

(e) The commissioners court shall fill a vacancy on the board for the remainder of the unexpired term.

(f) A member of the board who, because of municipal annexation, is no longer a qualified voter of an area served by the district or no longer owns land subject to taxation by the district may continue to serve until the expiration of the member's term.

(g) The commissioners court shall consider relevant factors in determining the individuals to appoint as emergency services commissioners, including whether the individuals have knowledge that relates to fire prevention or emergency medical services and that is relevant to the common policies and practices of the board.

(h) This section does not apply to a district located wholly in a county with a population of more than three million.

Acts 1989, 71st Leg., ch. 678, Sec. 1, eff. Sept. 1, 1989.

Amended by Acts 1999, 76th Leg., ch. 496, Sec. 6, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 272, Sec. 2, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 235, Sec. 5, eff. Sept. 1, 2003; Acts 2003, 78th Leg., ch. 930, Sec. 4, eff. Sept. 1, 2003.

Amended by:

Acts 2007, 80th Leg., R.S., Ch. [900](#), Sec. 1, eff. September 1, 2007.

AI-35958

Precinct #2 25. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE
OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Resolution in honor of Gilbert "Chato" Alaniz

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 09:44 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/21/2012 09:28 AM
	Final Approval Date: 12/23/2012	

AI-35851
CC REGULAR

Precinct #2 25. B.

Meeting Date: 12/28/2012

Submitted By: Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct. 2 (1200):

Approval of the following personnel actions for 2013 Budget Year:

1. Delete the following positions:

Department	Slot No.	Position Title	Budgeted Salary
Road Maintenance	0009	Assistant Field Operations Director	\$ 40,765.00
Administration	0005	Executive Assistant	\$ 70,298.00
		Total	\$111,063.00

2. Create the following position:

Department	Slot No.	Position Title	Budgeted Salary
Road Maintenance	0090	Director, Field Operations	\$79,750.00
		Total	\$79,750.00

3. Approval of interdepartmental transfer.
4. Approval of the revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: See Below

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PCT 2 ADMINISTRATION (3-1200-431-00-122-005-0-XXX)

No Budgetary Impact - Cost Savings from deletion of position.

PCT 2 ROAD MAINTENANCE (3-1200-431-00-122-006-0-XXX)

Funds for the difference in salary and related fringe benefit expenditures to be funded from Pct. 2 Adm funds.

Attachments

BACKUP

Form Review

Inbox

Reviewed By

Date

Budget & Management

Obdett Calzada

12/18/2012 08:34 AM

Human Resources

Merlen P. Munoz

12/21/2012 03:33 PM

Sylvia Solis

Sylvia Solis

12/21/2012 06:09 PM

Purchasing Department

Angela Garcia

12/23/2012 10:01 PM

Form Started By: Katia Garcia

Started On: 12/17/2012 01:22 PM

Final Approval Date: 12/23/2012



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Pct.2-Administration

DATE: 12/17/2012

CURRENT POSITION TITLE: Executive Assistant

CURRENT SLOT #: 0005

REQUESTED POSITION TITLE:

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other Deletion of Position

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$	45,585.00	\$	0.00	\$	(45,585.00)
	Current G&S/ Budgeted Salary		Proposed G&S/ Budgeted Salary		Net Change

* 70,298.00
* Per 2013 Adopted Budget Salary schedule. ADL

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions
Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

_____	_____	_____	_____	_____
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: Exempt FLSA: Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position is not needed.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

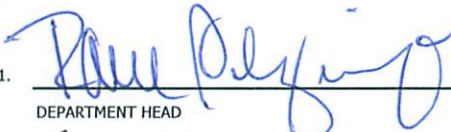


N/A

COMMENTS: (Any comments you wish to make regarding this request)

N/A

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 _____ DEPARTMENT HEAD	<u>12/17/12</u> Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	 _____ HUMAN RESOURCES DIRECTOR	<u>12-26-12</u> Date	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 _____ DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/27/12</u> Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date	_____	_____	_____



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Pct.2-Rd. Maintenance

DATE: 12/17/2012

CURRENT POSITION TITLE: Assistant Field Operations Director

CURRENT SLOT #: 0009

REQUESTED POSITION TITLE:

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other Deletion of Position

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ 39,578.00 ^{40,765.00} \$ 0.00 \$ (39,578.00) ^(40,765.00)
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Position is not needed.

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)



N/A

COMMENTS: (Any comments you wish to make regarding this request)

N/A

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

- | | | | | | |
|----|---|-------------------------|-----------------------------------|---|-----------------------------|
| 1. | 
DEPARTMENT HEAD | <u>12/17/12</u>
Date | FUNDING AVAILABLE IN DEPT. BUDGET | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. | 
HUMAN RESOURCES DIRECTOR | <u>12-26-12</u>
Date | PERSONNEL PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. | 
DEPARTMENT OF BUDGET & MANAGEMENT | <u>12/27/12</u>
Date | BUDGET PROCEDURES COMPLETED | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. | _____
COMMISSIONERS' COURT APPROVAL | _____
Date | _____ | _____ | _____ |



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Pct.2-Rd. Maintenance

DATE: 12/17/2012

CURRENT POSITION TITLE: ~~Director, Field Operations~~

CURRENT SLOT #: 0090

REQUESTED POSITION TITLE: *Director, Field Operations*

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other _____

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ 0.00 \$ 79,750.00 \$ 79,750.00
Current G&S/ Budgeted Salary Proposed G&S/ Budgeted Salary Net Change

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ _____
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

NEW POSITION: Brief job description and attach a copy of the new job description.

N/A

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

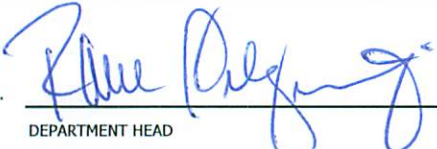

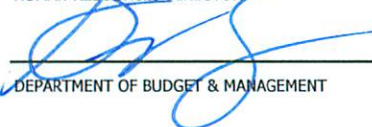
N/A

COMMENTS: (Any comments you wish to make regarding this request)

N/A

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	<u>12/17/12</u> Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>12-26-12</u> Date	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>12/27/2012</u> Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	_____ COMMISSIONERS' COURT APPROVAL	_____ Date		

DIRECTOR, FIELD OPERATIONS

GRADE: 19 (Precinct 2)

GENERAL DESCRIPTION

Performs complex (senior-level) precinct road and drainage construction and maintenance project management work; Work involves coordinating the planning and initiation of projects at various levels of completion; monitoring the progress and schedule of projects; and communicating with project stakeholders, including engineers, ROW agents, other state and local agencies, and other relevant parties; plans, assigns and supervises the work of project foremen and crew leaders ; works under the Direction of the Precinct Commissioner, with wide latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Manages, develops, oversees, and evaluates projects utilizing accepted project management methodologies;

Initiates projects, obtains authorization and commitment, and demonstrates business need and project feasibility;

Develops criteria for evaluating programs, proposals, and other pertinent information related to project assignments;

Develops project budgets, schedules, work plans, resources requirements, and cost estimates and projections;

Reviews and recommends proposals and bids to management;

Monitors and manages project cost to ensure project is completed within budget;

Monitors and manages project quality to ensure project deliverables are acceptable and fulfill the terms of the project contract or specifications;

Identifies potential project risk and difficulties, and designs strategies to mitigate or avoid them;

Communicates and explains project methodology and processes to interested groups and team members;

Compiles and distributes project information, project status reports, and project expenditures;

Coordinates project activities with other state agencies, governmental jurisdictions, or private sector partners and contractors;

Decision making and county policy implementation;

Development of Performance Measurement;

Develop a work plan, with clearly defined timelines, responsibilities and activities, supporting the current Strategic Plan operations objective;

Monitor and report on the operations objective work plan status to the Operations Group, advising on strategies to assure timeline and outputs are on target;

Plans, assigns, and supervises the work of others;

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

Seven (7) years related experience; Graduation from an accredited four-year college or university with major course work in Business Administration, Public Administration, Project Management, Engineering or a field relevant to assignment is generally preferred; Experience and education may be substituted for one another.

Knowledge, Skills, and Abilities

Knowledge of project management theories and practices applicable to small- to mid-sized scope projects; of systems and procedures used to evaluate a third-party vendor's performance; and of local, state, and federal laws and regulations relevant to the administration of the project undertaken

Ability to exercise sound judgment in making critical decisions; to analyze complex information and develop plans to address identified issues; to demonstrate negotiation and facilitation skills; to prepare reports; to communicate effectively; and to plan, assign, and/or supervise the work of others

Registration, Certification, or Licensure

May require certification as a Project Management Professional (PMP)

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35851

Summary of request/proposal:

PCT. 2 ROAD MAINTENANCE (1200):

Approval to delete and/or create the following positions, effective 01/01/2013:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1200	Assistant Field Operations Director	0009	113	40,765.00	0.00	(40,765.00)
1200	Director, Field Operations	0090	113	0.00	79,750.00	79,750.00
				40,765.00	79,750.00	38,985.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-122-006-0-113	PCT. 2 RD MAINTENANCE - REG F/T EMPLOYEES	\$38,985.00
3-1200-431-00-122-006-0-211	PCT. 2 RD MAINTENANCE - HEALTH INSURANCE	\$0.00
3-1200-431-00-122-006-0-212	PCT. 2 RD MAINTENANCE - LIFE INSURANCE	\$0.00
3-1200-431-00-122-006-0-220	PCT. 2 RD MAINTENANCE - FICA	\$2,982.35
3-1200-431-00-122-006-0-230	PCT. 2 RD MAINTENANCE - RETIREMENT	\$4,023.25
3-1200-431-00-122-006-0-250	PCT. 2 RD MAINTENANCE - UNEMPLOYMENT COMP	\$194.93
3-1200-431-00-122-006-0-260	PCT. 2 RD MAINTENANCE - WORKER'S COMP	\$19.49
	2013 Budgetary Impact	\$46,205.02

2014 Budgetary Impact: \$46,205.02

Possible Funding Sources: PCT. 2 ADMINISTRATION FUNDS

ADMINISTRATION (1200)

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1200	Executive Assistant	0005	113	70,298.00	0.00	(70,298.00)
				70,298.00	0.00	(70,298.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-122-005-0-113	PCT. 2 ADMINISTRATION - REG F/T EMPLOYEES	(\$70,298.00)
3-1200-431-00-122-005-0-211	PCT. 2 ADMINISTRATION - HEALTH INSURANCE	(\$4,164.00)
3-1200-431-00-122-005-0-212	PCT. 2 ADMINISTRATION - LIFE INSURANCE	(\$27.00)
3-1200-431-00-122-005-0-220	PCT. 2 ADMINISTRATION - FICA	(\$5,377.80)
3-1200-431-00-122-005-0-230	PCT. 2 ADMINISTRATION - RETIREMENT	(\$7,254.75)
3-1200-431-00-122-005-0-250	PCT. 2 ADMINISTRATION - UNEMPLOYMENT COMP	(\$351.49)
3-1200-431-00-122-005-0-260	PCT. 2 ADMINISTRATION - WORKER'S COMP	(\$35.15)
	2013 Budgetary Impact	(\$87,508.19)

2014 Budgetary Impact: (\$87,508.19)

Possible Funding Sources: FUNDS TO BE TRANSFERRED TO PCT. 2 RD MAINTENANCE

Comments:

--

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1200-431-00-122-006-0

AI - 35545

PCT. 2 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION	
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118		Clothing 119
T092	121	HEAVY EQUIPMENT OPERATOR III	\$0.00	\$34,360.00	\$34,360.00	0	\$0.00	\$0.00	\$34,360.00	\$34,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,360.00
T093	121	MECHANIC I	\$0.00	\$23,385.00	\$23,385.00	0	\$0.00	\$0.00	\$23,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,006,281.00	\$554,995.00	\$1,561,276.00		\$0.00	\$0.00	\$1,561,276.00	\$972,467.00	\$10,800.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$989,267.00

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

DATE: December 28, 2012

2013

Transfer

DEPARTMENT SERGIO CRUZ, BUDGET OFFICER

HEAD:

DEPARTMENT DEPT OF BUDGET & MANAGEMENT FOR PCT. 2 RD MAINT
NAME:

SUBJECT: INTERDEPARTMENTAL TRANSFER

Contact: SYLVIA SOLIS
Ph#: (956) 292-7025 EXT. 5423



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	Amount
FROM:		
3-1200-431-00-122-005-0- 118	PCT. 2 ADMINISTRATION - REG. FULL TIME	(38,985.00)
3-1200-431-00-122-005-0- 220	PCT. 2 ADMINISTRATION - FICA	(2,982.35)
3-1200-431-00-122-005-0- 230	PCT. 2 ADMINISTRATION - RETIREMENT	(4,023.25)
3-1200-431-00-122-005-0- 250	PCT. 2 ADMINISTRATION - UNEMPLOYMENT	(194.93)
3-1200-431-00-122-005-0- 260	PCT. 2 ADMINISTRATION - WORKERS' COMP	(19.49)
TO:		
3-1200-431-00-122-006-0- 118	PCT. 2 RD MAINTENANCE - REG. FULL TIME	38,985.00
3-1200-431-00-122-006-0- 220	PCT. 2 RD MAINTENANCE - FICA	2,982.35
3-1200-431-00-122-006-0- 230	PCT. 2 RD MAINTENANCE - RETIREMENT	4,023.25
3-1200-431-00-122-006-0- 250	PCT. 2 RD MAINTENANCE - UNEMPLOYMENT	194.93
3-1200-431-00-122-006-0- 260	PCT. 2 RD MAINTENANCE - WORKERS' COMP	19.49
TOTAL BUDGET INCREASE/DECREASE		0.00

REASON: INTERDEPARTMENTAL TRANSFER FROM PCT. 2 ADMINISTRATION TO PCT. 2 RD MAINTENANCE TO FUND THE DIFFERENCE IN SALARY AND RELATED FRINGE BENEFIT EXPENDITURES FOR THE CREATION OF 1 (ONE) DIRECTOR, FIELD OPERATION POSITION. SLOT NO. 0090, BUDGETED SALARY \$79,750.00.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-35665

Precinct #2 25. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Pct. 2 Rd Maint. (1200):

1. Discussion, consideration and approval to create the following temporary positions not to exceed six (6) months:

Slot No.	Position Title	Budgeted Salary/Rate of Pay
T091	Heavy Equipment Operator III	\$ 34,360.00/ yr \$16.5192/hr
T092	Heavy Equipment Operator III	\$ 34,360.00/yr \$16.5192/hr
T093	Mechanic I	\$23,385.00/yr \$11.2428/hr

2. Approval to waive posting, hiring, and enrollment procedures.

3. Approval of intradepartmental transfer.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1200-431-00-122-006-0-890

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FUNDS FOR THE EXTENSION OF THE POSITIONS AVAILABLE FROM WITHIN THE DEPARTMENTS OPERATING BUDGET (**PCT2 RD MAINT-OTHER**), PENDING APPROVAL OF INTRADEPARTMENTAL TRANSFER

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/13/2012 04:12 PM
Rosalinda Cantu	Rosie Cantu	12/18/2012 10:59 AM
Sylvia Solis	Sylvia Solis	12/20/2012 03:34 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Katia Garcia		Started On: 12/10/2012 01:57 PM
	Final Approval Date: 12/23/2012	



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Pct.2-Rd. Maintenance

DATE: 12/10/2012

CURRENT POSITION TITLE: Heavy Equipment Operator III

CURRENT SLOT #:

T081 & T082
T091 T092

REQUESTED POSITION TITLE:

REQUEST FOR:

New Position Temporary Position Position Reclassification* Other Extension of positions

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ 0.00 Current G&S/ Budgeted Salary \$ \$34,360 X 2 Proposed G&S/ Budgeted Salary \$ 68,720.00 Net Change
 \$34,360 X 2 805

Position to be funded from one of the following:

Current Department Budget Annual Budget Cycle Will Require Additional Funds

Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
Enter hourly rate for temp. positions

Full Time Temporary Object 121 Part Time Temporary Object 122 \$ 16.5192
Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

1/1/2013 Start Date 6/30/2013 End Date MON.-FRI. / 8AM-5PM Working Days & Hours 40 Hours Per Week 6 MONTHS Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:

Exempt FLSA: Exempt

Non-Exempt Non-Exempt

N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THESE TWO POSITIONS WILL BE UTILIZED FOR IN-HOUSE (COUNTY FORCE) FOR MINNESOTA DRAINAGE IMPROVEMENT PROJECT.

NEW POSITION: Brief job description and attach a copy of the new job description.

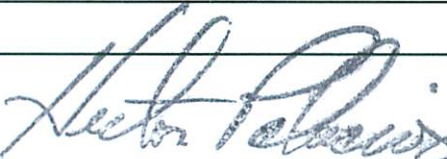


> **SEE ATTACHED JOB DESCRIPTION.**

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		<u>12/10/12</u> Date	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	DEPARTMENT HEAD						
2.		<u>12-26-12</u> Date	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	HUMAN RESOURCES DIRECTOR						
3.		<u>12/22/12</u> Date	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	DEPARTMENT OF BUDGET & MANAGEMENT						
4.	_____	_____	_____	_____	_____	_____	_____
	COMMISSIONERS' COURT APPROVAL	Date					



HIDALGO COUNTY

Personnel Adjustment Request Form

DEPARTMENT NAME/NUMBER: Hidalgo County Pct.2-Rd. Maintenance

DATE: 12/10/2012

CURRENT POSITION TITLE: Mechanic I

CURRENT SLOT #:

T083
T093

REQUESTED POSITION TITLE:

REQUEST FOR:

New Position
 Temporary Position
 Position Reclassification*
 Other Extension of position

* Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount:

\$ <u>0.00</u>	\$ <u>23,385.00</u>	\$ <u>23,385.00</u>
Current G&S/ Budgeted Salary	Proposed G&S/ Budgeted Salary	Net Change

Position to be funded from one of the following:

Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other _____

POSITION Type:

Full Time Employee Object 113 Part Time Employee Object 114 _____
 Enter hourly rate for temp. positions
 Full Time Temporary Object 121 Part Time Temporary Object 122 \$ 11.2428
 Hourly Rate "2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS: N/A

<u>1/1/2013</u>	<u>6/30/2013</u>	<u>MON.-FRI. / 8AM-5PM</u>	<u>40</u>	<u>6 MONTHS</u>
Start Date	End Date	Working Days & Hours	Hours Per Week	Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE:

Exempt FLSA: Exempt
 Non-Exempt SO'S Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

THE MECHANIC WILL BE DOING IN SERVICE ON VEHICLE MAINTENANCE NEEDS WHEN THE CURRENT MECHANIC WILL RETIRE AND ALSO
 THE POSITION WILL HELP WITH THAT TRANSITION WHEN TIME COMES.

NEW POSITION: Brief job description and attach a copy of the new job description.

SEE ATTACHED JOB DESCRIPTION.

POSITION RECLASSIFICATION: Explain change and/or increase in duties and responsibility. (Attach new job description)

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.		<u>12/10/12</u>	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	DEPARTMENT HEAD	Date					
2.		<u>12-26-12</u>	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/>	YES	<input type="checkbox"/>	NO
	HUMAN RESOURCES DIRECTOR	Date					
3.		<u>12/27/2012</u>	BUDGET PROCEDURES COMPLETED	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
	DEPARTMENT OF BUDGET & MANAGEMENT	Date					
4.	_____	_____	_____	_____	_____	_____	_____
	COMMISSIONERS' COURT APPROVAL	Date					

**HIDALGO COUNTY
ROAD & BRIDGE
PAVED/UNPAVED**

HEAVY EQUIPMENT OPERATOR III

SUMMARY:

Drives and operates motor grader, excavator and various heavy equipments. Responsible for preparing sub grades for paving. This is a responsible position that may involve minimal instruction or supervision. This is a skilled-labor position involved with the operation of medium to large-class heavy equipment, or servicing an operation such as garbage collection, clearing of right-of-way and drainage ditches of debris. The employee may be assigned a number of tasks.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Employee will be expected to grade roads, spread caliche and prepare road sub grade.
- Clear/Clean or build bar ditches according to surrounding ground elevations and availability of drainage.
- Ability to operate heavy equipment used in road and bridge maintenance and repair, such as backhoes, front-end loaders, compactors and pneumatic/flat wheel rollers.
- Ability to operate small-class trucks including pick-up truck, dump truck, water truck, tractor, sedan, flat bed truck.
- Loads truck; hauls dirt, gravel, caliche, water, garbage, and/or other materials and equipment to designated areas and unloads truck.
- Ability to operate generators, pumps, hand tools and a 2-way radio.
- Maintains vehicle in ready working condition, including fuel, proper lubrication, and cleaning.
- Examines vehicles for needed repairs and routine maintenance and reports necessary repairs.
- Ability to operate and maintain maintenance equipment that is used during projects to repair roads, brush pickups, or clearing of drainage ditches.
- Ability to work effectively and cooperatively with other crewmembers.
- Ability to provide supervision of assigned road crew.
- Regular attendance is a must.
- Ability to work well with others.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties and responsibilities;

EDUCATION and/or EXPERIENCE

- High School Diploma or General Education Degree (GED) preferred;

- Employee must have at least eight years experience working with motor graders/heavy equipment and possess basic knowledge of minor repairs and adjustments; or
- Any equivalent combination of experience and training which provides the required knowledge, skills and abilities to perform duties.

CERTIFICATES, LICENSES, REGISTRATIONS

- Employee must have a current valid Texas Motor Vehicle Operator's License;
- Must be able to be insured by the County's Insurance carrier;
- Ability to obtain certification as needed.

OTHER SKILLS AND ABILITIES

- Knowledge of the safe operation of the equipment used and of the provisions of the Texas Motor Vehicle Code relating to the operation of equipment/vehicles.
- Knowledge of reading engineer cuts and grades
- Sufficient skills to operate equipment effectively and safely.
- Ability to perform strenuous work in the outdoors.
- Ability to understand and follow oral instructions.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions and procedure manuals.
- Bilingual ability (Spanish and English) with the ability to converse in both languages, preferred.
- Ability to add and subtract two digit numbers and to multiply and divide with 10s and 100s.
- Ability to apply common sense understanding to carry out detailed but uninvolved written and/or oral instructions.
- Ability to deal with problems involving a few concrete variables in standardized situations.
- Must be able to perform all duties of Heavy Equipment Operator I and II.
- Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job;

While performing the duties of this job, the employee is required to talk or hear. The employee is required to stand. The employee is required to walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, and kneel;

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus;

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job;

While performing the duties of this job, the employee occasionally works near moving mechanical parts, outside weather conditions and is occasionally exposed to fumes or airborne particles and toxic or caustic chemicals. Employee is frequently exposed to solar radiation when carrying out essential duties.

The noise level in the work environment is usually moderate;

SAFETY REQUIREMENTS:

Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time;
- operating assigned equipment;

Maintain mental capacity which permits:

- making sound decisions and using good judgment;
- demonstrating intellectual capabilities;

Effectively handle a work environment and conditions which involve:

- working closely with others;
- working in a multi-task environment;

Maintain effective audio-visual discrimination and perception needed for:

- making observations;
- reading and writing;
- operating assigned equipment;
- communicating with others;

ACCIDENT PREVENTION PROGRAM:

Required to follow all department's safety regulations;

MECHANIC I

GRADE: 04

GENERAL DESCRIPTION

Performs entry-level maintenance and repair work on automotive equipment or motors; Work involves repairing mechanical units; performing preventive maintenance activities; and servicing automotive equipment and related gasoline, diesel, or alternative fuel engine-powered equipment; Works under close supervision, with minimal latitude for the use of initiative and independent judgment.

EXAMPLES OF WORK PERFORMED

Adjusts brakes and carburetors

Installs front wheel bearings, speed heads, radiators, and universal joints

Services, refuels, and changes oil in vehicles

Performs body repair work and touch-up painting

Cleans shop, equipment, and tools

Assists in major repairs, such as overhauling motors and installing clutches

May operate electronic or computerized diagnostic equipment and computer-based technical manuals to identify or verify system and component failures

May inventory parts and equipment

Performs related work as assigned

GENERAL QUALIFICATION GUIDELINES

Experience and Education

One to two (1-2) years experience in motor vehicle repair and maintenance work; Graduation from a standard senior high school or equivalent, supplemented by technical courses in automotive maintenance and repair, is generally preferred. Two (2) years of experience may be substituted for one (1) year of education.

Knowledge, Skills, and Abilities

Knowledge of mechanical techniques used in automotive equipment repair and maintenance and of safety practices and principles

Skill in the use of shop tools and equipment

Ability to follow instructions, to make repairs, and to use shop tools and equipment

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand. The employee is occasionally required to walk; sit; use hands to find, handle, or feel objects, tools or controls; reach with hands and arms; climb or balance; stoop and kneel.

The employee must occasionally lift and/or move over 25 pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounter while performing the essential functions of this job.

The noise level in the work environment is usually moderate.

SAFETY REQUIREMENTS:

Maintain physical conditions appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time
- standing for extended periods of time
- operating assigned equipment

Maintain mental capacity which permits:

- making sound decisions and using good judgment
- demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- working closely with others
- working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- making observations
- reading and writing
- operating assigned equipment
- communication with others
- required to follow the Hidalgo County Accident Prevention Plan and department's safety regulations



HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35665

Summary of request/proposal:

PCT 2 RD MAINT (1200):

Discussion, consideration and approval to extend the following temporary full time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	HEAVY EQUIP OPER. III	T091	121	0.00	34,360.00	34,360.00
1200	HEAVY EQUIP OPER. III	T092	121	0.00	34,360.00	34,360.00
1200	MECHANIC I	T093	121	0.00	23,385.00	23,385.00
			TOTAL	0.00	92,105.00	92,105.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-122-006-0-121	PCT2 RD MAINT- TEMP F/T EMPLOYEES	\$45,523.16
3-1200-431-00-122-006-0-211	PCT2 RD MAINT- HEALTH INSURANCE	\$0.00
3-1200-431-00-122-006-0-212	PCT2 RD MAINT- LIFE INSURANCE	\$0.00
3-1200-431-00-122-006-0-220	PCT2 RD MAINT- FICA	\$3,482.52
3-1200-431-00-122-006-0-230	PCT2 RD MAINT- RETIREMENT	\$0.00
3-1200-431-00-122-006-0-250	PCT2 RD MAINT- UNEMPLOYMENT COMP	\$227.62
3-1200-431-00-122-006-0-260	PCT2 RD MAINT- WORKER'S COMP	\$773.89
	2013 Budgetary Impact	\$50,007.19

2014 Budgetary Impact: \$0.00

Possible Funding Sources: WITHIN DEPT BUDGET- OPERATING BUDGET

Comments:

AI-35923

Precinct #2 25. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Katia Garcia, COMM. PCT. #2

Department: COMM. PCT. #2

Information

CAPTION

Approval of revision to the Interlocal Cooperation Agreement between the City of San Juan, Hidalgo County and Drainage District No.1 for the Minnesota Drainage Project. Revision to item #2 (paragraph 31) to read as follows:

The Drainage Improvements are located or to be located in an area approximately seventy five percent (75%) of which is in the municipal limits of San Juan and the remaining portion of the Drainage Improvements are to be located in the rural areas of the County.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2

ACCT. #: 2-1342-431-00-122-058-0-733

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 03:39 PM
Roland Garcia	Rolando Garcia	12/21/2012 02:34 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Katia Garcia		Started On: 12/19/2012 02:43 PM
	Final Approval Date: 12/23/2012	

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**SECOND AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE CITY OF SAN JUAN, TEXAS, HIDALGO COUNTY, TEXAS
AND HIDALGO COUNTY DRAINAGE DISTRICT NO. 1**

This **SECOND AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT AMONG THE CITY OF SAN JUAN, TEXAS, COUNTY OF HIDALGO, TEXAS AND HIDALGO COUNTY DRAINAGE DISTRICT NO. 1** (the "Amendment"), effective the 01st day of October 2012, is made between the City of San Juan, Texas, County of Hidalgo, and the Hidalgo County Drainage District No. 1 pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WHEREAS, on or about September 9, 2010, the City of San Juan, Texas ("San Juan"), Hidalgo County, Texas ("County") and Hidalgo County Drainage District No. 1 ("Drainage District") entered into an Interlocal Cooperation Agreement ("Interlocal Agreement") regarding drainage improvements to an area encompassed by Raul Longoria Road on the west, Nolana Loop on the south, Owass Road on the north and Cesar Chavez Road on the east as more particularly described on Exhibit A to the Interlocal Agreement;

WHEREAS, the parties by Amendment to Interlocal Agreement dated January 25, 2011, amended numbered paragraph 5 of the Interlocal Agreement to reflect modified total projected costs;

WHEREAS, the parties desire to further amend the Interlocal Agreement to modify the total projected costs, to more clearly define the project being particularly located in San Juan, Texas with the remainder of the project being located in rural areas of the County, to modify the estimated projected completion date of the project and to replace Exhibit A of the Interlocal Agreement with a revised Exhibit A;

NOW THEREFORE, for and in consideration of the modification of the tasks and the amendment of the Interlocal Agreement to be performed by the parties and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, San Juan, County, and Drainage District agree to the following amendments to the Interlocal Agreement:

1. The first sentence of numbered paragraph 5 is deleted in its entirety and the following is inserted in lieu thereof:

The County's cost for the work and services in paragraphs 2,3 and 4 above shall not exceed One Million Six Hundred Forty Five Thousand Four Hundred Sixty Three Dollars and

Seventy One Cents (\$1,645,463.71)

- 2. A new paragraph numbered 31 of the Interlocal Agreement is to be inserted to read as follows:**

The Drainage Improvements are located or to be located in an area approximately twenty five percent (25%) of which is in the municipal limits of San Juan and the remaining portion of the Drainage Improvements are to be located in the rural areas of the County.

- 3. Numbered paragraph 13 of the Interlocal Agreement shall be deleted in its entirety and the following inserted in lieu thereof:**

The parties shall use their best efforts to complete the Drainage Improvements within two (2) years from the effective date of this Second Amendment to Interlocal Agreement.

- 4. Exhibit A of the Interlocal Agreement is deleted in its entirety and Exhibit A attached hereto to this Second Amendment to Interlocal Agreement is inserted in lieu thereof.**
- 5. Except as modified herein, all terms and conditions of the Interlocal Agreement, as amended, remain in full force and effect and San Juan, County and Drainage District ratify and confirm the terms and provisions of the Interlocal Agreement as amended.**

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

SIGNATURE PAGE TO FOLLOW

CITY OF SAN JUAN

San Juanita Sanchez
San Juanita Sanchez, Mayor

ATTEST:

Humbert Roldan
San Juan, City Secretary

HIDALGO COUNTY

By: *Ramon Garcia*
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, Jr.
Arturo Guajardo, Jr., Hidalgo County Clerk

APPROVED BY
COMMISSIONERS' COURT
ON: 10/11/12

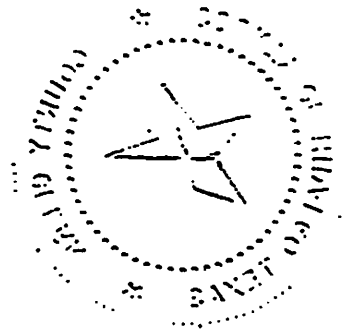
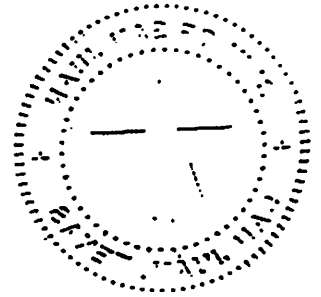
HIDALGO COUNTY DRAINAGE DISTRICT
NO. 1

By: *Ramon Garcia*
Ramon Garcia, Chairman of Board

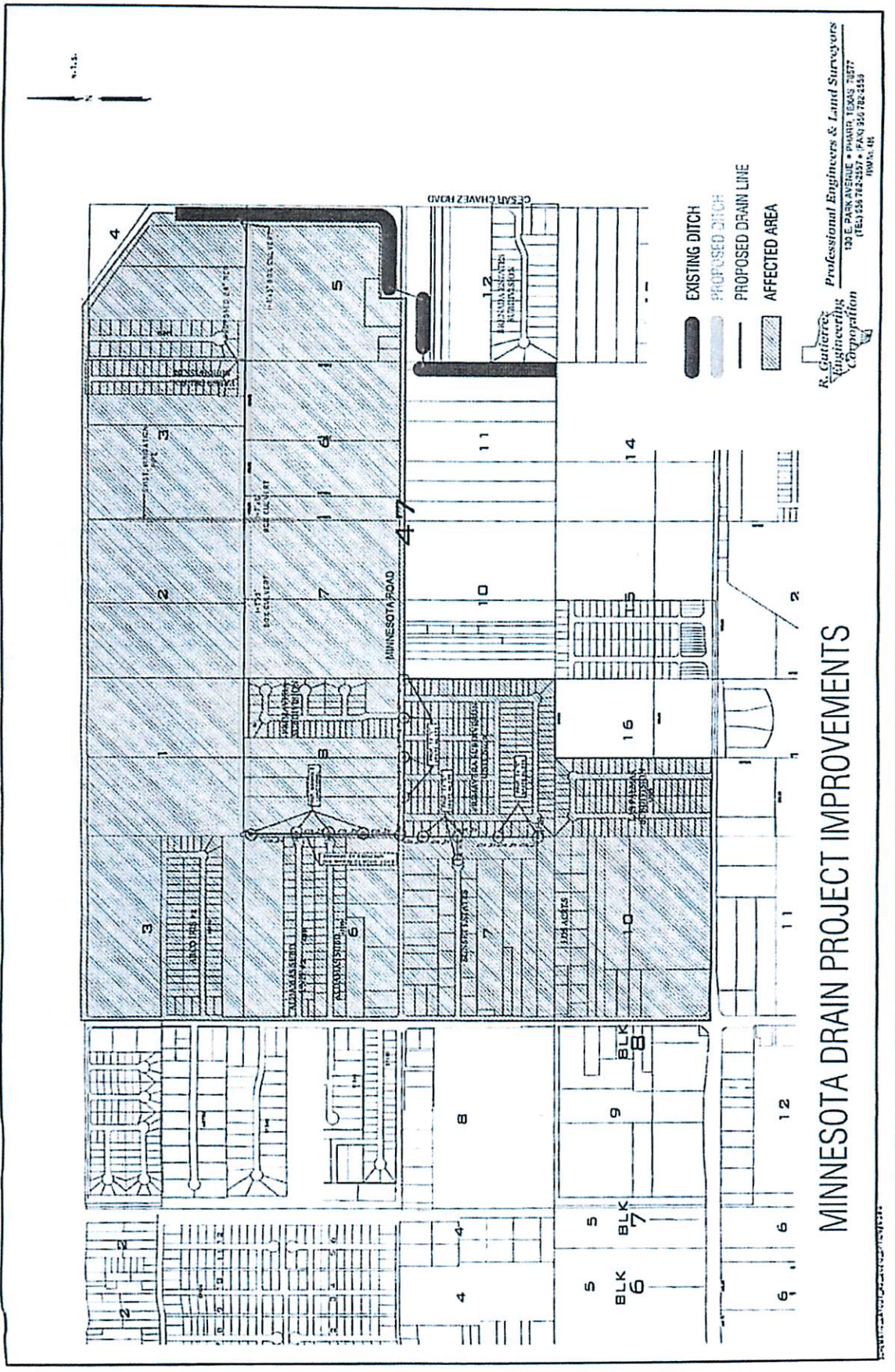
APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: *Stephen L. Crain*
Stephen L. Crain



RECEIVED
OCT 11 2012
City Manager's Office



R. Gutierrez
Engineering
Corporation

Professional Engineers & Land Surveyors
 100 E. PARK AVENUE • PHOENIX, TEXAS 75277
 (TEL) 254-742-2357 • (FAX) 254-742-2553
 1996, 48

MINNESOTA DRAIN PROJECT IMPROVEMENTS

DATE: 08/15/2000

Katia Garcia

From: Raul Lozano [raul.lozano@co.hidalgo.tx.us]
Sent: Tuesday, September 18, 2012 11:23 AM
To: katia.garcia@co.hidalgo.tx.us; 'Raul Silguero'
Subject: FW: Minnesota Drain - San Juan City Limits
Attachments: Minnesota Drain - San Juan City Limits.pdf

From: Ramiro Gutierrez [mailto:rgutierrez@rgec.net]
Sent: Tuesday, September 18, 2012 11:14 AM
To: 'Raul Lozano'
Cc: 'Raul Silguero'
Subject: Minnesota Drain - San Juan City Limits

Raul,

The percentage of the project inside the City of San Juan is approximately 75% and the County is approximately 25%. The attached map shows the city limits in either yellow or purple. I show the location of the proposed work in red ink. These percentages are approximate but they should be close to the actual amounts. Let me know if you have any questions.

Best Regards,

Ramiro Gutierrez, P.E.
President
R. Gutierrez Engineering Corporation
Tel: (956) 782-2557 (Office)
Tel: (956) 782-2558 (Fax)
E-mail: rgutierrez@rgec.net

-

-
This email and any files transmitted with it contain(s) information belonging to the office of R. Gutierrez Engineering Corporation which is confidential and/or legally privileged. This information is intended only for the individual or entity to whom this email is addressed. If you are not the named recipient(s), you are hereby notified that any disclosure, copying, distributing or taking of this information for any use whatsoever is strictly prohibited. If you receive this message in error, please notify the sender at (956) 782-2557 or by email at office@rgec.net and delete this message immediately from your computer. Thank You....

12/19/2012

AI-35921

Precinct #3 26. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Information

CAPTION

Discussion and Approval of LPA Standard Utility Agreement FM 681 Sharyland Water Supply Corporation Water Line Adjustment, Removal, and/or Replacement.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2

ACCT. #: 2-1315-431-00-123-071-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

available balance as of 12/21/12.

FISCAL YEAR: 2

ACCT. #: 2-1315-431-00-123-070-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

available balance as of 12/21/12.

Attachments

FM 681 packet

Legal Backup

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 02:52 PM
Roland Garcia	Rolando Garcia	12/21/2012 09:56 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Norma Ceballos		Started On: 12/19/2012 02:37 PM
	Final Approval Date: 12/23/2012	



COUNTY COMMISSIONER PRECINCT 3
County of Hidalgo

November 27, 2012

Joe M. Flores
County Commissioner Pct. No. 3
Atlas & Hall, LLP
Attn: Stephen L. Crain
Attorney-at-Law
818 Pecan Blvd.
McAllen, Texas 78501

RE: FM 681/2221
Compensable Utility Agreement

Dear Mr. Crain:

As we have discussed, the Texas Department of Transportation (TxDOT) has stopped utilizing the 3-Party (State-County-Utility) Agreement and is now stating that a 2-Party (County-Utility) agreement needs to be executed on projects where the County is acting as the ROW agent for TxDOT. Since TxDOT informed us of this change the Precinct #3 staff, along with L&G Engineering, has been coordinating with TxDOT to get their concurrence on the language of said 2-Party agreement. Hidalgo County has received correspondence (see attached) from TxDOT, concurring with the language of the attached 2-Party agreement as well as the overall compensable utility adjustment process.

The letter I sent to TxDOT (attached, dated October 9, 2012) provided a plan for Hidalgo County to adjust compensable utilities on transportation projects in cooperation with TxDOT and public utility providers. This process needs to be adopted by Hidalgo County to ensure reimbursement of eligible costs by TxDOT on all current and future transportation projects.

Therefore, I am requesting that you review the language of the 2-Party agreement (approved by TxDOT) and if acceptable approve it "as to form" and place on the Commissioner's Court agenda for adoption. If you feel necessary, please receive comments from any other County Department you feel may need to review this agreement (Auditor's Office, ROW Department, etc...) as this will become the standard agreement utilized on all transportation projects receiving reimbursements from TxDOT.

Please give this the highest priority as we have three adjustments on hold for this project while we are trying to finalize this agreement. If you need any further clarifications, please contact my office or L&G Engineering at (956) 585-1909.

Sincerely,

Joe M. Flores, Commissioner
Hidalgo County Precinct No. 3

cc: Mario Jorge, P.E., TxDOT Pharr District Engineer
Jody Ellington, P.E., TxDOT Pharr Deputy District Engineer
Jacinto Garza, P.E., L&G Engineering
Raul E. Sesin, P.E., Hidalgo Co. Planning Admin.
Office: (956) 585-4509 • Fax: (956) 205-7009
724 N. Breyfogle • Mission, Texas 78574



Texas Department of Transportation

PO BOX 1717 • PHARR TEXAS 78577-1717 • (956) 702-6100

November 16, 2012

Joe M. Flores
Hidalgo County Commissioner Precinct No. 3
724 N. Breyfogle
Mission, TX 78574

RE: FM 681/FM 2221 Compensable Utility Process

- (1) **FM 681** - From FM 681 North @ FM 2221 to SH 107
Construction CSJ: 0669-01-043 & ROW CSJ: 0669-01-052
- (2) **FM 2221** – From 0.25 Miles West of Moorefield Road to FM 681
Construction CSJ: 0862-01-047 & ROW CSJ: 0862-01-048
- (3) **FM 2221** – From 0.25 Miles West of SH 364 to 0.25 Miles West of Moorefield Rd
Construction CSJ: 0862-01-037 & ROW CSJ: 0862-01-046

Dear Commissioner Flores,

This letter serves as our concurrence with the “LPA Standard Utility Agreement” and “LPA Compensable Utility Adjustment Process” submitted as Attachments A & C with your letter dated October 9, 2012.

Feel free to call me or our Deputy District Engineer, Jody R. Ellington, P.E., at 702-6100 if you have any questions or concerns

Sincerely,

Mario R. Jorge, P.E.
Pharr District Engineer

cc: Jody R. Ellington, P.E., Deputy District Engineer
Jacinto Garza, P.E., L & G Engineering
Griselda Saldivar, P.E., Project Manager



COUNTY COMMISSIONER PRECINCT 3 County of Hidalgo

October 9, 2012

Joe M. Flores
County Commissioner Pct. No. 3

Mr. Mario Jorge, P.E.
District Engineer
Texas Department of Transportation
PO Box 1717
Pharr, Texas 78577

RE: FM 681/2221
Compensable Utility Process & LPA Standard Utility Agreement (SUA)
From 0.25 Miles West of La Homa Rd to SH 107 (Conway)
RCSJ: 0862-01-046, 0669-01-052

Dear Mr. Jorge,

As you know, the executed ROW agreement between TxDOT and Hidalgo County for this project states that the County is responsible for the acquisition of all ROW as well as the adjustment of the compensable utilities. As part of that task, your office has indicated that we must now execute a 2-Party (County & Utility) SUA.

2-Party Standard Utility Agreement (SUA)

Since no standard agreements were available for the County/Utility use, L&G personnel developed the attached agreement (see Attachment A). Even though TxDOT is not a signatory to this agreement, your office was willing to provide comment on the language in the agreement and has concurred with its final content (see correspondence – Attachment B).

Requested Action Regarding the 2-Party SUA

I am requesting your formal concurrence of the 2-Party agreement (Attachment A) so that I may present this agreement to the County Attorney and Commissioner's Court for approval. Once approved, this SUA will become the standard agreement for all current and future compensable utilities.

Compensable Utility Adjustment Process

In addition, we provided your office with a step-by-step standard process for what we believe is necessary to adjust compensable utilities (see Attachment C). As with the SUA, your office provided us comments on the process and has concurred with its final content (see correspondence – Attachment B).


Requested Action Regarding the Compensable Utility Adjustment Process

I am requesting your formal concurrence of the adjustment process (see Attachment C) so that the County will have a clear and concise course of action to follow for all future projects we develop with compensable utility adjustments.

Office: (956) 585-4509 • Fax: (956) 205-7009
724 N. Breyfogle • Mission, Texas 78574

Thank you for your cooperation and willingness to assist us in this matter. Should you have any questions, please feel free to contact me at (956) 585-4509.

Sincerely,



Joe M. Flores
Commissioner, Hid Co. Pct. #3

CC: Jacinto Garza, P.E., L&G Engineering

STATE OF TEXAS §

COUNTY OF HIDALGO §

LPA STANDARD UTILITY AGREEMENT

FM 681 SHARYLAND WATER SUPPLY CORPORATION WATER LINE ADJUSTMENT, REMOVAL, AND/OR REPLACEMENT

This agreement is made by and between the County Of Hidalgo, Texas hereinafter referred to as "County" and the Sharyland Water Supply Corporation, hereinafter referred to as "Utility", acting by and through its duly authorized representative, shall be effective on the date of approval and execution by and on behalf of the County.

WHEREAS, the State of Texas has deemed it necessary to make certain highway improvements as designated by the State and approved by the Federal Highway Administration located on the highway as indicated above;

WHEREAS; the County is a county in the State of Texas;

WHEREAS, the proposed highway improvements will necessitate the adjustment, removal, and/or relocation of certain facilities of the Utility as indicated in the following statement of work: Replacement and relocation of existing 4", 8" & 12" water lines with a single 16" water line and a single 12" water line to accommodate the proposed roadway widening being performed by the Texas Department of Transportation and more specifically shown in the Utility's plans, specifications and estimated costs, which are attached hereto in Attachment "A";

WHEREAS, the County, in receipt of evidence it deems sufficient, acknowledges the Utility's interest in certain lands and/or facilities that entitle it to reimbursement for the adjustment, removal, and relocation of certain facilities located upon lands as indicated in Attachment "A";

NOW, THEREFORE, for and in consideration of the premises and mutual promises, covenants and agreements hereinafter set forth, and intending to be legally bound, the County and the Utility agree as follows:

1. The County will pay the Utility all eligible actual costs which are incurred in the adjustment, removal, and/or relocation of the Utility's facilities.
2. The Utility agrees that all conduct under this agreement, including but not limited to the adjustment, removal, and/or relocation of the facility, the development of reimbursement of costs, any environmental requirements, and retention of records will be in accordance with 23 CFR 645, Subparts A & B and all other applicable federal and state laws, rules and regulations. The Utility agrees to

supply, upon request by the County, proof of compliance with the aforementioned laws, rules and regulations prior to commencement of construction.

3. The Utility agrees to develop relocation or adjustment costs by accumulating actual direct and related indirect costs in accordance with a work order accounting procedure prescribed by the County, or may, with the County's written approval, accumulate actual direct and related indirect costs in accordance with an established accounting procedure developed by the Utility. The bill for the work hereunder will be submitted to the County not later than ninety (90) days after completion of the work.
4. Upon execution of this agreement by both parties hereto, the County will, by written notice, authorize the Utility to proceed with the necessary adjustment, removal, and/or relocation. The Utility agrees to proceed in a diligent manner and will take all prudent actions to avoid delay or interference with the highway construction.
5. The Utility will endeavor to perform this work at its earliest window of opportunity.
6. The County will, upon satisfactory completion of the relocation or adjustment, upon receipt of a proper certification by the Utility that the work has been completed in accordance with the approved plans and specifications, upon receipt and verification of the bill prepared in an approved form and manner, and upon pre-approval by TxDOT, make payment to the Utility.
7. This agreement in its entirety consists of the following:
 - a. LPA Standard Utility Agreement;
 - b. Plans of Adjustment (color coded), Specifications, and Estimated Costs (Attachment "A")(2 Originals);
 - c. Statement Covering Contract Work – TxDOT ROW-U-48 (Attachment "B")(2 Originals);
 - d. Schedule (Start & End Dates)
 - e. Proof of Property Interest – TxDOT ROW-U-1A (Attachment "C")(2 Originals and 1 copy of recorded instrument);
 - f. Eligibility Ratio(Attachment "D")(2 Originals),
 - g. Cost Comparison (if Betterment) (Attachment "D")(2 Originals),
 - h. Betterment Statement (Attachment "D")(2 Originals),
 - i. Quit Claim Deed – TxDOT ROW-U-30 (Attachment "E")(2 Originals), if applicable,
 - j. Joint Use Agreement (Attachment "F")(2 Originals), if applicable.

All attachments are included herein as if fully set forth. In the event it is determined that a substantial change from the statement of work contained in this agreement is required, reimbursement therefore shall be limited to costs

covered by a modification of this agreement or a written change or extra work order approved by the County.

8. The Utility agrees to provide "as-built" plans to the County within sixty (60) days of the completion of the work.
9. This agreement is subject to cancellation by the County at any time up to the date that work under this agreement has been authorized and that such cancellation will not create any liability on the part of the County.
10. The Utility by execution of this agreement does not waive any of the rights which the Utility may have within the limits of the law.
11. It is expressly understood that the Utility conducts the adjustment, removal, and/or relocation using its own methods, and that the Utility agrees to indemnify and hold the County harmless for damage to existing facilities caused by the Utility's negligent conduct.
12. The Utility affirms that it has the authority to enter into this agreement, and that it has obtained the approval, if necessary, from any bankruptcy court exercising jurisdiction over the Utility.
13. Notice: Except as maybe otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to Utility: Sharyland Water Supply Corp.
Attention: Shary Dahlberg, General Manager
4210 E. Main Ave.
Alton, Texas 78573

If to County: Hidalgo County, Texas
Attention: Ramon Garcia, Hidalgo County Judge
P. O. Box 758
Edinburg, Texas 78540-0758

With copy to: Joe Flores, Commissioner, Precinct No. 3
724 N. Breyfogle
Mission, Texas 78574

14. Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee, or, if mailed, at such time as it is deposited in the United States mail.
15. Additional Documents: The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this agreement.
16. Successors. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
17. Assignment: This Agreement shall not be assignable.
18. Headings. The headings and captions contained in this Agreement are solely for the convenience reference and shall not be deemed to affect the meaning or interpretation of any provision of paragraph hereof.
19. Gender and Number. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and as often as may be appropriate.
20. Authority to Execute. The execution and performance of this Agreement by the Utility and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the Utility and County in accordance with its terms.
21. Governmental Purpose. Each party hereto is entering into the agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
22. Commitment or Current Revenues Only. In the event that during any term hereof; the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

23. The signatories to this agreement warrant that each has the authority to enter into this agreement on behalf of the party represented.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.

SHARYLAND WATER SUPPLY CORP.

By: _____
Shary Dahlberg, General Manager

COUNTY OF HIDALGO

By: _____
Ramon Garcia, County Judge

ATTEST:

County Clerk

APPROVED AS TO FORM:
ATLAS & HALL, LLP

By: _____
Stephen L. Crain

LPA 2-Party Agreement Compensable Utility Process (Actual Cost)

- **TxDOT & County execute a ROW Agreement**
 - If County is providing ROW acquisition services, this ROW Agreement states that County is responsible for all ROW Acquisition and coordination of the adjustment of compensable utilities
 - The ROW Agreement states any compensable utility adjustment over \$20k must be “Actual Cost”
- **County initiates coordination efforts with all effected utility companies to determine:**
 - If conflicts are present
 - Compensability (proof of property interest)
- **Utility company submits the “Determination of Upper Limits” to County containing:**
 - Plans of adjustment, specifications, & estimated costs
 - Statement covering contract work
 - Schedule (start & end dates)
 - Proof of property interest
 - Eligibility Ratio
 - Cost Comparison & Betterment Statement(if needed)
 - Quit Claim Deed of property interest, if applicable
 - Joint Use Agreement (JUA), if applicable
- **County submits the “Determination of Upper Limits” to TxDOT for approval**
- **Upon TxDOT approval of the “Determination of Upper Limits”, the 2-Party agreement is executed and the County provides the utility with a Notice To Proceed**
- **Utility performs the agreed upon work required for the adjustment**
 - If said work is within the State ROW
 - Utility must apply for a permit from the State
 - All work will be inspected by the State for compliance with the permit requirements
 - County must obtain as-built plans & a certification from the utility that all work was completed as per the plans & specifications
 - County is responsible for oversight of utility adjustment and maintaining documentation to support required certification that work was completed (TxDOT Form ROW-U-45)
 - If said work is outside of the State ROW
 - County must obtain as-built plans & a certification from the utility that all work was completed as per the plans & specifications
 - County is responsible for oversight of utility adjustment and maintaining documentation to support required certification that work was completed (TxDOT Form ROW-U-45)
- **Upon completion of work the Utility submits final billing to County for processing**
 - Documents must include as-built plans, material invoices, pay rates, overhead, etc...
 - County reviews and verifies billing
- **Before issuing any payment to Utility, County submits final billing to TxDOT for pre-approval**
- **Upon TxDOT pre-approval, County issues payment to Utility**
- **Upon payment to Utility, County requests reimbursement from TxDOT**
 - Reimbursement request contains all docs, including all support documentation and required forms, that were previously submitted for final billing pre-approval
 - County submits form ROW-U-45, which certifies work was completed and reimbursed to utility company

- **TxDOT reimburses the County (in an amount not to exceed 98.5% of eligible costs)**
 - 90% of eligible items cost upon review/approval of complete submittal
 - The remaining 10% of eligible items costs upon successful external audit completion

Zimbra**rolando.garcia@co.hidalgo.tx.us**

FW: Posting of Agenda Item

From : Norma Ceballos <norma.ceballos@co.hidalgo.tx.us>
Subject : FW: Posting of Agenda Item
To : rolando garcia <rolando.garcia@co.hidalgo.tx.us>

Fri, Dec 21, 2012 09:39 AM
📎 2 attachments

From: Stephen L. Crain [mailto:scrain@atlashall.com]
Sent: Wednesday, December 19, 2012 1:58 PM
To: 'Monica Badillo'; 'Angelica Salinas'
Cc: 'Norma Ceballos'
Subject: FW: Posting of Agenda Item

Norma,

This was sent to Monica and I copied Angela as well. Should you any questions, please call our office.

Thanks,
Marynel Trevino, Secretary for

Stephen L. Crain
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan Blvd. (78501)
P. O. Box 3725
McAllen, Texas 78502
Direct Dial Number (956) 632-8221
Main Number (956) 682-5501
Fax Number (956) 686-6109
E-mail Address scrain@atlashall.com

From: Stephen L. Crain [mailto:scrain@atlashall.com]
Sent: Monday, December 10, 2012 11:21 AM
To: 'Monica Badillo'
Cc: ' (angela.garcia@co.hidalgo.tx.us)'
Subject: Posting of Agenda Item

Good morning Ladies,

As per Mr. Crain please post the attached agreement on the next CC meeting see the language below;

“Discussion and Approval of LPA Standard Utility Agreement FM 681 Sharyland Water Supply Corporation Water Line Adjustment, Removal, and/or Replacement”.

Thanks,
Marynel Trevino, Secretary for

Stephen L. Crain
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan Blvd. (78501)
P. O. Box 3725
McAllen, Texas 78502
Direct Dial Number (956) 632-8221
Main Number (956) 682-5501
Fax Number (956) 686-6109
E-mail Address scrain@atlashall.com



Atlas Hall
Rodriguez

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This communication does not reflect an intention by the sender or the sender's client or principal to conduct a transaction or make any agreement by electronic means. Nothing contained in this message or in any attachment shall satisfy the requirements for a writing, and nothing contained herein shall constitute a contract or electronic signature under the Electronic Signatures in Global and National Commerce Act, any version of the Uniform Electronic Transactions Act or any other statute governing electronic transactions.

image001.jpg



Atlas Hall
Rodriguez

5 KB



~max0003.PDF

2 MB

AI-35776

Precinct #3 26. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Commissioner Precinct No. 3

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. 3 Rd Maintenance (1200):

1. Discussion, consideration and approval to create the following temporary positions not to exceed six (6) months:

Slot No.	Position Title	Budgeted Salary/ Rate of Pay
T093	Office Clerk	\$18,720.00 per yr \$9.00 per hr
T094	Office Clerk	\$18,720.00 per yr \$9.00 per hr

2. Approval to waive posting, hiring, and enrollment procedures.
3. Approval of intradepartmental transfer.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1200-431-00-123-005-0-890

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available funds in operating budget, "Other" object code 890 as of 12/19/12.

Attachments

backup

Form Review

Inbox	Reviewed By	Date
Rosalinda Cantu (Originator)	Rosie Cantu	12/19/2012 04:47 PM
Budget & Management	Obdett Calzada	12/19/2012 04:52 PM
Sylvia Solis	Sylvia Solis	12/20/2012 01:51 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rosie Cantu		Started On: 12/13/2012
	Final Approval Date: 12/23/2012	



HIDALGO COUNTY

Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: PCT 3 Road Maintenance / 1200-431-00-123-005-0

DATE: 12/10/12

CURRENT POSITION TITLE: Office Clerk

CURRENT SLOT. #: ~~T089~~ & T090

T093 + T094

REQUESTED POSITION TITLE:
(For new positions or reclassifications)

REQUEST FOR:

- New Position
- Temporary Position
- Position Reclassification*
- Other Extension

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 18,720.00 \$ 18,720.00 \$ -0-
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
- Annual Budget Cycle
- Will Require Additional Funds
- Other _____

POSITION Type:

Full Time Employee Part Time Employee _____
 Object 113 Object 114

Full Time Temporary Part Time Temporary _____
 Object 121 Object 122 \$ 9.00
 Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

01/01/13 06/30/13 M-F 8-5 40 6 months
 Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:

Exempt Exempt

Non-Exempt Non-Exempt

N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Temporary office help; will assist in office and in different areas.

NEW POSITION: Brief job description and attach a copy of the new job description.

Includes, but not limited to: Reception duties; Answer phones; Copy projects. Job Description attached




POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	12/18/2012 DATE	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	12/17/2012 DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

HIDALGO COUNTY ROAD & BRIDGE PAVED/UNPAVED

Job Title: Office Clerk	FLSA Status: Non-Exempt
Dept No: 123	Civil Service Status: Exempt

SUMMARY:

Answers telephone, performs light clerical duties, greets and routes walk-ins clients.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Answers telephones and directs phone calls to appropriate staff member; takes messages as required;
- Greets visitors and directs them to proper location;
- Maintains daily activity log sheets;
- Performs light clerical work such as typing, filing and envelope stuffing;
- May be required to attend meetings from time to time and work extra work hours as deemed necessary;
- May maintain an inventory of supplies and equipment and orders replacements as needed to insure adequate stock;
- Regular attendance is a must;
- Ability to work well with others;

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties and responsibilities;

EDUCATION and/or EXPERIENCE

- High School Diploma or GED;
- Should have experience as a receptionist, strong telephone skills and log-keeping;

CERTIFICATES, LICENSES, REGISTRATIONS

- Employee must have a current valid Texas Motor Vehicle Operator's License;
- Must be able to be insured by the County's Insurance carrier;

OTHER SKILLS AND ABILITIES

- Employee may be assigned other duties in addition to those listed; duties may change according to the changing needs of the County;
- Ability to use office equipment, such as computer terminal, copier, calculator, fax machine and multi-extension telephone;

- Bilingual ability (Spanish and English) with the ability to converse in both languages, preferred;
- Knowledge of personal computer and software;
- May be required to utilize personal automobile on office related business;

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job;

While performing the duties of this job, the employee is required to talk or hear. The employee is required to stand. The employee is required to walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, and kneel;

The employee must occasionally lift and/or move over twenty-five (25) pounds. Specific vision abilities required by this job include close vision, depth perception, and the ability to adjust focus;

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job;

The noise level in the work environment is usually moderate;

SAFETY REQUIREMENTS:

Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include the following:

- sitting for extended periods of time;
- operating assigned equipment;

Maintain mental capacity which permits:

- making sound decisions and using good judgment;
- handling financial affairs effectively and honestly;
- maintaining confidentiality;
- demonstrating intellectual capabilities;

Effectively handle a work environment and conditions which involve:

- working closely with others;
- working in a multi-task environment;

Maintain effective audio-visual discrimination and perception needed for:

- making observations;
- reading and writing;
- operating assigned equipment;
- communicating with others;

ACCIDENT PREVENTION PROGRAM:

Required to follow all departments' safety regulations;

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: _____ 35776

Summary of request/proposal:

PCT 3 ROAD MAINTENANCE (1100):

Dicussion, consideration and approval to extend the following temporary full time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	OFFICE CLERK	T093	121	0.00	18,720.00	18,720.00
1200	OFFICE CLERK	T094	121	0.00	18,720.00	18,720.00
				0.00	37,440.00	37,440.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-123-005-0- 121	PCT 3 RD MAINTEN- TEMP F/T EMPLOYEES	\$18,504.83
3-1200-431-00-123-005-0- 211	PCT 3 RD MAINTEN- HEALTH INSURANCE	\$0.00
3-1200-431-00-123-005-0- 212	PCT 3 RD MAINTEN- LIFE INSURANCE	\$0.00
3-1200-431-00-123-005-0- 220	PCT 3 RD MAINTEN- FICA	\$1,415.62
3-1200-431-00-123-005-0- 230	PCT 3 RD MAINTEN- RETIREMENT	\$0.00
3-1200-431-00-123-005-0- 250	PCT 3 RD MAINTEN- UNEMPLOYMENT COMP	\$92.52
3-1200-431-00-123-005-0- 260	PCT 3 RD MAINTEN- WORKER'S COMP	\$9.25
	2013 Budgetary Impact	\$20,022.22

2014 Budgetary Impact: N/A

Possible Funding Sources: WITHIN DEPT BUDGET- OPERATING BUDGET

Comments:

AI-35723

Precinct #4 27. A.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Comm. J. Palacios

Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Requesting approval of the following claims/invoices with authority for the County Treasurer to issue payment/check after review, audit, and processing procedures are completed by the County Auditor.

<u>Invoice #</u>	<u>Vendor</u>	<u>Amount</u>
3174717490	Staples	\$59.99
3174717492	Staples	\$9.43

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-124-005-0-601

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of 12-12-12

Attachments

Staples Claim

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/18/2012 10:24 AM
Manuel Chapa	Manuel Chapa	12/18/2012 03:43 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Veronica Lopez		Started On: 12/12/2012 03:23 PM
	Final Approval Date: 12/23/2012	



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
5/12/12	DAL 1031245	8021883181
PLEASE PAY BY	TERMS	AMOUNT DUE
6/11/12	Net 30 Days	251.61

INVOICE DETAIL

Staples Advantage Federal ID #:04-3390816

HIDALGO COUNTY
ATTN: ACCOUNTS PAYABLE
1051 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539

HIDALGO COUNTY
ATTN: RUMALDO MUNOZ
1102 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539

Bill to Account: COMPCT4

Ship to Account: COMPCT4

Budget Ctr:
P O Number: 674937
Ordered by: RUMALDO MUNOZ

Release:
Job:

Invoice Number: 3174717490
Order: 7085457154-000-001
Order Date: 5/08/12

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	747473	PHYSICIANS CARE ANSI REFILL PK	1		BX	1	10.58	10.58
2	827446	FIRST AID KIT 25PERSON 106PIEC	1		EA	1	16.85	16.85
3	759201	ULTIMATE WEATHER TIGHT TOTE	5		EA	5	12.66	63.30
4	749129	TRANSLUCENT BLUE L/L FILE BOX	3		EA	3	10.38	31.14
5	491461	PAD PERF 5X8 100% RECY WHITE	1		DZ	1	10.04	10.04
6	REARR3722	CLEANER, FLAM. DUSTER, 2PK	2		PK	2	26.74	53.48
7	529886	TAPE PACKING KRAFT 2.75" X 500'	1		RL	1	8.82	8.82
8	903799	17 IN 1 CARD READER	2	2	EA	2	10.99	.00
9	IM1-M76093	SANDISK 8GB SDHC MEMORY CARD	3	1	EA	3	12.73	38.19
10	858072	12 AAG WKLY/MNTH APPT BK 5X8	1	1	EA	1	9.43	.00
11	917640	SPLS 8 SHEET CROSSCUT	1		EA	1	59.99	59.99
Freight: .00 Tax: (.0000%) .00								Sub-Total: 292.39
								Total: 292.39

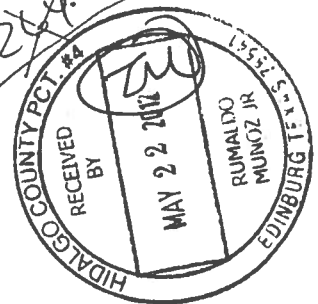
Balance to follow

Exp. 11/10 - 10/31/12

TASB-BUYBOARD
Contract # 328-09

2-1200431-00-124-005-0601
Pct. # 710
Pur. Req. # 215566
P.O. # 674937

2-1200431-00-124-007-0609
Pct. # 710
Pur. Req. # 215566
P.O. # 674937



2012 OCT 23
COMMIT
FACE



27.43

292.39

204.97
\$247.96

\$27.43

To reach Customer Service,
please dial (877)826-7755.

STAPLES

that was easy:

Staples Advantage

S HIDALGO COUNTY
H RUMALDO MUNOZ
I 1102 N DOOLITTLE
P COM PCT 4
T EDINBURG, TX 78539
O Contact: (956) 383-3112 - RUMALDO MUNOZ

S HIDALGO COUNTY
O 1051 N DOOLITTLE
L COM PCT 4
D EDINBURG, TX 78539
T
O

SHIPPING LOCATION: Dallas, TX FC

CARRIER ROUTE: HRL/COU /30

TOTAL PACKAGES: MULTI

PAGE: 1

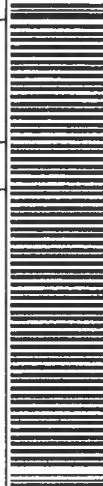
CUSTOMER NO.	SHIP DATE	ORDER NO.
0001031245	5/08/12	7085457154-000001
PURCHASE ORDER NO.	RELEASE NO.	
674937		
COST CENTER		
REQUISITIONER		

SPECIAL INSTRUCTIONS

LINE	ITEM NUMBER	ITEM DESCRIPTION / MODEL NUMBER	UNIT OF MEAS	QTY ORDERED	QTY SHIPPED	B/O QTY	Your Price	Extended Amount
1	747473	PHYSICIANS CARE ANSI REFILL PK / 90103	BX	1	1	0	10.58	10.58
2	827446	FIRST AID KIT 25PERSON 106PIEC/FAO223U	EA	1	1	0	16.85	16.85
3	759401	Material Safety Data Sheets (MSDS) may be found by visiting http://msds.cexp.com/msds/827446.pdf	EA	5	5	0	12.66	63.30
4	749129	ULTIMATE WEATHER TIGHT TOTE / 20257	EA	3	3	0	10.38	31.14
5	491461	TRANSLUCENT BLUE L/L FILE BOX / 139897	EA	1	1	0	10.04	10.04
		PAD PERF 5X8 100% RECY WHITE / 18592	DZ	1	1	0		

		Awarded 2011 ENERGY STAR Partner of the Year						
		Leading the Way in Sustainability Excellence						

6	REARR3722	CLEANER, FLAM, DUSTER, 2PK / REARR3722	PK	2	2	0	26.74	53.48
7	523886	TAPE PACKING KRAFT 2.75"X500' / 630639	RL	1	1	0	8.82	8.82
8	903799	17 IN 1 CARD READER / MRW62E/S2/191	EA	2	0	2	18.99	.00
		We have shipped this item from a different Distribution Ctr.						
9	IM1-M76093	SANDISK 8GB SDHC MEMORY CARD / SDSDB-8192-A11	EA	3	3	0	12.73	38.19



STAPLES
that was easy:
News & Previews

Continued...

Thank You For Your Order! Staples, Inc.

To reach Customer Service,
please dial (877)826-7755.



that was easy:

Staples Advantage

HIDALGO COUNTY
RUMALDO MUNOZ
1102 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539
Contact: (956) 383-3112 - RUMALDO MUNOZ

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HIDALGO COUNTY
1051 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539

SHIPPING LOCATION: Dallas, TX FC

CARRIER ROUTE: HRL/COU /30

TOTAL PACKAGES: MULTI

PAGE: 2

REFER TO THIS ORDER NO. FOR ALL INQUIRIES	
CUSTOMER NO.	ORDER NO.
SHIP DATE	7085457154-000001
5/08/12	
PURCHASE ORDER NO.	RELEASE NO.
674937	
COST CENTER	
REQUISITIONER	

SPECIAL INSTRUCTIONS

LINE	ITEM NUMBER	ITEM DESCRIPTION / MODEL NUMBER	UNIT OF MEAS	QTY ORDERED	QTY SHIPPED	B/O QTY	YOUR PRICE	EXTENDED AMOUNT
10	858072	12 AAG WKLY/MNTH APPT BK 5X8 /70-100-05	EA	1	0	1	9.43	.00
		We have shipped this item from a different Distribution Ctr.						
11	917640	SPLS 8 SHEET CROSSCUT /SPL-TXC82A	EA	1	1	0	59.99	59.99
		Merchandise Total.....						292.39
		Delivery.....						.00
		Tax.....						.00
		Need to return an item? Call Customer Service to process your return or login to order.staplesadvantage.com, click the Returns option from the My Orders drop down.						



Check your order status online by selecting My Order Status from the My Orders drop down.

TOTAL VALUE OF ORDER: 292.39



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
5/12/12	DAL 1031245	8021883181
PLEASE PAY BY	TERMS	AMOUNT DUE
6/11/12	Net 30 Days	251.61

INVOICE DETAIL

Staples Advantage Federal ID #:04-3390816

HIDALGO COUNTY
 ATTN: ACCOUNTS PAYABLE
 1051 N DOOLITTLE
 COM PCT 4
 EDINBURG, TX 78539

HIDALGO COUNTY
 ATTN: RUMALDO MUNOZ
 1102 N DOOLITTLE
 COM PCT 4
 EDINBURG, TX 78539

Bill to Account: COMPCT4

Ship to Account: COMPCT4

Budget Ctr:
 P O Number: 674937
 Ordered by: RUMALDO MUNOZ

Release:
 Job:

Invoice Number: 3174717492
 Order: 7085457154-000-003
 Order Date: 5/08/12

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
10	858072	12 AAG WKLY/MNTH APPT BK 5X8	1		EA	1	9.43	9.43
Freight:							.00	
Tax: (.0000 %)							.00	
Sub-Total:								9.43
Total:								9.43

INVOICE RECEIVED BY:

Torie Merano on 5-22-12

GOODS/SERVICES RECEIVED BY:

Rumaldo Munoz Jr on 5-12-12

~~2-1200 431-00-124-005-0-601~~
 Pct. # ~~210~~
 Pur. Req. # ~~215566~~
 P.O. # ~~674937~~ *KA5*



RECEIVED BY
 COUNTY AUDITOR
 2012 OCT 23 AM 10 47

TO REACH CUSTOMER SERVICE,
PLEASE DIAL (877) 826-7755.



that was easy:

Staples Advantage

HIDALGO COUNTY
RUMALDO MUNOZ
1102 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539
Contact: (956) 383-3112 - RUMALDO MUNOZ

S O L D T O

HIDALGO COUNTY
1051 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539

CUSTOMER NO.	SHIP DATE	ORDER NO.
0001031245	5/08/12	7085457154-000003
PURCHASE ORDER NO.	RELEASE NO.	
674937		
COST CENTER	REQUISITIONER	

SHIPPING LOCATION: FC: HOUSTON, TX

CARRIER ROUTE: XUH/COU /30

TOTAL PACKAGES: 1

PAGE: 1

SPECIAL INSTRUCTIONS

LINE	ITEM NUMBER	ITEM DESCRIPTION / MODEL NUMBER	UNIT OF MEAS	QTY ORDERED	QTY SHIPPED	H/O QTY	YOUR PRICE	EXTENDED AMOUNT
10	858072	12 AAG WKLY/MNTH APPT BK 5X8 /70-100-05 ***** Awarded 2011 ENERGY STAR Partner of the Year Leading the Way in Sustainability Excellence *****	EA	1	1	0	9.43	9.43
		Merchandise Total.....						9.43
		Delivery.....						.00
		TAX.....						.00
		Need to return an item? Call Customer Service to process your return or login to order.staplesadvantage.com, click the Returns option from the My Orders drop down.						



Check your order status online by selecting My Order Status from the My Orders drop down.

TOTAL VALUE OF ORDER: 9.43

1026 065 002 Thank You For Your Order! Staples, Inc. THIS IS NOT AN INVOICE

TO REACH CUSTOMER SERVICE,
PLEASE DIAL (877) 826-7755.



that was easy:

Staples Advantage

S H I P T O
HIDALGO COUNTY
RUMALDO MUNOZ
1102 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539
Contact: (956) 383-3112 - RUMALDO MUNOZ

S O L D T O
HIDALGO COUNTY
1051 N DOOLITTLE
COM PCT 4
EDINBURG, TX 78539

REFER TO THIS ORDER NO. FOR ALL INQUIRIES

CUSTOMER NO.	SHIP DATE	ORDER NO.
0001031245	5/08/12	7085457154-000003
PURCHASE ORDER NO.	RELEASE NO.	
674937		
COST CENTER		REQUISITIONER

SHIPPING LOCATION: FC: HOUSTON, TX

CARRIER ROUTE: XUH/COU /30

TOTAL PACKAGES: 1

PAGE: 1

SPECIAL INSTRUCTIONS

LINE	ITEM NUMBER	ITEM DESCRIPTION / MODEL / NUMBER	UNIT OF MEAS	QTY ORDERED	QTY SHIPPED	B/O QTY	YOUR PRICE	EXTENDED AMOUNT
10	858072	12 AAG WKLY/MNTH APPT BK 5X8 /70-100-05	EA	1	1	0	9.43	9.43
		Awarded 2011 ENERGY STAR Partner of the Year Leading the Way in Sustainability Excellence						
		Need to return an item? Call Customer Service to process your return or login to order.staplesadvantage.com, click the Returns option from the My Orders drop down.						
		Merchandise Total.....						9.43
		Delivery.....						.00
		Tax.....						.00



Check your order status online by
selecting My Order Status from the
My Orders drop down.

TOTAL VALUE
OF ORDER: 9.43

1026 065 Thank You For Your Order! Staples, Inc. THIS IS NOT AN INVOICE

AI-35855

Precinct #4 27. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Comm. J. Palacios

Submitted By: Veronica Lopez, COMM. PCT. #4

Department: COMM. PCT. #4

Information

CAPTION

Approval of application/water tap work order to obtain water meter for FM 186 & FM 1017 project with authority for County Treasurer to issue payment in the amount of \$1,235.00 to the City of Edinburg after review and auditing procedures are completed by County Auditor.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-452-00-124-009-0-439

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Requisition #227144 for City of Edinburg; funds available as of 12-18-12

Attachments

COE- Water Tap Fees
application

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/18/2012 08:50 AM
Ivan Cantu	Ivan Cantu	12/18/2012 09:37 AM
Manuel Chapa	Manuel Chapa	12/19/2012 02:13 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Veronica Lopez		Started On: 12/17/2012 02:49 PM
	Final Approval Date: 12/23/2012	



Choose a Department below
Choose a Department ▾

Side Menu

- Finance Home
- Budget and Reports
- Purchasing
- Tax Collection
- Bid Notices
- RFP Notices
- Finance Staff
- Utility Billing**
- Mailing Address Change Form
- Bank Draft Forms

Hours of Operation

Hours of Operation
 Main Lobby: Monday - Friday,
 8 a.m. thru 5 p.m.
 Telephone 956 - 388 - 1896

Drive Thru: Monday - Friday,
 8 a.m. thru 5 p.m.
 After 5 p.m. Contact Water Dept.
 956 - 383 5660

Finance Department - Utilities Billing

View our Water Conservation Report [Click Here](#)

The following monthly water rates(inside City Limits) shall be charged for water sold by the city:

Individually metered single-family residential properties	
\$10.78	For the first 3,000 gallons
\$2.49	For each additional 1,000 gallons
Multi-family residential, not individually metered, and commercial	
	For the first 3,000 gallons
\$13.41	5/8" x 3/4" Meter
\$13.41	1" Meter
\$17.87	1½" Meter
\$26.74	2" Meter
\$35.79	3" Meter
\$53.49	4" Meter
\$89.40	6" Meter
\$2.49	For each additional 1,000 gallons

The following monthly water rates(outside City Limits) shall be charged for water sold by the city:

Individually metered single-family residential properties	
\$13.48	For the first 3,000 gallons
\$3.11	For each additional 1,000 gallons
Multi-family residential, not individually metered, and commercial	
	For the first 3,000 gallons
\$16.76	5/8" x 3/4" Meter
\$16.76	1" Meter
\$22.34	1½" Meter
\$33.43	2" Meter
\$44.74	3" Meter
\$66.86	4" Meter
\$111.75	6" Meter
\$3.11	For each additional 1,000 gallons

For accounts that purchase water from the city, the following rates shall be charged for sanitary sewer by the city (Inside City Limits):

Individually metered single-family residential properties

\$8.05	For the first 3,000 gallons
\$1.53	For each additional 1,000 gallons
\$30.88	Maximum residential bill

Multi-family residential, not individually metered, and commercial

\$8.05	For the first 3,000 gallons
\$1.53	For each additional 1,000 gallons of water consumption

For accounts that do not purchase water from the city, the same rates will apply; however, these accounts will be billed by their water service provider on the City's behalf.

For accounts that purchase water from the city, the following rates shall be charged for sanitary sewer by the city (Outside City Limits):

Individually metered single-family residential properties

\$10.07	For the first 3,000 gallons
\$1.92	For each additional 1,000 gallons
\$38.60	Maximum residential bill

Multi-family residential, not individually metered, and commercial

\$10.07	For the first 3,000 gallons
\$1.92	For each additional 1,000 gallons of water consumption

For accounts that do not purchase water from the city, a fixed rate of \$19.35 will be billed monthly. These accounts will be billed by their water service provider on the City's behalf.

Average Utility Bill Comparison

Residential - 85 Units 8,500 Gallons 5/8 "

\$24.48	Water
\$16.47	Sewer
\$40.95	Total

Commercial - 95 Units 9,500 Gallons 5/8"

\$30.59	Water
\$20.59	Sewer
\$51.18	Total

Water Tap Fees

A schedule for water meter tap fees and associated costs and service deposits shall be reviewed and

Inside City Limits

Meter Size	Tap Fee(1)	Actual Service Deposit	Total Amount Paid
5/8" x 3/4"	\$325	\$100	\$425
1"	\$485	\$110	\$595
1½"	\$950	\$150	\$1,100
2" Turbo	\$1,235	\$200	\$1,435
2" Compound	\$2,110	\$225	\$2,335
3" Turbo	\$2,815 (2)	\$225	\$3,040
3" Compound	\$3,550 (2)	\$350	\$3,850
4" Turbo	\$3,865 (2)	\$350	\$4,215
4" Compound	\$5,255 (2)	\$415	\$5,670
6" Turbo	\$5,000 (2)	\$550	\$5,550
6" Compound	\$7,470 (2)	\$775	\$8,245

(1) Cost of street crossing shall be charged in addition to the tap fee.

(2) Estimated fee; final cost shall be based on actual cost of the materials and labor.

Outside City Limits (X 1.25)

Meter Size (inches)	Tap Fee(1)	Actual Service Deposit	Total Amount Paid
5/8" x 3/4"	\$406.25	\$125.00	\$531.25
1"	\$606.25	\$137.50	\$743.75
1½"	\$1,187.50	\$187.50	\$1,375.00
2" Turbo	\$1,543.75	\$250.00	\$1,793.75
2" Compound	\$2,637.50	\$281.25	\$2,918.75
3" Turbo	\$3,518.75 (2)	\$281.25	\$3,800.00
3" Compound	\$4,437.50 (2)	\$312.50	\$4,750.00
4" Turbo	\$4,831.25 (2)	\$437.50	\$5,268.75
4" Compound	\$6,568.75 (2)	\$518.75	\$7,087.50
6" Turbo	\$6,250.00 (2)	\$687.50	\$6,937.50
6" Compound	\$9,337.50 (2)	\$968.75	\$10,306.25

(1) Cost of street crossing shall be charged in addition to the tap fee. (2) Estimated fee; final cost shall be based on actual cost of the materials and labor.

Fire Hydrant Meter

The tap fee for the fire hydrant meter is \$30 with a \$20 deposit, for a total of \$50.

Sewer Tap Fees

The City of Edinburg does not perform sewer tap fees; however, a sewer tap permit must be obtained by a licensed plumber at the Code Enforcement Division. The permit and inspection fee is \$20 inside city limits and \$40 outside city limits.

Payment Information

The City of Edinburg charges a 5% penalty on all accounts that are not paid by the due date. After two months of non-payment, the accounts are disconnected and there is a late fee of \$25.00. Accounts that are connected after hours have a fee of \$35.00. Unauthorized connections are charged with a \$100.00 fee.

The City of Edinburg Water Plant is open 24 Hours/day and 365 days of the year. On Weekends, holidays, and or "after hours" the Water Plant can be contacted at 956-388-8220 for any utility emergency.

For more information please contact
Rebecca Trevino, Utility Billing Supervisor

AI-35714
CC REGULAR

Budget and Management 28. A.

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Erika Zamora, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Jail Landmark (1100):
Approval to designate the amount of \$4,149,673.30 in the year 2012 for expenditures related to repairs and maintenance of the County Jail in connection with the Landmark case settlement agreement, case#C-3123-03-I.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-360-00-000-000-0-000

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Monies were receipted on 2/17/12

Receipt# 153599 (\$159,072.23)

FISCAL YEAR: 2012

ACCT. #: 2-1100-423-21-280-086-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds available in the following object codes:

311 - \$70,000
431 - \$2,716,709.73
442 - \$17,500
671 - \$977,646.04
672 - \$8,745.30
Total: \$3,790,601.07

FISCAL YEAR: 2012

ACCT. #: GF- F/B

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

\$200,000.00 to be designated from general fund -fund balance for retainage fee that was set aside in A/P account through AJE-1075.

Form Review

Inbox

Reviewed By

Date

Erika Zamora (Originator)

Budget & Management

Manuel Chapa

Purchasing Department

Form Started By: Erika Zamora

Erika Zamora

Obdett Calzada

Manuel Chapa

Angela Garcia

12/12/2012 03:59 PM

12/12/2012 04:15 PM

12/13/2012 03:06 PM

12/23/2012 10:01 PM

Started On: 12/12/2012 01:49 PM

Final Approval Date: 12/23/2012

AI-35766

Budget and Management 28. B.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT **Submitted By:** Erika Zamora, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

2013 Budget Process:

1. Approval of the 2013 Budget at the Department level.
2. Designate the Budget Officer, subject to conditions and directions provided by Commissioners' Court, to transfer amounts from certain budgeted items to other budgeted items as per Texas Local Government Code Section 111.070C(2).
3. Designate the General Fund and Special Revenue Funds as the salary fund for their respective accounts as per Texas Local Government Code Section 154.042.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/13/2012 03:56 PM
Ivan Cantu	Ivan Cantu	12/14/2012 03:48 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Erika Zamora		Started On: 12/13/2012 03:31 PM
	Final Approval Date: 12/23/2012	

AI-35676

Budget and Management 28. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT **Submitted By:** Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Report and approval of emergency transfers for the period of January through December 2012.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No fiscal impact to Co. Submission of Emergency Transfer report only.

Attachments

2012 Emergency Transfer Report

Form Review

Inbox	Reviewed By	Date
Ivan Cantu (Originator)	Ivan Cantu	12/21/2012 10:10 AM
Budget & Management	Merlen P. Munoz	12/21/2012 10:24 AM
Erika Zamora	Erika Zamora	12/21/2012 03:51 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Ivan Cantu		Started On: 12/11/2012 09:37 AM
	Final Approval Date: 12/23/2012	

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
12/28/11	20002	\$ 149,985.82	Insurance	To fund 2012 insurance with Montalvo Insurance Agency from 1/1/12-1/1/13
12/28/11	20003	92,924.68	Insurance	To fund difference of insurance for Montalvo Insurance Agency for 1/1/12-1/1/13. (Monies were taken from Co. Wide Adm.-Gasoline/Diesel, obj. 626)
12/28/11	20004	34,965.00	Pct. 4 Rd. Maint	To cover WA #3 for Brian Godinez (AI #30289, CC 12-29-11).
12/28/11	20005	30,208.64	Pct. 3 Drain. Imprv. Prj.	To fund salaries and longevity pay plus related fringe benefit expenditures for the transfer of various positions (ref: 30216).
12/29/11	20006	107,345.81	Various JP's*	To fund change of employment status from part-time to full-time for three (3) Case Manager I positions and to fund difference of four (4) creations that will be funded partially through four (4) deletions and Co. Wide Adm.-Contingency.
12/29/11	20007	16,500.00	JP Pct. 1/Plc 1	To fund change in employment status for slot #006 from regular p/t to regular f/t.
12/29/11	20008	16,500.00	JP Pct. 1/Plc 2	To fund change in employment status for slot #006 from regular p/t to regular f/t.
12/29/11	20009	16,500.00	JP Pct. 3/Plc 2	To fund change in employment status for slot #007 from regular p/t to regular f/t.
12/29/11	20010	33,000.00	JP Pct. 4/Plc 2	To transfer funds from deletion of two (2) Case Manager I positions and partially fund Case Manager II position.
1/4/12	20051	70,000.00	Pct. 4 Rd. Maint	To fund day to day operations.
1/4/12	20052	1,068.00	Pct. 1 Rd. Maint.	To fund reimbursement for Colonia Saenz residents in relation to escrow monies deposited for pipe installation (refer to AI #30378, item 12.B., CC 1-10-12).
1/5/12	20053	62,000.00	Pct. 1 Sanitation	To fund equip & veh r & m supplies and tire disposal expenditures, as requested by Noe Montez, Pct. 1 (refer to email dated 1-3-12).
1/4/12	15971	64.41	Pct. 3 Drain. Imprv. Prj.	To fund negative balance for unemployment for year end.
1/4/12	15972	96.88	Various Depts*	To fund AT & T telephone expenditures for Dec. 2011 (Monies were taken from Co. Wide Adm.-Travel Out of Co.)
1/4/12	15973	4.00	Pct. 2 Adm.	To fund AT & T telephone expenditures for Dec. 2011.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/4/12	15974	112,000.00	5th Adm. Judicial Region & General Litigation*	To fund legal expenditures and salaries for visiting judges.
1/4/12	15975	3.54	Pct. 1 CRC	To fund negative balance for unemployment for year end.
1/4/12	15976	193.26	Pct. 1 Rd. Maint.	To fund negative balance for unemployment for year end.
1/4/12	15977	10,054.43	Various Depts*	To fund negative balances for year end in various salaries and fringes accts.
1/5/12	16007	73.90	Constable Pct. 3 & Child Protective Court	To fund telephone expenditures with AT & T for Dec. 2011.
1/5/12	16008	5.00	Pct. 1 Adm.	To fund telephone expenditures with AT & T for Dec. 2011.
1/5/12	16009	1,471.09	Various Depts*	To fund postage expenditures for year end. (HR, JP 4, 1, and Co. Treasurer)
1/5/12	16010	771.29	Pct. 3 Drain. Imprv. Prj.	To fund unemployment comp. expenditures.
1/5/12	16011	5,844.66	Pct. 1 Drain. Improv. Prj.	To fund negative balances for salaries, allowance, and fringes for the Pct. 1 Drainage Improvement Project.
1/5/12	16012	353.00	Law Library	To fund unemployment and health insurance year end expenditures.
1/5/12	16013	32.00	Planning & Engineering	To fund unemployment comp. negative balance for year end.
1/5/12	16014	229.00	BCAP	To fund negative balance for health insurance and unemployment comp.
1/5/12	16015	432.94	Courthouse Security	To fund negative balance for health insurance.
1/5/12	16016	41,705.15	Pct. 4 Drain. Improv. Proj.	To fund negatives for Pct. 4 Drainage Improvement Project and an Auditor's JE adjustment to unemployment comp.
1/5/12	16017	830.00	Facilities Mgmt	To fund Texas Dept. of Licensing & Regulation for application submitted for inspections.
1/5/12	16040	5,000.00	WIC B/F Prog.	To fund FICA expenditures for year end.
1/5/12	16041	4,100.00	WIC Adm.	To encumber cost for 2012.
1/5/12	16042	500.00	Pct. 3 Parks	To fund water/sewerage invoices for 2011.
1/5/12	16043	7,977.12	Facilities Mgmt	To fund disposal and utilities expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/6/12	16044	3.97	Constable Pct. 3	To fund the portion of health insurance attributed to the salary of employee #087319 from the Constable Pct. 3 office for the period of Dec. 2011.
1/6/12	16046	101,729.24	Sheriff	To fund gasoline expenditures for year end.
1/6/12	16053	7,000.00	Constable Pct. 3*	To fund gasoline expenditures for year end.
1/9/12	16069	160,312.80	Co. Wide Adm.	To move available monies into Co. Wide Adm.-Contingency to fund pending obligations.
1/9/12	16070	98,650.00	Jail*	To partially fund Dec. 2011 room & board expenditures.
1/9/12	16071	31,677.85	Co. Wide Adm.*	To fund negative balance in A/P-Humana Dental account.
1/9/12	16072	114,740.05	Jail	To fund room & board expenditures for the month of Dec. 2011.
1/9/12	20054	2,000.00	Pct. 1 Rd. Maint.	To fund renovations being conducted for the Pct. 1 portable building. As per Robert Elizondo, Pct. 1, requisitions need to be entered for materials and labor needed for electricity installation, as directed by Auditor's office.
1/10/12	20055	40,759.20	430th DC*	To fund building rental for four (4) months.
1/10/12	16086	90,000.00	Public Defense & Other Public Defense*	To fund legal services for public defense (i.e. attorney vouchers).
1/10/12	16087	19,332.25	Pct. 1 Sanitation*	To partially fund waste management services with BFI Waste Services of Texas, LP for December 2011 (PO #643489). Emergency transfer pending posting of JE #16069 dated 1-9-12 for \$160,312.80 into Co. Wide Adm.-Contingency.
1/10/12	16088	18,641.52	Co. Wide Adm.	To move available monies into Co. Wide Adm.-Contingency to fund pending obligations.
1/10/12	16094	11,051.50	Sheriff	To fund year end expenditures for equip. & veh r & m svcs and postage.
1/10/12	16095	15,300.00	Jail*	To fund year end food expenditures.
1/10/12	16105	90,030.47	Autopsies*	To fund pending bills for autopsy services.
1/11/12	16106	110,842.05	Co. Wide Adm.	To move available monies into Co. Wide Adm.-Contingency to fund pending obligations.
1/10/12	16107	200.00	Tax Office	To fund PO increase to fund rental of Xerox copiers (refer to AI #30342, CC 1-10-12).
1/10/12	16108	2,546.41	Pct. 3 Sanitation	To fund pending bills for fuel.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/10/12	16109	3,000.00	Jury Fees*	To fund jury script expenditures for year end.
1/11/12	16110	398.44	5th Adm. Judicial Region*	To fund legal expenditures and salaries for visiting judges.
1/11/12	16111	1,104.79	Facilities Mgmt	To fund year end utility bills (i.e water/sewerage).
1/11/12	16112	150,000.00	CO 2010 A & B-Pct. 4-New Admn#2-Doolittle	To fund reclassification of expenditures, as requested by Auditor's office.
1/11/12	16113	130.00	Co. Clerk	To fund year end info. & credit svcs expenditures.
1/11/12	16114	55.00	Sheriff	To fund year end household & janitorial supplies expenditures.
1/12/12	16121	720.53	Jail	To fund year end operating expendiutres.
1/12/12	16122	20.00	Jail	To fund year end building & other struc. R & M supplies
1/12/12	16123	10,316.85	Crim. DA*	To fund year end advertising expenditures.
1/13/12	16124	54.34	Pct. 3 Adm.	To fund year end electricity expenditures.
1/13/12	16125	50.00	Pct. 3 Parks	To fund year end late fees.
1/13/12	16126	165.95	Pct. 3 Sanitation	To fund year end electricity expenditures.
1/10/12	20066	2,787.00	Historical Comm.	To fund application and makers fees for the TX Historical Comm. By 1-20-12
1/10/12	20067	10,050.00	JP Pct. 3/Plc 1	To place funds in designated obj. codes for 2012 expenditures. To fund r & b r & m supplies, equip. & veh r & m supplies, and fuel expenditures as requested by Noe Montez. Requisitions need to be entered by Pct. 1 staff for the R & B department.
1/11/12	20068	64,000.00	Pct. 1 Rd. Maint.	
1/11/12	20069	50,000.00	Insurance*	To fund expected insurance claims.
1/11/12	20070	50,000.00	Co. Wide Adm.	To fund expected insurance claims (monies were taken from General Litigaiton acct).
1/12/12	20073	50.15	CW Mech. Shop	To fund wireless devices expenditures.
1/12/12	20074	3,500.00	ROW	To fund operating budget for 2012 for the ROW Dept.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/12/12	20075	132,973.08	Co. Wide Adm.	To fund creation of two Captain positions for Jail AI #30557, CC 1-17-12 (monies were taken from Humane Society, Donna Museum, Child Advocacy Ctr, and TX DPS).
1/13/12	20102	3,000.00	Co. Wide Adm.*	To fund clean up of hazardous material.
1/13/12	12130	1,582.85	Facilities Mgmt	To fund year end utility bills (i.e water/sewerage & disposal).
1/13/12	12131	88.00	Co. Clerk	To fund year end pending invoices.
1/17/12	20103	235,000.00	Co. Wide Adm.	To fund ERO contract for Courthouse Master Plan.
1/17/12	20104	2,000.00	Pct. 2 McColl Offsite Drng-Thomas Rd.	To fund ongoing project.
1/17/12	15960	385,727.94	Co. Wide Adm	To fund public defense attorney vouchers and facilities management electricity expenditures (monies were taken from various depts., obj. 113 Salaries).
1/17/12	15961	3,862.95	Various Depts*	To fund negative balances under obj. 113 for various depts.
1/17/12	15962	224,320.05	Various Depts*	To fund year end expenditures for various depts.
1/17/12	15963	35,070.00	Sheriff	To fund year end expenditures for gasoline and travel out of co.
1/17/12	20126	30,000.00	Pct. 2 El Gato Rd. (W Alamo-Tower)	To fund purchase of road materials for project and avoid work stoppage.
1/18/12	15965	19,157.22	Co. Wide Adm.	To move available monies into Co. Wide Adm.-Contingency to fund pending obligations.
1/18/12	15966	7,575.00	Pauper Burial*	To fund year end pauper burial expenditures
1/18/12	15967	56,275.00	Various FD's*	To fund year end fire call expenditures (Monte Alto FD, La Villa FD, Edinburg FD, and Alton FD).
1/18/12	20127	16,000.00	Co. Wide Comm Syst.	To fund user fees for activated radios and programming and installation fees.
1/18/12	15968	1,129.48	Facilities Mgmt	To fund pending 2011 invoices for pest control and laundry & dry cleaning.
1/18/12	15969	492.41	Sheriff	To fund unemployment deficit as requested by Auditor's office. A check will be made to TAC.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/18/12	15970	4,535.75	Pct. 4 Sanitation	To fund year end operating expendiutres.
1/18/12	15971	160.00	Pct. 3 Parks	To fund year end late fees.
1/18/12	15972	15,000.00	Pct. 2 Rd. Maint.	To fund year end gasoline/diesel expenditures.
1/18/12	15973	852.95	Pct. 4 Adm.	To fund year end electricity expenditures.
1/18/12	15974	6,000.00	Pct. 4 Rd. Maint	To fund year end r & b r & m supplies
1/18/12	15975	270.01	Constable Pct. 3	To cover last pending invoices for 2011 for various operating expenditures.
1/18/12	15976	228.25	Pct. 1 Sanitation	To fund year end tire disposal expenditures, as requested by Noe Montez, Pct. 1.
1/18/12	15977	1,400.00	Sheriff	To fund year end water/sewerage expenditures.
1/18/12	15978	2,800.00	Jail	To fund year end water/sewerage expenditures.
1/18/12	15979	26,985.80	Juvenile Prob. & Detention	To replace funds taken out of 2011 budget (i.e. reg. f/t employees)
1/18/12	15980	138.17	Co. Auditor	To fund final payment for Xerox copier lease (Dec. 2011 invoice).
1/18/12	15981	100.00	Co. Wide Adm.	To fund final invoice for Valley Metro Security Svcs. (Dec. 2011 invoice).
1/18/12	15982	1,000.00	Pct. 2 Parks	To fund water/sewerage year end expenditures.
1/18/12	15983	1,772.22	Facilities Mgmt	To fund water/sewerage year end expenditures.
1/19/12	15984	352.18	Jail	To fund year end disposal expenditures.
1/19/12	15985	1,086.64	Pct. 4 Drain. Improv. Proj.	To fund negative balance for Pct. 4 Drainage Improvement project (obj. 113); Obj. 211-250 are being funded by an LIT (AI #30634).
1/18/12	20137	25,250.00	ROW	To fund operating budget for 2012 for the ROW Dept.
1/18/12	20138	10,968.00	Mailing Services	To fund capital lease expenditures

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/19/12	20139	25,250.00	CW Adm.	To reverse JE #20137 posted on 1-18-12 for ROW Dept.
1/20/12	16138	1,325.00	Pct. 3 Sanitation	To fund year end late fees and disposal.
1/20/12	16139	185.00	TX Agrilife Ext.	To fund year end Travel Out of Co. expenditures.
1/20/12	16140	100.00	HIDTA US Treasury	To fund year end negative balance for health insurance.
1/20/12	16141	2,684.83	Constable Pct. 3	To fund year end negative balance for health insurance.
1/20/12	16142	43.46	Co. Clerk	To fund year end equip. & veh r & m svcs.
1/20/12	20141	19,600.00	ROW	To fund operating budget for 2012 for the ROW Dept.
1/20/12	16180	102.25	430th DC	To fund year end food expenditures.
1/23/12	16192	1,200.00	Pct. 4 Parks	To fund year end other misc. supplies expenditures.
1/23/12	16193	15,000.00	CO2010 A & B-Pct. 4-New Wrhse-Doolittle	To fund reclassification of expenditures, as requested by Auditor's office.
1/23/12	16215	350.00	Crim. DA	To fund year end reference materials expenditures.
1/23/12	16216	67.15	Health Clinics	To fund year end telephone expenditures.
1/23/12	16217	125.00	Pauper Burial	To fund year end pauper burial expenditures
1/23/12	16218	1,558.26	Pct. 1 Sanitation	To fund reclassification of PO #664619 for Central Plumbing & Electric Supply Co, as requested by Liz Cano from Auditor's Office.
1/23/12	16219	426.47	Pct. 1 Adm.	To fund year end longevity and health insurance negative balances for Pct. 1 Adm..
1/23/12	16220	368.10	Pct. 1 Rd. Maint.	To fund year end auto allowance and unemployment comp negative balances for Pct. 1 Rd. Maint.
1/23/12	16221	18,954.03	Pct. 1 Drain. Improv. Prj.	To fund year end salaries and fringes negative balances for the Pct. 1 Drainage Improvement Project.
1/23/12	16222	1,857.73	Pct. 1 Adm.	To fund reclassification of PO #667956 for CDW Government, Inc., as requested by Liz Cano from Auditor's Office.
1/23/12	16230	68.66	Co. Auditor	To fund final payment to The Monitor (PO #650239).

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/23/12	16231	70,000.00	Public Defense & Other Public Defense*	To fund year end legal services for public defense (i.e. attorney vouchers).
1/23/12	20142	81,518.40	Co. Wide Adm.	To fund office lease expenditures for calendar year 2012 for the 430th DC. Monies were taken from Gasoline/Diesel, obj. 626.
1/23/12	20143	81,518.40	430th DC*	To fund office lease expenditures for calendar year 2012 for the 430th DC. Req. #209366 for Maxima Business Center @ \$10,189.80/month
1/23/12	20144	144,115.00	CCL #7	To move monies to corresponding obj. codes.
1/24/12	16252	4,000.00	Sheriff	To fund year end equip. & veh r & m supplies
1/24/12	16253	700.00	Pct. 3 Sanitation	To fund year end disposal expenditures.
1/24/12	16291	36,146.02	Co. Wide Adm.	To fund year end negative balances for G/F. Monies were taken from Jail allowances and fringes accts.
1/24/12	16292	53,917.31	Various Depts*	To fund year end negative balances for G/F depts.
1/25/12	16293	192.96	Facilities Mgmt	To fund year end laundry & dry cleaning expenditures.
1/25/12	16314	6,000.00	Child Welfare Defense*	To fund year end legal services for child welfare defense (i.e. attorney vouchers).
1/25/12	16315	207.56	Pct. 1 Sanitation	To fund year end gasoline/diesel expenditures.
1/25/12	16316	950.00	Pct. 3 Sanitation	To fund year end gasoline/diesel expenditures.
1/25/12	16317	1,500.00	Fire Marshal	To fund year end professional svcs expenditures.
1/25/12	16318	3,977.16	Pct. 4 Parks	To fund year end other r & m supplies expenditures.
1/25/12	16327	24.42	CCL #7	To fund year end medical & lab supplies and household & janitorial supplies.
1/25/12	16328	40.00	HIDTA Chapt. 59	To fund year end Longevity pay expenditures in order to close out the grant.
1/25/12	16329	10.79	JP Pct. 3/Plc 1	To fund year end In Co. Travel expenditures.
1/25/12	16330	109.00	CCL #1	To fund year end office & computer supplies expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/25/12	16331	67.00	Pct. 1 Parks	To fund year end electricity expenditures.
1/25/12	16332	102,667.83	Co. Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund year end expenditures.
1/25/12	16333	26,905.71	Various Depts*	To fund year end expenditures for various depts.
1/25/12	16334	10,158.16	Co. Wide Adm.*	To fund year end operating expenditures (water/sewerage, custodial, & pest control).
1/26/12	16336	20.00	Pct. 4 Sanitation	To fund year end water/sewerage expenditures.
1/26/12	16337	6.00	Constable Pct. 4	To fund year end wireless devices expenditures.
1/26/12	16338	15.00	JP Pct. 3/Plc 1	To fund year end equip. & veh rentals expenditures.
1/26/12	16339	231.98	Pct. 1 Adm.	To fund year end minor computer equip expenditures.
1/26/12	16340	82,596.11	Co. Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund year end expenditures.
1/26/12	16341	102,712.39	Various Depts*	To fund year end legal svcs and other prof. svcs for Public Defense, Child Welfare Defense, and General Litigation.
1/27/12	16342	450.00	Pct. 1 Rd. Maint.	To fund year end other prof. svcs as requested by Lupita Garza from Auditor's Office. Deadline to pay 2011 invoices is the check run of 1-31-12.
1/25/12	20191	5,000.00	Urban Co.	To fund other debt interest expenditures.
1/26/12	20194	50,000.00	Visiting Judges	To fund the temporary salaries and FICA expenditures for visiting judges.
1/26/12	20195	40,000.00	Co. Wide Adm.*	To fund JP Pct. 4/Plc 1 funding request fo operating exp., WA #2 for contract with Brian Godinez AI #30289, and Mediplex utility expenditures.
1/26/12	20196	10,000.00	Pct. 2 Rd. Maint.	To fund emergency repairs for traffic beacon.
1/26/12	20197	1,175.00	Pct. 3 Adm.	To fund membership and registration fees for course required for the ROW agents.
1/26/12	20198	40,296.28	Co. Wide Adm.*	To fund utility expenditures for Mediplex and consulting svcs with Brian Godinez.
1/26/12	20199	4,445.00	JP Pct. 5/Plc 1	To fund request sent in by dept for additional operating funds on 1-18-12.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/27/12	16386	3,252.52	Pct. 3 Rd. Maint.	To fund year end gasoline/diesel expenditures.
1/27/12	16387	21,247.41	Pct. 4 Sanitation	To fund year end disposal expenditures.
1/27/12	16388	88,386.81	Co. Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund year end expenditures.
1/27/12	16392	1,232.93	CCL #2	To fund year end operating expenditures (late fees, food, & household & janitorial supplies).
1/27/12	16393	30.00	TX Agrilife Ext.	To fund year end late fees expenditures.
1/27/12	16394	1,275.00	Pct. 4 Sanitation	To fund year end disposal expenditures.
1/27/12	20200	25,000.00	Constable Pct. 3	To fund equip. & veh r & m svcs.
1/30/12	16395	144,625.00	Various FD's*	To fund year end fire call expenditures for various FD's.
1/30/12	16396	61,572.75	Co. Wide Adm.	To move available monies into Co. Wide Adm.-Contingency to fund year end expenditures.
1/30/12	16397	150.00	Pct. 1 Adm.	To fund year end minor computer equip expenditures.
1/30/12	16398	10.00	Health Clinics	To fund year end equip. & veh r & m svcs.
1/30/12	16399	50.00	DBM-Budget Div.	To fund year end bottled water expenditures.
1/30/12	16400	247.70	Various Depts*	To fund year end telephone expenditures with AT & T for various depts.
1/30/12	16401	252.77	Sheriff	To fund year end negative balances for health insurance and retirement.
1/30/12	16426	4,400.00	CO 2010 A & B-Pct. 2 Lopezville Park	To reclassify chk #14062 to ROW obj. code in relation to Lopezville Park project.
1/30/12	20214	43,014.12	Pct. 4 Rd. Maint	To fund a portion of the prorated salaries and fringe benefit expenditures for one (1) new Budget Analyst II position, slot #0073. Creation of position is pending CC approval.
1/30/12	20215	102,000.00	Co. Wide Adm.	To fund creation of 2 positions for Public Defender's office and difference in delete and create for Co. Judge's office. (monies were taken from obj. 626 "Gasoline/Diesel").

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
1/31/12	16445	1,288.19	Jail	To fund a JE related to fringe benefits as requested by Auditor's office.
1/31/12	16446	277,549.00	Pct. 2 El Gato RD.-ICA PSJA & Alamo	To fund reclassification of expenditures in relation to El Gato Rd. project.
1/31/12	20242	43,014.12	Pct. 4 Rd. Maint	To fund a portion of the prorated salaries and fringe benefit expenditures for one (1) new Budget Analyst II position, slot #0073. Creation of position is pending CC approval.
1/31/12	20243	43,014.12	Pct. 4 Drain. Improv. Proj.	To reverse JE #20214 in reference to funding a portion of the prorated salaries and fringe benefit expenditures for one (1) new Budget Analyst II position, slot #0073. Creation of position is pending CC approval.
1/31/12	20244	34,275.00	Co. Wide Adm.	To fund WA #2 with Brian Godinez Communications.
2/1/12	20245	983,000.00	CO 2010A & B-Pct. 3 La Homa (SH495-FM 1924)	To cover expenses related to ROW acquisition for La Homa Rd project (AI #30755, CC 2-7-12).
2/1/12	16496	4.00	Operation Stonegarden	To fund year end retirement expenditures, as requested by Auditor's Office.
2/3/12	20287	110,000.00	Co. Wide Adm.	To move monies into Contingency to fund salaries and fringes at the adopted level (refer to AI #30701, CC 2-7-12). Monies were taken from Gasoline/Diesel, obj. 626.
2/3/12	16520	11,542.96	Various Depts*	To fund year end General Fund negative balances for various depts.
2/3/12	16521	338.95	Pct. 3 Rd. Maint.	To fund year end negative balance for unemployment comp.
2/3/12	16522	67.88	Pct. 3 Drain. Imprv. Prj.	To fund year end negative balance for unemployment comp.
2/6/12	16541	419.10	Pct. 4 Rd. Maint	To fund year end negative balances for auto allowance & unemployment comp.
2/6/12	16542	51.92	Jail Commissary	To fund year end negative balance for unemployment comp.
2/6/12	16543	3.83	H.D. Adm.	To fund year end negative balance for unemployment comp.
2/6/12	16544	16.31	Pct. 4 BCAP	To fund year end negative balance for salaries and fringes.
2/6/12	16545	28.82	Pct. 4 Adm.	To fund year end negative balance for postage.
2/6/12	16557	158.53	ROW Dept.	To fund year end negative balances for gasoline/diesel & postage.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
2/6/12	16558	3,238.12	Hidalgo Co. W/C	To fund year end negative balance for legal svcs.
2/6/12	16559	6.82	Planning & Engineering	To fund year end negative balance for retirement.
2/6/12	16560	627.95	Crim. DA	To fund reclassification of salaries and fringes expenditures for DWI and Veteran's Grant.
2/6/12	16561	665.96	139th DC	To fund reclassification of salaries and fringes expenditures for DWI and Veteran's Grant.
2/6/12	16562	2,241.49	430th DC	To fund reclassification of salaries and fringes expenditures for DWI and Veteran's Grant.
2/6/12	16563	83.00	Courthouse Security	To fund year end negative balance for unemployment comp.
2/6/12	16564	17.00	Law Library	To fund year end negative balance for unemployment comp.
2/6/12	20290	200.00	Co. Auditor	To fund negative balance under obj. 607 "Household & Janitorial Supplies" caused by req #209738.
2/6/12	20291	983,000.00	CO 2010 A & B-Pct. 3 La Homa (SH495-FM1924)	To fund engineering svcs for La Homa Rd. project, refer to AI #30755, CC 2-7-12.
2/7/12	16578	80.59	Pct. 2 Adm.	To fund year end negative balance for longevity pay.
2/7/12	16579	0.02	Pct. 2 Rd. Maint.	To fund year end negative balance for supplemental pay.
2/7/12	20292	2,000.00	Co. Judge	To fund gasoline expenditures for calendar year 2012.
2/7/12	16600	64.38	CC County Rec. Mgmt.	To fund salary related year end expenditures, as authorized by Ms. Annette Muniz, per Damaris SanMiguel's direction.
2/7/12	16601	0.12	CC Rec. Mgmt	To fund Auto Allowance year end expenditures, as authorized by Ms. Annette Muniz, per Damaris SanMiguel's direction.
2/7/12	16620	0.12	BCAP	To fund Dept. Heads year end negative balance.
2/7/12	20293	550.00	Health Adm.	To fund re-validation process for 2012.
2/8/12	20294	544,472.00	CO 2010 A & B-Sheriff-Subst Pct. 1	To fund pending parking lot construction and fencing for Sheriff's substation in Pct. 1.
2/8/12	20338	40,000.00	Pct. 2 El Gato Rd-ICA PSJA & Alamo	To fund ongoing expenditures for the El Gato Rd. project.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
2/8/12	20339	50.00	Pct. 1 Rd. Maint.	To fund recording fees in relation to title reports, as requested by Lupita Garza from Auditor's Office. This transfer is needed, since this expense is related to services that were rendered in year 2011.
2/9/12	20340	5,000.00	Facilities Mgmt*	To fund disposal expenditures.
2/9/12	20379	1,600.00	Constable Pct. 4	To fund towing expenditures for M & M Towing.
2/9/12	20381	1,000.00	DBM-Budget Div.	To order business cards.
2/9/12	20382	1,000.00	JP Pct. 2, Plc. 1	To fund telephone expenditures for calendar year 2012.
2/10/12	20383	120.00	Constable Pct. 4	To fund 2012 annual membership dues to the Justices of the Peace & Constables Association.
2/13/12	16679	234.00	Health Clinics	To charge some grant related expenditures to the GF Unemployment acct.
2/13/12	16707	297,404.27	CO, 2006-Courthouse	To fund bldg additions & renovations for the Courthouse.
2/13/12	16708	38.10	CO, 2004-Pct. 1	To place monies in correct obj. code, as allowed by the CO's 2004 criteria.
2/13/12	16709	2,582.55	CO, 2006-Courthouse	To fund bldg additions & renovations for the Courthouse.
2/13/12	20387	3,307.00	Public Defender*	To fund purchase of office furniture from Gateway Printing & Office Supply, Inc., as requested by the Public Defender's Office.
2/13/12	20388	769.00	CW Mech. Shop	To fund balance due on lost/damaged employee uniforms.
2/14/12	20391	2,300.00	Public Defender*	To fund travel and registration fees expenditures.
2/14/12	20397	60.00	Constable Pct. 3	To fund dues & membership expenditures.
2/14/12	16745	20,012.63	Various JP Truancy Revenue	Emergency transfer requested by Auditor's Office to cover negative balances.
2/15/12	16763	93,331.04	Co. Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund year end expenditures.
2/15/12	16764	62,620.67	Various Depts*	To fund year end negative balances for calendar year 2011.
2/15/12	16765	32,633.08	Public Defense & Alton FD*	To fund pending invoices for year 2011 for public defense and fire call expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
2/16/12	20460	600.00	JP Pct. 2, Plc. 1	To fund Out of Co. Travel expenditures for staff to attend seminar on 2-27 to 2-29-12.
2/16/12	16783	515.21	Pct. 1 Rd. Maint.	To fund unemployment comp. negative balance for year end.
2/16/12	16784	59.29	Pct. 1 Adm.	To fund unemployment comp. negative balance for year end.
2/16/12	16785	123.14	Pct. 1 Drain. Improv. Prj.	To fund unemployment comp. negative balance for year end.
2/16/12	16792	64.24	BCAP	To fund unemployment comp. negative balance for year end.
2/16/12	16793	295.85	Pct. 4 Drain. Improv. Proj.	To fund unemployment comp. negative balance for year end.
2/16/12	16794	722.52	Pct. 4 Rd. Maint	To fund unemployment comp. negative balance for year end.
2/16/12	16795	25.69	Pct. 4 Adm.	To fund postage expenditures for year end.
2/16/12	16796	1.45	Pct. 4 BCAP	To fund unemployment comp. negative balance for year end.
2/16/12	16797	149.22	Pct. 3 Drain. Imprv. Prj.	To fund unemployment comp. negative balance for year end.
2/16/12	16798	5.69	Pct. 3 BCAP	To fund unemployment comp. negative balance for year end.
2/16/12	16799	781.61	Pct. 3 Rd. Maint.	To fund unemployment comp. negative balance for year end.
2/16/12	16800	10,242.95	Health Clinics*	To fund salaries and fringes year end negative balances.
2/16/12	16801	32.74	DBM-W/C Div.	To fund unemployment comp. negative balance for year end.
2/16/12	16802	54.33	DBM-Health Ins. Adm.	To fund unemployment comp. negative balance for year end.
2/16/12	16803	115.79	Jail Commissary	To fund unemployment comp. negative balance for year end.
2/16/12	16804	33.03	Law Library	To fund unemployment comp. negative balance for year end.
2/16/12	16805	220.41	Courthouse Security	To fund unemployment comp. negative balance for year end.
2/16/12	16806	17.03	CC County Rec. Mgmt.	To fund unemployment comp. negative balance for year end.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
2/16/12	16807	102.98	DA Investigation HB 65	To fund unemployment comp. negative balance for year end.
2/16/12	16808	42.90	DA Bad Check	To fund unemployment comp. negative balance for year end.
2/16/12	16809	17.63	Planning & Engineering	To fund unemployment comp. negative balance for year end.
2/16/12	16810	100.00	WIC Lactation	To fund unemployment comp. negative balance for year end.
2/17/12	20469	3,500.00	Constable Pct. 2*	To cover cost of WA #3 in relation to contract #C-11-269-10-18, consulting services for preparation of grant proposal for Constable Pct. 2.
2/21/12	20470	7,600.00	Co. Comm.*	To fund 2012 membership dues with Texas Conference of Urban Co's.
2/21/12	BJE 2001	31,618.80	Co. Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund year end expenditures.
2/21/12	BJE 2002	35,500.00	Donna FD*	To fund year end fire call expenditures.
2/22/12	20501	10,000.00	Co. Wide Adm.	To fund difference for Constable Pct. 5 funding request and DA personnel funding related to AI #31126 (monies were taken from Co. Wide Adm.-Gasoline, obj. 626.).
2/22/12	20503	14,282.59	DA's Civil Litigation*	To fund office & computer supplies, equipment, and court costs & investigation for the newly created DA's Civil Litigation division.
2/22/12	20504	9,800.00	Constable Pct. 5*	To fund funding request submitted by Chief Deputy Feliciano Ramos dated 1-19-12 for calendar year 2012.
2/23/12	20505	6,000.00	Pct. 1 Sanitation	To fund education/instruction supplies in relation to upcoming Stockshow to be held on Friday, March 9, 2012, as requested by Noe Montez, Pct. 1.
2/23/12	20506	500.00	DBM-Budget Div.	To fund capital lease expenditures for Xerox copier.
2/23/12	20507	1,615.00	430th DC	To fund various operating expenditures.
2/24/12	20508	150,864.00	Co. Wide Adm.	Borrow from obj. 626 "Gasoline" and 622 "Electricity" to fund various funding requests made by Executive Office, Tropical TX MHMR, and clothing allowance for 2 captain position at the jail.
2/24/12	20509	1,041.00	Executive Office*	To fund purchase of 4 video camera batteries.
2/24/12	20510	105,864.00	Co. Wide Adm.*	To fund PO #662524 that rolled over from 2011 for Half & Assoc. to provide various design services to allow for life safety improvements at the Hidalgo Co. Courthouse.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
2/27/12	20511	36,000.00	Co. Wide Adm.	Borrowing funds from obj. 622 "Electricity" to fund creation of one Truck Driver II position for Pct. 3 Sanitaiton (AI #31139).
2/27/12	20548	47,000.00	Co. Wide Adm.	Borrowing funds from obj. 622 "Electricity" to purchase metal detector for the 430th DC, outreach & educational supplies for the State of the Co. address into Executive Office budget and contribution to Donna Museum.
2/27/12	20549	6,624.72	430th DC & Executive Office*	To fund purchase of metal detector for the 430th DC and outreach & educational supplies for the State of the Co. address.
2/27/12	BJE 2003	2,035.17	Stonegarden (Alamo)	Emergency LIT requested by Auditor's Office.
2/28/12	20601	5,300.00	Constable Pct. 5*	To fund various operating expenditures as requested by Constable Marichalar dated 2-1-12 (Request #2).
2/29/12	20602	3,205.24	Co. Wide Adm.*	To fund various operating expenditures for the Mediplex Bldg incurred in 2012.
3/1/12	20624	10,000.00	Visiting Judges	To fund court costs & investigation expenditures.
3/1/12	20625	1,000.00	Historical Comm.*	To fund historical markers due by 3-16-12.
3/1/12	20646	12,970.29	Various Depts	To fund 2012 bank fees.
3/1/12	20647	7,800.00	Co. Auditor	To fund requisitions for computer services.
3/1/12	BJE 2004	11,026.98	Various Depts*	To fund 2011 bank fees.
3/2/12	20654	656.00	Co. Auditor	To fund requisitions for software licenses.
3/5/12	BJE 2005	63,976.31	Co. Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund year end expenditures.
3/5/12	BJE 2006	53,081.17	Various Depts*	To fund 2011 year end expenditures for Jail, IT Co. Wide, & Public Defense.
3/5/12	BJE 2007	177.63	Stonegarden (Weslaco)	Emergency LIT requested by Auditor's Office.
3/5/12	20655	150.00	Co. Judge	To fund wrecker services for 2002 Ford Expendition.
3/5/12	20656	10,000.00	Pct. 2 El Dora Rd. (Retama-Cesar Chavez)	To fund project expenditures for El Dora Rd.
3/5/12	20657	60,000.00	Pct. 2 El Gato Rd. (W Alamo-Tower) & ICA PSJA & Alamo	To fund project expenditures for El Gato Rd.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
3/6/12	20709	8,500.00	IT Countywide	To fund wiring of cameras for exterior of Pct. 2 offices.
3/7/12	BJE 2008	290.00	Stonegarden (Penitas)	Emergency LIT requested by Auditor's Office.
3/7/12	BJE 2009	8,605.00	Elections Dept-TEC Sec. 13.121*	To fund postage expenditures that revenue was received throughout the year; however, as per confirmation with Veronica Lopez, monies were directly deposited into postmaster elections acct and have been spent as of 12-31-11.
3/7/12	20720	0.99	CW Mech. Shop	To fund underpayment of mobile relays.
3/7/12	20721	1,205.60	Co. Auditor	To fund requisitions for software licenses.
3/7/12	20722	3,250.00	Veteran's Svcs.	To fund PO #655290 that rolled over from 2011 and additional capital lease expenditures.
3/7/12	20723	287.02	HIDTA US Justice	To fund YTD vehicle liability insurance policy.
3/7/12	20724	1,171.62	HIDTA Task Force	To fund YTD Co. property and public officials insurance policies.
3/7/12	20739	1,449.52	Pct. 4 Adm.	To fund pending Xerox invoices for payment.
3/8/12	20740	200.00	Public Defender's Juv. Sect.	To fund travel out of co. expenditures for three employees traveling to Austin, TX for a Juvenile Seminar (ref. AI #31352, CC 3-13-12).
3/8/12	20741	10,000.00	Headstart W/C	To fund negative balance for lost wages.
3/8/12	20742	50,000.00	Hidalgo Co. W/C	To fund negative balance for lost wages.
3/9/12	BJE 2012	5.45	Various Depts*	To fund 2011 telephone expenditures for various depts.
3/9/12	20743	288,574.76	EECBG	To redistribute the grant funding for further project development
3/9/12	20744	34,527.04	Co. Wide Adm.	To fund Pct. 3 PO rollovers, DA supplemental pay AI #31256, Mediplex utilities, and CCL temporary position (monies borrowed from obj. 626 "Gasoline" and 622 "Electricity").
3/9/12	20745	22,815.45	Pct. 3 Sanitation	To fund negative balance due to PO rollover.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
3/9/12	20746	13,457.96	Pct. 3 Parks	To fund negative balance due to PO rollover.
3/12/12	20763	984.22	Co. Wide Adm.*	To fund various Mediplex Bldg expenses incurred in 2012.
3/12/12	20768	50.00	449th DC	To fund interpreter expenses.
3/12/12	20769	3,700.00	Historical Comm.	To fund historical marker fees for March 2012.
3/12/12	20770	1,811.00	Info. Tech. Dept.	To fund requisitions for cell phones & data cards.
3/13/12	BJE 2013	70,386.00	Co. Wide Adm.	To fund year end JE for 2011 for engineering services.
3/13/12	20771	45,000.00	Pct. 2 El Gato Rd-ICA PSJA & Alamo	To fund Change Order #2 (AI #31347) and other additional project expenditures.
3/13/12	20799	1,000.00	Pct. 2 Adm.	To fund blanket PO's for disposal expenditures.
3/14/12	20803	68.90	ROW Dept.	To fund telephone expenditures.
3/15/12	20867	25,000.00	Pct. 2 El Gato Rd. (W. Alamo-Tower)	To fund parcel payments and other additional project expenditures.
3/15/12	20868	78,498.96	Co. Wide Adm.*	To transfer funds back into Contingency from a partial liquidation of PO #671767 and fund 2011 PO rollovers for PO's 655710, 653131, & 665679, Constable Pct. 2 creation of 1 Deputy Constable position.
3/15/12	20869	8,102.40	Traffic Engineering*	To fund L & G invoices for MPO and RMA meetings for year 2012.
3/16/12	20871	30,000.00	Co. Wide Adm.	To fund AI #31434, CC 3-20-12 membership dues for the Rio South Texas Economic Council.
3/19/12	20872	1,032.00	Constable Pct. 5	To fund telephone expenditures for calendar year 2012.
3/19/12	20873	509.00	JP Pct. 3/Plc. 1	To fund telephone expenditures for calendar year 2012.
3/19/12	20874	636.00	JP Pct. 1/Plc 1	To fund telephone expenditures for calendar year 2012.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
3/19/12	20875	6,372.92	EECBG	To utilize remaining funds from completed projects into new acct for additional projects identified related to EECBG grant.
3/20/12	20892	1,500.00	Pct. 4 Adm.	To fund printing expenditures for pct. annual report.
3/20/12	20893	32,150.00	Visiting Judges	To fund the temporary salaries expenditures for visiting judges.
3/20/12	20922	10,000.00	Pct. 2 Rd. Maint.	To fund labor svcs for equipment or vehicles. Also, to clear negative balance and issue POs to req #213069 & 213101.
3/20/12	20923	10.00	430th DC	To provide additional funding needed in order for the Purchasing Dept. to approve req. #209384 related to the purchase of electronic equipment for the courtroom.
3/22/12	20939	3,500.00	Pct. 1 Sanitation	To fund requisitions for equip. & veh r & m supplies.
3/22/12	20940	4,160.00	Pct. 2 Adm.	To fund telephone expenditures for calendar year 2012.
3/22/12	20941	995.24	Public Defender Juv. Sect.	To fund purchase of minor office equip.
3/22/12	20942	30,000.00	Pct. 3 Sanitation	To reclassify PO #632969.
3/22/12	20943	1,306.80	Public Defender*	To fund request submitted by the Public Defender's office dated 3-16-12 to purchase three scanners.
3/23/12	20952	1,200.00	Public Defender Juv. Sect.	To fund purchase of two new printers.
3/27/12	20976	800.00	CCL #1	To fund copy overages expenditures and avoid overcharges and/or late fees.
3/28/12	21022	250.00	139th DC	To fund meals for grand jury's last meeting day (3-29-12).
3/29/12	21029	200.00	Civil Service	To fund an interpreter for the grievant for a civil service meeting today, 3-29-12
3/30/12	21030	4,053.00	Constable Pct. 5	To fund the purchase of seven (7) bullet proof vests.
3/30/12	21042	665.94	CW Mech. Shop	To fund medical supplies and equip. & veh svcs

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
3/30/12	21043	15,000.00	Pct. 2 Rd. Maint.	To fund equip. & veh r & m supplies.
4/3/12	21142	2,335.00	Pct. 2 Sanitation*	To fund supplemental pay & related fringes expenditures for Solid Waste Enforcement Officer receiving Bachelors degree and an advanced certification.
4/3/12	21143	332.92	430th DC	To fund various operating expenditures and cover 2011 PO rollover negatives.
4/4/12	BJE 2014	3,081.00	Other Public Defense	To fund legal expenditures for Other Public Defense.
4/4/12	21161	108,000.00	CO 2010 A & B-Pct. 3 La Homa (SH495-FM1924)	To reclassify PO #671613 for L & G Consulting Engineers, Inc.
4/5/12	21163	5,730.00	Pct. 1 CRC*	To partially fund funding request submitted by Noe Montez on 3-21-12 to fund clothing & uniforms & electricity expenditures.
4/5/12	21168	125.00	Justice Court Tech.	To fund purchase of computer supplies.
4/11/12	21219	500.00	Pct. 4 Parks	To fund late fees for electricity.
4/12/12	21246	200.00	Pct. 1 Adm.	To fund postage expenditures.
4/12/12	21247	9,000.00	Facilities Mgmt	To fund telephone services.
4/12/12	21248	2,989.02	Co. Treasurer	To fund JE posted for postage expenditures for Jan.-March 2012.
4/12/12	21249	1,500.00	CCL #4	To fund estimated postage expenditures for year end.
4/12/12	21250	200.00	Pct. 2 Adm.	To fund estimated postage expenditures for year end.
4/12/12	21251	0.27	District Clerk	To fund negative balance for bldg & other struc r & m supplies.
4/12/12	21252	33,870.42	Insurance*	To fund negative balance for property insurance and public official insurance.
4/12/12	BJE 2015	180,000.00	Workers Comp Various Accts	To cover negative balances for various Worker's Comp accts.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
4/13/12	21253	152,760.00	Various Depts	To fund bank fees for various depts (monies taken from Co. Wide Adm.-Bank Fees).
4/17/12	21261	146.26	Public Defender	To reclassify a portion of PO #671242 for Gateway Printing & Office Supply from obj. 601 to 661, as requested by Patti Loya from the Public Defender's Office.
4/17/12	21283	27,410.00	Pct. 4 Rd. Maint	To fund various operating expenditures.
4/23/12	21341	1,758.24	TX Agrilife Ext.	To fund purchase of new copier.
4/24/12	21382	1,976.00	Pct. 2 Sanitation	To fund supplemental pay for Solid Waste Enforcement Officer receiving Bachelors degree and an advanced certification.
4/25/12	21400	645.00	JP Pct. 2, Plc. 1	To fund travel expenditures.
4/26/12	21418	2,535.00	Indigent Defense	To fund telephone expenditures for the months of April-Dec. 2012.
4/27/12	21430	1,500.00	Pct. 2 Adm.	To fund electricity expenditures.
5/1/12	21449	3,890.00	Justice Court Tech.	To fund copier lease agreement for JP Pct. 4/Plc 1.
5/1/12	21500	315.00	Indigent Defense	To fund lease expenditure for copier.
5/2/12	21519	100,000.00	CO 2010 A &B-Pct. 1 Mile 17N (FM 88-FM 1015)	To fund ROW acquisiton expenditures in relation to the Pct. 1 Mile 17N(FM 88-FM 1015) road project (refer to AI #32041, item 13.A., CC 5-1-12).
5/2/12	21520	500.00	WIC Obesity Prev.	To fund printing & binding expenditures.
5/3/12	21550	1,112.00	JP Pct. 4/Plc 2	To fund telephone expenditures.
5/4/12	21551	22,940.00	DA's Civil Litigation*	To fund various operating expenditures.
5/7/12	21565	14,732.10	Pct. 4 Rd. Maint	To fund various operating expenditures.
5/7/12	21581	10,162.81	Pct. 2 El Gato Rd.-ICA PSJA & Alamo	To provide funding for continuation of project.
5/8/12	21626	2,158.76	HIDTA US Justice	To fund final year extension for Cardinal Tracking, Inc. contract (E-11-162-04-26).
5/10/12	21635	6,099.28	Pct. 1 ICA Mercedes Walk Trail	To fund additional materials needed for the Walking Trail project in relation to interlocal agreement between Co. & City of Mercedes (C-11-290-10-18). As per Noe Montez, Pct. 1, reimbursement will be requested by Co. to City for this project as outlined in terms of ICA.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
5/11/12	21662	40,000.00	Insurance	To fund expected insurance claims (monies were taken from General Litigation-Other Prof. Svcs).
5/11/12	21663	200.00	430th DC	To fund repairs being done to 430th DC courtroom and supplies are needed to complete project.
5/14/12	21668	50,000.00	Visiting Judges*	To fund the temporary salary expenditures for visiting judges.
5/15/12	21691	24,601.20	Co. Comm.	To transfer funds into correct obj. code for rental of City of Edinburg council chambers for Comissioners Court meetings.
5/15/12	21692	1,600.00	Info. Tech. Dept.	To fund telephone expenditures through year end.
5/16/12	21722	41,600.00	Co. Wide Adm.*	To fund rental of Mediplex bldg for the months of May & June 2012 (\$23,600.00/month; PO #668838).
5/16/12	21723	300.00	Tax Office	To fund emergency purchase order for wrecker service due to stalled vehicle.
5/16/12	21724	2,300.00	ROW Dept.	To fund payment of old balance for ROW recording fees to the Co. Clerk's office. Note: After these outstanding recording fees are paid, separate accounts will be opened for each precinct.
5/17/12	21744	30,000.00	Hidalgo Co. W/C	To fund lost wages expenditures (i.e. negative balance).
5/17/12	21745	1,392.91	Insurance*	To fund Montalvo Insurance adm. fees for casualty insurance.
5/17/12	21746	1,607.09	Insurance	To fund Montalvo Insurance adm. fees for casualty insurance.
5/21/12	21780	320.09	Co. Auditor	To fund cost of new camera for the Auditor's office use.
5/22/12	21808	37,000.00	Pct. 2 El Gato Rd.-ICA PSJA & Alamo	To fund final payment for Asago Construction for El Gato Rd. Project.
5/23/12	21848	40,000.00	Facilities Mgmt	To fund purchase of materials for the paving of the Extension Service front and back parking lot; labor to be provided by Pct. 4.
5/23/12	21849	2,444.00	JP Pct. 4/Plc 1*	To fund request made by department for funding of various operating expenditures.
5/24/12	21859	1,892.40	Co. Comm.*	To fund payment to City of Edinburg for use of council chambers for Commissioners Court.
5/25/12	21860	600.00	Pct. 4 Rd. Maint	To fund purchase of Gatorade for Pct. maintenance employees.
5/25/12	21861	90,000.00	Hidalgo Co. W/C	To fund lost wages expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
5/25/12	BJE 2021	238.99	Pct. 1 Adm.	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2022	434.56	Pct. 2 Adm.	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2023	1,831.87	Pct. 4 Adm.	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2024	1,451.30	93rd DC	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2025	517.20	Various Depts*	To fund operating lease expenditures for year 2011 for various depts, as requested by Auditor's Office.
5/25/12	BJE 2026	41.74	Elections Dept.	To fund capital lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2027	167.75	Juvenile Detention HM	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2028	82.22	Juvenile Prob.	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2029	175.16	Constable Pct. 4	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2030	672.56	Human Services	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2031	2,784.41	Co. Auditor	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2032	226.54	Purchasing Dept.	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/25/12	BJE 2033	3,146.18	District Clerk	To fund operating lease expenditures for year 2011, as requested by Auditor's Office.
5/30/12	21917	5,500.00	HIDTA US Justice	To fund server upgrade and other operating expenditures, in an effort to utilize all 2010 grant funds.
5/30/12	21918	297.60	CCL #4	To fund interpreting services and cover the purchase of business cards and letter head.
5/30/12	21919	585.00	430th DC	To fund seminar registration fees for Bailiff & Asst. Court Coordinator.
5/30/12	21928	20,000.00	Pct. 3 Rd. Maint.	To fund equip. & veh r & m supplies expenditures.
5/30/12	21929	2,100.00	93rd DC	To fund purchase of new computer.
5/31/12	21938	500.00	430th DC	To fund Out of Co. Travel expenditures for Bailiff & Asst. Court Coordinator.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
5/31/12	21952	180,000.00	Hidalgo Co. W/C	To fund lost wages and legal svcs expenditures.
6/1/12	22007	7,349.55	Stonegarden (Pharr)	To fund aid to govt agency expenditures, as requested by Auditor's office.
6/1/12	22008	1,677.33	HIDTA Task Force	To fund fringe benefits negative balances under 2011 grant, in an effort to utilize 100% of grant funds.
6/1/12	22009	1,774.54	HIDTA Task Force	To fund gasoline expenditures in an effort to utilize all 2010 grant funds. Grant closed in March; however, HIDTA was allowed thirty (30) days to utilize 100% of grant funds.
6/4/12	22028	1,300.00	Constable Pct. 3*	To fund towing & storage services for department vehicle.
6/4/12	22029	2,200.00	Purchasing Dept.	To fund registration fees & Out of Co. travel expenditures.
6/5/12	22030	2,864.13	Pct. 2 Adm.	To fund req #217240 for Communications Supply Corp. in relation to the Pct. 2 bldg complex surveillance cameras. Monies were taken from CW-Contingency under R & B.
6/5/12	22031	1,168.26	Various Depts.	To fund req #217241, 217242, 217243, & 217244 for Pct. 2 bldg complex surveillance cameras. Monies were taken from Co. Wide Adm.-Office & Computer Supplies.
6/5/12	22032	3,280.00	Various Depts.	To fund req #217241, 217242, 217243, & 217244 for Pct. 2 bldg complex surveillance cameras. Monies were taken from Co. Wide Adm-Other Minor Equip.
6/5/12	22054	216.26	Constable Pct. 3	To fund pending JE for travel expenditures.
6/5/12	22089	20.00	Law Library	To fund registration fees before deadline of 6-15-12.
6/5/12	22090	1,144.42	HIDTA Task Force	To fund negative salaries expenditures under 2011 grant. Grant closed, however HIDTA was allowed thirty (30) days to utilize 100% of the grant funds.
6/6/12	22094	3,300.00	Justice Court Tech.	To fund purchase of surveillance equipment for Pct. 2 JP offices.
6/6/12	22095	1,400.00	Pct. 4 Adm.	To fund repair of window and to fund membership dues.
6/7/12	BJE 2036	284.22	Juvenile Detention HM	To correct RJE-2013 as requested by the Auditor's office to clear negative balance.
6/11/12	22121	4,919.34	Const. Pct. 3-Oper Stngrd	To fund In Co. Travel expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
6/11/12	22122	3,556.00	Const. Pct. 4-Oper Stngrd	To fund In Co. Travel expenditures.
6/11/12	22123	1,564.00	Operation Stonegarden	To fund purchase of equipment for Sheriff's Office. Grant is set to expire on 7-31-12.
6/12/12	22144	10,000.00	WIC Adm.	To fund AC repair in WIC clinic.
6/13/12	22180	9,211.59	Pct. 1 Sanitation	To fund various operating expenditures, as requested by Noe Montez, Pct. 1 (refer to email dated 6-12-12).
6/13/12	22182	50,000.00	Co. Wide Adm.*	To partially fund contract with Valley Metro Security through year-end.
6/13/12	22183	80.00	Purchasing Dept.	To fund purchase of battery for County owned vehicle.
6/14/12	22184	1,308.68	Pct. 2 Parks	To fund purchase of materials from John Deere Landscapes, Inc. to replace broken or stolen items from sprinkler system at S. Tower Park.
6/14/12	22185	10,000.00	Pct. 3-66-0914-Prk Equip/Contents	To fund purchase of swing set for Anzaldua's Park.
6/15/12	22231	3,711.08	Co. Wide Adm.*	To fund o/s 2011 invoice for Valley Metro Security Services.
6/18/12	22259	12,000.00	Co. Wide Adm.*	To fund Mediplex Bldg rental for the month of July 2012 @ \$23,600.00/month.
6/18/12	22260	12,800.00	Pct. 4 Rd. Maint	To fund ROW recording fees and day to day operations for the Pct.
6/18/12	22261	28.00	CO 2010 A & B-Pct. 4 Alamo Brisas	To fund ROW recording fees.
6/18/12	22264	8.00	CCL #2	To fund registration fees expenditures.
6/20/12	22265	200.00	Pct. 3 Sanitation	To cover late fees for utility bills.
6/21/12	22274	5,000.00	General Litigation	To fund settlement.
6/21/12	22275	6,908.35	Pct. 4 Rd. Maint	To fund safety supplies and other r & m supplies.
6/21/12	22276	1,700.00	Pct. 2 Adm.	To fund electricity and water bills.
6/21/12	22277	1,200.00	Pct. 2 Parks	To fund McAllen Public Utility disposal bill due to disconnection of service.
6/22/12	22296	10.28	Co. Wide Adm.*	To fund 2011 o/s invoice for Valley Metro Security, LLC (obj. 350).

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
6/22/12	22297	1,140.97	WIC Obesity Prev.	To fund office & education supplies before grant ends.
6/25/12	22323	5,000.00	Urban Co.*	To fund the origination fee for the renewal of the existing Line of Credit with FNB (refer to AI #32685, CC 6-26-12)
6/26/12	22331	900.00	Pct. 2 Adm.	To fund Pct. 2 bldg complex surveillance cameras installation costs through Starr Telecom.
6/26/12	22332	1,800.00	Various Depts*	To fund Pct. 2 bldg complex surveillance cameras installation costs through Starr Telecom.
6/26/12	22333	240.00	CO's 2009-Pct. 4 Various Accts	To fund o/s ROW recording fees.
6/26/12	22334	5,015.32	2010 HS SHSP	To fund various operating expenditures to meet grant deadline of 7-31-12.
6/26/12	22335	100.00	Emergency Mgmt	To fund other minor equip. expenditures.
6/28/12	22395	1,261.00	WIC Obesity Prev.	To fund purchase of educational supplies before grants ends on 6-29-12.
6/29/12	22396	6,141.00	IT Countywide	To fund PO #675463 for the purchase of door strikes through Starr Telecom.
6/29/12	22397	2,753.42	Pct. 4 Adm.	To fund Out of Co. travel expenditures.
6/29/12	22398	11,654.75	Pct. 4 Rd. Maint	To fund various operating expenditures.
6/29/12	22399	141,669.00	Co. Wide Adm.	To partially fund Pct. 1 Sanitation funding request for operating expenditures and fund temporary positions for IT and Elecitons Depts (AI #33023 & 33055). Monies were taken from General Litigation-Other Prof. Svcs
6/29/12	22400	55,000.00	Pct. 1 Sanitation*	To fund waste management service with BFI Waste Service of Texas, LP for the month of June 2012 (PO #669402).
7/2/12	22401	200.00	Pct. 1 Adm.	To fund req #218764 for Borderland Hardware of Mercedes, Inc. (household & janitorial supplies).
7/3/12	22465	350.00	Courthouse Security	To partially fund supplemental pay allowance for employee #188034.
7/5/12	22508	265.00	Facilities Mgmt	To fund air quality testing expenditures for M Road project to CRRC.
7/5/12	22509	68.00	DBM-W/C Div.	To fund two fire extinguishers for workers comp trucks.
7/6/12	22561	24,716.28	EECBG	To post expenditure to proper obj. code for payment (refer to AI #33117, CC 7-10-12)

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
7/10/12	22629	5,000.00	WIC Adm.	To fund wireless devices expenditures to avoid interruption of service.
7/10/12	22630	461.23	Child Welfare	To fund overtime wages to be paid out to employee #144436 in PP #14.
7/11/12	22631	409.42	Pct. 1 Wes Mer S/D	To fund reclassification of expense in order to submit invoice #40 for TXDOT reimbursement in relation to Wes-Mer S/D, as requested by BCAP and Auditor's Office.
7/11/12	22654	1,053.36	92nd DC	To fund req #217910 for the purchase of computers through Dell Marketing.
7/13/12	22678	4,000.00	Co. Wide Adm.*	To fund appraisal reports.
7/13/12	22679	1,958.00	Co. Comm.	To fund US/Mexico Border Counties Coalition 2012-2013 annual membership dues (AI #33242, CC 7-17-12).
7/13/12	22680	10,922.30	HIDTA US Justice	To fund PO for Rock River Arms, Inc. for the purchase of police weapons and bulletproof vests. As per the Purchasing Dept., since unit cost is over \$1K, it must be paid from obj. 748 "Other Equipment".
7/16/12	22681	100.00	CO 2010 A & B-Sheriff-Subst Pct. 1	To fund ongoing drainage project for the Pct. 1 Sheriff's substation.
7/16/12	22682	22,887.77	Pct. 1 Rd. Maint.	To fund various PO reclassifications as requested by Pct. 1 and Auditor's office. PO's 674963, 676310, 676500 & 676494 are pending to be reclassified and paid by Auditor's office. Refer to email from Robert Elizondo, Pct. 1 dated Monday, 7-16-12.
7/17/12	22715	4,631.02	Pct. 4 Rd. Maint	To fund various operating expenditures.
7/17/12	22716	602.31	Pct. 4 CRC	To fund droplines for computer connections.
7/17/12	22717	21,500.00	Pct. 4 Parks	To fund various operating expenditures.
7/18/12	22754	5,000.00	Pct. 2 Parks	To fund replacement of fence at N. San Juan Park, req #218854
7/18/12	22773	500.00	JP Pct. 4/PI 1	To fund year end telephone expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
7/18/12	22774	6,600.00	Pct. 2 Rd. Maint.	To reverse JE #22748 from supplemental pay to other account. In addition, to transfer funds from lapsed longevity pay expenditures to other operating account.
7/19/12	22806	50.00	JP Pct. 4/ Plc 2	To fund travel expenditures.
7/19/12	22807	1,150.00	430th DC	As per Auditor's office request, transfer needed to fund Out of Co. travel and bottled water expenditures.
7/20/12	22826	2,000.00	Co. Comm.	To fund local contribution to LRGVDC in support of a Spanish language public safety early weather warning system for the LRGV (AI #33339, CC 7-24-12).
7/23/12	22827	100.00	CCL #1	To fund 2012 legal reference material for Court decision making.
7/23/12	22828	200.00	CCL #6	To fund Sign Language interpreter services expenditures.
7/23/12	22829	40.22	2010 HS SHSP	To fund other minor equip. expenditures in order to meet grant deadline of 7-31-12
7/24/12	22830	2,823.65	Constable Pct. 5	To fund equip. & veh r & m svcs.
7/25/12	22880	5,000.00	Courthouse Security	To fund purchase of metal detector for the Sheriff's office (other equip.).
7/26/12	22902	5,000.00	WIC Adm.	To fund payment of water bills.
7/27/12	22947	47,200.00	Co. Wide Adm.*	To fund Mediplex Bldg rental for the 60 day contract extension in 2012
7/27/12	22948	75,000.00	Pct. 4 Rd. Maint	To fund fuel expenditures.
7/27/12	22949	40,000.00	Visiting Judges*	To fund salaries & fringes for temporary visiting judges.
7/27/12	22950	1,300.00	Courthouse Security	To fund installation & training of metal detector.
7/31/12	23001	2,000.00	Pct. 4 Sanitation	To fund various operating expenditures.
7/31/12	23002	5,000.00	Pct. 4 Rd. Maint	To fund various operating expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
7/31/12	23025	30,483.00	Pct. 1 Rd. Maint.	To fund reclassification of road materials expenditures in relation to PO #676810 & 676823 for Frontera Materials & Universal Truckers, as requested by Auditor's Office-AP Division & Pct. 1.
8/2/12	23088	30,000.00	Pct. 4 Rd. Maint	To fund various operating expenditures.
8/2/12	23090	104.00	CCL #1	To fund drinking water & satellite dish amount increase for the remainder of the year.
8/2/12	23099	101,852.50	Hidalgo Co. W/C & Headstart W/C	To fund physician services expenditures.
8/2/12	23100	6,438.00	Justice Court Tech.	To fund purchase of brackets to hang PC's and USB card reader for JP Collections implementation.
8/2/12	23108	25,000.00	Headstart W/C	To fund physician services expenditures.
8/2/12	23110	1,400.00	HIDTA US Justice	To fund PO for an expired contract and service agreement.
8/3/12	23124	2,427.64	Co. Auditor	To fund cost of a Quantum LTO-5 HH tape drive.
8/3/12	23125	42.00	CCL #1	To fund the rental of the drinking water cooler for the remainder of the year based upon new contract prices.
8/3/12	23126	288,574.76	EECBG	To redistribute the grant funding for further project development. This will distribute the revenue portion of JE #20743, 3/9/12.
8/3/12	23141	3,218.00	Co. Treasurer*	To fund bond expenditure for Alfredo Zamarripa.
8/3/12	23142	6,312.60	Justice Court Tech.	To fund purchase of KVM switch for JP collections program.
8/7/12	23174	44,750.00	CO, 2010 A & B-Pct. 1 Roads	To fund reclassification of PO #677928 for Valley Boring Service, LLC, as requested by Lupita Garza, Auditor's office & Noe Montez, Pct. 1.
8/7/12	23175	35,000.00	CW Adm.	To fund purchase of auctioned land from tax sale.
8/7/12	23176	35,000.00	Pct. 3 Drain. Imprv. Prj.	To transfer funds from CW Adm budget to Pct. 3 Drain. Imprv. Prj for the purchase of auctioned land from tax sale.
8/8/12	23227	900,000.00	CO 2010 A & B-Courts Modular	To fund purchase of modular buildings for courtrooms.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
8/8/12	23228	1,500.00	Pct. 2 Sanitation	To fund water/sewerage utility expenditures.
8/8/12	23229	150.00	Facilities Mgmt	To fund permit application fee to City of Edinburg for courtrooms portable bldgs.
8/9/12	23263	2,252.00	Transfers Out-Health Grants	To fund remaining county match balance for the PHEP grant and the PPCPS/Bioterrorism grant.
8/10/12	23273	25,094.40	Pct. 4 Rd. Maint	To fund various operating expenditures.
8/10/12	23275	76,354.00	CO 2010 A & B-Pct. 1 Minnesota(Goolie-Dillo)	To fund full reconstruction of road for the Minnesota Rd
8/10/12	23276	11,200.00	Crim DA	To fund advertising expenditures for July 2012.
8/10/12	23277	26,378.99	Co Wide Adm.	To transfer available monies to Co. Wide Adm.-Contingency to fund pending obligations.
8/10/12	23278	30,000.00	Co. Comm.	To fund payment to the City of Edinburg for the rental of council chambers for CC for the months of May & June 2012.
8/10/12	23279	3,367.04	DWI Court	To fund negative balances for the DWI Court.
8/15/12	23344	925.00	CO 2006-Const. Pct. 1	To fund project filing fees for Constable Pct. 1 parking lot.
8/15/12	23345	71,091.00	Co. Wide Adm.	To borrow funding from "Gen. Fund-Appraisal Fees" to fund various Co. Wide operating expenditures.
8/15/12	23346	4,325.00	CCL #1*	To fund "Other" expenditures for CCL # 1.
8/15/12	23354	15,500.00	WIC Adm.	To fund various operating expenditures.
8/16/12	23355	4,000.00	DBM-W/C Div.	To fund office & computer supplies (i.e. office furniture under \$300.00).
8/16/12	23375	2,278.53	Various Depts*	To fund posting of JE to prorate 4th quarter of 2011 unemployment claim charge deficit and annual reserve requirement to Texas Association of Counties (TAC).
8/16/12	23381	9,999.00	Public Defender's Juv. Sect.	To fund one time set up for the Juvenile Section, which includes supplies, furniture, office equip. & computer equip.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
8/17/12	23388	481.79	Pct. 1 Drain. Improv. Prj.	To fund JE to be posted by Auditor's office for the unemployment comp. deficit payment to the Texas Association of Counties (TAC) for the 4th quarter of 2011, as requested by Delia Orellana, Financial Acct Supervisor.
8/17/12	23389	500.00	Pct. 1 Parks	To fund purchase of water pump for Delta Lake Park.
8/20/12	23397	700.00	92nd DC	To fund Sign Language interpreter services for Indigent Petitioner (C-2235-12-A).
8/20/12	23399	20,045.00	Co. Comm.*	To fund membership dues for Texas Conference of Urban Counties, (refer to AI #33790).
8/20/12	23400	10,000.00	Visiting Judges*	To fund court costs & investigation expenditures.
8/20/12	23401	12,000.00	Civil Service*	To fund legal svcs expenditures.
8/20/12	23416	206,306.45	TXDOT-S. McColl Rd.	To fund 20% Co. portion for Pct. 2 S. McColl Rd. TXDOT project, CSJ#0921-02-171
8/20/12	23417	248,793.55	TXDOT-S. McColl Rd.	To fund 20% Co. portion for Pct. 2 S. McColl Rd. TXDOT project, CSJ#0921-02-171
8/20/12	23418	0.28	EECBG Grant Revenue	To transfer revenue along with JE #22854, 7-24-12.
8/20/12	23419	35,058.07	EECBG Grant Revenue	To transfer revenue along with JE #22376, 6-27-12.
8/22/12	23466	777.82	Various Depts*	To fund negative balances for various depts. due to JE posted by Auditor's office in relation to the unemployment comp. deficit for 4th quarter of 2011.
8/22/12	23468	331.74	Transfers In-General Fund*	To fund the underfunded portion of the cash match for the Constable Pct. 3 STOP Truancy FY 2013 grant. Total Co. cash match is \$79,255.74.
8/22/12	23469	500.00	CCL #6	To fund registration fees for Interpreting Seminar in San Antonio, TX.
8/22/12	23470	2,000.00	CCL #2	To fund upcoming seminar travel & registration expenditures for Judge Palacios, as requested by Rhonda Cruz, CCL #2.
8/22/12	23471	63,202.33	Co. Wide Adm.	To fund various Countywide pending obligations.
8/22/12	23472	31,244.49	Co. Wide Adm.*	To fund various operating expenditures for the Mediplex Bldg.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
8/23/12	23473	3,499.00	CCL #1	To fund reimbursements for the judge, upcoming travel expenditures, and office supplies expenditures.
8/23/12	23474	2,635.00	HIDTA US Justice	To fund contract for lease of tower space that ends 9-30-13, refer to AI #33741, CC 9-4-12.
8/23/12	23475	50.00	92nd DC	To fund Bailiff's renewal bond. Current bond will expire on 9-3-12.
8/23/12	23486	10,000.00	Pct. 3 Rd. Maint.	To fund equip. & veh r & m supplies.
8/24/12	23515	320.00	JP Pct. 2, Plc. 2	To fund copy machine capital lease and office supplies expenditures.
8/27/12	23516	100.00	Pct. 3 Adm.	To fund late fees for utility bill.
8/27/12	23517	6,961.00	RLSS-LPHS	To fund minor software expenditures before grant expiration date of 8-31-12.
8/28/12	23518	124,473.50	CO 2010 A & B=Sheriff-Subst Pct. 1	To fund cable drops for network, access control, & security cameras for Sheriff's substation.
8/28/12	23565	175.00	Master Court	To fund travel for 9-14-12 and interpreter fee.
8/30/12	23610	3,470.40	Co. Wide Adm.*	To fund property insurance and property taxes for the Mediplex Bldg.
8/30/12	23627	50.00	Info. Tech. Dept.	To fund telephone expenditures.
8/30/12	23628	979.56	Pct. 1 Sanitation	To fund equip. & veh r & m svcs for two units that are currently malfunctioning, as requested by Jorge Flores, Pct. 1. According to Pct. 1 staff, these units are urgently in need of repairs in order to avoid work stoppage.
8/30/12	23637	1,000.00	449th DC	To fund telephone expenditures for the months of Aug.-Dec. 2012.
8/31/12	23638	1,000.00	Pct. 4 Rd. Maint	To fund bldg & other struc r & m svcs.
9/7/12	23784	100.00	JP Pct. 4/Plc 2	To fund difference for flooring replacement through Diaz floors.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
9/7/12	23785	4,663.56	CO 2010 A & B-Pct. 1 Valdez(Armando-Ditch)	To fund PO increase for PO #678345 for Frontera Materials, Inc. in relation to Valdez (Armando-Ditch) for road materials expenditures, as requested by Noe Montez, Pct. 1.
9/7/12	23798	50,000.00	Juvenile Probation*	To fund room & board expenditures for the month of July 2012.
9/7/12	23818	18,754.00	Public Defender's-Juvenile Sec.*	To fund 2nd year of Co. match for the Public Defender's-Juvenile Sec. grant for FY 2013 (10-1-12 to 9-30-13).
9/10/12	23819	575.00	Stonegarden (Mercedes)	To fund In Co. Travel expenditures.
9/10/12	23820	1,938.00	Stonegarden (Alamo)	To fund overtime & FICA expenditures.
9/10/12	23834	3,309.62	WIC Mini Obesity	To fund negative balances for salaries & fringes.
9/11/12	23836	724.00	CCL #1	To fund 2012 Gigatron Software Corp. Services will expire this month and a PO must be created to pay for services.
9/11/12	23881	29,097.60	Co. Wide Adm.*	To fund lease between Rolando Cantu and Co. of Hidalgo (AI #34100, CC 9-11-12) for rent and taxes from Sept.-Dec. 2012.
9/11/12	23882	822.53	WIC Reg. Dietician	To fund negative balances for salaries & fringes.
9/11/12	23917	7.59	WIC Ineligible Costs	To reclassify ineligible salaries & fringes expenditures from 2011 WIC grant into G/F.
9/11/12	23918	500.00	Executive Office	To fund purchase of tires for courier's vehicle.
9/12/12	23919	29,000.00	Elections Dept.*	To fund various operating expenditures for the Nov. general elections, as requested by Elections Dept.
9/12/12	23920	56,262.00	Public Defender's-Juvenile Sec.*	To fund 2nd year of Co. match for the Public Defender's-Juvenile Sec. grant for FY 2013 (10-1-12 to 9-30-13).
9/12/12	23925	45,000.00	BCAP	To fund survey expenditures for four Pct. 1 BCAP projects: Delta West, Tijerina S/D, La Milpa S/D, and Ash Country S/D. (Monies taken from CW Adm. R & B)
9/12/12	23926	20,000.00	HIDTA US Justice	To fund payments for confidential informants.
9/12/12	23927	23,150.00	Facilities Mgmt*	To fund geotechnical engineering svcs for Pct 3 bldg.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
9/13/12	23931	8,097.94	Pct. 1 Rd. Maint.	To fund various operating expenditures.
9/13/12	23932	850.00	CCL #7	To fund postage & food expenditures.
9/13/12	23933	2,700.00	Facilities Mgmt.*	To fund paint stripping at the Adult Probation parking lot.
9/13/12	23935	14,000.00	Health Adm.	To fund purchase of 200 cases (2400 cans) of "Off" insect repellent in the event of a west Nile outbreak.
9/13/12	23936	58,936.00	Pct. 1 Sanitation*	To fund various operating expenditures, as requested by Pct. 1.
9/13/12	23937	354.30	Pct. 4 Parks*	To fund longevity pay & related fringes for employee no. 149861. Employee was eligible to receive longevity pay effective 1-2-12.
9/13/12	23938	1,065.00	Human Services*	To fund attendance of two employees from Human Svcs to the annual Texas Indigent Health Care Association conference.
9/13/12	23939	5,000.00	Co. Judge*	To fund Public Affairs media advertising.
9/13/12	23940	7,741.00	Co. Wide Adm*	To fund WA #2 with L & G Engineering for removal & disposal of 400 sq. ft of asbestos at Pct. 3 old adm bldg.
9/13/12	23941	20,000.00	HIDTA US Justice	To transfer monies into various equipment accounts in order to reclassify equipment expenditures from fund 1291 to fund 1254. This reclassification is necessary, since HIDTA cannot justify that the equipment purchased under fund 1291 will be used exclusively for DHE operations, as required under Discretionary funding-Domestic Highway Enforcement (DHE).
9/13/12	23948	15,310.80	Facilities Mgmt	To fund various operating expenditures.
9/14/12	23971	143,500.00	Pct. 1 Rd. Maint.	To fund various operating expenditures, as requested by Pct. 1.
9/14/12	23980	1,600.00	Public Defender	To fund postage & office & computer supplies.
9/18/12	24006	15,000.00	Pct. 3 Rd. Maint.	To fund equip. & veh r & m supplies.
9/18/12	24054	25,186.50	WIC Adm.	To encumber cost for services that are needed before grant ends on 9-30-12.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
9/19/12	24055	80.51	CO 2010 A & B-Pct. 1 Bar Ditches	To fund the Pct. 1 Drainage Improvement project for the month of July 2012 (PP #14-15).
9/19/12	24056	34,394.33	CO 2010 A & B-Pct. 4 Dickerson Pond & North Branch Drain	Transfer requested by Auditor's office in order to post August 2012 Pct. 4 payroll reimbursements.
9/21/12	24129	16,104.78	CO 2006-Sheriff Substation Pct. 1	To fund purchase of asphalt material for parking lot at Sheriff's substation.
9/21/12	24130	22,581.07	CO 2010 A & B-Sheriff Substation Pct. 1	To fund purchase of asphalt material for parking lot at Sheriff's substation.
9/21/12	24131	1,000.00	HIDTA US Justice	To fund Verizon wireless device services plan expenditures (AI #34349, CC 10-1-12).
9/24/12	24132	2,348.43	Co Wide Adm.*	To fund property insurance for the Mediplex bldg.
9/24/12	24152	463,543.00	WIC Adm.	To fund building renovations to the Edinburg WIC clinic located at 3105 E. Richardson (AI #34372, CC 9-25-12).
9/25/12	24185	10,037.46	Crim DA*	To fund advertising expenditures for Child Welfare cases.
9/26/12	24251	3,375.00	WIC Adm.	To fund rent expenditures.
9/27/12	24252	550.00	CJD-BPU	To fund towing & vehicle repair supplies.
9/27/12	24253	3,460.38	WIC Adm.	To fund various utilities expenditures (water, disposal, telephone, & electricity).
9/27/12	24273	1.00	WIC Adm.	To fund disposal expenditures.
9/28/12	24296	180.20	Info. Tech. Dept.	To fund telephone expenditures.
9/28/12	24297	2,500.00	Sheriff Fed Sharing-US Treasury	To fund rental of vehicle.
10/2/12	24368	133,600.00	TXDOT-S. McColl Rd.	To fund ROW expenditures for the S. McColl Rd. project.
10/2/12	24369	15,930.00	EECBG	To fund purchase of testing equipment for grant related activities.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
10/3/12	24391	7,500.00	Facilities Mgmt*	To fund electricity expenditures.
10/3/12	24413	22,496.90	WIC Adm.	To fund various operating expenditures.
10/3/12	24414	6,404.57	WIC Adm.	To fund In Co. travel & postage expenditures.
10/4/12	24429	9,663.11	HIDTA Task Force	To fund various operating expenditures in order to utilize 100% of grant funds.
10/4/12	24430	25,490.80	HIDTA Task Force	To fund various salaries, fringes, & operating expenditures in order to utilize 100% of grant funds.
10/5/12	24446	7,500.00	IT Countywide	To fund other r & m supplies for Shoretel telephone system.
10/5/12	24447	7,644.15	Co. Wide Adm.*	To fund penalty and late fees for 2nd quarter 941 tax deposits not being made in sufficient amounts by dates required.
10/9/12	24512	65,000.00	Co. Wide Adm.*	To fund security services provided by Valley Metro & Cymez for various Co. buildings (PO #682175 & 670690).
10/11/12	24534	9,500.00	370th DC	To fund mgmt consulting svcs with Vazaldua & Assoc. (PO #682070).
10/12/12	24543	4,000.00	Facilities Mgmt	To purchase carpentry materials to build temporary court room bench & walls for MC #1 on the 2nd floor at the Old Adm. Bldg.
10/12/12	24544	126,000.00	Facilities Mgmt*	To fund electricity expenditures.
10/12/12	24545	96,310.00	Jail*	To fund room & board expenditures for the month of Sept. 2012.
10/12/12	24546	1,345.94	WIC Adm.	To fund various operating expenditures (postage, water, disposal, & telephone).
10/12/12	24547	32,729.75	Various Depts*	To fund RGV Broadcasting for the months of Aug. & Sept. 2012, City of Edinburg for 2013 Budget Workshops held at council chambers, and Civil Service legal expenditures.
10/12/12	24548	24,366.92	Co. Wide Adm.	To transfer available monies for Civil Service legal expenditures & RGV Broadcasting expenditures (taken from "TX DPS-Land & Bldg Rentals").
10/12/12	24549	20,000.00	Elections Dept.*	To fund advertising expenditures for the 2012 General Elections.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
10/12/12	24550	9,994.00	CO 2010 A & B-Sheriff-Subst Pct. 1	To fund various pending PO's to be reclassified.
10/12/12	24551	15,891.14	Crim DA*	To fund advertising expenditures for the month of Sept. 2012.
10/12/12	24552	61.94	WIC Adm.	To fund water & disposal expenditures.
10/12/12	24553	178,726.00	Co. Wide Adm*	To transfer available monies to fund purchase of vehicles for Constable Pct. 4, refer to AI #34723 & 34738, CC 10-16-12. Monies taken from "CCL #8-Other"
10/12/12	24554	16,500.00	HIDTA US Justice	To fund purchase of four vehicles & fund water expenditures. Funds needed in order to meet the 60-90 day delivery deadline.
10/15/12	24555	1,439.40	CO, 2006-Shrf Substation Pct. 1	To fund other structures expenditures in relation to the parking lot for the Sheriff's Substation in Pct. 1 (req. #224790, Pavement Markings, Inc.).
10/16/12	24586	2,000.00	Facilities Mgmt	To purchase carpentry materials to build temporary court room bench & walls for MC #1 on the 2nd floor at the Old Adm. Bldg.
10/16/12	24587	1,999.43	Auditor's Office	To fund purchase of desks, lateral files, and installation costs.
10/16/12	24631	1,054.99	JAG	To fund various negative balances for salaries & fringes.
10/16/12	24632	3,982.41	WIC Lactation	To fund salaries to close out FY 2012 WIC Lactation grant.
10/17/12	24640	904,534.70	CO 2010 A & B-Courts Modular	To fund various pending PO's for the Courts Modular bldgs.
10/17/12	24651	124,473.50	CO 2010 A & B-Sheriff Substation Pct. 1	To transfer funds into correct obj. code for cable drops for network, access control & security cameras for the Sheriff's Substation in Pct. 1.
10/17/12	24652	2,543.35	430th DC	To fund various operating expenditures.
10/17/12	24653	97,500.00	Juvenile Probation*	To fund room & board expenditures for the month of Aug. 2012.
10/17/12	24654	15,000.00	Pct. 1 Rd. Maint.	To fund fuel expenditures (PO #674661 with Arguindegui Oil Co., LTD).
10/17/12	24655	800.00	Pct. 1 Sanitation	To fund advertising of bid for lease of collection site for Pct. 1 Sanitation, as requested by Jorge Flores, Pct. 1 & Purchasing Dept.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
10/18/12	24667	1,225.34	WIC Adm.	To fund various operating expenditures in order to close out the FY 2012 WIC Adm. Grant.
10/18/12	24668	13,000.00	Pct. 4 Rd. Maint	To fund rental of equipment
10/19/12	24682	1,610.64	Pct. 2 Rancho Escondido S/D & Val Bar Estates.	To fund road construction expenditures
10/22/12	24727	3,100.00	Pct. 4 Rd. Maint	To fund equip & veh r & m svcs.
10/22/12	24728	14,400.00	Facilities Mgmt	To fund variuos operating expenditures.
10/24/12	24823	78.55	Stonegarden (Mercedes)	To fund Worker's Comp. expenditures, as requested by Auditor's office. Auditor's office is in the process of closing they 2010 OPSG.
10/24/12	24825	700.00	Pct. 4 Rd. Maint	To fund other r & m supplies.
10/24/12	24826	47,821.44	Facilities Mgmt*	To fund various operating expenditures.
10/25/12	24827	2,778.49	WIC Adm.	To fund various operating expenditures for the check run of 10-30-12.
10/26/12	24865	2,900.00	Stonegarden (Mercedes)	To fund aid to govt agency expenditures, as requested by Auditor's office.
10/26/12	24867	598,058.00	Various Depts	To transfer available monies from Public Defense to Other Public Defense, Child Welfare Defense & Contingency to fund legal services and other pending obligations.
10/26/12	24868	17,501.00	Human Resources Dept. & Co. Judge*	To fund lease agreements (AI #34965, CC 10-30-12) to house the Co. Judge's office & HR Dept. with Joe E. Garcia & Jack McClelland from 11-9-12 to 12-31-12.
10/29/12	24892	4,193.58	Pct. 3 Rd. Maint.	To fund unemployment comp. expenditures.
10/29/12	24893	39.47	Pct. 3 BCAP	To fund unemployment comp. expenditures.
10/29/12	24894	29,753.62	Pct. 3 Drain. Imprv. Prj.	To fund payroll expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
10/30/12	24908	8,110.00	IT Countywide*	To fund network cabling for data drops in buildings being leased for Co. Judge & H.R. Dept. (refer to PO #'s 683173 & 683213 for Starr Telecommunications, Etc.).
10/30/12	24950	32,544.00	TXDOT-CR825(Mile 2 W)	To fund payment to TXDOT in relation to AFA for the Mile 2 W bridge replacement project (refer to AI #35029, 6.B., CC 11-6-12).
10/31/12	24951	550.00	Info. Tech. Dept.	To fund telephone expenditures for year-end.
11/1/12	24968	200.00	Pct. 2 Adm.	To fund electricity expenditures.
11/1/12	24981	1,500.00	Health Adm.	To fund telephone expenditures for year-end.
11/2/12	24982	3,328.41	WIC Adm.	To fund various operating expenditures.
11/5/12	25012	4,551.26	Courthouse Security	To fund purchase of metal detector.
11/5/12	25013	1,000.00	Public Defender*	To fund transcript fee for jury trial on 11-13-12.
11/6/12	25090	224.87	CCL #4*	To fund interpreter services and fund the difference for the purchase of 3 computers.
11/6/12	25091	5,869.77	CCL #4	To fund the purchase of 3 computers.
11/6/12	25100	129,200.00	Adult Probation & Facilities Mgmt*	To fund electricity and disposal expenditures.
11/7/12	25144	6,444.65	WIC Adm.	To fund various operating expenditures.
11/7/12	25145	2,606.84	WIC Adm.	To fund various operating expenditures.
11/8/12	25153	2,000.00	DBM-Budget Div.	To fund purchase of monitors for new staff.
11/8/12	25154	550.00	WIC Obesity Prev.	To fund licenses & permits expenditures.
11/9/12	25172	6,050.00	IT Countywide*	To fund network cabling for data drops for Emergency Mgmt & Fire Marshal, req #226317 for AL3 Enterprises, LLC

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
11/9/12	25174	30,000.00	Pct. 2 Sanitation*	To fund disposal expenditures for year-end.
11/9/12	25175	3,147.50	IT Countywide*	To fund additional data drops for the HR Dept, req #226317 for AL3 Enterprises.
11/14/12	25256	35,500.00	District Clerk*	To fund annual postage expenditures for jury script.
11/14/12	25257	900.00	District Clerk*	To fund estimated bank fees expenditures for the months of Sept.-Dec. 2012.
11/14/12	25258	110,000.00	Facilities Mgmt*	To partially fund one month of electricity expenditures for Nov. & disposal expenditures for the month of Oct. 2012.
11/14/12	25259	13.50	WIC Lactation	To fund life insurance fringes expenditures, as requested by Auditor's Office-Grants Division in order to close out the FY 2012 WIC Lactation grant.
11/14/12	25264	8,738.00	Pct. 2 Drain Improv. Proj.	To fund the prorated salary & fringes for the employment of one (1) Asst. Director of Construction , slot #0002, budgeted salary of \$47,250.00/yr.
11/14/12	25265	1,094.40	IT Countywide	To fund purchase of Co. Wide antivirus software.
11/15/12	25266	1,643.51	Pct. 2 Sanitation	To fund purchase of repair parts for heavy duty truck at collection site.
11/15/12	25267	925.31	CO 2010 A & B-Pct. 1-HCCID #9	To fund difference needed to post JE for the Pct. 1 Drainage Improvement force labor reimbursements for the month of Oct. 2012 (PP #20-21), as requested by Sandra Flores from Auditor's office.
11/15/12	25268	6,831.00	IT Countywide	To fund purchase of software to monitor network infrastructure.
11/16/12	25289	5,800.00	Co. Wide Adm.	To fund moving expenses to Rick's Moving & Storage for the move of the Co. Judge, Emergency Mgmt & Public Affairs offices.
11/16/12	25290	1,936.08	CCL #4	To fund purchase of 3 computers.
11/19/12	25306	1,255.00	Pct. 3 Parks	To fund purchase of vehicle r & m supplies & safety supplies
11/19/12	25307	3,253.00	Tax Office	To fund other minor equipment from Superior Alarms & Canal Alarm Devices, Inc. req #'s 226048 & 224969.
11/19/12	25308	660.00	Pct. 3 Adm.	To fund year end telephone expenditures.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
11/19/12	25309	341.00	Co. Judge	To fund year end telephone expenditures.
11/19/12	25310	20,000.00	Pct. 3 Sanitation	To fund disposal expenditures for one month.
11/20/12	25332	5,000.00	WIC Adm.	To fund repairs for the WIC Mobile unit.
11/20/12	25378	27.12	WIC Adm.	To fund payment of invoices for water & disposal expenditures through FY 2012 grant for check run of 11-20-12 as per Deborah Fischer from Auditor's Office-Grants Division
11/20/12	25379	250.70	Pct. 2 Rodriguez St (MN-Lopezville Park)	To fund signs needed for safety purposes.
11/20/12	25380	3,600.00	Co. Wide Adm.*	To fund moving expenses to Rick's Moving & Storage for the move of the HR Dept.
11/21/12	25381	500.00	275th DC	To fund purchase of monitors.
11/21/12	25382	2,400.00	332nd DC	To fund purchase of computers.
11/21/12	25383	775.00	Co. Wide Adm.*	To fund o/s invoices for arbitrage svcs to be placed as claims on CC 11-27-12.
11/21/12	25384	6,597.00	IT Countywide*	To fund access control for Fire Marshal's office through Starr Telecom (estimate #2982).
11/21/12	25385	1,100.00	Executive Office*	To fund vehicle repairs.
11/21/12	25386	102,107.58	WIC Adm.	To fund allowances, fringes, and operating expenditures for FY 2012 WIC grant closing.
11/26/12	25418	13,000.00	Pct. 4 Rd. Maint	To fund equip. & veh r & m supplies & svcs.
11/26/12	25419	300.00	Fire Marshal	To fund hauling & freight svcs, PO #684306 for XRX Business Consultants, Inc.
11/26/12	25430	112,890.34	EECBG	To fund bldg & other struc r & m svcs, PO #675600 for Facility Solutions Group, Inc..
11/28/12	25488	2,635.82	Civil Service*	To fund legal fees to Espinosa Law Firm, LLC for the month of October 2012.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
11/28/12	25489	1,173.00	Facilities Mgmt*	To fund disposal expenditures for services from 10-8-12 thru 11-6-12.
11/28/12	25490	1,000.00	Planning Dept.*	To fund travel expenditures for planned travel from 11-28-12 to 11-30-12 for the Basic FloodPlain Hydraulics Using HEC-RAS Training for Raul Sesin, Planning Administrator.
11/28/12	25492	34,750.50	IT Countywide*	To fund purchase of switches for computers to have access to county network for Modular bldgs.
11/29/12	25503	232,500.00	WIC Adm.	To fund PO #681804 for Highmark Construction Co, LLC that was opened in grant FY 2012 for renovation project for the Edinburg WIC clinic; however, due to delay in project, project needs to be funded from grant FY 2013 funds (req #226740 for Highmark Construction Co, LLC).
11/29/12	25514	10,500.00	WIC Adm.	To fund negative balance under postage, to fund PO #681055 that was done in FY 2012; however, due to delay from manufacturer childrens sofa could not be delivered in time before closing of FY 2012 grant; therefore new requisition must be submitted from FY 2013 grant, and Starr Telecommunications to run data and voice cable at new Las Milpas WIC clinic.
11/29/12	25515	4,369.71	Tax Office & Urban Co.*	To fund bank fees for Tax Office & Urban Co. (monies taken from Co. Wide Adm.-Bank Fees).
11/30/12	25569	1,500.00	WIC Adm.	To transfer funds into correct obj. code to issue PO for the Edinburg WIC clinic renovations with Highmark Construction, Co, LLC, req #226740.
11/30/12	25570	502.00	DA's Civil Litigation	To fund licenses for two Asst. DAs to practice in the 5th Circuit Court of Appeals.
11/30/12	25571	1,484.03	Executive Office	To fund data drops for the Environmental Compliance office new location at TXDPS office in Edinburg and new printer.
11/30/12	25572	2,103.00	Courthouse Security	To fund purchase of access control equipment from Starr Telecom (estimate #3032) for Courthouse east door.
11/30/12	25573	2,880.00	Pct. 1 Sanitation*	To fund third party vendor for TCEQ Agreed Order #2012-0841-AIR-E approved by CC on 7-3-12, AI #33031.
12/3/12	25579	1,964.06	370th DC	To fund purchase of 3 IPADS, 2 printers, & 1 TV in order to receive by 12-31-12.
12/4/12	25604	18,600.00	Pct. 1 Sanitation*	To fund waste management expenditures with Republic Svcs, Inc. through 11-15-12, tire disposal expenditures with TX Land Reclamation through 11-21-12, and gasoline expenditures to Arguinguegui Oil Co II, LTD through 11-20-12.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
12/4/12	25605	4,797.15	IT Countywide	To correct previous transfer made into obj. code 601 provided by Purchasing Dept and move into obj. code 619 to process requisition for port switches for modular buildings through Insight Public Sector.
12/5/12	25654	775.00	Arbitrage Calc.*	To fund o/s invoices for arbitrage calculation svcs.
12/5/12	25661	232,845.30	CO 2010 A & B-Pct. 3 Lbrty/T.Gil(83-FM2221)	To transfer funding to correct object codes in order for Auditors to reclassify PO #683229 and release payment to L & G Consulting Engineers, Inc.
12/5/12	25664	1,000.00	CCL #7	To fund Sign Language interpreter services expenditures.
12/5/12	25665	3,930.62	HIDTA Task Force	To fund various operating expenditures in order to utilize 100% of grant funds.
12/5/12	25666	1,100.94	370th DC	To tranfer funds into correct object code for the purchase of a TV for judge's office.
12/5/12	25667	2,728.36	Facilities Mgmt*	To fund City of Pharr, North Alamo, & Military Water water/sewerage expenditures through Nov. 2012.
12/5/12	25668	2,200.00	Pct. 1 Parks*	To fund gasoline expenditures to Arguindegui Oil Co II LTD through 12-4-12, PO #674663.
12/5/12	25669	300.00	Pct. 2 Parks	To fund repairs for fence at the Palmer Pavillion due to an accident that occurred today.
12/6/12	25680	400.00	DBM-Budget Div.	To fund purchase of chair.
12/6/12	25709	2,800.00	Facilities Mgmt*	To fund water/sewerage and disposal expenditures through Nov. 2012.
12/6/12	25710	500.00	CCL #6	To fund bottled water expenditures with Valley Bottle Water Co.
12/7/12	25727	800.00	Pct. 1 Adm.	To fund repairs needed for security system in the Pct. 1 Administration office, as requested by Jorge Flores, A/P Clerk. Technician will conduct repairs by today, since security system is currently malfunctioning. Requisition will be entered immediately after funds are available.
12/7/12	25738	1,000.00	Pct. 1 Adm.	To fund annual inspection done to security system for Pct. 1 Administration office, as requested by Jorge Flores, A/P Clerk. The security system is currently malfunctioning and needs to be repaired. Requisition will be entered immediately after funds are availabe.
12/7/12	25743	2,500.00	WIC Adm.	To fund lease of office space for City of Alton WIC clinic for 3 months until March 31, 2013 when new grant funds will be received.
12/7/12	25744	14,047.37	Tax Office	To fund office supplies for new endorsements for new Tax Assessor Elect Paul Villarreal.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
12/7/12	25745	25,000.00	Pct. 3 Rd. Maint.	To fund equip. & veh r & m supplies year end expenditures.
12/11/12	25821	2,848.00	Tax Office	To purchase minor computer equipment (req #227564 for CDW Govt, Inc.)
12/11/12	25822	13,891.00	Tax Office	To fund computer equipment & minor office furniture & equipment (req #'s227566 & 227567 for CDW Govt, & Dell Marketing, LP
12/11/12	25823	2,700.00	Pct. 1 Rd. Maint.	To fund Unemployment Comp. deficit & year-end expenditures.
12/11/12	25862	408.00	Facilities Mgmt*	To partially fund disposal expenditures for Nov. & Dec. 2012.
12/11/12	25863	90.00	Pct. 4 Parks	To fund late fees for CPL.
12/12/12	25864	3,500.00	Crim. DA*	To fund advertising expenditures for the month of Nov. 2012.
12/12/12	25865	7,500.00	Autopsies*	To fund autopsy svcs year-end expenditures.
12/12/12	25866	21,010.00	Co. Wide Adm*	To fund triple net expenditures for the Mediplex & a license fee for an Asbestos Abatement/Demolition Notification submitted for the old Pct. 3 Adm. Bldg.
12/12/12	25867	145.00	Executive Office	To purchase a weather meter for Environmental Compliance Dept.
12/12/12	25868	1,350.00	Pct. 1-Variou BCAP Colonias	To fund road construction expenditures for various Pct. 1 BCAP colonias, namely, Tijerina Estates, Ash Country S/D & Delta West S/D, as requested by Marcie Jackson, Adm. Asst.
12/12/12	25869	4,074.17	Pct. 1 Rd. Maint.	To fund JE #25820 due to various expenditure reclassifications done by Auditor's office, as requested by Sandra Flores from Auditor's Office-Accounting Division
12/12/12	25870	10,000.00	HIDTA US Treasury	To transfer funds in relation to MOU between HIDTA and McAllen ISD PD (refer to AI #35431 approved by CC on 12-11-12)
12/12/12	25871	5,000.00	HIDTA US Justice	To fund equip. & veh r & m svcs.
12/12/12	25872	334.50	Pct. 1 Adm.	To partially reverse line item transfer (JE #25839) approved by CC on 12-11-12 (AI #35551, 2.Q.). Funds are needed in obj. code 550 "Printing & Binding" instead of obj. code 540 "Advertising".

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
12/13/12	25874	48,736.47	WIC Adm.	To fund indirect costs negative balance to close out 2012 WIC grant.
12/13/12	25875	300.00	Pct. 1 Adm.	To fund telephone expenditures for the month of Nov. 2012.
12/13/12	25876	7,200.00	Pct. 1 BCAP-Variou Colonias	To fund road construction expenditures for various Pct. 1 BCAP colonias, namely, Tijerina Estates, Ash Country S/D, Delta West S/D, and La Milpa S/D, as requested by Marcie Jackson, Adm. Asst.
12/13/12	25877	16,338.14	Facilities Mgmt	To fund bldg & other struc r & m svcs (i.e. installation of AC from Carrier)
12/13/12	25878	62,462.21	Co. Wide Adm.*	To fund purchase of chairs for Modular bldgs through Gateway Printing (quote #GV121212)
12/13/12	25879	8,000.00	Autopsies	To fund autopsy svcs year-end expenditures.
12/13/12	25880	4,460.00	Facilities Mgmt*	To fund water/sewerage & disposal expenditures.
12/13/12	25881	22,000.00	Autopsies*	To fund autopsy svcs year-end expenditures.
12/13/12	25882	100,000.00	Co. Wide Adm	To transfer available monies to fund purchase of chairs for the modular bldgs, autopsy svcs, and other pending obligations. (monies taken from Child Welfare Defense-Legal Svcs)
12/14/12	25886	1,200.00	Facilities Mgmt*	To fund water/swerage expenditures.
12/14/12	25895	118,313.35	CO 2009 B & C-Pct. 4-10th (SH107-FM1925)	To fund invoice pymt to L & G Consulting Engineers for the month of Oct. 2012 (PO #682998 WA #1 for 10th St. extension project)
12/17/12	25919	15,000.00	CO 2010 A & B-Pct. 2 Lopezville Park	To fund additional lighting for walking & bike trail.
12/18/12	25938	1,645.00	Tax Office	To fund computer equipment expenditures (req #227801 for CDW Govt, Inc.)
12/18/12	25939	1,674.46	Tax Office	To fund computer equipment expenditures (req #227801 for CDW Govt, Inc.)
12/18/12	25976	126.00	Insurance	To fund property insurance expenditures.
12/18/12	25977	210.00	Facilities Mgmt	To fund Co. Judge's new water account location transfer.

Hidalgo County Non-Agenda Transfers from January through December 2012

Date	JE #	Amount	Department	Reason
12/18/12	25978	300.00	CO 2010 A & B-Sheriff-Subst Pct. 1	To fund estimate #3082 from Starr Telecom for \$255.00 regarding drops for fire calls and for inmate fingerprinting in the detention section of the Sheriff substation.
12/18/12	25979	15,500.00	Autopsies	To fund autopsy svcs year-end expenditures.
12/18/12	25980	292.01	Co. Auditor	To pay for handbooks for use by Internal Auditors.
12/19/12	26031	1,300.00	Tax Office	To fund office & computer supplies expenditures.
12/19/12	26032	944.00	Tax Office	To fund office & computer supplies expenditures.
12/19/12	26033	0.29	Co. Auditor	To fund rental of water cooler from Valley Bottle Water.
12/19/12	26034	12,820.00	Sheriff	To fund other equipment expenditures (i.e. BP vests over \$1K).
12/19/12	26035	62,462.21	Co. Wide Adm.	To purchase chairs for modular blgs.
12/19/12	26036	4,000.00	Facilities Mgmt	To fund equip. & vehicles r & m supplies & other r & m supplies
12/20/12	26046	683.00	Facilities Mgmt*	To fund other r & m supplies from Home Depot.
12/20/12	26047	283.00	Pct. 4 Rd. Maint	To fund other equipment expenditures.

**Total Transfers as of
12/20/12 \$ 20,367,061.97**

*Funded from Co. Wide Adm. - Contingency.

AI-35777

Budget and Management 28. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Juvenile Department

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Juvenile Department (1100/ 1294):

1. Discussion, consideration and approval to create the following part-time temporary positions not to exceed six (6) months:

Pgm.	Slot No.	Position Title	Budgeted Salary/ Rate of Pay
Juvenile Probation (1100)	T076	JCCC Monitor	\$5,850.00/yr \$7.50/hr
Juvenile Probation (1100)	T077	JCCC Monitor	\$5,850.00/yr \$7.50/hr
Juvenile Probation (1100)	T078	JCCC Monitor	\$5,850.00/yr \$7.50/hr
Juvenile Probation (1100)	T079	JCCC Monitor	\$5,850.00/yr \$7.50/hr
TJJD-A (1294)	T092	JCCC Monitor	\$5,850.00/yr \$7.50/hr
TJPC-A/ TJJD (1294)	T093	JCCC Monitor	\$5,850.00/yr \$7.50/hr

2. Approval to waive posting, hiring, and enrollment procedures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: SEE BELOW

FUNDS AVAILABLE Y/N?: yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

TJJD-A - 3-1294-423-00-330-010-3-XXX Funds available within corresponding salary object code. Transfer submitted to auditor's by Elena Gaitan, Accountant for Juvenile Department on 12-18-12.

JUV PROB - 3-1100-423-60-330-002-0-XXX Funds available within corresponding salary object code. Transfer submitted to auditor's by Elena Gaitan, Accountant for Juvenile Department on 12-18-12.

Attachments

backup

Form Review

Inbox
Rosalinda Cantu (Originator)
Budget & Management

Reviewed By
Rosie Cantu
Obdett Calzada

Date
12/19/2012 09:10 AM
12/19/2012 09:29 AM

Sylvia Solis
Purchasing Department

Sylvia Solis
Angela Garcia

Form Started By: Rosie Cantu

Final Approval Date: 12/23/2012

12/20/2012 03:24 PM
12/23/2012 10:01 PM
Started On: 12/13/2012



HIDALGO COUNTY Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: Judge Mario E. Ramirez Jr., Juvenile Justice Center-330

DATE: 12/10/2012

CURRENT POSITION TITLE: JCCC Monitor

CURRENT SLOT. #: 030,031

T092, T093

REQUESTED POSITION TITLE: JCCC Monitor
(For new positions or reclassifications)

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Extension

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 11,700.00 0.00 \$ 11,700.00 5850.00 x 2 \$ 0.00 11,700.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other 1294-423-00-330-010-3-XXX

POSITION Type:

Full Time Employee Object 113		Part Time Employee Object 114		<u>7.50</u>
Full Time Temporary Object 121		Part Time Temporary Object 122		<input checked="" type="checkbox"/> <u>7.50 x 780 hrs = 5850.00</u> Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

1/1/2013 06/31/2013 Shift varies 15 6 months
 Start Date End Date Working Days & Hours Hours Per Week Duration (2 weeks, 3 months, etc.)

CIVIL SERVICE: FLSA:
 Exempt Exempt
 Non-Exempt Non-Exempt
 N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)

Continuation of Program and Workload

2012 DEC 11 AM 11:24
 HIDALGO COUNTY
 BUDGET OFFICE

NEW POSITION: Brief job description and attach a copy of the new job description.
See copy of Job description plus filing, regular office duties, assist coordinator of the JCCC Program

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

HIDALGO COUNTY
BUDGET OFFICE
DEC 11 AM 11 24

1.	DEPARTMENT HEAD	12-10-12	FUNDING AVAILABLE IN DEPT. BUDGET	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2.	HUMAN RESOURCES DIRECTOR	12/18/2012	PERSONNEL PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	12/17/2012	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			



HIDALGO COUNTY

Personnel Adjustment Request Form



DEPARTMENT NAME/NUMBER: Judge Mario E. Ramirez Jr., Juvenile Justice Center-330

DATE: 12/10/2012

CURRENT POSITION TITLE: JCCC Monitor

CURRENT SLOT. #: 053,054,055,056

REQUESTED POSITION TITLE: JCCC Monitor
(For new positions or reclassifications)

T076, T077, T078, T079

REQUEST FOR:

- New Position
 Temporary Position
 Position Reclassification*
 Other Extension

*Civil Service Positions are submitted to the Civil Service Commission.

POSITION SALARY REQUEST:

Salary Amount: \$ 0.00 \$ 5850.00 x 4 \$ 23400.00
 Current Budgeted Salary Proposed Budgeted Salary Net Change

Position to be funded from one of the following:

- Current Department Budget
 Annual Budget Cycle
 Will Require Additional Funds
 Other 1100-423-60-330-002-0-XXX

POSITION Type:

Full Time Employee Object 113		Part Time Employee Object 114		<u>7.50</u>
Full Time Temporary Object 121		Part Time Temporary Object 122	<input checked="" type="checkbox"/>	Enter hourly rate for temp. positions <u>7.50 x 780 hrs = 5850.00</u> Hourly Rate * 2,080 hrs. per year = Annual Salary

TEMPORARY POSITIONS:

<u>1/1/2013</u> Start Date	<u>06/30/2013</u> End Date	<u>Shift varies</u> Working Days & Hours	<u>15</u> Hours Per Week	<u>6 months</u> Duration (2 weeks, 3 months, etc.)
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CIVIL SERVICE: FLSA:
Exempt Exempt
Non-Exempt Non-Exempt
N/A

JUSTIFICATION/PRIORITY: (Explain why this position or adjustment request is essential)
Continuation of Program and Workload

DEC 11 AM 11 24
HIDALGO COUNTY
BUDGET OFFICE

4. COMMISSIONERS COURT APPROVAL _____ DATE _____

3. DEPARTMENT OF BUDGET & MANAGEMENT _____ DATE 12/17/2012

2. HUMAN RESOURCES DIRECTOR _____ DATE 12/18/2012

1. DEPARTMENT HEAD _____ DATE 12-10-12

BUDGET PROCEDURES COMPLETED YES NO

PERSONNEL PROCEDURES COMPLETED YES NO

FUNDING AVAILABLE IN DEPT. BUDGET YES NO

BUDGET & MANAGEMENT: Classification and Salary Recommendation

HUMAN RESOURCES: Classification and Salary Recommendation

COMMENTS: (Any comments you wish to make regarding this request)

ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

NEW POSITION: Brief job description and attach a copy of the new job description. See copy of job description plus filing, regular office duties, assist coordinator of the JCC Program

HIDALGO COUNTY
BUDGET OFFICE
12 DEC 11 AM 11 24

**J.C.C.C. Volunteer Program Monitor
Job Description**

Role: Responsible for the Juvenile Court Conference Committee Volunteers and cases assigned within a specific area. Directly responsible to the Volunteer Coordinator at all times.

1. Responsible for completing and submitting, in a timely manner, all the necessary forms and proper documentation related to any cases and/or the program.
2. Responsible for finding locations for any and all related activities to the program (i.e. conferences, monthly/bi-monthly committee meetings, volunteer trainings, community service sites, etc).
3. Responsible for working with the chair/co-chair of the committee assigned within the specific area in developing the agenda for the monthly/bi-monthly committee meeting. Also, preparing the necessary information (i.e. sign in sheets, documentation logs, etc.) For any and all activities/meetings related to the program.
4. Responsible for attending all staff meetings and trainings assigned to by the immediate supervisor.
5. Responsible for disseminating any and all information to the volunteers and community.
6. Promote a positive image of the department in the community and maintain a high level of professionalism and moral character at all times;
7. Work in harmony with all department staff and perform any and all duties as assigned to insure the efficient operation of the program.
8. Ensure that all cases assigned are kept up to date with the proper documentation and in order.
9. Assist the staff within the program and department when necessary or assigned by the immediate supervisor.
10. Any other duty, responsibility, or task as assigned by the immediate supervisor.
11. Preferably be bilingual.
12. Wear the appropriate attire that will convey a professional demeanor which is acceptable for a appearance in the office and community at all times.

I, _____, have received, reviewed and understand the
Print Name
Volunteer Program Monitor Job Description explained to me by _____.
Print Name

_____, on _____
Title/Position *Date*

Signature *Date*

Supervisor's Signature *Date*

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35777

Summary of request/proposal:

Juvenile Department (1100):

Discussion, consideration and approval to extend the following temporary part time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

******ANNUAL******

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	JCCC MONITOR	T076	122	0.00	15,600.00	15,600.00
1100	JCCC MONITOR	T077	122	0.00	15,600.00	15,600.00
1100	JCCC MONITOR	T078	122	0.00	15,600.00	15,600.00
1100	JCCC MONITOR	T079	122	0.00	15,600.00	15,600.00
TOTAL				0.00	62,400.00	62,400.00

******HRLY******

Fund	Position	Slot#	Obj	Rate of Pay	Estimated Hrs	Total Requested
1100	JCCC MONITOR	T076	122	7.50	780	5,850.00
1100	JCCC MONITOR	T077	122	7.50	780	5,850.00
1100	JCCC MONITOR	T078	122	7.50	780	5,850.00
1100	JCCC MONITOR	T079	122	7.50	780	5,850.00
TOTAL				30.00	3,120.00	23,400.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-423-60-330-002-0-122	JUVENILE PROBATION- TEMP P/T EMPLOYEES	\$23,400.00
3-1100-423-60-330-002-0-211	JUVENILE PROBATION- HEALTH INSURANCE	\$0.00
3-1100-423-60-330-002-0-212	JUVENILE PROBATION- LIFE INSURANCE	\$0.00
3-1100-423-60-330-002-0-220	JUVENILE PROBATION- FICA	\$1,790.10
3-1100-423-60-330-002-0-230	JUVENILE PROBATION- RETIREMENT	\$0.00
3-1100-423-60-330-002-0-250	JUVENILE PROBATION- UNEMPLOYMENT COMP	\$117.00
3-1100-423-60-330-002-0-260	JUVENILE PROBATION- WORKER'S COMP	\$11.70
2013 Budgetary Impact		\$25,318.80

2014 Budgetary Impact: \$0.00

Possible Funding Sources: WITHIN DEPT BUDGET- FUNDS AVAILABLE IN BUDGET

Comments:

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HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

**Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.*

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35777

Summary of request/proposal:

Juvenile Department (1294):

Discussion, consideration and approval to extend the following temporary part time position(s) approved in 2012 and needed in 2013, not to exceed six (6) months:

******ANNUAL******

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1294	JCCC MONITOR	T092	122	0.00	15,600.00	15,600.00
1294	JCCC MONITOR	T093	122	0.00	15,600.00	15,600.00
			TOTAL	0.00	31,200.00	31,200.00

******HRLY******

Fund	Position	Slot#	Obj	Rate of Pay	Estimated Hrs	Total Requested
1294	JCCC MONITOR	T092	122	7.50	780.00	5,850.00
1294	JCCC MONITOR	T093	122	7.50	780.00	5,850.00
			TOTAL	15.00	1,560.00	11,700.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3- 1294-423-00-330-010-3- 122	TJJD-A- TEMP P/T EMPLOYEES	\$11,700.00
3- 1294-423-00-330-010-3- 211	TJJD-A- HEALTH INSURANCE	\$0.00
3- 1294-423-00-330-010-3- 212	TJJD-A- LIFE INSURANCE	\$0.00
3- 1294-423-00-330-010-3- 220	TJJD-A- FICA	\$895.05
3- 1294-423-00-330-010-3- 230	TJJD-A- RETIREMENT	\$0.00
3- 1294-423-00-330-010-3- 250	TJJD-A- UNEMPLOYMENT COMP	\$58.50
3- 1294-423-00-330-010-3- 260	TJJD-A- WORKER'S COMP	\$5.85
	2013 Budgetary Impact	\$12,659.40

2014 Budgetary Impact: \$0.00

Possible Funding Sources: WITHIN DEPT BUDGET- FUNDS AVAILABLE IN BUDGET

Comments:

--

AI-35943

Budget and Management 28. E.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Damaris SanMiguel Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval of any changes to compensation to be effective December 31, 2012.

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/20/2012 01:56 PM
Erika Zamora	Erika Zamora	12/21/2012 03:51 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Ivan Cantu		Started On: 12/20/2012 01:37 PM
	Final Approval Date: 12/23/2012	

AI-35623

Budget and Management 28. F.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

1. Approval and acceptance of Order dated October 30, 2012 setting salary of Court Reporters for 2013.
2. Approval and acceptance of Order dated October 30, 2012 setting salary of County Auditor, Assistant County Auditors, and Budget of County Auditor for 2013.
3. Approval of Interdepartmental transfer.
4. Approval of revised salary schedule(s).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: SEE BELOW

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Co Auditor-
See Attached transfer/ refer to 2013 adopted budget.

Attachments

Court Orders

TRANSFER

revised salary schedules

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	12/13/2012 05:09 PM
Budget & Management	Obdett Calzada	12/14/2012 09:10 AM
Rosalinda Cantu	Rosie Cantu	12/20/2012 10:06 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Sylvia Solis		Started On: 12/06/2012

Final Approval Date: 12/23/2012

THE STATE OF TEXAS

COUNTY OF HIDALGO

**ORDER SETTING SALARY OF COUNTY AUDITOR,
ASSISTANT AUDITORS AND BUDGET OF THE COUNTY AUDITOR**

PURSUANT TO AND IN ACCORDANCE WITH Section 152.905 of the Local Government Code, at 11:30 a.m. on the 30th day of October 2012 in the 93rd District Court Courtroom, a PUBLIC HEARING was held on the matter of setting the salary of the County Auditor and Assistant County Auditors.

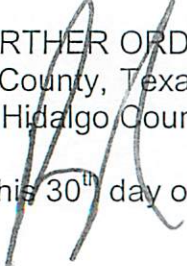
IT WAS VOTED THAT the salary of the County Auditor and Assistant Auditors be set effective January 01, 2013, as per Exhibit "A".

Also, the Budget of the County Auditor's Office was approved as submitted, as per Exhibit "B". The County Auditor may amend the budget listed in Exhibit "B" to transfer an amount budgeted for one item to another budgeted item.


THEREFORE, it is the Order of the District Courts of Hidalgo County, that the aforementioned salaries and budget be set, and it is Hereby set as of January 01, 2013.

IT IS FURTHER ORDERED that this Order be spread on the Minutes of each of the District Courts of Hidalgo County, Texas, and the District Clerk of Hidalgo County, Texas, furnish the Commissioner's Court of Hidalgo County, Texas, a certified copy of this Order.

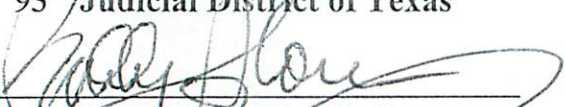
Signed this 30th day of October 2012.



Ricardo Rodriguez, Jr., Judge
92nd Judicial District of Texas



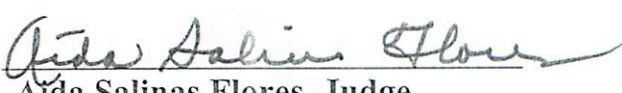
Rodolfo "Rudy" Delgado, Judge
93rd Judicial District of Texas



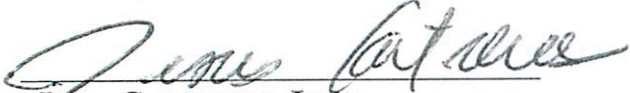
J.R. "Bobby" Flores, Judge
139th Judicial District of Texas



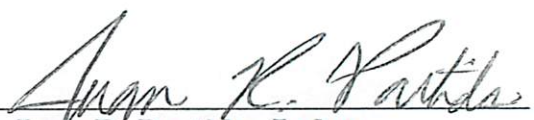
Rose Guerra Reyna, Judge
206th Judicial District of Texas



Aida Salinas Flores, Judge
398th Judicial District of Texas



Jesse Contreras, Judge
449th Judicial District of Texas



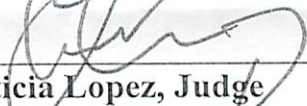
Juan R. Partida, Judge
275th Judicial District of Texas



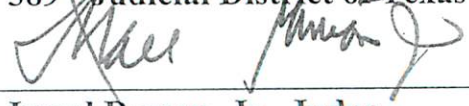
Mario E. Ramirez, Jr., Judge
332nd Judicial District of Texas



Noe Gonzalez, Judge
370th Judicial District of Texas



Leticia Lopez, Judge
389th Judicial District of Texas



Israel Ramon, Jr., Judge
430th Judicial District of Texas

DATE 11/20/12
A true copy I certify
LAURA HINOJOSA
District Clerk, Hidalgo County, Texas
Deputy

**2013 SALARY AND SUPPLEMENT
OF COUNTY AUDITOR AND ASSISTANT AUDITORS**

POSITION	SALARY	LONGEVITY	SUPPLEMENT	AUTO ALLOWANCE	TOTAL COMPENSATION
County Auditor	\$ 117,875.00	\$ 420.00	\$ 2,500.00	\$ 8,000.00	\$ 128,795.00
First Assistant Auditor	\$ 95,359.00	\$ 780.00	\$ 1,500.00	\$ -	\$ 97,639.00
Director of Audit Division	\$ 75,700.00	\$ 1,020.00	\$ 2,500.00	\$ -	\$ 79,220.00
Director of Accounting Division	\$ 75,700.00	\$ 780.00	\$ -	\$ -	\$ 76,480.00
Financial Accounting Supervisor	\$ 60,092.00	\$ -	\$ -	\$ -	\$ 60,092.00
Compliance Audit Supervisor	\$ 60,092.00	\$ 480.00	\$ -	\$ -	\$ 60,572.00
Revenue Audit Supervisor	\$ 60,092.00	\$ 600.00	\$ -	\$ -	\$ 60,692.00
Accounts Payable Supervisor	\$ 60,092.00	\$ 1,380.00	\$ -	\$ -	\$ 61,472.00
Grants Accounting Supervisor	\$ 60,092.00	\$ -	\$ 2,500.00	\$ -	\$ 62,592.00
Accountant II	\$ 44,583.00	\$ 300.00	\$ -	\$ -	\$ 44,883.00
Internal Auditor I	\$ 39,560.00	\$ -	\$ 1,500.00	\$ -	\$ 41,060.00
System Support Specialist I	\$ 48,506.00	\$ 360.00	\$ -	\$ -	\$ 48,866.00
Internal Auditor I	\$ 39,560.00	\$ -	\$ 1,500.00	\$ -	\$ 41,060.00
Accountant III	\$ 53,822.00	\$ 660.00	\$ -	\$ -	\$ 54,482.00
Internal Auditor II	\$ 44,583.00	\$ 300.00	\$ 1,500.00	\$ -	\$ 46,383.00
Internal Auditor I	\$ 39,560.00	\$ -	\$ -	\$ -	\$ 39,560.00
Accountant I	\$ 38,222.00	\$ -	\$ -	\$ -	\$ 38,222.00
Accountant I	\$ 38,222.00	\$ -	\$ -	\$ -	\$ 38,222.00
Internal Auditor I	\$ 39,560.00	\$ -	\$ 1,500.00	\$ -	\$ 41,060.00
Internal Auditor II	\$ 44,583.00	\$ -	\$ 1,500.00	\$ -	\$ 46,083.00
Accountant I	\$ 38,222.00	\$ -	\$ 1,500.00	\$ -	\$ 39,722.00
Accountant II	\$ 44,583.00	\$ 300.00	\$ 1,500.00	\$ -	\$ 46,383.00
Technician IV	\$ 46,250.00	\$ 540.00	\$ -	\$ -	\$ 46,790.00
Internal Auditor I	\$ 39,560.00	\$ -	\$ -	\$ -	\$ 39,560.00
Accountant I	\$ 38,222.00	\$ -	\$ -	\$ -	\$ 38,222.00
Administrative Assistant II	\$ 33,996.00	\$ -	\$ -	\$ -	\$ 33,996.00
Internal Auditor I	\$ 39,560.00	\$ -	\$ -	\$ -	\$ 39,560.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Accounts Payable Specialist II	\$ 35,064.00	\$ -	\$ -	\$ -	\$ 35,064.00
Accounts Payable Specialist I	\$ 33,013.00	\$ 600.00	\$ -	\$ -	\$ 33,613.00
Accountant I	\$ 38,222.00	\$ -	\$ -	\$ -	\$ 38,222.00
Administrative Assistant II	\$ 33,996.00	\$ 1,560.00	\$ -	\$ -	\$ 35,556.00
Accounts Payable Specialist III	\$ 38,222.00	\$ 480.00	\$ -	\$ -	\$ 38,702.00
Accounts Payable Specialist II	\$ 35,064.00	\$ 360.00	\$ -	\$ -	\$ 35,424.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Administrative Assistant II	\$ 28,094.00	\$ -	\$ -	\$ -	\$ 28,094.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Accounts Payable Specialist I	\$ 28,094.00	\$ -	\$ -	\$ -	\$ 28,094.00
Accountant II	\$ 47,703.00	\$ 420.00	\$ -	\$ -	\$ 48,123.00
Accountant I	\$ 38,222.00	\$ -	\$ -	\$ -	\$ 38,222.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
Accounts Payable Specialist I	\$ 33,013.00	\$ -	\$ -	\$ -	\$ 33,013.00
TOTAL AUDITOR'S OFFICE	\$ 2,036,046.00	\$ 11,340.00	\$ 19,500.00	\$ 8,000.00	\$ 2,074,886.00

DATE 11/20/12
A true copy I certify
LAURA HINOJOSA
District Clerk, Tarrant County, Texas
By [Signature] Deputy

Hidalgo County Auditor's Office 2013 Budget

OBJECT CODE	OBJECT NAME	AMOUNT
111	SALARIES OF OFFICIALS	\$ 117,875.00
113	SALARIES OF EMPLOYEES	\$ 1,918,171.00
115	LONGEVITY PAY	\$ 11,340.00
117	SUPPLEMENTAL PAY	\$ 19,500.00
118	AUTO ALLOWANCE	\$ 8,000.00
211	HEALTH INSURANCE	\$ 187,380.00
212	LIFE INSURANCE	\$ 1,215.00
220	FICA	\$ 158,729.00
230	RETIREMENT	\$ 214,128.00
250	UNEMPLOYMENT	\$ 10,374.00
260	WORKERS COMPENSATION	\$ 1,037.00
336	COMPUTER SERVICES	\$ 41,000.00
342	INFORMATION & CREDIT SERVICES	\$ 1,400.00
350	OTHER SERVICES	\$ 1,000.00
432	EQUIP & VEHICLE R&M SERVICE	\$ 3,000.00
442	EQUIP & VEHICLE RENTALS	\$ 100.00
529	SURETY & NOTARY BONDS	\$ 75.00
531	TELEPHONE	\$ 13,000.00
532	WIRELESS DEVICES	\$ 1,000.00
535	POSTAGE	\$ 2,000.00
540	ADVERTISING	\$ 5,000.00
550	PRINTING & BINDING	\$ 3,000.00
581	TRAVEL IN COUNTY	\$ 1,500.00
583	TRAVEL OUT OF COUNTY	\$ 14,000.00
584	REGISTRATION FEES	\$ 14,000.00
601	OFFICE & COMPUTER SUPPLIES	\$ 22,000.00
607	HOUSEHOLD & JANITORIAL SUPPLIES	\$ 75.00
631	BOTTLED WATER	\$ 1,000.00
640	REFERENCE MATERIAL	\$ 5,000.00
661	MINOR OFFICE FURNITURE AND EQUIPMENT	\$ 6,000.00
665	MINOR COMPUTER EQUIPMENT	\$ 5,000.00
667	MINOR SOFTWARE	\$ 2,000.00
780	CAPITAL LEASES	\$ 9,200.00
810	DUES & MEMBERSHIPS	\$ 3,000.00
TOTAL		\$ 2,801,099.00
SALARY EXPENSES		\$ 2,647,749.00
OPERATING EXPENSES		\$ 153,350.00

11/20/12
A true copy I certify
LINDA HINOJOSA

District Clerk, Hidalgo County, Texas
Deputy

THE STATE OF TEXAS

COUNTY OF HIDALGO

ORDER SETTING SALARY OF COURT REPORTERS
OF THE RESPECTIVE COURTS OF HIDALGO COUNTY, TEXAS

PURSUANT TO AND IN ACCORDANCE WITH Section 152.905 of the Local Government Code, the Hidalgo County Board of Judges met at 11:30 a.m. on the 30th day of October 2012, in the 93rd District Court Courtroom, for the purpose of holding a PUBLIC HEARING on the matter of setting the salary of the Court Reporters of the respective District Courts of Hidalgo County, Texas.

IT WAS VOTED THAT the salary of the Court Reporters of the respective District Courts of Hidalgo County, Texas, be set effective January 01, 2013, as per "Exhibit C".

THEREFORE, it is the Order of the District Courts of Hidalgo County, that the aforementioned salaries be set, and are Hereby set, as of January 01, 2013.

IT IS FURTHER ORDERED that this Order be spread on the Minutes of each of the District Courts of Hidalgo County, Texas, and the District Clerk of Hidalgo County, Texas, furnish the Commissioner's Court of Hidalgo County, Texas, a certified copy of this Order.

Signed this 30th day of October 2012, as follows:

Ricardo Rodriguez, Jr., Judge
92nd Judicial District of Texas

Rodolfo "Rudy" Delgado, Judge
93rd Judicial District of Texas

J.R. "Bobby" Flores, Judge
139th Judicial District of Texas

Rose Guerra Reyna, Judge
206th Judicial District of Texas

Aida Salinas Flores, Judge
398th Judicial District of Texas

Jesse Contreras, Judge
449th Judicial District of Texas

Juan R. Partida, Judge
275th Judicial District of Texas

Mario E. Ramirez, Jr., Judge
332nd Judicial District of Texas

Noe Gonzalez, Judge
370th Judicial District of Texas

Letiela Lopez, Judge
389th Judicial District of Texas

Israel Ramon, Jr., Judge
430th Judicial District of Texas

DATE 11/20/12
A true copy I certify
LAURA HINOJOSA
District Clerk, Hidalgo County, Texas
By Deputy

THE STATE OF TEXAS

COUNTY OF HIDALGO

**ORDER SETTING SALARY OF COURT REPORTERS
OF THE RESPECTIVE COURTS OF HIDALGO COUNTY, TEXAS**

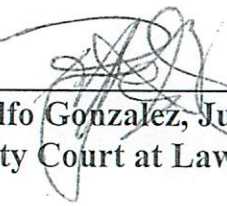
PURSUANT TO AND IN ACCORDANCE WITH Section 152.905 of the Local Government Code, the Hidalgo County Board of Judges met at 11:30 a.m. on the 30th day of October 2012, in the 93rd District Court Courtroom for the purpose of holding a PUBLIC HEARING on the matter of setting the salary of the Court Reporters of the respective County Courts at Law of Hidalgo County, Texas.

IT WAS VOTED THAT the salary of the Court Reporters of the respective County Courts at Law of Hidalgo County, Texas, be set effective January 01, 2013, as per "Exhibit C".

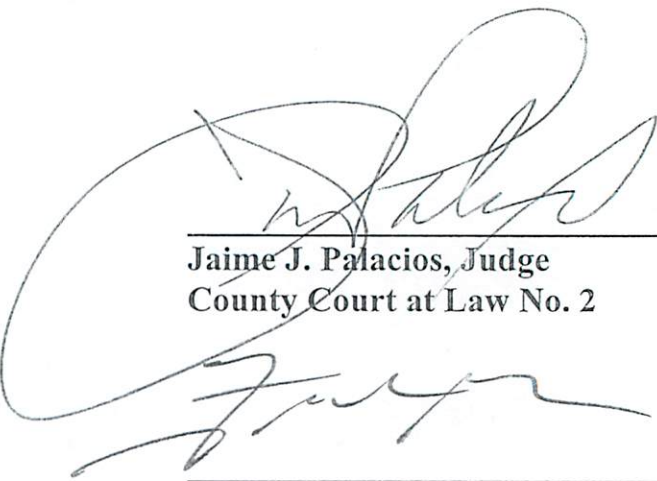
THEREFORE, it is the Order of the County Courts at Law of Hidalgo County, that the aforementioned salaries be set, and are Hereby set, as of January 01, 2013:

IT IS FURTHER ORDERED that this Order be spread on the Minutes of each of the County Courts at Law of Hidalgo County, Texas, and the District Clerk of Hidalgo County, Texas, furnish the Commissioner's Court of Hidalgo County, Texas, a certified copy of this Order.

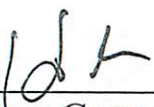
Signed this 30th day of October 2012 as follows:



Rodolfo Gonzalez, Judge
County Court at Law No. 1

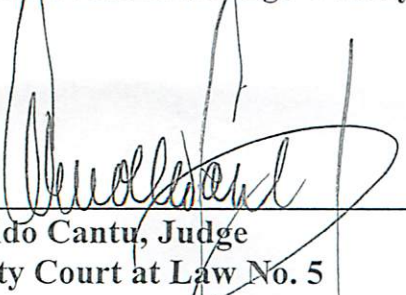


Jaime J. Palacios, Judge
County Court at Law No. 2




Homero Garza, Judge
Probate Court of Hidalgo County

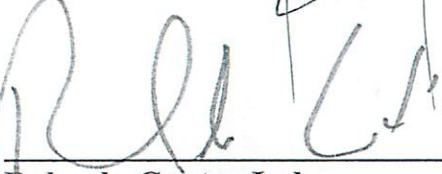
Fred Garza, Judge
County Court at Law No. 4



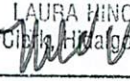
Arnaldo Cantu, Judge
County Court at Law No. 5



Albert Garcia, Judge
County Court at Law No. 6



Rolando Cantu, Judge
County Court at Law No. 7

DATE 11/20/12
A true copy I certify
LAURA HINOJOSA
District Clerk, Hidalgo County, Texas
By  Deputy

2013 Court Reporters Salary

NAME OF COURT	AMOUNT
92nd District Court	\$ 72,698.00
93rd District Court	78,733.00
139th District Court	83,879.00
206th District Court	83,797.00
275th District Court	73,130.00
332nd District Court	77,250.00
370th District Court	79,630.00
389th District Court	79,677.00
398th District Court	79,677.00
430th District Court	79,681.00
449th District Court	77,250.00
County Court at Law No. 1	84,975.00
County Court at Law No. 2	75,190.00
Probate Court of Hidalgo County	80,693.00
County Court at Law No. 4	74,890.00
County Court at Law No. 5	74,474.00
County Court at Law No. 6	73,526.00
County Court at Law No. 7	73,000.00
Auxiliary Court "A"	72,541.00
Auxiliary Court "B"	72,541.00

DATE 11/20/12
 A true copy I certify
 LAURA HINOJOSA
 District Clerk, Hidalgo County, Texas
 By [Signature] Deputy

INTERDEPARTMENTAL TRANSFER REQUEST

DATE: December 28, 2012

2013

Transfer

DEPARTMENT HEAD: SERGIO CRUZ, BUDGET OFFICER

DEPARTMENT NAME: DEPT OF BUDGET & MANAGEMENT FOR CO AUDITOR

SUBJECT: **INTERDEPARTMENTAL TRANSFER**

Contact: SYLVIA SOLIS

Ph#: (956) 292-7025 EXT. 5423



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	Amount
FROM:		
3-1100-415-00-115-002-0- 899	CO. WIDE ADMIN. - CONTINGENCY	(3,697.28)
3-1100-415-21-170-001-0- 117	CO. AUDITOR - REG. FULL TIME	(2,430.00)
TO:		
3-1100-415-00-115-002-0- 899	CO. WIDE ADMIN. - CONTINGENCY	2,430.00
3-1100-415-21-170-001-0- 117	CO. AUDITOR- SUPPLEMENTAL PAY	1,500.00
3-1100-415-21-170-001-0- 118	CO. AUDITOR- AUTO ALLOWANCE	2,000.00
3-1100-415-21-170-001-0- 220	CO AUDITOR- FICA	82.08
3-1100-415-21-170-001-0- 230	CO AUDITOR- RETIREMENT	110.19
3-1100-415-21-170-001-0- 250	CO AUDITOR- UNEMPLOYMENT	4.92
3-1100-415-21-170-001-0- 260	CO AUDITOR- WORKERS' COMP	0.09
TOTAL BUDGET INCREASE/DECREASE		0.00

REASON: FUNDS FROM CO. WIDE ADM. -CONTINGENCY TO COVER FOR THE DIFFERENCE BETWEEN 2013 ADOPTED BUDGET AND BUDGET APPROVED BY BOARD OF JUDGES (COURT ORDER).

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-21-170-001-0

AI - 35623

CO AUDITOR

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY AUDITOR	\$114,442.00	\$0.00	\$114,442.00	0.03	\$3,433.26	\$0.00	\$117,875.00	\$0.00	\$420.00	\$0.00	\$2,500.00	\$6,000.00 \$8,000.00	\$0.00	\$8,920.00
0002	113	FIRST ASSISTANT AUDITOR	\$92,582.00	\$0.00	\$92,582.00	0.03	\$2,777.46	\$0.00	\$95,359.00	\$0.00	\$780.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,280.00
0003	113	DIRECTOR OF AUDIT DIVISION	\$73,495.00	\$0.00	\$73,495.00	0.03	\$2,204.85	\$0.00	\$75,700.00	\$0.00	\$1,020.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$3,520.00
0004	113	DIRECTOR OF ACCOUNTING DIVISION	\$73,495.00	\$0.00	\$73,495.00	0.03	\$2,204.85	\$0.00	\$75,700.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0005	113	FINANCIAL ACCOUNTING SUPERVISOR	\$58,342.00	\$0.00	\$58,342.00	0.03	\$1,750.26	\$0.00	\$60,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	COMPLIANCE AUDIT SUPERVISOR	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00 \$3,930.00	\$56,162.00 \$60,092.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0007	113	REVENUE AUDIT SUPERVISOR	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00 \$3,930.00	\$56,162.00 \$60,092.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0008	113	ACCOUNTS PAYABLE SUPERVISOR	\$58,342.00	\$0.00	\$58,342.00	0.03	\$1,750.26	\$0.00	\$60,092.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0009	113	GRANTS ACCOUNTING SUPERVISOR	\$58,342.00	\$0.00	\$58,342.00	0.03	\$1,750.26	\$0.00	\$60,092.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
0010	113	ACCOUNTANT II	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00 \$1,009.00	\$43,574.00 \$44,583.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0011	113	INTERNAL AUDITOR I	\$37,969.00	\$0.00	\$37,969.00	0.03	\$1,139.07	\$0.00 \$452.00	\$39,108.00 \$39,560.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0012	113	SYSTEM SUPPORT SPECIALIST I	\$47,093.00	\$0.00	\$47,093.00	0.03	\$1,412.79	\$0.00	\$48,506.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0013	113	INTERNAL AUDITOR I	\$37,969.00	\$0.00	\$37,969.00	0.03	\$1,139.07	\$0.00 \$452.00	\$39,108.00 \$39,560.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0014	113	ACCOUNTANT III	\$50,859.00	\$0.00	\$50,859.00	0.03	\$1,525.77	\$0.00 \$1,437.00	\$52,385.00 \$53,822.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0015	113	INTERNAL AUDITOR II	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00 \$3,303.00	\$41,280.00 \$44,583.00	\$0.00	\$300.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,800.00
0016	113	INTERNAL AUDITOR I	\$39,172.00	\$0.00	\$39,172.00	0.03	\$1,175.16	\$0.00 (\$787.00)	\$40,347.00 \$39,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	ACCOUNTANT I	\$37,385.00	\$0.00	\$37,385.00	0.03	\$1,121.55	\$0.00 (\$285.00)	\$38,507.00 \$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	113	ACCOUNTANT I	\$37,385.00	\$0.00	\$37,385.00	0.03	\$1,121.55	\$0.00 (\$285.00)	\$38,507.00 \$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	INTERNAL AUDITOR I	\$37,969.00	\$0.00	\$37,969.00	0.03	\$1,139.07	\$0.00 \$452.00	\$39,108.00 \$39,560.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0020	113	INTERNAL AUDITOR II	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00 \$3,303.00	\$41,280.00 \$44,583.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0021	113	ACCOUNTANT I	\$37,385.00	\$0.00	\$37,385.00	0.03	\$1,121.55	\$0.00 (\$285.00)	\$38,507.00 \$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00 \$1,500.00	\$0.00	\$0.00	\$0.00
0022	113	ACCOUNTANT II	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00 \$1,009.00	\$43,574.00 \$44,583.00	\$0.00	\$300.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,800.00

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-415-21-170-001-0

AI - 35623

CO AUDITOR

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0044	113	ACCOUNTS PAYABLE SPECIALIST I	\$33,006.00	\$0.00	\$33,006.00	0.03	\$990.18	(\$983.00)	\$33,013.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0045	113	ACCOUNTS PAYABLE SPECIALIST I	\$33,006.00	\$0.00	\$33,006.00	0.03	\$990.18	(\$983.00)	\$33,013.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,979,105.00	\$0.00	\$1,979,105.00		\$59,373.15	(\$2,430.00)	\$2,036,046.00	\$0.00	\$11,340.00	\$0.00	\$19,500.00	\$8,000.00	\$0.00	\$35,340.00

Adjustments to budgeted salaries as per court order dated 10/30/12 approved by Board of Judges.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-007-001-0

AI - 35623

370TH DC

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	COURT REPORTER	\$84,860.00	\$0.00	\$84,860.00	0.03	\$2,545.80	(\$7,776.00)	\$79,630.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0002	113	COURT COORDINATOR	\$62,000.00	\$0.00	\$62,000.00	0.03	\$1,860.00	\$0.00	\$63,860.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$1,020.00	
0003	113	ASST COORDINT	\$60,000.00	\$0.00	\$60,000.00	0.03	\$1,800.00	\$0.00	\$61,800.00	\$0.00	\$600.00	\$6,000.00	\$0.00	\$0.00	\$6,600.00	
0004	113	BAILIFF	\$53,460.00	\$0.00	\$53,460.00	0.03	\$1,603.80	\$0.00	\$55,064.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	
0005	111	DISTRICT JUDGE	\$15,000.00	\$0.00	\$15,000.00	0	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,373.00	\$10,373.00	
			\$275,320.00	\$0.00	\$275,320.00		\$7,809.60	(\$7,776.00)	\$275,354.00	\$0.00	\$2,040.00	\$6,000.00	\$0.00	\$10,373.00	\$18,413.00	

Adjustments to budgeted salaries as per court order dated 10/30/12 approved by Board of Judges.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-027-001-0

AI - 35623

CCL #7

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	JUDGE COURT-AT-LAW	\$142,915.00	\$0.00	\$142,915.00	0	\$0.00	\$0.00	\$142,915.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	
0002	113	COURT REPORTER	\$73,000.00	\$0.00	\$73,000.00	0.03	\$2,190.00	(\$2,180.00)	\$73,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0003	113	COURT COORDINATOR	\$55,000.00	\$0.00	\$55,000.00	0.03	\$1,650.00	\$0.00	\$56,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0004	113	ASSISTANT COURT COORDINATOR	\$45,000.00	\$0.00	\$45,000.00	0.03	\$1,350.00	\$0.00	\$46,350.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$660.00	
0005	113	BAILIFF	\$41,000.00	\$0.00	\$41,000.00	0.03	\$1,230.00	\$0.00	\$42,230.00	\$0.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,300.00	
			\$356,915.00	\$0.00	\$356,915.00		\$6,420.00	(\$2,180.00)	\$361,145.00	\$0.00	\$660.00	\$3,300.00	\$0.00	\$8,000.00	\$11,960.00	

Adjustments to budgeted salaries as per court order dated 10/30/12 approved by Board of Judges.

AI-35669

Budget and Management 28. G. 1.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Pct #4 - Drainage Impr. Submitted By: Manuel Chapa, BUDGET & MANAGEMENT Proj.

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. #4 Drainage Improvement Project (1200):

a. Approval of Certification of Revenues as certified by the County Auditor for Pct. #4 Drainage Improvement Project Labor Reimbursements.

b. Approval of 2012 appropriation of funds for Pct. #4 Drainage Improvement Project (program 036) in the amount of \$66,145.95 (Labor Reimbursements - September & October 2012).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-124-036-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Approval of 2012 appropriation of funds in the amount of \$66,145.95 for Pct #4 Drainage Improvement Project (Labor Reimbursements - September & October 2012)

Revenue account# 2-1200-360-00-124-002-0-000 R&B Pct. #4 - Misc Drain Reimb. - Revenues

Attachments

appropriation 1200

CERT OF REVENUES

Form Review

Inbox	Reviewed By	Date
Manuel Chapa (Originator)	Manuel Chapa	12/20/2012 10:58 AM
Budget & Management	Obdett Calzada	12/20/2012 11:33 AM
Roland Garcia	Rolando Garcia	12/21/2012 05:16 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Manuel Chapa		Started On: 12/10/2012

Final Approval Date: 12/23/2012

DATE: December 20, 2012

DEPARTMENT HEAD: Sergio Cruz

DEPARTMENT NAME: Dept. of Budget & Mgmt. for - Pct# 4 Drainage Improvement Project

ACCOUNT NUMBER: 2-1200-431-00-124-036-0-XXX

Contact Person: Manuel Chapa Ph#: (956) 292-7025 Ext. 5760

2012 Appropriation

AI# 35669



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
2-1200-431-00-124-036-0-113	Pct 4 Drain Imprv Prj Reg F/T Employees	50,536.91
2-1200-431-00-124-036-0-211	Pct 4 Drain Imprv Prj Health Insurance	6,610.98
2-1200-431-00-124-036-0-212	Pct 4 Drain Imprv Prj Life Insurance	42.86
2-1200-431-00-124-036-0-220	Pct 4 Drain Imprv Prj FICA	3,674.02
2-1200-431-00-124-036-0-230	Pct 4 Drain Imprv Prj Retirement	5,028.37
2-1200-431-00-124-036-0-250	Pct 4 Drain Imprv Prj Unemployment Comp	252.81
2-1200-360-00-124-002-0-000	R&B Pct 4 - Misc Drain Reimb - Revenues	66,145.95
TOTAL BUDGET INCREASE (DECREASE)		\$ 66,145.95

REASON: Appropriation of funds for Pct 4 Drainage Improvement Project - Labor Reimbursements September and October 2012 (PP# 18,19,20&21)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

2012 DEC 20 PM 1 29
HIDALGO COUNTY
BUDGET OFFICE

December 20, 2012

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable Joel Quintanilla, Commissioner, Precinct No. 1
The Honorable Hector "Tito" Palacios, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

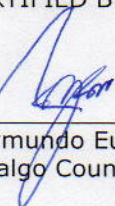
Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Ray Eufrazio, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue from drainage improvement labor reimbursements in amount of \$66,145.95 for Precinct No. 4. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:



Raymundo Eufrazio, CPA
Hidalgo County Auditor

12/20/12

Date



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92ND D.C. RODOLFO DELGADO JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. JUAN R. PARTIDA JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. AIDA SALINAS FLORES JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. JESSE CONTRERAS JUDGE, 449TH D.C.

AI-35690

Budget and Management 28. G. 2.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT **Submitted By:** Erika Zamora, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Sheriff Investigation HB65 (1227):

Approval of 2013 appropriation of funds into Sheriff Investigation HB65 Fund (1227) in the amount of \$26,000.00 to fund 2013 Budget.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1227-421-00-280-005-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds in the amount of \$26,000.00 into Sheriff Investigation HB65 Fund 1227.

Funds are available from Fund 1227 Fund Balance as of 12/11/12.

Attachments

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/11/2012 04:39 PM
Manuel Chapa	Manuel Chapa	12/12/2012 02:08 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Erika Zamora		Started On: 12/11/2012 04:18 PM
	Final Approval Date: 12/23/2012	

DATE: December 28, 2012

2013
Appropriation



DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: DBM for Sheriff Investigation HB65

ACCOUNT NUMBER: 3-1227-421-00-280-005-0-XXX

Contact Person: Erika Zamora Ph#: (956) 292-7025 ext. 5416

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)		ACCOUNT (OBJECT) NAME		AMOUNT
3-1227-421-00-280-005-0-	540	SHRF INVESTIG HB65	ADVERTISING	5,000.00
3-1227-421-00-280-005-0-	584	SHRF INVESTIG HB65	REGISTRATION FEES	20,000.00
3-1227-421-00-280-005-0-	831	SHRF INVESTIG HB65	COURT COSTS & INVEST	1,000.00
TOTAL BUDGET INCREASE (DECREASE)				26,000.00

REASON: Appropriation of funds from Fund Balance to INCREASE the 2013 Budget by \$26,000 resulting in a total 2013 budget of \$54,500.00.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

AI-35948

Budget and Management 28. G. 3.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Erika Zamora, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Pct. 4 Rd Maint (1200):

Approval of 2012 appropriation of funds for Pct. 4 Road Maintenance program#007 from the unreserved R & B fund balance in the amount of \$47,000.00 to fund fuel expenditures.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-124-007-0-626

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Appropriation of funds into Pct. 4 Rd Maint from R&B unreserved fund balance in the amount of \$47,000.00.

Funds available in unreserved fund balance as of 12/20/12.

Attachments

Appropriation

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/20/2012 03:57 PM
Ivan Cantu	Ivan Cantu	12/20/2012 04:14 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Erika Zamora		Started On: 12/20/2012 03:36 PM
	Final Approval Date: 12/23/2012	

DATE: December 28, 2012

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: DBM for Pct. 4 Rd Maint

ACCOUNT NUMBER: 2-1200-431-00-124-007-0-626

Contact Person: Erika Zamora Ph#: (956) 292-7025 ext. 5416

2012
Appropriation



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME		AMOUNT
2-1200-431-00-124-007-0-626	PCT 4 RD MAINT	GASOLINE/DIESEL	47,000.00
TOTAL BUDGET INCREASE (DECREASE)			47,000.00

REASON: Appropriation of funds from R&B Fund Balance to fund fuel expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-35954

Budget and Management 28. H. 1.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT **Submitted By:** Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Approval to collect, within a period of 90 days, the overpayment of clothing allowance paid to employee no. 056448.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Collection of funds within 90 days.

Form Review

Inbox

Damaris San Miguel
Purchasing Department

Form Started By: Sylvia Solis

Reviewed By

Damaris San Miguel
Angela Garcia

Final Approval Date: 12/23/2012

Date

12/21/2012 06:43 PM

12/23/2012 10:01 PM

Started On: 12/20/2012 04:39 PM

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT **Submitted By:** Sylvia Solis, BUDGET & MANAGEMENT**Department:** BUDGET & MANAGEMENTInformationCAPTION**General Fund - Various Dept. (1100)****a. Approval to create the following cost allocations to cover the 3% COLA increase and one step increase, if applicable, from general fund under the following grants, effective 12/31/2013:****1. Public Defender (1100)/ Public Defender - Juvenile Section (1282):**

Dept.	Slot No.	Position Title	2013 Adopted Budgeted Salary	Proposed Budgeted Salary	% Distribution
Public Defender - Juvenile Section (1282)	G001	Public Defender III	60,655.00	58,888.00	0.97%
Public Defender (1100)	0014		0.00	1,767.00	0.03%
Public Defender - Juvenile Section (1282)	G002	Public Defender II	52,002.00	50,487.00	0.97%
Public Defender (1100)	0015		0.00	1,515.00	0.03%
Public Defender - Juvenile Section (1282)	G003	Social Worker	41,280.00	40,078.00	0.97%
Public Defender (1100)	0016		0.00	1,202.00	0.03%
Public Defender - Juvenile Section (1282)	G004	Administrative Assistant I	24,087.00	23,385.00	0.97%
Public Defender (1100)	0017		0.00	702.00	0.03%

2. Constable Pct. 3 (1100)/Stop Truancy (1285)

Dept.	Slot No.	Position Title	2013 Adopted Budgeted Salary	Proposed Budgeted Salary	% Distribution
Stop Truancy (1285)	0001	Deputy Constable Step II	40,510.00	38,000.00	0.94%
Constable Pct. 3 (1100)	0020		0.00	2,510.00	0.06%
Stop Truancy (1285)	0002	Deputy Constable Step II	40,510.00	38,000.00	0.94%
Constable Pct. 3 (1100)	0021		0.00	2,510.00	0.06%
Stop Truancy (1285)	0003	Sr. Deputy Constable Step II	44,561.00	41,800.00	0.94%

Constable Pct. 3 (1100)	0022	St. Deputy Constable Step II	0.00	2,761.00	0.06%
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3. COPS Universal Hiring 13 (1284)/ Sheriff's Office (1100):

Dept.	Slot No.	Position Title	2013 Adopted Budgeted Salary	Proposed Budgeted Salary	% Distribution
COPS HIRING 13 (1284)	0001	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0380		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0002	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0381		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0003	Deputy Sheriff I	39,140.00	38,000.00	0.97%
Sheriff (1100)	0382		0.00	1,140.00	0.03%
COPS HIRING 13 (1284)	0004	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0383		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0005	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0384		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0006	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0385		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0007	Deputy Sheriff I	39,140.00	38,000.00	0.97%
Sheriff (1100)	0386		0.00	1,140.00	0.03%
COPS HIRING 13 (1284)	0008	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0387		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0009	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0388		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0010	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0389		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0011	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0390		0.00	2,510.00	0.06%

COPS HIRING 13 (1284)	0012	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0391		0.00	2,510.00	0.06%
COPS HIRING 13 (1284)	0013	Deputy Sheriff II	40,510.00	38,000.00	0.94%
Sheriff (1100)	0392		0.00	2,510.00	0.06%

b. Approval of interdepartmental transfer.

c. Approval of revised salary schedule(s).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Funds for cost allocations available from Co. Wide Adm. - Contingency, see attached interdepartmental transfer.

Attachments

Fiscal Notes

Revised Salary Schedules

Interdept.

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	12/18/2012 03:01 PM
Erika Zamora	Erika Zamora	12/21/2012 01:59 PM
Budget & Management	Obdett Calzada	12/21/2012 02:07 PM
Rosalinda Cantu	Rosie Cantu	12/21/2012 07:07 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Sylvia Solis		Started On: 12/14/2012 01:23 PM
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35836

Summary of request/proposal:

PUBLIC DEFENDER (1100):

Approval to create the following cost allocations to cover the 3% COLA increase from general fund under the following grants, effective 12/31/2012:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1100	PUBLIC DEFENDER III	0014	113	0.00	1,767.00	1,767.00
1100	PUBLIC DEFENDER II	0015	113	0.00	1,515.00	1,515.00
1100	SOCIAL WORKER	0016	113	0.00	1,202.00	1,202.00
1100	ADMINISTRATIVE ASSISTANT I	0017	113	0.00	702.00	702.00
				0.00	5,186.00	5,186.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-30-085-003-0-113	PUBLIC DEFENDER - REG F/T EMPLOYEES	\$5,186.00
3-1100-412-30-085-003-0-211	PUBLIC DEFENDER - HEALTH INSURANCE	\$499.68
3-1100-412-30-085-003-0-212	PUBLIC DEFENDER - LIFE INSURANCE	\$3.24
3-1100-412-30-085-003-0-220	PUBLIC DEFENDER - FICA	\$396.73
3-1100-412-30-085-003-0-230	PUBLIC DEFENDER - RETIREMENT	\$535.20
3-1100-412-30-085-003-0-250	PUBLIC DEFENDER - UNEMPLOYMENT COMP	\$25.93
3-1100-412-30-085-003-0-260	PUBLIC DEFENDER - WORKER'S COMP	\$1.56
	2013 Budgetary Impact	\$6,648.34

2014 Budgetary Impact: \$6,648.34

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

PUBLIC DEFENDER - JUVENILE SECTION (1282)

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1282	PUBLIC DEFENDER III	G001	113	60,655.00	58,888.00	(1,767.00)
1282	PUBLIC DEFENDER II	G002	113	52,002.00	50,487.00	(1,515.00)
1282	SOCIAL WORKER	G003	113	41,280.00	40,078.00	(1,202.00)
1282	ADMINISTRATIVE ASSISTANT I	G004	113	24,087.00	23,385.00	(702.00)
				178,024.00	172,838.00	(5,186.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1282-412-30-085-004-3-113	PUB. DFDER - JUV. SEC.- REG F/T EMPLOYEES	(\$5,186.00)
3-1282-412-30-085-004-3-211	PUB. DFDER - JUV. SEC.- HEALTH INSURANCE	(\$499.68)
3-1282-412-30-085-004-3-212	PUB. DFDER - JUV. SEC.- LIFE INSURANCE	(\$3.24)
3-1282-412-30-085-004-3-220	PUB. DFDER - JUV. SEC.- FICA	(\$396.73)
3-1282-412-30-085-004-3-230	PUB. DFDER - JUV. SEC.- RETIREMENT	(\$535.20)
3-1282-412-30-085-004-3-250	PUB. DFDER - JUV. SEC.- UNEMPLOYMENT COMP	(\$25.93)
3-1282-412-30-085-004-3-260	PUB. DFDER - JUV. SEC.- WORKER'S COMP	(\$1.56)
	2013 Budgetary Impact	(\$6,648.34)

2014 Budgetary Impact: (\$6,648.34)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

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HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35836

Summary of request/proposal:

CONSTABLE PCT. 3 (1100):

Approval to create the following cost allocations to cover the 3% COLA increase and one step increase, from general fund under the following grants, effective 12/31/2012:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1100	DEPUTY CONSTABLE STEP II	0020	113	0.00	2,510.00	2,510.00
1100	DEPUTY CONSTABLE STEP II	0021	113	0.00	2,510.00	2,510.00
1100	SR. DEPUTY CONSTABLE STEP II	0022	113	0.00	2,761.00	2,761.00
				0.00	7,781.00	7,781.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-421-00-293-001-0-113	CONSTABLE PCT.3 - REG F/T EMPLOYEES	\$7,781.00
3-1100-421-00-293-001-0-211	CONSTABLE PCT.3 - HEALTH INSURANCE	\$749.52
3-1100-421-00-293-001-0-212	CONSTABLE PCT.3 - LIFE INSURANCE	\$4.86
3-1100-421-00-293-001-0-220	CONSTABLE PCT.3 - FICA	\$595.25
3-1100-421-00-293-001-0-230	CONSTABLE PCT.3 - RETIREMENT	\$803.00
3-1100-421-00-293-001-0-250	CONSTABLE PCT.3 - UNEMPLOYMENT COMP	\$38.91
3-1100-421-00-293-001-0-260	CONSTABLE PCT.3 - WORKER'S COMP	\$61.47
	2013 Budgetary Impact	\$10,034.01

2014 Budgetary Impact: \$10,034.01

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

STOP TRUANCY (1285):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1282	DEPUTY CONSTABLE STEP II	G001	113	40,510.00	38,000.00	(2,510.00)
1282	DEPUTY CONSTABLE STEP II	G002	113	40,510.00	38,000.00	(2,510.00)
1282	SR. DEPUTY CONSTABLE STEP II	G003	113	44,561.00	41,800.00	(2,761.00)
				125,581.00	117,800.00	(7,781.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1285-421-00-293-005-3-113	STOP TRUANCY - REG F/T EMPLOYEES	(\$7,781.00)
3-1285-421-00-293-005-3-211	STOP TRUANCY - HEALTH INSURANCE	(\$749.52)
3-1285-421-00-293-005-3-212	STOP TRUANCY - LIFE INSURANCE	(\$4.86)
3-1285-421-00-293-005-3-220	STOP TRUANCY - FICA	(\$595.25)
3-1285-421-00-293-005-3-230	STOP TRUANCY - RETIREMENT	(\$803.00)
3-1285-421-00-293-005-3-250	STOP TRUANCY - UNEMPLOYMENT COMP	(\$38.91)
3-1285-421-00-293-005-3-260	STOP TRUANCY - WORKER'S COMP	(\$61.47)
	2013 Budgetary Impact	(\$10,034.01)

2014 Budgetary Impact: (\$10,034.01)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

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HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35836

Summary of request/proposal:

SHERIFF (1100):

Approval to create the following cost allocations to cover the 3% COLA increase and one step increase, from general fund under the following grants, effective 12/31/2012:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DEPUTY SHERIFF II	0380	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0381	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF I	0382	113	0.00	1,140.00	1,140.00
1100	DEPUTY SHERIFF II	0383	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0384	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0385	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF I	0386	113	0.00	1,140.00	1,140.00
1100	DEPUTY SHERIFF II	0387	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0388	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0389	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0390	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0391	113	0.00	2,510.00	2,510.00
1100	DEPUTY SHERIFF II	0392	113	0.00	2,510.00	2,510.00
				0.00	29,890.00	29,890.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-421-00-280-001-0- 113	SHERIFF - REG F/T EMPLOYEES	\$29,890.00
3-1100-421-00-280-001-0- 211	SHERIFF - HEALTH INSURANCE	\$0.00
3-1100-421-00-280-001-0- 212	SHERIFF - LIFE INSURANCE	\$0.00
3-1100-421-00-280-001-0- 220	SHERIFF - FICA	\$2,286.59
3-1100-421-00-280-001-0- 230	SHERIFF - RETIREMENT	\$3,084.65
3-1100-421-00-280-001-0- 250	SHERIFF - UNEMPLOYMENT COMP	\$149.45
3-1100-421-00-280-001-0- 260	SHERIFF - WORKER'S COMP	\$236.13
2013 Budgetary Impact		\$35,646.82

2014 Budgetary Impact: \$35,646.82

Possible Funding Sources: CO. WIDE ADM - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35836

Summary of request/proposal:

COPS HIRING 13 (1284):

Approval to create the following cost allocations to cover the 3% COLA increase and one step increase, from general fund under the following grants, effective 12/31/2012:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1284	DEPUTY SHERIFF II	0001	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0002	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF I	0003	113	39,140.00	38,000.00	(1,140.00)
1284	DEPUTY SHERIFF II	0004	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0005	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0006	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF I	0007	113	39,140.00	38,000.00	(1,140.00)
1284	DEPUTY SHERIFF II	0008	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0009	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0010	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0011	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0012	113	40,510.00	38,000.00	(2,510.00)
1284	DEPUTY SHERIFF II	0013	113	40,510.00	38,000.00	(2,510.00)
				202,550.00	494,000.00	(29,890.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1284-421-00-280-022-3-113	COPS HIRING 13 - REG F/T EMPLOYEES	(\$29,890.00)
3-1284-421-00-280-022-3-211	COPS HIRING 13 - HEALTH INSURANCE	\$0.00
3-1284-421-00-280-022-3-212	COPS HIRING 13 - LIFE INSURANCE	\$0.00
3-1284-421-00-280-022-3-220	COPS HIRING 13 - FICA	(\$2,286.59)
3-1284-421-00-280-022-3-230	COPS HIRING 13 - RETIREMENT	(\$3,084.65)
3-1284-421-00-280-022-3-250	COPS HIRING 13 - UNEMPLOYMENT COMP	(\$149.45)
3-1284-421-00-280-022-3-260	COPS HIRING 13 - WORKER'S COMP	(\$236.13)
2013 Budgetary Impact		(\$35,646.82)

2014 Budgetary Impact: (\$35,646.82)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-30-085-003-0

AI - 35836

PUBLIC DEFENDER

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	PUBLIC DEFENDER II	\$52,254.00	\$0.00	\$52,254.00	0.03	\$1,567.62	\$0.00	\$53,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0003	112	CHIEF PUBLIC DEFENDER	\$87,360.00	\$0.00	\$87,360.00	0.03	\$2,620.80	\$0.00	\$89,981.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0004	113	1st ASSISTANT PUBLIC DEFENDER	\$65,825.00	\$0.00	\$65,825.00	0.03	\$1,974.75	\$0.00	\$67,800.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0005	113	PUBLIC DEFENDER II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	PUBLIC DEFENDER II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	PUBLIC DEFENDER II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	PUBLIC DEFENDER II	\$54,021.00	\$579.00	\$54,600.00	0.03	\$1,638.00	\$0.00	\$56,238.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	113	INVESTIGATOR I	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0010	113	INTAKE CLERK	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0011	113	ADMINISTRATIVE ASSISTANT III	\$35,157.00	\$44.00	\$35,201.00	0.03	\$1,056.03	\$0.00	\$36,257.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0012	113	PUBLIC DEFENDER II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	CLERK I	\$18,564.00	\$0.00	\$18,564.00	0.03	\$556.92	\$0.00	\$19,121.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	PUBLIC DEFENDER III	\$0.00	\$1,767.00	\$1,767.00	0	\$0.00	\$0.00	\$1,767.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	PUBLIC DEFENDER II	\$0.00	\$1,515.00	\$1,515.00	0	\$0.00	\$0.00	\$1,515.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	113	SOCIAL WORKER	\$0.00	\$1,202.00	\$1,202.00	0	\$0.00	\$0.00	\$1,202.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	ADMINISTRATIVE ASSISTANT I	\$0.00	\$702.00	\$702.00	0	\$0.00	\$0.00	\$702.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$613,613.00	\$5,809.00	\$619,422.00		\$18,427.08	\$0.00	\$637,852.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1282-412-30-085-004-3

AI - 35836

PUBLIC DEFENDER - JUVENILE SECTION

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
G001	113	PUBLIC DEFENDER III	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	(\$1,767.00)	\$58,888.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
G002	113	PUBLIC DEFENDER II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	(\$1,515.00)	\$50,487.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G003	113	SOCIAL WORKER	\$38,074.00	\$2,004.00	\$40,078.00	0.03	\$1,202.34	(\$1,202.00)	\$40,078.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G004	113	ADMINISTRATIVE ASSISTANT I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	(\$702.00)	\$23,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$169,665.00	\$3,173.00	\$172,838.00		\$5,185.14	(\$5,186.00)	\$172,838.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35836

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY SHERIFF	\$136,500.00	\$0.00	\$136,500.00	0.03	\$4,095.00	\$0.00	\$140,595.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,100.00
0003	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0004	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,320.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,620.00
0005	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,440.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0006	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0007	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,440.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0008	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$480.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,780.00
0010	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,860.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$5,160.00
0011	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,620.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,420.00
0012	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$1,080.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$4,580.00
0013	113	LIEUTENANT II	\$50,578.00	\$1,770.00	\$52,348.00	0.03	\$1,570.44	\$0.00	\$53,918.00	\$0.00	\$840.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$4,340.00
0014	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0015	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,080.00
0016	113	INFORMATION TECHNOLOGY MANAGER	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
0018	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$840.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,640.00
0019	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,680.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,980.00
0020	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0021	113	ACCOUNTANT III	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$1,020.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,320.00
0023	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,280.00
0024	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,360.00
0025	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,180.00
0026	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,620.00
0027	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0028	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,500.00
0029	113	SERGEANT I	\$49,255.00	(\$3,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$47,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	SERGEANT IV	\$49,255.00	(\$3,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$47,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,480.00
0032	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,000.00
0033	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$720.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,320.00
0034	113	CRIME SCENE SPECIALIST SUPERVISOR	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,120.00
0035	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$540.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,040.00
0036	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,180.00
0037	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$780.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,580.00
0038	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0039	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,120.00
0040	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0041	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0042	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,220.00
0043	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,220.00
0044	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,160.00
0045	113	MECHANIC V	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,800.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,700.00
0047	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,960.00
0048	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,740.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$6,140.00
0049	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,140.00
0050	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,520.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35836

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0051	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,080.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,680.00
0052	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,360.00
0053	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,600.00
0054	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,140.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,940.00
0055	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$5,720.00
0056	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,380.00
0057	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0058	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0059	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0060	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,740.00
0061	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0062	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0063	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0064	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0065	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0066	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,540.00
0067	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0068	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0069	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0070	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0071	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0072	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0073	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0074	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0076	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0077	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0078	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0079	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$5,000.00
0080	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0081	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0082	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,500.00
0083	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0084	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0085	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0086	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0087	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0088	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0089	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,200.00
0090	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0091	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0092	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0093	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0094	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,140.00
0095	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,980.00
0096	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0097	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,520.00
0098	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,380.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,580.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35836

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0099	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,500.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,700.00
0100	113	DEPUTY SHERIFF II	\$36,480.00	\$2,660.00	\$39,140.00	0.03	\$1,174.20	\$0.00	\$40,314.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0101	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,820.00
0102	113	SR. DEPUTY SHERIFF STEP I	\$44,777.00	(\$2,977.00)	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0104	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,580.00
0105	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0106	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,840.00
0107	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,640.00
0108	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0109	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0110	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0111	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$5,100.00	\$0.00	\$0.00	\$5,700.00
0112	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,440.00
0113	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0114	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0115	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0116	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,020.00
0117	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,980.00
0118	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0119	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0120	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0121	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$4,800.00	\$0.00	\$500.00	\$5,720.00
0122	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0123	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$1,620.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,520.00
0124	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0125	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$900.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,500.00
0126	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,340.00
0127	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0128	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0129	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0130	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0131	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0132	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,960.00
0133	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,360.00
0134	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0135	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0136	113	DEPUTY SHERIFF I	\$43,263.00	(\$5,263.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0137	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,460.00
0138	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,020.00
0139	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0140	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,540.00
0141	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,740.00
0142	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,340.00
0143	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0144	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0145	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00
0146	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35836

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0147	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0148	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0149	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0150	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0151	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0152	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0153	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,020.00
0154	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0155	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0156	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0157	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0158	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0159	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0160	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0161	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0162	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0163	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0164	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0165	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0166	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0167	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0168	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0169	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0170	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0171	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,340.00
0172	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0173	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0174	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0175	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0176	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0177	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,720.00
0178	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,620.00
0179	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,720.00
0180	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,400.00
0181	113	ACCOUNTANT II	\$41,006.00	\$0.00	\$41,006.00	0.03	\$1,230.18	\$0.00	\$42,236.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0182	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0183	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0184	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0185	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0186	113	MECHANIC IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0187	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0188	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0189	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0190	113	DEPUTY SHERIFF I	\$41,800.00	(\$3,800.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0191	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,520.00
0192	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0193	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0194	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35836

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0195	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,100.00
0196	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0197	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,460.00
0198	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0199	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0200	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0201	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0202	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0203	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0204	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0205	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,140.00
0206	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0207	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0208	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0209	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0210	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0211	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0212	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0213	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0214	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,280.00
0215	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0216	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0217	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0218	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0219	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,400.00
0220	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0221	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0222	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0223	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0224	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0225	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,160.00
0226	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0227	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0228	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0229	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0230	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0231	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0232	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$3,860.00
0233	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0234	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0235	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0236	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0237	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0238	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0239	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0240	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	\$35,563.00	\$0.00	\$35,563.00	0.03	\$1,066.89	\$0.00	\$36,630.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,040.00
0241	113	EVIDENCE TECHNICIAN	\$34,360.00	\$474.00	\$34,834.00	0.03	\$1,045.02	\$0.00	\$35,879.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,280.00
0242	113	EVIDENCE TECHNICIAN	\$34,360.00	\$474.00	\$34,834.00	0.03	\$1,045.02	\$0.00	\$35,879.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,040.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35836

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0373	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0374	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0375	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0376	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0377	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0378	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0379	113	TECHNICIAN IV	\$0.00	\$37,109.00	\$37,109.00	0.03	\$1,113.00	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0380	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0381	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0382	113	DEPUTY SHERIFF I	\$0.00	\$1,140.00	\$1,140.00	0	\$0.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0383	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0384	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0385	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0386	113	DEPUTY SHERIFF I	\$0.00	\$1,140.00	\$1,140.00	0	\$0.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0387	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0388	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0389	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0390	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0391	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0392	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$13,047,651.00	\$735,472.00	\$13,783,123.00		\$402,090.12	\$0.00	\$14,186,318.00	\$0.00	\$183,120.00	\$0.00	\$389,400.00	\$0.00	\$52,500.00	\$625,020.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1284-421-00-280-022-3

AI - 35836

COPS HIRING 13

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0003	113	DEPUTY SHERIFF I	\$36,480.00	\$1,520.00	\$38,000.00	0.03	\$1,140.00	(\$1,140.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0004	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0005	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	DEPUTY SHERIFF I	\$36,480.00	\$1,520.00	\$38,000.00	0.03	\$1,140.00	(\$1,140.00)	\$38,000.00	\$0.00	\$480.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,680.00
								\$0.00	\$39,140.00	\$0.00	\$480.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,680.00
0008	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0009	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
								\$0.00	\$40,540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$490,960.00	\$17,670.00	\$508,630.00		\$15,258.90	(\$29,890.00)	\$494,000.00	\$0.00	\$480.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,680.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-293-001-0

AI - 35836

CONSTABLE PCT. 3

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	CONSTABLE	\$68,190.00	\$11,810.00	\$80,000.00	0	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$14,000.00	\$0.00	\$18,500.00
0002	113	CHIEF DEPUTY CONSTABLE II STEP II	\$50,578.00	\$1,770.00	\$52,348.00	0.03	\$1,570.44	\$0.00	\$53,918.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0003	113	SR. DEPUTY CONSTABLE STEP IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$5,340.00
0004	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0005	113	SR. DEPUTY CONSTABLE STEP IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$3,240.00
0006	113	SERGEANT STEP II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$1,320.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$4,320.00
0007	113	SERGEANT STEP II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	SR. DEPUTY CONSTABLE STEP II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,820.00
0009	113	SR. DEPUTY CONSTABLE STEP IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,980.00
0010	113	SENIOR DEPUTY CONSTABLE STEP I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,760.00
0012	113	ADMINISTRATIVE ASSISTANT III	\$32,929.00	\$226.00	\$33,155.00	0.03	\$994.65	\$0.00	\$34,150.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0013	113	SR. DEPUTY CONSTABLE STEP I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0014	113	ADMINISTRATIVE ASSISTANT I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	SR. DEPUTY CONSTABLE STEP II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	113	DEPUTY CONSTABLE STEP I	\$36,480.00	\$1,520.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0017	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0018	113	SR. DEPUTY CONSTABLE STEP IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
A019	113	SR. DEPUTY CONSTABLE II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0020	113	DEPUTY CONSTABLE STEP II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	DEPUTY CONSTABLE STEP II	\$0.00	\$2,510.00	\$2,510.00	0	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	SR. DEPUTY CONSTABLE STEP II	\$0.00	\$2,761.00	\$2,761.00	0	\$0.00	\$0.00	\$2,761.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$719,721.00	\$44,288.00	\$764,009.00		\$20,286.84	\$0.00	\$784,296.00	\$0.00	\$6,360.00	\$0.00	\$26,400.00	\$14,000.00	\$0.00	\$46,760.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1285-421-00-293-005-3

AI - 35836

STOP TRUANCY

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00
0002	113	DEPUTY CONSTABLE STEP II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	(\$2,510.00)	\$38,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0003	113	SR. DEPUTY CONSTABLE STEP II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	(\$2,761.00)	\$41,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$117,800.00	\$4,123.00	\$121,923.00		\$3,657.69	(\$7,781.00)	\$117,800.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

DATE: December 28, 2012

2013

Transfer

DEPARTMENT SERGIO CRUZ, BUDGET OFFICER

HEAD:

DEPARTMENT DEPT OF BUDGET & MANAGEMENT FOR VARIOUS DEPTS.

NAME:

SUBJECT: INTERDEPARTMENTAL TRANSFER

Contact: SYLVIA SOLIS

Ph#: (956) 292-7025 EXT. 5423



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	Amount
FROM:		
3-1100-415-00-115-002-0- 899	CO. WIDE ADMIN. - CONTINGENCY	(52,329.17)
TO:		
3-1100-412-30-085-003-0- 113	PUBLIC DEFENDER- REG. FULL TIME	5,186.00
3-1100-412-30-085-003-0- 211	PUBLIC DEFENDER- HEALTH INS.	499.68
3-1100-412-30-085-003-0- 212	PUBLIC DEFENDER- LIFE INS.	3.24
3-1100-412-30-085-003-0- 220	PUBLIC DEFENDER- FICA	396.73
3-1100-412-30-085-003-0- 230	PUBLIC DEFENDER- RETIREMENT	535.20
3-1100-412-30-085-003-0- 250	PUBLIC DEFENDER- UNEMPLOYMENT	25.93
3-1100-412-30-085-003-0- 260	PUBLIC DEFENDER- WORKERS' COMP	1.56
3-1100-421-00-293-001-0- 113	CONSTABLE PCT.3 - REG. FULL TIME	7,781.00
3-1100-421-00-293-001-0- 211	CONSTABLE PCT.3 - HEALTH INS.	749.52
3-1100-421-00-293-001-0- 212	CONSTABLE PCT.3 - LIFE INS.	4.86
3-1100-421-00-293-001-0- 220	CONSTABLE PCT.3 - FICA	595.25
3-1100-421-00-293-001-0- 230	CONSTABLE PCT.3 - RETIREMENT	803.00
3-1100-421-00-293-001-0- 250	CONSTABLE PCT.3 - UNEMPLOYMENT	38.91
3-1100-421-00-293-001-0- 260	CONSTABLE PCT.3 - WORKERS' COMP	61.47
3-1100-421-00-280-001-0- 113	SHERIFF - REG. FULL TIME	29,890.00
3-1100-421-00-280-001-0- 220	SHERIFF - FICA	2,286.59
3-1100-421-00-280-001-0- 230	SHERIFF - RETIREMENT	3,084.65
3-1100-421-00-280-001-0- 250	SHERIFF - UNEMPLOYMENT	149.45
3-1100-421-00-280-001-0- 260	SHERIFF - WORKERS' COMP	236.13
TOTAL BUDGET INCREASE/DECREASE		0.00

REASON: INTERDEPARTMENTAL TRANSFER FROM CO. WIDE ADM. -CONTINGENCY TO VARIOUS DEPARTMENTS TO FUND THE COST ALLOCATIONS CREATED TO COVER THE 3% COLA INCREASE AND ONE STEP INCREASE (IF APPLICABLE) PLUS RELATED FRINGE BENEFIT EXPENDITURES FROM GENERAL FUND FOR CALENDAR YEAR 2013.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-35661

Budget and Management 28. H. 3.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

- a. Approval to correct the salary and/or allowances for various positions due to an error during the budget process. (See Attached Exhibit A)
- b. Approval of interdepartmental transfer.
- c. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: See Below

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

See attached fiscal notes and transfers.

Attachments

Exhibit A

Back up

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	12/18/2012 01:46 PM
Damaris San Miguel Purchasing Department	Damaris San Miguel Angela Garcia	12/21/2012 06:42 PM 12/23/2012 10:01 PM
Form Started By: Sylvia Solis		Started On: 12/07/2012 04:50 PM
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY

Department of Budget and Management

AI 35661 - EXHIBIT "A"

DEPT	SLOT	POSITION TITLE	TYPE OF PAY	ADOPTED AMOUNT	CORRECT AMOUNT	VARIANCE
280-001	0100	DEPUTY SHERIFF II	SALARY	\$40,314.00	\$39,140.00	(\$1,174.00)
340-005	G015	COMMUNITY SERVICE AIDE	SALARY	\$28,094.00	\$1,057.00	(\$27,037.00)
122-001	0024	SOLID WASTE ENFORCEMENT OFFICER	SALARY	\$40,170.00	\$40,510.00	\$340.00
122-001	0025	SOLID WASTE ENFORCEMENT OFFICER	SALARY	\$40,170.00	\$40,510.00	\$340.00
140-001	0008	ACCOUNTANT IV	AUTO ALLOWANCE	\$0.00	\$1,500.00	\$1,500.00
080-013	0002	ATTORNEY IV	AUTO ALLOWANCE	\$0.00	\$1,000.00	\$1,000.00
080-002	TBD	ASSISTANT DISTRICT ATTORNEY II	AUTO ALLOWANCE	\$0.00	\$900.00	\$900.00
080-002	TBD	ASSISTANT DISTRICT ATTORNEY II	AUTO ALLOWANCE	\$0.00	\$900.00	\$900.00

DEPT	SLOT	POSITION TITLE - ADOPTED	CORRECT TITLE
280-001	0030	SERGEANT IV	SERGEANT I
280-002	0321	DETENTION OFFICER II	DETENTION OFFICER I
280-002	0338	DETENTION OFFICER II	DETENTION OFFICER I

DEPT	SLOT	POSITION TITLE	ADOPTED OBJ	CORRECT OBJ
124-007	0074	CLERK IV	113	114

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

TAX OFFICE (1100):

Approval to authorize auto allowance in the amount of \$1,500.00 to one (1) Accountant IV position, slot no. 0008, and pay employee no. 101982, effective 01/01/2013.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ACCOUNTANT IV	0008	118	0.00	1,500.00	1,500.00
				0.00	1,500.00	1,500.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-15-140-001-0-	118	TAX OFFICE - AUTO ALLOWANCE	\$1,500.00
3-1100-415-15-140-001-0-	211	TAX OFFICE - HEALTH INSURANCE	\$0.00
3-1100-415-15-140-001-0-	212	TAX OFFICE - LIFE INSURANCE	\$0.00
3-1100-415-15-140-001-0-	220	TAX OFFICE - FICA	\$114.75
3-1100-415-15-140-001-0-	230	TAX OFFICE - RETIREMENT	\$149.25
3-1100-415-15-140-001-0-	250	TAX OFFICE - UNEMPLOYMENT COMP	\$7.50
3-1100-415-15-140-001-0-	260	TAX OFFICE - WORKER'S COMP	\$0.75
		2013 Budgetary Impact	\$1,772.25

2014 Budgetary Impact: \$1,772.25

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

DA CIVIL LITIGATION (1100):

Approval to authorize auto allowance in the amount of \$1,000.00 to one (1) Attorney IV position, slot no. 0002, effective 01/01/2013.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ATTORNEY IV	0002	118	0.00	1,000.00	1,000.00
				0.00	1,000.00	1,000.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-080-013-0-	118	DA CIVIL LITIGATION - AUTO ALLOWANCE	\$1,000.00
3-1100-412-00-080-013-0-	211	DA CIVIL LITIGATION - HEALTH INSURANCE	\$0.00
3-1100-412-00-080-013-0-	212	DA CIVIL LITIGATION - LIFE INSURANCE	\$0.00
3-1100-412-00-080-013-0-	220	DA CIVIL LITIGATION - FICA	\$76.50
3-1100-412-00-080-013-0-	230	DA CIVIL LITIGATION - RETIREMENT	\$99.50
3-1100-412-00-080-013-0-	250	DA CIVIL LITIGATION - UNEMPLOYMENT COMP	\$5.00
3-1100-412-00-080-013-0-	260	DA CIVIL LITIGATION - WORKER'S COMP	\$0.30
2013 Budgetary Impact			\$1,181.30

2014 Budgetary Impact: \$1,181.30

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

SHERIFF (1100)

Approval of the following personnel action(s), effective 01/01/2013 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DEPUTY SHERIFF STEP II	0100	113	40,314.00	39,140.00	(1,174.00)
1100	From SERGEANT IV To SERGEANT I	0030	113	47,359.00	47,359.00	0.00
Total:				87,673.00	86,499.00	(1,174.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-421-00-280-001-0-	113	SHERIFF - REG F/T EMPLOYEES	(\$1,174.00)
3-1100-421-00-280-001-0-	211	SHERIFF - HEALTH INSURANCE	\$0.00
3-1100-421-00-280-001-0-	212	SHERIFF - LIFE INSURANCE	\$0.00
3-1100-421-00-280-001-0-	220	SHERIFF - FICA	(\$89.81)
3-1100-421-00-280-001-0-	230	SHERIFF - RETIREMENT	(\$121.16)
3-1100-421-00-280-001-0-	250	SHERIFF - UNEMPLOYMENT COMP	(\$5.87)
3-1100-421-00-280-001-0-	260	SHERIFF - WORKER'S COMP	(\$9.27)
2013 Budgetary Impact			(\$1,400.11)

2014 Budgetary Impact: (\$1,400.11)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

JAIL (1100)

Approval of the following personnel action(s), effective 01/01/2013 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	From DETENTION OFFICER II To DETENTION OFFICER I	0321	113	31,364.00	31,364.00	0.00
1100	From DETENTION OFFICER II To DETENTION OFFICER I	0338	113	31,364.00	31,364.00	0.00
Total:				62,728.00	62,728.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-423-21-280-002-0- 113	JAIL - REG F/T EMPLOYEES	\$0.00
3-1100-423-21-280-002-0- 211	JAIL - HEALTH INSURANCE	\$0.00
3-1100-423-21-280-002-0- 212	JAIL - LIFE INSURANCE	\$0.00
3-1100-423-21-280-002-0- 220	JAIL - FICA	\$0.00
3-1100-423-21-280-002-0- 230	JAIL - RETIREMENT	\$0.00
3-1100-423-21-280-002-0- 250	JAIL - UNEMPLOYMENT COMP	\$0.00
3-1100-423-21-280-002-0- 260	JAIL - WORKER'S COMP	\$0.00
2013 Budgetary Impact		\$0.00

2014 Budgetary Impact: \$0.00

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

CRIMINAL DA (1100)

Approval of the following personnel action(s), effective 01/01/2013 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ASSISTANT DA II	TBD	118	0.00	900.00	900.00
1100	ASSISTANT DA II	TBD	118	0.00	900.00	900.00
				0.00	1,800.00	1,800.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-080-002-0-118	CRIMINAL DA - AUTO ALLOWANCE	\$1,800.00
3-1100-412-00-080-002-0-211	CRIMINAL DA - HEALTH INSURANCE	\$0.00
3-1100-412-00-080-002-0-212	CRIMINAL DA - LIFE INSURANCE	\$0.00
3-1100-412-00-080-002-0-220	CRIMINAL DA - FICA	\$137.70
3-1100-412-00-080-002-0-230	CRIMINAL DA - RETIREMENT	\$185.76
3-1100-412-00-080-002-0-250	CRIMINAL DA - UNEMPLOYMENT COMP	\$9.00
3-1100-412-00-080-002-0-260	CRIMINAL DA - WORKER'S COMP	\$0.54
	2013 Budgetary Impact	\$2,133.00

2014 Budgetary Impact: \$2,133.00

Possible Funding Sources: CO. WIDE ADM - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

SANITATION PCT.2 (1100)

Approval of the following personnel action(s), effective 01/01/2013 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	SOLID WASTE ENFORCEMENT OFFICER	0024	113	40,170.00	40,510.00	340.00
1100	SOLID WASTE ENFORCEMENT OFFICER	0025	113	40,170.00	40,510.00	340.00
				80,340.00	81,020.00	680.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-432-00-122-001-0- 113	SANITATION PCT.2 - REG F/T EMPLOYEES	\$680.00
3-1100-432-00-122-001-0- 211	SANITATION PCT.2 - HEALTH INSURANCE	\$0.00
3-1100-432-00-122-001-0- 212	SANITATION PCT.2 - LIFE INSURANCE	\$0.00
3-1100-432-00-122-001-0- 220	SANITATION PCT.2 - FICA	\$52.02
3-1100-432-00-122-001-0- 230	SANITATION PCT.2 - RETIREMENT	\$70.18
3-1100-432-00-122-001-0- 250	SANITATION PCT.2 - UNEMPLOYMENT COMP	\$3.40
3-1100-432-00-122-001-0- 260	SANITATION PCT.2 - WORKER'S COMP	\$5.37
	2013 Budgetary Impact	\$810.97

2014 Budgetary Impact: \$5,001.97

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

PCT 4 ROAD MAINTENANCE (1200)

Approval of the following personnel action(s), effective 01/01/2013 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	CLERK IV	0074	113	30,342.00	0.00	(30,342.00)
1200	CLERK IV	0074	114	0.00	30,342.00	30,342.00
				30,342.00	30,342.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-124-007-0-113	PCT 4 ROAD MAINTENANCE - REG F/T EMPLOYEES	(\$30,342.00)
3-1200-431-00-124-007-0-114	PCT 4 ROAD MAINTENANCE - REG P/T EMPLOYEES	\$30,342.00
3-1200-431-00-124-007-0-211	PCT 4 ROAD MAINTENANCE - HEALTH INSURANCE	\$0.00
3-1200-431-00-124-007-0-212	PCT 4 ROAD MAINTENANCE - LIFE INSURANCE	\$0.00
3-1200-431-00-124-007-0-220	PCT 4 ROAD MAINTENANCE - FICA	\$0.00
3-1200-431-00-124-007-0-230	PCT 4 ROAD MAINTENANCE - RETIREMENT	\$0.00
3-1200-431-00-124-007-0-250	PCT 4 ROAD MAINTENANCE - UNEMPLOYMENT COMP	\$0.00
3-1200-431-00-124-007-0-260	PCT 4 ROAD MAINTENANCE - WORKER'S COMP	\$0.00
	2013 Budgetary Impact	\$0.00

2014 Budgetary Impact: \$0.00

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35661

Summary of request/proposal:

H.D. ADM (1293)

Approval of the following personnel action(s), effective 01/01/2013 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1293	COMMUNITY SERVICE AIDE	G015	113	28,094.00	1,057.00	(27,037.00)
				28,094.00	1,057.00	(27,037.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1293-441-00-340-005-0-113	H.D. ADM - REG F/T EMPLOYEES	(\$27,037.00)
3-1293-441-00-340-005-0-211	H.D. ADM - HEALTH INSURANCE	\$0.00
3-1293-441-00-340-005-0-212	H.D. ADM - LIFE INSURANCE	\$0.00
3-1293-441-00-340-005-0-220	H.D. ADM - FICA	(\$2,068.33)
3-1293-441-00-340-005-0-230	H.D. ADM - RETIREMENT	(\$2,790.22)
3-1293-441-00-340-005-0-250	H.D. ADM - UNEMPLOYMENT COMP	(\$135.19)
3-1293-441-00-340-005-0-260	H.D. ADM - WORKER'S COMP	(\$13.52)
	2013 Budgetary Impact	(\$32,044.26)

2014 Budgetary Impact: (\$32,044.26)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

DATE: December 28, 2012

2013

Transfer

DEPARTMENT SERGIO CRUZ, BUDGET OFFICER

HEAD:

DEPARTMENT DEPT OF BUDGET & MANAGEMENT FOR VARIOUS DEPTS
NAME:

SUBJECT: INTERDEPARTMENTAL TRANSFER

Contact: SYLVIA SOLIS
Ph#: (956) 292-7025 EXT. 5423



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	Amount
FROM:		
3-1100-415-00-115-002-0- 899	CO. WIDE ADMIN. - CONTINGENCY	(5,897.52)
TO:		
3-1100-412-00-080-013-0- 118	DA CIVIL LITIGATION - REG. FULL TIME	1,000.00
3-1100-412-00-080-013-0- 220	DA CIVIL LITIGATION - FICA	76.50
3-1100-412-00-080-013-0- 230	DA CIVIL LITIGATION - RETIREMENT	99.50
3-1100-412-00-080-013-0- 250	DA CIVIL LITIGATION - UNEMPLOYMENT	5.00
3-1100-412-00-080-013-0- 260	DA CIVIL LITIGATION - WORKERS' COMP	0.30
3-1100-415-15-140-001-0- 118	TAX OFFICE - REG. FULL TIME	1,500.00
3-1100-415-15-140-001-0- 220	TAX OFFICE - FICA	114.75
3-1100-415-15-140-001-0- 230	TAX OFFICE - RETIREMENT	149.25
3-1100-415-15-140-001-0- 250	TAX OFFICE - UNEMPLOYMENT	7.50
3-1100-415-15-140-001-0- 260	TAX OFFICE - WORKERS' COMP	0.75
3-1100-412-00-080-002-0- 118	CRIMINAL DA - REG. FULL TIME	1,800.00
3-1100-412-00-080-002-0- 220	CRIMINAL DA - FICA	137.70
3-1100-412-00-080-002-0- 230	CRIMINAL DA - RETIREMENT	185.76
3-1100-412-00-080-002-0- 250	CRIMINAL DA - UNEMPLOYMENT	9.00
3-1100-412-00-080-002-0- 260	CRIMINAL DA - WORKERS' COMP	0.54
3-1100-432-00-122-001-0- 118	SANITATION PCT.2 - REG. FULL TIME	680.00
3-1100-432-00-122-001-0- 220	SANITATION PCT.2 - FICA	52.02
3-1100-432-00-122-001-0- 230	SANITATION PCT.2 - RETIREMENT	70.18
3-1100-432-00-122-001-0- 250	SANITATION PCT.2 - UNEMPLOYMENT	3.40
3-1100-432-00-122-001-0- 260	SANITATION PCT.2 - WORKERS' COMP	5.37
TOTAL BUDGET INCREASE/DECREASE		0.00

REASON: INTERDEPARTMENTAL TRANSFER FROM CO. WIDE ADM. -CONTINGENCY TO VARIOUS DEPARTMENTS TO FUND THE AUTO ALLOWANCES AND THE ADJUSTMENT IN SALARIES FOR TWO (2) SOLID WASTE ENFORCEMENT OFFICERS (SLOT NO.'S 0024 & 0025) PLUS RELATED FRINGE BENEFIT EXPENDITURES FOR VARIOUS POSITIONS DUE TO AN ERROR DURING THE ADOPTION OF THE 2013 BUDGET.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-15-140-001-0

AI - 35661

TAX OFFICE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	TAX ASSESSOR/COLLECTOR	\$87,360.00	\$10,140.00	\$97,500.00	0	\$0.00	\$0.00	\$97,500.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	
0002	113	CHIEF DEPUTY II	\$74,182.00	\$0.00	\$74,182.00	0.03	\$2,225.46	\$0.00	\$76,407.00	\$0.00	\$900.00	\$0.00	\$0.00	\$6,940.00	\$0.00	\$7,840.00
0003	113	MANAGER, TAX COLLECTION SECTION	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$2,800.00	\$0.00	\$4,120.00
0004	113	MANAGER, MOTOR VEHICLE LICENSE SECTION	\$58,342.00	\$6.00	\$58,348.00	0.03	\$1,750.44	\$0.00	\$60,098.00	\$0.00	\$660.00	\$0.00	\$0.00	\$5,625.00	\$0.00	\$6,285.00
0005	113	CHIEF FRAUD INVESTIGATOR	\$52,254.00	\$370.00	\$52,624.00	0.03	\$1,578.72	\$0.00	\$54,203.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,280.00
0006	113	MANAGER, TAX ASSESSING SECTION	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$2,220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,220.00
0007	113	ACCOUNTS REPORT SPECIALIST	\$52,254.00	\$512.00	\$52,766.00	0.03	\$1,582.98	\$0.00	\$54,349.00	\$0.00	\$780.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,280.00
0008	113	ADD AUTO ALLOWANCE IN THE AMOUNT OF \$1,500.00, EFFECTIVE 01/01/2013.														
0008	113	ACCOUNTANT IV	\$47,963.00	\$2,524.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
0009	113	COMPUTER SYSTEM ADMINISTATOR	\$47,829.00	\$0.00	\$47,829.00	0.03	\$1,434.87	\$0.00	\$49,264.00	\$0.00	\$780.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,280.00
0010	113	FRAUD INVESTIGATOR	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
0011	113	EXECUTIVE ASSISTANT II	\$48,383.00	\$539.00	\$48,922.00	0.03	\$1,467.66	\$0.00	\$50,390.00	\$0.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,680.00
0012	113	ACCOUNTANT III	\$46,314.00	\$0.00	\$46,314.00	0.03	\$1,389.42	\$0.00	\$47,703.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0014	113	ACCOUNTANT III	\$41,120.00	\$2,164.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	ACCOUNTANT III	\$46,314.00	\$0.00	\$46,314.00	0.03	\$1,389.42	\$0.00	\$47,703.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,580.00
0017	113	DEPUTY CLERK II	\$38,737.00	\$459.00	\$39,196.00	0.03	\$1,175.88	\$0.00	\$40,372.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	113	DEPUTY CLERK III	\$39,172.00	\$0.00	\$39,172.00	0.03	\$1,175.16	\$0.00	\$40,347.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$3,420.00
0019	113	DEPUTY CLERK III	\$39,172.00	\$0.00	\$39,172.00	0.03	\$1,175.16	\$0.00	\$40,347.00	\$0.00	\$1,980.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$3,480.00
0020	113	DEPUTY CLERK III	\$39,172.00	\$0.00	\$39,172.00	0.03	\$1,175.16	\$0.00	\$40,347.00	\$0.00	\$900.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,400.00
0021	113	DEPUTY CLERK III	\$39,172.00	\$0.00	\$39,172.00	0.03	\$1,175.16	\$0.00	\$40,347.00	\$0.00	\$1,440.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,340.00
0022	113	DEPUTY CLERK II	\$34,613.00	\$358.00	\$34,971.00	0.03	\$1,049.13	\$0.00	\$36,020.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,100.00
0023	113	DEPUTY CLERK II	\$34,613.00	\$358.00	\$34,971.00	0.03	\$1,049.13	\$0.00	\$36,020.00	\$0.00	\$780.00	\$0.00	\$0.00	\$750.00	\$0.00	\$1,530.00
0024	113	DEPUTY CLERK II	\$34,613.00	\$358.00	\$34,971.00	0.03	\$1,049.13	\$0.00	\$36,020.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0025	113	BOOKKEEPER II	\$32,929.00	\$0.00	\$32,929.00	0.03	\$987.87	\$0.00	\$33,917.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0026	113	DEPUTY CLERK II	\$35,644.00	\$419.00	\$36,063.00	0.03	\$1,081.89	\$0.00	\$37,145.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0027	113	TITLE EXAMINER II	\$34,043.00	\$0.00	\$34,043.00	0.03	\$1,021.29	\$0.00	\$35,064.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0028	113	DEPUTY CLERK II	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,520.00
0029	113	BOOKKEEPER II	\$32,929.00	\$320.00	\$33,249.00	0.03	\$997.47	\$0.00	\$34,246.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0030	113	DEPUTY CLERK II	\$33,582.00	\$0.00	\$33,582.00	0.03	\$1,007.46	\$0.00	\$34,589.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$750.00	\$0.00	\$2,250.00
0031	113	DEPUTY CLERK II	\$33,582.00	\$0.00	\$33,582.00	0.03	\$1,007.46	\$0.00	\$34,589.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$750.00	\$0.00	\$2,010.00
0032	113	DEPUTY CLERK II	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$750.00	\$0.00	\$1,770.00
0034	113	DEPUTY CLERK II	\$34,613.00	\$0.00	\$34,613.00	0.03	\$1,038.39	\$0.00	\$35,651.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,920.00
0035	113	DEPUTY CLERK II	\$34,613.00	\$0.00	\$34,613.00	0.03	\$1,038.39	\$0.00	\$35,651.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,860.00
0036	113	DEPUTY CLERK II	\$30,489.00	\$376.00	\$30,865.00	0.03	\$925.95	\$0.00	\$31,791.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0037	113	TITLE EXAMINER I	\$30,141.00	\$447.00	\$30,588.00	0.03	\$917.64	\$0.00	\$31,506.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0038	113	BOOKKEEPER I	\$30,141.00	\$0.00	\$30,141.00	0.03	\$904.23	\$0.00	\$31,045.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0039	113	BOOKKEEPER I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0040	113	TECHNICIAN II	\$30,141.00	\$0.00	\$30,141.00	0.03	\$904.23	\$0.00	\$31,045.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0041	113	ADMINISTRATIVE ASSISTANT III	\$32,929.00	\$0.00	\$32,929.00	0.03	\$987.87	\$0.00	\$33,917.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0042	113	DEPUTY CLERK II	\$29,458.00	\$140.00	\$29,598.00	0.03	\$887.94	\$0.00	\$30,486.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0044	113	DEPUTY CLERK I	\$28,792.00	\$167.00	\$28,959.00	0.03	\$868.77	\$0.00	\$29,828.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0045	113	DEPUTY CLERK I	\$28,792.00	\$72.00	\$28,864.00	0.03	\$865.92	\$0.00	\$29,730.00	\$0.00	\$1,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,440.00
0047	113	DEPUTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0048	113	DEPUTY CLERK I	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0049	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0051	113	BOOKKEEPER I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0052	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0054	113	DEPUTY CLERK I	\$26,140.00	\$414.00	\$26,554.00	0.03	\$796.62	\$0.00	\$27,351.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0055	113	DEPUTY CLERK I	\$25,256.00	\$214.00	\$25,470.00	0.03	\$764.10	\$0.00	\$26,234.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-15-140-001-0

AI - 35661

TAX OFFICE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0099	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0100	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0102	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0104	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0105	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0106	113	DEPUTY CLERK I	\$25,256.00	\$155.00	\$25,411.00	0.03	\$762.33	\$0.00	\$26,173.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0107	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0108	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0109	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0110	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0111	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0112	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0113	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0114	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0115	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0116	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0117	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0118	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0119	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0120	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0121	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0122	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0123	113	ADMINISTRATIVE ASSISTANT III	\$32,929.00	\$0.00	\$32,929.00	0.03	\$987.87	\$0.00	\$33,917.00	\$0.00	\$540.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,040.00
0124	113	DEPUTY CLERK II	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0125	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0126	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0127	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0128	113	ADMINISTRATIVE ASSISTANT III	\$31,815.00	\$185.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0129	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0130	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0131	113	ACCOUNTANT II	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0132	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0133	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0134	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0135	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0136	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0137	113	ACCOUNTANT I	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0138	113	INTERNAL AUDITOR III	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0139	113	DEPUTY CLERK III	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$35,391.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0140	113	ACCOUNTING CLERK II	\$0.00	\$32,769.00	\$32,769.00	0.03	\$0.00	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0141	113	DEPUTY CLERK II	\$0.00	\$30,342.00	\$30,342.00	0.03	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0142	113	DEPUTY CLERK II	\$0.00	\$30,342.00	\$30,342.00	0.03	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0143	113	DEPUTY CLERK II	\$0.00	\$30,342.00	\$30,342.00	0.03	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$3,986,752.00	\$155,258.00	\$4,142,010.00		\$117,621.45	\$0.00	\$4,259,649.00	\$0.00	\$71,100.00	\$0.00	\$0.00	\$45,265.00	\$1,000.00	\$115,865.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-412-00-080-013-0
 DA CIVIL LITIGATION

AI - 35661

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	ATTORNEY V	\$80,117.00	\$0.00	\$80,117.00	0.03	\$2,403.51	\$0.00	\$82,521.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	
		ADD AUTO ALLOWANCE IN THE AMOUNT OF \$1,000.00, EFFECTIVE 01/01/2013.														
0002	113	ATTORNEY IV	\$68,687.00	\$0.00	\$68,687.00	0.03	\$2,060.61	\$0.00	\$70,748.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	
0004	113	ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00	
			\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,200.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,500.00
0002	113	REGISTERED NURSE IV	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	LICENSED VOCATIONAL NURSE III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0009	113	LICENSED VOCATIONAL NURSE III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$0.00	\$52,254.00	0.03	\$1,567.62	\$0.00	\$53,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$0.00	\$52,254.00	0.03	\$1,567.62	\$0.00	\$53,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	113	LICENSED VOCATIONAL NURSE III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0018	113	LIEUTENANT V	\$44,935.00	\$1,572.90	\$46,507.90	0.03	\$1,395.24	\$0.00	\$47,903.00	\$0.00	\$1,260.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,560.00
0019	113	LIEUTENANT V	\$44,935.00	\$1,572.90	\$46,507.90	0.03	\$1,395.24	\$0.00	\$47,903.00	\$0.00	\$1,620.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,420.00
0020	113	LIEUTENANT V	\$44,935.00	\$1,572.90	\$46,507.90	0.03	\$1,395.24	\$0.00	\$47,903.00	\$0.00	\$1,320.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,520.00
0021	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,980.00
0022	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$900.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,100.00
0023	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0024	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,320.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,720.00
0025	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$720.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$3,120.00
0026	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0027	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0028	113	SERGEANT IV	\$39,469.00	\$1,381.16	\$40,850.16	0.03	\$1,225.50	\$0.00	\$42,076.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0029	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,380.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,980.00
0030	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0031	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0032	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$900.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,500.00
0033	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,620.00
0034	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0035	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0036	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0037	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0038	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0039	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$420.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,920.00
0040	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0041	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,400.00
0042	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0044	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0045	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0046	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0047	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,320.00
0049	113	DETENTION OFFICER II	\$30,450.00	\$1,066.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0050	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0051	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$3,000.00
0052	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,020.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0053	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0054	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0055	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0056	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0057	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0058	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0059	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0060	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0061	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0062	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0063	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0064	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0065	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0066	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0067	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0068	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0069	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0070	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0071	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0072	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0073	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0074	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0075	113	DETENTION OFFICER I	\$37,136.00	(\$6,686.00)	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0076	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0077	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0078	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0079	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0080	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$4,500.00	\$0.00	\$0.00	\$5,100.00
0081	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0082	113	SR. DETENTION OFFICER IV	\$35,881.00	\$1,256.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,900.00
0083	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0084	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0085	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0086	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0087	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0088	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0089	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0090	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0091	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0092	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0093	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0094	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0095	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0096	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,040.00
0097	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0098	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0099	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0100	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0101	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0102	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$4,380.00
0104	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0105	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0106	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0107	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0108	113	DETENTION OFFICER I	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0109	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0110	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0111	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0112	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0113	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0114	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0115	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0116	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0117	113	DETENTION OFFICER I	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0118	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0119	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0120	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0121	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0122	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0123	113	DETENTION OFFICER I	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0124	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0125	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0126	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0127	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,580.00
0128	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0129	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,140.00
0130	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0131	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,340.00
0132	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0133	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0134	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0135	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0136	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0137	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,180.00
0138	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,080.00
0139	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0140	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,280.00
0141	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0142	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0143	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0144	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0145	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,280.00
0146	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0147	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,680.00
0148	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0149	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0150	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0200	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0201	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	
0202	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	
0203	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
0204	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	
0205	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	
0206	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0207	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	
0208	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0209	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	
0210	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0211	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0212	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	
0213	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	
0214	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$1,200.00	\$0.00	\$0.00	
0215	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	
0216	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	
0217	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	
0218	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	
0219	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0220	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0221	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	
0222	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0223	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0224	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$240.00	\$0.00	\$1,500.00	\$0.00	\$0.00	
0225	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	
0226	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0227	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$0.00	
0228	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	
0229	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0230	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$240.00	\$0.00	\$1,500.00	\$0.00	\$0.00	
0231	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	
0232	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	
0233	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0234	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	
0235	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0236	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0237	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	
0238	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0239	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$3,300.00	\$0.00	\$0.00	
0240	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0241	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	
0242	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0243	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	
0244	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	
0245	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	
0246	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	
0247	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	
0248	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0249	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0250	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0251	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0252	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0253	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0254	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0255	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0256	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0257	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0258	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0259	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0260	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0261	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0262	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0263	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0264	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0265	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0266	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0267	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0268	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0269	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0270	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0271	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0272	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0273	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0274	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0275	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0276	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0277	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0278	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0279	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0280	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,520.00
0281	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0282	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0283	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0284	113	DETENTION OFFICER I	\$34,667.00	(\$4,217.00)	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0285	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0286	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0287	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0288	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0289	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0290	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0291	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0292	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,520.00
0293	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0294	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,220.00
0295	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0296	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0297	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,560.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0298	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0299	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0300	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0301	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0302	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0303	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0304	113	DETENTION OFFICER I	\$34,667.00	(\$4,217.00)	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0305	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0306	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,620.00
0307	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0308	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0309	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,280.00
0310	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0311	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$540.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$2,940.00
0312	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0313	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0314	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0315	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0316	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0317	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,620.00
0318	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0319	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,460.00
0320	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0321	113	DETENTION OFFICER I DETENTION OFFICER II	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0322	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0323	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0324	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0325	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,600.00
0326	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0327	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0328	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,460.00
0329	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0330	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0331	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0332	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0333	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,680.00
0334	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0335	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0336	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0337	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,460.00
0338	113	DETENTION OFFICER I DETENTION OFFICER II	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0339	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0340	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0341	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0342	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0343	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0344	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,280.00

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35661

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0394	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0395	113	ELECTRICIAN I	\$31,815.00	\$154.00	\$31,969.00	0.03	\$959.07	\$0.00	\$32,928.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0398	113	COMMUNITY SERVICE SPECIALIST	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0399	113	CAPTAIN	\$55,000.00	\$0.00	\$55,000.00	0.03	\$1,650.00	\$0.00	\$56,650.00	\$0.00	\$1,500.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$5,000.00
0400	113	CAPTAIN	\$55,000.00	\$0.00	\$55,000.00	0.03	\$1,650.00	\$0.00	\$56,650.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,340.00
			\$13,280,827.00	\$399,976.19	\$13,680,803.19		\$410,424.26	\$0.00	\$14,093,430.00	\$0.00	\$138,360.00	\$0.00	\$152,400.00	\$0.00	\$2,000.00	\$292,760.00

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35661

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY SHERIFF	\$136,500.00	\$0.00	\$136,500.00	0.03	\$4,095.00	\$0.00	\$140,595.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,100.00
0003	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0004	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,320.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,620.00
0005	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,440.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0006	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0007	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,440.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0008	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$780.00	\$0.00	\$330.00	\$0.00	\$500.00	\$4,580.00
0010	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,860.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$5,160.00
0011	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,620.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,420.00
0012	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$1,080.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$4,580.00
0013	113	LIEUTENANT II	\$50,578.00	\$1,770.00	\$52,348.00	0.03	\$1,570.44	\$0.00	\$53,918.00	\$0.00	\$840.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$4,340.00
0014	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0015	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,080.00
0016	113	INFORMATION TECHNOLOGY MANAGER	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
0018	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$840.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,640.00
0019	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,680.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,980.00
0020	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0021	113	ACCOUNTANT III	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$1,020.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,320.00
0023	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,280.00
0024	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,360.00
0025	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,180.00
0026	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,620.00
0027	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0028	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,500.00
0029	113	SERGEANT I	\$49,255.00	(\$3,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$49,017.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0030	113	SERGEANT I SERGEANT IV	\$49,255.00	(\$3,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$49,017.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0031	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,480.00
0032	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,000.00
0033	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$720.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,320.00
0034	113	CRIME SCENE SPECIALIST SUPERVISOR	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,120.00
0035	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$540.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,040.00
0036	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,180.00
0037	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$780.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,580.00
0038	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0039	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,120.00
0040	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,060.00
0041	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0042	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,220.00
0043	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,220.00
0044	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,160.00
0045	113	MECHANIC V	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,800.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,700.00
0047	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,960.00
0048	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,740.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$6,140.00
0049	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$4,940.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35661

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0050	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,520.00
0051	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,080.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,680.00
0052	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,360.00
0053	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,600.00
0054	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,140.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,940.00
0055	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$5,720.00
0056	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,380.00
0057	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0058	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0059	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0060	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,540.00
0061	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0062	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0063	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0064	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0065	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00
0066	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,540.00
0067	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0068	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0069	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0070	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0071	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0072	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0073	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0074	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0076	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0077	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0078	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0079	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$5,000.00
0080	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0081	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0082	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,500.00
0083	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0084	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0085	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0086	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0087	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0088	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0089	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,200.00
0090	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0091	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0092	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0093	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0094	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,140.00
0095	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,980.00
0096	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0097	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,520.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35661

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0145	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00
0146	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0147	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0148	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0149	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0150	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0151	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0152	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0153	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,020.00
0154	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0155	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0156	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0157	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0158	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0159	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0160	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0161	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0162	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0163	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0164	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0165	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0166	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0167	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0168	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0169	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0170	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0171	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,340.00
0172	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0173	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,040.00
0174	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0175	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0176	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0177	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,720.00
0178	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,620.00
0179	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,720.00
0180	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,400.00
0181	113	ACCOUNTANT II	\$41,006.00	\$0.00	\$41,006.00	0.03	\$1,230.18	\$0.00	\$42,236.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0182	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0183	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0184	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0185	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0186	113	MECHANIC IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0187	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0188	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0189	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0190	113	DEPUTY SHERIFF I	\$41,800.00	(\$3,800.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0191	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,520.00
0192	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35661

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0193	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0194	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00
0195	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,100.00
0196	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0197	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,460.00
0198	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0199	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0200	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0201	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0202	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0203	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0204	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0205	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,140.00
0206	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,100.00
0207	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0208	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0209	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0210	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0211	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0212	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0213	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0214	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,280.00
0215	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0216	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0217	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0218	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0219	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,400.00
0220	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0221	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0222	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0223	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0224	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0225	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,160.00
0226	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0227	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0228	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0229	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,520.00
0230	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0231	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0232	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$3,860.00
0233	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0234	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0235	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,790.00
0236	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0237	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0238	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0239	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0240	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	\$35,563.00	\$0.00	\$35,563.00	0.03	\$1,066.89	\$0.00	\$36,630.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,040.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35661

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0292	113	ADMINISTRATIVE ASSISTANT I	\$25,021.00	\$0.00	\$25,021.00	0.03	\$750.63	\$0.00	\$25,772.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0293	113	ADMINISTRATIVE ASSISTANT I	\$25,021.00	\$0.00	\$25,021.00	0.03	\$750.63	\$0.00	\$25,772.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0294	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0295	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0296	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0297	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0327	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0328	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0329	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,080.00
0330	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	\$35,563.00	\$0.00	\$35,563.00	0.03	\$1,066.89	\$0.00	\$36,630.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$500.00	\$920.00
0331	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,460.00
0332	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0333	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0334	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,000.00
0335	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0336	113	DEPUTY SHERIFF I	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0337	113	DEPUTY SHERIFF I	\$39,330.00	(\$1,330.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0338	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0339	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$4,500.00
0340	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0341	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0342	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0343	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0344	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0345	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0346	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0347	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
A348	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
A349	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
A351	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
A352	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
A353	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
A354	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
A355	113	DEPUTY SHERIFF I	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
A356	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
A358	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
A359	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
A360	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0361	113	BUDGET MANAGER II	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,920.00
0362	113	PROCUREMENT SPECIALIST	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0363	113	COMMUNICATIONS SUPERVISOR	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$35,391.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0364	113	CRIME VICTIM LIASON	\$38,408.00	\$3.00	\$38,411.00	0.03	\$1,152.33	\$0.00	\$39,563.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0365	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,620.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,920.00
0366	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,020.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,320.00
0367	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,200.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,500.00
A368	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0369	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,500.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,800.00
0370	113	CHIEF OF STAFF	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35661

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0371	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0372	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0373	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0374	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0375	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0376	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0377	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0378	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0379	113	TECHNICIAN IV	\$0.00	\$37,109.00	\$37,109.00	0.03	\$1,113.00	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0380	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0381	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0382	113	DEPUTY SHERIFF I	\$0.00	\$1,140.00	\$1,140.00	0.03	\$0.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0383	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0384	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0385	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0386	113	DEPUTY SHERIFF I	\$0.00	\$1,140.00	\$1,140.00	0.03	\$0.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0387	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0388	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0389	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0390	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0391	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0392	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$13,047,651.00	\$735,472.00	\$13,783,123.00		\$403,203.12	\$0.00	\$14,188,460.00	\$0.00	\$184,740.00	\$0.00	\$404,130.00	\$0.00	\$54,500.00	\$671,340.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-432-00-122-001-0

AI - 35661

SANITATION PCT. 2

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	OFFICE CLERK	\$28,894.00	\$0.00	\$28,894.00	0.03	\$866.82	\$0.00	\$29,761.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0002	113	HEAVY EQUIPMENT OPERATOR I	\$28,356.00	\$0.00	\$28,356.00	0.03	\$850.68	\$0.00	\$29,207.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0003	113	ATTENDANT III	\$27,424.00	\$0.00	\$27,424.00	0.03	\$822.72	\$0.00	\$28,247.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0005	113	ATTENDANT	\$27,019.00	\$0.00	\$27,019.00	0.03	\$810.57	\$0.00	\$27,830.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	ATTENDANT	\$27,019.00	\$0.00	\$27,019.00	0.03	\$810.57	\$0.00	\$27,830.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	TRUCK DRIVER II	\$27,016.00	\$0.00	\$27,016.00	0.03	\$810.48	\$0.00	\$27,826.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	TRUCK DRIVER II	\$26,644.00	\$0.00	\$26,644.00	0.03	\$799.32	\$0.00	\$27,443.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	HEAVY EQUIPMENT OPERATOR I	\$26,545.00	\$0.00	\$26,545.00	0.03	\$796.35	\$0.00	\$27,341.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	TRUCK DRIVER II	\$26,206.00	\$0.00	\$26,206.00	0.03	\$786.18	\$0.00	\$26,992.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	TRUCK DRIVER II	\$24,236.00	\$0.00	\$24,236.00	0.03	\$727.08	\$0.00	\$24,963.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0013	113	TRUCK DRIVER II	\$24,236.00	\$0.00	\$24,236.00	0.03	\$727.08	\$0.00	\$24,963.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0015	113	MAINTENANCE II	\$22,703.00	\$0.00	\$22,703.00	0.03	\$681.09	\$0.00	\$23,384.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	113	MAINTENANCE I	\$22,703.00	\$0.00	\$22,703.00	0.03	\$681.09	\$0.00	\$23,384.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	MAINTENANCE WORKER I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	SOLID WASTE ENFORCEMENT OFFICER	\$36,480.00	\$1,520.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	SOLID WASTE ENFORCEMENT OFFICER	\$38,000.00	\$1,000.00	\$39,000.00	0.03	\$1,170.00	\$0.00	\$40,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	SOLID WASTE ENFORCEMENT OFFICER	\$38,000.00	\$1,000.00	\$39,000.00	0.03	\$1,170.00	\$0.00	\$40,170.00	\$0.00	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00
			\$496,171.00	\$3,520.00	\$499,691.00		\$14,990.73	\$0.00	\$515,361.00	\$0.00	\$1,800.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$4,500.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-124-007-0

AI - 35661

PCT. 4 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	EXECUTIVE ASSISTANT IV	\$76,955.00	\$0.00	\$76,955.00	0.03	\$2,308.65	\$0.00	\$79,264.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,860.00
0002	113	FIXED ASSET MANAGER	\$48,106.00	\$0.00	\$48,106.00	0.03	\$1,443.18	\$0.00	\$49,549.00	\$0.00	\$780.09	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,780.09
0003	113	SP/PROJ COORD	\$47,592.00	\$0.00	\$47,592.00	0.03	\$1,427.76	\$0.00	\$49,020.00	\$0.00	\$1,243.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,243.96
0004	113	ACCOUNTS PAYABLE SPECIALIST III	\$42,428.00	\$0.00	\$42,428.00	0.03	\$1,272.84	\$0.00	\$43,701.00	\$0.00	\$1,560.15	\$0.00	\$2,500.00	\$0.00	\$0.00	\$4,060.15
0006	113	CHIEF ADMINISTRATOR	\$37,500.00	\$0.00	\$37,500.00	0.03	\$1,125.00	\$0.00	\$38,625.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00
0007	113	HEAVY EQUIPMENT OPERATOR III	\$42,588.00	\$0.00	\$42,588.00	0.03	\$1,277.64	\$0.00	\$43,866.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0008	113	HEAVY EQUIPMENT OPERATOR III	\$37,659.00	\$0.00	\$37,659.00	0.03	\$1,129.77	\$0.00	\$38,789.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0009	113	MECHANIC III	\$34,433.00	\$0.00	\$34,433.00	0.03	\$1,032.99	\$0.00	\$35,466.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0010	113	HEAVY EQUIPMENT OPERATOR II	\$32,837.00	\$0.00	\$32,837.00	0.03	\$985.11	\$0.00	\$33,822.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,620.00
0012	113	TRUCK DRIVER III	\$29,615.00	\$0.00	\$29,615.00	0.03	\$888.45	\$0.00	\$30,503.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	TRUCK DRIVER III	\$29,615.00	\$0.00	\$29,615.00	0.03	\$888.45	\$0.00	\$30,503.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	TRUCK DRIVER III	\$29,615.00	\$0.00	\$29,615.00	0.03	\$888.45	\$0.00	\$30,503.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0015	113	CLERK/RECEPTIONIST	\$29,242.00	\$0.00	\$29,242.00	0.03	\$877.26	\$0.00	\$30,119.00	\$0.00	\$600.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,100.00
0016	113	TRUCK DRIVER II	\$28,812.00	\$0.00	\$28,812.00	0.03	\$864.36	\$0.00	\$29,676.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0017	113	TRF SA/SPC III	\$28,771.00	\$0.00	\$28,771.00	0.03	\$863.13	\$0.00	\$29,634.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0018	113	TRUCK DRIVER III	\$28,529.00	\$0.00	\$28,529.00	0.03	\$855.87	\$0.00	\$29,385.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0019	113	HEAVY EQUIPMENT OPERATOR I	\$28,487.00	\$0.00	\$28,487.00	0.03	\$854.61	\$0.00	\$29,342.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0020	113	HEAVY EQUIPMENT OPERATOR II	\$28,398.00	\$0.00	\$28,398.00	0.03	\$851.94	\$0.00	\$29,250.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0021	113	TRUCK DRIVER III	\$28,320.00	\$0.00	\$28,320.00	0.03	\$849.60	\$0.00	\$29,170.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0022	113	HEAVY EQUIPMENT OPERATOR II	\$28,140.00	\$0.00	\$28,140.00	0.03	\$844.20	\$0.00	\$28,984.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0023	113	HEAVY EQUIPMENT OPERATOR II	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0024	113	HEAVY EQUIPMENT OPERATOR II	\$30,294.00	\$0.00	\$30,294.00	0.03	\$908.82	\$0.00	\$31,203.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0025	113	MAINTENANCE III	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0026	113	MECHANIC I	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	TIRE REPAIR	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0028	113	HEAVY EQUIPMENT OPERATOR II	\$27,413.00	\$0.00	\$27,413.00	0.03	\$822.39	\$0.00	\$28,235.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0030	113	HEAVY EQUIPMENT OPERATOR II	\$25,647.00	\$0.00	\$25,647.00	0.03	\$769.41	\$0.00	\$26,416.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0031	113	MAINTENANCE II	\$25,556.00	\$0.00	\$25,556.00	0.03	\$766.68	\$0.00	\$26,323.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0032	113	HEAVY EQUIPMENT OPERATOR II	\$24,829.00	\$0.00	\$24,829.00	0.03	\$744.87	\$0.00	\$25,574.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0034	113	HEAVY EQUIPMENT OPERATOR I	\$24,829.00	\$0.00	\$24,829.00	0.03	\$744.87	\$0.00	\$25,574.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0035	113	HEAVY EQUIPMENT OPERATOR II	\$23,808.00	\$0.00	\$23,808.00	0.03	\$714.24	\$0.00	\$24,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0036	113	HEAVY EQUIPMENT OPERATOR II	\$26,308.00	\$0.00	\$26,308.00	0.03	\$789.24	\$0.00	\$27,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0037	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0038	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0039	113	MAINTENANCE II	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0040	113	MAINTENANCE II	\$24,845.00	\$0.00	\$24,845.00	0.03	\$745.35	\$0.00	\$25,590.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0041	113	MAINTENANCE II	\$24,845.00	\$0.00	\$24,845.00	0.03	\$745.35	\$0.00	\$25,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0042	113	HEAVY EQUIPMENT OPERATOR I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0043	113	MAINTENANCE I	\$24,845.00	\$0.00	\$24,845.00	0.03	\$745.35	\$0.00	\$25,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0044	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0045	113	HEAVY EQUIPMENT OPERATOR II	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	HEAVY EQUIPMENT OPERATOR I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0047	113	HEAVY EQUIPMENT OPERATOR II	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0048	113	TRF SA/SPC II	\$25,741.00	\$0.00	\$25,741.00	0.03	\$772.23	\$0.00	\$26,513.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0049	113	TRAFFIC SAFETY SPECIALIST II/MAINTENANCE	\$25,741.00	\$0.00	\$25,741.00	0.03	\$772.23	\$0.00	\$26,513.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0050	113	CUSTODIAN	\$23,030.00	\$0.00	\$23,030.00	0.03	\$690.90	\$0.00	\$23,721.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0051	113	HEAVY EQUIPMENT OPERATOR II	\$27,329.00	\$0.00	\$27,329.00	0.03	\$819.87	\$0.00	\$28,149.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0054	113	DIESEL MECHANIC	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-124-007-0

AI - 35661

PCT. 4 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0055	113	ACCOUNTS PAYABLE SPECIALIST I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0056	113	ACCOUNTS PAYABLE SPECIALIST I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0058	113	MECHANIC II	\$31,070.00	\$0.00	\$31,070.00	0.03	\$932.10	\$0.00	\$32,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0059	113	GENERAL OPERATIONS MANAGER	\$84,357.00	\$0.00	\$84,357.00	0.03	\$2,530.71	\$0.00	\$86,888.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0060	113	TECHNICIAN III	\$36,271.00	\$0.00	\$36,271.00	0.03	\$1,088.13	\$0.00	\$37,359.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0061	113	DIRECTOR OF ROAD AND BRIDGE	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0062	113	FIELD OPERATIONS DIRECTOR II	\$70,277.00	\$0.00	\$70,277.00	0.03	\$2,108.31	\$0.00	\$72,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0063	113	ASSISTANT FIELD OPERATIONS DIRECTOR	\$65,974.00	\$0.00	\$65,974.00	0.03	\$1,979.22	\$0.00	\$67,953.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0064	113	ADMINISTRATIVE ASSISTANT IV	\$58,434.00	\$0.00	\$58,434.00	0.03	\$1,753.02	\$0.00	\$60,187.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0065	113	HEAVY EQUIPMENT OPERATOR II	\$31,500.00	\$0.00	\$31,500.00	0.03	\$945.00	\$0.00	\$32,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0066	113	HEAVY EQUIPMENT OPERATOR II	\$31,500.00	\$0.00	\$31,500.00	0.03	\$945.00	\$0.00	\$32,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0067	113	RIGHT OF WAY AGENT V	\$64,066.00	\$0.00	\$64,066.00	0.03	\$1,921.98	\$0.00	\$65,988.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0068	113	RIGHT OF WAY AGENT V	\$62,475.00	\$0.00	\$62,475.00	0.03	\$1,874.25	\$0.00	\$64,349.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0069	113	EXEC. ASST. FOR COMMUNITY & INTERGOVERNMTL	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	DIRECTOR OF CONSTRUCTION	\$48,500.00	\$0.00	\$48,500.00	0.03	\$1,455.00	\$0.00	\$49,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	DIRECTOR OF OPERATIONS	\$68,825.00	\$0.00	\$68,825.00	0.03	\$2,064.75	\$0.00	\$70,890.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0073	113	BUDGET ANALYST II	\$41,120.00	\$0.00	\$41,120.00	0.03	\$1,233.60	\$0.00	\$42,354.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0074	113 114	CLERK IV	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,337,277.00	\$0.00	\$2,337,277.00		\$70,118.31	\$0.00	\$2,407,390.00	\$0.00	\$29,804.20	\$0.00	\$8,000.00	\$5,000.00	\$0.00	\$42,804.20

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1293-441-00-340-005-0

AI - 35661

H.D. ADM

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
G002	113	TX VCCNS MANAGER	\$2,808.00	\$0.00	\$2,808.00	0.03	\$84.24	\$0.00	\$2,892.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0003	113	REGISTERED NURSE IV	\$1,861.00	\$0.00	\$1,861.00	0.03	\$56.00	\$0.00	\$1,917.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G004	113	LICENSED VOCATIONAL NURSE III	\$1,767.00	\$0.00	\$1,767.00	0.03	\$53.00	\$0.00	\$1,820.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G005	113	LICENSED VOCATIONAL NURSE III	\$1,767.00	\$0.00	\$1,767.00	0.03	\$53.00	\$0.00	\$1,820.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G006	113	LICENSED VOCATIONAL NURSE III	\$1,766.00	\$0.00	\$1,766.00	0.03	\$53.00	\$0.00	\$1,819.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G007	113	LICENSED VOCATIONAL NURSE III	\$1,547.00	\$0.00	\$1,547.00	0.03	\$46.41	\$0.00	\$1,593.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G008	113	LICENSED VOCATIONAL NURSE II	\$1,412.00	\$0.00	\$1,412.00	0.03	\$42.00	\$0.00	\$1,454.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G009	113	LICENSED VOCATIONAL NURSE II	\$1,412.00	\$0.00	\$1,412.00	0.03	\$42.36	\$0.00	\$1,454.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G010	113	LICENSED VOCATIONAL NURSE II	\$1,412.00	\$0.00	\$1,412.00	0.03	\$42.00	\$0.00	\$1,454.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G012	113	OUTREACH SPECIALIST I	\$1,166.00	\$0.00	\$1,166.00	0.03	\$34.98	\$0.00	\$1,201.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G013	113	OUTREACH SPECIALIST I	\$1,133.00	\$0.00	\$1,133.00	0.03	\$33.99	\$0.00	\$1,167.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G014	113	ASST TB RECORDS MNGR	\$1,111.00	\$0.00	\$1,111.00	0.03	\$33.33	\$0.00	\$1,144.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G015	113	COMMUNITY SERVICE AIDE	\$974.00	\$26,302.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00 \$1,057.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G016	113	COMMUNITY SERVICE AIDE	\$1,099.00	\$0.00	\$1,099.00	0.03	\$32.97	\$0.00	\$1,132.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G017	113	OUTREACH SPECIALIST I	\$35.00	\$0.00	\$35.00	0.03	\$1.05	\$0.00	\$36.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G018	113	OUTREACH SPECIALIST II	\$963.00	\$0.00	\$963.00	0.03	\$29.00	\$0.00	\$992.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G019	113	OUTREACH SPECIALIST I	\$849.00	\$0.00	\$849.00	0.03	\$25.00	\$0.00	\$874.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G020	113	OUTREACH SPECIALIST I	\$15.00	\$0.00	\$15.00	0.03	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G021	113	HR COORDINATOR III	\$10,000.00	\$0.00	\$10,000.00	0.03	\$300.00	\$0.00	\$10,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G022	113	REGISTERED NURSE V	\$1,771.00	\$0.00	\$1,771.00	0.03	\$53.13	\$0.00	\$1,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$34,868.00	\$26,302.00	\$61,170.00		\$1,833.74	\$0.00	\$35,965.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-080-002-0

AI - 35661

CRIMINAL DA

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	ASSISTANT DISTRICT ATTORNEY V	\$102,549.00	\$0.00	\$102,549.00	0.03	\$3,076.47	\$0.00	\$105,625.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0003	113	ASSISTANT DISTRICT ATTORNEY V	\$99,745.00	\$0.00	\$99,745.00	0.03	\$2,992.35	\$0.00	\$102,737.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0004	113	ASSISTANT DISTRICT ATTORNEY V	\$91,333.00	\$0.00	\$91,333.00	0.03	\$2,739.99	\$0.00	\$94,073.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0005	113	ASSISTANT DISTRICT ATTORNEY V	\$91,333.00	\$0.00	\$91,333.00	0.03	\$2,739.99	\$0.00	\$94,073.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0006	113	ASSISTANT DISTRICT ATTORNEY V	\$82,921.00	\$0.00	\$82,921.00	0.03	\$2,487.63	\$0.00	\$85,409.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0007	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0008	113	ASSISTANT DISTRICT ATTORNEY V	\$85,725.00	\$735.00	\$86,460.00	0.03	\$2,593.80	\$0.00	\$89,054.00	\$0.00	\$3,840.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,740.00
0009	113	ASSISTANT DISTRICT ATTORNEY III	\$49,344.00	\$0.00	\$49,344.00	0.03	\$1,480.00	\$0.00	\$50,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	ASSISTANT DISTRICT ATTORNEY III	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$960.00	\$0.00	\$0.00	\$900.00	\$0.00	\$1,860.00
0011	113	ASSISTANT DISTRICT ATTORNEY IV	\$78,303.00	\$0.00	\$78,303.00	0.03	\$2,349.09	\$0.00	\$80,652.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0012	113	ASSISTANT DISTRICT ATTORNEY IV	\$73,495.00	\$0.00	\$73,495.00	0.03	\$2,204.85	\$0.00	\$75,700.00	\$0.00	\$2,640.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,540.00
0013	113	ASSISTANT DISTRICT ATTORNEY IV	\$75,899.00	\$301.00	\$76,200.00	0.03	\$2,286.00	\$0.00	\$78,486.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,500.00
0014	113	ASSISTANT DISTRICT ATTORNEY IV	\$71,091.00	\$809.00	\$71,900.00	0.03	\$2,157.00	\$0.00	\$74,057.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,700.00
0015	113	ASSISTANT DISTRICT ATTORNEY IV	\$73,495.00	\$485.00	\$73,980.00	0.03	\$2,219.40	\$0.00	\$76,199.00	\$0.00	\$3,120.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,020.00
0016	113	ASSISTANT DISTRICT ATTORNEY IV	\$71,091.00	\$1,089.00	\$72,180.00	0.03	\$2,165.40	\$0.00	\$74,345.00	\$0.00	\$3,120.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,020.00
0017	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0018	113	ASSISTANT DISTRICT ATTORNEY IV	\$71,091.00	\$0.00	\$71,091.00	0.03	\$2,132.73	\$0.00	\$73,224.00	\$0.00	\$2,640.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,540.00
0019	113	ASSISTANT DISTRICT ATTORNEY IV	\$66,634.00	\$0.00	\$66,634.00	0.03	\$1,999.02	\$0.00	\$68,633.00	\$0.00	\$2,880.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,780.00
0020	113	ASSISTANT DISTRICT ATTORNEY III	\$56,962.00	\$0.00	\$56,962.00	0.03	\$1,708.86	\$0.00	\$58,671.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0021	113	ASSISTANT DISTRICT ATTORNEY III	\$56,898.00	\$0.00	\$56,898.00	0.03	\$1,706.94	\$0.00	\$58,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0022	113	ASSISTANT DISTRICT ATTORNEY III	\$63,071.00	\$0.00	\$63,071.00	0.03	\$1,892.13	\$0.00	\$64,963.00	\$0.00	\$2,880.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,780.00
0023	113	ASSISTANT DISTRICT ATTORNEY IV	\$67,536.00	\$0.00	\$67,536.00	0.03	\$2,026.08	\$0.00	\$69,562.00	\$0.00	\$2,160.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,060.00
0024	113	ASSISTANT DISTRICT ATTORNEY II	\$49,159.00	\$0.00	\$49,159.00	0.03	\$1,474.77	\$0.00	\$50,634.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0026	113	ASSISTANT DISTRICT ATTORNEY III	\$61,043.00	\$0.00	\$61,043.00	0.03	\$1,831.29	\$0.00	\$62,874.00	\$0.00	\$2,160.00	\$0.00	\$9,910.00	\$900.00	\$0.00	\$12,970.00
0027	113	ASSISTANT DISTRICT ATTORNEY III	\$61,011.00	\$0.00	\$61,011.00	0.03	\$1,830.33	\$0.00	\$62,841.00	\$0.00	\$2,880.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,780.00
0028	113	ASSISTANT DISTRICT ATTORNEY III	\$59,488.00	(\$1.00)	\$59,487.00	0.03	\$1,785.00	\$0.00	\$61,272.00	\$0.00	\$2,640.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,540.00
0029	113	ASSISTANT DISTRICT ATTORNEY III	\$50,620.00	\$0.00	\$50,620.00	0.03	\$1,518.60	\$0.00	\$52,139.00	\$0.00	\$960.00	\$0.00	\$0.00	\$900.00	\$0.00	\$1,860.00
0030	113	ASSISTANT DISTRICT ATTORNEY III	\$55,788.00	\$0.00	\$55,788.00	0.03	\$1,673.64	\$0.00	\$57,462.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0031	113	ASSISTANT DISTRICT ATTORNEY III	\$59,015.00	\$0.00	\$59,015.00	0.03	\$1,770.45	\$0.00	\$60,785.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0032	113	ASSISTANT DISTRICT ATTORNEY III	\$56,896.00	(\$1.00)	\$56,895.00	0.03	\$1,707.00	\$0.00	\$58,602.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0033	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0034	113	CRIMINAL INVESTIGATOR III	\$54,890.00	\$0.00	\$54,890.00	0.03	\$1,646.70	\$0.00	\$56,537.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0035	113	HUMAN RESOURCES COORDINATOR IV	\$58,220.00	\$0.00	\$58,220.00	0.03	\$1,746.60	\$0.00	\$59,967.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0036	113	ASSISTANT DISTRICT ATTORNEY III	\$58,020.00	(\$1.00)	\$58,019.00	0.03	\$1,741.00	\$0.00	\$59,760.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0038	113	ASSISTANT DISTRICT ATTORNEY III	\$55,884.00	\$0.00	\$55,884.00	0.03	\$1,677.00	\$0.00	\$57,561.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0039	113	ASSISTANT DISTRICT ATTORNEY III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0040	113	ASSISTANT DISTRICT ATTORNEY II	\$54,303.00	\$0.00	\$54,303.00	0.03	\$1,629.09	\$0.00	\$55,932.00	\$0.00	\$1,680.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,580.00
0041	113	ASSISTANT DISTRICT ATTORNEY II	\$47,675.00	\$0.00	\$47,675.00	0.03	\$1,430.00	\$0.00	\$49,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0042	113	CRIMINAL INVESTIGATOR II	\$51,743.00	\$0.00	\$51,743.00	0.03	\$1,552.00	\$0.00	\$53,295.00	\$0.00	\$960.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,560.00
0043	113	ASSISTANT DISTRICT ATTORNEY II	\$47,913.00	\$0.00	\$47,913.00	0.03	\$1,437.00	\$0.00	\$49,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0044	113	ASSISTANT DISTRICT ATTORNEY II	\$46,119.00	\$0.00	\$46,119.00	0.03	\$1,383.57	\$0.00	\$47,503.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0045	113	ASSISTANT DISTRICT ATTORNEY II	\$48,948.00	\$1.00	\$48,949.00	0.03	\$1,468.00	\$0.00	\$50,417.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0046	113	ASSISTANT DISTRICT ATTORNEY II	\$54,303.00	\$0.00	\$54,303.00	0.03	\$1,629.09	\$0.00	\$55,932.00	\$0.00	\$1,680.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,580.00
0047	113	ASSISTANT DISTRICT ATTORNEY II	\$48,816.00	\$0.00	\$48,816.00	0.03	\$1,464.00	\$0.00	\$50,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0048	113	ASSISTANT DISTRICT ATTORNEY II	\$48,876.00	\$0.00	\$48,876.00	0.03	\$1,466.00	\$0.00	\$50,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0049	113	ASSISTANT DISTRICT ATTORNEY II	\$48,952.00	\$0.00	\$48,952.00	0.03	\$1,468.56	\$0.00	\$50,421.00	\$0.00	\$0.00	\$0.00	\$4,122.00	\$900.00	\$0.00	\$5,022.00
0050	111	CRIMINAL DISTRICT ATTORNEY	\$48,654.00	\$0.00	\$48,654.00	0.03	\$1,459.62	\$0.00	\$50,114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-080-002-0

AI - 35661

CRIMINAL DA

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0051	113	ASSISTANT DISTRICT ATTORNEY II	\$47,352.00	\$0.00	\$47,352.00	0.03	\$1,420.56	\$0.00	\$48,773.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0052	113	ACCOUNTANT IV	\$47,227.00	\$0.00	\$47,227.00	0.03	\$1,416.81	\$0.00	\$48,644.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0053	113	CRIMINAL INVESTIGATOR I	\$44,908.00	\$0.00	\$44,908.00	0.03	\$1,347.24	\$0.00	\$46,255.00	\$0.00	\$420.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,020.00
0055	113	EXECUTIVE ASSISTANT II	\$43,322.00	(\$1.00)	\$43,321.00	0.03	\$1,300.00	\$0.00	\$44,621.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0056	113	EXECUTIVE ASSISTANT I	\$40,742.00	\$0.00	\$40,742.00	0.03	\$1,222.00	\$0.00	\$41,964.00	\$0.00	\$2,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,040.00
0057	113	EXECUTIVE ASSISTANT I	\$36,495.00	(\$1.00)	\$36,494.00	0.03	\$1,095.00	\$0.00	\$37,589.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0058	113	EXECUTIVE ASSISTANT I	\$36,495.00	(\$1.00)	\$36,494.00	0.03	\$1,095.00	\$0.00	\$37,589.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0059	113	ADMINISTRATIVE ASSISTANT IV	\$33,465.00	\$0.00	\$33,465.00	0.03	\$1,003.95	\$0.00	\$34,469.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0060	113	ADMINISTRATIVE ASSISTANT IV	\$33,465.00	\$0.00	\$33,465.00	0.03	\$1,003.95	\$0.00	\$34,469.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0061	113	ADMINISTRATIVE ASSISTANT IV	\$33,365.00	\$0.00	\$33,365.00	0.03	\$1,000.95	\$0.00	\$34,366.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0062	113	ADMINISTRATIVE ASSISTANT IV	\$33,323.00	(\$1.00)	\$33,322.00	0.03	\$1,000.00	\$0.00	\$34,322.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0063	113	ADMINISTRATIVE ASSISTANT IV	\$33,323.00	(\$1.00)	\$33,322.00	0.03	\$1,000.00	\$0.00	\$34,322.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0064	113	ADMINISTRATIVE ASSISTANT IV	\$33,323.00	(\$1.00)	\$33,322.00	0.03	\$1,000.00	\$0.00	\$34,322.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0065	113	ADMINISTRATIVE ASSISTANT IV	\$32,255.00	(\$1.00)	\$32,254.00	0.03	\$968.00	\$0.00	\$33,222.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0066	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0067	113	ADMINISTRATIVE ASSISTANT III	\$31,280.00	\$0.00	\$31,280.00	0.03	\$938.40	\$0.00	\$32,218.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0068	113	ADMINISTRATIVE ASSISTANT III	\$31,179.00	(\$1.00)	\$31,178.00	0.03	\$935.00	\$0.00	\$32,113.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0069	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	ADMINISTRATIVE ASSISTANT II	\$27,045.00	\$0.00	\$27,045.00	0.03	\$811.00	\$0.00	\$27,856.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0071	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	ADMINISTRATIVE ASSISTANT II	\$26,080.00	\$1.00	\$26,081.00	0.03	\$782.00	\$0.00	\$26,863.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0073	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0074	113	ADMINISTRATIVE ASSISTANT II	\$25,116.00	\$0.00	\$25,116.00	0.03	\$753.48	\$0.00	\$25,869.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	ADMINISTRATIVE ASSISTANT II	\$24,278.00	\$0.00	\$24,278.00	0.03	\$728.34	\$0.00	\$25,006.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0076	113	ADMINISTRATIVE ASSISTANT II	\$24,192.00	\$0.00	\$24,192.00	0.03	\$725.76	\$0.00	\$24,918.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0077	113	ADMINISTRATIVE ASSISTANT II	\$24,154.00	\$0.00	\$24,154.00	0.03	\$724.62	\$0.00	\$24,879.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0078	113	ADMINISTRATIVE ASSISTANT II	\$24,154.00	\$0.00	\$24,154.00	0.03	\$724.62	\$0.00	\$24,879.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0079	113	ADMINISTRATIVE ASSISTANT II	\$24,154.00	\$0.00	\$24,154.00	0.03	\$724.62	\$0.00	\$24,879.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0080	113	ADMINISTRATIVE ASSISTANT II	\$23,279.00	\$0.00	\$23,279.00	0.03	\$698.37	\$0.00	\$23,977.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0081	113	ADMINISTRATIVE ASSISTANT I	\$19,054.00	\$0.00	\$19,054.00	0.03	\$571.62	\$0.00	\$19,626.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0082	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0083	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0084	113	CLERK II	\$20,570.00	\$1,083.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0085	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0086	113	CLERK II	\$20,570.00	\$1,083.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0087	113	CRIMINAL INVESTIGATOR I	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$3,600.00
0088	113	CLERK II	\$21,653.00	\$347.00	\$22,000.00	0.03	\$660.00	\$0.00	\$22,660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0089	113	ASSISTANT DISTRICT ATTORNEY IV	\$68,687.00	\$0.00	\$68,687.00	0.03	\$2,060.61	\$0.00	\$70,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0090	113	ASSISTANT DISTRICT ATTORNEY III	\$58,888.00	(\$1.00)	\$58,887.00	0.03	\$1,767.00	\$0.00	\$60,654.00	\$0.00	\$1,159.42	\$0.00	\$0.00	\$900.00	\$0.00	\$2,059.42
0091	113	ASSISTANT DISTRICT ATTORNEY IV	\$68,687.00	\$0.00	\$68,687.00	0.03	\$2,060.61	\$0.00	\$70,748.00	\$0.00	\$4,080.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,980.00
0092	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0093	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
A094	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0095	113	ASSISTANT DISTRICT ATTORNEY II	\$45,977.00	\$0.00	\$45,977.00	0.03	\$1,379.00	\$0.00	\$47,356.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0096	113	ADMINISTRATIVE ASSISTANT II	\$28,231.00	\$0.00	\$28,231.00	0.03	\$846.93	\$0.00	\$29,078.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0097	113	ASSISTANT DISTRICT ATTORNEY III	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$1,440.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,340.00
0098	113	ASSISTANT DISTRICT ATTORNEY III	\$49,629.00	(\$1.00)	\$49,628.00	0.03	\$1,489.00	\$0.00	\$51,117.00	\$0.00	\$4,080.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,980.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-080-002-0

AI - 35661

CRIMINAL DA

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0099	113	CRIMINAL INVESTIGATOR II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0100	113	CRIMINAL INVESTIGATOR II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0101	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0102	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	ADMINISTRATIVE ASSISTANT I	\$0.00	\$23,385.00	\$23,385.00	0.03	\$702.00	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0104	113	TECHNICIAN II	\$0.00	\$27,276.00	\$27,276.00	0.03	\$818.00	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TBD	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00
TBD	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00
			\$4,497,141.00	\$258,530.00	\$4,755,671.00		\$142,671.82	\$0.00	\$4,898,352.00	\$0.00	\$120,999.42	\$0.00	\$14,032.00	\$67,400.00	\$0.00	\$200,631.42

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

AI-35545

Budget and Management 28. H. 4.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

a. Discussion, consideration and approval of all personnel actions approved after September 25, 2012 (2013 Budget Adoption date) as listed below, to be effective 01/01/2013:

1. Pct. 1 Road Maintenance (1200)

Approval of the following personnel action(s), as previously approved by CC on 10/09/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Delete	0031	Maintenance III	\$32,126.00
Create	0129	Maintenance III	\$35,192.00

2. Pct. 2 Road Maintenance (1200)

Approval of the following personnel action(s), as previously approved by CC on 11/13/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Create	0089	Engineering Technician IV	\$41,280.00

3. Pct. 3 Road Maintenance & Pct. 3 BCAP (1200)

Approval to authorize supplemental pay to one (1) Assistant Field Operations Director position, slot no. 0079 (R&B), in the amount of \$3,167.00 from Pct. 3 BCAP (slot no. A006) and pay allowance to employee no. 160814, as previously approved by CC on 10/30/2012.

4. Pct. 4 Road Maintenance (1200)

Approval of the following personnel action(s), as previously approved by CC on 10/16/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Delete	0070	Director of Construction	\$49,955.00
Create	0075	Safety Coordinator	\$49,955.00

5. Health & Human Services (1100)

Approval of the following personnel action(s), as previously approved by CC on 10/16/12 & 11/13/12 (includes 3% COLA Adjustment):

Action	Dept.	Slot No.	Position Title	Budgeted Salary
Delete	Human Services	0028	Eligibility Specialist II	\$28,094.00

Delete	Human Services	0031	Billing Specialist II	\$25,426.00
Create	Human Services	0035	Coordinator III	\$48,149.00
Delete	Health Adm.	0029	Eligibility Specialist I	\$24,929.00
Delete	Health Adm.	0043	Eligibility Specialist I	\$24,087.00
Create	Health Adm.	0048	Clerk II	\$22,303.00
Create	Health Adm.	0049	Clerk II	\$22,303.00

6. Child Protective Court (1100)

Approval of the following personnel action(s), as previously approved by CC on 11/06/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Create	0001	Court Bailiff	\$37,574.00

7. Tax Office (1100)

Approval of the following personnel action(s), as previously approved by CC on 10/23/12 & 11/13/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Delete	0043	Bookkeeper I	\$30,062.00
Delete	0050	Deputy Clerk I	\$27,835.00
Create	0140	Accounting Clerk II	\$32,769.00
Create	0141	Deputy Clerk II	\$30,342.00
Create	0142	Deputy Clerk II	\$30,342.00
Create	0143	Deputy Clerk II	\$30,342.00

8. District Attorney (1100) & DA Bad Cks (1222)

a. Approval to create the following part-time position, as previously approved by CC on 11/20/12 (includes 3% COLA Adjustment):

Pgm.	Slot No.	Position Title	Budgeted Salary
DA. Bad Cks	0031	Coordinator I	\$35,391.00

b. Approval to transfer auto allowance pay in the amount of \$3,600.00 from slot no. 0099 Criminal Investigator II to slot no. 0053, Criminal Investigator I, as previously approved by CC on 10/23/12.

c. Approval to transfer auto allowance pay in the amount of \$3,600.00 from slot no. 0100 Criminal Investigator II to slot no. 0087, Criminal Investigator I, as previously approved by CC on 12/11/12.

9. Urban County - CDBG (1288)

Approval of the following personnel action(s), as previously approved by CC on 10/23/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Delete	0007	Compliance Monitor	\$49,834.00
Create	0031	Internal Auditor III	\$48,149.00

10. Drug Court (1100)

Approval of the following personnel action(s), as previously approved by CC on 11/20/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Create	0002	Clerk I	\$22,660.00

11. DWI Court Grant (1297)

Approval to authorize a decrease in supplemental pay allowance for the following employees, as previously approved by CC on 11/06/12:

Dept.	Slot No.	Emp No.	Position Title	Current Allowance Amt.	Proposed Allowance Amt.
Crim. DA (1100)	0026	127531	Assistant D.A. III	\$10,035.00	\$9,910.00
139th DC (1100)	0002	020524	Court Coordinator	\$4,955.00	\$4,895.00
139th DC (1100)	0004	088439	Assistant Court Coord.	\$4,955.00	\$4,895.00

12. Juvenile Probation (1100)/ TJJD- A (1294)/ IV-E ENHANCED ADM (1296):

Approval of the following personnel action(s), as previously approved by CC on 11/20/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Current Budgeted Amt.	Proposed Budgeted Amt.	Total Increase/Decrease
Salary Decrease	330-032-G001	Probation Officer	\$36,611.00	\$36,611.00	\$0.00
	330-002-G059		\$8,211.00	\$3,862.00	(\$4,349.00)
Salary Increase	330-002-0014	Probation Officer	\$38,110.00	\$42,459.00	\$4,349.00
	330-010-G043		\$2,364.00	\$2,364.00	\$0.00

13. Sheriff (1100)

Approval of the following personnel action(s), as previously approved by CC on 12/04/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Create	0371	Deputy Sheriff Step I	\$39,140.00
Create	0372	Deputy Sheriff Step I	\$39,140.00
Create	0373	Deputy Sheriff Step I	\$39,140.00
Create	0374	Deputy Sheriff Step I	\$39,140.00
Create	0375	Deputy Sheriff Step I	\$39,140.00
Create	0376	Deputy Sheriff Step I	\$39,140.00
Create	0377	Deputy Sheriff Step I	\$39,140.00
Create	0378	Deputy Sheriff Step I	\$39,140.00

b. Discussion, consideration and approval of positions not included in the 2013 Adopted Salary Schedule as listed below, effective 01/01/2013:

1. WIC BF (1292)

Approval of the following personnel action(s), as previously approved by CC on 09/25/12 (includes 3% COLA Adjustment):

Action	Slot No.	Position Title	Budgeted Salary
Delete	0019	Peer Counselor I	\$20,650.00
Delete	0024	Peer Counselor I	\$20,650.00
Delete	0029	Assistant BF Coordinator	\$49,834.00
Delete	0034	Lactation Consultant	\$52,002.00
Create	0035	Lactation Specialist	\$32,769.00

c. Approval of interdepartmental and/or intradepartmental transfers.

d. Approval of revised salary schedules.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: Various (see below)

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

See attached Fiscal Notes and transfers.

Attachments

transfer

Fiscal Note

revised salary schedule

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	12/17/2012 02:11 PM
Budget & Management	Obdett Calzada	12/17/2012 02:54 PM
Rosalinda Cantu	Rosie Cantu	12/18/2012 10:10 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Sylvia Solis		Started On: 12/03/2012 08:55 AM
	Final Approval Date: 12/23/2012	

DATE: December 28, 2012

2013

Transfer

DEPARTMENT SERGIO CRUZ, BUDGET OFFICER

HEAD:

DEPARTMENT DEPT OF BUDGET & MANAGEMENT FOR VARIOUS DEPTS.

NAME:

SUBJECT: INTERDEPARTMENTAL TRANSFER

Contact: SYLVIA SOLIS

Ph#: (956) 292-7025 EXT. 5423



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

ACCOUNT NUMBER	ACCOUNT NAME	Amount
FROM:		
3-1100-415-00-115-002-0- 899	CO. WIDE ADMIN. - CONTINGENCY	(542,440.97)
TO:		
3-1100-412-00-055-001-0- 113	CHILD PROTECTIVE COURT - REG. FULL TIME	37,574.00
3-1100-412-00-055-001-0- 211	CHILD PROTECTIVE COURT - HEALTH INS.	4,164.00
3-1100-412-00-055-001-0- 212	CHILD PROTECTIVE COURT - LIFE INS.	27.00
3-1100-412-00-055-001-0- 220	CHILD PROTECTIVE COURT - FICA	2,874.41
3-1100-412-00-055-001-0- 230	CHILD PROTECTIVE COURT - RETIREMENT	3,877.64
3-1100-412-00-055-001-0- 250	CHILD PROTECTIVE COURT - UNEMPLOYMENT	187.87
3-1100-412-00-055-001-0- 260	CHILD PROTECTIVE COURT - WORKERS' COMP	296.83
3-1100-415-15-140-001-0- 113	TAX OFFICE - REG. FULL TIME	65,898.00
3-1100-415-15-140-001-0- 211	TAX OFFICE - HEALTH INS.	8,328.00
3-1100-415-15-140-001-0- 212	TAX OFFICE - LIFE INS.	54.00
3-1100-415-15-140-001-0- 220	TAX OFFICE - FICA	5,041.20
3-1100-415-15-140-001-0- 230	TAX OFFICE - RETIREMENT	6,800.67
3-1100-415-15-140-001-0- 250	TAX OFFICE - UNEMPLOYMENT	329.49
3-1100-415-15-140-001-0- 260	TAX OFFICE - WORKERS' COMP	32.95
3-1100-421-00-280-001-0- 113	SHERIFF - REG. FULL TIME	313,120.00
3-1100-421-00-280-001-0- 211	SHERIFF - HEALTH INS.	33,312.00
3-1100-421-00-280-001-0- 212	SHERIFF - LIFE INS.	216.00
3-1100-421-00-280-001-0- 220	SHERIFF - FICA	23,953.68
3-1100-421-00-280-001-0- 230	SHERIFF - RETIREMENT	32,313.98
3-1100-421-00-280-001-0- 250	SHERIFF - UNEMPLOYMENT	1,565.60
3-1100-421-00-280-001-0- 260	SHERIFF - WORKERS' COMP	2,473.65
TOTAL BUDGET INCREASE/DECREASE		0.00

REASON: INTERDEPARTMENTAL TRANSFER FROM CO. WIDE ADM. -CONTINGENCY TO VARIOUS DEPARTMENTS TO FUND THE SALARIES AND RELATED FRINGE BENEFIT EXPENDITURES FOR POSITIONS CREATED AFTER 2013 BUDGET ADOPTION DATE (SEPTEMBER 25, 2012) FOR CALENDAR YEAR 2013.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

DATE: December 18, 2012

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Dept. of Budget & Mgmt for Adult Probation - Drug Court

ACCOUNT NUMBER: 2-1100-423-00-320-014-0-XXX

Contact Person: Sylvia Solis Ph#: (956) 292-7025 ext. 5423

SUBJECT: **Budget Amendments** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

2012
Appropriation



Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-423-00-320-014-0-113	Drug Court - Reg F/T Employees	22,660.00
3-1100-423-00-320-014-0-211	Drug Court - Health Insurance	5,617.92
3-1100-423-00-320-014-0-212	Drug Court - Life Insurance	26.64
3-1100-423-00-320-014-0-220	Drug Court - FICA	1,733.49
3-1100-423-00-320-014-0-230	Drug Court - Retirement	2,338.51
3-1100-423-00-320-014-0-250	Drug Court - Unemployment Compensation	113.30
3-1100-423-00-320-014-0-260	Drug Court - Workers' Compensation	18.13
TOTAL BUDGET INCREASE (DECREASE)		32,507.99

REASON: To appropriate funding the salary and related fringe benefit expenditures for the creation of one (1) Clerk I position, slot no. 0002, budgeted salary \$22,000.00/yr.
Note: Monies are to be unreserved from acct #3-1100-250-10-000-011-0-000 "RESERVED F/B-DRUG COURT COST FEES"

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

DATE: December 28, 2012

2013
Transfer



DEPARTMENT HEAD: Sergio Cruz, Budget Officer

DEPARTMENT NAME: Department of Budget & Management for PCT. 2 RD MAINTENANCE

ACCOUNT NUMBER: 3-1200-431-00-122-006-0-XXX

Contact Person: Sylvia V. Solis **Ph#:** (956) 292-7025 Ext. 5423

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM <small>OBJECT CODE</small>	OBJECT DESCRIPTION	TO <small>OBJECT CODE</small>	OBJECT DESCRIPTION	AMOUNT
890	OTHER	113	REG F/T EMPLOYEES	41,280.00
890	OTHER	211	HEALTH INSURANCE	4,164.00
890	OTHER	212	LIFE INSURANCE	27.00
890	OTHER	220	FICA	3,157.92
890	OTHER	230	RETIREMENT	4,260.10
890	OTHER	250	UNEMPLOYMENT COMP	206.40
890	OTHER	260	WORKERS' COMP	701.76
TOTAL				\$ 53,797.18

REASON: Intradepartmental Transfer to fund the salary and related fringe benefit expenditures for the creation of one (1) full-time Engineering Technician IV position, slot no. 0089, budgeted salary \$41,280.00, as previously approved by CC on 11/13/12.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: December 28, 2012

2013

Transfer

DEPARTMENT HEAD: SERGIO CRUZ, BUDGET OFFICER

DEPARTMENT NAME: DEPT OF BUDGET & MANAGEMENT FOR PCT. 3 BCAP

SUBJECT: INTERDEPARTMENTAL TRANSFER

Contact: SYLVIA SOLIS
Ph#: (956) 292-7025 EXT. 5423



Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Interdepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

Table with 3 columns: ACCOUNT NUMBER, ACCOUNT NAME, and Amount. It lists various interdepartmental transfers including PCT.3 RD MAINTENANCE - OTHER and several PCT. 3 BCAP - SUPPLEMENTAL PAY, HEALTH INS., LIFE INS., FICA, RETIREMENT, UNEMPLOYMENT, and WORKERS' COMP entries.

REASON: Intradepartmental Transfer to fund supplemental pay in the amount of \$3,167.00 and related fringe benefit expenditures for one (1) Assistant Field Operations Director position, slot no. 0079 (Pct. 3 BCAP - slot no. A006), as previously approved by CC on 10/30/2012.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Pct. 1 Road Maintenance (1200)

Approval of the following personnel action(s), as previously approved by CC on 10/09/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	MAINTENANCE III	0031	113	32,126.00	0.00	(32,126.00)
1200	MAINTENANCE III	0129	113	0.00	35,192.00	35,192.00
						0.00
						0.00
				32,126.00	35,192.00	3,066.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-121-005-0-113	PCT 1 ROAD MAINT. - REG F/T EMPLOYEES	\$3,066.00
3-1200-431-00-121-005-0-211	PCT 1 ROAD MAINT. - HEALTH INSURANCE	\$0.00
3-1200-431-00-121-005-0-212	PCT 1 ROAD MAINT. - LIFE INSURANCE	\$0.00
3-1200-431-00-121-005-0-220	PCT 1 ROAD MAINT. - FICA	\$234.55
3-1200-431-00-121-005-0-230	PCT 1 ROAD MAINT. - RETIREMENT	\$316.41
3-1200-431-00-121-005-0-250	PCT 1 ROAD MAINT. - UNEMPLOYMENT COMP	\$15.33
3-1200-431-00-121-005-0-260	PCT 1 ROAD MAINT. - WORKER'S COMP	\$52.12
	2013 Budgetary Impact	\$3,684.41

2014 Budgetary Impact: \$3,684.41

Possible Funding Sources: PCT 1 ROAD MAINT. FUNDS

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Pct. 2 Road Maintenance (1200)

Approval of the following personnel action(s), as previously approved by CC on 11/13/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	ENGINEERING TECHNICIAN IV	0089	113	0.00	41,280.00	41,280.00
				0.00	41,280.00	41,280.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-122-006-0-	113	PCT 2 ROAD MAINT. - REG F/T EMPLOYEES	\$41,280.00
3-1200-431-00-122-006-0-	211	PCT 2 ROAD MAINT. - HEALTH INSURANCE	\$4,164.00
3-1200-431-00-122-006-0-	212	PCT 2 ROAD MAINT. - LIFE INSURANCE	\$27.00
3-1200-431-00-122-006-0-	220	PCT 2 ROAD MAINT. - FICA	\$3,157.92
3-1200-431-00-122-006-0-	230	PCT 2 ROAD MAINT. - RETIREMENT	\$4,260.10
3-1200-431-00-122-006-0-	250	PCT 2 ROAD MAINT. - UNEMPLOYMENT COMP	\$206.40
3-1200-431-00-122-006-0-	260	PCT 2 ROAD MAINT. - WORKER'S COMP	\$701.76
		2013 Budgetary Impact	\$53,797.18

2014 Budgetary Impact: \$53,797.18

Possible Funding Sources: PCT 2 ROAD MAINT. FUNDS

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Pct. 3 Road Maintenance & Pct. 3 BCAP (1200)

Approval to authorize supplemental pay to one (1) Assistant Field Operations Director position, slot no. 0079 (R&B), in the amount of \$3,167.00 from Pct. 3 BCAP (slot no. A006) and pay allowance to employee no. 160814, as previously approved by CC on

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	ASSISTANT FIELD OPERATIONS DIRECTOR	0079 (A006)	117	0.00	3,167.00	3,167.00
				0.00	3,167.00	3,167.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-123-019-0- 117	PCT 3 BCAP - SUPPLEMENTAL PAY	\$3,167.00
3-1200-431-00-123-019-0- 211	PCT 3 BCAP - HEALTH INSURANCE	\$240.26
3-1200-431-00-123-019-0- 212	PCT 3 BCAP - LIFE INSURANCE	\$1.56
3-1200-431-00-123-019-0- 220	PCT 3 BCAP - FICA	\$242.28
3-1200-431-00-123-019-0- 230	PCT 3 BCAP - RETIREMENT	\$326.83
3-1200-431-00-123-019-0- 250	PCT 3 BCAP - UNEMPLOYMENT COMP	\$15.84
3-1200-431-00-123-019-0- 260	PCT 3 BCAP - WORKER'S COMP	\$53.84
	2013 Budgetary Impact	\$4,047.61

2014 Budgetary Impact: \$4,047.61

Possible Funding Sources: RD MAINTENANCE FUNDS

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Pct. 4 Road Maintenance (1200)

Approval of the following personnel action(s), as previously approved by CC on 10/16/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1200	DIRECTOR OF CONSTRUCTION	0070	113	49,955.00	0.00	(49,955.00)
1200	SAFETY COORDINATOR	0075	113	0.00	49,955.00	49,955.00
				49,955.00	49,955.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1200-431-00-124-007-0-113	PCT 4 ROAD MAINT. - REG F/T EMPLOYEES	\$0.00
3-1200-431-00-124-007-0-211	PCT 4 ROAD MAINT. - HEALTH INSURANCE	\$0.00
3-1200-431-00-124-007-0-212	PCT 4 ROAD MAINT. - LIFE INSURANCE	\$0.00
3-1200-431-00-124-007-0-220	PCT 4 ROAD MAINT. - FICA	\$0.00
3-1200-431-00-124-007-0-230	PCT 4 ROAD MAINT. - RETIREMENT	\$0.00
3-1200-431-00-124-007-0-250	PCT 4 ROAD MAINT. - UNEMPLOYMENT COMP	\$0.00
3-1200-431-00-124-007-0-260	PCT 4 ROAD MAINT. - WORKER'S COMP	\$0.00
	2013 Budgetary Impact	\$0.00

2014 Budgetary Impact: \$0.00

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Health & Human Services (1100)

Approval of the following personnel action(s), as previously approved by CC on 10/16/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ELIGIBILITY SPECIALIST II	0028	113	28,094.00	0.00	(28,094.00)
1100	BILLING SPECIALIST II	0031	113	25,426.00	0.00	(25,426.00)
1100	COORDINATOR III	0035	113	0.00	48,149.00	48,149.00
				53,520.00	48,149.00	(5,371.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-444-00-240-001-0-113	HUMAN SERVICES REG F/T EMPLOYEES	(\$5,371.00)
3-1100-444-00-240-001-0-211	HUMAN SERVICES HEALTH INSURANCE	(\$4,164.00)
3-1100-444-00-240-001-0-212	HUMAN SERVICES LIFE INSURANCE	(\$27.00)
3-1100-444-00-240-001-0-220	HUMAN SERVICES FICA	(\$410.88)
3-1100-444-00-240-001-0-230	HUMAN SERVICES RETIREMENT	(\$554.29)
3-1100-444-00-240-001-0-250	HUMAN SERVICES UNEMPLOYMENT COMP	(\$26.86)
3-1100-444-00-240-001-0-260	HUMAN SERVICES WORKER'S COMP	(\$2.69)
	2013 Budgetary Impact	(\$10,556.72)

2014 Budgetary Impact: (\$10,556.72)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Health & Human Services (1100)

Approval of the following personnel action(s), as previously approved by CC on 11/13/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	ELIGIBILITY SPECIALIST I	0029	113	24,929.00	0.00	(24,929.00)
1100	ELIGIBILITY SPECIALIST I	0043	113	24,087.00	0.00	(24,087.00)
1100	CLERK II	0048	113	0.00	22,303.00	22,303.00
1100	CLERK II	0049	113	0.00	22,303.00	22,303.00
				49,016.00	44,606.00	(4,410.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-441-00-340-001-0 113	HEALTH ADM - REG F/T EMPLOYEES	(\$4,410.00)
3-1100-441-00-340-001-0 211	HEALTH ADM - HEALTH INSURANCE	\$0.00
3-1100-441-00-340-001-0 212	HEALTH ADM - LIFE INSURANCE	\$0.00
3-1100-441-00-340-001-0 220	HEALTH ADM - FICA	(\$337.37)
3-1100-441-00-340-001-0 230	HEALTH ADM - RETIREMENT	(\$455.11)
3-1100-441-00-340-001-0 250	HEALTH ADM - UNEMPLOYMENT COMP	(\$22.05)
3-1100-441-00-340-001-0 260	HEALTH ADM - WORKER'S COMP	(\$2.21)
	2013 Budgetary Impact	(\$5,226.74)

2014 Budgetary Impact: (\$5,226.74)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Child Protective Court (1100)

Approval of the following personnel action(s), as previously approved by CC on 11/06/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	COURT BAILIFF	0001	113	0.00	37,574.00	37,574.00
				0.00	37,574.00	37,574.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-055-001-0- 113	CHILD PROTCTVE COURT - REG F/T EMPLOYEES	\$37,574.00
3-1100-412-00-055-001-0- 211	CHILD PROTCTVE COURT - HEALTH INSURANCE	\$4,164.00
3-1100-412-00-055-001-0- 212	CHILD PROTCTVE COURT - LIFE INSURANCE	\$27.00
3-1100-412-00-055-001-0- 220	CHILD PROTCTVE COURT - FICA	\$2,874.41
3-1100-412-00-055-001-0- 230	CHILD PROTCTVE COURT - RETIREMENT	\$3,877.64
3-1100-412-00-055-001-0- 250	CHILD PROTCTVE COURT - UNEMPLOYMENT COMP	\$187.87
3-1100-412-00-055-001-0- 260	CHILD PROTCTVE COURT - WORKER'S COMP	\$296.83
	2013 Budgetary Impact	\$49,001.75

2014 Budgetary Impact: \$49,001.75

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Tax Office (1100)

Approval of the following personnel action(s), as previously approved by CC on 10/23/12 & 11/13/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	BOOKKEEPER I	0043	113	30,062.00	0.00	(30,062.00)
1100	DEPUTY CLERK I	0050	113	27,835.00	0.00	(27,835.00)
1100	ACCOUNTING CLERK II	0140	113	0.00	32,769.00	32,769.00
1100	DEPUTY CLERK II	0141	113	0.00	30,342.00	30,342.00
1100	DEPUTY CLERK II	0142	113	0.00	30,342.00	30,342.00
1100	DEPUTY CLERK II	0143	113	0.00	30,342.00	30,342.00
				57,897.00	123,795.00	65,898.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-415-15-140-001-0- 113	TAX OFFICE - REG F/T EMPLOYEES	\$65,898.00
3-1100-415-15-140-001-0- 211	TAX OFFICE - HEALTH INSURANCE	\$8,328.00
3-1100-415-15-140-001-0- 212	TAX OFFICE - LIFE INSURANCE	\$54.00
3-1100-415-15-140-001-0- 220	TAX OFFICE - FICA	\$5,041.20
3-1100-415-15-140-001-0- 230	TAX OFFICE - RETIREMENT	\$6,800.67
3-1100-415-15-140-001-0- 250	TAX OFFICE - UNEMPLOYMENT COMP	\$329.49
3-1100-415-15-140-001-0- 260	TAX OFFICE - WORKER'S COMP	\$32.95
	2013 Budgetary Impact	\$86,484.31

2014 Budgetary Impact: \$86,484.31

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
From: Sergio Cruz, Budget Officer
CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

District Attorney (1100)

- a. Approval to create the following part-time position, as previously approved by CC on 11/20/12 (includes 3% COLA Adjustment):
 - b. Approval to transfer auto allowance pay in the amount of \$3,600.00 from slot no. 0099 Criminal Investigator II to slot no. 0053, Criminal Investigator I, as previously approved by CC on 10/23/12.
 - c. Approval to transfer auto allowance pay in the amount of \$3,600.00 from slot no. 0100 Criminal Investigator II to slot no. 0087, Criminal Investigator I, as previously approved by CC on 12/11/12.
- , as previously approved by CC on 10/23/12.

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	COORDINATOR I	0031	114	0.00	35,391.00	35,391.00
1100	CRIMINAL INVESTIGATOR II	0099	117	3,600.00	0.00	(3,600.00)
1100	CRIMINAL INVESTIGATOR I	0053	117	0.00	3,600.00	3,600.00
1100	CRIMINAL INVESTIGATOR II	0100	117	3,600.00	0.00	(3,600.00)
1100	CRIMINAL INVESTIGATOR I	0087	117	0.00	3,600.00	3,600.00
				7,200.00	42,591.00	35,391.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-080-002-0-114	CRIMINAL DA - REG P/T EMPLOYEES	\$35,391.00
3-1100-412-00-080-002-0-117	CRIMINAL DA - SUPPLEMENTAL PAY	\$0.00
3-1100-412-00-080-002-0-211	CRIMINAL DA - HEALTH INSURANCE	\$4,164.00
3-1100-412-00-080-002-0-212	CRIMINAL DA - LIFE INSURANCE	\$27.00
3-1100-412-00-080-002-0-220	CRIMINAL DA - FICA	\$2,707.41
3-1100-412-00-080-002-0-230	CRIMINAL DA - RETIREMENT	\$3,652.35
3-1100-412-00-080-002-0-250	CRIMINAL DA - UNEMPLOYMENT COMP	\$176.96
3-1100-412-00-080-002-0-260	CRIMINAL DA - WORKER'S COMP	\$10.62
2013 Budgetary Impact		\$46,129.34

2014 Budgetary Impact: \$46,129.34

Possible Funding Sources: CO. WIDE ADM - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Urban County CDBG FY06 (1288)

Approval of the following personnel action(s), as previously approved by CC on 10/23/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1288	COMPLIANCE MONITOR	0007	113	49,834.00	0.00	(49,834.00)
1288	INTERNAL AUDITOR III	0031	113	0.00	48,149.00	48,149.00
				49,834.00	48,149.00	(1,685.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1288-463-00-250-001-6-113	CDBG FY06- REG F/T EMPLOYEES	(\$1,685.00)
3-1288-463-00-250-001-6-211	CDBG FY06- HEALTH INSURANCE	\$0.00
3-1288-463-00-250-001-6-212	CDBG FY06- LIFE INSURANCE	\$0.00
3-1288-463-00-250-001-6-220	CDBG FY06- FICA	(\$128.90)
3-1288-463-00-250-001-6-230	CDBG FY06- RETIREMENT	(\$173.89)
3-1288-463-00-250-001-6-250	CDBG FY06- UNEMPLOYMENT COMP	(\$8.43)
3-1288-463-00-250-001-6-260	CDBG FY06- WORKER'S COMP	(\$0.84)
	2013 Budgetary Impact	(\$1,997.06)

2014 Budgetary Impact: (\$1,997.06)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Drug Court (1100)
 Approval of the following personnel action(s), as previously approved by CC on 11/20/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	CLERK I	0002	113	0.00	22,660.00	22,660.00
				0.00	22,660.00	22,660.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-423-00-320-014-0- 113	DRUG COURT - REG F/T EMPLOYEES	\$22,660.00
3-1100-423-00-320-014-0- 211	DRUG COURT - HEALTH INSURANCE	\$5,617.92
3-1100-423-00-320-014-0- 212	DRUG COURT - LIFE INSURANCE	\$26.64
3-1100-423-00-320-014-0- 220	DRUG COURT - FICA	\$1,733.49
3-1100-423-00-320-014-0- 230	DRUG COURT - RETIREMENT	\$2,338.51
3-1100-423-00-320-014-0- 250	DRUG COURT - UNEMPLOYMENT COMP	\$113.30
3-1100-423-00-320-014-0- 260	DRUG COURT - WORKER'S COMP	\$18.13
	2013 Budgetary Impact	\$32,507.99

2014 Budgetary Impact: \$32,507.99

Possible Funding Sources: RESERVED F/B - DRUG COURT COST FEES

Comments:

Hidalgo County
Department of Budget & Management
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Approval to authorized supplemental pay for the following positions under the District Attorney and 139th District Court, as stated below:

DISTRICT ATTORNEY

Current Budgeted						
Fund	Position	Slot#	Obj	Salary	Adjustment Requested	Total Requested
1100	ASSISTANT DISTRICT ATTORNEY III	0026	117	0.00	9,910.00	9,910.00
				0.00	9,910.00	9,910.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-080-002-0-	117	DISTRICT ATTORNEY - SUPPLEMENTAL PAY	\$9,910.00
3-1100-412-00-080-002-0-	211	DISTRICT ATTORNEY - HEALTH INSURANCE	\$550.34
3-1100-412-00-080-002-0-	212	DISTRICT ATTORNEY - LIFE INSURANCE	\$3.57
3-1100-412-00-080-002-0-	220	DISTRICT ATTORNEY - FICA	\$758.12
3-1100-412-00-080-002-0-	230	DISTRICT ATTORNEY - RETIREMENT	\$1,022.71
3-1100-412-00-080-002-0-	250	DISTRICT ATTORNEY - UNEMPLOYMENT COMP	\$52.29
3-1100-412-00-080-002-0-	260	DISTRICT ATTORNEY - WORKER'S COMP	\$2.97
2012-2013 Budgetary Impact			\$12,300.00

Possible Funding Sources: Reimbursed from ADULT PROBATION - DWI Court grant funds (Acct. #3-1297-423-00-320-032-3-XXX)

139TH DISTRICT COURT

Fund	Position	Slot#	Obj	Salary	Adjustment Requested	Total Requested
1100	COURT COORDINATOR	0002	117	0.00	4,895.00	4,895.00
1100	ASSISTANT COURT COORD.	0004	117	0.00	4,895.00	4,895.00
				0.00	9,790.00	9,790.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-412-00-003-001-0-	117	139TH DC - SUPPLEMENTAL PAY	\$9,790.00
3-1100-412-00-003-001-0-	211	139TH DC - HEALTH INSURANCE	\$672.44
3-1100-412-00-003-001-0-	212	139TH DC - LIFE INSURANCE	\$4.30
3-1100-412-00-003-001-0-	220	139TH DC - FICA	\$748.94
3-1100-412-00-003-001-0-	230	139TH DC - RETIREMENT	\$1,010.33
3-1100-412-00-003-001-0-	250	139TH DC - UNEMPLOYMENT COMP	\$53.10
3-1100-412-00-003-001-0-	260	139TH DC - WORKER'S COMP	\$4.90
2012-2013 Budgetary Impact			\$12,284.00

Possible Funding Sources: Reimbursed from ADULT PROBATION - DWI Court grant funds (Acct. #3-1297-423-00-320-032-3-XXX)

Comments:

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Hidalgo County
Department of Budget & Management
FISCAL NOTE

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To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: _____ 35545

Summary of request/proposal:

Juvenile Probation (1100)/ TJJD- A (1294)/ IV-E ENHANCED ADM (1296):
 Approval of the following personnel action(s), as previously approved by CC on 11/20/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1100	PROBATION OFFICER	G059	113	8,211.00	3,862.00	(4,349.00)
1100	PROBATION OFFICER	0014	113	38,110.00	42,459.00	4,349.00
				46,321.00	46,321.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-423-60-330-002-0-113	JUVENILE PROBATION - REG F/T EMPLOYEES	\$0.00
3-1100-423-60-330-002-0-211	JUVENILE PROBATION - HEALTH INSURANCE	\$0.00
3-1100-423-60-330-002-0-212	JUVENILE PROBATION - LIFE INSURANCE	\$0.00
3-1100-423-60-330-002-0-220	JUVENILE PROBATION - FICA	\$0.00
3-1100-423-60-330-002-0-230	JUVENILE PROBATION - RETIREMENT	\$0.00
3-1100-423-60-330-002-0-250	JUVENILE PROBATION - UNEMPLOYMENT COMP	\$0.00
3-1100-423-60-330-002-0-260	JUVENILE PROBATION - WORKER'S COMP	\$0.00
	2013 Budgetary Impact	\$0.00

Possible Funding Sources: No Budgetary Impact

IV-E ENHANCED ADM:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1100	PROBATION OFFICER	G001	113	36,611.00	36,611.00	0.00
				36,611.00	36,611.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1296-423-00-330-032-3-113	IV-E ENHANCED ADM - REG F/T EMPLOYEES	\$0.00
3-1296-423-00-330-032-3-211	IV-E ENHANCED ADM - HEALTH INSURANCE	\$0.00
3-1296-423-00-330-032-3-212	IV-E ENHANCED ADM - LIFE INSURANCE	\$0.00
3-1296-423-00-330-032-3-220	IV-E ENHANCED ADM - FICA	\$0.00
3-1296-423-00-330-032-3-230	IV-E ENHANCED ADM - RETIREMENT	\$0.00
3-1296-423-00-330-032-3-250	IV-E ENHANCED ADM - UNEMPLOYMENT COMP	\$0.00
3-1296-423-00-330-032-3-260	IV-E ENHANCED ADM - WORKER'S COMP	\$0.00
	2013 Budgetary Impact	\$0.00

Possible Funding Sources: NO BUDGETARY IMPACT

TJJD-A:

Fund	Position	Slot#	Obj	Current Budgeted Salary	Proposed Budgeted Salary	Total Requested
1100	PROBATION OFFICER	G043	113	2,364.00	2,364.00	0.00
				2,364.00	2,364.00	0.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1294-423-00-330-010-3-113	TJJD-A - REG F/T EMPLOYEES	\$0.00
3-1294-423-00-330-010-3-211	TJJD-A - HEALTH INSURANCE	\$0.00
3-1294-423-00-330-010-3-212	TJJD-A - LIFE INSURANCE	\$0.00
3-1294-423-00-330-010-3-220	TJJD-A - FICA	\$0.00
3-1294-423-00-330-010-3-230	TJJD-A - RETIREMENT	\$0.00
3-1294-423-00-330-010-3-250	TJJD-A - UNEMPLOYMENT COMP	\$0.00
3-1294-423-00-330-010-3-260	TJJD-A - WORKER'S COMP	\$0.00
	2013 Budgetary Impact	\$0.00

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

Sheriff (1100)

Approval of the following personnel action(s), as previously approved by CC on 12/04/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1100	DEPUTY SHERIFF STEP I	0371	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0372	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0373	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0374	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0375	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0376	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0377	113	0.00	39,140.00	39,140.00
1100	DEPUTY SHERIFF STEP I	0378	113	0.00	39,140.00	39,140.00
Total:				0.00	313,120.00	313,120.00

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1100-421-00-280-001-0- 113	SHERIFF - REG F/T EMPLOYEES	\$313,120.00
3-1100-421-00-280-001-0- 211	SHERIFF - HEALTH INSURANCE	\$33,312.00
3-1100-421-00-280-001-0- 212	SHERIFF - LIFE INSURANCE	\$216.00
3-1100-421-00-280-001-0- 220	SHERIFF - FICA	\$23,953.68
3-1100-421-00-280-001-0- 230	SHERIFF - RETIREMENT	\$32,313.98
3-1100-421-00-280-001-0- 250	SHERIFF - UNEMPLOYMENT COMP	\$1,565.60
3-1100-421-00-280-001-0- 260	SHERIFF - WORKER'S COMP	\$2,473.65
2013 Budgetary Impact		\$406,954.91

2014 Budgetary Impact: \$406,954.91

Possible Funding Sources: CO. WIDE ADM. - CONTINGENCY

Comments:

HIDALGO COUNTY
DEPARTMENT OF BUDGET & MANAGEMENT
FISCAL NOTE

•Fiscal notes are prepared by the Department of Budget & Management to present the budgetary impact of requests by departments/offices or of new proposals that were not approved during the budget process.

To: Commissioner' Court
 From: Sergio Cruz, Budget Officer
 CC Date: Friday, December 28, 2012

Agenda Item: 35545

Summary of request/proposal:

WIC BF (1292)

Approval of the following personnel action(s), as previously approved by CC on 09/25/12 (includes 3% COLA Adjustment):

Fund	Position	Slot#	Obj	Current Budgeted Salary	Adjustment Requested	Total Requested
1292	PEER COUNSELOR I	0019	113	20,650.00	0.00	(20,650.00)
1292	PEER COUNSELOR I	0024	113	20,650.00	0.00	(20,650.00)
1292	ASSISTANT BF COORDINATOR	0029	113	49,834.00	0.00	(49,834.00)
1292	LACTATION CONSULTANT	0034	113	52,002.00	0.00	(52,002.00)
1292	LACTATION SPECIALIST	0035	113	0.00	32,769.00	32,769.00
				143,136.00	32,769.00	(110,367.00)

Budgetary Impact:

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
3-1292-441-00-350-002-3- 113	WIC B/F PRG - REG F/T EMPLOYEES	(\$110,367.00)
3-1292-441-00-350-002-3- 211	WIC B/F PRG - HEALTH INSURANCE	(\$12,492.00)
3-1292-441-00-350-002-3- 212	WIC B/F PRG - LIFE INSURANCE	(\$81.00)
3-1292-441-00-350-002-3- 220	WIC B/F PRG - FICA	(\$8,443.08)
3-1292-441-00-350-002-3- 230	WIC B/F PRG - RETIREMENT	(\$11,389.87)
3-1292-441-00-350-002-3- 250	WIC B/F PRG - UNEMPLOYMENT COMP	(\$551.84)
3-1292-441-00-350-002-3- 260	WIC B/F PRG - WORKER'S COMP	(\$55.18)
	2013 Budgetary Impact	(\$143,379.97)

2014 Budgetary Impact: (\$143,379.97)

Possible Funding Sources: NO BUDGETARY IMPACT

Comments:

HIDALGO COUNTY

COMMISSIONER COURT

2013 SALARY SCHEDULE

3-1200-431-00-121-005-0

AI - 35545

PCT. 1 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0012	113	SP/PROJ COORD	\$39,322.00	\$0.00	\$39,322.00	0.03	\$1,179.66	\$0.00	\$40,502.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	TRUCK DRIVER I	\$34,167.00	\$0.00	\$34,167.00	0.03	\$1,025.01	\$0.00	\$35,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	HEAVY EQUIPMENT OPERATOR III	\$34,167.00	\$0.00	\$34,167.00	0.03	\$1,025.01	\$0.00	\$35,192.00	\$0.00	\$1,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00
0022	113	HEAVY EQUIPMENT OPERATOR I	\$34,167.00	\$0.00	\$34,167.00	0.03	\$1,025.01	\$0.00	\$35,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	MAINTENANCE III	\$34,167.00	\$0.00	\$34,167.00	0.03	\$1,025.01	\$0.00	\$35,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	MAINTENANCE II	\$34,167.00	\$0.00	\$34,167.00	0.03	\$1,025.01	\$0.00	\$35,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	MAINTENANCE III	\$34,167.00	\$0.00	\$34,167.00	0.03	\$1,025.01	\$0.00	\$35,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0029	113	MECHANIC II	\$32,578.00	\$0.00	\$32,578.00	0.03	\$977.34	\$0.00	\$33,555.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0030	113	HEAVY EQUIPMENT OPERATOR II	\$31,771.00	\$0.00	\$31,771.00	0.03	\$953.13	\$0.00	\$32,724.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	MAINTENANCE III	\$31,190.00	\$0.00	\$31,190.00	0.03	\$935.70	\$0.00	\$32,126.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0036	113	HEAVY EQUIPMENT OPERATOR II	\$29,852.00	\$0.00	\$29,852.00	0.03	\$895.56	\$0.00	\$30,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0037	113	MAINTENANCE II	\$29,852.00	\$0.00	\$29,852.00	0.03	\$895.56	\$0.00	\$30,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0038	113	HEAVY EQUIPMENT OPERATOR II	\$29,852.00	\$0.00	\$29,852.00	0.03	\$895.56	\$0.00	\$30,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0039	113	TRUCK DRIVER III	\$29,031.00	\$0.00	\$29,031.00	0.03	\$870.93	\$0.00	\$29,902.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0041	113	TRUCK DRIVER III	\$28,026.00	\$0.00	\$28,026.00	0.03	\$840.78	\$0.00	\$28,867.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0043	113	TRUCK DRIVER III	\$27,562.00	\$0.00	\$27,562.00	0.03	\$826.86	\$0.00	\$28,389.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0044	113	TRUCK DRIVER I	\$26,607.00	\$0.00	\$26,607.00	0.03	\$798.21	\$0.00	\$27,405.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	HEAVY EQUIPMENT OPERATOR I	\$26,334.00	\$0.00	\$26,334.00	0.03	\$790.02	\$0.00	\$27,124.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0049	113	TRUCK DRIVER III	\$26,000.00	\$0.00	\$26,000.00	0.03	\$780.00	\$0.00	\$26,780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0053	113	MAINTENANCE I	\$25,236.00	\$0.00	\$25,236.00	0.03	\$757.08	\$0.00	\$25,993.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0055	113	DATA ENTRY CLERK	\$23,988.00	\$0.00	\$23,988.00	0.03	\$719.64	\$0.00	\$24,708.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0056	113	TRUCK DRIVER III	\$23,985.00	\$0.00	\$23,985.00	0.03	\$719.55	\$0.00	\$24,705.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0057	113	MAINTENANCE I	\$23,635.00	\$0.00	\$23,635.00	0.03	\$709.05	\$0.00	\$24,344.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0078	113	DIESEL MECHANIC	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0080	113	MATERIAL MANAGEMENT MANAGER	\$40,000.00	\$0.00	\$40,000.00	0.03	\$1,200.00	\$0.00	\$41,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0085	113	EXECUTIVE ASST	\$59,568.00	\$0.00	\$59,568.00	0.03	\$1,787.04	\$0.00	\$61,355.00	\$0.00	\$300.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,300.00
0090	113	ADMINISTRATIVE ASSISTANT V	\$49,000.00	\$0.00	\$49,000.00	0.03	\$1,470.00	\$0.00	\$50,470.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0091	113	DIRECTOR OF ROAD & BRIDGE	\$70,000.00	\$0.00	\$70,000.00	0.03	\$2,100.00	\$0.00	\$72,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0093	113	HEAVY EQUIPMENT OPERATOR II	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0095	113	MAINTENANCE III	\$23,993.00	\$0.00	\$23,993.00	0.03	\$719.79	\$0.00	\$24,713.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0096	113	TRAFFIC SPECIALIST I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0097	113	TRAFFIC SPECIALIST I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0100	113	CLERK III	\$23,993.00	\$0.00	\$23,993.00	0.03	\$719.79	\$0.00	\$24,713.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0101	113	CREW LEADER II	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0102	113	SUPERVISOR	\$36,766.00	\$0.00	\$36,766.00	0.03	\$1,102.98	\$0.00	\$37,869.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	ASSET MANAGEMENT SUPERVISOR	\$52,254.00	\$0.00	\$52,254.00	0.03	\$1,567.62	\$0.00	\$53,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0104	113	SHOP FOREMAN	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0105	113	VECTOR SPECIALIST	\$32,051.00	\$0.00	\$32,051.00	0.03	\$961.53	\$0.00	\$33,013.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0106	113	CREW LEADER II	\$41,578.00	\$0.00	\$41,578.00	0.03	\$1,247.34	\$0.00	\$42,825.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0107	113	SAFETY COORDINATOR	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0108	113	TRUCK DRIVER III	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0109	113	HEAVY EQUIPMENT OPERATOR III	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-121-005-0

AI - 35545

PCT. 1 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0110	113	TRUCK DRIVER III	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0111	113	CREW LEADER II	\$38,500.00	\$0.00	\$38,500.00	0.03	\$1,155.00	\$0.00	\$39,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0112	113	CREW LEADER II	\$38,500.00	\$0.00	\$38,500.00	0.03	\$1,155.00	\$0.00	\$39,655.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0113	113	CREW LEADER I	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0114	113	TRUCK DRIVER III	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0115	113	MAINTENANCE III	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0116	113	ACCOUNTS PAYABLE SPECIALIST I	\$28,231.00	\$0.00	\$28,231.00	0.03	\$846.93	\$0.00	\$29,078.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0117	113	MECHANIC II	\$28,231.00	\$0.00	\$28,231.00	0.03	\$846.93	\$0.00	\$29,078.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0118	113	TRAFFIC CONTROL SUPERVISOR	\$37,000.00	\$0.00	\$37,000.00	0.03	\$1,110.00	\$0.00	\$38,110.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0119	113	TRUCK DRIVER II	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0120	113	TRUCK DRIVER III	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0121	113	TRUCK DRIVER II	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0122	113	RIGHT OF WAY AGENT V	\$64,066.00	\$0.00	\$64,066.00	0.03	\$1,921.98	\$0.00	\$65,988.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
0123	113	RIGHT OF WAY AGENT V	\$62,475.00	\$0.00	\$62,475.00	0.03	\$1,874.25	\$0.00	\$64,349.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0124	113	SUPERVISOR	\$37,969.00	\$0.00	\$37,969.00	0.03	\$1,139.07	\$0.00	\$39,108.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0125	113	CREW LEADER II	\$40,375.00	\$0.00	\$40,375.00	0.03	\$1,211.25	\$0.00	\$41,586.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0126	113	MAINTENANCE II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0127	113	MAINTENANCE II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0128	113	MAINTENANCE II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0129	113	MAINTENANCE III	\$0.00	\$35,192.00	\$35,192.00	0.03	\$0.00	\$0.00	\$35,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,033,215.00	\$35,192.00	\$2,068,407.00		\$60,996.45	\$0.00	\$2,129,408.00	\$0.00	\$11,880.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$16,880.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1200-431-00-122-006-0

AI - 35545

PCT. 2 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
T092	121	HEAVY EQUIPMENT OPERATOR III	\$0.00	\$34,360.00	\$34,360.00	0	\$0.00	\$0.00	\$34,360.00	\$34,360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,360.00
T093	121	MECHANIC I	\$0.00	\$23,385.00	\$23,385.00	0	\$0.00	\$0.00	\$23,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,006,281.00	\$554,995.00	\$1,561,276.00		\$0.00	\$0.00	\$1,561,276.00	\$972,467.00	\$10,800.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$989,267.00

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-123-005-0

AI - 35545

PCT. 3 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	CHIEF ADMINISTRATOR	\$84,357.00	\$0.00	\$84,357.00	0.03	\$2,530.71	\$0.00	\$86,888.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0002	113	COORDINATOR	\$80,982.00	\$0.00	\$80,982.00	0.03	\$2,429.46	\$0.00	\$83,411.00	\$0.00	\$1,439.99	\$0.00	\$0.00	\$0.00	\$0.00	\$1,439.99
0003	113	EXECUTIVE ASST	\$62,986.00	\$0.00	\$62,986.00	0.03	\$1,889.58	\$0.00	\$64,876.00	\$0.00	\$724.39	\$0.00	\$0.00	\$0.00	\$0.00	\$724.39
0004	113	FIELD OPERATIONS DIRECTOR	\$60,737.00	\$0.00	\$60,737.00	0.03	\$1,822.11	\$0.00	\$62,559.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0005	113	ASSISTANT FIELD OPERATIONS DIRECTOR	\$54,600.00	\$0.00	\$54,600.00	0.03	\$1,638.00	\$0.00	\$56,238.00	\$0.00	\$593.84	\$0.00	\$0.00	\$0.00	\$0.00	\$593.84
0006	113	ASSISTANT FIELD OPERATIONS DIRECTOR	\$51,739.00	\$0.00	\$51,739.00	0.03	\$1,552.17	\$0.00	\$53,291.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0007	113	ADMIN AIDE	\$45,443.00	\$0.00	\$45,443.00	0.03	\$1,363.29	\$0.00	\$46,806.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0008	113	PAVING SUPVSR	\$43,363.00	\$0.00	\$43,363.00	0.03	\$1,300.89	\$0.00	\$44,664.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0009	113	COMM LIAISON	\$41,081.00	\$0.00	\$41,081.00	0.03	\$1,232.43	\$0.00	\$42,313.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0010	113	MECHANIC III	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0011	113	MAINTENANCE III	\$37,800.00	\$0.00	\$37,800.00	0.03	\$1,134.00	\$0.00	\$38,934.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0013	113	HEAVY EQUIPMENT OPERATOR III	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	HEAVY EQUIPMENT OPERATOR III	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0015	113	HEAVY EQUIPMENT OPERATOR III	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0016	113	HEAVY EQUIPMENT OPERATOR II	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0017	113	HEAVY EQUIPMENT OPERATOR II	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0018	113	HEAVY EQUIPMENT OPERATOR II	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0019	113	HEAVY EQUIPMENT OPERATOR II	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0020	113	HEAVY EQUIPMENT OPERATOR II	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0022	113	HEAVY EQUIPMENT OPERATOR III	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0023	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	SUPERVISOR	\$35,700.00	\$0.00	\$35,700.00	0.03	\$1,071.00	\$0.00	\$36,771.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0026	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0030	113	MECHANIC II	\$28,796.00	\$0.00	\$28,796.00	0.03	\$863.88	\$0.00	\$29,660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	INVOICE CLERK	\$28,484.00	\$0.00	\$28,484.00	0.03	\$854.52	\$0.00	\$29,339.00	\$0.00	\$441.37	\$0.00	\$0.00	\$0.00	\$0.00	\$441.37
0032	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0033	113	TRUCK DRIVER III	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0034	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0035	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0037	113	MAINTENANCE II	\$28,366.00	\$0.00	\$28,366.00	0.03	\$850.98	\$0.00	\$29,217.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0038	113	MAINTENANCE II	\$28,186.00	\$0.00	\$28,186.00	0.03	\$845.58	\$0.00	\$29,032.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0039	113	TRUCK DRIVER I	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0040	113	MAINTENANCE I	\$30,000.00	\$0.00	\$30,000.00	0.03	\$900.00	\$0.00	\$30,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0041	113	TRF SA/SPC II	\$28,116.00	\$0.00	\$28,116.00	0.03	\$843.48	\$0.00	\$28,959.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0042	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0043	113	HEAVY EQUIPMENT OPERATOR III	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0046	113	MAINTENANCE III	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0047	113	TRUCK DRIVER II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0049	113	TRF SA/SPC II	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0050	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0051	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0053	113	CUSTODIAN	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0054	113	HEAVY EQUIPMENT OPERATOR II	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0055	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0056	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-123-005-0

AI - 35545

PCT. 3 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0058	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0059	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0060	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0061	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0062	113	MAINTENANCE I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0063	113	TIRE REPAIR	\$30,000.00	\$0.00	\$30,000.00	0.03	\$900.00	\$0.00	\$30,900.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0067	113	WELDER	\$32,760.00	\$0.00	\$32,760.00	0.03	\$982.80	\$0.00	\$33,743.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0072	113	HEAVY EQUIPMENT OPERATOR III	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0074	113	HEAVY EQUIPMENT OPERATOR III	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0075	113	HEAVY EQUIPMENT OPERATOR III	\$33,600.00	\$0.00	\$33,600.00	0.03	\$1,008.00	\$0.00	\$34,608.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0077	113	HUMAN RESOURCES COORDINATOR II	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0078	113	MAINTENANCE II	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0079	113	ASSISTANT FIELD OPERATIONS DIRECTOR	\$51,739.00	\$0.00	\$51,739.00	0.03	\$1,552.17	\$0.00	\$53,291.00	\$0.00	\$300.00	\$0.00	\$3,167.00	\$0.00	\$0.00	\$300.00
0080	113	HEAVY EQUIPMENT OPERATOR I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0081	113	HEAVY EQUIPMENT OPERATOR I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0082	113	RIGHT OF WAY AGENT V	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0083	113	RIGHT OF WAY AGENT V	\$62,475.00	\$0.00	\$62,475.00	0.03	\$1,874.25	\$0.00	\$64,349.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0084	113	TRUCK DRIVER III	\$32,000.00	\$0.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0085	113	EXCAVATOR/HEAVY EQUIPMENT OPERATOR	\$40,425.00	\$0.00	\$40,425.00	0.03	\$1,212.75	\$0.00	\$41,638.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0086	113	MAINTENANCE I	\$24,880.00	\$0.00	\$24,880.00	0.03	\$746.40	\$0.00	\$25,626.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0087	113	CLERK III	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0088	113	CLERK III	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
T090	121	OFFICE CLERK	\$0.00	\$18,720.00	\$18,720.00	0	\$0.00	\$0.00	\$18,720.00	\$18,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,720.00
0091	113	MAINTENANCE I	\$0.00	\$28,000.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0092	113	ADMINISTRATIVE ASSISTANT IV	\$0.00	\$40,777.00	\$40,777.00	0.03	\$1,223.00	\$0.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
T089	121	OFFICE CLERK	\$0.00	\$18,720.00	\$18,720.00	0	\$0.00	\$0.00	\$18,720.00	\$18,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,720.00
			\$2,434,741.00	\$106,217.00	\$2,540,958.00		\$75,105.23	\$0.00	\$2,616,063.00	\$37,440.00	\$27,199.59	\$0.00	\$3,167.00	\$0.00	\$0.00	\$64,639.59

Approval to authorize supplemental pay to one (1) Assistant Field Operations Director position, slot no. 0079 (R&B), in the amount of \$3,167.00 from Pct. 3 BCAP (slot no. A006) and pay allowance to employee no. 160814
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-124-007-0

AI - 35545

PCT. 4 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	EXECUTIVE ASSISTANT IV	\$76,955.00	\$0.00	\$76,955.00	0.03	\$2,308.65	\$0.00	\$79,264.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,860.00
0002	113	FIXED ASSET MANAGER	\$48,106.00	\$0.00	\$48,106.00	0.03	\$1,443.18	\$0.00	\$49,549.00	\$0.00	\$780.09	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,780.09
0003	113	SP/PROJ COORD	\$47,592.00	\$0.00	\$47,592.00	0.03	\$1,427.76	\$0.00	\$49,020.00	\$0.00	\$1,243.96	\$0.00	\$0.00	\$0.00	\$0.00	\$1,243.96
0004	113	ACCOUNTS PAYABLE SPECIALIST III	\$42,428.00	\$0.00	\$42,428.00	0.03	\$1,272.84	\$0.00	\$43,701.00	\$0.00	\$1,560.15	\$0.00	\$2,500.00	\$0.00	\$0.00	\$4,060.15
0006	113	CHIEF ADMINISTRATOR	\$37,500.00	\$0.00	\$37,500.00	0.03	\$1,125.00	\$0.00	\$38,625.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
0007	113	HEAVY EQUIPMENT OPERATOR III	\$42,588.00	\$0.00	\$42,588.00	0.03	\$1,277.64	\$0.00	\$43,866.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0008	113	HEAVY EQUIPMENT OPERATOR III	\$37,659.00	\$0.00	\$37,659.00	0.03	\$1,129.77	\$0.00	\$38,789.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0009	113	MECHANIC III	\$34,433.00	\$0.00	\$34,433.00	0.03	\$1,032.99	\$0.00	\$35,466.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0010	113	HEAVY EQUIPMENT OPERATOR II	\$32,837.00	\$0.00	\$32,837.00	0.03	\$985.11	\$0.00	\$33,822.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,620.00
0012	113	TRUCK DRIVER III	\$29,615.00	\$0.00	\$29,615.00	0.03	\$888.45	\$0.00	\$30,503.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	TRUCK DRIVER III	\$29,615.00	\$0.00	\$29,615.00	0.03	\$888.45	\$0.00	\$30,503.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	TRUCK DRIVER III	\$29,615.00	\$0.00	\$29,615.00	0.03	\$888.45	\$0.00	\$30,503.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0015	113	CLERK/RECEPTIONIST	\$29,242.00	\$0.00	\$29,242.00	0.03	\$877.26	\$0.00	\$30,119.00	\$0.00	\$600.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,100.00
0016	113	TRUCK DRIVER II	\$28,812.00	\$0.00	\$28,812.00	0.03	\$864.36	\$0.00	\$29,676.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0017	113	TRF SA/SPC III	\$28,771.00	\$0.00	\$28,771.00	0.03	\$863.13	\$0.00	\$29,634.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0018	113	TRUCK DRIVER III	\$28,529.00	\$0.00	\$28,529.00	0.03	\$855.87	\$0.00	\$29,385.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0019	113	HEAVY EQUIPMENT OPERATOR I	\$28,487.00	\$0.00	\$28,487.00	0.03	\$854.61	\$0.00	\$29,342.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0020	113	HEAVY EQUIPMENT OPERATOR II	\$28,398.00	\$0.00	\$28,398.00	0.03	\$851.94	\$0.00	\$29,250.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0021	113	TRUCK DRIVER III	\$28,320.00	\$0.00	\$28,320.00	0.03	\$849.60	\$0.00	\$29,170.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0022	113	HEAVY EQUIPMENT OPERATOR II	\$28,140.00	\$0.00	\$28,140.00	0.03	\$844.20	\$0.00	\$28,984.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0023	113	HEAVY EQUIPMENT OPERATOR II	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0024	113	HEAVY EQUIPMENT OPERATOR II	\$30,294.00	\$0.00	\$30,294.00	0.03	\$908.82	\$0.00	\$31,203.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0025	113	MAINTENANCE III	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0026	113	MECHANIC I	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	TIRE REPAIR	\$27,706.00	\$0.00	\$27,706.00	0.03	\$831.18	\$0.00	\$28,537.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0028	113	HEAVY EQUIPMENT OPERATOR II	\$27,413.00	\$0.00	\$27,413.00	0.03	\$822.39	\$0.00	\$28,235.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0030	113	HEAVY EQUIPMENT OPERATOR II	\$25,647.00	\$0.00	\$25,647.00	0.03	\$769.41	\$0.00	\$26,416.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0031	113	MAINTENANCE II	\$25,556.00	\$0.00	\$25,556.00	0.03	\$766.68	\$0.00	\$26,323.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0032	113	HEAVY EQUIPMENT OPERATOR II	\$24,829.00	\$0.00	\$24,829.00	0.03	\$744.87	\$0.00	\$25,574.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0034	113	HEAVY EQUIPMENT OPERATOR I	\$24,829.00	\$0.00	\$24,829.00	0.03	\$744.87	\$0.00	\$25,574.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0035	113	HEAVY EQUIPMENT OPERATOR II	\$23,808.00	\$0.00	\$23,808.00	0.03	\$714.24	\$0.00	\$24,522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0036	113	HEAVY EQUIPMENT OPERATOR II	\$26,308.00	\$0.00	\$26,308.00	0.03	\$789.24	\$0.00	\$27,097.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0037	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0038	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0039	113	MAINTENANCE II	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0040	113	MAINTENANCE II	\$24,845.00	\$0.00	\$24,845.00	0.03	\$745.35	\$0.00	\$25,590.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0041	113	MAINTENANCE II	\$24,845.00	\$0.00	\$24,845.00	0.03	\$745.35	\$0.00	\$25,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0042	113	HEAVY EQUIPMENT OPERATOR I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0043	113	MAINTENANCE I	\$24,845.00	\$0.00	\$24,845.00	0.03	\$745.35	\$0.00	\$25,590.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0044	113	MAINTENANCE I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0045	113	HEAVY EQUIPMENT OPERATOR II	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	HEAVY EQUIPMENT OPERATOR I	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0047	113	HEAVY EQUIPMENT OPERATOR II	\$22,345.00	\$0.00	\$22,345.00	0.03	\$670.35	\$0.00	\$23,015.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0048	113	TRF SA/SPC II	\$25,741.00	\$0.00	\$25,741.00	0.03	\$772.23	\$0.00	\$26,513.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0049	113	TRAFFIC SAFETY SPECIALIST II/MAINTENANCE	\$25,741.00	\$0.00	\$25,741.00	0.03	\$772.23	\$0.00	\$26,513.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0050	113	CUSTODIAN	\$23,030.00	\$0.00	\$23,030.00	0.03	\$690.90	\$0.00	\$23,721.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0051	113	HEAVY EQUIPMENT OPERATOR II	\$27,329.00	\$0.00	\$27,329.00	0.03	\$819.87	\$0.00	\$28,149.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0054	113	DIESEL MECHANIC	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$0.00	\$43,260.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0055	113	ACCOUNTS PAYABLE SPECIALIST I	\$28,000.00	\$0.00	\$28,000.00	0.03	\$840.00	\$0.00	\$28,840.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1200-431-00-124-007-0

AI - 35545

PCT. 4 RD MAINTENANCE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0056	113	ACCOUNTS PAYABLE SPECIALIST I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0058	113	MECHANIC II	\$31,070.00	\$0.00	\$31,070.00	0.03	\$932.10	\$0.00	\$32,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0059	113	GENERAL OPERATIONS MANAGER	\$84,357.00	\$0.00	\$84,357.00	0.03	\$2,530.71	\$0.00	\$86,888.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0060	113	TECHNICIAN III	\$36,271.00	\$0.00	\$36,271.00	0.03	\$1,088.13	\$0.00	\$37,359.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0061	113	DIRECTOR OF ROAD AND BRIDGE	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0062	113	FIELD OPERATIONS DIRECTOR II	\$70,277.00	\$0.00	\$70,277.00	0.03	\$2,108.31	\$0.00	\$72,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0063	113	ASSISTANT FIELD OPERATIONS DIRECTOR	\$65,974.00	\$0.00	\$65,974.00	0.03	\$1,979.22	\$0.00	\$67,953.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0064	113	ADMINISTRATIVE ASSISTANT IV	\$58,434.00	\$0.00	\$58,434.00	0.03	\$1,753.02	\$0.00	\$60,187.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0065	113	HEAVY EQUIPMENT OPERATOR II	\$31,500.00	\$0.00	\$31,500.00	0.03	\$945.00	\$0.00	\$32,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0066	113	HEAVY EQUIPMENT OPERATOR II	\$31,500.00	\$0.00	\$31,500.00	0.03	\$945.00	\$0.00	\$32,445.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0067	113	RIGHT OF WAY AGENT V	\$64,066.00	\$0.00	\$64,066.00	0.03	\$1,921.98	\$0.00	\$65,988.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0068	113	RIGHT OF WAY AGENT V	\$62,475.00	\$0.00	\$62,475.00	0.03	\$1,874.25	\$0.00	\$64,349.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0069	113	EXEC. ASST. FOR COMMUNITY & INTERGOVERNMTL RELA.	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	DIRECTOR OF CONSTRUCTION	\$48,500.00	\$0.00	\$48,500.00	0.03	\$1,455.00	\$0.00	\$49,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	DIRECTOR OF OPERATIONS	\$68,825.00	\$0.00	\$68,825.00	0.03	\$2,064.75	\$0.00	\$70,890.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0073	113	BUDGET ANALYST II	\$41,120.00	\$0.00	\$41,120.00	0.03	\$1,233.60	\$0.00	\$42,354.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0074	114	CLERK IV	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	SAFETY COORDINATOR	\$0.00	\$49,955.00	\$49,955.00	0.03	\$0.00	\$0.00	\$49,955.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$2,288,777.00	\$49,955.00	\$2,338,732.00		\$68,663.31	\$0.00	\$2,407,390.00	\$0.00	\$29,804.20	\$0.00	\$8,000.00	\$5,000.00	\$0.00	\$42,804.20

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY

COMMISSIONER COURT

2013 SALARY SCHEDULE

3-1100-444-00-240-001-0

AI - 35545

HUMAN SERVICES

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	DIRECTOR HUMAN SERVICES	\$74,729.00	\$0.00	\$74,729.00	0.03	\$2,241.87	\$0.00	\$76,971.00	\$0.00	\$840.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$84,440.00
0002	113	SUPERVISOR	\$36,766.00	\$0.00	\$36,766.00	0.03	\$1,102.98	\$0.00	\$37,869.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0003	113	ELIGIBILITY SPECIALIST II	\$33,961.00	\$0.00	\$33,961.00	0.03	\$1,018.83	\$0.00	\$34,980.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0004	113	ELIGIBILITY SPECIALIST II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0005	113	BILLING SPECIALIST II	\$29,233.00	\$2,874.00	\$32,107.00	0.03	\$963.21	\$0.00	\$33,070.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0006	113	BILLING SPECIALIST II	\$29,233.00	\$1,396.00	\$30,629.00	0.03	\$918.87	\$0.00	\$31,548.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0007	113	ELIGIBILITY SPECIALIST II	\$31,096.00	\$0.00	\$31,096.00	0.03	\$932.88	\$0.00	\$32,029.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0010	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0011	113	ELIGIBILITY SPECIALIST II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0013	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0014	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0015	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0016	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0017	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0018	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0020	113	BILLING SPECIALIST II	\$26,201.00	\$0.00	\$26,201.00	0.03	\$786.03	\$0.00	\$26,987.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	BILLING SPECIALIST II	\$26,201.00	\$0.00	\$26,201.00	0.03	\$786.03	\$0.00	\$26,987.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	BILLING SPECIALIST II	\$26,201.00	\$0.00	\$26,201.00	0.03	\$786.03	\$0.00	\$26,987.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0023	113	BILLING SPECIALIST II	\$25,443.00	\$57.00	\$25,500.00	0.03	\$765.00	\$0.00	\$26,265.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0025	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0026	113	ELIGIBILITY SPECIALIST I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	ELIGIBILITY SPECIALIST I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	ELIGIBILITY SPECIALIST II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0029	113	ELIGIBILITY SPECIALIST II	\$29,186.00	\$314.00	\$29,500.00	0.03	\$885.00	\$0.00	\$30,385.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0030	113	BILLING SPECIALIST II	\$26,201.00	\$0.00	\$26,201.00	0.03	\$786.03	\$0.00	\$26,987.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0031	113	BILLING SPECIALIST II	\$24,685.00	\$0.00	\$24,685.00	0.03	\$740.55	\$0.00	\$25,426.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	ELIGIBILITY SPECIALIST I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0033	113	HUMAN SERVICES COORDINATOR	\$50,019.00	\$0.00	\$50,019.00	0.03	\$1,500.57	\$0.00	\$51,520.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0034	113	ELIGIBILITY SPECIALIST I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0035	113	COORDINATOR III	\$0.00	\$48,149.00	\$48,149.00	0	\$0.00	\$0.00	\$48,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$850,253.00	\$55,302.00	\$905,555.00		\$28,839.84	\$0.00	\$931,279.00	\$0.00	\$12,540.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$16,140.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-441-00-340-001-0

AI - 35545

HEALTH ADM

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	CHIEF ADMIN OFFCR	\$108,355.00	\$0.00	\$108,355.00	0.03	\$3,250.65	\$0.00	\$111,606.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0002	113	ACCOUNTANT III	\$49,344.00	\$0.00	\$49,344.00	0.03	\$1,480.32	\$0.00	\$50,824.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0004	113	EXECUTIVE ASSISTANT I	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	HEALTH INSPECTOR II	\$34,360.00	\$574.00	\$34,934.00	0.03	\$1,048.02	\$0.00	\$35,982.00	\$0.00	\$480.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,480.00
0008	113	HEALTH INSPECTOR I	\$32,551.00	\$0.00	\$32,551.00	0.03	\$976.53	\$0.00	\$33,528.00	\$0.00	\$840.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,840.00
0009	113	HEALTH INSPECTOR I	\$31,520.00	\$281.00	\$31,801.00	0.03	\$954.03	\$0.00	\$32,755.00	\$0.00	\$720.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,720.00
0010	113	ANIMAL CONTROL SPECIALIST II	\$29,186.00	\$0.00	\$29,186.00	0.03	\$875.58	\$0.00	\$30,062.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0011	113	HEALTH INSPECTOR I	\$30,489.00	\$340.00	\$30,829.00	0.03	\$924.87	\$0.00	\$31,754.00	\$0.00	\$600.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,600.00
0012	113	SEPTIC TANK INSPECTOR	\$30,489.00	\$340.00	\$30,829.00	0.03	\$924.87	\$0.00	\$31,754.00	\$0.00	\$720.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,720.00
0013	113	HEALTH INSPECTOR I	\$31,096.00	\$0.00	\$31,096.00	0.03	\$932.88	\$0.00	\$32,029.00	\$0.00	\$420.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,420.00
0014	113	HEALTH INSPECTOR I	\$30,489.00	\$340.00	\$30,829.00	0.03	\$924.87	\$0.00	\$31,754.00	\$0.00	\$480.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,480.00
0016	113	ANIMAL CONTROL SPECIALIST II	\$28,231.00	\$57.00	\$28,288.00	0.03	\$848.64	\$0.00	\$29,137.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0017	113	ANIMAL CONTROL SPECIALIST II	\$28,231.00	\$57.00	\$28,288.00	0.03	\$848.64	\$0.00	\$29,137.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0018	113	ANIMAL CONTROL SPECIALIST II	\$28,231.00	\$0.00	\$28,231.00	0.03	\$846.93	\$0.00	\$29,078.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0019	113	ADMINISTRATIVE ASSISTANT III	\$27,420.00	\$2.00	\$27,422.00	0.03	\$822.66	\$0.00	\$28,245.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0021	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0022	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0023	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0024	113	ANIMAL CONTROL SPECIALIST I	\$25,839.00	\$0.00	\$25,839.00	0.03	\$775.17	\$0.00	\$26,614.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	MATERIALS CLERK	\$25,256.00	\$186.00	\$25,442.00	0.03	\$763.26	\$0.00	\$26,205.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0026	113	CLERK III	\$27,908.00	\$0.00	\$27,908.00	0.03	\$837.24	\$0.00	\$28,745.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0027	113	FAMILY PLANNING AIDE	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	CLERK III	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0029	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0031	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0032	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0033	113	ELIGIBILITY SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0034	113	MAINTENANCE II	\$23,927.00	\$73.00	\$24,000.00	0.03	\$720.00	\$0.00	\$24,720.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0035	113	OUTREACH SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0037	113	OUTREACH SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0038	113	OUTREACH SPECIALIST I	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0040	113	CLERK II	\$23,927.00	\$73.00	\$24,000.00	0.03	\$720.00	\$0.00	\$24,720.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0042	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0043	113	ELIGIBILITY SPECIALIST I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0044	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0045	113	PUBLIC HEALTH TECHNICIAN III	\$48,383.00	\$757.00	\$49,140.00	0.03	\$1,474.20	\$0.00	\$50,614.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0046	113	ENVIRONMENTAL HEALTH SERVICES DIVISION MANAGER	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$6,260.00
0047	113	PUBLIC HEALTH TECHNICIAN II	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	CLERK II	\$0.00	\$22,303.00	\$22,303.00	0.03	\$0.00	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0049	113	CLERK II	\$0.00	\$22,303.00	\$22,303.00	0.03	\$0.00	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$1,180,697.00	\$47,686.00	\$1,228,383.00		\$35,513.31	\$0.00	\$1,263,898.00	\$0.00	\$20,820.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$60,820.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY

COMMISSIONER COURT

2013 SALARY SCHEDULE

3-1100-412-00-055-001-0

AI - 35545

CHILD PROTECTIVE COURT

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	COURT BAILIFF	\$0.00	\$37,574.00	\$37,574.00	0	\$0.00	\$0.00	\$37,574.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$0.00	\$37,574.00	\$37,574.00		\$0.00	\$0.00	\$37,574.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-15-140-001-0

AI - 35545

TAX OFFICE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0051	113	BOOKKEEPER I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0052	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0054	113	DEPUTY CLERK I	\$26,140.00	\$414.00	\$26,554.00	0.03	\$796.62	\$0.00	\$27,351.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0055	113	DEPUTY CLERK I	\$25,256.00	\$214.00	\$25,470.00	0.03	\$764.10	\$0.00	\$26,234.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0056	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0057	113	DEPUTY CLERK I	\$26,140.00	\$280.00	\$26,420.00	0.03	\$792.60	\$0.00	\$27,213.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0058	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0059	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0060	113	DEPUTY CLERK I	\$25,256.00	\$369.00	\$25,625.00	0.03	\$768.75	\$0.00	\$26,394.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0061	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0062	113	DEPUTY CLERK I	\$25,256.00	\$369.00	\$25,625.00	0.03	\$768.75	\$0.00	\$26,394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0063	113	DEPUTY CLERK I	\$25,256.00	\$369.00	\$25,625.00	0.03	\$768.75	\$0.00	\$26,394.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0064	113	DEPUTY CLERK I	\$25,256.00	\$369.00	\$25,625.00	0.03	\$768.75	\$0.00	\$26,394.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0065	113	DEPUTY CLERK I	\$25,256.00	\$369.00	\$25,625.00	0.03	\$768.75	\$0.00	\$26,394.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0066	113	DEPUTY CLERK I	\$25,256.00	\$369.00	\$25,625.00	0.03	\$768.75	\$0.00	\$26,394.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0067	113	DEPUTY CLERK I	\$25,256.00	\$297.00	\$25,553.00	0.03	\$766.59	\$0.00	\$26,320.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0068	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0069	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	DEPUTY CLERK I	\$25,256.00	\$119.00	\$25,375.00	0.03	\$761.25	\$0.00	\$26,136.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0071	113	DEPUTY CLERK I	\$25,256.00	\$63.00	\$25,319.00	0.03	\$759.57	\$0.00	\$26,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	INVENTORY SPECIALIST I	\$25,021.00	\$215.00	\$25,236.00	0.03	\$757.08	\$0.00	\$25,993.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00	\$0.00	\$2,250.00
0073	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0074	113	DEPUTY CLERK I	\$27,024.00	\$0.00	\$27,024.00	0.03	\$810.72	\$0.00	\$27,835.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0075	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0076	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0077	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0078	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0079	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0080	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0081	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0082	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0083	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0084	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0085	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$750.00	\$0.00	\$1,230.00
0086	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0087	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0088	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0089	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0090	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0091	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0092	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0093	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0094	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0095	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0096	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0098	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0099	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-415-15-140-001-0

AI - 35545

TAX OFFICE

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0100	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0102	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0104	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0105	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0106	113	DEPUTY CLERK I	\$25,256.00	\$155.00	\$25,411.00	0.03	\$762.33	\$0.00	\$26,173.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0107	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0108	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0109	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0110	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0111	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0112	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0113	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0114	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0115	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0116	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0117	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0118	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0119	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0120	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0121	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0122	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0123	113	ADMINISTRATIVE ASSISTANT III	\$32,929.00	\$0.00	\$32,929.00	0.03	\$987.87	\$0.00	\$33,917.00	\$0.00	\$540.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$2,040.00
0124	113	DEPUTY CLERK II	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0125	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0126	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0127	113	DEPUTY CLERK I	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0128	113	ADMINISTRATIVE ASSISTANT III	\$31,815.00	\$185.00	\$32,000.00	0.03	\$960.00	\$0.00	\$32,960.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0129	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0130	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0131	113	ACCOUNTANT II	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0132	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0133	113	DEPUTY CLERK I	\$23,993.00	\$1,263.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0134	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0135	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0136	113	DEPUTY CLERK I	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0137	113	ACCOUNTANT I	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0138	113	INTERNAL AUDITOR III	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0139	113	DEPUTY CLERK III	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$35,391.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0140	113	ACCOUNTING CLERK II	\$0.00	\$32,769.00	\$32,769.00	0.03	\$0.00	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0141	113	DEPUTY CLERK II	\$0.00	\$30,342.00	\$30,342.00	0.03	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0142	113	DEPUTY CLERK II	\$0.00	\$30,342.00	\$30,342.00	0.03	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0143	113	DEPUTY CLERK II	\$0.00	\$30,342.00	\$30,342.00	0.03	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$3,986,752.00	\$155,258.00	\$4,142,010.00		\$117,621.45	\$0.00	\$4,259,649.00	\$0.00	\$71,640.00	\$0.00	\$0.00	\$43,765.00	\$1,000.00	\$116,405.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-080-002-0

AI - 35545

CRIMINAL DA

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	ASSISTANT DISTRICT ATTORNEY V	\$102,549.00	\$0.00	\$102,549.00	0.03	\$3,076.47	\$0.00	\$105,625.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0003	113	ASSISTANT DISTRICT ATTORNEY V	\$99,745.00	\$0.00	\$99,745.00	0.03	\$2,992.35	\$0.00	\$102,737.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0004	113	ASSISTANT DISTRICT ATTORNEY V	\$91,333.00	\$0.00	\$91,333.00	0.03	\$2,739.99	\$0.00	\$94,073.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0005	113	ASSISTANT DISTRICT ATTORNEY V	\$91,333.00	\$0.00	\$91,333.00	0.03	\$2,739.99	\$0.00	\$94,073.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0006	113	ASSISTANT DISTRICT ATTORNEY V	\$82,921.00	\$0.00	\$82,921.00	0.03	\$2,487.63	\$0.00	\$85,409.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0007	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0008	113	ASSISTANT DISTRICT ATTORNEY V	\$85,725.00	\$735.00	\$86,460.00	0.03	\$2,593.80	\$0.00	\$89,054.00	\$0.00	\$3,840.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,740.00
0009	113	ASSISTANT DISTRICT ATTORNEY III	\$49,344.00	\$0.00	\$49,344.00	0.03	\$1,480.00	\$0.00	\$50,824.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	ASSISTANT DISTRICT ATTORNEY III	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$960.00	\$0.00	\$0.00	\$900.00	\$0.00	\$1,860.00
0011	113	ASSISTANT DISTRICT ATTORNEY IV	\$78,303.00	\$0.00	\$78,303.00	0.03	\$2,349.09	\$0.00	\$80,652.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0012	113	ASSISTANT DISTRICT ATTORNEY IV	\$73,495.00	\$0.00	\$73,495.00	0.03	\$2,204.85	\$0.00	\$75,700.00	\$0.00	\$2,640.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,540.00
0013	113	ASSISTANT DISTRICT ATTORNEY IV	\$75,899.00	\$301.00	\$76,200.00	0.03	\$2,286.00	\$0.00	\$78,486.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,500.00
0014	113	ASSISTANT DISTRICT ATTORNEY IV	\$71,091.00	\$809.00	\$71,900.00	0.03	\$2,157.00	\$0.00	\$74,057.00	\$0.00	\$4,800.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,700.00
0015	113	ASSISTANT DISTRICT ATTORNEY IV	\$73,495.00	\$485.00	\$73,980.00	0.03	\$2,219.40	\$0.00	\$76,199.00	\$0.00	\$3,120.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,020.00
0016	113	ASSISTANT DISTRICT ATTORNEY IV	\$71,091.00	\$1,089.00	\$72,180.00	0.03	\$2,165.40	\$0.00	\$74,345.00	\$0.00	\$3,120.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,020.00
0017	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0018	113	ASSISTANT DISTRICT ATTORNEY IV	\$71,091.00	\$0.00	\$71,091.00	0.03	\$2,132.73	\$0.00	\$73,224.00	\$0.00	\$2,640.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,540.00
0019	113	ASSISTANT DISTRICT ATTORNEY IV	\$66,634.00	\$0.00	\$66,634.00	0.03	\$1,999.02	\$0.00	\$68,633.00	\$0.00	\$2,880.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,780.00
0020	113	ASSISTANT DISTRICT ATTORNEY III	\$56,962.00	\$0.00	\$56,962.00	0.03	\$1,708.86	\$0.00	\$58,671.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0021	113	ASSISTANT DISTRICT ATTORNEY III	\$56,898.00	\$0.00	\$56,898.00	0.03	\$1,706.94	\$0.00	\$58,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0022	113	ASSISTANT DISTRICT ATTORNEY III	\$63,071.00	\$0.00	\$63,071.00	0.03	\$1,892.13	\$0.00	\$64,963.00	\$0.00	\$2,880.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,780.00
0023	113	ASSISTANT DISTRICT ATTORNEY IV	\$67,536.00	\$0.00	\$67,536.00	0.03	\$2,026.08	\$0.00	\$69,562.00	\$0.00	\$2,160.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,060.00
0024	113	ASSISTANT DISTRICT ATTORNEY II	\$49,159.00	\$0.00	\$49,159.00	0.03	\$1,474.77	\$0.00	\$50,634.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0026	113	ASSISTANT DISTRICT ATTORNEY III	\$61,043.00	\$0.00	\$61,043.00	0.03	\$1,831.29	\$0.00	\$62,874.00	\$0.00	\$2,160.00	\$0.00	\$9,910.00	\$900.00	\$0.00	\$13,095.00
0027	113	ASSISTANT DISTRICT ATTORNEY III	\$61,011.00	\$0.00	\$61,011.00	0.03	\$1,830.33	\$0.00	\$62,841.00	\$0.00	\$2,880.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,780.00
0028	113	ASSISTANT DISTRICT ATTORNEY III	\$59,488.00	(\$1.00)	\$59,487.00	0.03	\$1,785.00	\$0.00	\$61,272.00	\$0.00	\$2,640.00	\$0.00	\$0.00	\$900.00	\$0.00	\$3,540.00
0029	113	ASSISTANT DISTRICT ATTORNEY III	\$50,620.00	\$0.00	\$50,620.00	0.03	\$1,518.60	\$0.00	\$52,139.00	\$0.00	\$960.00	\$0.00	\$0.00	\$900.00	\$0.00	\$1,860.00
0030	113	ASSISTANT DISTRICT ATTORNEY III	\$55,788.00	\$0.00	\$55,788.00	0.03	\$1,673.64	\$0.00	\$57,462.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0031	113	ASSISTANT DISTRICT ATTORNEY III	\$59,015.00	\$0.00	\$59,015.00	0.03	\$1,770.45	\$0.00	\$60,785.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0032	113	ASSISTANT DISTRICT ATTORNEY III	\$56,896.00	(\$1.00)	\$56,895.00	0.03	\$1,707.00	\$0.00	\$58,602.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0033	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0034	113	CRIMINAL INVESTIGATOR III	\$54,890.00	\$0.00	\$54,890.00	0.03	\$1,646.70	\$0.00	\$56,537.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0035	113	HUMAN RESOURCES COORDINATOR IV	\$58,220.00	\$0.00	\$58,220.00	0.03	\$1,746.60	\$0.00	\$59,967.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0036	113	ASSISTANT DISTRICT ATTORNEY III	\$58,020.00	(\$1.00)	\$58,019.00	0.03	\$1,741.00	\$0.00	\$59,760.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0038	113	ASSISTANT DISTRICT ATTORNEY III	\$55,884.00	\$0.00	\$55,884.00	0.03	\$1,677.00	\$0.00	\$57,561.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,820.00
0039	113	ASSISTANT DISTRICT ATTORNEY III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$900.00	\$0.00	\$5,900.00
0040	113	ASSISTANT DISTRICT ATTORNEY II	\$54,303.00	\$0.00	\$54,303.00	0.03	\$1,629.09	\$0.00	\$55,932.00	\$0.00	\$1,680.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,580.00
0041	113	ASSISTANT DISTRICT ATTORNEY II	\$47,675.00	\$0.00	\$47,675.00	0.03	\$1,430.00	\$0.00	\$49,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0042	113	CRIMINAL INVESTIGATOR II	\$51,743.00	\$0.00	\$51,743.00	0.03	\$1,552.00	\$0.00	\$53,295.00	\$0.00	\$960.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,560.00
0043	113	ASSISTANT DISTRICT ATTORNEY II	\$47,913.00	\$0.00	\$47,913.00	0.03	\$1,437.00	\$0.00	\$49,350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0044	113	ASSISTANT DISTRICT ATTORNEY II	\$46,119.00	\$0.00	\$46,119.00	0.03	\$1,383.57	\$0.00	\$47,503.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0045	113	ASSISTANT DISTRICT ATTORNEY II	\$48,948.00	\$1.00	\$48,949.00	0.03	\$1,468.00	\$0.00	\$50,417.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0046	113	ASSISTANT DISTRICT ATTORNEY II	\$54,303.00	\$0.00	\$54,303.00	0.03	\$1,629.09	\$0.00	\$55,932.00	\$0.00	\$1,680.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,580.00
0047	113	ASSISTANT DISTRICT ATTORNEY II	\$48,816.00	\$0.00	\$48,816.00	0.03	\$1,464.00	\$0.00	\$50,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0048	113	ASSISTANT DISTRICT ATTORNEY II	\$48,876.00	\$0.00	\$48,876.00	0.03	\$1,466.00	\$0.00	\$50,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-080-002-0

AI - 35545

CRIMINAL DA

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0049	113	ASSISTANT DISTRICT ATTORNEY II	\$48,952.00	\$0.00	\$48,952.00	0.03	\$1,468.56	\$0.00	\$50,421.00	\$0.00	\$0.00	\$0.00	\$4,122.00	\$900.00	\$0.00	\$5,022.00
0050	111	CRIMINAL DISTRICT ATTORNEY	\$48,654.00	\$0.00	\$48,654.00	0.03	\$1,459.62	\$0.00	\$50,114.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
0051	113	ASSISTANT DISTRICT ATTORNEY II	\$47,352.00	\$0.00	\$47,352.00	0.03	\$1,420.56	\$0.00	\$48,773.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0052	113	ACCOUNTANT IV	\$47,227.00	\$0.00	\$47,227.00	0.03	\$1,416.81	\$0.00	\$48,644.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0053	113	CRIMINAL INVESTIGATOR I	\$44,908.00	\$0.00	\$44,908.00	0.03	\$1,347.24	\$0.00	\$46,255.00	\$0.00	\$420.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,020.00
0055	113	EXECUTIVE ASSISTANT II	\$43,322.00	(\$1.00)	\$43,321.00	0.03	\$1,300.00	\$0.00	\$44,621.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0056	113	EXECUTIVE ASSISTANT I	\$40,742.00	\$0.00	\$40,742.00	0.03	\$1,222.00	\$0.00	\$41,964.00	\$0.00	\$2,040.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,040.00
0057	113	EXECUTIVE ASSISTANT I	\$36,495.00	(\$1.00)	\$36,494.00	0.03	\$1,095.00	\$0.00	\$37,589.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0058	113	EXECUTIVE ASSISTANT I	\$36,495.00	(\$1.00)	\$36,494.00	0.03	\$1,095.00	\$0.00	\$37,589.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0059	113	ADMINISTRATIVE ASSISTANT IV	\$33,465.00	\$0.00	\$33,465.00	0.03	\$1,003.95	\$0.00	\$34,469.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0060	113	ADMINISTRATIVE ASSISTANT IV	\$33,465.00	\$0.00	\$33,465.00	0.03	\$1,003.95	\$0.00	\$34,469.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0061	113	ADMINISTRATIVE ASSISTANT IV	\$33,365.00	\$0.00	\$33,365.00	0.03	\$1,000.95	\$0.00	\$34,366.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0062	113	ADMINISTRATIVE ASSISTANT IV	\$33,323.00	(\$1.00)	\$33,322.00	0.03	\$1,000.00	\$0.00	\$34,322.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0063	113	ADMINISTRATIVE ASSISTANT IV	\$33,323.00	(\$1.00)	\$33,322.00	0.03	\$1,000.00	\$0.00	\$34,322.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
0064	113	ADMINISTRATIVE ASSISTANT IV	\$33,323.00	(\$1.00)	\$33,322.00	0.03	\$1,000.00	\$0.00	\$34,322.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
0065	113	ADMINISTRATIVE ASSISTANT IV	\$32,255.00	(\$1.00)	\$32,254.00	0.03	\$968.00	\$0.00	\$33,222.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0066	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0067	113	ADMINISTRATIVE ASSISTANT III	\$31,280.00	\$0.00	\$31,280.00	0.03	\$938.40	\$0.00	\$32,218.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0068	113	ADMINISTRATIVE ASSISTANT III	\$31,179.00	(\$1.00)	\$31,178.00	0.03	\$935.00	\$0.00	\$32,113.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0069	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	ADMINISTRATIVE ASSISTANT II	\$27,045.00	\$0.00	\$27,045.00	0.03	\$811.00	\$0.00	\$27,856.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0071	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	ADMINISTRATIVE ASSISTANT II	\$26,080.00	\$1.00	\$26,081.00	0.03	\$782.00	\$0.00	\$26,863.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0073	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0074	113	ADMINISTRATIVE ASSISTANT II	\$25,116.00	\$0.00	\$25,116.00	0.03	\$753.48	\$0.00	\$25,869.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	ADMINISTRATIVE ASSISTANT II	\$24,278.00	\$0.00	\$24,278.00	0.03	\$728.34	\$0.00	\$25,006.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0076	113	ADMINISTRATIVE ASSISTANT II	\$24,192.00	\$0.00	\$24,192.00	0.03	\$725.76	\$0.00	\$24,918.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0077	113	ADMINISTRATIVE ASSISTANT II	\$24,154.00	\$0.00	\$24,154.00	0.03	\$724.62	\$0.00	\$24,879.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0078	113	ADMINISTRATIVE ASSISTANT II	\$24,154.00	\$0.00	\$24,154.00	0.03	\$724.62	\$0.00	\$24,879.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0079	113	ADMINISTRATIVE ASSISTANT II	\$24,154.00	\$0.00	\$24,154.00	0.03	\$724.62	\$0.00	\$24,879.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0080	113	ADMINISTRATIVE ASSISTANT II	\$23,279.00	\$0.00	\$23,279.00	0.03	\$698.37	\$0.00	\$23,977.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0081	113	ADMINISTRATIVE ASSISTANT I	\$19,054.00	\$0.00	\$19,054.00	0.03	\$571.62	\$0.00	\$19,626.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0082	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0083	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0084	113	CLERK II	\$20,570.00	\$1,083.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0085	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0086	113	CLERK II	\$20,570.00	\$1,083.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0087	113	CRIMINAL INVESTIGATOR I	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00
0088	113	CLERK II	\$21,653.00	\$347.00	\$22,000.00	0.03	\$660.00	\$0.00	\$22,660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0089	113	ASSISTANT DISTRICT ATTORNEY IV	\$68,687.00	\$0.00	\$68,687.00	0.03	\$2,060.61	\$0.00	\$70,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0090	113	ASSISTANT DISTRICT ATTORNEY III	\$58,888.00	(\$1.00)	\$58,887.00	0.03	\$1,767.00	\$0.00	\$60,654.00	\$0.00	\$1,159.42	\$0.00	\$0.00	\$900.00	\$0.00	\$2,059.42
0091	113	ASSISTANT DISTRICT ATTORNEY IV	\$68,687.00	\$0.00	\$68,687.00	0.03	\$2,060.61	\$0.00	\$70,748.00	\$0.00	\$4,080.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,980.00
0092	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0093	113	ASSISTANT DISTRICT ATTORNEY II	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
A094	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-080-002-0

AI - 35545

CRIMINAL DA

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0095	113	ASSISTANT DISTRICT ATTORNEY II	\$45,977.00	\$0.00	\$45,977.00	0.03	\$1,379.00	\$0.00	\$47,356.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	\$0.00	\$900.00
0096	113	ADMINISTRATIVE ASSISTANT II	\$28,231.00	\$0.00	\$28,231.00	0.03	\$846.93	\$0.00	\$29,078.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0097	113	ASSISTANT DISTRICT ATTORNEY III	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$1,440.00	\$0.00	\$0.00	\$900.00	\$0.00	\$2,340.00
0098	113	ASSISTANT DISTRICT ATTORNEY III	\$49,629.00	(\$1.00)	\$49,628.00	0.03	\$1,489.00	\$0.00	\$51,117.00	\$0.00	\$4,080.00	\$0.00	\$0.00	\$900.00	\$0.00	\$4,980.00
0099	113	CRIMINAL INVESTIGATOR II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00
0100	113	CRIMINAL INVESTIGATOR II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$0.00
0101	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0102	113	ASSISTANT DISTRICT ATTORNEY II	\$0.00	\$50,487.00	\$50,487.00	0.03	\$1,515.00	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	ADMINISTRATIVE ASSISTANT I	\$0.00	\$23,385.00	\$23,385.00	0.03	\$702.00	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0104	113	TECHNICIAN II	\$0.00	\$27,276.00	\$27,276.00	0.03	\$818.00	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$4,497,141.00	\$258,530.00	\$4,755,671.00		\$142,671.82	\$0.00	\$4,898,352.00	\$0.00	\$120,999.42	\$0.00	\$14,032.00	\$65,600.00	\$0.00	\$193,556.42

1. Approval to transfer auto allowance pay in the amount of \$3,600.00 from slot no. 0099 Criminal Investigator II to slot no. 0053, Criminal Investigator I.
 2. Approval to transfer auto allowance pay in the amount of \$3,600.00 from slot no. 0100 Criminal Investigator II to slot no. 0087, Criminal Investigator I.
- All personnel actions pending CC approval.

HIDALGO COUNTY

COMMISSIONER COURT

2013 SALARY SCHEDULE

3-1222-412-00-080-006-0

AI - 35545

DA BAD CK

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0003	113	DEVELOPER & SYSTEM ENGINEER	\$72,503.00	\$889.00	\$73,392.00	0.03	\$2,201.76	\$0.00	\$75,594.00	\$0.00	\$840.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,440.00
0007	113	ADMINISTRATIVE ASSISTANT V	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	ASSISTANT DISTRICT ATTORNEY III	\$11,320.00	\$0.00	\$11,320.00	0.03	\$340.00	\$0.00	\$11,660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	114	COORDINATOR I	\$0.00	\$35,391.00	\$35,391.00	0.03	\$0.00	\$0.00	\$35,391.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$127,107.00	\$36,280.00	\$163,387.00		\$3,840.28	\$0.00	\$167,228.00	\$0.00	\$840.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,440.00

Approval of the above highlighted personnel actions.

All personnel actions pending CC approval.

HIDALGO COUNTY

COMMISSIONER COURT

2013 SALARY SCHEDULE

3-1288-463-00-250-001-6

AI - 35545

URBAN COUNTY - CDBG

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	DIRECTOR	\$106,498.00	\$0.00	\$106,498.00	0.03	\$3,194.94	\$0.00	\$109,693.00	\$0.00	\$600.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,600.00
0004	113	DEPUTY DIRECTOR	\$55,636.00	\$0.00	\$55,636.00	0.03	\$1,669.08	\$0.00	\$57,305.00	\$0.00	\$780.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$4,380.00
0006	113	MONITOR II	\$47,829.00	\$421.00	\$48,250.00	0.03	\$1,447.50	\$0.00	\$49,698.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0007	113	COMPLIANCE MONITOR	\$48,383.00	\$0.00	\$48,383.00	0	\$1,451.49	\$0.00	\$49,834.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	ACCOUNTANT IV	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0010	113	UCP COORDINATOR I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0011	113	UCP COORDINATOR I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	MONITOR I	\$35,254.00	\$1,855.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	MONITOR I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	UCP COORDINATOR II	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0015	113	HR COORDINATOR II	\$45,690.00	\$0.00	\$45,690.00	0.03	\$1,370.70	\$0.00	\$47,061.00	\$0.00	\$1,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00
0016	113	ACCOUNTANT II	\$42,305.00	\$0.00	\$42,305.00	0.03	\$1,269.15	\$0.00	\$43,574.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	113	ADMINISTRATIVE ASSISTANT III	\$34,043.00	\$0.00	\$34,043.00	0.03	\$1,021.29	\$0.00	\$35,064.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	ACCOUNTING CLERK I	\$25,912.00	\$1,364.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	CLERK III	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	114	CUSTODIAN I	\$10,529.00	\$0.00	\$10,529.00	0.03	\$315.87	\$0.00	\$10,845.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	UCP COORDINATOR I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	CLERK III	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	CLERK II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	DIVISION DIRECTOR- UCP FINANCE	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0026	113	UCP COORDINATOR II	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0027	113	UCP COORDINATOR I	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0028	113	EXECUTIVE ASSISTANT I	\$40,078.00	\$0.00	\$40,078.00	0.03	\$1,202.34	\$0.00	\$41,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0029	113	ACCOUNTS PAYABLE SPECIALIST III	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	INTERNAL AUDITOR III	\$0.00	\$48,149.00	\$48,149.00	0.03	\$0.00	\$0.00	\$48,149.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$967,407.00	\$51,789.00	\$1,019,196.00		\$29,131.41	\$0.00	\$1,048,327.00	\$0.00	\$6,780.00	\$0.00	\$0.00	\$11,600.00	\$0.00	\$18,380.00

Approval of the above highlighted personnel actions.

All personnel actions pending CC approval.

HIDALGO COUNTY

COMMISSIONER COURT

2013 SALARY SCHEDULE

3-1100-423-00-320-014-0

AI - 35545

DRUG COURT

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	ADULT SUPERVISION OFFICER	\$43,335.00	\$0.00	\$43,335.00	0.03	\$1,300.05	\$0.00	\$44,635.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
0002	113	CLERK I	\$0.00	\$22,660.00	\$22,660.00	0.03	\$0.00	\$0.00	\$22,660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
			\$43,335.00	\$22,660.00	\$65,995.00		\$1,300.05	\$0.00	\$67,295.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-412-00-003-001-0

AI - 35545

139TH DC

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	COURT REPORTER	\$81,436.00	\$0.00	\$81,436.00	0.03	\$2,443.08	\$0.00	\$83,879.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0002	113	COURT COORDINATOR	\$57,680.00	\$0.00	\$57,680.00	0.03	\$1,730.40	\$0.00	\$59,410.00	\$0.00	\$960.00	\$0.00	\$4,895.00	\$0.00	\$0.00	\$5,915.00
0003	113	BAILIFF	\$42,504.00	\$0.00	\$42,504.00	0.03	\$1,275.12	\$0.00	\$43,779.00	\$0.00	\$1,200.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$7,200.00
0004	113	ASSISTANT COURT COORDINATOR	\$55,640.00	\$0.00	\$55,640.00	0.03	\$1,669.20	\$0.00	\$57,309.00	\$0.00	\$540.00	\$0.00	\$4,895.00	\$0.00	\$0.00	\$5,495.00
0005	111	DISTRICT JUDGE	\$15,000.00	\$0.00	\$15,000.00	0	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,373.00	\$0.00	\$10,373.00
			\$252,260.00	\$0.00	\$252,260.00		\$7,117.80	\$0.00	\$259,377.00	\$0.00	\$3,900.00	\$6,000.00	\$9,790.00	\$10,373.00	\$0.00	\$30,183.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-60-330-002-0

AI - 35545

JUV PROB

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
G001	112	DIRECTOR/CHIEF PROBATION OFFICER	\$118,673.00	\$0.00	\$118,673.00	0.03	\$3,560.19	\$0.00	\$122,233.00	\$0.00	\$2,040.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$10,040.00
G002	113	PROBATION SUPERVISOR	\$66,838.00	\$0.00	\$66,838.00	0.03	\$2,005.14	\$0.00	\$68,843.00	\$0.00	\$1,680.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,680.00
G003	113	PROBATION SUPERVISOR	\$66,785.00	\$0.00	\$66,785.00	0.03	\$2,003.55	\$0.00	\$68,789.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,320.00
G004	113	IV-E COORDINATOR	\$59,075.00	\$0.00	\$59,075.00	0.03	\$1,772.25	\$0.00	\$60,847.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
G005	113	PROBATION SUPERVISOR	\$59,075.00	\$0.00	\$59,075.00	0.03	\$1,772.25	\$0.00	\$60,847.00	\$0.00	\$840.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,340.00
G006	113	DETENTION SUPERINTENDENT	\$62,258.00	\$0.00	\$62,258.00	0.03	\$1,867.74	\$0.00	\$64,126.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0008	113	ACCOUNTANT	\$60,375.00	\$0.00	\$60,375.00	0.03	\$1,811.25	\$0.00	\$62,186.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00
G009	113	PROBATION OFFICER	\$53,383.00	\$0.00	\$53,383.00	0.03	\$1,601.49	\$0.00	\$54,984.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
G010	113	INTAKE OFFICER	\$53,642.00	\$0.00	\$53,642.00	0.03	\$1,609.26	\$0.00	\$55,251.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
G011	113	PROBATION OFFICER	\$51,002.00	\$0.00	\$51,002.00	0.03	\$1,530.06	\$0.00	\$52,532.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
G012	113	PROBATION OFFICER	\$48,984.00	\$0.00	\$48,984.00	0.03	\$1,469.52	\$0.00	\$50,454.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
G013	113	PROBATION OFFICER	\$38,375.00	\$0.00	\$38,375.00	0.03	\$1,151.25	\$0.00	\$39,526.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	PROBATION OFFICER	\$37,000.00	\$0.00	\$37,000.00	0.03	\$1,110.00	\$0.00	\$38,110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G015	113	PROBATION OFFICER	\$39,410.00	\$0.00	\$39,410.00	0.03	\$1,182.30	\$0.00	\$40,592.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G016	113	PROBATION OFFICER	\$42,774.00	\$0.00	\$42,774.00	0.03	\$1,283.22	\$0.00	\$44,057.00	\$0.00	\$284.72	\$0.00	\$0.00	\$0.00	\$0.00	\$284.72
G017	113	PROBATION OFFICER	\$42,774.00	\$0.00	\$42,774.00	0.03	\$1,283.22	\$0.00	\$44,057.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
G018	113	PROBATION OFFICER	\$42,748.00	\$0.00	\$42,748.00	0.03	\$1,282.44	\$0.00	\$44,030.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0019	113	INTAKE CLERK	\$41,400.00	\$0.00	\$41,400.00	0.03	\$1,242.00	\$0.00	\$42,642.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G020	113	PROBATION SUPERVISOR	\$48,984.00	\$0.00	\$48,984.00	0.03	\$1,469.52	\$0.00	\$50,454.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0023	113	ACCOUNTING CLERK	\$32,603.00	\$0.00	\$32,603.00	0.03	\$978.09	\$0.00	\$33,581.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	DATA COORDINATOR CLERK	\$34,414.00	\$0.00	\$34,414.00	0.03	\$1,032.42	\$0.00	\$35,446.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0025	113	ASSISTANT INTAKE CLERK	\$33,120.00	\$0.00	\$33,120.00	0.03	\$993.60	\$0.00	\$34,114.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0026	113	RECEPTIONIST	\$31,309.00	\$0.00	\$31,309.00	0.03	\$939.27	\$0.00	\$32,248.00	\$0.00	\$1,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,560.00
G027	113	IV-E ADMINISTRATIVE ASSISTANT	\$28,082.00	\$0.00	\$28,082.00	0.03	\$842.46	\$0.00	\$28,924.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
G028	113	PROBATION OFFICER	\$26,288.00	\$0.00	\$26,288.00	0.03	\$788.64	\$0.00	\$27,077.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
G029	113	PROBATION OFFICER	\$25,428.00	\$0.00	\$25,428.00	0.03	\$762.84	\$0.00	\$26,191.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G030	113	FILE-E CLERK	\$18,752.00	\$0.00	\$18,752.00	0.03	\$562.56	\$0.00	\$19,315.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G031	113	PROBATION OFFICER	\$25,168.00	\$0.00	\$25,168.00	0.03	\$755.04	\$0.00	\$25,923.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$0.00	\$960.00
G032	113	PROBATION OFFICER	\$27,041.00	\$0.00	\$27,041.00	0.03	\$811.23	\$0.00	\$27,852.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
G033	113	PROBATION OFFICER	\$19,526.00	\$0.00	\$19,526.00	0.03	\$585.78	\$0.00	\$20,112.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G034	113	PROBATION OFFICER	\$17,825.00	\$0.00	\$17,825.00	0.03	\$534.75	\$0.00	\$18,360.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
G035	113	JCCC CLERK	\$21,458.00	\$0.00	\$21,458.00	0.03	\$643.74	\$0.00	\$22,102.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
G036	113	PROBATION OFFICER	\$16,246.00	\$0.00	\$16,246.00	0.03	\$487.38	\$0.00	\$16,733.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
G037	113	PROBATION OFFI	\$14,750.00	\$0.00	\$14,750.00	0.03	\$442.50	\$0.00	\$15,192.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G038	113	PROBATION OFFICER	\$21,371.00	\$0.00	\$21,371.00	0.03	\$641.13	\$0.00	\$22,012.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
G039	113	PROBATION OFFICER	\$16,871.00	\$0.00	\$16,871.00	0.03	\$506.13	\$0.00	\$17,377.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G040	113	PROBATION OFFICER	\$15,181.00	\$0.00	\$15,181.00	0.03	\$455.43	\$0.00	\$15,636.00	\$0.00	\$420.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,920.00
G041	113	PROBATION OFFICER	\$17,231.00	\$0.00	\$17,231.00	0.03	\$516.93	\$0.00	\$17,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G042	113	PROBATION OFFICER	\$20,709.00	\$0.00	\$20,709.00	0.03	\$621.27	\$0.00	\$21,330.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
G043	113	PROBATION OFFICER	\$17,278.00	\$0.00	\$17,278.00	0.03	\$518.34	\$0.00	\$17,796.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
G044	113	PROBATION OFFICER	\$20,016.00	\$0.00	\$20,016.00	0.03	\$600.48	\$0.00	\$20,616.00	\$0.00	\$420.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,920.00
G045	113	PROBATION OFFICER	\$15,643.00	\$0.00	\$15,643.00	0.03	\$469.29	\$0.00	\$16,112.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G046	113	PROBATION OFFICER	\$16,529.00	\$0.00	\$16,529.00	0.03	\$495.87	\$0.00	\$17,025.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G047	113	PROBATION OFFICER	\$10,808.00	\$0.00	\$10,808.00	0.03	\$324.24	\$0.00	\$11,132.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G048	113	PROBATION OFFICER	\$12,878.00	\$0.00	\$12,878.00	0.03	\$386.34	\$0.00	\$13,264.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
G049	113	PROBATION OFFICER	\$14,077.00	\$0.00	\$14,077.00	0.03	\$422.31	\$0.00	\$14,499.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-60-330-002-0

AI - 35545

JUV PROB

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
G050	113	PROBATION OFFICER	\$8,125.00	\$0.00	\$8,125.00	0.03	\$243.75	\$0.00	\$8,369.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G051	113	PROBATION OFFICER	\$12,878.00	\$0.00	\$12,878.00	0.03	\$386.34	\$0.00	\$13,264.00	\$0.00	\$90.39	\$0.00	\$0.00	\$0.00	\$0.00	\$90.39
G052	113	PROBATION OFFICER	\$11,623.00	\$0.00	\$11,623.00	0.03	\$348.69	\$0.00	\$11,972.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
G057	113	PROBATION OFFICER	\$9,703.00	\$0.00	\$9,703.00	0.03	\$291.09	\$0.00	\$9,994.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0058	113	JCCC ASST COOR	\$3,250.00	\$0.00	\$3,250.00	0.03	\$97.50	\$0.00	\$3,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G059	113	PROBATION OFFICER	\$7,972.00	\$0.00	\$7,972.00	0.03	\$239.16	\$0.00	\$8,211.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
G060	113	PROBATION OFFICER	\$6,410.00	\$0.00	\$6,410.00	0.03	\$192.30	\$0.00	\$6,602.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G061	113	PROBATION OFFICER	\$7,195.00	\$0.00	\$7,195.00	0.03	\$215.85	\$0.00	\$7,411.00	\$0.00	\$50.50	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,550.50
0063	113	ASSISTANT COMMUNITY RELATIONS COORDINATOR	\$4,984.00	\$0.00	\$4,984.00	0.03	\$149.52	\$0.00	\$5,134.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0068	113	PROBATION OFFICER	\$3,875.00	\$0.00	\$3,875.00	0.03	\$116.25	\$0.00	\$3,991.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0069	113	PROBATION OFFICER	\$4,910.00	\$0.00	\$4,910.00	0.03	\$147.30	\$0.00	\$5,057.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0070	113	PROBATION OFFICER	\$4,910.00	\$0.00	\$4,910.00	0.03	\$147.30	\$0.00	\$5,057.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0071	113	ASSISTANT INTAKE OFFICER	\$3,862.00	\$0.00	\$3,862.00	0.03	\$115.86	\$0.00	\$3,978.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0072	113	COMMUNITY RELATIONS COORDINATOR	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0073	113	PROBATION OFFICER	\$39,295.00	\$0.00	\$39,295.00	0.03	\$1,178.85	\$0.00	\$40,474.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0074	113	PROBATION OFFICER	\$39,295.00	\$0.00	\$39,295.00	0.03	\$1,178.85	\$0.00	\$40,474.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G075	113	PROBATION OFFICER	\$1,375.00	\$0.00	\$1,375.00	0.03	\$41.25	\$0.00	\$1,416.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
T076	122	JCCC MONITOR	\$5,850.00	\$0.00	\$5,850.00	0	\$0.00	\$0.00	\$5,850.00	\$5,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,850.00
T077	122	JCCC MONITOR	\$5,850.00	\$0.00	\$5,850.00	0	\$0.00	\$0.00	\$5,850.00	\$5,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,850.00
T078	122	JCCC MONITOR	\$5,850.00	\$0.00	\$5,850.00	0	\$0.00	\$0.00	\$5,850.00	\$5,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,850.00
T079	122	JCCC MONITOR	\$5,850.00	\$0.00	\$5,850.00	0	\$0.00	\$0.00	\$5,850.00	\$5,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,850.00
			\$1,862,219.00	\$0.00	\$1,862,219.00		\$55,164.57	\$0.00	\$1,917,379.00	\$23,400.00	\$31,025.61	\$0.00	\$6,000.00	\$8,000.00	\$0.00	\$68,425.61

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35545

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	111	COUNTY SHERIFF	\$136,500.00	\$0.00	\$136,500.00	0.03	\$4,095.00	\$0.00	\$140,595.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,100.00
0003	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0004	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,320.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,620.00
0005	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,440.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0006	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0007	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,440.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0008	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$480.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,780.00
0010	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,860.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$5,160.00
0011	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,620.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,420.00
0012	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$1,080.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$4,580.00
0013	113	LIEUTENANT II	\$50,578.00	\$1,770.00	\$52,348.00	0.03	\$1,570.44	\$0.00	\$53,918.00	\$0.00	\$840.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$4,340.00
0014	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0015	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,080.00
0016	113	INFORMATION TECHNOLOGY MANAGER	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
0018	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$840.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,640.00
0019	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,680.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,980.00
0020	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0021	113	ACCOUNTANT III	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$1,020.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,320.00
0023	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,280.00
0024	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,360.00
0025	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,180.00
0026	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,620.00
0027	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0028	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,500.00
0029	113	SERGEANT I	\$49,255.00	(\$3,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$47,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	SERGEANT IV	\$49,255.00	(\$3,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$47,359.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0031	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,480.00
0032	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$300.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,000.00
0033	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$720.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,320.00
0034	113	CRIME SCENE SPECIALIST SUPERVISOR	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,120.00
0035	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$540.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$2,040.00
0036	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$1,380.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,180.00
0037	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$780.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,580.00
0038	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$1,080.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0039	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$420.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,120.00
0040	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0041	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0042	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,220.00
0043	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,220.00
0044	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,160.00
0045	113	MECHANIC V	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,800.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,700.00
0047	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,960.00
0048	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,740.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$6,140.00
0049	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,140.00
0050	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,520.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35545

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0051	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,080.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,680.00
0052	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,360.00
0053	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,600.00
0054	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,140.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,940.00
0055	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$5,720.00
0056	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,380.00
0057	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0058	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0059	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0060	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,740.00
0061	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0062	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0063	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0064	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0065	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0066	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,540.00
0067	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0068	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0069	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0070	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0071	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0072	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0073	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0074	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0076	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0077	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0078	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0079	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$5,000.00
0080	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0081	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0082	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,500.00
0083	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0084	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0085	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0086	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0087	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0088	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0089	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,200.00
0090	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0091	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0092	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0093	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0094	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,140.00
0095	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,980.00
0096	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0097	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,520.00
0098	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,380.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,580.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35545

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0099	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,500.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,700.00
0100	113	DEPUTY SHERIFF II	\$36,480.00	\$2,660.00	\$39,140.00	0.03	\$1,174.20	\$0.00	\$40,314.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0101	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,820.00
0102	113	SR. DEPUTY SHERIFF STEP I	\$44,777.00	(\$2,977.00)	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0104	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,580.00
0105	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0106	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,840.00
0107	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,640.00
0108	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0109	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0110	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0111	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$5,100.00	\$0.00	\$0.00	\$5,700.00
0112	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,440.00
0113	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0114	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0115	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0116	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,020.00
0117	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,980.00
0118	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0119	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0120	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0121	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$4,800.00	\$0.00	\$500.00	\$5,720.00
0122	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0123	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$1,620.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$5,520.00
0124	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0125	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$900.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,500.00
0126	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,340.00
0127	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0128	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0129	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0130	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,400.00
0131	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0132	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,960.00
0133	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$3,360.00
0134	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0135	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0136	113	DEPUTY SHERIFF I	\$43,263.00	(\$5,263.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0137	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,460.00
0138	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,020.00
0139	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0140	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$3,540.00
0141	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,740.00
0142	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,340.00
0143	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0144	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0145	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00
0146	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$840.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35545

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0147	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0148	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0149	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0150	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0151	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0152	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0153	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$0.00	\$4,020.00
0154	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0155	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0156	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0157	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0158	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00
0159	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0160	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0161	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0162	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0163	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0164	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0165	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0166	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0167	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0168	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0169	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0170	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0171	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,340.00
0172	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0173	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0174	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0175	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0176	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0177	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$3,720.00
0178	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$2,700.00	\$0.00	\$500.00	\$3,620.00
0179	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$2,720.00
0180	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,400.00
0181	113	ACCOUNTANT II	\$41,006.00	\$0.00	\$41,006.00	0.03	\$1,230.18	\$0.00	\$42,236.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0182	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0183	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0184	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0185	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$0.00	\$660.00
0186	113	MECHANIC IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0187	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0188	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0189	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0190	113	DEPUTY SHERIFF I	\$41,800.00	(\$3,800.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0191	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,520.00
0192	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0193	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0194	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35545

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0195	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,100.00
0196	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0197	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,460.00
0198	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0199	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0200	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0201	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0202	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0203	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0204	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0205	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,140.00
0206	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0207	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0208	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0209	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0210	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0211	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0212	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0213	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0214	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,280.00
0215	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0216	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0217	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0218	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0219	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,400.00
0220	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0221	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0222	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0223	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0224	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0225	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,160.00
0226	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0227	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0228	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0229	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0230	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0231	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0232	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,000.00	\$0.00	\$500.00	\$3,860.00
0233	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0234	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0235	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0236	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0237	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0238	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0239	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0240	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	\$35,563.00	\$0.00	\$35,563.00	0.03	\$1,066.89	\$0.00	\$36,630.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,040.00
0241	113	EVIDENCE TECHNICIAN	\$34,360.00	\$474.00	\$34,834.00	0.03	\$1,045.02	\$0.00	\$35,879.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,280.00
0242	113	EVIDENCE TECHNICIAN	\$34,360.00	\$474.00	\$34,834.00	0.03	\$1,045.02	\$0.00	\$35,879.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$500.00	\$1,040.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35545

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0373	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0374	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0375	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0376	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0377	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0378	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0379	113	TECHNICIAN IV	\$0.00	\$37,109.00	\$37,109.00	0.03	\$1,113.00	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$13,047,651.00	\$705,582.00	\$13,753,233.00		\$403,203.12	\$0.00	\$14,156,428.00	\$0.00	\$183,120.00	\$0.00	\$389,400.00	\$0.00	\$52,500.00	\$625,020.00

**Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.**

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1292-441-00-350-002-2

AI - 35545

WIC B/F PRG

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances					2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	113	PEER COUNSELOR II	\$24,348.00	(\$145.00)	\$24,203.00	0.03	\$726.00	\$0.00	\$24,929.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0003	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0004	113	PEER COUNSELOR II	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0005	113	PEER COUNSELOR II	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	PEER COUNSELOR II	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0008	113	PEER COUNSELOR II	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0009	113	PEER COUNSELOR II	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0010	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	PEER COUNSELOR I	\$21,640.00	(\$187.00)	\$21,453.00	0.03	\$644.00	\$0.00	\$22,097.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0014	113	PEER COUNSELOR I	\$21,453.00	\$187.00	\$21,640.00	0.03	\$649.20	\$0.00	\$22,289.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0018	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0019	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0020	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0021	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0023	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0024	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0025	113	COMMUNITY PEER COUNSELOR	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0026	113	COMMUNITY PEER COUNSELOR	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0027	113	COMMUNITY PEER COUNSELOR	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0028	113	PEER COUNSELOR MANAGER	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0029	113	ASSISTANT BREASTFEEDING COORDINATOR	\$48,383.00	\$0.00	\$48,383.00	0.03	\$1,451.49	\$0.00	\$49,834.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0030	113	PEER COUNSELOR II	\$24,203.00	\$0.00	\$24,203.00	0.03	\$726.09	\$0.00	\$24,929.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00
0031	113	COMMUNITY PEER COUNSELOR	\$26,140.00	\$0.00	\$26,140.00	0.03	\$784.20	\$0.00	\$26,924.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0032	113	PEER COUNSELOR I	\$20,049.00	\$0.00	\$20,049.00	0.03	\$601.47	\$0.00	\$20,650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0033	113	COMMUNITY PEER COUNSELOR	\$25,256.00	\$0.00	\$25,256.00	0.03	\$757.68	\$0.00	\$26,014.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0034	113	LACTATION CONSULTANT	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0035	113	LACTATION SPECIALIST	\$0.00	\$32,769.00	\$32,769.00	0	\$0.00	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$625,282.00	\$32,624.00	\$657,906.00		\$18,754.43	\$0.00	\$676,656.00	\$0.00	\$5,760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,760.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

AI-35886

Budget and Management 28. H. 5.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Sergio Cruz, BUDGET & MANAGEMENT Submitted By: Sylvia Solis, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Information

CAPTION

Sheriff's Office (1100):

- a. Approval to authorize longevity, supplemental and clothing allowances for various Law Enforcement positions as listed on Exhibit A.
- b. Approval to reset salaries for various Law Enforcement positions as listed on Exhibit A c
- c. Approval of interdepartmental transfer.
- d. Approval of revised salary schedule.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

"Funding available as of 12/26/2012 from 2013 Co. Wide Adm - Contingency acct. "

Attachments

exhibit

backup

Form Review

Inbox	Reviewed By	Date
Sylvia Solis (Originator)	Sylvia Solis	12/20/2012 03:44 PM
Damaris San Miguel	Damaris San Miguel	12/21/2012 06:42 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Sylvia Solis		Started On: 12/18/2012 02:15 PM
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY

Department of Budget and Management

AI 35886 - EXHIBIT "A"

2013 ADOPTED SALARIES/ALLOWANCES:

DEPT	SLOT	POSITION TITLE	SALARY	LONGEVITY	SUPPLEMENTAL	CLOTHING	TOTAL COMP.
280-001	0008	CAPTAIN	\$66,950.00	\$480.00	\$1,800.00	\$500.00	\$69,730.00
280-001	0029	SERGEANT I	\$47,359.00	\$0.00	\$0.00	\$0.00	\$47,359.00
280-001	0030	SERGEANT IV	\$47,359.00	\$0.00	\$0.00	\$0.00	\$47,359.00
280-001	0040	SERGEANT II	\$49,017.00	\$360.00	\$1,200.00	\$0.00	\$50,577.00
280-001	0049	SR. DEPUTY SHERIFF III	\$46,120.00	\$540.00	\$3,600.00	\$0.00	\$50,260.00
280-001	0060	DEPUTY SHERIFF II	\$40,510.00	\$240.00	\$1,500.00	\$0.00	\$42,250.00
280-001	0065	DEPUTY SHERIFF II	\$40,510.00	\$240.00	\$0.00	\$0.00	\$40,750.00
280-001	0136	DEPUTY SHERIFF I	\$39,140.00	\$0.00	\$0.00	\$0.00	\$39,140.00
280-001	0173	DEPUTY SHERIFF II	\$40,510.00	\$240.00	\$0.00	\$0.00	\$40,750.00
280-001	0206	DEPUTY SHERIFF II	\$40,510.00	\$300.00	\$0.00	\$0.00	\$40,810.00
280-001	0229	DEPUTY SHERIFF II	\$40,510.00	\$720.00	\$0.00	\$0.00	\$41,230.00
280-001	0235	DEPUTY SHERIFF II	\$40,510.00	\$300.00	\$0.00	\$0.00	\$40,810.00
280-001	0336	DEPUTY SHERIFF I	\$39,140.00	\$0.00	\$0.00	\$0.00	\$39,140.00
280-001	0339	SR. DEPUTY SHERIFF II	\$44,561.00	\$600.00	\$2,100.00	\$0.00	\$47,261.00
125-032	0015	SECURITY SPECIALIST	\$32,769.00	\$0.00	\$0.00	\$0.00	\$32,769.00
280-002	0075	DETENTION OFFICER I	\$31,364.00	\$0.00	\$0.00	\$0.00	\$31,364.00
280-002	0117	DETENTION OFFICER I	\$31,364.00	\$0.00	\$0.00	\$0.00	\$31,364.00
280-002	0154	DETENTION OFFICER I	\$31,364.00	\$0.00	\$0.00	\$0.00	\$31,364.00
280-002	0164	DETENTION OFFICER I	\$31,364.00	\$0.00	\$0.00	\$0.00	\$31,364.00
280-002	0169	DETENTION OFFICER I	\$31,364.00	\$0.00	\$0.00	\$0.00	\$31,364.00
280-002	0190	DETENTION OFFICER II	\$32,461.00	\$0.00	\$0.00	\$0.00	\$32,461.00
280-002	0221	DETENTION OFFICER II	\$32,461.00	\$0.00	\$0.00	\$0.00	\$32,461.00
280-002	0266	DETENTION OFFICER II	\$32,461.00	\$0.00	\$0.00	\$0.00	\$32,461.00
280-002	0346	DETENTION OFFICER II	\$32,461.00	\$0.00	\$1,200.00	\$0.00	\$33,661.00

2013 PROPOSED SALARIES/ALLOWANCES:

DEPT	SLOT	POSITION TITLE	SALARY	LONGEVITY	SUPPLEMENTAL	CLOTHING	TOTAL COMP.
280-001	0008	CAPTAIN	\$66,950.00	\$780.00	\$3,300.00	\$500.00	\$71,530.00
280-001	0029	SERGEANT I	\$49,017.00	\$480.00	\$0.00	\$0.00	\$49,497.00
280-001	0030	SERGEANT IV	\$49,017.00	\$600.00	\$1,200.00	\$0.00	\$50,817.00
280-001	0040	SERGEANT II	\$49,017.00	\$360.00	\$1,200.00	\$500.00	\$51,077.00
280-001	0049	SR. DEPUTY SHERIFF III	\$46,120.00	\$540.00	\$3,900.00	\$500.00	\$51,060.00
280-001	0060	DEPUTY SHERIFF II	\$40,510.00	\$240.00	\$3,300.00	\$0.00	\$44,050.00
280-001	0065	DEPUTY SHERIFF II	\$40,510.00	\$240.00	\$2,100.00	\$500.00	\$43,350.00
280-001	0136	DEPUTY SHERIFF I	\$39,140.00	\$240.00	\$0.00	\$0.00	\$39,380.00
280-001	0173	DEPUTY SHERIFF II	\$40,510.00	\$240.00	\$1,800.00	\$0.00	\$42,550.00
280-001	0206	DEPUTY SHERIFF II	\$40,510.00	\$300.00	\$1,800.00	\$0.00	\$42,610.00
280-001	0229	DEPUTY SHERIFF II	\$40,510.00	\$720.00	\$1,800.00	\$0.00	\$43,030.00
280-001	0235	DEPUTY SHERIFF II	\$40,510.00	\$300.00	\$2,100.00	\$500.00	\$43,410.00
280-001	0336	DEPUTY SHERIFF I	\$39,140.00	\$0.00	\$1,500.00	\$0.00	\$40,640.00
280-001	0339	SR. DEPUTY SHERIFF II	\$44,561.00	\$600.00	\$3,900.00	\$0.00	\$49,061.00
125-032	0015	SECURITY SPECIALIST	\$32,769.00	\$360.00	\$0.00	\$0.00	\$33,129.00
280-002	0075	DETENTION OFFICER I	\$31,364.00	\$0.00	\$1,200.00	\$0.00	\$32,564.00
280-002	0117	DETENTION OFFICER I	\$31,364.00	\$0.00	\$1,500.00	\$0.00	\$32,864.00
280-002	0154	DETENTION OFFICER I	\$32,461.00	\$0.00	\$0.00	\$0.00	\$32,461.00
280-002	0164	DETENTION OFFICER I	\$32,461.00	\$0.00	\$0.00	\$0.00	\$32,461.00
280-002	0169	DETENTION OFFICER I	\$32,461.00	\$0.00	\$0.00	\$0.00	\$32,461.00
280-002	0190	DETENTION OFFICER I	\$31,364.00	\$0.00	\$1,500.00	\$0.00	\$32,864.00
280-002	0221	DETENTION OFFICER II	\$32,461.00	\$60.00	\$0.00	\$0.00	\$32,521.00
280-002	0266	DETENTION OFFICER II	\$32,461.00	\$60.00	\$0.00	\$0.00	\$32,521.00
280-002	0346	DETENTION OFFICER II	\$32,461.00	\$60.00	\$1,200.00	\$0.00	\$33,721.00

TOTAL ADOPTED SALARIES:	\$942,139.00	\$4,020.00	\$11,400.00	\$500.00	\$958,059.00
TOTAL PROPOSED SALARIES:	\$947,649.00	\$6,180.00	\$33,300.00	\$2,500.00	\$989,629.00
NET CHANGE:	\$5,510.00	\$2,160.00	\$21,900.00	\$2,000.00	\$31,570.00

FICA	7.65%	\$2,415.11
RETIREMENT	10.32%	\$3,258.02
UNEMPLOYMENT COMP	0.50%	\$157.85
WORKERS' COMP	0.79%	\$249.40
TOTAL BUDGETARY IMPACT:		\$37,650.38

DATE: December 26, 2012

DEPARTMENT HEAD: Sergio Cruz, Budget Officer

2013
Transfer



DEPARTMENT NAME: Dept. of Budget & Mgmt for Sheriff's Office

ACCOUNT NUMBER: 2-1100-4XX-XX-XXX-00X-0-XXX

CONTACT PERSON: Sylvia V. Solis PHONE: (956) 292-7025 Ext. 5423

SUBJECT: **Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
3-1100-415-00-115-002-0- 899	CO. WIDE ADM - CONTINGENCY	(37,221.04)
TO		
3-1100-423-21-280-002-0- 113	JAIL - REG F/T EMPLOYEES	\$2,194.00
3-1100-423-21-280-002-0- 115	JAIL - LONGEVITY	\$180.00
3-1100-423-21-280-002-0- 117	JAIL - SUPPLEMENTAL PAY	\$4,200.00
3-1100-423-21-280-002-0- 220	JAIL - FICA	\$502.91
3-1100-423-21-280-002-0- 230	JAIL - RETIREMENT	\$678.44
3-1100-423-21-280-002-0- 250	JAIL - UNEMPLOYMENT COMP	\$32.87
3-1100-423-21-280-002-0- 260	JAIL - WORKERS' COMP	\$51.93
3-1100-421-00-280-001-0- 113	SHERIFF - REG F/T EMPLOYEES	\$3,316.00
3-1100-421-00-280-001-0- 115	SHERIFF - LONGEVITY	\$1,620.00
3-1100-421-00-280-001-0- 117	SHERIFF - SUPPLEMENTAL PAY	\$17,700.00
3-1100-421-00-280-001-0- 119	SHERIFF - CLOTHING ALLOWANCE	\$2,000.00
3-1100-421-00-280-001-0- 220	SHERIFF - FICA	\$1,884.65
3-1100-421-00-280-001-0- 230	SHERIFF - RETIREMENT	\$2,542.44
3-1100-421-00-280-001-0- 250	SHERIFF - UNEMPLOYMENT COMP	\$123.18
3-1100-421-00-280-001-0- 260	SHERIFF - WORKERS' COMP	\$194.62
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON:

Interdepartmental transfer to fund the increase in allowances such as Longevity, Supplemental pay and clothing plus related fringe benefit expenditures for various law enforcement positions.

DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

SHERIFF

AI - 35886

Slot #	Obj Code	POSITION TITLE	BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0001	111	COUNTY SHERIFF	\$136,500.00	\$0.00	\$136,500.00	0.03	\$4,095.00	\$0.00	\$140,595.00	\$0.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,100.00
0003	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0004	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,620.00
0005	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0006	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,680.00
0007	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$3,740.00
0008	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$500.00	\$4,580.00
0010	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$5,160.00
0011	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$0.00	\$1,860.00	\$0.00	\$0.00	\$3,420.00
0012	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$0.00	\$1,080.00	\$0.00	\$500.00	\$4,580.00
0013	113	LIEUTENANT II	\$50,378.00	\$1,770.00	\$52,348.00	0.03	\$1,570.44	\$0.00	\$53,918.00	\$0.00	\$0.00	\$840.00	\$0.00	\$500.00	\$4,340.00
0014	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$0.00	\$1,080.00	\$0.00	\$500.00	\$2,780.00
0015	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$0.00	\$780.00	\$0.00	\$0.00	\$4,080.00
0016	113	INFORMATION TECHNOLOGY MANAGER	\$54,526.00	\$0.00	\$54,526.00	0.03	\$1,635.78	\$0.00	\$56,162.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
0018	113	LIEUTENANT III	\$52,348.00	\$1,832.00	\$54,180.00	0.03	\$1,625.40	\$0.00	\$55,805.00	\$0.00	\$0.00	\$840.00	\$0.00	\$0.00	\$2,640.00
0019	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$0.00	\$1,680.00	\$0.00	\$500.00	\$3,980.00
0020	113	LIEUTENANT IV	\$54,180.00	\$1,897.00	\$56,077.00	0.03	\$1,682.31	\$0.00	\$57,759.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$500.00	\$2,780.00
0021	113	ACCOUNTANT III	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0022	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$0.00	\$1,020.00	\$0.00	\$500.00	\$3,320.00
0023	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$2,280.00
0024	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$660.00	\$0.00	\$500.00	\$2,360.00
0025	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$3,180.00
0026	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$420.00	\$0.00	\$0.00	\$1,620.00
0027	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$0.00	\$840.00	\$0.00	\$0.00	\$2,040.00
0028	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$1,500.00
0029	113	SERGEANT I	\$49,255.00	(83,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$49,017.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$480.00
0030	113	SERGEANT IV	\$49,255.00	(83,275.00)	\$45,980.00	0.03	\$1,379.40	\$0.00	\$49,017.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0031	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$0.00	\$780.00	\$0.00	\$500.00	\$2,480.00
0032	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$300.00	\$0.00	\$500.00	\$2,000.00
0033	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00	\$1,320.00
0034	113	CRIME SCENE SPECIALIST SUPERVISOR	\$46,747.00	\$0.00	\$46,747.00	0.03	\$1,402.41	\$0.00	\$48,149.00	\$0.00	\$0.00	\$1,620.00	\$0.00	\$500.00	\$2,120.00
0035	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$540.00	\$0.00	\$0.00	\$2,040.00
0036	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$3,180.00
0037	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$780.00	\$0.00	\$0.00	\$2,580.00
0038	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$0.00	\$1,080.00	\$0.00	\$500.00	\$2,780.00
0039	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$420.00	\$0.00	\$500.00	\$2,120.00
0040	113	SERGEANT II	\$45,980.00	\$1,609.00	\$47,589.00	0.03	\$1,427.67	\$0.00	\$49,017.00	\$0.00	\$0.00	\$360.00	\$0.00	\$500.00	\$2,060.00
0041	113	SERGEANT III	\$47,589.00	\$1,666.00	\$49,255.00	0.03	\$1,477.65	\$0.00	\$50,733.00	\$0.00	\$0.00	\$840.00	\$0.00	\$0.00	\$2,040.00
0042	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$0.00	\$720.00	\$0.00	\$500.00	\$1,220.00
0043	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$0.00	\$720.00	\$0.00	\$500.00	\$1,220.00
0044	113	CRIME SCENE SPECIALIST	\$44,799.00	\$0.00	\$44,799.00	0.03	\$1,343.97	\$0.00	\$46,143.00	\$0.00	\$0.00	\$660.00	\$0.00	\$500.00	\$1,160.00
0045	113	MECHANIC V	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0046	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$5,700.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

SHERIFF

AI - 35886

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118	
0047	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$3,900.00	\$0.00	\$500.00	\$5,960.00
0048	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,740.00	\$3,900.00	\$0.00	\$500.00	\$6,140.00
0049	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$3,900.00	\$3,900.00	\$0.00	\$500.00	\$4,940.00
0050	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$3,900.00	\$0.00	\$0.00	\$5,520.00
0051	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,080.00	\$3,600.00	\$0.00	\$0.00	\$4,680.00
0052	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,560.00	\$1,800.00	\$0.00	\$0.00	\$3,360.00
0053	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$3,900.00	\$0.00	\$500.00	\$5,600.00
0054	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,140.00	\$3,300.00	\$0.00	\$500.00	\$4,940.00
0055	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$3,600.00	\$0.00	\$500.00	\$5,720.00
0056	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$1,800.00	\$1,200.00	\$0.00	\$0.00	\$1,380.00
0057	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0058	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$2,100.00	\$0.00	\$0.00	\$2,900.00
0059	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0060	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$2,400.00	\$3,300.00	\$0.00	\$0.00	\$3,540.00
0061	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$3,300.00	\$0.00	\$0.00	\$4,400.00
0062	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$2,100.00	\$0.00	\$0.00	\$1,800.00
0063	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$2,100.00	\$0.00	\$0.00	\$2,900.00
0064	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0065	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$2,400.00	\$2,100.00	\$0.00	\$0.00	\$2,840.00
0066	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$2,700.00	\$0.00	\$0.00	\$3,540.00
0067	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0068	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0069	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0070	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0071	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0072	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0073	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0074	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0075	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0076	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0077	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$2,700.00	\$0.00	\$500.00	\$3,920.00
0078	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0079	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,200.00	\$3,300.00	\$0.00	\$500.00	\$5,000.00
0080	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$660.00
0081	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0082	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$2,100.00	\$0.00	\$500.00	\$3,500.00
0083	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0084	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0085	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$2,100.00	\$0.00	\$500.00	\$3,380.00
0086	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$3,300.00	\$0.00	\$500.00	\$4,580.00
0087	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$2,100.00	\$0.00	\$500.00	\$2,900.00
0088	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$3,300.00	\$0.00	\$500.00	\$4,520.00
0089	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$900.00	\$3,300.00	\$0.00	\$0.00	\$4,200.00
0090	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0091	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$660.00	\$2,100.00	\$0.00	\$500.00	\$3,260.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

SHERIFF

AI - 35886

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0092	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0093	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0094	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$4,140.00
0095	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$2,700.00	\$0.00	\$3,980.00
0096	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$2,900.00
0097	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$2,520.00
0098	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,380.00	\$0.00	\$1,200.00	\$0.00	\$2,580.00
0099	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,500.00	\$0.00	\$1,200.00	\$0.00	\$2,700.00
0100	113	DEPUTY SHERIFF II	\$36,480.00	\$2,660.00	\$39,140.00	0.03	\$1,174.20	\$0.00	\$40,314.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0101	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,620.00	\$0.00	\$1,200.00	\$0.00	\$2,820.00
0102	113	SR. DEPUTY SHERIFF STEP I	\$44,777.00	(\$2,977.00)	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0104	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,800.00	\$0.00	\$2,580.00
0105	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$1,920.00
0106	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$3,000.00	\$0.00	\$3,840.00
0107	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$1,800.00	\$0.00	\$2,640.00
0108	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0109	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$2,960.00
0110	113	DEPUTY SHERIFF II	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0111	113	SR. DEPUTY SHERIFF III	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0112	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$1,200.00	\$0.00	\$1,440.00
0113	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0114	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$4,580.00
0115	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$4,460.00
0116	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$3,020.00
0117	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$1,980.00
0118	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$4,460.00
0119	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$1,860.00
0120	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0121	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$4,800.00	\$0.00	\$5,720.00
0122	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$4,400.00
0123	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$1,620.00	\$0.00	\$3,900.00	\$0.00	\$5,520.00
0124	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$3,260.00
0125	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$900.00	\$0.00	\$600.00	\$0.00	\$1,500.00
0126	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$3,300.00	\$0.00	\$4,340.00
0127	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$3,140.00
0128	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0129	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$540.00
0130	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$4,400.00
0131	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$4,520.00
0132	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,800.00	\$0.00	\$2,960.00
0133	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,700.00	\$0.00	\$3,360.00
0134	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$0.00	\$3,300.00	\$0.00	\$4,580.00
0135	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0136	113	DEPUTY SHERIFF I	\$43,263.00	(\$5,263.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0137	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,800.00	\$0.00	\$2,460.00
0138	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$3,020.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35886

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0139	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$5,400.00
0140	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$5,000.00	\$0.00	\$0.00	\$5,540.00
0141	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$2,700.00	\$0.00	\$0.00	\$3,740.00
0142	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$2,400.00	\$2,100.00	\$0.00	\$0.00	\$2,340.00
0143	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$2,100.00	\$0.00	\$0.00	\$3,080.00
0144	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$2,100.00	\$0.00	\$0.00	\$3,080.00
0145	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$2,400.00	\$2,100.00	\$0.00	\$0.00	\$2,840.00
0146	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$840.00	\$1,200.00	\$0.00	\$0.00	\$2,040.00
0147	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$2,100.00	\$0.00	\$0.00	\$2,400.00
0148	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0149	113	DEPUTY SHERIFF II	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0150	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$2,960.00
0151	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0152	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0153	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$3,600.00	\$0.00	\$0.00	\$4,020.00
0154	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$780.00	\$2,100.00	\$0.00	\$0.00	\$3,380.00
0155	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0156	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0157	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$3,300.00	\$0.00	\$0.00	\$4,220.00
0158	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$2,100.00	\$0.00	\$3,260.00
0159	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$1,860.00
0160	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$2,220.00
0161	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0162	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$2,100.00	\$0.00	\$0.00	\$2,700.00
0163	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0164	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0165	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$2,100.00	\$0.00	\$0.00	\$2,640.00
0166	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$2,100.00	\$0.00	\$0.00	\$2,900.00
0167	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0168	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$3,080.00
0169	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$0.00	\$2,700.00	\$0.00	\$3,920.00
0170	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0171	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$3,300.00	\$0.00	\$0.00	\$4,340.00
0172	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$2,160.00
0173	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$2,400.00	\$1,800.00	\$0.00	\$0.00	\$2,040.00
0174	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$444	\$0.00	\$2,444.00
0175	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$1,500.00	\$0.00	\$0.00	\$1,620.00
0176	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$600.00	\$1,200.00	\$0.00	\$0.00	\$1,800.00
0177	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$3,300.00	\$0.00	\$0.00	\$3,720.00
0178	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$420.00	\$2,700.00	\$0.00	\$0.00	\$3,620.00
0179	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$1,800.00	\$0.00	\$0.00	\$2,720.00
0180	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$3,600.00	\$0.00	\$0.00	\$4,400.00
0181	113	ACCOUNTANT II	\$41,006.00	\$0.00	\$41,006.00	0.03	\$1,230.18	\$0.00	\$42,236.00	\$0.00	\$1,740.00	\$0.00	\$0.00	\$0.00	\$1,740.00
0182	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
0183	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0184	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0185	113	MECHANIC IV	\$39,707.00	\$233.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$660.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35886

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION	
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118		Clothing 119
0186	113	MECHANIC IV	\$37,109.00	\$0.00	\$37,109.00	0.03	\$1,113.27	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0187	113	MECHANIC IV	\$39,707.00	\$2,330.00	\$39,940.00	0.03	\$1,198.20	\$0.00	\$41,138.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0188	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0189	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0190	113	DEPUTY SHERIFF I	\$41,800.00	(\$3,800.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0191	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,520.00
0192	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0193	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0194	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,840.00
0195	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,100.00
0196	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0197	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,600.00	\$0.00	\$500.00	\$4,460.00
0198	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,220.00
0199	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$660.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,460.00
0200	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0201	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0202	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0203	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0204	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$840.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,640.00
0205	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,140.00
0206	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,100.00
0207	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0208	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$420.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,220.00
0209	113	DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0210	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$2,960.00
0211	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0212	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0213	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,080.00
0214	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,280.00
0215	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0216	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0217	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0218	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0219	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,400.00
0220	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,160.00
0221	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,200.00
0222	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0223	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0224	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0225	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$3,300.00	\$0.00	\$500.00	\$4,160.00
0226	113	DEPUTY SHERIFF I	\$36,480.00	\$2,850.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0227	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0228	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$540.00	\$0.00	\$2,100.00	\$0.00	\$500.00	\$3,140.00
0229	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$200.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$2,520.00
0230	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00
0231	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35886

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013				2013 ACTUAL TOTAL COMPENSATION
									BUDGETED SALARY APPROVED	Interpret. 116	Suppl. 117	Auto A. 118	
0232	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,860.00	\$3,860.00
0233	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$2,160.00	\$2,160.00
0234	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,800.00	\$1,800.00
0235	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$0.00	\$2,100.00	\$500.00	\$2,900.00	\$2,900.00
0236	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0237	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0238	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,960.00	\$2,960.00
0239	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0240	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	\$35,565.00	\$0.00	\$35,565.00	0.03	\$1,066.89	\$0.00	\$0.00	\$36,630.00	\$0.00	\$1,040.00	\$1,040.00
0241	113	EVIDENCE TECHNICIAN	\$34,360.00	\$474.00	\$34,834.00	0.03	\$1,045.02	\$0.00	\$0.00	\$780.00	\$0.00	\$1,280.00	\$1,280.00
0242	113	EVIDENCE TECHNICIAN	\$34,360.00	\$474.00	\$34,834.00	0.03	\$1,045.02	\$0.00	\$0.00	\$540.00	\$0.00	\$500.00	\$1,040.00
0243	113	HUMAN RESOURCES SPECIALIST II	\$32,929.00	\$212.00	\$33,141.00	0.03	\$994.23	\$0.00	\$0.00	\$34,135.00	\$0.00	\$0.00	\$540.00
0244	113	COMMUNICATIONS SUPERVISOR	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0246	113	COMMUNICATIONS SUPERVISOR	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0247	113	QUARTER MASTER	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$0.00	\$32,769.00	\$0.00	\$0.00	\$720.00
0248	113	ADMINISTRATIVE ASSISTANT III	\$32,929.00	\$146.00	\$33,075.00	0.03	\$992.25	\$0.00	\$0.00	\$34,067.00	\$0.00	\$0.00	\$1,320.00
0249	113	ACCOUNTANT I	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$300.00
0250	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00
0251	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0252	113	COMMUNICATIONS OFFICER	\$27,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0253	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0254	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0255	113	COMMUNICATIONS OFFICER	\$27,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0256	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$300.00
0257	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0258	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0259	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0260	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0261	113	COMMUNICATIONS OFFICER	\$27,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0262	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0263	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00
0264	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0265	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0266	113	COMMUNICATIONS OFFICER	\$29,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0267	113	COMMUNICATIONS OFFICER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0268	113	COMMUNICATIONS OFFICER	\$27,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0269	113	COMMUNICATIONS OFFICER	\$27,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0270	113	COMMUNICATIONS OFFICER	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$0.00	\$540.00	\$0.00	\$0.00	\$540.00
0272	113	ADMINISTRATIVE ASSISTANT II	\$31,096.00	\$0.00	\$31,096.00	0.03	\$932.88	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00	\$1,220.00
0273	113	ASSISTANT QUARTER MASTER	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00	\$720.00
0274	113	ADMINISTRATIVE ASSISTANT I	\$26,657.00	\$80.00	\$26,737.00	0.03	\$802.11	\$0.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$1,380.00
0275	113	ADMINISTRATIVE ASSISTANT I	\$26,657.00	\$80.00	\$26,737.00	0.03	\$802.11	\$0.00	\$0.00	\$900.00	\$0.00	\$0.00	\$900.00
0276	113	ADMINISTRATIVE ASSISTANT I	\$26,657.00	\$80.00	\$26,737.00	0.03	\$802.11	\$0.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$1,260.00
0277	113	ADMINISTRATIVE ASSISTANT I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0278	113	ADMINISTRATIVE ASSISTANT I	\$26,657.00	\$80.00	\$26,737.00	0.03	\$802.11	\$0.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$1,380.00
0279	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0280	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$0.00	\$960.00	\$0.00	\$0.00	\$960.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35886

SHERIFF

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0281	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
0282	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0283	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
0284	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0285	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0287	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0288	113	ADMINISTRATIVE ASSISTANT I	\$25,021.00	\$0.00	\$25,021.00	0.03	\$750.63	\$0.00	\$25,772.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0289	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$0.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0290	113	ADMINISTRATIVE ASSISTANT I	\$25,021.00	\$0.00	\$25,021.00	0.03	\$750.63	\$0.00	\$25,772.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0291	113	ADMINISTRATIVE ASSISTANT I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0292	113	ADMINISTRATIVE ASSISTANT I	\$25,021.00	\$0.00	\$25,021.00	0.03	\$750.63	\$0.00	\$25,772.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0293	113	ADMINISTRATIVE ASSISTANT I	\$25,021.00	\$0.00	\$25,021.00	0.03	\$750.63	\$0.00	\$25,772.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0294	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0295	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0296	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0297	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0327	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0328	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$540.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0329	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$480.00	\$600.00	\$0.00	\$0.00	\$1,080.00
0330	113	CRIMINAL INTELLIGENCE RESEARCH ANALYST	\$35,563.00	\$0.00	\$35,563.00	0.03	\$1,066.89	\$0.00	\$36,630.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$920.00
0331	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$2,460.00
0332	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$2,900.00
0333	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$2,960.00
0334	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$3,000.00
0335	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
0336	113	DEPUTY SHERIFF I	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0337	113	DEPUTY SHERIFF I	\$39,330.00	(\$1,330.00)	\$38,000.00	0.03	\$1,140.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$444	\$0.00	\$0.00	\$444
0338	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0339	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$3,900.00	\$0.00	\$0.00	\$4,500.00
0340	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$2,100.00	\$0.00	\$0.00	\$3,080.00
0341	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0342	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0343	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$600.00	\$2,100.00	\$0.00	\$0.00	\$3,200.00
0344	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$2,100.00	\$0.00	\$0.00	\$3,140.00
0345	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0346	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$1020.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0347	113	ADMINISTRATIVE ASSISTANT II	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$960.00
A348	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
A349	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
A351	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
A352	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
A353	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
A354	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
A355	113	DEPUTY SHERIFF I	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
A356	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
A358	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$360.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-421-00-280-001-0

AI - 35886

SHERIFF

Slot #	Obj Code	POSITION TITLE	BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
A359	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
A360	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
0361	113	BUDGET MANAGER II	\$63,599.00	\$0.00	\$63,599.00	0.03	\$1,907.97	\$0.00	\$65,507.00	\$0.00	\$1,920.00	\$0.00	\$0.00	\$0.00	\$1,920.00
0362	113	PROCUREMENT SPECIALIST	\$43,284.00	\$0.00	\$43,284.00	0.03	\$1,298.52	\$0.00	\$44,583.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$660.00
0363	113	COMMUNICATIONS SUPERVISOR	\$34,360.00	\$0.00	\$34,360.00	0.03	\$1,030.80	\$0.00	\$35,391.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0364	113	CRIME VICTIM LIASON	\$38,408.00	\$3.00	\$38,411.00	0.03	\$1,152.33	\$0.00	\$39,563.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$780.00
0365	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,620.00	\$1,800.00	\$0.00	\$0.00	\$3,920.00
0366	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,020.00	\$0.00	\$1,800.00	\$0.00	\$3,320.00
0367	113	CAPTAIN	\$65,000.00	\$0.00	\$65,000.00	0.03	\$1,950.00	\$0.00	\$66,950.00	\$0.00	\$1,200.00	\$1,800.00	\$0.00	\$0.00	\$3,500.00
A368	113	DEPUTY SHERIFF II	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0369	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,500.00	\$1,800.00	\$0.00	\$0.00	\$3,800.00
0370	113	CHIEF OF STAFF	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0371	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0372	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0373	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0374	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0375	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0376	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0377	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0378	113	DEPUTY SHERIFF I	\$0.00	\$39,140.00	\$39,140.00	0.03	\$0.00	\$0.00	\$39,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0379	113	TECHNICIAN IV	\$0.00	\$37,109.00	\$37,109.00	0.03	\$1,113.00	\$0.00	\$38,222.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0380	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0381	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0382	113	DEPUTY SHERIFF I	\$0.00	\$1,140.00	\$1,140.00	0.03	\$0.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0383	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0384	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0385	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0386	113	DEPUTY SHERIFF I	\$0.00	\$1,140.00	\$1,140.00	0.03	\$0.00	\$0.00	\$1,140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0387	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0388	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0389	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0390	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0391	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0392	113	DEPUTY SHERIFF II	\$0.00	\$2,510.00	\$2,510.00	0.03	\$0.00	\$0.00	\$2,510.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
			\$13,047,651.00	\$735,472.00	\$13,783,123.00		\$402,090.12	\$0.00	\$14,189,634.00	\$0.00	\$184,740.00	\$407,100.00	\$0.00	\$0.00	\$646,340.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1241-421-23-125-032-0

COURTHOUSE SECURITY

AI - 35886

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0001	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$360.00	\$600.00	\$0.00	\$0.00	\$960.00
0002	113	SERGEANT IV	\$49,255.00	\$1,724.00	\$50,979.00	0.03	\$1,529.37	\$0.00	\$52,508.00	\$0.00	\$840.00	\$1,800.00	\$0.00	\$0.00	\$2,640.00
0003	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$600.00	\$1,500.00	\$0.00	\$0.00	\$1,560.00
0004	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$720.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0005	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$720.00	\$600.00	\$0.00	\$0.00	\$1,320.00
0006	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$840.00
0007	113	SR. DEPUTY SHERIFF II	\$38,000.00	\$2,663.00	\$40,663.00	0.03	\$1,297.89	\$0.00	\$41,961.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0008	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0009	113	SR. DEPUTY SHERIFF II	\$41,800.00	\$1,463.00	\$43,263.00	0.03	\$1,297.89	\$0.00	\$44,561.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0010	113	SR. DEPUTY SHERIFF III	\$43,263.00	\$1,514.00	\$44,777.00	0.03	\$1,343.31	\$0.00	\$46,120.00	\$0.00	\$1,400.00	\$1,200.00	\$0.00	\$0.00	\$2,400.00
0011	113	SR. DEPUTY SHERIFF I	\$39,330.00	\$2,470.00	\$41,800.00	0.03	\$1,254.00	\$0.00	\$43,054.00	\$0.00	\$300.00	\$1,200.00	\$0.00	\$0.00	\$1,500.00
0012	113	DEPUTY SHERIFF II	\$38,000.00	\$1,330.00	\$39,330.00	0.03	\$1,179.90	\$0.00	\$40,510.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
0013	113	SECURITY SPECIALIST	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	SECURITY SPECIALIST	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	SECURITY SPECIALIST	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
			\$595,710.00	\$22,535.00	\$618,245.00		\$18,547.35	\$0.00	\$636,790.00	\$0.00	\$6,720.00	\$8,100.00	\$0.00	\$0.00	\$14,820.00

Approval of the above highlighted personnel actions.
All personnel actions pending CC approval.

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION	
											Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118		Clothing 119
0001	113	DIVISION COMMANDER	\$75,000.00	\$0.00	\$75,000.00	0.03	\$2,250.00	\$0.00	\$77,250.00	\$0.00	\$1,200.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,500.00
0002	113	REGISTERED NURSE IV	\$58,888.00	\$0.00	\$58,888.00	0.03	\$1,766.64	\$0.00	\$60,655.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0006	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0007	113	LICENSED VOCATIONAL NURSE III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0008	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$840.00
0009	113	LICENSED VOCATIONAL NURSE III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0010	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0011	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0012	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$0.00	\$52,254.00	0.03	\$1,567.62	\$0.00	\$53,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0013	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0014	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$70.00	\$52,324.00	0.03	\$1,569.72	\$0.00	\$53,894.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0015	113	LICENSED VOCATIONAL NURSE III	\$52,254.00	\$0.00	\$52,254.00	0.03	\$1,567.62	\$0.00	\$53,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0016	113	LICENSED VOCATIONAL NURSE III	\$50,487.00	\$0.00	\$50,487.00	0.03	\$1,514.61	\$0.00	\$52,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0017	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00
0018	113	LIEUTENANT V	\$44,935.00	\$1,572.90	\$46,507.90	0.03	\$1,395.24	\$0.00	\$47,903.00	\$0.00	\$1,260.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$4,560.00
0019	113	LIEUTENANT V	\$44,935.00	\$1,572.90	\$46,507.90	0.03	\$1,395.24	\$0.00	\$47,903.00	\$0.00	\$1,620.00	\$0.00	\$1,800.00	\$0.00	\$0.00	\$3,420.00
0020	113	LIEUTENANT V	\$44,935.00	\$1,572.90	\$46,507.90	0.03	\$1,395.24	\$0.00	\$47,903.00	\$0.00	\$1,320.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,520.00
0021	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$780.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,980.00
0022	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$900.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,100.00
0023	113	LIEUTENANT IV	\$43,416.00	\$1,519.17	\$44,935.17	0.03	\$1,348.06	\$0.00	\$46,283.00	\$0.00	\$720.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,920.00
0024	113	SR. DEPUTY SHERIFF IV	\$44,777.00	\$1,567.00	\$46,344.00	0.03	\$1,390.32	\$0.00	\$47,734.00	\$0.00	\$1,320.00	\$0.00	\$3,900.00	\$0.00	\$500.00	\$5,720.00
0025	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$720.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$3,120.00
0026	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0027	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0028	113	SERGEANT IV	\$39,469.00	\$1,381.16	\$40,850.16	0.03	\$1,225.50	\$0.00	\$42,076.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0029	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,380.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,980.00
0030	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0031	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0032	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$900.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,500.00
0033	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,620.00
0034	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0035	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0036	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0037	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0038	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0039	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$420.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,920.00
0040	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0041	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$2,400.00
0042	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0044	113	SERGEANT II	\$36,845.00	\$1,289.06	\$38,134.06	0.03	\$1,144.02	\$0.00	\$39,278.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00
0045	113	SERGEANT V	\$40,850.00	\$1,429.91	\$42,279.91	0.03	\$1,268.40	\$0.00	\$43,548.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$0.00	\$780.00
0046	113	SERGEANT III	\$38,134.00	\$1,334.75	\$39,468.75	0.03	\$1,184.06	\$0.00	\$40,653.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0047	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$600.00	\$0.00	\$0.00	\$1,320.00
0049	113	DETENTION OFFICER II	\$30,450.00	\$1,066.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$360.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,560.00
0050	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00
0051	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$3,000.00
0052	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$4,020.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118	
0053	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0054	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$780.00
0055	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0056	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,020.00	\$0.00	\$0.00	\$0.00	\$1,020.00
0057	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,380.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0058	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
0059	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0060	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0061	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0062	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$780.00
0063	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,080.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0064	113	DEFENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0066	113	DEFENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0067	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$960.00
0068	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
0069	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$900.00	\$0.00	\$0.00	\$0.00	\$900.00
0070	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$780.00
0071	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0072	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$720.00	\$0.00	\$0.00	\$0.00	\$720.00
0073	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$1,260.00	\$0.00	\$0.00	\$0.00	\$1,260.00
0074	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$840.00
0075	113	DEFENTION OFFICER I	\$37,136.00	(\$6,686.00)	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0076	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$780.00	\$0.00	\$0.00	\$0.00	\$780.00
0077	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0078	113	SR. DETENTION OFFICER V	\$37,136.00	\$1,300.28	\$38,436.28	0.03	\$1,153.09	\$0.00	\$39,589.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$840.00
0079	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0080	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$4,500.00	\$0.00	\$5,100.00
0081	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0082	113	SR. DETENTION OFFICER IV	\$35,881.00	\$1,256.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$3,300.00	\$0.00	\$5,900.00
0083	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0084	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0085	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0086	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0087	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$2,700.00
0088	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0089	113	DEFENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0090	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$2,100.00	\$0.00	\$2,700.00
0091	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0092	113	DEFENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0093	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0094	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0095	113	DEFENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0096	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$1,500.00	\$0.00	\$2,040.00
0097	113	DEFENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0098	113	DEFENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0099	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$660.00	\$0.00	\$1,200.00	\$0.00	\$1,860.00
0100	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$1,200.00	\$0.00	\$1,740.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0101	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$60.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0102	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0103	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$1,900.00	\$0.00	\$0.00	\$4,380.00
0104	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$1,200.00	\$0.00	\$0.00	\$1,740.00
0105	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0106	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00
0107	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0108	113	DETENTION OFFICER I	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0109	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0110	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0111	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0112	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0113	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0114	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0115	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0116	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0117	113	DETENTION OFFICER I	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0118	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0119	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00
0120	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0121	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0122	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0123	113	DETENTION OFFICER I	\$30,450.00	\$0.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0124	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0125	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0126	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0127	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$2,580.00
0128	113	DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0129	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$1,140.00
0130	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0131	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$540.00	\$1,800.00	\$0.00	\$0.00	\$2,340.00
0132	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0133	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00
0134	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0135	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0136	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$60.00	\$1,200.00	\$0.00	\$0.00	\$1,860.00
0137	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$3,180.00
0138	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$1,080.00
0139	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0140	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$2,280.00
0141	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0142	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0143	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0144	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0145	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$2,280.00
0146	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0147	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$600.00	\$1,200.00	\$0.00	\$0.00	\$1,680.00
0148	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$2,700.00

HIDALGO COUNTY
COMMISSIONER COURT
2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpret. 116	Suppl. 117	Auto A. 118	
0194	113	DETENTION OFFICER II	\$30,450.00	\$1,066.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$2,400.00	\$1,500.00	\$0.00	\$0.00	\$1,740.00
0195	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0196	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0197	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0198	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0199	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0200	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0201	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0202	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0203	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$1,320.00
0204	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0205	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0206	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0207	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0208	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0209	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00
0210	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0211	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0212	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0213	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0214	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$1,380.00
0215	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0216	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$1,800.00
0217	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0218	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0219	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0220	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0221	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0222	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0223	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0224	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$340.00	\$1,500.00	\$0.00	\$0.00	\$1,740.00
0225	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0226	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0227	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$600.00	\$3,300.00	\$0.00	\$0.00	\$3,900.00
0228	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0229	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0230	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$340.00	\$1,500.00	\$0.00	\$0.00	\$1,740.00
0231	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0232	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$2,280.00
0233	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0234	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00
0235	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0236	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0237	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00
0238	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0239	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,257.00	\$37,137.00	0.03	\$1,114.11	\$0.00	\$38,251.00	\$0.00	\$480.00	\$3,300.00	\$0.00	\$0.00	\$3,780.00
0240	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0241	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION	
											Longevity 115	Interpet. 116	Suppl. 117	Auto A. 118		Clothing 119
0242	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0243	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
0244	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0245	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0246	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
0247	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0248	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00
0249	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0250	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0251	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0252	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0253	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0254	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0255	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0256	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0257	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$540.00
0258	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0259	113	SR. DETENTION OFFICER I	\$31,516.00	\$1,979.00	\$33,495.00	0.03	\$1,004.85	\$0.00	\$34,500.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
0260	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0261	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0262	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0263	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0264	113	SR. DETENTION OFFICER IV	\$35,880.00	\$1,256.51	\$37,136.51	0.03	\$1,114.10	\$0.00	\$38,251.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0265	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0266	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00
0267	113	DETENTION OFFICER I	\$29,232.00	\$2,284.00	\$31,516.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,200.00
0268	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00
0269	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0270	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0271	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0272	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0273	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0274	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0275	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0276	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0277	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0278	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$0.00	\$480.00
0279	113	SR. DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00
0280	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$2,520.00
0281	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0282	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0283	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0284	113	DETENTION OFFICER I	\$34,667.00	(\$4,217.00)	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0285	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$945.48	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.00
0286	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0287	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$420.00
0288	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00
0289	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION	
											Longevity 115	Interpet. 116	Supplm. 117	Auto A. 118		Clothing 119
0339	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$366.00	\$360.00
0340	113	DETENTION OFFICER I	\$29,232.00	\$1,218.00	\$30,450.00	0.03	\$913.50	\$0.00	\$31,364.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0341	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$120.00	\$120.00
0342	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$2,100.00	\$0.00	\$300.00	\$2,400.00
0343	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
0344	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
0345	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00
0346	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$1,260.00
0347	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,740.00
0348	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00	\$60.00
0349	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$600.00	\$0.00	\$420.00	\$1,020.00
0350	113	SR. DETENTION OFFICER III	\$34,667.00	\$1,213.68	\$35,880.68	0.03	\$1,076.42	\$0.00	\$36,957.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00
0351	113	SR. DETENTION OFFICER II	\$33,495.00	\$1,172.33	\$34,667.33	0.03	\$1,040.02	\$0.00	\$35,707.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
0352	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$240.00	\$240.00
0353	113	DETENTION OFFICER II	\$30,450.00	\$1,065.75	\$31,515.75	0.03	\$945.47	\$0.00	\$32,461.00	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00	\$180.00
0354	113	PLUMBER I	\$31,815.00	\$1,540.00	\$33,355.00	0.03	\$959.07	\$0.00	\$33,928.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
0355	113	AIR CONDITION TECHNICIAN I	\$31,520.00	\$449.00	\$31,969.00	0.03	\$959.07	\$0.00	\$32,928.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00
0356	113	ELECTRICIAN I	\$31,815.00	\$1,540.00	\$33,355.00	0.03	\$959.07	\$0.00	\$33,928.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00
0357	113	AIR CONDITION TECHNICIAN I	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00
0358	113	COOK III	\$32,051.00	\$0.00	\$32,051.00	0.03	\$961.53	\$0.00	\$33,013.00	\$0.00	\$960.00	\$0.00	\$0.00	\$0.00	\$960.00	\$960.00
0359	113	COOK III	\$32,051.00	\$0.00	\$32,051.00	0.03	\$961.53	\$0.00	\$33,013.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00
0360	113	ACCOUNTANT I	\$31,815.00	\$0.00	\$31,815.00	0.03	\$954.45	\$0.00	\$32,769.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	\$540.00
0361	113	CERTIFIED MEDICAL ASSISTANT	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
0362	113	CERTIFIED MEDICAL ASSISTANT	\$29,458.00	\$417.00	\$29,875.00	0.03	\$896.25	\$0.00	\$30,771.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0363	113	CERTIFIED MEDICAL ASSISTANT	\$27,985.00	\$1,473.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0364	113	CERTIFIED MEDICAL ASSISTANT	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
0365	113	CERTIFIED MEDICAL ASSISTANT	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
0366	113	CERTIFIED MEDICAL ASSISTANT	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0367	113	CERTIFIED MEDICAL ASSISTANT	\$31,520.00	\$0.00	\$31,520.00	0.03	\$945.60	\$0.00	\$32,466.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$840.00	\$840.00
0368	113	MAINTENANCE IV	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00
0369	113	MAINTENANCE IV	\$29,458.00	\$0.00	\$29,458.00	0.03	\$883.74	\$0.00	\$30,342.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00
0370	113	MAINTENANCE IV	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	\$540.00
0371	113	MAINTENANCE IV	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0372	113	COOK III	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0373	113	COOK III	\$29,186.00	\$137.00	\$29,323.00	0.03	\$879.69	\$0.00	\$30,203.00	\$0.00	\$660.00	\$0.00	\$0.00	\$0.00	\$660.00	\$660.00
0374	113	COOK III	\$29,186.00	\$137.00	\$29,323.00	0.03	\$879.69	\$0.00	\$30,203.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0375	113	ADMINISTRATIVE ASSISTANT I	\$26,657.00	\$80.00	\$26,737.00	0.03	\$802.11	\$0.00	\$27,539.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$0.00	\$1,320.00	\$1,320.00
0376	113	COMMUNICATIONS OPERATOR I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00
0377	113	COMMUNICATIONS OPERATOR I	\$25,912.00	\$1,364.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0378	113	COMMUNICATIONS OPERATOR I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
0379	113	COMMUNICATIONS OPERATOR I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00	\$480.00
0380	113	COMMUNICATIONS OPERATOR I	\$27,276.00	\$0.00	\$27,276.00	0.03	\$818.28	\$0.00	\$28,094.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0381	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00	\$540.00
0382	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0383	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0384	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$420.00	\$0.00	\$0.00	\$0.00	\$420.00	\$420.00
0385	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00	\$360.00
0386	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	\$600.00

HIDALGO COUNTY
 COMMISSIONER COURT
 2013 SALARY SCHEDULE

3-1100-423-21-280-002-0

AI - 35886

JAIL

Slot #	Obj Code	POSITION TITLE	2012 BUDGETED SALARY	2013 ADJUSTED SALARY	2013 BASE SALARY	% Inc.	AMOUNT INCREASE	OTHER INCREASE	2013 BUDGETED SALARY APPROVED	2013 ACTUAL SALARY	Other Allowances				2013 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	
0387	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
0388	113	ADMINISTRATIVE ASSISTANT I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0389	113	ADMINISTRATIVE ASSISTANT I	\$22,216.00	\$1,169.00	\$23,385.00	0.03	\$701.55	\$0.00	\$24,087.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0390	113	ADMINISTRATIVE ASSISTANT I	\$25,839.00	\$245.00	\$26,084.00	0.03	\$782.52	\$0.00	\$26,867.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0391	113	ADMINISTRATIVE ASSISTANT I	\$23,385.00	\$332.00	\$23,717.00	0.03	\$711.51	\$0.00	\$24,429.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00
0392	113	CUSTODIAN II	\$21,653.00	\$0.00	\$21,653.00	0.03	\$649.59	\$0.00	\$22,303.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0393	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$360.00	\$0.00	\$0.00	\$0.00	\$360.00
0394	113	CUSTODIAN II	\$22,411.00	\$0.00	\$22,411.00	0.03	\$672.33	\$0.00	\$23,083.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0395	113	ELECTRICIAN I	\$31,815.00	\$154.00	\$31,969.00	0.03	\$959.07	\$0.00	\$32,928.00	\$0.00	\$540.00	\$0.00	\$0.00	\$0.00	\$540.00
0398	113	COMMUNITY SERVICE SPECIALIST	\$30,489.00	\$0.00	\$30,489.00	0.03	\$914.67	\$0.00	\$31,404.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0399	113	CAPTAIN	\$55,000.00	\$0.00	\$55,000.00	0.03	\$1,650.00	\$0.00	\$56,650.00	\$0.00	\$1,500.00	\$0.00	\$3,000.00	\$0.00	\$5,000.00
0400	113	CAPTAIN	\$55,000.00	\$0.00	\$55,000.00	0.03	\$1,650.00	\$0.00	\$56,650.00	\$0.00	\$840.00	\$0.00	\$0.00	\$0.00	\$1,340.00
			\$13,280,827.00	\$399,976.19	\$13,680,803.19		\$410,424.26	\$0.00	\$14,093,430.00	\$0.00	\$138,360.00	\$0.00	\$152,400.00	\$0.00	\$292,760.00

Approval of the above highlighted personnel actions.
 All personnel actions pending CC approval.

AI-35859

Purchasing Department 29. A. 3.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Nielda Cavazos,
PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval and acceptance of a rebate check from Staples in the amount of \$ 25,572.03 for the participation for 2012 fiscal year.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-360-00-000-0-000

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Monies were deposited on 12-18-12 by Purchasing Dept @ the Co. Treasurer's office. Refer to receipt #161305.

Attachments

Rebate check

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/19/2012 02:32 PM
Budget & Management	Obdett Calzada	12/19/2012 02:40 PM
Erika Zamora	Erika Zamora	12/20/2012 03:18 PM
Budget & Management	Obdett Calzada	12/20/2012 03:25 PM
Ivan Cantu	Ivan Cantu	12/20/2012 03:55 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nielda Cavazos		Started On: 12/18/2012 08:52 AM
	Final Approval Date: 12/23/2012	

STAPLES

Vendor: 999992 HIDALGO COUNTY

Check: 4683973 12/13/12

Invoice Number	Inv. Date	Charge Back	Invoice Notes	Invoice Amt	Disc Amt	Pay Amt
CRCREBATE110111103112C	12/06/12			25,572.03		25,572.03

Charge Back Codes:
RT1 Mds. Returned to vendor
FTR Freight out
FGT Freight in
AA2 Unfavorable cost variance
AA7 Carton Shortage

Total: \$25,572.03 0.00 \$25,572.03

THIS IS WATERMARKED PAPER - DO NOT ACCEPT WITHOUT NOTING WATERMARK - HOLD TO LIGHT TO VERIFY WATERMARK

STAPLES
500 Staples Dr
P.O.Box 9368
Framingham, MA 01702

Bank of America, NA
Charlotte, NC 28255

Check No. 4683973
Check Date 12/13/12
Vendor No. 999992

52-153
112

Amount

*****\$25,572.03

Twenty five thousand five hundred seventy two and 03/100 Dollars

PAY To The Order Of

HIDALGO COUNTY
PURCHASING
2802 SOUTH CLOSER HIGHWAY 281
EDINBURG, TX 78539

Christine T Komola
AUTHORIZED SIGNATURE



⑈04683973⑈ ⑆011201539⑆ 0080 027 747⑈

AI-35761

Purchasing Department 29. A. 4.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Nielda Cavazos,
PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance a rebate transaction from CITIBANK in the amount of \$2,287.45 for transactions from July 4, 2011 through Sept 3, 2012.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1100-360-00-000-0-000

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

back up

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/19/2012 02:32 PM
Budget & Management	Obdett Calzada	12/19/2012 02:35 PM
Erika Zamora	Erika Zamora	12/20/2012 03:17 PM
Budget & Management	Obdett Calzada	12/20/2012 03:22 PM
Ivan Cantu	Ivan Cantu	12/20/2012 04:06 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nielda Cavazos		Started On: 12/13/2012 02:49 PM
	Final Approval Date: 12/23/2012	



[Main Menu](#) [Cash Manager](#) [Options](#)

[My Page](#) [Accounts](#) [Transactions](#) [Stop Payments](#) [Statements](#) [Account Info](#)

[Current Transactions](#) [Download](#) [Search](#)

To change the number of transactions you see by default, select Options then Display.

View Transactions for:

Current Balance: 3,971,145.24
Available Balance: 4,498,289.20

Transactions from 12/13/2012 to 12/13/2012

View Range: [Since Last Statement](#) | [7 Days](#) | [15 Days](#) | [30 Days](#) | [All](#)

Date: ▾	Ref/Check No:	Description:	Debit:	Credit:
12/13/2012		CITIBANK SD, NA CCREBATES ACH Entry Memo Posted Today		2,287.45
Totals (this page):		Transactions: 1	Debits: 0.00	Credits: 2,287.45



CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha L. Salazar

Submitted By: Marty Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

- a. Requesting exemption from competitive bidding requirements under Tx. Local Government Code, Chapter 262, Sections-.024(a)(3)-"an item necessary because of unforeseen damage to public property;" and (7)-"an item that can be obtained from only one source, including"-(D) "captive replacement parts or components for equipment;" and (11) "vehicle and equipment repairs"; (B) films, manuscripts, or books:
- b. Requesting authority to purchase repairs only (excludes maintenance for vehicles or equipment) for County-owned vehicles and equipments from the vendors identified and detailed revised list attached hereto through the established and approved procedures for the requisition and purchase order process with said authority to extend through December 31, 2012;
- c. Requesting authority to purchase parts for County-owned heavy equipment and machinery from the vendors identified and detailed revised list attached hereto through the established and approved procedures for the requisition and purchase order process with said authority to purchase through December 31, 2013;
- d. Requesting authority to purchase parts for vendors that provide books, publications, films and manuscripts as detailed in attachments herein for those applicable Elected Offices, Departments, Programs and/or Agencies as well as Specialized Local Entities through all funding sources;
- e. Requesting exemption from competitive bidding requirements under Tx. Local Govn.Code, Chapter 262, Section .024(a)(8)(d)"an item of food for Sheriff Office, Adult Detention Facility, aka, County Jail), Texas Agrilife Extension Service including all other Hidalgo County Elected Offices, Departments, Programs and/or Agencies as well as Specialized Local Entities (i.e. Adult & Juvenile) through all funding sources;
- f. Pursuant to same statute, specifically 262.024(d), action the following:
1. Solicitation of at least three (3) quotes by:
 2. Telephone;
 3. Written quotations;
- g. Set the intervals for the solicitation of quotes for:
1. Current & historic time frame is 30 days;
 2. Other as approved _____;
- h. Presentation for approval of the proposed draft solicitation quote/bid form including, terms, conditions, requirements, as detailed on Hidalgo County Purchase Order document.

BACKGROUND

Fiscal Impact

FISCAL YEAR:
FUNDS AVAILABLE Y/N?:

ACCT. #:
MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Goods and services are on an "as needed" basis; funding to be determined at the time purchases are made by user depts.

Attachments

Local Gov. Code 262.024

Hidalgo County Policies and Procedures

Seal Quote Form

Food Tabulation Form

Vendors List

Exemption Form

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 02:52 PM
Budget & Management	Obdett Calzada	12/21/2012 03:27 PM
Ivan Cantu	Ivan Cantu	12/21/2012 03:50 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Marty Salazar		Started On: 12/17/2012 02:54 PM
	Final Approval Date: 12/23/2012	

PROPERTY ACQUISITION OR SALE

§ 262.024

issue anticipation notes for the payment of that contract in an amount that exceeds the lesser of:

(1) 20 percent of the county's budget for the fiscal year in which the county enters into the contract; or

(2) \$10 million.

(c) In applying the requirements established by Subsection (a), all separate, sequential, or component purchases of items ordered or purchased, with the intent of avoiding the requirements of this subchapter, from the same supplier by the same county officer, department, or institution are treated as if they are part of a single purchase and of a single contract. In applying this provision to the purchase of office supplies, separate purchases of supplies by an individual department are not considered to be part of a single purchase and single contract by the county if a specific intent to avoid the requirements of this subchapter is not present.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 57(a), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1250, § 9, eff. Sept. 1, 1989; Acts 1991, 72nd Leg., ch. 16, § 13.02(b), eff. Aug. 26, 1991; Acts 1993, 73rd Leg., ch. 757, §§ 13, 38, eff. Sept. 1, 1993; Acts 1997, 75th Leg., ch. 442, § 1, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 505, § 2, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 436, § 4, eff. May 28, 2001; Acts 2001, 77th Leg., ch. 1063, § 2, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1409, § 4, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 1276, § 12.004, eff. Sept. 1, 2003; Acts 2007, 80th Leg., ch. 689, § 1, eff. Sept. 1, 2007.

V.T.C.A., Local Government Code § 271.041 et seq.

Section 2 of Acts 2007, 80th Leg., ch. 689 provides:

"The changes in law made by this Act apply only to a contract entered into on or after the effective date [Sept. 1, 2007] of this Act. A contract entered into before the effective date of this Act is governed by the law in effect when the contract was entered into, and the former law is continued in effect for that purpose."

§ 262.0235. Procedures Adopted by County Purchasing Agents for Electronic Bids or Proposals

The county purchasing agent, before receiving electronic bids or proposals, shall adopt rules in conformance with Section 262.011(o) to ensure the identification, security, and confidentiality of electronic bids or proposals.

Added by Acts 2001, 77th Leg., ch. 1063, § 3, eff. Sept. 1, 2001.

*§ 262.024. Discretionary Exemptions

* (a) A contract for the purchase of any of the following items is exempt from the requirement established

by Section 262.023 if the commissioners court by order grants the exemption:

(1) an item that must be purchased in a case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the county;

(2) an item necessary to preserve or protect the public health or safety of the residents of the county;

* (3) an item necessary because of unforeseen damage to public property;

(4) a personal or professional service;

(5) any individual work performed and paid for by the day, as the work progresses, provided that no individual is compensated under this subsection for more than 20 working days in any three month period;

(6) any land or right-of-way;

* (7) an item that can be obtained from only one source, including:

(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;

(B) films, manuscripts, or books;

(C) electric power, gas, water, and other utility services; and

* (D) captive replacement parts or components for equipment;

(8) an item of food;

(9) personal property sold:

(A) at an auction by a state licensed auctioneer;

(B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code; ¹ or

(C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government;

(10) any work performed under a contract for community and economic development made by a county under Section 381.004; or

(11) vehicle and equipment repairs.

(b) The renewal or extension of a lease or of an equipment maintenance agreement is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption and if:

issue anticipation notes for the payment of that contract in an amount that exceeds the lesser of:

(1) 20 percent of the county's budget for the fiscal year in which the county enters into the contract; or

(2) \$10 million.

(c) In applying the requirements established by Subsection (a), all separate, sequential, or component purchases of items ordered or purchased, with the intent of avoiding the requirements of this subchapter, from the same supplier by the same county officer, department, or institution are treated as if they are part of a single purchase and of a single contract. In applying this provision to the purchase of office supplies, separate purchases of supplies by an individual department are not considered to be part of a single purchase and single contract by the county if a specific intent to avoid the requirements of this subchapter is not present.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 57(a), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1250, § 9, eff. Sept. 1, 1989; Acts 1991, 72nd Leg., ch. 16, § 13.02(b), eff. Aug. 26, 1991; Acts 1993, 73rd Leg., ch. 757, §§ 13, 38, eff. Sept. 1, 1993; Acts 1997, 75th Leg., ch. 142, § 1, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 505, § 2, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 436, § 4, eff. May 25, 2001; Acts 2001, 77th Leg., ch. 1063, § 2, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1409, § 4, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 1276, § 12.001, eff. Sept. 1, 2003; Acts 2007, 80th Leg., ch. 689, § 1, eff. Sept. 1, 2007.

1 V.T.C.A., Local Government Code § 271.041 et seq.

Section 2 of Acts 2007, 80th Leg., ch. 689 provides:

"The changes in law made by this Act apply only to a contract entered into on or after the effective date (Sept. 1, 2007) of this Act. A contract entered into before the effective date of this Act is governed by the law in effect when the contract was entered into, and the former law is continued in effect for that purpose."

§ 262.0235. Procedures Adopted by County Purchasing Agents for Electronic Bids or Proposals

The county purchasing agent, before receiving electronic bids or proposals, shall adopt rules in conformance with Section 262.011(o) to ensure the identification, security, and confidentiality of electronic bids or proposals.

Added by Acts 2001, 77th Leg., ch. 1063, § 3, eff. Sept. 1, 2001.

§ 262.024. Discretionary Exemptions

(a) A contract for the purchase of any of the following items is exempt from the requirement established

by Section 262.023 if the commissioners court by order grants the exemption:

(1) an item that must be purchased in a case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the county;

(2) an item necessary to preserve or protect the public health or safety of the residents of the county;

(3) an item necessary because of unforeseen damage to public property;

(4) a personal or professional service;

(5) any individual work performed and paid for by the day, as the work progresses, provided that no individual is compensated under this subsection for more than 20 working days in any three month period;

(6) any land or right-of-way;

(7) an item that can be obtained from only one source, including:

(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;

(B) films, manuscripts, or books;

(C) electric power, gas, water, and other utility services; and

(D) captive replacement parts or components for equipment;

* (8) an item of food;

(9) personal property sold:

(A) at an auction by a state licensed auctioneer;

(B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code; ¹ or

(C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government;

(10) any work performed under a contract for community and economic development made by a county under Section 381.004; or

(11) vehicle and equipment repairs.

(b) The renewal or extension of a lease or of an equipment maintenance agreement is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption and if:

(1) the lease or agreement has gone through the competitive bidding procedure within the preceding year;

(2) the renewal or extension does not exceed one year; and

(3) the renewal or extension is the first renewal or extension of the lease or agreement.

(c) If an item exempted under Subsection (a)(7) is purchased, the commissioners court, after accepting a signed statement from the county official who makes purchases for the county as to the existence of only one source, must enter in its minutes a statement to that effect.

(d) The exemption granted under Subsection (a)(8) of this section shall apply only to the sealed competitive bidding requirements on food purchases. Counties shall solicit at least three bids for purchases of food items by telephone or written quotation at intervals specified by the commissioners court. Counties shall award food purchase contracts to the responsible bidder who submits the lowest and best bid or shall reject all bids and repeat the bidding process, as provided by this subsection. The purchasing officer taking telephone or written bids under this subsection shall maintain, on a form approved by the commissioners court, a record of all bids solicited and the vendors contacted. This record shall be kept in the purchasing office for a period of at least one year or until audited by the county auditor.

Acts 1987, 70th Leg., ch. 119, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 59(c), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 962, § 1, eff. Sept. 1, 1989; Acts 1989, 71st Leg., ch. 1001, § 2, eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1060, § 1, eff. Aug. 28, 1989; Acts 1991, 72nd Leg., ch. 16, § 13.03, eff. Aug. 26, 1991; Acts 1997, 75th Leg., ch. 142, § 2, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 1065, § 1, eff. June 15, 2001; Acts 2007, 80th Leg., ch. 1272, § 3, eff. Sept. 1, 2007.

1. V.T.C.A. Bus. & Com. Code § 17.81 et. seq.

§ 262.0241. Mandatory Exemptions: Certain Recreational Services

(a) This section applies only to a county that:

(1) has a population of 20,000 or less; and

(2) owns not more than one golf course open for public use.

(b) The competitive bidding and competitive proposal procedures prescribed by this subchapter do not apply to the purchase of:

(1) management services for:

- (A) a county-owned golf course; or
- (B) a retail facility owned by the county and located on the premises of the golf course; and
- (2) landscape maintenance services for a county-owned golf course.

Added by Acts 2001, 77th Leg., ch. 1065, § 2, eff. June 15, 2001.

§ 262.0245. Competitive Bidding Procedures Adopted by County Purchasing Agents

A county purchasing agent shall adopt procedures that provide for competitive bidding, to the extent practicable under the circumstances, for the county purchase of an item under a contract that is not subject to competitive bidding under Section 262.023.

Added by Acts 1991, 72nd Leg., ch. 16, § 13.02(c), eff. Aug. 26, 1991. Renumbered from § 262.0241 by Acts 2001, 77th Leg., ch. 1065, § 2, eff. June 15, 2001.

§ 262.025. Competitive Bidding Notice

(a) A notice of a proposed purchase must be published at least once a week in a newspaper of general circulation in the county, with the first day of publication occurring before the 14th day before the date of the bid opening. If there is no newspaper of general circulation in the county, the notice must be posted in a prominent place in the courthouse for 14 days before the date of the bid opening.

(b) The notice must include:

(1) the specifications describing the item to be purchased or a statement of where the specifications may be obtained;

(2) the time and place for receiving and opening bids and the name and position of the county official or employee to whom the bids are to be sent;

(3) whether the bidder should use lump-sum or unit pricing;

(4) the method of payment by the county; and

(5) the type of bond required by the bidder.

(c) If any part of the payment for a proposed purchase will be made through time warrants, the notice also must include a statement of the maximum amount of time warrant indebtedness, the rate of interest on the time warrants, and the maximum maturity date of the time warrants.

(d) In a county with a population of 3.3 million or more, the county and any district or authority created under Article XVI, Section 59, of the Texas Constitu-

HIDALGO COUNTY PURCHASING POLICIES AND PROCEDURES

I. INTRODUCTION

1.01 The Purchasing Department of Hidalgo County, Texas (the “Purchasing Department” or “Purchasing”) was created by the Hidalgo County Commissioners Court (the “Commissioners Court”) on May, 03, 1988, pursuant to the provisions of Texas Local Government Code § 262.0115. As a result, the Commissioners Court has appointed a Purchasing Agent to coordinate the purchases made by Hidalgo County, Texas (the “County”). The Purchasing Agent serves at the pleasure of the Commissioners Court, and is authorized by statute to make all purchases not subject to competitive bidding requirements, supervise the competitive bidding process, and receive and deliver materials purchased in accordance with contracts awarded by bids. In addition, the Purchasing Agent is required by statute (Tex.Loc.Govt.Code § 262.023) to adopt, to the extent practicable procedures calling for competitive bidding of all purchases of items not required to be competitively bid under the County Purchasing Act, Tex. Loc. Govt. Code, Ch. 262 Subch. C and other applicable statutes. Pursuant to the requirements established by the Commissioners Court and the Local Government Code, these Hidalgo County Purchasing Policies and Procedures are adopted by the Commissioners Court on this the 8th day of August, 2005, to be effective for all purchases by the County, or any department or agency thereof, requested on or after August 08, 1995.

II. OBJECTIVE OF THE CENTRALIZED PURCHASING PROGRAM

- 2.01 A centralized purchasing program has been established in the County to achieve The objectives listed as follows:
- 2.01.01 To obtain goods and services at the best price possible.
 - 2.01.02 To obtain goods and services best suited to the particular needs of the County.
 - 2.01.03 To ensure the timely delivery and adequate availability of goods and services.
 - 2.01.04 To ensure that purchases conform to state law, County policies, the County budget any payment ability.
 - 2.01.05 To ensure that all responsible prospective providers of goods and services to the County are afforded an equal opportunity to compete for County contracts.
 - 2.01.06 To ensure that public spending is not used to enrich elected officials, department heads or government employees, or to confer favors on favored constituents, or to give the appearance of impropriety.

III. PURCHASING CODE OF ETHICS

3.01 **Statement of Purchasing Policy.** Public employment is a public trust. It is the policy of the County to promote and balance the objective of protecting government integrity and the objective of facilitating the recruitment and retention of personnel needed by the County. Such policy is implemented by prescribing essential standards of ethical conduct without creating unnecessary obstacles to entering public service.

Public employees must discharge their duties impartially so as to assure fair competitive access to governmental procurement by responsible contractors. Moreover, they should conduct themselves in such a manner as to foster public confidence in the integrity of the Purchasing Department.

To achieve the purpose of this Article, and these Policies, it is essential that those doing business with the County also observe the ethical standards prescribed here.

- 3.02 **General Ethical Standards**
- 3.02.01 It shall be a breach of ethics to attempt to realize personal gain through public Employment with the County by any conduct inconsistent with the proper discharge of the elected official's department head's or employee's duties.
- 3.02.02 It shall be a breach of ethics to attempt to influence any elected official, department head of public employee of the County to breach the standards or ethical conduct set forth in this code.
- 3.02.03 It shall be a breach of ethics for any elected official, department head or employee of the County to participate directly or indirectly in a procurement when the elected official, department head or employee knows that:
- a. The elected official, department head or employee or any member of the elected official's, department head's or employee's immediate family has a financial interest pertaining to the procurement.
 - b. a business or organization in which the elected official, department head or employee, or any member of the elected official's, department head's, or employee's immediate family, has a financial interest pertaining to the procurement;
 - c. any other person, business or organization with whom the elected official, department head, or employee or any member of the elected official's, department head's or employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement.
- 3.02.04 It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.
- 3.02.05 It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.
- 3.02.06 The prohibition against gratuities and kickbacks prescribed in subparagraph 4 and

5 above shall be conspicuously set forth in every contract and solicitation therefore.

3.02.07 It shall be a breach of ethics for any current or former elected official, department head or employee of the County knowingly to use confidential information for actual or anticipated personal gain, or for the actual or anticipating gain of any person, entity or organization.

3.03 **Construction with other provisions.** The provision of this Purchasing Code of Ethics shall be in addition to the ethical provisions contained in any County personnel manual or Civil Service rules or policies. In the event of a conflict between the provisions of this Purchasing Code of Ethics and the provisions of such manuals, rules or policies, the more restrictive shall control. A violation of this Purchasing Code of Ethics by an employee of the County covered under the County's civil service system shall be punishable under the provisions of the governing rules and policies of such system.

IV. DUTIES OF THE PURCHASING AGENT

4.01 **Generally.** The duties of the Purchasing Agent shall include purchasing or approving the purchase of all supplies, materials and equipment required or used and contracting for all repairs to property used by the County or any of its agencies, officers or employees, except purchases and contracts required by law to be made on competitive bid pursuant to Chapter 262, Texas Local Government Code. Except where expressly permitted herein, no person, other than the Purchasing Agent, may purchase supplies, materials or equipment or make contracts for repairs.

4.02 **Supervise All Purchases.** The Purchasing Agent shall supervise all purchases made by competitive bid and shall ensure that all purchased supplies, materials and equipment are delivered to the proper County officer or department in accordance with the purchase order to contract.

4.03 **Interlocal Cooperation.** The Purchasing Agent may cooperate with the purchasing agent or department of state of Texas and/or any local government unit to purchase any item in volume as may be necessary. Warrants or checks drawn by the County Auditor shall be honored by the County Treasurer to reimburse such purchasing agent or department making the purchase for the County.

4.04 **Inter-Department Transfers.** To prevent unnecessary purchases, the Purchasing Agent shall transfer County supplies, materials and equipment from any agency of the County, a County department, officer or employee of the County that are not needed or used to another County agency, County Department, officer or employee of the County requiring the supplies or materials or use of the equipment. The Purchasing Agent shall furnish to the County Auditor a list of transferred supplies, materials and equipment.

4.05 **Disposal of Salvage Property.** The Purchasing Agent, acting for the Commissioners Court and by delegation of the Commissioners Court, shall dispose of surplus or salvage property following the procedures required by state statute and as set out in the instructions accompanying form SLVG-PD-001. Form SLVG-PD-001 must be completed and necessary approval received for all surplus/salvage property dispositions.

4.06 **Prepare Specifications.** The Purchasing Agent, along with the person requesting the purchases of any item or items requiring competitive bids, pursuant to Chapter 262, Texas Local Government Code, shall prepare bid specifications which shall be approved by the Commissioners Court and advertised, received and awarded, in accordance with Chapter 262, Texas Local Government Code.

V. DELEGATION OF DUTIES

5.01 **Purchases Not Exceeding \$1,000.00.** The Purchasing Agent may delegate to any elected official or department head the authority to purchase materials and supplies valued up to One Thousand Dollars (\$1,000.00).

5.02 **Repairs-Vehicles & Equipment.** The Purchasing Agent may delegate to any elected official or department head the authority to purchase repair parts and services for motor vehicles, office or shop equipment, and similar items valued up to Two Thousand Dollars (\$2,000.00)

5.03 **Repairs-Heavy Machinery.** Purchases of repair parts and services for road building and other heavy machinery valued up to Five Thousand Dollars (\$5,000.00) is delegated to each County Commissioner and to the Manager of Hidalgo County Drainage District #1.

5.04 **Limitation of Delegation.** Notwithstanding any provision herein to the contrary, no delegation of authority to purchase any item bought from the permanent improvement fund or any equipment which shall be recorded in the physical inventory record is hereby made.

5.05 **Authorized Employees.** Elected officials and department heads may also delegate the authority to purchase materials and supplies valued up to One Thousand Dollars (\$1,000.00) by furnishing the Purchasing Agent a memorandum listing the employee(s) so authorized.

VI. REQUISITION PROCESS

6.01 **Overview.** Requisitioning is the process of formally requesting that a purchase be made. Counties are required by statute (Tex.Loc.Govt.Code § 113.901) to use a requisitioning system. The purpose of the Requisition is to inform the Purchasing Department of what to buy, when it is required and where to deliver it.

6.02 **Procedures and Forms**

6.02.01 All purchases of goods and services, other than purchases under the authority delegated in Article V, shall be commenced by the requesting department completing a Hidalgo County Requisition Form (**Form HCPD-01**) and submitting it to the Purchasing Department.

6.02.02 Form HCPD-01 should be completed well in advance of the date that the goods or services are required by the requesting department in order to allow the Purchasing Department and the vendor to assure the goods are delivered or services performed by the date required by the requesting department.

6.02.03 Form HCPD-01 *must* be completed in its entirety. Incomplete Requisition Forms will be returned to the requesting department and will delay the order and delivery of the requested goods and services.

6.03 **Requisition Priority Designations.** Each form HCPD-01 must contain a priority designation and state a definite date by which the items are needed (i.e....not “Rush” or “ASAP”). The priority categories set forth below will be strictly adhered to, and the Purchasing Agent is authorized to investigate priority designation to determine abuse or potential abuse of expedited purchasing procedures. Requisitions are divided according to the type of action required on the purchase.

- 6.03.01 **Routine-** (for all normal purchasing transactions requiring a Requisition Form). The Purchasing Department will process these requisitions using routine procedures set out in Procedures Number 6.04.01. Routine Purchases are designated **Priority Four.**
- 6.03.02 **Expedited-** (for items that are needed sooner than the normal purchasing process would be able to get them). The only legitimate loss of the County’s money. Expedited purchases are not emergency purchases. They are for items needed quickly to prevent costly delays, and therefore warrant the additional cost and effort caused by the interruption of the normal purchasing routine. However, They are not to be used unless absolutely required. The two types of Expedited Purchases are:
 - a. **Walk Through-** (for items needed within ten working days to avoid work interruption, loss of service or significant added cost of operations). The Purchasing Department processes these requisitions using routine procedures set out in Procedure Number 6.04.02. The requisition and other documents are hand carried through the purchasing process by the requesting department. These purchases are designated **Priority Three.**
 - b. **Work Stoppage-** (for items needed immediately to prevent work stoppage due to unanticipated requirements). The Purchasing Department processes these requisitions using routine procedures set out in the Procedure Number 6.04.03, but the process may be started by telephone request to the Purchasing Department, followed by delivery of a completed Requisition Form HCPD-01. These purchases are designated **Priority Two.**
- 6.03.03 **Emergency-** (for all requirements because of an emergency condition as defined In Procedure Number 9.01.01). The Purchasing Department processes these requisitions using routine procedures set out in Procedure 6.04.04 These purchases are designated **Priority One.**

- 6.04 Processing of Requisitions
- 6.04.01 Priority Four Requisition. When a requisition is received in the Purchasing Department, it must be verified for accuracy, authorization and budget authority. Purchasing will do the following: a) check the requisition for completeness; b) Check computations for accuracy; c) verify contract provision (if purchases under existing contract); d) verify authorizations against authorization lists; e) verify budget authority (budget line-item authority and unencumbered budget balance); f) prepare purchase order (see Procedure Number 6.04.06).
- 6.04.02 **Priority Three Requisition.** (a) The Form HCPD-01 is completed as with a priority Four requisition, coding it Priority Three. B) The preparer should then notify the Purchasing Department by telephone, specifying that a Priority Three

requisition is being walked through. Purchasing should be provided with all details of the purchase. c) Walk the requisition to all required stations. d) Hand carry the requisition to Purchasing. Purchasing makes the purchases in accordance with either Article VII or Article VIII.

6.04.03 **Priority Two Requisition.** a) The Form HCPD-01 is completed as with a Priority Four requisition, coding it Priority Two. b) The preparer should then notify the Purchasing Department by telephone, specifying that a Priority Three requisition is being walked through. Purchasing should be provided with all details of the purchase. d) Purchasing begins the purchase process immediately upon receiving the telephone call step (b), and makes the purchase in accordance with Article VII or Article VIII.

6.04.04 **Priority One Requisition.** a) The form HCPD-01 is completed as with a Priority Four requisition, coding it Priority One. b) The preparer should then notify Purchasing by telephone, specifying that a Priority One requisition is being walked through. Purchasing all should be provided with all details of the purchase. c) Walk the requisition to all required stations. d) Hand carry the requisition to all required stations. Purchasing begins the purchase immediately Upon receiving the telephone call in accordance with Procedure 9.01.02.

6.04.05 *NOTE: For all purchases required under Priority Two and Priority Three which Also require competitive bidding, an emergency must be declared in order to bypass the competitive bidding process. All Priority One purchases must meet the qualifications for emergency purchases in the pertinent statutes, as outline in Procedure 9.01.01.*

6.04.06 **Purchase Order.** When the completed requisition is received in the purchasing Office, a purchase order("PO", form HCPD-02) will be prepared. The requisition And the PO are approved by the County Judge. The prepared PO is delivered to the vendor which is awarded the contract, in accordance with Article VII and VIII.

VII. COMPETITIVE BIDDING

7.01. **Bidding Required.** Before any person, department, official or agent of the County may purchase one or more items under contract that requires an expenditure exceeding Fifteen Thousand dollars (\$15,000.00), the competitive bidding requirements prescribed by Chapter 262, Texas Local Government Code, must be utilized with the assistance of the Purchasing Agent. In applying the competitive proposals, all separate, sequential or component purchases (purchases made separately, purchases made over a period of time or purchases of component parts of an item or items that in the normal purchasing practice would be purchased in purchase) are treated as if they are part of a single purchase and of a single contract. This requirement includes leases, installments payments and lease purchases in the event the total amount of payment will exceed Fifteen Thousand Dollars (\$15,00.00) over the life of the contract.

7.02. **Exception.** The only exception to the competitive bidding process outlined in this Article VII are set forth in section 262.024, Texas Local Government Code, and Article IX herein. These exceptions shall be determined solely as provided in Article IX.

7.03. **Specifications/Procedures**

7.03.01 When the purchase of one or more items requiring competitive bidding pursuant

to Chapter 262, Texas Local Government Code, and this Article 7, is required, the person desiring to purchase the item shall first submit written specifications to the Purchasing Agent. The Purchasing Agent shall, upon request, assist in developing the specifications.

- 7.03.02 No specifications shall be written, which by design exclude legitimate competition between vendors. No brand names shall be utilized unless a disclaimer is used which opens the specification to competing brands of equal or superior quality.
- 7.03.03 The requisition, along with the proposed specifications and a bidding timeline, Are submitted to the Commissioners Court which shall approve the form and Content of the specifications and determine when the bids will be opened and when results will be submitted to the Commissioners Court.
- 7.03.04 After approval of the specifications and bidding timeline, the Purchasing Department will proceed with advertising for bids in accordance with the Timeline and applicable provisions of the Local Government Code.
- 7.03.05 The Purchasing Agent may mail an Invitation to Bid form to potential vendors When, in the judgment of the Purchasing Agent, such Invitation to Bid would enhance the bidding process.
- 7.03.06 Alternative competitive proposals may be obtained on purchases of insurance And high-technology items (as defined by statute), and for items for which it is Impractical to prepare detailed specifications. The procedure for this is prescribed in Sections 262.0295 and 262.030 of the Texas Local Government Code and may be utilized by the Purchasing Agent when approved by the Commissioners Court.

- 7.04 **Selection of successful bidder**
- 7.04.01 In competitive bidding, informal bids or proposals, the evaluation of the bids and proposals and the selection of vendors shall be done with the view to obtain the money spent. The vendor selected shall be responsible bidder who submits the lowest and best bid.
- 7.04.02 The Purchasing Agent shall present the bids to the Commissioners court at a meeting at the Commissioners Court.
- 7.04.03 In the event two (2) responsible bidders submit the lowest and best bid, the Commissioners Court shall decide between the two (2) by drawing lots in a manner prescribed by the County Judge or reject all bids and publish a new notice.
- 7.04.04 No contract shall be awarded to a bidder who is not the lowest dollar bidder meeting the specifications unless, before the award, each lower bidder is given notice of the proposed award and is given an opportunity to appeal before the Commissioners Court and present evident concerning the lower bidder's responsibility.
- 7.04.05 In the event the Alternate Competitive Proposal Procedure or Alternative Multistep Competitive Proposal Procedure are utilized, as provided in Procedure 7.02.06, the lowest responsible bidder selection in accordance therewith may be determined through negotiation with parties submitting proposals.
- 7.04.06 In the event that information on costs of the repair, maintenance or repurchase of earth moving, material-handling, road maintenance or construction equipment is requested in a bid notice or specifications, such information can be considered

- by the Commissioners Court in selecting the most responsible bidder.
- 7.04.07 In considering the purchase of road construction materials, the location for pickup and delivery, and the cost to the County for hauling or delivering materials may be considered in selecting the most responsible bidder.
- 7.04.08 Multiple contracts may be awarded for the purchase of road construction materials if more than one bidder submits the lowest and best bid or a particular type or location of material.
- 7.04.09 Prior to the selection of a successful bidder, The Purchasing Department shall confirm the submission of the required Debarment Form, and thereafter, consult and search the following website: www.epls.gov to verify debarment of the bidder(s) and retaining the printed information from the website with the project file/purchase order. Unless otherwise “waived as technicality” by CC pursuant to the legal notice contained in procurement packet.

7.05. **Changes in Plan and Specifications** When there are changes in plan specifications or proposals after a contract is made or if it becomes necessary to increase or decrease the quantity of items purchased, the Commissioners Court may make those changes; provided, however, the total contract price may not be increased unless the cost of the change can be paid from available funds. If a change order involves an increase or decrease in cost of Fifteen Thousand Dollars (\$15,000.00) or less, the Commissioners Court may grant general authority to an employee to approve the change order; provided, however, that the original contract price may not be increased by more than twenty-five percent (25%) unless the change order is necessary to comply with a federal or state statute, rule, regulation, or judicial decision enacted, adopted or rendered after the contract was made. The original contract price may not be decreased by eighteen percent (18%) or more without the consent of the contractor.

VIII. NON-BID PURCHASES

- 8.01 Purchases Under Delegated Authority. For purchases, the authority for which is delegated under Article V hereof;
- 8.01.01 An authorized person submits a form HCPD-01 to Purchasing, together with the Invoice for the goods or services acquired. Note: the completed requisition must be completed and dated prior to the purchase being made, but need only be submitted to Purchasing once the purchase is completed.
- 8.01.02 Purchasing checks the requisition in accordance with Procedure 6.04.01, and Forwards it to the County Judge, along with a PO for approval. After the approval of the County Judge, the Requisition and PO are forwarded to the County Auditor for payment. It is the Department’s responsibility to confirm, in advance, that there is budget authorization and a sufficient unencumbered budget balance to cover the purchase, and to request a budget amendment or line item transfer if necessary.
- 8.01.03 When an emergency occurs outside of regular office hours, a County official or Department head may release a verbal order to the vendor and then complete and submit a requisition to Purchasing with a written explanation of the emergency.
- 8.01.04 When a purchase is made under this procedure without proper budget authority, the cost of the purchase shall be the personal responsibility of the highest-level person ordering/approving such purchase within the requesting department.

- 8.01.05 The Purchasing Department shall periodically review purchases made under this procedure for repetitive; component or sequential purchases are being made in violation of the competitive bidding laws and these Policies.
- 8.02. **Non-Delegated Purchases Not Exceeding \$5,000.00**
- 8.02.01 An authorized person shall complete a Form HCPD-01 which shall include the listing of at least three (3) potential supplies, together with verbal or telephone quotations from such supplies. Vendors who are located throughout the County and state should be contacted.
- 8.02.02 The Requisition is processed in the normal manner and submitted to Purchasing.
- 8.02.03 Purchasing verifies the Requisition, approves same, and after approval of the County Judge, issues a PO to the most responsible vendor, as determined by the Purchasing Agent. If the approved quotation is not the lowest quotation, the reason must be stated in writing on the Requisition.
- 8.02.04 If the requisition is disapproved for any reason, the Requisition is returned to the user with a written reason for the disapproval.
- 8.02.05 The Purchasing Agent shall establish policies requiring the random verification or telephone or written quotations before authorizing a purchase.
- 8.03. **Purchases Between \$5,000.01 and \$50,000.00. (Revision to the \$25,000.00 Statutory Bidding Limited was enacted to \$50,000.00 pursuant to the state of Texas' 81st . Legislature-Regular Session, HB 987 (SB 624 identical), Texas Local Government Codes 262 (various clauses), 271 (various clauses) effective June 22, 2009.)**
- 8.03.01 An authorized person shall complete a Form HCPD-01 which shall include the listing of at least three (3) potential supplies, together with written, firm quotations from such suppliers. Vendors who are located throughout the County and state should be contacted. A record of all quotations shall be maintained. The list of vendors contacted should be rotated so that over time, all vendors are contacted approximately equally.
- 8.03.02 The Requisition is processed in the normal manner and submitted to Purchasing.
- 8.03.03 Purchasing verifies the Requisition, approves same, and, after obtaining approval or the County Judge, issues a PO to the most responsible vendor, as determined by the Purchasing Agent. If the approved quotation is not the lowest quotation, the reason must be stated in writing on the Requisition.
- 8.03.04 If the Requisition is disapproved for any reason, the Requisition is returned to the User with a written reason for the disapproval.
- 8.03.05 The Purchasing Agent shall establish policies requiring the random verification of Written quotation, and may, whenever the Purchasing Agent deems appropriate, solicit additional written quotations before authorizing a purchase.
- 8.04 **Information Contained in Quotes.** For all oral or written quotations obtained; the following information must be exchanged between the vendor and the County;
- 8.04.01 Information related to the prospective vendor should include a description of the Item (or items), the quantity required (in standardized units, if applicable), the required delivery date, the last date quotations will be accepted, and the terms and conditions of purchase. The vendor shall be informed that the price quotations are *required* to be honored during the stated period.
- 8.04.02 Information obtained for the prospective vendor must include the name, address

And telephone/telecopier numbers of the vendor, the total or unit price, as specified, the date through which the quoted price will be effective, the name of

The representative providing the quote, and the specific (i.e. . . . name brand and Model number) product offered. For written quotations, this information must be Included on the face of the written proposal.

8.05 **Selection of Vendor.** In selecting the most responsible vendor, the Purchasing Agent will consider such matters as price (all other factor being equal, the lowest price should always be taken), relative quality of goods and services (if more than one vendor can deliver at an acceptable price, the relative quality should be considered), reliability of vendor (based on actual, documented experience of purchasing agent, not on intuition or rumor), ability to service items purchased, over relevant factors as determined by the Purchasing Agent.

IX. EMERGENCY AND SOLE SOURCE PURCHASES, OTHER EXEMPT PURCHASES

9.01 Emergency Defined, Procedures.

9.01.01 Emergency (Priority One) purchases are governed by Tex. Loc. Govt. Code § 262.024(a) (1),(2), & (3) and are not utilized at all, except:

- a. In the case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the County;
- b. To purchase an item necessary to preserve or protect the public health or safety of the residents of the County; or
- c. To purchase an item necessary because of unforeseen damage to public property.

9.01.02 The following procedures *must* be followed for Priority One purchases;

- a. Qualification. The purchase must qualify as an emergency purchase under the definition in Procedures 9.01.01, or Tex. Loc. Govt. Code § 262.024.
- b. Designation. The designation of Priority One indicates a situation of such urgency that the normal purchasing procedure must be modified in the interest of speed, and therefore no competitive bids or quotations are required.
- c. Normal Working Hours. All emergency purchases occurring during normal working hours are processed through the Purchasing Department as follows:
 - i. The using department will notify the purchasing office by telephone immediately, with as much information as possible about the emergency purchase required, so that the purchasing action can be initiated immediately.
 - ii. Simultaneously, a purchasing requisition is prepared and hand carried through the normal channels.
 - iii. The Purchasing Department or using department head contacts as many vendors as are necessary to arrange the emergency purchase. If time permits, the PO is completed in the purchases in accordance with Procedure 6.04.06

Otherwise, the purchase is completed by telephone, and the PO is completed after the fact and delivered to the vendor.

- iv. The buyer requests expedited delivery, and if not available, the using department or Purchasing arranges to pick up the emergency purchase from the vendor.
- d. Evening, Weekends and Holidays. For other than normal working hours, when purchasing support is unavailable, emergency purchases shall be processed as follows:
 - i. The responsible official of the using department takes whatever steps are necessary to procure needed supplies, services or equipment situation. If possible, only those goods or services needed during the evening, weekend or holiday are procured.
 - ii. On the first working day following the emergency, the responsible official prepares a requisition and hand-carries it to the purchasing office, as described Procedure 9.01.02(d)(ii), above, attaching the invoices, bills for materials, receipts or other documents related to the purchase.
- e. Certification The official in charge of the using department must certify in writing on the next business day, or as soon thereafter as possible, that the purchase involved was necessary because of one of the reason listed in Procedure 9.01.01.
- f. Commissioners Court Approval If a competitive bid would normally have been required under Article VII hereof to accomplish the purchase, the Commissioners Court must, by order, accept the certification of the official and enter it into the minutes of the Commissioners Court at its next meeting, together with authorization of the exception from the requirements of Article VII.

9.02 **Sole Source Defined, Procedures.**

- 9.02.01 A purchase qualifies as “Sole Source” purchase when the item or service Requested can only be obtained from one source, including;
 - a. Item from which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;
 - b. Films, manuscripts or books;
 - c. Electric power, gas or other utility services
 - d. Captive replacement parts or components for equipment.
- 9.02.02 Sole Source purchases are handled the same as other purchases, with these Exceptions:
 - a. If the requesting department determines that the item is a Sole Source item, a statement must be attached to the Form HCPD-01 stating that a sufficient number of vendors have been contacted to determine that only one practical source of supply exists. The Requisition is otherwise completed in the normal manner.
 - b. If the Purchasing Department concurs that the item is a Sole Source purchase, a similar statement must also be attached to the requisition. If the Purchasing Department does not concur, the requisition is to be returned to the requesting department with an explanation of the reasons therefor.

- c. For Sole Source purchases in amounts which otherwise require competitive bidding under Article VII thereof, the Purchasing Agent shall tender to the Commissioners' Court a signed statement stating the reasons that the item is a Sole Source purchase. If the Commissioners' Court concurs that the item is Sole Source purchase, it shall, be order, enter the statement into its minutes, and grant an exception from the requirements of Article VII.
- d. Purchases of items described in Procedures 9.02.01(d) are hereby deemed Sole Source, and are exempted from the requirements of these procedures.
- e. After the requisition is approved, a PO is prepared in accordance with Procedure 6.04.06.

9.03 **Other Exempt Purchases.** In addition to emergency and Sole Source purchases, the following purchases may be exempted from the procedures outline in Article VII, and the procedures outlined in Article VIII, provided that, for purchases falling under Article VII, and order of the Commissioners Court is entered authorizing the exception, and for purchases falling under Article VIII, the Purchasing Agent approves the exception in writing;

- 9.03.01 A personal or professional service (not prohibitions on competitive bidding for professional services contained in the Professional Services Procurement Act, Tex. Loc. Govt. Code Ch. 2254, Subch A);
- 9.03.02 Any work performed and paid for by the day, as the work progresses;
- 9.03.03 Any land or right-of-way (including a lease of land or a building, in Accordance with Attorney General Opinion No. MW-535 (1982);
- 9.03.04 Any item of food, provided however, that in lieu of competitive bidding for purchases over \$5,000.00, the procedures outlined in Procedure 8.03 are followed at intervals established by the Commissioners Court;
- 9.03.05 Personal Property sold at auction by state licensed auctioneer, at a going out of business sale conducted in accordance with Texas Business & Commerce Code Chapter 17, Subchapter F, or by a political subdivision of this state, or an entity of the federal government;
- 9.03.06 Any work performed under a contract for community and economic development made by a county under Tex. Loc. Govt. Code §381.004;
or
- 9.03.07 The renewal or extension of a lease or of an equipment maintenance agreement if (1) the lease or agreement has gone through the competitive bidding or quote procedures within the preceding twelve (12) months, (b) the renewal or extension is the first renewal or extension of the lease of agreement.

X. COOPERATIVE PURCHASING

10.01 **State Cooperation.** The requirements of Article VII and Article VIII may be satisfied by compliance with the procedures and requirements of Tex. Loc .Govt. Code § 271.081-271.083.

10.02 Local Cooperation. The County shall, whenever advantageous to do so, enter into cooperative purchasing arrangements with other local governments pursuant to the Interlocal Cooperation Act, Tex. Govt. Code Ch. 791. In the event such an arrangement is made, purchases thereunder shall be made in accordance with the more strict requirements of relevant statutes and purchasing policies. For example, the County is not required to address the issue of Historically Underutilized Businesses (“HUB”), but municipalities must do so in purchases over \$3,000.00; therefore, in a cooperation agreement with a municipality, purchases over such amount must follow state statutes governing the use of HUBs.

XI. BONDS

11.01 **May Be Required.** The County may, and if mandated by statute, shall, require a bid bond, a performance bond and/or a payment bond, to the extent permitted by applicable state statutes, for any contracts, for any contract by including such requirement in the bid specifications or request for proposals. Any such bond so required shall be executed with a surety company authorized to do business in the State of Texas.

11.02 **Bid Bond.** If a contract is for the construction of public works or is a contract exceeding One Hundred Thousand Dollars (\$100,000.00) the bid specifications or request for proposals may require the bidder a good and sufficient bid bond in the amount of five percent (5%) of the total price.

11.03 **Payment and Performance Bond-Permissive.** In the event the contract exceeds Fifty Thousand Dollars (\$50,000.00) and is not covered by Procedures 11.06, the County may require the successful bidder to furnish a payment bond and a performance bond to the County in the full amount of the contract within thirty (30) days after the date of signing of the contract or issuance of a Purchase Order following the acceptance of a bid or proposal, but in any event prior to the commencement of actual work.

11.04 **Contracts Less than \$50,000.00** In the event the contract is for Fifty Thousand Dollars (\$50,000.00) or less, the County may provide in the bid notice or request for proposals that no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County.

11.05 **Regulation Bidder-No Performance or Bid Bond.** A bidder or proposal offerer whose rates are subject to regulations by a state agency may not be required to furnish a performance bond or a bid bond.

11.06. **Performance and Payment Bond- Mandatory.** If a contract is for the construction, alteration or repair of public buildings or public works, the bid specifications shall require a performance bond for a contract in excess of One Hundred Thousand Dollars (\$100,000.00) and shall require a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

AI-16235

22. A. 4.

CC REGULAR

Meeting Date: 06/30/2009

Submitted For: Marty Salazar

Submitted By: Marty Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Discussion, consideration and approval to modify Hidalgo County's Purchasing Policies & Procedures, pursuant to the State of Texas' 81st. Legislature-Regular Session, HB 987 (SB 624 identical) effective 6-22-09, Texas Local Government Codes 262 (various clauses), 271 (various clauses) sealed competitive bid (procurement) limit is changed (raised) from \$25,000.00 to \$50,000.00 and changing the work from bidding to procurement.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

All county departments procuring goods, equipment and services would be impacted and budgets would need to be identified.

Attachments

House Bill

House Bill

Policies and Procedures

Form Review

<u>Inbox</u>	<u>Reviewed By</u>	<u>Date</u>
Purchasing Department (Originator)	Marty Salazar	06/26/2009 09:25 AM
Budget & Management	Erika Zamora	06/26/2009 09:56 AM
Damaris San Miguel	Damaris San Miguel	06/26/2009 02:43 PM
Auditor's Office		06/26/2009 05:42 PM
Form Started By: Marty Salazar		Started On: 06/25/2009 08:10 PM
	Final Approval Date: 06/26/2009	

REQUEST FOR SEALED QUOTES FORM

DATE: _____

COMPANY NAME:		REQUEST FOR:	
ADDRESS:		QUOTATION	
CITY/STATE/ZIP:		INQUIRY ONLY	
PHONE/ FAX NO.:		THIS IS NOT AN ORDER	
REPRESENTATIVE:		SUMMARY OF QUOTATION	
FROM:	Ovidio Gonzalez, Travel Card Specialist	F.O.B.	
ADDRESS:	2802 S. Bus. Hwy 281 Edinburg, Texas 78539	DELIVERY	
PHONE	Phone: (956)- 318-2626 ext 4879	QUOTE GOOD FOR _____ DAYS	
FAX	Fax: (956)- 292-7612	TERMS FROM _____ TO _____	
	Contact Person: <u>Ovidio Gonzalez</u>	QUOTATIONS MUST BE RECEIVED BY: _____ ON DATE _____ In person	

PLEASE QUOTE UNIT PRICE, SHIPPING POINT, F.O.B., DELIVERY SCHEDULE AND TERMS ON:

QUANTITY	ITEM	DESCRIPTION AND DELIVERY REQUIRED	UNIT PRICE	TOTAL AMOUNT
		Refer to Exhibit B for pricing however this form must be completed where applicable and attached with your quote (Exhibit "B" Quote Page)		
		<u>AUTHORIZED SIGNATURES</u>		

- SPECIAL NOTICE TO VENDORS:**
1. IF UNABLE TO QUOTE, PLEASE ADVISE AT ONCE AND RETURN NO BID.
 2. SHOW ABOVE QUOTE NUMBER ON ALL PROJECT CORRESPONDENCE.
 3. ITEMIZE ALL UNIT PRICES AND DISCOUNTS SEPARATELY.
 4. ATTACH COMPLETE SPECIFICATIONS FOR ANY SUBSTITUTIONS OFFERED.
 5. WE RESERVE THE RIGHT TO ACCEPT OR PROTECT YOUR QUOTATION.
 6. ALL QUOTATIONS SUBJECT TO ACCEPTANCE ON OUR USUAL PURCHASE ORDER FORMS.
 7. QUOTES MUST NOT EXCEED LIMIT OF \$25,000.00

PLEASE FILL IN ALL THE HIGHLIGHTED AREAS AND SEND IN WITH EXHIBIT "B"

REQUEST FOR OFFER FOR GROCERIES- _____ THRU _____ ** Products to be ordered on as needed basis, As requested by the _____ Authorized Personal. (Estimated usage only for a six-month period, amount of units may change depending on population of inmates) cs=case, lb=pounds, oz=ounces, gal=gallons, dz=dozen, bg=bags, ct=count, qt=quart, pt=pint

YOUR BID MUST INCLUDE THIS INFORMATION

MEAT PRODUCTS-RAW

ITEM	DESCRIPTION	PKG.	WEIGHT	Amt needed now	Back Order	DELIVERY WKLY BI-WEEKLY, MTHLY	UNIT COST	TOTAL COST
1	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
2	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
3	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
4	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
5	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
6	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
7	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
8	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
9	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
10	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
11	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
12	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
13	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
14	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
15	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____

ITEM	DESCRIPTION	PKG.	WEIGHT	Amt needed now	Back Order	DELIVERY WKLY BI-WEEKLY, MTHLY	UNIT COST	TOTAL COST
------	-------------	------	--------	----------------	------------	--------------------------------	-----------	------------

DAIRY PRODUCTS

1	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
2	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
3	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
4	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
5	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
6	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
7	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
8	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
9	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____

PRODUCE

1	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
2	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
3	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
4	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
5	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
6	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
7	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
8	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
9	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
10	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____
11	_____	_____	_____	_____	_____	_____	\$ _____	\$ _____

2012-2013
VENDOR'S LIST FOR
HIDALGO COUNTY
(OWNED)

VEHICLES / EQUIPMENT / HEAVY EQUIPMENT / MACHINERY – PARTS & REPAIRS

Vendor No.	Company Name	Address	City
347612	A-1 Auto Glass LLC	517 N. 10 th St.	McAllen
000426	Aamatic Transmissions	616 S. 23 rd .	McAllen
371823	Aamco Transmissions	120 S. 23 rd .	McAllen
089885	Action Hydraulic Hoses, Etc.	1010 W. Kika De La Garza	Mission
318108	American Machine Shop & Pumps	2120 E. Richardson	Edinburg
001864	Amigo Implement Company, Inc.	304 W. Monte Cristo Rd.	Edinburg
001961	Anderson Equipment Co. Inc.	P. O. Box 662	Pharr
003166	Barbee-Neuhaus Impl Co.	2000 E. Expressway 83	Weslaco
096822	Bert Ogden Chevrolet, Inc.	1400 E. Expressway 83	Mission
323144	Bert Ogden McAllen Motors, Inc.	P. O. Box 3098	McAllen
003654	Bert Ogden Motors, Inc.	4221 S. Hwy. 281	Edinburg
291277	Bert Ogden RGV RV Center, Inc.	1400 E. Expressway 83	Mission
004014	Boggus Motor Sales L.P.	1400 E. Highway 83	McAllen
004057	Border Engine Rebuilders	100 International Blvd.	Weslaco
4537	Burton Auto Supply, Inc.	P. O. Box 2201	Decatur, AL
43265	Camco Wheel & Axle	P. O. Box	Pharr
284041	Carrillo Investments, Inc. d/b/a Vic's Auto Rebuilders		Pharr
006041	Charles Clark Chevrolet Co.	P. O. Box 938	McAllen
213861	Collision Masters Auto Body Shop d/b/a Tow Masters Wrecker		Mission
247774	D & R Glass etc. Inc. d/b/a Glass Etc.		McAllen
353787	Doggett Equipment Services Group LTD	D/B/A Toyota Lift of Texas	Houston
324493	Doggett Heavy Machinery Services LTD	705 E. Nolana Loop	Pharr
326577	E. R. Paint Shop	2420 W. Monte Cristo Rd.	Edinburg
174181	Edinburg Machine Shop		Edinburg
011266	Ernie's Service LLC	1912 N. Cage	Pharr
349631	Falcon Seal & Supply	P. O. Box 2643	McAllen
344699	Fiesta Chevrolet, Inc.	4002 S. Expressway 281	Edinburg

248649	FleetPride	P. O. Box 847118	Dallas
013129	French-Ellison Truck Center, LTD	4300 N. Cage St.	Pharr
013161	Fuel Injection Service Inc.	3401 N. Cage	Pharr
231266	G & S Glass LLC	616 N. Closner	Edinburg
242101	H & V Equipment, Inc.	P. O. Box 909	Progreso
252468	Hacienda Ford	3010 W. University	Edinburg
094366	Holt Texas LTD d/b/a Holt Cat	P. O. Box 911975	Dallas
279838	Interstate All Battery Centers	2302 Red River Dr.	Mission
259969	Interstate Battery of Texas Valley	5510 N. Cage Blvd. Ste. R	Pharr
179442	Ivan's Automotive	2245 S. Closner	Edinburg
309125	J & M Hydraulics	P. O. Box 1319	Mercedes
279315	Jesse's Radiator & Muffler Shop	617 N. Airport Dr.	Weslaco
306878	Jesse's Radiator & Muffler Shop	440 W. Bus. Hwy. 83	San Juan
181218	Jesse's Star Muffler & Truck Accessories		McAllen
169757	Kip's Kwik Lube Center, Inc.	P. O. Box 532189	Harlingen
192503	Lima's Auto Repair	2601 W. Auburn Ave.	McAllen
164755	Mare's Windshield/Glass	505 E. Schunior	Edinburg
125334	Mingo's Car Clinic	510 N. Closner	Edinburg
24996	Mission Auto Electric, Inc.	P. O. Box 578	Mission
275506	Mobile Relays Partners, LTD	P. O. Box 1808	McAllen
352799	Norfoxx Refrigeration Inc.	415 Texas Ave. Ste. A	Round Rock
195545	Nueces Power Equipment	P. O. Box 4789	Corpus Christi
221945	O'Rielly Auto Parts	233 S. Patterson	Springfield, MO
374059	Pasargad, LLC	4005 W. US Hwy. 83	McAllen
370045	Peña's Spray on Bedliners	6912 Loma Linda	Mission
150797	Petroleum Solutions, Inc.	P. O. Box 2346	McAllen
91987	Pueblo Tires & Service		McAllen
315486	Radiadores Del Valle	9514 N. FM 1015	Mercedes
156876	Ram Truck Service, Inc.	2500 W. Expressway 83	Mission
299715	Raul Longoria Radiator Shop	3302 S. Raul Longoria Rd.	Edinburg
377627	Rene's Starter & Alternator Remanufacturing	P. O. Box 3303	Mission
174343	Reyes Tarp & Tents	802 W. State	Pharr
216607	Rio Hydraulic Sales & Service	1213 E. Tamarack	McAllen

283797	Romco Equipment Co.	P. O. Box 841496	Dallas
218332	Rush Equipment Centers Of Texas, Inc.	10100 N. Loop East	Houston
269123	Rush Truck Center of Texas, LP	Department 1265	Birmingham, AL
93963	Safety Kleen Systems, Inc.	P. O. Box 650509	Dallas
33766	Sea Garden Sales d/b/a SGS, Ind.	2771 Robindale	Brownsville
033871	Seiver Implement Co. Inc.	P. O. Box 699	Donna
311987	Sepulveda's Auto Service #2	2204 Olmo Ave.	San Juan
034754	South Hi Way Garage Inc.	2325 S. Hwy. 281	Edinburg
34797	South Texas Communications	P. O. Box 3712	McAllen
204803	South Texas Freightliner, Inc.	P. O. Box 2201	Decatur, AL
035173	Spikes Motor Company	P. O. Drawer 393	Mission
213039	Stewart & Stevenson Services Inc.	601 W. 38 th /P. O. Box200441	Houston
372854	Stutz Auto Service Inc.	2408 W. Pecan Blvd.	McAllen
135224	Summit Manufacturing Inc.	P. O. Box 626	Mission
336319	Superior Oil Express	1704 S. Sugar Rd.	Edinburg
302007	TCI Tire Centers	403 E. Expressway	Pharr
223638	Texas Tarps	P. O. Box 1109	La Blanca
037214	Texas Tool Company	309 (K) Center St.	McAllen
347078	Three Star Muffler Shop	901 E. University Dr.	Edinburg
214264	Tri-County Communications, LTD	1421 E. Pike Blvd.	Weslaco
38873	Truckers Equipment Inc.	P. O. Box 4727	Corpus Christi
132799	Valley Outdoor Power Equipment Inc.	1012 E. Ferguson	Pharr
197807	Valley Volvo Truck Center	P. O. Box 1090	Pharr
206571	Vermeer Equipment of Texas, Inc.	P. O. Box 224991	Dallas
208078	Video Sound & Light Enterprises, Inc.	3716 S. US Hwy. 281	Edinburg
078344	Weeks Martin Implement Co., Inc.	P. O. Box 910	Mission
268755	Weldinghouse	705 N. Navigation	Corpus Christi
179701	Weslaco Ford-Mercury Inc.	800 E. Expressway 83	Weslaco
041424	Weslaco Motors	2401 E. Expressway 83	Weslaco
220833	Windshield Xpress	101 E. Warren St.	Pharr

REQUEST FOR SEALED QUOTES FORM

DATE: _____

COMPANY NAME:		REQUEST FOR:	
ADDRESS:		QUOTATION	
CITY/STATE/ZIP:		INQUIRY ONLY	
PHONE/ FAX NO.:		THIS IS NOT AN ORDER	
REPRESENTATIVE:		SUMMARY OF QUOTATION	

FROM: _____ ADDRESS: _____ PHONE Phone: (956)- _____ FAX Fax: (956)- _____ <p style="text-align: right;">Contact Person: _____</p>	F.O.B. _____ DELIVERY _____ QUOTE GOOD FOR _____ DAYS TERMS FROM _____ TO _____ QUOTATIONS MUST BE RECEIVED BY: _____ AM on <p style="text-align: center;">In person</p>
--	--

PLEASE QUOTE UNIT PRICE, SHIPPING POINT, F.O.B., DELIVERY SCHEDULE AND TERMS ON:

QUANTITY	ITEM	DESCRIPTION AND DELIVERY REQUIRED	UNIT PRICE	TOTAL AMOUNT
		Refer to Exhibit B for pricing however this form must be completed where applicable and attached with your quote (Exhibit "B" Quote Page)		
		<u>AUTHORIZED SIGNATURES</u>		

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1. IF UNABLE TO QUOTE, PLEASE ADVISE AT ONCE AND RETURN NO BID.
 2. SHOW ABOVE QUOTE NUMBER ON ALL PROJECT CORRESPONDENCE.
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 4. ATTACH COMPLETE SPECIFICATIONS FOR ANY SUBSTITUTIONS OFFERED.
 5. WE RESERVE THE RIGHT TO ACCEPT OR PROTECT YOUR QUOTATION.
 6. ALL QUOTATIONS SUBJECT TO ACCEPTANCE ON OUR USUAL PURCHASE ORDER FORMS.
 7. QUOTES MUST NOT EXCEED LIMIT OF \$25,000.00

PLEASE FILL IN ALL THE HIGHLIGHTED AREAS AND SEND IN WITH EXHIBIT "B"

issue anticipation notes for the payment of that contract in an amount that exceeds the lesser of:

(1) 20 percent of the county's budget for the fiscal year in which the county enters into the contract; or

(2) \$10 million.

(c) In applying the requirements established by Subsection (a), all separate, sequential, or component purchases of items ordered or purchased, with the intent of avoiding the requirements of this subchapter, from the same supplier by the same county officer, department, or institution are treated as if they are part of a single purchase and of a single contract. In applying this provision to the purchase of office supplies, separate purchases of supplies by an individual department are not considered to be part of a single purchase and single contract by the county if a specific intent to avoid the requirements of this subchapter is not present.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 57(a), eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1250, § 9, eff. Sept. 1, 1989; Acts 1991, 72nd Leg., ch. 16, § 13.02(b), eff. Aug. 26, 1991; Acts 1993, 73rd Leg., ch. 757, §§ 13, 38, eff. Sept. 1, 1993; Acts 1997, 75th Leg., ch. 412, § 1, eff. Sept. 1, 1997; Acts 1999, 76th Leg., ch. 505, § 2, eff. Sept. 1, 1999; Acts 2001, 77th Leg., ch. 436, § 4, eff. May 28, 2001; Acts 2001, 77th Leg., ch. 1063, § 2, eff. Sept. 1, 2001; Acts 2001, 77th Leg., ch. 1409, § 4, eff. Sept. 1, 2001; Acts 2003, 78th Leg., ch. 1276, § 12.004, eff. Sept. 1, 2003; Acts 2007, 80th Leg., ch. 689, § 1, eff. Sept. 1, 2007.

V.T.C.A., Local Government Code § 271.041 et seq.

Section 2 of Acts 2007, 80th Leg., ch. 689 provides:

"The changes in law made by this Act apply only to a contract entered into on or after the effective date [Sept. 1, 2007] of this Act. A contract entered into before the effective date of this Act is governed by the law in effect when the contract was entered into, and the former law is continued in effect for that purpose."

§ 262.0235. Procedures Adopted by County Purchasing Agents for Electronic Bids or Proposals

The county purchasing agent, before receiving electronic bids or proposals, shall adopt rules in conformance with Section 262.011(o) to ensure the identification, security, and confidentiality of electronic bids or proposals.

Added by Acts 2001, 77th Leg., ch. 1063, § 3, eff. Sept. 1, 2001.

§ 262.024. Discretionary Exemptions

(a) A contract for the purchase of any of the following items is exempt from the requirement established

by Section 262.023 if the commissioners court by order grants the exemption:

(1) an item that must be purchased in a case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the county;

(2) an item necessary to preserve or protect the public health or safety of the residents of the county;

(3) an item necessary because of unforeseen damage to public property;

(4) a personal or professional service;

(5) any individual work performed and paid for by the day, as the work progresses, provided that no individual is compensated under this subsection for more than 20 working days in any three month period;

(6) any land or right-of-way;

(7) an item that can be obtained from only one source, including:

(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;

(B) films, manuscripts, or books;

(C) electric power, gas, water, and other utility services; and

(D) captive replacement parts or components for equipment;

(8) an item of food;

(9) personal property sold:

(A) at an auction by a state licensed auctioneer;

(B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code; or

(C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government;

(10) any work performed under a contract for community and economic development made by a county under Section 381.004; or

(11) vehicle and equipment repairs.

(b) The renewal or extension of a lease or of an equipment maintenance agreement is exempt from the requirement established by Section 262.023 if the commissioners court by order grants the exemption and if:

(1) the lease or agreement has gone through the competitive bidding procedure within the preceding year;

(2) the renewal or extension does not exceed one year; and

(3) the renewal or extension is the first renewal or extension of the lease or agreement.

(c) If an item exempted under Subsection (a)(7) is purchased, the commissioners court, after accepting a signed statement from the county official who makes purchases for the county as to the existence of only one source, must enter in its minutes a statement to that effect.

(d) The exemption granted under Subsection (a)(8) of this section shall apply only to the sealed competitive bidding requirements on food purchases. Counties shall solicit at least three bids for purchases of food items by telephone or written quotation at intervals specified by the commissioners court. Counties shall award food purchase contracts to the responsible bidder who submits the lowest and best bid or shall reject all bids and repeat the bidding process, as provided by this subsection. The purchasing officer taking telephone or written bids under this subsection shall maintain, on a form approved by the commissioners court, a record of all bids solicited and the vendors contacted. This record shall be kept in the purchasing office for a period of at least one year or until audited by the county auditor.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1989, 71st Leg., ch. 1, § 53(c), eff. Aug. 25, 1989; Acts 1989, 71st Leg., ch. 962, § 1, eff. Sept. 1, 1989; Acts 1989, 71st Leg., ch. 1001, § 2, eff. Aug. 28, 1989; Acts 1989, 71st Leg., ch. 1060, § 1, eff. Aug. 28, 1989; Acts 1991, 72nd Leg., ch. 16, § 13.03, eff. Aug. 26, 1991; Acts 1997, 75th Leg., ch. 142, § 2, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 1065, § 1, eff. June 15, 2001; Acts 2007, 80th Leg., ch. 1272, § 3, eff. Sept. 1, 2007.

V.T.C.A., Bus. & Com. Code § 17.81 et. seq.

§ 262.0241. **Mandatory Exemptions: Certain Recreational Services**

(a) This section applies only to a county that:

(1) has a population of 20,000 or less; and

(2) owns not more than one golf course open for public use.

(b) The competitive bidding and competitive proposal procedures prescribed by this subchapter do not apply to the purchase of:

(1) management services for:

(A) a county-owned golf course; or

(B) a retail facility owned by the county and located on the premises of the golf course; and

(2) landscape maintenance services for a county-owned golf course.

Added by Acts 2001, 77th Leg., ch. 1065, § 2, eff. June 15, 2001.

§ 262.0245. **Competitive Bidding Procedures Adopted by County Purchasing Agents**

A county purchasing agent shall adopt procedures that provide for competitive bidding, to the extent practicable under the circumstances, for the county purchase of an item under a contract that is not subject to competitive bidding under Section 262.023.

Added by Acts 1991, 72nd Leg., ch. 16, § 13.02(c), eff. Aug. 26, 1991. Renumbered from § 262.0241 by Acts 2001, 77th Leg., ch. 1065, § 2, eff. June 15, 2001.

§ 262.025. **Competitive Bidding Notice**

(a) A notice of a proposed purchase must be published at least once a week in a newspaper of general circulation in the county, with the first day of publication occurring before the 14th day before the date of the bid opening. If there is no newspaper of general circulation in the county, the notice must be posted in a prominent place in the courthouse for 14 days before the date of the bid opening.

(b) The notice must include:

(1) the specifications describing the item to be purchased or a statement of where the specifications may be obtained;

(2) the time and place for receiving and opening bids and the name and position of the county official or employee to whom the bids are to be sent;

(3) whether the bidder should use lump-sum or unit pricing;

(4) the method of payment by the county; and

(5) the type of bond required by the bidder.

(c) If any part of the payment for a proposed purchase will be made through time warrants, the notice also must include a statement of the maximum amount of time warrant indebtedness, the rate of interest on the time warrants, and the maximum maturity date of the time warrants.

(d) In a county with a population of 3.3 million or more, the county and any district or authority created under Article XVI, Section 59, of the Texas Constitu-

STANDARD PURCHASE ORDER TERMS AND CONDITIONS
PURCHASING DEPARTMENT
COUNTY OF HIDALGO, TEXAS

1. **Terms and acceptance.** This order becomes a contract (1) when a signed acknowledgment of the order is received by Buyer, or (2) when shipment according to schedule of all or any portion of the goods covered by this order shall be made, or (3) when Buyer gives Seller written approval of the price and delivery schedule of the goods as stated by Seller if Seller's written acknowledgment of this order contains either: (a) a different price or delivery schedule or a different type of item, or (b) no price or no delivery schedule for the item or items to which Buyer's approval applies. Except as provided in the preceding sentence, it is a condition of this order that any provisions printed or otherwise contained in any acknowledgment hereof, inconsistent with or in addition to the terms and conditions herein stated, and any alteration in this purchase order, shall have no force or effect, and that Seller by such acknowledgment thereby agrees that any such provisions therein or any such alterations in this order shall not constitute any part of this contract of purchase and sale. Except where this order is made pursuant to a competitive bid awarded under the County Purchasing Act, this contract contains the entire agreement of the parties, and failure of either party to enforce any of its rights hereunder shall not constitute a waiver of such rights or of any other rights hereunder; where this order is made pursuant to a competitive bid awarded under the County Purchasing Act, the specifications, bid, and this contract contain the entire agreement of the parties, and failure of either party to enforce any of its rights hereunder shall not constitute a waiver of such rights or of any other rights hereunder, and the specifications and bid are incorporated herein by reference to the same extent as if fully set forth herein.
2. **Inspection warranty.** Goods delivered (whether paid for or not) are subject to inspection, testing, and approval by Buyer before acceptance. Seller expressly warrants that all articles, materials, and work will conform to the applicable drawings, specifications, samples, or other descriptions given in all respects, and that the goods delivered hereunder will be of good quality, material, and workmanship, merchantable and free from defects. This warranty shall survive any inspection, delivery, acceptance, or payment by Buyer of the goods or services.
3. **Nonconforming goods.** All goods not fully up to standard and not in compliance with the specifications hereof, or shipped contrary to instructions, or in excess of the quantities herein provided, or substituted for goods described, or not shipped in containers conforming to Buyer's specifications (or, in the absence of such specifications, in recognized standard containers), or allegedly violating any statute, ordinance, or administrative order, rule, or regulation, may be rejected by Buyer and returned or held at Seller's expense and risk. Buyer may charge to Seller all expense of inspecting, unpacking, examining, repacking, storing, and reshipping any goods rejected as aforesaid. The remedies hereinabove afforded to Buyer shall not be exclusive, but Buyer may hold Seller liable for any and all damages arising from any breach or default hereinabove set forth.
4. **Product warranty.** Seller shall not limit or exclude any implied or expressed warranties and any attempt to do so shall render this contract voidable at the option of the Buyer. Seller warrants that the goods furnished will conform to the specifications, drawings, and descriptions listed in the bid invitation, or request for quotes, and to the sample(s) furnished by Seller, if any. In the event of a conflict between the specifications, drawings, and descriptions, the specifications shall govern.
5. **Safety warranty.** Seller warrants that the product sold to Buyer shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970 (OSHA). In the event the product does not conform to OSHA standards, Buyer may return the product for correction or replacement at the Seller's expense. In the event Seller fails to make the appropriate correction within a reasonable time, the correction made by Buyer will be at Seller's expense.
6. **Price warranty.** The price to be paid by Buyer shall be that contained in Seller's bid or quote, and is not subject to increase. No additional amounts shall be chargeable to Buyer because of taxes or excises in accordance with State law regarding sales taxes and excise taxes or any other tax, presently or hereafter levied on Seller. If Seller's quoted prices for the goods covered by this order are reduced (whether in the form of a price reduction, close-out, rebate, allowances, or additional discounts offered to anyone) at time of any shipment, Seller agrees that the price to Buyer for such goods will be reduced accordingly, and that Buyer will be billed at such reduced prices. If price includes taxes or excises, and if such taxes or excises or any part thereof are hereafter refunded to Seller, Seller shall immediately pay Buyer the amount of such refund. Seller warrants that the prices herein are not higher than prices being charged to other organizations and public entities purchasing identical goods in smaller quantities at this particular time and do not discriminate against purchaser. The Seller warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, kickback, bribe, percentage, brokerage, or contingent fee excepting bona fide employees of bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. For breach or violation of this warranty, the Buyer shall have the right in addition to any other right or rights to cancel this contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission, kickback, bribe, percentage, brokerage or contingent fee.
7. **Invoices and Payments.** A new Seller must provide a completed Bidder/Vendor Application and completed W-9 with initial invoice or delivery ticket. These forms are required by the Hidalgo County Auditor's Office to set up new vendors prior to the issuance of the initial purchase order.
 - a. **Invoicing:** Seller shall submit a separate invoice for each purchase order filled. Seller must indicate the purchase order, and the supply agreement number, if applicable. Invoices shall be itemized and transportation charge(s), if any, shall be listed separately on the invoice(s). No federal excise, state or city sales tax should be included. A copy of Hidalgo County's exemption certificate will be provided upon request; original invoice(s), delivery ticket(s), bill(s) of lading, freight bill(s), and other proof of delivery must be sent or provided to the user department(s) for verification and approval. Seller shall keep the Purchasing Department and the user department(s) informed of any changes in address(es) and business status.
 - b. **Payment:** Payment is contingent upon the statutory auditing and approval of invoices and claims by the Office of the County Auditor, and also approval by the Commissioners' Court at a regular scheduled public meeting. Seller must notify the County Auditor's Office of any changes in address(es) and business status.
8. **Gratuities:** The Buyer may, by written notice to Seller, cancel this contract without liability to Seller, if it is determined by Buyer that gratuities, kickbacks or bribes, in the form of entertainment, gifts, or otherwise, were offered or given by Seller, or any agent or representative of Seller, to any officer or employee of the County of Hidalgo with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing of such a contract. In the event this contract is canceled by Buyer pursuant to this provision, Buyer shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Seller in providing such gratuities.
9. **Special tools and test equipment.** If the price stated on the face hereof includes the cost of any special tooling or special test equipment fabricated or required by Seller for the purpose of filling this order, such special tooling equipment and any process sheets related thereto shall become the property of Buyer and to the extent feasible shall be identified by Seller as such.
10. **Delivery time of essence.** Buyer's schedules are based upon the agreement that the goods will be delivered to Buyer by the dates specified on the face of the purchase order. Time is therefore of the essence and if goods are not delivered within the time specified hereon, Buyer may reject such goods and cancel order. The acceptance of later or defective deliveries shall not be deemed a waiver by Buyer of its right to cancel this order, or to refuse to accept further deliveries.
 - a. **Seller to package goods.** Seller will package goods in accordance with good commercial practice. Each shipping container shall be clearly and permanently marked as follows: (a) Seller's name and address; (b) consignee's name, address and purchase order or purchase release number and the supply agreement number, if applicable; (c) container number and total number of containers (e.g., box 1 of 4 boxes); and (d) the number of the container bearing the packing slip. Seller shall bear the cost of packaging unless otherwise provided. Goods shall be suitably packed to carriers and any applicable specifications. Buyer's count or weight shall be final and conclusive on shipments not accompanied by packing list.
 - b. **Shipment under reservation prohibited.** Seller is not authorized to ship the goods under reservation and no tender of a bill of lading will operate as a tender of goods.
 - c. **Title and risk of loss.** The title and risk of loss of the goods shall not pass to Buyer until Buyer actually receives and takes possession of the goods at the point or points of delivery.
11. **Delivery terms and transportation charges.** F.O.B. Destination Freight Prepaid unless delivery terms are specified otherwise in bid or quote. Buyer agrees to pay the actual costs, if the quoted delivery terms do not include transportation costs, provided Buyer shall have the right to designate what method of transportation shall be used to ship the goods.
12. **Place of delivery.** The place of delivery shall be that set forth in the block on the purchase order or purchase release entitled "Receiving Agency." Any change thereto shall be effected by modification as provided for in paragraph 22, "Modification", hereof. The terms of this agreement are "no arrival, no sale."
13. **Warranty against infringement.** Seller warrants that the sale or use of goods of Seller's design or Seller's patents covered by this order either alone, or in combination with other materials, will not infringe or contribute to the infringement of any patents or trademarks or copyrights either in the U.S.A. or foreign countries, and Seller shall defend every suit which shall be brought against Buyer or any party selling or using Buyer's products for any alleged infringements of any patents, trademarks or copyrights, by reason of the sale or use of said materials either alone, or in combination with other materials and to pay all expenses and fees of counsel which shall be incurred in and about defending every such suit and all costs, damages, and profits recoverable in every such suit.
14. **Compliance with law.** The performance of any work pursuant to this order is and shall be subject in all respects to and in compliance with all laws, rules, regulations, and ordinances, proclamations, demands, directives, executive orders, or other requirements of the municipal, state, and federal governments and all subdivisions thereof which now govern or may hereafter govern the manufacture, sale, or delivery of the parts, supplies, and goods, contemplated by this order, including, but not limited to the provisions of the Fair Labor Standards Act of 1938, the Walsh Healy Act, the Federal Food, Drug, and Cosmetics Act, and any other applicable laws.
15. **Indemnification by Seller.** Seller will indemnify, hold harmless, and defend Buyer from all liability for loss, damage, or injury to person or property in any manner arising out of or incident to the performance of the contract.
16. **Taxes.** Seller accepts liability for payment of all payroll and Social Security taxes and all other federal, state, or local taxes now or hereinafter imposed by any governmental authority.
17. **Conflicting terms.** If terms on this order do not appear on or agree with Seller's invoice as rendered, Seller agrees that Buyer may change invoice to conform to this order and make payment accordingly.
18. **Delegation, assignment.** Seller shall not delegate or assign any duties or claims under this order without Buyer's prior written consent. Any such delegation or assignment attempted without Buyer's previous written consent shall effect, at Buyer's option, a cancellation of all of Buyer's obligation hereunder. All claims for moneys due or to become due from Buyer shall be subject to deduction by Buyer, for any setoff or counterclaim arising out of this or any other of Buyer's orders with Seller, whether such setoff or counterclaim arose before or after any such assignment by Seller.
19. **Modification.** Buyer shall have the right to make, from time to time, and without notice to any sureties or assignees, changes as to packing, testing, destination, specifications, designs, and delivery schedule. Seller shall immediately notify Buyer of any increases or decreases in costs caused by such changes and an equitable adjustment of prices or other terms hereof shall be agreed upon in a written amendment to this order.
20. **Cancellation.** Buyer reserves the right at any time and from time to time without cause, to cancel all or any part of the undelivered portion of this order by notice to Seller. In the event of such cancellation, Buyer shall not be liable to Seller for loss of anticipatory profits. The provisions of this paragraph shall not limit or affect Buyer's right to terminate this purchase order for default of Seller.
21. **Waiver of liens.** Seller hereby waives and relinquishes all liens and claims statutory or otherwise which Seller now has or may hereafter have as a result of labor done and materials furnished by Seller or Buyer in performance of the within order.
22. **Default.** Upon the happening of any one or more of the following events, Buyer shall forthwith have the unrestricted right to cancel and terminate the within contract without cost or liability to the Buyer: (1) Seller's insolvency or inability to meet obligations as they become due; (2) filing of voluntary or involuntary petition of bankruptcy by or against Seller; (3) institution of legal proceedings against Seller by creditors or stockholders; (4) appointment of a receiver for Seller by any court of competent jurisdiction. The acceptance of goods or performance after the occurrence of any of the events above enumerated shall not affect the right of the Buyer to cancel its additional obligations.
23. **Interpretation - Parol Evidence.** This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code (UCC) is used in this agreement, the definition contained in the UCC is to control.
24. **Applicable law.** This order shall be governed by the Uniform Commercial Code. Whenever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this order.
25. **Advertising.** Seller shall not advertise or publish, without Buyer's prior consent, the fact that Buyer has entered into this order, except to the extent necessary to comply with proper requests for information from an authorized representative of the federal, state or local government.
26. **Right to assurance.** Whenever one party to this contract in good faith has reason to question the other party's intent to perform, it may demand that the other party give written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the contract.
27. **Venue.** Both parties agree that venue for any litigation arising from this contract shall lie in Hidalgo County, Texas.
28. **Prohibition against personal interest in contracts.** No elected official, officer or employee of the County of Hidalgo shall have a financial interest, direct or indirect, in any contract with the County, or shall be financially interested, directly or indirectly, in the sale to the County of any land, materials, supplies or services, except on behalf of the County as an officer or employee. Any willful violation of this paragraph shall constitute malfeasance in office, and any officer or employee guilty thereof shall be subject to removal from his office or position. Any violation of this paragraph, with the knowledge, express or implied, of the person or corporation contracting with the County shall render the contract voidable by the County Commissioners' Court. Any request for exceptions to this shall be accompanied by a letter from the District Attorney indicating that there will not be a violation of local, state and federal law.
29. **Miscellaneous.**
 - a. The seller shall cooperate with any internal audit or any independent audit and provide documentation and/or confirmation of any transaction between the County of Hidalgo and the Seller.
 - b. If components of a single unit are itemized, the invoice must include a statement sufficient to indicate that the components comprise a single unit.
 - c. If the Seller receives a request to describe items in an invoice which is inconsistent with the correct description, the Seller should request that a written request be made. It shall be the Seller's responsibility to notify the County Auditor of such requests and provide all related information.
 - d. The Seller shall not use the County's purchasing account to sell personal items to employees of the County. The Seller shall notify the County Auditor of such requests and provide all related information.
 - e. Invoices submitted to the County must indicate whether there are multiple pages and the pages must be numbered.

EXHIBIT "B"
HIDALGO COUNTY SHERIFF'S OFFICE
"PURCHASE OF FOOD"
RFSQ NO.

Vendor must thoroughly fill in each section of the Bid Page (Exhibit "B") if applicable **INCOMPLETE OR ALTERATIONS** submittals shall be considered a probable cause for disqualification.

List of Food Specifications ** Products to be ordered on as needed basis. AS requested by the Jail Authorized Personnel. (Estimated usage only for a _____ period. Amount of units may change depending on population of inmates). Units, ea=each, cs=case, lb=pounds, oz=ounces, gal=gallons, dz=dozen, bg=bags, ct=count, qt=quart, pt=pint, n/a =not needed at this

YOUR BID MUST INCLUDE THIS INFORMATION

ITEM	DESCRIPTION	WHT	UNIT COST
<u>MEAT PRODUCTS-RAW</u>			
1			\$ _____
2			\$ _____
3			\$ _____
4			\$ _____
5			\$ _____
6			\$ _____
7			\$ _____
8			\$ _____
9			\$ _____
10			\$ _____
11			\$ _____
12			\$ _____
13			\$ _____
14			\$ _____
<u>DAIRY PRODUCTS</u>			
1			\$ _____
2			\$ _____
3			\$ _____
4			\$ _____
5			\$ _____
6			\$ _____
7			\$ _____
8			\$ _____
9			\$ _____

ITEM	DESCRIPTION	WHT	UNIT COST
<u>PRODUCE</u>			
1			\$ _____
2			\$ _____
3			\$ _____
4			\$ _____
5			\$ _____

Any ALTERATIONS on this Bid page shall be considered a probable cause for disqualification.

EXHIBIT "B"
HIDALGO COUNTY SHERIFF'S OFFICE
"PURCHASE OF FOOD"
RFSQ NO.

ITEM	DESCRIPTION	WHT	UNIT COST
MEAT PRODUCTS FULLY COOKED			
1			\$ _____
2			\$ _____
3			\$ _____
4			\$ _____
5			\$ _____
6			\$ _____
7			\$ _____
8			\$ _____
9			\$ _____
10			\$ _____
11			\$ _____
12			\$ _____
13			\$ _____
14			\$ _____
15			\$ _____
16			\$ _____
17			\$ _____
18			\$ _____
19			\$ _____
20			\$ _____
21			\$ _____
22			\$ _____
23			\$ _____
24			\$ _____
25			\$ _____
26			\$ _____
27			\$ _____
28			\$ _____
29			\$ _____

Any ALTERATIONS on this Bid page shall be considered a probable cause for disqualification.

EXHIBIT "B"
HIDALGO COUNTY SHERIFF'S OFFICE
"PURCHASE OF FOOD"
RFSQ NO.

ITEM	DESCRIPTION	WHT	UNIT COST
STAPLES perishables & non-perishables			
1			\$
2			\$
3			\$
4			\$
5			\$
6			\$
7			\$
8			\$
9			\$
10			\$
11			\$
12			\$
13			\$
14			\$
15			\$
16			\$
17			\$
18			\$
19			\$
20			\$
21			\$
22			\$
23			\$
24			\$
25			\$
26			\$
27			\$
28			\$
29			\$
30			\$
31			\$
32			\$
33			\$
34			\$
35			\$
36			\$
37			\$
38			\$
39			\$
40			\$
41			\$
42			\$
43			\$
44			\$
45			\$
46			\$

Any ALTERATIONS on this Bid page shall be considered a probable cause for disqualification.

EXHIBIT "B"
HIDALGO COUNTY SHERIFF'S OFFICE
"PURCHASE OF FOOD"
RFSQ NO.

ITEM	DESCRIPTION	WHT	UNIT COST
STAPLES perishables & non-perishables			
47			\$ _____
48			\$ _____
49			\$ _____
50			\$ _____
51			\$ _____
52			\$ _____
53			\$ _____
54			\$ _____
55			\$ _____
56			\$ _____
57			\$ _____
58			\$ _____
59			\$ _____
60			\$ _____
61			\$ _____
62			\$ _____
63			\$ _____
64			\$ _____
65			\$ _____
66			\$ _____
67			\$ _____
68			\$ _____
69			\$ _____
70			\$ _____
71			\$ _____
72			\$ _____
73			\$ _____
74			\$ _____
75			\$ _____
76			\$ _____
77			\$ _____
78			\$ _____
79			\$ _____
80			\$ _____
81			\$ _____
82			\$ _____
83			\$ _____
84			\$ _____
85			\$ _____
86			\$ _____
87			\$ _____
88			\$ _____
89			\$ _____
90			\$ _____
91			\$ _____
92			\$ _____
93			\$ _____

Any ALTERATIONS on this Bid page shall be considered a probable cause for disqualification.

EXHIBIT "B"
 HIDALGO COUNTY SHERIFF'S OFFICE
 "PURCHASE OF FOOD"
 RFSQ NO.

ITEM	DESCRIPTION	WHT	UNIT COST
STAPLES perishables & non-perishables			
94			\$ _____
95			\$ _____
96			\$ _____
97			\$ _____
98			\$ _____
99			\$ _____
100			\$ _____
101			\$ _____
102			\$ _____
103			\$ _____
104			\$ _____
105			\$ _____
106			\$ _____
107			\$ _____
108			\$ _____
109			\$ _____
110			\$ _____
111			\$ _____
112			\$ _____
113			\$ _____
114			\$ _____
115			\$ _____
116			\$ _____
117			\$ _____
118			\$ _____
119			\$ _____
120			\$ _____
121			\$ _____
122			\$ _____
123			\$ _____
124			\$ _____
125			\$ _____
126			\$ _____
127			\$ _____
128			\$ _____
129			\$ _____
130			\$ _____
131			\$ _____
132			\$ _____
133			\$ _____
134			\$ _____

AI-35889

Purchasing Department 29. A. 6.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Marty Salazar

Submitted By: Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation for discussion, consideration and action to authorize the Purchasing Department to approve and process requisition No. 0221474 dated August 8, 2012, into a Purchase Order for Weatherproofing Technologies, Inc., in the amount of \$91,882.94 for the proposed Roof Repairs Services for the Hidalgo County Former Administration Building as previously approved by C.C. on September 11, 2012 (AI-33962), in as much as the TCPN contract No. R4812 utilized for this award expired on September 30, 2012 with approval to proceed in this manner approved by TCPN with recommended documentation.

BACKGROUND

Original proposal was approved on September 11, 2012
-Agenda Item-33962

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1336-419-40-220-043-0-452

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 12/19/12 = \$1,865,457.86

Attachments

AI 33962 -CC Acceptance of WTI Proposal

TCPN - WTI R4812 Contract Info

WTI Certificate of Insurance

WTI-Tremco PO Req 00221474 08-21-12

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 02:55 PM
Budget & Management	Obdett Calzada	12/21/2012 03:34 PM
Dale Kennan	Dale Kennan	12/21/2012 03:56 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Moises Salazar		Started On: 12/18/2012

Final Approval Date: 12/23/2012

Handwritten initials

- list and release of retainage
 - b) Construction of additional pod(s)
 - c) Selection and engagement of an architect for the construction of additional pods

3. AI-34121 Acceptance and approval of CORRECTED Work Authorization No. 1 (with estimated cost proposal of \$ 55,625.00) as submitted by Halff Associates, Inc. for Project: (Installation Infrastructure Engineering, Drawings and Specifications for the Addition of Annex Structures/Three (3) Modular Buildings to the existing Hidalgo County Courthouse), in connection to the "on-call" agreement #C-11-291-01-24 for the purposes of: "Building Repairs/Renovation, Alterations and/or Additions to County Owned Buildings within Hidalgo County Precinct No. 4" and as (approved by CC on 09/04/12, AI-33976)

4. AI-33946 Approval to re-state agreement between Lexis Nexis and Hidalgo County Public Defender's Office to incorporate additional access at no additional cost.

5. AI-33962 A. Acceptance and approval to award proposal including terms and conditions agreement received from Weatherproofing Technologies, Inc. in the amount of \$91,882.94 (through Hidalgo County's membership/participation with TCPN Contract #4812) for the provision of labor, to include materials but not limited to any appurtenances, for proposed Roof Repair Services for the Hidalgo County - Former Administration Building located at 100 East Cano, Edinburg, Texas (project #2012-029A).

APPROVED

B. Acceptance and approval to enter into a 5 year Tremcare Service Agreement for Tremco Roofs with Weatherproofing Technologies, Inc. in the amount of \$9,500.45 (already included on item a. proposal) for Hidalgo County Former Administration Building.

6. AI-33932 Requesting approval to reject all responses received for the request for proposals: "Placement, Housing and Supervision of Hidalgo County Inmates" for Sheriffs Department" as requested by user department.

B. Pct. 1

1. AI-34053 Acceptance and approval of request by Precinct One for Supplemental No. 2-Work Authorization #1 as submitted by TEDSI Infrastructure Group, Inc. through Contract #C-08-227-02-09 for the acceptance of revised "Attachment C" for Supplemental Agreement No. 1 to Work Authorization No. 1 (approved by CC 05/22/12) to reflect the "Notice To Proceed" based on the issuance of the revised purchase order effective August 29, 2012.

C. Pct. 2

1. AI-33963 Acceptance and approval to execute an "On Call" professional engineering services contract with Raba Kistner Consultants Inc. for, "Construction Material Testing for All Projects" for Precinct No. 2 as approved for negotiations on

D. Pct. 4

1. AI-34115 Requesting approval of a professional architectural "on call" services contract with DANNENBAUM ENGINEERING COMPANY for the purposes of

AI-33962
CC REGULAR

Purchasing Department 19. A. 5.

Meeting Date: 09/11/2012

Submitted For: Marty Salazar

Submitted By: Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

A. Acceptance and approval to award proposal including terms and conditions agreement received from Weatherproofing Technologies, Inc. in the amount of \$91,882.94 (through Hidalgo County's membership/participation with TCPN Contract #4812) for the provision of labor, to include materials but not limited to any appurtenances, for proposed Roof Repair Services for the Hidalgo County - Former Administration Building located at 100 East Cano, Edinburg, Texas (project #2012-029A).

B. Acceptance and approval to enter into a 5 year Tremcare Service Agreement for Tremco Roofs with Weatherproofing Technologies, Inc. in the amount of \$9,500.45 (already included on item a. proposal) for Hidalgo County Former Administration Building.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

2-1336-419-40-220-043-0-452
 2-1342-419-40-220-043-0-452

Attachments

- WTI/Tremco Proposal
- 5 Year Warranty
- 5 Yr Warranty-Legal Approval
- Terms and Condition Agreement
- Insurance Certificate
- Insurance-Email

Form Review

Inbox
 Auditor's Office
 Form Started By: Moises Salazar

Reviewed By
 Monica Badillo

Date
 09/07/2012 05:33 PM
 Started On: 08/29/2012 04:30 PM

Final Approval Date: 09/07/2012



**TREMCO INCORPORATED
WEATHERPROOFING TECHNOLOGIES, INC.
ROOF REPAIR SERVICES PROPOSAL**

DATE: August 23, 2012

OWNER: County of Hidalgo
2802 So. Business 281
Edinburg, Texas 78539

PROJECT: Hidalgo County Administration Building
100 E. Cano St.
Edinburg, Texas

A. Through The Cooperative Purchasing Network (TCPN) Line Item Contract #R4812, **Weatherproofing Technologies, Inc. (WTI)** will provide the following Roof Repair Services on the above referenced Project:

Scope of Work

Area A:

1. General maintenance and repairs:
 - a. Thoroughly examine all roof surfaces and identify all deficiencies.
 - b. Investigate leaks, water-test as required and perform minor repairs with compatible materials.
 - c. Repair all deficiencies as required; including but not limited to roof membrane laps, joints and seams; and holes in the roof membrane.
 - d. Install new sheet metal hoods and counterflashing as required.
 - e. Repair all membrane and/or sheet metal flashings at perimeter walls, roof curbs, roof drains and all other roof penetrations as required.
 - f. Provide proper pads under stairs and equipment.
 - g. Clean-up and remove all construction debris leaving roof area in a serviceable condition.

Area B:

2. General maintenance and repairs:
 - a. Thoroughly examine all roof surfaces and identify all deficiencies.
 - b. Investigate leaks, water-test as required and perform minor repairs with compatible materials.
 - c. Repair all deficiencies as required; including but not limited to roof membrane laps, joints and seams; and holes in the roof membrane.
 - d. Install new sheet metal hoods and counterflashing as required.
 - e. Repair all membrane and/or sheet metal flashings at perimeter walls, roof curbs, roof drains and all other roof penetrations as required.
 - f. Provide proper pads under stairs and equipment.
 - g. Clean-up and remove all construction debris leaving roof area in a serviceable condition.

Area C:

3. Second Floor Roof Access Door:
 - a. Remove brick, equipment, stairs and door as necessary to install new through-wall flashing from parapet wall to stucco at 2nd floor access door.
 - b. Reinstall brick with proper weep holes and new counterflashing receiver and counterflashing.
 - c. Install counterflashing at duct and door as necessary.
 - d. Repair base flashings as required.

- e. Provide proper pads under stairs and equipment.
- 4. Stucco Wall under Windows at Second Floor Roof:
 - a. Power wash stucco wall at roof level under windows at 2nd floor roof.
 - b. Seal all cracks and opening in and around stucco.
 - c. Apply two coats of WallTite coating on stucco.
- 5. General maintenance and repairs:
 - a. Thoroughly examine all roof surfaces and identify all deficiencies.
 - b. Investigate leaks, water-test as required and perform minor repairs with compatible materials.
 - c. Repair all deficiencies as required; including but not limited to roof membrane laps, joints and seams; and holes in the roof membrane.
 - d. Install new sheet metal hoods and counterflashing as required.
 - e. Repair all membrane and/or sheet metal flashings at perimeter walls, roof curbs, roof drains and all other roof penetrations as required.
 - f. Provide proper pads under stairs and equipment.
 - g. Clean-up and remove all construction debris leaving roof area in a serviceable condition.

Area D:

- 6. Roof at Stairwell Penthouse at Southwest Corner of 5th Floor Roof:
 - a. Remove existing gravel surfacing and a new recover roof system over the roof of the stairwell penthouse at the south west corner of 5th floor roof.
 - b. Provide all flashing and sheet metal as required.
- 7. Walls at Stairwell Penthouse at Southwest Corner of 5th Floor Roof:
 - a. Clean and seal brick as necessary to install new vertical metal wall panels from parapet wall to parapet wall at 5th floor stairwell penthouse.
 - b. Install sub-framing and supports as required.
 - c. Install new counterflashing receiver and counterflashing.
 - d. Install new counterflashing at door and door threshold as required.
 - e. Repair base flashings at existing single-ply roof system as required.
- 8. General maintenance and repairs:
 - a. Thoroughly examine all roof surfaces and identify all deficiencies.
 - b. Investigate leaks, water-test as required and perform minor repairs with compatible materials.
 - c. Repair all deficiencies as required; including but not limited to roof membrane laps, joints and seams; and holes in the roof membrane.
 - d. Install new sheet metal hoods and counterflashing as required.
 - e. Repair all membrane and/or sheet metal flashings at perimeter walls, roof curbs, roof drains and all other roof penetrations as required.
 - f. Provide proper pads under stairs and equipment.
 - g. Clean-up and remove all construction debris leaving roof area in a serviceable condition.

Area E:

- 9. General maintenance and repairs:
 - a. Thoroughly examine all roof surfaces and identify all deficiencies.
 - b. Investigate leaks, water-test as required and perform minor repairs with compatible materials.
 - c. Install hoods and counterflashing as required.
 - d. Re-seal all joints as required.
 - e. Provide proper pads under stairs and equipment.
 - g. Clean-up and remove all construction debris leaving roof area in a serviceable condition.

ALL Roof Areas:

10. Initiate Five (5) Year TremCare Service Agreement, including:

- a. Annual roof inspections.
- b. Housekeeping, maintenance and repair of all roof membranes, flashings and penetrations.
- c. Documentation of all inspections and repairs through on-line reporting (OLI).
- d. Emergency (24/7) toll-free contact number.
- e. (See attached Sample)

B. Roofing Repair Services will be provided: **FOR THE SUM OF: \$ 91,882.94**

Billing will occur after the services are delivered, unless the project requires more than forty-five days, in which case billing will be based on the completed portion(s) of the work on a monthly basis. Billing terms are net 30 days.

Pricing is based on the Weatherproofing Technologies Inc. / Tremco Incorporated Cooperative Purchasing Agreement through The Cooperative Purchasing Network (TCPN) Line Item Contract #R4812.

- C. Roof repair and maintenance could begin approximately fifteen (15) to twenty-five (25) days from the issuance of a purchase order pending completion of all required documentation. Anticipated completion time for roof repairs and maintenance is approximately sixty (60) days. The TremCare Service Agreement will become active upon completion of all repairs.
- D. In performing these Roof Repair Services, **Weatherproofing Technologies, Inc.** shall not be responsible for damage to the building or its contents or any other incidental or consequential damages. **WTI's** total liability shall not exceed the dollar value of the services provided to the Owner by **Weatherproofing Technologies, Inc.** (See attached Terms and Conditions)
- E. Once final pricing is received and reviewed by the owner the Purchase Order should be issued to:

**Weatherproofing Technologies, Inc.
3735 Green Road
Beachwood, Ohio 44122**

Reference: **TCPN Contract #R4812
WTI / Tremco Commercial Line Item Pricing**

Fax or E-Mail Purchase Order to:

**Weatherproofing Technologies, Inc.
Ivan Trinidad, Construction Manager
Toll-free fax #: (866) 308 0665
itrinidad@tremcoinc.com**

**AND
Steven W. Linsteadt, Field Representative
Tremco Incorporated /Weatherproofing Technologies, Inc.
Fax #: (361) 777 3368
sinsteadt@tremcoinc.com**

Terms and Conditions of Agreement for Roofing Services

WHEREAS, Weatherproofing Technologies, Inc. (WTI) located at 3735 Green Rd. Beachwood, OH 44122 is in the business of providing roofing services including, but not limited to: Thermocore®, TRIM®, TremCare® and other Roof Repairs and Replacement and other Roofing Services;

AND WHEREAS, **The County of Hidalgo, Texas** (Customer/Client/Contractor) located at 2802 So. Business 281, Edinburg, Texas 78539 is desirous of engaging WTI to provide the following roofing services:

**Roof Repairs per attached proposal and in accordance with
Weatherproofing Technologies, Inc. / Tremco Incorporated Cooperative Purchasing Agreement with
The Cooperative Purchasing Network (TCPN) – Line Item Contract #R4812**

NOW THEREFORE, in consideration of the mutual promises set forth herein, Customer/Client/Contractor and WTI hereby agree as follows:

SCOPE OF WORK

WTI agrees to furnish all labor, tools and materials necessary to perform the roofing services described in the referenced proposal. WTI shall perform the Work in a careful and competent manner with properly skilled and trained personnel.

CONTRACT PRICE -as referenced

Which the Owner shall pay WTI and WTI shall accept as full compensation, satisfaction and payment for the Work outlined in this agreement.

PAYMENTS

Unless all Work hereunder is to be performed within thirty (30) days, WTI shall submit an invoice to the Owner at the end of each calendar month for the amount due for the portion of the services completed during that month. Within thirty (30) days after receipt of the invoice, Owner shall pay the invoice. If all Work is to be performed within thirty (30) days, no invoice shall be submitted until all Work has been completed, in which case Owner shall pay WTI within thirty (30) days after receipt of the invoice.

INDEPENDENT CONTRACTOR

It is agreed that WTI is not an employee of the Owner, but is an independent contractor and, as such, has no authority to act for or on behalf of the Owner or to bind the Owner to any contract or any other manner except as provided in this Agreement.

AUDITS

WTI shall maintain accurate records of all expenditures and costs relating to any Work performed under this Agreement. The Owner shall have the right to inspect and examine these records upon seven (7) days prior written notice to WTI at the place where such records are kept in the ordinary course of WTI's business.

CHANGES IN WORK

The Owner may at any time without invalidating this Agreement make changes in, add to or delete from the Work to be performed. No such changes shall be made and no claims for extra Work shall be valid except as authorized by written order signed by the Owner and WTI.

WARRANTY

For a period of one (1) year after completion of the Work, WTI will, at its expense, repair any leaks through penetrations or cores taken from the roofing system by WTI. The owner shall give written notice within thirty (30) days from the date of observation of any leaks, which may be subject to this warranty. Failure to give such notice shall relieve WTI of any further warranty obligations under this Agreement. THE REMEDY STATED HEREIN IS THE SOLE AND EXCLUSIVE REMEDY OF THE OWNER AND IS GIVEN IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. NO REPRESENTATIVE HAS THE AUTHORITY TO VARY OR ALTER THESE TERMS. IN NO EVENT SHALL WTI BE LIABLE FOR DAMAGES TO THE BUILDING, THE CONTENTS OF THE BUILDING OR ANY OTHER SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. (Unless otherwise stipulated in the contract documents attached hereto)

INSURANCE

Upon request, WTI will provide Owner with evidence of the following insurance requirements:

- a. Workers' Compensation and Employer's Liability
Statutory Workers' Compensation for the state in which services are being performed under this Agreement.
Employer's Liability with limits of \$100,000.
- b. Commercial General Liability
Commercial General Liability on an occurrence basis with limits of \$1,000,000.

Other Insurance Provisions

Owner shall be named as a certificate holder on all coverages listed in paragraphs (a) and (b).

The issuing insurance companies shall provide the named certificate holder with thirty (30) days written notice prior to any cancellation or material modification of the policies providing the coverages listed in paragraphs (a) and (b).

Hidalgo County Auto Insurance Requirement: Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.

INDEMNITY

During the term of this Agreement, WTI shall indemnify and hold harmless Owner and its employees from and against all claims, damages, losses and expenses, excluding lost profits or the loss of use of property, to the extent arising directly out of the negligent performance of the Work, however, in no event shall WTI's indemnity obligations under this agreement be more than the Contract price listed above.

WAIVERS OF RIGHTS OF LIENS

Before final payment is made, upon the request of the Owner, WTI will submit to the Owner, waivers of right of lien from all subcontractors, material suppliers and itself duly signed and notarized. No material, supplies or equipment will be used by WTI in which any interest or right is retained by any seller or supplier.

TERMINATION

Hidalgo County Termination Requirement: This agreement may be terminated by either party without a cause upon (30) Thirty Days written notice.

MISCELLANEOUS

This Agreement supersedes all prior written agreements between the parties with respect to the work and fully sets forth the understanding of the parties with respect to the performance of the work. This Agreement shall not be modified except by written agreement of the parties and shall be interpreted according to the laws of the state in which the work is performed. Upon request, WTI agrees to provide the Owner in advance with Material Safety Data Sheets covering all materials introduced onto the Owner's premises. Any leaks through penetrations or cores taken from the roofing system by WTI or for any work that was completed as part of this agreement. The Owner shall give written notice within thirty (30) days from the date of observation of any leaks which may be subject to this warranty. Failure to give such notice shall relieve WTI of any other warranty obligations under this Agreement.

Initial _____

Date _____



Weatherproofing Technologies, Inc.
 3735 Green Road • Beachwood, Ohio 44122 • 216-292-5000

TREMCO LINE ITEM PRICING		TCPN CONTRACT #: R4812			
COUNTY OF HIDALGO, TEXAS					
ADMINISTRATION BUILDING					
PROPOSAL #: 5019585					
12/5/2011 [Rev. 08-20-12]					
ROOF A: REPAIRS					
SPEC NUMBER	WORK DESCRIPTION	UNIT	BID AMOUNT	QUANTITY	PROJECT AMOUNT
25.19	Minor roof repair calls	DAY	\$721.55	12	\$ 8,658.60
				SUBTOTAL	\$ 8,658.60
25.25	Multiplier for roofs less than 10,000 square feet	%	18%		\$ 1,558.55
				SUBTOTAL	\$ 10,217.15
S.46	State multiplier/Factor for Texas		0.90		\$ 9,195.43
				TOTAL PROJECT COST (ROOF A)	\$ 9,195.43
ROOF B: REPAIRS					
SPEC NUMBER	WORK DESCRIPTION	UNIT	BID AMOUNT	QUANTITY	PROJECT AMOUNT
26.8	Labor rate for roofer	HR	\$80.43	32	\$ 2,573.76
26.1	Tremco Mfg Roofing supplies Discount off Retail Price List	% off	13.30%	\$893.25	\$ 774.45
				SUBTOTAL	\$ 3,348.21
25.24	Multiplier for roofs less than 5,000 square feet	%	25%		\$ 837.05
				SUBTOTAL	\$ 4,185.26
S.46	State multiplier/Factor for Texas		0.90		\$ 3,766.73
				TOTAL PROJECT COST (ROOF B)	\$ 3,766.73
ROOF C: REPAIRS					
SPEC NUMBER	WORK DESCRIPTION	UNIT	BID AMOUNT	QUANTITY	PROJECT AMOUNT
25.19	Minor roof repair calls	DAY	\$721.55	35	\$ 25,254.25
				SUBTOTAL	\$ 25,254.25
25.25	Multiplier for roofs less than 10,000 square feet	%	18%		\$ 4,545.77
				SUBTOTAL	\$ 29,800.02
S.46	State multiplier/Factor for Texas		0.90		\$ 26,820.01
				TOTAL PROJECT COST (ROOF C)	\$ 26,820.01



Weatherproofing Technologies, Inc.
3735 Green Road • Beachwood, Ohio 44122 • 216-292-5000

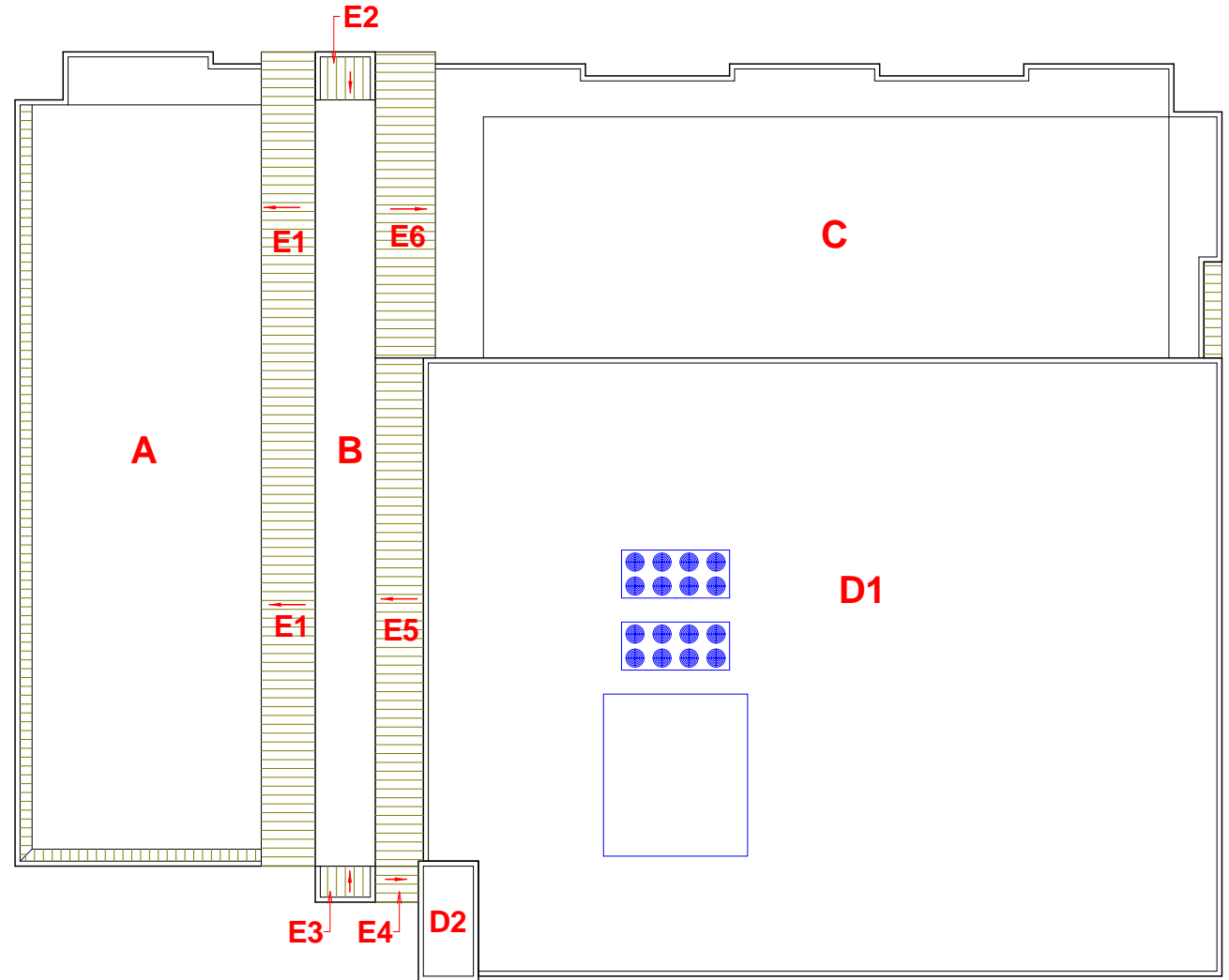
TREMCO LINE ITEM PRICING		TCPN CONTRACT #: R4812				
COUNTY OF HIDALGO, TEXAS						
ADMINISTRATION BUILDING						
PROPOSAL #: 5019585						
12/5/2011 [Rev. 08-20-12]						
ROOF D: REPAIRS						
SPEC NUMBER	WORK DESCRIPTION	UNIT	BID AMOUNT	QUANTITY	PROJECT AMOUNT	
25.19	Minor roof repair calls	DAY	\$721.55	44	\$ 31,748.20	
					SUBTOTAL	\$ 31,748.20
25.27	Multiplier for roofs less than 20,000 square feet	%	15%		\$ 4,762.23	
					SUBTOTAL	\$ 36,510.43
S.46	State multiplier/Factor for Texas		0.90		\$ 32,859.39	
TOTAL PROJECT COST (ROOF D)					\$ 32,859.39	
ROOF E: REPAIRS						
SPEC NUMBER	WORK DESCRIPTION	UNIT	BID AMOUNT	QUANTITY	PROJECT AMOUNT	
25.19	Minor roof repair calls	DAY	\$721.55	12	\$ 8,658.60	
					SUBTOTAL	\$ 8,658.60
25.24	Multiplier for roofs less than 5,000 square feet	%	25%		\$ 2,164.65	
					SUBTOTAL	\$ 10,823.25
S.46	State multiplier/Factor for Texas		0.90		\$ 9,740.93	
TOTAL PROJECT COST (ROOF E)					\$ 9,740.93	
MAINTENANCE AGREEMENT: ROOFS A - E						
SPEC NUMBER	WORK DESCRIPTION	UNIT	BID AMOUNT	QUANTITY	PROJECT AMOUNT	
25.17	Annual or semi-annual roof housekeeping-Per Location					
25.17.2	Cost per Sq.ft. per year per location if greater than 20,000 sq.ft.	SF	\$0.10	153,500	\$ 15,350.00	
					SUBTOTAL	\$ 15,350.00
S.46	State multiplier/Factor for Texas		0.90		\$ 13,815.00	
					SUBTOTAL	\$ 13,815.00
MARKET ADJUSTMENT FOR ROOF COUNT/SQ.FT.					\$ (4,314.55)	
TOTAL PROJECT COST (MAINTENANCE AGREEMENT)					\$ 9,500.45	

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APPROXIMATE
ROOF AREA

- A 5,500 S.F. (2-story)
- B 1,200 S.F. (3-story)
- C 6,300 S.F. (2-story)
- D 13,800 S.F. (5-story)
- E 3,900 S.F. (sloped)



OLD ADMINISTRATION BUILDING
100 E. CANO
EDINBURG, TEXAS



COUNTY OF HIDALGO
2802 S. BUSINESS 281
EDINBURG, TEXAS 78539

DATE: DECEMBER 5, 2011
SCALE 1" = 30'

DRAWN BY: SWL

Terms and Conditions of Agreement for Roofing Services

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WARRANTY

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INSURANCE

Upon request, WTI will provide Owner with evidence of the following insurance requirements:

- a. Workers' Compensation and Employer's Liability
Statutory Workers' Compensation for the state in which services are being performed under this Agreement.
Employer's Liability with limits of \$100,000.
- b. Commercial General Liability
Commercial General Liability on an occurrence basis with limits of \$1,000,000.

Other Insurance Provisions

Owner shall be named as a certificate holder on all coverages listed in paragraphs (a) and (b).

The issuing insurance companies shall provide the named certificate holder with thirty (30) days written notice prior to any cancellation or material modification of the policies providing the coverages listed in paragraphs (a) and (b).

Hidalgo County Auto Insurance Requirement: Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.

INDEMNITY

During the term of this Agreement, WTI shall indemnify and hold harmless Owner and its employees from and against all claims, damages, losses and expenses, excluding lost profits or the loss of use of property, to the extent arising directly out of the negligent performance of the Work, however, in no event shall WTI's indemnity obligations under this agreement be more than the Contract price listed above.

WAIVERS OF RIGHTS OF LIENS

Before final payment is made, upon the request of the Owner, WTI will submit to the Owner, waivers of right of lien from all subcontractors, material suppliers and itself duly signed and notarized. No material, supplies or equipment will be used by WTI in which any interest or right is retained by any seller or supplier.

TERMINATION

Hidalgo County Termination Requirement: This agreement may be terminated by either party without a cause upon (30) Thirty Days written notice.

MISCELLANEOUS

This Agreement supersedes all prior written agreements between the parties with respect to the work and fully sets forth the understanding of the parties with respect to the performance of the work. This Agreement shall not be modified except by written agreement of the parties and shall be interpreted according to the laws of the state in which the work is performed. Upon request, WTI agrees to provide the Owner in advance with Material Safety Data Sheets covering all materials introduced onto the Owner's premises. Any leaks through penetrations or cores taken from the roofing system by WTI or for any work that was completed as part of this agreement. The Owner shall give written notice within thirty (30) days from the date of observation of any leaks which may be subject to this warranty. Failure to give such notice shall relieve WTI of any other warranty obligations under this Agreement.

Initial _____

Date _____

5 YEAR TREMCARE SERVICE AGREEMENT FOR TREMCO ROOFS

SERVICE AGREEMENT NO:

**OWNER:
ADDRESS:**

**BUILDING DESCRIPTION:
ADDRESS:**

ROOF AREA:

ROOF SYSTEM TYPE:

SERVICE AGREEMENT PRICE:

EFFECTIVE DATE OF SERVICE AGREEMENT: Upon return of copy of signed agreement and payment.

sample

Tremco and the above-named Owner hereby agree that subject to the terms, conditions and limitations stated herein, Tremco will provide the following services to the Owner on the Roofing System (RS) on the Building for a period of five (5) years. RS shall be defined as the weatherproofing assembly and its components, which includes the following: membrane, insulation, flashings and termination details. The services being offered by Tremco include the following:

A. LEAK RESPONSE PROGRAM

For each leak in the RS which is covered under this Agreement, the Owner shall immediately (within 24 hours) call 1-800-5-TREMCO and report the roof leak, location, Owner's site contact representative, leak severity and any other information which may be useful to Tremco in responding to the leak. Tremco will promptly (within 2 business days) respond to the leak. For leaks not covered by a Tremco roof warranty, billing for leak repair will be at a pre-arranged rate. If necessary, a follow-up inspection to the RS leak area will be conducted to examine the repair quality and identify additional roofing concerns. If leaks have occurred in the previous calendar quarter, quarterly activity reports will be developed and provided to the Owner. These reports will provide the following:

1. Number of customer calls into the system.
2. Response time for each call.
3. Overview of follow up recommendations.

B. INSPECTIONS, HOUSEKEEPING AND PREVENTIVE MAINTENANCE

On a semi-annual basis during the term of this Agreement, Tremco shall provide roof inspections, preventive maintenance and general housekeeping services on the RS, on a schedule to be agreed upon by Tremco and the Owner. If a Tremco warranty is in effect, these inspections may be carried out in conjunction with the TremCare warranty inspection. Pricing for this service agreement has been adjusted to reflect this efficiency.

Roof inspection services are as follows:

1. Visual inspection of the roof membrane and roof surface conditions.
2. Inspection of the flashing systems including, but not limited to, the metal edge system, base flashings on equipment and adjoining walls, counterflashing and termination details, soil stacks and vents, and inspection of rooftop projections and equipment including, but not limited to, pitch pans, HVAC equipment, skylights and access hatches.

Preventive maintenance services are as follows:

1. Metal edge flashing components - tears, splits and breaks in the membrane flashings will be repaired with appropriate repair mastics and membranes.
2. Tears and splits in the flashing membrane will be repaired with appropriate repair mastics and membranes. Open split flashing strip-ins will be repaired with appropriate repair mastics and membranes. Unsecured rooftop equipment will be secured. Exposed fasteners will be sealed. Termination bar and counterflashings will be sealed.
3. Roof membrane maintenance repairs -tears, breaks and splits in the flashing membrane will be repaired with appropriate repair mastics and membranes. Splits and blisters which threaten the roof integrity will be cleaned, primed and repaired with appropriate repair mastics and membranes. Metal projections (hoods and clamps) will be sealed. Service agreement does not include recoating of roof membranes.

General rooftop housekeeping services are as follows:

1. Removal of debris (i.e., leaves, branches, paper and similar items) from the roof membrane (excluding HVAC and other major equipment).
2. Removal of debris from the roof drains, gutters and scuppers.
3. All debris will be disposed of at the owner's approved on-site location.

(Housekeeping and general rooftop preventive maintenance does not absolve the building owner/customer from keeping effluent and debris from the roof surface. Production-related material is excluded as part of the housekeeping, if standard cleaning timing is insufficient to maintain the integrity of the roofing system. Additionally, if the scheduled cleaning is insufficient to maintain the roof integrity, customer must pay for additional cleaning/inspections or assume responsibility for such cleanings. Customer agrees that all debris on or removed from the roof is the sole property of Customer and it is the sole responsibility of Customer to properly dispose of said debris.)

C. ROOF INSPECTION REPORTS

Tremco will provide roof inspection reports based upon regular inspections. The reports shall become part of the roof database maintained on the RS. Tremco will be excused from performing under this Agreement if prevented or delayed by events not within its control, including events such as floods, fires, accidents, riots, explosions, governmental order, acts or omissions of contractors or other third parties, inability to access the RS, etc.

D. OWNER'S RESPONSIBILITIES

It is agreed by the parties that Tremco by this Agreement does not assume possession or control of any part of the RS. Control and ownership of the RS and all parts of the Building remains solely with the Owner. The Owner is solely responsible for all requirements imposed by any federal, state or local law, ordinance or regulation, and all repair, maintenance and other work with respect to the RS and the Building, except as expressly stated by this Agreement.

The Owner shall at all times exercise reasonable care in the use and maintenance of the RS.

If the Owner does not immediately report leaks in accordance with the leak response program offered herein, Tremco has no responsibility to perform the services described in Section A. If the Owner does not report the leaks in accordance with the leak response program, he shall report the leaks which occur in the RS within the Service Agreement period in writing to Tremco at 3735 Green Road, Beachwood, Ohio 44122, as soon as possible (however, in no event more than thirty (30) days) after leakage is or should have been discovered. In no event is Tremco responsible for any repairs to any part of the Building other than the RS. The liability or expense for such repair is to be assumed and paid by the Owner. If the leak is not within the Service Agreement coverage, Tremco shall advise the Owner, and the Owner shall have repairs performed within thirty (30) days according to Tremco specifications, by a Tremco certified or approved applicator. The Owner agrees to provide Tremco with unrestricted ready access to the RS and all areas of the Building on which the RS is located.

E. SERVICE AGREEMENT EXCLUSIONS

This Service Agreement does not cover any leaks or damage or failure of the RS or any part thereof as a result of:

1. Natural or accidental disasters, including but not limited to, damage caused by lightning, hailstorms, floods, hurricane force winds (74 mph or greater), tornadoes, earthquakes, fire, vandalism, animals, penetration of the membrane or chemical attack by outside agents.
2. Use of materials not specified by Tremco.
3. Any intentional or negligent act on the part of the Owner or third party including, but not limited to, misuse, traffic, storage of or discharge of materials or effluent on the roof. Any repair of these items will be at owner's expense.
4. Distortion, expansion or contraction of the RS caused by faulty original construction or design of building components, including parapet walls, copings, chimneys, skylights, vents or roof deck.

F. SERVICE AGREEMENT LIMITATIONS

Tremco shall have no responsibility and/or liability under this Service Agreement until all bills for installation, supplies and services sold in connection with the RS have been paid in full.

The Owner's rights under this Service Agreement are specific to the Owner and are not transferable.

Tremco obligations under this Agreement may be voided by Tremco based on events described in Section E, change in usage of the Building without the prior written approval of Tremco, repairs, alterations, penetrations of or attachments to the RS without the prior written approval of Tremco, building settlement, deterioration, cracking or failure of the roof deck, coping and parapet walls, infiltration or condensation of moisture in, through or around walls, copings, underlying structure, hardware or equipment, or failure of the Owner to comply with its obligations described in this Agreement.

G. OTHER TERMS

IN NO EVENT SHALL TREMCO OR ANY AFFILIATE BE LIABLE FOR ANY DAMAGE TO THE BUILDING ITSELF (OTHER THAN THE RS), THE CONTENTS OF THE BUILDING, OR ANY OTHER SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. THE AGGREGATE LIABILITY OF TREMCO AND ANY AFFILIATE SHALL NOT IN ANY EVENT EXCEED IN DOLLAR VALUE THE INSTALLED CONTRACT PRICE OF THE RS AND THIS SERVICE AGREEMENT FEE. NEITHER TREMCO NOR ANY AFFILIATE SHALL BE LIABLE FOR ANY DAMAGES WHICH ARE BASED UPON NEGLIGENCE, BREACH OF WARRANTY, STRICT LIABILITY OR ANY OTHER THEORY OF LIABILITY OTHER THAN THE EXCLUSIVE LIABILITY SET FORTH IN THIS SERVICE AGREEMENT.

Either party shall have the right to cancel this agreement without cause with 30 days written notice to the other party with no further obligation of either party. Any balance of funds paid for the service agreement will be returned to Owner prorated based upon the following formula: Number of non-performed maintenance site visits divided by the total number of site visits paid for by Owner times the dollar amount paid by Owner for the site visits outlined in this Service Agreement.

The Owner agrees that this Agreement, and the services and remedies set forth herein, are exclusive, and there are no other agreements between the Owner and Tremco or any affiliate. **THIS AGREEMENT SHALL BE GOVERNED BY THE LAWS OF THE STATE OF TEXAS AND IS PERFORMABLE IN HIDALGO COUNTY, TEXAS.**

The Owner and Tremco hereby agree to the terms, conditions and limitations as set forth herein this Service Agreement.

TREMCO INCORPORATED

By: _____

Victor Sopko

Its: Business Manager

Date: _____

By: _____

Its: _____

Date: _____

rocio.villarreal

From: Steve Crain [scrain@atlashall.com]
Sent: Tuesday, September 04, 2012 3:08 PM
To: 'rocio.villarreal'
Subject: RE: Old Admin Bldg. Roof

The agreement as revised is fine.

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Tuesday, September 04, 2012 8:15 AM
To: 'Steve Crain'
Subject: FW: Old Admin Bldg. Roof

Mr. Crain as requested. Attached is the modified agreement. Please advise if approve as to form. Thank you.

Rocio Villarreal

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Friday, August 31, 2012 10:14 AM
To: 'rocio.villarreal'
Subject: RE: Old Admin Bldg. Roof

Rocio: Upon further reflection take out that sentence and substitute the following: This Agreement shall be governed by the laws of the State of Texas and is performable in Hidalgo County, Texas. When you type this new sentence type it in all caps and bold it. Thanks.

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, August 31, 2012 8:27 AM
To: 'Steve Crain'
Subject: FW: Old Admin Bldg. Roof

Mr. Crain

As requested, in the third paragraph under "G" it has changed to the Hidalgo County and the law of Texas.

Please advise if any more modifications are required. Thank you.



From: Steve Linsteadt [mailto:SLinsteadt@tremcoinc.com]
Sent: Friday, August 31, 2012 8:23 AM
To: rocio.villarreal
Cc: 'Darlene Betancourt'; 'Ivan Trinidad'; 'Moises Salazar'; 'Richard Garcia'; richard.sunday@co.hidalgo.tx.us
Subject: RE: Old Admin Bldg. Roof



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/02/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. 200 PUBLIC SQUARE, SUITE 1000 CLEVELAND, OH 44114-1824 34492 -CAS-CAP-12-13 WEATH	CONTACT NAME: PHONE (A/C. No. Ext): FAX (A/C. No): E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED WEATHERPROOFING TECHNOLOGIES, INC. TREMCO INCORPORATED AND ITS SUBSIDIARIES 3735 GREEN ROAD BEACHWOOD, OH 44122	INSURER A: First Continental Services Co.	
	INSURER B: Zurich American Insurance Company 16535	
	INSURER C: National Union Fire Ins Co Pittsburgh PA 19445	
	INSURER D: American Zurich Insurance Company 40142	
	INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CLE-003352427-20 **REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			1-GLRPM-01/2012	04/01/2012	04/01/2013	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 9,000,000
								\$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAP9258789-05	04/01/2012	04/01/2013	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 25,000			13273135	04/01/2012	04/01/2013	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input checked="" type="checkbox"/> N N / A			WC9258790-05 (WI)	04/01/2012	04/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER	
D				WC9258788-05 (AOS)	04/01/2012	04/01/2013	E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDERWEATHERPROOFING TECHNOLOGIES, INC.
3735 GREEN ROAD
BEACHWOOD, OH 44122**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Kevin J. Robinson-

Kevin J. Robinson

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ADDITIONAL REMARKS SCHEDULE

AGENCY MARSH USA INC.		NAMED INSURED WEATHERPROOFING TECHNOLOGIES, INC. TREMCO INCORPORATED AND ITS SUBSIDIARIES 3735 GREEN ROAD BEACHWOOD, OH 44122	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

THE GENERAL LIABILITY AND AUTOMOBILE PHYSICAL DAMAGE PLACEMENT IS A DIRECT PLACEMENT. MARSH MANAGEMENT SERVICES (VERMONT) MANAGES THE CAPTIVE INSURER INDICATED HERE. MARSH USA INC. HAS ONLY ACTED IN THE ROLE OF A CONSULTANT TO THE CLIENT WITH RESPECT TO THIS PLACEMENT, WHICH IS INDICATED HERE FOR YOUR CONVENIENCE.

From: [Steve Linsteadt](#)
To: [rocio.villarreal](#); "Richard Sunday"
Cc: "Darlene Betancourt"; "Moises Salazar"; "Richard Garcia"; "Ivan Trinidad"; "Valde"; lauro.torres@co.hidalgo.tx.us
Subject: Fw: Old Admin Bldg. Roof Proposal from Tremco (WTI), Verifying itMatchesTCPN Contract, Terms, & Provisions
Date: Tuesday, August 28, 2012 9:35:07 AM
Attachments: [2012-13 WTI Sample Insurance Certs.pdf](#)

Rocio,

As I suspected It is very difficult to get a job specific Insurance Certificate for a job that does not yet exist in our system. The sample Insurance Certificate we submitted indicates our current coverages and compliance with the project requirements. The official Insurance certificate will have Hidalgo County named as the certificate holder and will be provided once we actually get a contract or purchase order from Hidalgo County.

In the meantime we will pursue obtaining a non-job-specific Insurance Certificate naming Hidalgo County as the certificate holder. Please be aware that this process could take several days.

Thanks,
Steven W. Linsteadt
Senior Field Advisor
Tremco Roofing and Building Maintenance
2020 Pecan Drive; Portland, TX 78374
361.777.3366 Office
361.510.9163 Cell
slinsteadt@tremcoinc.com

Part of the RPM Building Solutions Group

For the latest information about our roofing and building envelope solutions, visit
www.tremcoroofing.com

To stay up to date on our sustainable solutions and how they could help you, visit
www.tremcogreenhq.com

----- Forwarded by Steve Linsteadt/sales/us/tremcoinc/rpm on 08/28/2012 09:15 AM -----

Ivan Trinidad/sales/us/tremcoinc/rpm

To Steve Linsteadt/sales/us/tremcoinc/rpm@rpm

cc

08/28/2012 08:55 AM

Subject Re: Fw: Old Admin Bldg. Roof Proposal from Tremco (WTI), Verifying it MatchesTCPN Contract, Terms, & Provisions [Link](#)

It's very difficult to get an insurance cert for a job that doesn't exist yet in our system. We can probably do that but it would take days.

**SIMPLIFY.**
Comply. Save.

We make cooperative purchasing as simple as possible, yet our compliant process provides the legally required competition for contracts. We'll do the work, you save the time and money.

**Company:**

Weatherproofing Technologies Inc. (subsidiary of TREMCO)

Contract(s):

Roofing Products & Services

Contract Number:

R4812 (All PO's must reference "Per TCPN Contract")

Contract Term:

September 30, 2007 to September 30, 2012

Products and Services:

As an approved TCPN vendor, WTI, a subsidiary of Tremco Incorporated, provides comprehensive roofing, building envelope maintenance and weatherproofing solutions for public and private schools, colleges and universities, cities, counties, non-profits, and governmental entities. WTI delivers turnkey construction services from expert discovery and on-site job site supervision to ongoing preventive maintenance. With a specialty in the repair, renovation and replacement of the building envelope, WTI partners with subcontractors across all construction disciplines to meet owner preferences, including minority and small business procurement needs.

Documents:

[Click here for due diligence documents.](#)

Order Placement:

Contract terms allow PO's to be sent directly to this vendor and must reference "Per TCPN Contract."

Pricing:

Contact vendor for pricing.

Vendor Contacts:

David M. Naber
Principal Consultant
2210 Ben's View Trail
Kingwood, TX 77339
281-358-4957 o
281-358-2162 f
dnaber@tremcoinc.com

Vendor Website:

<http://www.tremcoroofing.com>

Requisition

Req # 00221474

PO #

Date: 08/21/12

Bill To: x
x

Vendor: 330485
WEATHERPROOFING TECHNOLOGIES, INC.
3735 GREEN RD
BEACHWOOD OH 44122
FAX (216)292-5038

Ship To: FACILITIES MANAGEMENT DEPARTMENT
3100 S. BUSINESS HWY 281
EDINBURG TX 78539

Contact: ALMA
956-289-7851

Contract No: TCPN R4812

Special Instructions:
REQ

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		TCPN CONTRACT #R5101 (WTI/TREMCO COMMERCIAL LINE ITEM PRICING. DO NOT DUPLICATE ORDER		
12.00	EACH	CO ROOF A: REPAIRS, 25.19 ,MINOR ROOF REPAIR CALLS(OLD ADMIN.BLDG)	721.55	8,658.60
1.00	EACH	CO 25.25, MULTIPLIER FOR ROOFS LESS THAN 10,000SQ.FT @18%	1,558.55	1,558.55
1.00		CO S.46, STATE MULTIPLIER/FACTOR FOR TEXAS @0.90 DISCOUNT: 1021.72		-1,021.72
32.00	HRS	CO ROOF B: REPAIRS, 26.8 LABOR RATE FOR ROOFER	80.43	2,573.76
1.00	EACH	CO 26.1, TREMCO MFG ROOFING SUPPLIES DISCOUNT OFF RETAIL PRICE LIST @13.30% \$893.25	774.45	774.45
1.00	EACH	CO MULTIPLIER FOR ROOFS LESS THAN 5,000SQ.FT @25%	837.05	837.05
1.00		CO S.46, STATE MULTIPLIER/FACTOR FOR TEXAS @0.90 DISCOUNT: 418.53		-418.53
35.00	DAY	CO ROOF C: REPAIRS25.19M MINOR ROOF REPAIR CALLS	721.55	25,254.25
1.00	EACH	CO 25.25 MULTIPLIER FOR ROOFS LESS THAN 10,000SQ.FT. @18%	4,545.77	4,545.77
1.00		CO S.46, STATE MULTIPLIER/FACTOR FOR TEXAS @0.90 DISCOUNT: 2980.01		-2,980.01
44.00	DAY	CO ROOF D: REPAIRS, 25.19, MINOR ROOF REPAIR CALLS	721.55	31,748.20
1.00	EACH	CO 25.27, MULTIPLIER FOR ROOFS LESS THAN 20,000SQ.FT @15%	4,762.23	4,762.23
1.00		CO S.46, STATE MULTIPLIER/FACTOR FOR TEXAS @0.90 DISCOUNT: 3651.04		-3,651.04
12.00	DAY	CO ROOF E: REPAIRS. 25.19, MINOR ROOF REPAIR CALLS	721.55	8,658.60
1.00	EACH	CO 25.24, MULTIPLIER FOR ROOFS LESS THEN 5,000SQ.FT @25%	2,164.65	2,164.65
1.00		CO S.46, STATE MULTIPLIER/FACTOR FOR TEXAS @0.90 DISCOUNT: 1082.32		-1,082.32
1.00	EACH	CO MAINTENANCE AGREEMENT: ROOFS A-E, 25.17 ANNUAL OR SEMI-ANNUAL ROOF HOUSEKEEPING PER LOCATION COST PER SQ.FT.PER YEAR LOCATION IF GREATER THAN 20,000 SQ.FT @0.10	15,350.00	15,350.00
1.00		CO S.46, STATE MULTITPLIER/FACTOR FOR TEXAS @0.90 DISCOUNT: 1535		-1,535.00
1.00		CO MARKET ADJUSTMENT FOR ROOF COUNT/SQ.FT DISCOUNT: 4314.55		-4,314.55
		<u>Account No</u>	<u>Encumbrance</u>	
		2-1336-419-40-220-043-0-452	91,882.94	

Authorized By: _____

Requisition

Req # 00221474

PO #

Date: 08/21/12

Bill To: x
x

Vendor: 330485
WEATHERPROOFING TECHNOLOGIES, INC.
3735 GREEN RD
BEACHWOOD OH 44122
FAX (216)292-5038

Ship To: FACILITIES MANAGEMENT DEPARTMENT
3100 S. BUSINESS HWY 281
EDINBURG TX 78539

Contact:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	Freight	.00
			Total	91,882.94

Authorized By: _____

Error generating Agenda Item PDF. Error Executing Database Query.

EXHIBIT "F"
Supplemental Agreement Form

SUPPLEMENTAL AGREEMENT NO. ____

THIS **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 8 of the **Agreement** made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **TEDSI INFRASTRUCTURE GROUP**, professional engineers of Mission, Texas, hereinafter called the "**Engineer**".

PART 1. Limits of Work. The purpose of this Supplemental Agreement is to provide services as indicated below:

The limit of work will be modified from **Mile 12 North to Mile 7 ½ North to Mile 12North to US 83.**

PART 2. Estimated Cost. There will be no additional cost for services under this supplemental agreement.

PART 3. Payment. Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Articles 5, 6, and 7 of the **Agreement**.

PART 4. Period of Service. This Supplemental Agreement does not modify the Period of Service

PART 5. Responsibilities and Obligations. This Supplemental Agreement does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 6. Acceptance and Acknowledgement. This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of ____ day of _____, 2012.

THE ENGINEER:
TEDSI INFRASTRUCTURE GROUP

BY: _____
Craig F. Stong (Vice President)

THE OWNER:
HIDALGO COUNTY

BY: _____
, (County Commissioner)

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

CORRECTED
AGREEMENT FOR GENERAL ENGINEERING SERVICES
Contract No. C-08-226-09-30

THIS AGREEMENT is made, by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **TEDSI Infrastructure Group, Inc.** professional engineers of Mission, Texas, hereinafter called the "**Engineer**".

W I T N E S S E T H:

WHEREAS, the **Owner** desires to contract with the **Engineer** to provide **General Engineering Services for Mile 2 West Road Improvements between Mile 12 North and Mile 7 ½ North** for Hidalgo County Precinct Number One.

NOW, THEREFORE, the **Owner** and the **Engineer** in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

ARTICLE 1. Employment of Engineer. The **Owner** agrees to employ the **Engineer** and the **Engineer** agrees to perform general engineering, rights of way & field topographic services as stated in the articles to follow, and for having rendered such services, the **Owner** agrees to pay the **Engineer** compensation as stated in the articles to follow.

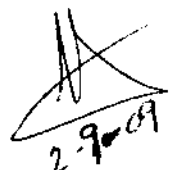
ARTICLE 2. Character and Extent of Services. This Agreement will provide for of the **Project** with the following:

2.1. Scope of Work. The **Owner** will furnish items and provide those services for the development of Work Authorizations and fulfillment of this Agreement, as identified in **EXHIBIT "A" -Services to be Provided by the Owner**, attached hereto and made a part of this Agreement. The **Engineer** shall render professional engineering services for the development of said Work Authorizations and fulfillment of this Agreement as identified in **EXHIBIT "B"-Services to be Provided by the Engineer**, attached hereto and made a part of this Agreement.

2.2 Classification of Services. For this Agreement, the professional services to be provided by the **Engineer**, as more particularly identified in **EXHIBIT "B"**, attached hereto.

2.3 Schedule of Work. The **Engineer** shall prepare a schedule of work (hereinafter referred to as "**Work Schedule**") in accordance with the terms identified in **EXHIBIT "C"-Work Schedule**, attached hereto and made a part of this Agreement.

ARTICLE 3. Period of Service. Upon execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof.



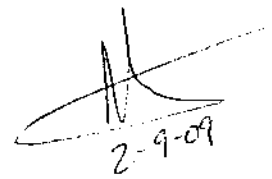
A handwritten signature in black ink, appearing to be 'A', is written over the date '2-9-09'.

3.1 Termination Date. This Agreement shall terminate at the completion of services as defined in Exhibit B, attached hereto. The **Owner** assumes no liability or obligation for payment to the **Engineer** for work performed or costs incurred by the **Engineer** prior to the date authorized by the **Owner** for the **Engineer** to begin work or during periods when work is suspended.

3.2 Suspension of Work. Should the **Owner** desire to suspend the work under this Agreement, but not terminate this Agreement, the **Owner** shall provide thirty (30) calendar days verbal notification to the **Engineer**, followed by written confirmation from the **Owner** to the **Engineer** to that effect. The thirty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer**. The work under this Agreement may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from the **Owner** to the **Engineer**. The sixty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer**.

3.3 Termination of Agreement. This Agreement may be terminated by any of the following conditions:

- (1) **Commitment of Current Revenues.** In the event that, during any term hereof, the **Owner** does not appropriate sufficient funds to meet to the obligations of this Agreement, the **Owner** may terminate this Agreement upon thirty (30) days written notice to the **Engineer**. The **Owner** agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of the **Owner** pursuant to the provisions of Tex. Loc. Govt. Code Ann. § 271.903 (Vernon Supp.1995).
- (2) By mutual agreement and consent, in writing, of both the **Engineer** and the **Owner**.
- (3) By the **Owner**, upon failure of the **Engineer** to fulfill the **Engineer**'s obligations set forth herein in a satisfactory manner as determined by the **Owner** and in sole opinion of the **Owner**, after the **Owner** provides written notice to the **Engineer** of such failure and the **Engineer** has not corrected such failure within (30) days of such written notice by the **Owner**.
- (4) By the **Engineer**, upon failure of the **Owner** to fulfill the **Owner**'s obligations set forth herein, after the **Engineer** provides written notice to the **Owner** of such failure and the **Owner** has not corrected such failure within thirty (30) days of such written notice by the **Engineer**.
- (5) By the **Owner** without cause upon thirty (30) days written notice to the **Engineer**.
- (6) By satisfactory completion of all services and obligations described herein.



Handwritten signature and date: 2-9-09

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

AGREEMENT FOR GENERAL ENGINEERING SERVICES
Contract No. C-08-226-09-30

THIS AGREEMENT is made, by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner’s Court**, hereinafter called the "**Owner**", and **TEDSI Infrastructure Group, Inc.**, professional engineers of Mission, Texas, hereinafter called the "**Engineer**".

W I T N E S S E T H:

WHEREAS, the **Owner** desires to contract with the **Engineer** to provide **General Engineering Services for Mile 2 West Road Improvements between Mile 12 North and 0.44 miles north of US-83** for Hidalgo County Precinct Number One.

NOW, THEREFORE, the **Owner** and the **Engineer** in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

ARTICLE 1. Employment of Engineer. The **Owner** agrees to employ the **Engineer** and the **Engineer** agrees to perform general engineering, rights of way & field topographic services as stated in the articles to follow, and for having rendered such services, the **Owner** agrees to pay the **Engineer** compensation as stated in the articles to follow.

ARTICLE 2. Character and Extent of Services. This Agreement will provide for of the **Project** with the following:

2.1. Scope of Work. The **Owner** will furnish items and provide those services for the development of Work Authorizations and fulfillment of this Agreement, as identified in **EXHIBIT “A” -Services to be Provided by the Owner**, attached hereto and made a part of this Agreement. The **Engineer** shall render professional engineering services for the development of said Work Authorizations and fulfillment of this Agreement as identified in **EXHIBIT “B”-Services to be Provided by the Engineer**, attached hereto and made a part of this Agreement.

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- (2) By mutual agreement and consent, in writing, of both the **Engineer** and the **Owner**.
- (3) By the **Owner**, upon failure of the **Engineer** to fulfill the **Engineer**'s obligations set forth herein in a satisfactory manner as determined by the **Owner** and in sole opinion of the **Owner**, after the **Owner** provides written notice to the **Engineer** of such failure and the **Engineer** has not corrected such failure within (30) days of such written notice by the **Owner**.

- (4) By the **Engineer**, upon failure of the **Owner** to fulfill the **Owner's** obligations set forth herein, after the **Engineer** provides written notice to the **Owner** of such failure and the **Owner** has not corrected such failure within thirty (30) days of such written notice by the **Engineer**.
- (5) By the **Owner** with cause upon thirty (30) days written notice to the **Engineer**.
- (6) By satisfactory completion of all services and obligations described herein.

Should the **Owner** terminate this Agreement as herein provided, no fees other than fees due and payable at the time of termination shall thereafter be paid to the **Engineer** notwithstanding anything herein to the contrary. In determining the value of the work performed by the **Engineer** prior to termination, the **Owner** shall be the sole judge of the value of such work performed. Compensation for work at termination will be based on a percentage of the work completed at that time. Should the **Owner** terminate this Agreement under (5) of the paragraph above, the amount charged during the thirty (30) day notice period shall not exceed the amount charged during the preceding ninety (90) days.

If the termination of this Agreement is due to the failure of the **Engineer** to fulfill the **Engineer's** obligations under this Agreement, the **Owner** may take over the Work Authorization and prosecute the work to completion. In such case, the **Engineer** shall be liable to the **Owner** for any additional cost occasioned by the **Owner**.

If the **Engineer** defaults in the performance of this Agreement or if the **Owner** terminates this Agreement for fault on the part of the **Engineer**, the **Owner** will give consideration to payment of an amount in settlement to include: the actual costs incurred by the **Engineer** in performing the work to the date of default, the amount of work required which was satisfactorily completed to date of default, the value of the work which is usable to the **Owner**, the cost to the **Owner** of employing another consultant and/or firm to complete the work required and the time required to do so, and other factors which affect the value to the **Owner** of the work performed at the time of default. This Agreement shall not be considered as specifying the exclusive remedy for any default by the **Engineer**, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

The termination of the Agreement and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of the **Owner** and the **Engineer** under this Agreement, except the obligations set forth in Articles 11.2, 12, 13, 15, 16, 17, 18.3, 19, 22, and 26, hereto.

ARTICLE 4. Progress and Coordination. The **Engineer** shall, from time to time during the progress of the work, confer with the **Owner**. The **Engineer** shall prepare and present such information as may be pertinent and necessary, or as may be requested by the **Owner**, in order to evaluate features of the **Engineer's** services and work.

At the request of the **Owner** or the **Engineer**, conferences shall be provided at the **Engineer's** office, the office of the **Owner**, or at other locations designated by the **Owner**. These conferences shall also include evaluation of the **Engineer's** services and work when requested by the **Owner**.

All applicable study reports shall be submitted in preliminary form for approval by the **Owner** before the final report is issued. The **Owner's** comments regarding the **Engineer's** preliminary report will be addressed by the **Engineer** in the final report.

If funds by other agencies or entities are to be used for the development of the **Project** under this Agreement, the **Engineer's** services and work will be subject to periodic review and approval by other agencies or entities, including those of the city, county, state, and/or federal agencies.

Should it be determined that the progress in the production of the **Engineer's** services and work does not satisfy the requirements of the approved **Work Schedule** as provided by **EXHIBIT "C"**, attached hereto, the **Owner** shall review the approved **Work Schedule** with the **Engineer** to determine the corrective action needed by either the **Owner** or the **Engineer**.

The **Engineer** shall promptly advise the **Owner** in writing of events which have a significant impact upon the progress of the **Engineer's** services and work and the approved **Work Schedule**, including:

- (1) problems, delays, adverse conditions which will materially affect the ability to attain contract objectives, prevent the meeting of time schedules and goals, or preclude the timely completion and submittal of Work Authorization deliverables by the **Engineer** within established time periods; this disclosure will be accompanied by a statement by the **Engineer** of recommended or immediate action taken, or contemplated, and any **Owner** or other agency or entity assistance needed to resolve the situation; and
- (2) favorable developments or events which enable meeting the **Work Schedule** goals sooner than anticipated.

ARTICLE 5. Compensation and Fees. For and in consideration of the services to be rendered by the **Engineer**, the **Owner** shall compensate the **Engineer** as follows:

5.1 Services. For and in consideration of the **Services** to be rendered by the **Engineer**, as identified in Article 2 and more particularly identified in **EXHIBIT "B"**, attached hereto, the maximum amount payable by the **Owner** to the **Engineer**

for *Services*, subject to adjustment in accordance with Article 6.1 herein, will be provided in each work authorization issued. Payments to the **Engineer** for *Services* shall be made by the **Owner**, upon presentation by the **Engineer** of the monthly **Request for Payment**, in accordance with the terms and provisions of Article 6 herein.

5.2 Special Services. Those services that may be required to be provided by the **Engineer** as *Special Services* are set forth below and more particularly described in **EXHIBIT "B"**, attached hereto. For and in consideration of these *Special Services* rendered as required by the **Engineer**, the **Owner** shall pay the **Engineer** a negotiated lump sum fee (hereinafter referred to as "**Special Services Fee**") at the hourly labor rates and non-labor rates (hereinafter referred to as "**Contract Rates**") specified in **EXHIBIT "D"-Contract Rates**, attached hereto and made a part of this Agreement, and as follows:

1. **RESIDENT OR SITE ENGINEER, INSPECTOR.** Actual performance of services of project site engineer, resident engineer and/or inspector, if required by **Owner**.
2. **DOCUMENT COPIES.** Actual performance and / or providing of additional copies (over 3) of reports; additional copies (over 3) of plans (contract drawings), specifications, and estimates (PS&E); additional copies (over 3) of bidding documents; additional copies (over 3) of as-built drawings.
3. **EXTRA TRAVEL.** Extra travel required of **Engineer** and authorized by **Owner** to points outside of Hidalgo County.
4. **EXPERT WITNESS.** Assistance to the **Owner** as expert witness in any litigation with third parties, arising from the development or construction of the improvements provided in each Work Authorization.
5. **MISCELLANEOUS.** Investigations involving detailed consideration of operation, maintenance and overhead expenses and (unless otherwise agreed) the preparation of rate schedules, earning and expense statements; preparation of feasibility studies; environmental document preparation; appraisals, valuations, and material audits; or inventories required for certification of force account construction performed by the **Owner**; preparation of change orders for extra work done by the **Contractor**.

ARTICLE 6. Method of Payment.

6.1 Request for Payment. Payments to the **Engineer** for services rendered will be made while work is in progress as executed through a lump sum fee assigned to each work authorization (hereinafter referred to as "**Work Authorization**") in accordance with Article 7 herein. For each **Work Authorization**, the **Engineer** shall prepare and submit to the **Owner** monthly progress reports in sufficient detail to support the progress of the work and in support of a request for payment (hereinafter referred to as "**Request for Payment**"). The progress report shall indicate the percent completion of the work accomplished by the **Engineer** during the billing period and to the date of the **Request for Payment**. On or before noon of the first Monday of each month during the performance of the services, the **Engineer** shall submit to the **Owner** for approval a **Request for Payment**. Payment of the lump sum fee for each **Work Authorization** identified in the **Request for Payment** will be in proportion to the percent completion of the work tasks identified in such **Work Authorizations** together with a detailed breakdown of the amount and the sum of all prior payments. The **Owner** shall review each such **Request for**

Payment and may make such exceptions as the **Owner** reasonably deems necessary or appropriate under the circumstances then existing. About ten (10) working days after the Commissioners Court of the **Owner** meets approving such payment, the **Owner** shall make payment to the **Engineer** in the amount approved as aforesaid subject to Article 6.4 herein and below. If **OWNER** fails to make any payment due **ENGINEER** for services and expenses within thirty days after receipt of **ENGINEER's** invoice therefore, the amounts due **ENGINEER** will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and, in addition, **ENGINEER** may, after giving seven days' written notice to **OWNER**, suspend services under this Agreement until **ENGINEER** has been paid in full all amounts due for services, expenses and charges. Payments will be credited first to interest and then to principal. In the event of a disputed or contested billing, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

If the Work Authorization, or any portion(s) thereof, are deleted or otherwise not constructed, compensation to the **Engineer** by the **Owner** for the Work Authorization or such portions of the Work Authorization shall be only the amounts paid the **Engineer** for actual work performed in accordance with the **Work Authorization(s)** approved by the **Owner**.

6.2 Final Payment. After final completion of the work and acceptance thereof by the **Owner**, the **Engineer** shall submit a final request for payment ("**Final Request for Payment**") which shall set forth all amounts due and remaining unpaid to the **Engineer** and upon approval thereof by the **Owner**, the **Owner** shall pay to the **Engineer** the amount due ("**Final Payment**") under such **Final Request for Payment** in accordance with the provisions of Article 6.1 hereof. The **Final Payment** shall not be made until the **Engineer** delivers to the **Owner** an affidavit that so far as the **Engineer** has knowledge or information any and all amounts due for materials and services over which the **Engineer** has control have been paid.

6.3 Qualification on Obligations to Pay. Any provision hereof to the contrary notwithstanding, the **Owner** shall not be obligated to make any payment (whether a payment under Article 6.1 hereof or **Final Payment**) to the **Engineer** hereunder if any one or more of the following conditions precedent exist:

- (1) The **Engineer** is in default of any of its obligations hereunder or otherwise is in default under this Agreement or under any contract documents related to this Agreement;
- (2) Any part of such payment is attributable to the **Engineer's** services which are not performed in accordance with this Agreement; provided, however, such payment shall be made as to the part thereof attributable to the **Engineer's** services which were performed in accordance with this Agreement;
- (3) The **Engineer** has failed to make payments promptly to consultants or other third parties used in connection with the Work Authorization for which the **Owner** has made payment to the **Engineer**;

- (4) If the **Owner**, in good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the **Engineer's** services in accordance with this Agreement, no additional payments will be due the **Engineer** hereunder unless and until the **Engineer**, at its sole cost, performs a sufficient portion of the **Engineer's** services so that such portion of the compensation then remaining unpaid is determined by the **Owner** to be sufficient to so complete the **Engineer's** services.

6.4 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the **Engineer's** services to which such partial payment related or relieves the **Engineer** of any of its obligations hereunder with respect thereto.

6.5 The **Engineer** shall promptly pay all bills for labor and material performed and furnished by others in connection with the performance of the **Engineer's** services.

6.6 **Waiver.** The making of the **Final Payment** shall constitute a waiver of all claims by the **Owner** except those arising from (1) faulty or defective services of the **Engineer** appearing after completion of the **Project**, (2) failure of the **Engineer's** services to comply with the requirements of this Agreement or any contracts or Agreements related to the Work Authorization, or (3) terms of any special warranties required by this Agreement or provided at law or in equity. The acceptance of **Final Payment** shall constitute a waiver of all claims by the **Engineer** except those previously made in writing and identified by the **Engineer** as unsettled at the time of the **Final Request for Payment**.

ARTICLE 7. Work Authorization. After execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof, only as authorized by the **Owner** through an agreed **Work Authorization** document in the form identified in **EXHIBIT "E" – Work Authorization Form**, attached hereto and made a part of this Agreement. The **Engineer** will identify, as approved by the **Owner**, the needed services for the Work Authorization, as required through the course of the development of the Work Authorization. The **Owner** shall authorize the **Engineer** to perform one or more of the agreed tasks identified in **EXHIBIT "B"**, attached hereto, in the form of individual work authorizations. Upon authorization from the **Owner**, the **Engineer** will prepare a **Work Authorization** document, which will include a description of the work to be performed, including a description of the tasks and milestones, a work schedule, and an estimated cost proposal agreed upon by the **Owner** and the **Engineer**. The estimated cost proposal shall set forth in detail the computation of the cost of each work task, at the hourly rates established and identified in **EXHIBIT "D"**, attached hereto. The **Work Authorization** shall not waive the **Owner's** and the **Engineer's** responsibilities and obligations established in this Agreement.

The estimated cost proposal for each **Work Authorization**, developed by the **Engineer** and approved by the **Owner**, shall be used by the **Owner** to appropriate a purchase order for the **Work Authorization**. Each executed **Work**

Authorization shall become a part of this Agreement. Upon satisfactory completion of the **Work Authorization**, the **Engineer** shall submit the Work Authorization's deliverables as specified in the executed **Work Authorization** to the **Owner** for review and acceptance.

Work included in a **Work Authorization** shall not begin until the **Owner** and the **Engineer** have signed the **Work Authorization**. All work must be completed on or before the completion date specified in the **Work Authorization**, unless extended by written agreement by the **Engineer** and the **Owner**. The **Engineer** shall promptly notify the **Owner** of any event that will affect completion of the **Work Authorization**. All **Work Authorizations** must be executed and completed by both the **Engineer** and the **Owner** within the period established for this Agreement as specified in Article 3 hereof.

The final acceptance by the **Owner** of each **Work Authorization** shall serve as evidence of completion, on the part of the **Engineer**, of all services under this Agreement insofar as they pertain to that portion of work identified in the applicable work authorization.

ARTICLE 8. Supplemental Agreements. The terms of this Agreement may be amended by supplemental agreement if the **Owner** determines that (1) there is a need to extend the **Termination Date** identified in Article 3.1 hereof, (2) there has been a significant change in the scope, complexity or character of the services to be performed by the **Engineer**, and/or (3) for any other reason agreeable to the **Owner** and the **Engineer**. All supplemental agreements will be developed in the form identified in **EXHIBIT "F" – Supplemental Agreement Form**, attached hereto and made a part of this Agreement, and incorporated herein by reference as "**Supplemental Agreement**".

If determined appropriate by the **Owner**, additional compensation to the **Engineer** for (1), (2) and/or (3) above shall be paid as a negotiated lump sum fee at the **Contract Rates** specified in **EXHIBIT "D"**, attached hereto. The negotiated lump sum fee shall be incorporated into the **Supplemental Agreement**.

Any **Supplemental Agreement** must be executed by both the **Engineer** and the **Owner** prior to the **Termination Date** specified in Article 3 hereof.

It is distinctly understood and agreed that no claim by the **Engineer** for additional work, as identified in Article 9 hereof, or changes or revisions in work, as identified in Article 10 hereof, shall be made by the **Engineer** until full execution of the **Supplemental Agreement** and authorization to proceed is granted by the **Owner**. The **Owner** reserves the right to withhold payment to the **Engineer** pending verification of satisfactory work performed by the **Engineer**.

ARTICLE 9. Additional Work. If the **Engineer** is of the opinion that any work it has been directed to perform is beyond the scope of this Agreement and constitutes extra work, the **Engineer** shall promptly notify the **Owner** in writing. In the event the **Owner** finds that such work does constitute extra work, the **Owner** shall so advise the **Engineer** and a written supplemental agreement will be executed between the **Owner** and the **Engineer** as provided herein. The **Engineer** shall not perform any proposed additional work or incur any additional costs prior to the execution by both the **Engineer** and the **Owner** of a supplemental agreement. Additional compensation from the **Owner** to the **Engineer** shall be paid as a negotiated lump sum fee at the **Contract Rates** specified in **EXHIBIT "D"**, attached hereto. The negotiated lump sum fee shall be incorporated into the supplemental agreement as specified in Article 8 hereof. The **Owner** shall not be liable or under any obligation to compensate the **Engineer** for work performed or costs incurred by the **Engineer** relating to additional work not directly associated with the performance of the work authorized in this Agreement or as amended through supplemental agreement.

ARTICLE 10. Changes or Revisions in Work. If the **Owner** finds it necessary to request changes to the work, and the changes are within the applications of sound engineering principles, the **Engineer** shall make such revisions if requested and directed by the **Owner**.

10.1 Preliminary Work. The **Engineer** will make, without expense to the **Owner**, such revisions of any preliminary reports or drawings as may be required to meet the needs of the **Owner** and the applications of sound engineering principles.

10.2 Previously Approved or Satisfactorily Completed Work. If the **Owner** finds it necessary to request the **Engineer** to make changes to work previously approved by the **Owner** or work satisfactorily completed for which the **Owner** approves or, after a definite plan has been approved by the **Owner**, if a decision is subsequently made by the **Owner**, which for proper execution involves extra services and expenses for changes in or additions to the drawings, specifications or other documents, this will be considered as additional work, and compensation from the **Owner** to the **Engineer** will be in accordance with Article 9 hereof.

10.3 Project Delays. If the **Engineer** is required to perform additional work due to delays by the imposition of causes not within the **Engineer**'s control, such as by the re-advertisement of bids or by the delinquency or insolvency of contractors, such work associated with these delays shall be considered additional work, and the **Engineer** shall be compensated by the **Owner** for such extra services and expense in accordance with Article 9 hereof.

10.4 Reduction of Project Cost. Notwithstanding any provision herein to the contrary, in the event it is necessary for the **Owner** to require changes in the final plan to enable it to reduce the construction cost the **Engineer** will be required to make such revisions or changes. These changes will be considered additional work by the **Engineer**. Payment for this additional work will then be made to the **Engineer** in accordance with Article 9 hereof.

ARTICLE 11. Ownership and Release of Documents.

11.1 Ownership of Documents. Original drawings and specifications are the property of the **Engineer**; however, the Work Authorization deliverables are the property of the **Owner**, and the **Engineer** may not use the drawings and specifications thereof for any purpose not relating to the Work Authorization without the **Owner's** consent. The **Owner** shall be furnished with such reproductions of drawings and specifications as the **Owner** may reasonably require. Upon completion of the work or any earlier termination of this Agreement under Article 3.4 hereof, the **Engineer** will revise drawings to reflect changes made during construction and will promptly furnish the **Owner** with one complete set of reproducible record prints. Prints shall be furnished by the **Engineer**, as an additional service, at any other time requested by **Owner**. All such reproductions shall be the property of the **Owner** who may use them without the **Engineer's** permission for any proper purpose relating to the Work Authorization, including, but not limited to, additions to or completion of the Work Authorization. Any additions or revisions by the **Owner** to a drawing signed, sealed, and dated by a registered professional engineer, shall be made in accordance with the Texas Engineering Practice Act and the Rules of the State Board of Registration for Professional Engineers.

All documents furnished to the **Engineer** by the **Owner** shall be delivered to the **Owner** upon completion or termination of this Agreement. The **Engineer**, at the **Engineer's** own expense, may retain copies of such documents or any other data under this Agreement.

11.2 Release of Documents or Information. Release of information to the public or others regarding the Work Authorization will be in accordance with the Texas Public Information Act.

ARTICLE 12. Discounts, Rebates, Refunds. In connection with procurement services rendered by the **Engineer**, if procurement services are required of the **Engineer** hereunder, all discounts, rebates and refunds shall accrue to the **Owner**. For some purchases, the **Engineer** may deem that payment within the discount period is not safe; and/or inspection, guarantees, or other considerations may dictate delay. In such cases, the **Engineer** shall promptly notify the **Owner** so that a course of action may be mutually agreed upon by the **Owner** and the **Engineer**.

ARTICLE 13. Records, Accounting, Inspection. The **Engineer** shall keep full and detailed records and accounts in a manner approved by the **Owner**. The **Engineer** shall afford the **Owner's** authorized personnel and independent auditors, if any, full access to the work performed by the **Engineer** regarding the Work Authorization and to all of the **Engineer's** books, records, correspondence, instructions, drawings, receipts, vouchers and other documents relating to such work under this Agreement, and the **Engineer** shall preserve all such records for three (3) years after final payment. The **Engineer** shall deliver to the **Owner** upon completion of such work, a statement of the cost of such work detailed according to the accounting procedure and requirements of the **Owner**.

ARTICLE 14. Subcontracting and Assignment. The **Engineer** shall not assign, subcontract or transfer the **Engineer's** interest in this Agreement without the prior written consent of the **Owner**. The **Engineer** shall bind every subconsultant by written subcontract to observe all the terms of this Agreement to the extent that they may be applicable to each subconsultant. No subcontract relieves the **Engineer** of any responsibilities under this Agreement.

The **Engineer**, and the **Owner**, do hereby bind themselves, their successors, executors, administrators and assigns to each other party of this Agreement and to the successors, executors, administrators, and assigns of such other party in respect to all covenants of this contract.

ARTICLE 15. Patents. The **Engineer** shall indemnify and save the **Owner** harmless from all liability for alleged or actual infringement of any patent resulting from the use of apparatus or equipment furnished or designed by the **Engineer** or from the use of any process designed by the **Engineer** or effected by said apparatus or equipment, and the **Engineer** shall indemnify and save the **Owner** harmless from and against all costs, legal fees, expenses and liabilities incurred in or about any claim of or action for such infringement; provided, however, that the **Owner** shall promptly transmit to the **Engineer** all papers served on the **Owner** in any suit involving such claim of infringement, and provided further, that the **Owner** permits the **Engineer** to have entire charge and control of the defense of any such suit. If because of actual infringement the use of such apparatus, equipment, or process is enjoined, the **Engineer** shall refund the purchase price thereof in proportion to the length of service uncompleted, the life of such apparatus or equipment being assumed as five years. The **Engineer** hereby grants to the **Owner** a non-exclusive, royalty-free license under patents now or hereafter owned by the **Engineer** covering any machines, apparatus, processes, articles, or products included in the **Engineer's** work hereunder.

ARTICLE 16. Confidential Information, Inventions and Other Restrictions.

16.1 Confidential Information. The **Engineer** shall not use in any way, commercial or otherwise, except to the extent required by the proper performance of this Agreement; and shall hold in confidence and not disclose to any person, for any reason or at any time, any information relating to the secret processes, products, compositions, machinery, apparatus or trade secrets of the **Owner**, or any other confidential information given to the **Engineer** by any of the **Owner's** commissioners, elected officials, employees, or representatives or acquired by the **Engineer** during the term of or as a result of this Agreement. Any information not generally available to the public shall be considered secret and confidential for the foregoing purposes; provided, however, that any technical information which was lawfully in the **Engineer's** possession prior to such disclosure to the **Engineer** by the **Owner** or which is or shall lawfully be published or become part of general knowledge from sources other than the **Engineer** or which otherwise shall lawfully become available to the **Engineer** from a source other than the **Owner**, shall not be subject to these provisions. All the foregoing stipulations shall apply to such information and work hereunder as well as to any information and ideas originated or developed by the **Engineer** in performing such work. Such information may, of course, be disclosed to the proper officials or employees of the **Owner** if necessary to perform the work hereunder. The **Engineer** shall, however, inform each of its employees who receive such information of these restrictions and the **Engineer** shall take all reasonable precautions and exert all reasonable efforts to assure conformance with such restrictions by all of its officers, employees, and agents, obtaining from them if necessary, agreements satisfactory to the **Owner**, effectuating the purposes of this Article.

16.2 Inventions. The **Engineer** shall communicate to the **Owner** at once, and require the **Engineer's** employees assigned to the Work Authorization to communicate to the **Owner** all inventions and improvements which any of the **Engineer's** employees, either alone or in conjunction with any of the **Owner's** employees may conceive, make or discover during the course of or as a result of work on any Work Authorization under this or any ensuing agreement with the **Owner** that relates to the processes, products, compositions, machinery or plants of the **Owner**, or relating in any way to any of the operations in which the **Owner** has been or is engaged at the time, and such inventions and improvements shall become the sole, exclusive property of the **Owner** without any obligation on its part to make any payment therefor in addition to any sums which the **Owner** may be obligated to pay to the **Engineer** as compensation for services rendered by the **Engineer** under contract with the **Owner**. The **Engineer** shall require its employees to execute patent applications and assignments thereof to the **Owner** or its nominees, and powers of attorney relating thereto for any country the **Owner** may designate, and shall take all other actions as the **Owner** may request to maintain and protect such inventions and improvements. The **Owner** shall pay

all costs or charges incurred in protecting such inventions and improvements if the **Owner** desires to protect them. Before assigning any of the **Engineer's** employees to work under any contract with the **Owner** concerning this Work Authorization, the **Engineer** shall obtain from them agreements satisfactory to **Owner** complying in all respects with the terms and provisions of this Article.

16.3 The rights and obligations set forth in Article 16 shall survive the performance of this Agreement, or any termination, discharge or cancellation thereof.

ARTICLE 17. Engineer's Seal, Responsibility and Warranties.

17.1 Engineer's Seal. The **Engineer** shall assign a responsible engineer or engineers licensed to practice in the State of Texas, who shall sign, seal and date all appropriate engineering submissions to the **Owner** in accordance with the Texas Engineering Practice Act and the Rules of the State Board of Registration for Professional Engineers.

17.2 Engineer's Responsibility. The **Engineer** shall be responsible for the accuracy of the work performed in Work Authorizations, and shall promptly make necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer**. No additional compensation will be made to the **Engineer** for any necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer**.

The **Engineer's** responsibility for all questions arising from design errors and/or omissions will be determined by the **Owner** or a designee appointed by the **Owner**. The **Engineer** will not be relieved of the responsibility for subsequent correction of any such errors or omissions or for clarification of any ambiguities until after the construction phase of the **Project** has been completed.

17.3 Warranties.

(a) The **Engineer** warrants that engineering design work performed by the **Engineer** hereunder shall be in accordance with sound engineering design practices and in conformance with applicable code and standards established for such work.

(b) Notwithstanding anything to the contrary contained in this Agreement, the **Owner** and the **Engineer** agree and acknowledge that the **Owner** is entering into this Agreement in reliance on the **Engineer's** experience and abilities with respect to performing the **Engineer's** services hereunder. The **Engineer** accepts the relationship of trust and confidence established between it and the **Owner** by this Agreement. The **Engineer** covenants with the **Owner** to use the **Engineer's** best efforts, skill, judgment and abilities to design the improvements in each Work Authorization and to further the interests of

the **Owner** in accordance with the **Owner's** requirements and procedures, in accordance with all professional standards, and in compliance with all applicable national, federal, state, county and municipal laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. If the development of plans, specifications and estimates (hereinafter referred to as "**PS&E**") are identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the Work Authorization, prior to the commencement of construction, the **Engineer** shall certify in writing to the **Owner** that the **PS&E** for the Work Authorization, and the improvements when built in accordance therewith, conform to all applicable governmental regulations, statutes and ordinances then in effect. The **Engineer** represents, covenants and agrees that there are no obligations, commitments or impediments of any kind that will limit or prevent performance of the **Engineer's** services.

(c) The **Engineer** represents, covenants and agrees that all of **Engineer's** services to be furnished by the **Engineer** under or pursuant to this Agreement from the inception of the Agreement until the Work Authorization has been fully completed, shall be of the standard and quality which prevail among engineers of similar experience, knowledge, skill and ability engaged in engineering practice throughout Texas under the same or similar circumstances involving the design and construction.

(d) The **Engineer** represents, covenants and agrees that the **Engineer's** special talent, training and experience cause the **Engineer** to be the prime professional on the Work Authorization; that because of such talent and training, the **Engineer** envisions the construction of the Work Authorization in its entirety, and possesses the special skills which enable the **Engineer** to recognize dangerous conditions that a reasonable, prudent engineer having such special skills could anticipate may arise from the proper use of the improvements after acceptance by **Owner**; that as the design professional, the **Engineer** has some measure of control over any such dangerous conditions; that the **Engineer** has knowledge which will enable the **Engineer** to recognize specific dangers that may arise from the proper use of the improvements after acceptance by **Owner**; and, that the **Engineer** recognizes that any commissioners, elected officials, employees, and agents of the **Owner**, plus residents and owners of property within the area affected by the improvements are within a class of foreseeable persons who will be relying on the improvements being designed in a professional and safe manner.

(e) If the development of **PS&E** is identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the Work Authorization, the **Engineer** represents, covenants and agrees that the **PS&E** of the improvements will be accurate and free from any material errors. The **Engineer**

additionally represents, covenants, and agrees to the following: that the design of the improvements will conform to its foreseeable use with all the amenities as set forth in any **PS&E** developed by the **Engineer** for the Work Authorization; that the result of such **PS&E**, if built in accordance therewith, will be suitable for purposes for which the improvement is designed; that the result of **Engineer's** inspection of the improvements will be suitable for purposes for which the improvements were designed; and, the improvements will be inspected in a workmanlike, professional manner and will be suitable for the Work Authorization's intended purpose. The **Engineer's** responsibilities as set forth herein shall at no time be in any way diminished by reason of any approval by the **Owner** of any **PS&E** developed by the **Engineer** for the Work Authorization, nor shall the **Engineer** be released from any liability by reason of such approval by the **Owner**, it being understood that the **Owner** at all times is ultimately relying upon the **Engineer's** skill and knowledge in preparing such **PS&E**.

(f) In connection with the **Engineer's** performance of procurement services hereunder, if any, the **Engineer** shall use its best efforts to obtain from all vendors of equipment and materials, fullest possible warranties against defective materials and workmanship for the benefit the **Owner**.

ARTICLE 18. Engineer's Resources. The **Engineer** shall furnish and maintain, at the **Engineer's** own expense, office space for the performance of all services, skilled and sufficient personnel, as well as adequate and sufficient equipment to perform the services as required under this Agreement.

18.1 Project Manager. The **Engineer** shall provide a manager (**Project Manager**) for the Work Authorization that is a registered professional engineer in the State of Texas. The **Project Manager** shall have such knowledge and experience as will enable the **Project Manager** to perform the duties required for the services under this Agreement. The **Engineer** may change the **Project Manager** during the course of the Work Authorization without prior consent of the **Owner**. If, due to situations beyond the control of the **Engineer**, the **Engineer** must change the **Project Manager** prior to the completion and acceptance of the improvements, the **Engineer** will submit a request to change the **Project Manager** to the **Owner** for approval.

18.2 Employees of the Engineer. All employees of the **Engineer** shall have such knowledge and experience as will enable them to perform the duties assigned to them and required for the services under this Agreement. Any employee of the **Engineer** who, in the opinion of the **Owner**, is incompetent, or whose conduct becomes detrimental to the work required under this Agreement, shall immediately be removed from association with the Work Authorization when so instructed by the

Owner. The **Engineer** certifies that the **Engineer** presently has employed sufficient and qualified personnel, and will maintain sufficient and qualified personnel for performance of the services under this Agreement.

18.3 Documents/Information Exchange. The purpose of this Article is to define the required automated resources, format for graphics files, and information exchange pertaining to the Work Authorization. Taking into consideration that the **Owner** has a significant investment in the development of the improvements, there is a need for the **Engineer** to provide consistency in document development for information exchange. Consistency in document development for information exchange and production will help facilitate an economically efficient improvement. Therefore, the **Engineer** shall provide the **Owner** with documents and information in accordance with the special requirements outlined in **EXHIBIT "B"** attached hereto.

ARTICLE 19. Indemnification. To the fullest extent permitted by applicable law, the **Engineer** and its agents, partners, subcontractors, and consultants (collectively "**Indemnitors**") shall and do agree to indemnify, and hold harmless the **Owner**, the **Owner's** respective directors, elected officials, employees and agents (collectively "**Indemnitees**") from and against all claims, damages, losses, liens, causes of action, suits, judgments and expenses, including attorney fees, of any nature, kind or description (collectively "**Liabilities**") of any person or entity whomsoever arising out of, caused by or resulting from the negligent performance of the **Engineer's** services through activities of the **Engineer**, its agents, partners, subcontractors and/or consultants performed under this Agreement, and which are caused by or result from error, omission, or negligent act of the **Engineer** or of any person employed or contracted by the **Engineer** provided that any such **Liabilities** (1) are attributable to bodily injury, personal injury, sickness, disease or death of any person, or to the injury to or destruction of tangible personal property including the loss of use and consequential damages resulting therefrom and (2) are caused in whole or in part by any negligent act or omission of the **Engineer**, anyone directly or indirectly employed by the **Engineer** or anyone for whose acts the **Engineer** may be legally liable. The **Engineer** shall also save harmless the **Owner** from any and all expense, including, but not limited to, attorney fees which may be incurred by the **Owner** in litigation or otherwise resisting said claim or liabilities which may be imposed on the **Owner** as a result of such activities by the **Engineer**, its agents, partners, subcontractors and/or consultants. In this connection, it is agreed and understood that the **Engineer** shall not be responsible for any portion of the liability proximately caused by the **Owner's** negligence.

ARTICLE 20. Joint and Several Liability. In the event more than one of the **Indemnitors** are connected with an accident or occurrence covered by the indemnification in Article 19 hereof, then each of such **Indemnitors** shall be jointly and

severally responsible to the **Indemnitees** for indemnification and the ultimate responsibility among such **Indemnitors** for the loss and expense of any such indemnification shall be settled by separate proceedings and without jeopardy to any **Indemnitee**. The provisions of this Article shall not be construed to eliminate or reduce any other indemnification or right which the **Owner** or any of the **Indemnitees** has by law.

ARTICLE 21 Insurance. The **Engineer** shall obtain and maintain insurance in the limits of liability for each of the types of insurance coverage identified as follows:

- (1) Workers' Compensation, endorsed with a waiver of subrogation in favor of the **Owner** in accordance with the statutory obligations imposed by Worker's Compensation or Occupational Disease laws under the Texas Workers' Compensation Law ("**Statutory Texas**").
- (2) Commercial General Liability, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the **Owner** *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20 herein*, in limits of liability not less than one million dollars (**\$1,000,000**) combined single limit each occurrence and in the aggregate for bodily injury and property damage.
- (3) Texas Business Automobile Policy, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the **Owner** *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20 herein*, in limits of liability not less than two hundred fifty thousand dollars (**\$250,000**) each person for bodily injury, five hundred thousand dollars (**\$500,000**) each occurrence for bodily injury, and one hundred thousand dollars (**\$100,000**) each occurrence for property damage.
- (4) Professional Liability in limits of **\$1,000,000** each claim and aggregate.

The **Engineer** covenants and agrees to maintain an insurance policy in the minimum limits of liability for each of the types of insurance coverage identified above. The **Engineer** shall furnish the **Owner** with a certificate of insurance (**Hidalgo County Certificate of Insurance**) showing the said policy to be in full force and effect during the period of service, identified in Article 3 hereto, for this Agreement. The completed **Hidalgo County Certificate of Insurance** shall be attached hereto and identified as **EXHIBIT "G"- Hidalgo County Certificate of Insurance**. The **Engineer** will be considered in breach of contract should the **Engineer** fail to maintain an insurance policy in the minimum limits of liability and requirements identified above while performing services for and under this Agreement, and will be subject to default and termination of the Agreement as outlined in Article 3.4 hereto. Additionally, the **Engineer** covenants and agrees to use its best efforts to maintain an

insurance policy in the minimum limits of liability and requirements identified above until one year following the date of the acceptance of the Work Authorization by the **Owner**.

ARTICLE 22. Compliance with Laws. The **Engineer** shall comply with all applicable Federal, State and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, and licensing laws and regulations. When required, the **Engineer** shall furnish the **Owner** with satisfactory proof of its compliance therewith.

ARTICLE 23. Noncollusion. The **Engineer** warrants that the **Engineer** has not employed or retained any company or persons, other than a bona fide employee working solely for the **Engineer**, to solicit or secure this Agreement, and that the **Engineer** has not paid or agreed to pay any company, engineer or any other person or entity any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or execution of this Agreement. For breach or violation of this warranty, the **Owner** shall have the right to annul this Agreement without liability or, in the **Owner's** discretion, to deduct from the *Services Fee*, or otherwise recover, the full amount of each fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE 24. Gratuities. The **Owner** mandates that employees of the **Owner** shall not accept any benefits, gifts or favors from any person doing business or who reasonably speaking may do business with the **Owner** under this Agreement; the only exceptions allowed are ordinary business meals. Any person doing business with or who may reasonably seeking to do business with the **Owner** under this Agreement may not make any offer of benefits, gifts or favors to **Owner** employees, except as mentioned herein above. Failure on the part of the **Engineer** to adhere to this provision may result in the termination of this Agreement.

ARTICLE 25. Payment of Franchise Tax. The **Engineer** hereby certifies that the **Engineer** is not delinquent in Texas franchise tax payments, or that the **Engineer** is exempt from, or not subject to, such a tax. A false statement concerning corporation's franchise tax status shall constitute grounds for termination of the Agreement at the sole option of the **Owner**.

ARTICLE 26. Disputes. The **Engineer** shall be responsible for the settlement of all contractual and administrative issues arising out of any procurement made by the **Engineer** in support of the services under this Agreement.

ARTICLE 27. Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not

affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE 28. Notices. All notices to either party by the other required under this Agreement shall be personally delivered or mailed to such party at the following respective addresses:

OWNER: *Hidalgo County*
100 East Cano, 2nd Floor
Edinburg, Texas 78539

ENGINEER: **TEDSI Infrastructure Group, Inc.**
1201 E. Expressway 83
Mission TX 78572

The address may be changed by either party by written notice, and notice so mailed shall be effective upon mailing.

ARTICLE 29. Miscellaneous Provisions.

(a) This Agreement constitutes the entire Agreement between the **Engineer** and the **Owner** relating to the work herein described, and supersedes any prior understanding or written or oral contracts between the parties respecting the subject matter defined herein. There are no previous or contemporary representations or warranties of the **Owner** or the **Engineer** not set forth herein.

(b) Except as specifically provided herein, no modification, waiver, termination, rescission, discharge, or cancellation of this Agreement or of any terms thereof shall be binding on the **Owner** unless in writing and executed by an officer or employee of the **Owner** specifically authorized to do so.

(c) No waiver of any provision of or a default under this Agreement shall affect the right of the **Owner** thereafter to enforce said provision or to exercise any right or remedy in the event of any other default, whether or not similar.

(d) No modification, waiver, termination, discharge or cancellation of this Agreement or of any terms thereof shall impair the **Owner's** rights with respect to any liabilities, whether or not liquidated, of the **Engineer** to the **Owner** theretofore accrued.

(e) All rights and remedies of the **Owner** specified in this Agreement are in addition to the **Owner's** other rights and remedies.

(f) The **Engineer** shall remain an independent contractor and shall have no power, nor shall the **Engineer** represent that the **Engineer** has any power, to bind the **Owner** or to assume or to create any obligation express or implied on behalf of the **Owner** except as specifically authorized in advance by the **Owner**.

(g) The Agreement shall be construed under the laws of the State of Texas and is performable in Hidalgo County, Texas.

(h) This Agreement may only be amended by a written document executed by the **Owner** and the **Engineer** as provided by Article 8 herein.

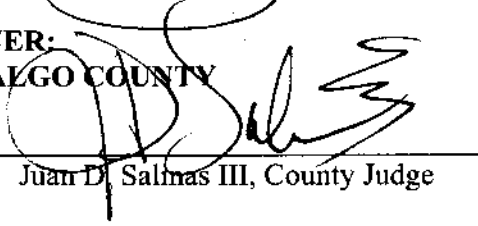
ARTICLE 30. Signatory Warranty The undersigned signatory or signatories for the **Engineer** hereby represent and warrant that the signatory is an officer of the organization for which he or she has executed this Agreement, and that he or she has full and complete authority to enter into this Agreement on behalf of the **Engineer**. The above-stated representations and warranties are made for the purpose of inducing the **Owner** to enter into this Agreement.

IN WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this **Agreement for Professional Services** to be effective as of the 30th day of September, 2008.

ENGINEER:
TEDSI Infrastructure Group, Inc.

BY: 
Jesse Salinas, Chief Executive Officer

OWNER:
HIDALGO COUNTY

BY: 
Juan D. Salinas III, County Judge

ATTEST:

By: 
Arturo Guajardo Jr, Hidalgo County Clerk

ATTACHMENTS:

- EXHIBIT A** -Scope of Services to be Provided by the Owner
- EXHIBIT B** -Scope of Services to be Provided by the Engineer
- EXHIBIT C** -Work Schedule
- EXHIBIT D** -Engineer's Contract Rates
- EXHIBIT E** -Work Authorization Form
- EXHIBIT F** -Supplemental Agreement Form
- EXHIBIT G** -Certificate of Insurance (*Hidalgo County*)

Approved As To Form:
Atlas & Hall, LLP

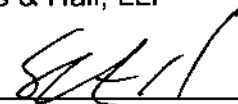
By: 

EXHIBIT “A”
SERVICES TO BE
PROVIDED BY OWNER

EXHIBIT "A"
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Work Authorizations**.

The **Owner** will provide to the **Engineer** the following:

- 1) Prepare and execute a Purchase Order with Hidalgo County Purchasing Department
- 2) Authorization to the Engineer to begin work.
- 3) Payment for work performed by the engineer.
- 4) Assistance to the Engineer, as necessary, to obtain required data and information from other local, regional, and state agencies that the Engineer cannot easily obtain.
- 5) Secure required Environmental permits from regulatory agencies
- 6) Acquire additional Right of Way identified by the Engineer
- 7) Provide any available relevant data that may on file concerning the Project.
- 8) Provide timely review and decisions in response to the Engineers request for information and/or submittals and deliverables.
- 9) Attend and participate in progress meetings as required and as coordinated and conducted by the Engineer.
- 10) Advertise and award, as assisted and recommended by the Engineer, construction contracts for the PS&E developed by the Engineer.
- 11) Attend pre-bid and pre-construction conferences coordinated and conducted by the Engineer.
- 12) Review and approve monthly and final estimates, developed by the Engineer, for payment to the Contractor. Compensate and pay the Contractor for work performed as identified in the approved monthly and final estimates.
- 13) Provide assistance to Engineer where necessary and possible with Owner information/resources to ensure project is completed within timely/efficient basis.
- 14) Provide Engineer with Geotechnical Data for pavement design and thickness.

EXHIBIT “B”
SCOPE OF SERVICES
TO BE PROVIDED BY ENGINEER

EXHIBIT "B"

Generalized Services to be Provided by the Engineer

The engineer shall provide the following engineer services required for the preparation of the plans, specification and estimate, and related documents for the above noted project. The Engineer shall maintain a direct line of communication and coordinate very closely with the Hidalgo County.

ROUTE AND DESIGN STUDIES

- 1) Develop and assemble Preliminary Construction Cost Estimates at 30%, 60% and 90% milestone submittals.
- 2) Develop Roadway Design Criteria; prepare the Design Summary Report.
- 3) Attend, participate and document the Design Concept Conference.
- 4) Conduct additional soil core hole drilling to supplement those already collected. Utilize existing soil boring information if available.
 - a) Retaining Walls
 - b) Miscellaneous Structures
 - c) Bridges
- 5) Prepare foundation information summary for all structures.
- 6) Develop a feasibility study, design alternative analysis and/or a geometric schematic
- 7) Assist in developing a public involvement plan and accomplish tasks as necessary to effectuate the plan
- 8) Identify existing right of way limits and locate all major utilities within the study limits.
- 9) Determine minimum ROW and easement requirements using the proposed typical sections and preliminary cross sections. Adjust the proposed typical sections to accommodate refinements in design of the proposed alternative. Such refinements may include widening of pavement for turn lanes, changes in side slopes to reduce ROW requirements, use of retaining walls to minimize ROW and environmental impacts, addition of the proposed pavement design section, and other changes in the roadway typical sections.
- 10) The ENGINEER will provide an Engineering Summary Report outlining the various design alternatives considered with reasons for selection of the preferred alternative. All of the engineering analysis and methodology used in determining the preferred alternative will be documented in the report.
- 11) Conduct an analysis of traffic operations (level of service) for the intersecting streets using acceptable simulation software based on traffic data provided by TxDOT. This analysis will be used to determine the appropriate intersection design. Diagrams will also be developed of the existing and projected traffic volumes and turning movements, to be shown on the schematic drawing.
- 12) Obtain traffic counts at specific locations using tube counters and or personnel to obtain traffic counts.

SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES, AND PUBLIC INVOLVEMENT

- 1) Prepare environmental questionnaire and associated exhibits.
- 2) Prepare environmental documents (categorical exclusions or assessments) including the following elements, as appropriate:
 - a) Description of the existing facility/setting and environment
 - b) Description of the proposed action including appropriate discussions of roadway construction, utility construction, right-of-way needs and funding/construction cost
 - c) Explanation of the need and purpose for the project
 - d) Discussion of reasonable alternatives
 - e) Potential social, economic and environmental factors
 - i) Social impacts
 - (1) Relocations/displacements of people, businesses and farms
 - (2) Environmental justice
 - (3) Community Cohesion
 - (4) Social Economic Data
 - (5) Land Use
 - (6) Regional and community growth

- (7) Public facilities and services
- ii) Economic impacts (i.e. property values, regional and individual access, (1) emergency response) iii. Environmental impacts (i.e. land use, water quality, noise, air quality, (2) vegetation, endangered species, historic/archaeological/cultural (3) resources, hazardous materials/contamination)
- 3) Discussion of secondary impacts
- 4) Conclusion of findings
- 5) Schedule, coordinate, attend and follow-up activities for public involvement meeting(s) and/or hearing(s).
- 6) Prepare exhibits for the public meetings, railroads, etc. as required.
- 7) The ENGINEER will perform evaluations and other tasks related to permitting issues for particular locations or elements of the project.

RIGHT-OF-WAY & UTILITIES

- 1) Right-of-Way:
 - a) Identify areas where temporary construction/driveway easements or agreements may be required.
 - b) Prepare exhibits for driveway penetration agreements.
 - c) Identify areas where additional rights of way or drainage easements may be required.
- 2) Utility Coordination:
 - a) Identify & map existing and proposed utility locations. Proposed utilities will only be mapped if Microstation files depicting the proposed utilities are supplied by the utility company and they line up with the project datum and coordinate system.
 - b) Coordinate and attend utility coordination meetings. Engineer to provide copies of plans and cross sections to the utility companies.
 - c) Incorporate resolutions from utility coordination meetings into plans.
 - d) Coordinate with utility companies to determine areas of conflicts.
 - e) Provide coordination of utility adjustments with assistance from County. Provide technical assistance and meeting exhibits as needed. Verify utility relocation plans are in accordance with TxDOT's Utility Accommodation Policy Manual.

FIELD SURVEYING

- 1) Obtain right of entry (short of litigation) to adjacent properties, as required.
- 2) Cross section drainage channels and drainage facilities as required.
- 3) Ties to existing bridges, bridge foundations, culverts and other existing drainage facilities as required.
- 4) Locate proposed soil core holes as drilled.
- 5) Establish x, y, and z coordinates of power poles, manholes and valves of various utilities, flow lines of existing sanitary sewer and storm sewer lines, and subsequent utility ties of facilities exposed by others.
- 6) Update planimetries to accurately reflect changes in topography due to development, erosion, etc.
- 7) Provide aerial survey services to produce
 - a) Digital Terrain Models
 - b) Digital Ortho Rectified Photos
 - c) Digital planmetric
- 8) Re-establish project baseline and appropriate offset(s) - recover and verify.
- 9) Provide project ties at limits of project in order to provide adequate length to establish grades.
- 10) Temporary signs, traffic control, flags, safety equipment, etc. Traffic control includes services of warning sign company to provide lane closures as required for safety of survey personnel.

ROADWAY DESIGN CONTROLS

- 1) Grading Design
 - a) Finalize horizontal and vertical alignments, and superelevation transitions of roadways based upon the approved schematic layout. Determine vertical clearances at grade separations and overpasses, taking into account the appropriate superelevation rate. Prepare Horizontal Alignment Data sheets, Horizontal Alignment Layout sheets, and

- Survey Control Data sheets.
- b) Prepare Project Layout sheets.
- c) Develop Typical Sections & Form 1002 for submittal & approval. Prepare Existing and Proposed Typical Section sheets.
- d) Prepare Existing Plan sheets and Planing Layout sheets.
- e) Prepare plan and profile sheets for roadway and intersecting streets as required for widening and/or reconstruction.
- f) Develop Design Cross Sections - Design Cross Sections shall be submitted in electronic format and on 11" x 17" paper sheets or roll drawings. Design Cross-sections shall incorporate the following details on each section:
 - i) Baseline & ROW Designations.
 - ii) Existing Natural Ground, Finished Grade
 - iii) Earthwork will be calculated according to specification and calculations shown for each cross section.
 - iv) Side Slope ratios.
 - v) Driveways as required.
- g) Determine roadway quantities, including cut and fill quantities, and prepare quantity summary sheets. Show earthwork quantities on the plan sheets and cross sections.

DRAINAGE

- 1) Hydraulic Drainage Study and Documentation
 - a) Gather information regarding existing drainage features, facilities and watersheds.
 - b) Evaluate existing drainage conditions.
 - c) Develop drainage area map and discharge rates. D. Hydraulic computations
 - i) Cross Drain Culverts
 - ii) Channels
 - iii) Storm drainage/inlets
 - iv) Drainage analysis of waterways
 - v) Surface Channels/Ditches
- 2) Layout, Structural Design and Detailing of Drainage Features
 - a) Culverts replacements and or extensions with impact analysis based on FEMA criteria for 100 year storm.
 - b) Storm drains
 - i) New storm drainage
 - ii) Modify existing storm drains
 - iii) Inlets
 - iv) Manholes
 - v) Trunk lines
 - vi) Temporary drainage facilities
- 3) Storm Water Pollution Prevention Plan (SW3P)
 - a) Develop SW3P Narrative
 - b) Develop separate SW3P Plans for each phase of construction. SW3P controls may include but are not limited to temporary sediment fence, construction exits, detention ponds, and rock berms.
 - i) Development of plans and details for Best Management Practices (BMPs) for permanent water quality features.
 - ii) Scour evaluations and preparation of scour report as needed.
 - iii) Determine quantities for drainage and SW3P items and prepare Summary of Quantity sheets.

SIGNING, MARKINGS AND SIGNALIZATION

- 1) Develop Traffic Signal Plans as required. Prepare Traffic Signal Layout and Detail Sheets
 - a) Determine quantities and prepare quantity summary sheet
 - i) List of all bid items
 - ii) Bid item quantities
 - iii) Specification item number
 - iv) Paid item description and unit of measure
 - b) Basis of estimate sheet (list of materials)

- c) General notes and specification data sheet
 - d) Plan sheet(s)
 - i) Existing traffic control that will remain (signs and markings)
 - ii) Existing utilities
 - iii) Proposed highway improvements
 - iv) Proposed installation
 - v) Proposed additional traffic controls
 - vi) Proposed illumination attached to signal poles.
 - e) Notes for plan layout
 - f) Phase sequence diagram(s)
 - i) Signal locations
 - ii) Signal indications
 - iii) Phase diagram
 - iv) Signal sequence table
 - v) Flashing operation (normal and emergency)
 - vi) Preemption operation (when applicable)
 - vii) Interval timing, cycle length and offset
 - g) Construction detail sheets(s)
 - i) Poles (TxDOT standard sheets)
 - ii) Detectors
 - iii) Pull Box and conduit layout
 - iv) Controller Foundation standard sheet
 - h) Barricade and warning sign standard sheet and any special details for work zone traffic control for special conditions
 - i) General Traffic Signal Requirements
 - i) Contact local utility company
 - (1) Confirm power source
 - (2) Discuss route of aerial or underground interconnect cable (when applicable)
 - (3) Adjustment of overhead utility lines
 - ii) Prepare governing specifications and special provisions list
 - iii) Prepare traffic signal estimate
- 2) Signing and Pavement Marking Plans
- a) Signing and Pavement Marking Layouts, details include:
 - i) Roadway layout
 - ii) Center line with station numbering
 - iii) ROW lines
 - iv) Culverts and other structures that present a hazard to traffic
 - v) Approximate location of utilities
 - vi) Existing signs to remain, to be removed, to be relocated
 - vii) Proposed signs (illustrated and numbered)
 - viii) Proposed markings (illustrated and quantified) which include pavement markings, object markings and delineation
 - ix) Quantities of existing pavement markings to be removed
 - x) Proposed delineators and object markers
 - b) Determine quantities and prepare Summary of Small Signs Tabulation
 - c) Determine quantities and prepare Summary of Large Signs Tabulation including all Guide Signs
 - d) Sign Detail Sheets
 - i) All signs except route markers
 - ii) Design details for large guide signs
 - iii) Dimensions of letters, shields, borders, corner radii etc.
 - iv) Designation of shields attached to guide signs
 - v) Designation of arrow used on exit direction signs
 - e) Determine final pavement marking and delineation quantities and prepare Pavement Marking Summary sheet

MISCELLANEOUS (ROADWAY)

- 1) Retaining Walls
 - a) Prepare Retaining Walls Layouts and Details, possible wall types:
 - b) Retaining Wall Layouts (PLAN), include:
 - i) Designation of reference line
 - ii) Beginning and ending retaining wall stations
 - iii) Offset from reference line
 - iv) Horizontal curve data
 - v) Total length of wall
 - vi) Indicate face of wall
 - vii) All wall dimensions and alignment relations (alignment data as necessary)
 - viii) Soil core hole locations
 - ix) uncontaminated, subsurface drainage details
 - c) Retaining Wall Layouts (ELEVATION), include:
 - i) Top of wall elevations at each joint or intervals
 - ii) Existing and finished ground line elevations
 - iii) Limits of measurement for payment
 - iv) Top and bottom of wall profiles and soil core hole data plotted at correct station and elevation. The plot shall be at the same scale as the wall profile. Ground water elevations and the observation date shall be shown.
 - v) Uncontaminated, subsurface drainage details
 - d) Foundation Studies shall be obtained at approximately 100 foot intervals along retaining wall alignments over soft or questionable ground. The core holes shall extend a minimum of 15 feet below the footing elevation or deeper (as soil conditions warrant). In no instance should the spacing of core holes exceed 500 feet.
 - e) Determine Retaining Wall Quantities and Estimate. Prepare Summary of Quantities sheet.
 - f) Typical Retaining Wall cross sections.
 - g) General Guidelines for Retaining Walls. For projects where total estimated retaining wall quantity exceeds 30,000 square feet, preliminary retaining wall layouts shall be submitted no later than 6 months prior to the Austin Division PS&E submission deadline.
- 2) Illumination
 - a) Illumination Plan Layouts
 - i) Roadway layout noting pavement edges, shoulders, curbs, retaining walls, etc.
 - ii) Center line with station numbering.
 - iii) ROW lines.
 - iv) Symbol legend. Use department standard symbols for lighting and electrical.
 - v) Culverts and other structures that present a hazard to traffic.
 - vi) Location of underground utilities, if not shown on plan profile.
 - vii) Location of overhead electrical lines, both crossing and parallel to ROW.
 - viii) Existing sign lighting circuits and roadway illumination to remain or be removed.
 - ix) Existing service poles, electrical circuits, ground boxes, etc.
 - x) Contact electric utility for service pole locations, voltage characteristics.
 - xi) Location of proposed roadway illumination
 - xii) Proposed electrical circuits.
 - xiii) Tabulation of all quantities including proposed, existing to be relocated, existing to be removed. The layout sheet quantities and lighting summary shall be shown. Tabulations to include estimated quantity with a column for final quantities.
 - b) Prepare FAA forms and letters if required.
- 3) Determine if intersections at the frontage roads will require re-grading to meet ADA requirements across the accessible route.
- 4) Widen the intersections for right turn lanes and left turn lanes as identified by the TxDOT Traffic Engineer.
- 5) Develop Miscellaneous Roadway Details.

- 6) Develop Driveway Details & Summaries. Determine and design driveways required for reconstruction to meet ADA requirements.
- 7) Formulate and Prepare Traffic Control Plan, Detours and Sequence of Work Narrative. Develop Traffic Control Plan (TCP) for all phases of construction. A detailed TCP shall be developed when traffic handling during construction involves complications for which a feasible solution is not covered by the current Texas MUTCD, the current Barricade and Construction (BC) Standards or the current Traffic Control Plan Standards (TCP). For the purposes of this contract, the TCP will be developed according to the District's Guidelines for Traffic Handling. For the purposes of this contract, the traffic control plans (including temporary drainage, signing, striping and signalization) will be developed in conjunction with adjoining projects, and shall include Traffic Management System and Joint Bid Utility facilities. The Engineer shall interface and coordinate all phases of work, including the traffic control plans, with the State's consultant(s) preparing the PS&E of the proposed project immediately adjacent to this project.
 - a) Formulate overall Traffic Control concepts and construction sequence phases.
 - b) Develop Sequence of Work Narrative describing of all phases of the TCP that typically appears in the construction contract proposal. As such, the narrative is not required to appear on the individual TCP sheets.
 - c) Develop TCP Layouts and Details for all phases of construction. The following items are required on all TCP Layouts:
 - i) The sequence of construction and method of handling traffic during each phase.
 - ii) The existing and proposed traffic control devices that will be used to handle traffic during each construction sequence. Include temporary signals, regulatory signs, warning signs, construction warning signs, guide signs, route markers, construction pavement markings, channelizing devices, portable changeable message signs, flashing arrow boards, barricades, barriers, and temporary illumination.
 - iii) The proposed traffic control devices (stop signs, signals, flag person, etc.) at grade intersections during each construction sequence.
 - iv) Where detours are provided, typical and design cross sections shall be shown and/or provided.
 - v) Road construction work hours shall be directed by the State and specified for all phases of the TCP.
 - d) Develop TCP quantities and prepare Summary of Quantity sheets.
 - e) Develop CPM Construction Schedule utilizing Suretrack Software.
- 8) Prepare Title Sheet and Index sheets.
- 9) Calculate project quantities and prepare quantity summary sheets.
- 10) Prepare special specifications for non-standard items, if required, and a list of special provisions to be used. New specification book will be utilized on this project.
- 11) Prepare general notes applicable to the project.
- 12) Prepare list of TxDOT Standard Drawings to be included in the plans, provide mylar of each.
- 13) Prepare, if needed, a list of:
 - a) Right-of-Way (ROW) encroachments
 - b) ROW parcels
 - c) Utility conflicts and relocations
 - d) Surface Aggregate Selection Form
 - e) Engineering certifications
- 14) Assemble plans for project milestones. Three reproducible paper (11" x 17") copies of the plans shall be submitted to the TxDOT Contract Management Office at the 30%, 60%, 90% and 95% design completion stages.
- 15) The 95% design completion submittal shall include those items listed in the Pharr District Checklist.
- 16) Attend review meetings for project milestones and make necessary revisions to the plans.
- 17) Upon completion of the District review of the plans, the Engineer shall assemble and furnish signed original Mylar (11" x 17") drawings which shall include all applicable standards.
- 18) Assemble and furnish CADD files of all project files.
- 19) Coordinate with County staff, TxDOT, local municipal agencies, utility companies, and subconsultants.
- 20) Agreements - Prepare exhibits for Utility Agreements at 30%, 60%, and 90% project review milestones. This will consist of paper copies of Plan & Profile sheets, typical sections, cross sections, traffic signal and illumination foundation locations and the title sheet. Work does not include design of utility adjustments.
- 21) Prepare exhibits for railroad agreements.

BRIDGE DESIGN

- 1) Preparation of Structural Details
 - a) New Structures
 - b) Replacement Structures and Widening
 - c) Bridge Classification Culverts
 - i) New Bridge Class structures as required
 - ii) Modification/extension of existing structures as required
- 2) Preparation of Bridge Layouts (each bridge)
 - a) Bridge Layouts (PLAN)
 - i) Horizontal curve information or bearing of centerline.
 - ii) Including horizontal, vertical, and template information of all roadways or railroads crossed.
 - iii) Bearing of center line or reference line.
 - iv) Skew angle(s).
 - v) Slope for header banks and approach fills.
 - vi) Control stations at beginning and ending of bridge (with deck elevation), intersections, etc.
 - vii) Approach pavement and crown width.
 - viii) Bridge roadway width and curbs, face of rail, shoulders, or sidewalks.
 - ix) Bridge end treatments (cement stabilized backfill details, etc.)
 - x) Limits and type of riprap.
 - xi) Proposed features under structure.
 - xii) Location of profile grade line.
 - xiii) North arrow.
 - xiv) Typical bridge roadway section including preliminary proposed beam types and spacings.
 - xv) Cross slope and superelevation data.
 - xvi) Minimum horizontal clearances will be calculated and indicated (dimensioned) to controlling features, when applicable.
 - xvii) Location of soil core holes (station and offset), shown on layout.
 - xviii) Bent stations and bearings.
 - xix) Retaining wall locations.
 - xx) Traffic flow directional arrows.
 - xxi) Railing types shown (use single slope railing unless otherwise directed).
 - xxii) Joint types and seal size, if used.
 - xxiii) Beam line numbers consistent with span details.
 - xxiv) Critical horizontal clearances (location of railroad tracks, nearby structures and utilities).
 - xxv) Bearings of utilities.
 - xxvi) Overhead sign bridge locations, if applicable
 - b) Bridge Layouts (ELEVATION)
 - i) Type of foundation.
 - ii) Finished grade elevations at beginning and end of bridge,
 - iii) Overall length of structure.
 - iv) Length, type of spans and units.
 - v) Type of railing.
 - vi) Minimum calculated vertical clearance(s).
 - vii) Existing and proposed ground lines clearly marked.
 - viii) Grid elevations and stations.
 - ix) Bent numbers encircled.
 - x) Stationing of bridge compatible with grid stations.
 - xi) Standard title.
 - xii) Profile grade data.
 - xiii) Type of riprap.
 - xiv) Soil Core Hole information with penetrometer test data shall be shown on the bridge layout at correct station,

elevation and scale.

- xv) Dowel locations at all bents.
 - xvi) Column "H" heights.
 - xvii) Number, size and length of foundations.
 - xviii) Overhead sign bridge locations.
- c) Additional layout requirements for waterway structures and bridge classification culverts.
- i) Design and 100-year peak discharges.
 - ii) Design and 100-year high water (HW). (Recorded HW and date if available.)
 - iii) Natural and through-bridge velocities for design and 100-year floods.
 - iv) Calculated backwater for design and 100-year floods.
 - v) Direction of flow for waterway crossings.
 - vi) Contours for water crossing.
- 3) Bridge Classification Culvert, Estimate, Quantities, and Specifications (each bridge)
- 4) The minimum number of soil core holes shall be determined in accordance with Section 1-301 of the Bridges and Structures Foundation Exploration and Design Manual. Soil core holes shall be obtained at approximately 200 foot intervals along bridge alignments. Texas cone penetrometer (TCP) tests shall be conducted in all soil types encountered at a maximum of 10 foot intervals. If single column bents with single drilled shafts are planned, TCP values should be taken at closer intervals in the upper 15 feet.
- 5) Bridge Total Quantities, Cost Estimates, and Summary Sheets (each bridge)
- 6) Bridge Special Provisions and Specifications (each bridge)
- 7) Bearing seat elevations for each beam or girder. Top of cap elevations for non-beam type structures.
- 8) General Guidelines for Bridge Design - The Engineer shall prepare a bridge layout of each bridge structure for the District's review and approval. The bridge layout shall be in conformance with the Bridges and Structures, Operation and Planning Manual and the Bridges and Structures, Detailing Manual. Soil core hole data is not required for submission of the preliminary bridge layout. No bridge design work is to be performed until the State has given the Engineer written approval of the preliminary bridge layout. Several months may be required after the preliminary bridge layout is submitted for the District to obtain approval and/or permits from the following: TxDOT Design Division, FHWA, US Army Corps of Engineers, Texas Parks and Wildlife. Consequently, the Engineer's design contract schedule should reflect all bridge layouts being submitted at the earliest possible date, and generous review times should be associated with the submittals.
- 9) General Bridge Design Considerations
- a) Consider use of integral abutment in conjunction with cantilever drilled shaft wall.
 - b) Provide structural evaluation for the possibility of using existing bridge drilled shafts and/or columns if the bridge is replaced.
 - c) Provide recommendations for the possibility of using pre-cast caps or columns.

CONSTRUCTION PHASE SERVICES

- 1) Review and approve shop drawings
- 2) Review and approve form details
- 3) Respond to request for information (RFI)
- 4) Provide engineer services for development of field changes
- 5) Provide technical support for answering general questions and clarification of information on plans
- 6) Attend pre-construction meeting
- 7) Other project related task to support construction activities.

EXHIBIT “C”
WORK SCHEDULE

EXHIBIT "C"
Work Schedule

A detailed work schedule for each **Work Authorization**, identified and more particularly described in Article 7 of this Agreement, shall be prepared by the **Engineer** to be submitted and approved by the Owner in writing for each **Work Authorization**. The work schedule will provide specific work sequence and definite review times by the **Owner** and the **Engineer** of the work performed.

The **Engineer** will diligently pursue the completion of each **Work Authorization** as defined by the milestones and deliverable due dates outlined in each **Work Authorization**'s associated work schedule.

The **Engineer** will inform the **Owner** (in reasonable advance of the delay) should the **Engineer** encounter delays that would prevent the performance of all work in accordance with the established work schedule.

EXHIBIT "D"
FEE SCHEDULE

EXHIBIT D

Lump Sum Payment Basis

DIRECT LABOR

Labor/Staff Classification	* TxDOT BASE RATE FY08	* TxDOT CONTRACT RATE FY09	* TxDOT CONTRACT RATE FY10
Sr. Project Manager	\$57.19	\$183.19	\$190.52
Project Manager	\$55.30	\$177.14	\$184.23
Sr. Engineer	\$48.22	\$154.46	\$160.64
Project Engineer	\$42.94	\$137.55	\$143.05
Design Engineer	\$32.27	\$103.37	\$107.50
Sr. Engineer Tech	\$36.81	\$117.91	\$122.63
Engineering Techr	\$32.27	\$103.37	\$107.50
CADD Operator	\$24.81	\$79.47	\$82.65
Admin/Clerical	\$18.43	\$59.03	\$61.39

Overhead Rate: 175.00%

Profit: 12.00%

Annual Escalation of 4%

* Contract rate include labor, overhead and profit. All rates are negotiated rates and are not subject to change or adjustment during FY 08 to FY 10.

DIRECT EXPENSES

DESCRIPTON	UNIT	COST
Mileage	MILE	\$ Current GSA Travel Rate/Mi.
Car Rental	DAY	\$ 100.00
Lodging (in state)	Day/Person	\$ 85.00
Meals	DAY/PERSON	\$ 36.00
Air Travel	ROUND TRIP/PERSON	\$ Coach Rate
Overnight Carrier (11"x 17"Box)	EA	\$40.00
GPS Equipment	HR	\$50.00
Copies (8 ½ x 11)	EA	\$0.10
Color Copies (8 ½ x 11)	EA	\$0.50
Copies (11 x 17)	EA	\$1.20
Color Copies (11 x 17)	EA	\$2.00/ea
Mylar (11 x 17) Plots	EA	\$2.00
Color Mylar (11 x 17) Plots	EA	\$4.25
Bond Plots	SF	\$1.00
Color Bond Plots	SF	\$2.50
Mylar Plots	SF	\$2.50
Color Mylar Plots	SF	\$5.00
Photo Quality Color Plots	SF	\$6.00

Profit not allowed on direct expenses. No documentation required for lump sum amounts. Invoicing by percent complete includes combination of direct labor and direct expenses.

EXHIBIT “E”
WORK AUTHORIZATION

EXHIBIT "E"
HIDALGO COUNTY
Professional Engineering Services
Agreement # _____
Work Authorization Form

WORK AUTHORIZATION NO. _____

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 7 of the **Agreement** made by and between the **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **TEDSI Infrastructure Group, Inc.**, professional engineers of Mission, Texas, hereinafter called the "**Engineer**".

PART 1. Scope of Work. The purpose of this Work Authorization is to provide services for Mile 2W from Mile 12 North to 0.44 north of US-83 as indicated below:

The scope of services to be provided by the **Owner** is identified in **ATTACHMENT "A" –Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **ATTACHMENT "B" –Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. Estimated Cost. The Lump Sum cost for services under this Work Authorization is \$ _____. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **ATTACHMENT "D"**.

PART 3. Payment. Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Articles 5, 6, and 7 of the **Agreement**.

PART 4. Funding. This Work Authorization No. 1 shall be funded through funding source:
Account No. _____
Requisition Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. Period of Service. This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

PART 6. Responsibilities and Obligations. This Work Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. Acceptance and Acknowledgement.
Acknowledgement and confirmation by Hidalgo County Precinct No. 1.
Commissioner Sylvia Handy as to content and detail of this Work Authorization No. # 1.

HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 1:

BY: _____

PART 8. Acceptance and Approval

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 2008.

THE ENGINEER:
TEDSI INFRASTRUCTURE GROUP, INC.

THE OWNER:
HIDALGO COUNTY

By: Jesse Salinas, Chief Executive Officer

By: Juan D. Salinas, III, County Judge

ATTEST:

By: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Services to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Estimated Cost Proposal

EXHIBIT “F”
SUPPLEMENTAL AGREEMENT

EXHIBIT "F"
Professional Engineering Services
Agreement # _____
Supplemental Agreement Form

WORK AUTHORIZATION NO. ____
SUPPLEMENTAL AGREEMENT NO. ____

THIS SUPPLEMENTAL AGREEMENT is made pursuant to the terms and conditions of Article 8 of the **Agreement** made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and **TEDSI INFRASTRUCTURE GROUP, INC.**, professional engineers of Mission, Texas, hereinafter called the "**Engineer**".

PART 1. Scope of Work. The purpose of this Work Authorization is to provide services for Mile 2W from Mile 12 North to 0.44 north of US-83 as indicated below:

The scope of services to be provided by the **Owner** is identified in **ATTACHMENT "A" –Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **ATTACHMENT "B" –Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. Estimated Cost. The Lump Sum cost for services under this Supplemental Agreement is \$ _____. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **ATTACHMENT "D"**.

PART 3. Payment. Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Articles 5, 6, and 7 of the **Agreement**.

PART 4. Funding. This Work Authorization No. 1 shall be funded through funding source:
Account No. _____
Requisition Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. Period of Service. This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

PART 6. Responsibilities and Obligations. This Work Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. Acceptance and Acknowledgement.

Acknowledgement and confirmation by Hidalgo County Precinct No. 1.
Commissioner Sylvia Handy as to content and detail of this Work Authorization No. # 1.

HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 1:

BY: _____

PART 8. Acceptance and Approval

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 2008.

THE ENGINEER:
TEDSI INFRASTRUCTURE GROUP, INC.

THE OWNER:
HIDALGO COUNTY

By: Jesse Salinas, Chief Executive Officer

By: Juan D. Salinas, III, County Judge

ATTEST:

By: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Services to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Estimated Cost Proposal

EXHIBIT “G”
CERTIFICATE OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/15/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Higginbotham Insurance Agency, Inc. 1500 Citywest Blvd., Suite 500 Houston TX 77042	CONTACT NAME: Nicole Schlueter	
	PHONE (A/C, No, Ext): 713-952-9990	FAX (A/C, No): 713-952-9939
E-MAIL ADDRESS: nschlueter@higginbotham.net		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED TEDSI TEDSI Infrastructure Group, Inc. 738 Highway 6 South, Suite 430 Houston TX 77079	INSURER A: American Casualty Co of Reading PA 20427	
	INSURER B: Continental Insurance Company 35289	
	INSURER C: Continental Casualty Company 20443	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 382689792 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC		1075066054	9/11/2012	9/11/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		2097261054	9/11/2012	9/11/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000		2090503299	9/11/2012	9/11/2013	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	268980107	9/11/2012	9/11/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Professional Liability		AEH113771047	9/11/2012	9/11/2013	Each Claim \$2,000,000 Aggregate \$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
County of Hidalgo is named as additional insured with respects to general liability and automobile policies, but only the specific risk and liabilities assumed under written contract with the named insured and subject to policy conditions. Waiver of subrogation in favor County of Hidalgo as required by written contract.

CERTIFICATE HOLDER Hidalgo County New Administration Building 2802 S. Business Hwy 281 Edinburg TX 78539	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



Texas Department of Transportation

PO BOX 1717 • PHARR TEXAS 78577-1717 • (956) 702-6100

September 03, 2008

PROJECT: Mile 2 and Mile 6 West
COUNTY: HIDALGO
DISTRICT: PHARR

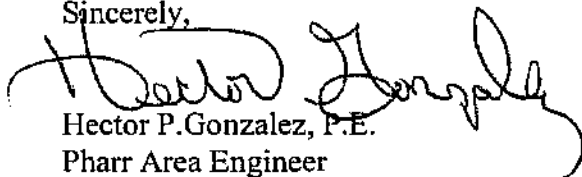
Hidalgo County Department of Budget & Management-Budget Division
100 E. Cano, 2nd Floor, Administrative Building
Edinburg, TX 78539
ATTN: Mr. Sergio Cruz

Dear Mr. Cruz:

We have reviewed the engineering selection process for the aforementioned project and concur with your process and selection. It is our understanding the process has been qualification-based and has been advertised in accordance with the Federal requirements. We have confirmed this process complies with Federal requirements cited in 23 CFR Part 172, Texas Government Code 2254, sub-chapter A, and was granted an exemption to the Texas Local Government Code, Section 262.024 (A)(4) "a ... professional service;" by a Hidalgo County Commissioners Court order.

If you have any questions or if we may be of any assistance, please call Juan P. Terrazas at 702-6298.

Sincerely,



Hector P. Gonzalez, P.E.
Pharr Area Engineer

CC: Evan Roberts, P.E. – TxDOT
J.P. Terrazas, E.I.T. – TxDOT

THE TEXAS PLAN
REDUCE CONGESTION • ENHANCE SAFETY • EXPAND ECONOMIC OPPORTUNITY • IMPROVE AIR QUALITY
INCREASE THE VALUE OF OUR TRANSPORTATION ASSETS

An Equal Opportunity Employer

At this time Commissioner Garza returns.

B. Pct. 1

- 1. A. Requesting approval of a "Professional Engineering Services Contract" with TEDSI Infrastructure Group for "Mile 2 West Road (from Mile 12 North and 0.44 Miles North of US-83)" for Hidalgo County Pct. 1;**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to supplemental agreement being approve.

At this time Commissioner Flores steps out.

B. Presentation for consideration, discussion, and approval of Work Authorization #1 in the amount of \$604,859.71 with TEDSI Infrastructure Group to provide engineering services to Hidalgo County Precinct No. 1 in connection with Contract No. C-08-226-09-23 for "Mile 2 West Road (from Mile 12 North and 0.44 Miles North of US-83)"

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to the supplemental agreement and a notice Proceed.

- 2. A. Requesting approval of a professional engineering services contract with LEO L. RODRIGUEZ, JR. d/b/a RODRIGUEZ ENGINEERING for "Design Construction of Barrera Street" for Hidalgo County Pct. 1. (ss selected after evaluation of S.O.Q. s from the POOL OF ENGINEERS and previously approved by C.C. on 08/12/08 for negotiation of the contract with LEO L. RODRIGUEZ, JR. d/b/a RODRIGUEZ ENGINEERING and approved by legal counsel to proceed with final execution of contract).**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

B. Requesting approval of a professional engineering services contract with LEO L. RODRIGUEZ, JR. d/b/a RODRIGUEZ ENGINEERING for "Design Construction and Paving Improvements of Mile 16 from Mile 4 to FM 1015" for Hidalgo County Pct. 1. (As selected after evaluation of S.O.Q. s from the POOL OF ENGINEERS and previously approved by C.C. on 09/16/08 for negotiation of the contract with LEO L. RODRIGUEZ, JR. d/b/a RODRIGUEZ ENGINEERING and approved by legal counsel to proceed with final execution of contract).

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

At this time Commissioner Garza steps out.

- 3. A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A)(4) a professional service for engineering services for Hidalgo County Precinct No 1;**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

AI-13868

21.B.2.

Pct 1-Professional Engineering Agreements-TEDSI-Mile 6 W Project w/WA#1 & CORRECTED-Contract#C-08-226-09-30 for the Mile 2 W Proj CC REGULAR

Date: 02/09/2009
Submitted By: Letty Saenz, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Category: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

A. Requesting approval of a "Professional Engineering Services Contract" (approved as form by legal counsel) with TEDSI Infrastructure Group, Inc. for "Mile 6 West Road Improvements (between SH 107 and Mile 9 N)" for Hidalgo County Pct. 1;

B. Presentation for consideration, discussion, and approval of Work Authorization #1 in the amount of \$1,817,940.03 with TEDSI Infrastructure Group, Inc. to provide engineering services to Hidalgo County Precinct No. 1 in connection with Contract No. C-08-227-02-09 for "Mile 6 West Road Improvements (between SH 107 and Mile 9 North)";

C. Presentation for discussion and approval of a CORRECTION to Contract No. C-08-226-09-30 with TEDSI Infrastructure Group, Inc. for the "Mile 2 West Road Improvement (between Mile 12 N and Mile 7 1/2 N project approved by CC on 09/30/08) on page 2 of 20, Article 3 Period of Service, Section 3.3(5)-Termination of Agreement deleting the word "with" and replacing with the word "without" and thus complying with the legal notices on the original (Request for Qualifications packet for the Pool of Engineers);

BACKGROUND

Contract No. C-08-227-02-09-TEDSI-Mile 6 W Project-Pct 1 (approved by legal counsel)
 Work Authorization No. 1-TEDSI-Mile 6 W Project
 Corrected-Contract No. C-08-226-09-30-TEDSI-Mile 2 W Project-Pct 1

Fiscal Impact

FISCAL YEAR: 2009 **ACCT. #:** 9-1315-431-00-121-039-0-731/711
FUNDS AVAILABLE Y/N?: **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:

Attachments

Link: [Professional Engineering Agreements-TEDSI-Mile 6 W Project](#)
 Link: [Mile 6 W Project w/WA#1](#)
 Link: [CORRECTED-Contract#C-08-226-09-30](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Purchasing Department	Marty Salazar	02/05/2009 05:26 PM	APRV



Texas Department of Transportation

PO BOX 1717 • PHARR TEXAS 78577-1717 • (956) 702-6100

November 29, 2012

Sergio Cruz
Hidalgo County Budget Officer
Hidalgo County Department of Budget & Management
2818 South Business Highway 281
Edinburg, TX 78539

RE: Mile 2 W from US 83 to 0.44 miles north of US 83, Scope and Fees

Dear Mr. Cruz,

We have reviewed the scope and fee for the proposed work authorization on the aforementioned project. We concur with the scope and fee in the amount of \$148,818.45. We recommend endorsement of the proposed work authorization.

If you have any questions or if we may be of any assistance, please call Griselda Saldívar, P.E. at (956) 702-6193.

Sincerely,



Homero Bazan, Jr., P.E.
Director of Transportation Planning and Development

cc: Craig F. Stong, P.E., TEDSI Infrastructure Group
Griselda Saldívar, P.E., TxDOT Project Manager

HIDALGO COUNTY
Professional Engineering Services
Contract # C-08-226-09-30
Work Authorization Form

WORK AUTHORIZATION NO. 2

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between HIDALGO COUNTY, action herein by and through the Commissioner's Court, hereinafter called the "Owner," and, TEDSI Infrastructure Group, Inc., professional engineers of Mission, Texas, hereinafter called "Engineer".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the Engineer to provide services for Mile 2W from US-83 to 0.44 miles north of US-83.

The scope of services to be provided by the Owner is identified in *EXHIBIT "A" - Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the Engineer is identified in *EXHIBIT "B" - Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$148,818.45. This amount is based upon the costs outlined in the Estimated Cost Proposal attached hereto as EXHIBIT "D".

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section 5, 6 and 7 of the Agreement.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:

Account No. 2-1315-431-00-121-040-0-731

Requisition Number 227697 (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate on July 31, 2013 as indicated in the "Exhibit C-Preliminary Work Schedule".

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct #1, Commissioner _____ as to content and detail of this Work Authorization No. 2.

HIDALGO COUNTY

COMMISSIONER PRECINCT NO.1:

BY: _____

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ____ day of _____, 2012.

THE ENGINEER:
TEDSI Infrastructure Group, Inc.

THE OWNER:
HIDALGO COUNTY

By: Jesse Salinas

By: Ramon Garcia, County Judge

ATTEST:

By: Arturo Guajardo, Jr., County Clerk

LIST OF ATTACHMENTS

- EXHIBIT "A" - Service to be Provided by the Owner
- EXHIBIT "B" - Services to be Provided by the Engineer
- EXHIBIT "C" - Work Schedule
- EXHIBIT "D" - Cost Proposal

WORK AUTHORIZATION NO. 2
MILE 2 WEST ROAD – PHASE II
US-83 to 0.44 miles north of US-83

EXHIBIT “A”
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Work Authorizations**.

The **Owner** and/or the **State** will provide to the **Engineer** the following:

- 1) Prepare and execute a Purchase Order with Hidalgo County Purchasing Department
- 2) Authorization to the Engineer to begin work.
- 3) Payment for work performed by the engineer.
- 4) Provide the Engineer, as necessary, to obtain required data and information from other local, regional, and state agencies.
- 5) Prepare and secure required Environmental permits from regulatory agencies.
- 6) Obtain any required right of entry.
- 7) Provide any available relevant data that may on file concerning the Project.
- 8) Provide timely review and decisions in response to the Engineers request for information and/or submittals and deliverables.
- 9) Attend and participate in progress meetings as required and as coordinated and conducted by the Engineer.
- 10) Advertise and award, as assisted and recommended by the Engineer, construction contracts for the PS&E developed by the Engineer.
- 11) Attend pre-bid and pre-construction conferences coordinated and conducted by the Engineer.
- 12) Review and approve monthly and final estimates, developed by the Engineer, for payment to the Contractor. Compensate and pay the Contractor for work performed as identified in the approved monthly and final estimates.
- 13) Provide assistance to Engineer where necessary and possible with Owner information/resources to ensure project is completed within timely/efficient basis.
- 14) TxDOT to provide the Owner flexible pavement design for proposed pavement.

WORK AUTHORIZATION NO. 2
MILE 2 WEST ROAD – PHASE II
US-83 to 0.44 miles north of US-83

EXHIBIT "B"

Scope of Services to be Provided by the Engineer

CSJ: TBD
Highway: Mile 2 West Road
County: Hidalgo
Limits: From US-83 to 0.44 miles north of US-83
Project Length: 0.44 miles
Area Office: Pharr Area Office

Project Description

Reconstruct and Widen Roadway

Existing Conditions

The existing 20-foot paved two-lane roadway

Proposed Improvements

Construct 40-foot paved rural roadway consisting of two 12-foot travel lanes and two 8-foot shoulders and turn lanes

GENERAL MANAGEMENT/COORDINATION

- 1) The Engineer shall design, develop and prepare all documents in English units.
- 2) The Engineer shall develop/submit a work schedule with milestone activities and/or deliverables identified.
- 3) The Engineer shall utilize Microstation computer graphics system. Roadway design will be developed in GEOPAK.
- 4) The Engineer will hold meetings with the following groups
 - a) City, County, School and State to coordinate design
 - b) Utility owners to coordinate utilities.
- 5) The Engineer shall be required to prepare the minutes for any meeting as required for documentation purpose.
- 6) The Engineer shall perform quality control and assurance (QC/QA) on all deliverables associated with this project.
- 7) Plans will be develop for inclusion into CSJ: 0921-02-170 plans
- 8) Work will also include the revision to the plan and profile sheets 49, 50 & 51 of 51 for CSJ 0921-02-170.
- 9) Work will also include the revision to Culvert No. 6. No additional modifications to drainage sheets for CSJ 0921-02-170 will be provided.

FIELD SURVEYING

- 1) Work shall assure compliance and adherence to all rules, regulations and policies as set forth by the Texas Board of Professional Land Surveyors.
- 2) The Engineer shall provide all traffic control, labor and equipment for the Traffic Control Plan (TCP) while performing services under this work authorization. The Engineer's Surveyor shall comply with the regulations of the most recent edition of the "Texas Manual on Uniform Traffic Control Devices".
- 3) Establish Horizontal and Vertical Control Benchmarks by setting three permanent benchmarks with an Aluminum disk on a 5/8" iron rod set in concrete spaced throughout the limits of the project. Establish elevations on set points within the specifications of the TSPS Category 8. If applicable, NGS first order benchmarks shall be incorporated into the level loops utilizing the NAVD88 Datum elevations. Signed and Sealed, RPLS, control data sheets shall be created for the newly establish BMs and included in the deliverables.
- 4) Work will include the northbound frontage road for 100 feet east and west of the intersection with Mile 2W. Also 100 foot south of the intersection of Mile 2W and Westbound Frontage Road.
- 5) Obtain cross sections every 100 ft at whole stations.
- 6) Obtain driveway cross sections.
- 7) Update Inventory public access, commercial, and private driveways by type (dirt, caliche, gravel, concrete or paved).
- 8) Side Drains

- a) Obtain approximate roadway centerline station.
 - b) Obtain size, length, description of structure, and conditions.
 - c) Obtain F.L. elevations at both ends and offsets to driveway or turnout centerline.
 - d) Label descriptions (size and length) on each side drain.
- 9) Fence, Mailboxes, and Sign Inventory:
- a) Locate and obtain mailboxes inventory (type-identify as single, double or multiple) for all mailboxes within R.O.W. and at all intersection locations. Include photographs.
 - b) Locate and obtain sign inventory (type) for all signs within R.O.W. and at all intersection locations Include pictures.
- 10) Miscellaneous
- a) This item requires the surveyor to pick up any items that may be an obstruction for the proposed construction or may require special attention during the development of construction plans (ex: oil and gas on proposed right of way, etc.)
 - b) ASCII files shall be provided to the State. These files shall be retrieved from GPS/Data Collector and shall be compatible with Microstation.
 - c) Field books, containing all information gathered in the field, this information shall be to the surveyor's best knowledge, accurate and complete.

UTILITY SURVEY

- 1) The Engineer shall meet with Utility providers periodically to coordinate the work efforts and resolve any utility related problems.
- 2) The Engineer shall develop the typical sections, alignment, and preliminary cross sections and shall forward these to the respective utility company.
- 3) The Engineer shall update all files and plans based on the utility company responses.
- 4) The Engineer shall identify all utility conflicts.
- 5) The Engineer shall verify the proposed relocation plan submitted by the Utility companies to assure their design is according to Utility Accommodation Policy Manual. Upon the Engineer's review and concurrence with the proposed relocation plan, they shall forward their recommendation for approval to the State.
- 6) Contact "One Call" to request marking of underground utilities
- 7) Request existing utility information from local utility companies
- 8) The Engineer will perform any surveying necessary to survey in located, "Flagged", underground utilities and visible overhead utilities.
- 9) The Engineer will obtain measure downs on utilities as follows
 - a) Top of key on gas line values
 - b) Top of key on water line values
 - c) Flowline, size of tie-ins and direction of flow for sanitary sewer manholes
 - d) Flowline, size pipe for irrigation systems
 - e) Flowline and size of system for inverted siphons.
- 10) Subsurface Utility Engineering is not included in the scope of work.

PLAN, SPECIFICATIONS AND ESTIMATE SERVICES

- 1) The Engineer shall prepare and submit work under this task in accordance to the PS&E Preparation Manual. The location of project should depict the entire project with beginning and ending (Station Numbers) for each noted CSJ. Mapping landmarks (side streets, creeks, etc.) along with North Arrow and a scale should be shown to help relate the physical location of the project.
- 2) The Engineer shall use the design criteria from CSJ: 0921-02170
- 3) The existing typical section should be shown with current roadway (pavement, right of way, etc.) characteristics. The proposed typical sections should be shown below the existing typical section with all related pertinent (pavement, right of way, etc.) information for the proposed roadway construction.
- 4) Pavement Design to be as per CSJ 0921-02-170
- 5) For Roadway, Bridge and Traffic quantities, the Engineer shall prepare and submit work under this task in accordance to the PS&E Preparation Manual and other deemed necessary State approved manuals. All summaries shall be consolidated

per CSJ, City or County participation, etc. Any quantities shown "For Contractor Information Only" should be shown as such.

TRAFFIC CONTROL PLANS (TCP)

- 1) The Engineer will modify CSJ 0921-02-170 Phase V TCP to provide a two phase TCP from Mile 8 N to US 83.
- 2) The Engineer shall include the work limits, the location of channelizing devices, positive barrier, location & direction of traffic, work area, stations, pavement markings, and other information deemed necessary for each phase of sequence of construction.
- 3) The Engineer will develop TCP plans as double stacked, 1" = 100'. TCP plans will be developed for a two phase approach to traffic control.

ROADWAY DETAILS

- 1) The alignment sheet(s) include the following for complex projects and/or where it is not desirable to show the following information on the plan and profiles sheet(s): include the project limits for the entire project, label curve data bearings/coordinates for each alignment, computer generated data may be graphically place on the sheet(s) and if applicable the State Plane Coordinates System should be noted on this sheet(s).
- 2) The Engineer shall design the plan (horizontal) and profile (vertical) including roadway transitions based on the controlling criteria previously defined and as set forth in the previously listed. The Engineer shall develop the alignment for the project in GEOPAK format. Plan and Profile sheets will be developed at 1" = 50'.
- 3) The Engineer shall develop and verify all cross sections. In addition, the cross sections shall be drained to maintain the natural watershed unless otherwise directed by the State.
- 4) The Engineer shall determine all cut and fill quantities.
- 5) The Engineer shall design all intersections to accommodate the design vehicles turning radius.
- 6) The Engineer shall design all longitudinal barriers (railing and guardrail), raised median, fencing, bus bays, parking areas, mailboxes, and shoulder texturing in accordance to the criteria set forth in the roadway design manual and standards. Miscellaneous Details Sheet(s) may be developed to illustrate any necessary additional construction details not covered by the Standards.

DRAINAGE DETAILS

- 1) The Engineer shall use the Roadway Design Manual, Hydraulic Manual, PS&E Preparation Manual, and other deemed necessary State approved manuals to prepare and submit the work under this section
- 2) The Engineer will develop road side ditches for a 2 year storm. No other drainage work will be developed.
- 3) The Engineer shall show the location of culverts and ditches on the roadway plan view.
- 4) The Engineer shall use TxDOT standards preferably at all times...

TRAFFIC ITEMS

The Engineer shall inventory all signage through the project limits including those limits that are considered incidental to the project limits. All intersections and roadway signage shall be designed and spaced according to the requirements set forth in TxDOT's Sign Crew Field Book and standards for work under this task. Any signs no longer used by the State shall be taken out and replace by an accepted TxMUTCD signs. The Engineer shall design all signage according to the latest version of the TxMUTCD, Supplemental to TxMUTCD, and TxDOT's Signs and Markings Manual. Design of flashing beacons at Mile 7 North/School Entrance will be provided. Modification of the pedestrian pole location in the northwest quadrant of the westbound frontage road and replacing of the Mile 2W southbound approach to the westbound frontage road will be provided. Additional locations will be added by supplemental agreement.

STORM WATER POLLUTION PREVENTION PLANS (SW3P)

The Engineer shall submit and prepare separate SW3P sheets when soil is to be disturbed as part of the erosion control measures during each phase of the sequence of construction. The general plan for the SW3P on this project is to enclose the area under construction including existing and proposed inlets with erosion control devices and provide a stabilized construction entrances at points where traffic will be entering or leaving the construction site. Plan sheets will be develop separate from TCP as 1"=100', double stacked.

CROSS SECTIONS

For the Final Submission, the Engineer shall furnish the final cross - section plots, on 11" x 17" sheets, showing both the original terrain and the design cross-sections, showing the roadway template, at a vertical scale of 1"=10' and a horizontal scale of 1"=10'. The design cross - sections shall indicate the slope rate on the side slopes. The Engineer shall use GeoPak software and provide the state with the applicable files. Cross sections are to show proposed pavement thickness, top of subgrade, finish grade of side bar ditches with slopes and location of right of way. Indicating other features within the cross sections is not part of the scope of work, i.e. Underground utilities, storm sewer lines, top soil, etc.

DELIVERABLES

PS&E

The Engineer shall deliver to the County and TxDOT Project Manager one copies and one CD's containing PDF's of the plan sheets provided. There will be one review submittal. The final submittal, the Engineer shall submit one set in Mylar and eleven paper copies and two CD's containing PDF's of the final plans. Any additional copies over the above amounts will be added by supplemental agreement.

WORK AUTHORIZATION NO. 2
MILE 2 WEST ROAD – PHASE II
US-83 to 0.44 miles north of US-83

EXHIBIT "C"

Preliminary Work Schedule

- 1) Survey: 3 weeks from NTP with PO from Purchasing Department
- 2) Preliminary Design: 3 weeks after completion of survey
- 3) PS&E: 4 weeks after acceptance of Preliminary Design by TxDOT
- 4) Support services till end of work authorization for
 - a. Response to TxDOT comments
 - b. Questions from Contractor
 - c. Miscellaneous item

**WORK AUTHORIZATION NO. 2
EXHIBIT "D" COST PROPOSAL
MILE 2W PHASE II
US-83 to 0.44 miles north of US-83**

November 28, 2012

Description	General Management/Coordination						
	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Project Meetings (2)	8		8			2	18
Preliminary Estimate	2	4	8				14
Project Administration	12					12	24
Total	22	4	16	0	0	14	56

Description	Topographic Survey						
	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
QA/QC Survey		6		12			18
Subconsultant Management	6					6	12
Total	6	6	0	12	0	6	30

Description	Utility Coordination						
	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Utility coordination/meeting	8				16	8	32
Prepare and send utility submittals	1				8	4	13
Determine/resolve utility conflicts	4		8		8		20
Maintain communication documentation	1		4			4	9
Total	14	0	12	0	32	16	74

Description	General PS&E						
	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Title Sheet	0.5		2		4		6.5
Project Layout			1		4		5
Typ Sections	0.5		2		4		6.5
General Notes		4				4	8
Estimate and Quantity	2		8		8		18
Miscellaneous Forms	8			8		1	17
Preparation of Submittals	2			8	8		18
Review meetings	4		4				8
QA/QC Submittals	8	8					16
Summaries	1			8	8		17
Total	26	12	17	24	36	5	120

Traffic Control Plan							
	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Phase Narrative	4	16				8	28
Typical Sections	2		4		8		14
Phase Layouts (Two Phase, Double Stacked, 1"=100')	4	8	16		24		52
Total	10	24	20	0	32	8	94

Roadway Details							
	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Alignment Sheets	1	2			4		7
Benchmark Data Sheets		1			4		5
Plan and Profile (Roadway)(1"=50')	12	24	40	40	40		156
Intersection Details	4		16	16	16		52
Cross Sections	1			40	40		81
Driveway Details	1		8		16		25
Misc. Details	1			8	8		17
Typical Section	1		4		4		9
Total	21	27	68	104	132	0	352

WORK AUTHORIZATION NO. 2
 EXHIBIT "D" COST PROPOSAL
 MILE 2W PHASE II
 US-83 to 0.44 miles north of US-83

Drainage Details	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Culvert Layouts, Cross-sections and Detail Sheets	4	8	16	24	24		76
Misc. Details			4		12		16
Total	4	8	20	24	36	0	92

Traffic Items	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
Signing and Striping Plans		8	16		20		44
Summary of Quantities for Signs		1			4		5
Summary of Quantities for Striping		1			4		5
Intersection striping details		4			4		8
Flashing Beacon at Mile 7 North		2		8	12		22
Existing Traffic Signal Layout (North half only)		1		6	9		16
Prop Traffic Signal Layout (Ped NW Only and SB Loops)		1		6	9		16
Total	0	18	16	20	62	0	116

Environmental & SW3P	Sr. Project Manager	Senior Engineer	Project Engineer	EIT	Sr. Eng. Tech	Admin	
SW3P Sheets (Two Phases, Double Stacked, 1"=100')	4		8		24		36
Total	4	0	8	0	24	0	36

Total Hours	107	99	177	184	354	49	970
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\$ 199.09	\$ 180.13	\$ 142.21	\$ 110.61	\$ 94.81	\$ 63.20		
\$ 21,302.63	\$ 17,832.87	\$ 25,171.17	\$ 20,352.24	\$ 33,562.74	\$ 3,096.80	\$ 121,318.45	

Project DirectCosts		
Mileage (8 trips at 100 miles round trip)		\$ 400.00
Roll Plots		\$ 500.00
11"x17" Bond Plots		\$ 1,000.00
11"x 17" Mylars		\$ 500.00
11"x 17" copies		\$ 2,000.00
CD's		\$ 100.00
Overnight (Letter)		\$ 200.00
Overnight (Box)		\$ 300.00
Subtotal		\$ 5,000.00

Sub-Total Basic Fee \$ 126,318.45

Additional Services		
Horiz. & Vert. Control Benchmarks	3 Ea. X \$2,500.00/ Ea.	= \$7,500.00
Topographic Survey	3,000 LF X \$5.00/ LF	= \$15,000.00
Sub-Total Additional Services		= \$22,500.00
Total Lump Sum Fee (Basic + Additional)		= \$ 148,818.45

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE COUNTY OF HIDALGO AND
THE CITY OF MERCEDES, TEXAS**

THIS Agreement is made on this the ___ day of December, 2012, by and between the **CITY OF MERCEDES, TEXAS**, hereinafter referred to as "City" and **COUNTY OF HIDALGO, TEXAS**, hereinafter referred to as "County" pursuant to the provisions of the Texas Interlocal Cooperation Act, as follows:

WITNESSETH:

WHEREAS, City is home rule municipality, located in Hidalgo County, Texas;

WHEREAS, County is a county in the State of Texas;

WHEREAS, City and County executed an interlocal agreement on September 1, 2009 to make certain highway improvements in conjunction with the Texas Department of Transportation ("TXDOT") for Mile 2 West from U. S. 83 to Mile 12 North (the "Original Project");

WHEREAS, the September 1, 2009 Interlocal did not provide for a portion of the Original Project being Mile 2 West from U.S. 83 to 0.44 miles north of U.S. 83;

WHEREAS, the Texas Department of Transportation ("TxDOT") has deemed it necessary to make certain highway improvements to Mile 2 West from U.S. 83 to 0.44 miles north of U.S. 83(the "Project"), which is within the city limits of City and its Extra Territorial Jurisdiction ("ETJ"); which County has an Advance Funding Agreement;

WHEREAS, County has been designated by TxDOT as an entity eligible to receive Federal and State partial reimbursement for work related to the Project;

WHEREAS, the Project will require the acquisition of certain right-of-way, environmental documentation, engineering design, and survey within the city limits and ETJ of City and as such, City has requested that County provide all necessary services required for the Project on its behalf;

WHEREAS, City and County are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Tex. Gov't Code 791.001 et. seq., which authorizes local governments to contract with each other to perform governmental

functions and services under the terms of the Act.

NOW, THEREFORE, City and County, in consideration of the mutual covenants expressed hereinafter, agree as follows:

1. County agrees to undertake the acquisition of right-of-way for the Project within the city limits and ETJ of City, including but not limited to, required title reports, title policies, appraisals, recording fees, closing costs, the cost of land and condemnation of rights-of-way which cannot be acquired by agreement of the landowner on a reimbursement basis, engineering design, surveying and environmental documentation.
2. City further agrees to reimburse County for any and all expenses not reimbursed directly to County by TxDOT for the right-of-way acquisition including but not limited to the cost of land, title policies, appraisals, recording fees, closing costs and any necessary legal services and any and all other associated expenses incurred by County related to engineering design, surveying and environmental documentation of the project.
3. County agrees to invoice City for all expenses incurred on City's behalf for the Project for work performed within the city limits and ETJ except for those expenses paid directly by TxDOT to County on City's behalf, and City agrees to make such payments to County within thirty (30) days of receipt of invoices.
4. City further agrees to at its sole cost and expense to incur all costs associated with utility design, construction costs for utility relocation and all related items within the corporate city limits and the ETJ of City which may be necessary to complete the Project described herein.
5. County and City will coordinate work schedules in order to provide for minimal disruption of traffic and operation during the construction of the Project as described herein.
6. Each party agrees to conform to its own applicable purchasing laws, regulations, policies, and procedures with respect to the portion of the work under this Agreement performed by each party.
7. **Conflict of Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between and provision of their Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or

provision of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the times such conflict exists.

8. **No Waiver.** No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.
9. **Entire Agreement.** This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and City and not otherwise.
10. **TEXAS LAW TO APPLY.** THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, AND ALL OBLIGATION OF THE PARTIES CREATED HEREUNDER ARE PERFORMABLE IN HIDALGO COUNTY, TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.
11. **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to City: City of Mercedes, Texas
 Attention: Henry Hinojosa, Mayor
 P. O. Drawer 837
 Mercedes, Texas 78570

If to County: Hidalgo County, Texas
 Attention: Ramon Garcia, County Judge
 302 West University Drive
 Edinburg, Texas 78539

with copy to : Joel Quintanilla, Commissioner, Precinct No. 1
 1902 Joe Stephens Ave.
 Weslaco, Texas 78596

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

12. **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.
13. **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.
14. **Assignment.** This Agreement shall not be assignable.
15. **Headings.** The headings and captions contained in this Agreement are solely for convenience reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.
16. **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and singular shall include the plural whenever and so often as may be appropriate.
17. **Authority to Execute.** The execution and performance of this Agreement by City and County have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of City and County in accordance with its terms.
18. **Governmental Purpose.** Each party hereto is entering into this Agreement for the purpose of providing for governmental services or functions and will pay for such services out of current revenues available to the paying party as herein provided.
19. **Commitment of Current Revenues Only.** In the event that during any term hereof, the governing body of any party does not appropriate sufficient funds to meet the obligations of such party under this Agreement, then any party may terminate this Agreement upon ninety (90) days written notice to the other party. Each of the parties hereto agrees, however, to use its best efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the expiration of each budget period of each party hereto pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903.

WITNESS THE HANDS OF THE PARTIES effective as of the day and year first written above.



CITY OF MERCEDES

Henry Ninojosa
Henry Ninojosa, Mayor

ATTEST:

Arcelia L. Felix
City Secretary, Arcelia L. Felix

HIDALGO COUNTY

Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

BY: Stephen L. Crain

STATE OF TEXAS §
COUNTY OF HIDALGO §

**APPROVAL OF
INTERLOCAL COOPERATION AGREEMENT
PROJECT**

In accordance with Texas Government Code §791.014, Hidalgo County, Texas, acting by and through the Hidalgo County Commissioners Court, has been advised of a proposed project in connection to make certain highway improvements in conjunction with the Texas Department of Transportation ("TXDOT") to Mile 2 West from U. S. 83 0.44 miles north (the "Project"); through an Interlocal Cooperation Agreement to be entered into with Hidalgo County and the City of Mercedes, Texas.

By vote on _____ 2012, the Hidalgo County Commissioners Court has approved the Project identified above.

By: _____
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, County Clerk

APPROVED AS TO FORM:

ATLAS, HALL & RODRIGUEZ, LLP

By: _____
Stephen L. Crain

AI-35910

Purchasing Department 29. C. 1.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha L. Salazar

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional service;

b. Presentation of scoring grid for the purpose of CC ranking the sole member of the County’s approved “pool” of professional review appraisal services providers as quaified to continue to the next step of the process(on call and as needed basis) for Precinct No. 2;

Evaluators	HLH Appraisal Services
Score	100
Ranking	

c. Authority for the Purchasing Department to negotiate a professional (review appraisal services) contract with the sole "qualified" firm of _____ for: the provision of professional review appraisal services, for (on call and as needed basis) for Precinct No. 2.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #:

FUNDS AVAILABLE Y/N?: y

MATCHING FUNDS Y/N?: n

BUDGETARY IMPACT:

2-1200-431-00-122-006-0-711

Attachments

Grid

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 02:52 PM
Budget & Management	Obdett Calzada	12/21/2012 03:37 PM
Roland Garcia	Rolando Garcia	12/21/2012 05:10 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nielda Cavazos		Started On: 12/19/2012 11:31 AM
	Final Approval Date: 12/23/2012	

HIDALGO COUNTY PRECINCT NO 2
FOR
Review Appraisal Services
(ON CALL SERVICES)
**Scoring & Evaluation
GRID**

Appraisal Review Services

Total Scores	HLH Appraisal Services
Evaluator 1	100
RANKING	

*Scoring & Evaluation was completed by Pct No 2 *

AI-35869

Purchasing Department 29. C. 2.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Marty Salazar

Submitted By: Moises Salazar, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Recommendation by project engineer Raul Sesin, P.E., Hidalgo County Planning Dept., to award -Hidalgo County Precinct No. 2 "Minnesota Road West of I Road Paving and Drainage Improvements Project" to the lowest bidder meeting all specifications, REIM Construction, Inc., in the total amount of \$122,158.25 (base bid only). Bid No. 2012-273-11-21-MSS

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-122-084-0-731

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Balance: \$66,000.00

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-122-084-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Balance \$134,000.00

Attachments

Bid Tabulation

Participation List

Pct. 2 Award Recomm.

Form Review

Inbox
Purchasing Department
Budget & Management
Roland Garcia
Auditor's Office

Reviewed By
Marty Salazar
Obdett Calzada
Rolando Garcia
Angela Garcia

Date
12/20/2012 08:30 PM
12/21/2012 09:19 AM
12/21/2012 05:00 PM
12/23/2012 10:01 PM
Started On: 12/18/2012

Form Started By: Moises Salazar

Final Approval Date: 12/23/2012

BID COMPARISON
HIDALGO COUNTY PRECINCT No. 2
PROJECT # 2012-273-11-21-MSS
MINNESOTA ROAD WEST OF I RD. ROAD AND DRAINAGE IMPROVEMENTS

		Reim Construction				2GS, LLC		Jimmy Closner & Sons		OG Construction		Mission Paving Co.		Dos Logistics, Inc.		Valley Paving, Inc.	
BASE BID																	
Item																	
No.	Item Description	Qty.	Unit	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total	Unit Cost	Total
1	PRIME COAT (MC-30) ENTIRE BASE AND LEAVE IT READY FOR HMAC INSTALLATION (ESTIMATED 1,126.0 GAL.)	5,627	SY	\$ 1.20	\$ 6,752.40	\$ 1.25	\$ 7,033.75	\$ 1.20	\$ 6,752.40	\$ 1.00	\$ 5,627.00	\$ 1.90	\$ 10,691.30	\$ 1.10	\$ 6,189.70	\$ 1.50	\$ 8,440.50
2	8" COMPACTED CALICHE (LABOR ONLY)	6,561	SY	\$ 2.20	\$ 14,434.20	\$ 4.00	\$ 26,244.00	\$ 4.00	\$ 26,244.00	\$ 4.00	\$ 26,244.00	\$ 3.90	\$ 25,587.90	\$ 12.00	\$ 78,732.00	\$ 5.50	\$ 36,085.50
3	TENSAR TX 5 TriAx GEOGRID	6,561	SY	\$ 3.80	\$ 24,931.80	\$ 4.30	\$ 28,212.30	\$ 3.50	\$ 22,963.50	\$ 4.00	\$ 26,244.00	\$ 4.70	\$ 30,836.70	\$ 6.71	\$ 44,024.31	\$ 7.00	\$ 45,927.00
4	EXCAVATE, TREAT WITH 2% LIME AND REWORK EXISTING ROAD SECTION TO ACHIEVE PROP 28.0' SUBGRADE	6,561	SY	\$ 4.35	\$ 28,540.35	\$ 4.00	\$ 26,244.00	\$ 4.00	\$ 26,244.00	\$ 6.50	\$ 42,646.50	\$ 4.95	\$ 32,476.95	\$ 3.25	\$ 21,323.25	\$ 6.00	\$ 39,366.00
5	EROSION AND SEDIMENT CONTROL STRUCTURAL PRACTICES TO COMPLY WITH COUNTY AND TCEQ REQUIREMENTS FOR STORM WATER POLLUTION PREVENTION.	1	LS	\$ 4,552.00	\$ 4,552.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	\$ 2,000.00	\$ 2,000.00	\$ 14,000.00	\$ 14,000.00
6	REGRADE ROADSIDE DITCH AND RE-LAY EXISTING	1	LS	\$ 8,909.00	\$ 8,909.00	\$ 13,000.00	\$ 13,000.00	\$ 19,100.00	\$ 19,100.00	\$ 2,000.00	\$ 2,000.00	\$ 25,000.00	\$ 25,000.00	\$ 13,430.00	\$ 13,430.00	\$ 26,250.00	\$ 26,250.00
7	THERMOPLASTIC PERMANENT PAVEMENT	1	LS	\$ 6,190.00	\$ 6,190.00	\$ 9,000.00	\$ 9,000.00	\$ 8,500.00	\$ 8,500.00	\$ 9,000.00	\$ 9,000.00	\$ 4,150.00	\$ 4,150.00	\$ 4,500.00	\$ 4,500.00	\$ 5,500.00	\$ 5,500.00
8	TRAFFIC CONTROL	1	LS	\$ 6,710.00	\$ 6,710.00	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 12,365.00	\$ 12,365.00	\$ 4,000.00	\$ 4,000.00	\$ 14,500.00	\$ 14,500.00
9	4" ASPHALT DRIVEWAYS	355	SY	\$ 47.00	\$ 16,685.00	\$ 15.00	\$ 5,325.00	\$ 13.30	\$ 4,721.50	\$ 12.00	\$ 4,260.00	\$ 43.75	\$ 15,531.25	\$ 35.00	\$ 12,425.00	\$ 30.00	\$ 10,650.00
10	4" CONCRETE DRIVEWAYS	92	SY	\$ 35.75	\$ 3,289.00	\$ 40.00	\$ 3,680.00	\$ 54.00	\$ 4,968.00	\$ 36.00	\$ 3,312.00	\$ 40.65	\$ 3,739.80	\$ 75.00	\$ 6,900.00	\$ 100.00	\$ 9,200.00
11	18" RCP CL III DRIVEWAY CULVERT PIPE	34	LF	\$ 34.25	\$ 1,164.50	\$ 35.00	\$ 1,190.00	\$ 40.00	\$ 1,360.00	\$ 29.00	\$ 986.00	\$ 38.65	\$ 1,314.10	\$ 55.00	\$ 1,870.00	\$ 75.00	\$ 2,550.00
				BASE BID TOTAL	\$ 122,158.25	\$ 123,929.05	\$ 126,853.40	\$ 129,319.50	\$ 167,193.00	\$ 195,394.26	\$ 212,469.00						
ADD ALTERNATE No. 1 BID																	
1	2" HMAC TYPE "D"	5,627	SY	\$ 10.50	\$ 59,083.50	\$ 12.15	\$ 68,368.05	\$ 10.90	\$ 61,334.30	\$ 9.00	\$ 50,643.00	\$ 10.15	\$ 57,114.05	\$ 19.00	\$ 106,913.00	\$ 13.60	\$ 76,527.20
				ADD ALTERNATE NO. 1 TOTAL	\$ 59,083.50	\$ 68,368.05	\$ 61,334.30	\$ 50,643.00	\$ 57,114.05	\$ 106,913.00	\$ 76,527.20						

**LIST OF CONTRACTORS THAT PICKED UP PLANS AND SPECS FOR
HIDALGO COUNTY PCT. 2
MINNESOTA RD WEST OF I RD PAVING AND DRAINAGE IMPROVEMENTS**

DATE	TIME	COMPANY NAME (PLEASE PRINT)	NAME OF PERSON PICKING UP PLANS (PLEASE PRINT)	PHONE NO.	SIGNATURE OF PERSON PICKING UP PLANS
11/7/12	1:44	2GS, LLC	✓ Beto Garcia Jr	✓ 956-607-4498	<i>Beto Garcia Jr</i>
11/7/12		<small>Jorger@reimnconstruction.com</small> Zeim Construction	✓ Jorge Ramos	✓ 956 580-2675	<i>Jorge A. Ramos</i>
11/7/12	4:20	Dos Logistics Inc	✓ Hector Cantu <small>Kevin</small>	✓ 968-9800	<i>Hector Cantu</i>
11/7/12	3:00	Amtek USA	John Rush (email)	512-323-0508	email
11/8/12	11:30	Virtual Box	Sarah Hearn (email)	ext. 105 310-514-1610	email
11/9/12	9:45	MIRSIW PERIN	✓ Ryan Viny	✓ 279-0274	
11/9/12	10:17	Marcus De Leon <small>Jimmy Closer & Sons Construction</small>	✓ MARCOS De Leon <small>mark</small>	✓ 956-565-2683	<i>Marcus De Leon</i> <small>Robert J. Jimmy Closer, CO</small>
11/9/12	11:00	Asago Construction	✓ Raul Iglesias	✓ 607-0741	<i>Raul Iglesias</i>
11/13/12	10:30 AM	IOC COMPANY LLC <small>ldejesus@ioccompany.com</small>	✓ Lourde Jesus	✓ 3802897	<i>Lourde Jesus</i>
11/13/12	10:45 AM	Prime Vendor Inc	Katie Collier	800-746-9554	email
11/13/12	11:15	OG Construction Co.	✓ Diana Garcia	✓ 299 0008	<i>Diana Garcia</i>
11/13/12	12:00	VALLEY PRIMA <small>VALPARES@globalnet.com</small>	✓ JAIME CORDOVA	✓ 585-5908	
11/13/12	5:05	Castle Enterprises <small>yvonnegonzalez@castleenterprises.us</small>	✓ Yvonne Gonzalez	Bus Mobile 207-0538	<i>Yvonne Gonzalez</i> <small>did not take plans</small>
11/14/12	2:30	Artillery LLC <small>Artillery Construction @ hotmail.com</small>	✓ Joe Briggs JR	929-4853	<i>Joe Briggs JR</i> <small>did not take plans</small>

From: [Raul Lozano](#)
To: moises.salazar@co.hidalgo.tx.us
Cc: "[Raul Silguero](#)"; "[Katia Garcia](#)"; "[Raul Sesin](#)"
Subject: FW: Minnesota West Road award letter
Date: Monday, December 17, 2012 3:06:54 PM
Attachments: [Bid Comparison.pdf](#)
[Minnesota Rd West Recommendation Letter of Award 12-4-12.pdf](#)

Commissioner Palacios approves the engineer recommendation. Please place item on agenda for CCC approval for the next scheduled meeting.

From: Raul Sesin [mailto:Raul.Sesin@co.hidalgo.tx.us]
Sent: Tuesday, December 04, 2012 3:36 PM
To: 'Raul Silguero'
Cc: 'Katia Garcia'; raul.lozano@co.hidalgo.tx.us; 'Nora D Cavazos'
Subject: Minnesota West Road award letter

Tocayo, Attached is the award letter with bid comparisons for the subject project. Commissioner wants it on for next week. We will be doing the asphalt paving in-house.

Thank you.



Raul E. Sesin, PE, CFM
Planning Administrator
Hidalgo County Planning Department
Mobile (956)566-1974
Office (956) 318-2840
Fax (956) 318-2844
Hidalgo County Drainage Improvement Department
Office (956) 292-7000 x 2018
Fax (956) 292-7064
email 1: raul.sesin@co.hidalgo.tx.us
email 2 :raul.sesin@hchd.org



Please refrain from printing this email unless completely necessary. Go Green!

AI-35724

Purchasing Department 29. D. 1.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha L. Salazar

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (A) (4) a professional surveying services;

b. Presentation of scoring grid (for the purpose of ranking by CC) of the firms graded and evaluated through the County's approved "pool" of professional surveying services, for Road and Bridge, and other projects in general (on call and as needed basis) for Precinct No. 3

Evaluators	ROD'S	Quintanilla Headley & Associates	CVQ land Surveyors
Evaluator 1	100	88	91
Ranking			

c. Authority for the Purchasing Department to negotiate a professional (Engineering Services) contract with the No. 1 ranked firm of _____ for: the provision of professional surveying services, for Road and Bridge, and Other Projects in general (on call and as needed basis) for Precinct No. 3.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-123-005-0-711

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

2-1200-431-00-123-005-0-711

Attachments

Grid

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/19/2012 01:51 PM
Budget & Management	Obdett Calzada	12/19/2012 02:31 PM
Auditor's Office	Merlen P. Munoz	12/21/2012 09:00 AM
Roland Garcia	Rolando Garcia	12/21/2012 01:14 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Nielda Cavazos		Started On: 12/12/2012 03:35 PM
Final Approval Date: 12/23/2012		

HIDALGO COUNTY PRECINCT NO 3
 FOR
 Surveying Services
 (ON CALL)
Scoring & Evaluation
GRID

Surveying Services

Total Scores	ROD's	Quintanilla Headley & Associates	CVQ Surveyors
Evaluator 1	100	88	91
RANKING			

*Scoring & Evaluation was completed by Pct No 3 *

AI-35735

Purchasing Department 29. D. 2.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval and authorization to purchase One (1) New 12x44 Modular Office Building through Hidalgo County's membership/participation in TASB-BuyBoard Cooperative Purchasing Program's awarded vendor, Ramtech Building Systems-Project through Contract #335-10-Project #2012-306-OGG:

- a. Option I, without ADA Ramp in the total amount of **\$32,865.00** which includes a 12.53% (decrease) of \$4,710.00 from original Buyboard Price due to requested specifications;
- b. Option II, to include the Wood Landing and handicap assembly (ADA Compliant) with an additional cost of \$4,255.00 for a combined total of **\$37,120.00;**

with the proposed modular office building to be located at West Hwy 107 where existing Drainage Office currently is located and has been modified/customized to accomodate (2) offices and RR as requested by Pct. #3 Commissioner Joe M. Flores.

BACKGROUND

All site civil preparations will be done in house by Hidalgo County/Pct. #3 Staff.

Requisition#227998

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1200-431-00-123-049-0-739

FUNDS AVAILABLE Y/N?: NO

MATCHING FUNDS Y/N?: NO

BUDGETARY IMPACT:

Funding will be appropriated to "Pct. #3 Drainage Improvement-Other Structures" for proposed purchase in the amount of \$296,053.00 as per attached email from BO Management under AI-35688 on December 18, 2012.

Attachments

agenda backup

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 02:49 PM
Budget & Management	Obdett Calzada	12/21/2012 03:05 PM
Roland Garcia	Rolando Garcia	12/21/2012 05:16 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Oscar Garza		Started On: 12/12/2012 05:30 PM

Final Approval Date: 12/23/2012



AMERICA'S LEADER IN
DESIGN-BUILD
MODULAR
CONSTRUCTION

December 11, 2012

Via e-mail: oscarg.garza@co.hidalgo.tx.us

Mr. Oscar Garza
HIDALGO COUNTY
2812 S. Business Hwy 281
Edinburg TX 78539

Re: 12x44 Modular Office Building for Precinct #3
Subject: Proposal for Purchase of 12x44 Modular Office Building
via BuyBoard Contract No. 335-10

Mr. Garza:

We thank you for considering Ramtech Building Systems, Inc. for your new office facility. The enclosed information includes our *Pricing Schedule*; the scope of *Services Provided* by Ramtech; *Proposal Specifications* and *Floor Plan* describing the materials, systems and method of construction for your new building.

Ramtech's proposal is based upon several factors – the desires and needs as defined during previous discussion and the exchange of information during this process; site conditions as we assume them to be; typical national model building codes; state building code requirements (if a state program exists and is applicable to the proposed site); and other items identified by Ramtech that affect the final design of the building.

While Ramtech has attempted to address all national and state code compliance issues in its proposal, the Client is responsible for all site related issues including local permitting, foundation elements required by local codes, utility construction/extension and connection and all other items related to local jurisdiction.

Please review the *General Terms and Conditions of Proposal* listed on the attached *Pricing Schedule*.

While we hope that we have addressed all pertinent issues, should you have any questions or desire to make any changes, please contact us at your earliest convenience.

Ramtech looks forward to working with you and we assure you that we have the resources and experience to see your project to a successful and timely conclusion.

Sincerely,

Bill Barron
Ramtech Building Systems, Inc.

Pricing Schedule

12x44 Modular Office Building

HIDALGO COUNTY

EDINBURG TX

Ramtech's Scope of Work

Ramtech shall prepare and provide plans, specifications and other submittal items pertinent to the modular building for review and approval by the Client and state officials (if applicable).

Ramtech shall procure materials necessary for the construction, delivery and installation of the building modules. The building modules shall be installed on a level, compacted site provided by the Client. The installation shall consist of an above grade, block pier foundation; auger anchors and skirting.

Ramtech Building Systems' BuyBoard Contract No.: 335-10

Toilet Trailer, BuyBoard Item #226	\$ 37,575.00
Plus modifications: Increased size and reconfigured floor plan to provide two offices and a single rest room:	\$ (4,710.00) (12.53% decrease)
<i>Total cost with modifications</i>	<i>\$ 32,865.00</i>

Optional Entry Assembly

Wood landing and handicap ramp assembly (ADA compliant), BuyBoard Item #246	\$ 4,255.00
---	-------------

General Terms & Conditions of Proposal

Ramtech's proposal is based on, but not necessarily limited to, the following General Terms & Conditions:

1. All pricing is quoted exclusive of any applicable taxes, permits, fees, etc. unless specifically stated otherwise in this proposal.
 Note: "Delivery" includes those permits required by *state highway departments*.
2. Ramtech shall provide the Client with building plans and specifications to be used by the Client in applying for local building permit(s).
3. The Client shall be responsible for applying for and obtaining local building permits, including local plan review and approval (to be accomplished prior to manufacture of building modules), building inspections and certificate of occupancy.
4. The Client shall be responsible for all work required by local building code or as a result of local plan review and permitting – including poured concrete footings, piers, beams, etc., as well as any other specific locally determined requirements.
5. The Client shall provide an installation site with free and easy access to a clear, level, stable surface with a soil bearing capacity of 2,500psf or better. Any excavation, clearing, grubbing, etc. that is required to provide an acceptable site is the responsibility of the Client.

6. The installation site shall be of sufficient size to accommodate the proposed building and complies with all required setbacks and separations from property lines, streets, adjoining buildings, etc.
7. The Client is responsible for all utility construction, extension and connection to the modular building.
8. The proposed modular buildings are to be designed and constructed in accordance with the national model building codes and standards adopted by the state in which the building is to be located; and/or other building codes specifically identified in this proposal, if any.
9. Any differences with other building codes, standards or regulations not identified in this proposal but may apply to this project, or as a result of local plan review and permitting, will be addressed in a revision to Ramtech's proposal or as a change order to any resulting contract.

Services Provided

12x44 Modular Office Building
HIDALGO COUNTY
EDINBURG TX

Plans, Specifications and Calculations

Ramtech shall develop floor plans and specifications for Client approval. Additionally, Ramtech shall provide plans (including structural details, electrical panel schedules, mechanical designs, plumbing riser diagram, etc.), specifications and design calculations for submittal to state and/or local building officials, if required.

The Client shall be responsible for providing all other information (i.e., site and civil drawings, completed applications, payment of local fees, etc.) that may be required in applying for and obtaining local building permits.

Construction

Ramtech shall be responsible for procuring all materials and constructing all building modules at its Mansfield, Texas facility. The Client's representatives are invited to tour Ramtech at any time, and encouraged to do so during the construction of their buildings.

Project Management

A Ramtech Project Manager shall oversee and coordinate activities associated with the delivery, installation, finish out and acceptance of your building. He is your primary point of contact during the installation process and will address any questions or concerns.

The Project Manager is to ensure that delivery of the building is coordinated with the Client to prevent delays and/or disruption of services at the site; investigate the site for acceptable conditions to ensure there is free and easy access without the use of additional equipment or modifications to the site or surrounding structures.

Project Close Out

The Project Manager, or Site Superintendent, shall walk you through the building to ensure that the work has been accomplished in accordance with the terms of our contract and address any repairs or other items that require our attention. Upon completion of your "walk-through", a recap of any repairs, adjustments or items that need to be replaced will be prepared, parts ordered and the work scheduled to be accomplished in a timely manner.

Assuming none of these "punch list" items will prevent the Client from occupying the building and the Client has accepted the work as substantially complete, and any payments due and payable have been received by Ramtech, the Client may occupy the building at this time.

Warranty

Ramtech buildings carry a one-year manufacturers warranty on materials and workmanship.

Ramtech shall provide for the repair and/or replacement of defective materials or components during the initial term of your operating lease.

Your Project Manager is your primary point of contact for warranty and other service related issues. However, anyone at Ramtech can and will do everything possible to assist you.

PROPOSAL SPECIFICATIONS
HIDALGO COUNTY
PROJECT: PRECINCT #3 - 12' x 44' OFFICE BUILDING
LOCATION: EDINBURG TX



1.0 FRAME

- 1.1 TYPE: Outrigger.
- 1.2 BEAM: M12x11.8# I-beam.
- 1.3 OUTRIGGER: 14 ga. formed steel @ 48" o.c.
- 1.4 CROSSMEMBER: 14 ga. formed steel @ 48" o.c.
- 1.5 HEADERS: Tapered steel installed on front only.
- 1.6 HITCH: Demountable with 2-5/16" coupler and elevating jack.
- 1.7 AXLES: 5000# axles with electric brakes as required.
- 1.8 TIRES: 8:00 x 14.5 10 ply rated.
- 1.9 PAINT: Black asphalt on entire assembly less axles.

2.0 FLOOR

- 2.1 BOTTOM BOARD: .040 one piece rolled continuous construction board.
- 2.2 INSULATION: R-30 Kraft faced fiberglass batts.
- 2.3 JOISTS: 2x10 #2 SYP installed transverse at 16" o.c.
- 2.4 PERIMETER RAILS: Double 2x10 #2 SYP on all sides.
- 2.5 DECKING: Single layer 3/4" tongue and groove plywood installed perpendicular to floor joists.
- 2.6 COVERING: 12" x 12" x 1/8" Vinyl composition tile shall be installed throughout. Tile shall be plant installed.

Color shall be: Selected by Client.

3.0 EXTERIOR

- 3.1 TYPE: IBC Framing
- 3.2 STUDS: 2x4 #2 SYP @ 16" O.C.
- 3.3 BOTTOM PLATE: Single 2x4 #2 SYP.
- 3.4 TOP PLATE: Double 2x4 #2 SYP.
- 3.5 HEADERS: Double 2x4#2 SYP on edge with 1/2" CDX plywood filler.
- 3.6 SILLS: Flat 2x4 #2 SYP.
- 3.7 WALL HEIGHT: Built full height to bottom of roof framing.
- 3.8 FIRE BLOCKS: 2x4 installed @ ceiling line.
- 3.9 INTERIOR FINISH: 5/8" Type "X" vinyl covered gypsum wallboard 8'-0". Color shall be: Ruff Stuff Frost.

8' fiberglass reinforced Class "C" panel laminated to 5/8" type "X" gypsum in restrooms. Color shall be: White.
- 3.10 INSULATION: R-13 Un-faced fiberglass batts installed to roof.
- 3.11 SHEATHING: 7/16" OSB sheathing installed full height entire perimeter.

15# Felt shall be installed full height entire perimeter.

- A water resistive barrier shall be installed full height entire exterior perimeter.
- 3.12 **SIDING:** 26 gauge, high rib commercial steel siding with "R panel" profile and baked enamel finish.
Color shall be: Selected by Client.
- 3.13 **TRIM:** 26 gauge "Z" bottom trim. Color to be same as siding.
26 gauge "J" trim around window & doors. Color to be same as siding.
- 3.14 **FASCIA/GUTTER:** 6" 26 gauge steel fascia around perimeter of building.
Color shall be: Selected by Client.
- 3.15 **TIE DOWNS:** Jack stud hurricane straps and earth anchors, per plans.
- 3.16 **SKIRTING:** Same material as used for exterior siding installed to grade with perforated venting panels and crawl space access panel.

4.0 INTERIOR WALLS

- 4.1 **STUDS:** 2x4 #2 SYP @ 16" o.c.
- 4.2 **BOTTOM PLATE:** Single 2x4 #2 SYP.
- 4.3 **TOP PLATE:** Double 2x4 #2 SYP.
- 4.4 **HEADERS:** Double 2x4 #2 SYP on edge with 1/2" CDX plywood filler.
- 4.5 **WALL HEIGHT:** 8'-1-1/2" Minimum.
- 4.6 **INTERIOR FINISH:** 5/8" Type "X" vinyl covered gypsum wallboard 8'-0". Color shall be: Ruff Stuff Frost.

8' fiberglass reinforced Class "C" panel laminated to 5/8" type "X" gypsum in restrooms. Color shall be: White.
- 4.7 **INSULATION:** All interior walls shall be insulated to ceiling height with R-11, 3-1/2" unfaced fiberglass batts.

5.0 MOULDING

- 5.1 **BASE:** 4" Vinyl cove base throughout. Plant installed.
Color shall be: Selected by Client.
- 5.2 **WINDOWS:** The jambs of all windows shall be finished the same as the walls.
- 5.3 **VERTICAL:** 1-1/2" Vinyl wrapped wood nail on battens installed on seams.

6.0 ROOF

- 6.1 **RAFTERS:** 2x8 #2 SYP installed @ 24" O.C. Rafters shall be installed so as to provide a minimum 2 IN 12 pitch.
- 6.2 **RAILS:** 2x8 #2 SYP.
- 6.3 **WOOD TRUSSES:** N/A
- 6.4 **BRIDGING:** N/A
- 6.5 **CEILING:** 2' x 4' x 5/8" acoustical mineral fiber panel in suspended T-grid system. Armstrong, Cortega # 769 with Prelude XL 15/16" exposed tee or equal.

PROPOSAL SPECIFICATIONS
HIDALGO COUNTY

PROJECT: PRECINCT #3 - 12' X 44' OFFICE BUILDING
LOCATION: EDINBURG TX



Ceiling shall be field installed after all modules are set-up and installation is complete.

- 6.6 **CEILING HEIGHT:** The finished ceiling height throughout the building shall be 7'-10".
- 6.7 **SUB-CEILING:** N/A.
- 6.8 **INSULATION:** R-30 un-faced fiberglass batts installed between roof joists held in place with nylon netting.
- 6.9 **SHEATHING:** 7/16" OSB installed perpendicular to the roof joists.
- 6.10 **ROOFING:** 29Gauge, high rib commercial steel roofing panels with R-profile and galvalume finish and installed over one layer of 15# felt.

7.0 EXTERIOR DOORS

- 7.1 **DOORS:** 1-3/4" x 36" x 84", 18 Gauge hollow core commercial steel. Doors to have minimum U-Value of 0.70.
- 7.2 **FRAMES:** Steel doors shall be equipped with 16-gauge knockdown commercial steel frames.
- 7.3 **HARDWARE:** Steel door shall be equipped with three 4-1/2"x4-1/2" ball bearing type butt hinges with non-removable pins, full weather-strip, threshold and hydraulic closer with back-check.
- 7.4 **EXIT DEVICE:** Steel door shall be equipped with "panic device" on the interior side and a keyed lever type handle on the exterior side, Tell or equal.
- 7.5 **CLOSER:** A hydraulic closer shall be provided on all exterior steel doors; Tell or equal.
- 7.6 **FINISH:** The interior and exterior side of the steel doors and frames shall be painted.

Color shall be: Selected by Client.

8.0 INTERIOR DOORS

- 8.1 **DOORS:** 1-3/4" X 36" X 80" and 1-3/4" X 32" X 80", Pre-finished solid core wood; Masonite Imperial Oak or equal.
- 8.2 **FRAMES:** All interior doors shall be set in prefinished 20 ga. commercial steel frames with baked enamel finish; "Timely" or equal. Color shall be: Brown.
- 8.3 **HARDWARE:** Interior doors shall be equipped with 1-1/2 pair of 4-1/2" x 4-1/2" mortise hinges with "US 26D Finish".
- 8.4 **LATCHSETS:** Office doors to have lever handle keyed latch set, "Tell" or equal.
Restroom door to have lever handle privacy latch set, "Tell" or equal.

9.0 WINDOWS

- 9.1 **TYPE:** 36"x60" aluminum framed, single hung, vertical sliders with **Mill or bronze** finish frames and window screens. Glazing shall be blue tinted, dual panel insulated low-e glass.

Windows shall have a minimum U-Value of .55 and a SHGC of .25

10.0 ELECTRICAL

- 10.1 **SERVICE:** 120/240v- 1 phase- 3W- 60hz.



- 10.2 MAIN DISTRIBUTION PANEL:** The building shall be equipped with a 120/240V, Single phase, main distribution panel (MDP). The MDP shall be equipped with a main breaker sized to accommodate the electrical loads of the building.
- 10.3 BREAKERS:** All breakers shall be plug in type.
- 10.4 ENTRANCE:** EMT conduit stubbed through floor.
- 10.5 CROSSOVERS:** N/A
- 10.6 RACEWAY/ CONDUCTORS:** Minimum #12 AWG type THHN copper wire in concealed MC cable or EMT (electric metallic tubing) conduit.
- 10.7 FLUORESCENT LIGHTS:** 2'x4', 120v, four, three or two tube (as required to meet energy code), recessed, fluorescent light with acrylic diffuser. Lights shall be equipped with T-8 lamps and electronic ballasts. Lights shall be plant wired and secured to the roof joists for shipment to the job site.
- 10.8 EXIT/EMERGENCY LIGHTS:** Combination 120 volt wall mount with back up battery power exit light with dual head emergency light. Exit lights shall be plant installed.
Cooper # APH70RWHDH or equal.
- 10.9 EXTERIOR EM LIGHT:** Exterior emergency egress light shall be remote head wired into exit light.
Cooper 6T000006WWH
- 10.10 EXTERIOR LIGHTS:** 42 Watt, weather proof, compact fluorescent with photo-cell installed at each exterior door.
- 10.11 RECEPTACLES:** 120v 20 AMP duplex specification grade, grounding type with matching plastic cover; White.
Provided exterior receptacles near HVAC unit with in-use covers.
- 10.12 SWITCHES:** 120v 20 AMP toggle type with matching plastic cover; White.
- 11.0 PLUMBING**
- 11.1 WATERLINES:** Water supply lines shall be CPVC or PEX with appropriate fittings. All fixtures shall be provided with shut-off valves.
- 11.2 WASTELINES:** PVC-DWV-SCH-40 drain, waste and vent lines, with multiple drops.
- 11.3 WATERHEATER:** Insta-Hot heater, 240v electric with single element and T&P valve.
- 11.4 WATER CLOSET:** White vitreous china tank type with open front seat and elongated bowl.
Water closets shall be installed for the handicapped.
- 11.5 LAVATORIES:** Vitreous china wall hung with 4" washerless centerset faucet.
Lavatories shall be installed for the handicapped and shall be equipped with "Handi-guard" water supply and drain protective covers and wrist blade handle.
- 11.6 ACCESSORIES:** Stainless steel "grab" bars at each water closet.
18"x36" metal edged mirror above each lavatory in restrooms only.

12.0 H.V.A.C.

PROPOSAL SPECIFICATIONS
HIDALGO COUNTY

PROJECT: PRECINCT #3 - 12' x 44' OFFICE BUILDING
LOCATION: EDINBURG TX



- 12.1 **COOLING:** 240v, 1 phase, wall mount air conditioner sized per design criteria stated in Section 14.4 and 14.5.
- 12.2 **HEATING:** 240v Electric resistance heat strip in each air conditioner.
- 12.3 **SUPPLY DUCTS:** Rigid foil faced fiberglass duct with 1" wall thickness installed below rafters with insulated circular flex to designated diffusers.
- 12.4 **DIFFUSERS:** 24"x24" white stamped metal with adjustable damper.
- 12.5 **RETURN AIR:** Return air via wall jumps to wall mounted return air grille.
- 12.6 **THERMOSTAT:** (1) Programmable thermostat shall be provided for each H.V.A.C. unit.
No. T-805 or equal.

13.0 FURNISHINGS **N/A**

14.0 DESIGN CRITERIA

- 14.1 **FLOORS:** The floor systems shall be constructed to accommodate a live load of 50 psf in addition to the dead loads.
- 14.2 **WALLS:** The exterior walls shall be framed, braced and secured in accordance with the requirements of the IBC, based on 90 mile per hour wind loads, 3 second gust.
- 14.3 **ROOFS:** All structural components of the roof system shall be designed and erected to span their respective areas and carry a live load of 20 psf and a dead load of 10 psf.
- 14.4 **HEATING:** The heating system shall be designed to maintain an interior temperature of 72 degrees + or - 2 degrees.
- 14.5 **COOLING:** The cooling system shall be designed to maintain an interior temperature of 72 degrees + or - 2 degrees.
- 14.6 **CODES:** The building shall be built in accordance with the latest edition of the following codes.
 - A. International Building Code, 2009
 - B. International Plumbing Code, 2006
 - C. International Mechanical Code, 2006
 - D. National Electrical Code, 2011
 - E. International Energy Conservation Code, 2009
 - F. Texas Accessibility Standards, 2012 (ADA Compliant)
 - G. State of Texas Industrialized, Housing and Building Rules, as administered by the Texas Department of Licensing and Regulations.

14.7 SITE ACCESSIBILITY APPROVALS:

- A. State of Texas – Architectural Barriers Section

While the building design as proposed by Ramtech complies with Texas Accessibility Standards (ADA), the scope of Ramtech's design does not include accessibility elements required for the site. It is the Owner's and their design professional's responsibility to have these site accessibility designs developed and to make submittals as required by the Texas Architectural Barriers Act. This submittal should be made to:

Texas Department of Licensing and Regulations
Architectural Barriers Section
P.O. Box 12157



Austin, TX 78711

15.0 FIELD ACTIVITIES

15.1 SITE PREPARATION: No provision for site work has been included. The client is responsible for all clearing, grubbing, filling, backfilling, grading and associated compaction to achieve a uniform soil bearing capacity of 2500 PSF prior to delivery of the building units. In addition to the above, the site shall be uniformly level (+/-3") so a finished floor to grade elevation of a maximum 30" shall be present at all building entries and at the entry of the step and ramp assembly. The site shall have adequate drainage to provide a positive flow of storm water away from the building. Also storm water shall not pass under the building from any direction. The client is also responsible for providing clear access to the site. Clear access to the site is defined as the building pad being accessible for both the delivery truck and the building unit. Physical on site obstructions shall not prevent the delivery truck from being able to deliver the building unit to the pad site, detach from the building and depart the site.

15.2 ELECTRIC UTILITIES: The client will be responsible for extending and connecting the electrical service to the "MDP". The meter base and weather head shall be provided by the client.

15.3 WATER UTILITIES: The client will be responsible for bringing the fresh water service to the building and making the final connection at a single point.

15.4 SEWER UTILITIES: The client will be responsible for bringing the sewer line to the building, providing and installing the drain, waste and vent manifold to the contractors supplied sewer and vent drops which are through the floor.

15.5 FOUNDATION Piers shall be installed down each side and at matelines at maximum 8'-0" o.c. and at column locations. Piers shall consist of a stacked CMU blockings installed on 4"x16"x16" precast concrete pad. Each building shall be securely anchored to the ground using auger type anchors.

Poured-in-place concrete foundation if required shall be the responsibly of the Client.

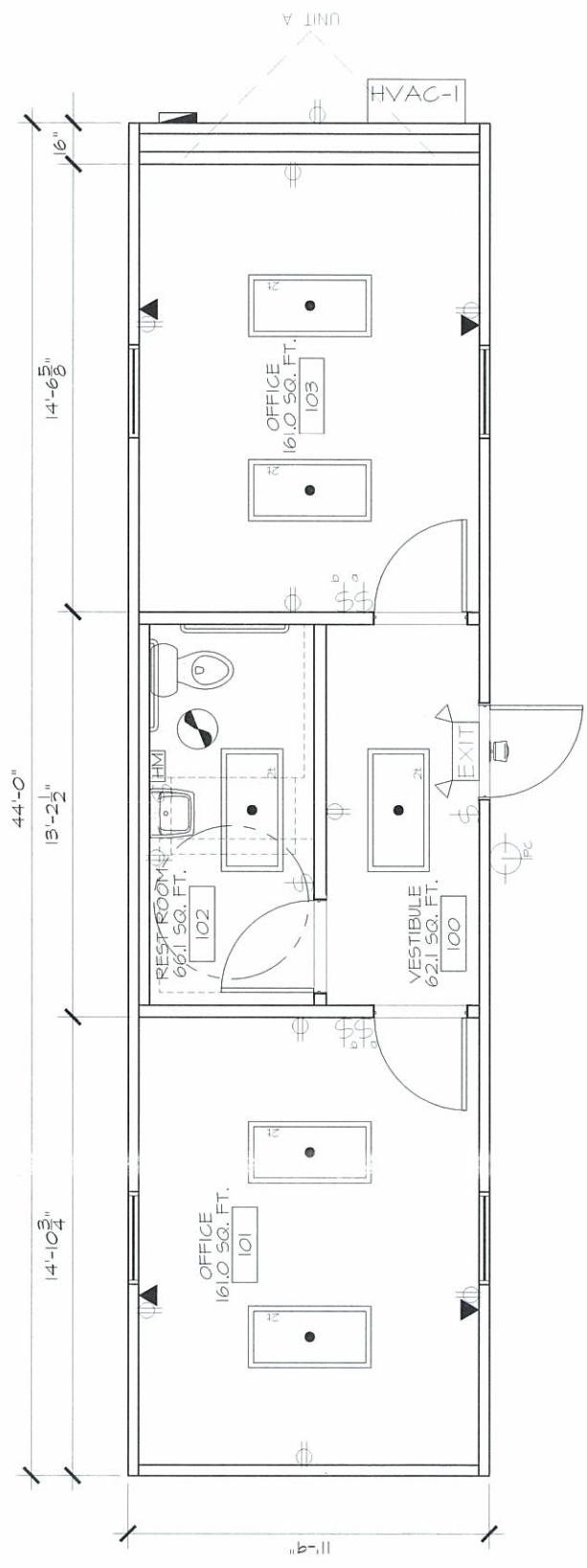
EXCLUSIONS:

- | | |
|--------------------------------|--|
| Taxes | Entry Assemblies |
| Surveys | Furniture |
| Civil Design | Poured Concrete |
| Soils Testing/Analysis | Fire Alarm |
| Site Development | Fire Sprinkler |
| Utility Extensions/Connections | Building Permits |
| Plumbing Manifold | Builders Risk Insurance excludes flood coverage in Flood Zones A, V or D as defined by FEMA. |
| Homeruns | |



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PLAN REVISIONS



1 FLOOR PLAN
 SCALE: NTS

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Vendors
 Ramtech Building Systems, Inc.[X]
 Price Range
 Show all prices
 Category
 None Selected
 Contract
 None selected

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Vendor Contract Information

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Vendor Name: Ramtech Building Systems, Inc.
Address: 1400 U.S. Highway 287 South
 Mansfield, TX 76063
Phone Number: (800) 568-9376
Email: gwhite@ramtechgroup.com
Federal ID: 75-2512648
Contact: Gary White
Accepts RFQs: Yes
Minority Owned Vendor: No
Women Owned Vendor: No
Contract Name: Modular Classrooms, Ramp Systems, Moving/Relocating Modular Bldgs.
Contract Description:
Contract#: 335-10
Effective Date: 02/01/2010
Expiration Date: 01/31/2014
Payment Terms: Net 30 days
Delivery Days: 30
Shipping Terms: Free Freight
Freight Terms: FOB Destination
Ship Via: Contract Carrier
Region Served: All Texas Regions
States Served: Alabama, Arizona, Arkansas, Colorado, Florida, Georgia, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Mississippi, Missouri, Nebraska, Nevada, New Mexico, Oklahoma, Tennessee, Texas
Contract Exceptions: Building code updates
Quote Reference Number: 335-10
Regulatory Notice: BuyBoard contract pricing does not include bonding or insurance. Each entity must assess their individual projects to determine the need for bonding and insurance, including without limitation such workers' compensation insurance as may be required by state or local law or policy. If required, it is the responsibility of each entity to obtain such bonding and insurance or confirmation of coverage, as applicable, from the vendor.

Also, each entity must assess their individual projects to determine whether the project is subject to prevailing wage rate requirements under the federal Davis Bacon Act or state or local law. If any such requirements apply is the responsibility of each entity to take appropriate action to determine compliance by the vendor.

The Texas Professional Services Procurement Act, Chapter 2254 of the Texas Government Code ("Act"), prohibits a governmental entity from using a competitive bid process that initially considers price in the procurement of professional services covered under the Act. "Professional services" under the Act includes, but is not limited

SECTION 6: Portable Toilet Trailers
Purchase Pricing

Item #	Specified Part # or Equal	Full Description	Uof M	Unit Price	Brand & Model Number	Deviations (all deviations must be specifically listed)
221	12' X 20' Toilet Trailer	12' X 20' Toilet Trailer, delivered within 100 miles of mfr. plant, complete per all specifications & drawings	EA			
222	12' X 20' Toilet Trailer	12' X 20' Toilet Trailer, delivered within 101-200 miles of mfr. plant, complete per all specifications & drawings	EA			
223	12' X 20' Toilet Trailer	12' X 20' Toilet Trailer, delivered within 201-300 miles of mfr. plant, complete per all specifications & drawings	EA			
224	12' X 20' Toilet Trailer	12' X 20' Toilet Trailer, delivered within 301-400 miles of mfr. plant, complete per all specifications & drawings	EA			
225	12' X 20' Toilet Trailer	12' X 20' Toilet Trailer, delivered within 401-500 miles of mfr. plant, complete per all specifications & drawings	EA			
226	12' X 20' Toilet Trailer	12' X 20' Toilet Trailer, delivered within 501-600 miles of mfr. plant, complete per all specifications & drawings	EA			
227	12' X 34' Toilet Trailer	12' X 34' Toilet Trailer, delivered within 100 miles of mfr. plant, complete per all specifications & drawings	EA			



Phone: 800-695-2919
Fax: 800-211-5454
Email: info@buyboard.com

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Vendors
Ramtech Building Systems, Inc.[X]

- Price Range
Show all prices
- Category
None Selected
- Contract
None selected

Vendor
Ramtech Building Systems, Inc.

Description
RT-TT-1220, 12' X 20' Toilet Trailer, delivered within 501-600 miles of mfr. plant, complete per all specifications & drawings

Pricing Sheet Price Qty Add to Cart

N/A \$37,575.00

[Add](#)
[Hide Details](#)

Extended Product Information

Reference Number: 335-10
Brand: Various
Part Number: Toilet Trailer
Unit Measure: EA
Pack Weight: EA
Full Description: RT-TT-1220, 12' X 20' Toilet Trailer, delivered within 501-600 miles of mfr. plant, complete per all specifications & drawings

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Resources

SECTION 6: Portable Toilet Trailers
Purchase Pricing

WOOD ENTRY ASSEMBLIES, per spec section 16.3					
246	Wood Entry Assemblies	Portable Toilet Trailer, 12' X 20', 12' x 34' or 12' x 48', (1) Wood Landing and Ramp Assembly	Price per Building		



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Vendor	Description	Item Name	Result	Price	Qty	Add to Cart
Rumich Building Systems, Inc.	Portable Toilet Trailer, 12' X 20', 12' X 24' or 12' X 48' (1) Wood Landing and Ramp Assembly	Portable Toilet Trailer	N/A	\$4,255.00		Add

Extended Product Information

Reference Number: 235-10
 Brand: Valco
 Part Number: Toilet Trailer
 Unit Measure: EA
 Pack Weight: EA
 Full Description: Portable Toilet Trailer, 12' X 20', 12' X 24' or 12' X 48' (1) Wood Landing and Ramp Assembly

Showing 1 to 1 of 1 entries (filtered from 528 total entries)

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Contact us 800-695-2919

From: [Ivan Cantu](mailto:ivan.cantu@co.hidalgo.tx.us)
To: oscarg.garza@co.hidalgo.tx.us
Cc: [Sergio Cruz](mailto:Sergio.Cruz@co.hidalgo.tx.us)
Subject: Re: Specs to Pct. #3 Modular
Date: Wednesday, December 12, 2012 8:40:41 AM

Good morning Oscar:

The acct # for this project will be acct #2-1200-431-00-123-049-0-739 "Pct. 3 Drainage Improvement-Other Structures". Funding is to be appropriated in the amount of \$296,053.00 into this acct. I have placed an agenda item for the 18th agenda for this appropriation (AI #35688).

Please let me know if you have any questions.

Ivan Cantu, MAcc
Budget Analyst III
Hidalgo Co. Dept. of Budget & Management
2818 S. Bus. Hwy 281, Admin. Bldg.
Edinburg, TX 78539
Phone: (956) 292-7025 ext. 5425
Fax: (956) 292-7035
ivan.cantu@co.hidalgo.tx.us

From: "Sergio Cruz" <sergio.cruz@co.hidalgo.tx.us>
To: "ivan.cantu" <ivan.cantu@co.hidalgo.tx.us>
Cc: "Oscar Garza" <oscarg.garza@co.hidalgo.tx.us>
Sent: Wednesday, December 12, 2012 8:30:07 AM
Subject: Fwd: Specs to Pct. #3 Modular

Ivan,

Please forward Mr. Garza the account number where we are appropriating the Precinct 3 funds.

Thanks,

Sergio Cruz

Budget Officer

County of Hidalgo, Texas

Department of Budget & Management

Office: (956) 292-7000 Ext. 5424

Fax: (956) 292-7035

sergio.cruz@co.hidalgo.tx.us

From: "Oscar Garza" <oscarg.garza@co.hidalgo.tx.us>
To: "Sergio Cruz" <sergio.cruz@co.hidalgo.tx.us>
Cc: "Valde Guerra" <valde.guerra@co.hidalgo.tx.us>, "jose pena" <jose.pena@co.hidalgo.tx.us>
Sent: Wednesday, December 12, 2012 8:25:15 AM
Subject: FW: Specs to Pct. #3 Modular

Mr. Cruz, attached is the proposed Modular Building for Pct.#3 as requested by Commissioner Flores, please advise as to what account number we will use for this project.

As per Mr. Peña funding was to be transferred into an account on yesterday's Commissioners Court.

Thank You,



Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: [956-318-2626](tel:956-318-2626) Ext. 4857
Fax: [956-292-7612](tel:956-292-7612)
oscarg.garza@co.hidalgo.tx.us

 Is it really necessary to print this email?

From: Bill Barron [<mailto:bbarron@ramtechgroup.com>]
Sent: Tuesday, December 11, 2012 8:59 AM
To: Oscar Garza
Subject: RE: Specs to Pct. #3 Modular

Mr. Garza,

Please see the revised proposal attached. I have added the BuyBoard references and revised Section 14.0 Design Criteria to clarify the fact that our building is ADA compliant and that Hidalgo County is

responsible for the "accessibility" issues relative to your site.

Let me know if you have any questions or need any additional information.

Bill Barron
Ramtech Building Systems, Inc.
[817-473-9376](tel:817-473-9376), xt. 144
[800-568-9376](tel:800-568-9376)

From: Oscar Garza [mailto:oscarg.garza@co.hidalgo.tx.us]
Sent: Monday, December 10, 2012 3:21 PM
To: Bill Barron
Cc: jose.pena@co.hidalgo.tx.us
Subject: FW: Specs to Pct. #3 Modular

Mr. Barron,

Proposal submitted for the modular has been revised and approved by Commissioner Pct. #3; however we would prefer a **turnkey solution** to include the ADA compliance requirements (i.e Ramps, bathroom). We can provide the ADA Specialist, if you cannot provide one.

Pct. #3 will provide all the necessary preparations for the pad and accessibility for Ram Tech to place modular on proposed area.

Please advise on recommendation on the aforementioned inasmuch as the drawings provided do not reflect any ADA Compliance.

Thank you!



Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: [956-318-2626](tel:956-318-2626) Ext. 4857
Fax: [956-292-7612](tel:956-292-7612)
oscarg.garza@co.hidalgo.tx.us

 Is it really necessary to print this email?

From: Bill Barron [mailto:bbarron@ramtechgroup.com]

Sent: Tuesday, December 04, 2012 12:04 PM
To: Oscar Garza
Subject: RE: Specs to Pct. #3 Modular

Mr. Garza,

Please see the attached proposal – pricing, specifications and floor plan. Let me know if you have any questions or need any additional information.

Thanks,

Bill Barron
Ramtech Building Systems, Inc.
[817-473-9376](tel:817-473-9376), xt. 144
[800-568-9376](tel:800-568-9376)

From: Oscar Garza [mailto:oscarg.garza@co.hidalgo.tx.us]
Sent: Tuesday, December 04, 2012 11:21 AM
To: Bill Barron
Subject: RE: Specs to Pct. #3 Modular

Your prompt response will be deeply appreciated.

Thank you!



Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: [956-318-2626](tel:956-318-2626) Ext. 4857
Fax: [956-292-7612](tel:956-292-7612)
oscarg.garza@co.hidalgo.tx.us

 Is it really necessary to print this email?

From: Bill Barron [mailto:bbarron@ramtechgroup.com]
Sent: Tuesday, December 04, 2012 11:09 AM
To: Oscar Garza
Subject: RE: Specs to Pct. #3 Modular

Mr. Garza,

My apologies, I will try to send them today or tomorrow at the latest.

Thank you,

Bill Barron
Ramtech Building Systems, Inc.
[817-473-9376](tel:817-473-9376), xt. 144
[800-568-9376](tel:800-568-9376)

From: Oscar Garza [mailto:oscarg.garza@co.hidalgo.tx.us]
Sent: Tuesday, December 04, 2012 9:51 AM
To: Bill Barron
Subject: Specs to Pct. #3 Modular

Mr. Barron, please let this serve as a formal request for the specifications on proposed 12x44 Modular.

I have not received anything yet.

Trying to get this approved at the earliest convenience.

Thank you!



Oscar Garza, Program Coordinator
2802 So Bus. Hwy 281
Postal Mailing Address:
2812 So. Bus 281 & Corner of Canton Rd.
Edinburg, TX 78539
Phone: [956-318-2626](tel:956-318-2626) Ext. 4857
Fax: [956-292-7612](tel:956-292-7612)
oscarg.garza@co.hidalgo.tx.us

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AI-35553

Purchasing Department 29. D. 3.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha Salazar

Submitted By: Elena Gomez, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Presentation of sole bid received from Starr Feedyards, LTD as further detailed in tabulation sheet contained herein meeting all specifications and/or requirements for the purpose of award and approval of contract for Request for Bid titled: Hidalgo County Pct 3-" Lease of Land (appr 960 +/- acres) within Pct 3 for the purpose of Farming" through project No.: 2012-218-11-07-MEG.

BACKGROUND

BACKGROUND

1. Upon approval by Commissioner's Court the contract will commence on January 1, 2013.
2. Contract document was reviewed and approved by Legal Counsel as to form.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

1-1100-362-10-000-000-0-000

This project will generate Revenues; Lease amount

Year (1) 2013 -0-

Year (2) 2014 20,640.00 (21.50 acre)

Year (3) 2015 21,120.00 (22.00 acre)

Year (4) 2016 21,120.00 (22.00 acre)

Year (5) 2017 38,400.00 (40.00 acre)

Attachments

Memo of Recommendation

Tabulation Sheet

Agreement-Legal Approval

Agreement

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/20/2012 08:28 PM
Budget & Management	Obdett Calzada	12/21/2012 09:19 AM
Manuel Chapa	Manuel Chapa	12/21/2012 11:09 AM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Elena Gomez		Started On: 12/03/2012 11:30 AM
Final Approval Date: 12/23/2012		



PURCHASING DEPARTMENT

County of Hidalgo

MEMORANDUM

TO: Joe N. Pena
R.O.W. Director

FROM: Elena Gomez, Buyer II
Hidalgo County Purchasing Department

DATE: November 26, 2012

RE: Request Recommendation for RFB 2012-218-11-07-MEG
"Lease of Land (App. 1280 960 +/- Acres) within Pct 3 for the Purpose of Farming"

Attach you will find a copy of the sole bid response received and bid tabulation form for the above referenced project for your review and concurrence. Please reply with your recommendation. We will attempt to present award of bid/contract at the next Commissioners Court Meeting.

Indicate recommendations or concerns on the space provided below and reply via email: elena.gomez@co.hidalgo.tx.us or fax 318-2629. Please include the account number(s) for the above mentioned project.

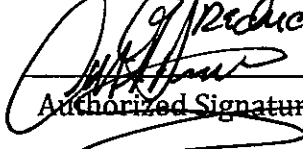
Should you have any questions or require further information, do not hesitate to call me at 318-2626 extension 4855. Thank you for your attention and cooperation to this matter.

Award to Vendor(s):	Recommendation/Concurrence
Star Feedyards	Option #1

Budget Acct No: _____

Department Name: Pct. # 3 / ROW

Concerns: Comm. wants to make sure we will be allowed to reduce acreage if needed.


Authorized Signature

JOE N. PENA
Printed Name

11/27/12
Date



STARR FEEDYARDS, LTD.

144 Starr Feedyard Rd.
Rio Grande City, Texas 78582

(956) 842-3354

NOVEMBER 19, 2012

STARR FEEDYARDS LTD
PROPOSAL 1
RFB NO. 2012-218-11-07-MEG
HIDALGO COUNT PCT 3

	<u>YEARLY LEASE INCOME</u>
Year (1) - 2013	-0-
Year (2) - 2014	\$20,640.00 (21.50/acre)
Year (3) - 2015	\$21,120.00 (22.00/acre)
Year (4) - 2016	\$21,120.00 (22.00/acre)
Year (5) - 2017	\$38,400.00 (40.00/acre)

First year would not have any income due to 2013 crops would not be planted in time. Lease payment would be made by January 10th of each year.

Jack Scoggins Sr.
Jack Scoggins Sr.
President

rocio.villarreal

From: Steve Crain [scrain@atlashall.com]
Sent: Thursday, December 20, 2012 1:55 PM
To: 'rocio.villarreal'
Subject: RE: Lease of Land

The lease is fine.

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Thursday, December 20, 2012 1:48 PM
To: 'Steve Crain'
Subject: RE: Lease of Land

Mr. Crain:

Attached is the corrected agreement. Please review and approve as to form.

Thank you.
Rocio

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Thursday, December 20, 2012 12:49 PM
To: 'rocio.villarreal'
Subject: RE: Lease of Land

You need to make the revision Marty and I discussed to 2013 rental amount namely that year 2013 rental is clearing the brush from the land and preparing the land for cultivation.

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Thursday, December 20, 2012 11:38 AM
To: 'Steve Crain'
Subject: Lease of Land

Mr. Crain:

Please review and approve as to form. Thank you.



THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

FARM LEASE
C-12-218-12-28

This Agreement of Lease is between the **COUNTY OF HIDALGO, TEXAS** ("Lessor") and **Starr Feedyards, LTD** ("Lessee").

In consideration of the mutual covenants and agreements herein set forth, and other good and valuable consideration, Lessor does hereby demise and lease to Lessee, and Lessee does hereby lease from Lessor, the premises situated in Hidalgo County, Texas, described as follows:

A 960 acre tract of land, located at Mile 14 North Road (N/S), at the intersection of Jara Chinas Road, Hidalgo County, Texas. Tract 1-Lots Five through Eight (5-8) inclusive, **EYHORN LANDFILL SUBDIVISION NO. 1**, and Tract 2-Lots One through Eight (1-8) inclusive, **EYHORN LANDFILL SUBDIVISION NO. 2**, Hidalgo County, Texas more particularly described on Exhibit "A" attached hereto and made a part hereof for all purposes. (the "Farm" or the "premises").

The Farm shall be deemed to include 960 acres for the purposes of this Lease.

TERM

(1) This Lease shall be a term of three (3) years hereinafter referred to as the "initial lease term" commencing on December 28, 2012 and expiring on December 27, 2015; subject, however, to earlier termination as hereinafter provided. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

RENEWAL

(2) Provided Lessee is not in default hereunder, Lessee is granted the option to renew this Lease for an additional two (2) one (1) year term (the "Renewal Term as stated in the Request for Bid (RFB) Procurement Packet in Exhibit "B" attached hereto), under the same terms and conditions set forth in this Agreement except that the rent amount for the Property shall be established as proposed by Lessor in Exhibit "C" attached hereto (the "Bid Page") and which was accepted by County.

RENT

(3) Lessee agrees to pay to Lessor as a rent for the term hereof, the sum of **for Year 2013-No dollar will be paid however, Lessee agrees to clear all brush from farm and prepare the soil to cultivate; Year 2014-\$20,640.00; Year 2015-\$21,120.00; Year 2016-\$21,120.00; and Year 2017-\$38,400.00. Lease payment will be made annually on or no later than January 10th of each year.**

TERMINATION

(4) Lessor may terminate this lease as to all or any part of the Farm at any time by giving Lessee notice of such termination at least thirty (30) days prior to the effective date of such termination without incurring any obligation, liability or damage to Lessee.

CULTIVATION

(5) a. Lessee agrees to clear land and remove all brush to prepare the land for cultivation.

(5) b. Lessee agrees to cultivate the Farm land in an efficient and economic manner and to employ all modern methods of farming as are customarily practiced in the area during the term hereof.

MAINTENANCE

(6) Lessee agrees and covenants to keep and maintain in good repair all buildings and other improvements on the Farm for the term of this Lease.

IMPROVEMENTS

(7) Lessee may not make any alterations, additions, or improvements to the Farm without the prior written consent of Lessor. Consent for nonstructural alterations, additions or improvements shall not be unreasonably withheld by Lessor. All alterations, additions, or improvements made by Lessee shall become the property of Lessor at the termination of this Lease; if Lessor so elects, however, if Lessor does not so elect Lessee shall promptly remove all alterations, additions, and improvements, and any other property placed on the Farm by Lessee, and Lessee shall repair any damage caused by such removal.

RIGHT TO ENTER

(8) Lessor or his authorized representative shall have the right, at any reasonable time, to enter on the premises for the purposes of making any major repairs, alterations, or improvements, and to inspect the Farm, as Lessor shall deem necessary or advisable.

NO PARTNERSHIP

(9) This Lease shall not give rise to a partnership relationship between the parties hereto. Neither party shall have the authority to bind the other without his written consent.

INDEMNIFICATION

(10) Lessee agrees and covenants to indemnify and hold Lessor harmless against any and all claims, demands, damages, costs, and expenses, including reasonable attorneys' fees for the defense thereof, arising from the conduct or management of Lessee's business or his use of the above-described premises, or from any negligent act or omission by Lessee, his agents, servants, employees, contractors, guests, or invitees on or about the premises. In the event that any action or proceeding is brought against Lessor by reason of any of the above, Lessee further agrees and covenants to defend the action or proceeding by legal counsel acceptable to Lessor.

NO ASSIGNMENT OR SUBLEASE

(11) Lessee may not assign this Lease nor sublease any portion of the Farm leased hereunder without the prior written consent of Lessor.

UTILITY CHARGES

(12) Lessee shall pay all utility charges for electricity, heat, water, gas, and power used in and about the Farm, to be paid before the same becomes delinquent. Lessee shall pay all flat rate water district taxes imposed on the Farm as well as the cost of irrigating the Farm, if applicable.

BREACH

(13) If Lessor or Lessee fails to carry out any provision of this Lease, the other party shall have the right to terminate this Lease on ten (10) days' written notice to the offending party of his intention to do so. Nothing contained herein constitutes a waiver of the right of either party to damages occasioned by breach of this Lease.

ENTIRE AGREEMENT -- AMENDMENT

(14) This Lease shall constitute the entire understanding of the parties hereto with respect to the subject matter hereof, and no amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof, and duly executed by the parties hereto.

(15) It is understood that because of the general prolonged drought situation and need to manage and use water effectively and efficiently, Lessee will be allowed to pool the water allotment from Farm with the water allotment from other land farmed by Lessee for the term of this Agreement thus allowing the transfer of water allotment to and from other land that Lessee owns, operates, and supervises. This in no way effects the Lessor's basic water rights.

NOTICES and ADDRESSES

(16) All notices provided to be given under this agreement shall be given by certified mail or registered mail addressed to the proper party, or in person against a receipt. The date of mailing of any notice under this agreement shall be deemed to be the date of such notice and shall be effective from such date. The addresses of the parties of this agreement are as follows:

LESSOR

LESSEE

County Of Hidalgo, Texas
Attn: Ramon Garcia, County Judge
302 W. University Drive
Edinburg, Texas 78539

Starr Feedyards, Ltd.
Jack Scoggins, President
144 Starr Feedyards Rd
Rio Grande City, Texas 78582

Commitment of Current Revenues Only

(17) In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, Lessee may terminate this Agreement upon sixty (60) days written notice to Lessor. Lessee agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this

Agreement at the expiration of each budget period of Lessee pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

IN WITNESS WHEREOF, the undersigned Lessor and Lessee hereto execute this Agreement as of the day and year first above written

**LESSOR:
HIDALGO COUNTY**

ATTEST:

By: _____
Ramon Garcia, County Judge

Arturo Guajardo Jr., County Clerk

**LESSEE:
STARR FEEDYARDS, LTD**

By: _____
Printed Name: _____
Title: _____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.

Stephen L. Crain

IN WITNESS WHEREOF, the undersigned Lessor and Lessee hereto execute this Agreement as of the day and year first above written

**LESSOR:
HIDALGO COUNTY**

ATTEST:

By: _____
Ramon Garcia, County Judge

Arturo Guajardo Jr., County Clerk

**LESSEE:
STARR FEEDYARDS, LTD**

By: _____
Printed Name: _____
Title: _____

APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.

Stephen L. Crain

EXHIBIT A

LEGAL DESCRIPTION

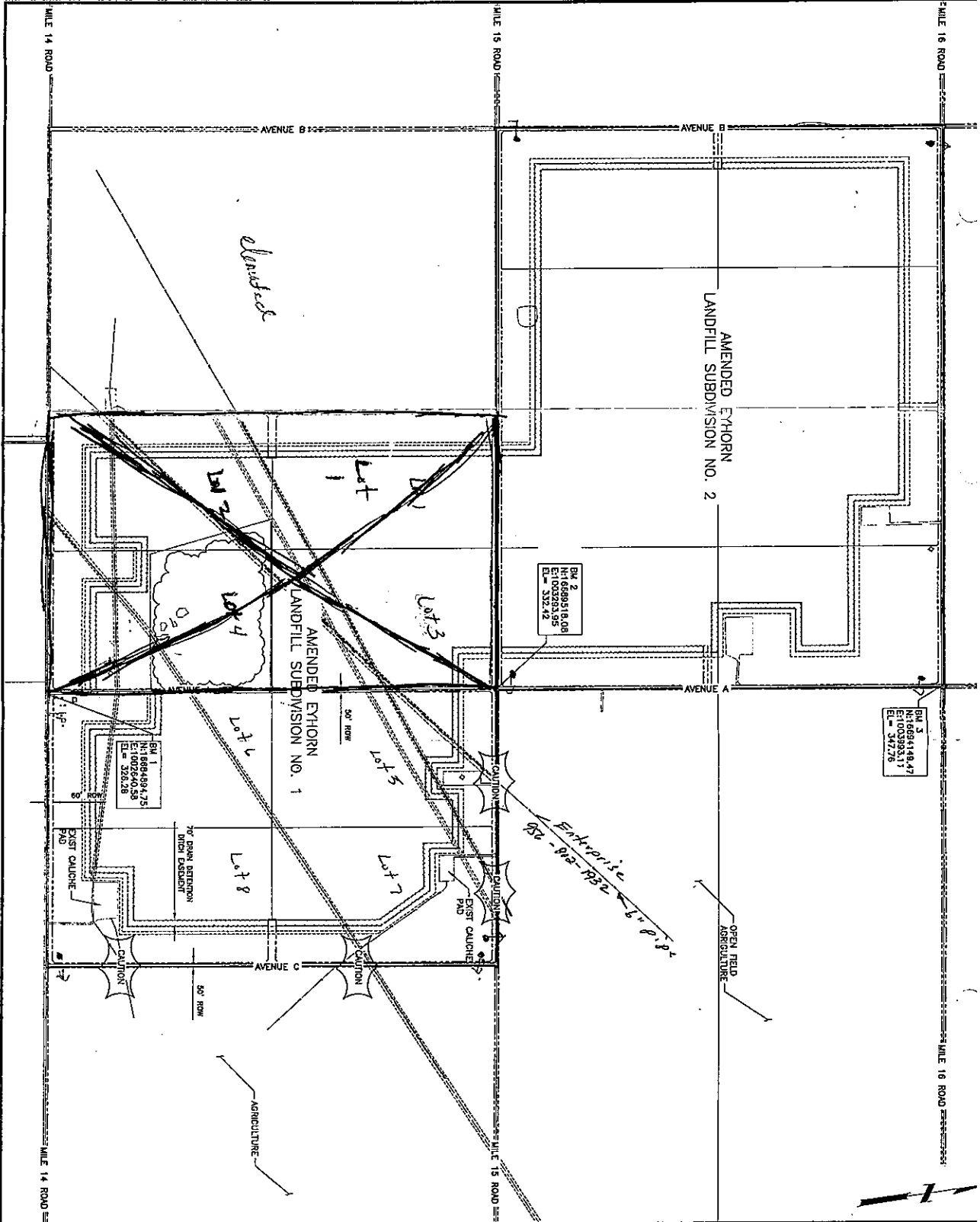
LEGAL DESCRIPTION

TRACT I

Lots One through Eight (1-8), inclusive, EYHORN LANDFILL SUBDIVISION NO. 1, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 49, Page 175-177, Map Records, Hidalgo County, Texas.

TRACT II

Lots One through Eight (1-8), inclusive, EYHORN LANDFILL SUBDIVISION NO. 2, Hidalgo County, Texas, as per map or plat thereof recorded in Volume 49, Page 178-180, Map Records, Hidalgo County, Texas.

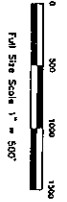


1. LOCATION OF UNDERGROUND UTILITIES ARE FROM BEST INFORMATION AVAILABLE AT THE TIME THESE PLANS WERE PREPARED. OWNER, THE OWNER OR ENGINEER SHOWN HEREON IS NOT RESPONSIBLE FOR THE LOCATION OF ANY UTILITIES. THE USER OF THESE PLANS SHALL BE RESPONSIBLE FOR THE LOCATION OF ALL UTILITIES PRIOR TO SHALL BE CALLED TO THE ENGINEER'S ATTENTION IMMEDIATELY.

2. ADJOINER OWNERSHIP: SEE SHEETS 001-03 & 04

EL PASO - LEE ADAMS
 # 952-755-9175

SHELL -
 # DANNY VILLANEA
 956-279-4808



Rev No	Description	CHK By	Date
1	ISSUED FOR CONSTRUCTION	J.V.	01-11-11



DANNENBAUM
 ENGINEERING COMPANY - McALLEN, LLC
 T.S.P.E. FIRM REGISTRATION #8992
 1100 HOUANA LANE, STE 200 McALLEN, TX 78104 (956) 623-3977

HIDALGO COUNTY
 PRECINCT #3
 ACCESS ROAD

OVERALL SITE LAYOUT
 AND
 BENCHMARKS

Project No. 4155-54
 SHEET (1 OF 1)

Designed By: N.O.
 Drawn By: N.O.
 Checked By: J.V.
 Scale: 1/4" = 1'

Matthew D. Hartz
 Registered Professional Engineer
 License No. 4355-54

001-02

EXHIBIT B

REQUEST FOR BIDS (RFB) PROCURMENT PACKET



PURCHASING DEPARTMENT
County Of Hidalgo

October 22, 2012

Re: HIDALGO COUNTY Pct 3
"Lease of Land (app1280acres) within Pct 3 for Purpose of Farming"
Bid No.: 2012-218-11-07-MEG

Dear Gentleman/Ladies:

Enclosed please find a Request for Bid (RFB) packet for your review and consideration.

Hidalgo County Purchasing Department welcomes and appreciates your participation in the bid process.

If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/meg

Enclosures



PURCHASING DEPARTMENT
County Of Hidalgo

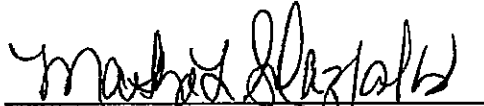
**REQUEST FOR BID (RFB)
CHECKLIST**

**HIDALGO COUNTY Pct 3
"Lease of Land (app 1280 acres) within Pct 3 for Purpose of Farming"
Bid No.: 2012-218-11-07-MEG**

1. Request for Bid Letter, consists of 1 page.
2. Request for Bid, Legal Notice, consisting of 8 pages.
3. Exhibit "A" Specifications consisting of 2 pages.
4. Exhibit "B" Bid Page consisting of 1 page.
5. Exhibit "C" Insurance Requirements consisting of 4 pages.
6. Exhibit "D" CIQ Conflict of Interest Questionnaire, consisting of 1 page.
7. Vendor/Bidder Application and W-9 form consisting of 6 pages.
8. Draft Requirements Agreement consisting of 8 pages.
9. Certification Regarding Debarment 1 page.

The above mentioned items shall be found in the Request for Bid (RFB) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.



Martha L. Salazar, CPPB
Purchasing Agent

October 22, 2012
Date

Bid No: 2012-218-11-07-MEG

Buyer: Elena Gomez Tel. No: (956) 318-2626 Ext. 4855

REQUEST FOR BIDS

**HIDALGO COUNTY Pct 3
"Lease of Land (app 1280 +/- acres) within Pct 3 for
Purpose of Farming"
Bid No.: 2012-218-11-07-MEG**

**BID OPENING DATE:
NOVEMBER 07, 2012**

Contact Person:

Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539



1. Sealed bids will be received for **HIDALGO COUNTY PCT 3- "Lease of Land (1280 acres) within Pct 3 for Purpose of Farming"** in accordance with the specifications attached as Exhibit "A" hereto. Bids should address all specifications set forth. Bidders may suggest substitutions of features which they feel would be in the best interest of HIDALGO COUNTY ("County"). Strong rationale must be presented for any deviation from the specifications. HIDALGO COUNTY reserves the right to reject the deviation and its effect on the overall bid.

2. **ONE (1) ORIGINAL AND THREE (3) COPIES** of all bids are required with the bidders name and return address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package: **RFB-2012-218-11-07-MEG HIDALGO COUNTY PCT 3- "Lease of Land (app 1280 acres) within Pct 3 for Purpose of Farming"** and in County's Purchasing Department, physical address: 2812 S. Business Hwy. 281, mailing address: 2812 S. Business 281- New Administration Building, Edinburg, Texas, **on or before 9:30 A.M. Wednesday November 07, 2012. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY RFB RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE WITH REFERENCE TO RFB-2012-218-11-07-MEG HIDALGO COUNTY PCT 3- "Lease of Land (app 1280 acres) within Pct 3 for Purpose of Farming"**

HIDALGO COUNTY reserves the right to refuse and reject any/all RFB and to waive any/all formalities or technicalities, or to accept the RFB considered the best and most advantageous to HIDALGO COUNTY.

3. HIDALGO COUNTY reserves the right to: A.) separate and accept, or eliminate any item(s) listed under this bid that it deems necessary to accommodate budgetary and/or operational requirements; B.) reject any or all bids submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid for approval; and C.) award the bid to one bidder or to multiple bidders if the County determines it is in its best interest to do so."

4. The Bidder shall not substitute items named in the bid without the express written consent of HIDALGO COUNTY. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release HIDALGO COUNTY from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible bidder, or to reject all bids and re-advertise.

5. For work to be performed at a County owned or operated location, each bidder shall, in its sole discretion, visit the job site before preparing the bid and thoroughly familiarize himself/herself with existing conditions. Bidder should take field dimensions and note all circumstances which affect the dollar amount of the bid.

6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by HIDALGO COUNTY. Due to various styles and models of equipment, bidders are required to include illustrations, specifications,

explanation of warranties, and service data with their bid including catalogue numbers and any necessary references.

7. No bid may be withdrawn within thirty (30) days from the scheduled time to open bids.
8. Proposed prices are to remain firm for a minimum of ninety (90) days after bid opening.
9. Any interpretations, amendments, corrections or changes to this bid document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Bids. Bidders shall acknowledge receipt of all addenda as a part of their bid.
10. County reserves the right to accept or reject any or all bids.
11. Costs are to be net F.O.B., County Prepaid.
12. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
13. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a bid or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.
14. Upon award and prior to execution of a contract, Sole Proprietorships are required to submit a copy of their social security cards to the HIDALGO COUNTY Auditor's Office in order to establish an account with the County. All awarded vendors must submit a completed W-9 and a copy of their Federal ID Number Certificate.
15. DELIVERY INSTRUCTIONS:

- . No deliveries accepted after 3:00 P.M., Monday-Friday.
- . At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, Purchasing Agent before delivery will be accepted.
- . If you need additional information call the office listed below:

HIDALGO COUNTY Purchasing Department
Martha L. Salazar, Purchasing Agent
(956) 318-2626

16. BILLING AND PAYMENT INSTRUCTIONS:

- . Invoices must include:
 - a) Name and address of successful bidder
 - b) Name and address of receiving department or official

- c) Purchase Order Number (if any)
- d) Notation - **HIDALGO COUNTY PCT 3- "Lease of Land (app 1280 acres) within Pct 3 for Purpose of Farming"** Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- e) Contract number must be indicated on all invoices

- . Discount payments will be considered when offered.
- . Contact person for Billing and Payment questions:

Mr. Ray Eufrazio, County Auditor
 2808 So. Business Hwy 281, New Administration Building
 Edinburg, TX 78539
 (956) 318-2511

17. SCHEDULE OF EVENTS

Bid Opening, 9:30 AM	<u>November 07, 2012</u>
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

18. Bid or Performance Bond and Debarment Certification; Payment Under Contract:

. If the contract proposed is for the construction of public works or is for a contract for goods & services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All bidders are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR Part 76.

. Together with the signing of a contract or issuance of a purchase order following the acceptance of a bid, and prior to commencement of the actual work, the bidder shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.

. If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the receipt by County of satisfactory evidence that all subcontractors and material men have been paid.

. If a contract is for the construction, alteration or repair of public buildings or public works, the contractor *shall* provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.

. For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.

19. ETHICAL STANDARDS:

. It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or proposal therefore pending before any department or agency of the County.

. It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.

. No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.

20. Disclosure of Conflict of Interest

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with HIDALGO COUNTY ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as Exhibit D, the vendor, person, consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the HIDALGO COUNTY Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with HIDALGO COUNTY for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with HIDALGO COUNTY are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please Submit completed CIQ forms to the HIDALGO COUNTY Clerk's Office located at 100 N. Clossner, Edinburg, Texas 78539-HIDALGO COUNTY Courthouse

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE

RESPONSIBILITY OF THE PROSPECTIVE BIDDER

21. If, during the life of any contract or bid awarded, the successful bidder's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
22. Bids, and all goods and services provided there under, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
23. Minimum Standards For Responsible Prospective Bidders: A prospective bidder must affirmatively demonstrate bidder's responsibility. A prospective bidder, by submitting a bid, represents to County that it meets the following requirements:
 - . Possess or is able to obtain adequate financial resources as required to perform under the bid;
 - . Be able to comply with the required or proposed delivery schedule;
 - . Have a satisfactory record of performance;
 - . Have a satisfactory record of integrity and ethics;
 - . Be otherwise qualified and eligible to receive an award.
24. Successful bidder will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful bidder's officers, agents and/or employees will not be entitled to any benefits of an employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.
25. Any contract award to a successful bidder will be in effect until: A.) the contract expires, B.) delivery and acceptance of products, and/or performance of services ordered, or C.) terminated by County with thirty (30) day's written notice prior to cancellation.
26. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful bidder; County reserves the right to terminate any contract immediately in the event a successful bidder fails to:
 - A.) Meet schedules;
 - B.) Pay any required fees or taxes; or
 - C.) Otherwise perform in accordance with the specifications.
27. Successful bidder shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful bidder, or of any agent, employee, subcontractor or supplier of successful bidder in the execution of, or performance under, any contract which may result from bid award or which arises from any event or casualty happening on or within County premises themselves or happening upon or in any halls, elevators, entrances, stairways or approaches of or to such County facilities. Successful bidder shall pay any judgment with costs which may be obtained against County growing out of such injury or

damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful bidder's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods and services provided by successful bidder.

28. Successful bidder shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Bids shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful bidder within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
29. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in HIDALGO COUNTY, Texas.
30. The successful bidder shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.

Bid
For
HIDALGO COUNTY PCT 3
“Lease of Land (1280 +/- acres) within Pct 3
for Purpose of Farming”
BID NO.:2012-218-11-07-MEG

To: Martha L. Salazar, CPPB, Purchasing Agent
HIDALGO COUNTY Purchasing Department
Physical Address: 2802 S. Business Hwy. 281 -New Administration Building
Mailing/Postal Address: 2812 S. Business Hwy. 281
Edinburg, Texas 78539

In accordance with the Specifications, and subject to all laws and regulations of the United States and state and local laws, the undersigned bidder proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned bidder further agrees, upon acceptance of its bid, to execute a contract and/or Purchase Order issued by HIDALGO COUNTY for performing and completing the work described in the Specifications within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Bidder acknowledges receipt of all of the pages of the documents referenced in the Invitation to Bid Checklist presented in connection with this procurement. Bidder understands that HIDALGO COUNTY reserves the right to reject any or all bids and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best bid.

Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving bids, as contained in the Specifications.

Respectfully submitted,

Bidder:

Address:

By:

Printed Name:

Title:

EXHIBIT "A"
HIDALGO COUNTY PCT 3
LEASE OF LAND (Approximately 1280 +/- Acres)
Within Pct 3 for the PURPOSE OF FARMING
RFB NO.: 2012-218-10-24-MEG

PROJECT OVERVIEW:

The County of Hidalgo is offering to Lease approximately 1280 Acres Tract of Land located in the Precinct #3 for the purposes of farming.

Description of Property: A 1280 acre tract of land located at Mile 14 North Road (N/S), at the intersection of Jara Chinas Road, Hidalgo County, Texas

Tract I

Lots One through Eight (1-8) inclusive, *EYHORN LANDFILL SUBDIVISION NO. 1*, Hidalgo County, Texas as per map or plat thereof recorded in Volume 49, page 175-177, Map Records, Hidalgo County, Texas

Tract II

Lots One through Eight (1-8) inclusive, *EYHORN LANDFILL SUBDIVISION NO.2*, Hidalgo County, Texas as per map or plat thereof recorded in Volume 49, page 178-180 Map Records, Hidalgo County, Texas

Approximately Total Acres: 1280

SPECIFICATIONS:

1. The term of the lease will be for two years commencing the date Lease Agreement is fully executed by all parties.
2. Lessee will pay cash per acre to County (Lessor)
3. The Lessor may terminate this lease as to all or any part of the Farm Land at any time by giving Lessee notice of such termination at least thirty (30) days prior to the effective date of such termination without incurring any obligation, liability or damage to Lessee.
4. Lessee agrees to cultivate the Farm Land in an efficient and economic manner and to employ all modern methods of farming as are customarily practiced in that area during the term of the Lease.

REQUIREMENTS:

1. Lessee agrees and covenants to keep and maintain in good repair all buildings and other improvements on the Farm Land for the term of this Lease if applicable.
2. Lessee will pay all Water Districts for the term of the Lease.
3. Flat Rate Assessments shall be submitted with bid in the form of a Cashier's Check payable to the respective Irrigation District.
4. The amount of cash rent shall be submitted with the bid in the form of a cashier's check payable to Hidalgo County.
5. Partial bids will not be accepted, **ALL 1280 +/- Acres** will be awarded to the highest Bidder.
6. During the term of the lease Bidder must not sub lease property
7. Hidalgo County will not be held responsible for crops that have not been harvest if the Contract becomes terminated by either party before the end of the term of contract.
8. Lessee shall prepay all flat-rate taxes assessed against the Farm by the Irrigation District, in which the Farm is situated, upon execution of this Lease. Lessee shall also pay the cost of the irrigating the property.

EXHIBIT "A"
HIDALGO COUNTY PCT 3
LEASE OF LAND (Approximately 1280 +/- Acres)
Within Pct 3 for the PURPOSE OF FARMING
RFB NO.: 2012-218-10-24-MEG

GENERAL TERMS AND CONDITIONS:

1. The initial term of the contract/Lease shall be for a period of two (2) Years with the County's option to renew contract for one (1) additional year under the same rates, terms and conditions.
2. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.
3. Vendor must submit and maintain all proper insurances for the duration of contract term (refer to EXHIBIT C).
4. Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.
5. Hidalgo County reserves the right to add or delete acreage during the term of the contract.
6. The contract shall remain in effect until contract expires, or terminated by County with a sixty (60) day written notice prior to any cancellation.
7. Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities, or to accept the bid considered the best and most advantageous to the County.
8. The successful bidder will indemnify and hold harmless the County, and its officers, officials, and employees, agents and attorneys for any and all claims and expenses arising out of or related to the performance of the contract awarded pursuant hereto.

Additional Information:

All cost and expenses associated with the preparation and submission of all (bid, proposals, statements of qualifications (RFQ) and quotes shall be responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.

Information regarding this project can be addressed in writing, to the Hidalgo County Purchasing Department. Hidalgo County is also requesting that any and all questions, inquiries and clarifications regarding quotes, bids, proposal or statement of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, AT 2802 SOUTH BUSINESS HWY 281, EDINBURG, TEXAS 78539.

TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, Tuesday October 30, 2012 AT 5:00 P.M., AT (956) 318-2629. RESPONSES TO SAID INQUIRIES WILL BE SENT TO ALL APPLICANTS VIA FACSIMILE BY NO LATER THAN 5:00 P.M. Friday November 02, 2012.

EXHIBIT "B"
HIDALGO COUNTY PCT 3
LEASE OF LAND (Approximately 1280 +/- Acres)
Within Pct 3 for the PURPOSE OF FARMING
RFB NO.: 2012-218-11-07-MEG

- 1) Lease Amount \$ _____ per Acre
(Cashier's Check for Lease should be made payable to Hidalgo County)

Cashier's Check	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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- 2) Flat Rate Assessments \$ _____
(Cashier Check's for flat rate assessments should be made payable to respective Irrigation District(s).

- 3) Acknowledgement and commitment that bidder will comply with all aspect of this procurement packet.

BIDDER'S INFORMATION

BIDDER/COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP CODE: _____

PHONE NUMBER: _____

E-MAIL ADDRESS: _____

CELLULAR NUMBERS: _____

FAX NUMBER: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

EXHIBIT "C"
Insurance Requirements
Applicable to the Acquisition of Goods and /or Services
(other than Professional Services)

The Bidder awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the bidder in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. A Five Hundred Thousand Dollar (\$500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.
2. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand (\$500,000.00) arising out of the services provided to County hereunder.
3. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
4. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an **additional insured** shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

Revised 03/11/11

ACORD		CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED		INSURERS AFFORDING COVERAGE	
		INSURER A:	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THEIR TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$
	<input type="checkbox"/> CLAIMS MADE OCCUR				MEDICAL (Any one person) \$
	<input type="checkbox"/> OWNER'S & CONT. PROT				PERSONAL & ADV INJURY \$
	<input type="checkbox"/> OWNER'S PROTECTIVE LIABILITY				ANNUAL AGGREGATE \$
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG \$
B	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
<input type="checkbox"/> NON-OWNED AUTOS					
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA ACC \$
					AUTO ONLY AGG \$
C	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
					\$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATUS: <input type="checkbox"/> OTHER TORY LIMITS
					E.L. EACH ACCIDENT \$
					E.L. DISEASE-EA EMPLOYEE \$
					E.L. DISEASE-POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of bid awarded by the Hidalgo County Commissioners' Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of bid award by the Hidalgo County Commissioners' Court; currently carry the following:
Automobile Liability: \$ _____ General Liability: \$ _____
- have already been met, see attached copy of insurance certificate.

Authorized Representative

Date

Notice to Bidder:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award of bid and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the bid award to be rescinded and re-awarded to next lowest bidder. Certificates of Insurance will be monitored and verified on a **quarterly** basis to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY BID PACKET

**PROJECT REQUIREMENTS
ACKNOWLEDGMENT**

This is to certify that I, _____, possess all of the APPLICABLE:

- 1. Licenses: _____.
- 2. Bond (if applicable) _____.
- 3. Certificates: _____.
- 4. Permits: _____.
- 5. Other: _____.

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this bid, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds (if applicable), certificates, permits, etc. which are required must be presented as part of the bid packet in order to expedite the bid evaluation process.

Authorized Signature

Date

Company

Address

City, State, Zip

THIS FORM MUST ACCOMPANY BID PACKET

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification (required): Individual/sole proprietor C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=G corporation, S=S corporation, P=partnership) ▶ Exempt payee

Other (see instructions) ▶

Address (number, street, and apt. or suite no.)

City, state, and ZIP code

List account number(s) here (optional)

Requester's name and address (optional)

Print or type
See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									
			-				-		

Employer identification number									
			-						

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for ...	THEN the payment is exempt for ...
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ³
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ⁴
5. Sole proprietorship or disregarded entity owned by an individual	The owner ²
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other _____

Indicate Certification No(s): _____ or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____%
(List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY
Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

**Certification
Regarding Debarment, Suspension and Ineligibility**

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: _____
Print Name: _____
Title: _____
Telephone Number: _____
Date: _____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.

EXHIBIT C

BID PAGE

EXHIBIT "B"
HIDALGO COUNTY PCT 3
LEASE OF LAND (Approximately 1280 +/- Acres)
Within Pct 3 for the PURPOSE OF FARMING
RFB NO.; 2012-218-11-07-MEG

- 1) Lease Amount \$ _____ per Acre/see attached proposals
(Cashier's Check for Lease should be made payable to Hidalgo County)

Cashier's Check	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
-----------------	--------------------------	-----	-------------------------------------	----

- 2) Flat Rate Assessments \$ _____
(Cashier Check's for flat rate assessments should be made payable to respective Irrigation District(s).)
- 3) Acknowledgement and commitment that bidder will comply with all aspect of this procurement packet.

BIDDER'S INFORMATION

BIDDER/COMPANY NAME: STARR FEEDYARDS, LTD

ADDRESS: 144 STARR FEEDYARDS RD

CITY/STATE/ZIP CODE: RIO GRANDE CITY, TEXAS 78582

PHONE NUMBER: 956-842-3354

E-MAIL ADDRESS: starrfyd@aol.com

CELLULAR NUMBERS: 956-607-2762

FAX NUMBER: 956-842-3740

AUTHORIZED SIGNATURE: *Jack Scoggins Sr.*

PRINTED NAME: JACK SCOGGINS, SR.

TITLE: PRESIDENT

DATE: 11/19/12

OPENED
9:55
11-21-12
Witnessed





STARR FEEDYARDS, LTD.

144 Starr Feedyard Rd.
Rio Grande City, Texas 78582

(956) 842-3354

NOVEMBER 19, 2012

STARR FEEDYARDS LTD
PROPOSAL 1
RFB NO. 2012-218-11-07-MEG
HIDALGO COUNT PCT 3

	<u>YEARLY LEASE INCOME</u>
Year (1) - 2013	-0-
Year (2) - 2014	\$20,640.00 (21.50/acre)
Year (3) - 2015	\$21,120.00 (22.00/acre)
Year (4) - 2016	\$21,120.00 (22.00/acre)
Year (5) - 2017	\$38,400.00 (40.00/acre)

First year would not have any income due to 2013 crops would not be planted in time. Lease payment would be made by January 10th of each year.

Jack Scoggins Sr.
Jack Scoggins Sr.
President

EXHIBIT D

INSURANCE CERTIFICATE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Texas, Inc. c/o 26 Century Blvd. P.O. Box 305191 Nashville, TN 37230-5191	CONTACT NAME:	PHONE (A/C, No, Ext): (877) 945-7378	FAX (A/C, No): (888) 467-2378
	E-MAIL ADDRESS:		
INSURED Starr Feedyards, Ltd 144 Starr Feedyards Rd. Rio Grande City, TX 78582	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	New Hampshire Insurance Company	23841
	INSURER B:	Granite State Insurance Company	23809
	INSURER C:	National Union Fire Insurance Company of Pittsbu	19445
	INSURER D:	Texas Mutual Insurance Company	22945
INSURER E:			
INSURER F:			

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			01-LX-022851877-2	4/1/2012	4/1/2013	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY			02-CA-066144064-2	4/1/2012	4/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
	<input checked="" type="checkbox"/> MCS-90						\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB			29-UD-019657220-2	4/1/2012	4/1/2013	EACH OCCURRENCE \$ 4,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR					AGGREGATE \$ 4,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS \$ 25,000	<input type="checkbox"/> CLAIMS-MADE					\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			TSF-0001081870	10/1/2012	10/1/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER Hidalgo County	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>James Cooper</i>

AI-35934

29. D. 4.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha L. Salazar

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Approval of a professional engineering services contract/agreement for the provision of general engineering services for, "Road & Bridge Projects, Drainage Improvements Projects and All Other Projects for Precinct No. 3," with Javier Hinojosa Engineering as authorized & approved for negotiations by CC on 10/30/12.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2013

ACCT. #: 3-1200-431-00-123-005-0-334

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Total available balance in 2012 for all of Pct 3 object code 334 is \$0.94 as of 12/21/12. Total original budget in 2012 for all object code 334 was \$221,349.72 (assume similar funding in 2013). Funding may also be from COs for capital projects (depends on project's needs).

Attachments

Agreement

Legal Approval

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 01:42 PM
Budget & Management	Obdett Calzada	12/21/2012 02:12 PM
Dale Kennan	Dale Kennan	12/21/2012 03:19 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rocio Villarreal		Started On: 12/19/2012 05:05 PM
	Final Approval Date: 12/23/2012	

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

AGREEMENT FOR PROFESSIONAL SERVICES
C-12-277-12-28

THIS AGREEMENT is made, by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner’s Court**, hereinafter called the “**Owner**”, and Javier Hinojosa Engineering. Professional Engineers of **McAllen, Texas**, hereinafter called the “**Engineer**”.

WITNESSETH:

WHEREAS, the **Owner** desires to contract with the **Engineer** to provide professional engineering services related to “**Road & Bridge Projects, Drainage Improvements Projects and All Other Projects for Precinct No. 3,**” hereinafter referred to as the “**Project**”.

WHEREAS, the **Owner** has determined that the services of a professional engineering firm is necessary to carry out the required Services;

WHEREAS, pursuant to Texas Government Code Chapter 2254.002, (the “Texas Professional Services Procurement Act”), the **Owner** requested proposals from a professional engineer to assist the **Owner** by providing the Services;

WHEREAS, **Owner** has selected the **Engineer** to provide the Services within Hidalgo County Precinct No. 3, in accordance to Exhibit “A-1” Request for Qualifications (RFQ) Procurement Packet.

NOW, THEREFORE, the **Owner** and the **Engineer** in consideration of the mutual covenants and agreements herein contained do mutually agree as follows:

ARTICLE 1. Employment of Engineer. The **Owner** agrees to employ the **Engineer** and the **Engineer** agrees to perform professional engineering services in connection with the **Project** as stated in the articles to follow and for having rendered such services, the owner agrees to pay **the Engineer** compensation as stated in the articles to follow.

ARTICLE 2. Character and Extent of Services. This Agreement will provide for the development of the **Project** with the following:

2.1 Scope of Work. The **Owner** will furnish items and provide those services for the development of the **Project** and fulfillment of this Agreement, as identified in **EXHIBIT "A" Services to be Provided by the Owner**, attached hereto and made a part of this Agreement as identified in **EXHIBIT "B"- Services to Provided by the Engineer**, attached hereto and made a part of this agreement.

2.2 Classification of Services For this Agreement, the professional services to be provided by the **Engineer**, as more particularly identified in **EXHIBIT "B"**, attached hereto.

2.3 Schedule of Work. The **Engineer** shall prepare a schedule of work (hereinafter referred to as "**Work Schedule**") in accordance with the terms identified in **EXHIBIT "C" - Work Schedule**, attached hereto and made a part of this Agreement.

2.4 Non-Exclusive Services of Engineer Hidalgo County reserves the right to request these services from other sources other than the engineer and shall not be in violation of any terms or conditions of this Agreement.

ARTICLE 3. Period of Service. Upon execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof.

3.1 Termination Date. This Agreement will terminate on December 25, 2013 (hereinafter referred to as the "**Termination Date**"), unless extended by written supplemental agreement, as provided in Article 8 hereof, duly executed by the **Engineer** and the **Owner** prior to the **Termination Date**, or otherwise terminated as provided in Article 3.4 herein and below. The **Owner** assumes no liability or obligation for payment to the **Engineer** for work performed or costs incurred by the **Engineer** prior to the date authorized by the **Owner** for the **Engineer** to begin work, during periods when work is suspended, or subsequent to the **Termination Date**.

3.2 Extension of the Termination Date. The **Engineer** shall notify the **Owner** in writing as soon as possible if it is determined, or reasonably anticipated, that the work under this Agreement cannot be completed before the **Termination Date**, and the **Owner** may , at the **Owner's** sole discretion, extend the **Termination Date** by written supplemental agreement as provided in Article 8 hereof. The **Engineer** shall allow adequate time for review and approval by the **Owner** of the written notice and request by the **Engineer** to extend the **Termination Date**.

3.3 Suspension of Work. Should the **Owner** desire to suspend the work under this Agreement, but not terminate this Agreement, the **Owner** shall provide thirty (30) calendar days verbal notification to the **Engineer**, followed by written confirmation from the **Owner** to the **Engineer** to that effect. The thirty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer**. The work under this Agreement may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from the **Owner** to the **Engineer**. The sixty-day notice may be waived as agreed in writing by both the **Owner** and the **Engineer**.

If the **Owner** suspends the work, the **Termination Date** as identified above is not affected, and this Agreement will terminate on the date specified, unless extended by written supplemental agreement, as provided in Article 8 hereof, duly executed by the **Engineer** and the **Owner** prior to the **Termination Date**.

3.4 Termination of Agreement. This Agreement may be terminated before the stated **Termination Date** identified in Article 3.1 herein by any of the following conditions:

- (1) **Commitment of Current Revenues.** In the event that, during any term hereof, the **Owner** does not appropriate sufficient funds to meet to the obligations of this Agreement, the **Owner** may terminate this Agreement upon thirty (30) days written notice to the **Engineer**. The **Owner** agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this provision to be a continuing right to terminate this Agreement at the

expiration of each budget period of the **Owner** pursuant to the provisions of Tex. Loc. Govt. Code Ann. §271.903 (Vernon Supp. 1995).

- (2) By mutual agreement and consent, in writing, of both the **Engineer** and the **Owner**.
- (3) By the **Owner**, upon failure of the **Engineer** to fulfill the **Engineer's** obligations set forth herein in a satisfactory manner as determined by the **Owner** and in sole opinion of the **Owner**, after the **Owner** provides written notice to the **Engineer** of such failure and the **Engineer** has not corrected such failure within (30) days of such written notice by the **Owner**.
- (4) By the **Engineer**, upon failure of the **Owner** to fulfill the **Owner's** obligations set forth herein, after the **Engineer** provides written notice to the **Owner** of such failure and the **Owner** has not corrected such failure within thirty (30) days of such written notice by the **Engineer**.
- (5) By the **Owner** without cause upon thirty (30) days written notice to the **Engineer**.
- (6) By satisfactory completion of all services and obligations described herein.

Should the **Owner** terminate this Agreement as herein provided, no fees other than fees due and payable at the time of termination shall thereafter be paid to the **Engineer** notwithstanding anything herein to the contrary. In determining the value of the work performed by the **Engineer** prior to termination, the **Owner** shall be the sole judge of the value of such work performed. Compensation for work at termination will be based on a percentage of the work completed at that time. Should the **Owner** terminate this Agreement under (5) of the paragraph above, the amount charged during the thirty (30) day notice period shall not exceed the amount charged during the preceding ninety (90) days.

If the termination of this Agreement is due to the failure of the **Engineer** to fulfill the **Engineer's** obligations under this Agreement, the **Owner** may take over the Project and prosecute the work to completion. In such case, the **Engineer** shall be liable to the Owner for any additional cost occasioned by the Owner.

If the **Engineer** defaults in the performance of this Agreement or if the **Owner** terminates this Agreement for fault on the part of the **Engineer**, the **Owner** will give consideration to payment of an amount in settlement to include: the actual costs incurred by the **Engineer** in performing the work to the date of default, the amount of work required which was satisfactorily completed to date of default, the value of the work which is usable to the **Owner**, the cost to the **Owner** of employing another consultant and/or firm to complete the work required and the time required to do so, and other factors which affect the value to the **Owner** of the work performed at the time of default. This Agreement shall not be considered as specifying the exclusive remedy for any default by the **Engineer**, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.

The termination of the Agreement and payment of an amount in settlement as prescribed above shall extinguish all rights, duties, and obligations of the **Owner** and the **Engineer** under this Agreement, except the obligations set forth in Articles 11.2, 12, 13, 15, 16, 17, 18.3, 19, 22 and 26 hereto.

ARTICLE 4. Progress and Coordination. The **Engineer** shall, from time to time during the progress of the work, confer with the **Owner**. The **Engineer** shall prepare and present such information as may be pertinent and necessary, or as may be requested by the **Owner**, in order to evaluate features of the **Engineer's** services and work.

At the request of the **Owner** or the **Engineer**, conferences shall be provided at the **Engineer's** office, the office of the **Owner**, or at other locations designated by the **Owner**. These conferences shall also include evaluation of the **Engineer's** services and work when requested by the **Owner**.

All applicable study reports shall be submitted in preliminary form for approval by the **Owner** before the final report is issued. The **Owner's** comments regarding the **Engineer's** preliminary report will be addressed by the **Engineer** in the final report.

If funds by other agencies or entities are to be used for the development of the project under this Agreement, the **Engineer's** services and work will be subject to periodic review and approval by other agencies or entities, including those of the city, county, state and/or federal agencies.

Should it be determined that the progress in the production of the **Engineer's** services and work does not satisfy the requirements of the approved **Work Schedule** as provided by **Exhibit "C"**, attached hereto, the **Owner** shall review the approved **Work Schedule** with the **Engineer** to determine the corrective action needed by either the **Owner** or the **Engineer**.

The **Engineer** shall promptly advise the **Owner** in writing of events which have a significant impact upon the progress of the **Engineer's** services and work and the approved **Work Schedule**, including:

- (1) problems, delays, adverse conditions which will materially affect the ability to attain contract objectives, prevent the meeting of time schedules and goals, or preclude the timely completion and submittal of **Project** deliverables by the **Engineer** within established time periods; this disclosure will be accompanied by a statement by the **Engineer** of recommended or immediate action taken, or contemplated, and any **Owner** or other agency or entity assistance needed to resolve the situation: and
- (2) favorable developments or events which enable meeting the **Work Schedule** goals sooner than anticipated.

ARTICLE 5. Compensation and Fees. For and in consideration of the services to be rendered by the Engineer, the Owner shall compensate the Engineer as follows:

5.1 Basic Services. For and in consideration of the *Services* to be rendered by the **Engineer**, as identified in Article 2 and more particularly identified in **EXHIBIT “B”**, attached hereto, the maximum amount payable by the **Owner** to the **Engineer** for *Services*, subject to adjustment in accordance with Article 6.1 herein, will be provided in each work authorization issued. Payments to the **Engineer** for *Services* shall be made by the **Owner**, upon presentation by the **Engineer** of the monthly **Request for Payment**, in accordance with the terms and provisions of Article 6 herein.

5.2 Special Services. Those services that may be required to provided by the **Engineer** as *Special Services* are set forth below and more particularly described in **EXHIBIT “B”**, attached hereto. For and in consideration of these *Special Services* rendered as required by the **Engineer**, the **Owner** shall pay the **Engineer** a negotiated lump sum fee (hereafter referred to as “**Special Services Fee**”) at the hourly labor rates and non-labor rates (hereinafter referred to as “**Contract Rates**”) specified in **EXHIBIT “D” - Contract Rates**, attached hereto and made a part of this Agreement, and as follows:

1. **RESIDENT OR SITE ENGINEER, INSPECTOR** Actual performance of services of project site engineer, resident engineer and/or inspector, if required by **Owner**.
2. **DOCUMENT COPIES** Actual performance and/or providing of additional copies (over 10) of report; additional copies (over 10) of plans (contract drawings), specifications and estimates (PS&E); additional copies (over 10) of bidding documents: additional copies (over 10) of as-built drawings.
3. **EXTRA TRAVEL** Extra travel required of **Engineer** and authorized by **Owner** to points outside of Hidalgo County.
4. **EXPERT WITNESS** Assistance to the **Owner** as expert witness in any litigation with third parties, arising from the development or construction of the **Project**.
5. **MISCELLANEOUS.** Investigations involving detailed consideration of operation, maintenance and overhead expenses and (unless otherwise agreed) the preparation of rate schedules, earning and expense statements; preparation of feasibility studies; environmental document preparation; appraisals, valuations, and material audits; or inventories required for certification of force account construction performed by the **Owner**; preparation of change orders for extra work done by the **Contractor**.

ARTICLE 6. Method of Payment.

6.1 Request for Payment. Payments to the **Engineer** for services rendered will be made while work is in progress as executed through a lump sum fee assigned to each work authorization (hereinafter referred to as "**Work Authorization**") in accordance with **Article 7** herein. For each **Work Authorization**, the **Engineer** shall prepare and submit to the **Owner** monthly progress reports in sufficient detail to support the progress of the work and in support of a request for payment (hereinafter referred to as "**Request for Payment**"). The progress report shall indicate the percent completion of the work accomplished by the **Engineer** during the billing period and to the date of the **Request for Payment**. On or before noon of the first Monday of each month during the performance of the services, the **Engineer** shall submit to the **Owner** for approval a **Request for Payment**. Payment of the lump sum fee for each **Work Authorization** identified in the **Request for Payment** will be in proportion to the percent completion of the work tasks identified in such **Work Authorizations** together with a detailed breakdown of the amount and the sum of all prior payments. The **Owner** shall review each such **Request for Payment** and may make such exceptions as the **Owner** reasonably deems necessary or appropriate under the circumstances then existing. About ten (10) working days after the Commissioners Court of the **Owner** meets approving such payment, the **Owner** shall make payment to the **Engineer** in the amount approved as aforesaid subject to Article 6.4 herein and below.

If the **Project**, or any portion(s) thereof, are deleted or otherwise not constructed, compensation to the **Engineer** by the **Owner** for the **Project** or such portions of the project shall be only the amounts paid the **Engineer** for actual work performed in accordance with the **Work Authorization(s)** approved by the **Owner**.

6.2 Final Payment. After final completion of the work and acceptance thereof by the **Owner**, the **Engineer** shall submit a final request for payment ("**Final Request for Payment**") which shall set forth all amounts due and remaining unpaid to the **Engineer** and upon approval thereof by the **Owner**, the **Owner** shall pay to the **Engineer** the amount due ("**Final Payment**") under such **Final Request for Payment** in

accordance with the provisions of Article 6.1 hereof. The **Final Payment** shall not be made until the **Engineer** delivers to the **Owner** an affidavit that so far as the **Engineer** has knowledge or information any and all amounts due for materials and services over which the **Engineer** has control have been paid.

6.3 Qualification on Obligations to Pay. Any provision hereof to the contrary notwithstanding, the **Owner** shall not be obligated to make any payment (whether a payment under Article 6.1 hereof or **Final Payment**) to the **Engineer** hereunder if any one or more of the following conditions precedent exist:

- (1) The **Engineer** is in default of any of its obligations hereunder or otherwise is in default under this Agreement or under any contract documents related to this Agreement;
- (2) Any part of such payment is attributable to the **Engineer's** services which are not performed in accordance with this Agreement; provided, however, such payment shall be made as to the part thereof attributable to the **Engineer's** services which were performed in accordance with this Agreement.
- (3) The **Engineer** has failed to make payments promptly to consultants or other third parties used in connection with the **Project** for which the **Owner** has made payment to the **Engineer**;
- (4) If the **Owner**, in good faith judgment, determines that the portion of the compensation then remaining unpaid will not be sufficient to complete the **Engineer's** services in accordance with this Agreement, no additional payments will be due the **Engineer** hereunder unless and until the **Engineer**, at its sole cost, performs a sufficient portion of the **Engineer's** services so that such portion of the compensation then remaining unpaid is determined by the **Owner** to be sufficient to so complete the **Engineer's** services.

6.4 No partial payment made hereunder shall be or construed to be final acceptance or approval of that part of the **Engineer's** services to which such partial payment related or relieves the **Engineer** of any of its obligations hereunder with respect thereto.

6.5 The **Engineer** shall promptly pay all bills for labor and material performed and furnished by others in connection with the performance of the **Engineer's** services.

6.6 Waiver. The making of the **Final Payment** shall constitute a waiver of all claims by the **Owner** except those arising from (1) faulty or defective services of the **Engineer** appearing after completion of the **Project**. (2) failure of the **Engineer's** services to comply with the requirements of this

Agreement or any contracts or Agreements related to the **Project**, or (3) terms of any special warranties required by this Agreement or provided at law or in equity. The acceptance of **Final Payment** shall constitute a waiver of all claims by the **Engineer** except those previously made in writing and identified by the **Engineer** as unsettled at the time of the **Final Request for Payment**.

ARTICLE 7. Work Authorization. After execution of this Agreement, the **Engineer** shall proceed with the work outlined under Article 2 hereof, only as authorized by the **Owner** through an agreed **Work Authorization** document in the form identified in **EXHIBIT “E”- *Work Authorization Form***, attached hereto and made a part of this Agreement. The **Engineer** will identify, as approved by the **Owner**, the needed services for the **Project**, as required through the course of the development to the **Project**. The **Owner** shall authorize the **Engineer** to perform one or more of the agreed tasks identified in **EXHIBIT “B”**, attached hereto, in the form of individual work authorizations. Upon authorization from the **Owner**, the **Engineer** will prepare a **Work Authorization** document, which will include a description of the work to be performed, including a description of the tasks and milestones, a work schedule, and an estimated cost proposal agreed upon by the **Owner** and the **Engineer**. The estimated cost proposal shall set forth in detail the computation of the cost of each work task, at the hourly rates established and identified in **EXHIBIT “D”**, attached hereto. The **Work Authorizations** shall not waive the **Owner’s** and the **Engineer’s** responsibilities and obligations established in this Agreement.

The estimated cost proposal for each **Work Authorization**, developed by the **Engineer** and approved by the **Owner** shall be used by the **Owner** to appropriate a purchase order for the **Work Authorization**. Each executed **Work Authorization** shall become a part of this Agreement. Upon satisfactory completion of the **Work Authorization**, the **Engineer** shall submit the **Project’s** deliverables as specified in the executed **Work Authorization** to the **Owner** for review and acceptance.

Work included in a **Work Authorization** shall not begin until the **Owner** and the **Engineer** have signed the **Work Authorization**. All work must be completed on or before the completion date specified

in the **Work Authorization**, unless extended by written agreement by the **Engineer** and the **Owner**. The **Engineer** shall promptly notify the **Owner** of any event that will affect completion of the **Work Authorization**. All **Work Authorizations** must be executed and completed by both the **Engineer** and the **Owner** within the period established for this Agreement as specified in Article 3 hereof.

The final acceptance by the **Owner** of each **Work Authorization** for the **Project** shall serve as evidence of completion, on the part of the **Engineer**, of all services under this Agreement insofar as they pertain to that portion of work on the **Project** identified in the applicable work authorization.

ARTICLE 8. Supplemental Agreements. The terms of this Agreement may be amended by supplemental agreement if the Owner determines that (1) there is a need to extend the **Termination Date** identified in Article 3.1 hereof, (2) there has been a significant change in the scope, complexity or character of the services to be performed by the **Engineer**, and/or (3) for any other reason agreeable to the **Owner** and the **Engineer**. All supplemental agreements will be developed in the form identified in **EXHIBIT “F” - Supplemental Agreement Form**, attached hereto and made a part of this Agreement, and incorporated herein by reference as “**Supplemental Agreement**”.

If determined appropriate by the **Owner**, additional compensation to the **Engineer** for (1), (2) and/or (3) above shall be paid as a negotiated lump sum fee at the **Contract Rates** specified in **EXHIBIT “D”**, attached hereto. The negotiated lump sum fee shall be incorporated into the **Supplemental Agreement**.

Any **Supplemental Agreement** must be executed by both the **Engineer** and the **Owner** prior to the **Termination Date** specified in Article 3 hereof.

It is distinctly understood and agreed that no claim by the **Engineer** for additional work, as identified in Article 9 hereof, or changes or revisions in work, as identified in Article 10 hereof, shall be made by the **Engineer** until full execution of the **Supplemental Agreement** and authorization to proceed is

granted by the **Owner**. The **Owner** reserves the right to withhold payment to the **Engineer** pending verification of satisfactory work performed by the **Engineer**.

ARTICLE 9. Additional Work. If the **Engineer** is of the opinion that any work it has been directed to perform is beyond the scope of this Agreement and constitutes extra work, the **Engineer** shall promptly notify the **Owner** in writing, In the event the **Owner** finds that such work does constitute extra work, the **Owner** shall so advise the **Engineer** and a written supplemental agreement will be executed between the **Owner** and the **Engineer** as provided herein. The **Engineer** shall not perform any proposed additional work or incur any additional cost prior to the execution by both the **Engineer** and the **Owner** of a supplemental agreement. Additional compensation from the **Owner** to the **Engineer** shall be paid as a negotiated lump sum fee at the Contract Rates specified in **EXHIBIT "D"** attached hereto. The negotiated lump sum fee shall be incorporated into the supplemental agreement as specified in Article 8 hereof. The **Owner** shall not be liable or under any obligation to compensate the **Engineer** for work performed or costs incurred by the **Engineer** relating to additional work not directly associated with the performance of the work authorized in this Agreement or as amended through supplemental agreement.

ARTICLE 10. Changes or Revisions in Work. If the **Owner** finds it necessary to request changes to the work, and the changes are within the applications of sound engineering principles, the **Engineer** shall make such revisions if requested and directed by the **Owner**.

10.1 Preliminary Work. The **Engineer** will make, without expense to the **Owner**, such revisions of any preliminary reports or drawings as may be required to meet the needs of the **Owner** and the applications of sound engineering principles.

10.2 Previously Approved or Satisfactorily Completed Work. If the **Owner** funds it necessary to request the **Engineer** to make changes to work previously approved by the **Owner** or work satisfactorily completed for which the **Owner** approves or, after a definite plan has been approved by the **Owner**, if a decision is subsequently made by the **Owner**, which for proper execution involves extra

services and expenses for changes in or additions to the drawings specifications or other documents, this will be considered as additional work, and compensation from the **Owner** to the **Engineer** will be in accordance with Article 9 hereof.

10.3 Project Delays. If the **Engineer** is required to perform additional work due to delays by the imposition of causes not within the **Engineer's** control, such as by the re-advertisement of bids or by the delinquency or insolvency of contractors, such work associated with these delays shall be considered additional work, and the **Engineer** shall be compensated by the **Owner** for such extra services and expense in accordance with Article 9 hereof.

10.4 Reduction of Project Cost. Notwithstanding any provision herein to the contrary, in the event it is necessary for the **Owner** to require changes in the final plan of the **Project** to enable it to reduce the construction cost of the **Project** to an amount within the sum estimated by the **Engineer**, the **Engineer** will be required to make such revisions or changes. These changes will only be considered additional work by the **Engineer**, if the **Engineer** previously provided these same changes as options to the **Owner** at the stage of preliminary work or prior to the approval of the final plan for the **Project**, and the option or options were not selected or approved by the **Owner** to be incorporated into the final plan of the **Project**. Payment for this additional work will then be made to the **Engineer** in accordance with Article 9 hereof. If the **Engineer** failed to provide these changes as an option or options to the **Owner** at the stage of preliminary work or prior to the approval of the final plan of the **Project**, these changes will not be considered additional work and no additional compensation will be made to the **Engineer**.

ARTICLE 11. Ownership and Release of Documents.

11.1 Ownership of Documents. Original drawings and specifications are the property of the **Engineer** however the **Project** is the property of the **Owner**, and the **Engineer** may not use the drawings and specifications thereof for any purpose not relating to the **Project** with the **Owner's** consent. The **Owner** shall be furnished with such reproductions of drawings and specifications as the **Owner** may reasonably

require. Upon completion of the work or any earlier termination of this Agreement under Article 3.4 hereof, the **Engineer** will revise drawings to reflect changes made during construction and will promptly furnish the **Owner** with one complete set of reproducible record prints. Prints shall be furnished by the **Engineer**, as an additional service, at any other time requested by **Owner**. All such reproductions shall be the property of the **Owner** who may use them without the **Engineer's** permission for any proper purpose relating to the **Project**, including but not limited to additions to or completion of the **Project**. Any additions or revisions by the **Owner** to a drawing signed, sealed, and dated by a registered professional engineer, shall be made in accordance with the Texas Engineering practice Act and the Rules of the State Board of Registration for Professional Engineers.

All documents furnished to the **Engineer** by the **Owner** shall be delivered to the **Owner** upon completion or termination of this Agreement. The **Engineer**, at the **Engineer's** own expense, may retain copies of such documents or any other data under this Agreement.

11.2 Release of Documents or Information. Release of information to the public or others regarding the **Project** will be accordance with the Texas Public Information Act.

ARTICLE 12 Discounts, Rebates, Refunds. In connection with procurement services rendered by the **Engineer**, if procurement services are required of the **Engineer** hereunder, all discounts, rebates and refunds shall accrue to the **Owner**. For some purchases, the **Engineer** may deem that payment within the discount period is not safe; and/or inspection, guarantees, or other considerations may dictate delay. In such cases, the **Engineer** shall promptly notify the **Owner** so that a course of action may be mutually agreed upon by the **Owner** and the **Engineer**.

ARTICLE 13. Records, Accounting, Inspection. The **Engineer** shall keep full and detailed records and accounts in a manner approved by the **Owner**. The **Engineer** shall afford the **Owner's** authorized personnel and independent auditors, if any, full access to the work performed by the **Engineer** regarding the **Project** and to all of the **Engineer's** books, records, correspondence, instructions, drawings,

receipts, vouchers and other documents relating to such work under this Agreement and the **Engineer** shall preserve all such records for three (3) years after final payment. The **Engineer** shall deliver to the **Owner** upon completion of such work, a statement of the cost of such work detailed according to the accounting procedure and requirements of the **Owner**.

ARTICLE 14. Subcontracting and Assignment. The **Engineer** shall not assign, subcontract or transfer the **Engineer's** interest in this Agreement without the prior written consent of the **Owner**. The **Engineer** shall bind every subconsultant by written subcontract to observe all the terms of this Agreement to the extent that they may be applicable to each subconsultant. No subcontract relieves the **Engineer** of any responsibilities under this Agreement.

The **Engineer**, and the **Owner**, do hereby bind themselves, their successors, executors, administrators and assigns to each other party of this Agreement and to the successors, executors, administrators, and assigns of such other party in respect to all covenants of this contract.

ARTICLE 15. Patents. The **Engineer** shall indemnify and save the **Owner** harmless from all liability for alleged or actual infringement of any patent resulting from the use of apparatus or equipment furnished or designed by the **Engineer** or from the use of any process designed by the **Engineer** or effected by said apparatus or equipment, and the **Engineer** shall indemnify and save the **Owner** harmless from and against all costs, legal fees, expenses and liabilities incurred in or about any claim of or action for such infringement: provided, however, that the **Owner** shall promptly transmit to the **Engineer** all papers served on the **Owner** in any suit involving such claim of infringement, and provided further, that the **Owner** permits the **Engineer** to have entire charge and control of the defense of any such suit. If because of actual infringement the use of such apparatus, equipment, or process is enjoined, the **Engineer** shall refund the purchase price thereof in proportion to the length of service uncompleted, the life of such apparatus or equipment being assumed as five years. The **Engineer** hereby grants to the **Owner** a non-exclusive, royalty-

free license under patents now or hereafter owned by the **Engineer** covering any machines, apparatus, processes, articles, or products included in the **Engineer's** work hereunder.

ARTICLE 16. Confidential Information, Inventions and Other Restrictions.

16.1 Confidential Information. The **Engineer** shall not use in any way, commercial or otherwise, except to the extent required by the proper performance of this Agreement; and shall hold in confidence and not disclose to any person, for any reason or at any time, any information relating to the secret processes, products, compositions, machinery, apparatus or trade secrets of the **Owner**, or any other confidential information given to the **Engineer** by any of the **Owner's** commissioners, elected officials, employees, or representatives or acquired by the **Engineer** during the term of or as a result of this Agreement. Any information not generally available to the public shall be considered secret and confidential for the foregoing purposes; provided, however, that any technical information which was lawfully in the **Engineer's** possession prior to such disclosure to the **Engineer** by the **Owner** or which is or shall lawfully be published or become part of general knowledge from sources other than the **Engineer** or which otherwise shall lawfully become available to the **Engineer** from a source other than the **Owner**, shall not be subject to these provisions. All the foregoing stipulations shall apply to such information and work hereunder as well as to any information and ideas originated or developed by the **Engineer** in performing such work. Such information may, of course, be disclosed to the proper officials or employees of the **Owner** if necessary to perform the work hereunder. The **Engineer** shall, however, inform each of its employees who receive such information of these restrictions and the **Engineer** shall take all reasonable precautions and exert all reasonable efforts to assure conformance with such restrictions by all of its officers, employees, and agents, obtaining from them if necessary, agreements satisfactory to the **Owner**, effectuating the purposes of this Article.

16.2 Inventions. The **Engineer** shall communicate to the **Owner** at once, and require the **Engineer's** employees assigned to this **Project** to communicate to the **Owner** all inventions and

improvements which any of the **Engineer's** employees, either alone or in conjunction with any of the **Owner's** employees may conceive, make or discover during the course of or as a result of work on this **Project** under this or any ensuing agreement with the **Owner** that relates to the processes, products, compositions, machinery or plants of the **Owner**, or relating in any way to any of the operations in which the **Owner** may be obligated to pay to the **Engineer** as compensation for services rendered by the **Engineer** under contract with the **Owner**. The **Engineer** shall require its employees to execute patent applications and assignments thereof to the **Owner** or its nominees, and powers of attorney relating thereto for any country the **Owner** may designate, and shall take all other actions as the **Owner** may request to maintain and protect such inventions and improvements. The **Owner** shall pay all costs or charges incurred in protecting such inventions and improvements if the **Owner** desires to protect them. Before assigning any of the **Engineer's** employees to work under any contract with the **Owner** concerning this **Project**, the **Engineer** shall obtain from them agreements satisfactory to **Owner** complying in all respects with the terms and provisions of this Article.

16.3 The rights and obligations set forth in Article 16 shall survive the performance of this Agreement, or any termination, discharge or cancellation thereof

ARTICLE 17. Engineer's Seal, Responsibility and Warranties.

17.1 **Engineer's Seal.** The **Engineer** shall assign a responsible engineer or engineers licensed to practice in the State of Texas, who shall sign, seal and date all appropriate engineering submissions to the **Owner** in accordance with the Texas Engineering Practice Act and the Rules of the State Board of Registration for Professional Engineers.

17.2 **Engineer's Responsibility.** The **Engineer** shall be responsible for the accuracy of the work for the **Project** and shall promptly make necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer**. No additional compensation will be made to the **Engineer** for any necessary revisions or corrections resulting from errors, omissions, or negligent acts by the **Engineer**.

The **Engineer's** responsibility for all questions arising from design errors and/or omissions will be determined by the **Owner** or a designee appointed by the **Owner**. The **Engineer** will not be relieved of the responsibility for subsequent correction of any such errors or omissions or for clarification of any ambiguities until after the construction phase of the **Project** has been completed.

17.3 Warranties.

(a) The **Engineer** warrants that engineering design work performed by the **Engineer** hereunder shall be in accordance with sound engineering design practices and in conformance with applicable code and standards established for such work.

(b) Notwithstanding anything to the contrary contained in this Agreement, the **Owner** and the **Engineer** agree and acknowledge that the **Owner** is entering into this Agreement in reliance on the **Engineer's** experience and abilities with respect to performing the **Engineer's** services hereunder. The **Engineer** accepts the relationship of trust and confidence established between it and the **Owner** by this Agreement. The **Engineer** covenants with the **Owner** to use the **Engineer's** best efforts, skill, judgement and abilities to design the **Project** and to further the interests of the **Owner** in accordance with the **Owner's** requirements and procedures, in accordance with all professional standards, and in compliance with all applicable national, federal, state, county and municipal laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. If the development of plans, specifications and estimates (hereinafter referred to as "**PS&E**") are identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the **Project**, prior to the commencement of construction, the **Engineer** shall certify in writing to the **Owner** that the **PS&E** for the **Project**, and the improvements when built in accordance therewith, conform to all applicable governmental regulations, statutes and ordinances then in effect. The **Engineer** represents, covenants and agrees that there are no obligations, commitments or impediments of any kind that will limit or prevent performance of the **Engineer's** services.

(c) The **Engineer** represents, covenants and agrees that all of **Engineer's** services to be furnished by the **Engineer** under or pursuant to this Agreement from the inception of the Agreement until the **Project** has been fully completed, shall be of the standard and quality which prevail among engineers of similar experience, knowledge, skill and ability engaged in engineering practice throughout Texas under the same or similar circumstances involving the design and construction of **Project**.

(d) The **Engineer** represents, covenants and agrees that the **Engineer's** special talent, training and experience cause the **Engineer** to be the prime professional on the **Project**; that because of such talent and training, the **Engineer** envisions the construction of the **Project** in its entirety and possesses the special skills which enable the **Engineer** to recognize dangerous conditions that a reasonable, prudent engineer having such special skills could anticipate may arise from the proper use of the **Project** after acceptance by **Owner**; and that the **Engineer** recognizes that any commissioners, elected officials, employees and agents of the **Owner**, plus residents and owners of property within the area affected by the **Project** are within a class of foreseeable persons who will be relying on the project being designed in a professional and safe manner.

(e) If the development of **PS&E** is identified in this Agreement under Article 2 hereof or **EXHIBIT "B"**, attached hereto, as part of the services to be provided by the **Engineer** for the **Project**, the **Engineer** represents, covenants and agrees that the **PS&E** of the **Project** will be accurate and free from any material errors. The **Engineer** additionally represents, covenants and agrees to the following: that the design of the **Project** will conform to its foreseeable use as a **Project** with all the amenities as set forth in any **PS&E** developed by the **Engineer** for the **Project**; that the result of such **PS&E**, if built in accordance therewith, will be suitable for purposes for which the **Project** is designed; and the **Project** will be inspected in a workmanlike, professional manner and will be suitable for the **Project's** intended purpose. The **Engineer's** responsibilities as set forth herein shall at no time be in any way diminished by reason of any approval by the **Owner** of any **PS&E** developed by the **Engineer** for the **Project**, nor shall the **Engineer** be

released from any liability by reason of such approval by the **Owner**, it being understood that the **Owner** at all times is ultimately relying upon the **Engineer's** skill and knowledge in preparing such **PS&E**.

(f) In connection with the **Engineer's** performance of procurement services hereunder, if any, the **Engineer** use its best efforts to obtain from all vendors of equipment and materials, fullest possible warranties against defective materials and workmanship for the benefit of the **Owner**.

ARTICLE 18. Engineer's Resources. The **Engineer** shall furnish and maintain, at the **Engineer's** own expense, office space for the performance of all services, skilled and sufficient personnel, as well as adequate and sufficient equipment to perform the services as required under this Agreement.

18.1 Project Manager. The **Engineer** shall provide a manager (**Project Manager**) for the **Project** that is a registered professional engineer in the State of Texas. The **Project** manager shall have such knowledge and experience as will enable that **Project Manager** during the course of the **Project** without prior consent of the **Owner**. If, due to situations beyond the control of the **Engineer**, the **Engineer** must change the **Project Manager** prior to the completion and acceptance of the **Project**, the **Engineer** will submit a request to change the **Project Manager** to the **Owner** for approval.

18.2 Employees of the Engineer. All employees of the **Engineer** shall have such knowledge and experience as will enable them to perform the duties assigned to them and required for the services under this Agreement. Any employee of the **Engineer** who, in the opinion of the **Owner**, is incompetent, or whose conduct becomes detrimental to the work required under this Agreement, shall immediately be removed from association with the **Project** when so instructed by the **Owner**. The **Engineer** certifies that the **Engineer** presently has employed sufficient and qualified personnel, and will maintain sufficient and qualified personnel for performance of the services under this Agreement.

18.3 Documents/Information Exchange The purpose of this Article is to define the required automated resources, format for graphics files, and information exchange pertaining to the **Project**. Taking into consideration that the **Owner** has a significant investment in the development of the **Project**, there is a

need for the **Engineer** to provide consistency in document development for information exchange. Consistency in document development for information exchange and production will help facilitate an economically efficient **Project**. Therefore, the **Engineer** shall provide the **Owner** with documents and information in accordance with the special requirement outlined in **EXHIBIT "B"** attached hereto.

ARTICLE 19. Indemnification. To the fullest extent permitted by applicable law, the **Engineer** and its agents, partners, subcontractors, and consultants (collectively "**Indemnitors**") shall and do agree to indemnify, and hold harmless the **Owner**, the **Owner's** respective directors, elected officials, employees and agents (collectively "**Indemnitees**") from and against all claims, damages, losses, liens, causes of action, suits, judgments and expenses, including attorney fees, of any nature, kind or description (collectively "**Liabilities**") of any person or entity whomsoever arising out of, caused by or resulting from the negligent performance of the **Engineer's** services through activities of the **Engineer**, its agents, partners, subcontractors and/or consultants performed under this Agreement, and which are caused by or result from error, omission, or negligent act of the **Engineer** or of any person employed or contracted by the **Engineer** provided that any such **Liabilities** (1) are attributable to bodily injury, personal injury, sickness, disease or death of any person, or to the injury to or destruction of tangible personal property including the loss of use and consequential damages resulting there from and (2) are caused in whole or in part by any negligent act or omission of the **Engineer**, anyone directly or indirectly employed by the **Engineer** or anyone for whose acts the **Engineer** may be legally liable. The **Engineer** shall also save harmless the **Owner** from any and all expense, including but not limited to, attorney fees which may be incurred by the **Owner** in litigation or otherwise resisting said claim or liabilities which may be imposed on the **Owner** as a result of such activities by the **Engineer**, its agents partners, subcontractors and/or consultants. In this connection, it is agreed and understood that the **Engineer** shall not be responsible for any portion of the liability proximately caused by the **Owner's** negligence.

ARTICLE 20. Joint and Several Liability. In the event more than one of the **Indemnitors** are connected with an accident or occurrence covered by the indemnification in Article 19 hereof, then each of such **Indemnitors** shall be jointly and severally responsible to the **Indemnitees** for indemnification and the ultimate responsibility among such **Indemnitors** for the loss and expense of any such indemnification shall be settled by separate proceedings and without jeopardy to any **Indemnitee**. The provisions of this Article shall not be construed to eliminate or reduce any other indemnification or right which the **Owner** or any of the **Indemnitees** has by law.

ARTICLE 21 Insurance. The **Engineer** shall obtain and maintain insurance in the limits of liability for each of the types of insurance coverage identified as follows.

- (1) **Workers' Compensation**, endorsed with a waiver of subrogation in favor of the **Owner** in accordance with the statutory obligations imposed by Worker's Compensation or Occupational Disease laws under the Texas Workers' Compensation Law ("Statutory Texas")
- (2) **Commercial General Liability**, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the **Owner** *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20* herein, in limits of liability not less than one million dollars (**\$1,000,000**) combined single limit each occurrence and in the aggregate for bodily injury and property damage.
- (3) **Texas Business Automobile Policy**, endorsed with the **Owner** as an additional insured and endorsed with a waiver of subrogation in favor of the **Owner** *all to the extent of the liabilities assumed by the Engineer under Article 19 and Article 20 herein*, in limits of liability not less than two hundred fifty thousand dollars (**\$250,000**) each person for bodily injury, five hundred thousand dollars (**\$500,000**)

each occurrence for bodily injury, and one hundred thousand dollars (**\$100,000**) each occurrence for property damage.

(4) **Professional Liability** in limits of **\$1,000,000** each claim and aggregate.

The **Engineer** covenants and agrees to maintain an insurance policy in the minimum limits of liability for each of the types of insurance coverage identified above. The **Engineer** shall furnish the **Owner** with a certificate of insurance (*Hidalgo County Certificate of Insurance*) showing the said policy to be in full force and effect during the period of service, identified in Article 3 hereto, for this Agreement. The completed Hidalgo County Certificate of Insurance shall be attached hereto and identified as **EXHIBIT "G"**- *Hidalgo County Certificate of Insurance*. The **Engineer** will be considered in breach of contract should the **Engineer** fail to maintain an insurance policy in the minimum limits of liability and requirements identified above while performing services for and under this Agreement, and will be subject to default and termination of the Agreement as outlined in Article 3.4 hereto. Additionally, the **Engineer** covenants and agrees to use its best efforts to maintain an insurance policy in the minimum limits of liability and requirements identified above until one year following the date of the acceptance of the **Project** by **Owner**.

ARTICLE 22. Compliance with Laws. The **Engineer** shall comply with all applicable Federal, State and local laws, statutes, codes, ordinances, rules and regulations and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Agreement including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations and licensing laws and regulations. When required the **Engineer** shall furnish the **Owner** with satisfactory proof of its compliance therewith.

ARTICLE 23. Non-collusion. The **Engineer** warrants that the **Engineer** has not employed or retained any company or persons, other than a bona fide employee working solely for the **Engineer**, to solicit or secure this Agreement, and that the **Engineer** has not paid or agreed to pay any company, engineer or any other person or entity any fee, commission, percentage, brokerage fee, gifts or any other consideration

contingent upon or resulting from the award or execution of this Agreement. For breach or violation of this warranty the **Owner** shall have the right to annul this Agreement without liability or, in the **Owner's** discretion, to deduct from the *Services Fee*, or otherwise recover, the full amount of each fee, commission, percentage, brokerage fee, gift or contingent fee.

ARTICLE 24. Gratuities. The **Owner** mandates that employees of the **Owner** shall not accept any benefits, gifts or favors from any person doing business or who reasonably speaking may do business with the **Owner** under this Agreement; the only exceptions allowed are ordinary business meals. Any person doing business with or who may reasonably seeking to do business with the **Owner** under this Agreement may not make any offer of benefits, gifts or favors to **Owner** employees, except as mentioned herein above. Failure on the part of the **Engineer** to adhere to this provision may result in the termination of this Agreement.

ARTICLE 25. Payment of Franchise Tax. The **Engineer** hereby certifies that the **Engineer** is not delinquent in Texas franchise tax payments, or that the **Engineer** is exempt from, or not subject to, such as tax. A false statement concerning corporation's franchise tax status shall constitute grounds for termination of the Agreement at the sole option of the **Owner**.

ARTICLE 26. Disputes. The **Engineer** shall be responsible for the settlement of all contractual and administrative issues arising out of any procurement made by the **Engineer** in support of the services under this Agreement.

ARTICLE 27. Severability. In the event any one or more of the provisions contained in this Agreement shall for any reason, be held to be invalid, illegal, or unenforceable in any respect such invalidity, illegality or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein .

ARTICLE 28. Notices. All notices to either party by the other required under this Agreement shall be personally delivered or mailed to such party at the following respective addresses:

OWNER: Hidalgo County

ENGINEER: Javier Hinojosa Engineering

**100 E. Cano, 2nd Floor
Edinburg, Texas 78539**

**416 E. Dove Avenue
McAllen, Texas 78504**

The Address may be changed by either party by written notice and notice so mailed shall be effective upon mailing.

ARTICLE 29. Miscellaneous Provisions.

(a) This Agreement constitutes the entire Agreement between the **Engineer** and the **Owner** relating to the work herein described and supersedes any prior understanding or written or oral contracts between the parties respecting the subject matter defined herein. These are no previous or contemporary representations or warranties of the **Owner** or the **Engineer** not set forth herein.

(b) Except as specifically provided herein no modification, waiver, termination, rescission, discharge or cancellation of this Agreement or of any terms thereof shall be binding on the **Owner** unless in writing and executed by an officer or employee of the **Owner** specifically authorized to do so.

(c) No waiver of any provision of or a default under this Agreement shall affect the right of the **Owner** thereafter to enforce said provision or to exercise any right or remedy in the event of any other default whether or not similar.

(d) No modification, waiver, termination, discharge or cancellation of this Agreement or of any terms thereof shall impair the **Owner's** right with respect to any liabilities whether or not liquidated of the **Engineer** to the **Owner** theretofore accrued.

(e) All rights and remedies of the **Owner** specified in this Agreement are in addition to the **Owner's** other rights and remedies.

(f) The **Engineer** shall remain an independent contractor and shall have no power nor shall the **Engineer** represent that the **Engineer** has any power to bind the **Owner** or to assume or to create any obligation express or implied on behalf of the **Owner** except as specifically authorized in advance by the **Owner**.

(g) The Agreement shall be construed under the laws of the State of Texas and is performable in Hidalgo County, Texas.

(h) This Agreement may only be amended by a written document executed by the Owner and the **Engineer** as provided by Article 8 herein.

ARTICLE 30. Signatory Warranty. The undersigned signatory or signatories for the **Engineer** hereby represent and warrant that the signatory is an officer of the organization for which he or she has executed this Agreement and that he or she has full and complete authority to enter into this Agreement on behalf of the **Engineer**. The above-stated representations and warranties are made for the purpose of inducing the **Owner** to enter into this Agreement.

WITNESS WHEREOF, the **Engineer** and the **Owner** have caused this **Agreement for Professional Services** to be effective as of the ____ day of _____, 2012.

ENGINEER:
Javier Hinojosa Engineering

BY: _____
Javier Hinojosa, P.E. President

OWNER:
HIDALGO COUNTY

BY: _____
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

Approved on Commissioners' Court: December 28, 2012

APPROVED AS TO FORM:

Atlas, Hall & Rodriguez, LLP

By: _____

ATTACHMENTS:

- EXHIBIT A** -Scope of Services to be provided by the Owner
- EXHIBIT B** -Scope of Services to be provided by the Engineer
- EXHIBIT C** -Work Schedule
- EXHIBIT D** -Engineer's Rates
- EXHIBIT E** -Work Authorization Form
- EXHIBIT F** -Supplemental Agreement Form
- EXHIBIT G** -Certificate of Insurance (*Hidalgo County*)

Exhibit A-1
Request for
Qualifications (RFQ)
Procurement Packet



Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

December 27, 2011

Participant's name

Address

City

State, Zip Code

Re: **HIDALGO COUNTY**
Request for Qualifications -

"Professional Engineering Services Pool-Hidalgo County"
(Including all funding sources, programs, and entities)
RFQ No: 2012-002-01-18CGA

Dear Respondents:

Enclosed please find a Request for Qualifications (RFQ) packet for your consideration. Hidalgo County Purchasing Department welcomes and appreciates your participation in the RFQ process.

We have updated our RFQ packet. Carefully read and review all instructions, requirements, specifications and/or scope of work included in this packet. **All forms must be properly completed and submitted with your response** in order to be considered responsive and qualified.

If any further assistance is required, please do not hesitate to call the Purchasing Department at (956) 318-2626.

Sincerely,

Martha L. Salazar, CPPB
Hidalgo County Purchasing Agent

MLS/cga

Enclosures



Hidalgo County Purchasing Department
2812 S. Business Highway 281
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

REQUEST FOR QUALIFICATIONS (RFQ)
TABLE OF CONTENTS

HIDALGO COUNTY
"Professional Engineering Services Pool"
(Including all funding sources, programs, and entities)

RFQ No: 2012-002-01-18-CGA

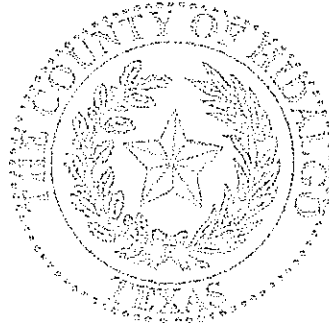
Item	Description	No. of Pages
1.	Request for Qualifications Letter	1
2.	Request for Qualifications, Legal Notice	9
3.	Exhibit A, Requirements	9
4.	Exhibit B, Evaluation Criteria	3
5.	Attachment B –Procurement Form –Areas of Specialization	1
6.	Exhibit C, Insurance Requirements,	4
7.	Exhibit D, CIQ Conflict of Interest Questionnaire	1
8.	Exhibit E, Proposer's Affidavit	1
9.	Vendor/Bidder Application and W-9 form	6
10.	Certification Regarding Debarment	1
11.	RFQ Submittal Check List	1

The above mentioned items shall be found in the Request for Qualifications (RFQ) packet that is attached herewith. Should you find that any of the items are not attached in its entirety please contact Purchasing by calling (956) 318-2626, advise of missing documentation, and Purchasing will forward information either through facsimile or by U.S. Mail.

Thank you.


Martha L. Salazar, CPPB, Purchasing Agent

December 27, 2011
Date



REQUEST FOR QUALIFICATIONS (RFQ)

HIDALGO COUNTY

(Including all funding sources, programs, and entities)

“Professional Engineering Services Pool”

RFQ NO: 2012-002-01-18-CGA

Acceptance Due Date: **January 18, 2012**

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Project Buyer Contact Information:

Gricelda (Cris) Ayala, Buyer III
(956) 292-7000 Ext. 4867
cris.villarreal@co.hidalgo.tx.us

1. Sealed qualifications will be received for "HIDALGO COUNTY (including all funding sources, programs, and entities) PROFESSIONAL ENGINEERING SERVICES POOL", in accordance with the requirements attached hereto as Exhibit "A." Qualifications should address all requirements set forth. Respondents may suggest substitutions of features which they feel would be in the best interest of Hidalgo County ("County"). Strong rationale must be presented for any deviation from the requirements. Hidalgo County reserves the right to reject the deviation and its effect on the overall qualifications.
2. One (1) original, seven (7) copies of all qualifications and two (2) CDs in PDF Format are required with the respondent's name and address clearly typed/printed on upper left hand corner and the proper notation clearly typed/printed on the lower left hand corner of the envelope and/or package, RFQ No.: 2012-002-01-18-CGA- "HIDALGO COUNTY (including all funding sources, programs, and entities) PROFESSIONAL ENGINEERING SERVICES POOL", and in County's Purchasing Department, Physical Location: 2802 S. Business Hwy. 281 Postal/ Mailing: 2812 S. Business Hwy. 281 New Administration Building , Edinburg, Texas, ON OR BEFORE 9:30 A.M., WEDNESDAY, JANUARY 18, 2012.

NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY QUALIFICATION RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE TO QUALIFICATION.

Hidalgo County reserves the right to refuse and reject any/all qualifications and to waive any/all formalities or technicalities, or to accept the proposal considered the best and most advantageous to Hidalgo County.

3. Hidalgo County reserves the right to separate and accept, or eliminate any item(s) listed under this qualification that it deems necessary to accommodate budgetary and/or operational requirements. Hidalgo County also reserves the right to reject any or all qualifications submitted and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification for approval. Receipt of any qualification shall under no circumstances obligate County to accept the lowest dollar qualification. The award of this contract shall be made to the responsible offeror whose qualification is determined to be the best evaluated offer resulting from negotiation, taking into consideration the relative importance of price and other evaluation factors as herein set forth.
4. Failure of the delivered item to perform as specified or failure to meet the stated delivery schedule shall release Hidalgo County from all obligations to the contracting party with regard to the item(s) in question. In such event, County may elect to award the contract to the next-lowest responsible respondent, or to reject all qualifications and re-advertise.
5. For work to be performed at a County owned or operated location, each respondent shall, in its sole discretion, visit the job site before preparing the qualification and thoroughly familiarize himself/herself with existing conditions. Respondent should take field dimensions and note all circumstances which affect the dollar amount of the qualification.
6. Descriptive specifications are referenced in this document to indicate the general kind and quality of equipment desired by Hidalgo County. Due to various styles and models of equipment, respondents are required to include illustrations, specifications, explanation of warranties, and service data with their qualification including catalogue numbers and any necessary references.

7. Proposed prices are to remain firm for a minimum of ninety (90) days after priced qualification opening.
8. County reserves the right to accept or reject any or all qualifications.
9. Any interpretations, amendments, corrections or changes to this qualification document must be in a written addendum and signed by the County Judge or his designee. Addenda will be mailed to all who are known to have received a copy of the Request for Qualifications. Respondents shall acknowledge receipt of all addenda as a part of their qualification.
10. Costs are to be net F.O.B., County Prepaid.
11. County is exempt from Federal Excise Tax, State Tax and Local Tax. Do Not include tax in cost figure. If it is determined that tax was included in the cost figures it will not be included in the tabulation of any awards. Tax exemption certificates will be furnished upon request.
12. Funds for this procurement have been provided through the County budget for this fiscal year only. County, on an annual basis, has the right to reconsider a contract during the budget process for ensuing years if financial resources of County are insufficient to meet the liabilities of said contract. The award of a qualification or contract hereunder will not be construed to create a debt of the County which is payable out of funds beyond the current fiscal year.

13. **DELIVERY INSTRUCTIONS:**

- No deliveries accepted after 3:00 P.M., Monday-Friday.
- At least seventy two (72) hours prior notice of delivery must be given to Martha L. Salazar, CPPB, Purchasing Agent before delivery will be accepted.
- If you need additional information call the office listed below:

Hidalgo County Purchasing Department
Martha L. Salazar, CPPB, Purchasing Agent
(956) 318-2626

14. **BILLING AND PAYMENT INSTRUCTIONS:**

- Invoices must include:
 - a) Name and address of successful respondent
 - b) Name and address of receiving department or official
 - c) Purchase Order Number and Contract number (if any)
 - d) Notation- **HIDALGO COUNTY (Including all funding sources, programs, and entities) PROFESSIONAL ENGINEERING SERVICES POOL"**
 - e) Descriptive information as to the items or services delivered, including product code, item number, quantity, etc.
- Discount payments will be considered when offered.

- Contact person for Billing and Payment questions:

HIDALGO COUNTY AUDITOR'S OFFICE
 Postal/Mailing 2812 S. Business Hwy. 281
 Edinburg, Texas 78539
 (956) 318-2511

15. SCHEDULE OF EVENTS

Qualification Opening, 9:30 A.M.	January 18, 2012
Award of Contract	_____, 2012
Commence Work or Deliver Products	_____, 2012

16. HIDALGO COUNTY APPROVED HOLIDAYS

2012 YEAR	
New Year's Day	12/30/11 and 01/02/12
Martin Luther King Day	01/16/12
President's Day	02/20/12
Good Friday	04/06/12
Easter	04/09/12
Memorial Day	05/28/12
Independence Day	07/04/12
Labor Day	09/03/12
Columbus Day	10/08/12
Veteran's Day	11/12/12
Thanks Giving Day	11/22/12 and 11/23/12
Christmas Day	12/24/12 and 12/25/12

17. BID OR PERFORMANCE BOND AND DEBARMENT CERTIFICATION; PAYMENT UNDER CONTRACT:

- ~~If the contract proposed is for the construction of public works or is for a contract for goods and services exceeding \$100,000, all bidders shall furnish a good and sufficient bid bond in the amount of five percent of the total contract price. A bid bond must be executed with a surety company authorized to do business in Texas. All respondents are also required to furnish a certification or acknowledgment stating that the contractor or vendor is free from suspension or debarment pursuant to federal regulation 45CFR76.~~
- ~~Together with the signing of a contract or issuance of a purchase order following the acceptance of a qualification, and prior to commencement of the actual work, the respondent shall furnish a performance bond to the County for the full amount of the contract, if that contract exceeds \$50,000.~~
- ~~If the contract is for \$50,000 or less, no money will be paid to the contractor until completion and acceptance of the work or the fulfillment of the purchase obligation to the County, and, if applicable, the~~

~~receipt by County of satisfactory evidence that all subcontractors and materialmen have been paid.~~

- ~~• If a contract is for the construction, alteration or repair of public buildings or public works, the contractor shall provide a payment bond for a contract in excess of Twenty Five Thousand Dollars (\$25,000.00), as required by Tex. Govt. Code Ch. 2253.~~
- ~~• For requirements contracts, bond requirements are determined by applying the proposed unit price to the estimated quantities included in the specifications.~~

18. ETHICAL STANDARDS:

- It shall be a breach of ethics to offer, give or agree to give any elected official, department head or employee, or former elected official, department head or employee, of the County, or for any elected official, department head or employee or former elected official, department head or employee of the County, to solicit, demand, accept or agree to accept from another person, entity or organization, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter pertaining to any program requirement or a contract or subcontract, or to any solicitation or qualification therefore pending before any department or agency of the County.
- It shall be a breach of ethics for any payment, gratuity or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor for any contract for the County, or any person associated therewith, as an inducement for the award of a subcontract or order.
- No public official shall have an interest in a contract awarded hereunder except in accordance with Tex. Loc. Govt. Code Chapter 171.
- **NOTICE:**
ALL COMMUNICATIONS BY A VENDOR TO THE COUNTY, ITS OFFICIALS, AND DEPARTMENT HEADS REGARDING THIS PROCUREMENT SHALL BE DONE THROUGH THE HIDALGO COUNTY PURCHASING DEPARTMENT.

No vendor, its representative, agent, or employee shall engage in private communication with a member of the Hidalgo County Commissioners Court or county department heads regarding any procurement of goods or services by the County from the date that the bid, RFP, or RFQ is released. No private communication regarding the purchase shall be permitted until the procurement process is complete and a purchase order is granted or a contract is entered into. Members of the commissioners court are required to make a reasonable effort to inform themselves regarding potential procurements and have a duty to inquire of vendors, their representatives or employees, the nature of any private communication being sought prior to engaging in any communication. "Private Communication" means communication with any vendor outside of a posted meeting of the governing body, a regular meeting of a standing or appointed committee, or a negotiation with a vendor which has been specifically authorized by the governing body.

19. DISCLOSURE OF CONFLICT OF INTEREST

- Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County (“the County”) to disclose in the Conflict of Interest Questionnaire (the “CIQ”) attached as Exhibit D, the vendor, person, consultant or contractor’s affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk’s Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contracts or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful respondent fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit completed CIQ forms to the Hidalgo County Clerk’s Office located at 100 N. Clossner, Edinburg, Texas 78539, Hidalgo County Courthouse.

COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE RESPONDENT.

20. If, during the life of any contract or qualification awarded, the successful respondent's net prices generally available to other customers for items awarded herein are reduced below the contracted price, it is understood and agreed that the benefits of such reduction shall be extended to County.
21. Qualifications, and all goods and services provided thereunder, shall comply with all federal, state and local laws concerning this type(s) of goods and/or services.
22. Minimum Standards For Responsible Prospective Respondents: A prospective respondent must affirmatively demonstrate respondent's responsibility. A prospective respondent, by submitting a qualification, represents to County that it meets the following requirements:
 - Possess or is able to obtain adequate financial resources as required to perform under the qualification;
 - Be able to comply with the required or proposed delivery schedule;
 - Have a satisfactory record of performance;
 - Have a satisfactory record of integrity and ethics;
 - Be otherwise qualified and eligible to receive an award.
23. Successful respondent will pay or cause to be paid, without cost or expenses to County, all FICA, FUTA/SUTA and Federal Income Withholding Taxes of all employees, and all wages and benefits as required by Federal or State law. Successful respondent's officers, agents and/or employees will not be entitled to any benefits of an

employee or elected official of County, including, but not limited to, benefits associated with County's civil service system.

24. Any contract award to a successful respondent will be in effect until (a) the contract expires, (b) delivery and acceptance of products, and/or performance of services ordered, or (c) terminated by County with thirty (30) day's written notice prior to cancellation.
25. County reserves the right to enforce performance of any contract awarded hereunder in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default by successful respondent; County reserves the right to terminate any contract immediately in the event a successful respondent fails to:
 - A. Meet schedules;
 - B. Pay any required fees or taxes; or
 - C. Otherwise perform in accordance with the requirements.
26. Successful respondent shall defend, indemnify and save harmless County and all its elected officials, officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful respondent, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from qualification award. Successful respondent indemnifies and will indemnify and save harmless County from liability, claim or demand on their part, agents, servants, customers, and/or employees whether such liability, claim or demand arise from event or casualty happening or within the occupied premises themselves or happening upon or in any of the halls, elevators, entrances, stairways or approaches of or to the facilities within which the occupied premises are located. Successful respondent shall pay any judgment with costs which may be obtained against County growing out of such injury or damages, and shall, upon request, provide a defense to County by counsel reasonably acceptable to County. Successful respondent's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful respondent.
27. Successful respondent shall warrant that all items/services shall conform with the specifications and/or all warranties provided under the Uniform Commercial Code and be free from all defects in material, workmanship and the like. Items supplied under a contract pursuant to this Request for Qualifications shall be subject to County's approval. Items found to be defective or not meeting specifications shall be replaced by successful respondent within two business days at no expense to County. Items not picked up within one (1) week after notification shall be deemed a donation to County and may be used or disposed of at County's discretion and without waiver of any other rights of County as to the item's nonconformity.
28. This document and any disputes arising hereunder shall be governed and construed according to the laws of the State of Texas, and will be performable exclusively in Hidalgo County, Texas.
29. The successful respondent shall not assign, sell, transfer or convey its rights under any awarded contract, in whole or in part, without the prior written consent of County.
30. Respondents shall provide with the qualification response, a list of at least three (3) references where like

services have been supplied by their firm. Include the name of the business or government, address, telephone number and name of representative or contact person.

31. Respondents must provide **all** documentation requested with this Qualification in their response. Failure to provide this information may result in rejection of the qualification as none conforming.

Request for Qualifications
for
HIDALGO COUNTY

(Including all funding sources, programs, and entities)

“Professional Engineering Services Pool”

To: Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Physical Location: 2802 S. Business Hwy. 281
Postal/ Mailing: 2812 S. Business Hwy. 281
New Administration Building
Edinburg, Texas 78539

In accordance with the Requirements, and subject to all laws and regulations of the United States and state and local laws, the undersigned respondent proposes and commits to furnish all labor, equipment, material, software and services as set forth in the documents hereinbefore mentioned. The undersigned further agrees, upon acceptance of its qualification, to execute a contract and/or Purchase Order issued by Hidalgo County for performing and completing the work described in the Requirements within the time stated and for the prices proposed in the documents attached hereto and made a part hereof.

Respondent acknowledges receipt of all of the pages of the documents referenced in the Request for Qualification Checklist presented in connection with this procurement. Respondent understands that Hidalgo County reserves the right to reject any or all qualifications and further reserves the right to design the evaluation criteria to be used in selecting the lowest and best qualification.

Respondent agrees that this qualification shall be good and may not be withdrawn for a period of ninety (90) calendar days after the scheduled closing time for receiving qualifications, as contained in the Requirements.

Respectfully submitted,

Firm:

Address:

By:

Printed Name:

Title:

EXHIBIT A

REQUIREMENTS

HIDALGO COUNTY

(INCLUDING ALL FUNDING SOURCES, PROGRAMS, AND ENTITIES)

REQUEST FOR QUALIFICATIONS

“PROFESSIONAL ENGINEERING SERVICES POOL”

2012-002-01-18CGA

The County of Hidalgo will be accepting Statements of Qualifications from qualified State of Texas registered Professional Engineering firms in order to establish a pre-qualified pool of Engineers on an "As Needed Basis" per project by all County Departments and/or applicable Programs requiring said services as set forth in the requirements. Upon approval and acceptance by Hidalgo County Commissioners' Court, the term of the pre-qualified pool of Engineers will be for a period starting **February 9, 2012 and ending February 08, 2013**. The Hidalgo County Purchasing Department will receive sealed envelopes containing Statements of Qualifications for the provision of **"PROFESSIONAL ENGINEERING SERVICES POOL"-HIDALGO COUNTY** (including all funding sources, Programs, and Entities as specified herein. Statements of Qualifications will be accepted until **9:30 A.M., Wednesday, January 18, 2012**. **ANY RFQ RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED.**

The following outlines the Request For Qualifications:

SECTION I - GENERAL TERMS AND CONDITIONS

RFQ DOCUMENT SUBMITTALS/DELIVERY:

A total of **one (1) original, seven (7) copies and two (2) CD's in PDF format** of the RFQ shall be submitted as part of your response.

Respondents must complete and include in their response, all documentation requested in this RFQ. Refer to enclosed RFQ Check List form for documents to be included with your response.

Hidalgo County is requesting that statements of qualifications responses be clearly marked and/or labeled with the Company's name, RFQ Number, Project Title, and Opening Date, and be delivered to Martha L. Salazar, CPPB, Purchasing Agent, at:

US Postal Mail Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2812 S. Business Hwy 281
Edinburg, Texas 78539

Physical Address:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Administration Building
2802 S. Business Hwy. 281
Edinburg, Texas 78539

Hidalgo County requires respondents, when hand delivering statements of qualifications, to have a Purchasing Department representative time/date stamp and initial the envelope when dropping RFQ off.

All costs and expenses associated with the preparation and submission of (rfq's, bids, proposals and/or quotes) shall be the responsibility of the respondent and no reimbursement for such charges or expenses shall be passed onto Hidalgo County.

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any

vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire ("the CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation of business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Clossner, Edinburg, TX 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:

Respondents to this RFQ must submit a signed Proposer's Affidavit (attached herein in Exhibit E) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's Affidavit, or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF RFQ's:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the vendor's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Qualifications (RFQ) packet and to notify in writing the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. These criteria also apply to requirements that are ambiguous.

RFQ QUESTIONS AND ANSWERS: Any protest(s) or question(s) regarding the requirements or request for qualifications procedures must be received in the Purchasing Department **via facsimile to (956)292-7612 or via e-mail to cris.villarreal@co.hidalgo.tx.us NO LATER THAN Tuesday, January 10, 2012** at 5:00 p.m. Responses will be sent to all applicants by **Friday, January 13, 2012.** **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

SIGNING OF QUALIFICATIONS:

In order to be considered, all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

TERM OF POOL:

The pool term is for a period of one (1) year or upon completion of project(s) unless project specific for more than one (1) year.

DAVIS BACON ACT: (If Applicable)

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing project specifications.

SECTION II - RFQ REQUIREMENTS

REQUEST FOR QUALIFICATIONS:

The required contents and limitations for the preparation of the RFQ are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFQ.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

FIRM QUALIFICATIONS:

The County of Hidalgo is seeking to contract with a competent engineering firm(s), registered and licensed to practice in the State of Texas that has had experience in, but not limited to, the following areas:

- Roadway, Bridge and General Design and Construction

- Federal, State and County-funded construction projects
- Solid Waste related projects
- Mechanical Engineering Projects

Additionally, this section should include a description of the firm's project personnel and their most recent (and varied) projects. For each project, a client contact name and phone number should be included for reference purposes. Additionally, the names of the personnel proposed for this project who participated in the listed projects should be provided. This project list is limited to 5 pages.

What does your firm specialize in?

Minimum experience: Years? _____ Projects? _____

PERSONNEL AND STAFFING:

The firm should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided.

REQUIRED CERTIFICATIONS AND SUBMITTAL:

This section will contain any licenses, certifications and assurance as required by the FEDERAL HIGHWAY ADMINISTRATION, the STATE OF TEXAS, HIDALGO COUNTY, LOCAL MUNICIPALITIES, etc. The engineering firm(s) should include copies of their Professional Liability Insurance.

SCOPE OF SERVICES:

The engineering services contract will encompass all project-related engineering services to the County of Hidalgo including, but not limited to, the following:

A.

- Route and Design Studies
- Social, Economic, Environmental Studies and Public Involvement
- Right of Way Maps and Data
- Utility Adjustments
- Surveying
- Pre-Design

B.

- Roadway Design
- Drainage Design

- Solid Waste
- Signing, Markings and Signalization
- Traffic Control Plans
- Bridge Design
- Plans and Specifications
- Bid Preparation

C.

- Building Design
- Plans, Drawings and Specifications
- Bid Package Preparation

D.

- Construction Contract Management
- Conduct Construction Materials Engineering and Testing Services
- Design for New Construction
- Design for Alterations/Renovations
- Needs Assessment
- ADA Compliance
- Code Analysis
- Cost Estimating

E.

- Soil/Rock and Foundation Studies
- Excavations and Trenches
- Dams and Cut or Filled Slopes
- Pavements
- Water and Waste Retention/Disposal
- Specialized Testing and Instrumentation

Other Engineering Services include:

Project Development Management, Facility Analysis & Master Planning, Site Planning & Analysis, Roof Design, Parking Design, Security Design, Energy Conservation, Ventilation Design, Acoustical Design, Asbestos Abatement Monitoring, etc.

Additionally, this section should include, but not restricted to the following information:

- A. Firm name, address, phone number and person(s) to contact regarding the Statement of Qualifications.
- B. Qualifications and recent experience of the firm and key personnel relative to the performance of similar services for public entities. This should also include the following information:
 - 1. Copy of current license certification with state seal
 - 2. History of engineering certification from the State of Texas.
 - 3. List of projects related to the subject areas within the past year.
- C. List of in-State references including the name, address and phone number of the person most closely associated with the firm's prior project performance.
- D. Ability to commence services immediately after successfully negotiating a contract for services.
- E. Statement regarding an Affirmative Action Program.

PARTICIPATING FIRMS ARE NOT TO PROVIDE A FEE PROPOSAL WITH THIS SUBMITTAL:

The fee will be negotiated in accordance with the Professional Services Procurement Act, Tex. Govt. Code Ann. 2254.001, et seq.

PART III – SELECTION / EVALUATION

SELECTION/EVALUATION PROCESS:

The evaluation system consists of a 100-point system.

1. PROFESSIONAL QUALIFICATIONS OF PROJECT TEAM (25)

The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members responsible/assigned to assist County projects shall be identified in the organizational chart. Team members shall have experience in performing various types of contracts for counties, cities, irrigation districts, TX DOT or other clients as stated in the Request for Qualifications. A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix.

2. **EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES**

In addition to the Project Manager and the Professional Team Member(s), the provider shall designate experienced engineering staff to completely and efficiently perform the work, either through their own personnel, sub-providers or commitment to hire additional staff. The proposal shall identify the project team composition, project leadership, reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Résumés of the key technical staff members, limited to two (2) pages per person, must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience.

3. **METHODOLOGY**

The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

4. **UNDERSTANDING OF PROJECT/SIMILAR PROJECTS**

The proposal shall include the following:

- * demonstrate an understanding of the scope of services
- * address appropriate Federal/State/Local regulations and policies
- * identify information to be gathered or obtained

Responsiveness to RFQ:

- * Response is Clear;
- * Response is Well Organized;
- * Easy to Evaluate;
- * Appropriate to this RFQ

The firms should provide as much background information as to its experience in providing similar services to State, City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

5. **FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS**

The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required).

STATEMENT OF QUALIFICATIONS GRADING AND RANKING PROTOCOL:

Once a Project has been identified and it is determined that Engineering services are required, approval to seek engagement for professional services is sought from Hidalgo County Commissioners Court. The following protocol and procedures are utilized;

1. Hidalgo County Commissioners' Court, Elected Official and/or the User Department in need of Engineering Services will nominate (at the minimum) three (3) firms from Hidalgo

County's approved pool of firm, thereafter, will review, score and evaluate the statement of qualifications received in response to this Hidalgo County Request for Qualifications;

2. A grid of the scores will be presented to Commissioners' Court for the purpose of **ranking and approval** for the Purchasing Department to enter into negotiations with the number one (1) ranked firm;

NEGOTIATION PROCESS:

Negotiations will commence with Commissioners' Court approved number one ranked firm;

1. Firm(s) will be asked to submit (as part of those negotiations) a "scope of service" including fees;
2. The negotiated contract including best and final offer with the successful firm will be presented to Commissioners' Court (including compliance with all requirements as well as insurances) for consideration and final approval.
3. If negotiations with the number one (1) ranked firm fail, the Purchasing Department will recommend to Commissioners' Court that negotiations cease with the number one (1) ranked firm and commence to negotiate with the next highest ranked firm.

EXHIBIT B

REQUIREMENTS

HIDALGO COUNTY

(INCLUDING ALL FUNDING SOURCES, PROGRAMS, AND ENTITIES)

REQUEST FOR QUALIFICATIONS

“PROFESSIONAL ENGINEERING SERVICES POOL”

2012-002-01-18CGA

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2012-002-01-18-CGA**

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

1. PROFESSIONAL QUALIFICATIONS OF PROJECT TEAM (20)

The firms should provide information on their proposed professional team members, i.e. applicable certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract. The professional team members responsible/assigned to assist County projects shall be identified in the organizational chart. Team members shall have experience in performing various types of contract for counties, cities, irrigation districts, TX DOT or other clients as stated in the Request for Qualifications (RFQ). A list of, and scope of, the various projects, for comparative purposes, shall be included in an appendix.

2. EXPERIENCE OF PROJECT TEAM/ABILITY TO COMMIT RESOURCES (25)

In addition to the Project Manager and the Professional Team Member(s), the provider shall designate experienced engineering staff to completely and efficiently perform the work, either through their own personnel, sub-providers or commitment to hire additional staff. The proposal shall identify the project team composition, project leadership, reporting responsibilities and address how sub-providers, if any, will fit into the management structure. Résumés of the key technical staff members, limited to two (2) pages per person, must be included in an appendix, as well as narrative descriptions of projects proposed as similar work experience.

3. METHODOLOGY (20)

The RFQ should provide a description of the firm's approach to the methodology and management to the scope of services for the project.

4. UNDERSTANDING OF PROJECT/SIMILAR PROJECTS (25)

The proposal shall include the following:

- * demonstrate an understanding of the scope of services
- * address appropriate Federal/State/Local regulations and policies
- * identify information to be gathered or obtained

Responsiveness to RFQ:

- * Response is Clear;
- * Response is Well Organized;
- * Easy to Evaluate;
- * Appropriate to this RFQ

The firms should provide as much background information as to its experience in providing similar services to State, City, County or any other governmental agencies. Reference information should be as current as possible, especially contact persons and telephone numbers.

5. FAMILIARITY WITH APPLICABLE RULES AND REGULATIONS (10)

The RFQ should indicate through past experience of the proposed Team that they possess sufficient knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies (as required).

**EVALUATION CRITERIA
PROFESSIONAL ENGINEERING SERVICES POOL
RFQ No. 2012-002-01-18-CGA**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
1. Professional Qualifications of Project Team (20 pts maximum)		
➤ Registered and licenses to practice in the State of Texas (i.e. certifications/registrations and other pertinent information that demonstrates their qualifications to perform the contract)	10	
➤ Provides information on proposed professional Team qualifications to perform various types of contracts	5	
➤ Team members identified in the organizational chart.	5	
Comments/Rationale For Points:		TOTAL
2. Experience of Project Team/Ability to Commit Resources (25 pts maximum)		
➤ Designate engineering staff members in an appendix form	10	
➤ Identifying the project composition, project leadership, reporting responsibilities	10	
➤ Experience of engineering staff to completely and efficiently perform the work.	5	
Comments/Rationale For Points:		TOTAL
3. Methodology/Experience/Availability of Project Manager (20 pts maximum)		
➤ Firm's approach to the methodology and management to the scope of services for the project(s).	5	
➤ Must be a Professional Engineer registered in the State of Texas and must be included in Appendix	5	
➤ Project Manager must have five (5) types of projects plus be 85-100% involvement with technical development of project	10	
Comments/Rationale For Points:		TOTAL
4. Understanding of Project/Similar Projects (25 pts maximum)		
➤ Demonstrate and understanding of the scope of services	5	
➤ Address appropriate Federal/ State/ Local regulations and policies. Knowledge and experience of working with multiple entities, counties, cities, etc.	5	
➤ Identify information to be gathered or obtained, proposed approach to complete the scope	5	
➤ RFQ responsiveness. Response is clear, well organized, easy to evaluate, and appropriate to this RFQ.	5	
Comments/Rationale For Points:		TOTAL
5. Familiarity with Applicable Rules and Regulations (10 pts maximum)		
➤ Indicate passed experience of the proposed Firm knowledge of governmental regulations, appropriate codes, guidelines, professional standards and policies	5	
➤ Must contain a narrative that outlines applicable regulations, guideline, standards, and policies	5	
Comments/Rationale For Points:		TOTAL
Total Score		

Provider: _____

Evaluator: _____ Date: _____

**PROCUREMENT FORM
ATTACHMENT "B"
HIDALGO COUNTY-PROFESSIONAL ENGINEERING SERVICES POOL
RFQ NO: 2012-002-01-18-CGA**

Name and Address of Firm:	<hr/> <hr/> <hr/>
Principals of Firm and Titles:	<hr/> <hr/> <hr/>
Firm's Registration No.:	<hr/>
Area of Specialization:	
<input type="checkbox"/> Civil Engineering	<input type="checkbox"/> Electrical Engineering
<input type="checkbox"/> Structural Engineering	<input type="checkbox"/> Highway Engineering
<input type="checkbox"/> MEP Engineering (Mech/Elec/Plumb)	
<input type="checkbox"/> Mechanical Engineering	
<input type="checkbox"/> Environmental Engineering	
Local References (Rio Grande Valley) List Four (4) Only:	
Reference #1: _____	
Reference #2: _____	
Reference #3: _____	
Reference #4: _____	
Recent Projects (Within Two [2] Years) List Four (4) Only:	
Project #1: _____	
Project #2: _____	
Project #3: _____	
Project #4: _____	

Submitted By: _____

Signature: _____

Typed Name: _____

EXHIBIT "C"

Insurance Requirements Professional Services (i.e...Engineers, Architects, Appraisers & Surveyors)

The proposer awarded the contract shall furnish proof of insurance, which will also include any subcontractor that is subcontracted by the proposer in at least the following limits, to be in place prior to providing any services under this Contract and to continue at all times in force in effect during the term of this Contract:

1. Professional liability insurance policy with limits of at least One Million Dollars (\$1,000,000) per occurrence, or limited to claims made, include at least a five (5) year extended reporting period.
2. A Five Hundred Thousand Dollars (\$500,000.00) Comprehensive General Liability insurance policy providing additional coverage to all underlying liabilities of County.
3. Automobile liability insurance policy with limits of at least Three Hundred Thousand Dollars (\$300,000.00) per person and Five Hundred Thousand Dollars (\$500,000.00) per occurrence. Coverage should include injury to or death of persons and property damage claims with limits up to Five Hundred Thousand Dollars (\$500,000.00) arising out of the services provided to County hereunder.
4. Uninsured/Underinsured motorist coverage in an amount equal to the bodily injury limits set forth immediately above;
5. Workers compensation insurance in amounts established by Texas law, unless the Bidder is specifically exempted from the Texas Workers Compensation Act, Texas Labor Code Chapter 401, et. seq.

Hidalgo County will only accept certificates of insurance on an Acord form (as attached hereto). Certificates of insurance naming County as an additional insured shall be submitted to County for approval prior to any services being performed by Contractor. Each policy of insurance required hereunder shall extend for a period equivalent to, or longer than the term of the Contract, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County prior to the cancellation of any such coverage on the termination date, or otherwise. This Contract shall be automatically suspended upon the cancellation, or other termination, of any required policy of insurance hereunder, and such suspension shall continue until evidence adequate replacement coverage is provided to County. If replacement coverage is not provided within thirty (30) days following suspension of the Contract, this Contract shall automatically terminate.

ACORD		CERTIFICATE OF INSURANCE	DATE (MM/DD/YY)
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED		INSURERS AFFORDING COVERAGE	
		INSURER A:	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THEIR TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$
	<input type="checkbox"/> CLAIMS MADE OCCUR				MEDICAL (Any one person) \$
	<input type="checkbox"/> OWNERS & CONT. PROT				PERSONAL & ADV INJURY \$
	<input type="checkbox"/> OWNER'S PROTECTIVE LIABILITY				ANNUAL AGGREGATE \$
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER POLICY PROJECT <input type="checkbox"/> LOC				PRODUCTS - COMP/OP AGG \$
B	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY-EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY EA ACC AGG \$
					\$
					\$
					\$
					\$
C	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
					\$
D	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY				WC STATU: <input type="checkbox"/> OTHER TORY LIMITS
					E L EACH ACCIDENT \$
					E L DISEASE-EA EMPLOYEE \$
					E L DISEASE-POLICY LIMIT \$
	OTHER				

DESCRIPTION OF OPERATIONS / LOCATION / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 County of Hidalgo shall be named as additional insured on all Commercial General Liability policies.

CERTIFICATE HOLDER	ADDITIONAL INSURED; INSURER LETTER:	CANCELLATION
Hidalgo County Attn: Purchasing Department 2812 S Highway Bus. 281 Edinburg, Texas 78539		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BY CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE

Insurance Requirement Acknowledgment

I, _____, authorized representative for _____,
Company/Vendor

hereby acknowledge receipt of the County's required insurance limits. Said requirements:

- will be acquired within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court;
- will acquire additional amounts required to meet the County's requirements within 10 working days after notification from Purchasing Department of award of project by the Hidalgo County Commissioners' Court; currently carry the following

Professional Liability (Errors & Omissions): \$ _____

Automobile Liability: \$ _____ General Liability: \$ _____

- have already been met, see attached copy of insurance certificate.

Authorized Representative

Date

Notice to Proposer:

A certificate of insurance for the required insurance limits shall be provided to the Purchasing Department's Contract Managers in order to qualify for award and to execute a contract between your Company and the County

Failure to provide Certificates of Insurance to the Purchasing Department's Contract Managers will cause the award to be rescinded and re-awarded to next qualified vendor. Certificates of Insurance will be monitored and verified on a **quarterly basis** to ensure coverage policy is in place. It is the Company's obligation to maintain the appropriate insurance coverage throughout the term of the contract.

THIS FORM MUST ACCOMPANY YOUR PACKET

PROJECT REQUIREMENTS ACKNOWLEDGMENT

This is to certify that I, _____, possess all of the APPLICABLE:

1. Licenses: _____

2. Bonds: _____

3. Certificates: _____

4. Permits: _____

5. Other: _____

necessary to carry out the required project. Furthermore, I am providing copies of the required documentation so that, if my company is awarded this project, I may be eligible to enter into a contract with Hidalgo County and proceed to complete the project in a timely manner.

* Any licenses, bonds, certificates, permits, etc. which are required must be presented as part of the packet in order to expedite the evaluation process. Failure to provide said documentation will result in the disqualification of your proposal/qualification.

Authorized Signature

Date

Company

Address

City, State, Zip

EXHIBIT "D"

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006. Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

**PROPOSER'S AFFIDAVIT
Exhibit "E"**

**PROPOSER'S AFFIDAVIT OF NON-COLLUSION
NON-CONFLICT OF INTEREST, AND ANTI-LOBBYING
FOR "PROFESSIONAL ENGINEERING SERVICES FOR HIDALGO COUNTY"
PROJECT NO.: 2012-002-01-18CGA**

STATE OF TEXAS
COUNTY OF HIDALGO

Affiant, _____, being first duly sworn, deposes that:

(1) Affiant does hereby state neither the proposer nor any of the proposer's officers, partners, owners, agents, representatives, employees, or parties in interest, has in any way colluded, conspired, agreed, directly or indirectly with any person, firm, corporation, or other proposer, or potential proposer, to provide any money or other valuable consideration for assistance in procuring or attempting to procure a contract or fix the prices in the attached proposed or the proposal of any other proposer, and further states that no such money or other reward will be hereinafter paid.

(2) Affiant further states they have neither recommended or suggested to Hidalgo County or any of its officials or employees, any of the terms or provisions set forth in their Request for Proposal and subsequent agreement, except at a meeting open to all interested proposers, of which proper notice was given.

(3) Affiant, further states their officers, employees, or agents have not, and will not attempt to lobby, directly or indirectly, the Hidalgo County Commissioner's Court between proposal submission date and award by the Hidalgo County Commissioner's Court.

(4) Affiant further states no officer, or stockholder of the proposer is a member of the staff, or related to any employee of the Hidalgo County except as noted herein below:

Signature/Title: _____

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

My commission expires: _____, 20____



HISTORICALLY UNDERUTILIZED BUSINESS (HUB) DECLARATION

The primary objective of the Hidalgo County HUB Program is to ensure Historically Underutilized Businesses receive a fair and equal opportunity for participation in the County's procurement process. This fact holds true for Services (Professional & Non-Professional), Commodities, and Construction contracts and any subcontracts thereto. The program strongly encourages Prime Contractors to provide subcontracting opportunities to Certified Hub Contractors/Vendors. Our goal for HUB contractor/vendor participation, as well as HUB subcontractor participation is 30%. To be considered as a "Certified HUB Contractor/Vendor" the contractor/vendor must have been certified by, and hold a current and valid certification with any of the three agencies listed below.

Have you been Certified as a HUB or an MBE/WBE source?: Yes No

If yes, by whom?: Texas Building & Procurement Commission Other _____

Indicate Certification No(s): _____ or Are Certificate(s) Attached?: Yes No

LIST OF CERTIFIED HUB SUBCONTRACTORS

(Attach additional pages if necessary)

What percentage of the Bid, RFP, or RFQ is to be subcontracted with Certified HUB sources?: _____% (List HUB Subcontractor information below).

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

HUB Subcontractor Name: _____ HUB Status: _____
Certifying Agency (Check all applicable): Texas Building & Procurement Commission Other
Address: _____ City: _____ State: _____ Zip: _____
Contact Person: _____ Title: _____ Phone No.: () _____
Subcontract Amount: \$ _____ Description of Work to be Performed: _____

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____	
	<input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
Address (number, street, and apt. or suite no.)		Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									

Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),
 2. The United States or any of its agencies or instrumentalities,
 3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,
 4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or
 5. An international organization or any of its agencies or instrumentalities.
- Other payees that may be exempt from backup withholding include:
 6. A corporation,
 7. A foreign central bank of issue,
 8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,
 9. A futures commission merchant registered with the Commodity Futures Trading Commission,
 10. A real estate investment trust,
 11. An entity registered at all times during the tax year under the Investment Company Act of 1940,
 12. A common trust fund operated by a bank under section 584(a),
 13. A financial institution,
 14. A middleman known in the investment community as a nominee or custodian, or
 15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt Payee* on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

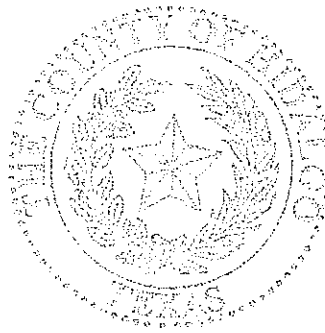
**Certification
Regarding Debarment, Suspension and Ineligibility**

As is required by the Federal Regulations Implementing Executive Order 12549, Debarment and Suspension, 45 CFR Part 76, Government-wide Debarment and Suspension, the applicant certifies, to the best of his or her knowledge and belief, that both it and its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency;
- b. Have not within a three-year period preceding this bid proposal and/or application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity with commission of any of the offenses enumerated herein; and
- d. Have not within a three-year period preceding this bid proposal and/or application had one or more public transactions terminated for cause or default.

Signature: _____
Print Name: _____
Title: _____
Telephone Number: _____
Date: _____

If the bidder is unable to certify to all of the statements in this Certification, such bidder should attach an explanation to this proposal.



HIDALGO COUNTY
(Including all funding sources, programs, and entities)
REQUEST FOR QUALIFICATIONS
PROFESSIONAL ENGINEERING SERVICES POOL

RFQ No.: 2012-002-01-18-CGA

RFQ SUBMITTAL CHECK LIST

All forms listed below must be included in the RFQ response, failure to submit any of these forms will be considered non responsive.

Indicate with a check mark (✓) the Forms completed and included in this response:

- _____ Page 9 of Legal Notice
- _____ Attachment "B" –Procurement Form –Areas of Specialization
- _____ Exhibit "C" -Acknowledgement forms (pages 3 and 4)
- _____ Exhibit "D" -CIQ Form -Copy of County Clerk File Recording fee receipt.
- _____ Exhibit "E" –Proposers Affidavit
- _____ Vendor Bidder Application and IRS form W-9
- _____ Certification Regarding Debarment
- _____ One Original, 7 Copies, and 2 CD's containing a complete copy of Response.

EXHIBIT A
**Scope of Services to be
provided by the Owner**

EXHIBIT “A”
Services to be Provided by the District

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project** .

General

The **Owner** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 8 of this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **Engineer** cannot easily obtain.
- (3) Provide any available relevant data the **Owner** may have on file concerning the project.
- (4) Provide timely review and decisions in response to the **Engineer**'s request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain the agreed-upon work schedule prepared in accordance with **EXHIBIT “C”** attached to this Agreement.
- (5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.

EXHIBIT B
**Scope of Services to be
provided by the
Engineer**

EXHIBIT “B”

Services to be provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project**.

The ENGINEER will evaluate and design the Paving and Drainage Improvements as follows:

- Review existing conditions to develop the design criteria;
- Conduct field surveys to obtain information on existing conditions and topography on proposed roadways;
- Identify alignments and right of ways of proposed roadways;
- Develop typical cross sections for proposed roadway and drainage improvements;
- Prepare plans and specifications for the improvements;
- Assist in bidding of the improvements;
- Provide construction staking and periodic inspection services during the construction phase of the improvements.

EXHIBIT C

Work Schedule

EXHIBIT “C”

Work Schedule

For this Agreement, the **Engineer** shall prepare a work schedule for the work identified in EXHIBIT “B” in accordance with each Work Authorization in compliance with the following:

- ◆ Review existing conditions
- ◆ Conduct field surveys to obtain information for preparation of final design plans.
- ◆ Prepare plans and specifications for each project
- ◆ Assist owner with bidding of each project if required.
- ◆ Provide periodic inspections during construction.

The **Engineer** will diligently pursue the completion of each authorization as defined by the milestones and deliverable due dates outlined in the approved work schedule.

The **Engineer** will inform the **Owner** (in reasonable advance of the delay) should the **Engineer** encounter delays that would prevent the performance of all work in accordance with the established work schedule.

EXHIBIT D

Engineer's Rates

EXHIBIT "D"

ENGINEER'S CONTRACT RATES

<u>LABOR CLASSIFICATION</u>	<u>HOURLY CONTRACT RATES:</u>
Principal	\$225.00/Hr.
Project Manager/Engineer	\$150.00/Hr.
Engineering Assistant	\$ 95.00/Hr.
R.P.L.S.	\$145.00/Hr.
G.P.S. Survey Crew	\$150.00/Hr.
3 Man Survey Crew	\$110.00/Hr.
Project Inspector	\$ 70.00/Hr.
CADD Operator/Designer	\$ 70.00/Hr.
Admin./Clerical	\$ 30.00/Hr.

EXHIBIT E
Work Authorization
Form

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct No. 3 Commissioner Joe M. Flores** as to content and detail of this Work Authorization No. # ____.

HIDALGO COUNTY
COMMISSIONER PRECINCT NO. 3:

BY: _____

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on ____ (DATE) as indicated below and effective as of ____ day of _____, 20____.

THE ENGINEER:
JAVIER HINOJOSA ENGINEERING

THE OWNER:
HIDALGO COUNTY

By: Javier Hinojosa, P.E., Owner

By: Ramon Garcia, County Judge or Presiding Officer

ATTEST:

by: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

- ATTACHMENT "A" - Service to be Provided by the Owner
- ATTACHMENT "B" - Services to be Provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Cost Proposal

EXHIBIT F
Supplemental
Agreement Form

EXHIBIT "F"
Supplemental Agreement Form

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT NO. ____
TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 8 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and _____, Professional Engineers of, _____, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the ____ day of _____ 20__ concerning engineering for _____ (hereinafter referred to as the "**Project**"); and,

WHEREAS, Article ____ of the **Agreement**, (article title), establishes _____; and,

WHEREAS, it has become necessary to amend the contract to _____

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

- I. Article ____ of the **Agreement**, (article title), is revised to

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 20__.

**THE ENGINEER:
ENGINEER**

BY: _____

**THE OWNER:
HIDALGO COUNTY**

BY: _____
Ramon Garcia, County Judge

LIST OF ATTACHMENTS

(as required)

EXHIBIT G
Certificate of
Insurance



Policy Number:

Date Entered: 04/27/2012

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/19/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis Insurance Agency 2030 E. Griffin Parkway Mission, Texas 78572	CONTACT NAME:	
	PHONE (A/C, No, Ext): (956) 581-9838	FAX (A/C, No): (956) 519-1524
	E-MAIL ADDRESS: davisinsuranceagency@yahoo.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED JAVIER HINOJOSA ENGINEERING 416 E DOVE MCALLEN, TX 78504	INSURER A:	MID-CENTURY INSURANCE COMPANY
	INSURER B:	FARMERS INSURANCE EXCHANGE
	INSURER C:	FARMERS INSURANCE EXCHANGE
	INSURER D:	Arognaut Insurance Company
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	605021032	6/28/2012	6/28/2013	EACH OCCURRENCE \$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$5,000
							PERSONAL & ADV INJURY \$EXCL
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$EXCL
B	AUTOMOBILE LIABILITY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	069398805	3/29/2012	03/29/2013	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000
	<input type="checkbox"/> ANY AUTO ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						\$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	<input checked="" type="checkbox"/>	N0707-71-94	12/1/2012	12/1/2013	WC STATU-TORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$1,000,000
							E.L. DISEASE - EA EMPLOYEE \$1,000,000
							E.L. DISEASE - POLICY LIMIT \$1,000,000
D	PROFESSIONAL Liability			IAE12530-0	12/4/2012	12/4/2013	PER CLAIM \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

COUNTY OF HIDALGO SHALL BE NAMED AS ADDITIONAL INSURED ON ALL COMMERCIAL GENERAL LIABILITY POLICIES.

Scheduled autos: vehicle 1-2008 Chevrolet Silverado PU Vin#-1GCHK23698F130618
vehicle 2-2009 Chevrolet Silverado PU Vin#-3GCEK33249G191168

CERTIFICATE HOLDER	CANCELLATION
HIDALGO COUNTY ATTN: PURCHASING DEPT 2812 S HIGHWAY BUSINESS 281 EDINBURG, TX 78539	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>W. Carl Davis</i>

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**TEXAS
BUSINESS AUTO
RENEWAL
CERTIFICATE**

FARMERS INSURANCE EXCHANGE
MEMBERS OF FARMERS INSURANCE GROUP OF COMPANIES
HOME OFFICE: 4680 WILSHIRE BLVD., LOS ANGELES, CALIFORNIA 90010
SERVICE CENTER: 15700 LONG VISTA DRIVE, AUSTIN, TEXAS 78728

Valuable - Attach this Certificate to your policy

ITEM ONE

NAMED : HINOJOSA, JAVIER
INSURED : JAVIER HINOJOSA ENGINEERING
MAILING : 416 E DOVE AVE
ADDRESS : MCALLEN TX 78504-2240

Account Number
19-42-303 06939-88-05
Agent Policy Number

Form of Business: Individual Partnership
 Corporation Other

RENEWS NO:

Policy Period from 03/29/12 to 03/29/13 12:01 AM Standard Time at your mailing address shown above.

In consideration of the payment of the premium stated, this policy is renewed from the inception date to the expiration date stated. Insurance is provided only with respect to coverage for which an auto symbol, limits of insurance and premium charge is stated, subject to all of the terms of this policy, including any attached forms and endorsements.

**ITEM TWO
SCHEDULE OF COVERAGES AND COVERED AUTOS**

This policy provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those autos shown as covered autos. Autos are shown as covered autos for a particular coverage by the entry of one or more of the symbols from the COVERED AUTO Section of the Business Auto Coverage Form next to the name of the coverage.

COVERAGES	COVERED AUTOS (Entry of one or more of the symbols from the COVERED AUTOS Section of the Business Auto Coverage Form shows which autos are covered autos)	LIMIT THE MOST WE WILL PAY FOR ANY ONE ACCIDENT OR LOSS (LIMITS SHOWN IN THOUSANDS)	PREMIUM
LIABILITY Bodily Injury Property Damage Combined Liability	7 8 9	\$ each person/ \$ 1000 each accident each accident	2,028.00
PERSONAL INJURY PROTECTION	SEE END.	SEE SCHEDULE	216.00
AUTO MEDICAL PAYMENTS			
UNINSURED/UNDERINSURED MOTORISTS Bodily Injury Property Damage Combined Liability	SEE END.	\$ each person/ \$ 1000 each accident each accident	383.00
PHYSICAL DAMAGE COMPREHENSIVE COVERAGE	7	STATED AMOUNT \$ Actual Cash Value or Cost of Repair, whichever is less minus \$ SEE SCHEDULE Ded. for Each Covered Auto. But no Deductible Applies to Loss Caused by Fire or Lightning. See Item Four for hired or borrowed autos.	940.00
PHYSICAL DAMAGE SPECIFIED CAUSES OF LOSS COVERAGE		STATED AMOUNT \$ Actual Cash Value or Cost of Repair, whichever is Less Minus \$25 Ded. for Each Covered Auto for Loss Caused by Mischief or Vandalism. See Item Four for hired or borrowed Autos.	
PHYSICAL DAMAGE COLLISION COVERAGE	7	STATED AMOUNT \$ Actual Cash Value or Cost of Repair whichever is less minus \$ SEE SCHEDULE Ded. for Each Covered Auto. See item four for hired or borrowed Autos.	1,083.00
PHYSICAL DAMAGE TOWING AND LABOR	7	\$ SEE SCHEDULE for each disablement of a covered auto.	42.00
PREMIUM FOR ENDORSEMENTS			182.00
ESTIMATED TOTAL PREMIUM			4,874.00

Premium Shown is payable \$ _____ at inception.



FARMERS

TEXAS BUSINESS AUTO RENEWAL CERTIFICATE (CONTINUED)

ENDORSEMENTS ATTACHED TO THIS POLICY: IL 00 21-Broad Form Nuclear Exclusion						
CA00010310	CA00100310	CA01960310	CA02430301	CA21090111	CA22640708	CA23840106
CA23940306	CA99230310	CA99880306	CA99951201	E2013-ED1	E2015-ED2	IL00171198
J6738-ED1	S1929-ED2	S1966-ED1	51-1845	56-5223ED5		
COUNTERSIGNED _____ (Date)			By _____ (Authorized Representative)			

**ITEM THREE
SCHEDULE OF COVERED AUTOS YOU OWN**

Covered Auto No.	DESCRIPTION Year, Model, Trade Name, Body Type Serial Number (S) Vehicle Identification Number (VIN)	PURCHASED		TERRITORY Town & State where Covered Auto will be principally garaged
		Original Cost Rew	Actual Cost & New (N) USED (U)	
6	08 CHEVROLET SILVERADO 1GCHK23698F130618	39000		MCALLEN TX 208
7	09 CHEVROLET SILVERADO 3GCEK33249G191168	40075		MCALLEN TX 208

Covered Auto No.	CLASSIFICATION							Except for towing, all physical damages loss is payable to you and the loss payee named below as interest may appear at the time of the loss.
	Radius of Operation	Business use s - service r - retail c - commercial	Size GVW, GCW or Veh. Seating Capacity	Age Group	Primary Rating Factor		Secondary Rating Factor	
6 7	50	S	10000	4 4	Liab. 1.0000	Phy. Dam. 1.0000		07877 01199

Covered Auto No.	COVERAGES-PREMIUMS, LIMITS AND DEDUCTIBLES (Absence of a deductible or limit entry in any column below means that the limit or deductible entry in the corresponding ITEM TWO column applies instead)					
	LIABILITY		PERSONAL INJURY PROTECTION		AUTO MED PAY	
	*Limit	Premium	Limit	Premium	*Limit	Premium
6 7	1000 1000	683.00 1,220.00	5000 5000	151.00 65.00		
Total Premium		1,903.00		216.00		

Covered Auto No.	COVERAGES-PREMIUMS, LIMITS AND DEDUCTIBLES (Absence of a deductible or limit entry in any column below means that the limit or deductible entry in the corresponding ITEM TWO column applies instead)			
	UNINSURED/UNDERINSURED MOTORISTS		COMPREHENSIVE	
	*Limit	Premium	Limit stated in ITEM TWO minus ded. shown below	Premium
6 7	1000 1000	192.00 191.00	250 250	149.00 791.00
Total Premium		383.00		940.00

Covered Auto No.	COVERAGES-PREMIUMS, LIMITS AND DEDUCTIBLES (Absence of a deductible or limit entry in any column below means that the limit or deductible entry in the corresponding ITEM TWO column applies instead)					
	SPECIFIED CAUSES OF LOSS		COLLISION		TOWING AND LABOR	
	Limit stated in ITEM TWO	Premium	Limit stated in ITEM TWO minus ded. shown below	Premium	Limit Per Disablement	Premium
6 7			500 500	343.00 740.00	500 500	21.00 21.00
Total Premium				1,083.00		42.00

TEXAS BUSINESS AUTO RENEWAL CERTIFICATE (CONTINUED)
ITEM FOUR
SCHEDULE OF HIRED OR BORROWED COVERED AUTO COVERAGE AND PREMIUMS

LIABILITY COVERAGE RATING BASIS, COST OF HIRE

STATE	ESTIMATED COST OF HIRE FOR EACH STATE	RATE PER EACH \$100 COST OF HIRE	FACTOR (If Lib. Cov. is Primary)	PREMIUM
TX				71.00
TOTAL PREMIUM				71.00

Cost of hire means the total amount you incur for the hire of autos you don't own (not including autos you borrow or rent from your employees or their family members). Cost of hire does not include charges for services performed by motor carriers of property or passengers.

PHYSICAL DAMAGE COVERAGE

COVERAGES	LIMIT OF INSURANCE THE MOST WE WILL PAY DEDUCTIBLE	RATE	PREMIUM
COMPREHENSIVE	ACTUAL CASH VALUE, COST OF REPAIRS OR WHICHEVER IS LESS MINUS DED. FOR EACH COVERED AUTO. BUT NO DEDUCTIBLE APPLIES TO LOSS CAUSED BY FIRE OR LIGHTNING.		
SPECIFIED CAUSES OF LOSS	ACTUAL CASH VALUE, COST OF REPAIRS OR WHICHEVER IS LESS MINUS \$25 DED. FOR EACH COVERED AUTO FOR LOSS CAUSED BY MISCHIEF OR VANDALISM.		
COLLISION	ACTUAL CASH VALUE, COST OF REPAIRS OR WHICHEVER IS LESS MINUS DED. FOR EACH COVERED AUTO		
TOTAL PREMIUM			

PHYSICAL DAMAGE COVERAGE for covered autos you hire or borrow is excess unless indicated below by ""

If this box is checked, PHYSICAL DAMAGE COVERAGE applies on a direct primary basis and for purposes of the condition entitled OTHER INSURANCE, any covered auto you hire or borrow is deemed to be a covered auto you own.

ITEM FIVE
SCHEDULE FOR NON-OWNERSHIP LIABILITY

NAMED INSURED'S BUSINESS	RATING BASIS	NUMBER	PREMIUM
Other than a Social Service Agency	Number of Employees	4	\$ 54.00
	Number of Partners		\$
Social Service Agency	Number of Employees		\$
	Number of Volunteers		\$

ITEM SIX
SCHEDULE FOR GROSS RECEIPTS OR MILEAGE BASIS - LIABILITY COVERAGE - PUBLIC AUTO OR LEASING RENTAL CONCERNS

Estimated Yearly <input type="checkbox"/> Gross Receipts <input type="checkbox"/> Mileage	RATES			PREMIUMS		
	LIABILITY	AUTO MEDICAL	P.I.P.	LIABILITY COVERAGE	AUTO MEDICAL	P.I.P.
TOTAL PREMIUMS						
MINIMUM PREMIUMS						

TEXAS BUSINESS AUTO RENEWAL CERTIFICATE (CONTINUED)

When used as a premium basis:

FOR PUBLIC AUTOS

Gross Receipts means the total amount to which you are entitled for transporting passengers, mail or merchandise during the policy period regardless of whether you or any other carrier originate the transportation. Gross Receipts does not include:

- A. Amounts you pay to railroads, steam shiplines, airlines and other motor carriers operating under their own ICC or PUC permits.
- B. Advertising Revenue.
- C. Taxes which you collect as a separate item and remit directly to a governmental division.
- D. C.O.D. collections for cost of mail or merchandise including collection fees.

Mileage means the total live and dead mileage of all revenue producing units operated during the policy period.

FOR RENTAL OR LEASING CONCERNS

Gross Receipts means the total amount to which you are entitled for the leasing or rental of autos during the policy period and includes taxes except those taxes which you collect as a separate item and remit directly to a governmental division.

Mileage means the total of all live and dead mileage developed by all the autos you leased or rented to others during the policy period.

rocio.villarreal

From: Steve Crain [scrain@atlashall.com]
Sent: Tuesday, December 18, 2012 10:19 AM
To: 'rocio.villarreal'
Subject: FW: C-12-277-12-28-Javier Hinojosa Engineering

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Friday, December 14, 2012 7:52 AM
To: 'Martha Salazar'
Subject: RE: C-12-277-12-28-Javier Hinojosa Engineering

The agreement is fine.

From: Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]
Sent: Thursday, December 13, 2012 5:14 PM
To: 'Steve Crain'
Cc: rocio.villarreal@co.hidalgo.tx.us
Subject: FW: C-12-277-12-28-Javier Hinojosa Engineering
Importance: High

Mr. Crain:
Please review and comment as to form.
Marty

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Thursday, December 13, 2012 5:00 PM
To: 'Martha Salazar'
Subject: C-12-277-12-28-Javier Hinojosa Engineering

Ms. Marty,

Can you please forward agreement to legal for approval as to form.

Thank you.



AI-35963

Purchasing Department 29. E. 1.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha L. Salazar

Submitted By: Oscar Garza, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

Acceptance and approval to award proposal received from CAS Companies in the amount of \$92,723.67 (through Hidalgo County's membership/participation with Tips/Taps Contract #6072612) for the provision of labor, to include materials but not limited to any appurtenances, as may be needed for repair and renovations to County Clerks Roof project #12-315-OGG and evidenced by a properly executed purchase order.

BACKGROUND

Proposed repair will eliminate existing water leaks that have caused damage to historical records and documents.

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1342-412-00-220-010-0-452

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available balance is \$1,366,070.15 as of 12/21/12.

Attachments

12-315

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 03:01 PM
Budget & Management	Obdett Calzada	12/21/2012 03:39 PM
Dale Kennan	Dale Kennan	12/21/2012 04:07 PM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Oscar Garza		Started On: 12/21/2012 01:41 PM
	Final Approval Date: 12/23/2012	



CAS Factor Calculation Sheet

Date Submitted:

12/10/2012

Hidalgo Co.

Customer Name

County Clerk Re-Roof

Project Name

CAS #: 2012-332-00

Item	Used	Amount
------	------	--------

Extended Total of Line Items Based on Quantities and Units Prices (Total OH&P) 100,786.60

City Cost Index (Average MEANS Construction Cost Indices by ESC)

ESC 1 - McAllen 1 X
Cost Adjusted by CAS 100,786.60

Coefficient 0.92 X
Cost Adjusted for Coefficient 92,723.67

Zone Factor
> 150 miles 1.00 X
Cost Adjusted for Zone 92,723.67

Job Order Size Factor
 \$0 < \$25,000 1.00
 > \$25,000 < \$150,000 1.00 X
 > \$150,000 and over 1.00
Cost Adjusted for DO Size 92,723.67

Time of Performance Factors
 Normal M-F (7AM - 5PM) 1.00 X
 Other than Normal, week-ends & holidays 1.00
Cost Adjusted for Time of Performance 92,723.67

Annual Volume Factors (12 month sliding window)
 > \$1,000,000 1.00
Cost Adjusted for Volume 92,723.67


Davis - Bacon (If Applicable)
Cost Adjusted for Davis-Bacon 92,723.67

General Liability 0
 Permits \$ 0.00
 Bond -
Cost Adjusted for Permits and Insurance 92,723.67

Allowance -
Cost Adjusted Allowance 92,723.67

Bond 0.000 X -

TOTAL ADJUSTED COST 92,723.67



 CAS Signature

12-10-12

 Date

Hidalgo County

Date: 30-Nov-12

County Clerk ReRoof
Year 2012 Quarter 4
Unit Summary Report
Prepared By:
Bill Bowlin
CAS Companies

Division Description		Total
Division 01	General Requirements	\$33,882.98
Division 02	Existing Conditions	\$2,360.00
Division 07	Thermal and Moisture Protection	\$63,793.50
Division 23	Heating, Ventilating, and Air Conditioning (HVAC)	\$591.70
Division 26	Electrical	\$158.42
Subtotal		\$100,786.60
General Contractor's Markup on Subs		0.00% \$0.00
Subtotal		\$100,786.60
General Conditions		0.00% \$0.00
Subtotal		\$100,786.60
General Contractor's Overhead and Profit		0.00% \$0.00
Grand Total		\$100,786.60

Date: 30-Nov-12

County Clerk ReRoof
Year 2012 Quarter 4
Unit Detail Report

Prepared By:
Bill Bowlin
CAS Companies

LineNumber		Description	Quantity	Unit	Total Incl. O&P	Ext. Total Incl. O&P
Division 01 General Requirements						
013113200160		Field personnel, general purpose laborer, average	1.00	Week	\$2,125.00	\$2,125.00
013113200200		Field personnel, project manager, average	3.50	Week	\$3,275.00	\$11,462.50
013113200260		Field personnel, superintendent, average	4.00	Week	\$3,050.00	\$12,200.00
015433400170		Rent aerial lift, telescoping boom to 40' high, 500 lb cap, Incl. Hourly Oper. Cost.	4.00	Week	\$1,772.60	\$7,090.38
015433405450		Pressure Washer 5 gpm, 3000 psi, Incl. Hourly Oper. Cost.	1.00	Week	\$344.22	\$344.22
015433406410		Rent toilet portable chemical, Incl. Hourly Oper. Cost.	4.00	Week	\$70.88	\$283.54
015436500020		Mobilization or demobilization, dozer, loader, backhoe or excavator, 70 H.P. to 150 H.P., up to 50 miles	2.00	Ea.	\$188.67	\$377.34
Division 01 General Requirements Subtotal						\$33,882.98
Division 02 Existing Conditions						
024119190700		Selective demolition, rubbish handling, dumpster, 10 C.Y., 3 ton capacity, weekly rental, includes one dump per week, cost to be added to demolition cost.	4.00	Week	\$590.00	\$2,360.00
Division 02 Existing Conditions Subtotal						\$2,360.00
Division 07 Thermal and Moisture Protection						
072216100130		Roof Deck Insulation, fiberboard high density, 1-1/2" thick, R3.8	10,650.00	S.F.	\$1.00	\$10,650.00
075610100120		Elastomeric Roofing, acrylic rubber, fluid applied, reinforced, 50 mils thick	10,650.00	S.F.	\$4.99	\$53,143.50
Division 07 Thermal and Moisture Protection Subtotal						\$63,793.50
Division 23 Heating, Ventilating, and Air Conditioning (HVAC)						
230505100660		Condensing unit, up thru 10 ton, selective demolition	2.00	Ea.	\$295.85	\$591.70
Division 23 Heating, Ventilating, and Air Conditioning (HVAC) Subtotal						\$591.70
Division 26 Electrical						
260505206500		Equipment connection, to 10 HP, electrical demolition, remove	2.00	Ea.	\$9.59	\$19.18
260580100120		Motor connections, flexible conduit and fittings, 3 phase, 230 volt, 10 HP motor	2.00	Ea.	\$69.62	\$139.24
Division 26 Electrical Subtotal						\$158.42

AI-35472

Purchasing Department 29. F. 1.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Martha L. Salazar

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Information

CAPTION

a. Requesting approval of Supplemental Agreement No. 2 to C-08-223-11-04, for current contract with Dos Logistics, Inc. for the Hidalgo County Sheriff's Office Substation in the Precinct No. 1 Area, to reflect Finished Floor Elevation Certificate;

b. Pursuant to contract with Dos Logistics, (article 12) to C-08-223-11-04 a request for approval by engineer to permit the subcontracting of Dos Land Surveying, LLC in connection with Supplemental No. 2-Finish Floor Elevation for the Hidalgo County Sheriff's Office Substation in the Precinct No. 1 Area.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2012

ACCT. #: 2-1342-423-00-280-036-0-720

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available as of 12-21-12 \$2,289.27

Additional \$800 for the Floor elevation

Attachments

Dos Logistics -Letter

Supplemental No. 2

Legal Approval

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	12/21/2012 10:33 AM
Budget & Management	Obdett Calzada	12/21/2012 10:41 AM
Manuel Chapa	Manuel Chapa	12/21/2012 11:44 AM
Auditor's Office	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Rocio Villarreal		Started On: 11/28/2012 05:00 PM
	Final Approval Date: 12/23/2012	

December 10, 2012

Juan Tapia
Procurement Specialist
Hidalgo Co. Sheriff's Office
711 El Cibolo Rd.
Edinburg, TX. 78542
Tel (956) 292-2930

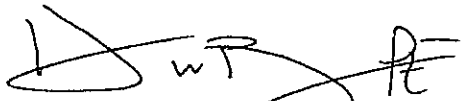
Ref: East Hidalgo County Sheriff Substation Project
Request for Subcontractor Approval

Dear Mr. Tapia:

As per our contract, Dos Logistics Inc. respectfully request permission to sub-contract Dos Land Surveying, LLC, to complete the final phase of this project.

Please provide written response at your earliest convenience. As always, we appreciate your assistance.

Respectfully,



Hugo P. Gonzalez Jr., P.E.
Resident Engineer

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

C-08-223-11-04
SUPPLEMENTAL AGREEMENT NO. 2
TO AGREEMENT FOR PROFESSIONAL SERVICES

THIS **SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 7 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and Dos Logistics, Inc., Professional Engineers of, Weslaco, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the 4th day of November, 2008 concerning civil engineering services for Hidalgo County Sheriff's Office Substation in the Precinct No. 1 Area, (hereinafter referred to as the "**Project**"); and,

WHEREAS, Article 7 of the **Agreement**, (Supplemental Agreements), establishes that the terms of the Agreement may be amended by supplemental agreement if the Owner determines that (1) there is a need to extend the Termination Date identified in Article 3.1 hereof, (2) there has been a significant change in the scope, complexity or character of the services to be performed by the Engineer, and/or (3) for any other reason agreeable to the Owner and the Engineer; and,

WHEREAS, it has become necessary to amend the Agreement to:

- (1) Revise "Exhibit B Scope of Work" of this Agreement to include Finish Floor Elevation.
- (2) Revise "Exhibit C- Work Schedule" of this Agreement to allow for the revision and completion of the additional work of the Project;
- (3) Revise "Exhibit D- Cost Proposal" of this Agreement to allow for additional compensation due to the Engineer for the additional work required to be performed due to the revision of the Scope of Work consisting of the need for Finished Floor Elevation Certificate, and;
- (4) Revise Article 5- "Services" of the Agreement to increase the lump sum fee payable by the Owner to the Engineer.

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

1. Exhibit "B" of the Agreement (Services to be Provided by Engineer) is amended by "Exhibit B-2" titled "Revised Services to be Provided by Engineer," and attached hereto.

2. Exhibit "C" of the Agreement (Work Schedule) is amended by "Exhibit C-2" titled "Revised Work Schedule," a copy of which is attached hereto.
3. Exhibit "D" of the Agreement (Cost Proposal) is amended by "Exhibit D-2" titled "Revised Cost Proposal," a copy of which is attached hereto.
4. Article 5 of the Agreement (Services) first sentence is amended for the purpose of the Supplemental No. 2 is deleted in its entirety and the following ins inserted in lieu thereof:

"For and in consideration of the services to be rendered by the Engineer, as identified in Article 2 and more particularly identified in Exhibit "B", as amended by Exhibit "B-2" attached hereto, the amount payable by the Owner to the Engineer for Services will be in the amount of \$127,762.80, subject to adjustment in accordance with Article 6.1 herein; will be provided in Exhibit C-Fee Breakdown as amended by Exhibit "C-2" and is attached hereto."

5. Except as modified herein, all terms and conditions of the Agreement, as amended for the purposes of this Supplemental No. 2 remain in full force and effect. Engineer and County ratify and confirm the terms and provisions of the Agreement as amended for the purposes of this Supplemental No. 2.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement No. 1 to the Agreement for Professional Services to be executed as of the 16th day of August, 2011.

THE ENGINEER:

Dos Logistics, Inc.

BY: _____
Eric Ybarra, Principal

APPROVED AS TO FORM:
ATLAS, HALL & RODRIGUEZ, LLP

BY: _____
Stephen L. Crain

LIST OF ATTACHMENTS

Exhibit B-1 – Scope of Work
Exhibit C-1 – Work Schedule
Exhibit D-1 – Cost Proposal

THE OWNER:

HIDALGO COUNTY

BY: _____
Ramon Garcia, County Judge

ATTEST:

BY: _____
Arturo Guajardo Jr., County Clerk

EXHIBIT "B-2"

Revised Services to be Provided by the Engineer

EXHIBIT "B-2"

Revised Services to be Provided by the Engineer

The project will consist of data collection, preliminary engineering analysis, engineering design, bidding assistance, and construction administrative services for a proposed Hidalgo County Sheriff Substation Expansion as shown below but not limited to, the following.

- Boundary/Topographic Survey (Approx. 12 acres)
- Coordination with Utilities & Onsite Utility Design (five feet outside the building line)
- 25 & 100 Year Storm Frequency Hydrologic and Hydraulic Modeling
- Onsite Hardscape Design (Paving, Roads, Parking & Sidewalk)
- Drawing Preparation
- Quantity take off
- Preparation of Specifications
- Opinion of Probable Construction Estimate
- Bidding and Negotiation Services (Bidding Assistance & Bid Opening)
- Construction Phase Services (shop Drawing Review, Site Visits, Interpretation & Clarification)
- Determine Design Detention pond sizing
- Re-grading Plan
- Construction Inspection Services limited to the civil improvements.
- Construction staking for Property Delineation
- Construction staking for Stormwater Detention Pond and Berm Area
- Construction staking for Stormwater System (Pipe and Inlet)
- Construction Staking for Stock Pile Site
- Engineer shall assist to provide surveying crew to gather topographic survey of the Finished Floor Elevation for the new building.
- Engineer to provide an Elevation Certificate signed and sealed by Registered Professional Land Surveyor in the state of Texas.

EXHIBIT "C-2"
Revised Work Schedule

REVISED WORK SCHEDULE

		2011-2012														
		Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Revised Schedule Summary		Duration														
Finalize Project planning and design		4 Weeks														
Commissioner Court Supplemental Approval		1 Week														
Construction Staking for Property Delineation		1 Week														
Construction Staking for Stormwater Detention Pond and Berm Area		1 Week														
Construction Staking for Stock Pile		1 Week														
Construction Staking for Stormwater System (Pipe and Inlets)		1 Week														
Bidding Assistance and Construction Inspection (Civil Section)		56 Weeks														

EXHIBIT "D-2"
Revised Cost Proposal

rocio.villarreal

From: Steve Crain [scrain@atlashall.com]
Sent: Tuesday, December 18, 2012 1:31 PM
To: 'rocio.villarreal'
Subject: RE: Supplemental No. 2-Dos Logistics

The agreement is OK.

From: Steve Crain [mailto:scrain@atlashall.com]
Sent: Tuesday, December 18, 2012 1:26 PM
To: 'Stephen L. Crain'
Subject: RE: Supplemental No. 2-Dos Logistics

The agreement is OK.

From: Stephen L. Crain [mailto:scrain@atlashall.com]
Sent: Tuesday, December 18, 2012 11:57 AM
To: 'Steve Crain'
Subject: FW: Supplemental No. 2-Dos Logistics

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Tuesday, December 18, 2012 10:25 AM
To: 'Steve Crain'
Cc: mntrevino@atlashall.com
Subject: FW: Supplemental No. 2-Dos Logistics

Mr. Crain:

Please review and approve as to form. Thank you.

From: rocio.villarreal [mailto:rocio.villarreal@co.hidalgo.tx.us]
Sent: Friday, December 14, 2012 11:11 AM
To: 'Steve Crain'
Subject: Supplemental No. 2-Dos Logistics

Mr. Crain:

Attached is a Supplemental No. 2 for Dos Logistics to provide additional services to include Finish Floor Elevation. I have included the original contract that was awarded to Dos Logistics. Please review and approve as to form. Thank you.

AI-35900

Closed Session 30. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Valde Guerra

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Rogelio Vera

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 09:15 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aida Alvarez		Started On: 12/19/2012 09:03 AM
	Final Approval Date: 12/23/2012	

AI-35902

Closed Session 30. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Valde Guerra

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Leticia Chavez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 09:15 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aida Alvarez		Started On: 12/19/2012 09:07 AM
	Final Approval Date: 12/23/2012	

AI-35908

Closed Session 30. E.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Valde Guerra

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Rolando Pedraza

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 11:19 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aida Alvarez		Started On: 12/19/2012 11:14 AM
	Final Approval Date: 12/23/2012	

AI-35959

Closed Session 30. F.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE
OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Claim of Fabian Ybarra and Felix Ramos

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 11:34 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/21/2012 11:22 AM
	Final Approval Date: 12/23/2012	

AI-35961

Closed Session 30. G.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE
OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Charge No. 451-2012-02591; Charge of Maria E. Webber

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 02:33 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/21/2012 11:54 AM
	Final Approval Date: 12/23/2012	

AI-35901

Open Session 31. C.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Valde Guerra

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Rogelio Vera

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 09:15 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aida Alvarez		Started On: 12/19/2012 09:05 AM
	Final Approval Date: 12/23/2012	

AI-35903

Open Session 31. D.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Valde Guerra

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Leticia Chavez

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 09:15 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aida Alvarez		Started On: 12/19/2012 09:09 AM
	Final Approval Date: 12/23/2012	

AI-35909

Open Session 31. E.

CC REGULAR

Meeting Date: 12/28/2012

Submitted For: Valde Guerra

Submitted By: Aida Alvarez, SAFETY DIVISION

Department: SAFETY DIVISION

Information

CAPTION

Claim of Rolando Pedraza

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/19/2012 11:19 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Aida Alvarez		Started On: 12/19/2012 11:16 AM
	Final Approval Date: 12/23/2012	

AI-35960

Open Session 31. F.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE
OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Claim of Fabian Ybarra and Felix Ramos

BACKGROUND

Felix Ramos

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 11:34 AM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/21/2012 11:23 AM
	Final Approval Date: 12/23/2012	

AI-35962

Open Session 31. G.

CC REGULAR

Meeting Date: 12/28/2012

Submitted By: Monica Badillo, EXECUTIVE
OFFICE

Department: EXECUTIVE OFFICE

Information

CAPTION

Charge No. 451-2012-02591; Charge of Maria E. Webber

BACKGROUND

Form Review

Inbox	Reviewed By	Date
Budget & Management	Obdett Calzada	12/21/2012 02:33 PM
Purchasing Department	Angela Garcia	12/23/2012 10:01 PM
Form Started By: Monica Badillo		Started On: 12/21/2012 11:56 AM
	Final Approval Date: 12/23/2012	