

December 1, 2012

Hector "Tito" Palacios
County Commissioner
Hidalgo County Precinct No. 2
300 W. Hall Acres, Suite G
Pharr, TX 78577

RE: Supplemental Agreement No. 1 – Minnesota Drain Construction Management & Staking
Project No. ENG11.105

Dear Commissioner Palacios:

We are continuing to provide the construction management and staking services for the portion of the Minnesota Drain project being constructed by County forces. As it turns out, the work involved in managing construction of the project is more than had been anticipated. We have provided construction management and staking services for the project which is about 65% complete. Additional funds are needed to complete the remainder of the project. I am submitting a proposed Supplemental Agreement No. 1 to increase the fee payable by \$5,000.00 under Work Authorization No. 5. This increase brings the total fee payable under this work authorization to an amount not to exceed \$15,000.00 and should cover the remaining construction management services needed on this project.

Enclosed are two original signature copies of the proposed Supplemental Agreement No. 1 to Work Authorization No. 5 of the 2011 Road & Bridge Contract. If this Supplemental Agreement No. 1 meets your approval, please place it before Commissioners Court for approval and signature. Please return one original signature copy for my files. If you have any questions, please call me so that we may discuss them. You can call me at 956-782-2557 or on my mobile at 956-227-2154.

Sincerely,



Ramiro Gutierrez, P.E.
President

encl
cc: Files

IN WITNESS WHEREOF, the ENGINEER and OWNER have caused this Supplemental Agreement to Work Authorization No. 5, for Professional Engineering Services to be executed as of the ____ day of _____ 2012.

R. GUTIERREZ ENGINEERING CORPORATION

BY: 
Ramiro Gutierrez, P.E., President

HIDALGO COUNTY

BY: _____
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

R. Gutierrez Engineering Corporation

Transmittal Form

TO: Comm. Palacios
Hidalgo County Pch 2
300 W. Hall Acres
Suite G
Pharr, TX 78577

FROM: Jaime Jaimez Jr
SUBJECT: Minnesota Drain Const Staking
PROJECT NO.: Eng 11.105
DATE: 12/6/12

WE ARE SENDING YOU ATTACHED UNDER SEPARATE COVER VIA Hand Delivery THE FOLLOWING ITEMS:

BLUEPRINTS PLANS SHOP DRAWINGS CD
 CHANGE ORDER SAMPLES PAYMENT REQUEST OTHER: INVOICE
 BID TABULATION CONTRACT DOCUMENTS RECORD DRAWINGS 3 1/2" DISKETTE

| QUANTITY / SETS | DATED | ITEM DESCRIPTION |
|-----------------|---------|--------------------------------------|
| 1 | 12/1/12 | Cover Letter |
| 2 | - | Supplemental Agreement No. 1 to WA#5 |
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THESE ARE TRANSMITTED AS CHECKED BELOW:

FOR BIDS DUE APPROVED AS NOTED FOR YOUR RECORDS
 FOR APPROVAL APPROVED AS SUBMITTED FOR YOUR ACKNOWLEDGEMENT
 FOR YOUR USE RETURN FOR CORRECTIONS RESUBMIT FOR APPORVAL
 AS REQUESTED FOR FURTHER PROCESSING ON LOAN
 FOR REVIEW AND COMMENT FOR SIGNATURE OTHER

COMMENTS: _____

RECEIVED
 DEC 06 2012

Copy Distribution: file

Received by: X Elizabeth K Casas