

# PURCHASE ORDER INCREASE COUNTY OF HIDALGO

Department: Hidalgo County Extension Service  
 Contact Name: Nora Linda Cruz  
 Telephone # (956) 383-1026

Purchase Order Number: 685493  
 Increase # \_\_\_\_\_ for this Purchase Order

**TO:** Vendor Number: \_\_\_\_\_  
 Vendor Name: Barbara Storz  
 Address: 410 North 13<sup>th</sup> Avenue  
Edinburg, TX 78541

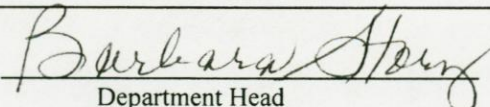
Procurement Method:  
 Contract # \_\_\_\_\_  
 Cooperative Awarded Vendor  
 (TBPC State Award, TCPN, TASB-Buyboard)  
 Quotes over \$1,000.00 (verbal quotes)  
 Quotes over \$5,000.00  
 (attach written quotes)

Increase Purchase Order for the following items:

Quantity	UOM	Description	Unit Price	Amount
		<i>Amount of Original Purchase Order</i>		\$229.60
1	Each	One night stay at La Quinta Inns & Suites in College Station	\$86.25	\$86.25
1	Each	Meals:  1/10/2013 – Breakfast-Hotel provides; Lunch-\$12; Dinner-\$18	\$30	\$30
		<i>Amount of Increase Request</i>		\$116.25
		<b>TOTAL AMOUNT</b>		<b>\$345.85</b>

Account Number: 3-1100-461-00-380-001-0-583

Reason: Barbara Storz is needing to stay one more night since she is traveling with her District 12 Administrator and he has a meeting scheduled on Thursday morning (1/10/2013) before returning to Edinburg.

Authorization:  Department Head 1/4/13 Date

Reviewed by: \_\_\_\_\_ Purchasing Department \_\_\_\_\_ Date

Approved By: \_\_\_\_\_ Purchasing Agent \_\_\_\_\_ Date

Approved By: \_\_\_\_\_ Hidalgo County Auditor \_\_\_\_\_ Date