

NEW POSITION: Brief job description and attach a copy of the new job description.

POSITION RECLASSIFICATION: Explain change and /or increase in duties and responsibility. (Attach new job description)

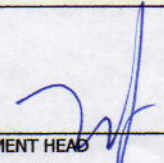
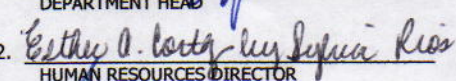
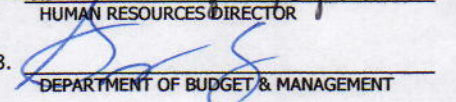
ADDITIONAL DUTIES: Explain reason for additional duties and attach list of additional duties.

COMMENTS: (Any comments you wish to make regarding this request)

As per approval by Commissioners' Court on 12/30/08.

HUMAN RESOURCES: Classification and Salary Recommendation

BUDGET & MANAGEMENT: Classification and Salary Recommendation

1.	 DEPARTMENT HEAD	<u>1/16/13</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	 HUMAN RESOURCES DIRECTOR	<u>01-17-13</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	 DEPARTMENT OF BUDGET & MANAGEMENT	<u>01-18-13</u> DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			

County Clerk Record Archive (1100):

Slot	Position Title	2013 Budgeted Salary	Proposed Salary	Increase
0002	Deputy County Clerk I	26,014.00	27,000.00	986.00
0005	Deputy County Clerk I	26,014.00	27,000.00	986.00
0006	Deputy County Clerk I	26,014.00	27,000.00	986.00
0008	Deputy County Clerk I	26,014.00	27,000.00	986.00
0009	Deputy County Clerk I	26,014.00	27,000.00	986.00