36916

Requisition

Req # 00229491

PO #

Date: 01/15/13

Bill To: x
x

Vendor : 345644
SEACOAST TELECOMMUNICATONS SERVICE BU
D/B/A LINK2EXCHANGE
P O BOX 216
DOVER NH 03820
FAX (603)742-1887

Ship To: COUNTY JUDGE
100 E. CANO STREET
2ND FLOOR
EDINBURG TX 78539

Contact: M. HINOJOSA
956-318-2615

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
12.00	MONTH	FULL EXCHANGE MAILBOXES (INCLUDES OWA) (5 MAILBOXES @ $9.95 = $49.75 X 12 MONTHS= $597.00)	49.75	597.00
12.00	MONTH	ACTIVE SYNC (5 PHONES @ $2.50 = $12.50 MONTHLY X 12 MONTHS = $150.00)	12.50	150.00
		Account No	Encumbrance	
		3-1100-429-00-110-075-0-341	.00	
			Freight	.00
			Total	747.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: [signature]

WIRELESS DEVICE REQUEST FORM W.2011.2

TYPE OF REQUEST

County Owned Wireless Device:	Wireless Data Device:	Stipend:
☐ Office Use *or* ☐ Individual	☐ Data Card	☐ Cellular Telephone $50/mo
☐ Name Change	☐ Blackberry	☐ Data Pad $25/mo
☐ Equipment Change	☑ Other: Full Exchange Mailboxes Active Sync	
☐ Plan Change		
☐ Delete Service		

COUNTY OWNED WIRELESS DEVICE

Office Use / Employee: Office Use Employee ID#_____ Signature:_____

Department: Emergency Management Dept#: 110

Quantity: 5

Service: $49.75/mo (x) 12 months = 597.00 Account: 3-1100-429-00-110-075-0-~~532~~ 341

Service: $12.50/mo (x) 12 months = 150.00 Account: 3-1100-429-00-110-075-0-~~019/004~~ 341

Requisition Total: $747.00 **Requisition Number:** 229491

STIPEND

(1) Employee:_____ Employee ID#_____ Signature:_____

Department:_____ Dept#:_____

Quantity:_____

Service: $_____/mo (x) ____ months = _____ Account:_____-532

Total:_____

(2) Elected Official/Department Head Authorization for Request:

Signature	Print Name	Date
	Oscar D. Montoya	1/23/13

(3) Executive Office Authorization (Commissioner's Court Departments Only):

Signature	Print Name	Date

(4) IT DEPARTMENT ONLY:

Service Type Codes:_____

Commissioner's Court Action: **Commissioner's Court Date:** _____

☐ **Approved Date:** _____ ☐ **Disapproved**

Current County cell phone policy stipulates that employees that have cell phones assigned to them will be taxed the value of the service. Please see the following IRS document for more information: http://www.irs.gov/govt/fslg/article/0,,id=167154,00.html, EXAMPLE 2.

Revised: 03/09/2011