

Texas Infertility Prevention Project (TIPP)

Procedures for Collaboration

To promote the prevention of STD-related infertility in women, DSHS collaborates with a variety of state, local and regional partners including, but not limited to: HIV/STD clinics, family planning clinics, juvenile detention centers and adult detention facilities and state, local and private laboratory partners (referred to as *TIPP partners* in this document).

DSHS will utilize STD-related infertility funds from the Centers for Disease Control and Prevention (CDC) to conduct the following activities:

- a) Purchase and distribute Chlamydia and gonorrhea (CT/GC) amplified technology test kits to TIPP partners as agreed upon by all parties;
- b) Provide CT/GC laboratory processing for specimens from patients who have been tested based on TIPP screening criteria;
- c) Purchase and distribute medications to treat Chlamydia and/or gonorrhea to include enough medication to treat the index patient, an average of one partner per identified case (including expedited partner therapy), a percentage of presumptive cases, and dual treatment for gonorrhea positive cases;
- d) Provide TIPP site-specific CT/GC data analysis semi-annually and additional data analysis as requested on a case-by-case basis;
- e) Provide training, technical assistance and programmatic consultation to TIPP partners via telephone, written correspondence, and/or site visit.
- f) Provide on-site Administrative and Clinical site audits, including a record review, to ensure policies, procedures, and practices are in compliance with program guidelines and objectives. Frequency of audits will be determined by the TIPP Priority Assessment Tool;
- g) Conduct a bi-annual workshop for TIPP partners to discuss issues of STD-related infertility. Topics to be covered will be determined by a planning committee comprised of TIPP partner representatives and TIPP Leadership. Travel expenses will be reimbursed for approved participants.

Participating TIPP Partners will:

- a) Conduct CT/GC screening according to TIPP screening guidelines;
- b) Submit CT/GC specimens to an approved laboratory;
- c) Accurately complete laboratory requisition forms to assure quality data and appropriate payor source;
- d) Submit confidential reports of diagnosed STD cases as required by 25 Texas Administrative Code, chapter 97 to local health authority or DSHS surveillance;
- e) Provide and document appropriate counseling and treatment to every patient diagnosed (or presumptively treated) with CT/GC, including risk reduction, the importance of partner examination and treatment, recommended follow-up visits, and referrals;
- f) Provide and document partner management activities for every patient identified with CT/GC. This may include contacting and referring partners, examination of partners, provision of medications to partners, counseling partners, and making appropriate referrals;
- g) Participate and cooperate with Administrative and Clinical site audits conducted by DSHS programmatic staff and/or TIPP representatives;

- h) Send a representative to the bi-annual TIPP Workshop;
- i) Assure all agency staff utilizing TIPP supplies have been oriented to TIPP goals, mission and screening guidelines.

Note: The TIPP Procedures for Collaboration may be renegotiated based on factors including, but not limited to: screening volume, chlamydia positivity rates, compliance with the most recent CDC STD Treatment Guidelines, adherence to the Texas IPP screening guidelines, and available TIPP funding.

I acknowledge that I have received and read the TIPP Procedures for Collaboration.

Agency:

TIPP/DSHS support in most recent funding cycle**: \$

TIPP Partner Representative

Printed Name:

Signature:

Date:

DSHS TIPP Leadership

Signature:

Date:

Texas IPP Coordinator

Signature:

Date:

***Support to partners is non monetary. Financial support includes CT/GC testing supplies, CT/GC laboratory processing, STD medications, training, technical assistance and miscellaneous patient and staff education supplies.*

09/02/2011