

2012 AEP Texas Central MOU
SCORE/CitySmart Program



Partner

CLEARResult

Signature: *Ramon Garcia*

Signature:

Printed Name: Ramon Garcia

Title: County Judge

Company Name: Office of Hidalgo County Judge

Address: 1615 So. Closter Ste J

City, State, ZIP: Edinburg, TX 78539

Phone: 956-318-2600

Fax: 956-318-2699

Email: jatme.longoria@co.hidalgo.tx.us Date: 28 FEB 2012

Date:

AEP Texas Program Manager
CLEARResult
4301 Westbank Dr Bldg A - Ste 250
Austin, TX 78746

Please identify one individual from the Facilities/Energy Management Department and one individual from the Business/Finance Department who will be the main points of contact while working with the Program.

Facilities/Energy Management Point of Contact:

Name (Mr./Mrs./Ms./Dr.): Richard M. Sunday Title: Infrastructure Systems Mgr.
Organization: Facilities Mgt. Dept., Hidalgo County Phone: 956-874-4677
Address: PO BOX 1356 Fax: 956-318-2648
3100 So. Bus 281
City, State, ZIP: Edinburg, TX 78540 Email: richard.sunday@co.hidalgo.tx.us

Business/Finance Point of Contact

Name (Mr./Mrs./Ms./Dr.): Richard M. Sunday Title: Infrastructure Systems Mgr.
Organization: Facilities Mgt. Dept., Hidalgo County Phone: 956-874-4677
Address: PO BOX 1356 Fax: 956-318-2648
3100 So. Bus. 281
City, State, ZIP: Edinburg, TX 78540 Email: richard.sunday@co.hidalgo.tx.us

Please send completed MOU to:

CLEARResult
ATTN: AEP Texas Team
4301 Westbank Dr, Bldg A - Ste 250
Austin, TX 78746
Fax: 866.740.7210
Email: AEP-Efficiency@CLEARResult.com

APPROVED BY
COMMISSIONERS' COURT
ON: 2/28/12 *me*

2012 AEP Texas Central Memorandum of Understanding (MOU) SCORESM/CitySmart[®] Program



AEP Texas Central Company is proud to offer the SCORE/CitySmart Program, aimed at improving the energy efficiency of educational and governmental facilities located within its service territory. AEP Texas Central has contracted with CLEARResult to sponsor, promote, and administer the Program.

_____ (herein referred to as "Partner") recognizes that it is a willing participant of this **no cost** program designed to help reduce energy bills for our facilities, freeing up operating dollars for other needs AND improving the usability and comfort of our facilities. This Memorandum of Understanding reflects the **voluntary collaborative** between your organization and the SCORE/CitySmart Program and details the commitments of each party in order to improve energy efficiency in your facilities. *The Program agrees to provide these services at no cost to the Partner with the understanding that the Partner will exert its best efforts to complete the applicable steps below and implement cost-effective energy efficiency recommendations. Projects being submitted to the 2012 SCORE/CitySmart Program must be completed by November 30, 2012 to allow time for post-installation inspections to occur before the end of the calendar year.*

DESCRIPTION OF COMMITMENTS

The SCORE/CitySmart Program will assist the Partner to identify cost effective energy efficiency improvements that can help to make facilities less costly to operate and more comfortable to use. To achieve potential energy savings and facility improvements, the Program and Partner have agreed to work together to complete some or all of the following tasks according to the specific needs identified for your organization:

- Identify and assess energy efficiency measures
- Develop and adhere to an Energy Master Plan that outlines administrative and financial decision-making criteria for energy efficiency improvements, installation of energy efficiency measures, and maintenance and operation procedures in order to success in implementing a cost-effective energy program in a timely manner
- Implement energy efficient operations and maintenance practices and procedures identified during walk through energy assessments of specific utility(s)
- Locate funding sources to enable the Partner to complete capital projects
- Use utility incentives to buy-down the capital cost of energy efficient systems

PRINCIPLES OF AGREEMENT

Specific responsibilities of the Partner and the Program in this agreement are listed below.

- Partner will select two contact persons to work with the SCORE/CitySmart Program throughout the term of the Partnership, including a representative from both the Facilities/Energy Management Department and the Finance/Business Department.
- If the Program elects to provide energy performance benchmarking of Partner's existing facilities, then the Partner agrees to provide the needed energy usage and building information required to complete this analysis. The SCORE/CitySmart Program will then develop a benchmarking report for the Partner illustrating the energy usage for the specified facilities.
- If the Program elects to provide assistance with the development of an Energy Master Plan, Partner agrees to attend a facilitated workshop in order to help this document and process. Partner will strive to finalize any draft Energy Master Plans that are provided by the Program and will ask that senior management endorse and approve this plan.





- AEP will continue to challenge and help you identify opportunities to improve energy efficiency and demand response programs to help you reduce your energy costs.
- AEP will continue to offer you programs and other services to help you reduce energy costs and improve the efficiency of your operations. Please visit www.aep.com for more information on the programs and services we offer. Please contact us if you have any questions or need assistance for the program.
- Some of our energy efficiency programs are subject to funding availability. If funding is not available, we will continue to work with you to identify other programs that can help you reduce energy costs and improve the efficiency of your operations.
- Your participation in the Program does not prevent you from participating in other programs or services offered by AEP or other utility companies. We encourage you to explore all the programs and services we offer to help you reduce energy costs and improve the efficiency of your operations.

ACCEPTANCE OF AGREEMENT

By signing on the following page, your organization accepts this agreement with the AEP Texas Central MOU. This agreement should be signed by your organization's representative or authorized representative, such as a manager, supervisor, owner, judge, or similar position. This agreement is valid for the length of the 2012 program year. Your participation in the SCORE/CitySmart Program will continue automatically from year to year unless you are notified in the program.



Hidalgo County
AEP Texas CitySmart Program

January 4, 2013



Project Summary: Total



Partner Hidalgo County

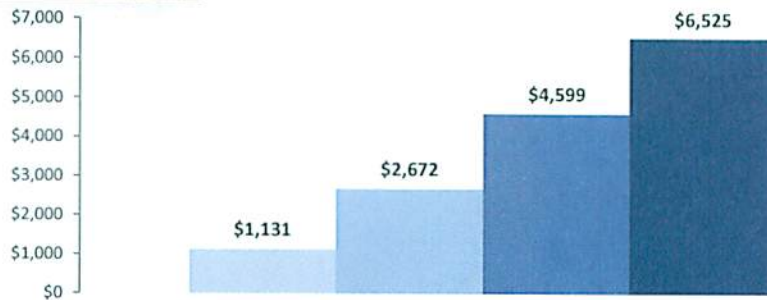
Description The following savings and incentive figures represent all projects that have received incentives through the AEP Texas CitySmart Program.

Total Achieved Incentives & Energy Savings

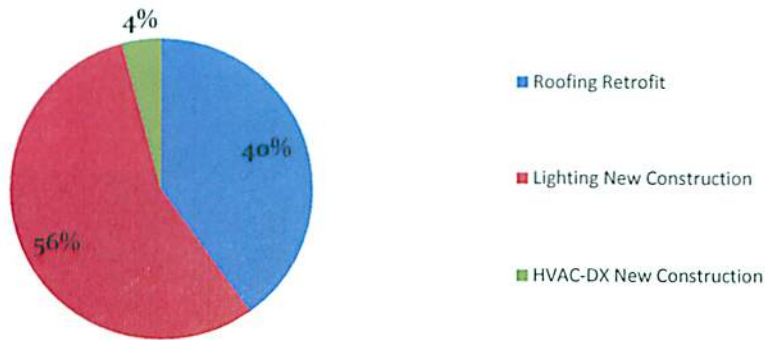
Program Year	est. kW saved	Annual kWh saved	Incentive	Annual Energy Savings
2012	0.58	2,313	\$87.00	\$231.30
2011	4.39	1,540	\$658.50	\$154.00
Grand Total	5	3,853	\$746	\$385

Projected 15-Year Energy Savings

- Sum of Year 1 Savings plus Incentive
- Sum of Year 5 Savings plus Incentive
- Sum of Year 10 Savings plus Incentive
- Sum of Year 15 Savings plus Incentive



Measure Mix



Annual Carbon Impact

*Calculated through the Environmental Protection Agency

1 cars off the road, or
298 gallons of gasoline, or
6 barrels of oil, or
1 acres of pine forests



All Projects



Year	Facility	Project	est. kW saved	Annual kWh saved	Incentive	Annual Energy Savings
2012			0.58	2,313	\$87.00	\$231.30
	Election Warehouse	HVAC NC	0.1	161	\$15.00	\$16.10
		HVAC-DX	0.1	161	\$15.00	\$16.10
	Election Warehouse	LTG NC	0.48	2,152	\$72.00	\$215.20
		Lighting	0.48	2,152	\$72.00	\$215.20
2011			4.39	1,540	\$658.50	\$154.00
	County Autopsy		4.39	1,540	\$658.50	\$154.00
		Roofing	4.39	1,540	\$658.50	\$154.00
Grand Total			4.97	3,853	\$745.50	\$385.30

**AEP Texas CitySmart Program
Project Opportunity/Identification Form**

Organization Name: Hidalgo County

Your Name: _____

Date Completed: _____

Building/Project Location	Physical Address	IESI ID# (From electric bill)	Measure	Project Type	Est. Start Date	Est. Finish Date	Project Probability (%)	Description & Comments	Next Steps
1 Courty House			Lighting	Retrofit		11/30/2013			Post inspection
2 Courty House			Roofing	Retrofit		11/30/2013			Post inspection
3 Forensic Science Center			Lighting	New Construction		4/30/2013			Post inspection
4 Forensic Science Center			HVAC DX	New Construction		4/30/2013			Post inspection
5 M Road			Lighting	New Construction		11/30/2013		Need Construction DWGS	Post inspection
6 M Road			HVAC DX	New Construction		11/30/2013		Need Construction DWGS	Post inspection
7 Old Admn:1st-2nd Floor			HVAC DX	Retrofit		11/30/2013			Post inspection
8 Pct 4: New Admn			HVAC DX	New Construction		11/30/2013		Need Construction DWGS	Post inspection
9 Pct 4: New Admn			Lighting	New Construction		11/30/2013		Need Construction DWGS	Post inspection
10									
11									

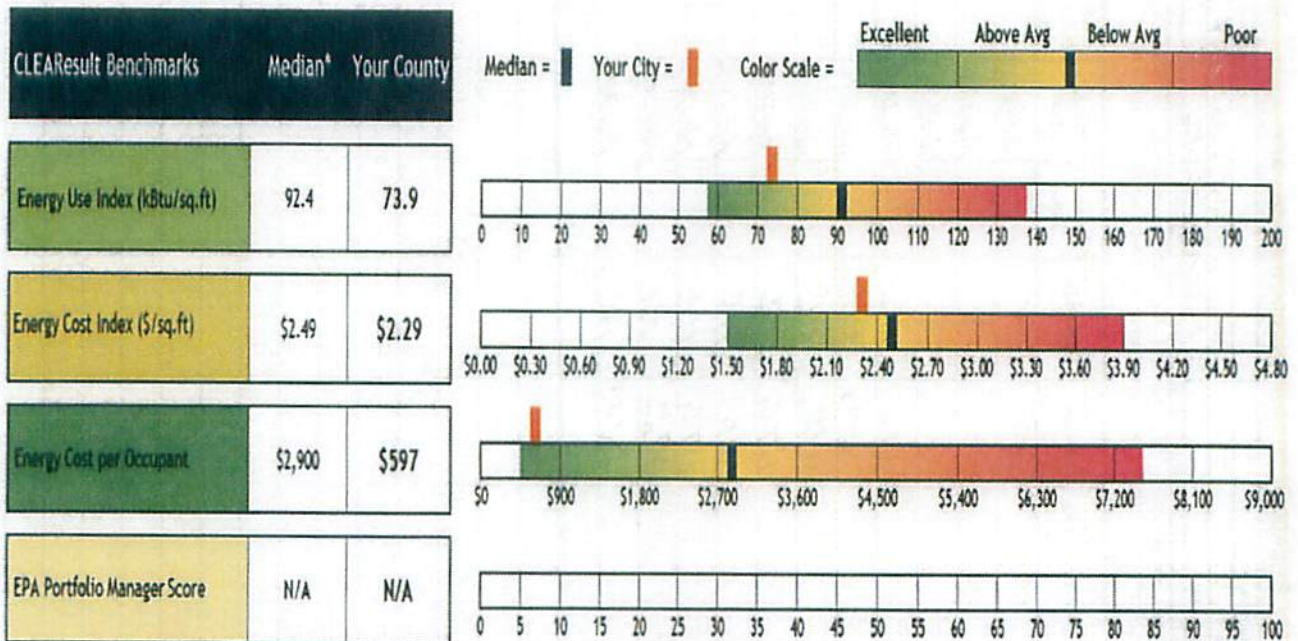
Benchmarking Summary

AEP Texas CitySmart Program

Benchmarked on:	6/8/2011
Re-benchmarked on:	Never re-benchmarked
Candidate for re-benchmarking this year?	NO
	Should consider re-benchmarking in 2013.
Attended Energy Master Plan Workshop on:	6/8/2011

Energy Performance Benchmarking Analysis

County-Wide Summary / Hidalgo County



* Median for a similar profile of municipal buildings in your climate region

District Characteristics	Monthly Utility Data							Annual Energy Use/Cost Summary	
	Month	kWh	kW	Cost	Therms	Cost			
Type of Building	All Bldgs	Feb-10	1,016,441	1,723	\$119,264	102	\$124	Usage- Electricity (kWh)	15,004,192
Year Built	N/A	Mar-10	937,263	1,707	\$107,608	0	\$38	Usage- Gas (therms)	133
Floor Area (sq. ft.)	693,389	Apr-10	1,079,804	2,226	\$127,070	2	\$40	Usage- Electricity (MMBtu)	51,194
Weekly Operating Hours	55	May-10	1,241,512	1,930	\$140,018	4	\$41	Usage- Gas (MMBtu)	13
Number of Occupants	2,655	Jun-10	1,328,699	2,164	\$150,330	3	\$40	Usage- Total Energy (MMBtu)	51,208
Number of PCs	1,322	Jul-10	1,876,618	2,012	\$182,908	2	\$80	Usage- Electricity % of Total	100%
Percent Cooled	100	Aug-10	1,294,562	2,016	\$150,511	3	\$40	Cost- Electricity (\$)	\$1,584,313

Monica Badillo

From: Josephine L. Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>
Sent: Monday, February 27, 2012 1:21 PM
To: 'Monica Badillo'
Subject: RE: MOU - energy efficiency

I have reviewed the MOU and approve as to the form of the agreement.

Josephine Ramirez Solis
Assistant Criminal District Attorney
County Affairs Section
Office of Criminal District Attorney
Hidalgo County, Texas
100 N Closner Rm 303
Edinburg, TX 78539
(956) 318-2313 ext. 3823
(956) 318-2079 FAX
josephine.ramirez@da.co.hidalgo.tx.us

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From: Monica Badillo [mailto:monica.badillo@co.hidalgo.tx.us]
Sent: Monday, February 27, 2012 9:59 AM
To: josephine.ramirez@da.co.hidalgo.tx.us
Subject: MOU - energy efficiency

Hi Josie,
I should've sent this to you for review also sooner: sorry...can you review and approve? It's a no cost program. We did this last year.
Thanks,

*Monica Badillo, Court Administrator
County of Hidalgo Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539
(956) 292-7025 ext. 5404
(956) 292-7034 (fax)*

17 Feb 2012 | Hello Monica,
Please proceed.
Thanks, Rick

23 JAN 2012
Hello Monica,

Attached is a copy of the old, previous agrmt, as well as the new one I'd like to put on the CC Agenda. Please confirm. Thanks, Rick

Richard Sunday

From: Richard Sunday [richard.sunday@co.hidalgo.tx.us]
Sent: Monday, January 23, 2012 3:24 PM
To: 'Jaime Longoria'; 'Ryan Smith'
Cc: 'Rolando Garcia'; 'Rey Salazar'; 'valde.guerra@co.hidalgo.tx.us'; 'Monica Badillo'; 'Humberto Garza'; 'Joseph Palacios'
Subject: Hidalgo Co - 2012 AEP CitySmart Program administered by CLEARResults; Mon., Jan. 23, 12pm, Determine 2012 Incentive Rebate Projects & Renew Agreement with CLEARResults.

Attachments: AEP, IncentiveCheck, CountyAutopsy, 16Dec2011.htm; 2011, AEP, CLEARResults, MOUwithHidalcoCounty.jpg; Pg1of3, 2012AEP, CitySmartMOU, CLEARResults.jpg; Pg2of3, AEP, CitySmartMOU, CLEARResults.jpg; Pg3of3, AEP, CitySmartMOU, CLEARResults.jpg

Thank you Mr. Longoria. I was the only one at the meeting. Ryan Smith and I met for about 30 minutes. Here's the re-cap:

A) \$658.50 AEP incentive check for the County Autopsy Roof Project I submitted last year was mailed to Mr. Valde Guerra last week (white insulated high reflectance, repels heat, hence energy savings). I would appreciate very much being permitted to present it to CC (see attached 16 Dec. 2011 e-mail). Mr. Guerra, did you receive it yet? Please let me know when you do.

B) In December 2010, the "AEP Commercial Solutions Program" agreement called a "Memorandum of Understanding (MOU)" was signed at CC authorizing AEP's sub-contractor CLEARResults to work with us on federally mandated energy reduction projects. That agreement expired in Nov. 2011, so it needs to be renewed by CC if they so desire. Attached is the new AEP MOU: Please note the program is now being called "CitySmart", not "Commercial Solutions Program." I will submit an Agenda Request to Monica Baudillo for this..

C) Under the "Commercial Solutions Program", now called "CitySmart", the County can qualify for a \$150 rebate for every kW saved on the following projects:

1. County Autopsy Lighting (target finish Mar. 2012)
2. County Autopsy HVAC (target finish Mar. 2012)
3. Court House Roof (target finish Nov. 2012)
4. Pct 4 New Admin. Bldg. (target finish Nov. 2012)
5. Old Admin. 1st-2nd Flr. renovation; Lighting (target finish Nov. 2012)
6. Old Admin. 1st-2nd Flr. renovation; HVAC (target finish Nov. 2012)
7. Elections Warehouse Addition; Lighting (target finish Apr. 2012)
8. Election Warehouse Addition; HVAC (target finish Apr. 2012)
9. M Road Renovation Lighting (target finish Nov. 2012)
10. M Road Addition Lighting (target finish Nov. 2012)
11. M Road Addition HVAC (target finish Nov. 2012)

add
2/28/12
rp

To all concerned, these are low hanging fruit, all of which were either already in process and/or were going to get done no matter what happened with Vaz. & Assocs. or CLEARResults. However, should the Court choose to renew the CLEARResults MOU, which I highly recommend, the County could then collect incentive checks shortly after these projects are completed. Please note that none of the above conflict with the 5 Yr. Energy Plan we're pursuing with Vazaldua & Assocs.

Regards,

Rick Sunday, Infrastructure Systems Div. Mgr., Facilities Mgt. Dept., County of Hidalgo.

please confirm which day on CC Agenda. would like same day as rebate check.

25 JAN 2012
2011 Program
Needs updated,
approved & signed
by CC for 2012

Partner

Signature: 

Printed Name: RAMON GARCIA

Title: COUNTY JUDGE

Company Name: HIDALGO COUNTY

Address: 1615 S. CLOSNER STE. J
EDINBURG, TEXAS & 78539

Phone: (956) 318-2600

Fax: (956) 318-2699

Email: yolanda.chapa@co.hidalgo.tx.us

Date: December 27, 2010

Approved by Commissioners' Court
on 12/21/10 SCM

Please identify one (1) individual from the Facilities/Energy Management Department and one (1) individual from the Business/Finance Department who will be the *main points of contact* while working with the Commercial Solutions Program.

Facilities/Energy Management Point of Contact:

Name (Mr./Ms./Dr.): RICK SUNDAY Title: INFRASTRUCTURE SYSTEMS MANAGER

Organization: HIDALGO COUNTY Phone: (956) 289-7858

Address: 3100 S. HWY 281 Fax: (956) 318-2648

Edinburg, Texas 78539 E-Mail: richard.sunday@co.hidalgo.tx.us

Business/Finance Point of Contact:

Name (Mr./Ms./Dr.): VALDE GUERRA Title: EXECUTIVE OFFICER OF THE COURT

Organization: HIDALGO COUNTY Phone: (956) 292-7025

Address: 2828 S. Business 281 Fax: (956) 292-7035

Edinburg, Texas 78539 E-Mail: valde.guerra@co.hidalgo.tx.us

Please send completed LOI to:

CLEARResult Consulting
Attn: AEP Texas Team
4301 Westbank Dr, Bldg A-Suite 250
Austin, TX 78746
Fax: (866) 740-7210

The Commercial SolutionsSM Program is provided by AEP TCC as part of the company's commitment to reduce energy consumption and demand. CLEARResult Consulting, Inc. implements the Commercial Solutions Program as an independent contractor. For more information, visit <http://www.aep/efficiency.com/texas.html> or <http://www.ceprograms.net/AEP>



Revision Date: December 7, 2010