



CITY OF ELSA

March 1, 2013

Attn: Diana R. Serna, Director
Hidalgo County - Urban County Program
3304 W. Alberta
Edinburg, TX 78539

RE: Cancellation of Professional Service Agreements with J.E. Saenz & Associates, Inc.

Dear Ms. Serna,

Please let this letter serve as a request to cancel two (2) professional service agreements currently open with J.E. Saenz & Associates, Inc for FY 17 & 18 (2004 & 2005) Water/Sewer Improvement projects. At the time, the city opted to complete the projects with a grant received from the Water Development Board and did not need the services from the Engineer. As a result of our cancellation we were required to reimburse the Urban County Program for payments made to the engineer in the amount of \$26,061.22. Listed below are the projects we are requesting to cancel:

Project A:

Elsa - Water/Sewer Improvements
Main lift station improvements Phase II
Contract amount: \$24,748.30

Project B:

Elsa - Water/Sewer Improvements
Zavala St. FM 88, 4th Street
Contract Amount: 10,000.00

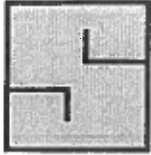
Should you require any additional information, please do not hesitate to contact me at your earliest convenience to 956-262-2127.

Respectfully,

Alonzo Perez
Mayor of City of Elsa

P.O. BOX 427 • ELSA, TEXAS 78543 • PHONE (956) 262-2127 • FAX (956) 262-5002

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J.E. SAENZ & ASSOCIATES, INC.

ENGINEERS ■ SURVEYORS ■ PLANNERS
CONSTRUCTION MANAGERS ■ GEOGRAPHICAL INFORMATION SYSTEMS
FRIM NO. 1273

December 2, 2009

Lupita Garcia
Urban County
1916 Tesoro Blvd.
Pharr, Texas 78577

Re: City of Elsa Water/Sewer Improvements Phase II (Sludge Dewatering System)

Ms. Garcia,

On November 4, 2008, J.E. Saenz & Associates (JES) entered into an agreement between Hidalgo County (Urban County Program) and the City of Elsa. The scope of work was to analyze and recommend the best method for rehabilitating and restoring of the interior wall of the existing wet well. Design a sludge dewatering system including but not limited to any necessary electrical and structural design. The sludge dewatering system was to be used in place of the drying beds, since the drying beds were not working efficiently.

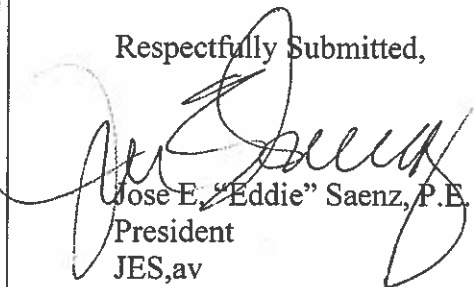
Plans and specifications were 100% completed and submitted to the City of Elsa in July of 2009. Since then this project has been on hold. The City of Elsa hired Melden and Hunt as the City Engineers and had been working on multiple funding applications for the water and wastewater treatment plants improvements. One of the recommendations from Melden and Hunt included the reconstruction of the drying beds.

The sludge dewatering system project was placed on hold, pending application approval. The City has since then received approval and will no longer be requiring the need of the sludge dewatering system and the rehabilitation of the wet well. As per the City of Elsa the project is complete with no construction needed.

Since the sludge dewatering system will not go through the bidding process or construction phase, JES is recommending to close out the project at 100% complete through engineering design phase.

If you have any questions please give us a call at (956) 383-2984.

Respectfully Submitted,


Jose E. "Eddie" Saenz, P.E.
President
JES,av

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