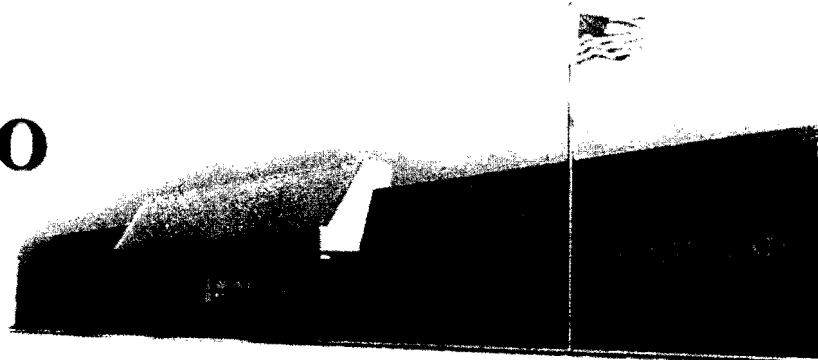


Office of Tax Assessor - Collector
COUNTY of HIDALGO



Pablo "Paul" Villarreal, Jr. RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • (956) 318-2733

"MEMORANDUM"

To: Mr. Sergio Cruz - Budget Officer
From: Pablo (Paul) Villarreal Jr., Tax Assr/^{Coll.}
Date: March 5, 2013
Re: INVOICES 2012

VENDOR	PO	INVOICE NO.	AMT.	DESCRIPTION	OJB.
Gateway Printing	685231	3615578-0	\$5,493.06	Toner Cart	601
Gateway Printing	685231	3615578-1	\$290.69	Toner Cart	601
Gateway Printing	685231	3615578-2	\$306.58	Toner Cart	601
Gateway Printing	685231	C3615578-2	\$-306.58	Toner Cart	601
CDW	685176	V598631	\$3,319.25	Printers	745

Thank you for your consideration, please contact as soon as possible if you have any questions.

Office of Tax Assessor - Collector
COUNTY of HIDALGO

FILE COPY

Pablo "Paul" Villarreal, Jr. RTA
Assessor and Collector

P.O. Box 178
Edinburg, Texas 78540-0178
(956) 318-2157 • (956) 318-2733

MEMORANDUM

TO: Ms. Marty Salazar,
Purchasing Dept.

CC: Ms. Darlene Betancourt

FROM: Paul Villarreal Jr., RTA ^{we}

DATE: January 21, 2013

SUBJECT: Invoices 2012

Your help is needed in getting the attached purchases approved for payment for year 2012.

These purchases were made at the end of the year, however, because of the Exiting Elected Official Expenditure Policy, these have been held up for payment.

Be advised Paul Villarreal Jr., was aware of items purchased, they were simply items that were required to be up-dated with his name and supplies necessary to operate this Office.

For your information, all items purchased have been received in our Office, so your help in getting these Purchase Orders closed-out as soon as possible is crucial.

Thank you so much for all help.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building 3rd Floor
2808 S. Business Highway 281

Edinburg, Texas 78539-6243

PHONE: (956) 318-2511

FAX: (956) 318-2577

WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:

HIDALGO COUNTY AUDITOR'S OFFICE

P. O. BOX 689

EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 01/14/2013

TO: Mary Garcia

DEPARTMENT: (140) TAX ASSESSOR-COLLECTOR

FROM: Connie Salazar *CS*

PHONE: (956)-318-2511 ext 4625

REFERENCE: GATEWAY PRINTING & OFFICE SUPPLY, INC. Invoice #3615578-0

THE FOLLOWING DOCUMENT (S), i.e. **Invoice #3615578-0** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES

PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE

AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT

VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE

INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT

SIGNATURE OR DATE NOT PRESENT

SYSTEM SHOWS INVOICE PAID

INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$

NEEDS APPROVAL OF:

NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)

NEEDS CORRECTION(S):

NEEDS ADDITIONAL DOCUMENTATION i.e.,:

OTHER:

COMMENTS / RECOMMENDATION: On November 27, 2012 Commissioners Court approved the "Exiting Elected Official Expenditure Policy" pursuant to Local Government Code Section 130.908. The policy requires Commissioners Court approval of expenditures that exceed \$1,500.00 therefore payment cannot be processed for this invoice.

COUNTY AUDITOR'S FORM:

RE-CA-020

REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389TH D.C.	AIDA SALINAS FLORES JUDGE, 398TH D.C.
---	-------------------------------------	---	--	--------------------------------------	--	---	------------------------------------	--

ne-sent
sent to Donlene
3/5/13

685231

FILE COPY

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building 3rd Floor
2808 S. Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 01/14/2013

TO: Mary Garcia

DEPARTMENT: (140) TAX ASSESSOR-COLLECTOR

FROM: Connie Salazar

PHONE: (956)-318-2511 ext 4625

REFERENCE: GATEWAY PRINTING & OFFICE SUPPLY, INC. Invoice #3615578-1

THE FOLLOWING DOCUMENT (S), i.e. **Invoice #3615578-1** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

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- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:

de
SA 5493.

over \$ 1,500.00 *
Tones
6090 33

COMMENTS / RECOMMENDATION: On November 27, 2012 Commissioners Court approved the "Exiting Elected Official Expenditure Policy" pursuant to Local Government Code Section 130.908. The policy requires Commissioners Court approval of expenditures that exceed \$1,500.00 therefore payment cannot be processed for this invoice.

COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 388TH D.C.	AIDA SALINAS FLORES JUDGE, 398TH D.C.
--	-------------------------------------	---	--	--------------------------------------	--	---	------------------------------------	--

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building 3rd Floor
2808 S. Business Highway 281

Edinburg, Texas 78539-6243

PHONE: (956) 318-2511

FAX: (956) 318-2577

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MAILING ADDRESS:

HIDALGO COUNTY AUDITOR'S OFFICE

P. O. BOX 689

EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 01/14/2013

TO: Mary Garcia

DEPARTMENT: (140) TAX ASSESSOR-COLLECTOR

FROM: Connie Salazar *CS*

PHONE: (956)-318-2511 ext 4625

REFERENCE: GATEWAY PRINTING & OFFICE SUPPLY, INC. Invoice #3615578-2

THE FOLLOWING DOCUMENT (S), i.e. **Invoice #3615578-2** IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:
- COMMENTS / RECOMMENDATION:** On November 27, 2012 Commissioners Court approved the "Exiting Elected Official Expenditure Policy" pursuant to Local Government Code Section 130.908. The policy requires Commissioners Court approval of expenditures that exceed \$1,500.00 therefore payment cannot be processed for this invoice.

COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J R "BOBBY" FLORES JUDGE, 139TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389TH D.C.	IDA SALINAS FLORES JUDGE, 398TH D.C.
--	-------------------------------------	---	--	--------------------------------------	--	---	------------------------------------	---

PLEASE REMIT TO:
 315 S. CLOSNER, EDINBURG, TX 78539
 TERMS: DUE NET 10th OF MONTH FOLLOWING PURCHASE
 RETURNS MUST BE DONE WITHIN 30 DAYS, IN RESALEABLE CONDITION

CUSTOMER # 498 DEPT
 BILLING ADDRESS
 HIDALGO CO TAX OFFICE

GL:41 INV: 8
 CHARGE
 INVOICE
 ROUTE # 0807

12/27/12 3615578-0
 SALESMAN 4154 TIME 07:40:23
 WRITER ECIN PAGE 1
 PHONE 956-318-2157
 PO #685231
 SHIPPING ADDRESS
 HIDALGO CO TAX OFFICE

25

2802 S BUS HWY 281
 EDINBURG TX 78539

PACKER#1103

2802 S BUS HWY 281
 EDINBURG TX 78539

BIN	ITEM NBR.	CO.	ITEM DESCRIPTION	UNIT	QTY	B/O QTY	SHIP QTY	UNIT D PRICE T	EXTENDED
***** INVENTORY FROM LOCATION (8)									
Customer P/O#TXMAS-5--75020-13									
Who Called : Hidalgo Co Tax Assessor & Coll									
	C8543X		HEW CRTDG, SMTprt, LJ 9000 SRS	EA	1	1		290.690 C	.00
	8EZ1 Q5950A		HEW CRTDG, LSR, F/4700, BK	EA	1	1		192.840 C	.00
	BES2 Q5951A		HEW CRTDG, LSR, F/4700, CYN	EA	1		1	273.590 C	273.59
	BEJ2 Q5952A		HEW CRTDG, LSR, F/4700, YW	EA	1		1	273.590 C	273.59
	8EU1 Q5953A		HEW CRTDG, LSR, F/4700, MA	EA	1		1	273.590 C	273.59
	CF280X		HEW CARTRIDGE, LJ, HP 80X, BK	EA	6		6	170.040 C	1020.24
	CE505D		HEW CRTDGS, CE505A, BK, DUAL PK	BX	4		4	154.840 C	619.36
	CE505XD		HEW CRTDG, LJ, P2055, HY, BK, 2 PK	BX	2		2	283.090 C	566.18
	BFO2 CC530A		HEW CRTDG, PRNT, BLK, CLJ, CC530A	EA	1	1		113.740 C	.00
	CF340A		HEW CRTDGS, HP 304A, CYN, YW&MA	BX	1		1	315.590 C	315.39
	Q5949XD		HEW CRTDG, TNR, LJ, DUAL 49X, BLACK BX	BX	8		8	263.900 C	2151.12

Phone: ---

Mary Louie 12/27/12

INVOICE RECEIVED BY: *Mary Louie* on 12/27/12
 GOODS/SERVICES RECEIVED BY: *Mary Louie* on 12/27/12
 2013 JAN 7 PM 4 19

CONTINUED

21100-415-15-170-001-0-601

CORPORATE
 315 S. CLOSNER BLVD.
 EDINBURG, TEXAS 78539
 PHONE: (956) 383-3861
 FAX: (956) 383-4674

1460 N. EXPRESSWAY 77/83
 BROWNSVILLE, TEXAS 78520
 PHONE: (956) 546-0632
 FAX: (956) 546-0640

11889 STARCREST DR.
 SAN ANTONIO, TEXAS 78247
 PHONE: (210) 650-3995
 FAX: (210) 650-5506

4834 GREENWOOD DR.
 CORPUS CHRISTI, TEXAS 78416
 PHONE: (361) 225-0772
 FAX: (361) 225-3055

13003 SOUTHWEST FRWY., SUITE 170
 STAFFORD, TEXAS 77477
 PHONE: (281) 277-6500
 FAX: (281) 277-6503

RECEIVED BY
 COUNTY AUDITOR
 2013 JAN 7 PM 4 19



PLEASE REMIT TO:
315 S. CLOSNER, EDINBURG, TX 78539
TERMS: DUE NET 10th OF MONTH FOLLOWING PURCHASE
RETURNS MUST BE DONE WITHIN 30 DAYS, IN RESALEABLE CONDITION

12/27/12 3615578-0

SALESMAN 4154 TIME 07:40:23
WRITER ECIN PAGE 2
PHONE 956-318-2157
PO #685231

GL:41 INV: 8

CUSTOMER # 498 DEPT
BILLING ADDRESS
HIDALGO CO TAX OFFICE

CHARGE INVOICE SHIPPING ADDRESS
ROUTE # 0807 HIDALGO CO TAX OFFICE

2802 S BUS HWY 281
EDINBURG TX 78539

PACKER#1103

2802 S BUS HWY 281
EDINBURG TX 78539

UNIT	ITEM NBR.	CO.	ITEM DESCRIPTION	UNIT	QTY	B/D	SHIP	UNIT	PRICE T	EXTENDED
	*****		INVENTORY FROM LOCATION (8)							
			Email: mary.garcia@taxoffice.co.hidalgo.tx.us							
			SHIPPED WEIGHT (113.210)							

REMIT TO: 315 S. CLOSNER EDINBURG, TX 78539

3615578-0

SUB-TOTAL 5493.06

TOTAL 5493.06

CORPORATE
315 S. CLOSNER BLVD.
EDINBURG, TEXAS 78539
PHONE: (956) 383-3861
FAX: (956) 383-4674

1460 N. EXPRESSWAY 77/83
BROWNSVILLE, TEXAS 78520
PHONE: (956) 546-0632
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11889 STARCREST DR.
SAN ANTONIO, TEXAS 78247
PHONE: (210) 650-3995
FAX: (210) 650-5506

4934 GREENWOOD DR.
CORPUS CHRISTI, TEXAS 78416
PHONE: (361) 225-0772
FAX: (361) 225-3055

13003 SOUTHWEST FRWY., SUITE 170
STAFFORD, TEXAS 77477
PHONE: (281) 277-6500
FAX: (281) 277-6503

2013 FEB 5 PM 1:39
RECEIVED BY
COUNTY AUDITOR
2013 JAN 7 PM 4:19
RECEIVED BY
COUNTY AUDITOR



PRINTING • OFFICE SUPPLIES • OFFICE FURNITURE

PLEASE REMIT TO: 315 S. CLOSNER, EDINBURG, TX 78539
TERMS: DUE NET 10th OF MONTH FOLLOWING PURCHASE
RETURNS MUST BE DONE WITHIN 30 DAYS, IN RESALEABLE CONDITION

12/28/12 3615578-1
SALESMAN 4154 TIME 06:43:55
WRITER ECIN PAGE 1
PHONE 956-318-2157
PO #685231
CHARGE INVOICE SHIPPING ADDRESS
GL:41 INV: 8 ROUTE # 0807 HIDALGO CO TAX OFFICE
CUSTOMER # 498 DEPT
BILLING ADDRESS
HIDALGO CO TAX OFFICE
2802 S BUS HWY 281 EDINBURG TX 78539
PACKER#1103
2802 S BUS HWY 281 EDINBURG TX 78539

BIN	ITEM NBR.	CO.	ITEM DESCRIPTION	UNIT	QTY	B/O	SHIP	UNIT	PRICE T	EXTENDED
***** INVENTORY FROM LOCATION (8)										
Customer P/O#TXMAS-5-75020-13										
Who Called : Hidalgo Co Tax Assessor & Coll										
C8543X			HEW CRTDG, SMTprt, LJ 9000 SRS	EA	1			1	290.69	290.69
9EZ1	Q5950A		HEW CRTDG, LSR, F/4700, BK	EA	1			1	192.84	.00
9FD2	CC530A		HEW CRTDG, PRNT, BLK, CLJ, CC530A	EA	1			1	113.74	.00
Phone: ---										
Email: mary.garcia@taxoffice.co.hidalgo.tx.us										
SHIPPED WEIGHT (15.850)										

just changed
2013 FEB 5 PM 3:39
RECEIVED BY
COUNTY AUDITOR
12/28/12

12/28/17

customer needs credit needs to close P.O #

X Mary Garcia (Ruben)

SUB-TOTAL 290.69
TOTAL 290.69

3615578-1

CORPORATE 315 S. CLOSNER BLVD. EDINBURG, TEXAS 78539 PHONE: (956) 383-3861 FAX: (956) 383-4674	1460 N. EXPRESSWAY 77/83 BROWNSVILLE, TEXAS 78520 PHONE: (956) 546-0632 FAX: (956) 546-0640	11889 STARCREST DR. SAN ANTONIO, TEXAS 78247 PHONE: (210) 650-3995 FAX: (210) 650-5506	4934 GREENWOOD DR. CORPUS CHRISTI, TEXAS 78416 PHONE: (361) 225-0772 FAX: (361) 225-3055	13003 SOUTHWEST FRWY., SUITE 170 STAFFORD, TEXAS 77477 PHONE: (281) 277-6500 FAX: (281) 277-6503
---	--	---	---	---

2013 JAN 7 PM 4 19
RECEIVED BY
COUNTY AUDITOR

12/31/12 3615578-2
 SALESMAN 4154 TIME 06:55:34
 GL:41 INV: 8 WRITER ECIN PAGE 1
 PHONE 956-318-2157
 PO #685231
 CUSTOMER # 498 DEPT CHARGE SHIPPING ADDRESS
 BILLING ADDRESS INVOICE HIDALGO CO TAX OFFICE
 HIDALGO CO TAX OFFICE ROUTE # 0807
 2802 S BUS HWY 281 Packer# 825 2802 S BUS HWY 281
 EDINBURG TX 78539 EDINBURG TX 78539

2

IN	ITEM NBR.	CO.	ITEM DESCRIPTION	UNIT	QTY	B/O	SHIP	UNIT D	PRICE T	EXTENDED
**** INVENTORY FROM LOCATION (8)										
Customer P/O#TXMAS-5-75020-13										
Who Called : Hidalgo Co Tax Assessor & Coll										
EZ1	Q5950A		HEW CRTDG, LSR, F/4700, BK	EA	1		1		192.840 C	192.84
FD2	CC530A		HEW CRTDG, PRNT, BLK, CLJ, CC530A	EA	1		1		113.740 C	113.74
Phone: --										
Email: mary.garcia@taxoffice.co.hidalgo.tx.us										
SHIPPED WEIGHT (6.830)										

Refused customer needs

INVOICE RECEIVED BY: *[Signature]* on 12/31/12
 GOODS/SERVICES RECEIVED BY: *[Signature]* on 12/21/12

01-02-2013 x Mary Garcia

3615578-2 TOTAL 306.58

CORPORATE
 315 S. CLOSNER BLVD.
 EDINBURG, TEXAS 78539
 PHONE: (956) 383-3861
 FAX: (956) 383-4674

1460 N. EXPRESSWAY 7703
 BROWNSVILLE, TEXAS 78520
 PHONE: (956) 546-0632
 FAX: (956) 546-0640

11889 STARCREST DR.
 SAN ANTONIO, TEXAS 78247
 PHONE: (210) 650-3995
 FAX: (210) 650-5506

4934 GREENWOOD DR.
 CORPUS CHRISTI, TEXAS 78416
 PHONE: (361) 225-0772
 FAX: (361) 225-3055

13003 SOUTHWEST FRWY., SUITE 170
 STAFFORD, TEXAS 77477
 PHONE: (281) 277-6500
 FAX: (281) 277-6503

306.58
issued credit
washed off
#2 credit

RECEIVED BY
 COUNTY AUDITOR
 2013 FEB 5 PM 1 39
 RECEIVED BY
 COUNTY AUDITOR
 2013 JAN 7 PM 4 19



PHONE
956-383-3861

DATE ORDER #
01/07/13 C3615578-2

SALESMAN 4154 TIME 09:56:35
WRITER 808 PAGE 1
FEDERAL # 74-1502629

CUSTOMER # 498 DEPT
BILLING ADDRESS
HIDALGO CO TAX OFFICE
2802 S BUS HWY 281
EDINBURG TX 78539

CREDIT INVOICE
ROUTE # 0807 REPRINT
PO #685231
SHIPPING ADDRESS
HIDALGO CO TAX OFFICE
2802 S BUS HWY 281
EDINBURG TX 78539

ITEM NBR.	CO.	DESCRIPTION	ORDER UN	QTY	B/O QTY	SHIP QTY	UNIT PRICE	D T	EXTENDED
***** INVENTORY FROM LOCATION (8)									
Customer P/O#TXMAS-5-75020-13									
Q5950A	HEW	CRTDG, LSR, F/4700, BK	EA	1		1	192.840	C	-192.84
CC530A	HEW	CRTDG, PRNT, BLK, CLJ, C	EA	1		1	113.740	C	-113.74
		SHIPPED WEIGHT (6.830)					

INVOICE RECEIVED BY: *[Signature]* on 01/17/13
 GOODS/SERVICES RECEIVED BY: *[Signature]* on 01/27/13
 P.O.# 685231
21100-415-15-140-001-0601

Fallo (Paul) Villanueva Jr.
4/10
1/21/13

RECEIVED BY
 COUNTY AUDITOR
 2013 JAN 18 PM 1 13

THIS CREDIT WILL BE APPLIED TO THE ORIGINAL SUB-TOTAL 306.58
 CREDIT -306.58



Purchase Order

COUNTY OF HIDALGO

PO#: 685231

DATE: 12/19/12

Page No 1 Of 1

VENDOR: 13897 REQ:00227821
 FAX (956)383-4674 Email:
 Phone:(956)383-3861
 GATEWAY PRINTING & OFFICE SUPPLY, INC.
 315 SOUTH CLOSER
 EDINBURG TX 78539

BUYER:
 SHIP TO: TAX ASSESSOR-COLLECTOR
 2804 S. BUS. HWY 281
 EDINBURG TX 78539-6243

Vendor Acct:

CONTACT:
 SITE: TAX ASSESSOR-COLLECTOR
 Contract No: TXMAS-5-75020-13

Special Instructions:

C-215

VENDOR NOTES

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
		TXMAS-5-75020-13		
1	EACH	CO HEWC8543X TONER CARTRIDGE BLACK	290.69	290.69
1	EACH	CO HEWQ5950A PRINT CARTRIDGE BLACK	192.84	192.84
1	EACH	CO HEWQ5951A PRINT CARTRIDGE CYAN	273.59	273.59
1	EACH	CO HEWQ5952A PRINT CARTRIDGE YELLOW	273.59	273.59
1	EACH	CO HEWQ5953A PRINT CARTRIDGE MAGENTA	273.59	273.59
6	EACH	CO HEWCF280X HP 80X TONER CARTRIDGE BLACK	170.04	1,020.24
4	BOX	CO HEWCE505D HP 05A TONER CARTRIDGE	154.84	619.36
2	BOX	CO HEWCE505XD HP TONER CARTRIDGE	283.09	566.18
1	EACH	CO HEWCC530A PRINT CARTRIDGE 3500 PAGE YIELD BLACKL	113.74	113.74
1	BOX	CO HEWCF340A HP 304A TONER CARTRIDGE XCYAN, MAGENTA AND YELLOW	315.39	315.39
8	BOX	CO HEWQ5949XD HP 49XD DUAL PACK BLACK TONER CARTRIDGE	268.89	2,151.12
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		Total		6,090.33

		For Hidalgo County use only		
		2-1100-415-15-140-001-0-601	6,090.33	
		Approved		

Authorized by: _____

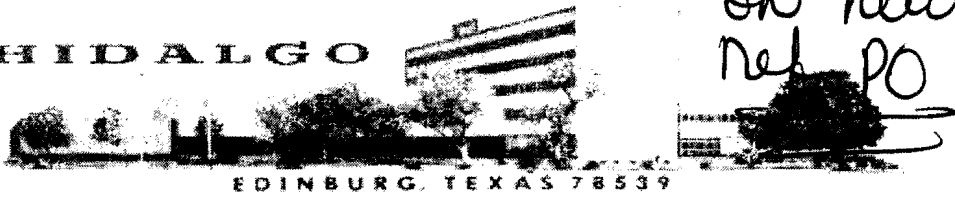
Martha L. Salazar

Cancel
previous

685176

* Create
this PO
on new
net PO

COUNTY OF HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building 3rd Floor
2808 S. Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

OFFICE OF THE COUNTY AUDITOR

NOTICE OF DISCREPANCY AND/OR ADVISORY

DATE: 01/14/2013
DEPARTMENT: (140) TAX ASSESSOR-COLLECTOR
PHONE: (956)-318-2511 ext 4625

TO: Mary Garcia
FROM: Connie Salazar *CS*
REFERENCE: CDW GOVERNMENT INC. Invoice #V598631

THE FOLLOWING DOCUMENT (S), i.e. Invoice #V598631 IS/ARE BEING RETURNED, BECAUSE OF THE REASON (S) INDICATED BELOW AND REQUIRES YOUR IMMEDIATE ATTENTION. CORRECTIVE ACTION IS NECESSARY IN ORDER FOR MY OFFICE TO PERFORM ITS DUTIES ACCORDING TO STATUTES, POLICIES, FEDERAL REGULATIONS, AND ACCOUNTING STANDARDS.

PAYMENT (S) OF CLAIMS RELATED TO THIS DOCUMENT (S) WILL BE MADE AS SOON AS POSSIBLE AFTER CORRECTIVE ACTIONS HAS BEEN TAKEN AND THE CORRECTED AND PROPER DOCUMENTATION HAS BEEN SUBMITTED/RESUBMITTED TO THE AUDITOR'S OFFICE WITH SUFFICIENT TIME FOR THE AUDITOR TO EXAMINE AND APPROVE BEFORE THE NEXT SCHEDULED MEETING OF THE HIDALGO COUNTY COMMISSIONERS COURT, AS PER LOCAL GOVERNMENT CODE 113.064.

- EXPENDITURE INCURRED BEFORE PURCHASE ORDER ISSUED - PLEASE FOLLOW PROPER CLAIMS PROCEDURES
- PURCHASE ORDER NUMBER IS INCONSISTENT WITH INVOICE
- AMOUNT BILLED DOES NOT MATCH THE PURCHASE ORDER AMOUNT
- VENDOR ON PURCHASE ORDER DOES NOT MATCH INVOICE
- INSUFFICIENT DOCUMENTATION TO PROCESS PAYMENT
- SIGNATURE OR DATE NOT PRESENT
- SYSTEM SHOWS INVOICE PAID
- INSUFFICIENT FUNDING IN ACCOUNT # AVAILABLE \$
- NEEDS APPROVAL OF:
- NEEDS COMPLIANCE WITH PURCHASING POLICY/STATUTES/CONTRACTS (SEE COMMENTS)
- NEEDS CORRECTION(S):
- NEEDS ADDITIONAL DOCUMENTATION i.e.,:
- OTHER:
- COMMENTS / RECOMMENDATION:** On November 27, 2012 Commissioners Court approved the "Exiting Elected Official Expenditure Policy" pursuant to Local Government Code Section 130.908. The policy requires Commissioners Court approval of expenditures that exceed \$1,500.00 therefore payment cannot be processed for this invoice.

*
over \$1,500.
\$39.25

COUNTY AUDITOR'S FORM: RE-CA-020
REVISED: 08/2010



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR JUDGE, 92ND D.C.	RODOLFO DELGADO JUDGE, 93RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139TH D.C.	ROSE GUERRA REYNA JUDGE, 206TH D.C.	JUAN R. PARTIDA JUDGE, 275TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C.	NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389TH D.C.	AIDA SALINAS FLORES JUDGE, 398TH D.C.
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REMIT PAYMENT TO:

INVOICE

ACH INFORMATION: THE NORTHERN TRUST 50 SOUTH LASALLE STREET CHICAGO, IL 60675

E-mail Remittance To: gachremittance@cdw.com ROUTING NO.: 071000152 ACCOUNT NAME: CDW GOVERNMENT ACCOUNT NO.: 91057



CDW Government 75 Remittance Drive, Suite 1515 Chicago, IL 60675-1515



RETURN SERVICE REQUESTED

INVOICE NUMBER	INVOICE DATE	CUSTOMER NUMBER
V598631	12/19/12	6340031
SUBTOTAL	SHIPPING	SALES TAX
\$3,319.25	\$0.00	\$0.00
DUE DATE		AMOUNT DUE
01/18/13		\$3,319.25

589 1 MB 0.404 E0226X I0364 D601834260 P1281371 0001:0001



CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

HIDALGO COUNTY TAX OFFICE PO BOX 178 EDINBURG TX 78540-0178

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS			DUE DATE	
12/19/12	V598631	Net 30 Days			01/18/13	
ORDER DATE	SHIP VIA	PURCHASE ORDER NUMBER			CUSTOMER NUMBER	
12/19/12	CEVA Deferred, 3-5 Days	685176			6340031	
ITEM NUMBER	DESCRIPTION	QTY ORD	QTY SHIP	QTY RD	UNIT PRICE	TOTAL
680835	HP LJ 9050DN 50PPM 11X17 Manufacturer Part Number: Q3723A#ABA Serial No: JPSCDBJ2DR	1	1	0	3,319.25	3,319.25

INVOICE RECEIVED BY: *Mary Bell* 12/27/12
GOODS/SERVICES RECEIVED BY: *Rudy Flores*

P.O.# 685176
2-1100-415-15-140-003-0145
2-1246-415-15-140-003-0145
Flore (Rudy) Flores

RECEIVED BY
COUNTY AUDITOR
2013 JAN 7 PM 4 23

GO GREEN!

CDW is happy to announce that paperless billing is now available! If you would like to start receiving your invoices as an emailed PDF, please email CDW at paperlessbilling@cdw.com. Please include your Customer number or an Invoice number in your email for faster processing.

REDUCE PROCESSING COSTS AND ELIMINATE THE HASSLE OF PAPER CHECKS!

Begin transmitting your payments electronically via ACH using CDW's bank and remittance information located at the top of the attached payment coupon. Email credit@cdw.com with any questions.

ACCOUNT MANAGER	SHIPPING ADDRESS	SUBTOTAL
JUAN CAMARGO 312-705-6272 juancam@cdwg.com	HIDALGO COUNTY TAX OFFICE RUDY FLORES 2804 S BUSINESS HIGHWAY 281 EDINBURG TX 78539-6243	\$3,319.25
SALES ORDER NUMBER		SHIPPING \$0.00
G841026		SALES TAX \$0.00
		AMOUNT DUE \$3,319.25

Cage Code Number 1KH72 DUNS Number 02-615-7235

HAVE QUESTIONS ABOUT YOUR ACCOUNT? PLEASE EMAIL US AT credit@cdw.com VISIT US ON THE INTERNET AT www.cdw.com

ISO 9001 and ISO 14001 Certified CDW GOVERNMENT FEIN 36-4230110





P.O. Box 60467 AMF
Houston, TX 77205
Customer Service (800) 888-4949
Corporate Office: (800) 821-9956



PLEASE ENTER COMPLETE NAME AND ADDRESS OF SHIPPER AND CONSIGNEE

Date: 12/19/12 Origin LAS B Des MFE A

Shipper's Name and Address
CDW LOGISTICS
3201 EAST ALEXANDER RD.
NORTH LAS VEGAS NV 89030

Shipper's Account Number
CDWC32890

TRANSPORT DOCUMENT Not Negotiable
Air Bill #: XGB4916000
MOVEMENT#
Copies 1, 2 and 3 of this Transport Document are originals and have the same validity.

Contact/EIN #
PO#
PO# 604916000

Phone#
BOL#
BOL# 605176
Consignee's Account Number
HIDAZ8785B

It is agreed that the goods described herein are accepted in apparent good order and condition (except as noted) for carriage SUBJECT TO CONDITIONS OF CONTRACT ON THE REVERSE SIDE HEREOF. ALL GOODS MAY BE CARRIED BY ANY OTHER MEANS INCLUDING ROAD OR ANY OTHER CARRIER UNLESS SPECIFIC CONTRARY INSTRUCTIONS ARE GIVEN HEREON BY THE SHIPPER, AND SHIPPER AGREES THAT THE SHIPMENT MAY BE CARRIED VIA INTERMEDIATE STOPPING PLACES WHICH THE CARRIER DEEMS APPROPRIATE. THE SHIPPER'S ATTENTION IS DRAWN TO THE NOTICE CONCERNING CARRIER'S LIMITATIONS OF LIABILITY. Shipper may increase such limitation of liability by declaring a higher value for carriage and paying a supplemental charge if required.
FMC NO. 4490 CEVA FAA-IAC#: SW9310028

HIDALGO COUNTY TAX OFFICE
2804 S BUSINESS HIGHWAY 281
EDINBURG TX 78539

DOMESTIC/TRANSBORDER LOCAL OCEAN INT'L AIR
 CHARTER DIRECT DOOR TO PORT DOOR TO PORT
 NFO/SAME DAY HOT SHOT PORT TO PORT PORT TO PORT
 PRIORITY REGULAR PORT TO DOOR PORT TO DOOR
 (NDAY by noon) NEXT DAY DOOR TO DOOR DOOR TO DOOR
 REGULAR DAY LIFTGATE CUSTOMS CUSTOMS
 (NDAY by 5PM) TWO PERSON CLEARANCE CLEARANCE
 2nd DAY INSIDE FREE DOMICILE FREE DOMICILE
 ECONOMY CHARTER
 DATE SPECIFIC INTR
 SATURDAY SUNDAY
 TRUCKLOAD
 HOLD FOR PICKUP
 * The terms and conditions as noted on the reverse side of this Transport Document are not applicable for OCEAN shipments. These shipments will be subject to the Terms and Conditions of the appointed carrier including Limitation of Liability.

Contact/Broker
PO#
BILLING ADDRESS (IF OTHER THAN SHIPPER OR CONSIGNEE)
CDW LOGISTICS INC
200 N MILWAUKEE AVE
VERNON HILLS IL 60061

Phone#
BOL#
Acct.#
CDWC20600

Prepaid Third Party Collect C.O.D.
Customs Value
Declared Value
COD Amount
Amount of Insurance

Special Instructions: SERVICE: CGD DUE DATE: 12/27/12
DELIVER BY 122712 BY 1700

These commodities, technology or software were exported from the United States and in accordance with the export administration regulations. Diversion contrary to U.S. law prohibited. The exporter authorizes CEVA to act as forwarding agent for export control and customs purposes.

INSURANCE - If carrier offers insurance, and such insurance is requested in accordance with the conditions thereof, indicate amount to be insured in figures in box marked "Amount of Insurance".

No. of Pieces	Gross Weight	Description of Goods	Schedule B# (INT'L)	Dimensions
1	174			34 @ 31 @ 35
Totals	1 174			

This shipment contains dangerous goods AS PER ATTACHED SHIPPERS DECLARATION.
UN# OR ID _____ 24HR CONTACT NUMBER _____

I certify that the cargo does not contain any unauthorized explosives, incendiaries or hazardous materials. I consent to a search of this cargo. I am aware that this endorsement and original signature, along with other shipping documents, will be retained on file for at least 30 days.

Company Name _____ Signature of Shipper or its agent _____ Date _____
Print Name _____
ID Type _____ ID# _____ PHOTO ID _____ YES/NO _____
Executed on (date) _____ at (place) _____ Signature of Issuing Carrier or its Agent _____

DRIVER AGENT/VEHICLE# _____ C.O.D. _____ Check# _____
PU TIME/DATE _____ Total Collect Charges _____ .00
Received in good condition by: _____ Date/Time _____
Maurice 1/2/2013



Purchase Order

COUNTY OF HIDALGO

PO#: 685176

DATE: 12/19/12

Page No 1 OF 1

VENDOR: 153915

REQ:00227801

Email:

BUYER:

Phone:

SHIP TO: TAX ASSESSOR-COLLECTOR

CDW GOVERNMENT, INC.
230 N. MILWAUKEE AVENUE
VERNON HILLS IL 60061

2804 S. BUS. HWY 281
EDINBURG TX 78539-6243

Vendor Acct:

CONTACT:

SITE: TAX ASSESSOR-COLLECTOR

Special Instructions:

Contract No: DIR-SDD-1364

C-215

VENDOR NOTES

1. DO NOT ADD TO, OR ALTER THIS PURCHASE ORDER. THIS ORDER IS NOT RENEWABLE.
2. TAX EXEMPTION: THIS PURCHASE ORDER MAY BE ACCEPTED IN LIEU OF EXEMPTION CERTIFICATE.
3. THIS ORDER IS ALSO PLACED F.O.B. DESTINATION. VENDOR MUST REPAY ALL SHIPPING COSTS.
4. INVOICE EACH PURCHASE ORDER SINGLY. ORIGINAL INVOICES ARE REQUIRED CUSTOMER COPY MAY BE ACCEPTED. OUT NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, AND PACKAGES.
5. PAYMENT WILL BE MADE ONLY FOR A BONA FIDE AND FULLY COMPLETED ORDERS, UNLESS OTHERWISE ATTACHED.

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	DO NOT DUPLICATE ORDER DIR-SDD-1364 CO ASSET #57302 680835 HP LJ +050DN 50PPM 11X17 (PRINTER) MFG: Q3723Z#ABA CONTRACT: TEXAS HP DIR SDD 1364 DIR SDD-1364 SHIPPING AND MAILING ADDRESS: 2804 S BUS HWY 281 EDINBURG, TX 78539 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233 <div style="text-align: right;">Total</div>	3,319.25	3,319.25

		For Hidalgo County use only		
		2-1100-415-15-140-001-0-745 ✓	1,674.46	
		2-1246-415-15-140-003-0-745 ✓	1,644.79	
		Approved _____		

Authorized by: Martha L. Salazar ^{new}