INTRADEPARTMENTAL TRANSFER REQUEST

DATE: March 19, 2013

2013
Transfer

DEPARTMENT HEAD: Irene Cantu

DEPARTMENT NAME: Facilities Management Dept.

ACCOUNT NUMBER: 31100419402200010XXX

SUBJECT: **Intradepartmental transfer(s)**

Agenda item # 37754

Contact: Shonda Dominguez
Ph#: 956-289-7851

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
671	bldg & othr struc r&m supp	661	minor office furniture and equipment	$ 3,000.00
			TOTAL	$ 3,000.00

REASON: Need to create object code to cover the cost of storage cabinets needed for the new admin bldg.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

Form DBM-201