

ROLANDO L. RIOS AND ASSOCIATES, PLLC

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Hidalgo County
Elections Department
Edinburg Texas

Letter of Agreement to Provide Legal Services regarding the Voting Precinct Changes and Department of Justice approval

Dear Ms. Ramon:

This agreement is by and between Hidalgo County Elections Office and the Law Offices of Rolando Rios and is an Agreement for providing legal services to Hidalgo County Elections Office concerning the 2013 voting precinct modifications.

Term of Agreement

It is understood by the parties that the firm will render legal services to the County regarding the above referenced matter for a period of time required to complete the tasks.

Scope of Work

The firm shall provide to Hidalgo County including but not limited to the following:

- Review voting precinct changes
- Prepare submission and transmit to United States Department of Justice (DOJ)
- Review for compliance with Federal Law

Termination

This Agreement may be terminated prior to the expiration of the term hereof as follows:

- By mutual written agreement of the parties;
- By either party, with or without cause, upon thirty (30) days prior written notice to the other party;
or
- By Hidalgo County immediately if the firm commits a material breach of any of the terms of this Agreement.

Upon termination of the agreement, the firm shall transfer files and/or close any outstanding matters immediately upon receipt of the termination notice.

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General Provisions

The firm agrees not to undertake future representation of any person or entity in a manner adverse to the districts interests during the term of this agreement and for a period of two years after termination of this agreement. The firm commits to utilizing Minority and Women Business Enterprises on matters assigned by the district whenever an opportunity to do so exists.

Billing Fees

The firm will submit the billing invoices for the Voting Precinct project to Hidalgo County Elections Office for attorneys fees, legal assistants including any other expenses (as stated in Attachment A) for a total amount not to exceed Two Thousand & 00/100 Dollars (\$2,000.00).

Law Office Rolando L. Rios & Associates, PLLC

COUNTY OF HIDALGO

Rolando L. Rios, Owner

Ramon Garcia, County Judge

Attested:

Arturo Guajardo, County Clerk

Approved as to form:

By: _____
Josephine L. Ramirez Solis, Asst. DA

ATTACHMENT A

SCHEDULE OF COSTS:

- i. Printing Maps – color or black and white
 - a. Maps & Layouts for DOJ \$250.00
 - b. Maps (ledger size & color) \$ 2.30

- ii. Copying, document preparation, faxes and scanning:
 - a. Copies & Faxes \$ 0.10
 - b. Bindings 1-inch \$ 3.25
 - c. Shape files for DOJ \$190.00

- iii. Postage \$ 2.00