

Mike Escaname

From: Jackson,Stefanie (DSHS) <Stefanie.Jackson@dshs.state.tx.us>
Sent: Friday, March 22, 2013 4:12 PM
To: ramon.garcia@co.hidalgo.tx.us
Cc: miguel.escaname@hchd.org; Medina,Elma (DSHS)
Subject: FY 13 DSHS Amendment - Hidalgo County (RLSS/LPHS-PNP)
Attachments: Hidalgo County RLSS Amendment.pdf; Hidalgo County RLSS Amended Budget.pdf

Hello Contractor,

Attached are files containing your Department of State Health Services (DSHS) amendment. Please print two copies of each, in the order they appear in this e-mail, sign and return both copies to this unit as soon as possible. Your amendment will be signed by DSHS and returned to your agency.

Changes made to any portion of the amendment documents are considered a counter-offer and are not valid without DSHS written concurrence.

DSHS will not pay for reimbursements submitted/postmarked more than 60 days after the end of the contract term. Additional information regarding this policy is available on the DSHS website at <http://www.dshs.state.tx.us>.

PLEASE NOTE: Return both copies of the amendment in their entirety to the address below. Amendments returned to any other address may result in contract delays.

Mailing Address for Regular Mail	Physical Address for Overnight Mail
Client Services Contracting Unit MC 1886 Department of State Health Services PO Box 149347 Austin, TX 78714-9347	Client Services Contracting Unit MC 1886 Department of State Health Services 1100 W. 49 th Street Austin, TX 78756

Please reference the DSHS contract and attachment number in all future correspondence. If you have questions, please contact Stefanie Jackson at 512-776-2075 or via email at stefanie.jackson@dshs.state.tx.us

Stefanie Jackson, CTPM, CTCM
Contract Coordinator
Client Services Contracting Unit
Department of State Health Services
512-776-2075 phone
512-776-7351 fax

DEPARTMENT OF STATE HEALTH SERVICES



Amendment
To

The Department of State Health Services (DSHS) and HIDALGO COUNTY (Contractor) agree to amend the Program Attachment # 002 (Program Attachment) to Contract # 2013-041204 (Contract) in accordance with this Amendment No. 002A : RLSS/LOCAL PUBLIC HEALTH SYSTEM-PnP, effective 03/13/2013.

The purpose of this Amendment is to increase the contract amount due to restoration of PHHSBG funds and to revise the General Provisions to include the potential need for utilization of 5% for public health emergencies and/or training.

Therefore, DSHS and Contractor agree as follows:

The Program Attachment number is revised as follows:

ATTACHMENT NO. ~~002~~ 002A

SECTION VIII. SPECIAL PROVISIONS, is revised as follows:

General Provisions, ARTICLE II SERVICES, Section 2.02 Disaster Services, is revised to include the following:

In the event of a local, state, or federal emergency the Contractor has the authority to utilize approximately 5% of staff's time supporting this Program Attachment for response efforts. DSHS shall reimburse Contractor up to 5% of this Program Attachment funded by Center for Disease Control and Prevention (CDC) for personnel costs responding to an emergency event. Contractor shall maintain records to document the time spent on response efforts for auditing purposes. Allowable activities also include participation of drills and exercises in the pre-event time period. Contractor shall notify the Assigned Contract Manager in writing when this provision is implemented.

The categorical budget is revised as attached.

All other terms and conditions not hereby amended are to remain in full force and effect. In the event of a conflict between the terms of this contract and the terms of this Amendment, this Amendment shall control.

Department of State Health Services

Contractor

Signature of Authorized Official

Signature of Authorized Official

Date: _____

Date: _____

Janna Zumbrun, M.S.S.W.

Name: _____

Acting Assistant Commissioner for Prevention and
Preparedness Services

Title: _____

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756

Address: _____

512.776.7111

Phone: _____

Janna.Zumbrun@dshs.state.tx.us

Email: _____

DEPARTMENT OF STATE HEALTH SERVICES



1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

CATEGORICAL BUDGET CHANGE REQUEST

DSHS PROGRAM: RLSS/LOCAL PUBLIC HEALTH SYSTEM-PnP

CONTRACTOR: HIDALGO COUNTY

CONTRACT NO: 2013-041204

CONTRACT TERM: 09/01/2012 THRU: 08/31/2013

BUDGET PERIOD: 09/01/2012 THRU: 08/31/2013

CHG: 002A

DIRECT COST (OBJECT CLASS CATEGORIES)			
	Current Approved Budget (A)	Revised Budget (B)	Change Requested
Personnel	\$78,867.00	\$60,826.00	\$(18,041.00)
Fringe Benefits	\$22,651.00	\$19,598.00	\$(3,053.00)
Travel	\$0.00	\$1,968.00	\$1,968.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$885.00	\$39,282.00	\$38,397.00
Contractual	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$4,750.00	\$4,750.00
Total Direct Charges	\$102,403.00	\$126,424.00	\$24,021.00
INDIRECT COST			
Base (\$)	\$0.00	\$0.00	\$0.00
Rate (%)	0.00%	0.00%	0.00%
Indirect Total	\$0.00	\$0.00	\$0.00
PROGRAM INCOME			
Program Income	\$0.00	\$0.00	\$0.00
Other Match	\$0.00	\$0.00	\$0.00
Income Total	\$0.00	\$0.00	\$0.00
LIMITS/RESTRICTIONS			
Advance Limit	\$0.00	\$0.00	\$0.00
Restricted Budget	\$0.00	\$0.00	\$0.00
SUMMARY			
Cost Total	\$102,403.00	\$126,424.00	\$24,021.00
Performing Agency Share	\$0.00	\$0.00	\$0.00
Receiving Agency Share	\$102,403.00	\$126,424.00	\$24,021.00
Total Reimbursements Limit	\$102,403.00	\$126,424.00	\$24,021.00
JUSTIFICATION			
The restoration of the PHHSBG funds brings contract back to level funding. There is a need to realign categorical budget is essential to allow contractor to fulfill grant's scope of work as outlined in the Project Service Delivery Plan.			

Financial status reports are due: 12/31/2012, 03/29/2013, 06/28/2013, 10/30/2013