



CITY OF EDCOUCH

Robert S. Schmalzried - Mayor
Eddy Gonzalez - Mayor Pro-temp
Veronica S. Ramirez - Alderwoman PL 1
Noe Garcia Jr. - Alderman PL 2
Ruth Ruiz - Alderwoman PL 3
Daniel Guzman - Alderman PL 4
Juan J. Cedillo - City Manager

May 29, 2013

Monica Leal
UCP Coordinator
3304 W. Alberta
Edinburg, Texas 78539

**Re: Minutes - 2011 UCP Water & Sewer Improvements
Termination of Engineering Professional Service Contract
Quintanilla, Headley, and Associates, Inc.**

Ms. Leal,

The following is the excerpt of minutes from the City of Edcouch Special Meeting held on Tuesday, May 28, 2013 at 6:00 p.m. at 211 West Southern Street, Edcouch, Texas.

Item E.

Discussion and Possible Action on termination of UCP 2011 Water & Sewer Improvements existing contract agreement for professional engineering services with Quintanilla, Headley and Associates, Inc., and to authorize City Staff to request UC1 forms for evaluation of new request for proposals for the Water Plant Improvements - Phase II.

Project Coordinator, Mr. Pete De La Cruz addressed the Council and advised them that the UCP recommendation was to re-evaluate and request new UC1 forms for the professional engineering services for our 2011 UCP Water & Sewer Improvements Project due to engineering cost estimate being increased by over 65%. He also advised the council that there would no charges by the engineer on the services provided up to this point. See letter attached from the engineer, Quintanilla, Headley, & Associates, Inc.

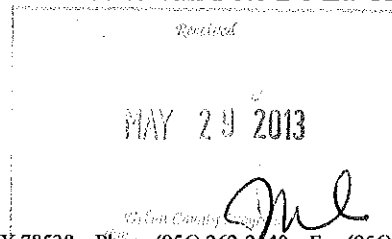
Motion was made by Mayor Pro-Tem Mr. Eddy Gonzalez; motion was 2nd by Mrs. Ruth Ruiz to approve the termination of UCP 2011 Water & Sewer Improvements existing contract agreement for professional engineering services with Quintanilla, Headley and Associates, Inc., and authorize City Staff to request Water & Sewer Improvements UC1 forms for evaluation of new request. All approved. Motion Passed.

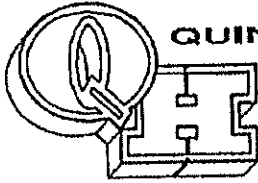
Please forward this decision for Commissioners Court Approval. If you have any questions or need additional information, please feel free to call Pete De La Cruz at (956) 262-2140.

Thank You,


Juan Cedillo
City Manager

City of Edcouch - P.O. Box 100, 211 W. Southern St. Edcouch TX 78538 - Phone (956) 262-2140 - Fax (956) 262-2920





QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

Consulting Engineers ★ Land Surveyors

Alfonso Quintanilla, P.E., R.P.L.S. Eulalio Ramirez, P.E.
Engineering Firm Registration No. F-1513
Surveying Firm Registration No. 100411-00
Municipal & County Projects ★ Subdivisions ★ Surveys

May 24, 2013

Mr. Juan Cedillo
City Manager
City of Edcouch
211 Southern
Edcouch, Texas 78538

**Re: Urban County Program – Water Treatment Plant Improvements
Account No.5011-20-0310-5000-2000**

Dear Mr. Cedillo:

This letter is to inform you that we will not submit an invoice on this project for our services.

We look forward for a future project with the City of Edcouch.

Should you have any questions or require additional information, please feel free to call me at 381-6480.

Respectfully,

Alfonso Quintanilla, P.E., R.P.L.S.
President



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Juan J. Cedillo - City Manager

May 7, 2013

Monica Leal
UCP Coordinator
3304 W. Alberta
Edinburg, Texas 78539

**Re: Letter & Minutes - 2011 UCP Water & Sewer Improvements
Amendment No. 1 to Professional Service Contract**

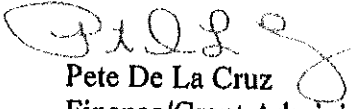
Ms. Leal,

Attached please find the following documents for our 2011 Amendment No. 1:

1. Letter to Ms. Serna - Amendment No. 1 to Professional Service Contract.
2. Minutes - Amendment No. 1 to Professional Service Contract.

Please place Amendment Request on the Hidalgo County Commissioner Court as soon as possible. Your attention to this request will be greatly appreciated. If you have any questions or need additional information, please feel free to call me at (956) 262-2140.

Thank You,


Pete De La Cruz
Finance/Grant Administrator

Recommend that the request be processed & that City go thru Procurement process again

2013

