**DATE:** July 3, 2013

**DEPARTMENT HEAD:** Barbara Storz

**DEPARTMENT NAME:** TEXAS A&M AGRILIFE EXTENSION

**ACCOUNT NUMBER:** 3-1100-461-00-380-001-0

**SUBJECT:** **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

| FROM OBJECT CODE | OBJECT DESCRIPTION | TO OBJECT CODE | OBJECT DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| | | | | |
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| 535 | Postage & Express Mail Charges | 665 | Minor Computer Equipment | $600.00 |
| 810 | Dues & Memberships | 630 | Food | 200.00 |
| 442 | Rental of Equipment and Vehicles | 665 | Minor Computer Equipment | $600.00 |
| 810 | Dues & Memberships | 671 | R&M Supplies-Bldngs. & Other Struct. | 120.00 |
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| | | | TOTAL | 1,520.00 |

**REASON**: **To properly classify expenditures for food products that need to be purchased for FCS day camp; for much needed computers for staff; cove base needed for office.**

Barbara C. Storz

**DEPARTMENT HEAD SIGNATURE**

**APPROVED COMMISSIONERS' COURT** / / **DATE** **ATTEST COUNTY CLERK**