



Hidalgo County Health and Human Services Department

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Summary of May 1 2013 Event

The following is a series of events that transpired during the day in which a discrepancy in the Food Establishment Permit and Food Handlers Certificate Close-out report occurred.

On May 1, 2013, a Food Establishment Permit and a Food Handlers Certificate was sold by Health Inspector II. When the Clerk closed out her report at the end of the day she did not total her receipts to verify that her Daily Remittance/Close-Out Report total, matched the receipts sold for the day. The clerk did total her cash and she stated the cash matched her Close-Out Report; however, the clerk did not enter the correct amount from one of the receipts. The receipt was for sixty dollars and the clerk entered fifty dollars.

After reviewing all the documentation and the procedures and the statements from the staff involved as to the events and actions that occurred, we are reviewing several options to minimize the chances of a similar event occurring again.

Respectfully,

Eduardo Olivarez,
HCHHSD Chief Administrative Officer