DATE: July 3, 2013

DEPARTMENT HEAD: OSCAR D. MONTOYA

DEPARTMENT NAME: Division of Emergency Services-Emergency Management

ACCOUNT NUMBER: 3-1100-429-00-110-075-0-

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
605	CLOTHING AND UNIFORMS	603	EDUC/INST SUPPLIES	1,500.00
613	SAFETY SUPPLIES	603	EDUC/INST SUPPLIES	1,000.00
630	FOOD	603	EDUC/INST SUPPLIES	500.00
665	MINOR COMPUTER EQUIPMENT	603	EDUC/INST SUPPLIES	500.00
			TOTAL	3,500.00

REASON: TRANSFER IS BEING REQUESTED FOR THE PURCHASE OF EDUCATIONAL AND INSTRUCTIONAL SUPPLIES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK