

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**

(Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

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**REVIEWED**

*By Oscar Garza at 10:07 am, Jul 16, 2013*

The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

**1. RESPONSIVENESS**

**(30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity - Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES**

**(45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-quested projects simultaneously
- I. Completion of projects within budgets

**3. STAFFING**

**(25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
- C. Required discipline skills

**GRAND TOTAL**

**100 Points**



**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	4
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 29
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	4
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	4
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	4
➤ Ability to commence various re-requested projects simultaneously	5	5
➤ Completion of projects within budgets	5	4
Comments/Rationale For Points:		<b>TOTAL</b> 42
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 25
<b>Total Score</b>		<b>97</b>

Project Name: Land Surveyors Contract  
Department: Urban County Program  
Firm/Participant: Quintanilla, Headley and Associates, Inc.  
Evaluator: Steve de la Barza Date: 7/8/13

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

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The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

**1. RESPONSIVENESS (30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity - Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES (45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-quested projects simultaneously
- I. Completion of projects within budgets

**3. STAFFING (25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
- C. Required discipline skills

**GRAND TOTAL 100 Points**

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
 (Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	5
➤ Understanding of Project	5	5
➤ List of references provided <i>22</i>	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points:		<b>TOTAL</b> <u>30</u>
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects <i>22 projects provided</i>	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload <i>13 const / 4 design</i>	5	5
➤ Ability to commence various re-quested projects simultaneously	5	4
➤ Completion of projects within budgets <i>did not address</i>	5	4
Comments/Rationale For Points:		<b>TOTAL</b> <u>43</u>
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points:		<b>TOTAL</b> <u>25</u>
<b>Total Score</b>		<u>98</u>

Project Name: Land Surveyors Contract  
 Department: Urban County Program  
 Firm/Participant: Hinojosa Engineering Inc  
 Evaluator: Steve De la Parra Date: 7/8/13

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
(Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

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The respondent's RFQ will be evaluated based on the criteria presented below. These criteria will be scored on the scales shown on the enclosed "RFQ Evaluation Form."

**1. RESPONSIVENESS (30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity – Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES (45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-requested projects simultaneously
- I. Completion of projects within budgets

**3. STAFFING (25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
- C. Required discipline skills

**GRAND TOTAL 100 Points**

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
**HIDALGO COUNTY**  
 (Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

<b>Selection Criteria</b>	<b>Points</b>	<b>Score</b>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	4
➤ Thoroughness	5	4
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 28
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule <i>not addressed</i>	5	4
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	5
➤ Ability to commence various re-requested projects simultaneously	5	4
➤ Completion of projects within budgets	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 43
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 25
<b>Total Score</b>		<b>96</b>

Project Name: Land Surveyors Contract  
 Department: Urban County Program  
 Firm/Participant: R.E. Garcia Associates  
 Evaluator: Steve de la Cruz Date: 7/8/13

**EXHIBIT "B"**  
**EVALUATION CRITERIA**  
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**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

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**1. RESPONSIVENESS**

**(30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity – Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES**

**(45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-quested projects simultaneously
- I. Completion of projects within budgets

**3. STAFFING**

**(25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
- C. Required discipline skills

**GRAND TOTAL**

**100 Points**

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 (Including all funding sources, programs and entities)  
**PROFESSIONAL SURVEYING SERVICES**  
**RFQ NO: 2013-005-12-05-MEG**

Selection Criteria	Points	Score
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	5
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 30
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	5
➤ Ability to commence various re-requested projects simultaneously	5	5
➤ Completion of projects within budgets	5	4
Comments/Rationale For Points: <i>Meets all criteria but no knowledge of projects being completed within Budget</i>		TOTAL 44
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points: <i>meets all criteria</i>		TOTAL 25
<b>Total Score</b>		<b>99</b>

Project Name: \_\_\_\_\_  
 Department: \_\_\_\_\_  
 Firm/Participant: R. E. + Associates  
 Evaluator: ANTONIO BARCO Date: July 9, 2013

**EXHIBIT "B"**  
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**1. RESPONSIVENESS (30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity – Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES (45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
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**3. STAFFING (25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
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**GRAND TOTAL 100 Points**

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**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	5
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points: <i>Meets all criteria</i>		<b>TOTAL</b> 30
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	5
➤ Ability to commence various re-requested projects simultaneously	5	5
➤ Completion of projects within budgets	5	5
Comments/Rationale For Points: <i>Meets most criteria but have no knowledge as to projects are completed within Budget</i>		<b>TOTAL</b> 44
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points: <i>Meets all criteria</i>		<b>TOTAL</b> 25
<b>Total Score</b>		<b>99</b>

Project Name: \_\_\_\_\_

Department: \_\_\_\_\_

Firm/Participant: *HINOJOSA Engineering Inc.*

Evaluator: *ANTONIO BARCO UG* Date: *July 9, 2013*

**EXHIBIT "B"**  
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**1. RESPONSIVENESS (30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity - Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES (45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-requested projects simultaneously
- I. Completion of projects within budgets

**3. STAFFING (25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
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**GRAND TOTAL 100 Points**

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**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	4
➤ Thoroughness	5	3
➤ Understanding of Project	5	5
➤ List of references provided	5	4
➤ Clarity-Brevity	5	3
➤ Degree of Interest	5	5
Comments/Rationale For Points: <i>Meets most criteria but lacking some information and clarity</i>		TOTAL 24
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	4
➤ Current workload	5	5
➤ Ability to commence various re-requested projects simultaneously	5	5
➤ Completion of projects within budgets	5	5
Comments/Rationale For Points: <i>Meets most criteria</i>		TOTAL 24
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points: <i>Meets all criteria</i>		TOTAL 25
<b>Total Score</b>		<b>93</b>

Project Name: \_\_\_\_\_  
 Department: \_\_\_\_\_  
 Firm/Participant: *Quintanilla, Hendley and Associates Inc.*  
 Evaluator: *Antonio SANCHEZ UCP* Date: *July 9, 2013*

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**1. RESPONSIVENESS (30) POINTS**

- A. Requested Information
- B. Thoroughness
- C. Understanding of Project
- D. List of references provided
- E. Clarity – Brevity
- F. Degree of Interest

**2. FIRM CAPABILITIES (45) POINTS**

- A. Background
- B. Relevant experience
- C. Experience with similar projects
- D. Knowledge of area
- E. Timeless of schedule
- F. Quality services previously provided to Hidalgo County
- G. Current workload
- H. Ability to commence various re-requested projects simultaneously
- I. Completion of projects within budgets

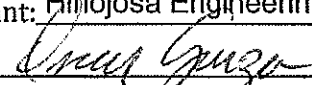
**3. STAFFING (25) POINTS**

- A. Qualifications of personnel- The professional team members responsible assigned to assist County projects shall be identified in the organizational chart
- B. Key personnel
- C. Required discipline skills

**GRAND TOTAL 100 Points**

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**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	5
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points: Meets Criteria as outlined		<b>TOTAL</b> 30
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	4
➤ Ability to commence various re-requested projects simultaneously	5	3
➤ Completion of projects within budgets	5	5
Comments/Rationale For Points: RFQ very clear and defined/not clear on workload		<b>TOTAL</b> 42
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points: Meets Criteria		<b>TOTAL</b> 25
<b>Total Score</b>		<b>97</b>

Project Name: Home Owner Rehabilitation Project  
Department: UCP  
Firm/Participant: Hinojosa Engineering  
Evaluator:  Date: 07/12/13  
Oscar Garza, Program Coordinator



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**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	5
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points: RFQ is very clear and defined and through		<b>TOTAL</b> 30
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	5
➤ Ability to commence various re-requested projects simultaneously	5	3
➤ Completion of projects within budgets	5	5
Comments/Rationale For Points: Firm has a good & reputable experience with HC		<b>TOTAL</b> 43
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points:		<b>TOTAL</b> 25
<b>Total Score</b>		<b>98</b>

Project Name: Home Owner Rehabilitation Project

Department: UCP

Firm/Participant: Quintanilla Headley & Associates

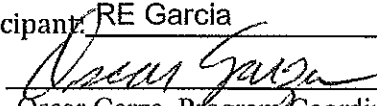
Evaluator:  Date: 07/12/13

Oscar Garza, Program Coordinator



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**RFQ NO: 2013-005-12-05-MEG**

<u>Selection Criteria</u>	<u>Points</u>	<u>Score</u>
<b>1. RESPONSIVENESS</b> (30 pts)		
➤ Requested information	5	5
➤ Thoroughness	5	3
➤ Understanding of Project	5	5
➤ List of references provided	5	5
➤ Clarity-Brevity	5	5
➤ Degree of Interest	5	5
Comments/Rationale For Points: RFQ is not very clear on thoroughness of projects		<b>TOTAL</b> <b>28</b>
<b>2. FIRM CAPABILITIES</b> (45 pts)		
➤ Background	5	5
➤ Relevant experience	5	5
➤ Experience with similar projects	5	5
➤ Knowledge of area	5	5
➤ Timeliness of schedule	5	5
➤ Quality services previously provided to Hidalgo County	5	5
➤ Current workload	5	3
➤ Ability to commence various re-requested projects simultaneously	5	3
➤ Completion of projects within budgets	5	5
Comments/Rationale For Points: RFQ not clear as to current work load & staff chart		<b>TOTAL</b> <b>41</b>
<b>3. STAFFING</b> (25 pts)		
➤ Qualification of personnel	10	10
➤ Key personnel	10	10
➤ Required discipline skills	5	5
Comments/Rationale For Points: Meets Criteria		<b>TOTAL</b> <b>25</b>
<b>Total Score</b>		<b>94</b>

Project Name: Home Owner Rehabilitation Project  
Department: UCP  
Firm/Participant: RE Garcia  
Evaluator:  Date: 07/12/13  
Oscar Garza, Program Coordinator