

STATE OF TEXAS           §  
  §  
COUNTY OF HIDALGO    §

**AMENDMENT TO CONTRACT #C-11-117-08-02  
FOR PROFESSIONAL CONSULTING SERVICES TO ASSIST, ASSESS, REVIEW, AND FACILITATE  
HIDALGO COUNTY'S REVENUE AND EXPENDITURE EFFICIENCIES IN VARIOUS PUBLIC AND  
PRIVATE SECTOR (Including All Funding Sources, Programs, And Entities)**

This **AMENDMENT** to the **CONTRACT** is made this **17<sup>th</sup>** day of **July of 2012** by and between **HIDALGO COUNTY, TEXAS** (the "COUNTY") and **BRIAN GODINEZ, DBA GODINEZ COMMUNICATIONS** (the "CONSULTANT").

**WHEREAS**, Consultant and Hidalgo County entered into a Contract on August 2, 2011 (the "CONTRACT") in which the Consultant agree to provide the professional consulting services as described in the Contract;

**WHEREAS**, the Contract did not reference the requirements/evaluation of the services Requirements attached hereto as Exhibit B-1 (the "Requirements"); as well as the Evaluation attached hereto as Exhibit B-2 (the "Evaluation") that were part of the Request For Proposals (the "RFP Packet") issued by the Purchasing Department of County in acquiring the services of the Consultant;

**WHEREAS**, the parties have now determined to amend the Contract to reference and include the Requirements and Evaluation that were part of the Request For Proposals issued by the Purchasing Department in acquiring services of Consultant; and

**WHEREAS**, the parties desire to extend the termination date of the Contract.

**NOW THEREFORE**, for and in consideration of the services performed by Consultant and other valuable consideration the receipt and sufficiency of which are hereby acknowledged, and this mutually agreed Amendment to the Contract, Consultant and Department hereby agree to the following Amendment to the Contract:

1. Article 2.2 on page 2 of the Contract is amended by adding the following;

Consultant agrees to provide to Hidalgo County the services in accordance with the Requirements and Evaluation as described in Exhibits B-1 and B-2 attached hereto respectively and incorporated into the Contract.

2. The date of August 2, 2012 in Article 3.1 is deleted and the date of August 2, 2013 is substituted in lieu thereof.
3. Except as modified herein, all terms and conditions of the Contract, as amended, remain in full force and effect. Consultant and County ratify and confirm the terms and provisions of the Contract as amended.

EXECUTED IN DUPLICATE ORIGINALS and effective as of the day and year first written above.

HIDALGO COUNTY

Ramon Garcia  
Ramon Garcia, County Judge

ATTEST.

Arturo Guajardo, Jr.  
Arturo Guajardo, Jr. County Clerk

CONSULTANT:

Brian Godinez  
Brian Godinez dba Godinez Communications

APPROVED AS TO FORM:  
ATLAS, HALL & RODRIGUEZ, LLP

By: Stephen L. Crain  
Stephen L. Crain

Approved by Commissioners' Court  
on 7/17/12 RW

**EXHIBIT B-1**  
**(the "REQUIREMENTS")**

**EXHIBIT A**  
**REQUIREMENTS**

**HIDALGO COUNTY**  
**REQUEST FOR PROPOSAL**

**"PROFESSIONAL CONSULTING SERVICES TO ASSIST, ASSESS,  
REVIEW, AND FACILITATE HIDALGO COUNTY'S REVENUE AND  
EXPENDITURE EFFICIENCIES IN VARIOUS PUBLIC AND PRIVATE  
SECTORS"**

(INCLUDING ALL FUNDING SOURCES, PROGRAMS, AND ENTITIES)

**RFP NO: 2011-117-05-04-YZV**

Hidalgo County is requesting sealed proposals with qualifications from qualified **"Professional Consulting Services"** in order to **Assist, Assess, Review, and Facilitate the County's Revenue and Expenditure Efficiencies in Various Public and Private Sectors** on an **"As Needed Basis"** as specified herein. Sealed proposals with qualifications will be accepted until **9:30 A.M., Wednesday, May 04, 2011.** **ANY RFP w/Q RECEIVED AFTER THAT DATE AND TIME WILL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED.**

Deliver Submittal to:  
**RFP/Q NO:2011-117-05-04**

**The Submittal Envelope Must Show the RFP w/Q Number, Name and Acceptance Date.**

**US Postal Mail address:**

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
Administration Building  
2812 S. Business Hwy. 281  
Edinburg, Texas 78539

**Physical Address:**

Martha L. Salazar, CPPB, Purchasing Agent  
Hidalgo County Purchasing Department  
Administration Building  
2802 S. Business Hwy. 281  
Edinburg, Texas 78539

The following outlines the Request For Proposal w/Qualifications:

**SECTION I GENERAL TERMS AND CONDITIONS**

**ADDITIONAL INFORMATION:**

Hidalgo County is requesting that "Request For Proposal/Qualifications" be routed to Martha L. Salazar, CPPB, Purchasing Agent, at: 2802 South Business Hwy 281, New Administration Building, Edinburg, Texas 78539. All inquires must be directed to Hidalgo County Purchasing Agent, Martha L. Salazar. All responses will be distributed through Hidalgo County Purchasing Department.

**WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN** Wednesday, April 27, 2011 at 5:00 P.M. at (956) 292-7612, and/or **BY EMAIL TO:** **volanda.velasquez@co.hidalgo.tx.us** Responses will be sent to all applicants via facsimile by Friday, April 29, 2011. **TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

**DISCLOSURE OF CONFLICT OF INTEREST:**

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the successful bidder fails to comply with Texas Local Government Code Chapter 176. Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encouraged to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office located at 100 No. Clossner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE PROPOSAL.**

**PROPOSER'S AFFIDAVIT:**

Prior Contract award, respondents to this RFP/Q must submit a signed Proposer's Affidavit (attached herein in **Exhibit E**) certifying that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit, (2) that the Respondent does not have a Conflict of Interest as described in the Proposer's affidavit or that the (3) Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

**NON-DISCRIMINATION:**

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

**PROCESSING TIME FOR PAYMENT:**

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

**ELECTRONIC TRANSMISSION OF PROPOSALS/QUALIFICATIONS:**

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

**PROOF OF FINANCIAL AND BUSINESS CAPABILITY:**

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

**SUBMITTER DEFAULT:**

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

**RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:**

It is the responsibility of the submitter to review the Request for Proposal/Qualification (RFP/Q) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or bidding procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

**HAND DELIVERED PROPOSALS:**

Hidalgo County requires submitters, when hand delivering RFP/Q, to make sure that it is stamped with date and time by the County Purchasing staff.

**SIGNING OF PROPOSALS:**

In order to be considered all submittals **must** be signed. **Please sign the original in blue ink.**

**WAIVING OF INFORMALITIES:**

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

**SUBCONTRACTING:** The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

**TERM OF CONTRACT:**

It is intended that the term of the contract will be for an initial period of one (1) year, with County's sole option to renew the "contract" for an additional one (1) year term pursuant to a Master Consultant Agreement based on Work Authorizations.

The County has the option to extend for sixty (60) day grace period at the end of the contract for unforeseen delays on subsequent contract under the same rates, terms and conditions, if applicable.

**DAVIS BACON ACT: (If Applicable)**

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

## SECTION II RFP w/Q REQUIREMENTS

### REQUEST FOR PROPOSAL:

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP.

### CONTENTS:

The required contents for the RFP are presented below in the order they should be incorporated into the submitted document.

### SCOPE OF PROJECT:

The County of Hidalgo is seeking a consultant to assist, assess, review, and facilitate the County's revenue and expenditure efficiencies. These firms would specialize in the government and public sector projects, with experience, specifically in South Texas and will be based on a Master Consultant Agreement pursuant to Work Authorizations.

### UNDERSTANDING OF THE PROJECT:

This section should demonstrate the submitter's understanding of the project needs, the work required, and any local issues or concerns. This description should be concise, candid, and limited to 3 pages in length.

### PROPOSERS QUALIFICATIONS:

The County of Hidalgo is seeking to contract with competent, qualified "**Consultant**" that has had experience in, but not limited to, the following areas:

1. **Experience in local-area government/business relations and representation.** A minimum of three (3) years experience with local-area government jurisdictions, aka, political subdivisions as a consultant providing similar (if not identical) services; Five examples of work product/deliverables produced for other entities are required preference to Counties, Cities and/or School Districts;
2. **Experience in local-area government/business relevant to county revenue and expenditure efficiencies, private sector(s) and other sources;**
3. Must have work experience in building and planning skills. Provide at least three samples that demonstrate same;
4. **Knowledge of Texas County/Local Government, including knowledge of applicable statutes/regulations.**
5. Must have appropriate staffing to undertake and conduct multiple projects engaged in a timely manner through resumes. **The firm must provide an organization chart for the project and a summary paragraph of the project work to be performed by each proposed staff member.**
6. Excellent financial-related background. Confirmation of financial stability will be requested by County;
7. Effective communication skills, both verbal and written; Provide a minimum of three examples that demonstrate same;
8. Excellent skills and abilities to compile, obtain, gather and analyze financial data and information; Provide a minimum of three examples that demonstrate analytical skills which benefited the entity;

Additionally, this section should include a description of firm's project personnel, and their

most recent similar projects. At least three (3) Firm Projects, a client contract name and phone number should be included for reference purposes. Additionally, the names personnel proposed for this project who participated in the listed projects should be provided. This project list is limited to 5 pages.

**REQUIRED LICENSE/CERTIFICATIONS AND SUBMITTAL (IF APPLICABLE):** This section will contain any licenses and certifications as required by HIDALGO COUNTY and/or pertinent to the services to be provided. An affirmative statement should be included that the consultant and assigned staff are properly registered to practice in the state of Texas.

**SCOPE OF SERVICES:**

Hidalgo County is requesting proposals from experienced, qualified professional consultants in order to provide consulting services required to assist, assess, review, and facilitate the county's revenue and expenditure efficiencies. The "**Consultant To Assist, Assess, Review, and Facilitate the County's Revenue and Expenditure Efficiencies in Various Public and Private Sectors**" contract will encompass all project-related services to the County of Hidalgo including, but not limited to, the following:

- a. Plan, prepare and coordinate presentations for County Officials/Representatives relating to County's revenue and expenditure efficiencies on a weekly, monthly and/or quarterly; (or as requested by County Commissioner's Court)
- b. Coordinate with the County to jointly develop strategies relating to County's revenue and expenditure efficiencies;
- c. Coordinate with the County to jointly develop strategies relating to County's revenue and expenditure efficiencies;
- d. Assist with providing appropriate input on any studies identifying concerns that impact the County relating to county's revenue and expenditure efficiencies;
- e. Determine and communicate the various impacts to the County of any and/or such concerns relating to county revenue and expenditure efficiencies;
- f. The Consultant shall prepare a schedule of work (hereinafter referred to as a "**Work Schedule**") based on requirements/specifications of RFP.
- g. The Consultant shall prepare and present such information as may be pertinent and necessary, or as may be requested by the County, in order to evaluate features of the Consultant services and work.
- h. Prepare preliminary study reports for approval by the County before the final report is issued.
- i. The Consultant shall promptly advise the County in writing of events which have a significant impact upon the progress of the Consultant's services and work and the approved **Work Schedule** including:
  - 1) Problems, delays, adverse conditions which will materially affect the ability to attain contract objective prevent the meeting of time schedules and goals.
  - 2) Favorable developments or events which enable meeting the **Work Schedule** goals sooner than anticipated.
- j. The Consultant shall proceed with the work as authorized by the County through an agreed **Work Authorization** document.
- k. The Consultant will prepare a Work Authorization document, which will include a description of the work to be performed, including a description of the tasks, and work schedule, and an estimated cost proposal agreed upon by the County and Consultant.

- l. The **Work Authorization** shall not waive the County and the Consultant responsibilities and obligation.
- m. Cooperate and coordinate fully with the County Commissioners' Court, the professional and administrative staffs of the County;
- n. Report and consult to the County Commissioners as often as reasonably necessary;
- o. Consultant will identify, define, and develop funding sources to support existing and planned program activities as well as coordinate the development, writing, and submission activities and programs.
- p. Will be required to collect, analyze, and report data on the performance of program activities that are funded by public and private sources;
- q. Consultant will entail researching county's revenue and expenditure efficiencies in various public and private sectors including communications, online technologies, public outreach, and awareness.
- r. Provide sound recommendations for addressing any current and long-term problems, including detailed recommendations to improve management and effectiveness through increased or decreased funding.
- s. Submit a proposed schedule and tasks required to implement recommended changes.
- t. Develop procedures for administering the proposed expenditure efficiencies.

**NUMBER OF COPIES TO BE SUBMITTED:**

Hidalgo County requires **one (1) original submittal and seven (7) CD's in PDF Format.**

**PROPOSERS ARE TO PROVIDE A FEE SCHEDULE WITH THIS SUBMITTAL:**

**Pricing must be all-inclusive** based on information contained in this RFP.

- Proposer is to provide an hourly proposal to coincide with project assignment through **Work Authorization**.
- The estimated cost proposal shall set forth in detail the computation of the cost of each work task, at the hourly rates established

**TERMINATION OF SERVICES:**

Any contract awarded to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

## **SECTION III: SELECTION AND SCHEDULES**

### **SELECTION PROCEDURES/EVALUATION CRITERIA:**

The evaluation consists of a 100-point scoring system based on the Evaluation Criteria - Exhibit B. However, at the sole discretion of Commissioner' s Court a presentation may be requested from the participating firm(s) that have scored at least 80 points in order to complete and finalize the ranking.

(A) The Hidalgo County Commissioners' Court and/or an Evaluation Committee (selected and/or designated by Commissioner' s Court) will review, score and evaluate the RFPs received in response to this Hidalgo County request for proposals/qualifications.

(B) After the RFP(S) have been reviewed, scored and evaluated, the committee will present a grid to the Hidalgo County Commissioner' s Court for the purposes of ranking.

**Proposals will be graded on a 100-point system with emphasis on ability to service Hidalgo County including, but not be limited to, the items listed below:**

#### **1. EXPERIENCE/BACKGROUND - 30 POINTS**

- A. Experience in local-area government/business relevant to county revenue and expenditure efficiencies, private sector(s) and other sources. (10 pts)
- B. Provides sufficient professional background. (5pts)
- C. Experience in local-area governmental/business relations and representation.(5pts)
- D. Knowledge of Texas County/Local Government, including knowledge of applicable statutes/regulations.(5pts)
- E. Extent of experience.(5pts)

#### **2. PROPOSER'S QUALIFICATIONS – 20 POINTS**

- A. Met minimum of three (3) years of responsible experience in local-area government/business;(10 pts)
- B. Experience relevant to county revenue and expenditure efficiencies, private sector(s) and other sources; (10 pts)

#### **3. COST – 25 POINTS**

- A. Provides the required services at a reasonable cost; (25pts)

#### **4. CAPACITY OF PERFORMANCE – 25 POINTS**

- A. Provides appropriate evidence of adequate staffing. (5 pts)
- B. Staffing level/experience of staff. (5pts)
- C. Adequacy of resources to perform these services (5pts)
- D. References with contact names and telephone numbers. (5pts)
- E. Specific experience with public entity clients, especially local-area governments including problems experienced with those clients and Proposers solutions (5pts)

**EXHIBIT B-2**  
**(the "EVALUATION")**

# **SELECTION/EVALUATION/RANKING CRITERIA**

Proposals w/Qualifications will be graded on a point system with emphasis on ability to service the County and experience in ability to assist-assess review and facilitate counties revenue and expenditure efficiencies in various public and private sectors, including but not limited to the following:

**1. EXPERIENCE/BACKGROUND - (30 POINTS)**

- a) Experience in local-area government/business relevant to county revenue and expenditure efficiencies, private sector(s) and other sources
- b) Provides sufficient professional background.
- c) Experience in local-area governmental/business relations and representation
- d) Knowledge of Texas County/Local Government, including knowledge of applicable statutes/regulations.
- e) Extent of experience.

**2. PROPOSER'S QUALIFICATIONS- (20 POINTS)**

- a) Met minimum of three (3) years of responsible experience in local –area government/business.
- b) Experience relevant to county revenue and expenditure efficiencies, private sector(s) and other sources.

**3. COST - (25 POINTS)**

- a) Provides the required services at a reasonable cost.

**4. CAPACITY OF PERFORMANCE - (25 POINTS)**

- a) Provides appropriate evidence of adequate staffing
- b) Staffing level/experience of staff
- c) Adequacy of resources to perform these services
- d) References with contact names and telephone numbers
- e) Specific experience with public entity clients, especially local-area governments including problems experienced with those clients and Proposers solutions.

**TOTAL POINTS = 100 POINTS**

**EXHIBIT "B"**  
**RFP w/Q EVALUATION FORM**

**"PROFESSIONAL CONSULTING SERVICES TO ASSIST, ASSESS, REVIEW AND FACILITATE HIDALGO COUNTY'S REVENUE AND EXPENDITURE EFFICIENCIES IN VARIOUS PUBLIC AND PRIVATE SECTORS"**  
**(INCLUDING ALL FUNDING SOURCES, PROGRAMS, AND ENTITIES)**

<b><u>Selection Criteria</u></b>	<b><u>Minimum Points</u></b>	<b><u>Score</u></b>
<b>1. EXPERIENCE/BACKGROUND</b> <span style="float:right">30 PTS</span>		
➤ Experience in local-area government/business relevant to county revenue and expenditure efficiencies, private sector(s) and other sources.	10	
➤ Provides sufficient professional background.	5	
➤ Experience in local-area governmental/business relations and representation.	5	
➤ Knowledge of Texas County/Local Government, including knowledge of applicable statutes/regulations.	5	
➤ Extent of experience	5	
Comments/Rationale for points:	<b>TOTAL:</b>	<u>          </u>
<b>2. PROPOSER'S QUALIFICATIONS</b> <span style="float:right">20 PTS</span>		
➤ Met minimum of three (3) years of responsible experience in local-area government/business	10	
➤ Experience relevant to county revenue and expenditure efficiencies, private sector(s) and other sources	10	
Comments/Rationale for points:	<b>TOTAL:</b>	<u>          </u>
<b>3. COST</b> <span style="float:right">25 PTS</span>		
➤ Provides the required services at a reasonable cost	25	
<b>4. CAPACITY OF PERFORMANCE</b> <span style="float:right">25 PTS</span>		
➤ Provides appropriate evidence of adequate staffing.	5	
➤ Staffing level/experience of staff.	5	
➤ Adequacy of resources to perform these services.	5	
➤ References with contact names and telephone numbers.	5	
➤ Specific experience with public entity clients, especially local-area governments including problems experienced with those clients and Proposer's solutions	5	
Comments/Rationale for points:	<b>TOTAL:</b>	<u>          </u>
		<b>TOTAL SCORE:</b>
		<u>          </u>

Provider: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date: \_\_\_\_\_

## Evangelina Garcia

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**From:** Martha Salazar [martha.salazar@co.hidalgo.tx.us]  
**Sent:** Wednesday, June 27, 2012 4:05 PM  
**To:** 'Evangelina Garcia'  
**Subject:** FW:

**Importance:** High

YOU DID IT! CONGRATS!

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**From:** Steve Crain [mailto:scrain@atlashall.com]  
**Sent:** Wednesday, June 27, 2012 4:00 PM  
**To:** 'Martha Salazar'  
**Subject:** RE:

Please capitalize the "C" in contract in the last whereas clause. Other than for that change the amendment is fine.

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**From:** Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]  
**Sent:** Wednesday, June 27, 2012 3:30 PM  
**To:** 'Steve Crain'  
**Cc:** 'Evangelina Garcia'  
**Subject:** FW:  
**Importance:** High

Revisions completed. Please review and comment as to form.  
Marty

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**From:** Evangelina Garcia [mailto:evangelina.garcia@co.hidalgo.tx.us]  
**Sent:** Wednesday, June 27, 2012 3:04 PM  
**To:** 'Martha Salazar'  
**Subject:** RE:

Marty:  
Here's the draft agreement with the additional revisions as requested.

Thank you

**Vangie Y. Garcia, Contract's Manager**  
**2802 S. Business Hwy. 281**  
**New Administration Building**  
**Edinburg, Texas 78539**  
**(956) 292-7000-Extension 4856**  
**email: [evangelina.garcia@co.hidalgo.tx.us](mailto:evangelina.garcia@co.hidalgo.tx.us)**

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**From:** Martha Salazar [mailto:martha.salazar@co.hidalgo.tx.us]  
**Sent:** Wednesday, June 27, 2012 2:04 PM  
**To:** 'Evangelina Garcia'  
**Subject:** FW:





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/22/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alamo Insurance Group 3201 Cherry Ridge Drive Suite D405 San Antonio TX 78230	CONTACT NAME: Liz Cruz
	PHONE (A/C No Ext): (210) 930-6665 FAX (A/C No): (210) 930-1838
	E-MAIL ADDRESS: lcruz@alamoinsgrp.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Progressive Casualty Ins Co.
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED: Brian Godinez d/b/a Godinez Communications 300 S. 8th Street McAllen TX 78501

COVERAGES CERTIFICATE NUMBER: 11/12 Auto REVISION NUMBER:  
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/POP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			08255095-0	9/22/2011	9/22/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP-Basic \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATU-TORY LIMITS \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Hidalgo County is an additional insured on the Auto policy.

CERTIFICATE HOLDER Hidalgo County Attn: Purchasing Department 2812 S. Highway Bus. 281 Edingburg, TX 78539	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE John McMahan/LIZ <i>Pat McMahan</i>
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/19/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Alamo Insurance Group 3201 Cherry Ridge Drive Suite D405 San Antonio TX 78230	<b>CONTACT NAME:</b> Emily Rodriguez	
	<b>PHONE (A/C No. Ext):</b> (210) 930-6665	<b>FAX (A/C No.):</b> (210) 930-1838
<b>E-MAIL ADDRESS:</b> Erodriquez@alamoinsgrp.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> The United States Liability Ins		
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES**                      **CERTIFICATE NUMBER:** 2011/2012E GOMASTER                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURER WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability		SP1022568	8/18/2011	8/18/2012	\$1,000,000/\$1,000,000 Limit \$1,000 Deductible

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Certificateholder is hereby named as additional insured on professional liability as their interest may appear.

<b>CERTIFICATE HOLDER</b>  Hidalgo County Attn: Evangelina Garcia 100 E. Cano 2nd Floor Edinburg, TX 78539	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  John McMahan/EMILY <i>Pat M. Mahan</i>
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**Affidavit Agreement**

Date: May 24, 2011

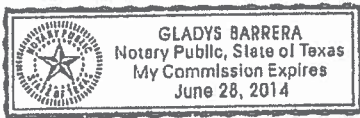
Affiant: Brian Godinez d.b.a. Godinez Communications

Affiant on oath swears that the following statements are true and are within the personal knowledge of Affiant.

Affiant Brian Godinez states he is a sole proprietor doing business as Godinez Communications with Hidalgo County under RFP # 2011-117 dated May 18, 2011. Affiant will provide services for Hidalgo County under a Hidalgo County RFP /Q Description: Professional Consultant Services to Assist, Assess, Review and Facilitate the County's Revenue and Expenditure Efficiencies, which will be approved upon receipt by the Hidalgo County Purchasing Department.

Affiant further states that he has no employees and does not anticipate employing any during the term of this contract. In the event Affiant does employ any staff during the contract, Affiant shall immediately notify Hidalgo County and obtain the Workers Compensation required by law. Affiant further acknowledges that failure to do so will result in cancellation of the purchase order.

Further Affiant sayeth not.



  
Printed Name of Affiant: Brian Godinez

SWORN AND SUBSCRIBED TO under oath before me on May 25, 2011

Gladys Barrera  
Notary Public, State of Texas

**APPROVED**

**AI-32984**

**Purchasing Department 41. A. 0.**

**CC REGULAR**

**Meeting Date: 07/17/2012**

**Department Head: Martha Salazar**

**Submitted By: Vangie Garcia, PURCHASING DEPT.**

**Department: PURCHASING DEPT.**

Information

CAPTION

✓ Acceptance of an Amendment to Contract #C-11-117-08-02 with Godinez Communications dba Brian Godinez for Professional Consulting Services To Assist, Assess, Review And Facilitate Hidalgo County's Revenue And Expenditure Efficiencies In Various Public And Private Sector (Including All funding Sources, Programs And Entities) so as to incorporate to the contract by reference Exhibit B-1 (the "Requirements") as well as B-2 (the "Evaluation") that were part of the Request For Proposals (the "RFP Packet") issued by the Purchasing Department of County and thus extending the contract term to terminate on August 2, 2013.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

There are three (3) work authorizations in place under this contract. Any future projects, funding will be identified at that point. The three (3) work authorizations in place with the funding identified as follow:

- Work Authorization No. 1 (2-1100-415-00-115-002-0-311)-\$34,275.00-----P.O.# 670133 available funds as of 07/06/12
- Work Authorization No. 2 (2-1100-415-00-115-002-0-311)-\$36,815.00-----P.O.# 670372 available funds as of 07/06/12
- Work Authorization No. 3 (2-1200-431-00-124-007-0-311)-\$34,965.00-----P.O.# 669756 available funds as of 07/06/12

Attachments

Amendment Document

Form Review

Inbox	Reviewed By	Date
Purchasing Department	Marty Salazar	07/05/2012 04:19 PM
Budget & Management	Merlen P. Munoz	07/05/2012 04:26 PM
Rosalinda Cantu	Rosie Cantu	07/06/2012 03:59 PM
Purchasing Department	Marty Salazar	07/05/2012 04:19 PM
Budget & Management	Merlen P. Munoz	07/05/2012 04:26 PM
Rosalinda Cantu	Rosie Cantu	07/06/2012 03:59 PM
Auditor's Office		

Form Started By: Vangie Garcia

Started On: 06/25/2012 02:23 PM