



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

August 12, 2013

Dr. Ivan Melendez  
3304 N. Bryan  
Mission, Texas 78572

Via email: ivanmelendez1960@hotmail.com  
Cert. Mail: 7099-3220-0002-9745-1154

Re: C-11-138-08-30  
"Chief Physician Services for Hidalgo County Health Department"

Dear Dr. Melendez:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's first of two (2), one (1) year options to exercise an extension as provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of August 27, 2013 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than, Tuesday, August 20, 2013, via facsimile to (956) 956-292-7612 or email to: cris.ayala@co.hidalgo.tx.us, so as to meet the agenda request-form deadlines.

By: 

Date: 8/18/13

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

*Cris Ayala*

Gricelda (Cris) Ayala, Buyer III  
Hidalgo County Purchasing Department

cc:  
department