



Hidalgo County Purchasing Department
2812 S. Business Highway 281
New Administration Building
Edinburg, Texas 78539
(956) 318-2626/ Fax: (956) 318-2629

August 12, 2013

Johnson Controls Inc.
C/O Lonnie Cavazos
2209 N. Padre Island Dr., Suite F
Corpus Christi, Tx 78408

Via email: adalberto.cavazos@jci.com

Re: Sixty (60) Day Extension-E-12-239-09-11- "Service & Repair of Chillers & General HVAC Equipment" for Hidalgo County.

Dear Mr. Cavazos:

Hidalgo County Purchasing Department will be requesting Commissioners' Court to consider the County's option to exercise a sixty (60) day provided in the current contract (under the same rates, terms and conditions). Please acknowledge receipt of this notice of placement on the Commissioners' Court meeting of August 20, 2013 for discussion, consideration and action, by signing below and returning to the Purchasing Department, by no later than, Friday, August 16, 2013, via facsimile to (956) 956-292-7612 or email to : cris.ayala@co.hidalgo.tx.us , so as to meet the agenda request form deadlines.

By: _____

Date: _____

Additionally, we are requesting your company provide an updated certificate of insurance as required through Hidalgo County's Request for (Bid, Quote, Proposal, Statement of Qualifications).

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Cris Ayala

Gricelda (Cris) Ayala, Buyer III
Hidalgo County Purchasing Department

cc:
department
auditors