**DATE:** September 3, 2013

**2013**
**Transfer**

**DEPARTMENT HEAD:** Jaime E. Gonzalez

**DEPARTMENT NAME:** Public Defender's office

**ACCOUNT NUMBER:** 3-1100-412-30-085-003-0

**Contact Person:** Patti Loya **Ph#:** 956-292-7040 Ext. 5433

**SUBJECT:** **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

| FROM OBJECT CODE | OBJECT DESCRIPTION | TO OBJECT CODE | OBJECT DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 810 | Dues & Membership | 631 | Bottle Water | 58.00 |
| 583 | Out of County Travel | 581 | In County Travel | 300.00 |
| 583 | Out of County Travel | 341 | Data Mgmt & Processing | 1,386.00 |
| 583 | Out of County Travel | 601 | Office & Computer Supplies | 300.00 |
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| | | | TOTAL | 2,044.00 |

**REASON:** *Transfer monies into other accounts, due to very low balance for 2013.*

DEPARTMENT HEAD SIGNATURE

9, 4, 13
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK