DATE: September 25, 2013

DEPARTMENT HEAD: Regina Moreno

DEPARTMENT NAME: 449th District Court

ACCOUNT NUMBER: 3-1100-412-00-011-001-0-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
890	OTHER	584	REGISTRATION FEES	$924.51
432	EQUIP& VEH R&M SRV	584	REGISTRATION FEES	$500.00
342	INFO & CREDIT SERVICES	**748**	OTHER EQUIPMENT	**600.00**
630	FOOD	**748**	OTHER EQUIPMENT	**900.00**
535	POSTAGE	**431**	BLDG & OTHR STRUC R&M SRV	300.00
607	HOUSEHOLD AND JANITORIAL	**583**	TRAVEL OUT OF COUNTY	1,200.00
			TOTAL	**$4,424.51**

REASON: **TO COVER REGISTRATION FEES FOR JUDGE CONTRERAS CONFERENCE. AND EQUIPMENT FOR THE COURT ROOM AND FOR JUDGE CONTRERAS TO TRAVEL OUT OF COUNTY TO ATTEND CONFERENCES.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK